



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, September 21, 2021

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, September 21, 2021 to be approved as proposed or amended.

Consent:

1. Council Minutes Regular Session September 7, 2021
2. Council Minutes Special Session September 14, 2021
3. Washington Chamber of Commerce, Annual Contribution for Tourism, \$20,000.00
4. ECICOG, CDBG Rehab Grant Administration, \$825.00
5. FOX Engineering, Washington 2020 Sanitary Sewer Extension, \$3,020.00
6. FOX Engineering, Washington Wastewater Treatment Plant, \$808.50
7. Main Street Washington, Annual Pledge, \$20,000.00
8. DNP LLC (Corner Stop), 100 East Madison St., Class E Liquor License, Sunday Sales (renewal)
9. Department Reports

Claims and Financial Report

- Claims for September 21, 2021
- Financial Report

SPECIAL PRESENTATION

- Nuisance Report

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

NEW BUSINESS

1. Discussion & Consideration of a Resolution Authorizing Levy, Assessment, And Collection of Costs to the Washington County Treasurer

DEPARTMENTAL REPORT

Police Department

City Attorney

Interim City Administrators

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor

Illa Earnest

Steven Gault

Elaine Moore

Danielle Pettit-Majewski

Fran Stigers

Millie Youngquist

ADJOURNMENT

Council Minutes 9-7-2021

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, September 7, 2021, at 6:00 p.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist.

Motion by Gault, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, September 7, 2021, be approved. Motion carried.

Consent:

1. Council Minutes August 17, 2021
2. Garden & Associates, Water Main Extension Deao Property, \$1,516.96
3. Garden & Associates, Reconstruction of Adams Street, \$6,711.50
4. Garden & Associates, West Buchanan Street Paving Project, \$6,517.52
5. Garden & Associates, NLW Subdivision Phase 2, \$6,608.50
6. Iowa Municipalities Workers' Compensation Association, Installment 3 – Work Comp Premium 21-22, \$6,921.00
7. Kevin Olson, City Attorney, July and August Legal Services, \$2,720.68
8. Washington Liquor and Tobacco Outlet, 304 W. Madison St., Cigarettes, Tobacco, Alternative Nicotine Products, Vapor Products (change of ownership - new)
9. Unc & Neph's, 1015 West Madison St., Class C Liquor License, Sunday Sales, Outdoor Service Area (renewal)
10. Department Reports

Motion by Stigers, seconded by Gault, to approve consent items 1-10. Motion carried.

Claims for September 7, 2021 were presented by Finance Director Kelsey Brown.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the claims for September 7, 2021. Motion carried.

Washington School District Activities Director Brent VanWeelden presented a special event request for the Homecoming Parade and Pep Assembly in Central Park on October 8, 2021 starting at 2 p.m. and police escorts for the band from the high school to the football field for home games. Motion by Gault, seconded by Stigers, to approve the special event request for the Washington School District. Motion carried.

Stephanie Heisdorffer with Hospice of Washington County presented a special event request by Zoom for the organization's annual 5k on September 25th from 6:30-11:30 a.m. Motion by Youngquist, seconded by Earnest, to approve the Hospice of Washington County special event request. Motion carried.

Librarian Jenisa Harrisa with Washington Public Library presented a special event request by Zoom for reading in Central Park on September 27 and October 18 at 4 p.m. Motion by Pettit-Majewski, seconded by Youngquist, to approve the Washington Public Library Reading in the Park special event request. Motion carried.

Presentation from the Public: WEDG Director Mary Audia presented information about a countywide childcare and workforce survey, a quarterly workforce initiative, and a monthly housing exploratory group. Bethany Glinsmann spoke in favor of smaller police departments and alternatives for officer staffing.

Motion by Pettit-Majewski, seconded by Youngquist, to approve a Resolution Adopting a Site Plan for Marion Avenue Baptist Church Multipurpose Center. Building and Zoning Administrator Jeff Duwa (via Zoom), and representatives of Marion Avenue Baptist Church answered questions about the project. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-084)**

Motion by Youngquist, seconded by Gault, to approve a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer for Grass and Weeds. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-085)**

Motion by Stigers, seconded by Pettit-Majewski, to approve a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer for Junk. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-086)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve a Resolution Adopting a 28E Intergovernmental Agreement with Washington County for West 18th Street Paving Improvements. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-087)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve a Resolution Adopting a 28E Intergovernmental Agreement with Washington County for West 5th and Lexington Boulevard Paving Improvements. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-088)**

Motion by Earnest, seconded by Stigers, to approve the Fiscal Year 21 City of Washington Financial Report. Motion carried.

Motion by Pettit-Majewski, seconded by Stigers, to approve Task Order No. 2045-21A (Old Wastewater Treatment Plant Demolition) for \$39,370 from FOX Engineering. Motion carried.

Motion by Stigers, seconded by Youngquist, to approve a Main Street Washington Challenge Grant Application Letter of Support for the Renovation of Winga's Café Building. Owners Isabella and Ed Santoro and Main Street Washington Director Sarah Grunewaldt answered questions via Zoom. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve a \$25,000 DIG Application for the Renovation of Winga's Café Building. Motion carried.

Motion by Earnest, seconded by Moore, to approve the Agreement with Iowa Association of Municipal Utilities for the Iowa Safety Education Program Participation Agreement. Motion carried.

The council went into workshop to discuss with possible action a sewer boring project with MSJ in the country club area. Mayor Rosien explained the use of American Rescue Plan Act funding being the preferred way to go. Developers Jeff Hazelett and Scott Goodwin answered council questions and explained they'd already discussed the project with engineer Jack Pope. Council spoke in favor of developing more housing.

Motion by Gault, seconded by Youngquist, to authorize the city to move forward with an engineer on the project and to use \$125,000 in American Rescue Plan Act funds for the sewer boring project. Motion carried.

The council went into workshop to discuss with possible action the city's cemetery hours and rules. Cemetery Sexton Nick Duvall presented the request of 48-hour notice for services year-round,

expanding the rule from the winter months. Gault said he preferred a 24-hour notice instead of 48 hours. Motion by Stigers, seconded by Pettit-Majewski, to approve a Resolution Adjusting Certain Fees and Regulations for City Cemeteries including requiring a 48-hour notice for interments with a \$300 charge for those that do not give prior notice with discretion of the Cemetery Sexton if accommodated during normal business hours, interments may not be held on Sunday and city-recognized holidays, and said changes to go into effect October 1, 2021. Roll call on the motion: Ayes: Earnest, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: Gault. Motion carried. **(Resolution 2021-089)**

The council went into workshop to discuss with possible action the Police Department Staffing Analysis. Police Chief Jim Lester gave a presentation explaining the department is currently at 11 full-time officers with the last increase about 25 years ago and requesting to add another officer as previously discussed. Chief Lester explained the Community Advisory Committee assisted in the Strategic Planning. Motion by Moore, seconded by Stigers, to begin the hiring process of one police officer. Motion carried.

Departmental reports were presented.

Motion by Moore, seconded by Stigers, that the Regular Session held at 6:00 p.m. Tuesday, September, 2021, is adjourned at 7:52 p.m.

Sally Y. Hart, City Clerk

Council Minutes 9-14-2021

The Council of the City of Washington, Iowa, met in Special Session in the Council Chambers, 215 East Washington Street on Tuesday, September 14, 2021, at 6:00 p.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Moore, Pettit-Majewski, and Youngquist. Absent: Stigers.

Motion by Gault, seconded by Youngquist, that the agenda for the Special Session to be held at 6:00 p.m., Tuesday, September 14, 2021, be approved. Motion carried.

Presentation from the Public: none.

Motion by Pettit-Majewski, seconded by Gault, to approve the Washington County Minibus Agreement. Motion carried.

Motion by Gault, seconded by Earnest, to approve the Engineering Services Agreement with Garden & Associates, Ltd. for MSJ sewer boring project. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, that the council go into closed session Under Iowa Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call on motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, and Youngquist. Nays: None. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, that the council return to open session. Roll call on motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, and Youngquist. Nays: None. Motion carried.

Motion by Earnest, seconded by Youngquist, that the Special Session held at 6:00 p.m. Tuesday, September 14, 2021, is adjourned at 6:50 p.m.

Sally Y. Hart, City Clerk

Washington Chamber of Commerce
205 W Main St.
Washington, IA 52353



E-mail: michelle@washingtioniowa.org
www.chamber.washingtioniowa.gov
Phone (319) 653-3272

City of Washington
215 E Washington St
PO Box 516
Washington, IA 52353

Invoice Date: 7/5/2021

Invoice Number: 2021-588

INVOICE

DESCRIPTION	PRICE EACH	QUANTITY	AMOUNT
Annual city contribution to Chamber tourism	20,000.00		20,000.00

Please mark your billing preference

I prefer standard MAIL

Save a stamp, please E-MAIL invoices!

Send invoices to this email:

Balance Due \$20,000.00



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY


700 16th Street NE, Suite 301
Cedar Rapids, IA 52402

Invoice

Date	Invoice #
8/31/2021	9411

Phone #	Fax #
319-289-0057	319-365-9981

Bill To
CITY OF WASHINGTON PO BOX 516 WASHINGTON IA 52353

Approved by: 

Quantity	Description	Rate	Amount
11	CDBG REHAB GRANT ADMINISTRATION	75.00	825.00
Please remit payment within 30 days.		Total	\$825.00



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353

Invoice number 48295
 Date 08/30/2021

Project 204520A Washington 2020 Sanitary
 Sewer Extension

Professional Services for the Period of 8/1/2021 to 8/28/2021

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	7,100.00	100.00	7,100.00	7,100.00	0.00
Final Design	5,250.00	100.00	5,250.00	5,250.00	0.00
Bidding	3,900.00	100.00	3,900.00	3,900.00	0.00
Boundary Survey	3,100.00	100.00	3,100.00	3,100.00	0.00
Topographic Survey	2,600.00	100.00	2,600.00	2,600.00	0.00
Construction Administration	9,200.00	50.00	3,680.00	4,600.00	920.00
Post Construction	1,200.00	0.00	0.00	0.00	0.00
Construction Staking	2,100.00	100.00	0.00	2,100.00	2,100.00
Geotechnical Report	6,500.00	100.00	6,500.00	6,500.00	0.00
Total	40,950.00	85.84	32,130.00	35,150.00	3,020.00

Invoice total **\$3,020.00**

Approved by:

Steven P. Soupir

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353

Invoice number 48222
 Date 08/30/2021

Project 204508A Washington Wastewater
 Treatment Plant

Professional Services for the Period of 8/1/2021 to 8/28/2021

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Facility Plan Amendment	13,500.00	100.00	13,500.00	13,500.00	0.00
Preliminary Design	307,400.00	100.00	307,400.00	307,400.00	0.00
Final Design	424,000.00	100.00	424,000.00	424,000.00	0.00
Bidding / Negotiation	22,500.00	100.00	22,500.00	22,500.00	0.00
UV Room Door	-6,946.00	100.00	-6,946.00	-6,946.00	0.00
Operations Manual	36,300.00	100.00	36,300.00	36,300.00	0.00
Construction Staking	24,840.00	100.00	24,840.00	24,840.00	0.00
Total	821,594.00	100.00	821,594.00	821,594.00	0.00

Standard Hourly Rate Phases

	Billed Amount
Consultation - IRE Pretreatment Agreement	
Professional Fees	808.50
Consultation - IRE Pretreatment Agreement Subtotal	808.50
Invoice total	\$808.50

Approved by:

Steven J. Troyer

Late Payment Charge: 15% per annum beginning 30 days from above date



**205 W Main St
Washington, IA 52353**

Invoice

Invoice #: 2286
Invoice Date: 7/1/2021

Bill To:

City of Washington
215 E Washington St
PO Box 516
Washington, IA 52353

Description	Rate	Qty	Amount
Main Street Washington Annual Pledge	20,000.00		20,000.00
<p>For tax deduction purposes, make checks payable to Main Street Washington Inc. Thank you!</p>			

Total	\$20,000.00
Payments/Credits	\$0.00
Balance Due	\$20,000.00

Thank you for your support!

Phone # 319-653-3918	Fax:	E-Mail mainstreet@washingtioniowa.org	Web Site www.mainstreetwashington.org
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THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Brent Hinson, City Administrator
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM -

LIQUOR/BEER/CIGARETTE/DANCE

LICENSE RENEWALS

Business Name: **DNP LLC (Corner stop)**

Business Address: **100 East Madison St.**

App #: **App-146419**

Type of License: New: Renewal: **X**

- Beer/Wine Permit:
- Liquor License: **Class E Liquor License**
- Cigarette License:
- Dance Permit:
- Sunday Sales: **X**
- Living Quarters:
- Outdoor Service Area:
- Catering Privilege:

Date of Council Meeting: **September 21, 2021**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off  Date 9-14-2021

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ Date _____

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov



Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Carrie Ornduff- Asst Chief of EMS

August 2021 Activity Report

Total report of calls- 93

Fires- 1
False alarms- 2
Weather related- 0
Mutual aid assists- 0
Grass fires- 0
Investigate/good intent- 3
Rescue/accidents- 2
Medical- 85

EMS continues to be busy with 85 calls for service in August. We continue to have response to every call with 2 or 3 people. This is excellent since we are a volunteer service.

Washington Fire had our monthly training at the Washington Airport and toured their facility. We also had the opportunity to hear about their crop duster and the dangers associated with those. This was held by a company out of Mt Pleasant at no cost to us.

We had one structure fire in August that turned out to be a skid loader on fire inside a hay shed full of hay. Luckily the property owner was able to remove the skid loader from the building before causing any significant damage to the building. It was a great effort by all on this incident.

I attended the department head meetings in August. I also continue to work with different businesses in Washington regarding fire protection. Full time staff continues to be busy with EMS calls, fire inspections, and reviewing fire protection requirements for several new buildings that are planning to be constructed in Washington.

Our August monthly fire meeting minutes are attached.

Brendan DeLong
Fire Chief
Washington Fire Department

Washington Volunteer Fire Department

Meeting Minutes

August 4, 2021

Call to order at 7:05 pm

June Fires:

7 City Fires	\$ 790
3 Rural Fires	\$ 810
Drills	<u>\$ 930</u>
Total	\$2,530

Meeting opened with Chief DeLong in charge. Minutes were read from last meeting; Jack motioned to approve; seconded by Tom B; motion approved. Treasurer report was read; Zach T motioned to approve; seconded by Josh; motion approved.

Motion to pay bills by Zach T; second by Josh.; motion passed.

Communications: Nothing

Committees: **Social:** Bologna and cheese

Pancake: Nothing to report

Dance/Gun Raffle: Nothing to report

Golf: Thanks for all of the help as the tournament was well received and profit was \$4,081. Next year, tourney will be July 30, 2022.

Rescue Discussion

Old Business: Still seeking applications; County meeting in Wellman and spoke about radios with a weekly Sunday pager test instead of daily; Truck 4 is being repaired to fix turbo; thanks for all of the help during the county fair.

New Business: Shirts are in and please pay for extra shirts that were ordered \$22/short sleeve and \$23/long sleeve; AFG/FEMA grant is being completed by using a grant consultant that was approved by council; city administrator Brent Hinson has taken a position elsewhere and current interim administrators are Kelsey Brown and Sally Hart; August 18 training will be a tour of airport and meet with a crop duster; hose testing will be September 22; discussed EMS July activity; remember to respond to calls by coming to the fire station first; and radios need to be checked to see what channels are scanning.

Discussion of Calls – gas call by Edward Jones alley was determined to be coming from the roof of the Y.

Roll taken; Motion to adjourn by Joey; seconded by Jerry; motion passed at 7:30 p.m.

Minutes completed by: *Philip Morris* - secretary



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

Lyle Hansen
Lieutenant

Shamus Altenhofen
Lieutenant

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Brian VanWilligen
Investigator

Eric Kephart
K-9 Handler

Seth Adam
Police Officer

Tanner Lavelly
Police Officer

Christopher Raymer
Police Officer

Ethan Hansen
Police Officer

Department Activity August 2021

August was a very busy month with 521 calls for service. This included 49 animal calls (10 barking dogs, 10 bat calls and 9 animal bites). Officers also responded to 14 assault calls resulting in 12 incident reports and eight domestic assault calls resulting in six incident reports.

In addition, officers responded to more than 40 disorderly conduct and harassments complaints and recorded arrests on six no contact order violations.

Our August staff meeting included an in-service training on Public Recording of Police Activity and a review of our policies regarding this topic and our use of body cams.

Respectfully submitted,

Jim Lester
Chief of Police

Washington Police Department
Activity & Offense Summary
For the Month of **August 2021**

Activity	Previous Month	Current Month	Year-To-Date
Citations / Warnings	50	83	435
Traffic Stops	37	75	463
Traffic Accidents	29	12	100
Parking Tickets	4	43	80
Vehicle Unlocks	38	29	267
Arrest Warrants Served	11	10	69
Search Warrants Served	2	3	10
Calls for Service	481	521	3470
Animal Calls	32	49	219
Mental Health Responses / Suicidal Subjects	13	6	69
Arrests	47	40	257

Offense Summary

Offenses	Previous Month	Current Month	Year-To-Date
Assaults	4	12	34
Domestic Assault	5	6	20
No Contact Order Violation	3	6	16
Burglary	4	0	11
Burglary to a Motor Vehicle	3	7	15
Criminal Mischief / Vandalism	5	11	41
Disorderly Conduct	1	3	10
Driving While Intoxicated (OWI)	1	1	8
Drunkenness (Public Intoxication)	3	4	11
Drug Offenses	4	1	18
Drug Paraphernalia	6	4	21
Sexual Abuse	0	2	7
Theft (includes Shoplifting)	10	10	54
Trespass	0	0	5
Pornography / Obscene Material	0	1	3
Weapons Laws Violations	2	0	3

This chart indicates a summary of the types of offenses the Washington Police Department responded to during the reporting period. Some offense types are combined to simplify this report. It should also be noted that an offense does not always result in an arrest. Calls for service do not always include requests to return phone calls, instances where officers are approached while on patrol for minor issues or requests for assistance from other agencies such as probation / parole checks.

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
SEPTEMBER 21, 2021**

POLICE	ACE-N-MORE	AMMUNITION	1,709.20	
	AMAZON CAPITAL SERVICES	BODY CAMERAS	362.97	
	BARRON MOTOR SUPPLY	PARTS	274.60	
	BDH TECHNOLOGY LLC	SQUAD ROOM COMPUTERS/TECH SERV	3,263.55	
	BRAVO COMPANY USA INC	PATROL RIFLE PROGRAM	12,495.00	
	CAPPER CHRYSLER DODGE JEEP RAM	UNIT 307 VEHICLE REPAIR	1,100.61	
	GALLS LLC	UNIFORMS/EQUIPMENT	265.20	
	GRACIE GLOBAL LLC	B ALTENHOFEN-TRAINING	995.00	
	HANSEN, LYLE	EQUIPMENT REIMBURSEMENT	32.09	
	HIWAY SERVICE CENTER	PARTS	11.42	
	IOWA POLICE CHIEFS ASSOCIATION	TRAINING-HILL/MAYER	100.00	
	QUILL	OFFICE SUPPLIES	53.99	
	SYNNEX FINANCIAL SERVICES	TABLET LEASE	604.26	
	VERIZON WIRELESS	WIRELESS SERVICE	837.47	
	WASH CHAMBER OF COMMERCE	LEADERSHIP WASH-FEE B.ALTE	300.00	
		TOTAL	22,405.36	
	FIRE	ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
		CINTAS CORP LOC. 342	TOWEL SERVICE	100.06
		FELD FIRE	BADGE/BOOTS	496.00
		GIERKE ROBINSON CO., INC	SUPPLIES	208.83
LEET'S REFRIGERATION		SERVICE- ICE MACHINE	387.40	
SORRELL GLASS		GLASS CLEANER	51.00	
VERIZON WIRELESS		WIRELESS SERVICE	120.03	
		TOTAL	1,394.57	
ANIMAL CONTROL		JOHN DEERE FINANCIAL	DOG PEN PANELS/CHICKEN FEED	186.97
			TOTAL	186.97
DEVELOPMENT SERVICES	VERIZON WIRELESS	WIRELESS SERVICE	184.35	
	HOWREY, WILLIAM	GRASS ABATEMENTS/MOWING	280.00	
		TOTAL	464.35	
LIBRARY	ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25	
	ALLIANT ENERGY	ALLIANT ENERGY	3,177.03	
	BAKER & TAYLOR	LIBRARY MATERIALS	1,931.17	
	BLACKSTONE PUBLISHING	LIBRARY MATERIALS	283.56	
	CARSON PLUMBING & HEATING SRVS INC	RR FAUCET REPAIR	669.00	
	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	42.68	
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	45.00	
	CINTAS CORP LOC. 342	MATT SERVICE	64.98	
	FAREWAY STORES	JANITORIAL SUPPLIES	120.43	
	IOWA RADIO PLUS	ADVERTISING	8.00	
	KCH	ADVERTISING	81.10	
	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	164.64	
	THE NEWS	SUBSCRIPTION	46.00	
	WASHINGTON LUMBER	LIBRARY SUPPLIES	34.50	
	WMPF GROUP LLC	ADVERTISING	40.00	
	WOOD CONSTRUCTION,INC.	REPAIRS- GLASS ACCIDENT	9,262.00	
		TOTAL	16,001.34	
	PARKS	ALLIANT ENERGY	ALLIANT ENERGY	1,472.50
		HY-VEE	FERTILIZER	25.66
		JOHN DEERE FINANCIAL	SWITCHES/TIRES/OIL/WASP SPRAY	530.93
VERIZON WIRELESS		WIRELESS SERVICE	41.45	
		TOTAL	2,070.54	

POOL	STATE HYGIENIC LAB	TESTING	13.50
		TOTAL	13.50
CEMETERY	BIG COUNTRY SEEDS	SEED/FERTILIZER/HERBICIDE	2,031.00
	TIFCO INDUSTRIES	SHOP SUPPLIES & TOOLS	610.04
		TOTAL	2,641.04
FINANCIAL ADMINISTRATI	ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
	BROWN, KELSEY	MILEAGE REIMB & PARKING/CLOCK	161.02
	CINTAS CORP LOC. 342	RUG SERVICE	42.79
	IOWA LEAGUE OF CITIES	IMOFOA 2021 FALL CONFERENCE	175.00
	VERIZON WIRELESS	WIRELESS SERVICE	40.01
	WASH COUNTY MINIBUS	LOST- SEPTEMBER	22,093.68
	WMPF GROUP LLC	ADVERTISING	1,163.94
		TOTAL	23,707.69
AIRPORT	ARCHER APPLIANCE	REIMB- FLIGHT BREAKFAST	1,593.20
	ALLIANT ENERGY	ALLIANT ENERGY	693.06
	HARVEY, JOE	REIMB- AIRPORT CONF & LODG	1,081.08
	JAMIESON, JEAN	AUGUST CLEANING	98.00
	MARIE ELECTRIC INC.	SERVICE AT AIRPORT	110.00
	VERIZON WIRELESS	WIRELESS SERVICE	50.88
		TOTAL	3,626.22
ROAD USE	ALLIANT ENERGY	ALLIANT ENERGY	114.06
	WMPF GROUP LLC	EMPLOYMENT ADVERTISING	594.17
		TOTAL	708.23
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	231.74
	TRAFFIC & TRANSPORATION	TRAFFIC SIGNALS	1,450.00
		TOTAL	1,681.74
HOTEL/MOTEL TAX	BOCCE BALL FILMS, LLC	CAMERA & VIDEO RENTAL	1,300.00
	VORTEX DIGITAL BUSINESS SOLUTIONS, INC	VORTEX DIGITAL BUSINESS SO	2,505.44
		TOTAL	3,805.44
POLICE FORFEITURE	BDH TECHNOLOGY LLC	LT COMPUTER	913.85
		TOTAL	913.85
LIBRARY GIFT	MARQUART, DEBRA	LIBRARY PROGRAMMING	200.00
		TOTAL	200.00
WATER PLANT	ACE-N-MORE	SUPPLIES	14.95
	HARN R/O SYSTEMS INC.	SUPPLIES	552.83
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	132.00
	STREFF, ROSE	MILEAGE REIMBURSEMENT	5.60
	VERIZON WIRELESS	WIRELESS SERVICE	46.45
		TOTAL	751.83
WATER DISTRIBUTION	SCHIMBERG CO.	REPAIR SUPPLIES	5,620.33
	VERIZON WIRELESS	WIRELESS SERVICE	51.44
		TOTAL	5,671.77
SEWER PLANT	ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
	ALLIANT ENERGY	ALLIANT ENERGY	13,704.42
	BIG STATE INDUSTRIAL SUPPLY	GLOVES & RAIN SUITS	400.48

CASH-N-CARRY CHEMICALS LLC	WEED CONTROL	192.50
CENTRAL IOWA DISTRIBUTING	GLOVES	550.00
IGRAPHIX, INC	SHIPPING	15.52
USA BLUEBOOK	GAS MONITOR -CALIBRATION G	249.74
VERIZON WIRELESS	WIRELESS SERVICE	134.35
	TOTAL	15,278.26

SEWER COLLECTION

JOHN DEERE FINANCIAL	SAFETY VESTS	22.00
VERIZON WIRELESS	WIRELESS SERVICE	84.46
	TOTAL	106.46

101,629.16

**WWTP report
September 21st, 2021
Council meeting**

- **After hour alarm and dog call outs –**
9-6-21 Alarm at WWTP 11:15 a.m. Parker
9-6-21 Dog call to West 5th by the YMCA at 1:35 p.m.
6-7-21 Dog call to 743 E. Main at 11:25 a.m.
- **Dept Head meetings** –I attended the meetings on Sept. 14th, 21st
- **Sludge Load Out**-Iowa Pump was here on Thursday the 9th to install a bigger motor and a VFD (variable frequency drive). This should allow us to pump more gallons per minute and hopefully shorten land application time.
- **Bio-solids**-I sent out bids for the 2021 fall land application of Bio-solids. Bids are due back by September 30th. I will have cost estimates for you for the October 5th meeting.
- **Jet Co.** – Was here Thursday the 9th to replace a current level relay on the grit washer. While they were here he fixed a few things on SCSDA and assisted Iowa Pump with a new VFD installation for the sludge load out.
- **Hydrogen Sulfide Gas**- We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **WWTP August 2021, Discharge Monitoring Report (DMR)** – Average daily flow **1.287 million gallons (mg)**, maximum daily flow **3.055 mg**, minimum daily flow **0.927 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for July = **>2.32"** (recorded at the WWTP).

CBOD5 removal 85% required	result = 97.2 %
Influent CBOD5 monthly total =	826.7 mg/L
Effluent CBOD5 monthly total =	22.91 mg/L

TSS removal 85% required	result = 96.1 %
Influent TSS monthly total =	1321 mg/L
Effluent TSS monthly total =	51 mg/L

**Jason Whisler
09/17/2021 10:00 A.M.**

**CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
AUGUST 31, 2021**

FUND	7/1/2021 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	8/31/2021 ENDING CASH BALANCE
001-GENERAL FUND	1,080,761.99	205,562.89	-	881,884.98	-	404,439.90
002-AIRPORT FUND	337,923.90	127,928.51	-	120,818.24	-	345,034.17
010-CHAMBER REIMBURSEMENT	8,656.20	14,782.42	-	13,548.47	-	9,890.15
011-MAIN STREET REIMBURSEMENT	-	-	-	26,843.84	-	(26,843.84)
012-WEDG REIMBURSEMENT	2,464.74	15,244.20	-	13,947.88	-	3,761.06
050-DOWNTOWN INCENTIVE GRANT	63,473.15	-	-	-	-	63,473.15
110-ROAD USE	577,226.05	181,660.00	-	226,866.68	-	532,019.37
112-EMPLOYEE BENEFITS	-	6,128.79	-	6,113.16	-	15.63
114-EMERGENCY LEVY	-	565.82	-	564.40	-	1.42
121-LOCAL OPTION SALES TAX	-	169,279.12	-	169,279.12	-	-
122-LOST DEBT SERVICE	-	126,959.34	-	-	-	126,959.34
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	96,317.62	17,042.97	-	3,815.54	-	109,545.05
129-SC RES UR	145.15	-	-	-	-	145.15
134-DOWNTOWN COMM UR	-	709.43	-	-	-	709.43
145-HOUSING REHABILITATION	22,652.47	28,012.00	-	28,764.00	-	21,900.47
146-LMI TIF SET-ASIDE	123,455.03	-	-	-	-	123,455.03
200-DEBT SERVICE	18,859.65	7,531.17	-	-	-	26,390.82
300-CAPITAL EQUIPMENT	65,177.10	6,600.00	-	17,568.00	-	54,209.10
301-CAPITAL PROJECTS FUND	394,856.11	62,135.22	-	125,931.11	-	331,060.22
305-RIVERBOAT FOUND CAP PROJ	-	183,514.23	-	-	-	183,514.23
308-INDUSTRIAL DEVELOPMENT	418,347.52	17,406.35	-	19,794.66	-	415,959.21
310-WELLNESS PARK	1,000.00	-	-	-	-	1,000.00
311-SIDEWALK REPAIR & REPLACE	44,115.08	2,315.84	-	208.00	-	46,222.92
312-TREE REMOVAL & REPLACE	34,169.59	-	-	7,250.00	-	26,919.59
315-RESIDENTIAL DEVELOPMENT	269,060.53	-	-	1,410.15	-	267,650.38
317-ARPA CAPITAL PROJECTS	-	538,797.05	-	-	-	538,797.05
510-MUNICIPAL BAND	4,463.16	-	-	200.00	-	4,263.16
520-DOG PARK	4,579.10	20.00	-	185.01	-	4,414.09
530-TREE COMMITTEE	11,339.70	100.00	-	377.67	-	11,062.03
540-POLICE FORFEITURE	3,794.72	1,709.99	-	-	-	5,504.71
541-K-9 PROGRAM	1,287.62	-	-	90.49	-	1,197.13
545-SAFETY FUND	5,096.57	-	-	-	-	5,096.57
550-PARK GIFT	37,763.43	0.62	-	-	-	37,764.05
570-LIBRARY GIFT	355,590.73	319.32	-	4,478.08	-	351,431.97
580-CEMETERY GIFT	7,488.00	-	-	55.00	-	7,433.00
600-WATER UTILITY	434,776.28	317,783.60	-	279,214.63	-	473,345.25
601-WATER DEPOSIT FUND	28,810.00	4,200.00	-	3,225.00	-	29,785.00
603-WATER CAPITAL PROJECTS	10,134.30	75,648.23	-	78,681.23	-	7,101.30
610-SANITARY SEWER	431,656.39	399,775.81	-	219,317.59	-	612,114.61
613-SEWER CAPITAL PROJECTS	-	4,054.19	-	4,054.19	-	-
670-SANITATION	69,854.34	101,011.48	-	101,939.48	-	68,926.34
950-SELF INSURANCE	383,887.37	1,756.71	-	7,939.88	-	377,704.20
951-UNEMPLOYMENT SELF INS	79,348.13	45.85	-	295.13	-	79,098.85
TOTAL BALANCE	5,507,701.72	2,618,601.15	-	2,364,661.61	-	5,761,641.26

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	1,238,264.15 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	555,863.79	0.20%
Wash St - Farm Mgmt Acct	128,802.74	
Wash St Bank - CD 1/14/2019	518,930.14	0.65%
Wash St Bank - CD 08/30/2018	268,075.66	0.65%
Wash St Bank - ISC Account	3,051,354.78	0.50%
TOTAL CASH IN BANK	5,761,641.26	

(1) Washington State Bank	1,321,129.22
Outstanding Deposits & Checks/Wages payable	(82,865.07)
	<u>1,238,264.15</u>

**CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
AUGUST 31, 2021**

FUND	8/1/2021	M-T-D	REVENUES NOT	M-T-D	EXPENSES NOT	8/31/2021
	BEGINNING					REVENUES
	CASH BALANCE					BALANCE
001-GENERAL FUND	689,668.80	31,646.91	-	316,875.81	-	404,439.90
002-AIRPORT FUND	376,831.70	32,198.78	-	63,996.31	-	345,034.17
010-CHAMBER REIMBURSEMENT	8,834.39	7,791.27	-	6,735.51	-	9,890.15
011-MAIN STREET REIMBURSEMENT	(23,028.45)	-	-	3,815.39	-	(26,843.84)
012-WEDG REIMBURSEMENT	3,052.31	7,622.10	-	6,913.35	-	3,761.06
050-DOWNTOWN INCENTIVE GRANT	63,473.15	-	-	-	-	63,473.15
110-ROAD USE	627,386.53	67,580.24	-	162,947.40	-	532,019.37
112-EMPLOYEE BENEFITS	-	15.63	-	-	-	15.63
114-EMERGENCY LEVY	-	1.42	-	-	-	1.42
121-LOCAL OPTION SALES TAX	-	88,374.71	-	88,374.71	-	-
122-LOST DEBT SERVICE	60,678.31	66,281.03	-	-	-	126,959.34
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	92,502.08	17,042.97	-	-	-	109,545.05
129-SC RES UR	145.15	-	-	-	-	145.15
134-DOWNTOWN COMM UR	709.43	-	-	-	-	709.43
145-HOUSING REHABILITATION	6,339.47	25,800.00	-	10,239.00	-	21,900.47
146-LMI TIF SET-ASIDE	123,455.03	-	-	-	-	123,455.03
200-DEBT SERVICE	26,371.97	18.85	-	-	-	26,390.82
300-CAPITAL EQUIPMENT	54,209.10	-	-	-	-	54,209.10
301-CAPITAL PROJECTS FUND	357,685.81	15,407.10	-	42,032.69	-	331,060.22
305-RIVERBOAT FOUND CAP PROJ	183,514.23	-	-	-	-	183,514.23
308-INDUSTRIAL DEVELOPMENT	423,409.98	8,705.32	-	16,156.09	-	415,959.21
310-WELLNESS PARK	1,000.00	-	-	-	-	1,000.00
311-SIDEWALK REPAIR & REPLACE	45,986.92	444.00	-	208.00	-	46,222.92
312-TREE REMOVAL & REPLACE	34,169.59	-	-	7,250.00	-	26,919.59
315-RESIDENTIAL DEVELOPMENT	267,650.38	-	-	-	-	267,650.38
317-ARPA CAPITAL PROJECTS	-	538,797.05	-	-	-	538,797.05
510-MUNICIPAL BAND	4,263.16	-	-	-	-	4,263.16
520-DOG PARK	4,389.37	-	-	(24.72)	-	4,414.09
530-TREE COMMITTEE	11,062.03	-	-	-	-	11,062.03
540-POLICE FORFEITURE	3,794.72	1,709.99	-	-	-	5,504.71
541-K-9 PROGRAM	1,197.13	-	-	-	-	1,197.13
545-SAFETY FUND	5,096.57	-	-	-	-	5,096.57
550-PARK GIFT	37,763.74	0.31	-	-	-	37,764.05
570-LIBRARY GIFT	351,758.19	87.07	-	413.29	-	351,431.97
580-CEMETERY GIFT	7,433.00	-	-	-	-	7,433.00
600-WATER UTILITY	484,880.85	162,928.41	-	174,464.01	-	473,345.25
601-WATER DEPOSIT FUND	29,335.00	2,400.00	-	1,950.00	-	29,785.00
603-WATER CAPITAL PROJECTS	7,101.30	75,648.23	-	75,648.23	-	7,101.30
610-SANITARY SEWER	494,118.23	208,458.76	-	90,462.38	-	612,114.61
670-SANITATION	67,515.59	50,301.44	-	48,890.69	-	68,926.34
950-SELF INSURANCE	378,880.46	1,025.31	-	2,201.57	-	377,704.20
951-UNEMPLOYMENT SELF INS	79,098.85	-	-	-	-	79,098.85
TOTAL BALANCE	5,470,904.07	1,410,286.90	-	1,119,549.71	-	5,761,641.26

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	1,238,264.15 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	555,863.79	0.20%
Wash St - Farm Mgmt Acct	128,802.74	
Wash St Bank - CD 1/14/2019	518,930.14	0.65%
Wash St Bank - CD 08/30/2018	268,075.66	0.65%
Wash St Bank - ISC Account	3,051,354.78	0.50%
TOTAL CASH IN BANK	5,761,641.26	

(1) Washington State Bank	1,321,129.22
Outstanding Deposits & Checks/Wages payable	(82,865.07)
	<u>1,238,264.15</u>



Case Report

08/17/2021 - 09/15/2021

Case Date	Main Status	Actions Taken	Method of Warning	Parcel Address	Description
9/15/2021	Open	took pictures	Letter	323 E 3RD ST	junk, trash in driveway and porch
9/15/2021	Open		Hanger	806 S IOWA AVE	junk vehicles, motorcycle on grass
9/15/2021	Open		Hanger	1401 E 3RD ST	high grass
9/14/2021	Open	called landlord	Phone Call	321 W WASHINGTON BLVD	mattresses outside
9/14/2021	Closed		Hanger	602 N IOWA AVE	parked on grass
9/13/2021	Abated	took pictures	Text Message	421 N D AVE	weeds
9/13/2021	Open		Phone Call	123 E 2ND ST	weeds
9/13/2021	Open	took picture	Letter	903 W MADISON ST	scaffolding removed
9/10/2021	Closed		Hanger	301 E 7TH ST	high grass
9/10/2021	Closed		Hanger	513 S B AVE	tv at curb
9/9/2021	Abated	took pictures	Hanger	415 S 6TH AVE	high grass
9/9/2021	Closed		Hanger	504 S 3RD AVE	high grass
9/8/2021	Open	took pictures		212 N IOWA AVE	
9/7/2021	Open	took pictures	Letter	921 E 2ND ST	high weeds junk in yard
9/7/2021	Closed		Hanger	403 E MAIN ST	park on grass
9/7/2021	Closed		Hanger	1014 N 5TH AVE	high grass
9/7/2021	Open		Hanger	305 S C AVE	bushes over sidewalk
9/7/2021	Closed		Hanger	312 S D AVE	high grass

9/7/2021	Closed	called landlord	Phone Call	911 E 2ND ST	trash and furniture at curb
9/3/2021	Open		Letter	1011 E 3RD ST	dead tree
9/3/2021	Open		Letter	725 E MAIN ST	dead ash tree
9/3/2021	Open		Letter	918 E 3RD ST	dead tree
9/3/2021	Open		Letter	736 S B AVE	dead tree
9/3/2021	Open		Letter	708 S 2ND AVE	dead tree
9/3/2021	Open		Letter	725 S 2ND AVE	dead tree
9/2/2021	Closed		Text Message	SITLER DR	grass along sidewalk on S E
9/1/2021	Closed		Email	628 W MAIN ST	high grass
9/1/2021	Closed		Hanger	1633 HIGHLAND AVE	high grass
9/1/2021	Abated		Hanger	903 E 3RD ST	high grass
9/1/2021	Closed		Hanger	1421 E MADISON ST	high grass
9/1/2021	Closed		Hanger	1100 E TYLER ST	indoor furniture outside
8/31/2021	Closed		Hanger	802 N MARION AVE	high grass
8/31/2021	Closed		Text Message	502 S 2ND AVE	high grass
8/31/2021	Closed		Hanger	918 E MAIN ST	parked on grass
8/31/2021	Closed		Hanger	110 N 10TH AVE	tree branches blocking vehicle view
8/31/2021	Closed		Phone Call	314 N C AVE	high grass
8/30/2021	Closed		Hanger	610 N MARION AVE	high grass and weeds
8/30/2021	Closed		Hanger	719 N IOWA AVE	high grass and weeds
8/27/2021	Closed		Hanger	412 E 3RD ST	high grass
8/27/2021	Closed		Verbal Warning	911 E 2ND ST	mattresses on curb

8/27/2021	Open		Hanger	215 MCCREEDY DR	weeds backyard
8/27/2021	Closed		Hanger	511 S E AVE	high grass
8/27/2021	Abated			818 S 2ND AVE	took pics abated
8/26/2021	Open	mailed letter	Letter	322 N IOWA AVE	Tall weeds and overgrowth
8/25/2021	Closed		Phone Call	201 N IOWA AVE	weeds and bushes need removed
8/24/2021	Closed	took pictures	Phone Call	623 N C AVE	lots of junk, roll away dumpster full
8/24/2021	Closed		Hanger	319 S C AVE	high grass
8/24/2021	Closed		Hanger	1109 E MAIN ST	vehicle on grass
8/24/2021	Closed		Hanger	803 S 3RD AVE	high grass vehicle on grass
8/23/2021	Closed		Hanger	709 E JEFFERSON ST	high grass and weeds
8/20/2021	Closed		Hanger	608 N D AVE	high grass
8/20/2021	Closed		Hanger	720 S 9TH AVE	indoor furniture outside
8/19/2021	Closed	left message	Phone Call	1120 E WASHINGTON ST	high grass
8/19/2021	Closed		Phone Call	220 N 2ND AVE	unlicensed vehicle on grass
8/19/2021	Closed		Phone Call	220 S MARION AVE	high weeds in sidewalk
8/19/2021	Closed		Hanger	1017 N 8TH AVE	high grass
8/18/2021	Closed		Verbal Warning	1212 N 8TH AVE	vehicles on grass
8/17/2021	Closed		Phone Call	423 W MADISON ST	high grass
8/17/2021	Open		Letter	609 S MARION AVE	junk and junk trailer

Total Records: 59

9/16/2021

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, tall grass and weeds were removed from the following listed property owners:

The property of TRI-COUNTY CARPENTRY, LLC at 818 S 2nd AVE. for the amount of \$140.00. Legal description (08 05 WILSONS ADD). Parcel Number (1120136002).

The property of YENTER, JEFFEREY A. at 307 N AVE D. for the amount of \$140.00. Legal Description (04 M M YOUNGS ADD LOT A EXC S 72 FT.). Parcel Number (1117162007).

The property of MCFARLAND, ROBERT B. AT 903 E 3RD ST. for the amount of \$155.00. Legal Description (15 SMOUSES E SID ADD). Parcel Number (117429004).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 21th day of September, 2021.

Jaron Rosien, Mayor

Attest:

Sally Hart, City Clerk