



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IA  
TO BE HELD IN THE  
**COUNCIL CHAMBERS**  
**215 E. WASHINGTON STREET**  
AT 6:00 P.M., TUESDAY, JANUARY 19, 2021

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, January 19, 2021 to be approved as proposed or amended.

**Consent:**

1. Council Minutes Regular Session January 5, 2021
2. Council Minutes Special Session January 5, 2021
3. Kevin Olson, City Attorney December Fees, \$1,227.84.
4. Pickens, Barnes & Abernathy, Northway Well and Pump Co v. City of Washington, \$8,032.40.
5. Gronewold, Bell, Kyhnn & Co. P.C., FY20 Audit, \$3,100.00.
6. Main Street Washington Annual Pledge, \$20,000.00.
7. FOX Engineering, Wastewater Treatment Consultation IRE Odor Issue, \$1,351.75.
8. FOX Engineering, North 4<sup>th</sup> Ave. Improvements, \$3,250.00.
9. FOX Engineering, North 4<sup>th</sup> Ave. Improvements Pay App. #7 \$90,283.39.
10. FOX Engineering, 2021 Washington Water Main Improvements Project, \$27,198.00.
11. FOX Engineering, Water Distribution System Study, \$584.10.
12. FOX Engineering, SE Basin I&I Project, \$570.00.
13. ECICOG, Rehab Grant Administration, \$525.00.
14. Tax Abatement Request, Marc & Rhonda Henry, New Construction, 1405 N. 4<sup>th</sup> Ave.
15. Tax Abatement Request, Adam & Alyx Dietz, General Improvements, 1026 E. Adams St.
16. Department Reports

**Claims & Financial Reports:**

Claims for January 19, 2021

## Financial Reports December 2020

### **SPECIAL PRESENTATION**

- Mayoral Proclamation
- Recognition of Illa Earnest for 36 Years of Service to the City of Washington
- Stairway to the Stars Recital Requests in Central Park
- Washington Tree Committee Annual Report
- Washington For Justice Martin Luther King Jr. Day Presentation

### **PRESENTATION FROM THE PUBLIC** – Please limit comments to 3 Minutes.

### **PUBLIC HEARING**

- Vacating a Portion of a Street (600 Block of East Tyler Cul-de-Sac)
- Disposal of a Portion of Sanitary Sewer Easement on Lot 1, Block 26 in South Washington, Washington County, Iowa.

### **NEW BUSINESS**

1. Discussion and Consideration of a Resolution Approving the Disposal and Release of a Portion of a Sanitary Sewer Easement Located on Lot 1, Block 26 in South Washington, as Recorded in Plat Book 4 at Page 487 in the Office of the Recorder of Washington County, Iowa
2. Affirm Mayoral Appointment of Mayor Pro Tem.
3. Discussion and Consideration of a Police Department Patrol Rifle Purchase Program.
4. Discussion and Consideration of a Resolution for a RISE Grant Application for Business Park Phase II.
5. Discussion and Consideration of a Wastewater Plant SCADA Contract
6. Discussion and Consideration of an Engineering Agreement with FOX Engineering for the Bazooka Farmstar Sewer Relocation.
7. Discussion and Consideration of an Engineering Agreement with Garden & Associates for East Adams Street Reconstruction.
8. Discussion and Consideration of a Resolution Setting a Public Hearing for February 2 at 7 p.m. for the Total Maximum Property Tax Dollars Levied for the FY22 Budget.
9. Discussion and Consideration of Third Reading of an Ordinance Changing Certain Yield Signs to Stop Signs (Wellness Park Area).
10. Discussion and Consideration of Third Reading of an Ordinance Amending Chapter 69.08 – Parking Regulations (North Marion and North Iowa).

### **DEPARTMENTAL REPORT**

Police Department

City Attorney  
City Administrator

**MAYOR & COUNCIL PERSONS**

Jaron Rosien, Mayor  
Steven Gault  
Elaine Moore  
Danielle Pettit-Majewski  
Fran Stigers  
Millie Youngquist

**ADJOURNMENT**

## Council Minutes 1-5-2021

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, December 15, 2020 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore (via Zoom), Pettit-Majewski (via Zoom), Stigers and Youngquist (via Zoom). Absent: None

Motion by Gault, seconded by Pettit-Majewski, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, January 5, 2021 be approved as proposed. Motion carried.

### Consent:

1. Council Minutes December 15, 2020
2. Iowa Municipalities Workers' Compensation Association, \$6,699.00.
3. Garden and Associates, Survey in Block 2 in MM Young's 1<sup>st</sup> Addition, \$2,650.00.
4. Garden and Associates, South E. Avenue Reconstruction, \$3,556.83.
5. Garden and Associates, Buchanan Street Paving Project, \$27,454.41.
6. Garden and Associates, Whitesell Survey and Subdivision, \$1,909.04.
7. Garden and Associates, Washington Business Park Subdivision Phase 2, \$2,215.25.
8. Garden and Associates, Misc. Engineering Tasks, \$677.75.
9. Storey Kenworthy Pay App. #2 (Final Payment), Washington City Hall and Police Station Furniture Package, \$69,964.02.
10. PAWS & More Animal Shelter, Animal Services July-September 2020, \$6,177.00.
11. TEAM Services, North 4<sup>th</sup> Improvements, \$3,218.61.
12. Urban Chicken Permit, 1401 East Main Street, Mike Todd (**renewal**)
13. Dollar General Store #21535, 225 West Madison Street, Class C Beer, Class B Wine, Sunday Sales (**renewal**)
14. Dino's Pizza & Steakhouse, 109 E. Washington St., Special Class C Liquor License, (BW) (Beer/Wine), Sunday Sales (**new**)
15. Washington Liquor & Tobacco Outlet, 304 West Madison St., Class B Wine Permit, Class C Beer Permit (Carryout), Class E Liquor License (LE) (**renewal**)
16. Department Reports

Motion by Youngquist, seconded by Stigers, to approve the Consent items 1-16. Motion carried.

Claims for January 5, 2021 were presented by Finance Director Kelsey Brown.

Motion by Gault, seconded by Youngquist, to approve the claims for January 5, 2021. Motion carried.

Director of Hospice of Washington County Katrina Altenhofen presented plans and traffic flow for a drive-thru soup supper fundraiser on January 26, 2021.

Motion by Pettit-Majewski, seconded by DeLong to approve the event. Motion carried.

Code Enforcement Officer Elaine Jennings presented the nuisance abatement update.

Chris Nelson of Gronewold, Bell, Kyhnn & Co. presented the FY20 Audit via Zoom.

Public comment from Meredith Henderson of Washington for Justice via Zoom inviting council to attend a public speaker event on Zoom on January 10, 2021.

Mayor Rosien announced that now is the time for public hearing for the FY22-FY26 Capital Improvements Plan.

No written or oral objections were received.

Motion by Gault, seconded by Youngquist to close the public hearing. Roll call on the motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Gault, to approve a Resolution Approving FY22-FY26 Capital Improvements Plan. Roll call on the motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-001)**

A dog appeal hearing was held for Oreo owned by Zach Cotterman. Mayor Rosien announced first the owners would speak, then Police Chief Jim Lester, and then council would discuss the matter. Speakers included owner Zach Cotterman, owner Allison Lucas, owner Kris Lucas, Police Chief Jim Lester, City Attorney Kevin Olson, victim Jasmine Gragg, WWTP and Dog Pound supervisor Jason Whisler, and Officer Seth Adam. Council voted with a unanimous decision to uphold Chief Lester's determination that the dog is vicious and to humanely destroy it.

Motion made by Pettit-Majewski, seconded by Stigers to affirm mayoral appointment of Illa Earnest to the Hotel/Motel Tax Committee. Motion carried.

Motion made by Youngquist, seconded by Stigers to approve a Memorandum of Understanding between the City of Washington Police Department and Washington County Public Health to Serve as a Closed Point of Distribution Clinic for Dispensing Vaccinations. Motion carried. Pettit-Majewski abstained.

Motion by Youngquist, seconded by Gault, to approve a Resolution Approving Riverboat Foundation Municipal Grant Requests for FY22. Roll call on the motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-002)**

Motion by Gault, seconded by Stigers to Set a Public Hearing for Vacating a Portion of Tyler Cul-de-sac on January 19, 2021 at 6:00 p.m. Motion carried.

Motion by Gault, seconded by Stigers, to approve the Second Reading of an Ordinance Changing Certain Yield Signs to Stop Signs in the Wellness Park Area. Roll call on the motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Moore, to approve the Second Reading of an Ordinance Amending Chapter 69.08 – Parking Regulations (North Marion and North Iowa). Roll call on the motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

The council went into a workshop and discussed Freedom of Information Act Guidelines and Fee Structure presented by Police Chief Jim Lester.

Motion by Stigers, seconded by Moore, to approve the proposed Freedom of Information Act Guidelines and Fee Structure. Motion carried.

Motion by DeLong, seconded by Gault, that the Regular Session held at 6:00 P.M., Tuesday, January 5, 2021, is adjourned at 7:50 p.m.

Sally Hart, City Clerk

## Special Session Council Minutes 1-5-2021

The Council of the City of Washington, Iowa, met in Special Session in the Council Chambers, 215 East Washington Street on Tuesday, December 15, 2020 at 7:51 P.M. Mayor Rosien in the chair. On roll call present: Gault, Moore (via Zoom), Pettit-Majewski (via Zoom), Stigers and Youngquist (via Zoom). Absent: None

Motion by Gault, seconded by Moore, that the agenda for the Special Session to be held at 6:45 P.M., Tuesday, January 5, 2021 be approved as proposed. Motion carried.

Motion by Stigers, seconded by Gault to approve a Resolution Calling for a Special Election to Fill the Vacancy of the Ward 3 Councilor. Roll call on the motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-003)**

The special election is to be held March 2, 2021, or the earliest practicable date as per Iowa Code Section 372.13(2)(b)(1).

Motion by Youngquist, seconded by Stigers that the Special Session held Tuesday, January 5, 2021, is adjourned.

Sally Hart, City Clerk

**Kevin D. Olson**  
**Attorney-at-Law**  
**1400 5<sup>th</sup> Street, P.O. Box 5127**  
**Coralville, Iowa 52241**

**Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com**

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January 5, 2021

Mr. Brent Hinson, City Administrator  
City of Washington, Iowa  
215 E. Washington Street  
Washington, Iowa 52353

**INVOICE**

For legal services rendered to the City of Washington, Iowa in December, 2020

TOTAL HOURS	12.0 hours (reg)
TOTAL MILES	264 miles
Hourly Rate	\$90/hour- Reg \$75/hour - Court
Mileage Rate	\$0.56 per mile
TOTAL INVOICE FOR DECEMBER, 2020	\$1,227.84

## Pickens, Barnes & Abernathy

1800 First Avenue NE, Suite 200  
P.O. Box 74170  
Cedar Rapids, IA 52407-4170  
(319)366-7621  
Federal Tax ID 42-0835719  
Statement as of December 31, 2020  
Statement No.16391

Washington, City of

2448-001: Northway Well and Pump Co v. City of Washington - Washington Co.

Professional Fees			Hours	Rate	Amount
9/2/2020	DM	Prepare and finalize notice of serving expert disclosures.	0.20	125.00	25.00
10/21/2020	BK	Receive, review, and analyze Northway's expert witness designation and disclosures.	0.50	250.00	125.00
10/28/2020	BK	Review of file and preparation of interrogatories and requests for production of documents to Northway.	1.80	250.00	450.00
11/10/2020	BK	Correspondence with Hinson regarding case status and plan moving forward.	0.20	250.00	50.00
11/11/2020	MGN	Initial review of City file for recommendations and strategy.	1.00	250.00	250.00
11/20/2020	MGN	Review of file for recommendations, discovery requests, and dispositive motion. Draft Motion for partial summary judgment. Draft statement of material facts. Initial draft of memorandum of authorities. Preparation of Affidavit for Fox Engineering. Correspondence to engineer regarding proposed motion.	3.00	250.00	750.00
11/21/2020	MGN	Revise motion for partial summary judgment and attachments for final review.	1.00	250.00	250.00
11/23/2020	MGN	Telephone discussion with Mr. Hinson regarding contract with Northway. Two telephone discussions with Mr. Troyer regarding Affidavit and Motion for Partial Summary Judgment. Telephone Discussion with Matthew Hawes. Revisions to Affidavit for Troyer signature. Follow up email to Hinson. Outline of needed discovery before deadline.	1.20	250.00	300.00
11/24/2020	MGN	Finalize Summary Judgment filings.	0.50	250.00	125.00
11/24/2020	MGN	Correspondence to City regarding status.	0.30	250.00	75.00
11/24/2020	MGN	Exchange correspondence with Claimant's attorneys concerning request for depositions.	0.30	250.00	75.00
11/24/2020	MGN	Exchange correspondence with engineers and City representatives regarding depositions.	0.30	250.00	75.00
12/2/2020	MGN	Exchange emails regarding deposition schedule.	0.20	250.00	50.00
12/2/2020	MGN	Extended telephone discussion with plaintiff's attorney	0.40	250.00	100.00



		regarding discovery matters and prospects for settlement.			
12/8/2020	MGN	Exchange emails with Plaintiff's attorney. Telephone interview of Chad. Correspondence to engineers regarding depositions and Zoom information.	1.00	250.00	250.00
12/8/2020	MGN	Telephone discussion with City Manager to discuss status of claim and recommendations.	0.30	250.00	75.00
12/9/2020	MGN	Email Zoom meetings and outline of discussion points.	0.30	250.00	75.00
12/11/2020	MGN	Receipt of Resistance to Summary Judgment Motion and research.	0.80	250.00	200.00
12/11/2020	MGN	Preparation for hearing and outline of argument to include case citations.	0.80	250.00	200.00
12/11/2020	MGN	Attend hearing on Motion for Summary Judgment and presenting argument on behalf of City.	0.60	250.00	150.00
12/14/2020	MGN	Preparation for upcoming depositions and trial.	1.00	250.00	250.00
12/14/2020	MGN	Attend Zoom conference with engineers to discuss upcoming depositions and trial.	1.00	250.00	250.00
12/15/2020	BK	Research regarding Northway's position of seeking reversal of summary judgment at bench trial after summary judgment record had closed.	1.40	250.00	350.00
12/15/2020	MGN	Send out Zoom invites for depositions. Receipt and review of summary judgment decision. Exchange emails with City. Telephone discussion with Kevin Olson. Further exchange of emails with plaintiff's attorney and deposition preparation.	2.40	250.00	600.00
12/15/2020	MGN	Follow-up telephone discussion with Brent. Further email correspondence to plaintiff's attorney. Additional emails to deponents regarding changes in discovery plans.	0.80	250.00	200.00
12/16/2020	MGN	Additional research for Partial Summary Judgment issues.	0.70	250.00	175.00
12/16/2020	MGN	Telephone discussion with Plaintiff's attorney regarding remaining discovery.	0.20	250.00	50.00
12/16/2020	MGN	Email correspondence to City regarding status.	0.30	250.00	75.00
12/16/2020	MGN	Additional review of file documents in preparation for depositions.	1.50	250.00	375.00
12/16/2020	MGN	Telephone discussion with Kyle, review of additional documents, and further preparation for depositions and trial issues.	1.70	250.00	425.00
12/16/2020	MGN	Review of exhibits for depositions and record to be made regarding summary judgment.	0.80	250.00	200.00
12/17/2020	MGN	Final preparation for depositions, including cross-examination questions for trial.	1.60	250.00	400.00
12/17/2020	MGN	Conducting depositions of Plaintiff witnesses.	2.70	250.00	675.00

12/17/2020	MGN	Follow up telephone discussion with Rob Baker following deposition for additional information and input.	0.50	250.00	125.00
12/17/2020	MGN	Telephone discussion with Kyle concerning impressions from deposition.	0.20	250.00	50.00
12/17/2020	MGN	Telephone discussion with Brent providing update on deposition testimony.	0.20	250.00	50.00
12/17/2020	MGN	Correspondence to Plaintiff's attorney with settlement proposal.	0.40	250.00	100.00
Sub-total Fees:					8,000.00

**Expenses**

9/30/2020	29 Photocopies @ \$.20 per sheet.	5.80
11/30/2020	32 Photocopies @ \$.20 per sheet.	6.40
12/31/2020	101 Photocopies @ \$.20 per sheet.	20.20
Sub-total Expenses:		32.40

**Rate Summary**

Bradley J. Kaspar	3.90 hours at 250.00 /hr
Diane N. Myhre	0.20 hours at 125.00 /hr
Matthew G. Novak	28.00 hours at 250.00 /hr

Total Current Billing:	8,032.40
Previous Balance Due:	0.00
<b>Total Now Due:</b>	<b>8,032.40</b>

# **Gronewold, Bell, Kyhnn & Co. P.C.**

1910 E. 7th Street  
P.O. Box 369  
Atlantic, IA 50022  
712-243-1800

CITY OF WASHINGTON  
215 EAST WASHINGTON ST.  
WASHINGTON, IA 52353

Invoice No. 27454  
Date 12/31/2020  
Client No. 03793

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Progress billing on audit of financial statements  
for the year ended June 30, 2020.

\$ 3,100.00

Interest at 18% per annum will be charged on any balance not paid within 30 days of receipt of invoice.



205 W Main St  
Washington, IA 52353

# Invoice

Invoice #: 2178  
Invoice Date: 7/1/2020

**Bill To:**

City of Washington  
215 E Washington St  
PO Box 516  
Washington, IA 52353

Description	Rate	Qty	Amount
Main Street Washington Annual Pledge	20,000.00		20,000.00
<p>For tax deduction purposes, make checks payable to Main Street Washington Inc. Thank you!</p>			
<b>Total</b>			<b>\$20,000.00</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$20,000.00</b>

Thank you for your support!

Phone #

319-653-3918

Fax:

E-Mail

mainstreet@washingtioniowa.org

Web Site

www.mainstreetwashington.org



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 47297  
 Date 12/30/2020

Project 204508A Washington Wastewater  
 Treatment Plant

Professional Services for the Period of 11/29/2020 to 12/19/2020

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Facility Plan Amendment	13,500.00	100.00	13,500.00	13,500.00	0.00
Preliminary Design	307,400.00	100.00	307,400.00	307,400.00	0.00
Final Design	424,000.00	100.00	424,000.00	424,000.00	0.00
Bidding / Negotiation	22,500.00	100.00	22,500.00	22,500.00	0.00
UV Room Door	-6,946.00	100.00	-6,946.00	-6,946.00	0.00
Operations Manual	36,300.00	100.00	36,300.00	36,300.00	0.00
Construction Staking	24,840.00	100.00	24,840.00	24,840.00	0.00
<b>Total</b>	<b>821,594.00</b>	<b>100.00</b>	<b>821,594.00</b>	<b>821,594.00</b>	<b>0.00</b>

**Standard Hourly Rate Phases**

	Billed Amount
Consultation - IRE Pretreatment Agreement Professional Fees	1,351.75
<b>Consultation - IRE Pretreatment Agreement Subtotal</b>	<b>1,351.75</b>
<b>Invoice total</b>	<b>\$1,351.75</b>

Approved by:

*Steven J. Trayer*

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 47313  
 Date 12/30/2020

Project 711419A N 4th Avenue Street and Utility Improvements

Professional Services for the Period of 11/29/2020 to 12/19/2020

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Data Collection	1,000.00	100.00	1,000.00	1,000.00	0.00
N. 4th Avenue Improvements Scoping Study	8,200.00	100.00	8,200.00	8,200.00	0.00
N. 2nd Avenue Stormwater Pump Station Evaluation	8,300.00	100.00	8,300.00	8,300.00	0.00
Preliminary Design	82,500.00	100.00	82,500.00	82,500.00	0.00
Final Design	71,000.00	100.00	71,000.00	71,000.00	0.00
Bidding & Negotiaton	9,500.00	100.00	9,500.00	9,500.00	0.00
Property Boundary Survey	7,500.00	100.00	7,500.00	7,500.00	0.00
Topographic Survey	9,500.00	100.00	9,500.00	9,500.00	0.00
Construction Administration	65,000.00	95.00	58,500.00	61,750.00	3,250.00
Post Construction Record Drawings	7,900.00	0.00	0.00	0.00	0.00
Construction Staking	19,500.00	100.00	19,500.00	19,500.00	0.00
<b>Total</b>	<b>289,900.00</b>	<b>96.15</b>	<b>275,500.00</b>	<b>278,750.00</b>	<b>3,250.00</b>

Invoice total **\$3,250.00**

Approved by:

*Steven P. Soupir*

Late Payment Charge: 15% per annum beginning 30 days from above date

# Unit Price Contract

## Contractor's Application for Payment No. 7

**Project:** N. 4th Ave. Improvements      From (Contractor): Cornerstone Excavating Inc.      Application Date: 12/23/2020  
**To (Owner):** City of Washington      Owner's Project No.: WAS020      Period From: 11/20/2020  
**Via (Engineer):** FOX Engineering      Engineer's Proj. No.: 7114-19A      Period To: 12/23/2020

Approved Change Order Summary:		1,552,705.20
No.	Date Approved	Amount
1	6/19/2020	\$374,058.80
		Deductions
		-\$18,368.00
		\$355,690.80
		1,908,396.00
		1,807,204.21

<b>1. ORIGINAL CONTRACT PRICE</b> .....	\$ 1,552,705.20
<b>2. Net change by Change Orders</b> .....	\$ 355,690.80
<b>3. Current Contract Price (Line 1 + 2)</b> .....	\$ 1,908,396.00
<b>4. TOTAL COMPLETED AND STORED TO DATE</b>	
(Column F on Progress Estimate).....	
	\$ 1,807,204.21
<b>5. RETAINAGE:</b>	
a. 5%      X      \$1,807,204.21      Work Completed.....	\$ 90,360.21
b. 5%      X           Stored Material.....	\$
c. Less Total Retainage Released Early.....	\$
d. Total Retainage (Line 5a + Line 5b - Line 5c).....	\$ 90,360.21
<b>6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)</b> .....	\$ 1,716,844.00
<b>7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)</b> .....	\$ 1,626,560.61
<b>8. AMOUNT DUE THIS APPLICATION</b> .....	\$ 90,283.39
<b>9. BALANCE TO FINISH, PLUS RETAINAGE</b>	
(Column G on Progress Estimate + Line 5 above).....	\$ 191,552.00

<p><b>Contractor's Certification</b></p> <p>The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p> <p>By: </p>	<p>Payment of: \$ 90,283.39</p> <p>(Line 8 or other - attach explanation of the other amount)</p> <p>is recommended by:  (Engineer)      1/15/2021 (Date)</p> <p>Payment of: \$</p> <p>(Line 8 or other - attach explanation of the other amount)</p> <p>is approved by: _____ (Owner)      (Date)</p>
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414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 47308  
 Date 12/30/2020

Project 342420B 2021 Washington Water Main Improvements

Professional Services for the Period of 11/29/2020 to 12/19/2020

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
General Consultation	2,500.00	0.00	0.00	0.00	0.00
Preliminary Design	56,500.00	35.00	2,825.00	19,775.00	16,950.00
Final Design	49,000.00	0.00	0.00	0.00	0.00
Bidding Phase	8,600.00	0.00	0.00	0.00	0.00
Property Survey	9,000.00	20.00	0.00	1,800.00	1,800.00
Topographic Survey	9,600.00	90.00	192.00	8,640.00	8,448.00
Construction Administration	57,100.00	0.00	0.00	0.00	0.00
Post Construction Record Drawings	7,600.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>199,900.00</b>	<b>15.12</b>	<b>3,017.00</b>	<b>30,215.00</b>	<b>27,198.00</b>

Invoice total \$27,198.00

Approved by:

*Steven P. Soufir*

Late Payment Charge: 15% per annum beginning 30 days from above date





414 South 17th Street, Ste 107  
Ames, IA 50010  
515-233-0000

City of Washington  
PO Box 516  
Washington, IA 52353

Invoice number 47301  
Date 12/30/2020

Project 342420A Water Distribution System  
Study

Professional Services for the Period of 11/29/2020 to 12/19/2020

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Study & Report	19,470.00	100.00	18,885.90	19,470.00	584.10
Total	19,470.00	100.00	18,885.90	19,470.00	584.10

Invoice total \$584.10

Approved by:

*Steven J. Troyer*

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 47303  
 Date 12/30/2020

Project 204517A Washington SE Basin I&I  
 Reduction

Professional Services for the Period of 11/29/2020 to 12/19/2020

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	57,100.00	100.00	57,100.00	57,100.00	0.00
Final Design	29,500.00	100.00	29,500.00	29,500.00	0.00
Bidding	8,500.00	100.00	8,500.00	8,500.00	0.00
Construction Administration	29,800.00	100.00	29,800.00	29,800.00	0.00
Post Construction Record Drawings	5,700.00	75.00	3,705.00	4,275.00	570.00
<b>Total</b>	<b>130,600.00</b>	<b>98.91</b>	<b>128,605.00</b>	<b>129,175.00</b>	<b>570.00</b>

Invoice total **\$570.00**

Approved by:

*Steven P. Soupir*

Late Payment Charge: 15% per annum beginning 30 days from above date



EAST CENTRAL IOWA  
COUNCIL OF GOVERNMENTS  
YOUR REGIONAL PLANNING AGENCY

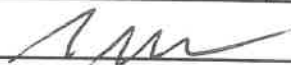
700 16th Street NE, Suite 301  
Cedar Rapids, IA 52402

# Invoice

Date	Invoice #
12/31/2020	9108

Phone #	Fax #
319-365-9941	319-365-9981

<b>Bill To</b>
CITY OF WASHINGTON PO BOX 516 WASHINGTON IA 52353

Approved by:


Quantity	Description	Rate	Amount
7	CDBG REHAB GRANT ADMINISTRATION	75.00	525.00
Please remit payment within 30 days.		<b>Total</b>	\$525.00

APPLICATION FOR TAX ABATEMENT UNDER THE  
WASHINGTON URBAN REVITALIZATION PLAN FOR  
WASHINGTON, IOWA



Prior Approval for Intended Improvements

Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE WASHINGTON  
URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA

The Washington Urban Revitalization Plan allows property tax exemptions as follows:

Residential

All qualified real estate assessed as residential property is eligible to receive a one hundred percent (100%) exemption from taxation on the first seventy-five thousand dollars (\$75,000) of actual value added by the improvements. The exemption is for a period of three (3) years. Improvements must increase the assessed value by a minimum of 10%.

Commercial/Industrial

All qualified real estate assessed as commercial and/or industrial property is eligible to receive a partial exemption from taxation on the actual value added by the improvements. The exemption is for a period of five (5) years. Improvements must increase the assessed value by a minimum of 10%. The amount of the partial exemption is equal to a percent of the actual value added by the improvements, determined as follows:

- 1) First Year – 75% Exemption
- 2) Second year – 60% Exemption
- 3) Third Year – 45% Exemption
- 4) Fourth Year – 30% Exemption
- 5) Fifth Year – 15% Exemption

Commercial includes property that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes.

In order to be eligible, the property must be located in the Washington Revitalization Area. A map is available for inspection at City Hall.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1<sup>st</sup> following the year that the improvements are first assessed for taxation.

Address of Property: 1405 N. 4<sup>th</sup> Ave, Washington, IA 52353

Legal Description: The N 1/2 of Lot 2 Block 21, Win Smouse's Highland Park Addition

Title Holder or Contract Buyer: Marc + Rhonda Henry

Address of Owner (if different than above): 516 W. Monroe St. Washington IA 52353

Phone Number (to be reached during the day): 319-863-3163

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to \_\_\_\_\_ [insert date of adoption of the Plan]? Yes \_\_\_ No

Existing Property Use: \_\_\_ Residential \_\_\_ Commercial \_\_\_ Industrial  Vacant Lot

Proposed Property Use: New Construction of house

Nature of Improvements:  New Construction \_\_\_ Addition \_\_\_ General Improvements

Specify: Building new house

Permit Number(s) from the City of Washington Building Department

Date Permit(s) Issued: 7/24/2020

Permit(s) Valuation: 955.34 [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: Spring-Summer 2021

Estimated or Actual Cost of Improvements: 185,000

Signature: *Rhonda Henry*

Name (Printed) Rhonda Henry

Title: N/A

Company: N/A

Date: 1/4/2021

**FOR CITY USE**

<b>CITY COUNCIL</b>	<b>Application Approved/Disapproved</b>
	<b>Reason (if disapproved)</b> _____
	<b>Date</b> _____ <b>Resolution No.</b> _____
	<b>Attested by the City Clerk</b> _____
<b>ASSESSOR</b>	<b>Present Assessed Value of Structure</b> _____
	<b>Assessed Value with Improvements</b> _____
	<b>Eligible or Noneligible for Tax Abatement</b> _____
	<b>Assessor</b> _____ <b>Date</b> _____

\* Example: To receive a full 5 year exemption on Improvements that were first fully assessed on 1-1-2012, the property owner must file the application with the City no later than 2-1-2014.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the WASHINGTON URBAN REVITALIZATION PLAN, available at City Hall.

**ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION**

**This Application is to be forwarded by the City to the County Assessor by March 1.**

*Jaron P. Rosien, Mayor  
Brent Hinson, City Administrator  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Residential Building Permit**

**Permit Number:** 200234  
**Property Address:** 1405 N. 4th Ave.

**Project Cost:** 185000  
**Issue Date:** 07/24/2020  
**Expiration Date:** 01/17/2021

**Job Description:** Construction of a new house

**Owner:**  
Marc and Rhonda Henry

**Contractor:**  
Marc Henry  
516 W. Monroe St.  
Washington, IA 52353

<b>Fees</b>	<b>Amount</b>	<b>Payments</b>	<b>Account Paid</b>
Building Permit Fee	\$955.34		
<b>Total Fee: \$955.34</b>			<b>Total Paid: \$0.00</b>

**Notes:**

Issued By Jeff Duwa

07/21/2020

Date

APPLICATION FOR TAX ABATEMENT UNDER THE  
WASHINGTON URBAN REVITALIZATION PLAN FOR  
WASHINGTON, IOWA

\_\_\_\_\_ Prior Approval for Intended Improvements

\_\_\_\_\_ Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE WASHINGTON  
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Commercial includes property that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes.

In order to be eligible, the property must be located in the Washington Revitalization Area. A map is available for inspection at City Hall.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1<sup>st</sup> following the year that the improvements are first assessed for taxation.

Address of Property: 1026 E Adams St

Legal Description: \_\_\_\_\_

Title Holder or Contract Buyer: Adam & Alyx Dietz

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): 319-461-5417

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to \_\_\_\_\_ [insert date of adoption of the Plan]? Yes \_\_\_ No

Existing Property Use:  Residential \_\_\_ Commercial \_\_\_ Industrial \_\_\_ Vacant

Proposed Property Use: Residential

Nature of Improvements: \_\_\_ New Construction \_\_\_ Addition  General Improvements

Specify: Build garage, redo back porch, windows, paint, flooring  
Cabinets, light fixtures, Furnace Through-out  
A/c

Permit Number(s) from the City of Washington Building Department

Date Permit(s) Issued: 7-7-2020

Permit(s) Valuation: 8600 [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: March 2021

Jaron P. Rosien, Mayor  
Brent Hinson, City Administrator  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney



215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

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## Residential Building Permit

**Permit Number:** 200222  
**Property Address:** 1026 E ADAMS ST

**Project Cost:** 8000  
**Issue Date:** 07/07/2020  
**Expiration Date:** 01/03/2021

**Job Description:** Garage

**Owner:**  
Adam Dietz  
1026 E ADAMS ST  
WASHINGTON, IA 52353  
3194615417  
a\_dietz\_123@hotmail.com

**Contractor:**  
Adam Dietz  
1026 E Adams St  
Washington

<b>Fees</b>	<b>Amount</b>	<b>Payments</b>	<b>Account Paid</b>
Accessory Building Fee	\$76.63		
<b>Total Fee: \$76.63</b>			<b>Total Paid: \$0.00</b>

**Notes:**

\_\_\_\_\_  
Issued By Jeff Duwa

07/07/2020  
\_\_\_\_\_  
Date



## Water Treatment Plant: December 2020 Council Report

Here is a summary of major updates and activities from the Water Treatment Department in December, 2020.

**North 4 project-** Project completed. The next project at the water plant will be tree planting led by Marde McConnell and the tree committee. After the tree planting project is complete, I will be having the ground storage tank power washed and the paint touched up.

**Street/traffic lights-** The street lights in front of the Frontier restaurant were fixed. Joe Marie had to run overhead wiring. Joe also fixed the street light at Goodwill on top of the traffic light and the street light at 106 N Marion. He is also going to fix the street light in front of Ross Auto. Replaced side arm traffic assembly at south Ave B/Madison intersection. Mike Zehr with Washington Electric fixed the decorative light on the boulevard.

**Water Plant Operations:** Submitted November MOR and working on Decembers. We have been working on the dead meter list. Will read book 7. We collected routine monthly bacteria samples; results were absent. We changed bag filters and RO2 filters. RO 3 inlet valve has sprung a leak. We ordered parts and will repair ASAP. Been running on wells 5&7 and flush well 6 once a week. We greased our pumps and motors. Our monthly bulk chemicals were filled up. We collected our monthly well levels. I ordered spare plumbing parts from Holt supply to have on hand. I ordered lab reagents and chemicals. We received our new updated permit from the DNR and I emailed it to the state hygienics lab in Coralville. Working on our Annual Water Use Report and will submit it to the DNR in January. I received bids for tank inspections. I will send out a memo and bids to Brent and Council soon. Working on the budget.

**Operators:** We went back to split shifts 11/28. We rotate 4 days on/4days off. We will most likely continue these shifts through January. There will be some days we both work when necessary. The DNR is going to start allowing exams to be taken online via zoom. Will and I will be scheduling our exams soon. I will schedule my Grade III Distribution followed by my grade IV Treatment exams. Will is going to schedule his grade I distribution exam. Meetings I attended were weekly staff meetings, Fox distribution meeting, wellness park meeting, and multiple meetings regarding the Northway lawsuit. I sat in on our attorney receiving a deposition from Northway. This may go to court with a jury in January or February. If you have any questions or concerns don't hesitate to call or email. Stay safe and happy new year!

Water Plant Superintendent: Kyle W

**WWTP report  
January 19<sup>th</sup>, 2021  
Council meeting**

- **After hour alarm and dog call outs –**  
1-09-2021 Decanter #3 VFD fault alarm at the WWTP 8:40 p.m. Parker
- **Dept Head meetings –**I attended the meetings on Jan.5<sup>th</sup>,12<sup>th</sup>,and the 19<sup>th</sup>
- **2021-2022 Budget-**Turned in budget papers and met with Brent and Kelsey on the 13<sup>th</sup> at 11a.m.
- **Hach Lab Equipment-**We sent out some of our Lab equipment for service and calibration.
- **Snow and Ice-**We continue to remove snow and ice form sidewalks and around buildings at the WWTP.
- **Parkside Lift station-**Been having a little trouble with Parkside, ordered some parts and working on it more than usual lately.
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO,Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Sludge Storage Pump-**Working with pump suppliers to modify or enhance our sludge storage pump to increase our gallons per minute and reduce pumping time in the fall.
- **January MOR-**January Monthly Operating Report was submitted Jan. 8<sup>th</sup>
- **Split shifts-**Back to full force shifts as of Jan.4<sup>th</sup>.
- **WWTP January 2020, Discharge Monitoring Report (DMR) –** Average daily flow **1.288 million gallons (mg)**, maximum daily flow **2.762 mg**, minimum daily flow **0.979 mg**. There were **zero (0)** violations of the WWTP’s NPDES discharge permit. Total precipitation for August = **>2.38”** (recorded at the WWTP).

<b>CBOD5 removal 85% required</b>	<b>result = 95.8 %</b>
Influent CBOD5 monthly total =	<b>960.6 mg/L</b>
Effluent CBOD5 monthly total =	<b>40.02 mg/L</b>

<b>TSS removal 85% required</b>	<b>result = 99.5 %</b>
Influent TSS monthly total =	<b>1158.3 mg/L</b>
Effluent TSS monthly total =	<b>5.33 mg/L</b>

**Jason Whisler  
1/15/2021 8:00 A.M.**

## **Elm Grove & Woodlawn Cemeteries**

### **Council Report for December 2020**

We plowed snow at the cemetery three times in December and twice at the airport. I had 7 family requests for information this month. I have been working on updating cemetery records. I have also been working on budget for FY 2022. I also have been working on equipment repairs. I have been installing new conduit underground to the new garage location.

The cemetery interments this year were slightly below our 20 year average. The average for interments per year since 2000, has been 82.1. We had 76 interments this year, the same number as 2019, just slightly below average.

Since 2000, the cemetery has seen a gradual, but steep increase in the burial of cremated remains. In 2000, the cremation interment rate was 12.2% and in 2018 that rate peaked at 45.1%. It was down slightly, at 42.1% this year, but I would expect the cremation rate to hold steady around 40% for the near future. I have included a breakdown of the last 20 years, so that you may see how the rates have changed over the past 20 years. This rate is an important number because as the cremation rate continues to rise, the revenue that the cemetery generates will decrease.

We have had 7 funerals at Elm Grove this month, 76 in total for the year. In January, we plan to continue with funeral services, general cemetery cleanup, updating cemetery records, plowing snow as needed, and finish budget for FY 2022. Thank you.

Respectfully submitted,

Nicholas Duvall

**Elm Grove & Woodlawn Cemeteries**

**Cemetery Interments by Type**

**2000 -2020**

	Full	Cremation	Total	Full %	Cremation %
<b>2000</b>	65	9	74	87.8%	12.2%
<b>2001</b>	91	12	103	88.3%	11.7%
<b>2002</b>	83	18	101	82.2%	17.8%
<b>2003</b>	70	16	86	81.4%	18.6%
<b>2004</b>	56	18	74	75.7%	24.3%
<b>2005</b>	73	20	93	78.5%	21.5%
<b>2006</b>	60	19	79	75.9%	24.1%
<b>2007</b>	64	20	84	76.2%	23.8%
<b>2008</b>	80	13	93	86.0%	14.0%
<b>2009</b>	45	15	60	75.0%	25.0%
<b>2010</b>	64	22	86	74.4%	25.6%
<b>2011</b>	55	27	82	67.1%	32.9%
<b>2012</b>	51	27	78	65.4%	34.6%
<b>2013</b>	42	28	70	60.0%	40.0%
<b>2014</b>	63	29	92	68.5%	31.5%
<b>2015</b>	56	28	84	66.7%	33.3%
<b>2016</b>	39	25	64	60.9%	39.1%
<b>2017</b>	53	35	88	60.2%	39.8%
<b>2018</b>	45	37	82	54.9%	45.1%
<b>2019</b>	44	32	76	57.9%	42.1%
<b>2020</b>	43	33	76	56.6%	43.4%
<b>Average</b>	59.1	23.0	82.1	72.0%	28.0%

Please note the highlighted numbers are the peak amounts in the past.

## Washington Volunteer Fire Department

### Meeting Minutes

January 6, 2021

Call to order at 7:00 pm

November Fires:

4 City Fires     \$ 560

4 Rural Fires     \$1,260

1 Drill             \$ 380

Total              \$ 2,200

Meeting opened with Chief DeLong in charge; minutes were read from last meeting and approved; and treasurer report was read.

Motion to pay bills by Scott Bartholomew; second by Josh Laws; motion passed.

Communications: Thank you from Tim & Gary Walsh family

Committees: Social: Thanks to guys for the breakfast during home explosion and burritos for meeting from Iowa Bred.

Pancake: Setup on Monday, January 11; patty night is on Tuesday, January 12, and will be available to pick up sausage on Tuesday afternoon. Please wear gloves and masks at all times on Wednesday or when around food. Be ready to serve at 10:00 am on Wednesday.

Dance: Talked about possible moving the date of dance to the fall

Rescue Discussion

Old Business: EMR class scheduled for last Monday in April at the fire station on Mondays and Wednesdays for six weeks. If interested or know someone interested, please contact Brendan. Physicals are completed with results to be filed in personnel file.

New Business: COVID-19 vaccine is available sometime in February, so please let Brendan know if interested as county health is wanting to know who wants it. Training dates and mandatory drills have been scheduled. Doug Sanders has offered to oversee training for the department. The budget process is ongoing. Air packs are expiring, so grants are being written to help with costs. Plan to go with 4500 tanks.

Discussion of Calls

Roll taken; Motion to adjourn by Jerry; second by Charles; motion passed at 7:35 p.m.

Minutes completed by Phil Morris, Secretary



# Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill  
Administrative Assistant

Lyle Hansen  
Lieutenant

Shamus Altenhofen  
Lieutenant

Jason Chalupa  
Sergeant

Benjamin Altenhofen  
Sergeant

Brian VanWilligen  
Investigator

Eric Kephart  
K-9 Handler

Seth Adam  
Police Officer

Tanner Lavelly  
Police Officer

Christopher Raymer  
Police Officer

Ethan Hansen  
Police Officer

## *Department Activity Report December 2020*

December activity included two vicious dog determinations and a Christmas weekend vandalism spree involving more than a dozen victims.

We worked with the Sheriff's Office and Communications Center staff on improving documentation and classification of our calls for service. This change took place in mid-December so some activity and statistics may show some inconsistencies during the change overs.

We participated in the Drive Sober or Get Pulled Over special traffic enforcement program over the holidays. Officers issued 10 citations and 102 warnings and assisted 53 motorists during the two-week period.

Officer completed the Police Legal Science training in December that included the topics of Diverse Communities/Bias Prevention and De-Escalation.

Respectfully submitted,

Jim Lester  
Chief of Police

**Washington Police Department  
Activity & Offense Summary  
For the Month of December 2020**

<b>Activity</b>	<b>Previous Month</b>	<b>Current Month</b>	<b>Year-To-Date</b>
Citations / Warnings	71	21	614
Traffic Stops	108	111	971
Traffic Accidents	14	14	130
Parking Tickets	18	0	117
Vehicle Unlocks	16	28	285
Arrest Warrants Served	7	6	67
Search Warrants Served	2	0	27
Calls for Service	335	375	4004
Animal Calls	18	22	276
Mental Health Responses / Suicidal Subjects	5	8	50
Arrests	18	23	300

**Offense Summary**

<b>Offenses</b>	<b>Previous Month</b>	<b>Current Month</b>	<b>Year-To-Date</b>
Assaults	11	0	51
Domestic Assault	0	0	22
Harassment	2	2	16
No Contact Order Violation	0	1	17
Burglary	6	3	31
Burglary to a Motor Vehicle	1	0	21
Criminal Mischief / Vandalism	7	8	111
Disorderly Conduct	1	0	10
Driving While Intoxicated (OWI)	2	1	16
Drunkenness (Public Intoxication)	2	1	20
Drug Offenses	4	2	30
Drug Paraphernalia	1	1	21
Sexual Abuse	0	0	11
Theft (includes Shoplifting)	6	10	117
Trespass	1	0	9
Pornography / Obscene Material	0	0	3
Weapons Laws Violations	0	1	7

This chart indicates a summary of the types of offenses the Washington Police Department responded to during the reporting period. Some offense types are combined to simplify this report. It should also be noted that an offense does not always result in an arrest. Calls for service do not always include requests to return phone calls, instances where officers are approached while on patrol for minor issues or requests for assistance from other agencies such as probation / parole checks.

# MAINTENANCE & CONSTRUCTION DEPT. REPORT

## 12-26-20/1-8-21

**STREETS:** Personnel salted numerous times as well as plow the streets numerous times with the worst snowfall in the last 25 years as far as plowing is considered in residential areas. Total salt used for December was 33 ton. Crews began hauling snow away from the downtown district.

**WATER DISTRIBUTION:** Personnel repaired a water main break on New Year's eve located at 1614 North 3rd Ave where a service saddle had deteriorated. That brings the total to 18 breaks in 2021, below the 24 annual average. Personnel operated numerous water boxes for different reasons. Personnel also shut off 13 water shut offs for nonpayment.

**SEWER COLLECTION:** Personnel had a few calls where residents/businesses had some flow complications.

**STORM SEWER COLLECTION:** Personnel N/A

**MECHANIC/SHOP:** Personnel serviced #111 (Hydraulic hose replacement), PD Jeep and treat bulk tanks.

**OTHER:** Personnel responded to 19 One Call Locates. Xmas tree drop off set up, to conclude on Jan 10 on all corners in town.

\*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.



**CITY OF WASHINGTON, IOWA  
CLAIMS REPORT  
JANUARY 19, 2021**

**POLICE**

ACE-N-MORE	OFFICE SUPPLIES	210.95
ARNOLD MOTOR SUPPLY	PARTS	682.36
BDH TECHNOLOGY LLC	IT CONTRACT/ FIREWALL/UPDATE	2201.25
CINTAS CORP LOC. 342	SCRAPER	22.09
COBB OIL CO, INC.	FUEL	2156.21
JOHN DEERE FINANCIAL	K9 FOOD	93.98
KCTC	PHONE & INTERNET	361.71
PRO-VISION	BODY CAMS	698.00
SYNNEX FINANCIAL SERVICES	TABLET LEASE	604.26
UPS	SHIPPING CHARGES	11.19
VERIZON WIRELESS	WIRELESS SERVICE	707.14
WASHINGTON AUTO CENTER	HEADLIGHT/SERVICE	163.49
WASHINGTON DISCOUNT TIRE	TIRES	1003.80
WASHINGTON STATE BANK	SAFE DEPOSIT BOX RENT	50.50
	<b>TOTAL</b>	<b>8966.93</b>

**FIRE**

ACE-N-MORE	SUPPLIES	241.58
ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
ARNOLD MOTOR SUPPLY	PARTS	242.88
CINTAS CORP LOC. 342	TOWEL SERVICE	97.03
COBB OIL CO, INC.	FUEL	372.62
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	40.00
KCTC	PHONE & INTERNET	211.85
MIDWEST BREATHING	TESTING	166.00
VERIZON WIRELESS	WIRELESS SERVICE	166.54
	<b>TOTAL</b>	<b>1569.75</b>

**ANIMAL CONTROL**

ACE-N-MORE	DOB POUND REPAIR	52.13
JOHN DEERE FINANCIAL	DOG POUND HOOKS	4.98
WASHINGTON LUMBER	WATER HEATER/LIGHT COVER	257.94
	<b>TOTAL</b>	<b>315.05</b>

**STREET LIGHTING**

ARNOLD MOTOR SUPPLY	PARTS	21.60
	<b>TOTAL</b>	<b>21.60</b>

**DEVELOPMENT SERVICES**

ALTORFER	JACKETS	263.70
CAPPS HOME REPAIR	SNOW ABATEMENT	60.00
CINTAS FIRST AID & SAFETY	FIRST AID CABINET	269.10

COBB OIL CO, INC.	FUEL	124.08
JENNINGS, ELAINE	REIMB FOR ICE TREADS	32.10
KBS SERVICES / KELLY FARRIER	SNOW ABATEMENT	180.00
NORTHERN SAFETY CO., INC.	SAFETY SUPPLIES	475.21
VERIZON WIRELESS	WIRELESS SERVICE	144.52
WASHINGTON DISCOUNT TIRE	TIRES	296.60
WMPF GROUP LLC	LEGAL ADVERTISING	10.48
	<b>TOTAL</b>	<b>1855.79</b>

#### **LIBRARY**

ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
ACCESS SYSTEMS	COPIER REPAIR	96.96
ACE-N-MORE	BUILDING MAINTENANCE	
ALLIANT ENERGY	SUPPL	168.40
BAKER & TAYLOR	ALLIANT ENERGY	2194.24
BOOKPAGE	LIBRARY MATERIALS	851.90
CENGAGE LEARNING INC/GALE	LIBRARY	
KCII	MATERIALS/SUBSCRIP	354.00
KCTC	LIBRARY MATERIALS	61.57
WASHINGTON LUMBER	ADVERTISING	111.97
	PHONE & INTERNET/TECH	
	SERVICE	494.64
	DOOR CLOSER	77.99
	<b>TOTAL</b>	<b>4442.92</b>

#### **PARKS**

ACE ELECTRIC. INC	LIGHTS REPAIR	118.52
ACE-N-MORE	SUPPLIES	133.93
AFFORDABLE METAL MANUFACTURING	ROOF SNOW GUARD	224.28
ALLIANT ENERGY	ALLIANT ENERGY	1785.96
AMAZON CAPITAL SERVICES	KUBOTA REPAIR	14.00
CINTAS FIRST AID & SAFETY	FIRST AID CABINET	127.90
COBB OIL CO, INC.	FUEL	174.13
KCTC	PHONE & INTERNET	119.78
MORNING SUN FARM	KABOTA FRONT BLADE	860.00
VERIZON WIRELESS	WIRELESS SERVICE	41.51
WASHINGTON LUMBER	WASHINGTON LUMBER	16.17
	<b>TOTAL</b>	<b>3616.18</b>

#### **POOL**

KCTC	PHONE & INTERNET	85.94
	<b>TOTAL</b>	<b>85.94</b>

#### **CEMETERY**

ACE-N-MORE	CONDUIT FOR GARAGE UTILITI	809.84
ARNOLD MOTOR SUPPLY	LIGHTS FOR DUMP TRUCK/F250	139.43
CINTAS FIRST AID & SAFETY	FIRST AID CABINET	85.20
COBB OIL CO, INC.	FUEL	91.84

KCTC	PHONE & INTERNET	155.62
MENARDS	WATER LINE FOR NEW GARAGE	139.98
MORNING SUN FARM	KABOTA FRONT BLADE	860.00
TIFCO INDUSTRIES	DRILL BIT	203.15
	<b>TOTAL</b>	<b>2485.06</b>

**FINANCIAL ADMIN**

ACE-N-MORE	SUPPLIES	178.90
ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
ALLIANT ENERGY	ALLIANT ENERGY	23.00
AUDITOR OF STATE - IOWA	ANNUAL REPORT FILING FEE-F	625.00
CINTAS CORP LOC. 342	RUG SERVICE	39.78
CUSTOM IMPRESSIONS INC	BUSINESS CARDS	70.00
GOOGLE LLC	MONTHLY SERVICE	391.74
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	820.00
J & S ELECTRONIC BUSINESS SYSTEMS, INC	COPIER SERVICE/COPIES	525.94
KCII	ADVERTISING	195.93
KCTC	PHONE & INTERNET	100.50
PACE PAYMENT SYSTEMS	PACE ADMIN FEE	20.00
RUNNING ROBOTS	HOSTING AND MAINTENANCE	498.00
SEICCA	MEMBERSHIP DUES	20.00
SEICCA	MEMBERSHIP DUES	20.00
STOREY KENWORTHY/MATT PARROTT	PAYABLE- CHECK PRINTING	528.94
VERIZON WIRELESS	WIRELESS SERVICE	86.52
WASH CHAMBER OF COMMERCE	MEMBERSHIP	1172.60
WASH COUNTY MINIBUS	LOST- JANUARY	20487.25
WASHINGTON STATE BANK	SAFE DEPOSIT BOX RENT	50.50
WMPF GROUP LLC	ADVERTISING	793.28
	<b>TOTAL</b>	<b>26679.13</b>

**AIRPORT**

ACE-N-MORE	SUPPLIES	12.77
ALLIANT ENERGY	ALLIANT ENERGY	1173.81
CLOUDBURST 9	INTERNET	72.09
JAMIESON, JEAN	CLEANING	196.00
KCII	ADVERTISING	149.30
MARIE ELECTRIC INC.	STROBE LAMPS	1071.81
TOPBLADES, LLC	SNOW REMOVAL	65.00
VERIZON WIRELESS	WIRELESS SERVICE	50.93
VETTER'S INC-CULLIGAN WATER	WATER	82.84
WINDSTREAM IOWA COMMUNICATIONS	JANUARY PHONE SERVICE	185.21
	<b>TOTAL</b>	<b>3059.76</b>

**ROAD USE**

ACE-N-MORE	SUPPLIES	845.80
ALLIANT ENERGY	ALLIANT ENERGY	168.11
ALTORFER	CUTTING EDGE REPLACEMENT	402.04
AMAZON CAPITAL SERVICES	SUPPLIES	15.98
ARNOLD MOTOR SUPPLY	PARTS	708.66
BARCO MUNICIPAL PRODUCTS INC	SIGNS	690.00
BUSINESS RADIO SALES INC	RADIO	360.45
CHEMSEARCH FE	SUPPLIES	1250.80
COBB OIL CO, INC.	FUEL	1885.14
CUSTOM HOSE & SUPPLIES	PARTS	318.71
DOUDS STONE LLC	ROADSTONE	1511.45
EQUIPMENT BLADES INC	CUTTING EDGE FOR	
HENDERSON PRODUCTS, INC.	SNOWPLOW	1575.25
HIWAY SERVICE CENTER	PARTS	371.45
HOLT SUPPLY CORPORATION	PARTS	55.45
HOTSY CLEANING SYSTEMS	PARTS	462.41
IDEAL READY MIX	SUPPLIES	237.04
IOWA PRISON INDUSTRIES	G AVE & W MADISON	1548.50
JOHN DEERE FINANCIAL	SIGNS	704.24
KIMBALL MIDWEST	SUPPLIES	820.72
LAWSON PRODUCTS INC	SUPPLIES	384.52
MID-AM RES. CHEMICAL CORP	PARTS	247.57
MIDWEST WHEEL	MID-AM RES. CHEMICAL CORP	297.23
MOSE LEVY CO INC	PARTS	957.58
SADLER POWER TRAIN	METAL	152.58
THOMPSON TRUCK AND TRAILER INC.	PARTS	225.76
TRUCK CENTER COMPANIES	PARTS	779.07
WELLINGTON, EARL	PARTS	725.41
WINTER EQUIPMENT	TOOLS	778.90
	PLOW PARTS	727.30
	<b>TOTAL</b>	<b>19208.12</b>

**STREET LIGHTING**

ALLIANT ENERGY	ALLIANT ENERGY	10347.84
FRANZEN, DENNIS	TRAFFIC SIGNAL REPAIR	475.00
	<b>TOTAL</b>	<b>10822.84</b>

**HOUSING REHAB**

WMPF GROUP LLC	LEGAL CDBG HEARING	22.52
	<b>TOTAL</b>	<b>22.52</b>

**CAPITAL PROJECTS**

MENARDS	LUMBER FOR DUGOUTS	1734.78
ULINE	WELLNESS PARK CAPITAL	
	PROJ	316.40

	<b>TOTAL</b>	<b>2051.18</b>
<b>INDUSTRIAL DEVELOP</b>		
WASH CO RECORDER	REAL ESTATE RECORDING	37.00
WEDG	WEDGE SHARE-BUILDING	3638.57
	<b>TOTAL</b>	<b>3675.57</b>
<b>WELLNESS PARK</b>		
WASHINGTON FFA LAND LAB	CROP REIMBURSEMENT	805.07
	<b>TOTAL</b>	<b>805.07</b>
<b>WATER PLANT</b>		
ACE-N-MORE	SUPPLIES	33.17
ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
ALLIANT ENERGY	ALLIANT ENERGY	15916.13
CAMARGO, LIZBETH	WATER DEPOSIT REFUND	98.58
CINTAS FIRST AID & SAFETY	FIRST AID CABINET	140.05
COBB OIL CO, INC.	FUEL	23.24
GLOBAL PAYMENTS	DC/CC ADMIN FEE	1441.81
IA DEPT OF REVENUE	WET TAX	6914.00
KCTC	PHONE & INTERNET	160.62
RAMMELSBERG, II THOM	WATER DEPOSIT REFUND	2.93
STATE UNIVERSITY OF IOWA	TESTING	22.00
TYLER TECHNOLOGIES	UTILITY BILLING FEES	858.75
UNITY POINT CLINIC-OCCUPATIONAL MEDICI	TESTING	55.00
VERIZON WIRELESS	WIRELESS SERVICE	46.51
WELLS, BENJAMIN	WATER DEPOSIT REFUND	68.26
	<b>TOTAL</b>	<b>25812.30</b>
<b>WATER DISTRIBUTION</b>		
ACE-N-MORE	SUPPLIES AND PARTS	129.80
ALLIANT ENERGY	ALLIANT ENERGY	41.68
CINTAS FIRST AID & SAFETY	FIRST AID CABINET SUPPLIES	26.36
COBB OIL CO, INC.	FUEL	348.67
IDEAL READY MIX	THRUST BOX	44.50
IOWA ONE CALL	SERVICE	81.90
LAWSON PRODUCTS INC	PARTS	72.80
MIDWEST WHEEL	SUPPLIES AND PARTS	19.02
RIVER PRODUCTS	ROADSTONE	531.10
THOMPSON TRUCK AND TRAILER INC.	PARTS	1767.02
VERIZON WIRELESS	WIRELESS SERVICE	51.50
WASHINGTON DISCOUNT TIRE	TIRES	1423.76
WINDSTREAM IOWA COMMUNICATIONS	JANUARY PHONE SERVICE	115.74
	<b>TOTAL</b>	<b>4653.85</b>
<b>SEWER PLANT</b>		
ALLIANT ENERGY	ALLIANT ENERGY	10424.34

CENTRAL IOWA DISTRIBUTING	BOX TOWELS	78.50
CINTAS FIRST AID & SAFETY	FIRST AID CABINET	238.20
COBB OIL CO, INC.	FUEL	168.89
IA DEPT OF REVENUE	SALES TAX	2006.00
IGRAPHIX, INC	SHIPPING	29.39
JOHN DEERE FINANCIAL	ICE SCRAPERS	49.98
NALCO COM PANY LLC.	TEST KIT	68.50
TYLER TECHNOLOGIES	UTILITY BILLING FEES	858.75
USA BLUEBOOK	CHEMICALS	554.63
VERIZON WIRELESS	WIRELESS SERVICE	139.53
WINDSTREAM IOWA COMMUNICATIONS	JANUARY PHONE SERVICE	276.61
	<b>TOTAL</b>	<b>14893.32</b>

**SEWER COLLECTION**

ACE-N-MORE	SUPPLIES	44.99
ALLIANT ENERGY	ALLIANT ENERGY	1100.23
CHEMSEARCH FE	SUPPLIES	710.05
COBB OIL CO, INC.	FUEL	1791.96
GILLUND ENTERPRISES	SUPPLIES	410.00
HOTSY CLEANING SYSTEMS	SUPPLIES	382.66
MIDWEST WHEEL	PARTS	299.99
SCHIMBERG CO.	PIPES AND GASKETS	722.15
VERIZON WIRELESS	WIRELESS SERVICE	118.48
WASHINGTON LUMBER	DRI-CRETE	23.94
WINDSTREAM IOWA COMMUNICATIONS	JANUARY PHONE SERVICE	115.75
YOTTYS, INC.	RENTAL	150.00
	<b>TOTAL</b>	<b>5870.20</b>

**SANITATION**

JOHNSON COUNTY REFUSE INC	REFUSE AND RECYCLING	47409.50
	<b>TOTAL</b>	<b>47409.50</b>

**UNEMPLOYMENT SELF INS**

IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT INS	202.33
	<b>TOTAL</b>	<b>202.33</b>

**TOTAL** **188524.91**

**CITY OF WASHINGTON, IOWA  
MONTH TO DATE TREASURERS REPORT  
DECEMBER 31, 2020**

FUND	12/1/2020 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	12/31/2020 ENDING CASH BALANCE
001-GENERAL FUND	1,281,200.73	364,367.58	-	325,537.43	-	1,320,030.88
002-AIRPORT FUND	312,320.66	23,163.59	-	15,174.84	-	320,309.41
010-CHAMBER REIMBURSEMENT	11,141.04	7,072.82	-	7,516.10	-	10,697.76
011-MAIN STREET REIMBURSEMENT	(22,172.40)	-	-	3,913.73	-	(26,086.13)
012-WEDG REIMBURSEMENT	(205.60)	7,640.72	-	3,465.69	-	3,969.43
050-DOWNTOWN INCENTIVE GRANT	32,000.00	-	-	-	-	32,000.00
110-ROAD USE	707,558.79	90,780.96	-	117,011.62	-	681,328.13
112-EMPLOYEE BENEFITS	-	37,917.93	-	37,917.93	-	-
114-EMERGENCY LEVY	-	3,500.76	-	3,500.76	-	-
121-LOCAL OPTION SALES TAX	96,199.38	81,949.02	-	178,148.40	-	-
122-LOST DEBT SERVICE	128,270.00	-	-	300.00	-	127,970.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	94,551.79	-	-	-	-	94,551.79
125-UNIF COMM UR-NE IND	-	3,039.79	-	-	-	3,039.79
127-UNIF COMM UR - BRIARWOOD	10,436.53	-	-	-	-	10,436.53
129-SC RES UR	255.23	918.92	-	-	-	1,174.15
132-UNIF COMM UR - EBD	20,357.64	-	-	-	-	20,357.64
133-UNIF COMM UR-IRE	55,439.18	-	-	-	-	55,439.18
134-DOWNTOWN COMM UR	48,225.83	14,527.31	-	-	-	62,753.14
145-HOUSING REHABILITATION	10,709.37	-	-	714.88	-	9,994.49
146-LMI TIF SET-ASIDE	110,290.77	-	-	-	-	110,290.77
200-DEBT SERVICE	295,320.01	48,049.99	-	1,300.00	-	342,070.00
300-CAPITAL EQUIPMENT	34,605.42	-	-	-	-	34,605.42
301-CAPITAL PROJECTS FUND	(351,582.21)	166,802.79	-	857,033.82	-	(1,041,813.24)
308-INDUSTRIAL DEVELOPMENT	441,266.07	8,666.36	-	26,360.96	-	423,571.47
309-MUNICIPAL BUILDING	281,750.15	16.96	-	-	-	281,767.11
310-WELLNESS PARK	387,456.40	94,628.33	-	94,605.00	-	387,479.73
311-SIDEWALK REPAIR & REPLACE	42,549.24	-	-	-	-	42,549.24
312-TREE REMOVAL & REPLACE	35,386.01	-	-	6,000.00	-	29,386.01
315-RESIDENTIAL DEVELOPMENT	29,889.45	17,874.72	-	3,403.75	-	44,360.42
510-MUNICIPAL BAND	3,963.16	-	-	-	-	3,963.16
520-DOG PARK	4,579.10	-	-	-	-	4,579.10
530-TREE COMMITTEE	5,889.67	-	-	-	-	5,889.67
540-POLICE FORFEITURE	3,559.72	-	-	-	-	3,559.72
541-K-9 PROGRAM	2,167.82	-	-	-	-	2,167.82
545-SAFETY FUND	4,410.50	-	-	-	-	4,410.50
550-PARK GIFT	45,112.33	0.42	-	-	-	45,112.75
570-LIBRARY GIFT	360,627.93	1,025.91	-	15.99	-	361,637.85
580-CEMETERY GIFT	10,888.00	-	-	-	-	10,888.00
600-WATER UTILITY	517,346.05	146,813.89	-	134,036.29	-	530,123.65
601-WATER DEPOSIT FUND	27,765.00	2,850.00	-	940.00	-	29,675.00
602-WATER SINKING	-	40,142.31	-	40,142.31	-	-
603-WATER CAPITAL PROJECTS	(8,181.41)	8,858.00	-	8,858.00	-	(8,181.41)
610-SANITARY SEWER	1,045,908.65	191,183.21	-	313,279.72	-	923,812.14
612-SEWER SINKING	-	211,545.00	-	211,545.00	-	-
613-SEWER CAPITAL PROJECTS	-	3,705.00	-	3,705.00	-	-
670-SANITATION	87,416.02	47,578.06	-	56,077.79	-	78,916.29
950-SELF INSURANCE	348,033.90	4,436.40	-	4,608.58	-	347,861.72
951-UNEMPLOYMENT SELF INS	72,669.83	1,023.78	-	-	-	73,693.61
<b>TOTAL BALANCE</b>	<b>6,704,545.75</b>	<b>1,630,080.53</b>	<b>-</b>	<b>2,455,113.59</b>	<b>-</b>	<b>5,879,512.69</b>

<u>Cash in Bank - Pooled Cash</u>		<u>Interest Rate</u>
Wash St. Bank - Operating Account	846,905.88 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	555,814.47	0.20%
Wash St - Farm Mgmt Acct	153,496.13	
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	0.65%
Wash St Bank - CD 1/14/2019	516,155.85	0.65%
Wash St Bank - CD 08/30/2018	266,918.41	0.65%
Wash St Bank - ISC Account	2,539,871.95	0.55%
<b>TOTAL CASH IN BANK</b>	<b>5,879,512.69</b>	

(1) Washington State Bank	913,887.56
Outstanding Deposits & Checks/Wages payable	(66,981.68)
	<b>846,905.88</b>

**CITY OF WASHINGTON, IOWA  
YEAR TO DATE TREASURERS REPORT  
DECEMBER 31, 2020**

FUND	44013.00 BEGINNING CASH BALANCE	Y-T-D REVENUES NOT REVENUES YET RECEIVED	Y-T-D EXPENSES NOT EXPENDITURES YET EXPENDED	44196.00 ENDING CASH BALANCE
001-GENERAL FUND	1029564.55	2216691.09	0.00	1926224.76
002-AIRPORT FUND	291086.69	147869.37	0.00	118646.65
010-CHAMBER REIMBURSEMENT	8603.72	42604.23	0.00	40510.19
011-MAIN STREET REIMBURSEMENT	0.00	32000.00	0.00	58086.13
012-WEDG REIMBURSEMENT	1218.93	18087.11	0.00	15336.61
050-DOWNTOWN INCENTIVE GRANT	80500.00	0.00	0.00	48500.00
110-ROAD USE	841454.14	562712.63	0.00	722838.64
112-EMPLOYEE BENEFITS	0.00	406105.30	0.00	406105.30
114-EMERGENCY LEVY	0.00	36612.23	0.00	36612.23
121-LOCAL OPTION SALES TAX	0.00	577399.22	0.00	577399.22
122-LOST DEBT SERVICE	0.00	155940.00	0.00	27970.00
123-LOST DEBT SERVICE RESERVE	79170.00	0.00	0.00	0.00
124-HOTEL/MOTEL TAX	59503.35	35048.44	0.00	0.00
125-UNIF COMM UR-NE IND	0.00	3039.79	0.00	0.00
127-UNIF COMM UR - BRIARWOOD	0.00	10436.53	0.00	0.00
129-SC RES UR	0.00	39219.15	0.00	38045.00
132-UNIF COMM UR - EBD	0.00	20357.64	0.00	0.00
133-UNIF COMM UR-IRE	0.00	55439.18	0.00	0.00
134-DOWNTOWN COMM UR	0.00	66283.31	0.00	3530.17
145-HOUSING REHABILITATION	31261.81	0.00	0.00	21267.32
146-LMI TIF SET-ASIDE	96822.84	13467.93	0.00	0.00
200-DEBT SERVICE	0.00	514437.18	0.00	172367.18
300-CAPITAL EQUIPMENT	175402.31	75000.00	0.00	215796.89
301-CAPITAL PROJECTS FUND	3372993.14	1680780.48	0.00	6095586.86
305-RIVERBOAT FOUND CAP PROJ	0.00	173958.40	0.00	173958.40
308-INDUSTRIAL DEVELOPMENT	417305.37	119865.15	0.00	113599.05
309-MUNICIPAL BUILDING	397332.12	5093.84	0.00	120658.85
310-WELLNESS PARK	808285.14	499154.88	0.00	919960.29
311-SIDEWALK REPAIR & REPLACE	2701.24	45000.00	0.00	5152.00
312-TREE REMOVAL & REPLACE	38598.25	0.00	0.00	9212.24
315-RESIDENTIAL DEVELOPMENT	64966.02	17874.72	0.00	38480.32
510-MUNICIPAL BAND	3963.16	0.00	0.00	0.00
520-DOG PARK	4579.10	0.00	0.00	0.00
530-TREE COMMITTEE	9142.34	6367.00	0.00	9619.67
540-POLICE FORFEITURE	3559.72	0.00	0.00	0.00
541-K-9 PROGRAM	2504.42	0.00	0.00	336.60
545-SAFETY FUND	4410.50	0.00	0.00	0.00
550-PARK GIFT	42610.20	2502.55	0.00	0.00
570-LIBRARY GIFT	349599.39	18169.40	0.00	6130.94
580-CEMETERY GIFT	10993.00	0.00	0.00	105.00
600-WATER UTILITY	363065.09	890137.11	0.00	723078.55
601-WATER DEPOSIT FUND	30055.00	12450.00	0.00	12830.00
602-WATER SINKING	0.00	40142.31	0.00	40142.31
603-WATER CAPITAL PROJECTS	0.00	21124.10	0.00	29305.51
610-SANITARY SEWER	761156.55	1154985.19	0.00	992329.60
612-SEWER SINKING	0.00	211545.00	0.00	211545.00
613-SEWER CAPITAL PROJECTS	0.00	185654.92	0.00	185654.92
670-SANITATION	101916.53	286150.19	0.00	309150.43
950-SELF INSURANCE	328089.11	47544.23	0.00	27771.62
951-UNEMPLOYMENT SELF INS	65833.70	10964.83	0.00	3104.92
<b>TOTAL BALANCE</b>	<b>9878247.43</b>	<b>10458214.63</b>	<b>0.00</b>	<b>14456949.37</b>

Cash in Bank - Pooled Cash	Interest Rate
Wash St. Bank - Operating Account	846905.88 -1.00
Wash St. Bank - Airport Fuel Account	0.00
Cash in Drawer	350.00
Investment in IPAIT	555814.47
Wash St - Farm Mgmt Acct	153496.13
Wash St Bank - CD 04/22/2015 - renewed	500000.00
Wash St Bank - CD 03/09/2017 - renewed	500000.00
Wash St Bank - CD 1/14/2019	516155.85
Wash St Bank - CD 08/30/2018	266918.41
Wash St Bank - ISC Account	2539871.95
<b>TOTAL CASH IN BANK</b>	<b>5879512.69</b>

(1) Washington State Bank	913887.56
Outstanding Deposits & Checks/Wages payable	-66981.68
	<b>846905.88</b>





## SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk  
Contact info: Illa Earnest, 319-653-6584 ext 131; [iearnest@washingtioniowa.gov](mailto:iearnest@washingtioniowa.gov)

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

### 1. APPLICANT INFORMATION

Name/Event: Stairway to the Stars Recital  
Coordinator: Melissa Westphal  
Contact Number: 319.461.2390  
Email Address: office@stairwaytothestarz.com

### 2. EVENT INFORMATION

Event Description: If COVID-19 restrictions prevent our normal recital, we would like to have a socially distanced recital on the bandstand.  
Days/Dates of Event: May 10th-15th (Monday thru Saturday)  
Time(s) of Event: (Include Set Up/Tear Down Time) 4:00-8:00 M-F, 10:00-10:00 S  
Event Location: Bandstand Stage

Will event require an alcohol license or require modification of an existing license?  Yes  No

### 3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Method of Notification for businesses/downtown residents (if applicable):  
\_\_\_\_\_  
\_\_\_\_\_

**Other Requests**

\_\_\_ Temporarily park in a "No Parking" area  
location: \_\_\_\_\_

Use of City Park (specify park: Central)  
Electrical Needs: Outlets

\_\_\_ Use of gators/UTV/ATV on City streets

\_\_\_ Parade (attach map of route and indicate streets to be closed)

\_\_\_ Walk/Run (attach map of route and indicate streets to be closed)

\_\_\_ Tent(s) to be used -- over 400 sq ft or canopies over 1,000 sq ft

\_\_\_ Fireworks (specify location:)

\_\_\_ Other (please specify:)

**4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON**

\_\_\_ Street barricades

\_\_\_ Yield signs for crosswalks

\_\_\_ Emergency "No Parking" Signs

Garbage/Recycling Barrels

\_\_\_ Traffic cones

\_\_\_ Street Sweeping following (parades)

\_\_\_ Picnic Tables

\_\_\_ Other (please specify:)

**5. SOUND SYSTEMS** Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

Yes If so: BMI/ASCAP License obtained?

**6. SANITATION** Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? \_\_\_ Yes  No If yes, how many? \_\_\_  
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? \_\_\_ Yes  No If yes, how many? )

Contact Person: Melissa Westphal

Phone: 319.461.2390

**7. INSURANCE**

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

\_\_\_ Certificate of Insurance provided and accepted \_\_\_ Certificate of Insurance not required

**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

*Melissa R. Watzphal*

*12.08.20*

Applicant/Sponsor Signature

Date

**DEPARTMENT APPROVALS**

<u>Indicate Date Contacted</u>	<b>The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.</b>			
_____	City Clerk (Liquor Licenses)	Illa Earnest	319-653-6584 ext 131	<a href="mailto:iearnest@washingtioniowa.gov">iearnest@washingtioniowa.gov</a>
<u>12/11/20</u>	Police Chief	Jim Lester	319-458-0264	<a href="mailto:jlester@washingtioniowa.gov">jlester@washingtioniowa.gov</a>
<u>12/11/20</u>	Fire Chief	Tom Wide	319-863-3332	<a href="mailto:firedept@washingtioniowa.gov">firedept@washingtioniowa.gov</a>
<u>12/11/20</u>	Streets	JJ Bell	319-653-1538	<a href="mailto:jjbell@washingtioniowa.gov">jjbell@washingtioniowa.gov</a>
<u>12/11/20</u>	Parks	Nick Pacha	319-321-4886	<a href="mailto:npacha@washingtioniowa.gov">npacha@washingtioniowa.gov</a>
_____	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; <a href="mailto:jtaylor@co.washington.ia.us">jtaylor@co.washington.ia.us</a>			
_____	Comments/Restrictions:			

**CITY COUNCIL APPROVAL**

City Clerk Signature

Date of Action

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

CONDITIONS IMPOSED: \_\_\_\_\_



## SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk  
Contact info: Ila Earnest, 319-653-6584 ext 131; [iearnest@washingtioniowa.gov](mailto:iearnest@washingtioniowa.gov)

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

### 1. APPLICANT INFORMATION

Name/Event: Stairway to the Stars Recital Video Screening

Coordinator: Melissa Westphal

Contact Number: 319.461.2390

Email Address: Office@Stairwaytothestarz.com

### 2. EVENT INFORMATION

Event Description: If we have to do a socially distant recital, we would like to do an outdoor screening of the video.

Days/Dates of Event: Saturday, July 31st

Time(s) of Event: (Include Set Up/Tear Down Time) 4:00 - 9:00

Event Location: Bandstand

Will event require an alcohol license or require modification of an existing license?  Yes  No

### 3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Method of Notification for businesses/downtown residents (if applicable):

\_\_\_\_\_

\_\_\_\_\_

Other Requests

Temporarily park in a "No Parking" area location :

Use of City Park (specify park: Central)  
Electrical Needs: Outlets

Use of gators/UTV/ATV on City streets

Parade (attach map of route and indicate streets to be closed)

Walk/Run (attach map of route and indicate streets to be closed)

Tent(s) to be used -- over 400 sq ft or canopies over 1,000 sq ft

Fireworks (specify location :)

Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Yield signs for crosswalks

Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones

Street Sweeping following (parades)

Picnic Tables

Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

Yes If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site?  Yes  No If yes, how many?   
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided?  Yes  No If yes, how many? )

Contact Person: Melissa Westphal

Phone: 319.461.2390

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted  Certificate of Insurance not required

**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

*Melissa R. Westphal*

*12.08.20*

Applicant/Sponsor Signature

Date

**DEPARTMENT APPROVALS**

Indicate Date Contacted	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.			
	City Clerk (Liquor Licenses)	Illa Earnest	319-653-6584 ext 131	<a href="mailto:learnest@washingtونيowa.gov">learnest@washingtونيowa.gov</a>
	Comments/Restrictions:			
<i>12/11/20</i>	Police Chief	Jim Lester	319-458-0264	<a href="mailto:jlester@washingtونيowa.gov">jlester@washingtونيowa.gov</a>
	Comments/Restrictions:			
<i>12/11/20</i>	Fire Chief	Tom Wide	319-863-3332	<a href="mailto:firedept@washingtونيowa.gov">firedept@washingtونيowa.gov</a>
	Comments/Restrictions:			
<i>12/11/20</i>	Streets	JJ Bell	319-653-1538	<a href="mailto:jjbell@washingtونيowa.gov">jjbell@washingtونيowa.gov</a>
	Comments/Restrictions:			
<i>12/11/20</i>	Parks	Nick Pacha	319-321-4886	<a href="mailto:npacha@washingtونيowa.gov">npacha@washingtونيowa.gov</a>
	Comments/Restrictions:			
	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; <a href="mailto:jtaylor@co.washingtونيowa.us">jtaylor@co.washingtونيowa.us</a>			
	Comments/Restrictions:			

**CITY COUNCIL APPROVAL**

City Clerk Signature

Date of Action

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

CONDITIONS IMPOSED: \_\_\_\_\_

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

January 15, 2021

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: Public Hearing- Vacating of a Portion of 600 East Tyler Cul-de-Sac

We have not received the legal description yet from the surveyor, so have not yet prepared the ordinance associated with this action. Jeff Duwa has been in touch with the surveyor, and we are expecting to have this information in time to allow for action at the February 2 meeting. However, we did already publish for the public hearing, and don't see any issues moving forward with that at this time.

Prepared by: Kevin D. Olson, Washington City Attorney, PO Box 5127, Coralville, Iowa 52241 (319)248-1700  
Return to: Washington City Clerk, 215 E. Washington Street, Washington, Iowa 52353

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING THE DISPOSAL OF A PORTION OF THAT CERTAIN SANITARY SEWER EASEMENT LOCATED ON LOT 1 IN BLOCK 26 IN SOUTH WASHINGTON, AS RECORDED IN PLAT BOOK 4 AT PAGE 487, RECORDS OF THE RECORDER OF WASHINGTON COUNTY, IOWA.

WHEREAS, the City holds a sanitary sewer easement that encumbers the entirety of Lot 1 in Block 26, in South Washington, as recorded in Plat Book 4 at Page 487, Records of the Recorder of Washington County, Iowa (the "Property"), said easement being recorded November 30, 1888 at M, TLD 283 (the "Easement"); and

WHEREAS, after reviewing the easement, the City is willing to dispose and release the Easement on the Property, excepting therefrom, the west 30 feet of the Property; and

WHEREAS, a public hearing following published notice of the same has been held as required by law.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Washington County, Iowa, that the proposal to dispose and release the Property from the Easement, excepting therefrom, the westerly 30 feet of the Property is hereby approved.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to record a copy of this Resolution, along with the affidavit of publication of the public hearing notice, in the Office of the Washington County Recorder's Office to release the Property from the Easement, excepting therefrom, the west 30 feet of the Property.

BE IT FURTHER RESOVLED, that the recording of this Resolution is the only required documentation necessary to release a portion of this Property from this Easement.

Passed and approved this 19<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk





# Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

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Rhonda Hill  
Administrative Assistant

January 13, 2020

Lyle Hansen  
Lieutenant

Shamus Altenhofen  
Lieutenant

To: Mayor and City Council  
Cc: Brent Hinson, City Administrator

Jason Chalupa  
Sergeant

Ref.: Patrol Rifle Purchase Program

Benjamin Altenhofen  
Sergeant

Brian VanWilligen  
Investigator

The police department currently fields a single patrol rifle in each of our patrol units. Each of these rifles is from 12 to 16 years old. Much like an officer's duty gear, computers, and department policies; newer, more refined, and modernized patrol rifle options are available and being utilized by other police departments.

Eric Kephart  
K-9 Handler

Seth Adam  
Police Officer

Allowing officers to purchase new patrol rifles and updating the rifles in the patrol units will allow the officers to have a rifle personalized to their preferences. For instance, a left-handed shooter will no longer be handicapped by trying to use a rifle set up for a right-handed shooter. Each officer will equip their rifle with a sling fitted for their size, a grip and/or light placed in a comfortable and consistent location for the officer and a scope or sight of their preference, set to their specifications.

Tanner Lavelly  
Police Officer

Christopher Raymer  
Police Officer

All rifles would be from the same manufacturer, built to the same specifications allowing the department armorer to perform regular maintenance and make necessary repairs in a more efficient and timely manner.

Ethan Hansen  
Police Officer

The Patrol Rifle Purchase Program is voluntary and at this time seven officers have expressed an interest in participation. It is proposed that the department will purchase a total of 10 rifles (three to be department owned).

Officers participating in the program will be required to complete program participation agreements and a promissory note allowing for automatic payroll deduction of their bi-weekly payments.

The total cost of the program is estimated at \$17,879 with officer payments of \$14,524 over two years, resulting in a total cost to the City of \$3,355.00.

Many departments utilize similar programs to assist officers in acquiring and enhancing rifle proficiency and accuracy skills by providing interest free loans for the purchase of a patrol rifle and accessories that may be used for City business.

Sgt. Chalupa, the department firearms instructor and SWAT Team Leader and Lt. Altenhofen, the department rifle armorer and Assistant SWAT Team Leader have provided their expertise in the selection of the rifles and accessories to be included in the program.

The cost of the program will be reflected in the FY21-22 police department budget.

Respectfully submitted,



Jim Lester  
Chief of Police

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

January 15, 2021

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator



Re: RISE Grant Application for Business Park Phase II

As the Council is aware, we have been moving in stages toward a major initiative to pave out to Highway 1 on the southwest side of town over the past 8 years, and are finally getting close to the construction stage on the final element, paving West Buchanan from Avenue E to the Wastewater Plant road. We have secured a Federal DOT grant for the bulk of project costs; however, there is an additional grant opportunity because we are adding industrial lots as part of the project, the Iowa DOT RISE program.

The City was successful in securing a RISE grant for the first phase of the project, which was constructed in 2016. Our hope is that we can secure between \$250,000 and \$400,000 for the project. The deadline for applications is February 1, thus I am bringing a resolution for your approval on January 19. Work is underway on the various elements of the application.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ENDORSING AN APPLICATION FOR RISE GRANT FUNDS**

WHEREAS, the City Council is desirous of encouraging commercial and industrial development; and

WHEREAS, to this end, the City has formed a plan to create an expansion to its business park; and

WHEREAS, securing of grant funds is vital to the success of the project to develop said business park expansion.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council endorses the submission of an application for grant funds to the Iowa Department of Transportation under the Competitive RISE program.

Section 2. Said roadway will be dedicated to public use.

Section 3. The City of Washington will be the jurisdiction responsible for the roadway, and intends to adequately maintain it after construction.

PASSED AND APPROVED this 19<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

January 15, 2021

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson   
City Administrator

Re: Wastewater Plant SCADA Support Contract

Jetco Electric, Inc. handles the maintenance of the SCADA systems (the computers that run everything) for our Water and Wastewater Plants. They are also the company that originally installed the hardware for those projects.

We have our 3-year contract coming around again for the WWTP. It is actually a little less expensive than the last 3-year contract, which totaled \$29,610. This contract's 3-year total is \$28,469. Jetco provides excellent technical expertise and response to issues, and this is a relatively small sum to pay to ensure the proper operation of a multi-million dollar facility. I recommend approval as presented.



208 1<sup>ST</sup> Ave. S.  
Altoona, IA 50009  
Ph. 515.967.5874  
Fax 515.967.4110  
www.jetcoelectric.com

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Jetco SCADA System Support Contract Terms and Conditions  
Customer: City of Washington, IA Wastewater Treatment Plant  
Term of Contract: 3-year

Year 1: 1/14/2021 thru 1/14/2022  
Year 2: 1/14/2022 thru 1/14/2023  
Year 3: 1/14/2023 thru 1/14/2024

**Computer and Network Hardware:**

**SCADA Computer:**

SCADA Computer Hardware & Win911 Modem shall be upgraded to new computer hardware during Year-2 of the contract. The Dell Hardware warranty for the current SCADA Computer expired. On behalf of the City of Washington WWTP Jetco will purchase an extended warranty covering Year-1 of the contract. All new SCADA Computer Hardware shall be covered under Dell Hardware warranty for the duration of the contract.

**Sonic Wall VPN/Firewall Hardware: (Remote Login Equipment)**

Sonic Wall Hardware shall be upgraded during Year-2 of the Contract. Jetco shall purchase and maintain the Sonic-Wall support contract on behalf to the City of Washington, IA through the end of this contract

**Software Support and Upgrades:**

Jetco shall purchase and maintain a software support contract with Wonderware on behalf of the City of Washington, IA WWTP. This support contract shall include at no additional cost any software upgrades, patches or fixes that are available during the support contract period. If software upgrades are necessary Jetco shall make 1-trip per year to the customer's facility and install available Wonderware Software upgrades. The software support contract shall cover the following licenses:

InTouch 2014R2 Runtime 2000 Tag with I/O SN: 1314913-1  
Historian 2014R2 Standard, 500 Tag: SN: 1268503-1  
Wonderware Historian Client Per Device: SN: 1790239-0  
Win-911 Alarm Notification Software SN: W071212050050D

***NOTE: Wonderware Software Upgrades that would require an upgrade to the current computer hardware or Windows Operating Systems would need to be evaluated before the installation process occurs. Upgrades to current Computer Hardware and Windows Operating Systems are NOT included during the contract period.***

**Database Back-up Services:**

Jetco shall purchase and maintain a cloud based back-up service contract on behalf of the City of Washington, IA WWTP. Jetco shall configure this service from the SCADA Computer that contains the Historian Database. The back-up shall be configured to back-up the database, Offline PLC Programs, and System Reports on a daily basis. Jetco shall monitor the status of the back-up system via remote access.



---

**Remote Troubleshooting Services for the SCADA PC, PLC and Instrumentation systems:**

During the contract period Jetco shall provide up to (6) remote troubleshooting service calls each year. Each individual call can be up to 1 hour in length. If call exceeds more than 1 hour or if more than (6) calls are performed in 1-year Jetco reserves the right to invoice the City for the time and/or dispatch a field technician to the facility at Jetco's current service rates. All remote troubleshooting services shall be documented via email to the City. Please note that only PLC's connected to the treatment plant network can be accessed remotely. PLC's located at Water Towers, Booster Stations, Lift Stations or other remote sites are not accessible from this remote connection.

**Full 3-year Jetco Warranty on all Computer/Network Hardware and Software**

**Warranty shall cover:**

- Hardware failures due to manufacturer's defects/failures for the computer workstation, monitor, keyboards, mouse and Sonic Wall VPN/Firewall.
- Software failures due to configuration or manufacturer issues
- Labor and travel expenses for Jetco Technician to make repairs due to any of these failures. Jetco reserves the right to attempt remote login troubleshooting and/or repair if possible.

**Warranty SHALL NOT cover:**

- Hardware failures due to misuse or mishandling by city personnel.
- Hardware failures due to power surges, power failures, lightning, floods, storm damage, or any other acts of nature.
- Computer Workstation UPS Units.
- Printers
- Damage resulting from computer virus infections.
- Hardware or Software problems or failures as a result of customer installing additional software or hardware on the computer workstation or on the network.



**Pricing and Payment Terms:**

A. Support Contract Year 1 1/14/2021 thru 1/14/2022: \$ 7,198.00

B. Support Contract Year 2 1/14/2022 thru 1/14/2023: \$ 13,561.00

*NOTE: Year 2 Includes the upgrades of SCADA Computer Hardware, Win911 Modem, & SonicWall Remote Access Hardware*

C. Support Contract Year 3 1/14/2023 thru 1/14/2024: \$ 7,710.00

**Payment Terms:** Net 30 from date of invoice.

Items A: Invoiced at start of contract Year 1.

Item B: Invoiced at start of contract Year 2.

Item C: Invoiced at start of contract Year 3.

**Contract Acceptance and Date:**

Accepted by:

Date: \_\_\_\_\_

Jetco Inc.

Name (printed): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

City of Washington, IA

Name (printed): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_



*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

---

## **Memorandum**

January 15, 2021

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator 

Re: Bazooka-Farmstar Sewer Relocation Engineering

At the December 15 meeting, FOX Engineering was selected to provide engineering services for the Bazooka project, as per the competitive requests for proposals required to ensure U.S. Economic Development Administration (EDA) funding. We took a little longer in turning around on this item, as instead of simply adopting a task order under the master contract with FOX as we usually do, we did a stand-alone contract so that we could more clearly show that all EDA requirements are being met and that the engineering should be eligible for grant funding.

**AGREEMENT  
BETWEEN OWNER AND ENGINEER  
FOR PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of \_\_\_\_\_ (“Effective Date”) between  
City of Washington \_\_\_\_\_ (“Owner”) and  
FOX Engineering Associates, Inc. \_\_\_\_\_ (“Engineer”).

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows:  
This project consists of the extension of sanitary sewer to Bazooka Farmstar's facilities from N. 12<sup>th</sup> Avenue, north  
of E. 7<sup>th</sup> Street, and installation of approximately 1,400 linear feet of 12-inch sanitary sewer piping.  
\_\_\_\_\_  
 (“Project”).

Other terms used in this Agreement are defined in Article 7.

Engineer's services under this Agreement are generally identified as follows: The Engineer will provide preliminary  
design, final design, permitting, bidding, construction administration, post construction record drawings, and assist  
the city in administering grant funding requirements for the project during construction.

Owner and Engineer further agree as follows:

**ARTICLE 1 – SERVICES OF ENGINEER**

1.01 *Scope*

- A. Engineer shall provide, or cause to be provided, the services set forth herein and in Exhibit A.

**ARTICLE 2 – OWNER'S RESPONSIBILITIES**

2.01 *General*


- A. Owner shall have the responsibilities set forth herein and in Exhibit B.
- B. Owner shall pay Engineer as set forth in Article 4 and Exhibit C.
- C. Owner shall be responsible for all requirements and instructions that it furnishes to Engineer pursuant to this Agreement, and for the accuracy and completeness of all programs, reports, data, and other information furnished by Owner to Engineer pursuant to this Agreement. Engineer may use and rely upon such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement, subject to any express limitations or reservations applicable to the furnished items.
- D. Owner shall give prompt written notice to Engineer whenever Owner observes or otherwise becomes aware of:

**IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.**

Owner: City of Washington, Iowa

Engineer: FOX Engineering Associates, Inc.

By: \_\_\_\_\_  
Print name: Jaron Rosien  
Title: Mayor  
Date Signed: \_\_\_\_\_

By:  \_\_\_\_\_  
Print name: Steve Troyer, P.E.  
Title: Vice President  
Date Signed: 1/15/2021

Address for Owner's receipt of notices:

Address for Engineer's receipt of notices:

215 E. Washington Street  
Washington, IA 52353  
Designated Representative (Paragraph 8.03.A):  
Brent Hinson  
Title: City Administrator  
Phone Number: 319-653-6584  
E-Mail Address: bhinson@washingtioniowa.gov

414 South 17<sup>th</sup> Street, Suite 107  
Ames, Iowa 50010  
Designated Representative (Paragraph 8.03.A):  
Steven Soupir, P.E., CFM  
Title: Senior Project Manager  
Phone Number: 515-233-0000  
E-Mail Address: sps@foxeng.com

This is **EXHIBIT A**, consisting of fifteen (15) pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated \_\_\_\_\_.

## **Engineer's Services**

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Article 1 of the Agreement is supplemented to include the following agreement of the parties.

Engineer shall provide Basic and Additional Services as set forth below.

### **PART 1 – BASIC SERVICES**

#### **A1.01 Study and Report Phase**

- A. Not Included.

#### **A1.02 Preliminary Design Phase**

- A. After acceptance by Owner of the Report and any other Study and Report Phase deliverables; selection by Owner of a recommended solution; issuance by Owner of any instructions of for use of Project Strategies, Technologies, and Techniques, or for inclusion of sustainable features in the design; and indication by Owner of any specific modifications or changes in the scope, extent, character, or design requirements of the Project desired by Owner, (1) Engineer and Owner shall discuss and resolve any necessary revisions to Engineer's compensation (through application of the provisions regarding Additional Services, or otherwise), or the time for completion of Engineer's services, resulting from the selected solution, related Project Strategies, Technologies, or Techniques, sustainable design instructions, or specific modifications to the Project, and (2) upon written authorization from Owner, Engineer shall:

1. Prepare Preliminary Design Phase documents consisting of final design criteria, preliminary drawings, outline specifications, and written descriptions of the Project.
2. In preparing the Preliminary Design Phase documents, use any specific applicable Project Strategies, Technologies, and Techniques authorized by Owner during or following the Study and Report Phase, and include sustainable features, as appropriate, pursuant to Owner's instructions.
3. Provide necessary field surveys and topographic and utility mapping for Engineer's design purposes. Includes a topographic survey of the anticipated project area. The survey will include location of underground utilities (as marked by others), along with location of storm and sanitary structures with associated inverts and pipe sizes where possible within the survey limits. Utility locates are the responsibility of the individual utilities and will be coordinated prior to survey field work.
4. Complete a property boundary survey of the adjacent project area properties. Easement negotiations with property owners is not included in these services and can be completed as an additional service if requested by the Owner.
5. Visit the Site as needed to prepare the Preliminary Design Phase documents.

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Exhibit A – Engineer's Services

EJCDC® E-500, Agreement Between Owner and Engineer for Professional Services.

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Page 1

This is **EXHIBIT C**, consisting of three (3) pages, referred to in and part of the Agreement between Owner and Engineer for Professional Services dated \_\_\_\_\_.

**Payments to Engineer for Services and Reimbursable Expenses**  
**COMPENSATION PACKET BC-1: Basic Services – Lump Sum**

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Article 2 of the Agreement is supplemented to include the following agreement of the parties:

**ARTICLE 2 – OWNER’S RESPONSIBILITIES**

**C2.01 Compensation for Basic Services (other than Resident Project Representative) – Lump Sum Method of Payment**

A. Owner shall pay Engineer for Basic Services set forth in Exhibit A, except for services of Engineer’s Resident Project Representative, if any, as follows:

1. A Lump Sum amount of \$40,950 based on the following estimated distribution of compensation:

a. Preliminary Design Phase	\$7,100
b. Final Design Phase	\$5,250
c. Bidding and Negotiating Phase	\$3,900
d. Construction Phase	\$9,200
e. Post-Construction Phase	\$1,200
f. Topographic Survey	\$2,600
g. Boundary Surveys and Easement Plats	\$3,100
h. Geotechnical Report	\$6,500
i. Construction Staking	\$2,100

2. Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered, but shall not exceed the total Lump Sum amount unless approved in writing by the Owner.

3. The Lump Sum includes compensation for Engineer’s services and services of Engineer’s Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor costs, overhead, profit, expenses (other than any expressly allowed Reimbursable Expenses), and Consultant charges.

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

January 15, 2021

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the name "Brent Hinson" in the "From:" field.

Re: Engineering Services for 2021 East Adams Paving Project

We are proposing to move forward on the paving of East Adams from South 9<sup>th</sup> to 15<sup>th</sup> Avenues, as has been discussed for several years and is in the adopted CIP for FY22. This is the 3<sup>rd</sup> of 4 projects we anticipate in building out a paved collector street network on the southeast side. The first project in this series was the 2014 South 12<sup>th</sup> (Tyler to Fillmore) project and the second was the 2019 South 15<sup>th</sup> (Washington to Adams) project. The final project in this series, which we anticipate in FY24, is the paving of South 12<sup>th</sup> from Tyler to Adams.

We envision a project that would be bid in early summer and start construction in the 2<sup>nd</sup> half of the year. The project will include sidewalk on the south side of East Adams for the entire stretch, and will include some additional sidewalk around Water Tower Park if budget allows. As a newly paved street, this will be a partial special assessment project, so we will have proceedings for that like we did for South Avenue E.

The proposed agreement with Garden & Associates is attached. We are anticipating and budgeting a project cost of \$1,350,000.

## ENGINEERING SERVICES AGREEMENT

THIS AGREEMENT, made and entered as of this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between the City of Washington, Iowa, a Municipal Corporation, 215 E. Washington Street, Washington, Iowa 52353, hereinafter referred to as the "CITY," and Garden & Associates, Ltd., 1701 3<sup>rd</sup> Street, Suite 1, Oskaloosa, Iowa 52577, hereinafter referred to as the "CONSULTANT".

WHEREAS, the City Council of the City of Washington did heretofore deem it necessary and desirable to construct improvements related to the reconstruction of East Adams (from S. 9<sup>th</sup> Avenue to S. 15<sup>th</sup> Avenue), as shown on attached Figure 1 (the "Project") including storm sewer, sidewalk, and water main; and

WHEREAS, the CITY did heretofore determine that it is necessary and proper to acquire professional engineering services to assist the CITY in the design of the Project; and

WHEREAS, the CONSULTANT is capable of supplying the desired professional services for a fee of not-to-exceed \$149,400.00; and

WHEREAS, accordingly, the CITY has agreed to engage the CONSULTANT as an independent contractor to assist in the design and construction of the Project for a total consulting fee not to exceed 149,400.00 under the terms and conditions set forth below.

NOW THEREFORE, THE CITY AND THE CONSULTANT, FOR CONSIDERATION HEREINAFTER SET FORTH, DO MUTUALLY AGREE AS FOLLOWS:

### I. SCOPE OF SERVICES.

The CONSULTANT shall perform in a timely and satisfactory manner the consistent with standard, professional practice the engineering services in connection with the Project as set forth in Exhibit "A" attached hereto and incorporated into this Agreement by this reference.

### II. TIME OF COMPLETION.

The CONSULTANT shall complete the services to be rendered hereunder, excluding the construction administration as shown on Exhibit "A" no later than **November 30, 2021**.

2. Professional Liability or Errors or Omissions Insurance covering all aspects of the Project in the amount of not less than \$1,000,000 per occurrence of \$2,000,000 aggregate coverage.

3. General Liability insurance covering all operations under the Agreement, limits for bodily injury or death not less than one million dollars (\$1,000,000.00) for one person and two million dollars (\$2,000,000.00) for each accident; for property damage not less than one million dollars (\$1,000,000.00) for each accident and two million dollars (\$2,000,000.00) aggregate during such policy period. Said insurance shall name the City of Washington as an Additional Insured under the policy.

4. Automobile liability insurance on all self-propelled vehicles used in connection with the Agreement, whether its own, non-owned or hired; public liability limits of not less than five hundred thousand dollars (\$500,000.00) for one person and one million dollars (\$1,000,000.00) for each accident; property damage limit of two hundred fifty thousand dollars (\$250,000.00) for each accident or a combined single limit of one million dollars (\$1,000,000.00)

CITY shall have the right at any time to require public liability insurance, errors and omissions coverage and/or property damage liability insurance greater than that specified in the above paragraphs. If required, the additional premiums shall be added to the bid price.

The CONSULTANT shall furnish Certificates of Insurance to the CITY made in favor of the CITY prior to commencing work showing compliance with the foregoing requirements. Insurance shall provide notice of cancellation or revocation.

#### IV. COMPENSATION FOR SERVICES.

The CITY shall compensate the CONSULTANT for services rendered under this Agreement for a total fee of \$149,400.00. Said total fee shall be paid by the CITY to the CONSULTANT upon the completion of each of the Items below:

1.	Preliminary & Final Design Bidding Phase	\$104,900
2.	Construction Staking & Admin	\$35,000
3.	Additional Services (Easements, Legals)	\$9,500

Provided, however in express acknowledgement that this Agreement is a COMPLETION DATE CONTRACT without which the CITY would not have engaged the CONSULTANT.



XV. FINAL AGREEMENT:

Both the CONSULTANT and the CITY hereby expressly acknowledge and agree that this Agreement is intended to set forth the entire agreement between the parties regarding the services to be rendered by the CONSULTANT to the CITY in connection with the Project, that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, and that no other monies or considerations have been solicited. No waiver, change, modification or amendment of this Agreement shall be binding upon either party hereto unless in writing and signed by both the CONSULTANT and the CITY. The waiver by either party hereto of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of that provision or of any other provision or condition in this Agreement.

ACCEPTED & AGREED:

CONSULTANT:  
**Garden & Associates, Ltd.**

CITY OF WASHINGTON:

  
\_\_\_\_\_  
Jack Pope, Vice-President

\_\_\_\_\_  
Jaron P. Rosien, Mayor

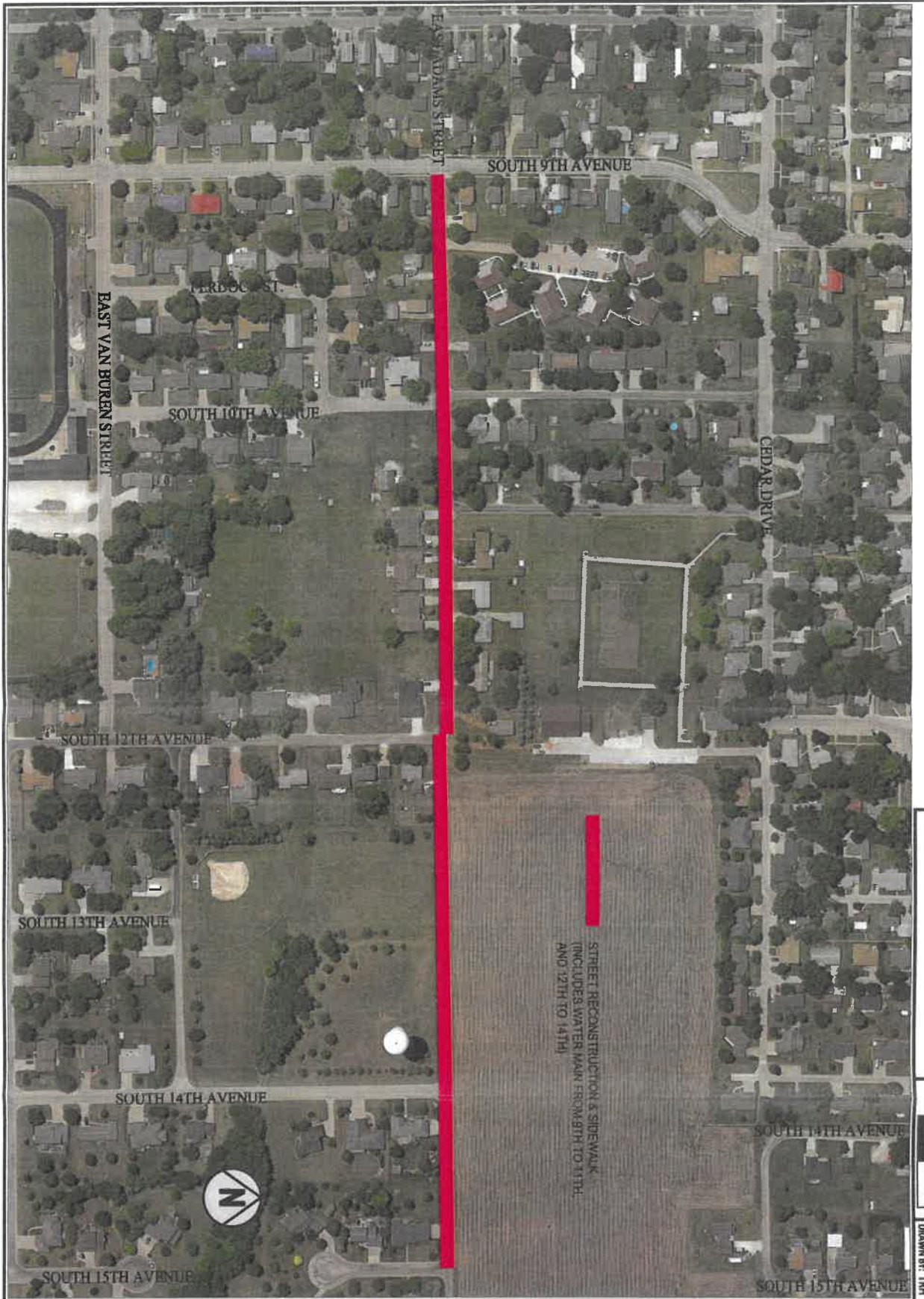
ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

## **EXHIBIT "A"**

### **SCOPE OF SERVICES**

1. Preliminary Topographic Survey.
2. Preliminary Design.
3. Presentation to City for Approval.
4. Final Design of Improvements for Sanitary Sewer, Water Main, Storm Sewer, Street, and Sidewalk Installation.
5. Preparation of Easements if Required.
6. Preparation of Assessment Plats and Schedules and Engineer's Opinion of Costs.
7. Preparation of Final Plans and Specifications
8. Preparation of Bidding document, and conduct bid letting.
9. Preparation of Easement plats as required.
10. Construction phase services including staking, review of shop drawings, process pay applications, and project site visits.



REVISIONS:  
 SCALE: 0 100 300  
 DRAWN BY: THH  
 APPROVED: JP

SHEET NO.:  
**1 OF 1**

PROJECT NO.:  
 5019061

DATE:  
 DEC. 11, 2020

SHEET TITLE  
**PROJECT**

**STREET RECONSTRUCTION  
 & SIDEWALK INSTALLATION  
 WASHINGTON, IOWA**

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**G GARDEN & ASSOCIATES, LTD.**  
**ENGINEERS & SURVEYORS**

1701 3rd Avenue East, Suite 1  
 P.O. Box 451  
 Oskaloosa, Iowa 52577  
 641.672.2526 Phone  
 641.672.2091 Fax  
 800.491.2524 Iowa Toll Free

500 E. Taylor, Suite C  
 Creston, Iowa 50801  
 641.782.4005 Phone  
 641.782.4118 Fax  
 email@gardenassociates.net

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

January 14, 2021

To: Mayor and City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson   
City Administrator

Re: FY22 Budget Max Levy Hearing

Under the procedures newly adopted by the Iowa Legislature and signed by the Governor this past session, we now have to have a “max levy hearing” in addition to our hearing prior to the formal adoption of the budget. Theoretically, if the proposed increase in the dollars levied is more than 2%, it takes a 2/3 supermajority of the Council to approve the resolution. However, since we have a 6-member Council, it always takes a 2/3 majority to pass any resolution. In any event, the proposed increase in dollars levied is only 1.47%.

This resolution would set the max levy hearing for our February 2 budget special meeting following the regular meeting. The hearing and adoption of the final budget is expected to take place at our March 2 regular meeting.

**DRAFT**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING THE TOTAL MAXIMUM PROPERTY TAX DOLLARS TO BE LEVIED IN THE FISCAL YEAR 2021-22 BUDGET**

WHEREAS, the State of Iowa has made changes to city budget procedures in an effort to provide additional transparency to the budget process and property tax levy changes; and

WHEREAS, the City Council of the City of Washington has considered the proposed FY22 maximum property tax dollars for affected levies; and

WHEREAS, a notice concerning the proposed maximum property tax dollars was published as required and posted on the City website; and

WHEREAS, a public hearing concerning the proposed maximum property tax dollars was held on February 2, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The maximum property tax dollars levied for the affected tax levies for FY22 shall not exceed the following total: \$2,910,403.

Section 2. The maximum property tax dollars levied for the affected tax levies for FY22 does not represent an increase of greater than 2% from the maximum property tax dollars requested for FY21.

PASSED AND APPROVED this 2<sup>nd</sup> day of February, 2021 by the following roll-call vote:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

<b>CITY NAME</b> Washington	<b>NOTICE OF PUBLIC HEARING -PROPOSED PROPERTY TAX LEVY</b> Fiscal Year July 1, 2021 - June 30, 2022	<b>CITY CODE</b> 92-887
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The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

<b>Meeting Date:</b> 02/02/2021	<b>Meeting Time:</b> 7:00 PM	<b>Meeting Location:</b> City Council Chambers, Washington City Hall, 215 E. Washington St.
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At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the Council will publish notice and hold a hearing on the proposed city budget.

<b>City Web Site (if available):</b> www.washingtoniowa.gov	<b>City Telephone Number:</b> 319-653-6584
--	---

Iowa Department of Management	Current Year Certified Property Tax 2020/2021	Budget Year Effective Property Tax 2021/2022**	Budget Year Proposed Maximum Property Tax 2021/2022	Annual % CHG
Regular Taxable Valuation 1	245,880,295	248,678,754	248,678,754	
<b>Tax Levies:</b>				
Regular General 2	\$1,991,630	\$1,991,630	\$2,014,298	
Contract for Use of Bridge 3	\$0	\$0		
Opr & Maint Publicly Owned Transit 4	\$0	\$0		
Rent, Ins. Maint. Of Non-Owned Civ. Ctr. 5	\$0	\$0		
Opr & Maint of City-Owned Civic Center 6	\$0	\$0		
Planning a Sanitary Disposal Project 7	\$0	\$0		
Liability, Property & Self-Insurance Costs 8	\$91,246	\$91,246	\$91,245	
Support of Local Emer. Mgmt. Commission 9	\$0	\$0		
Emergency 10	\$66,386	\$66,386	\$67,143	
Police & Fire Retirement 11	\$0	\$0		
FICA & IPERS 12	\$345,100	\$345,100	\$357,865	
Other Employee Benefits 13	\$373,942	\$373,942	\$379,852	
<b>*Total 384.15A Maximum Tax Levy 14</b>	<b>\$2,868,304</b>	<b>\$2,868,304</b>	<b>\$2,910,403</b>	<b>1.47%</b>
<b>Calculated 384.15A Maximum Tax Rate 15</b>	<b>\$11.66545</b>	<b>\$11.53417</b>	<b>\$11.70347</b>	

Explanation of significant increases in the budget:  
Wages, benefits & normal operating costs.

If applicable, the above notice also available online at:  
www.washingtoniowa.gov/city-government/administration

\*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy

\*\*Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 65 TO CHANGE CERTAIN YIELD INTERSECTIONS TO STOP INTERSECTIONS**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Paragraph.** Section 65.05, "Yield Required", Paragraphs 1, 4, 5, 7 & 53 are hereby repealed.

SECTION 2. **Add Paragraph.** A new Section 65.02, "Stop Required", Paragraph 261 is added as follows: "West Sixth Street and North Avenue D (westbound stop)."

SECTION 3. **Add Paragraph.** A new Section 65.02, "Stop Required", Paragraph 262 is added as follows: "South Avenue C and West Tyler Street (southbound stop)."

SECTION 4. **Add Paragraph.** A new Section 65.02, "Stop Required", Paragraph 263 is added as follows: "North Avenue B and West Seventh Street (northbound and southbound stop)."

SECTION 5. **Add Paragraph.** A new Section 65.02, "Stop Required", Paragraph 264 is added as follows: "West Sixth Street and North Marion Avenue (eastbound and westbound stop)."

SECTION 6. **Add Paragraph.** A new Section 65.02, "Stop Required", Paragraph 265 is added as follows: "West Sixth Street and North Avenue C (eastbound and westbound stop)."

SECTION 7. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 8. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

Approved on First Reading: December 15, 2020  
Approved on Second Reading: January 5, 2021  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day  
of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
City Clerk



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE  
CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER  
69.08, "NO PARKING ZONES"

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 93 is added as follows: "North Iowa Avenue, on the east side for a distance of 80 feet and on the west side, for a distance of 100 feet north of the centerline of West 5<sup>th</sup> Street."

SECTION 2. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 94 is added as follows: "North Marion Avenue, on the east side for a distance of 80 feet and on the west side, for a distance of 100 feet north of the centerline of West 5<sup>th</sup> Street."

SECTION 3. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. **Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 202\_.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

Approved on First Reading: December 15, 2020  
Approved on Second Reading: January 5, 2021  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 202\_.

\_\_\_\_\_  
City Clerk