



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, November 16, 2021

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, November 16, 2021 to be approved as proposed or amended.

Consent:

1. Council Minutes November 2, 2021
2. DeLong Construction Inc., West Buchanan Paving and Reconstruction STBG-SWAP-8140(612)-SG-92, Pay Application No. 1, \$199,682.44
3. ECICOG, Washington/ECIHTF Housing Rehab Program 1115 E. 2nd St., \$1,800.00
4. ECICOG, CDBG Rehab Grant Administration, \$975.00
5. FOX Engineering, 204520A Washington 2020 Sanitary Sewer Extension, \$920.00
6. FOX Engineering, 204521A Old Wastewater Treatment Plant Demolition, \$7,713.00
7. FOX Engineering, 204508A Washington Wastewater Treatment Plant, \$300.00
8. FOX Engineering, 342420B 2021 Water Main Improvements, \$54,322.50
9. Iowa Finance Authority, SRF Loan, Additional Water Treatment Plant Project, Interest & Fee, \$2,090.00
10. Iowa Finance Authority, Wastewater Treatment Plant, Interest, \$38,270.00
11. Iowa Finance Authority, SRF Loan, Water Treatment Plant, Interest & Fee, \$170,175.00
12. Iowa Finance Authority. SRF Loan, Westside Interceptor Project, Interest, \$34,155.00
13. Iowa Grow Inc. Sludge Pumping at Wastewater Treatment Plant, \$32,059.65
14. Iowa Municipalities Workers' Compensation Association, Installment 5 – Work Comp Premium 21-22, \$6,921.00
15. Iowa Municipalities Workers' Compensation Association, 2021-2021 Audit Premium Adjustment, \$448.00
16. Kevin Olson, City Attorney October Legal Services, \$1,370.88
17. Lynch Dallas, P.C., Police Negotiations, \$536.50
18. Lynch Dallas, P.C., Public Works Negotiations, \$129.50
19. UMB, General Obligation Capital Loan Notes Series 2015, \$22,412.50

20. UMB, General Obligation Refunding Bonds Series 2016A, \$12,685.00
21. UMB, General Obligation Refunding Bonds Series 2016B, \$6,056.25
22. UMB, General Obligation Capital Loan Notes Series 2018A, \$31,885.00
23. UMB, LOSST Revenue Bonds Series 2018B, \$26,170.00
24. UMB, Capital Loan Notes Series 2020A, \$44,550.00
25. UMB, Capital Loan Notes Series 2020B, \$4,000.00
26. YMCA of Washington County, City Sports Sponsorship First Half of 2021/2022 Rec Services Fees, \$20,000.00
27. Dodici Inc. - Café Dodici, 120-122 South Iowa Avenue, Class C Liquor License, Sunday Sales, Outdoor Service, Catering **(Renewal)**
28. Hy-Vee Washington Fast and Fresh Express, 520 South Highway 1, Class C Beer Permit, Sunday Sales **(Renewal)**
29. Panda Palace LLC, 100 West Main Street, Class C Liquor License, Sunday Sales **(Renewal)**
30. Department Reports
31. Iowa Bred, LLC, 331 North 4th Avenue, Class C Liquor License, Sunday Sales, Outdoor Service Area **(Renewal)** *(pending required inspections, and police and fire chiefs signatures)*

Claims and Financial Report

- Claims for November 16, 2021
- Financial Report

SPECIAL PRESENTATION

- Mayoral Appointments
 - Main Street Washington – Illa Earnest
 - Historic Preservation – Illa Earnest
 - PAWS & More – Elaine Moore

SPECIAL EVENT REQUESTS

- Jingle Bell Run – November 27
- Latinos for Washington – Latino Festival August 20, 2022

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

NEW BUSINESS

1. Discussion and Consideration of a Resolution Adopting a Development Agreement (D.J. Redlinger)
2. Discussion & Consideration of a Resolution Authorizing Levy, Assessment, And Collection of Costs to the Washington County Treasurer
3. Discussion and Consideration of a Preliminary Resolution for Construction of the East Adams Improvements Project
4. Discussion and Consideration of an Agreement of a Bond Counsel Engagement Agreement (Rate Reset for Sewer Revenue Capital Loan Notes)
5. Discussion and Consideration of a Resolution Approving and Authorizing Amendment to Loan and Disbursement Agreement By and Between the City of Washington, Iowa

and the Iowa Finance Authority, and Authorizing and Providing the Reissuance of the Outstanding Principal Amount of the \$16,316,000 Sewer Revenue Capital Loan Note, Series 2011A

6. Discussion and Consideration of Setting a Public Hearing for Budget Amendment
7. Discussion and Consideration of Updating the Fire Apparatus Driver Job Description
8. Discussion and Consideration of Resolution Approving Preliminary Plat, NLW Phase 2 (Planning and Zoning Commission recommendation)

WORKSHOP

- ARPA Funds

CLOSED SESSION

- Closed Session per Iowa Code 21.5(1)(i) – *to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session*

DEPARTMENTAL REPORTS

Police Department

City Attorney

Interim City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor

Illa Earnest

Steven Gault

Elaine Moore

Danielle Pettit-Majewski

Fran Stigers

Millie Youngquist

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 11-2-2021

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, November 2, 2021, at 6:04 p.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist.

Motion by Gault, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, November, 2021, be approved. Motion carried.

Consent:

1. Council Minutes October 19, 2021
2. Ahlers Cooney Attorneys, Amend No. 2 to the Unified South Central Residential Urban Renewal Plan, \$63.00
3. BW Construction, ECICOG Housing Rehab Program, 1115 E. 2nd Street, \$14,970.00
4. Garden & Associates, Water Main Extension Deao Property, \$1,099.85
5. Garden & Associates, Reconstruction of Adams Street, \$3,402.75
6. Garden & Associates, Buchanan Street Paving Project, \$4,025.08
7. Garden & Associates, Business Park Subdivision Phase 2, \$460.50
8. Garden & Associates, NLW Subdivision Phase 2, \$4,948.00
9. Department Reports

Motion by Pettit-Majewski, seconded by Youngquist, to approve consent items 1-9. Motion carried.

Claims for November 2, 2021 were presented by Finance Director Kelsey Brown.

Motion by Gault, seconded by Stigers, to approve the claims for November 2, 2021. Motion carried.

Pastor Michael Griswold with Marion Avenue Baptist Church presented a special event request for their Live Animal Christmas Show December 9-13 to block the southbound lane of traffic on Marion Avenue from Washington Boulevard to Jefferson.

Motion by Stigers, seconded by Earnest, to approve the Marion Avenue Baptist Church Special Event Request for December 9-13. Motion carried.

Presentation from the Public: Stephanie Heisdorffer with Hospice of Washington County spoke of November being Hospice and Palliative Care Month and wanting to spread awareness with purple ribbons around downtown. Council gave their blessing to do so.

Motion by Stigers, seconded by Moore, to approve the garbage services contract with Johnson County Refuse and LRS of Iowa. Steve Smith of Johnson County Refuse answered questions about the sale of the company. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve the Resolution Awarding Bid of Wellness Park Water Main Extension Project to DeLong Construction Inc. for \$69,210. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-099)**

Motion by Pettit-Majewski, seconded by Youngquist, to approve Washington Water Main Improvements 2021 Task Order No. 3424-20B.2. Steve Soupir with FOX Engineering answered questions via Zoom. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve a Resolution Certifying an Internal

Debt and Related Promissory Note – Wellness Park. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-100)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve Fiscal Year 2021 State TIF Report. Motion carried.

Motion by Youngquist, seconded by Gault, to approve a Resolution Obligating and Appropriating Urban Renewal Tax Revenue Funds for Fiscal Year 2023. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-101)**

Motion by Pettit-Majewski, seconded by Stigers, to approve an Agreement for Surface Transportation Block Grant Program Federal-aid Swap Project for West 5th Street and Lexington. Motion carried.

Motion by Earnest, seconded by Gault, to approve the Third and Final Reading of an Ordinance Amending Chapter 69.08 No Parking Zones. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Ordinance 1130)**

The council went into workshop to discuss American Rescue Plan Act (ARPA) Funding. Wastewater treatment plant superintendent Jason Whisler explained a proposal to replace the Parkside lift station that is 40 years old for \$90,000. Council asked how much ARPA funding remains. Finance Officer Brown stated \$412,441.08 is left at this time, not including the proposed \$90,000 lift station replacement. Council asked that further uses of ARPA Funding be put on the next agenda for discussion with public input requested.

Motion by Earnest, seconded by Gault, to approve the Parkside lift station replacement for \$90,000. Motion carried.

Departmental reports were presented.

Motion by Youngquist, seconded by Pettit-Majewski, that the Regular Session held at 6:00 p.m., Tuesday, November 2, 2021, is adjourned at 7:09 p.m.

Sally Y. Hart, City Clerk



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 1

Application Period:	Ending November 5, 2021	Application Date:	November 9, 2021
To (Owner):	City of Washington, Iowa	From (Contractor):	Delong Construction, Inc.
Project:	West Buchanan Street Paving & Reconstruction - Washington, Iowa	Contract:	West Buchanan Street Paving & Reconstruction Washington, Iowa
Owner's Contract No.:	STBG-SVAP-8140-612-SC-92	Contractor's Project No.:	
		Engineer's Project No.:	5020201
		Via (Engineer):	Garden & Associates, LTD.

Application For Payment Change Order Summary

Contract Working Day Summary:

Original Contract Time: 90

Added by Change Order: _____

Contract Time To Date: 90

Working Days Used to Date: 0

Working Days Remaining: 90

Approved Change Orders	Additions	Deductions
Number 1		\$61,871.35
TOTALS		\$61,871.35
NET CHANGE BY CHANGE ORDERS		-\$61,871.35

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and


(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: 

Date: 11-10-21

1. ORIGINAL CONTRACT PRICE..... \$ 1,712,167.30
2. Net change by Change Orders..... \$ -61,871.35
3. Current Contract Price (Line 1 ± 2)..... \$ 1,650,295.95
4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... \$ 2,065,858.19
5. RETAINAGE:
 - a. 3% X 0.0 Work Completed..... \$
 - b. 3% X \$205,858.19 Stored Material..... \$ 66,175.75
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ 66,175.75
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 1,999,682.44
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 0.00
8. AMOUNT DUE THIS APPLICATION..... \$ 1,999,682.44
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... \$ 1,450,613.51

Payment of: \$ 199,682.44
(Line 8 or other - attach explanation of the other amount)

is recommended by:  (Engineer) 11-10-2021 (Date)

Payment of: \$ 199,682.44
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)



Form 51705D
12/27/2017

CLAIM FOR REIMBURSEMENT OF PROJECT COSTS

Line 1.	Contracting Authority Name:	<u>City of Washington</u>	Request No.:	<u>1</u>
Line 2.	Date:	<u>11/9/2021</u>	Final Reimbursement (Y or N):	<u>N</u>
Line 3.	Project Number:	<u>STBG-SWAP-8140(612)-SG-92</u>		
Line 4.	DOT Project Agreement No:	<u>5-21-STBG-SWAP-001</u>		
Line 5.	Type of Project Activity:	<u>PCC Pavement and Replace</u>		
Line 6.	Total Dollar Amount of Work Completed to Date:			<u>\$205,858.19</u>
Line 7.	Total Dollar Amount of Non-participating Work Completed to Date:			<u>\$131,956.24</u>
Line 8.	Total Participating Work Completed to Date: (Line 6 - Line 7)			<u>\$73,901.95</u>
Line 9.	Retainage Percentage: (As per the contract)			<u>3%</u>
Line 10.	Retainage Maximum: (As per the contract)			<u>\$30,000.00</u>
Line 11.	Participating Portion of Retained Amount:			<u>\$2,217.06</u>
Line 12.	Total Amount Paid for Participating Work (Line 8 - Line 11)			<u>\$71,684.89</u>
Line 13.	Reimbursement Rate (Percent participation in eligible costs, as per the project agreement)			<u>100%</u>
Line 14.	Participating Share of Eligible Costs (Line 12 multiplied by Line 13)			<u>\$71,684.89</u>
Line 15.	Funding Limit per the Iowa DOT Project Agreement and/or FHWA Authorization			<u>\$1,936,440.00</u>
Line 16.	Total Reimbursable Amount (Lesser of Line 14 or Line 15)			<u>\$71,684.89</u>
Line 17.	Iowa DOT Withholding % (See Administering Office)			<u>5.00%</u>
Line 18.	Iowa DOT Withholding Amount (Line 16 multiplied by Line 17)			<u>\$3,584.24</u>
Line 19.	Subtotal this Request (Line 16 - line 18)			<u>\$68,100.65</u>
Line 20.	Participating Costs Previously Reimbursed (Line 19 from previous request)			<u>\$0.00</u>
Line 21.	Amount due this Request (Line 19 - line 20)			<u>\$68,100.65</u>

I hereby certify that all eligible project costs for which reimbursement is requested have been paid in full and completed in substantial compliance with the terms of the project agreement. Documentation showing proof of payment for costs is attached.

Line 22. Contracting Authority's Certification:

Title of Claimant

Signature

Date Signed

Mailing Address to Send Payment to:

P.O. Box 516
215 E. Washington Street
Washington, IA 52353

Below is for information only

Line 23. Total Iowa DOT Withholding to Date (most current withholding amount (line 18) for construction cost reimbursements)

Line 24. Total reimbursed to LPA to Date (add all reimbursement amounts (line 19) for all reimbursement project activities)



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY

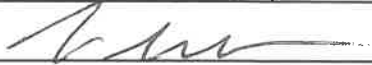
700 16th Street NE, Suite 301
Cedar Rapids, IA 52402

Invoice

Date	Invoice #
10/29/2021	9455

Phone #	Fax #
319-289-0057	319-365-9981

Bill To
CITY OF WASHINGTON PO BOX 516 WASHINGTON IA 52353

Approved by:


Quantity	Description	Rate	Amount
1	WASHINGTON/ECIHTF HOUSING REHAB PROGRAM 1115 E 2ND STREET	1,800.00	1,800.00
Please remit payment within 30 days.		Total	\$1,800.00



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY


700 16th Street NE, Suite 301
Cedar Rapids, IA 52402

Invoice

Date	Invoice #
10/29/2021	9467

Phone #	Fax #
319-289-0057	319-365-9981

Bill To
CITY OF WASHINGTON PO BOX 516 WASHINGTON IA 52353

Approved by:


Quantity	Description	Rate	Amount
13	CDBG REHAB GRANT ADMINISTRATION	75.00	975.00
Please remit payment within 30 days.		Total	\$975.00



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353

Invoice number 48539
 Date 10/30/2021

Project 204520A Washington 2020 Sanitary
 Sewer Extension

Professional Services for the Period of 9/26/2021 to 10/30/2021

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	7,100.00	100.00	7,100.00	7,100.00	0.00
Final Design	5,250.00	100.00	5,250.00	5,250.00	0.00
Bidding	3,900.00	100.00	3,900.00	3,900.00	0.00
Boundary Survey	3,100.00	100.00	3,100.00	3,100.00	0.00
Topographic Survey	2,600.00	100.00	2,600.00	2,600.00	0.00
Construction Administration	9,200.00	85.00	6,900.00	7,820.00	920.00
Post Construction	1,200.00	0.00	0.00	0.00	0.00
Construction Staking	2,100.00	100.00	2,100.00	2,100.00	0.00
Geotechnical Report	6,500.00	100.00	6,500.00	6,500.00	0.00
Total	40,950.00	93.70	37,450.00	38,370.00	920.00

Invoice total **\$920.00**

Approved by:

Steven P. Soupir

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353

Invoice number 48599
Date 10/30/2021

Project **204521A Washington Old Wastewater
Treatment Plant Demolition**

Professional Services for the Period of 9/26/2021 to 10/30/2021

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	8,570.00	90.00	0.00	7,713.00	7,713.00
Final Design	12,850.00	0.00	0.00	0.00	0.00
Bidding	8,050.00	0.00	0.00	0.00	0.00
Total	29,470.00	26.17	0.00	7,713.00	7,713.00

Invoice total **\$7,713.00**

Approved by:

Matthew S. Hawes

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353

Invoice number 48512
 Date 10/30/2021

Project **204508A Washington Wastewater Treatment Plant**

Professional Services for the Period of 9/26/2021 to 10/30/2021

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Facility Plan Amendment	13,500.00	100.00	13,500.00	13,500.00	0.00
Preliminary Design	307,400.00	100.00	307,400.00	307,400.00	0.00
Final Design	424,000.00	100.00	424,000.00	424,000.00	0.00
Bidding / Negotiation	22,500.00	100.00	22,500.00	22,500.00	0.00
UV Room Door	-6,946.00	100.00	-6,946.00	-6,946.00	0.00
Operations Manual	36,300.00	100.00	36,300.00	36,300.00	0.00
Construction Staking	24,840.00	100.00	24,840.00	24,840.00	0.00
Total	821,594.00	100.00	821,594.00	821,594.00	0.00

Standard Hourly Rate Phases

	Billed Amount
Consultation - IRE Pretreatment Agreement	
Professional Fees	107.50
Consultation - IRE Pretreatment Agreement Subtotal	107.50
NPDES Permit Application	
Professional Fees	192.50
NPDES Permit Application Subtotal	192.50
Invoice total	\$300.00

Approved by:

Steven J. Troyer

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353

Invoice number 48616
 Date 10/30/2021

Project **342420B 2021 Washington Water Main Improvements**

Professional Services for the Period of 9/26/2021 to 10/30/2021

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
General Consultation	2,500.00	100.00	2,500.00	2,500.00	0.00
Preliminary Design	69,140.00	100.00	56,500.00	69,140.00	12,640.00
Final Design	74,100.00	100.00	49,000.00	74,100.00	25,100.00
Bidding Phase	8,600.00	0.00	0.00	0.00	0.00
Property Survey	14,000.00	100.00	8,100.00	14,000.00	5,900.00
Topographic Survey	21,700.00	90.00	9,600.00	19,530.00	9,930.00
Construction Administration	69,200.00	0.00	0.00	0.00	0.00
Post Construction Record Drawings	7,600.00	0.00	0.00	0.00	0.00
Total	266,840.00	67.18	125,700.00	179,270.00	53,570.00

Standard Hourly Rate Phases

	Billed Amount
Permitting	
Professional Fees	752.50
Permitting subtotal	752.50
Invoice total	\$54,322.50

Approved by:

Steven P. Soupir

Late Payment Charge: 15% per annum beginning 30 days from above date



Iowa Finance Authority
 1963 Bell Avenue, Suite 200
 Des Moines, IA 50315

LOAN STATEMENT

Telephone: 515.452.0400
 Fax: 877.461.0904

Statement Date 11/4/2021
Loan Number: D0544R
Original Loan Amount \$219,000.00
Current Loan Balance: \$209,000.00
Interest Rate: 1.75%
Annual Service Fee Rate 0.25%

City of Washington
Attn: City Clerk
215 E Washington Street
Washington IA 52353

Payment Due Date: **12/1/2021**
Current Principal Due: \$0.00
Prior Principal Due \$0.00
Current Interest Due: \$1,828.75
Prior Interest Due \$0.00
Service Fee Due: \$261.25
Total Amount Due: **\$2,090.00**

The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form. Download a form from www.iowafinance.com/ach complete it and email it to Becky Wu at becky.wu@iowafinance.com

Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at waterquality@iowafinance.com

Keep upper portion for your records

D0544R



Iowa Finance Authority
 1963 Bell Avenue, Suite 200
 Des Moines, IA 50315

LOAN STATEMENT

Telephone: 515.452.0400
 Fax: 877.461.0904

City of Washington
Attn: City Clerk
215 E Washington Street
Washington IA 52353

<i>Statement Date</i>	11/4/2021
<i>Loan Number:</i>	D0431R
<i>Original Loan Amount</i>	\$4,378,000.00
<i>Current Loan Balance:</i>	\$3,827,000.00
<i>Interest Rate:</i>	1.75%
<i>Annual Service Fee Rate</i>	0.25%
<i>Payment Due Date:</i>	12/1/2021
<i>Current Principal Due:</i>	\$0.00
<i>Prior Principal Due</i>	\$0.00
<i>Current Interest Due:</i>	\$33,486.25
<i>Prior Interest Due</i>	\$0.00
<i>Service Fee Due:</i>	\$4,783.75
<i>Total Amount Due:</i>	\$38,270.00

The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form. Download a form from www.iowafinance.com/ach complete it and email it to Becky Wu at becky.wu@iowafinance.com

Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at waterquality@iowafinance.com

Keep upper portion for your records

D0431R



Iowa Finance Authority
 1963 Bell Avenue, Suite 200
 Des Moines, IA 50315

LOAN STATEMENT

Telephone: 515.452.0400
 Fax: 877.461.0904

Statement Date 11/4/2021
Loan Number: CF0412R
Original Loan Amount \$16,316,000.00
Current Loan Balance: \$11,345,000.00
Interest Rate: 3.00%
Annual Service Fee Rate 0.25%

City of Washington
Attn: City Clerk
215 E Washington Street
Washington IA 52353

Payment Due Date: **12/1/2021**
Current Principal Due: \$0.00
Prior Principal Due \$0.00
Current Interest Due: \$170,175.00
Prior Interest Due \$0.00
Service Fee Due: \$0.00
Total Amount Due: **\$170,175.00**

The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form. Download a form from www.iowafinance.com/ach complete it and email it to Becky Wu at becky.wu@iowafinance.com

Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at waterquality@iowafinance.com

Keep upper portion for your records

CF0412R



Iowa Finance Authority
 1963 Bell Avenue, Suite 200
 Des Moines, IA 50315

LOAN STATEMENT

Telephone: 515.452.0400
 Fax: 877.461.0904

Statement Date 11/4/2021
Loan Number: C0441R
Original Loan Amount \$3,000,000.00
Current Loan Balance: \$2,277,000.00
Interest Rate: 3.00%
Annual Service Fee Rate 0.25%

**City of Washington
 Attn: City Clerk
 215 E Washington Street
 Washington IA 52353**

Payment Due Date: 12/1/2021
Current Principal Due: \$0.00
Prior Principal Due \$0.00
Current Interest Due: \$34,155.00
Prior Interest Due \$0.00
Service Fee Due: \$0.00
Total Amount Due: \$34,155.00

The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form. Download a form from www.iowafinance.com/ach complete it and email it to Becky Wu at becky.wu@iowafinance.com

Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at waterquality@iowafinance.com

Keep upper portion for your records

C0441R

Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Kelsey Brown, Finance
Director



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

WWTP MEMORANDUM

TO: CITY COUNCIL, MAYOR, CO-ADMINISTRATORS

FROM: JASON WHISLER WASTE WATER SUPERINTENDENT

SUBJECT: FALL 2021 LAND APPLICATION OF TREATED BIO-SOLIDS FROM THE
BIO-SOLIDS STORAGE TANK

DATE: THURSDAY, NOVEMBER 10TH, 2021

IOWA GROW, INC (IGI) COMPLETED THIS FALL'S 2021 BIO-SOLIDS LAND APPLICATION PROJECT ON NOVEMBER 5TH. IGI APPLIED ONE MILLION TWO HUNDRED FIFTEEN THOUSAND (1,124,900) GALLONS. THE TOTAL NUMBER OF GALLONS WERE DETERMINED BY THE WWTP'S BIO-SOLIDS LOAD OUT FLOW METER.

IGI CHARGED TWO POINT EIGHT FIVE (2.85) CENTS PER GALLON FOR LAND APPLICATION. THE TOTAL COST WAS FORTY THOUSAND FIVE HUNDRED FIFTY EIGHT DOLLARS AND THIRTY CENTS (\$32,059.65). THERE IS MONEY AVAILABLE FOR THIS PROJECT IN ACCOUNT 610-6-8015-6599.

IF YOU HAVE ANY QUESTIONS OR NEED ADDITIONAL INFORMATION, PLEASE LET ME KNOW.

THANK YOU

JASON WHISLER

Iowa Grow, Inc.
Gilbert Troyer, Pres.
831 14th Street
Kalona, IA 52247

November 12, 2021

City of Washington
City Clerks Office
Washington, Iowa 52356

Re: Sludge pumping at wastewater treatment plant

Iowa Grow, Inc. of Kalona, Iowa will provide machinery, labor and fuel for pumping sludge storage tank and approximately 1.5 million gallons of sludge. Sludge will be applied according to IDNR rules and monitored by waste water facility.

Price for pumping and application: 2.85 cents per gallon with gallons tallied by city flow meter.

Nov. 2021	Total Due	1,124,900 gallon @ .0285	\$32,059.65
-----------	------------------	---------------------------------	--------------------

Thank you.

INVOICE

INV81391

IMWCA
IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
500 SW 7TH STREET, SUITE 101
DES MOINES, IA 50309-4506
PHONE: 800-257-2708

DATE

11/1/2021

PAGE:

1

Washington, City of
215 E Washington

Washington IA 52353

Mr No: Member Name:
0706 Washington, City of

Please remit payment to: IMWCA, P.O. Box 8186, Des Moines, IA 50301

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
--------------------	-------------	----------	-----------------	---------------	-----------------	---------------

	WASHI001	AG0075				
--	----------	--------	--	--	--	--

QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
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1.00	INSTALL5	Installment 5 - Work Comp Prem 21-22			6,921.00	\$6,921.00
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This invoice is due by December 1, 2021.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Subtotal	\$6,921.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$6,921.00

Thank You

INVOICE

INV82383

IMWCA

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
500 SW 7TH STREET, SUITE 101
DES MOINES, IA 50309-4506
PHONE: 800-257-2708

DATE

10/28/2021

PAGE:

1

Washington, City of
215 E Washington

Mbr No: Member Name:
0706 Washington, City of

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 8186, Des Moines, IA 50301

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
--------------------	-------------	----------	-----------------	---------------	-----------------	---------------

WASHI001	AG0075
----------	--------

QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
----------	-------------	-------------	-----	----------	------------	----------------

1.00	AUDIT PREMIUM	2020-2021 Audit Premium Adjustment			448.00	\$448.00
------	---------------	------------------------------------	--	--	--------	----------

This invoice is due 30 days after the invoiced date.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Subtotal	\$448.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$448.00

Thank You

Kevin D. Olson
Attorney-at-Law
1400 5th Street, P.O. Box 5127
Coralville, Iowa 52241

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

November 12, 2021

Sally Y. Hart, City Clerk
City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353

INVOICE

For legal services rendered to the City of Washington, Iowa in October, 2021

TOTAL HOURS	14.0 hours (reg)
TOTAL MILES	198 miles
Hourly Rate	\$90/hour- Reg \$75/hour - Court
Mileage Rate	\$0.56 per mile
TOTAL INVOICE FOR OCTOBER, 2021	\$1,370.88

IN ACCOUNT WITH
 LYNCH DALLAS, P.C.
 ATTORNEYS AT LAW
 526 SECOND AVE SE
 PO BOX 2457
 CEDAR RAPIDS, IA 52406-2457
 TELEPHONE 319-365-9101 FACSIMILE 319-365-9512
 FEDERAL ID 42-1378496

City of Washington

Page: 1
 November 10, 2021
 Account No: 230648-00100C
 Statement No: 192109

Police Negotiations

Professional Services

		Hours	
09/13/2021	WHS Continue to prepare for meeting with client regarding collective bargaining and review prior contracts with Teamsters and email to Teamster representative (.2).	0.20	
09/28/2021	WHS Review notice of recertification from PERB and email to and from Teamsters representative and email to city regarding possible next steps (.2).	0.20	
	Current Services Rendered	0.40	74.00

Recapitulation

<u>Lawyer Hrs</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
WILFORD H STONE	0.40	\$185.00	\$74.00

Total Current Services and Expenses	74.00
Previous Balance	\$462.50
Balance Due	\$536.50

Past Due Amounts

<u>0-30</u>	<u>31-60</u>	<u>61-90</u>	<u>91-120</u>	<u>121-180</u>	<u>181+</u>
74.00	462.50	0.00	0.00	0.00	0.00

**PLEASE MAKE CHECKS PAYABLE TO:
 LYNCH DALLAS, PC.**

PAYMENTS RECEIVED AFTER STATEMENT DATE
 WILL APPEAR ON YOUR NEXT MONTH'S BILL.
 PLEASE INCLUDE ACCOUNT NUMBER ON YOUR
 CHECK OR RETURN A COPY OF YOUR BILL.

IN ACCOUNT WITH
 LYNCH DALLAS, P.C.
 ATTORNEYS AT LAW
 526 SECOND AVE SE
 PO BOX 2457
 CEDAR RAPIDS, IA 52406-2457
 TELEPHONE 319-365-9101 FACSIMILE 319-365-9512
 FEDERAL ID 42-1378496

City of Washington

Page: 1
 November 10, 2021
 Account No: 230648-00200C
 Statement No: 192110

Public Works Negotiations

Professional Services

		Hours	
09/29/2021	WHS Review notice of recertification and follow-up accordingly with City regarding posting and review public works contract for upcoming meeting with client to discuss negotiations for next year (.2).	0.20	
	Current Services Rendered	0.20	37.00
	<u>Recapitulation</u>		
	<u>Lawyer Hrs</u>	<u>Hours</u>	<u>Rate</u>
	WILFORD H STONE	0.20	\$185.00
			<u>Total</u>
			\$37.00
	Total Current Services and Expenses		37.00
	Previous Balance		\$92.50
	Balance Due		\$129.50
	<u>Past Due Amounts</u>		
	<u>0-30</u>	<u>31-60</u>	<u>61-90</u>
	37.00	92.50	0.00
		<u>91-120</u>	<u>121-180</u>
		0.00	0.00
			<u>181+</u>
			0.00

**PLEASE MAKE CHECKS PAYABLE TO:
 LYNCH DALLAS, PC.**

PAYMENTS RECEIVED AFTER STATEMENT DATE
 WILL APPEAR ON YOUR NEXT MONTH'S BILL.
 PLEASE INCLUDE ACCOUNT NUMBER ON YOUR
 CHECK OR RETURN A COPY OF YOUR BILL.



Invoice Date 10/01/2021

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185406592

CITY OF WASHINGTON
GENERAL OBLIGATION CAPITAL LOAN
NOTES SERIES 2015, DTD 7/21/15

Issue Payment Date 12/01/2021

Registered Interest	\$ 22,412.50
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00
TOTAL DUE	\$ 22,412.50

**Payments by check are due 3 days prior to Issue Payment Date.
Please return a copy of this notice with your remittance.**

**Unless otherwise specified in bond documents:
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
OBI/ATTN:DIANA VAN VLEET - 0185406592

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
OBI/ATTN:DIANA VAN VLEET - 0185406592

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date 10/01/2021

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185408820
WASHINGTON
GENERAL OBLIGATION REFUNDING BONDS
SERIES 2016A

Issue Payment Date 12/01/2021

Registered Interest	\$ 12,685.00
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 12,685.00

Payments by check are due 3 days prior to Issue Payment Date.
Please return a copy of this notice with your remittance.

Unless otherwise specified in bond documents:
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
OBI/ATTN:DIANA VAN VLEET - 0185408820

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
OBI/ATTN: DIANA VAN VLEET - 0185408820

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date 10/01/2021

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185408838
WASHINGTON
GENERAL OBLIGATION REFUNDING BONDS
SERIES 2016B

Issue Payment Date 12/01/2021

Registered Interest	\$ 6,056.25
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 6,056.25

Payments by check are due 3 days prior to Issue Payment Date.
Please return a copy of this notice with your remittance.

Unless otherwise specified in bond documents:
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.

Wire Instructions:
UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
OBI/ATTN:DIANA VAN VLEET - 0185408838

ACH Instructions:
UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
OBI/ATTN: DIANA VAN VLEET - 0185408838

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date 10/01/2021

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185417201
WASHINGTON
GENERAL OBLIGATION CAPITAL LOAN
NOTES, SERIES 2018A

Issue Payment Date 12/01/2021

Registered Interest	\$ 31,885.00
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00
TOTAL DUE	\$ 31,885.00

**Payments by check are due 3 days prior to Issue Payment Date.
Please return a copy of this notice with your remittance.**

**Unless otherwise specified in bond documents:
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
OBI/ATTN: DIANA VAN VLEET - 0185417201

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
OBI/ATTN: DIANA VAN VLEET - 0185417201

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date 10/01/2021

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue 0185418837
WASHINGTON
LOSST REVENUE BONDS
SERIES 2018B

Issue Payment Date 12/01/2021

Registered Interest	\$ 26,170.00
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00
TOTAL DUE	\$ 26,170.00

**Payments by check are due 3 days prior to Issue Payment Date.
Please return a copy of this notice with your remittance.**

**Unless otherwise specified in bond documents:
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
OBI/ATTN:DIANA VAN VLEET - 0185418837

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
OBI/ATTN: DIANA VAN VLEET - 0185418837

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date 10/01/2021

CITY OF WASHINGTON
ATTN: CITY CLERK
305 S 3RD ST
WASHINGTON IA 50138

Issue I264
CITY OF WASHINGTON GO CAPITAL
LOAN NOTES SRS 2020 A
DATED 3/31/2020

Issue Payment Date 12/01/2021

Registered Interest	\$ 44,550.00
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 44,550.00

**Payments by check are due 3 days prior to Issue Payment Date.
Please return a copy of this notice with your remittance.**

**Unless otherwise specified in bond documents:
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
OBI/ATTN:DIANA VAN VLEET - I264

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
OBI/ATTN:DIANA VAN VLEET - I264

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date 10/01/2021

CITY OF WASHINGTON
ATTN: CITY CLERK
305 S 3RD ST
WASHINGTON IA 50138

Issue I265
CITY OF WASHINGTON TXBL GO
CAPITAL LOAN NOTES SRS 2020B
DATED 3/31/2020

Issue Payment Date 12/01/2021

Registered Interest	\$ 4,000.00
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00
TOTAL DUE	\$ 4,000.00

**Payments by check are due 3 days prior to Issue Payment Date.
Please return a copy of this notice with your remittance.**

**Unless otherwise specified in bond documents:
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

Wire Instructions:
UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
OBI/ATTN:DIANA VAN VLEET - I265

ACH Instructions:
UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
OBI/ATTN: DIANA VAN VLEET - I265

**Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM**



YMCA of Washington County

520 W 5th St
PO Box 887
Washington, IA 52353
United States
(319) 653-2141

November 1, 2021

INVOICE

AMOUNT DUE as of 11/1/2021
\$20,000.00

City of Washington

Identification: 016015

Enclosed payment amount: \$

TO City of Washington
215 E Washington
Washington, IA 52353
United States

(return this portion with payment)

Account Fees

Date	Description	Due Date	Fee	Adjusted	Sched.	Paid	Balance
11/01/21	City Sports Sponsorship - First half of 2021/2022 Rec Services Fees	11/01/21	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
						Total	\$20,000.00
						Amount Adjusted	\$0.00
						Amount Paid	\$0.00
						Amount Scheduled	\$0.00
						Balance	\$20,000.00
						Amount Due	\$20,000.00

WE BUILD STRONG KIDS, STRONG FAMILIES, STRONG COMMUNITIES

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM –
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **Dodici Inc. – Café Dodici**

Business Address: **120-122 South Iowa Avenue**

App #: **App-148366**

Type of License: New: Renewal: **X**

Beer/Wine Permit:
Liquor License: **Class C Liquor License**
Cigarette License:
Dance Permit:
Sunday Sales: **X**
Living Quarters:
Outdoor Service Area: **X**
Catering Privilege: **X**

Date of Council Meeting: **November 16, 2021**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off _____ Date _____

Fire: fire inspection done: **Yes** No:

Fire Chief sign off  _____ Date **11/12/21**

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



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Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
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Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM –

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LICENSE RENEWALS

Business Name: **Dodici Inc. – Café Dodici**

Business Address: **120-122 South Iowa Avenue**

App #: **App-148366**

Type of License: New: Renewal: **X**

- Beer/Wine Permit:
- Liquor License: **Class C Liquor License**
- Cigarette License:
- Dance Permit:
- Sunday Sales: **X**
- Living Quarters:
- Outdoor Service Area: **X**
- Catering Privilege: **X**

Date of Council Meeting: **November 16, 2021**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off _____ Date **11-2-2021**

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ Date _____



Applicant

NAME OF LEGAL ENTITY

DODICI, Inc.

NAME OF BUSINESS(DBA)

Cafe Dodici

BUSINESS

(319) 653-4012

ADDRESS OF PREMISES

120-122 S Iowa Ave

CITY

Washington

COUNTY

Washington

ZIP

52353

MAILING ADDRESS

120-122 S Iowa Ave

CITY

Washington

STATE

Iowa

ZIP

52353

Contact Person

NAME

Melinda Lord

PHONE

(319) 461-6301

EMAIL

accounting@cafedodici.com

License Information

LICENSE NUMBER

LC0033534

LICENSE/PERMIT TYPE

Class C Liquor License

TERM

12 Month

STATUS

Submitted
to Local
Authority

TENTATIVE EFFECTIVE DATE

Dec 1, 2021

TENTATIVE EXPIRATION DATE

Nov 30, 2022

LAST DAY OF BUSINESS

SUB-PERMITS/PRIVILEGES

Class C Liquor License, Catering, Outdoor Service, Sunday Service



Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Tsalika Drown	Washington	Iowa	52353	Owner	40.00	Yes
Lorraine Williams	Washington	Iowa	52353	Owner	30.00	Yes
Alessandro Scipioni	Washington	Iowa	52353	Owner	30.00	No

Insurance Company Information

INSURANCE COMPANY

West Bend Mutual Insurance
Company

POLICY EFFECTIVE DATE

Dec 1, 2021

POLICY EXPIRATION DATE

Dec 1, 2022

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM –
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **Hy-Vee Washington Fast and Fresh Express**

Business Address: **520 South Highway 1**

App #: **App-149360**

Type of License: New: Renewal: **X**

- Beer/Wine Permit: **Class C Beer Permit**
- Liquor License:
- Cigarette License:
- Dance Permit:
- Sunday Sales: **X**
- Living Quarters:
- Outdoor Service Area:
- Catering Privilege:

Date of Council Meeting: **November 16, 2021**

Police: DCI background check and/or local background check: Yes: **No:**

Police Chief sign off _____ Date **10-15-2021**

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ Date _____

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE

LICENSE RENEWALS

Business Name: **Hy-Vee Washington Fast and Fresh Express**

Business Address: **520 South Highway 1**

App #: **App-149360**

Type of License: New: Renewal: **X**

Beer/Wine Permit: **Class C Beer Permit**

Liquor License:

Cigarette License:

Dance Permit:

Sunday Sales: **X**

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **November 16, 2021**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off _____ . Date _____ .

Fire: fire inspection done: **Yes** No:

Fire Chief sign off  _____ . Date **11/2/2021**



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
Hy-vee, Inc.	Washington Fast and Fresh Express	(515) 267-2800

ADDRESS OF PREMISES	CITY	COUNTY	ZIP
520 South Highway 1	Washington	Washington	52353

MAILING ADDRESS	CITY	STATE	ZIP
Hy-Vee, Inc. 5820 Westown Parkway	West Des Moines	Iowa	50266

Contact Person

NAME	PHONE	EMAIL
Kelly Palmer	(515) 267-2949	kpalmer@hy-vee.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
BC0030811	Class C Beer Permit	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Dec 24, 2021	Dec 23, 2022	

SUB-PERMITS/PRIVILEGES

Class C Beer Permit, Sunday Service



Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Michael Jurgens	Des Moines	Iowa	50312	Vice President, Secretary	0.00	Yes
Jeffrey Pierce	Waukee	Iowa	50263	Asst Treasurer, Financial Reporting	0.00	Yes
Andrew Schroeder	Johnston	Iowa	50131	AVP, Assistant Controller	0.00	Yes
Randy Edeker	Urbandale	Iowa	50322	CEO, President	0.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM –
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **Panda Palace LLC**

Business Address: **100 West Main Street**

App #: **App-150342**

Type of License: New: Renewal: **X**

- Beer/Wine Permit:
- Liquor License: **Class C Liquor License**
- Cigarette License:
- Dance Permit:
- Sunday Sales: **X**
- Living Quarters:
- Outdoor Service Area:
- Catering Privilege:

Date of Council Meeting: **November 16, 2021**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off _____ Date _____

Fire: fire inspection done: Yes: **(circled)** No:

Fire Chief sign off *[Signature]* Date 11/12/21

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- Cigarette License:
- Dance Permit:
- Sunday Sales: **X**
- Living Quarters:
- Outdoor Service Area:
- Catering Privilege:

Date of Council Meeting: **November 16, 2021**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off  Date 11-10-2021

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ Date _____



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
Panda Palace LLC	Panda Palace Chinese Restaurant	(319) 653-6888

ADDRESS OF PREMISES	CITY	COUNTY	ZIP
100 W Main St	Washington	Washington	52353

MAILING ADDRESS	CITY	STATE	ZIP
100 W Main St	washington	Iowa	52353

Contact Person

NAME	PHONE	EMAIL
(IVAN)Hua Mei	(626) 905-7280	shuaige19@yahoo.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
BW0096040	Special Class C Liquor License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Nov 15, 2021	Nov 14, 2022	

SUB-PERMITS/PRIVILEGES

Special Class C Liquor License, Sunday Service



Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

No Ownership information found

Insurance Company Information

INSURANCE COMPANY

Auto Owners Insurance Company

POLICY EFFECTIVE DATE

Nov 15, 2021

POLICY EXPIRATION DATE

Nov 15, 2022

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

Elm Grove & Woodlawn Cemeteries

Council Report for October 2021

We mowed Elm Grove and Woodlawn twice each in October. I sprayed weeds once in both cemeteries. We settled and seeded graves at Elm Grove Cemetery. I had 8 family requests for information this month. I sold 4 cemetery plots in October. We did several monument repairs. We trimmed trees around Elm Grove. I also have been updating cemetery records as time allows. We put up snow fence at Elm Grove. We also watered young trees since it has been so dry. I have gotten most of the snow equipment ready to go.

In October 2 of our seasonal employees were done working at the Cemetery. One transferred to M/C to help with leaf vac, and the other was done for the season. The last seasonal employee will be done in November.

We had 9 funerals at Elm Grove in September, 81 interments this year to date. In November, we plan to continue with funeral services, updating cemetery records, finish getting snow equipment ready, mulch leaves, settle graves, and finish mowing for the year. Thank you.

Respectfully submitted,

Nicholas Duvall

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov



Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Carrie Ornduff- Asst Chief of EMS

October 2021 Activity Report

Total report of calls- 88

Fires- 2
False alarms- 1
Weather related- 0
Mutual aid assists- 0
Hazardous Incidents- 0
Grass fires- 0
Investigate/good intent- 2
Rescue/accidents- 5
Medical- 78

EMS continues to be busy with 78 calls for service in October. We continue to have response to every call with 2 or 3 people. This is excellent since we are a volunteer service. Washington Fire had 5 car accidents we responded to in October. Two of them required extrication.

Washington Fire's monthly training was held on October 20th. We toured the Brava Roof Tile facility. This facility presents challenges to us with a significant fire load. This was our 3rd and final mandatory training drill of the year. Washington Fire was busy with fire prevention week during the week of 10/4 through 10/8 and we attended the schools to promote fire safety. Operation EDITH was held on Wednesday (10/6) at 7pm and we had 554 porch lights counted this year. This was up from the previous year. This is good considering we had to skip last year due to the COVID-19 pandemic. It was great to be back in the schools again promoting our fire department and fire safety! We had 15 volunteers help with this.

We had one report of a possible structure fire in October. This turned out to be confined to an electrical outlet that short circuited. Fire damage was very minimal. Personnel quickly investigated and vented the house from smoke. WAFD also had a vehicle fire at Parkside estates. The fire was electrical in nature and was extinguished quickly.

I attended the department head meetings in October & the county EMS association meeting. I have been working on the AFG FEMA grant which is ready to submit as of this writing. The IRE foam agreement was put into place, and the foam is onsite in storage at IRE. This was a great thing to get accomplished!

I had one full time employee tell me he plans to retire at the end of 2021. Joe Redlinger has been a full-time driver for 18 years. I appreciate his dedication and knowledge he has presented to us during his time here. He plans to remain an active volunteer fireman on our roster and is just retiring from the full-time duties. We wish him well!

Washington Volunteer Fire Department

Meeting Minutes
November 3, 2021

Call to order at 6:58 pm

September Fire/EMS Calls:

11 City Fires	\$1,100
5 Rural Fires	\$ 520
80 EMS Calls	\$ 930
Drills	\$ 0
Total	\$2,550

Meeting opened with Chief DeLong in charge. Minutes were read from last meeting; Tom B motioned to approve; seconded by Josh; motion approved. Treasurer report was read; Scott motioned to approve; seconded by Zach T; motion approved.

Motion to pay bills by Scott; second by Zach T; motion passed.

Communications: Thank you from Strebs family

Committees: **Social:** Bologna and cheese

Pancake: Ordered more roaster bags; January 12, 2022 will be pancake day; please get donations for hogs; and patty machine motor is being replaced

Dance/Gun Raffle: No spring dance but will have a gun raffle with dance in the fall to be announced.

Golf: Nothing to report

Rescue Discussion

Old Business: County is November 23 in Brighton; Aerial truck still needs to have hose testing done; and those who ordered new gear see Brendan.

New Business: Years of discussion was held and committee will bring formal recognition policy to meeting next month for approval; city administrator interviews at the end of November; 800 gallons of foam is on hand at the biodiesel plant for use within our fire district just need to replace what we use; FEMA grant will be submitted in the next few days; truck 5 has been ordered; high angle training with Corey at CRFD on Saturday, November 20 at 8:00 a.m.; November 17 will test hose on aerial with rope training following; discussion was held on having Christmas/significant other party in February 2022 at JP's; retirement letter was read from Joe Redlinger stating retirement as a driver effective January 1, 2022 after 18 years of being full time driver and Joe will remain on the fire department as a volunteer and much appreciation was given to Joe for his years of service; and a full time driver position for the fire department will be advertised internally within the City of Washington.

Those running for 2022 officer positions to be voted on at December 2021 meeting are as follows:

Secretary/Treasurer – Philip Morris, 2nd Assistant Chief – Jim Williams, 1st Assistant Chief – Bill Hartsock, and Fire Chief – Brendan DeLong.

Discussion of Calls: Nothing to report

Roll taken; Motion to adjourn by Joey; seconded by Scott; motion passed at 7:40 p.m. Minutes completed by:

Philip Morris - secretary

MAINTENANCE & CONSTRUCTION DEPT. REPORT

10-16-21/10-29-21

STREETS: Personnel continued the leaf vac program getting around town and staying ahead of schedule for the time being. The street sweeper continues to make passes around the town.

WATER DISTRIBUTION: Personnel shut off 17 water services for nonpayment. Began a water main (12 inch) extension in the Wellness Park, installing 700 ft.

SEWER COLLECTION: Personnel N/A

STORM SEWER COLLECTION: Personnel finished up the intake at 746 South 10th Ave, pouring 4 yards of concrete. Unplugged numerous intakes from the recent rains.

MECHANIC/SHOP: Personnel serviced #301 (and prepped for leaf season), Leaf Vac, FD #4 (Engine Light-took to Mincer's), #119 (Engine Light), PD 636, #305, #504, K-9 (low beam right side inoperable, bad wiring, water pump airline plugged), PD 009 (rotate tires & checked brakes), FD Tanker (coolant leak) and CAT loader (set up auction for tires).

OTHER: Personnel responded to 57 One Call Locates. Personnel hauled material to the storage shed (rock). Numerous loads of spoil (mainly leaves from sweeper) were hauled to the WWTP leaf pile. The piles of compost were rolled at the WWTP, and numerous loads of black compost were hauled and stock piled for future use. Personnel installed a "NO DUMPING" sign along Hwy 1 located at Norm Bruty's landfill, so to speak. Personnel assisted with Fall clean-up at the WWTP.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report
November 12th, 2021
Council meeting**

- **After hour alarm and dog call outs –**
11-01-21 Dog call to 700 block of S 2nd at 5:30p.m. Dylan
11-03-21 Dog call to 1500 block of N 4th at 6:00p.m. Dylan
11-03-21 Dog call to 600 block of E 2nd at 8:15 p.m. Dylan
11-09-21 Dog call to WWTP at 5:00 p.m. Dylan
- **Dept Head meetings –**I attended the meetings on Oct. 26th, Nov 2nd, 9th
- **NPDES Permit-**We received our new final draft NPDES Permit (National Pollutant Discharge Elimination System) . It went into effect 10-1-21
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Bio-Solids Land Application-**Iowa Grow Inc. was here and land applied bio solids Nov 3rd through the 5th . We applied 1,124,900 gallons of sludge, please see memo and attached bill for payment.
- **WWTP September 2021, Discharge Monitoring Report (DMR) –** Average daily flow **1.057 million gallons (mg)**, maximum daily flow **1.494 mg**, minimum daily flow **0.830 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for September = **>1.91"** (recorded at the WWTP).

CBOD5 removal 85% required	result = 97.9 %
Influent CBOD5 monthly total =	631.4 mg/L
Effluent CBOD5 monthly total =	12.66 mg/L

TSS removal 85% required	result = 96.8 %
Influent TSS monthly total =	616 mg/L
Effluent TSS monthly total =	19.66 mg/L

**Jason Whisler
11/12/2021 10:00 A.M.**



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Department Activity October 2021

Rhonda Hill
Administrative Assistant

Lyle Hansen
Lieutenant

Shamus Altenhofen
Lieutenant

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Brian VanWilligen
Investigator

Eric Kephart
K-9 Handler

Seth Adam
Police Officer

Tanner Lavelly
Police Officer

Christopher Raymer
Police Officer

Ethan Hansen
Police Officer

October was another busy month as officers continued to follow-up on cases from August and September. October calls for service were down slightly from the previous month at 461. The incidents included seven assaults and six domestic assault offenses. There were also seven thefts from unlocked vehicles.

The PD Command Staff (Chief Lester, Lt. Hansen, Lt. Altenhofen, Sgt. Chalupa and Sgt. Altenhofen) attended a day-long Working with the Media Course hosted by Washington County Emergency Management.

Investigator VanWilligen completed a Trauma Informed Sexual Assault Response course at the Iowa Law Enforcement Academy (ILEA) and also completed a three-day Internet Crimes Against Children (ICAC) training.

Chief Lester assisted with Domestic Violence training/scenarios at ILEA.

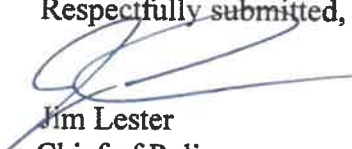
Officers assisted with the Homecoming parade and festivities on Oct 8 and also participated in the Trunk-or-Treat at the Y for Halloween.

We continue to work on updates with our Records Management System and work through 2021 incident reports to maintain compliance with the State UCR/NIBRS Program.

We have received nine applications for the Police Officer position and testing for non-certified candidates began on November 8.

Our new vehicles are at the upfitters and after some delays, we hope to have them in service by the end of November.

Respectfully submitted,



Jim Lester
Chief of Police

**Washington Police Department
Activity & Offense Summary
For the Month of October 2021**

Activity	Previous Month	Current Month	Year-To-Date
Citations / Warnings	68	12	521
Traffic Stops	54	32	549
Traffic Accidents	23	23	146
Parking Tickets	14	1	95
Vehicle Unlocks	23	29	319
Arrest Warrants Served	18	13	100
Search Warrants Served	4	1	15
Calls for Service	523	461	4454
Animal Calls	25	22	266
Mental Health Responses / Suicidal Subjects	14	18	101
Arrests	27	33	284

Offense Summary

Offenses	Previous Month	Current Month	Year-To-Date
Assaults	7	7	48
Domestic Assault	3	6	29
No Contact Order Violation	2	5	23
Burglary	2	4	17
Burglary to a Motor Vehicle	6	7	28
Criminal Mischief / Vandalism	8	11	60
Disorderly Conduct	3	2	15
Driving While Intoxicated (OWI)	4	1	13
Drunkness (Public Intoxication)	2	0	13
Drug Offenses	8	2	28
Drug Paraphernalia	4	1	26
Sexual Abuse	0	0	7
Theft (includes Shoplifting)	7	16	70
Trespass	2	2	9
Pornography / Obscene Material	0	0	3
Weapons Laws Violations	0	1	4

This chart indicates a summary of the types of offenses the Washington Police Department responded to during the reporting period. Some offense types are combined to simplify this report. It should also be noted that an offense does not always result in an arrest. Calls for service do not always include requests to return phone calls, instances where officers are approached while on patrol for minor issues or requests for assistance from other agencies such as probation / parole checks.

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Washington, IA 52353
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Fax Only 319-653-5273

NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE

LICENSE RENEWALS

Business Name: **Iowa Bred, LLC**

Business Address: **331 North 4th Avenue**

App #: **App-150183**

Type of License: New: Renewal: **X**

- Beer/Wine Permit:
- Liquor License: **Class C Liquor License**
- Cigarette License:
- Dance Permit:
- Sunday Sales: **X**
- Living Quarters:
- Outdoor Service Area: **X**
- Catering Privilege:

Date of Council Meeting: **November 16, 2021**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off _____ . Date _____ .

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ . Date _____ .



Applicant

NAME OF LEGAL ENTITY

Iowa Brød, LLC

NAME OF BUSINESS(DBA)

Iowa Brød

BUSINESS

(319) 864-1800

ADDRESS OF PREMISES

331 N 4th Avenue

CITY

Washington

COUNTY

Washington

ZIP

52353

MAILING ADDRESS

331 N 4th Avenue

CITY

Washington

STATE

Iowa

ZIP

52353

Contact Person

NAME

Travis Karian

PHONE

(319) 621-7730

EMAIL

iowabredco@gmail.com

License Information

LICENSE NUMBER

LC0046738

LICENSE/PERMIT TYPE

Class C Liquor License

TERM

12 Month

STATUS

Submitted
to Local
Authority

TENTATIVE EFFECTIVE DATE

Nov 22, 2021

TENTATIVE EXPIRATION DATE

Nov 21, 2022

LAST DAY OF BUSINESS

SUB-PERMITS

Class C Liquor License



PRIVILEGES

Outdoor Service, Sunday Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

No Ownership information found

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

May 22, 2021

POLICY EXPIRATION DATE

May 21, 2022

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
NOVEMBER 16, 2021**

POLICE	ARNOLD MOTOR SUPPLY	PARTS	14.57
	ACE-N-MORE	FRIDGE FOR EVIDENCE	284.99
	AMAZON CAPITAL SERVICES	SUPPLIES	105.95
	BDH TECHNOLOGY LLC	TECH SERVICE	1044.00
	CHARLES CAPPER AUTO CENTER INC	PARTS	51.95
	COBB OIL CO, INC.	FUEL	2097.69
	EMBROIDERY BARN	EMBLEMS & ALTERATIONS	39.00
	GALLS LLC	UNIFORM	487.66
	IOWA EMERGENCY VEHICLE INSTALLS	NEW K9 VEHICLE ACCESSORIES	15763.61
	IOWA PRISON INDUSTRIES	NEW VEHICLE STRIPING	333.14
	JOHN DEERE FINANCIAL	K9 FOOD	93.98
	KCTC	PHONE & INTERNET	366.43
	MPH INDUSTRIES	RADAR EQUIPMENT	2940.00
	VERIZON WIRELESS	WIRELESS SERVICE	837.17
		TOTAL	24460.14
FIRE	ACE-N-MORE	SUPPLIES	241.01
	ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
	AMAZON CAPITAL SERVICES	SUPPLIES	15.98
	CINTAS CORP LOC. 342	TOWEL SERVICE	100.06
	COBB OIL CO, INC.	FUEL	126.78
	FELD FIRE	HOSES	560.00
	GALLS LLC	BOOTS	283.93
	HEIMAN FIRE EQUIPMENT	SUPPLIES	521.35
	KCTC	PHONE & INTERNET	216.65
	MIDWEST ALARM	FIRE INSPECTION & ALARM SE	861.48
	VERIZON WIRELESS	WIRELESS SERVICE	120.03
		TOTAL	3078.52
ANIMAL CONTROL	ACE-N-MORE	DOG POUND HARDWARE	11.95
		TOTAL	11.95
DEVELOPMENT SERV	ACE-N-MORE	SUPPLIES	32.99
	AMAZON CAPITAL SERVICES	SUPPLIES	115.46
	AMERICAN HEART ASSOCIATION, INC	TRAINING	141.92
	CAPITAL ONE	PARTS AND SUPPLIES	36.26
	COBB OIL CO, INC.	FUEL	37.85
	ESRI, INC.	SOFTWARE MAINTENANCE	400.00
	VERIZON WIRELESS	WIRELESS SERVICE	184.26
		TOTAL	948.74
LIBRARY	ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
	ACE-N-MORE	SUPPLIES	6.59
	ALBERT, KIRK	MILEAGE REIMBURSEMENT	94.64
	ALLIANT ENERGY	ALLIANT ENERGY	1551.08
	BAKER & TAYLOR	LIBRARY MATERIALS	4945.35
	BLACKSTONE PUBLISHING	AUDIO BOOKS	143.79
	CAPITAL ONE	PARTS AND SUPPLIES	16.61
	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	42.68
	CINTAS CORP LOC. 342	MAT SERVICE	64.98
	KCTC	PHONE & INTERNET/SUPPLIES	657.34

PRAIRIE LIGHTS	BOOKS	163.40
STAPLES BUSINESS ADVANTAGE	SUPPLIES	339.95
SUUBI, TRAMAINE	PROGRAMMING	40.00
	TOTAL	8097.66

PARKS

ACE-N-MORE	SUPPLIES	643.75
ALLIANT ENERGY	ALLIANT ENERGY	1273.15
AMAZON CAPITAL SERVICES	SUPPLIES	690.35
CJ COOPER & ASSOC.	SERVICE	35.00
COBB OIL CO, INC.	FUEL	587.53
JOHN DEERE FINANCIAL	SUPPLIES/REPAIR	262.59
KCTC	PHONE & INTERNET	331.23
VERIZON WIRELESS	WIRELESS SERVICE	41.42
WASHINGTON LUMBER	LUMBER AND PARTS	70.45
WASHINGTON RENTAL	LAWN AERATOR	90.00
	TOTAL	4025.47

POOL

ALLIANT ENERGY	ALLIANT ENERGY	151.56
KCTC	PHONE & INTERNET	85.94
	TOTAL	237.50

CEMETERY

ACE-N-MORE	MOLE CONTROL	239.27
ARNOLD MOTOR SUPPLY	WIPER BLADES	31.88
COBB OIL CO, INC.	FUEL	555.65
JOHN DEERE FINANCIAL	POSTS FOR SNOW FENCE	224.50
KCTC	PHONE & INTERNET	167.62
MORNING SUN FARM	PARTS FOR MOWER	41.99
PONTEM SOFTWARE	YEARLY SOFTWARE	4450.00
TIFCO INDUSTRIES	RETHREADING TOOL	239.95
	TOTAL	5950.86

FINANCIAL ADMIN

ACE-N-MORE	SUPPLIES	0.92
ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
ALLIANT ENERGY	ALLIANT ENERGY	22.19
BROWN, KELSEY	MILEAGE PARKING	45.66
CAPITAL ONE	PARTS AND SUPPLIES	238.17
CINTAS CORP LOC. 342	RUG SERVICE	42.79
GOOGLE LLC	MONTHLY SERVICE	396.00
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	220.00
KCTC	PHONE & INTERNET	950.57
LLOYD, MCCONNELL, AND DAVIS	TAX FORMS	90.00
MIDWEST ALARM	FIRE INSPECTION & ALARM SE	861.48
PURCHASE POWER	POSTAGE REFILLS	1005.00
QUILL	OFFICE SUPPLIES	102.61
VERIZON WIRELESS	WIRELESS SERVICE	40.01
WASH COUNTY MINIBUS	NOVEMBER LOST	21359.87
WMPF GROUP LLC	ADVERTISING	714.55
	TOTAL	26121.07

AIRPORT

ACE-N-MORE	SUPPLIES	6.88
ALMELIEN, KATHLEEN	ARTWORK	1300.00
KCII	ADVERTISING	97.32
VERIZON WIRELESS	WIRELESS SERVICE	50.84
VETTER'S INC-CULLIGAN WATER	AIRPORT WATER	12.15
WEST LAWN CARE	MOWING AIRPORT	1350.00
	TOTAL	2817.19

ROAD USE	ACE-N-MORE	SUPPLIES	168.18
	COBB OIL CO, INC.	FUEL	866.53
	HARBISON FENCING LLC	FENCING REPAIR	570.00
	JOHN DEERE FINANCIAL	SWEEPER PARTS	31.69
	MACQUEEN EQUIPMENT	LEAF VAC HOSE	652.72
	S & G MATERIALS	MATERIALS	73.27
	THE HAWK EYE	EMPLOYMENT ADVERTISING	280.00
	THE OSKALOOSA HERALD	EMPLOYMENT ADVERTISING	694.00
	WASHINGTON DISCOUNT TIRE	LOADER TIRES	5496.00
	WMPF GROUP LLC	EMPLOYMENT ADVERTISING	155.14
		TOTAL	8987.53
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	11451.93
		TOTAL	11451.93
HOTEL/MOTEL TAX	VORTEX DIGITAL BUSINESS SOLUTIONS, INC	WIA-UPDATE	623.16
	WASHINGTON CO TREASURER	BURMA SHAVE SIGN MATERIALS	533.55
		TOTAL	1156.71
HOUSING REHAB	WASH TITLE & GUARANTY CO	PROPERTY SERVICE- 534 S MA	640.00
		TOTAL	640.00
CAPITAL PROJECTS	ELECTRICAL ENGINEERING & EQUIPMENT CO	DECORATIVE LIGHT POLE	3240.00
	HARBISON FENCING LLC	FENCING	570.00
	WASHINGTON LUMBER	MADISON PARK PAVILION	468.48
		TOTAL	4278.48
LIBRARY GIFT	ACE-N-MORE	PROGRAM SUPPLIES	501.82
	BAKER & TAYLOR	LIBRARY MATERIALS	184.38
		TOTAL	686.20
WATER PLANT	ACE-N-MORE	SUPPLIES	20.61
	ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
	ALLIANT ENERGY	ALLIANT ENERGY	11113.85
	COBB OIL CO, INC.	FUEL	93.07
	IOWA RURAL WATER ASSOC.	MEMBERSHIP DUES	375.00
	KCTC	PHONE & INTERNET	165.62
	VERIZON WIRELESS	WIRELESS SERVICE	46.42
		TOTAL	11845.82
WATER DISTRIBUTION	ALLIANT ENERGY	ALLIANT ENERGY	25.29
	AMAZON CAPITAL SERVICES	SUPPLIES	219.81
	BEAL, MARSHALL	BOOT REIMBURSEMENT	100.00
	CAPITAL ONE	PARTS AND SUPPLIES	59.90
	COBB OIL CO, INC.	FUEL	406.28
	JOHN DEERE FINANCIAL	CHAINSAW OIL	42.38
	KCTC	PHONE & INTERNET	2.66
	USA BLUEBOOK	SAFETY GLASSES	215.13
	UTILITY EQUIPMENT CO	FRAME AND COVER	483.20
	VERIZON WIRELESS	WIRELESS SERVICE	38.03
		TOTAL	1592.68

WATER DISTRIBUTION	WMPF GROUP LLC	LEGAL ADVERTISING	15.30
		TOTAL	15.30
SEWER PLANT	ACE-N-MORE	SINK REPAIR/SUPPLIES	40.17
	ALLIANT ENERGY	ALLIANT ENERGY	563.78
	ATCO INTERNATIONAL	LIFTSTATION CLEANER	918.75
	COBB OIL CO, INC.	FUEL	319.83
	VERIZON WIRELESS	WIRELESS SERVICE	134.26
		TOTAL	1976.79
SEWER COLLECTION	ACE-N-MORE	SUPPLIES	167.83
	ALLIANT ENERGY	ALLIANT ENERGY	651.81
	COBB OIL CO, INC.	FUEL	765.41
	KCTC	PHONE & INTERNET	2.66
	VERIZON WIRELESS	WIRELESS SERVICE	97.83
	WASHINGTON DISCOUNT TIRE	TIRE REPAIR	685.60
		TOTAL	2371.14
SANITIATION	TOWN & COUNTRY VET CLINIC	SERVICES	214.12
		TOTAL	214.12
		TOTAL	120965.80

**CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
OCTOBER 31, 2021**

FUND	10/1/2021 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	10/31/2021 ENDING CASH BALANCE
001-GENERAL FUND	367,083.26	1,137,771.88	-	376,902.48	-	1,127,952.66
002-AIRPORT FUND	341,895.92	13,922.60	-	17,872.73	-	337,945.79
010-CHAMBER REIMBURSEMENT	10,545.94	7,391.21	-	9,274.78	-	8,662.37
011-MAIN STREET REIMBURSEMENT	(15,659.23)	22,663.54	-	5,410.05	-	1,594.26
012-WEDG REIMBURSEMENT	4,469.81	7,622.10	-	9,984.63	-	2,107.28
050-DOWNTOWN INCENTIVE GRANT	63,473.15	-	-	-	-	63,473.15
110-ROAD USE	606,962.74	117,604.46	-	53,174.50	-	671,392.70
112-EMPLOYEE BENEFITS	-	272,061.30	-	272,061.30	-	-
114-EMERGENCY LEVY	-	23,888.74	-	23,888.74	-	-
121-LOCAL OPTION SALES TAX	-	85,439.47	-	85,439.47	-	-
122-LOST DEBT SERVICE	157,940.00	-	-	-	-	157,940.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	105,739.61	-	-	1,651.01	-	104,088.60
125-UNIF COMM UR-NE IND	-	24,201.03	-	-	-	24,201.03
127-UNIF COMM UR - BRIARWOOD	-	15,762.40	-	-	-	15,762.40
129-SC RES UR	1,945.84	57,099.05	-	-	-	59,044.89
132-UNIF COMM UR - EBD	-	20,665.08	-	20,665.08	-	-
133-UNIF COMM UR-IRE	-	56,127.98	-	56,127.98	-	-
134-DOWNTOWN COMM UR	13,957.83	55,032.89	-	68,990.72	-	-
145-HOUSING REHABILITATION	20,153.47	-	-	525.00	-	19,628.47
146-LMI TIF SET-ASIDE	123,455.03	-	-	16,532.98	-	106,922.05
200-DEBT SERVICE	96,260.47	344,178.80	-	-	-	440,439.27
300-CAPITAL EQUIPMENT	54,209.10	-	-	46,936.14	-	7,272.96
301-CAPITAL PROJECTS FUND	317,082.47	72,242.79	-	34,318.03	-	355,007.23
305-RIVERBOAT FOUND CAP PROJ	353,621.07	-	-	-	-	353,621.07
308-INDUSTRIAL DEVELOPMENT	415,018.14	8,683.70	-	3,638.57	-	420,063.27
309-MUNICIPAL BUILDING	1,000.00	-	-	-	-	1,000.00
310-WELLNESS PARK	3,510.00	-	-	-	-	3,510.00
311-SIDEWALK REPAIR & REPLACE	46,810.92	340.00	-	1,152.00	-	45,998.92
312-TREE REMOVAL & REPLACE	26,919.59	-	-	1,200.00	-	25,719.59
315-RESIDENTIAL DEVELOPMENT	260,684.88	-	-	1,456.00	-	259,228.88
317-ARPA CAPITAL PROJECTS	539,062.13	284.17	-	-	-	539,346.30
510-MUNICIPAL BAND	4,263.16	-	-	-	-	4,263.16
520-DOG PARK	4,414.09	-	-	-	-	4,414.09
530-TREE COMMITTEE	11,062.03	200.00	-	65.78	-	11,196.25
540-POLICE FORFEITURE	4,590.86	-	-	-	-	4,590.86
541-K-9 PROGRAM	1,297.13	-	-	13.50	-	1,283.63
545-SAFETY FUND	5,480.65	-	-	4,567.76	-	912.89
550-PARK GIFT	37,764.35	0.31	-	-	-	37,764.66
570-LIBRARY GIFT	350,834.26	888.23	-	579.90	-	351,142.59
580-CEMETERY GIFT	7,433.00	-	-	-	-	7,433.00
600-WATER UTILITY	454,537.11	147,064.36	-	110,341.21	-	491,260.26
601-WATER DEPOSIT FUND	30,085.00	1,500.00	-	1,350.00	-	30,235.00
603-WATER CAPITAL PROJECTS	7,101.30	-	-	1,458.45	-	5,642.85
610-SANITARY SEWER	745,319.57	244,557.31	-	225,433.76	-	764,443.12
613-SEWER CAPITAL PROJECTS	-	116,182.25	-	116,182.25	-	-
670-SANITATION	70,552.88	50,080.74	-	53,615.19	-	67,018.43
950-SELF INSURANCE	384,079.80	30,389.25	-	3,889.59	-	410,579.46
951-UNEMPLOYMENT SELF INS	79,531.00	2,040.45	-	-	-	81,571.45
TOTAL BALANCE	6,193,658.33	2,935,886.09	-	1,624,699.58	-	7,504,844.84

Cash in Bank - Pooled Cash

		Interest Rate
Wash St. Bank - Operating Account	2,442,112.61 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	555,873.55	0.20%
Wash St - Farm Mgmt Acct	125,819.44	
Wash St Bank - CD 1/14/2019	519,407.24	0.65%
Wash St Bank - CD 08/30/2018	268,232.49	0.65%
Wash St Bank - ISC Account	3,593,049.51	0.50%
TOTAL CASH IN BANK	7,504,844.84	

(1) Washington State Bank	2,539,911.61
Outstanding Deposits & Checks/Wages payable	(97,799.00)
	2,442,112.61

**CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
OCTOBER 31, 2021**

FUND	7/1/2021	Y-T-D	REVENUES NOT	Y-T-D	EXPENSES NOT	10/31/2021
	BEGINNING					REVENUES
	CASH BALANCE					BALANCE
001-GENERAL FUND	1,080,761.99	1,654,684.20	-	1,607,493.53	-	1,127,952.66
002-AIRPORT FUND	337,923.90	159,277.31	-	159,255.42	-	337,945.79
010-CHAMBER REIMBURSEMENT	8,656.20	29,564.84	-	29,558.67	-	8,662.37
011-MAIN STREET REIMBURSEMENT	-	37,663.54	-	36,069.28	-	1,594.26
012-WEDG REIMBURSEMENT	2,464.74	30,488.40	-	30,845.86	-	2,107.28
050-DOWNTOWN INCENTIVE GRANT	63,473.15	-	-	-	-	63,473.15
110-ROAD USE	577,226.05	424,849.14	-	330,682.49	-	671,392.70
112-EMPLOYEE BENEFITS	-	335,793.12	-	335,793.12	-	-
114-EMERGENCY LEVY	-	29,697.29	-	29,697.29	-	-
121-LOCAL OPTION SALES TAX	-	340,158.07	-	340,158.07	-	-
122-LOST DEBT SERVICE	-	157,940.00	-	-	-	157,940.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	96,317.62	17,042.97	-	9,271.99	-	104,088.60
125-UNIF COMM UR-NE IND	-	24,201.03	-	-	-	24,201.03
127-UNIF COMM UR - BRIARWOOD	-	15,762.40	-	-	-	15,762.40
129-SC RES UR	145.15	58,899.74	-	-	-	59,044.89
132-UNIF COMM UR - EBD	-	20,665.08	-	20,665.08	-	-
133-UNIF COMM UR-IRE	-	56,127.98	-	56,127.98	-	-
134-DOWNTOWN COMM UR	-	68,990.72	-	68,990.72	-	-
145-HOUSING REHABILITATION	22,652.47	28,012.00	-	31,036.00	-	19,628.47
146-LMI TIF SET-ASIDE	123,455.03	-	-	16,532.98	-	106,922.05
200-DEBT SERVICE	18,859.65	421,579.62	-	-	-	440,439.27
300-CAPITAL EQUIPMENT	65,177.10	6,600.00	-	64,504.14	-	7,272.96
301-CAPITAL PROJECTS FUND	394,856.11	135,971.12	-	175,820.00	-	355,007.23
305-RIVERBOAT FOUND CAP PROJ	-	353,621.07	-	-	-	353,621.07
308-INDUSTRIAL DEVELOPMENT	418,347.52	34,775.18	-	33,059.43	-	420,063.27
309-MUNICIPAL BUILDING	-	1,000.00	-	-	-	1,000.00
310-WELLNESS PARK	1,000.00	2,510.00	-	-	-	3,510.00
311-SIDEWALK REPAIR & REPLACE	44,115.08	3,243.84	-	1,360.00	-	45,998.92
312-TREE REMOVAL & REPLACE	34,169.59	-	-	8,450.00	-	25,719.59
315-RESIDENTIAL DEVELOPMENT	269,060.53	-	-	9,831.65	-	259,228.88
317-ARPA CAPITAL PROJECTS	-	539,346.30	-	-	-	539,346.30
510-MUNICIPAL BAND	4,463.16	-	-	200.00	-	4,263.16
520-DOG PARK	4,579.10	20.00	-	185.01	-	4,414.09
530-TREE COMMITTEE	11,339.70	300.00	-	443.45	-	11,196.25
540-POLICE FORFEITURE	3,794.72	1,709.99	-	913.85	-	4,590.86
541-K-9 PROGRAM	1,287.62	100.00	-	103.99	-	1,283.63
545-SAFETY FUND	5,096.57	384.08	-	4,567.76	-	912.89
550-PARK GIFT	37,763.43	1.23	-	-	-	37,764.66
570-LIBRARY GIFT	355,590.73	1,308.15	-	5,756.29	-	351,142.59
580-CEMETERY GIFT	7,488.00	-	-	55.00	-	7,433.00
600-WATER UTILITY	434,776.28	579,241.80	-	522,757.82	-	491,260.26
601-WATER DEPOSIT FUND	28,810.00	7,500.00	-	6,075.00	-	30,235.00
603-WATER CAPITAL PROJECTS	10,134.30	75,648.23	-	80,139.68	-	5,642.85
610-SANITARY SEWER	431,656.39	884,842.46	-	552,055.73	-	764,443.12
613-SEWER CAPITAL PROJECTS	-	123,256.44	-	123,256.44	-	-
670-SANITATION	69,854.34	201,462.53	-	204,298.44	-	67,018.43
950-SELF INSURANCE	383,887.37	41,585.21	-	14,893.12	-	410,579.46
951-UNEMPLOYMENT SELF INS	79,348.13	2,518.45	-	295.13	-	81,571.45
TOTAL BALANCE	5,507,701.72	6,908,343.53	-	4,911,200.41	-	7,504,844.84

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	2,442,112.61 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	555,873.55	0.20%
Wash St - Farm Mgmt Acct	125,819.44	
Wash St Bank - CD 1/14/2019	519,407.24	0.65%
Wash St Bank - CD 08/30/2018	268,232.49	0.65%
Wash St Bank - ISC Account	3,593,049.51	0.50%
TOTAL CASH IN BANK	7,504,844.84	

(1) Washington State Bank	2,539,911.61
Outstanding Deposits & Checks/Wages payable	(97,799.00)
TOTAL	2,442,112.61



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Jingle Bell Fun Run 5K

Coordinator: Steve Roth

Contact Number: (319) 653-1727

Email Address: stroth@iowatele.com.net

2. EVENT INFORMATION

Event Description: Holiday fun run 5K.

Days/Dates of Event: NOV. 27, 2021

Time(s) of Event: (Include Set Up/Tear Down Time) 8 a.m. - 10 a.m.

Event Location: Wash. square → route inc. Sunset Pk.

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

n/a

Other Requests

_____ Temporarily park in a "No Parking" area location : _____

_____ Use of City Park (specify park : _____
Electrical Needs: _____

Walk/Run (attach map of route and indicate streets to be closed)

_____ Fireworks (specify location :)

_____ Use of gators/UTV/ATV on City streets

_____ Parade (attach map of route and indicate streets to be closed)

_____ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

_____ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

_____ Street barricades

_____ Emergency "No Parking" Signs

_____ Traffic cones

_____ Picnic Tables

_____ Yield signs for crosswalks

_____ Garbage/Recycling Barrels

_____ Street Sweeping following (parades)

_____ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System

_____ Public Address System

_____ Recorded/Live Music

_____ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes _____ No If yes, how many?) one

Contact Person: Steve Both

Phone: (319) 653-1727

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

_____ Certificate of Insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or arising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.



Oct. 25, 2021

Applicant/Sponsor Signature

Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.		
<u>10-30</u>	City Clerk (Liquor Licenses)	Sally Y. Hart 319-653-6584 ext 131	sallyhart@washingtioniowa.gov
	Comments/Restrictions:		
<u>10-30</u>	Police Chief	Jim Lester 319-458-0264	jlester@washingtioniowa.gov
	Comments/Restrictions:		
<u>11-10</u>	Fire Chief	Brendan DeLong 319-461-3796	bdelong@washingtioniowa.gov
	Comments/Restrictions:		
<u>10-30</u>	Streets	JJ Bell 319-653-1538	jjbell@washingtioniowa.gov
	Comments/Restrictions:		
<u>10-20</u>	Parks	Nick Pacha 319-321-4886	npacha@washingtioniowa.gov
	Comments/Restrictions:		
<u>X</u>	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us		
	Comments/Restrictions:		

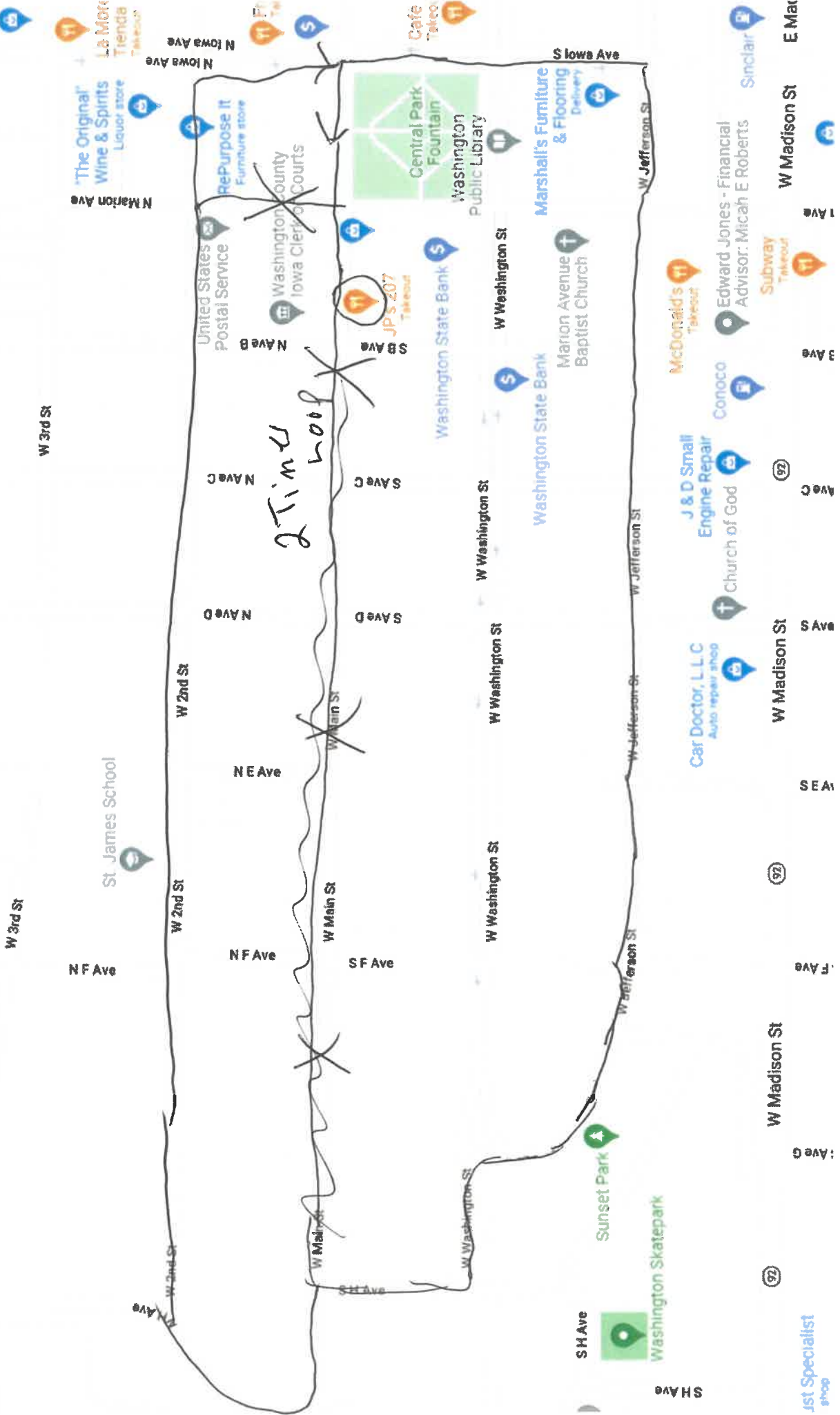
CITY COUNCIL APPROVAL

City Clerk Signature

Date of Action

Approved: _____ Denied: _____

CONDITIONS IMPOSED: _____



Just Specialist shop

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N Iowa Ave

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Cafe
Takeo.

W 3rd St

"The Original"
Wine & Spirits
Liquor store

RePurpose it
Furniture store

Washington County
Iowa Clerk of Courts

JP's 207
Takeout

Central Park
Fountain
Washington
Public Library

Washington State Bank

Marshall's Furniture
& Flooring
Delivery

Marion Avenue
Baptist Church

Washington State Bank

Washington State Bank

Washington State Bank

Washington State Bank

Washington State Bank

Washington State Bank

St. James School

NAVEB

NAVED

NE Ave

NF Ave

SAVEC

SAVED

SF Ave

SH Ave

SH Ave



Washington Skatepark

SH Ave

Just Specialist
shop

McDonald's
Takeout

Conoco

J & D Small
Engine Repair

Church of God

Car Doctor, L.L.C.
Auto repair shop



Church of God

Church of God

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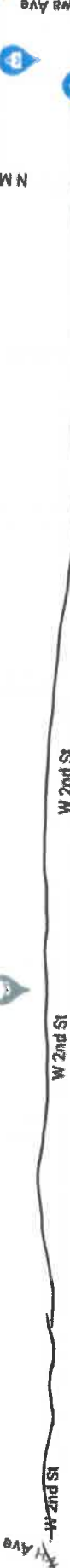
W Madison St

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2 Times Loop





SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Latino Festival (2022)
Coordinator: Sonia Leyva
Contact Number: 319 591-1094
Email Address: latinosforwashingtioniowa@gmail.com

2. EVENT INFORMATION

Event Description: Annual Latino Festival, a day to celebrate and share our culture with the entire community.

Days/Dates of Event: Aug 20, 2022

Time(s) of Event: (Include Set Up/Tear Down Time) 8am - 11pm

Event Location: Central Park, Washington, IA

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: Close street on west side closest to Central Park for food court.

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

Temporarily park in a "No Parking" area
location : _____

Use of gators/UTV/ATV on City streets

Use of City Park (specify park :
Electrical Needs: yes, Central Park
Bandstand & other.

Parade (attach map of route and indicate
streets to be closed)

Walk/Run (attach map of route and indicate
streets to be closed)

Tent(s) to be used - over 400 sq ft or canopies
over 1,000 sq ft

Fireworks (specify location :)

Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades (X2)

Yield signs for crosswalks

Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones

Street Sweeping following (parades)

Picnic Tables (X8)

Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? 2 portapotties
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many? (X2)

Contact Person: _____ Phone: _____

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required
→ can be provided closer to the date of event!

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

[Signature]
Applicant/Sponsor Signature

11/9/21
Date

DEPARTMENT APPROVALS

Indicate Date Contacted	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.			
<u>11/10/21</u>	City Clerk (Liquor Licenses)	Sally Y. Hart	319-653-6584 ext 131	sallyhart@washingtioniowa.gov
<u>11/10/21</u>	Police Chief	Jim Lester	319-458-0264	jlester@washingtioniowa.gov
<u>11/10/21</u>	Fire Chief	Brendan DeLong	319-461-3796	bdelong@washingtioniowa.gov
<u>11/10/21</u>	Streets	JJ Bell	319-653-1538	jjbell@washingtioniowa.gov
<u>11/10/21</u>	Parks	Nick Pacha	319-321-4886	npacha@washingtioniowa.gov
<u>11/10/21</u>	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us Comments/Restrictions:			

CITY COUNCIL APPROVAL

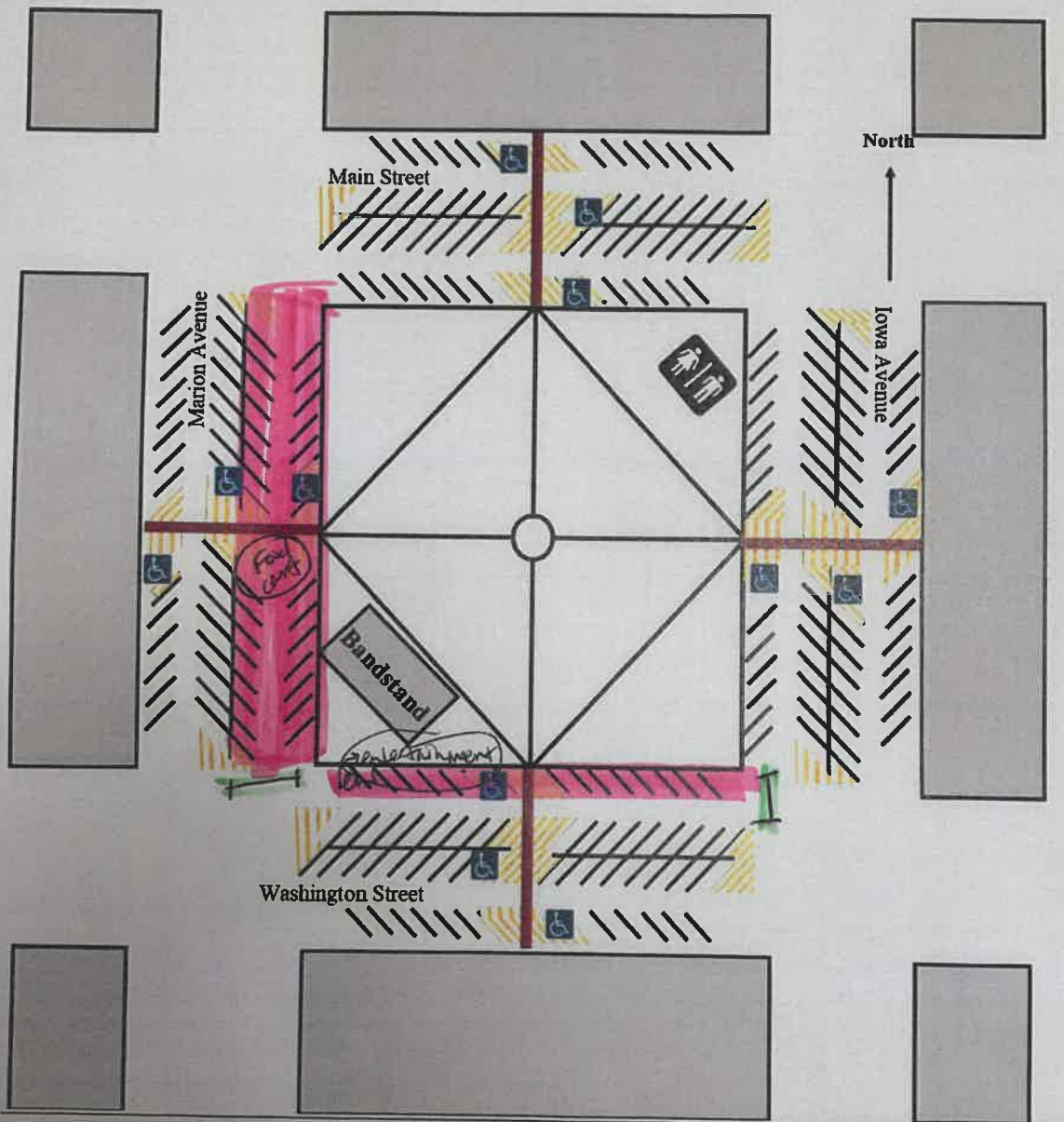
City Clerk Signature

Date of Action

Approved: _____ Denied: _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):



■ close for food court & entertainment parking
■ = Barricade

Prepared by and return to: Kevin D. Olson, Washington City Attorney, P.O. Box 5127, Coralville, IA 52241, (319) 248-1700.

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT, made and entered into by and between **D.J. Redlinger, LLC**, hereinafter referred to as "Developer," and the **City of Washington, Iowa**, a municipal corporation, hereinafter referred to as "City."

WHEREAS, Developer is the owner of Out lot A of Meadowview – Part One, Washington, Iowa, according to the recorded plat thereof (the "Property"); and

WHEREAS, the Developer has submitted that certain Plat of Survey which is attached hereto as Exhibit "A" whereby the Developer will sell said Lot 2 of Out lot A ("Lot 2") to be used to construct a single-family residence; and

WHEREAS, the City and Developer have agreed that certain improvements need to be constructed to insure that said Lot 2 is a conforming lot served by appropriate utility installations; and

WHEREAS, in order to sell said Lot 2, the Developer has agreed to the following conditions:

1. Future Subdivision Required. Developer expressly agrees that further splitting of the Property will be required to proceed with a formal subdivision to be reviewed and approved pursuant to all applicable ordinances of the City.

2. Street Installation. In order to make said Lot 2 a conforming lot under the City's zoning ordinances, the Developer shall cause a private street to be installed, in a location depicted on Exhibit "B" attached hereto. The street will be constructed at Developer's expense and must be constructed of at least a chip-seal surface. At such time as any or all of a portion is further developed in the future, the Developer shall dedicate, at no cost to the City, all required street right-of-way. In addition, should said future subdivision require a different street surface, the Developer shall be responsible for said costs. Until such time as the street is dedicated to the City, all costs of maintenance of the street shall be borne by the Developer.

2. Utility Installations. The Developer expressly agrees the Developer is required to provide a public water main and sanitary sewer main to serve Lot 2. The Developer shall be responsible for the costs of all materials necessary to install said public water and sanitary sewer mains, which shall be installed by the City in a location designated by the City.

3. Utility Easement. Because the street installed pursuant to this Agreement will be private and maintained by the Developer, the Developer shall execute, a water main and sanitary sewer easement at no cost to the City in a form acceptable to the City.

4. Lien. Until such time as the Developer has installed the Street Installation and the City has installed the Utility Installation (after payment of the costs by the Developer), the costs of the same shall remain a lien on Out Lot A until subsequent release of the same by the City.

Dated this _____ day of _____, 2021.

GRANTOR:
D. J. Redlinger, LLC

By: Donald J. Redlinger

Donald J. Redlinger Pres.
Print name and title

CITY OF WASHINGTON:

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

STATE OF IOWA, WASHINGTON COUNTY, ss:

This instrument was acknowledged on this _____ day of _____, 2021, by Jaron P. Rosien and Sally Y. Hart, as Mayor and City Clerk of the City of Washington, Iowa.

Notary Public

STATE OF IOWA, COUNTY OF WASHINGTON, ss:

This instrument was acknowledged on this 4 day of November, 2021, by Donald Joe Redlinger as Manager of D.J. Redlinger, LLC.

[Signature]

Notary Public



RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, grass and weeds were removed from the following listed property owners:

The property of EGLEY, SCOTT A. at 802 N A MARION AVE for the amount of \$185.00 Legal description (20 DENNYS 2ND ADD S1/2 SW 1/4). Parcel Number (1117133003).

The property of MCFARLAND, ROBERT B. at 903 E 3RD for the amount of \$155.00. Legal description (15 SMOUSES E SID ADD). Parcel Number (1117429004).

The property of FERNANDEZ, MIGUEL A. T. & MARIANA N. LOPEZ at 415 S 6th AVE. for the amount of \$225.00. Legal description (18 COXS SD). Parcel Number (1117460016).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 16th day of November 2021.

Jaron Rosien, Mayor

Attest:

Sally Hart, City Clerk

RESOLUTION NO. 2021-_____

**PRELIMINARY RESOLUTION FOR CONSTRUCTION
OF THE 2022 EAST ADAMS STREET IMPROVEMENTS PROJECT**

WHEREAS, the Council deems it advisable and necessary to construct certain public improvements described in general as the 2022 East Adams Street Improvements Project; and

WHEREAS, before the preliminary plans and specifications, plat, schedule, form of contract and estimate of cost may be adopted, and contract for the construction of the public improvements entered into, it is necessary, pursuant to Chapter 384 of the Code of Iowa, to describe the improvement and the property to be benefited.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby determines that it is necessary and advisable to construct certain public improvements described in general as:

The paving of East Adams from South 9th Avenue to South 15th Avenue; the replacement or new installation of water main along the portion of East Adams from South 9th to South 15th; the installation of new storm water sewer main and drainage structures along East Adams; and the installation of sidewalk along East Adams; and related improvements.

The City Engineer is hereby ordered to file the preliminary plans and specifications, and estimate of the total cost of the work, and a plat and schedule of assessments for the area to be benefitted.

Section 2. That said preliminary plans and specifications, plat, schedule and estimate of cost for said public improvement to be known as the 2022 East Adams Street Improvements Project be filed with the Clerk and submitted for approval by the City Council at which time and place the Council will consider the adoption of said plat, schedule and estimate of cost for said public improvement.

PASSED AND APPROVED this 16th day of November, 2021.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Kelsey Brown, Finance Director*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

November 12, 2021

To: Mayor and City Council
Cc: Sally Hart, City Clerk

From: Kelsey Brown
Finance Director

Re: Wastewater Plant/West Side Interceptor SRF Refinancing

We have reached 10 years since the origination of the massive Wastewater Plant State Revolving Fund loan. These can be refinanced down from the old SRF rate of 3.00% to the current rate of 1.75%, saving the City approximately \$100,000 per year for the next 20 years



Ahlers & Cooney, P.C.
Attorneys at Law
100 Court Avenue, Suite 600
Des Moines, Iowa 50309-2231
Phone: 515-243-7611
Fax: 515-243-2149
www.ahlerslaw.com
Jason L. Comisky
515.246.0337
jcomisky@ahlerslaw.com

November 9, 2021

Via E-mail Only

Ms. Kelsey Brown
Finance Director
City of Washington
215 E. Washington Street
Washington, Iowa 52353

Re: City of Washington, State of Iowa – Bond Counsel Engagement Agreement
\$16,316,000 Sewer Revenue Capital Loan Notes, Series 2011A (Rate Reset)

Dear Mayor and City Council:

The purpose of this Engagement Agreement (the "Agreement") is to disclose and memorialize the terms and conditions under which services will be rendered by Ahlers & Cooney, P.C. as bond counsel to the City of Washington, Iowa (the "City" or "Issuer") in connection with the above-referenced reissuance (the "Notes"). While additional members of our firm may be involved in representing the Issuer on other matters unrelated to the Notes, this Agreement relates to the agreed-upon scope of bond counsel services described herein (the "Services").

A. SCOPE OF SERVICES -- *Bond Counsel*

As Bond Counsel, we will represent the City and intend to undertake each of the following as are necessary:

1. Review relevant Iowa law relating to the legal status and powers of the City or otherwise relating to the reissuance of the Notes.
2. Review the proposed timetable and consult with you as to the reissuance of the Notes in accordance with the timetable.
3. Consider issues arising under the Internal Revenue Code of 1986, as amended, and applicable tax regulations and other sources of law relating to the reissuance of the Notes.
4. Prepare or review major Note documents and, at your request, draft descriptions of the documents which we have drafted.
5. Prepare or review all pertinent proceedings to be considered by the City; confirm that the necessary quorum, meeting and notice requirements are contained in the proceedings and draft pertinent excerpts of minutes of the meetings relating to the financing.

6. Subsequent to the Closing, we will prepare and provide a transcript pertaining to the Notes and make certain the appropriate Federal Information Reporting Form 8038 is filed.

B. LIMITATIONS

The duties covered by this Agreement are limited to those expressly set forth above. Our fee *does not* include the following services, or any other matter not required:

1. Preparing requests for tax rulings from the Internal Revenue Service, or "no action" letters from the Securities and Exchange Commission.
2. Drafting state constitutional or legislative amendments.
3. Pursuing test cases or other litigation, such as contested validation proceedings.
4. Representing the Issuer in Internal Revenue Service examinations or inquiries, or Securities and Exchange Commission investigations.
5. After Closing, providing continuing advice to the Issuer or any other party concerning actions necessary to assure that interest paid on the Notes will continue to be excludable from gross income for federal income tax purposes.
6. Opining on a continuing disclosure undertaking pertaining to the Notes and, after the execution and delivery of the Notes, providing advice concerning any actions necessary to assure compliance with any continuing disclosure requirements.
7. After Closing, providing continuing advice to the Issuer or any other party concerning disclosure issues or questions that relate to the Notes.
8. Undertaking responsibility as disclosure counsel.

We may provide one or more of the services listed in subsections (1)–(8) of this Section B upon your request, however, a separate, written engagement or request for services will be required before we assume one or more of these duties. The remaining services in this list, specifically those listed in subsections (9)–(14) of this Section B below, are not included in this Agreement, nor will they be provided by us at any time.

9. Providing any advice, opinion or representation as to the financial feasibility or the fiscal prudence of issuing the Notes, the financial condition of the Issuer, or to any other aspect of the financing, such as the proposed financing structure, use of a financial advisor, or the investment of proceeds of the Notes.
10. Independently establishing the veracity of certifications and representations of the City or the other Participants.
11. Acting as an underwriter, or otherwise marketing the Notes.
12. Acting in a financial advisory role.

13. Preparing blue sky or investment surveys with respect to the Notes.
14. Making an investigation or expressing any view as to the creditworthiness of the Issuer or of the Notes.

C. ATTORNEY-CLIENT RELATIONSHIP; OTHER REPRESENTATIONS

Upon execution of this Agreement, the Issuer will be our client and an attorney-client relationship will exist between us with respect to the reissuance of the Notes. In this transaction we represent only the Issuer, we are not counsel to any other party, and we are not acting as an intermediary. Our services are limited to those contracted for in this Agreement; the Issuer's execution of this Agreement will constitute an acknowledgement of those limitations.

Our representation of the Issuer and the attorney-client relationship created by this Agreement will be concluded upon reissuance of such Notes. Nevertheless, subsequent to Closing, we will mail the appropriate completed Internal Revenue Service Form 8038 and prepare and distribute a transcript of the proceedings pertaining to the Notes.

D. OTHER TERMS OF THE ENGAGEMENT; CERTAIN OF YOUR UNDERTAKINGS

Please note our understanding with respect to this Agreement and your role in connection with the reissuance of the Notes:

1. In performing the Services hereunder, we will rely upon the certified proceedings and other certifications you and other persons furnish us. Other than as we may determine as appropriate, we are not engaged and will not provide services intended to verify the truth or accuracy of these proceedings or certifications. Except by request, we do not ordinarily attend meetings of the governing body of the City at which proceedings related to the Notes are discussed or passed unless special circumstances require our attendance.
2. The factual representations contained in those documents which are prepared by us, and the factual representations which may also be contained in any other documents that are furnished to us by you are essential for and provide the basis for our conclusions that there is compliance with State law requirements for the reissuance and with the Federal tax law. Accordingly, it is important for you to read and understand the documents we provide to you because you will be confirming the truth, accuracy and completeness of matters contained in those documents at the reissuance of the Notes.
3. You should carefully review all of the representations you are making in the transaction documents. We are available and encourage you to consult with us for explanations as to what is intended in these documents. To the extent the facts and representations stated in the documents we provide to you appear reasonable to us, and are not corrected by you, we are then relying upon your signed certifications for their truth, accuracy and completeness.

E. FEES

It is our practice to bill our fees as Bond Counsel on a transactional basis instead of hourly. We estimate that our fee for Bond Counsel services will not exceed \$2,100. If, at any time, we

believe that circumstances require an adjustment of our original fee estimate, we will advise you of such requirement. In addition to our flat fee, we will charge for any incidental costs incurred (copies, overnight charges, bond printing, travel reimbursement, deliveries, etc.). We estimate that such charges will not exceed \$500. We will contact you prior to incurring expenses that exceed this amount.

F. BILLING MATTERS:

We will submit a summary invoice for the professional services described herein after Closing. In the event of a substantial delay in completing the reissuance, we reserve the right to present an interim statement for payment. Unless other arrangements have been agreed upon in advance, we anticipate our statements to be paid in full within thirty (30) days of receipt.

If, for any reason, the reissuance is not consummated or our services are otherwise terminated, we will expect to be compensated at our normal hourly rates¹, plus incidental costs, as described above (not to exceed the fee set forth above).

G. RECORDS

1. At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retained by us after the termination of this Agreement. It is our practice to retain transcripts for each financing for at least the life of the Notes. We may store some or all client file materials in a digital format. In the process of digitizing such documents, any original paper documents provided by you will be returned to you. Any copies of paper documents provided by you will not be returned to you unless you request such copies in writing. You will be notified prior to destruction of our file, and will have the option to request them, should you desire.
2. In the interest of facilitating our services to you, we may send documents, information or data electronically or via the Internet or store electronic documents or data via computer software applications hosted remotely or utilize cloud-based storage. Your confidential electronic documents or data may be transmitted or stored using these methods. We may use third party service providers to store or transmit these documents or data. In using these electronic communication and storage methods, we employ reasonable efforts to keep such communications, documents and data secure in accordance with our obligations under applicable laws, regulations, and professional standards; however, you recognize and accept that we have no control over the unauthorized interception or breach of any communications, documents or data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by us or by our third party vendors. By your acceptance of this letter, you consent to our use of these

1. The firm reviews hourly rates on an annual basis, and reserves the right to implement rate adjustments. If implemented in any particular year, adjustments generally become effective on January 1. Accordingly, our work on this matter will be billed at the hourly rate in effect at the time services are performed. Our current (2021) hourly rates are as follows:
a. Attorneys: \$200-\$355/hour (for reference purposes, the undersigned's hourly rate as of 01/01/21 is \$310/hour).
b. Legal Assistants: \$120/hour.

electronic devices and applications and submission of confidential client information to or through third party service providers during this engagement.

Please carefully review the terms and conditions of this Agreement. *If the above correctly reflects our mutual understanding, please so indicate by returning a signed and dated copy of this Agreement, retaining an original for your file as well.*

If you have questions regarding any aspect of the above or our representation as Bond Counsel, please do not hesitate to contact me.

Very truly yours,



Jason L. Comisky
FOR THE FIRM

JLC:ks

Accepted:
City of Washington, Iowa

By: _____ Date: _____

*Approved by action of the governing body on _____, 2021.

ITEMS TO INCLUDE ON AGENDA FOR NOVEMBER 16, 2021

CITY OF WASHINGTON, IOWA

\$16,316,000 Sewer Revenue Capital Loan Note, Series 2011A.

- Resolution approving and authorizing Amendment to Loan and Disbursement Agreement by and between the City of Washington, Iowa and the Iowa Finance Authority, and authorizing and providing for the reissuance of the outstanding principal amount of the \$16,316,000 Sewer Revenue Capital Loan Note, Series 2011A.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

November 16, 2021

The City Council of the City of Washington, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 215 East Washington Street, Washington, Iowa, at _____M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION APPROVING AND AUTHORIZING AN AMENDMENT TO LOAN AND DISBURSEMENT AGREEMENT BY AND BETWEEN THE CITY OF WASHINGTON, IOWA AND THE IOWA FINANCE AUTHORITY, AND AUTHORIZING AND PROVIDING FOR THE REISSUANCE OF THE OUTSTANDING PRINCIPAL AMOUNT OF THE \$16,316,000 SEWER REVENUE CAPITAL LOAN NOTE, SERIES 2011A", and moved its adoption. Council Member _____ seconded the motion to adopt. The roll was called and the vote was:

AYES: _____

NAYS: _____

Whereupon the _____ declared the following Resolution duly adopted:

RESOLUTION NO _____

RESOLUTION APPROVING AND AUTHORIZING AN AMENDMENT TO LOAN AND DISBURSEMENT AGREEMENT BY AND BETWEEN THE CITY OF WASHINGTON, IOWA AND THE IOWA FINANCE AUTHORITY, AND AUTHORIZING AND PROVIDING FOR THE REISSUANCE OF THE OUTSTANDING PRINCIPAL AMOUNT OF THE \$16,316,000 SEWER REVENUE CAPITAL LOAN NOTE, SERIES 2011A

WHEREAS, the City of Washington, Iowa (hereinafter the "Issuer") previously issued its Sewer Revenue Capital Loan Note, Series 2011A, dated September 21, 2011, in the amount of \$16,316,000 (hereinafter the "Notes"), pursuant to a Loan and Disbursement Agreement between Issuer, and the Iowa Finance Authority, dated of like date (the "Agreement"), for the purpose of defraying the costs of the Project (as defined in the resolution authorizing issuance of the same (hereinafter the "Resolution")); and

WHEREAS, the loan is currently outstanding in the amount of \$11,345,000; and

WHEREAS, the Iowa Finance Authority, as Original Purchaser and current holder of the Notes, has authorized a reduction in the interest rate on the Notes to 1.75% effective December 1, 2021; and

WHEREAS, an Amendment to the Loan and Disbursement Agreement (hereinafter the "Amendment") has been prepared to reflect said interest rate reduction, a copy of which is attached hereto as Exhibit A; and

WHEREAS, pursuant to IRS regulations adoption of the Amendment constitutes a reissuance of the Notes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA:

- Section 1. That the Resolution is hereby amended to reflect the interest rate reduction to 1.750% per annum on the outstanding principal amount from and after December 1, 2021, for the remainder of the life of the Note.
- Section 2. That the Amendment in substantially the form attached to this Resolution is hereby authorized to be executed and issued on behalf of the Issuer by the Mayor and attested by the City Clerk.
- Section 3. That the City Clerk is hereby authorized to execute and deliver a Supplemental Tax Certificate in connection with the Amendment, affirming the tax covenants made by the City with respect to the Notes at the time of the issuance thereof.
- Section 4. Except as amended herein, all of the other terms and conditions of the Resolution and Agreement are in all respects ratified, confirmed and approved and shall remain in full effect.

PASSED AND APPROVED this 16th day of November, 2021.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF WASHINGTON)

I, the undersigned City Clerk of the City of Washington, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2021.

City Clerk, City of Washington, State of Iowa

(SEAL)

EXHIBIT "A"

AMENDMENT TO LOAN AND DISBURSEMENT AGREEMENT

The Loan and Disbursement Agreement (Sewer Revenue) (the "Agreement") entered into as of September 21, 2011 by and between the City of Washington, Iowa (the "City" or "Issuer"), and the Iowa Finance Authority, as lender (the "Lender"), relating to a loan from the Lender to the City in the original amount of \$16,316,000, currently outstanding in the aggregate amount of \$11,345,000, is hereby amended as follows:

1. The applicable interest rate for the Agreement shall be changed to 1.75%, effective as of December 1, 2021, and the Agreement shall thereafter be payable in accordance with the debt service schedule attached hereto and incorporated herein by this reference.

2. Except as amended herein, all of the other terms and conditions of the Agreement are in all respects ratified, confirmed and approved and shall remain in full effect.

IN WITNESS WHEREOF, we have hereunto affixed our signatures all as of the 16th day of November, 2021.

CITY OF WASHINGTON, IOWA

By: _____
Mayor

ATTEST:

City Clerk

(SEAL)

IOWA FINANCE AUTHORITY

By: _____

Washington

*** Effective 12.1.21 ***



PARTNERSHIP WITH THE IOWA FINANCE AUTHORITY
AND THE IOWA DEPARTMENT OF NATURAL RESOURCES

Loan ID CF0412R
Dated Date 9/21/2021
Loan Amount \$16,316,000.00 (Unused \$1,922,594.90)
Interest Savings \$1,546,081.25

Date	Current Schedule			New Debt Schedule			
	Principal	Current Interest 3.00%	Servicing Fee	Principal	New Interest 1.75%	Servicing Fee	New Annual Debt Service
12/1/2021		170,175.00			170,175.00		
6/1/2022	419,000.00	170,175.00	28,362.50	419,000.00	99,268.75	28,362.50	716,806.25
12/1/2022		163,890.00			95,602.50		
6/1/2023	433,000.00	163,890.00	27,315.00	433,000.00	95,602.50	27,315.00	651,520.00
12/1/2023		157,395.00			91,813.75		
6/1/2024	447,000.00	157,395.00	26,232.50	447,000.00	91,813.75	26,232.50	656,860.00
12/1/2024		150,690.00			87,902.50		
6/1/2025	461,000.00	150,690.00	25,115.00	461,000.00	87,902.50	25,115.00	661,920.00
12/1/2025		143,775.00			83,868.75		
6/1/2026	476,000.00	143,775.00	23,962.50	476,000.00	83,868.75	23,962.50	667,700.00
12/1/2026		136,635.00			79,703.75		
6/1/2027	492,000.00	136,635.00	22,772.50	492,000.00	79,703.75	22,772.50	674,180.00
12/1/2027		129,255.00			75,398.75		
6/1/2028	508,000.00	129,255.00	21,542.50	508,000.00	75,398.75	21,542.50	680,340.00
12/1/2028		121,635.00			70,953.75		
6/1/2029	524,000.00	121,635.00	20,272.50	524,000.00	70,953.75	20,272.50	686,180.00
12/1/2029		113,775.00			66,368.75		
6/1/2030	541,000.00	113,775.00	18,962.50	541,000.00	66,368.75	18,962.50	692,700.00
12/1/2030		105,660.00			61,635.00		
6/1/2031	559,000.00	105,660.00	17,610.00	559,000.00	61,635.00	17,610.00	699,880.00
12/1/2031		97,275.00			56,743.75		
6/1/2032	577,000.00	97,275.00	16,212.50	577,000.00	56,743.75	16,212.50	706,700.00
12/1/2032		88,620.00			51,695.00		
6/1/2033	596,000.00	88,620.00	14,770.00	596,000.00	51,695.00	14,770.00	714,160.00
12/1/2033		79,680.00			46,480.00		
6/1/2034	615,000.00	79,680.00	13,280.00	615,000.00	46,480.00	13,280.00	721,240.00
12/1/2034		70,455.00			41,098.75		
6/1/2035	635,000.00	70,455.00	11,742.50	635,000.00	41,098.75	11,742.50	728,940.00
12/1/2035		60,930.00			35,542.50		
6/1/2036	656,000.00	60,930.00	10,155.00	656,000.00	35,542.50	10,155.00	737,240.00
12/1/2036		51,090.00			29,802.50		
6/1/2037	677,000.00	51,090.00	8,515.00	677,000.00	29,802.50	8,515.00	745,120.00
12/1/2037		40,935.00			23,878.75		
6/1/2038	699,000.00	40,935.00	6,822.50	699,000.00	23,878.75	6,822.50	753,580.00
12/1/2038		30,450.00			17,762.50		
6/1/2039	722,000.00	30,450.00	5,075.00	722,000.00	17,762.50	5,075.00	762,600.00
12/1/2039		19,620.00			11,445.00		
6/1/2040	745,000.00	19,620.00	3,270.00	745,000.00	11,445.00	3,270.00	771,160.00
12/1/2040		8,445.00			4,926.25		
6/1/2041	563,000.00	8,445.00	1,407.50	563,000.00	4,926.25	1,407.50	574,260.00
	11,345,000.00	3,880,770.00	323,397.50	11,345,000.00	2,334,688.75	323,397.50	14,003,086.25

Previously Approved Projects/Purchases

Offsetting RV RV Source

Other Notes

301 - N 4th Avenue	- 14,651.42
301 - MSJ County Club Subdivision	25,000.00
301 - S Ave E	128,796.00
301 - Whitesell Redevelopment	535,000.00
315 - Tree Removal/Replacement	10,931.00
317 - ARPA Capital Projects (MSJ Sewer Boring)	125,000.00
317 - ARPA Capital Projects (Parkside Estates Lift Station)	90,000.00
603 - Wellness Park Water main	157,758.23
613 - Sanitary Sewer Ext (Bazooka)	195,030.00

2021 Bond Proceeds	7,000.00
DNR Grant/Washington Betterment/Tree Comm Transfer	125,000.00
ARPA Funds	90,000.00
ARPA Funds	90,000.00
ARPA Funds	862,000.00
Transfer from Water Dist	
Transfer from Sewer Collect (paid back by future TIF revenue)	

- Carry over project from FY21
- Engineering for Sewer Boring
- Carry over project from FY21
- Phase 2 NLW subdivision
- Derecho Community Forestry Grant (3 City parks/Cemetery)
- To loop the 12in main around town
- Bazooka sewer re-route

Previously Approved Projects/Purchases

Offsetting RV RV Source

Other Notes

001 - General Fund (Police)	6010-6151	- 46,687.00
001 - General Fund (Police)	6181	5,885.00
001 - General Fund (Police)	6030	25,665.00
001 - General Fund (Police)	6230	8,400.00
001 - General Fund (Fire)	6723	20,085.00
001 - General Fund (EMS)	6504	500.00
001 - General Fund (Library)	6199	5,000.00
001 - General Fund (Library)	6010	9,200.00
001 - General Fund (Library)	6310	36,223.68
001 - General Fund (Library)	6502	26,071.51
001 - General Fund (Library)	6721	70,849.00
001 - General Fund (Library)	6419	135.00
001 - General Fund (Library)	6373	640.00

20,085.00	I RE Reimbursement
500.00	Southeast Iowa EMS Council
154,648.45	ICAP Insurance Proceeds
	ICAP Insurance Proceeds
	ICAP Insurance Proceeds
	ICAP Insurance Proceeds
	ICAP Insurance Proceeds

- Additional officer expenses (wages/benefits)
- Additional officer expenses (uniform/lupff)
- Permanent part time position (administrative)
- Teaching, academy and training for additional officer
- Foam Suppression
- EMS start up grant
- Moving allowance
- Hire of new director
- Glass incident: Carpet disposal, boxes for moving, bookshelf moving, cleanup
- Glass incident: book replacement
- Glass incident: Carpet replacement
- Glass incident: repair of copier
- Glass incident: tear down of computers

Total \$1,537,507.84

\$1,259,233.45

Transfers (Included Above)

From	Out Amount	To
Tree Committee	1,000.00	Tree Removal
Water Dist	157,758.23	Water Cap Projs
Sewer Collection	195,030.00	Sewer Cap Projs

In Amount	Purpose
1,000.00	Derecho Grant
157,758.23	Wellness Park Watermain
195,030.00	Bazooka Sewer Relocation

353,788.23

353,788.23

**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET
WASHINGTON**

Fiscal Year July 1, 2021 - June 30, 2022

The City of WASHINGTON will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2022

Meeting Date/Time: 12/7/2021 06:00 PM

Contact: Kelsey Brown

Phone: (319) 653-6584 ext: 122

Meeting Location: Washington City Council Chambers
215 E. Washington Street
Washington, Iowa 52353

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	3,777,229	0	3,777,229
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	3,777,229	0	3,777,229
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	480,417	0	480,417
Other City Taxes	6	1,068,241	0	1,068,241
Licenses & Permits	7	100,375	0	100,375
Use of Money & Property	8	306,915	0	306,915
Intergovernmental	9	4,875,400	1,082,000	5,957,400
Charges for Service	10	5,348,983	0	5,348,983
Special Assessments	11	53,000	0	53,000
Miscellaneous	12	659,952	177,234	837,186
Other Financing Sources	13	0	0	0
Transfers In	14	6,813,793	353,788	7,167,581
Total Revenues & Other Sources	15	23,484,305	1,613,022	25,097,327
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	1,868,042	107,222	1,975,264
Public Works	17	1,271,365	0	1,271,365
Health and Social Services	18	0	0	0
Culture and Recreation	19	1,050,510	148,120	1,198,630
Community and Economic Development	20	109,061	0	109,061
General Government	21	1,074,002	0	1,074,002
Debt Service	22	1,491,400	0	1,491,400
Capital Projects	23	5,546,169	929,378	6,475,547
Total Government Activities Expenditures	24	12,410,549	1,184,720	13,595,269
Business Type/Enterprise	25	6,377,375	352,788	6,730,163
Total Gov Activities & Business Expenditures	26	18,787,924	1,537,508	20,325,432
Transfers Out	27	6,813,793	353,788	7,167,581
Total Expenditures/Transfers Out	28	25,601,717	1,891,296	27,493,013
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-2,117,412	-278,274	-2,395,686
Beginning Fund Balance July 1, 2021	30	6,460,527	-989,623	5,470,904
Ending Fund Balance June 30, 2022	31	4,343,115	-1,267,897	3,075,218

Explanation of Changes: Amend for carryover capital projects from fiscal year 21 (N 4th Ave Reconstruction, S Ave E Reconstruction) Amend for newly approved capital projects (MSJ Subdivision, Lift station, Wellness Park Water main, and Sanitary Sewer extension. Amending for public safety costs previously approved by council as well as library costs related to an insurance claim. Lastly amending to adjust the beginning fund balance.

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov



Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Carrie Ornduff- Asst Chief of EMS

MEMO

RE: Updated Fire Apparatus Driver Job Description

DATE: 11/12/2021

Mayor, Council & Co-City Administrators:

Please see updated job description for our full-time apparatus drivers. Joe Redlinger has decided to retire effected 12/31/2021 after 18 years of full-time service to the fire department. We thank him for his dedicated service & commitment. Joe plans to remain on the fire department as a volunteer.

With that, it was decided to update the job description before posting the new position. The job description was updated to include EMS duties/response & rental inspections. Pending your approval, the job will be posted internally within the city & our fire department with a deadline of 11/30/21 for applications. The new employee will start his first shift after January 2022.

I request your approval of this job description so we can proceed forward with the application process.

Brendan DeLong
Fire Chief
Washington Fire Department

Jaron Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Kelsey Brown, Finance Director



215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

TITLE: Fire Apparatus Driver
DEPARTMENT: Fire
REPORTS TO: Fire Chief
FLSA: Non-Exempt

POSITION SUMMARY:

The Fire Apparatus Driver is a non-exempt part time position that works a rotating 24 hours on – 72 hours off shift onsite at the fire department office. The fire apparatus driver performs duties as required in combating, extinguishing and preventing fires. Answers emergency calls related to the protection of life and property by fire-fighting and rescue activities; operates fire apparatus and auxiliary equipment. Performs maintenance work in the upkeep of Fire Department. The Fire apparatus driver is required to follow prescribed policies and procedures and must be skilled in decision-making and generally work well with limited supervision. Performs all other duties as assigned.

ESSENTIAL FUNCTIONS AND DUTIES:

Include but are not limited to Driving fire apparatus and other emergency vehicles, Drag and carry various lengths and sizes of fire hose, Direct streams of water through nozzles, Carry, raise and climb ladders, Carry and stage equipment, Use forcible entry tools, Wear breathing apparatus, Tying knots, Carrying people, Sending and receiving radio communications, Administering first aid and CPR and Cleaning and repairing equipment. Responsible for cleaning floors, walls and windows at the fire department, dusting and emptying trash, mowing the lawn and shoveling snow at the fire department. Responsible for keeping all City vehicles, equipment, tools, building and grounds in clean, safe and in good working condition as needed. Conduct City rental and fire inspections for liquor license holders.

Must have ability to bend, stoop, lift and carry 75+ pounds, and must be in general good physical health. Must have ability to hear speech and other sounds effectively for the taking of statements and directions. Must possess sufficient mental functions and capabilities to make rational decisions to handle operational needs and business decisions of the position. Must have ability to establish and maintain effective working relationships with supervisor, co-workers and the general public. Must be able to understand and follow instructions and written diagrams, and have mastery of the spoken and written English language. Must be able to speak, write and understand English to effectively communicate with fellow employees and the general public by telephone, electronically, in written format and face-to-face. Must have the ability to work outside in a variety of weather conditions. Position performs other assigned duties as deemed necessary or as required.

“One of the 100 Best Small Towns in America”

TYPICAL DUTIES:

As above. Participates in the daily activities of the City of Washington's operations.

KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Must have positive and professional demeanor when conducting City business. Self-starter that can work with limited supervision. Must be careful and skilled in the operation of equipment & complete in record keeping as needed. Must develop thorough knowledge and understanding of safety rules and regulations and City policies. Must work within and enforce these rules, regulations and policies. Team player who inspires other employees to perform to the best of their abilities.

Ability to effectively express ideas verbally and in writing. Ability to establish and maintain positive working relationships with Supervisor, City employees and the general public. Ability to deal with all of the aforementioned tactfully and courteously. Able to solve problems and make quality decisions, when necessary in consultation with supervisors.

WORKING CONDITIONS:

Inside . Regular lifting, climbing, stooping, reaching, and handling activities. Requires ability to converse, using verbal and listening skills, with citizen customers, vendors, staff and Council. Requires eye/hand coordination, manual/finger dexterity and motor coordination. Requires clerical, forms, numerical, and verbal perception. Physical strength requirements involving the moving, lifting, pushing, carrying and pulling of objects weighing up to 75+ pounds.

REQUIREMENTS:

High school diploma or GED required. Ability to communicate clearly, and keep accurate records. Must be able to operate a telephone, computer, calculator, postage machine. Ability to understand and carry out oral instructions as well as basic written instructions. Good public appearance and positive attitude. Must possess a current Commercial Driver's License and endorsements at time of hire and throughout employment. Must be insurable by the city's insurance company, able to pass a thorough background check, and a pre-employment drug screen and physical. Firefighter 1 or higher and Emergency Medical Responder (EMR) certification required. Ability to obtain driver/operator pump certification within 24 months of hire and previous firefighting experience is strongly desired.

DISCLAIMER:

All duties and requirements in this job description have been determined by the employer to be essential job functions consistent with ADA requirements and are representative of the functions that are necessary to successful job performance. They do not, however, reflect the only duties required. Employees in this job class will be expected to perform other job-related duties when it can be reasonably implied that such duties do not fundamentally change the basic requirements, purpose or intent of the position.



Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 ext. 124

Memo

To: City Council
From: Jeff Duwa-Building and Zoning Official
Date: 11/10/2021
Re: Preliminary Plat for NLW Subdivision Phase II

Issue

Review and consider the Preliminary Plat for NLW Subdivision Phase II.

Background

Phase II of the NLW Subdivision will add twelve additional lots to the are directly behind NLW Phase I consisting of seven single family lots and five multifamily lots. This will also add an extension to S. 11th Ave. between the proposed lots. On Tuesday, November 9, 2021, the City of Washington's Planning and Zoning Commission met to review and discuss the Preliminary Plat for NLW Subdivision Phase II.

Recommendation

The City of Washington's Planning and Zoning Commission recommends that the City of Washington's City Council approve the Preliminary Plat for NLW Subdivision Phase II.

RESOLUTION NO. 2021-___

**A RESOLUTION APPROVING THE PRELIMINARY PLAT
FOR NLW SUBDIVISION - PHASE 2,
WASHINGTON, IOWA**

WHEREAS, the City of Washington did properly file a Preliminary Plat for NLW Subdivision - Phase 2, Washington, Iowa; and

WHEREAS, said Preliminary Plat has been examined by the Planning and Zoning Commission of Washington, Iowa; and

WHEREAS, recommendations from both said Commission and City Staff have been received and considered; and

WHEREAS, said Preliminary Plat has found to be in compliance with the requirements of the City of Washington Code of Ordinances and all other statutory requirements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington, Iowa:

Section 1. That said Preliminary Plat for NLW Subdivision - Phase 2, Washington, Iowa, is hereby approved.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 16th day of November, 2021.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk