



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
FIRE DEPARTMENT TRAINING ROOM,
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, May 19, 2020

*****To reduce the spread of the COVID-19 illness, members of the public interested in attending the meetings are strongly encouraged to participate by electronic meeting (ZOOM) access. To request a Zoom link and password, please contact jrosien@washingtونيowa.gov or bhinson@washingtونيowa.gov prior to the meeting time.**

The physical meeting will be open to the public, but measures are being taken to keep the total number of persons onsite under 10 to comply with federal and state emergency guidelines. If you would like to submit comments for the Council's information, please provide these either to either of the above listed email addresses or to any City Councilor. All comments received will be referenced in the meeting minutes.***

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, May 19, 2020 to be approved as proposed or amended.

Consent:

1. Council Minutes May 7, 2020
2. UMB, Series 2018A General Obligation Capital Loan Notes, Principal & Interest, \$401,485.00
3. UMB, Series 2018B LOSST Revenue Bonds, Principal & Interest, \$129,170.00
4. UMB, Series 2016A General Obligation Refunding Bonds, Principal & Interest, \$150,435.00
5. UMB, Series 2016B General Obligation Refunding Bonds, Principal & Interest, \$52,181.25
6. UMB, Series 2016C General Obligation Bonds, Principal & Interest, \$131,512.50
7. UMB, Series 2015 General Obligation Capital Loan Notes, Principal & Interest, \$190,393.75

8. Iowa Finance Authority, Water Treatment Plant Improvements, Principal, Interest, & Fees, \$224,723.44
9. Iowa Finance Authority, West Side Interceptor, Principal, Interest, & Fees, \$115,437.50
10. Iowa Finance Authority, Wastewater Treatment Plant, Principal, Interest, & Fees, \$605,520.00
11. Fox Engineering, City Hall Interceptor Reroute, \$212.50
12. Fox Engineering, N 4th Avenue Street & Utility Improvements, \$10,888.00
13. Fox Engineering, Wastewater Treatment Plant, 1,381.75
14. Farnsworth Group, City Hall/Police Station, \$4,815.00
15. Bellino Fireworks, Application to Sell Fireworks.
16. Casey's General Store #1624, 1002 W. Madison St., Class B Wine Permit, Class C Beer Permit (carryout beer), Class E Liquor License (LE), Sunday Sales, **(renewal)**
17. Department Reports

Consent – Other:

Bushong Construction Company, City Hall/Police Project, \$275,844.63
DeLong Construction, Well Park Ballfields and Roadway, \$134,334.04
MSA Professional Services, Wellness Park Phase 1 Design & Bidding, \$10,255.04

Claims & Financial Reports:

Claims for May 5, 2020
Financial Reports for April 2020

SPECIAL PRESENTATION

- 2020 Farmers Market Season
- Update on Pool Opening
- Café Dodici Outdoor Seating Request
- Chamber of Commerce Antique Tractor Parade Request.

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

PUBLIC HEARING

- FY20 Budget Amendment #2.
- Discussion and Consideration of a Resolution Amending FY20 Budget

PUBLIC HEARING

- Resolution of Necessity for South Avenue E Project.
- Discussion and Consideration of a Resolution of Necessity for South Avenue E Project.
- Discussion and Consideration of a Resolution Authorizing a Notice of Hearing and Letting for the South Avenue E Project.

NEW BUSINESS

1. Discussion and Consideration of M/C Request for a Backhoe Purchase for 2020/2021 Fiscal Year. (This purchase was approved in the budget).
2. Discussion and Consideration of Washington Historic Preservation Commission Request to Apply for Washington Blvd Brick Rehabilitation HRDP Grant.
3. Discussion and Consideration of a Resolution Approving Preliminary Plat for NLW Subdivision (per P & Z Recommendation)
4. Discussion and Consideration of an Engineering Agreement with Garden & Associates Ltd., for NLW Subdivision Plat 1
5. Discussion and Consideration of a Resolution Adopting a Distribution Agreement (City of Washington/WEDG on NLW Holdings Property)
6. Discussion and Consideration of Change Order #3 for Wellness Park Phase 1A.
7. Discussion and Consideration of a Resolution Accepting Wellness Park Phase 1A Project as Completed and Approving Pay Application #9.
8. Discussion and Consideration of a Resolution Approving Electric Facilities Extension Agreement for Wellness Park Phase 1B.
9. Discussion and Consideration of a Street Lighting Resolution for West 7th Street/North Ave E/Wellness Park Phase 1B.
10. Discussion and Consideration of Infield Clay for Wellness Park Baseball/Softball Fields.
11. Discussion and Consideration of Second Reading and Possible Adoption of an Ordinance Amending Chapter 65 “Special Stops” (West 5th Street). (**tabled 04-21-2020**)
12. Discussion on West 5th Street Speed Study Results.

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Brendan DeLong
Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

Council Minutes 05-05-2020

The Council of the City of Washington, Iowa, met in Regular Session in the Washington Fire Department Training Room, 215 East Washington Street on Tuesday, May 5, 2020 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong (by Zoom), Gault (by Zoom), Moore, Pettit-Majewski (by Zoom), Stigers, Youngquist (by Zoom). Absent: none.

Motion by Stigers, seconded by Gault, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, May 5, 2020 be approved as proposed. Motion carried.

Consent:

1. Council Minutes April 21, 2020
2. Ahlers & Cooney, P.C., Series 2020 General Obligation Capital Loan Notes, \$14,104.59
3. Garden & Assoc., Bell Property Boundary and Subdivision, \$1,430.57
4. Garden & Assoc., Whitesell Boundary and Subdivision, \$8,398.75
5. Garden & Assoc., 2020 Sealcoat Project, \$694.55
6. Garden & Assoc., 15 Ave. Improvements Project, \$688.75
7. Terracon, N. 4th Ave. Improvements, \$8,023.75
8. Kevin Olson, Professional Services, \$765.00
9. Heather Perez Gibbs, 415 East Polk Street, Urban Chicken Permit.
10. Pizza Hut, 1018 W. Madison Street, Class B Beer (BB) includes Wine Coolers, Sunday Sales, (renewal)
11. Department Reports

Consent – Other:

DeLong Construction, Taxilane for Fuel Access at Airport, \$143,450.00

Motion by Stigers, seconded by Pettit-Majewski, to approve the eleven items on the consent agenda. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve consent-other. Motion carried. DeLong abstained with conflict.

Motion by DeLong, seconded by Youngquist, to approve payment of the claims as presented. Motion carried.

Special Presentations:

Presentation from the Public: Mayor Rosien read a letter from Laurie Wittmayer-O'Neill in support of putting a four-way stop at W. 5th Street and N. Ave. D. She lives on W. 5th Street and spoke of the kinds of vehicles using the street and the speed of the vehicles using the street and the need to consider the safety of people using and crossing the street when the new Y opens and new trails are open.

Mayor Rosien announced that now is the time for the public hearing on Adopting Plans, Specifications, Form of Contract, and Estimate of Cost for the 2020 Sealcoat Project.

No written or oral objections were received.

Motion by Stigers, seconded by Moore, to close the public hearing. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Gault, to approve the Resolution Approving Plans, Specifications, Form of Contract, and Estimate of Cost for the 2020 Sealcoat Project. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-046)**

Bid received for the 2020 Sealcoat Project:

L.L. Pelling Company, Inc.	\$100,621.85
----------------------------	--------------

Motion by DeLong, seconded by Gault, to approve the Resolution Making Award of Construction Contract for the 2020 Sealcoat Project to L.L. Pelling Company, Inc. in the bid amount of \$100,621.85. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-047)**

Mayor Rosien announced that now is the time for the public hearing on Adopting Plans, Specifications, Form of Contract, and Estimate of Cost for the N. 4th Avenue Improvements Project.

No written or oral objection were received.

Motion by Gault, seconded by Youngquist, to close the public hearing. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Gault, seconded by Stigers, to approve the Resolution Approving Plans, Specifications, Form of Contract, and Estimate of Cost for the N. 4th Avenue Improvements. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-048)**

Bids received for the N. 4th Avenue Improvements:

Cornerstone Excavating, Inc.	\$1,552,705.20
DeLong Construction, Inc.	\$1,816,890.00

Motion by Youngquist, seconded by Pettit-Majewski, to approve the Resolution Making Award of Construction Contract for N. 4th Avenue Improvements to Cornerstone Excavating, Inc. for the bid amount of \$1,552,705.20. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-049)**

Motion by Stigers, seconded by Moore, to set the date of May 19, 2020, for the public hearing for FY20 Budget Amendment #2. Motion carried.

Bids received for Wellness Park Construction Observation/Testing”

TEAM Services	\$333.81 per trip for 60 trips
Terracon	\$345.44 per trip for 33 trips

Motion by Moore, seconded by Youngquist, to approve the bid from TEAM Services for total fee proposal of \$22,130.40. Motion carried. Gault voted “no”.

Motion by Youngquist, seconded by Moore, to approve the Task Order for Water Distribution System Modeling Update with Fox Engineering for \$19,470.00. Motion carried.

Motion by Moore, seconded by Stigers, to remove from the table First Reading of an Ordinance Amending Chapter 63 "Speed Zones" and Chapter 65 "Special Stops" (W. 5th Street) Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the First Reading of an Ordinance Amending Washington Code of Ordinances Chapter 65 "Special Stops" on W. 5th Street. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Moore, that the Council go into closed session per Iowa Code Chapter 21.5(1)(c) Pending Litigation. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Moore, seconded by Youngquist, that the Council return to open session. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Mayor Rosien announced that no formal action had been taken in the closed session.

Motion by Moore, seconded by Stigers, that the Regular Session held at 6:00 P.M., Tuesday, May 5, 2020, is adjourned.

Illa Earnest, City Clerk



Invoice Date	04/02/2020
Funds Due Date	05/28/2020

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185417201

 WASHINGTON
 GENERAL OBLIGATION CAPITAL LOAN
 NOTES, SERIES 2018A

Issue Payment Date 06/01/2020

Registered Interest	\$ 41,485.00
Matured Bonds	\$ 360,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 401,485.00

**Please return a copy of this notice with your remittance.
Payments by check are due 15 days prior to Funds Due Date.**

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: DIANA VAN VLEET - 0185417201

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: DIANA VAN VLEET - 0185417201

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date	04/02/2020
Funds Due Date	05/28/2020

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185406592

CITY OF WASHINGTON
GENERAL OBLIGATION CAPITAL LOAN
NOTES SERIES 2015, DTD 7/21/15

Issue Payment Date 06/01/2020

Registered Interest	\$ 25,393.75
Matured Bonds	\$ 165,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 190,393.75

**Please return a copy of this notice with your remittance.
Payments by check are due 15 days prior to Funds Due Date.**

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: DIANA VAN VLEET - 0185406592

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: DIANA VAN VLEET - 0185406592

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date	04/02/2020
Funds Due Date	05/28/2020

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185408820

 WASHINGTON
 GENERAL OBLIGATION REFUNDING BONDS
 SERIES 2016A

Issue Payment Date 06/01/2020

Registered Interest	\$ 15,435.00
Matured Bonds	\$ 135,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 150,435.00

**Please return a copy of this notice with your remittance.
Payments by check are due 15 days prior to Funds Due Date.**

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: DIANA VAN VLEET - 0185408820

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: DIANA VAN VLEET - 0185408820

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date	04/02/2020
Funds Due Date	05/28/2020

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185418837
WASHINGTON
LOSST REVENUE BONDS
SERIES 2018B

Issue Payment Date 06/01/2020

Registered Interest	\$ 29,170.00
Matured Bonds	\$ 100,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 129,170.00

**Please return a copy of this notice with your remittance.
Payments by check are due 15 days prior to Funds Due Date.**

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: DIANA VAN VLEET - 0185418837

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: DIANA VAN VLEET - 0185418837

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date	04/02/2020
Funds Due Date	05/28/2020

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185408838

 WASHINGTON
 GENERAL OBLIGATION REFUNDING BONDS
 SERIES 2016B

Issue Payment Date 06/01/2020

Registered Interest	\$ 7,181.25
Matured Bonds	\$ 0.00
Called Bonds	\$ 45,000.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 52,181.25

**Please return a copy of this notice with your remittance.
Payments by check are due 15 days prior to Funds Due Date.**

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: DIANA VAN VLEET - 0185408838

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: DIANA VAN VLEET - 0185408838

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date	04/02/2020
Funds Due Date	05/28/2020

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185408846
 WASHINGTON
 GENERAL OBLIGATION BONDS
 SERIES 2016C

Issue Payment Date 06/01/2020

Registered Interest	\$ 1,512.50
Matured Bonds	\$ 130,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 131,512.50

**Please return a copy of this notice with your remittance.
Payments by check are due 15 days prior to Funds Due Date.**

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: DIANA VAN VLEET - 0185408846

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: DIANA VAN VLEET - 0185408846

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Iowa Finance Authority
2015 Grand Avenue
Des Moines, IA 50312

Telephone: 515.725.4900
Fax: 515.725.4901

City of Washington
Attn: City Clerk
215 E Washington Street
Washington IA 52353

LOAN STATEMENT

<i>Statement Date</i>	5/1/2020
<i>Loan Number:</i>	D0431R
<i>Original Loan Amount</i>	\$4,378,000.00
<i>Current Loan Balance:</i>	\$4,198,000.00
<i>Interest Rate:</i>	1.75%
<i>Annual Service Fee Rate</i>	0.25%
<i>Payment Due Date:</i>	6/1/2020
<i>Current Principal Due:</i>	\$184,000.00
<i>Prior Principal Due</i>	\$0.00
<i>Current Interest Due:</i>	\$35,633.01
<i>Prior Interest Due</i>	\$0.00
<i>Service Fee Due:</i>	\$5,090.43
<i>Total Amount Due:</i>	\$224,723.44

The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form. Download a form from www.iowafinance.com/ach complete it and email it to Becky Wu at becky.wu@iowafinance.com

Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at waterquality@iowafinance.com

Keep upper portion for your records

D0431R



Iowa Finance Authority
2015 Grand Avenue
Des Moines, IA 50312

Telephone: 515.725.4900
Fax: 515.725.4901

City of Washington
Attn: City Clerk
215 E Washington Street
Washington IA 52353

LOAN STATEMENT

<i>Statement Date</i>	5/1/2020
<i>Loan Number:</i>	C0441R
<i>Original Loan Amount</i>	\$3,000,000.00
<i>Current Loan Balance:</i>	\$2,425,000.00
<i>Interest Rate:</i>	3.00%
<i>Annual Service Fee Rate</i>	0.25%
<i>Payment Due Date:</i>	6/1/2020
<i>Current Principal Due:</i>	\$73,000.00
<i>Prior Principal Due</i>	\$0.00
<i>Current Interest Due:</i>	\$36,375.00
<i>Prior Interest Due</i>	\$0.00
<i>Service Fee Due:</i>	\$6,062.50
<i>Total Amount Due:</i>	\$115,437.50

The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form. Download a form from www.iowafinance.com/ach complete it and email it to Becky Wu at becky.wu@iowafinance.com

Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at waterquality@iowafinance.com

Keep upper portion for your records

C0441R



Iowa Finance Authority
2015 Grand Avenue
Des Moines, IA 50312

Telephone: 515.725.4900
Fax: 515.725.4901

City of Washington
Attn: City Clerk
215 E Washington Street
Washington IA 52353

LOAN STATEMENT

<i>Statement Date</i>	5/1/2020
<i>Loan Number:</i>	CF0412R
<i>Original Loan Amount</i>	\$16,316,000.00
<i>Current Loan Balance:</i>	\$12,144,000.00
<i>Interest Rate:</i>	3.00%
<i>Annual Service Fee Rate</i>	0.25%
<i>Payment Due Date:</i>	6/1/2020
<i>Current Principal Due:</i>	\$393,000.00
<i>Prior Principal Due</i>	\$0.00
<i>Current Interest Due:</i>	\$182,160.00
<i>Prior Interest Due</i>	\$0.00
<i>Service Fee Due:</i>	\$30,360.00
<i>Total Amount Due:</i>	\$605,520.00

The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form. Download a form from www.iowafinance.com/ach complete it and email it to Becky Wu at becky.wu@iowafinance.com

Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at waterquality@iowafinance.com

Keep upper portion for your records

CF0412R



414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 46268
Date 04/30/2020

Project **204517B Washington City Hall
Interceptor Reroute**

Professional Services for the Period of 3/29/2020 to 4/25/2020

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	19,500.00	100.00	19,500.00	19,500.00	0.00
Final Design	20,000.00	100.00	20,000.00	20,000.00	0.00
Bidding	6,500.00	100.00	6,500.00	6,500.00	0.00
Boundary Survey	3,900.00	100.00	3,900.00	3,900.00	0.00
Construction Administration	15,500.00	100.00	15,500.00	15,500.00	0.00
Construction Staking	3,000.00	100.00	3,000.00	3,000.00	0.00
Total	68,400.00	100.00	68,400.00	68,400.00	0.00

Standard Hourly Rate Phases

Windstream Lawsuit

	Billed Amount
Professional Fees	212.50
Windstream Lawsuit subtotal	212.50

Invoice total **\$212.50**

Approved by:

Steven P. Soupir

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 46274
Date 04/30/2020

Project 711419A N 4th Avenue Street and Utility
Improvements

Professional Services for the Period of 3/29/2020 to 4/25/2020

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Data Collection	1,000.00	100.00	1,000.00	1,000.00	0.00
N. 4th Avenue Improvements Scoping Study	8,200.00	100.00	8,200.00	8,200.00	0.00
N. 2nd Avenue Stormwater Pump Station Evaluation	8,300.00	100.00	8,300.00	8,300.00	0.00
Preliminary Design	82,500.00	100.00	82,500.00	82,500.00	0.00
Final Design	71,000.00	100.00	71,000.00	71,000.00	0.00
Bidding & Negotiation	9,500.00	90.00	1,425.00	8,550.00	7,125.00
Property Boundary Survey	7,500.00	100.00	7,500.00	7,500.00	0.00
Topographic Survey	9,500.00	100.00	9,500.00	9,500.00	0.00
Construction Administration	65,000.00	0.00	0.00	0.00	0.00
Post Construction Record Drawings	7,900.00	0.00	0.00	0.00	0.00
Construction Staking	19,500.00	5.00	975.00	975.00	0.00
Total	289,900.00	68.14	190,400.00	197,525.00	7,125.00

Standard Hourly Rate Phases

	Billed Amount
Consultation	
Professional Fees	3,623.00
Consultation subtotal	3,623.00
Easement Plats	
Professional Fees	140.00
Easement Plats subtotal	140.00
Invoice total	\$10,888.00

Approved by:

Steven P. Soupir



414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 46223
Date 04/30/2020
Project 204508A Washington Wastewater
Treatment Plant

Professional Services for the Period of 3/29/2020 to 4/25/2020

Standard Hourly Rate Phases

NPDES Permit Application
Professional Fees

**Billed
Amount**

NPDES Permit Application Subtotal

1,381.75
1,381.75

Invoice total \$1,381.75

Approved by: _____

A handwritten signature in blue ink, appearing to read 'Brent Hinson', is written over a horizontal line.

Late Payment Charge: 15% per annum beginning 30 days from above date



Brent Hinson
City of Washington, IA
City of Washington
215 East Washington Street
Washington, IA 52353

May 7, 2020
Project No: 019001.DA
Invoice No: 215868

Invoice Total \$4,815.00

Project 019001.DA Washington City Hall & Police Station

Professional Services for Period Ending April 30, 2020

Professional Services

Billing Phase	Fee	% Comp	Earned	Previous Fee Billing	Current Fee Billing
Construction Documents	28,349.50	100.00	28,349.50	28,349.50	0.00
Bidding and Negotiations	5,906.00	100.00	5,906.00	5,906.00	0.00
Construction Administration	29,532.00	51.00	15,061.32	10,631.52	4,429.80
Furniture	8,000.00	90.00	7,200.00	6,960.00	240.00
Total Fee	71,787.50		56,516.82	51,847.02	4,669.80
Total Fee					4,669.80

Reimbursable Expenses

Mileage					
4/16/2020	Orth, Kristofer	Field Observation		145.20	
Total Reimbursables				145.20	145.20
Total this Invoice					\$4,815.00

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

City of Washington, Iowa
Application for License by Peddler, Solicitor, or
Transient Merchant, Under Chapter 122 of the
City's Code of Ordinances

Application Fee: \$2.00 License Fee: \$ 30.00
License Fee Schedule: \$3.00 per day, \$15.00 per week, \$50.00 per month.

Name of Applicant: Bellino Fireworks, Inc. Phone: (402) 935-1916

Permanent Address: 501 Olson Drive Suite 210 Papillion, NE 68046

Local Address: 603 Highway 1 (Fairgrounds)

Business Address: _____

Type of Vehicle You Are Using and the License Number _____

Name of Sales Persons & Their Social Security Numbers:

Address of
Applicant's Employer: _____

Employer's Business Tax ID No. 47-0826338

Provide a current driver's license(s) that we can photocopy for our records.

Type of Business: Retail sale of fireworks

Last three (3)

Places of Business: (1) Washington, IA
(2) Papillion, NE
(3) Toledo, IA

Applicant attaches a bond in the amount of \$100.00; said bond is (indicate type of bond) ☒ Cash

☒ Commercial Surety Company Bond (name of company) Nationwide Mutual

APPLICATION IS FOR A LICENSE FOR A PERIOD OF 11

BEGINNING DATE June 25, 2020 to July 5, 2020

EXPIRATION DATE OF LICENSE July 6, 2020 (AT 6:00 P.M.)

Signature of

Applicant



Approved by

City Clerk

NOT TRANSFERABLE

KEEP THIS LICENSE POSTED

Consumer Fireworks Retail License

Bellino Fireworks Inc (603 IA-1)

603 IA-1, Washington

License Number: CFRS2020-0060

License Level: BOTH First- and Second-Class Consumer Fireworks

Issue Date: 02/18/2020

Expiration Date: 04/01/2021

Inspection Date: 06/20/2018

Structure Type: Temporary Tent

50% or more of retail floor space devoted to consumer fireworks

License Tax Status: Retail Tax Status

License issued pursuant to IAC 661—265

Iowa State Fire Marshal Division

215 East Seventh Street
Des Moines, Iowa 50319

Website: <https://iowa.imagetrendlicense.com/>



The information provided on this
certificate is current as of 02/18/2020
Scan the QR code to retrieve or verify
the current license status.

Dan Wood
Iowa State Fire Marshal

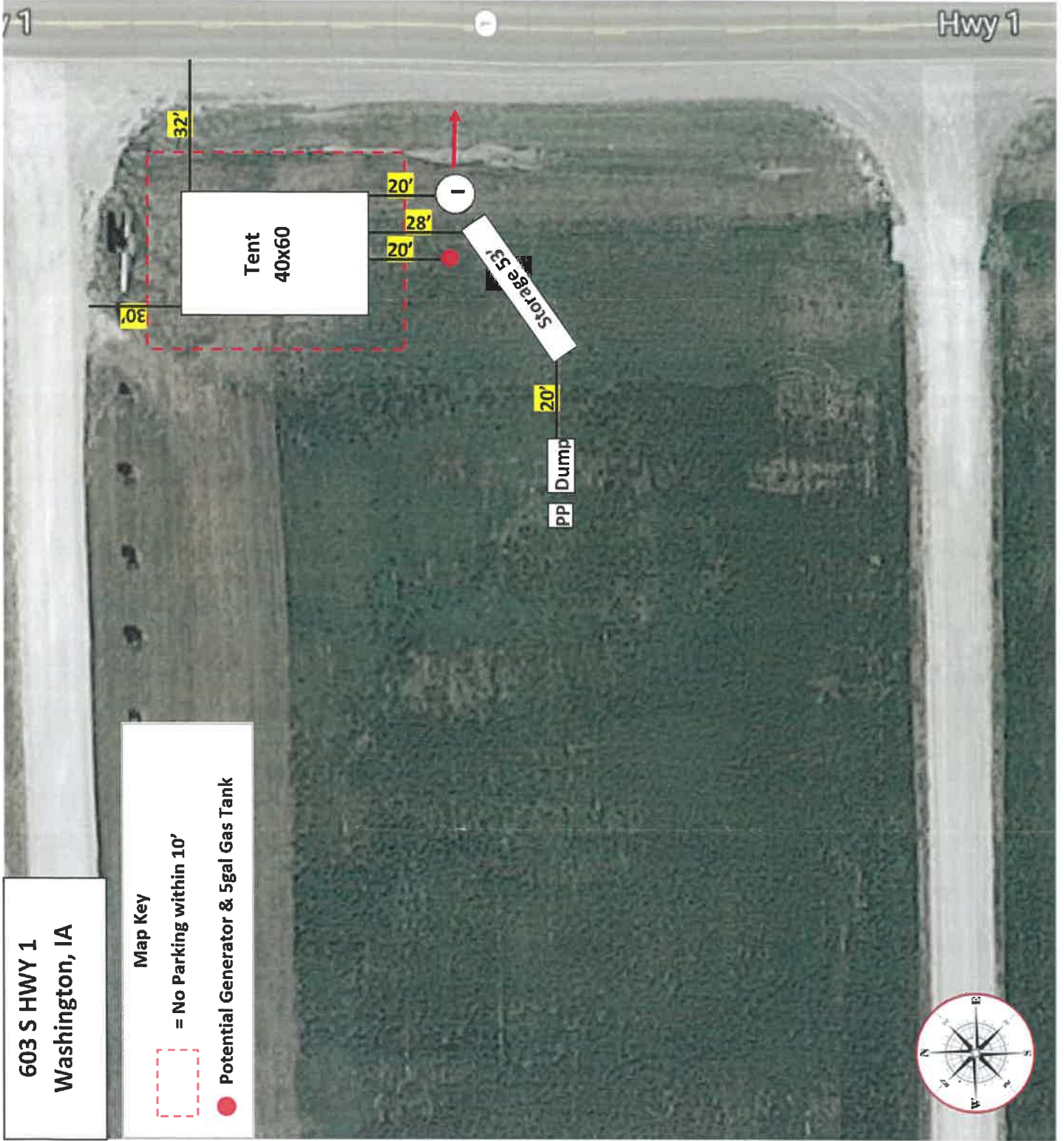


603 S HWY 1
Washington, IA

Map Key

 = No Parking within 10'

 Potential Generator & 5gal Gas Tank

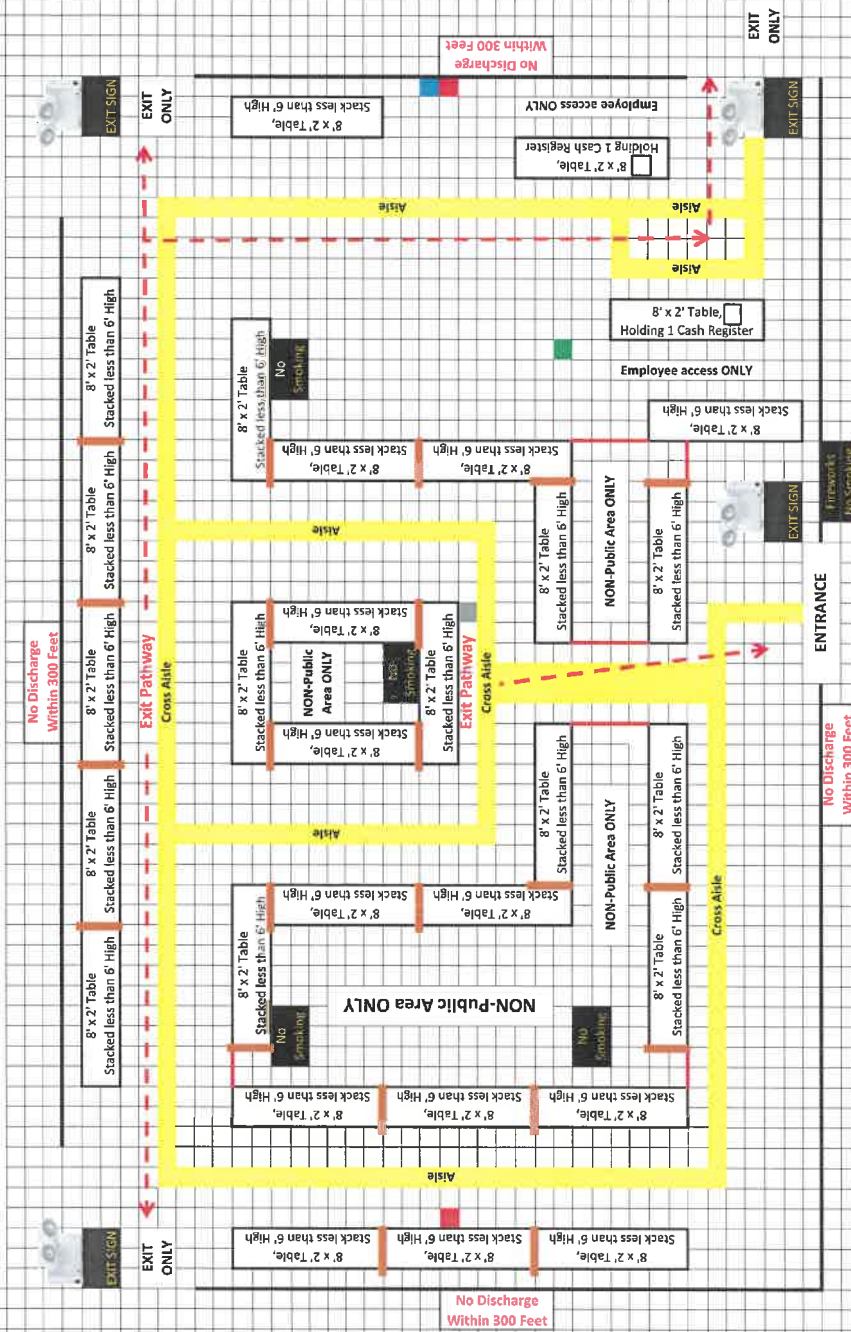


Tent Layout

Each Graph Square Equals 1 Square Foot

Tent Width: 60 Ft.

Tent Length: 40 Ft.



****ALL FIREWORKS BEING DISPLAYED ON TABLES WILL BE SEPERATED WITH FIRE BREAKS EVERY 8 FT OR LESS MEASURE ALONG THE LENGTH OF THE DISPLAY. ALL STOCK FIREWORKS WILL BE STORED UNDER THE TABLES OR IN THE ADJACENT STORAGE TRAILER****

- 2-A PRESSURED WATER EXTINGUISHER
- FIRE EXTINGUISHER 4-A-50-B-C
- RETAIL FIREWORKS SALES LICENSE
- EMERGENCY EVACUATION PLAN

All NON-Public Areas shown on the above table layout will be restricted from public access by bunting (table skirting) shown on the table layout above by

TENT AREA: 2,400 Sq Ft	RETAIL AREA: 2,400 Sq Ft	DISPLAY AREA: 448 Sq Ft	FLOOR AREA: 1,920 Sq Ft
------------------------	--------------------------	-------------------------	-------------------------



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/5/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Ryder Rosacker McCue & Huston (MGD by Hull & Company)
509 W Koenig St
Grand Island NE 68802

CONTACT NAME: Kristy Wolfe

PHONE (A/C, No, Ext): 308-382-2330

FAX (A/C, No):

E-MAIL ADDRESS: kwolfe@ryderinsurance.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : SCOTTSDALE INS CO

41297

INSURER B : Kinsale Insurance Company

38920

INSURER C :

INSURER D :

INSURER E :

INSURER F :

INSURED
Bellino Fireworks Inc
501 Olson Dr.
Papillion NE 68046

COVERAGES

CERTIFICATE NUMBER: 1147723758

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			CPS3244886	11/4/2019	11/4/2020	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> ANY AUTO						
	<input type="checkbox"/> ALL OWNED AUTOS						
	<input type="checkbox"/> HIRED AUTOS						
	<input type="checkbox"/> SCHEDULED AUTOS						
	<input type="checkbox"/> NON-OWNED AUTOS						
B	UMBRELLA LIAB			0100075806-1	11/4/2019	11/4/2020	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
	<input checked="" type="checkbox"/> EXCESS LIAB						
	<input type="checkbox"/> CLAIMS-MADE						
	DED						
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						
	<input type="checkbox"/> Y/N <input type="checkbox"/> N/A						E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Excess Liability			CXS0013548	11/4/2019	11/4/2020	Each Occurrence 3,000,000 Aggregate 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.

Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.

603 Highway 1, Washington, IA

Washington County Fair Association

CERTIFICATE HOLDER**CANCELLATION**

City of Washington
215 E. Washington Street
Washington IA 52353

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 24 04 05 09

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Person Or Organization:

Any person or organization with whom the insured has agreed to waive rights of recovery, provided such agreement is made in writing and prior to the loss.

Additional Premium is Included

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV - Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.



ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

With respect to this endorsement, **SECTION II—WHO IS AN INSURED** is amended to include as an additional insured any person or organization whom you are required to add as an additional insured on this policy under a written contract, written agreement or written permit which must be:

- a. Currently in effect or becoming effective during the term of the policy; and
- b. Executed prior to the "bodily injury," "property damage," or "personal and advertising injury."

The insurance provided to these additional insureds is limited as follows:

1. That person or organization is an additional insured only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by:
 - a. Your acts or omissions; or
 - b. The acts or omissions of those acting on your behalf.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

2. With respect to the insurance afforded to these additional insureds, the following exclusions are added to item 2. **Exclusions of SECTION I—COVERAGES:**

This insurance does not apply to "bodily injury," "property damage" or "personal and advertising injury" occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
 - b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
3. The limits of insurance applicable to the additional insured are those specified in the written contract, written agreement or written permit or in the Declarations for this policy, whichever is less. These limits of insurance are inclusive of, and not in addition to, the Limits of Insurance shown in the Declarations for this policy.
 4. Coverage is not provided for "bodily injury," "property damage," or "personal and advertising injury" arising out of the sole negligence of the additional insured.
 5. The insurance provided to the additional insured does not apply to "bodily injury," "property damage," or "personal and advertising injury" arising out of an architect's, engineer's or surveyor's rendering of or failure to render any professional services including:

- a. The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
 - b. Supervisory, inspection, architectural or engineering activities.
6. Any coverage provided hereunder will be excess over any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis unless a

written contract specifically requires that this insurance be primary.

When this insurance is excess, we will have no duty under **SECTION I—COVERAGES** to defend the additional insured against any "suit" if any other insurer has a duty to defend the additional insured against that "suit." If no other insurer defends, we will undertake to do so, but we will be entitled to the additional insured's rights against all those other insurers.

AUTHORIZED REPRESENTATIVE

DATE

Includes copyrighted material of ISO Properties, Inc., with its permission.
Copyright, ISO Properties, Inc., 2004

IOWA

No: W01103823
Date: 04/27/2017

SECRETARY OF STATE

490 FP-545378
BELLINO FIREWORKS, INC.

ACKNOWLEDGEMENT OF DOCUMENT FILED

The Secretary of State acknowledges receipt of the following document:

Certificate of Authority

The document was filed on Apr 25 2017 10:00AM, to be effective as of Apr 25 2017 10:00AM.

The amount of \$100.00 was received in full payment of the filing fee.



PAUL D. PATF SECRETARY OF STATE



Iowa Department of Revenue

Director: Courtney M. Kay-Decker
Hoover State Office Building
Des Moines, Iowa 50319
<https://tax.iowa.gov>

Business eFile Number enclosed.
Keep with your records.

BELLINO FIREWORKS INC
501 OLSON DRIVE
PAPILLION NE 68046

Your Business e File & Pay Number (BEN) is:

200168658

Your Iowa Retailer's Use Tax Permit Number Is:

200168658

Your Filing Frequency is:

Monthly

eFile *and* ePay your Iowa taxes electronically!

The eFile & Pay system is a paperless method of filing your Iowa tax deposits and returns. You may also pay electronically. Your BEN and permit number are required to access the eFile & Pay system.

Where do I begin?

First, decide how you want to file your deposits/returns - online or by touch-tone telephone*. The deposit/return must always be filed first through eFile & Pay. Second, choose how you will remit your payment.

4 Payment Options

- 1. ePay (free direct debit). Your bank may need the IDR ePay Bank Filter (Company-ID): 1421590141.
- 2. ACH Credit (through your financial institution)
- 3. Credit Card* (information provided while filing)
- 4. Mail a Check* (using online payment voucher)

*These options are not available for motor fuel or LPG.

How often do I file and pay taxes?

The filing frequency listed above indicates how often you file and pay. A return must be filed even if you had no activity or no tax due.

What if someone else files my returns?

Please share this information with that person.

What if I am registered for multiple tax types?

The same BEN, User ID, and Password are used for all tax types. The person who files through eFile & Pay first is responsible for setting up additional users.

ACCESS eFile & Pay

Web site: <https://tax.iowa.gov>

Telephone: 1-800-514-8296



Nationwide Mutual Insurance Company
1100 Locust Street, Dept. 2006
Des Moines, IA 50391-2006
Phone: 866-387-0457
Email: bondcomm@nationwide.com

Bond Continuation Certificate

Nationwide Mutual Insurance Company, hereinafter called Company, in consideration of an Agreed Premium hereby continues in force Bond Number 7900690495

Bond Description IA Transient Merchant

in the sum of \$250,000.00

on behalf of Bellino Fireworks, Inc
501 Olson Dr.
Papillion, NE 68046

in favor of Iowa Secretary of State

for the extended term beginning 12:00:00 a.m. June 7, 2020

and ending 11:59:59 p.m. June 6, 2021

subject to all terms, conditions and limitations contained in the original bond.

This continuation certificate is executed upon the express condition that the Company's liability under the bond and all continuation certificates issued shall not be cumulative and shall in no event exceed in the aggregate the largest single amount stated on the original bond, any rider attached thereto, of any continuation certificate.

SIGNED, SEALED AND DATED April 21, 2020

NATIONWIDE MUTUAL INSURANCE COMPANY

By: Elizabeth Moore
Elizabeth Moore, Attorney-In-Fact



Continuation Certificate
The Original Certificate is to be filed with the Obligee Named.

Applicant License Application (LE0003220)

Name of Applicant: CASEY'S MARKETING

Name of Business (DBA): CASEY'S GENERAL STORE #1624

Address of Premises: 1002 W MADISON ST

City Washington

County: Washington

Zip: 52353

Business (319) 863-9040

Mailing PO BOX 3001

City ANKENY

State IA

Zip: 50021

Contact Person

Name JESSICA FISHER-COMSTOCK, STORE OPERATIONS

Phone: (515) 446-6404

Email

JESSICA.FISHER@CASEYS.COM

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 06/15/2020

Expiration Date: 06/14/2021

Privileges:

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

Status of Business

BusinessType: Publicly Traded Corporation

Corporate ID Number: XXXXXXXXXX

Federal Employer ID XXXXXXXXXX

Ownership

**42-0935283 CASEY'S GENERAL
STORE INC**

First Name: 42-0935283

Last Name: CASEY'S GENERAL STORE, INC.

City: ANKENY

State: Iowa

Zip: 50021

Position: OWNER

% of Ownership: 100.00%

U.S. Citizen: Yes

Michael Richardson

First Name: Michael

Last Name: Richardson

City: PLEASANT HILL

State: Iowa

Zip: 50327

Position: PRESIDENT

% of Ownership: 0.00%

U.S. Citizen: Yes

JOHN SOUPENE

First Name: JOHN

Last Name: SOUPENE

City: ANKENY
Position: VICE PRESIDENT

State: Iowa Zip: 50023

% of Ownership: 0.00%

U.S. Citizen: Yes

JULIA JACKOWSKI

First Name: JULIA
City: URBANDALE
Position: SECRETARY

Last Name: JACKOWSKI
State: Iowa Zip: 50322

% of Ownership: 0.00%

U.S. Citizen: Yes

JAMES PISTILLO

First Name: JAMES
City: URBANDALE
Position: TREASURER

Last Name: PISTILLO
State: Iowa Zip: 50323

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Merchants Bonding Company

Policy Effective Date: 06/15/2020

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

**WWTP report
May 19th, 2020
Council meeting**

- **After hour alarm and dog call outs –**
5/4/2020 -Dog call at 722 E Jefferson St 7:46p.m. Dalton
5/10/2020-Dog call at 1206 N6th Ave. 9:47p.m. Dalton
5/13/2020- Dog call at 314 W Monroe 7:58p.m. Dalton
5/14/2020- Alarm at Lexington lift station, Pump 2 fault, 2:30 a.m. Jason
5/14/2020-Alarm at WWTP due to heavy rain 9:30p.m. Dalton
5/14/2020-Alarm at WWTP due to high flows 1:40a.m. Jason
- **Dept Head meetings** –I attended the meetings, April, 28st, May 5th, 12th, 19th
- **WWTP April, 2020 Discharge Monitoring Report (DMR)** – Average daily flow **1.522 million gallons (mg)**, maximum daily flow **2.042 mg**, minimum daily flow **1.174 mg**. There was one **(1)** violation of the WWTP's NPDES discharge permit. Total precipitation for April = **>1.41"** (recorded at the WWTP).

CBOD5 removal 85% required	result = 84.35 %
Influent CBOD5 monthly average =	63.54 mg/L
Effluent CBOD5 monthly average =	9.94 mg/L

TSS removal 85% required	result = 97.91 %
Influent TSS monthly average =	203.44 mg/L
Effluent TSS monthly average =	4.25 mg/L

The violation was not meeting the 85% removal. This is due to the low BOD loading in the influent. I have been in contact with Iowa DNR field office 6, he doesn't believe it to be a problem since we are still well under the effluent and no other violations occurred.

- **Hydrogen Sulfide Gas monitoring-** IRE will be up and running the last week of May, so we will put the monitors be in place before they start.
- **WWTP Mowing-** Mowing continues at the WWTP, and lift stations.
- **Dog Pound-** The remodel is pretty much done, waiting on some separation panels and final touches .
- **WWTP Shifts-** We are back to full crew and regular hours.
- **Dalton-**Helped with City Hall move and weed eating at the cemetery.
- **M/C-** Tony and Ben came out with the vac. trailer and cleaned our drain pits. Thanks Guys
- **LS Tractor-**Our tractor has a broken front axle assembly, they have an upgraded, heavier version. They are covering the cost of the axles we just have to pay freight, gear oil and install ourselves.

**Jason Whisler
5/15/2020 9:00 a.m.**

Washington Volunteer Fire Department
May 6, 2020

March fires

12 City fires	2720.00
8 rural fires	1420.00
0 Drill	.00
10 fires	4140.00

The May meeting was canceled because of the covid-19 pandemic.

Secretary
Tom Beauchamp



**Washington Police Department
215 E. Washington
Washington, IA 52353**



Chief of Police Jim Lester
Lieutenant Lyle Hansen

Phone: 319-653-2256
Tip: 800-847-7492
Fax: 319-653-2317

***Department Activity Report
April 2020***

Included is the April 2020 activity report for the Washington Police Department.

The entire month of April involved mitigation efforts and response to the Coronavirus Pandemic. Our guidelines continue to include temperature checks at the beginning and end of each shift.

While the overall Calls for Service showed a drop, our response to Domestic Abuse cases, Assaults, Vandalism and Harassments remained steady.

In early April, Officers conducted a search warrant that resulted in the recovery of firearms and ammunition. The defendant in this case is facing charges for Felon in Possession of Firearms.

Social distancing guidelines caused several trainings and conferences to be cancelled or rescheduled. Officers have continued with their monthly Police Legal Science online training as well as training related to COVID-19.

Officers also did 27 mini-parades for kids celebrating birthdays in April. These have proven to be a big hit and was a great idea, proposed by Officer Chalupa back in March.

Respectfully submitted,

A blue ink signature of Jim Lester, Chief of Police, is written over the name and title.

Jim Lester
Chief of Police

**Washington Police Department
Activity & Offense Summary
For the Month of April 2020**

Activity	Previous Month	Current Month	Year-To-Date
Citations / Warnings	22	1	134
Traffic Stops	58	18	236
Traffic Accidents	12	8	50
Parking Tickets	0	0	28
Vehicle Unlocks	26	14	107
Arrest Warrants Served	6	2	21
Search Warrants Served	1	4	13
Calls for Service	292	184	1067
Animal Calls	28		61
Mental Health Responses / Suicidal Subjects	3	2	18
Arrests	24	17	114

Offense Summary

Offenses	Previous Month	Current Month	Year-To-Date
Assaults	1	2	8
Domestic Assault	3	3	12
Harassment	0	2	4
No Contact Order Violation	3	2	6
Burglary	0	2	4
Burglary to a Motor Vehicle	0	0	12
Criminal Mischief / Vandalism	6	6	31
Disorderly Conduct	1	1	3
Driving While Intoxicated (OWI)	3	0	4
Drunkenness (Public Intoxication)	1	2	4
Drug Offenses	2	3	7
Drug Paraphernalia	0	1	7
Sexual Abuse	0	0	2
Theft (includes Shoplifting)	6	2	31
Trespass	1	0	2
Pornography / Obscene Material	0	0	1
Weapons Laws Violations	0	4	4

This chart indicates a summary of the types of offenses the Washington Police Department responded to during the reporting period. Some offense types are combined to simplify this report. It should also be noted that an offense does not always result in an arrest. Calls for service do not always include requests to return phone calls, instances where officers are approached while on patrol for minor issues or requests for assistance from other agencies such as probation / parole checks.

Water Treatment Plant: April 2020 Council Report

Here is a summary of major updates and activities from the Water Department in April, 2020.

Well 5- Peerless Well and Pump finished the well 5 project on Thursday April 30th. The project went smooth. I was pleased with Peerless and plan to include them on future projects/bids. We will continue to flush well 5 and collect bacteria samples this week. Once we pass the bacteria samples well 5 will be put back in service.

Traffic Lights- Joe Marie converted Main st/ 2nd ave(old YMCA) traffic lights to LED. Parts and labor cost about \$600. Joe Marie also fixed a couple street lights off the square by Marshal's Furniture. We will inspect all intersections again this summer and make appropriate upgrades.

Water Plant Operations- Submitted the March MOR and currently working on April. IRE installed a 6" meter from us. The DNR wants us to hold off until June to start collecting next round of lead and coppers. We read book 7. We collected routine monthly bacteria samples; results were absent. We collected and delivered Radon samples. We changed bag filters. Our monthly bulk chemicals got filled up on Friday May 1st.

Operators- We are still operating 4 days on, 4 days off-shifts. This will continue until May 18th. We will review the situation again May 18th and make a plan going forward. We are not allowing people in the water plant unless it is necessary. We are not going into the public homes unless it is an emergency. We are focusing on treating the drinking water and staying healthy during this crisis. Attended weekly staff meetings. If anyone has any questions feel free to call or email us. Stay safe!

Water Plant Superintendent

Kyle W

MAINTENANCE & CONSTRUCTION DEPT. REPORT

4-18-20/5-1-20

STREETS: Personnel potholed areas around town. The street sweeper operated and nearly covered the entire town. Personnel reinstalled a speed limit sign on South 15th Ave between Washington and Madison St. Personnel also reinstalled a stop sign at North 5th Ave-East 11th St where a wooden post had rotted.

WATER DISTRIBUTION: Personnel repaired a water main break in the 500 block of South Ave C (#7 break of the year). Personnel repaired a water box (rod) located at 1600 North 6th Ave. Crews installed a new water service located at 214 Airport Rd. Personnel adjusted numerous gate valves and hydrants at the Wellness Park for the trail and roadway.

SEWER COLLECTION: Personnel N/A

STORM SEWER COLLECTION: Personnel N/A

MECHANIC/SHOP: Personnel serviced street sweeper, treated bulk fuel tanks and updated records.

OTHER: Personnel responded to 68 One Call Locates. Yard waste and bag pick continued on a weekly basis. Personnel assisted with the fires out at the WWTP, using the tank truck and stretching 100's of feet of fire hose.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

MAINTENANCE & CONSTRUCTION DEPT. REPORT

5-2-20/5-15-20

STREETS: Personnel pothole patched areas in need using 6 ton of cold mix and worked on some shoulders needing attention. Crews replaced a deteriorated driveway culvert located at 15th Ave-East Main St. Personnel painted one block of striping and crosswalks on East 2nd St between 2nd & Iowa, (newly poured concrete last fall on south side). The street sweeper made it around the entire town.

WATER DISTRIBUTION: Personnel connected 1 water service to the new 8 inch water main on South Ave B, as well as repairing a water main break in the same excavation. Marking the 8th water main break of 2020. Crews raised the Wellness Park manhole casting over the meter pit 1 ft to the new grade.

SEWER COLLECTION: Personnel set up traffic control for MPT on East Washington St between 15th Ave & 14th Ave.

STORM SEWER COLLECTION: Personnel unplugged a few intakes with the recent heavy rains.

MECHANIC/SHOP: Personnel serviced both walk behind line painters. All the drain pits were vac'd out of the buildings as well as the WWTP pit. Pressurized cooling system (#104), PD 696 (rotate tires, brake noise on left steer and #144-Tank Truck (replaced hose reel).

OTHER: Personnel continued to pick up yard waste and bag routes. Hauled rock back to the stockpile. Personnel spent numerous hours assisting City Hall personnel moving into the newly transformed offices. Personnel hauled 21 ton of cold mix back to the stockpile. Personnel responded to 68 One Call Locates.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702 PAGE ONE OF 2 PAGES

TO OWNER:
City of Washington
215 E Washington Street
Washington, IA 52353

PROJECT:
Washington City Hall & Police Station
Washington, IA

FROM CONTRACTOR:
Bushong Construction Company
704 E Wood Street
Montezuma, IA 50171

VIA ARCHITECT:
Farnsworth Group
14225 University Avenue, Suite 110
Waukee, IA 50263

APPLICATION NO: 7

PERIOD TO: 4/30/2020

PROJECT NOS:

CONTRACT DATE: 7/23/2019

Distribution to:
☐ OWNER
☐ CONTRACTOR
☐ A/R
☐ FILE

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 1,909,000.00
2. Net change by Change Orders \$ 83,997.37
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 1,992,997.37
4. TOTAL COMPLETED & STORED TO DATE \$ 1,007,163.57
(Column G on G703)
5. RETAINAGE:
 - a. 5 % of Completed Work \$ 50,358.18
(Column D + E on G703)
 - b. 5 % of Stored Material \$ -
(Column F on G703)
 Total Retainage (Lines 5a + 5b or
 Total in Column I of G703) \$ 50,358.18
 (Line 4 Less Line 5 Total)
 6. TOTAL EARNED LESS RETAINAGE \$ 956,805.39
 (Line 4 Less Line 5 Total)
 7. LESS PREVIOUS CERTIFICATES FOR
 PAYMENT (Line 6 from prior Certificate) \$ 680,960.76
 8. CURRENT PAYMENT DUE \$ 275,844.63
 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 1,036,191.98
 (Line 3 less Line 6)

OWNER CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$83,997.37	\$0.00
Total approved this Month		\$0.00
TOTALS	\$83,997.37	\$0.00
NET CHANGES by Change Order		\$83,997.37

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: BUSHONG CONSTRUCTION COMPANY, INC.

By: John Bushong Date: 05/13/2020

State of: Iowa County of: Poweshiek
 Subscribed and sworn to before me this 13th day of May, 2020
 Notary Public Brenda J. Moore
 My Commission expires: 11/05/2022



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 275,844.63

(Attach explanation if amount certified differs from the amount applied. Initial all figures on t Application and on the Continuation Sheet that are changed to conform to the amount certified ARCHITECT:

By: [Signature] Date: 05/14/2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



Contractor's Application for Payment No. 1

To: City of Washington (Owner): Project: Wellness Park Ballfields and Roadway	Application Period: 4/1/20 - 5/7/20 From (Contractor): Delong Construction Contract: Contractor's Project No.:	Application Date: 5/7/2020 Via (Engineer): MSA Professional Services, Inc. Engineer's Project No.: 10322002
---	---	---



Application For Payment Change Order Summary

Approved Change Orders	Number	Additions	Deductions	
TOTALS	\$	-	\$	-
NET CHANGE BY				
CHANGE ORDERS	\$			

1. ORIGINAL CONTRACT PRICE.....	\$	\$2,983,670.85
2. Net change by Change Orders.....	\$	\$0.00
3. Current Contract Price (Line 1 + 2).....	\$	\$2,983,670.85
4. TOTAL COMPLETED AND STORED TO DATE (Column F or I total on Progress Estimates).....	\$	\$141,404.25
5. RETAINAGE:		
a. 5% X \$141,404.25 Work Completed.....	\$	\$7,070.21
b. 0% X \$0.00 Stored Material.....	\$	\$0.00
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$7,070.21
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$134,334.04
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	
8. AMOUNT DUE THIS APPLICATION.....	\$	\$134,334.04
9. BALANCE TO FINISH, PLUS RETAINAGE (Column [G for LS] or [J for UP] total on Progress Estimates + Line 5.c above).....	\$	\$2,849,336.81

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: _____ Date: _____

Payment of:

\$ 134,334.04

(Line 8 or other - attach explanation of the other amount)

is recommended by:

(Engineer)

5/7/2020

(Date)

Payment of:

(Line 8 or other - attach explanation of the other amount)

is approved by:

(Owner)

(Date)

Approved by:

Funding or Financing Entity (if applicable)

(Date)



Remit to:
MSA Professional Services, Inc.
1230 South Boulevard
Baraboo, WI 53913

INVOICE

PAYMENT DUE UPON RECEIPT OF INVOICE.
INTEREST AT THE RATE OF 1.5% PER MONTH
ON UNPAID BALANCE WILL BE ADDED TO
YOUR NEXT STATEMENT.

For questions, contact: (800) 362-4505

City of Washington IA
215 East Washington Street
Washington, IA 52353

May 4, 2020

Invoice No: R10322002.0 - 15

Project Manager 00-50-100
Client Liaison Jacob Huck
Jacob Huck

AMOUNT DUE THIS INVOICE: \$10,255.04

Project R10322002.0 Washington Wellness Park Phase 1 Design & Bidding
Professional Services from March 22, 2020 to April 25, 2020

Phase 100 Lump Sum Portion

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
Wellness Park Phase 1 Design & Bidding	90,000.00	100.00	90,000.00	90,000.00	0.00
Amend.1 - Wetland Delineation/Permitting	7,000.00	100.00	7,000.00	7,000.00	0.00
Amend. 1- Engineering/Architectural Tasks	18,000.00	100.00	18,000.00	18,000.00	0.00
Amend. 1 - Bidding Tasks	1,500.00	100.00	1,500.00	1,500.00	0.00
Amend. 1 - Construction Administration	8,000.00	100.00	8,000.00	8,000.00	0.00
Amend. 1 - Construction Staking	3,500.00	100.00	3,500.00	3,500.00	0.00
Total Fee	128,000.00		128,000.00	128,000.00	0.00
Total Fee					0.00
Total this Phase					0.00

Phase 900 Amend #1 Phase 1C Bidding
Task 901 Bid Prep

For ACH notification, remit to:

ach@msa-ps.com

Account Number: 101065930 Routing Number: 075901590

Bank Information: Baraboo State Bank, 101 3rd Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

MSA ENABLES PEOPLE TO POSITIVELY IMPACT THE LIVES OF OTHERS.

We are proud to be a 100% employee-owned firm.

Project	R10322002.0	Washington Wellness Park Phase 1 Design	Invoice	15
---------	-------------	---	---------	----

Professional Personnel

	Hours	Rate	Amount	
Huck, Jacob	5.00	212.00	1,060.00	
Scheckel, Jayden	15.50	120.00	1,860.00	
Urbain, Janet	2.25	80.00	180.00	
Totals	22.75		3,100.00	
Total Labor				3,100.00

Other Expenses

UPS / Postage			75.39	
Total Other Expenses			75.39	75.39

Total this Task **\$3,175.39**

Task 902 Bid Review

Professional Personnel

	Hours	Rate	Amount	
Huck, Jacob	1.00	212.00	212.00	
Urbain, Janet	2.00	80.00	160.00	
Totals	3.00		372.00	
Total Labor				372.00

Other Expenses

Mileage	262.0 Miles @ 0.575		150.65	
Total Other Expenses			150.65	150.65

Total this Task **\$522.65**

Total this Phase **\$3,698.04**

Phase 950 Phase 1C - Construction Services

Task 952 Construction Staking - Control

Professional Personnel

	Hours	Rate	Amount	
Hartwig, Josh	9.50	89.00	845.50	
Totals	9.50		845.50	
Total Labor				845.50

Total this Task **\$845.50**

Task 953 Construction Staking - Athletic Fields

Professional Personnel

	Hours	Rate	Amount	
Heisler, Jason	13.00	100.00	1,300.00	
Totals	13.00		1,300.00	
Total Labor				1,300.00

Total this Task **\$1,300.00**

Task 955 Meeting Prep and Attendance

For ACH notification, remit to:

ach@msa-ps.com

Account Number: 101065930 Routing Number: 075901590

Bank Information: Baraboo State Bank, 101 3rd Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

MSA ENABLES PEOPLE TO POSITIVELY IMPACT THE LIVES OF OTHERS.

We are proud to be a 100% employee-owned firm.

Project	R10322002.0	Washington Wellness Park Phase 1 Design	Invoice	15
---------	-------------	---	---------	----

Professional Personnel

	Hours	Rate	Amount	
Huck, Jacob	3.50	212.00	742.00	
Scheckel, Jayden	1.00	120.00	120.00	
Totals	4.50		862.00	
Total Labor				862.00
			Total this Task	\$862.00

Task 956 Shop Drawing Review

Professional Personnel

	Hours	Rate	Amount	
Porlier, Mark	4.00	150.00	600.00	
Scheckel, Jayden	4.00	120.00	480.00	
Totals	8.00		1,080.00	
Total Labor				1,080.00
			Total this Task	\$1,080.00

Task 957 Answer Contractor Questions

Professional Personnel

	Hours	Rate	Amount	
Huck, Jacob	5.50	212.00	1,166.00	
Scheckel, Jayden	5.00	120.00	600.00	
Totals	10.50		1,766.00	
Total Labor				1,766.00
			Total this Task	\$1,766.00

Task 960 Project Administration/Correspondence

Professional Personnel

	Hours	Rate	Amount	
Deaver, Jake	.50	135.00	67.50	
Huck, Jacob	3.00	212.00	636.00	
Totals	3.50		703.50	
Total Labor				703.50
			Total this Task	\$703.50

Total this Phase **\$6,557.00**

AMOUNT DUE THIS INVOICE: **\$10,255.04**

For ACH notification, remit to:

ach@msa-ps.com

Account Number: 101065930 Routing Number: 075901590

Bank Information: Baraboo State Bank, 101 3rd Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

MSA ENABLES PEOPLE TO POSITIVELY IMPACT THE LIVES OF OTHERS.

We are proud to be a 100% employee-owned firm.

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
MAY 19, 2020**

POLICE	AMAZON CAPITAL SERVICES	INVESTIGATIONS EQUIPMENT	71.98
	BDH TECHNOLOGY LLC	NETWORK MANAGEMENT	510.00
	CINTAS CORP LOC. 342	RUG SERVICE	76.16
	COBB OIL CO, INC.	COBB OIL CO, INC.	590.49
	GALLS LLC	UNIFORMS	499.98
	INTOXIMETERS INC	PBT CALIBRATION	115.00
	KCTC	PHONE & INTERNET	362.01
	MARCO, INC.	COPIER CONTRACT	472.13
	QUILL	OFFICE SUPPLIES	279.50
	THE LOCK DR	LOCKS ON STORAGE BLDG	239.85
	VERIZON WIRELESS	CELLULAR SERVICE	1,127.88
	WASHINGTON AUTO CENTER	VEHICLE REPAIR	2,388.28
		TOTAL	6,733.26
FIRE	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00
	COBB OIL CO, INC.	COBB OIL CO, INC.	74.26
	KCTC	PHONE & INTERNET	210.95
	VERIZON WIRELESS	CELLULAR SERVICE	169.68
		TOTAL	494.89
DEVELOPMENT SERVICES	COBB OIL CO, INC.	COBB OIL CO, INC.	8.69
	VERIZON WIRELESS	CELLULAR SERVICE	70.68
		TOTAL	79.37
LIBRARY	ALLIANT ENERGY	ALLIANT ENERGY	956.16
	BAKER & TAYLOR	LIBRARY MATERIALS	1,035.99
	CINTAS CORP LOC. 342	RUG SERVICE	64.98
	COLUMBUS GAZETTE	SUBSCRIPTION	36.00
	DEMCO	OFFICE SUPPLIES	210.22
	FISHER, JASON	MAY CLEANING/MAINT	705.00
	HARRIS BOYZ HEATING & AIR LLC	HVAC AIR QUALITY INSPECTIO	98.44
	KCII	SENIOR SALUTES-ADVERTISING	90.96
	KCTC	PHONE & INTERNET	464.35
	WASHINGTON NOON KIWANIS CLUB	MARCH-MAY DUES	27.00
	WMPF GROUP LLC	ADVERTISING	75.00
		TOTAL	3,764.10
PARKS	ALLIANT ENERGY	ALLIANT ENERGY	1,137.86
	COBB OIL CO, INC.	COBB OIL CO, INC.	151.81
	CUSTOM IMPRESSIONS INC	WORK SHIRTS	317.26
	DURST, TIMOTHY	OLD VEHICLE REPAIR	616.84
	GREINER DISCOUNT TIRES	MOWER TIRE	101.95
	HY-VEE	PREMIUM FUEL	13.50
	JOHN DEERE FINANCIAL	PARTS	87.84
	KCTC	PHONE & INTERNET	124.78
	MARIE ELECTRIC INC.	SUNSET PARK REPAIR	424.35
	NORTHERN SAFETY CO., INC.	SAFETY SUPPLIES	116.72
	SINCLAIR TRACTOR	MOWER BLADES	70.95
	STOUT SEED SALES	PRE- EMERGENT HERBICIDE	141.12
	VERIZON WIRELESS	CELLULAR SERVICE	42.54
	WASHINGTON RENTAL	REPAIR	58.05
		TOTAL	3,405.57
CEMETERY	COBB OIL CO, INC.	FUEL	174.60

	KCTC	PHONE & INTERNET	155.62
		TOTAL	330.22
FINAN ADMIN	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00
	ALLIANT ENERGY	ALLIANT ENERGY	21.99
	AMAZON CAPITAL SERVICES	THERMOMETER	131.90
	BROWN, KELSEY	REIMBURSEMENT FOR SUPPLIES	45.98
	CINTAS CORP LOC. 342	RUG SERVICE	197.70
	FAREWAY STORES	SUPPLIES	25.96
	GOOGLE LLC	MONTHLY SERVICE	372.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	460.00
	J & S ELECTRONIC BUSINESS SYSTEMS, INC	COPIES	44.29
	KCTC	PHONE & INTERNET	779.62
	PACE PAYMENT SYSTEMS	PACE ADMIN FEE	20.00
	RUNNING ROBOTS	WEBSITE MAINTENANCE	498.00
	SECRETARY OF STATE	NOTARY APPLICATION	30.00
	VERIZON WIRELESS	CELLULAR SERVICE	87.55
		TOTAL	2,754.99
AIRPORT	ALLIANT ENERGY	ALLIANT ENERGY	732.58
	TITAN AVIATION FUELS	FUEL	11,427.14
	VERIZON WIRELESS	CELLULAR SERVICE	52.41
	VETTER'S INC-CULLIGAN WATER	YEARLY RENTAL WATER FEE	296.14
	WEST LAWN CARE	MOWING	1,200.00
	WINDSTREAM IOWA COMMUNICATIONS	MAY SERVICE	182.85
		TOTAL	13,891.12
ROAD USE	COBB OIL CO, INC.	COBB OIL CO, INC.	344.63
		TOTAL	344.63
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	11,085.47
	MARIE ELECTRIC INC.	REPAIR	247.04
	TRAFFIC & TRANSPORATION	STREET LIGHT MODULE	659.34
		TOTAL	11,991.85
HOTEL/MOTEL TAX	WASH CHAMBER OF COMMERCE	CHAMBER BUCKS, POSTAGE	5,586.55
	WMPF GROUP LLC	ADVERTISING	75.00
		TOTAL	5,661.55
CAP PROJECTS	AMERICAN SECURITY CABINETS GROUP	DRIVE UP UTILITY DROP BOX	2,691.00
	KCTC	PHONE CONVERSION TO NEW BL	1,792.72
	MENARDS	STORAGE ROOM- SHELIVING	902.59
		TOTAL	5,386.31
SIDEWALK REPAIR &	GAUGHAN, TOM	SIDEWALK REPLACEMENT	992.00
	LINNENKAMP, CHRIS	SIDEWALK REIMB	384.00
		TOTAL	1,376.00
TREE COMMITTEE	ACE-N-MORE	SUPPLIES-TREE COMMITTEE	14.10
	MCCONNELL, MARDE	TREE GIVEAWAY EXPENSE	16.66
		TOTAL	30.76
PARK GIFT	MORNING VIEW GREENHOUSE	DOWNTOWN FLOWER BASKETS	1,870.00
		TOTAL	1,870.00

WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	10,538.83
	COBB OIL CO, INC.	COBB OIL CO, INC.	9.39
	IA DEPT OF REVENUE	WET TAX	7,077.00
	IHRIG, JOE	WATER DEPOSIT REFUND	93.17
	KCTC	PHONE & INTERNET	155.62
	KRAUS, BRIAN	WATER DEPOSIT REFUND	112.52
	LEMONS, CULLIE	WATER DEPOSIT REFUND	11.76
	MERCHANT SERVICES	DC/CC ADMIN FEE	1,203.59
	MEZA, MONICA	WATER DEPOSIT REFUND	71.04
	MISCELLANEOUS V SHAFER, CYNTHIA	WATER DEPOSIT REFUND	85.16
	VERIZON WIRELESS	CELLULAR SERVICE	47.54
	VMC MANAGEMENT	WATER DEPOSIT REFUND	111.84
	WESSLING, BAILEY	WATER DEPOSIT REFUND	65.01
	WILLIAMS, RHLANNA	WATER DEPOSIT REFUND	224.14
		TOTAL	19,806.61
WATER DISTRIBUTION	COBB OIL CO, INC.	COBB OIL CO, INC.	146.97
	ALLIANT ENERGY	ALLIANT ENERGY	43.65
	WINDSTREAM IOWA COMMUNICATIONS	MAY SERVICE	115.15
	VERIZON WIRELESS	CELLULAR SERVICE	85.55
		TOTAL	391.32
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	11,940.67
	AMAZON CAPITAL SERVICES	PRINTER FOR LAB	368.90
	ATCO INTERNATIONAL	HAND SANITIZER	185.00
	CARSON PLUMBING & HEATING SRVS INC	LAB EXPATION TANK/SERVICE	330.03
	COBB OIL CO, INC.	COBB OIL CO, INC.	78.87
	HUPP ELECTRIC MOTOR	CRANE INSPECTION	760.00
	IA DEPT OF REVENUE	SALES TAX	1,988.00
	IOWA PUMP WORKS INC	WEST EQ PUMP REPAIR	7,539.66
	JOHN DEERE FINANCIAL	PLUDGED LINE	44.98
	SINCLAIR TRACTOR	LAWN MOWER REPAIR	307.47
	TESTAMERICA LABORATORIES INC	TESTING	1,369.20
	VAN METER INDUSTRIAL INC	FUSES	126.23
	VERIZON WIRELESS	CELLULAR SERVICE	142.62
	WINDSTREAM IOWA COMMUNICATIONS	MAY SERVICE	273.91
		TOTAL	25,455.54
SEWER COLLECTION	ALLIANT ENERGY	ALLIANT ENERGY	886.39
	COBB OIL CO, INC.	COBB OIL CO, INC.	191.04
	VERIZON WIRELESS	CELLULAR SERVICE	100.07
	WINDSTREAM IOWA COMMUNICATIONS	MAY SERVICE	115.15
		TOTAL	1,292.65
SANITATION	JOHNSON COUNTY REFUSE INC	REFUSE/RECYCLING/STICKERS	50,303.50
		TOTAL	50,303.50
SELF INSURANCE	EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	345.00
		TOTAL	345.00
		TOTAL	155,364.24

CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
APRIL 30, 2020

FUND	4/1/2020 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	4/30/2020 ENDING CASH BALANCE
001-GENERAL FUND	876,706.46	1,041,265.44	-	233,335.52	-	1,684,636.38
002-AIRPORT FUND	297,655.94	5,174.45	-	3,998.10	-	298,832.29
010-CHAMBER REIMBURSEMENT	10,121.05	6,905.51	-	6,048.19	-	10,978.37
011-MAIN STREET REIMBURSEMENT	(27,439.64)	47.58	-	3,847.75	-	(31,239.81)
012-WEDG REIMBURSEMENT	3,852.51	8,525.93	-	7,611.75	-	4,766.69
050-DOWNTOWN INCENTIVE GRANT	30,000.00	50,500.00	-	-	-	80,500.00
110-ROAD USE	862,306.09	117,416.15	-	55,866.16	-	923,856.08
112-EMPLOYEE BENEFITS	-	240,884.08	-	240,884.08	-	-
114-EMERGENCY LEVY	-	21,748.31	-	21,748.31	-	-
121-LOCAL OPTION SALES TAX	-	65,646.10	-	65,646.10	-	-
122-LOST DEBT SERVICE	129,470.00	-	-	-	-	129,470.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	74,468.04	-	-	-	-	74,468.04
125-UNIF COMM UR-NE IND	9,935.61	8,221.13	-	-	-	18,156.74
127-UNIF COMM UR - BRIARWOOD	4,683.50	13,171.50	-	-	-	17,855.00
129-SC RES UR	12,370.13	20,176.33	-	-	-	32,546.46
132-UNIF COMM UR - EBD	34,980.96	-	-	-	-	34,980.96
133-UNIF COMM UR-IRE	55,713.47	56,714.58	-	-	-	112,428.05
134-DOWNTOWN COMM UR	28,189.97	17,468.36	-	-	-	45,658.33
145-HOUSING REHABILITATION	33,061.81	-	-	-	-	33,061.81
146-LMI TIF SET-ASIDE	44,338.53	-	-	-	-	44,338.53
200-DEBT SERVICE	442,365.87	311,528.25	-	-	-	753,894.12
300-CAPITAL EQUIPMENT	129,973.81	35.00	-	26,278.50	-	103,730.31
301-CAPITAL PROJECTS FUND	4,567,362.32	(327,030.90)	-	(15,837.16)	-	4,256,168.58
305-RIVERBOAT FOUND CAP PROJ	119,002.80	-	-	119,002.80	-	-
308-INDUSTRIAL DEVELOPMENT	377,364.90	91.51	-	6,672.83	-	370,783.58
309-MUNICIPAL BUILDING	760,527.55	14,387.57	-	-	-	774,915.12
310-WELLNESS PARK	730,834.70	76,832.72	-	-	-	807,667.42
311-SIDEWALK REPAIR & REPLACE	9,285.24	-	-	600.00	-	8,685.24
312-TREE REMOVAL & REPLACE	25,523.34	-	-	-	-	25,523.34
315-RESIDENTIAL DEVELOPMENT	531,319.40	-	-	7,670.26	-	523,649.14
510-MUNICIPAL BAND	3,963.16	-	-	-	-	3,963.16
520-DOG PARK	4,579.10	-	-	-	-	4,579.10
530-TREE COMMITTEE	10,614.17	150.00	-	149.22	-	10,614.95
540-POLICE FORFEITURE	2,160.99	-	-	1,051.98	-	1,109.01
541-K-9 PROGRAM	2,579.27	-	-	53.49	-	2,525.78
545-SAFETY FUND	2,175.50	-	-	-	-	2,175.50
550-PARK GIFT	45,317.52	1,354.64	-	-	-	46,672.16
570-LIBRARY GIFT	350,612.94	209.75	-	1,318.96	-	349,503.73
580-CEMETERY GIFT	10,993.00	-	-	-	-	10,993.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	651,844.36	128,633.53	-	123,583.84	-	656,894.05
601-WATER DEPOSIT FUND	29,830.00	1,200.00	-	900.00	-	30,130.00
603-WATER CAPITAL PROJECTS	139,399.48	-	-	487.50	-	138,911.98
610-SANITARY SEWER	1,295,432.19	177,826.19	-	93,305.42	-	1,379,952.96
613-SEWER CAPITAL PROJECTS	(212,941.32)	837.12	-	77,148.49	-	(289,252.69)
670-SANITATION	117,203.76	45,767.91	-	47,520.50	-	115,451.17
950-SELF INSURANCE	268,578.20	31,868.96	-	5,761.79	-	294,685.37
951-UNEMPLOYMENT SELF INS	57,778.55	6,696.58	-	10,503.00	-	53,972.13
TOTAL BALANCE	13,044,026.37	2,144,254.28	-	1,145,157.38	-	14,043,123.27

Cash in Bank - Pooled Cash

		Interest Rate
Wash St. Bank - Operating Account	6,995,116.26 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT (PLUS 3 CDS)	2,055,970.52	0.13%
Wash St - Farm Mgmt Acct	100,816.64	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 1/14/2019	500,000.00	2.75%
IPAIT ROLLING CD - MATURES MONTHLY	2,625,156.19	0.30%
Wash St Bank - CD 08/30/2018	265,713.66	2.28%
TOTAL CASH IN BANK	14,043,123.27	

(1) Washington State Bank	7,055,331.42
Outstanding Deposits & Checks/Wages payable	(60,215.16)
	6,995,116.26

CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
APRIL 30, 2020

FUND	7/1/2019 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	4/30/2020 ENDING CASH BALANCE
001-GENERAL FUND	1,000,000.00	3,589,651.10	-	2,905,014.72	-	1,684,636.38
002-AIRPORT FUND	291,302.19	244,169.52	-	236,639.42	-	298,832.29
010-CHAMBER REIMBURSEMENT	7,806.45	66,292.86	-	63,120.94	-	10,978.37
011-MAIN STREET REIMBURSEMENT	-	34,092.22	-	65,332.03	-	(31,239.81)
012-WEDG REIMBURSEMENT	1,259.20	83,741.02	-	80,233.53	-	4,766.69
050-DOWNTOWN INCENTIVE GRANT	9,500.00	100,000.00	-	29,000.00	-	80,500.00
110-ROAD USE	981,616.71	920,716.31	-	978,476.94	-	923,856.08
112-EMPLOYEE BENEFITS	-	668,094.64	-	668,094.64	-	-
114-EMERGENCY LEVY	-	60,910.45	-	60,910.45	-	-
121-LOCAL OPTION SALES TAX	-	807,643.38	-	807,643.38	-	-
122-LOST DEBT SERVICE	-	158,940.00	-	29,470.00	-	129,470.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	50,552.29	43,611.61	-	19,695.86	-	74,468.04
125-UNIF COMM UR-NE IND	-	18,156.74	-	-	-	18,156.74
127-UNIF COMM UR - BRIARWOOD	3,562.36	27,464.14	-	13,171.50	-	17,855.00
129-SC RES UR	1,314.27	69,827.09	-	38,594.90	-	32,546.46
132-UNIF COMM UR - EBD	-	34,980.96	-	-	-	34,980.96
133-UNIF COMM UR-IRE	-	112,428.05	-	-	-	112,428.05
134-DOWNTOWN COMM UR	4,198.90	44,427.17	-	2,967.74	-	45,658.33
145-HOUSING REHABILITATION	8,740.56	119,517.00	-	95,195.75	-	33,061.81
146-LMI TIF SET-ASIDE	68,475.93	13,662.60	-	37,800.00	-	44,338.53
200-DEBT SERVICE	632.26	861,553.86	-	108,292.00	-	753,894.12
300-CAPITAL EQUIPMENT	142,108.48	328,786.62	-	367,164.79	-	103,730.31
301-CAPITAL PROJECTS FUND	2,124,307.12	5,703,918.55	-	3,572,057.09	-	4,256,168.58
305-RIVERBOAT FOUND CAP PROJ	-	480,016.57	-	480,016.57	-	-
308-INDUSTRIAL DEVELOPMENT	299,670.29	137,456.67	-	66,343.38	-	370,783.58
309-MUNICIPAL BUILDING	1,443,871.94	133,219.10	-	802,175.92	-	774,915.12
310-WELLNESS PARK	398,324.05	409,343.37	-	-	-	807,667.42
311-SIDEWALK REPAIR & REPLACE	45,361.60	30,000.00	-	66,676.36	-	8,685.24
312-TREE REMOVAL & REPLACE	62,663.34	-	-	37,140.00	-	25,523.34
315-RESIDENTIAL DEVELOPMENT	-	531,319.40	-	7,670.26	-	523,649.14
510-MUNICIPAL BAND	3,363.16	600.00	-	-	-	3,963.16
520-DOG PARK	4,899.95	199.15	-	520.00	-	4,579.10
530-TREE COMMITTEE	13,843.88	9,975.00	-	13,203.93	-	10,614.95
540-POLICE FORFEITURE	2,160.99	-	-	1,051.98	-	1,109.01
541-K-9 PROGRAM	3,985.70	600.00	-	2,059.92	-	2,525.78
545-SAFETY FUND	2,475.50	-	-	300.00	-	2,175.50
550-PARK GIFT	43,809.97	5,495.01	-	2,632.82	-	46,672.16
570-LIBRARY GIFT	337,893.03	20,573.91	-	8,963.21	-	349,503.73
580-CEMETERY GIFT	10,993.00	-	-	-	-	10,993.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	692,482.31	1,387,175.10	-	1,422,763.36	-	656,894.05
601-WATER DEPOSIT FUND	26,830.00	18,750.00	-	15,450.00	-	30,130.00
602-WATER SINKING	-	38,319.77	-	38,319.77	-	-
603-WATER CAPITAL PROJECTS	-	773,007.63	-	634,095.65	-	138,911.98
610-SANITARY SEWER	843,146.97	1,842,268.52	-	1,305,462.53	-	1,379,952.96
612-SEWER SINKING	-	218,535.00	-	218,535.00	-	-
613-SEWER CAPITAL PROJECTS	346,219.50	520,458.12	-	1,155,930.31	-	(289,252.69)
670-SANITATION	139,865.38	671,200.87	-	695,615.08	-	115,451.17
950-SELF INSURANCE	265,746.61	93,554.69	-	64,615.93	-	294,685.37
951-UNEMPLOYMENT SELF INS	50,228.60	18,573.03	-	14,829.50	-	53,972.13
TOTAL BALANCE	9,823,143.63	21,453,226.80	-	17,233,247.16	-	14,043,123.27

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	6,995,116.26 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT (PLUS 3 CDS)	2,055,970.52	0.13%
Wash St - Farm Mgmt Acct	100,816.64	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 1/14/2019	500,000.00	2.75%
IPAIT ROLLING CD - MATURES MONTHLY	2,625,156.19	0.30%
Wash St Bank - CD 08/30/2018	265,713.66	2.28%
TOTAL CASH IN BANK	14,043,123.27	

(1) Washington State Bank	7,055,331.42
Outstanding Deposits & Checks/Wages payable	(60,215.16)
	<u>6,995,116.26</u>



May 5, 2020

Dear Members of the City Council,

The Washington Farmers' Market is gearing up for our season. With the challenges that COVID-19 has dealt, we are getting prepared for our season. The Governor's proclamation, signed April 24th, 2020, has given us a good roadmap for best practices. Our plan of action & our requirements for our vendors is attached for your review. We thank you for your use of Central Park in the past & would like to continue to do so. We have a few additional requests that we need your approval for.

1. We would like to block off the 8 parking spots at the Northwest side of the square. This is the area normally blocked for our food truck, plus a few additional spaces. We would like to use this for our pre-order pick up location. We are working with the Running Robots to add an online pre-order system to the Farmers' Market section of washingtونيowa.gov. This will allow customers to purchase produce direct from growers. We will be able to deliver it to their vehicle without contact during Thursday's market.
2. We are planning on limiting the entrance/exits of the market to the East/West sidewalks around the square as well as limit the direction that people can travel. This will help with social distancing. Type 1 barricades would be best, but we can use cones/tables/caution tape to get the job done. We will station handwash or hand sanitizing stations at the junctions for the public's use.
3. We would like permission to allow Iowa Wineries & Breweries to sell their products during the market. These would be closed containers to be taken home to enjoy. We would not allow them to be opened in the park during Market. Iowa Wines & Beers are part of the allowable "Farm Products" in the Governor's proclamation, but we wanted to make sure that we have your permission to add this product type.

If you have any questions, please reach out to myself or Bob (458-9396).
Thank you.

Sarah Grunewaldt

Press Release

Washington Farmers' Market 2020 Season Changes

May 4, 2020

The Washington Farmers' Market Advisory Committee (WFMAC) is excited to start the season, but obviously very concerned with the safety of both our vendors & our customers. The following changes have been made to the market effective for the 2020 season, until it is deemed safe to do otherwise. This will not be the year of our social market unfortunately. Please keep your distance, & do not linger in the park.

Market Dates & Set Up:

The market is scheduled to **TENTATIVELY** open on June 4 from 5-7 pm, this may change depending on Governor Reynolds proclamations & advice of our local Public Health agency.

An Online Pre-Order system will be set up for those who wish to purchase produce from vendors & pick it up at the Market on Thursday evenings. There will be designated contactless pick up spots on the Northside of Central Park that will be marked. Please pull in & a WFMAC volunteer will assist you. This will be launched the week leading up to June 4th and open for several days. The order system will be closed prior to Thursday to allow vendors to fulfill those orders & have them available for the market on Thursday evenings. Please keep an eye on our Facebook page for more information about this system for customers.

- Details are being ironed out on this system for Vendors.
 - Please contact Sarah Grunewaldt at 319-653-3918 or sarah@washingtونيowa.org for information about getting signed up as a vendor.

The In-Person market will **TENTATIVELY** open from 5-7 pm on June 4th. The WFMAC will be limiting access points to the market & will set up a single direction for shopping. Benches & picnic tables will not be available. We cannot allow people to linger or eat in the park. Please follow the signs & maintain a 6 foot social distance when waiting to shop at a vendor. We will publish a map with entrance locations, directions, as well as vendor locations to help you shop more easily & efficiently.

- Questions? Please contact Market Manager Bob Shepherd at 319-458-9396.

BEST PRACTICES:

Customers:

- If you are ill, **PLEASE DO NOT** attend the market.
- Masks are strongly encouraged.
- Only **1 person** per household will be admitted.
- Please do your best to make arrangements for children under the age of 16.
- No pets (service animals exempt).
- You will not be able to handle products. Please maintain 6 foot distance from vendors & other customers, & point to what item you would like. The vendor will select & bag it for you.
 - You touch it, you purchase it.
- Please utilize the handwash/sanitizing stations frequently to maintain proper hand hygiene.

Vendors:

- **If you are ill, please stay home that week.**
- Masks are **REQUIRED**.
- You will need two (2) people for your booth.
 - One to handle money
 - One to fill customer orders

- Please sanitize your stations & hands frequently
 - Tables may be sprayed with a 1/3 cup of bleach to 1 gallon of water solution
 - Hands must be washed frequently
- Please bag products in plastic
- Prepared food must be packaged for consumption offsite.
- Products at this time are limited to the following:
 - Farm Products
 - Dairy
 - Eggs
 - Meat
 - Fruit
 - Veggies
 - Plants
 - Fruit/Veggie Starts
 - Flowers
 - Seeds
 - Grasses
 - Trees
 - Fish
 - Honey
 - Jams/Jellies
 - Iowa Wines/Beer
 - Handmade Items
 - Bath/Body
 - Soaps*
 - Lotions*
 - Hand Sanitizers
 - Sewing
 - Masks
 - Prepared Foods
 - must be packaged to-go for offsite consumption
 - No condiments for customer use out on the table.

All other handmade & craft items are restricted at this time.

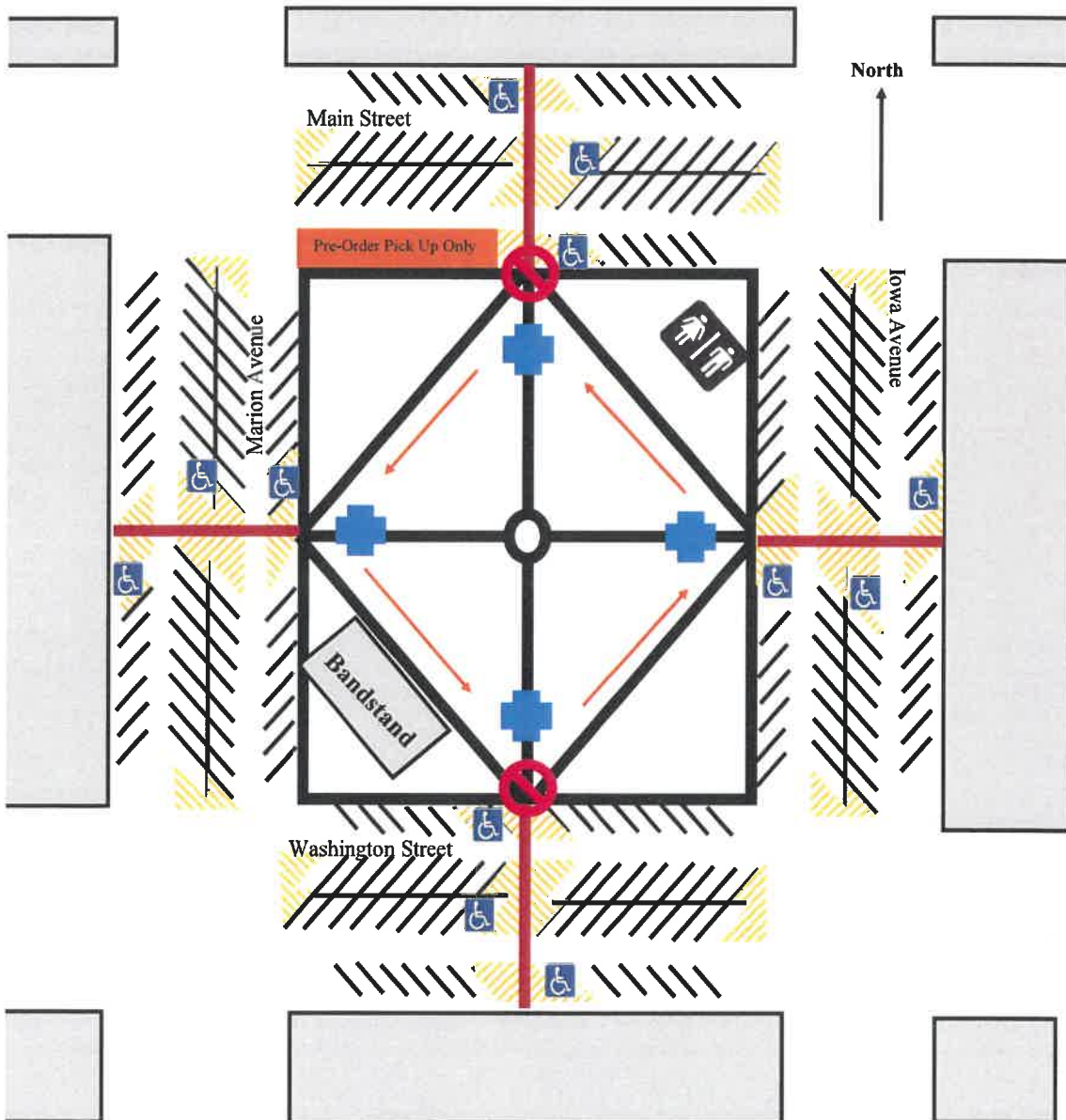
Thank you for your patience & understanding. We will keep you posted of any changes to these regulations.

Contact Us:

Market Manager Bob Shepherd
319-458-9396

Farmers Market Advisory Committee Sarah Grunewaldt
319-653-3918
sarah@washingtونيowa.org

Website: washingtونيowa.gov/farmersmkt
Facebook: facebook.com/WashingtonIAFarmersMarket



Downtown Layout

Key:

→ Direction of Market Traffic



Entrance blocked for limited access points to monitor



Hand Wash or Sanitizer Stations

*In addition to these precautions, we will be spreading out our vendors, adding signage that spaces customers & vendors as well as expanding the vendors table's to create a buffer. Please see attached plan of action for more details.

Brent Hinson

From: Lorraine Williams <lorraine@cafedodici.com> on behalf of Lorraine Williams
Sent: Friday, May 15, 2020 9:40 AM
To: Brent Hinson
Subject: request

Brent,

We are obligated to cut in half our seating, the combined outdoor and indoor, we are taking out many seats inside and with this plan we will accomplish taking out 50% of our seating throughout the cafe. I will get the other forms scanned and sent today. I still need to know if I need to give \$50 for this request to rearrange the outdoor seating I already have.

Please let me know if you need any clarification.

Thanks,
lo

*→ Recommend waiting.
BH*

To the Washington City Council:

Café Dodici asks for your permission to alter our outdoor seating layout so as to comply with social distancing guidelines. Research shows outdoor seating is safer than indoors, due to a greater circulation of air, and we would like to continue to offer this service to our customers and our community. Currently, in order to allow for six feet between each table, our outdoor dining section would only seat 6, to maximum of 9 people, versus the usual 18. If we add more tables to the sidewalk alongside the south side of the building and the spaces on either side of where the crosswalk begins, therefore increasing the square footage, we could still seat our usual number of guests at a safe distance apart. This would also be safest for our staff, who have to come into contact with the customers. The more space the servers have to get around tables, the better.

Included is a drawing of the layout we have in mind. We appreciate your flexibility in these difficult and unprecedented times as we attempt to stay in business with a decreased seating capacity.

Thank you,

Lorraine Williams

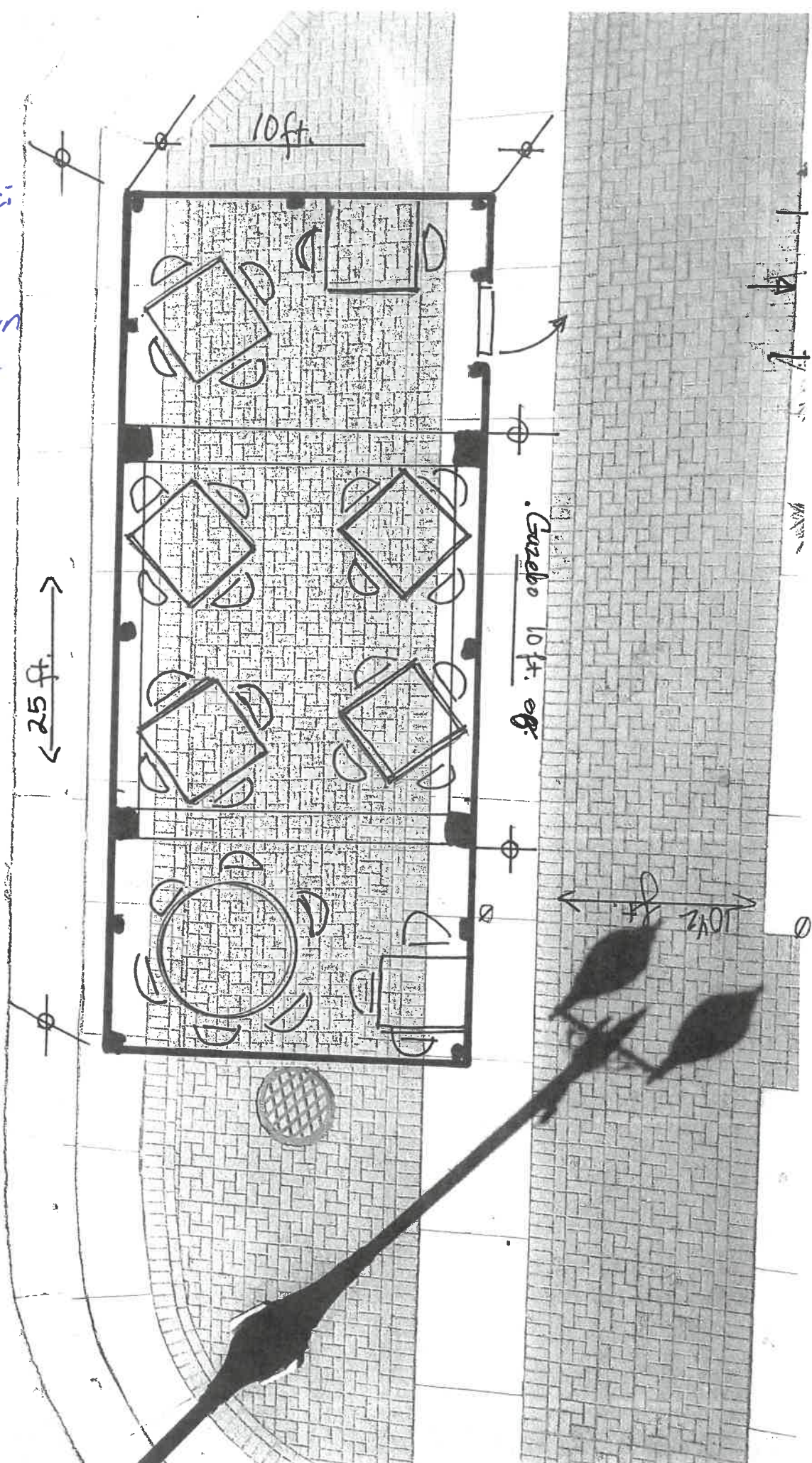
Café: (319) 653-401
cell. : (319) 461-6301
www.cafedodici.com



"Be the change that you wish to see in the world." -- Mahatma Gandhi



↑
N
Café Dolce
Original
Application
Layout





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/13/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Horak Insurance 115 E. Washington Street Washington IA 52353		CONTACT NAME: Maryjo Rich PHONE (A/C, No, Ext): (319) 653-2116 FAX (A/C, No): (888) 361-7576 E-MAIL ADDRESS: maryjo@horakinsurance.com	
INSURED Dodici, Inc 122 S Iowa Ave Washington IA 52353-2011		INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 15350	


COVERAGES**CERTIFICATE NUMBER:** CL2051308369**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			A098674	12/01/2019	12/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 ADDNT \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			A098674	12/01/2019	12/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 1,000,000
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						COMBINED SINGLE LIMIT EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		A098701	12/01/2019	12/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	LIQUOR LIABILITY			A101680	12/01/2019	12/01/2020	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Washington 215 East Washington Washington IA 52353	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

© 1988-2015 ACORD CORPORATION. All rights reserved.



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Illa Earnest, 319-653-6584 ext 131; learnest@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Antique tractor Parade
Coordinator: Alisha Davis / Jerome Vittetoe / Chamber
Contact Number: 319-750-1541
Email Address: alisha@washingtioniowa.org

2. EVENT INFORMATION

Event Description: Tractors can participate in
a parade where we come to you.

Days/Dates of Event: June 1st

Time(s) of Event: (Include Set Up/Tear Down Time) 1:30 PM

Event Location: See route. Start/Stop at Fairgrounds

Will event require an alcohol license or require modification of an existing license? ☐ Yes ☒ No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

☐ Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable): _____

Other Requests

- ☐ Temporarily park in a "No Parking" area location: _____
- ☐ Use of City Park (specify park: _____)
- ☐ Electrical Needs: _____
- ☐ Use of gators/UTV/ATV on City streets
- ☐ Parade (attach map of route and indicate streets to be closed)
- ☐ Walk/Run (attach map of route and indicate streets to be closed)
- ☐ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft
- ☐ Fireworks (specify location: _____)
- ☐ Other (please specify: _____)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

- ☐ Street barricades
- ☐ Yield signs for crosswalks
- ☐ Emergency "No Parking" Signs
- ☐ Garbage/Recycling Barrels
- ☐ Traffic cones
- ☐ Street Sweeping following (parades)
- ☐ Picnic Tables
- ☐ Other (please specify: _____)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

- ☐ Amplified Sound/Speaker System
- ☐ Recorded/Live Music
- ☐ Public Address System
- ☐ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? ☐ Yes ☐ No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? ☐ Yes ☐ No If yes, how many?)

Contact Person: Alisha Davis Phone: 319-750-1541

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

☒ Certificate of Insurance provided and accepted ☐ Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Debbie Davis

Applicant/Sponsor Signature

5/14/20

Date

DEPARTMENT APPROVALS

Indicate Date
Contacted

5/15/20

The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.

City Clerk Illa Earnest 319-653-6584 iearnest@washingtونيowa.gov
(Liquor Licenses) ext 131

Comments/Restrictions:

5/14/20

Police Chief Jim Lester 319-458-0264 jlester@washingtونيowa.gov

Comments/Restrictions:

Fire Chief Tom Wide 319-863-3332 firedept@washingtونيowa.gov

Comments/Restrictions:

Streets JJ Bell 319-653-1538 jjbell@washingtونيowa.gov

Comments/Restrictions:

Parks Nick Pacha 319-321-4886 npacha@washingtونيowa.gov

Comments/Restrictions:

County Environmental Health (if serving food):

Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us

Comments/Restrictions:

CITY COUNCIL APPROVAL

City Clerk Signature

Date of Action

Approved: _____ Denied: _____

CONDITIONS IMPOSED: _____

Tractor Parade Protocol

1. Line up should occur at Fairgrounds with 6 ft. of distancing between groups.
2. Candy is discouraged.
3. Keep 6 ft. of distance between yourself and the crowd.
4. Because of the distance of the parade and social distancing requirements only motorized vehicles will be allowed.
5. Please stay in your vehicles at all time to adhere to the social distancing requirement.
6. Masks are strongly encouraged.
7. If you are symptomatic please stay home.
8. For participants: please stay in your own yard or car while watching the parade event. Maintain social distancing.
9. Avoid groups of 10 or more.

Parking Spots along the Route for Parade Goers

Fairgrounds
High School
Old Whitesell Building
VTI, LLC
Immanuel Lutheran Church
Downtown Square
Sunset Park
City Pool
Washington Community Theater

92-887

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2020 - AMENDMENT #2

To the Auditor of WASHINGTON County, Iowa:

The City Council of Washington in said County/Countries met on 5/19/2020, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. thereupon, the following resolution was introduced.

RESOLUTION No. _____ <== ENTER RESOLUTION NUMBER

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30 2020
(AS AMENDED LAST ON 2/18/2020.)

Be it Resolved by the Council of the City of Washington

Section 1. Following notice published 5/7/2020

and the public hearing held, 5/19/2020 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	3,707,941	0	3,707,941
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	3,707,941	0	3,707,941
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	309,473	0	309,473
Other City Taxes	6	914,074	75,000	989,074
Licenses & Permits	7	107,550	0	107,550
Use of Money and Property	8	195,008	28,000	223,008
Intergovernmental	9	2,775,990	305,197	3,081,187
Charges for Services	10	5,275,792	0	5,275,792
Special Assessments	11	63,000	0	63,000
Miscellaneous	12	512,832	261,013	773,845
Other Financing Sources	13	4,664,150	1,355,416	6,019,566
Transfers In	14	6,986,431	191,606	7,178,037
Total Revenues and Other Sources	15	25,512,241	2,216,232	27,728,473
Expenditures & Other Financing Uses				
Public Safety	16	1,773,318	72,518	1,845,836
Public Works	17	1,359,484	11,200	1,370,684
Health and Social Services	18	0	0	0
Culture and Recreation	19	991,922	15,492	1,007,414
Community and Economic Development	20	190,799	0	190,799
General Government	21	1,139,453	42,636	1,182,089
Debt Service	22	1,125,063	30,090	1,155,153
Capital Projects	23	9,334,360	41,477	9,375,837
Total Government Activities Expenditures	24	15,914,399	213,413	16,127,812
Business Type / Enterprises	25	6,967,621	22,461	6,990,082
Total Gov Activities & Business Expenditures	26	22,882,020	235,874	23,117,894
Transfers Out	27	6,986,431	191,606	7,178,037
Total Expenditures/Transfers Out	28	29,868,451	427,480	30,295,931
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	-4,356,210	1,788,752	-2,567,458
Beginning Fund Balance July 1	30	9,823,145	0	9,823,145
Ending Fund Balance June 30	31	5,466,935	1,788,752	7,255,687

Passed this 19 day of May 2020
(Day) (Month/Year)

Signature
City Clerk/Finance Officer

Signature
Mayor

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

May 14, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: South Avenue E Resolution of Necessity and Notice of Hearing & Letting

The City Council initiated the South Avenue E project and the special assessment process with the adoption of the preliminary resolution on March 3, and continued this process on April 21 with review of preliminary plans, assessment schedule, etc. and authorizing the publishing of notice on a Resolution of Necessity. We are now ready for the Council to hold a hearing and consider the Resolution of Necessity. This resolution requires a $\frac{3}{4}$ vote of the City Council. It will take five affirmative votes to pass the resolution.

We held the neighbor meeting on May 6. We received some good input, and the overall tone of the meeting was positive. There will be a number of items to work through on the project, but we are used to doing this, and will try to make this project a nice positive for the neighborhood as well as the community at large.

If you approve the Resolution of Necessity, we are then asking the Council to consider a resolution sending the project to bid. By this resolution, the hearing would take place June 2, bids would be opened on June 11, and the Council would consider bids on June 16.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

South Avenue E Project 2020

Preliminary Schedule of Activities (as of 5/14/2020)

- March 3, 2020: Preliminary Resolution **COMPLETED**
- By April 15: Preliminary plans and estimated costs are made available **COMPLETED**
- By April 15: Schedule of assessments prepared by engineer **COMPLETED**
- April 21: Council adopts plat, schedule and estimate of cost **COMPLETED**
- April 21: Council sets hearing on Resolution of Necessity and orders publication **COMPLETED**
- April 23: Publication of notice of hearing and letters are sent by certified mail to affected property owners **COMPLETED**
- May 6: Informal web conference with property owners; additional meetings as needed **COMPLETED**
- May 19: Public hearing and adoption of Resolution of Necessity (requires $\frac{3}{4}$ vote)
- May 19: Council approves resolution ordering preparation of detailed plans, specs, form of contract and estimate of cost and authorizing Notice of Hearing & Letting
- By May 26: City Clerk files certified Resolution of Necessity, plat and schedule with County Treasurer
- June 2: Council holds hearing on plans, specs, form of contract and estimate of cost and adopts resolution approving the same
- June 11: Bid opening
- June 16: Council reviews bids and approves resolution awarding contract & authorizes Mayor & Clerk to sign contracts & bonds
- July 1: Start of construction
- November 13: Construction completed
- By November 25: Engineer files certificate of final completion
- December 1: Council approves resolution accepting public improvements and determines amount to be assessed
- By December 31: Engineer files final assessment schedule
- January 5, 2021: Council adopts schedule, levy assessment and orders notice to be provided to affected property owners
- By January 8: Publication of notice of final schedule of assessments and mailing to affected property owners
- February 9: Deadline for owners to pay assessments without interest applied

RESOLUTION NO. _____

**RESOLUTION OF NECESSITY FOR
2020 SOUTH AVENUE E IMPROVEMENTS PROJECT**

WHEREAS, this Council has adopted a preliminary resolution pursuant to section 384.42 of the Iowa Code, as amended, covering the 2020 South Avenue E Improvements Project (hereinafter referred to as “the Project”); and

WHEREAS, in accordance with such preliminary resolution, the City Engineer has prepared preliminary plans and specifications, an estimated cost of the work, and a plat & schedule, including the valuation of each lot as determined by this Council, and the same have been duly adopted and filed with the City Clerk.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Washington, Iowa:

Section 1. That it is hereby found and determined to be necessary and for the best interest of the City and its inhabitants to proceed with the aforementioned Project, and to assess a portion of the cost thereof to the property benefited thereby.

Section 2. That the Project shall constitute a single improvement and shall consist generally of the reconstruction of South Avenue E from Sitler Drive to West Lincoln Street with Portland Cement Concrete street with integral curb & gutter; the replacement or new installation of water main along South E from Sitler to West Buchanan Street; the installation of new storm sewer main along this portion of South E; installation of sidewalk along the east side of South E from Sitler Drive to West Lincoln, and along West Lincoln from South E to Timber Ridge Drive; and related improvements. in Washington, Iowa, all as more particularly described in the preliminary resolution relating to the Project previously adopted by this Council, which resolution is hereby referred to for a more complete description of the location and terminal points of the Project and the property benefited thereby and proposed to be assessed to pay a portion of the cost of such improvement. The location and terminal points of the Project are further described in the Notice to Property Owners as attached hereof.

Section 3. That it is hereby found and determined that there are on file in the office of the Clerk an estimated total cost of the proposed work and a preliminary plat and schedule showing the amount proposed to be assessed to each lot by reason of such Project.

Section 4. That this Council did meet on Tuesday, May 19, 2020 at 6 PM at the Fire Department Training Room, 215 East Washington Street, at which time and place it heard the property owners subject to the proposed assessment or assessments and interested parties for or against the Project, its cost, the assessment thereof or the boundaries of the properties to be assessed.

Section 5. That the Clerk gave notice as required by Section 384.50 of the Code of Iowa, as amended, by publication once each week for two consecutive weeks in a newspaper published at least once weekly and having general circulation in the City, and likewise mailed a copy of such notice by Certified Mail to each property owner whose property is subject to assessment for the Project, as shown by the records in the office of the County Auditor, not less than 15 days prior to the hearing.

Section 6. That such notice was in form substantially the same form as attached Notice to Property Owners.

PASSED AND APPROVED this 19th day of May, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

RESOLUTION NO. _____

**A RESOLUTION TO PROVIDE FOR A NOTICE OF HEARING AND LETTING
ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND
ESTIMATE OF COST FOR THE 2020 SOUTH AVENUE E IMPROVEMENTS
PROJECT, AND TAKING OF BIDS THEREFOR.**

WHEREAS, the City Council has heretofore authorized certain improvements that are in the best interest of the City, to be completed in accordance with the plans, specifications and form of contract prepared by the City, and such proposed plans, specifications, form of contract and estimate of cost being on file with the City Clerk; and

WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost have been prepared and filed by the City; and

WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and to advertise for sealed bids.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The detailed plans and specifications, notice of hearing, notice to bidders, form of contract and estimate of cost referred to in the preamble hereof are subject to the hearing.

Section 2. The Project is necessary and desirable for the City, and it is in the best interests of the City to proceed toward the construction of the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 10%.

Section 4. The City Council hereby delegates to the City Clerk the duty of receiving, opening and announcing the results of all bids for the construction of the Project on the 11th day of June, 2020 at 10:00 AM at the Fire Department Training Room, 215 E. Washington Street, Washington, Iowa. The 2nd day of June, 2020 at 6:00 PM at the Fire Department Training Room, 215 East Washington Street, Washington, Iowa is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and the 16th day of June, 2020 at 6:00 PM at the Fire Department Training Room, 215 East Washington Street, Washington, Iowa as the time and place of considering bids received by the City in connection therewith.

Section 5. The City Council hereby authorizes the City Clerk to provide notice of the aforementioned hearing and taking of bids in accordance with Chapter 26 of the Code of Iowa by posting a notice to bidders not less than thirteen (13) and not more than forty-five (45) days before the date for filing bids in a relevant contractor plan room service with statewide circulation, in a relevant construction lead generating service with

statewide circulation, and on the Iowa League of Cities website. The said notice is in the form substantially as attached to this Resolution.

Section 6. All provisions set out in the following form of notice are hereby recognized and prescribed by this Council and all Resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

PASSED AND APPROVED this 19th day of May, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

NOTICE OF PUBLIC HEARING

SOUTH AVENUE E RECONSTRUCTION WASHINGTON, IOWA 2020

The City Council of Washington, Iowa, will hold a public hearing on the proposed Plans and Specifications, form of contract and estimate of cost for the construction of certain improvements and work incidental thereto described in general as "South Avenue E Reconstruction - Washington, Iowa - 2020" and as described in detail in the Plans and Specifications for said improvements now on file in the office of the City Clerk.

The public hearing will be held at **6:00 P.M.** on **Tuesday, June 2, 2020**, in the Fire Department Training Room, City Hall, City of Washington, 215 E. Washington Street, Washington, Iowa in accordance with the provisions of Chapter 384, Code of Iowa. At said hearing any interested person may appear and file objections thereto or to the cost of the improvements. At the hearing, the City will receive and consider any objections made by any interested party, to the Plans and Specifications, proposed form of Contract, and the estimate of cost for the project

The description of work is generally as follows:

Clearing and Grubbing – Lump Sum; Excavation, Class 10 – 3,830 CY; Subgrade Preparation, 6" Thick – 140 SY; Subgrade Preparation, 12" Thick – 4,180 SY; Subbase, Modified (6" Thick Modified Subbase) – 4,180 SY; Subbase, Granular (6" Thick Class 'A' Crushed Stone) – 695 SY; Removal of Known Box Culvert, Concrete Wing and Headwalls – Lump Sum; Removal of Known Pipe Culvert, All Types, <36" – 223 LF; Compaction Testing – Lump Sum; Trench Foundation – 50 TON; Trench Compaction Testing (Water Main and Storm Sewer) – Lump Sum; Storm Sewer, Trenched, 15" – 456 LF; Storm Sewer, Trenched, 18" – 111 LF; Storm Sewer, Trenched, 24" – 76 LF; Storm Sewer, Trenched, 27" – 296 LF; Storm Sewer, Trenched, 30" – 81 LF; Pipe Apron, 15" – 2 EA; Subdrain, Longitudinal, Perforated 4" – 2,145 LF; Subdrain and Footing Drain Outlets and Connections – 14 EA; Structural Concrete (RCB Culvert Extension), IDOT Specifications – 31.5 CY; Water Main, Trenched, C900 PVC DR 18, 6" – 20 LF; Water Main, Trenched, C900 PVC DR 18, 12" – 675 LF; Valve, Gate, 8" – 1 EA; Valve, Gate, 12" – 1 EA; Fire Hydrant Assembly – 1 EA; Valve Box Extension – 1 EA; Fire Hydrant Assembly Removal – 1 EA; Connection to Existing Main, Connection No. 1 – Lump Sum; Connection to Existing Main, Connection No. 2 – Lump Sum; Connection to Existing Main, Connection No. 3 – Lump Sum; Manhole, SW-401, 48" Dia. – 3 EA; Manhole, SW-401, 60" Dia. – 1 EA; Intake, SW-507 – 4 EA; Intake, SW-508 – 5 EA; Intake, SW-512, Case 1 Riser, 24" Dia. – 2 EA; Intake, SW-513, 3'x3' – 1 EA; Intake, SW-513, 5'x5' – 1 EA; Manhole Adjustment, Major – 1 EA; Remove Intake – 1 EA; Pavement, PCC, 7" Thick – 3,687 SY; Curb and Gutter, 2.5' Width, 7" Thick – 367 LF; PCC Pavement Samples and Testing – Lump Sum; Pavement, HMA, 6" Thick – 555 SY; Removal of Driveway – 48 SY; Sidewalk, PCC, 4" Thick – 770 SY; Sidewalk, PCC, 6" Thick – 65 SY; Detectable Warning – 30 SF; Driveway, Paved, PCC, 6" Thick – 192 SY; Full Depth Patches (7" PCC) – 65 SY; Subbase Over-excavation – 25 TON; Temporary Traffic Control – Lump Sum; Hydraulic Seeding, Seeding, Fertilizing, and Mulching – Lump Sum; SWPPP Preparation – Lump Sum; SWPPP Management – Lump Sum; Rip Rap, Class D – 95 TON; Silt Fence – 2,000 LF; Silt Fence, Removal of Sediment – 2,000 LF; Silt Fence, Removal of Device – 2,000 LF; Removal and Reinstallation of Existing Fence – 150 LF; Segmental Block Retaining Wall – 900 SF; Mobilization – Lump Sum; and Granular Surfacing for Temporary Access – 75 TON.

This Notice is given by authority of the City of Washington, Iowa.

Jaron Rosien, Mayor
City of Washington, Iowa

ATTEST:

Brent Hinson, City Administrator

This Notice published in the Washington Evening Journal.

Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

FY 2020-2021 Budget
Equipment Purchase Request

FOR ITEMS OVER \$5,000

Item: John Deere 310 Backhoe	Account: Sewer
	Dept: M/C

Narrative/Justification: I am presenting a current price and trade in value for a new backhoe that wouldn't be paid for until after July 1, 2020. If we order now, the delivery wouldn't be until the end of July. This backhoe would be a twin to the one we purchased a year ago. The actual price has come down since the budget request, so we will be under budget all said and done. List price is down to \$95700 from \$99275, and our trade stayed the same at \$31800. This leaves a difference of \$63,900

If applicable, please describe the approximate value of the unit to be replaced, and whether it will be traded in or sold outright:

"One of the 100 Best Small Towns in America"

*****Please attach additional documentation including any quotations received*****

“One of the 100 Best Small Towns in America”

**JOHN DEERE**

DEALER NAME AND ADDRESS				
DEALER NAME MARTIN EQUIPMENT			Dealer Account No.: 178642	
STREET or RR 2900 6th Steet S.W.				
CITY Cedar Rapids		STATE IA	ZIP CODE 52404	Date of Order: 4/20/2020
Dealer Order No.:		TYPE OF SALE: CASH		
PURCHASER TYPE: 6 Armed Forces		MARKET USE CODE: 52 Underground Utility		
Add purchaser to Mailing List (Check One or More)				
<input type="checkbox"/> Construction <input type="checkbox"/> Utility <input type="checkbox"/> Forestry <input checked="" type="checkbox"/> Government				
PURCHASER IS: <input checked="" type="checkbox"/> Business <input type="checkbox"/> Individual		Purchaser Acct.: 402316		
<input type="checkbox"/> SOCIAL SECURITY <input type="checkbox"/> IRS TAX ID NO <input type="checkbox"/> EIN				
NO.:				

Ultimate Uptime Package Purchased:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____ Initials
------------------------------------	------------------------------	--	----------------

QTY	TRADE-IN (Model, Size, Description)	Hours of Use	PIN OR SERIAL NUMBER	AMOUNT	
1	JOHN DEERE 310SJ	2780.00	1T0310SJVA0191889	\$31,800.00	
ACKNOWLEDGMENTS: Purchaser offers to sell, transfer, and convey the item(s) listed as "Trade In" to the Dealer at or prior to the time of delivery of the above product(s), as a "trade-in" to be applied against the cash price. Purchaser represents that each "trade-in" item shall be free and clear of all security interests, liens, and encumbrances at the time of transfer to the Dealer except to the extent shown below. The price to be allowed for each "trade-in" item is listed on this document. The Purchaser promises to pay the balance due (line 9) shown hereon in cash, or to execute a Time Sale Agreement (Retail Installment Contract), or a Loan Agreement for the purchase price of the Product(s), plus additional charges shown thereon, or to execute a Lease Agreement, on or before delivery of the equipment ordered herein. Despite delivery of the Product(s) to the Purchaser, title shall remain with the Seller until one of the foregoing is accomplished. The Purchaser and the Dealer agree that this Purchase Order is not a security agreement and that delivery of the Product(s) to the Purchaser pursuant to this Purchase Order will not constitute possession of the Product(s) by the Purchaser, as a debtor, for the purposes of the purchase money security provisions in any statutes relating to personal property security or its equivalent. Purchaser understands that its rights in connection with this purchase are limited as set forth in this Purchase Order.			(2) TOTAL TRADE-IN ALLOWANCE		\$31,800.00
			(3) BALANCE (1-2)		\$63,900.00
			(4) SALES TAX	RATE _____ %	\$0.00
			(5) ADDITIONAL FEES		
			(6) SUBTOTAL (3 & 4 & 5)		\$63,900.00
			(7) RENTAL APPLIED		
			(8) CASH WITH ORDER		
			(9) BALANCE DUE (6-(7 & 8))		\$63,900.00

DISCLOSURE OF REGULATION APPLICABILITY: When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board In-Use Off-Road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants. More information is available on the California Air Resources Board website at <http://www.arb.ca.gov/msprog/ordiesel/ordiesel.htm>.

IMPORTANT WARRANTY NOTICE: The Standard Warranty for new John Deere construction and forestry products is set forth in a separate document provided by the dealer. Please read the Standard Warranty carefully before signing. No express warranty is made unless specified in the Warranty Statement. PURCHASER'S RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS INDICATED IN THE STANDARD WARRANTY AND PURCHASE ORDER. WHERE PERMITTED BY LAW, NO IMPLIED WARRANTY OF MERCHANTABILITY, CONDITIONS OR FITNESS IS MADE.

TERMS & CONDITIONS VERIFICATION STATEMENT

Use of John Deere Data Services ("Services"), if applicable, and all rights and obligations of John Deere and the Purchaser (or "Customer" as identified in the applicable agreement), are governed by the terms and conditions outlined in the Warranty Statement and the applicable John Deere Construction & Forestry Company Subscriptions & Data Services Dealer Agreement and/or Customer Data Services agreements available at www.JohnDeere.com/Agreements. Purchaser agrees to be bound by these terms and conditions if Purchaser activates or otherwise uses any of the Data Services. If Purchaser does not agree to these terms and conditions, Purchaser must not activate or otherwise use the Data Services.

The undersigned purchaser(s) (the "Purchaser") hereby orders the product(s) (the "Product") described above from the Dealer. The Dealer shall not be liable for failure to provide the Product or for any delay in delivery if such failure or delay is due to the Dealer's inability to obtain such Product from the manufacturer or supplier or other cause beyond the Dealer's control. The cash price shown above is subject to the Dealer receiving the Product from the manufacturer or supplier prior to any change in price by the manufacturer or supplier and is also subject to any new or increased taxes being imposed upon the sale of the Product after the date of this Purchase Order.

Purchaser's signature below acknowledges the Purchaser has received a copy of the Standard Warranty, Version _____ (Initials) _____ and understands its terms and conditions.

Purchaser (First Signer) CITY OF WASHINGTON Signature _____ Date _____

Purchaser (Second Signer) _____ Signature _____ Date _____

Dealer Representative _____ Signature _____ Date _____

Salesperson Nate Flatgard Signature _____ Date _____

DELIVERY ACKNOWLEDGEMENT	Delivered with Operator's Manual On:	Purchaser Signature:
--------------------------	--------------------------------------	----------------------

RESOLUTION NO. _____

A RESOLUTION ENDORSING AN APPLICATION FOR GRANT FUNDS

WHEREAS, the City Council recognizes the importance of historic preservation in our community; and

WHEREAS, to this end, the City has created and supported a Historic Preservation Commission (HPC); and

WHEREAS, the City plans to design and construct water main and brick-patching improvements on West Washington Boulevard in 2021, and the HPC wishes to coordinate complimentary programmatic and physical improvements; and

WHEREAS, to this end, the HPC wishes to apply for a State of Iowa Historic Resource Development Program (HRDP) grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council endorses the submission of an application for grant funds to the State Historical Society of Iowa for the Historic Resource Development Program to assist in the 2021 West Washington Boulevard project.

Section 2. The City Council pledges \$18,500 as local match for said grant application.

PASSED AND APPROVED this 19th day of May, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

HRDP Project Description

1. Specifically identify the historical resource and state its significance.

West Washington Boulevard is a four block long, two-lane brick paved street that runs from east and west through the center of the West Side Residential Historic Neighborhood (NRHP 2018). The brick portion of the street is two blocks long, from South Avenue D to South Avenue F, the 500 and 600 blocks of the street. A 23-foot wide park, an “island of grass and trees” (Burrell, 1909), bisects the 99-foot wide street. Cast concrete curbs, manufactured in Washington, are described as “cut in rectangular forms, five inches at the top, six inches at the bottom in thickness, and from eighteen to twenty-two inches in depth”. Original cast iron lampposts dating from 1911 are located at the ends of each of the four sections of the park, as well as at the mid-point of each section. They have been converted to use LED lamps.

The street is flanked by 21 historic houses, including two individually listed National Register properties. Every house along the street is a contributing property to the historic district. In addition, all the houses on South Avenues D and F where they intersect with W. Washington Boulevard also contribute to the district. Styles range from simpler side gable houses to Queen Anne and Craftsman, with a few mid-20th century ranch houses in the mix.

The Boulevard, as it is known in Washington, has long been a desirable neighborhood in which to live. Early residents included doctors and dentists, businesspersons, bankers, newspapermen, and a few who listed their occupation as “Capitalist”. In 1899, four of these men initiated the formation of Sunset Park, the city park located at the west end of the Boulevard. They formed a supporting organization, sold family memberships to the park-to-be, and held apron sales, vaudeville shows, and backyard concerts to help fund the development of the park. Beyond that, one of the men, Frank Stewart, 603 W. Washington, planted and watered hundreds of trees and shrubs in the new park. His neighbor, newspaperman Howard Burrell, used his paper to promote many community projects, including piped in water, a city sewer system, electric lighting at intersections, women’s suffrage, better school buildings, and Sunset Park. Names of the early residents appear through the business community, on memorial plaques, and public buildings.

In 1904, a committee of residents led by grocer Ralph M. Smith, 509 W. Washington, presented a petition to city council requesting the creation of a “park” along the center of the street. His request was granted and referred to the Streets Committee. That same year, downtown streets became the first streets in Washington to be paved with brick.

Two years later, in 1906, two more petitions were brought to the council. One was presented by banker Charles Keck, 410 W. Washington, and the other by shoe store owner James Harwood, 315 W. Washington. The Keck petition requested the street be paved; the Harwood petition remonstrated against the first one, asking that no paving occur. Paving began on July 1, but due to an unusually wet summer, lingered in the fall and early winter. While paving was in progress, a small group of property owners requested paved driveways. Original curbs remain at the four single and two shared driveways. One brick paved driveway remains at 509 W. Washington.

The bricks used on West Washington Boulevard are stamped Oskaloosa, and are smaller than bricks that have been excavated on other streets.

In 2006, seven or eight concrete patches, the result of water main service attachments in the south lane, were removed and replaced with bricks. The fledgling preservation commission worked with the city to get permission to work on the street, and to obtain bricks from Iowa City's Gavin Historical Brick Company by trading brick owned by the city for the correct size and color to match the street. Residents were alerted to the project, and invited to help. Over the three day project, a total of 27 people participated by cleaning old tar off bricks, toting sand and brick to the work sites, and setting brick. At the end of the first day, the neighbors gathered for a potluck supper on a nearby lawn. By the end of the weekend, eight concrete patches had been replaced with brick, including two large patches, one that ran about 60 feet in length, and five feet in width, and featured a herringbone pattern.

In the past four years, two separate water main breaks in the north lane, in the 500 block, have required bricks to be removed and an asphalt patch put in place. The bricks were saved, and then sorted, cleaned, and placed on pallets by volunteers. Replacing these patches with brick is the focus of repair activities associated with the current project.

2. Overview of the activities. How are they relevant to your mission? Identify project partners and their responsibilities.

This project will include the development of a Brick Street Plan with recommendations and guidance for present and future brick street repair and maintenance work. The Brick Street Plan will be completed by architectural consultant Marlin Ingalls. Interpretive signage will be developed by Armadillo Arts of Iowa City with public input and the assistance of the Washington Historic Preservation Commission. Brick repair will be completed by a qualified professional following the guidelines and recommendations provided in the Brick Street Plan. Local volunteers have the opportunity to assist with historical research, signage design and preparation work for the brick repair.

This project aims to restore the appearance of an NRHP-listed structure, provide professional guidance for maintaining this type of resource within the city in the future, to improve the visibility of significant historic resources and foster local interest in how historic resources are being managed and displayed within the City of Washington. The creation of the Brick Street Plan will provide guidance for future brick street repair and maintenance within the city. This document will be used to ensure all work done to Washington Blvd will meet the standards necessary to maintain its NRHP status. Similarly, the guidance will be used to maintain the integrity of other brick streets even though they are not yet listed on the NRHP. The creation of interpretive signage for Washington Blvd and the West Side Residential District will provide the public with information about the town's history in an engaging form while also creating a visible demarcation of the historic district. The solicitation of public input for the signage is meant to increase public engagement and foster a sense of ownership of the city's historic resources. At present, Washington has little historic signage and the WHPC feels this project will be instrumental in defining a visual language and design aesthetic for marking historic resources within the Washington that can be carried forward for creating complimentary signage at other historic districts and resources in the city.

3. How will the proposed activities assist the historical resource?

The brick paving on West Washington Boulevard is the only visible historic brick paving in Washington except for a short 150-foot portion of a minor dead end street. This section of paving on Washington Blvd has already survived the relocation of Iowa Highway 92 during the 1940s. The 300 and 400 blocks of the boulevard were covered with asphalt for that highway shift, but the 400 and 500 blocks were spared. Eventually, another relocation caused the highway to turn south further east routed traffic away from the neighborhood.

The city is preparing to install new water service along West Washington, and has requested help from the Historic Preservation Commission so they can afford to protect and preserve the historic brick street and the median park. Because the planned project includes some measures intended to avoid the street itself, the cost of the project is higher than it would be if the plan were to trench for new water lines. Without the financial assistance provided by this grant, the council may determine it is too costly and use a plan which destroys or paves over the brick street.

Paving a street with brick is an extremely costly undertaking. Recent cost estimates of such paving is in excess of \$500,000 per standard city block. Considering West Washington is wider than most streets, this structure can be seen as a resource worth well over \$1,000,000 and one that would be financially difficult for Washington to replace. The WHPC recognizes the importance of rehabilitating the street as quickly as possible to prevent irreversible degradation to the structure's integrity.

4. How will the project impact the local community? Describe the public value to Iowans.

The West Washington Boulevard Brick Paving Project will be celebrated locally for its treatment of an important historic landmark. Washington Blvd and its surrounding neighborhood is recognized as a showpiece of the city's history. The street is one of the most desirable neighborhoods in the city and a local "Sunday drive" location. In this capacity, the street is often the backdrop for informed locals to explain the city's history to visitors and those looking to better understand their own local legacy.

The project can set an example of how community volunteers and a supportive city government can work together to preserve an atypical historic resource which might, under usual circumstances, be lost by resorting to asphalt. If this project is completed as planned, it will be the first time since 1906, with the exception of the recent water main breaks, that the city has spent more than \$300 at one time for repairs. It is also demonstrative of the importance of proactive historic preservation before the integrity of the structure is significantly compromised and the cost of preservation becomes untenable.

The production of interpretive signage will deepen local understanding and appreciation of Washington Blvd and the surrounding West Side Residential District while also providing a resource for visitors learn about the city. During an event celebrating the NRHP-listing of the West Side Residential District, local residents expressed enthusiasm for signage marking this important historic resource. The signage and volunteer components of this project are intended

to build on this enthusiasm. This signage and volunteer events will provide a means by which individuals can educate themselves about local history.

HRDP Scope of Work

Task 1- Research history of Washington Blvd and collect additional material on surrounding West Side Residential Historic District for use in interpretive signage **Fall 2020**

Task 2- Develop Brick Streets Plan for City of Washington with specific repair and maintenance recommendations to guide brick repair for the proposed Washington Blvd utilities project and future repair and maintenance work on brick streets in Washington. **Fall 2020-Winter 2021**

Task 3- Hold one or more public meetings to discuss design of interpretive signage **Spring 2021**

Task 4- Host volunteer event in preparation for brick repairs **Spring 2021**

Task 5- Provide repair recommendations and coordinate with brick repair contractor to complete street repairs **Spring 2021**

Task 6- Coordinate with contractor to finalize interpretive signage **Summer 2021**

Task 7- Install interpretive signage after conclusion of brick repair **Fall 2021**

Task 8- Host public event marking the installation of signage and completion of repair project **Fall 2021**

HRDP Budget

Item 1- Brick and historic curbing repair **\$32,000**

cost associated with repairing 725 sqft of brick pavement including removal of temporary patching material, installation of permanent patch material, resetting salvaged brick and cost of additional historic brick to replace damaged pavers based on contractor estimates and the current cost of replacement bricks.

Item 2- Interpretive signage **\$3,700**

cost associated with the creation of at least two interpretive signs with information about Washington Blvd and the surrounding West Side Residential District. Final design will include significant public input.

Item 3- Professional consultation for Brick Street Plan **\$4,000**

cost associated with the creation of Brick Street Plan to guide future city activities affecting brick streets including those currently covered by asphalt

Item 4- Supplies and materials for public events **\$300**

Total Budget \$40,000

Funding and match sources

HRDP Grant **\$20,000**

Estimated value of volunteer labor **\$1,500**

volunteer labor includes cleaning brick pavers, assistance with resetting pavers, historic research, compiling information on historic brick plans from other cities, design work for informational signs.

Cash and in-kind match from City of Washington **\$18,500**

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

May 18, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Owner-Occupied Housing Rehabilitation Program- Final Payment for 409 W. Madison

We are asking for approval of a payment in the amount of \$15,000 to BW Construction of Washington. The work they completed on the house included: New roof and gutters.

The grant amount will be secured by a 5-year lien on the home.

MEMORANDUM

DATE: May 15, 2020
TO: Brent Hinson, City of Washington
FROM: Mark Culver, Housing Specialist
RE: Contractor Payment Request

Enclosed please find the required paperwork to authorize contractor payment for the house at:

409 W Madison Street, Washington, IA 52353 (Callan)

I approve the payment request in the amount of **\$15,000.00**

Please cut a check in the amount of \$15,000.00 and send to the contractor.
BW Construction
1607 Highland Avenue
Washington, IA 52353

*** Please send me a copy of the check to the contractor.**
as well as the signed Payment Request.

Thank you and as always, please let me know if you have any questions.

**City of Washington
2019 HOUSING REHABILITATION PROGRAM**

Property Address: **409 W. Madison Street (Callan)**
Washington, IA 52353

Contractor Name: **BW Construction**
Contractor Address: **1607 Highland Ave**
Washington, IA 52353
Contractor Phone Number: **319-389-5172**

FINAL PAYMENT REQUEST

Rehab Items Completed to Date:	<u>\$15,000.00</u>
Previous Payments	<u>\$0.00</u>
Current Payment Due:	<u>\$15,000.00</u>

The undersigned contractor certifies that all work is completed in regards to this request for payment in accordance with the contract documents and that all work to date was inspected.

General Contractor: Brent Vuk **Date:** May 14-2020

A Property inspection has been made and the work completed to date meets my satisfaction in accordance with the construction contract. I authorize the release of payment.

Property Owner: John Allen **Date:** May 14 2020

Approved by the Housing Inspector: [Signature] **Date:** 5-14-2020

Grantee Representative: _____ **Date:** _____

Project Administrator: [Signature] **Date:** 5-14-2020

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

May 14, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: NLW Residential Subdivision

We have 2 items on the agenda in direct connection with the planned development along South 12th Avenue on the 6.72-acre property being gifted for residential purposes from NLW Holdings/Whitesell. The first item is the consideration of the preliminary plat. This plat is recommended for approval by the Planning & Zoning Commission. It would include 7 single-family lots and 2 duplex lots, and largely mirror the existing development across the street. A future phase would include the extension of South 11th Avenue between East Tyler and East Fillmore, and would include duplex lots and 2 large lots intended for additional sets of 6-unit "Pennsylvania Townhomes". The intended zoning for this property is R-3 One to Six Family Residential, subject to public hearing & P&Z meeting on May 26, and then Council consideration starting on June 2. The goal of the overall plan is reasonably priced lots and moderate density to transition from single-family residential to multifamily residential toward the factory. We are hoping that Phase 1 can be ready for bidding in the near future and that lots may be ready for sale this fall. This plan was also reviewed by the WEDG Creative Housing Committee, which includes local developers, home builders, and realtors, who were very favorable.

We are also bringing a proposed agreement with Garden & Associates for design engineering on the Phase 1 improvements. This is very modestly priced at \$18,250 due to Garden having already having conducted the survey and platting work needed to provide an outline of public improvements needed. The construction cost is estimated at \$234,000. We have approximately \$100,000 in bond proceeds available from the 2020B issuance, and would recoup the remainder through lot sales, TIF, and Whitesell factory sale proceeds.

Jaron and I have discussed having a work session at the end of the June 2 Council meeting to discuss the residential development process, lot sales, etc. in much more detail.



Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 ext. 124

Memo

To: City Council
From: Steve Donnolly-Building and Zoning Official
Date: 5/14/2020
Re: Preliminary Plat for NLW Subdivision-Plat 1

Issue

Review and consider a Preliminary Plat for NLW Subdivision-Plat 1 for the City of Washington.

Background

The City of Washington wants to develop land into residential lots east of the former Whitesell plant on S. 12th Ave. between E. Tyler St. and E. Filmore St. On Tuesday, May 12, 2020, the City of Washington's Planning and Zoning Commission met to review and discuss the site plan.

Recommendation

The City of Washington's Planning and Zoning Commission recommends that the City of Washington's City Council approve the Preliminary Plat for NLW Subdivision-Plat 1 located on 12th Ave. between E. Tyler St. and E. Filmore St. as presented.

RESOLUTION NO. _____

**A RESOLUTION APPROVING THE PRELIMINARY PLAT FOR
NLW SUBDIVISION PLAT 1, WASHINGTON, IOWA**

WHEREAS, the City of Washington did properly file a Preliminary Plat for NLW Subdivision Plat 1, Washington, Iowa; and

WHEREAS, said Preliminary Plat has been examined by the Planning and Zoning Commission of Washington, Iowa; and

WHEREAS, recommendations from both said Commission and City Staff have been received and considered; and

WHEREAS, said Preliminary Plat has found to be in compliance with the requirements of the City of Washington Code of Ordinances and all other statutory requirements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington, Iowa, that said Preliminary Plat for NLW Subdivision Plat 1, Washington, Iowa, is hereby approved.

PASSED AND APPROVED this 19th day of May, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

ENGINEERING SERVICES AGREEMENT

THIS AGREEMENT, made and entered as of this ____ day of _____, 2020, by and between the City of Washington, Iowa, a Municipal Corporation, 215 E. Washington Street, Washington, Iowa 52353, hereinafter referred to as the "CITY," and Garden & Associates, Ltd., 1701 3rd Street, Suite 1, Oskaloosa, Iowa 52577, hereinafter referred to as the "CONSULTANT".

WHEREAS, the City Council of the City of Washington did heretofore deem it necessary and desirable to construct improvements related to the construction of the NLW Subdivision improvements, including grading, water main, storm sewer and sanitary sewer service design (the "Project"); and

WHEREAS, the CITY did heretofore determine that it is necessary and proper to acquire professional engineering services to assist the CITY in the design of the Project; and

WHEREAS, the CONSULTANT is capable of supplying the desired professional services for a fee of not-to-exceed \$18,250.00; and

WHEREAS, accordingly, the CITY has agreed to engage the CONSULTANT as an independent contractor to assist in the design and construction of the Project for a total consulting fee not to exceed \$18,250.00 under the terms and conditions set forth below.

NOW THEREFORE, THE CITY AND THE CONSULTANT, FOR CONSIDERATION HEREINAFTER SET FORTH, DO MUTUALLY AGREE AS FOLLOWS:

I. SCOPE OF SERVICES.

The CONSULTANT shall perform in a timely and satisfactory manner the consistent with standard, professional practice the engineering services in connection with the Project as set forth in Exhibit "A" attached hereto and incorporated into this Agreement by this reference.

II. TIME OF COMPLETION.

The CONSULTANT shall complete the services to be rendered hereunder, excluding the construction administration as shown on Exhibit "A" no later than **July 31th, 2020**.

2. Professional Liability or Errors or Omissions Insurance covering all aspects of the Project in the amount of not less than \$1,000,000 per occurrence of \$2,000,000 aggregate coverage.

3. General Liability insurance covering all operations under the Agreement, limits for bodily injury or death not less than one million dollars (\$1,000,000.00) for one person and two million dollars (\$2,000,000.00) for each accident; for property damage not less than one million dollars (\$1,000,000.00) for each accident and two million dollars (\$2,000,000.00) aggregate during such policy period. Said insurance shall name the City of Washington as an Additional Insured under the policy.

4. Automobile liability insurance on all self-propelled vehicles used in connection with the Agreement, whether its own, non-owned or hired; public liability limits of not less than five hundred thousand dollars (\$500,000.00) for one person and one million dollars (\$1,000,000.00) for each accident; property damage limit of two hundred fifty thousand dollars (\$250,000.00) for each accident or a combined single limit of one million dollars (\$1,000,000.00)

CITY shall have the right at any time to require public liability insurance, errors and omissions coverage and/or property damage liability insurance greater than that specified in the above paragraphs. If required, the additional premiums shall be added to the bid price.

The CONSULTANT shall furnish Certificates of Insurance to the CITY made in favor of the CITY prior to commencing work showing compliance with the foregoing requirements. Insurance shall provide notice of cancellation or revocation.

IV. COMPENSATION FOR SERVICES.

The CITY shall compensate the CONSULTANT for services rendered under this Agreement for a total fee of \$18,250.00. Said total fee shall be paid by the CITY to the CONSULTANT upon the completion of each of the Items below:

- | | | |
|----|---|----------|
| 1. | Preliminary & Final Design
Bidding Phase | \$12,250 |
| 2. | Construction Staking & Admin | \$4,500 |
| 3. | Additional Services (Easements, legals) | \$1,500 |

Provided, however in express acknowledgement that this Agreement is a COMPLETION DATE CONTRACT without which the CITY would not have engaged the CONSULTANT.

XV. FINAL AGREEMENT:

Both the CONSULTANT and the CITY hereby expressly acknowledge and agree that this Agreement is intended to set forth the entire agreement between the parties regarding the services to be rendered by the CONSULTANT to the CITY in connection with the Project, that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, and that no other monies or considerations have been solicited. No waiver, change, modification or amendment of this Agreement shall be binding upon either party hereto unless in writing and signed by both the CONSULTANT and the CITY. The waiver by either party hereto of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of that provision or of any other provision or condition in this Agreement.

ACCEPTED & AGREED:

CONSULTANT:
Garden & Associates, Ltd.

CITY OF WASHINGTON:

Jack Pope, Vice-President

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

May 14, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Distribution Agreement with WEDG

The attached proposed agreement is the product of negotiations between the City and WEDG. Jaron, Brendan, and I negotiated on behalf of the City. The structure of payments is based on the contract sale of the building to Brava (the proposed agreement was attached to the Letter of Intent adopted with Brava at the April 7 meeting). We believe the attached balances all of the appropriate interests, and represents a tremendous "win-win" for the community.

RESOLUTION NO. _____

A RESOLUTION APPROVING A DISTRIBUTION AGREEMENT

WHEREAS, on behalf of the City and the Washington Economic Development Group (WEDG), the City Council approved a Gift Agreement on February 25, 2020 to accept certain property from NLW Holdings, LLC, located at 915 East Tyler Street; and

WHEREAS, a joint committee of the City and WEDG has met to determine a recommendation for distribution of the proceeds of the resale of the factory building for consideration by the City Council and the WEDG Board of Directors; and

WHEREAS, the City Attorney has developed the attached Distribution Agreement to detail the proposed terms.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby approves the attached Distribution Agreement.

Section 2. The Mayor and Clerk are directed sign the Agreement on behalf of the City of Washington.

PASSED AND APPROVED this 19th day of May, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

City of Washington
 NLW Holdings Building
 Building Sale Proceeds Distribution

Model Assumes

- City keeps residential land and incurs all development costs/receives all revenue
- Building proceeds split 50/50, with City costs reimbursed in Years 1-3

Year	Total Pymt		City Reimb		50% WEDG Share		50% City Share
2020	\$ 51,586.50	\$	15,836.18	\$	17,875.16	\$	17,875.16
2021	\$ 103,173.00	\$	15,836.18	\$	43,668.41	\$	43,668.41
2022	\$ 103,173.00	\$	15,836.18	\$	43,668.41	\$	43,668.41
2023	\$ 103,173.00	\$	-	\$	51,586.50	\$	51,586.50
2024	\$ 103,173.00	\$	-	\$	51,586.50	\$	51,586.50
2025	\$ 103,173.00	\$	-	\$	51,586.50	\$	51,586.50
2026	\$ 103,173.00	\$	-	\$	51,586.50	\$	51,586.50
2027	\$ 103,173.00	\$	-	\$	51,586.50	\$	51,586.50
2028	\$ 702,273.99	\$	-	\$	351,137.00	\$	351,137.00
	\$ 1,476,071.49	\$	47,508.53	\$	714,281.48	\$	714,281.48

City of Washington
Whitesell Costs Paid to Date- 4/29/2020

Date	Vendor	Description	Amount	Building Share	Residential Share
01/08/2020	Garden & Associates	WHITESELL SURVEY	7,468.49	4,145.01	3,323.48
02/05/2020	Garden & Associates	WHITESELL SURVEY	3,656.20	2,029.19	1,627.01
02/28/2020	MRS Appraisals	WHITESELL PROPERTY APPRAISAL	3,250.00	1,803.75	1,446.25
02/28/2020	Appraisal Associates	WHITESELL PROPERTY APPRAISAL	3,000.00	1,665.00	1,335.00
02/28/2020	Rally Appraisals	WHITESELL PROPERTY APPRAISAL	1,500.00	1,500.00	0.00
02/28/2020	Rally Appraisals	WHITESELL PROPERTY APPRAISAL	1,200.00	0.00	1,200.00
03/04/2020	Garden & Associates	WHITESELL SURVEY	2,900.00	1,609.50	1,290.50
03/18/2020	Terracon	WHITESELL SITE ASSMT & ASBESTO	4,578.75	2,541.21	2,037.54
04/08/2020	Garden & Associates	WHITESELL SURVEY	2,928.68	0.00	2,928.68
04/22/2020	Terracon	WHITESELL SITE ASSESSMENT	523.75	290.68	233.07
		Subtotals	31,005.87	15,584.34	15,421.53
		Estimated Addl. Shared Costs	5,000.00	2,775.00	2,225.00
		Taxes Brought to Date	31,276.00	29,149.19	2,127.25
		Estimated Total Costs	67,281.87	47,508.53	19,773.78

Building Share (Except where billed separately):

Residential Share:

55.50%
44.50%

Tax Calculation	Actual Valuation	Taxable Valuation	Tax Before Credit	Tax Credit	Taxes Due
Building Value	734,500.00	661,050.00	27,806.80	(2,801.32)	25,005.49
Building Land- 13.09ac	121,715.19	109,543.67	4,607.91	(464.21)	4,143.70
Res Land- 6.72ac	62,484.81	56,236.33	2,365.56	(238.31)	2,127.25
	918,700.00	826,830.00	34,780.27	(3,503.84)	31,276.43

DISTRIBUTION AGREEMENT

THIS DISTRIBUTION AGREEMENT is entered into by and between the City of Washington, Iowa, 215 E. Washington Street, Washington, Iowa 52353 (hereafter referred to as the “City”); and Washington Economic Development Group, Inc., 205 W. Main Street, Washington, Iowa 52353 (hereafter referred to as “WEDG”).

WHEREAS, after discussions between the City, WEDG and NLW Holdings, LLC (“NLW”), the City, WEDG and NLW have entered into an agreement (the “Gift Agreement”) whereby NLW will convey to the City the property generally referred to as 915 E. Tyler Street in Washington (the “Property”); and

WHEREAS, the Property contains a functional industrial factory and appurtenances and a large area of vacant land located adjacent to S. 12th Avenue; and

WHEREAS, the City has caused the Property to be surveyed into two (2) separate parcels, a depiction of such is attached hereto as Exhibit “A”, leaving the Factory and appurtenances (the “Factory Parcel”) and a vacant parcel of land closest to S. 12th Avenue, said vacant parcel being legally described on that certain Plat of Survey recorded in February 20, 2020 as Document No. 2020-0623, Records of the Washington County Recorder, as attached in Exhibit “B” (the “Residential Parcel”); and

WHEREAS, the NLW will provide the gift in two (2) separate parts, first the Residential Parcel and then the Factory Parcel; and

WHEREAS, WEDG, the City and Wildhawk Investments (“Wildhawk”) (d/b/a ‘Brava Tile’) have negotiated a Real Estate Installment Contract (the “Purchase Agreement”) whereby Wildhawk will purchase the Factory Parcel on contract commencing July 1, 2020 and ending June 30, 2028; and

WHEREAS, WEDG and the City have agreed to share in the proceeds of said Purchase Agreement and that the City will take control of the Residential Parcel in accordance with the terms outlined below.

NOW, THEREFORE, in consideration of the foregoing promises, the covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto, intending to be legally bound, agree as follows:

A. Residential Parcel. The parties agree that the City will take possession of the Residential Parcel for redevelopment as a residential subdivision to provide increased number and types of housing stock within the City. Therefore, the City shall be responsible for any and all expenses associated with the Residential Parcel and WEDG expressly agrees that WEDG will not receive any proceeds from the sale of portions of the Development Property.

B. Factory Parcel. The parties agree to the following as it pertains to the Factory Parcel:

1. Property Contact. During the term of this Agreement, WEDG shall be the primary point of contact with Wildhawk for questions pertaining the Purchase Agreement. WEDG shall report the results of any discussions to the City.

2. Property Taxes. Pursuant to the Gift Agreement, the City will be responsible for payment of \$31,276.00 of real estate taxes that cover both the Factory Parcel and the Residential Parcel payments that are due in September, 2020 and March 2021. The City shall pay said property taxes when due to the Washington County Treasurer and the City will be reimbursed for the payment of said property taxes for the Factory Parcel only, as outlined in Section (B)(4) below. After the payment of these property taxes, Wildhawk is responsible for payment of the property taxes on the Factory Parcel.

3. Reimbursement of Pre-Conveyance Expenses. As part of the Gift Agreement, the parties agree that the City has expended sums in the amount of \$31,005.87 and expects to spend an additional \$5,000 to cover expenses required by the Gift Agreement (the "Pre-Conveyance Expenses") As part of this Agreement, the City will be reimbursed during the term of this Agreement for said Pre-Conveyance Expenses which are attributable to the Factory Parcel. Said costs, inclusive of the property taxes referenced in Section (B)(2), but not inclusive of Pre-Conveyance Expenses attributable to the Residential Parcel, are estimated at \$47,508.53. Said reimbursement shall occur as outlined in Section (B)(4) below.

4. Distribution of Proceeds from Purchase Agreement. Upon receipt of a payment from Wildhawk under the Purchase Agreement (the "Contract Payments"), the funds will be distributed as follows:

a. In calendar years 2020, 2021 and 2022, the Contract Payments will be applied as follows:

i. The first aggregate total of \$15,836.18 shall be paid to the City as reimbursement of Pre-Conveyance Expenses and Property Taxes outlined in Sections (B)(2) and (B)(3) above, except that the \$15,836.18 may be adjusted upwards or downwards based upon actual costs;

ii. After the \$15,836.18 (subject to upward or downward adjustment as described above) has been reimbursed to the City, the remaining Contract Payments in calendar years 2020, 2021 and

2022 will be split 50% to be retained by the City and 50% to be paid to WEDG.

b. In calendar years 2023 through 2028, the City shall retain 50% of the Contract Payments and shall pay WEDG 50% of the Contract Payments, inclusive of the final balloon payment prescribed by the Purchase Agreement.

c. Any payments due to WEDG under this Agreement shall be paid to WEDG by the City within fifteen (15) days of the receipt of the Contract Payments by the City.

d. Both parties expressly agree that any payments due to WEDG under this Agreement are expressly conditioned on receiving payment from Wildhawk under the Purchase Agreement. In the event that Wildhawk defaults on the Purchase Agreement and the City and WEDG jointly decide to forfeit the Purchase Agreement as allowed by law, this Agreement will become null and void and both parties release the other party from any and all obligations under this Agreement. Notwithstanding the foregoing, the City and WEDG establish intent to continue to jointly administer, share responsibility, and share the proceeds of any future payments for the Factory Parcel in harmony with the general intent of this Agreement, until the Factory Parcel's final sale to Wildhawk or another third party.

5. Administration of Agreement and Dispute Resolution. A joint committee consisting of the Mayor, City Administrator, and one City Councilor appointed by the Mayor, as well as the WEDG Executive Director, Treasurer, and a Board Member At-Large appointed by the WEDG Board President shall meet as needed to provide oversight and direction regarding this Agreement. Any decisions affecting the terms of this Agreement, except those of a de minimus or strictly administrative nature, shall be subject to formal review and consideration of the City Council and WEDG Board.

6. Tax reporting. The parties expressly agree that the City will be responsible for the issuance of any forms required to be filed by the applicable tax laws pertaining to the Purchase Agreements.

C. Administrative Provisions.

1. Each party represents to the other that the party has full power and authority to enter into this Agreement and that this Agreement is a binding Agreement duly authorized by the governing body of each party.

2. This Agreement represents the entire agreement between the parties and may not be amended or assigned without the express permission of the other party.

3. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.
4. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa, and for all purposes shall be governed by and construed in accordance with the laws of the State of Iowa.
5. If any provision of this Agreement or the application thereof to any person or circumstance shall be invalid, illegal or unenforceable to any extent, the remainder of this Agreement and the application thereof shall not be affected and shall be enforceable to the fullest extent permitted by law.
6. That this Agreement may be executed in counterparts.

Dated this _____ day of _____, 2020.

WEDG:

CITY:

By: _____
David Collins, Executive Director

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

May 14, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Wellness Park Grading & Utilities (Phase 1A) Project Closeout

The grading & utilities component of the Phase 1 project was largely completed in 2018 and finished out in 2019, but the final paperwork to close out the project and release the final retainage to the contractor had not been processed until recently. As part of the project closeout, the Council is asked to approve a closeout Change Order to incorporate additional work needed to dispose of unsuitable soil & other material in the detention basin area (a problem we will have to deal with more fully when we excavate for the permanent pond in a future phase) and to adjust quantities to actuals.

Change Order

No. 3

Date of Issuance: 5/13/2020

Effective Date: 5/13/2020

Project:	Owner:	Owner's Contract No.:
<u>Wellness Park Grading & Utilities</u>	<u>City of Washington</u>	
Contract:		Date of Contract:
Contractor:		Engineer's Project No.:
<u>DeLong Construction Inc.</u>		<u>10322002</u>

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Addition: unsuitable material removal from basin **Deduction:** Balance of quantities

Attachments (list documents supporting change):

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
---------------------------	---------------------------

Original Contract Price:

\$ 850,292.00

Original Contract Times: ☐ Working days ☒ Calendar days

Substantial completion (days or date): August 15, 2018

Ready for final payment (days or date): September 15, 2018

Increase from previously approved Change Orders No. 0 to No. 2

\$ 24819.90

Increase from previously approved Change Orders
No. 0 to No. 2

Substantial completion (days): 0

Ready for final payment (days): 0

Contract Price prior to this Change Order:

\$ 875,111.90

Contract Times prior to this Change Order:

Substantial completion (days or date): October 31, 2018

Ready for final payment (days or date): June 1, 2019

Increase of this Change Order:

\$ 9,871.92

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): 0

Ready for final payment (days or date): 0

Contract Price incorporating this Change Order:

\$ 884,983.82

Contract Times with all approved Change Orders:

Substantial completion (days or date): October 31, 2018

Ready for final payment (days or date): June 1, 2019

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 05/13/2020
Approved by Funding Agency (if applicable):

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____

Date: _____

Change Order

No. 3

ITEM	DESCRIPTION	QTY	UNITS	UNIT PRICE	TOTAL PRICE
3-1	UNSUITABLE MATERIAL (HAUL OFF-SITE)	1	LS	\$15,580.00	\$ 15,580.00
2.4	SPECIAL BACKFILL SUBBASE(6") - PARKING LOT	-1,091.18	TONS	\$17.85	\$ (19,477.56)
2.5	SPECIAL BACKFILL SUBBASE(4") - ROADWAY	1,447.18	TONS	\$17.85	\$ 25,832.16
2.6	GRANITE STONE SUBBASE(6") - ROADWAY	-1,660.03	TONS	\$5.25	\$ (8,715.16)
2.7	BELOW GRADE EXCAVATION (CORE OUT)	59.77	TONS	\$6.50	\$ 388.51
2.8	COMPACTION TESTING	-1	LS	\$5,000.00	\$ (5,000.00)
4.4	STORM SEWER MAIN (TRENCHED), RCP, 12"	-8	LF	\$37.00	\$ (296.00)
4.5	STORM SEWER MAIN (TRENCHED), HDPE, 18"	-31	LF	\$35.00	\$ (1,085.00)
4.6	STORM SEWER MAIN (TRENCHED), HDPE, 24"	-6	LF	\$45.00	\$ (270.00)
4.7	STORM SEWER MAIN (TRENCHED), HDPE, 30"	-6	LF	\$55.00	\$ (330.00)
4.8	STORM SEWER MAIN (TRENCHED), HDPE, 48"	-11	LF	\$106.00	\$ (1,166.00)
9.1	CONVENTIONAL SEEDING, TYPE 2 SEED MIXTURE (AC)	9	AC	\$800.00	\$ 7,200.00
9.2	FERTILIZER FOR CONVENTIONAL SEEDING (AC)	9	AC	\$120.00	\$ 1,080.00
9.3	MULCHING FOR CONVENTIONAL SEEDING (AC)	9	AC	\$595.00	\$ 5,355.00
9.5	RIP RAP, CLASS D & E REVETMENT	-25.51	TONS	\$33.00	\$ (841.83)
9.6	SILT FENCE	271	LF	\$1.80	\$ 487.80
9.7	STABILIZED CONSTRUCTION ENTRANCE	-1	EA	\$1,500.00	\$ (1,500.00)
9.8	TURF REINFORCEMENT MAT, TYPE 1	-22	SQ	\$45.00	\$ (990.00)
11.2	CONCRETE WASHOUT	-1	LS	\$500.00	\$ (500.00)
1-10	12" HDPE TILE	-280	LF	\$21.00	\$ (5,880.00)
TOTAL					\$ 9,871.92

May 11, 2020

Honorable Mayor Rosien and City Council
City of Washington
215 E. Washington St.
Washington, IA 52353

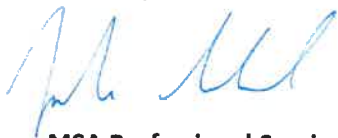
Re: Certificate of Final Completion
Washington Wellness Park Grading and Utilities
MSA Project No. 10322002

Dear Mayor Rosien and City Council:

Attached please find three (3) signed originals of the Certificate of Final Completion for the Wellness Park Grading and Utilities – Phase 1A project.

It is our recommendation that the City Council approve the Certificate of Final Completion at the next regular Council meeting. Please do not hesitate to contact me with any questions or comments regarding the information presented herein.

Sincerely,



MSA Professional Services, Inc.

Jayden Scheckel, PE
Engineer – MSA Dubuque

Cc: Brent Hinson – City of Washington
Dana Delong-Patterson – Delong Construction

STATEMENT OF FINAL COMPLETION
AND
OWNER'S ACCEPTANCE OF THE WORK

PROJECT: WELLNESS PARK GRADING
AND UTILITIES

ENGINEER / MSA PROFESSIONAL
ARCHITECT: SERVICES

OWNER: CITY OF WASHINGTON

CONTRACTOR: DELONG CONST.

I, the undersigned Engineer / Architect of the above designated project, do hereby state that:

1. The construction provided for pursuant to CONTRACT DOCUMENTS including all approved amendments and Change Orders, hereafter called the WORK between the OWNER and CONTRACTOR has been completed and to the best of my knowledge and belief, is in substantial compliance with the provisions of the CONTRACT DOCUMENTS.
2. The final payment authorized hereto and made a part hereof is a complete and accurate summary of the WORK performed in accordance with the CONTRACT DOCUMENTS.
3. The total cost of the WORK as completed is **\$884,983.82**.

I recommend, under the provisions of the CONTRACT DOCUMENTS, that the WORK be accepted and that the final payment be made.

Engineer / Architect

By JAYDEN SCHECKEL

Date 5/11/2020

The CONTRACTOR shall guarantee materials and equipment furnished and construction performed by providing a PERFORMANCE BOND which shall remain in full force and effect for a period of one year from date of acceptance by OWNER.

(Note if Statement of Substantial Completion was issued then effective date of Bond is as approved by the OWNER on Statement of Substantial Completion)

Accepted By CONTRACTOR

Accepted BY OWNER

By _____

By _____

Title _____

Title _____

Date _____

Date _____

(4-7-97) SPN 50

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE WELLNESS PARK GRADING & UTILITIES
(PHASE 1A) PROJECT AS COMPLETED

WHEREAS, the City Council of the City of Washington did award a construction contract to DeLong Construction, Inc. in the amount of \$850,292 for the “Wellness Park Grading & Utilities Project” (the “Project”); and

WHEREAS, the Project has now been completed in accordance with the plans and specifications as per the attached Engineer’s Statement of Completion; and

WHEREAS, it is necessary for the City Council to formally accept the Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the construction of the Project is hereby accepted as completed, with a final contract price of Eight Hundred Eighty-Four Thousand Nine Hundred Eighty-Three Dollars and Eighty-Two Cents (\$884,983.82).

BE IT FURTHER RESOLVED that Pay Application No. 9 for the Project is hereby accepted and retainage in the amount of \$42,490.65 for the completion of the Project will be paid upon approval, in consideration of the time period that has passed since the completion of the work.

Passed and approved this 19th day of May, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk



Contractor's Application for Payment No. 9

Application Period:		Application Date: 5/13/2020
To: City of Washington (Owner):	From (Contractor): Delong Construction Inc.	Via (Engineer): MSA Professional Services, Inc.
Project: Wellness Park Grading and Utilities		
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 10322002

Application For Payment Change Order Summary

Approved Change Orders		1. ORIGINAL CONTRACT PRICE	
Number	Additions	Deductions	
1	\$27,715.00	\$2,895.10	2. Net change by Change Orders..... \$ \$850,292.00
2	0	0	3. Current Contract Price (Line 1 ± 2)..... \$ \$34,691.82
3	\$ 55,923.47	\$ 46,051.55	4. TOTAL COMPLETED AND STORED TO DATE (Column F or I total on Progress Estimates)..... \$ \$884,983.82
		5. RETAINAGE:	
		a. 0% X \$884,983.82 Work Completed.....	\$ \$0.00
		b. 0% X \$0.00 Stored Material.....	\$ \$0.00
		c. Total Retainage (Line 5.a + Line 5.b).....	\$ \$0.00
TOTALS \$		\$ 83,638.47	\$ 48,946.65
NET CHANGE BY			
CHANGE ORDERS \$			\$ 34,691.82
		6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	
		7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	
		8. AMOUNT DUE THIS APPLICATION.....	
		9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: _____ Date: _____

Payment of:

\$ \$42,490.65

is recommended by:

(Line 8 or other - attach explanation of the other amount)

05/13/2020

(Engineer)

(Date)

Payment of:

(Line 8 or other - attach explanation of the other amount)

is approved by:

(Owner)

(Date)

Approved by:

Funding or Financing Entity (if applicable)

(Date)

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

May 14, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Wellness Park Ball Fields & Roadway (Phase 1B) Project

We have 3 items on the agenda for the Phase 1B project:

- 1) Alliant Electric Facilities Agreement: This agreement will allow Alliant to extend three-phase electric from the current termination near the new Y to the concessions/restrooms building in the Wellness Park. The \$20,846.08 up-front expense will be at least partially refunded over the next 10 years by future electrical load from the Wellness Park, and possibly by other development in the vicinity.
- 2) Alliant Street Lighting Resolution: This resolution is what the Council considers anytime that we add or remove street lights, but this one is much more extensive. The resolution approves Alliant installing 18 street lights along West 7th and North Avenue E, as well as installing Alliant-owned lights for the parking lot and for the sand volleyball courts. We incur an up-front charge of \$11,081.68 and accept a monthly charge of \$159.94 for the lights, which Alliant would then maintain from installation forward.
- 3) Order of Shakopee Infield Clay: To save money on the ball fields, we arranged for the infield clay to be an owner-supplied item. Stout Seed is ordering this on behalf of the City with no markup. Thus, we are able to get it for \$65-80/ton delivered. See attached for more information from Nick. As this is for approximately 1,550 tons, the total amount will be in the neighborhood of \$100-\$125K.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AN ELECTRIC FACILITIES EXTENSION
AGREEMENT WITH INTERSTATE POWER AND LIGHT COMPANY**

WHEREAS, the Wellness Park is currently being developed, and as part of this process, it is necessary to extend electric service to the new facilities; and

WHEREAS, Interstate Power and Light Company (Alliant Energy) has a practice of requiring the costs of these electrical extensions to be paid up front by the developer, in this case the City of Washington, and later reimbursed as the area develops.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby authorizes the City Administrator to sign the attached Electric Facilities Extension Agreement for the Wellness Park.

Section 2. The City Council hereby establishes intent that any refund payments will be deposited in Fund 310, Wellness Park, to assist with future park development activities.

PASSED AND APPROVED this 19th day of May, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk



INTERSTATE POWER AND LIGHT COMPANY
Applicable to the Iowa Service Area

Electric Facilities Extension Agreement (Advance by Cash Deposit)

Contract No.

This agreement made this 11th day of May, 2020 by and between Interstate Power and Light Company, an Iowa corporation headquartered at 200 First Street SE, Cedar Rapids, Iowa, (hereinafter referred to as "the Company") and The City of Washington, a corporation/partnership/proprietorship with principal offices at City of Washington, State of Iowa, (hereinafter referred to as "the Customer/Developer"):

WITNESSETH,

WHEREAS, the Company is engaged in the distribution of electricity in the State of Iowa, and

WHEREAS, the Customer/Developer is the owner of the following legally described premises: 1203 N Ave E Washington, Washington Wellness Park, as shown on the map attached hereto (marked Exhibit A) and made a part hereof and;

WHEREAS, the Company desires to sell electricity to the owners or occupants of the residences, or other buildings being built or installed on said premises, and the Customer/Developer desires to have electricity available for such residences or other buildings, hereinafter called "Electric Service".

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. The Company agrees to construct, install, maintain and operate electric distribution facilities to serve said premises upon application for Electric Service made by the owner or occupant of each such residence or other building.
2. Thirty (30) days prior to the commencement of construction, by the Company of electric distribution facilities, the Customer/Developer shall execute this agreement and shall advance to the Company the estimated cost of construction of electric distribution facilities, as set out in Exhibit B attached.
3. Upon acceptance by the Company of each attachment for Electric Service by Customers/Developers along the extensions specifically contemplated in Exhibit B, the Company shall refund amounts, in accordance with the Company's current electric tariff on file with the Iowa Utilities Board, three (3) years estimated revenue minus the revenue for recovery of fuel and energy efficiency program costs for the said three (3) years. The Company shall not be obligated to refund more than the original amount advanced and the refunds shall be without interest.
4. The obligation of the Company to make refunds to the Customer/Developer shall be null and void after the expiration of ten (10) years from the date of the advance, and any and all monies remaining unrefunded in the hands of the Company shall then become the sole property of the Company.
5. The Customer/Developer agrees to furnish at his own expense all necessary easements and permits required for the installation of said electric extensions. Prior to

electric facilities installation the customer/developer agrees to install lot pins and have existing grade within six inches of final grade. The Customer/Developer and the Company will cooperate so that said construction and installation can be accomplished in the most economical manner.

6. The Customer/Developer agrees to physically mark the location of all obstacles on Customer/Developer's site that lie underground within ten feet of proposed excavation. Such obstacles may include, but are not limited to, septic and sewer systems, buried wire for out-buildings or decorative lighting, drain tiles and LP gas lines. The Customer/Developer shall mark the location of all such obstacles with stakes or flags or by painting the ground prior to and maintained until commencement of the proposed excavation. The Customer/Developer accepts full responsibility for any and all damage to, or damage caused by, Company or its contractor striking any such underground obstacles the Customer/Developer fails to mark or marks incorrectly.
7. Title to all electric facilities installed pursuant to this agreement shall be in the Company.
8. Applications for Electric Service referred to above shall be subject to and pursuant to applicable rules and regulations of the Company as contained in its tariff effective at the date of said applications with respect to the availability of Electric Service and the rates and charges for same.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

INTERSTATE POWER AND LIGHT COMPANY

By _____

Title _____

CUSTOMER/DEVELOPER

Tax ID # _____

By _____

Title _____

Interstate Power & Light Company (Applicable to the Iowa Service Area)
EXHIBIT "B"
NON-STANDARD ELECTRIC FACILITIES EXTENSION AGREEMENT

Customer Name: City of Washington
Contact Name: Brent Hinson
Mailing Address: 215 E Washington St
Washington IA 52353

Date: 5/11/2020

Phone # 319-653-6584

Project Address: 1203 N Ave E
Washington IA 52353

NUB Account ID 6726805615
NUB SA ID 6726957994
Other WR #
Contract #

The charges contemplated herein are based upon Contribution In Aid of Construction - Time and Material installation of new facilities.

Charge Description	QTY	Installed Cost
2550 feet 3ph primary electric extension for Wellness Park	1	\$25,471.19

Total Installed Cost =	\$25,471.19
Marginal Estimated Future Revenue Allowance =	-\$7,941.69
Total Installed Cost Without Tax Adder =	\$17,529.50

Iowa Contribution Tax Adder =	18.920%
Tax Adder Amount =	\$3,316.58

Total Non-Refundable Contribution In Aid of Construction Required = \$20,846.08

COMMENTS:

Three phase primary electric extension to provide power to Wellness park 400 amp 277/480V. 2550 feet underground trenched.

An incremental customer charge of \$45/month, for three phase electric service, will be permanently added to the premise's monthly utility bill, per the tariff.

Pricing valid for 30 calendar days. (until 06/10/2020)



STREET LIGHTING RESOLUTION

The following Resolution 2020-057 was adopted by the City Council of the City of Washington, Iowa at a meeting held on May 19, 2020.

Be it resolved by the City Council of the City of Washington, Iowa, that Alliant Energy Inc. is hereby directed to make the following changes to the existing system, at the locations described below (or shown on an attached map made a part of this Resolution) according to the terms expressed in the IPL Tariff regarding street lights:

NEW INSTALLATION OR CHANGES IN EXISTING SYSTEM					
ADD NUMBER	DELETE NUMBER	WATTAGE	STYLE OF LUMINAIRE	TYPE AND HEIGHT OF POLE	WIRING (check one)
1. <u>16</u>		<u>80W</u>	<u>LED Roadview</u>	<u>35' Wood</u>	<input type="checkbox"/> OH <input checked="" type="checkbox"/> UG
2. <u>2</u>		<u>119W</u>	<u>LED Flood</u>	<u>35' Wood</u>	<input type="checkbox"/> OH <input checked="" type="checkbox"/> UG
3. _____					<input type="checkbox"/> OH <input type="checkbox"/> UG

LOCATION OF NEW INSTALLATION OR CHANGES
1. <u>New Street lights along N Ave E and gravel parking lot at wellness park</u>
2. <u>Flood lights to be installed on the east and west end of volleyball court</u>
3. _____

City Official _____
declared said Resolution duly passed and adopted the 19th
day of May, 2020.

Attest _____
Title City Clerk

Interstate Power and Light Company (IPL) and Wisconsin Power and Light Company (WPL) both Alliant Energy utility companies and hereafter referred to as (the Utilities) assume no liability and make no warranty or representation whatsoever as to the accuracy or completeness of the information contained on this map. Any data provided is for general information only and any use of this data is at your own risk. Any intention to excavate requires compliance with state law including contacting the appropriate one call notification center. Prior to excavation, the actual physical location of buried facilities must be determined pursuant to the requirements of applicable law. This map constitutes limited protected nonpublic data that is confidential and proprietary to the Utilities. By one of the Utilities issuing you a copy of this map, You are deemed to have agreed to treat this information as confidential and to use and disclose it only for the specific project identified in your request for the map and as further restricted below. (If you disagree, please destroy this map and inform the Alliant Energy representative that sent it to You that You cannot comply, that your copy has been removed from all storage mechanisms and that You will not further use this map.) This map may only be copied or reproduced for internal use by the Utilities or copied, reproduced, or disclosed by You subject to the terms of a nondisclosure or confidentiality agreement between your organization and those to whom you intend to disclose such information for a specific project, whereby the potential recipients agree to use this map only for the specific project identified in the request for the map and to treat this map as the Utilities' confidential and proprietary information restricted from further use, copying or disclosure indefinitely. Any other use, copying or reproduction is strictly forbidden.



Alliant Energy Confidential
Classification: Confidential
1:4,000

Primary electric extension for Washington Wellbloss Park



Interstate Power & Light Company (Applicable to the Iowa Service Area)
ESTIMATE

Customer Name:
 Contact Name:
 Mailing Address:

Date: 5/13/2020

Phone #

Project Address:

Account ID
 SA ID
 SP ID
 Lighting WR #

Standard Charge Description	Billing Code	QTY	Installed Cost
NEW DEDICATED WOOD LIGHTING POLE	S-01	18 each	\$5,994.00
LIGHTING UNDERGROUND CABLE	S-30	800 feet	\$560.00
TRENCH/PLOW	I-19	600 feet	\$3,660.00

Iowa Total Free Conductor Footage = 0 feet
 Iowa Total Free Cable Footage = 2600 feet
 Iowa Free Trenching Footage = 2600 feet

Street Lighting Facilities Installed Standard Charge = \$10,214.00

Iowa Contribution Tax Adder = 8.495%
 Tax Amount = \$867.68

Non-Refundable Contribution In Aid of Construction Required = \$11,081.68

Reimbursable Charge Description	Billing Code	Amount
---------------------------------	--------------	--------

Non-Refundable Reimbursement Required = \$0.00

Tariff Item Description	Rate Code	QTY	Total Charge
Roadway: 28-86 Watts / 100 & below HPS	640	18 each	\$125.60
Flood: 75-160 Watts / 250 HPS	640	2 each	\$34.34
New Dedicated Wood	640	18 each	\$149.94

monthly Tariff cost without energy charge and taxes = \$159.94

Total Non-Refundable Project Contribution = \$11,081.68

Rental on lights only. One time cost on poles

Pricing valid for 30 calendar days. (until 06/12/2020)

Brent Hinson

From: Nick Pacha <npacha@washingtونيowa.gov> on behalf of Nick Pacha
Sent: Friday, May 15, 2020 12:14 PM
To: Brent Hinson
Subject: Infield material

Brent, below is a breakdown of the costs associated with the owner supplied infield material (Red ball - Shakopee clay) We will be installing 4" of this material on the fields. MBA will be coordinating the delivery of the trucks as they progress with the buildout of the fields. It will be billed through Stout Seed account with Shakopee and City will receive invoices from Stout Seed to pay.

1,550 tons (Aprox. - Confirmed through engineers and MBA) @ \$65.00- \$80.00/ ton delivered to the worksite. The trucking is expensive as we have to use large end dump trailers. We did do cost comparison with two engineered soil products called Dura Edge and Turface. These would be a mix of materials/soils designed for ball fields. Nice thing is it could be delivered in dry vans to save on transport costs, bad thing is its considerably more expensive. Both products were well over \$90/ton to get onsite. So we would like to go with Shakopee.

If you have any questions please let me know and I can be available to zoom into Council meeting to answer questions.

Thanks,

Nick



Nick Pacha

Parks Superintendent
City of Washington (Pop. 7,266)
215 East Washington St.
Washington, IA 52353
(p) 319-653-5220

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF
WASHINGTON, IOWA, BY AMENDING CHAPTER 65.02 “STOP REQUIRED”,
AND 65.03 “FOUR-WAY STOP INTERSECTIONS”**

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Phrase.** Section 65.02, “Stop Required”, Paragraph 98 is hereby repealed.

SECTION 2. **Add Phrase.** A new Section 65.03, “Four-Way Stop Intersections”, New Paragraph 12 is hereby added as follows:

“12. North Avenue D and West Fifth Street.”

SECTION 3. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2020.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: May 5, 2020
Approved on Second Reading: _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2020.

City Clerk

Brent Hinson

From: Jim Lester <jlester@washingtioniowa.gov> on behalf of Jim Lester
Sent: Tuesday, May 12, 2020 3:20 PM
To: Brent Hinson; Jaron Rosien; Keith Henkel
Subject: West 5th Speed comparisons
Attachments: West 5th Speed Review Comparisons.docx

Good Afternoon -

Attached are the speed comparisons from two different devices placed along West 5th.

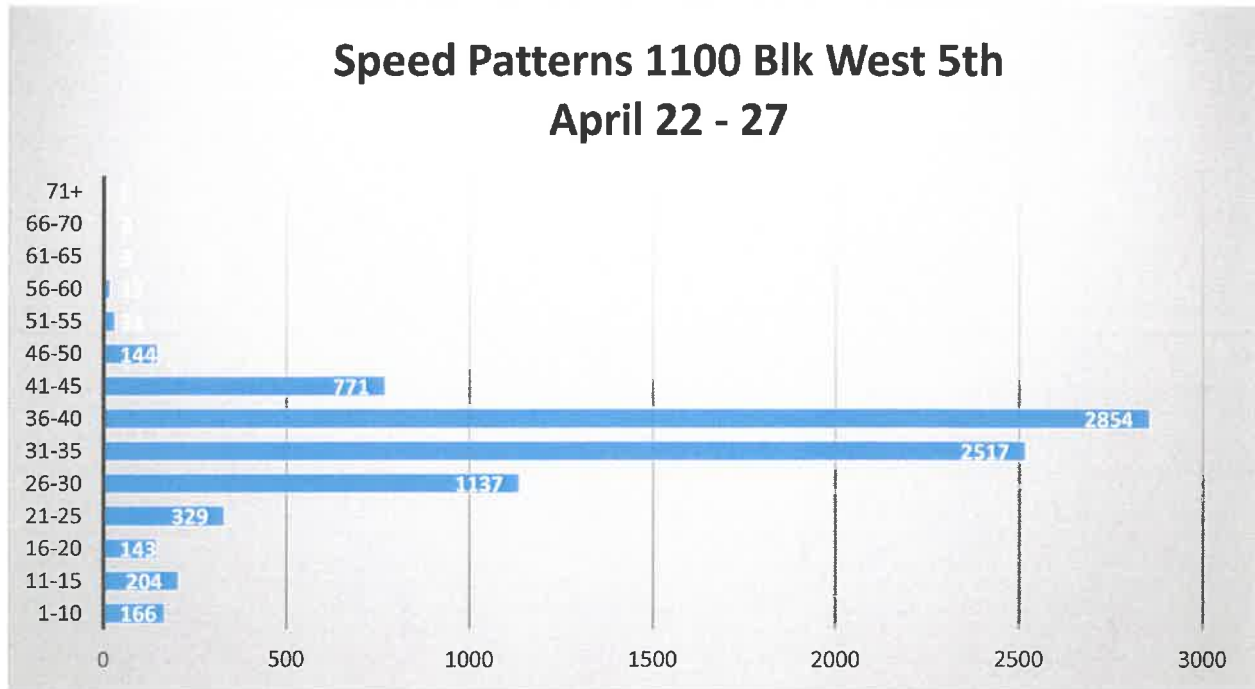
I think it definitely shows that vehicles travel a lot faster than the currently posted 40 MPH speed limit when there is no visual reminder (Speed Trailer) in place.

I'm interested in everyone's thoughts on this.

Thanks
Jim

Jim Lester
Chief of Police
City of Washington
215 E. Washington Street
Washington, IA 52353
Office: 319-653-2256 Ext. 143
24-Hour Dispatch: 319-653-2107
Cell Phone: 319-458-0264

NOTICE: Subject to the requirements of the Iowa Open Records Act, this message and accompanying documents are covered by the Electronic Communications Privacy Act, 18 U.S.C. Subsection [2510-252](#), as amended, and contains information intended for the specified individual(s) only. This information is confidential. If you are not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this document in error and that any review, dissemination, copying, or the taking of any action based on the contents of this information is strictly prohibited. If you have received this communication in error, please notify us immediately by e-mail, and delete the original message.

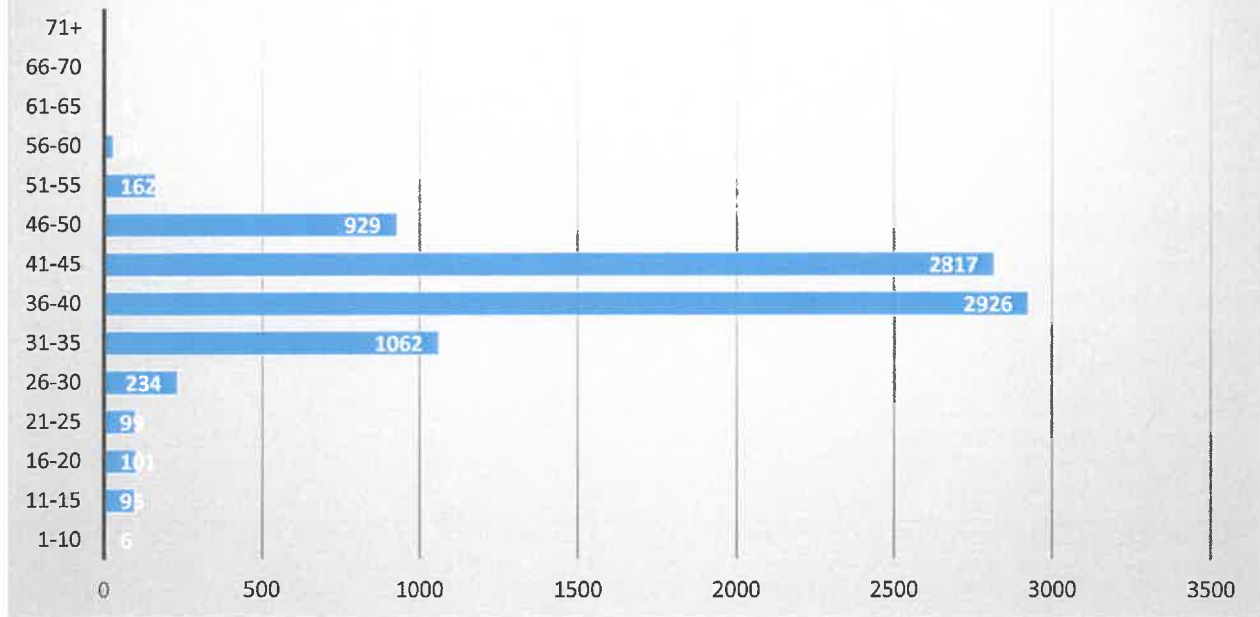


The above chart reflects the data gathered during the deployment of the Police Department's Speed Trailer in the 1100 block of West 5th April 22-27.

The Speed Trailer has a visual display that allows motorists to see their speed and any speed more than 5 MPH over the limit results in a flashing display.

The majority of the speeds collected in this 40 MPH zone are in the 31-40 MPH range.

Speed Patterns 900 Blk West 5th May 4 - 11



The above chart is data collected using a covert device placed by the Sheriff's Office in the 900 block of West 5th at our request for the period of May 4-11.

This data shows that without the visual reminder provided by the Speed Trailer, speeds are generally faster along this stretch of roadway.

The majority of the speeds collected in this 40 MPH zone are in the 36-45 MPH range.



- Proposed Speed - 25 MPH Limit (Currently 30 MPH)
- Proposed Speed - 35 MPH Limit (Currently 40 MPH)
- Proposed Speed - 40 MPH Limit (Currently 40 MPH)

Proposed Speed Limits on West 5th

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 63.04 "SPEED ZONES", 65.02 "STOP REQUIRED", AND 65.03 "FOUR-WAY STOP INTERSECTIONS"

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Add Phrase.** A new Section 63.04(3D), "Special 25 MPH Speed Zones", is added as follows:

"D. West Fifth Street, between North Avenue C and North Avenue F."

SECTION 2. **Delete Phrase.** Section 63.04(4A), "Special 30 MPH Speed Zones", is hereby repealed.

SECTION 3. **Add Phrase.** A new Section 63.04(5I), "Special 35 MPH Zones", is hereby added as follows:

"I. West Fifth Street, from its intersection with North Avenue F west for a distance of 3,672 feet."

SECTION 4. **Delete Phrase.** Section 63.04(6A), "Special 40 MPH Speed Zones", is hereby repealed.

SECTION 5. **Add Phrase.** A new Section 63.04(6A), "Special 40 MPH Speed Zones" is hereby added as follows:

"A. West Fifth Street, from its intersection with State Highways 1 and 92 east for a distance of 1,262 feet."

SECTION 6. **Delete Phrase.** Section 65.02, "Stop Required", Paragraph 98 is hereby repealed.

SECTION 7. **Add Phrase.** A new Section 65.03, "Four-Way Stop Intersections", New Paragraph 12 is hereby added as follows:

"12. North Avenue D and West Fifth Street."

SECTION 8. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 9. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2020.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 2020.

City Clerk