



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
FIRE DEPARTMENT TRAINING ROOM,
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, OCTOBER 20, 2020

*****To reduce the spread of the COVID-19 illness, members of the public interested in attending the meetings may choose to participate by electronic meeting (ZOOM) access. To request a Zoom link and password, please contact irosien@washingtioniowa.gov or bhinson@washingtioniowa.gov prior to the meeting time.**

The physical meeting will still be open to the public. However, if you would like to submit comments for the Council's information, please provide these either to either of the above listed email addresses or to any City Councilor.

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, October 20, 2020 to be approved as proposed or amended.

Consent:

1. Council Minutes October 6, 2020
2. Farnsworth Group, City Hall/Police Building Project, \$2,657.76
3. Bolton & Menk, Taxilane for Fuel Facility Construction Phase, \$1,592.50
4. ECICOG, CDBG Rehabilitation Grant Administration, \$487.50
5. Fox Engineering, N. 4th Ave. Street & Utility Improvements, \$5,395.00
6. Fox Engineering, Wastewater Treatment Plant, \$4,861.43
7. Gronewold, Bell, Kyhnn & Co., FY20 Audit, \$8,900.00
8. IA Municipal Workers Compensation Association, Installment #4, \$6,699.00
9. Columbus Club of Washington, Iowa, 606 W. 3rd St., Class C Liquor License, Outdoor Service. **(new)**
10. Panda Palace, 100 W. Main St., Special Class C Liquor License (BW) (Beer/Wine), Sunday Sales, **(renewal)**

11. Department Reports

Consent – Other:

DeLong Construction, Wellness Park Ballfields & Roadway, \$663,314.97

Bushong Construction, City Hall/Police Building Project, \$257,917.10

Claims & Financial Reports:

Claims for October 20, 2020

Financial Reports September 2020

SPECIAL PRESENTATION

Washington For Justice Presentation.

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

PUBLIC HEARING

- Demolition of 534 S. Marion Avenue.
- Discussion and Consideration of a Resolution Awarding Contract for Demolition of 534 S. Marion Avenue and Authorizing a Training Burn Application.

NEW BUSINESS

1. Discussion and Consideration of Purchase of Cemetery Dump Truck.
2. Discussion and Consideration of a Resolution Approving Offer to Buy and Acceptance (Robertson Land).
3. Discussion and Consideration of First Reading of an Ordinance Amending Chapter 26.01- Airport Commission Residency.
4. Discussion and Consideration of the Second Reading of an Ordinance Amending Chapters 15 and 17 – Mayor and Council Compensation.
5. Discussion and Consideration of Third Reading of an Ordinance Amending Chapter 65 – Special Stops Required (North Avenue D Westbound at West 7th Street)
6. Discussion and Consideration of Third Reading of an Ordinance Amending Chapter 69.08 – No Parking Zones (South Avenue C from Madison to Tyler)

WORKSHOP

Discussion of Strategic Priorities Update for 2021 and 2022.

DEPARTMENTAL REPORT

Police Department

City Attorney

City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor

Brendan DeLong

Steven Gault

Elaine Moore

Danielle Pettit-Majewski

Fran Stigers

Millie Youngquist

ADJOURNMENT

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Council Minutes 10-06-2020

The Council of the City of Washington, Iowa, met in Regular Session in the Washington Fire Department Training Room, 215 East Washington Street on Tuesday, October 6, 2020 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Absent: none.

Motion by Gault, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, October 6, 2020 be approved as proposed. Motion carried.

Consent:

1. Council Minutes September 15, 2020
2. TEAM Services, City Hall/Police Project, \$1,619.54
3. TEAM Services, N. 4th Avenue Improvements, \$5,352.78
4. Garden & Assoc., General Engineering, \$241.00
5. Garden & Assoc., N. Ave. D Sidewalk Investigation, \$2,387.40
6. Garden & Assoc., S. Ave. E Reconstruction, \$3,148.38
7. Garden & Assoc., Water Main Extension - Construction Permit, \$1,450.00
8. Garden & Assoc., Whitesell Survey & Subdivision, \$695.75
9. Garden & Assoc., Buchanan Street Paving Project, \$565.75
10. Electric Pump, Pump Inspection at Water Treatment Plant, \$1,353.20
11. Kevin Olson, Professional Fees (August & September), \$1,874.44
12. Bolton & Menk, Taxilane for Fuel Facility, \$3,510.00
13. Cornerstone Excavating, N. 4th Ave. Improvements, Pay App #4, \$213,967.63
14. Main Street Washington, 205 W. Main Street, Class B Native Wine Permit (WBN) **(new)**
15. Columbus Club, 606 W. Third Street, Class C Liquor License (LC) (Commercial) Outdoor Service **(new)**
16. Department Reports

Consent – Other:

1. Garden & Assoc., Wellness Park Construction and Staking, Wellness Park Completion, \$4,869.20
2. TEAM Services, Wellness Park Ball Fields and Roadway, \$638.69

Motion by Stigers, seconded by Pettit-Majewski, to approve items 1-16 on the consent agenda. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve the consent - other agenda. Motion carried. Gault voted "no".

Motion by Gault, seconded by Moore, to approve payment of the claims as presented. Motion carried.

Mayor Rosien read a proclamation proclaiming October as Domestic Violence Awareness Month in Washington.

Motion by Youngquist, seconded by Gault, to approve the reimbursement request from the Y for the season loss in the amount of \$23,263.60. Motion carried. The money will be paid through the CARES Act COVID relief funds from the State of Iowa.

The nuisance abatement update was given by Elaine Jennings, Nuisance Abatement Official.

No action was taken on the Repurpose request and the Bags Tournament request.

Presentations from the Public:

Ryan Gibbs on ZOOM spoke to racism and to support for racial justice.

Dorothy Miller spoke in support of the city council’s work ethic and dedication in working for the good of Washington and her experiences as a former teacher with diverse ethnic students in her classes.

Dan Henderson spoke to urge the council to stand against racism in Washington and to put that in their upcoming goal setting discussion.

Mayor Rosien announced that now is the time for the public hearing on the Development Agreement with Enos Yoder for 314 N. Ave. C Redevelopment.

No written or oral objections were received.

Motion by Youngquist, seconded by Pettit-Majewski, to close the public hearing. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Pettit-Majewski, seconded by Moore, to approve the Resolution Approving the Development Agreement with Enos Yoder for 314 N. Ave. C Redevelopment. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-095)**

Motion by Pettit-Majewski, seconded by Youngquist, to approve the 28E Agreement with the Iowa Alcoholic Beverages Division for FY2021 Tobacco Compliance Program. Motion carried.

Motion by Youngquist, seconded by Stigers, to approve the FY2020 City of Washington Annual Financial Report. Motion carried.

Bids received for Park’s Department (50-60 HP) tractor and 14’ grooming mower:

Sinclair Tractor	4066r	\$43,131.33	+ 14’ mower	\$14,500.00
Sinclair Tractor	4052r	\$39,995.30	+ 14” mower	\$14,500.00
Bobcat Iowa City	CT5558	\$40,793.82	+ 14’ mower	\$14,927.51
Kubota -Morning Sun	MX6000HSTC	\$38,378.68	+ 14’ mower	\$16,400.00

Motion by Gault, seconded by Stigers, to approve the purchase of the Kubota tractor from Morning Sun for \$37,412.68 and the 14’ mower from Sinclair Tractor for \$14,500.00. Motion carried.

Bids received for the Fall 2020 Land Application of Treated Bio-Solids:

Iowa Grow, Inc. 2.85 cents per gallon

Motion by Stigers, seconded by Gault, to approve the bid from Iowa Grow, Inc. Motion carried.

Motion by Youngquist, seconded by Stigers, to approve SE Basin I & I Reduction Project Change Order #4 in the reduction amount of \$33,248.84. Motion carried.

Motion by Pettit-Majewski, seconded by Stigers, to approve the Resolution Accepting Public Improvements and Approving Pay Applications 11 & 12 for the SE Basin I & I Reduction Project. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-096)**

Motion by Stigers, seconded by Gault, to approve Seeking Bids for Demolition of 534 S. Marion Avenue. Motion carried.

Motion by Stigers, seconded by Youngquist, to approve Change Order \$2 for the Wellness Park Ball Fields and Roadway Project in the amount of \$65,449.85. Motion carried. Gault voted “no” and DeLong abstained with conflict.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the Resolution Requesting Reimbursement from the Iowa COVID-19 Government Relief Fund. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-097)**

Motion by Gault, seconded by Stigers, to approve the Resolution Accepting Public Improvements and Authorizing Final Payment for the 2020 Sealcoat Program. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-098)**

Motion by DeLong, seconded by Pettit-Majewski, to approve the Resolution Approving and Authorizing a Form of Loan and Disbursement Agreement by and between the City of Washington, Iowa, and the Iowa Finance Authority and Authorizing and Providing for the Issuance and Securing the Payment of \$219,000 Water Revenue Capital Loan Notes, Series 2020, of the City of Washington, Iowa, under the Provisions of the Code of Iowa, and Providing for a Method of Payment of Said Notes, and Approving Form of Tax Exemption Certificate. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-099)**

Motion by Gault, seconded by Stigers, to approve the first reading of an Ordinance Amending Chapters 15 and 17 of the Washington Code of Ordinances regarding Mayor and Council compensation. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Pettit-Majewski, seconded by DeLong, to approve the second reading of an Ordinance Amending Chapter 65 – “Special Stops Required” (North Avenue D Westbound at West 7th Street. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Moore, to approve the second reading of an Ordinance Amending Chapter 69.08 “No Parking Zones” on South Avenue C from Madison to Tyler. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by DeLong, seconded by Stigers, to approve the third reading and adopt the Ordinance Amending Chapters 18 & 21 (City Clerk/Development Services Director). Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Ordinance No. 1110)**

The Council went into a workshop to discuss residency requirement in regard to the Airport Commission members and discussed vacant by-choice properties.

Motion by Pettit-Majewski, seconded by Youngquist, that the council go into closed session Under Iowa Code 21.5(1j) Property Acquisition. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Pettit-Majewski, seconded by Stigers, that the council return to open session. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Mayor Rosien announce that no formal action was taken in the closed session.

Motion by Gault, seconded by Pettit-Majewski, that the Regular Session held at 6:00 P.M., Tuesday, October 6, 2020, is adjourned.

Illa Earnest, City Clerk



Brent Hinson
 City of Washington, IA
 City of Washington
 215 East Washington Street
 Washington, IA 52353

October 12, 2020
 Project No: 019001.DA
 Invoice No: 220028

Invoice Total \$2,657.76

Project 019001.DA Washington City Hall & Police Station
Professional Services for Period Ending September 30, 2020
Professional Services

Billing Phase	Fee	% Comp	Earned	Previous Fee Billing	Current Fee Billing
Construction Documents	28,349.50	100.00	28,349.50	28,349.50	0.00
Bidding and Negotiations	5,906.00	100.00	5,906.00	5,906.00	0.00
Construction Administration	29,532.00	98.00	28,941.36	26,578.80	2,362.56
Furniture	8,000.00	97.00	7,760.00	7,760.00	0.00
Total Fee	71,787.50		70,956.86	68,594.30	2,362.56
Total Fee					2,362.56

Reimbursable Expenses

Mileage					
9/1/2020	Orth, Kristofer	Field Observation		145.20	
9/15/2020	Doggett, Nathan	Field Observation		150.00	
Total Reimbursables				295.20	295.20

Total this Invoice \$2,657.76

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



City of Washington
 Washington Airport Commission
 Kevin Erpelding, Chairman
 215 East Washington
 Washington, IA 52353

September 30, 2020
 Project No: T51.117678
 Invoice No: 0258063
 Client Account: WASHINGT_CI_IA

Washington/Taxilane for Fuel Facility

Taxilane for Fuel Facility Construction Phase

Construction Services (002)

Professional Services

	Hours	Amount	
Design Engineer	8.50	850.00	
Project Manager	4.50	742.50	
Totals	13.00	1,592.50	
Total Labor			1,592.50

Billing Limits

	Current	Prior	To-Date	
Total Billings	1,592.50	70,294.88	71,887.38	
Limit			71,900.00	
Remaining			12.62	
		Total this Task		\$1,592.50
		Total this Invoice		\$1,592.50



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY

Invoice

Date	Invoice #
9/30/2020	9027

700 16th Street NE, Suite 301
Cedar Rapids, IA 52402

Phone #	Fax #
319-365-9941	319-365-9981

Bill To
CITY OF WASHINGTON PO BOX 516 WASHINGTON IA 52353

Approved by: 

Quantity	Description	Rate	Amount
6.5	CDBG REHAB GRANT ADMINISTRATION	75.00	487.50
Please remit payment within 30 days.		Total	\$487.50



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 46930
 Date 09/30/2020

Project 711419A N 4th Avenue Street and Utility Improvements

Professional Services for the Period of 8/30/2020 to 9/26/2020

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Data Collection	1,000.00	100.00	1,000.00	1,000.00	0.00
N. 4th Avenue Improvements Scoping Study	8,200.00	100.00	8,200.00	8,200.00	0.00
N. 2nd Avenue Stormwater Pump Station Evaluation	8,300.00	100.00	8,300.00	8,300.00	0.00
Preliminary Design	82,500.00	100.00	82,500.00	82,500.00	0.00
Final Design	71,000.00	100.00	71,000.00	71,000.00	0.00
Bidding & Negotiatlon	9,500.00	100.00	9,500.00	9,500.00	0.00
Property Boundary Survey	7,500.00	100.00	7,500.00	7,500.00	0.00
Topographic Survey	9,500.00	100.00	9,500.00	9,500.00	0.00
Construction Administration	65,000.00	70.00	42,250.00	45,500.00	3,250.00
Post Construction Record Drawings	7,900.00	0.00	0.00	0.00	0.00
Construction Staking	19,500.00	99.00	17,160.00	19,305.00	2,145.00
Total	289,900.00	90.48	256,910.00	262,305.00	5,395.00

Invoice total **\$5,395.00**

Approved by:

Steven P. Soupir

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 46893
 Date 09/30/2020

Project 204508A Washington Wastewater
 Treatment Plant

Professional Services for the Period of 8/30/2020 to 9/26/2020

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Facility Plan Amendment	13,500.00	100.00	13,500.00	13,500.00	0.00
Preliminary Design	307,400.00	100.00	307,400.00	307,400.00	0.00
Final Design	424,000.00	100.00	424,000.00	424,000.00	0.00
Bidding / Negotiation	22,500.00	100.00	22,500.00	22,500.00	0.00
UV Room Door	-6,946.00	100.00	-6,946.00	-6,946.00	0.00
Operations Manual	36,300.00	100.00	36,300.00	36,300.00	0.00
Construction Staking	24,840.00	100.00	24,840.00	24,840.00	0.00
Total	821,594.00	100.00	821,594.00	821,594.00	0.00

Standard Hourly Rate Phases

	Billed Amount
Consultation - IRE Pretreatment Agreement	
Professional Fees	3,968.50
Reimbursables	318.18
Consultation - IRE Pretreatment Agreement Subtotal	4,286.68
NPDES Permit Application	
Professional Fees	574.75
NPDES Permit Application Subtotal	574.75
Invoice total	\$4,861.43

Approved by:

Steven J. Troyer

Late Payment Charge: 15% per annum beginning 30 days from above date

Gronewold, Bell, Kyhnn & Co. P.C.

1910 E. 7th Street
P.O. Box 369
Atlantic, IA 50022
712-243-1800

CITY OF WASHINGTON
215 EAST WASHINGTON ST.
WASHINGTON, IA 52353

Invoice No. 27200
Date 09/30/2020
Client No. 03793

Progress billing on audit of financial statements
for the year ended June 30, 2020.

\$ 8,900.00

Interest at 18% per annum will be charged on any balance not paid within 30 days of receipt of invoice.

INVOICE INV77914

IMWCA

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
 500 SW 7TH STREET, SUITE 101
 DES MOINES, IA 50309-4506
 PHONE: 800-257-2708

DATE

10/1/2020

PAGE:

1

Washington, City of
 215 E Washington

Mr No: Member Name:
 0706 Washington, City of

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 8186, Des Moines, IA 50301

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
	WASHI001	AG0075				
QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL4	Installment 4 - Work Comp Prem 20-21			6,699.00	\$6,699.00

This invoice is due by November 1, 2020.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Subtotal	\$6,699.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$6,699.00

Thank You

Applicant License Application (LC0035929)

Name of Applicant: <u>COLUMBUS CLUB OF</u>		
Name of Business (DBA): <u>COLUMBUS CLUB OF WASHINGTON, IOWA</u>		
Address of Premises: <u>606 WEST THIRD</u>		
City <u>Washington</u>	County: <u>Washington</u>	Zip: <u>52353</u>
Business	<u>(319) 653-5000</u>	
Mailing	<u>606 WEST THIRD</u>	
City <u>Washington</u>	State <u>IA</u>	Zip: <u>52353</u>

Contact Person

Name <u>DAVE SCHANTZ</u>	
Phone: <u>(319) 750-2451</u>	Email <u>schantzdave@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 03/05/2020

Expiration Date: 03/04/2021

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

DAVE SCHANTZ

First Name: DAVE **Last Name:** SCHANTZ
City: WASHINGTON **State:** Iowa **Zip:** 52353
Position: PRESIDENT
% of Ownership: 0.00% **U.S. Citizen:** Yes

DANIEL CONRAD

First Name: DANIEL **Last Name:** CONRAD
City: WASHINGTON **State:** Iowa **Zip:** 52353
Position: BOARD MEMBER
% of Ownership: 0.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: <u>Specialty Risk of America</u>
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Search here



Knights of Columbus



KC hall
Washington, Iowa

Applicant License Application (BW0096040)

Name of Applicant:	<u>Panda Palace LLC</u>				
Name of Business (DBA):	<u>Panda Palace Chinese Restaurant</u>				
Address of Premises:	<u>100 W Main St</u>				
City	<u>Washington</u>	County:	<u>Washington</u>	Zip:	<u>52353</u>
Business	<u>(319) 653-6888</u>				
Mailing	<u>100 W Main St</u>				
City	<u>washington</u>	State	<u>IA</u>	Zip:	<u>52353</u>

Contact Person

Name	<u>(IVAN)Hua Mei</u>		
Phone:	<u>(626) 905-7280</u>	Email	<u>shuaige19@yahoo.com</u>

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term:12 months

Effective Date: 11/15/2020

Expiration Date: 11/14/2021

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)

Sunday Sales

Status of Business

BusinessType:	<u>Limited Liability Company</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

Hua Mei

First Name: Hua

Last Name: Mei

City: washington

State: Iowa

Zip: 52353

Position: owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	<u>West Bend Mutual Insurance Company</u>		
Policy Effective Date:		Policy Expiration	
Bond Effective		Dram Cancel Date:	
Outdoor Service Effective		Outdoor Service Expiration	
Temp Transfer Effective		Temp Transfer Expiration Date:	

Elm Grove & Woodlawn Cemeteries

Council Report for July 2020

By Nicholas Duvall

We mowed both cemeteries 5 times in July and trimmed both cemeteries. I also had 5 family requests for information this month. I had 2 plot sales this month, and several quit claim deed transfers. I was gone for one week on vacation. We were also busy with burials, and cleaning on a regular schedule. I sprayed both cemeteries for weeds. We also settled spring graves and hauled dirt to them to get them ready to seed in August.

We have had 8 funerals at Elm Grove this month, 53 total for the year. In August, we plan to continue with funeral services, mowing and trimming, herbicide applications, general cemetery cleanup, working on clean out and tear down of the middle shed (so we may move the Jones garage out here), and trimming, mulching, and removal of dead trees. We will also be working on cemetery records updating as time allows. Thank you.

Elm Grove & Woodlawn Cemeteries

Council Report for August 2020

By Nicholas Duvall

We mowed both cemeteries once in early August and trimmed both cemeteries. I also had 4 family requests for information this month. I had 2 plot sales this month, and 2 quit claim deed transfers. I was gone for one week on vacation. We were also busy with burials, and cleaning on a regular schedule. I sprayed both cemeteries for weeds. We also hauled dirt to low spots and began getting them ready to seed in September. We also mulched trees in Woodlawn and Elm Grove, hauled mulch from WWTP to cemetery, tore down and cleaned up our middle shed, removed 18 dead trees and began trimming trees. We also have been watering new trees planted last year since it has been so dry.

We have had 8 funerals at Elm Grove this month, 61 in total for the year. In September, we plan to continue with funeral services, mowing and trimming, fall herbicide applications, fall grave seeding, general cemetery cleanup, and trimming, mulching, and removal of dead trees. We will also be working on cemetery records updating as time allows. Thank you.

Elm Grove & Woodlawn Cemeteries

Council Report for September 2020

By Nicholas Duvall

We mowed both cemeteries twice in September and trimmed both cemeteries. I also had 2 family requests for information this month. I had 2 plot sales this month. I sprayed both cemeteries for weeds, along with spraying both cemeteries with fall herbicide application, to help control the crabgrass, dandelions, and other weeds in the turf grass. We seeded summer graves and low spots we hauled dirt to. We also mulched trees in Woodlawn and Elm Grove, hauled mulch from WWTP to cemetery, and trimmed trees. We also started using chair covers again for funeral services, and spray the chairs and covers with disinfectant before we put them away. We also have been watering new trees planted last year, since it has been so dry. I went to Des Moines to look at dump trucks for a replacement at the cemetery.

We have had 5 funerals at Elm Grove this month, 66 in total for the year. In November, we plan to continue with funeral services, finish mowing and trimming for the year, general cemetery cleanup, trimming trees, mulching, and start getting snow removal equipment ready for use. We will also be working on cemetery records updating as time allows. Thank you.

Washington Volunteer Fire Department
October 7, 2020

August Fires

7 City fires	1160.00
2 rural fires	500.00
0 Drill	.00
9 fires and 0 drill	1660.00

Had Operation Edith before the meeting. 480 lights down from last. We did not go to the schools.

Meeting opened with Chief Wide in charge.

Minutes of last month's meeting were read and approved

Treasures report was read.

Motion by Zack Thomas 2nd Phil Morris to pay all bills. Passed

Communications; None

Committee: Social- snacks after meeting.

Golf: Tournament next year July 31, 2021.

Fire prevention: Judged poster and took trophies to schools. Still do OPERATION EDITH at 7pm.

Pancake Day is still a go for now. Could change to go orders only.

Apps. Introduced new member Victoria Entsminger

Rescue

Old Business: November 8th. Trench refresher at the fire station.

Pipeline training will be October 28 at 6pm.

C.J. will have a parade this Saturday. Line up at 1pm parade at 2pm.

New Business: Physicals are Dec. 14 4-8pm & 15 9-11am

Ranger is going to Iowa City to get worked on.

Testing Nov. 11th 6pm. Here.

We will cook a meal for the football team.

Drill #1 that was canceled will be November 18

Riverside having Interior Attack training 11-14.

Drill #3 is next Wednesday at 6pm

Discussion of calls:

Roll call taken; meeting closed.

Secretary
Tom Beauchamp



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

Lyle Hansen
Lieutenant

Shamus Altenhofen
Lieutenant

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Brian VanWilligen
Investigator

Eric Kephart
K-9 Handler

Seth Adam
Police Officer

Tanner Lavelly
Police Officer

Christopher Raymer
Police Officer

Ethan Hansen
Police Officer

Department Activity Report September 2020

We continue to see our calls for service numbers increase.

We have had numerous reports of vandalism and/or theft of campaign signs.

On September 18, we participated in a joint traffic enforcement project with the Washington County Sheriff's Office and Washington County Conservation. The project netted six citations, more than 40 warnings, three narcotics arrests and two felony arrests.

The Coronavirus Pandemic continues to cause disruption in conferences and trainings, but officers are taking advantage of several free webinars that are being offered in addition our monthly Police Legal Science online training.

The Community Advisory Committee met in early September and as soon as the move to our new office space is completed, another meeting will be scheduled.

The ICAC Task Force has provided us with an investigative tool to assist in our investigation of crimes involving cellular devices.

Chief Lester, Investigator VanWilligen and Sgt. Altenhofen attended an online workshop on a new statewide tracking system for forensic evidence.

Respectfully submitted,

Jim Lester
Chief of Police

Washington Police Department
Activity & Offense Summary
For the Month of **September 2020**

Activity	Previous Month	Current Month	Year-To-Date
Citations / Warnings	78	61	485
Traffic Stops	123	118	665
Traffic Accidents	14	10	104
Parking Tickets	18	2	99
Vehicle Unlocks	22	31	236
Arrest Warrants Served	8	13	55
Search Warrants Served	4	1	25
Calls for Service	464	394	2969
Animal Calls	52	25	236
Mental Health Responses / Suicidal Subjects	3	2	35
Arrests	20	28	224

Offense Summary

Offenses	Previous Month	Current Month	Year-To-Date
Assaults	7	3	32
Domestic Assault	2	1	21
Harassment	1	2	8
No Contact Order Violation	0	2	11
Burglary	2	4	17
Burglary to a Motor Vehicle	3	1	20
Criminal Mischief / Vandalism	10	5	78
Disorderly Conduct	0	0	6
Driving While Intoxicated (DWI)	1	2	10
Drunkenness (Public Intoxication)	1	4	16
Drug Offenses	6	1	17
Drug Paraphernalia	5	1	16
Sexual Abuse	1	1	9
Theft (includes Shoplifting)	20	9	73
Trespass	1	1	7
Pornography / Obscene Material	0	0	3
Weapons Laws Violations	0	0	6

This chart indicates a summary of the types of offenses the Washington Police Department responded to during the reporting period. Some offense types are combined to simplify this report. It should also be noted that an offense does not always result in an arrest. Calls for service do not always include requests to return phone calls, instances where officers are approached while on patrol for minor issues or requests for assistance from other agencies such as probation / parole checks.

MAINTENANCE & CONSTRUCTION DEPT. REPORT

9-19-20/10-2-20

STREETS: Personnel cold mixed. Added rock to alleys and shoulders.

WATER DISTRIBUTION: Personnel repaired a water shutoff located at 1020 North 7th Ave. Personnel also repaired a water shutoff located at 917 Prospect Place replacing the curb stop. Personnel had 23 water shut offs for nonpayment. Crews began installing a new 6 inch water main on South Iowa Ave from the hydrant at the end of the line to Country Club Road.

SEWER COLLECTION: Personnel repaired a sanitary sink hole on West 8th St between North Marion & North Iowa.

STORM SEWER COLLECTION: Personnel cleaned out a couple intakes.

MECHANIC/SHOP: Personnel serviced Mwrap (topped off fluids and aired up tires as well as a training class for PD), 611 (turbo removal), FD #2 (right rear turn signal switch and all small engines), Street sweeper (remove steel strap and install strip broom for leaves and adjust elevator flights), PD 969 and PD 905. Road trip looking at used dump trucks.

OTHER: Personnel responded to 86 One Call Locates. Personnel hauled road rock and cold mix to the storage building. Yard waste and bag pick up continued.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

MAINTENANCE & CONSTRUCTION DEPT. REPORT

10-3-20/10-16-20

STREETS: Personnel operated the street sweeper and some cold mixing was done. Personnel hauled multiple loads of debris from the WWTP. The leaf vac went out a couple days early to get a jump start on the fallen leaves.

WATER DISTRIBUTION: Personnel completed the water main installation on South Iowa Ave, filling the main and testing for Bacteria which was passed and the water main is now connected for a loop through Timber Ridge & Oakwood subdivisions. Personnel took out a fire hydrant located at North Ave D-West 7th St, replacing the tee with 6 inch PVC (new one west 75 ft from newly installed water main).

SEWER COLLECTION: Personnel investigated a few areas for contractors and small issues. Personnel repaired camera pig tail.

STORM SEWER COLLECTION: Personnel assisted Cornerstone on a new storm installation on the North 4th Ave project. Personnel began an intake installation located east of South 15th between 210 & 216 South 15th.

MECHANIC/SHOP: Personnel serviced the Leaf Vac, 601(broken strobe light, inside duals repair & rotate tires), FD Aerial (adjust ladder sensors), PD 306 (tire repair), 301, Street sweeper (Install surge tank), FD Eng #1 (new headlights), FD Tanker (light issue & install new chrome lug and hub covers) and search for used trucks.

OTHER: Personnel responded to 64 One Call Locates. Personnel hauled rock back to the storage building. Yard waste and bag pick up continued. Contracted the brush & bag pile to be grinded out at the WWTP, assisting the machine with equipment.

***Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.**

Water Treatment Plant: September 2020 Council Report

Here is a summary of major updates and activities from the Water Department in September 2020.

North 4th project- Well 7 main is completed. We had to pass bacteria samples in order to put the well back in service. We failed the first round of sampling. I think this was due to not chlorinating the new pipe and the well sitting stagnant for so long. We did pass the 2nd round of samples after flushing the well for a few days. I'm going to take one more round of bacteria samples before putting into service.

Traffic lights-We upgraded the Walmart intersection with up to date controls and battery backup. The flashing yellow lights on E 7th/N 4th are working now. We had Joe Marie fix a street light outside of State Theatre. We are planning for future traffic light upgrades.

Water Plant Operations: Submitted the August MOR. Currently working on Septembers MOR. We have slowly been working on the dead meter list. Fixing meters as needed and high usage users. Will read book 7. We had 3 apartment shut offs, and 1 is still off. We collected routine monthly bacteria samples; results were absent. We collected 2 bacteria samples for the new main on W 7th st. Both samples came back absent. We changed bag filters, cleaned the filter vessels and changed cartridge filters on RO 1. Our monthly bulk chemicals were filled up. We collected our monthly well levels and had our HVAC equipment serviced at the plant. Low service pump 3 should be getting fixed by electric pump this month. Harn RO is covering the repairs under warranty. Peerless well&pump should be down this month to shock chlorinate well 6. We are in the process of doing a plant inventory on spare parts, lab reagents and equipment.

Operators: We are still limiting ourselves from being in the public's homes and having people at the plant. We are only going into homes as needed and letting people in the plant as needed. I attended a 4-day water and wastewater conference through Iowa Rural Water. I attended weekly staff meetings, a wellness park meeting and a safety meeting through SASSO. Both Will and I plan to take exams as soon as the DNR opens back up for testing. Stay safe everyone!

Water Plant Superintendent: Kyle W

**WWTP report
October 20th, 2020
Council meeting**

- **After hour alarm and dog call outs –**
10-07-2020 Dog call at 1307 Timber Ridge Dr. 6:10 p.m.
- **Dept Head meetings –**I attended the meetings on Oct. 13th 20th
- **WWTP October 2020, Discharge Monitoring Report (DMR) –** Average daily flow **1.3411 million gallons (mg)**, maximum daily flow **3.379 mg**, minimum daily flow **0.689 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for August = **>5.40"** (recorded at the WWTP).

CBOD5 removal 85% required	result = 90.43 %
Influent CBOD5 monthly average =	98.64 mg/L
Effluent CBOD5 monthly average =	9.437 mg/L

TSS removal 85% required	result = 95.37 %
Influent TSS monthly average =	182.83 mg/L
Effluent TSS monthly average =	8.46 mg/L

- **Lexington Lift Station-** Jet Co. was here on the 6th and replaced the transducer in the lift station.
- **All Lift stations-** Iowa pump works was here on the 8th for annual pump inspection and maintenance. They found water in both East lagoon pumps and took one back for repair.
- **Control Installations Of Iowa Inc.-**They were here on the 9th to replace a control panel for our ERV unit.
- **Hydrogen Sulfide Gas-** We have had meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue.

**Jason Whisler
10/16/2020 10:00 A.M.**



Contractor's Application for Payment No. 6

Application Period:	9/4/20 - 10/9/20	Application Date:	10/12/2020
To (Owner):	City of Washington	Via (Engineer):	Garden & Associates, LDT
Project:	Wellness Park Ballfields And Roadway	Contract:	Delong Construction
Owner's Contract No.:		Contractor's Project No.:	9020226

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	
1	\$13,191.18	\$2,400.00	
2	\$69,346.85	\$4,097.00	
TOTALS			
NET CHANGE BY CHANGE ORDERS			\$76,241.03

1. ORIGINAL CONTRACT PRICE..... \$ 57,983,670.85
2. Net change by Change Orders..... \$ 76,241.03
3. Current Contract Price (Line 1 + 2)..... \$ 3,059,911.88
4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... \$ 2,998,567.59
5. RETAINAGE:
 - a. 5% X \$2,998,567.59 Work Completed..... \$ 129,928.38
 - b. 5% X _____ Stored Material..... \$ _____
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ 129,928.38
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 2,468,639.21
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 1,805,324.24
8. AMOUNT DUE THIS APPLICATION..... \$ 663,314.97
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... \$ 8545,396.87

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature:	Date: 10-13-20
-----------------------	----------------

Payment of: \$ 663,314.97	(Line 8 or other - attach explanation of the other amount)
is recommended by:	(Date) 10-13-2020
Payment of: \$ 663,314.97	(Line 8 or other - attach explanation of the other amount)
is approved by:	(Date) 10/16/2020

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2

PAGES

TO OWNER:
 City of Washington
 215 E Washington Street
 Washington, IA 52353

PROJECT:
 Washington City Hall & Police Station
 Washington, IA

FROM CONTRACTOR:
 Bushong Construction Company
 704 E Wood Street
 Montezuma, IA 50171

VIA ARCHITECT:
 Farnsworth Group
 14225 University Avenue, Suite 110
 Waukee, IA 50263

APPLICATION NO: 12

PERIOD TO: 9/30/2020

PROJECT NOS:

CONTRACT DATE: 7/23/2019

Distribution to:

OWNER

CONTRACTOR

A/R

FILE

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 1,909,000.00
- 2. Net change by Change Orders \$ 83,997.37
- 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 1,992,997.37
- 4. TOTAL COMPLETED & STORED TO DATE \$ 1,933,773.84
 (Column G on G703)
- 5. RETAINAGE:
 - a. 5 % of Completed Work \$ 96,688.69
 (Column D + E on G703)
 - b. 5 % of Stored Material \$ -
 (Column F on G703)
 - Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 96,688.69
- 6. TOTAL EARNED LESS RETAINAGE \$ 1,837,085.15
 (Line 4 Less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 1,579,168.05
- 8. CURRENT PAYMENT DUE \$ 257,917.10
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 155,912.22
 (Line 3 less Line 6)

OWNER CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$83,997.37	\$0.00
Total approved this Month		\$0.00
TOTALS	\$83,997.37	\$0.00
NET CHANGES by Change Order		\$83,997.37

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: BUSHONG CONSTRUCTION COMPANY, INC.

By: John Bushong Date: 10/05/20

State of: Iowa County of: Poweshiek
 Subscribed and sworn to before me this 5th day of October, 2020
 Notary Public: Brenda J. Moore
 My Commission expires: 11/05/2022



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 257,917.10

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: [Signature] Date: 10/13/2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
OCTOBER 20, 2020**

POLICE	BDH TECHNOLOGY LLC	COMPUTERS/TECH - NEW BLDG	2472.90
	CINTAS CORP LOC. 342	SCRAPER	132.10
	COBB OIL CO, INC.	FUEL	1792.86
	GALLS LLC	EQUIPMENT/UNIFORMS	341.13
	IOWA EMERGENCY VEHICLE INSTALS	OFFICE EQUIPMENT-SCANNERS	742.00
	IOWA LAW ENFORCMT ACADEMY	TRAINING	500.00
	KCTC	PHONE & INTERNET	361.90
	SYNNEX FINANCIAL SERVICES	TABLET CONTRACT	604.26
	UPS	POSTAGE	10.10
	VERIZON WIRELESS	WIRELESS SERVICE	1150.36
	WASHINGTON DISCOUNT TIRE	TIRE REPAIR	21.00
		TOTAL	8128.61
	FIRE	ALL AMERICAN PEST CONTROL	PEST CONTROL
ARNOLD MOTOR SUPPLY		PARTS	800.44
BUSINESS RADIO SALES INC		LIGHTS/SIREN FOR F150 PICK	3054.00
CINTAS CORP LOC. 342		TOWEL SERVICE	0.00
COBB OIL CO, INC.		FUEL	230.95
FIRE SERVICE TRAINING BUREAU		FIRE INSPECTOR CERTIFICATI	50.00
HEIMAN FIRE EQUIPMENT		SUPPLIES	195.00
HIWAY SERVICE CENTER		PARTS	37.14
KCTC		PHONE & INTERNET	291.50
MIDWEST WHEEL		NEW TANKER	172.76
SAFELITE AUTO GLASS		REPAIR	158.33
SUN & FUN MOTORSPORTS LLC		REPAIR-POLARIS RANGER	124.90
THOMPSON TRUCK AND TRAILER INC.		FLEETRITE DEF	59.92
TOYNE INC		SERVICE	2261.87
TRUCK CENTER COMPANIES		PARTS	302.42
VERIZON WIRELESS		WIRELESS SERVICE	166.76
VETTER'S INC-CULLIGAN WATER		FIRE DEPT REPAIR	109.00
WAGNER, BILL		REIMBURSEMENT FOR SUPPLIES	40.57
WCHC MEDICAL CLINIC		PHYSICAL	190.00
WIDE, TOM		SIGN INSTALLATION	585.00
	TOTAL	8893.06	
ANIMAL CONTROL	JOHN DEERE FINANCIAL	DOG FOOD	18.99
		TOTAL	18.99
DEVELOPMENT SERVICES	COBB OIL CO, INC.	FUEL	79.68
	IOWA CHAPTER IAEI	NEC 2020 ANALYSIS OF CHANG	180.00
	IWORQ	SOFTWARE MANAGEMENT	2500.00
	STRYKER SALES CORPORATION	BATTERY & PADS FOR AED'S	106.60
	VERIZON WIRELESS	WIRELESS SERVICE	144.37
		TOTAL	3010.65
LIBRARY	ACCESS SYSTEMS	COPY SERVICES	96.64
	ACE-N-MORE	SUPPLIES	50.96
	ALBERT, KIRK	MILEAGE REIMB	44.85
	ALL AMERICAN PEST CONTROL	PEST CONTROL	62.50
	ALLIANT ENERGY	ALLIANT ENERGY	1305.66
	BAKER & TAYLOR	LIBRARY MATERIALS	933.32
	CENTRAL IOWA DISTRIBUTING	GLOVES	26.60
	CINTAS CORP LOC. 342	RUG SERVICE	64.98
	DEMCO	PROGRAMMING	44.08

IOWA RADIO PLUS	ADVERTISING	8.00
KCII	ADVERTISING	75.80
KCTC	PHONE & INTERNET	466.66
MC CLELLEN, MATTHEW	PIANO MAINTENANCE	55.00
STRYKER SALES CORPORATION	BATTERY & PADS FOR AED'S	90.20
	TOTAL	3325.25

PARKS

ACTION SERVICES INC	PORTABLE TOILETS	110.00
ALLIANT ENERGY	ALLIANT ENERGY	1192.24
AMAZON CAPITAL SERVICES	NEW DAWN PLAY SET REPAIR	124.03
COBB OIL CO, INC.	FUEL	607.24
HAWKEYE ELECTRIC MOTORS	FOUNTAIN MOTOR REPAIR	200.00
JOHN DEERE FINANCIAL	SUPPLIES	76.52
KCTC	PHONE & INTERNET	124.78
VERIZON WIRELESS	WIRELESS SERVICE	41.46
WASHINGTON DISCOUNT TIRE	TIRE REPAIR	18.45
	TOTAL	2494.72

POOL

ACCO	POOL WINTERIZATION	1688.70
ALLIANT ENERGY	ALLIANT ENERGY	162.81
KCTC	PHONE & INTERNET	85.94
	TOTAL	1937.45

CEMETERY

ARNOLD MOTOR SUPPLY	PARTS	4.17
ATCO INTERNATIONAL	OIL DRY/FLOOR CLEANER	379.44
BIG COUNTRY SEEDS	HERBICIDE FOR TURF GRASS	525.00
HAWKEYE FIRE & SAFETY	FIRE EXTINGUISHER FOR MOWE	160.00
JOHN DEERE FINANCIAL	PARTS	1.31
KCTC	PHONE & INTERNET	155.62
SADLER POWER TRAIN	PARKING BRAKE CABLE	206.45
TIFCO INDUSTRIES	PARTS AND SUPPLIES	405.73
	TOTAL	1837.72

FINANCIAL ADMIN

ALL AMERICAN PEST CONTROL	PEST CONTROL	62.50
ALLIANT ENERGY	ALLIANT ENERGY	20.53
AMAZON CAPITAL SERVICES	PHONE CHARGER	25.95
BAKER PAPER & SUPPLY	COPY PAPER	112.95
CINTAS CORP LOC. 342	RUG SERVICE	0.00
FAREWAY STORES	SUPPLIES	1.98
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	60.00
IOWA COUNTY RECORDERS ASSOCIATION, INC	FILING FEES-ORDINANCE/LIEN	30.00
KCTC	PHONE & INTERNET	818.30
PACE PAYMENT SYSTEMS	PACE ADMIN FEE	20.00
VERIZON WIRELESS	WIRELESS SERVICE	46.46
WMPF GROUP LLC	ADVERTISING	1137.82
	TOTAL	2336.49

AIRPORT

ACE-N-MORE	SUPPLIES	18.55
ALLIANT ENERGY	ALLIANT ENERGY	469.98
BROOKHART ELECTRIC, INC	BNEACON LIGHT MAINTENANCE	93.75
JAMIESON, JEAN	SEPT CLEANING	196.00
KCII	ADVERTISING	90.96
STRYKER SALES CORPORATION	BATTERY & PADS FOR AED'S	106.60
VERIZON WIRELESS	WIRELESS SERVICE	50.88
VETTER'S INC-CULLIGAN WATER	AIRPORT WATER	5.98
WEST LAWN CARE	MOWING AT AIRPORT	1875.00

	WINDSTREAM IOWA COMMUNICATIONS	OCTOBER SERVICE	185.05
		TOTAL	3092.75
ROAD USE	AGRILAND FS, INC	GRASS SEED	309.00
	AMAZON CAPITAL SERVICES	RAKES/PHONE CASE	629.21
	BARRON MOTOR SUPPLY	TOOL	47.95
	CENTRAL IOWA DISTRIBUTING	CLEANING SUPPLIES	491.50
	CHEMSEARCH	GLOVES	243.20
	COBB OIL CO, INC.	FUEL	852.46
	DOUDS STONE LLC	ROADSTONE	2753.93
	DURST, TIMOTHY	VEHICLE REPAIR	1350.88
	GILLUND ENTERPRISES	SUPPLIES	193.48
	HELMUTH REPAIR, INC	PARTS & REPAIR	240.61
	HIWAY SERVICE CENTER	PARTS	3.98
	MID-AM RES. CHEMICAL CORP	SUPPLIES	485.28
	MIDWEST WHEEL	SHOP SUPPLIES/GLOVES	276.36
	MOSE LEVY CO INC	ANGLE IRON	49.00
	RIVER PRODUCTS	ROADSTONE AND SAND	1719.28
	THOMPSON TRUCK AND TRAILER INC.	VALVE	214.56
	WASHINGTON DISCOUNT TIRE	TIRE & REPAIR	74.90
	WASHINGTON RENTAL	REPAIR	184.75
	ZARNOTH BRUSH WORKS	GUTTER BROOMS AND SUPPLIES	1066.80
		TOTAL	11187.13
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	10472.76
	TRAFFIC & TRANSPORATION	REPAIR AND TRAFFIC PARTS	2300.00
		TOTAL	12772.76
HOUSING REHABILITA	WMPF GROUP LLC	LEGAL ADVERTISING	13.10
		TOTAL	13.10
CAPITAL PROJECTS	ULINE	SAFETY BOLLARD, RACK PROT,	640.61
		TOTAL	640.61
TREE REMOVAL & REP	IOWA CITY LANDSCAPING	EAB REPLACEMENT TREES	1294.00
	SUSTAINABLE LANDSCAPE SOLUTIONS, LLC	EMERALD ASH BORE REPLACEME	8080.00
		TOTAL	9374.00
RESIDENTIAL DEVELOP	WIDE, TOM	SIGN INSTALLATION	745.00
		TOTAL	745.00
TREE COMMITTEE	CUSTOM IMPRESSIONS INC	ENGRAVING	10.00
	KELLY TREE FARM	TREES	540.00
		TOTAL	550.00
POLICE	JOHN DEERE FINANCIAL	K9 DOG FOOD	47.99
	WASH VETERINARY CLINIC	BORDETELLA BOOSTER	13.50
		TOTAL	61.49
WATER PLANT	ADHIKARI, ACHYUT	7-00330-18	106.08
	ALL AMERICAN PEST CONTROL	PEST CONTROL	62.50
	ALLIANT ENERGY	ALLIANT ENERGY	19246.38
	ARNOLD MOTOR SUPPLY	PARTS	19.27

CENTRAL IOWA DISTRIBUTING	SUPPLIES	117.50
COBB OIL CO, INC.	FUEL	116.01
FERGUSON WATERWORKS# 2516	METER	808.88
GLOBAL PAYMENTS	GLOBAL PAYMENTS ADMIN FEE	97.62
GODINEZ, HEBER	5-76000-01	96.88
HARRIS BOYZ HEATING & AIR LLC	HEATING SYSTEM SERVICE	815.00
IA DEPT OF NATURAL RESOURCES	ANNUAL WATER USE FEE-2021	95.00
IA DEPT OF REVENUE	WET TAX	10181.00
ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	160.00
KCTC	PHONE & INTERNET	155.62
MERCHANT SERVICES	DC/CC ADMIN FEE	1034.79
PEERLESS WELL & PUMP	SURGE WELL & DEMOBILIZE	3480.00
STREFF, ROSE	MILEAGE REIMB	5.18
TESKE, GRETCHEN	2-36700-19	81.71
TYLER TECHNOLOGIES	ONLINE BILLING	1523.12
VERIZON WIRELESS	WIRELESS SERVICE	46.46
	TOTAL	38249.00

WATER DISTRIBUTION

ALLIANT ENERGY	ALLIANT ENERGY	47.52
AMAZON CAPITAL SERVICES	PAPER SHREDDER	59.99
CHEMSEARCH	SUPPLIES	1501.05
COBB OIL CO, INC.	FUEL	82.75
G & R MILLER CONSTRUCTION	S IOWA WATER MAIN INSTALL	146.80
GRABER ELECTRIC	SERVICE	340.41
HIWAY SERVICE CENTER	PARTS	33.00
IOWA ONE CALL	SERVICE	128.70
KIMBALL MIDWEST	PARTS	58.18
LAWSON PRODUCTS INC	PARTS AND SUPPLIES	187.22
OVERHEAD DOOR CO.	REPAIR	367.50
QUAD CITY WINWATER	VALVES & PIPE	4141.64
RIVER PRODUCTS	ROADSTONE AND SAND	844.83
SCHIMBERG CO.	SUPPLIES	6093.70
TIFCO INDUSTRIES	PARTS AND SUPPLIES	382.83
TRUCK CENTER COMPANIES	PARTS	983.22
USA BLUEBOOK	CLEANER/SOAP/HOSE	1218.67
UTILITY EQUIPMENT CO	GATE VALVE	1011.40
VERIZON WIRELESS	WIRELESS SERVICE	130.93
WINDSTREAM IOWA COMMUNICATIONS	OCTOBER SERVICE	115.88
	TOTAL	17876.22

SEWER PLANT

ALLIANT ENERGY	ALLIANT ENERGY	10544.79
ATCO INTERNATIONAL	ENZYMES PACKS	370.50
COBB OIL CO, INC.	FUEL	332.79
IA DEPT OF REVENUE	SALES TAX	2540.00
JOHN DEERE FINANCIAL	HARDWARE	15.69
STATE HYGIENIC LAB	2020-BIO SOLID TESTING	189.00
TYLER TECHNOLOGIES	ONLINE BILLING	1523.13
VERIZON WIRELESS	WIRELESS SERVICE	139.38
WINDSTREAM IOWA COMMUNICATIONS	OCTOBER SERVICE	276.66
	TOTAL	15931.94

SEWER COLLECTION

ALLIANT ENERGY	ALLIANT ENERGY	692.44
ARIES INDUSTRIES INC	PARTS	101.02
ARNOLD MOTOR SUPPLY	PARTS	4.17
CHEMSEARCH	SUPPLIES	724.00
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	89.99
COBB OIL CO, INC.	FUEL	606.50
COUNTY MATERIALS CORP	SUPPLIES	2160.00
IDEAL READY MIX	STORM INTAKE BEHILD JONES/	381.00

MID-AM RES. CHEMICAL CORP	GLOVES	460.00
MILLER & SONS LTD	SR CAM-VARIOUS PROPERTIES	847.57
SCHIMBERG CO.	SUPPLIES	333.20
TIFCO INDUSTRIES	PARTS AND SUPPLIES	159.90
VERIZON WIRELESS	WIRELESS SERVICE	316.44
WASH CO TREASURER	15' of 24" CMP	375.00
WINDSTREAM IOWA COMMUNICATIONS	OCTOBER SERVICE	115.88
	TOTAL	7367.11

SANITATION

JOHNSON COUNTY REFUSE INC	GARBAGE AND RECYCLING/STICKERS	50044.00
	TOTAL	50044.00

SELF INSURANCE

EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	315.00
	TOTAL	315.00

TOTAL	200203.05
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**CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
SEPTEMBER 30, 2020**

FUND	9/1/2020	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	9/30/2020
	BEGINNING CASH BALANCE					ENDING CASH BALANCE
001-GENERAL FUND	526,785.05	311,838.06	-	292,513.60	-	546,109.51
002-AIRPORT FUND	304,874.50	14,155.94	-	32,136.75	-	286,893.69
010-CHAMBER REIMBURSEMENT	10,219.77	7,072.82	-	6,251.51	-	11,041.08
011-MAIN STREET REIMBURSEMENT	(33,881.60)	-	-	3,893.97	-	(37,775.57)
012-WEDG REIMBURSEMENT	(1,663.08)	2,014.78	-	(718.87)	-	1,070.57
050-DOWNTOWN INCENTIVE GRANT	32,000.00	-	-	-	-	32,000.00
110-ROAD USE	947,899.67	105,736.76	-	51,226.59	-	1,002,409.84
112-EMPLOYEE BENEFITS	-	58,061.11	-	58,061.11	-	-
114-EMERGENCY LEVY	-	5,360.46	-	5,360.46	-	-
121-LOCAL OPTION SALES TAX	-	80,534.27	-	80,534.27	-	-
122-LOST DEBT SERVICE	118,236.00	37,704.00	-	-	-	155,940.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	78,237.31	-	-	-	-	78,237.31
129-SC RES UR	68.48	7,421.62	-	-	-	7,490.10
134-DOWNTOWN COMM UR	1,457.16	7,538.76	-	-	-	8,995.92
145-HOUSING REHABILITATION	23,870.43	-	-	11,717.27	-	12,153.16
146-LMI TIF SET-ASIDE	96,822.84	-	-	-	-	96,822.84
200-DEBT SERVICE	(3,707.42)	72,196.84	-	-	-	68,489.42
300-CAPITAL EQUIPMENT	175,402.31	-	-	-	-	175,402.31
301-CAPITAL PROJECTS FUND	2,114,938.04	1,418.77	-	1,150,292.05	-	966,064.76
305-RIVERBOAT FOUND CAP PROJ	30,373.80	-	-	-	-	30,373.80
308-INDUSTRIAL DEVELOPMENT	442,154.28	8,665.06	-	6,852.12	-	443,967.22
309-MUNICIPAL BUILDING	276,698.70	4,597.18	-	-	-	281,295.88
310-WELLNESS PARK	808,359.45	40.77	-	2.00	-	808,398.22
311-SIDEWALK REPAIR & REPLACE	2,701.24	-	-	-	-	2,701.24
312-TREE REMOVAL & REPLACE	38,275.41	-	-	95.40	-	38,180.01
315-RESIDENTIAL DEVELOPMENT	39,030.01	-	-	2,753.02	-	36,276.99
510-MUNICIPAL BAND	3,963.16	-	-	-	-	3,963.16
520-DOG PARK	4,579.10	-	-	-	-	4,579.10
530-TREE COMMITTEE	8,430.34	-	-	25.00	-	8,405.34
540-POLICE FORFEITURE	3,559.72	-	-	-	-	3,559.72
541-K-9 PROGRAM	2,294.31	-	-	-	-	2,294.31
545-SAFETY FUND	4,410.50	-	-	-	-	4,410.50
550-PARK GIFT	45,111.05	0.43	-	-	-	45,111.48
570-LIBRARY GIFT	365,392.58	162.48	-	4,764.00	-	360,791.06
580-CEMETERY GIFT	10,888.00	-	-	-	-	10,888.00
600-WATER UTILITY	442,507.19	153,156.79	-	148,073.73	-	447,590.25
601-WATER DEPOSIT FUND	29,005.00	2,100.00	-	2,965.00	-	28,140.00
603-WATER CAPITAL PROJECTS	(3,115.20)	12,266.10	-	11,337.85	-	(2,186.95)
610-SANITARY SEWER	876,443.11	196,350.78	-	92,174.01	-	980,619.88
613-SEWER CAPITAL PROJECTS	(4,054.05)	-	-	31,702.56	-	(35,756.61)
670-SANITATION	100,110.76	48,111.23	-	53,932.49	-	94,289.50
950-SELF INSURANCE	321,829.26	6,793.15	-	8,866.01	-	319,756.40
951-UNEMPLOYMENT SELF INS	63,125.42	1,567.65	-	-	-	64,693.07
TOTAL BALANCE	8,382,802.60	1,144,865.81	-	2,054,811.90	-	7,472,856.51

Cash in Bank - Pooled Cash

		Interest Rate
Wash St. Bank - Operating Account	241,136.71 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	1,305,757.02	0.20%
Wash St - Farm Mgmt Acct	109,781.74	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 1/14/2019	516,155.85	2.75%
Wash St Bank - CD 08/30/2018	266,486.33	2.28%
Wash St Bank - ISC Account	3,533,188.86	0.65%
TOTAL CASH IN BANK	7,472,856.51	

(1) Washington State Bank	332,224.36
Outstanding Deposits & Checks/Wages payable	(91,087.65)
	241,136.71

CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
SEPTEMBER 30, 2020

FUND	7/1/2020	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	9/30/2020
	BEGINNING CASH BALANCE					ENDING CASH BALANCE
001-GENERAL FUND	1,029,564.55	498,004.19	-	981,459.23	-	546,109.51
002-AIRPORT FUND	291,086.69	89,828.19	-	94,021.19	-	286,893.69
010-CHAMBER REIMBURSEMENT	8,603.72	21,385.77	-	18,948.41	-	11,041.08
011-MAIN STREET REIMBURSEMENT	-	7,000.00	-	44,775.57	-	(37,775.57)
012-WEDG REIMBURSEMENT	1,218.93	10,446.39	-	10,594.75	-	1,070.57
050-DOWNTOWN INCENTIVE GRANT	80,500.00	-	-	48,500.00	-	32,000.00
110-ROAD USE	841,454.14	305,802.54	-	144,846.84	-	1,002,409.84
112-EMPLOYEE BENEFITS	-	72,751.76	-	72,751.76	-	-
114-EMERGENCY LEVY	-	6,726.04	-	6,726.04	-	-
121-LOCAL OPTION SALES TAX	-	238,182.28	-	238,182.28	-	-
122-LOST DEBT SERVICE	-	155,940.00	-	-	-	155,940.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	59,503.35	18,733.96	-	-	-	78,237.31
129-SC RES UR	-	7,490.10	-	-	-	7,490.10
134-DOWNTOWN COMM UR	-	8,995.92	-	-	-	8,995.92
145-HOUSING REHABILITATION	31,261.81	-	-	19,108.65	-	12,153.16
146-LMI TIF SET-ASIDE	96,822.84	-	-	-	-	96,822.84
200-DEBT SERVICE	-	90,380.89	-	21,891.47	-	68,489.42
300-CAPITAL EQUIPMENT	175,402.31	-	-	-	-	175,402.31
301-CAPITAL PROJECTS FUND	3,372,993.14	540,825.66	-	2,947,754.04	-	966,064.76
305-RIVERBOAT FOUND CAP PROJ	-	30,373.80	-	-	-	30,373.80
308-INDUSTRIAL DEVELOPMENT	417,305.37	53,069.06	-	26,407.21	-	443,967.22
309-MUNICIPAL BUILDING	397,332.12	4,622.61	-	120,658.85	-	281,295.88
310-WELLNESS PARK	808,285.14	115.08	-	2.00	-	808,398.22
311-SIDEWALK REPAIR & REPLACE	2,701.24	-	-	-	-	2,701.24
312-TREE REMOVAL & REPLACE	38,598.25	-	-	418.24	-	38,180.01
315-RESIDENTIAL DEVELOPMENT	64,966.02	-	-	28,689.03	-	36,276.99
510-MUNICIPAL BAND	3,963.16	-	-	-	-	3,963.16
520-DOG PARK	4,579.10	-	-	-	-	4,579.10
530-TREE COMMITTEE	9,142.34	-	-	737.00	-	8,405.34
540-POLICE FORFEITURE	3,559.72	-	-	-	-	3,559.72
541-K-9 PROGRAM	2,504.42	-	-	210.11	-	2,294.31
545-SAFETY FUND	4,410.50	-	-	-	-	4,410.50
550-PARK GIFT	42,610.20	2,501.28	-	-	-	45,111.48
570-LIBRARY GIFT	349,599.39	16,273.67	-	5,082.00	-	360,791.06
580-CEMETERY GIFT	10,993.00	-	-	105.00	-	10,888.00
600-WATER UTILITY	363,065.09	445,971.68	-	361,446.52	-	447,590.25
601-WATER DEPOSIT FUND	30,055.00	5,850.00	-	7,765.00	-	28,140.00
603-WATER CAPITAL PROJECTS	-	12,266.10	-	14,453.05	-	(2,186.95)
610-SANITARY SEWER	761,156.55	580,644.05	-	361,180.72	-	980,619.88
613-SEWER CAPITAL PROJECTS	-	82,803.00	-	118,559.61	-	(35,756.61)
670-SANITATION	101,916.53	143,122.46	-	150,749.49	-	94,289.50
950-SELF INSURANCE	328,089.11	8,541.87	-	16,874.58	-	319,756.40
951-UNEMPLOYMENT SELF INS	65,833.70	1,964.29	-	3,104.92	-	64,693.07
TOTAL BALANCE	9,878,247.43	3,460,612.64	-	5,866,003.56	-	7,472,856.51

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	241,136.71 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
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(1) Washington State Bank	332,224.36
Outstanding Deposits & Checks/Wages payable	(91,087.65)
	<u>241,136.71</u>

IDEA Committee

Proposal for the Washington City Council
By Washington For Justice
Oct. 20, 2020

Agenda:

- I. The Need for a Diversity Committee (Dan)
- II. Proposal for IDEA Committee: Inclusion, Diversity, Equity & Accountability (Adhali)

1

Who We Are



Dan Henderson

Resident of Washington for over 20 years; owns 3 properties in the town, and wife runs a business on the square. Dan taught high school and college history for nearly 30 years and was a school administrator. He is now a Sr. Account Manager/Consultant for an international non-profit company that supports K-12



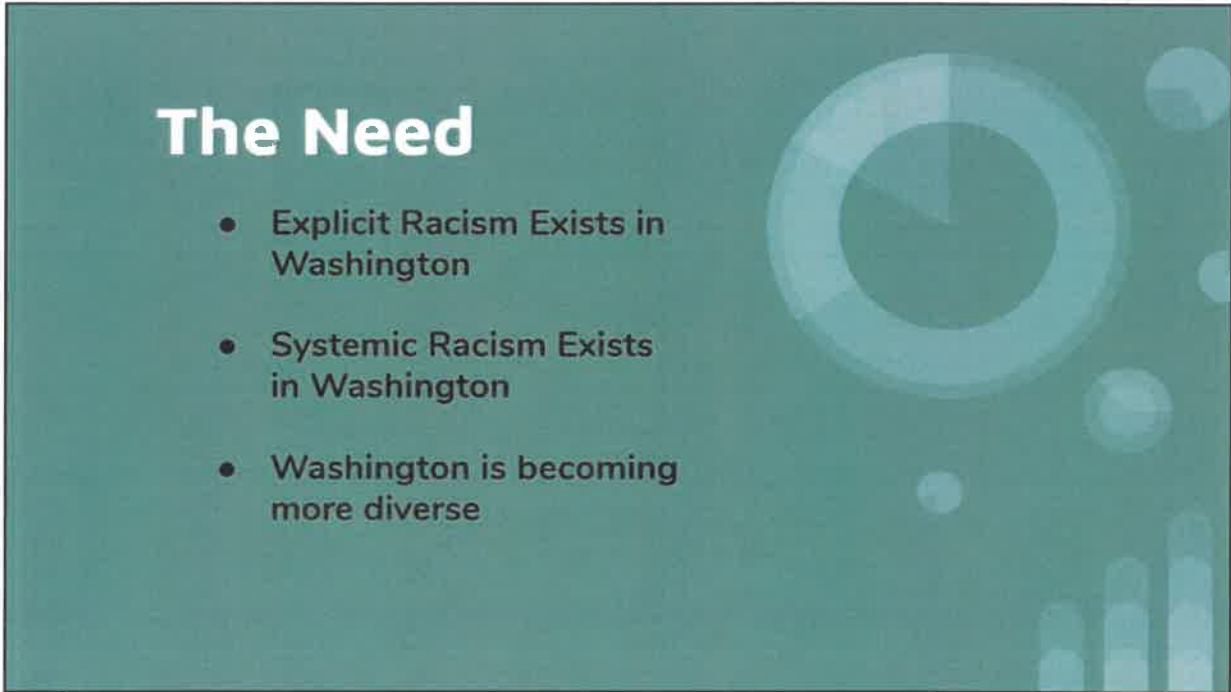
Adhali Larios-Hernandez

Resident of Washington and is a financial advisor and military instructor. Adhali was raised in Washington, graduating from WHS. He holds an MBA and is currently working on a Phd in Business Administration. He served 3 tours of duty for the U.S. military.

2

The Need

- Explicit Racism Exists in Washington
- Systemic Racism Exists in Washington
- Washington is becoming more diverse



3


Why we're here

The Gazette

Wednesday, 5 August 2020

"...a domestic terrorist group."
-4th Ward Councilman Fran

"Gangbangers"
-2nd Ward Councilman Steven




August 20, 2020

Washington, Iowa, grudgingly approves Black Lives Matter speaker at city park

Council members make clear they don't support movement

By Gretchen Teske, Southeast Iowa Union WASHINGTON, Iowa — After a contentious discussion, the Washington City Council approved a Black Lives Matter speaker for Sunday in a city park.



4

Why we're here....

10/1/2020

Iowa racism. Why small-town values are a cauldron that brews bigotry

Des Moines Register

COLUMNISTS | Opinion *This piece expresses the views of its author(s), separate from those of this publication*

Racist acts aren't an aberration: Here is what's wrong with small-town Iowa values

There is an absolute correlation between insisting you live in utopia and demonizing people for pointing out hard realities that it's not.

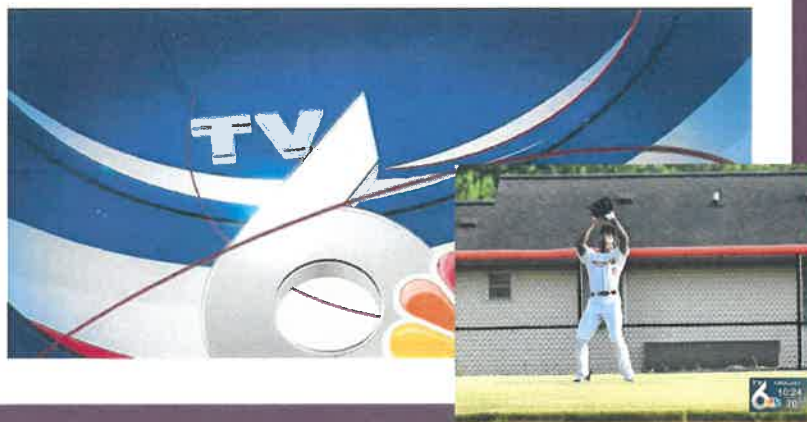
Matthew Grimm Iowa View contributor

Published 2:59 p.m. CT Jul 6, 2020 | Updated 2:18 p.m. CT Jul. 13, 2020

I grew up in a town of 700-ish people in eastern Iowa. This is true, and is also a thing you say to establish your bona fides to talk about something related to Iowa and small towns and do so critically.

5

UPDATE: Investigation Into Racial Slurs Against Jeremiah Chapman Concludes With Questions Left Unanswered



In June, Jeremiah Chapman, a black student, was taunted during a baseball game by racists shouting slurs during the game.

6

THIS.... is
"Anti-Racism"

By [Barry Wernet](#), September 22, 2020 at 10:45 am

Charles City isn't going to sit by idly and wait for action after a racist incident toward a player on its baseball team.

The Iowa school is preparing to leave the Northeast Iowa Conference and start its own conference, [reports the Des Moines Register](#). During a school board meeting Monday night, a task force recommended Charles City leave the NEIC within the next two years.

The decision was prompted ...

After Waverly-Shell Rock fans taunted Charles City outfielder Jeremlah Chapman, who is Black, during a game in June, the school formed a task force of students, coaches, staff members, principals, and alumni per the report.

USA TODAY
HIGH SCHOOL SPORTS



USA TODAY
SPORTS

HOME Scores Recruiting Features Blogs Rankings More



Report: Iowa school taking matters into own hands after racist incident

7

Vani Tschantz: Spoke to the Council on Sept. 15

"I have been followed in stores by clerks. I have been stared down and stalked by a white man wearing confederate attire in Wal-mart and he only backed off when my white husband came to my side. I have been talked down to and treated like I don't matter but my white counterparts are treated with respect. People are not quick to wave and say hi, instead they grab their child or their spouse and keep walking. My husband and I keep a safe code in the event I am pulled over and it turns dangerous or in case I am harassed by the confederate loving white males. I've heard the n-word one too many times. My experience is very mild compared to some."

8

Right Here in Washington County....

"We adopted our beautiful Haitian daughter in 2010, and over the last ten years our experiences have changed our view of the community (Kalona) we have been part of for so many years. Our eyes were open to the experiences of people of color... ..We were repeatedly asked why we wouldn't adopt a person from the United States....experiences our daughter had in school and religious education were heartbreaking to us...two little boys told her that when Trump was elected, he would make a law that she could not marry a white person. She was excluded on the playground and in her religious education classes."

"This past summer we moved to Iowa City, where we experience a richer, more diverse way of living." Sept. 24, 2020 Lori Minor, Iowa City

9

Explicit Racism...

Explicit racism is overt and often intentional, for it is practiced by individuals and institutions that openly embrace racial discrimination and hold prejudicial attitudes toward racially defined groups.

10

Systemic/Institutional Racism...

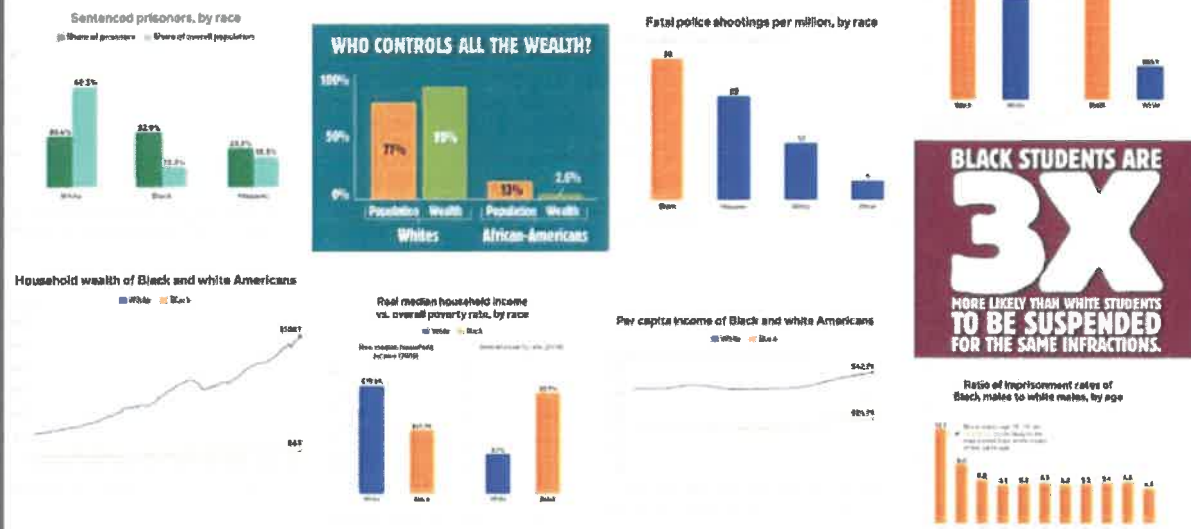
...ways in which institutional policies and practices create different outcomes for different racial groups. The institutional policies may never mention any racial group, but their effect is to create advantages for whites and oppression and disadvantage for people from groups classified as people of color.

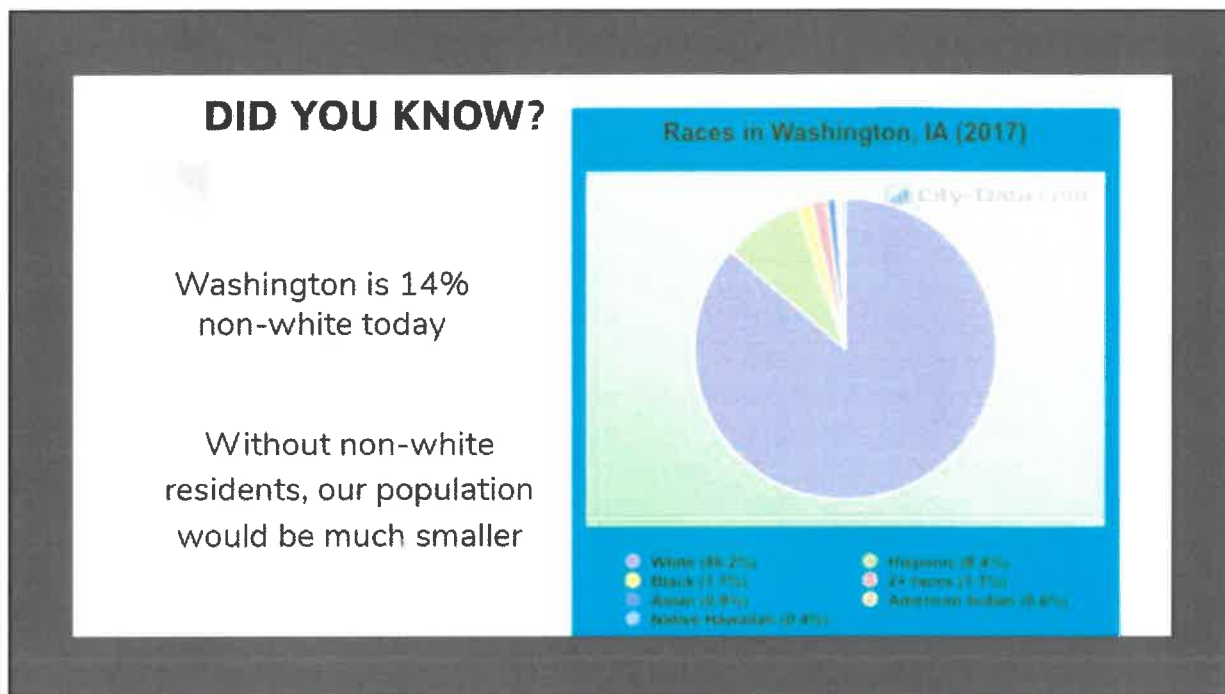
Examples:

Government policies that explicitly restricted the ability of people to get loans to buy or improve their homes in neighborhoods with high concentrations of African Americans (also known as "red-lining").

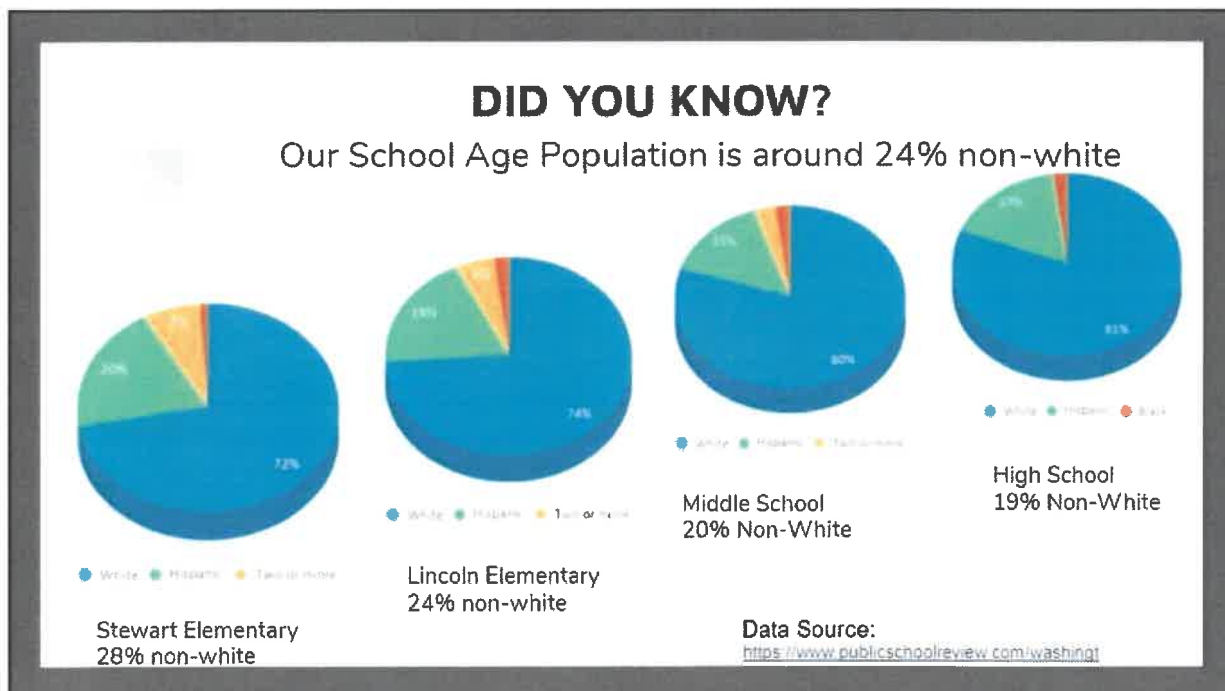
City sanitation department policies that concentrate trash transfer stations and other environmental hazards disproportionately in communities of color.

Systemic Racism is a Reality....





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14

BECAUSE.....

- Racism exists in our community,
- We are becoming more diverse every year,
- We likely have barriers to equity in our policies and practices,
- POC clearly feel threatened, intimidated and are leaving our area....

Therefore, we are asking the City Council to establish a Citizen’s Advisory Committee called the “IDEA Committee.”

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Form an “Inclusion, Diversity, Equity & Accountability Committee”(IDEA) to:

1

Put **actions** behind the words *“We are not racist.”*

2

Show surrounding communities that we welcome diversity and are working to become anti-racist

3

Evaluate our existing policies to identify implicit bias and structural racism and correct it

4

Send the **message** that we are a welcoming community that encourages diversity

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The Benefit

Large companies that are in the top quartile for diversity and inclusion are **35% more profitable** than companies that are less diverse?



More... **Innovative... Creative... Dynamic...**

They draw workers to their companies, not drive them away!



It also works for COMMUNITIES

- ❖ Population Growth
- ❖ Richer multicultural community
- ❖ Business activity
- ❖ Learning opportunities

17

IDEA Committee Proposal

- I. What is the IDEA Committee?
- II. What is the Scope of the Work?
- III. How would this committee function?

18

What Is the IDEA Committee?

- **Inclusion:** the active, intentional, and ongoing efforts to build a culture of belonging for diverse groups within Washington
- **Diversity:** the celebration of differences (e.g. race, socio-economic status, class, gender, sexual orientation, as well as cultural, political, religious, and other affiliations) represented within Washington
- **Equity:** seeks to ensure fair treatment, equality of opportunity, and fairness in access to community resources within Washington
- **Accountability:** formal mechanisms by which inclusion, diversity and equity are achieved for the community of Washington through review, education and advocacy

19

What Would IDEA Do? *“Review-Educate- Advocate”*

- **Review:** City ordinances, practices, and processes from the lens of how they impact non-white people in the community. Provide feedback and recommendations to City Council to ensure decisions account for marginalized viewpoints.
- **Educate:** Create, host, and sponsor events that foster education within the community related to systemic racism. Recognizing education is the first and most important step towards fostering change in minds and communities.
- **Advocate:** Committee can provide a forum for marginalized voices to be heard and have their issues addressed in a non-confrontational, non-violent way.

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DEFINITIONS Related to Racism & Inclusion

Diversity includes all the ways in which people differ, and it encompasses all the different characteristics that make one individual or group different from another. It is all-inclusive and recognizes everyone and every group as part of the diversity that should be valued. A broad definition includes not only race, ethnicity, and gender — the groups that most often come to mind when the term "diversity" is used — but also age, national origin, religion, disability, sexual orientation, socioeconomic status, education, marital status, language, and physical appearance. It also involves different ideas, perspectives, and values.

Inclusion is authentically bringing traditionally excluded individuals and/or groups into processes, activities, and decision/policy making in a way that shares power.

Anti-Racism is defined as the work of actively opposing racism by advocating for changes in political, economic, and social life. Anti-racism tends to be an individualized approach, and set up in opposition to individual racist behaviors and impacts.

An **anti-racist** is someone who is supporting an antiracist policy through their actions or expressing antiracist ideas. This includes the expression or ideas that racial groups are equals and do not need developing, and supporting policies that reduce racial inequity.

In the context of racial equity work, **accountability** refers to the ways in which individuals and communities hold themselves to their goals and actions, and acknowledge the values and groups to which they are responsible. To be accountable, one must be visible, with a transparent agenda and process. Invisibility defies examination; it is, in fact, employed in order to avoid detection and examination. Accountability demands commitment.

Black Lives Matter project is now a member-led global network of more than 40 chapters. Members organize and build local power to intervene in violence inflicted on Black communities by the state and vigilantes. Black Lives Matter is an ideological and political intervention in a world where Black lives are systematically and intentionally targeted for demise. It is an affirmation of Black folks' humanity, our contributions to this society, and our resilience in the face of deadly oppression."

Also known as unconscious or hidden bias, **implicit biases** are negative associations that people unknowingly hold. They are expressed automatically, without conscious awareness. Many studies have indicated that implicit biases affect individuals' attitudes and actions, thus creating real-world implications, even though individuals may not even be aware that those biases exist within themselves. Notably, implicit biases have been shown to trump individuals' stated commitments to equality and fairness, thereby producing behavior that diverges from the explicit attitudes that many people profess.

Institutional racism refers specifically to the ways in which institutional policies and practices create different outcomes for different racial groups. The institutional policies may never mention any racial group, but their effect is to create advantages for whites and oppression and disadvantage for people from groups classified as people of color.

Examples:

Government policies that explicitly restricted the ability of people to get loans to buy or improve their homes in neighborhoods with high concentrations of African Americans (also known as "red-lining").

City sanitation department policies that concentrate trash transfer stations and other environmental hazards disproportionately in communities of color.

DEFINITIONS Related to Racism & Inclusion

Microaggressions are the everyday verbal, nonverbal, and environmental slights, snubs, or insults, whether intentional or unintentional, which communicate hostile, derogatory, or negative messages to target persons based solely upon their marginalized group membership.

Privilege is unearned social power accorded by the formal and informal institutions of society to ALL members of a dominant group (e.g. white privilege, male privilege, etc.). Privilege is usually invisible to those who have it because we're taught not to see it, but nevertheless it puts them at an advantage over those who do not have it.

Racial equity is the condition that would be achieved if one's racial identity no longer predicted, in a statistical sense, how one fares. When we use the term, we are thinking about racial equity as one part of racial justice, and thus we also include work to address root causes of inequities not just their manifestation. This includes elimination of policies, practices, attitudes and cultural messages that reinforce differential outcomes by race or fail to eliminate them.

Racial Justice is the systematic fair treatment of people of all races, resulting in equitable opportunities and outcomes for all. Racial justice—or racial equity—goes beyond “anti-racism.” It is not just the absence of discrimination and inequities, but also the presence of deliberate systems and supports to achieve and sustain racial equity through proactive and preventative measures. Racial Justice [is defined] as the proactive reinforcement of policies, practices, attitudes and actions that produce equitable power, access, opportunities, treatment, impacts and outcomes for all.

Racism is different from racial prejudice, hatred, or discrimination. Racism involves one group having the power to carry out systematic discrimination through the institutional policies and practices of the society and by shaping the cultural beliefs and values that support those racist policies and practices.

Structural White Privilege: A system of white domination that creates and maintains belief systems that make current racial advantages and disadvantages seem normal. The system includes powerful incentives for maintaining white privilege and its consequences, and powerful negative consequences for trying to interrupt white privilege or reduce its consequences in meaningful ways. The system includes internal and external manifestations at the individual, interpersonal, cultural and institutional levels.

A **racist policy** is any measure that produces or sustains racial inequity between or among racial groups. Policies are written and unwritten laws, rules, procedures, processes, regulations and guidelines that govern people. There is no such thing as a nonracist or race-neutral policy. Every policy in every institution in every community in every nation is producing or sustaining either racial inequity or equity between racial groups. Racist policies are also expressed through other terms such as “structural racism” or “systemic racism”. Racism itself is institutional, structural, and systemic.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Public Bid Announcement
Demolition of Structures for the City of Washington

The City of Washington, Iowa, is requesting public proposals for demolition of a house located at 534 South Marion Avenue.

The building is expected to be cleared for demolition contractor mobilization no later than October 21, 2020 following City Council approval. The selected demolition contractor must agree to final completion by December 18, 2020.

Bid packets containing information regarding the conditions for the demolition contract are available at City Hall, located at 215 East Washington Street. Any firm submitting a proposal must agree in writing to meet the conditions set by the City of Washington. Sealed proposals are due on or before 9 o'clock A.M. on the 19th day of October, 2020, in the office of the City Clerk, City Hall, 215 East Washington Street, Washington, Iowa. Proposals will be opened immediately following the deadline. Any interested contractors are advised to contact the Washington Fire Department for additional details at 653-2239.

The Washington City Council will hold a public hearing and act on proposals for the demolition on Tuesday, October 20, 2020 at 6 o'clock P.M. in the Fire Department Training Room, 215 Washington Street. At that time, the City Council may accept the proposals and award the sale to the contractor whose application is the most advantageous to the citizens of the City. The City Council may reject any and all proposals in its sole discretion. The City may waive any discrepancies or technicalities associated with said proposal.

Published by order of the City Council of Washington, Iowa
Illa Earnest, City Clerk

Demolition Guidelines

By making a proposal, the contractor represents that it has examined the properties in question. Additional questions may be directed to the Washington Fire Department at 653-2239.

The Washington Fire Department will assist in wetting down the structures as demolition proceeds to reduce dust. The contractor will be responsible for hauling all debris to the SEMCO landfill or a City-approved off-site location using the guidelines propagated by the Iowa DNR for controlled burns of demolished buildings.

This is a unit price, lump-sum contract, and all proposals are on a "not-to-exceed" basis. Change orders must be approved by the City Administrator in writing before the work is performed. No work shall be commenced until a start time and date is coordinated with the Washington Fire Department.

The contractor will be responsible for complete removal of the structures on the site, including removal of foundations and leveling of the site. All backfill shall be clay, properly compacted to support new construction in the future, to be verified by a qualified geotechnical engineer under separate contract with the City. The City will arrange for disconnection of all utilities prior to demolition proceeding. The contractor will have sole salvage rights to any items of value remaining on the site as of the bid award date.

The contractor must carry and be able to provide proof of the following insurances:

- 1) Workman's compensation insurance;
- 2) Public liability and property damage insurance not less than \$1 million per occurrence or \$2 million aggregate; and
- 3) Automobile liability insurance on all vehicles used on the project, not less than \$500,000 per occurrence or \$1 million aggregate.

Bid for Demolition of City-Owned Property

Demolition of 534 South Marion Avenue

My bid: _____

____ I acknowledge and agree to all of the requirements detailed in the Public Bid Announcement.

____ I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.

____ I acknowledge and agree that the City of Washington has the right to reject any and all proposals.

Contractor Information:

Contractor Name: _____

Address: _____

Contact Phone: _____

Signature: _____ Date: _____

Signed By/Title: _____

Please seal your bid in an envelope and submit to Washington City Hall at 215 East Washington Street by October 19, 2020 at 9 AM.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

October 19, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Demo of 534 S. Marion

We received two bids, and recommend the low bid of \$6,800 to DeLong Construction.

You will note that the resolution also authorizes the submission of an application to the Iowa DNR for an off-site training burn of the debris removed from the site. If this application were to be denied, the City would be responsible for directly paying landfill tipping fees to SEMCO, based on scale tickets that DeLong would present to the City.

RESOLUTION NO. _____

**A RESOLUTION MAKING AWARD OF DEMOLITION CONTRACT &
AUTHORIZING A TRAINING BURN APPLICATION**

WHEREAS, the project known as "Demolition of House at 534 S. Marion" has been designed and publicized for competitive quotations, and quotations were received on October 19, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the following competitive quotation for certain public improvements described in general as "Demolition of House at 534 S. Marion" be and is hereby accepted, the same being the lowest responsible quotation received for said work, as follows:

Contractor: DeLong Construction, Inc.

Amount of Bid: \$6,800.00

Section 2. The Council hereby authorizes submission of an application to the Iowa Department of Natural Resources from the Washington Fire Department for an off-site training burn for the materials removed from the site as part of this project.

Section 3. That said award is subject to obtaining DNR permission to haul the material to an approved site and to conduct a training burn at that site. Should that permission be denied, the City shall be responsible for the direct payment of SEMCO Landfill tipping fees.

PASSED AND APPROVED, this 20th day of October, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

Bid for Demolition of City-Owned Property

Demolition of 534 South Marion Avenue

My bid: \$ 6,800.00

I acknowledge and agree to all of the requirements detailed in the Public Bid Announcement.

I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.

I acknowledge and agree that the City of Washington has the right to reject any and all proposals.

Contractor Information:

Contractor Name: DeLong Construction, Inc

Address: PO Box 488, Washington, IA

Contact Phone: 319-461-3796

Signature: [Signature] Date: 10-19-20

Signed By/Title: Brendan DeLong, Project Manager

Please seal your bid in an envelope and submit to Washington City Hall at 215 East Washington Street by October 19, 2020 at 9 AM.

Bid for Demolition of City-Owned Property**Demolition of 534 South Marion Avenue**My bid: \$16,400

X I acknowledge and agree to all of the requirements detailed in the Public Bid Announcement.

X I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.

X I acknowledge and agree that the City of Washington has the right to reject any and all proposals.

Contractor Information:Contractor Name: Cornerstone Excavating, Inc.Address: P. O. Box 928, Washington, IA 52353Contact Phone: 319-653-3957Signature:  Date: 10/19/20Signed By/Title: BJ Miller, Owner

Please seal your bid in an envelope and submit to Washington City Hall at 215 East Washington Street by October 19, 2020 at 9 AM.

City of Washington

Elm Grove & Woodlawn Cemetery

Elm Grove & Woodlawn Cemetery would like to request City Council's consideration for purchase of a (used) dump truck with snow removal equipment for the Cemetery department. This purchase will be used in daily cemetery operations, by replacing our 1998 GMC 7500. It will also be used to plow the Washington Airport, and help with snow removal in the city as needed. This purchase was budgeted for in account # 001-6-4050-6723, and is under the budgeted amount of \$50,000. We will be selling our GMC on Public Surplus, due to dealer not wanting our trade in, as soon as we have this truck in our possession, if council approves this purchase. I would expect us to get \$3,000 - \$8,000 back from selling our GMC.

I looked at dump trucks in Des Moines (Vander Haag's, Sam's Riverside, O'Halloran International), Davenport (Thompson International), Dubuque (Truck Country), Cedar Rapids (Truck Country, Thompson International), and La Crosse, Wisconsin (DeBauche International).

The dump truck that I am recommending that we purchase is from DeBauche Truck & Diesel in La Crosse, Wisconsin. It is a 2009 International 7400 with all snow removal equipment included. It has a front plow, passenger side wing plow, stainless steel dump box (which will not rust and rot), diesel engine, Allison automatic transmission, air brakes, live hydraulics and stainless steel salt spreader. It was previously owned by the City of Washington, Wisconsin, and was traded in on a new dump truck this summer. This truck would be very similar to M/C's last new dump truck the city got in 2009. The vehicle is in good condition overall, it has some surface rust, but mechanically checks in very good condition. It seems to be a well taken care of truck by previous owner.

DeBauche Truck & Diesel:	2009 International 7400	\$49,900.00
O'Halloran International:	2005 International 4300	\$55,000.00
O'Halloran International:	2007 International 4300	\$55,000.00
DeBauche Truck & Diesel:	2010 International 7500	\$59,900.00

I have also included print outs of some of the other trucks that I looked at. I did not include trucks that I looked at and are already sold. If you have any questions or concerns, please feel free to contact me. I will be happy to answer any questions that you may have. Thank you for your consideration.

Sincerely,

Nicholas Duvall

Cemetery Sexton

Elm Grove & Woodlawn Cemetery

319-653-3927 Office

319-461-1490 Cell

nduvall@washingtونيowa.gov



DEBAUCHE IDEALEASE TRUCK & DIESEL

535 Fanta Reed Place ♦ La Crosse, WI 54603
Phone (608) 781-8840 ♦ www.debauchetruck.com ♦ Fax (608) 781-8860

RE: Proposal 10-07-2020 2009 International 7400

City of Washington IA.

Total Sale Price: \$49,900.00
Inventory Stock Unit 3478 2009 International with
123,950 miles. Complete unit includes plow equipment including
a front plow mid-mount wing, and sander.
The unit is sold as is with no warranty.

* Dealer will hold until Board approval scheduled 10/20/2020

Net Price: \$49,900.00

Approved by Seller:

Sales Person 10.14.2020
Official Title and Date

[Signature]
Authorized Signature

Accepted by Purchaser:

City of Washington, IA
Firm or Business Name
[Signature] 10/14/2020
Authorized Signature and Date

This proposal is not binding upon the seller without
Seller's Authorized Signature

Cemetery Superintendent
Official Title and Date

Please feel free to contact me regarding this proposal. Should your interests or needs change, I am confident you will be pleased with the quality and service of this used vehicle. This quotation is good through October 31, 2020.

Expected Delivery: Immediate

Dan Schwabenbauer 10-07-2020



DEBAUCHE IDEALEASE TRUCK & DIESEL

535 Fanta Reed Place ♦ La Crosse, WI 54603
Phone (608) 781-8840 ♦ www.debauchetruck.com ♦ Fax (608) 781-8860

USED 2009 INTERNATIONAL 7400



International Maxxforce 310HP

Stock Number: 3478

VIN: 1HTWDAZR69J196221

Mileage: 123,908

Suspension: Spring Ride

Transmission: Automatic 6-Speed

Number of Rear Axles: Single

Wheels: Painted Steel

Gross Vehicle Weight: 39,000 lbs.

Front Axle Weight: 16,000 lbs.

Rear Axle Weight: 23,000 lbs.

Wheel Base: 160"

Ratio: 6.14



*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

October 15, 2020

To: Mayor and City Council
Cc: Illa Earnest, City Clerk; Kevin Olson, City Attorney

From: Brent Hinson
City Administrator

Re: Purchase of Robertson Land

Dear Mayor and Council:

As discussed in closed session last time, we are bringing you an agreement to purchase the 7.90-acre Robertson "Boot Hill Ranch" property for \$8,000/acre, or \$63,200.

As we discussed last time, the key reason to consider purchasing the property is that it offers the potential for future extension of West Van Buren out to Highway 1 (this would require negotiations with at least one additional property owner and 3,000' of paving to achieve). This property was integral in plans for the development of the southwest side envisioned in the 2012 Comprehensive Plan, so this is an important long-term strategic purchase. It offers minimal residential development potential, but some potential additional benefits for future trail extensions and park land due to its location, topography, and abundance of underground utilities.

I recommend using the farm proceeds from the WWTP/Business Park area to pay for this purchase. We currently have \$110,000 in this bank account from net farm proceeds over the years.

RESOLUTION NO. _____

**A RESOLUTION APPROVING OFFER TO
BUY REAL ESTATE AND ACCEPTANCE**

WHEREAS, the 7.90-acre property at West Van Buren Street and South Avenue D, owned by the estate of Robert L. Robertson, is of interest to the City due to the potential future extension of West Van Buren Street and other factors; and

WHEREAS, following City Council direction, the City Administrator has conducted such negotiations to acquire the property, and reached an accepted offer with the property owner.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby approves the attached real estate purchase documents and specifically the purchase price of \$63,200 plus appropriate real estate closing costs.

Section 2. The Mayor is hereby directed to execute all documentation necessary to complete this transaction.

Section 3. If required by the Washington County, the Seller shall be responsible for obtaining a property survey at its sole expense.

Section 4. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 20th day of October, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk



AGENCY/POLICY DISCLOSURE AND ACKNOWLEDGEMENT

REQUIRED TO BE PROVIDED TO EACH PARTY IN A TRANSACTION

(Should be presented at earliest possible convenience - must be signed by Seller or Buyer prior to making or reviewing an Offer)



When you enter into a discussion with a Brokerage (and their affiliated real estate licensees) regarding a real estate transaction, you should understand how the Brokerage is representing each party in the transaction. More importantly, you should understand how that agency relationship impacts on your relationship with the licensee. **The term "Broker" or "Brokerage" shall hereinafter refer to: (Brokerage/firm) Elliott Realty Group, and Brokerage's affiliated licensees (brokers and salespersons). The term "Owner" and/or "Seller" shall hereinafter refer to seller, landlord or optionor. The term "Buyer" shall hereinafter refer to buyer, tenant or optionee. A "Client" is a party to a transaction who has an agency agreement with a broker for brokerage services. A "Customer" means a consumer who is not being represented by a licensee but for whom the licensee may perform ministerial acts.**

A. TYPES OF AGENCY REPRESENTATION AND THE POLICY BROKERAGE MAY ELECT UNDER EACH.

Prior to Buyer or Owner giving confidential information they should understand a variety of representation options exist in real estate transactions. Below is a list of representation options available and the policy Brokerage may elect in regard to each. Brokerage will provide a separate Agreement establishing which agency relationship is offered to Buyer or Owner.

Brokerage has "checked" the appropriate box(es) for the policy that applies to Brokerage:

1. SINGLE SELLER AGENCY. Single Seller Agency exists when Brokerage and Owner enter into a real estate "Exclusive Listing Agreement" and the property is sold to a "Customer" or by a different real estate company. Brokerage and Broker's affiliated licensees' policy is to represent the Owner as a "Client" in this case. **In Single Seller Agency, Broker does not also represent the Buyer in the transaction.**

2. SINGLE BUYER AGENCY. Single Buyer Agency exists when Brokerage and Buyer enter into a "Buyer Agency Agreement" and Brokerage or an affiliated licensee assist Buyer in writing an offer to purchase property and the property is listed with a different real estate company or offered by owner. Brokerage and Broker's affiliated licensees' policy is to represent Buyer as a "Client" in this case. In this type of agency representation Broker may receive compensation for the transaction from the listing real estate company pursuant to a cooperation agreement between the two companies.

In Single Buyer Agency, Broker does not also represent the Owner in the transaction.

3. APPOINTED AGENCY.

- a. **Appointed Seller Agency** exists when Brokerage appoints an affiliated licensee, the listing agent, to act on Owner's (Client's) behalf to the exclusion of all other affiliated licensees of Brokerage.
- b. **Appointed Buyer Agency** exists when Brokerage appoints an affiliated licensee, the selling agent, to act on Buyer's (Client's) behalf to the exclusion of all other affiliated licensees of Brokerage.
- c. **In the event an Appointed Licensee personally represents both Owner and Buyer in the same transaction, that Appointed Agency is considered to be a Consensual Dual Agency (see 4. below).**

4. CONSENSUAL DUAL AGENCY.

- a. When Brokerage (or an Appointed Seller or Buyer Agent, as defined in 3a. and 3b. above) both lists and sells the property, it is the policy of Brokerage and Brokerage's affiliated salespersons to represent both Owner and Buyer as a Consensual Dual Agency. Under this circumstance, before signing an offer to buy or accepting an offer to buy, please see the "Dual Agency Consent Agreement" for detailed information as to the duties of Brokerage to both Owner and Buyer, as well as procedures to be followed.
- b. When Brokerage and Buyer enter into a "Buyer Agency Agreement", whether exclusive or non-exclusive, and Brokerage or an affiliated salesperson assist Buyer in writing an offer to purchase property and the property is also listed with Brokerage, it is the policy of Brokerage to represent both the Owner and Buyer as a Consensual Dual Agency. Under this circumstance, before signing an offer to buy or accepting an offer to buy, please see the "Dual Agency Consent Agreement" for detailed information as to the duties of Brokerage to both Owner and Buyer, as well as procedures to be followed.
- c. Representing more than one party to a transaction can create a conflict of interest since both "Clients" may rely on the Licensee's advice. **Buyer and Owner are not required to consent to dual agency.**

5. SELF REPRESENTATION. If not already in a written Agency Relationship with a brokerage, a person(s), partnership, or company (buying or selling) may represent themselves in a transaction. If a Buyer or Owner elect to represent themselves in a transaction, it is the policy of Brokerage to treat that Buyer or Owner as a "Customer" and not as a "Client". "Clients" are responsible for commission which may be owed as to the terms and conditions of previously agreed contracts. If representing themselves, a Self Representation Agency Confirmation and Acknowledgement shall be completed

Sections "B." through "E.", continued on page 2.

Serial#: 051080-800160-2696709

Prepared by: Charla Howard | Elliott Realty Group LLC | charlahoward@hotmail.com |



B. COOPERATIVE BROKERAGE ARRANGEMENTS. Owner agrees that Brokerage may cooperate with and compensate other Brokerages, that Brokerage may utilize its own independent business judgment to determine which brokerages it will cooperate with and the amount of compensation (if any or differing amounts) it will offer differing Brokerages. Broker will disclose to Owner any policy which would limit participation of any other brokerage. On this transaction Brokerage may offer compensation to other Brokerages of up to (\$ _____) or (_____ 2% percent of gross sale price) or (_____ 50% percent of gross commission received). If a referral fee is to be paid, a Referral Disclosure will be provided. (Total commission 4%)

C. DUTIES OF A REAL ESTATE LICENSEE TO ALL PARTIES TO THE TRANSACTION.

In providing brokerage services to all parties to a transaction, "Client" and "Customer" alike, a licensee (the Brokerage and its broker associates and salespersons), regardless of the type of agency representation agreed to, shall do all of the following:

1. Provide brokerage services to all parties to the transaction honestly and in good faith.
2. Diligently exercise reasonable skill and care in providing brokerage services to all parties.
3. Disclose to each party all **material adverse facts** (i.e. significant defects or negative circumstances) that the licensee knows except:
 - a. Material adverse facts known by the party.
 - b. Material adverse facts the party could discover through a reasonably diligent inspection and which would be discovered by a reasonably prudent person under like or similar circumstances.
 - c. Material adverse facts the disclosure of which is prohibited by law.
 - d. Material adverse facts that are known to a person who conducts an inspection on behalf of the party.
4. Account for all property coming into the possession of a licensee that belongs to any party within a reasonable time of receiving the property.

D. DUTIES OF A REAL ESTATE LICENSEE TO A CLIENT.

A licensee providing brokerage services to a client, regardless of the type of agency representation agreed to, shall do all of the following:

1. Place the client's interests ahead of the interests of any other party, unless loyalty to a client violates the licensee's duties under provisions of the Iowa Code (such as with Appointed Agency or Consensual Dual Agency) or any other applicable law.
2. Disclose to the client all information known by the licensee that is material to the transaction and that is not known by the client or could not be discovered by the client through a reasonably diligent inspection.
3. Fulfill any obligation that is within the scope of this Agency Disclosure, except those obligations that are inconsistent with other duties that the licensee has under the Real Estate Brokers and Salespersons provisions of the Iowa Code or any other law.
4. Keep their client(s) confidential information confidential unless they have written permission to reveal.
5. Disclose to a client any financial interests the licensee or the brokerage has in any company or business entity to which the licensee or brokerage refers a client for any service or product related to the transaction. The client is not obligated to use any such recommended company, and may select a different company. **NOTE: Broker/ Licensee (check applicable) has a financial interest in or an affiliate relationship with the following companies or business entities:**

Chairperson - Washington County Board of Review

E. DESCRIPTION OF BROKER'S SERVICES.

Broker may do the following for Sellers and Buyers: (1) Assist Buyer with financing qualification guidelines; (2) Provide helpful information about the property and area; (3) Respond accurately to questions about the property; (4) Disclose all material facts about the property that are known to Broker; (5) Disclose financial qualifications of the Buyer to the Owner; (6) Explain real estate terms and procedures; (7) Explain to Owner and Buyer the benefits of having the property inspected; (8) Explain closing costs and procedures; (9) Help the Owner and Buyer compare financing alternatives; (10) Provide information about comparable properties so Owner and Buyer may make an informed decision on what price to accept and/or offer; (11) Assist with all standard forms, including those that include the necessary protection and disclosures for the Owner and Buyer; and, (12) Work diligently to facilitate the sale and closing. (13) Keep their client(s) confidential information confidential unless they have written permission to reveal. The preceding list of services is not intended to be all inclusive, nor will all services listed be necessary in every case. Licensees are not required to answer questions outside of the scope of their real estate license.

NOTE: Broker neither offers subagency to, nor accepts subagency from, other brokerage companies.

F. GUIDELINES FOR OWNER AND BUYER.

If you are the "Customer" in the transaction, you are advised not to disclose your negotiating position about such things as whether you as Owner would take less than the asking price, or you as Buyer are willing to pay more than the price you offer. Except for information required to be disclosed, if you as either a "Client" or a "Customer", have reason to believe any confidential information, such as your financial status, motivation to sell or buy as well as other personal information will adversely affect your negotiating position, this should not be disclosed to anyone. **Each party to the transaction has the responsibility to protect their own interests.**



DUAL AGENCY POTENTIAL/CONSENT AGREEMENT

(For in-house showings/sales when both parties are, or potentially are, "clients")



This Agreement is to be signed and confirmed by Buyer before signing Offer For Real Estate and confirmed by Seller before reviewing Offer For Real Estate when both parties are treated as "clients." A "client" means a party to a transaction who has an agency agreement with a broker for brokerage services. A "customer" means a consumer who is not being represented by a licensee but for whom the licensee may perform ministerial acts.

A. AGREEMENT BETWEEN (Brokerage/firm) Elliott Realty Group, hereinafter called "Broker," and Owner(s) (print name per title) Robert L Robertson Estate, and/or Buyer(s) City of Washington, Iowa

The terms "Owner" and/or "Seller" shall hereinafter refer to seller, landlord or optionor. The term "Buyer" shall hereinafter refer to buyer, tenant or optionee. The term "Broker" shall also refer to Broker's affiliated licensees (brokers and salespersons).

B. RECITALS AND GENERAL CONDITIONS.

1. **IF BROKER REPRESENTS OWNER.** When a broker enters into an agreement to represent an owner (client), the broker and all licensees associated with that broker represent the owner, except when "Appointed Agency" is broker policy. An agent for an owner owes the owner the duties of loyalty, obedience, disclosure, confidentiality, reasonable care and diligence, and full accounting.
2. **IF BROKER REPRESENTS BUYER.** When a broker enters into an agreement to represent a buyer (client), the broker and all licensees associated with that broker represent the buyer, except when "Appointed Agency" is broker policy. An agent for a buyer owes the buyer the duties of loyalty, obedience, disclosure, confidentiality, reasonable care and diligence, and full accounting.
3. **IF BROKER REPRESENTS BOTH OWNER AND BUYER DUAL AGENCY EXISTS.** A real estate broker acting directly or through a salesperson can legally be the agent of both the owner and the buyer, but only with the knowledge and written consent of both parties. If a buyer represented by a broker wants detailed information about, or to see, a property of an owner who is also being represented by the same broker, the broker shall make every reasonable effort to remain impartial to both parties. In these circumstances, Broker immediately becomes a dual agent. Owner and Buyer acknowledge that, prior to such circumstances, Broker either acted as representative of the Owner or of the Buyer. In those separate roles, Broker may have obtained information, which, if disclosed, could harm the bargaining position of the party providing such information to Broker. **Provisions that govern the actions of Broker acting as a dual agent:**
 - a. Broker shall not knowingly say or do anything which might place one party at a disadvantage, disclose confidential information or personal confidences of one party to the other party, including motivation to sell/buy, negotiating strategy, or any other information a party specifically instructs Broker in writing not to disclose, unless such disclosure is required by law.
 - b. Broker shall not, without prior express written consent of Owner, disclose to Buyer that Owner might accept a price less than the listing price, or accept terms less favorable to Owner than is indicated in the listing agreement nor shall Broker, without the prior express written consent of Buyer disclose to Owner that Buyer may be willing to pay a higher price, or accept terms less favorable to Buyer than those indicated in Buyers last written offer.
 - c. Broker will endeavor to be impartial between the parties and shall not represent the interests of either Owner or Buyer to the detriment of the other party. Broker is obligated to inform each party of facts Broker knows which likely could affect the party's decision to permit Broker to represent both Owner and Buyer.
Owner/Seller and Buyer are not required to consent to dual agency.
4. **DESCRIPTION OF BROKER'S SERVICES.** Broker may do the following for Owners and Buyers when acting as a Dual Agent: (1) Treat the Owner and Buyer fairly and honestly; (2) Provide helpful information about the property and area; (3) Respond accurately to questions about the property; (4) Disclose all material facts about the property known to Broker; (5) Explain real estate terms and procedures; (6) Explain to the Owner and Buyer the benefits of having the property inspected; (7) Explain closing costs and procedures; (8) Help Owner and Buyer compare financing alternatives; (9) Provide information about comparable properties so Owner and Buyer may make an informed decision on what price to accept and/or offer; (10) Assist with the standard forms that include the necessary protection and disclosures for the Owner and Buyer; (11) Work diligently to facilitate the sale; and, (12) Receive notices for Owners and Buyers. (13) Keep their client(s) confidential information confidential unless they have written permission to reveal. The preceding list of services is not intended to be all-inclusive, nor will all services listed be necessary in every case. Licensees are not required to answer questions outside the scope of their real estate license. **In providing said services, Broker shall do all of the following:**



RESIDENTIAL LOTS/VACANT LAND PURCHASE AGREEMENT

This form approved by the Iowa City Area Association of REALTORS®

Date of Agreement October 14, 2020

TO Katy Green, Kim Robertson, Nancy Detweiler, Sara Hauer

The Robert L Robertson Estate family members (SELLERS:)

1. REAL ESTATE DESCRIPTION. The undersigned BUYERS hereby offer to buy real estate in Washington County, Iowa, locally known as: 2 parcels #11-20-104-001 and #11-19-226-004 AND FOLLOWING THE LEGAL DESCRIPTION CONTAINED IN THE TITLE DOCUMENT BY WHICH SELLERS RECEIVED TITLE TO THE PROPERTY, SUBJECT TO APPROVAL OF BUYERS' ATTORNEY, or described as follows: Parcel 11-20-104-001(2.04 acres) and Parcel 11-19-226-004 (5.86 acres). Exact legal description to be taken from updated abstract(s).

with any easements and appurtenant servient estates.

2. PURCHASE PRICE. The Purchase Price shall be \$ 63,200.00 (Sixty-three thousand two hundred dollars and zero cents.) and the method of payment shall be as follows: \$ 3,160.00

with this offer to be deposited upon acceptance of this offer, in the trust account of Elliott Realty Group Trust Account to be delivered to the SELLERS upon performance of SELLERS' obligations and satisfaction of BUYERS' contingencies, if any, and the balance of the purchase price as designated below.

Select: (A) (B) and/or (C) or (D)

A. NEW MORTGAGE.

This agreement is contingent upon the BUYERS obtaining a written commitment for a first real estate mortgage for % of the purchase price with interest on the promissory note secured thereby of not more than % amortized over a term of not less than years, with a balloon due date of not less than years. BUYERS agree to pay no more than % for loan origination fees and points, and to pay in addition all other customary loan costs. BUYERS agree upon acceptance of this offer to immediately make application for such mortgage with a commercial mortgage lender and to exercise good faith efforts to obtain a mortgage commitment as above provided. Upon receiving written loan commitment, (supported by the lender's required appraisal), BUYERS shall release this contingency in writing. If BUYERS have not obtained a written mortgage loan commitment containing the above terms, or terms acceptable to BUYERS on or before the day of either SELLERS or BUYERS may declare this agreement null and void and all payments made hereunder shall be returned. BUYERS shall pay the balance of the purchase price at the time of the closing by combination of BUYERS' personal funds and the net mortgage proceeds.

B. CASH: BUYERS will pay the balance of the purchase price in cash at the time of closing. This agreement is not contingent upon BUYERS obtaining such funds.

C. OTHER FINANCING TERMS:

D. If a Mortgage Assumption, Installment contract Assumption, or Installment contract Sale, see attached addendum.

3. POSSESSION. If BUYERS timely perform all obligations, possession for the Real Estate shall be delivered to BUYERS on December 1, 2020 with any adjustments of rent, taxes, interest, and other applicable matters to be made as of the date of transfer of possession. Closing of the transaction shall occur after approval of title and all personal property and equipment is removed from the premises by the SELLERS. Possession shall not be delivered to the BUYERS until completion of the closing, which shall mean delivery to the BUYERS of all title transfer documents and receipt of the purchase price funds then due from BUYERS. If by mutual agreement the parties select a different possession or closing date, they shall execute a separate agreement setting forth the terms thereof.

4. REAL ESTATE TAXES. SELLERS shall pay all real estate taxes which are due and payable, as of the date of possession, and constitute a lien against the above described Real Estate and any unpaid real estate taxes for any prior years. Except for the tax proration hereinafter set forth, BUYERS shall pay all subsequent real estate taxes. SELLERS shall also pay a prorated share, based on the date of possession, of the real estate taxes for the fiscal year ending June 30, 19, and payable in the fiscal year commencing July 1, 20, based upon one of the following formulas: Select (A) or (B)

A. Net taxes payable in the current fiscal year in which possession is given to BUYERS.

B. An amount calculated based upon the assessed valuation, legislative tax rollback, and real estate tax exemptions that will actually be applicable to and used for the calculation of taxes payable in the fiscal year commencing July 1, . If, at the time of closing, the tax rate is not certified, then the most current, certified tax rate shall be used.

5. SPECIAL ASSESSMENTS. Select: (A) or (B)

A. SELLERS shall pay all special assessments which are a lien on the Real Estate as of the date of closing.

B. SELLERS shall pay all installments of special assessments which are a lien on the Real Estate and, if not paid, would become delinquent during the calendar year this offer is accepted, and all prior installments thereof. All other special assessments shall be paid by BUYERS.

6. DEED. Upon payment of the purchase price, SELLERS shall convey the Real Estate to BUYERS or their assignees, by General Warranty Deed, free and clear of all liens, restrictions, and encumbrances. Any general warranties of title shall extend only to the time of acceptance of this offer, with special warranties as to acts of SELLERS continuing up to time of delivery of the deed.

7. TIME IS OF THE ESSENCE. Time is of the essence in this contract.

Buyers' Initials Sellers' Initials

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

October 15, 2020

To: Mayor and City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson 
City Administrator

Re: Airport Commission Residency

As discussed at the workshop at the last meeting, Washington's ordinance for the Airport Commission requires all 5 members to live in town, while Iowa Code 330.20 allows up to two members of an airport commission to live outside of the city limits. With the resignation of long-time board member Mike Roe and the need to fill his seat, we are asking you to review this issue to potentially broaden the pool of available applicants.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 26.01 "AIRPORT COMMISSION"

WHEREAS, the current Washington Code of Ordinances, Section 26.01 requires that all five members of the Airport Commission be residents of the City of Washington; and

WHEREAS, in order to recruit additional qualified candidates for current and future vacancies, the City Council deems it prudent to amend Section 26.01 to match the requirement in Iowa Code Section 330.20, allowing up to two members of the five-member body to be individuals residing outside the city limits.

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Phrase.** Section 26.01, "Airport Commission", is hereby repealed.

SECTION 2. **Add Phrase.** A new Section 26.01, "Airport Commission", is hereby adopted as follows:

"26.01 AIRPORT COMMISSION. There shall be an airport commission consisting of five (5) members. At least three (3) of the members shall be resident voters of the City."

SECTION 3. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2020.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2020.

City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTERS 15 & 17 CONCERNING MAYOR AND COUNCIL COMPENSATION

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Section.** Section 15.04, "Compensation", is hereby repealed.

SECTION 2. **Add Section.** A new Section 15.04, "Compensation", is adopted as follows:

"15.04 COMPENSATION.

The salary of the Mayor is eighteen thousand dollars (\$18,000) per year, payable biweekly."

SECTION 4. **Delete Section.** Section 17.06, "Compensation", is hereby repealed.

SECTION 5. **Add Section.** A new Section 17.06, "Compensation", is adopted as follows:

"17.06 COMPENSATION.

The salary of each Council member is seventy-five dollars (\$75.00) for each official meeting of the Council attended and forty dollars (\$40.00) for each board, commission, or committee meeting attended as an official representative of the Council. It shall be the duty of each Council member to document each meeting attended under the latter provision and to periodically provide this documentation to the Finance Director for payroll purposes. All said compensation shall be paid semiannually."

SECTION 6. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 7. **Effective Date.** Under Iowa Code 372.13(8), this Ordinance shall be in effect January 1, 2022, after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2020.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: October 6, 2020
Approved on Second Reading: _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 2020.

City Clerk

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 65.02
“STOP REQUIRED”**

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Add Phrase.** Section 65.02, “Stop Required”, New Paragraph 259 “North Avenue D and West Seventh Street (northbound stop).”

SECTION 2. **Add Phrase.** Section 65.02, “Stop Required”, New Paragraph 260 “North Avenue E and West Seventh Street (southbound and westbound stop).”

SECTION 3. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2020.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____ September 15, 2020
Approved on Second Reading: _____ October 6, 2020
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2020.

City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 69.08 REGARDING SCHOOL PARKING

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 92 is added as follows: "South Avenue C, on the west side, from Madison Street to Tyler Street, from 7:30 a.m. to 4:00 p.m. on school days."

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2020.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____ September 15, 2020

Approved on Second Reading: _____ October 6, 2020

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2020.

City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
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Memorandum

October 16, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: Goal-Setting Process for 2020 & 2021

It is time again for the Council to set the goals for the next fiscal year. This process is useful in gaining consensus on the big picture challenges and opportunities the City is facing, as well as reaching a determination of the appropriate projects and initiatives to accomplish those goals.

This year will be a limited update, as per our general approach. We utilized Elizabeth Hansen last year for goal-setting facilitation, and I would plan to bring you a plan including a facilitated process in Fall 2021.

I do not have the full goals update memo completed as of this writing, but will have this to you by Monday so that you are able to review it prior to the meeting.

RESOLUTION NO. 2019-127

**A RESOLUTION SETTING STRATEGIC PRIORITIES
FOR THE CITY OF WASHINGTON**

WHEREAS, the City Council sees the importance of strategic planning as a method for confronting the many challenges and opportunities presented our community; and

WHEREAS, the City Council met in special session on December 3, 2019 to update its top strategic priorities for 2020 and 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council establishes the following as its top strategic priorities for 2020 and 2021:

- Study implementation of a Quick Responder Service to supplement County EMS changes
- Complete Wellness Park Phase I improvements
 - Conduct administrative setup and staffing analysis
 - Develop & implement Y/Wellness Park area traffic & sidewalk plan
- Sewer inflow/infiltration (I/I)
 - Complete Egg Sewer Water Plant Block improvements (North 4th Project)
 - Complete evaluation of “egg” sewer basin
- Promote housing development
 - Work toward development of Bell land and other housing areas
 - Work as a partner with private developers
- Complete City Hall/Police building construction
 - Examine staffing for quality long-term building maintenance

Section 2. The City Council establishes the following as additional high strategic priorities for 2020 and 2021:

- Develop Police Department re-structuring plan
- Update Water Facility Plan to incorporate improvements since 2013 and to sharpen focus on improving water distribution infrastructure
- Complete continuity of operations planning initiative

- Through Hotel/Motel Tax Fund Administration Committee, help to “define” Washington, and effectively promote ourselves to internal and external audiences
- Develop Capital Equipment Replacement Plan (CERP) with proposed funding plan
- Plan & develop Madison Park expansion and improvements

Section 3. While keeping in mind the broad range of important priorities the City may have, the City Council establishes its intent that the following long-term priorities and projects will receive continued emphasis:

- Continue to update & implement Capital Improvements Plan (CIP) and focus on maintaining & upgrading infrastructure
- Complete evaluation of all three sewer basins and strongly emphasize efforts toward eliminating sources of inflow/infiltration (I/I) into the sanitary sewer system
- Promote business development
 - Continue development of West Buchanan Street corridor to Highway 1/ Business Park Phase II
- Actively promote improved housing stock and supply
 - Continue proactive nuisance and dangerous house abatements
 - Consider CDBG housing rehabilitation & other programs
 - Continue looking for new ways to partner in development, seeking long-term options for providing adequate/quality housing supply
 - Pursue both single and multi-family housing development
- Promote improvements to parks & recreation, through construction projects and broadening community support & engagement.
 - Continued development of Wellness Park buildout
 - Additional park projects as per five-year CIP
 - Continued development of pedestrian/bicycle infrastructure, including trails
 - Work to improve public safety in parks
- Maintain & improve sidewalk infrastructure
 - Continue trip hazards program
 - Continue strategic expansion of sidewalk network, with emphasis on installing sidewalks in school areas and other high pedestrian traffic generation areas, as well as installation of new sidewalks considered as part of all street reconstruction projects

Section 4. The City Council recognizes the following items as organizational values that it will seek to uphold in its deliberations and actions:

- **Maintain public trust**
- **Maintain public safety**
- **Maintain strong financial condition**
- **Transparency and strong & diverse public communication**
- **Support economic development efforts & programming**
- **Strategic and cost-effective deployment of resources, utilizing long-range planning to the greatest extent possible and in accordance with adopted plans**

Section 5. The City Council commits to seeing that all of the above goals remain top priorities for the coming years and that continuing progress be made toward on-going commitments and priorities. The City Administrator is directed to provide regular updates to allow for proper benchmarking. Strategic Priorities are to be reviewed regularly.

PASSED AND APPROVED this 17th day of December, 2019,



Jaron P. Rosien, Mayor

ATTEST:



Illa Earnest, City Clerk