

April 9, 2020

Property Address

RE: N. 4th Avenue Improvements
FOX Ref No: 7114-19A.420

Dear Property Owner:

As indicated in previous correspondence, the City of Washington is currently in the final phase of the project prior to construction of the N. 4th Avenue Improvements Project that generally borders, or is in the vicinity of, the property located at the address above. A public meeting was held at city hall on February 26, 2020 where additional information was provided to property owners in regard to the project and a Temporary Right of Entry document was provided for signature previously.

Due to the nature of the project work to be completed, construction may impact properties to allow existing sanitary and water services to be connected at the property line. In addition, the city will be adding a storm sewer connection location to allow future connection of sump pumps to the storm sewer system within the street right-of-way. Therefore, to allow the sanitary sewer services, water services, and future sump pump connections, the project generally requires that the connections be made at the property line. This will allow the city to complete the replacement of the sanitary sewer and water service pipe lines from the property line to the mains within the street at no cost to the property owner.

To allow this work to be completed, the City of Washington is requesting property owners to provide a signed copy of the attached Temporary Right of Entry document to allow this work to be completed. In addition, a voluntary questionnaire is attached to allow the city to collect additional information in regard to the project to better serve the neighborhood.

The information included in this letter and other project information/updates are and will continue to be available on the city's website at the following web link:

<https://washingtونيowa.gov/news-stories/north-4th-avenue-project/>

Please review the attached documents, provide the requested information, sign where indicated, and if desired, complete the survey and return the documents to FOX Engineering Associates, Inc. in the self-addressed envelope included. As an alternative, the requested information can be returned to Keith Henkel at City Hall.

If you have any questions regarding this project, please contact John Washington at jgw@foxeng.com or 515-233-0000. FOX Engineering and the City of Washington appreciate your cooperation and we are looking forward to working with you to ensure a successful project.

Sincerely,

A handwritten signature in blue ink, appearing to read "Steve Soupier".

Steven P. Soupier, P.E., CFM
FOX Engineering Associates, Inc.

cc: Brent Hinson (City Administrator)

Att: Temporary Right of Entry Form
Voluntary Questionnaire
Self-Addressed Envelope

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N. 4th AVENUE IMPROVEMENTS PROJECT
Temporary Right of Entry, Occupancy, and Use
Washington, Iowa

Owner: Name

Address:

Parcel Number:

I, Property Owner, as the owner of the property at Address, Washington, Iowa hereby consent that representatives from the City of Washington, Iowa, the City's consultant Engineer, the General Contractor, and his subcontractors may enter upon, have occupancy, and use of said private property for the purpose of making improvements. It is understood that this right of entry is granted under the following terms and conditions:

1. This right of entry shall be to enter upon private property for the purposes herein described for such period as is necessary to complete the work or until the project is completed.
2. Employees of the City of Washington, City's Consultant Engineer, the General Contractor and his subcontractors or representatives shall use every precaution to prevent damage to the land and facilities and shall repair any damage in the exercise of this right of entry.
3. The work within the private property may include removal and replacement of all or portions of driveway, sidewalk, mailboxes, fencing, and utility services for the purpose of construction for the N. 4th Avenue Improvements Project. Work may begin in May of 2020 and be completed by November of 2020. Work shall include seeding and fertilizing of all disturbed areas by the City and its agents. The general extent of the right of entry includes connecting existing sanitary sewer services, water services, and in some properties installing a storm sewer stub out for roof drain and sub pump connections at the property line. In general, occupancy is expected to include excavation, connection of services, stubout of storm sewer services, and water service connections generally within 10 feet of the street right-of-way property line and as indicated on the construction plans.
4. This right of entry, occupancy upon possible private property is granted without expectation of compensation or damages on our part.

Please return this form to the City of Washington upon signature. If you have any questions or concerns about the work being completed, please contact Keith Henkel, City of Washington, 215 E. Washington Street, Washington, IA 52353, 319-653-6584 or John Washington, P.E., FOX Engineering Associates, Inc., 414 South 17th Street, Suite 107, Ames, IA 50010, 515-233-0000.

Printed Name: _____

Printed Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

N. 4th Ave. Improvements – 2020

This is a voluntary questionnaire to help us better understand and serve this neighborhood.

Name: _____ Street Address: _____

Phone Number: _____ Email: _____

- ☐ Residence Owner
- ☐ Residence Tennant
- ☐ Business

1. Preferred method of contact?
 - ☐ Phone
 - ☐ E-mail
 - ☐ Please don't contact me
2. FOX Engineering may periodically send out construction updates once construction begins. Would you be interested in receiving updates via e-mail?
 - ☐ Yes
 - ☐ No
3. Do you have special access requirements that the contractor needs to be aware of during construction?
 - ☐ Yes, please explain: _____
 - ☐ No
4. Does your home at the address listed above have a basement?
 - ☐ Yes
 - ☐ No
5. Does your home at the address listed above have a crawl space?
 - ☐ Yes, please describe, depth, access: _____
 - ☐ No
6. Does your home at the address listed above have a sump pump?
 - ☐ Yes
 - ☐ No
 - ☐ Not sure
7. Where does your sump pump currently discharge?
 - ☐ On the ground, outside of my house/business
 - ☐ Into the sanitary sewer
 - ☐ Not sure
 - ☐ Other, _____

Thank you for your participation. Please feel free to leave additional comments or questions on the back of this form. **Please mail to FOX Engineering at the address at the top of this form. The form can also be e-mailed to John Washington, FOX Engineering at jgw@foxeng.com or delivered to Keith Henkel at City Hall.**