



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IA  
TO BE HELD IN THE  
**COUNCIL CHAMBERS**  
**215 E. WASHINGTON STREET**  
AT 6:00 P.M., TUESDAY, May 18, 2021

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, May 18, 2021 to be approved as proposed or amended.

**Consent:**

1. Council Minutes May 4, 2021
2. UMB, 2015 General Obligation Capital Loan Notes, Principal & Interest, \$123,537.50
3. UMB, 2016A General Obligation Refunding Bonds, Principal & Interest, \$154,085.00
4. UMB, 2016B General Obligation Refunding Bonds, Principal & Interest, \$51,618.75
5. UMB, 2016C General Obligation Bonds, Principal & Interest, \$100,700.00
6. UMB, 2018A General Obligation Capital Loan Notes, Principal & Interest, \$316,085.00
7. UMB, 2018B LOSST Revenue Bonds, Principal & Interest, \$127,670.00
8. UMB, 2020A GO Capital Loan Notes, Principal & Interest, \$155,650.00
9. UMB, 2020B Taxable GO Capital Loan Notes, Principal & Interest, \$130,250.00
10. IA Finance Authority, SRF Loan, Additional Water Treatment Plan, Principal, Interest & Fee, \$11,572.61
11. IA Finance Authority, SRF Loan, Wastewater Treatment Plant, Principal, Interest & Fee, \$611,642.50
12. IA Finance Authority, SRF Loan, Westside Interceptor Project, Principal, Interest & Fee, \$116,160.00
13. IA Finance Authority, SRF Loan, Water Treatment Plant, Principal, Interest & Fee, \$227,140.00.
14. Simmering-Cory, Sanitary Sewer Improvements Progress Payment, CDBG #18-WS-020, \$10,000.00
15. FOX Engineering, N. 4<sup>th</sup> Avenue Street and Utility Improvements, \$3,555.00
16. FOX Engineering, 2020 Sanitary Sewer Extension, \$8,000.00
17. FOX Engineering, 2021 Washington Water Main Improvements, \$10,780.00
18. Department Reports

**19. DCJ Concrete & General Construction, Madison Park, \$5,100.00 (added item)**

**Claims & Financial Reports:**

- Claims for May 18, 2021
- Financial report for April 2021

**SPECIAL PRESENTATION**

- Nuisance report

**SPECIAL EVENT REQUEST**

- Washington Chamber of Commerce Thursday Night Live (added date) – August 12, 2021
- Washington Chamber of Commerce Spring 2022 Craft Fair – May 7, 2022
- The ELIM Arrival Night at the Well Worship – June 11, 2021

**PRESENTATION FROM THE PUBLIC** – Please limit comments to 3 Minutes.

**PUBLIC HEARING**

- Public Hearing On, Discussion & Consideration of a Resolution Directing the Sale of an Interest in Real Property (534 South Marion)
- Public Hearing On, Discussion & Consideration of a Resolution for Fiscal Year 21 Budget Amendment #2

**NEW BUSINESS**

1. Discussion and Consideration of Purchase of a Tank Truck for the Maintenance and Construction Department
2. Discussion and Consideration of Purchase of a Dump Trailer for the Maintenance and Construction Department
3. Discussion and Consideration of Quotes for Debris Removal at 1114 East Washington Street
4. Discussion & Consideration of a Resolution Supporting an IEDA High-Quality Jobs Program Business Financial Assistance Application (Bazooka-Farmstar, LLC)
5. Discussion & Consideration of a Resolution Approving a Notice of Hearing & Letting (2021 Sealcoat Program)
6. Discussion & Consideration of a Resolution Approving a Notice of Hearing & Letting (West Buchanan/Business Park Phase 2 Project)
7. Discussion & Consideration of First Reading of an Ordinance Amending Chapter 36 (Fire Department- EMS Unit)
8. Discussion & Consideration of First Reading of an Ordinance Amending Utility Rates

9. Discussion & Consideration of Third & Final Reading of an Ordinance Changing a Yield to a Stop (Circle Drive)
10. Discussion & Consideration of Third & Final Reading of an Ordinance Amending Chapter 69 (E. Jackson/S. 4<sup>th</sup> Parking)

**DEPARTMENTAL REPORT**

Police Department  
City Attorney  
City Administrator

**MAYOR & COUNCILPERSONS**

Jaron Rosien, Mayor  
Illa Earnest  
Steven Gault  
Elaine Moore  
Danielle Pettit-Majewski  
Fran Stigers  
Millie Youngquist

**ADJOURNMENT**

## Council Minutes 5-4-2021

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, May 4, 2021 at 6:00 P.M. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Moore, Pettit-Majewski (via Zoom), Stigers, and Youngquist.  
Absent: none.

Motion by Stigers, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, May 4, 2021 be approved. Motion carried.

### Consent:

1. Council Minutes April 20, 2021
2. Garden & Associates, 15<sup>th</sup> Avenue Paving, Storm Sewer, Sanitary Sewer, Water Main, \$428.50.
3. Garden & Associates, Easement Across Lot 5 of Auditor's Sub of W ½ of SW ¼ 8-75-7, \$1,431.60.
4. Garden & Associates, Reconstruction of Adams Street and 12<sup>th</sup> Street, \$8,869.07.
5. Garden & Associates, Buchanan Street Paving Project, \$2,260.50.
6. Garden & Associates, Business Park Subdivision – Phase 2, \$443.00.
7. Kevin Olson, March and April Services, \$2,613.18.
8. Department Reports

Motion by Youngquist, seconded by Pettit-Majewski, to approve Consent items 1-9. Motion carried.

Claims for May 4, 2021 were presented by Finance Director Kelsey Brown.

Motion by Gault, seconded by Youngquist, to approve the claims for May 4, 2021. Motion carried.

Washington High School Principal Erik Buchholz presented a special event request for a senior parade on May 14, 2021. Motion by Moore, seconded by Stigers, to approve a special event request from Washington High School. Motion carried.

Motion by Moore, seconded by Earnest, to approve a special event request for a car show for PAWS and More on the square on August 22, 2021. Motion carried.

Teri Walker with the YMCA of Washington County presented a special event request for the 13<sup>th</sup> Annual Demon Dash on May 8, 2021. Motion by Gault, seconded by Youngquist, to approve a special event request for the Demon Dash on May 8, 2021. Motion carried.

Presentation from the public: none.

Mayor Rosien announced that now is the time for public hearing for Amendment #5 to the Washington Unified Commercial Urban Renewal Area.

No written or oral objections were received.

Motion by Youngquist, seconded by Gault, to close the public hearing. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Earnest, seconded by Pettit-Majewski, to approve a Resolution Adopting Amendment #5 to the Washington Unified Commercial Urban Renewal Area. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-032)**

Mayor Rosien announced that now is the time for public hearing for Adopting a Development Agreement with Bazooka Farmstar, LLC.

No written or oral objections were received.

Motion by Gault, seconded by Youngquist, to close the public hearing. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Pettit-Majewski, to approve a Resolution Adopting a Development Agreement with Bazooka Farmstar, LLC. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-033)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve a Resolution Approving a Notice of Hearing and Letting for the Bazooka Farmstar Sewer Project on June 1, 2021. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-034)**

Motion by Pettit-Majewski, seconded by Stigers, to approve a Resolution Adopting EMS Study Committee Recommendations and Authorizing Equipment Purchases. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-035)**

Motion by Gault, seconded by Earnest, to approve a Resolution Setting a Public Hearing for Fiscal Year 21 Budget Amendment #2 for May 18, 2021. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-036)**

Motion by Stigers, seconded by Gault, to direct staff to further review suggestions for additional yard waste center hours of operation. Motion carried 5-1 with Pettit-Majewski voting no.

Motion by Youngquist, seconded by Pettit-Majewski, to approve a Resolution Authorizing Application for Washington County Riverboat Foundation Grant Funds for the Washington Free Public Library. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-037)**

Motion by Earnest, seconded by Stigers, to approve a Resolution Authorizing Application for Washington County Riverboat Foundation Grant Funds for the Washington Police Department. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-038)**

Motion by Pettit-Majewski, seconded by Youngquist, to approve a Resolution Adopting a Site Plan for Hospice of Washington County. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-039)**

Motion by Stigers, seconded by Gault, to approve a Resolution Adopting a Site Plan for Stewart Elementary School Parking. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-040)**

Motion by Earnest, seconded by Stigers, to approve an Engineering Agreement for NLW Plat 2. Motion carried.

Motion by Stigers, seconded by Gault, to approve the Second Reading of an Ordinance Changing a Yield to a Stop on Circle Drive. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the Second Reading of an Ordinance Amending Chapter 69 (Parking on East Jackson and South 4<sup>th</sup>). Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Youngquist, to approve the Third Reading of an Ordinance Amending Chapter 165 (Definition of Essential Services). Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Ordinance 1120)**

Motion by Pettit-Majewski, seconded by Stigers, to approve the Third Reading of an Ordinance Changing Boundaries of Zoning Districts (Wellness Park to C-1 Conservation Zoning). Roll call on the motion: Ayes: Earnest, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: Gault. Motion carried. **(Ordinance 1121)**

Motion by Youngquist, seconded by Gault, to approve a Corrected Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-041)**

Motion by Stigers, seconded by Pettit-Majewski, to approve Wellness Park Phase I Landscaping with Flora, LLC. Motion carried 5-1 with Gault voting no.

Motion by Stigers, seconded by Pettit-Majewski, to approve the Concrete Bid for Madison Park from DCJ Concrete and General Construction for \$10,200. Motion carried.

Motion by Pettit-Majewski, seconded by Gault, that the Regular Session held at 6:00 p.m. Tuesday, May 4, 2021, is adjourned at 7:38 p.m. Motion carried.

Sally Y. Hart, City Clerk



Invoice Date 04/02/2021

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue 0185406592

CITY OF WASHINGTON  
GENERAL OBLIGATION CAPITAL LOAN  
NOTES SERIES 2015, DTD 7/21/15

Issue Payment Date 06/01/2021

Registered Interest	\$ 23,537.50
Matured Bonds	\$ 100,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

**TOTAL DUE** \$ 123,537.50

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

**Unless otherwise specified in bond documents:  
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
ATTN: DIANA VAN VLEET - 0185406592

**ACH Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
ATTN: DIANA VAN VLEET - 0185406592

**Account Officer:** DIANA VAN VLEET  
**Phone:** 5153686063  
**Email:** DIANA.VANVLEET@UMB.COM



Invoice Date 04/02/2021

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue 0185408820

WASHINGTON  
GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2016A

Issue Payment Date 06/01/2021

Registered Interest	\$ 14,085.00
Matured Bonds	\$ 140,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

**TOTAL DUE** \$ 154,085.00

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

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Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
ATTN: DIANA VAN VLEET - 0185408820

**ACH Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
ATTN: DIANA VAN VLEET - 0185408820

**Account Officer:** DIANA VAN VLEET  
**Phone:** 5153686063  
**Email:** DIANA.VANVLEET@UMB.COM





Invoice Date 04/02/2021
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CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

**Issue** 0185408838  
WASHINGTON  
GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2016B

**Issue Payment Date** 06/01/2021

Registered Interest	\$ 6,618.75
Matured Bonds	\$ 0.00
Called Bonds	\$ 45,000.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

**TOTAL DUE** \$ 51,618.75

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

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Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
ATTN: DIANA VAN VLEET - 0185408838

**ACH Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
ATTN: DIANA VAN VLEET - 0185408838

**Account Officer:** DIANA VAN VLEET  
**Phone:** 5153686063  
**Email:** DIANA.VANVLEET@UMB.COM



Invoice Date 04/02/2021

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue 0185408846  
WASHINGTON  
GENERAL OBLIGATION BONDS  
SERIES 2016C

Issue Payment Date 06/01/2021

Registered Interest	\$ 700.00
Matured Bonds	\$ 100,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

**TOTAL DUE** \$ 100,700.00

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

**Unless otherwise specified in bond documents:  
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
ATTN: DIANA VAN VLEET - 0185408846

**ACH Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
ATTN: DIANA VAN VLEET - 0185408846

**Account Officer:** DIANA VAN VLEET  
**Phone:** 5153686063  
**Email:** DIANA.VANVLEET@UMB.COM



Invoice Date	04/02/2021
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CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

**Issue**            0185417201  
                          WASHINGTON  
                          GENERAL OBLIGATION CAPITAL LOAN  
                          NOTES, SERIES 2018A

**Issue Payment Date**    06/01/2021

Registered Interest	\$ 36,085.00
Matured Bonds	\$ 280,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00
<b>TOTAL DUE</b>	<b>\$ 316,085.00</b>

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

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Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**  
UMB BANK NA  
BNF NAME:        TRUST OPERATIONS  
ABA:                101 000 695  
BNF A/C:           9800006823  
ATTN: DIANA VAN VLEET - 0185417201

**ACH Instructions:**  
UMB BANK NA  
BNF NAME:        TRUST OPERATIONS  
ABA:                101 000 695  
BNF A/C:           9801018981  
ATTN: DIANA VAN VLEET - 0185417201

**Account Officer:** DIANA VAN VLEET  
**Phone:** 5153686063  
**Email:** DIANA.VANVLEET@UMB.COM



Invoice Date 04/02/2021

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue 0185418837  
WASHINGTON  
LOSST REVENUE BONDS  
SERIES 2018B

Issue Payment Date 06/01/2021

Registered Interest	\$ 27,670.00
Matured Bonds	\$ 100,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00
<b>TOTAL DUE</b>	<b>\$ 127,670.00</b>

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

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Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**  
UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
ATTN: DIANA VAN VLEET - 0185418837

**ACH Instructions:**  
UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
ATTN: DIANA VAN VLEET - 0185418837

**Account Officer: DIANA VAN VLEET  
Phone: 5153686063  
Email: DIANA.VANVLEET@UMB.COM**



Invoice Date 04/02/2021

CITY OF WASHINGTON  
ATTN: CITY CLERK  
305 S 3RD ST  
WASHINGTON IA 50138

Issue I264  
CITY OF WASHINGTON GO CAPITAL  
LOAN NOTES SRS 2020 A  
DATED 3/31/2020

Issue Payment Date 06/01/2021

Registered Interest	\$ 45,650.00
Matured Bonds	\$ 110,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 155,650.00

Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.

Unless otherwise specified in bond documents:  
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.

Wire Instructions:

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
ATTN: DIANA VAN VLEET - I264

ACH Instructions:

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
ATTN: DIANA VAN VLEET - I264

Account Officer: DIANA VAN VLEET  
Phone: 5153686063  
Email: DIANA.VANVLEET@UMB.COM



Invoice Date 04/02/2021

CITY OF WASHINGTON  
ATTN: CITY CLERK  
305 S 3RD ST  
WASHINGTON IA 50138

Issue I265  
CITY OF WASHINGTON TXBL GO  
CAPITAL LOAN NOTES SRS 2020B  
DATED 3/31/2020

Issue Payment Date 06/01/2021

Registered Interest	\$ 5,250.00
Matured Bonds	\$ 125,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00
<b>TOTAL DUE</b>	<b>\$ 130,250.00</b>

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

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Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**  
UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
ATTN: DIANA VAN VLEET - I265

**ACH Instructions:**  
UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
ATTN: DIANA VAN VLEET - I265

**Account Officer: DIANA VAN VLEET  
Phone: 5153686063  
Email: DIANA.VANVLEET@UMB.COM**



Iowa Finance Authority  
 1963 Bell Avenue, Suite 200  
 Des Moines, IA 50315

**LOAN STATEMENT**

Telephone: 515.725.4900  
 Fax: 515.725.4901

*Statement Date* 5/6/2021  
*Loan Number:* D0544R  
*Original Loan Amount* \$219,000.00  
*Current Loan Balance:* \$219,000.00  
*Interest Rate:* 1.75%  
*Annual Service Fee Rate* 0.25%

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

**Payment Due Date:** **6/1/2021**  
**Current Principal Due:** \$10,000.00  
**Prior Principal Due** \$0.00  
**Current Interest Due:** \$1,376.03  
**Prior Interest Due** \$0.00  
**Service Fee Due:** \$196.58  
**Total Amount Due:** **\$11,572.61**

**The total amount due will be automatically deducted from your bank account on the payment due date.**

If your banking information has changed, please complete an ACH Authorization form. Download a form from [www.iowafinance.com/ach](http://www.iowafinance.com/ach) complete it and email it to Becky Wu at [becky.wu@iowafinance.com](mailto:becky.wu@iowafinance.com)

**Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at [waterquality@iowafinance.com](mailto:waterquality@iowafinance.com)**

Keep upper portion for your records

D0544R



Iowa Finance Authority  
 1963 Bell Avenue, Suite 200  
 Des Moines, IA 50315

Telephone: 515.725.4900  
 Fax: 515.725.4901

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

**LOAN STATEMENT**

<i>Statement Date</i>	5/6/2021
<i>Loan Number:</i>	CF0412R
<i>Original Loan Amount</i>	\$16,316,000.00
<i>Current Loan Balance:</i>	\$11,751,000.00
<i>Interest Rate:</i>	3.00%
<i>Annual Service Fee Rate</i>	0.25%
<b><i>Payment Due Date:</i></b>	<b>6/1/2021</b>
<b><i>Current Principal Due:</i></b>	<b>\$406,000.00</b>
<b><i>Prior Principal Due</i></b>	<b>\$0.00</b>
<b><i>Current Interest Due:</i></b>	<b>\$176,265.00</b>
<b><i>Prior Interest Due</i></b>	<b>\$0.00</b>
<b><i>Service Fee Due:</i></b>	<b>\$29,377.50</b>
<b><i>Total Amount Due:</i></b>	<b>\$611,642.50</b>

**The total amount due will be automatically deducted from your bank account on the payment due date.**

If your banking information has changed, please complete an ACH Authorization form. Download a form from [www.iowafinance.com/ach](http://www.iowafinance.com/ach) complete it and email it to Becky Wu at [becky.wu@iowafinance.com](mailto:becky.wu@iowafinance.com)

**Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at [waterquality@iowafinance.com](mailto:waterquality@iowafinance.com)**

Keep upper portion for your records

CF0412R





Iowa Finance Authority  
 1963 Bell Avenue, Suite 200  
 Des Moines, IA 50315

**LOAN STATEMENT**

Telephone: 515.725.4900  
 Fax: 515.725.4901

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

<i>Statement Date</i>	5/6/2021
<i>Loan Number:</i>	C0441R
<i>Original Loan Amount</i>	\$3,000,000.00
<i>Current Loan Balance:</i>	\$2,352,000.00
<i>Interest Rate:</i>	3.00%
<i>Annual Service Fee Rate</i>	0.25%
<b><i>Payment Due Date:</i></b>	<b>6/1/2021</b>
<b><i>Current Principal Due:</i></b>	<b>\$75,000.00</b>
<b><i>Prior Principal Due</i></b>	<b>\$0.00</b>
<b><i>Current Interest Due:</i></b>	<b>\$35,280.00</b>
<b><i>Prior Interest Due</i></b>	<b>\$0.00</b>
<b><i>Service Fee Due:</i></b>	<b>\$5,880.00</b>
<b><i>Total Amount Due:</i></b>	<b>\$116,160.00</b>

**The total amount due will be automatically deducted from your bank account on the payment due date.**

If your banking information has changed, please complete an ACH Authorization form. Download a form from [www.iowafinance.com/ach](http://www.iowafinance.com/ach) complete it and email it to Becky Wu at [becky.wu@iowafinance.com](mailto:becky.wu@iowafinance.com)

**Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at [waterquality@iowafinance.com](mailto:waterquality@iowafinance.com)**

Keep upper portion for your records

C0441R



Iowa Finance Authority  
 1963 Bell Avenue, Suite 200  
 Des Moines, IA 50315

**LOAN STATEMENT**

Telephone: 515.725.4900  
 Fax: 515.725.4901

*Statement Date* 5/6/2021  
*Loan Number:* D0431R  
*Original Loan Amount* \$4,378,000.00  
*Current Loan Balance:* \$4,014,000.00  
*Interest Rate:* 1.75%  
*Annual Service Fee Rate* 0.25%

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

**Payment Due Date:** **6/1/2021**  
*Current Principal Due:* \$187,000.00  
*Prior Principal Due* \$0.00  
*Current Interest Due:* \$35,122.50  
*Prior Interest Due* \$0.00  
*Service Fee Due:* \$5,017.50  
**Total Amount Due:** **\$227,140.00**

**The total amount due will be automatically deducted from your bank account on the payment due date.**

If your banking information has changed, please complete an ACH Authorization form. Download a form from [www.iowafinance.com/ach](http://www.iowafinance.com/ach) complete it and email it to Becky Wu at [becky.wu@iowafinance.com](mailto:becky.wu@iowafinance.com)

**Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at [waterquality@iowafinance.com](mailto:waterquality@iowafinance.com)**

Keep upper portion for your records

D0431R

Simmering-Cory | Iowa Codification  
114 E. 5<sup>th</sup> Street, Storm Lake, IA 50588  
P.O. Box 244, Storm Lake, IA 50588  
Tel 641-357-7595 | Fax 515-724-7868



**INVOICE 2021-SC-0058** **5.4.2021**

**BILL TO**

City of Washington  
215 E. Washington St.  
Washington IA 52353

**INSTRUCTIONS**

Project #18-WS-020

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
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	Progress Payments – Balance Remaining at Project Close Out		\$10,000.00
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TOTAL AMOUNT OF CONTRACT: \$20,000  
LESS PREVIOUS PAYMENTS: \$10,000  
LESS THIS PAYMENT: \$10,000  
BALANCE DUE AFTER THIS PAYMENT: \$ 0

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<b>TOTAL DUE</b>	<b>\$10,000.00</b>
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Thank you for your business!



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 47772  
 Date 04/30/2021

Project 711419A N 4th Avenue Street and Utility Improvements

Professional Services for the Period of 3/28/2021 to 4/30/2021

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Data Collection	1,000.00	100.00	1,000.00	1,000.00	0.00
N. 4th Avenue Improvements Scoping Study	8,200.00	100.00	8,200.00	8,200.00	0.00
N. 2nd Avenue Stormwater Pump Station Evaluation	8,300.00	100.00	8,300.00	8,300.00	0.00
Preliminary Design	82,500.00	100.00	82,500.00	82,500.00	0.00
Final Design	71,000.00	100.00	71,000.00	71,000.00	0.00
Bidding & Negotiatlon	9,500.00	100.00	9,500.00	9,500.00	0.00
Property Boundary Survey	7,500.00	100.00	7,500.00	7,500.00	0.00
Topographic Survey	9,500.00	100.00	9,500.00	9,500.00	0.00
Emergency Topographic Surveying Services	1,900.00	100.00	1,900.00	1,900.00	0.00
Construction Administration	65,000.00	100.00	65,000.00	65,000.00	0.00
Emergency Repair Design Services	14,300.00	100.00	14,300.00	14,300.00	0.00
Post Construction Record Drawings	7,900.00	50.00	395.00	3,950.00	3,555.00
Construction Staking	19,500.00	100.00	19,500.00	19,500.00	0.00
Construction Staking - Additional Services	2,900.00	100.00	2,900.00	2,900.00	0.00
<b>Total</b>	<b>309,000.00</b>	<b>98.72</b>	<b>301,495.00</b>	<b>305,050.00</b>	<b>3,555.00</b>

Invoice total **\$3,555.00**

Approved by:

*Steven P. Soupir*

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107  
Ames, IA 50010  
515-233-0000

City of Washington  
PO Box 516  
Washington, IA 52353

Invoice number 47765  
Date 04/30/2021

Project 204520A Washington 2020 Sanitary  
Sewer Extension

Professional Services for the Period of 3/28/2021 to 4/30/2021

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	7,100.00	100.00	5,325.00	7,100.00	1,775.00
Final Design	5,250.00	90.00	3,465.00	4,725.00	1,260.00
Bidding	3,900.00	0.00	0.00	0.00	0.00
Boundary Survey	3,100.00	100.00	2,945.00	3,100.00	155.00
Topographic Survey	2,600.00	100.00	2,600.00	2,600.00	0.00
Construction Administration	9,200.00	0.00	0.00	0.00	0.00
Post Construction	1,200.00	0.00	0.00	0.00	0.00
Construction Staking	2,100.00	0.00	0.00	0.00	0.00
Geotechnical Report	6,500.00	100.00	1,690.00	6,500.00	4,810.00
<b>Total</b>	<b>40,950.00</b>	<b>58.67</b>	<b>16,025.00</b>	<b>24,025.00</b>	<b>8,000.00</b>

Invoice total **\$8,000.00**

Approved by:

*Steven P. Soupir*

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107  
Ames, IA 50010  
515-233-0000

City of Washington  
PO Box 516  
Washington, IA 52353  
Brent Hinson

Invoice number 47768  
Date 04/30/2021

Project 342420B 2021 Washington Water Main  
Improvements

Professional Services for the Period of 3/28/2021 to 4/30/2021

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
General Consultation	2,500.00	20.00	500.00	500.00	0.00
Preliminary Design	56,500.00	100.00	56,500.00	56,500.00	0.00
Final Design	49,000.00	94.00	35,280.00	46,060.00	10,780.00
Bidding Phase	8,600.00	0.00	0.00	0.00	0.00
Property Survey	9,000.00	90.00	8,100.00	8,100.00	0.00
Topographic Survey	9,600.00	100.00	9,600.00	9,600.00	0.00
Construction Administration	57,100.00	0.00	0.00	0.00	0.00
Post Construction Record Drawings	7,600.00	0.00	0.00	0.00	0.00
Total	199,900.00	60.41	109,980.00	120,760.00	10,780.00

Invoice total \$10,780.00

Approved by:

*Steven P. Soufir*

Late Payment Charge: 15% per annum beginning 30 days from above date

# MAINTENANCE & CONSTRUCTION DEPT. REPORT

5-1-21/5-14-21

**STREETS:** Personnel poured 17 yards of concrete located at Madison Park and Country Club Road. Personnel began trimming trees.

**WATER DISTRIBUTION:** Personnel operated several water box services.

**SEWER COLLECTION:** Personnel flushed and televised the sanitary sewer main in front of 717 South 7th Ave.

**STORM SEWER COLLECTION:** Personnel N/A

**MECHANIC/SHOP:** Personnel serviced FD Brush truck (repaired engine operating issues), PD 696 (rotate tires and check brakes), #105, Parks tractor (ballast box), PD 306 (rotate tires, torque lug nuts, wash, salt eliminate and wax), 302 (repaired driver's door lock), treat bulk tanks and public auction equipment sales.

**OTHER:** Personnel responded to 88 One Call Locates. Continued yard waste route. Hauled numerous black dirt for Madison Park. Assisted in traffic control for several events going on around in the community. Personnel hauled numerous loads of wood grindings/soot out of town from the WWTP (for new grindings Monday May 17). Sprayed weed control around buildings.

\*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.



# Washington Police Department

James Lester, Chief of Police  
215 East Washington Street  
Washington, Iowa 52353  
Phone: 319-653-2256 Dispatch: 319-653-2107

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Rhonda Hill  
Administrative Assistant

Lyle Hansen  
Lieutenant

Shamus Altenhofen  
Lieutenant

Jason Chalupa  
Sergeant

Benjamin Altenhofen  
Sergeant

Brian VanWilligen  
Investigator

Eric Kephart  
K-9 Handler

Seth Adam  
Police Officer

Tanner Lavelly  
Police Officer

Christopher Raymer  
Police Officer

Ethan Hansen  
Police Officer

## *Department Activity April 2021*

April was a busy month for officers with 461 Calls for Service.

Five members of the Department, Sgt Chalupa, Sgt Altenhofen, Investigator VanWilligen, Officer Hansen and Officer Raymer participated in the KeWash Half Marathon as a team and won the first annual Public Safety Top Dog award.

Investigator VanWilligen completed the two-week Iowa Department of Public Safety's specialized Law Enforcement Intelligence Network training and also completed recertification as a Drug Recognition Expert.

Sgt Altenhofen and DVIP met with members of the Immanuel Lutheran Church Youth Group to discuss social media issues and Chief Lester had a discussion with the United Methodist Church Youth Group on social media and internet safety concerns.

Respectfully submitted,



Jim Lester  
Chief of Police



**Washington Police Department  
Activity & Offense Summary  
For the Month of April 2021**

<b>Activity</b>	<b>Previous Month</b>	<b>Current Month</b>	<b>Year-To-Date</b>
Citations / Warnings	75	50	196
Traffic Stops	90	90	274
Traffic Accidents	10	11	41
Parking Tickets	14	2	31
Vehicle Unlocks	28	39	136
Arrest Warrants Served	6	8	24
Search Warrants Served	1	0	4
Calls for Service	401	461	1578
Animal Calls	24	25	72
Mental Health Responses / Suicidal Subjects	8	21	24
Arrests	24	26	102

**Offense Summary**

<b>Offenses</b>	<b>Previous Month</b>	<b>Current Month</b>	<b>Year-To-Date</b>
Assaults	4	5	14
Domestic Assault	2	3	7
No Contact Order Violation	1	2	5
Burglary	1	1	5
Burglary to a Motor Vehicle	0	2	2
Criminal Mischief / Vandalism	5	4	13
Disorderly Conduct	0	3	6
Driving While Intoxicated (OWI)	2	0	4
Drunkenness (Public Intoxication)	0	3	4
Drug Offenses	1	4	9
Drug Paraphernalia	0	3	6
Sexual Abuse	0	0	1
Theft (includes Shoplifting)	9	9	28
Trespass	0	1	4
Pornography / Obscene Material	2	0	2
Weapons Laws Violations	0	1	1

This chart indicates a summary of the types of offenses the Washington Police Department responded to during the reporting period. Some offense types are combined to simplify this report. It should also be noted that an offense does not always result in an arrest. Calls for service do not always include requests to return phone calls, instances where officers are approached while on patrol for minor issues or requests for assistance from other agencies such as probation / parole checks.

## Water Treatment Plant: April, 2021 Council Report

Here is a summary of the major updates and activities from the Water Treatment Department in April, 2021.

**Street/traffic lights:** Joe Marie fixed all 5 street lights that were not working. Both intersections, B/Madison and Iowa/Madison had a bad loop. We eliminated the bad loop at B/Madison and spliced the loop at Iowa/Madison. These are temporary fixes. I have already received one quote on fixing these loops and I'm waiting on another.

**Well 6:** As most of you are aware well 6 has a sulfur/ rotten egg smell. We believe this is from Northway over acidizing the well. We have shock chlorinated the well and raised the stack on the aerator to mitigate the smell. The smell is still an issue. Klint Gingerich suggests we run pipe all the way to the bottom of the well and aerate it. He believes an acid pocket is sitting at the bottom of the well. This makes sense because the specific gravity of acid is heavier than water. I consulted with Fox engineering and they agree with this treatment. This will not be cheap but is necessary. I'm getting quotes from Gingerich, Peerless, and Cahoy. I will send out a memo with quotes as soon as possible.

**Water Plant Operations:** Submitted March MOR to the DNR. The DNR had a new employee job shadow us at the plant. He did not have much experience in water treatment so they wanted him to see the daily routine of water operators. I submitted our annual CCR to the Iowa Rural Water website. We have been working on the dead meter list. Will read book 7. We collected routine monthly bacteria samples; results were absent. We changed bag filters. We ordered bag and cartridge filters. Our monthly bulk chemicals were filled up. We collected our monthly well levels. Electric Pump serviced all pump and motors. Our VFD for our aerator is not working. Jetco came and took the VFD and sent it to the manufacturer, Eaton. It is still under warranty. Hoping to get that back as soon as possible.

**Operators:** Both Will and I completed and submitted our self-evaluations. Will took a few days off for vacation. The next exams we will be taking are Water Distribution II(Will) and Water Distribution III(Kyle). Will is going to take the lead on the tree planting project at the water plant with Marde McConnell in May. I attended weekly staff meetings. If you have any questions or concerns, please don't hesitate to contact myself or Will. Thanks, stay safe!

Water Plant Superintendent: Kyle W

**WWTP report  
May, 18<sup>th</sup>, 2021  
Council meeting**

- **After hour alarm and dog call outs –**
  - 5-4-2021 Dog call to 421 West 3<sup>rd</sup> @ 7:20p.m. Parker
  - 5-5-2021 Dog call to 1204 N 2<sup>nd</sup> @4:30a.m. Parker
  - 5-9-2021 WWTP post SBR high tank alarm @4:00 a.m. Jason
  - 5-9-2021 WWTP high flow alarm @ 12:00p.m. Jason
  - 5-9-2021 Lexington lift station Pump 1 moisture alarm @ 4:20p.m. Jason
  - 5-13-2021 Dog call to E 2<sup>nd</sup> & 13<sup>th</sup> @ 5:00 p.m. Parker
  - 5-13-2021 Lexington lift station generator Alarm @ 6:30 p.m. Jason
  - 5-13-2021 Dog call to 515 W 5<sup>th</sup> @ 8:00 p.m Parker
  
- **Dept Head meetings** –I attended the meetings on May 4<sup>th</sup>, 11<sup>th</sup> 18<sup>th</sup>
  
- **Flow Meters**-GPM was here to certify all mag flow meters.
  
- **Interviews for WWTP**-We conducted interviews on 5-13-21
  
- **Mowing**-A lot of mowing at WWTP and liftstations.
  
- **Hydrogen Sulfide Gas**- We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
  
- **WWTP April 2021, Discharge Monitoring Report (DMR)** – Average daily flow **2.739 million gallons (mg)**, maximum daily flow **5.192 mg**, minimum daily flow **1.405 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for April = **>3.27"** (recorded at the WWTP).

<b>CBOD5 removal 85% required</b>	<b>result = 94.9 %</b>
Influent CBOD5 monthly total =	767.7 mg/L
Effluent CBOD5 monthly total =	38.99 mg/L
<b>TSS removal 85% required</b>	<b>result = 99.4 %</b>
Influent TSS monthly total =	1054.8 mg/L
Effluent TSS monthly total =	5.67 mg/L
  
- **Time Off**-I will be off June 1<sup>st</sup> through the 4<sup>th</sup>

**Jason Whisler  
4/16/2021 8:00 A.M.**

# DCJ Concrete & General Construction

320 West Van Buren  
Washington, Iowa 52353  
319-460-0408

## Invoice

**PREPARED FOR**

**CITY OF WASHINGTON  
215 E. Washington Street  
Washington, IA 52353**

**PREPARED DATE**

May 16th 2021

ITEM	QTY	PRICE	TOTAL
200ft x 6ft Sidewalk Material , Labor and Concrete included.	1	5400	5400
10ft x 10ft Pads Material, Labor and Concrete included	2	760	1520
4ft x 55ft Sidewalk	1	990	990
4ft x 10ft Bench Pads Material, Labor and Concrete included	3	200	600
2ft x 2ft Light pole pads Material, Labor and Concrete included	3	30	90
<b>OPTION A</b> 14ft x 24ft Pad Material , Labor and Concrete included.	1	1600	1600

**Total: \$10,200.00**  
**Initial payment: \$5,100.00**  
**Total due: \$5,100.00**

Terms: 50% down payment due initiating job. The rest of the payment is due when job is completely terminated.

Please make check payable to: DCJ Concrete

**CITY OF WASHINGTON  
CLAIMS REPORT  
MAY 18, 2021**

**POLICE**

ACE-N-MORE	BATTERIES/BOXES/KEYS	135.86
ARNOLD MOTOR SUPPLY	PARTS	416.56
BDH TECHNOLOGY LLC	TECH SERVICES	522.00
COBB OIL CO, INC.	FUEL	2290.65
GILLUND ENTERPRISES	FUEL INJECTION CLEANER	243.76
KCTC	TELEPHONE & INTERNET	360.21
QUILL	OFFICE SUPPLIES	70.92
SECRETARY OF STATE	NOTARY RENEWAL	30.00
SYNNEX FINANCIAL SERVICES	TABLET LEASE	604.26
VERIZON WIRELESS	WIRELESS SERVICE	878.52
	<b>TOTAL</b>	<b>5552.74</b>

**FIRE**

ACE-N-MORE	RATCHET STRAPS	84.34
ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
ARNOLD MOTOR SUPPLY	PARTS	93.58
CHENOWETH, MARK	REIMBURSEMENT- REISSUE	16.99
COBB OIL CO, INC.	FUEL	342.80
DURST, TIMOTHY	VEHICLE REPAIR	895.29
GALLS LLC	NAME TAGS	25.84
KCTC	TELEPHONE & INTERNET	211.96
MIDWEST WHEEL	MOTOR SERVICE	279.95
SITLER'S SUPPLIES INC.	BATTERIES	177.60
VERIZON WIRELESS	WIRELESS SERVICE	120.03
	<b>TOTAL</b>	<b>2279.63</b>

**DEVELOPMENT SERVICES**

COBB OIL CO, INC.	FUEL	32.22
FARRIER, KELLY	GRASS NUISANCES	390.00
HUISENGA, WILLIAM	MOWING- 415 S 6TH AVE	290.00
KARL CHEVROLET	VEHICLE REPAIR	294.25
VERIZON WIRELESS	WIRELESS SERVICE	144.55
	<b>TOTAL</b>	<b>1151.02</b>

**LIBRARY**

ACE-N-MORE	BUILDING MAINTENANCE	128.69
ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
ALLIANT ENERGY	ALLIANT ENERGY	1443.92
ARCHER APPLIANCE	BOXES FOR MOVING BOOKS-GLA	150.00
BAKER & TAYLOR	LIBRARY MATERIALS	4641.51
BLACKSTONE PUBLISHING	LIBRARY MATERIALS	34.95
CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	72.00

**CITY OF WASHINGTON  
CLAIMS REPORT  
MAY 18, 2021**

COLUMBUS GAZETTE	SUBSCRIPTION	36.00
CUSTOM IMPRESSIONS INC	PROGRAMMING	300.00
DIVISION OF LABOR/ELEVATOR SAFETY	ELEVATOR INSPECTION	225.00
FAREWAY STORES	PROGRAMMING	3.48
J & S ELECTRONIC BUSINESS SYSTEMS, INC	COPIER MAINT AND COPIES	435.41
KCTC	PHONE & INTERNET/TECH SERV	2204.81
WASHINGTON LUMBER	LIBRARY REPAIR MATERIALS	204.15
	<b>TOTAL</b>	<b>9911.17</b>
<b>PARKS</b>		
ACE-N-MORE	SUPPLIES	1746.28
ACTION SERVICES INC	PORTABLE TOILETS	695.00
ALLIANT ENERGY	ALLIANT ENERGY	1112.06
CASH-N-CARRY CHEMICALS LLC	CHEMICALS	115.00
COBB OIL CO, INC.	FUEL	624.02
CUSTOM IMPRESSIONS INC	SAFETY SHIRTS	657.97
KCTC	TELEPHONE & INTERNET	403.76
MAPLE AVE GREENHOUSE	PLANTS	38.58
MORNING SUN FARM	PARTS	343.52
O'REILLY AUTOMOTIVE INC	BATTERY	47.74
TEMPLE DISPLAY LTD	FOUNTAIN LED LIGHTS	1072.00
VERIZON WIRELESS	WIRELESS SERVICE	41.52
WASHINGTON DISCOUNT TIRE	REPAIR	1210.68
WASHINGTON LUMBER	LUMBER AND SUPPLIES	238.78
	<b>TOTAL</b>	<b>8346.91</b>
<b>POOL</b>		
ACCO	POOL CHEMICALS	3113.91
ACE-N-MORE	POOL MAINTENANCE	30.36
ALLIANT ENERGY	ALLIANT ENERGY	133.60
CARSON PLUMBING & HEATING SRVS INC	POOL MAINTENANCE	13.24
KCTC	TELEPHONE & INTERNET	85.94
	<b>TOTAL</b>	<b>3377.05</b>
<b>CEMETERY</b>		
ACE-N-MORE	SUPPLIES	98.92
COBB OIL CO, INC.	FUEL	125.86
KCTC	TELEPHONE & INTERNET	155.62
TIFCO INDUSTRIES	SUPPLIES AND PARTS	118.05
	<b>TOTAL</b>	<b>498.45</b>
<b>FINANCIAL ADMIN</b>		
ACE-N-MORE	FILTERS	141.43
ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
ALLIANT ENERGY	ALLIANT ENERGY	23.16

**CITY OF WASHINGTON  
CLAIMS REPORT  
MAY 18, 2021**

AMAZON CAPITAL SERVICES	CABLE ADAPTER	27.24
FAREWAY STORES	FLOWERS	62.62
GOOGLE LLC	MONTHLY SERVICE	396.00
HOLIDAY INN	LODGING -MEETING	112.00
J & S ELECTRONIC BUSINESS SYSTEMS, INC	COPIER MAINTENANCE & COPIE	392.61
KCTC	TELEPHONE & INTERNET	946.81
PACE PAYMENT SYSTEMS	DC/CC ADMIN FEE	20.00
QUILL	OFFICE SUPPLIES	163.88
ROSIEN, JARON	MILEAGE REIMBURSEMENT	14.00
RUNNING ROBOTS	HOSTING AND MAINT- WEBSITE	498.00
VERIZON WIRELESS	WIRELESS SERVICE	86.57
WASH CO RECORDER	RECORDING FEES	84.00
WASH COUNTY MINIBUS	LOST- APRIL 2021	17237.00
WMPF GROUP LLC	ADVERTISING	1166.93
	<b>TOTAL</b>	<b>21403.50</b>
<b>AIRPORT</b>		
JAMIESON, JEAN	APRIL CLEANING	98.00
KCII	ADVERTISING	97.32
VERIZON WIRELESS	WIRELESS SERVICE	50.94
WEST LAWN CARE	AIRPORT MOWING	1800.00
WINDSTREAM IOWA COMMUNICATIONS	MAY SERVICE	189.50
	<b>TOTAL</b>	<b>2235.76</b>
<b>ROAD USE</b>		
ALTORFER	EQUIPMENT REPAIR	550.40
ARNOLD MOTOR SUPPLY	SWEEPER PARTS	453.13
CHEMSEARCH FE	SUPPLIES	1046.62
COBB OIL CO, INC.	FUEL	659.53
DOUDS STONE LLC	ROADSTONE	773.78
EASTERN IOWA CHIROPRACTIC	DRUG SCREENING	90.00
ELLIOTT EQUIPMENT CO	PARTS	546.11
HENDERSON PRODUCTS, INC.	EQUIPMENT REPAIR	7335.82
HI-LINE INC	PARTS	300.90
IA DEPT OF TRANSPORTATION	PAINT	265.26
IDEAL READY MIX	STREET PATCHES & CEMENT	2601.00
L L PELLING CO	PRE-MIX	794.43
NORRIS ASPHALT & PAVING	PRE-MIX	1534.50
PRODUCTIVITY PLUS	BUCKET EDGES	604.80
RIVER PRODUCTS	SAND	204.10
TIFCO INDUSTRIES	PARTS AND SUPPLIES	236.70
WASH CO TREASURER	ROADSTONE FROM RIVER PRODU	459.82
WELLINGTON, EARL	NOZZLE AND EXTENSION	61.24
WIDE, TOM	LETTERING ON DUMP TRUCKS	160.00

**CITY OF WASHINGTON  
CLAIMS REPORT  
MAY 18, 2021**

WMPF GROUP LLC	EMPLOYMENT ADVERTISING	74.29
	<b>TOTAL</b>	<b>18752.43</b>
<b>STREET LIGHTING</b>		
ALLIANT ENERGY	ALLIANT ENERGY	10280.68
	<b>TOTAL</b>	<b>10280.68</b>
<b>UNIF COMM UR - BRI</b>		
BRIARWOOD PARTNERS, LLC	TIF REBATE	9700.62
	<b>TOTAL</b>	<b>9700.62</b>
<b>DOWNTOWN COMM UR</b>		
MARSHALL'S PROPERTIES, LLC	TIF REBATE	3530.17
	<b>TOTAL</b>	<b>3530.17</b>
<b>HOUSING REHAB</b>		
ECICOG	CDBG GRANT ADMINISTRATION	2025.00
	<b>TOTAL</b>	<b>2025.00</b>
<b>CAPITAL EQUIPMENT</b>		
MORNING SUN FARM	TIRES	2595.00
	<b>TOTAL</b>	<b>2595.00</b>
<b>CAPITAL PROJECTS</b>		
COMMUNICATIONS ENGINEERING CO	INSTALLATION SERVICE	200.00
SECURE TECH SYSTEMS, INC.	SECURITY	18225.00
STOREY KENWORTHY/MATT PARROTT	FURNITURE	1589.48
	<b>TOTAL</b>	<b>20014.48</b>
<b>INDUSTRIAL DEVELOP</b>		
WEDG	WEDGE SHARE-915 E TYLER	3638.57
	<b>TOTAL</b>	<b>3638.57</b>
<b>SIDEWALK REPAIR</b>		
RARARI REAL ESTATE LLC.	SIDEWALK REPLACEMENT REIMB	3008.00
	<b>TOTAL</b>	<b>3008.00</b>
<b>TREE COMMITTEE</b>		
MCCONNELL, MARDE	SUPPLIES FOR TREE COMMITTE	32.08
SINGBEIL, BYRON	MULCH REIMBURSEMENT	151.77
	<b>TOTAL</b>	<b>183.85</b>
<b>PARK GIFT</b>		
MORNING VIEW GREENHOUSE	HANGING BASKETS DOWNTOWN	1520.00
TEMPLE DISPLAY LTD	FOUNTAIN LED LIGHTS	5000.00
	<b>TOTAL</b>	<b>6520.00</b>
<b>LIBRARY GIFT</b>		
BAKER & TAYLOR	LIBRARY MATERIALS	29.48
	<b>TOTAL</b>	<b>29.48</b>
<b>WATER PLANT</b>		
ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
ACE ELECTRIC. INC	GENERATOR MAINTENANCE	1038.64



**CITY OF WASHINGTON  
CLAIMS REPORT  
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ALLIANT ENERGY	ALLIANT ENERGY	13362.32
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	100.36
GLOBAL PAYMENTS	DC/CC ADMIN FEE	1420.41
HOLT SUPPLY CORPORATION	PARTS	66.25
IA DEPT OF REVENUE	WET TAX	7697.00
KCTC	TELEPHONE & INTERNET	160.62
STATE HYGIENIC LAB	TESTING	243.50
VERIZON WIRELESS	WIRELESS SERVICE	46.52
	<b>TOTAL</b>	<b>24166.87</b>

**WATER DISTRIBUTION**

ALLIANT ENERGY	ALLIANT ENERGY	22.67
ARNOLD MOTOR SUPPLY	PARTS	598.99
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	101.30
COBB OIL CO, INC.	FUEL	158.89
IOWA ONE CALL	SERVICE	131.40
MARTIN EQUIPMENT OF IA-IL	PARTS	257.54
QUAD CITY WINWATER	CHEMICALS/COUPLING	305.49
RIVER PRODUCTS	STONE AND SAND	855.29
SCHIMBERG CO.	PARTS AND SUPPLIES	4592.55
VERIZON WIRELESS	WIRELESS SERVICE	84.61
WASHINGTON DISCOUNT TIRE	REPAIR	98.00
WINDSTREAM IOWA COMMUNICATIONS	MAY SERVICE	120.13
	<b>TOTAL</b>	<b>7326.86</b>

**SEWER PLANT**

ACE-N-MORE	JB WELD	17.18
ALLIANT ENERGY	ALLIANT ENERGY	590.10
AMAZON CAPITAL SERVICES	SUPPLIES	70.36
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	25.20
COBB OIL CO, INC.	FUEL	365.48
DETECTION INSTRUMENTS CORPORATION	H2S CALIBRATION	66.82
IA DEPT OF REVENUE	SALES TAX	2195.00
IGRAPHIX, INC	SHIPPING	15.01
PATTEN EQUIPMENT	TRAILER FOR MOWER	2404.00
TIFCO INDUSTRIES	PARTS AND SUPPLIES	199.50
TURNER, PARKER	BOOT REIMBURSEMENT	100.00
VERIZON WIRELESS	WIRELESS SERVICE	443.03
WINDSTREAM IOWA COMMUNICATIONS	MAY SERVICE	287.54
WMPF GROUP LLC	EMPLOYMENT ADVERTISING	142.47
	<b>TOTAL</b>	<b>6921.69</b>

**SEWER COLLECTION**

ALTORFER	EQUIP RENTAL-SEWER LINE	3457.00
ALLIANT ENERGY	ALLIANT ENERGY	795.69

**CITY OF WASHINGTON  
CLAIMS REPORT  
MAY 18, 2021**

ARIES INDUSTRIES INC	PART	165.60
ARNOLD MOTOR SUPPLY	PARTS	14.60
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	94.41
COBB OIL CO, INC.	FUEL	550.16
	TILE/SUPPLIES FOR MADISON	
G & R MILLER CONSTRUCTION	PARK	1103.25
HIWAY SERVICE CENTER	SUPPLIES	106.56
HOTSY CLEANING SYSTEMS	SUPPLIES	250.00
MARTIN EQUIPMENT OF IA-IL	PARTS	5096.55
MINCER FORD	REPAIR	1566.39
MOORE'S BP AMOCO, INC.	TOWING	225.00
QUAD CITY WINWATER	STORM AND SANITARY COVERS	2088.00
USA BLUEBOOK	REPAIR SUPPLIES	2977.85
VERIZON WIRELESS	WIRELESS SERVICE	98.03
WASHINGTON DISCOUNT TIRE	REPAIR	48.95
WINDSTREAM IOWA COMMUNICATIONS	MAY SERVICE	120.12
	<b>TOTAL</b>	<b>18758.16</b>
 <b>SELF INSURANCE</b>		
EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	383.18
	<b>TOTAL</b>	<b>383.18</b>
	 <b>TOTAL</b>	 <b>192591.27</b>

**CITY OF WASHINGTON, IOWA  
MONTH TO DATE TREASURERS REPORT  
APRIL 30, 2021**

FUND	4/1/2021 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	4/30/2021 ENDING CASH BALANCE
001-GENERAL FUND	1,040,453.70	1,057,771.78	-	374,277.40	-	1,723,948.08
002-AIRPORT FUND	371,068.29	7,666.85	-	20,196.57	-	358,538.57
010-CHAMBER REIMBURSEMENT	13,723.32	6,499.92	-	14,023.58	-	6,199.66
011-MAIN STREET REIMBURSEMENT	(24,448.48)	20,000.00	-	5,903.86	-	(10,352.34)
012-WEDG REIMBURSEMENT	5,224.16	7,622.10	-	11,834.20	-	1,012.06
050-DOWNTOWN INCENTIVE GRANT	132,000.00	-	-	-	-	132,000.00
110-ROAD USE	365,033.28	230,400.70	-	71,313.41	-	524,120.57
112-EMPLOYEE BENEFITS	-	261,251.05	-	261,251.05	-	-
114-EMERGENCY LEVY	-	23,229.36	-	23,229.36	-	-
121-LOCAL OPTION SALES TAX	-	68,947.99	-	68,947.99	-	-
122-LOST DEBT SERVICE	127,970.00	-	-	-	-	127,970.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	97,091.22	-	-	-	-	97,091.22
127-UNIF COMM UR - BRIARWOOD	735.91	10,436.53	-	-	-	11,172.44
129-SC RES UR	10,785.04	22,861.74	-	-	-	33,646.78
132-UNIF COMM UR - EBD	-	22,525.94	-	22,525.94	-	-
133-UNIF COMM UR-IRE	-	56,310.66	-	56,310.66	-	-
134-DOWNTOWN COMM UR	-	43,186.19	-	39,656.02	-	3,530.17
145-HOUSING REHABILITATION	(310.03)	26,000.00	-	187.50	-	25,502.47
146-LMI TIF SET-ASIDE	110,290.77	-	-	-	-	110,290.77
200-DEBT SERVICE	395,242.74	333,982.71	-	1,200.00	-	728,025.45
300-CAPITAL EQUIPMENT	8,877.00	29,211.50	-	39,278.68	-	(1,190.18)
301-CAPITAL PROJECTS FUND	(697,429.29)	41,104.16	-	304,149.24	-	(960,474.37)
308-INDUSTRIAL DEVELOPMENT	423,995.74	10,650.42	-	3,638.57	-	431,007.59
309-MUNICIPAL BUILDING	281,813.25	65,207.71	-	-	-	347,020.96
310-WELLNESS PARK	398,982.65	20.14	-	-	-	399,002.79
311-SIDEWALK REPAIR & REPLACE	42,549.24	-	-	682.00	-	41,867.24
312-TREE REMOVAL & REPLACE	29,386.01	5,000.00	-	-	-	34,386.01
315-RESIDENTIAL DEVELOPMENT	44,543.68	205,005.85	-	2,320.41	-	247,229.12
510-MUNICIPAL BAND	3,963.16	500.00	-	-	-	4,463.16
520-DOG PARK	4,579.10	-	-	-	-	4,579.10
530-TREE COMMITTEE	9,920.72	9,750.00	-	422.68	-	19,248.04
540-POLICE FORFEITURE	3,559.72	-	-	-	-	3,559.72
541-K-9 PROGRAM	1,694.28	-	-	359.67	-	1,334.61
545-SAFETY FUND	4,110.50	300.00	-	-	-	4,410.50
550-PARK GIFT	45,113.67	0.52	-	-	-	45,114.19
570-LIBRARY GIFT	355,719.16	1,122.18	-	1,372.63	-	355,468.71
580-CEMETERY GIFT	7,488.00	-	-	-	-	7,488.00
600-WATER UTILITY	610,898.32	138,745.89	-	137,112.39	-	612,531.82
601-WATER DEPOSIT FUND	30,500.00	1,350.00	-	1,650.00	-	30,200.00
603-WATER CAPITAL PROJECTS	133,895.09	-	-	4,678.30	-	129,216.79
610-SANITARY SEWER	1,120,456.28	235,644.19	-	147,994.47	-	1,208,106.00
613-SEWER CAPITAL PROJECTS	-	9,285.00	-	9,285.00	-	-
670-SANITATION	79,211.47	49,667.72	-	53,172.50	-	75,706.69
950-SELF INSURANCE	338,826.39	69,206.37	-	13,171.89	-	394,860.87
951-UNEMPLOYMENT SELF INS	74,634.34	17,679.78	-	14,085.75	-	78,228.37
<b>TOTAL BALANCE</b>	<b>6,081,318.40</b>	<b>3,088,144.95</b>	<b>-</b>	<b>1,704,231.72</b>	<b>-</b>	<b>7,465,231.63</b>

<u>Cash in Bank - Pooled Cash</u>		<u>Interest Rate</u>
Wash St. Bank - Operating Account	936,978.21 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	555,844.09	0.20%
Wash St - Farm Mgmt Acct	141,971.53	
Wash St Bank - CD 1/14/2019	517,735.41	0.65%
Wash St Bank - CD 08/30/2018	267,484.51	0.65%
Wash St Bank - ISC Account	5,044,867.88	0.55%
<b>TOTAL CASH IN BANK</b>	<b>7,465,231.63</b>	

(1) Washington State Bank	1,025,700.80
Outstanding Deposits & Checks/Wages payable	(88,722.59)
	<u>936,978.21</u>

**CITY OF WASHINGTON, IOWA  
YEAR TO DATE TREASURERS REPORT  
APRIL 30, 2021**

FUND	7/1/2020 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	4/30/2021 ENDING CASH BALANCE
001-GENERAL FUND	1,029,564.55	3,764,963.17	-	3,070,579.64	-	1,723,948.08
002-AIRPORT FUND	291,086.69	222,165.90	-	154,714.02	-	358,538.57
010-CHAMBER REIMBURSEMENT	8,603.72	70,938.16	-	73,342.22	-	6,199.66
011-MAIN STREET REIMBURSEMENT	-	65,000.00	-	75,352.34	-	(10,352.34)
012-WEDG REIMBURSEMENT	1,218.93	48,365.51	-	48,572.38	-	1,012.06
050-DOWNTOWN INCENTIVE GRANT	80,500.00	100,000.00	-	48,500.00	-	132,000.00
110-ROAD USE	841,454.14	994,404.13	-	1,311,737.70	-	524,120.57
112-EMPLOYEE BENEFITS	-	709,691.83	-	709,691.83	-	-
114-EMERGENCY LEVY	-	63,750.19	-	63,750.19	-	-
121-LOCAL OPTION SALES TAX	-	866,192.21	-	866,192.21	-	-
122-LOST DEBT SERVICE	-	155,940.00	-	27,970.00	-	127,970.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	59,503.35	44,487.87	-	6,900.00	-	97,091.22
125-UNIF COMM UR-NE IND	-	3,039.79	-	3,039.79	-	-
127-UNIF COMM UR - BRIARWOOD	-	20,873.06	-	9,700.62	-	11,172.44
129-SC RES UR	-	71,691.78	-	38,045.00	-	33,646.78
132-UNIF COMM UR - EBD	-	42,883.58	-	42,883.58	-	-
133-UNIF COMM UR-IRE	-	111,749.84	-	111,749.84	-	-
134-DOWNTOWN COMM UR	-	115,894.97	-	112,364.80	-	3,530.17
145-HOUSING REHABILITATION	31,261.81	26,350.00	-	32,109.34	-	25,502.47
146-LMI TIF SET-ASIDE	96,822.84	13,467.93	-	-	-	110,290.77
200-DEBT SERVICE	-	901,592.63	-	173,567.18	-	728,025.45
300-CAPITAL EQUIPMENT	175,402.31	114,606.25	-	291,198.74	-	(1,190.18)
301-CAPITAL PROJECTS FUND	3,372,993.14	2,664,191.37	-	6,997,658.88	-	(960,474.37)
305-RIVERBOAT FOUND CAP PROJ	-	430,736.07	-	430,736.07	-	-
308-INDUSTRIAL DEVELOPMENT	417,305.37	156,497.57	-	142,795.35	-	431,007.59
309-MUNICIPAL BUILDING	397,332.12	70,347.69	-	120,658.85	-	347,020.96
310-WELLNESS PARK	808,285.14	668,258.68	-	1,077,541.03	-	399,002.79
311-SIDEWALK REPAIR & REPLACE	2,701.24	45,000.00	-	5,834.00	-	41,867.24
312-TREE REMOVAL & REPLACE	38,598.25	5,000.00	-	9,212.24	-	34,386.01
315-RESIDENTIAL DEVELOPMENT	64,966.02	224,972.87	-	42,709.77	-	247,229.12
510-MUNICIPAL BAND	3,963.16	500.00	-	-	-	4,463.16
520-DOG PARK	4,579.10	-	-	-	-	4,579.10
530-TREE COMMITTEE	9,142.34	20,182.00	-	10,076.30	-	19,248.04
540-POLICE FORFEITURE	3,559.72	-	-	-	-	3,559.72
541-K-9 PROGRAM	2,504.42	-	-	1,169.81	-	1,334.61
545-SAFETY FUND	4,410.50	300.00	-	300.00	-	4,410.50
550-PARK GIFT	42,610.20	2,503.99	-	-	-	45,114.19
570-LIBRARY GIFT	349,599.39	23,204.27	-	17,334.95	-	355,468.71
580-CEMETERY GIFT	10,993.00	-	-	3,505.00	-	7,488.00
600-WATER UTILITY	363,065.09	1,465,611.95	-	1,216,145.22	-	612,531.82
601-WATER DEPOSIT FUND	30,055.00	17,850.00	-	17,705.00	-	30,200.00
602-WATER SINKING	-	40,142.31	-	40,142.31	-	-
603-WATER CAPITAL PROJECTS	-	264,029.10	-	134,812.31	-	129,216.79
610-SANITARY SEWER	761,156.55	2,012,470.40	-	1,565,520.95	-	1,208,106.00
612-SEWER SINKING	-	211,545.00	-	211,545.00	-	-
613-SEWER CAPITAL PROJECTS	-	234,082.92	-	234,082.92	-	-
670-SANITATION	101,916.53	480,300.22	-	506,510.06	-	75,706.69
950-SELF INSURANCE	328,089.11	121,703.85	-	54,932.09	-	394,860.87
951-UNEMPLOYMENT SELF INS	65,833.70	29,787.67	-	17,393.00	-	78,228.37
<b>TOTAL BALANCE</b>	<b>9,878,247.43</b>	<b>17,717,266.73</b>	<b>-</b>	<b>20,130,282.53</b>	<b>-</b>	<b>7,465,231.63</b>

**Cash in Bank - Pooled Cash**

		<b>Interest Rate</b>
Wash St. Bank - Operating Account	936,978.21 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	555,844.09	0.20%
Wash St - Farm Mgmt Acct	141,971.53	
Wash St Bank - CD 1/14/2019	517,735.41	0.65%
Wash St Bank - CD 08/30/2018	267,484.51	0.65%
Wash St Bank - ISC Account	5,044,867.88	0.55%
<b>TOTAL CASH IN BANK</b>	<b>7,465,231.63</b>	

(1) Washington State Bank	1,025,700.80
Outstanding Deposits & Checks/Wages payable	(88,722.59)
	<b>936,978.21</b>



## Case Report

4/21/21 - 05/13/2021

Case Date	Main Status	Actions Taken	Method of Warning	Parcel Address	Description
5/12/2021	Open	took pictures	Letter	921 N 6TH AVE	junk by garage
5/12/2021	Open		Hanger	621 E 2ND ST	boat on grass
5/12/2021	Open		Hanger	214 S D AVE	junk at curb
5/12/2021	Open		Phone Call	205 S D AVE	high grass
5/11/2021	Open	letter to owner	Letter	696 PERDOCK CT	dead or diseased tree
5/11/2021	Open		Hanger	702 E 7TH ST	high grass
5/11/2021	Open		Hanger	303 E VAN BUREN ST	indoor furniture outside
5/11/2021	Open	letter to owner	Letter	806 S 2ND AVE	Dead or diseased tree
5/11/2021	Open	letter to owner	Letter	602 N IOWA AVE	Dead or diseased tree
5/11/2021	Open	letter to owner	Letter	821 E HARRISON ST	Dead or diseased tree
5/11/2021	Open	letter to owner	Letter	912 S D AVE	Dead or diseased tree
5/11/2021	Open	letter to owner	Letter	945 PROSPECT PL	Dead or diseased tree
5/11/2021	Open	letter to owner	Letter	311 E WASHINGTON ST	Dead or diseased tree
5/11/2021	Open	letter to owner	Letter	402 E MADISON ST	Dead or diseased tree
5/10/2021	Open		Hanger	513 S 8TH AVE	high grass boats on grass
5/10/2021	Open		Hanger	514 S 8TH AVE	high grass
5/10/2021	Open		Hanger	709 E JEFFERSON ST	high grass
5/10/2021	Closed		Email	1502 N 4TH	high grass

				AVE	
5/7/2021	Abated	took pictures	Emergency Abatement	818 S 2ND AVE	high grass
5/7/2021	Closed		Hanger	412 E 3RD ST	high grass
5/7/2021	Closed		Hanger	715 N 5TH AVE	high grass
5/7/2021	Closed		Hanger	1017 N 8TH AVE	high grass
5/7/2021	Closed		Hanger	1402 N 6TH AVE	indoor furniture outside
5/7/2021	Open		Hanger	725 S 2ND AVE	high grass
5/7/2021	Open		Hanger	914 E 3RD ST	high grass and mattress
5/7/2021	Closed		Hanger	1202 E 3RD ST	high grass
5/7/2021	Closed	took pictures	Hanger	109 GREEN MEADOWS DR	high grass
5/6/2021	Closed		Phone Call	302 S IOWA AVE	high grass
5/6/2021	Closed		Hanger	509 W MADISON ST	high grass
5/6/2021	Closed		Hanger	302 W JEFFERSON ST	high grass
5/6/2021	Closed		Hanger	308 W JEFFERSON ST	high grass
5/6/2021	Closed		Hanger	920 N 4TH AVE	high grass
5/5/2021	Closed		Phone Call	123 E WASHINGTON ST	high grass
5/5/2021	Closed		Hanger	331 N 4TH AVE	high grass
5/5/2021	Open		Hanger	308 W MONROE ST	high grass
5/5/2021	Open		Hanger	420 S C AVE	high grass
5/5/2021	Open		Hanger	616 S 2ND AVE	high grass
5/4/2021	Closed		Hanger	417 E MAIN ST	high grass
5/4/2021	Open		Hanger	743 E MAIN ST	Mattresses & junk vehicles

5/4/2021	Closed		Hanger	918 E 3RD ST	high grass
5/4/2021	Closed		Hanger	750 E 2ND ST	high grass
5/4/2021	Closed		Hanger	401 E JEFFERSON ST	high grass
5/4/2021	Closed		Phone Call	818 N 4TH AVE	high grass
5/4/2021	Closed		Phone Call	708 E WASHINGTON ST	high grass
5/4/2021	Closed		Phone Call	1410 E 3RD ST	high grass
5/3/2021	Closed		Verbal Warning	632 E 3rd St	high grass
5/3/2021	Open		Hanger	1603 N 5TH AVE	high grass vehicle on grass
5/3/2021	Closed		Hanger	435 E MADISON ST	Boat on grass backyard
5/3/2021	Abated	took pictures	Hanger	415 S 6TH AVE	high grass
4/30/2021	Closed		Hanger	319 S C AVE	high grass
4/30/2021	Open		Hanger	1011 E 3RD ST	park on grass no license plate
4/30/2021	Closed		Hanger	612 S 8TH AVE	indoor furniture outside
4/30/2021	Closed		Hanger	733 S 8TH Ave	high grass
4/29/2021	Open		Phone Call	423 W MADISON ST	high grass
4/29/2021	Open		Text Message	415 E MADISON ST	high grass weeds
4/29/2021	Open		Text Message	628 W MAIN ST	high grass and brush
4/29/2021	Closed		Text Message	502 S 2ND AVE	high grass
4/29/2021	Closed		Phone Call	602 N 6TH AVE	high grass and tarp
4/29/2021	Closed		Hanger	325 E MADISON ST	high grass
4/29/2021	Open		Hanger	620 S IOWA AVE	high grass vehicle on grass
4/29/2021	Closed		Hanger	301 E 7TH ST	high grass

4/29/2021	Closed		Hanger	614 N D AVE	high grass
4/29/2021	Closed		Hanger	608 N D AVE	high grass
4/29/2021	Closed		Hanger	528 W MADISON ST	high grass
4/29/2021	Closed		Verbal Warning	116 E MADISON ST	high grass
4/28/2021	Closed		Phone Call	214 N 4TH AVE	high grass
4/28/2021	Closed		Hanger	814 N 6TH AVE	high grass
4/28/2021	Open		Hanger	902 E MAIN ST	junk car mobile home on grass
4/28/2021	Closed		Phone Call	925 E 3RD ST	high grass
4/28/2021	Closed		Hanger	903 E 3RD ST	high grass
4/28/2021	Closed	took pictures	Hanger	928 S 4TH AVE	brush pile and motorcycle
4/27/2021	Closed		Hanger	1024 N 5TH AVE	high grass
4/27/2021	Closed		Hanger	1014 N 5TH AVE	high grass
4/27/2021	Closed		Hanger	902 E WASHINGTON ST	junk at curb
4/27/2021	Closed		Hanger	852 S 9TH AVE	couch on curb
4/27/2021	Open		Hanger	415 W JEFFERSON ST	high grass
4/27/2021	Closed		Hanger	820 S 3RD AVE	high grass
4/27/2021	Closed		Verbal Warning	809 S 3RD AVE	high grass
4/27/2021	Closed		Hanger	815 S 3RD AVE	high grass
4/27/2021	Closed		Hanger	504 S 3RD AVE	high grass
4/26/2021	Closed	took pictures	Hanger	901 S B AVE	vehicles on grass
4/26/2021	Closed		Hanger	902 N MARION AVE	high grass
4/26/2021	Abated	took pictures	Email	803 N 7TH AVE	high grass
4/26/2021	Closed		Hanger	202 E	high grass



				WASHINGTON ST	
4/23/2021	Abated	took pictures	Emergency Abatement	818 S 2ND AVE	high grass
4/23/2021	Closed		Verbal Warning	433 S 9TH AVE	truck on grass
4/23/2021	Closed		Hanger	501 S 9TH AVE	truck on grass
4/26/2021	Closed		Hanger	806 S 2ND AVE	high grass
4/23/2021	Open		Hanger	1202 E 3RD ST	camper, trailer, etc. on grass
4/26/2021	Closed		Hanger	513 S 8TH AVE	TV, junk@curb high grass
4/23/2021	Closed		Hanger	1317 E 3RD ST	junk vehicles
4/23/2021	Closed		Hanger	901 E MADISON ST	grass
4/22/2021	Abated	took pictures	Email	815 N 7TH AVE	grass and weeds
4/21/2021	Closed		Hanger	308 N C AVE	junk at curb
4/21/2021	Closed		Hanger	415 W 2ND ST	chairs at curb
4/21/2021	Closed		Hanger	1501 HIGHLAND AVE	junk at curb
4/21/2021	Closed		Hanger	1651 HIGHLAND AVE	mattress on curb
4/21/2021	Open		Phone Call	903 W MADISON ST	scaffolding needs to be taken down

Total Records: 98

5/13/2021



# SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk  
Contact info: Sally Hart, 319-653-6584 ext 131; [sallyhart@washingtioniowa.gov](mailto:sallyhart@washingtioniowa.gov)

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

1. **APPLICANT INFORMATION**

Name/Event: Thursday Night Live - additional date: August 17<sup>th</sup>

Coordinator: Alisha Davis

Contact Number: 319-750-1540

Email Address: alisha@washingtioniowa.org

2. **EVENT INFORMATION**

Event Description: Thursday Night Live - additional date for Chris Hanson + his performers (Ironic songs from movies)

Days/Dates of Event: August 17

Time(s) of Event: (Include Set Up/Tear Down Time) 5:30-7:00 pm

Event Location: Central Park

Will event require an alcohol license or require modification of an existing license?  Yes  No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: \_\_\_\_\_

\_\_\_\_\_

Method of Notification for businesses/downtown residents (if applicable):

\_\_\_\_\_

\_\_\_\_\_

Other Requests

\_\_\_\_\_ Temporarily park in a "No Parking" area location : \_\_\_\_\_

\_\_\_\_\_ Use of City Park (specify park : \_\_\_\_\_  
Electrical Needs: \_\_\_\_\_

\_\_\_\_\_ Walk/Run (attach map of route and indicate streets to be closed)

\_\_\_\_\_ Fireworks (specify location :)

\_\_\_\_\_ Use of gators/UTV/ATV on City streets

\_\_\_\_\_ Parade (attach map of route and indicate streets to be closed)

\_\_\_\_\_ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

\_\_\_\_\_ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

\_\_\_\_\_ Street barricades

\_\_\_\_\_ Emergency "No Parking" Signs

\_\_\_\_\_ Traffic cones

\_\_\_\_\_ Picnic Tables

\_\_\_\_\_ Yield signs for crosswalks

\_\_\_\_\_ Garbage/Recycling Barrels

\_\_\_\_\_ Street Sweeping following (parades)

\_\_\_\_\_ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? \_\_\_\_\_ Yes  No \_\_\_\_\_ If yes, how many? \_\_\_\_\_  
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided?  Yes \_\_\_\_\_ No If yes, how many? ) 2

Contact Person: DUSTIN DAVIS

Phone: 319-750-1546

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted \_\_\_\_\_ Certificate of Insurance not required

**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.


4/30/21  
 \_\_\_\_\_  
 Applicant/Sponsor Signature Date

**DEPARTMENT APPROVALS**

<u>Indicate Date Contacted</u>	<b>The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.</b>			
4/30	City Clerk (Liquor Licenses)	Sally Y. Hart	319-653-6584 ext 131	<a href="mailto:sallyhart@washingtioniowa.gov">sallyhart@washingtioniowa.gov</a>
	Comments/Restrictions:			
4/30	Police Chief	Jim Lester	319-458-0264	<a href="mailto:jlester@washingtioniowa.gov">jlester@washingtioniowa.gov</a>
	Comments/Restrictions:			
4/30	Fire Chief	Brendan DeLong	319-461-3796	<a href="mailto:bdelong@washingtioniowa.gov">bdelong@washingtioniowa.gov</a>
	Comments/Restrictions:			
4/30	Streets	JJ Bell	319-653-1538	<a href="mailto:jibell@washingtioniowa.gov">jibell@washingtioniowa.gov</a>
	Comments/Restrictions:			
4/30	Parks	Nick Pacha	319-321-4886	<a href="mailto:npacha@washingtioniowa.gov">npacha@washingtioniowa.gov</a>
	Comments/Restrictions:			
4/30	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; <a href="mailto:jtaylor@co.washington.ia.us">jtaylor@co.washington.ia.us</a>			
	Comments/Restrictions:			

**CITY COUNCIL APPROVAL**

\_\_\_\_\_  
 City Clerk Signature Date of Action Approved: \_\_\_\_\_ Denied: \_\_\_\_\_  
 CONDITIONS IMPOSED: \_\_\_\_\_



## SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk  
Contact info: Sally Hart, 319-653-6584 ext 131; [sallyhart@washingtoniowa.gov](mailto:sallyhart@washingtoniowa.gov)

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

### 1. APPLICANT INFORMATION

Name/Event: Craft Fair Spring Evolution 2022  
Coordinator: Alisha Davis  
Contact Number: 319-750-1541  
Email Address: alisha@washingtoniowa.org

### 2. EVENT INFORMATION

Event Description: Spring Craft Fair

Days/Dates of Event: Saturday, May 7th

Time(s) of Event: (Include Set Up/Tear Down Time) 7AM-5PM

Event Location: Central Park

Will event require an alcohol license or require modification of an existing license?  Yes  No

### 3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: CRAFT FAIR - Marion Ave. Northbound

Method of Notification for businesses/downtown residents (if applicable):

Letter to residents + businesses

Other Requests

Temporarily park in a "No Parking" area  
location: \_\_\_\_\_

\_\_\_\_\_ Use of gators/UTV/ATV on City streets

Use of City Park (specify park :  
Electrical Needs: outlets for food /

\_\_\_\_\_ Parade (attach map of route and indicate  
streets to be closed)

\_\_\_\_\_ Walk/Run (attach map of route and indicate  
streets to be closed)

craft vendors

\_\_\_\_\_ Tent(s) to be used – over 400 sq ft or canopies  
over 1,000 sq ft

\_\_\_\_\_ Fireworks (specify location :)

\_\_\_\_\_ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Yield signs for crosswalks

\_\_\_\_\_ Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones

Street Sweeping following (parades)

Picnic Tables

Other (please specify :)

cleaning park

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

\_\_\_\_\_ Recorded/Live Music

Public Address System

\_\_\_\_\_ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? \_\_\_\_\_ Yes  No \_\_\_\_\_ If yes, how many? \_\_\_\_\_  
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided?  Yes \_\_\_\_\_ No If yes, how many? 2

Contact Person: Wisha Davis

Phone: 319-750-1540

7. INSURANCE


For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted \_\_\_\_\_ Certificate of Insurance not required

**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

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4/30/21  
 \_\_\_\_\_  
 Applicant/Sponsor Signature Date

**DEPARTMENT APPROVALS**

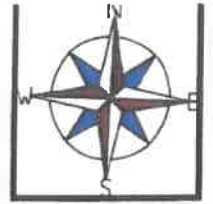
<u>Indicate Date Contacted</u>	<b>The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.</b>		
<u>4/30</u>	City Clerk (Liquor Licenses)	Sally Y. Hart 319-653-6584 ext 131	<a href="mailto:sallyhart@washingtioniowa.gov">sallyhart@washingtioniowa.gov</a>
Comments/Restrictions:			
<u>4/30</u>	Police Chief	Jim Lester 319-458-0264	<a href="mailto:jlester@washingtioniowa.gov">jlester@washingtioniowa.gov</a>
Comments/Restrictions:			
<u>4/30</u>	Fire Chief	Brendan DeLong 319-461-3796	<a href="mailto:bdelong@washingtioniowa.gov">bdelong@washingtioniowa.gov</a>
Comments/Restrictions:			
<u>4/30</u>	Streets	JJ Bell 319-653-1538	<a href="mailto:jjbell@washingtioniowa.gov">jjbell@washingtioniowa.gov</a>
Comments/Restrictions:			
<u>4/30</u>	Parks	Nick Pacha 319-321-4886	<a href="mailto:npacha@washingtioniowa.gov">npacha@washingtioniowa.gov</a>
Comments/Restrictions:			
<u>4/30</u>	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; <a href="mailto:jtaylor@co.washington.ia.us">jtaylor@co.washington.ia.us</a>		
Comments/Restrictions:			

**CITY COUNCIL APPROVAL**

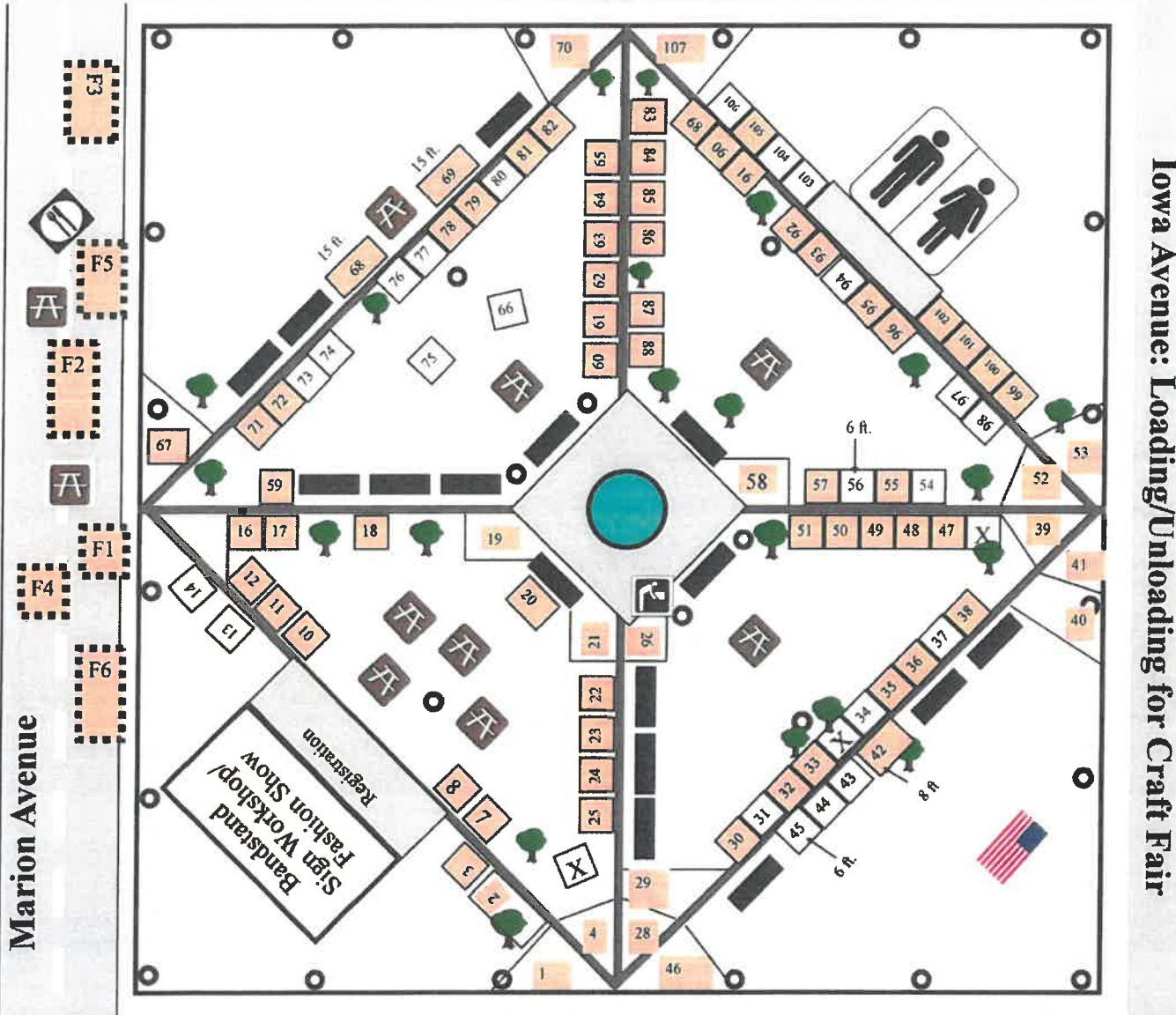
\_\_\_\_\_  
 City Clerk Signature Date of Action Approved: \_\_\_\_\_ Denied: \_\_\_\_\_  
 CONDITIONS IMPOSED: \_\_\_\_\_

# Spring Craft Fair Map

Saturday, May 7 2021



Main Street



Iowa Avenue: Loading/Unloading for Craft Fair

Marion Avenue

Washington Street

The standard booth size is 10ft. X 10ft.

-  Reserved Vendor Booths
-  Picnic Table
-  Light Poles have electric outlets
-  Water Fountain has water spigot for hose attachment
-  Trees
-  Park Bench

Created by and property of the  
Washington Chamber of Commerce

Updated 3/11/21







## SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk  
Contact info: Sally Hart, 319-653-6584 ext 131; [sallyhart@washingtioniowa.gov](mailto:sallyhart@washingtioniowa.gov)

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

1. **APPLICANT INFORMATION**

Name/Event: NIGHT AT THE WELL - Washington, IA

Coordinator: SUNNY SINGH

Contact Number: 319 400 3158

Email Address: sunny.singh@thewellia.com

2. **EVENT INFORMATION**

Event Description: Worship Gathering - Coming together of local community churches.

\_\_\_\_\_

\_\_\_\_\_

Days/Dates of Event: Friday, June 11th 2021

Time(s) of Event: (Include Set Up/Tear Down Time) Load In: 9am Load out: 10:30pm

Event Location: Washington, Iowa City Square - Band Stand

Will event require an alcohol license or require modification of an existing license? \_\_\_\_\_ Yes  No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

\_\_\_\_\_ Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: No streets will be required to close for this event.

\_\_\_\_\_

\_\_\_\_\_

Method of Notification for businesses/downtown residents (if applicable):

Posters / Social Media / Email Campaigns / Word of Mouth / Website

\_\_\_\_\_

Other Requests

\_\_\_\_\_ Temporarily park in a "No Parking" area  
location: \_\_\_\_\_

\_\_\_\_\_ Use of City Park (specify park :  
Electrical Needs: \_\_\_\_\_

\_\_\_\_\_ Walk/Run (attach map of route and indicate  
streets to be closed)

\_\_\_\_\_ Fireworks (specify location :)

\_\_\_\_\_ Use of gators/UTV/ATV on City streets

\_\_\_\_\_ Parade (attach map of route and indicate  
streets to be closed)

\_\_\_\_\_ Tent(s) to be used – over 400 sq ft or canopies  
over 1,000 sq ft

\_\_\_\_\_ Other (please specify :)

4. **ITEMS REQUESTED FROM THE CITY OF WASHINGTON**

\_\_\_\_\_ Street barricades

\_\_\_\_\_ Emergency "No Parking" Signs

\_\_\_\_\_ Traffic cones

\_\_\_\_\_ Picnic Tables

\_\_\_\_\_ Yield signs for crosswalks

  x   Garbage/Recycling Barrels

\_\_\_\_\_ Street Sweeping following (parades)

\_\_\_\_\_ Other (please specify :)

5. **SOUND SYSTEMS** Please indicate if the following will be used (verify availability with Parks Dept):

  x   Amplified Sound/Speaker System (**bring our own**)

\_\_\_\_\_ Public Address System

\_\_\_\_\_ Recorded/Live Music

  YES   If so: BMI/ASCAP License obtained?

6. **SANITATION** Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, how many? \_\_\_\_\_  
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided?   x   Yes \_\_\_\_\_ No If yes, how many? )

Contact Person: **SUNNY SINGH** \_\_\_\_\_

Phone: **319 400 3158** \_\_\_\_\_

7. **INSURANCE**

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

\_\_\_\_\_ Certificate of Insurance provided and accepted \_\_\_\_\_ Certificate of Insurance not required

**This can be provided if required!**

**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

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 \_\_\_\_\_  
 Applicant/Sponsor Signature

05/10/2021  
 \_\_\_\_\_  
 Date

**DEPARTMENT APPROVALS**

<u>Indicate Date Contacted</u>	<b>The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.</b>			
<u>05/10/2021</u>	City Clerk (Liquor Licenses)	Sally Y. Hart	319-653-6584 ext 131	<a href="mailto:sallyhart@washingtioniowa.gov">sallyhart@washingtioniowa.gov</a> Comments/Restrictions:
<u>05/10/2021</u>	Police Chief	Jim Lester	319-458-0264	<a href="mailto:jlester@washingtioniowa.gov">jlester@washingtioniowa.gov</a> Comments/Restrictions:
<u>05/10/2021</u>	Fire Chief	Brendan DeLong	319-461-3796	<a href="mailto:bdelong@washingtioniowa.gov">bdelong@washingtioniowa.gov</a> Comments/Restrictions:
<u>05/10/2021</u>	Streets	JJ Bell	319-653-1538	<a href="mailto:jjbell@washingtioniowa.gov">jjbell@washingtioniowa.gov</a> Comments/Restrictions:
<u>05/10/2021</u>	Parks	Nick Pacha	319-321-4886	<a href="mailto:npacha@washingtioniowa.gov">npacha@washingtioniowa.gov</a> Comments/Restrictions:
<u>05/10/2021</u>	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; <a href="mailto:jtaylor@co.washington.ia.us">jtaylor@co.washington.ia.us</a> Comments/Restrictions:			

**CITY COUNCIL APPROVAL**

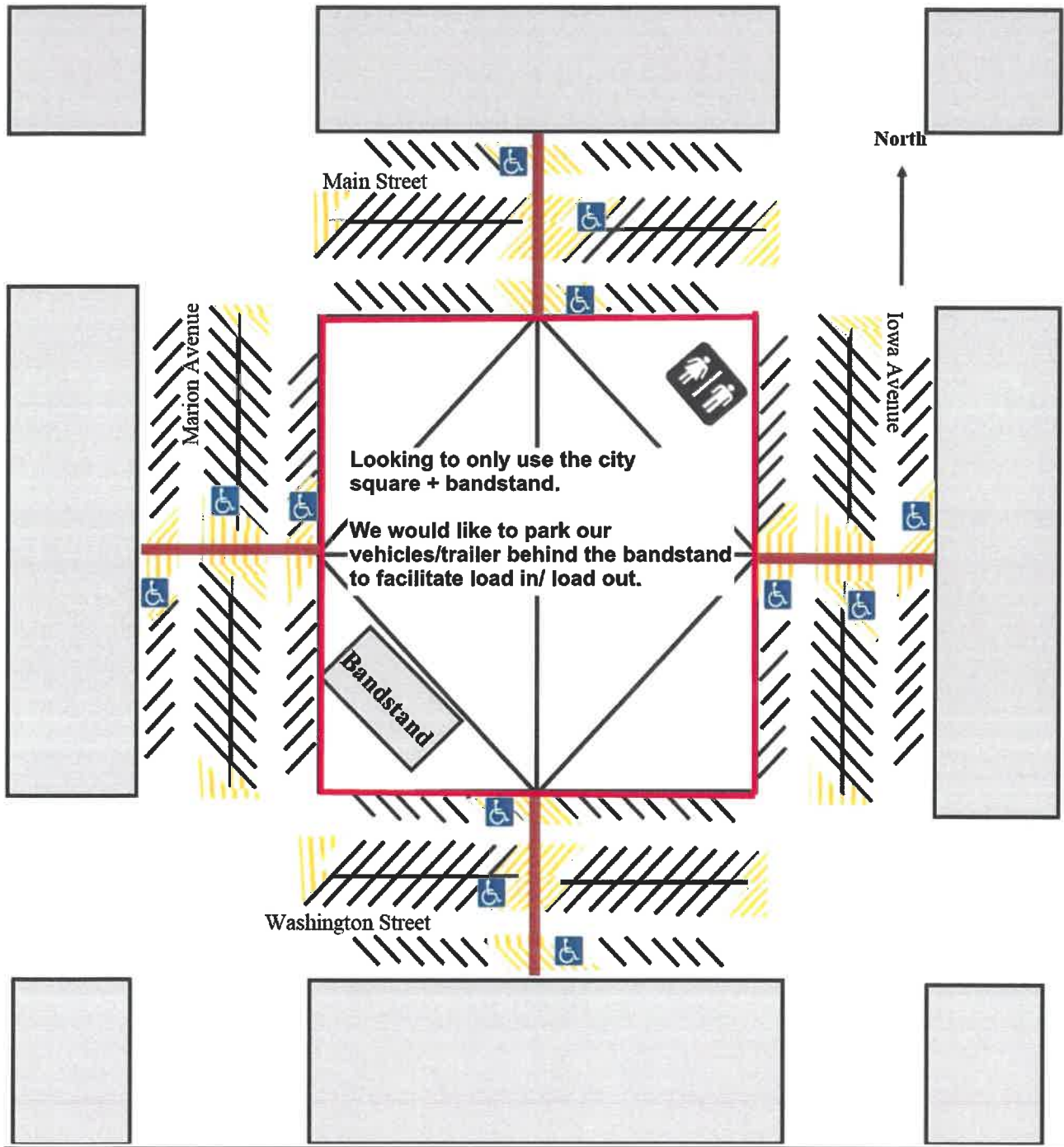
\_\_\_\_\_  
 City Clerk Signature

\_\_\_\_\_  
 Date of Action

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

CONDITIONS IMPOSED: \_\_\_\_\_

**Downtown Map (If Area Outside Downtown, Please Attach a Map):**



*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

May 14, 2021

To: Mayor & City Council  
Cc: Sally Hart, City Clerk

From: Brent Hinson  
City Administrator

Re: Sale of 534 South Marion

We received 4 bids for the lot on Wednesday, May 12:

- NAB Investment, \$17,000
- ACE Signature Homes, LLC: \$8,000
- Gary Mellinger, \$6,250
- Brian Coleman Construction: \$6,000

Clearly, the bid from NAB Investment is the high bid. However, one required item on our checklist for bidders was not checked. This is the requirement that the home be made suitable for occupancy within 18 months. I contacted NAB owner Nathan Brown to inquire whether he was aware the item was not checked, and he indicated that he was aware. He is concerned about material prices affecting construction, and indicated a desire for more time. I indicated to him that if he agree in writing to a different time schedule, up to 30 months, that I would be willing to recommend his bid to the Council. Nathan did write in 30 months for completion and initialed it on the bid sheet.

I recommend approval of the bid in the amount of \$17,000 from NAB Investment, Inc., with the stipulation that they will have 30 months to complete a house on the property.

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION DIRECTING THE SALE OF AN INTEREST IN REAL  
PROPERTY FOLLOWING A PUBLIC HEARING**

WHEREAS, the City of Washington has determined that the parcel described as "Lot Twenty (20), Subdivision of Outlot Eight (8), Original Plat", (534 South Marion), is surplus and wishes to dispose of that property for construction of a new house; and

WHEREAS, the City published a public bid announcement as required, and held a public hearing on the sale of this property on May 18, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. On behalf of the City of Washington, the Mayor shall contract to sell and shall Deed the above-mentioned real estate to the following party:

Purchaser: NAB Investment, Inc.

Amount of Bid: \$17,000

Section 2. The City Clerk shall co-sign all such contracts and deeds. The Deed shall be available 30 days after the date of this Resolution unless an appeal on this action has been made to District Court. Action on this Resolution shall be final upon the purchaser of the Deed giving evidence to the Clerk that the Deed has been recorded, and such fact to be noted on the official record of this Resolution.

Section 3. The Deed shall include right of reverter to the City in the case in which a new house is not made suitable for occupancy within 30 months of the closing.

PASSED AND APPROVED this 18<sup>th</sup> day of May, 2021.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

**Bid for City-Owned Property**

Location: 534 South Marion Avenue

Description: Lot Twenty (20), Subdivision of Outlot Eight (8), Original Plat, City of Washington, Washington County, Iowa (local address 534 South Marion Avenue), exact legal description to be obtained from the abstract of title.

Describe the intended use for the property: To build a spec house that coincides with the neighborhood.

My bid: \$17,000 (Minimum bid: \$5,000)

Please list any local (Washington County) subcontractors or suppliers: \_\_\_\_\_

I acknowledge and agree to all of the requirements detailed in the Public Bid Announcement, and specifically acknowledge and agree to the requirement to build on the property and make a home suitable for occupancy within ~~18~~ 30 months.

I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.

I acknowledge and agree that the City of Washington has the right to reject any and all bids.

**Bidder Information:**

Name: NAB Investments

Address: 903 N. Iowa Ave Washington, IA

Contact Phone: 319-480-7161

Signature: [Signature] Date: 5-11-21

Please seal your bid in an envelope and submit to Washington City Hall at 215 East Washington Street by May 12, 2021 at 2 PM.

**Bid for City-Owned Property**

Location: 534 South Marion Avenue

Description: Lot Twenty (20), Subdivision of Outlot Eight (8), Original Plat, City of Washington, Washington County, Iowa (local address 534 South Marion Avenue), exact legal description to be obtained from the abstract of title.

Describe the intended use for the property: Single family or duplex  
new construction house

My bid: \$8,000 (Minimum bid: \$5,000)

Please list any local (Washington County) subcontractors or suppliers: \_\_\_\_\_  
Chris Linnenkamp

I acknowledge and agree to all of the requirements detailed in the Public Bid Announcement, and specifically acknowledge and agree to the requirement to build on the property and make a home suitable for occupancy within 18 months.

I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.

I acknowledge and agree that the City of Washington has the right to reject any and all bids.

**Bidder Information:**

Name: A.C.E. Signature Homes, LLC

Address: 305 N. Main St. North Liberty, IA 52317

Contact Phone: 319-321-7199 Matthew Lepic

Signature:  Date: 4-27-21

Please seal your bid in an envelope and submit to Washington City Hall at 215 East Washington Street by May 12, 2021 at 2 PM.



**Bid for City-Owned Property**

Location: 534 South Marion Avenue

Description: Lot Twenty (20), Subdivision of Outlot Eight (8), Original Plat, City of Washington, Washington County, Iowa (local address 534 South Marion Avenue), exact legal description to be obtained from the abstract of title.

Describe the intended use for the property: Plan to build a "shome".use for camper storage, family gatherings, guest lodging, area for grandchildren to play. Our future retirement home when we're ready to down size.My bid: \$6250 (Minimum bid: \$5,000)

Please list any local (Washington County) subcontractors or suppliers: \_\_\_\_\_

Greiner Buildings Inc, Washington Lumber,Maine Electric, J-9 Paint & Design, LLC. I acknowledge and agree to all of the requirements detailed in the Public Bid Announcement, and specifically acknowledge and agree to the requirement to build on the property and make a home suitable for occupancy within 18 months. I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project. I acknowledge and agree that the City of Washington has the right to reject any and all bids.**Bidder Information:**Name: Gary MellingerAddress: 605 S. Marion, Washington, IAContact Phone: 319-863-3286Signature: Gary Mellinger Date: 5.11.21

Please seal your bid in an envelope and submit to Washington City Hall at 215 East Washington Street by May 12, 2021 at 2 PM.

**Bid for City-Owned Property**

Location: 534 South Marion Avenue

Description: Lot Twenty (20), Subdivision of Outlot Eight (8), Original Plat, City of Washington, Washington County, Iowa (local address 534 South Marion Avenue), exact legal description to be obtained from the abstract of title.

Describe the intended use for the property: BUILD RANCH

STYLE HOME

My bid: 6,000 (Minimum bid: \$5,000)

Please list any local (Washington County) subcontractors or suppliers: \_\_\_\_\_

Bc  I acknowledge and agree to all of the requirements detailed in the Public Bid Announcement, and specifically acknowledge and agree to the requirement to build on the property and make a home suitable for occupancy within 18 months.

Bc  I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.

Bc  I acknowledge and agree that the City of Washington has the right to reject any and all bids.

**Bidder Information:**

Name: Brian Coleman Const.

Address: 2667 WATLAND RD

Contact Phone: 319-653-1715

Signature: Bm Date: April 28 2021

Please seal your bid in an envelope and submit to Washington City Hall at 215 East Washington Street by May 12, 2021 at 2 PM.

**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**

WASHINGTON

Fiscal Year July 1, 2020 - June 30, 2021

The City of WASHINGTON will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2021

**Meeting Date/Time:** 5/18/2021 06:00 PM

**Contact:** Kelsey Brown

**Phone:** (319) 653-6584 ext: 122

**Meeting Location:** City Council Chambers 215 E. Washington Street

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	3,719,146	6,080	3,725,226
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	3,719,146	6,080	3,725,226
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	366,762	0	366,762
Other City Taxes	6	1,021,711	0	1,021,711
Licenses & Permits	7	103,000	0	103,000
Use of Money & Property	8	247,059	141,640	388,699
Intergovernmental	9	2,385,198	638,881	3,024,079
Charges for Service	10	5,261,661	64,716	5,326,377
Special Assessments	11	53,000	0	53,000
Miscellaneous	12	1,539,760	50,124	1,589,884
Other Financing Sources	13	309,000	205,006	514,006
Transfers In	14	8,342,482	402,803	8,745,285
<b>Total Revenues &amp; Other Sources</b>	<b>15</b>	<b>23,348,779</b>	<b>1,509,250</b>	<b>24,858,029</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Public Safety	16	1,841,869	29,735	1,871,604
Public Works	17	1,330,876	0	1,330,876
Health and Social Services	18	0	0	0
Culture and Recreation	19	1,133,810	26,664	1,160,474
Community and Economic Development	20	123,064	0	123,064
General Government	21	1,133,876	79,695	1,213,571
Debt Service	22	1,418,759	21,291	1,440,050
Capital Projects	23	9,055,944	667,160	9,723,104
Total Government Activities Expenditures	24	16,038,198	824,545	16,862,743
Business Type/Enterprise	25	5,444,463	281,046	5,725,509
<b>Total Gov Activities &amp; Business Expenditures</b>	<b>26</b>	<b>21,482,661</b>	<b>1,105,591</b>	<b>22,588,252</b>
Transfers Out	27	8,342,482	402,803	8,745,285
<b>Total Expenditures/Transfers Out</b>	<b>28</b>	<b>29,825,143</b>	<b>1,508,394</b>	<b>31,333,537</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>-6,476,364</b>	<b>856</b>	<b>-6,475,508</b>
Beginning Fund Balance July 1, 2020	30	9,878,247	0	9,878,247
<b>Ending Fund Balance June 30, 2021</b>	<b>31</b>	<b>3,401,883</b>	<b>856</b>	<b>3,402,739</b>

**Explanation of Changes:** Carry over capital projects, police system upgrades, equipment replacement, IPERS payback, fire equipment, increased LOST revenue, fireworks, special election, housing rehab, cost of issuance, repairs, engineering, and other contractual services

Jaron P. Rosien, Mayor  
 Sally Y. Hart, City Clerk  
 Kevin Olson, City Attorney  
 Brent Hinson, City Administrator



**City of Washington**  
 215 East Washington Street  
 Washington, Iowa 52353  
 (319) 653-6584 Phone  
 (319) 653-5273 Fax

**FY 2021-2022 Budget**  
**Equipment Purchase Request**

**FOR ITEMS OVER \$5,000**

Item: TANK TRUCK (Water) #144	Account:ROAD USE: 6723
Cost: \$50,000.00	Dept:M/C DEPARTMENT

**Narrative/Justification:**The current tank truck we have has a stainless steel 1,000 gallon tank. We use this water tank for flushing terminal manholes and trouble spots, sawing concrete with a walk behind saw and jetting areas when necessary throughout the sanitary sewer system as well as other job tasks.

The current truck chassis is a 1985 C-60 Chevy with a manual transmission. The main problem with the truck is the motor, Zach sends oil samples in for the heavy equipment, and the samples for the tank truck always comes back with metal filings. And you can visibly see them when the truck is being serviced. The tank has been out of service having the leaks repaired on numerous occasions as well.

We are wanting to update our fleet as much as we can. We would like to purchase a truck chassis that is 10 years old give or take, and/or an already to use chassis with a tank on it, which are available. The tank size we'd like to go to is 2,000 gallon. This would prevent less filling up with water on certain job tasks.

The new price of a 2,000 gallon tank is around \$25,000, if we go this route it leaves us with \$25,000 to purchase a truck chassis, preferably an auto-matic. An auto-matic is what we would like whether we purchase separate or together.

We would strip the hose reel and motor off of the tank truck if we were to replace the unit.

The current tank truck value is \$800, an engine destined to fail, and a leaking SS tank.

If applicable, please describe the approximate value of the unit to be replaced, and whether it will be traded in or sold outright:

**\*\*\*Please attach additional documentation including any quotations received\*\*\***

Jaron P. Rosien, Mayor  
 Sally Y. Hart, City Clerk  
 Kevin Olson, City Attorney  
 Brent Hinson, City Administrator



**City of Washington**  
 215 East Washington Street  
 Washington, Iowa 52353  
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**FY 2021-2022 Budget**  
**Equipment Purchase Request**

**FOR ITEMS OVER \$5,000**

Item: REAR DUMP TRAILER	Account:SEWER COLLECTION: 6723
Cost:\$10,400.00	Dept:M/C DEPARTMENT

**Narrative/Justification:**

We currently have a 20 ft trailer we use for yard waste and brush pick up twice a week from March through November. This trailer is 30 years old and has a crack in the steel bed. This is an issue that is easily repaired, but the tires are a continuous issue with the weight the trailer hauls with. This trailer has to be either manually unloaded or using a piece of machinery's front bucket to push the load out.

The new rear dump trailer would be easily unloaded by raising the bed up. It could also be used for numerous tasks besides yard waste pick up. It can haul rock/sand/dirt to the jobsite, or it can transport equipment that we either have or rent. I believe the twin axle GVWR is 14,000 lbs. Our current skid loader is near half that weight.

This versatility of this trailer would come in very handy if we were to have this added to our fleet. The old trailer has had it's time and needs to be sold or scrapped. On a side note scrap metal has gotten back to over \$100/ton.

There are 3 bids all from SE Iowa, Cantril, Frytown and Richland. There are different lengths these types of trailers come in, 14ft, 16ft and 20 ft. I am looking at the 16 ft dump trailer.

The current trailer value is \$500 with the repairs needed.

If applicable, please describe the approximate value of the unit to be replaced, and whether it will be traded in or sold outright:

**\*\*\*Please attach additional documentation including any quotations received\*\*\***



## Cantril Truck & Trailer

### Company Info:

101 North St.  
cantril, IA 52542, USA  
WWW.CANTRILTRUCK&TRAILER.COM

### Sales Info:

Matt  
Phone: 319-238-7377

### Customer Info:

JJ BELL  
Email: jjbell@washingtioniowa.gov

## 83" Low Pro Dump

Quote #186293

- 14 feet
- BP 2 5/16" Adjustable (14,000 lb.) \$0.00
- (2) 7,000# (Dexter) Electric / Spring \$0.00
- Split / Spreader Gate \$0.00
- Primer + Black Powder Coat \$175.50

### Options:

- 1 Hydraulic Monster Jack™ Includes Front Toolbox \$491.40



\* actual product may vary from image shown

### Notes:

## Standard Features

- 14,000 lb. G.V.W.R.
- 7,000 lb. x 2 G.A.W.R.
- Demco EZ Latch Adj. 2 5/16" Ball Coupler
- Safety Chains
- 1 - Drop Leg Jack (12,000 lb.)
- 2 - Dexter E- Z lube Brake Axle (7,000 lb.)
- 6 Leaf Slipper Spring Suspension
- 4 - 16" Black Mod Wheels
- 4 - 235/80R16 Radial Tires (3,520 lb)
- Electric Breakaway Kit w/ Charger
- DOT Reflective Tape
- 1/8" Treadplate Steel Fenders
- Lockable Toolbox (Houses Battery and Pump)
- 2 - Way Gate (Barn Doors & Spread Gate)
- 6' 6" Slide In Channel Ramps
- 4 - D-Rings (Welded inside the Box)
- 40° Dump Pitch
- 12VDC Hydraulic Pump
- 5"x17" Hyd.Cylinder w/Scissor & 5"x 21" on 16'
- Scissor Lift
- 12' Control Cable
- Tarp Kit
- 8" x 10 lb. I-Beam Frame & Tongue
- 3" Channel Crossmembers 16" on Center
- 10ga. Steel Bed
- 83" Wide Bed
- 10ga. Steel Sides
- 24" High Sides
- DOT Approved Flushmount Lifetime LED Lights
- Double Insulated Harness w/Cold Weather Cord 7-way
- Stake Pockets
- Sand Blasted, Acid Washed, Powder Coated
- Interstate (TM) Deep Cycle Battery
- Ultra Low 24"- 28" Deck Height
- 110V Integrated Trickle Charger
- GN Option Equipped with 2 Jacks
- GN Equipped w/Lockable Front Toolbox
- 5 year Dexter Axle Warranty
- Spare Tire Mount
- Driver Side Monster Step



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Trailer Price:	\$10,089.90
Discount:	(\$24.90)
Taxes:	\$0.00
Fees:	\$35.00
Registration:	\$0.00
Other:	\$300.00

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<b>Total</b>	<b>\$10,400.00</b>
<b>Price:</b>	

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

May 13, 2021

To: Mayor & City Council  
Cc: Sally Hart, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: 1114 East Washington Debris Cleanup

The investigation into the house explosion at 1114 East Washington, which occurred January 4, 2021, has progressed to the point that the State Fire Marshal allowed for clearing of the debris to begin, effective shortly following the April 8 on-site joint inspection. Since so much time has transpired since the explosion, the nuisance review committee asked Kevin to prepare the attached Notice to Abate Nuisance, dated April 22, to establish a deadline for all debris, the foundation, etc. to be removed.

Mr. Ramirez did come in and discuss the debris removal with Building Official Duwa, and has been working on the site to remove some debris. He did not appeal the notice he acknowledged receiving from Kevin.

We feel that the deadline of May 14 was reasonable, and it should be known that the property insurer set aside a demolition reserve of \$27,000, meaning that the property owner could have simply hired the work done, and the nuisance could have been abated much faster. As of this writing, it is difficult to imagine at the pace the cleanup is moving that even with a grace period extending to Council meeting time on the 18<sup>th</sup> that the work will be completed to the appropriate level. As a result, we did ask Building Official Duwa to seek quotes from 4 local excavating firms, and he received 3 quotes.

Therefore, while we are withholding a recommendation at this writing, we plan to evaluate the situation prior to the Council meeting, and may ask the Council to proceed with the low demolition quote we received, from G&R Miller in the amount of \$7,490, or perhaps this recommendation may be to make the award contingent on a limited amount of additional time for the property owner to complete the work. We would expect to recoup this full amount from the insurance demolition reserve.

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



**City of Washington**  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

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April 22, 2021

**Via Personal Service and U.S. Mail**

Jose Ramirez  
421 S. Avenue C  
Washington, Iowa 52333

**NOTICE TO ABATE NUISANCE**

Mr. Ramirez:

PLEASE TAKE NOTICE that a nuisance exists at your property at your property located at 1114 E. Washington Street in Washington (the "Property") in violation of Section 50.14 of the Code of Ordinances of the City of Washington, Iowa.

At this time, the debris from an exploded residential property remains on the Property, which constitutes a nuisance in violation of Section 50.11 of the Code of Ordinances of the City of Washington.

To abate this nuisance, you must, no later than 4:00 p.m. on Friday, May 14, 2021, perform the following acts:

1. All debris must be removed from the premises and the site must be reseeded.

In the event that you fail to take the actions described above, the City will proceed to file a Municipal Infraction citation against you for failing to abate said nuisance, which could result in both fines or up to \$750 a day and a court order requiring that you abate the nuisance. In the alternative, the City could hire a contractor to abate the nuisance and assess the costs of the same back against the Property to be collected as regular real estate taxes.

Please be advised that pursuant to Section 50.18 of said Code of Ordinances, you may file an appeal and request an administrative hearing by filing Notice of Appeal with the Washington City Clerk no later than 4:00 p.m. on Friday, April 30, 2021.

TAKE NOTICE AND CONDUCT YOURSELF ACCORDINGLY.

Jeff Duwa  
Building and Zoning Official  
319-653-6584  
jduwa@washingtioniowa.gov

**515.139 Demolition reserve on fire and casualty claims on property.**

1. An insurer shall reserve ten thousand dollars or ten percent, whichever amount is greater, of the payment for damages to the property excluding personal property on which the insurer has issued a fire and casualty insurance policy as demolition cost reserve if the following are applicable:

- a. The property is located within the corporate limits of a city.
- b. The damage to the property renders it uninhabitable or unfit for the purpose for which it was intended, without repair.
- c. Proof of loss has been submitted by the policyholder for a sum in excess of seventy-five percent of the face value of the policy covering the building or other insured structure.

2. An insurer which has received a proof of loss in excess of seventy-five percent of the face value of the policy covering a building or other insured structure, shall notify the city council of the city within which the property is located. The notice shall be made by certified mail within five working days after receipt of the proof of loss.

3. The city shall release all interest in the demolition cost reserve within one hundred eighty days after receiving notice of the existence of the demolition cost reserve unless the city has instituted legal proceedings for the demolition of the building or other insured structure, and has notified the insurer in writing of the institution of the legal proceedings. Failure of the city to notify the insurer of the legal proceedings terminates the city's claim to any proceeds from the reserve.

4. A reserve for demolition costs is no longer required if either of the following is true:

a. The insurer has received notice from both the insured and the city council that the insured has completed repairs to the property or has completed demolition of the property in compliance with all applicable statutes and local ordinances.

b. The city has failed to notify the insurer as provided under [subsection 3](#).

5. If the city has instituted legal proceedings, undertaken emergency action, or is required to demolish the damaged property at city expense, the city shall present to the insurer costs incurred, since the date of the fire or other occurrence, including but not limited to legal costs, engineering costs, and demolition costs related directly to the enforcement of any local ordinance, and the insurer shall compensate the city for the incurred costs up to the amount in the demolition cost reserve. Any amount left from the demolition cost reserve after the cost of demolition of the property is paid to the city shall be paid to the insured if the insured is entitled to the remaining proceeds under the policy.

6. The insurer is not liable for any amount in excess of the limits of liability set out by the policy.

7. Insurers complying with [this section](#) or attempting in good faith to comply with [this section](#) shall be immune from civil and criminal liability.

[88 Acts, ch 1176, §1](#)

[C89, §515.150](#)

[89 Acts, ch 16, §1](#); [91 Acts, ch 59, §1](#); [92 Acts, ch 1163, §100](#); [2007 Acts, ch 152, §50](#)

[CS2007, §515.139](#)

Former [§515.139](#) transferred to [§515.111](#); [2007 Acts, ch 152, §45](#)

# G&R Miller Construction

1002 W. Monroe, Washington, IA 52353 [www.gmillerconstruction.com](http://www.gmillerconstruction.com)

Office: (319) 653-2553 | Fax: (319) 653-3205 | Toll Free: 800-362-1859

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May 4, 2021

City of Washington  
PO Box 516  
Washington, IA 52353

RE: Clean Up in 1100 Block of East Washington

Attn: Jeff Duwa

We are pleased to quote the following:

Remove all debris and properly dispose at Semco Landfill

Remove Foundation

Disconnect Sewer and Water

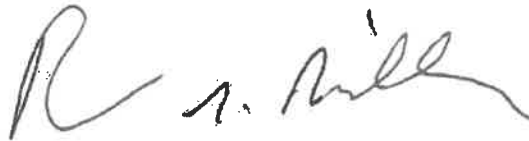
Backfill

**TOTAL \$7490.00**

Area of work shall be limited to within property lines. Price does not include any permit fees, seeding, asbestos assessment or abatement.

Thank you for the opportunity to quote this work. For any questions, please feel free to give us a call.

Sincerely



Rick A. Miller  
President



"Our Business is Earth Moving, Our Quality is World Class"

An EEO/AA Employer

An Iowa DOT Certified DBE / WBE Contractor

1320 North 8<sup>th</sup> Avenue  
PO Box 488  
Washington, Iowa 52353

Ph: 319-653-3334  
Fax: 319-653-3351  
[www.delonginc.com](http://www.delonginc.com)

## QUOTE

PROJECT: Explosion House Cleanup - 1114 E Washington St

DATE: May 3, 2021

LOCATION: Washington

ITEM #	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
1	Complete house cleanup and removal	1	LS	\$5,500.00	\$5,500.00
2	Dirt import to fill basement and create positive drainage	1	LS	\$1,500.00	\$1,500.00
3	Seeding, Fertilizing & Mulch	1	LS	\$1,000.00	\$1,000.00
<b>TOTAL BID</b>					<b>\$8,000.00</b>

### INCLUDES:

- Termination of Utilities (water and sewer only)
- Filling of Basements and provide a minimum of 3" top soil
- Washington Demo Permits & tipping fees at SEMCO landfill

### EXCLUSIONS:

- Electrical or gas disconnection, removal or relocation. DeLong to assist with coordination if necessary.
- Private utility locates. DeLong responsible for calling Iowa One Call only
- Material or compaction testing, if required.

Quote good until June 15, 2021

DE LONG CONSTRUCTION, INC.

Brendan DeLong  
Project Manager  
319.461.3796

**LEICHTY & SON CONST. INC.**  
1548 HENRY WASHINGTON RD  
MOUNT PLEASANT, IA 52641

# Proposal

**Proposal Date:** 5/5/2021

**Proposal #:** 1234

**Project:**

**Bill To:**

CITY OF WASHINGTON  
%JEFF DUWA  
215 E. WASHINGTON  
WASHINGTON, IA 52353

Description	Est. Hours/Qty.	Rate	Total
1114 WASHINGTON STREET DEMO			
DEMO - TRUCKING - LANDFILL	1	6,440.00	6,440.00
CONCRETE REMOVAL	10	95.00	950.00
FILL FOR FOUNDATION	1	2,500.00	2,500.00
CAP WATER	1	300.00	300.00
CAP SEWER	1	300.00	300.00
Thank you for your business.		<b>Total</b>	<b>\$10,490.00</b>



## **DEBRIS REMOVAL SERVICES AGREEMENT**

THIS AGREEMENT, made and entered as of this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between the City of Washington, Iowa, a Municipal Corporation, 215 E. Washington Street, Washington, Iowa 52353, hereinafter referred to as the "CITY," and G&R Miller Construction, 1002 W. Monroe, Washington, Iowa 52353, hereinafter referred to as the "CONTRACTOR".

WHEREAS, there was a gas explosion at 1114 E. Washington Street (the "Property") that caused a destroyed the residential house to be destroyed and left a pile of debris to remove; and

WHEREAS, the City did hereby serve the owner of the Property with notice to remove the debris which constitutes a nuisance under City code; and

WHEREAS, the City Council of the City of Washington did heretofore deem it necessary and to obtain quotes to abate the nuisance at the Property by removing the debris and disposing of the debris in strict compliance with all applicable laws (the "Services"); and

WHEREAS, the CONTRACTOR is capable of supplying the desired Services for a fee of not-to-exceed \$7,490.00; and

WHEREAS, accordingly, the CITY has agreed to engage the CONTRACTOR as an independent contractor to perform said Services for a total fee not to exceed \$7,490.00 under the terms and conditions set forth below.

NOW THEREFORE, THE CITY AND THE CONTRACTOR, FOR CONSIDERATION HEREINAFTER SET FORTH, DO MUTUALLY AGREE AS FOLLOWS:

**I. SCOPE OF SERVICES.**

The CONTRACTOR shall perform in a timely and satisfactory manner the Services in strict compliance with all applicable laws pertaining the to transportation and disposal of debris.

**II. TIME OF COMPLETION.**

The CONTRACTOR shall complete the Services within fourteen (14) days of the issuance of a Notice to Proceed by the City.

### III. GENERAL TERMS AND PROVISIONS.

A. The CONTRACTOR shall not commit any of the following employment practices in connection with or while rendering services hereunder and does hereby expressly agree to prohibit the following practices from being committed by any subcontractors engaged by the CONTRACTOR in connection with the Project. Upon request, the CONTRACTOR shall provide the CITY with a copy of the relevant provisions of any agreement entered into by the CONTRACTOR and a subcontractor in connection with the Project to confirm to the satisfaction of the CITY that the requirements under this Subparagraph III(A) have been met.

1. To discharge or refuse to hire any individual because of their race, color, religion, sex, national origin, disability, age, marital status, sexual orientation or gender identity.

2. To discriminate against any individual in terms, conditions or privileges of employment because of their race, color, religion, sex, national origin, disability, age, marital status, sexual orientation or gender identity.

B. The CITY may terminate this Agreement, with or without cause, upon no less than seven (7) calendar days' written notice. In the event that the CITY does so terminate this Agreement, the CONTRACTOR shall be paid for all work and services performed up to the time of said termination upon submission to the CITY of a final billing statement and review and approval thereof by the Washington City Council at the next regularly scheduled Council Meeting; provided, however, that any such sum shall not be greater than the total amount to be paid for services rendered hereunder as set forth in Article IV below; and further provided that, in the event the CITY terminates this Agreement with cause, the CITY may, in its sole discretion, elect to withhold payment of an amount sufficient to engage a third party to properly complete the Services in accordance with the terms of this Agreement.

C. This Agreement shall not be assigned or in any manner transferred by the CONTRACTOR, without the express written consent of the Washington City Council.

D. It is hereby expressly acknowledged and agreed by both parties hereto that the engagement of the CONTRACTOR by the CITY in connection with the Project shall be as an independent contractor and shall be exclusive; provided, however, that the Contractor may retain the services of subcontractors for the purpose of performing its obligations and responsibilities under this Agreement so long as the CONTRACTOR has first obtained the written approval of same from the CITY; and further provided that, should the CONTRACTOR so engage subcontractors under the terms of this Subparagraph III(D), the CONTRACTOR shall be solely responsible for compensating any such subcontractors.

E. It is further agreed that neither party to this Agreement shall perform contrary to any federal or state law, rule or regulation, or the Washington City Code of Ordinances.

F. All tipping fees for the disposal of the debris shall be paid by the CONTRACTOR.

G. CONTRACTOR shall provide and maintain insurance throughout said Project in the following minimum amounts:

1. Workman's Compensation and occupational disease insurance in accordance with the laws of the State of Iowa covering all employees who perform any of the obligations under this Agreement

2. Public liability and property damage liability insurance covering all operations under the Agreement, limits for bodily injury or death not less than one million dollars (\$1,000,000.00) for one person and two million dollars (\$2,000,000.00) for each accident; for property damage not less than one million dollars (\$1,000,000.00) for each accident and two million dollars (\$2,000,000.00) aggregate during such policy period. Said insurance shall name the City of Washington as an Additional Insured under the policy.

3. Automobile liability insurance on all self-propelled vehicles used in connection with the Agreement, whether its own, non-owned or hired; public liability limits of not less than five hundred thousand dollars (\$500,000.00) for one person and one million dollars (\$1,000,000.00) for each accident; property damage limit of two hundred fifty thousand dollars (\$250,000.00) for each accident or a combined single limit of one million dollars (\$1,000,000.00)

CITY shall have the right at any time to require public liability insurance, errors and omissions coverage and/or property damage liability insurance greater than that specified in the above paragraphs. If required, the additional premiums shall be added to the bid price.

The CONTRACTOR shall furnish Certificates of Insurance to the CITY made in favor of the CITY prior to commencing work showing compliance with the foregoing requirements. Insurance shall provide notice of cancellation or revocation.

#### IV. COMPENSATION FOR SERVICES.

The CITY shall compensate the CONTRACTOR for services rendered under this Agreement for a total fee of \$7,490.00. Said total fee shall be paid by the CITY to the CONTRACTOR at the completion of the Services and approval by the City

Council of the City of Washington.

V. INDEMNIFICATION.

The CONTRACTOR agrees to fully indemnify, defend, save and hold the CITY, its officers, representatives, agents, contractors, subcontractors and employees, harmless from any and all liability to third parties (including reimbursement of reasonable legal fees and costs) arising directly or indirectly from the negligent act, error or omission of the CONTRACTOR, its officers, representatives, agents, contractors, subcontractors or employees in connection with the Project.

VI. HAZARDOUS MATERIALS.

The CONTRACTOR hereby warrants and represents that the CONTRACTOR (i) has not created nor contributed to the creation or existence, (ii) nor will it create or contribute to the creation or existence of any type of hazardous or toxic wastes, materials, chemical compounds, or substances, or any other type of environmental hazard or pollution, whether latent or patent, at the premises of the Project, or in connection with or related to the Project. The CONTRACTOR, in addition to the general indemnification set forth in Provision V above, does hereby further fully indemnify, defend, save and hold harmless the CITY, its officers, employees and agents from and against any and all debts, claims, causes of action, administrative orders and notices, costs (including but not limited to, response and/or remedial costs), personal injuries, losses, damages, liabilities, demands, interest, fines, penalties and expenses, including reasonable legal fees and expenses, contractors' fees and expenses, court costs and all other out-of-pocket expenses, suffered or incurred by the CITY, its officers, representatives, agents, contractors, subcontractors, employees and grantees as a result of any breach of this Provision VI.

VIII. CONTROLLING LAW.

This Agreement is to be governed by the laws of the State of Iowa. The parties hereto agree that any action, suit or proceeding based upon any matter, claim or controversy arising under this Agreement shall be brought solely in the state courts located in Washington County, Iowa or the federal courts located in Scott County, Iowa. The parties hereto hereby irrevocably waive objection to the venue of the above-mentioned courts, including any claim that such action, suit or proceeding has been brought in an inconvenient forum. Both parties hereto expressly acknowledge and agree that nothing contained in this Agreement shall be construed to require the parties to submit to mandatory arbitration or mediation in the event of a breach or dispute hereunder.

IX. HEADINGS.

The headings of sections of this Agreement are for convenient reference only and shall not be deemed to limit, construe, affect, modify or alter the meaning of such sections.

X. SEVERABILITY.

If any section, subsection, term or provision of this Agreement or the application thereof to the CONTRACTOR, the CITY or a particular circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Agreement or the application of same to the CONTRACTOR, the CITY or particular circumstances other than that for which it was held invalid or unenforceable, shall not be affected thereby and each remaining section, subsection, term or provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

XI. MODIFICATION.

The terms of this Agreement may not be changed, waived, discharged or terminated orally, but only by a written document signed by the party against whom enforcement of the change, waiver, discharge or termination is sought.

XII. WAIVER.

No waiver by the CITY of any default hereunder shall operate as a waiver of any other default or of the same default on any future occasion. No delay on the part of the CITY in exercising any right or remedy hereunder shall operate as a waiver thereof. No single or partial exercise of any right or remedy by the CITY shall preclude future exercise thereof or the exercise of any other right or remedy.

XIII. AUTHORITY.

The persons signing this Agreement warrant and represent that they have the authority to sign as, or on behalf of, the party for whom they are signing.

XIV. FINAL AGREEMENT:

Both the CONTRACTOR and the CITY hereby expressly acknowledge and agree that this Agreement is intended to set forth the entire agreement between the parties regarding the Services to be rendered by the CONTRACTOR to the CITY, that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, and that no other monies or considerations have been solicited. No waiver, change, modification or amendment of this Agreement shall be binding upon either party hereto unless in writing and signed by both the CONTRACTOR and the CITY. The waiver by either party hereto of a breach of any provision of this Agreement shall not

operate or be construed as a waiver of any subsequent breach of that provision or of any other provision or condition in this Agreement.

ACCEPTED & AGREED:

CONTRACTOR:  
**G&R Miller Construction**

CITY OF WASHINGTON:

\_\_\_\_\_

\_\_\_\_\_

Jaron P. Rosien, Mayor

\_\_\_\_\_  
Print name and title

ATTEST:

\_\_\_\_\_

Sally Y. Hart, City Clerk

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

May 13, 2021

To: Mayor & City Council

Cc: Sally Hart, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the printed name of Brent Hinson.

Re: Bazooka High-Quality Jobs Program Application

Bazooka has been in discussion with the Iowa Economic Development Authority about possible participation in its High-Quality Jobs Program. Based on the commitments and investment that Bazooka plans to make, the State of Iowa will award up to \$390,000 in financial assistance.

In order for Bazooka to proceed with this application, the Council needs to consider a resolution of support. This resolution does not commit the City to anything beyond what was already agreed upon in the Development Agreement at the May 4 City Council meeting. However, Council will be glad to hear that Bazooka plans to create 30 jobs above the \$20.92/hour wage threshold and agrees to invest \$6 million in the project. This is a huge win for Bazooka and for the community. I urge your support of the resolution.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION SUPPORTING A HIGH-QUALITY JOBS  
PROGRAM APPLICATION FOR BAZOOKA-FARMSTAR, LLC**

WHEREAS, local industry Bazooka-Farmstar, LLC (“Bazooka”) desires to expand its facility located at 800 East 7<sup>th</sup> Street in Washington; and

WHEREAS, to this end and following public hearing, the City Council approved a Development Agreement regarding City participation in this expansion in the amount of sewer infrastructure improvements of up to \$244,000 and a 10-year, 100% TIF rebate not to exceed \$200,000 contingent on exceeding an agreed-upon threshold for creation of new taxable valuation; and

WHEREAS, Bazooka has applied for funding assistance through the Iowa Economic Development Authority (“IEDA”) High-Quality Jobs Program, and is seeking \$300,000 in investment tax credit and \$90,000 in sales tax refund from IEDA; and

WHEREAS, applications for High-Quality Jobs funding require a resolution of support from the sponsor local government.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby endorses the application of Bazooka-Farmstar, LLC for financial assistance under the IEDA High-Quality Jobs Program.

Section 2. The City Administrator is authorized to execute the High-Quality Jobs Program Application on behalf of the City.

PASSED AND APPROVED this 18<sup>th</sup> day of May, 2021.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk



**Applicant:** Bazooka Farmstar LLC  
**Project Sponsor:** Washington  
**Award Date:** May 21, 2021  
**Program:** High Quality Jobs Program  
**Version:** 5/13/2021, 10:40 AM

BFAA-000516

## Executive Summary

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Bazooka Farmstar LLC manufactures manure handling equipment for customers throughout the US and Canada.

This project will include the construction of a 37,500 square foot expansion to accommodate a new paint booth and wash bay.

### Award Summary

Tax Credits			
	Investment Tax Credit	\$	300,000
	Sales, Service, Use Tax Refund	\$	90,000
	<b>Total</b>	<b>\$</b>	<b>390,000</b>

### Project Jobs

	Incented	Other	Total Jobs
<b>Created</b>	30	0	<b>30</b>
<b>Retained</b>	0	0	<b>0</b>
<b>Total</b>	<b>30</b>	<b>0</b>	<b>30</b>

## Contract Conditions/Award Contingencies

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- Award contingent upon application sponsorship and approval of local match by the City of Washington

**Applicant:** Bazooka Farmstar LLC  
**Project Sponsor:** Washington  
**Award Date:** May 21, 2021  
**Program:** High Quality Jobs Program  
**Version:** 5/13/2021, 10:40 AM

BFAA-000516

## Project Budget

<i>Use of Funds</i>	<i>Cost</i>	<i>Source of Funds</i>	<i>Amount</i>	<i>Form</i>
Building Construction	\$ 3,000,000	Loan	\$ 3,000,000	
Mfg. Machinery & Equip.	\$ 3,000,000	Equipment loan	\$ 2,000,000	
		Operating line of credit	\$ 1,000,000	
<b>TOTAL</b>	<b>\$ 6,000,000</b>	<b>TOTAL</b>	<b>\$ 6,000,000</b>	

## Indirect Project Contributions

<i>Source of Funds/Contribution</i>	<i>Amount</i>	<i>Form / Term</i>
TIF Rebate * City of Washington	\$ 200,000	10-year; 100%
In-kind contribution * City of Washington	\$ 244,000	sewer project
<b>TOTAL</b>	<b>\$ 444,000</b>	

\*- Local match for the project

### Notes on Other Project Contributions

The City of Washington is planning to provide a 10-year, 100% TIF with a maximum value of \$200,000, and a \$244,000 sewer project.

## Project Jobs

### Job & Wage Information

Business' Base Employment: 127 (FTEs currently employed at this location)  
 Verification Source: 4/9/2021 – company payroll

<b>Proposed:</b>	<b>Incented Jobs</b>	<b>Other Jobs</b>	<b>Total Project Jobs</b>
Created	30	0	30
Retained	0	n/a	0
<b>Total Project Jobs</b>	<b>30</b>	<b>0</b>	<b>30</b>

<i>Laborshed Area</i>	<i>Distressed County?</i>	<i>Brownfield /Grayfield</i>	<i>Laborshed Wage</i>
Washington	No (Washington Co.)	No	120% \$20.92 /hr

**Applicant:** Bazooka Farmstar LLC  
**Project Sponsor:** Washington  
**Award Date:** May 21, 2021  
**Program:** High Quality Jobs Program  
**Version:** 5/13/2021, 10:40 AM

BFAA-000516

### Prior Awards

None.

### Competition

The application identified Puck Custom Enterprises located in Manning, Iowa. While the company sells similar products, the company does not anticipate an impact because both companies are growing due to increased demand. In addition, the companies serve customers throughout the US and Canada.

### Additional Project Information and Timeline

<i>Activity</i>	<i>Activity Completion Date</i>
Dirt work	May 2021
Building construction	August 2021
Interior finishes	November 2021

### High Quality Jobs Program Tax Credits

**Capital Investment** \$6,000,000  
**Qualifying Investment** \$6,000,000  
**Investment Qualifying for Tax Credits** \$6,000,000

<b>Tax Benefits</b>	<b>Included in Award</b>	<b>Maximum Value</b>
Refund of sales, service or use taxes paid during construction	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$90,000
Refund of sales taxes paid on racks, shelving, and conveyor equipment ( <i>warehouse/DC projects only</i> )	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$0
Investment tax credit (5%)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$300,000
Supplemental research activities tax credit	<input type="checkbox"/> Yes	\$0

**Applicant:** Bazooka Farmstar LLC  
**Project Sponsor:** Washington  
**Award Date:** May 21, 2021  
**Program:** High Quality Jobs Program  
**Version:** 5/13/2021, 10:40 AM

BFAA-000516

	<input checked="" type="checkbox"/> No	
<b>MAXIMUM AWARD – STATE’S PORTION</b>		<b>\$390,000</b>
<u>Local</u> Property Tax Exemption through the High Quality Jobs Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$0
<b>TOTAL VALUE of State and Local benefits through program</b>		<b>\$390,000</b>

#### **Investment Tax Credit Amortization Schedule**

Company FY 2021	November 1, 2020	through	October 31, 2021	\$60,000
Company FY 2022	November 1, 2021	through	October 31, 2022	\$60,000
Company FY 2023	November 1, 2022	through	October 31, 2023	\$60,000
Company FY 2024	November 1, 2023	through	October 31, 2024	\$60,000
Company FY 2025	November 1, 2024	through	October 31, 2025	\$60,000

#### **Employee Benefits**

Company provides sufficient benefits:

- Pays at least 70% of single coverage medical premiums & meets deductible level of \$2,500 (or part of the deductible is offset by additional premium cost) based on number of Iowa employees at time of application
- Pays at least 60% of family coverage medical premiums & meets deductible level of \$5,250 (or part of the deductible is offset by additional premium cost) based on number of Iowa employees at time of application
- Provides some level of medical insurance and provides a monetary equivalent through the following benefits: dental, life insurance, disability insurance, and profit sharing.

#### **Contract Information**

Project Award Date: May 21, 2021  
 Project Performance Completion Date: May 31, 2024  
 Project Maintenance Completion Date: May 31, 2026

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

May 14, 2021

To: Mayor & City Council  
Cc: Sally Hart, City Clerk

From: Brent Hinson  
City Administrator

Re: 2021 Sealcoat Program

As we do each year, we have identified around \$100,000 in sealcoat work to be done around town. Jack Pope of Garden & Associates has assisted us with plans & specifications, as in past years. If Council approves the resolution, we will have a public hearing on the project on June 1, receive bids on June 10, and we will be in a position to award the contract on June 15.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO PROVIDE FOR A NOTICE OF HEARING AND LETTING  
ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND  
ESTIMATE OF COST FOR THE 2021 SEALCOAT PROJECT,  
AND TAKING OF BIDS THEREFOR.**

WHEREAS, the City Council has heretofore authorized certain improvements that are in the best interests of the City, to be completed in accordance with the plans, specifications and form of contract prepared by the City, and such proposed plans, specifications, form of contract and estimate of cost being on file with the City Clerk; and

WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost have been prepared and filed by the City; and

WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and to advertise for sealed bids.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The detailed plans and specifications, notice of hearing, notice to bidders, form of contract and estimate of cost referred to in the preamble hereof are subject to the hearing.

Section 2. The Project is necessary and desirable for the City, and it is in the best interests of the City to proceed toward the construction of the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 10%.

Section 4. The City Council hereby delegates to the City Clerk the duty of receiving, opening and announcing the results of all bids for the construction of the Project on the 10<sup>th</sup> day of June, 2021 at 9:00 AM at City Hall, 215 E. Washington Street, Washington, Iowa. The 1<sup>st</sup> day of June, 2021 at 6:00 PM at the City Council Chambers, City Hall, 215 East Washington Street, Washington, Iowa is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and the 15<sup>th</sup> day of June, 2021 at 6:00 PM at the Council Chambers, City Hall, 215 East Washington Street, Washington, Iowa as the time and place of considering bids received by the City in connection therewith.

Section 5. The City Council hereby instructs the City Clerk to provide notice of the aforementioned hearing and taking of bids in accordance with Chapter 26 of the Code of Iowa by posting a notice to bidders not less than thirteen (13) and not more than forty-five (45) days before the date for filing bids in a relevant contractor plan room service with statewide circulation, in a relevant construction lead generating service with

statewide circulation, and on the Iowa League of Cities website. The said notice is in the form substantially as attached to this Resolution.

Section 6. All provisions set out in the following form of notice are hereby recognized and prescribed by this Council and all Resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

PASSED AND APPROVED this 18<sup>th</sup> day of May, 2021.

---

Jaron P. Rosien, Mayor

ATTEST:

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Sally Y. Hart, City Clerk

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

May 14, 2021

To: Mayor & City Council  
Cc: Sally Hart, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: West Buchanan Notice of Hearing & Letting

We are ready to bid out the West Buchanan project. If approved, the DOT will receive the bids on June 15, and Council will be in the position of awarding the contract on July 6. Per DOT procedures, the contractor will have 90 working days to complete the work once started, but will have the option of selecting a late start date of May 1, 2022 rather than starting on the work this fall.



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO PROVIDE FOR A NOTICE OF HEARING AND LETTING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE 2021-2022 WEST BUCHANAN PAVING AND RECONSTRUCTION PROJECT, AND TAKING OF BIDS THEREFOR.**

WHEREAS, the City Council has heretofore authorized certain improvements that are in the best interests of the City, to be completed in accordance with the plans, specifications and form of contract prepared by the City, and such proposed plans, specifications, form of contract and estimate of cost being on file with the City Clerk; and

WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost have been prepared and filed by the City; and

WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and to advertise for sealed bids.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The detailed plans and specifications, notice of hearing, notice to bidders, form of contract and estimate of cost referred to in the preamble hereof are subject to the hearing.

Section 2. The Project is necessary and desirable for the City, and it is in the best interests of the City to proceed toward the construction of the Project.

Section 3. The amount of the bid security to accompany each bid is as fixed by the Iowa Department of Transportation for the project.

Section 4. The City Council hereby delegates to the Iowa Department of Transportation the duty of receiving, opening and announcing the results of all bids for the construction of the Project on the 15<sup>th</sup> day of June, 2021 at 10:00 AM at its Contracts and Specifications Bureau, 800 Lincoln Way, Ames, Iowa. The 1<sup>st</sup> day of June, 2021 at 6:00 PM at the City Council Chambers, City Hall, 215 East Washington Street, Washington, Iowa is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and the 6<sup>th</sup> day of July, 2021 at 6:00 PM at the Council Chambers, City Hall, 215 East Washington Street, Washington, Iowa as the time and place of considering bids received by the City in connection therewith.

Section 5. The City Council hereby instructs the City Clerk to provide notice of the aforementioned hearing and taking of bids in accordance with Chapter 26 of the Code of Iowa by posting a notice to bidders not less than thirteen (13) and not more than forty-

five (45) days before the date for filing bids in a relevant contractor plan room service with statewide circulation, in a relevant construction lead generating service with statewide circulation, and on the Iowa League of Cities website. The said notice is in the form substantially as attached to this Resolution.

Section 6. All provisions set out in the following form of notice are hereby recognized and prescribed by this Council and all Resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

PASSED AND APPROVED this 18<sup>th</sup> day of May, 2021.

---

Jaron P. Rosien, Mayor

ATTEST:

---

Sally Y. Hart, City Clerk

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
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## **Memorandum**

May 14, 2021

To: Mayor and City Council  
Cc: Sally Hart, City Clerk

From: Brent Hinson  
City Administrator

Re: Revised Fire & EMS Ordinance

I have attached a proposed ordinance to amend Chapter 36, which currently governs the Fire Department. It creates a "Fire and EMS Department" under the supervision of the Fire Chief. I also simplified a little bit of the language and/or matched it up to current practices. See the marked-up version for details on these changes.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 36, FIRE DEPARTMENT**

BE IT ENACTED by the City Council of the City of Washington, Iowa:

Section 1. Chapter 36, "Fire Department" is hereby repealed.

Section 2. A new Chapter 36, "Fire and EMS Department" is adopted as follows:

**36.01 ESTABLISHMENT AND PURPOSE.**

A volunteer fire and emergency medical services department is hereby established to prevent and extinguish fires and to protect lives and property against fires, to promote fire prevention and fire safety, to provide emergency pre-hospital medical aid, and to answer all emergency calls for which there is no other established agency.

*(Code of Iowa, Sec. 364.16)*

**36.02 ORGANIZATION OF FIRE DIVISION.**

The division consists of a Fire Chief, a First Assistant Chief, a Second Assistant Chief, and sufficient volunteer personnel as determined by the Chief and confirmed by the Council. The Mayor has the power and authority to appoint or remove the Fire Chief or Assistant Chiefs, subject to the consent of the majority of the Council. The Fire Chief shall serve under the general supervision of the City Administrator. The department shall have power to make such additional rules and regulations for its government not inconsistent with this chapter. In the absence of the Chief, the First Assistant Chief shall perform the duties and have all the powers of the Chief; and in the absence of both the Chief and the First Assistant Chief, the Second Assistant Chief shall perform the duties and have the powers of the Chief.

**36.03 ORGANIZATION OF EMERGENCY MEDICAL SERVICES DIVISION**

The Emergency Medical Services (EMS) division is subordinate to the direction of the Fire Chief and consists of an Assistant Chief-EMS appointed by the Fire Chief and sufficient volunteer personnel as determined by the Chief and confirmed by the Council. Volunteer personnel in the EMS Division need not be volunteers in the Fire Division, nor vice versa.

**36.04 TRAINING.**

All members of the department shall meet the minimum training standards established by the State of Iowa and attend and actively participate in regular or special training drills or programs as directed by the Fire Chief.

*(Code of Iowa, Sec. 100B.2[4])*

**36.05 COMPENSATION.**

Members of the department shall be designated by rank and receive such compensation as shall be determined by resolution of the Council.

*(Code of Iowa, Sec. 372.13[4])*

**36.06 DUTIES OF FIRE CHIEF.**

The Fire Chief shall perform all duties required of the Fire Chief by law or ordinance, including (but not limited to) the following:

*(Code of Iowa, Sec. 372.13[4])*

1. Enforce Laws. Enforce ordinances and laws regulating fire prevention and the investigation of the cause, origin, and circumstances of fires.
2. Technical Assistance. Upon request, give advice concerning private fire alarm systems, fire extinguishing equipment, fire escapes and exits, and development of fire emergency plans.
3. Authority at Fires. When in charge of a fire scene, direct an operation as necessary to extinguish or control a fire, perform a rescue operation, investigate the existence of a suspected or reported fire, gas leak, or other hazardous condition, or take any other action deemed necessary in the reasonable performance of the department's duties.

*(Code of Iowa, Sec. 102.2)*

4. Control of Scenes. Prohibit an individual, vehicle, or vessel from approaching a fire scene and remove from the scene any object, vehicle, vessel, or individual that may impede or interfere with the operation of the Fire Department.

*(Code of Iowa, Sec. 102.2)*

5. Authority to Barricade. When in charge of a fire scene, place or erect ropes, guards, barricades, or other obstructions across a street, alley, right-of-way, or private property near the location of the fire or emergency so as to prevent accidents or interference with the firefighting efforts of the Fire Department, to control the scene until any required investigation is complete, or to preserve evidence related to the fire or other emergency.

*(Code of Iowa, Sec. 102.3)*

6. Command. Be charged with the duty of maintaining the efficiency, discipline, and control of the Fire Department. The members of the Fire Department shall, at all times, be subject to the direction of the Fire Chief.

7. Property. Exercise and have full control over the disposition of all fire apparatus, tools, equipment, and other property used by or belonging to the Fire Department.

8. Notification. Whenever death, serious bodily injury, or property damage in excess of \$200,000.00 has occurred as a result of a fire, or if arson is suspected, notify the State Fire Marshal's Division immediately. For all other fires causing an estimated damage of \$50.00 or more or emergency responses by the Fire Department, file a report with the Fire Marshal's Division within 10 days following the end of the month. The report shall indicate all fire incidents occurring and state the name of the owners and occupants of the property at the time of the fire, the value of the property, the estimated total loss to the property, origin of the fire as determined by investigation, and other facts, statistics, and circumstances concerning the fire incidents.

*(Code of Iowa, Sec. 100.2 & 100.3)*

9. Right of Entry. Have the right, during reasonable hours, to enter any building or premises within the Fire Chief's jurisdiction for the purpose of making such investigation or inspection that under law or ordinance may be necessary to be made and that is reasonably necessary to protect the public health, safety, and welfare.

*(Code of Iowa, Sec. 100.12)*

10. Recommendation. Make such recommendations to owners, occupants, caretakers, or managers of buildings necessary to eliminate fire hazards.

*(Code of Iowa, Sec. 100.13)*

11. Assist State Fire Marshal. At the request of the State Fire Marshal, and as provided by law, aid said marshal in the performance of duties by investigating, preventing and reporting data pertaining to fires.

12. Records. Cause to be kept records of the Fire Department personnel, firefighting equipment, depreciation of all equipment and apparatus, the number of responses to alarms, their cause, and location, and an analysis of losses by value, type and location of buildings.

13. Reports. Compile and submit to the Mayor and Council an annual report of the status and activities of the department as well as such other reports as may be requested by the Mayor or Council.

**36.07 OBEDIENCE TO FIRE CHIEF.**

No person shall willfully fail or refuse to comply with any lawful order or direction of the Fire Chief.

**36.08 CONSTITUTION.**

The divisions of the department shall adopt constitutions and bylaws as they deem calculated to accomplish the object contemplated, and such constitution and bylaws and any change or amendment to such constitution and bylaws before being effective, must be approved by the Council.

**36.09 ACCIDENTAL INJURY INSURANCE.**

The Council shall contract to insure the City against liability for worker's compensation and against statutory liability for the costs of hospitalization, nursing, and medical attention for volunteer firefighters and emergency medical personnel injured in the performance of their duties whether within or outside the corporate limits of the City. All volunteers shall be covered by the contract.

*(Code of Iowa, Sec. 85.2, 85.61 and Sec. 410.18)*

**36.10 LIABILITY INSURANCE.**

The Council shall contract to insure against liability of the City or members of the department for injuries, death or property damage arising out of and resulting from the performance of departmental duties within or outside the corporate limits of the City.

*(Code of Iowa, Sec. 670.2 & 517A.1)*

**36.11 CALLS OUTSIDE DISTRICT.**

The department shall answer calls to fires and other emergencies outside its service district(s) if the Fire Chief determines that such emergency exists and that such action will not endanger persons and property within the district(s).

*(Code of Iowa, Sec. 364.4[2 & 3])*

**36.12 MUTUAL AID.**

Subject to approval by resolution of the Council, the department may enter into mutual aid agreements with other legally constituted departments. Copies of any such agreements shall be filed with the Clerk.

*(Code of Iowa, Sec. 364.4[2 & 3])*

**36.13 AUTHORITY TO CITE VIOLATIONS.**

Fire officials acting under the authority of Chapter 100 of the *Code of Iowa* may issue citations in accordance to Chapter 805 of the *Code of Iowa*, for violations of State and/or local fire safety regulations.

*(Code of Iowa, Sec. 100.41)*

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect after final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

Approved on First Reading: \_\_\_\_\_

Approved on Second Reading: \_\_\_\_\_

Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
City Clerk

## CHAPTER 36 FIRE AND EMS DEPARTMENT

### 36.01 ESTABLISHMENT AND PURPOSE.

A volunteer fire and emergency medical services department is hereby established to prevent and extinguish fires and to protect lives and property against fires, to promote fire prevention and fire safety, to provide emergency pre-hospital medical aid, and to answer all emergency calls for which there is no other established agency.

*(Code of Iowa, Sec. 364.16)*

### 36.02 ORGANIZATION OF FIRE DIVISION.

The ~~department~~division consists of a Fire Chief, a First Assistant Chief, a Second Assistant Chief, and sufficient volunteer personnel, ~~not to exceed 34, including as determined by the Chief and assistant chiefs, confirmed by the Council.~~ The Mayor has the power and authority to appoint or remove the Fire Chief or Assistant Chiefs, subject to the consent of the majority of the Council. The Fire Chief shall serve under the general supervision of the City Administrator. The department shall have power to make such additional rules and regulations for its government not inconsistent with this chapter. In the absence of the Chief, the First Assistant Chief shall perform the duties and have all the powers of the Chief; and in the absence of both the Chief and the First Assistant Chief, the Second Assistant Chief shall perform the duties and have the powers of the Chief.

#### ~~36.03 APPROVED BY COUNCIL.~~

~~No person having otherwise qualified shall be appointed to the department until such appointment is submitted to and approved by a majority of the Council members.~~

### 36.03 ORGANIZATION OF EMERGENCY MEDICAL SERVICES DIVISION

The Emergency Medical Services (EMS) division is subordinate to the direction of the Fire Chief and consists of an Assistant Chief-EMS appointed by the Fire Chief and sufficient volunteer personnel as determined by the Chief and confirmed by the Council. Volunteer personnel in the EMS Division need not be volunteers in the Fire Division, nor vice versa.

### 36.04 TRAINING.

All members of the department shall meet the minimum training standards established by the State ~~Fire Marshal~~of Iowa and attend and actively participate in regular or special training drills or programs as directed by the Fire Chief.

*(Code of Iowa, Sec. 100B.2[4])*

### 36.05 COMPENSATION.

Members of the department shall be designated by rank and receive such compensation as shall be determined by resolution of the Council.

*(Code of Iowa, Sec. 372.13[4])*

### 36.06 DUTIES OF FIRE CHIEF.



The Fire Chief shall perform all duties required of the Fire Chief by law or ordinance, including (but not limited to) the following:

*(Code of Iowa, Sec. 372.13[4])*

1. **Enforce Laws.** Enforce ordinances and laws regulating fire prevention and the investigation of the cause, origin, and circumstances of fires.
2. **Technical Assistance.** Upon request, give advice concerning private fire alarm systems, fire extinguishing equipment, fire escapes and exits, and development of fire emergency plans.
3. **Authority at Fires.** When in charge of a fire scene, direct an operation as necessary to extinguish or control a fire, perform a rescue operation, investigate the existence of a suspected or reported fire, gas leak, or other hazardous condition, or take any other action deemed necessary in the reasonable performance of the department's duties.

*(Code of Iowa, Sec. 102.2)*

4. **Control of Scenes.** Prohibit an individual, vehicle, or vessel from approaching a fire scene and remove from the scene any object, vehicle, vessel, or individual that may impede or interfere with the operation of the Fire Department.

*(Code of Iowa, Sec. 102.2)*

5. **Authority to Barricade.** When in charge of a fire scene, place or erect ropes, guards, barricades, or other obstructions across a street, alley, right-of-way, or private property near the location of the fire or emergency so as to prevent accidents or interference with the firefighting efforts of the Fire Department, to control the scene until any required investigation is complete, or to preserve evidence related to the fire or other emergency.

*(Code of Iowa, Sec. 102.3)*

6. **Command.** Be charged with the duty of maintaining the efficiency, discipline, and control of the Fire Department. The members of the Fire Department shall, at all times, be subject to the direction of the Fire Chief.

7. **Property.** Exercise and have full control over the disposition of all fire apparatus, tools, equipment, and other property used by or belonging to the Fire Department.

8. **Notification.** Whenever death, serious bodily injury, or property damage in excess of \$200,000.00 has occurred as a result of a fire, or if arson is suspected, notify the State Fire Marshal's Division immediately. For all other fires causing an estimated damage of \$50.00 or more or emergency responses by the Fire Department, file a report with the Fire Marshal's Division within 10 days following the end of the month. The report shall indicate all fire incidents occurring and state the name of the owners and occupants of the property at the time of the fire, the value of the property, the estimated total loss to the property, origin of the fire as determined by investigation, and other facts, statistics, and circumstances concerning the fire incidents.

*(Code of Iowa, Sec. 100.2 & 100.3)*

9. **Right of Entry.** Have the right, during reasonable hours, to enter any building or premises within the Fire Chief's jurisdiction for the purpose of making such investigation or inspection that under law or ordinance may be necessary to be made and that is reasonably necessary to protect the public health, safety, and welfare.

*(Code of Iowa, Sec. 100.12)*

10. **Recommendation.** Make such recommendations to owners, occupants, caretakers, or managers of buildings necessary to eliminate fire hazards.

*(Code of Iowa, Sec. 100.13)*

11. Assist State Fire Marshal. At the request of the State Fire Marshal, and as provided by law, aid said marshal in the performance of duties by investigating, preventing and reporting data pertaining to fires.

12. Records. Cause to be kept records of the Fire Department personnel, firefighting equipment, depreciation of all equipment and apparatus, the number of responses to alarms, their cause, and location, and an analysis of losses by value, type and location of buildings.

13. Reports. Compile and submit to the Mayor and Council an annual report of the status and activities of the department as well as such other reports as may be requested by the Mayor or Council.

#### **36.07 OBEDIENCE TO FIRE CHIEF.**

No person shall willfully fail or refuse to comply with any lawful order or direction of the Fire Chief.

#### **36.08 CONSTITUTION.**

The divisions of the department shall adopt ~~a constitution~~constitutions and bylaws as they deem calculated to accomplish the object contemplated, and such constitution and bylaws and any change or amendment to such constitution and bylaws before being effective, must be approved by the Council.

#### **36.09 ACCIDENTAL INJURY INSURANCE.**

The Council shall contract to insure the City against liability for worker's compensation and against statutory liability for the costs of hospitalization, nursing, and medical attention for volunteer firefighters and emergency medical personnel injured in the performance of their duties ~~as firefighters~~ whether within or outside the corporate limits of the City. All ~~volunteer firefighters~~volunteers shall be covered by the contract.

*(Code of Iowa, Sec. 85.2, 85.61 and Sec. 410.18)*

#### **36.10 LIABILITY INSURANCE.**

The Council shall contract to insure against liability of the City or members of the department for injuries, death or property damage arising out of and resulting from the performance of departmental duties within or outside the corporate limits of the City.

*(Code of Iowa, Sec. 670.2 & 517A.1)*

#### **36.11 CALLS OUTSIDE ~~FIRE~~-DISTRICT.**

The department shall answer calls to fires and other emergencies outside ~~the Fire District~~its service district(s) if the Fire Chief determines that such emergency exists and that such action will not endanger persons and property within the ~~Fire District~~district(s).

*(Code of Iowa, Sec. 364.4[2 & 3])*

#### **36.12 MUTUAL AID.**

Subject to approval by resolution of the Council, the department may enter into mutual aid agreements with other legally constituted fire departments. Copies of any such agreements shall be filed with the Clerk.

*(Code of Iowa, Sec. 364.4[2 & 3])*

**36.13 AUTHORITY TO CITE VIOLATIONS.**

Fire officials acting under the authority of Chapter 100 of the *Code of Iowa* may issue citations in accordance to Chapter 805 of the *Code of Iowa*, for violations of State and/or local fire safety regulations.

*(Code of Iowa, Sec. 100.41)*

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

May 13, 2021

To: Mayor & City Council  
Cc: Sally Hart, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the name "Brent Hinson" in the "From:" field.

Re: Ordinance Amending Utility Rates

During the budget process, the Council preliminarily approved the following rate amendments for FY21-22 (beginning July 1, 2021), which are reflected in the attached ordinance:

Water: 7.5% increase on usage, no base rate increase  
Sewer: 5% increase on usage, no base rate increase

On the attached sheet, the changes across various levels of usage are shown. The garbage/recycling changes have already been implemented, since the Council adopted a five-year rate structure in connection with the acceptance of the five-year contract with Johnson County Refuse.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 92, WATER RATES  
AND CHAPTER 99, SEWER USER CHARGE**

**BE IT ORDAINED** by the City Council of the City of Washington, Iowa:

**SECTION 1.** The Code of Ordinances of the City of Washington, Iowa, 2014, Section 92.02, titled, "Rates for Service", is hereby amended to read as follows by amending Section 92.02 (1) and (2):

**"92.02 RATES FOR SERVICE.** Water service shall be furnished at the following rates with the City:

1. Base Charge. There shall be a basic monthly water service charge of seventeen dollars and eighty-five cents (\$17.85) per account.
2. Usage Rates. Customers shall be charged for water usage in accordance with the following rate schedule:

*(Code of Iowa, Sec. 384.84[1])*

Cubic Feet Used Per Month	Rate
All Usage	\$4.75 per 100 cubic feet

”

**SECTION 2.** The Code of Ordinances of the City of Washington, Iowa, 2014, Section 99.01, titled, "Rates for Service", is hereby amended to read as follows by amending Section 99.01(1) and (2):

**"99.01 SEWER SERVICE CHARGES REQUIRED.** The monthly sewer use charge shall be in accordance with the following:

1. Non-Residential Customers.
  - A. For each water meter of every nonresidential property receiving municipal sewer service using 1,400 cubic feet or less of water, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month plus \$4.46 per 100 cubic feet of water used.
  - B. For each water meter of every nonresidential property receiving municipal sewer service using between 1,401 and 15,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$63.00 per month plus \$4.46 per 100 cubic feet of water used.
  - C. For each water meter of every nonresidential property receiving municipal sewer service using between 15,001 and 100,000 cubic feet of

water, with or without a water meter, the charge shall be an amount equal to the sum of \$126.00 per month plus \$4.46 per 100 cubic feet of water used.

D. For each water meter of every nonresidential property receiving municipal sewer service using more than 100,001 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$252.00 per month plus \$4.46 per 100 cubic feet of water used.

2. Residential Customers. For each water meter of every residential property (including multiple-family residential properties) receiving municipal sewer service, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month per dwelling unit plus \$4.46 per 100 cubic feet of water used.”

**SECTION 3. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 4. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 5. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

Approved on First Reading: \_\_\_\_\_  
Approved on Second Reading: \_\_\_\_\_  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
City Clerk

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 65 TO CHANGE A CERTAIN YIELD INTERSECTION TO A STOP INTERSECTION**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Paragraph.** Section 65.05, "Yield Required", Paragraph 35, is hereby repealed.

SECTION 2. **Add Paragraph.** A new Section 65.02, "Stop Required", Paragraph 266 is added as follows: "Circle Drive and South Sixth Avenue (westbound stop)."

SECTION 3. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

Approved on First Reading: April 20, 2021  
Approved on Second Reading: May 4, 2021  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
City Clerk

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE  
CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER  
69.08, "NO PARKING ZONES"**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Paragraph.** Section 69.08, "No Parking Zones", Paragraph 35, is hereby repealed.

SECTION 2. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 35 is added as follows: "South Fourth Avenue, on the west side of the street between East Madison and forty (40) feet south of East Jackson Street, from 7:30 a.m. to 4:00 p.m. on school days."

SECTION 3. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 95 is added as follows: "East Jackson Street, on the north side of the street between South Third Avenue and South Fourth Avenue, from 7:30 a.m. to 4:00 p.m. on school days; and on the south side of the street for a distance of eighty (80) feet west of the center of South Fourth Avenue at all times."

SECTION 4. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. **Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

Approved on First Reading: April 20, 2021

Approved on Second Reading: May 4, 2021

Approved on Third & Final Reading: \_\_\_\_\_



I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day  
of \_\_\_\_\_, 202\_.

\_\_\_\_\_  
City Clerk