



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
FIRE DEPARTMENT TRAINING ROOM,
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, APRIL 21, 2020

*****To reduce the spread of the COVID-19 illness, members of the public interested in attending the meetings are strongly encouraged to participate by electronic meeting (ZOOM) access. To request a Zoom link and password, please contact jrosien@washingtونيowa.gov or bhinson@washingtونيowa.gov prior to the meeting time.**

The physical meeting will be open to the public, but measures are being taken to keep the total number of persons onsite under 10 to comply with federal and state emergency guidelines. If you would like to submit comments for the Council's information, please provide these either to either of the above listed email addresses or to any City Councilor. All comments received will be referenced in the meeting minutes.***

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, April 21, 2020 to be approved as proposed or amended.

Consent:

1. Council Minutes April 7, 2020.
2. PAWS & More Animal Shelter, Animal Services January-March 2020, \$6,045.25
3. Fox Engineering, N. 4th Avenue & Utility Improvements Project, \$31,332.54
4. Farnsworth Group, City Hall/Police Station Project, \$2,081.92
5. Terracon, Environmental Services - Whitesell Building, \$523.75
6. Department Reports

Consent – Other:

1. MSA Professional Services, LAWCON Application for Wellness Park Phase 2, \$4,000.00
2. Bushong Construction, City Hall/Police Building Project, \$212289.81

Claims & Financial Reports:

Claims for April 7, 2020
Financial Reports – March, 2020

SPECIAL PRESENTATION

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

PUBLIC HEARING

NEW BUSINESS

1. Discussion & Consideration of a Resolution Accepting Civil Penalty for Tobacco Sales Violation (Casey's General Store)
2. Discussion & Consideration of a Resolution Accepting Civil Penalty for Tobacco Sales Violation (Hy-Vee, Inc.)
3. Discussion & Consideration of a Resolution Approving and Adopting Preliminary Plans, Specifications, Plat, Schedule and Estimate, and Providing for a Notice of Hearing (2020 South Avenue E Project)
4. Discussion & Consideration of a Resolution Approving Emergency Operations Plan and Continuity of Government Plan
5. Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to Washington County Treasurer.
6. Discussion & Consideration of West 5th Street and North Avenue D Pedestrian Improvements.
7. Discussion & Consideration of 1st Reading of an Ordinance Amending Chapter 63 Speed Zones and Chapter 65 Special Stops (West 5th Street)

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Brendan DeLong
Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

Council Minutes 04-07-2020

The Council of the City of Washington, Iowa, met in Regular Session in the Washington Fire Department Training Room, 215 East Washington Street on Tuesday, April 7, 2020 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Moore, Pettit-Majewski (by Zoom), Stigers (by Zoom), Youngquist (by Zoom). Absent: Gault.

*****To reduce the spread of the COVID-19 illness, members of the public interested in attending the meetings are strongly encouraged to participate by electronic meeting (ZOOM) access. To request a Zoom link and password, please contact jrosien@washingtioniowa.gov or bhinson@washingtioniowa.gov prior to the meeting time.**

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Motion by Pettit-Majewski, seconded by DeLong, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, April 7, 2020 be approved as proposed. Motion carried.

Consent:

1. Council Minutes March 17, 2020
2. City of Washington Fire Works Permit.
3. Kevin D. Olson, Professional Services, \$1,647.88
4. Garden & Assoc., S. Ave. E Reconstruction Project, \$2,094.65
5. Garden & Assoc., Whitesell Survey and Subdivision, \$2,928.68
6. Garden & Assoc., Bell Property Boundary and Subdivision, \$7,658.26
7. Simmering-Cory, Code of Ordinances Supplement, \$920.00
8. Municipal Pipe Tool, SE Basin I & I Reduction-Phase I, \$77,148.49
9. Farnsworth Group, City Hall/Police Building Project, \$7,775.96
10. Fox Engineering, Water Treatment Plant Improvements, \$487.50
11. Fox Engineering, Wastewater Treatment Plant, \$224.50
12. Fox Engineering, N 4th Avenue and Utility Improvements, \$33,136.50
13. Bolton & Menk, Airport Taxilane for Fuel Facility Construction, \$1,625.00
14. Eric & Heidi Schmitt, Tax Abatement Application.
15. Wal-Mart, 24875 Hwy 92, Class C Beer Permit (carryout beer), Class B Wine Permit, Class E Liquor License, Sunday Sales, **(renewal)**
16. JP's 207, 207 W. Main Street, Class C Liquor License (Commercial), Catering Privilege, Sunday Sales, **(renewal)**
17. Department Reports

Consent – Other:

MSA Professional Services, Wellness Park – Phase I Design & Bidding, \$16,622.90

Motion by DeLong, seconded by Moore, to approve the seventeen items on the consent agenda. Motion carried.

Motion by Youngquist, seconded by Moore, to approve the consent-other item. Motion carried.

Motion by DeLong, seconded by Moore, to approve payment of the claims as presented. Motion carried.

Special Presentations: none

Presentation from the Public: none.

Motion by Pettit-Majewski, seconded by Moore, to approve Expenditures of Hotel/Motel Tax Funds for \$10 for \$50 Program. Motion carried.

Motion by Stigers, seconded by Pettit-Majewski, to approve the Job Description for the Building Maintenance Technician. Motion carried.

Motion by Youngquist, seconded by Stigers, to approve the Police Department Updated Job Descriptions. Motion carried.

Motion by Stigers, seconded by Pettit-Majewski, to approve the Resolution Amending City of Washington Personnel Manual for Families First Coronavirus Relief Act Policy. Roll call on motion: Ayes: DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. **(Resolution No. 2020-037)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve Change Order #3 in the amount of \$98,648.50 for the Southeast Basin Sewer I & I Project. Motion carried.

Motion by Stigers, seconded by Moore, to approve the Resolution Approving Notice of Hearing and Letting for the 2020 Sealcoat Project. Roll call on motion: Ayes: DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. **(Resolution No. 2020-038)**

Bids received for the Wellness Park Phase 1B Project:

DeLong Construction	\$2,688,249.25 (base) and \$645,420.80 (in alternates)
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Motion by Stigers, seconded by Pettit-Majewski, to approve Resolution Awarding Contract to DeLong Construction in the amount of \$2,983,671.65 (base bid \$2,688,249.25 plus \$295,422.40 of alternates) for the Wellness Park Phase 1B. Roll call on motion: Ayes: Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. DeLong abstained with conflict. **(Resolution No. 2020-039)**

Motion by Stigers, seconded by DeLong, to approve the Letter of Intent with Brava Tile for the Whitesell Building Sale. Motion carried.

Motion by DeLong, seconded by Moore, to approve the Resolution Authorizing Levy, Assessment and Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. **(Resolution No. 2020-040)**

Motion by Stigers, seconded by Moore, that the Regular Session held at 6:00 P.M., Tuesday, April 7, 2020, is adjourned.

Illa Earnest, City Clerk

PAWS & More Animal Shelter

1004 1/2 West Madison Street
Washington, IA 52353

Invoice

Date

4/10/2020

Invoice #

71

Bill To

City of Washington
215 E Washington St
Washington, IA 52353

Terms

DUE UPON RE...

Description	Quantity	Rate	Amount
Animal Services - JAN-MARCH 2020		6,045.25	6,045.25
Total			\$6,045.25



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 46169
 Date 03/30/2020

Project 711419A N 4th Avenue Street and Utility Improvements

Professional Services for the Period of 3/1/2020 to 3/28/2020

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Data Collection	1,000.00	100.00	1,000.00	1,000.00	0.00
N. 4th Avenue Improvements Scoping Study	8,200.00	100.00	8,200.00	8,200.00	0.00
N. 2nd Avenue Stormwater Pump Station Evaluation	8,300.00	100.00	8,300.00	8,300.00	0.00
Preliminary Design	82,500.00	100.00	82,500.00	82,500.00	0.00
Final Design	71,000.00	100.00	42,600.00	71,000.00	28,400.00
Bidding & Negotiatlon	9,500.00	15.00	0.00	1,425.00	1,425.00
Property Boundary Survey	7,500.00	100.00	6,750.00	7,500.00	750.00
Topographic Survey	9,500.00	100.00	9,500.00	9,500.00	0.00
Construction Administration	65,000.00	0.00	0.00	0.00	0.00
Post Construction Record Drawings	7,900.00	0.00	0.00	0.00	0.00
Construction Staking	19,500.00	5.00	975.00	975.00	0.00
Total	289,900.00	65.68	159,825.00	190,400.00	30,575.00

Standard Hourly Rate Phases

	Billed Amount
Permits	
Reimbursables	705.04
Permits subtotal	705.04
Easement Plats	
Professional Fees	52.50
Easement Plats subtotal	52.50
Invoice total	\$31,332.54

Approved by:

Steven P. Soupir



Brent Hinson
 City of Washington, IA
 City of Washington
 215 East Washington Street
 Washington, IA 52353

April 7, 2020
 Project No: 019001.DA
 Invoice No: 215006

Invoice Total \$2,081.92

Project 019001.DA Washington City Hall & Police Station

Professional Services for Period Ending March 31, 2020

Professional Services

Billing Phase	Fee	% Comp	Earned	Previous Fee Billing	Current Fee Billing
Construction Documents	28,349.50	100.00	28,349.50	28,349.50	0.00
Bidding and Negotiations	5,906.00	100.00	5,906.00	5,906.00	0.00
Construction Administration	29,532.00	36.00	10,631.52	8,859.60	1,771.92
Furniture	8,000.00	87.00	6,960.00	6,800.00	160.00
Total Fee	71,787.50		51,847.02	49,915.10	1,931.92
	Total Fee				1,931.92

In House Expenses

Mileage				150.00	
Total In House Expenses				150.00	150.00

Total this Invoice \$2,081.92

Outstanding Invoices

Number	Date	Balance
214329	3/11/2020	7,775.96
Total		7,775.96

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable



INVOICE

2640 12th St SW
Cedar Rapids, IA 52404-3440
319-366-8321

Project Mgr: Dan Green

Project: Whitesell Manufacturing
915 East Tyler Street
Washington, IA

To: City of Washington, IA
Attn: Brent Hinson
215 E Washington St
PO Box 516
Washington, IA 52353-2024

REMIT TO:	
Invoice Number: TD49911	
Terracon Consultants, Inc.	
PO Box 959673	
St Louis, MO 63195-9673	
Federal E.I.N.: 42-1249917	

Project Number:	06207001
Invoice Date:	4/16/2020
For Period:	3/08/2020 to 4/11/2020

For environmental consulting services in connection with the above referenced project.

Email invoice to: Brent Hinson - bhinson@washingtioniowa.gov and kbrown@washingtioniowa.gov.

For electronic payment please visit: <https://www.terracon.com/payment-options/>

Quantity	Description of Services	Rate	Total
Direct Project Labor			
1.00 Hour(s)	Senior Project Manager II	\$145.00	\$145.00
0.25 Hour(s)	Department Manager	\$135.00	\$33.75
3.00 Hour(s)	Project Geologist	\$115.00	\$345.00
	Subtotal		\$523.75

For questions regarding this invoice, please contact us at 319-366-8321.

Invoice Total \$523.75

Statement of Account	
Contract Amount	\$18,200.00
Amount Previously Billed	\$4,578.75
Total Due this Invoice	\$523.75
Total Billed	\$5,102.50
Payments to Date	\$4,578.75
Total Due	\$523.75

TERMS: DUE UPON PRESENTATION OF INVOICE

MAINTENANCE & CONSTRUCTION DEPT. REPORT

3-21-20/4-3-20

STREETS: Personnel continued yard waste pick up. Pothole patching took place as well as street sweeping.

WATER DISTRIBUTION: Personnel installed 3 gate valves and 3 pieces of 8 inch PVC tying in the new line on South Ave B from the south. Personnel also filled the line to be flushed next week for testing.

SEWER COLLECTION: Personnel raised a manhole 8 inches located at South 10th Ave-Perdock CT. Multiple sewer service issues responded to where contractors were working, either homeowners responsibility or KCTC fiber lines had gone through.

STORM SEWER COLLECTION: Personnel responded to an East Creek issue with the creek eroding trees causing brush pile build up.

MECHANIC/SHOP: Personnel removed the salt spreader from #119. Serviced #105 and replaced running board, finished #104 (radiator), treat bulk tank fuels, PD CRV Unit to Washington Auto (broken passenger window), #102 started and serviced for the Parks Dept, cleaned drain and disinfected the entire shop and fleet.

OTHER: Personnel responded to 23 One Call Locates. Personnel replaced a walk in door with a new one in the old DOT building across from the Wagon Wheel.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report
April 21st, 2020
Council meeting**

- **After hour alarm and dog call outs –**
No call outs at this time.
- **Dept Head meetings –**I attended the meetings, March 24th, 31st, April 7th, 14th and 21st
- **WWTP March, 2020 Discharge Monitoring Report (DMR) –** Average daily flow **2.013 million gallons (mg)**, maximum daily flow **3.787 mg**, minimum daily flow **0.949 mg**. There was one **(1)** violation of the WWTP's NPDES discharge permit. Total precipitation for February = **>2.83"** (recorded at the WWTP).

CBOD5 removal 85% required	result = 76.56 %
Influent CBOD5 monthly average =	60.76 mg/L
Effluent CBOD5 monthly average =	14.24 mg/L

TSS removal 85% required	result = 92.07 %
Influent TSS monthly average =	102.31 mg/L
Effluent TSS monthly average =	8.11 mg/L

The violation was not meeting the 85% removal. This is due to the low BOD loading in the influent. I have been in contact with Iowa DNR field office 6, he doesn't believe it to be a problem since we are still well under the effluent and no other violations occurred.

- **Hydrogen Sulfide Gas monitoring-** IRE will be up and running the first week of April, so we will put the monitors in place approximately ten days before they start.
- **UV Equipment-** I believe the upgraded equipment is helping, there has been no premature failures. We have replaced a few bulbs, those had around twenty four thousand hours.
- **WWTP Mowing-** We have started mowing at the WWTP.
- **Dog Pound-** The remodel continues.
- **WWTP Shifts-** We continue to work 4-10 hour days, we've had to do some alternating to accommodate staff it seems to be going well.

**Jason Whisler
4/16/2020 12:00 P.M.**



**Washington Police Department
215 E. Washington
Washington, IA 52353**



Chief of Police Jim Lester
Lieutenant Lyle Hansen

Phone: 319-653-2256
Tip: 800-847-7492
Fax: 319-653-2317

***Department Activity Report
March 2020***

Included is the March 2020 activity report for the Washington Police Department.

While the last half of March was focused on response to the Coronavirus Pandemic the Police Department's Calls for Service and activity remained steady.

The first meeting of the Community Advisory Committee was held on March 12 and the group plans to meet again in May.

March included a four day STEP wave March 14-17. Officers issued 7 citations and 24 warnings during the project. The pre-wave seat belt survey showed 64% usage and the post-wave survey was 86%.

Guidance and directives for law enforcement have been constantly changing throughout the Pandemic and officers are doing a great job in adapting to the changes. Our guidelines include temperature checks at the start and end of each shift. While we had difficulty locating a thermometer initially, the Washington Schools did loan us two that are being used at the PD and City Hall.

Officer Eric Kephart was sworn in by Mayor Rosien on March 24th. Officer Kephart comes to us with 12 years of experience from the Keokuk County Sheriff's Office.

Officer Training / Presentations:

Several trainings and conferences scheduled in March were cancelled.

Chief Lester gave a presentation to the Washington Area Youth Supports meeting and worked with DVIP on a presentation to a high school health class on dating violence.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jim Lester".

Jim Lester
Chief of Police

**Washington Police Department
Activity & Offense Summary
For the Month of March 2020**

Activity	Previous Month	Current Month	Year-To-Date
Citations / Warnings	41	22	133
Traffic Stops	66	58	218
Traffic Accidents	13	12	42
Parking Tickets	0	0	28
Vehicle Unlocks	31	26	93
Arrest Warrants Served	7	6	19
Search Warrants Served	6	1	9
Calls for Service	282	292	883
Animal Calls	24	28	61
Mental Health Responses / Suicidal Subjects	6	3	16
Arrests	53	24	97

Offense Summary

Offenses	Previous Month	Current Month	Year-To-Date
Assaults	2	1	6
Domestic Assault	3	3	9
Harassment	0	0	2
No Contact Order Violation	1	3	4
Burglary	2	0	2
Burglary to a Motor Vehicle	10	0	12
Criminal Mischief / Vandalism	10	6	24
Disorderly Conduct	1	1	2
Driving While Intoxicated (OWI)	1	3	4
Drunkenness (Public Intoxication)	1	1	2
Drug Offenses	0	2	4
Drug Paraphernalia	2	0	6
Sexual Abuse	2	0	2
Theft (includes Shoplifting)	10	6	29
Trespass	0	1	2
Pornography / Obscene Material	0	0	1
Weapons Laws Violations	0	0	0

This chart indicates a summary of the types of offenses the Washington Police Department responded to during the reporting period. Some offense types are combined to simplify this report. It should also be noted that an offense does not always result in an arrest. Calls for service do not always include requests to return phone calls, instances where officers are approached while on patrol for minor issues or requests for assistance from other agencies such as probation / parole checks.

Washington Volunteer Fire Department

April 8, 2020

February fires

8 City fires	2410.00
2 rural fires	440.00
0 Drill	.00
10 fires	2850.00

The April meeting was canceled because of the covid-19 pandemic.

Secretary
Tom Beauchamp



INVOICE

PAYMENT DUE UPON RECEIPT OF INVOICE.
INTEREST AT THE RATE OF 1.5% PER MONTH
ON UNPAID BALANCE WILL BE ADDED TO
YOUR NEXT STATEMENT.

Remit to:
MSA Professional Services, Inc.
1230 South Boulevard
Baraboo, WI 53913

For questions, contact: (800) 362-4505

Brent Hinson
City of Washington IA
215 East Washington Street
Washington, IA 52353

April 3, 2020
Invoice No: R10322006.0 - 1
Project Manager 00-50-100
Client Liaison Jeffrey Thelen
Jacob Huck

AMOUNT DUE THIS INVOICE: \$4,000.00

Project R10322006.0 Washington, IA - LAWCON Application for Wellness Park Phase 2
Professional Services from January 23, 2020 to March 28, 2020

Phase 1 Prepare Application Forms, Narrative and Budget

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
Conservation Fund Grant Writing Assistan	4,000.00	100.00	4,000.00	0.00	4,000.00
Total Fee	4,000.00		4,000.00	0.00	4,000.00
Total Fee					4,000.00
Total this Phase					\$4,000.00

AMOUNT DUE THIS INVOICE: \$4,000.00

For ACH notification, remit to:

ach@mso-ps.com

Account Number: 101065930 Routing Number: 075901590

Bank Information: Baraboo State Bank, 101 3rd Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

MSA ENABLES PEOPLE TO POSITIVELY IMPACT THE LIVES OF OTHERS.

We are proud to be a 100% employee-owned firm.

TO OWNER:
 City of Washington
 215 E Washington Street
 Washington, IA 52353

PROJECT:
 Washington City Hall & Police Station
 Washington, IA

FROM CONTRACTOR:
 Bushong Construction Company
 704 E Wood Street
 Montezuma, IA 50171

VIA ARCHITECT:
 Farnsworth Group
 14225 University Avenue, Suite 110
 Waukee, IA 50263

APPLICATION NO: 6

Distribution to:
 OWNER
 CONTRACTOR
 AVR
 FILE

PERIOD TO: 3/31/2020

PROJECT NOS:

CONTRACT DATE: 7/23/2019

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 1,909,000.00
2. Net change by Change Orders \$ 83,997.37
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 1,992,997.37
4. TOTAL COMPLETED & STORED TO DATE \$ 716,800.80
 (Column G on G703)
5. RETAINAGE:
 - a. 5 % of Completed Work \$ 35,840.04
 (Column D + E on G703)
 - b. 5 % of Stored Material \$ -
 (Column F on G703)
 Total Retainage (Lines 5a + 5b or
 Total in Column I of G703) \$ 35,840.04

 Total EARNED LESS RETAI..... \$ 680,960.76
 (Line 4 Less Line 5 Total)

 7. LESS PREVIOUS CERTIFICATES FOR
 PAYMENT (Line 6 from prior Certificate) \$ 468,670.95

 8. CURRENT PAYMENT DUE \$ 212,289.81

 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 1,312,036.61
 (Line 3 less Line 6)

OWNER CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$83,997.37	\$0.00
Total approved this Month		\$0.00
TOTALS	\$83,997.37	\$0.00
NET CHANGES by Change Order		\$83,997.37

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: BUSHONG CONSTRUCTION COMPANY, INC.

By: John Bushong Date: 04/07/20

State of: Iowa County of: Poweshiek
 Subscribed and sworn to before me this 7th day of April, 2020
 Notary Public: Brenda J. Moore
 My Commission expires: 1/05/2022



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the payment of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 212,289.81

(Attach explanation if amount certified differs from the amount applied. Initial all figures on t Application and on the Continuation Sheet that are changed to conform to the amount certified ARCHITECT:

By: [Signature] Date: 04/17/2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
MARCH 31, 2020

FUND	3/1/2020 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	3/31/2020 ENDING CASH BALANCE
001-GENERAL FUND	880,684.03	220,674.64	-	224,652.21	-	876,706.46
002-AIRPORT FUND	281,035.36	18,740.52	-	2,119.94	-	297,655.94
010-CHAMBER REIMBURSEMENT	9,322.53	6,905.51	-	6,106.99	-	10,121.05
011-MAIN STREET REIMBURSEMENT	(23,549.12)	-	-	3,890.52	-	(27,439.64)
012-WEDG REIMBURSEMENT	2,938.86	8,543.19	-	7,629.54	-	3,852.51
050-DOWNTOWN INCENTIVE GRANT	30,000.00	-	-	-	-	30,000.00
110-ROAD USE	869,576.79	42,730.48	-	50,001.18	-	862,306.09
112-EMPLOYEE BENEFITS	-	33,671.10	-	33,671.10	-	-
114-EMERGENCY LEVY	-	3,161.52	-	3,161.52	-	-
121-LOCAL OPTION SALES TAX	-	65,646.10	-	65,646.10	-	-
122-LOST DEBT SERVICE	129,470.00	-	-	-	-	129,470.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	74,468.04	-	-	-	-	74,468.04
125-UNIF COMM UR-NE IND	9,935.61	-	-	-	-	9,935.61
127-UNIF COMM UR - BRIARWOOD	4,683.50	-	-	-	-	4,683.50
129-SC RES UR	5,294.50	7,075.63	-	-	-	12,370.13
132-UNIF COMM UR - EBD	17,490.48	17,490.48	-	-	-	34,980.96
133-UNIF COMM UR-IRE	55,713.47	-	-	-	-	55,713.47
134-DOWNTOWN COMM UR	26,824.15	1,365.82	-	-	-	28,189.97
145-HOUSING REHABILITATION	33,568.81	-	-	507.00	-	33,061.81
146-LMI TIF SET-ASIDE	44,338.53	-	-	-	-	44,338.53
200-DEBT SERVICE	413,315.99	44,549.88	-	15,500.00	-	442,365.87
300-CAPITAL EQUIPMENT	(198,777.81)	328,751.62	-	-	-	129,973.81
301-CAPITAL PROJECTS FUND	427,644.39	4,689,572.32	-	549,854.39	-	4,567,362.32
305-RIVERBOAT FOUND CAP PROJ	-	119,002.80	-	-	-	119,002.80
308-INDUSTRIAL DEVELOPMENT	387,546.40	114.25	-	10,295.75	-	377,364.90
309-MUNICIPAL BUILDING	760,502.32	25.23	-	-	-	760,527.55
310-WELLNESS PARK	726,294.08	4,540.62	-	-	-	730,834.70
311-SIDEWALK REPAIR & REPLACE	9,285.24	-	-	-	-	9,285.24
312-TREE REMOVAL & REPLACE	25,523.34	-	-	-	-	25,523.34
315-RESIDENTIAL DEVELOPMENT	-	531,319.40	-	-	-	531,319.40
510-MUNICIPAL BAND	3,363.16	600.00	-	-	-	3,963.16
520-DOG PARK	4,579.10	-	-	-	-	4,579.10
530-TREE COMMITTEE	9,910.17	1,010.00	-	306.00	-	10,614.17
540-POLICE FORFEITURE	2,160.99	-	-	-	-	2,160.99
541-K-9 PROGRAM	2,712.31	-	-	133.04	-	2,579.27
545-SAFETY FUND	2,175.50	-	-	-	-	2,175.50
550-PARK GIFT	45,290.76	26.76	-	-	-	45,317.52
570-LIBRARY GIFT	350,571.50	425.87	-	384.43	-	350,612.94
580-CEMETERY GIFT	10,993.00	-	-	-	-	10,993.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	583,212.92	142,529.60	-	73,898.16	-	651,844.36
601-WATER DEPOSIT FUND	28,780.00	2,250.00	-	1,200.00	-	29,830.00
603-WATER CAPITAL PROJECTS	59,296.98	80,727.00	-	624.50	-	139,399.48
610-SANITARY SEWER	1,205,866.72	184,824.93	-	95,259.46	-	1,295,432.19
613-SEWER CAPITAL PROJECTS	(269,485.85)	118,964.61	-	62,420.08	-	(212,941.32)
670-SANITATION	120,895.57	43,586.80	-	47,278.61	-	117,203.76
950-SELF INSURANCE	265,609.74	4,464.84	-	1,496.38	-	268,578.20
951-UNEMPLOYMENT SELF INS	56,842.50	936.05	-	-	-	57,778.55
TOTAL BALANCE	7,575,835.70	6,724,227.57	-	1,256,036.90	-	13,044,026.37

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	5,996,538.64 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT (PLUS 3 CDS)	2,054,991.17	0.98%
Wash St - Farm Mgmt Acct	103,945.53	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 1/14/2019	500,000.00	2.75%
IPAIT ROLLING CD - MATURES MONTHLY	2,622,644.82	1.05%
Wash St Bank - CD 08/30/2018	265,556.21	2.28%
TOTAL CASH IN BANK	13,044,026.37	

(1) Washington State Bank	6,039,902.34
Outstanding Deposits & Checks/Wages payable	(43,363.70)
	<u>5,996,538.64</u>

**CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
MARCH 31, 2020**

FUND	7/1/2019 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	3/31/2020 ENDING CASH BALANCE
001-GENERAL FUND	1,000,000.00	2,548,385.66	-	2,671,679.20	-	876,706.46
002-AIRPORT FUND	291,302.19	238,995.07	-	232,641.32	-	297,655.94
010-CHAMBER REIMBURSEMENT	7,806.45	59,387.35	-	57,072.75	-	10,121.05
011-MAIN STREET REIMBURSEMENT	-	34,044.64	-	61,484.28	-	(27,439.64)
012-WEDG REIMBURSEMENT	1,259.20	75,215.09	-	72,621.78	-	3,852.51
050-DOWNTOWN INCENTIVE GRANT	9,500.00	49,500.00	-	29,000.00	-	30,000.00
110-ROAD USE	981,616.71	803,300.16	-	922,610.78	-	862,306.09
112-EMPLOYEE BENEFITS	-	427,210.56	-	427,210.56	-	-
114-EMERGENCY LEVY	-	39,162.14	-	39,162.14	-	-
121-LOCAL OPTION SALES TAX	-	741,997.28	-	741,997.28	-	-
122-LOST DEBT SERVICE	-	158,940.00	-	29,470.00	-	129,470.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	50,552.29	43,611.61	-	19,695.86	-	74,468.04
125-UNIF COMM UR-NE IND	-	9,935.61	-	-	-	9,935.61
127-UNIF COMM UR - BRIARWOOD	3,562.36	14,292.64	-	13,171.50	-	4,683.50
129-SC RES UR	1,314.27	49,650.76	-	38,594.90	-	12,370.13
132-UNIF COMM UR - EBD	-	34,980.96	-	-	-	34,980.96
133-UNIF COMM UR-IRE	-	55,713.47	-	-	-	55,713.47
134-DOWNTOWN COMM UR	4,198.90	26,958.81	-	2,967.74	-	28,189.97
145-HOUSING REHABILITATION	8,740.56	119,517.00	-	95,195.75	-	33,061.81
146-LMI TIF SET-ASIDE	68,475.93	13,662.60	-	37,800.00	-	44,338.53
200-DEBT SERVICE	632.26	550,025.61	-	108,292.00	-	442,365.87
300-CAPITAL EQUIPMENT	142,108.48	328,751.62	-	340,886.29	-	129,973.81
301-CAPITAL PROJECTS FUND	2,124,307.12	6,030,949.45	-	3,587,894.25	-	4,567,362.32
305-RIVERBOAT FOUND CAP PROJ	-	480,016.57	-	361,013.77	-	119,002.80
308-INDUSTRIAL DEVELOPMENT	299,670.29	137,365.16	-	59,670.55	-	377,364.90
309-MUNICIPAL BUILDING	1,443,871.94	118,831.53	-	802,175.92	-	760,527.55
310-WELLNESS PARK	398,324.05	332,510.65	-	-	-	730,834.70
311-SIDEWALK REPAIR & REPLACE	45,361.60	30,000.00	-	66,076.36	-	9,285.24
312-TREE REMOVAL & REPLACE	62,663.34	-	-	37,140.00	-	25,523.34
315-RESIDENTIAL DEVELOPMENT	-	531,319.40	-	-	-	531,319.40
510-MUNICIPAL BAND	3,363.16	600.00	-	-	-	3,963.16
520-DOG PARK	4,899.95	199.15	-	520.00	-	4,579.10
530-TREE COMMITTEE	13,843.88	9,825.00	-	13,054.71	-	10,614.17
540-POLICE FORFEITURE	2,160.99	-	-	-	-	2,160.99
541-K-9 PROGRAM	3,985.70	600.00	-	2,006.43	-	2,579.27
545-SAFETY FUND	2,475.50	-	-	300.00	-	2,175.50
550-PARK GIFT	43,809.97	4,140.37	-	2,632.82	-	45,317.52
570-LIBRARY GIFT	337,893.03	20,364.16	-	7,644.25	-	350,612.94
580-CEMETERY GIFT	10,993.00	-	-	-	-	10,993.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	692,482.31	1,258,541.57	-	1,299,179.52	-	651,844.36
601-WATER DEPOSIT FUND	26,830.00	17,550.00	-	14,550.00	-	29,830.00
602-WATER SINKING	-	38,319.77	-	38,319.77	-	-
603-WATER CAPITAL PROJECTS	-	773,007.63	-	633,608.15	-	139,399.48
610-SANITARY SEWER	843,146.97	1,664,442.33	-	1,212,157.11	-	1,295,432.19
612-SEWER SINKING	-	218,535.00	-	218,535.00	-	-
613-SEWER CAPITAL PROJECTS	346,219.50	519,621.00	-	1,078,781.82	-	(212,941.32)
670-SANITATION	139,865.38	625,432.96	-	648,094.58	-	117,203.76
950-SELF INSURANCE	265,746.61	61,685.73	-	58,854.14	-	268,578.20
951-UNEMPLOYMENT SELF INS	50,228.60	11,876.45	-	4,326.50	-	57,778.55
TOTAL BALANCE	9,823,143.63	19,308,972.52	-	16,088,089.78	-	13,044,026.37

Cash in Bank - Pooled Cash

		Interest Rate
Wash St. Bank - Operating Account	5,996,538.64 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT (PLUS 3 CDS)	2,054,991.17	0.98%
Wash St - Farm Mgmt Acct	103,945.53	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 1/14/2019	500,000.00	2.75%
IPAIT ROLLING CD - MATURES MONTHLY	2,622,644.82	1.05%
Wash St Bank - CD 08/30/2018	265,556.21	2.28%
TOTAL CASH IN BANK	13,044,026.37	

(1) Washington State Bank	6,039,902.34
Outstanding Deposits & Checks/Wages payable	(43,363.70)
	5,996,538.64

**CITY OF WASHINGTON, IOWA
CLAIMS REPORTS
APRIL 21, 2020**

POLICE	ARNOLD MOTOR SUPPLY	PARTS	75.56	
	AMAZON CAPITAL SERVICES	THERMOMETER	109.99	
	BDH TECHNOLOGY LLC	TECH SERVICES	510.00	
	BOUND TREE MEDICAL, LLC	TOURNIQUETS	138.83	
	COBB OIL CO, INC.	FUEL	2,651.05	
	GALLS LLC	BATTERY	64.61	
	MPH INDUSTRIES	REMOTE	324.67	
	QUILL	OFFICE SUPPLIES	53.99	
	SIRCHIE	EVIDENCE BOX	179.41	
	SUNSET LAW ENFORCEMENT	SUPPLIES	274.40	
	SYNNEX FINANCIAL SERVICES	PMTS	1,208.52	
	VERIZON WIRELESS	CELLULAR SERVICE	939.65	
	WASHINGTON AUTO CENTER	BRAKES, WINDOW REPAIR, SER	1,202.85	
	WASHINGTON EVENING JOURNAL SUBSCRIPTIO	SUBSCRIPTION- #1684	142.50	
	WASHINGTON LUMBER	STORAGE SHED	479.14	
		TOTAL	8,355.17	
	FIRE	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00
ARNOLD MOTOR SUPPLY		PARTS	18.75	
CINTAS CORP LOC. 342		TOWEL SERVICE	58.97	
COBB OIL CO, INC.		FUEL	102.10	
GALLS LLC		BOOTS & WRISTLETS	584.98	
ROTH RN, HOLLY		SCREENING	126.00	
TALL GRASS		MARKER BOARD	647.56	
UNITY POINT CLINIC-OCCUPATIONAL MEDICI		TESTING FEE	42.00	
VERIZON WIRELESS		CELLULAR SERVICE	164.68	
		TOTAL	1,785.04	
DEVELOPMENT SERVICES		COBB OIL CO, INC.	FUEL	68.28
		INTERNATIONAL CODE COUNCIL, INC.	CODE BOOK FREIGHT	17.00
	VERIZON WIRELESS	CELLULAR SERVICE	140.24	
	WMPF GROUP LLC	B & Z EMPLOYMENT	459.92	
		TOTAL	685.44	
LIBRARY	ACE-N-MORE	BUILDING MAINTENANCE	24.58	
	ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00	
	ALLIANT ENERGY	ALLIANT ENERGY	1,236.09	
	FISHER, JASON	MAINTENANCE	75.00	
	HARRIS, JENISA	MILEAGE REIMB	55.20	
	I TECH TECHNOLOGY EXPERTS	TECH SERVICES	20.99	
	KCTC	PHONE & INTERNET	471.91	
	MARIE ELECTRIC INC.	BLDG MAINT REPAIRS	30.47	
	WMPF GROUP LLC	COVID CARRY OUT	50.00	
		TOTAL	2,008.24	
	PARKS	ACE-N-MORE	SUPPLIES	122.47
ALLIANT ENERGY		ALLIANT ENERGY	979.62	
COBB OIL CO, INC.		FUEL	119.40	
IA DEPT OF AGRICULTURE & LAND STEWARDS		PESTICIDE APPLICATION	15.00	
STOUT SEED SALES		SEED AND FERTILIZER	497.00	
VERIZON WIRELESS		CELLULAR SERVICE	42.54	
VISA		SOCCER FIELD DRINKING FOUN	4,048.96	
WASHINGTON RENTAL		BLADE SHARPENING	16.00	
		TOTAL	5,840.99	
CEMETERY		ARNOLD MOTOR SUPPLY	PARTS	361.29
	ATCO INTERNATIONAL	HAND SOAP	148.61	
	BIG COUNTRY SEEDS	GRASS SEED/FERTILIZER	2,054.25	
	COBB OIL CO, INC.	FUEL	412.23	
	GREINER DISCOUNT TIRES	TIRE REPAIR	10.00	
	HANK'S POWER & EQUIPMENT	MOWER PARTS	79.29	
		TOTAL	3,065.67	
	FINANCIAL ADMINISTRATION	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00

	AMAZON CAPITAL SERVICES	FLASH DR EMERGENCY OPERATI	56.95
	FAREWAY STORES	SUPPLIES	31.75
	FISHER, JASON	CLEANING	120.00
	J & S ELECTRONIC BUSINESS SYSTEMS, INC	COPIES	486.18
	LYNCH DALLAS, PC.	DRAFTED POLICY- LEGAL ADV	231.00
	PACE PAYMENT SYSTEMS	PACE ADMIN FEE	20.00
	QUILL	OFFICE SUPPLIES	7.29
	RUNNING ROBOTS	WEBSITE SERVICE	583.99
	VERIZON WIRELESS	CELLULAR SERVICE	94.16
	WMPF GROUP LLC	SHOP LOCAL	1,016.31
		TOTAL	2,687.63
AIRPORT	ALLIANT ENERGY	ALLIANT ENERGY	753.92
	VERIZON WIRELESS	CELLULAR SERVICE	52.41
	WINDSTREAM IOWA COMMUNICATIONS	APRIL SERVICE	183.49
		TOTAL	989.82
ROAD USE	ACE-N-MORE	SUPPLIES	38.97
	ADVANCED RADIATOR, INC.	PARTS 104	477.46
	ALTORFER	CEMENT SAW BLADE	670.50
	ALTORFER	EQUIPMENT RENTAL	1,742.00
	ARNOLD MOTOR SUPPLY	PARTS	274.94
	CHEMSEARCH	SUPPLIES	606.73
	COBB OIL CO, INC.	FUEL	1,094.30
	DOUDS STONE LLC	ROADSTONE	1,434.96
	GREINER DISCOUNT TIRES	TIRE REPAIR	134.00
	HARRISON TRUCK CENTERS	PARTS 105	353.75
	HI-LINE INC	PARTS	222.40
	IOWA PRISON INDUSTRIES	SIGNS	1,001.30
	JOHN DEERE FINANCIAL	REPLACEMENT TOOLBOX	484.92
	LAWSON PRODUCTS INC	PARTS	195.99
	MID-AM RES. CHEMICAL CORP	CHEMICALS	827.94
	MOSE LEVY CO INC	ANGLE IRON	99.65
	O'REILLY AUTOMOTIVE INC	PARTS	41.53
	RIVER PRODUCTS	SAND	571.05
	WASHINGTON RENTAL	PULLSTART	48.20
		TOTAL	10,320.59
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	233.78
		TOTAL	233.78
CAPITAL EQUIPMENT	RYDELL CHEVROLET	2017 FORD F150-FIRE/QRS	21,672.00
		TOTAL	21,672.00
SIDEWALK REPAIR & REPLACEMENT	COLEMAN CONSTRUCTION INC.	SIDEWALK REPAIR 711 N 8TH	600.00
		TOTAL	600.00
TREE COMMITTEE	MCCONNELL, MARDE	REIMB POSTAGE STAMPS	55.00
	CANNY, JESSICA	SERVICE FOR TREE COMMITTEE	60.00
		TOTAL	115.00
POLICE FORFEITURE	BDH TECHNOLOGY LLC	SOFTWARE	1,051.98
		TOTAL	1,051.98
K-9 PROGRAM	ADAM, SETH	DOG FOOD REIMBURSEMENT	53.49
		TOTAL	53.49
WATER PLANT	COBB OIL CO, INC.	FUEL	46.66
	FERGUSON WATERWORKS# 2516	METER	385.00
	IA DEPT OF REVENUE	WET TAX	6,406.00
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	104.00
	MERCHANT SERVICES	DC/CC ADMIN FEE	1,133.28
	MIDWEST ALARM	ALARM SERVICE	605.64
	PEERLESS WELL & PUMP	WELL #5	13,450.00
	STREFF, ROSE	MILEAGE REIMBURSEMENT	5.18

	TYLER TECHNOLOGIES	INSITE TRANSACTION FEES	51.25
	VERIZON WIRELESS	CELLULAR SERVICE	42.54
		TOTAL	22,229.55
WATER DISTRIBUTION	ACE ELECTRIC. INC	M/C SHOP GENERATOR REPAIR	1,625.67
	ACE-N-MORE	SHOVEL	27.99
	ARNOLD MOTOR SUPPLY	PARTS	108.34
	CHEMSEARCH	SUPPLIES	395.00
	COBB OIL CO, INC.	FUEL	362.76
	GREINER DISCOUNT TIRES	TIRE REPAIR	20.00
	HARRISON TRUCK CENTERS	PARTS UNIT 611	686.84
	HI-LINE INC	SUPPLIES	115.40
	HIWAY SERVICE CENTER	PARTS	33.00
	IMPRESSIONS COMPUTERS, INC	M/C COMPUTER & UPDATE	532.50
	JOHN DEERE FINANCIAL	SUPPLIES	115.45
	LAWSON PRODUCTS INC	PARTS	762.24
	MARTIN EQUIPMENT OF IA-IL	PARTS	1,116.78
	MID-AM RES. CHEMICAL CORP	DISINFECTANT, WIPES, POWER	432.00
	SCHIMBERG CO.	PIPE AND GASKETS	2,604.72
	SORRELL GLASS	BACKHOE WINDSHIELD	173.00
	TIFCO INDUSTRIES	PARTS	288.87
	USA BLUEBOOK	SUPPLIES	542.78
	VERIZON WIRELESS	CELLULAR SERVICE	64.43
	WINDSTREAM IOWA COMMUNICATIONS	APRIL SERVICE	115.30
		TOTAL	10,123.07
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	12,027.08
	COBB OIL CO, INC.	FUEL	526.73
	IA DEPT OF REVENUE	SALES TAX	1,897.00
	JOHN DEERE FINANCIAL	BOLTS FOR REPAIR	92.93
	ROTH RN, HOLLY	SCREENING	50.00
	VERIZON WIRELESS	CELLULAR SERVICE	128.34
	WINDSTREAM IOWA COMMUNICATIONS	APRIL SERVICE	274.44
		TOTAL	14,996.52
SEWER COLLECTION	ACE ELECTRIC. INC	M/C SHOP GENERATOR REPAIR	1,625.67
	AMAZON CAPITAL SERVICES	HAND SANITIZER	15.18
	ARNOLD MOTOR SUPPLY	SUPPLIES	37.25
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	308.00
	COBB OIL CO, INC.	FUEL	680.50
	FASTENAL COMPANY	SUPPLIES	64.51
	G & R MILLER CONSTRUCTION	TIRE REPAIR WELLNESS PARK	14.10
	HIWAY SERVICE CENTER	PARTS	33.00
	IGRAPHIX, INC	SHIPPING-CAMERA HEAD	69.92
	MARTIN EQUIPMENT OF IA-IL	PARTS	550.06
	MID-AM RES. CHEMICAL CORP	DISINFECTANT WIPES	376.44
	MIDWEST WHEEL	PARTS	518.44
	PLANK EQUIPMENT	FILTER	61.00
	RIVER PRODUCTS	BALLAST STONE	700.53
	UNITED LABORATORIES	MAINTAINER- LIFT STATION	335.70
	USA BLUEBOOK	SUPPLIES	30.49
	USA BLUEBOOK	SUPPLIES	91.44
	VERIZON WIRELESS	CELLULAR SERVICE	90.07
	WASHINGTON LUMBER	STORM PIPES	15.96
	WASHINGTON RENTAL	SMOKE MACHINE RENTAL	121.85
	WINDSTREAM IOWA COMMUNICATIONS	APRIL SERVICE	115.30
		TOTAL	5,855.41
SELF INSURANCE	EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	300.00
		TOTAL	300.00
UNEMPLOYMENT SELF	IOWA WORKFORCE DEVELOPMENT	1ST QTR UNEMPLOYMENT BENEF	10,503.00
		TOTAL	10,503.00
		TOTAL	123,472.39

RESOLUTION NO. _____

RESOLUTION ACCEPTING PAYMENT OF \$300.00 CIVIL PENALTY FROM
CASEY'S GENERAL STORES.

WHEREAS, on February 12, 2018, an employee/agent of Casey's General Stores (d/b/a violated Iowa Code § 453A.2(1) by selling or providing tobacco to a minor; and

WHEREAS, at the time of this violation, Casey's General Stores was operating under a retail cigarette permit issued by the City of Washington; and

WHEREAS, pursuant to Iowa Code § 453A.22(2), an establishment which holds a retail cigarette permit is subject to a civil penalty of \$300.00 fine as a result of its employee violating Iowa Code § 453A.2(1) for the first time in three (3) years, after a hearing and proper notice; and

WHEREAS, Casey's General Stores, has waived its right to the hearing required by Iowa Code § 453A.22(2) and accepted responsibility for its employee's violation of Iowa Code § 453A.2(1), by paying a \$300.00 civil penalty to the City Clerk of the City of Washington; and

WHEREAS, the violation underlying the above civil penalty is the first such violation by an employee of Casey's General Stores. within a three-year period.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WASHINGTON CITY COUNCIL that the City Council should accept the waiver of right to hearing and payment of \$300.00 civil penalty on behalf of Casey's General Stores.

BE IT FURTHER RESOLVED, that the City Clerk will forward a copy of this Resolution to the Iowa Attorney General's Office.

Passed and approved this 21st day of April, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

RESOLUTION NO. _____

RESOLUTION ACCEPTING \$300.00 CIVIL PENALTY FROM HY-VEE, INC.

WHEREAS, on February 4, 2020, an employee/agent of Hy-Vee, Inc. violated Iowa Code § 453A.2(1) by selling or providing tobacco to a minor; and

WHEREAS, at the time of this violation, Hy-Vee, Inc. was operating under a retail cigarette permit issued by the City of Washington; and

WHEREAS, pursuant to Iowa Code § 453A.22(2), an establishment which holds a retail cigarette permit is subject to a civil penalty of \$300.00 fine as a result of its employee violating Iowa Code § 453A.2(1) for the first time in three (3) years, after a hearing and proper notice; and

WHEREAS, Hy-Vee, Inc., has waived its right to the hearing required by Iowa Code § 453A.22(2) and accepted responsibility for its employee's violation of Iowa Code § 453A.2(1), by paying a \$300.00 civil penalty to the City Clerk of the City of Washington; and

WHEREAS, the violation underlying the above civil penalty is the first such violation by an employee of Hy-Vee, Inc., within a three-year period.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WASHINGTON CITY COUNCIL that the City Council should accept the waiver of right to hearing and payment of \$300.00 civil penalty on behalf of Hy-Vee, Inc.

BE IT FURTHER RESOLVED, that the City Clerk will forward a copy of this Resolution to the Iowa Attorney General's Office.

Passed and approved this 21st day of April, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

April 17, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the printed name of Brent Hinson.

Re: South Avenue E Plans, Specs, and Set Hearing on Resolution of Necessity

The City Council initiated the South Avenue E improvements project and the special assessment process with the adoption of the preliminary resolution on March 3. We now have to follow a highly structured legal process in order to construct the improvements with the special assessments included. The next step is to adopt preliminary plans and to set the hearing on a "resolution of necessity". This resolution of necessity is the pivotal step in proceeding with the project. The proposed hearing date would be May 19, and we would plan an informal meeting for affected property owners prior to that date so that we can get any questions answered before the formal public hearing.

For your information, I have attached the planned schedule of activities. I look forward to discussion at the meeting.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND ADOPTING PRELIMINARY
PLANS, SPECIFICATIONS, PLAT, SCHEDULE AND ESTIMATE;
AND PROVIDING FOR A NOTICE OF HEARING**

WHEREAS, this Council has adopted a preliminary resolution pursuant to section 384.42 of the Iowa Code, as amended, covering the 2020 South Avenue E Improvements Project (hereinafter referred to as “the Project”); and

WHEREAS, in accordance with such preliminary resolution, the City Engineer has prepared preliminary plans and specifications, an estimated cost of the work, and a plat & schedule, and have filed the same with the City Clerk; and

WHEREAS, this Council has determined the valuation of each lot proposed to be assessed for such Project, and such valuations are now shown on the schedule, and this Council deems it advisable that the said preliminary plans & specifications, estimated cost of the work, and plat & schedule should be approved; and

WHEREAS, this Council wishes to set a Public Hearing on a Resolution of Necessity to allow the Project to proceed.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Washington, Iowa:

Section 1. That the preliminary plans & specifications referred to in the preamble hereof be and the same are hereby approved.

Section 2. That the plat, schedule and estimate of cost are hereby ratified and approved.

Section 3. That this Council proposes to proceed with the Project and a proposed Resolution of Necessity shall be prepared and hearing held thereon in accordance with the provisions of Sections 384.49 through 384.51 of the Code of Iowa, as amended.

Section 4. That said hearing shall be held on Tuesday, May 19, 2020 at 6 PM at the Fire Station Training Room, 215 East Washington Street, and the Clerk is order to see that the notice is published and sent by certified mail to affected property owners in substantially the same form as is attached in Exhibit A, in accordance with the notification provisions of Section 384.50 of the Iowa Code, as amended.

Section 5. That all resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed.

PASSED AND APPROVED this 21st day of April, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

EXHIBIT A

NOTICE TO PROPERTY OWNERS

NOTICE IS HEREBY GIVEN: That there are now on file for public inspection in the Office of the City Clerk of Washington, Iowa, a proposed Resolution of Necessity, an estimate of cost and a plat & schedule showing the amounts proposed to be assessed against each lot and the valuation of each lot within a district approved by the City Council of Washington, Iowa, for a public improvement, described in general as the 2020 South Avenue E Improvements Project, of the type and in the location as follows:

Description of the Type and Location of the Improvement:

The reconstruction of South Avenue E from Sitler Drive to West Lincoln Street with Portland Cement Concrete street with integral curb & gutter; the replacement or new installation of water main along South E from Sitler to West Buchanan Street; the installation of new storm sewer main along this portion of South E; installation of sidewalk along the east side of South E from Sitler Drive to West Lincoln, and along West Lincoln from South E to Timber Ridge Drive; and related improvements.

The Council will meet at 6:00 p.m. on May 19, 2020, at the Fire Station Training Room, 215 East Washington Street, at which time and place the owners of property subject to assessment for the proposed improvement or any other person having an interest in the matter may appear and be heard for or against the making of the improvement, the boundaries of the district, the cost, the assessment against any lot, or the final adoption of the Resolution of Necessity. A property owner will be deemed to have waived all objections pertaining to the regularity of the proceedings and the legality of using the special assessment procedure unless at the time of hearing he/she has filed objections with the Clerk.

FOR THE CITY COUNCIL

Illa Earnest, City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

South Avenue E Project 2020
Preliminary Schedule of Activities (as of 1/20/2020)

- **March 3, 2020: Preliminary Resolution**
- **By April 15: Preliminary plans and estimated costs are made available**
- **By April 15: Schedule of assessments prepared by engineer**
- **April 21: Council adopts plat, schedule and estimate of cost**
- **April 21: Council sets hearing on Resolution of Necessity and orders publication**
- **April 22: Publication of notice of hearing and letters are sent by certified mail to affected property owners**
- **May 19: Public hearing and adoption of Resolution of Necessity (requires ¾ vote)**
- **May 19: Council approves resolution ordering preparation of detailed plans, specs, form of contract and estimate of cost and authorizing Notice of Hearing & Letting**
- **By May 26: City Clerk files certified Resolution of Necessity, plat and schedule with County Treasurer**
- **June 2: Council holds hearing on plans, specs, form of contract and estimate of cost and adopts resolution approving the same**
- **June 11: Bid opening**
- **June 17: Council reviews bids and approves resolution awarding contract & authorizes Mayor & Clerk to sign contracts & bonds**
- **July 1: Start of construction**
- **November 13: Construction completed**
- **By November 25: Engineer files certificate of final completion**
- **December 1: Council approves resolution accepting public improvements and determines amount to be assessed**
- **By December 31: Engineer files final assessment schedule**
- **January 5, 2021: Council adopts schedule, levy assessment and orders notice to be provided to affected property owners**
- **By January 8: Publication of notice of final schedule of assessments and mailing to affected property owners**
- **February 9: Deadline for owners to pay assessments without interest applied**

DETAILED OPINION OF COST

Engineer's Opinion of Probable Costs
South Avenue E Reconstruction
Washington, Iowa

ITEM	DESCRIPTION	ESTIMATED UNITS	UNIT PRICE	AMOUNT
1	2010-108-C-0 Clearing and Grubbing	LS XXX	XXX	\$5,000.00
2	2010-108-E-0 Excavation, Class 10	CY 3,830	\$13.00	\$49,790.00
3	2010-108-G-0 Subgrade Preparation, 6" Thick	SY 140	\$2.50	\$350.00
4	2010-108-G-0 Subgrade Preparation, 12" Thick	SY 4,180	\$3.00	\$12,540.00
5	2010-108-I-0 Subbase, Modified (6" Thick Modified Subbase)	SY 4,180	\$12.00	\$50,160.00
6	2010-108-I-0 Subbase, Granular (6" Thick Class 'A' Crushed Stone)	SY 695	\$10.00	\$6,950.00
7	2010-108-J-2-a Removal of Known Box Culvert, Concrete Wing and Headwalls	LS XXX	XXX	\$3,500.00
8	2001-108-J-2-c Removal of Known Pipe Culvert, All Types, <36"	LF 223	\$15.00	\$3,345.00
9	2010-108-L-0 Compaction Testing	LS XXX	XXX	\$3,500.00
10	3010-108-C-0 Trench Foundation	TON 50	\$40.00	\$2,000.00
11	3010-108-F-0 Trench Compaction Testing (Water Main and Storm Sewer)	LS XXX	XXX	\$4,000.00
12	4020-108-A-1 Storm Sewer, Trenched, 15"	LF 456	\$50.00	\$22,800.00
13	4020-108-A-1 Storm Sewer, Trenched, 18"	LF 111	\$60.00	\$6,660.00
14	4020-108-A-1 Storm Sewer, Trenched, 24"	LF 76	\$75.00	\$5,700.00
15	4020-108-A-1 Storm Sewer, Trenched, 27"	LF 296	\$80.00	\$23,680.00
16	4020-108-A-1 Storm Sewer, Trenched, 30"	LF 81	\$100.00	\$8,100.00
17	4030-108-B-0 Pipe Apron, 15"	EA 2	\$1,500.00	\$3,000.00
18	4040-108-A-0 Subdrain, Longitudinal, Perforated 4"	LF 2,145	\$10.00	\$21,450.00
19	4040-108-D-0 Subdrain and Footing Drain Outlets and Connections	EA 14	\$300.00	\$4,200.00
20	2403-0100020 Structural Concrete (RCB Culvert Extension), IDOT Specifications	CY 31.5	\$7,500.00	\$236,250.00
21	5010-108-A-1 Water Main, Trenched, C900 PVC DR 18, 6"	LF 20	\$50.00	\$1,000.00
22	5010-108-A-1 Water Main, Trenched, C900 PVC DR 18, 12"	LF 675	\$50.00	\$33,750.00
23	5020-108-A-0 Valve, Gate, 8"	EA 1	\$2,000.00	\$2,000.00
24	5020-108-A-0 Valve, Gate, 12"	EA 1	\$2,500.00	\$2,500.00
25	5020-108-C-0 Fire Hydrant Assembly	EA 1	\$4,800.00	\$4,800.00
26	5020-108-F-0 Valve Box Extension	EA 1	\$500.00	\$500.00
27	5020-108-I-0 Fire Hydrant Assembly Removal	EA 1	\$500.00	\$500.00
28	XXXX-XXX-X-X Connection to Existing Main, Connection No. 1	LS XXX	XXX	\$3,000.00
29	XXXX-XXX-X-X Connection to Existing Main, Connection No. 2	LS XXX	XXX	\$3,000.00
30	XXXX-XXX-X-X Connection to Existing Main, Connection No. 3	LS XXX	XXX	\$3,000.00
31	6010-108-A-0 Manhole, SW-401, 48" Dia.	EA 3	\$4,300.00	\$12,900.00
32	6010-108-A-0 Manhole, SW-401, 60" Dia.	EA 1	\$4,800.00	\$4,800.00
33	6010-108-B-0 Intake, SW-507	EA 4	\$4,000.00	\$16,000.00
34	6010-108-B-0 Intake, SW-508	EA 5	\$4,500.00	\$22,500.00
35	6010-108-B-0 Intake, SW-512, Case 1 Riser, 24" Dia.	EA 2	\$2,900.00	\$5,800.00
36	6010-108-B-0 Intake, SW-513, 3'x3'	EA 1	\$4,000.00	\$4,000.00
37	6010-108-B-0 Intake, SW-513, 5'x5'	EA 1	\$4,200.00	\$4,200.00
38	6010-108-F-0 Manhole Adjustment, Major	EA 1	\$500.00	\$500.00
39	6010-108-H-0 Remove Intake	EA 1	\$500.00	\$500.00
40	7010-108-A-0 Pavement, PCC, 7" Thick	SY 3,687	\$50.00	\$184,350.00
41	7010-108-E-0 Curb and Gutter, 2.5' Width, 7" Thick	LF 367	\$35.00	\$12,845.00
42	7010-108-I-0 PCC Pavement Samples and Testing	LS XXX	XXX	\$4,000.00
43	7020-108-B-0 Pavement, HMA, 6" Thick	SY 555	\$70.00	\$38,850.00
44	7030-108-A-0 Removal of Driveway	SY 48	\$15.00	\$720.00

DETAILED OPINION OF COST

Continued

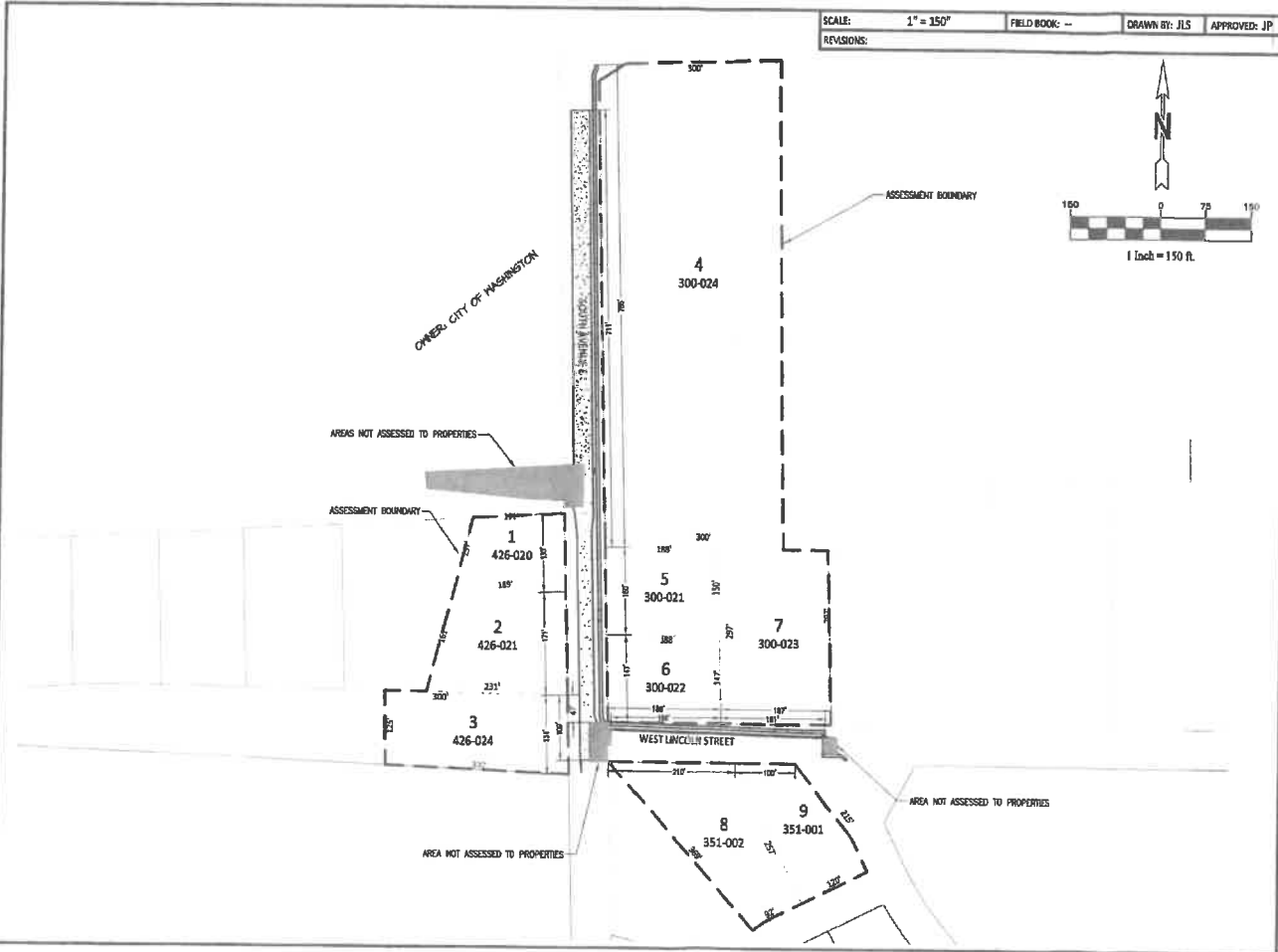
	ITEM	DESCRIPTION		ESTIMATED UNITS	UNIT PRICE	AMOUNT
45	7030-108-E-0	Sidewalk, PCC, 4" Thick	SY	770	\$45.00	\$34,650.00
46	7030-108-E-0	Sidewalk, PCC, 6" Thick	SY	65	\$50.00	\$3,250.00
47	7030-108-G-0	Detectable Warning	SF	30	\$45.00	\$1,350.00
48	7030-108-H-1	Driveway, Paved, PCC, 6" Thick	SY	192	\$50.00	\$9,600.00
49	7040-108-A-0	Full Depth Patches (7" PCC)	SY	65	\$100.00	\$6,500.00
50	7040-108-B-0	Subbase Over-excavation	TON	25	\$35.00	\$875.00
51	8030-108-A-0	Temporary Traffic Control	LS	XXX	XXX	\$7,500.00
52	9010-108-B-0	Hydraulic Seeding, Seeding, Fertilizing, and Mulching	LS	XXX	XXX	\$12,500.00
53	9040-108-A-1	SWPPP Preparation	LS	XXX	XXX	\$2,000.00
54	9040-108-A-2	SWPPP Management	LS	XXX	XXX	\$2,500.00
55	9040-108-J-0	Rip Rap, Class D	TON	95	\$50.00	\$4,750.00
56	9040-108-N-1	Silt Fence	LF	2,000	\$6.00	\$12,000.00
57	9040-108-N-2	Silt Fence, Removal of Sediment	LF	2,000	\$6.00	\$12,000.00
58	9040-108-N-3	Silt Fence, Removal of Device	LF	2,000	\$3.00	\$6,000.00
59	9060-108-D-0	Removal and Reinstallation of Existing Fence	LF	150	\$8.00	\$1,200.00
60	9071-108-A-0	Segmental Block Retaining Wall	SF	900	\$70.00	\$63,000.00
61	11,020-108-A	Mobilization	LS	XXX	XXX	\$100,000.00
62	XXXX-XXX-X-X	Granular Surface for Temporary Access	TON	75	\$45.00	\$3,375.00
Total Construction Estimate						\$1,122,040.00

ASSESSMENT SCHEDULE

Preliminary Assessment Schedule
South Avenue E Reconstruction
Washington, Iowa

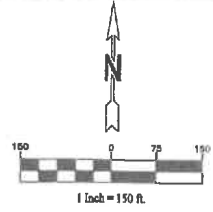
Plat Item NO.	Parcel NO.	Owner	Description of Property	Assessed Value	Valuation Fixed by Council	25% of Fixed Valuation	Depth (Feet)	Assessment Factor	Type	Loi/Parcel Frontage (Feet)	Assessment Distribution	Trial Assessment	Preliminary Assessment Rate	Adjusted Preliminary Assessment	Preliminary Property Assessment
1	11-19-426-020	Westermark, Susan Andrew, Mike & Karen	Murphys Add Lot 1 Exc S 20 FT	\$258,400	\$258,400	\$64,600	170	1.81	Paving E Sidewalk	130	235	\$1,677.84 \$1,528.31	30% 30% TOTAL	\$3,803.35 \$458.49 \$4,261.84	\$3,803.35 \$458.49 \$4,261.84
2	11-19-426-021	Peoples, Thomas R. & Carol J.	01 Murphys Add Lot 2 & S 20 Ft	\$243,300	\$243,300	\$60,825	210	1.89	Paving E Sidewalk	171	323	\$1,425.28 \$2,100.62	30% 30% TOTAL	\$5,227.58 \$630.19 \$5,857.77	\$5,227.58 \$630.19 \$5,857.77
3	11-19-426-024	Murphy, Keith S. & Sara K.	7A Murphys Add Lot 2A 3A 4A 5A 6A &	\$300	\$300	\$75	300	1.97	Paving E Sidewalk	109 47	215 93	\$11,598.87 \$604.82	30% 30% TOTAL	\$3,479.66 \$181.45 \$3,661.11	\$3,479.66 \$181.45 \$3,661.11
4	11-20-300-024	School, Washington Community District	20 75 07 Lot 1 Exc 346 Ft NW 1/4 SW 1/4	\$448,100	\$448,100	\$112,025	300	1.97	Paving E Sidewalk	711 785	1401 1546	\$75,581.48 \$10,054.35	30% 30% TOTAL	\$22,674.44 \$3,016.30 \$25,690.74	\$22,674.44 \$3,016.30 \$25,690.74
5	11-20-300-021	Pensinger, David R. & Jane M.	01 J & J Sd	\$270,500	\$270,500	\$67,625	188	1.85	Paving E Sidewalk	150	278	\$14,997.61 \$1,807.96	30% 30% TOTAL	\$4,499.28 \$542.39 \$5,041.67	\$4,499.28 \$542.39 \$5,041.67
6	11-20-300-022	Persinger, David R. & Jane M.	02 J & J Sd	\$4,500	\$4,500	\$1,125	188	1.85	Paving E Sidewalk	147	272	\$14,673.92	5.23%	\$767.45	\$767.45
									Curb&Gutter	147	272	\$1,768.94	5.23%	\$92.52	\$92.52
									Curb&Gutter	186	324	\$3,462.16	5.23%	\$181.07	\$181.07
									N Sidewalk	186	324	\$2,141.12	5.23%	\$111.98	\$111.98
												TOTAL	\$1,153.02	\$1,153.02	
7	11-20-300-023	Rich, James G.	03 J & J Sd	\$337,500	\$337,500	\$84,375	297	1.97	Curb&Gutter N Sidewalk	187 181	368 357	\$3,932.33 \$2,359.20	30% 30% TOTAL	\$1,179.70 \$707.76 \$1,887.46	\$1,179.70 \$707.76 \$1,887.46
8	11-20-351-002	Westermark, Jerald N. & Susan	02 Timber Ridge SD I	\$350,800	\$350,800	\$87,700	300	1.97	Curb&Gutter N Sidewalk	210 210	414 414	\$4,423.87 \$2,735.87	30% 30% TOTAL	\$1,327.16 \$820.76 \$2,147.92	\$1,327.16 \$820.76 \$2,147.92
9	11-20-351-001	Sojka, Karen S.	01 Timber Ridge SD I	\$242,400	\$242,400	\$60,600	236	1.92	Curb&Gutter N Sidewalk	100 100	192 192	\$2,051.65 \$1,268.81	30% 30% TOTAL	\$615.49 \$380.64 \$996.13	\$615.49 \$380.64 \$996.13
										PAVING	\$146,955.00	2724	\$146,955.00	\$40,451.76	\$40,451.76
										EAST SIDEWALK	\$17,865.00	2747	\$17,865.00	\$4,921.34	\$4,921.34
										CURB & GUTTER	\$13,870.00	1298	\$13,870.00	\$3,303.42	\$3,303.42
										NORTH SIDEWALKS	\$8,505.00	1287	\$8,505.00	\$2,021.14	\$2,021.14
										TOTALS	\$187,195.00		\$187,195.00	\$50,697.66	\$50,697.66

D:\Projects\426020 - Washington - South E Ave Street Assessment\Drawings\2018\180101.dwg



SCALE: 1" = 150'
 FIELD BOOK: --
 DRAWN BY: JLS
 APPROVED: JP

REVISIONS:



GARDEN & ASSOCIATES, LTD.
ENGINEERS & SURVEYORS
 1700 3rd Avenue East, Suite 1
 Cherokee, Iowa 50801
 641.672.2376 Phone
 641.672.2091 Fax
 email@gardenassociates.net

**SOUTH E AVENUE
 RECONSTRUCTION
 WASHINGTON, IOWA**
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SHEET TITLE
ASSESSMENT PLAT

DATE: **JAN. 22, 2019**

PROJECT NO.: **5018069**

SHEET NO.: **1 OF 1**



**Washington Police Department
215 E. Washington
Washington, IA 52353**



Chief of Police Jim Lester
Lieutenant Lyle Hansen

Phone: 319-653-2256
Tip: 800-847-7492
Fax: 319-653-2317

April 1, 2020

To: Mayor and City Council
Cc: Illa Earnest, City Clerk
Brent Hinson, City Administrator

Ref.: Approval of Emergency Operations Plan and Continuity of Government Plan

The Emergency Planning Team presents for City Council approval the City of Washington Emergency Operations Plan and Continuity of Government Plan.

Due to the sensitive nature of information housed within City Hall and other city facilities, the information contained within the plans is considered CONFIDENTIAL, and is not for release to the media or general public.

The Washington City Council has previously approved a Security Information Policy in accordance with Iowa Code declaring this plan and other related documents confidential.

The City of Washington Emergency Operations Plan (EOP) is developed to provide guidance in preparedness, response, recovery and mitigation to emergencies and disasters threatening life or property within the City of Washington. The document meets the requirements of the National Incident Management System.

The purpose of the EOP is to identify and respond to incidents by outlining the responsibilities and duties of the City of Washington and its citizens. Developing, maintaining, training, and exercising the plan, empowers everyone involved in an incident to act quickly and knowledgeably. In addition, the plan educates staff and other key stakeholders on their roles and responsibilities before, during, and after an incident.

Continuity of Government (COG) planning refers to the internal efforts the City of Washington governmental offices and departments must take to assure that the capability exists to continue critical / essential functions in response to a broad spectrum of emergencies or operational interruptions. COG planning is an ongoing process that is driven in part by changes in personnel, information systems and mission critical needs. Operational interruptions may include routine maintenance; mechanical failure of

building systems; information technology failure; telecommunications failure; fire; inclement weather; or other acts of nature; an outbreak of pandemic influenza; or a range of threatened or actual attacks.

The purpose and intent of the plan is to prepare the City of Washington to respond to emergencies and to continue to provide the day-to-day essential / critical services that citizens rely upon. Continuity of Government planning is an effort to assure that the capability exists to continue critical / essential services across a wide range of potential emergencies.

Respectfully submitted,



Jim Lester
Chief of Police

RESOLUTION NO. _____

**A RESOLUTION ADOPTING EMERGENCY OPERATIONS AND
CONTINUITY OF GOVERNMENT PLANS**

WHEREAS, the Emergency Planning Team established by previous Council action has worked to develop plans to protect the City and its residents in emergency situations; and

WHEREAS, the Emergency Operations Plan and the Continuity of Government Plan are ready for Council consideration; and

WHEREAS, it is understood that both of these plans contain sensitive information that must be kept confidential under the City's adopted Security Information Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby adopts the proposed Emergency Operations and Continuity of Government Plans.

Section 2. All resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 21st day of April, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, trash and junk was removed from the following listed property owners:

The property of Jose D. Ramirez located at 1114 E. Washington St. for the amount of \$150.00. Legal description (87 SMOUSES E SIDE ADD) Parcel Number (1117437008).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

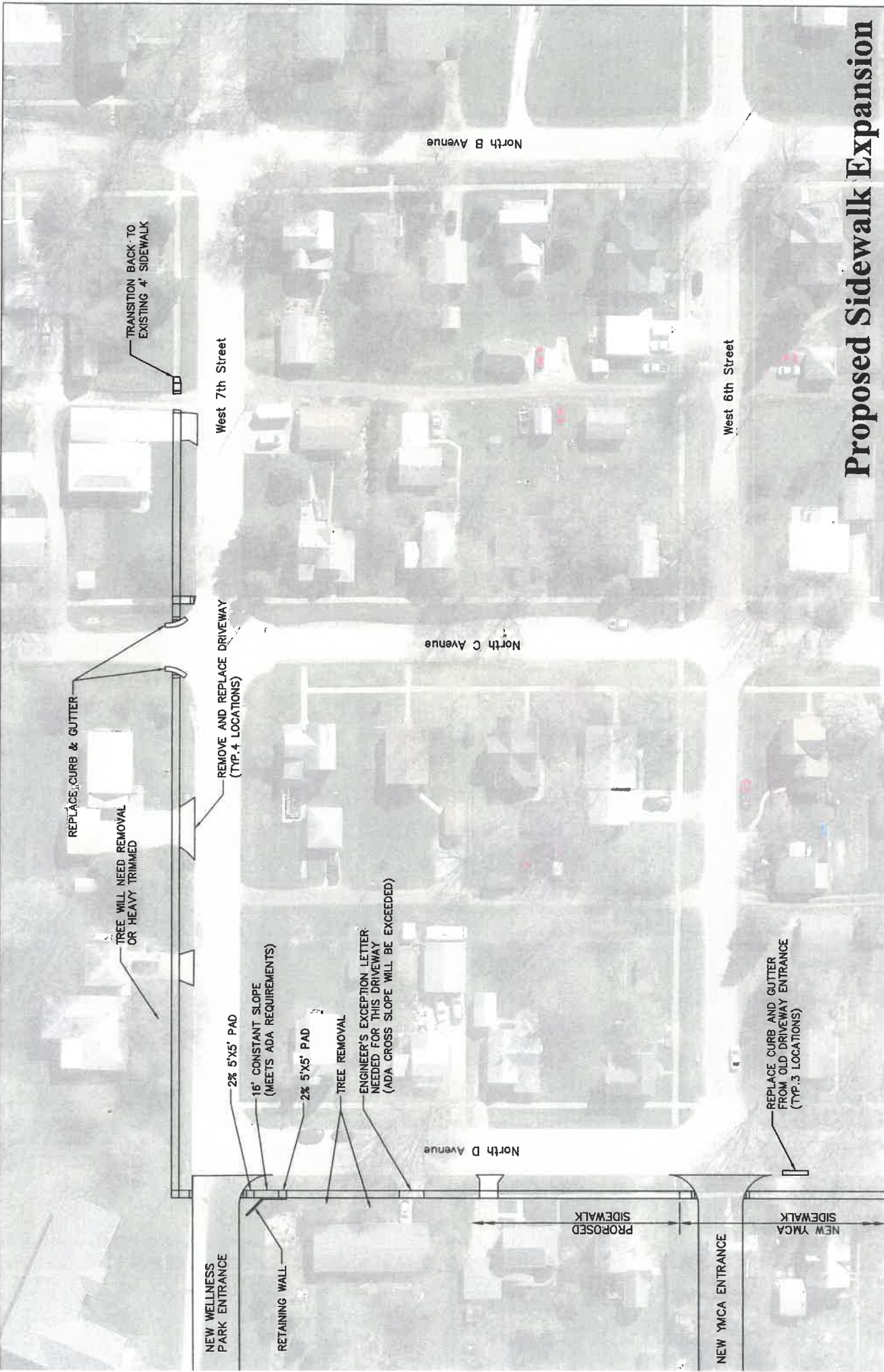
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 21st day of April, 2020

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk



TRANSITION BACK TO EXISTING 4' SIDEWALK

West 7th Street

West 6th Street

North C Avenue

North D Avenue

REPLACE CURB & GUTTER

TREE WILL NEED REMOVAL OR HEAVY TRIMMED

REMOVE AND REPLACE DRIVEWAY (TYP. 4 LOCATIONS)

2% 5'X5' PAD

16' CONSTANT SLOPE (MEETS ADA REQUIREMENTS)

2% 5'X5' PAD

TREE REMOVAL

ENGINEER'S EXCEPTION LETTER NEEDED FOR THIS DRIVEWAY (ADA CROSS SLOPE WILL BE EXCEEDED)

REPLACE CURB AND GUTTER FROM OLD DRIVEWAY ENTRANCE (TYP. 3 LOCATIONS)

NEW WELLNESS PARK ENTRANCE

RETAINING WALL

PROPOSED SIDEWALK

NEW YMCA ENTRANCE

NEW YMCA SIDEWALK

Proposed Sidewalk Expansion

*Development Services Department
215 East Washington Street
Washington, IA 52353
319-653-6584*



MEMO

To: City Council
From: Keith Henkel, Engineering Technician
Date: 4/17/2020
Re: Proposed Speed Limit Changes on West 5th Street

Council,

Chief Lester and I have reviewed the speed limits along W. 5th Street with the addition of the YMCA and ongoing speeding complaints in the area. We are proposing a lowering of the limits as shown on the attached map. In addition to the limit changes, we are also proposing a 4-way stop intersection at W.5th Street and N. D Avenue. With the YMCA we are anticipating a sizable increase in pedestrian traffic at this intersection. If you refer to the attached map we are proposing lowering the blue and green sections 5 MPH. East of the blue section is already 25 MPH and west of the green area is currently 40 MPH with no proposed change.

Thank You,

A handwritten signature in black ink that reads "Keith Henkel". The signature is written in a cursive style with a large, sweeping flourish at the end.

Keith Henkel



- Proposed Speed - 25 MPH Limit (Currently 30 MPH)
- Proposed Speed - 35 MPH Limit (Currently 40 MPH)
- Proposed Speed - 40 MPH Limit (Currently 40 MPH)

Proposed Speed Limits on West 5th

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 63.04 “SPEED ZONES”, 65.02 “STOP REQUIRED”, AND 65.03 “FOUR-WAY STOP INTERSECTIONS”

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Add Phrase.** A new Section 63.04(3D), “Special 25 MPH Speed Zones”, is added as follows:

“D. West Fifth Street, between North Avenue C and North Avenue F.”

SECTION 2. **Delete Phrase.** Section 63.04(4A), “Special 30 MPH Speed Zones”, is hereby repealed.

SECTION 3. **Add Phrase.** A new Section 63.04(5I), “Special 35 MPH Zones”, is hereby added as follows:

“I. West Fifth Street, from its intersection with North Avenue F west for a distance of 3,672 feet.”

SECTION 4. **Delete Phrase.** Section 63.04(6A), “Special 40 MPH Speed Zones”, is hereby repealed.

SECTION 5. **Add Phrase.** A new Section 63.04(6A), “Special 40 MPH Speed Zones” is hereby added as follows:

“A. West Fifth Street, from its intersection with State Highways 1 and 92 east for a distance of 1,262 feet.”

SECTION 6. **Delete Phrase.** Section 65.02, “Stop Required”, Paragraph 98 is hereby repealed.

SECTION 7. **Add Phrase.** A new Section 65.03, “Four-Way Stop Intersections”, New Paragraph 12 is hereby added as follows:

“12. North Avenue D and West Fifth Street.”

SECTION 8. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 9. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2020.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 2020.

City Clerk