



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, May 4, 2021

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, May 4, 2021 to be approved as proposed or amended.

Consent:

1. Council Minutes April 20, 2021
2. Garden & Associates, 15th Avenue Paving, Storm Sewer, Sanitary Sewer, Water Main, \$428.50.
3. Garden & Associates, Easement Across Lot 5 of Auditor's Sub of W ½ of SW ¼ 8-75-7, \$1,431.60.
4. Garden & Associates, Reconstruction of Adams Street and 12th Street, \$8,869.07.
5. Garden & Associates, Buchanan Street Paving Project, \$2,260.50.
6. Garden & Associates, Business Park Subdivision – Phase 2, \$443.00.
7. Kevin Olson, March and April Services, \$2,613.18.
8. Department Reports

Claims Report:

- Claims for May 4, 2021

SPECIAL EVENT REQUEST

- Washington High School Senior Parade – May 14
- PAWS & More Car Show – August 22
- Demon Dash – May 8

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

PUBLIC HEARING

- Public Hearing On, Discussion and Consideration of a Resolution Adopting

Amendment #5 to the Washington Unified Commercial Urban Renewal Area

- Public Hearing On, Discussion and Consideration of a Resolution Adopting a Development Agreement with Bazooka Farmstar, LLC

NEW BUSINESS

1. Discussion and Consideration of a Resolution Approving a Notice of Hearing and Letting (Bazooka Sewer Project)
2. Discussion and Consideration of a Resolution Adopting EMS Study Committee Recommendations and Authorizing Equipment Purchases
3. Discussion and Consideration of a Resolution Setting a Public Hearing for Fiscal Year 21 Budget Amendment #2 for May 18, 2021.
4. Discussion and Consideration of Approving Trial Basis Changes to Yard Waste Center Hours
5. Discussion and Consideration of a Resolution Authorizing Application for Washington County Riverboat Foundation Grant Funds for Washington Free Public Library
6. Discussion and Consideration of Resolution Authorizing Application for Washington County Riverboat Foundation Grant Funds for the Washington Police Department
7. Discussion and Consideration of a Resolution Adopting a Site Plan (Hospice of Washington County – P&Z Recommendation)
8. Discussion and Consideration of a Resolution Adopting a Site Plan (Stewart Elementary Parking – P&Z Recommendation)
9. Discussion and Consideration of an Engineering Agreement (NLW Plat 2)
10. Discussion and Consideration of Second Reading of an Ordinance Changing a Yield to a Stop (Circle Drive)
11. Discussion and Consideration of Second Reading of an Ordinance Amending Chapter 69 (E. Jackson/S. 4th Parking)
12. Discussion and Consideration of Third Reading of an Ordinance Amending Chapter 165 (Definition of Essential Services)
13. Discussion and Consideration of Third Reading of an Ordinance Changing the Boundaries of Zoning Districts (Wellness Park to C-1 Conservation Zoning)
14. Discussion and Consideration of Corrected Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer (*added item*)

15. Discussion and Consideration of Wellness Park Phase I Landscaping – Flora, LLC
(added item)

16. Discussion and Consideration of Concrete Bids for Madison Park *(added item)*

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Illa Earnest
Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

Council Minutes 4-20-2021

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, April 20, 2021 at 6:00 P.M. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Moore, Pettit-Majewski (via Zoom), Stigers, and Youngquist.
Absent: none.

Motion by Gault, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, April 20, 2021 be approved. Motion carried.

Consent:

1. Council Minutes April 6, 2021
2. FOX Engineering, Sanitary Sewer Extension, \$9,000.00.
3. FOX Engineering, SE Basin I&I Reduction, \$285.00.
4. FOX Engineering, 2021 Water Main Improvements, \$18,610.00.
5. FOX Engineering, Wastewater Treatment Plant, \$187.50.
6. FOX Engineering, North 4th Avenue Street and Utility Improvements, \$19,100.00.
7. Department Reports

Motion by Gault, seconded by Stigers, to approve Consent items 1-7. Motion carried.

Claims for April 20, 2021 and the Financial Report for April 2021 were presented by Finance Director Kelsey Brown.

Motion by Youngquist, seconded by Gault, to approve the claims for April 20, 2021. Motion carried.

Motion by Gault, seconded by Moore, to approve the financial report for March 2021. Motion carried.

Motion by Stigers, seconded by Earnest, to approve mayoral appointments of Jane Blieu to Parks and Recreation Board, Erin Elgin to Parks and Recreation Board, and Larry Bartlett to the Board of Adjustment. Motion carried.

Code Enforcement Officer Elaine Jennings presented the nuisance abatement update.

Pastor Mike Griswold of Marion Avenue Baptist Church presented special event requests for Our Time Youth Conference on April 29 and remote-control car racing on April 25. Motion by Youngquist, seconded by Moore, to approve both event requests with proof of insurance. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve a special event request from Traci Wenger of New Attitude with appropriate documentation provided on street closure and proof of insurance. Motion carried.

Motion by Youngquist, seconded by Gault, to approve American Legion Post 29's special event request for Memorial Day Observance in Central Park on May 31. Motion carried.

Presentation from the public: Mike Murphy expressed concerns about the West Buchanan project.

Motion by Gault, seconded by Earnest, to approve a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-031)**

Motion by Pettit-Majewski, seconded by Youngquist, to approve the Washington Chamber of Commerce Holiday Lighting Reimbursement Request of \$1,785.60. Motion carried.

Motion by Moore, seconded by Pettit-Majewski, to approve a Farm Lease with FFA. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve a Quote for Storm Sewer Installation from G&R Miller on the West Buchanan Project for \$18,915.00. Motion carried 4-2 with Gault and Stigers voting no.

Motion by Earnest, seconded by Moore, to approve Setting a Public Hearing on Sale of Housing Lot 534 South Marion Avenue for May 18th at 6 p.m. Motion carried.

Motion by Earnest, seconded by Pettit-Majewski, to approve the First Reading of an Ordinance Changing a Yield to a Stop Sign on Circle Drive. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Gault, to approve the First Reading of an Ordinance Amending Chapter 69 – Parking on East Jackson and South 4th. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the Second Reading of an Ordinance Amending Chapter 165 – Definition of Essential Services. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Moore, to approve the Second Reading of an Ordinance Changing the Boundaries of Zoning Districts – Wellness Park to C-1 Conservation Zoning. Roll call on the motion: Ayes: Earnest, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: Gault. Motion carried.

The council went into workshop to discuss EMS Study Committee Recommendations. Fire Chief Brendan DeLong and City Administrator Brent Hinson presented recommendations and outlines of the volunteer service with an on-call system and constant coverage. Motion by Pettit-Majewski, seconded by Youngquist, to approve Submitting the Service Program Authorization Application for the Washington First Response Service. Motion carried.

The council went into workshop to discuss the yard waste service. Wastewater Treatment Plant Superintendent Jason Whisler and City Administrator Brent Hinson answered questions about the current hours of operation and site.

No action was taken. Council directed staff to review and provide recommendations for extended hours for both supervised and unsupervised options for council to consider in the future.

Motion by Earnest, seconded by Stigers, that the Regular Session held at 6:00 p.m. Tuesday, April 20, 2021, is adjourned at 7:45 p.m.

Sally Y. Hart, City Clerk



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577
Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

April 21, 2021
Invoice No: 41450

Project 5016276 Washington - 15th Ave Paving, Storm Sewer, Sanitary Sewer, Water Main.
Client ID #20040

Professional Services for the Period: March 19, 2021 to April 15, 2021

Professional Services

| | Hours | Rate | Amount | |
|------------------------------------|-------|-------------------------------------|--------|-----------------|
| Surveyor 1 | 1.50 | 124.00 | 186.00 | |
| Technician #2 | 2.50 | 97.00 | 242.50 | |
| Totals | 4.00 | | 428.50 | |
| Total Professional Services | | | | 428.50 |
| | | Total Project Invoice Amount | | \$428.50 |

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INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

April 21, 2021
Invoice No: 41449

Project 6021115 Washington - Easement Across Lot 5 of Auditor's Sub of W 1/2 of SW 1/4 8-75-7.

Client ID# 20040

Professional Services for the Period: March 19, 2021 to April 15, 2021

Professional Services

| | Hours | Rate | Amount | |
|------------------------------------|-------|--------|----------|-----------------|
| Surveyor 1 | 4.00 | 124.00 | 496.00 | |
| Surveyor 3 | 7.00 | 102.00 | 714.00 | |
| Totals | 11.00 | | 1,210.00 | |
| Total Professional Services | | | | 1,210.00 |

Unit Billing

| | | | | |
|----------------------|--|-------------------------------------|---------------|-------------------|
| GPS Survey Equipment | | | 188.00 | |
| Mileage | | | 33.60 | |
| Total Units | | | 221.60 | 221.60 |
| | | Total Project Invoice Amount | | \$1,431.60 |

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ENGINEERS AND SURVEYORS

OSKALOOSA, IOWA

CRESTON, IOWA



GARDEN & ASSOCIATES, LTD.

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INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

April 21, 2021
Invoice No: 41456

Project 5019061 Washington - Reconstruction of Adams Street and 12th Street.
Client ID# 20040

Professional Services for the Period: March 19, 2021 to April 15, 2021

Professional Services

| | Hours | Rate | Amount | |
|------------------------------------|-------|--------|----------|-----------------|
| Surveyor 1 | 5.00 | 124.00 | 620.00 | |
| Surveyor 3 | 15.75 | 102.00 | 1,606.50 | |
| Technician #1 | 6.00 | 113.00 | 678.00 | |
| Technician #2 | 20.00 | 97.00 | 1,940.00 | |
| Technician #4 | 30.75 | 85.00 | 2,613.75 | |
| Totals | 77.50 | | 7,458.25 | |
| Total Professional Services | | | | 7,458.25 |

Unit Billing

| | | | | |
|-------------------------------------|--|--|-----------------|-------------------|
| Mileage | | | 306.32 | |
| Robot Total Station Equipment | | | 893.00 | |
| GPS Survey Equipment | | | 211.50 | |
| Total Units | | | 1,410.82 | 1,410.82 |
| Total Project Invoice Amount | | | | \$8,869.07 |

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INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

April 21, 2021
Invoice No: 41455

Project 5020201 Washington - Buchanan Street Paving Project.

Client ID# 20040

Professional Services for the Period: March 19, 2021 to April 15, 2021

Professional Services

| | Hours | Rate | Amount |
|------------------------------------|--------------|-------------------------------------|-------------------|
| Principal Engineer | 12.75 | 152.00 | 1,938.00 |
| Technician #2 | 1.00 | 97.00 | 97.00 |
| Technician #4 | 2.00 | 85.00 | 170.00 |
| Technician #5 | .75 | 74.00 | 55.50 |
| Totals | 16.50 | | 2,260.50 |
| Total Professional Services | | | 2,260.50 |
| | | Total Project Invoice Amount | \$2,260.50 |

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

Kevin D. Olson
Attorney-at-Law
1400 5th Street, P.O. Box 5127
Coralville, Iowa 52241

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

April 30, 2021

Mr. Brent Hinson, City Administrator
City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353

INVOICE

For legal services rendered to the City of Washington, Iowa in March and April, 2021

| | |
|---|---------------------------------------|
| TOTAL HOURS | 24.5 hours (reg) 1.5 hours (court) |
| TOTAL MILES | 528 miles |
| Hourly Rate | \$90/hour- Reg \$75/hour - Court |
| Mileage Rate | \$0.56 per mile |
| TOTAL INVOICE FOR MARCH AND APRIL, 2021 | \$2,613.18 |

MAINTENANCE & CONSTRUCTION DEPT. REPORT

4-3-21/4-16-21

STREETS: Personnel poured 20 yards of concrete in 5 previous excavations. Cold mixed areas of town.

WATER DISTRIBUTION: Personnel turned water services off and on in numerous locations. Personnel flushed fire hydrants in 2 zones checking static & residual readings, leaving two zones left this fall.

SEWER COLLECTION: Personnel jetted and televised numerous troubled areas of root and clogged sewer mains. Assisted a contractor on West Madison with sewer issues with traffic control.

STORM SEWER COLLECTION: Personnel installed an intake on East 11th St between North 2nd Ave & North Iowa Ave.

MECHANIC/SHOP: Personnel serviced #104, PD 009, FD Aerial (Right rear flow valve), FD #5, Mwrap (check over), PD CRV Unit, PD 307 (rotate tires), WWTP F-150, FD Tanker (cooler leak and battery charger), Sweeper (hydraulic leak), Tahoe (salt eliminate), started on auctions for two dump trucks and PD undercover car and empty waste oil. Personnel took a blue crown vic and 1986 F-250 to McDonald's scrap yard in Keota.

OTHER: Personnel responded to 47 One Call Locates. Personnel continued the yard waste collection. Personnel assisted with spring clean picking up two dump truck loads of appliances and helped at the WWTP. Personnel attended a safety meeting on Work Zone/Flagger Safety. Spoil was hauled away from the shop.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

MAINTENANCE & CONSTRUCTION DEPT. REPORT

4-17-21/4-30-21

STREETS: Personnel cold mixed occasionally when needed. The street sweeper operated. Personnel reviewed the seal coat program and consolidated a list of streets to be completed this year. Personnel sawed a few areas of concrete patches to be replaced in the near future. Crews worked on a recently closed alley inside Madison Park digging the rock out and placing dirt back.

WATER DISTRIBUTION: Personnel installed a one in water service for Madison Park.

SEWER COLLECTION: Personnel jetted and root sawed a few sanitary sewer lines.

STORM SEWER COLLECTION: Personnel installed 225 ft of 12 inch perforated field tile and constructed a new intake. Personnel also installed 140 ft of 8 inch PVC storm drain in Madison Park.

MECHANIC/SHOP: Personnel N/A (Vacation)

OTHER: Personnel responded to 73 One Call Locates. Personnel continued the yard waste collection. Personnel set up cones and barricades for the Kewash Run and Marion Ave Church festivities. Personnel also looked for an injured cat in the storm line, unfortunately the cat was never found. Lots of research on City utilities on projects by other entities and contractors.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report
May 4th, 2021
Council meeting**

- **After hour alarm and dog call outs –**
04-20-21 Alarm call at the WWTP 2:30 a.m. Jason
04-24-21 Dog call at the 605 E 13th St. 7:20 p.m. Jason
04-25-21 Dog call at 732 S Marion Ave. at 5:24 Parker
- **Dept Head meetings** –I attended the meetings on April, 20th, 27th
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Mowing at WWTP-** The mowing has begun at the WWTP and liftstations
- **SBR Blower #4-**We got the blower back and started to install and found we were missing a hose fitting. We are currently waiting on the shop that did the work for the fitting.
- **E-Coli testing-**So far all results back from the lab are looking good.

**Jason Whisler
3/30/2021 8:00 A.M.**

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
MAY 4, 2021**

POLICE

| | | |
|--|----------------------------|----------------|
| ALLIANT ENERGY | ALLIANT ENERGY | 604.07 |
| CAPPER CHRYSLER DODGE JEEP RAM | 2015 DODGE A/C REPAIR | 1084.81 |
| KCTC | PHONE & INTERNET | 400.21 |
| MARCO, INC. | LEASES AND COPIERS | 456.50 |
| SCOTT MERRIMAN INC. | 24 TAGS | 399.60 |
| VANWILLIGEN, BRIAN | FUEL AND MEAL REIMBURSEMEN | 157.81 |
| WAL-MART | VEHICLE CLEANING SUPPLIES | 27.21 |
| WASH CO HOSPITAL | SERVICE | 462.00 |
| WASH CO HOSPITAL | SERVICE | 115.00 |
| WASHINGTON EVENING JOURNAL SUBSCRIPTIO | SUBSCRIPTION 1684 | 149.00 |
| | TOTAL | 3856.21 |

FIRE

| | | |
|--------------------------|----------------------------|----------------|
| ALLIANT ENERGY | ALLIANT ENERGY | 1359.17 |
| ARNOLD MOTOR SUPPLY | PARTS | 261.99 |
| CINTAS CORP LOC. 342 | TOWEL SERVICE | 100.06 |
| DALMATIAN FIRE EQUIPMENT | EQUIPMENT | 3262.89 |
| KCTC | PHONE & INTERNET | 211.96 |
| SITLER'S SUPPLIES INC. | BATTERIES | 25.80 |
| VISA-TCM BANK, N.A. | SCREEN PROTECTOR FOR PAGER | 18.35 |
| | TOTAL | 5240.22 |

EMS

| | | |
|----------------------------|----------------------------|----------------|
| KIRKWOOD COMMUNITY COLLEGE | EMERGENCY MEDICAL TRAINING | 7196.00 |
| | TOTAL | 7196.00 |

ANIMAL CONTROL

| | | |
|-------------------|--------------|--------------|
| WASHINGTON LUMBER | FLOOR PATCH | 12.87 |
| | TOTAL | 12.87 |

DEVELOPMENT SERVICES

| | | |
|---------------------------|---------------------------|---------------|
| CINTAS FIRST AID & SAFETY | FIRST AID SUPPLIES | 36.69 |
| WASH TITLE & GUARANTY CO | LEIN ON NUISANCE PROPERTY | 165.00 |
| WIDE, TOM | DECAL- VEHICLE | 80.00 |
| | TOTAL | 281.69 |

LIBRARY

| | | |
|----------------------------|----------------------------|---------|
| ACCESS SYSTEMS | COPIER REPAIR | 96.64 |
| ALBERT, KIRK | MILEAGE REIMBURSEMENT | 81.76 |
| CENGAGE LEARNING INC/GALE | WESTERNS | 61.57 |
| CENTRAL IOWA DISTRIBUTING | JANITORIAL SUPPLIES | 73.60 |
| CINTAS CORP LOC. 342 | RUG SERVICE | 64.98 |
| DEMCO | OFFICE SUPPLIES | 345.86 |
| KCII | SENIOR SALUTE ADVERTISING | 97.32 |
| KCTC | EQUIPMENT REPAIR | 105.00 |
| PRARIE LIGHTS | LIBRARY MATERIALS | 131.47 |
| STAPLES BUSINESS ADVANTAGE | OFFICE SUPPLIES | 1139.04 |
| VALENTINE, TAMMY | 33/2-4/2 AND 4/3-7/16 MILE | 8.40 |
| VISA-TCM BANK, N.A. | POSTAGE AND TECHNOLOGY SER | 273.44 |

WAL-MART
WASH CHAMBER OF COMMERCE
WASHINGTON NOON KIWANIS CLUB

SUPPLIES 360.48
CRAFT FAIR BOOTH 50.00
ASSOCIATION DUES 63.00
TOTAL 2952.56

PARKS

ALLIANT ENERGY
BIG COUNTRY SEEDS
CINTAS FIRST AID & SAFETY
COURTESY DOOR SALES & SER
KCTC
SCRANTON, JOYCE
VISA-TCM BANK, N.A.
WASHINGTON DISCOUNT TIRE
WASHINGTON LUMBER

ALLIANT ENERGY 889.17
GRASS SEED, FERTILIZER, ET 279.78
FIRST AID CABINET 272.33
GARAGE DOOR REPAIR 85.00
PHONE & INTERNET 119.78
PARK SHELTER RES REFUND 25.00
TURF- WELLNESS PARK 172.00
TIRE REPAIR 36.50
LUMBER/TOOLS 63.65
TOTAL 1943.21

POOL

KCTC

PHONE & INTERNET 85.94
TOTAL 85.94

CEMETERY

ALLIANT ENERGY
ARNOLD MOTOR SUPPLY
BIG COUNTRY SEEDS
HIWAY SERVICE CENTER
KCTC
VISA-TCM BANK, N.A.
WASHINGTON DISCOUNT TIRE
WASHINGTON LUMBER
WIDE, TOM

ALLIANT ENERGY 156.23
MOWER PARTS 587.08
GRASS SEED, FERTILIZER, ET 763.53
AIRBRAKE HOSE 9.99
PHONE & INTERNET 155.62
PARTS & SUPPLIES 1459.80
TIRE REPAIR 26.45
GARAGE DOOR 1314.72
TRUCK DECALS 80.00
TOTAL 4553.42

FINANCIAL ADMIN

ALLIANT ENERGY
BAKER PAPER & SUPPLY
BROWN, KELSEY
CINTAS CORP LOC. 342
DE LAGE LANDEN FINANCIAL SERVICES INC
IMPRESSIONS COMPUTERS, INC
KCTC
PURCHASE POWER
ROSIEN, JARON
VISA-TCM BANK, N.A.
WASH CHAMBER OF COMMERCE
WIDE, TOM

ALLIANT ENERGY 1057.13
COPY PAPER 159.71
MILEAGE REIMB 162.40
RUG SERVICE 42.79
COPIER LEASE AGREEMENT 154.98
COMPUTER MAINTENANCE 505.00
PHONE & INTERNET 956.94
POSTAGE FOR METER 1005.00
MILEAGE REIMB 43.12
SOFTWARE & DOMAIN CHARGE 99.04
ANNUAL DINNER FEE/DUES/RENTAL 75.00
LOGOS FRONT AND REAR DOORS 125.00
TOTAL 4386.11

AIRPORT

BLUEGLOBES LLC
CLOUDBURST 9
MARIE ELECTRIC INC.
TITAN AVIATION FUELS

LIGHTING BULBS 156.32
INTERNET 69.95
SERVICE 110.00
AVIATION FUEL 16986.23

| | | |
|-----------------------------------|----------------------------|-----------------|
| VISA-TCM BANK, N.A. | ANTENNA | 203.77 |
| | TOTAL | 17526.27 |
| ROAD USE | | |
| ARNOLD MOTOR SUPPLY | SUPPLIES | 19.30 |
| CJ COOPER & ASSOC. | SERVICE | 35.00 |
| DELONG CONSTRUCTION | CONCRETE FRONT OF SITLER B | 4950.00 |
| KCII | EMPLOYMENT ADVERTISING | 94.64 |
| | TOTAL | 5098.94 |
| STREET LIGHTING | | |
| ALLIANT ENERGY | ALLIANT ENERGY | 344.74 |
| MARIE ELECTRIC INC. | SIREN BATTERIES | 730.00 |
| | TOTAL | 1074.74 |
| HOTEL/MOTEL TAX | | |
| WASH CHAMBER OF COMMERCE | HOTEL-MOTEL REIMB | 1066.84 |
| | TOTAL | 1066.84 |
| CAPITAL EQUIPMENT | | |
| DELONG CONSTRUCTION | LARGE MOWER | 6500.00 |
| | TOTAL | 6500.00 |
| CAPITAL PROJECTS | | |
| BIG COUNTRY SEEDS | GRASS SEED, FERTILIZER, ET | 413.19 |
| FLORA, LLC | PHASE 1 LANDSCAPING DWNPMT | 6460.80 |
| MARTIN GARDNER ARCHITECTURE | CONSTRUCTION ADMINISTRATIO | 220.00 |
| RACOM CORPORATION | PANIC ALARM SYSTEM | 3501.90 |
| ULINE | WELL PARK-CONCESSION STAND | 1772.21 |
| | TOTAL | 12368.10 |
| TREE COMMITTEE | | |
| CANNY, JESSICA | FORMS FOR THE TREE GIVEAWA | 100.00 |
| MCCONNELL, MARDE | REIMBURSEMENT | 41.17 |
| | TOTAL | 141.17 |
| WATER PLANT | | |
| ALLIANT ENERGY | ALLIANT ENERGY | 4455.49 |
| JENNINGS, ELAINE | MILEAGE REIMBURSEMENT | 14.56 |
| KCTC | PHONE & INTERNET | 160.62 |
| POSTMASTER | BULK MAILING WATER BILLS | 831.24 |
| STREFF, ROSE | MILEAGE REIMBURSEMENT | 5.60 |
| | TOTAL | 5467.51 |
| WATER DISTRIBUTION | | |
| ALLIANT ENERGY | ALLIANT ENERGY | 42.86 |
| VISA-TCM BANK, N.A. | TOOLS | 1432.75 |
| | TOTAL | 1475.61 |
| SEWER PLANT | | |
| ALLIANT ENERGY | ALLIANT ENERGY | 22.36 |
| ATCO INTERNATIONAL | TRUCK WASH | 103.60 |
| ENVIRONMENTAL RESOURCE ASSOCIATES | TESTING SAMPLES FOR EPA | 175.60 |

HACH COMPANY
JC CROSS COMPANY
KCH
MARSHALL FURNITURE CO
TESTAMERICA LABORATORIES INC
VISA-TCM BANK, N.A.

ONLINE TRAINING 50.00
BLOWER FOR SBR #4 REPAIR 18935.00
EMPLOYMENT ADVERTISING 223.20
OFFICE CHAIR 299.95
CERTIFIED TEST FEES 1832.41
OFFICE & REPAIR SUPPLIES 152.16
TOTAL 21794.28

SANITATION

JOHNSON COUNTY REFUSE INC
JOHNSON COUNTY REFUSE INC
MIDWEST COMPUTER BROKERS
WASH CO HUMANE SOCIETY
WEIKERT IRON & METAL

SPRING CLEANUP 2772.15
REFUSE AND RECYCLING CITY 48172.00
SPRING CLEANUP 683.25
APRIL COLLECTIONS 337.00
APPLIANCE PICKUP- CLEANUP 335.00
TOTAL 52299.40

TOTAL 156753.84



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. **APPLICANT INFORMATION**

Name/Event: WHS Grad. Parade

Coordinator: Ersk Buchholz

Contact Number: 319-461-7743

Email Address: ebuchhol@washington.k12.ia.us

2. **EVENT INFORMATION**

Event Description: Seniors will do a car parade from WHS past Case Field, Lincoln, WMS, Stewart and St. James

Days/Dates of Event: 9/14/21

Time(s) of Event: (Include Set Up/Tear Down Time) Noon - 1:00 pm

Event Location: Route attached

Will event require an alcohol license or require modification of an existing license? Yes No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: Main ~~st~~ highway 92 + 4th and a few corners, controlled by officers.

Method of Notification for businesses/downtown residents (if applicable):

Parade Route will be distributed to Seniors and parents via email.

Other Requests

_____ Temporarily park in a "No Parking" area location : _____

_____ Use of City Park (specify park : _____
Electrical Needs: _____

_____ Use of gators/UTV/ATV on City streets

Parade (attach map of route and indicate streets to be closed)

_____ Walk/Run (attach map of route and indicate streets to be closed)

_____ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

_____ Fireworks (specify location :)

_____ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

_____ Street barricades

_____ Yield signs for crosswalks

_____ Emergency "No Parking" Signs

_____ Garbage/Recycling Barrels

_____ Traffic cones

_____ Street Sweeping following (parades)

_____ Picnic Tables

_____ Other (please specify :)

X PD Traffic Control

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System

_____ Recorded/Live Music

_____ Public Address System

_____ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes _____ No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? _____ Yes _____ No If yes, how many?)

Contact Person: _____

Phone: _____

7. INSURANCE

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

_____ Certificate of Insurance provided and accepted _____ Certificate of Insurance not required


8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.


4/8/21
 Applicant/Sponsor Signature Date

DEPARTMENT APPROVALS

| Indicate Date Contacted | The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration. | | | |
|--|--|----------------|-------------------------|--|
| _____ | City Clerk (Liquor Licenses) | Sally Y. Hart | 319-653-6584 ext 131 | sallyhart@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| <u>4/8/21</u>  | Police Chief | Jim Lester | 319-458-0264 | jlester@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| <u>4/13/21</u>  | Fire Chief | Brendan DeLong | 319-461-3796 | brlelong@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| _____ | Streets | JJ Bell | 319-653-1538 | jjbell@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| _____ | Parks | Nick Pacha | 319-321-4886 | npacha@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| _____ | County Environmental Health (if serving food): | | | |
| | Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us | | | |
| | Comments/Restrictions: | | | |

CITY COUNCIL APPROVAL

_____ Approved: _____ Denied: _____
 City Clerk Signature Date of Action

CONDITIONS IMPOSED: _____



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Paws and More Annual Cat Show

Coordinator: John Bain

Contact Number: (563) 505-6965

Email Address: bainjohnr@gmail.com

2. EVENT INFORMATION

Event Description: Car Show for Annual Fundraiser for Paws and More Animal Shelter

Days/Dates of Event: Sunday August 22, 2021

Time(s) of Event: (Include Set Up/Tear Down Time) 6:30 AM - 3:30 PM

Event Location: Central Park Town Square

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: Requesting closure of Washington Blvd both lanes next to the Square. Requesting closure of W. Main on the Square side and center parking, requesting closure of Marion Ave center square side

Method of Notification for businesses/downtown residents (if applicable): and requesting closure of Iowa Avenue parking in center and square parking spaces.

We will remind businesses the Friday before Sunday show as well as residents.

Other Requests

Temporarily park in a "No Parking" area
location: _____

Use of gators/UTV/ATV on City streets

Use of City Park (specify park: Central Park
Electrical Needs: Will like to use power
at the bandshell.

Parade (attach map of route and indicate streets to be closed)

Walk/Run (attach map of route and indicate streets to be closed)

Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

Fireworks (specify location:)

Other (please specify:)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Yield signs for crosswalks

Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones

Street Sweeping following (parades)

Picnic Tables

Other (please specify:)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many? _____

Contact Person: Craig Rembold Phone: (319)461-0745

7. INSURANCE

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/15/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER Hagerty Insurance Agency, LLC 141 River's Edge Drive Traverse City MI 49684-3265 | CONTACT NAME: PHONE (A/C No, Ext): (800) 922-4050 FAX (A/C No): E-MAIL ADDRESS: | | | | | | | | | | | | | |
|---|---|-------------------------------|--------|-------------------------------------|-------|------------|--|------------|--|------------|--|------------|--|------------|
| | <table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Markel Insurance Company</td> <td>38970</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A: Markel Insurance Company | 38970 | INSURER B: | | INSURER C: | | INSURER D: | | INSURER E: | | INSURER F: |
| INSURER(S) AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | | |
| INSURER A: Markel Insurance Company | 38970 | | | | | | | | | | | | | |
| INSURER B: | | | | | | | | | | | | | | |
| INSURER C: | | | | | | | | | | | | | | |
| INSURER D: | | | | | | | | | | | | | | |
| INSURER E: | | | | | | | | | | | | | | |
| INSURER F: | | | | | | | | | | | | | | |
| INSURED Corn Country Cruisers 21221 330th Ave. Keota IA 52248 | | | | | | | | | | | | | | |

COVERAGES **CERTIFICATE NUMBER: Cert ID 10531** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | CVG2066-04 | 04/18/2021 | 04/18/2022 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

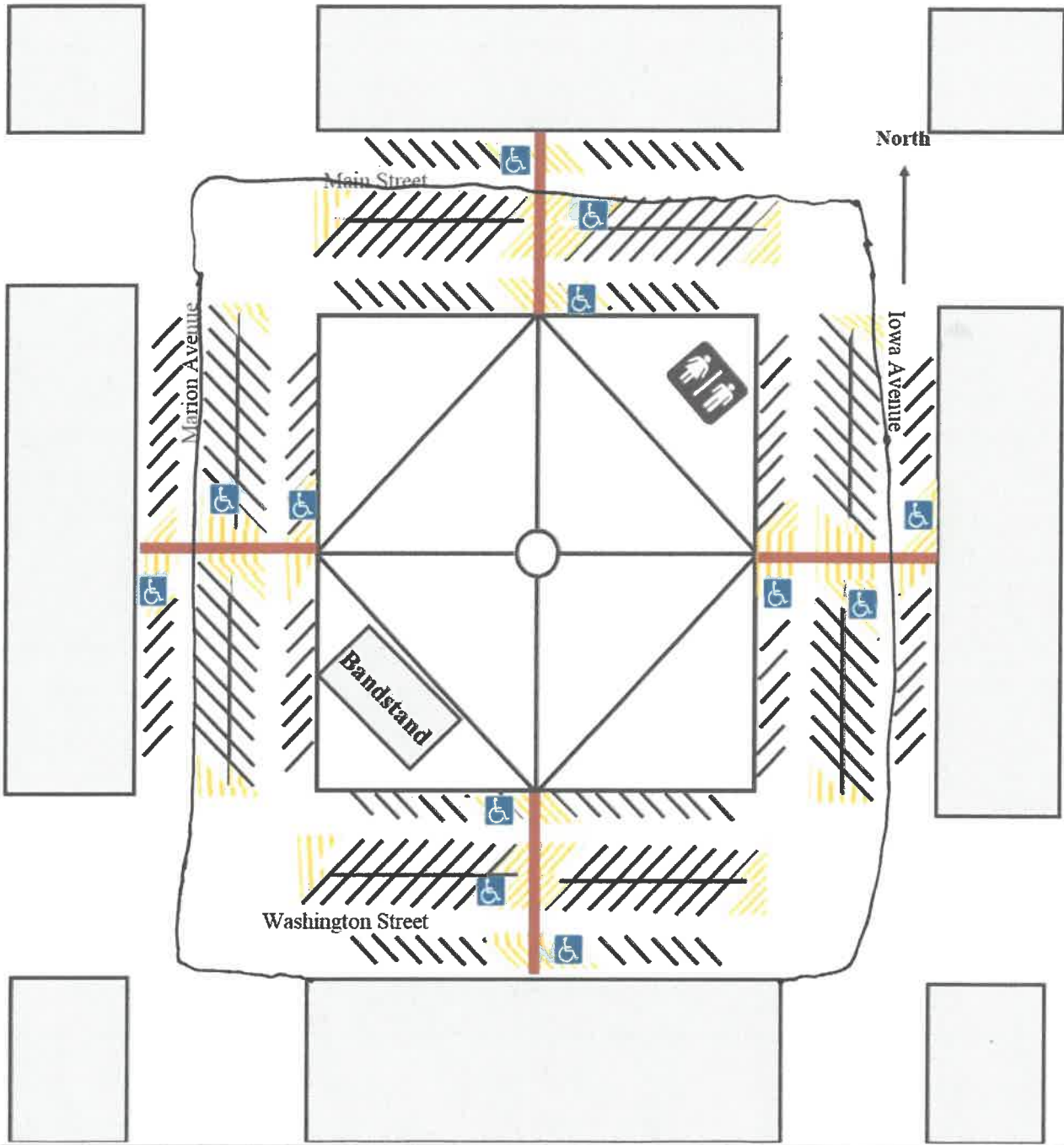
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Include as additional insured: Certificate Holder but only with respects to the named insured's actions and / or negligence with regards to the PAWS Car Show to be held at Central Park, Washington, IA on 8/22/21.

CERTIFICATE HOLDER **CANCELLATION**

| | |
|--|---|
| Paws & More Animal Shelter 1004 W. Madison Washington IA 52353 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|--|---|

© 1988-2015 ACORD CORPORATION. All rights reserved.

Downtown Map (If Area Outside Downtown, Please Attach a Map):



Asking for parking inside of drawn square.

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

John R. Bein
Applicant/Sponsor Signature

4/16/2021
Date

DEPARTMENT APPROVALS

| <u>Indicate Date Contacted</u> | The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration. | | | |
|--------------------------------|--|----------------|----------------------|--|
| <u>4/16/2021</u> | City Clerk (Liquor Licenses) | Sally Y. Hart | 319-653-6584 ext 131 | sallyhart@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| <u>4-19-2021</u> | Police Chief | Jim Lester | 319-458-0264 | jlester@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| <u>4-19-2021</u> | Fire Chief | Brendan DeLong | 319-461-3796 | bdelong@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| <u>4-19-2021</u> | Streets | JJ Bell | 319-653-1538 | jjbell@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| <u>4-19-2021</u> | Parks | Nick Pacha | 319-321-4886 | npacha@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| | County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us | | | |
| | Comments/Restrictions: | | | |

CITY COUNCIL APPROVAL

City Clerk Signature

Date of Action

Approved: _____

Denied: _____

CONDITIONS IMPOSED: _____



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Demon Dash

Coordinator: Teri Hartzler

Contact Number: 319-653-2141

Email Address: thartzler@washingtioniowa.org

2. EVENT INFORMATION

Event Description: 4 mile fun run/walk + 1 mile obstacle course

Days/Dates of Event: Saturday, May 8th

Time(s) of Event: (Include Set Up/Tear Down Time) 7Am - 10:30Am

Event Location: Washington High School

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

- Temporarily park in a "No Parking" area location: _____
- Use of City Park (specify park : _____
Electrical Needs: _____
- Walk/Run (attach map of route and indicate streets to be closed)
- Fireworks (specify location :)
- Use of gators/UTV/ATV on City streets
- Parade (attach map of route and indicate streets to be closed)
- Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft
- Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

- Street barricades
- Emergency "No Parking" Signs
- Traffic cones
- Picnic Tables
- Yield signs for crosswalks
- Garbage/Recycling Barrels
- Street Sweeping following (parades)
- Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

- Amplified Sound/Speaker System
- Recorded/Live Music
- Public Address System
- If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many? _____

Contact Person: _____ Phone: _____

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required

Washington Community Schools & YMCA of Washington County



DEMON DASH "FUN RUN"



Saturday May 8, 2021

4- MILE RUN/WALK OR 1 MILE OBSTACLE RUN

Location: Washington High School
1111 South Avenue
Washington, IA 52353

Mail payment & registration to: YMCA of Washington County
520 W. 5th St.
Washington, IA 52353

Time: Race- 9:00 AM Race Day Registration- 8:00AM

Breakfast and t-shirt included in registration fee

Breakfast will be provided by the WHS PTO group in the High School commons.

To receive T-shirt on race day, registration must be in by **April 25th**. Shirts ordered on race day must be picked up at the High School upon notification.

This will be a "FUN RUN" with all proceeds supporting the improvement of our youth's health and physical education. Time clock will be available, but times will not be recorded.

Contact: Teri Hartzler, Branch Director - YMCA of Washington 319-653-2141 or e-mail thartzler@washingtongy.org
(Make checks payable to DEMON DASH).- Money will be split between the four schools and the YMCA.



Name: _____ Parent Name (if under 18): _____

Phone # _____ Email _____ RACE: 4 Mile 1 Mile

T-Shirt Size (Circle One) **CHILD** S M L **ADULT** S M L XL XXL (ADD \$2 fee for XXL)

Registration: Adult \$25 Student \$15 Family \$60 (up to 4 – additional \$10 per person)

Additional family members included:

Name _____ Shirt: **YOUTH** S M L / **ADULT** S M L XL XXL (ADD \$2) / Race: 4M 1M

Name _____ Shirt: **YOUTH** S M L / **ADULT** S M L XL XXL (ADD \$2) / Race: 4M 1M

Name _____ Shirt: **YOUTH** S M L / **ADULT** S M L XL XXL (ADD \$2) / Race: 4M 1M

Additional \$10 for each of following:

Name _____ Shirt: **YOUTH** S M L / **ADULT** S M L XL XXL (ADD \$2) / Race: 4M 1M

Name _____ Shirt: **YOUTH** S M L / **ADULT** S M L XL XXL (ADD \$2) / Race: 4M 1M

Waiver: I certify to the best of my knowledge that I am physically fit and have no medical condition that could likely worsen by participation in this event. I am fully aware and assume all risks associated with participation in this event. I am fully aware that the race is run on public streets and highways and that limited traffic control will be provided and that participation could be hazardous. I understand running with headphones, dogs, and strollers is considered hazardous to my safety and sponsoring organizations and entities have recommended against it. In participating with headphones, dogs, strollers, etc., I assume responsibility for the risks involved. In consideration of this entry, I hereby for myself, my heirs, executors, assigns and administrators, waive and release all rights and claims against the race committee, Washington Community Schools, YMCA of Washington County, City of Washington, Washington County, officials and volunteers associated with the race and event, their representatives, successors and assigns for any injuries incurred by me during, because of, or in travel to or from race or event.

Signature: _____ (if under 18 years of age, parent or legal guardian)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/06/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


| | | | |
|--|--|--|--|
| PRODUCER Horak Insurance 115 E. Washington Street Washington IA 52353 | | CONTACT NAME: Maryjo Rich PHONE (A/C, No, Ext): (319) 653-2118 FAX (A/C, No): (888) 381-7576 E-MAIL ADDRESS: maryjo@horakinsurance.com | |
| INSURED Young Men's Christian Association of Washington, Inc 520 W. 5th Washington IA 52353-2012 | | INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Insurance NAIC # 15350 INSURER B: NSI INSURER C: INSURER D: INSURER E: INSURER F: | |

COVERAGES **CERTIFICATE NUMBER:** CL2061008418 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | 0623357 | 04/01/2020 | 04/01/2021 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea Occurrence) \$ 300,000 MED EXP (Any one person) \$ 2,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Additional Insured \$ |
| A | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | | | 0623357 | 04/01/2020 | 04/01/2021 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 1,000,000 |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ | | | 0623357 | 04/01/2020 | 04/01/2021 | <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 |
| A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | N/A | 0623358 | 04/01/2020 | 04/01/2021 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000 |
| B | BUSINESS PERSONAL PROPERTY 520 W. 5TH, WASHINGTON, IA | | | 0623357 | 04/01/2020 | 04/01/2021 | Leased Equipment 250,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 SEXUAL ABUSE/MOLESTATION COVERAGE INCLUDED WITH A PER OCCURRENCE LIMIT OF \$1,000,000. MEDICAL PAYMENTS FOR ATHLETIC PARTICIPANTS COVERAGE FOR \$2500 INCLUDED. LIABILITY COVERS FOLLOWING LOCATIONS: 121 E Main St, Washington, IA, 2225 250th St, Washington, IA, 525 13th St, Wellman, IA, 821 N 4th Ave, Washington, IA, 1000 W Main St, Washington, IA, 110 S Iowa Ave, Washington, IA, 511 C Ave, Kalona, IA, 625 W 16th St, Soccer Fields, Washington, IA, 519 N Avenue D, Washington, IA, 1120 E. Ave., Kalona, IA, 220 Schnoebelen St, Riverside, IA. BLANKET ADDITIONAL INSURED ENDORSEMENT INCLUDED UNDER WB1880.

| | |
|---|---|
| CERTIFICATE HOLDER City of Washington 215 East Washington Washington IA 52353 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  |
|---|---|

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

April 30, 2021

To: Mayor & City Council
Cc: Sally Hart, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: Bazooka Items

Everything is full steam ahead on the Bazooka expansion and sewer project. On the agenda are 2 public hearings and 3 resolutions related to this important initiative.

First, the Council will be asked to hold a public hearing and will then be able to consider the approval of Amendment #5 to the Unified Commercial Urban Renewal (UR) Area. This resolution is need to allow us to amend the Bazooka sewer project and proposed TIF rebates into the UR plan. We cannot enter into the development agreement without doing this step first. I did attend the Washington County Board of Supervisors' meeting on April 20, and they appreciated my presence there and explanation of the amendment, and did not state any concerns or objections.

Next, the Council will be asked to hold a public hearing and then be able to consider the development agreement and minimum assessment agreement with Bazooka for the expansion. Under this agreement, the City agrees to construct the sewer project and Bazooka agrees to a minimum assessment for the expansion of at least \$500,000 valuation. We will use this tax increment to pay back infrastructure costs. We further agree that if the assessed valuation for the new expansion exceeds \$750,000, we will rebate the incremental taxes over that amount for up to 10 years or \$200,000, whichever comes first.

Finally, the Council is asked to consider the bidding out of the sewer project. We would hold a public hearing on the plans & specs on June 1, and the Council would be in a position to award the contract on June 15 so that the project can then proceed. I have attached information on the project scope for your information as well.

RESOLUTION NO. _____

RESOLUTION APPROVING AMENDMENT NO. 5 TO THE WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL PLAN BY ADDING CERTAIN INFRASTRUCTURE IMPROVEMENTS AS ELIGIBLE PROJECTS IN SAID URBAN RENEWAL PLAN.

WHEREAS, the City Council of the City of Washington, Iowa, has heretofore previously adopted and designated Urban Renewal Areas within the City; and

WHEREAS, the City Council did heretofore combine said Urban Renewal Areas and adopted the Washington Unified Commercial Urban Renewal Plan (the “Urban Renewal Plan”) for the Washington Unified Commercial Urban Renewal Area (the “Urban Renewal Area”); and

WHEREAS, the City Council of the City of Washington, Iowa, has heretofore found that it is was necessary to amend said Urban Renewal Plan and said Urban Renewal Area; and

WHEREAS, the City Administrator has prepared Amendment No. 5 to the Washington Unified Commercial Urban Renewal Plan for the Washington Unified Commercial Urban Renewal Area; and

WHEREAS, said amendment adds the certain infrastructure improvements associated with the 2021 Bazooka-Farmstar, LLC facility expansion as a project in said Urban Renewal Plan; and

WHEREAS, a consultation with the affected taxing entities was held on April 20, 2021, which was preceded by mailed notice to each affected taxing entity; and

WHEREAS, a public hearing has also been heard in accordance with the published notice of the same; and

WHEREAS, in accordance with said public notice, all persons or organizations desiring to be heard on said proposed Amendment No. 5 to the Washington Unified Commercial Urban Renewal Plan have been given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the findings and conclusions set forth or contained in said Amendment No. 5 to the Washington Unified Commercial Urban Renewal Plan for the Washington Unified Commercial Urban Renewal Area described in the preamble thereof, be and the same are hereby ratified and confirmed in all respects as the findings of the Council for this area.

Section 2. That Amendment No. 5 to the Washington Unified Commercial Urban Renewal Plan for the Washington Unified Commercial Urban Renewal Area be and the same is hereby approved. Further, the City Clerk is hereby directed to file a certified copy of this Resolution and said Amendment No. 5 with the Washington County Recorder's Office.

Section 3. That this Amendment No. 5 to the Washington Unified Commercial Urban Renewal Plan shall remain in full force and effect from the date of this Resolution until the termination of said Urban Renewal Plan as provided by law.

Section 4. That other than as outlined in this Amendment No. 5, all other terms and aspects of the Washington Unified Commercial Urban Renewal Area remain in full force and effect.

Passed and approved this 4th day of May, 2021.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

**Amendment No. 5 to
Washington Unified Commercial Urban Renewal Plan**



**Washington 1995 Urban Renewal Area #1
Urban Renewal Area #5
Urban Renewal Area #6
Amendment No. 1 to Unified Commercial Plan 2013
Amendment No. 2 to Unified Commercial Plan 2014
Amendment No. 3 to Unified Commercial Plan 2016
Amendment No. 4 to Unified Commercial Plan 2019
Amendment No. 5 to Unified Commercial Plan 2021**

AMENDMENT NO. 5 TO THE WASHINGTON
UNIFIED COMMERCIAL URBAN RENEWAL PLAN

REFERENCE is hereby made to Amendment No. 1 to the City of Washington Unified Commercial Urban Renewal Plan, (the “Urban Renewal Plan”) which was passed and adopted by the Washington City Council on June 5, 2013, Amendment No. 2 of the Urban Renewal Plan, passed and adopted on June 17, 2014, Amendment No. 3 of the Urban Renewal Plan, passed and adopted on May 31, 2016, and Amendment No. 4 of the Urban Renewal Plan, passed and adopted on March 19, 2019; and

WHEREAS, pursuant to Chapter 403 of the Code of Iowa, cities need to specifically list the Urban Renewal Projects that will be funded using incremental tax revenues; and

WHEREAS, Section H, Paragraph 2 of said Urban Renewal Plan contemplates that the City may arrange for or cause to be provided the construction of public infrastructure including, but not limited to, streets, water, sanitary sewer or other facilities in connection with Urban Renewal Projects; and

WHEREAS, the City intends to enter into a Development Agreement with Bazooka-Farmstar, Inc. to incur certain infrastructure costs and reimburse itself from incremental revenues to be created by development on that property, along with the possibility of rebates to the developer under certain circumstances (“the Project”); and

WHEREAS, it is now necessary to amend the Plan to include this Project.

NOW, THEREFORE, the Urban Renewal Plan is hereby amended as follows:

1. In Section J, Paragraph 1 of the Urban Renewal Plan, the following Public Improvement Project is hereby added and incorporated into the Urban Renewal Plan:

| | |
|---|---|
| Bazooka-Farmstar, Inc. Grants and Internal Loan Repayment for installation of public sewer infrastructure | Grants, rebates and internal loan repayments not to exceed \$500,000 |
|---|---|

2. Except as modified by this Amendment No. 5, the original provisions of the Urban Renewal Plan are hereby ratified, affirmed and approved and shall remain in full force & effect.
3. This Amendment No. 5 to the Urban Renewal Plan shall be in full force and effect upon adoption by the City Council.

4. Any parts of the previous Urban Renewal Plan in conflict with the provisions of this Amendment No. 5 are hereby repealed.

EXHIBIT A

Legal Description of Amendment No. 5 Area To Be Removed

**Amendment #5 to the Washington Unified Commercial Urban Renewal Plan:
Removals from Existing Unified Commercial Urban Renewal Plan**

Commencing at the northeast corner of the southeast quarter (SE ¼) of the northeast quarter (NE ¼) of Section Eighteen (18), Township Seventy-five (75) North, Range Seven (7) West of the Fifth (5th) Principal Meridian, thence west 228.6 feet, thence south 695.5 feet, thence south 75° 44' east 219 feet, thence north 54 feet, thence east 132 feet, thence north 691.5 feet, thence west 132 feet to the place of beginning and containing six (6) acres, more or less; Washington County, Iowa; and

Lots numbered Three (3), Four (4), Five (5), Six (6) and Seven (7) in Block Number Four (4) in Margaret M. Young's Second Addition to the Town, now City of Washington, Washington County, Iowa.

The above is also known as Lot A of Parcel F, Containing 5.41 Acres.

Legal Description of Amendment No. 5 Area To Be Added

**Amendment #5 to the Washington Unified Commercial Urban Renewal Plan:
Additions to Existing Unified Commercial Urban Renewal Plan**

North Avenue D from its intersection with West Fifth Street to its intersection with West Seventh Street; and

West Seventh Street from its intersection with North Avenue D to its intersection with North Avenue E.

EXHIBIT B

Map of the Washington Unified Commercial Urban Renewal Area (including Original Area and Amendments No. 1, 2, 3, 4 & 5)

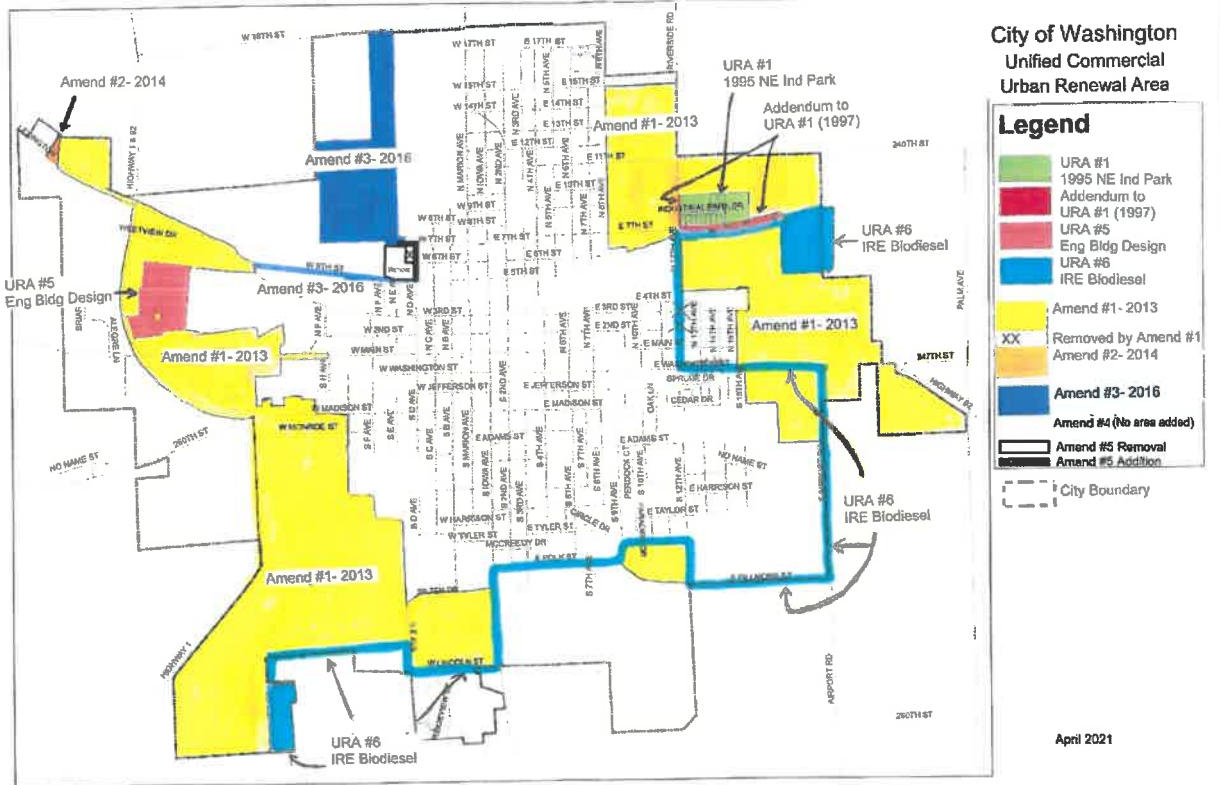


Exhibit E: Project Summary

Washington Unified Commercial Urban Renewal Area

| | |
|------------------------------|--|
| Project Name: | Bazooka-Farmstar, Inc. |
| Location: | 800 East 7 th Street |
| Type of Project: | City Internal Loan Repayment by TIF, Rebates to industry if taxable valuation created exceeds \$750,000. |
| Purpose: | Relocate & improve sewer to facilitate industrial expansion & better serve future development. |
| Project Description: | The project will involve a City project to construct a relocated sewer line to serve the Bazooka facility, Modine facility, and undeveloped land to the north. |
| Cost not to Exceed Estimate: | \$500,000 |
| Potential Sources of Funding | Incremental revenues from a proposed 37,500 square foot expansion of Bazooka-Farmstar's industrial facility. |
| Need for TIF Project: | To promote economic development. |
| Time Table for Project: | 2021 |
| Date of Amendment: | April 2021 |

Prepared by and return to: Kevin D. Olson, Coralville City Attorney, PO Box 5127, Coralville, Iowa 52241 (319) 248-1700

RESOLUTION NO. 2021-_____

RESOLUTION APPROVING A DEVELOPMENT AGREEMENT WITH BAZOOKA FARMSTAR, LLC.

WHEREAS, Bazooka Farmstar (“Bazooka”) intends to expand its existing business operation in the City; and

WHEREAS, in order to do so, the City has agreed to relocate a public sanitary sewer to allow for said expansion; and

WHEREAS, to that end, the City and Bazooka have negotiated a Development Agreement whereby the City will relocate the sanitary sewer line and Bazooka agrees to expand its business and agrees to a Minimum Assessment for its property after the expansion has been completed; and

WHEREAS, it is in the best interest of the City to approve this Development Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington, Iowa, that the Council specifically finds the following pursuant to Section 15A.1 of the Code of Iowa:

1. That the funds to be granted to Bazooka will add diversity and create new opportunities for the economy.
2. That the funds granted to Bazooka pursuant to this Development Agreement will be used to expand Bazooka’s business in the City.
3. That the public gains and benefits in granting funds to Bazooka are warranted in comparison to the amount of funds to be dispensed.

BE IF FURTHER RESOLVED, that the Development Agreement is hereby approved and that the Mayor and City Clerk are directed to execute said Agreement on behalf of the City.

Passed and approved this 4th day of May, 2021.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

Prepared by: Kevin D. Olson, Washington City Attorney, PO Box 5640, Coralville, Iowa 52241 (319) 351-2277
Return to: City Clerk, City of Washington, Iowa, 215 E. Washington Street, Washington, Iowa 52353

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (the “Agreement”) entered into by and between the **City of Washington, Iowa**, 215 E. Washington Street, Washington, Iowa 52353, hereafter referred to as “City”; and **Bazooka-Farmstar, LLC**, 800 E. 7th Street, Washington, Iowa 52353, hereafter collectively referred to as “Developer.”

WHEREAS, the Developer is the owner of Parcel No. 1117226003 which is generally referred to as 800 E. 7th Street, Washington, Washington, Iowa, and said parcels being legally described as:

The west ½ of the south 660 feet of the NE ¼ NE ¼ of Section 17, Township 75 North, Range 7 West of the 5th P.M.; being part of the Columbian Addition in the City of Washington, in Washington County, Iowa, subject to streets and highways on the south and west thereof

(hereafter referred to as the “Development Property”); and

WHEREAS, the Developer desires to expand its industrial operation on the Development Property (the “Project”); and

WHEREAS, it is in the best interests of the City for the Development Property to be improved; and

WHEREAS, the City and Developer, in consideration of the considerable improvements to be made to the Development Property, have agreed that if the assessed value added to the Development Property exceeds \$750,000, resulting in an assessed value of \$1,295,100 or greater as of the completion of the Project, the City will rebate 100% of the incremental taxes received

over that amount, over a maximum period of ten (10) years and with a maximum total rebate of \$200,000; and

WHEREAS, the Property is located within the Washington Unified Commercial Urban Renewal Area (“the Urban Renewal Area”); and

WHEREAS, Chapter 15A of the Code of Iowa (2021), as amended, authorizes cities to provide grants, loans, guarantees, tax incentives, and other financial assistance to and for the benefit of private persons.

NOW, THEREFORE, ON THE BASIS OF THE PRECEDING RECITALS, AND FOR THE MUTUAL CONSIDERATION OF ENTERING INTO THIS AGREEMENT, THE DEVELOPER AND CITY AGREE AS FOLLOWS:

A. Developer’s Obligations.

1. The Developer shall, within two (2) years from the date of the execution of this Agreement, take all necessary steps to expand and improve the existing building on the Development Property. Developer acknowledges that it will invest at least \$1,500,000, constructing an addition of no less than 25,000 square feet at its existing industrial facility on the Development Property as part of the Project.

2. The Developer shall submit appropriate plans for approval by the Planning and Zoning Commission and City Council to comply with the City’s Site Plan ordinance prior to commencing construction of the Project.

3. The Developer will cause the Project to be constructed on the Property in strict compliance with all applicable laws, regulations and ordinances, maintain & operate the Development Property for the period of at least ten (10) years following issuance of an occupancy permit for the Project until the Agreement ceases.

4. The Developer shall pay, when due, all real estate taxes to the Washington County Treasurer attributable to the Project. Prior to any Payment by the City to the Developer, the Developer shall provide receipts to the City evidencing payment of said real estate taxes.

5. The Developer agrees to grant all construction and permanent easements required to construct the Sewer Project at no additional cost to the City.

B. City's obligations.

1. In recognition of the Developer's investment in the Development Property, the City is responsible for the following:

a) The City, with advice and cooperation of the Developer, shall contract for the construction and installation of certain sanitary sewer mains and appurtenances (the "Sewer Project") and oversee said construction and installation. The Sewer Project shall be completed by the City at no cost to the Developer.

b) The City shall, at its sole cost and expense, complete the legal and administrative work to allow for the acquisition of the appropriate easements necessary from the Developer to construct the Sewer Project, and complete its administrative and legal proceedings associated with the Urban Renewal Amendment and Development Agreement.

c) In recognition of the Developer's obligations set out above, the City agrees to maintain the tax increment ordinances in effect and to make economic development tax increment payments (the "Payments") to the Developer in each fiscal year during the term of this Agreement, pursuant to Chapters 15A and 403 of the Code of Iowa. Tax increment payments will be made annually on or before December 1st of each year (the "Payment Date"), and will continue in accordance with the payment schedule during the term of this Agreement.

d) Each Payment of incremental tax revenues which are collected by the City pursuant to a division of revenue as outlined in Section 403.19 of the Code of Iowa (2021), as amended, shall be in the amount as outlined in the Schedule below:

If the assessed value of the Property (January 1, 2021 assessment is \$545,100) is greater than \$1,295,100 as of the January 1 assessment following the issuance of an occupancy permit for the Project, the City shall rebate 100% of incremental revenues above that level for up to ten (10) years, up to a maximum of two hundred thousand dollars (\$200,000) in total tax rebates.

For purposes of these calculations, the phrase "incremental revenues" shall mean only those qualifying incremental tax revenues received by the City that are attributable to the Development Property only.

e) The Payments contemplated under this Agreement shall not constitute general obligations of the City, but shall be made solely and only from incremental property taxes

received by the City from the Washington County Treasurer, which are attributable to the Property.

f) Each Payment contemplated under this Agreement shall be subject to the annual appropriation of the City Council. Prior to December 1 of each year during the term of this Agreement, the Washington City Council shall consider the question of obligating for appropriation to the funding of the Payments due in the following fiscal year according to the applicable Payments schedule outlined in Paragraph 3 above. (the "Appropriated Amount").

The City agrees to certify pursuant to Section 403.19 of the Iowa Code by December 1st of each year during the term of this Agreement to the Washington County Auditor an amount equal to the most recent Appropriated Amount. The City will give notice to the Developer of the amount certified pursuant to Section 403.19 of the Code on or before December 1st of each year, for the fiscal year beginning the following July 1st. If the City fails to certify an amount to be collected pursuant to said Section 403.19 of the Code for the obligations contemplated under this Agreement, then an event of non-appropriation shall have occurred, as discussed herein. If an event of non-appropriation occurs, the City's obligation to pay pursuant to this Agreement for the fiscal year in question shall cease, and the Developer expressly acknowledges that is has no recourse against the City for said non-appropriation. Future Payments, if any, contemplated under this Agreement shall be subject to future appropriation by the City, all of which shall be contemplated pursuant to said Section 403.19 and certified each December 1st for the fiscal year beginning the following July 1st.

C. Administrative Provisions.

1. Each party represents to the other that the party has full power and authority to enter into this Agreement and that this Agreement is a binding Agreement duly authorized by the governing body of each party.

2. This Agreement represents the entire agreement between the parties and may not be amended or assigned without the express permission of the other party. However, by execution of this Agreement, the City hereby authorizes the Developer to assign the rights to receive the Payments to a private lender, as security, without further action of the City Council and upon receipt of an assignment from the Developer which directs the City to make Payments directly to such lender.

3. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

4. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa, and for all purposes shall be governed by and construed in accordance with the laws of the State of Iowa.

5. If any provision of this Agreement or the application thereof to any person or circumstance shall be invalid, illegal or unenforceable to any extent, the remainder of this Agreement and the application thereof shall not be affected and shall be enforceable to the fullest extent permitted by law.

6. That this Agreement may be executed in counterparts.

Dated this ____ day of _____, 2021.

(The rest of this page left intentionally blank.)

SIGNATURE PAGE FOR THE CITY OF WASHINGTON, IOWA

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

STATE OF IOWA, WASHINGTON COUNTY, ss:

On this _____ day of _____, 2021, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Jaron P. Rosien and Sally Y. Hart, to me personally known, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Washington, Iowa; a municipal corporation; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as passed by Resolution of the City Council; and Jaron P. Rosien and Sally Y. Hart acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public

SIGNATURE PAGE OF DEVELOPER:

By: _____

Print name and title

STATE OF IOWA, COUNTY OF WASHINGTON:

On this ____ day of _____, 2021, this document was executed by
_____ as _____, of Bazooka Farmstar, LLC.

Notary Public

MINIMUM ASSESSMENT AGREEMENT

THIS MINIMUM ASSESSMENT AGREEMENT, dated as of this _____ day of _____, 2021, by and among the CITY OF WASHINGTON, IOWA, IOWA (the “City”); BAZOOKA-FARMSTAR, LLC (collectively the “Developer”); and the WASHINGTON COUNTY ASSESSOR (the “Assessor”).

RECITALS:

WHEREAS, the City and Developer have entered into a Development Agreement, dated as of the _____ day of _____, 2021, (the “Agreement”) regarding certain real property located in the City and legally described as:

The west ½ of the south 660 feet of the NE ¼ NE ¼ of Section 17, Township 75 North, Range 7 West of the 5th P.M.; being part of the Columbian Addition in the City of Washington, in Washington County, Iowa, subject to streets and highways on the south and west thereof

(the “Development Property”); and

WHEREAS, it is contemplated that pursuant to said Agreement, the Developer will undertake the construction of an addition on the existing buildings located on the Development Property in strict compliance with the requirements of the Washington Unified Commercial Urban Renewal Plan within the Washington Unified Commercial Urban Renewal Area; and

WHEREAS, pursuant to Section 403.6 of the Code of Iowa (2021), as amended, the City and the Developer desire to establish a minimum actual value for the land and improvements thereon to be constructed by the Developer on the Development Property pursuant to the Agreement (herein the “Minimum Improvements”); and

WHEREAS, the City and Assessor have reviewed the preliminary plans and specifications for the Minimum Improvements contemplated to be construction on the Development Property.

NOW, THEREFORE, the parties to this Minimum Assessment Agreement, in consideration of the promises, covenants and agreements made by one another, do hereby agree as follows:

1. Upon substantial completion of the construction of the Minimum Improvements by the Developer for the Development Property, which shall occur no later than December 31, 2022, the minimum actual value which shall be fixed for assessment purposes for the Development Property and the Project to be constructed on the Development Property shall not collectively be less than \$1,295,100 for the land and buildings located on the Development Property (the "Minimum Actual Value").

2. Nothing herein shall be deemed to waive the Developer's rights under Iowa Code Section 403.6 to contest any portion of any actual value assigned by the Assessor in excess of the Minimum Actual Value established herein. However, in no event shall the Developer seek to reduce the Minimum Actual Value assigned to an amount less than the Minimum Actual Value established by this Agreement.

3. This Minimum Assessment Agreement shall be promptly recorded by the City in the Office of the Washington County Recorder at the Developer's cost.

4. Neither the preambles nor any of the provisions of this Minimum Assessment Agreement are intended to, or shall be construed as, modifying the terms of the Agreement between the City and Developer.

5. This Minimum Assessment Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties, and all holders of mortgages upon or security interests in the Development Property or Minimum Improvements granted prior to the date hereof, to secure any loans with respect to the Development Property or Minimum Improvements, that execute the consent attached hereto.

(The rest of this page left intentionally blank.)

EXECUTION PAGE OF CITY FOR MINIMUM ASSESSMENT AGREEMENT

By: _____
Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

STATE OF IOWA)
) ss:
COUNTY OF WASHINGTON)

On this ____ day of _____, 2021, before me a Notary Public in and for said County, personally appeared Jaron P. Rosien and Sally Y. Hart to me personally known, who being duly sworn, did say that they are the Mayor and City Clerk respectively of the City of Washington, Iowa, created and existing under the laws of the State of Iowa, and that the seal affixed to the foregoing instrument is the seal of said municipal corporation, and that said instrument was signed and sealed on behalf of said municipal corporation by authority and resolution of its City Council and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said municipal corporation by it voluntarily executed.

Notary Public

EXECUTION PAGE OF DEVELOPER FOR MINIMUM ASSESSMENT AGREEMENT

BAZOOKA-FARMSTAR, LLC

By: _____

Print name and title

STATE OF IOWA)
) ss:
COUNTY OF WASHINGTON)

On this ____ day of _____, 2021, personally appeared
_____ who executed this Agreement as _____ of Bazooka-
Farmstar, LLC.

Notary Public

CERTIFICATION OF WASHINGTON COUNTY ASSESSOR
MINIMUM ASSESSMENT AGREEMENT

The undersigned, the duly appointed Assessor for Washington County, Iowa, having reviewed the plans and specifications for the Minimum Improvements to be constructed on the Development Property, along with the existing buildings and the market value assigned to the land upon which the Minimum Improvements are to be constructed, and being of the opinion that the minimum market value contained in the foregoing Minimum Assessment Agreement appears reasonable, hereby certifies the following:

The undersigned Assessor, being legally responsible for the assessment of the property herein described in this Minimum Assessment Agreement, upon completion of the Minimum Improvements, certifies that the actual value assigned to the land and improvements shall not be less than \$\$1,295,100 until the termination of this Minimum Assessment Agreement pursuant to the terms hereof.

County Assessor for WASHINGTON County, Iowa

SEAL

CONSENT TO MINIMUM ASSESSMENT AGREEMENT

_____ (Insert Mortgage holder, if any), a holder of a mortgage granted prior to the date hereof to secure a loan made with respect to the construction of the Minimum Improvements on the Development Property, hereby consents to the execution and recording of the foregoing Minimum Assessment Agreement and agrees to be bound hereby.

In making this Consent to Minimum Assessment Agreement, the mortgage holder hereby expressly agrees that in the event that the mortgage holder has to enforce its rights under the mortgage and sell the Development Property through Sheriff's Sale or any other sale to satisfy the terms of the mortgage and note of the Developer for the Development Property, that the undersigned mortgage holder does hereby covenant that any sale will be subject to the terms of this Minimum Assessment Agreement until the Agreement terminates.

Dated this ____ of _____, 2021.

By: _____

Print name and title

By: _____

Print name and title

STATE OF IOWA)
) ss:
COUNTY OF _____)

On this ____ day of _____, 2021, before me a Notary Public for the State of Iowa, personally appeared _____ and _____, who being duly sworn did say that they executed this document as _____ and _____ of INSERT BANK NAME.

Notary Public

RESOLUTION NO. _____

A RESOLUTION TO PROVIDE FOR A NOTICE OF HEARING AND LETTING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE 2021 SANITARY SEWER EXTENSION CONSTRUCTION PROJECT, AND TAKING OF BIDS THEREFOR.

WHEREAS, the City Council has heretofore authorized certain improvements that are in the best interests of the City, to be completed in accordance with the plans, specifications and form of contract prepared by the City, and such proposed plans, specifications, form of contract and estimate of cost being on file with the City Clerk; and

WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost have been prepared and filed by the City; and

WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and to advertise for sealed bids.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The detailed plans and specifications, notice of hearing, notice to bidders, form of contract and estimate of cost referred to in the preamble hereof are subject to the hearing.

Section 2. The Project is necessary and desirable for the City, and it is in the best interests of the City to proceed toward the construction of the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 5%.

Section 4. The City Council hereby delegates to the City Clerk the duty of receiving, opening and announcing the results of all bids for the construction of the Project on the 8th day of June, 2021 at 11:00 AM at City Hall, 215 E. Washington Street, Washington, Iowa. The 1st day of June, 2021 at 6:00 PM at the Council Chambers, City Hall, 215 East Washington Street, Washington, Iowa is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and the 15th day of June, 2021 at 6:00 PM at the Council Chambers, City Hall, 215 East Washington Street, Washington, Iowa as the time and place of considering bids received by the City in connection therewith.

Section 5. The City Council hereby authorizes the City Clerk to provide notice of the aforementioned hearing and taking of bids in accordance with Chapter 26 of the Code of Iowa by posting a notice to bidders not less than thirteen (13) and not more than forty-five (45) days before the date for filing bids in a relevant contractor plan room service with statewide circulation, in a relevant construction lead generating service with

statewide circulation, and on the Iowa League of Cities website. The said notice is in the form substantially as attached to this Resolution.

Section 6. All provisions set out in the following form of notice are hereby recognized and prescribed by this Council and all Resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

PASSED AND APPROVED this 4th day of May, 2021.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON THE PROPOSED PLANS, SPECIFICATIONS, ESTIMATE OF COST AND FORM OF CONTRACT FOR 2021 SANITARY SEWER EXTENSION PROJECT.

Public notice is hereby given that the City Council of the City of Washington, Iowa, will conduct a public hearing on the plans, specifications, form of contract and estimated cost for the construction of the 2021 Sanitary Sewer Extension Project, in said City at 6:00 PM, June 1, 2021, said meeting to be held in the Council Chambers, City Hall, located at 215 East Washington Street in said City.

Said plans, specifications, form of contract and estimated cost are on file in the office of the City Clerk at City Hall, Washington, Iowa, and may be inspected by any persons interested. Any persons interested may appear at said meeting of the City Council for the purpose of making objections to said plans, specifications, contract, or the cost of making said improvement.

s/Sally Y. Hart, Washington City Clerk

OVERALL SITE LAYOUT
 2024 SANITARY SEWER EXTENSION
 CITY OF WASHINGTON
 WASHINGTON, IOWA

FOX Engineering
 414 South 17th Street, Suite 107
 Ames, Iowa 50010
 Phone: (515) 233-0000
 Fax: (515) 233-0103

| DATE | BY | REVISION |
|----------|-----|----------|
| 04/12/23 | SJS | |
| 04/21/23 | SJS | |

LAST UPDATE: 04/12/23



| DATE | BY | REVISION |
|----------|-----|----------|
| 04/12/23 | SJS | |
| 04/21/23 | SJS | |

LAST UPDATE: 04/12/23

ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS
Sanitary Sewer Extension



City of Washington, Iowa
 Last Update: 4/19/2021
 FOX PN: 2045-20A

| | | | | ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS | |
|--|--|------|----------|---|---------------------|
| ITEM NO. | BID ITEM | UNIT | QUANTITY | UNIT PRICE | TOTAL PRICE |
| DIVISION 1 - GENERAL | | | | | |
| 1.01 | TRAFFIC CONTROL | LS | 1 | \$1,500.00 | \$1,500.00 |
| 1.02 | REMOVALS, MISCELLANEOUS | LS | 1 | \$1,000.00 | \$1,000.00 |
| DIVISION 2 - EARTHWORK | | | | | |
| 2.01 | TOPSOIL STRIP, STOCKPILE, AND REPLACEMENT | CY | 890 | \$4.00 | \$3,560.00 |
| 2.02 | GRANULAR SURFACING - TEMPORARY | TON | 50 | \$36.00 | \$1,800.00 |
| 2.03 | GRANULAR SURFACING - PERMANENT | TON | 150 | \$36.00 | \$5,400.00 |
| DIVISION 3 - TRENCH AND TRENCHLESS CONSTRUCTION | | | | | |
| 3.01 | TRENCH FOUNDATION | TON | 150 | \$38.00 | \$5,700.00 |
| 3.02 | REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL | TON | 50 | \$30.00 | \$1,500.00 |
| 3.03 | GROUTING EXISTING SANITARY SEWER, 12-INCH | LF | 650 | \$10.00 | \$6,500.00 |
| DIVISION 4 - SEWERS AND DRAINS | | | | | |
| 4.01 | SANITARY SEWER, GRAVITY, TRENCHED, 10-INCH | LF | 1,035 | \$90.00 | \$93,150.00 |
| 4.02 | SANITARY SEWER SERVICE, 6-INCH | LF | 291 | \$75.00 | \$21,825.00 |
| 4.03 | SANITARY SEWER, CONNECT TO EXISTING SANITARY SEWER SERVICE | EA | 1 | \$1,500.00 | \$1,500.00 |
| 4.04 | SANITARY SEWER, SERVICE CLEANOUT | EA | 2 | \$500.00 | \$1,000.00 |
| 4.05 | TILE REPAIR, 4 TO 8-INCH | EA | 1 | \$1,000.00 | \$1,000.00 |
| 4.06 | TILE REPAIR, 10 TO 15-INCH | EA | 1 | \$1,500.00 | \$1,500.00 |
| 4.07 | REMOVAL OF PIPE, EXISTING SANITARY SEWER | LF | 10 | \$20.00 | \$200.00 |
| 4.08 | SANITARY SEWER, TESTING | LS | 1 | \$2,500.00 | \$2,500.00 |
| DIVISION 5 - WATER MAIN AND APPURTENANCES (NOT USED) | | | | | |
| DIVISION 6 - STRUCTURES FOR SANITARY AND STORM SEWERS | | | | | |
| 6.01 | SANITARY SEWER MANHOLE, SW-301, 48-INCH | EA | 3 | \$6,500.00 | \$19,500.00 |
| 6.02 | SANITARY SEWER, CONNECT TO EXISTING STRUCTURE | EA | 1 | \$2,500.00 | \$2,500.00 |
| 6.03 | REMOVE EXISTING SANITARY SEWER MANHOLE | EA | 2 | \$1,500.00 | \$3,000.00 |
| DIVISION 7 - PAVEMENT AND APPURTENANCES (NOT USED) | | | | | |
| DIVISION 8 - TRAFFIC SIGNALS (NOT USED) | | | | | |
| DIVISION 9 - SITE WORK AND LANDSCAPING | | | | | |
| 9.01 | SEEDING, FERTILIZING, AND MULCHING - TYPE 1 | AC | 0.6 | \$6,500.00 | \$3,900.00 |
| 9.02 | SEEDING, FERTILIZING, AND MULCHING - TYPE 2 | AC | 0.1 | \$7,500.00 | \$375.00 |
| 9.03 | STABILIZED CONSTRUCTION ENTRANCE | SY | 25 | \$20.00 | \$500.00 |
| 9.04 | SILT FENCE, INSTALL & REMOVE | LF | 530 | \$4.50 | \$2,385.00 |
| 9.05 | FILTER SOCK | LF | 250 | \$3.50 | \$875.00 |
| DIVISION 10 - DEMOLITION (NOT USED) | | | | | |
| DIVISION 11 - MISCELLANEOUS | | | | | |
| 11.01 | MOBILIZATION | LS | 1 | \$20,000.00 | \$20,000.00 |
| OPINION OF PROBABLE CONSTRUCTION COST | | | | | \$202,670.00 |
| ENGINEERING AND CONSTRUCTION ADMINISTRATION | | | | | \$40,950.00 |
| ROW AND EASEMENT ACQUISITION | | | | | \$0.00 |
| TOTAL OPINION OF PROBABLE PROJECT COST | | | | | \$244,000.00 |

PREPARED BY:
 FOX ENGINEERING ASSOCIATES, INC.
 AMES, IOWA

**2021 SANITARY SEWER
EXTENSION PROJECT**
City of Washington



PROJECT SCHEDULE

FOX PN: 2045-20A

Project Location: Washington, Iowa

| ITEM | DATE | COMMENTS |
|---|--------------------|-------------------------------|
| Concept Plan Submittal | | Completed |
| 60% Preliminary Design | January 8, 2021 | Complete |
| 60% Preliminary Design Review | January 15, 2021 | |
| 60% Preliminary Design Comments | January 22, 2021 | |
| 90% Final Design | February 19, 2021 | |
| 90% Final Design Review | February 26, 2021 | Complete |
| 90% Final Design Comments | March 5, 2021 | |
| Permits Completed | April 30, 2021 | |
| 100% Final Design Submittal | April 30, 2021 | |
| Final Plans, Specifications, and Opinion of Probable Construction Costs Completed | April 30, 2021 | |
| Resolution Setting Public Hearing for Approval of Plans and Specifications | May 4, 2021 | Council Meeting |
| Notice to Bidders | May 5, 2021 | Notice of Hearing & Letting |
| Notice of Hearing on Plans and Specifications | May 5, 2021 | Notice of Hearing & Letting |
| A) Public Hearing Date Published | May 26, 2021 | Estimated dates |
| | to | |
| | June 11, 2021 | |
| B) Public Hearing Date | June 15, 2021 | Council Meeting |
| Resolution Approving Plans and Specifications After Hearing | June 15, 2021 | Council Meeting |
| A) Bid Notice Date Published | April 24, 2021 | Estimated dates |
| | to | |
| | May 26, 2021 | |
| B) Bid Opening Date | June 8, 2021 | In office opening at 11:00 am |
| Resolution Accepting Bids and Awarding Contract | June 15, 2021 | Council Meeting |
| Resolution Approving Contract and Bond | July 6, 2021 | Council Meeting |
| Pre-Construction Meeting | July 8, 2021 | At City Hall |
| Anticipated Project Start Construction Date | July 12, 2021 | Anticipated Start |
| Substantial Completion Date | September 24, 2021 | |
| Final Completion Date | October 29, 2021 | |

**2021 SANITARY SEWER
EXTENSION PROJECT**
City of Washington



| | | |
|---|------------------|-----------------------------|
| Resolution Accepting Certificate of Completion and Project Construction | November 2, 2021 | Council Meeting (Tentative) |
|---|------------------|-----------------------------|

The notice to bidders shall be published more than thirteen days but not more than forty-five days before the date for filing bids. See Iowa Code Section 38.3.

The notice of a hearing must be published at least once, not less than four nor more than twenty days before the date of the hearing. See Iowa Code Section 362.3.

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

April 30, 2021

To: Mayor and City Council
Cc: Sally Hart, City Clerk

From: Brent Hinson
City Administrator

Re: EMS Study Committee Report & Recommendations

As discussed at the last meeting, we are bringing you the formal EMS Study Committee recommendations for your discussion & consideration.

The ordinance amending Chapter 36 is not yet ready, but we will bring that at the next meeting for possible 1st reading.

RESOLUTION NO. _____

**A RESOLUTION ADOPTING EMS STUDY COMMITTEE
RECOMMENDATIONS AND ESTABLISHING LEGISLATIVE INTENT TO
CREATE CITY OF WASHINGTON EMERGENCY MEDICAL SERVICE**

WHEREAS, the City Council, in its strategic priorities for 2020 and 2021, established a goal of “Study implementation of a Quick Responder Service (QRS) to supplement County EMS changes”; and

WHEREAS, on December 17, 2019, the Council approved the creation of an EMS Study Committee to conduct this investigation and to bring final recommendations back to the Council; and

WHEREAS, on April 20, 2021, the committee formally presented its recommendations and the Council discussed these recommendations in workshop format.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council adopts the recommendations of the EMS Study Committee, as attached as Exhibit A to this Resolution.

Section 2. The City Council establishes legislative intent to amend the City Code of Ordinances, Chapter 36, to create an Emergency Medical Services unit within the Washington Fire Department and under the supervision of the Fire Chief.

Section 3. The City Council adopts the equipment purchase recommendations attached as Exhibit B to this Resolution.

Section 4. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 4th day of May, 2021.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

*Jaron P. Rosien, Mayor
Sally Y. Hart, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

EMS Study Committee Recommendations

1. Policies

- Revise Chapter 36 of the Washington Code of Ordinances to add an Emergency Medical Services (EMS) unit within the Washington Fire Department and under the supervision of the Fire Chief.
 - Create specific authorization for the creation of a new Assistant Chief- EMS position, and authorize the Fire Chief to make the appointment. Chief DeLong has indicated his choice for this position is Carrie Ornduff, a Washington resident and highly qualified paramedic with 14 years of experience. Compensation for this position will be at the same level as the current 1st Assistant Fire Chief and 2nd Assistant Fire Chief, and with the same provision for cost-of-living increases.
- Provide Council permission to submit the service application to the Iowa Department of Public Health so that we can get that process started. **[Council approved this on April 20]**
- Following the approval of the State, we recommend affiliating with the Washington County Ambulance Service that will allow for the sharing of protocols, staff roster, training, Pharmacy Agreement, and the State-required Continuous Quality Improvement (CQI) process.
- We recommend using Dr. David Nacos as the medical director for the service. Dr. Nacos is the medical director for WCAS and the first-responder units in the county.
- We recommend that the service be set up with a basic level of Emergency Medical Responder (EMR), with a conditional Emergency Medical Technician (EMT) designation.
- We recommend that the new service respond to emergency calls only.

2. Roster & Operations

- We recommend that while a maximum number would not be set by City Code, the service would likely consist of approximately 20 members, which will include firefighters and non-firefighters.
- Everyone will be required to obtain at least EMR certification, but those with EMT certification will be able to perform EMT-level functions.
- We recommend paying the full cost of EMR training for new members, with an agreement to staff a minimum number of shifts over a two-year period, as determined by the Fire Chief and the Assistant Chief- EMS.
- We expect that guidelines for shifts, staffing, etc. will be set up internally in a similar manner to the Fire Department bylaws. The Fire Chief is to see to the drafting of these bylaws and to consult with the City Administrator and City Attorney as needed. Council shall be given an opportunity to discuss and consider the proposed bylaws.
- We recommend that the EMS volunteers be paid per-call in the same manner as firefighters, and at the same level of pay.

3. Equipment

- We recommend the equipment purchase plan proposed by the Fire Chief and attached as Exhibit B.
- We would plan to work with the WCAS to swap consumable supplies, so should not have much expense for consumables after the initial purchases.

WASHINGTON EMS START UP EQUIPMENT COST

| ITEM | QUANTITY | COST PER PC. | TOTAL COST |
|------------------------------|---------------------|--------------|------------|
| Blue trauma bag | 1 | \$142.99 | \$142.99 |
| Airway bag | 1 | \$246.99 | \$246.99 |
| Stryker stair chair | 1 | \$3,500.00 | \$3,500.00 |
| Long backboard | we provide | \$118.99 | |
| Scoop & Straps | 1 | \$1,299.99 | \$1,299.99 |
| Backboard straps | 2 bags | \$31.29 | \$250.32 |
| AED | 0 Already have | | |
| Gloves (all sizes) | 1 Box | \$21.79 | \$87.16 |
| Adult BP cuff (hand held) | 1 | \$90.99 | \$90.99 |
| Stethoscope (Adult) | 2 | \$54.99 | \$109.98 |
| Stethoscope (Pediatric) | 2 | \$79.99 | \$159.98 |
| Pulse Ox. (blue bag) | 1 | \$46.99 | \$46.99 |
| Sharps container | 1 | \$8.19 | \$8.19 |
| Disposable CPAP | 1 | \$67.99 | \$67.99 |
| Small Clipboard (blue bag) | 1 | \$5.00 | \$5.00 |
| Emesis Bag | 4 | \$0.23 | \$0.92 |
| Glucometer | 1 | \$84.99 | \$84.99 |
| Lancet | 8 | \$2.85 | \$22.80 |
| Test strips | 1 bottle | \$17.29 | \$17.29 |
| CAT Tourniquet | 4 | \$37.99 | \$151.96 |
| Trauma shears | 2 | \$7.09 | \$14.18 |
| Sterile H2O | 1 | \$1.96 | \$1.96 |
| Hot packs | 4 | \$2.00 | \$8.00 |
| Cold packs | 4 | \$2.00 | \$8.00 |
| Sterile 4x4 | 4 | \$0.09 | \$0.36 |
| Sterile 5x9 | 4 | \$0.15 | \$0.60 |
| Trauma dressing 8x10 | 2 | \$1.79 | \$3.58 |
| Occlusive dressing | 2 | \$21.49 | \$42.98 |
| 3" kling wrap | 4 | \$1.16 | \$4.64 |
| 3" coban | 2 | \$2.90 | \$5.80 |
| Band-Aids | 1 box | \$4.00 | \$4.00 |
| OB kit | 1 | \$13.29 | \$13.29 |
| Mega Mover | 1 | \$33.49 | \$33.49 |
| Oxygen tanks | 0 They get them | | |
| O2 Reg. w/ barb & hose conn. | 2 | \$51.99 | \$103.98 |
| Nasal Cannula (Adult) | 4 | \$0.35 | \$1.40 |
| NRB (Adult) | 4 | \$0.71 | \$2.84 |
| Albuterol/Duo-Neb | 2 each | \$1.99 | \$7.96 |
| Aerosol mask | 1 | \$0.75 | \$0.75 |
| Acorn Nebulizer kit | 1 | \$0.40 | \$0.40 |
| O2 Tubing | 2 | \$0.20 | \$0.40 |
| Adult Igels | 1 (each size) 3,4,5 | \$36.29 | \$108.87 |
| BVM (Adult) | 1 | \$6.02 | \$6.02 |

| | | | |
|---------------------------------|-------------|----------|----------|
| BVM (pediatric) | 1 | \$9.95 | \$9.95 |
| BVM (infant) | 1 | \$9.95 | \$9.95 |
| NPA (28,30,32,) | 1 each size | \$3.99 | \$11.97 |
| OPA | 1 each size | \$1.19 | \$7.14 |
| Philly C-collar (adjustable) | 4 | \$22.79 | \$91.16 |
| Stiff neck C-collar (pediatric) | 2 | \$8.09 | \$8.09 |
| Vaccum Splints (full set w/bag) | 1 | \$719.99 | \$719.99 |
| | | | |
| Portable suction | 1 | \$600.00 | |
| Suction tubing | 1 | \$0.75 | |
| Yankaer suction tip | 1 | \$0.32 | |
| | | | |
| Nonin Pulse ox. | 1 | \$669.99 | |

| | |
|-------------------|-------------------|
| Total Sum: | \$7,526.28 |
|-------------------|-------------------|

Additional Recommendation of Fire Chief & City Administrator

- Seek State Bid & local bid for 3/4 ton crew cab pickup for additional EMS/Firefighter transport, estimated price \$40,000 less trade-in/outright sale value of Police Ford Explorer to be replaced in FY22 budget.
- Purchase would be paid from excess FY21 general fund balance (if available) held over into FY22. If fund balance is not available, further Council action would be needed to authorize purchase.

Previously Approved Projects/Purchases

| Capital Projects | Offsetting RV | RV Source | Other Notes |
|------------------------------------|---------------|---------------------------------|--|
| 301 - N 4th Avenue | 78,056.00 | | -Carry over project from FY20 |
| 301 - Whitesell | 187,061.00 | | -Carry over project from FY20 |
| 301 - Apron/Taxlane | 6,682.00 | Road Use Transfer/90% FAA Grant | -Carry over project from FY20 |
| 301 - East Adams | 104,900.00 | 2020A Bond Proceeds/Road Use | -Engineering on project |
| 301 - Wellness Park | 148,567.00 | CARES Act Funding | -Carry over project from FY20 |
| 305 - Riverboat Found Cap Projects | 4,705.00 | Quarterly Riverboat \$ | -Transfer out to Wellness selected below |
| 308 - Industrial Development | 36,068.00 | Building Payments | -WEDG share of building payments |
| 308 - Industrial Development | 63,128.00 | Farming Revenue | -Land purchase |
| 315 - Residential Development | 42,698.00 | Sale of Land | -Lot Expenses |
| 603 - Well #6 | 25,000.00 | Settlement Proceeds | -Carry over project from FY20 |
| 613- Sewer Maintenance & Repair | 82,803.00 | CDBG | -Carry over project from FY20 |

Previously Approved Projects/Purchases

| Other expenses | Offsetting RV | RV Source | Other Notes |
|--------------------------------------|---------------|-----------------------|---|
| 001 - General Fund (Police) | 4,681.00 | | -1/3 Cost of RMS county system/BDH software upgrades |
| 001- General Fund (Police) | 1,200.00 | State Reimbursement | -Towing and Storage |
| 6499 | 400.00 | GTSB Grant | -PBT (breathalyzer) |
| 6504 | 400.00 | | -Broken body cam replacement (3), stop stick |
| 6507 | 1,555.00 | | -IPERS payback |
| 6130 | 5,744.00 | Employee Reimb | -Aerial Truck Tires |
| 6332 | 4,343.00 | | -Lights/siren for EMS truck; SBCA cylinders; Hoses |
| 6723 | 11,812.00 | | - Reimbursement to YMCA |
| 001 - General Fund (Fire) | 23,264.00 | CARES Act Funding | -25% of LOST to Minibus |
| 001 - General Fund (Pool) | 32,000.00 | Transfer In | -Fireworks/Special Election |
| 6492 | 3,812.00 | | -Transfer to cover negative balance, reflected below |
| 6499 | | | -TIF property tax revenue, reflected below |
| 001 - General Fund (Other Cont Serv) | 20,000.00 | Payroll Reimbursement | -House Demo, CDBG administration, Contractor Payments |
| 011 - Main Street | 128,000.00 | | -Tax expense |
| 125 - TIF Unified Comm | 6,080.00 | | -Costs of Issuance 2020A/B |
| 145 - Housing Rehab | 42,400.00 | | -Jones garage transport |
| 145 - Housing Rehab | 1,483.00 | | -S Ave B patching |
| 200 - Debt Service | 21,291.00 | | -SBR Blower Repair |
| 580 - Cemetery Gift | 3,400.00 | | -IRE Engineering expense |
| 600 - Water Dist | 52,103.00 | | -Other Contractual Services - Johnson County refuse |
| 610 - Sewer Plant | 18,935.00 | | |
| 610 - Sewer Plant | 20,000.00 | | |
| 670 - Sanitation | 82,205.00 | | |

Total \$1,105,591.00

\$1,106,447.40

Transfers (Included Above)

| From | Out Amount | To | In Amount | Purpose |
|--------------------|------------|--------------------|------------|--------------------------------------|
| General | 10,395.00 | Capital Equipment | 10,395.00 | GPS Unit |
| Main Street | 32,990.00 | General | 32,990.00 | Main Street - Cover balance |
| Road Use | 215,950.00 | Capital Projects | 215,950.00 | Capital Projects |
| LOST | 128,000.00 | General | 32,000.00 | Excess LOST Rev - Minibus |
| TIF | 6,080.00 | Municipal Building | 96,000.00 | Excess LOST Rev - Municipal Building |
| Riverboat Found CP | 5,736.00 | Sewer Plant | 6,080.00 | Payback internal loan |
| Tree Removal | 1,500.00 | Capital Projects | 5,736.00 | Excess Quarterly Riverboat |
| Water | 2,155.00 | Tree Committee | 1,500.00 | -Emerald Ash Borer |
| | | Water Cap Projs | 2,155.00 | Well #6 |
| | 402,806.00 | | 402,806.00 | |

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

WASHINGTON

Fiscal Year July 1, 2020 - June 30, 2021

The City of WASHINGTON will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2021

Meeting Date/Time: 5/18/2021 06:00 PM

Contact: Kelsey Brown

Phone: (319) 653-6584 ext: 122

Meeting Location: City Council Chambers 215 E. Washington Street

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

| REVENUES & OTHER FINANCING SOURCES | | Total Budget as Certified or Last Amended | Current Amendment | Total Budget After Current Amendment |
|--|-----------|---|----------------------|---|
| Taxes Levied on Property | 1 | 3,719,146 | 6,080 | 3,725,226 |
| Less: Uncollected Delinquent Taxes - Levy Year | 2 | 0 | 0 | 0 |
| Net Current Property Tax | 3 | 3,719,146 | 6,080 | 3,725,226 |
| Delinquent Property Tax Revenue | 4 | 0 | 0 | 0 |
| TIF Revenues | 5 | 366,762 | 0 | 366,762 |
| Other City Taxes | 6 | 1,021,711 | 0 | 1,021,711 |
| Licenses & Permits | 7 | 103,000 | 0 | 103,000 |
| Use of Money & Property | 8 | 247,059 | 141,640 | 388,699 |
| Intergovernmental | 9 | 2,385,198 | 638,881 | 3,024,079 |
| Charges for Service | 10 | 5,261,661 | 64,716 | 5,326,377 |
| Special Assessments | 11 | 53,000 | 0 | 53,000 |
| Miscellaneous | 12 | 1,539,760 | 50,124 | 1,589,884 |
| Other Financing Sources | 13 | 309,000 | 205,006 | 514,006 |
| Transfers In | 14 | 8,342,482 | 402,803 | 8,745,285 |
| Total Revenues & Other Sources | 15 | 23,348,779 | 1,509,250 | 24,858,029 |
| EXPENDITURES & OTHER FINANCING USES | | | | |
| Public Safety | 16 | 1,841,869 | 29,735 | 1,871,604 |
| Public Works | 17 | 1,330,876 | 0 | 1,330,876 |
| Health and Social Services | 18 | 0 | 0 | 0 |
| Culture and Recreation | 19 | 1,133,810 | 26,664 | 1,160,474 |
| Community and Economic Development | 20 | 123,064 | 0 | 123,064 |
| General Government | 21 | 1,133,876 | 79,695 | 1,213,571 |
| Debt Service | 22 | 1,418,759 | 21,291 | 1,440,050 |
| Capital Projects | 23 | 9,055,944 | 667,160 | 9,723,104 |
| Total Government Activities Expenditures | 24 | 16,038,198 | 824,545 | 16,862,743 |
| Business Type/Enterprise | 25 | 5,444,463 | 281,046 | 5,725,509 |
| Total Gov Activities & Business Expenditures | 26 | 21,482,661 | 1,105,591 | 22,588,252 |
| Transfers Out | 27 | 8,342,482 | 402,803 | 8,745,285 |
| Total Expenditures/Transfers Out | 28 | 29,825,143 | 1,508,394 | 31,333,537 |
| Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out | 29 | -6,476,364 | 856 | -6,475,508 |
| Beginning Fund Balance July 1, 2020 | 30 | 9,878,247 | 0 | 9,878,247 |
| Ending Fund Balance June 30, 2021 | 31 | 3,401,883 | 856 | 3,402,739 |

Explanation of Changes: Carry over capital projects, police system upgrades, equipment replacement, IPERS payback, fire equipment, increased LOST revenue, fireworks, special election, housing rehab, cost of issuance, repairs, engineering, and other contractual services

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

April 29, 2021

To: Mayor and City Council
Cc: Sally Hart, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the printed name of Brent Hinson.

Re: Yard Waste Center

Thanks to everyone on the discussion at the last meeting. After reviewing this item administratively, Jason and I are proposing a fairly simple adjustment: During the same weeks this fall that we are open on Saturdays, we would stay open on Wednesdays until 7 PM. The Saturdays we plan to be open this fall are October 16, 23 & 30 and November 6, 13 & 20, so the Wednesdays would be October 13, 20 & 27 and November 3, 10 & 17.

This keeps us with a fully supervised site, and will not present any additional expense for physical improvements on the site. If the Council is okay with this plan, then we will promote the evening hours as much as we can publicly, Jason will track the usage by hour, and we will report back to the Council after the season is over to determine what we want to do going forward.

Brent Hinson

From: Bryna Walker <bryna.walker@washington.lib.ia.us> on behalf of Bryna Walker
Sent: Thursday, April 29, 2021 12:47 PM
To: Brent Hinson
Subject: Re: Resolution for Riverboat Grant

I'd like to apply for a \$4,000 grant to buy a "Library of Things" Health and Wellness Collection. This collection would grow through the years. This is an idea that came about after we updated our wellness print collection in our nonfiction section. I took a class at my last *Iowa Library Association Conference* that many public libraries are buying outdoor games and sports equipment to be able to check out to use for a short period of time (I'm anticipating the policy to be 3 days to a week/circulation). I have spoken to the Y to see if they have a checkout program of sport and game equipment and they do not. So, this would be an asset to community youth and adults that would otherwise not have access to standard equipment such as footballs, volleyballs, soccer balls, tennis and pickleball equipment. We also wanted to include cultural games of croquet, and other lawn sports. This would benefit the community for healthy activities, cheaper solutions for families wanting family time, and opportunity for youth to develop in sports. It is another thing the library can do to help bridge the poverty gap and increase recreational activities. This would need to be attached to a "no liability clause" which I would certainly be able to find through another library that already has this kind of collection and have it approved by our city attorney and a policy by my Board of Trustees. My collaborators on this project to brainstorm relevant games "fitting" our community needs are Public Health and Main Street. I have been in touch with both entities. I also anticipate this new collection to increase circulation statistics for the library.

Let me know if you need anything else Brent. Thank you!

On Thu, Apr 29, 2021 at 12:17 PM Brent Hinson <bhinson@washingtioniowa.gov> wrote:

Bryna:

Give me the details you want in the resolution, and I'll put one together. Thanks.



Brent D. Hinson

City Administrator
City of Washington (Pop. 7,266)
215 East Washington St.
Washington, IA 52353
(p) 319-653-6584 X134
(f) 319-653-5273

Please note change of email address to washingtioniowa.gov

From: Bryna Walker <bryna.walker@washington.lib.ia.us>
Sent: Thursday, April 29, 2021 12:06 PM
To: Brent Hinson <bhinson@washingtioniowa.gov>
Subject: Resolution for Riverboat Grant

RESOLUTION NO. _____

A RESOLUTION SUPPORTING AN APPLICATION FOR GRANT FUNDS

WHEREAS, in an effort to promote wellness and healthy activities in their communities, libraries around the state have begun to create their own “Library of Things” that includes health and wellness items that are available for checkout by the public for a limited period of time; and

WHEREAS, these items may include but are not limited to items such as footballs, volleyballs, soccer balls, and tennis, pickleball, croquet & other lawn sports; and

WHEREAS, the Board of Trustees of the Washington Free Public Library, a separate administrative agency under Iowa law, has voted to apply to the Washington County Riverboat Foundation to help create a “Library of Things” in Washington; and

WHEREAS, the Washington City Council wishes to indicate its support for this initiative.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council indicates its support the Washington Free Public Library’s application in the amount of \$4,000 to the Washington County Riverboat Foundation to help create a “Library of Things” at the Library.

PASSED AND APPROVED this 4th day of May, 2021.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

CITY OF WASHINGTON, IOWA

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA APPROVING THE APPLICATION FOR THE PURPOSE OF RECEIVING BENEFITS FROM THE WASHINGTON COUNTY RIVERBOAT FOUNDATION.

WHEREAS, the Washington County Riverboat Foundation has grant funds available that target Community Development and Beautification, Economic Development, Arts and Education, Human and Social Needs, and

WHEREAS, the Washington County Riverboat Foundation has a grant application cycle that ends June 5, 2021, and

WHEREAS, the City of Washington is supportive of these targets for improvements to the community and County, and

WHEREAS, one or more applications from the City of Washington, and/or from organizations with projects that will take place on municipal property, will be submitted to the Washington County Riverboat Foundation by the June 5, 2021 deadline,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Washington, Iowa that the City of Washington authorizes the following grant application to be submitted to the Washington County Riverboat Foundation for the June 5, 2021 application cycle:

1. Washington Police Department SWAT Team Tactical and Safety Equipment Upgrades

Passed and approved this 4th day of May, 2021.

Jaron P. Rosien, Mayor

ATTEST:

Sally Hart, City Clerk



Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 ext. 124

Memo

To: City Council
From: Jeff Duwa-Building and Zoning Official
Date: 04/29/2021
Re: Major Site Plan for Hospice of Washington County

Issue

Review and consider a Major Site Plan for Hospice of Washington County at 948 E. 11th St., Washington, IA.

Background

Hospice of Washington County is planning a facility renovation/reconstruction of the existing building. Encompassing the removal of the old southern portion of the existing building, add stormwater retention basin, add new facility on the north end of existing structure and add a larger parking area to accommodate for the growing need for services. On April 27, 2021, the City of Washington's Planning and Zoning Commission met to review and discuss the site plan.

Recommendation

The City of Washington's Planning and Zoning Commission recommends that the City of Washington's City Council approve the Major Site Plan for Hospice of Washington County Pending the City Engineer verification.

| | | | | | |
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| NUMBER | DATE | EXTENSIONS | DESCRIPTION | PLD BR. | SCALE |
| | | | | | |
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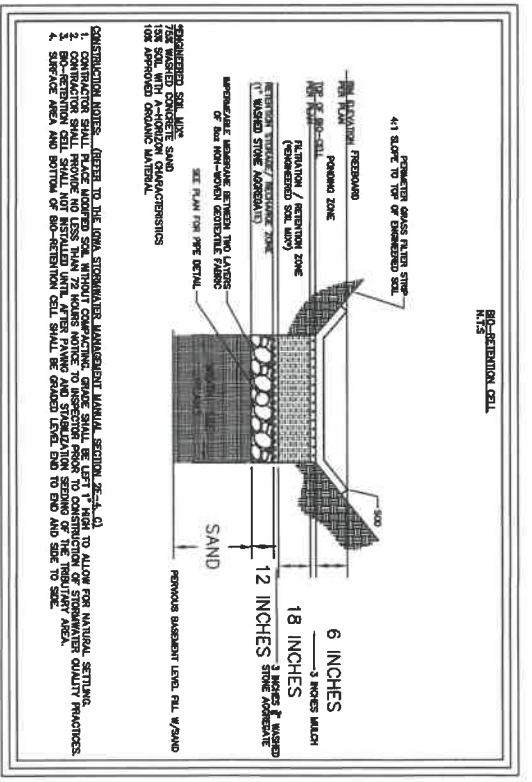
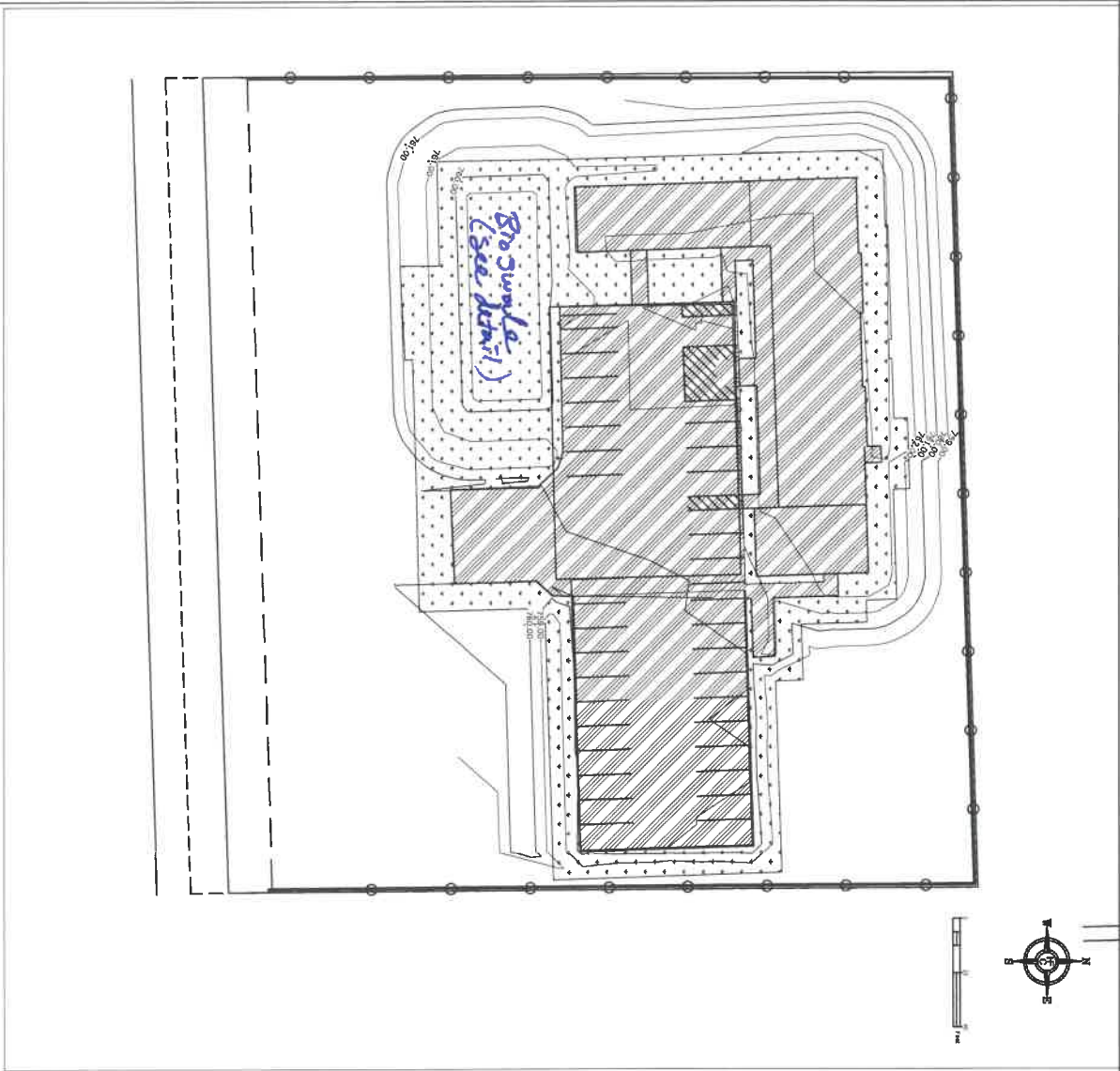
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|------|------|------|------|------|------|
| DATE | DRN. | APP. | DATE | DRN. | APP. |
| | | | | | |

PROJECT NO. 12-10-0000
 SHEET 2 OF 3

HFC HART-FREDERICK CONSULTANTS, P.C.
 510 East State Street, P.O. Box 860, YHA, IA 52594-0860
 Phone: (319) 545-7216 Fax: (319) 546-7220

HOSPICE OF WASHINGTON COUNTY
 948 E 11TH ST
 WASHINGTON, IOWA 52593

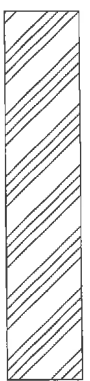
POST-DEVELOPMENT DRAINAGE



POST DEVELOPMENT FOR
 948 E 11TH ST.

IMPERVIOUS AREA:
 CN: 98(PARKING LOT W/ CURB
 A: 22,486 SQ FT 0.52 ACRES

PERVIOUS AREA:
 CN: 95(COMMERCIAL AND BUSINESS AREAS
 SOIL TYPE D)
 A: 15,034 SQ FT 0.35 ACRES



PROJECT NO. 12-10-0000
 SHEET 2 OF 3

RESOLUTION NO. _____

**A RESOLUTION APPROVING THE SITE PLAN FOR THE
HOSPICE OF WASHINGTON COUNTY BUILDING PROJECT**

WHEREAS, Hospice of Washington County (Hospice) has filed a Site Plan for its proposed facility renovation/reconstruction as required under Chapter 164 of the Washington Code of Ordinances; and

WHEREAS, said project shall be provided with bioretention cells to ensure proper stormwater detention as required by the Site Plan ordinance, such calculations having been verified by the City Engineer; and

WHEREAS, the Building Official has reviewed and recommended said Site Plan; and

WHEREAS, the Planning & Zoning Commission recommended to the City Council the approval of said Site Plan, pending the City Engineer's verification.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. Said Site Plan is hereby approved by the City Council.

PASSED AND APPROVED this 4th day of May, 2021.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk



Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 ext. 124

Memo

To: City Council
From: Jeff Duwa-Building and Zoning Official
Date: 04/29/2021
Re: Minor Site Plan for Washington Community Schools

Issue

Review and consider a minor Site Plan for Washington Community Schools at 821 N. 4th Ave., Washington, IA.

Background

Washington Community Schools, Stewart location is planning to redesign their south parking area to accommodate more parking spaces, add ADA parking area along the east side of the school and construct a new parking lot on the north part of the property which will eliminate one of the ball fields. This project will add 59 additional parking spaces. On April 27, 2021, the City of Washington's Planning and Zoning Commission met to review and discuss the site plan.

Recommendation

The City of Washington's Planning and Zoning Commission recommends that the City of Washington's City Council approve the Minor Site Plan for Washington Community Schools.



**STEWART
ELEMENTARY
SITE
IMPROVEMENTS**

821 NORTH AVE
WASHINGTON, IA 52253
ISSUANCE
90% CONTRIBUTION DOCUMENTS
04/20/2021

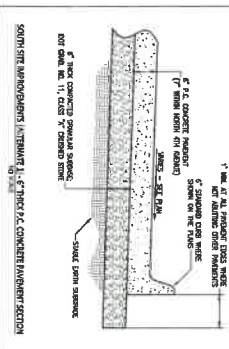
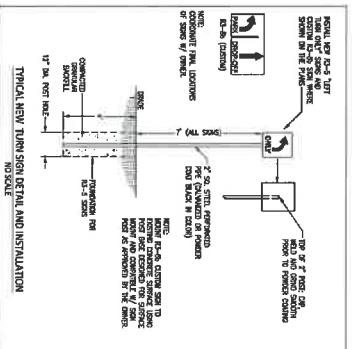
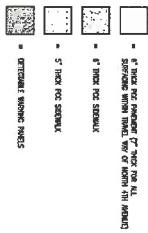
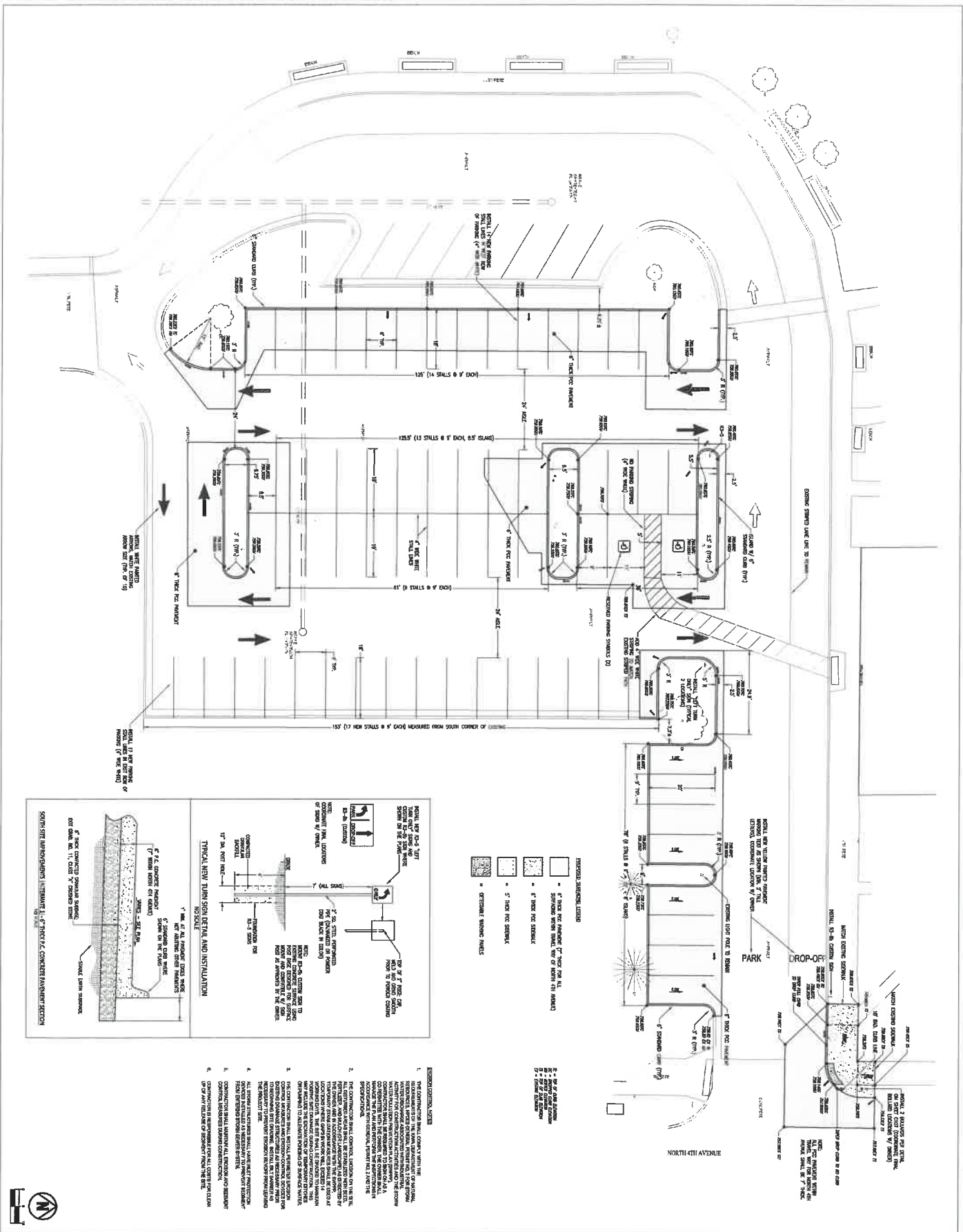
REVISIONS

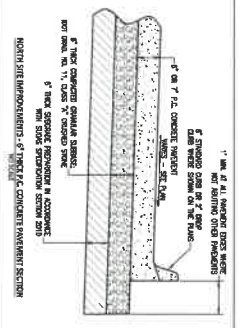
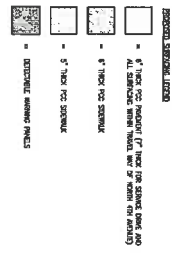
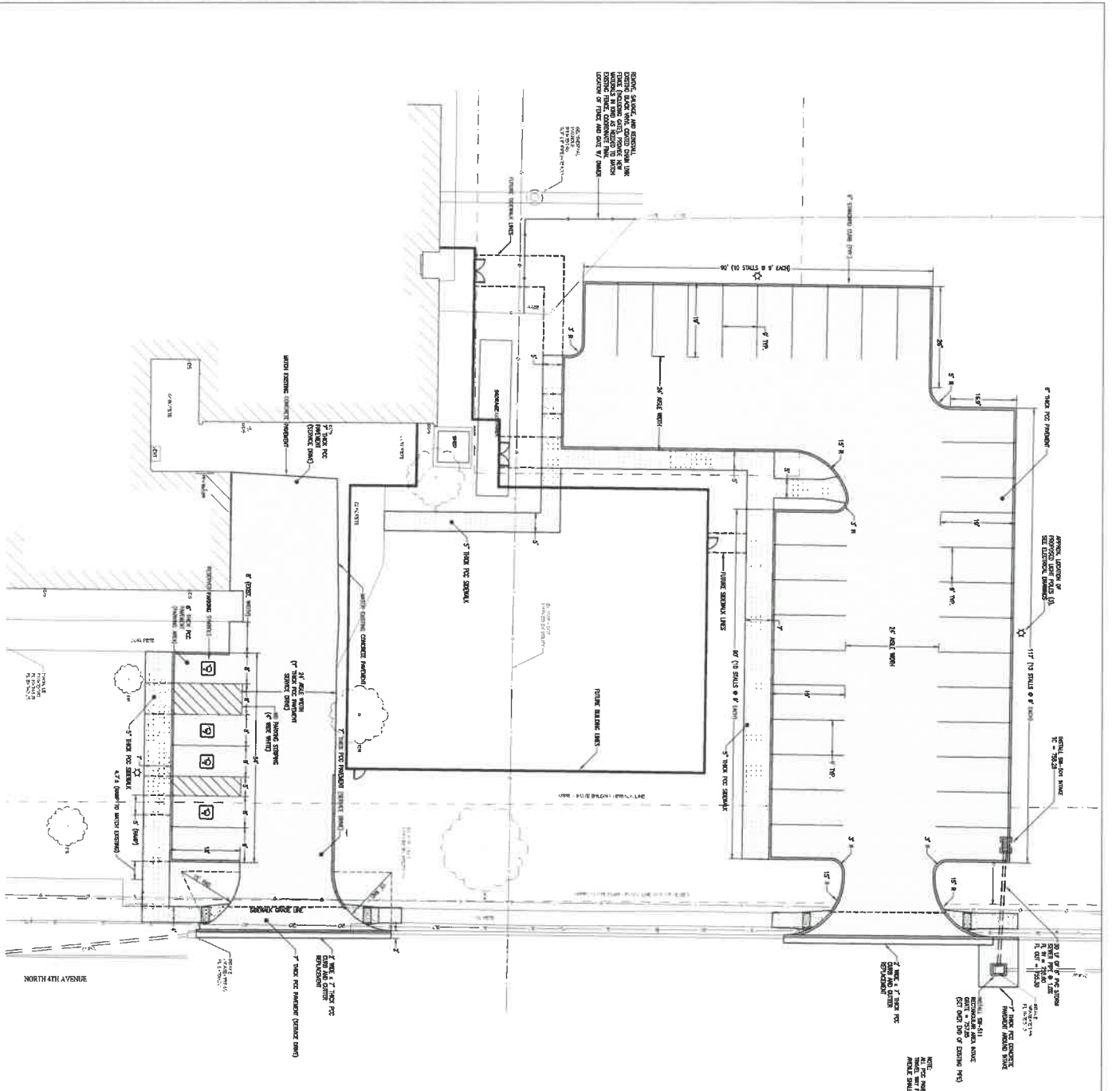
C 2020

21013

**SOUTH SITE
IMPROVEMENTS
LAYOUT AND GRADING**

C102





GENERAL NOTES:

- SEE ALL DIMENSIONS FROM WORK CENTER OF EXISTING DRIVE TO NEW DRIVE CENTERLINE UNLESS NOTED OTHERWISE.
- EXISTING DRIVE CENTERLINE TO BE MAINTAINED AT ALL TIMES.
- CONCRETE SHALL BE 28 DAY STRENGTH CONCRETE.
- CONCRETE SHALL BE 4000 PSI.
- CONCRETE SHALL BE 4\"/>



RESOLUTION NO. _____

**A RESOLUTION APPROVING THE SITE PLAN FOR
STEWART ELEMENTARY PARKING & SITE REVISIONS**

WHEREAS, the Washington Community School District has filed a Minor Site Plan for its proposed parking & site revisions at Stewart Elementary School, 821 N. 4th Avenue, as required under Chapter 164 of the Washington Code of Ordinances; and

WHEREAS, the City Engineer has reviewed said Minor Site Plan and verified compliance with all applicable ordinances; and

WHEREAS, the Planning & Zoning Commission has recommended to the City Council the approval of said Site Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. Said Minor Site Plan is hereby approved by the City Council.

PASSED AND APPROVED this 4th day of May, 2021.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

April 29, 2021

To: Mayor & City Council
Cc: Sally Hart, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: NLW Plat 2

We are ready to move forward on the design of NLW Plat 2. As per our agreement with Matt Lopic/Matnic, LLC, we have agreed to have these improvements constructed no later than June 30, 2022. We will have platting, bond, and TIF proceedings coming up in the near future related to the development of the next phase of the subdivision.

Garden's proposed fee of \$31,500 is very reasonable for this work. They have performed all of the site survey work and prepared the attached concept plan, so we already have a pretty good idea already how things will look from a platting & subdivision aspect.

ENGINEERING SERVICES AGREEMENT

THIS AGREEMENT, made and entered as of this _____ day of _____, 2021, by and between the City of Washington, Iowa, a Municipal Corporation, 215 E. Washington Street, Washington, Iowa 52353, hereinafter referred to as the "CITY," and Garden & Associates, Ltd., 1701 3rd Street, Suite 1, Oskaloosa, Iowa 52577, hereinafter referred to as the "CONSULTANT".

WHEREAS, the City Council of the City of Washington did heretofore deem it necessary and desirable to construct improvements related to the construction of the NLW Subdivision – Plat 2 improvements, including grading, water main, storm sewer, sanitary sewer, and paving design (the "Project"); and

WHEREAS, the CITY did heretofore determine that it is necessary and proper to acquire professional engineering services to assist the CITY in the design of the Project; and

WHEREAS, the CONSULTANT is capable of supplying the desired professional services for a fee of not-to-exceed \$31,500.00; and

WHEREAS, accordingly, the CITY has agreed to engage the CONSULTANT as an independent contractor to assist in the design and construction of the Project for a total consulting fee not to exceed \$31,500.00 under the terms and conditions set forth below.

NOW THEREFORE, THE CITY AND THE CONSULTANT, FOR CONSIDERATION HEREINAFTER SET FORTH, DO MUTUALLY AGREE AS FOLLOWS:

I. SCOPE OF SERVICES.

The CONSULTANT shall perform in a timely and satisfactory manner the consistent with standard, professional practice the engineering services in connection with the Project as set forth in Exhibit "A" attached hereto and incorporated into this Agreement by this reference.

II. TIME OF COMPLETION.

The CONSULTANT shall complete the services to be rendered hereunder, excluding the construction administration as shown on Exhibit "A" no later than **October 31, 2021**.

2. Professional Liability or Errors or Omissions Insurance covering all aspects of the Project in the amount of not less than \$1,000,000 per occurrence of \$2,000,000 aggregate coverage.

3. General Liability insurance covering all operations under the Agreement, limits for bodily injury or death not less than one million dollars (\$1,000,000.00) for one person and two million dollars (\$2,000,000.00) for each accident; for property damage not less than one million dollars (\$1,000,000.00) for each accident and two million dollars (\$2,000,000.00) aggregate during such policy period. Said insurance shall name the City of Washington as an Additional Insured under the policy.

4. Automobile liability insurance on all self-propelled vehicles used in connection with the Agreement, whether its own, non-owned or hired; public liability limits of not less than five hundred thousand dollars (\$500,000.00) for one person and one million dollars (\$1,000,000.00) for each accident; property damage limit of two hundred fifty thousand dollars (\$250,000.00) for each accident or a combined single limit of one million dollars (\$1,000,000.00)

CITY shall have the right at any time to require public liability insurance, errors and omissions coverage and/or property damage liability insurance greater than that specified in the above paragraphs. If required, the additional premiums shall be added to the bid price.

The CONSULTANT shall furnish Certificates of Insurance to the CITY made in favor of the CITY prior to commencing work showing compliance with the foregoing requirements. Insurance shall provide notice of cancellation or revocation.

IV. COMPENSATION FOR SERVICES.

The CITY shall compensate the CONSULTANT for services rendered under this Agreement for a total fee of \$31,500.00. Said total fee shall be paid by the CITY to the CONSULTANT upon the completion of each of the Items below:

| | | |
|----|---|----------|
| 1. | Preliminary & Final Design Bidding Phase | \$22,500 |
| 2. | Construction Staking & Admin | \$7,500 |
| 3. | Additional Services (Easements, legals) | \$1,500 |

Provided, however in express acknowledgement that this Agreement is a COMPLETION DATE CONTRACT without which the CITY would not have engaged the CONSULTANT.

XV. FINAL AGREEMENT:

Both the CONSULTANT and the CITY hereby expressly acknowledge and agree that this Agreement is intended to set forth the entire agreement between the parties regarding the services to be rendered by the CONSULTANT to the CITY in connection with the Project, that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, and that no other monies or considerations have been solicited. No waiver, change, modification or amendment of this Agreement shall be binding upon either party hereto unless in writing and signed by both the CONSULTANT and the CITY. The waiver by either party hereto of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of that provision or of any other provision or condition in this Agreement.

ACCEPTED & AGREED:

CONSULTANT:
Garden & Associates, Ltd.

CITY OF WASHINGTON:



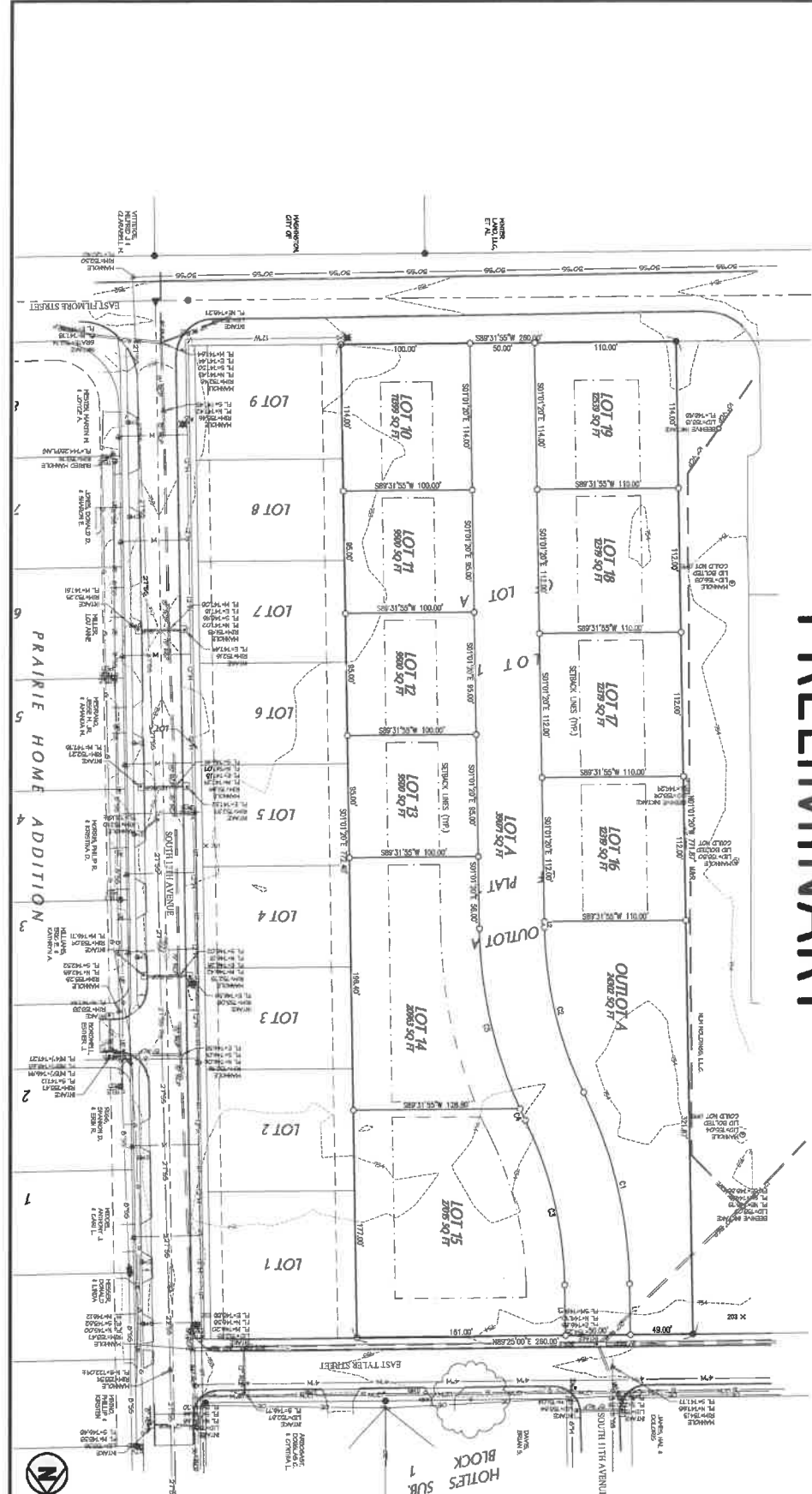
Jack Pope, Vice-President

Jaron P. Rosien, Mayor

ATTEST:

~~Ila Earnest~~, City Clerk
Sally Hart

| LINE TABLE | | GRADE TABLE | | | |
|------------|-------------|-------------|--------|-------------|---------|
| LINE | BEARING | LENGTH | CHANG | CHD | DELTA |
| L1 | S170°30'00" | 28.46' | | | |
| L2 | S170°30'00" | 4.42' | | | |
| L3 | N10°13'00" | 36.22' | | | |
| C1 | S144°30'00" | 308.00' | 14.80' | W12°30'00" | 238.00' |
| C2 | S134°45'00" | 308.00' | 15.30' | S122°45'00" | 247.24' |
| C3 | S123°45'00" | 308.00' | 13.80' | S122°45'00" | 247.24' |
| C4 | S94°45'00" | 308.00' | 8.80' | N122°45'00" | 134.32' |
| C5 | N44°30'00" | 308.00' | 14.80' | W12°30'00" | 238.00' |



PRELIMINARY

SHEET NO. 1 OF 1

PROJECT NO. 709316

DATE: APR 21, 2020

REVISION:

DRAWN BY: ACF

APPROVED BY: JP

SCALE:

SHEET TITLE: PLAT 2 PRELIMINARY LAYOUT

LOT 1: 2065 SQ FT

LOT 2: 2065 SQ FT

LOT 3: 2065 SQ FT

LOT 4: 2065 SQ FT

LOT 5: 2065 SQ FT

LOT 6: 2065 SQ FT

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LOT Y: 2065 SQ FT

LOT Z: 2065 SQ FT

NLW SUBDIVISION - PLAT 2
NE 1/4 SEC. 20-75-7
WASHINGTON, IOWA

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GARDEN & ASSOCIATES, LTD.
ENGINEERS & SURVEYORS

1701 3rd Avenue East, Suite 1
P.O. Box 451
Oskaloosa, Iowa 52577
641.672.2536 Phone
641.672.2051 Fax

500 E. Taylor, Suite C
Creston, Iowa 50821
641.782.8005 Phone
641.782.4118 Fax

800.491.2224 Iowa Toll Free
email@gardensurveyors.net

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 65 TO CHANGE A CERTAIN YIELD INTERSECTION TO A STOP INTERSECTION

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Paragraph.** Section 65.05, "Yield Required", Paragraph 35, is hereby repealed.

SECTION 2. **Add Paragraph.** A new Section 65.02, "Stop Required", Paragraph 266 is added as follows: "Circle Drive and South Sixth Avenue (westbound stop)."

SECTION 3. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2021.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

Approved on First Reading: April 20, 2021

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2021.

City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER
69.08, "NO PARKING ZONES"

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Paragraph.** Section 69.08, "No Parking Zones", Paragraph 35, is hereby repealed.

SECTION 2. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 35 is added as follows: "South Fourth Avenue, on the west side of the street between East Madison and forty (40) feet south of East Jackson Street, from 7:30 a.m. to 4:00 p.m. on school days."

SECTION 3. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 95 is added as follows: "East Jackson Street, on the north side of the street between South Third Avenue and South Fourth Avenue, from 7:30 a.m. to 4:00 p.m. on school days; and on the south side of the street for a distance of eighty (80) feet west of the center of South Fourth Avenue at all times."

SECTION 4. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. **Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2021.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

Approved on First Reading: April 20, 2021

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 202_.

City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 165 OF THE CODE OF ORDINANCES OF THE CITY OF WASHINGTON BY AMENDING THE DEFINITION OF ESSENTIAL SERVICES.

WHEREAS, based on legal review of the City Attorney, it is recommended that a certain definition in the City’s Code of Ordinances be amended with the purpose of allowing municipal water storage tanks and wells in C-1 Conservation District zoning; and

WHEREAS, the Planning and Zoning Commission has recommended approval of the following ordinance.

NOW, THEREFORE, BE IT ORDAINED, as follows:

1. Amendment. Section 165.01 of the Code of Ordinances is hereby amended by repealing the existing definition of “Essential services” and adopting a new definition as follows:

“38. “Essential services” means the erection, construction, alteration, or maintenance, by public utilities or municipal or other governmental agencies, of underground or overhead gas, electrical, steam or water transmission or distribution systems collection, communication, supply or disposal systems, including poles, wires, mains, drains, sewers, pipes, conduits, cables, fire alarm boxes, police call boxes, traffic signals, hydrants, and other similar equipment and accessories in connection therewith; reasonably necessary for the furnishing of adequate service by such public utilities or municipal or other governmental agencies or for the public health or safety or general welfare, including water storage tanks and wells, but not including buildings unrelated to these uses.”

2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

3. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this 4th day of May, 2021.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

Approved on First Reading: April 6, 2021

Approved on Second Reading: April 20, 2021

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of May, 2021.

City Clerk

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE WASHINGTON ZONING ORDINANCE
BY CHANGING THE BOUNDARIES OF ZONING DISTRICTS.**

BE IT ENACTED by the City Council of the City of Washington, Washington County, Iowa:

SECTION 1. Purpose: The purpose of this ordinance is to change the zoning of particular adjacent parcels of property from A-1 Agricultural, R-2 One to Two Family Residential, and R-3 One to Six Family Residential to C-1 Conservation, as recommended by action of the City of Washington Planning & Zoning Commission on March 23, 2021.

SECTION 2. Amendment: That the Zoning Districts and Zoning Map of the City of Washington, Iowa, be and the same are hereby amended to provide that the following real-estate as now laid out and established in the City of Washington, Washington County, Iowa and more particularly described as follows, to-wit:

AUDITOR'S PARCEL B located in the Southeast Quarter (SE $\frac{1}{4}$) of Section Seven (7), Township Seventy-Five (75) North, Range Seven (7) West of the Fifth (5th) Principal Meridian, as shown by Plat of Survey recorded in Plat Book 14, Page 324 in the Office of the Recorder of Washington County, Iowa.

AUDITOR'S PARCEL C, containing 45.508 acres, in the Southeast Quarter (SE $\frac{1}{4}$) of Section Seven (7), Township Seventy-Five (75) North, Range Seven (7) West of the Fifth (5th) Principal Meridian, as shown by Plat of Survey recorded in Plat Book 14, Page 324 in the Office of the Recorder of Washington County, Iowa.

Excepting therefrom the above, Auditor's Parcel "D", described as follows: Beginning at the Northwest Corner of the Northeast Quarter (NE $\frac{1}{4}$) of the Southeast Quarter (SE $\frac{1}{4}$) of said Section 7; thence North 85 degrees 53 minutes 27 seconds East along the north line of said Northeast Quarter of the Southeast Quarter, also being the north line of Parcel C and the north line of Parcel B, a distance of 909.99 feet; thence South 00 degrees 00 minutes 14 seconds West a distance of 1934.30 feet; thence South 85 degrees 49 minutes 23 seconds West a distance of 1090.44 feet to the west line of said Parcel C; thence North 00 degrees 15 minutes 50 seconds East along said west line a distance of 1936.24 feet to the north line of the Northwest Quarter of the Southeast Quarter of said Section 7, also being the north line of said Parcel C; thence North 85 degrees 53 minutes 27 seconds East along said north line a distance of 171.55 feet to the Point of Beginning, containing 48.11 acres, more or less, including 1.86 acres of presently established Washington County road easement.

AND

The Northeast Quarter (NE¼) of the Northeast Quarter (NE¼) of Section Eighteen (18), Township Seventy-Five (75) North, Range Seven (7) West of the Fifth (5th) Principal Meridian, in Washington County, Iowa.

Be and the same is hereby re-classified as C-1 Conservation and that said real estate be subject to all provisions and regulations affecting C-1 Conservation real estate within the City of Washington, Iowa.

SECTION 3. Repealer: All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this 4th day of May, 2021.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

Approved on First Reading: April 6, 2021

Approved on Second Reading: April 20, 2021

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of May, 2021.

City Clerk

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, snow and ice was removed from the following listed properties:

The property of Kelsey Anding at 701 Highland Court for the amount of \$120.00. Legal description (08 WASHINGTON HOUSING IN). Parcel Number (1108410014).

The property of TRI-COUNTY CARPENTRY, LLC at 818 S 2ND AVE for the amount of \$85.50. Legal Description (08 05 WILSONS). Parcel Number (1120136002).

The property of MILLER, MICHAEL at 615 N 4th Ave for the amount of \$90.00. Legal description (01 08 DENNY'S ADD). Parcel Number (1117179003).

The property of DAWSON, DARBY L. at 1401 N 4TH AVE. for the amount of \$90.00. Legal Description (02 21 HIGHLAND PARK ADD). Parcel Number (1108380008).

WHEREAS, water service charges remain unpaid and delinquent for the following listed property owners:

The property of EASTON, KRYSTAL at 308 N Avenue C for the amount of \$138.67. Legal Description (B 02 M M YOUNGS ADD). Parcel Number (1117164005).

The property of COLLINS, DAVID at 118 W 3rd Street #2 for the amount of \$274.05. Legal Description (F2 Pennsylvania Townhomes SD). Parcel Number (1117325002).

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

THIS RESOLUTION supersedes Resolution 2021-031, adopted April 20, 2021.

Passed and Approved this __ day of __, 2021.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk



Proposal from Flora, LLC
 Date: 4.21.21
 Job name: Washington Wellness park
 Softball complex
 Address: 1203 N Ave E
 Washington, IA 52353
 Phone: 631-2952
 Email: bhinson@washingtioniowa.gov

Phase 1 landscaping per plan dated 2.15.21:

| <u>Quant.</u> | <u>Description</u> | <u>Size</u> |
|---------------|-------------------------------------|-------------|
| 3 | Serbian spruce | 6'BB |
| 3 | Maple 'Burgundy Belle' | 2.5"BB |
| 32 | Hydrangea 'Quickfire' | #5 |
| 8 | Grass 'Karl Foerster' | #2 |
| 114 | Coreopsis 'Zagreb' | #1 |
| 13 | Juniper 'Blue Pacific' | #5 |
| 1 | Gray trap rock/weed mat 20 ton +/- | l.s. |
| 1 | Topsoil 80 tons +/- | l.s. |
| 1 | Quarry outcropping 9-14" 10 pc. +/- | l.s. |
| 1 | Fertilizer fee | l.s. |
| 1 | Labor/mobilization/initial watering | l.s. |

| | | | |
|--------|----|-----------|-------------------|
| Sub. | \$ | 20,996.00 | |
| 7% tax | \$ | 1,469.72 | <i>Tax Exempt</i> |
| Total | \$ | 22,465.72 | |

Phase 1 & 2 design fee:

| | | |
|---|---|-----|
| 9 | Design/consulting from late 2020-April 2021 | hr. |
|---|---|-----|

| | | | |
|--------|----|--------|-------------------|
| Sub. | \$ | 540.00 | |
| 7% tax | \$ | 37.80 | <i>Tax Exempt</i> |
| Total | \$ | 577.80 | |

Notes:

- Every effort will be made to have the project completed and cleaned up by 5.28.21. However, Covid is putting a strain on supply chains. Assuming the City is able to approve this proposal in the next few days, Egli is feeling good about getting materials in soon enough to install the project in time for Opening Weekend. Should supply become an issue, I'll be in contact throughout to let you know what we can do to move the project forward in a way that is satisfactory for all the stakeholders. We are both committed to doing everything possible to have Phase I installed in time.
- Egli will do an Iowa One Call for utility locates. This will most likely NOT cover the private utilities on site. Specifically, I'm anticipating private electrical for the stadium lights; this will need to be located by the Owner. Please advise me of any other private utilities that might exist within the work area. Work can't commence until all buried utilities are marked.

*21,536
 x 30%*

\$6460.80

To accept this proposal, please sign and return w/ a 30% downpayment

[Signature] City Administrator
 4/26/21