



AGENDA OF THE SPECIAL SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 10:00 A.M., TUESDAY, June 29, 2021

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Special Session to be held at 10 A.M., Tuesday, June 29, 2021 to be approved as proposed or amended.

Consent:

1. Council Minutes June 15, 2021
2. UMB, General Obligation, Series 2016B, Fees, \$250.00
3. UMB, General Obligation, Series 2016C, Fees, \$250.00
4. UMB, General Obligation, Series 2015, Fees, \$250.00
5. UMB, General Obligation, Series 2016A, Fees, \$250.00
6. UMB, General Obligation, Series 2018A, Fees, \$250.00
7. UMB, General Obligation, Series 2018B, Fees, \$250.00
8. Corner Stop (DNP LLC), 100 E. Madison Street, Cigarettes/Tobacco/Alternative Nicotine Products/Vapor Products (**renewal**)

Claims Report

- Claims for June 29, 2021

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

PUBLIC HEARING

- Public Hearing on Community Development and Housing Needs Assessment
- Resolution Adopting Community Development Housing Needs Assessment
- Public Hearing on Submission of a CDBG Application

NEW BUSINESS

1. Resolution Committing Match Funds for CDBG Application
2. Resolution Endorsing and Authorizing Submittal of a CDBG Application for Water System Improvements

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Illa Earnest
Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

Council Minutes 6-15-2021

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, June 15, 2021 at 6:00 p.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist.

Motion by Gault, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, June 15, 2021 be approved. Motion carried.

Consent:

1. Council Minutes June 1, 2021
2. ECICOG, ECIHTF Housing Rehab Program, \$1,800.00
3. ECICOG, CDBG Rehab Grant Administration, \$1,425.00
4. FOX Engineering, 2021 Water Main Improvements, \$3,155.00
5. FOX Engineering, N. 4th Avenue Street and Utility Improvements, \$2,765.00
6. FOX Engineering, 2020 Sanitary Sewer Extension, \$1,890.00
7. A&R Land Services, Inc., ROW Services 2021 Deao Water Easement, \$300.00
8. TEAM Services, Inc., Wellness Park Ball Fields and Roadway, \$60.00
9. YMCA of Washington County, City Sports Sponsorship 2021, \$32,000.00
10. Pizza Hut, 1018 West Madison, Class B Beer Permit and Sunday Sales **(renewal)**
11. BP One Trip, 1504 E. Washington St., Cigarette/Tobacco/Alternative Nicotine Products/Vapor Products **(renewal)**
12. Dollar General Store #21535, 225 West Madison St., Cigarette/Tobacco **(renewal)**
13. Dollar General Store #2237, 1506 East Washington St., Cigarette/Tobacco **(renewal)**
14. Hy-Vee, 5287 S. Highway 1, Cigarette/Tobacco/Alternative Nicotine Products/Vapor Products **(renewal)**
15. Hy-Vee Fast and Fresh Express, 1004 West Madison, Cigarette/Tobacco/Alternative Nicotine Products/Vapor Products **(renewal)**
16. Hy-Vee Wine and Spirits, 1004 West Madison, Cigarette/Tobacco/Alternative Nicotine Products/Vapor Products **(renewal)**
17. Wine and Spirits, Wine and Spirits, 106 West 2nd Street, Cigarette/Tobacco/Alternative Nicotine Products/Vapor Products **(renewal)**
18. Flying Boys LLC Washington Liquor and Tobacco Outlet, 304 W. Madison St., Cigarette/Tobacco/Alternative Nicotine Products/Vapor Products **(renewal)**
19. Department Reports

Motion by Pettit-Majewski, seconded by Gault, to approve consent items 1-19. Motion carried.

Claims for June 15, 2021 were presented by Finance Director Kelsey Brown.

Motion by Stigers, seconded by Moore, to approve the claims for June 15, 2021 withholding Running Robots payment until information is received. Motion carried.

The May 2021 Financial Report was presented by Finance Director Brown.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the financial report. Motion carried.

Carol Horning presented information and a video about the traveling 9/11 Memorial Exhibit.

Motion by Gault, seconded by Youngquist, to approve the emergency services escort for the 9/11 Memorial Exhibit on July 17, 2021. Motion carried.

Washington Public Library Director Bryna Walker via Zoom presented an alley closure request for summer reading programs on July 10, 2021.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the special event alley closure request for the library. Motion carried.

Lincoln Elementary Principal Teresa Beenblossom presented the annual Bike-A-Thon fundraiser request for September 10, 2021.

Motion by Earnest, seconded by Pettit-Majewski, to approve the Bike-A-Thon special event request. Motion carried.

Mayor Rosien stated the Washington Chamber of Commerce Artfest request needed no action as it is being combined with an existing event.

Mayor Rosien presented a proclamation recognizing June 19, 2021, as Juneteenth – Freedom Day in the City of Washington in observance of the oldest known celebration of the end of slavery in the United States first observed June 19, 1865.

Mayor Rosien presented a proclamation recognizing June 25, 2021, as Marshal Aaron Bailey Day in observance of the anniversary of his line of duty death in the City of Washington. A plaque in Marshal Bailey's honor will be placed in City Hall.

The nuisance report was provided to council and no questions were received.

Presentation from the public: Dan Henderson with Washington for Justice and MUSIC Inc. invited the public and council members to attend Juneteenth activities in Central Park on June 19, 2021. Mike Murphy said thanks for burying the phone line and for installation of a traffic signs on South Avenue E, and spoke against a boulevard on the West Buchanan project. Washington YMCA CEO Amy Schulte thanked the city council for creating the Wellness Park and invited them to see it being used by youth programs. David Robbs owner of the World's Cheapest Fireworks stand spoke of a disagreement with a neighbor and assures he's working with authorities to be in compliance.

Mayor Rosien announced that now is the time for public hearing for Adopting Plans, Specifications, Form of Contract & Estimate of Cost for the Bazooka Sewer Extension Project. No written or oral objections were received. Motion by Youngquist, seconded by Pettit-Majewski, to close the public hearing. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Pettit-Majewski, to approve the Resolution Adopting Plans, Specifications, Form of Contract & Estimate of Cost of the Bazooka Sewer Extension Project. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-050)**

Motion by Earnest, seconded by Moore, to approve a Resolution Awarding the Bid for the Bazooka Sewer Extension Project to DeLong Construction, Inc. for \$141,980. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-051)**

Motion by Stigers, seconded by Pettit-Majewski, to approve a fire department pickup truck purchase from Capper Auto for \$43,525. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve an outdoor pool heater replacement and installation by ACCO Unlimited.

Motion by Earnest, seconded by Moore, to table until the July 6 city council meeting consideration of the release of demolition reserve for 1114 E. Washington St. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Gault, to approve a quote for Well 6 Odor Mitigation work from Cahoy Well & Pump for \$49,208. Motion carried.

Motion by Pettit-Majewski, seconded by Gault, to approve Website Development Proposal and Site Migration with Vortex for \$8,959.05. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-052)**

Motion by Earnest, seconded by Gault, to approve a Resolution Awarding Bid of 2021 Sealcoat Program to LL Pelling for \$89,236. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-053)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve a Resolution Awarding Grant Writing & Administration Services for Water Main Project to Simmering-Cory. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-054)**

Motion by Stigers, seconded by Gault, to approve a Resolution Setting Public Hearing on Adopting Community Development and Housing Needs Assessment for the Water Main Project for 10 a.m. June 29, 2021. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-055)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve a Resolution Setting Public Hearing on Submission of CDBG Application for the Water Main Project for 10 a.m. June 29, 2021. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-056)**

Motion by Pettit-Majewski, seconded by Youngquist, to award the Tree Maintenance Bid to Iowa River Tree Service for \$6,200. Motion carried.

Motion by Pettit-Majewski, seconded by Earnest, to approve the First Reading of an Ordinance Amending Chapter 69 for North E No Parking. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Gault, to approve the Third and Final Reading of an Ordinance Amending Chapter 36 Fire Department – EMS Unit. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Ordinance 1124)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve a Resolution Setting FY22 Salaries. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-057)**

Motion by Stigers, seconded by Gault, to approve the Third and Final Reading of an Ordinance Amending Utility Rates. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Ordinance 1125)**

Motion by Youngquist, seconded by Pettit-Majewski, to acknowledge and accept the Letter from City Administrator Brent Hinson Regarding Intent to Resign. Motion carried.

Mayor Rosien announced a five-minute recess at 7:17 p.m. Session resumed at 7:22 p.m.

Council held discussion on the City Administrator Search Process. Mayor Rosien presented a memo with options for council to consider including having staff coordinate an administrator search, hiring a consultant to work with staff and council to search for an administrator by either a formal RFP process or authorizing a group of staff to move forward, or to wait until January 1, 2022 to begin, or to utilize an

interim city administrator. After discussion council directed staff including City Clerk Sally Hart, Finance Director Kelsey Brown, Mayor Rosien, and Police Chief Jim Lester to pursue proposals from consultants for an administrator search with timelines.

Council entered a workshop session to discuss Yard Waste Center options. Wastewater Treatment Plant Superintendent Jason Whisler answered questions from council. Mayor Jaron Rosien presented two options to fence the facility or add more staff hours with a fully supervised site. The added hours would have the yard waste center open every Saturday from April 1 to November 30 from 7-10 a.m. and Wednesdays in the peak 6 weeks in the spring and peak 6 weeks in the fall from 4-7 p.m.

Motion by Pettit-Majewski, seconded by Youngquist, to pilot the option of the supervised site with added hours and reassess it in November. Motion carried.

Departmental reports were presented.

Motion by Moore, seconded by Stigers, that the Regular Session held at 6:00 p.m. Tuesday, June 15, 2021, is adjourned at 8:10 p.m.

Sally Y. Hart, City Clerk



UMB Bank, N.A.
 P O Box 414589
 Kansas City, MO 64141-4589

Invoice 857939

Invoice Date: June 8, 2021
 Account Number: 185408838
 Administrator: Diana Van Vleet
 Phone Number: (515) 368-6063
 Email: Diana.VanVleet@umb.com

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 PO BOX 516
 WASHINGTON, IA 52353

Billing Period: December 1, 2020 through May 31, 2021

Prior Balance:	\$250.00
Payments Received as of June 7, 2021	\$250.00
Adjustments	\$ 0.00
Outstanding Balance:	\$ 0.00

Current Billing Period:
 Current Period Fees \$250.00
 Total Fees Due \$250.00

Remittance Stub
 Billing Period 12/01/2020 - 05/31/2021

Account Number: 185408838
 Invoice Number: 857939
 Remit Balance \$250.00

Payment Due Upon Receipt

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 PO BOX 516
 WASHINGTON, IA 52353

- Check Enclosed \$ _____
 Charge Account \$ _____

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri
 ABA No. 101 000 695
 SWIFT BIC/Code UMKCUS44
 BNF Account 98 0000 6823
 BNF Name Trust
 Reference 857939
 Attention Fee Processing

Mail Payments To:
 UMB Bank, N.A.
 Attn: Trust Fees Department
 P O Box 414589
 Kansas City, MO 64141-4589



UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 857939

Account Detail
WASHINGTON IA GO 2016B

Account Number: 185408838

Administrative Fees

Paying Agent Fee	\$250.00
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Administrative Fees Total	\$250.00
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Account Total	\$250.00
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UMB Bank, N.A.
 P O Box 414589
 Kansas City, MO 64141-4589

Invoice 857940

Invoice Date: June 8, 2021
 Account Number: 185408846
 Administrator: Diana Van Vleet
 Phone Number: (515) 368-6063
 Email: Diana.VanVleet@umb.com

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 PO BOX 516
 WASHINGTON, IA 52353

Billing Period: December 1, 2020 through May 31, 2021

Prior Balance:	\$250.00
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Adjustments	\$ 0.00
Outstanding Balance:	\$ 0.00

Current Billing Period:	
Current Period Fees	\$250.00
Total Fees Due	\$250.00

Remittance Stub
 Billing Period 12/01/2020 - 05/31/2021

Account Number: 185408846
 Invoice Number: 857940
 Remit Balance \$250.00

Payment Due Upon Receipt

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 PO BOX 516
 WASHINGTON, IA 52353

- Check Enclosed \$ _____
- Charge Account \$ _____

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri
 ABA No. 101 000 695
 SWIFT BIC/Code UMKCUS44
 BNF Account 98 0000 6823
 BNF Name Trust
 Reference 857940
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 Attn: Trust Fees Department
 P O Box 414589
 Kansas City, MO 64141-4589



UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 857940

Account Detail
WASHINGTON IA GO 2016C

Account Number: 185408846

Administrative Fees

Paying Agent Fee	\$250.00
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Administrative Fees Total	\$250.00
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Account Total	\$250.00
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UMB Bank, N.A.
 P O Box 414589
 Kansas City, MO 64141-4589

Invoice 857908

Invoice Date: June 8, 2021
 Account Number: 185406592
 Administrator: Diana Van Vleet
 Phone Number: (515) 368-6063
 Email: Diana.VanVleet@umb.com

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 PO BOX 516
 WASHINGTON, IA 52353

Billing Period: December 1, 2020 through May 31, 2021

Prior Balance:	\$250.00
Payments Received as of June 7, 2021	\$250.00
Adjustments	\$ 0.00
Outstanding Balance:	\$ 0.00

Current Billing Period:
 Current Period Fees \$250.00
 Total Fees Due \$250.00

Remittance Stub
 Billing Period 12/01/2020 - 05/31/2021

Account Number: 185406592
 Invoice Number: 857908
 Remit Balance \$250.00

Payment Due Upon Receipt

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 PO BOX 516
 WASHINGTON, IA 52353

- Check Enclosed \$ _____
- Charge Account \$ _____

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri
 ABA No. 101 000 695
 SWIFT BIC/Code UMKCUS44
 BNF Account 98 0000 6823
 BNF Name Trust
 Reference 857908
 Attention Fee Processing

Mail Payments To:
 UMB Bank, N.A.
 Attn: Trust Fees Department
 P O Box 414589
 Kansas City, MO 64141-4589



UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 857908

Account Detail
WASHINGTON IA GO 2015

Account Number: 185406592

Administrative Fees

Paying Agent Fee	\$250.00
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Administrative Fees Total	\$250.00
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Account Total	\$250.00
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UMB Bank, N.A.
 P O Box 414589
 Kansas City, MO 64141-4589

Invoice 857938

Invoice Date: June 8, 2021
 Account Number: 185408820
 Administrator: Diana Van Vleet
 Phone Number: (515) 368-6063
 Email: Diana.VanVleet@umb.com

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 PO BOX 516
 WASHINGTON, IA 52353

Billing Period: December 1, 2020 through May 31, 2021

Prior Balance:	\$250.00
Payments Received as of June 7, 2021	\$250.00
Adjustments	\$ 0.00
Outstanding Balance:	\$ 0.00

Current Billing Period:
 Current Period Fees \$250.00
 Total Fees Due \$250.00

Remittance Stub
 Billing Period 12/01/2020 - 05/31/2021

Account Number: 185408820
 Invoice Number: 857938
 Remit Balance \$250.00

Payment Due Upon Receipt

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 PO BOX 516
 WASHINGTON, IA 52353

- Check Enclosed \$ _____
- Charge Account \$ _____

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri
 ABA No. 101 000 695
 SWIFT BIC/Code UMKCUS44
 BNF Account 98 0000 6823
 BNF Name Trust
 Reference 857938
 Attention Fee Processing

Mail Payments To:
 UMB Bank, N.A.
 Attn: Trust Fees Department
 P O Box 414589
 Kansas City, MO 64141-4589



UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 857938

Account Detail
WASHINGTON IA GO 2016A

Account Number: 185408820

Administrative Fees

Paying Agent Fee	\$250.00
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Administrative Fees Total	\$250.00
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Account Total	\$250.00
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UMB Bank, N.A.
 P O Box 414589
 Kansas City, MO 64141-4589

Invoice 858048

Invoice Date: June 8, 2021
 Account Number: 185417201
 Administrator: Diana Van Vleet
 Phone Number: (515) 368-6063
 Email: Diana.VanVleet@umb.com

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 PO BOX 516
 WASHINGTON, IA 52353

Billing Period: December 1, 2020 through May 31, 2021

Prior Balance:	\$300.00
Payments Received as of June 7, 2021	\$300.00
Adjustments	\$ 0.00
Outstanding Balance:	\$ 0.00

Current Billing Period:
 Current Period Fees \$300.00
 Total Fees Due \$300.00

Remittance Stub
 Billing Period 12/01/2020 - 05/31/2021

Account Number: 185417201
 Invoice Number: 858048
 Remit Balance \$300.00

Payment Due Upon Receipt

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 PO BOX 516
 WASHINGTON, IA 52353

- Check Enclosed \$ _____
- Charge Account \$ _____

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri
 ABA No. 101 000 695
 SWIFT BIC/Code UMKCUS44
 BNF Account 98 0000 6823
 BNF Name Trust
 Reference 858048
 Attention Fee Processing

Mail Payments To:
 UMB Bank, N.A.
 Attn: Trust Fees Department
 P O Box 414589
 Kansas City, MO 64141-4589



UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 858048

Account Detail
WASHINGTON IA GO 2018A

Account Number: 185417201

Administrative Fees

Paying Agent Fee \$300.00

Administrative Fees Total \$300.00

Account Total \$300.00



UMB Bank, N.A.
 P O Box 414589
 Kansas City, MO 64141-4589

Invoice 858076

Invoice Date: June 8, 2021
 Account Number: 185418837
 Administrator: Diana Van Vleet
 Phone Number: (515) 368-6063
 Email: Diana.VanVleet@umb.com

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 PO BOX 516
 WASHINGTON, IA 52353

Billing Period: December 1, 2020 through May 31, 2021

Prior Balance:	\$300.00
Payments Received as of June 7, 2021	\$300.00
Adjustments	\$ 0.00
Outstanding Balance:	\$ 0.00

Current Billing Period:

Current Period Fees	\$300.00
Total Fees Due	\$300.00

Remittance Stub
 Billing Period 12/01/2020 - 05/31/2021

Account Number: 185418837
 Invoice Number: 858076
 Remit Balance \$300.00

Payment Due Upon Receipt

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 PO BOX 516
 WASHINGTON, IA 52353

- Check Enclosed \$ _____
- Charge Account \$ _____

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri
 ABA No. 101 000 695
 SWIFT BIC/Code UMKCUS44
 BNF Account 98 0000 6823
 BNF Name Trust
 Reference 858076
 Attention Fee Processing

Mail Payments To:
 UMB Bank, N.A.
 Attn: Trust Fees Department
 P O Box 414589
 Kansas City, MO 64141-4589



UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 858076

Account Detail
WASHINGTON IA GO 2018B

Account Number: 185418837

Administrative Fees

Paying Agent Fee	\$300.00
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Administrative Fees Total	\$300.00
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Account Total	\$300.00
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Instructions on the reverse side

For period (MM/DD/YYYY) 06 / 30 / 21 through June 30, - 22

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CORNER STOP (DNP LLC)

Physical Location Address 100 E MADISON ST City WASHINGTON ZIP 52353

Mailing Address 100 E MADISON ST City WASHINGTON State IA ZIP 52353

Business Phone Number 319-653-6833

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP DNP LLC

Mailing Address 375 W 18TH STREET A-10 City WASHINGTON State IA ZIP 52353

Phone Number 502-356-5226 Fax Number _____ Email PURU.P@j@gmail.com

Retail Information:

Types of Sales: Over-the-counter Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No

Types of Products Sold: (Check all that apply)

Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store

Grocery store Hotel/motel Liquor store Restaurant Tobacco store

Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) PURUSHOTAM BARAL Name (please print) _____

Signature  Signature _____

Date 06-04-21 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
JUNE 29, 2021**

POLICE	ALLIANT ENERGY	ALLIANT ENERGY	587.85	
	BDH TECHNOLOGY LLC	NEW WORKSTATION	1,466.47	
	CAPPER CHRYSLER DODGE JEEP RAM	VEHICLE REPAIR/MAINTENANCE	112.67	
	CLERK OF COURT	COURT CASE FEE	60.00	
	JOHN DEERE FINANCIAL	K9 FOOD	96.98	
	MARCO, INC.	COPIER PRINTER LEASE	393.86	
	PRO-VISION	BODY CAM BUNDLE	1,113.92	
	VISA-TCM BANK, N.A.	CODE BOOKS & SWAT FITNESS	550.00	
	TOTAL	4,381.75		
FIRE	ALLIANT ENERGY	ALLIANT ENERGY	1,322.67	
	EMS LEARNING RESOURCES CENTER	PROVIDER CARDS AND MATERIA	119.00	
	TOYNE INC	PARTS	126.19	
	WASH CO HOSPITAL	PHYSICAL	2,190.00	
	WASHINGTON RENTAL	PARTS	27.62	
		TOTAL	3,785.48	
ANIMAL CONTROL	JOHN DEERE FINANCIAL	TARP STRAPS	12.99	
	VISA-TCM BANK, N.A.	CEU CLASS, GATES, OPERATOR	399.96	
		TOTAL	412.95	
LIBRARY	BRUTY'S CARPET CORNER	DOWN PMT ON CARPET	10,000.00	
		TOTAL	10,000.00	
PARKS	ACE-N-MORE	SUPPLIES	374.00	
	ALLIANT ENERGY	ALLIANT ENERGY	48.83	
	ARNOLD MOTOR SUPPLY	PARTS	31.29	
	COBB OIL CO., INC.	FUEL	44.96	
	JOHN DEERE FINANCIAL	SUPPLIES/MOWER ENGINE/FILTERS	4,246.03	
	VISA-TCM BANK, N.A.	POOL SUPP, FLOWERS & MOWER	239.46	
		TOTAL	4,984.57	
POOL	ACCO	POOL CHEMICALS/REPAIR/HEATER	39,285.88	
	ACE-N-MORE	POOL SUPPLIES	20.67	
	JOHN DEERE FINANCIAL	POOL SUPPLIES	39.75	
	VISA-TCM BANK, N.A.	POOL SUPP, FLOWERS & MOWER	188.41	
		TOTAL	39,534.71	
CEMETERY	ALLIANT ENERGY	ALLIANT ENERGY	94.18	
	VISA-TCM BANK, N.A.	CAMERA, MOWER AND TRIMMER	649.31	
		TOTAL	743.49	
FINANCIAL ADMIN	ALLIANT ENERGY	ALLIANT ENERGY	1,028.74	
	VISA-TCM BANK, N.A.	ZOOM MTG/CONFERENCE	259.99	
		TOTAL	1,288.73	
AIRPORT	ALLIANT ENERGY	ALLIANT ENERGY	574.18	
		TOTAL	574.18	
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	34.27	

		TOTAL	34.27
HOTEL/MOTEL TAX	VORTEX DIGITAL BUSINESS SOLUTIONS, INC	SITE AUDIT-WASHINGTON IOWA	4,500.00
		TOTAL	4,500.00
CAPITAL PROJECTS	A & R LAND SERVICES INC	2021 DEAO WATER EASEMENT	1,728.20
	BEACON ATHLETICS	HOSE/BASEBALL MOUNDS	5,532.24
	DCJ CONCRETE	MADISON PARK-CONCRETE	7,642.00
	DEAO, JAMES JR, KATHRYN	WATER MAIN EASEMENT	7,755.00
		TOTAL	22,657.44
PARK GIFT	HY-VEE	FLOWERS	3,331.37
		TOTAL	3,331.37
WATER PLANT	ACE-N-MORE	SUPPLIES	123.96
	ALLIANT ENERGY	ALLIANT ENERGY	217.37
	AMERICAN MELT BLOWN & FILTRATION	SUPPLIES	1,150.00
	ARNOLD MOTOR SUPPLY	PARTS	65.01
	CAHOY PUMP SERVICE, INC.	WELL #6	25,000.00
	FERGUSON WATERWORKS# 2516	METERS	7,200.00
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	119.00
	MUNICIPAL SUPPLY INC	GASKETS & COUPLINGS	1,634.75
	VISA-TCM BANK, N.A.	DNR EXAMINE APPLICATIONS	60.00
	WATER SOLUTIONS UNLIMITED	CHEMICALS	7,533.16
		TOTAL	43,103.25
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	15,846.62
	AQUAFIX INC	RED WORM TREATMENT	5,013.26
	IOWA PUMP WORKS INC	UPGRADE PUMP-SLUDGE APPLIC	8,009.50
	JOHN DEERE FINANCIAL	TRUCK HITCH	75.09
	VISA-TCM BANK, N.A.	CEU CLASS, GATES, OPERATOR	795.00
		TOTAL	29,739.47
SEWER COLLECTION	JOHN DEERE FINANCIAL	SUPPLIES	39.99
		TOTAL	39.99
		TOTAL	169,111.65

CITY OF WASHINGTON COMMUNITY DEVELOPMENT AND HOUSING NEEDS ASSESSMENT

Community Development and Housing Needs of LMI Persons

The following needs have been identified by the elected and appointed officials of the City of Washington based on various budgets, capital planning sessions, and the development of a hazard mitigation plan over the past several months. Some of the needs identified here have been programmed in the City's Budget while the city is currently working on identifying appropriate resources to help make other projects a reality.

- **Water System Improvements.** The City has experienced several issues with their water distribution system over the past several years resulting in water quality and quantity issues for residents and businesses. A comprehensive analysis was completed by Fox Engineering which outlined long term improvements that were needed to bring the system into a state of compliance with current standards as well as put the City into a position of being able to ensure residents and businesses of a steady, reliable, and high-quality water supply. (HIGH)
- **Housing Rehabilitation.** The City has a need to improve the quality of the existing housing stock, especially homes owned by families who meet low-to-moderate income guidelines. The primary need is for exterior housing improvements such as roofs, siding, windows, and related items; however, other needs also exist within the community including energy efficiency needs and potentially some accessibility improvements. (MEDIUM)
- **Reduction of Inflow and Infiltration in the Sanitary Sewer System.** The City continues to have developed neighborhoods where there are high levels of Inflow and Infiltration (I/I) into the sanitary sewer system resulting in sewer backups and increased costs for treatment of stormwater in the City's wastewater treatment system. (HIGH)
- **Wellness Park Additional Phases.** The City recently completed the first phase of Wellness Park. Additional planning has identified additional enhancements and phases of development within the park. Improvements include lighting of fields, pond development, and other features. (MEDIUM)
- **New Water Well.** As the City looks toward the long-term stability of the City's water system, they are planning for the future need of a new well to ensure long-term stability of the water supply. (MEDIUM)
- **Sunset Park Play Structure.** The existing play structure in Sunset Park is older and one of the most used play areas. The City would like to install a new play structure, meeting current safety standards and to enhance the appeal of the park for residents and visitors. (MEDIUM)
- **Safe Routes to Schools Sidewalks.** To ensure a pedestrian friendly environment and to provide a safe walking path for children to schools the City is continuing to focus on the development of safe routes within key neighborhoods. The next phase would be part of the Lincoln Elementary School Safe Routes to School Plan. (HIGH)

Other Community Development and Housing Needs

The following identified needs of the City do not directly impact LMI individuals or neighborhoods but other parts of the Washington community or the community as a whole.

- **Woodland Gates and Building.** The City would like to renovate and restore the historic gates and building at the Cemetery. (MEDIUM)
- **Business Park Phase 2.** In order to continue the development within the business park area the City has a need to develop a paved road from Highway 1 to the southwest area of town. This would open up additional industrial lots for development. (HIGH)
- **Demolition of Old Wastewater Treatment Facility.** Following the construction of a new wastewater treatment facility, the City needs to remove the old facility. (MEDIUM)
- **Airport Runway Lighting Improvements.** The existing lights at the airport are over 30 years old and have enhance costs for maintenance to ensure reliability for safe use of the airport. Replacement of the lighting will ensure long term use of the facility in a safe and efficient manner. (HIGH)
- **NLW Phase 2 Development.** The extension of South 11th Avenue is needed, along with the extension of utilities, to facilitate the development of new multi-family lots.
- **Street Improvements.** Several streets in the City are in need of either an asphalt overlay or complete reconstruction. (HIGH)
- **Downtown Streetscape Improvements.** The next step in the overall enhancements to the City square area is need to enhance the key central business district and gathering areas of the community. Improvements include, street reconstruction, utility updates, and sidewalk improvements. (HIGH)

Planned or Potential Activities to Address Housing and Community Needs

As of this time the City has not identified a planned activity to address all of the above identified needs; however, the City is currently working toward achieving the identified needs in the following ways:

- **Water System Improvements.** The City is moving forward with a phased approach to resolving problems within the water distribution system, prioritizing on those areas that have the largest potential to impact that largest amount of users and where improvements will have greater citywide results. The City plans to apply for Community Development Block Grant funding to help with funding the improvements.
- **Housing Rehabilitation.** The City is looking at potential programs that can assist residents in the improvements to their homes, especially low-to-moderate income residents. The City is considering an application to IEDA for CDBG funds to assist in improving the homes of low-to-moderate income residents.
- **Reduction of Inflow and Infiltration in the Sanitary Sewer System.** Following earlier phases of work within the collection system the City continues to plan for and identify funding for projects that will continue to make improvements in neighborhoods throughout the City.
- **Wellness Park Additional Phases.** The success of Phase 1 has spurred additional desire to continue the momentum of the other phases of the park. The City is budgeting funds in their

Capital Improvements Plan and seeking additional grant funds to help with the construction of the next phases of development.

- **New Water Well.** The City is evaluating the condition of the existing wells and the ability of the newest well to ensure that they can plan for future well development in locations and depths that provide strategic value to the overall water source mix that is needed to ensure the best water quality for residents and businesses.
- **Sunset Park Play Structure.** This project has been identified in the City's Capital Improvement Plan for future purchase and installation. The City is also considering other funding sources for this improvement.
- **Safe Routes to Schools Sidewalks.** The City is working with other local community partners to help identify potential funding sources for this project while setting aside funds from available resources within the City.
- **Woodland Gates and Building.** The City is planning to utilize a State grant to help fund the historic restoration of these National Historic Register listed elements of the cemetery. Once grant funds are available the City has the project budgeted.
- **Business Park Phase 2.** The City is budgeting funds from available resources and working to identify alternative funding sources to help with the construction of these improvements.
- **Demolition of Old Wastewater Treatment Facility.** A portion of this project may be able to be facilitated by City crews; however, a significant portion will be done by an outside demolition contractor. The project is listed in the City's Capital Improvement Plan.
- **Airport Runway Lighting Improvements.** This project has been identified in both the City's Capital Improvement Plan as well as the Airport's Layout Plan as a needed improvement project. The City is working with their Airport Engineer to obtain federal funding for the project.
- **NLW Phase 2 Development.** The City is working to identify funding resources to help with the construction of this phase of the development while also working with private developers to facilitate the development of new residential units.
- **Street Improvements.** The City continues to work toward the overall improvement of streets within the community including a number of projects within its long-term planning documents, including the City's Capital Improvement Plan. In addition, the City is researching other potential funding sources for projects to help increase the number of projects that they can complete over time.
- **Downtown Streetscape Improvements.** This project is listed in the City's Capital Improvement Plan. The City is working to set aside funds and identify potential funding sources for the improvements to help completed the next phase of the overall project.

RESOLUTION NO. _____

**A RESOLUTION APPROVING A COMMUNITY
DEVELOPMENT AND HOUSING NEEDS ASSESSMENT
FOLLOWING PUBLIC HEARING**

WHEREAS, the City of Washington desires to apply for an Iowa Community Development Block Grant under the Water/Sewer portion of the program, and as part of the application the City has developed a draft Community Development and Housing Needs Assessment to show the needs of the community, and;

WHEREAS, the City Council held a public hearing on June 29, 2021 to allow citizens to provide comments on the draft community development and housing needs projects, and;

WHEREAS, the City has provided additional opportunities for public input on the community needs including public hearings during the budget process, comprehensive plan development process, and hazard mitigation plan processes, and;

WHEREAS, after receiving input from the community the City Council has taken those comments into consideration and made modifications to the proposed assessment as needed, and the City Council is now ready to formally approve the Community Development and Housing Needs Assessment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

SECTION 1. The City Council formally approves the attached Community Development and Housing Needs Assessment as a planning tool for the community.

PASSED AND APPROVED this 29th day of June 2021.

BY THE CITY COUNCIL OF THE
CITY OF WASHINGTON, IOWA

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

**CITY OF WASHINGTON
PUBLIC HEARING ANNOUNCEMENTS**

A. Explain how the need for the activities was identified.

- The need for the proposed Washington Water Main Improvements project is due to a need to provide residents in the target neighborhood with high quality water for normal residential use.

B. Explain how the proposed activities will be funded and the sources of funds.

- The project will be funded with a combination of CDBG funds and bond proceeds from a General Obligation Bond. It is estimated that total project costs will be \$1,374,618.00.

C. Announce the date the CDBG application will be submitted to the State.

- The grant application will be submitted to the Iowa Economic Development Authority no later than July 1, 2021, at midnight.

D. Announce the requested amount of federal funds.

- The City is requesting \$600,000 in CDBG funds for the proposed project.

E. Announce the estimated portion of funds that will benefit low-and-moderate income persons.

- The project will result in a target neighborhood benefit and based on results from a survey conducted by the City in June 2021, 72.18% of the residents living in the target neighborhood who will be impacted by the project are of low-and-moderate income.

F. Announce where the proposed activities will be conducted.

- The proposed project activities will take place on the East Main Street between S. 12th Avenue and S. 15th Avenue. Additional work will take place on W. Madison Street between S. Avenue H and S. Avenue C all in the City of Washington, Iowa.

G. Announce plans to minimize displacement of persons and businesses resulting of funded activities.

- The proposed project will not result in the displacement or relocation of any persons or businesses.

H. Announce plans to assist persons actually displaced.

- No persons will be displaced by the proposed project.

I. Announce the nature of the proposed activities.

- The nature of the proposed project involves the construction of approximately 3,490 linear feet of 8-inch water main, water service pipe, hydrants, valves, and related street patching.

NOTE: THE STATE REQUIRES THAT THESE ANNOUNCEMENTS ARE MADE DURING THE PUBLIC HEARING AS STATED HERE AND THEN THAT THEY ARE RECORDED WORD FOR WORD IN THE MINUTES TO THE MEETING THAT ARE UPLOADED WITH THE APPLICATION.

RESOLUTION NO. _____

**A RESOLUTION COMMITTING MATCHING FUNDS
FOR A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

WHEREAS, the City of Washington is applying for an Iowa Community Development Block Grant under the Water/Sewer portion of the program for their Water Main Improvement Project, and,

WHEREAS, the City has held a public hearing regarding the issuance of \$1,385,000 in General Obligation Bonds on the 2nd day of March, 2021, and,

WHEREAS, the City Council then adopted Resolution No. 2021-013 Authorizing the Issuance and Levying a Tax for the Payment of \$1,385,000 in General Obligation Bonds for the purpose of water system improvements including the proposed Water Main Improvement Project; and,

WHEREAS, the City intends to utilize these funds as the source for financing their share of the project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

SECTION 1. The City commits to the use of these funds in the amount of \$1,385,000.00, for the purpose of funding the City's share of the Water Main Improvement Project and additional water main improvements within the City.

PASSED AND APPROVED this 29th day of June 2021.

BY THE CITY COUNCIL OF THE
CITY OF WASHINGTON, IOWA

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

RESOLUTION NO. _____

**A RESOLUTION ENDORSING AND AUTHORIZING
SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK
GRANT APPLICATION FOLLOWING PUBLIC HEARING**

WHEREAS, the City of Washington is eligible to apply for Iowa Community Development Block Grant funding under the Water/Sewer portion of the program, and;

WHEREAS, the City Council has held a public hearing as required for submission of a CDBG guidelines on June 29, 2021 to hear public comments on the submission of the grant application, and;

WHEREAS, the City has an immediate need to conduct a project to improve the City's water distribution system in a target neighborhood, including the construction of new water mains and related water distribution components, and;

WHEREAS, the City Council has decided to submit an application to the CDBG program for the Water System Improvements Project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

SECTION 1. The City Council endorses the submission of an application for CDBG grant funds to the Iowa Economic Development Authority in the amount of \$600,000.00 for the Water System Improvements Project.

SECTION 2. The City Council certifies that the provided public hearing announcements were made prior to consideration of the grant application, as per CDBG guidelines.

SECTION 3. The Mayor is authorized to sign all paperwork and forms necessary for the submittal of the grant application.

PASSED AND APPROVED this 29th day of June 2021.

BY THE CITY COUNCIL OF THE
CITY OF WASHINGTON, IOWA

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk