



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, NOVEMBER 17, 2020

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, November 17, 2020 to be approved as proposed or amended.

Consent:

1. Council Minutes November 3, 2020
2. Charles Capper Ford, Police 2021 Ford Explorer, \$32,902.14
3. Iowa Grow, Inc., Fall 2020 Land Application of Treated Bio-Solids, \$34,627.50
4. IA Finance Authority, SRF Loan, Water Treatment Plant, Interest & Fee, \$40,140.00
5. IA Finance Authority, SRF Loan, Westside Interceptor Project, Interest, \$35,280.00
6. IA Finance Authority, Wastewater Treatment Plant, Interest, \$176,265.00
7. IA Finance Authority, Additional Water Treatment Plant Project, Interest & Fee, \$2.31
8. UMB, LOSST Revenue Bonds, Series 2018B, Interest, \$27,670.00
9. UMB, General Obligation Capital Loan Notes, Series 2018A, Interest, \$36,085.00
10. UMB, General Obligation Bonds, Series 2016C, Interest, \$700.00
11. UMB, General Obligation Refunding Bonds, Series 2016B, Interest, \$6,618.75
12. UMB, General Obligation Refunding Bonds, Series 2016A, Interest, \$14,085.00
13. UMB, General Obligation Capital Loan Notes, Series 2015, Interest, \$23,537.50
14. UMB, General Obligation Capital Loan Notes, Series 2020A, Interest, \$61,120.29
15. UMB, Taxable General Obligation Capital Loan Notes, Series 2020B, Interest, \$7,029.17
16. IA Municipalities Workers' Compensation Assoc., Installment #5, \$6,699.00
17. Ahlers Cooney, Water Revenue Capital Loan Notes Services, \$5,994.46
18. TEAM Services, North 4th Avenue Improvements, \$1,773.90
19. ECICOG, CDBG Housing Rehabilitation Grant Administration, \$900.00
20. Farnsworth Group, City Hall/Police Station Project, \$1,121.04

21. Gronewold, Bell, Kyhnn & Co., FY20 Audit, \$2,500.00
22. Kevin D. Olson. Professional Services, \$1,489.80
23. Iowa Bred, 331 N. 4th Avenue, Class C Liquor License (LC) (Commercial), Outdoor, Sunday Sales, **(renewal)**
24. Main Street Washington, 205 W. Main Street, Class B Native Wine Permit (WBN), **(new)**
25. Department Reports

Consent – Other:

1. TEAM Services, Wellness Park Ball Fields and Roadway Project, \$4,886.76
2. DeLong Construction, Wellness Park Ball Fields and Roadway Project, \$348,856.64
3. DeLong Construction, South Avenue E Reconstruction, \$342,607.33

Claims & Financial Reports:

Claims for November 17, 2020
Financial Reports October 2020

SPECIAL PRESENTATION

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

PUBLIC HEARING

NEW BUSINESS

1. Discussion and Consideration of Employee Health Insurance Renewal for 2021.
2. Discussion and Consideration of Engineering Task Order with FOX Engineering (2021 Water Main Improvements)
3. Discussion and Consideration of FY20 State TIF Report.
4. Discussion and Consideration of a Resolution Obligating and Appropriating Urban Renewal Tax Revenue Funds for FY22.
5. Discussion and Consideration of a Resolution Adopting Strategic Priorities for Calendar Years 2021 and 2022.
6. Discussion and Consideration of a Resolution on Acquisition or Development for Outdoor Recreation (DNR LWCF Grant)
7. Discussion and Consideration of Second Reading of an Ordinance Amending Utility Rates.
8. Discussion and Consideration of Third Reading of an Ordinance Amending Chapter 26.01- Airport Commission Residency.

DEPARTMENTAL REPORT

Police Department

City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Brendan DeLong
Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

Council Minutes 11-03-2020

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, November 3, 2020 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore, Pettit-Majewski, Stigers. Absent: Youngquist.

Motion by Gault, seconded by Moore, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, November 3, 2020 be approved as proposed. Motion carried.

Consent:

1. Council Minutes October 20, 2020
2. Cornerstone Excavating, N. 4th Improvements, \$328,585.92
3. Vicker Drilling, NLW Subdivision Water, Storm, Sewer & Grading Improvements, \$72,014.32
4. YMCA, City Contribution-2020 Pool Season Costs, \$23,263.60
5. TEAM Services, City Hall/Police Project, \$620.34
6. Garden & Associates, N. Ave D Sidewalk Investigation, \$918.23
7. Garden & Associates, Whitesell Survey and Subdivision, \$4,946.79
8. Garden & Associates, South Avenue E Reconstruction, \$5,014.03
9. Precision Midwest, New GPS Equipment (budgeted item), \$10,394.75
10. Municipal Pipe Tool, SE Basin I & I Reduction – Phase 1, \$62,725.31
11. Café Dodici, 120-122 S. Iowa Ave., Class C Liquor License (LC) (Commercial), Class B Wine Permit, Catering Privilege, Outdoor Service, Sunday Sales, **(renewal)**
12. Department Reports

Consent – Other:

Garden & Associates, Wellness Park Completion Construction Administration and Staking, \$10,551.86.

Councilor Stigers requested consent item 4 be considered separately.

Motion by DeLong, seconded by Pettit-Majewski, that consent agenda items 1-3 and 5-12 be approved. Motion carried.

Motion by Stigers, seconded by Pettit-Majewski, that item 4 be approved. Motion carried.

Motion by Stigers, seconded by Moore, to approve consent-other item. Motion carried. Gault voted “no”.

Motion by Gault, seconded by Stigers, to approve payment of the claims as presented. Motion carried. DeLong abstained with conflict.

Motion by Stigers, seconded by Moore, to approve the Hospice of Washington County request. Motion carried.

Motion by Moore, seconded by Gault, to approve the Main Street Washington request. Motion carried.

After discussion on the Iowa Bridge and Culvert request, motion by Stigers, seconded by Gault, to suspend the December 2020 deadline and give Iowa Bridge and Culvert a six months extension on the fence agreement. Motion carried.

After lengthy discussion on the Zach Cotterman dog appeal, motion by Stigers to affirm the administrative decision. Motion died for lack of a second. Motion by Gault, seconded by Pettit-Majewski, to reverse the administrative decision. Motion carried. Stigers voted “no”.

Motion by Pettit-Majewski, seconded by Moore, to approve the Resolution Confirming the Appointment of Sally Hart as City Clerk/Development Services Director. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Nays: none. Youngquist absent. Motion carried. **(Resolution No. 2020-102)**

Motion by Stigers, seconded by Moore, to approve purchase of two dump trucks from Northstar Truck Sales in the amount of \$124,000.00 for the Maintenance/Construction Department. Motion carried.

Motion by Stigers, seconded by Moore, to approve Change Order #3 in the amount of \$20,098.30 for the Wellness Park Fields and Roadway Project. Motion carried. Gault voted “no”. DeLong abstained with conflict.

Motion by Gault, seconded by Stigers, to approve the Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Nays: none. Youngquist absent. Motion carried. **(Resolution No. 2020-103)**

Motion by Stigers, seconded by Moore, to approve the first reading of an Ordinance Amending Utility Rates. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Nays: none. Youngquist absent. Motion carried.

Motion by Gault, seconded by Pettit-Majewski, to approve the second reading of an Ordinance Amending Chapter 26.01 “Airport Commission Residency” Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Nays: none. Youngquist absent. Motion carried.

Motion by Gault, seconded by Pettit-Majewski, to approve the third reading and adopt the Ordinance Amending Chapters 15 and 17 “Mayor and Council Compensation”. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Nays: none. Youngquist absent. Motion carried. **(Ordinance No. 1113)**

WORKSHOP:

The Council reviewed current goals and selected strategic priorities for 2021 and 2022.

Motion by Moore, seconded by Stigers, that the Regular Session held at 6:00 P.M., Tuesday, November 3, 2020, is adjourned.

Illa Earnest, City Clerk

Charles Capper Ford, Inc.

409 N. Highland PO Box 410 - WILLIAMSBURG, IA 52361

Phone: 319-668-1910

Purchase Date: 11/10/20
Salesperson: Jeremy Capper

Retail Disclosure

Phone: 319-668-1910
Fax: 319-668-1580

Buyer:

City of Washington Police Department
215 E Washington Street
Washington, IA 52353
Work: 319-653-6584

Co-Buyer:

Purchased Vehicle

Stock #	Vehicle	Color	Miles	VIN
T5174	2021 FORD EXPLORER P	WHITE	5	1FM5K8AB8MGA18009

Itemization of Amounts Financed

Selling Price	Selling Price	\$35,902.14
	Total Cash Price	\$35,902.14

Monies Received

Rebates	Fleet Concession	\$3,000.00
Trades	Total Trade Allowance	\$0.00
	Total Trade Payoff	\$0.00
	Total Trade Net	\$0.00
Down Payment	Cash Deposit	\$0.00
	Cash Down Payment	\$0.00
	Deferred Cash	\$0.00
	Total Credits	\$3,000.00
	Total Cash Price	\$35,902.14
	Total Credits (-)	\$3,000.00
	Balance Due	\$32,902.14

Financing Terms

-1 Monthly Payments of	\$0.00
With 1 Final Payment of	\$32,902.14
Amount Financed	\$32,902.14
APR	0.00%
Effective APR	0.00%
Term	0 Months
Bank Fee (Incept)	\$0.00
VSI Single Int. Prem (Incept)	\$0.00

001-8-1010-6710 Initials *JC*

EXP. *New Patrol Unit*

Vender # _____ Date Rec. _____

Due Date _____ Inv # _____

WWTP MEMORANDUM

TO: BRENT HINSON
FROM: JASON WHISLER
SUBJECT: FALL 2020 LAND APPLICATION OF TREATED BIO-SOLIDS FROM THE BIO-SOLIDS STORAGE TANK
DATE: THURSDAY, NOVEMBER 13TH , 2020

IOWA GROW, INC (IGI) COMPLETED THIS FALL'S 2019 BIO-SOLIDS LAND APPLICATION PROJECT ON OCTOBER 20, 2019. IGI APPLIED ONE MILLION TWO HUNDRED FIFTEEN THOUSAND (1,215,000) GALLONS. THE TOTAL NUMBER OF GALLONS WERE DETERMINED BY THE WWTP'S BIO-SOLIDS LOAD OUT FLOW METER.

IGI CHARGED TWO POINT EIGHT FIVE (2.85) CENTS PER GALLON FOR LAND APPLICATION. THE TOTAL COST WAS FORTY THOUSAND FIVE HUNDRED FIFTY EIGHT DOLLARS AND THIRTY CENTS (\$34,627.50). THERE IS MONEY AVAILABLE FOR THIS PROJECT IN ACCOUNT 610 -6-8015-6599.

IF YOU HAVE ANY QUESTIONS OR NEED ADDITIONAL INFORMATION, PLEASE LET ME KNOW.

IOWA GROW, INC

Gilbert Troyer
831 14th Street
Kalona, IA 52247
319-936-2812

November 12, 2020

City of Washington
City Clerk Office
215 E. Washington
Washington IA 52353

Date	Loads	Description	Amount
11/3-5/2020		Pump and apply wastewater sludge as per contract	
		1,215,000 gallon @ .0285/gallon	\$34,627.50

Thank You.



Iowa Finance Authority
1963 Bell Avenue, Suite 200
Des Moines, IA 50315

Telephone: 515.725.4900
Fax: 515.725.4901

City of Washington
Attn: City Clerk
215 E Washington Street
Washington IA 52353

LOAN STATEMENT

<i>Statement Date</i>	11/4/2020
<i>Loan Number:</i>	D0431R
<i>Original Loan Amount</i>	\$4,378,000.00
<i>Current Loan Balance:</i>	\$4,014,000.00
<i>Interest Rate:</i>	1.75%
<i>Annual Service Fee Rate</i>	0.25%
<i>Payment Due Date:</i>	12/1/2020
<i>Current Principal Due:</i>	\$0.00
<i>Prior Principal Due</i>	\$0.00
<i>Current Interest Due:</i>	\$35,122.50
<i>Prior Interest Due</i>	\$0.00
<i>Service Fee Due:</i>	\$5,017.50
<i>Total Amount Due:</i>	\$40,140.00

The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form. Download a form from www.iowafinance.com/ach complete it and email it to Becky Wu at becky.wu@iowafinance.com

Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at waterquality@iowafinance.com

Keep upper portion for your records

D0431R



Iowa Finance Authority
1963 Bell Avenue, Suite 200
Des Moines, IA 50315

Telephone: 515.725.4900
Fax: 515.725.4901

City of Washington
Attn: City Clerk
215 E Washington Street
Washington IA 52353

LOAN STATEMENT

<i>Statement Date</i>	11/4/2020
<i>Loan Number:</i>	C0441R
<i>Original Loan Amount</i>	\$3,000,000.00
<i>Current Loan Balance:</i>	\$2,352,000.00
<i>Interest Rate:</i>	3.00%
<i>Annual Service Fee Rate</i>	0.25%
<i>Payment Due Date:</i>	12/1/2020
<i>Current Principal Due:</i>	\$0.00
<i>Prior Principal Due</i>	\$0.00
<i>Current Interest Due:</i>	\$35,280.00
<i>Prior Interest Due</i>	\$0.00
<i>Service Fee Due:</i>	\$0.00
<i>Total Amount Due:</i>	\$35,280.00

The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form. Download a form from www.iowafinance.com/ach complete it and email it to Becky Wu at becky.wu@iowafinance.com

Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at waterquality@iowafinance.com

Keep upper portion for your records

C0441R



Iowa Finance Authority
1963 Bell Avenue, Suite 200
Des Moines, IA 50315

LOAN STATEMENT

Telephone: 515.725.4900
Fax: 515.725.4901

City of Washington
Attn: City Clerk
215 E Washington Street
Washington IA 52353

Statement Date	11/4/2020
Loan Number:	CF0412R
Original Loan Amount	\$16,316,000.00
Current Loan Balance:	\$11,751,000.00
Interest Rate:	3.00%
Annual Service Fee Rate	0.25%

Payment Due Date:	12/1/2020
Current Principal Due:	\$0.00
Prior Principal Due	\$0.00
Current Interest Due:	\$176,265.00
Prior Interest Due	\$0.00
Service Fee Due:	\$0.00
Total Amount Due:	\$176,265.00

The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form. Download a form from www.iowafinance.com/ach complete it and email it to Becky Wu at becky.wu@iowafinance.com

Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at waterquality@iowafinance.com

Keep upper portion for your records

CF0412R



Iowa Finance Authority
1963 Bell Avenue, Suite 200
Des Moines, IA 50315

Telephone: 515.725.4900
Fax: 515.725.4901

City of Washington
Attn: City Clerk
215 E Washington Street
Washington IA 52353

LOAN STATEMENT

<i>Statement Date</i>	11/4/2020
<i>Loan Number:</i>	D0544R
<i>Original Loan Amount</i>	\$219,000.00
<i>Current Loan Balance:</i>	\$1,095.00
<i>Interest Rate:</i>	1.75%
<i>Annual Service Fee Rate</i>	0.25%
<i>Payment Due Date:</i>	12/1/2020
<i>Current Principal Due:</i>	\$0.00
<i>Prior Principal Due</i>	\$0.00
<i>Current Interest Due:</i>	\$2.02
<i>Prior Interest Due</i>	\$0.00
<i>Service Fee Due:</i>	\$0.29
<i>Total Amount Due:</i>	\$2.31

The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form. Download a form from www.iowafinance.com/ach complete it and email it to Becky Wu at becky.wu@iowafinance.com

Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at waterquality@iowafinance.com

Keep upper portion for your records

D0544R



Invoice Date	10/02/2020
Funds Due Date	11/27/2020

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185418837
WASHINGTON
LOSST REVENUE BONDS
SERIES 2018B

Issue Payment Date 12/01/2020

Registered Interest	\$ 27,670.00
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 27,670.00

**Please return a copy of this notice with your remittance.
Payments by check are due 15 days prior to Funds Due Date.**

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: DIANA VAN VLEET - 0185418837

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: DIANA VAN VLEET - 0185418837

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date	10/02/2020
Funds Due Date	11/27/2020

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185417201

 WASHINGTON
 GENERAL OBLIGATION CAPITAL LOAN
 NOTES, SERIES 2018A

Issue Payment Date 12/01/2020

Registered Interest	\$ 36,085.00
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 36,085.00

**Please return a copy of this notice with your remittance.
Payments by check are due 15 days prior to Funds Due Date.**

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: DIANA VAN VLEET - 0185417201

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: DIANA VAN VLEET - 0185417201

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date	10/02/2020
Funds Due Date	11/27/2020

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185408846
WASHINGTON
GENERAL OBLIGATION BONDS
SERIES 2016C

Issue Payment Date 12/01/2020

Registered Interest	\$ 700.00
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 700.00

**Please return a copy of this notice with your remittance.
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Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: DIANA VAN VLEET - 0185408846

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: DIANA VAN VLEET - 0185408846

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date	10/02/2020
Funds Due Date	11/27/2020

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185408838

WASHINGTON
GENERAL OBLIGATION REFUNDING BONDS
SERIES 2016B

Issue Payment Date 12/01/2020

Registered Interest	\$ 6,618.75
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 6,618.75

**Please return a copy of this notice with your remittance.
Payments by check are due 15 days prior to Funds Due Date.**

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: DIANA VAN VLEET - 0185408838

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: DIANA VAN VLEET - 0185408838

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date	10/02/2020
Funds Due Date	11/27/2020

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185408820

WASHINGTON
GENERAL OBLIGATION REFUNDING BONDS
SERIES 2016A

Issue Payment Date 12/01/2020

Registered Interest	\$ 14,085.00
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 14,085.00

**Please return a copy of this notice with your remittance.
Payments by check are due 15 days prior to Funds Due Date.**

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: DIANA VAN VLEET - 0185408820

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: DIANA VAN VLEET - 0185408820

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date	10/02/2020
Funds Due Date	11/27/2020

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185406592

CITY OF WASHINGTON
GENERAL OBLIGATION CAPITAL LOAN
NOTES SERIES 2015, DTD 7/21/15

Issue Payment Date 12/01/2020

Registered Interest	\$ 23,537.50
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 23,537.50

**Please return a copy of this notice with your remittance.
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Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: DIANA VAN VLEET - 0185406592

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: DIANA VAN VLEET - 0185406592

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date	10/02/2020
Funds Due Date	11/27/2020

CITY OF WASHINGTON
ATTN: CITY CLERK
305 S 3RD ST
WASHINGTON IA 50138

Issue I264

CITY OF WASHINGTON GO CAPITAL
LOAN NOTES SRS 2020 A
DATED 3/31/2020

Issue Payment Date 12/01/2020

Registered Interest	\$ 61,120.29
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 61,120.29

**Please return a copy of this notice with your remittance.
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Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: DIANA VAN VLEET - I264

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: DIANA VAN VLEET - I264

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date	10/02/2020
Funds Due Date	11/27/2020

CITY OF WASHINGTON
ATTN: CITY CLERK
305 S 3RD ST
WASHINGTON IA 50138

Issue I265

CITY OF WASHINGTON TXBL GO
CAPITAL LOAN NOTES SRS 2020B
DATED 3/31/2020

Issue Payment Date 12/01/2020

Registered Interest	\$ 7,029.17
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 7,029.17

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Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: DIANA VAN VLEET - I265

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: DIANA VAN VLEET - I265

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM

INVOICE

INV78232

IMWCA

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
500 SW 7TH STREET, SUITE 101
DES MOINES, IA 50309-4506
PHONE: 800-257-2708

DATE

11/1/2020

PAGE:

1

Mbr No: 0706 Member Name: Washington, City of

Washington, City of
215 E Washington

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 8186, Des Moines, IA 50301

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
--------------------	-------------	----------	-----------------	---------------	-----------------	---------------

WASHI001	AG0075					
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QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL5	Installment 5 - Work Comp Prem 20-21			6,699.00	\$6,699.00

This invoice is due by December 1, 2020.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Subtotal	\$6,699.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$6,699.00

Thank You

080756.07.03



AHLERS & COONEY, P.C.
100 COURT AVENUE, SUITE 600
DES MOINES, IOWA 50309-2231
515-243-7611

FEDERAL ID 42-1323559

October 29, 2020

CITY OF WASHINGTON, IOWA
CITY CLERK
224 W. MAIN STREET
P.O. BOX 516
WASHINGTON, IA 52353

Invoice #: 790600
Client #: 11307
Matter #: 57
Billing Attorney: JLC

INVOICE SUMMARY

RE: WATER REVENUE CAPITAL LOAN NOTES (DWSRF)

For professional services rendered and costs advanced through October 19, 2020:

Total Professional Services
Total Expenses

\$ 5,900.00
\$ 94.46

TOTAL THIS INVOICE

\$ 5,994.46

INVOICE

INVOICE NO: 1804376-0

INVOICE DATE: October 27, 2020



REMIT TO: **TEAM Services, Inc.**
717 S.E. 6th Street
Des Moines, IA 50309
ph: 515-282-8818
fax: 515-282-8741
ID No. 42-1416550

BILL TO: Brent Hinson
City of Washington
215 East Washington Street

Washington, IA 52353

PROJECT: **North 4th Avenue Improvements**
Washington, IA
No: 9-2901

Services for period of 9/1/2020 through 9/30/2020
Reference: Construction Testing Services

ITEM	QTY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
1	0.50	hour	Services of Project Engineer - Analysis/Report	115.00	57.50
2	4.50	hour	Sample Pickup	49.00	220.50
3	7.00	hour	Field Testing of Concrete Paving/Site Concrete Testing	49.00	343.00
4	7.00	hour	Field Testing of Concrete Paving/Site Concrete Testing [OT]	73.50	343.00
5	1.00	hour	Field Testing of Concrete Paving/Site Concrete Testing - OT	73.50	73.50
6	4.00	test	Concrete Cylinder Compressive Strength Tests, including Molds	15.00	60.00
7	3.00	test	Atterberg Limits Determination	85.00	255.00
8	430.00	mile	Transportation Charges, Private Car or Company Vehicle	0.98	421.40

Invoice Total: 1773.90

Amount Received: \$0.00

Amount Due: **\$1,773.90**

TERMS: 1.5% Interest per month will be added after 30 days.

Total billed, through 10/27/2020: \$10,439.36

Printed: 10/27/2020 1:42 PM

Project Summary Through October 27, 2020:

Project Budget: \$14,047.98

Project Total Billed: \$10,439.36

Project Amount Received: \$8,665.46

Project Budget Remaining: \$3,608.62

Pay by Credit Card

☐ Master Card ☐ Visa ☐ Am. Ex. ☐ Discover

Name on Card :

Card Number :

Exp.Date (MM/YY) :

Invoice Delivery: Mail



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY


700 16th Street NE, Suite 301
Cedar Rapids, IA 52402

Invoice

Date	Invoice #
10/30/2020	9065

Phone #	Fax #
319-365-9941	319-365-9981

Bill To
CITY OF WASHINGTON PO BOX 516 WASHINGTON IA 52353

Approved by:


Quantity	Description	Rate	Amount
12	CDBG REHAB GRANT ADMINISTRATION	75.00	900.00
Please remit payment within 30 days.		Total	\$900.00



Brent Hinson
City of Washington, IA
City of Washington
215 East Washington Street
Washington, IA 52353

November 4, 2020
Project No: 019001.DA
Invoice No: 220757

Invoice Total \$1,121.04

Project 019001.DA Washington City Hall & Police Station

Professional Services for Period Ending October 31, 2020

Professional Services

Billing Phase	Fee	% Comp	Earned	Previous Fee Billing	Current Fee Billing
Construction Documents	28,349.50	100.00	28,349.50	28,349.50	0.00
Bidding and Negotiations	5,906.00	100.00	5,906.00	5,906.00	0.00
Construction Administration	29,532.00	100.00	29,532.00	28,941.36	590.64
Furniture	8,000.00	100.00	8,000.00	7,760.00	240.00
Total Fee	71,787.50		71,787.50	70,956.86	830.64
Total Fee					830.64

Reimbursable Expenses

Mileage					
10/8/2020	Orth, Kristofer	Phase 2 Interior Substantial	145.20		
		Completion			
10/22/2020	Orth, Kristofer	Exterior & Roof Punch List	145.20		
Total Reimbursables			290.40		290.40
Total this Invoice					\$1,121.04

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

Gronewold, Bell, Kyhnn & Co. P.C.

1910 E. 7th Street
P.O. Box 369
Atlantic, IA 50022
712-243-1800

CITY OF WASHINGTON
215 EAST WASHINGTON ST.
WASHINGTON, IA 52353

Invoice No. 27321
Date 10/31/2020
Client No. 03793

Progress billing on audit of financial statements
for the year ended June 30, 2020.

\$ 2,500.00

Interest at 18% per annum will be charged on any balance not paid within 30 days of receipt of invoice.

Kevin D. Olson
Attorney-at-Law
1400 5th Street, P.O. Box 5127
Coralville, Iowa 52241

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

November 13, 2020

Mr. Brent Hinson, City Administrator
City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353

INVOICE

For legal services rendered to the City of Washington, Iowa in October, 2020

TOTAL HOURS	12.0 hours (reg) 3.0 hours (Court)
TOTAL MILES	330 miles
Hourly Rate	\$90/hour- Reg \$75/hour - Court
Mileage Rate	\$0.56 per mile
TOTAL INVOICE FOR OCTOBER, 2020	\$1,489.80

Applicant License Application ()

Name of Applicant: Iowa Brød, LLC

Name of Business (DBA): Iowa Brød

Address of Premises: 331 N 4th Avenue

City Washington

County: Washington

Zip: 52353

Business (319) 864-1800

Mailing 331 N 4th Avenue

City Washington

State IA

Zip: 52353

Contact Person

Name Travis Karian

Phone: (319) 621-7730

Email

iowabredco@gmail.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 11/22/2020

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType: Limited Liability Company

Corporate ID Number: XXXXXXXXXX

Federal Employer ID XXXXXXXXXX

Ownership

Travis Karian

First Name: Travis

Last Name: Karian

City: wayland

State: Iowa

Zip: 52654

Position: Owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Illinois Casualty Co

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective Date

Temp Transfer Expiration Date:

Applicant License Application ()

Name of Applicant: Main Street Washington, Inc

Name of Business (DBA): Main Street Washington

Address of Premises: 205 W. Main Street

City Washington

County: Washington

Zip: 52353

Business (319) 653-3918

Mailing 205 W. Main Street

City Washington

State IA

Zip: 52353

Contact Person

Name Sarah Grunewaldt

Phone: (319) 653-3918

Email

sarah@washingtoniowa.org

Classification Class B Native Wine Permit (WBN)

Term: 12 months

Effective Date: 12/01/2020

Expiration Date: 01/01/1900

Privileges:

Class B Native Wine Permit (WBN)

Status of Business

BusinessType: Privately Held Corporation

Corporate ID Number: XXXXXXXXXX

Federal Employer ID XXXXXXXXXX

Ownership

Sarah Grunewaldt

First Name: Sarah

Last Name: Grunewaldt

City: Washington

State: Iowa

Zip: 52353

Position: Executive Director

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

**WWTP report
November 17th, 2020
Council meeting**

- **After hour alarm and dog call outs –**
10-31-2020 Dog call officer brought to the pound 11:16a.m. Dalton
11-11-2020 Alarm at WWTP 10:00 a.m. Parker
- **Dept Head meetings** –I attended the meetings on Oct. 27th, Nov. 3rd, Parker went on the 10th
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **UV system-**We will pull the two UV banks out of service on the 17th for the winter. We are not required to run the system from Nov. 15th to March 15th.
- **2020 Biosolids-**We completed land application of our Biosolids Nov. 2nd –Nov. 4th
- **WWTP October 2020, Discharge Monitoring Report (DMR)** – Average daily flow **1.160 million gallons (mg)**, maximum daily flow **2.5 mg**, minimum daily flow **0.816 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for August = **>2.56"** (recorded at the WWTP).

CBOD5 removal 85% required	result = 86.6 %
Influent CBOD5 monthly average =	83.975 mg/L
Effluent CBOD5 monthly average =	11.1775 mg/L

TSS removal 85% required	result = 91.5 %
Influent TSS monthly average =	139.125 mg/L
Effluent TSS monthly average =	11.82 mg/L

**Jason Whisler
11/13/2020 9:00 A.M.**



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

Department Activity Report October 2020

Lyle Hansen
Lieutenant

Animal complaints and calls for service related to harassment led activity in October, including a vicious dog determination that moved through the appeal process and was eventually reversed by the City Council.

Shamus Altenhofen
Lieutenant

Jason Chalupa
Sergeant

We have moved into our new space and making minor operational changes as we adjust to the increased space and accommodations. There are still several punch-list items that are being addressed.

Benjamin Altenhofen
Sergeant

Brian VanWilligen
Investigator

Officers attended an annual required Haz Mat operations refresher hosted by Washington County Emergency Management.

Eric Kephart
K-9 Handler

Sgt. Altenhofen conducted a training during our monthly staff meeting on evidence collection and how the process will work with our new evidence room.

Seth Adam
Police Officer

Sgt. Chalupa and Officer Adam met with pre-school students at Stewart Elementary.

Tanner Lavelle
Police Officer

Christopher Raymer
Police Officer

Lt. Altenhofen and Chief Lester participated with Sheriff Schneider in the DEA Drug Take Back day. A total of 31.4 pounds of pills and 18.4 pounds of liquids were collected during the event.

Ethan Hansen
Police Officer

Chief Lester presented to the Noon Rotary Club, providing an update on the department and activities so far in 2020. He also worked with Washington County Emergency Management in a presentation to St James Elementary staff on situational awareness and crisis planning.

Respectfully submitted,

Jim Lester
Chief of Police

**Washington Police Department
Activity & Offense Summary
For the Month of October 2020**

Activity	Previous Month	Current Month	Year-To-Date
Citations / Warnings	61	11	507
Traffic Stops	118	87	752
Traffic Accidents	10	12	116
Parking Tickets	2	0	99
Vehicle Unlocks	31	5	241
Arrest Warrants Served	13	6	61
Search Warrants Served	1	0	25
Calls for Service	394	325	3294
Animal Calls	25	16	236
Mental Health Responses / Suicidal Subjects	2	2	37
Arrests	28	14	251

Offense Summary

Offenses	Previous Month	Current Month	Year-To-Date
Assaults	3	6	40
Domestic Assault	1	3	22
Harassment	2	1	12
No Contact Order Violation	2	3	16
Burglary	4	2	19
Burglary to a Motor Vehicle	1	0	20
Criminal Mischief / Vandalism	5	6	96
Disorderly Conduct	0	3	9
Driving While Intoxicated (OWI)	2	2	13
Drunkenness (Public Intoxication)	4	2	17
Drug Offenses	1	2	24
Drug Paraphernalia	1	1	19
Sexual Abuse	1	0	11
Theft (includes Shoplifting)	9	6	101
Trespass	1	0	8
Pornography / Obscene Material	0	0	3
Weapons Laws Violations	0	0	6

This chart indicates a summary of the types of offenses the Washington Police Department responded to during the reporting period. Some offense types are combined to simplify this report. It should also be noted that an offense does not always result in an arrest. Calls for service do not always include requests to return phone calls, instances where officers are approached while on patrol for minor issues or requests for assistance from other agencies such as probation / parole checks.

Washington Volunteer Fire Department
November 4, 2020

September Fires

3 City fires	320.00
5 rural fires	1390.00
0 Drill	.00
8 fires and 0 drill	1710.00

Meeting opened with Chief Wide in charge.

Minutes of last month's meeting were read and approved

Treasures report was read.

Motion by Josh Laws, 2nd by Randy Tisor to pay all bills. Passed

Communications; Thank you and donation from Rob and Char Brenneman. Thank you and donation from Tim Redlinger.

Committee: Social- snacks after meeting.

Golf: Tournament next year July 31, 2021.

Pancake Day is still a go for now. Could change to go orders only.

Rescue

Old Business: November 8th. Trench refresher at the fire station at 9am.

Pipeline training was attended by 18 members.

November 18 drill #1 at 6pm at the station.

New Business: Physicals are Dec. 14 4-8pm & 15 9-11am

Bill Hartsock will be working on getting the lights for the Ranger.

Testing Nov. 11th 6pm. Here.

Kelly Williams thanked the department for feeding the football team. It was incredibly good.

Riverside fire is having Interior Attack training 11-14.

EMR training will start in January with Kirkwood at the station.

County meeting will be in Crawfordsville Nov. 24, at 6pm.

Elections next month: Sec.-Phil Morris. 1st Asst.-Bill Hartsock. 2nd Asst.-Jim Williams and Jerry Guengerich. Chief- Brendon DeLong.

Josh Laws made a motion to have call in votes for anyone who cannot attend. 2nd by Jerry Guengerich. Passed

Discussion of calls:

Roll call taken; meeting closed.

Secretary
Tom Beauchamp

*Brent Hinson, City
Administrator
Jaron Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



City of Washington
*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Park Board Members:
*Keely Brower
Charles Halvorson
Gabriela Canchola
Genie Davis
Trent Stout
Open Seat*

Parks Superintendent:
Nick Pacha

October 2020 City Council Update – Parks Department

- Mowing, Mulching and trimming of Parks properties
- Removal and disposal of flowers
- Winterization of downtown flower watering system.
- Removed 5 Bushes from Jones garage property moved to Sunset park disc golf course
- Weekly watering of nearly 100 newly planted trees and bushes.
- Attended weekly Department head meetings.
- October Park Board meeting
- SASSO meetings
- Wellness Park progress meetings
- Wellness Park operations meetings.
- Finished Painting of pavilion structures.
- Repaired Redlinger playset
- Repaired outdoor pool chemical storage room gate
- Installed plywood on inside of all dugouts at new Wellness Park ballfields
- Meet with contractors and sales people for wellness park and owner supplied items
- Pool winterization of mechanical room and bathhouse
- Looking into switching chemical sanitization at outdoor pool and bids for outdoor pool heater.
- Removal of Federation Bank Mushroom top to get repainted
- Working on Pool filter replacement and pool heater options.
- Central Park bandstand railing- North & South sides repaired and painted.

- Installed new bench on old Disc golf tee pad #1
- Raking and blowing of leaves at Parks
- Restrooms at Central Park and Sunset still closed due to Covid-19

*Please note, this is a summary of work completed this month and does not include everything completed by the Department.

INVOICE

INVOICE NO: 1804389-0

INVOICE DATE: October 27, 2020



REMIT TO: **TEAM Services, Inc.**
717 S.E. 6th Street
Des Moines, IA 50309
ph: 515-282-8818
fax: 515-282-8741
ID No. 42-1416550

BILL TO: Brent Hinson
City of Washington
215 East Washington Street

Washington, IA 52353

PROJECT: **Wellness Park Ball Fields and Roadway**
Washington, IA
No: 9-2878

Services for period of 9/1/2020 through 9/30/2020
Reference: Construction Testing Services

ITEM	QTY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
1	36.00	hour	Field Testing of Concrete Paving	49.00	1764.00
2	8.00	hour	Sample Pickup	49.00	392.00
3	2.00	hour	Field Observation of Subgrade Proofroll/Observation of Subgrade Stabilization	49.00	98.00
4	3.00	hour	Field Concrete Testing - Engineering Technician O-T	49.00	147.00
5	80.00	test	Concrete Cylinder Compressive Strength Tests, including Molds	15.00	1200.00
6	1312.00	mile	Transportation Charges, Private Car or Company Vehicle	0.98	1285.76

Invoice Total: 4886.76

Amount Received: \$0.00

Amount Due: \$4,886.76

TERMS: 1.5% Interest per month will be added after 30 days.

Total billed, through 10/27/2020: \$5,525.45

Printed: 10/27/2020 1:44 PM

Project Summary Through October 27, 2020:

Pay by Credit Card

☐ Master Card ☐ Visa ☐ Am. Ex. ☐ Discover

Project Budget: \$22,130.40

Name on Card :

Project Total Billed: \$5,525.45

Card Number :

Project Amount Received: \$638.69

Exp.Date (MM/YY) :

Project Budget Remaining: \$16,604.95

Invoice Delivery: Mail



7

Application For Payment
Change Order Summary

1. ORIGINAL CONTRACT PRICE	\$	\$2,983,670.85
2. Net change by Change Orders	\$	\$96,339.33
3. Current Contract Price (Line 1 ± 2)	\$	\$3,080,010.18
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	\$	\$2,965,785.11
5. RETAINAGE:		
a. 5% X \$2,965,785.11 Work Completed	\$	\$148,289.26
b. 5% X Stored Material	\$	
c. Total Retainage (Line 5.a + Line 5.b)	\$	\$148,289.26
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	\$	\$2,817,495.85
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$	\$2,468,639.21
8. AMOUNT DUE THIS APPLICATION	\$	\$348,856.64
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)	\$	\$262,514.33

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

is approved by: _____ (Owner) _____ (Date)

B. <i>[Signature]</i>	Date: 11-17-20
-----------------------	----------------

APPLICATION FOR PAYMENT NO. 3

To: City of Washington (JURISDICTION)
From: DeLong Construction, Inc. (CONTRACTOR)
Contract: South Ave. E Reconstruction
Project: South Ave. E Reconstruction
JURISDICTION's Contract No.: _____ ENGINEER's Project No.: 5018069
For Work Accomplished Through the Date of: November 6, 2020

1. Original Contract Price:	\$ 752,848.65
2. Net Change by Change Orders and Written Amendments (+ or -):	\$ 2,997.50
3. Current Contract Price (1 plus 2):	\$ 755,846.15
4. Total Completed and Stored to Date:	\$545,664.95
5. Retainage (Per Agreement):	
5% of Completed Work:	\$ 27,283.25
0% of Stored Material:	
Total Retainage:	\$ 27,283.25
6. Total Completed and Stored to Date Less Retainage (4 minus 5):	\$ 518,381.70
7. Less Previous Application for Payments:	\$ 175,774.37
8. DUE THIS APPLICATION (6 MINUS 7)	\$ 342,607.33

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is requested.

Dated: 11-12-20
By: DeLong Construction, Inc.
(CONTRACTOR)

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 11/12/2020
By: Garden & Associates, LTD.
(ENGINEER)

Payment of the above AMOUNT DUE THIS APPLICATION is approved.

Dated: _____
By: City of Washington, Iowa
(JURISDICTION)

G & A 5018069

**CITY OF WASHINGTON
CLAIMS REPORT
NOVEMBER 17, 2020**

POLICE	ACE-N-MORE	SUPPLIES	608.21
	BDH TECHNOLOGY LLC	IT CONTRACT	522.00
	CINTAS CORP LOC. 342	SCRAPER	22.09
	COBB OIL CO, INC.	FUEL	1,254.44
	GALLS LLC	UNIFORMS	84.62
	IOWA EMERGENCY VEHICLE INSTALLS	CAMERA INSTALL UNIT 307	400.00
	KCTC	NEW PHONES & MONTHLY SERVICE	2,504.14
	OMG NATIONAL	COLORING BOOKS	202.00
	PRO-VISION	NEW PATROL UNIT CAMERA	2,950.64
	RAY O'HERRON CO.,INC.	SWAT TRAINING EQUIPMENT	1,118.69
	SYNNEX FINANCIAL SERVICES	TABLET CONTRACT	604.26
	TAC 10	SOFTWARE UPDATES-NEW BLDG	2,187.00
	UPS	MAILING CHARGES	10.78
	VERIZON WIRELESS	CELLULAR SERVICE	1,169.97
		TOTAL	13,638.84
FIRE	ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
	CINTAS CORP LOC. 342	TOWEL SERVICE	70.23
	COBB OIL CO, INC.	FUEL	149.66
	KCTC	PHONE & INTERNET	291.50
	VERIZON WIRELESS	CELLULAR SERVICE	166.49
		TOTAL	709.13
ANIMAL CONTROL	ACE-N-MORE	DOG POUND REPAIR	17.99
		TOTAL	17.99
DEVELOPMENT SERVICES	ACE-N-MORE	SWEATSHIRT/COVERALLS	69.97
	COBB OIL CO, INC.	FUEL	83.45
	ESRI, INC.	SOFTWARE MAINTENANCE	400.00
	VERIZON WIRELESS	CELLULAR SERVICE	144.37
		TOTAL	697.79
LIBRARY	ACE-N-MORE	SUPPLIES	9.98
	ALBERT, KIRK	REIMBURSEMENT	40.83
	ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
	ALLIANT ENERGY	ALLIANT ENERGY	2,135.38
	BAKER & TAYLOR	LIBRARY MATERIALS	1,419.86
	CINTAS CORP LOC. 342	RUG SERVICE	64.98
	DEMCO	OFFICE SUPPLIES	208.87
	FAREWAY STORES	PROGRAMMING	11.45
	KCTC	PHONE & INTERNET/TECH SERVICES	606.67
	MAHASKA HEALTH PARTNERSHIP	TESTING	153.00
	VALENTINE, TAMMY	REIMBURSEMENT	24.15
	WASH CHAMBER OF COMMERCE	PROGRAMMING- OCT MADNESS	30.00
	WCDC INC	WINDOW WASHING	30.00
		TOTAL	4,766.42
PARKS	ACE-N-MORE	SUPPLIES	399.60
	ACTION SERVICES INC	PORTABLE TOILETS	85.00
	ALLIANT ENERGY	ALLIANT ENERGY	259.04
	AMAZON CAPITAL SERVICES	CHAIN SAW-SMALL ELECTRIC	124.99
	COBB OIL CO, INC.	FUEL	326.30
	KCTC	PHONE & INTERNET	124.78
	S & G MATERIALS	DOG PARK TRAIL	158.95
	SITLER'S SUPPLIES INC.	DECORATING LIGHTS	30.00
	VERIZON WIRELESS	CELLULAR SERVICE	41.46
	WASHINGTON LUMBER	PARK MATERIAL	51.98
	WEMIGA WASTE INC.	MATTRESS PICKUP	20.00
		TOTAL	1,622.10
POOL	ACE-N-MORE	POOL SUPPLIES	28.00

	ALLIANT ENERGY KCTC	ALLIANT ENERGY PHONE & INTERNET TOTAL	69.87 85.94 183.81
CEMETERY	ACE-N-MORE COBB OIL CO, INC. KCTC WHITNEY MONUMENT	SUPPLIES FUEL PHONE & INTERNET REPAIR OF GROUND VASE TOTAL	138.91 255.84 155.62 75.00 625.37
FINANCIAL ADMIN	ACE-N-MORE ALL AMERICAN PEST CONTROL ALLIANT ENERGY CENTRAL IOWA DISTRIBUTING CINTAS CORP LOC. 342 CUSTOM IMPRESSIONS INC FAREWAY STORES INQUIREHIRE IOWA COUNTY RECORDERS ASSOCIATION, INC J & S ELECTRONIC BUSINESS SYSTEMS, INC KCTC PACE PAYMENT SYSTEMS ROTARY CLUB OF WASHINGTON VERIZON WIRELESS WMPF GROUP LLC	SUPPLIES PEST CONTROL ALLIANT ENERGY SUPPLIES RUG SERVICE GAVEL BLOCK SUPPLIES BACKGROUND CHECKS FOR CLERK FILING ORDINANCE #1113 COPIER SERVICE-COPIES PHONE & INTERNET/NEW PHONES DC/CC ADMIN FEE DUES AND MEALS CELLULAR SERVICE ADVERTISING TOTAL	163.67 31.25 20.46 120.10 21.04 14.95 5.54 313.00 20.00 178.72 1,368.73 20.00 40.30 114.85 1,080.03 3,512.64
AIRPORT	ACE-N-MORE CLOUDBURST 9 JAMIESON, JEAN L.J. ROTH RECONSTRUCTION INC. MIDWEST LIQUID SYSTEMS VERIZON WIRELESS VETTER'S INC-CULLIGAN WATER WEST LAWN CARE WINDSTREAM IOWA COMMUNICATIONS	SUPPLIES INTERNET OCTOBER CLEANING SERVICE FUEL AND FILTERS CELLULAR SERVICE SALT FOR WATER SYSTEM MOWING AIRPORT NOV SERVICE TOTAL	6.59 72.09 245.00 48.75 1,149.54 50.88 86.86 1,200.00 185.26 3,044.97
ROAD USE	COBB OIL CO, INC. WIBSTAD, ZACH WMPF GROUP LLC	FUEL MEAL AND FUEL REIMBURSEMENT-REISSUE LEAF VAC ADVERTISING TOTAL	876.39 56.00 56.40 988.79
STREET LIGHTING	ALLIANT ENERGY WASHINGTON ELECTRIC INC.	ALLIANT ENERGY DECORATIVE LIGHT- LED TOTAL	10,148.55 148.70 10,297.25
HOUSING REHAB	WMPF GROUP LLC	DEMOLITION BID ADVERTISING TOTAL	26.19 26.19
CAPITAL EQUIPMENT	NORTHSTAR TRUCK SALES INC	TRANSPORATION PLOW TRUCKS TOTAL	1,500.00 1,500.00
CAPITAL PROJECTS	ACE-N-MORE WASHINGTON ELECTRIC INC. WASHINGTON LUMBER WASH TITLE & GUARANTY CO	SUPPLIES N 4TH PROJECT WELLNESS PARK MATERIALS OWNERSHIP SEARCH TOTAL	49.98 2,021.05 496.69 161.00 2,728.72
TREE COMMITTEE	MCCONNELL, MARDE	REIMBURSEMENT TOTAL	9.63 9.63

LIBRARY	BAKER & TAYLOR J-9 PAINT & DESIGN, LLC	LIBRARY MATERIALS PAINTING OF TEEN ROOM/GIFT TOTAL	30.31 957.64 987.95
WATER PLANT	ALL AMERICAN PEST CONTROL ALLIANT ENERGY BRIGANCE, SHAWN CANCHOLA, LUIS COOPERIDER, ALAN FRAHM, JAMES M. GLOBAL PAYMENTS HARTSOCK, ELIZABETH IA DEPT OF REVENUE KCTC KUMAR, REBECCA MERCHANT SERVICES MISKIMEN, GAGE MUNICIPAL SUPPLY INC STOREY KENWORTHY/MATT PARROTT THOMAS, BETHANY VERIZON WIRELESS WASHINGTON ELECTRIC INC. WATER SOLUTIONS UNLIMITED	PEST CONTROL ALLIANT ENERGY WATER DEPOSIT REFUND WATER DEPOSIT REFUND WATER DEPOSIT REFUND WATER DEPOSIT REFUND DC/CC ADMIN FEE WATER DEPOSIT REFUND WET TAX PHONE & INTERNET WATER DEPOSIT REFUND DC/CC ADMIN FEE WATER DEPOSIT REFUND SUPPLIES WATER BILL FORMS WATER DEPOSIT REFUND CELLULAR SERVICE WELL #6- TRANSFER SWITCH/PUMP REPAIRS CHEMICALS TOTAL	31.25 12,736.72 96.28 4.24 11.28 17.77 280.08 67.93 6,975.00 155.62 150.00 1,023.88 57.43 173.06 1,371.24 24.07 46.46 5,354.00 5,728.89 34,305.20
WATER DISTRIBUTION	ACE-N-MORE ALLIANT ENERGY COBB OIL CO, INC. SAMO, BENJAMIN VERIZON WIRELESS WINDSTREAM IOWA COMMUNICATIONS	MAILBOX ALLIANT ENERGY FUEL BOOT REIMBURSEMENT CELLULAR SERVICE NOV SERVICE TOTAL	27.99 42.15 51.06 100.00 97.91 115.75 434.86
SEWER PLANT	ACE-N-MORE ALLIANT ENERGY AMAZON CAPITAL SERVICES BRECKE MECHANICAL CONTRACTORS COBB OIL CO, INC. ELECTRIC MOTORS OF IOWA CITY IA DEPT OF REVENUE TESTAMERICA LABORATORIES INC TIFCO INDUSTRIES USA BLUEBOOK VERIZON WIRELESS WINDSTREAM IOWA COMMUNICATIONS	LIFT STATION REPAIR ALLIANT ENERGY FLAG POLE REPAIR FLOOR HEAT REPAIR FUEL GROUND WATER PUMP REPLACEM SALES TAX BAZOOKA TESTING WRENCH SETS LAB SUPPLIES CELLULAR SERVICE NOV SERVICE TOTAL	19.56 399.73 54.00 956.06 150.74 1,878.53 2,174.00 463.21 339.90 602.60 139.38 276.86 7,454.57
SEWER COLLECTION	ACE-N-MORE ALLIANT ENERGY COBB OIL CO, INC. KRON, JERRY & SUSAN VERIZON WIRELESS WINDSTREAM IOWA COMMUNICATIONS	SUPPLIES ALLIANT ENERGY FUEL SEWER BACKUP EXP REIMB CELLULAR SERVICE NOV SERVICE TOTAL	26.57 536.29 768.00 562.81 84.47 115.74 2,093.88
SANITATION	JOHNSON COUNTY REFUSE INC	OCTOBER REFUSE TOTAL	47,507.00 47,507.00
SELF INSURANCE	EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE TOTAL	337.50 337.50
		TOTAL	137,490.60

**CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
OCTOBER 31, 2020**

FUND	10/1/2020 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	10/31/2020 ENDING CASH BALANCE
001-GENERAL FUND	546,109.51	1,132,603.32	-	359,398.89	-	1,319,313.94
002-AIRPORT FUND	286,893.69	29,086.35	-	5,108.44	-	310,871.60
010-CHAMBER REIMBURSEMENT	11,041.08	7,072.82	-	8,771.34	-	9,342.56
011-MAIN STREET REIMBURSEMENT	(37,775.57)	25,000.00	-	5,517.94	-	(18,293.51)
012-WEDG REIMBURSEMENT	1,070.57	-	-	70.34	-	1,000.23
050-DOWNTOWN INCENTIVE GRANT	32,000.00	-	-	-	-	32,000.00
110-ROAD USE	1,002,409.84	74,144.73	-	156,049.80	-	920,504.77
112-EMPLOYEE BENEFITS	-	262,068.51	-	262,068.51	-	-
114-EMERGENCY LEVY	-	23,304.83	-	23,304.83	-	-
121-LOCAL OPTION SALES TAX	-	80,534.27	-	80,534.27	-	-
122-LOST DEBT SERVICE	155,940.00	-	-	-	-	155,940.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	78,237.31	-	-	-	-	78,237.31
127-UNIF COMM UR - BRIARWOOD	-	10,436.53	-	-	-	10,436.53
129-SC RES UR	7,490.10	30,554.90	-	-	-	38,045.00
132-UNIF COMM UR - EBD	-	20,357.64	-	-	-	20,357.64
133-UNIF COMM UR-IRE	-	55,439.18	-	-	-	55,439.18
134-DOWNTOWN COMM UR	8,995.92	37,802.17	-	-	-	46,798.09
145-HOUSING REHABILITATION	12,153.16	-	-	517.60	-	11,635.56
146-LMI TIF SET-ASIDE	96,822.84	-	-	-	-	96,822.84
200-DEBT SERVICE	68,489.42	334,865.01	-	-	-	403,354.43
300-CAPITAL EQUIPMENT	175,402.31	-	-	49,900.00	-	125,502.31
301-CAPITAL PROJECTS FUND	966,064.76	3,870.33	-	1,169,812.35	-	(199,877.26)
305-RIVERBOAT FOUND CAP PROJ	30,373.80	143,584.60	-	173,958.40	-	-
308-INDUSTRIAL DEVELOPMENT	443,967.22	13,030.93	-	3,521.46	-	453,476.69
309-MUNICIPAL BUILDING	281,295.88	11.67	-	-	-	281,307.55
310-WELLNESS PARK	808,398.22	173,999.15	-	-	-	982,397.37
311-SIDEWALK REPAIR & REPLACE	2,701.24	-	-	2,560.00	-	141.24
312-TREE REMOVAL & REPLACE	38,180.01	-	-	2,794.00	-	35,386.01
315-RESIDENTIAL DEVELOPMENT	36,276.99	-	-	1,440.75	-	34,836.24
510-MUNICIPAL BAND	3,963.16	-	-	-	-	3,963.16
520-DOG PARK	4,579.10	-	-	-	-	4,579.10
530-TREE COMMITTEE	8,405.34	1,500.00	-	8,744.36	-	1,160.98
540-POLICE FORFEITURE	3,559.72	-	-	-	-	3,559.72
541-K-9 PROGRAM	2,294.31	-	-	61.49	-	2,232.82
545-SAFETY FUND	4,410.50	-	-	-	-	4,410.50
550-PARK GIFT	45,111.48	0.42	-	-	-	45,111.90
570-LIBRARY GIFT	360,791.06	49.42	-	45.00	-	360,795.48
580-CEMETERY GIFT	10,888.00	-	-	-	-	10,888.00
600-WATER UTILITY	447,590.25	156,461.77	-	134,792.16	-	469,259.86
601-WATER DEPOSIT FUND	28,140.00	2,100.00	-	1,875.00	-	28,365.00
603-WATER CAPITAL PROJECTS	(2,186.95)	-	-	-	-	(2,186.95)
610-SANITARY SEWER	980,619.88	198,396.38	-	148,560.72	-	1,030,455.54
613-SEWER CAPITAL PROJECTS	(35,756.61)	36,421.61	-	665.00	-	-
670-SANITATION	94,289.50	48,231.13	-	50,983.73	-	91,536.90
950-SELF INSURANCE	319,756.40	30,662.01	-	5,024.41	-	345,394.00
951-UNEMPLOYMENT SELF INS	64,693.07	7,075.85	-	-	-	71,768.92
TOTAL BALANCE	7,472,856.51	2,938,665.53	-	2,656,080.79	-	7,755,441.25

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	265,623.94 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	1,055,780.27	0.20%
Wash St - Farm Mgmt Acct	113,853.46	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 1/14/2019	516,155.85	2.75%
Wash St Bank - CD 08/30/2018	266,628.70	2.28%
Wash St Bank - ISC Account	4,037,049.03	0.65%
TOTAL CASH IN BANK	7,755,441.25	

(1) Washington State Bank	381,879.22
Outstanding Deposits & Checks/Wages payable	(116,255.28)
	<u>265,623.94</u>

**CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
OCTOBER 31, 2020**

	7/1/2020					10/31/2020
FUND	BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	ENDING CASH BALANCE
001-GENERAL FUND	1,029,564.55	1,630,607.51	-	1,340,858.12	-	1,319,313.94
002-AIRPORT FUND	291,086.69	118,914.54	-	99,129.63	-	310,871.60
010-CHAMBER REIMBURSEMENT	8,603.72	28,458.59	-	27,719.75	-	9,342.56
011-MAIN STREET REIMBURSEMENT	-	32,000.00	-	50,293.51	-	(18,293.51)
012-WEDG REIMBURSEMENT	1,218.93	10,446.39	-	10,665.09	-	1,000.23
050-DOWNTOWN INCENTIVE GRANT	80,500.00	-	-	48,500.00	-	32,000.00
110-ROAD USE	841,454.14	379,947.27	-	300,896.64	-	920,504.77
112-EMPLOYEE BENEFITS	-	334,820.27	-	334,820.27	-	-
114-EMERGENCY LEVY	-	30,030.87	-	30,030.87	-	-
121-LOCAL OPTION SALES TAX	-	318,716.55	-	318,716.55	-	-
122-LOST DEBT SERVICE	-	155,940.00	-	-	-	155,940.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	59,503.35	18,733.96	-	-	-	78,237.31
127-UNIF COMM UR - BRIARWOOD	-	10,436.53	-	-	-	10,436.53
129-SC RES UR	-	38,045.00	-	-	-	38,045.00
132-UNIF COMM UR - EBD	-	20,357.64	-	-	-	20,357.64
133-UNIF COMM UR-IRE	-	55,439.18	-	-	-	55,439.18
134-DOWNTOWN COMM UR	-	46,798.09	-	-	-	46,798.09
145-HOUSING REHABILITATION	31,261.81	-	-	19,626.25	-	11,635.56
146-LMI TIF SET-ASIDE	96,822.84	-	-	-	-	96,822.84
200-DEBT SERVICE	-	425,245.90	-	21,891.47	-	403,354.43
300-CAPITAL EQUIPMENT	175,402.31	-	-	49,900.00	-	125,502.31
301-CAPITAL PROJECTS FUND	3,372,993.14	544,695.99	-	4,117,566.39	-	(199,877.26)
305-RIVERBOAT FOUND CAP PROJ	-	173,958.40	-	173,958.40	-	-
308-INDUSTRIAL DEVELOPMENT	417,305.37	66,099.99	-	29,928.67	-	453,476.69
309-MUNICIPAL BUILDING	397,332.12	4,634.28	-	120,658.85	-	281,307.55
310-WELLNESS PARK	808,285.14	174,114.23	-	2.00	-	982,397.37
311-SIDEWALK REPAIR & REPLACE	2,701.24	-	-	2,560.00	-	141.24
312-TREE REMOVAL & REPLACE	38,598.25	-	-	3,212.24	-	35,386.01
315-RESIDENTIAL DEVELOPMENT	64,966.02	-	-	30,129.78	-	34,836.24
510-MUNICIPAL BAND	3,963.16	-	-	-	-	3,963.16
520-DOG PARK	4,579.10	-	-	-	-	4,579.10
530-TREE COMMITTEE	9,142.34	1,500.00	-	9,481.36	-	1,160.98
540-POLICE FORFEITURE	3,559.72	-	-	-	-	3,559.72
541-K-9 PROGRAM	2,504.42	-	-	271.60	-	2,232.82
545-SAFETY FUND	4,410.50	-	-	-	-	4,410.50
550-PARK GIFT	42,610.20	2,501.70	-	-	-	45,111.90
570-LIBRARY GIFT	349,599.39	16,323.09	-	5,127.00	-	360,795.48
580-CEMETERY GIFT	10,993.00	-	-	105.00	-	10,888.00
600-WATER UTILITY	363,065.09	602,433.45	-	496,238.68	-	469,259.86
601-WATER DEPOSIT FUND	30,055.00	7,950.00	-	9,640.00	-	28,365.00
603-WATER CAPITAL PROJECTS	-	12,266.10	-	14,453.05	-	(2,186.95)
610-SANITARY SEWER	761,156.55	779,040.43	-	509,741.44	-	1,030,455.54
613-SEWER CAPITAL PROJECTS	-	119,224.61	-	119,224.61	-	-
670-SANITATION	101,916.53	191,353.59	-	201,733.22	-	91,536.90
950-SELF INSURANCE	328,089.11	39,203.88	-	21,898.99	-	345,394.00
951-UNEMPLOYMENT SELF INS	65,833.70	9,040.14	-	3,104.92	-	71,768.92
TOTAL BALANCE	9,878,247.43	6,399,278.17	-	8,522,084.35	-	7,755,441.25

Cash in Bank - Pooled Cash

Wash St. Bank - Operating Account	265,623.94 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	1,055,780.27	0.20%
Wash St - Farm Mgmt Acct	113,853.46	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
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Wash St Bank - CD 08/30/2018	266,628.70	2.28%
Wash St Bank - ISC Account	4,037,049.03	0.65%
TOTAL CASH IN BANK	7,755,441.25	

(1) Washington State Bank	381,879.22
Outstanding Deposits & Checks/Wages payable	(116,255.28)
	265,623.94

*Brent Hinson, City Administrator
Jaron Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Memorandum

November 12, 2020

To: Mayor and City Council
Cc: Illa, Earnest, City Clerk

From: Kelsey Brown
Finance Director

Re: Heath Insurance Renewal

As Brent had written in his update a few weeks ago, our health insurance renewal came back at a 15.62% decrease in premium. This is excellent news after a few years of steep increases. This could allow us to keep the same plan (we currently buy a \$10,000/\$30,000 deductible plan and self-insure down to \$3,000/\$6,000 out-of-pocket maximum) and reduce our and our employees total premium cost. Because of this decrease, we recommend renewing the current plan for the coverage year starting 1/1/2021.

Account Key: 8949
 Effective Date: 01/01/2021
 Representative: TrueNorth Companies LC
 Group Number: 046800-0000

WASHINGTON CITY OF



Wellmark Blue Cross Blue Shield of Iowa
 Wellmark Health Plan of Iowa, Inc.
 Independent Licensees of the Blue Cross and
 Blue Shield Association

Notice of Renewal Rates

Health Benefits 1 Current *

Health Benefits 1 Renewal

Benefit Code:	EXE/RQ5 - Alliance Select PPO Primary	Benefit Code:	U5H/TMV - Alliance Select PPO Primary
Deductible:	\$5000/\$15000	Deductible:	\$5000/\$15000
Coinsurance:	30% IN 40% OUT	Coinsurance:	30% IN 40% OUT
OPM:	\$10000/\$30000	OPM:	\$10000/\$30000
Preventive:	Yes	Preventive:	Yes
OV Copay:	\$30/\$60	OV Copay:	\$30/\$60
ER Copay:	\$250	ER Copay:	\$250
RX Description:	\$8/\$35/\$50/\$85 w/\$100/\$200 ded (waived for Tier 1)	RX Description:	\$8/\$35/\$50/\$85 w/\$100/\$200 ded (waived for Tier 1)
			% of Change: -15.62%

01/01/2020	01/01/2021
\$584.73	\$493.37
\$1,197.53	\$1,010.42
\$1,106.89	\$933.95
\$1,794.53	\$1,514.15

Dental Benefits 1 Current

Dental Benefits 1 Renewal

Benefit Code:	204	Benefit Code:	204
Deductible:	\$25/\$75	Deductible:	\$25/\$75
Diag and Prev:	20%	Diag and Prev:	20%
Rout and Restore:	50%	Rout and Restore:	50%
Major Restorative:	50%	Major Restorative:	50%
Annual Max/Person:	\$1500	Annual Max/Person:	\$1500
Orthodontics:	50%	Orthodontics:	50%

01/01/2020	01/01/2021
\$26.91	\$26.91
\$54.61	\$54.61
\$51.66	\$51.66
\$90.13	\$90.13

* This group's current benefit is no longer available. A benefit has been chosen as this group's renewal benefit and is shown above. If the group does not want to renew with this benefit, please ask about alternate options available to this group.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

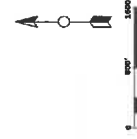
November 12, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: 2021 Water Main Improvements Project- FOX Task Order

As has been discussed, we see an opportunity to bundle several of the water main projects that are listed in our Capital Improvements Plan (CIP) for a Community Development Block Grant (CDBG) application. The segments included in the proposed project are West Madison from D to H, West Washington Boulevard from D to F, and East Main from 12th to 15th. All of these are high-breakage water mains, so replacing all of them at once should make for a quick reduction in the number of water main breaks we deal with on a yearly basis. FOX has done initial scoping for all three of these segments, and it is time to get an engineering agreement in place to allow for a January 2021 CDBG application. The total all-in cost of the project is expected to be \$1,835,300, so it is critical that we get the \$600,000 CDBG to assist.



Task Order

In accordance with paragraph 1.01 of the Master Agreement between Owner and Engineer for Professional Services dated May 1, 2013 ("Agreement"), Owner and Engineer agree as follows:

Specific Project Data

A. Title: 2021 Washington Water Main Improvements - Washington, Iowa

B. Description: Design, permitting, bidding, and construction administration services related to the installation of approximately 3,800 LF of water main. The project will include the abandonment of the existing water main and replacement generally in off-street areas. The project locations include water main installation on E. Main Street from 12th Avenue to 15th Avenue, W. Washington Street from S. D Ave. to S. F Ave., and W. Madison Street from S. D Avenue to S. H Avenue. All of these locations are located within the City of Washington. The projects are generally as included in the *Water Distribution System Study, City of Washington, Iowa*. The work shall include water main piping connections to the existing distribution system, isolation valves, water main appurtenances, storm water pollution prevention measures, and surface restoration.

1. **Services of Engineer** - Services of Engineer for this Task Order No. 3424-20B shall be as per Exhibit A of the Master Agreement except as modified below (*Paragraph and Sub-paragraph numbering below coincides with the particular Paragraph and Sub-paragraph numbering of Exhibit A of the Master Agreement for which modifications are hereby made*):

Part 1 -- Basic Services

A1.01 Study and Report Phase – This phase is not applicable. Not Included.

A1.02 Preliminary Design Phase – Per Exhibit A, except as follows:

1. This item includes a topographic survey of project areas. The survey will include location of underground utilities as located and marked by others. In addition, the location of storm and sanitary structures with associated inverts and pipe sizes will be surveyed where possible within the survey limits. Utility locates are the responsibility of the individual utilities and will be coordinated prior to survey field work. The City will be responsible to field locate all curb boxes.
2. Engineer will complete a property boundary survey of the adjacent project area properties. Easement plats and easement negotiations with property owners are not included in these services and can be completed as an additional service if required and requested by the Owner.
3. Engineer will schedule a utility coordination meeting and present the preliminary design for review.
4. Engineer will provide analysis and discussion of up to two preliminary design alternative alignments. City shall direct the Engineer which alternative to use for final design.
5. Engineer will include a preliminary design of the water main improvements that will replace the existing water mains at each project location.
6. Engineer will investigate construction staging plans. This will help determine the maximum amount of area that can be closed to the residents during construction. This plan will provide guidelines for parking, mail delivery, garbage pickup, emergency access, and local access during construction.

perform these services with reasonable diligence and expediency consistent with sound professional practices.

Phase	Anticipated Dates for Completion
Preliminary Design Phase	January 8, 2021
Final Design Phase	March 26, 2021
Bidding or Negotiating Phase	May 18, 2021
Construction Phase	5 Months (estimated)
Post-Construction Phase	To be Determined

4. Payments to Engineer for Services and Reimbursable Expenses

Payments to Engineer shall be in accordance with Exhibit C of the Master Agreement. Specifically, Owner shall pay Engineer for services as follows:

Basic Services	Fee Basis	Amount
Topographic Survey	Lump Sum	\$9,600
Property Boundary Survey	Lump Sum	\$9,000
Preliminary Design Phase	Lump Sum	\$56,500
Final Design Phase	Lump Sum	\$49,000
Permits	Standard Hourly Rates ¹	\$3,000
Bidding Phase	Lump Sum	\$8,600
Construction Administration	Lump Sum	\$57,100
Construction Staking	Standard Hourly Rates ¹	\$9,500
Post Construction Record Drawings	Lump Sum	\$7,600
Additional Services	Fee Basis	Amount
General Consultation	Standard Hourly Rates ¹	\$2,500

Total Lump Sum Fee: \$197,400
Total Estimated Hourly Fee: \$15,000
Total Estimated: \$212,400

Notes:

- (1) Hourly amounts are estimated amounts and not maximums. Engineer will request written authorization from owner to continue such services should the accumulated hourly amounts charged for any given task or phase reach the estimated total amounts given above.

5. Engineer's Consultants:

The Engineer does not anticipate the need to use subconsultants for this project.

6. Other Modifications to Master Agreement:

The term of the Master Agreement is hereby extended to the completion date of the work under this Task Order if that should extend beyond the current term of the Agreement.

7. Attachments – Rate Schedule

8. Documents Incorporated By Reference – Master Agreement between Owner and Engineer for Professional Services dated May 1, 2013.

Approval and Acceptance: Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Agreement. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, 2020.

Engineer

Signature

Date

Steve Troyer, P.E.

Name

Vice President

Title

Owner

Signature

Date

Name

Title

Authorized Representative for Task Order:

Steven P. Soupir, P.E.

Name

Project Manager

Title

414 South 17th Street, Suite 107, Ames, IA 50010

Address

sps@foxeng.com

E-Mail Address

515-233-0000

Phone

515-233-0103

Fax

Authorized Representative for Task Order:

Brent Hinson

Name

City Administrator

Title

215 E. Washington Street

Address

bhinson@washingtioniowa.gov

E-Mail Address

319-653-6584 X134

Phone

319-653-5273

Fax

2021 WASHINGTON WATER MAIN IMPROVEMENTS PROJECT

City of Washington



PROJECT SCHEDULE

FOX PN: 3424-20B

Project Location: Washington, Iowa

ITEM	DATE	COMMENTS
Concept Plan Submittal		Completed
60% Preliminary Design	January 8, 2021	
60% Preliminary Design Review	January 15, 2021	
60% Preliminary Design Comments	January 22, 2021	
90% Final Design	February 19, 2021	
90% Final Design Review	February 26, 2021	
90% Final Design Comments	March 5, 2021	
Permits Completed	March 19, 2021	
100% Final Design Submittal	March 26, 2021	
Final Plans, Specifications, and Opinion of Probable Construction Costs Completed	April 2, 2021	
Resolution Setting Public Hearing for Approval of Plans and Specifications	April 6, 2021	Council Meeting
Notice to Bidders	April 7, 2021	Notice of Hearing & Letting
Notice of Hearing on Plans and Specifications	April 7, 2021	Notice of Hearing & Letting
A) Public Hearing Date Published	April 28, 2021	Estimated dates
	to	
	May 14, 2021	
B) Public Hearing Date	May 18, 2021	Council Meeting
Resolution Approving Plans and Specifications After Hearing	May 18, 2021	Council Meeting
A) Bid Notice Date Published	March 27, 2021	Estimated dates
	to	
	April 28, 2021	
B) Bid Opening Date	May 11, 2021	In office opening at 11:00 am
Resolution Accepting Bids and Awarding Contract	May 18, 2021	Council Meeting
Resolution Approving Contract and Bond	June 15, 2021	Council Meeting
Pre-Construction Meeting	June 17, 2021	At City Hall
Anticipated Project Start Construction Date	June 21, 2021	Anticipated Start
Substantial Completion Date	October 29, 2021	
Final Completion Date	November 29, 2021	

Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator



215 East Washington Street
Washington, Iowa 52353
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Memorandum

November 12, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: TIF State Report and County Certification

In order to collect Tax Increment Financing (TIF) revenues, the City must complete two important items this time of year, with December 1 as the deadline. The first is the State of Iowa Annual Urban Renewal (UR) Report, which is a "look back" at the fiscal year completed this past June 30. I have attached the summary page from the report, along with my own backing spreadsheet.

The second item is the Washington County TIF Debt Form for each active UR Area, which is a "look forward" to the fiscal year beginning July 1, 2021. We are largely following the same path as previous years, but I do have the following items to note:

- 1) Downtown TIF: We are certifying additional debt this year to pay back infrastructure costs from the infrastructure improvements we made in the Municipal Building area as part of those projects. The UR plan allows us to certify up to \$200,000 in debt for that project, and I have certified \$130,465. We also have around \$16,500 in costs related to the Linda Lou's demolition/Allen Mitchell construction that are being certified. We should be able to largely if not totally pay off all of these debts in FY22, and then this TIF is fully available for the Captain's Table or other projects in FY23. From FY24 on, we expect this increment to be used to pay debt on the streetscape expansion project.
- 2) Wiley's 2nd/Dollar Tree: This will be the first year of certification against the Dollar Tree tax increment. We anticipate that the amount available for FY22 will be approximately \$27,132, versus total debt of \$35,951.47 for the utilities project for Wiley's 2nd Addition. This means that we will likely be able to pay off the utilities in FY23, and then can either speed up the payback on the East Washington sidewalk (we

started collecting against the EBD increment last year to pay back these costs), and/or to pay back the internal debt for the Wellness Park Phase 1 project.

- 3) SW Business Park Increment: This will also be the first year of certification against the Southwest Business Park increment. We expect to collect around \$31,716 in incremental taxes from the 3 new buildings built at the Business Park, and have certified debt for the first \$292,115 in non-infrastructure costs for the Wellness Park. We anticipate a total of around \$500,000 in internal debt for the Wellness Park at this point, but hope to reduce this if possible, through various methods. However, I am sure that we will need to certify at least the amount I have listed for this certification.

I did not do any new internal promissory notes this year, because the AllenMitchell, Municipal Building infrastructure, and Wiley's 2nd expenses will all be paid back in 1-2 years, which didn't seem to justify putting together amortization schedules, and the Wellness Park is not yet complete, so we are not at a final internal loan amount.

We will be increasing our certified increment from \$10.8 million in valuations/ \$370,000 in TIF funds to around \$13.9 million in valuations/ \$470,000 in TIF funds. The biggest reasons for this increase are the new valuations being brought on for Dollar Tree, the AllenMitchell building, and the Business Park. Those 3 together are around \$2.6 million in new taxable valuation. Overall, we will still only have around 5% of our total taxable valuations committed to TIF.

Annual Urban Renewal Report, Fiscal Year 2019 - 2020

Levy Authority Summary

Local Government Name: WASHINGTON
 Local Government Number: 92G887

Active Urban Renewal Areas	U.R. #	# of Tif Taxing Districts
WASHINGTON UNIFIED SOUTH CENTRAL RESIDENTIAL URBAN RENEWAL	92014	2
WASHINGTON DOWNTOWN COMMERCIAL URBAN RENEWAL	92018	5
WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL	92019	5

TIF Debt Outstanding: **1,907,403**

TIF Sp. Rev. Fund Cash Balance			Amount of 07-01-2019 Cash Balance
as of 07-01-2019:	77,552	68,476	Restricted for LMI

TIF Revenue:	313,217		
TIF Sp. Revenue Fund Interest:	0		
Property Tax Replacement Claims	0		
Asset Sales & Loan Repayments:	38,824		
Total Revenue:	352,041		

Rebate Expenditures:	32,278		
Non-Rebate Expenditures:	300,492		
Returned to County Treasurer:	0		
Total Expenditures:	332,770		

TIF Sp. Rev. Fund Cash Balance			Amount of 06-30-2020 Cash Balance
as of 06-30-2020:	96,823	96,823	Restricted for LMI

Year-End Outstanding TIF
Obligations, Net of TIF Special
Revenue Fund Balance: **1,477,810**

City of Washington
FY2019-2020 State TIF Report
Summary of TIF Debts by Area

TIF District	TIF Debt as of 07/01/2019	Source of Debt	Starting FB	TIF Taxes & Misc. RV TRF In	FY2019-2020	Debt Payments	Ending FB	New Debt Added FY2019-2020	TIF Debt as of 06/30/2020
125- NE Industrial Park	\$18,156.74	Infrastructure installation	\$0.00	\$0.00	\$18,156.74	\$18,156.74	\$0.00	\$0.00	\$0.00
127- Briarwood	\$31,026.50	Project Incentives	\$3,562.36	\$0.00	\$27,464.14	\$31,026.50	\$0.00	\$0.00	\$0.00
129- Timber Ridge II	\$0.00	Revenue bond/infrastructure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
- Oakwood Incr	\$532,507.11	Revenue bond/infrastructure	\$1,314.27	\$0.00	\$73,469.96	\$74,784.23	\$0.00	\$0.00	\$457,722.88
131- MAHP Subdivision	\$0.00	Infrastructure installation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
132- Engineered Building Design	\$91,584.93	Project Incentives	\$0.00	\$0.00	\$34,980.96	\$34,980.96	\$0.00	\$219,696.79	\$276,300.76
133- Biodiesel	\$262,304.34	Infrastructure installation	\$0.00	\$0.00	\$112,428.05	\$112,428.05	\$0.00	\$508,122.30	\$657,998.59
134- Downtown									
- Unified Downtown	\$39,308.75	Slum & Blight Remediation	\$4,198.90	\$0.00	\$40,781.93	\$44,980.83	\$0.00	\$130,282.04	\$124,609.96
- Wash Preservation LLC	\$0.00	Bldg Improvements- Rebate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
- Ins on Ave Incr	\$0.00	Bldg Improvements- Rebate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
- Marshall's Incr	\$5,935.48	Bldg Construction- Rebate	\$0.00	\$0.00	\$5,935.48	\$5,935.48	\$0.00	\$0.00	\$0.00
146- LMI TIF Set-Aside	\$68,475.93		\$68,475.93	\$0.00	\$66,146.91	\$37,800.00	\$96,822.84		(\$38,824.27)
	\$1,049,299.78		\$77,551.46	\$0.00	\$379,364.17	\$360,092.79	\$96,822.84	\$858,101.13	\$1,477,807.92
w/New Debt	\$858,101.13	Adj for LMI			\$352,041.53	\$332,770.15			
	\$1,907,400.91								
	Line 1		Line 2	Line 6	Line 7	Line 11	Line 12	Included in Line 1	Line 13

- Line numbers in bold refer to the FY2020 State TIF Report, "Levy Authority Summary" Page

RESOLUTION NO. _____

**A RESOLUTION OBLIGATING AND APPROPRIATING
URBAN RENEWAL TAX REVENUE FUNDS FOR THE
REPAYMENT OF ELIGIBLE DEBTS FOR FISCAL YEAR 2022**

WHEREAS, the City Council, pursuant to and in strict compliance with all laws applicable to the city, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted urban renewal plans for its urban renewal areas, as listed below; and

WHEREAS, the Council has adopted ordinances providing for the division of taxes levied on taxable property and established a special fund for the deposit of such monies pursuant to Section 403.19 of the Code of Iowa; and

WHEREAS, the City has scheduled Annual Payments on an annual appropriation basis for certain debts per lawfully adopted development agreements as referenced below, and it is now necessary for the City Council to authorize said funds for appropriation; and

WHEREAS, the Council wishes to certify all other eligible debts for payment in Fiscal Year 2022:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby authorizes certification for Fiscal Year 2022 to the Washington County Auditor for the repayment of the following TIF debts:

<u>Area</u>	<u>Amount</u>
Unified Commercial <ul style="list-style-type: none">• Engineered Building Design• Biodiesel• Reserves at Briarwood• Wiley's 2nd• SW Business Park	<ul style="list-style-type: none">• 100% of incremental revenues (total debt \$232,360.75)• \$112,000 (total debt \$545,998.59)• 100% of incremental revenues• 100% of incremental revenues (total debt \$35,951.47)• 100% of incremental revenues (total debt \$292,115.02)
Downtown Commercial <ul style="list-style-type: none">• Unified Downtown TIF not including Marshall's Properties, LLC	<ul style="list-style-type: none">• 100% of incremental revenues (total debt \$165,809.53)

<ul style="list-style-type: none"> • Marshall's Properties, LLC 	<ul style="list-style-type: none"> • 75% of incremental revenues
Unified South Central Residential <ul style="list-style-type: none"> • Oakwood Village 	<ul style="list-style-type: none"> • 100% of incremental revenues (total debt \$384,998.79)

Section 2. The City Council hereby obligates 75% of incremental revenues collected from Marshall's Properties, LLC development agreement for appropriation from the Downtown Commercial Urban Renewal Tax Revenue Fund to make the Annual Payments in the fiscal year beginning July 1, 2021.

Section 3. The City Council hereby obligates 100% of incremental revenues collected from Briarwood Partners, LLC development agreement for appropriation from the Unified Commercial Urban Renewal Tax Revenue Fund to make the Annual Payments in the fiscal year beginning July 1, 2021.

Section 4. The City's certification of the amounts obligated for appropriation in Sections 2 & 3 above, on the City's December 1, 2020 certification of debt payable from the appropriate funds is hereby authorized and such amount shall be reflected in the City's budget for the next succeeding fiscal year.

Section 5. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 17th day of November, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
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Memorandum

November 12, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Strategic Priorities for 2021 & 2022

Attached is a proposed goals resolution for calendar years 2021 and 2022. I have tried my best to organize the resolution for effective implementation and to reflect the discussion held at the November 3 meeting.

I did add one item at the end of Section 3 (long-term priorities) related to long-term maintenance of our City-owned facilities. This is in line with our past discussions, but was not previously listed in this resolution.

RESOLUTION NO. _____

**A RESOLUTION SETTING STRATEGIC PRIORITIES
FOR THE CITY OF WASHINGTON**

WHEREAS, the City Council sees the importance of strategic planning as a method for confronting the many challenges and opportunities presented our community; and

WHEREAS, the City Council met on November 3, 2020 to update its top strategic priorities for 2021 and 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council establishes the following as its top strategic priorities for 2021 and 2022:

- Complete the study & implementation of a City EMS first responder unit to supplement County EMS changes
- Complete Wellness Park sports complex administrative setup
- Support application to Iowa Great Places program
- Address downtown “vacant-by-choice” buildings
- Conduct staff diversity training
- Conduct National Incident Management System (NIMS) training for elected officials & staff
- Examine Police Department staffing

Section 2. The City Council establishes the following as additional high strategic priorities for 2021 and 2022:

- Develop Capital Equipment Replacement Plan (CERP) with proposed funding plan
- Plan & develop Madison Park expansion and improvements
- Begin implementation of updated Water Facility Plan to address water distribution infrastructure
- Begin planning for Streetscape Expansion project

Section 3. While keeping in mind the broad range of important priorities the City may have, the City Council establishes its intent that the following long-term priorities and projects will receive continued emphasis:

- Continue to update & implement Capital Improvements Plan (CIP) and focus on maintaining & upgrading infrastructure
- Complete evaluation of all three sewer basins and strongly emphasize efforts toward eliminating sources of inflow/infiltration (I/I) into the sanitary sewer system
- Promote business development
 - Continue development of West Buchanan Street corridor to Highway 1/ Business Park Phase II
- Actively promote improved housing stock and supply
 - Continue proactive nuisance and dangerous house abatements
 - Consider CDBG housing rehabilitation & other programs
 - Continue looking for new ways to partner in development, seeking long-term options for providing adequate/quality housing supply
 - Pursue both single and multi-family housing development
- Promote improvements to parks & recreation, through construction projects and broadening community support & engagement
 - Continued development of Wellness Park buildout
 - Additional park projects as per five-year CIP
 - Continued development of pedestrian/bicycle infrastructure, including trails
 - Work to improve public safety in parks
- Maintain & improve sidewalk infrastructure
 - Continue trip hazards program
 - Continue strategic expansion of sidewalk network, with emphasis on installing sidewalks in school areas and other high pedestrian traffic generation areas, as well as installation of new sidewalks considered as part of all street reconstruction projects
- See to proper stewardship, maintenance, and upgrade of City-owned facilities to protect the taxpayer investment in these facilities over the long term, including implementation of a building maintenance funding plan

Section 4. The City Council recognizes the following items as organizational values that it will seek to uphold in its deliberations and actions:

- Maintain public trust
- Maintain public safety
- Maintain strong financial condition
- Transparency and strong & diverse public communication

- Support economic development efforts & programming
- Strategic and cost-effective deployment of resources, utilizing long-range planning to the greatest extent possible and in accordance with adopted plans

Section 5. The City Council commits to seeing that all of the above goals remain top priorities for the coming years and that continuing progress be made toward on-going commitments and priorities. The City Administrator is directed to provide regular updates to allow for proper benchmarking. Strategic Priorities are to be reviewed regularly.

PASSED AND APPROVED this 17th day of November, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator



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Washington, Iowa 52353
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Memorandum

November 12, 2020

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Wellness Park Grant Application- DNR Land & Water Conservation Fund

As Council will recall, we applied for a grant from the DNR in March 2020 (MSA, who was project engineer at the time also wrote the grant application), and after some jostling with the help of the late David Collins, we were able to get the DNR to award us \$100,000 toward the project in July. Unfortunately, MSA clearly did not understand the timetables associated with the grant award, and even though the DNR awarded the grant several months ago, it has to go through the National Parks Service, a process that won't be completed until March 2021, so all of the work we have completed so far is ineligible for a grant, and we cannot add items to the scope of the existing grant application.

The good news is that because lighting for Ball Field 2 and Soccer Field 1 was in the original scope, the DNR is going to let us change the grant scope to just those items. Soccer Field 1 is considered the highest priority for lighting, at a bid alternate cost of \$166,000 (we will have to check back with Musco that they can still honor that price). The Wellness Park operations committee would also like us to look into relocating the existing lights from Green Field to Ball Field 2, and we would still have \$34,000 to allow toward that expense (the grant is for a maximum of \$100,000 or 50% of the project cost, whichever is less).

I have attached an updated budget sheet showing the effect of this change. It's not an ideal thing from a budget standpoint, but it will allow us to make a nice improvement and to utilize the full DNR grant. With the possibility that Soccer Field 1 will in the future become the High School soccer field (something that has been discussed in our operations meetings), this is an even more important improvement.

RESOLUTION NO. _____

**A RESOLUTION ON ACQUISITION OR DEVELOPMENT
FOR OUTDOOR RECREATION**

WHEREAS, the City of Washington is interested in acquiring lands or developing outdoor recreational facilities on the following described project for the enjoyment of the citizenry of the City of Washington and the State of Iowa:

County: Washington

Site Name: Washington Wellness Park

Site Address: 1203 North Avenue E, Washington, Iowa 52353

Project Title: Soccer Field Lighting Project

Total Estimated Cost: \$200,000

Brief Description of Project: Installation of high-performance light-emitting diode (LED) field lighting for Soccer Field #1 in the Washington Wellness Park, and move existing HID lighting from an off-site location at Green Field to Ball Field #2 (the latter item if budget permits).

; and

WHEREAS, Land and Water Conservation Fund financial assistance is being sought for the acquisition or development of said outdoor recreational facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA that the project described above be authorized; and

BE IT FURTHER RESOLVED that said City of Washington made application to the Iowa Department of Natural Resources to seek Land and Water Conservation Fund financial assistance from the National Park Service in the amount of 50% of the actual cost of the project; and

BE IT FURTHER RESOLVED that said City of Washington certifies to the following:

1. That it will accept the terms and conditions set forth in the NPS Grants-in-Aid Manual and which will be a part of the Project Agreement for any grant awarded under the attached proposal.
2. That it is in complete accord with the attached proposal and that it will carry out the acquisition and/or development in the manner described in the proposal and any plans and specifications attached thereto unless prior approval for any change has been received from the Iowa Department of Natural Resources.

3. That it has the ability and intention to finance its share of the cost of the project and that the project will be operated and maintained at the expense of said City of Washington for public outdoor recreational use.
4. That no financial assistance has been given or promised under any other federal program or activity with regard to the proposed project.
5. That it will not discriminate against any person on the basis of race, color, or natural origin in the use of any property or facility acquired or developed pursuant to this proposal, and shall comply with the terms and intent of Title VI of the Civil Rights Act of 1964, P.L. 88-352 (1964), and of the regulations promulgated pursuant to such Act by the Secretary of the Interior and contained in 43 CFR 17.

PASSED AND APPROVED this 17th day of November, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

THIS IS TO CERTIFY that the foregoing is a true and correct copy of a resolution duly and legally adopted by the City Council of the City of Washington, Iowa at a legal meeting held on this 17th day of November, 2020.

Illa Earnest, City Clerk

City of Washington
Wellness Park Phase 1
Projections as of 11/11/2020

<u>Uses</u>	COMPLETE		AS BID	
	Phase 1A:		Phase 1B:	
	<u>Grading & Utilities</u>		<u>Fields & Structures</u>	<u>Totals</u>
Grading & Util Contract	\$ 898,711.90		\$ 898,711.90	
Water Main	\$ 93,977.04		\$ 93,977.04	
Mobilization		\$ 223,000.00	\$ 223,000.00	
Other Utilities & Grading		\$ 524,326.75	\$ 524,326.75	
Roads, Trails, Parking		\$ 725,594.40	\$ 725,594.40	
D & 7th Sidewalks		\$ 44,275.80	\$ 44,275.80	
Playing Fields		\$ 684,908.10	\$ 684,908.10	
Infield Clay & Turf Seed		\$ 148,949.44	\$ 148,949.44	
Buildings		\$ 453,420.00	\$ 453,420.00	
Electrical & Light 1 Field		\$ 326,000.00	\$ 326,000.00	
Soccer & Other Lighting- DNR		\$ 200,000.00	\$ 200,000.00	
Owner Supplied		\$ 92,005.00	\$ 92,005.00	
CO#1 Soccer Fencing/W. 7th		\$ 10,791.00	\$ 10,791.00	
CO#2 Paved Parking		\$ 21,174.05	\$ 21,174.05	
CO#3 Ball Complex Gates		\$ 20,098.30	\$ 20,098.30	
Contingency		\$ 58,556.45	\$ 58,556.45	
Alliant Electrical		\$ 31,927.76	\$ 31,927.76	
Inspections/Admin	\$ 21,611.11	\$ 24,130.40	\$ 45,741.51	
Engineering	\$ 146,000.00	\$ 147,373.63	\$ 293,373.63	
Total Uses	\$ 1,160,300.05	\$ 3,736,531.08	\$ 4,896,831.13	

Sources

General Obligation Bond	\$ 762,139.56	\$ 1,092,353.04	\$ 1,854,492.60
Riverboat Mun Grant	\$ 304,183.45	\$ 771,896.07	\$ 1,076,079.52
Park Gift Fund		\$ 100,000.00	\$ 100,000.00
Wellmark Grant		\$ 100,000.00	\$ 100,000.00
DNR Grant		\$ 100,000.00	\$ 100,000.00
WP Fund- Farm Lease		\$ 91,892.47	\$ 91,892.47
Other Donations & Farm RV		\$ 31,892.47	\$ 31,892.47
Alliant Rebate- Y Electrical		\$ 22,402.37	\$ 22,402.37
City Donation- Water Main	\$ 93,977.04		\$ 93,977.04
City RUT- Road & Sidewalks		\$ 207,149.00	\$ 207,149.00
Minnesota Twins		\$ 10,000.00	\$ 10,000.00
KC Royals		\$ 5,000.00	\$ 5,000.00
WCRF Competitive Grant		\$ 650,000.00	\$ 650,000.00
TIF Loan		\$ 553,945.66	\$ 553,945.66
Total Sources	\$ 1,160,300.05	\$ 3,736,531.08	\$ 4,896,831.13

Sources/Uses	\$ -	\$ -	\$ -
--------------	------	------	------

Wish List

Light Add'l Ballfield	\$ 184,000.00
Playground	\$ 50,000.00 ?
Large Tree Planting	\$ 25,000.00 ?
Entry/Wayfinding Signage	\$ 15,000.00 ?

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 92, WATER RATES
AND CHAPTER 99, SEWER USER CHARGE**

BE IT ORDAINED by the City Council of the City of Washington, Iowa:

SECTION 1. The Code of Ordinances of the City of Washington, Iowa, 2014, Section 92.02, titled, "Rates for Service", is hereby amended to read as follows by amending Section 92.02 (1) and (2):

"92.02 RATES FOR SERVICE. Water service shall be furnished at the following rates with the City:

1. **Base Charge.** There shall be a basic monthly water service charge of seventeen dollars and eighty-five cents (\$17.85) per account.
2. **Usage Rates.** Customers shall be charged for water usage in accordance with the following rate schedule:

(Code of Iowa, Sec. 384.84(1))

Cubic Feet Used Per Month	Rate
All Usage	\$4.42 per 100 cubic feet

”

SECTION 2. The Code of Ordinances of the City of Washington, Iowa, 2014, Section 99.05, titled, "Rates for Service", is hereby amended to read as follows by amending Section 99.05(1) and (2):

"99.05 CHARGES. The monthly sewer use charge shall be in accordance with the following:

1. **Non-Residential Customers.**

A. For each water meter of every nonresidential property receiving municipal sewer service using 1,400 cubic feet or less of water, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month plus \$4.25 per 100 cubic feet of water used.

B. For each water meter of every nonresidential property receiving municipal sewer service using between 1,401 and 15,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$63.00 per month plus \$4.25 per 100 cubic feet of water used.

C. For each water meter of every nonresidential property receiving municipal sewer service using between 15,001 and 100,000 cubic feet of

water, with or without a water meter, the charge shall be an amount equal to the sum of \$126.00 per month plus \$4.25 per 100 cubic feet of water used.

D. For each water meter of every nonresidential property receiving municipal sewer service using more than 100,001 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$252.00 per month plus \$4.25 per 100 cubic feet of water used.

2. Residential Customers. For each water meter of every residential property (including multiple-family residential properties) receiving municipal sewer service, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month per dwelling unit plus \$4.25 per 100 cubic feet of water used."

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the ____ day of _____, 2020.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

Approved on First Reading: November 3, 2020

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2020.

City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING
CHAPTER 26.01 "AIRPORT COMMISSION"

WHEREAS, the current Washington Code of Ordinances, Section 26.01 requires that all five members of the Airport Commission be residents of the City of Washington; and

WHEREAS, in order to recruit additional qualified candidates for current and future vacancies, the City Council deems it prudent to amend Section 26.01 to match the requirement in Iowa Code Section 330.20, allowing up to two members of the five-member body to be individuals residing outside the city limits.

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Phrase.** Section 26.01, "Airport Commission", is hereby repealed.

SECTION 2. **Add Phrase.** A new Section 26.01, "Airport Commission", is hereby adopted as follows:

"26.01 AIRPORT COMMISSION. There shall be an airport commission consisting of five (5) members. At least three (3) of the members shall be resident voters of the City."

SECTION 3. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2020.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____ October 20, 2020

Approved on Second Reading: _____ November 3, 2020

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2020.

City Clerk