



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, FEBRUARY 2, 2021

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, February 2, 2021 to be approved as proposed or amended.

Consent:

1. Council Minutes January 19, 2021
2. Council Minutes January 26, 2021
3. DeLong Construction, Pay App. #5, South Ave. E Reconstruction, \$47,581.82.
4. Fareway Stores, Inc., 301 North Marion Ave., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), **(renewal)**
5. Hy-Vee Wine & Spirits, 1004 West Madison St., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), Sunday Sales, **(renewal)**
6. Department Reports

Consent – Other:

1. DeLong Construction, Pay Application No. 9, Wellness Park Ballfields and Roadway, \$14,335.41.
2. The Wagon Wheel, 521 East 7th St., Class C Liquor License (LC) (Commercial), Sunday Sales, Living Quarters, Outdoor Service Area, **(renewal)**

Claims & Financial Reports:

Claims for February 2, 2021

SPECIAL PRESENTATION

- Kewash Half-Marathon Special Event Request
- Washington Public Library Summer Reading Special Event Requests
- Washington Tree Committee Annual Report

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

NEW BUSINESS

1. Discussion and Consideration of Change Order #2 for North 4th Avenue Improvements Project.
2. Discussion and Consideration of Pay Application #8 for Cornerstone for North 4th Avenue Improvements Project.
3. Discussion and Consideration of a Resolution Adopting an Agreement for Surface Transportation Block Grant Program (West Buchanan).
4. Discussion and Consideration of Purchase of SecureTech Wave Plus System

CLOSED SESSION

Closed Session per Iowa Code 21.5(1g) – Law Enforcement Matters and 21.5(1k) – Confidential Records

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

Council Minutes 1-19-2021

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, December 15, 2020 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: Gault, Moore, Pettit-Majewski (via Zoom), and Youngquist. Absent: Stigers

Motion by Gault, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, January 19, 2021 be approved as amended. Motion carried.

Consent:

1. Council Minutes Regular Session January 5, 2021
2. Council Minutes Special Session January 5, 2021
3. Kevin Olson, City Attorney December Fees, \$1,227.84.
4. Pickens, Barnes & Abernathy, Northway Well and Pump Co v. City of Washington, \$8,032.40.
5. Gronewold, Bell, Kyhmn & Co. P.C., FY20 Audit, \$3,100.00.
6. Main Street Washington Annual Pledge, \$20,000.00.
7. FOX Engineering, Wastewater Treatment Consultation IRE Odor Issue, \$1,351.75.
8. FOX Engineering, North 4th Ave. Improvements, \$3,250.00.
9. Cornerstone, North 4th Ave. Improvements Pay App. #7 \$90,283.39.
10. FOX Engineering, 2021 Washington Water Main Improvements Project, \$27,198.00.
11. FOX Engineering, Water Distribution System Study, \$584.10.
12. FOX Engineering, SE Basin I&I Project, \$570.00.
13. ECICOG, Rehab Grant Administration, \$525.00.
14. Tax Abatement Request, Marc & Rhonda Henry, New Construction, 1405 N. 4th Ave.
15. Tax Abatement Request, Adam & Alyx Dietz, General Improvements, 1026 E. Adams St.
16. Department Reports

Motion by Youngquist, seconded by Pettit-Majewski, to approve the Consent items 1-16. Motion carried.

Claims for January 19, 2021 and the Financial Report for December 2020 were presented by Finance Director Kelsey Brown.

Motion by Gault, seconded by Youngquist, to approve the claims for January 19, 2021. Motion carried.

Motion by Gault, seconded by Moore, to approve the financial report for December 2020. Motion carried.

Mayor Rosien presented a Mayoral Proclamation in honor of Martin Luther King Jr. Day recognizing Washington as an inclusive and welcoming community for all people.

Mayor Rosien presented a plaque of recognition to retired City Clerk Illa Earnest for 36 years of service.

Special event requests were made by Stairway to the Stars for use of the bandstand in Central Park from 4 to 8 p.m. on May 10th-14th, 10 a.m. to 10 p.m. on May 15th, and 4 to 9 p.m. on July 31st.

Motion by Moore, seconded by Youngquist, to approve the Stairway to the Stars special event requests. Motion carried.

Public comment from Dan Henderson with Washington for Justice in support of the mayor's proclamation, and had a moment of silence for 400,000 COVID deaths.

Public comment from Charla Howard as resource for any questions on the property related to Resolution 2021-004.

Public comment from Mary Audia, WEDG Director, introducing herself.

Public comment from Meredith Henderson with Washington for Justice applauding the mayor's proclamation.

Mayor Rosien announced that now is the time for public hearing for vacating a portion of a street in the 600 block of East Tyler Cul-de-Sac.

No written or oral objections were received.

Motion by Gault, seconded by Youngquist to close the public hearing. Roll call on the motion: Ayes: Gault, Moore, Pettit-Majewski, and Youngquist. Nays: none. Motion carried.

Mayor Rosien announced that now is the time for public hearing for a portion of a sanitary sewer easement on Lot 1, Block 26 in South Washington, Washington County, Iowa.

No written or oral objections were received.

Motion by Pettit-Majewski, seconded by Youngquist, to close the public hearing. Roll call on the motion: Ayes: Gault, Moore, Pettit-Majewski, and Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Gault, to approve a Resolution Approving the Disposal and Release of a Portion of a Sanitary Sewer Easement Located on Lot 1, Block 26 in South Washington, as Recorded in Plat Book 4 at Page 487 in the Office of the Recorder of Washington County, Iowa. Roll call on the motion: Ayes: Gault, Moore, Pettit-Majewski, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-004)**

Motion by Pettit-Majewski, seconded by Moore, to Affirm Mayoral Appointment of Millie Youngquist as Mayor Pro Tem. Motion carried.

Motion by Moore, seconded by Youngquist, to approve a Police Department Patrol Rifle Purchase Program. Motion carried.

Motion by Youngquist, seconded by Moore, to approve a Resolution for a RISE Grant Application for Business Park Phase II. Roll call on the motion: Ayes: Gault, Moore, Pettit-Majewski, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-005)**

Motion by Moore, seconded by Pettit-Majewski, to approve a three-year Wastewater Plant SCADA Contract with Jetco Electric, Inc. for \$28,469. Motion carried.

Motion by Gault, seconded by Moore, to approve an Engineering Agreement with FOX Engineering for the Bazooka Farmstar Relocation. Motion carried.

Motion by Youngquist, seconded by Moore, to approve an Engineering Agreement with Garden & Associates for East Adams Street Reconstruction. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve a Resolution Setting a Public Hearing for February 2nd at 7 p.m. for the Total Maximum Property Tax Dollars Levied for the FY22 Budget. Roll call on the motion: Ayes: Gault, Moore, Pettit-Majewski, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-006)**

Motion by Younquist, seconded by Gault, to approve the Third Reading of an Ordinance Changing Certain Yield Signs to Stop Signs in the Wellness Park Area. Roll call on the motion: Ayes: Gault, Moore, Pettit-Majewski, and Youngquist. Nays: none. Motion carried. **(Ordinance 1116)**

Motion by Moore, seconded by Younquist, to approve the Third Reading of an Ordinance Amending Chapter 69.08 – Parking Regulations on North Marion and North Iowa. Roll call on the motion: Ayes: Gault, Moore, Pettit-Majewski, and Youngquist. Nays: none. Motion carried. **(Ordinance 1117)**

Motion by Youngquist, seconded by Pettit-Majewski, that the Regular Session held at 6:00 p.m., Tuesday, January 19, 2021, is adjourned at 6:56 p.m.

Sally Y. Hart, City Clerk

Special Session Council Minutes 1-26-2021

The Council of the City of Washington, Iowa, met in Special Session in the Council Chambers, 215 East Washington Street on Tuesday, January 26, 2021 at 6:00 p.m. Mayor Rosien in the chair. On roll call present: Gault, Moore, Pettit-Majewski (via Zoom), Stigers and Youngquist (via Zoom). Absent: None

Motion by Gault, seconded by Moore, that the agenda for the Special Session to be held at 6:00 p.m., Tuesday, January 26, 2021 be approved as proposed. Motion carried.

City Administrator Brent Hinson gave a presentation on the proposed FY22 budget.

Motion by Moore, seconded by Gault that the Special Session held Tuesday, January 26, 2021, is adjourned.

Sally Hart, City Clerk

APPLICATION FOR PAYMENT NO. 5

To: City of Washington (JURISDICTION)
 From: DeLong Construction, Inc. (CONTRACTOR)
 Contract: South Ave. E Reconstruction
 Project: South Ave. E Reconstruction
 JURISDICTION's Contract No.: _____ ENGINEER's Project No.: 5018069
 For Work Accomplished Through the Date of: January 8, 2021

1. Original Contract Price:	\$ 752,848.65
2. Net Change by Change Orders and Written Amendments (+ or -):	\$ 3,822.50
3. Current Contract Price (1 plus 2):	\$ 756,671.15
4. Total Completed and Stored to Date:	\$744,116.87
5. Retainage (Per Agreement):	
5% of Completed Work: \$ 37,205.84	
0% of Stored Material: _____	
Total Retainage:	\$ 37,205.84
6. Total Completed and Stored to Date Less Retainage (4 minus 5):	\$ 706,911.03
7. Less Previous Application for Payments:	\$ 659,329.21
8. DUE THIS APPLICATION (6 MINUS 7)	\$ 47,581.82

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is requested.

Dated: 1-25-21 _____ DeLong Construction, Inc.
 By: [Signature] (CONTRACTOR)

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 1-26-2021 _____ Garden & Associates, LTD.
 By: [Signature] (ENGINEER)

Payment of the above AMOUNT DUE THIS APPLICATION is approved.

Dated: _____ City of Washington, Iowa
 (JURISDICTION)

Pay Application No. 5
 South Avenue E Reconstruction
 Washington, Iowa
 January 8, 2021

	Bid Item	Unit	Estimated Quantity	Unit Price	Previous Units	Completed Units	Due This Request
1	Clearing and Grubbing	LS	1	\$6,850.00	1.00	1.00	\$6,850.00
2	Excavation, Class 10	CY	3,830	\$11.50	3150.00	3830.00	\$44,045.00
3	Subgrade Preparation, 6" Thick	SY	140	\$6.00	140.00	140.00	\$840.00
4	Subgrade Preparation, 12" Thick	SY	4,180	\$2.00	4180.00	4180.00	\$8,360.00
5	Subbase, Modified (6" Thick Modified Subbase)	SY	4,180	\$7.00	4180.00	4180.00	\$29,260.00
6	Subbase, Granular (6" Thick Class 'A' Crushed Stone)	SY	695	\$7.50	695.00	695.00	\$5,212.50
7	Removal of Known Box Culvert, Concrete Wing and Headwalls	LS	1	\$2,500.00	1.00	1.00	\$2,500.00
8	Removal of Known Pipe Culvert, All Types, <36"	LF	223	\$10.00	223.00	223.00	\$2,230.00
9	Compaction Testing	LS	1	\$6,000.00	1.00	1.00	\$6,000.00
10	Trench Foundation	TON	50	\$23.00	50.00	50.00	\$1,150.00
11	Trench Compaction Testing (Water Main and Storm Sewer)	LS	1	\$5,120.00	1.00	1.00	\$5,120.00
12	Storm Sewer, Trenched, 15"	LF	456	\$43.00	496.00	496.00	\$21,328.00
13	Storm Sewer, Trenched, 18"	LF	111	\$49.00	114.00	114.00	\$5,586.00
14	Storm Sewer, Trenched, 24"	LF	76	\$65.00	76.00	76.00	\$4,940.00
15	Storm Sewer, Trenched, 27"	LF	296	\$84.00	325.00	325.00	\$27,300.00
16	Storm Sewer, Trenched, 30"	LF	81	\$84.00	81.00	81.00	\$6,804.00
17	Pipe Apron, 15"	EA	2	\$500.00	1.00	1.00	\$500.00
18	Subdrain, Longitudinal, Perforated 4"	LF	2,145	\$7.50	2154.00	2154.00	\$16,155.00
19	Subdrain and Footing Drain Outlets and Connections	EA	14	\$300.00	14.00	14.00	\$4,200.00
20	Structural Concrete (RCB Culvert Extension), IDOT Specifications	CY	31.5	\$1,920.00	31.50	31.50	\$60,480.00
21	Water Main, Trenched, C900 PVC DR 18, 6"	LF	20	\$35.00	0.00	0.00	\$0.00
22	Water Main, Trenched, C900 PVC DR 18, 12"	LF	675	\$40.00	710.00	710.00	\$28,400.00
23	Valve, Gate, 8"	EA	1	\$1,225.00	1.00	1.00	\$1,225.00
24	Valve, Gate, 12"	EA	1	\$2,150.00	1.00	1.00	\$2,150.00
25	Fire Hydrant Assembly	EA	1	\$4,400.00	1.00	1.00	\$4,400.00
26	Valve Box Extension	EA	1	\$500.00	1.00	1.00	\$500.00
27	Fire Hydrant Assembly Removal	EA	1	\$500.00	1.00	1.00	\$500.00
28	Connection to Existing Main, Connection No. 1	LS	1	\$1,000.00	1.00	1.00	\$1,000.00
29	Connection to Existing Main, Connection No. 2	LS	1	\$1,000.00	1.00	1.00	\$1,000.00
30	Connection to Existing Main, Connection No. 3	LS	1	\$1,000.00	1.00	1.00	\$1,000.00
31	Manhole, SW-401, 48" Dia.	EA	3	\$4,390.00	3.00	3.00	\$13,170.00
32	Manhole, SW-401, 60" Dia.	EA	1	\$5,100.00	1.00	1.00	\$5,100.00
33	Intake, SW-507	EA	4	\$4,450.00	4.00	4.00	\$17,800.00
34	Intake, SW-508	EA	5	\$5,330.00	5.00	5.00	\$26,650.00
35	Intake, SW-512, Case 1 Riser, 24" Dia.	EA	2	\$2,350.00	2.00	2.00	\$4,700.00
36	Intake, SW-513, 3'x3'	EA	1	\$5,300.00	1.00	1.00	\$5,300.00
37	Intake, SW-513, 5'x5'	EA	1	\$8,900.00	1.00	1.00	\$8,900.00
38	Manhole Adjustment, Major	EA	1	\$1,000.00	1.00	1.00	\$1,000.00
39	Remove Intake	EA	1	\$1,000.00	1.00	1.00	\$1,000.00
40	Pavement, PCC, 7" Thick	SY	3,687	\$45.00	3687.00	3708.19	\$166,868.55
41	Curb and Gutter, 2.5' Width, 7" Thick	LF	367	\$50.00	328.00	375.00	\$18,750.00
42	PCC Pavement Samples and Testing	LS	1	\$8,500.00	1.00	1.00	\$8,500.00
43	Pavement, HMA, 6" Thick	SY	555	\$54.34	301.30	301.30	\$16,372.50
44	Removal of Driveway	SY	48	\$14.00	0.00	48.00	\$672.00
45	Sidewalk, PCC, 4" Thick	SY	770	\$46.75	400.00	770.00	\$35,997.50
46	Sidewalk, PCC, 6" Thick	SY	65	\$57.85	45.00	71.11	\$4,113.71
47	Defectable Warning	SF	30	\$35.00	0.00	30.00	\$1,050.00
48	Driveway, Paved, PCC, 6" Thick	SY	192	\$54.35	193.00	235.45	\$12,796.71
49	Full Depth Patches (7" PCC)	SY	65	\$155.00	0.00	65.83	\$10,203.65
50	Subbase Over-excavation	TON	25	\$35.00	0.00	0.00	\$0.00
51	Temporary Traffic Control	LS	1	\$4,500.00	0.75	1.00	\$4,500.00
52	Hydraulic Seeding, Seeding, Fertilizing, and Mulching	LS	1	\$10,000.00	0.00	0.00	\$0.00
53	SWPPP Preparation	LS	1	\$1,000.00	1.00	1.00	\$1,000.00
54	SWPPP Management	LS	1	\$1,500.00	0.00	1.00	\$1,500.00
55	Rip Rap, Class D	TON	95	\$40.00	0.00	82.42	\$3,296.80
56	Silt Fence	LF	2,000	\$2.00	0.00	0.00	\$0.00
57	Silt Fence, Removal of Sediment	LF	2,000	\$1.00	0.00	0.00	\$0.00
58	Silt Fence, Removal of Device	LF	2,000	\$1.00	0.00	0.00	\$0.00
59	Removal and Reinstallation of Existing Fence	LF	150	\$15.00	0.00	0.00	\$0.00
60	Segmental Block Retaining Wall	SF	900	\$37.00	1260.00	1260.00	\$46,620.00
61	Mobilization	LS	1	\$22,000.00	1.00	1.00	\$22,000.00
62	Granular Surfacing for Temporary Access	TON	75	\$35.00	97.07	97.07	\$3,397.45
CO1	Field Fence	LS	0	\$2,997.50	1.00	1.00	\$2,997.50
CO2	Storm Sewer	LS	0	\$825.00	1.00	1.00	\$825.00

Total Bid \$ 752,848.65
 Current Contract \$ 756,671.15

Completed to Date \$744,116.87

Applicant License Application (LE0001759)

Name of Applicant: <u>Fareway Stores, Inc.</u>		
Name of Business (DBA): <u>Fareway Stores, Inc. #554</u>		
Address of Premises: <u>301 North Marion Avenue</u>		
City <u>Washington</u>	County: <u>Washington</u>	Zip: <u>52353</u>
Business	<u>(319) 653-5064</u>	
Mailing	<u>2300 Industrial Park Road</u>	
City <u>Boone</u>	State <u>IA</u>	Zip: <u>50036</u>

Contact Person

Name <u>Tracey Wilson</u>		
Phone: <u>(515) 433-5336</u>	Email	<u>twilson@farewaystores.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 03/01/2020

Expiration Date: 02/28/2021

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Fred E Vitt Control Trust

First Name: Fred E **Last Name:** Vitt Control Trust
City: Boone **State:** Iowa **Zip:** 50036
Position: Trust
% of Ownership: 10.87% **U.S. Citizen:** Yes

Garrett S Piklapp

First Name: Garrett S **Last Name:** Piklapp
City: Huxley **State:** Iowa **Zip:** 50124
Position: Secretary
% of Ownership: 0.00% **U.S. Citizen:** Yes

Fareway Control Trust

First Name: Fareway **Last Name:** Control Trust
City: Boone **State:** Iowa **Zip:** 50036

Position: Trust

% of Ownership: 55.88%

U.S. Citizen: **Yes**

Various Individuals & Trust each holding less than 5%

First Name: Various Individuals & Trust **Last Name:** each holding less than 5%

City: Unknown

State: Iowa

Zip: 55555

Position: Stockholders

% of Ownership: 33.25%

U.S. Citizen: **Yes**

Insurance Company Information

Insurance Company: Merchants Bonding Company

Policy Effective Date: 03/01/2020

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application (LE0001508)

Name of Applicant: <u>Hy-Vee, Inc</u>		
Name of Business (DBA): <u>Hy-Vee Wine & Spirits</u>		
Address of Premises: <u>1004 W Madison St</u>		
City <u>Washington</u>	County: <u>Washington</u>	Zip: <u>52353</u>
Business <u>(319) 653-5406</u>		
Mailing <u>5820 Westown Pkwy</u>		
City <u>West Des Moines</u>	State <u>IA</u>	Zip: <u>50266</u>

Contact Person

Name <u>Morgan Beier</u>		
Phone: <u>(515) 267-2871</u>	Email <u>mbeier@hy-vee.com</u>	

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 02/24/2021

Expiration Date: 02/23/2022

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>		
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>	

Ownership

Stephen Meyer

First Name: Stephen **Last Name:** Meyer
City: Des Moines **State:** Iowa **Zip:** 50309
Position: Executive VP, Secretary
% of Ownership: 0.00% **U.S. Citizen:** Yes

Randy Edeker

First Name: Randy **Last Name:** Edeker
City: Urbandale **State:** Iowa **Zip:** 50322
Position: CEO, President
% of Ownership: 0.00% **U.S. Citizen:** Yes

Michael Skokan

First Name: Michael **Last Name:** Skokan

City: Waukee **State:** Iowa **Zip:** 50263
Position: CFO, Treasurer
% of Ownership: 0.00% **U.S. Citizen:** **Yes**
Jeffrey Pierce
First Name: Jeffrey **Last Name:** Pierce
City: West Des Moines **State:** Iowa **Zip:** 50265
Position: Asst. Treasurer, Financial Reporting
% of Ownership: 0.00% **U.S. Citizen:** **Yes**

Insurance Company Information

Insurance Company:	<u>EMPLOYERS MUTUAL CASUALTY COMPANY</u>		
Policy Effective Date:	<u>02/24/2021</u>	Policy Expiration	<u>01/01/1900</u>
Bond Effective	<u>2</u>	Dram Cancel Date:	
Outdoor Service Effective		Outdoor Service Expiration	
Temp Transfer Effective		Temp Transfer Expiration Date:	

MAINTENANCE & CONSTRUCTION DEPT. REPORT

1-9-21/1-22-21

STREETS: Personnel continued to haul away snow to the pool area. Personnel salted the streets on numerous occasions. Cold mixed a few areas.

WATER DISTRIBUTION: Personnel exercised numerous water services. Personnel marked water boxes for the potential nonpayment list. Personnel repaired the first water main break of 2021, located at 414 West 2nd St where a 6 inch CIP sheared.

SEWER COLLECTION: Personnel has work in progress repairing a sewer line in M/C's wash bay that is plugged. Personnel went to Crawfordsville to jet 260 ft line in the lagoon.

STORM SEWER COLLECTION: Personnel cleaned up snow around street corners to let snow melt (if it ever does) flow to intakes.

MECHANIC/SHOP: Personnel serviced PD 306 (Inspect and repair brakes), Parks Truck (steering column), #111 (Repair control column and check hydraulic lines and valves for leaks), #115 (Bed solenoid for lowering), #611 (Welded new tailgate chains) and 009 (Repair loose light bar).

OTHER: Personnel responded to 12 One Call Locates. Personnel picked up Xmas trees throughout the town. Crews hauled the concrete foundation where the Jone's garage sat which went to the Cemetery.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report
February 2nd , 2021
Council meeting**

- **After hour alarm and dog call outs –**
01-17-21 Dog call at the ACH Foam 12:15 p.m. Dalton
- **Dept Head meetings –**I attended the meetings on Jan. 26th , Feb. 2nd
- **Plant Inspection-** Brian Lee from Iowa DNR Region 6 field office conducted an annual inspection of the Wastewater Plant on January 29th at 9 a.m.
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Snow and Ice-**We continue to remove snow and ice from sidewalks and around buildings at the WWTP, also keeping the tow lot clear.
- **WWTP Cleaning-** We've been cleaning the Lab, Garage and storage areas.
- **SBR blower #4-** SBR blower #4 seized up, we are currently working on removal and repair. This blower supplies SBR tank #4 with oxygen which also creates the stirring or mixing action for the biological treatment. There is a standby blower in place and in use for this situation.
- **Overhead Door Service-**One of our rollup overhead doors on the operations building is acting up. We thought it was the switch, so we swapped it out with one we had and that was not the problem. I contacted Overhead Door Inc. to come check it out and service all 6 overhead doors at the WWTP.

**Jason Whisler
1/29/2020 11:00 A.M.**

Contractor's Application for Payment No. 9

To City of Washington	Application Period: 12/4/20 - 1/15/21	Application Date: 1/22/2021	9
Owner: Wellness Park Ballfields And Roadway	From (Contractor): Delong Construction	Via (Engineer): Gardner & Associates, LTD	
Contract No.:	Contractor's Project No.:	Engineer's Project No.:	90280226

**Application For Payment
Change Order Summary**

Approved Change Orders Number	Additions	Deductions	1. ORIGINAL CONTRACT PRICE
1	\$13,191.18	\$2,400.00	\$ 2,983,670.85
2	\$69,546.85	\$4,097.00	\$ 3,114,439.23
3	\$20,098.30		\$ 3,095,100.08
4	\$15,089.90		\$ 3,018,673.58
TOTALS			
NET CHANGE BY	\$117,926.23	\$6,497.00	
CHANGE ORDERS	\$111,429.23		

- 1. ORIGINAL CONTRACT PRICE..... \$ 2,983,670.85
- 2. Net change by Change Orders..... \$ 3,114,439.23
- 3. Current Contract Price (Line 1 + 2)..... \$ 3,095,100.08
- 4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... \$ 3,018,673.58
- 5. RETAINAGE:
 - a. 5% X \$3,018,673.58 Work Completed..... \$ 1,509,336.8
 - b. 5% X _____ Stored Material..... \$ _____
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ 1,509,336.8
- 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 1,585,763.28
- 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 2,853,404.49
- 8. AMOUNT DUE THIS APPLICATION..... \$ 14,358.79
- 9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... \$ 227,260.18

Contractor's Certification
The undersigned Contractor certifies, to the best of his knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances), and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: _____
By: *[Signature]* Date: 1-22-21

Payment of: \$ 14,358.79 (Line 8 or other - attach explanation of the other amount)
is recommended by: *[Signature]* (Engineer) 1-23-2021 (Date)
Payment of: \$ 14,358.41 (Line 8 or other - attach explanation of the other amount)
is approved by: _____ (Owner) _____ (Date)

Applicant License Application (LC0044131)

Name of Applicant:	<u>Hollywood 22, LLC</u>				
Name of Business (DBA):	<u>The Wagon Wheel</u>				
Address of Premises:	<u>521 East 7th Street</u>				
City	<u>Washington</u>	County:	<u>Washington</u>	Zip:	<u>52353</u>
Business	<u>(319) 653-3637</u>				
Mailing	<u>521 East 7th Street</u>				
City	<u>Washington</u>	State	<u>IA</u>	Zip:	<u>52353</u>

Contact Person

Name	<u>Brandon Banks</u>				
Phone:	<u>(319) 461-5163</u>	Email	<u>bbanksracing22@gmail.com</u>		

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 03/01/2020

Expiration Date: 02/28/2021

Privileges:

- Class C Liquor License (LC) (Commercial)
- Living Quarters
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType:	<u>Limited Liability Company</u>				
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>		

Ownership

Brandon Banks

First Name: Brandon **Last Name:** Banks
City: Washington **State:** Iowa **Zip:** 52353
Position: Owner
% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company:	<u>Illinois Casualty Co</u>				
Policy Effective Date:	<u>03/01/2020</u>	Policy Expiration	<u>02/28/2021</u>		
Bond Effective	Dram Cancel Date:				
Outdoor Service Effective	Outdoor Service Expiration				

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
FEBRUARY 2, 2021**

POLICE

ALLIANT ENERGY	ALLIANT ENERGY	910.34
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	34.99
CENTRAL IOWA DISTRIBUTING	CARPET CLEANER	784.10
INTOXIMETERS INC	PBT SUPPLIES	280.00
MARCO, INC.	COPIER PRINTER LEASE	393.86
VISA-TCM BANK, N.A.	TRAINING SUPP, SUPPLIES	891.85
WAL-MART	OFFICE SUPPLIES	62.74
	TOTAL	3357.88

FIRE

ALLIANT ENERGY	ALLIANT ENERGY	2048.27
AMAZON CAPITAL SERVICES	LIGHT BULBS	13.66
CENTRAL IOWA DISTRIBUTING	CARPET CLEANER	784.10
HEIMAN FIRE EQUIPMENT	SUPPLIES	160.74
JOHN DEERE FINANCIAL	SNOW BLOWER PARTS	24.91
KIRKWOOD COMMUNITY COLLEGE	TRAINING	974.00
LEET'S REFRIGERATION	MACHINE CLEANING	173.50
MCAVOY, BRUCE	SUPPLIES REIMBURSMENT	446.89
MIDWEST BREATHING AIR SYSTEMS	AIR TESTS	166.00
SENSIT TECHNOLOGIES LLC	GAS SENSORS	229.98
TOYNE INC	BULBS	94.28
WASHINGTON VOLUNTEER FIRE DEPARTMENT	FIREFIGHTERS MEMBERSHIP- REIMB	455.00
	TOTAL	5571.33

DEVELOPMENT SERVICES

CDW GOVERNMENT	PHOTOSHOP	431.64
FARRIER, KELLY	SNOW REMOVAL	37.50
MARIE, LINDA	COAT LOGO	30.00
WEMIGA WASTE INC.	CLEANUP	75.00
	TOTAL	574.14

LIBRARY

AMAZON	LIBRARY MATERIALS	198.21
CENGAGE LEARNING INC/GALE	WESTERNS	18.89
CENTRAL IOWA DISTRIBUTING	CARPET CLEANER	784.10
PRARIE LIGHTS	BOOKS	148.89
SCHOOL LIBRARY JOURNAL	SUBSCRIPTION AND MATERIAL	89.00
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	106.20
VALENTINE, TAMMY	MILEAGE REIMBURSMENT	8.40
VISA-TCM BANK, N.A.	POSTAGE, PROG, TECHNOLOGY	155.59
	TOTAL	1509.28

PARKS

ALLIANT ENERGY	ALLIANT ENERGY	885.27
ARNOLD MOTOR SUPPLY	PARTS	107.79
CUSTOM IMPRESSIONS INC	DOG PARK SIGN	24.28
VISA-TCM BANK, N.A.	POOL TRAINING, PARTS, MTG	347.78
WAL-MART	SECURITY, CABLES & SUPPLIE	646.00
	TOTAL	2011.12

POOL

ALLIANT ENERGY	ALLIANT ENERGY	185.08
PACHA, NICK	MILEAGE REIMBURSEMENT	237.44
VISA-TCM BANK, N.A.	POOL TRAINING, PARTS, MTG	270.00
	TOTAL	692.52

CEMETERY

ALLIANT ENERGY	ALLIANT ENERGY	401.01
ATCO INTERNATIONAL	HERBICIDE	325.50
DOUDS STONE LLC	FILL FOR JONES GARAGE	692.65
HIWAY SERVICE CENTER	BACKHOE/SNOWPLOW PARTS	459.86
	TOTAL	1879.02

FINANCIAL ADMIN

ALLIANT ENERGY	ALLIANT ENERGY	1593.10
AMAZON CAPITAL SERVICES	BUDGET BINDERS	66.43
BAKER PAPER & SUPPLY	COPY PAPER	112.95
BROWN, KELSEY	REIMBURSEMENT	52.99
CENTRAL IOWA DISTRIBUTING	CARPET CLEANER/SUPPLIES	882.90
DE LAGE LANDEN FINANCIAL		
SERVICES INC	COPIER LEASE AGREEMENT	154.98
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	260.00
ROSIEN, JARON	MILEAGE REIMB	28.18
SIMMERING-CORY, INC.	SUPPLEMENT- DECEMBER 2020	956.00
STOREY KENWORTHY/MATT		
PARROTT	TAX FORMS AND ENVELOPES	293.27
	CITY CLERK	
VISA-TCM BANK, N.A.	TRAINING/SOFTWARE	385.98
WAL-MART	SECURITY, CABLES & SUPPLIE	78.84
	TOTAL	4865.62

SEWER COLLECTION

WAL-MART	SUPPLIES	33.45
	TOTAL	33.45

ROAD USE

ARNOLD MOTOR SUPPLY	PARTS	86.62
COLEMAN CONSTRUCTION INC.	CURB SE CORNER IA & WASH	1900.00
WINTER EQUIPMENT	EQUIPMENT FREIGHT CHARGE	119.86
	TOTAL	2106.48

STREET LIGHTING

ALLIANT ENERGY	ALLIANT ENERGY	289.57
	TOTAL	289.57
HOTEL/MOTEL TAX		
VISA-TCM BANK, N.A.	SUBSC FOR DEVELOPMENT TRAI	150.00
	TOTAL	150.00
HOUSING REHAB		
DELONG CONSTRUCTION	DEMO HOUSE- 534 S MARION	6800.00
	TOTAL	6800.00
CAPITAL PROJECTS		
		17965.0
BEACON ATHLETICS	WELLNESS PARK OWNER SUPP I	0
	DOWNPAYMENT-VIDEO	
COMMUNICATIONS ENGIN	CONFERENCING	9096.68
ULINE	TOOLS FOR TABLES/TABLES	5524.50
	TOTAL	32586.18
TREE COMMITTEE		
CUSTOM IMPRESSIONS INC	TREE COMM PLAQUE	33.95
	TOTAL	33.95
K-9 PROGRAM		
WASH VETERINARY CLINIC	K-9 MEDICAL	76.55
	TOTAL	76.55
CEMETERY GIFT		
GOODWIN HOUSE MOVING INC	JONES GARAGE MOVE	3400.00
	TOTAL	3400.00
WATER PLANT		
ALLIANT ENERGY	ALLIANT ENERGY	3848.62
AMAZON CAPITAL SERVICES	PLANNER	27.43
HACH COMPANY	CHEMICALS	1639.50
HARN R/O SYSTEMS INC.	FILTER	291.44
HOLT SUPPLY CORPORATION	SUPPLIES	863.57
ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	119.00
JENNINGS, ELAINE	MILEAGE REIMBURSEMENT	17.36
POSTMASTER	BULK MAILING -WATER BILLS	806.26
STREFF, ROSE	MILEAGE REIMBURSMENT	6.33
WATER SOLUTIONS UNLIMITED	CHEMICALS	9943.63
	TOTAL	17563.14
WATER DISTRIBUTION		
ALLIANT ENERGY	ALLIANT ENERGY	49.57
ARNOLD MOTOR SUPPLY	PARTS	1.94
	TOTAL	51.51
SEWER PLANT		
ALLIANT ENERGY	ALLIANT ENERGY	20.38

ARNOLD MOTOR SUPPLY	PARTS	90.07
ATCO INTERNATIONAL	CLEANING SUPPLIES	148.05
BDS EQUIPMENT	SNOW PUSHER	1649.00
IMPRESSIONS COMPUTERS, INC	WIFI FOR COMPUTER	15.00
TESTAMERICA LABORATORIES INC	TESTING	1446.90
TIFCO INDUSTRIES	TOOLS FOR REPAIRS	189.84
UNITED LABORATORIES	LIFT STATION DEGREASER	791.40
VISA-TCM BANK, N.A.	LAB SUPPLIES, SECURITY	438.72
WASHINGTON LUMBER	WOOD, SHOVEL	56.35
	TOTAL	4845.71
SEWER COLLECTION		
CARSON PLUMBING & HEATING SRVS INC	TWEETON- SR BACKUP REIMB	220.53
TWEETON CHIROPRACTIC	REIMBURSEMENT	129.50
WAL-MART	SUPPLIES	62.91
	TOTAL	412.94
SANITATION		
WASH CO HUMANE SOCIETY	JAN COLLECTIONS	347.28
	TOTAL	347.28
	TOTAL	89157.67



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Illa Earnest, 319-653-6584 ext 131; illae@washingtonia.org

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Kewash Half Marathon, 10K, 5K

Coordinator: YMCA of Washington - Teri Hartzler

Contact Number: 319-653-2141

Email Address: thartzler@washingtonia.org

2. EVENT INFORMATION

Event Description: Run event - 1/2 marathon + 10K + 5K

Days/Dates of Event: Saturday April 17, 2021 / Set up Friday 16th 5pm
(block some parking)
Street blockings

Time(s) of Event: (Include Set Up/Tear Down Time) Set up 5AM - 12pm Sat April 17

Event Location: Start + finish @ J.P.s 207, route in town + trail

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: map attached

Method of Notification for businesses/downtown residents (if applicable):

Closures will be posted in the paper, signs will be posted the day before the race, street closure letters will be mailed out 1 week prior.

Other Requests

Temporarily park in a "No Parking" area location: _____

Use of City Park (specify park : _____
Electrical Needs: _____

Walk/Run (attach map of route and indicate streets to be closed)

Fireworks (specify location :)

Use of gators/UTV/ATV on City streets

Parade (attach map of route and indicate streets to be closed)

Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Emergency "No Parking" Signs

Traffic cones

Picnic Tables

Yield signs for crosswalks

Garbage/Recycling Barrels

Street Sweeping following (parades)

Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Public Address System

Recorded/Live Music

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? 3
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes 3 No If yes, how many?)

Contact Person: Teri Hartzler

Phone: 653-2141

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

YMCA of Washington - Teri Hartzler
Applicant/Sponsor Signature

1/5/21
Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.		
_____	City Clerk (Liquor Licenses)	Illa Earnest 319-653-6584 ext 131	iearnest@washingtونيowa.gov
_____		Comments/Restrictions:	
_____	Police Chief	Jim Lester 319-458-0264	jlester@washingtونيowa.gov
_____		Comments/Restrictions:	
_____	Fire Chief	Tom Wide 319-863-3332	firedept@washingtونيowa.gov
_____		Comments/Restrictions:	
_____	Streets	JJ Bell 319-653-1538	jjbell@washingtونيowa.gov
_____		Comments/Restrictions:	
_____	Parks	Nick Pacha 319-321-4886	npacha@washingtونيowa.gov
_____		Comments/Restrictions:	
_____	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us		
_____		Comments/Restrictions:	

CITY COUNCIL APPROVAL

City Clerk Signature
CONDITIONS IMPOSED: _____

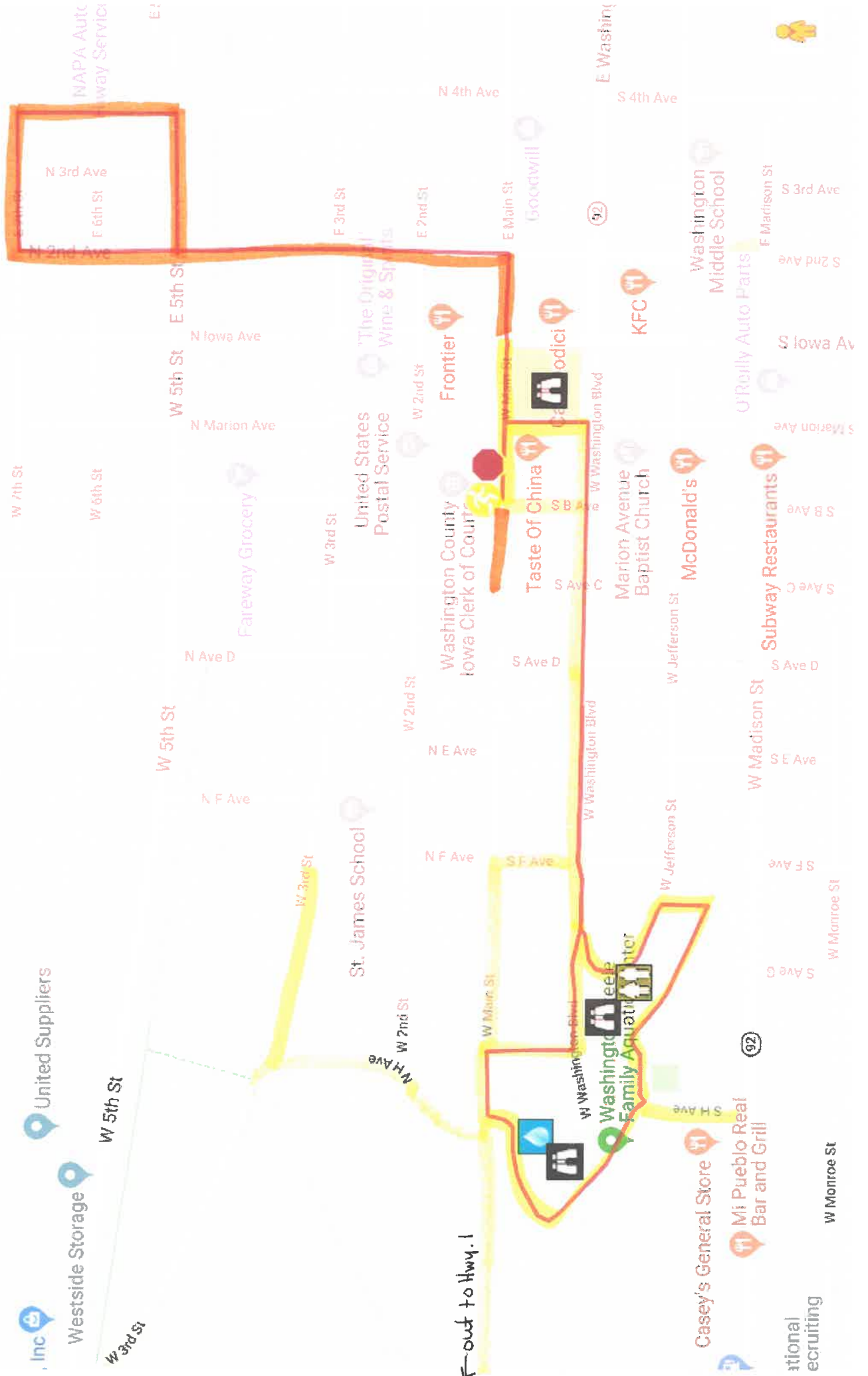
Date of Action

Approved: _____ Denied: _____

5k Route

- Closed from 5AM - 8:30AM
- Closed from 5AM - 12pm

Wagon Wheel Tail

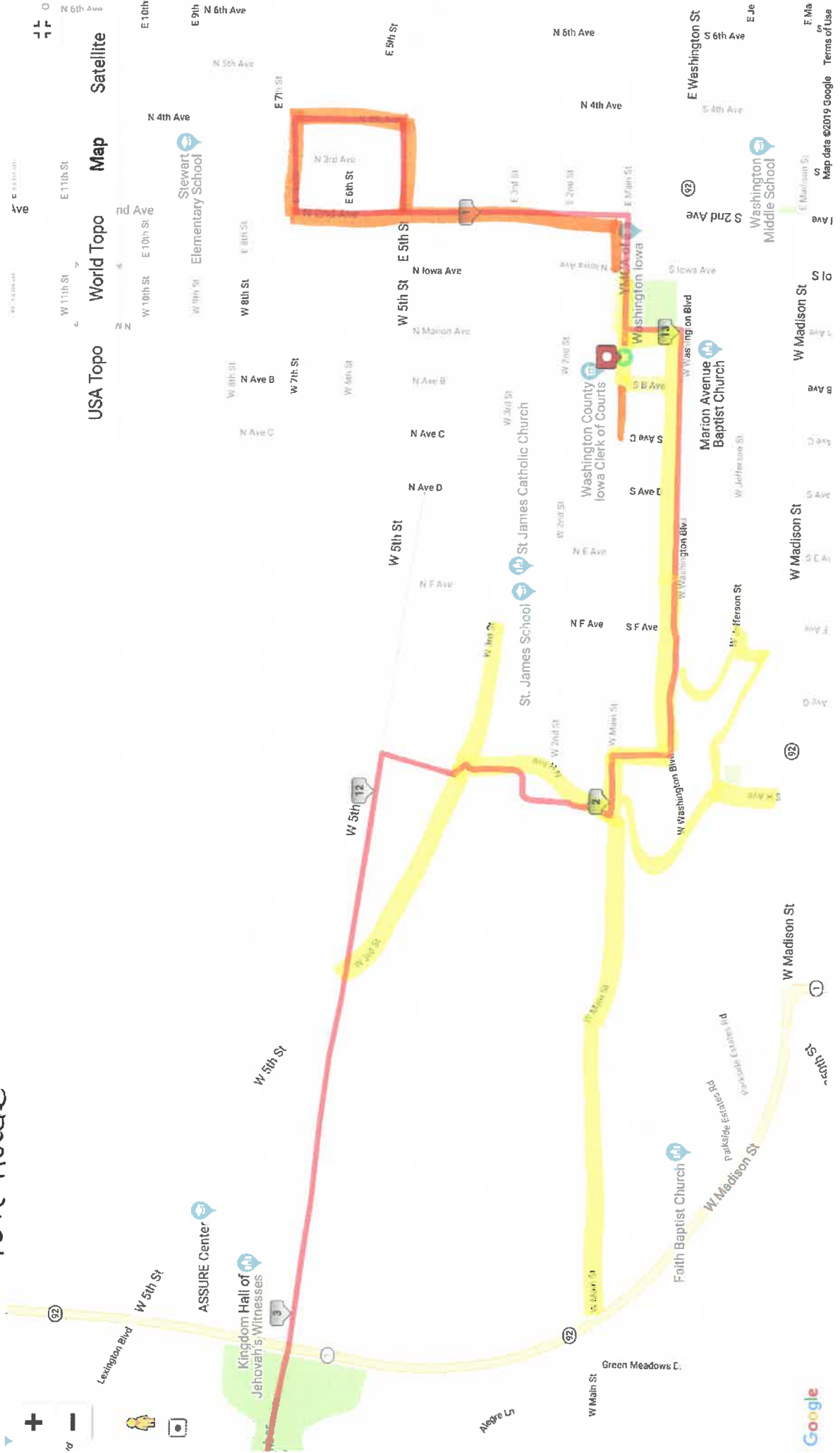


Out to Hwy. 1

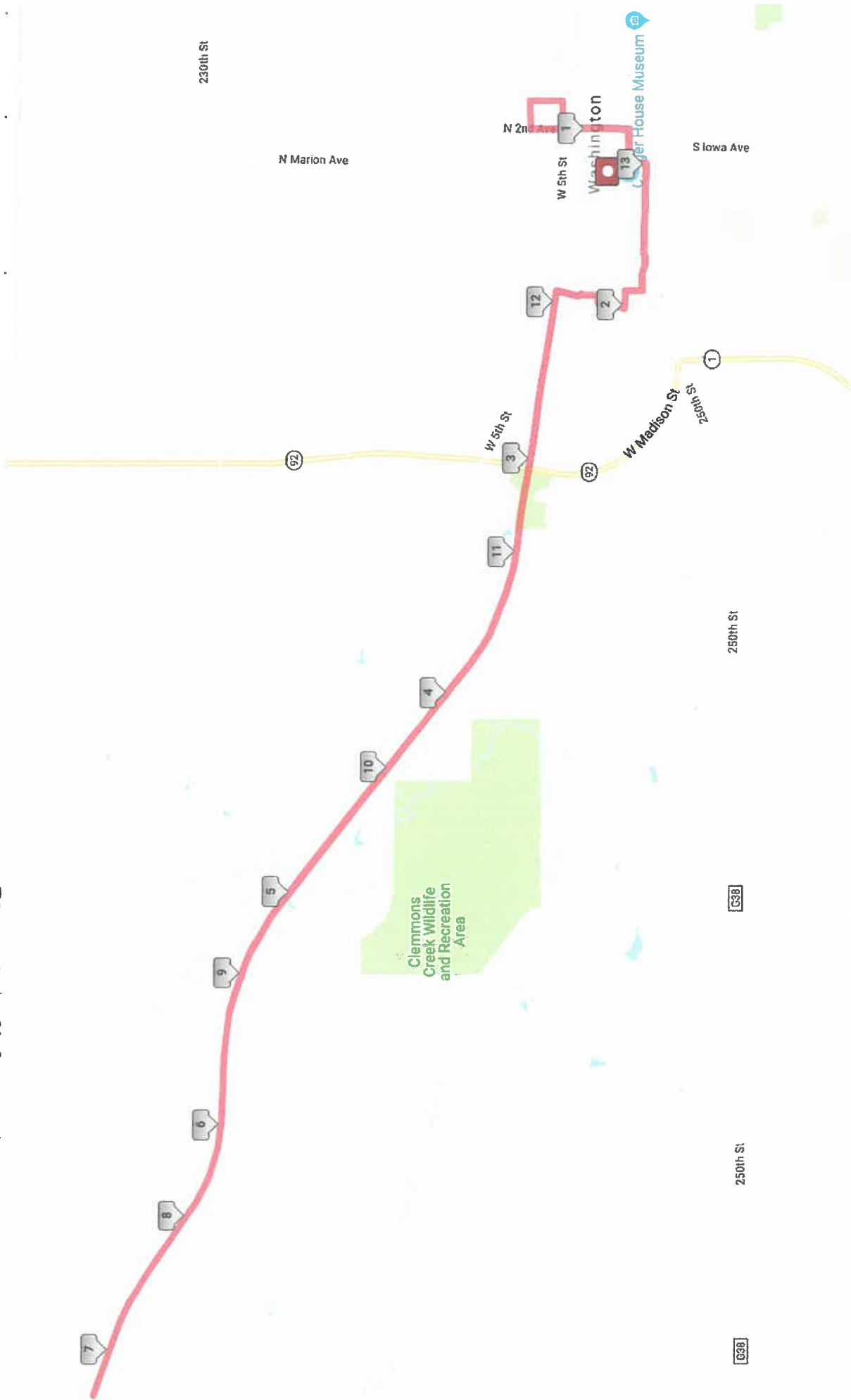
ational recruiting

● Closed from 5 AM - 8:30 AM
 ● Closed from 5 AM - 12 PM

10K Route



Half marathon route





SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Illa Earnest, 319-653-6584 ext 131; learnest@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Washington Public Library Summer Reading Outdoors
Coordinator: Bryna Walker
Contact Number: 319-653-2097 712-330-1873
Email Address: bryna.walker@washington.lib.iowa.us

2. EVENT INFORMATION

Event Description: Summer Reading Event Days
Days/Dates of Event: 6/19/21, 6/16/21, 6/23/21, 6/30/21 from 12:30^{pm} to 2^{pm}
6/7/21, 6/14/21, 6/15/21, 6/22/21, 6/29/21, 7/6/21 from 9^{am} - 1^{pm}
Time(s) of Event: (Include Set Up/Tear Down Time) listed above
Event Location: Central Park and bandstand (for 6/15, 6/22, 7/6)
Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)
Description: _____

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

Temporarily park in a "No Parking" area location: _____

Use of City Park (specify park : _____
Electrical Needs: AV/microphone, etc.

Use of gators/UTV/ATV on City streets

Parade (attach map of route and indicate streets to be closed)

Walk/Run (attach map of route and indicate streets to be closed)

Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

Fireworks (specify location :)

Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Yield signs for crosswalks

Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones

Street Sweeping following (parades)

Picnic Tables

Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System *for 4/15, 4/22, 7/6*

Recorded/Live Music

Public Address System

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many?)

Contact Person: _____

Phone: _____

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

[Handwritten Signature]

Applicant/Sponsor Signature

1/15/21

Date

DEPARTMENT APPROVALS

Indicate Date Contacted

The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.

City Clerk *Illa Earnest* 319-653-6584 iearnest@washingtioniowa.gov
 (Liquor Licenses) *Sally Host* ext 131

Comments/Restrictions:

1/15/21

Police Chief Jim Lester 319-458-0264 ilester@washingtioniowa.gov

Comments/Restrictions:

1/15/21

Fire Chief *Branden Delong* Tom Wide 319-863-3332 firedept@washingtioniowa.gov

Comments/Restrictions:

1/15/21

Streets JJ Bell 319-653-1538 jjbell@washingtioniowa.gov

Comments/Restrictions:

1/15/21

Parks Nick Pacha 319-321-4886 npacha@washingtioniowa.gov

Comments/Restrictions:

1/15/21

County Environmental Health (if serving food):
 Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us

Comments/Restrictions:

N/A

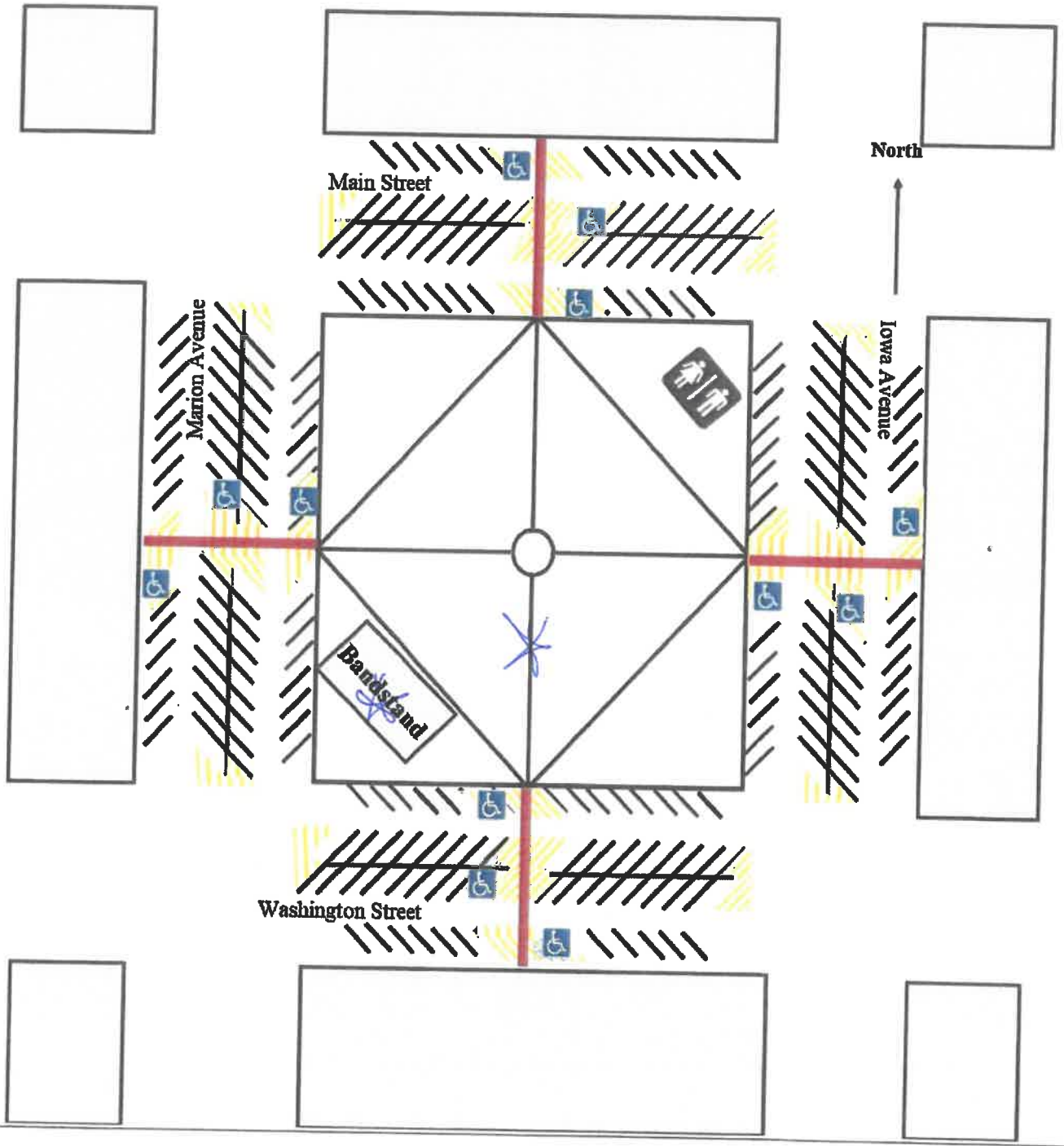
CITY COUNCIL APPROVAL

Approved: _____ Denied: _____

City Clerk Signature _____ Date of Action _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):



*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 28, 2021

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: North 4th Avenue Project Change Order #2 and Pay App #8

The Council is being asked to consider a final change order for the project to adjust all quantities to actuals. The net add is \$3,432.41, not bad at all for a project of this magnitude, not to mention dealing with the unexpected curveball we faced in rushing to design improvements to fix the sewer collapse under the railroad tracks and then adding those fixes to the project.

Assuming approval of the change order, you will then be asked to consider Pay App #8. We are including this as a separate item rather than on the Consent Agenda because the pay amount recommended in Pay App #8 is contingent on the change order being approved.

All in all, despite the challenges, we got a great result with this project. Cornerstone did an excellent job, and FOX designed a superb project. We specified an 8" thick concrete street for the project, and Cornerstone's subcontractor delivered between 8.3" and 9.2" based on the pavement cores. This high-traffic street is made to last, and we accomplished great things for Washington's underground infrastructure with the project as well. We will be ready to close out the project when it is clear that grass seed is established and pavement markings are finished in the spring.

Date of Issuance:	January 25, 2021	Effective Date:	January 25, 2021
Owner:	City of Washington	Owner's Contract No.:	
Contractor:	Cornerstone Excavating Inc.	Contractor's Project No.:	
Engineer:	FOX Engineering	Engineer's Project No.:	7114-19A
Project:	N. 4 th Ave. Improvements	Contract Name:	

The Contract is modified as follows upon execution of this Change Order:

Description:

- a. **Adjustment of Quantity (Bid Item 1.06)** Construction Contingency Allowance, decrease by 1 LS @ \$25,000.00 = \$25,000.00 DEDUCT
- b. **Adjustment of Quantity (Bid Item 2.04)** Subgrade Preparation, 12-inch, decrease by 4,542 SY @ \$4.50 = \$20,439.00 DEDUCT
- c. **Adjustment of Quantity (Bid Item 2.06)** Subgrade Treatment, decrease by 983 SY @ \$14.00 = \$13,762.00 DEDUCT
- d. **Adjustment of Quantity (Bid Item 2.07)** Granular Surfacing - Temporary, decrease by 86.25 TON @ \$24.00 = \$2,070.00 DEDUCT
- e. **Adjustment of Quantity (Bid Item 2.08)** Granular Surfacing - Permanent, increase by 115.53 TON @ \$22.00 = \$2,541.66 ADD
- f. **Adjustment of Quantity (Bid Item 3.01)** Trench Foundation decrease by 200 TON @ \$28.50 = \$5,700.00 DEDUCT
- g. **Adjustment of Quantity (Bid Item 3.02)** Replacement of Unsuitable Backfill Material, decrease by 46.4 CY @ \$36.00 = \$1,670.40 DEDUCT
- h. **Adjustment of Quantity (Bid Item 3.03)** Grout Existing Utilities, decrease by 156.5 CY @ \$165.00 = \$25,822.50 DEDUCT
- i. **Adjustment of Quantity (Bid Item 4.08)** Storm Sewer Service Connection to RCP Storm Sewer, 4-Inch, increase by 1 EA @ \$525.00 = \$525.00 ADD
- j. **Adjustment of Quantity (Bid Item 4.09)** Storm Sewer Service, 4-Inch, increase by 17 LF @ \$40.00 = \$680.00 ADD
- k. **Adjustment of Quantity (Bid Item 4.10)** Sanitary Sewer Service Replacement, 4-inch, decrease by 280 LF @ \$55.50 = \$15,540.00 DEDUCT
- l. **Adjustment of Quantity (Bid Item 4.11)** Sanitary Sewer Service Replacement, 6-inch, increase by 57 LF @ \$61.00 = \$3,477.00 ADD
- m. **Adjustment of Quantity (Bid Item 4.12)** Sanitary Sewer Service Connection, decrease by 3 EA @ \$900.00 = \$2,700.00 DEDUCT
- n. **Adjustment of Quantity (Bid Item 4.13)** Sanitary Sewer, Gravity, Trenched, 8-Inch, increase by 2 LF @ \$69.00 = \$138.00 ADD


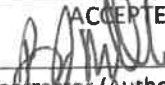
- o. **Adjustment of Quantity (Bid Item 4.14) Sanitary Sewer, Gravity, Trenched, 15-Inch, increase by 3 LF @ \$73.00 = \$219.00 ADD**
- p. **Adjustment of Quantity (Bid Item 4.16) Sanitary Sewer, Connect to Existing Structure, decrease by 1 EA @ \$2,750.00 = \$2,750.00 DEDUCT**
- q. **Adjustment of Quantity (Bid Item 5.03) Water Main Lowering, decrease by 2 EA @ \$4,500.00 = \$9,000.00 DEDUCT**
- r. **Adjustment of Quantity (Bid Item 5.04) Water Service Connection, decrease by 4 EA @ \$275.00 = \$1,100.00 DEDUCT**
- s. **Adjustment of Quantity (Bid Item 5.05) Water Service, 1-Inch, decrease by 28 LF @ \$38.75 = \$1,085.00 DEDUCT**
- t. **Adjustment of Quantity (Bid Item 5.06) Water Service Curb Stop, decrease by 6 EA @ \$275.00 = \$1,650.00 DEDUCT**
- u. **Adjustment of Quantity (Bid Item 5.08) Water Main Pipe, 6-Inch, increase by 5 LF @ \$40.00 = \$200.00 ADD**
- v. **Adjustment of Quantity (Bid Item 5.09) Water Main Pipe, 10-Inch, increase by 45 LF @ \$51.50 = \$2,317.50 ADD**
- w. **Adjustment of Quantity (Bid Item 5.10) Resilient Wedge Gate Valve, 4-Inch, decrease by 1 EA @ \$875.00 = \$875.00 DEDUCT**
- x. **Adjustment of Quantity (Bid Item 5.11) Resilient Wedge Gate Valve, 6-Inch, increase by 2 EA @ \$1,000.00 = \$2,000.00 ADD**
- y. **Adjustment of Quantity (Bid Item 6.01) Storm Sewer Manhole, SW-401, 48-Inch, decrease by 1 EA @ \$2,900.00 = \$2,900.00 DEDUCT**
- z. **Adjustment of Quantity (Bid Item 6.08) Sanitary Sewer Manhole, SW-301, 48-Inch associated with CPR#3, item "a" increase by 2 EA @ \$4,700.00 = \$9,400.00 ADD**
- aa. **Adjustment of Quantity (Bid Item 6.09) Sanitary Sewer Manhole, SW-301, 60-Inch, increase by 1 EA @ \$6,500.00 = \$6,500.00 ADD**
- bb. **Adjustment of Quantity (Bid Item 6.10) Sanitary Sewer Manhole, SW-303, 60-Inch, decrease by 1 EA @ \$8,450.00 = \$8,450.00 DEDUCT**
- cc. **Adjustment of Quantity (Bid Item 6.11) Remove Existing Sanitary Manhole, associated with CPR#3, item "f" increase by 1 EA @ \$1,500.00 = \$1,500.00 ADD**
- dd. **Adjustment of Quantity (Bid Item 6.12) Remove Existing Storm Structure, increase by 1 EA @ \$1,500.00 = \$1,500.00 ADD**
- ee. **Adjustment of Quantity (Bid Item 7.01) PCC Paving, 8-Inch, Mainline, decrease by 25.55 SY @ \$67.00 = \$1,711.85 DEDUCT**
- ff. **Adjustment of Quantity (Bid Item 7.02) PCC Paving, Full Depth Patch, increase by 54.67 SY @ \$97.25 = \$5,316.66 ADD**

- gg. **Adjustment of Quantity (Bid Item 7.03) PCC Paving Commercial/Alley, 7-Inch, decrease by 75.38 SY @ \$75.00 = \$5,653.50 DEDUCT**
- hh. **Adjustment of Quantity (Bid Item 7.04) PCC Paving Residential, 6-Inch, increase by 251 SY @ \$72.00 = \$18,072.00 ADD**
- ii. **Adjustment of Quantity (Bid Item 7.05) PCC Sidewalk, 5-Inch, increase by 134.45 SY @ \$55.25 = \$7,428.36 ADD**
- jj. **Adjustment of Quantity (Bid Item 7.06) HMA Paving, 6-Inch, increase by 28 SY @ \$52.00 = \$1,456.00 ADD**
- kk. **Adjustment of Quantity (Bid Item 7.13) Signage, decrease by 0.40 LS @ \$7,000.00 = \$2,800.00 DEDUCT**
- ll. **Adjustment of Quantity (Bid Item 7.14) Detectable Warning, increase by 20 SF @ \$40.00 = \$800.00 ADD**
- mm. **Adjustment of Quantity (Bid Item 7.16) Engineering Fabric, increase by 630 SY @ \$2.00= \$1,260.00 ADD**
- nn. **Adjustment of Quantity (Bid Item 9.03) Mowing/Trimming, decrease by 2 AC @ \$400.00 = \$800.00 DEDUCT**
- oo. **Adjustment of Quantity (Bid Item 9.04) Silt Fence, Install/Remove, decrease by 200 LF @ \$4.00 = \$800.00 DEDUCT**
- pp. **Adjustment of Quantity (Bid Item 9.05) Filter Sock, decrease by 700 LF @ \$3.50 = \$2,450.00 DEDUCT**
- qq. **Adjustment of Quantity (Bid Item CO1-k) PCC Paving, 8-Inch Mainline, no curb, increase by 18.49 SY @ \$72.00 = \$1,331.28 ADD**
- rr. **Adjustment of Quantity (Bid Item CO1-gg) Railroad Flaggers, decrease by 8.5 DAYS @ \$1,250.00 = \$10,625.00 DEDUCT**
- ss. **Sanitary Gravity Sewer , Gravity, Trenched, 12-inch - associated with CPR#3, item "h" 114 LF @ \$71.00 = \$8,094.00 ADD**
- tt. **A-lok connection to SMH-05 for 12-inch sanitary sewer – associated with CPR#3, Item "i" 1 EA @ \$308.00 = \$308.00 ADD**
- uu. **Core drill holes in sanitary sewer manholes – associated with CPR#3, Item "j" 1 LS @ \$1,650.00 = \$1,650.00 ADD**
- vv. **Sanitary Gravity Sewer , Gravity, Trenched, 10-inch - associated with CPR#3, item "k" 25 LF @ \$79.00 = \$1,975.00 ADD**
- ww. **Sanitary Sewer Service Connection, 8-inch - associated with CPR#3, item "l" 1 EA @ \$950.00 = \$950.00 ADD**
- xx. **Sanitary Sewer Service, 8-inch - associated with CPR#3, item "m" 17 LF @ \$76.00 = \$1,292.00 ADD**

- yy. Sanitary Gravity Sewer , Gravity, Trenched, 18-inch - associated with CPR#3, item "n" 50 LF @ \$81.00 = **\$4,050.00 ADD**
- zz. Cap Sanitary Sewer Main, 18-inch - associated with CPR#3, item "o" 1 EA @ \$550.00 = **\$550.00 ADD**
- aaa. Remove and reinstall intake casting near N.4th Ave. and E. 10th St. and on E. 6th St. - associated with CPR#3, item "p" 2 EA @ \$750.00 = **\$1,500.00 ADD**
- bbb. Remove 12-inch thickness of unsuitable soil and replace with 12-inch thickness crushed rock - associated with CPR#3, item "q" 380 SY @ \$20.00 = **\$7,600.00 ADD**
- ccc. Jetting and Vacuuming existing sanitary sewer main prior to grouting – associated with CPR#3, Item "r" 1 LS @ \$8,600.00 = **\$8,600.00 ADD**
- ddd. Grout pump – associated with CPR#3, Item "s" 1 LS @ \$5,675.00 = **\$5,675.00 ADD**
- eee. Sanitary Sewer bypass pumping – associated with CPR#3, Item "t" 1,208 HR @ \$19.50 = **\$23,556.00 ADD**
- fff. Temporary Manhole – associated with CPR#3, Item "u" 1 EA @ \$3,100.00 = **\$3,100.00 ADD**
- ggg. Cold Weather Concrete Protection – 2,332.74 SY @ \$2.00 = **\$4,665.48 ADD**
- hhh. Winter Concrete – 101.5 CY @ \$6.00 = **\$609.00 ADD**
- iii. Added rebar in sidewalk – 1 LS @ \$3,750.00 = **\$3,750.00 ADD**
- jjj. Transite Water Main Pipe Disposal – 196 LF @ \$8.50 = **\$1,666.00 ADD**
- kkk. Misc. Pipe Removal – 1,931 LF @ \$4.00 = **\$7,724.00 ADD**
- lll. Bonds on non-unit price items – 1.5% of \$87,314.48 = **\$1,309.72 ADD**
- mmm. Milestone Incentive - Partial – = **\$13,500.00 ADD**

Attachments: CPR#3, CR#3

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>1,552,705.20</u>	Original Contract Times: Substantial Completion: <u>September 11, 2020</u> Ready for Final Payment: <u>October 9, 2020</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>1</u> : \$ <u>355,690.80</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>1</u> : Substantial Completion: <u>70 days</u> Ready for Final Payment: <u>70 days</u> days
Contract Price prior to this Change Order: \$ <u>1,908,396.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>November 20, 2020</u> Ready for Final Payment: <u>December 18, 2020</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>3,432.41</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>35 days</u> Ready for Final Payment: <u>147 days</u> days
Contract Price incorporating this Change Order: \$ <u>1,911,828.41</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>December 25, 2020</u> Ready for Final Payment: <u>May 14, 2021</u> days or dates

<p>RECOMMENDED:</p> <p>By: <u></u> Engineer (if required)</p> <p>Title: <u>Project Engineer</u></p> <p>Date: <u>1/27/2021</u></p>	<p>ACCEPTED:</p> <p>By: _____ Owner (Authorized Signature)</p> <p>Title: _____</p> <p>Date: _____</p>	<p>ACCEPTED:</p> <p>By: <u></u> Contractor (Authorized Signature)</p> <p>Title: <u>Owner</u></p> <p>Date: <u>1/27/2021</u></p>
---	--	--

Contractor's Application for Payment No. 8

Unit Price Contract


Project: N. 4th Ave. Improvements From (Contractor): Cornerstone Excavating Inc. Application Date: 1/26/2021
 To (Owner): City of Washington Owner's Project No.: WAS020 Period From: 12/24/2020
 Via (Engineer): FOX Engineering Engineer's Proj. No.: 7114-19A Period To: 1/26/2021

Approved Change Order Summary:			
No.	Date Approved	Additions	Deductions
1	6/19/2020	\$374,058.80	-\$18,368.00
2	2/2/2021	\$168,786.66	-\$165,354.25
TOTALS		\$542,845.46	-\$183,722.25
		NET CHANGE BY CHANGE ORDERS \$359,123.21	

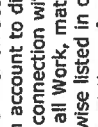
1. ORIGINAL CONTRACT PRICE.....	\$	1,552,705.20
2. Net change by Change Orders.....	\$	359,123.21
3. Current Contract Price (Line 1 + 2).....	\$	1,911,828.41
4. TOTAL COMPLETED AND STORED TO DATE		
(Column F on Progress Estimate)..... \$ 1,909,328.41		
5. RETAINAGE:		
a. 5% X \$1,909,328.41 Work Completed.....	\$	95,466.42
b. 5% X _____ Stored Material.....	\$	
c. Less Total Retainage Released Early.....	\$	
d. Total Retainage (Line 5a + Line 5b - Line 5c).....	\$	95,466.42
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	1,813,861.99
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	1,716,844.00
8. AMOUNT DUE THIS APPLICATION.....	\$	97,017.99
9. BALANCE TO FINISH, PLUS RETAINAGE		
(Column G on Progress Estimate + Line 5 above).....	\$	97,966.42

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 1-27-21

Payment of: \$ 97,017.99 (Line 8 or other - attach explanation of the other amount)

is recommended by:  (Engineer) 1/27/2021 (Date)

Payment of: \$ _____ (Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Endorsed by the Construction Specifications Institute.

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 28, 2021

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: DOT Funding Agreement for West Buchanan STBG Project

It is now time to consider the funding agreement with the Iowa DOT for the use of the federal-aid funds we have been accumulating over the past 7 years toward the West Buchanan paving project from the WWTP Road to South Avenue E. We have done several other projects related to this one in previous years, including the 2016 and 2017 Sitler Drive projects and the current South Avenue E project.

The maximum grant from these funds for the project is \$1,936,440. Any funds that we use under this number can be carried over for future projects on our federal-aid streets. The next such project is envisioned at this point to take place on North 2nd Avenue north of the underpass. It will likely be FY27 or somewhat later before we have enough funds to re-construct that street, which was originally built as Highway 1 through town in the 1930s.

RESOLUTION NO. _____

**A RESOLUTION ADOPTING AN AGREEMENT FOR A
SURFACE TRANSPORTATION BLOCK GRANT
WITH THE IOWA DEPARTMENT OF TRANSPORTATION**

WHEREAS, the City of Washington has been working toward the paving of West Buchanan on the southwest side of town for many years, accumulating suballocated federal funds through the Region 10 Regional Planning Affiliation for the project; and

WHEREAS, sufficient funding has been secured and the City is ready to proceed with the paving of West Buchanan from the WWTP Road to South Avenue E; and

WHEREAS, it is necessary to adopt an agreement with the Iowa Department of Transportation to secure the proposed funding of up to \$1,936,440 in grant funds for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby adopts the attached Iowa Department of Transportation Agreement for a Surface Transportation Block Grant Program Federal-Aid Swap Project for the West Buchanan Paving Project.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 2nd day of February, 2021.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

**IOWA DEPARTMENT OF TRANSPORTATION
Agreement for a Surface Transportation Block Grant Program Federal-aid Swap Project**

Recipient: City of Washington

Project No.: STBG-SWAP-8140(612)--SG-92

Iowa DOT Agreement No.: 5-21-STBG-SWAP-001

This is an agreement between the City of Washington, Iowa (hereinafter referred to as the Recipient) and the Iowa Department of Transportation (hereinafter referred to as the Department) for Surface Transportation Block Grant (STBG) Program Federal-aid Swap funds under 761 Iowa Administrative Code (IAC) Chapter 162. Iowa Code Section 306A.7 provides for the Recipient and the Department to enter into agreements with each other for the purpose of financing transportation improvement projects on streets and highways in Iowa.

Pursuant to the terms of this agreement, applicable statutes, and administrative rules, the Department agrees to provide STBG Federal-aid Swap funding to the Recipient for the authorized and approved costs for eligible items associated with the project.

Under this agreement, the parties further agree as follows:

1. The Recipient shall be the lead local governmental agency for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the appropriate contact person. The Department's contact persons will be the Local Systems Project Development Engineer, Christy VanBuskirk, and Easter Region Local Systems Field Engineer, Kent L. Ellis. The Recipient's contact person shall be the City Engineer.
3. The Recipient shall be responsible for the development and completion of the following described STBG project:

PCC Pavement – Replace, Storm Sewer/Intakes, Sanitary Sewer on W. Buchanan, from current termination to South Avenue E.
4. Eligible project activities will be limited to the following: construction, engineering, inspection, and right-of-way acquisition. Under certain circumstances, eligible activities may also include utility relocation or railroad work that is required for construction of the project.
5. The Recipient shall receive reimbursement for costs of authorized and approved eligible project activities from STBG Federal-aid Swap funds. The portion of the project costs reimbursed by STBG Federal-aid Swap funds shall be up to \$1,936,440 for the following phases of work as stipulated by the East Central Iowa Council of Governments:

Preliminary Engineering
Construction Engineering
Right-of-Way
 Construction
Other (please specify) _____
6. The Recipient shall pay for all project costs not reimbursed with STBG Federal-aid Swap funds.
7. If the project described in Section 3 drops out of the East Central Iowa Council of Governments current TIP or the approved current STIP prior to obligation of funds, and the Recipient fails to reprogram the project in the appropriate TIP and STIP within 3 years, this agreement shall become null and void.
8. The Recipient shall let the project for bids through the Department.
9. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.
10. It is the intent of both parties that no third party beneficiaries be created by this agreement.

11. This agreement and the attached Exhibit 1 constitute the entire agreement between the Department and the Recipient concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement shall be made in the form of an addendum to this agreement. The addendum shall become effective only upon written acceptance of the Department and the Recipient.

IN WITNESS WHEREOF, each of the parties hereto has executed this agreement as of the date shown opposite its signature below.

City Signature Block

By _____ Date _____, 20____

Title of city official

I, _____, certify that I am the City Clerk of Washington, and that _____, who signed said Agreement for and on behalf of the city was duly authorized to execute the same by virtue of a formal resolution duly passed and adopted by the city on the _____ day of _____, 20_____.

Signed _____ Date _____, 20____

City Clerk of Washington, Iowa

**IOWA DEPARTMENT OF TRANSPORTATION
Highway Administration**

By _____ Date _____, 20____

Kent L. Ellis, P.E.
Local Systems Field Engineer
Eastern Region



Washington Police Department

James Lester, Chief of Police
215 East Washington Street
Washington, Iowa 52353
Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

January 11, 2020

Lyle Hansen
Lieutenant

To: Mayor & City Council

Shamus Altenhofen
Lieutenant

Cc: Brent Hinson, City Administrator; Sally Hart, City Clerk

Jason Chalupa
Sergeant

Ref. Critical Incident Notification System

Benjamin Altenhofen
Sergeant

In an emergency, seconds count and it is important for staff and visitors to city facilities to have the best protection and warning systems available.

Brian Van Willigen
Investigator

Panic/duress alarms are used when a staff member is unable to reach a telephone or it may be unsafe for them to do so based on the situation.

Eric Kephart
K-9 Handler

The proposed system would require a policy addition to the Emergency Operations Plan and some staff training on when to activate the system and would be a good time to incorporate some basic safety/situational awareness training for staff as well.

Seth Adam
Police Officer

I request the Council go into Closed Session under Iowa Code 21.5 (1)(k) "To discuss information contained in records in the custody of a governmental body that are confidential records pursuant to section 22.7 subsection 50." 22.7(50):

Tanner Lavelly
Police Officer

"Information and records concerning physical infrastructure, cyber security, critical infrastructure, security procedures, or emergency preparedness developed, maintained, or held by a government body for the protection of life or property, if disclosure could reasonably be expected to jeopardize such life or property."

Christopher Raymer
Police Officer

Ethan Hansen
Police Officer

The total estimated cost for the complete system is \$21,896.90.

I further would recommend for the safety and security of city staff and visitors to our facilities that you approve the implementation and purchase of this critical incident notification system.

Respectfully,

Jim Lester
Chief of Police