



AMENDED AGENDA OF THE REGULAR
SESSION OF THE COUNCIL OF THE CITY OF
WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., WEDNESDAY, FEBRUARY 17, 2021

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Wednesday, February 17, 2021 to be approved as proposed or amended.

Consent:

1. Council Minutes February 2, 2021
2. IAMU, Water Member Dues 2021-2022, \$974.00.
3. Farnsworth Group, Washington City Hall and Police Station Professional Services, \$151.20.
4. ECICOG, CDBG Rehab Grant Administration, \$300.00.
5. Bolton & Menk, Airport Taxilane for Fuel Facility Construction Phase, \$1,050.00.
6. TEAM Services, Inc., Pavement Coring and Transportation, \$524.79.
7. FOX Engineering, Water Treatment Plant Improvements, \$616.00.
8. FOX Engineering, Wastewater Treatment Plant Consultation – IRE Pretreatment Agreement, \$616.25.
9. FOX Engineering, North 4th Avenue Street and Utility Improvements, \$3,250.00.
10. FOX Engineering, Washington SE Basin I&I Reduction, \$1,140.00.
11. FOX Engineering, Water Main Improvements, \$33,900.00.
12. Garden & Associates, South E Avenue Street Reconstruction, \$763.25.
13. Garden & Associates, Buchanan Street Paving Project, \$7,432.25.
14. Garden & Associates, Business Park Subdivision Phase 2, \$2,928.00.
15. Garden & Associates, Miscellaneous Engineering Tasks, \$223.50.
16. Bp One Trip, 1504 East Washington Street, Class C Beer (BC), Class B Native Wine, Sunday Sales (**renewal**)
17. Columbus Club of Washington, Iowa, 606 West Third, Class C Liquor License (LC) (Commercial), Sunday Sales, Outdoor Service Area (**renewal**)
18. Hy-Vee Food Store, 528 Highway 1 South, Class C Beer (BC), Class B Wine Permit,

- Sunday Sales (**renewal**)
19. Wine and Spirits, 106 West 2nd Street, Class C Beer Permit (Carryout Beer), Class B Wine Permit, Class E Liquor License (LE), Sunday Sales (**renewal**)
 20. Department Reports
 21. DeLong Construction Inc., Airport Taxilane (Fuel Access) Final Payment, \$26,492.97.

Consent – Other:

1. Garden & Associates, Construction Administration and Staking, Wellness Park Completion, \$429.00.

Claims & Financial Reports:

- Claims for February 16, 2021
- Financials for January 2021

SPECIAL PRESENTATION

- Statement on the City of Washington’s Mask Policies
- Mayoral Appointment – Airport Commission
- Nuisance Report
- Historic Preservation Annual Report – Bryan Kendall
- Washington Police Department 2020 Annual Report and Award Presentations

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

NEW BUSINESS

1. Discussion and Consideration of a Resolution Fixing Date for Hearing on Not to Exceed \$1,470,000 General Obligation Capital Loan Notes for March 2nd at 6 p.m. (Water Main/Public Safety Equipment)
2. Discussion and Consideration of a Resolution Approving Preliminary Plat, Business Park Phase II
3. Discussion and Consideration of a Resolution Authorizing an FY22 Surface Transportation Block Grant Application (West 5th/Lexington)
4. Discussion and Consideration of a Task Order Amending North 4th Engineering Scope (Sewer Collapse)
5. Discussion and Consideration of Change Order #4 for the Wellness Park Ballfields and Roadway

WORKSHOP

- Workshop on Chapter 55 – Animal Protection and Control Ordinance Revisions; Possible Consideration of First Reading of an Ordinance Amending Chapter 55
- FY2022 Budget with Discussion and Consideration of Setting a Public Hearing for FY22 Budget as March 2, 2021

DEPARTMENTAL REPORT

Police Department

City Attorney

City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor

Steven Gault

Elaine Moore

Danielle Pettit-Majewski

Fran Stigers

Millie Youngquist

ADJOURNMENT

Council Minutes 2-2-2021

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, February 2nd, 2021 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: Gault, Moore, Pettit-Majewski (via Zoom), Stigers, and Youngquist (via Zoom). Absent: none

Motion by Gault, seconded by Pettit-Majewski, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, February 2, 2021 be approved as amended. Motion carried.

Consent:

1. Council Minutes January 19, 2021
2. Council Minutes January 26, 2021
3. DeLong Construction, Pay App. #5, South Ave. E Reconstruction, \$47,581.82.
4. Fareway Stores, Inc., 301 North Marion Ave., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), **(renewal)**
5. Hy-Vee Wine & Spirits, 1004 West Madison St., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), Sunday Sales, **(renewal)**
6. Department Reports

Motion by Stigers, seconded by Youngquist, to approve the Consent items 1-6. Motion carried.

Consent – Other:

1. DeLong Construction, Pay Application No. 9, Wellness Park Ballfields and Roadway, \$14,335.41.
2. The Wagon Wheel, 521 East 7th St., Class C Liquor License (LC) (Commercial), Sunday Sales, Living Quarters, Outdoor Service Area, **(renewal)**

Motion by Pettit-Majewski, seconded by Moore, to approve the Consent – Other items 1 and 2. Motion carried. Gault voted “no”.

Claims for February 2, 2021 were presented by Finance Director Kelsey Brown.

Motion by Gault, seconded by Moore, to approve the claims for February 2, 2021. Motion carried.

A special event request was presented by Teri Hartzler with the YMCA for the eighth Kewash Half Marathon, 10K, and 5K Event to be held on April 17, 2021.

Motion by Gault, seconded by Stigers, to approve the special event request for the Kewash Half Marathon, 10K, and 5K Event. Motion carried.

Special event requests were made by Washington Public Library Director Bryna Walker for use of Central Park from 12:30 p.m. to 2 p.m. on June 9, June 16, June 23, and June 30; and from 9 a.m. to 1 p.m. on June 7, June 14, June 15, June 22, June 28, and July 6; and for use of the bandstand in Central Park on June 15, June 22, and July 6 for summer reading programs.

Motion by Youngquist, seconded by Gault, to approve the special event requests for the Washington Public Library. Motion carried.

The Washington Tree Committee presented their annual report. The Volunteer of the Year Award for 2020 was presented to Joe McConnell.

Presentation from the Public: none.

Motion by Youngquist, seconded by Gault, to approve Change Order #2 for North 4th Avenue Improvements Project. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to Approve Pay Application #8 for Cornerstone for North 4th Avenue Improvements Project. Motion carried.

Motion by Stigers, seconded by Moore, to Approve a Resolution Adopting an Agreement for Surface Transportation Block Grant Program for West Buchanan. Roll call on the motion ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution 2021-007)**

Motion by Moore, seconded by Stigers, that the council go into closed session per Iowa Code 21.5(1g) – Law Enforcement Matters and 21.5(1k) – Confidential Records. Roll call on the motion: Ayes: Gault, Moore, Pettit-Majewski, and Youngquist. Nays: none. Motion carried.

Motion by Gault, seconded by Youngquist, that the council return to open session. Roll call on the motion: Ayes: Gault, Moore, Pettit-Majewski, and Youngquist. Nays: none. Motion carried.

Motion by Gault, seconded by Pettit-Majewski, to Approve Purchase of SecureTech Wave Plus System. Motion carried.

Motion by Gault, seconded by Youngquist, that the Regular Session held at 6:00 p.m., Tuesday, February 2, 2021, is adjourned at 6:58 p.m.

Sally Y. Hart, City Clerk



IOWA ASSOCIATION OF MUNICIPAL UTILITIES

1735 NE 70th Avenue
Ankeny, IA 50021

Invoice

| Invoice Number | Invoice Date |
|----------------|--------------|
| 23480 | 2/9/2021 |

| |
|---|
| Bill To |
| City of Washington P.O. Box 516 215 East Washington Street Washington, IA 52353-0516 |

Account #:
 Terms: Net 30
 Due Date: 3/11/2021

| Description | Quantity | Rate | Amount |
|----------------------------|----------|--------|--------|
| March 2021 - February 2022 | | | |
| 2021-22 Water Member Dues | 1 | 974.00 | 974.00 |

| | |
|--------------------|-----------------|
| Subtotal | \$974.00 |
| Sales Tax (7.0%) | \$0.00 |
| Payments/Credits | \$0.00 |
| Balance Due | \$974.00 |

| Email Address | Phone # | Fax # | Website |
|---------------------|--------------|--------------|--------------|
| accounting@iamu.org | 515-289-1999 | 515-289-2499 | www.iamu.org |



Brent Hinson
 City of Washington, IA
 City of Washington
 215 East Washington Street
 Washington, IA 52353

February 9, 2021
 Project No: 019001.DA
 Invoice No: 222829

Invoice Total \$151.20

Project 019001.DA Washington City Hall & Police Station

Professional Services for Period Ending January 31, 2021

Professional Services

| Billing Phase | Fee | % Comp | Earned | Previous Fee Billing | Current Fee Billing |
|-----------------------------|------------------|--------|------------------|----------------------|---------------------|
| Construction Documents | 28,349.50 | 100.00 | 28,349.50 | 28,349.50 | 0.00 |
| Bidding and Negotiations | 5,906.00 | 100.00 | 5,906.00 | 5,906.00 | 0.00 |
| Construction Administration | 29,532.00 | 100.00 | 29,532.00 | 29,532.00 | 0.00 |
| Furniture | 8,000.00 | 100.00 | 8,000.00 | 8,000.00 | 0.00 |
| Total Fee | 71,787.50 | | 71,787.50 | 71,787.50 | 0.00 |
| | Total Fee | | | | 0.00 |

In House Expenses

| | | | | | |
|--------------------------------|--|--|---------------------------|---------------|-----------------|
| Mileage | | | | 151.20 | |
| Total In House Expenses | | | | 151.20 | 151.20 |
| | | | Total this Invoice | | \$151.20 |

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY

700 16th Street NE, Suite 301
Cedar Rapids, IA 52402

Invoice

| Date | Invoice # |
|-----------|-----------|
| 1/29/2021 | 9145 |

| Phone # | Fax # |
|--------------|--------------|
| 319-365-9941 | 319-365-9981 |

| Bill To |
|---|
| CITY OF WASHINGTON PO BOX 516 WASHINGTON IA 52353 |

Approved by: 

| Quantity | Description | Rate | Amount |
|--------------------------------------|------------------------------------|--------------|-----------------|
| 4 | CDBG REHAB GRANT ADMINISTRATION | 75.00 | 300.00 |
| Please remit payment within 30 days. | | Total | \$300.00 |



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
 Washington Airport Commission
 Kevin Erpelding, Chairman
 215 East Washington
 Washington, IA 52353

December 31, 2020
 Project No: T51.117678
 Invoice No: 0262701
 Client Account: WASHINGT_CI_IA

Washington/Taxilane for Fuel Facility

FINAL INVOICE

Taxilane for Fuel Facility Construction Phase

Bidding Services (001)

| | | | | |
|------------------|----------|----------------------|------------------------|-------------|
| Fee | | | | |
| Total Fee | 8,000.00 | | | |
| Percent Complete | 100.00 | Total Earned | 8,000.00 | |
| | | Previous Fee Billing | 8,000.00 | |
| | | Current Fee Billing | 0.00 | |
| | | Total Fee | | 0.00 |
| | | | Total this Task | 0.00 |

Construction Services (002)

Professional Services

| | Hours | Amount | |
|--------------------|-------|----------|-----------------|
| Design Engineer | 10.50 | 1,050.00 | |
| Totals | 10.50 | 1,050.00 | |
| Total Labor | | | 1,050.00 |

| Billing Limits | Current | Prior | To-Date | |
|----------------|----------|-----------|---------------------------|-------------------|
| Total Billings | 1,050.00 | 74,877.38 | 75,927.38 | |
| Limit | | | 75,927.38 | |
| | | | Total this Task | \$1,050.00 |
| | | | Total this Invoice | \$1,050.00 |

Billings to Date

| | Current | Prior | Total | Received | A/R Balance |
|---------------|-----------------|------------------|------------------|------------------|-----------------|
| Fee | 0.00 | 2,243.75 | 2,243.75 | | |
| Labor | 1,050.00 | 71,714.00 | 72,764.00 | | |
| Consultant | 0.00 | 8,919.63 | 8,919.63 | | |
| Totals | 1,050.00 | 82,877.38 | 83,927.38 | 82,877.38 | 1,050.00 |

Notice: A finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.

OVER

INVOICE

INVOICE NO: 1805398-0

INVOICE DATE: January 29, 2021



REMIT TO: **TEAM Services, Inc.**
717 S.E. 6th Street
Des Moines, IA 50309
ph: 515-282-8818
fax: 515-282-8741
ID No. 42-1416550

BILL TO: Brent Hinson
City of Washington
215 East Washington Street

Washington, IA 52353

PROJECT: **North 4th Avenue Improvements**
Washington, IA
No: 9-2901

Services for period of 12/1/2020 through 12/31/2020
Reference: Construction Testing Services

| ITEM | QTY | UNITS | DESCRIPTION | UNIT PRICE | AMOUNT |
|------|--------|-------|--|------------|--------|
| 1 | 5.75 | hour | Services of Senior Engineering Technician -- Pavement Coring | 49.00 | 281.75 |
| 2 | 248.00 | mile | Transportation Charges, Private Car or Company Vehicle | 0.98 | 243.04 |

Invoice Total: 524.79

Amount Received: \$0.00

Amount Due: \$524.79

TERMS: 1.5% Interest per month will be added after 30 days.

Total billed, through 1/29/2021: \$18,151.69

Printed: 1/29/2021 12:12 PM

Pay by Credit Card

Master Card Visa Am. Ex. Discover

Project Summary Through January 29, 2021:

Project Budget: \$14,047.98

Project Total Billed: \$18,151.69

Project Amount Received: \$17,626.90

Project Budget Remaining: (\$4,103.71)

Name on Card : _____

Card Number : _____

Exp.Date (MM/YY) : _____ / _____

Invoice Delivery: Mail

301-6-6020-6704

BH



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 47344
 Date 01/30/2021

Project 342416A Washington Water Treatment
 Plant Improvements

Professional Services for the Period of 12/20/2020 to 1/30/2021

Lump Sum Phases

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Current Billed |
|--------------------|-------------------|------------------|-------------------|-------------------|----------------|
| Preliminary Design | 126,460.00 | 100.00 | 126,460.00 | 126,460.00 | 0.00 |
| Final Design | 177,830.00 | 100.00 | 177,830.00 | 177,830.00 | 0.00 |
| Bidding | 16,780.00 | 100.00 | 16,780.00 | 16,780.00 | 0.00 |
| Total | 321,070.00 | 100.00 | 321,070.00 | 321,070.00 | 0.00 |

Standard Hourly Rate Phases

| | Billed Amount |
|------------------------------------|-----------------|
| General Consulting | |
| Professional Fees | 616.00 |
| General Consulting subtotal | 616.00 |
| Invoice total | \$616.00 |

Approved by:

Steven J. Troyer

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 47338
 Date 01/30/2021

Project **204508A Washington Wastewater Treatment Plant**

Professional Services for the Period of 12/20/2020 to 1/30/2021

Lump Sum Phases

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Current Billed |
|-------------------------|-------------------|------------------|-------------------|-------------------|----------------|
| Facility Plan Amendment | 13,500.00 | 100.00 | 13,500.00 | 13,500.00 | 0.00 |
| Preliminary Design | 307,400.00 | 100.00 | 307,400.00 | 307,400.00 | 0.00 |
| Final Design | 424,000.00 | 100.00 | 424,000.00 | 424,000.00 | 0.00 |
| Bidding / Negotiation | 22,500.00 | 100.00 | 22,500.00 | 22,500.00 | 0.00 |
| UV Room Door | -6,946.00 | 100.00 | -6,946.00 | -6,946.00 | 0.00 |
| Operations Manual | 36,300.00 | 100.00 | 36,300.00 | 36,300.00 | 0.00 |
| Construction Staking | 24,840.00 | 100.00 | 24,840.00 | 24,840.00 | 0.00 |
| Total | 821,594.00 | 100.00 | 821,594.00 | 821,594.00 | 0.00 |

Standard Hourly Rate Phases

| | Billed Amount |
|---|-----------------|
| Consultation - IRE Pretreatment Agreement | |
| Professional Fees | 616.25 |
| Consultation - IRE Pretreatment Agreement Subtotal | 616.25 |
| Invoice total | \$616.25 |

Approved by:

Steven J. Trayer

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 47424
Date 01/30/2021

Project 711419A N 4th Avenue Street and Utility
Improvements

Professional Services for the Period of 12/20/2020 to 1/30/2021

Lump Sum Phases

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Current Billed |
|--|-------------------|------------------|-------------------|-------------------|-----------------|
| Data Collection | 1,000.00 | 100.00 | 1,000.00 | 1,000.00 | 0.00 |
| N. 4th Avenue Improvements Scoping Study | 8,200.00 | 100.00 | 8,200.00 | 8,200.00 | 0.00 |
| N. 2nd Avenue Stormwater Pump Station Evaluation | 8,300.00 | 100.00 | 8,300.00 | 8,300.00 | 0.00 |
| Preliminary Design | 82,500.00 | 100.00 | 82,500.00 | 82,500.00 | 0.00 |
| Final Design | 71,000.00 | 100.00 | 71,000.00 | 71,000.00 | 0.00 |
| Bidding & Negotiatlon | 9,500.00 | 100.00 | 9,500.00 | 9,500.00 | 0.00 |
| Property Boundary Survey | 7,500.00 | 100.00 | 7,500.00 | 7,500.00 | 0.00 |
| Topographic Survey | 9,500.00 | 100.00 | 9,500.00 | 9,500.00 | 0.00 |
| Construction Administration | 65,000.00 | 100.00 | 61,750.00 | 65,000.00 | 3,250.00 |
| Post Construction Record Drawings | 7,900.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Construction Staking | 19,500.00 | 100.00 | 19,500.00 | 19,500.00 | 0.00 |
| Total | 289,900.00 | 97.27 | 278,750.00 | 282,000.00 | 3,250.00 |

Invoice total **\$3,250.00**

Approved by:

Steven P. Soupir

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 47417
 Date 01/30/2021

Project 204517A Washington SE Basin I&I
 Reduction

Professional Services for the Period of 12/20/2020 to 1/30/2021

Lump Sum Phases

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Current Billed |
|-----------------------------------|-----------------|------------------|--------------|--------------|----------------|
| Preliminary Design | 57,100.00 | 100.00 | 57,100.00 | 57,100.00 | 0.00 |
| Final Design | 29,500.00 | 100.00 | 29,500.00 | 29,500.00 | 0.00 |
| Bidding | 8,500.00 | 100.00 | 8,500.00 | 8,500.00 | 0.00 |
| Construction Administration | 29,800.00 | 100.00 | 29,800.00 | 29,800.00 | 0.00 |
| Post Construction Record Drawings | 5,700.00 | 95.00 | 4,275.00 | 5,415.00 | 1,140.00 |
| Total | 130,600.00 | 99.78 | 129,175.00 | 130,315.00 | 1,140.00 |

Invoice total **\$1,140.00**

Approved by:

Steven P. Soupir

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 47420
 Date 01/30/2021

Project 342420B 2021 Washington Water Main Improvements

Professional Services for the Period of 12/20/2020 to 1/30/2021

Lump Sum Phases

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Current Billed |
|-----------------------------------|-------------------|------------------|------------------|------------------|------------------|
| General Consultation | 2,500.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Preliminary Design | 56,500.00 | 95.00 | 19,775.00 | 53,675.00 | 33,900.00 |
| Final Design | 49,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Bidding Phase | 8,600.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Property Survey | 9,000.00 | 20.00 | 1,800.00 | 1,800.00 | 0.00 |
| Topographic Survey | 9,600.00 | 90.00 | 8,640.00 | 8,640.00 | 0.00 |
| Construction Administration | 57,100.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Post Construction Record Drawings | 7,600.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | 199,900.00 | 32.07 | 30,215.00 | 64,115.00 | 33,900.00 |

Invoice total **\$33,900.00**

Approved by:

Steven P. Soupir

Late Payment Charge: 15% per annum beginning 30 days from above date



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

January 25, 2021
Invoice No: 41037

Project 5018069 Washington - South E. Ave Street Reconstruction
Client ID# 20040

Professional Services for the Period: December 18, 2020 to January 21, 2021

Professional Services

| | Hours | Rate | Amount | |
|------------------------------------|-------|-------------------------------------|--------|-----------------|
| Principal Engineer | 5.00 | 149.00 | 745.00 | |
| Technician #5 | .25 | 73.00 | 18.25 | |
| Totals | 5.25 | | 763.25 | |
| Total Professional Services | | | | 763.25 |
| | | Total Project Invoice Amount | | \$763.25 |

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

January 25, 2021
Invoice No: 41038

Project 5020201 Washington - Buchanan Street Paving Project.
Client ID# 20040

Professional Services for the Period: December 18, 2020 to January 21, 2021

Professional Services

| | Hours | Rate | Amount | |
|------------------------------------|-------|--------|----------|-----------------|
| Principal Engineer | 30.00 | 149.00 | 4,470.00 | |
| Technician #1 | 20.50 | 110.00 | 2,255.00 | |
| Technician #2 | 1.00 | 95.00 | 95.00 | |
| Technician #5 | 3.25 | 73.00 | 237.25 | |
| Totals | 54.75 | | 7,057.25 | |
| Total Professional Services | | | | 7,057.25 |

Reimbursable Expenses

| | | | | |
|----------------------------|------|--|---------------|---------------|
| Filing Fee | | | | |
| 1/21/2021 | IDNR | | 100.00 | |
| 1/21/2021 | IDNR | | 275.00 | |
| Total Reimbursables | | | 375.00 | 375.00 |

Total Project Invoice Amount \$7,432.25

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

January 25, 2021
Invoice No: 41039

Project 7020406 Washington Business Park Subdivision - Phase 2
Client ID# 20040

Professional Services for the Period: December 18, 2020 to January 21, 2021

Professional Services

| | Hours | Rate | Amount | |
|------------------------------------|-------|-------------------------------------|----------|-------------------|
| Principal Engineer | 9.00 | 149.00 | 1,341.00 | |
| Surveyor 1 | 6.00 | 122.00 | 732.00 | |
| Technician #2 | 9.00 | 95.00 | 855.00 | |
| Totals | 24.00 | | 2,928.00 | |
| Total Professional Services | | | | 2,928.00 |
| | | Total Project Invoice Amount | | \$2,928.00 |

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

January 25, 2021
Invoice No: 41041

Project 9020415 Washington - Misc Engineering Tasks.
Client ID# 20040

Professional Services for the Period: December 18, 2020 to January 21, 2021

Professional Services

| | Hours | Rate | Amount | |
|------------------------------------|-------|-------------------------------------|--------|-----------------|
| Principal Engineer | 1.50 | 149.00 | 223.50 | |
| Totals | 1.50 | | 223.50 | |
| Total Professional Services | | | | 223.50 |
| | | Total Project Invoice Amount | | \$223.50 |

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

Applicant License Application (BC0027956)

| | | | | | |
|--------------------------------|-----------------------------|----------------|-------------------|-------------|--------------|
| Name of Applicant: | <u>Cobb Oil Co., Inc.</u> | | | | |
| Name of Business (DBA): | <u>bp One Trip</u> | | | | |
| Address of Premises: | <u>1504 E Washington St</u> | | | | |
| City | <u>Washington</u> | County: | <u>Washington</u> | Zip: | <u>52353</u> |
| Business | <u>(319) 653-2243</u> | | | | |
| Mailing | <u>1504 E Washington St</u> | | | | |
| City | <u>Washington</u> | State | <u>IA</u> | Zip: | <u>52353</u> |

Contact Person

| | | | |
|---------------|-----------------------|--------------|--------------------------|
| Name | <u>Mark Cobb</u> | | |
| Phone: | <u>(319) 653-2243</u> | Email | <u>lcobb@cobboil.com</u> |

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 04/01/2020

Expiration Date: 03/31/2021

Privileges:

Class B Native Wine Permit

Class C Beer Permit (BC)

Sunday Sales

Status of Business

| | | | |
|-----------------------------|-----------------------------------|----------------------------|-------------------|
| BusinessType: | <u>Privately Held Corporation</u> | | |
| Corporate ID Number: | <u>XXXXXXXXXX</u> | Federal Employer ID | <u>XXXXXXXXXX</u> |

Ownership

Mark Cobb

First Name: Mark **Last Name:** Cobb

City: Brighton **State:** Iowa **Zip:** 52540

Position: President

% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

| | | | |
|-------------------------------------|--------------------------------|---------------------------------------|--|
| Insurance Company: | <u>First Western Insurance</u> | | |
| Policy Effective Date: | | Policy Expiration | |
| Bond Effective | | Dram Cancel Date: | |
| Outdoor Service Effective | | Outdoor Service Expiration | |
| Temp Transfer Effective Date | | Temp Transfer Expiration Date: | |

Applicant License Application (LC0035929)

| | | |
|---|----------------------------------|--------------------------|
| Name of Applicant: <u>COLUMBUS CLUB OF</u> | | |
| Name of Business (DBA): <u>COLUMBUS CLUB OF WASHINGTON, IOWA</u> | | |
| Address of Premises: <u>606 WEST THIRD</u> | | |
| City <u>Washington</u> | County: <u>Washington</u> | Zip: <u>52353</u> |
| Business | <u>(319) 653-5000</u> | |
| Mailing | <u>606 WEST THIRD</u> | |
| City <u>Washington</u> | State <u>IA</u> | Zip: <u>52353</u> |

Contact Person

| | |
|-------------------------------------|---|
| Name <u>DAVE SCHANTZ</u> | |
| Phone: <u>(319) 750-2451</u> | Email <u>schantzdave@gmail.com</u> |

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 03/05/2020

Expiration Date: 03/04/2021

Privileges:

- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Outdoor Service
- Sunday Sales

Status of Business

| | |
|--|--|
| BusinessType: <u>Privately Held Corporation</u> | |
| Corporate ID Number: <u>XXXXXXXXXX</u> | Federal Employer ID <u>XXXXXXXXXX</u> |

Ownership

DAVE SCHANTZ

First Name: DAVE **Last Name:** SCHANTZ
City: WASHINGTON **State:** Iowa **Zip:** 52353
Position: PRESIDENT
% of Ownership: 0.00% **U.S. Citizen:** Yes

DANIEL CONRAD

First Name: DANIEL **Last Name:** CONRAD
City: WASHINGTON **State:** Iowa **Zip:** 52353
Position: BOARD MEMBER
% of Ownership: 0.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: Specialty Risk of America

Policy Effective Date: 03/05/2020

Policy Expiration 03/05/2021

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application (BC0030371)

| | | | | | |
|--------------------------------|--------------------------|----------------|-------------------|-------------|--------------|
| Name of Applicant: | <u>Hy-Vee, Inc.</u> | | | | |
| Name of Business (DBA): | <u>Hy-Vee Food Store</u> | | | | |
| Address of Premises: | <u>528 Hwy 1 S</u> | | | | |
| City | <u>Washington</u> | County: | <u>Washington</u> | Zip: | <u>52353</u> |
| Business | <u>(319) 653-5406</u> | | | | |
| Mailing | <u>5820 Westown Pkwy</u> | | | | |
| City | <u>West Des Moines</u> | State | <u>IA</u> | Zip: | <u>50266</u> |

Contact Person

| | | | |
|---------------|-----------------------|--------------|--------------------------|
| Name | <u>Morgan Beier</u> | | |
| Phone: | <u>(515) 267-2871</u> | Email | <u>mbeier@hy-vee.com</u> |

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 03/17/2021

Expiration Date: 03/16/2022

Privileges:

Class B Wine Permit

Class C Beer Permit (BC)

Sunday Sales

Status of Business

| | | | |
|-----------------------------|-----------------------------------|----------------------------|-------------------|
| BusinessType: | <u>Privately Held Corporation</u> | | |
| Corporate ID Number: | <u>XXXXXXXXXX</u> | Federal Employer ID | <u>XXXXXXXXXX</u> |

Ownership

Randy Edeker

First Name: Randy **Last Name:** Edeker
City: Urbandale **State:** Iowa **Zip:** 50322
Position: CEO, President
% of Ownership: 0.00% **U.S. Citizen:** Yes

Michael Jurgens

First Name: Michael **Last Name:** Jurgens
City: Des Moines **State:** Iowa **Zip:** 50312
Position: Vice President, Secretary
% of Ownership: 0.00% **U.S. Citizen:** Yes

Michael Skokan

First Name: Michael **Last Name:** Skokan
City: Waukee **State:** Iowa **Zip:** 50263

Position: CFO, Treasurer

% of Ownership: 0.00%

U.S. Citizen: Yes

Jeffrey Pierce

First Name: Jeffrey

Last Name: Pierce

City: Waukee

State: Iowa

Zip: 50263

Position: Ass't Treasurer, Financial Reporting

% of Ownership: 0.00%

U.S. Citizen: Yes

Andrew Schroeder

First Name: Andrew

Last Name: Schroeder

City: Johnston

State: Iowa

Zip: 50131

Position: AVP, Assistant Controller

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application (LE0000830)

| | | | |
|--------------------------------|----------------------------|----------------|-------------------|
| Name of Applicant: | <u>T & J Walsh Inc</u> | | |
| Name of Business (DBA): | <u>Wines And Spirits</u> | | |
| Address of Premises: | <u>106 W 2nd St</u> | | |
| City | <u>Washington</u> | County: | <u>Washington</u> |
| | | Zip: | <u>5235300</u> |
| Business | <u>(319) 653-2822</u> | | |
| Mailing | <u>106 W 2nd St</u> | | |
| City | <u>Washington</u> | State | <u>IA</u> |
| | | Zip: | <u>52353</u> |

Contact Person

| | | | |
|---------------|-----------------------|--------------|---------------------------------|
| Name | <u>Anthony</u> | | |
| Phone: | <u>(319) 653-2822</u> | Email | <u>winenspirits@hotmail.com</u> |

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 03/04/2021

Expiration Date: 03/03/2022

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

| | | | |
|-----------------------------|-----------------------------------|----------------------------|-------------------|
| BusinessType: | <u>Privately Held Corporation</u> | | |
| Corporate ID Number: | <u>XXXXXXXXXX</u> | Federal Employer ID | <u>XXXXXXXXXX</u> |

Ownership

Anthony Walsh

First Name: Anthony **Last Name:** Walsh
City: Washington **State:** Iowa **Zip:** 52353
Position: Owner
% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

| | | | |
|----------------------------------|---|-----------------------------------|-------------------|
| Insurance Company: | <u>United Fire & Casualty Company</u> | | |
| Policy Effective Date: | <u>03/04/2021</u> | Policy Expiration | <u>01/01/1900</u> |
| Bond Effective | <u>2</u> | Dram Cancel Date: | |
| Outdoor Service Effective | | Outdoor Service Expiration | |

Elm Grove & Woodlawn Cemeteries

Council Report for January 2021

I plowed snow at the WWTP four times in January, six times at the airport, and eight times at the cemetery. I moved snow for 5 funerals. I had 3 family requests for information this month. I have been working on updating cemetery records and the cemetery information book. I also have been working on equipment repairs. Goodwin's House Moving got the Jones garage moved to Elm Grove and set in place. I helped with the street escort of the garage.

We have had 5 funerals at Elm Grove this month. In February, we plan to continue with funeral services, updating cemetery records, plowing snow as needed, and begin servicing mowers and trimmers. Thank you.

Respectfully submitted,

Nicholas Duvall

Washington Volunteer Fire Department

Meeting Minutes

February 3, 2021

Call to order at 7:10 pm

December Fires:

| | |
|---------------|-------------|
| 8 City Fires | \$1,680 |
| 5 Rural Fires | \$ 940 |
| Drills | <u>\$ 0</u> |
| Total | \$ 2,620 |

Meeting opened with Chief DeLong in charge. Minutes were read from last meeting with Charles Halverson motioned to approve; seconded by Josh Laws; motion approved. Treasurer report was read; Tom Beauchamp motioned to approve, seconded by Andy Miller; motion approved.

Motion to pay bills by Tom B.; second by Andy; motion passed.

Communications: Thank you from Rob Stout Family, John Kessell Family, and Josh Vittetoe Family pertaining to Pancake Day.

Committees: **Social:** Bologna and Cheese after the meeting.

Pancake: Thanks to everyone including family members for helping; served close to 1,600 with profit of approximately \$11,000; and possible consideration of doing a similar setup with a drive thru next year.

Dance: Discussion to purchase metal doors at \$736 for UTV. Motion by Kevin Shultz to purchase UTV doors; seconded by Josh. Motion passed. Discussion was held to have a raffle for 3 guns and a can of ammo to help raise money due to not having a dance. Contact Kevin Shultz and Zach Thomas for further information as they are going to pursue having the raffle.

Rescue Discussion

Old Business: EMR still scheduled for April 26th on Mondays and Wednesdays – spread the word and contact Brendan to register. COVID-19 vaccine applications have been submitted to county health and will be administered this Friday at hospital.

New Business: County meeting had a lot of radio discussion. Training is scheduled for February 17 at 6 p.m. with forcible entry training from the Iowa Training Bureau and radio training also. Township trustee meal and meeting is scheduled for February 24 at 6:30 p.m. KeWash half marathon challenge between local first responders on April 17. Motion by Tom B.; seconded by Jerry to have fire association pay for \$100 marathon registration fee; motion passed. Discussion was held regarding new communication equipment and a few new pagers were handed out. Official cut over for equipment is February 22. Budget was discussed with the city, and it was accepted by council. Leadership Washington will be stopping next Tuesday, February 9 at 9 a.m. at the station for a rescue tool demonstration.

Discussion of Calls – remember to tag in when on scene. If tag is needed, see if Brendan.

Roll taken; Motion to adjourn by Scott; seconded by Zach; motion passed at 7:45 p.m.

Minutes completed by: *Philip Morris* - secretary

MAINTENANCE & CONSTRUCTION DEPT. REPORT

1-23-21/2-5-21

STREETS: Personnel plowed snow routes on numerous occasions, which included salting and hauling snow away from downtown and other areas. Personnel replaced 8 Yield signs with 8 Stop signs at intersections around the new Y area and at South Ave C-West Tyler St.

WATER DISTRIBUTION: Personnel shut 13 water services off for nonpayment. Personnel repaired 2 water main breaks, #2 located in the 1400 block of East 2nd St where 4 inch CIP shear appeared and was repaired with a #238 repair sleeve. The #3 water main break of the year was located at 804 South 15th Ave, where a 1 inch service saddle on a 6 inch PVC had rotted away.

SEWER COLLECTION: Personnel assisted different contractors and engineers with locations on sanitary sewer lines.

STORM SEWER COLLECTION: Personnel unplugged numerous areas for drainage with the rain and snow accumulation so intakes could keep the streets clear, before the cold air became present.

MECHANIC/SHOP: Personnel serviced Grader (new cutting edge and greased), #611 (installed new brake drums and replaced the radiator with a refurbished one), Parks 97 (steering column, replace all bushings and shift lever plus rotate tires), #111 (hydraulic leak and replace carrier bearings in driveshaft), PD 009 (mount equipment) and treat bulk fuel tanks.

OTHER: Personnel hauled a few loads of sand/rock to the stockpile. Personnel responded to 12 One Call Locates.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

Lyle Hansen
Lieutenant

Shamus Altenhofen
Lieutenant

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Brian VanWilligen
Investigator

Eric Kephart
K-9 Handler

Seth Adam
Police Officer

Tanner Lavelly
Police Officer

Christopher Raymer
Police Officer

Ethan Hansen
Police Officer

Department Activity Report January 2021

The Police Department switched communications over to the new county radio system on January 13th, so far everything seems to be working well and we look forward to having the Fire Department switch over in February to allow for even better communications and interoperability.

January's snow events resulted in several motorist assist calls along with over 75 parking complaints. Fortunately, most residents complied with our warnings and just 8 parking tickets were issued, and five vehicles had to be towed.

We received our credentialing certification from the Iowa Law Enforcement Academy related to the Presidential Executive Order on Safe Policing for Safe Communities issued in June. The certification makes us eligible for federal grant applications.

All officers completed the PLS monthly online training, Investigator VanWilligen completed an Internet Crimes Against Children Task Force Cyber Tip Investigations course and Chief Lester participated in a webinar training on UCR (Uniform Crime Reporting) changes being implemented at the state level.

Respectfully submitted,

Jim Lester
Chief of Police

**Washington Police Department
Activity & Offense Summary
For the Month of January 2021**

| Activity | Previous Month | Current Month | Year-To-Date |
|--|-----------------------|----------------------|---------------------|
| Citations / Warnings | 21 | 24 | 24 |
| Traffic Stops | 111 | 61 | 61 |
| Traffic Accidents | 14 | 13 | 13 |
| Parking Tickets | 0 | 8 | 8 |
| Vehicle Unlocks | 28 | 23 | 23 |
| Arrest Warrants Served | 6 | 8 | 8 |
| Search Warrants Served | 0 | 1 | 1 |
| Calls for Service | 375 | 388 | 388 |
| Animal Calls | 22 | 23 | 23 |
| Mental Health Responses / Suicidal Subjects | 8 | 9 | 9 |
| Arrests | 23 | 17 | 17 |

Offense Summary

| Offenses | Previous Month | Current Month | Year-To-Date |
|--------------------------------------|-----------------------|----------------------|---------------------|
| Assaults | 0 | 2 | 2 |
| Domestic Assault | 0 | 1 | 1 |
| No Contact Order Violation | 1 | 0 | 0 |
| Burglary | 3 | 0 | 0 |
| Burglary to a Motor Vehicle | 0 | 0 | 0 |
| Criminal Mischief / Vandalism | 8 | 2 | 2 |
| Disorderly Conduct | 0 | 0 | 0 |
| Driving While Intoxicated (OWI) | 1 | 0 | 0 |
| Drunkenness (Public Intoxication) | 1 | 0 | 0 |
| Drug Offenses | 2 | 3 | 3 |
| Drug Paraphernalia | 1 | 2 | 2 |
| Sexual Abuse | 0 | 1 | 1 |
| Theft (includes Shoplifting) | 10 | 4 | 4 |
| Trespass | 0 | 2 | 2 |
| Pornography / Obscene Material | 0 | 0 | 0 |
| Weapons Laws Violations | 1 | 0 | 0 |
| | | | |

This chart indicates a summary of the types of offenses the Washington Police Department responded to during the reporting period. Some offense types are combined to simplify this report. It should also be noted that an offense does not always result in an arrest. Calls for service do not always include requests to return phone calls, instances where officers are approached while on patrol for minor issues or requests for assistance from other agencies such as probation / parole checks.



State of Iowa
LAW ENFORCEMENT ACADEMY
JUDY A. BRADSHAW, DIRECTOR

January 20, 2021

Chief James Lester
Washington Police Department
215 E Washington St.
Washington, IA 52353

Dear Chief Lester:

On behalf of the Iowa Law Enforcement Academy this letter confirms we are certifying that the Washington Police Department meets certain eligibility requirements, set forth by the U.S. Department of Justice, for discretionary federal grants. The Washington Police Department is qualified to receive federal grants for three years from the date of this letter.

Pursuant to Section 2 of the Presidential Executive Order on Safe Policing for Safe Communities, dated June 16, 2020, Executive Order No. 13929 (the "Executive Order on Safe Policing"), the U.S. Department of Justice's discretionary grant funding is only available to state, local, and university or college law enforcement agencies that have obtained (or are in the process of seeking) credentials certifying that they meet certain standards on use of force. The Executive Order on Safe Policing empowers the U.S. Attorney General to designate independent credentialing bodies including the Iowa Law Enforcement Academy to certify that a law enforcement agency meets the conditions of eligibility for federal grants.

Based upon review of the materials you have provided, we have determined that the Washington Police Department meets the conditions for certification. Accordingly, the Iowa Law Enforcement Academy will include your agency going forward within our database of certified law enforcement agencies. On or before January 31st each year, we will provide the name of each certified law enforcement agency to the U.S. Department of Justice.

If you would like to discuss further, please do not hesitate to contact me either by email at judy.bradshaw@iowa.gov or by phone at 515-331-5778.

Respectfully,

A handwritten signature in black ink that reads "Judy A. Bradshaw".

Judy A. Bradshaw

Director

JAB/lrb

Water Treatment Plant: January 2021 Council Report

Here is a summary of major updates and activities from the Water Treatment Department in January, 2021.

Street/traffic lights-The traffic lights at W Madison and B have an issue with the loops. It is always calling for north/south signal to turn green. I programmed the intersection so we are no longer getting complaints. As soon as the snow melts our traffic light expert Jim Connor will come look at it. Joe Marie is going to fix the 2 street lights in front of Ross Auto when the weather permits. That intersection is pretty well lit up from McDonald's, Marion Ave church and surrounding street lights. We plan to inspect and repair all intersection sound signals this fiscal year.

Water Plant Operations: Submitted December MOR to the DNR. Attended an on-line training with IRWA. Worked on the CCR for the April newsletter. We have been working on the dead meter list. Will read book 7. We collected routine monthly bacteria samples; results were absent. We changed bag filters and RO1 filters. RO 3 inlet valve had sprung a leak. We ordered parts and repaired it. Cintas came and installed a new first-aid cabinet. Our monthly bulk chemicals were filled up. We collected our monthly well levels. We had 2 shut offs (apartments) for non-payment, both are back on. Midwest Alarm tested our fire alarm and smoke detectors. Received a bid for yearly pump/motor servicing and inspection from Electric Pump. We are waiting on getting one from Iowa Pump Works. Submitted our Annual Water Use Report to the DNR. I received bids for tank inspections. I will send copies of bids to Brent and council. Hoping to get the inspections done this fiscal year.

Operators: We went back to working our normal shifts January 11th. I worked on Budget. The DNR is going to start allowing exams to be taken online via zoom. Will and I will be scheduling our exams soon. I will schedule my Grade III Distribution followed by my grade IV Treatment exams. Will is going to schedule his Grade I Distribution exam. Meetings I attended were weekly staff meetings, Budget meeting with Brent and Kelsey, wellness park meeting, and water meter meeting with Ferguson and Brent. If you have any questions or concerns don't hesitate to call or email. Thanks, stay safe!

Water Plant Superintendent: Kyle W

**WWTP report
February 16th, 2021
Council meeting**

- **After hour alarm and dog call outs –**
2-3-2021 Dog call to 910 S 9th 5:48 p.m. Dalton
2-7-2021 Dog call 323 W 3rd 1:04 p.m. Dalton
2-7-2021 Decanter #3 VFD fault alarm at the WWTP 3:08 p.m. Dalton
2-9-2021 Dog call to 1027 E Washington St. 1:16 a.m.
- **Dept Head meetings** –I attended the meetings on Feb. 9th , and 16th
- **Virtual Training-** Parker and I have been doing some virtual training for CEUs (Continuing Education Units) to keep up our certifications for renewal this year.
- **Hach Lab Equipment-** Both pieces were serviced and calibrated one had a heater plate replaced.
- **SBR blower #4-**The blower seized up we dismantled it and sent to a machine shop the repair .
- **Snow and Ice-**We continue to remove snow and ice form sidewalks and around buildings at the WWTP.
- **Biosolids Report-**I’ve been working on the 2020 biosolids report for the EPA and IDNR due on the 19th of February. Also working with Don Marie and the IDNR on adding the field adjacent to existing City field used for land application now. This is needed due to the loss of land to the West Buchanan project. I submitted the annual reports to the EPA and IDNR 2-11-2021.
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO,Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Sludge Storage Pump-**Working with pump suppliers to modify or enhance our sludge storage pump to increase our gallons per minute and reduce pumping time in the fall.
- **WWTP January 2021, Discharge Monitoring Report (DMR) –** Average daily flow **1.187 million gallons (mg)**, maximum daily flow **1.812 mg**, minimum daily flow **0.865 mg**. There were **zero (0)** violations of the WWTP’s NPDES discharge permit. Total precipitation for January = **>2.00”** (recorded at the WWTP).

| | |
|-----------------------------------|------------------------|
| CBOD5 removal 85% required | result = 98.1 % |
| Influent CBOD5 monthly total = | 1060.4 mg/L |
| Effluent CBOD5 monthly total = | 20.05 mg/L |

| | |
|---------------------------------|-----------------------|
| TSS removal 85% required | result = 100 % |
| Influent TSS monthly total = | 1087 mg/L |
| Effluent TSS monthly total = | <5.0 mg/L |

***Due to all Effluent samples being under detection levels the results are counted as 0**

**Jason Whisler
2/12/2021 8:00 A.M.**



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

January 25, 2021
Invoice No: 41040

Project 9020226 Washington - Construction Administration and Staking, Wellness Park Completion.
Client ID# 20040

Professional Services for the Period: December 18, 2020 to January 21, 2021

Professional Services

| | Hours | Rate | Amount | |
|------------------------------------|-------|-------------------------------------|--------|-----------------|
| Principal Engineer | 1.50 | 149.00 | 223.50 | |
| Engineer #4 | .75 | 103.00 | 77.25 | |
| Technician #2 | .50 | 95.00 | 47.50 | |
| Technician #5 | .50 | 73.00 | 36.50 | |
| Technician #6 | .75 | 59.00 | 44.25 | |
| Totals | 4.00 | | 429.00 | |
| Total Professional Services | | | | 429.00 |
| | | Total Project Invoice Amount | | \$429.00 |

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
FEBRUARY 17, 2021**

POLICE

| | | |
|------------------------|------------------------|----------------|
| ACE-N-MORE | SUPPLIES | 100.04 |
| ARNOLD MOTOR SUPPLY | BRAKES | 377.20 |
| BDH TECHNOLOGY LLC | IT CONTRACT | 522.00 |
| CITY DIRECTORY INC. | CITY DIRECTORY | 139.20 |
| COBB OIL CO, INC. | FUEL | 1185.52 |
| ELECTRONIC ENGINEERING | KEYS | 76.15 |
| EMBROIDERY BARN | UNIFORM REPAIRS | 62.00 |
| GALLS LLC | UNIFORMS | 95.47 |
| KCTC | PHONE & INTERNET | 366.78 |
| MOORE'S BP AMOCO, INC. | TOWING AND STORAGE | 520.00 |
| VERIZON WIRELESS | WIRELESS PHONE SERVICE | 838.27 |
| | TOTAL | 4282.63 |

FIRE

| | | |
|-------------------------------|------------------------|----------------|
| ACE-N-MORE | REPLACE STOLEN SHOVEL | 42.97 |
| ALL AMERICAN PEST CONTROL | PEST CONTROL | 31.25 |
| AMAZON CAPITAL SERVICES | SUPPLIES | 71.29 |
| ARMSTRONG HEATING & AIR COND. | TRUCK EXHAUST | 200.00 |
| CINTAS CORP LOC. 342 | TOWEL SERVICE | 100.05 |
| CITY DIRECTORY INC. | CITY DIRECTORY | 139.20 |
| COBB OIL CO, INC. | FUEL | 24.10 |
| EBERT SUPPLY CO. | CLEANING SUPPLIES | 148.55 |
| FELD FIRE | FIRE FLASH | 402.00 |
| HIWAY SERVICE CENTER | PARTS | 62.97 |
| KCTC | PHONE & INTERNET | 206.69 |
| TOYNE INC | FLASHER | 156.60 |
| VERIZON WIRELESS | WIRELESS PHONE SERVICE | 93.76 |
| | TOTAL | 1679.43 |

ANIMAL CONTROL

| | | |
|---------------------------|---------------------------|--------------|
| ACE-N-MORE | DOG POUND FURNACE FILTERS | 9.98 |
| IA DEPT OF AG & LAND STWD | POUND LICENSES | 75.00 |
| | TOTAL | 84.98 |

DEVELOPMENT SERVICES

| | | |
|---------------------------|--------------------|--------|
| BW CONSTRUCTION | SNOW ABATEMENTS | 210.00 |
| CAPPS HOME REPAIR | SNOW ABATEMENT | 60.00 |
| CINTAS FIRST AID & SAFETY | FIRST AID SUPPLIES | 25.45 |
| CITY DIRECTORY INC. | CITY DIRECTORY | 139.20 |
| COBB OIL CO, INC. | FUEL | 53.29 |
| COLEMAN CONSTRUCTION INC. | SNOW ABATEMENTS | 600.00 |

| | | |
|----------------------------|----------------------------|----------------|
| DUWA, JEFF | BOOT REIMBURSEMENT | 171.15 |
| FARRIER, KELLY | SNOW ABATEMENT | 43.00 |
| QUILL | SUPPLIES | 12.38 |
| VERIZON WIRELESS | WIRELESS PHONE SERVICE | 549.51 |
| | TOTAL | 1863.98 |
| LIBRARY | | |
| ACE-N-MORE | BUILDING REPAIR SUPPLIES | 11.16 |
| ALL AMERICAN PEST CONTROL | PEST CONTROL | 31.25 |
| ALLIANT ENERGY | ALLIANT ENERGY | 2993.68 |
| BAKER & TAYLOR | LIBRARY MATERIALS | 1072.47 |
| CINTAS CORP LOC. 342 | RUG SERVICE | 64.98 |
| DEMCO | OFFICE SUPPLIES | 137.24 |
| MIDWEST ALARM | EQUIPMENT REPAIR | 773.88 |
| | TOTAL | 5084.66 |
| PARKS | | |
| ACE-N-MORE | SUPPLIES | 91.85 |
| ALLIANT ENERGY | ALLIANT ENERGY | 1921.21 |
| ARNOLD MOTOR SUPPLY | TRUCK REPAIR | 116.13 |
| COBB OIL CO, INC. | FUEL | 99.78 |
| KCTC | PHONE & INTERNET | 119.78 |
| VERIZON WIRELESS | WIRELESS PHONE SERVICE | 41.51 |
| | TOTAL | 2390.26 |
| POOL | | |
| CUSTOM IMPRESSIONS INC | POOL SIGN | 74.35 |
| KCTC | PHONE & INTERNET | 85.94 |
| | TOTAL | 160.29 |
| CEMETERY | | |
| ACE-N-MORE | SHOP SUPPLIES | 25.95 |
| CITY DIRECTORY INC. | CITY DIRECTORY | 139.20 |
| COBB OIL CO, INC. | FUEL | 326.70 |
| KCTC | PHONE & INTERNET | 155.62 |
| | TOTAL | 647.47 |
| FINANCIAL ADMIN | | |
| ACE-N-MORE | FURNACE FILTERS | 57.48 |
| ALL AMERICAN PEST CONTROL | PEST CONTROL | 31.25 |
| ALLIANT ENERGY | ALLIANT ENERGY | 22.49 |
| AMAZON CAPITAL SERVICES | CLOCK | 36.34 |
| CINTAS CORP LOC. 342 | RUG SERVICE | 42.80 |
| CITY DIRECTORY INC. | CITY DIRECTORY | 556.80 |
| GOOGLE LLC | MONTHLY SERVICE | 396.00 |
| IMFOA | MEMBERSHIP DUES-BROWN | 50.00 |
| IMPRESSIONS COMPUTERS, INC | COMPUTER MAINTENANCE | 360.00 |
| IOWA LEAGUE OF CITIES | 2021 MP1-WINTER SESSION-BR | 224.00 |

| | | |
|--|----------------------------|-----------------|
| J & S ELECTRONIC BUSINESS SYSTEMS, INC | COPIES | 214.68 |
| KCII | ADVERTISING | 97.32 |
| KCTC | PHONE & INTERNET | 1015.98 |
| PACE PAYMENT SYSTEMS | PACE ADMIN FEE | 20.00 |
| QUILL | SUPPLIES | 49.73 |
| RUNNING ROBOTS | HOSTING AND MAINT | 498.00 |
| STOREY KENWORTHY/MATT PARROTT | DEPOSIT BOOKS | 242.66 |
| VERIZON WIRELESS | WIRELESS PHONE SERVICE | 86.52 |
| WASH CO RECORDER | RECORDING FEES | 12.00 |
| WASH COUNTY MINIBUS | LOST FOR FEBRUARY | 20487.25 |
| WASHINGTON COUNTY FAIR BOARD | ROOM RENTAL - EMPLOYEE APP | 150.00 |
| WASHINGTON COUNTY FAIR BOARD | DEPOSIT FOR ROOM RENTAL | 250.00 |
| WMPF GROUP LLC | LEGAL ADVERTISING | 466.56 |
| | TOTAL | 25367.86 |
| AIRPORT | | |
| CLOUDBURST 9 | INTERNET | 72.09 |
| IOWA PUBLIC AIRPORTS ASSOC. | MEMBERSHIP DUES | 175.00 |
| JAMIESON, JEAN | JANUARY CLEANING | 147.00 |
| TOPBLADES, LLC | SNOW REMOVAL | 260.00 |
| VERIZON WIRELESS | WIRELESS PHONE SERVICE | 50.93 |
| VETTER'S INC-CULLIGAN WATER | WATER | 89.84 |
| WINDSTREAM IOWA COMMUNICATIONS | FEB SERVICE | 187.14 |
| | TOTAL | 982.00 |
| ROAD USE | | |
| ACE-N-MORE | SCREEN | 159.95 |
| ALTORFER | EQUIPMENT REPAIR | 982.09 |
| ARNOLD MOTOR SUPPLY | PARTS | 210.42 |
| CHEMSEARCH FE | SUPPLIES | 175.35 |
| COBB OIL CO, INC. | FUEL | 1823.01 |
| HI-LINE INC | PARTS | 833.50 |
| HIWAY SERVICE CENTER | PARTS | 209.25 |
| IMPRESSIONS COMPUTERS, INC | COMPUTER MAINTENANCE | 100.00 |
| MOSE LEVY CO INC | SUPPLIES | 91.00 |
| WASH CO EXTENSION OFFICE | TURFGRASS APPLICATOR CLASS | 35.00 |
| WASH CO TREASURER | ROAD SALT | 8343.08 |
| WENGER TRUCK | EQUIPMENT REPAIR | 1276.91 |
| | TOTAL | 14239.56 |
| STREET LIGHTING | | |
| ALLIANT ENERGY | ALLIANT ENERGY | 10169.86 |
| | TOTAL | 10169.86 |
| UNIF COMM UR - BRI | | |
| BRIARWOOD PARTNERS, LLC | TIF REBATE | 9700.62 |
| | TOTAL | 9700.62 |

CAPITAL PROJECTS

| | | |
|----------------|----------------|-----------------|
| ALLIANT ENERGY | ALLIANT ENERGY | 11667.55 |
| | TOTAL | 11667.55 |

INDUSTRIAL DEVELOP

| | | |
|------|------------------------|----------------|
| WEDG | WEDGE SHARE - BUILDING | 3638.57 |
| | TOTAL | 3638.57 |

LIBRARY GIFT

| | | |
|-----------------------|----------------------------|--------------|
| BLACKSTONE PUBLISHING | AUDIO CD/LIBRARY MATERIALS | 94.45 |
| | TOTAL | 94.45 |

WATER PLANT

| | | |
|---------------------------|----------------------------|-----------------|
| ALL AMERICAN PEST CONTROL | PEST CONTROL | 31.25 |
| ALLIANT ENERGY | ALLIANT ENERGY | 14048.26 |
| CITY DIRECTORY INC. | CITY DIRECTORY | 139.20 |
| GLOBAL PAYMENTS | DC/CC ADMIN FEE | 1489.64 |
| IA DEPT OF REVENUE | WET TAX | 7519.00 |
| KCTC | PHONE & INTERNET | 160.62 |
| MENDOZA, ADAMARIS | WATER DEPOSIT REFUND | 113.82 |
| MIDWEST TREE SERVICE INC. | MOVING SIREN AND PHONE POL | 1400.00 |
| MILLER, JUSTIN | WATER DEPOSIT REFUND | 117.34 |
| STATE HYGIENIC LAB | TESTING | 243.50 |
| VALDEZ AVALOS, MARIA | WATER DEPOSIT REFUND | 89.27 |
| VERIZON WIRELESS | WIRELESS PHONE SERVICE | 46.51 |
| | TOTAL | 25398.41 |

WATER DISTRIBUTION

| | | |
|--------------------------------|------------------------|----------------|
| ALLIANT ENERGY | ALLIANT ENERGY | 47.42 |
| ARCHER APPLIANCE | BLUETOOTH HEADSET | 130.00 |
| CHEMSEARCH FE | SUPPLIES | 861.70 |
| CINTAS FIRST AID & SAFETY | FIRST AID SUPPLIES | 75.98 |
| COBB OIL CO, INC. | FUEL | 243.41 |
| IOWA ONE CALL | SERVICE | 53.10 |
| SCHIMBERG CO. | PIPE AND FITTINGS | 2406.30 |
| USA BLUEBOOK | GREEN & BLUE FLAGS | 264.40 |
| VERIZON WIRELESS | WIRELESS PHONE SERVICE | 98.01 |
| WINDSTREAM IOWA COMMUNICATIONS | FEB SERVICE | 116.21 |
| | TOTAL | 4296.53 |

SEWER PLANT

| | | |
|---------------------------|--------------------|---------|
| ALLIANT ENERGY | ALLIANT ENERGY | 480.67 |
| CENTRAL IOWA DISTRIBUTING | RUGS FOR WET BOOTS | 411.00 |
| CITY DIRECTORY INC. | CITY DIRECTORY | 139.20 |
| COBB OIL CO, INC. | FUEL | 217.98 |
| HACH COMPANY | SERVICE | 637.50 |
| IA DEPT OF REVENUE | SALES TAX | 2103.00 |

| | | |
|--------------------------------|------------------------|------------------|
| JETCO | TROUBLESHOOT | |
| OVERHEAD DOOR CO. | BLOWER/SCADA | 7761.85 |
| SMITH & LOVELESS INC. | DOOR REPAIR | 292.50 |
| TIFCO INDUSTRIES | LIFT STATION PARTS | 1357.32 |
| USA BLUEBOOK | TUBING | 35.71 |
| VERIZON WIRELESS | LAB SUPPLIES | 67.87 |
| WINDSTREAM IOWA COMMUNICATIONS | WIRELESS PHONE SERVICE | 139.53 |
| | FEB SERVICE | 278.25 |
| | TOTAL | 13922.38 |
| SEWER COLLECTION | | |
| ALLIANT ENERGY | ALLIANT ENERGY | 1459.87 |
| AMAZON CAPITAL SERVICES | COPIER INK | 293.14 |
| ARNOLD MOTOR SUPPLY | PARTS | 694.60 |
| CHEMSEARCH FE | SUPPLIES | 277.50 |
| COBB OIL CO, INC. | FUEL | 584.41 |
| VERIZON WIRELESS | WIRELESS PHONE SERVICE | 629.52 |
| WASHINGTON DISCOUNT TIRE | TIRE REPAIR | 49.95 |
| WENGER TRUCK | EQUIPMENT REPAIR | 3366.27 |
| WINDSTREAM IOWA COMMUNICATIONS | FEB SERVICE | 116.21 |
| | TOTAL | 7471.47 |
| SANITATION | | |
| JOHNSON COUNTY REFUSE INC | REFUSE AND RECYCLING | 47443.50 |
| | TOTAL | 47443.50 |
| SELF INSURANCE | | |
| EMPLOYEE BENEFIT SYSTEMS | EBS ADMIN FEE | 399.84 |
| | TOTAL | 399.84 |
| | TOTAL | 190986.30 |

**CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
JANUARY 31, 2021**

| FUND | 44197.00 BEGINNING CASH BALANCE | M-T-D REVENUES | REVENUES NOT YET RECEIVED | M-T-D EXPENDITURES | EXPENSES NOT YET EXPENDED | 44227.00 ENDING CASH BALANCE |
|-------------------------------|---------------------------------------|-------------------|------------------------------|-----------------------|------------------------------|------------------------------------|
| 001-GENERAL FUND | 1320030.88 | 146789.04 | - | 301088.92 | - | 1165731.00 |
| 002-AIRPORT FUND | 320309.41 | 2925.90 | - | 5123.60 | - | 318111.71 |
| 010-CHAMBER REIMBURSEMENT | 10697.76 | 7442.15 | - | 6088.08 | - | 12051.83 |
| 011-MAIN STREET REIMBURSEMENT | -26086.13 | 13000.00 | - | 3818.87 | - | -16905.00 |
| 012-WEDG REIMBURSEMENT | 3969.43 | 7552.10 | - | 7610.05 | - | 3911.48 |
| 050-DOWNTOWN INCENTIVE GRANT | 32000.00 | 0.00 | - | 0.00 | - | 32000.00 |
| 110-ROAD USE | 681328.13 | 84289.22 | - | 64778.53 | - | 700838.82 |
| 112-EMPLOYEE BENEFITS | 0.00 | 4417.11 | - | 4417.11 | - | 0.00 |
| 114-EMERGENCY LEVY | 0.00 | 407.81 | - | 407.81 | - | 0.00 |
| 121-LOCAL OPTION SALES TAX | 0.00 | 81949.02 | - | 81949.02 | - | 0.00 |
| 122-LOST DEBT SERVICE | 127970.00 | 0.00 | - | 0.00 | - | 127970.00 |
| 123-LOST DEBT SERVICE RESERVE | 79170.00 | 0.00 | - | 0.00 | - | 79170.00 |
| 124-HOTEL/MOTEL TAX | 94551.79 | 0.00 | - | 150.00 | - | 94401.79 |
| 125-UNIF COMM UR-NE IND | 3039.79 | 0.00 | - | 0.00 | - | 3039.79 |
| 127-UNIF COMM UR - BRIARWOOD | 10436.53 | 0.00 | - | 0.00 | - | 10436.53 |
| 129-SC RES UR | 1174.15 | 2895.42 | - | 0.00 | - | 4069.57 |
| 132-UNIF COMM UR - EBD | 20357.64 | 0.00 | - | 0.00 | - | 20357.64 |
| 133-UNIF COMM UR-IRE | 55439.18 | 0.00 | - | 0.00 | - | 55439.18 |
| 134-DOWNTOWN COMM UR | 62753.14 | 1135.57 | - | 0.00 | - | 63888.71 |
| 145-HOUSING REHABILITATION | 9994.49 | 350.00 | - | 9997.52 | - | 346.97 |
| 146-LMI TIF SET-ASIDE | 110290.77 | 0.00 | - | 0.00 | - | 110290.77 |
| 200-DEBT SERVICE | 342070.00 | 5791.63 | - | 0.00 | - | 347861.63 |
| 300-CAPITAL EQUIPMENT | 34605.42 | 0.00 | - | 0.00 | - | 34605.42 |
| 301-CAPITAL PROJECTS FUND | -1041813.24 | 272947.92 | - | 229055.37 | - | -997920.69 |
| 305-RIVERBOAT FOUND CAP PROJ | 0.00 | 124374.85 | - | 124374.85 | - | 0.00 |
| 308-INDUSTRIAL DEVELOPMENT | 420498.46 | 8671.69 | - | 6748.58 | - | 422421.57 |
| 309-MUNICIPAL BUILDING | 281767.11 | 16.93 | - | 0.00 | - | 281784.04 |
| 310-WELLNESS PARK | 387479.73 | 124398.08 | - | 125179.92 | - | 386697.89 |
| 311-SIDEWALK REPAIR & REPLACE | 42549.24 | 0.00 | - | 0.00 | - | 42549.24 |
| 312-TREE REMOVAL & REPLACE | 29386.01 | 0.00 | - | 0.00 | - | 29386.01 |
| 315-RESIDENTIAL DEVELOPMENT | 44360.42 | 0.00 | - | 1909.04 | - | 42451.38 |
| 510-MUNICIPAL BAND | 3963.16 | 0.00 | - | 0.00 | - | 3963.16 |
| 520-DOG PARK | 4579.10 | 0.00 | - | 0.00 | - | 4579.10 |
| 530-TREE COMMITTEE | 5889.67 | 230.00 | - | 0.00 | - | 6119.67 |
| 540-POLICE FORFEITURE | 3559.72 | 0.00 | - | 0.00 | - | 3559.72 |
| 541-K-9 PROGRAM | 2167.82 | 0.00 | - | 0.00 | - | 2167.82 |
| 545-SAFETY FUND | 4410.50 | 0.00 | - | 0.00 | - | 4410.50 |
| 550-PARK GIFT | 45112.75 | 0.43 | - | 0.00 | - | 45113.18 |
| 570-LIBRARY GIFT | 361637.85 | 485.76 | - | 4565.00 | - | 357558.61 |
| 580-CEMETERY GIFT | 10888.00 | 0.00 | - | 0.00 | - | 10888.00 |
| 600-WATER UTILITY | 530123.65 | 141523.54 | - | 98554.33 | - | 573092.86 |
| 601-WATER DEPOSIT FUND | 29675.00 | 1500.00 | - | 1125.00 | - | 30050.00 |
| 603-WATER CAPITAL PROJECTS | -8181.41 | 217905.00 | - | 35814.50 | - | 173909.09 |
| 610-SANITARY SEWER | 923812.14 | 182182.45 | - | 92442.43 | - | 1013552.16 |
| 613-SEWER CAPITAL PROJECTS | 0.00 | 570.00 | - | 570.00 | - | 0.00 |
| 670-SANITATION | 78916.29 | 48513.08 | - | 48298.31 | - | 79131.06 |
| 950-SELF INSURANCE | 347861.72 | 516.80 | - | 705.60 | - | 347672.92 |
| 951-UNEMPLOYMENT SELF INS | 73693.61 | 119.26 | - | 202.33 | - | 73610.54 |
| TOTAL BALANCE | 5876439.68 | 1482900.76 | - | 1254974.77 | - | 6104365.67 |

Cash in Bank - Pooled Cash

| | Interest Rate |
|--|-------------------|
| Wash St. Bank - Operating Account | 1077674.14 (1) |
| Wash St. Bank - Airport Fuel Account | 0.00 |
| Cash in Drawer | 350.00 |
| Investment in IPAIT | 555823.91 |
| Wash St - Farm Mgmt Acct | 147424.05 |
| Wash St Bank - CD 04/22/2015 - renewed | 500000.00 |
| Wash St Bank - CD 03/09/2017 - renewed | 500000.00 |
| Wash St Bank - CD 1/14/2019 | 516155.85 |
| Wash St Bank - CD 08/30/2018 | 267065.77 |
| Wash St Bank - ISC Account | 2539871.95 |
| TOTAL CASH IN BANK | 6104365.67 |

| | |
|---|-------------------|
| (1) Washington State Bank | 1185874.10 |
| Outstanding Deposits & Checks/Wages payable | -108199.96 |
| | <u>1077674.14</u> |

**CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
JANUARY 31, 2021**

| FUND | 7/1/2020 BEGINNING CASH BALANCE | Y-T-D REVENUES | REVENUES NOT YET RECEIVED | Y-T-D EXPENDITURES | EXPENSES NOT YET EXPENDED | 1/31/2021 ENDING CASH BALANCE |
|-------------------------------|---------------------------------------|----------------------|------------------------------|-----------------------|------------------------------|-------------------------------------|
| 001-GENERAL FUND | 1,029,564.55 | 2,363,480.13 | - | 2,227,313.68 | - | 1,165,731.00 |
| 002-AIRPORT FUND | 291,086.69 | 150,795.27 | - | 123,770.25 | - | 318,111.71 |
| 010-CHAMBER REIMBURSEMENT | 8,603.72 | 50,046.38 | - | 46,598.27 | - | 12,051.83 |
| 011-MAIN STREET REIMBURSEMENT | - | 45,000.00 | - | 61,905.00 | - | (16,905.00) |
| 012-WEDG REIMBURSEMENT | 1,218.93 | 25,639.21 | - | 22,946.66 | - | 3,911.48 |
| 050-DOWNTOWN INCENTIVE GRANT | 80,500.00 | - | - | 48,500.00 | - | 32,000.00 |
| 110-ROAD USE | 841,454.14 | 647,001.85 | - | 787,617.17 | - | 700,838.82 |
| 112-EMPLOYEE BENEFITS | - | 410,522.41 | - | 410,522.41 | - | - |
| 114-EMERGENCY LEVY | - | 37,020.04 | - | 37,020.04 | - | - |
| 121-LOCAL OPTION SALES TAX | - | 659,348.24 | - | 659,348.24 | - | - |
| 122-LOST DEBT SERVICE | - | 155,940.00 | - | 27,970.00 | - | 127,970.00 |
| 123-LOST DEBT SERVICE RESERVE | 79,170.00 | - | - | - | - | 79,170.00 |
| 124-HOTEL/MOTEL TAX | 59,503.35 | 35,048.44 | - | 150.00 | - | 94,401.79 |
| 125-UNIF COMM UR-NE IND | - | 3,039.79 | - | - | - | 3,039.79 |
| 127-UNIF COMM UR - BRIARWOOD | - | 10,436.53 | - | - | - | 10,436.53 |
| 129-SC RES UR | - | 42,114.57 | - | 38,045.00 | - | 4,069.57 |
| 132-UNIF COMM UR - EBD | - | 20,357.64 | - | - | - | 20,357.64 |
| 133-UNIF COMM UR-IRE | - | 55,439.18 | - | - | - | 55,439.18 |
| 134-DOWNTOWN COMM UR | - | 67,418.88 | - | 3,530.17 | - | 63,888.71 |
| 145-HOUSING REHABILITATION | 31,261.81 | 350.00 | - | 31,264.84 | - | 346.97 |
| 146-LMI TIF SET-ASIDE | 96,822.84 | 13,467.93 | - | - | - | 110,290.77 |
| 200-DEBT SERVICE | - | 520,228.81 | - | 172,367.18 | - | 347,861.63 |
| 300-CAPITAL EQUIPMENT | 175,402.31 | 75,000.00 | - | 215,796.89 | - | 34,605.42 |
| 301-CAPITAL PROJECTS FUND | 3,372,993.14 | 1,953,728.40 | - | 6,324,642.23 | - | (997,920.69) |
| 305-RIVERBOAT FOUND CAP PROJ | - | 298,333.25 | - | 298,333.25 | - | - |
| 308-INDUSTRIAL DEVELOPMENT | 417,305.37 | 128,536.84 | - | 123,420.64 | - | 422,421.57 |
| 309-MUNICIPAL BUILDING | 397,332.12 | 5,110.77 | - | 120,658.85 | - | 281,784.04 |
| 310-WELLNESS PARK | 808,285.14 | 623,552.96 | - | 1,045,140.21 | - | 386,697.89 |
| 311-SIDEWALK REPAIR & REPLACE | 2,701.24 | 45,000.00 | - | 5,152.00 | - | 42,549.24 |
| 312-TREE REMOVAL & REPLACE | 38,598.25 | - | - | 9,212.24 | - | 29,386.01 |
| 315-RESIDENTIAL DEVELOPMENT | 64,966.02 | 17,874.72 | - | 40,389.36 | - | 42,451.38 |
| 510-MUNICIPAL BAND | 3,963.16 | - | - | - | - | 3,963.16 |
| 520-DOG PARK | 4,579.10 | - | - | - | - | 4,579.10 |
| 530-TREE COMMITTEE | 9,142.34 | 6,597.00 | - | 9,619.67 | - | 6,119.67 |
| 540-POLICE FORFEITURE | 3,559.72 | - | - | - | - | 3,559.72 |
| 541-K-9 PROGRAM | 2,504.42 | - | - | 336.60 | - | 2,167.82 |
| 545-SAFETY FUND | 4,410.50 | - | - | - | - | 4,410.50 |
| 550-PARK GIFT | 42,610.20 | 2,502.98 | - | - | - | 45,113.18 |
| 570-LIBRARY GIFT | 349,599.39 | 18,655.16 | - | 10,695.94 | - | 357,558.61 |
| 580-CEMETERY GIFT | 10,993.00 | - | - | 105.00 | - | 10,888.00 |
| 600-WATER UTILITY | 363,065.09 | 1,031,660.65 | - | 821,632.88 | - | 573,092.86 |
| 601-WATER DEPOSIT FUND | 30,055.00 | 13,950.00 | - | 13,955.00 | - | 30,050.00 |
| 602-WATER SINKING | - | 40,142.31 | - | 40,142.31 | - | - |
| 603-WATER CAPITAL PROJECTS | - | 239,029.10 | - | 65,120.01 | - | 173,909.09 |
| 610-SANITARY SEWER | 761,156.55 | 1,337,167.64 | - | 1,084,772.03 | - | 1,013,552.16 |
| 612-SEWER SINKING | - | 211,545.00 | - | 211,545.00 | - | - |
| 613-SEWER CAPITAL PROJECTS | - | 186,224.92 | - | 186,224.92 | - | - |
| 670-SANITATION | 101,916.53 | 334,663.27 | - | 357,448.74 | - | 79,131.06 |
| 950-SELF INSURANCE | 328,089.11 | 48,061.03 | - | 28,477.22 | - | 347,672.92 |
| 951-UNEMPLOYMENT SELF INS | 65,833.70 | 11,084.09 | - | 3,307.25 | - | 73,610.54 |
| TOTAL BALANCE | 9,878,247.43 | 11,941,115.39 | - | 15,714,997.15 | - | 6,104,365.67 |

Cash in Bank - Pooled Cash

| | | <u>Interest Rate</u> |
|--|---------------------|----------------------|
| Wash St. Bank - Operating Account | 1,077,674.14 (1) | 0.20% |
| Wash St. Bank - Airport Fuel Account | - | |
| Cash in Drawer | 350.00 | N/A |
| Investment in IPAIT | 555,823.91 | 0.20% |
| Wash St - Farm Mgmt Acct | 147,424.05 | |
| Wash St Bank - CD 04/22/2015 - renewed | 500,000.00 | |
| Wash St Bank - CD 03/09/2017 - renewed | 500,000.00 | 0.65% |
| Wash St Bank - CD 1/14/2019 | 516,155.85 | 0.65% |
| Wash St Bank - CD 08/30/2018 | 267,065.77 | 0.65% |
| Wash St Bank - ISC Account | 2,539,871.95 | 0.55% |
| TOTAL CASH IN BANK | 6,104,365.67 | |

| | |
|---|---------------------|
| (1) Washington State Bank | 1,185,874.10 |
| Outstanding Deposits & Checks/Wages payable | (108,199.96) |
| | <u>1,077,674.14</u> |



Case Report

01/01/2021 - 01/31/2021

| Case Date | Description | Method of Warning | Main Status | Owner Name | Parcel Address | Actions Taken |
|-----------|---------------------------------|-------------------|-------------|------------------------------------|-------------------|--------------------------------|
| 1/19/2021 | Dead and dangerous tree | Letter | Open | BODKIN, ANGELIQUE L. | 417 E MAIN ST | Sent a letter and called owner |
| 1/29/2021 | sidewalk needs clean | Hanger | Closed | ORTIZ, JORGE A. T. & ELMER RAMIREZ | 1633 HIGHLAND AVE | |
| 1/29/2021 | sidewalk needs clean south side | Hanger | Closed | FOGLE, TRAVIS R. & TENIA M. | 1601 HIGHLAND AVE | |
| 1/29/2021 | sidewalk needs clean | Hanger | Abated | HAMILTON, TAMMY L. | 702 HIGHLAND CT | |
| 1/29/2021 | sidewalk needs clean | Hanger | Abated | Kelsey Anding | 701 HIGHLAND CT | |
| 1/29/2021 | sidewalk needs clean | Hanger | Abated | ADAM, LINDSAY M. | 707 HIGHLAND CT | |
| 1/29/2021 | sidewalk needs clean | Hanger | Closed | NEIL, SCOTT | 750 E 3RD ST | |
| 1/29/2021 | sidewalk needs clean | Hanger | Closed | FRAKES, SHANNEN L. | 409 E 3RD ST | |
| 1/29/2021 | sidewalk needs clean | Letter | Closed | EDWARDS, J. E. TRUST | 714 N 2ND AVE | |
| 1/28/2021 | sidewalk needs clean | Email | Open | Terry Phillips | 628 E 3RD ST | |
| 1/28/2021 | sidewalk needs clean | Phone Call | Open | DITTRICH, DUSTIN D. | 925 E 3RD ST | called left message |
| 1/28/2021 | sidewalk needs clean | Phone Call | Open | Brown, David | 1123 E 4TH ST | |
| 1/28/2021 | sidewalk needs clean | Hanger | Open | BAKER, KERRY M. & AMY S. | 102 S 7TH AVE | |
| 1/28/2021 | sidewalk needs clean | Hanger | Closed | LEVY, RYAN J. & ALISSA | 408 W 3RD ST | |
| 1/28/2021 | sidewalk needs clean | Hanger | Closed | SMALL TIME INVESTORS, LLC | 319 S C AVE | |

| | | | | | | |
|-----------|--------------------------|---------------------|--------|---|--------------------|--|
| 1/28/2021 | sidewalk needs clean | Hanger | Open | MCELROY, BRITTNEY & JONATHAN C. | 515 W MADISON ST | |
| 1/28/2021 | sidewalk needs clean | Hanger | Open | FERGUSON, DENNIS TRUST | 615 N 4TH AVE | |
| 1/27/2021 | sidewalk needs clean | Phone Call | Open | Rural Housing Services, Us Dept. of Ag. | 717 E 2ND ST | |
| 1/22/2021 | trash in alley | Emergency Abatement | Abated | WANG, JING F. | 217 W MAIN ST | |
| 1/21/2021 | sidewalk needs clean | Phone Call | Closed | AMLAND, RANDY L. & ELLEN M. C.-A. | 521 S IOWA AVE | |
| 1/21/2021 | sidewalk needs clean | Hanger | Closed | HAUGSTED, JOEY A. | 503 S IOWA AVE | |
| 1/21/2021 | sidewalk needs clean | Phone Call | Closed | Lemus Rentals | 414 E 2ND ST | |
| 1/21/2021 | indoor furniture outside | Hanger | Closed | LUKINS, TRACEY A. | 608 E 2ND ST | |
| 1/21/2021 | sidewalk needs clean | Phone Call | Closed | Schulty, Robert & Robin | 436 E 3RD ST | |
| 1/21/2021 | sidewalk needs clean | Hanger | Open | SHEPHERD, WILLIAM E. & GWENYTH L. | 415 E 3RD ST | |
| 1/20/2021 | sidewalk needs clean | Phone Call | Closed | STEWART, RHONDA L. /RHONDA L. WILSON/ | 202 E MAIN ST | |
| 1/20/2021 | sidewalk needs clean | Phone Call | Closed | REM-IOWA, INC. | 1300 N 5TH AVE | |
| 1/20/2021 | sidewalk needs clean | Hanger | Closed | SHELMAN, BRETT A. & MICHELLE M. | 819 E VAN BUREN ST | |
| 1/19/2021 | sidewalk needs clean | Phone Call | Closed | PETERS, BARBARA J., DONALD J. & BENJAMIN M. | 115 MCCREEDY DR | |
| 1/19/2021 | sidewalk needs clean | Hanger | Closed | Bontrager, David E | 717 S 2ND AVE | |
| 1/19/2021 | sidewalk needs clean | Email | Closed | FELTZ, ESTHER E. | 415 S D AVE | |
| 1/18/2021 | sidewalk needs clean | Hanger | Closed | VOGEL, DONALD J. & MARLENE C. | 311 E MADISON ST | |

| | | | | | | |
|-----------|--------------------------|----------------|--------|--------------------------------------|-------------------|---|
| 1/18/2021 | trailer on grass | Hanger | Closed | LUCAS, RONALD C. | 515 S 4TH AVE | |
| 1/18/2021 | sidewalk needs clean | Hanger | Closed | PAYNE FAMILY TRUST, ET AL | 119 W HARRISON ST | called Josh. He will send someone over |
| 1/13/2021 | sidewalk needs clean | Verbal Warning | Closed | Matnic, LLC | 628 W MAIN ST | |
| 1/13/2021 | snow piled on sidewalk | Verbal Warning | Closed | CASEYS MARKETING CO. | 1000 W MADISON ST | |
| 1/13/2021 | sidewalk needs clean | Verbal Warning | Closed | City of Washington | 534 S MARION AVE | |
| 1/13/2021 | sidewalk needs clean | Hanger | Closed | BOHLEN, LISA | 602 E 15TH ST | |
| 1/13/2021 | sidewalk needs clean | Hanger | Closed | ORTIZ, JORGE A. T. & ELMER RAMIREZ | 1633 HIGHLAND AVE | |
| 1/13/2021 | sidewalk needs clean | Hanger | Closed | WAGNER, ADAM L. & RONETTE D. | 1113 N 2ND AVE | |
| 1/13/2021 | sidewalk needs clean | Hanger | Closed | HERNANDEZ, ALBERTO L. | 507 N 2ND AVE | |
| 1/13/2021 | ice on sidewalk | Phone Call | Closed | DIETZ, KELLIE A. | 841 S IOWA AVE | talked to owner he will take care of it |
| 1/13/2021 | sidewalk needs clean | Verbal Warning | Closed | CRONE, DOUGLAS | 904 N 6TH AVE | talked to Tony@MC |
| 1/12/2021 | sidewalk needs clean | Phone Call | Abated | Acc Construction, LLC | 602 E 9TH ST | left message |
| 1/12/2021 | sidewalk needs clean | Phone Call | Closed | LATCHAM, ROBERT D. & JODI L. | 1321 N 8TH AVE | |
| 1/12/2021 | sidewalk needs clean | Phone Call | Closed | MCCREEDY, NANCY K. | 700 E 15TH ST | left message 24 hrs. |
| 1/12/2021 | sidewalk needs clean | Phone Call | Closed | MARCELINO, CIRILO & RUFINA GEMARTINO | 1501 HIGHLAND AVE | left message 24 hrs. |
| 1/12/2021 | sidewalk needs clean | Phone Call | Closed | FOGLE, TRAVIS R. & TENIA M. | 1601 HIGHLAND AVE | |
| 1/12/2021 | snow sidewalk lots 21-24 | Phone Call | Closed | BRUTY, NORM RENTALS, LLC | HIGHLAND AVE | |

| | | | | | | |
|-----------|----------------------|------------|--------|---------------------------------------|------------------|--|
| 1/12/2021 | sidewalk needs clean | Phone Call | Abated | SIDES, SAMUEL R. | 815 N 7TH AVE | called realtor 319 759-8409 |
| 1/12/2021 | sidewalk needs clean | Phone Call | Closed | BRUTY, NORM RENTALS, LLC | 1403 N 8TH AVE | |
| 1/11/2021 | snow sidewalk | Phone Call | Closed | SMALL TIME INVESTORS, LLC | 321 W MADISON ST | |
| 1/11/2021 | sidewalk cleaned | Phone Call | Closed | Austin Kemper | 1205 N 4TH AVE | sent list of contractors |
| 1/11/2021 | sidewalk clean | Phone Call | Closed | WORLEY, MICHAEL E. & JO ANNE | 320 E 13TH ST | gave him list of contractors |
| 1/11/2021 | snow removable | Phone Call | Closed | PARKER, RUSSELL E. & DONNA M. | 803 N MARION AVE | Gave him Capps phone number |
| 1/11/2021 | sidewalk not cleaned | Phone Call | Abated | DAWSON, DARBY L. | 1401 N 4TH AVE | |
| 1/8/2021 | snow/ice sidewalk | Phone Call | Abated | Murillo, Begica M. & Eligio C. Salas | 903 W MADISON ST | called left message |
| 1/8/2021 | snow/ice sidewalk | Hanger | Closed | HURLBUT, JOSEPH D. | 1109 E 3RD ST | |
| 1/8/2021 | snow/ice sidewalk | Hanger | Closed | HINKLE, JUSTIN & JEANETTE | 305 S C AVE | |
| 1/8/2021 | snow/ice sidewalk | Hanger | Abated | DONG, ZHONGQIN | 902 N MARION AVE | |
| 1/8/2021 | snow/ice sidewalk | Hanger | Closed | MURPHY, COURTNEY | 221 S D AVE | called 1/11 she is going to put more salt down |
| 1/8/2021 | snow/ice sidewalk | Hanger | Closed | CRAWFORD, EDNA M. & STEVEN DUSENBERRY | 921 W MADISON ST | |
| 1/7/2021 | snow/ice sidewalk | Phone Call | Closed | HAGENSICK, DUANE L. & PHYLLIS L. | 701 W MADISON ST | |
| 1/7/2021 | snow/ice sidewalks | Phone Call | Closed | WADDELL, ROBERT C. & MILA V. | 902 S 4TH AVE | |
| 1/7/2021 | snow/ice sidewalk | Phone Call | Closed | LDH Enterprises | 929 W MADISON ST | |
| 1/7/2021 | snow/ice sidewalk | Hanger | Closed | COLEMAN HOMES, LLC | 809 S 3RD AVE | |

| | | | | | | |
|----------|-----------------------|------------|--------|-----------------------------------|---------------------|------------------------------------|
| 1/7/2021 | snow/ice sidewalk | Hanger | Abated | GLATCH, DANIEL & MICHELLE | 803 S 3RD AVE | |
| 1/7/2021 | sidewalk not shoveled | Hanger | Closed | ELLIOTT, PATRICIA J. & TIMOTHY M. | 606 S 9TH AVE | landlord called Capps 01/12 |
| 1/7/2021 | snow/ice sidewalk | Phone Call | Closed | TRCKA RENTALS, LLC | 1037 N 2ND AVE | called landlord is calling renters |
| 1/6/2021 | snow/ice sidewalk | Hanger | Closed | GREENLEE, ARDITH M. | 601 E JEFFERSON ST | |
| 1/6/2021 | snow/ice sidewalk | Phone Call | Closed | BROWN, MATTHEW W. & JOY Y. | 736 E WASHINGTON ST | |
| 1/6/2021 | snow/ice sidewalk | Phone Call | Closed | GILMORE, RICHARD & ROBIN P.-G. | 420 W 3RD ST | |
| 1/6/2021 | snow/ice sidewalk | Phone Call | Closed | ESCHER, BRANDY S. | 215 S C AVE | left message |
| 1/6/2021 | snow/ice sidewalk | | Abated | TRI-COUNTY CARPENTRY, LLC | 818 S 2ND AVE | |
| 1/6/2021 | snow/ice sidewalk | Phone Call | Closed | RAMIREZ, JACQUELINE M. | 421 S C AVE | |
| 1/6/2021 | snow/ice sidewalk | Phone Call | Closed | ALLISON, RONALD J. & DOROTHY M. | 221 S C AVE | |
| 1/6/2021 | snow/ice sidewalk | Hanger | Abated | ADAMS, ROGER R. & LORI A. | 403 E 2ND ST | |
| 1/6/2021 | snow/ice sidewalk | Hanger | Closed | SMALL TIME INVESTORS, LLC | 220 S D AVE | |
| 1/6/2021 | snow/ice sidewalk | Hanger | Closed | SMALL TIME INVESTORS, LLC | 214 S D AVE | |
| 1/6/2021 | snow/ice sidewalk | Phone Call | Closed | KINDRED, TOM J. | 715 W MONROE ST | called left message |
| 1/6/2021 | snow/ice sidewalk | Phone Call | Closed | HANSON, JARED D. | 802 W MONROE ST | |
| 1/6/2021 | snow/ice sidewalk | Phone Call | Closed | Darren Brown | 713 W MADISON ST | left message |

| | | | | | | |
|----------|----------------------|------------|--------|--|--------------------|--------------------------------|
| 1/6/2021 | snow/ice sidewalk | Phone Call | Closed | Valdez, Victor Jr. & Maria A. | 315 W MADISON ST | returned call will cleanup 1/7 |
| 1/6/2021 | snow/ice sidewalk | Phone Call | Closed | SMALL TIME INVESTORS, LLC | 220 S D AVE | |
| 1/6/2021 | snow/ice on sidewalk | Phone Call | Closed | SMALL TIME INVESTORS, LLC | 214 S D AVE | |
| 1/6/2021 | snow/ice sidewalk | | Closed | EDWARDS, J. E. TRUST | 714 N 2ND AVE | |
| 1/5/2021 | snow/ice sidewalk | Phone Call | Closed | COLLINS, JULIE & WARREN J. YEGGY REVOCABLE TRUST | 821 N IOWA AVE | |
| 1/5/2021 | snow/ice sidewalk | | Abated | GONZALES, ADRIAN & GABRIELA M. VILLAGRANA | 620 E MADISON ST | |
| 1/5/2021 | snow/ice sidewalk | Hanger | Closed | FERGUSON, DENNIS TRUST | 615 N 4TH AVE | |
| 1/5/2021 | snow/ice | | Closed | GUZMAN, MONICA | 717 E 2ND ST | |
| 1/5/2021 | snow/ice sidewalks | Hanger | Closed | SHEPHERD, JASON T. | 326 E JEFFERSON ST | called left message |
| 1/5/2021 | snow/ice sidewalk | Email | Closed | ERICKSON, KATHLEEN D. | 314 E 6TH ST | |
| 1/4/2021 | snow/ice on sidewalk | Hanger | Closed | LEYDEN, LUKE A. & ANNE M. | 220 N 2ND AVE | |
| 1/4/2021 | snow/ice sidewalk | Hanger | Closed | RICH, D PROPERTIES, LLC & NKNI PROPERTIES, LLC | 206 E 5TH ST | |
| 1/4/2021 | snow/ice sidewalk | Hanger | Closed | ALLISON, KATHLEEN M. | 208 E 5TH ST | |
| 1/4/2021 | snow/ice sidewalk | Hanger | Closed | OCONNER, PAMELA R. /PAMELA R. BRACKIN/ | 920 N 4TH AVE | |
| 1/4/2021 | snow/ice on sidewalk | Phone Call | Abated | TRCKA, FRANK E. & MARLEAH M. | 301 E 7TH ST | |

| | | | | | | |
|----------|----------------------|--------|--------|-----------------------------|---------------|--|
| 1/4/2021 | snow/ice on sidewalk | Hanger | Closed | WALKER, RYAN M. & SHANON M. | 821 N 2ND AVE | |
| 1/4/2021 | sidewalk snow/ice | Hanger | Closed | BREZINA, RYAN E. | 904 N 7TH AVE | |
| | | | | | | |

Total Records: 99

2/12/2021

City of Washington Historic Preservation Board 2020 Annual Report Summary

Current commission members: Bryan Kendall (chair), Jamie Engeman-Evans, Sandra Johnson, Mary Patterson, Evie Richardson

Number of meetings held: 3

Training events attended: 1

Additions or removals from National Register or Local Landmark: none

Number of grants applied for: none

Preservation activities undertaken in 2020: Discussion of tax credits with home owners, worked with Washington County Fair Board to discuss preservation of historic buildings and possible grants and National Register listing worked with Southeast Iowa Union to document revolutionary war veteran graves in the county

Ongoing projects: Woodlawn Haven Restoration HRDP grant extended to 2021

Tasks completed in 2020: Continued Transition to zoom meetings, Digitization and sharing of commission documents

Tasks initiated in 2020: Review of preservation plan, identification of possible local landmark and national register properties for future nominations.

Goals for 2021: Hold Preservation Month Activity, continue work with Fair Board to assist with preservation and possible National Register listing. continue work on identifying and researching properties for local landmark designation and National Register nomination, complete Woodlawn Haven restoration project, continue to increase web presence and availability of information about Washington History

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

February 12, 2021

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the name "Brent Hinson" in the "From:" field.

Re: Bond Issuance- Pre-Levy

In the FY22 budget process, we have been discussing a bond issuance for the 2021 Water Main Project, for Police/Fire equipment, and for the NLW Subdivision Plat 2. In order to include the effect of this bond issuance in our debt levy for the FY22 budget, we need to do a "pre-levy" procedure prior to the adoption of the budget. If approved, this resolution would schedule a hearing & issuance resolution for March 2, to take place on the agenda immediately prior to the budget hearing & resolution.

I have attached a preliminary bond amortization schedule for your information. The NLW portion is not included in the pre-levy amount, because we have not yet started the Urban Renewal/TIF proceedings for that issuance.

Council Member _____ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,470,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF WASHINGTON, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,470,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF WASHINGTON, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that the City of Washington, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$1,470,000, as authorized by Sections 384.24A and 384.25, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential corporate purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 215 East Washington Street. Washington, Iowa, at Six O'Clock, P.M., on the 2nd day of March, 2021, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$1,470,000 General Obligation Capital Loan Notes, for essential corporate purposes, the proceeds of which notes will be used to provide funds to pay the costs of (a) the acquisition, construction, reconstruction, improvement, repair and equipping of water mains and extensions, and real and personal property, useful for providing potable water, (b) equipping the fire department including the acquisition of self-contained breathing apparatus, and (c) equipping the police department including the acquisition and equipping of a police vehicle.

Section 2. To the extent any of the projects or activities described in this resolution may be reasonably construed to be included in more than one classification under Division III of Chapter 384 of the Code of Iowa, the Council hereby elects the "essential corporate purpose" classification and procedure with respect to each such project or activity, pursuant to Section 384.28 of the Code of Iowa.

Section 3. The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the City's obligations to a principal amount of not to exceed \$1,470,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

Section 4. That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 5. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published on or before: February 26, 2021)

NOTICE OF MEETING OF THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA, ON THE MATTER OF THE PROPOSED AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,470,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY (FOR ESSENTIAL CORPORATE PURPOSES), AND THE HEARING ON THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Washington, State of Iowa, will hold a public hearing on the 2nd day of March, 2021, at Six O'Clock, P.M., in the Council Chambers, City Hall, 215 East Washington Street. Washington, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$1,470,000 General Obligation Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of (a) the acquisition, construction, reconstruction, improvement, repair and equipping of water mains and extensions, and real and personal property, useful for providing potable water, (b) equipping the fire department including the acquisition of self-contained breathing apparatus, and (c) equipping the police department including the acquisition and equipping of a police vehicle. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Washington, State of Iowa, as provided by Sections 384.24A and 384.25 of the Code of Iowa.

Dated this _____ day of _____, 2021.

City Clerk, City of Washington, State of Iowa

(End of Notice)

PASSED AND APPROVED this 17th day of February, 2021.

Mayor

ATTEST:

City Clerk

2021 Water Infrastructure / NLW Plat 2/ PS Equipment

| <u>FY</u> | <u>DATE</u> | <u>PRINC</u> | <u>INT</u> | <u>PYMT</u> | <u>FY TOTAL</u> | <u>BAL</u> | <u>NON-LEVY</u> | <u>LEVY</u> |
|-----------|-------------|--------------|------------|-------------|-----------------|--------------|-----------------|-------------|
| | Beginning: | | | | | 2,200,000.00 | | |
| 2022 | 12/1/21 | | 22,000.00 | 22,000.00 | | 2,200,000.00 | 22,000.00 | |
| | 6/1/22 | 155,000.00 | 22,000.00 | 177,000.00 | 199,000.00 | 2,045,000.00 | 136,586.96 | 40,413.04 |
| 2023 | 12/1/22 | | 21,983.75 | 21,983.75 | | 2,045,000.00 | 21,983.75 | |
| | 6/1/23 | 155,000.00 | 21,983.75 | 176,983.75 | 198,967.50 | 1,890,000.00 | 136,514.20 | 40,469.55 |
| 2024 | 12/1/23 | | 25,300.00 | 25,300.00 | | 2,200,000.00 | 25,300.00 | |
| | 6/1/24 | 150,000.00 | 25,300.00 | 175,300.00 | 200,600.00 | 2,050,000.00 | 134,590.14 | 40,709.86 |
| 2025 | 12/1/24 | | 25,112.50 | 25,112.50 | | 2,050,000.00 | 25,112.50 | |
| | 6/1/25 | 150,000.00 | 25,112.50 | 175,112.50 | 200,225.00 | 1,900,000.00 | 134,410.63 | 40,701.87 |
| 2026 | 12/1/25 | | 24,700.00 | 24,700.00 | | 1,900,000.00 | 24,700.00 | |
| | 6/1/26 | 150,000.00 | 24,700.00 | 174,700.00 | 199,400.00 | 1,750,000.00 | 134,095.17 | 40,604.83 |
| 2027 | 12/1/26 | | 24,062.50 | 24,062.50 | | 1,750,000.00 | 24,062.50 | |
| | 6/1/27 | 130,000.00 | 24,062.50 | 154,062.50 | 178,125.00 | 1,620,000.00 | 113,392.60 | 40,669.90 |
| 2028 | 12/1/27 | | 23,490.00 | 23,490.00 | | 1,620,000.00 | 23,490.00 | |
| | 6/1/28 | 135,000.00 | 23,490.00 | 158,490.00 | 181,980.00 | 1,485,000.00 | 116,939.92 | 41,550.08 |
| 2029 | 12/1/28 | | 22,646.25 | 22,646.25 | | 1,485,000.00 | 22,646.25 | |
| | 6/1/29 | 135,000.00 | 22,646.25 | 157,646.25 | 180,292.50 | 1,350,000.00 | 116,481.46 | 41,164.79 |
| 2030 | 12/1/29 | | 21,600.00 | 21,600.00 | | 1,350,000.00 | 21,600.00 | |
| | 6/1/30 | 135,000.00 | 21,600.00 | 156,600.00 | 178,200.00 | 1,215,000.00 | 115,912.97 | 40,687.03 |
| 2031 | 12/1/30 | | 20,351.25 | 20,351.25 | | 1,215,000.00 | 20,351.25 | |
| | 6/1/31 | 140,000.00 | 20,351.25 | 160,351.25 | 180,702.50 | 1,075,000.00 | 119,092.85 | 41,258.40 |
| 2032 | 12/1/31 | | 18,812.50 | 18,812.50 | | 1,075,000.00 | 18,812.50 | |
| | 6/1/32 | 145,000.00 | 18,812.50 | 163,812.50 | 182,625.00 | 930,000.00 | 122,115.15 | 41,697.35 |
| 2033 | 12/1/32 | | 16,972.50 | 16,972.50 | | 930,000.00 | 16,972.50 | |
| | 6/1/33 | 150,000.00 | 16,972.50 | 166,972.50 | 183,945.00 | 780,000.00 | 124,973.76 | 41,998.74 |
| 2034 | 12/1/33 | | 14,820.00 | 14,820.00 | | 780,000.00 | 14,820.00 | |
| | 6/1/34 | 150,000.00 | 14,820.00 | 164,820.00 | 179,640.00 | 630,000.00 | 123,804.19 | 41,015.81 |
| 2035 | 12/1/34 | | 12,442.50 | 12,442.50 | | 630,000.00 | 12,442.50 | |
| | 6/1/35 | 155,000.00 | 12,442.50 | 167,442.50 | 179,885.00 | 475,000.00 | 126,370.75 | 41,071.75 |
| 2036 | 12/1/35 | | 9,737.50 | 9,737.50 | | 475,000.00 | 9,737.50 | |
| | 6/1/36 | 165,000.00 | 9,737.50 | 174,737.50 | 184,475.00 | 310,000.00 | 132,617.75 | 42,119.75 |

2021 Water Infrastructure / NLW Plat 2/ PS Equipment

| | | | | | | |
|------------------------------|--------------|-------------------------------|---------------|------------------|---------------|-----------------|
| Totals: | 2,200,000.00 | 608,062.50 | 2,808,062.50 | | 2,191,929.76 | 616,132.74 |
| Loan Terms: | | | | | | |
| Variable Principal Payments | | Breakdown of Expenses | | | | |
| GO Issuance as of 7/1/2021 | | NLW Plat 2 | 800,000.00 | 15yrs | | |
| Int. 3.05% | | 2021 Water Main | 1,245,300.00 | 15yrs | | |
| Princ. 2,200,000 | | Equip Police/Fire | 100,000.00 | 5yrs | | |
| | | Deposit to Construction Fund | 2,146,341.46 | | | |
| | | Discounts & Costs of Issuance | 53,658.54 | | | |
| | | Par Amount | 2,200,000.00 | | | |
| | | | | 39.11% | | |
| Interest Coupon Rates | | | | | | |
| FY | | Levy | 22.83% | Water Rev | 38.05% | Res. TIF |
| 2022 | 2.00% | 40,413.04 | | 89,355.06 | | - |
| 2023 | 2.15% | 40,469.55 | | 89,169.25 | | 8,539.60 |
| 2024 | 2.30% | 40,709.86 | | 90,149.76 | | 17,079.21 |
| 2025 | 2.45% | 40,701.87 | | 89,796.44 | | 34,158.41 |
| 2026 | 2.60% | 40,604.83 | | 89,234.71 | | 44,832.92 |
| 2027 | 2.75% | 40,669.90 | | 67,783.17 | | 57,642.32 |
| 2028 | 2.90% | 41,550.08 | | 69,250.14 | | 71,179.78 |
| 2029 | 3.05% | 41,164.79 | | 68,607.98 | | 70,519.73 |
| 2030 | 3.20% | 40,687.03 | | 67,811.71 | | 69,701.27 |
| 2031 | 3.35% | 41,258.40 | | 68,764.00 | | 70,680.10 |
| 2032 | 3.50% | 41,697.35 | | 69,495.59 | | 71,432.06 |
| 2033 | 3.65% | 41,998.74 | | 69,997.89 | | 71,948.37 |
| 2034 | 3.80% | 41,015.81 | | 68,359.68 | | 70,264.51 |
| 2035 | 3.95% | 41,071.75 | | 68,452.91 | | 70,360.34 |
| 2036 | 4.10% | 42,119.75 | | 70,199.58 | | 72,155.67 |
| | | 616,132.74 | | 1,136,427.87 | | 800,494.28 |
| | | | | | | 255,007.60 |
| | | | | | | 2,191,929.76 |
| | | | | | | 2,808,062.50 |
| | | | | | | 2,808,062.50 |



Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 ext. 124

Memo

To: City Council
From: Jeff Duwa-Building and Zoning Official
Date: 2/12/2021
Re: Preliminary Plat Washington Business Park Subdivision Phase 2

Issue

Review and consider the Preliminary Plat Preliminary Plat Washington Business Park Subdivision Phase 2 on West Buchanan St.

Background

This would be the extension of West Buchanan St. connecting S. E Ave and the Washington Business Park Phase 1, add 8 industrial lots, and allow for an extension of the Elm Grove Cemetery. This will include a Boulevard from the 8 industrial lots to S. E Ave.

Recommendation

The City of Washington's Planning and Zoning Commission recommends that the City of Washington's City Council approve the Preliminary Plat Washington Business Park Subdivision Phase 2 on West Buchanan St.

RESOLUTION NO. _____

**A RESOLUTION APPROVING THE PRELIMINARY PLAT
FOR WASHINGTON BUSINESS PARK- PHASE 2
SUBDIVISION, WASHINGTON, IOWA**

WHEREAS, the City of Washington did properly file a Preliminary Plat for Washington Business Park- Phase 2 Subdivision, Washington, Iowa; and

WHEREAS, said Preliminary Plat has been examined by the Planning and Zoning Commission of Washington, Iowa; and

WHEREAS, recommendations from both said Commission and City Staff have been received and considered; and

WHEREAS, said Preliminary Plat has found to be in compliance with the requirements of the City of Washington Code of Ordinances and all other statutory requirements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington, Iowa:

Section 1. That said Preliminary Plat for Washington Business Park- Phase 2 Subdivision, Washington, Iowa, is hereby approved, with the condition that a suitable stormwater detention basin will be installed in a future phase.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

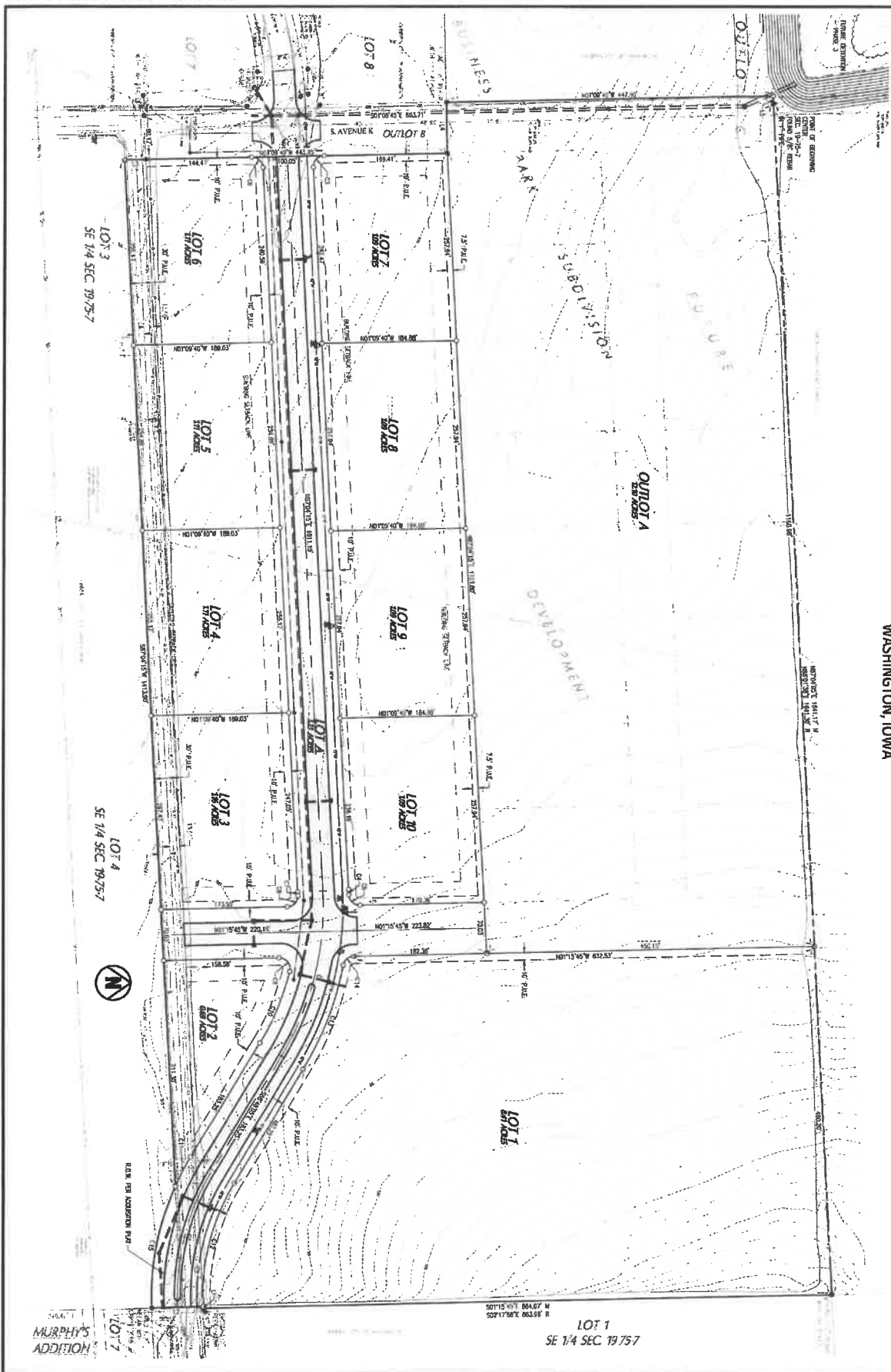
PASSED AND APPROVED this 17th day of February, 2021.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

PRELIMINARY PLAT
WASHINGTON BUSINESS PARK
SUBDIVISION - PHASE 2
 WASHINGTON, IOWA



MURPHY'S & HOLIGAN

LOT 1
 SE 1/4 SEC. 19.75-7

SHEET NO.
2 OF 2

PROJECT NO.
 703003

DATE
 JUL 22, 2021

REVISIONS

DRAWN BY
 TML

APPROVED BY
 BML

SHEET TITLE
 PRELIMINARY PLAT

WASHINGTON BUSINESS PARK SUBDIVISION - PHASE 2 WASHINGTON, IOWA

GARDEN & ASSOCIATES, LTD.
 ENGINEERS & SURVEYORS

1701 3rd Avenue East, Suite 1
 510 West 5th
 Oshtemo, Iowa 52577
 641.672.2339 Phone
 641.672.2382 Fax

808 Wyoming Ave.
 Crystal Lake 50601
 641.782.4005 Phone
 641.782.4118 Fax

800.691.2526 Toll Free info@gardenassociates.net

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**City of Washington
Business Park Area
Buildout
AS of 2/19/21**

Bell Residential
Land

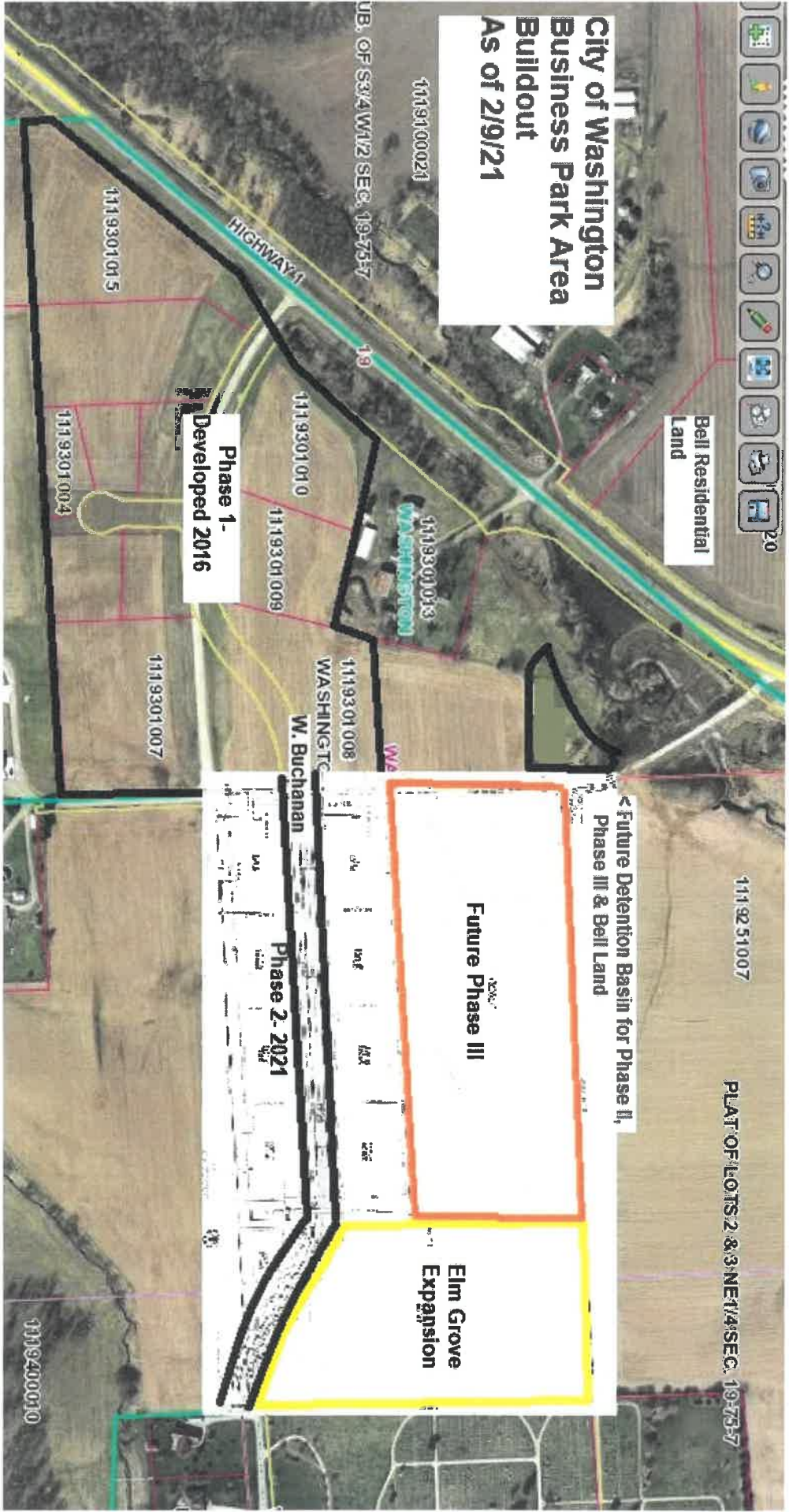
Phase 1 -
Developed 2016

< Future Detention Basin for Phase II,
Phase III & Bell Land

Future Phase III

Elm Grove
Expansion

Phase 2 - 2021



PLAT OF LOTS 2 & 3, NE 1/4 SEC. 19-73-7

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

February 12, 2021

To: Mayor & City Council
Cc: Sally Hart, City Clerk

From: Brent Hinson
City Administrator

Re: STP Application for West 5th & Lexington; Info on West 18th

As Council is aware, I met last week with County Engineer Jacob Thorius to discuss these roads (Lexington & 18th have shared City/County responsibility). I have met with Jacob as long ago as early 2018 about our mutual desire to get major maintenance done to prevent further deterioration of the pavements on the roads, all of which handle a significant amount of traffic and have joint deterioration issues of varying degrees. Jacob is wanting to move forward in the next year with this project, which was sooner than I had expected. The project cost has gone up significantly, in part because I asked him to look at West 5th also, which is totally the City's responsibility, but which has the same issues. Lexington also needs quite a bit more maintenance than previously thought.

I spoke with Mary Rump, ECICOG Transportation Director, this week, and we can get the project in as a federal aid project for federal FY22 if we act quickly (the application deadline is actually past, but they have not started review of applications). We expect to have around \$850,000 in banked federal funds after the completion of West Buchanan, and our share of West 5th and Lexington is now expected to be \$625,628. The reason for this increased amount is that Jacob is recommending that we do a 6" concrete overlay of West 5th and Lexington, which is a bigger project, but will essentially give us a new road when finished, at a much lower price than a total reconstruction.

If we can get SWAP funds like with West Buchanan, we should be able to get 100% of this cost covered by the STBG grant. West 18th is not federal-aid eligible, so we would have to come up with the approximately \$28,000 match for that from local funds.

RESOLUTION NO. _____

**A RESOLUTION ENDORSING AN APPLICATION FOR SURFACE
TRANSPORTATION BLOCK GRANT FUNDS FOR FY22**

WHEREAS, the City of Washington would like to collaborate with the Washington County Engineer on an important project to resurface West 5th and Lexington Boulevard pavements; and

WHEREAS, the City's share of this project will come from Surface Transportation Block Grant/SWAP Funds administered by ECICOG under the Region 10 Regional Planning Affiliation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council endorses the submission of an application for STBG Funds, with SWAP preferred, for the 2022 West 5th/Lexington Improvements Project.

Section 2. The City Council states its commitment to funding the necessary local match needed to complete the project, as applicable.

PASSED AND APPROVED this 17th day of February, 2021

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

Highway 1/92 and the Lexington Boulevard portion of the project is approximately 3,900 lineal feet from Highway 1/92 to the end of the pavement west of the Washington city limits. This stretch of road is already designated as federal-aid eligible, and the City of Washington has adequate suballocated funds at the current time to cover its share of the cost of the project. This particular partnership also includes patching and diamond grinding West 18th Street, which is non-federal aid eligible, and thus is not included in the scope of the application.

Project Category

Check all boxes that apply to your project.

STBG Projects

- | | |
|--|--|
| <input type="checkbox"/> New road construction | <input checked="" type="checkbox"/> Road replacement or reconstruction |
| <input type="checkbox"/> New bridge construction | <input type="checkbox"/> Bridge replacement or reconstruction |
| <input type="checkbox"/> Expansion of transit facilities | <input type="checkbox"/> Purchase of transit capital |

Project Cost

1. Indicate projected project cost:

| Item | Cost | Explanation |
|-------------------------------|------------------|--|
| Land/site acquisition costs | \$0 | |
| Construction/material costs | \$625,628 | 6" Concrete Overlay & Related Construction Costs |
| Engineering/consulting costs | \$0 | County Engineer to provide |
| Capital acquisition (explain) | \$0 | |
| Other (explain) | \$0 | |
| Total Cost | \$625,628 | |

2. Indicate proposed cost share (the total of local and federal share shall equal the project cost shown above):

| | Local Share | Federal Share Requested | Total |
|-------------------|-------------|-------------------------|-----------|
| Project Cost | \$0 | \$625,628 | \$625,628 |
| % of Project Cost | 0% | 100% (SWAP Requested) | 100% |

Narrative Information

1. Write a brief narrative of the project. Describe the current conditions and an outline of the proposed project concept. In addition, describe the existing demand for the project (i.e. description of users, current service conditions, and anticipated service counts). Include a description of the anticipated time schedule for planning, design, and proposed completion of the project.

The current pavement was constructed in 1973. While it is generally in fair condition, issues with the pavement jointing have emerged in recent years, especially on Lexington but also on West 5th, creating significant ride issues and additional wear & tear from heavy truck traffic that uses the route to access businesses along the route and in central Washington. The Lexington portion of the route provides access to Washington County's Orchard Hill Complex, which includes the Sheriff's Office, Jail, Communications Center, and various County offices. Additionally, the Kirkwood Washington Regional Education Center is located on Lexington. The West 5th portion includes various light industrial, business, and residential uses, along with the home of Washington County Mini-Bus, the new Washington YMCA, and the City's Wellness Park sports complex.

The existing pavement is only 6" thick, which is below the standard of what is used by either the City or County at the current time. Additionally, the re-rod in the center of the West 5th pavement is very close to the surface and would be an issue for diamond grinding. For these reasons, patching and diamond-grinding is not considered to be a good alternative for this project. It is instead proposed to construct a 6" concrete overlay on the entire stretch of road. Washington County has had a very good experience doing this type of project on various roads, including Vine Avenue/Old 218 south of Riverside. It essentially creates a new road on top of the existing PCC base material, but is much less expensive than total reconstruction.

See attached for the County Engineer's estimate and an aerial map showing the overall scope of improvements.

If awarded, the City and County would hope to begin construction on the project in early 2022. SWAP is requested for this project if available.

2. Describe below why the sponsoring agency is applying for funding. Include a description of how this project will allow the sponsor to meet the stated need (i.e. transportation safety improvements, improved economic development opportunities, reductions in energy consumption, development of alternative transportation modes, improved mobility of the general

public and/or persons with disabilities, enhanced distribution of regional products, or improved inter-regional cooperation).

This project represents a great partnership between Washington and Washington County. Our communities all benefit when our governmental entities work together. Additionally, the project will tie into proposed improvements at the Washington County Mini-Bus transit facility, which serves many elderly and disabled individuals in the community.

3. Has any part of this project been started? X No _____ Yes, explain below

Certification

To the best of my knowledge and belief, all information included in this application is true and accurate, including the commitment of all physical and financial resources. This application has been duly authorized by the participating local authority. I understand that this endorsement binds the participating local government(s) to assume responsibility for adequate maintenance of any new or improved facilities.

I understand that although this information is sufficient to secure a commitment of funds, an executed contract between the applicant and the Iowa Department of Transportation (Iowa DOT) is required prior to the authorization of funds. I also understand that any expenses incurred prior to said contract will not be eligible for reimbursement. In addition, if the project contract with the Iowa DOT is not signed within three years of the original programming, I understand that funding may be withdrawn.

Representing the City of Washington

| | |
|---|----------------------------|
| _____ Signature | _____ Date |
| <u> Brent Hinson, City Administrator </u> Typed Name and Title | <u> 2/10/21 </u> Date |

ENGINEER'S ESTIMATE LEXINGTON BLVD & West 5th St. 6" OVERLAY 22' WIDE

PROJECT # FM-C092()-55-92

| ITEM NO. | ITEM CODE | ITEM | UNIT | QUANTITY | DIVISION 1 Lexington County | | | DIVISION 2 Lexington City | | DIVISION 3 W 5th St City | | ESTIMATED COST | |
|----------|--------------|---|------|----------|-----------------------------------|---------|-------|---------------------------------|--|--------------------------------|--------------|----------------|-------|
| | | | | | | | | | | | ENG EST. | DOT | TOTAL |
| 1 | 2121-7425020 | GRANULAR SHOULDERS, TYPE B | TON | 2032 | 376.7 | 703.3 | 950 | \$21.00 | | | \$42,672.00 | | |
| 2 | 2213-7100400 | RELOCATION OF MAIL BOXES | EACH | 30 | 5 | 15 | 10 | \$300.00 | | | \$9,000.00 | | |
| 3 | 2301-1034080 | STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C. | SY | 2152 | 376.6 | 698.4 | 1076 | \$35.81 | | | \$76,632.72 | | |
| 4 | 2310-5151040 | PORTLAND CEMENT CONCRETE OVERLAY, FURNISH ONLY | CY | 3430 | 488.25 | 906.75 | 2035 | \$87.94 | | | \$301,634.20 | | |
| 5 | 2310-5151045 | PORTLAND CEMENT CONCRETE OVERLAY, PLACEMENT ONLY | SY | 19352 | 2928.45 | 5438.55 | 10885 | \$4.54 | | | \$87,656.08 | | |
| 6 | 2310-8300530 | HOT MIX ASPHALT STRESS RELIEF COURSE | SY | 19352 | 2928.45 | 5438.55 | 10885 | \$5.50 | | | \$106,436.00 | | |
| 7 | 2315-6275025 | SURFACING DRIVEWAY, CLASS A CRUSHED STONE | TON | 783 | 42 | 78 | 663 | \$20.00 | | | \$15,660.00 | | |
| 8 | 2510-6745650 | REMOVAL OF PAVED DRIVEWAY | SY | 2152 | 538 | 538 | 1076 | \$6.50 | | | \$13,988.00 | | |
| 9 | 2515-6745600 | REMOVAL OF PAVED DRIVEWAY | SY | 989 | 194.25 | 360.75 | 444 | \$17.50 | | | \$17,482.50 | | |
| 10 | 2527-9263109 | PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED | STA | 140.25 | 49.08 | 91.17 | 20 | \$18.00 | | | \$2,524.50 | | |
| 11 | 2528-2518000 | SAFETY CLOSURE | EACH | 4 | 1 | 1 | 2 | \$75.00 | | | \$300.00 | | |
| 12 | 2528-8445110 | TRAFFIC CONTROL | LS | 1 | 0.5 | 0.25 | 0.25 | \$7,678.13 | | | \$7,678.13 | | |
| 13 | 2533-4980005 | MOBILIZATION | LS | 1 | 0.5 | 0.25 | 0.25 | \$116,300.00 | | | \$116,300.00 | | |

ESTIMATED COST FOR PROJECT \$798,166.13

with Contingency \$877,982.74

City Share \$625,627.64

**City of Washington
STBG Grant Application
for West 5th St. &
Lexington Blvd
FY22**



1/92

Lexington- 51% City

Approx 3,900 LF

West 5th- 100% City

Approx 5,580 LF

Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator



215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Memorandum

February 12, 2021

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: North 4th Avenue Project- Task Order Amendment

As Council is aware, we had a major increase in the scope of the North 4th project following the unexpected collapse of the sewer line under the railroad tracks. FOX Engineering had to work quickly to respond, and their scope of design also increased significantly. We didn't take time to deal with these increased engineering costs at the time as we focused on addressing the emergency issue at hand. However, now that all the work is completed, it is time to square up on the work performed by FOX. I think they have been very reasonable with us in only requesting additional payment of \$19,100, versus the \$355,000 in construction costs added by the sewer collapse.

Task Order

In accordance with paragraph 1.01 of the Master Agreement between Owner and Engineer for Professional Services dated May 1, 2013 ("Agreement"), Owner and Engineer agree as follows:

Specific Project Data

A. Title: N 4th Avenue Improvements - Washington, Iowa

B. Description: This project consists of additional sanitary sewer design services as a result of a sanitary sewer collapse under the Canada Pacific Railroad Crossing (CPRR) prior to start of construction of the N. 4th Avenue Improvements Project. The sanitary sewer and street replacement was included in the construction contract as a change proposal request to the N. 4th Avenue Improvements construction project contract. Due to the emergency nature of the sanitary sewer collapse and the need to complete the design for this additional work in a timely manner, FOX Engineering completed the design and construction phase services as additional services anticipating that FOX would be reimbursed.

1. **Services of Engineer** - Services of Engineer for this Task Order No. 7114-19A shall be as per Exhibit A of the Master Agreement except as modified below (*Paragraph and Sub-paragraph numbering below coincides with the particular Paragraph and Sub-paragraph numbering of Exhibit A of the Master Agreement for which modifications are hereby made*):

Part 1 -- Basic Services

A1.01 Study and Report Phase – This phase is not applicable (already completed under separate Task Order).

A1.02 Preliminary Design Phase – This phase is not applicable (already completed under separate Task Order).

A1.03 Final Design Phase – This phase is not applicable (already completed under separate Task Order).

A1.04 Bidding or Negotiating Phase - This phase is not applicable (already completed under separate Task Order).

A1.05 Construction Phase - Per Exhibit A, except as follows:

1. Engineer developed a change proposal request for the addition of the sanitary sewer extension south from E. 5th Street to approximately 90 feet south of the CPRR crossing.
2. The Engineer completed construction plan documents for the repair of the collapsed sanitary sewer under the existing CPRR.
3. The Engineer completed additional topographic survey of the change proposal area to allow design of the sanitary sewer collapse repair to be completed.
4. Engineer provided drawings indicating horizontal and vertical alignment of the proposed roadway, removal plan, pavement design, storm sewer design, sanitary sewer design, construction details, cross-sections, and traffic control plans.
5. FOX provided assistance to city staff and the contractor in coordinating permitting with the CPRR and development of the CPRR permitting documents.
6. Engineer submitted the approved change order to the Iowa Department of Natural Resources Wastewater Construction Permitting section.

7. Engineer provided an opinion of probable construction costs for the planned change order items.
8. Engineer completed initial staking for the CPRR and set rail monitoring devices to allow monitoring of the existing railroad during construction.
9. FOX completed additional staking of the sanitary sewer, storm sewer, and street pavement sections during construction. In addition, FOX provided surveying for rail settlement monitoring.
10. FOX completed additional shop drawing reviews for the CPRR sanitary sewer and cased bore.
11. Engineer provided additional site visits and progress meetings to assist the contractor in maintaining project schedule.

A1.06 Post-Construction Phase - Per Exhibit A, except as follows:

1. Engineer will prepare record drawings using the contractor furnished record drawings for the change order area. The Engineer will add the contractor issued information to record information and submit three (3) paper copies and a digital pdf of the record information to the Owner.

Part 2 -- Additional Services

A2.01 Additional Services Requiring Owner's Authorization in Advance - As per Exhibit A of the Master Agreement, except for services specifically identified in this document as part of the Basic Services. Exhibit D shall apply to this project in its entirety.

2. **Owner's Responsibilities - Owner Responsibilities for this Task Order shall be as per Exhibit B of the Master Agreement and as modified below (Paragraph and Sub-paragraph numbering below coincides with the particular Paragraph and Sub-paragraph numbering of Exhibit B of the Master Agreement for which modifications are hereby made):**

B.2.01.H As per Exhibit B, but with the following additional responsibilities: *None.*

3. **Times for Rendering Services - shall be as follows:**

Engineer and Owner are aware that there are factors outside the Engineer's control that may affect the Engineer's schedule for completing the services to be provided under this Agreement. The Engineer shall perform these services with reasonable diligence and expediency consistent with sound professional practices.

| <u>Phase</u> | <u>Anticipated Dates for Completion</u> |
|--|---|
| Topographic Survey | Completed |
| Construction Phase Admin Services – Emergency Sewer Repair CPR | Completed |
| Construction Phase Staking Services | Completed |

4. **Payments to Engineer for Services and Reimbursable Expenses**

Payments to Engineer shall be in accordance with Exhibit C of the Master Agreement. Specifically, Owner shall pay Engineer for the addition of the services as follows:

| Basic Services | Fee Basis | Amount |
|--|------------------|---------------|
| Topographic Survey – Emergency Sewer Repair Survey Additional Services | Lump Sum | \$1,900 |
| Construction Administration – Emergency Sewer Repair Design Additional Services | Lump Sum | \$14,300 |
| Construction Staking – Emergency Sewer Repair Additional Services | Lump Sum | \$2,900 |
| | | |

Total Lump Sum Fee: \$19,100

Notes:

- (1) Hourly amounts are estimated amounts and not maximums. Engineer will request written authorization from owner to continue such services should the accumulated hourly amounts charged for any given task or phase reach the estimated total amounts given above.

5. Engineer's Consultants:

The Engineer does not anticipate the need to use subconsultants for this project.

6. Other Modifications to Master Agreement:

The term of the Master Agreement is hereby extended to the completion date of the work under this Task Order if that should extend beyond the current term of the Agreement.

7. Attachments – None.

8. Documents Incorporated By Reference – Master Agreement between Owner and Engineer for Professional Services dated May 1, 2013.

Approval and Acceptance: Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Agreement. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, 2021.

Engineer
Steve J. Troyer 1-22-2021
Signature Date

Steve Troyer, P.E.
Name

Vice President
Title

Owner

Signature Date

Name

Title

Authorized Representative for Task Order:

Steven P. Soupir, P.E.
Name

Project Manager
Title

414 South 17th Street, Suite 107, Ames, IA 50010
Address

sps@foxeng.com
E-Mail Address

515-233-0000
Phone

515-233-0103
Fax

Authorized Representative for Task Order:

Brent Hinson
Name

City Administrator
Title

215 E. Washington Street
Address

bhinson@washingtioniowa.net
E-Mail Address

319-653-6584 X134
Phone

319-653-5273
Fax

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
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(319) 653-5273 Fax*

Memorandum

February 12, 2021

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A blue ink signature of Brent Hinson, the City Administrator, is written over the text "City Administrator". The signature is a stylized, cursive "B.H." with a period at the end.

Re: Wellness Park Ballfields & Roadway Project, Change Order #4

We are asking the Council to consider Change Order #4, which includes a variety of small changes during the project:

- Remove fire hydrant= \$942.50
- Tile explore & connect= \$2,580.00
- Add yard intake= \$1,940.00
- Add hand sink in concessions= \$900.00
- Add garage heater= \$457.70
- Wire heat pump= \$547.72

The net add for these changes is \$15,089.90. We do expect to make up most of this increase with a quantities deduct at the end of the project, but those numbers are not fully available yet.

Date of Issuance: **1-22-2021**
 Owner: **City of Washington, Iowa**
 Contractor: **DeLong Construction, Inc.**
 Engineer: **Garden & Associates, LTD.**
 Project: **Wellness Park Ball Fields & Roadway - Washington, Iowa**

Effective Date: **1-22-2021**
 Owner's Contract No.: _____
 Contractor's Project No.: _____
 Engineer's Project No.: **9020226**
 Contract Name: **Wellness Park Ball Fields & Roadway - Washington, Iowa**

The Contract is modified as follows upon execution of this Change Order:

Description: **Adjustment of quantities, additional work items including sink, heater, removal of hydrant and installation of intake.**

Attachments: **Attachment No. 1 to Change Order No.4**

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i> |
|--|---|
| Original Contract Price: \$ <u>2,983,670.85</u> | Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates |
| [Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>3</u> : \$ <u>96,339.33</u> | [Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for Final Payment: _____ days |
| Contract Price prior to this Change Order: \$ <u>3,080,010.18</u> | Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates |
| [Increase] [Decrease] of this Change Order: \$ <u>15,089.90</u> | [Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates |
| Contract Price incorporating this Change Order: \$ <u>3,095,100.08</u> | Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates |

| | | | | | |
|---|------------------------------|-----------------------------------|--------------|------------------|--------------|
| RECOMMENDED: | | ACCEPTED: | | ACCEPTED: | |
| By: <u>Jack Pope</u> | By: _____ | By: <u>John DeLong</u> | By: _____ | By: _____ | By: _____ |
| Engineer (if required) | Owner (Authorized Signature) | Contractor (Authorized Signature) | _____ | _____ | _____ |
| Title: <u>Project Engineer/Vice President</u> | Title: <u>Mayor</u> | Title: <u>President</u> | Title: _____ | Title: _____ | Title: _____ |
| Date: <u>1-23-2021</u> | Date: _____ | Date: <u>1-22-21</u> | Date: _____ | Date: _____ | Date: _____ |

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____

Attachment No. 1 to Change Order No. 4
 Wellness Park Ball Fields & Roadway
 Washington, Iowa
 G&A 9020226

| Bid Item No. | Description | Item Quantity | Units | Unit Price | Scheduled Value | Quantity Change | Unit Price Change | Adjusted Quantity | Contract Adjustment | Adjusted Unit Price | Adjusted Scheduled Value |
|---|---|---------------|-------|--------------|-----------------|-----------------|-------------------|-------------------|---------------------|---------------------|--------------------------|
| DIVISION 2: EARTHWORK | | | | | | | | | | | |
| 2.01 | EXCAVATION, CLASS 13 | 1 | LS | \$158,000.00 | \$158,000.00 | | | 1.00 | | \$158,000.00 | \$158,000.00 |
| 2.02 | SUBGRADE PREPARATION | 12,079 | SY | \$2.25 | \$27,177.75 | | | 12079.00 | | \$2.25 | \$27,177.75 |
| 2.03 | SPECIAL BACKFILL | 5,624 | TONS | \$26.50 | \$149,036.00 | | | 5624.00 | | \$26.50 | \$149,036.00 |
| DIVISION 3: TRENCH & TRENCHLESS CONSTRUCTION | | | | | | | | | | | |
| 3.01 | GRANULAR TRENCH BACKFILL | 852 | LF | \$22.00 | \$18,744.00 | | | 852.00 | | \$22.00 | \$18,744.00 |
| DIVISION 4: SEWERS & DRAINS | | | | | | | | | | | |
| 4.01 | SANITARY SEWER SDR-35, 4" | 22 | LF | \$170.00 | \$3,740.00 | | | 22.00 | | \$170.00 | \$3,740.00 |
| 4.02 | SANITARY SEWER CLEANOUT | 1 | EA | \$750.00 | \$750.00 | | | 1.00 | | \$750.00 | \$750.00 |
| 4.03 | STORM SEWER CLEANOUT | 5 | EA | \$960.00 | \$4,800.00 | | | 5.00 | | \$960.00 | \$4,800.00 |
| 4.04 | STORM SEWER HDPE, 6" | 208 | LF | \$23.00 | \$4,784.00 | | | 208.00 | | \$23.00 | \$4,784.00 |
| 4.05 | STORM SUBDRAIN, HDPE, 6" | 382 | LF | \$20.00 | \$7,640.00 | | | 382.00 | | \$20.00 | \$7,640.00 |
| 4.06 | STORM SEWER HDPE, 15" | 668 | LF | \$41.00 | \$27,388.00 | | | 668.00 | | \$41.00 | \$27,388.00 |
| 4.07 | STORM SEWER, RCP, 15" | 247 | LF | \$56.00 | \$13,832.00 | | | 247.00 | | \$56.00 | \$13,832.00 |
| 4.08 | STORM SEWER, RCP, 18" | 356 | LF | \$60.00 | \$21,360.00 | | | 356.00 | | \$60.00 | \$21,360.00 |
| 4.09 | FLARED END SECTION, STEEL, 15" | 1 | EA | \$600.00 | \$600.00 | | | 1.00 | | \$600.00 | \$600.00 |
| 4.10 | FLARED END SECTION, RCP, 18" | 1 | EA | \$2,950.00 | \$2,950.00 | | | 1.00 | | \$2,950.00 | \$2,950.00 |
| DIVISION 5: WATER MAINS & APPURTENANCES | | | | | | | | | | | |
| 5.01 | WATER SERVICE, POLYETHYLENE, 2" | 360 | LF | \$20.00 | \$7,200.00 | | | 360.00 | | \$20.00 | \$7,200.00 |
| 5.02 | CORPORATION STOP, 2" | 3 | EA | \$850.00 | \$2,550.00 | | | 3.00 | | \$850.00 | \$2,550.00 |
| 5.03 | CURB STOP & BOX, 2" | 4 | EA | \$1,000.00 | \$4,000.00 | | | 4.00 | | \$1,000.00 | \$4,000.00 |
| 5.04 | WATER SERVICE CONNECTION | 3 | EA | \$1,000.00 | \$3,000.00 | | | 3.00 | | \$1,000.00 | \$3,000.00 |
| 5.05 | VALVE BOX ADJUSTMENT | 10 | EA | \$575.00 | \$5,750.00 | | | 10.00 | | \$575.00 | \$5,750.00 |
| 5.06 | HYDRANT ADJUSTMENT | 5 | EA | \$1,290.00 | \$6,450.00 | | | 5.00 | | \$1,290.00 | \$6,450.00 |
| DIVISION 6: STRUCTURES FOR SANITARY & STORM SEWERS | | | | | | | | | | | |
| 6.01 | MANHOLE, SW-401, 48" | 4 | EA | \$4,250.00 | \$17,000.00 | | | 4.00 | | \$4,250.00 | \$17,000.00 |
| 6.02 | INTAKE, SW-501 | 2 | EA | \$5,950.00 | \$11,900.00 | | | 2.00 | | \$5,950.00 | \$11,900.00 |
| 6.03 | NYLOPLAST DRAIN BASIN, 30" | 4 | EA | \$4,180.00 | \$16,720.00 | | | 4.00 | | \$4,180.00 | \$16,720.00 |
| 6.04 | SANITARY MANHOLE ADJUSTMENT, MINOR | 5 | EA | \$1,100.00 | \$5,500.00 | | | 5.00 | | \$1,100.00 | \$5,500.00 |
| 6.05 | GREASE TRAP | 1 | LS | \$3,455.00 | \$3,455.00 | | | 1.00 | | \$3,455.00 | \$3,455.00 |
| DIVISION 7: STREETS & RELATED WORK | | | | | | | | | | | |
| 7.01 | PCC PAVEMENT, 6" | 11,307 | SY | \$39.65 | \$448,325.33 | | | 11307.07 | | \$39.65 | \$448,325.33 |
| 7.02 | PCC PAVEMENT, 7" | 5,500 | SY | \$35.75 | \$196,625.00 | | | 5500.00 | | \$35.75 | \$196,625.00 |
| 7.03 | PCC PAVEMENT W/INTEGRAL CURB, 7" | 1,872 | SY | \$44.30 | \$82,929.60 | | | 1872.00 | | \$44.30 | \$82,929.60 |
| 7.04 | DETECTABLE WARNINGS | 112 | SY | \$40.00 | \$4,480.00 | | | 112.00 | | \$40.00 | \$4,480.00 |
| 7.05 | GRANULAR SURFACING, 6" | 777 | SY | \$8.50 | \$6,604.50 | | | 777.00 | | \$8.50 | \$6,604.50 |
| DIVISION 8: TRAFFIC CONTROL | | | | | | | | | | | |
| 8.01 | PAINTED PAVEMENT MARKINGS | 865 | SF | \$2.50 | \$2,162.50 | | | 865.00 | | \$2.50 | \$2,162.50 |
| DIVISION 9: SITE WORK & LANDSCAPING | | | | | | | | | | | |
| 9.01 | CONVENTIONAL SEEDING | 44,527 | SY | \$0.50 | \$22,263.50 | | | 44527.00 | | \$0.50 | \$22,263.50 |
| 9.02 | TURF SEEDING | 39,690 | SY | \$3.55 | \$140,899.50 | | | 39690.00 | | \$3.55 | \$140,899.50 |
| 9.03 | FERTILIZER FOR SEEDING | 84,233 | SY | \$0.10 | \$8,423.30 | | | 84233.00 | | \$0.10 | \$8,423.30 |
| 9.04 | HYDROMULCHING FOR SEEDING | 84,233 | SY | \$0.60 | \$50,539.80 | | | 84233.00 | | \$0.60 | \$50,539.80 |
| 9.05 | SWPPP | 1 | LS | \$5,000.00 | \$5,000.00 | | | 1.00 | | \$5,000.00 | \$5,000.00 |
| 9.06 | EROSION CONTROL BLANKET | 2,820 | SY | \$1.10 | \$3,102.00 | | | 2820.00 | | \$1.10 | \$3,102.00 |
| 9.07 | RIP RAP | 108 | SY | \$60.00 | \$6,480.00 | | | 108.00 | | \$60.00 | \$6,480.00 |
| 9.08 | SILT FENCE | 5,704 | LF | \$2.25 | \$12,834.00 | | | 5704.00 | | \$2.25 | \$12,834.00 |
| 9.09 | STABILIZED CONSTRUCTION ENTRANCE | | EA | \$1,500.00 | | | | | | \$1,500.00 | |
| 9.10 | INLET PROTECTION | 11 | EA | \$175.00 | \$1,925.00 | | | 11.00 | | \$175.00 | \$1,925.00 |
| 9.11 | FLOW TRANSITION MAT | | SF | \$20.00 | | | | | | \$20.00 | |
| 9.12 | CHAIN LINK FENCE, 6' HEIGHT | 4,186 | LF | \$14.30 | \$59,859.80 | | | 4186.00 | | \$14.30 | \$59,859.80 |
| 9.13 | CHAIN LINK FENCE, 10' HEIGHT | 216 | LF | \$39.40 | \$8,510.40 | | | 216.00 | | \$39.40 | \$8,510.40 |
| 9.14 | CHAIN LINK FENCE, 18' HEIGHT (BACKSTOP) | 488 | LF | \$102.00 | \$49,776.00 | | | 488.00 | | \$102.00 | \$49,776.00 |
| 9.15 | CHAIN LINK FENCE, 10' WIDTH, 6' HEIGHT | 8 | EA | \$410.00 | \$3,280.00 | | | 8.00 | | \$410.00 | \$3,280.00 |
| 9.16 | CHAIN LINK FENCE, 6' WIDTH, 6' HEIGHT | 8 | EA | \$185.00 | \$1,480.00 | | | 8.00 | | \$185.00 | \$1,480.00 |
| 9.17 | CHAIN LINK FENCE, 14' WIDTH, 6' HEIGHT | 4 | EA | \$565.00 | \$2,260.00 | | | 4.00 | | \$565.00 | \$2,260.00 |
| DIVISION 11: MISCELLANEOUS | | | | | | | | | | | |
| 11.01 | MOBILIZATION | 1 | LS | \$223,000.00 | \$223,000.00 | | | 1.00 | | \$223,000.00 | \$223,000.00 |
| 11.02 | CONCRETE WASHOUT | 1 | LS | \$1,200.00 | \$1,200.00 | | | 1.00 | | \$1,200.00 | \$1,200.00 |
| 11.03 | SKINNED INFIELD, 4" | 9,168 | SY | \$4.15 | \$38,047.20 | | | 9168.00 | | \$4.15 | \$38,047.20 |
| 11.04 | GRANULAR SURFACE, 4" | 467 | SY | \$11.00 | \$5,137.00 | | | 467.00 | | \$11.00 | \$5,137.00 |
| 11.05 | SAND BASE, VOLLEYBALL | 1,475 | SY | \$22.50 | \$33,187.50 | | | 1475.00 | | \$22.50 | \$33,187.50 |
| 11.06 | BORDER EDGING | 494 | LF | \$11.50 | \$5,681.00 | | | 494.00 | | \$11.50 | \$5,681.00 |
| 11.07 | CONCESSION STRUCTURE, COMPLETE | 1 | LS | \$347,500.00 | \$347,500.00 | | | 1.00 | | \$347,500.00 | \$347,500.00 |
| 11.08 | DUGOUT STRUCTURE, COMPLETE | 8 | EA | \$13,240.00 | \$105,920.00 | | | 8.00 | | \$13,240.00 | \$105,920.00 |
| 11.09 | IRRIGATION SYSTEM, BASEBALL FIELDS | 1 | LS | \$95,000.00 | \$95,000.00 | | | 1.00 | | \$95,000.00 | \$95,000.00 |
| 11.10 | IRRIGATION SYSTEM, SOCCER FIELD | 1 | LS | \$40,000.00 | \$40,000.00 | | | 1.00 | | \$40,000.00 | \$40,000.00 |

Attachment No. 1 to Change Order No. 4
 Wellness Park Ball Fields & Roadway
 Washington, Iowa
 G&A 9020226

| Bid Item No. | Description | Item Quantity | Units | Unit Price | Scheduled Value | Quantity Change | Unit Price Change | Adjusted Quantity | Contract Adjustment | Adjusted Unit Price | Adjusted Scheduled Value |
|---|--|---------------|-------|--------------|-----------------|-----------------|-------------------|-------------------|---------------------|---------------------|--------------------------|
| 11.11 | BASEBALL FIELD 1 EQUIPMENT | 1 | LS | \$8,890.00 | \$8,890.00 | | | 1.00 | | \$8,890.00 | \$8,890.00 |
| 11.12 | BASEBALL FIELD 2 EQUIPMENT | 1 | LS | \$8,890.00 | \$8,890.00 | | | 1.00 | | \$8,890.00 | \$8,890.00 |
| 11.13 | BASEBALL FIELD 3 EQUIPMENT | 1 | LS | \$8,890.00 | \$8,890.00 | | | 1.00 | | \$8,890.00 | \$8,890.00 |
| 11.14 | BASEBALL FIELD 4 EQUIPMENT | 1 | LS | \$8,890.00 | \$8,890.00 | | | 1.00 | | \$8,890.00 | \$8,890.00 |
| 11.15 | SAND VOLLEYBALL COURT EQUIPMENT | 1 | LS | \$3,000.00 | \$3,000.00 | | | 1.00 | | \$3,000.00 | \$3,000.00 |
| 11.16 | FLAGPOLE ARRANGEMENT | 1 | LS | \$7,800.00 | \$7,800.00 | | | 1.00 | | \$7,800.00 | \$7,800.00 |
| 11.17 | REMOVABLE BOLLARD | 2 | EA | \$1,000.00 | \$2,000.00 | | | 2.00 | | \$1,000.00 | \$2,000.00 |
| 11.18 | FENCE TOP PROTECTION (OUTFIELD FENCE) | 2,046 | LF | \$2.35 | \$4,808.10 | | | 2,046.00 | | \$2.35 | \$4,808.10 |
| 11.19 | BATTING CAGE EQUIPMENT | 2 | EA | \$1,200.00 | \$2,400.00 | | | 2.00 | | \$1,200.00 | \$2,400.00 |
| 0 | STORED MATERIALS | 0 | LS | \$1.00 | | | | | | \$1.00 | |
| DIVISION 12: ELECTRICAL | | | | | | | | | | | |
| 12.01 | SITE ELECTRICAL CONDUIT | 1 | LS | \$77,000.00 | \$77,000.00 | | | 1.00 | | \$77,000.00 | \$77,000.00 |
| ALTERNATE 1 | | | | | | | | | | | |
| A.01 | CHAIN LINK FENCE, 6' HEIGHT, UPGRADE | 4,186 | LF | \$5.30 | \$22,185.80 | | | 4,186.00 | | \$5.30 | \$22,185.80 |
| A.02 | CHAIN LINK FENCE, 10' HEIGHT, UPGRADE | 216 | LF | \$9.30 | \$2,008.80 | | | 216.00 | | \$9.30 | \$2,008.80 |
| A.03 | CHAIN LINK FENCE, 18' HEIGHT BACKSTOP, UPGRADE | 488 | LF | \$24.50 | \$11,956.00 | | | 488.00 | | \$24.50 | \$11,956.00 |
| A.04 | CHAIN LINK FENCE, 10' WIDTH, 6' HEIGHT, UPGRADE | 8 | EA | \$210.00 | \$1,680.00 | | | 8.00 | | \$210.00 | \$1,680.00 |
| A.05 | BASEBALL FIELD LIGHTING (FIELD 1) | 1 | LS | \$249,000.00 | \$249,000.00 | | | 1.00 | | \$249,000.00 | \$249,000.00 |
| A.08 | FENCE TOP PROTECTION (FOUL LINE FENCE) | 1,300 | LF | \$2.35 | \$3,055.00 | | | 1,300.00 | | \$2.35 | \$3,055.00 |
| A.09 | BATTING CAGE EQUIPMENT | | EA | \$1,200.00 | | | | | | \$1,200.00 | |
| A.10 | CHAIN LINK GATE, 6' WIDTH, 6' HEIGHT, UPGRADE | 8 | EA | \$225.00 | \$1,800.00 | | | 8.00 | | \$225.00 | \$1,800.00 |
| A.11 | CHAIN LINK GATE, 14' WIDTH, 6' HEIGHT, UPGRADE | 4 | EA | \$334.00 | \$1,336.00 | | | 4.00 | | \$334.00 | \$1,336.00 |
| CHANGE ORDER ADDITIONS | | | | | | | | | | | |
| CO1-EX1 | SOCCER FIELD FENCE | 1 | LS | \$46,800.00 | \$46,800.00 | | | 1.00 | | \$46,800.00 | \$46,800.00 |
| CO1-EX2 | 4" SUBDRAIN | 900 | LF | \$5.75 | \$5,175.00 | | | 900.00 | | \$5.75 | \$5,175.00 |
| CO1-EX2 | 4" SUBDRAIN OUTLETS | 4 | EA | \$420.00 | \$1,680.00 | | | 4.00 | | \$420.00 | \$1,680.00 |
| CO1-EX3 | CONDUIT FOR ELECTRICAL AT DUGOUTS | 1 | LS | \$2,530.00 | \$2,530.00 | | | 1.00 | | \$2,530.00 | \$2,530.00 |
| CO2-CU | HDPE CULVERT, 12" w/FLUMES | 1 | LS | \$1,600.00 | \$1,600.00 | | | 1.00 | | \$1,600.00 | \$1,600.00 |
| NORTH AVE D. & 7TH STREET SIDEWALK | | | | | | | | | | | |
| CO2-1 | EXCAVATION | 130 | CY | \$50.00 | \$6,500.00 | | | 130.00 | | \$50.00 | \$6,500.00 |
| CO2-2 | CLEARING & GRUBBING | 1 | LS | \$2,000.00 | \$2,000.00 | | | 1.00 | | \$2,000.00 | \$2,000.00 |
| CO2-3 | PAVEMENT REMOVAL (CURB & GUTTER) | 6 | SY | \$7.50 | \$45.00 | 85.60 | | 91.60 | | \$7.50 | \$687.00 |
| CO2-4 | DRIVEWAY REMOVAL | 186 | SY | \$7.50 | \$1,395.00 | 39.70 | | 225.70 | | \$7.50 | \$1,692.75 |
| CO2-5 | SIDEWALK REMOVAL | 66 | SY | \$7.50 | \$495.00 | | | 66.00 | | \$7.50 | \$495.00 |
| CO2-6 | 4" PCC SIDEWALK | 309 | SY | \$36.00 | \$11,124.00 | 3.50 | | 312.50 | | \$36.00 | \$11,250.00 |
| CO2-7 | 6" PCC SIDEWALK | 94 | SY | \$39.65 | \$3,727.10 | | | 94.00 | | \$39.65 | \$3,727.10 |
| CO2-8 | 6" PCC DRIVEWAY | 158 | SY | \$39.65 | \$6,264.70 | 77.90 | | 235.90 | | \$39.65 | \$9,353.43 |
| CO2-9 | DETECTABLE WARNINGS | 40 | SF | \$40.00 | \$1,600.00 | | | 40.00 | | \$40.00 | \$1,600.00 |
| CO2-10 | COMBINED SIDEWALK & RETAINING WALL | 15 | CY | \$450.00 | \$6,750.00 | 7.50 | | 22.50 | | \$450.00 | \$10,125.00 |
| CO2-11 | PCC CURB & GUTTER (2' X 7") | 25 | LF | \$35.00 | \$875.00 | 5.50 | | 30.50 | | \$35.00 | \$1,067.50 |
| CO2-12 | SEEDING, FERTILIZING & MULCHING | 1 | LS | \$3,500.00 | \$3,500.00 | | | 1.00 | | \$3,500.00 | \$3,500.00 |
| FENCING & GATES | | | | | | | | | | | |
| CO3-1 | CHAIN LINK FENCE & GATES 194 LF of Black Viny Fence, 3 -14' x 6' Double Drive gates and 1 - 4' x 6' Walk gate | 1 | LS | \$13,500.00 | \$13,500.00 | | | 1.00 | | \$13,500.00 | \$13,500.00 |
| CO3-2 | Concrete Wall for Dumpster Enclosure (6' x 8" wall) | 6 | CY | \$350.00 | \$2,100.00 | | | 6.00 | | \$350.00 | \$2,100.00 |
| MISC. ITEMS | | | | | | | | | | | |
| CO4-1 | Remove Fire Hydrant | | LS | | | 1.00 | \$942.50 | 1.00 | \$942.50 | \$942.50 | \$942.50 |
| CO4-2 | Tile Explore and Connect | | FT | | | 400.00 | \$6.45 | 400.00 | \$2,580.00 | \$6.45 | \$2,580.00 |
| CO4-3 | Yard Intake | | LS | | | 1.00 | \$1,940.00 | 1.00 | \$1,940.00 | \$1,940.00 | \$1,940.00 |
| CO4-4 | Additional Hand Sink | | LS | | | 1.00 | \$900.00 | 1.00 | \$900.00 | \$900.00 | \$900.00 |
| CO4-5 | Garage Heater | | LS | | | 1.00 | \$457.70 | 1.00 | \$457.70 | \$457.70 | \$457.70 |
| CO4-6 | Wirin of Heat Pump | | LS | | | 1.00 | \$547.72 | 1.00 | \$547.72 | \$547.72 | \$547.72 |
| Totals | | | | | \$3,080,010.18 | | | | \$7,367.92 | | \$3,095,100.08 |

Total Contract Price Adjustment: \$15,089.90

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

February 12, 2021

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the printed name and title of Brent Hinson.

Re: Animal Control Ordinance Revisions

As has been mentioned to the Council, on the basis of our recent dog bite cases, we would like to give the Chief of Police more discretion to allow him additional tools to settle the situations before they make their way to me and then to the Council. Kevin has also included a number of changes needed due to updates in Iowa law.

If Council is ready to proceed to first reading of the ordinance following the workshop, you have the flexibility to do so.

CHAPTER 55 ANIMAL PROTECTION AND CONTROL

| | |
|--|---|
| 55.01 Definitions | 55.13 Quarantine |
| 55.02 Animal Neglect or Cruelty | 55.14 Disposal of Infected or Toxic Animal |
| 55.03 Minimum Confinement Area | 55.15 Confinement of Female Dogs or Cats in Heat |
| 55.04 Abandonment of Cats and Dogs | 55.16 Keeping of Dangerous Animals and Illegal Anir |
| 55.05 Livestock Neglect | 55.17 Keeping of Vicious Animals |
| 55.06 Livestock | 55.18 Seizure, Impoundment and Disposition |
| 55.07 Damage or Interference | 55.19 Animal Waste |
| 55.08 Annoyance or Disturbance | 55.20 Pet Awards Prohibited |
| 55.09 Owner's Duty | 55.21 Liability for Damages |
| 55.10 Animals At Large Prohibited | 55.22 Trapping of Animals |
| 55.11 Impounding and Disposition | 55.23 Urban Chickens |
| 55.12 Rabies Control | |

55.01 DEFINITIONS.

The following terms are defined for use in this chapter:

1. "Adequate shelter" means that each of the following exists:
 - A. Shelter from Sunlight. When sunlight is likely to cause overheating or discomfort, sufficient shade shall be provided to allow all animals kept outdoors to protect themselves from the direct rays of the sun.
 - B. Shelter from Rain or Snow. All animals kept outdoors shall be provided with access to shelter to allow them to remain dry during rain or snow.
 - C. Shelter from Cold Weather. Shelter shall be provided for all animals kept outdoors when the atmospheric temperature falls below 50 degrees Fahrenheit. Sufficient clean bedding material or other means of protection from the weather shall be provided when the ambient temperature falls below that temperature to which the species is acclimated.
 - D. Drainage. A suitable method shall be provided to rapidly eliminate excess water from the living area of the animal.
2. "Advertise" means to present a commercial message in any medium including but not limited to print, radio, television, sign, display, label, tag or articulation.
3. "Allow" or "permit" means to allow to be done or occur; to tolerate; to agree to; or to provide opportunity for.
4. "Animal" means a nonhuman vertebrate.

(Code of Iowa . Sec. 717B.1)
5. "At large" means off the premises of the animal's owner and not under the control of a competent person, whether by use of a leash or electronic device; restrained within a motor vehicle; or housed in a veterinary hospital or kennel.
6. "Business" means any enterprise relating to any of the following:
 - A. The sale or offer for sale of goods or services.

- B. A recruitment for employment or membership in an organization.
 - C. A solicitation to make an investment.
 - D. An amusement or entertainment activity.
7. "Cat" means any member of the feline species.
8. "Confinement area" means the outdoor portion of an owner's property occupied by and available to an animal.
9. "Dangerous animal" means:
- A. Any animal which is not naturally tame or gentle, which is of a wild nature or disposition, and which is capable of killing, inflicting serious injury upon, or causing disease among human beings or domestic animals and having known tendencies to do so.
 - B. Any animal declared to be vicious by the Police Chief or designee.
 - C. Any animal defined by this chapter as an illegal animal.
10. "Dog" means any member of the canine species.
11. "Ear tipping" means the removal of the distal one-quarter of a cat's left ear, which is approximately three-eighths inch or one centimeter in an adult and proportionately smaller in a kitten. Ear tipping is an effective and universally accepted method to identify a spayed or neutered and vaccinated feral or free-roaming cat. This procedure is performed under sterile conditions and anesthetic concurrent to a spay or neuter surgery.
12. "Fair" means any of the following:
- A. The annual fair and exposition held by the Iowa State Fair Board pursuant to Chapter 173 of the *Code of Iowa* or any fair event conducted by a fair under the provisions of Chapter 174 of the *Code of Iowa*.
 - B. An exhibition of agricultural or manufactured products.
 - C. An event for operation of amusement rides or devices or concession booths.
13. "Game" means a "game of chance" or "game of skill" as defined in Section 99B.1 of the *Code of Iowa*.
14. "Illegal animal" means:
- A. Any animal which is not naturally tame or gentle, and which is of a wild nature or disposition; and which is capable of killing, inflicting serious injury upon or causing disease among human beings or domestic animals and having known tendencies as a species to do so.
 - B. Any animal declared to be illegal by the City Council;
 - C. Any non-domesticated member of the order of carnivore which as an adult exceeds the weight of 20 pounds.
 - D. Any of the following animals, which are deemed to be illegal animals, per se:^{† 4}
 - (1) Badgers, wolverines, weasels, and skunk and mink.
 - (2) Raccoons.
 - (3) Chimpanzees.
 - (4) Bats.
 - (5) Scorpions.
 - (6) Snakes that are constrictors over six feet in length.
 - (7) Opossums:
 - (8) Piranhas.

(9) Any crossbreed of such animals which have similar characteristics to the animals specified above.

15. "Livestock" means an animal belonging to the bovine, caprine, equine, ovine or porcine species, ostriches, rheas and emus; farm deer as defined in Section 170.1 of the *Code of Iowa*; or poultry.

(Code of Iowa, Sec. 717.1)

16. "Live trap" means a box style trap designed for catching an animal alive and uninjured.

17. "Owner" means any person owning, keeping, sheltering or harboring an animal (or allowing the keeping, sheltering or harboring of an animal on the premises of said person).

18. "Permanent identification" means an animal being implanted with an identifying microchip or being ear tipped.

19. "Pet" means a living dog, cat, or an animal normally maintained in a small tank or cage in or near a residence, including but not limited to a rabbit, gerbil, hamster, mouse, parrot, canary, mynah, finch, tropical fish, goldfish, snake, turtle, gecko, or iguana.

20. "Responsible party" means a person at least 18 years of age or any person under the age of 18 who is able to adequately supervise an animal within the City.

21. "Tethering" means the use of a rope, chain, strap, cord or similar device which is attached to an animal to restrict its movement to a specific radius.

22. "Vicious animal" means an animal that has attacked or bitten any person or animal:

a. Without provocation; or

b. While running at large; or

c. When the propensity to attack or bite any person or animal exists and such propensity is known to the owner or peace officer based upon past or present conduct, or should have been reasonably known to the owner, including that said animal:

(i) Has bitten or attacked a person or animal on two (2) separate occasions within a twelve (12) month period; or

(ii) Did bite or attack once causing bodily injury that resulted in medical or veterinary care; or

(iii) Did bite or attack once causing injuries above the shoulders of a person; or

(iv) Could not be controlled or restrained at the time of attack to prevent the occurrence.

~~-without provocation or when the propensity to attack or bite any person or licensed animal exists and such propensity is known to the owner, or should have been reasonably known to the owner.~~

Notes

- 4 †**EDITOR'S NOTE:** Certain other animals, listed in Chapter 717F.1, paragraph 5a, of the *Code of Iowa*, are specifically prohibited and regulated by the Iowa Department of Agriculture and Land Stewardship.

55.02 ANIMAL NEGLECT OR CRUELTY.

A. A person commits animal neglect when the person owns or has custody of an animal, confines the animal and fails to provide an animal with any of the following conditions for the animal's welfare:

1. Access to food in an amount and quality reasonably sufficient to satisfy the animal's basic nutrition level to the extent the animal's health or life is endangered;

2. Access to a supply of potable water in an amount reasonably sufficient to satisfy the animal's basic hydration level to the extent that the animal's health or life is endangered. Access to snow and ice does not satisfy this requirement.

3. Sanitary conditions free from excessive animal waste or the overcrowding of animals to the extent the animal's health or life is endangered.

4. Ventilated shelter reasonably sufficient to provide adequate protection from the elements and weather conditions suitable for the age, species and physical condition of the animal so as to maintain the animal in good health to the extent the animal's health or life is endangered. The shelter must protect the animal from wind, rain, snow or sun and have adequate bedding to provide reasonable protection against cold and dampness. A shelter may include a residence, garage, barn, shed or doghouse.

5. Grooming to the extent it is reasonably necessary to prevent adverse health effects or suffering.

6. Veterinary care deemed necessary by a reasonably prudent person to relieve the animal's distress from any of the following:

a. A condition caused by failing to provide for the animal's welfare described in this section.

b. An injury or illness suffered by the animal causing the animal to suffer prolonged pain or suffering.

B. This Section 55.02 shall not apply to any of the following:

1. A person issued or renewed an authorization to operate a commercial establishment, or a person acting under the direction or supervision of that person, if all of the following apply:

a. The animal, as described in subsection 1, was maintained as part of the commercial establishment's operation;

b. In providing the care as described in subsection 1, the person complied with the standard of care requirements provided in Section 162A.10(1) of the Code of Iowa, as amended, including applicable rules adopted by the Department applying to any of the following:

(i) A state license or registrant operating pursuant to Section 162.10A(2)(a) or 162.10(A)(2)(b);

(ii) A permittee operating pursuant to Section 162.10A(2)(c).

2. A research facility as defined in Section 162.2 of the Code of Iowa, as amended if the research facility has been issued or renewed a valid authorization by the department pursuant to chapter 162, and performs functions within the scope of accepted practices and disciplines associated with the research facility.

~~No person who impounds or confines, in any place, any domestic animal or fowl or dog or cat shall fail to supply such animal during confinement with a sufficient quantity of food and water, or fail to provide the dog or cat with adequate shelter, or torture, torment, mutilate, beat, or kill such animal by any means which causes unjustified pain, distress or suffering. Any enclosure used as a primary means of confinement for a dog must meet the definition of proper enclosure as stated in this code. It is unlawful for a responsible party to tether a dog outdoors, except when ALL of the following conditions are met. (This section shall not apply to the transportation of dogs.)~~

~~1. A responsible party is at the premises where the tethered dog is located.~~

~~2. The tether is connected to the dog by a buckle-type collar or body harness made of nylon or leather, not less than one inch in width.~~

~~3. The tether has the following properties: it is at least five times the length of the dog's body, as measured from the tip of the nose to the base of the tail; it terminates at both ends with a swivel; it does not weigh more than one-half of the dog's weight; and it is free of tangles.~~

~~4. The dog is tethered in such a manner as to prevent injury, strangulation, or entanglement.~~

~~5. The dog is not outside during a period of extreme weather, including without limitation extreme heat or near-freezing temperatures, thunder storms, or tornadoes or other types of strong storms, including ice and snow.~~

~~6. The dog has access to water, shelter, and dry ground.~~

- ~~—7. The dog is at least six months of age. Puppies shall not be tethered.~~
 - ~~—8. The dog is not sick or injured.~~
 - ~~—9. Pulley, running line, or trolley systems are at least 15 feet in length and are less than seven feet above the ground.~~
 - ~~—10. The dog is tethered in a location that is generally free of feces.~~
- ~~Violation of this section can result in the confiscation of the animal and/or the issuance of a criminal or municipal infraction citation.~~

55.03 MINIMUM CONFINEMENT AREA.

It is unlawful for an owner to fail to provide a confinement area of at least 100 square feet per dog.

55.04 ABANDONMENT OF CATS AND DOGS.

A. A person commits animal abandonment if the person owns or has custody of a cat or dog and relinquishes all rights in and duties to care for that cat or dog.

B This section 55.04 does not apply to any of the following:

1. The delivery of a cat or dog to another person who will accept ownership and custody of the cat or dog.
2. The delivery of a cat or dog to an animal shelter or pound as defined in Section 162.2 of the Code of Iowa that has been issued or renewed a valid authorization by the department under chapter 162.
3. A person who relinquishes control of a cat at a location in which the person does not hold a legal or equitable interest, if previously the person had taken custody of the cat at the same location and provided for the cat's sterilization by a veterinarian.

~~A person who has ownership or custody of a cat or dog shall not abandon the cat or dog, except the person may deliver the cat or dog to another person who will accept ownership and custody or the person may deliver the cat or dog to an animal shelter or pound.~~

(Code of Iowa, Sec. 717B.8)

55.05 LIVESTOCK NEGLECT.

It is unlawful for a person who impounds or confines livestock in any place to fail to provide the livestock with care consistent with customary animal husbandry practices or to deprive the livestock of necessary sustenance or to injure or destroy livestock by any means that causes pain or suffering in a manner inconsistent with customary animal husbandry practices.

(Code of Iowa, Sec. 717.2)

55.06 LIVESTOCK.

It is unlawful for a person to keep livestock within the City except by written consent of the Council or except in compliance with the City's zoning regulations.

55.07 DAMAGE OR INTERFERENCE.

1. It is unlawful for any owner to allow or permit an animal to attack persons or domestic animals, to destroy property, to cause personal injury or to place persons in danger of attack or injury.

2. It is unlawful for the owner of an animal to allow or permit such animal to pass upon the premises of another thereby causing damage to, or interference with, the premises.

55.08 ANNOYANCE OR DISTURBANCE.

It is unlawful for the owner of a dog to allow or permit such dog to cause serious annoyance or disturbance to any person by frequent and habitual howling, yelping, barking, or otherwise, or by running after or chasing persons, bicycles, automobiles, or other vehicles.

55.09 OWNER'S DUTY.

It is the duty of the owner of any dog, cat, or other animal that has bitten or attacked a person or any person having knowledge of such bite or attack to report this act to a local health or law enforcement official. It is the duty of physicians and veterinarians to report to the local board of health the existence of any animal known or suspected to be suffering from rabies.

(Code of Iowa, Sec. 351.38)

55.10 ANIMALS AT LARGE PROHIBITED.

It is unlawful for any owner or person assigned control over any animal lawfully allowed in the City to allow said animal to run at large as defined in Section [55.01\(5\)](#) of this chapter. Any animal found to be at large shall be presumed to be so as the result of lack of sufficient supervision by the animal's owner. Proof that said animal was at large shall constitute in evidence a prima facie presumption in any proceeding charging an owner with a violation of this section. This section shall not apply to any feral cat that has been trapped, spayed or neutered and released as part of a program of the City, provided that the animal has been provided permanent identification.

55.11 IMPOUNDING AND DISPOSITION.

1. Any animal at large in violation of this chapter shall be seized and impounded.

2. The owner of such animal shall be notified that the animal has been impounded, if the owner's name and current address can reasonably be determined by accessing a tag or other device that is on or part of the animal. Such owner may repossess such animal upon payment to the Clerk of the sum of \$25.00 as an impounding fee for the first offense; \$50.00 as an impounding fee for the second offense for the same owner or home residence within the same calendar year; and \$100.00 as an impounding fee for the third and each successive offense thereafter for the same owner or home residence within the same calendar year.

3. Impounded animals may be recovered by the owner upon proper identification and by compliance with the provisions of this chapter.

4. When an animal has been apprehended and impounded, written notice shall be given in not less than two days to the owner, if known. Impounded animals may be recovered by the owner upon payment of impounding costs, and if an animal is not vaccinated for rabies, by having it immediately vaccinated for rabies. If the owner does not redeem the animal within seven days of the date of notice, or if the owner cannot be located within seven days, the animal may be humanely destroyed or otherwise disposed of in accordance with the law.

5. Any animal that has been impounded by the City for a third time within a 12-month period shall not be released unless the animal has been spayed or neutered and provided with permanent identification.

55.12 RABIES CONTROL.

All dogs and cats six months or more of age shall be immunized against rabies and a current rabies vaccination tag, furnished by a licensed veterinarian, shall be attached to the animal's collar or harness. Dogs or cats not immunized or without a current rabies vaccination tag may be seized and impounded as provided in Section [55.18](#) of this chapter.

55.13 QUARANTINE.

The owner of any animal which is suspected of having rabies or which has bitten any person shall, upon demand by the Police Chief, produce and surrender up such animal to be held in quarantine for observation for that period necessary to detect the existence or nonexistence of rabies. An animal with proof of current rabies vaccination may be quarantined at the owner's home or another suitable location as determined by the Police Chief. An animal without proof of current rabies vaccination [shall be seized](#) must be quarantined under the care of a licensed veterinarian or as otherwise determined by the Police Chief for a minimum of 10 days. The cost of caring for a quarantined animal shall be paid by the owner [prior to the animal being released.](#)

55.14 DISPOSAL OF INFECTED OR TOXIC ANIMAL.

If, upon examination by a licensed veterinarian, any animal shall prove infected with rabies or otherwise toxic, such dog or cat shall be disposed of and it shall be the duty of said veterinarian to notify the City Health Officer or any positive rabies case found, without delay.

55.15 CONFINEMENT OF FEMALE DOGS OR CATS IN HEAT.

The owner of any female dog or cat in heat shall confine said female dog or cat in a building, or otherwise keep the same in such manner so that said female dog or cat cannot come into contact with another animal except for planned breeding.

55.16 KEEPING OF DANGEROUS ANIMALS AND ILLEGAL ANIMALS PROHIBITED.

No person shall keep, shelter, or harbor any dangerous or illegal animal as a pet, or act as a temporary custodian for such animal, or keep, shelter or harbor such animal for any purpose or in any capacity within the City.

55.17 KEEPING OF VICIOUS ANIMALS.

No person shall keep, shelter, or harbor for any reason within the City a vicious animal except in the following circumstances:

1. Animals under the control of a law enforcement or military agency.
2. The keeping of guard dogs; however, guard dogs must be kept within a structure or fixed enclosure at all times, and any guard dog found at large may be processed as a vicious animal pursuant to the provisions of this chapter. Any premises guarded by a guard dog shall be prominently posted with a sign containing the wording "Guard Dog," "Vicious Dog" or words of similar import, and the owner of such premises shall inform the Mayor or peace officer that a guard dog is on duty at said premises.

55.18 SEIZURE, IMPOUNDMENT AND DISPOSITION.

1. In the event that a dangerous animal, illegal animal, or vicious animal is found at large and unattended upon public property, park property, public right-of-way or the property of someone other than its owner, thereby creating a hazard to persons or property, such animal may, in the discretion of the Police Chief, be destroyed if it cannot be confined or captured. The City shall be under no duty to attempt the confinement or capture of a dangerous animal, illegal animal, or vicious animal found at large, nor shall it have a duty to notify the owner of such animal prior to its destruction.

2. Upon the report/complaint of any individual that a person is keeping, sheltering or harboring a dangerous animal, illegal animal, or vicious animal on premises in the City, or that an animal has attacked or bitten any person of animal, the Police Chief shall cause the matter to be investigated and if after investigation, the facts indicate that the person named in the complaint is keeping, sheltering or harboring a dangerous animal, illegal animal, or vicious animal in the City, the Police Chief shall order the person named in the complaint to:

a. Safely remove such animal from the City; or

b. Arrange for the animal to be destroyed by a licensed veterinarian; or

c. Require the owner of the animal to provide evidence that the owner has sufficient liability insurance, the ability to provide reasonable care for the animal and keep it confined in a manner that will prevent future incidents; or

d. Take precautionary measures, including, but not limited to, muzzling the animal, provide the animal with specialized training within a reasonable time and to require that the animal be restrained when off the premises, all as ordered by the Police Chief.

~~safely remove such animal from the City or destroy the animal within three days of the receipt of such an order.~~ Such order shall be contained in a Notice of Finding to remove the dangerous, illegal, or vicious animal, which notice shall be given in writing to the person keeping, sheltering, or harboring such animal, and shall be served personally or by certified mail. Such order and notice to remove the animal shall not be required where such animal has previously caused serious physical harm or death to any person, in which case the Police Chief shall cause the animal to be immediately seized and impounded or killed if seizure and impoundment are not possible without risk of serious physical harm or death to any person.

The Order issued by the Police Chief shall give the person named in the Order seven (7) days to comply with said Order or file an appeal with the City Administrator within said seven (7) day time period.

3. Following the receipt of an appeal to a Notice of Finding made by the Police Chief, ~~impounding of any animal accused of being vicious, dangerous, or illegal by the Police Chief~~, the City Administrator or their designee shall schedule a hearing within seven (7)

~~days~~ five days following notice of the impoundment. The City shall provide the owner with at least five days advance notice of the hearing date and time. Pending the hearing the animal shall be impounded in the municipal shelter or other authorized impoundment facility authorized by the Police Chief City. At the hearing the City Administrator shall hear evidence from the Police Chief and the owner of the animal to determine the following:

- A. Whether or not the animal is vicious as defined by City ordinance;
- B. Whether or not the owner has failed to reasonably restrain the animal; and
- ~~C.~~ Whether or not it is in the public interest to humanely destroy said animal, have it removed from the City or take other precautionary measures as indicated by the Police Chief's finding.-

The hearing shall be conducted in accordance with rules promulgated therefor.

4. If the City Administrator determines that the animal is vicious, dangerous, or illegal, that the owner has failed to reasonably restrain said animal, or that it is in the best interest of the public to destroy the animal or removed from the City, then the animal shall be humanely destroyed or removed from the City within five (5) days of the delivery of the of the City Administrator's decision to the animal's owner. The animal's owner shall have the right to appeal such decision. Written notice of appeal must be filed with the Clerk within five days after receipt of the order contained in the notice ~~to destroy the animal~~. Failure to file such written notice of appeal shall constitute a waiver of the right to appeal the order of the City Administrator.

5. If the owner so desires, they may file a notice of appeal in writing to be delivered either personally or by certified mail to the City Clerk. The notice of appeal shall state the grounds for such appeal. The hearing of such appeal shall be scheduled within five days of the receipt of the notice of appeal. The hearing may be continued for good cause. After such hearing, the Council may affirm or reverse the order of the City Administrator. Such determination shall be contained in a written decision and shall be filed with the Clerk within three days after the hearing or any continued session thereof.

6. If the Council affirms the action of the City Administrator, the Council shall order in its written decision that the person owning, sheltering, harboring or keeping such dangerous, illegal, or vicious animal remove such animal from the City or destroy it. The decision and order shall immediately be served upon the person against whom rendered in the same manner as the notice of removal. The animal's owner shall have five days from the date of the Council's written ruling in which to appeal the Council's decision to a court of competent jurisdiction.

7. If the original order of the Police Chief ~~or after hearing by~~ the City Administrator is not complied with ~~within three days or the order~~ of the Council after appeal is not complied with ~~within three days of its issuance~~, the Police Chief is authorized to seize, impound or destroy such dangerous, illegal or vicious animal. Failure to comply with an order of the Police Chief, City Administrator or the City Council, as the case may be, issued pursuant to this chapter ~~and not appealed (or of the City Administrator or Council after appeal)~~ constitutes a simple misdemeanor.

8. If the decision of a prior ruling is overturned upon appeal the owner shall be able to claim their animal following verification that the animal is in compliance with the rest of this chapter and once all fees, fines, and costs of impoundment have been paid.

55.19 ANIMAL WASTE.

It is unlawful for any person who owns, houses, leads, walks, or otherwise maintains control of any animal or pet which defecates anywhere within the City limits to fail to immediately remove the feces produced by said animal or pet to a garbage or waste receptacle after first placing said feces in a plastic or other impermeable bag and sealing said bag by tying it securely or using a "twist tie," tape, or similar device to prevent the odors from escaping from said bag into the atmosphere. All structures, yards, kennels, or pens wherein any dog, cat, pet or other animal is contained must be kept clean and free from odors caused by animal waste and/or feces.

55.20 PET AWARDS PROHIBITED.

(Code of Iowa, Ch. 717E)

1. Prohibition. It is unlawful for any person to award a pet or advertise that a pet may be awarded as any of the following:

A. A prize for participating in a game.

B. A prize for participating in a fair.

C. An inducement or condition for visiting a place of business or attending an event sponsored by a business.

D. An inducement or condition for executing a contract that includes provisions unrelated to the ownership, care or disposition of the pet.

2. Exceptions. This section does not apply to any of the following:

A. A pet shop licensed pursuant to Section 162.5 of the *Code of Iowa* if the award of a pet is provided in connection with the sale of a pet on the premises of the pet shop.

B. Youth programs associated with 4-H Clubs; Future Farmers of America; the Izaak Walton League of America; or organizations associated with outdoor recreation, hunting or fishing, including but not limited to the Iowa Sportsmen's Federation.

55.21 LIABILITY FOR DAMAGES.

The owner of an animal shall be liable to an injured party for all damages done by the animal, when the animal is caught in the action of worrying, maiming or killing a domestic animal, or the animal is attacking or attempting to bite a person, except when the party damaged is doing an unlawful act, directly contributing to the injury. This section does not apply to damage done by an animal affected with hydrophobia unless the owner of the animal had reasonable grounds to know that the animal was afflicted with hydrophobia and by reasonable effort might have prevented the injury.

55.22 TRAPPING OF ANIMALS.

Only box style live traps shall be allowed within the City limits.

55.23 URBAN CHICKENS.

No person shall raise, harbor, or keep chickens within the City without a valid permit obtained from the City. The permit application form is contained in the Appendix to this Code of Ordinances. Applicants shall fully complete the application and provide supporting documentation.

2/16/2021

Local Government Property Valuation System

NOTICE OF PUBLIC HEARING – PROPOSED BUDGET

Fiscal Year July 1, 2021 - June 30, 2022

The City of: WASHINGTON

The City Council will conduct a public hearing on the proposed budget as follows:

Location: City Council Chambers, 215 E. Washington Street Meeting Date: 3/2/2021 Meeting Time: 06:00 PM

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property 15.22430

The estimated tax levy rate per \$1000 valuation on Agricultural land is 3.00341

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number
(319) 653-6584 ext: 122

City Clerk/Finance Officer's NAME
Kelsey Brown

| | | Budget FY 2022 | Re-estimated FY 2021 | Actual FY 2020 |
|--|----|----------------|----------------------|----------------|
| Revenues & Other Financing Sources | | | | |
| Taxes Levied on Property | 1 | 3,777,325 | 3,785,862 | 3,806,301 |
| Less: Uncollected Property Taxes-Levy Year | 2 | 0 | 0 | 0 |
| Net Current Property Taxes | 3 | 3,777,325 | 3,785,862 | 3,806,301 |
| Delinquent Property Taxes | 4 | 0 | 0 | 0 |
| TIF Revenues | 5 | 480,417 | 366,762 | 313,217 |
| Other City Taxes | 6 | 1,068,244 | 1,005,000 | 1,007,534 |
| Licenses & Permits | 7 | 100,375 | 95,400 | 110,920 |
| Use of Money and Property | 8 | 306,915 | 298,316 | 215,870 |
| Intergovernmental | 9 | 4,875,403 | 2,266,400 | 1,746,707 |
| Charges for Fees & Service | 10 | 5,348,983 | 5,060,464 | 4,311,447 |
| Special Assessments | 11 | 53,000 | 32,391 | 18,457 |
| Miscellaneous | 12 | 659,952 | 1,274,018 | 1,707,920 |
| Other Financing Sources | 13 | 0 | 2,365,341 | 5,582,296 |
| Transfers In | 14 | 6,813,793 | 8,719,494 | 7,539,259 |
| Total Revenues and Other Sources | 15 | 23,484,407 | 25,269,448 | 26,359,928 |
| Expenditures & Other Financing Uses | | | | |
| Public Safety | 16 | 1,868,042 | 1,834,921 | 2,169,493 |
| Public Works | 17 | 1,271,365 | 1,249,395 | 1,263,411 |
| Health and Social Services | 18 | 0 | 0 | 0 |
| Culture and Recreation | 19 | 1,050,510 | 1,107,322 | 940,765 |
| Community and Economic Development | 20 | 109,061 | 189,747 | 99,542 |
| General Government | 21 | 1,074,002 | 1,122,036 | 1,284,084 |
| Debt Service | 22 | 1,491,400 | 1,409,515 | 1,208,644 |
| Capital Projects | 23 | 5,546,169 | 7,718,856 | 5,342,453 |
| Total Government Activities Expenditures | 24 | 12,410,549 | 14,631,792 | 12,308,392 |
| Business Type / Enterprises | 25 | 6,377,375 | 5,335,883 | 6,457,173 |
| Total ALL Expenditures | 26 | 18,787,924 | 19,967,675 | 18,765,565 |
| Transfers Out | 27 | 6,813,793 | 8,719,494 | 7,539,259 |
| Total ALL Expenditures/Transfers Out | 28 | 25,601,717 | 28,687,169 | 26,304,824 |
| Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out | 29 | -2,117,310 | -3,417,721 | 55,104 |
| Beginning Fund Balance July 1 | 30 | 6,460,527 | 9,878,248 | 9,823,144 |
| Ending Fund Balance June 30 | 31 | 4,343,217 | 6,460,527 | 9,878,248 |