



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
FIRE DEPARTMENT TRAINING ROOM,
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, FEBRUARY 4, 2020

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, February 4, 2020 to be approved as proposed or amended.

Consent:

1. Council Minutes January 21, 2020
2. Council Minutes January 28, 2020
3. Municipal Pipe Tool Co., SE Basin I & I Reduction-Phase I, \$169,520.90
4. Garden & Associates, Whitesell Survey & Subdivision, \$3,656.20
5. Garden & Associates, S. Ave. E Reconstruction, \$1,250.00
6. Garden & Associates, S. 15th Ave. Improvements Project, \$2,517.45
7. TEAM Services, City Hall/Police Project, \$637.64
8. Bolton & Menk, Taxilane for Fuel Facility Construction, \$480.00
9. Wine & Spirits, 106 W. 2nd St., Class E Liquor License (LE), Class B Wine Permit, Class C Beer Permit (Carryout Beer), Sunday Sales, **(renewal)**
10. Columbus Club of Washington, IA, Dance Permit, Class C (Commercial) Liquor License **(renewal)**
11. The Wagon Wheel, 521 E. 7th St., Class C Liquor License (LC) (Commercial), Living Quarters, Outdoor Service, Sunday Sales, **(renewal)**
12. Hy-Vee Wine & Spirits, 1004 W. Madison St., Class E Liquor License (LE), **(renewal)**
13. Hy-Vee Food Store, 528 S. Hwy 1 S, Class C Beer Permit (BC), **(renewal)**
14. Fareway Stores #554, 301 N. Marion Ave., Class E Liquor License, Class B Wine Permit, Class C Beer Permit (Carryout Beer) **(renewal)**
15. Department Reports

Consent – Other:

Claims & Financial Reports:

Claims for February 4, 2020

SPECIAL PRESENTATION

FY19 Audit Report

Kewash ½ Marathon, 10K, 5K (YMCA) – Teri Hartzler

Elliott Realty Easter Egg Hunt – April 11, 2020

Police Annual Report – Chief Jim Lester

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

PUBLIC HEARING

NEW BUSINESS

1. Discussion and Consideration of Setting a Public Hearing for February 18, 2020, on FY20 Budget Amendment #1.
2. Discussion and Consideration of Well #5 Repairs.
3. Discussion and Consideration of Purchase of Back Plates for Signs Downtown.
4. Discussion and Consideration of a Job Description for Assistant Building Official
5. Discussion and Consideration of Change Order #2 for SE Basin Sewer CDBG Project.
6. Discussion and Consideration of First Reading of a TIF Ordinance (Dollar Tree)

DEPARTMENTAL REPORT

Police Department

City Attorney

City Administrator

MAYOR & COUNCIL PERSONS

Jaron Rosien, Mayor

Brendan DeLong

Steven Gault

Elaine Moore

Danielle Pettit-Majewski

Fran Stigers

Millie Youngquist

ADJOURNMENT

Council Minutes 01-21-2020

The Council of the City of Washington, Iowa, met in Regular Session in the Washington Fire Department Training Room, 215 East Washington Street on Tuesday, January 21, 2020 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Absent: none.

Motion by Pettit-Majewski, seconded by Stigers, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, January 21, 2020 be approved as proposed. Motion carried.

Consent:

1. Council Minutes January 7, 2020
2. Fox Engineering, Water Treatment Plant Improvements, \$1,930.00
3. Fox Engineering, WWTP Consultation - Pretreatment Agreement, \$2,411.00
4. Fox Engineering, N 4th Ave. Street and Utility Improvements, \$47,777.25
5. PAWS & More Animal Shelter, Animal Services Oct.-Dec. 2019, \$6,045.25
6. PAWS & More Animal Shelter, 2019 Dogs Taken from Pound, \$3,899.80
7. PAWS & More Animal Shelter, 2019 Trap-Neuter-Release Program, \$1,470.00
8. IA Municipal Workers Comp. Assoc., Premium Installment 7, \$6,669.00
9. Gronewold, Bell, Kyhnn & Co., Audit Services FY19, \$4,000.00
10. Farnsworth Group, Fire Station Project, \$790.00
11. Farnsworth Group, City Hall/Police Project, \$1,629.10
12. Dollar General Store #21535, 225 W. Madison Street, Class C Beer Permit (BC),
Class B Wine Permit, Sunday Sales, (**new**)
13. Department Reports

Consent – Other:

Bushong Construction, City Hall/Police Project, Pay App #3, \$98,465.13

Motion by Stigers, seconded by Gault, to approve the thirteen items on the consent agenda. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve consent-other. Motion carried. DeLong abstained with conflict.

Motion by Youngquist, seconded by Gault, to approve payment of the claims as presented. Motion carried.

Finance Director Kelsey Brown gave the financial reports for December, 2019,

Motion by DeLong, seconded by Stigers, to accept the financial reports for December, 2019.

Special Presentations:

Carol Horning came before Council to give a brief presentation and announce that the 911 Memorial will be back in Washington during the County Fair.

Bryna Walker, Washington Library Director, gave the Fiscal Year Survey Results for Library usage.

The Washington Tree Committee members gave their Annual Report and recognized Dale Haifley for his help with tree planting projects and his willingness to contribute wherever needed. Nick Duvall was recognized for his leadership on the Ash Borer Project and his work with the Tree Committee and care of trees planted in the cemeteries.

Presentation from the Public: none.

Brent Hinson gave an update on the EMS Study and discussed questions from the Council.

Motion by Youngquist, seconded by Pettit-Majewski, to ratify change of hearing date to January 28 for the CIP Plan Update. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve an Agreement with Terracon Consultants in the amount of \$18,250 for Environment Consulting Services at the Whitesell Property. Motion carried.

Motion by DeLong, seconded by Stigers, to approve the Agreement with Terracon Consulting Services in the amount \$5,000 for Roof Inspection Services at the Whitesell Property. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve an Amendment to the Services Agreement with Farnsworth Group for Architect Assistance with Furnishings. Motion carried.

Motion by DeLong, seconded by Youngquist, to approve an Engagement Agreement with Ahlers & Cooney, P.C. for 2020 G.O. Bonding Legal Work. Motion carried.

Motion by DeLong, seconded by Gault, to approve a Resolution Fixing the Date of February 18, 2020, for Consideration of a Loan Agreement (2020A G.O. Capital Loan Notes). Roll call on said motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-004)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve a Resolution Fixing the Date of February 18, 2020, for Consideration of a Loan Agreement (2020B G.O. Capital Loan Notes). Roll call on said motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-005)**

Motion by DeLong, seconded by Gault, to approve a Resolution Setting a Public Hearing for February 11, 2020, for the Maximum Property Tax Dollar Levied for FY21 Budget. Roll call on said motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-006)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve a Resolution Adopting Police Department Policy Manual. Roll call on said motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-007)**

Motion by Gault, seconded by Stigers, to approve Final Payment of \$14,850 to BW Construction for 725 W. Madison Street (Owner-Occupied Housing Rehabilitation Program). Motion carried.

Motion by Gault, seconded by Moore, to approve the Third Reading and Adopt the Ordinance Amending Chapter 40 "Public Peace" Add Disorderly House Provision. Roll call on said motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Ordinance No. 1100)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve the Third Reading and Adopt the Ordinance Amending Chapter 65 of the Washington Code of Ordinances adding S. 15th Avenue Stop Signs. Roll call on said motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Ordinance No. 1101)**

Motion by Gault, seconded by DeLong, that the Regular Session held at 6:00 P.M., Tuesday, January 21, 2020, is adjourned.

Illa Earnest, City Clerk

Council Minutes 01-28-2020

The Council of the City of Washington, Iowa, met in Special Work Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on Tuesday, January 28, 2020 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong (arrived at 6:08 P.M.), Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Absent: none.

Motion by Gault seconded by Youngquist, that the agenda for the Special Work Session to be held at 6:00 P.M., Tuesday, January 28, 2020, be approved as proposed. Motion carried.

Mayor Rosien announced that now is the time for the public hearing for FY21-FY25 Capital Improvements Plan Update.

No written or oral objections were received.

Motion by Pettit-Majewski, seconded by Gault, to close the public hearing. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve the Resolution Adopting the FY21-FY25 Capital Improvements Plan Update. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-008)**

City Administrator Brent Hinson gave a power point presentation of the proposed FY21 Budget.

Motion by Stigers, seconded by Gault, that the Special Work Session held at 6:00 P.M., Tuesday, January 28, 2020, is adjourned. Motion carried.

Illa Earnest, City Clerk

Contractor's Application for Payment No. 6

Project:	SE Basin I&I Reduction - Phase 1	From (Contractor):	Municipal Pipe Tool Co. LLC	Application Date:	1/20/2020
To (Owner):	City of Washington, IA	Owner's Project No.:	CIPP #2019-01	Period From:	10/22/2019
Via (Engineer):	FOX Engineering	Engineer's Proj. No.:	2045-17A	Period To:	1/19/2020

Approved Change Order Summary:			
No.	Date Approved	Additions	Deductions
1	6/18/2019	\$113,403.40	
2	2/4/2020		-\$3,927.00
TOTALS		\$113,403.40	-\$3,927.00
NET CHANGE BY CHANGE ORDERS			\$109,476.40

1. ORIGINAL CONTRACT PRICE.....	\$	1,079,630.10
2. Net change by Change Orders.....	\$	109,476.40
3. Current Contract Price (Line 1 + 2).....	\$	1,189,106.50
4. TOTAL COMPLETED AND STORED TO DATE		
(Column F on Progress Estimate).....	\$	987,765.96
5. RETAINAGE:		
a. 5% X \$987,765.96 Work Completed.....	\$	49,388.30
b. 5% X Stored Material.....	\$	
c. Less Total Retainage Released Early.....	\$	
289.2 Total Retainage (Line 5a + Line 5b - Line 5c).....	\$	49,388.30
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	938,377.66
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	768,856.76
8. AMOUNT DUE THIS APPLICATION.....	\$	169,520.90
9. BALANCE TO FINISH, PLUS RETAINAGE		
(Column G on Progress Estimate + Line 5 above).....	\$	250,728.84

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Sharon Waxhlat	Date: 1/24/2020
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Payment of	\$	169,520.90
(Line 8 or other - attach explanation of the other amount)		

Is recommended by:  01/28/2020
(Engineer) (Date)

Payment of \$ _____
(Line 8 or other - attach explanation of the other amount)

Is approved by: _____ (Owner) _____ (Date)

Endorsed by the Construction Specifications Institute.



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

January 21, 2020

Invoice No: 39211

Project 7019316 Washington - Whitesell Survey & Subdivision.
Client ID# 20040

Professional Services for the Period: December 19, 2019 to January 16, 2020

Professional Services

	Hours	Rate	Amount
Principal Engineer	5.00	145.00	725.00
Surveyor 1	4.00	118.00	472.00
Technician #2	9.00	92.00	828.00
Technician #3	8.00	87.00	696.00
Technician #4	8.50	81.00	688.50
Totals	34.50		3,409.50
Total Professional Services			3,409.50

Unit Billing

Mileage	66.70	
GPS Survey Equipment	180.00	
Total Units	246.70	246.70
Total Project Invoice Amount		\$3,656.20

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

ENGINEERS AND SURVEYORS
OSKALOOSA, IOWA CRESTON, IOWA



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

January 21, 2020

Invoice No: 39210

Project 5018069 Washington - South E. Ave Street Reconstruction
Client ID# 20040

Professional Services for the Period: December 19, 2019 to January 16, 2020

Professional Services

	Hours	Rate	Amount
Principal Engineer	5.00	145.00	725.00
Technician #1	5.00	105.00	525.00
Totals	10.00		1,250.00
Total Professional Services			1,250.00
Total Project Invoice Amount			\$1,250.00

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

ENGINEERS AND SURVEYORS

OSKALOOSA, IOWA

CRESTON, IOWA



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

January 21, 2020
Invoice No: 39209

Project 5016276 Washington - 15th Ave Paving, Storm Sewer, Sanitary Sewer, Water Main.
Client ID #20040

Professional Services for the Period: December 19, 2019 to January 16, 2020

Professional Services

	Hours	Rate	Amount
Principal Engineer	11.50	145.00	1,667.50
Technician #1	1.50	105.00	157.50
Technician #3	2.75	87.00	239.25
Technician #4	3.50	81.00	283.50
Totals	19.25		2,347.75
Total Professional Services			2,347.75

Unit Billing

Mileage	124.70
GPS Survey Equipment	45.00
Total Units	169.70

Total Project Invoice Amount \$2,517.45

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

ENGINEERS AND SURVEYORS
OSKALOOSA, IOWA CRESTON, IOWA

INVOICE



INVOICE NO: 1801197-0

REMIT TO: **TEAM Services, Inc.**

INVOICE DATE: January 21, 2020

717 S.E. 6th Street
Des Moines, IA 50309
ph: 515-282-8818
fax: 515-282-8741
ID No. 42-1416550

BILL TO: Brent Hinson
City of Washington
215 East Washington Street

Washington, IA 52353

PROJECT: **Washington City Hall and Police Station Project**
Washington, IA
No: 9-2715

PO Reference: 11-2349

Services for period of 12/1/2019 through 12/31/2019

Reference: Construction Testing Services

ITEM	QTY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
1	3.00	hour	Sample Pickup	46.00	138.00
2	5.00	hour	Field Testing of Concrete Paving/Site Concrete Testing	46.00	230.00
3	4.00	test	Concrete Cylinder Compressive Strength Tests, including Molds	14.00	56.00
4	218.00	mile	Transportation Charges, Private Car or Company Vehicle	0.98	213.64

Invoice Total: 637.64

Amount Received: \$0.00

Amount Due: \$637.64

TERMS: 1.5% Interest per month will be added after 30 days.

Total billed, through 1/21/2020: \$637.64

Project Summary Through January 21, 2020:

Project Budget: \$13,364.96

Project Total Billed: \$637.64

Project Amount Received: \$0.00

Project Budget Remaining: \$12,727.32

Pay by Credit Card

☐ Master Card ☐ Visa ☐ Am. Ex. ☐ Discover

Name on Card :

Card Number :

Exp.Date (MM/YY) :

Printed: 1/21/2020 3:02 PM





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Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Washington
 Washington Airport Commission
 Kevin Erpelding, Chairman
 215 East Washington
 Washington, IA 52353

December 31, 2019
 Project No: T51.117678
 Invoice No: 0244828

Washington/Taxilane for Fuel Facility

Taxilane for Fuel Facility Construction Phase

Construction Services (002)

Professional Services

	Hours	Amount	
Project Manager	3.00	480.00	
Totals	3.00	480.00	
Total Labor			480.00
Billing Limits	Current	Prior	To-Date
Total Billings	480.00	33,590.00	34,070.00
Limit			71,900.00
Remaining			37,830.00
		Total this Task	\$480.00
		Total this Invoice	\$480.00

Applicant License Application (LE0000830)

Name of Applicant: <u>T & J Walsh Inc</u>		
Name of Business (DBA): <u>Wines And Spirits</u>		
Address of Premises: <u>106 W 2nd St</u>		
City <u>Washington</u>	County: <u>Washington</u>	Zip: <u>5235300</u>
Business <u>(319) 653-2822</u>		
Mailing <u>106 W 2nd St</u>		
City <u>Washington</u>	State <u>IA</u>	Zip: <u>52353</u>

Contact Person

Name <u>Anthony</u>	
Phone: <u>(319) 653-2822</u>	Email <u>winenspirits@hotmail.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 03/04/2020

Expiration Date: 03/03/2021

Privileges:

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Anthony Walsh

First Name: Anthony

Last Name: Walsh

City: Washington

State: Iowa

Zip: 52353

Position: Owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>United Fire & Casualty Company</u>	
Policy Effective Date: <u>03/04/2020</u>	Policy Expiration <u>01/01/1900</u>
Bond Effective <u>2</u>	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration

CITY OF WASHINGTON
APPLICATION FOR DANCING PERMIT

DATE 1-3-2020 CURRENT PERMIT EXPIRES: March 4, 2020

NEW LICENSE _____ RENEWAL LICENSE X FEE \$25.00

APPLICANT NAME: Columbus Club

APPLICANT ADDRESS 606 W. Third St

BUSINESS NAME Columbus Club of Washington, IA

SOCIAL SECURITY/FED. EMPLOYER ID 42-0953842

BUSINESS ADDRESS 406 W Third St. Washington, IA 52353

BUSINESS TELEPHONE _____

MAILING ADDRESS 116 W Main Street

CONTACT PERSON Don Vittetoe

ARREST RECORD: (OWNERS, PARTNERS, MANAGERS, OFFICERS)

<u>NAME</u>	<u>DATE</u>	<u>CHARGE</u>	<u>DISPOSITION</u>

****ATTACH A DETAILED SKETCH AND DESCRIPTION OF PREMISES SHOWING BAR, OPENINGS TO OTHER ROOMS, RESTROOMS, EXITS, DANCE FLOOR AREA.**

DO YOU HAVE:

FEDERAL GAMBLING STAMP _____

CLASS B BEER PERMIT NO. _____

LIQUOR LICENSE NO. LC 0035929

The undersigned agrees, if a license is issued as herein applied for, to comply at all times with and observe all the provisions of Chapter 128 of the Municipal Code of City of Washington, Iowa, and all the laws of Iowa.

(Signature/Title) Don Vittetoe

Applicant License Application (LC0035929)

Name of Applicant: COLUMBUS CLUB OF
Name of Business (DBA): COLUMBUS CLUB OF WASHINGTON, IOWA
Address of Premises: 606 WEST THIRD
City Washington **County:** Washington **Zip:** 52353
Business (319) 653-5000
Mailing 606 WEST THIRD
City Washington **State** IA **Zip:** 52353

Contact Person

Name DAVE SCHANTZ
Phone: (319) 750-2451 **Email** schantzdave@gmail.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 03/05/2019

Expiration Date: 03/04/2020

Privileges:

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

BusinessType: Privately Held Corporation
Corporate ID Number: XXXXXXXXXX **Federal Employer ID** XXXXXXXXXX

Ownership

DAVE SCHANTZ

First Name: DAVE **Last Name:** SCHANTZ
City: WASHINGTON **State:** Iowa **Zip:** 52353
Position: PRESIDENT
% of Ownership: 0.00% **U.S. Citizen:** Yes

DANIEL CONRAD

First Name: DANIEL **Last Name:** CONRAD
City: WASHINGTON **State:** Iowa **Zip:** 52353
Position: BOARD MEMBER
% of Ownership: 0.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: Specialty Risk of America

Applicant License Application (LC0044131)

Name of Applicant: <u>Hollywood 22, LLC</u>		
Name of Business (DBA): <u>The Wagon Wheel</u>		
Address of Premises: <u>521 East 7th Street</u>		
City <u>Washington</u>	County: <u>Washington</u>	Zip: <u>52353</u>
Business <u>(319) 653-3637</u>		
Mailing <u>521 East 7th Street</u>		
City <u>Washington</u>	State <u>IA</u>	Zip: <u>52353</u>

Contact Person

Name <u>Brandon Banks</u>	
Phone: <u>(319) 461-5163</u>	Email <u>bbanksracing22@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 03/01/2019

Expiration Date: 02/29/2020

Privileges:

Class C Liquor License (LC) (Commercial)

Living Quarters

Outdoor Service

Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Brandon Banks

First Name: <u>Brandon</u>	Last Name: <u>Banks</u>
City: <u>Washington</u>	State: <u>Iowa</u> Zip: <u>52353</u>
Position: <u>Owner</u>	
% of Ownership: <u>100.00%</u>	U.S. Citizen: <u>Yes</u>

Insurance Company Information

Insurance Company: <u>Illinois Casualty Co</u>	
Policy Effective Date: <u>03/01/2019</u>	Policy Expiration <u>02/29/2020</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration

Applicant License Application (LE0001508)

Name of Applicant: <u>Hy-Vee, Inc</u>		
Name of Business (DBA): <u>Hy-Vee Wine & Spirits</u>		
Address of Premises: <u>1004 W Madison St</u>		
City <u>Washington</u>	County: <u>Washington</u>	Zip: <u>52353</u>
Business <u>(319) 653-5406</u>		
Mailing <u>5820 Westown Pkwy</u>		
City <u>West Des Moines</u>	State <u>IA</u>	Zip: <u>50266</u>

Contact Person

Name <u>Kelly Palmer</u>	
Phone: <u>(515) 267-2949</u>	Email <u>kpalmer@hy-vee.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 02/24/2020

Expiration Date:

Privileges:

Class E Liquor License (LE)

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Stephen Meyer

First Name: <u>Stephen</u>	Last Name: <u>Meyer</u>	
City: <u>Des Moines</u>	State: <u>Iowa</u>	Zip: <u>50309</u>
Position: <u>Executive VP, Secretary</u>		
% of Ownership: <u>0.00%</u>	U.S. Citizen: <u>Yes</u>	

Randy Edeker

First Name: <u>Randy</u>	Last Name: <u>Edeker</u>	
City: <u>Urbandale</u>	State: <u>Iowa</u>	Zip: <u>50322</u>
Position: <u>CEO, President</u>		
% of Ownership: <u>0.00%</u>	U.S. Citizen: <u>Yes</u>	

Michael Skokan

First Name: <u>Michael</u>	Last Name: <u>Skokan</u>	
City: <u>Waukee</u>	State: <u>Iowa</u>	Zip: <u>50263</u>
Position: <u>CFO, Treasurer</u>		
% of Ownership: <u>0.00%</u>	U.S. Citizen: <u>Yes</u>	

Jeffrey Pierce

First Name: Jeffrey **Last Name:** Pierce
City: West Des Moines **State:** Iowa **Zip:** 50265
Position: Asst. Treasurer, Financial Reporting
% of Ownership: 0.00% **U.S. Citizen:** **Yes**

Andrew Schroeder

First Name: Andrew **Last Name:** Schroeder
City: Johnston **State:** Iowa **Zip:** 50131
Position: AVP, Assistant Controller
% of Ownership: 0.00% **U.S. Citizen:** **Yes**

Insurance Company Information

Insurance Company: <u>EMPLOYERS MUTUAL CASUALTY COMPANY</u>	
Policy Effective Date: <u>02/24/2019</u>	Policy Expiration <u>01/01/1900</u>
Bond Effective <u>2</u>	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Applicant License Application (BC0030371)

Name of Applicant: Hy-Vee, Inc.

Name of Business (DBA): Hy-Vee Food Store

Address of Premises: 528 Hwy 1 S

City Washington

County: Washington

Zip: 52353

Business (319) 653-5406

Mailing 5820 Westown Pkwy

City West Des Moines

State IA

Zip: 50266

Contact Person

Name Kelly Palmer

Phone: (515) 267-2949

Email

kpalmer@hy-vee.com

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 03/17/2020

Expiration Date:

Privileges:

Class C Beer Permit (BC)

Status of Business

BusinessType: Privately Held Corporation

Corporate ID Number: XXXXXXXXXX

Federal Employer ID XXXXXXXXXX

Ownership

Randy Edeker

First Name: Randy

Last Name: Edeker

City: Urbandale

State: Iowa

Zip: 50322

Position: CEO, President

% of Ownership: 0.00%

U.S. Citizen: Yes

Michael Jurgens

First Name: Michael

Last Name: Jurgens

City: Des Moines

State: Iowa

Zip: 50312

Position: Vice President, Secretary

% of Ownership: 0.00%

U.S. Citizen: Yes

Michael Skokan

First Name: Michael

Last Name: Skokan

City: Waukee

State: Iowa

Zip: 50263

Position: CFO, Treasurer

% of Ownership: 0.00%

U.S. Citizen: Yes

Jeffrey Pierce

First Name: Jeffrey **Last Name:** Pierce
City: Waukee **State:** Iowa **Zip:** 50263
Position: Ass't Treasurer, Financial Reporting
% of Ownership: 0.00% **U.S. Citizen:** Yes

Andrew Schroeder

First Name: Andrew **Last Name:** Schroeder
City: Johnston **State:** Iowa **Zip:** 50131
Position: AVP, Assistant Controller
% of Ownership: 0.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company:	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Applicant License Application (LE0001759)

Name of Applicant: Fareway Stores, Inc.

Name of Business (DBA): Fareway Stores, Inc. #554

Address of Premises: 301 North Marion Avenue

City Washington

County: Washington

Zip: 52353

Business (319) 653-5064

Mailing 2300 Industrial Park Road

City Boone

State IA

Zip: 50036

Contact Person

Name Tracey Wilson

Phone: (515) 433-5336

Email

twilson@farewaystores.com

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 03/01/2019

Expiration Date: 02/29/2020

Privileges:

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Status of Business

BusinessType: Privately Held Corporation

Corporate ID Number: XXXXXXXXXX

Federal Employer ID XXXXXXXXXX

Ownership

Fred E Vitt Control Trust

First Name: Fred E

Last Name: Vitt Control Trust

City: Boone

State: Iowa

Zip: 50036

Position: Trust

% of Ownership: 10.87%

U.S. Citizen: Yes

Garrett S Piklapp

First Name: Garrett S

Last Name: Piklapp

City: Huxley

State: Iowa

Zip: 50124

Position: Secretary

% of Ownership: 0.00%

U.S. Citizen: Yes

Fareway Control Trust

First Name: Fareway

Last Name: Control Trust

City: Boone

State: Iowa

Zip: 50036

Position: Trust

% of Ownership: 55.88%

U.S. Citizen: Yes

Various Individuals & Trust each

holding less than 5%.

First Name: Various Individuals & Trust **Last Name:** each holding less than 5%

City: Unknown

State: Iowa

Zip: 55555

Position: Stockholders

% of Ownership: 33.25%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Merchants Bonding Company

Policy Effective Date: 03/01/2019

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

**WWTP report
February 4th, 2020
Council meeting**

- **After hour alarm and dog call outs –**

17th Dog call to 223 old 92 @ 6:50 pm Parker
19th Dog call to Paws and More @ 3:25pm Parker
25th Dog call to the safety center @ 9:33am

- **WWTP New Staff- Dalton Sorrells starts Feb. 3rd**

- **Dept Head meetings –** I attended the meetings on December, Jan 14th, 21st, 28th

- **Emergency Operation Plan (EOP) meetings –**I attended the EOP meeting on Jan 14th

- **Automated effluent discharge valve –**The actuator was returned on the 18th and was reinstalled and placed back in service later that day.

- **Budget February 11th –** I will be at the budget meeting.

**Jason Whisler
1/31/2020**

Water Treatment Plant: January 2020 Council Report

Here is a summary of major updates and activities from the Water Department in January, 2020.

Well 5- Jetco installed the new VFD. This was under manufacturer warranty, so no cost for the city. I have received quotes from 3 well contractors (Cahoy, Peerless, and Gingerich) We will need to review the quotes and pick a contractor to proceed.

Traffic Lights- Neumiller Electric and Jim Connor planned on getting to the traffic light upgrade at Wiley Ave/92 (Wal-Mart) in January. They have all of the material now, just waiting for them to schedule. While Jim Connor is in town he is going to go through all intersections and assess what upgrades are needed for the future. Washington Electric is still looking into taking down the old siren located next to McDonalds. The location is a bit of a problem for mobilization. This is something that may not get done until spring.

Water Plant Operations- Submitted the December MOR and currently working on January's. We submitted our Annual Water Use Report to the DNR. We received our sample bottles for the next round of Lead and Copper sampling. We will start handing these bottles out along with the results from last sampling period. We have helped out reading water meters the last few months. We collected routine monthly bacteria samples; results were absent. We changed bag filters. We will continue to work on the water meter list. We had our monthly bulk chemicals refilled. Worked on budget. We had our annual fire inspection.

Operators- Attended safety meetings, weekly staff meetings, Wellness park meetings, Emergency Planning meetings, and Interviews for the Waste Water position. Both Will and I will need to attend some continuing education classes this year. We both plan on taking exams this year as well.

Water Plant Superintendent

Kyle W

MAINTENANCE & CONSTRUCTION DEPT. REPORT

1-11-20/1-24-20

STREETS: Personnel salted and plowed the streets, alleys and the airport and cleaned the downtown on numerous occasions, using 91 tons of salt for the season to date. That figure is exactly 36% of our budgeted amount for salt this season, I would say we are doing well with the conditions we've encountered. Personnel have hauled snow away from the downtown, cul de sacs and school areas on two different occasions.

WATER DISTRIBUTION: Personnel marked water boxes for nonpayment, which will be in the next report.

SEWER COLLECTION: Personnel jetted a few areas including Hy-Vee and in the 500 block North Iowa Ave using 2,000 gallon of water. Personnel have been setting up traffic control for MPT who have been working on North 12th Ave and on East Washington St, cleaning/televising/lining.

STORM SEWER COLLECTION: Personnel unplugged intakes with the rain and melting snow.

MECHANIC/SHOP: Personnel serviced K9 Unit (electrical issues, rotate tires and scheduled an alignment), answered PD questions and concerns regarding the budget, Code enforcement vehicle (install safety strobe lights), 119 (plow hydraulic lines repaired), 003 (remove luggage rack), FD #2 (generator will not start), 304 (new Ford serviced), converted a recycle trailer into a saw trailer, 104 (begin service and radiator issues), 601 (hydraulic leak), Crown Vic (\$400) & Ford truck bed (\$900) sold on Public Surplus auctions, 311 (plow mount & weld down dump bed shims) and PD Jeep (service).

OTHER: Personnel responded to 10 One Call Locates. Personnel picked up and hauled storm damage to the WWTP (Ice storm). Personnel hauled sand to the stock pile in the material storage shed.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
FEBRUARY 4, 2020**

POLICE	BARRON MOTOR SUPPLY	PARTS	222.83
	BDH TECHNOLOGY LLC	TECH SUPPORT	330.00
	CINTAS CORP LOC. 342	RUG SERVICE	38.08
	EMBROIDERY BARN	ALTERATIONS	27.00
	GALLS LLC	UNIFORM/PANTS	264.83
	KIESLER'S POLICE SUPPLY INC	GUN & ACCESSORIES	429.00
	QUILL	SUPPLIES	128.85
	REMINGTON ARMS CO	REG- SETH ADAMS	250.00
	SECRETARY OF STATE	MEMBERSHIP- BRIAN VANWILLI	30.00
	STRYKER SALES CORPORATION	AED PACKS/SAFETY TRAINING EQUIP	668.80
	UPS	SHIPPING CHARGES	32.76
	VISA	VESTS	217.19
	WASHINGTON AUTO CENTER	2012 TAHOE REPAIR	593.67
		TOTAL	3,233.01
FIRE	ACE-N-MORE	BATTERIES/SUPPLIES/SPRAYER	285.46
	ARCHER APPLIANCE	VACCUUM	318.99
	CHENOWETH, MARK	SUPPLIES FOR OPEN HOUSE	55.92
	EBERT SUPPLY CO.	JANITORIAL SUPPLIES	120.40
	HIWAY SERVICE CENTER	PARTS	40.56
	HOTSY CLEANING SYSTEMS	INSTALLING POWER VENT	875.05
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	301.00
	IOWA FIREFIGHTERS ASSOCIATION	MEMBERSHIP DUES	442.00
	JOHN DEERE FINANCIAL	GREASE GUN	14.99
	UP-TOWN AUTO WASH	2-WANT HOLDERS FOR SPRAYER	178.00
	WILLIAMS, JAMES	REIMB- SUPPLIES OPEN HOUSE	28.31
		TOTAL	2,660.68
DEVELOPMENT SERVICES	IAPMO - IOWA CHAPTER	MEMBERSHIP DUES	25.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	80.00
	MIDWEST WHEEL	TAHOE SAFETY LIGHTS	141.16
	QUILL	SUPPLIES	34.83
		TOTAL	280.99
LIBRARY	CINTAS CORP LOC. 342	RUG SERVICE	64.98
	FISHER, JASON	JANITORIAL	1,170.00
	PANELESS WINDOW CLEANING	JANITORIAL SERVICE	120.00
	RAY, CAROL	PROGRAMMING	40.00
	RECORDED BOOKS LLC	BOOKS	103.49
	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	146.38
	VISA	POST, SUPPLIES, TECH SERV	46.56
		TOTAL	1,691.41
PARKS	ALLIANT ENERGY	ALLIANT ENERGY	1,198.28
	AMAZON CAPITAL SERVICES	SUPPLIES	9.55
	MOORE'S BP AMOCO INC	MOORE'S BP AMOCO INC	29.32
	VISA	MEALS & PARTS FOR POOL	60.50
	WAL-MART	SUPPLIES, ANTIVIRUS, SEALE	54.59
		TOTAL	1,352.24
POOL	ALLIANT ENERGY	ALLIANT ENERGY	171.67
	VISA	MEALS & PARTS FOR POOL	689.47
		TOTAL	861.14

CEMETERY	ALLIANT ENERGY	ALLIANT ENERGY	27.06
	CUSTOM IMPRESSIONS INC	BUSINESS CARDS	70.00
	VISA	SOFTWARE, MONITOR, WATER P	335.92
		TOTAL	432.98
FINANCIAL ADMINISTRATI	ALLIANT ENERGY	ALLIANT ENERGY	20.41
	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	65.94
	BAKER PAPER & SUPPLY	COPY PAPER	112.95
	CINTAS CORP LOC. 342	TOWEL SERVICE	157.82
	DE LAGE LANDEN FINANCIAL SERVICES INC	COPIER LEASE AGREEMENT	154.98
	EBERT SUPPLY CO.	JANITORIAL SUPPLIES	155.50
	GOOGLE LLC	E-MAIL SERVICE	255.82
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	220.00
	ROSIEN, JARON	MILEAGE REIMBURSEMENT	131.10
	STAPLES CREDIT PLAN	OFFICE SUPPLIES	29.18
	VISA	REGISTRATION, COMPUTER-M/C	20.00
		TOTAL	1,323.70
ROAD USE	ACE-N-MORE	SUPPLIES	96.61
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	244.00
	COBB OIL CO, INC.	SUPPLIES	693.00
	HARRISON TRUCK CENTERS	PARTS	347.25
	HENDERSON PRODUCTS, INC.	REPAIR	704.00
	HY-VEE	MTG	82.45
	L L PELLING CO	HIGH PERFORMANCE PRE-MIX	1,682.45
	MIDWEST WHEEL	SHOP SUPPLIES	128.22
	PRODUCTIVITY PLUS	RIM	209.00
	TIFCO INDUSTRIES	TIFCO INDUSTRIES	389.54
	WAL-MART	SUPPLIES, ANTIVIRUS, SEALE	115.31
		TOTAL	4,691.83
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	10,890.06
		TOTAL	10,890.06
CAPITAL EQUIPMENT	KARL CHEVROLET	INSTALLED EQUIPMENT (POLICE)	12,877.31
		TOTAL	12,877.31
CAPITAL PROJECTS	3RD GENERATION ELECTRIC INC.	HAVAC EQUIP WIRING	1,572.79
		EXTENTION CORDS FOR GRIDDL	1,543.08
		TOTAL	3,115.87
INDUSTRIAL DEVELOP	IMPACT7G	AMC INSPECTION AND REPORTI	3,500.00
		TOTAL	3,500.00
TREE REMOVAL & REP	MIDWEST TREE SERVICE INC.	BIRCH TREE REMOVAL	400.00
		TOTAL	400.00
TREE COMMITTEE	CUSTOM IMPRESSIONS INC	PLAQUES	50.00
	MCCONNELL, MARDE	TREE COMMITTEE EXPENSE	86.19
		TOTAL	136.19
LIBRARY GIFT	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	91.08
	THE WASHINGTONIAN	YEARBOOK AD- LIBRARY	160.00
	VISA	POST, SUPPLIES, TECH SERV	22.48
		TOTAL	273.56

WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	17,100.25
	AMAZON CAPITAL SERVICES	PLANNER	29.96
	AMERICAN MELT BLOWN & FILTRATION	SUPPLIES	1,305.00
	CARROLL, SUSAN	MILEAGE REIMBURSEMENT	8.70
	EICHELBERGER FARMS	WATER DEPOSIT REFUND	122.33
	GISH, JOHN & NICOLE	WATER DEPOSIT REFUND	27.76
	HARVEY-SMITH, ROBYN	WATER DEPOSIT REFUND	20.00
	IGRAPHIX, INC	PLANNER	13.00
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	104.00
	JENNINGS, ELAINE	MILEAGE REIMBURSEMENT	21.85
	MC ARTOR, CARLY & JO	WATER DEPOSIT REFUND	121.36
	POSTMASTER	BULK MAILING WATER BILLS	784.84
	RATHMEL, DENISE A.	WATER DEPOSIT REFUND	74.05
	SCHNICKER, MELINDA	WATER DEPOSIT REFUND	3.95
	SORRELL GLASS	REPAIRS	218.45
	STATE HYGIENIC LAB	TESTING	240.00
	VISA	SUPPLIES	40.90
	WATER SOLUTIONS UNLIMITED	CHEMICALS	4,044.92
		TOTAL	24,281.32
WATER DISTRIBUTION	ALLIANT ENERGY	ALLIANT ENERGY	80.23
	IOWA ONE CALL	SERVICE	57.60
	VISA	REGISTRATION, COMPUTER-M/C	1,068.59
	AMAZON CAPITAL SERVICES	ADAPTER/APPT BOOK	55.98
		TOTAL	1,262.40
WATER CAPITAL PROJ	STEINMETZ, DOUGLAS	TAN GRANT PROJECT	150.00
		TOTAL	150.00
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	472.81
	AMAZON CAPITAL SERVICES	PRINTER CLEANER/OIL VAC	102.96
	MELLEN & ASSOC.	EFFLUENT VALVE WORK	1,243.00
	STAPLES CREDIT PLAN	OFFICE SUPPLIES	22.31
	TESTAMERICA LABORATORIES INC	TESTING	1,106.70
	USA BLUEBOOK	LAB SUPPLIES	672.60
	VISA	LAB & OFFICE SUPPLIES	66.52
		TOTAL	3,686.90
SEWER COLLECTION	ARNOLD MOTOR SUPPLY	PARTS	40.00
	ALLIANT ENERGY	ALLIANT ENERGY	1,322.51
	CHEMSEARCH	SUPPLIES	382.25
	WAL-MART	SUPPLIES, ANTIVIRUS, SEALE	134.66
		TOTAL	1,879.42
SANITATION	WASH CO HUMANE SOCIETY	JANUARY COLLECTIONS	349.81
		TOTAL	349.81
			79,330.82

CITY OF WASHINGTON, IA
VISA Card Charges

CLAIMS REPORT 2/4/2020

FIRE	FIN ADMIN		IOWA HEALTHIEST STATE		2020 HEALTHIEST STATE INIATIVE AWARDS RECEPTION-HINSON		20.00
							20.00
POLICE	BALCO UNIFORM CO	OREGON CITY CARRIER FRONT OPENING VEST	217.19	LIBRARY/LIBRARY GIFT	POSTAGE LIBRARY MATERIALS/HGTV MAGAZINE GSUITE JANITORIAL SUPPLIES/PROGRAMMING		10.65
							19.99
							11.18
							27.22
*THE REFUND WILL BE ON THE NEXT VISA BILLING CYCLE							
WATER PLANT	WALMART	PLANT SUPPLIES	217.19	WATER DIST	NEW COMPUTER FOR M/C AMAZON PRIME *THIS WILL BE REFUNDED ON NEXT VISA BILLING CYCLE		69.04
							941.26
			40.90				127.33
SEWER PLANT	WALMART	LAB SUPPLIES	34.56	PARKS/POOL	SURGE TANK LID PART REPLACEMENT WELLNESS PARK MEETING WITH MBA		1,068.59
							681.88
		DESK CALENDAR, LABELS, STAMP INK	31.96				60.50
AIRPORT			66.52	CEMETERY	GROUND PROBE COMPUTER MONITOR WINDOWS SOFTWARE UPGRADE		742.38
							80.00
							149.99
							105.93
							335.92
							1,818.16
					Grand Total		

*Brent Hinson, City Administrator
Jaron Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 30, 2020

To: Mayor & City Council
Cc: City Administrator & City Clerk

From: Kelsey Brown
Finance Director

Re: FY19 Audit Presentation

Chris Nelson of Gronewold, Bell, Kyhnn & Co. will be present to discuss the results of the audit. He will be bringing official copies of the audit with him on February 4th for his presentation.

Overall, the results are good. Please read through the "Management's Discussion and Analysis" section following this memo. This is the essentially the executive summary of the audit.

I would also direct your attention to pages the "Schedule of Findings" included. This section reports any deficiencies or weaknesses in our operations. There are a few items to note: 1) As in all past years, they note segregation of accounting duties as an internal control deficiency; 2) We exceeded budgeted expenditures in the public safety function (due to overtime and vacation payouts); 3) Transfers were not approved by Resolution (we did approve them, but not formally as a resolution, as we were not aware of the Code change on April 17, 2019; and 4) Disclosure regarding Economic Development payments, per the Code, council needs to evaluate on an annual basis the public benefit of contributing to WEDG. We will continue to work on reducing the above issues.

MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Washington provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2019. We encourage readers to consider this information in conjunction with the City's financial statements, which follow.

2019 FINANCIAL HIGHLIGHTS

- Receipts of the City's governmental activities decreased 12.2%, or approximately \$1,356,000, from fiscal year 2018 to fiscal year 2019. Bond proceeds decreased approximately \$1,425,000 while operating grants, contributions, and restricted interest increased approximately \$115,000.
- Disbursements of the City's governmental activities increased 42.7%, or approximately \$3,100,000, in fiscal year 2019 from fiscal year 2018, mostly due to increased capital projects disbursements.
- The City's total cash basis net position decreased 3.3%, or approximately \$346,000, from June 30, 2018 to June 30, 2019. Of this amount, the cash basis net position of the governmental activities decreased approximately \$518,000 and the cash basis net position of the business type activities increased approximately \$172,000.

USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.

The Government-wide Financial Statement consists of a Cash Basis Statement of Activities and Net Position. This statement provides information about the activities of the City as a whole and presents an overall view of the City's finances.

The Fund Financial Statements tell how governmental services were financed as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the government-wide financial statement by providing information about the most significant funds.

Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Other Information further explains and supports the financial statements with a comparison of the City's budget for the year and the City's proportionate share of the net pension liability and related contributions.

Supplementary Information provides detailed information about the nonmajor governmental funds and the City's indebtedness.

BASIS OF ACCOUNTING

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles. Therefore, when reviewing the financial information and discussion within this annual report, readers should keep in mind the limitations resulting from the use of the cash basis of accounting.

REPORTING THE CITY'S FINANCIAL ACTIVITIES

Government-wide Financial Statement

One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The Cash Basis Statement of Activities and Net Position reports information which helps answer this question.

The Cash Basis Statement of Activities and Net Position presents the City's net position. Over time, increases or decreases in the City's net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Cash Basis Statement of Activities and Net Position is divided into two kinds of activities:

- Governmental Activities include public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service and capital projects. Property tax and state and federal grants finance most of these activities.
- Business Type Activities include the waterworks, the sanitary sewer system and sanitation services. These activities are financed primarily by user charges.

Fund Financial Statements

The City has two kinds of funds:

1) Governmental funds account for most of the City's basic services. These focus on how money flows into and out of those funds and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Road Use Tax and Urban Renewal Tax Increment, 3) the Debt Service Fund, and 4) the Capital Projects Fund. The governmental fund financial statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statement for governmental funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

2) Proprietary funds account for the City's Enterprise Funds and the Internal Service Fund. Enterprise Funds are used to report business type activities. The City maintains two Enterprise Funds to provide separate information for the Water and Sewer Funds, considered to be major funds of the City and a Sanitation Fund, which is considered to be a nonmajor fund. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the City's various functions.

The required financial statement for proprietary funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

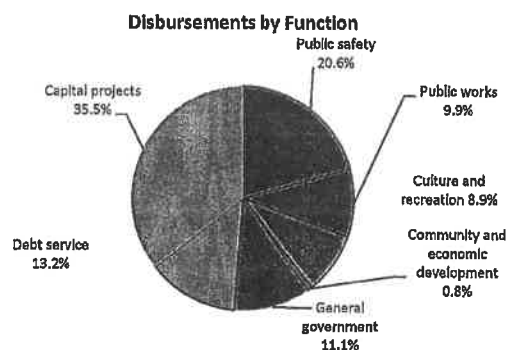
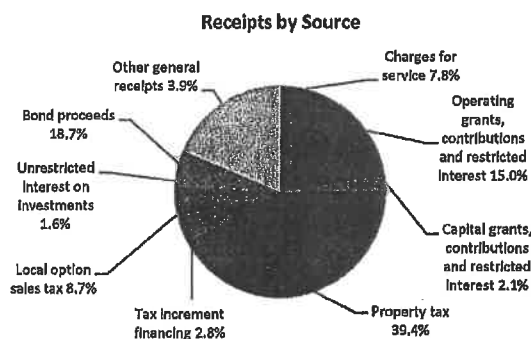
Reconciliations between the government-wide financial statement and the fund financial statements follow the fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities decreased from approximately \$8.646 million to approximately \$8.128 million. The analysis that follows focuses on the changes in cash basis net position of governmental activities.

Changes In Cash Basis Net Position of Governmental Activities

	Year ended June 30,	
	2019	2018
Receipts:		
Program receipts:		
Charges for service	\$ 766,420	\$ 488,652
Operating grants, contributions and restricted interest	1,466,258	1,351,696
Capital grants, contributions and restricted interest	201,320	424,839
General receipts:		
Property tax	3,849,242	3,567,815
Local option sales tax	855,456	790,559
Tax increment financing	270,671	261,062
Grants and contributions not restricted to specific purposes	--	488,246
Commercial/industrial tax replacement	--	111,828
Unrestricted interest on investments	157,798	63,880
Other general receipts	379,165	328,481
Bond and note proceeds	1,823,609	3,248,939
Total receipts	<u>9,769,939</u>	<u>11,125,997</u>
Disbursements:		
Public safety	2,129,133	1,911,193
Public works	1,022,497	1,160,880
Culture and recreation	918,007	903,110
Community and economic development	85,748	81,411
General government	1,146,519	905,026
Debt service	1,369,392	1,174,811
Capital projects	3,682,882	1,117,854
Total disbursements	<u>10,354,178</u>	<u>7,254,285</u>
Change in cash basis net position before transfers	(584,239)	3,871,712
Transfers net	<u>66,420</u>	<u>(53,551)</u>
Change in cash basis net position	(517,819)	3,818,161
Cash basis net position beginning of year	<u>8,646,188</u>	<u>4,828,027</u>
Cash basis net position end of year	<u>\$ 8,128,369</u>	<u>\$ 8,646,188</u>



The City's total receipts for governmental activities decreased 12.2%, or approximately \$1,356,000. The total cost of all programs and services increased approximately \$3,100,000, or 42.7%, with no new programs added this year. The significant decrease in receipts was primarily the result of a decrease in proceeds received from the issuance of general obligation capital loan notes, while the significant increase in total cost is primarily the result of an increase in capital projects activity

The cost of all governmental activities this year was approximately \$10.354 million compared to approximately \$7.254 million last year. However, as shown in the Statement of Activities and Net Position on pages 6-7, the amount taxpayers ultimately financed for these activities was approximately \$7.920 million because some of the cost was paid by those who directly benefited from the programs (approximately \$766,000) or by other governments and organizations which subsidized certain programs with grants, contributions and restricted interest (approximately \$1,668,000). Overall, the City's governmental activities program receipts, including intergovernmental aid and fees for service, increased in fiscal year 2019 from approximately \$2,265,000 to approximately \$2,434,000, principally due to receiving more charges for services in fiscal year 2019.

Changes in Cash Basis Net Position of Business Type Activities

	<u>2019</u>	<u>2018</u>
Receipts:		
Program receipts:		
Charges for service:		
Water	\$ 1,789,227	\$ 1,862,388
Sewer	2,232,910	2,220,001
Sanitation	426,616	480,188
Operating grants, contributions and restricted interest	3,432	13,767
Capital grants, contributions and restricted interest	269,622	245,491
General receipts:		
Unrestricted interest on investments	27,680	2,784
Note proceeds	<u>1,500,107</u>	<u>2,621,565</u>
Total receipts	<u>6,249,594</u>	<u>7,446,184</u>
Disbursements:		
Water	3,372,624	5,119,101
Sewer	2,192,571	2,174,873
Sanitation	<u>446,044</u>	<u>461,883</u>
Total disbursements	<u>6,011,239</u>	<u>7,755,857</u>
Change in cash basis net position before transfer	238,355	(309,673)
Transfers net	<u>(66,420)</u>	<u>53,551</u>
Change in cash basis net position	171,935	(256,122)
Cash basis net position beginning of year	<u>1,971,804</u>	<u>2,227,926</u>
Cash basis net position end of year	<u>\$ 2,143,739</u>	<u>\$ 1,971,804</u>

Total business type activities receipts for the fiscal year were approximately \$6.250 million compared to approximately \$7.446 million last year. This decrease was due primarily to the decrease of revenue bond proceeds in fiscal year 2019. The cash balance increased approximately \$172,000 from the prior year. Total disbursements for the fiscal year decreased 22.5% to approximately \$6.011 million.

INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

As the City completed the year, its governmental funds reported a combined fund balance of \$7,907,588, a decrease of more than \$542,000 from last year's total of \$8,449,694. The following are the major reasons for the changes in fund balances of the major funds from the prior year.

- The General Fund cash balance increase \$6,014 or 0.4%, from the prior year to \$1,373,656.
- The Special Revenue, Road Use Tax Fund cash balance increased \$256,783, or 35.4%, from the prior year to \$981,617. This increase is attributable to a decrease in public works disbursements for the fiscal year.
- The Debt Service Fund cash balance decreased \$64,559 or 99.0% to \$632. This decrease is attributable to a decrease in transfers from the Capital Projects Fund.
- The Capital Projects Fund cash balance decreased \$757,145, or 14.4%, to \$4,516,306. This is primarily due to the increase in project expenditures for the fiscal year.

INDIVIDUAL MAJOR BUSINESS TYPE FUND ANALYSIS

- The Enterprise, Water Fund cash balance increased by \$91,536 to \$719,312, due primarily to the decrease in disbursements related to the Water Treatment Plant capital project which were partially offset through the issuance of water revenue notes.
- The Enterprise, Sewer Fund cash balance increased by \$92,511 to \$1,189,367, which is comparable to the prior year increase of \$81,347.

BUDGETARY HIGHLIGHTS

Over the course of the year, the City amended its budget two times. The first amendment was approved on December 18, 2018 and resulted in an increase in disbursements related to public safety, culture and recreation, general government, debt service, capital projects and business type/enterprises. The second amendment was approved on May 21, 2019 to provide for additional disbursements related to public safety, culture and recreation, general government, capital projects and business type/enterprises.

The City's receipts were \$997,914 less than budgeted. This was primarily due to grant receipts that were less than expected due to delays in the projects.

With the budget amendments, total disbursements were \$5,741,219 less than the amended budget. This was primarily due to the City delaying disbursements related to capital projects.

The City exceeded the amounts budgeted in the public safety function for the year ended June 30, 2019 due to increased overtime in the police department and the purchase of vehicles.

DEBT ADMINISTRATION

At June 30, 2019, the City had \$26,813,607 of bonds and other long-term debt outstanding, compared to \$25,214,392 last year, as shown below.

Outstanding Debt at Year End		
	June 30,	
	2019	2018
General obligation capital loan notes and bonds	\$ 6,715,000	\$ 7,654,892
Revenue notes and bonds	20,098,607	17,534,500
Urban renewal revenue note	--	25,000
Total	<u>\$ 26,813,607</u>	<u>\$ 25,214,392</u>

Debt increased as a result of issuing water revenue capital loan notes for a water treatment plant project and LOST revenue bonds for the fire station project.

The Constitution of the State of Iowa limits the amount of general obligation debt cities can issue to 5% of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation and urban renewal tax increment financing of \$6,715,000 is below the City's \$20 million legal debt limit. Additional information about the City's long-term debt is presented in Note 3 to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The City of Washington's elected and appointed officials and citizens considered many factors when setting the 2020 fiscal year budget, tax rates, and fees that will be charged for various City activities. Those factors may include the economy, employment rates, operating expenses, capital projects and increases in service and state mandates.

For fiscal year 2020, the City of Washington has projected and budgeted the following major projects; City Hall/Police Building \$1,909,000, Southeast Basin I&I Reduction \$1,193,034 and Fire Station \$1,315,105. Other projects include water plant upgrades and designs, South Water Tower, Wellness Park and South 15th Street Subdivision.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Brent Hinson, City Administrator, City of Washington, 215 East Washington Street, Washington, Iowa 52353.

CITY OF WASHINGTON, IOWA
Schedule of Findings and Responses
Year ended June 30, 2019

PART I: Findings Related to the Financial Statements

INTERNAL CONTROL DEFICIENCIES:

19-I-A Segregation of Duties:

Criteria: Management is responsible for establishing and maintaining internal control. A good system of internal control provides for adequate segregation of duties so no one individual handles a transaction from its inception to completion. In order to maintain proper internal control, duties should be segregated so the authorization, custody and recording of transactions are not under the control of the same employee. This segregation of duties helps prevent losses from employee error or dishonesty and maximizes the accuracy of the City's financial statements.

Condition: A limited number of people have the primary responsibility for most of the accounting and financial reporting duties.

Cause: The City has a limited number of employees which does not allow procedures to be established to adequately segregate duties or provide compensating controls through additional oversight of transactions and processes.

Effect: Inadequate segregation of duties could adversely affect the City's ability to prevent or detect and correct misstatements, errors or misappropriation on a timely basis by employees in the normal course of performing their assigned functions.

Recommendation: The City should review its control activities to obtain the maximum internal control possible under the circumstances utilizing currently available staff, including elected officials.

Response: We will continue to review and monitor ways to improve segregation of duties.

Conclusion: Response accepted.

CITY OF WASHINGTON, IOWA
Schedule of Findings and Responses
Year ended June 30, 2019

PART II: Other Findings Related to Required Statutory Reporting

- 19-II-A Certified Budget: Disbursements during the year ended June 30, 2019 exceeded the amounts budgeted in the public safety function. Chapter 384.20 of the Code of Iowa states, in part, "Public monies may not be expended or encumbered except under an annual or continuing appropriation."

Recommendation: The budget should have been amended in accordance with Chapter 384.18 of the Code of Iowa before disbursements were allowed to exceed the budget.

Response: The budget will be amended in the future, if applicable

Conclusion: Response accepted.

- 19-II-B Questionable Disbursements: During the audit, we did not note any disbursements that did not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.

- 19-II-C Travel Expense: No expenditures of City money for travel expenses of spouses of City officials and/or employees were noted.

- 19-II-D Business Transactions: Business transactions between the City and City officials and/or employees are detailed as follows:

<u>Name, Title and Business Connection</u>	<u>Description</u>	<u>Amount</u>
Thomas Wide, Fire Chief, Owner of Sign Design	Safety shirts and logo printing	\$ 408
Kevin Erpelding, Airport Committee Chair, Owner of Archer Appliance	Security camera system, vacuum power cord	887
Brendan DeLong, City Council Member, employee and son of owner of DeLong Construction	Construction services	875,508

In accordance with Chapter 362.5(3)(j), the transactions with the Fire Chief and Airport Committee Chair do not appear to represent a conflict of interest since total transactions did not exceed \$1,500 during the fiscal year. In accordance with Chapter 362.5(3)(d) of the Code of Iowa, the transactions with the City Council member do not appear to represent a conflict of interest since they were entered into through competitive bidding.

CITY OF WASHINGTON, IOWA
Schedule of Findings and Questioned Costs
Year ended June 30, 2019

PART II: Other Findings Related to Required Statutory Reporting - Continued

- 19-II-E Bond Coverage: Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that the coverage is adequate for current operations.
- 19-II-F Council Minutes: No transactions were found that we believe should have been approved in the Council minutes but were not.
- 19-II-G Deposits and Investments: We noted no instances of non-compliance with the deposit and investment provisions of Chapters 12B and 12C of the Code of Iowa.
- 19-II-H Revenue Notes and Bonds: No instances of non-compliance with the revenue bond resolutions were noted.
- 19-II-I Urban Renewal Annual Report: The urban renewal annual report was properly approved and certified to the Iowa Department of Management on or before December 1 and no exceptions were noted.
- 19-II-J Tax Increment Financing (TIF): Chapter 403.19 of the Code of Iowa provides a municipality may certify loans, advances, indebtedness and bonds (indebtedness) to the County Auditor which qualify for reimbursement from incremental property tax. The County Auditor provides for the division of property tax to repay the certified indebtedness and provides available incremental property tax in subsequent fiscal years without further certification by the City until the amount of certified indebtedness is paid. No exceptions were noted.
- 19-II-K Transfer Resolutions: In accordance with Chapter 545-2.1 of the Code of Iowa, all interfund transfers made on or after April 17, 2019 must have an approved transfer resolution stating the purpose for the transfer, name of the fund from which the transfer is originating, name of the fund into which the transfer is being received and the dollar amount being transferred. The City did not have approved resolutions for transfers made after April 17, 2019.

Recommendation: An approved resolution should have been made in accordance with Chapter 545-2.1 of the Code of Iowa.

Response: We will make sure to approve all transfers made in the future with a proper authorized resolution.

Conclusion: Response accepted.

CITY OF WASHINGTON, IOWA
Schedule of Findings and Questioned Costs
Year ended June 30, 2019

PART II: Other Findings Related to Required Statutory Reporting - Continued

- 19-II-L Economic Development: During the year ended June 30, 2019, the City paid \$22,287 to Washington Economic Development Group. The City Council has documented the public benefits received from this expenditure, however, it is disclosed here for public information.

According to Chapter 15A of the Code of Iowa and an Attorney General's opinion dated August 28, 1986, government financing of economic development may, in appropriate circumstances, serve a public purpose. The opinion advises the governing body to evaluate the public benefits to be obtained and discusses the specific criteria to be considered in documenting public purpose.

Recommendation: The Council should continue to evaluate and document the public purpose served by these expenditures before authorizing further payments.

Response: We will continue to evaluate and document the public purpose in the future.

Conclusion: Response accepted.

* * *



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Illa Earnest, 319-653-6584 ext 131; iearnest@washingtونيowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. **APPLICANT INFORMATION**

Name/Event: Kewash 1/2 Marathon, 10K, 5K

Coordinator: Teri Hartzler (YMCA), Michelle Driscoll, Shawn Loy

Contact Number: 653-2141 Teri Hartzler

Email Address: thartzler@washingtونيowa.org

2. **EVENT INFORMATION**

Event Description: 1/2 Marathon, 10K, 5K

Days/Dates of Event: Saturday April 18th, 2020

Time(s) of Event: (Include Set Up/Tear Down Time) 4am-12pm

Event Location: Start and finish line at Jp's 207, route in town & trail

Will event require an alcohol license or require modification of an existing license? ☐ Yes ☒ No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.



Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: map provided

Method of Notification for businesses/downtown residents (if applicable):

Street closure letters will be sent out 1 week prior to event.

Other Requests

☐ Temporarily park in a "No Parking" area
location: _____

☐ Use of City Park (specify park: _____
Electrical Needs: _____

☒ Walk/Run (attach map of route and indicate
streets to be closed)

☐ Fireworks (specify location:)

☒ Use of gators/UTV/ATV on City streets

☐ Parade (attach map of route and indicate
streets to be closed)

☐ Tent(s) to be used – over 400 sq ft or canopies
over 1,000 sq ft

☐ Other (please specify:)

4. **ITEMS REQUESTED FROM THE CITY OF WASHINGTON**

☒ Street barricades

☐ Emergency "No Parking" Signs

☒ Traffic cones

☐ Picnic Tables

☐ Yield signs for crosswalks

☒ Garbage/Recycling Barrels

☐ Street Sweeping following (parades)

☐ Other (please specify:)

5. **SOUND SYSTEMS** Please indicate if the following will be used (verify availability with Parks Dept):

☒ Amplified Sound/Speaker System

☐ Public Address System

☐ Recorded/Live Music

☒ If so: BMI/ASCAP License obtained?

6. **SANITATION** Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? ☒ Yes ☐ No If yes, how many? 3
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? ☐ Yes ☐ No If yes, how many?)

Contact Person: Teri Hartzler

Phone: 653-2141

7. **INSURANCE**

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

☒ Certificate of Insurance provided and accepted _____ Certificate of Insurance not required

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind than the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

Teri Hample - YMCA Branch Director
Applicant/Sponsor Signature

Date _____

Indicate Date Contacted	The applicant for coordinating with all applicable departments in advance of City Council consideration.			
	City Clerk (Liquor Licenses)	Illa Earnest	319-653-6584 ext 131	ilearnest@washingtونيowa.gov
	Comments/Restrictions:			
	Police Chief	Jim Lester	319-458-0264	jlester@washingtونيowa.gov
	Comments/Restrictions:			
	Fire Chief	Tom Wide	319-863-3332	firedept@washingtونيowa.gov
	Comments/Restrictions:			
	Streets	JJ Bell	319-653-1538	jjbell@washingtونيowa.gov
	Comments/Restrictions:			
	Parks	Nick Pacha	319-321-4886	npacha@washingtونيowa.gov
	Comments/Restrictions:			
	County Environmental Health (if serving food):			
	Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us			
	Comments/Restrictions:			

City Clerk Signature

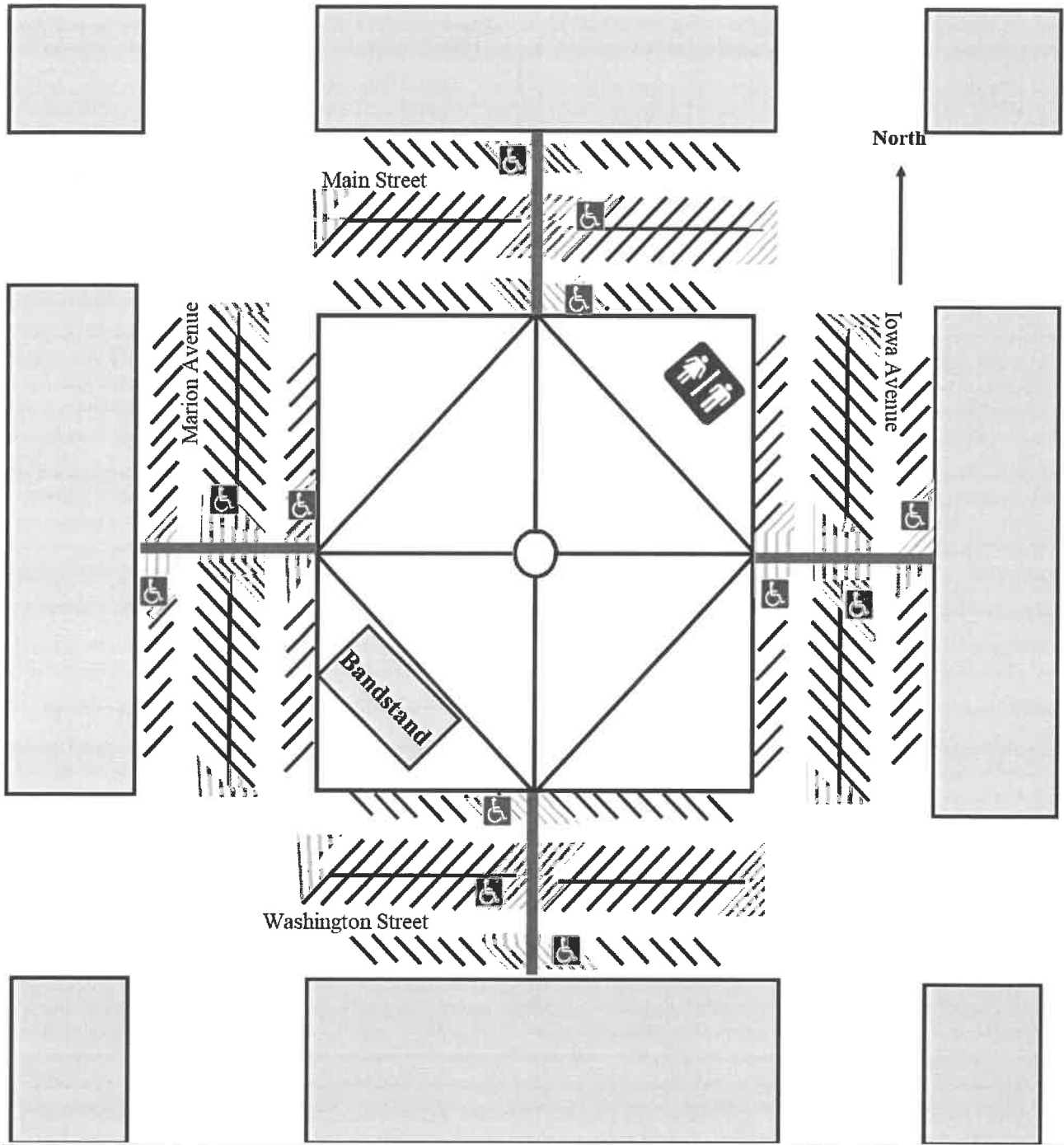
Date of Action

Approved: _____

Denied:

CONDITIONS IMPOSED:

Downtown Map (If Area Outside Downtown, Please Attach a Map):





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/06/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Horak Insurance 115 E. Washington Street Washington IA 52353		CONTACT NAME: Maryjo Rich PHONE (A/C, No, Ext): (319) 653-2116 FAX (A/C, No): (888) 361-7576 E-MAIL ADDRESS: maryjo@horakinsurance.com	
INSURED Young Men's Christian Association of Washington, Io YMCA of Washington County Iowa 121 E Main St Washington IA 52353-2012		INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Insurance INSURER B: NSI INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 15350	


COVERAGES **CERTIFICATE NUMBER:** CL1942507585 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			0623357	04/01/2019	04/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 2,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Voluntary Property \$ 2,500
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			0623357	04/01/2019	04/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$ OCCUR CLAIMS-MADE			0623357	04/01/2019	04/01/2020	COMBINED SINGLE LIMIT (Ea occurrence) \$ 4,000,000 AGGREGATE \$ 4,000,000
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A	0623358	04/01/2019	04/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	DIRECTORS & OFFICERS MED PAY SPORTS PARTICIPANTS			0644036	04/01/2019	04/01/2020	1,000,000 2,500

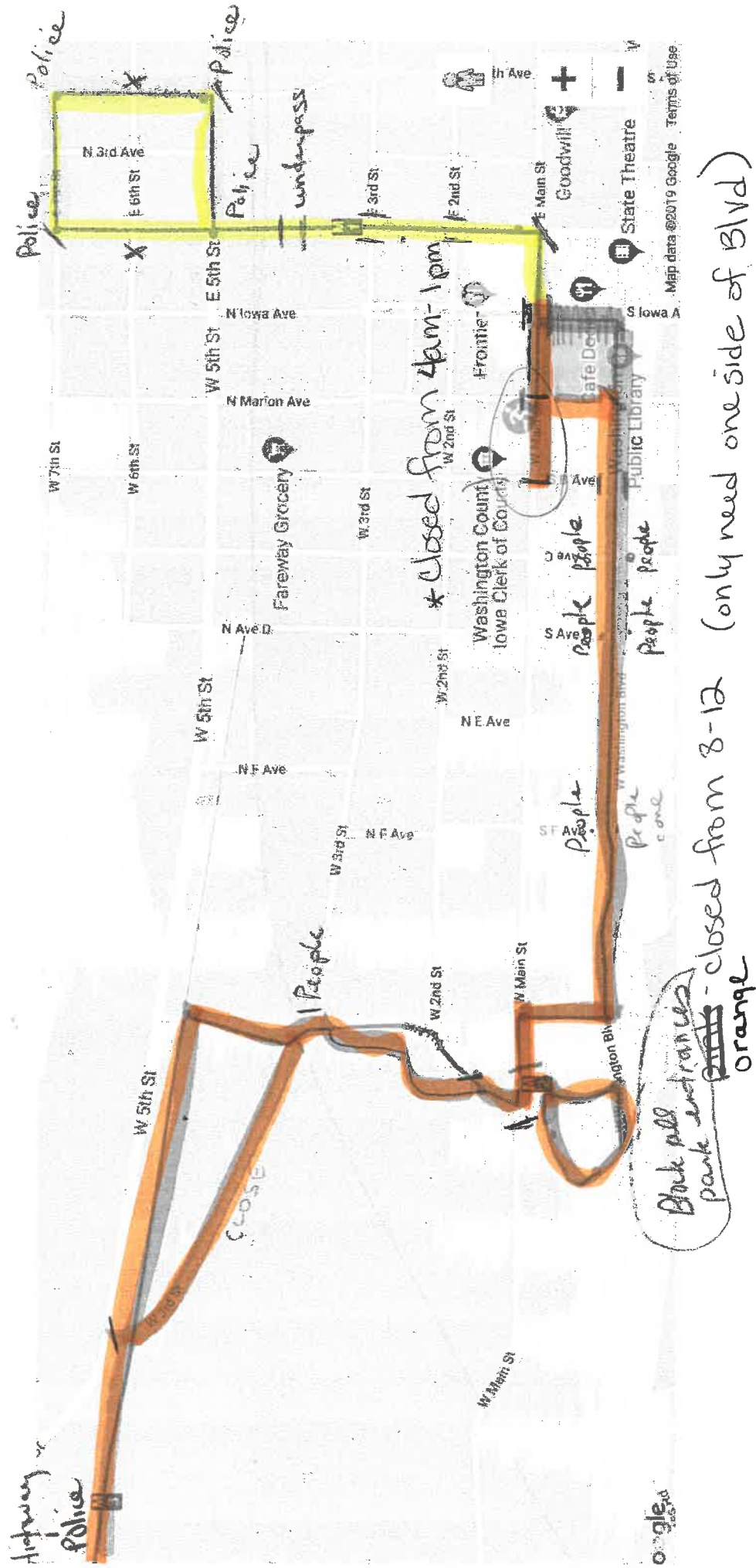
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SEXUAL ABUSE/MOLESTATION COVERAGE INCLUDED WITH A PER OCCURRENCE LIMIT OF \$1,000,000. MEDICAL PAYMENTS FOR ATHLETIC PARTICIPANTS COVERAGE FOR \$2500 INCLUDED. LIABILITY COVERS FOLLOWING LOCATIONS: 121 E Main St, Washington, IA, 2225 250th St, Washington, IA, 525 13th St, Wellman, IA, 821 N 4th Ave, Washington, IA, 1000 W Main St, Washington, IA, 110 S Iowa Ave, Washington, IA, 511 C Ave, Kalona, IA, 625 W 18th St, Soccer Fields, Washington, IA, 519 N Avenue D, Washington, IA, 1120 E. Ave., Kalona, IA, 220 Schnoebelen St., Riverside, IA. BLANKET ADDITIONAL INSURED ENDORSEMENT INCLUDED UNDER WB1890.

CERTIFICATE HOLDER Shiloh 100 Shiloh Drive Kalona IA 52247	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---

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Saturday, April, 18 2020 Sam



(only need one side of B/vd)

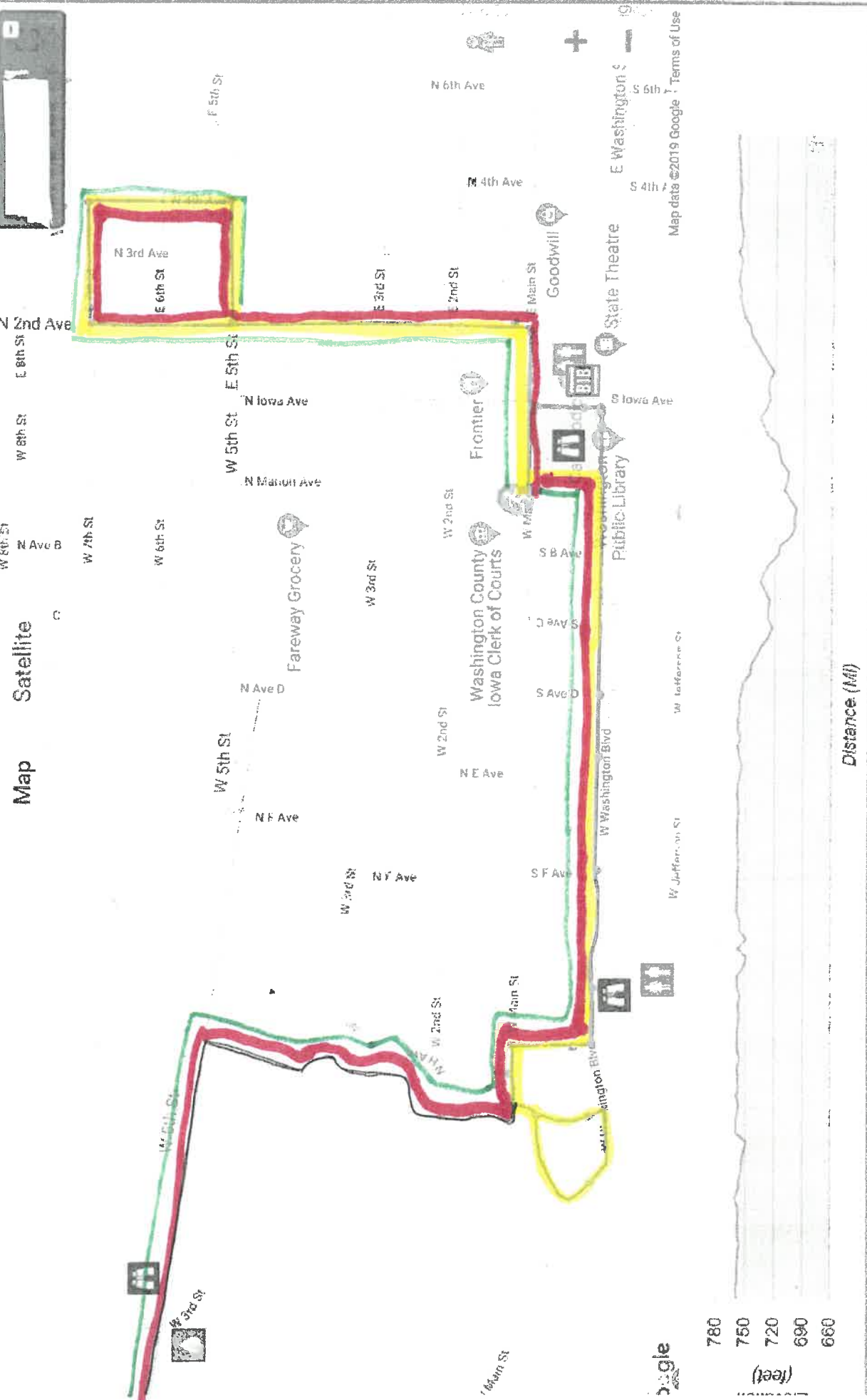
center parking & along square

on south, East + North sides
all of west side of square

yellow-closed from 8 to about 8:30

Kewash Half Marathon - 10K - 5K Run

Saturday April 18, 2020 8am



- 5K route
- 10K route
- 1/2 marathon



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Illa Earnest, 319-653-6584 ext 131; learnest@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Elliott Realty Group Easter Egg Hunt
Coordinator: Patty Elliott / Jessica Waite / Tim Elliott
Contact Number: 319-653-6612
Email Address: Jessica@elliottrealtygroup.com

2. EVENT INFORMATION

Event Description: Easter Egg Hunt

Days/Dates of Event: April 11th 2020

Time(s) of Event: (Include Set Up/Tear Down Time) 9:00 AM - Noon

Event Location: Central Park

Will event require an alcohol license or require modification of an existing license? Yes ☒ No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

 Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable): _____

Other Requests

_____ Temporarily park in a "No Parking" area
location: _____

_____ Use of City Park (specify park :
Electrical Needs: _____

_____ Walk/Run (attach map of route and indicate
streets to be closed)

_____ Fireworks (specify location :)

_____ Use of gators/UTV/ATV on City streets

_____ Parade (attach map of route and indicate
streets to be closed)

_____ Tent(s) to be used – over 400 sq ft or
canopies over 1,000 sq ft

_____ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

_____ Street barricades

_____ Emergency "No Parking" Signs

_____ Traffic cones

_____ Picnic Tables

_____ Yield signs for crosswalks

_____ Garbage/Recycling Barrels

_____ Street Sweeping following (parades)

_____ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System

_____ Public Address System

_____ Recorded/Live Music

_____ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes X No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? _____ Yes X No If yes, how many?)

Contact Person: Patty Elliott

Phone: 319-653-6612

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

_____ Certificate of insurance provided and accepted _____ Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Patty Elliott

Applicant/Sponsor Signature

January 9 2020

Date

DEPARTMENT APPROVALS

Indicate Date
Contacted

The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.

City Clerk Illa Earnest 319-653-6584 iearnest@washingtونيowa.gov
(Liquor Licenses) ext 131

Comments/Restrictions:

Police Chief Jim Lester 319-458-0264 jlester@washingtونيowa.gov

Comments/Restrictions:

Fire Chief Tom Wide 319-863-3332 firedept@washingtونيowa.gov

Comments/Restrictions:

Streets JJ Bell 319-653-1538 jjbell@washingtونيowa.gov

Comments/Restrictions:

Parks Nick Pacha 319-321-4886 npacha@washingtونيowa.gov

Comments/Restrictions:

County Environmental Health (if serving food):

Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us

Comments/Restrictions:

CITY COUNCIL APPROVAL

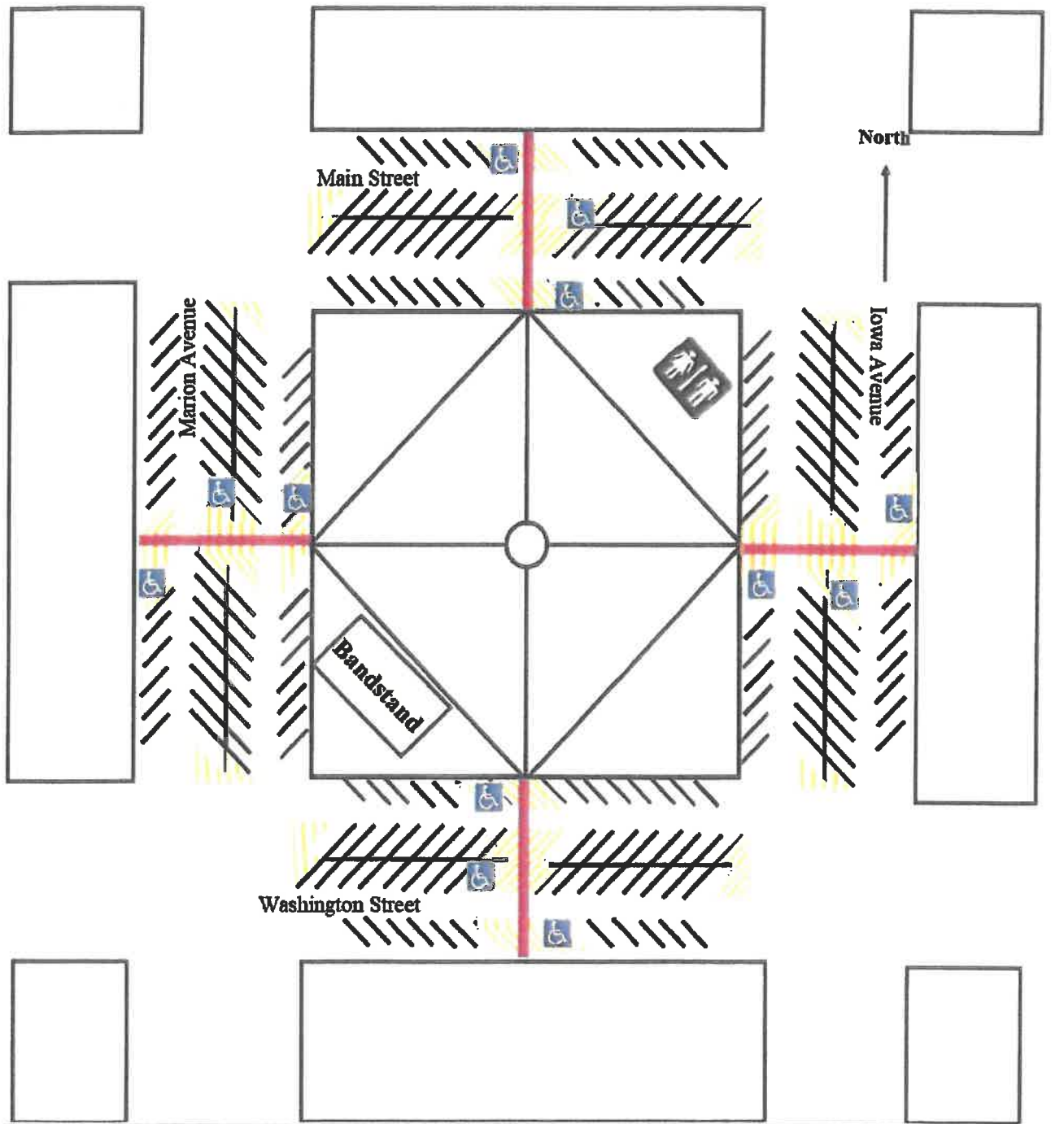
City Clerk Signature

Date of Action

Approved: _____ Denied: _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):



NOTICE OF PUBLIC HEARING **AMENDMENT OF FY2019-2020 CITY BUDGET**

The City Council of Washington in WASHINGTON County, Iowa
 will meet at Fire Station Training Room, 215 E. Washington Street
 at 6:00 pm on 2/18/2020
(hour) (Date)

, for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2020
(year)
 by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
 Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	3,707,941		3,707,941
Less: Uncollected Property Taxes-Levy Year	2	0		0
Net Current Property Taxes	3	3,707,941	0	3,707,941
Delinquent Property Taxes	4	0		0
TIF Revenues	5	309,473		309,473
Other City Taxes	6	914,074		914,074
Licenses & Permits	7	107,550		107,550
Use of Money and Property	8	195,008		195,008
Intergovernmental	9	2,678,735	97,255	2,775,990
Charges for Services	10	5,275,792		5,275,792
Special Assessments	11	63,000		63,000
Miscellaneous	12	459,079	53,753	512,832
Other Financing Sources	13	4,000,000	664,150	4,664,150
Transfers In	14	6,457,448	528,983	6,986,431
Total Revenues and Other Sources	15	24,168,100	1,344,141	25,512,241
Expenditures & Other Financing Uses				
Public Safety	16	1,694,498	78,820	1,773,318
Public Works	17	1,326,045	33,439	1,359,484
Health and Social Services	18	0		0
Culture and Recreation	19	985,506	6,416	991,922
Community and Economic Development	20	187,799	3,000	190,799
General Government	21	1,139,453		1,139,453
Debt Service	22	1,225,063		1,225,063
Capital Projects	23	7,522,612	1,811,748	9,334,360
Total Government Activities Expenditures	24	14,080,976	1,933,423	16,014,399
Business Type / Enterprises	25	5,685,489	1,282,132	6,967,621
Total Gov Activities & Business Expenditures	26	19,766,465	3,215,555	22,982,020
Transfers Out	27	6,457,448	528,983	6,986,431
Total Expenditures/Transfers Out	28	26,223,913	3,744,538	29,968,451
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	-2,055,813	-2,400,397	-4,456,210
Beginning Fund Balance July 1	30	7,755,390	9,823,145	17,578,535
Ending Fund Balance June 30	31	5,699,577	7,422,748	13,122,325

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Carryover Capital Projects, Southwest Industrial Park, Land Acquisition, repairs, programs

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Kelsey Brown

City Clerk/ Finance Officer Name

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 31, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Well #5 Repair Quotes

Well #5 (located at the Water Plant) went out of service in mid-December due to a bad variable frequency drive (VFD) and motor. The VFD was still under warranty, but the motor is not. The motor was installed in 2012, and 7-8 years is the normal life expectancy. The well has been down since then, and we spent a bit more time examining this for several reasons: 1) Well #5 is our oldest well (drilled in 1946), and we wanted to ensure that we fully assessed its viability while it is down; 2) If it were possible and prudent to cover the extra cost of installing a 125-horsepower motor rather than the current 100-HP, we could potentially improve the consistency of our fluoride numbers in the finished water; and 3) The original quote from Cahoy Well & Pump, our usual vendor, was much higher than expected and we wanted to examine our options.

Attached are three quotes. The low quote is from Peerless Well & Pump at the estimated cost of \$48,810 for stainless-steel drop pipe or \$65,588 for Boreline drop hose like we have put in our other two wells (the Gingerich quote does not include the Boreline option, as they did not feel comfortable installing it). Peerless came with a very good recommendation from the City of Dubuque, as well as from Chad McCleary, who has worked with them in his consulting business.

We are proposing to have Peerless come to pull the pump & motor and televise the well. This will tell us a lot about the condition of the well casing, and allow us to determine how much the casing was narrowed down when it was re-cased in the late 80's or early 90's (records are not available from that project). If the well casing is not in good condition, we will likely recommend replacement in kind at this time (including installing the stainless steel drop pipe rather than Boreline drop hose), and will need to get planning toward the

drilling of a new well within the next 5-10 years (our water cash flows show drilling this well at an approximate \$2.3 million cost in FY27). If the well casing is in good condition, we may be able to get considerably longer out of this well. If the casing is in good condition and the well will thus be used long-term, we would like to replace the current drop pipe with the Boreline drop hose. Finally, if the well casing has not been narrowed down too far, FOX will analyze whether the well could be upgraded to a 125-HP motor. If it can be, this would then come back to the Council with that recommendation, which would add additional cost (but considerable benefit).

This repair will likely affect our budgeted amount for Operational Equipment Repair. We currently have \$80,000 budgeted, and have spent \$23,916.03 to date. If we end up going with the lowest-end repair, we would stay within budget, but then end up with the much larger cost of drilling a new well in several years.



January 24, 2020

Mr. Kyle Wellington
City of Washington
522 N. 4th Ave
Washington, IA 52353

RE: Estimate for Pull and Inspect Washington Well #5 - Revised

Mr. Wellington,

Peerless Well and Pump would like to thank you for the opportunity to propose on the inspection of the pumping equipment for Well #5. PWP will mobilize to the site with a two-man crew, pump rig and support truck with tools. It is our understanding that the submersible pump is set 380' with 6" column pipe. After we pull the pump, the current pump and motor will be brought back to the shop for inspection. We will provide a detailed report with recommendations for pump repairs following the inspection of the motor and pump.

Scope of Services:

- Mobilize a pump service crew with a pump rig and service truck to site. Disconnect electrical and piping and remove existing pump for inspection. Inspect pump components in the field.
Lump Sum - \$ 4730
- Remobilize to the site with pump rig and service truck. Reinstall pump and motor, cleanup site, demobilize with equipment. **Lump Sum - \$ 4940**
- Disassemble Well pump and inspect, report. **Lump Sum - \$ 730**
Total Labor \$ 10,400

Televise Well \$ 2010

Chlorinate Well – 200 ppm- Batch inject 45 gallons of sodium hypochlorite mix from tank into well (permanent pump installed), surge pump for 3-4 hours and let sit a minimum of 12 hours prior to pumping off. **\$ 2160**

Expected Material Costs:

New 100 hp Franklin 3P, 460V,3450 rpm Stainless Steel Motor	\$ 17,440
New Grunfos 800S1000-4AA Pump	\$ 4570
New 304 Stainless Steel 6" x 20' .280 T&C Drop Pipe	\$ 2460 / ea = x 2 = \$4920
New cable- 2/0, 3 WG 430' @ \$17/ lf	\$ 7310

Estimated Total Project Cost* -	\$ 48,810
--	------------------

17656 S John Deere Road, Dubuque, IA 52001
Office: 563-583-1707 · Fax: 563-583-8728
www.peerlesswellandpump.com

Alternate Drop Pipe:

New 6" Boreline Flex Drop Pipe 370-380' set	\$ 19,610
6" Centralizers – 8 @ \$ 261 ea	\$ 2088

** Does not include new elements for cathodic protection or replacement of any existing cathodic protection.*

Please review the above proposal. If you have any questions or would like anything further included, please let me know. We appreciate the opportunity to submit this proposal and look forward to working with you on this project.

Peerless Well & Pump

Patrick Harrington

Patrick Harrington
Senior Project Manager



GINGERICH

WELL & PUMP SERVICE, LLC

YOUR WELL-BEING OUR BUSINESS

1331 Highway 1
Kalona, IA 52247
(319) 656-2664
Fax (319) 656-2676
(800) 356-2664

January 24, 2020

City of Washington
215 E Washington St
Washington, IA 52353

Site Information:

Well #5 | Phone: 319-653-2947
522 N 4th Ave | Estimate #: 19697
Washington, IA 52353

Re: Estimate to repair well #5

Gingerich Well and Pump Proposes:

	<u>Depth/Qty</u>	<u>Rate</u>	<u>Total</u>
800S1000-4AA Submersible Pump	1	\$7,651.00	\$7,651.00
8" Stainless Steel Submersible Motor	1	\$22,314.00	\$22,314.00
Splice Kit	1	\$575.00	\$575.00
Submersible Wire 3/0/G	430	\$31.00	\$13,330.00
Tube 1/4" Air	410	\$0.34	\$139.40
Stainless Steel Drop Pipe 6" with Couplings	40	\$156.25	\$6,250.00
Miscellaneous Fittings	1	\$1,375.00	\$1,375.00
Coil Plastic 1" 200PSI for transducer conduit	400	\$1.30	\$520.00
Labor & Equipment to Pull & Install Pump & Motor (estimated hours)	16	\$320.00	\$5,120.00
Labor & Equipment to Televis Well	1	\$1,500.00	\$1,500.00
Chlorine Solution with NuWell-410 to Disinfect Well	1	\$2,500.00	\$2,500.00
Labor & Equipment to Install & Remove Tremie Pipe (estimated hours)	8	\$320.00	\$2,400.00

Total Estimated Cost

\$63,674.40

NOTE:

***This estimate does not include Cathodic Protection repairs or existing drop pipe replacement/repairs. Gingerich Well will require a Cathodic Protection technician to be on site to assist with the Cathodic Protection wiring.**

****All measurements/quantities are estimated and shown for budgeting purposes.**

****Exact measurements/quantities will be used in billing.**

Sales Tax will be added at the time of billing to all applicable items.

Prices are valid for 30 days from estimate date; balance due 10 days from invoice date. All past due accounts are subject to a late payment fee of 1.5% per month. Customer will be responsible for any costs and expenses, including attorney fees, incurred in connection with the compliance of this contract.

I agree to the pricing & terms of this estimate.

Signature & title: _____

Printed name: _____ Date: _____

A FOURTH GENERATION FAMILY OWNED BUSINESS

Emery Gingerich • Klint Gingerich • Corwin Gingerich

www.gingerichwell.com



CAHOY PUMP SERVICE

The Premier Provider of Municipal, Industrial, & Environmental Water Well Services

December 23, 2019

City of Washington Water Dept.
PO Box 516
215 E. Washington Street
Washington, IA 52353

Attn: Mr. Kyle Wellington
Re: Well #5

Greetings Kyle:

Per our discussion, we understand that the Well #5 motor is megging bad from the surface. Per your request, we have put together the approach we talked through of pulling, shock chlorinating, & replacing the pump gear with Boreline & a new SS motor, as well as install the inline valve your haver on site. To that end, we are pleased to provide you with the following proposal for your review and consideration:

Scope:

- Travel to site with three-man crew pump rig & support equipment
- Set-up & remove current gear
 - Cathodic protection makes this step more time consuming
- Televis well to understand depth of reduction or stopping point & overall condition of the well
- Shock chlorinate well by installing via tremie a 20,000-gallon solution of sodium hypochlorite & NW410 to achieve a minimum of 150PPM
- Allow to contact overnight
- Install 400' set of new Boreline drop pipe with anti-torsion & 50' of additional cable protection, new 100HP SS motor, sub-cable, & check-valve, new airline & if able, the owner's transducer
 - Also recommend replacing the pump at this time (see option cost)
- Disinfect, pump to waste & perform three-point pump test
- Provide a detailed report & recommendations for next steps to the owner with a cost estimate

Cahoy Corporate Office:
24568 150th Street – Suite 200
Sumner, Iowa 50674
(563) 578-1130

Cahoy West:
200 Grant Street
Marne, Iowa 51552

Cahoy Illinois South:
1822 North Lincoln Parkway
Lincoln, Illinois 62656

CPS – IL North:
202 West Howard St.
Durand, Illinois 61024

WWW.CAHOYPUMP.COM

PRICING STRUCTURE:

#	DESCRIPTION	U	Q	UNIT PRICE	TOTAL PRICE
1	Job Prep & Mobilization (3-man crew)	EA	1	\$ 3,086.00	\$ 3,086.00
2	Set-up, re-move equipment in the well (3-man crew)	HR	30	\$ 298.00	\$ 8,940.00
3	Load all pipe & gear onto CPS trailer to remove from site when complete	LS	1	xxxxxxx	\$ 500.00
4	Televis Well	LS	1	xxxxxxx	\$ 2,250.00
5	Furnish & install via tremie 20,000-Gallon shock chlorination @ 150 – 200PPM pf Sodium-hypochlorite & NW-410	EA	1	xxxxxxx	\$ 7,596.00
6	Material cost for new gear consisting of, 400' of 6" Boreline with anti-torsion add-on, cable protection, new sub-cable, new 100HP SS motor, new SS check valve, airline, gauges, & all consumables	LS	1	xxxxxxx	\$ 62,943.00
7	Install pump gear, pump to waste, & test (3-man crew)	HR	24	\$ 298.00	\$ 5,960.00
8	Install owner supplied valve (2-man crew)	HR	4	\$ 196.00	\$ 784.00
9	Put back online & provide start-up	HR	4	\$ 196.00	\$ 784.00
10	Per Diems	EA	12	\$ 175.00	\$ 2,800.00
11	Provide owner with detailed final report	LS	1	xxxxxxx	\$ 0.00
12	Shipping	LS	1	xxxxxxx	TBD
	TOTAL ESTIMATED INVESTEMENT				\$ 95,643.00
*	Recommended option – New SS pump end to match existing 800s-1000	EA	1	\$ 5,987.00	

NOTES;

- Proposal is valid for 30 days. After 30 days we reserve the right to re-visit our material and fuel costs and adjust our pricing structure accordingly.
- Price does not include Tax or Freight costs
- Any hours over or under, estimate will be credited/invoiced at the applicable rate above
- Additional Per Diems if required will be invoiced @ \$175.00ea

Kyle, we sincerely appreciate the opportunity to provide you with this proposal. In order to validate it please sign the one marked "copy" and return it to our Sumner office. The original is yours to keep for your records.

Please feel free to contact myself or Darin Cahoy at our Sumner office if you have any questions or wish to have us proceed with scheduling the work.

Sincerely,

Mike Whittenbaugh
President

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 31, 2020

To: Mayor & City Council

Cc: Illa Earnest, City Clerk; JJ Bell, M/C Superintendent; Jim Lester, Police Chief

From: Brent Hinson
City Administrator

Re: Parking Signage on the Square

In late 2019, we spent quite a bit of time talking about snow & parking, particularly in downtown. One of the items that came out of this was the idea that in order to allow the Police Department to properly enforce the parking ordinances on the square, that specific signage needed to be posted on all sides of the square. It was known at the time of this discussion that there would be some extra cost due to trying to affix the signage to the decorative light posts in an attractive way, rather than just drilling into the posts.

We wanted to bring this item back to you for consideration for two reasons: 1) To make sure you approve of the proposed purchase cost for the brackets and backplates for the necessary signage, which is expected to be around \$5,600 plus shipping; and 2) To make you aware that we have reviewed with Kevin, and only two signs will be needed per block facing the square due to there not being an alley on those blocks. This latter item reduced the cost from the original quote of approximately \$8,300.



LIGHTING & CONTROLS

Quote

Job Name: City of Washington
Quote #: 19-22072-0
Job Location: Washington, Iowa
Issue Date: 12/5/2019
Good Through: 2/1/2020
Quoted By: Szymanek, Cary

KSA LIGHTING - IOWA
1220 CENTRAL AVENUE
HANOVER PARK, IL 60133-5420

Quoted To: City of Washington
Washington, IA

Type	Qty	Manufacturer/Brand	Catalog #	Line Comment	Unit \$	Ext \$
	8	Sternberg Lighting	C4-S18/BK		\$365.00	\$2,920.00
	4	Sternberg Lighting	C5-S18/BK		\$365.00	\$1,460.00
	8	Sternberg Lighting	C4-RV1218/BK		\$333.00	\$2,664.00
	4	Sternberg Lighting	C5-RV1218/BK		\$333.00	\$1,332.00
PER ACCOMPANYING BOM						

Grand Total: \$8,376.00

Notes

- * All control products will require submittal sets generated by KSA. Full Submittal sets are available upon receipt of HFR Purchase orders and require approximately 2 weeks to produce. Device color, voltage, counts and dimming protocol must be verified prior to project release.
- * KSA does not take responsibility for accuracy of submittals unless they are done by KSA or reviewed by KSA prior to submitting.
- * A set of submittals marked "Approved as Noted", or KSA Release Waiver Form, will be required for all project orders.
- * Alternate Fixtures are not included in the total.
- * Any deviation voids this quote.
- * Final confirmation of quantities is the responsibility of the contractor.
- * Lamps NOT Included Except as Noted
- * Manufacturer's Standard Freight Terms and Conditions for Sale Apply
- * Please reference KSA quote number on purchase order.
- * Linear product over eight foot runs will require Factory Drawings approved. Distributor Hold For Release po is required to get factory drawings - which can take 1-2 weeks. Order will not be released to production until factory drawings are approved. Standard catalog cuts/specs will NOT be accepted.



City of Washington
Current Handicap Parking Sign Mounting Design



*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 31, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

RE: Assistant Building & Zoning Official Job Description

With Steve Donnolly's planned departure in June, we would like to get moving on the hiring of his eventual replacement. I propose that Council authorize the attached job description for Assistant Building & Zoning Official. We would like to do it this way to allow, in all likelihood, for an orderly transition of the person into Steve's position.

We do not plan to fill the vacant part-time Code Enforcement Officer position until after the new Building & Zoning Official makes his/her transition into that position. We can then assess if we want to fill it as currently described, adjust any of the duties, or propose something different moving forward. The savings from not filling the Code Enforcement position from now until the end of the fiscal year will easily cover the cost of bringing on a full-time person for the last month and a half of the fiscal year. See attached schedule for our expected hiring timetable.

Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator



215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

TITLE: Assistant Building and Zoning Official
DEPARTMENT: Development Services
REPORTS TO: City Administrator/Building and Zoning Official
FLSA: Non-Exempt

POSITION SUMMARY:

The Assistant Building and Zoning Official is a non-exempt position which performs work related to the management, oversight, planning and implementation of the City's code of ordinance, in conjunction with the efforts of and under the guidance of the Building and Zoning Official. Work includes but is not limited to; code enforcement, inspections, permits, policy development, board of adjustment meeting and planning and zoning meeting. Position may be required to attend council meetings. The Assistant Building and Zoning Official follows prescribed policies and procedures and must be skilled in decision-making and generally work well with minimal supervision. Performs all other duties as assigned.

ESSENTIAL FUNCTIONS AND DUTIES:

Must have a thorough knowledge of state and municipal code, ordinances and laws as it applies to the inspection of building and construction sites. Responsible for keeping all City vehicles, equipment, tools, building and grounds in clean, safe and in good working condition as needed. Duties include but are not limited to; review of new construction plans and specifications, Inspection of new construction, interpretation of regulation and code as it pertains to construction, issue permits, record and file permits, issue occupancy for new construction, investigation of public concerns, enforcing codes relating to tall grass and weeds, junk vehicles, snow removal, tree removal, garbage and other related nuisances and conduct of board of adjustment and planning and zoning meetings in the absence of the Building and Zoning Official. Performs all other duties as assigned.

Must have physical ability to traverse variable terrain conditions not accessible by vehicle. Must have ability to bend, stoop, lift and carry 25 pounds, and must be in general good physical health. Must have ability to hear speech and other sounds effectively for the taking of statements and directions. Must possess sufficient mental functions and capabilities to make rational decisions to handle operational needs and business decisions of the position. Must have ability to establish and maintain effective working relationships with supervisor, co-workers and the general public. Must have ability to work for extended periods of time outdoors, occasionally under adverse weather conditions. Must be able to understand and follow instructions and written diagrams, and have mastery of the spoken and written English language. Must be able to speak, write and understand English to effectively communicate with fellow employees, contractors and the

general public by telephone, electronically, in written format and face-to-face. Must have ability to perform basic mathematical calculations.

Position performs other assigned duties as deemed necessary or as required.

TYPICAL DUTIES:

As above. Participates in the daily activities of the City of Washington's operations.

KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Must have positive and professional demeanor when conducting City business. Self-starter that can work with limited supervision. Must be careful and skilled in the operation of equipment & complete in record keeping as needed. Must develop thorough knowledge and understanding of safety rules and regulations and City policies. Must work within and enforce these rules, regulations and policies. Team player who inspires other employees to perform to the best of their abilities.

Ability to effectively express ideas verbally and in writing. Ability to establish and maintain positive working relationships with Supervisor, City employees and the general public. Ability to deal with all of the aforementioned tactfully and courteously. Able to solve problems and make quality decisions, when necessary in consultation with supervisors.

WORKING CONDITIONS:

Mixture of inside work and outside manual work performed under variable conditions, including occasional adverse weather. Regular lifting, climbing, stooping, reaching, and handling activities. Outside work involves standing, walking, moderate lifting, operation of trucks and other equipment and other moderately demanding physical activities. Requires ability to converse, using verbal and listening skills, with citizen customers, vendors, staff and Council. Requires eye/hand coordination, manual/finger dexterity and motor coordination. Requires clerical, forms, numerical, and verbal perception. Moderately high physical strength requirements involving the moving, lifting, pushing, carrying and pulling of objects weighing up to 25 pounds.

REQUIREMENTS:

High school diploma or GED required, Associate's degree preferred with a minimum of 5 years of experience in code enforcement and municipal inspection. Past management and supervisory experience preferred. Knowledge and understanding of construction techniques and applicable codes. Ability to communicate clearly, and keep accurate records. Ability to understand and carry out oral instructions as well as basic written instructions. Good public appearance and positive attitude. Must possess a current Iowa Driver's License at time of hire and throughout employment. Must obtain necessary inspection certifications within 12 months of employment, and maintain these certifications throughout employment. Must be insurable by the city's insurance company, able to pass a thorough background check, and a pre-employment drug screen and physical.

DISCLAIMER:

All duties and requirements in this job description have been determined by the employer to be essential job functions consistent with ADA requirements and are representative of the functions that are necessary to successful job performance. They do not, however, reflect the only duties required. Employees in this job class will be expected to perform other job-related duties when it can be reasonably implied that such duties do not fundamentally change the basic requirements, purpose or intent of the position.

City of Washington, Development Services Department
Assistant Building Official Hiring Timetable

- February 4, 2020: Council consideration of job description for position.
- By February 7: City Administrator appoints hiring committee
- Week of February 10: First hiring committee meeting. Discuss process for evaluating applications and doing interviews.
- By February 21: Advertising begins.
- March 20: Deadline for applications.
- By March 25: Hiring committee meeting to review applications and select finalists.
- By March 27: City Administrator contacts all selected finalists and schedules interviews.
- Week of April 6: Interviews.
- By April 10: Background checks.
- By April 14: Tentative offer of hire, pre-employment physical & drug screen.
- May 18: Start date (tentative).

Advertising Plan

- Local Plan: Washington Evening Journal, KCII, City website, City bulletin board
- External Plan: League of Cities website, Iowa Association of Building Officials

Job Ad

Assistant Building and Zoning Official. Full-time position responsible for oversight of the City's building, zoning, and nuisance codes, under the guidance of the Building and Zoning Official. Possibility of promotion to Building and Zoning Official position following departure of incumbent on June 30. Starting wage is \$22 to \$24/hour based on qualifications and experience. City benefits include IPERS retirement and Wellmark BC/BS health coverage. Application deadline is March 20, 2020. Full information at www.washingtoniowa.gov. Submit application materials including City employment application to: Brent Hinson, City Administrator, 215 East Washington Street, Washington, IA 52353 or bhinson@washingtoniowa.gov. EOE.

KCII/Journal:

Assistant Building and Zoning Official. Full-time position responsible for oversight of the City's building, zoning, and nuisance codes. Starting wage is \$22 to \$24/hour plus excellent benefits. Application deadline is March 20, 2020. Full information at www.washingtoniowa.gov. EOE.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 31, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Southeast Sanitary Sewer Basin Project Change Order #2

We are getting close to project close-out, and are bringing you a deduct change order to reflect changes made during the project. These changes included deletion of one lining segment that was determined to not need it at this time, and addition of a slightly less expensive segment that needed lining much more. We also included an extra 6,000 lineal feet of cleaning and televising to determine what damage, if any, has occurred to the east sewer interceptor due to hydrogen sulfide gas production (hydrogen sulfide gas can eat into concrete, which is the pipe material in that line). That televising work is just wrapping up this week, so we do not have any information on the results yet. The televising is being accomplished within the \$25,000 construction change allowance, so the net result is a \$3,927 deduct from the contract as amended in Change Order #1.

We do have some of the unit-priced sewer lining dollars still available, but are reserving these for lining segments of the east interceptor to correct any damage found. If we do not need any such repair work at this time, we may identify additional pipe segments to line in order to ensure that we max out our CDBG funds.

Date of Issuance: 01/21/2020
 Owner: City of Washington
 Contractor: Municipal Pipe & Tool
 Engineer: FOX Engineering Associates, Inc.
 Project: SE Basin I&I Reduction Project – Phase I

Effective Date:
 Owner's Contract No.: N/A
 Contractor's Project No.:
 Engineer's Project No.: 2045-17A
 Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description:

Add the following item and quantities to the contract documents for additional work required as a result of precleaning and televising activities:

Item CO2-A1.01, 24-Inch Cleaning and CCTV Televising. ADD 4,113 LF at \$4/LF	<u>\$16,452.00</u>
Item CO2-A1.02, 18-Inch Cleaning and CCTV Televising. ADD 1,710 LF at \$4/LF	<u>\$6,840.00</u>
Item CO2-A1.03, 21-Inch Sanitary Sewer, Pre Construction Inspection. ADD 410 LF at \$2.25/LF	<u>\$922.50</u>
Item CO2-A1.04, CIPP Lining, 21" O.D., Modulus EL = 350,000, 6MM. ADD 410 LF at \$79/LF	<u>\$32,390.00</u>
Item CO2-1.10, Construction Contingency (Allowance). DEDUCT a Lump Sum of \$25,000.	<u>\$-25,000.00</u>
Item CO2-4.07, 24-Inch Sanitary Sewer, Pre Construction Inspection. DEDUCT 397 LF at \$0.5/LF	<u>\$-198.50</u>
Item CO2-4.29, CIPP Lining, 24" O.D., Modulus EL = 350,000, 6MM. DEDUCT 397 LF at \$89/LF	<u>\$-35,333.00</u>

Increase the contract dates by 140 days to allow the additional bid quantities, change order work to be completed, and IDOT permit delays as part of Change Order No. 2.

TOTAL DEDUCT TO CONTRACT = -\$3,927.00

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>1,079,630.10</u>	Original Contract Times: Substantial Completion: <u>September 13, 2019</u> Ready for Final Payment: <u>October 11, 2019</u> days or dates
Increase from previously approved Change Order No. <u>1</u> : \$ <u>113,403.40</u>	Increase from previously approved Change Orders No. <u>1</u> : Substantial Completion: <u>September 13, 2019</u> Ready for Final Payment: <u>October 11, 2019</u> days
Contract Price prior to this Change Order: \$ <u>1,193,033.50</u>	Contract Times prior to this Change Order: Substantial Completion: <u>September 13, 2019</u> Ready for Final Payment: <u>October 11, 2019</u> days or dates
Decrease of this Change Order: \$ <u>-3,927.00</u>	Increase of this Change Order: Substantial Completion: <u>140 days</u> Ready for Final Payment: <u>140 days</u>

Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 1,189,106.50		Substantial Completion: January 31, 2020	
		Ready for Final Payment: February 28, 2020	
RECOMMENDED:		ACCEPTED:	
By: <u>[Signature]</u>	By: _____	By: <u>Sharon Waschke</u>	By: _____
Title: <u>Engineer (if required)</u>	Title: <u>Owner (Authorized Signature)</u>	Title: <u>COO</u>	Title: <u>Contractor (Authorized Signature)</u>
Date: <u>1/28/2020</u>	Date: _____	Date: <u>1/24/2020</u>	Date: _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON ALL PROPERTY LOCATED WITHIN THE UNIFIED WASHINGTON URBAN RENEWAL PROJECT AREA IN THE CITY OF WASHINGTON, COUNTY OF WASHINGTON, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF WASHINGTON, COUNTY OF WASHINGTON, WASHINGTON COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY SAID CITY IN CONNECTION WITH SAID URBAN RENEWAL PROJECT.

WHEREAS, the City of Washington and developers Greg & Lori Wiley established the Wiley Subdivision, Second Addition, having adopted a final plat, and accepted construction of public improvements by prior action of this Council; and

WHEREAS, the Project is located within the Unified Commercial Urban Renewal Area (the "Urban Renewal Project Area"); and

WHEREAS, it is now necessary for the City to pass an ordinance setting the base value of the Project and directing incremental revenues into a special project fund to refund certain costs as specified in the Urban Renewal Plan for said Unified Commercial Urban Renewal Area.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA, THAT:

Section 1: For purposes of this Ordinance, the following terms shall have the following meanings:

"Project Area" means the following described real property in the City of Washington:

Wiley Subdivision, Second Addition, Lot 2, as shown in Plat Book 28 at page 0320, Records of the Washington County Recorder (collectively the "Property");

Section 2: The taxes levied on the taxable property in the Project Area located in the Urban Renewal Project Area, legally described in Section 1 hereof, by and for the benefit of the State of Iowa, City of Washington, County of Washington, Washington Community School District, and all other taxing districts from and after the effective date of this Ordinance shall be divided as hereinafter in this Ordinance provided.

Section 3: As to the Project Area, base period taxes on this Property shall be computed in the same manner using the total value shown on the assessment roll as of January 1, 2019, being the assessment roll applicable to the Property in the Project Area as of January 1 of the calendar year preceding the effective date of this Ordinance.

Section 4: That portion of the taxes each year in excess of base period taxes for the Project Area shall be allocated to and when collected be paid into the special tax increment fund previously established by the City of Washington to pay the principal of and interest on loans, monies advanced to, or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under authority of Section 403.9 or Section 403.12 of the Code of Iowa, incurred by the City of Washington, Iowa to finance

or refinance, in whole or in part, urban renewal projects undertaken within the Unified Washington Urban Renewal Project Area pursuant to the Urban Renewal Plan, as amended, except that taxes for the payment of bonds and interest of each taxing district shall be collected against all property within the Urban Renewal Project Area without any limitation as hereinabove provided.

Section 5: Unless or until the total assessed valuation of the taxable property in the areas of the Urban Renewal Project Area exceeds the total assessed value of the taxable property in said areas shown by the assessment rolls referred to in Section 3 of this Ordinance, all of the taxes levied and collected upon the taxable property in the Project Area shall be paid into the funds for the respective taxing districts as taxes by or for the taxing districts in the same manner as all other property taxes.

Section 6: At such time as the loans, monies advanced, bonds and interest thereon and indebtedness of the City of Washington referred to in Section 4 hereof have been paid, all monies thereafter received from taxes upon the taxable property in the Urban Renewal Project Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

Section 7: All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed. The provisions of this Ordinance are intended and shall be construed so as to continue the division of taxes from property within the Urban Renewal Project Area enacted prior to this Ordinance and to fully implement the provisions of Section 403.19 of the Code of Iowa with respect to the division of taxes from property within the Project Area described above. In the event that any provision of this Ordinance shall be determined to be contrary to law it shall not affect other provisions or application of this Ordinance which shall at all times be construed to fully invoke the provisions of Section 403.19 of the Code of Iowa with reference to the Urban Renewal Project Area and the territory contained therein.

Section 8: This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this ____ day of _____, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

Approved on First Reading: _____
Approved on Second Reading: _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2020.

City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



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Memorandum

January 31, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk; Kevin Olson, City Attorney

From: Brent Hinson
City Administrator

Re: Dollar Tree TIF Ordinance

Attached is an ordinance that would set the base year for the Dollar Tree increment at 1/1/19. This allows us to start paying back the Wiley Subdivision utilities in FY22. We are only adopting the TIF ordinance for the lot that Dollar Tree sits on, not either of the other two available lots, so we will hopefully have the need to adopt a TIF ordinance or ordinances in future years if we need to capture increment from those lots.

The ordinance just needs to be adopted prior to December 31, but I'm trying to get it out of the way early this year so that we doesn't risk letting it slip through the cracks later.

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON ALL PROPERTY LOCATED WITHIN THE UNIFIED WASHINGTON URBAN RENEWAL PROJECT AREA IN THE CITY OF WASHINGTON, COUNTY OF WASHINGTON, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF WASHINGTON, COUNTY OF WASHINGTON, WASHINGTON COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY SAID CITY IN CONNECTION WITH SAID URBAN RENEWAL PROJECT.

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or refinance, in whole or in part, urban renewal projects undertaken within the Unified Washington Urban Renewal Project Area pursuant to the Urban Renewal Plan, as amended, except that taxes for the payment of bonds and interest of each taxing district shall be collected against all property within the Urban Renewal Project Area without any limitation as hereinabove provided.

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Passed and approved this _____ day of _____, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

Approved on First Reading: _____
Approved on Second Reading: _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2020.

City Clerk