



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IA  
TO BE HELD IN THE  
**COUNCIL CHAMBERS**  
**215 E. WASHINGTON STREET**  
AT 6:00 P.M., TUESDAY, DECEMBER 1, 2020

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, December 1, 2020 to be approved as proposed or amended.

**Consent:**

1. Council Minutes November 17, 2020
2. Fox Engineering, Water Distribution System Study, \$5,841.00
3. Fox Engineering, Wastewater Treatment Plant, \$5,115.50
4. Fox Engineering, N. 4<sup>th</sup> Ave. Street & Utility Improvements, \$5,395.00
5. Bolton & Menk, Taxilane for Airport Fuel Facility Construction, \$2,990.00
6. TEAM Services, N 4<sup>th</sup> Avenue Improvements, \$3,968.93
7. Cornerstone Excavating, N. 4<sup>th</sup> Ave. Improvements, Pay App #6, \$310,175.83
8. Hy-Vee Fast and Fresh Express, 520 South Highway 1, Class C Beer Permit (BC), Sunday Sales, **(renewal)**
9. Department Reports

**Consent – Other:**

TEAM Services, Wellness Park Ball Fields & Roadway, \$1,108.60

**Claims & Financial Reports:**

Claims for December 1, 2020

**SPECIAL PRESENTATION**

Nuisance Abatement Update – Elaine Jennings

**PRESENTATION FROM THE PUBLIC** – Please limit comments to 3 Minutes.

**PUBLIC HEARING**

Proposal to Dispose of a Portion of that Certain Sanitary Sewer Easement Located on Lots 2 and 3 in Block 26 in South Washington, One of the Additions to the City of Washington, Washington County, Iowa.

**NEW BUSINESS**

1. Discussion and Consideration of a Resolution Approving the Disposal of a Portion of that Certain Sanitary Sewer Easement Located on Lots 2 and 3 in Block 26 in South Washington, One of the Additions to the City of Washington, Washington County, Iowa.
2. Discussion and Consideration of Appointments to Police Community Advisory Panel.
3. Discussion and Consideration of Setting a Public Hearing for December 15, 2020, for FY21 Budget Amendment #1.
4. Discussion and Consideration of Agreement to Provide Services – Impressions Custom Computers, Inc.
5. Discussion and Consideration of Iowa Bridge & Culvert Fence Request.
6. Discussion and Consideration of the quote for the Council Chambers Audio/Visual project.
7. Discussion and Consideration of a Resolution Temporarily Amending Personnel Policies (FFCRA/Covid-19 Leave Extension)
8. Discussion and Consideration of a Resolution Adopting Strategic Priorities Work Plan for Calendar Years 2021 and 2022.
9. Discussion and Consideration of a Resolution Authorizing Levy, Assessment and Collection of Costs to the Washington County Treasurer.
10. Discussion and Consideration of Third Reading of an Ordinance Amending Utility Rates.

**WORKSHOP**

1. Discussion on Changing Certain Yield Signs to Stop Signs (Y/Wellness Park Area)
2. Discussion on Parking on North Iowa Ave. and North Marion Avenue.

**DEPARTMENTAL REPORT**

Police Department  
City Attorney  
City Administrator

**MAYOR & COUNCILPERSONS**

Jaron Rosien, Mayor

Brendan DeLong

Steven Gault

Elaine Moore

Danielle Pettit-Majewski

Fran Stigers

Millie Youngquist

**ADJOURNMENT**

## Council Minutes 11-17-2020

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, November 17, 2020 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: Gault, Moore, Pettit-Majewski (virtual), Stigers, Youngquist (virtual). Absent: DeLong

Motion by Gault, seconded by Pettit-Majewski, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, November 17, 2020 be approved as proposed. Motion carried.

### **Consent:**

1. Council Minutes November 3, 2020
2. Charles Capper Ford, Police 2021 Ford Explorer, \$32,902.14
3. Iowa Grow, Inc., Fall 2020 Land Application of Treated Bio-Solids, \$34,627.50
4. IA Finance Authority, SRF Loan, Water Treatment Plant, Interest & Fee, \$40,140.00
5. IA Finance Authority. SRF Loan, Westside Interceptor Project, Interest, \$35,280.00
6. IA Finance Authority, Wastewater Treatment Plant, Interest, \$176,265.00
7. IA Finance Authority, Additional Water Treatment Plant Project, Interest & Fee,\$2.31
8. UMB, LOSST Revenue Bonds, Series 2018B, Interest, \$27,670.00
9. UMB, General Obligation Capital Loan Notes, Series 2018A, Interest, \$36,085.00
10. UMB, General Obligation Bonds, Series 2016C, Interest, \$700.00
11. UMB, General Obligation Refunding Bonds, Series 2016B, Interest, \$6,618.75
12. UMB, General Obligation Refunding Bonds, Series 2016A, Interest, \$14,085.00
13. UMB, General Obligation Capital Loan Notes, Series 2015, Interest, \$23,537.50
14. UMB, General Obligation Capital Loan Notes, Series 2020A, Interest, \$61,120.29
15. UMB, Taxable General Obligation Capital Loan Notes, Series 2020B, Interest, \$7,029.17
16. IA Municipalities Workers' Compensation Assoc., Installment #5, \$6,699.00
17. Ahlers Cooney, Water Revenue Capital Loan Notes Services, \$5,994.46
18. TEAM Services, North 4<sup>th</sup> Avenue Improvements, \$1,773.90
19. ECICOG, CDBG Housing Rehabilitation Grant Administration, \$900.00
20. Farnsworth Group, City Hall/Police Station Project, \$1,121.04
21. Gronewold, Bell, Kyhmn & Co., FY20 Audit, \$2,500.00
22. Kevin D. Olson. Professional Services, \$1,489.80
23. Iowa Bred, 331 N. 4<sup>th</sup> Avenue, Class C Liquor License (LC) (Commercial), Outdoor, Sunday Sales, **(renewal)**
24. Main Street Washington, 205 W. Main Street, Class B Native Wine Permit (WBN), **(new)**
25. Department Reports

### **Consent – Other:**

1. TEAM Services, Wellness Park Ball Fields and Roadway Project, \$4,886.76
2. DeLong Construction, Wellness Park Ball Fields and Roadway Project, \$348,856.64
3. DeLong Construction, South Avenue E Reconstruction, \$342,607.33

Motion by Stigers, seconded by Gault, to approve items 1-25 on the consent agenda. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve the consent-other agenda. Motion carried. Gault voted “no”.

Motion by Youngquist, seconded by Moore to approve payment of the claims as presented. Motion carried.

Finance Director Kelsey Brown presented the financial report for October 2020.

Motion by Gault, seconded by Moore to accept the financials for October 2020. Motion carried.

Diana Arreola came to council to request a reserved parking space in front of her business. Main Street Washington Director Sarah Grunewaldt will contact her on Wednesday regarding a new program for downtown businesses in reference to parking.

Motion by Moore and seconded by Gault to approve the employee health insurance renewal for 2021. Motion carried.

Motion by Gault and seconded by Pettit-Majewski to approve Engineering Task Order with FOX Engineering (2021 water main improvements). Motion carried.

Motion by Youngquist, seconded by Stigers to accept the FY20 State TIF Report. Motion carried.

Motion by Gault, seconded by Stigers to approve a resolution Obligating and Appropriating Urban Renewal Tax Revenue Funds for FY22. Roll call on the motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. DeLong absent. **(Resolution No. 2020-104)**

Motion by Moore, seconded by Gault to approve a resolution Adopting Strategic Priorities for Calendar Years 2021 and 2022. Roll call on the motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. DeLong absent. **(Resolution No. 2020-105)**

Motion by Youngquist, seconded by Moore to approve a resolution on Acquisition or Development for Outdoor Recreation (DNR LWCF Grant). Roll call on the motion: Ayes: Moore, Pettit-Majewski, Stigers, Youngquist. Nays: Gault. DeLong absent. **(Resolution No. 2020-106)**

Motion by Gault, seconded by Stigers to approve the second reading of an Ordinance Amending Utility Rates. Roll call on the motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. DeLong absent.

Motion by Stigers, seconded by Youngquist to approve the third reading and adopt the Ordinance Amending Chapter 26.01 – Airport Commission Residency. Roll call on the motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. DeLong absent. **(Ordinance No. 1114)**

Motion by Gault, seconded by Stigers that the Regular Session held at 6:00 P.M., Tuesday, November 17, 2020, is adjourned.

Illa Earnest, City Clerk



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353

Invoice number 47101  
 Date 10/30/2020

Project **342420A Water Distribution System Study**

Professional Services for the Period of 9/27/2020 to 10/31/2020

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Study & Report	19,470.00	97.00	13,044.90	18,885.90	5,841.00
Total	19,470.00	97.00	13,044.90	18,885.90	5,841.00

Invoice total **\$5,841.00**

Approved by:

*Steven J. Troyer*

*Late Payment Charge: 15% per annum beginning 30 days from above date*



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 47095  
 Date 10/30/2020

Project 204508A Washington Wastewater  
 Treatment Plant

Professional Services for the Period of 9/27/2020 to 10/31/2020

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Facility Plan Amendment	13,500.00	100.00	13,500.00	13,500.00	0.00
Preliminary Design	307,400.00	100.00	307,400.00	307,400.00	0.00
Final Design	424,000.00	100.00	424,000.00	424,000.00	0.00
Bidding / Negotiation	22,500.00	100.00	22,500.00	22,500.00	0.00
UV Room Door	-6,946.00	100.00	-6,946.00	-6,946.00	0.00
Operations Manual	36,300.00	100.00	36,300.00	36,300.00	0.00
Construction Staking	24,840.00	100.00	24,840.00	24,840.00	0.00
<b>Total</b>	<b>821,594.00</b>	<b>100.00</b>	<b>821,594.00</b>	<b>821,594.00</b>	<b>0.00</b>

**Standard Hourly Rate Phases**

Consultation - IRE Pretreatment Agreement  
 Professional Fees

Consultation - IRE Pretreatment Agreement Subtotal

Billed Amount

5,115.50  
 5,115.50

Invoice total **\$5,115.50**

Approved by:

*Steven J. Troyer*

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 47093  
 Date 10/30/2020

Project **711419A N 4th Avenue Street and Utility Improvements**

Professional Services for the Period of 9/27/2020 to 10/31/2020

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Data Collection	1,000.00	100.00	1,000.00	1,000.00	0.00
N. 4th Avenue Improvements Scoping Study	8,200.00	100.00	8,200.00	8,200.00	0.00
N. 2nd Avenue Stormwater Pump Station Evaluation	8,300.00	100.00	8,300.00	8,300.00	0.00
Preliminary Design	82,500.00	100.00	82,500.00	82,500.00	0.00
Final Design	71,000.00	100.00	71,000.00	71,000.00	0.00
Bidding & Negotiaton	9,500.00	100.00	9,500.00	9,500.00	0.00
Property Boundary Survey	7,500.00	100.00	7,500.00	7,500.00	0.00
Topographic Survey	9,500.00	100.00	9,500.00	9,500.00	0.00
Construction Administration	65,000.00	78.00	45,500.00	50,700.00	5,200.00
Post Construction Record Drawings	7,900.00	0.00	0.00	0.00	0.00
Construction Staking	19,500.00	100.00	19,305.00	19,500.00	195.00
<b>Total</b>	<b>289,900.00</b>	<b>92.34</b>	<b>262,305.00</b>	<b>267,700.00</b>	<b>5,395.00</b>

Invoice total **\$5,395.00**

Approved by:

*Steven P. Soufir*

Late Payment Charge: 15% per annum beginning 30 days from above date





Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.  
 1960 Premier Drive | Mankato, MN 56001-5900  
 507-625-4171 | 507-625-4177 (fax)  
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



City of Washington  
 Washington Airport Commission  
 Kevin Erpelding, Chairman  
 215 East Washington  
 Washington, IA 52353

October 30, 2020  
 Project No: T51.117678  
 Invoice No: 0259930  
 Client Account: WASHINGT\_CI\_IA

**Washington/Taxilane for Fuel Facility**

Taxilane for Fuel Facility Construction Phase

Construction Services (002)

**Professional Services**

	Hours	Amount	
Design Engineer	20.00	2,000.00	
Project Manager	6.00	990.00	
Totals	26.00	2,990.00	
<b>Total Labor</b>			<b>2,990.00</b>

**Billing Limits**

	Current	Prior	To-Date	
Total Billings	2,990.00	71,887.38	74,877.38	
Limit			74,877.38	
		<b>Total this Task</b>		<b>\$2,990.00</b>
		<b>Total this Invoice</b>		<b>\$2,990.00</b>

# INVOICE



**INVOICE NO:** 1804605-0

REMIT TO: **TEAM Services, Inc.**  
717 S.E. 6th Street  
Des Moines, IA 50309  
ph: 515-282-8818  
fax: 515-282-8741  
ID No. 42-1416550

**INVOICE DATE:** November 18, 2020

**BILL TO:** Brent Hinson  
City of Washington  
215 East Washington Street  
  
Washington, IA 52353

**PROJECT:** North 4th Avenue Improvements  
Washington, IA  
No: 9-2901

Services for period of 10/1/2020 through 10/31/2020  
Reference: Construction Testing Services

ITEM	QTY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
1	1.75	hour	Services of Project Engineer - Analysis/Report	115.00	201.25
2	6.00	hour	Field Testing of Compacted Fill/Backfill/Trench Backfill	49.00	294.00
3	1.00	hour	Field Testing of Compacted Fill/Backfill/Trench Backfill [OT]	73.50	73.50
4	5.00	hour	Sample Pickup	49.00	245.00
5	5.00	hour	Field Observation of Subgrade Proofroll/Observation of Subgrade Stabilization	49.00	245.00
6	1.00	hour	Field Observation of Subgrade Proofroll/Observation of Subgrade Stabilization [OT]	73.50	73.50
7	15.00	hour	Field Testing of Concrete Paving/Site Concrete Testing	49.00	735.00
8	15.00	hour	Field Testing of Concrete Paving/Site Concrete Testing [OT]	73.50	735.00
9	28.00	test	Concrete Cylinder Compressive Strength Tests, including Molds	15.00	420.00
10	966.00	mile	Transportation Charges, Private Car or Company Vehicle	0.98	946.68

**Invoice Total:** 3968.93

**Amount Received:** \$0.00

**Amount Due:** \$3,968.93

TERMS: 1.5% Interest per month will be added after 30 days.

Total billed, through 11/18/2020: \$14,408.29

Printed: 11/20/2020 5:04 PM

Pay by Credit Card

Project Summary Through November 20, 2020:

Master Card  Visa  Am. Ex.  Discover

Project Budget: \$14,047.98

Name on Card : \_\_\_\_\_

Project Total Billed: \$14,408.29

Card Number : \_\_\_\_\_

Project Amount Received: \$8,665.46

Exp.Date (MM/YY) : \_\_\_\_\_ / \_\_\_\_\_

Project Budget Remaining: (\$360.31)

Invoice Delivery: Mail

# Contractor's Application for Payment No. 6

**Unit Price Contract**


**Project:** N. 4th Ave. Improvements      Cornerstone Excavating Inc.      Application Date: 11/20/2020  
**To (Owner):** City of Washington      Owner's Project No.: WAS020      Period From: 10/25/2020  
**Via (Engineer):** FOX Engineering      Engineer's Proj. No.: 7114-19A      Period To: 11/20/2020


Approved Change Order Summary:		
No.	Date Approved	Additions
1	6/19/2020	\$374,058.80
		Deductions
		-\$18,368.00
<b>TOTALS</b>		\$374,058.80
		<b>NET CHANGE BY CHANGE ORDERS</b>
		\$355,690.80

**1. ORIGINAL CONTRACT PRICE.....** \$ 1,552,705.20  
**2. Net change by Change Orders.....** \$ 355,690.80  
**3. Current Contract Price (Line 1 + 2).....** \$ 1,908,396.00  
**4. TOTAL COMPLETED AND STORED TO DATE**  
 (Column F on Progress Estimate)..... \$ 1,712,169.06  
**5. RETAINAGE:**  
     a. 5%      X      \$1,712,169.06      Work Completed..... \$ 85,608.45  
     b. 5%      X      \_\_\_\_\_      Stored Material..... \$ \_\_\_\_\_  
     c. Less Total Retainage Released Early..... \$ \_\_\_\_\_  
     d. Total Retainage (Line 5a + Line 5b - Line 5c)..... \$ 85,608.45  
**6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....** \$ 1,626,560.61  
**7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....** \$ 1,316,384.77  
**8. AMOUNT DUE THIS APPLICATION.....** \$ 310,175.83  
**9. BALANCE TO FINISH, PLUS RETAINAGE**  
 (Column G on Progress Estimate + Line 5 above)..... \$ 281,835.39

**Contractor's Certification**

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 11/24/20

Payment of: \$ 310,175.83  
 (Line 8 or other - attach explanation of the other amount)  
 is recommended by:  (Engineer)      Date: 11/24/2020  
 Payment of: \$ \_\_\_\_\_ (Line 8 or other - attach explanation of the other amount)  
 is approved by: \_\_\_\_\_ (Owner)      Date: \_\_\_\_\_

Endorsed by the Construction Specifications Institute.

**Applicant License Application ( BC0030811 )**

<b>Name of Applicant:</b> <u>Hy-vee, Inc.</u>		
<b>Name of Business (DBA):</b> <u>Washington Fast and Fresh Express</u>		
<b>Address of Premises:</b> <u>520 South Highway 1</u>		
<b>City</b> <u>Washington</u>	<b>County:</b> <u>Washington</u>	<b>Zip:</b> <u>52353</u>
<b>Business</b>	<u>(515) 267-2800</u>	
<b>Mailing</b>	<u>Hy-Vee, Inc.</u>	
<b>City</b> <u>West Des Moines</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50266</u>

**Contact Person**

<b>Name</b> <u>Kelly Palmer</u>	
<b>Phone:</b> <u>(515) 267-2949</u>	<b>Email</b> <u>kpalmer@hy-vee.com</u>

**Classification** Class C Beer Permit (BC)

**Term:** 12 months

**Effective Date:** 12/24/2020

**Expiration Date:** 12/23/2021

**Privileges:**

Class C Beer Permit (BC)

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>	
<b>Corporate ID Number:</b> <u>XXXXXXXXXX</u>	<b>Federal Employer ID</b> <u>XXXXXXXXXX</u>

**Ownership**

**Randy Edeker**

**First Name:** Randy                      **Last Name:** Edeker  
**City:** Urbandale                      **State:** Iowa                      **Zip:** 50322  
**Position:** CEO, President  
**% of Ownership:** 0.00%                      **U.S. Citizen:** Yes

**Michael Jurgens**

**First Name:** Michael                      **Last Name:** Jurgens  
**City:** Des Moines                      **State:** Iowa                      **Zip:** 50312  
**Position:** Vice President, Secretary  
**% of Ownership:** 0.00%                      **U.S. Citizen:** Yes

**Jeffrey Pierce**

**First Name:** Jeffrey                      **Last Name:** Pierce  
**City:** Waukee                      **State:** Iowa                      **Zip:** 50263  
**Position:** Asst Treasurer, Financial Reporting

**WWTP report  
December 1<sup>st</sup> , 2020  
Council meeting**

- **After hour alarm and dog call outs –**  
11-18-2020 Dog call at 921 E 2<sup>nd</sup> St. 5:11 p.m. Dalton
- **Dept Head meetings –**I attended the meetings on Nov. 17<sup>th</sup>, 24<sup>th</sup> , Dec.1<sup>st</sup>
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO,Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **UV system-**We removed UV module #1and #2 from service, cleaned and put away for winter . We are not required to run the system from Nov. 15<sup>th</sup> to March 15<sup>th</sup> .
- **WWTP generator-**3E was here to do a bi-annual check on our generator.
- **NBS Balance-**NBS Balance will be was here to check out and calibrate our balance for lab work.
- **WWTP Shifts-**We have split shifts to reduce exposure of Covid between staff. Although I may not be there some days I will be available by phone or email.
- **Sludge Storage Mixers-**During land application of bisolids the mixers would trip out . JetCo was here did so checking and determined we needed bigger overloads . They ordered the overloads and we replaced them.

**Jason Whisler  
11/25/2020 11:00 A.M.**

## Water Treatment Plant: October/November 2020 Council Report

Here is a summary of major updates and activities from the Water Department in October and November 2020.

**North 4<sup>th</sup> project**-The water salesman was unreachable due to construction for a few weeks. Citizens have access to the water salesman as of 11/13.

**Traffic lights**-The street lights in front of the Frontier restaurant are currently not working. The wire is bad in the ground. Joe Marie is going to run wire over head to get them back up and working. The side arm traffic lights got hit at S ave B and Madison. I ordered a new assembly and should be in soon to replace. The lights at the south water tower stopped working. I reprogrammed the timer and they have been working since. Mike Zehr with Washington Electric is fixing the decorative light on the boulevard. He poured the base and now has to set the light. This should be completed in the next week.

**Water Plant Operations:** Submitted the October and November MOR. We have been working on the dead meter list. We replaced a 2" meter at the trailer park. Will read book 7. We collected routine monthly bacteria samples; results were absent. Collected bacteria samples for the new mains installed, all samples were absent. We collected our extra quarterly samples. We changed bag filters and cleaned the filter vessels. Our monthly bulk chemicals were filled up. Our chemical provider (Water Solutions Unlimited) got rid of some old chemical drums that have been sitting in the plant for a couple years. The reason they have been sitting for so long is because they were from the old plant and it was expensive to have them hauled away. WSU found someone to take them free of charge. This was a great surprise and it paid off to be patient. We collected our monthly well levels. Low service pump 3 got repaired and is covered under warranty by Harn RO. Peerless well&pump shock chlorinated well 6. This was the much cheaper attempt to mitigate the hydrogen sulfide smell. Unfortunately, the smell is still an issue and we are going to have Evans welding raise the aerator stack and include a T at the bottom to use the venturi method to dilute the gas with outside air. I ordered spare plumbing parts from Holt supply to have on hand. We are doing a lab inventory and will place an order soon. We cleaned all chemical injectors and Y strainers. Washington Electric installed a transfer switch at well 6. This was something the emergency management team deemed high priority in case of an emergency that we have adequate amount of water. Now, in the case of emergency power loss, we can hook up a portable generator to well 6 and run at full capacity.

**Operators:** The DNR is going to start allowing exams to be taken online via zoom. Will and I both are going to schedule exams soon. I will schedule my Grade III Distribution followed by my grade IV Treatment exams. Will is going to schedule his grade I Distribution. We both have been sitting through online continuing education conferences hosted by the DNR, AWWA, and IRWA. If you have any questions or concerns don't hesitate to call or email. Stay safe and have a great Thanksgiving everyone!

Water Plant Superintendent: Kyle W

# MAINTENANCE & CONSTRUCTION DEPT. REPORT

## 10-31-20/11-13-20

**STREETS:** Personnel continued with the leaf vac program, compiling 82 loads to date. It has been slow going with the nice weather and leaves that have dropped, the crew got into zone 3 this week. The street sweeper was out most of the time the last couple of weeks. No Parking signs on South Ave C were ordered and locates have been called in for the post installations.

**WATER DISTRIBUTION:** Personnel repaired 633 West Buchanan water service box (rod). Personnel turned numerous water services off for snowbirds, as well as turning some on.

**SEWER COLLECTION:** Personnel soldered the sewer camera head and made it operational.

**STORM SEWER COLLECTION:** Personnel unplugged intakes from the recent rains.

**MECHANIC/SHOP:** Personnel serviced FD Aerial (Battery), #105 (Electric, changed battery), Leaf Vac (Replace air filter), PD Jeep (Replace rear brakes and remove rocks), FD new Tanker (Warranty Appointment), Treat bulk fuel, M/C newly purchased dump trucks, Both Backhoes, PD vehicle tires State bids, #311 (clutch adjustment), FD#1 (Crankcase filter and sensor), #504, #502 (Front end issues), #611 (new tires), #601 and #301.

**OTHER:** Personnel responded to 37 One Call Locates. Yard waste route continued. The brush pile that was ground a month ago at the WWTP was loaded onto semis from D&B Bedding and hauled away.

\*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

# MAINTENANCE & CONSTRUCTION DEPT. REPORT

## 11-14-20/11-27-20

**STREETS:** Personnel continued to vac leaves throughout the town, total loads to date 135. With the heavy leaf droppings, it has made it difficult to stay on schedule. The street sweeper continued to clean up the gutters. Personnel poured 9.5 yards of concrete on Hwy 92 between F Ave & G Ave. Personnel placed dirt in tree stump areas that were recently ground by a contractor. Crews repaired a speed limit sign located at North 12th Ave-East 7th St as well as a street ID sign located at South 9th St-East Madison St. Personnel installed 10 sign posts on South Ave C for No Parking on School Days 7:30-4. Waiting on the sign order 4 weeks ago to install them.

**WATER DISTRIBUTION:** Personnel had 13 shut offs for nonpayment. Personnel inspected a few possible water main leaks at 3 locations, South 8th Ave-East Madison St, 902 North Marion Ave & 903 North 2nd Ave. These locations were found by a professional leak detector a week ago.

**SEWER COLLECTION:** Personnel dyed a house service to verify direction of flow. Personnel partially constructed a new 6 inch PVC service line at 2550 Hwy 1 (City rental house), because of a blockage in the old existing clay tile line. Will finish the week of Nov 30.

**STORM SEWER COLLECTION:** Personnel unplugged intakes with the recent 2 inch rain.

**MECHANIC/SHOP:** Personnel (vacation Nov 16-20) serviced the two new trucks dryer cartridges, wiring and transmission (changed), lower exhausts, getting them ready for snow season. John Deere back hoe oil sample sent in.



OTHER: Personnel continued yard waste pick up. Personnel responded to 49 One Call Locates. Personnel also hauled numerous loads of 1 inch road stone back to the material storage building.

\*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

# INVOICE



**INVOICE NO: 1804599-0**

REMIT TO: **TEAM Services, Inc.**  
717 S.E. 6th Street  
Des Moines, IA 50309  
ph: 515-282-8818  
fax: 515-282-8741  
ID No. 42-1416550

**INVOICE DATE:** November 18, 2020

**BILL TO:** Brent Hinson  
City of Washington  
215 East Washington Street  
  
Washington, IA 52353

**PROJECT:** **Wellness Park Ball Fields and Roadway**  
Washington, IA  
No: 9-2878

Services for period of 10/1/2020 through 10/31/2020

Reference: Construction Testing Services

ITEM	QTY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
1	4.75	hour	Field Testing of Concrete Paving	49.00	232.75
2	4.75	hour	Field Testing of Concrete Paving [OT]	73.50	232.75
3	5.50	hour	Sample Pickup	49.00	269.50
4	4.00	test	Concrete Cylinder Compressive Strength Tests, including Molds	15.00	60.00
5	320.00	mile	Transportation Charges, Private Car or Company Vehicle	0.98	313.60

**Invoice Total:** 1108.60

**Amount Received:** \$0.00

**Amount Due:** **\$1,108.60**

TERMS: 1.5% Interest per month will be added after 30 days.

Total billed, through 11/18/2020: \$6,634.05

Printed: 11/20/2020 5:03 PM

Pay by Credit Card

Master Card  Visa  Am. Ex.  Discover

Project Summary Through November 20, 2020:

Project Budget: \$22,130.40

Project Total Billed: \$6,634.05

Project Amount Received: \$638.69

Project Budget Remaining: \$15,496.35

Name on Card : \_\_\_\_\_

Card Number : \_\_\_\_\_

Exp.Date (MM/YY) : \_\_\_\_\_ / \_\_\_\_\_

Invoice Delivery: Mail

**CITY OF WASHINGTON, IOWA  
CLAIMS REPORT  
DECEMBER 1, 2020**

<b>POLICE</b>	ALLIANT ENERGY	ALLIANT ENERGY	523.84	
	ARNOLD MOTOR SUPPLY	PARTS	18.39	
	BARRON MOTOR SUPPLY	PARTS	118.29	
	BDH TECHNOLOGY LLC	TECH SUPPORT & EQUIP. SET-	1,983.35	
	BOUND TREE MEDICAL, LLC	SAFETY SUPPLIES	983.31	
	GALLS LLC	UNIFORMS	15.61	
	IOWA PRISON INDUSTRIES	NEW VEHICLE STRIPE KIT	425.87	
	MARCO, INC.	COPIER AND PRINTER CONTRAC	393.86	
	MAYER, JAMIE	NOTARY REIMB APPLICATION	30.00	
	MOORE'S BP AMOCO, INC.	TOWING AND STORAGE	185.00	
	SAFELITE AUTO GLASS	2015 DURANGO WINDSHIELD RE	158.33	
	WASHINGTON AUTO CENTER	SERVICE	163.45	
	WASHINGTON DISCOUNT TIRE	TIRE REPAIR	48.45	
		<b>TOTAL</b>	<b>5,047.75</b>	
	<b>FIRE</b>	ALLIANT ENERGY	ALLIANT ENERGY	1,178.64
AMAZON CAPITAL SERVICES		OFFICE SUPPLIES	13.99	
BUSINESS RADIO SALES INC		CORD	61.50	
COBB OIL CO., INC.		FUEL	27.50	
EBERT SUPPLY CO.		CLEANING SUPPLIES	210.75	
GLANDON, SETH		FUEL REIMBURSEMENT	20.00	
HEIMAN FIRE EQUIPMENT		SUPPLIES/LADDER	508.15	
TOYNE INC		LED LIGHTS AND FLANGE	178.44	
VISA		FIRE PROTECTION PUBLICATIO	30.00	
WAL-MART		SOFTWARE	99.00	
		<b>TOTAL</b>	<b>2,327.97</b>	
<b>ANIMAL CONTROL</b>		JOHN DEERE FINANCIAL	DOG FOOD & SUPPLIES	248.07
			<b>TOTAL</b>	<b>248.07</b>
<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY	49.93	
		<b>TOTAL</b>	<b>49.93</b>	
<b>DEVELOPMENT SERV</b>	WAL-MART	SOFTWARE	198.00	
		<b>TOTAL</b>	<b>198.00</b>	
<b>LIBRARY</b>	AMAZON	LIBRARY MATERIALS	335.70	
	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	61.57	
	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	323.04	
	VALENTINE, TAMMY	MILEAGE REIMBURSEMENT	2.30	
	VISA	POSTAGE, PROGRAMMING & SUP	100.69	
		<b>TOTAL</b>	<b>823.30</b>	
<b>PARKS</b>	ALLIANT ENERGY	ALLIANT ENERGY	861.93	
	AMAZON CAPITAL SERVICES	FACE SCARFS	33.94	
	AQUA-PRO	WINTERIZING IRRIGATION SYS	417.00	
	HY-VEE	MEETING	23.49	
	YODER, BOB	DISC GOLF/GRILL/RAIL/BRIDGE REPAIR	2,056.20	
		<b>TOTAL:</b>	<b>3,392.56</b>	
<b>POOL</b>	AQUA-PRO	WINTERIZING IRRIGATION SYS	139.00	
	YODER, BOB	POOL REPAIR	67.85	
		<b>TOTAL</b>	<b>206.85</b>	
<b>CEMETERY</b>	ALLIANT ENERGY	ALLIANT ENERGY	147.36	
	ATCO INTERNATIONAL	FUEL ADDITIVE/MASKS	381.82	
	CENTRAL IOWA DISTRIBUTING	SHOP TOWELS	120.00	
	DOUDS STONE LLC	FILL FOR GARAGE	518.20	
	HIWAY SERVICE CENTER	PARTS	165.62	
	JOHN DEERE FINANCIAL	POSTS FOR SNOW FENCE	199.50	
	PONTEM SOFTWARE	CEMETARY SOFTWARE	1,150.00	
	PRODUCTIVITY PLUS	BACKHOE PARTS	146.50	
	VISA	TRIMMER STRING & HEADS, FU	589.78	

		<b>TOTAL</b>	<b>3,418.78</b>
<b>FINANCIAL ADMIN</b>	ALLIANT ENERGY	ALLIANT ENERGY	916.72
	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	41.97
	BAKER PAPER & SUPPLY	COPY PAPER	112.95
	DE LAGE LANDEN FINANCIAL SERVICES INC	COPIER LEASE AGREEMENT	154.98
	EGLI LANDSCAPES INC	PLANTS-CITY HALL LANDSCAPI	1,875.00
	GOVERNMENT FINANCE OFFICERS ASSOCIATIO	MEMBERSHIP RENEWAL	170.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	170.00
	JOHN DEERE FINANCIAL	SAFE SHELVING	159.80
	PIP PRINTING	ENVELOPES	463.28
	VISA	ZOOM FEE & WORKSHOP	440.99
	WASH COUNTY MINIBUS	NOV LOST 2020	23,696.16
	WASHINGTON RENTAL	POWER CLEAR	399.00
		<b>TOTAL</b>	<b>28,600.85</b>
<b>AIRPORT</b>	ALLIANT ENERGY	ALLIANT ENERGY	684.19
		<b>TOTAL</b>	<b>684.19</b>
<b>ROAD USE</b>	ALTORFER	PARTS	350.10
	ARNOLD MOTOR SUPPLY	PARTS	28.72
	CAPPER CHRYSLER DODGE JEEP RAM	TRAILER MAINTENANCE	419.58
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	356.00
	CHEMSEARCH FE	SUPPLIES	678.85
	DOUDS STONE LLC	ROADSTONE	697.77
	ELLIOTT EQUIPMENT CO	PARTS	1,303.39
	HIWAY SERVICE CENTER	PARTS	28.88
	JOHN DEERE FINANCIAL	LEAF VAC PARTS	31.71
	L L PELLING CO	PRE-MIX	843.30
	MACQUEEN EQUIPMENT	LEAF BOX GASKETS	561.00
	MARTIN EQUIPMENT OF IA-IL	BULB REPLACEMENT	43.04
	MID-AM RES. CHEMICAL CORP	PARTS AND SUPPLIES	1,064.00
	MIDWEST WHEEL	LED LAMP	299.99
	RIVER PRODUCTS	SAND	106.11
	S & G MATERIALS	MATERIALS	122.07
	STOUT COMPANIES	PALLET OF SALT BAGS	420.00
	THOMPSON TRUCK AND TRAILER INC.	SEBSIR	425.31
	VISA	TRAVEL EXPENSES	282.10
	WASHINGTON DISCOUNT TIRE	TIRES	2,700.00
		<b>TOTAL</b>	<b>10,761.92</b>
<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY	274.29
	TRAFFIC & TRANSPORATION	TRAFFIC PARTS	653.00
		<b>TOTAL</b>	<b>927.29</b>
<b>SC RES UR</b>	WASHINGTON STATE BANK	TIF REBATES	24,577.07
		<b>TOTAL</b>	<b>24,577.07</b>
<b>DOWNTOWN COMM UR</b>	MARSHALL'S PROPERTIES, LLC	TIF REBATE	3,530.17
		<b>TOTAL</b>	<b>3,530.17</b>
<b>CAPITAL EQUIPMENT</b>	VISA	DEPOSIT ON DUMP TRUCKS	1,000.00
		<b>TOTAL</b>	<b>1,000.00</b>
<b>CAPITAL PROJECTS</b>	BDH TECHNOLOGY LLC	TECH SUPPORT & EQUIP. SET-	2,707.50
	CUSTOM IMPRESSIONS INC	SIGNS-WELLNESS PARK PROJEC	733.24
		<b>TOTAL</b>	<b>3,440.74</b>
<b>TREE REMOVAL &amp; REP</b>	MIDWEST TREE SERVICE INC.	TREE BID #1 FY2021 PLUS 1	6,000.00
		<b>TOTAL</b>	<b>6,000.00</b>
<b>K-9 PROGRAM</b>	VISA	K-9 MEMBERSHIP	65.00
		<b>TOTAL</b>	<b>65.00</b>
<b>WATER PLANT</b>	ALLIANT ENERGY	ALLIANT ENERGY	3,206.34
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	160.00
	IOWA RURAL WATER ASSOC.	MEMBERSHIP DUES	375.00

	MUNICIPAL SUPPLY INC	COUPLINGS AND METER PARTS	1,041.54
	POSTMASTER	BULK MAILING WATER BILLS	806.83
	STATE HYGIENIC LAB	TESTING	236.50
	STREFF, ROSE	MILEAGE REIMBURSEMENT	4.60
		<b>TOTAL</b>	<b>5,830.81</b>
<b>WATER DISTRIBUTION</b>	ALLIANT ENERGY	ALLIANT ENERGY	43.62
	AMAZON CAPITAL SERVICES	FACE MASKS	21.98
	BARRON MOTOR SUPPLY	SUPPLIES	32.99
	CHEMSEARCH FE	SUPPLIES	319.52
	HOLT SUPPLY CORPORATION	SUPPLIES	164.15
	HY-VEE	MEETING	42.78
	IOWA ONE CALL	SERVICE	358.20
	MILLER & SONS LTD	WATER SERVICE WORK	605.00
	MUNICIPAL MANAGEMENT CORP.	LEAK DETECTION	3,000.00
	OVERHEAD DOOR CO.	REPAIR	270.00
	SCHIMBERG CO.	SLEEVE	765.73
	WASHINGTON DISCOUNT TIRE	TIRE REPAIR	21.95
		<b>TOTAL</b>	<b>5,645.92</b>
<b>SEWER PLANT</b>	ALLIANT ENERGY	ALLIANT ENERGY	9,715.72
	AMAZON CAPITAL SERVICES	FACE MASKS	31.98
	CENTRAL IOWA DISTRIBUTING	GLOVES	266.80
	CERTIFIED LABORATORIES	CHAIN LUBE	203.35
	CONTROL INSTALLATIONS OF IOWA INC	ERV CONTROL MAINTENANCE	841.42
	DETECTION INSTRUMENTS CORPORATION	H2S METERS	7,556.25
	IOWA PUMP WORKS INC	PUMP INSTALL/REPAIR	5,568.99
	JOHN DEERE FINANCIAL	MOWER PARTS	211.16
	TESTAMERICA LABORATORIES INC	TESTING	1,655.64
	UNITED LABORATORIES	LIFT STATION MAINTENANCE	671.40
	USA BLUEBOOK	TEST KITS	107.59
	VISA	LAB AND TRAINING SUPPLIES	493.98
		<b>TOTAL</b>	<b>27,324.28</b>
<b>SEWER COLLECTION</b>	AMAZON CAPITAL SERVICES	FACE MASKS	25.98
	G & R MILLER CONSTRUCTION	WASH RENTAL INTAKE	46.50
	IDEAL READY MIX	CEMENT-WASH RENTALS	478.50
	USA BLUEBOOK	O2 SENSOR	339.89
		<b>TOTAL</b>	<b>890.87</b>
<b>SANITATION</b>	DE BOEF GRINDING LLC	BRUSH AND YARD WASTE GRIND	6,025.00
	MIDWEST COMPUTER BROKERS	E-WASTE & TV RECYCLING	612.00
	WASH CO HUMANE SOCIETY	NOVEMBER COLLECTIONS	336.02
		<b>TOTAL</b>	<b>6,973.02</b>
		<b>TOTAL</b>	<b>138,435.17</b>

**CITY OF WASHINGTON, IA**  
**VISA Card Charges**

**CLAIMS REPORT 12/1/2020**

**FIRE/EMS**  
**FIRE PROTECTION PUBLICATION**

FIRE INSPECTION/CODE ENFORCEMENT EXAM PREP

30.00

**FIN ADMIN**  
**IOWA LEAGUE OF CITIES**  
**ZOOM**  
**SURVEY MONKEY**

BUDGET WORKSHOPS - BRENT AND KELSEY  
 ONLINE CONFERENCING  
 ANNUAL PLAN

50.00  
 54.99  
 396.00

**30.00**

**440.99**

**ROAD USE**

MARATHON  
 BLUE LINE SPORTS BAR  
 KWIK TRIP  
 HOLIDAY INN EXPRESS  
 ARBYS  
 ROAD RANGER

47.40  
 42.33  
 27.50  
 108.12  
 9.51  
 47.24

**LIBRARY/LIBRARY GIFT**  
**SHORTRUN POSTERS**  
**ENDICIA**  
**GOOGLE GSUITE**

LIBRARY MATERIALS  
 POSTAGE  
 EMAIL SUBSCRIPTION

54.74  
 9.95  
 36.00

**WATER PLANT**

**282.10**

**100.69**

**SEWER PLANT**  
**DETECTION INSTRUMENTS**  
**WALMART**

H2S MONITOR CALIBRATION  
 LAB SUPPLIES/TV FOR VIRTUAL TRAINING

65.04  
 428.94

**CEMETERY**  
**HOLLAND INVESTMENTS**  
**CASEYS**

TRIMMER STRING AND HEADS  
 DIESEL FUEL

489.78  
 100.00

**PARKS**

**493.98**

**589.78**

**CAPITAL EQUIP**  
**NORTH STAR TRUCK SALES**

DOWN PAYMENT ON DUMP TRUCKS

1,000.00

**K9 PROGRAM**  
**DOGS FOR LAW ENFORCEMENT**

K9 MEMBERSHIP

65.00

**1,000.00**

**65.00**

**Grand Total**

**3,002.54**



## Case Report

10/19/2020 - 11/24/2020

Case #	Case Date	Description	Main Status	Method of Warning	Actions Taken	Parcel Address
20307	11/20/2020	car on grass	Open	Hanger		800 E MADISON ST
20306	11/19/2020	junk vehicles	Open	Hanger	sent letter 11/20	1333 W MAIN ST
20305	11/18/2020	trash at curb	Closed	Hanger		814 N 6TH AVE
20304	11/18/2020	car on grass	Closed	Hanger		715 N 8TH AVE
20303	11/16/2020	vehicles on grass	Open	Hanger		1202 N IOWA AVE
20302	11/13/2020	fence&junk cars	Open	Letter		1109 E 3RD ST
20301	11/13/2020	junk vehicle on grass	Open	Hanger		1100 N 6TH AVE
20300	11/13/2020	truck parked on grass	Closed	Hanger		1120 N 6TH AVE
20299	11/10/2020	junk vehicles	Open	Letter	Reschley stopped in 11/13	N 12TH AVE
20298	11/10/2020	vehicles on grass	Closed	Hanger	owner called going to put rock down 3194618668	420 S 8TH AVE
20297	11/10/2020	vehicle on grass	Open	Hanger		518 S 8TH AVE
20296	11/6/2020	airconditioners and fans	Closed	Verbal Warning		110 N 7TH AVE
20295	11/6/2020	couch	Open	Hanger		904 E 2ND ST
20294	11/6/2020	appliance at curb	Closed	Hanger		744 E 2ND ST
20293	11/6/2020	vehicle	Closed	Hanger		432 E JEFFERSON ST
20292	11/6/2020	junk at curb	Closed	Hanger		1002 N 2ND AVE

20291	11/6/2020	refridge at curb	Closed	Hanger	sent email 11/06	305 E Madison ST
20290	11/5/2020	junk vehicles 319 461 1057	Open	Verbal Warning	sent letter 11/17/20	704 S 8TH AVE
20289	11/5/2020	car on grass	Open	Hanger		600 S 2ND AVE
20288	11/4/2020	car on grass	Closed	Hanger		307 E VAN BUREN ST
20287	11/3/2020	vehicle on grass/not current license	Closed	Hanger		114 N 4TH AVE
20286	11/3/2020	indoor furniture outside vehicle on grass	Open	Hanger	sent e-mail 11/18	401 E JEFFERSON ST
20285	11/3/2020	vehicle on grass	Closed	Hanger		409 E JEFFERSON ST
20284	11/2/2020	car on grass	Closed	Hanger		806 N MARION AVE
20283	11/2/2020	park on grass	Closed	Hanger		720 N IOWA AVE
20282	11/2/2020	junk vehicle	Open	Hanger		608 E 2ND ST
20281	11/2/2020	furniture @curb	Closed	Hanger		626 E 2ND ST
20280	10/30/2020	washer on porch, junk vehicle, trash at curb	Open	Hanger	trash gone	421 S C AVE
20279	10/30/2020	park on grass	Closed	Hanger		1205 N IOWA AVE
20278	10/30/2020	truck on grass	Closed	Hanger		314 E 7TH ST
20277	10/30/2020	indoor furniture outside	Closed	Hanger		1002 N 7TH AVE
20276	10/28/2020	vehicle	Closed	Hanger	called 11/2 moving it today	621 E MAIN ST
20275	10/28/2020	vehicle&trash	Open	Hanger	called left message11/5 letter sent 11/17	627 E MAIN ST
20274	10/27/2020	alley weeds tree branches	Closed	Hanger		945 S 3RD AVE
20273	10/26/2020	car on grass	Closed	Hanger		301 E 7TH ST



20272	10/26/2020	car on grass	Open	Hanger		1126 E 2ND ST
20271	10/26/2020	dumpster in yard moving dumpster to tatoo	Closed	Hanger	Savanah Cole 319 458-0862	623 N C AVE
20270	10/23/2020	weeds, indoor furniture unlicensed vehicle furniture gone	Open	Hanger	called 10/26 319 461-6909	822 N IOWA AVE
20269	10/23/2020	indoor furniture outside	Closed	Hanger		1005 N 5TH AVE
20268	10/23/2020	vehicle on grass	Closed	Hanger		920 E 2ND ST
20267	10/22/2020	junk vehicles	Closed		took pictures	709 S 3RD AVE
20266	10/21/2020	indoor furniture outside	Closed	Hanger		1025 N 2ND AVE
20265	10/21/2020	couch	Closed	Hanger		716 N 5TH AVE
20264	10/21/2020	weeds by alley	Open	Hanger	sent letter 11/4	1114 E 2ND ST
20263	10/21/2020	2 tv's in yard	Open	Hanger	called 11/6	602 E 9TH ST
20262	10/20/2020	trash on curb	Closed	Hanger		315 S C AVE
20261	10/19/2020	mattress	Closed	Hanger		522 N 2ND AVE
20260	10/19/2020	indoor furniture outside	Closed	Hanger		320 W 5TH ST
20259	10/19/2020	garbage blowing in neighbors yard	Closed	Hanger		902 N MARION AVE

Total Records: 49

11/24/2020

## NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON PROPOSAL TO DISPOSE OF A PORTION OF THAT CERTAIN SANITARY SEWER EASEMENT LOCATED ON LOTS 2 AND 3 IN BLOCK 26 IN SOUTH WASHINGTON, ONE OF THE ADDITIONS TO THE CITY OF WASHINGTON, WASHINGTON COUNTY, IOWA.

YOU ARE HEREBY NOTIFIED that a public hearing will be held by the City Council of the City of Washington in the Council Chambers, at 215 E. Washington Street, at 6:00 o'clock P.M., on Tuesday, December 1, 2020. Said public hearing shall be to consider the intent and proposal of disposing of a portion of a sanitary sewer easement located on Lots 2 and 3 in Block 26 in South Washington, one of the Additions to the City of Washington, Washington County, Iowa.

BE FURTHER ADVISED that all interested persons are invited to attend and be heard on the proposal to dispose of the City's interest in a portion of a sanitary sewer easement located upon the aforementioned Property. Further information on this matter may be obtained by contacting the Washington City Clerk.

/s/Illa Earnest, City Clerk,

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

November 25, 2020

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: Egg Sewer Easement- Partial Vacating for 817 South Avenue D

As the Council is aware, the “egg” sewer is the town’s original sewer, and runs in a generally southwesterly direction from its start at Iowa Bred/4<sup>th</sup> Avenue Bar to the Robertson property/Boot Hill, where it joins up with other segments of the sewer system on its way to the Wastewater Treatment Plant.

The sewer was put in during the 1890’s, long before most of the houses in the area. All of the properties along the sewer have easements on them, most with “blanket” easements across the entire property. The sewer itself runs close to or even directly under some of these houses. Most of the houses have bought and sold many times in their history with no issues, but in recent years, title attorneys have started getting much pickier on this count and held up property sales as a result.

In most cases, the City does not really have the logical option to modify or vacate its easement. The sewer itself needs to be maintained, and the City needs to keep the appropriate easements to make sure this can be done.

However, in the case of 817 South D, there is a blanket easement, but the sewer does not run on the property itself. This property is the subject of a sale at the current time, and the title attorney has held up the sale on the basis of the easement. In this particular case, we have determined that it is possible to keep an easement on the west 30’ of the property only (this portion of the property does not contain any buildings).

In the future, we will have to examine any requests on a case-by-case basis, but it should be clear to all involved that most of the time, the City will be unable to vacate or partially vacate its easements. The 130-year-old easement we are speaking of underlines the importance of the City taking a long-term view and protecting the public's interest beyond a single or even multiple real estate transactions. To that end, it also shows the importance of properly maintaining our infrastructure over the long term, as a collapse on this line could be devastating.

City of Washington  
Partial Vacating of Sewer Easement for 817 South Avenue D  
December 2020

< Approx Path of  
"Egg" Sewer

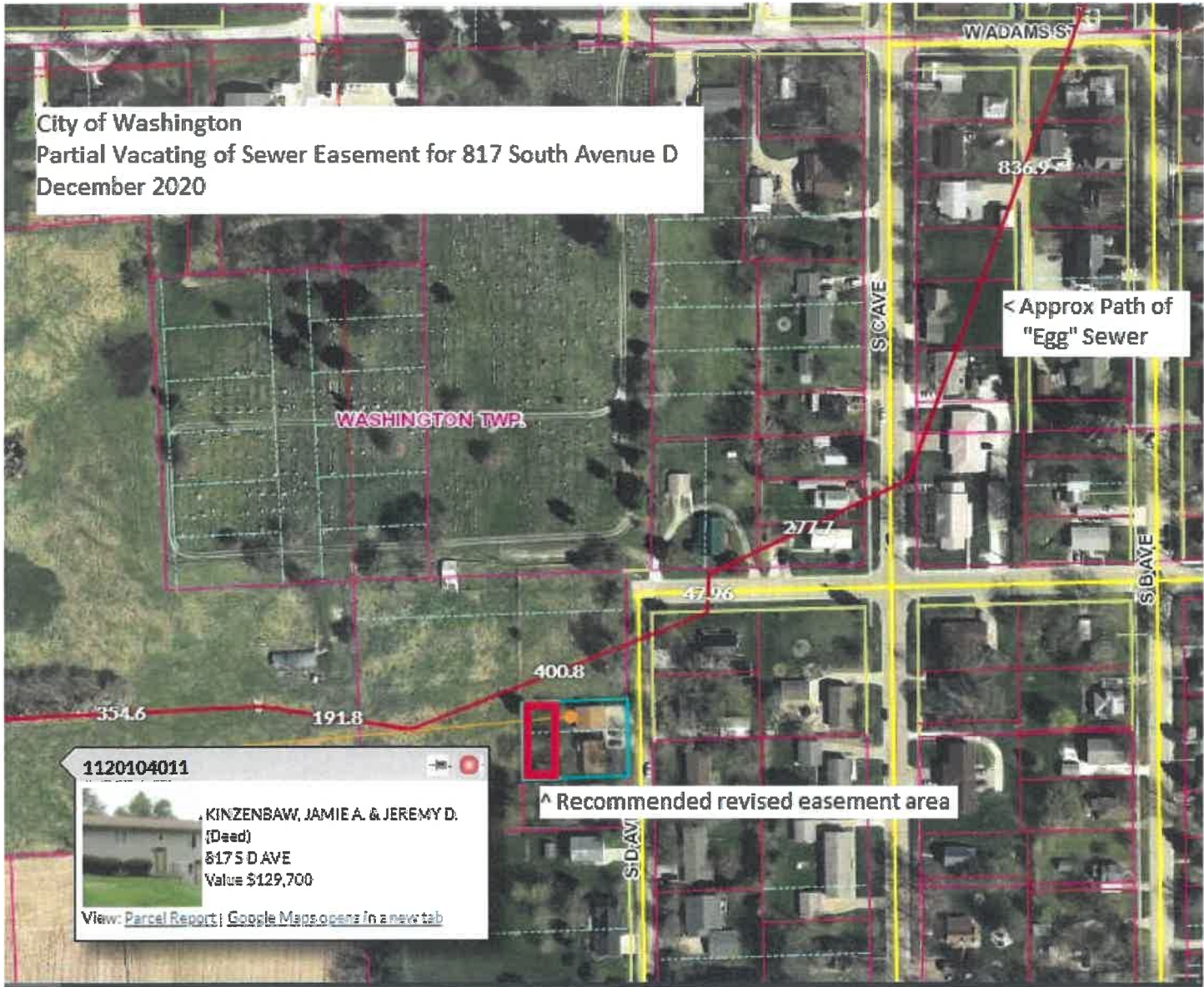
^ Recommended revised easement area

1120104011



KINZENSAW, JAMIE A. & JEREMY D.  
(Deed)  
817 S D AVE  
Value \$129,700

View: [Parcel Report](#) | [Google Maps opens in a new tab](#)



Prepared by: Kevin D. Olson, Washington City Attorney, PO Box 5127, Coralville, Iowa 52241 (319)248-1700  
Return to: Washington City Clerk, 215 E. Washington Street, Washington, Iowa 52353

RESOLUTION NO. 2020-\_\_\_\_\_

RESOLUTION APPROVING THE DISPOSAL OF A PORTION OF THAT CERTAIN SANITARY SEWER EASEMENT LOCATED ON LOTS 2 AND 3 IN BLOCK 26 IN SOUTH WASHINGTON, ONE OF THE ADDITIONS TO THE CITY OF WASHINGTON, WASHINGTON COUNTY, IOWA.

WHEREAS, the City holds a sanitary sewer easement that encumbers the entirety of Lots 2 and 3 in Block 26, in South Washington, one of the Additions to the City of Washington, Washington County, Iowa (the "Property"), said easement being recorded November 30, 1888 at M, TLD 283 (the "Easement"); and

WHEREAS, after reviewing the easement, the City is willing to dispose and release the Easement on the Property, excepting therefrom, the west 30 feet of the Property; and

WHEREAS, a public hearing following published notice of the same has been held as required by law.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Washington County, Iowa, that the proposal to dispose and release the Property from the Easement, excepting therefrom, the westerly 30 feet of the Property is hereby approved.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to record a copy of this Resolution, along with the affidavit of publication of the public hearing notice, in the Office of the Washington County Recorder's Office to release the Property from the Easement, excepting therefrom, the west 30 feet of the Property.

BE IT FURTHER RESOVLED, that the recording of this Resolution is the only required documentation necessary to release a portion of this Property from this Easement.

Passed and approved this 1<sup>st</sup> day of December, 2020.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**

WASHINGTON  
Fiscal Year July 1, 2020 - June 30, 2021

The City of WASHINGTON will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2021

**Meeting Date/Time:** 12/15/2020 06:00 PM

**Contact:** Kelsey Brown

**Phone:** (319) 653-6584 ext: 122

**Meeting Location:** City Council Chambers 215 E. Washington Street

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	3,719,146	0	3,719,146
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	3,719,146	0	3,719,146
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	366,762	0	366,762
Other City Taxes	6	1,021,711	0	1,021,711
Licenses & Permits	7	103,000	0	103,000
Use of Money & Property	8	247,059	0	247,059
Intergovernmental	9	2,385,198	0	2,385,198
Charges for Service	10	5,261,661	0	5,261,661
Special Assessments	11	53,000	0	53,000
Miscellaneous	12	1,508,760	31,000	1,539,760
Other Financing Sources	13	90,000	219,000	309,000
Transfers In	14	7,761,762	580,720	8,342,482
<b>Total Revenues &amp; Other Sources</b>	<b>15</b>	<b>22,518,059</b>	<b>830,720</b>	<b>23,348,779</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Public Safety	16	1,810,958	30,911	1,841,869
Public Works	17	1,330,876	0	1,330,876
Health and Social Services	18	0	0	0
Culture and Recreation	19	1,078,810	55,000	1,133,810
Community and Economic Development	20	123,064	0	123,064
General Government	21	1,133,876	0	1,133,876
Debt Service	22	1,418,759	0	1,418,759
Capital Projects	23	8,419,015	636,929	9,055,944
Total Government Activities Expenditures	24	15,315,358	722,840	16,038,198
Business Type/Enterprise	25	5,354,331	90,132	5,444,463
<b>Total Gov Activities &amp; Business Expenditures</b>	<b>26</b>	<b>20,669,689</b>	<b>812,972</b>	<b>21,482,661</b>
Transfers Out	27	7,761,762	580,720	8,342,482
<b>Total Expenditures/Transfers Out</b>	<b>28</b>	<b>28,431,451</b>	<b>1,393,692</b>	<b>29,825,143</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>-5,913,392</b>	<b>-562,972</b>	<b>-6,476,364</b>
Beginning Fund Balance July 1, 2020	30	10,453,776	-575,529	9,878,247
<b>Ending Fund Balance June 30, 2021</b>	<b>31</b>	<b>4,540,384</b>	<b>-1,138,501</b>	<b>3,401,883</b>

**Explanation of Changes:** Carry over capital projects, load bearing vests, new building expenses, pass through grant for Fire Department, library furniture and painting, new parks truck; Amend Fund Balance to July 1 actual.

**Previously Approved Projects/Purchases**  
**Capital Projects**

300 - Capital Equipment (Parks)	30,000.00	Transfer from GF	
301 - Municipal Building Renovation	366,615.00	LOST/Excess General Fund Balance/Transfer	
301 - Wellness Park	100,000.00	Bond Funds/Riverboat Grant/Transfer	
301- Apron/Taxilane	130,000.00	Road Use Transfer/90% FAA Grant	
301- S 15th Paving	40,314.00	Bond Proceeds/TIF/Transfers/Special Assessment	
603 - Well #6	2,155.00	Transfer from Water	
603 - Water Plant Upgrades	6,027.00	Additional SRF proceeds to cover PY costs	
613- Sewer Maintenance & Repair	81,950.00	Transfer from Sewer Collection	

Offsetting RV

RV Source

		<u>Other Notes</u>
		-New truck
		-Carry over project from FY20
		-Carry over project from FY20
		-Carry over project from FY20
		-Carry over project from FY20
		-Carry over project from FY20
		-Carry over project from FY20

**Previously Approved Projects/Purchases**  
**Other expenses**

001 - General Fund (Police)	6181	5,000.00	Donation	
001- General Fund (Police)	6373	2,142.00		
001 - General Fund (Police)	6419	6,660.00		
001 - General Fund (Police)	6506	1,700.00		
001 - General Fund (Police)	6507	2,951.00		
001 - General Fund (Police)	6510	1,000.00	1,000.00 ICAP Grant	
001 - General Fund (Fire)	6499	10,000.00	10,000.00 Brinton Trust	
001 - General Fund (Fire)	6373	1,458.00		
570 - Library Gift		25,000.00	15,000.00 Donation - received over last FY and Current FY	

Offsetting RV

RV Source

		<u>Other Notes</u>
		-Load bearing vests/pouches for all officers
		-Additional phone system needs - new building
		-Technology needs for new building (Tac 10 software licenses, BDH set up)
		-Additional scanners, bullentin boards, Additional supplies for new building
		-Replacement of broken car camera
		-First Aid kits for SWAT
		- Passthrough grant to Washington Volunteer Firefighters (exercise room)
		-New phone system
		-Baby garden, painting in teen/childrens room, modular lounge, furniture

**Total** \$812,972.00

**Transfers (Included Above)**

From	Out Amount	To	In Amount	Purpose
General	30,000.00	Capital Equipment	30,000.00	Parks Truck
Wellness Park CP	100,000.00	Capital Projects	100,000.00	Wellness Park
Municipal Building CP	366,615.00	Capital Projects	366,615.00	Municipal Building
Sewer Collection	81,950.00	Sewer CP	81,950.00	Sewer Maint and Repair ( Southeast Basin I & I)
Water	2,155.00	Water Cap Projs	2,155.00	Well #6
	580,720.00		580,720.00	



## **AGREEMENT TO PROVIDE SERVICES**

This Agreement is entered into by and between **Impressions Custom Computers, Inc.**, located at 108 W. Main, Suite B, Washington, IA 52353-0927, hereinafter referred to as **Impressions**, and **City of Washington (Water & Engineer Departments)**, located at Washington, Iowa, hereinafter referred to as **Client**, for the purpose of enabling **Impressions** to provide services to the **Client**.

### **1. TERM AND TERMINATION.**

1.1 Term/Extension. This Agreement is effective beginning the 27<sup>th</sup> day of November, 2020 and terminates on the 26<sup>th</sup> day of November, 2021. This Agreement will automatically be renewed on an annual basis unless written termination is received according to the Terms of paragraph 1.2. Continuation of this Agreement shall be subject to such extensions after the initial term as the parties may agree.

1.2 Termination. **Client** may not cancel this Agreement during the initial term unless, after having notified **Impressions** of a material breach of this Agreement, that breach is not cured within thirty days from the date that the written notice of breach was mailed or delivered.

Either party may cancel this agreement after the initial term with sixty days prior written notice; however, termination by the **Client** shall not create the right to a refund of any service fees previously paid or payable, except in the event **Impressions** is unable to provide the contracted services stated herein.

### **2. SCOPE OF SERVICES.**

2.1 The scope of the services shall be as set forth in the attached Addendum.

2.2 The scope of the services shall not be expanded by conduct, acquiescence, or verbal understandings, but shall only be legally valid and enforceable if contained in writing and executed by both parties.

2.3 **Impressions** shall have no duty to perform or continue to perform any services defined by this paragraph unless payments are fully and timely made pursuant to paragraph 6 of this Agreement.

### **3. DUTIES OF THE CLIENT.**

3.1 Cooperation. The **Client** shall cooperate in all regards with **Impressions** and its employees and agents to effectuate the purposes of this Agreement.

3.2 Title Matters. **Impressions** at all times maintains title to all its equipment, tools, manuals and other tangibles. **Impressions** shall be construed as passing title on any tangible items only when accompanied by a duly authorized and executed Bill of Sale.

### **4. LIMITATIONS AND DISCLAIMERS OF WARRANTY.**

4.1 Limited Warranty and Remedies.

4.1a **Impressions** will perform its services in a prompt, workmanlike manner. In no event shall **Impressions** be liable to the **Client** or any other person or entity for any damage or cost directly or indirectly arising out of improper work unless due to the negligence of **Impressions**. Even if **Impressions** is notified of the possibility of any damages, the liability of **Impressions**, if any, for damages related to any allegedly defective product or service shall under any legal theory be limited to the actual price paid for such item and shall in no event include incidental or consequential commercial damages of any kind, including without limitation, loss of business or anticipatory profits.

4.1b **Impressions** does not warrant any connection to, transmission over, nor results of use of, any network connection or facilities provided under this Agreement. **Impressions** makes no warranties of any kind, whether expressed or implied, including any implied warranty of merchantability or fitness of this service for a particular purpose. **Impressions** assumes no responsibility for any damages suffered by **Client**, including, but not limited to, loss of data from delays, nondeliveries, misdeliveries, or service interruption caused by **Impressions** own negligence or **Client**'s errors and/or omissions.

4.2 UCC Warranties Do Not Apply. Because this transaction is predominantly for the provision of services and since the sale of goods, if any, is merely incidental, **Impressions** and the **Client** agree that the Uniform Commercial Code does not apply.

### **5. GENERAL.**

5.1 Non-Solicitation of Employees. Neither party shall solicit for employment, directly or indirectly, any employees from the other party for the period of this Agreement, and for 2 years after this Agreement ends. Nor shall either party assist any competitor of the other party in the solicitation or employment of any current employee or any of its related entities.

5.2 Trade Secrets. Neither party shall divulge or reveal to any of the other parties' competitor or its related entities its knowledge of methodology or trade secrets.

5.3 Insurance. The parties shall each be responsible for assessing their own need for, and ability to maintain, property, casualty and liability insurance and shall obtain such insurance covering their risks as they each sees fit. The parties agree not to make any claims against the other for any property loss, whether or not insured, and shall require their insurers, if any, to waive any rights of subrogation against the others for any such loss.

5.4 Scope. The scope of this service agreement shall not be expanded by either conduct, acquiescence, or verbal understandings, but shall only be legally valid and enforceable if contained in writing executed by both parties.

5.5 Non-Waiver. Waiver by **Impressions** of strict adherence with any particular of this contract does not waive its rights to performance or remedy for breach of performance of that particular or any other cause of this Agreement unless specifically modified in writing.

5.6 Modification. This Agreement may be modified only in writing signed by duly authorized persons for both parties.

5.7 Notification. All notices given by any party or required under this Agreement shall be in writing and addressed to the relevant party(ies) as follows:

**Impressions Custom Computers, Inc.**  
108 W. Main, Suite B  
Washington, IA 52353-0927

**Client:** City of Washington (Water & Engineer Dept.)  
Washington, Iowa

5.8 Entire Agreement. This Agreement constitutes the complete and exclusive agreement between the parties and supercedes all proposals oral or written, and all other communications between the parties related to the subject matter hereof. All previous agreements or understandings, whether written, oral or implied, are merged into this Agreement.

5.9 Governing Law and Arbitration. Any dispute arising out of this Agreement shall be governed by the laws of the State of Iowa. Any such disputes created herein, whether in tort or contract, shall be adjudicated pursuant to the terms of the Iowa Arbitration Act.

6. **TERMS AND CONDITIONS.**

6.1 **Impressions** will receive compensation for its services based upon the proposal as attached as an addendum to this Agreement.

6.2 Unpaid fees plus expenses shall accrue interest at the rate of 1.5% per month or the maximum rate permitted by law, whichever is greater, compounded monthly. In the event of nonpayment of the **Client** for a period of more than 30 days, the **Client** shall be obliged to pay any reasonable court costs and attorney fees necessary to collect such sums as charged by **Impressions**.

6.3 The **Client** agrees to pay for expenses incurred at the request of the **Client**.

IN WITNESS WHEREOF, the undersigned have executed this agreement on the date set forth below.

**Client:** \_\_\_\_\_

**Impressions Custom Computers, Inc.**

By: \_\_\_\_\_

By: *Hardy Shu*

Title \_\_\_\_\_

Title *Impressions*

Date \_\_\_\_\_

Date *11/23/20*

**COPY**

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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**Memorandum**

October 30, 2020

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: Iowa Bridge & Culvert Agreement Request

Attached is a request from Iowa Bridge & Culvert related to the agreement we entered into back in November 2018. I have also attached the agreement itself.

I cannot recommend granting their request, as I believe the original agreement was voluntary, fair, and both IBC and the City derived benefits from it. If we grant their request, we essentially have let them keep the benefits they received under the agreement, while giving up the vast majority of the community benefit. I understand that IBC wants to keep the peace with one unhappy resident, but that resident should not be able to dictate what the community's standards are for fencing & screening of industrial properties.

With that said, I would like to investigate further, in cooperation with IBC, to see if the fence can be accomplished in a manner that would allow most of the nice mature trees to remain along the fence line. I would think even an adjustment of 5', which probably would require some reorganization within the fence of IBC's stored materials, would allow for most of the nice trees to be kept (and save on removal costs). There would be quite a few of the volunteer trees that have grown up in the existing farm fence that would still have to go in order to allow for the construction of the new fence.

**Brent Hinson**

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**From:** Jaron Rosien <jrosien@washingtioniowa.gov> on behalf of Jaron Rosien  
**Sent:** Tuesday, October 27, 2020 10:19 AM  
**To:** Brent Hinson  
**Subject:** Fwd: Iowa Bridge & Culvert LC Fence Agreement  
**Attachments:** IBC- Washington Fence agreement.pdf



**Jaron P. Rosien**  
Mayor

City of Washington (Pop. 7,266)  
215 East Washington Street  
Washington, IA 52353  
(319) 321-5365 (cell)  
(319) 653-6584 (city hall)  
[jrosien@washingtioniowa.gov](mailto:jrosien@washingtioniowa.gov)

----- Forwarded message -----

**From:** Brian Ultermarkt <[bultemarkt@iowabridge.com](mailto:bultemarkt@iowabridge.com)>  
**Date:** Wed, Oct 14, 2020 at 11:03 AM  
**Subject:** Iowa Bridge & Culvert LC Fence Agreement  
**To:** Jaron Rosien <[jrosien@washingtioniowa.gov](mailto:jrosien@washingtioniowa.gov)>, Brendan DeLong <[bdelong@washingtioniowa.gov](mailto:bdelong@washingtioniowa.gov)>  
**Cc:** Burge Hammond <[bhammond@iowabridge.com](mailto:bhammond@iowabridge.com)>

Dear Mayor Rosien,

Iowa Bridge would like an opportunity to speak to the City Council to ask for a revision to the agreement we entered into with the City on November 2<sup>nd</sup>, 2018 concerning fencing of our property on West 17<sup>th</sup> Street here in Washington.

We have constructed approximately half of the fence dictated in the agreement. The remaining fence to be constructed per agreement extends from the entrance drive of the property to the southeast corner along West 17<sup>th</sup>. The remaining property line fence will require the removal of a line of trees and shrubs. This line of trees presents a natural screen that already performs as an isolation fence. Removal of these trees will definitely detract from the appearance of the property and the street view in general. We have obtained a quote to remove the trees for the amount of \$19,500. Since we are constructing the fence ourselves we estimate the cost of the remaining fence between \$15,000 and \$20,000.

The property owners across West 17<sup>th</sup> contacted us about the tree removal asking that we not remove the trees or build the fence. They do not like the appearance of the new fence on the west end and do not want to lose the trees.

**COPY**

We have already satisfied the original complaint with the fence we have already constructed, although we have also received negative feedback from some other neighbors to the west. The cost of clearing the trees and constructing the remaining fence also seems like a large burden to place on IBC considering that we were there long before the property was even zoned.

What we are asking is for the Mayor and Council to consider the spirit of the law. If the purpose of the fence is to eliminate an eyesore then, in our opinion and our neighbor's, the existing Natural Fence better serves that purpose.

Please let me know as soon as possible if we can get on the agenda for the next meeting.

Thank you for your consideration,

Brian Uitermarkt/ President

Iowa Bridge and Culvert LC

Ph. 319-653-5436

Cell 319-653-1632

The information in this message may be privileged, confidential and protected from disclosure. If you are not the intended recipient, employee or agent responsible for delivery to intended recipient, any dissemination is strictly prohibited. If you have received this communication in error, please notify sender immediately. Opinions, conclusions and other information in this message, unless otherwise stated, that do not relate to Iowa Bridge & Culvert, LC (IBC) official business are those of the sender and are neither given or endorsed by IBC.

## AGREEMENT

THIS AGREEMENT (the "Agreement") entered into by and between the City of Washington, Iowa, 215 E. Washington Street, Washington, Iowa 52353 (hereafter the "City"); and Iowa Bridge & Culvert, L.C., an Iowa limited liability company, 409 N. Avenue B, Washington, Iowa 52353 (hereafter "IBC").

WHEREAS, IBC is the owner of real property generally referred to as 106 W. 17<sup>th</sup> Street in the City (the "Property"); and

WHEREAS, IBC uses the Property in part for business storage purposes; and

WHEREAS, the Property is currently zoned R-2, One and Two-Family Residence District, said zoning classification does not allow for outside storage of business materials; and

WHEREAS, outside storage of materials by IBC at the Property was previously a legal, nonconforming use under the City Zoning Code; and

WHEREAS, IBC has expanded its outside storage of materials at the Property in violation of Section 165.03(3) of the Washington Code of Ordinances, by expanding said legal, nonconforming use on the Property; and

WHEREAS, the City has previously passed Ordinance No. 1078, which requires screening of outside storage from adjoining street and properties; and

WHEREAS, IBC and the City have negotiated the terms of an agreement with the City Council to address the zoning and outside storage of materials on the Property.

NOW, THEREFORE, in consideration of the mutual promises outlined in this Agreement, the parties agree as follows:

1. That IBC shall submit an application for to rezone the Property from R-2 One and Two-Family Residence District to I-1, Light Industrial District.
2. That upon receiving said application outlined in Section 1 above, the City shall process said application in the normal course of business, through the Planning and Zoning Commission and the City Council.
3. Within twenty-four (24) months of the approval of rezoning to I-1 Light Industrial District, IBC shall install a privacy fence, uniform in appearance, and eight-feet in height, to screen the outside storage on the Property from view in accordance with Section 165.7.1(E) of the Washington Code of Ordinances. Said fence shall be installed in accordance with all applicable ordinances. IBC expressly agrees to maintain the fence itself and also agrees to keep the outside of the fence free from rubbish and weeds, so not create a nuisance under the Washington Code of Ordinances.

4. Until such time as the rezoning application has been approved by the City Council and the privacy fence installed, IBC expressly agrees that it shall not expand its current outside storage on the Property.

5. Each party represents to the other party that the party has the full power and authority to enter into this Agreement and that this Agreement is a binding agreement duly authorized by the governing body of each party.

6. This Agreement represents the entire agreement between the parties and may not be amended or assigned without the express written permission of the other party.

7. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of both parties.

8. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa, and for all purposes shall be governed by and construed in accordance with the laws of the State of Iowa.

9. If any provision of this Agreement or the application thereof to any person or circumstance shall be invalid, illegal or unenforceable to any extent, the remainder of this Agreement and the application thereof shall not be affected and shall be enforceable to the fullest extent permitted by law.

Dated this 2<sup>nd</sup> day of November, 2018.

IBC:

By: Brian Uttermarkt  
Brian Uttermarkt VP  
Print name and title

CITY:

Jaron P. Rosien  
Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest  
Illa Earnest, City Clerk

**165.18 I-1 LIGHT INDUSTRIAL DISTRICT.****1. Permitted Principal Uses.**

A. Any use or structure permitted and as regulated in Section 165.17, except as hereinafter modified.

B. The following uses if located not less than 100 feet from any R District, provided any such operations are enclosed by a solid wall or fence not less than eight feet in height:

- (1) Builder's or contractor's plant or storage yard.
- (2) Building material sales and storage yard, including concrete mixing.
- (3) Lumber yard, including millwork.
- (4) Open yard for storage and sale of feed, fertilizer, or fuel.

*This provision adopted 10/16/18  
-IBC rezoning completed 12/18/18*

C. The following uses, providing no part of a building occupied by such uses shall have openings other than stationary windows or required fire exists within 100 feet of any R District.

- (1) The manufacture, compounding, processing, packaging or treatment of such products as bakery goods, candy, cosmetics, pharmaceuticals, toiletries, milk, and food products.
- (2) The manufacture, compounding, assembling, or treatment of articles or merchandise from the following previously prepared material: canvas, cellophane, cloth, fiber, glass, leather, paper, plastics, precious or semi-precious metals or stone, rubber, textiles, wood, and yarn.
- (3) The manufacture or assembly of electrical appliances, electronic instruments and devices, phonographs, radio and television sets, electric and neon signs, refrigerators and stoves.
- (4) Laboratory-experimental, film or testing.

D. Railroad freight stations, trucking or motor freight terminals; provided, that service yards or docks are at least 100 feet from any lot in any R District.

**2. Permitted Accessory Uses.**

A. B-2 Business District accessory uses.

B. Other accessory uses customarily incidental to a permitted principal use, including signs as regulated by 165.21.

**3. Prohibited Uses.**

A. Dwellings, except for watchman or caretaker on the premises.

B. Schools, hospitals, clinics, and other institutions for human care, except when incidental to a permitted principal use.

C. Auto salvage and wrecking operations, industrial metal and waste salvage operations, and junk yards.

4. Yard Requirements. The following minimum requirements shall be observed, subject to the additional requirements, exceptions and modifications in Section 165.24.



*Brent Hinson, City Administrator  
Jaron Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



**City of Washington**  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

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Memorandum

November 17, 2020

To: Mayor and City Council  
Cc: Illa, Earnest, City Clerk

From: Kelsey Brown  
Finance Director

Re: CEC Council Chamber AV Proposal

When we designed the council chambers, we did not anticipate COVID-19 changing our needs so quickly towards the end of our construction project. With this change of environment we reached out to CEC to get a quote for Video Conferencing and expanded audio. This will help us conduct virtual meetings and will allow us to web conference, stream, and record council meetings. CEC is the contractor that did the original work and is familiar with the current system and our needs. I recommend accepting their proposal.

Thank you.

## System Summary

This proposal is to add soft-codec conferencing, Internet streaming, and recording capabilities to an existing AV system in the Council Chambers at the City Hall facility in Washington, Iowa.

One PTZ camera will be installed at the back of the room to capture the council members. The camera will be set to a static shot covering the entire council; however, it will have the option in the future to add control. Video from the camera will be sent to a streaming media processor; content from the video display system will also be sent to this processor. The processor includes a built-in 80GB SSD drive for recording; the processor can be put on the building LAN to access recorded videos. Video is recorded in an MP4 format compatible with virtually any media player. The processor's streaming capability uses RTMP and RTMPS protocols for services like YouTubeLive or Facebook Live. The camera output will also be sent via USB 3.0 extender to the PC located at the council dais.

Recording start/stop will be controlled by the existing control touchscreen at the council dais.

In addition, this proposal includes expansion of the existing audio system. Two additional gooseneck microphones will be mounted in the Council dais, for a total of 9. This will require the replacement of the mic input plates under the dais with new plates. In addition, two gooseneck microphone with desktop bases will be provided for use elsewhere. A new plate will be installed for these microphones to connect to. Cable raceway will be provided to cover the cables connecting to the plate to minimize any trip hazard.

Finally, this proposal includes new, longer cables to connect the podium to its floorbox. Again, cable raceway will be provided for these cables.

**PLEASE NOTE** that this is a revised version of an earlier quote. Changes from the earlier quote include:

- Removal of second PTZ camera
- Removal of all camera control and switching
- Addition of new microphones, cabling, etc.

## System Implementation

The following scope of work defines the specific tasks and responsibilities required of each party to successfully complete the above referenced project. It also identifies specific conditions and clarifications upon which this proposal is derived.

### CEC Responsibilities

- Provide equipment to customer as itemized in the attached equipment list.
- Install, terminate, program, and test all equipment.
- Provide and install all required cable in existing pathways.
- Provide two scheduled on-site system user training sessions at the conclusion of the project, not to exceed two hours each.



## Customer Responsibilities

- Designate a key customer representative to act as project manager. This individual shall be the primary contact for all communications and have the authority to act on all contractual, administrative, and scheduling decisions.
- Provide ready access to all work areas for CEC personnel.
- Provide all LAN/WAN connections and network functionality as required for system operation and programming.
  - The recorder will need a LAN drop at the rack location.

## Conditions & Clarifications

- Any changes to this proposal will be communicated and approved in writing by an authorized Customer representative prior to commencing work.
- All work performed by CEC MUST be scheduled through our Project Management Office (PMO), allowing adequate lead time for equipment delivery and scheduling of workforce. Upon project award our PMO will contact you to confirm project timelines and availability of resources. Standard lead time for labor services is 4 to 6 weeks from confirmation.
- All CEC labor is to be performed during normal CEC business hours (7:30 to 4:30 M-F, excluding holidays) unless otherwise specified. Customer is to inform CEC prior project start up, of any times when work cannot be performed.
- This quotation assumes a standard installation schedule. Any expedited deliveries or installation schedules are not included, unless specifically identified, and will incur additional charges.
- Proposal is based on Single Phase Completion of the project. If the work is to be delivered in multiple phases the customer will incur additional charges.
- This proposal includes travel to and from the site to perform our stated scope of work. Additional or duplicate site visits required due to factors beyond our control will be invoiced to the Customer at our current labor rates.
- Delays incurred by CEC employees and their subcontractors due to escorts, clearances, inability to enter workspace, and other factors beyond our control will be invoiced at our current labor rates.

Hardware		Qty
	<ul style="list-style-type: none"> <li>• Additional Dais Microphones</li> </ul>	
MX412S/C	Cardioid-12" Gooseneck Condenser Microphone, Attached Preamp with XLR, Shock Mount, Flange Mount, Snap-Fit Foam Windscreen, Mute Switch, LED Indicator	2
	<ul style="list-style-type: none"> <li>• Replacement Dais Plates</li> </ul>	
CEC-WQ608473	Custom Plate - Mic 1-4	1
CEC-WQ608475	Custom Plate - Mic 6-9	1
CEC-WQ608476	Custom Plate - Mic 5	1
	<ul style="list-style-type: none"> <li>• Extra Microphones</li> </ul>	
MX412D/C	Cardioid-12" Desktop Gooseneck Condenser Microphone, Attached 10' XLR Cable, Logic Functions, Programmable Switch and LED Indicator, Attached Desktop Base	2
	<ul style="list-style-type: none"> <li>• Extra Microphone Plate</li> </ul>	
CEC-WQ608477	Custom Plate - Mic 10-11	1
	<ul style="list-style-type: none"> <li>• Camera</li> </ul>	
999-99600-200	RoboSHOT 12E OneLINK Bridge System	1
	<ul style="list-style-type: none"> <li>• Recorder/Streaming Processor</li> </ul>	
60-1324-01	H.264 Recorder/Streaming Media Processor w/80 GB SSD	1
	<ul style="list-style-type: none"> <li>• Rack Hardware</li> </ul>	
998-6000-004	Single 1/2 Rack Mounting Kit	1
	<ul style="list-style-type: none"> <li>• Cables &amp; Miscellaneous</li> </ul>	
D25454BK0500	22AWG Shielded Audio Cable	500
254246AFBK0500	Shielded Cat6A Cable, Plenum	500
RVAFPSME-S1	REVConnect 10GX Field Mount Plug, STP, Metal, Sing	2
RVAMJKSME-S1	REVConnect 10GX Shielded Modular Jack	2
AX104132	KeyConnect Surface Mount Box	1
AX102248	KeyConnect Faceplates 4-Port, with ID Windows, Single Gang, Flush	1
26-702-03	3' (90 cm) XTP DTP 24 non-plenum cable	1
26-663-03	4K Premium High Speed HDMI Ultra-Flexible Cable - 3' (90 cm)	1
CG54170	1m USB 3.0 AMAM CBL BLK	1
CG03983	6ft Cat6 Snagless Patch Cbl Black	1
DURASHIELD-25NB45	Cat6A Shielded Patch Cable, 25'	1
EXMN-25	XLR Microphone Cable, 25'	3
DRN4.00BLK25	Flexible Cable Raceway, 25'	2
MISC	Miscellaneous Hardware & Consumables	1



Subtotal:	\$12,062.61
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# City of Washington - AV - Council Chambers - Video Conferencing

Prepared by:  
**Communications Engineering Company**

John Rydzewski  
319-731-4853  
Fax (319) 364-6970  
jrydzewski@cecinfo.com

Prepared for:  
**City of Washington**

215 E. WASHINGTON ST.  
Washington , IA 52353  
Brent Hinson  
(319) 653-6584  
bhinson@washingtioniowa.gov

Quote Information:  
**Quote #: 021275**

Version: 4  
Delivery Date: 11/24/2020  
Expiration Date: 12/24/2020

Quote Summary		Amount
Hardware		\$12,062.61
Installation Services		\$10,458.08
	<b>Proposal Subtotal:</b>	<b>\$22,520.69</b>
	Shipping:	\$221.00
	Estimated Sales Tax:	\$1,364.47
	<b>Total:</b>	<b>\$24,106.16</b>

*\$22741.169*

A deposit of 40% is required at the time of purchase for all orders over \$10,000. Progress payments for material delivered and labor expended will be invoiced monthly. Invoice terms are NET 30 with approved credit. The deposit will apply to the final bill.

This Proposal for sale of equipment or performance of services by CEC is subject to, and expressly conditioned upon CEC Standard Terms and Conditions. (<http://www.cecinfo.com/terms>) CEC Standard Terms and Conditions cannot be waived or altered without the express written consent of CEC Corporate Officer. By signing this Proposal, Customer expressly agrees to be bound by the terms of this Proposal and the CEC Standard Terms and Conditions.

Information contained in this proposal, including part numbers, installation details, pricing information, and engineering drawings shall be considered Proprietary and Confidential, and shall not be duplicated or shared with persons other than the intended recipient(s) referenced above.

Communications Engineering Company

City of Washington

Signature: *John Rydzewski*

Signature: \_\_\_\_\_

Name: John Rydzewski

Name: Brent Hinson

Title: Account Executive

Date: \_\_\_\_\_

Date: 11/24/2020

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

November 25, 2020

To: Mayor and City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the printed name of Brent Hinson.

Re: Families First Coronavirus Response Act (FFCRA)

In April, the City adopted a policy to comply with the FFCRA, which was adopted by the U.S. Government in response to the COVID-19 pandemic. The FFCRA mandated Emergency Paid Sick Leave (EPSL) be extended to all regular employees, among other things. The provisions of the FFCRA are in effect from April 1 to December 31 and then would expire, unless otherwise extended at the federal level.

At this point, we have heard nothing about Congress' will to extend the FFCRA, but want to make sure we are taking good care of our employees as the pandemic continues. Therefore, I recommend 3 items of action at this time: 1) Extend the deadline for use of EPSL to June 30, 2021; 2) Provide another allocation of EPSL to employees (for full-time, this would be 80 additional hours); and 3) Allow the conversion of regular sick leave to EPSL on a case-by-case basis as approved by the City Administrator. I believe these adjustments will be very helpful in getting our organization successfully through this difficult time. My priorities as City Administrator during COVID-19 as it relates to our workforce have been to keep people healthy, keep providing the best service to the public we can, and to make sure the employees know that the City is here to support them.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TEMPORARILY AMENDING THE PERSONNEL POLICIES  
OF THE CITY OF WASHINGTON, IOWA**

WHEREAS, pursuant to the Families First Coronavirus Response Act (FFCRA), the City Council passed Resolution 2020-037 on April 7, 2020 to set guidelines for Emergency Paid Sick Leave and the Emergency Expanded Family & Medical Leave Act; and

WHEREAS, these changes are set to expire December 31, 2020, and it is recommended that they be extended and additional provisions added.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council directs that the temporary changes made to the City of Washington Personnel Manual by Resolution 2020-037 are hereby extended through June 30, 2021.

Section 2. The City Council hereby directs that staff provide an additional allocation of Emergency Paid Sick Leave (EPSL) to all regular employees, on the same basis as previously allocated.

Section 3. The City Council hereby grants the authority to the City Administrator to authorize employees to convert regular sick leave to EPSL, on a case-by-case basis. The City Administrator shall provide a report on any such conversions granted at the conclusion of the pandemic.

Section 4. Should the U.S. Government take action to extend or amend the FFCRA, this resolution and Resolution 2020-037 are hereby amended to the extent necessary to ensure compliance with that action.

PASSED AND APPROVED this 1<sup>st</sup> day of December, 2020.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk



*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

November 24, 2020

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the printed name "Brent Hinson".

Re: Strategic Priorities Work Plan for 2021 and 2022

Following the Council's adoption of the strategic priorities resolution at the last meeting, I have prepared a work plan resolution for your consideration, which describes in greater detail how we intend to take action on these priorities.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ADOPTING WORK PLAN  
FOR CALENDAR YEAR 2021 AND 2022  
STRATEGIC PRIORITIES**

WHEREAS, the City Council identified its strategic priorities for calendar years 2021 and 2022 on November 3, 2020, and adopted them on November 17, 2020; and

WHEREAS, City staff has examined these priorities and devised a plan to accomplish each in an appropriate timeframe.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby accepts the Work Plan presented in Exhibit A.

Section 2. The City Council hereby directs City staff to provide regular updates on progress toward the goals and implementation strategies identified in the Work Plan.

PASSED AND APPROVED this 1<sup>st</sup> day of December, 2020.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk



## **CALENDAR YEARS 2021 & 2022 STRATEGIC PRIORITIES: WORK PLAN**

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### **Calendar Years 2021 & 2022 Priorities:**

#### **Top Priorities**

- **Complete the study & implementation of a City EMS first-responder unit to supplement County EMS changes**

Staff Primarily Responsible: Mayor, Councilor Pettit-Majewski, City Administrator, Study Committee

Staff Interpretation: Establish a committee to study the implementation of an EMS first-responder unit, and bring recommendations back to Council for discussion & consideration.

Action: The Council established an EMS Study Committee on December 17, 2019 in Resolution 2019-129. The committee began meeting soon afterwards, and developed budget recommendations as planned. The FY20 budget was amended for the inclusion of some of the up-front costs of establishing the service, a vehicle was purchased for EMS as well as Fire response, and funds were also budgeted in FY21 for the launch of the service. The COVID-19 pandemic response pulled attention away from this effort for several months, but the committee has begun meeting again, and is seeking to develop final recommendations to come to the Council in the near future. It is hoped that training can be completed in early 2021 and the service launched by mid-2021.

- **Complete Wellness Park sports complex administrative setup**

Staff Primarily Responsible: Mayor, Councilor Stigers, City Administrator, Park Superintendent, Project Committee, Stakeholder Group, City Attorney

Staff Interpretation: It is necessary to work with stakeholders to develop recommendations for ongoing management of the complex.

Action: The Wellness Park Operations Committee has met a number of times this year, and is working toward the administrative setup of the complex. It is

envisioned at this point that this administrative setup will include agreements between the City and Y for management of the complex, between the City, Y and Schools regarding use of School fields, and between all facility partners (including travelling teams, etc.) to govern the overall use of the complex. The intent is to have all of these agreements in place prior to the beginning of play at the complex, which is currently slated for around June 1, 2021. The process has progressed to the point that City Attorney Olson is currently preparing first drafts of these agreements, with expected delivery in the next several weeks.

- **Support application to the Iowa Great Places program**

Staff Primarily Responsible: Mayor, Councilor Youngquist, City Administrator, City Clerk/Development Services Director

Staff Interpretation: Work with Great Places committee to develop a vision and application that will assist Washington in being designated an Iowa Great Place by the Iowa Department of Cultural Affairs, bringing the final plan to the City Council for discussion & consideration.

Action: The Hotel/Motel Tax committee identified applying for the Iowa Great Places program as a top goal in its efforts to best promote Washington to internal and external audiences. This program provides grants and technical support for cultural and quality of life efforts in selected communities. The Great Places committee has met a number of times to date to begin developing the vision plan for the application, and conducted a community survey that received 113 responses. The committee plans to work through the 2020 application to be ready for when the 2021 application is released in January. The application deadline for the next cycle is expected to be May 1, 2021.

If the Great Places designation is approved, the City will need to be ready by August 2021 to apply for grants for items identified in the application.

- **Address Downtown “Vacant-by-Choice” Buildings**

Staff Primarily Responsible: Mayor, City Administrator, City Clerk/Development Services Director, Building & Zoning Official, City Attorney

Staff Interpretation: Conduct a process to develop substantive policies and ordinances to address buildings in the B-1 retail business zoning district, and then implement these policies to reinforce the image of the downtown as a vibrant commercial district with safe, well-maintained buildings.

Action: The City Council met in workshop format on October 6, 2020 to begin formal discussion on this topic. While this discussion seems to already have created movement in one case, discussion alone is not enough to address the issue. It is

estimated that there are 5-7 buildings in our otherwise bustling downtown that fit into this category (they are completely vacant or used for storage only), and a number of others with large vacant upper floors that present impediments to the downtown's continued prosperity.

The immediate plan for addressing this issue will be for staff to develop policy options and bring this back for Council workshop discussion. At that point, Council can determine whether it wants to continue to workshop on the issue, or whether a special committee needs to be appointed to study the issue and bring back recommendations for discussion & consideration.

- **Conduct diversity training for elected officials & staff**

Staff Primarily Responsible: Councilor Moore, City Administrator, Finance Director

Staff Interpretation: Select and bring in a facilitator to provide diversity training.

Action: In the interest of having a well-rounded organization attuned to the needs of the entire community, Council would like to have a facilitator with expertise in diversity & inclusion come to Washington to conduct a training session for elected officials & staff. It is anticipated that this training could occur by Fall 2021.

- **Conduct National Incident Management System (NIMS) training for elected officials & staff**

Staff Primarily Responsible: Police Chief, County Emergency Management Coordinator

Action: In order to assure a smooth and organized response when disasters arise, it is necessary to have all of the elected officials certified in IS 100, 200 & 700, and department heads certified in those courses plus ICS 300 & 400. Homeland Security Presidential Directive (HSPD-5) requires that jurisdictions are NIMS-certified to receive federal funding, grants, training, and reimbursement of disaster recovery costs.

While these courses can be done in a fully online manner, it has been deemed that we will be more successful if the training is conducted in person with trained facilitators. Thankfully, we are very fortunate to have local experts in emergency management in Chief Lester and EMC Reisen. It is envisioned that the Council will meet in special sessions in April 2021 to do this training. Staff will be invited to participate in this training, plus additional sessions on ICS 300 & 400.

- **Examine Police Department Staffing**

Staff Primarily Responsible: Mayor, City Administrator, Police Chief, Finance Director

Action: With the appointment of Chief Lester in early 2019 and subsequent substantial progress in a variety of areas such as moving to 12-hour shifts, thorough review & updating of policies with Lexipol, equipment replacement, establishment of a new Community Police Advisory Committee, conducting of a successful promotional process to identify the future leaders of the department, and improved reporting & financial management of the department, it is now logical to take a careful look at police staffing.

While we have not experienced major issues locally, the national environment since the death of George Floyd in Minneapolis has further complicated the perception and role of the police, and it is important that we as a community get ahead of these issues and ensure that we have a well-trained, well-equipped, and appropriately-staffed Police Department to interface with the entire community in the most productive way possible. The City of Washington last added full-time staffing to the department in the mid-2000s, and it is known that at 11 sworn officers, we are likely on the low end in full-time officer count for communities of our size. It is proposed that by Fall 2021, a review of staffing levels is conducted under the aegis of the Mayor, City Administrator, Police Chief, and Finance Director to determine recommendations for the FY23 budget. Financial constraints will always play a significant role in any recommendations for increased staffing, but it is possible that any such recommendations could be phased in if necessary.

### **High Priorities**

- **Develop a Capital Equipment Replacement Plan (CERP) with proposed funding plan**

Staff Primarily Responsible: City Administrator, City Clerk/Development Services Director, Department Heads

Staff Interpretation: Ensure appropriate updating and replacement of equipment through the development of a dedicated plan.

Action: While various equipment purchases have been made in recent years, including a police vehicle, several pieces of parks equipment, cemetery & M/C dump trucks, and a new backhoe in FY21, there is no doubt that equipment planning has taken a back seat to major projects such as sewer I/I, Water Plant, and the City Hall/Police/Fire building. The City does not have a dedicated equipment plan largely because no significant revenue streams have existed to fund it. This has led, at least in part, to us falling behind on items such as police vehicle and M/C dump truck purchases.

The major equipment purchases for FY21 listed above were primarily bond-funded. While this strategy has been necessary to get by, the City can hopefully largely transition over the next few years to “pay as you go” funding for equipment, utilizing the remainder of the revenue streams from General Fund and Local Option Sales Tax that are currently repaying the internal debt on the City Hall/Police project (below, it is referenced that a portion of these funds are recommended to be set aside to build a reserve fund for long-term building maintenance needs). In addition, a reasonable allocation from Road Use Tax, Water Fund, and Sewer Fund will need to be made available for equipment purchases.

It is recommended that this CERP process is worked on in the latter half of 2021, as by that time, the expected revenue streams should start to become available to fund the plan, hopefully starting with FY23.

- **Plan & develop Madison Park expansion & improvements**

Staff Primarily Responsible: Mayor, City Administrator, Park Superintendent, Park Board, Tree Committee

Staff Interpretation: Work toward the development of the former Jones property to expand Madison Park to a full block from Madison to Jefferson along South 2<sup>nd</sup> Avenue.

Action: The City was gifted the Jones property at 302 South 2<sup>nd</sup> Avenue in late 2017. After removing the house, the garage has continued to be used for storage after the Fire Station project required the removal of the garage City Hall staff used for storage of recycling carts and yard waste bags, among other things. We are in the process of moving the garage to Elm Grove Cemetery to be used for maintenance operations there.

This property is ideally situated to allow for an uninterrupted aesthetically attractive area for the two-block stretch of South 2<sup>nd</sup> that serves as Highway 92 through town. The project would likely follow the template set out with the original Madison Park development in 1999-2000. It will be necessary to examine at least the closing to traffic & the removal of surfacing of the portion of the east-west alley that would otherwise bisect the expanded park. It is recommended that a committee of stakeholders help plan & design the park expansion, with work to possibly proceed as soon as late 2021.

- **Begin implementation of updated Water Facility Plan to address water distribution infrastructure**

Staff Primarily Responsible: City Administrator, Maintenance & Construction Superintendent, Water Plant Superintendent, Engineering Technician, FOX Engineering

Staff Interpretation: Upon presentation, discussion & approval of the 2020 Water Distribution System Study by FOX Engineering, develop recommendations for the FY22-FY26 Capital Improvements Plan to aggressively implement improvements needed to repair and upgrade the City's aging water distribution infrastructure.

Action: FOX is nearly complete with the 2020 Water Distribution System Study, and plans to present its recommendations at the December 15 City Council meeting, which fits in perfectly with the timing for the FY22-FY26 Capital Improvements Plan (CIP) update. The preliminary study results show 18 recommended projects totaling about \$15 million. While these are big numbers, most of the projects are already scheduled, with attached funding, or listed in "Future Years" in the existing CIP, some can be done in-house at substantial savings, and we plan to pursue Community Development Block Grant (CDBG) funds as aggressively as possible for the projects. Having a plan like this also gives us the opportunity to work the water main improvements in with larger projects, such as street paving projects. The first major project envisioned in the study- a 2021 project on West Madison, West Washington, and East Main- is already in the initial engineering phase, and we plan a CDBG application for January 1, which should allow the project to proceed in April if we are funded.

The City averages around 20-25 water main breaks per year, but had 35 breaks last year, and the recent annual high was 45 breaks. By contrast, the American Water Works Association standards say that a well-maintained system should have no more than 15 breaks per 100 miles of lines. With a system the size of Washington's, this means that we should have no more than 10 breaks per year if we had a well-maintained and up-to-date system. Water main break repairs are a highly inefficient and ineffective way to maintain a water distribution system. In addition to inconvenience to the public, significant staff overtime at often unpredictable hours is generated, and project planning within the M/C Department is undermined as a result. Implementation of the study recommendations will likely take a number of years, and older infrastructure will continue to age out of functionality, but we are actively working the problem, and getting the City to a much better position than we have been in recent memory.

- **Begin planning for the Streetscape Expansion project**

Staff Primarily Responsible: Mayor, City Administrator, Engineering Technician, Project Committee



Staff Interpretation: Work to lay the preliminary groundwork for the 2023 Streetscape Expansion project, which is expected to “finish” the streetscape project done in 2008 for the remainder of the downtown.

Action: It is anticipated that the Mayor will appoint a broad-based project committee no later than mid-2021. The committee will need to meet to discuss various aspects of the project. The primary output by the end of 2021 is expected to be a general consensus on project scope and budget, and the hiring of a project engineer, likely through a competitive Requests for Proposals (RFP) process. By the end of 2022, the project will largely need to be designed, with work then expected to proceed in Spring 2023, budget permitting. Based on current forecasts, it is expected that the City has approximately \$4.8 million available for this project. It is projected that the all-in project cost will be closer to \$6 million, thus, much additional work is needed to round out the project budget. Even at this large project budget, it is unlikely that the entire “Supersquare” area, including all areas considered to be the core downtown, will be able to be done with the same project scope as the 2008 project. For example, on some outlying blocks, the project scope may have to be limited to improvements from the building fronts to the curbs only, or alternatives may need to be investigated for equally attractive but less expensive streetlight options.

### Long-Term Priorities

- **Continue to update & implement Capital Improvements Plan (CIP) and focus on maintaining & upgrading infrastructure**

We plan to continue doing the CIP update process each year following goal-setting and prior to budget. The FY22-FY26 CIP update process is expected to occur with the December 15 and January 5 meetings, and conclude with public hearing and Council consideration on January 19, 2021. This process has helped to plan & execute a greatly increased amount of capital projects in recent years, particularly in infrastructure improvement.

- **Complete evaluation of all three sewer basins and strongly emphasize efforts toward eliminating sources of inflow/infiltration (I/I) into the sanitary sewer system**

The City has made tremendous progress in terms of sewer separation and system maintenance to reduce I/I, having completed 4 major projects since 2014: 1) The 2014 Southeast lining project; 2) The 2015-2016 Courthouse/West Washington separation & lining project; 3) The 2019 Southeast Basin CDBG lining/maintenance project; and 4) The 2020 North 4<sup>th</sup> Avenue sewer separation project.

The next big challenge for the City is evaluating and working on the “egg” sewer basin, the oldest portion of our system. While the North 4<sup>th</sup> project represents a big project already completed in this basin, the original brick oval trunk line of the system likely needs very significant work to keep it functioning for the long term.

The full egg system analysis has been delayed a bit to focus on other priorities, but we hope to begin work on this in earnest in mid-2021. Following the completion of the egg basin analysis, City staff is planning to move into the analysis of the north/west basin. When this is complete, the City should have a complete understanding of the condition of the sewer system, sources of I/I, and a detailed plan for improvements across the system.

The southeast basin study estimated that throughout the system, \$10.9 million in improvements are needed over the next 20 years to address I/I in the public system. This number may change somewhat as more complete analysis of the whole system is done. Additionally, it is widely estimated by professional engineers that in a typical sewer system, up to 50% of the I/I originates from leaky private service connections, illegally connected sump pumps & foundation drains, etc. At the current time, the plan is to fully evaluate the public system, and then move on to evaluation of the private systems by methods such as inspections of private sump pump connections once the analysis of the public system is completed and while significant public system projects continue.

- **Promote business development**

The City has made significant efforts to promote business development in recent years, from the creation of the Downtown Investment Grants (DIG) program, to the use of Tax Increment Financing (TIF) to create the Washington Business Park. The City also worked closely with developer Greg Wiley to fully develop his property for the construction of a new Dollar Tree store and 2 additional commercial lots for future sale, as well as worked with Allen Mitchell CPAs to build a new \$1.4 million building downtown on the Linda Lou's site. The City should continue to look for opportunities to expand the tax base and improve the business climate.

The next major project anticipated at this point in time is the completion of the West Buchanan Street corridor to Highway 1 (Business Park Phase II), a project that is expected to start in mid-2021 and will create additional industrially-zoned lots for sale, in addition to providing a much-needed connection between Highway 1 and the southwest area of town.

The streetscape expansion project planned for FY24 aims to promote the continued development of downtown through a mix of continuing public and private investment.

A significant challenge facing the City is the redevelopment of the downtown YMCA building and the Captain's Table building. While things are looking positive at this point on putting together a rehab project for the YMCA building, the Captain's Table project has proved to be a tougher scenario than anticipated for obtaining grants for rehabilitation. In the latter property's case, it is entirely possible that the City will have to switch to a redevelopment focus in the next couple of years.

City staff also anticipates continuing active work with development partners such as WEDG and Main Street, and providing logistical aid to developers interested in Washington.

- **Actively promote improved housing stock and supply**

The City has achieved redevelopment of several former nuisance properties through the Neighborhood Stabilization Program, and has now encountered the happy scenario that private homebuilders have been willing to save the City the work of acquiring and tearing down distressed houses for new home construction. To capitalize on this trend, the City introduced the Housing Infill Partner Program in July 2019 to provide grants to builders of \$5,500 or \$7,500 depending on the density with which the distressed house is being replaced. The program will require a budgetary allocation for the first few years, but is expected to pay for itself in the long run, as the general fund levy (\$8.10/\$1,000) on the new valuation created by the program will be transferred back to the Housing Rehabilitation Fund.

The City received a grant from the East Central Iowa Housing Trust Fund in the amount of \$151,200 (inclusive of the City's \$37,800 share) to provide grants of up to \$15,000 per property to 9 owner-occupied households for exterior rehab of homes on the main entry corridors to Washington, and most of the homes under this program have been completed. Pending availability of ECIHTF funds, this program may be repeated for other areas of town in the future, utilizing a similar LMI TIF match. The City also applied for a CDBG Housing Rehabilitation grant and was awarded this earlier this year. The grant will assist 6 LMI homeowners with home rehabilitation. The grant is for \$234,994, and the City is not required to provide any local match.

The WEDG workforce housing process has been stalled following the untimely death of WEDG Director David Collins. It is hoped that this process can be restarted soon as a new director comes on board. The effort to date has included as a major component rehabilitating the existing housing stock. This process will hopefully lead to broad support for the development of additional workforce housing and the rehabilitation of existing housing to provide quality mid- and lower-range ownership and rental opportunities.

Active code enforcement will continue with the oversight of the Nuisance Review committee (Mayor, City Attorney, City Administrator, Police Chief, Building Official, and Code Enforcement Officer) as well as the City Council. It is expected that the new position of City Clerk/Development Services Director, for which Sally Hart will begin employment on December 1, will also be very engaged in code enforcement and housing stock improvement. Residential building code adoption will be considered in the near future in addition to current practices. The central goal of code enforcement will remain as the continued improvement of a safe and attractive community.

Major steps have been made in terms of new housing development with the NLW Subdivision Plat 1, the Bell land purchase, and the development of NLW Plat 2 in the near future. The City will continue to look for additional opportunities to interface with landowners and developers to work toward the City's goal (as identified in the Housing Needs Assessment) of seeing to the construction of 20 new housing units per year.

- **Promote improvements to parks & recreation, through construction projects and broadening community support & engagement.**

The primary task in facility planning for parks over the next number of years will be the buildout of the Wellness Park. Phase 1 construction is nearing completion, but there is still a great deal of potential to be realized in this amazing facility. This effort will consume both significant time and significant resources in the coming years. At this point, it is hoped that full buildout of the Wellness Park can be completed in 10 years or so.

Once Phase 1 is completed, we should consider asking the Park Board to work with a consultant to develop a five-year parks master plan, something that would tie into the goals of the 2012 Comprehensive Plan and that the Council has been interested in having available for some time, and could also hopefully include the 3 CIP projects were bumped when the costs of Phase 1 of the Wellness Park rose beyond projections. It seems reasonable to do parks master planning in FY23 or FY24. The master planning process may identify additional projects. It is anticipated that the vast majority of Riverboat Foundation Municipal Grant funds will be dedicated to park & trail improvements in the fiscal years beyond FY24, following the completion of the streetscape expansion project.

Trail development will be a hallmark of the Wellness Park development, but additional projects related to the 2018 Washington County Trails & Recreation Plan will be implemented over time as well, utilizing state and federal funds to the greatest extent possible.

- **Maintain & improve sidewalk infrastructure**

The City has continued to improve the sidewalk network in a variety of ways, most notably this past year with the North 4<sup>th</sup> project, the South E project, and the Wellness Park Phase 1. The North 4<sup>th</sup> project includes reconstruction of existing sidewalk on the east side of 4<sup>th</sup> from 6<sup>th</sup> to 10<sup>th</sup>, on the west side from the railroad tracks to 7<sup>th</sup>, and the addition of new sidewalk on the east side from 3<sup>rd</sup> to 6<sup>th</sup>, creating a continuous sidewalk for the first time between the 3 schools located along 4<sup>th</sup> Avenue. The South E project also includes sidewalk that ties in Timber Ridge to the High School and the rest of the sidewalk network, and the Wellness Park project includes the construction/reconstruction of sidewalks along portions of North D and West 7<sup>th</sup> to tie the Wellness/Y area into the sidewalk network.

The trip hazards program has been completed for the northwest quadrant of town, and fieldwork has been completed for the northeast quadrant, but the program has been stalled due to staff turnover and other factors. We need to get back on track with this program for 2021. The program will be ongoing into the future, as we rotate around the whole town. The program will result in a safer and more accessible sidewalk network over time.

Future major sidewalk initiatives in the CIP include the addition of sidewalk with paving along East Adams and South 12<sup>th</sup>, the Lincoln Safe Routes to School project, and the Streetscape expansion project. Additional projects to consider would be extending sidewalk along North D from W. 3<sup>rd</sup> to W. 5<sup>th</sup> to tie into the Wellness Park/Y area and in the area of Case Field and Water Tower Park to complete the sidewalk network in that area.

The City will continue to expand and improve the sidewalk network through street projects and other targeted sidewalk connectivity initiatives in the future.

- **See to proper stewardship, maintenance, and upgrade of City-owned facilities to protect the taxpayer investment in these facilities over the long term, including implementation of a building maintenance funding plan**

The City took a major step forward in maintaining its facilities with the addition of Kirk Albert as a full-time Building Maintenance Technician this past July. With the completion of the City Hall/Police improvements, we now have almost exclusively newer, nicer buildings (we still need a Parks shop project in the future), and our attention needs to shift to making sure these facilities are appropriately maintained over time. We have been implementing a major maintenance plan for the 20-year-old Steele Family Aquatic Center over the past several years, and need to formulate similar plans for our other facilities. The funding for this initiative is expected to start becoming available in FY23 as the internal debt for the City Hall/Police project is paid off. At that point, existing funding streams will be available to be allocated between capital equipment replacement and long-term building maintenance.

## **Conclusion**

Thanks for your work and leadership in making Washington a better place. I believe that the progress of the past decade and a half in this community speaks for itself, and strong, visionary, and consistent leadership is a vital component of this success.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING LEVY,  
ASSESSMENT, AND COLLECTION OF COSTS TO  
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, grass and weeds were removed from the following listed property owners:

The property of Krystal Easton at 308 N. C. Ave. for the amount of \$185.00. Legal description (B 02 M M YOUNGS ADD). Parcel Number (11-17-164-005).

The property of Rural Housing Services, US Department of Ag. at 717 E. 2<sup>nd</sup> St. for the amount of \$355.00. Legal description (06 JAMES DAWSONS ADD). Parcel Number (11-17-410-005).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 1<sup>st</sup> day of December 2020.

\_\_\_\_\_  
Jaron Rosien, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 92, WATER RATES  
AND CHAPTER 99, SEWER USER CHARGE**

**BE IT ORDAINED** by the City Council of the City of Washington, Iowa:

**SECTION 1.** The Code of Ordinances of the City of Washington, Iowa, 2014, Section 92.02, titled, "Rates for Service", is hereby amended to read as follows by amending Section 92.02 (1) and (2):

**"92.02 RATES FOR SERVICE.** Water service shall be furnished at the following rates with the City:

1. Base Charge. There shall be a basic monthly water service charge of seventeen dollars and eighty-five cents (\$17.85) per account.
2. Usage Rates. Customers shall be charged for water usage in accordance with the following rate schedule:

*(Code of Iowa, Sec. 384.84[1])*

Cubic Feet Used Per Month	Rate
All Usage	\$4.42 per 100 cubic feet

”

**SECTION 2.** The Code of Ordinances of the City of Washington, Iowa, 2014, Section 99.05, titled, "Rates for Service", is hereby amended to read as follows by amending Section 99.05(1) and (2):

**"99.05 CHARGES.** The monthly sewer use charge shall be in accordance with the following:

1. Non-Residential Customers.

A. For each water meter of every nonresidential property receiving municipal sewer service using 1,400 cubic feet or less of water, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month plus \$4.25 per 100 cubic feet of water used.

B. For each water meter of every nonresidential property receiving municipal sewer service using between 1,401 and 15,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$63.00 per month plus \$4.25 per 100 cubic feet of water used.

C. For each water meter of every nonresidential property receiving municipal sewer service using between 15,001 and 100,000 cubic feet of

water, with or without a water meter, the charge shall be an amount equal to the sum of \$126.00 per month plus \$4.25 per 100 cubic feet of water used.

D. For each water meter of every nonresidential property receiving municipal sewer service using more than 100,001 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$252.00 per month plus \$4.25 per 100 cubic feet of water used.

2. Residential Customers. For each water meter of every residential property (including multiple-family residential properties) receiving municipal sewer service, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month per dwelling unit plus \$4.25 per 100 cubic feet of water used.”

**SECTION 3. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 4. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 5. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

Approved on First Reading: October 20, 2020  
Approved on Second Reading: November 3, 2020  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
City Clerk



*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

November 25, 2020

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson   
City Administrator

Re: Wellness Park/Y Traffic Changes- Yield Signs to Stop Signs

As Council is aware, we received a citizen request for stop signs at West 6<sup>th</sup> and North C. It seems very much in order to change this intersection from yield to stop, along with several others in that area, due to higher traffic from the new Y and Wellness Park.

On that same note, we have 2 yield signs in the High School area that also seem ripe for a change to stop signs, again given the higher traffic volumes since that facility was built several years back.

If these changes are acceptable, we will bring the changes to the next meeting for consideration.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 65 TO CHANGE CERTAIN YIELD INTERSECTIONS TO STOP INTERSECTIONS**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Paragraph.** Section 65.05, “Yield Required”, Paragraphs 1, 4, 5, 6, 7 & 53 are hereby repealed.

SECTION 2. **Add Paragraph.** A new Section 65.02, “Stop Required”, Paragraph 261 is added as follows: “West Sixth Street and North Avenue D (westbound stop).”

SECTION 3. **Add Paragraph.** A new Section 65.02, “Stop Required”, Paragraph 262 is added as follows: “South Avenue C and West Tyler Street (southbound stop).”

SECTION 4. **Add Paragraph.** A new Section 65.02, “Stop Required”, Paragraph 263 is added as follows: “North Avenue B and West Seventh Street (northbound and southbound stop).”

SECTION 5. **Add Paragraph.** A new Section 65.02, “Stop Required”, Paragraph 264 is added as follows: “South Avenue B and Sitler Drive (southbound stop).”

SECTION 6. **Add Paragraph.** A new Section 65.02, “Stop Required”, Paragraph 265 is added as follows: “West Sixth Street and North Avenue B (eastbound and westbound stop).”

SECTION 7. **Add Paragraph.** A new Section 65.02, “Stop Required”, Paragraph 266 is added as follows: “West Sixth Street and North Avenue C (eastbound and westbound stop).”

SECTION 8. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 9. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk

Approved on First Reading: \_\_\_\_\_

Approved on Second Reading: \_\_\_\_\_

Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day  
of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
City Clerk

Wellness Park

City of Washington  
Wellness Park Area Yield to  
Stop Changes 12-2020



 Current Yield Sign  
to Change to Stop  
Sign

City of Washington  
High School Area Yield to  
Stop Changes 12-2020

 Current Yield Sign to  
Change to Stop Sign



*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

November 25, 2020

To: Mayor & City Council

Cc: Illa Earnest, City Clerk; JJ Bell, M/C Superintendent; Jim Lester, Police Chief

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the printed name of Brent Hinson.

Re: Parking Regulations- North Marion and North Iowa

At the end of the last meeting, Danielle and Elaine asked the Council to review possible parking restrictions on North Iowa and North Marion. By my understanding, this would relate primarily to the area between West 5<sup>th</sup> and West 8<sup>th</sup> on either street. The Council last reviewed this issue in mid-2018. The primary complaint has been that the streets have people parking on both sides, which impedes traffic's ability to flow freely both ways at the same time.

These streets are fairly typical of streets in Washington, as they are both approximately 31' from back of curb to back of curb. From a strict traffic engineering standpoint, this width of street is not recommended to have parking on both sides, but there are numerous examples in town of this same situation. However, I would say that these two streets have tended to attract the most complaints over the years I have been here. On the other hand, as we often encounter when restricting parking, more free traffic flow in these areas could result in more speed complaints from residents there. Council will have to weigh all these factors and make the appropriate decisions.