



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, NOVEMBER 3, 2020

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, November 3, 2020 to be approved as proposed or amended.

Consent:

1. Council Minutes October 20, 2020
2. Cornerstone Excavating, N. 4th Improvements, \$328,585.92
3. Vicker Drilling, NLW Subdivision Water, Storm, Sewer & Grading Improvements, \$72,014.32
4. YMCA, City Contribution-2020 Pool Season Costs, \$23,263.60
5. TEAM Services, City Hall/Police Project, \$620.34
6. Garden & Associates, N. Ave D Sidewalk Investigation, \$918.23
7. Garden & Associates, Whitesell Survey and Subdivision, \$4,946.79
8. Garden & Associates, South Avenue E Reconstruction, \$5,014.03
9. Precision Midwest, New GPS Equipment (budgeted item), \$10,394.75
10. Municipal Pipe Tool, SE Basin I & I Reduction – Phase 1, \$62,725.31
11. Café Dodici, 120-122 S. Iowa Ave., Class C Liquor License (LC) (Commercial), Class B Wine Permit, Catering Privilege, Outdoor Service, Sunday Sales, (**renewal**)
12. Department Reports

Consent – Other:

Garden & Associates, Wellness Park Completion Construction Administration and Staking, \$10,551.86

Claims & Financial Reports:

Claims for November 3, 2020

SPECIAL PRESENTATION

Hospice of Washington County Request.

Main Street Washington Request,

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

PUBLIC HEARING

NEW BUSINESS

1. Discussion on Request from Iowa Bridge and Culvert.
2. Zach Cotterman Dog Appeal Hearing.
3. Discussion and Consideration of Resolution Confirming the Appointment of Sally Hart as City Clerk/Development Services Director.
4. Discussion and Consideration of Purchase of Dump Trucks for M/C Department.
5. Discussion and Consideration of Change Order #3, Wellness Park Fields and Roadway Project.
6. Discussion and Consideration of a Resolution Authorizing Levy, Assessment and Collection of Costs to the Washington County Treasurer.
7. Discussion and Consideration of First Reading of an Ordinance Amending Utility Rates.
8. Discussion and Consideration of Second Reading of an Ordinance Amending Chapter 26.01- Airport Commission Residency.
9. Discussion and Consideration of the Third Reading of an Ordinance Amending Chapters 15 and 17 – Mayor and Council Compensation.

WORKSHOP

Discussion of Strategic Priorities for Calendar Years 2021 and 2022.

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Brendan DeLong

Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

Council Minutes 10-20-2020

The Council of the City of Washington, Iowa, met in Regular Session in the Washington Fire Department Training Room, 215 East Washington Street on Tuesday, October 20, 2020 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Absent: none.

Motion by Gault, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, October 20, 2020 be approved as proposed. Motion carried.

*****To reduce the spread of the COVID-19 illness, members of the public interested in attending the meetings may choose to participate by electronic meeting (ZOOM) access. To request a Zoom link and password, please contact jrosien@washingtioniowa.gov or bhinson@washingtioniowa.gov prior to the meeting time.**

The physical meeting will still be open to the public. However, if you would like to submit comments for the Council's information, please provide these either to either of the above listed email addresses or to any City Councilor.

Consent:

1. Council Minutes October 6, 2020
2. Farnsworth Group, City Hall/Police Building Project, \$2,657.76
3. Bolton & Menk, Taxilane for Fuel Facility Construction Phase, \$1,592.50
4. ECICOG, CDBG Rehabilitation Grant Administration, \$487.50
5. Fox Engineering, N. 4th Ave. Street & Utility Improvements, \$5,395.00
6. Fox Engineering, Wastewater Treatment Plant, \$4,861.43
7. Gronewold, Bell, Kyhnn & Co., FY20 Audit, \$8,900.00
8. IA Municipal Workers Compensation Association, Installment #4, \$6,699.00
9. Columbus Club of Washington, Iowa, 606 W. 3rd St., Class C Liquor License, Outdoor Service. **(new)**
10. Panda Palace, 100 W. Main St., Special Class C Liquor License (BW) (Beer/Wine), Sunday Sales, **(renewal)**
11. Department Reports

Consent – Other:

DeLong Construction, Wellness Park Ballfields & Roadway, \$663,314.97

Bushong Construction, City Hall/Police Building Project, \$257,917.10

Motion by Stigers, seconded by Pettit-Majewski, to approve items 1-11 on the consent agenda. Motion carried.

Motion by Youngquist, seconded by Stigers, to approve the consent-other agenda. Motion carried. Gault voted “no”. DeLong abstained with conflict.

Motion by Youngquist, seconded by Pettit-Majewski, to approve payment of the claims as presented. Motion carried.

Finance Director Kelsey Brown gave the financial reports for September 2020.

Motion by Gault, seconded by Moore, to accept the September 2020 Financial Reports. Motion carried.

Mayor Rosien read and signed a proclamation from the Iowa Arts Council proclaiming October 2020 as “Arts & Humanities Month”.

Several Washington for Justice supporters rose to speak to the need for action to combat the several forms of racism in society. Further discussion followed with Councilpersons and citizens commenting.

Council took a 5 minute recess at 7:19 and returned to the session at 7:24.

Mayor Rosien announced that now is the time for the public hearing on the demolition of 534 S. Marion Avenue.

No written or oral objections were received.

Motion by Youngquist, seconded by Moore, to close the public hearing. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Bids received for the demolition of 534 S. Marion Avenue:

DeLong Construction	\$6,800.00
Cornerstone Excavating	\$16,400.00

Motion by Pettit-Majewski, seconded by Stigers, to approve the Resolution Awarding Contract for Demolition of 534 S. Marion Avenue to DeLong Construction and Authorizing a Training Burn Application. Roll call on motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. DeLong abstained with conflict. Motion carried. **(Resolution No. 2020-096)**

Bids received for Elm Grove & Woodlawn Cemetery Dump Truck:

DeBauche Truck & Diesel	2009 International 7400	\$49,900.00
O'Halloran International	2005 International 4300	\$55,000.00
O'Halloran International	2007 International 4300	\$55,000.00
DeBauche Truck & Diesel	2010 International 7500	\$59,900.00

Motion by Youngquist, seconded by Moore, to approve the bid from DeBauche Truck & Diesel for the 2009 International 7400 in the amount of \$49,900.00. Motion carried.

Motion by Gault, seconded by Moore, to approve the Resolution Approving the Offer to Buy and Acceptance of Robertson Property. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2020-097)**

Motion by Stigers, seconded by Gault, to approve the first reading of an Ordinance Amending Chapter 26.01 “Airport Commission Residency”. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Youngquist, to approve the second reading of an Ordinance Amending Chapters 15 and 17 – Mayor and Council Compensation. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Moore, to approve the third reading and adopt the Ordinance Amending Chapter 65 “Special Stops Required” North Avenue D Westbound at West 7th Street. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Ordinance No. 1111)**

Motion by Moore, seconded by Gault, to approve the third reading and adopt the Ordinance Amending Chapter 69.08 “No Parking Zones” South Avenue C from W. Madison Street to W. Tyler Street. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Ordinance No. 1112)**

WORKSHOP

The Council reviewed and discussed strategic priorities for 2021 and 2022 accomplishments and potential new goals.

Motion by DeLong, seconded by Pettit-Majewski, that the Regular Session held at 6:00 P.M., Tuesday, October 20, 2020, is adjourned.

Illa Earnest, City Clerk

APPLICATION FOR PAYMENT NO. 1

To: City of Washington, Iowa (JURISDICTION)

From: Vicker Drilling, LLC (CONTRACTOR)

Contract: NLW Subdivision - Water, Storm, Sewer & Grading Improvements

Project: NLW Subdivision - Water, Storm, Sewer & Grading Improvements

JURISDICTION's Contract No.: _____ ENGINEER's Project No.: 7019316

For Work Accomplished Through the Date of: October 26, 2020

1. Original Contract Price:		
2. Net Change by Change Orders and Written Amendments (+ or -):		<u>\$196,350.50</u>
3. Current Contract Price (1 plus 2):		<u>\$196,350.50</u>
4. Total Completed and Stored to Date:		<u>\$75,804.55</u>
5. Retainage (Per Agreement):		
5% of Completed Work:	<u>\$3,790.23</u>	
0% of Stored Material:		
Total Retainage:		<u>\$3,790.23</u>
6. Total Completed and Stored to Date Less Retainage (4 minus 5):		<u>\$72,014.32</u>
7. Less Previous Application for Payments:		
8. DUE THIS APPLICATION (6 MINUS 7)		<u>\$72,014.32</u>

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is requested.

Dated: 10-26-20
By: [Signature] Vicker Drilling, LLC (CONTRACTOR)

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 10-27-2020
By: [Signature] Garden & Associates, LTD. (ENGINEER)

Payment of the above AMOUNT DUE THIS APPLICATION is approved.

Dated: _____
By: _____ City of Washington, Iowa (JURISDICTION)



YMCA of Washington County

520 W 5th St
PO Box 887
Washington, IA 52353
United States
(319) 653-2141

October 22, 2020

INVOICE

AMOUNT DUE as of 10/22/2020
\$23,263.60

City of Washington

Identification: 016015

Enclosed payment amount: \$

TO City of Washington
215 E Washington
Washington, IA 52353
United States

(return this portion with payment)

Account Fees

Date	Description	Due Date	Fee	Adjusted	Sched.	Paid	Balance
10/22/20	City Contribution - 2020 pool season costs	10/22/20	\$23,263.60	\$0.00	\$0.00	\$0.00	\$23,263.60

Total	\$23,263.60
Amount Adjusted	\$0.00
Amount Paid	\$0.00
Amount Scheduled	\$0.00
Balance	\$23,263.60
Amount Due	\$23,263.60

INVOICE



INVOICE NO: 1804149-0

REMIT TO: **TEAM Services, Inc.**
717 S.E. 6th Street
Des Moines, IA 50309
ph: 515-282-8818
fax: 515-282-8741
ID No. 42-1416550

INVOICE DATE: October 21, 2020

BILL TO: Brent Hinson
City of Washington
215 East Washington Street

Washington, IA 52353

PROJECT: **Washington City Hall and Police Station Project**
Washington, IA
No: 9-2715

PO Reference: 11-2349
Services for period of 9/1/2020 through 9/30/2020
Reference: Construction Testing Services

ITEM	QTY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
1	5.75	hour	Field Testing of Concrete Paving/Site Concrete Testing	46.00	264.50
2	2.00	hour	Field Concrete Testing - Engineering Technician O-T	69.00	138.00
3	8.00	test	Concrete Cylinder Compressive Strength Tests, including Molds	14.00	112.00
4	108.00	mile	Transportation Charges, Private Car or Company Vehicle	0.98	105.84

Invoice Total: 620.34

Amount Received: \$0.00

Amount Due: \$620.34

TERMS: 1.5% Interest per month will be added after 30 days.

Total billed, through 10/21/2020: \$7,505.91

Printed: 10/22/2020 10:27 AM

Project Summary Through October 22, 2020:

Pay by Credit Card

Master Card Visa Am. Ex. Discover

Project Budget: \$13,364.96

Name on Card : _____

Project Total Billed: \$7,505.91

Card Number : _____

Project Amount Received: \$6,885.57

Exp.Date (MM/YY) : _____ / _____

Project Budget Remaining: \$5,859.05

Invoice Delivery: Mail

4



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

October 20, 2020
Invoice No: 40547

Project 9020141 Washington - North D Ave - Sidewalk Investigation.
Client ID# 20040

Professional Services for the Period: September 18, 2020 to October 15, 2020

Professional Services

	Hours	Rate	Amount
Principal Engineer	5.75	149.00	856.75
Totals	5.75		856.75
Total Professional Services			856.75

Unit Billing

Mileage			61.48
Total Units			61.48

Total Project Invoice Amount \$918.23

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

October 20, 2020
Invoice No: 40546

Project 7019316 Washington - Whitesell Survey & Subdivision.
Client ID# 20040

Professional Services for the Period: September 18, 2020 to October 15, 2020

Professional Services

	Hours	Rate	Amount
Principal Engineer	11.50	149.00	1,713.50
Engineer #3	1.00	111.00	111.00
Surveyor 1	2.00	122.00	244.00
Technician #2	1.50	95.00	142.50
Technician #4	18.50	83.00	1,535.50
Technician #5	.25	73.00	18.25
Technician #6	7.75	59.00	457.25
Totals	42.50		4,222.00
Total Professional Services			4,222.00

Unit Billing

Mileage	196.04
Robot Total Station Equipment	528.75
Total Units	724.79

Total Project Invoice Amount \$4,946.79

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

ENGINEERS AND SURVEYORS

OSKALOOSA, IOWA

CRESTON, IOWA



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

October 20, 2020
Invoice No: 40545

Project 5018069 Washington - South E. Ave Street Reconstruction
Client ID# 20040

Professional Services for the Period: September 18, 2020 to October 15, 2020

Professional Services

	Hours	Rate	Amount
Principal Engineer	7.00	149.00	1,043.00
Surveyor I	6.50	122.00	793.00
Technician #1	1.00	110.00	110.00
Technician #2	15.75	95.00	1,496.25
Technician #4	12.00	83.00	996.00
Technician #5	.25	73.00	18.25
Totals	42.50		4,456.50
Total Professional Services			4,456.50

Unit Billing

Mileage	96.28
Robot Total Station Equipment	461.25
Total Units	557.53
Total Project Invoice Amount	\$5,014.03

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

ENGINEERS AND SURVEYORS

OSKALOOSA, IOWA

CRESTON, IOWA



Invoice Number: 0016601-IN
 Invoice Date: 8/18/2020

Order Number:
 Order Date

Invoice

Precision Midwest of Illinois Ltd.
 12360 S Industrial Dr E
 Plainfield, IL 60585
 (630) 836-1000

Sold To:
 City of Washington
 215 E Washington
 Washington, IA 52353
Confirm To:

Ship To:
 City of Washington
 215 E Washington
 Washington, IA 52353

Customer P.O.	Ship VIA	Salesperson:	Terms	Customer Number:		
Verbal - Keith		0020	Net 30 Days	0002929		
Item Code	Unit	Ordered	Shipped	Back Ordered	Price	Amount
104234-03	EACH	1.00	1.00	0.00	10,950.00	10,950.00
SP60 GNSS L1/L2 GNSS						
Serial Number: 6008500064						
ROD-BDL-GPS-2	EACH	1.00	1.00	0.00	565.00	565.00
Rod/Bi-Pod/Bag - Bundle - PMW						
/DISCOUNT	EACH	1.00	1.00	0.00	1,151.50-	1,151.50-
Special Precision Midwest Disc 10% Discount						

300-6-2020-6799

VP 10/19/2020

Net Invoice: 10,363.50
 Freight: 31.25
 Sales Tax: 0.00
Invoice Total: 10,394.75

*** REMIT TO: 12360 S Industrial Dr E, Plainfield, IL 60585**

Applicant License Application (LC0033534)

Name of Applicant: <u>DODICI, Inc.</u>		
Name of Business (DBA): <u>Cafe Dodici</u>		
Address of Premises: <u>120-122 S Iowa Ave</u>		
City <u>Washington</u>	County: <u>Washington</u>	Zip: <u>52353</u>
Business	<u>(319) 653-4012</u>	
Mailing	<u>120-122 S Iowa Ave</u>	
City <u>Washington</u>	State <u>IA</u>	Zip: <u>52353</u>

Contact Person

Name <u>Melinda Lord</u>	
Phone: <u>(319) 653-4301</u>	Email <u>accounting@cafedodici.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 12/01/2020

Expiration Date: 11/30/2021

Privileges:

- Catering Privilege
- Class B Wine Permit
- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Tsalika Drown

First Name: Tsalika **Last Name:** Drown
City: Washington **State:** Iowa **Zip:** 52353
Position: Owner
% of Ownership: 40.00% **U.S. Citizen:** Yes

Lorraine Williams

First Name: Lorraine **Last Name:** Williams
City: Washington **State:** Iowa **Zip:** 52353
Position: Owner
% of Ownership: 30.00% **U.S. Citizen:** Yes

Alessandro Scipioni

First Name: Alessandro

Last Name: Scipioni

City: Washington

State: Iowa

Zip: 52353

Position: Owner

% of Ownership: 30.00%

U.S. Citizen: No

Insurance Company Information

Insurance Company: West Bend Mutual Insurance Company

Policy Effective Date: 12/01/2020

Policy Expiration 12/01/2021

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

**WWTP report
November 3rd , 2020
Council meeting**

- **After hour alarm and dog call outs** – None to report at this time.
- **Dept Head meetings** – I attended the meetings Oct. 27th , Nov. 3rd
- **UV Equipment**-Working well.
- **2020 Bio-Solids**-Iowa Grow Inc. is planning on being here to pump out bio-solids on Monday 11-2-2020 .
- **Hydrogen Sulfide Gas Testing**-We continue to monitor the H2S meters and share the data with IRE,and Fox Eng. while having weekly meetings.
- **Mowing**-We plan on mowing hopefully one more time this week with the nice weather. Also we have been mowing with the batwing one last time, and cleaning up around the fields now that the crops are out.
- **Mower Bids**-Last word on the new mower, it will be here January 6th.
- **City Wide Clean Up**-Clean up was held at the WWTP on Saturday the 24th.I think it went well.
- **Maintenance**-We had a Few pieces of equipment came up for servicing the last couple of weeks we took care of.
- **Flag Pole**-We are renting a boom lift from Washington Rental to fix our flag pole next week.
- **Bazooka Farmstar**-We resumed our Bi-annual testing at Bazooka, we did not go there in the spring due to Covid-19. We have not yet received the results.

**Jason Whisler
10/30/2020 9:00 AM**



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Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

October 20, 2020
Invoice No: 40548

Project 9020226 Washington - Construction Administration and Staking, Wellness Park Completion.
Client ID# 20040

Professional Services for the Period: September 18, 2020 to October 15, 2020

Professional Services

	Hours	Rate	Amount
Principal Engineer	3.00	149.00	447.00
Surveyor I	4.00	122.00	488.00
Technician #2	45.75	95.00	4,346.25
Technician #4	40.75	83.00	3,382.25
Technician #5	1.00	73.00	73.00
Totals	94.50		8,736.50
Total Professional Services			8,736.50

Unit Billing

Mileage		285.36	
Robot Total Station Equipment		1,530.00	
Total Units		1,815.36	1,815.36
Total Project Invoice Amount			\$10,551.86

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

ENGINEERS AND SURVEYORS

OSKALOOSA, IOWA

CRESTON, IOWA

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
NOVEMBER 3, 2020**

POLICE	ALLIANT ENERGY	ALLIANT ENERGY	355.35	
	AMAZON CAPITAL SERVICES	DESK DRAWERS	98.97	
	ARNOLD MOTOR SUPPLY	PARTS	168.25	
	LAW ENFORCEMENT SYSTEMS	SUPPLIES	108.00	
	MARCO, INC.	COPIER PRINTER CONTRACT	327.91	
	ON TARGET SOLUTIONS GROUP, INC.	EVIDENCE STORAGE	175.00	
	PRO-VISION	IN CAR CAMERA	2,950.64	
	UP - TOWN AUTO WASH. LLC	CAR WASH CARD	100.00	
	WAL-MART	OFFICE SUPPLIES	64.49	
		TOTAL	4,348.61	
FIRE	AIR CLEANING TECHNOLOGIES INC	EQUIPMENT	2,972.00	
	ALLIANT ENERGY	ALLIANT ENERGY	799.53	
	ARNOLD MOTOR SUPPLY	PARTS	93.41	
	DINGES FIRE COMPANY	FIRE GLOVES/SUPPLIES	716.66	
	IGRAPHIX, INC	SHIPPING	15.68	
	MIDWEST WHEEL	HUB CAP INSTALLER	105.82	
	VISA	CARBON FIBER FILTERS	1,747.74	
		TOTAL	6,450.84	
	ANIMAL CONTROL	WASHINGTON LUMBER	REPAIR	22.72
			TOTAL	22.72
DEVELOPMENT SERVICES	BIG STATE INDUSTRIAL SUPPLY	SAFETY SUPPLIES	1,145.33	
	BRUNS, DAVID	INSPECTIONS	150.00	
	CUSTOM IMPRESSIONS INC	BUSINESS CARDS	70.00	
	KBS SERVICES / KELLY FARRIER	GRASS ABATEMENT	440.00	
	MARK'S SANITATION	ABATEMENTS	200.00	
		TOTAL	2,005.33	
LIBRARY	ADVANTAGE ARCHIVES LLC	LIBRARY MATERIALS/DIGITAZA	390.00	
	AMAZON	TRIPOD	47.82	
	CARSON PLUMBING & HEATING SRVS INC	BATHROOM SINK PARTS	669.00	
	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	60.87	
	ENVISIONWARE INC	TECH SERVICES	875.00	
	JIAN, JING	PROGRAMMING	40.00	
	KCTC	TECH SERVICES	244.99	
	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	116.04	
	VISA	TRAINING, POSTAGE, TECHNOL	1,023.42	
		TOTAL	3,467.14	
PARKS	ALLIANT ENERGY	ALLIANT ENERGY	960.82	
	ARNOLD MOTOR SUPPLY	PARTS	187.17	
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	131.40	
	IN DEPTH MARKETING	DRINKING FOUNTAIN	1,533.33	
	KIRBYBUILT SALES	DISC GOLF BENCH	355.45	
	VISA	MOWER REPAIR	87.67	
	WASHINGTON RENTAL	GENERATOR RENTAL	45.00	
		TOTAL	3,300.84	
	CEMETERY	ALLIANT ENERGY	ALLIANT ENERGY	112.07

	ARNOLD MOTOR SUPPLY	PARTS	28.92
	GRAINGER	MARKING FLAGS	330.22
	STRYKER SALES CORPORATION	AED SUPPLIES	90.20
	VISA	DRILL & SPRAYER	774.75
		TOTAL	1,336.16
FINANCIAL ADMIN	ALLIANT ENERGY	ALLIANT ENERGY	621.86
	AMAZON CAPITAL SERVICES	SUPPLIES	226.66
	DE LAGE LANDEN FINANCIAL SERVICES INC	COPIER LEASE AGREEMENT	154.98
	DODIC'S SHOP	CLERK SEARCH LUNCHES	240.25
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	1,725.00
	J & S ELECTRONIC BUSINESS SYSTEMS, INC	COPIER SERVICE/COPIES	448.57
	JOHNSON COUNTY REFUSE INC	ROLL OFF FOR CITY HALL	263.90
	VISA	CONFERENCE, JOB POSTING, Z	654.33
	WASH COUNTY MINIBUS	LOST-NOVEMBER 2020	20,133.56
		TOTAL	24,469.11
ROAD USE	ACE-N-MORE	SUPPLIES	23.97
	AMAZON CAPITAL SERVICES	SUPPLIES	45.85
	ARNOLD MOTOR SUPPLY	PARTS	350.51
	WIBSTAD, ZACH	MEAL & FUEL	56.00
		TOTAL	476.33
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	250.77
	MARIE ELECTRIC INC.	STREET LIGHT REPAIR	200.08
		TOTAL	450.85
CAPITAL PROJECTS F	ARCHER APPLIANCE	MICROWAVES & INSTALLATIONS	666.95
	ULINE	TRAIL BOLLARDS- WELLNESS P	640.61
	VISA	LDSHIP GRAD, BLDG LANDSCAP	151.98
		TOTAL	1,459.54
INDUSTRIAL DEVELOP	ELLIOT REALTY GROUP	5% EARNEST- ROBERTSON PROP	3,160.00
	WEDG	BLDG PMT SHARE- OCTOBER	2,979.12
		TOTAL	6,139.12
SIDEWALK REPAIR &	MOSE LEVY CO INC	SIDEWALK REPL-REIMBURSEMEN	1,120.00
	PETERS, GREG	SIDEWALK REIMBURSEMENT	2,560.00
	RARARI REAL ESTATE LLC.	SIDEWALK REPAIR REIMBURSME	1,472.00
		TOTAL	5,152.00
TREE REMOVAL & REP	IOWA CITY LANDSCAPING	TREE- EAB PROJECT	99.00
		TOTAL	99.00
TREE COMMITTEE	MCCONNELL, MARDE	REIMBURSEMENT	29.68
		TOTAL	29.68
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	2,353.35
	JENNINGS, ELAINE	MILEAGE REIMB	20.13
	POSTMASTER	BULK MAILING WTR BILLS- OC	806.83
	VISA	MEALS, FUEL, LODGING & CON	493.40
	WATER SOLUTIONS UNLIMITED	CHEMICALS	8,502.23

		TOTAL	12,175.94
WATER DISTRIBUTION	ACE-N-MORE	SUPPLIES	19.99
	ALLIANT ENERGY	ALLIANT ENERGY	48.09
	ARNOLD MOTOR SUPPLY	PARTS	749.09
		TOTAL	817.17
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	19.73
	AMAZON CAPITAL SERVICES	TONER/FLAG POLE REPAIR	188.56
	BIG STATE INDUSTRIAL SUPPLY	WRENCH SETS	279.80
	CENTRAL IOWA DISTRIBUTING	FLOOR CLEANER	287.80
	HACH COMPANY	BECH METER CALABRATION	770.00
	JETCO	LEXINGTON TRANSDUCER	2,438.70
	STRYKER SALES CORPORATION	AED SUPPLIES	90.20
	TESTAMERICA LABORATORIES INC	CERTIFIED TESTING	1,929.32
	VISA	MEALS AND LODGING- CONFERE	623.53
		TOTAL	6,627.64
SEWER COLLECTION	ARNOLD MOTOR SUPPLY	PARTS	547.82
		TOTAL	547.82
SANITATION	JOHNSON COUNTY REFUSE INC	FALL CLEANUP	1,809.75
	PIP PRINTING	CLEANUP STICKERS	366.38
	WASH CO HUMANE SOCIETY	OCTOBER COLLECTIONS	344.04
	WEIKERT IRON & METAL	FALL CLEANUP APPLIANCES	245.00
		TOTAL	2,765.17
		TOTAL	82,141.01

**CITY OF WASHINGTON, IA
VISA Card Charges**

CLAIMS REPORT 11/3/2020

FIRE/EMS
WWW.DDALMATIONFIRE.COM

3 CARBON FIBER CYLINDERS

1,747.74

FIN ADMIN
IOWA LEAGUE OF CITIES
ZOOM
PAYPAL *SGR
IIMC CARECENTER
PTOUCHDIRECT.COM
EMBASSY SUITES

2020 ANNUAL CONFERENCE - BRENT/JARON
ONLINE CONFENCING
STRATEGIC GOVERNMENT RESOURCES
CLERK JOB POSTING
WHITE LABEL TAPE

100.00
54.99
99.00
200.00
23.91
176.43

654.33

POLICE

1,747.74

LIBRARY/LIBRARY GIFT
WALMART
IOWA LIBRARY ASSOCIATION
ASSOCIATION FOR RURAL
TECHSOUP
ENDICIA
MOBILE BEACON
GOOGLE GSUITE
ZOOM
CREDIT VOUCHER

LIBRARY MATERIALS
ILA FOR LENISA, JO, BRYNA, TAMMY, LEANN
ASSOCIATION FOR RURAL AND SMALL LIBRARIES CONF-BRYNA
MICROSOFT OFFICE
POSTAGE
HOTSPOTS
EMAIL SUBSCRIPTION
ONLINE CONFENCING
ENDICIA

12.25
400.00
50.00
78.00
9.85
387.00
37.18
58.84
(9.80)

1,023.42

WATER PLANT
OKOBOII STORE BAR AND KITCHEN
ARROWWOOD
CASEYS
ARBY'S
NAUTICAL BAR AND GRILL
TACO JOHNS
CREDIT

MEAL AT WATER/WASTEWATER CONFERENCE - OKOBOII
LODGING FOR WATER/WASTEWATER CONFERENCE - OKOBOII
MEAL AT WATER/WASTEWATER CONFERENCE - OKOBOII
MEAL AT WATER/WASTEWATER CONFERENCE - OKOBOII
MEAL AT WATER/WASTEWATER CONFERENCE - OKOBOII
MEAL AT WATER/WASTEWATER CONFERENCE - OKOBOII
PREVIOUS RETURN

18.52
523.60
25.98
9.19
27.45
14.42
(125.76)

493.40

SEWER PLANT
OKOBOII STORE BAR AND KITCHEN
ARROWWOOD RESORT
ARBY'S
NAUTICAL BAR AND GRILL
TACO JOHNS
BP

MEAL AT WATER/WASTEWATER CONFERENCE - OKOBOII
LODGING FOR WATER/WASTEWATER CONFERENCE - OKOBOII
MEAL AT WATER/WASTEWATER CONFERENCE - OKOBOII
MEAL AT WATER/WASTEWATER CONFERENCE - OKOBOII
MEAL AT WATER/WASTEWATER CONFERENCE - OKOBOII
FUEL - WATER/WASTE WATER CONFERENCE

27.47
523.60
8.66
19.25
17.55
27.02

623.53

CAPITAL PROJECTS
WAYFAIR

TRELIS-MUNICIPAL BUILDING LANDSCAPING

151.98

151.98

Grand Total

5,469.15

Hospice of Washington County

October 26, 2020

Dear Illa,

Hospice of Washington County will be celebrating National Hospice and Palliative Care Month during the month of November. We would like to hang bows on a few lampposts in Washington's Central Park, Madison Park and a few in Sunset Park along Madison Street to bring awareness to the month. We would be using a method of hanging the bows that will not damage the posts. Attached to the bows will be a laminated sign telling folks what they represent.

If the bows become tattered or weathered, they will be removed and disposed of them properly, otherwise the bows will be removed during the first week of December. Please let me know if you have any concerns.

Thank you for your help Illa. I appreciate all your input. Have a great day.

Sincerely,

Robyn

Robyn Harvey-Smith
Marketing Director
319-653-7321





SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Illa Earnest, 319-653-6584 ext 131; iearnest@washingtoniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. **APPLICANT INFORMATION**

Name/Event: National Hospice and Palliative Care Month Awareness

Coordinator: Robyn Harvey-Smith, Marketing Director for Hospice of Washington County

Contact Number: Office: 319-4-653-7321; Cell Phone: 319-461-1291

Email Address: robyn@hospicewc.com

2. **EVENT INFORMATION**

Event Description: November is National Hospice and Palliative Care Month and Hospice of Washington County would like to ask the City Council for permission to hang purple bows on the lampposts in Washington's downtown area, in Madison Park, and a few in Sunset Park along Madison Street. The bows will be solid purple in color. We use zip ties to attach the bows to the posts. This method does not damage the posts. If the bows become tattered or weathered someone from Hospice of Washington County will remove them and dispose of them properly, otherwise the bows will be taken down the first week of December 2020.

Days/Dates of Event: November 2020

Time(s) of Event: (Include Set Up/Tear Down Time) To be decided late October - 1st week of December

Event Location: Washington's Downtown Square, Madison Park and Sunset Park bordering Madison Street

Will event require an alcohol license or require modification of an existing license? Yes No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

Temporarily park in a "No Parking" area location :

Use of City Park (specify park: Central, Sunset, Madison)

Walk/Run (attach map of route and indicate streets to be closed)

_____ Fireworks (specify location :)

Use of gators/UTV/ATV on City streets

Parade (attach map of route and indicate streets to be closed)

Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Emergency "No Parking" Signs

Traffic cones

Picnic Tables

Yield signs for crosswalks

Garbage/Recycling Barrels

Street Sweeping following (parades)

Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Public Address System

Recorded/Live Music

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? _____ (General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many?)

Contact Person: _____

Phone: _____

7. INSURANCE

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

_____ Certificate of Insurance provided and accepted _____ Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Applicant/Sponsor Signature

Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.		
_____	City Clerk (Liquor Licenses)	Illa Earnest	319-653-6584 ext 131 iearnest@washingtioniowa.gov
_____		Comments/Restrictions:	
<u>email</u>	Police Chief	Jim Lester	319-458-0264 jlester@washingtioniowa.gov
_____		Comments/Restrictions:	
_____	Fire Chief	Tom Wide	319-863-3332 firedept@washingtioniowa.gov
_____		Comments/Restrictions:	
_____	Streets	JJ Bell	319-653-1538 jjbell@washingtioniowa.gov
_____		Comments/Restrictions:	
<u>email</u>	Parks	Nick Pacha	319-321-4886 npacha@washingtioniowa.gov
_____		Comments/Restrictions:	
_____	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us		
_____		Comments/Restrictions:	

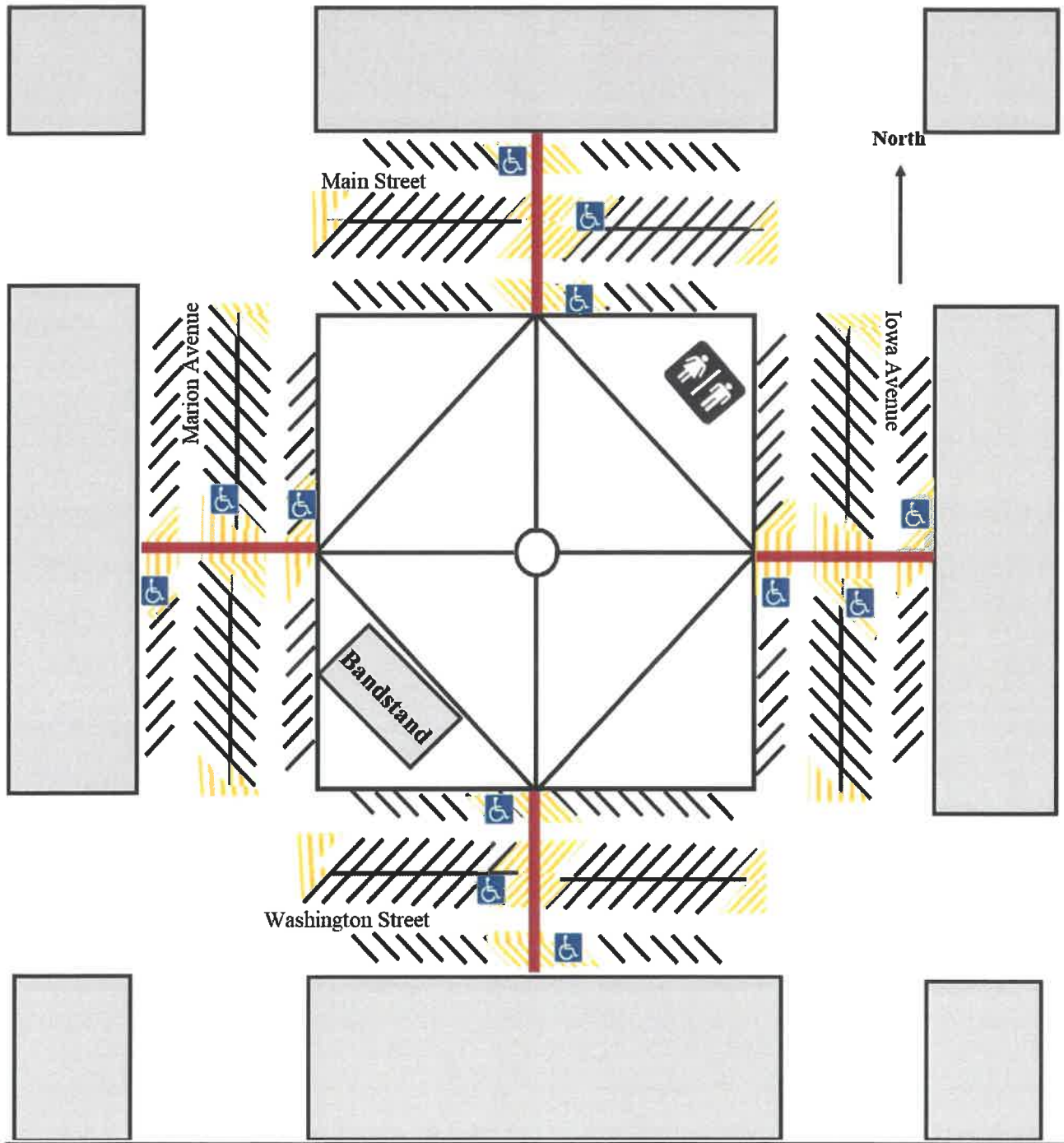
CITY COUNCIL APPROVAL

Approved: _____ Denied: _____

City Clerk Signature Date of Action

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):





2020 Board of Directors

Brent Kromrie, President
Tim Elliott, Vice President
Elaine Moore, Treasurer
Jordan Hill, Secretary
Jamie Collier
Maddie Widmer

Ex-Officio

Michelle Redlinger
Stan Stoops
Brent Hinson

What we do in a nutshell?

- Historic Preservation
- Economic Development
- Business Support
- Downtown Beautification
- Design Assistance & Consultation
- Marketing
- Event Planning
- Community Organizing
- & so much more...

Business Visit Program

We'd love to know more about you & your business! Let's sit down & see how Main Street can benefit you.

October 29, 2020

Washington City Council
215 E. Washington St.
Washington, IA 52353

Dear City Council Members,

As you know the holidays are fast approaching & we are trying our best to adapt to the new climate we live in. This is definitely a challenge as we face our large annual Lighted Holiday Parade scheduled for Saturday November 28th starting at 6:30 pm. Line-up begins at 5:30 along W. Washington. For 2020, our board has voted to pursue the parade but with several alterations. First we've asked all participants to pre-register, wear masks on their floats, & to not distribute marketing materials or candy. We're also encouraging mask wearing by those in attendance & social distancing. To aid in distancing you'll see we've tried to extend our parade route through downtown. This includes 3 additional blocks of spectator space along W. Main Street & N. Marion Avenue. We'd like to encourage people to park at Fareway & in the City lot on 2nd Street. I've received permission from Fareway to utilize the lot.

For the parade we are requesting from City Maintenance additional Type A barricades & Cones:

- Barricades for the corners of the square
- The corner of B Avenue/Main
- 2nd Street/Marion Avenue
- Cones for around the square for No Parking Signs

In previous years we have had issues with vehicles trying to get around barricades & during parade line-up. This is dangerous for our volunteers & parade participants. We'd like to station a WPD car at B Ave./Washington as well as one at 3rd St./Marion Ave. A 3rd vehicle will be in the parade. I spoke with Chief Lester about this earlier & he approved this plan. I'm also trying to get an electronic sign board that we could put at B Ave/Madison encouraging use of C Avenue/2nd Avenue instead.

Accredited by:



Our second request is related to parking cones. Our retailers have had to get super creative this year to keep ahead of COVID and to accommodate their customers. One of the ways to make shoppers more comfortable during the holiday season is curbside pickup. I'm requesting that retailers or restaurants who choose to participate be allowed to block one parking spot in front of their business with a City parking cone that Main Street would add a "Curb-side Pick Up Only" sign to from November 20th through December 26th. These would be easy to pull in for snow removal. I've spoken with JJ & Brent about this, & both voiced willingness to give it a try. I've attached pictures from other communities for you to review.




As we enter the holiday season. I appreciate our partnership & your willingness to work with Main Street as we navigate making the holidays special while keeping our citizens safe.

Thank you,

Sarah Grunewaldt

Sarah Grunewaldt, Executive Director
Main Street Washington



-  Parking Lots
-  WPD Squad Cars
-  Type A Barricades



*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

October 30, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: Iowa Bridge & Culvert Agreement Request

Attached is a request from Iowa Bridge & Culvert related to the agreement we entered into back in November 2018. I have also attached the agreement itself.

I cannot recommend granting their request, as I believe the original agreement was voluntary, fair, and both IBC and the City derived benefits from it. If we grant their request, we essentially have let them keep the benefits they received under the agreement, while giving up the vast majority of the community benefit. I understand that IBC wants to keep the peace with one unhappy resident, but that resident should not be able to dictate what the community's standards are for fencing & screening of industrial properties.

With that said, I would like to investigate further, in cooperation with IBC, to see if the fence can be accomplished in a manner that would allow most of the nice mature trees to remain along the fence line. I would think even an adjustment of 5', which probably would require some reorganization within the fence of IBC's stored materials, would allow for most of the nice trees to be kept (and save on removal costs). There would be quite a few of the volunteer trees that have grown up in the existing farm fence that would still have to go in order to allow for the construction of the new fence.

Brent Hinson

From: Jaron Rosien <jrosien@washingtioniowa.gov> on behalf of Jaron Rosien
Sent: Tuesday, October 27, 2020 10:19 AM
To: Brent Hinson
Subject: Fwd: Iowa Bridge & Culvert LC Fence Agreement
Attachments: IBC- Washington Fence agreement.pdf



Jaron P. Rosien
Mayor

City of Washington (Pop. 7,266)
215 East Washington Street
Washington, IA 52353
(319) 321-5365 (cell)
(319) 653-6584 (city hall)
jrosien@washingtioniowa.gov

----- Forwarded message -----

From: Brian Uitermarkt <buitermarkt@iowabridge.com>
Date: Wed, Oct 14, 2020 at 11:03 AM
Subject: Iowa Bridge & Culvert LC Fence Agreement
To: Jaron Rosien <jrosien@washingtioniowa.gov>, Brendan DeLong <bdelong@washingtioniowa.gov>
Cc: Burge Hammond <bhammond@iowabridge.com>

Dear Mayor Rosien,

Iowa Bridge would like an opportunity to speak to the City Council to ask for a revision to the agreement we entered into with the City on November 2nd, 2018 concerning fencing of our property on West 17th Street here in Washington.

We have constructed approximately half of the fence dictated in the agreement. The remaining fence to be constructed per agreement extends from the entrance drive of the property to the southeast corner along West 17th. The remaining property line fence will require the removal of a line of trees and shrubs. This line of trees presents a natural screen that already performs as an isolation fence. Removal of these trees will definitely detract from the appearance of the property and the street view in general. We have obtained a quote to remove the trees for the amount of \$19,500. Since we are constructing the fence ourselves we estimate the cost of the remaining fence between \$15,000 and \$20,000.

The property owners across West 17th contacted us about the tree removal asking that we not remove the trees or build the fence. They do not like the appearance of the new fence on the west end and do not want to lose the trees.

We have already satisfied the original complaint with the fence we have already constructed, although we have also received negative feedback from some other neighbors to the west. The cost of clearing the trees and constructing the remaining fence also seems like a large burden to place on IBC considering that we were there long before the property was even zoned.

What we are asking is for the Mayor and Council to consider the spirit of the law. If the purpose of the fence is to eliminate an eyesore then, in our opinion and our neighbor's, the existing Natural Fence better serves that purpose.

Please let me know as soon as possible if we can get on the agenda for the next meeting.

Thank you for your consideration,

Brian Uitermarkt/ President

Iowa Bridge and Culvert LC

Ph. 319-653-5436

Cell 319-653-1632

The information in this message may be privileged, confidential and protected from disclosure. If you are not the intended recipient, employee or agent responsible for delivery to intended recipient, any dissemination is strictly prohibited. If you have received this communication in error, please notify sender immediately. Opinions, conclusions and other information in this message, unless otherwise stated, that do not relate to Iowa Bridge & Culvert, LC (IBC) official business are those of the sender and are neither given or endorsed by IBC.

AGREEMENT

THIS AGREEMENT (the "Agreement") entered into by and between the City of Washington, Iowa, 215 E. Washington Street, Washington, Iowa 52353 (hereafter the "City"); and Iowa Bridge & Culvert, L.C., an Iowa limited liability company, 409 N. Avenue B, Washington, Iowa 52353 (hereafter "IBC").

WHEREAS, IBC is the owner of real property generally referred to as 106 W. 17th Street in the City (the "Property"); and

WHEREAS, IBC uses the Property in part for business storage purposes; and

WHEREAS, the Property is currently zoned R-2, One and Two-Family Residence District, said zoning classification does not allow for outside storage of business materials; and

WHEREAS, outside storage of materials by IBC at the Property was previously a legal, nonconforming use under the City Zoning Code; and

WHEREAS, IBC has expanded its outside storage of materials at the Property in violation of Section 165.03(3) of the Washington Code of Ordinances, by expanding said legal, nonconforming use on the Property; and

WHEREAS, the City has previously passed Ordinance No. 1078, which requires screening of outside storage from adjoining street and properties; and

WHEREAS, IBC and the City have negotiated the terms of an agreement with the City Council to address the zoning and outside storage of materials on the Property.

NOW, THEREFORE, in consideration of the mutual promises outlined in this Agreement, the parties agree as follows:

1. That IBC shall submit an application for to rezone the Property from R-2 One and Two-Family Residence District to I-1, Light Industrial District.
2. That upon receiving said application outlined in Section 1 above, the City shall process said application in the normal course of business, through the Planning and Zoning Commission and the City Council.
3. Within twenty-four (24) months of the approval of rezoning to I-1 Light Industrial District, IBC shall install a privacy fence, uniform in appearance, and eight-feet in height, to screen the outside storage on the Property from view in accordance with Section 165.7.1(E) of the Washington Code of Ordinances. Said fence shall be installed in accordance with all applicable ordinances. IBC expressly agrees to maintain the fence itself and also agrees to keep the outside of the fence free from rubbish and weeds, so not create a nuisance under the Washington Code of Ordinances.

4. Until such time as the rezoning application has been approved by the City Council and the privacy fence installed, IBC expressly agrees that it shall not expand its current outside storage on the Property.

5. Each party represents to the other party that the party has the full power and authority to enter into this Agreement and that this Agreement is a binding agreement duly authorized by the governing body of each party.

6. This Agreement represents the entire agreement between the parties and may not be amended or assigned without the express written permission of the other party.

7. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of both parties.

8. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa, and for all purposes shall be governed by and construed in accordance with the laws of the State of Iowa.

9. If any provision of this Agreement or the application thereof to any person or circumstance shall be invalid, illegal or unenforceable to any extent, the remainder of this Agreement and the application thereof shall not be affected and shall be enforceable to the fullest extent permitted by law.

Dated this 2nd day of November, 2018.

IBC:

CITY:

By: Brian Uitermarkt
Brian Uitermarkt VP
Print name and title

Jaron P. Rosien
Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest
Illa Earnest, City Clerk

IN FRONT OF THE WASHINGTON CITY ADMINISTRATOR

IN RE THE DOG OWNED BY)
ZACH COTTERMAN) RULING
)
)

STATEMENT OF FACTS

This matter comes before me from an incident on October 8, 2020, where a dog named “Oreo” owned by Zach Cotterman (hereinafter “Cotterman”), 414 West Jefferson Apt. 4, Washington, was engaged in an incident at a residence at 1017 North 8th Avenue, where Michele Hendricks received a severe bite. Chief Jim Lester ordered Oreo seized and impounded, and the animal was delivered to Town & Country Veterinary Clinic. Oreo was determined not to have an up-to-date rabies vaccination as required by Section 55.12 of the Washington Code of Ordinances, and was put under a 10-day quarantine for evaluation by Dr. Wendy Miller of Town & Country.

On October 13, 2020, Chief Lester formally ordered that Oreo be destroyed. Cotterman subsequently requested a hearing on the matter.

Cotterman was served a notice of a hearing on October 27, 2020 to be held in front of me at City Hall per the provisions of Chapter 55. Present at the hearing with me that day at 2:00 PM were: Zach Cotterman, his significant other Kris Lucas, Kris’ daughters Allison and Katie, John Orndoff (the previous owner of Oreo), Nels Miller, victim Michelle Hendricks, Roger Hendricks, Officer Ethan Hansen, Chief Jim Lester, City Animal Control Officer Dalton Sorrells, and City Attorney Kevin Olson.

NARRATIVE

Eyewitness accounts were consistent, with two corrections to the official record as noted below, and establish the basic event narrative as follows: Victim Michele Hendricks was washing dishes in the kitchen of the house at 1017 N. 8th Avenue. She was cleaning the sink drain of spaghetti into a waste basket, when Oreo came from behind and nipped at Hendricks, and then latched on to her arm. Owner Zach Cotterman yelled at the dog and it let go of Hendricks' arm. This is slightly different from Officer Ethan Hansen's original notes (which stated that the dog bit the victim once, left the immediate vicinity of Hendricks, and came back and bit her again), and from his formal incident narrative, which states that the dog did not let go until the owner ripped the dog off Hendricks' arm.

Hendricks sustained two deep lacerations to her right forearm, which required a total of nine stitches.

DISCUSSION

Pursuant to Section 55.18, it was my duty to hold a hearing to determine: (a) Whether or not the animal "Oreo" is vicious; (b) Whether or not the owner has failed to restrain such animal reasonably; and (c) Whether or not it is in the public best interest to destroy such animal.

My findings are as follows:

(a) Is Oreo vicious pursuant to Chapter 55 of the Code?

According to Section 55.01(22), " 'Vicious animal' means an animal that has attacked or bitten any person or animal without provocation..."

As stated in the narrative, there is no dispute that Oreo attacked Hendricks without provocation. Hendricks sustained serious injury in the attack. Based on the code definition, it is clear that Oreo meets the definition of a “vicious animal”.

(b) Did Cotterman fail to restrain Oreo reasonably?

As Oreo was in his home environment and among family and friends, the Code is silent on what it would mean to restrain Oreo reasonably. As a proxy for this term, I would instead frame the question in terms of, “Did Cotterman fail to offer sufficient supervision of Oreo that led to the incident?” Here are the facts: The victim had met Oreo the previous day, albeit from the other side of a fence, and the animal behaved normally at that time. There was no indication of any abnormal situation on the day in question that would cause the need for excess caution. The animal, as a family pet, was allowed to circulate within the house as one would normally expect. However, the family was aware of certain “triggers” the animal had that should have warranted close supervision of the animal when it was around a new person in its home environment, as it was stated by previous owner Orndoff that the dog was very protective in its home environment when he had possession of the animal. The fact that a severe bite occurred in the home is itself proof after the fact that knowing the dog’s tendencies, that more perhaps should have been done to slowly introduce the dog to a new person in the home environment.

(c) Is it in the public best interest to destroy Oreó?

While the dog does meet the definition of “vicious” as discussed in Section (a) of this decision, the most difficult question is to determine whether it is in the public’s best interest to destroy Oreó or permanently remove her from the city limits.

Cotterman and other members of the household shared that the dog is affectionate, and showed a video of their visit to Oreó at the vet’s office, where Oreó was clearly excited and affectionate to see her owners. It was also stated that she provides emotional support to the owners for issues they experience such as post-traumatic stress. Further, Allison’s boyfriend Michael was unable to attend the hearing, but provided a statement that he is at the house 4 days a week and that he believes the dog is not aggressive. It was indicated that Oreó had only been in the household for one month, and was in its third home in just two years of life.

The report from Dr. Miller indicated that the dog did not show aggression toward her, the staff, or any dogs in the facility. Oreó tolerated full restraint during her exam and fully cooperated with the staff while out of the kennel. Finally, the dog showed no signs of rabies during the quarantine period, and was then vaccinated.

City Animal Control Officer Dalton Sorrells provided a statement that indicated that he observed the dog around two hours following the incident, as the person responsible for taking Oreó to the vet, and did not see signs of aggression, although the dog had its tail between its legs and ears drooped as if it knew it had done something wrong.

In order to gather additional information and perspective on the dog’s behavior, I asked Town & Country to release Oreó to Dalton’s care on October 21. Dalton did not observe further evidence of aggression during this time period.

Information that runs counter to this observed good behavior is that several persons that had been around the dog indicated that it had “triggers” such acting aggressively when it could not see people’s faces, such as when a person may be pulling on a sweatshirt, and it is in the case report that Cotterman called into the County Communications Center the evening of the attack and offered the information that the first owner of the dog had kids who would pen up and throw trash out of their trash can at the dog. Previous owner John Orndoff, who was present at the hearing, agreed that the dog had been abused by the first owners. Cotterman indicated his willingness to get the dog training to overcome its triggers.

Also weighed in this consideration is the information presented by victim Michelle Hendricks. Hendricks received severe injuries, resulting in medical bills, and has the possibility of lingering medical issues due to the severity of the bite and the damage done.

The bite in this case is one of the most severe I have seen on a human in my decade-plus of reviewing dog bite cases. I can say that I have seen dogs justifiably ordered to be put down for much less. This is coupled with the fact that the behavior came out in the dog after just a short time in Cotterman’s care. The dog has been in several different environments in its short life, from the abusive environment of the first owner, to a farm/rural situation in Orndoff’s care, to a family with children in Cotterman’s care.

I find myself pondering the following scenario and question- If I released the dog to Cotterman’s care with mandated training by a skilled individual to eliminate the triggers that have been identified, would I feel confident that the dog would never present an issue to public safety again? Based on the totality of the evidence, I do not feel confident in saying this.

Therefore, I find that it is in the best interest of the public to humanely destroy or permanently remove Oreo from the city limits under Section 55.18 of the Code to prevent the

possibility of further unprovoked attacks. This decision is not rendered lightly. Cotterman and others presented evidence at the hearing indicating the close bond they have established with Oreo during the short time she has been in their household. However, the City's duty to protect and uphold public safety must be prioritized over this very personal loss.

APPEAL

Pursuant to Section 55.18 of the Code, Cotterman has five (5) days in which to appeal my decision to the Washington City Council by filing written notice of appeal with the City Clerk. If no appeal has been made within the prescribed time, I direct the Police Chief to have the animal humanely destroyed in accordance with the Code.

Dated this 28th day of October, 2020.



Brent Hinson, City Administrator

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

October 30, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator



Re: Hire of Sally Hart as City Clerk/Development Services Director

After a process where we received 17 applications, narrowed to 5 finalists, conducted interviews, and did extensive background work, our search committee reached a consensus to hire Sally Hart as our new City Clerk/Development Services Director. We all know Sally from her work at KCII, and she & her family recently moved to Washington. I am confident she will do an outstanding job in her new role. She plans to begin employment on December 1, 2020.

Thanks to Jaron, Brendan, Millie, and Kelsey for all the time they put into the process on the search committee. Thanks also for everyone else who helped with the process.

RESOLUTION NO. _____

**A RESOLUTION CONFIRMING THE APPOINTMENT OF
SALLY HART AS CITY CLERK/DEVELOPMENT SERVICES DIRECTOR**

WHEREAS, on September 1, 2020 in Resolution 2020-091, the City Council authorized the creation of a City Clerk/ Development Services Director Search Committee to organize and oversee the process of hiring a new City Clerk to replace Illa Earnest, who plans to retire December 31, 2020; and

WHEREAS, said committee has conducted a thorough hiring process, and has advised the City Administrator on his appointment; and

WHEREAS, the City Administrator has forwarded the name of Sally Hart of Washington, Iowa to be the next City Clerk/ Development Services Director, subject to confirmation by the Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The Council confirms the City Administrator's recommendation/ appointment of Sally Hart as the City Clerk/Development Services Director of the City of Washington, under the general terms outlined in the attached offer letter.

PASSED AND APPROVED this 3rd day of November, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator



215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

October 28, 2020

Ms. Sally Hart
421 West Main Street
Washington, IA 52353

Dear Sally:

On behalf of the City of Washington, I am pleased to offer you our City Clerk/ Development Services Director position, with the following terms:

1. Start December 1, 2020.
2. Salary \$61,000 annual; consideration of salary adjustment at July 1 contingent on performance review results.
3. Insurance City currently pays 97% of premium for Single coverage medical insurance; Employee/Spouse, Employee/Child and Family are available for 25% employee contribution. Wellmark Blue Cross/Blue Shield plan, 30% coinsurance, \$3,000/\$6,000 out of pocket max.

Group employee-paid dental and vision available.

City pays 100% of cost for \$50,000 life insurance policy and short-term/long-term disability insurance.
4. Vacation 2 weeks/year (plus 3 personal days/year as per City practice for supervisory employees). Consideration of 3rd week of annual vacation following 3 years of service.
5. Pension IPERS & Social Security as per standard formulas.

Offer is contingent to City Council confirmation on November 3, 2020 and successful completion of pre-employment physical and drug screen. Thank you for considering our offer. This position is subject to a one-year probationary period. If you have any questions or further matters you would like to discuss, please contact me (office 319-653-6584 extension 134 or cell 641-373-2535).

"One of the 100 Best Small Towns in America"

Offer Letter to Sally Hart, October 28, 2020

Sincerely,



**Brent Hinson
City Administrator**

I accept the position as described above.



Sally Hart, Employee

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

October 30, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", written over the printed name of Brent Hinson.

Re: M/C Purchase of Dump Trucks

In the FY21 budget, Council approved up to \$138,000 for replacement of 2 dump trucks in the Maintenance & Construction Department with 2 newer used units. Departmental personnel have located 2 nice units with plows at Northstar Truck Sales in St. Cloud, MN. See attached for more info. The 2009 unit is priced at \$69,500 and the 2006 unit is priced at \$54,500, so we are well under budget for these purchases.



HOME INVENTORY TRUCK EQUIPMENT/MISC FINANCING
WARRANTY APPLY FOR JOB ABOUT US

320-529-4040



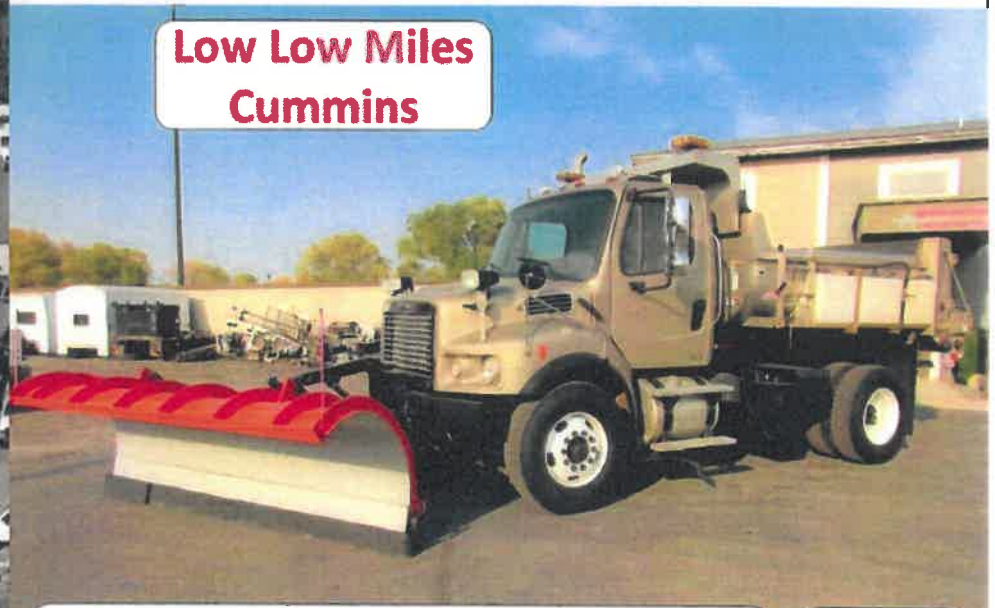
Doug Walz

Contact Dealer

[All Inventory](#) > [Used](#) > [Freightliner](#) > [M-2 Dump-Plow Truck](#)

Model: M-2

Used 2009 Freightliner M-2 Dump-Plow Truck



**Low Low Miles
Cummins**

www.northstartrucksales.com
(320) 529-4040

**Stock
#5157**

Transmission: Allison Automatic
Color: Gold
Mileage: 38,415 miles
Stock #: 5157
VIN: 1FVAC3BS89HAG5157

OUR PRICE
\$69,500

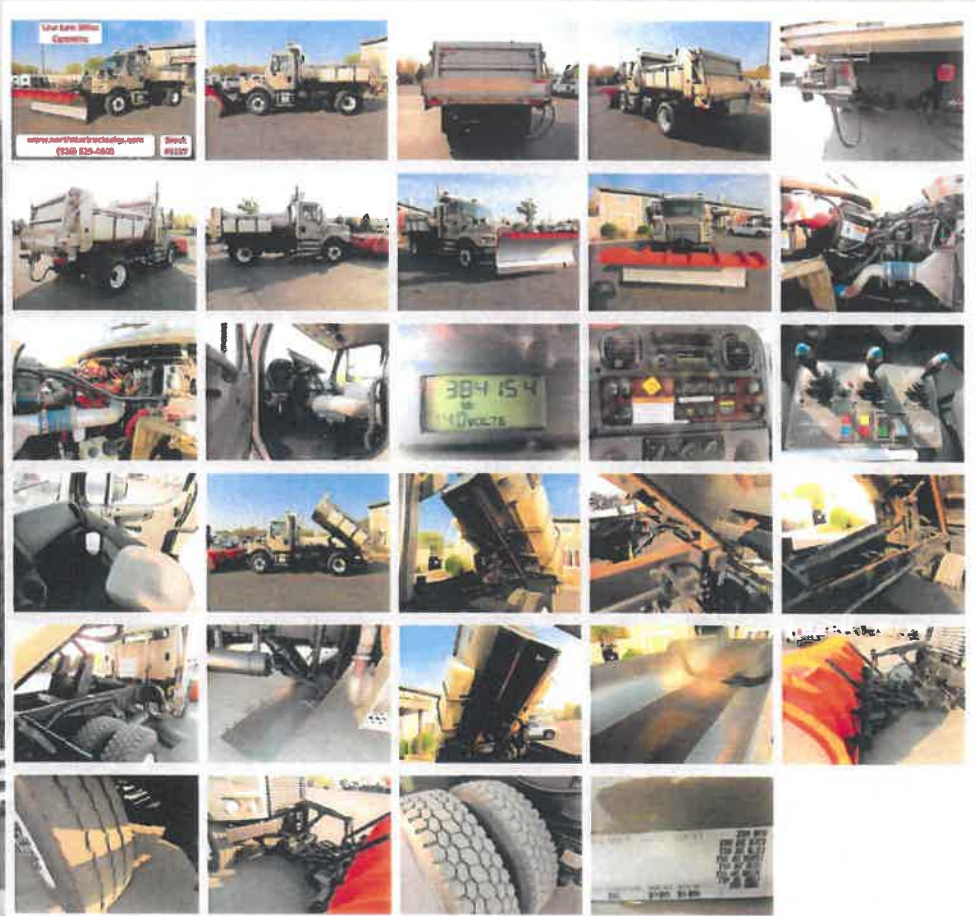
SUBMIT

+ Request A Test Drive

+ Make An Offer

VIEW 29 PHOTOS APPLY FOR CREDIT GET BROCHURE VIEW MAP

SHARE IT:



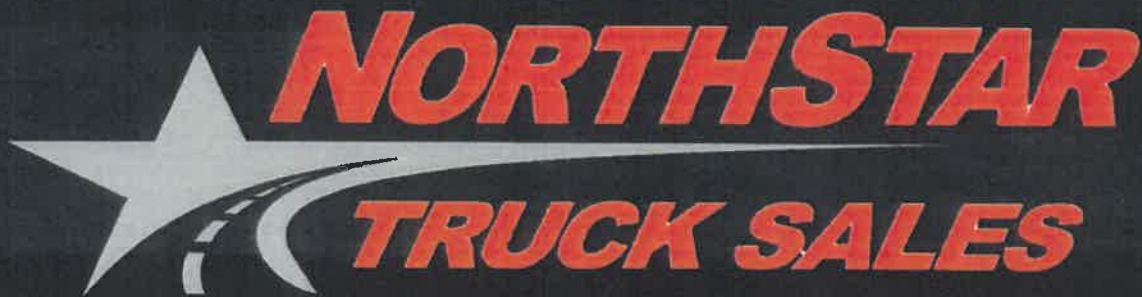
VEHICLE DESCRIPTION

2009 Freightliner M-2 Dump Plow Truck: Low, low miles, very nice, 10-foot 3-way blade, belly blade, stainless sander, 6-cylinder, Allison automatic transmission, rear-wheel drive, Cummins 8.3L diesel engine, mileage 38,415, pewter exterior, gray interior.

30-day or 1,000 mile warranty. Please call for full warranty details.

Northstar Truck Sales offers the best selection of used service utility trucks, dump trucks, plow trucks, cab chassis, flat bed and pickups in the St Cloud area. Give us a call at (320) 529-4040 or stop by and visit us at 2939 Hwy 10 S, St Cloud, MN 56304. We offer Nationwide shipping.

Key Words: Dump Truck, Plow Truck, Ford, F250, F-250, F 250, F350, F-350, F 350, F450, F-450, F 450, F550, F-550, F 550, Chevrolet, Chevy, 2500, 2500HD, 3500, 3500HD, GMC, Dodge, Freightliner



320-529-4040



HOME INVENTORY TRUCK EQUIPMENT/MISC FINANCING WARRANTY APPLY FOR JOB ABOUT US

320-529-4040



Doug Walz

Contact Dealer

Request A Test Drive

Make An Offer

Request A Test Drive

Make An Offer

Request A Test Drive

SUBMIT

Request A Test Drive

Make An Offer

All Inventory > Used > Freightliner > M2 Dump-Plow Truck with Wing Blade

SEARCH

Used 2006 Freightliner M2 Dump-Plow Truck with Wing Blade



Transmission: Automatic
Color: Yellow
Mileage: 116,256 miles
Stock #: 6846
VIN: 1FVACYDCB6HW96846

OUR PRICE \$54,500

VIEW 31 PHOTOS

APPLY FOR CREDIT

GET BROCHURE

VIEW MAP

SHARE IT: [Facebook] [Twitter] [Google+] [LinkedIn] [Pinterest] [Email]



VEHICLE DESCRIPTION

2006 Freightliner M-2 Dump Plow Truck: Low miles, very nice, 1-owner, 10-foot dump, 11-foot 3-way plow, front-mount 8-foot wing blade, 6-cylinder, automatic transmission, rear-wheel drive, C-7 Caterpillar diesel engine, mileage 116,256, yellow exterior, gray interior.

30-day or 1,000 mile warranty. Please call for full warranty details.

Northstar Truck Sales offers the best selection of used service utility trucks, dump trucks, plow trucks, cab chassis, flat bed and pickups in the St Cloud area. Give us a call at (320) 529-4040 or stop by and visit us at 2939 Hwy 10 S, St Cloud, MN 56304. We offer Nationwide shipping.

Key Words: Dump Truck, Plow Truck, Ford, F250, F-250, F 250, F350, F-350, F 350, F450, F-450, F 450, F550, F-550, F 550, Chevrolet, Chevy, 2500, 2500HD, 3500, 3500HD, GMC, Dodge, Freightliner

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

October 30, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name.

Re: Wellness Park Ballfields & Roadway Project, Change Order #3

We are asking the Council to consider Change Order #3, which includes the following items:

- 1) Add fencing & gates between each of the ball fields to better control access;
- 2) Add concrete wall & pad for dumpster enclosure & Shakopee infield dirt storage area; and
- 3) Add pavement & rip-rap to deal with a drainage issue that has been identified between the street and trail at a low point just north of the water tower.

The total effect of these changes is \$20,098.30. If you will remember from the discussion of Change Order #2, we came in about \$16,000 under the projected cost for the 7th & D sidewalks, and the contractor has indicated that we will have a decent deduct at the end of the project for coming under the projected quantities for granular surfacing, so we are essentially "paying for" this change order with those savings.

Date of Issuance: **10-20-2020**
 Owner: **City of Washington, Iowa**
 Contractor: **DeLong Construction, Inc.**
 Engineer: **Garden & Associates, LTD.**
 Project: **Wellness Park Ball Fields & Roadway -
 Washington, Iowa**

Effective Date: **10-20-2020**
 Owner's Contract No.: -----
 Contractor's Project No.: -----
 Engineer's Project No.: **9020226**
 Contract Name: **Wellness Park Ball Fields &
 Roadway - Washington, Iowa**

The Contract is modified as follows upon execution of this Change Order:

Description: **Add chain link fence and gates (3 -14 Drive gates and 1 - 4 feet walk gate) between the fields. Add concrete flume and riprap at low point on North Ave E, to prevent future erosion, and add dumpster enclosure.**

Attachments: **Attachment No. 1 to Change Order No. 3, and Sheets S2 & PP3**

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>2,983,670.85</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>2</u> : \$ <u>76,241.03</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ <u>3,059,911.88</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] of this Change Order: \$ <u>20,098.30</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ <u>3,080,010.18</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u><i>Just Pope</i></u> Engineer (if required)	By: _____ Owner (Authorized Signature)	By: <u><i>Brendan DeLong</i></u> Contractor (Authorized Signature)
Title: <u>Project Engineer/Vice President</u>	Title: <u>Mayor</u>	Title: <u>Project Manager</u>
Date: <u>10-15-2020</u>	Date: _____	Date: <u>10/15/2020</u>

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____

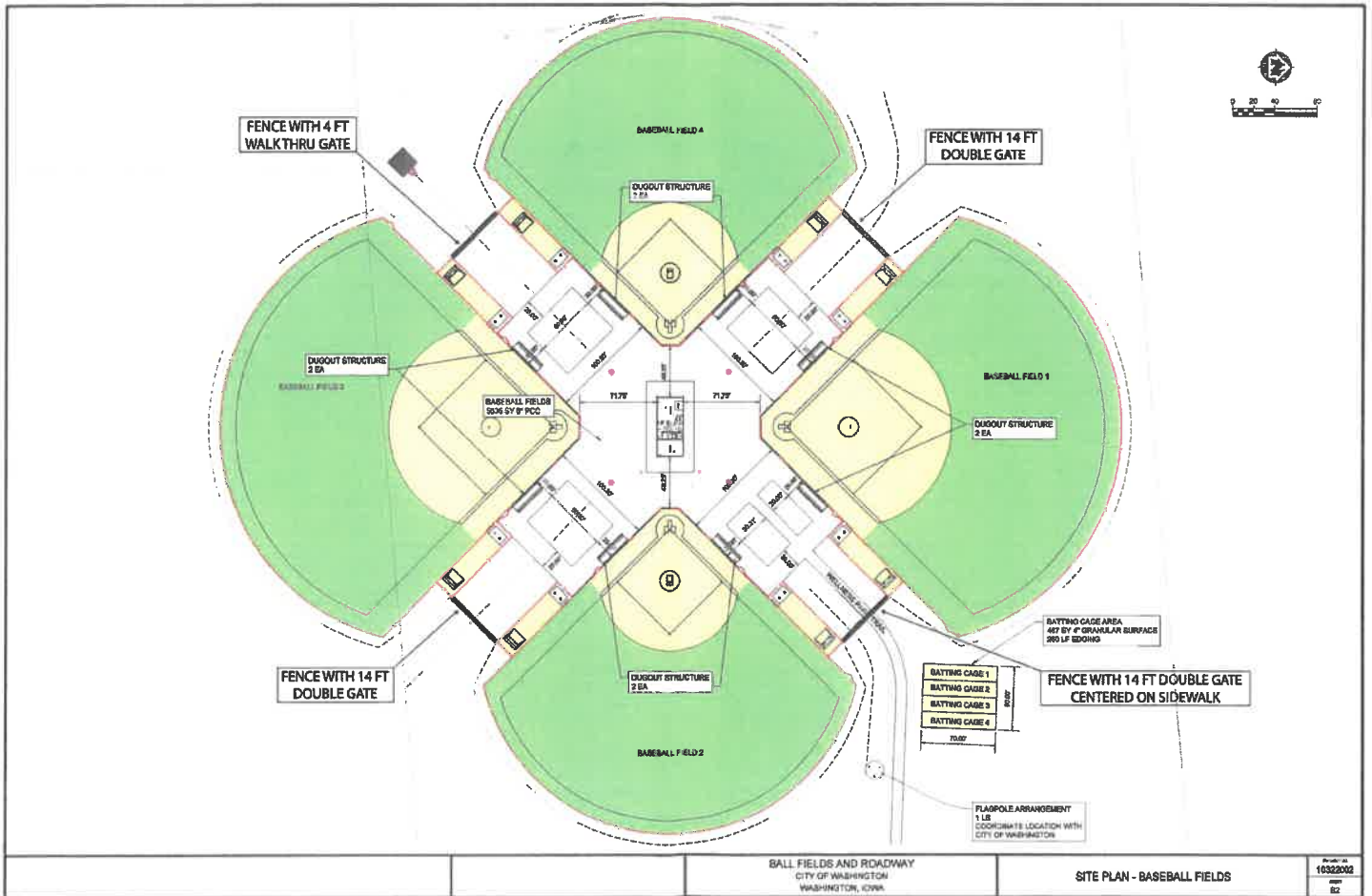
Attachment No. 1 to Change Order No. 3
Wellness Park Ball Fields & Roadway
Washington, Iowa
G&A 9020226

Bid Item No.	Description	Item Quantity	Units	Unit Price	Scheduled Value	Quantity Change	Unit Price Change	Adjusted Quantity	Contract Adjustment	Adjusted Unit Price	Adjusted Scheduled Value
DIVISION 2: EARTHWORK											
2.01	EXCAVATION, CLASS 13	1	LS	\$158,000.00	\$158,000.00			1		\$158,000.00	\$158,000.00
2.02	SUBGRADE PREPARATION	12,079	SY	\$2.25	\$27,177.75			12,079		\$2.25	\$27,177.75
2.03	SPECIAL BACKFILL	5,624	TONS	\$26.50	\$149,036.00			5,624		\$26.50	\$149,036.00
DIVISION 3: TRENCH & TRENCHLESS CONSTRUCTION											
3.01	GRANULAR TRENCH BACKFILL	852	LF	\$22.00	\$18,744.00			852		\$22.00	\$18,744.00
DIVISION 4: SEWERS & DRAINS											
4.01	SANITARY SEWER SDR-35, 4"	22	LF	\$170.00	\$3,740.00			22		\$170.00	\$3,740.00
4.02	SANITARY SEWER CLEANOUT	1	EA	\$750.00	\$750.00			1		\$750.00	\$750.00
4.03	STORM SEWER CLEANOUT	5	EA	\$960.00	\$4,800.00			5		\$960.00	\$4,800.00
4.04	STORM SEWER HDPE, 6"	208	LF	\$23.00	\$4,784.00			208		\$23.00	\$4,784.00
4.05	STORM SUBDRAIN, HDPE, 6"	382	LF	\$20.00	\$7,640.00			382		\$20.00	\$7,640.00
4.06	STORM SEWER HDPE, 15"	668	LF	\$41.00	\$27,388.00			668		\$41.00	\$27,388.00
4.07	STORM SEWER, RCP, 15"	247	LF	\$56.00	\$13,832.00			247		\$56.00	\$13,832.00
4.08	STORM SEWER, RCP, 18"	356	LF	\$60.00	\$21,360.00			356		\$60.00	\$21,360.00
4.09	FLARED END SECTION, STEEL, 15"	1	EA	\$600.00	\$600.00			1		\$600.00	\$600.00
4.10	FLARED END SECTION, RCP, 18"	1	EA	\$2,950.00	\$2,950.00			1		\$2,950.00	\$2,950.00
DIVISION 5: WATER MAINS & APPURTENANCES											
5.01	WATER SERVICE, POLYETHYLENE, 2"	360	LF	\$20.00	\$7,200.00			360		\$20.00	\$7,200.00
5.02	CORPORATION STOP, 2"	3	EA	\$850.00	\$2,550.00			3		\$850.00	\$2,550.00
5.03	CURB STOP & BOX, 2"	4	EA	\$1,000.00	\$4,000.00			4		\$1,000.00	\$4,000.00
5.04	WATER SERVICE CONNECTION	3	EA	\$1,000.00	\$3,000.00			3		\$1,000.00	\$3,000.00
5.05	VALVE BOX ADJUSTMENT	10	EA	\$575.00	\$5,750.00			10		\$575.00	\$5,750.00
5.06	HYDRANT ADJUSTMENT	5	EA	\$1,290.00	\$6,450.00			5		\$1,290.00	\$6,450.00
DIVISION 6: STRUCTURES FOR SANITARY & STORM SEWERS											
6.01	MANHOLE, SW-401, 48"	4	EA	\$4,250.00	\$17,000.00			4		\$4,250.00	\$17,000.00
6.02	INTAKE, SW-501	2	EA	\$5,950.00	\$11,900.00			2		\$5,950.00	\$11,900.00
6.03	NYLOPLAST DRAIN BASIN, 30"	4	EA	\$4,180.00	\$16,720.00			4		\$4,180.00	\$16,720.00
6.04	SANITARY MANHOLE ADJUSTMENT, MINOR	5	EA	\$1,100.00	\$5,500.00			5		\$1,100.00	\$5,500.00
6.05	GREASE TRAP	1	LS	\$3,455.00	\$3,455.00			1		\$3,455.00	\$3,455.00
DIVISION 7: STREETS & RELATED WORK											
7.01	PCC PAVEMENT, 6"	11,243	SY	\$39.65	\$445,867.03	62.00		11,307	\$2,458.30	\$39.65	\$448,325.33
7.02	PCC PAVEMENT, 7"	5,500	SY	\$35.75	\$196,625.00			5,500		\$35.75	\$196,625.00
7.03	PCC PAVEMENT W/INTEGRAL CURB, 7"	1,872	SY	\$44.30	\$82,929.60			1,872		\$44.30	\$82,929.60
7.04	DETECTABLE WARNINGS	112	SY	\$40.00	\$4,480.00			112		\$40.00	\$4,480.00
7.05	GRANULAR SURFACING, 6"	777	SY	\$8.50	\$6,604.50			777		\$8.50	\$6,604.50
DIVISION 8: TRAFFIC CONTROL											
8.01	PAINTED PAVEMENT MARKINGS	865	SF	\$2.50	\$2,162.50			865		\$2.50	\$2,162.50
DIVISION 9: SITE WORK & LANDSCAPING											
9.01	CONVENTIONAL SEEDING	44,527	SY	\$0.50	\$22,263.50			44,527		\$0.50	\$22,263.50
9.02	TURF SEEDING	39,690	SY	\$3.55	\$140,899.50			39,690		\$3.55	\$140,899.50
9.03	FERTILIZER FOR SEEDING	84,233	SY	\$0.10	\$8,423.30			84,233		\$0.10	\$8,423.30
9.04	HYDROMULCHING FOR SEEDING	84,233	SY	\$0.60	\$50,539.80			84,233		\$0.60	\$50,539.80
9.05	SWPPP	1	LS	\$5,000.00	\$5,000.00			1		\$5,000.00	\$5,000.00
9.06	EROSION CONTROL BLANKET	2,820	SY	\$1.10	\$3,102.00			2,820		\$1.10	\$3,102.00
9.07	RIP RAP	74	SY	\$60.00	\$4,440.00	34		108	\$2,040.00	\$60.00	\$6,480.00
9.08	SILT FENCE	5,704	LF	\$2.25	\$12,834.00			5,704		\$2.25	\$12,834.00
9.09	STABILIZED CONSTRUCTION ENTRANCE		EA	\$1,500.00						\$1,500.00	
9.10	INLET PROTECTION	11	EA	\$175.00	\$1,925.00			11		\$175.00	\$1,925.00
9.11	FLOW TRANSITION MAT		SF	\$20.00						\$20.00	
9.12	CHAIN LINK FENCE, 6' HEIGHT	4,186	LF	\$14.30	\$59,859.80			4,186		\$14.30	\$59,859.80
9.13	CHAIN LINK FENCE, 10' HEIGHT	216	LF	\$39.40	\$8,510.40			216		\$39.40	\$8,510.40
9.14	CHAIN LINK FENCE, 18' HEIGHT (BACKSTOP)	488	LF	\$102.00	\$49,776.00			488		\$102.00	\$49,776.00
9.15	CHAIN LINK FENCE, 10' WIDTH, 6' HEIGHT	8	EA	\$410.00	\$3,280.00			8		\$410.00	\$3,280.00
9.16	CHAIN LINK FENCE, 6' WIDTH, 6' HEIGHT	8	EA	\$185.00	\$1,480.00			8		\$185.00	\$1,480.00
9.17	CHAIN LINK FENCE, 14' WIDTH, 6' HEIGHT	4	EA	\$565.00	\$2,260.00			4		\$565.00	\$2,260.00
DIVISION 11: MISCELLANEOUS											
11.01	MOBILIZATION	1	LS	\$223,000.00	\$223,000.00			1		\$223,000.00	\$223,000.00
11.02	CONCRETE WASHOUT	1	LS	\$1,200.00	\$1,200.00			1		\$1,200.00	\$1,200.00
11.03	SKINNED INFIELD, 4"	9,168	SY	\$4.15	\$38,047.20			9,168		\$4.15	\$38,047.20
11.04	GRANULAR SURFACE, 4"	467	SY	\$11.00	\$5,137.00			467		\$11.00	\$5,137.00
11.05	SAND BASE, VOLLEYBALL	1,475	SY	\$22.50	\$33,187.50			1,475		\$22.50	\$33,187.50
11.06	BORDER EDGING	494	LF	\$11.50	\$5,681.00			494		\$11.50	\$5,681.00
11.07	CONCESSION STRUCTURE, COMPLETE	1	LS	\$347,500.00	\$347,500.00			1		\$347,500.00	\$347,500.00
11.08	DUGOUT STRUCTURE, COMPLETE	8	EA	\$13,240.00	\$105,920.00			8		\$13,240.00	\$105,920.00
11.09	IRRIGATION SYSTEM, BASEBALL FIELDS	1	LS	\$95,000.00	\$95,000.00			1		\$95,000.00	\$95,000.00
11.10	IRRIGATION SYSTEM, SOCCER FIELD	1	LS	\$40,000.00	\$40,000.00			1		\$40,000.00	\$40,000.00

Attachment No. 1 to Change Order No. 3
 Wellness Park Ball Fields & Roadway
 Washington, Iowa
 G&A 9020226

Bid Item No.	Description	Item Quantity	Units	Unit Price	Scheduled Value	Quantity Change	Unit Price Change	Adjusted Quantity	Contract Adjustment	Adjusted Unit Price	Adjusted Scheduled Value
11.11	BASEBALL FIELD 1 EQUIPMENT	1	LS	\$8,890.00	\$8,890.00			1		\$8,890.00	\$8,890.00
11.12	BASEBALL FIELD 2 EQUIPMENT	1	LS	\$8,890.00	\$8,890.00			1		\$8,890.00	\$8,890.00
11.13	BASEBALL FIELD 3 EQUIPMENT	1	LS	\$8,890.00	\$8,890.00			1		\$8,890.00	\$8,890.00
11.14	BASEBALL FIELD 4 EQUIPMENT	1	LS	\$8,890.00	\$8,890.00			1		\$8,890.00	\$8,890.00
11.15	SAND VOLLEYBALL COURT EQUIPMENT	1	LS	\$3,000.00	\$3,000.00			1		\$3,000.00	\$3,000.00
11.16	FLAGPOLE ARRANGEMENT	1	LS	\$7,800.00	\$7,800.00			1		\$7,800.00	\$7,800.00
11.17	REMOVABLE BOLLARD	2	EA	\$1,000.00	\$2,000.00			2		\$1,000.00	\$2,000.00
11.18	FENCE TOP PROTECTION (OUTFIELD FENCE)	2,046	LF	\$2.35	\$4,808.10			2,046		\$2.35	\$4,808.10
11.19	BATTING CAGE EQUIPMENT	2	EA	\$1,200.00	\$2,400.00			2		\$1,200.00	\$2,400.00
0	STORED MATERIALS	0	LS	\$1.00						\$1.00	
DIVISION 12: ELECTRICAL											
12.01	SITE ELECTRICAL CONDUIT	1	LS	\$77,000.00	\$77,000.00			1		\$77,000.00	\$77,000.00
ALTERNATE 1											
A.01	CHAIN LINK FENCE, 6' HEIGHT, UPGRADE	4,186	LF	\$5.30	\$22,185.80			4,186		\$5.30	\$22,185.80
A.02	CHAIN LINK FENCE, 10' HEIGHT, UPGRADE	216	LF	\$9.30	\$2,008.80			216		\$9.30	\$2,008.80
A.03	CHAIN LINK FENCE, 18' HEIGHT BACKSTOP, UPGRADE	488	LF	\$24.50	\$11,956.00			488		\$24.50	\$11,956.00
A.04	CHAIN LINK FENCE, 10' WIDTH, 6' HEIGHT, UPGRADE	8	EA	\$210.00	\$1,680.00			8		\$210.00	\$1,680.00
A.05	BASEBALL FIELD LIGHTING (FIELD 1)	1	LS	\$249,000.00	\$249,000.00			1		\$249,000.00	\$249,000.00
A.08	FENCE TOP PROTECTION (FOUL LINE FENCE)	1,300	LF	\$2.35	\$3,055.00			1,300		\$2.35	\$3,055.00
A.09	BATTING CAGE EQUIPMENT		EA	\$1,200.00						\$1,200.00	
A.10	CHAIN LINK GATE, 6' WIDTH, 6' HEIGHT, UPGRADE	8	EA	\$225.00	\$1,800.00			8		\$225.00	\$1,800.00
A.11	CHAIN LINK GATE, 14' WIDTH, 6' HEIGHT, UPGRADE	4	EA	\$334.00	\$1,336.00			4		\$334.00	\$1,336.00
CHANGE ORDER ADDITIONS											
CO1-EX1	SOCCER FIELD FENCE	1	LS	\$46,800.00	\$46,800.00			1		\$46,800.00	\$46,800.00
CO1-EX2	4" SUBDRAIN	900	LF	\$5.75	\$5,175.00			900		\$5.75	\$5,175.00
CO1-EX2	4" SUBDRAIN OUTLETS	4	EA	\$420.00	\$1,680.00			4		\$420.00	\$1,680.00
CO1-EX3	CONDUIT FOR ELECTRICAL AT DUGOUTS	1	LS	\$2,530.00	\$2,530.00			1		\$2,530.00	\$2,530.00
CO2-CU	HDPE CULVERT, 12" w/FLUMES	1	LS	\$1,600.00	\$1,600.00			1		\$1,600.00	\$1,600.00
NORTH AVE D. & 7TH STREET SIDEWALK											
CO2-1	EXCAVATION	130	CY	\$50.00	\$6,500.00			130		\$50.00	\$6,500.00
CO2-2	CLEARING & GRUBBING	1	LS	\$2,000.00	\$2,000.00			1		\$2,000.00	\$2,000.00
CO2-3	PAVEMENT REMOVAL (CURB & GUTTER)	6	SY	\$7.50	\$45.00			6		\$7.50	\$45.00
CO2-4	DRIVEWAY REMOVAL	186	SY	\$7.50	\$1,395.00			186		\$7.50	\$1,395.00
CO2-5	SIDEWALK REMOVAL	66	SY	\$7.50	\$495.00			66		\$7.50	\$495.00
CO2-6	4" PCC SIDEWALK	309	SY	\$36.00	\$11,124.00			309		\$36.00	\$11,124.00
CO2-7	6" PCC SIDEWALK	94	SY	\$39.65	\$3,727.10			94		\$39.65	\$3,727.10
CO2-8	6" PCC DRIVEWAY	158	SY	\$39.65	\$6,264.70			158		\$39.65	\$6,264.70
CO2-9	DETECTABLE WARNINGS	40	SF	\$40.00	\$1,600.00			40		\$40.00	\$1,600.00
CO2-10	COMBINED SIDEWALK & RETAINING WALL	15	CY	\$450.00	\$6,750.00			15		\$450.00	\$6,750.00
CO2-11	PCC CURB & GUTTER (2' X 7")	25	LF	\$35.00	\$875.00			25		\$35.00	\$875.00
CO2-12	SEEDING, FERTILIZING & MULCHING	1	LS	\$3,500.00	\$3,500.00			1		\$3,500.00	\$3,500.00
FENCING & GATES											
CO3-1	CHAIN LINK FENCE & GATES 194 LF of Black Vinyl Fence, 3 - 14' x 6' Double Drive gates and 1 - 4' x 6' Walk gate					1	\$13,500.00	1	\$13,500.00	\$13,500.00	\$13,500.00
CO3-2	Concrete Wall for Dumpster Enclosure (6' x 8' wall)					6	\$350.00	6	\$2,100.00	\$350.00	\$2,100.00
Totals										\$20,098.30	\$3,080,010.18

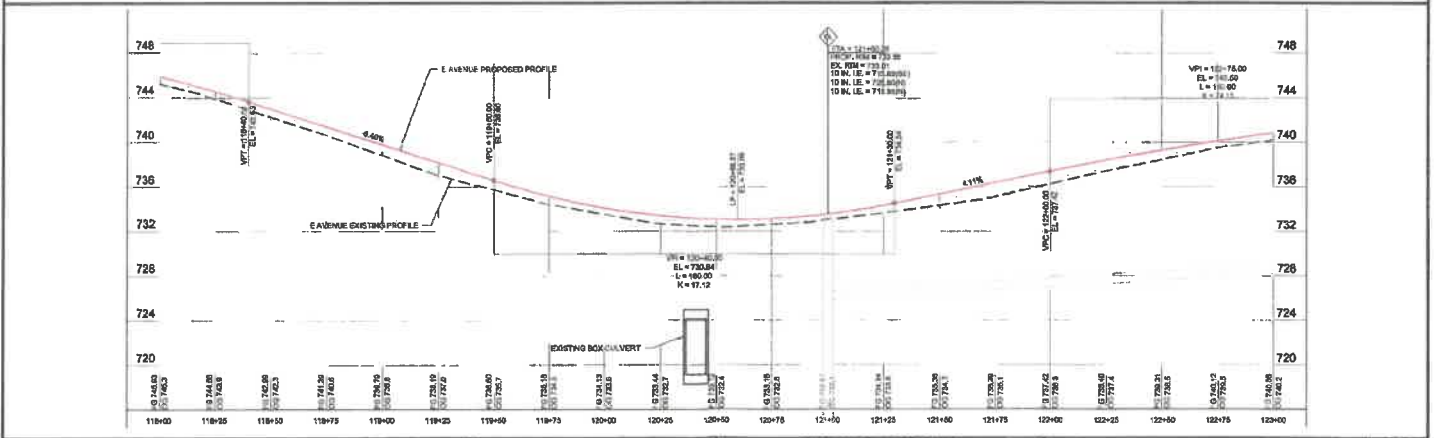
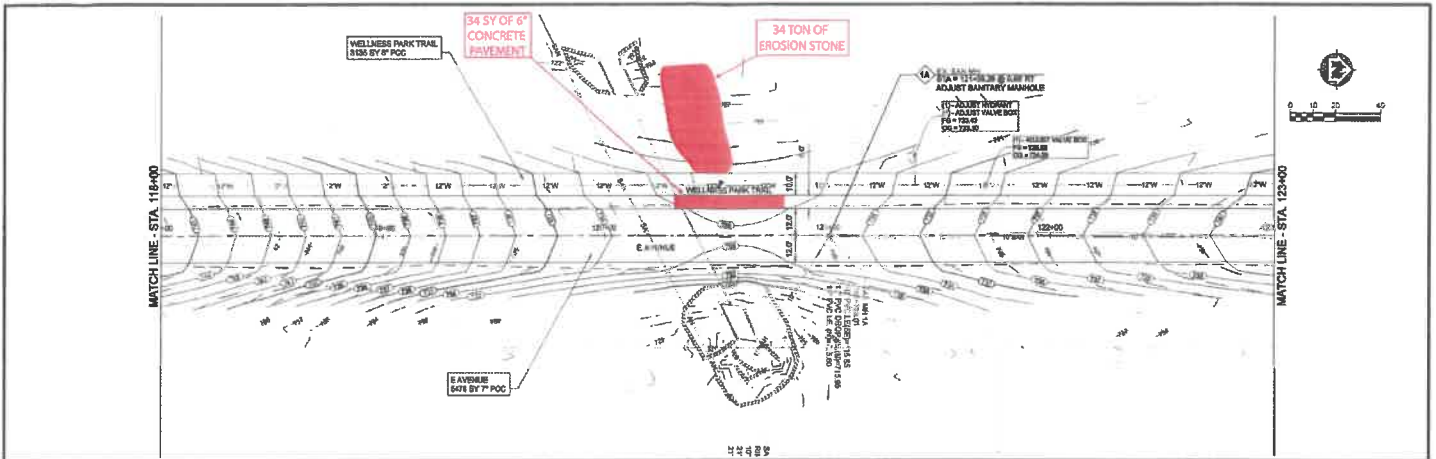
Total Contract Price Adjustment: \$20,098.30



BALL FIELDS AND ROADWAY
CITY OF WASHINGTON
WASHINGTON, IOWA

SITE PLAN - BASEBALL FIELDS

10322002
0000
02



RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, trash and junk were removed from the following listed property owners:

The property of T. Yeggy Properties, LLC at 213 W. Main St. for the amount of \$150.00. Legal description (02 14 OP E 35 FT). Parcel Number (11-17-313-002).

The property of Adrian & Gabriela M. Villagrana Gonzales at 620 E. Madison St. for the amount of \$350.00. Legal description (10 06 E WASH). Parcel Number (11-17-457-010).

The property of Cayetano C. & Thelma A. Cortes Marcial at 325 E. Madison St. for the amount of \$150.00. Legal description (A 02 ASHBYS ADD). Parcel Number (11-17-459-001).

WHEREAS, grass and weeds were removed from the following listed property owners:

The property of Robert B. Mcfarland at 903 E. 3rd St. for the amount of \$515.00. Legal description (15 SMOUSES E SID ADD). Parcel Number (11-17-429-004).

The property of Kevin A. Mckee at 1506 E. Washington St. for the amount of \$225.00. Legal description (16 75 07 SMOUSES 2ND ADD E 107 FT OL 1 & W 35 FT OF S 410 FT NE1/4 SW1/4). Parcel Number (11-16-312-011).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 3rd day of November 2020.

Jaron Rosien, Mayor

Attest:

Illa Earnest, City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

October 30, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the name "Brent Hinson" in the "From:" field.

Re: Ordinance Amending Utility Rates

During the budget process, the Council preliminarily approved the following rate amendments, which are reflected in the attached ordinance:

Water: 7.5% increase on usage, no base rate increase
Sewer: 3.5% increase on usage, no base rate increase

These changes were delayed by six months due to uncertainty caused by the COVID-19 pandemic, but it is essential for our future infrastructure repair needs that we continue to do small but steady rate increases over time, so we are bringing this to you now to allow the rate changes to be reflected on the January bills.

On the attached sheet, the changes across various levels of usage are shown. The garbage/recycling changes have already been implemented, since the Council adopted a five-year rate structure in connection with the acceptance of the five-year contract with Johnson County Refuse.

Residential Water Utility Rates

City of Washington, IA
Effective July 1, 2020

WET Tax 6%

	Old	New
Water Minimum Charge (No Increase)	\$ 17.85	\$ 17.85
Water Usage (7.5% Increase)	\$ 4.11	\$ 4.42
Sewer Minimum Charge (No Increase)	\$ 31.50	\$ 31.50
Sewer Usage (3.5% Increase)	\$ 4.11	\$ 4.25

65- Gallon Garbage*	\$ 18.75	\$ 19.69
35- Gallon Garbage*	\$ 15.50	\$ 16.28
35- Gallon Biweekly*	\$ 12.25	\$ 12.86

Water Deposit	\$ 150.00	\$ 150.00
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NEW RATES

Consumption in Cu. Ft	minimum	100	200	300	400	500	600	700	800	900	1000	1100	1200
Water	17.85	22.27	26.69	31.10	35.52	39.94	44.36	48.78	53.20	57.61	62.03	66.45	70.87
Sewer	31.50	35.75	40.01	44.26	48.52	52.77	57.02	61.28	65.53	69.78	74.04	78.29	82.55
Tax	1.07	1.34	1.60	1.87	2.13	2.40	2.66	2.93	3.19	3.46	3.72	3.99	4.25
65-Gallon Garbage	19.69	19.69	19.69	19.69	19.69	19.69	19.69	19.69	19.69	19.69	19.69	19.69	19.69
35-Gallon Garbage	16.28	16.28	16.28	16.28	16.28	16.28	16.28	16.28	16.28	16.28	16.28	16.28	16.28
35-Gallon Biweekly	12.86	12.86	12.86	12.86	12.86	12.86	12.86	12.86	12.86	12.86	12.86	12.86	12.86
Total w/ 65-gallon	70.11	79.05	87.98	96.92	105.86	114.79	123.73	132.67	141.61	150.54	159.48	168.42	177.35
Total w/35-gallon	66.70	75.63	84.57	93.51	102.44	111.38	120.32	129.26	138.19	147.13	156.07	165.01	173.94
Total w/35-gal biweekly	63.28	72.22	81.16	90.10	99.03	107.97	116.91	125.84	134.78	143.72	152.66	161.59	170.53

OLD RATES

Consumption in Cu. Ft	minimum	100	200	300	400	500	600	700	800	900	1000	1100	1200
Water	17.85	21.96	26.07	30.18	34.29	38.40	42.51	46.62	50.73	54.84	58.95	63.06	67.17
Sewer	31.50	35.61	39.72	43.83	47.94	52.05	56.16	60.27	64.38	68.49	72.60	76.71	80.82
Tax	1.07	1.32	1.56	1.81	2.06	2.30	2.55	2.80	3.04	3.29	3.54	3.78	4.03
65-Gallon Garbage	18.75	18.75	18.75	18.75	18.75	18.75	18.75	18.75	18.75	18.75	18.75	18.75	18.75
35-Gallon Garbage	15.50	15.50	15.50	15.50	15.50	15.50	15.50	15.50	15.50	15.50	15.50	15.50	15.50
35-Gallon Biweekly	12.25	12.25	12.25	12.25	12.25	12.25	12.25	12.25	12.25	12.25	12.25	12.25	12.25
Total w/ 65-gallon	69.17	77.64	86.10	94.57	103.04	111.50	119.97	128.44	136.90	145.37	153.84	162.30	170.77
Total w/35-gallon	65.92	74.39	82.85	91.32	99.79	108.25	116.72	125.19	133.65	142.12	150.59	159.05	167.52
Total w/35-gal biweekly	62.67	71.14	79.60	88.07	96.54	105.00	113.47	121.94	130.40	138.87	147.34	155.80	164.27
Change- w/ 65-gallon	0.94	1.41	1.88	2.35	2.82	3.29	3.76	4.23	4.70	5.17	5.64	6.11	6.58
Change- w/35-gallon	0.78	1.25	1.72	2.19	2.66	3.13	3.60	4.07	4.54	5.01	5.48	5.95	6.42
Change- w/35-gal biweekly	0.61	1.08	1.55	2.02	2.49	2.97	3.44	3.91	4.38	4.85	5.32	5.79	6.26

* Garbage rates increase 5% per year through FY24 by adopted City Code without further Council action

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 92, WATER RATES
AND CHAPTER 99, SEWER USER CHARGE**

BE IT ORDAINED by the City Council of the City of Washington, Iowa:

SECTION 1. The Code of Ordinances of the City of Washington, Iowa, 2014, Section 92.02, titled, "Rates for Service", is hereby amended to read as follows by amending Section 92.02 (1) and (2):

"92.02 RATES FOR SERVICE. Water service shall be furnished at the following rates with the City:

1. Base Charge. There shall be a basic monthly water service charge of seventeen dollars and eighty-five cents (\$17.85) per account.
2. Usage Rates. Customers shall be charged for water usage in accordance with the following rate schedule:

(Code of Iowa, Sec. 384.84[1])

Cubic Feet Used Per Month	Rate
All Usage	\$4.42 per 100 cubic feet

”

SECTION 2. The Code of Ordinances of the City of Washington, Iowa, 2014, Section 99.05, titled, "Rates for Service", is hereby amended to read as follows by amending Section 99.05(1) and (2):

"99.05 CHARGES. The monthly sewer use charge shall be in accordance with the following:

1. Non-Residential Customers.

A. For each water meter of every nonresidential property receiving municipal sewer service using 1,400 cubic feet or less of water, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month plus \$4.25 per 100 cubic feet of water used.

B. For each water meter of every nonresidential property receiving municipal sewer service using between 1,401 and 15,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$63.00 per month plus \$4.25 per 100 cubic feet of water used.

C. For each water meter of every nonresidential property receiving municipal sewer service using between 15,001 and 100,000 cubic feet of

water, with or without a water meter, the charge shall be an amount equal to the sum of \$126.00 per month plus \$4.25 per 100 cubic feet of water used.

D. For each water meter of every nonresidential property receiving municipal sewer service using more than 100,001 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$252.00 per month plus \$4.25 per 100 cubic feet of water used.

2. Residential Customers. For each water meter of every residential property (including multiple-family residential properties) receiving municipal sewer service, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month per dwelling unit plus \$4.25 per 100 cubic feet of water used.”

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the ____ day of _____, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2020.

City Clerk

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING
CHAPTER 26.01 "AIRPORT COMMISSION"**

WHEREAS, the current Washington Code of Ordinances, Section 26.01 requires that all five members of the Airport Commission be residents of the City of Washington; and

WHEREAS, in order to recruit additional qualified candidates for current and future vacancies, the City Council deems it prudent to amend Section 26.01 to match the requirement in Iowa Code Section 330.20, allowing up to two members of the five-member body to be individuals residing outside the city limits.

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Phrase.** Section 26.01, "Airport Commission", is hereby repealed.

SECTION 2. **Add Phrase.** A new Section 26.01, "Airport Commission", is hereby adopted as follows:

"26.01 AIRPORT COMMISSION. There shall be an airport commission consisting of five (5) members. At least three (3) of the members shall be resident voters of the City."

SECTION 3. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2020.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____ October 20, 2020

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2020.

City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTERS 15 & 17 CONCERNING MAYOR AND COUNCIL COMPENSATION

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. Delete Section. Section 15.04, "Compensation", is hereby repealed.

SECTION 2. Add Section. A new Section 15.04, "Compensation", is adopted as follows:

"15.04 COMPENSATION.

The salary of the Mayor is eighteen thousand dollars (\$18,000) per year, payable biweekly."

SECTION 4. Delete Section. Section 17.06, "Compensation", is hereby repealed.

SECTION 5. Add Section. A new Section 17.06, "Compensation", is adopted as follows:

"17.06 COMPENSATION.

The salary of each Council member is seventy-five dollars (\$75.00) for each official meeting of the Council attended and forty dollars (\$40.00) for each board, commission, or committee meeting attended as an official representative of the Council. It shall be the duty of each Council member to document each meeting attended under the latter provision and to periodically provide this documentation to the Finance Director for payroll purposes. All said compensation shall be paid semiannually."

SECTION 6. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 7. Effective Date. Under Iowa Code 372.13(8), this Ordinance shall be in effect January 1, 2022, after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____ 2020.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: October 6, 2020
Approved on Second Reading: October 20, 2020
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 2020.

City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

October 29, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: Discussion on Strategic Priorities for 2021 and 2022

Since Council last met related to strategic priorities, we had a department head discussion and I have conducted a little bit of additional analysis on things for the Council to consider related to this year's goals. Here are the outcomes and recommendations:

Current Goals

1. EMS Study Committee: Keep as top priority, with focus on making final recommendations by early 2021 and implementing the service by mid-2021.
2. Wellness Park Phase 1: Project is close enough to completion to drop from goals list; focus on implementation of operations plan by June 1, 2021, when use of the park for organized activities begins. Keep this as a top priority.
3. Sewer I/I: With completion of 3 major I/I projects in the past several years, it feels like this could be moved to the long-term priorities rather than listed in the 2021 and 2022 priorities. The main item to be completed on the topic in this goal period is the detailed examination of the egg sewer basin.
4. Promote Housing Development: The City accomplished 2 big goals in the past year related to new housing development: 1) Acquisition of the Bell land, which is big long-term move toward a continuous supply of housing lots, and 2) Development of the NLW Subdivision Plat 1, making affordably priced lots available to any builder or homeowner. At this point, it looks like the soonest Plat 2 would need to be developed would be starting in Spring 2022, pending the level of activity that occurs in Plat 1 in 2021. The

Council could theoretically move this item to long-term priorities or replace it with an item related to specific focus areas for existing housing stock.

5. City Hall/Police Improvements: This goal is accomplished!
6. Police Department Re-Structuring: This goal is accomplished.
7. Participate in Continuity of Operations Planning: This goal is accomplished.
8. Define and Promote Washington: Keep as a high priority. Possible focus on securing Iowa Great Places recognition for this planning cycle.
9. Develop Capital Equipment Plan: Keep as a high priority, with implementation in late 2021 for the FY23 budget.
10. Madison Park Improvements: Keep as a high priority, with accomplishment within 2021 targeted.

Additional Priority Ideas

- Full-time staffing level review & analysis.
- Wellness program for staff, possibly including health club membership incentive
- Water Facility Plan- completion & implementation- suggest as a possible top priority, since sewer has been for the past several years, and it is time to get water main breaks in the system under control, allowing us to start to shift our focus in 5-7 years toward widespread paving/overlay projects after underground infrastructure is brought up to an acceptable level.
- New traffic signal at 12th & Washington- this is currently in the Capital Improvements Plan for FY22.
- Parks shop- the Army Reserve has indicated that no additional action on the disposal of its facility on North Marion will occur at least until the end of 2021. If action on that facility does not occur within a reasonable timeframe, new construction of a parks shop in the Wellness Park proper could be examined as part of a concessions/restroom structure for the soccer complex in the Phase 2 of the Wellness Park that is planned for FY25 in the current CIP.
- Parks master planning- we have been hoping to do a 5-year parks development plan for a number of years, but have pushed this larger planning effort aside to focus on getting Phase 1 of the Wellness Park constructed. With that complete, we could possibly revisit this planning effort, bringing in a consultant to facilitate.

Council Items Mentioned at 10/20/2020 Workshop

Here are the possible goal items mentioned at the last meeting, with updates from the department head session as applicable:

- Streetscape Phase 2- begin planning process in early 2021 toward Spring 2023 construction.
- Diversity training- it was mentioned in the department head discussion that Jenisa Harris at the Library is currently going through a program that will allow her to be a trainer for these types of trainings, or the Council could look at an outside provider as previously discussed.
- National Incident Management System (NIMS) training: Also include applicable staff such as administrative team, Water & Wastewater Superintendents in ICS300 & 400 courses in addition to doing ICS100, 200, & 700 for Council & staff.
- Address downtown vacant-by-choice buildings.
- Add bike lanes and trails.

Final Thoughts

I have also attached the 2020 & 2021 goals quick-reference and the full goal update memo for your information. I look forward to discussion at the meeting.

Brent

City of Washington Goal-Setting Quick Reference: Calendar Years 2020 and 2021

<u>Goal</u>	<u>Classification</u>	<u>Goal Type</u>	<u>Status</u>	<u>Completion Date</u>
EMS Study Committee	Top Priority	Focused Initiative	Committee has met a number of times; funding budgeted by Council; training scheduled for volunteers	Spring 2021
Wellness Park Phase 1 & Administrative Setup	Top Priority	Project & Focused Initiative	Phase 1B nearly complete; operations committee meeting on administrative setup and several agreements likely to go to Council with a few months	- Late 2020 (Project) - By June 1 (Focused Initiative)
Sewer I/I	Top Priority	Projects & Focused Initiative	SE Basin Project closed out; North 4 th project near completion; Egg study to occur following completion of Water Facility Plan	Ongoing for at least 10 years
Promote Housing Development	Top Priority	Broad Initiative	Bell land purchase & annexation complete; NLW Subdivision platted, lots for sale & utilities being installed	Ongoing
City Hall/Police Improvements	Top Priority	Project	Project is substantially complete & staff is occupying full space	Late 2020
Police Department Re-Structuring	High Priority	Focused Initiative	Promotional process completed & Police advisory committee established	Completed Summer 2020
Participate in Continuity of Operations Planning	High Priority	Focused Initiative	Emergency Operations Plan & Continuity of Government Plan completed & approved by Council	Completed early 2020
Define and promote Washington to Internal and External Audiences	High Priority	Broad Initiative	Hotel/Motel Tax Committee has established goals & is working toward Iowa Great Places recognition, among other items.	General strategy established; ongoing initiatives
Develop Capital Equipment Repl Plan	High Priority	Focused Initiative	As funding streams become available, initiate CERP process in Fall 2021 for FY23	By Spring 2022
Madison Park Improvements	High Priority	Project	Expand Madison Park into a 2 nd lot fronting Highway 92 on the former Jones property; \$15,000 budgeted for FY21; formal process/design needed	By Summer 2021

"One of the 100 Best Small Towns in America"

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
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Memorandum

October 19, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson 
City Administrator

Re: Progress Report on Strategic Priorities, October 2020

Background: The City Council unanimously adopted a resolution setting strategic priorities for calendar years 2020 and 2021 and a resolution adopting a strategic priorities work plan on December 17, 2019. This report seeks to provide the City Council with a one-year update on progress toward these goals.

Calendar Years 2020 & 2021 Priorities:

Top Priorities

- **Study implementation of a Quick Responder Service to supplement County EMS changes**

Staff Primarily Responsible: Mayor, Councilor Pettit-Majewski, City Administrator, Study Committee

The Council established an EMS Study Committee on December 17, 2019 in Resolution 2019-129. The committee began meeting soon afterwards, and developed budget recommendations as planned. The FY20 budget was amended for the inclusion of some of the up-front costs of establishing the service, a vehicle was purchased for EMS response, and funds were also budgeted in FY21 for the launch of the service. The COVID-19 pandemic response pulled attention away from this effort for several months, but the committee has begun meeting again, and is seeking to develop final recommendations to come to the Council in the near future.

- **Complete Wellness Park Phase I improvements**
 - a. **Conduct administrative setup and staffing analysis**
 - b. **Develop & implement Y/Wellness Park area traffic & sidewalk plan**

Staff Primarily Responsible: Mayor, Councilor Stigers, City Administrator, Park Superintendent, Project Committee, and Stakeholder Group

Great progress has been made on the Wellness Park in the past year. Following award of a \$2.9 million construction contract to DeLong Construction this spring, the primary construction project is nearly complete, and sports field seeding in particular looks fantastic. The plan is to begin play on the new fields on June 1, 2021. This will allow the completion of a number of items in the spring, and give the turf seeding plenty of time to get fully established.

The Council has considered and approved a number of traffic changes in the area, including adding a 4-way stop at West 5th and North Avenue D, reducing the speed limit on West 5th west of the new Y, and other improvements.

The sidewalk connectivity project is underway, and will involve completion of the sidewalk network in the 600 block of North D and the 300-400 blocks of West 7th Street. Additional work will need to be considered further east along West 7th to achieve ADA compliance (sidewalk ramps vs. steps) and on South D in the 300-400 blocks to tie that part of the sidewalk network together and tie it to the Kewash Trail.

The Wellness Park Operations Committee has met a number of times this year, and is working toward the administrative setup of the complex. It is envisioned at this point that this administrative setup will include agreements between the City and Y for management of the complex, between the City, Y and Schools regarding use of School fields, and between all facility partners (including travelling teams, etc.) to govern the overall use of the complex. The intent is to have all of these agreements in place prior to the beginning of play at the complex.

- **Sewer inflow/infiltration (I/I)**

Staff Primarily Responsible: Maintenance & Construction Superintendent, Engineering Technician, and City Administrator

With the closeout of the 2019 Southeast Basin I/I project and the completion of the underground infrastructure portion of the 2020 North 4th Avenue project, it is fair to say that the City has now completed since 2016 the 3 largest sewer inflow/infiltration (I/I) projects in its history (this includes the 2015-2016 Courthouse Sewer Separation project). This reflects a tremendous amount of investment in our sanitary and storm sewer collection networks, and hopefully a huge difference in the impact of peak storms as they

relate to sewer backups, etc. There is a great deal of additional work to do in the sewer system, but huge strides have been made.

The next step in the process is to fully evaluate the “Egg” sewer basin, the basin for the central portion of town that represents the oldest infrastructure in the system. The North 4th project is at the very top of the Egg basin, and the Courthouse Sewer Separation project was within the basin also, so we have made major progress, but it is known there are many additional issues to address, particularly from a basic system maintenance perspective.

The Council approved the hiring of Central Iowa Televising on September 1, 2020 to conduct cleaning, root-cutting, and televising on the main egg sewer so that we can accurately assess its condition. Since this is the oldest sewer in town, has not had major maintenance in a number of years, and carries a tremendous amount of flow, it is likely our initial efforts to comprehensively address the basin will begin with the main egg sewer. We intend to get going in earnest on the basin analysis with FOX Engineering once the Water Facility Plan update/distribution system analysis is completed.

- **Promote housing development**

- a. Work toward development of Bell land and other housing areas**
- b. Work as a partner with private developers**

Staff Primarily Responsible: City Administrator & WEDG Director

The City completed the purchase of the first 19 acres of the Bell land in mid-2020, and the land (including the 23-acre option area) has been annexed into the city limits. This parcel represents a major investment in the long-term growth and development of Washington.

The City also undertook and completed the process of receiving the donation of the Whitesell factory and land, which includes 7 acres suitable for residential development. During the past year, that portion of the property was rezoned, Plat 1 of the development was approved, and construction is now underway on installation of the water, sewer, stormwater, and electric improvements need to make the 9 new lots “shovel-ready” for new home-building. It is thought that the next major residential project the City takes on will be Plat 2 of this development.

The City has continued to have conversations with developers on various possible developments around town, including in downtown, and will continue to work as an active partner to bring new and better housing to Washington. The Wellness Park project also opens up approximately 45 acres for potential future residential development, as that area now has a paved street, a trail connection, and water, sewer, electric, and stormwater infrastructure that did not exist prior to 2018. Preliminary discussions with a couple of the private property owners have yet to bear fruit, but this area should be an important one for Washington’s future development.

- **Complete City Hall/Police building construction**

- a. **Examine staffing for quality long-term building maintenance**

Staff Primarily Responsible: Project Committee, including Mayor, City Councilors, Police Chief, Finance Director, City Administrator and others

The City Hall/Police Phase 1 improvements were completed in May 2020, and all staff moved to the Phase 1 area to allow for the renovation of the Phase 2 area at that time. Phase 2 was substantially complete as of October 8, 2020. Staff began occupying the Phase 2 space as of today. The new building will be a phenomenal asset to the community in the future. We finally have great meeting space, storage space, and proper Police Department offices. This process began with the commissioning of a building study in January 2013, and I personally find it amazing to look back at all the organizational changes of the last 8 years as well as the tremendous progress made on this project.

The Council approved the creation of a new full-time Building Maintenance Technician position in the FY21 budget, and Kirk Albert was hired for the position and began work in July. It is great to have Kirk on board, and I strongly believe his position will allow us to save money over the long term, as we keep our facilities maintained in excellent condition and protect the major taxpayer investments in those facilities.

High Priorities

- **Develop Police Department re-structuring plan**

Staff Primarily Responsible: Mayor, City Administrator, City Council, Police Chief

Chief Lester has continued his diligent work to ensure that the Police Department is properly equipped, well trained, and has the appropriate community service mindset. Under his leadership, all the major initiatives envisioned for this year have been undertaken. Something that was not anticipated was the death of George Floyd in police custody in Minneapolis, which led to a public firestorm and nationwide protests, including (respectful) protests in Washington. This sad event, along with others, leads to an even greater need for police transparency and appropriate procedures. The Council's previous approval of utilizing Lexipol for our police policies looks even more wise than it did at the time, as Lexipol has helped our department to ensure that all of our policies and procedures represent the best thinking in community-oriented policing. Thanks to Chief Lester and the whole department for their strong commitment to the community.

The Council approved the creation of a Police Community Advisory Committee on February 18, 2020, and the group has met twice since that point (they intended to meet much more regularly, but the COVID-19 pandemic presented significant issues). This group should

provide a great sounding board and ultimately a support network in a very trying time for policing nationally.

Organizationally within the department, the Council approved the creation of 2 new Sergeant positions in the FY21 budget. Coupled with the retirement of Lt. Ron See, Chief Lester undertook an inclusive & thorough promotional process to fill all 3 positions. In July, Shamus Altenhofen was promoted to Lieutenant, and Jason Chalupa & Benjamin Altenhofen were promoted to Sergeants. This new structure will allow for a supervisor on every shift, and will hopefully lead to an even more accountable and community-oriented department in the future.

• **Update Water Facility Plan to incorporate improvements since 2013 and to sharpen focus on improving water distribution infrastructure**

Staff Primarily Responsible: City Administrator, Maintenance & Construction Superintendent, Water Plant Superintendent, Engineering Technician, FOX Engineering

The Council approved the hiring of FOX Engineering in May to perform an update of the City's 2013 Water Facility Plan to focus on water distribution improvements. Happily, since 2013 the City largely completed all of the specific improvements included in the plan, including a new water tower, renovation of the existing water tower, construction of a new ground storage reservoir, improvements to each of the City's 3 wells, and the construction of a new Reverse Osmosis drinking water plant. However, the distribution system still remains a huge concern. Aging pipes continue to break in our system at an alarming rate. We generally average 20-25 water main breaks in a year (with a recent high of 35), whereas the American Water Works Association (AWWA) standard is that a well-maintained system of our size would only have 10 breaks per year. Due to the age of much of our system, it is actually fortunate that many of the pipes continue to function correctly far beyond their typical life, but there is much work to do to ensure a reliable and efficient distribution network.

In the work on updating the Facility Plan, we identified a segment of pipe that needed to be put in between North D & E along West 7th Street prior to paving for the Wellness Park, and M/C staff quickly responded to get this water main installed, which will have significant water pressure benefits to that neighborhood. In the past year, M/C also completed the replacement of one of our worst water main break culprits on South B between Van Buren and Tyler, and also installed a water main along South Iowa Avenue to loop Timber Ridge and Oakwood Village subdivisions. The North 4th and South E paving projects also included major water main components.

The Facility Plan process has helped us to identify a project for 2021 that we hope to fund partially with a Community Development Block Grant (CDBG). This would involve replacement of break-prone segments of water main on West Madison (Highway 92) between D & H, on West Washington Boulevard between D & F, and on East Main Street

between 12th & 15th. More projects like this will be needed in the future to bring our system up to an appropriate standard.

The Facility Plan is nearing completion, and we expect to present it to the Council in the near future for discussion & consideration.

• Participate in Continuity of Operations Planning

Staff Primarily Responsible: Emergency Planning Team, including Mayor, Councilor Pettit-Majewski, County Emergency Management Coordinator, City Administrator, and Department Heads

The City Council approved the creation of an Emergency Planning Team consisting of key leaders within the City organization and with the leadership and guidance of Chief Lester and County Emergency Management Coordinator Reisen, who are both highly experienced in these matters. Recognizing that certain sensitive information contained within such plans must be held as confidential for protection of the community, the City Council adopted a Security Information Policy in October to define the scope of information that will be held confidential. The final plans were completed by the committee, and a general summary of the Emergency Operations Plan and Continuity of Government Plan suitable for public release was forwarded to the City Council in early 2020 and was approved.

• Through Hotel/Motel Tax Fund Administration Committee, help to “define” Washington, and effectively promote ourselves to internal and external audiences

Staff Primarily Responsible: Councilor Youngquist, Councilor Gault, City Administrator, Chamber Director, Hotel/Motel Fund Administration Committee

The Hotel/Motel Tax Committee has continued to work on these matters, and following community surveying and committee discussion, in May adopted the following Statement of Goals:

- 1) Promote Washington as a place to live, work and play to Iowa City market (TV and social media).
- 2) Implement wayfinding signage both in town and on major highways.
- 3) Signage/mural on the State Theater; promote Brinton films and history of State Theatre including possible museum and film festival.
- 4) Look into Iowa Great Places designation.
- 5) Implement electric car-charging stations.

The committee has been actively working on each of these items. Most prominent is working toward the Iowa Great Places designation. This program provide grants and

technical support for cultural and quality of life efforts in selected communities. The application deadline for the next cycle is expected to be by May 1, 2021.

- **Develop a Capital Equipment Replacement Plan (CERP) with proposed funding plan**

Staff Primarily Responsible: City Administrator, Department Heads

As was anticipated last year at this time, we will not really be in a position financially to produce a reasonable long-term CERP until later 2021 and starting with FY23. At that point, it is envisioned that the internal debt for the City Hall/Police/Fire project will be paid down significantly or even paid off, and those same revenue streams can be utilized for capital equipment planning and also a long-term building maintenance fund to protect the many investments our community has made in facilities over the past 20 years.

- **Plan & develop Madison Park expansion & improvements**

Staff Primarily Responsible: Mayor, City Administrator, Park Superintendent, Park Board, Tree Committee

With the City Hall/Police project wrapping up, it will be opportune to start discussing Madison Park improvements in the near future. We have \$15,000 allowed for these improvements in City Hall/Police/Fire project funds, and will probably want to consider programming additional funds in the FY22 budget. The nice thing budgetarily is that the improvements can be phased in over time.

Cemetery Sexton Nick Duvall is in the process of coordinating a project whereby the existing Jones garage will be moved to Elm Grove Cemetery, clearing the site for development. On September 15, the Council approved expending up to \$12,000 for the relocation of the garage, including pouring of a concrete slab and half-walls for its new location at Elm Grove.

Long-Term Priorities

- **Continue to update & implement Capital Improvements Plan (CIP) and focus on maintaining & upgrading infrastructure**

The FY21-FY25 CIP update process was completed as planned in early 2020. It is expected that the FY22-26 process will begin around December 15, following the completion of the goal-setting process but prior to the annual budget process.

- **Complete evaluation of all three sewer basins and strongly emphasize efforts toward eliminating sources of inflow/infiltration (I/I) into the sanitary sewer system**

As stated above, the City has made great progress in recent years toward this goal in the public system, although there is much work to do. The next steps needed will involve evaluation of the Egg sewer basin. The North/West basin analysis is expected to follow that within a couple of years. Once that latter analysis is completed, we should have a complete picture of our sanitary sewer system and know where repairs or improvements are most needed throughout the system.

- **Promote business development**

Probably the largest business development activity in this past year was the acquisition and subsequent contract sale of the Whitesell Group facility to Brava Roof Tile. This transaction will hopefully let a company with significant future potential grow and prosper in Washington, adding jobs to our community. We are also working with Bazooka-Farmstar on an expansion that would involve the relocation of a City sewer line.

The Council approved hiring Garden & Associates to design the West Buchanan/Business Park Phase II improvements in July. The project is expected to be designed and submitted to the DOT very soon. Construction is expected to occur in late 2021.

Business investment has probably been a bit quieter this year due to COVID-19 and the subsequent economic slowdown, but we continue to look for opportunities to partner with local businesses and investors.

- **Actively promote improved housing stock and supply**

In addition to the lot development for new home construction discussed above, the City has been very active on rehabilitation of existing housing stock. The housing rehab program through the East Central Iowa Housing Trust Fund in the amount of \$151,200 (inclusive of the City's \$37,800 share) is intended to provide grants of up to \$15,000 for 9 homes occupied by low- and moderate-income (LMI) homeowners.

The City submitted an application for Community Development Block Grant (CDBG) funds to the Iowa Economic Development Authority this spring, and we were awarded \$234,994 in CDBG funds for rehabilitation of six LMI owner-occupied dwellings. The Council approved all of the grant paperwork on September 1, and we will hopefully be able to get started on these rehabilitations soon.

Active code enforcement will continue with the oversight of the Nuisance Review committee (Mayor, City Attorney, City Administrator, Building Official, and Code Enforcement Officer) as well as the City Council.

- **Promote improvements to parks & recreation, through construction projects and broadening community support & engagement.**

The Wellness Park has rightly been our focus in parks development over the past several years. This has been a huge initiative and should provide far-reaching benefits to our community for many years to come.

Once Phase 1 is completed, it may be the appropriate time for the Park Board to work with a consultant to develop a five-year parks master plan, something that would tie into the goals of the 2012 Comprehensive Plan and that the Council has been interested in having available for some time, and could also hopefully include the 3 CIP projects that were bumped to allow for completion of the Wellness Park, along with the variety of smaller projects that will be needed to get the most out of the new Wellness Park. It seems reasonable to do parks master planning in FY22. The master planning process may identify additional projects. It is anticipated that the vast majority of Riverboat Foundation Municipal Grant funds will be dedicated to park & trail improvements in the fiscal years beyond FY24 following the completion of the streetscape expansion project.

A nearer-term park project that may be coming soon is improvements to allow for outdoor pickleball courts. This game has been sharply on the rise in our area, particularly among, but not limited to active seniors. An advocate of these improvements has already secured over \$20,000 in grant funds, and is seeking additional funds to allow us to do around \$60,000 in improvements to our existing tennis courts by Case Field.

- **Maintain & improve sidewalk infrastructure**

We have been stalled on the trip hazards program, but it is hoped with the leadership of the new City Clerk/Development Services Director, we can get this initiative back on track and complete the additional zones around town over the next several years.

We are doing a great deal of sidewalk work with this year's projects. Most notable are the sidewalk on the east side of North 4th Avenue that will provide a continuous connecting sidewalk between Stewart Elementary, Washington Middle School, and Lincoln Elementary for the first time ever, and the sidewalk connecting the High School area to Timber Ridge that will be completed as part of the South E project. We also are installing a substantial amount of connecting sidewalk as part of the Wellness Park project.

Conclusion

Significant progress has been made in most areas identified by the Council. It is a pleasure to work with you in tackling such a wide array of projects and initiatives to benefit our community. Please let me know if you have any questions regarding this report.