



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, January 18, 2022

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, January 18, 2022 to be approved as proposed or amended.

Consent:

1. Council Minutes
2. Gronewald, Bell, Kyhnn, & Co. P.C., Audit of Financial Statements Year Ending June 30, 2021, \$4,600.00
3. ECICOG, CDBG Rehab Grant Administration, \$1,950.00
4. FOX Strand, Wastewater Treatment Plant, \$38.50
5. FOX Strand, Old Wastewater Treatment Plant Demolition, \$9,637.50
6. FOX Strand, 2020 Sanitary Sewer Extension, \$92.00
7. Iowa Municipalities Workers' Compensation Association, Installment 7 Work Comp. Premium 21-22, \$6,921.00
8. Hy-Vee Wine & Spirits, 1004 W. Madison St., Class E Liquor License, Class B Wine Permit, Class C Beer Permit, Sunday Sales (**renewal**)
9. Dollar General Store #21535, 225 West Madison Street, Class C Beer Permit, Class B Wine Permit, Sunday Sales (**renewal**)
10. Department Reports

Claims

- Claims for January 18, 2022
- Financials

SPECIAL EVENT REQUESTS

- Hospice of Washington County 27th Annual Soup Supper and Silent Auction – Jan. 25

SPECIAL PRESENTATION

- Nuisance Report

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

NEW BUSINESS

1. Discussion and Consideration of a Resolution Authorizing the Acquisition of Property Interests Necessary for the 2021 Washington Water Main Improvements
2. Discussion and Consideration of a Resolution Declining to Exercise Extraterritorial Jurisdiction – Lance Bell Property
3. Discussion and Consideration of Change Order No. 1 (2021 Sanitary Sewer Extension)
4. Discussion and Consideration of Pay Application No. 2 (2021 Sanitary Sewer Extension)
5. Discussion and Consideration of a Resolution Accepting the 2021 Sanitary Sewer Extension Project as Completed and Approving Pay Application No. 3 (Final – Release of Retainage)
6. Discussion and Consideration of a Resolution Approving Washington County Riverboat Foundation Municipal Grant Requests for FY23
7. Discussion and Consideration of Letter of Support for Main Street Washington Downtown Investment Grant (DW Developments)
8. Discussion and Consideration of Livestock in Town Request (1105 N. Iowa Ave)(tabled)
9. Discussion and Consideration of a Resolution Awarding Bid (NLW Phase 2 - Water, Storm, Sewer, Paving and Grading Improvements)
10. Discussion and Consideration of a Resolution Setting Bid Opening and Public Hearing Dates for the Old Wastewater Treatment Plant Demolition
11. Discussion and Consideration of Pay Application No. 1 for the Wellness Park Water Main Extension
12. Discussion and Consideration of a Resolution Setting a Public Hearing for February 1, 2022 at 6 p.m. for the Total Maximum Property Tax Dollars Levied for the FY22 Budget

DEPARTMENTAL REPORT

Police Department
City Attorney
Interim City Administrators

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Illa Earnest
Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 1-4-2022

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, January 4, 2022, at 6:00 p.m. Mayor Rosien in the chair.

On roll call present: Gault, Earnest, Moore, Pettit-Majewski, Stigers, and Youngquist. Absent: none.

Motion by Gault, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, January 4, 2022, be approved. Motion carried.

Consent:

1. Council Minutes November 16, 2021
2. Garden & Associates, Sanitary Sewer Extension South Washington, \$505.75
3. Garden & Associates, Water Main Extension Deao Property, \$631.00
4. Garden & Associates, South E Avenue Street Reconstruction, \$823.00
5. Garden & Associates, Reconstruction of East Adams Street, \$4,674.25
6. Garden & Associates, Buchanan Street Paving Project, \$3,331.56
7. Garden & Associates, NLW Subdivision Phase 2, \$1,355.50
8. Garden & Associates, General Engineering, \$505.80
9. Washington Chamber of Commerce, 2022 Chamber Renewal, \$1,353.60
10. ACE-N-MORE, 1901 East Washington Street, Class B Native Wine Permit, Class C Beer Permit (**renewal**)
11. Unc and Nephews, 1015 West Madison Street, Class C Liquor License, Sunday Sales, Outdoor Service Area (**new owner**)
12. Department Reports

Motion by Pettit-Majewski, seconded by Gault, to approve consent items 1-12. Motion carried.

Claims for January 4, 2022, were presented by Finance Director Kelsey Brown.

Motion by Pettit-Majewski, seconded by Youngquist, to approve the claims for January 4, 2022. Motion carried.

Presentation from the Public: Lyn Thomas spoke of utility concerns and wanting the sidewalk on the north side of East Adams for the proposed East Adams Improvements Project. Sandra Pacha spoke of the sidewalk not being necessary for the proposed East Adams Improvements Project. Engineer Jack Pope answered questions about the proposed East Adams project design. Joe Redlinger asked about the payment schedule for assessments. City Attorney Kevin Olson said property owners can pay within 30 days of the project being accepted as final to pay without interest and after that payments can be collected with property taxes as has been previously done for assessed projects in the city over 10 years with interest.

Mayor Rosien announced that now is the time for public hearing on Amendment No. 2 to the Washington Unified South Central Residential Urban Renewal Plan.

No written or oral objections were received.

Motion by Earnest, seconded by Stigers, to close the public hearing. Roll call on the motion: Ayes: Gault, Earnest, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve the Resolution Determining an Area of the City to be an Economic Development Area, and that the Rehabilitation, Conservation, Redevelopment, Development or a Combination Thereof, of Such Area is Necessary in the Interest of the Public Health, Safety or Welfare of the Residents of the City; Designating Such Area as

Appropriate for Urban Renewal Projects; and Adopting Amendment No. 2 to the Washington Unified South Central Residential Urban Renewal Plan. Roll call on the motion: Ayes: Gault, Earnest, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-001)**

Mayor Rosien announced that no action is to be taken on the Public Hearing for Plans, Schedule, and Estimate of Cost on the East Adams Street Project and it will be on a future agenda.

Mayor Rosien announced that now is the time for public hearing on Proposed Ward Boundary Changes.

No written or oral objections were received.

Motion by Stigers, seconded by Youngquist, to close the public hearing. Roll call on the motion: Ayes: Gault, Earnest, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Pettit-Majewski, seconded by Gault, to approve the First Reading of an Ordinance Amending the Ward Boundaries Within the City of Washington. Roll call on the motion: Ayes: Gault, Earnest, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Stigers, to suspend the rules and hold the additional readings on ward boundary changes. Roll call on the motion: Ayes: Gault, Earnest, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve the Second Reading of an Ordinance Amending the Ward Boundaries Within the City of Washington. Roll call on the motion: Ayes: Gault, Earnest, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the Third and Final Reading of an Ordinance Amending the Ward Boundaries Within the City of Washington. Roll call on the motion: Ayes: Gault, Earnest, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Ordinance 1132)**

Motion by Gault, seconded by Stigers, to approve a Resolution Approving and Authorizing Execution of an Extension Agreement by and Among the City of Washington, the County of Washington, and the Washington Community School District, Approving the Extension of a Division of Tax Revenue in the Washington Unified South Central Residential Urban Renewal Area. Roll call on the motion: Ayes: Gault, Earnest, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-002)**

Motion by Gault, seconded by Pettit-Majewski, to approve a Resolution to Adopt the Final Assessment, Levy Assessment and Order Notice to be Sent to Affected Property Owners (South Avenue E). Roll call on the motion: Ayes: Gault, Earnest, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-003)**

Council discussed a Livestock in Town Request at 1105 North Iowa Avenue from Amanda Pickering to keep a goat. Pickering joined via Zoom and answered questions. After discussion, council had further questions. Motion by Earnest, seconded by Stigers, to table the request until the January 18, 2022, city council meeting. Roll call on the motion: Ayes: Gault, Earnest, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve splitting the \$38,943.99 funding source for Law Enforcement Technology Upgrade with half of the funding coming from American Rescue Plan Act funds and half from Local Option Sales Tax. Motion carried.

Motion by Youngquist, seconded by Gault, to approve a Letter of Agreement with Washington

County for Redistricting Wards. Motion carried.

Motion by Stigers, seconded by Pettit-Majewski, to approve an Election Precincts Agreement with Washington County Temporary Redistricting Commission. Motion carried.

Mayor Rosien provided an update on the upcoming Ward 1 City Council Vacancy at the end of the month. He explained council can decide to appoint or hold a special election.

Departmental reports were presented.

Motion by Pettit-Majewski, seconded by Gault, that the Regular Session held at 6:00 p.m., Tuesday, January 4, 2022, is adjourned at 7:05 p.m.

Sally Y. Hart, City Clerk

Gronewold, Bell, Kyhnn & Co. P.C.

1910 E. 7th Street
P.O. Box 369
Atlantic, IA 50022
712-243-1800

CITY OF WASHINGTON
215 EAST WASHINGTON ST.
WASHINGTON, IA 52353

Invoice No. 28525
Date 12/31/2021
Client No. 03793

Progress billing on audit of financial statements
for the year ended June 30, 2021.

\$ 4,600.00

Interest at 18% per annum will be charged on any balance not paid within 30 days of receipt of invoice.




Invoice

Date	Invoice #
12/31/2021	9547

700 16th Street NE, Suite 301
 Cedar Rapids, IA 52402

Phone #	Fax #
319-289-0057	319-365-9981

Bill To
CITY OF WASHINGTON PO BOX 516 WASHINGTON IA 52353

Approved by: 

Quantity	Description	Rate	Amount
26	CDBG REHAB GRANT ADMINISTRATION	75.00	1,950.00
Please remit payment within 30 days.		Total	\$1,950.00



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353

Invoice number 48790
 Date 12/31/2021

Project 204508A Washington Wastewater
 Treatment Plant

Professional Services for the Period of 11/28/2021 to 12/31/2021

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Facility Plan Amendment	13,500.00	100.00	13,500.00	13,500.00	0.00
Preliminary Design	307,400.00	100.00	307,400.00	307,400.00	0.00
Final Design	424,000.00	100.00	424,000.00	424,000.00	0.00
Bidding / Negotiation	22,500.00	100.00	22,500.00	22,500.00	0.00
UV Room Door	-6,946.00	100.00	-6,946.00	-6,946.00	0.00
Operations Manual	36,300.00	100.00	36,300.00	36,300.00	0.00
Construction Staking	24,840.00	100.00	24,840.00	24,840.00	0.00
Total	821,594.00	100.00	821,594.00	821,594.00	0.00

Standard Hourly Rate Phases

	Billed Amount
Linn Hollow Sanitary Sewer Connection	
Professional Fees	38.50
Linn Hollow Sanitary Sewer Connection Subtotal	38.50
Invoice total	\$38.50

Approved by:

Steven J. Trayer

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353

Invoice number 48836
Date 12/31/2021

Project **204521A Washington Old Wastewater
Treatment Plant Demolition**

Professional Services for the Period of 11/28/2021 to 12/31/2021

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	8,570.00	100.00	8,570.00	8,570.00	0.00
Final Design	12,850.00	95.00	2,570.00	12,207.50	9,637.50
Bidding	8,050.00	0.00	0.00	0.00	0.00
Total	29,470.00	70.50	11,140.00	20,777.50	9,637.50

Invoice total **\$9,637.50**

Approved by:

Matthew S. Hawes

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353

Invoice number 48821
 Date 12/31/2021

Project 204520A Washington 2020 Sanitary
 Sewer Extension

Professional Services for the Period of 11/28/2021 to 12/31/2021

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	7,100.00	100.00	7,100.00	7,100.00	0.00
Final Design	5,250.00	100.00	5,250.00	5,250.00	0.00
Bidding	3,900.00	100.00	3,900.00	3,900.00	0.00
Boundary Survey	3,100.00	100.00	3,100.00	3,100.00	0.00
Topographic Survey	2,600.00	100.00	2,600.00	2,600.00	0.00
Construction Administration	9,200.00	93.00	8,464.00	8,556.00	92.00
Post Construction	1,200.00	0.00	0.00	0.00	0.00
Construction Staking	2,100.00	100.00	2,100.00	2,100.00	0.00
Geotechnical Report	6,500.00	100.00	6,500.00	6,500.00	0.00
Total	40,950.00	95.50	39,014.00	39,106.00	92.00

Invoice total \$92.00

Approved by:

Steven P. Soupir

Late Payment Charge: 15% per annum beginning 30 days from above date

INVOICE INV82033

IMWCA
IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
 500 SW 7TH STREET, SUITE 101
 DES MOINES, IA 50309-4506
 PHONE: 800-257-2708

DATE
 1/1/2022

PAGE: 1

Washington, City of
 215 E Washington

Mbr No: 0706 Member Name:
 Washington, City of

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 8186, Des Moines, IA 50301

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
	WASHI001	AG0075				
QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL7	Installment 7 - Work Comp Prem 21-22			6,921.00	\$6,921.00

This invoice is due by February 1, 2022.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Subtotal	\$6,921.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$6,921.00

Thank You

319-653-1090
Steve.

THE CITY OF WASHINGTON
"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM –
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **Hy-Vee Wine and Spirits**

Business Address: **1004 West Madison Street**

App #: **App-151775**

Type of License: New: Renewal: **X**

Beer/Wine Permit: **Class B Wine Permit, Class C Beer Permit**

Liquor License: **Class E Liquor License**

Cigarette License:

Dance Permit:

Sunday Sales: **X**

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **January 18, 2022**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off _____ . Date _____ .

Fire: fire inspection done: **Yes** No:

Fire Chief sign off [Signature] . Date 1/4/2022

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM –
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **Hy-Vee Wine and Spirits**

Business Address: **1004 West Madison Street**

App #: **App-151775**

Type of License: New: Renewal: **X**

Beer/Wine Permit: **Class B Wine Permit, Class C Beer Permit**
Liquor License: **Class E Liquor License**
Cigarette License:
Dance Permit:
Sunday Sales: **X**
Living Quarters:
Outdoor Service Area:
Catering Privilege:

Date of Council Meeting: **January 18, 2022**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off  Date 12-20-2021

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ Date _____



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
Hy-Vee, Inc	Hy-Vee Wine & Spirits	(515) 267-2949

ADDRESS OF PREMISES	CITY	COUNTY	ZIP
1004 W Madison St	Washington	Washington	52353

MAILING ADDRESS	CITY	STATE	ZIP
5820 Westown Pkwy	West Des Moines	Iowa	50266

Contact Person

NAME	PHONE	EMAIL
Kelly Palmer	(515) 267-2800	kpalmer@hy-vee.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0001508	Class E Liquor License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Feb 24, 2022	Feb 23, 2023	

SUB-PERMITS

Class E Liquor License, Class C Beer Permit, Class B Wine Permit



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Sunday Service

Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

No Ownership information found

Insurance Company Information

INSURANCE COMPANY	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE
DRAM CANCEL DATE	OUTDOOR SERVICE EFFECTIVE DATE	OUTDOOR SERVICE EXPIRATION DATE
BOND EFFECTIVE DATE	TEMP TRANSFER EFFECTIVE DATE	TEMP TRANSFER EXPIRATION DATE

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE

LICENSE RENEWALS

Business Name: **Dollar General Store #21535**

Business Address: **225 West Madison Street**

App #: **App-152484**

Type of License: New: Renewal: **X**

Beer/Wine Permit: **Class C Beer Permit; Class B Wine Permit**

Liquor License:

Cigarette License:

Dance Permit:

Sunday Sales: **X**

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **January 18, 2022**

Police: DCI background check and/or local background check: Yes: No: **(circled)**

Police Chief sign off  Date **1-5-2022**

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ Date _____



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
DOLGENCORP, LLC	DOLLAR GENERAL STORE# 21535	(615) 855-4000

ADDRESS OF PREMISES	CITY	COUNTY	ZIP
225 W MADISON STREET	Washington	Washington	52353

MAILING ADDRESS	CITY	STATE	ZIP
100 MISSION RIDGE ATTN: TAX LICENSE	GOODLETTSVILLE	Tennessee	37072

Contact Person

NAME	PHONE	EMAIL
Christina Walden	(615) 855-4000	tax-beerandwinelicense@dollargeneral.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
BC0030947	Class C Beer Permit	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Jan 27, 2022	Jan 26, 2023	

SUB-PERMITS

Class C Beer Permit, Class B Wine Permit



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Sunday Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

No Ownership information found

Insurance Company Information

INSURANCE COMPANY	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE
DRAM CANCEL DATE	OUTDOOR SERVICE EFFECTIVE DATE	OUTDOOR SERVICE EXPIRATION DATE
BOND EFFECTIVE DATE	TEMP TRANSFER EFFECTIVE DATE	TEMP TRANSFER EXPIRATION DATE

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov



Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Carrie Ornduff- Asst Chief of EMS

December 2021 Activity Report

Total report of calls- 103

Fires- 1
False alarms- 0
Weather related- 1
Mutual aid assists- 1
Hazardous Incidents- 0
Grass fires- 1
Investigate/good intent- 6
Rescue/accidents- 6
Medical- 87

EMS continues to be busy with 87 calls for service in December. We continue to have response to every call with 2 or 3 people. This is excellent since we are a volunteer service. Washington Fire had 1 car fire in the month of December. It was a busy month for accidents and the weather that came through presented a few issues.

Washington Fire did not hold a monthly training in December due to the holidays. We will resume our monthly training schedule in February of 2022. We take 2 months off over the holidays so members can be with their families.

The storm that came through on December 15th cause a couple issues that we responded to, but nothing major to report. Washington Fire did get paged out for weather spotting due to high winds & the possibility of a tornado. I attended the department head meetings in December. I also met with the new owners of the former Crane building regarding fire code for their new business. Jerry Guengerich started his first day of full-time duties and Joe Redlinger's last day was 12/31/2021. We thank Joe for his years of service as a full-time driver.

Our calls for service were high for 2021. It was a record year. I am very proud of our group of volunteers! I will present more of a 2021 year in review at a future council meeting.

They are as follows:

Medical Response (July 9-Dec 31) – 464
Fire Related – 135 (15 of these were structure fires)
Rescue/Accidents – 64
Total Calls - 663

“One of the 100 Best Small Towns in America”

Full time staff continues to be busy responding to EMS & fire calls, fire inspections, and normal duties around the fire station. Lastly, our annual pancake fundraiser is on January 12th. It will be a sit down/walk-in take out style with no drive through option. See any firefighter if you want tickets.

Our December monthly fire meeting minutes are attached.

A handwritten signature in black ink, appearing to read 'B. DeLong', with a long horizontal stroke extending to the right.

Brendan DeLong
Fire Chief
Washington Fire Department

MAINTENANCE & CONSTRUCTION DEPT. REPORT

12-25-21/1-7-22

STREETS: Personnel cold mixed areas. Routes were plowed on New Year's Day and the downtown was cleaned. Snow had been completely hauled away from downtown and surrounding cul de sacs. South Iowa Ave was closed by personnel due to the PD's request.

WATER DISTRIBUTION: Personnel repaired the 11th and final water main break of 2021, located on South 11th Ave just north of East Adams St. Personnel also repaired the first water main break of 2022, located at 514 South Ave E, where a 4 inch CIP had a shear, a 12 inch repair sleeve was used.

SEWER COLLECTION: Personnel televised a sewer line in the 100 block of West Van Buren St, to inspect a sewer issue located at 806 South Marion.

STORM SEWER COLLECTION: Personnel N/A

MECHANIC/SHOP: Personnel serviced PD 636, WWTP #502, #111 (repair plow and hydraulic hose), John Deere loader (repair plow), Old Tahoe and PD 232 (blower motor).

OTHER: Personnel responded to 23 One Call Locates. Personnel began picking up Xmas trees throughout the City, with January 10 being the deadline.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

Department Activity December 2021

Lyle Hansen
Lieutenant

Shamus Altenhofen
Lieutenant

We ended the year with a busy month of investigations including drug offenses, assaults, sexual assaults, OWI arrests, and domestic assaults.

Jason Chalupa
Sergeant

Administrative Assistant Hill and Chief Lester continued work on the NIBRS/UCR updates to our Records Management System and have started the process of submitting all of our 2021 Incident Reports to the new state system. The plan is to have this project finalized in early February.

Benjamin Altenhofen
Sergeant

Brian VanWilligen
Investigator

Officer Adam completed a two-day shotgun armorer certification class.

Eric Kephart
K-9 Handler

Investigator VanWilligen represented the Police Department at the Kirkwood Washington County Regional Center's WHS 10th Grade Speaker Day connecting with students and explaining the work of local law enforcement officers.

Seth Adam
Police Officer

Tanner Lavelly
Police Officer

Officer Kephart and K-9 Dex along with their regional training group conducted a search at the Washington Middle School. No contraband was located.

Christopher Raymer
Police Officer

Ethan Hansen
Police Officer

Respectfully submitted,

Jim Lester
Chief of Police

**Washington Police Department
Activity & Offense Summary
For the Month of December 2021**

Activity	Previous Month	Current Month	Year-To-Date
Citations / Warnings	40	31	604
Traffic Stops	50	40	639
Traffic Accidents	19	7	172
Parking Tickets	8	1	103
Vehicle Unlocks	30	23	342
Arrest Warrants Served	10	8	110
Search Warrants Served	1	1	17
Calls for Service	422	376	5252
Animal Calls	18	21	305
Mental Health Responses / Suicidal Subjects	21	22	144
Arrests	27	13	384

Offense Summary

Offenses	Previous Month	Current Month	Year-To-Date
Assaults	7	4	59
Domestic Assault	2	2	33
No Contact Order Violation	2	0	25
Burglary	0	3	20
Burglary to a Motor Vehicle	5	3	36
Criminal Mischief / Vandalism	7	0	67
Disorderly Conduct	5	0	20
Driving While Intoxicated (OWI)	1	3	17
Drunkenness (Public Intoxication)	0	3	16
Drug Offenses	1	8	37
Drug Paraphernalia	2	7	35
Sexual Abuse	1	4	12
Theft (includes Shoplifting)	12	11	93
Trespass	0	1	10
Pornography / Obscene Material	2	0	5
Weapons Laws Violations	0	0	4

This chart indicates a summary of the types of offenses the Washington Police Department responded to during the reporting period. Some offense types are combined to simplify this report. It should also be noted that an offense does not always result in an arrest. Calls for service do not always include requests to return phone calls, instances where officers are approached while on patrol for minor issues or requests for assistance from other agencies such as probation / parole checks.

Elm Grove & Woodlawn Cemeteries

Council Report for December 2021

We had some storm damage from the wind on December 15, mostly sticks and branches, but did lose one tree at Elm Grove. I had 6 family requests for information this month. I have been working on updating cemetery records. I have also been working on budget for FY 2023. I have gotten snow removal equipment ready to go. I also have been helping with the shelter at Madison Park as my schedule allows.

The cemetery interments this year were above our 20-year average. The average for interments per year since 2002, has been 83.2. We had 96 interments this year, the largest number since 2002, when we had 101 interments. We also have seen a slight decrease in Saturday interments this year.

We had a huge jump in cremation interments in 2021, and many of them were carry overs from 2020. Covid-19 caused a lot of interments to be postponed. I would suggest that this is going to be the new normal for at least a few years. I have a list of interments (about 30 as of 1/1/2022) that I know about that haven't been scheduled yet. In 2001, the cremation interment rate was 11.7% and in 2018 that rate peaked at 45.1%, until 2021 where the cremation rate jumped to 59.4%. I would expect the cremation rate to hold steady around 45-50% for the near future. I have included a breakdown of the last 20 years, so that you may see how the rates have changed over the past 20 years. This rate is an important number because as the cremation rate continues to rise, the revenue that the cemetery generates will decrease.

We have had 7 funerals at Elm Grove this month, 96 in total for the year. In January, we plan to continue with funeral services, general cemetery cleanup, updating cemetery records, plowing snow as needed, and finish budget for FY 2023. Thank you.

Respectfully submitted,

Nicholas Duvall

**Elm Grove & Woodlawn Cemeteries
Cemetery Interments by Type**

Current to: **12/31/2021**

Last 20 Years Average 2002 - 2021

	<u>Full</u>	<u>Cremation</u>	<u>Total</u>	<u>Full %</u>	<u>Cremation %</u>	<u>Saturday</u>	<u>Sat %</u>	<u>Sun. & Hol.</u>	<u>Sun. & Hol. %</u>
2002	83	18	101	82.2%	17.8%	13	12.9%	5	5.0%
2003	70	16	86	81.4%	18.6%	11	12.8%	4	4.7%
2004	56	18	74	75.7%	24.3%	18	24.3%	2	2.7%
2005	73	20	93	78.5%	21.5%	16	17.2%	1	1.1%
2006	60	19	79	75.9%	24.1%	18	22.8%	3	3.8%
2007	64	20	84	76.2%	23.8%	27	32.1%	1	1.2%
2008	80	13	93	86.0%	14.0%	27	29.0%	1	1.1%
2009	45	15	60	75.0%	25.0%	12	20.0%	1	1.7%
2010	64	22	86	74.4%	25.6%	21	24.4%	2	2.3%
2011	55	27	82	67.1%	32.9%	16	19.5%	4	4.9%
2012	51	27	78	65.4%	34.6%	19	24.4%	2	2.6%
2013	42	28	70	60.0%	40.0%	21	30.0%	2	2.9%
2014	63	29	92	68.5%	31.5%	24	26.1%	6	6.5%
2015	56	28	84	66.7%	33.3%	22	26.2%	3	3.6%
2016	39	25	64	60.9%	39.1%	18	28.1%	0	0.0%
2017	53	35	88	60.2%	39.8%	18	20.5%	1	1.1%
2018	45	37	82	54.9%	45.1%	18	22.0%	1	1.2%
2019	44	32	76	57.9%	42.1%	24	31.6%	1	1.3%
2020	43	33	76	56.6%	43.4%	19	25.0%	0	0.0%
2021	39	57	96	40.6%	59.4%	16	16.7%	1	1.0%
Average	56.3	26.0	82.2	68.4%	31.6%	18.9	23.3%	2.1	2.4%

Please note the highlighted numbers are the peak amounts in the past.

Weekend/Holiday

25.7%

Last 5 Years Average 2017-2021

	<u>Full</u>	<u>Cremation</u>	<u>Total</u>	<u>Full %</u>	<u>Cremation %</u>	<u>Saturday</u>	<u>Sat %</u>	<u>Sun. & Hol.</u>	<u>Sun. & Hol. %</u>
2017	53	35	88	60.2%	39.8%	18	20.5%	1	1.1%
2018	45	37	82	54.9%	45.1%	18	22.0%	1	1.2%
2019	44	32	76	57.9%	42.1%	24	31.6%	1	1.3%
2020	43	33	76	56.6%	43.4%	19	25.0%	0	0.0%
2021	39	57	96	40.6%	59.4%	16	16.7%	1	1.0%
Average	44.8	38.8	83.6	54.0%	46.0%	19	23.1%	0.8	0.9%

Please note the highlighted numbers are the peak amounts in the past.

Weekend/Holiday

24.1%

**WWTP report
January 18th , 2022
Council meeting**

- **After hour alarm and dog call outs –**
1-2-22 Alarm at WWTP (generator trouble) 12:14 a.m. Parker
1-5-22 Alarm at WWTP (VFD #3 fault) Parker
1-9-22 Alarm at WWTP (VFD #3 fault) 1:14 p.m. Dylan

- **Dept Head meetings** –I attended the meetings on Jan 11th 18th and met with Kelsey about budget on the 12th

- **EPA Training**-I participated in a webinar for reporting biosolids to the EPA on the 12th

- **Hydrogen Sulfide Gas**- We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.

- **Old WWTP Demo**-Kelsey, Parker and I participated in a Zoom meeting with Fox Eng. to work on the final plan for demolition and hope to have plans for your consideration soon.

- **WWTP December 2021, Discharge Monitoring Report (DMR)** – Average daily flow **0.975 million gallons (mg)**, maximum daily flow **1.576 mg**, minimum daily flow **0.773 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for December = **>0.76"** (recorded at the WWTP).

CBOD5 removal 85% required	result = 97.8 %
Influent CBOD5 monthly total =	693.5 mg/L
Effluent CBOD5 monthly total =	14.75 mg/L

TSS removal 85% required	result = 98.4 %
Influent TSS monthly total =	954 mg/L
Effluent TSS monthly total =	15 mg/L

The Plant is Required 85% removal of both CBOD aTSS.

**Jason Whisler
1/13/2022 2:00 P.M.**

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
JANUARY 18, 2022**

POLICE	ACE-N-MORE	SUPPLIES	11.28	
	ACE-N-MORE	KEY	9.57	
	BDH TECHNOLOGY LLC	IT SERVICE	522.00	
	BDH TECHNOLOGY LLC	IT SERVICE	383.00	
	CLERK OF COURT	COURT CASE	60.00	
	COBB OIL CO, INC.	FUEL	2,251.77	
	DEFENSIVE EDGE TRAINING & CONSULTING I	TRAINING	450.00	
	GALLS LLC	JACKET/PANTS/BATTERY	344.24	
	INTOXIMETERS INC	PBT CALIBRATION DRY GAS	125.00	
	KCTC	PHONE & INTERNET	360.11	
	KIWANIS WASHINGTON AMer's	DUES - JIM LESTER	85.00	
	LYNCH DALLAS, PC.	PROFESSIONAL SERVICES	203.50	
	MID-STATES ORGANIZED CRIME	ANNUAL DUES	150.00	
	NATIONAL TACTICAL OFFICERS ASSOC.	MEMBERSHIP- SHAMUS ALTENHO	35.00	
	VERIZON WIRELESS	CELLULAR SERVICE	900.58	
	WASHINGTON STATE BANK	SAFE DEPOSIT BOX RENT	50.50	
		TOTAL	5,941.55	
	FIRE	ACE-N-MORE	DIESEL ANTI-GEL	75.96
AHJ & ASSOCIATES		TRAINING	1,800.00	
ALL AMERICAN PEST CONTROL		ALL AMERICAN PEST CONTROL	31.25	
ARMSTRONG HEATING & AIR CONDITIONING I		HVAC MAINTENANCE	861.25	
CINTAS CORP LOC. 342		TOWEL SERVICE	81.69	
CJ COOPER & ASSOC.		SERVICE	35.00	
COBB OIL CO, INC.		FUEL	290.87	
KCTC		PHONE & INTERNET	207.14	
MIDWEST ALARM		FIRE ALARM MONITORING	204.00	
VERIZON WIRELESS		CELLULAR SERVICE	120.03	
		TOTAL	3,707.19	
DEVELOPMENT SERVICES		COBB OIL CO, INC.	FUEL	36.98
		FARRIER, KELLY	SNOW ABATEMENTS	332.00
	INTERNATIONAL CODE COUNCIL	MEMBERSHIP RENEWAL	145.00	
	IOWA CHAPTER IA EI	TRAINING	90.00	
	VERIZON WIRELESS	CELLULAR SERVICE	155.54	
	WASHINGTON COUNTY SHERIFF	SERVICE FEES AND MILEAGE	32.00	
	WASHINGTON COUNTY SHERIFF	SERVICE FEES & MILEAGE	20.00	
		TOTAL	811.52	
LIBRARY	ALL AMERICAN PEST CONTROL	ALL AMERICAN PEST CONTROL	31.25	
	ACCESS SYSTEMS	COPIER MAINTENANCE	106.31	
	ACE-N-MORE	PAINTING SUPPLIES	18.14	
	ALLIANT ENERGY	ALLIANT ENERGY	2,196.68	
	BAKER & TAYLOR	LIBRARY MATERIALS	626.46	
	BLACKSTONE PUBLISHING	LIBRARY MATERIALS	30.91	
	BOOKPAGE	LIBRARY MATERIALS/SUBSCRIP	390.00	
	CAPITAL ONE	PROGRAM, SUPPLIES	62.54	
	J & S ELECTRONIC BUSINESS SYSTEMS, INC	COPIES	36.92	
	KCTC	PHONE & INTERNET	442.63	
	LEANN LEMBERGER	PROGRAMMING	40.00	
	RAY, CAROL	PROGRAMMING	40.00	
	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	1,225.06	
	VALENTINE, TAMMY	MILEAGE REIMBURSEMENT	2.24	
	WASH CO EXTENSION OFFICE	TRAINING	35.00	
	ZAHS, MICHAEL	PROGRAMMING TALK & TOUR	40.00	
		TOTAL	5,324.14	

PARKS	ACE-N-MORE	SUPPLIES	49.99
	ACE-N-MORE	SUPPLIES	194.98
	ACE-N-MORE	METAL STRIPS	23.99
	ACE-N-MORE	SUPPLIES	62.89
	ALLIANT ENERGY	ALLIANT ENERGY	47.67
	ALLIANT ENERGY	ALLIANT ENERGY	52.89
	ALLIANT ENERGY	ALLIANT ENERGY	54.30
	ALLIANT ENERGY	ALLIANT ENERGY	186.69
	ALLIANT ENERGY	ALLIANT ENERGY	1,049.20
	ALLIANT ENERGY	ALLIANT ENERGY	582.69
	COBB OIL CO, INC.	FUEL	159.00
	KCTC	PHONE & INTERNET	331.46
		TOTAL	2,795.75
POOL	ALLIANT ENERGY	ALLIANT ENERGY	151.97
	KCTC	PHONE & INTERNET	85.94
		TOTAL	237.91
CEMETERY	ACE-N-MORE	TOOLS/SUPPLIES	253.03
	ARNOLD MOTOR SUPPLY	WASHER FLUID/PAINT	36.46
	CERTIFIED LABORATORIES	ENGINE & HYDRAULIC OIL	568.50
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	26.51
	COBB OIL CO, INC.	FUEL	186.93
	KCTC	PHONE & INTERNET	162.54
		TOTAL	1,233.97
FINANCIAL ADMINISTRATI	ALL AMERICAN PEST CONTROL	ALL AMERICAN PEST CONTROL	31.25
	ALLIANT ENERGY	ALLIANT ENERGY	21.90
	BAKER PAPER & SUPPLY	COPY PAPER	171.89
	CAPITAL ONE	PROGRAM, SUPPLIES	36.88
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	52.00
	CINTAS CORP LOC. 342	RUG SERVICE	48.90
	GOOGLE LLC	MONTHLY SERVICE	396.00
	IGRAPHIX, INC	NEWSLETTER PRINTING/POSTAGE	2,412.60
	J & S ELECTRONIC BUSINESS SYSTEMS, INC	COPIER MAINTENANCE & COPIE	581.52
	KCTC	PHONE & INTERNET	932.58
	MIDWEST ALARM	FIRE ALARM MONITORING	204.00
	PACE PAYMENT SYSTEMS	PACE ADMIN FEE	20.00
	SIMMERING-CORY, INC.	JAN 2022- SUPPLEMENT	138.00
	VERIZON WIRELESS	CELLULAR SERVICE	40.01
	WASH CHAMBER OF COMMERCE	EQUIP FOR FLIGHTLINE LIVE	395.00
	WASH COUNTY MINIBUS	LOST- JANUARY 2022	22,627.26
	WASHINGTON STATE BANK	SAFE DEPOSIT BOX RENT	50.50
	WMPF GROUP LLC	ADVERTISING	1,066.77
		TOTAL	29,227.06
	AIRPORT	BLUEGLOBES LLC	RUNWAY LIGHTS
CLOUDBURST 9		INTERNET	72.09
KCII		ADVERTISING	159.78
VERIZON WIRELESS		CELLULAR SERVICE	50.80
VETTER'S INC-CULLIGAN WATER		WATER DELIVERY	86.18
WINDSTREAM IOWA COMMUNICATIONS		SERVICE	189.08
		TOTAL	860.35
ROAD USE	ACE-N-MORE	GLOVES	94.93
	ALTORFER	PARTS	369.16
	ARNOLD MOTOR SUPPLY	PARTS	1,521.59
	COBB OIL CO, INC.	FUEL/MAINTAINER OIL	1,176.96
	HOTSY CLEANING SYSTEMS	SOAP FOR WASHBAY	255.00
	IDEAL READY MIX	SIDEWALK PATCH	292.50

	IGRAPHIX, INC	SHIPPING	19.65
	LYNCH DALLAS, PC.	PROFESSIONAL SERVICE	24.67
	MIDWEST WHEEL	HEATER HOSE AND SUPPLIES	71.76
	RIVER PRODUCTS	ROADSTONE	545.90
	WASHINGTON DISCOUNT TIRE	TIRES AND REPAIRS	330.18
		TOTAL	4,702.30
STREET LIGHTING	ACE ELECTRIC. INC	LIGHT FOR DOWNTOWN SIGN	397.21
	ALLIANT ENERGY	ALLIANT ENERGY	11,270.28
	MARIE ELECTRIC INC.	SERVICE	133.21
	SITLER'S SUPPLIES INC.	LED'S	352.00
	TRAFFIC & TRANSPORATION	LOOP DETECTOR AMPLIFIER	850.00
		TOTAL	13,002.70
HOUSING REHAB	WMPF GROUP LLC	LEGAL ADVERTISING	20.21
		TOTAL	20.21
CAPITAL PROJECTS	ACE ELECTRIC. INC	MADISON PARK	832.00
	WMPF GROUP LLC	LEGAL ADVERTISING	103.84
		TOTAL	935.84
INDUSTRIAL DEVELOP	WEDG	WEDG SHARE- 915 E TYLER	3,638.57
		TOTAL	3,638.57
RESIDENTIAL DEVELOP	WMPF GROUP LLC	LEGAL ADVERTISING	147.50
		TOTAL	147.50
LIBRARY GIFT	CAPITAL ONE	PROGRAM, SUPPLIES	118.30
	LIBRARY FURNITURE INERNATIONAL, INC	LIBRARY FURNITURE INERNATI	3,069.86
		TOTAL	3,188.16
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	13,799.94
	AMAZON CAPITAL SERVICES	TONER/SCREEN PROTECTOR	112.02
	BROWN, ALEXANDER	WATER DEPOSIT REFUND	102.59
	GLOBAL PAYMENTS	DC/CC ADMIN FEE	1,710.94
	IA DEPT OF REVENUE	WET TAX	7,302.74
	JENNINGS, ELAINE	MILEAGE REIMBURSEMENT	23.52
	JETCO	SCADA SUPPORT CONTRACT	8,532.00
	KCTC	PHONE & INTERNET	165.72
	SMITH, TERRA L.	WATER DEPOSIT REFUND	45.49
	STOUTNER, NATHAN	WATER DEPOSIT REFUND	40.89
	VERIZON WIRELESS	CELLULAR SERVICE	96.38
		TOTAL	31,932.23
WATER DISTRIBUTION	ACE-N-MORE	SUPPLIES	160.78
	AIR DR	NEW A/C UNIT & REPAIR	6,026.80
	ALL AMERICAN PEST CONTROL	ALL AMERICAN PEST CONTROL	31.25
	ALLIANT ENERGY	ALLIANT ENERGY	25.21
	ARNOLD MOTOR SUPPLY	SWEEP COMPOUND	72.18
	COBB OIL CO, INC.	FUEL	451.91
	ELECTRICAL ENGINEERING & EQUIPMENT CO	SHOP AIR COMP INSTALL	91.77
	KCTC	PHONE & INTERNET	99.81
	KIMBALL MIDWEST	SUPPLIES	32.70
	LAWSON PRODUCTS INC	BOLTS AND PARTS	113.53
	LYNCH DALLAS, PC.	PROFESSIONAL SERVICE	24.67
	MID-AM RES. CHEMICAL CORP	MAINTENANCE SUPPLIES	349.44
	UTILITY EQUIPMENT CO	REPAIR PARTS/CURB BOX LID	520.69

	VERIZON WIRELESS	CELLULAR SERVICE	42.20
		TOTAL	8,042.94
SEWER PLANT	ACE-N-MORE	TOOL BAGS FOR TRUCKS/GLUE	146.57
	ALLIANT ENERGY	ALLIANT ENERGY	578.18
	BRECKE MECHANICAL CONTRACTORS	GARAGE HEAT SERVICE	572.20
	COBB OIL CO, INC.	FUEL/OIL	540.49
	IA DEPT OF REVENUE	SALES TAX	2,086.02
	MID-AM RES. CHEMICAL CORP	CLEANER	109.58
	TESTAMERICA LABORATORIES INC	CERTIFIED TESTING	1,541.40
	TIFCO INDUSTRIES	TIRE GAUGE	64.95
	VERIZON WIRELESS	CELLULAR SERVICE	134.17
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	285.91
		TOTAL	6,059.47
SEWER COLLECTION	ARNOLD MOTOR SUPPLY	PARTS	99.50
	ACE-N-MORE	SUPPLIES	108.95
	AIR DR	NEW A/C UNIT & REPAIR	5,255.00
	ALLIANT ENERGY	ALLIANT ENERGY	1,304.41
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	20.44
	COBB OIL CO, INC.	FUEL	1,035.64
	HIWAY SERVICE CENTER	PART	224.17
	KCTC	PHONE & INTERNET	99.81
	LYNCH DALLAS, PC.	PROFESSIONAL SERVICE	24.66
	UPS	SUPPLIES	12.55
	VERIZON WIRELESS	CELLULAR SERVICE	84.40
		TOTAL	8,269.53
SANITATION	JOHNSON COUNTY REFUSE INC	RECY & REFUSE SERVICE	48,520.50
		TOTAL	48,520.50
SELF INSURANCE	EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	349.86
		TOTAL	349.86
		TOTAL	178,949.25

**CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
DECEMBER 2021**

FUND	12/1/2021 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	12/31/2021 ENDING CASH BALANCE
001-GENERAL FUND	1,373,038.33	281,431.06	-	332,887.33	-	1,321,582.06
002-AIRPORT FUND	333,887.46	21,051.04	-	26,943.50	-	327,995.00
010-CHAMBER REIMBURSEMENT	9,318.16	7,391.21	-	6,725.64	-	9,983.73
011-MAIN STREET REIMBURSEMENT	2,093.73	4,314.86	-	3,815.39	-	2,593.20
012-WEDG REIMBURSEMENT	2,680.03	7,622.10	-	6,913.35	-	3,388.78
050-DOWNTOWN INCENTIVE GRANT	63,473.15	-	-	-	-	63,473.15
110-ROAD USE	689,260.40	82,804.77	-	57,419.65	-	714,645.52
112-EMPLOYEE BENEFITS	-	36,380.12	-	36,380.12	-	-
114-EMERGENCY LEVY	-	3,311.14	-	3,311.14	-	-
121-LOCAL OPTION SALES TAX	-	90,509.04	-	90,509.04	-	-
122-LOST DEBT SERVICE	131,770.00	-	-	300.00	-	131,470.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	102,931.89	18,128.85	-	1,115.73	-	119,945.01
125-UNIF COMM UR-NE IND	27,499.51	8,673.53	-	36,173.04	-	-
127-UNIF COMM UR - BRIARWOOD	1,153.92	-	-	-	-	1,153.92
129-SC RES UR	-	1,020.50	-	-	-	1,020.50
134-DOWNTOWN COMM UR	4,609.20	19,656.05	-	-	-	24,265.25
145-HOUSING REHABILITATION	1,243.47	-	-	5,714.10	-	(4,470.63)
146-LMI TIF SET-ASIDE	136,969.10	-	-	-	-	136,969.10
200-DEBT SERVICE	355,863.57	46,119.71	-	1,050.00	-	400,933.28
300-CAPITAL EQUIPMENT	(4,765.65)	-	-	8,111.04	-	(12,876.69)
301-CAPITAL PROJECTS FUND	138,327.60	288,499.37	-	47,970.32	-	378,856.65
305-RIVERBOAT FOUND CAP PROJ	353,621.07	148,138.57	-	250,000.00	-	251,759.64
308-INDUSTRIAL DEVELOPMENT	441,858.75	8,689.51	-	25,695.99	-	424,852.27
309-MUNICIPAL BUILDING	1,000.00	-	-	-	-	1,000.00
310-WELLNESS PARK	5,796.00	-	-	-	-	5,796.00
311-SIDEWALK REPAIR & REPLACE	47,050.92	1,295.94	-	-	-	48,346.86
312-TREE REMOVAL & REPLACE	14,788.59	5,000.00	-	-	-	19,788.59
315-RESIDENTIAL DEVELOPMENT	256,310.18	21,831.42	-	1,255.45	-	276,886.15
317-ARPA CAPITAL PROJECTS	541,442.46	284.20	-	-	-	541,726.66
510-MUNICIPAL BAND	4,263.16	-	-	-	-	4,263.16
520-DOG PARK	4,482.09	-	-	-	-	4,482.09
530-TREE COMMITTEE	11,295.78	500.00	-	-	-	11,795.78
540-POLICE FORFEITURE	4,590.86	-	-	-	-	4,590.86
541-K-9 PROGRAM	1,783.63	200.00	-	-	-	1,983.63
545-SAFETY FUND	912.89	-	-	-	-	912.89
550-PARK GIFT	38,226.46	0.31	-	-	-	38,226.77
570-LIBRARY GIFT	366,005.54	2,154.70	-	61.30	-	368,098.94
580-CEMETERY GIFT	7,433.00	-	-	-	-	7,433.00
600-WATER UTILITY	589,812.61	141,801.16	-	130,222.28	-	601,391.49
601-WATER DEPOSIT FUND	30,085.00	1,350.00	-	1,125.00	-	30,310.00
602-WATER SINKING	-	40,360.00	-	40,360.00	-	-
603-WATER CAPITAL PROJECTS	(48,679.65)	-	-	161.25	-	(48,840.90)
610-SANITARY SEWER	851,316.95	183,337.05	-	335,264.96	-	699,389.04
612-SEWER SINKING	-	204,330.00	-	204,330.00	-	-
613-SEWER CAPITAL PROJECTS	-	4,071.00	-	4,071.00	-	-
670-SANITATION	66,984.38	50,259.22	-	52,992.02	-	64,251.58
950-SELF INSURANCE	413,177.49	4,063.66	-	3,361.84	-	413,879.31
951-UNEMPLOYMENT SELF INS	81,799.08	272.85	-	-	-	82,071.93
TOTAL BALANCE	7,533,881.11	1,734,852.94	-	1,714,240.48	-	7,554,493.57

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	2,471,509.65 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	555,883.31	0.20%
Wash St - Farm Mgmt Acct	142,423.41	
Wash St Bank - CD 1/14/2019	519,884.77	0.65%
Wash St Bank - CD 08/30/2018	268,389.41	0.65%
Wash St Bank - ISC Account	3,596,053.02	0.50%
TOTAL CASH IN BANK	7,554,493.57	

(1) Washington State Bank	2,536,803.30
Outstanding Deposits & Checks/Wages payable	(65,293.65)
	<u>2,471,509.65</u>

**CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
DECEMBER 31, 2021**

FUND	7/1/2021 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	12/31/2021 ENDING CASH BALANCE
001-GENERAL FUND	1,080,761.99	2,501,538.38	-	2,260,718.31	-	1,321,582.06
002-AIRPORT FUND	337,923.90	204,665.57	-	214,594.47	-	327,995.00
010-CHAMBER REIMBURSEMENT	8,656.20	44,347.26	-	43,019.73	-	9,983.73
011-MAIN STREET REIMBURSEMENT	-	46,293.26	-	43,700.06	-	2,593.20
012-WEDG REIMBURSEMENT	2,464.74	45,732.60	-	44,808.56	-	3,388.78
050-DOWNTOWN INCENTIVE GRANT	63,473.15	-	-	-	-	63,473.15
110-ROAD USE	577,226.05	573,953.74	-	436,534.27	-	714,645.52
112-EMPLOYEE BENEFITS	-	402,524.12	-	402,524.12	-	-
114-EMERGENCY LEVY	-	35,770.80	-	35,770.80	-	-
121-LOCAL OPTION SALES TAX	-	688,174.88	-	688,174.88	-	-
122-LOST DEBT SERVICE	-	157,940.00	-	26,470.00	-	131,470.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	96,317.62	35,171.82	-	11,544.43	-	119,945.01
125-UNIF COMM UR-NE IND	-	36,173.04	-	36,173.04	-	-
127-UNIF COMM UR - BRIARWOOD	-	15,762.40	-	14,608.48	-	1,153.92
129-SC RES UR	145.15	44,871.02	-	43,995.67	-	1,020.50
132-UNIF COMM UR - EBD	-	20,665.08	-	20,665.08	-	-
133-UNIF COMM UR-IRE	-	56,127.98	-	56,127.98	-	-
134-DOWNTOWN COMM UR	-	95,257.65	-	70,992.40	-	24,265.25
145-HOUSING REHABILITATION	22,652.47	28,012.00	-	55,135.10	-	(4,470.63)
146-LMI TIF SET-ASIDE	123,455.03	14,997.83	-	1,483.76	-	136,969.10
200-DEBT SERVICE	18,859.65	504,712.38	-	122,638.75	-	400,933.28
300-CAPITAL EQUIPMENT	65,177.10	10,325.00	-	88,378.79	-	(12,876.69)
301-CAPITAL PROJECTS FUND	394,856.11	426,423.56	-	442,423.02	-	378,856.65
305-RIVERBOAT FOUND CAP PROJ	-	501,759.64	-	250,000.00	-	251,759.64
308-INDUSTRIAL DEVELOPMENT	418,347.52	70,804.57	-	64,299.82	-	424,852.27
309-MUNICIPAL BUILDING	-	1,000.00	-	-	-	1,000.00
310-WELLNESS PARK	1,000.00	4,796.00	-	-	-	5,796.00
311-SIDEWALK REPAIR & REPLACE	44,115.08	5,591.78	-	1,360.00	-	48,346.86
312-TREE REMOVAL & REPLACE	34,169.59	5,000.00	-	19,381.00	-	19,788.59
315-RESIDENTIAL DEVELOPMENT	269,060.53	23,923.72	-	16,098.10	-	276,886.15
317-ARPA CAPITAL PROJECTS	-	541,726.66	-	-	-	541,726.66
510-MUNICIPAL BAND	4,463.16	-	-	200.00	-	4,263.16
520-DOG PARK	4,579.10	88.00	-	185.01	-	4,482.09
530-TREE COMMITTEE	11,339.70	925.00	-	468.92	-	11,795.78
540-POLICE FORFEITURE	3,794.72	1,709.99	-	913.85	-	4,590.86
541-K-9 PROGRAM	1,287.62	800.00	-	103.99	-	1,983.63
545-SAFETY FUND	5,096.57	384.08	-	4,567.76	-	912.89
550-PARK GIFT	37,763.43	463.34	-	-	-	38,226.77
570-LIBRARY GIFT	355,590.73	19,110.10	-	6,601.89	-	368,098.94
580-CEMETERY GIFT	7,488.00	-	-	55.00	-	7,433.00
600-WATER UTILITY	434,776.28	895,528.51	-	728,913.30	-	601,391.49
601-WATER DEPOSIT FUND	28,810.00	9,900.00	-	8,400.00	-	30,310.00
602-WATER SINKING	-	40,360.00	-	40,360.00	-	-
603-WATER CAPITAL PROJECTS	10,134.30	75,663.53	-	134,638.73	-	(48,840.90)
610-SANITARY SEWER	431,656.39	1,267,579.85	-	999,847.20	-	699,389.04
612-SEWER SINKING	-	204,330.00	-	204,330.00	-	-
613-SEWER CAPITAL PROJECTS	-	137,341.40	-	137,341.40	-	-
670-SANITATION	69,854.34	303,282.11	-	308,884.87	-	64,251.58
950-SELF INSURANCE	383,887.37	49,039.06	-	19,047.12	-	413,879.31
951-UNEMPLOYMENT SELF INS	79,348.13	3,018.93	-	295.13	-	82,071.93
TOTAL BALANCE	5,507,701.72	10,153,566.64	-	8,106,774.79	-	7,554,493.57

Cash in Bank - Pooled Cash

		Interest Rate
Wash St. Bank - Operating Account	2,471,509.65 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	555,883.31	0.20%
Wash St - Farm Mgmt Acct	142,423.41	
Wash St Bank - CD 1/14/2019	519,884.77	0.65%
Wash St Bank - CD 08/30/2018	268,389.41	0.65%
Wash St Bank - ISC Account	3,596,053.02	0.50%
TOTAL CASH IN BANK	7,554,493.57	

(1) Washington State Bank	2,536,803.30
Outstanding Deposits & Checks/Wages payable	(65,293.65)
	2,471,509.65



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: 27th Annual Hospice of Washington County Soup Supper and Silent Basket Auction

Coordinator: Stephanie Heisdorffer- Office Administrator Hospice of Washington County

2. Contact Number: (319) 653-7321

Email Address: Stephanie.H@Hospicewc.com

EVENT INFORMATION Soup preparation and set up will begin at 8 am. We will be serving from 4:30-6:30 and then cleaning up after until 9pm/10pm. This year we will be taking To-Go orders through the Northwest entrance to slow down congestion.

Event Description: This fundraiser benefits your non-profit Hospice of Washington County. This organization provides caring, compassionate end-of-life care for individuals and families in a seven county radius including Washington County. This is done at no cost to the patients or families due to fundraisers such as this

Days/Dates of Event: January 25th, 2022

Time(s) of Event: 4:30-6:30

(Include Set Up/Tear Down Time) Set up starts at 8am and tear down can go to as late as 9pm-10pm

Event Location: United Presbyterian Fellowship Hall
209 E. Main St. Washington, IA 52353

Will event require an alcohol license or require modification of an existing license? _____ Yes X No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

_____ Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable): _____

Radio, newspaper, signage around town _____

Other Requests

_____ Temporarily park in a "No Parking" area location : _____

_____ Use of gators/UTV/ATV on City streets

_____ Use of City Park (specify park : _____
Electrical Needs: _____

_____ Parade (attach map of route and indicate streets to be closed)

_____ Walk/Run (attach map of route and indicate streets to be closed)

_____ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

_____ Fireworks (specify location :)

_____ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

_____ Street barricades

_____ Yield signs for crosswalks

_____ Emergency "No Parking" Signs

_____ Garbage/Recycling Barrels

_____ Traffic cones

_____ Street Sweeping following (parades)

_____ Picnic Tables

_____ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System

_____ Recorded/Live Music

_____ Public Address System

_____ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes No _____ If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes _____ No If yes, how many?

Bathrooms available in church)

Contact Person: Stephanie Heisdorffer

Phone: (319)653-7321

7. INSURANCE

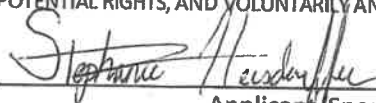
For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted _____ Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.



 Applicant/Sponsor Signature

1/10/2022

 Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.			
<u>1/7/2022</u>	City Clerk (Liquor Licenses)	Sally Y. Hart	319-653-6584 ext 131	sallyhart@washingtioniowa.gov
	Comments/Restrictions:			
<u>1/10/2022</u>	Police Chief	Jim Lester	319-458-0264	jlester@washingtioniowa.gov
	Comments/Restrictions:			
<u>1/10/2022</u>	Fire Chief	Brendan DeLong	319-461-3796	bdelong@washingtioniowa.gov
	Comments/Restrictions:			
	Streets	JJ Bell	319-653-1538	jjbell@washingtioniowa.gov
	Comments/Restrictions:			
<u>1/10/2022</u>	Parks	Nick Pacha	319-321-4886	npacha@washingtioniowa.gov
	Comments/Restrictions:			
<u>1/10/2022</u>	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us			
	Comments/Restrictions:			

CITY COUNCIL APPROVAL

City Clerk Signature _____ Date of Action _____ Approved: _____ Denied: _____

CONDITIONS IMPOSED: _____



27th Annual
Hospice of
Washington County's
Soup Supper
and Silent Auction

*Free Will
Donation!*



Tuesday
January 25th
4:30-6:30



UP CHURCH
209 E. MAIN



WASHINGTON, IA

Jan.21st-27th Basket Auction  @HospiceofWashCo

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Kelsey Brown, Finance Director*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Code Enforcement Nuisance Report
City Council Meeting
January 18, 2022

With our first snow I contacted several people about sidewalk snow removal ordinance. I have had to abate 7 properties as of January 12, 2022.

Iowa River Tree Service has started removing the dangerous trees that was on our last bid.

Ideal has demolished 3 buildings and cleaned up the property on E 4th ST.

Been in contact with Alliant and American Tower Corporation about overgrowth of trees and retaining walls deteriorating at the underpass on N 2nd. It is sounding like there will be progress on both sides this spring.

Elaine Jennings
ejennings@washingtioniowa.gov

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ACQUISITION OF CERTAIN REAL PROPERTY INTERESTS FOR THE 2021 WASHINGTON WATER MAIN IMPROVEMENTS.

WHEREAS, the City Council of the City of Washington has heretofore deemed it necessary and desirable to construct certain municipal improvements, said project having been referred to as the “2021 Washington Water Main Improvements”; and

WHEREAS, the Project is generally described as:

This includes water main installations on E. Main Street from 12th Ave. to 15th Ave., W. Washington Blvd, from S. F Ave. to S. D Ave, and W. Madison Street from Hwy 1 to S. C Avenue

; and

WHEREAS, the City of Washington proposes to acquire property under the power of eminent domain for said project; and

WHEREAS, pursuant to Section 6B.2C of the Code of Iowa (2021), the authority to condemn property is not conferred, and condemnation proceedings shall not commence, unless the governing body for the acquiring agency approves the use of condemnation and there is a reasonable expectation the applicant will achieve its public purpose, comply with all reasonable standards, and obtain the necessary permits.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the use of the power of eminent domain to acquire the properties in the Project area is hereby approved.

BE IT FURTHER RESOLVED, that the City Administration is directed to proceed with the proposed acquisitions of property and comply with all reasonable standards and obtain all necessary permits necessary to further said project in accordance with applicable law.

BE IT FURTHER RESOLVED, that the City Administrator is hereby directed to determine fair market value for the properties necessary to complete said project, and acquire said properties at fair market value via voluntary agreement, gift, trade or condemnation. Further, the Mayor and City Clerk are hereby directed to execute any and all documentation necessary to complete said acquisitions without further approval.

Passed and approved this 18th day of January, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

*Development Services Department
215 East Washington Street
Washington, IA 52353
319-653-6584*



MEMO

To: City Council
From: Jeff Duwa
Date: 1-14-2022
Re: Lance Bell Plat of Survey

Council,

The City of Washington is declining to exercise its extraterritorial jurisdiction and chooses the proposed Bell Plat of Survey labeled Lot 1 of Auditor's Parcel "C" be submitted to Washington County for review.

Jeff Duwa

A handwritten signature in blue ink that reads "Jeff Duwa".

Building and Zoning Official
City of Washington

RESOLUTION NO. 2022-__

**A RESOLUTION DECLINING TO EXERCISE EXTRATERRITORIAL
JURISDICTION FOR LOT 1 OF AUDITOR PARCEL C
(AUDITOR PARCEL C 1104300006)**

WHEREAS, the City of Washington’s City Administrator, acting under the authority granted by the Washington City Council and in accordance with previous practice, declined to review the plat for the Lance Bell property in the 2200 block of the Riverside Rd., Washington, Iowa 52353;

WHEREAS, under this resolution, “Proposed plats within the two-mile extraterritorial jurisdiction of the City of Washington shall be submitted to the City of Washington’s Planning and Zoning Commission for review...” but “The City of Washington may decline to exercise its extraterritorial jurisdiction and choose to order the proposed subdivision to Washington County...” and;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the action of the city building and zoning official Jeff Duwa in a memorandum dated January 14, 2022, attached as Exhibit A to this resolution, to decline to exercise extraterritorial jurisdiction regarding the Bell property is hereby affirmed.

Passed and approved this 18th day of January 2022.

Jaron Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

PLAT OF SURVEY

INDEX LEGEND

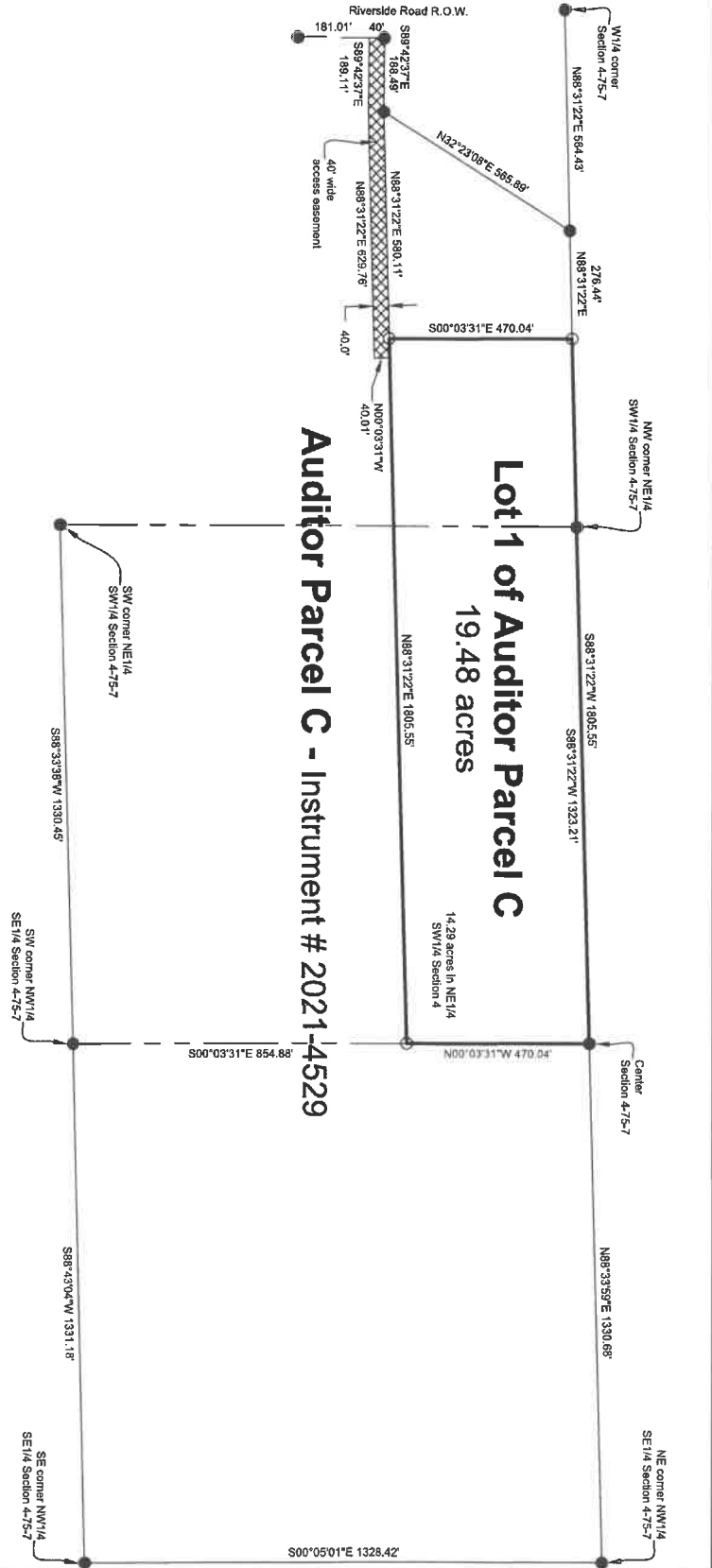
Property Location: part N1/2 SW1/4 Section 4, Township 75 North, Range 7 West Washington County, Iowa
 Surveyor: Robert H. Lance, Iowa P.L.S. #21980, rob@lancesurveying.com
 Return Document to: Lance Surveying Services (319) 986-6779
 1505 North Broadway Street, Mt. Pleasant, IA 52641
 Survey Requested by: Lance Bell
 Proprietor: Pauline M Jarrard Rev Trust
 Survey Completed: 28 December 2021
 Sheet 1/1 | Basis of Bearing: IA RTK, ISPS Zone | .dwg

Auditor's Parcel "P", as shown, is valid for agricultural use only and meets the requirements of the Washington County Subdivision Ordinance with partial exemption, as per Section 45.05.6.

Washington County Subdivision Coordinator _____ Date _____

Certification:
 I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision, and that I am a duly Licensed Professional Land Surveyor, under the laws of the State of Iowa.

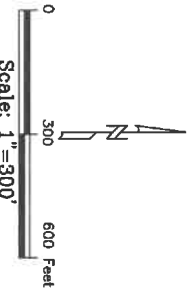
Robert H. Lance
 Iowa Professional Land Surveyor #21980
 License renewal date: December 31, 2021
 Pages covered by this seal: 1
 Date _____



Lot 1 of Auditor Parcel C

In part of Auditor Parcel C, in the N1/2 of the SW1/4 of Section 4, Township 75 North, Range 7 West of the 5th P.M., Washington County, Iowa, described as follows:
 Commencing at the Center of Section 4, said point being also the **POINT OF BEGINNING**;
 thence South 88°31'22" West, along the north line of the SW1/4 of Section 4, a distance of 1,805.55 feet;
 thence South 00°03'31" East, 470.04 feet;
 thence North 88°31'22" East, 1,805.55 feet to a point on the east line of the SW1/4 of Section 4;
 thence along said line, North 00°03'31" West, 470.04 feet to the **POINT OF BEGINNING**, containing 19.48 acres.
 The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.
 - End of Description -

- Legend:
- set 1/2" x 3/32" rebar/orange cap #21980
 - found 5/8" rebar
 - county road R.O.W. line
 - property line
 - road centerline
 - fence line
 - dimension from previous record



Lot 1 of Auditor Parcel C

In part of Auditor Parcel C, in the N1/2 of the SW1/4 of Section 4, Township 75 North, Range 7 West of the 5th P.M., Washington County, Iowa, described as follows:

Commencing at the Center of Section 4, said point being also the **POINT OF BEGINNING**;
thence South 88°31'22" West, along the north line of the SW1/4 of Section 4, a distance of 1,805.55 feet;
thence South 00°03'31" East, 470.04 feet;
thence North 88°31'22" East, 1,805.55 feet to a point on the east line of the SW1/4 of Section 4;
thence, along said line, North 00°03'31" West, 470.04 feet to the **POINT OF BEGINNING**, containing 19.48 acres.

The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.

- End of Description -



January 6, 2022

Kesley Brown
City of Washington
215 Washington St.
Washington, IA 52353

**RE: 2021 Sanitary Sewer Extension
Final Completion
FOX Ref No: 2045-20A.600**

Dear Ms. Brown:

According to contract documents, the contractor, DeLong Construction, Inc. (DCI), has generally completed the work as included in the contract documents. Substantial completion was performed by the Contractor on November 5, 2021, with a contract substantial completion date of September 24, 2021.

Change Order No. 1 attached is provided as a final balance of quantities for the project. Based on work completed, this change order includes a deduction of \$14,496.12 for execution by the city, decreasing the total project cost to \$127,483.88.

The attached Pay Application No. 2 includes project payment for the final balance of quantities. Per the contract documents, this pay application includes withholding five percent retainage. The attached Pay Application for Payment No. 3, release for the retainage withheld, shall be paid no sooner than thirty (30) days from the City Council final acceptance date provided that no unpaid claims exist in connection with the contract.

FOX Engineering has attached a Notice of Acceptability of Work for the 2021 Sanitary Sewer Extension Project to allow the city to close out the project.

If you find the documents to be acceptable, at the next available council meeting, please execute and provided signatures on three sets of the Notice of Acceptability of Work, acceptance of the project by resolution, Change Order No. 1 for final balance of quantities prior to acceptance of Pay Application No. 2 for balance of quantities, and Pay Request No. 3 for release of retainage. Please return two fully executed copies to our office by mail for distribution and keep one copy for city records.

Sincerely,
FOX Strand, Inc.



Steven Soupir, P.E., CFM
Senior Project Manager

Enclosures: **Notice of Acceptability of Work**
 Change Order No. 1 – Balance of Quantities
 Pay Request No. 2 For Balance of Quantities
 Pay Request No. 3 For Retainage Release

NOTICE OF ACCEPTABILITY OF WORK

Owner:	City of Washington	Owner's Project No.:	
Engineer:	FOX Engineering Associates, Inc.	Engineer's Project No.:	2045-20A
Contractor:	DeLong Construction, Inc.	Contractor's Project No.:	
Project:	2021 Sanitary Sewer Extension		
Contract Name:			
Notice Date:	December 20, 2021	Effective Date of the Construction Contract:	July 20, 2021

The Engineer hereby gives notice to the Owner and Contractor that Engineer recommends final payment to Contractor, and that the Work furnished and performed by Contractor under the Construction Contract is acceptable, expressly subject to the provisions of the Construction Contract's Contract Documents ("Contract Documents") and of the Agreement between Owner and Engineer for Professional Services dated January 26, 2021 ("Owner-Engineer Agreement").

The work was completed on December 20, 2021. The Contract completion date is December 20, 2021.

The total amount due to the contractor for the fulfillment of said Contract is \$127,483.88. The derivation of the total amount is tabulated on the Change Order No. 1 Balance of Quantities.

Ninety-five percent (95%) of the total amount due to the contractor should be paid after acceptance of the construction by the Owner. The remaining five percent (5%) shall then be paid no sooner than thirty (30) days following formal acceptance of the construction by the Owner provided that no unpaid claims exist in connection with this Contract. The Contractor will receive interest on any unpaid balance at the maximum legal rate from and after thirty (30) days following acceptance of the project by the Owner.

This Notice of Acceptability of Work (Notice) is made expressly subject to the following terms and conditions to which all who receive and rely on said Notice agree:

1. This Notice has been prepared with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.
2. This Notice reflects and is an expression of the Engineer's professional opinion.
3. This Notice has been prepared to the best of Engineer's knowledge, information, and belief as of the Notice Date.
4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's Work) under the Owner-Engineer Agreement, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Owner-Engineer Agreement.
5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of

responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Contract Documents, or to otherwise comply with the Contract Documents or the terms of any special guarantees specified therein.

6. This Notice does not relieve Contractor of any surviving obligations under the Construction Contract and is subject to Owner's reservations of rights with respect to completion and final payment.

Signed:

FOX Engineering Associates, Inc.

By (signature):



Name (printed):

Steven Soupir, P.E.

Date:

1/7/2022

Title:

Senior Project Manager

Iowa Registration No.:

P18924

Accepted by:

Owner: _____

Resolution: _____

Signed: _____

Title: _____

Date: _____

Attest: _____

Distribution:

Engineer

Contractor

Owner

CHANGE ORDER NO.: 1

Owner: City of Washington
 Engineer: FOX Engineering Associates, Inc.
 Contractor: DeLong Construction, Inc.
 Project: 2021 Sanitary Sewer Extension
 Contract Name:
 Date Issued: January 6, 2022 Effective Date of Change Order: January 18, 2022
 Owner's Project No.:
 Engineer's Project No.: 2045-20A
 Contractor's Project No.:

The Contract is modified as follows upon execution of this Change Order:

Description:


Change Order for balance of final project quantities.

Attachments:

Change Order No. 1 Balance of Quantities Attached.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>141,980</u>	June Substantial Completion: <u>September 24, 2021</u> Ready for final payment: <u>October 29, 2021</u>
[Increase] [Decrease] from previously approved Change Order: \$ <u>0.00</u>	[Increase] [Decrease] from previously approved Change Orders: Substantial Completion: <u>0 days</u> Ready for final payment: <u>0 days</u>
Contract Price prior to this Change Order: \$ <u>141,980</u>	Contract Times prior to this Change Order: Substantial Completion: <u>September 24, 2021</u> Ready for final payment: <u>October 29, 2021</u>
Decrease this Change Order: \$ <u>14,496.12</u>	Increase this Change Order: Substantial Completion: <u>42 days</u> Ready for final payment: <u>52 days</u>
Contract Price incorporating this Change Order: \$ <u>127,483.88</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>November 5, 2021</u> Ready for final payment: <u>December 20, 2021</u>

Recommended by Engineer (if required)

By: 
 Title: Senior Project Manager
 Date: 1/7/2022

Accepted by Contractor


President
1-7-22

Authorized by Owner

By: _____
 Title: _____
 Date: _____

Approved by Funding Agency (if applicable)

By: _____
 Title: _____
 Date: _____



Contractor's Application for Payment No. 2 - Balance of Quantities

Application Period: BOP - 10/2/21	Application Date: 12/20/2021	
From (Contractor): DeLong Construction, Inc.	Via (Engineer): FOX Engineering	
Contract: 2021 Sanitary Sewer Extension	Engineer's Project No.: 2045-20A	
Owner's Contract No.:		

Application For Payment Change Order Summary

Approved Change Orders	Additions	Deductions
CO No. 1	\$14,496.12	
TOTALS		\$14,496.12
NET CHANGE BY CHANGE ORDERS	-\$14,496.12	

1. ORIGINAL CONTRACT PRICE..... \$ 141,980.00
2. Net change by Change Orders..... \$ -\$14,496.12
3. Current Contract Price (Line 1 ± 2)..... \$ 127,483.88
4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... \$ 127,483.88
5. RETAINAGE:
 - a. 5% X \$127,483.88 Work Completed..... \$ 63,741.99
 - b. X Stored Material..... \$ 6,374.19
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ 70,116.18
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 57,367.70
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 121,109.69
8. AMOUNT DUE THIS APPLICATION..... \$ 111,582.25
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... \$ 6,374.19

<p>Contractor's Certification</p> <p>The undersigned Contractor certifies, to the best of its knowledge, the following:</p> <p>(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;</p> <p>(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances), and</p> <p>(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>	<p>Contractor Signature</p> <p>By: </p> <p>Date: 1-7-22</p>
--	---

Payment of: \$	\$9,527.44	
(Line 8 or other - attach explanation of the other amount)		
is recommended by:		1/7/2022 (Date)
(Engineer)		
Payment of: \$	\$9,527.44	
(Line 8 or other - attach explanation of the other amount)		
is approved by:		(Date)
Approved by:		(Date)
		(Owner)
		Funding or Financing Entity (if applicable) (Date)



Contractor's Application for Payment No. 3-retainage

To (Owner): City of Washington, IA Project: 2021 Sanitary Sewer Extension Owner's Contract No.:	Application Period: BOP - 10/2/21 Application Date: 12/20/2021 Via (Engineer): DeLong Construction, Inc. Contract: 2021 Sanitary Sewer Extension Contractor's Project No.: 2045-20A
--	--

Application For Payment Change Order Summary

Approved Change Orders	Additions	Deductions
CO No. 1	\$14,496.12	
TOTALS		\$14,496.12
NET CHANGE BY CHANGE ORDERS	-\$14,496.12	

1. ORIGINAL CONTRACT PRICE..... \$ 141,980.00
2. Net change by Change Orders..... \$ -\$14,496.12
3. Current Contract Price (Line 1 ± 2)..... \$ 127,483.88
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 127,483.88
5. RETAINAGE:
 - a. X \$127,483.88 Work Completed..... \$
 - b. X Stored Material..... \$
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 127,483.88
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 121,109.69
8. AMOUNT DUE THIS APPLICATION..... \$ 6,374.19
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature	Date:
	1-7-22

Payment of: \$	\$6,374.19
(Line 8 or other - attach explanation of the other amount)	
is recommended by:	 (Engineer) 1/7/2022 (Date)
Payment of: \$	\$6,374.19
(Line 8 or other - attach explanation of the other amount)	
is approved by:	_____ (Owner) (Date)
Approved by:	_____ Funding or Financing Entity (if applicable) (Date)

RESOLUTION NO. 2022-___

RESOLUTION ACCEPTING THE 2021 SANITARY SEWER
EXTENSION PROJECT AS COMPLETED

WHEREAS, the City Council of the City of Washington did award a construction contract to FOX Engineering in the amount of \$141,980.00 for the “2021 Sanitary Sewer Extension Project” (the “Project”); and

WHEREAS, the Project has now been completed in accordance with the plans and specifications; and

WHEREAS, it is necessary for the City Council to formally accept the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That Change Order #1, which decreases the contract price by \$14,496.12, is hereby approved.

Section 2. That Pay Application #3 (release of retainage) is hereby approved in the amount of \$6,374.19.

Section 3. That the construction of the Project is hereby accepted as completed, with a final contract price of \$127,483.88.

Section 4. That remaining retainage of \$6,374.19 for the completion of the Project will be held until the satisfactory completion of the unresolved punch list and warranty items listings provided by the project architect, and upon the Council approval of the release of this retainage.

Passed and approved this 18th day of January, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Kelsey Brown, Finance Director*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 18, 2022

To: Mayor & City Council
Cc: Sally Hart, City Clerk

From: Kelsey Brown
Finance Director

Re: Riverboat Municipal Grant Applications

The Riverboat Foundation deadline for Municipal Grant applications is coming up on February 1st. I am proposing, as has been planned for several years, that we request \$55,000 for Wellness Park Phase II, \$270,000 for the Downtown Streetscape Expansion and \$100,000 for the Downtown Incentive Grant for FY23. This will be second installment of Riverboat funds needed for the Downtown Streetscape and the last request for Wellness Park Phase II.

Pending the Council's approval of the official resolution and the Riverboat Foundation's approval of the applications, these requests would then be built into the FY23 budget.

RESOLUTION NO. _____

**A RESOLUTION ENDORSING
APPLICATIONS FOR MUNICIPAL GRANT FUNDS**

WHEREAS, the City of Washington has been very fortunate to receive sizeable amounts of municipal grant funds through the Washington County Riverboat Foundation over the years; and

WHEREAS, the Riverboat Foundation has established procedures requiring applications to be completed for each project cities wish to complete using municipal grant funds; and

WHEREAS, the City Council has determined the projects and initiatives for which it would like to allocate these funds for Fiscal Year 2022-2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby requests that the Washington County Riverboat Foundation allocate anticipated municipal grant funds for the fiscal year beginning July 1, 2022 in the following manner:

- A. Wellness Park Phase II: \$55,000
- B. Downtown Streetscape Expansion: \$270,000
- C. Downtown Investment Grant: \$100,000

Section 2. The City Council states its commitment to identifying additional funding needed to successfully complete the above projects and initiatives.

PASSED AND APPROVED this 18th day of January, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

City of Washington FY23 Municipal Grants Requests

2022 Municipal Grant Application

City of Washington

Ms Sally Hart
215 East Washington Street
Washington, IA 52353

sallyhart@washingtioniowa.gov
O: 319-653-6584

Mrs Kelsey Brown

215 East Washington Street
Washington, IA 52353

kbrown@washingtioniowa.gov
O: 319-653-6584 x122
M: 319-461-4803

Application Form

General Information

City Name 2022*

The name of the project is attached to each and every form within your process. Simply write your city and 2022.

Example: Ainsworth 2022

City of Washington FY23 Municipal Grants Requests

Project List and description*

Provide a brief description of the project/projects. **If you have more than one project, please number them and include all of them in one application.**

After each project put the WCRF budget amount for that project. Also state whether or not the project has been started, not yet started or ongoing.

Example:

1. Baseball field turf repair \$9,750. *Started not complete

...we are repairing the grass at baseball field #4 because the worms destroyed the outfield....the grass seed cost... we plan to reseed in April...etc.

2. City well replacement \$50,000.00 *Not yet started

the city is in negotiation with ABC company to replace the city well and anticipate it costing...\$\$ more than we have so we will be using the Riverboat Foundation grant to help fund the well...

3. Limo driver for Mayor \$16,000 *Ongoing

...this description ...will be interesting

The City of Washington has three requests for projects this year: Wellness Park Phase II (we have received municipal grant funds towards this project in FY16 for phase I, and FY20 and FY21 for Phase II), the Downtown Streetscape Expansion, and the Downtown Investment Grant Fund.

The requested \$55,000 for the Wellness Park Phase 2 would go towards the additional lighting needed at the soccer fields, two additional ball diamonds, and volleyball courts. This will allow tournaments to be played for longer hours, provide more outdoor recreational opportunities for multiple age and skill levels for multiple sports and helps beat the heat of the summer days.

The Downtown Streetscape Expansion is a project that we hope to begin in mid-2023. We requested and received \$175,000 of municipal grant funds for this project in FY21. We plan to request municipal grant funds for the next 3 fiscal years to save toward this project. The overall project goal is to "finish" the 2009 streetscape for the outlying blocks of the downtown core, which will actually be a much larger project than the original one. We estimate that the total funding needed for the project is \$6 million. We anticipate having most of this available through a general obligation bond backed by the Downtown TIF valuation, but anticipate the need for several supplementary funding sources, including but not limited to municipal grant funds, Community Development Block Grant (CDBG) funds, and Iowa Great Places funding. We are requesting \$270,000 toward this project this year.

The City wishes to use Municipal Grant funds to continue to partner with Main Street Washington to assist with the redevelopment of downtown buildings. The City has been granted \$228,500 in FY18/20. The funds are granted to downtown building owners with a minimum 3 to 1 match required with approval granted by the Main Street Design Committee for items including historically-appropriate design. To date, the program has leveraged a total of \$1.1 million in investment in our downtown. All of the money programmed by the WCRF to date has either been paid out or has been awarded but not yet disbursed for projects in progress.

Total Amount Requested*

This number should be equal to or less than the 2021 total municipal grant funds received by your city.

\$425,000.00

Matching Funds*

How much is the city putting up to complete these projects. This is the total city budget contribution for all the projects that you are listing. You do not have to have matching funds for each project. Some projects can be completely funded by our municipal grant.

\$6,375,000.00

Project Information

Your City Impact*

Explain how these projects will benefit residents of your city.

The Downtown Streetscape Expansion will help us to continue the process of revitalizing our wonderful downtown. We hope to compound the positive impacts of the 2009 streetscape and other key investments (library, WIF, DIG) to continue to drive forward private investment. This will go hand in hand with our Downtown Incentive Grant (DIG) to continue investing in our historic downtown, help to create additional housing and establish partnerships with private entities for the good of the community.

Adding additional lighting to the Wellness Park will allow more tournaments to be hosted for longer hours, hopefully drawing in more people to our wonderful community.

Recognition of WCRF*

Explain how the Washington County Riverboat Foundation will be recognized by your organization for contributing to the projects. We would like you to share with your community that your projects are funded by WCRF.

The WCRF will be recognized in the local newspaper and radio station and by permanent signage at the sites for the Downtown Streetscape Expansion and Wellness Park. WCRF will be recognized in the same manner as Main Street WIF grants in the past.

Discussion with Riverboat Foundation Board*

After the application deadline has passed we request that a city representative attend a Riverboat Foundation board meeting to discuss and clarify your municipal grant application. Will you agree to this request?

Yes

Supporting Documents

Additional Documentation Supporting the Application

Please add any additional information you want us to consider. Combine all documents into one file before uploading.

Signatures

Alternate City Contact Name*

Sally Hart

Alternate Contact email*

Please add an alternate contact person in the case that the primary grant contact cannot be reached.

sallyhart@washingtioniowa.gov

Alternate phone contact*

Please add an alternate contact phone number in the case that the primary grant contact cannot be reached.

319-653-6584

Affirmation*

I hereby affirm that this application has been approved by its governing body. All data in this application are correct and true. If awarded funds by the WCRF, the Applicant will comply with WCRF guidelines and grant agreement.

I agree

Digital Signature*

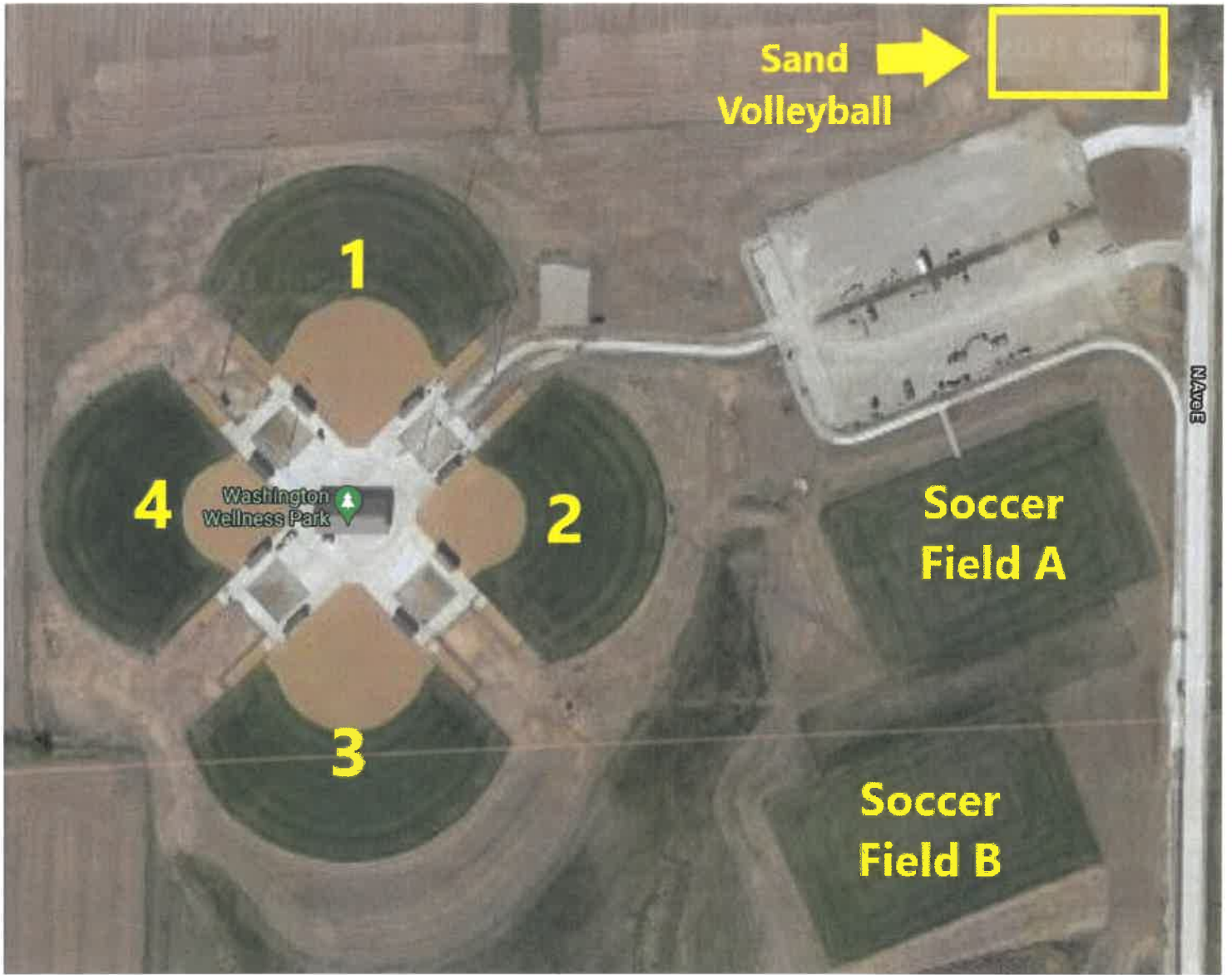
Enter your full, legal name.

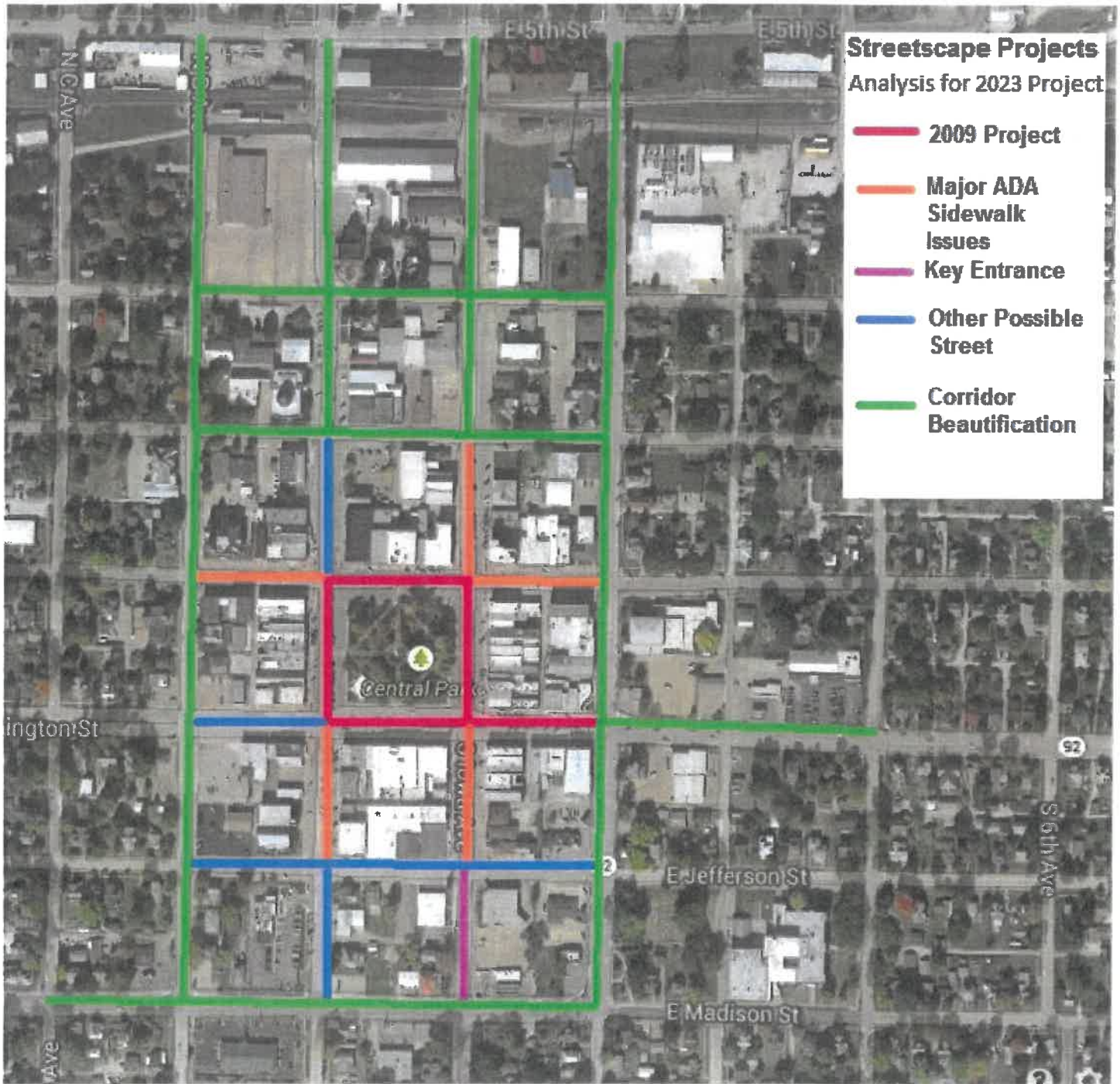
Kelsey Jean Brown

File Attachment Summary

Applicant File Uploads

No files were uploaded



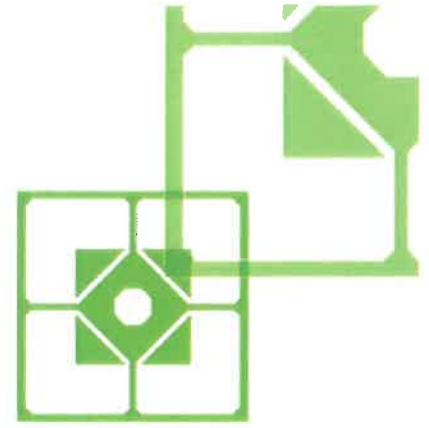


City of Washington
2023 Streetscape Expansion Project
Projected Budget 1/18/21

Project Sources

Notes

G.O. Bond- Backed by Debt Levy	\$	1,000,000.00	
G.O. Bond- Backed by Downtown TIF	\$	2,205,000.00	
Water Fund	\$	350,000.00	
Riverboat Foundation Municipal Grants	\$	1,195,000.00	FY22-FY25 Request Total
Other Grants	\$	1,250,000.00	
Anticipated Project Budget	\$	6,000,000.00	



2022 Board of Directors

Brent Kromrie, President
Tim Elliott, Vice President
Jordan Hill, Secretary
Jamie Collier
Maddie Widmer
Illa Earnest

Ex-Officio

Michelle Redlinger
Marcus Fedler
Mary Audia

What we do in a nutshell?

- Historic Preservation
- Economic Development
- Business Support
- Downtown Beautification
- Design Assistance & Consultation
- Marketing
- Event Planning
- Community Organizing
- & so much more...

Business Visit Program

We'd love to know more about you & your business! Let's sit down & see how Main Street can benefit you.

January 3, 2022

City of Washington
c/o City Council
215 E. Washington St.
Washington, IA 52353

Dear City Council Members;

As you know Main Street Washington, Washington Economic Development Group, & DW Developments have been working towards the application for the IEDA Downtown Housing Grant. Part of this grant program is match from the developer and/or the City applying on their behalf.

Main Street Washington is requesting that you apply \$25,000 of our Downtown Investment Grant funding towards the nearly \$500,000 project as part of the 25% community match requirement.

We appreciate the City's interest and willingness to host the Downtown Investment Grants Program.

Thank you for your consideration,

A handwritten signature in black ink that reads 'Sarah Grunewaldt'.

Sarah Grunewaldt
Executive Director

Approved by City Council _____

Jaron Rosien
Mayor, City of Washington

Accredited by:



RESOLUTION NO. 2022-__

**A RESOLUTION ENDORSING A DOWNTOWN INVESTMENT GRANT
AGREEMENT WITH DW DEVELOPMENTS**

WHEREAS, the City Council created the Downtown Investment Grants (DIG) program, in partnership with the Washington County Riverboat Foundation and Main Street Washington, to incentivize major building improvements in downtown Washington in accordance with Main Street guidelines; and

WHEREAS, as per the policies and procedures previously established by this Council, Main Street Washington has recommended a forgivable loan/grant be awarded to DW Developments to assist with an estimated \$500,000 investment in the building it owns at 111 North Marion Avenue (the Journal building).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby approves the attached Downtown Investment Grant Agreement and Promissory Note, providing a forgivable loan/grant to DW Developments in the amount of \$25,000.

Section 2. Receipt of the grant is contingent on the receipt of the Iowa Economic Development Authority Downtown Housing Grant for this project.

Section 3. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

PASSED AND APPROVED this 18th day of January, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

CITY OF WASHINGTON
CITY FORGIVABLE LOAN
PROMISSORY NOTE

Dated this 13th day of January, 2022

Washington, Iowa

FOR VALUE RECEIVED, the undersigned (hereafter called the "Maker") promises to pay to the order of the City of Washington, Iowa (hereafter called the "Payee"), at its office at City Hall, 215 E. Washington Street, Washington, Iowa, or upon notice to the Maker, at such other place as may be designated from time to time by the holder, the principal sum of \$25,000, to be paid as follows:

A 5-year \$25,000 loan at three percent (3%) interest per annum.

1. Payments. All payments under the Note shall be applied in this order:

(1) to interest, and

(2) to principal.

2. Loan Agreement; Acceleration Upon Default. This Note is issued by Maker to evidence an obligation to repay a loan according to the terms of that certain Downtown Investment Grant Agreement, dated January 18, 2022 between the Payee and Maker and, at the election of the holder without notice to the Maker, shall become immediately due and payable in the event that any of the events in Section 4 of the Downtown Investment Grant Agreement should occur prior to the 3rd Anniversary of the Disbursement Date.

3. Security. Payment of this Note is secured by a lien created by the recording of the Downtown Investment Grant Agreement.

4. Waiver. No delay or omission on the part of the holder in exercising any right under this Note shall operate as a waiver of that right or of any other right under this Note. A waiver on any one occasion shall not be construed as a bar to or waiver of any right and/or remedy on any future occasion.

5. Waiver of Protest. Each maker, surety endorser and guarantor of this Note, expressly waives presentment, protest, demand, notice of dishonor or default, and notice of any kind with respect to this Note.

6. Costs of Collection. The Maker will pay on demand all costs of collection, maintenance of collateral, legal expenses, and attorneys' fees incurred or paid by the

holder in collecting and/or enforcing this Notice on default.

7. Meaning of Terms. As used in this Note, "holder" shall mean the Payee or other indorsee of this Note, who is in possession of it, or the bearer hereof, if this Note is at the time payable to the bearer. The word "Maker" shall mean each of the undersigned. If this Note is signed by more than one person, it shall be the joint and several liabilities of such persons.

8. Miscellaneous. The captions of paragraphs in this Promissory Note are for the convenience of reference only, shall not define or limit the provisions hereof, and shall not have any legal or other significance whatsoever.

ACCEPTED & AGREED:

(SEAL)

Payee:
CITY OF WASHINGTON, IOWA

By: _____
Jaron Rosien, Mayor

ATTEST:

By: _____
Sally Hart, City Clerk

Maker:
OWNER

By: _____

David Waite & Andrew Drahota
Owners, DW Developments, LLC.

EXHIBIT "A"
LOAN FORGIVENESS SCHEDULE

Upon payment of the 10% of the costs of the Improvements in Section (B)(1) of the Development Agreement, the City shall forgive said 10% of the Note amount.

Upon the passage of ten (10) years from the date of this Agreement, if the Developer is in compliance with the terms of the Development Agreement, the City shall forgive 50% of the Note amount.

Upon the passage of twelve (12) years from the date of the Development Agreement, if the Developer is in compliance with the terms of the agreement, the City shall forgive 25% of the Note amount.

Upon the passage of fourteen (14) years from the date of the Development Agreement, if the Developer is in compliance with the terms of the Development Agreement, the City shall forgive another 10% of the amount of the Note.

Upon the passage of twenty (20) years from the date of the Development Agreement, if the Developer is in compliance with the terms of the Development Agreement, the entire Note amount shall be forgiven by the City.

Brent Hinson, City
Administrator
Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Urban Chicken Permit Application

*****Failure to complete all sections of the application and provide supporting documentation may result in a return or denial of your application. *****

1. Applicant Information

Name Amanda Pickering

Property Address 1105 N Iowa Ave Washington, Iowa 52353

Daytime Phone # 319-458-0445 _____

Evening Phone # __319-458-0445_____

Number of chickens &/or poultry to be kept _____1____
(No roosters are allowed, Maximum number is 4)

2. Application Checklist

Resident's Submittal

Staff Review

- Landlord sign-off (if applicant is a tenant)

I own my place _____

- Description of chicken coop and pen including materials used & cubic feet

- Diagram of the property including dimensions, location of coop and pen, and identification of adjacent properties by street address

_____ backyard _____

- Sign-off of all adjacent property owners (please use form attached as Exhibit A)

3. Statement of Understanding (Please initial by each item)

___ap___ 1) I am aware that owners of all adjacent properties (i.e., all properties that contact each other at any point) must give their written consent for any urban chicken permit application to be approved.

___ap_ 2) I am aware that I must receive approval from the City prior to obtaining chickens.

___ap___ 3) I will follow all City ordinances and state laws relating to the care and keeping of animals.

___ap_ 4) I am aware that I am responsible for keeping chickens within the confines of my property at all times.

___ap_ 5) I am aware that I may not make any dimensional changes to my chicken coop without first obtaining approval from the City of Washington.

___ap___ 6) I grant the right for City staff to inspect my property at any time to investigate a complaint related to this permit.

___ap_ 7) I acknowledge that I live in an owner-occupied single-family home, or if renting, have the written permission of my landlord (landlord must provide a signature below).

___ap___ 8) I affirm that I have never been found guilty of any animal welfare, neglect or cruelty violations.

___ap_ 9) I understand that the permit is a limited license for the activity, no vested zoning rights arise from this permit and that the permit does not run with the land.

___ap_ 10) I understand the private restrictions on the use of the property shall remain enforceable and shall supersede the permit. I affirm that there are no private restrictions including, but not limited to, deed restrictions, condominium restrictions, neighborhood association bylaws, covenants, and restrictions and rental agreements. A permit issued to a property subject to private restrictions that prohibit keeping of chickens is void.

___ap___ 11) I understand that the City Council's approval is good for two years, by which time the City may have developed different guidelines and I must reapply for my continued keeping of chickens.

I affirm that all statements contained in the application and attachments are true and correct and that I the permit holder will keep the chickens in compliance with all related ordinances and as otherwise directed by the City Council. I understand that failure to comply with regulations may result in revocation of the permit and/or issuance of a municipal infraction.

*Brent Hinson, City
Administrator
Jaron P. Rosien Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Signature _____ Amanda Pickering _____
Date__12/23/21_____

If applicant is a tenant, the landlord must sign below:

As the owner/authorized manager of the property at _____ Amanda Pickering
_____ (address), I give permission for my tenant
_____ (applicant), to install a chicken coop and to keep chickens on the
property, as may be approved by the City Council.

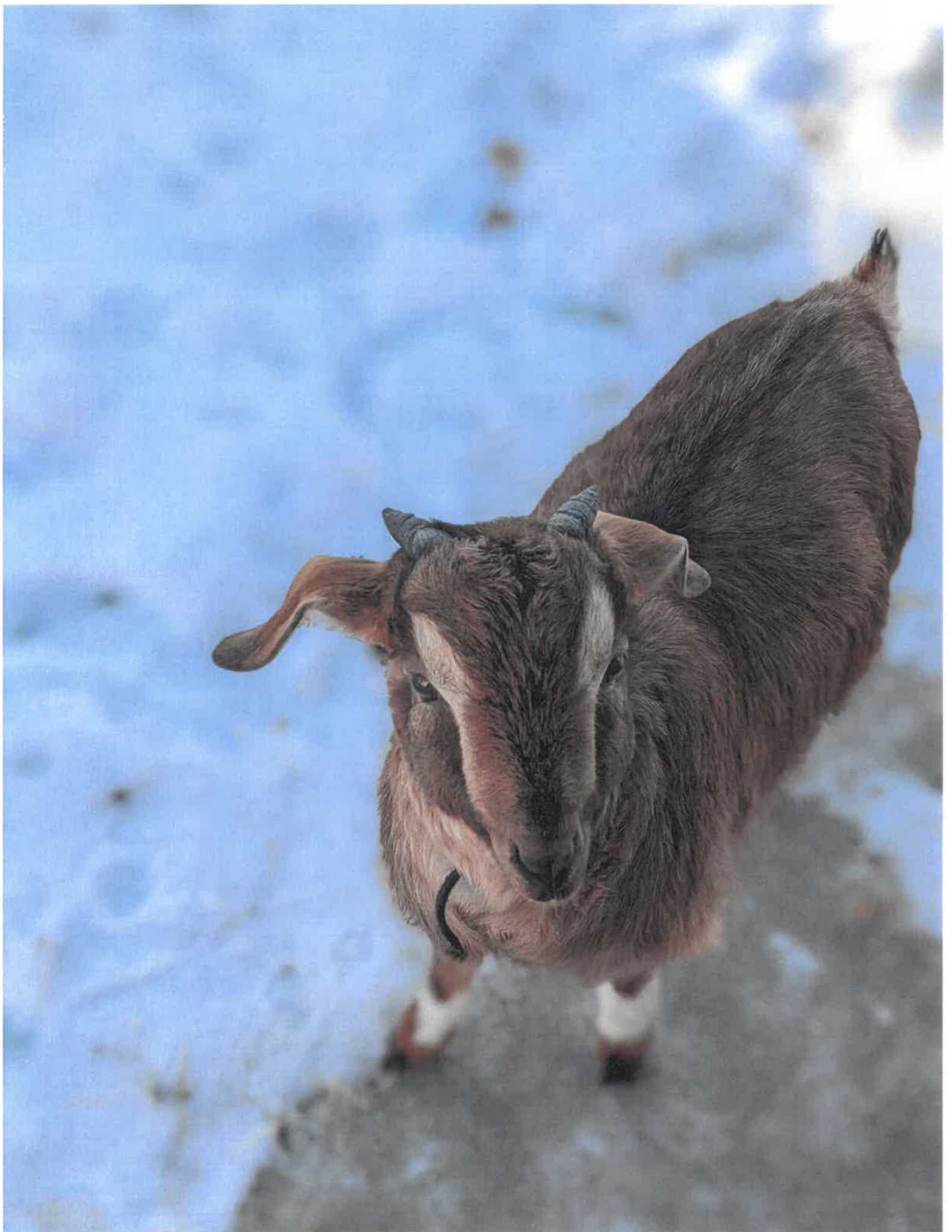
Landlord Signature _____
Date__12/23/21_____

Kelsey Brown

From: Amanda Pickering <amandapickering390@yahoo.com> on behalf of Amanda Pickering
Sent: Tuesday, January 11, 2022 8:11 PM
To: kbrown@washingtioniowa.gov
Subject: Honey goat
Attachments: PXL_20210726_013602531.PORTRAIT.jpg; PXL_20220111_010100656.PORTRAIT.jpg; PXL_20210703_184021515.jpg; PXL_20220110_220105231.PORTRAIT.jpg

Here some pictures to see how she grown since we had her at 3 days old to now. This goat even been on car rides. She been in the house mostly in the basement. The far less she gone is the alley of going outside the yard otherwise she stays in the yard. There was a time when I left her outside. To run into the house to go to the bathroom and she headbutted my back door to let us know she was still out there. When we have went out of town couple times she went with but other times my grandma or mother came over to let her out to play, feed and water her. When they let my Chihuahua out. I know people thinks it strange that we got a goat for therapy pet but we have tried a dog he had no interest in the dog so I got rid of it. This goat is made him want to work. It's like his best friend since he doesn't have friends and lot of this his behaviors in school. But he has done so much better since he in the wrap program and he struggled when he came home from four oaks program in cedar rapids. This gave him interest in something and kept him improving with behaviors that he might be getting off probation. He been worried and frustrated since I told him about I don't know if he can keep her.

Amanda Pickering







WCHC

WASHINGTON COUNTY
HOSPITAL AND CLINICS
Clinics

PO Box 909
400 E Polk St
Washington, IA 52353
(319) 653-5481

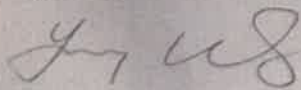
December 17, 2021

To Whom It May Concern,

I am a provider for **Kyler Warren**. He is experiencing high levels of stress. **Kyler's** distress is imposing a negative influence over his lifestyle. In light of his disruptive behavior at times I feel that **Kyler** would benefit from having a support animal. This is demonstrated in his current pet goat, **Honey**. She provides him a consistent emotional support system, a constructive soothing stress management solution that keeps him calm, and a means of responsibility. He has found that having this animal helps to keep his job at **Pizza Ranch** so he can have money to help pay for her food. He enjoys seeing and spending time with her daily. She is well mannered and not disruptive.

Kyler's emotional distress is such that he qualifies for an emotional support animal. In this case his goat, **Honey**.

Sincerely,



Lindsey Van Duyn, DO

1 -003

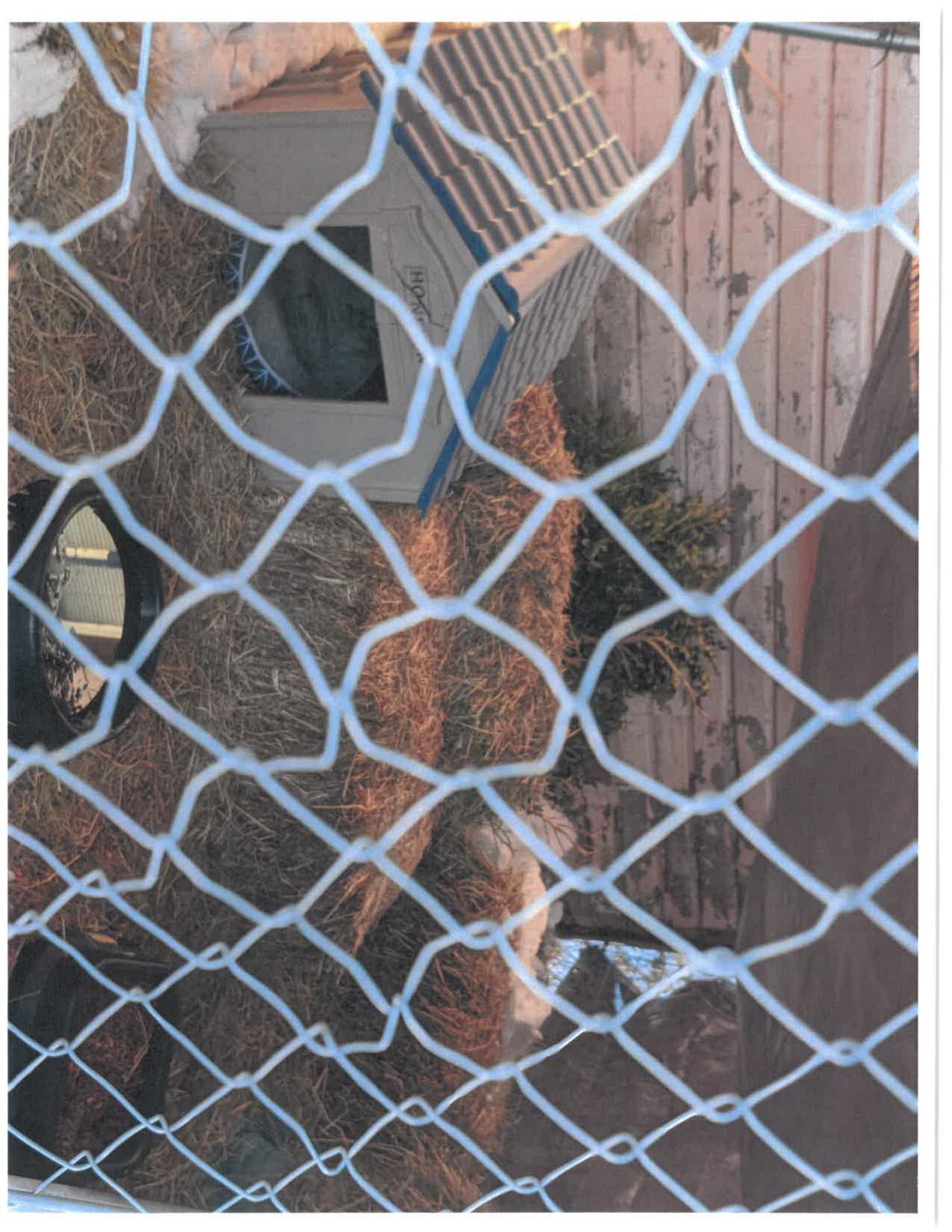
STON

2 -004

1108390004

3 -005











*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Kelsey Brown, Finance Director*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 13, 2022

To: Mayor & City Council
CC: Kelsey Brown, Finance Director

Re: NLW Phase 2

Council,

We received three bids for the NLW Subdivision Phase 2 construction which will include water, storm, sewer, paving, and grading improvements. The lowest bid is from DeLong Construction, Inc. at \$597,074.50. That is nearly \$106,000 below the engineer's estimate of \$702,907.00 for the project.

The three bids received were:

- DeLong Construction, Inc. - \$597,074.50
- Cornerstone Excavating, Inc. - \$649,936.60
- Drish Construction, Inc. - \$812,594.60

My recommendation is to award the project to DeLong Construction, Inc.

Thanks,

Sally Y. Hart, City Clerk

RESOLUTION NO. 2022-__

**RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR
NLW SUBDIVISION PHASE 2**

WHEREAS, the construction project known as "NLW Subdivision Phase 2" has been designed and publicized for bid, and bids were received on January 13, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as "NLW Subdivision Phase 2" be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: DeLong Construction, Inc.

Amount of Bid: \$597,074.50

Section 2. That the Mayor and Clerk are hereby directed to execute contract & ancillary documents with the contractor for the construction of said public improvements.

PASSED AND APPROVED, this 18th day of January, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

NOTICE OF AWARD

Dated January 18, 2022

TO: DeLong Construction, Inc.

ADDRESS: P.O. Box 488

Washington, IA 52353

Contract: NLW Subdivision – Plat 2 – Water, Storm, Paving and Grading Improvements – Washington, Iowa – 2021

Project: NLW Subdivision – Plat 2 – Water, Storm, Paving and Grading Improvements – Washington, Iowa – 2021

OWNER's Contract No. -----

You are notified that your Bid dated **January 13, 2022** for the above Contract has been considered. You are the apparent Successful Bidder and have been awarded a Contract for **NLW Subdivision – Plat 2 – Water, Storm, Paving and Grading Improvements – Washington, Iowa – 2021**

The Contract Price of your Contract is **Five hundred ninety-seven thousand, seventy-four dollars and 50 cents (\$597,074.50)**.

3 copies of each of the proposed Contract Documents (except Drawings) accompany this Notice of Award. 3 sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within 15 days of the date you receive this Notice of Award.

1. Deliver to the "Jurisdiction" three (3) fully executed counterparts of the Contract Documents. [Each of the Contract Documents must bear your signature.]

2. Deliver with the executed Contract Documents the Contract security (Bonds) as specified in the Notice to Bidders and Public Hearing and General Provisions and Covenants.

3. (List other conditions precedent).

None

Failure to comply with these conditions within the time specified will entitle "Jurisdiction" to consider your Bid in default, to annul this Notice of Award and to declare your Bid security forfeited.

Within ten days after you comply with the above conditions, "Jurisdiction" will return to you one fully executed counterpart of the Contract Documents.

City of Washington, Iowa

(JURISDICTION)

By:

(AUTHORIZED SIGNATURE)

(TITLE)

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Kelsey Brown, Finance
Director*



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Memorandum

January 13, 2022

To: Mayor and City Council
Cc: Co-Administrators Kelsey Brown and Sally Heart

From: Jason Whisler Wastewater Superintendent

Re: Old Wastewater Plant Demo

10 years ago when the new WWTP (Wastewater Treatment Plant) was finished and came online, it was always in the plans to tear down the old plant. Over the last ten years it has been in and out of the budget many times with funds pulled for other more pressing projects. It is once again in the budget this year and plans and specs have been drawn up by Fox Engineering. With your approval of the Resolution we will start this project.

Thank you for consideration and please reach out with any questions.

RESOLUTION NO. 2022-__

**A RESOLUTION SETTING A DATE FOR PUBLIC HEARING ON THE PLANS,
SPECIFICATIONS, ESTIMATE OF COST AND FORM OF CONTRACT;
SETTING A DATE FOR RECEIVING OF BIDS AND DIRECTING POSTED
NOTICE OF THE SAME FOR THE OLD WASTEWATER TREATMENT
PLANT DEMOLITION**

WHEREAS, the City Council has deemed it necessary and desirable to demolish the former Wastewater Treatment Plant referred to as the “Old Wastewater Treatment Plant Demolition” (the Project); and

WHEREAS, preliminary plans and specifications have been drafted for the Project; and

WHEREAS, it is now time for the City Council to set a public hearing on said plans and specifications as required by Chapter 26 of the Code of Iowa;

WHEREAS, it is also now time set a date for the receipt of bids on this Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that a public hearing on the plans, specifications, estimate of cost and form of contract is hereby set for 6:00 p.m. on Tuesday, February 15, 2022 in the Council Chambers at 215 E. Washington Street, Washington, Iowa.

BE IT FURTHER RESOLVED, that the City shall receive sealed bids on this Project until 11:00 a.m. on February 8, 2022.

BE IT FURTHER RESOVLED, that the City Clerk is hereby directed to publish notice of the hearing on the plans, specifications, estimate of cost and form of contract no less than four (4) days prior to the hearing date on February 15, 2022.

BE IT FURTHER RESOLVED, that the City’s engineer is hereby required to post the date to receive bids in an appropriate place as required by Chapter 26 of the Code of Iowa.

PASSED AND APPROVED this 18th day of January, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Kelsey Brown, Finance Director*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 13, 2022

To: Mayor and City Council
Cc: Co-Administrators Kelsey Brown and Sally Heart

From: Jason Whisler Wastewater Superintendent

Re: Old Wastewater Plant Demo

10 years ago when the new WWTP (Wastewater Treatment Plant) was finished and came online, it was always in the plans to tear down the old plant. Over the last ten years it has been in and out of the budget many times with funds pulled for other more pressing projects. It is once again in the budget this year and plans and specs have been drawn up by Fox Engineering. With your approval of the Resolution we will start this project.

Thank you for consideration and please reach out with any questions.

RESOLUTION NO. 2022-__

A RESOLUTION SETTING A DATE FOR PUBLIC HEARING ON THE PLANS, SPECIFICATIONS, ESTIMATE OF COST AND FORM OF CONTRACT; SETTING A DATE FOR RECEIVING OF BIDS AND DIRECTING POSTED NOTICE OF THE SAME FOR THE OLD WASTEWATER TREATMENT PLANT DEMOLITION

WHEREAS, the City Council has deemed it necessary and desirable to demolish the former Wastewater Treatment Plant referred to as the "Old Wastewater Treatment Plant Demolition" (the Project); and

WHEREAS, preliminary plans and specifications have been drafted for the Project; and

WHEREAS, it is now time for the City Council to set a public hearing on said plans and specifications as required by Chapter 26 of the Code of Iowa;

WHEREAS, it is also now time set a date for the receipt of bids on this Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that a public hearing on the plans, specifications, estimate of cost and form of contract is hereby set for 6:00 p.m. on Tuesday, February 15, 2022 in the Council Chambers at 215 E. Washington Street, Washington, Iowa.

BE IT FURTHER RESOLVED, that the City shall receive sealed bids on this Project until 11:00 a.m. on February 8, 2022.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish notice of the hearing on the plans, specifications, estimate of cost and form of contract no less than four (4) days prior to the hearing date on February 15, 2022.

BE IT FURTHER RESOLVED, that the City's engineer is hereby required to post the date to receive bids in an appropriate place as required by Chapter 26 of the Code of Iowa.

PASSED AND APPROVED this 18th day of January, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

APPLICATION FOR PAYMENT NO. 1

To: City of Washington, Iowa (JURISDICTION)

From: DeLong Construction, Inc. (CONTRACTOR)

Contract: Wellness Park Water Main Extension - 15th Street & North E Avenue

Project: Wellness Park Water Main Extension - 15th Street & North E Avenue

JURISDICTION's Contract No.: ----- ENGINEER's Project No.: 4021249

For Work Accomplished Through the Date of: December 29, 2021

1. Original Contract Price:		\$ 69,210.00
2. Net Change by Change Orders and Written Amendments (+ or -):		\$ -
3. Current Contract Price (1 plus 2):		\$ 69,210.00
4. Total Completed and Stored to Date:		\$ 68,631.60
5. Retainage (Per Agreement):		
5% of Completed Work:	\$ 3,431.58	
0% of Stored Material:		
Total Retainage:		\$ 3,431.58
6. Total Completed and Stored to Date Less Retainage (4 minus 5):		\$ 65,200.02
7. Less Previous Application for Payments:		\$ -
8. DUE THIS APPLICATION (6 MINUS 7)		\$ 65,200.02

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is requested.

Dated: 1-4-22 DeLong Construction, Inc.
(CONTRACTOR)
By: [Signature]

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 1-4-2022 Garden & Associates, LTD.
(ENGINEER)
By: [Signature]

Payment of the above AMOUNT DUE THIS APPLICATION is approved.

Dated: _____ City of Washington, Iowa
(JURISDICTION)

Attachment to Pay Application No. 1
 Wellness Park Water Main Extension
 15th Street and North E Avenue
 Washington, Iowa

NO.	ITEM	UNIT PRICE	CONTRACT QUANTITY	SCHEDULED VALUE	FROM PREVIOUS APPLICATION	WORK COMPLETED		
						THIS PERIOD	TOTAL WORK COMPLETED	VALUE OF WORK COMPLETED
1.	Trench Compaction Testing (Water Main)	\$2,500.00	1	\$ 2,500.00		1	1	\$ 2,500.00
2.	Water Main, Trenched, PVC, 12"	\$68.00	560	\$ 38,080.00		560	560	\$ 38,080.00
3.	Gate Valve, 12"	\$3,370.00	2	\$ 6,740.00		2	2	\$ 6,740.00
4.	Water Main Connection No. 2	\$4,260.00	1	\$ 4,260.00		1	1	\$ 4,260.00
5.	Full Depth Patch, PCC	\$90.00	60	\$ 5,400.00		60	60	\$ 5,400.00
6.	Subbase Over-excavation	\$60.00	13	\$ 780.00		0	0	\$ -
7.	Driveway, Granular (Class 'A' Crushed Stone, IDOT Gradation No. 11)	\$35.00	10	\$ 350.00		15.76	15.76	\$ 551.60
8.	Temporary Traffic Control	\$1,800.00	1	\$ 1,800.00		1	1	\$ 1,800.00
9.	Hydraulic Seeding, Seeding, Fertilizing, and Mulching	\$3,500.00	1	\$ 3,500.00		1	1	\$ 3,500.00
10.	Mobilization	\$5,800.00	1	\$ 5,800.00		1	1	\$ 5,800.00
TOTALS				\$ 69,210.00				\$ 68,631.60

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Kelsey Brown, Finance Director*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 14, 2022

To: Mayor and City Council
Cc: Sally Hart, City Clerk

From: Kelsey Brown
Finance Director

Re: FY23 Budget Max Levy Hearing

Under the procedures adopted by the Iowa Legislature and signed by the Governor last year, we now have to have a “max levy hearing” in addition to our hearing prior to the formal adoption of the budget. Theoretically, if the proposed increase in the dollars levied is more than 2%, it takes a 2/3 supermajority of the Council to approve the resolution. However, since we have a 6-member Council, it always takes a 2/3 majority to pass any resolution. The proposed increase is 3.17% due to an expected increase in General Insurance of 10% and increased employee benefit costs (including health insurance and IPERS)

This resolution would set the max levy hearing for our February 1 regular meeting. The hearing and adoption of the final budget is expected to take place at our March 1 regular meeting.

**NOTICE OF PUBLIC HEARING - CITY OF WASHINGTON - PROPOSED PROPERTY TAX LEVY
Fiscal Year July 1, 2022 - June 30, 2023**

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 2/1/2022 **Meeting Time:** 06:00 PM **Meeting Location:** City of Washington Council Chambers 215 E. Washington Street Washington, Iowa 52353

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.washingtoniowa.gov

City Telephone Number
(319) 653-6584 ext: 122

	Current Year Certified Property Tax 2021 - 2022	Budget Year Effective Property Tax 2022 - 2023	Budget Year Proposed Maximum Property Tax 2022 - 2023	Annual % CHG
Regular Taxable Valuation	248,678,754	255,510,604	255,510,604	
Tax Levies:				
Regular General	2,014,298	2,014,298	2,069,636	
Contract for Use of Bridge			0	
Opr & Maint Publicly Owned Transit			0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.			0	
Opr & Maint of City-Owned Civic Center			0	
Planning a Sanitary Disposal Project			0	
Liability, Property & Self-Insurance Costs	91,245	91,245	109,001	
Support of Local Emer. Mgmt. Commission			0	
Emergency	67,143	67,143	68,988	
Police & Fire Retirement			0	
FICA & IPERS	357,865	357,865	370,104	
Other Employee Benefits	379,852	379,852	385,210	
Total Tax Levy	2,910,403	2,910,403	3,002,939	3.17
Tax Rate	11.70346	11.39054	11.75270	

Explanation of significant increases in the budget:

30% increase in projected Liability, Property & Self-Insurance costs as well as Employee Benefits including IPERS, FICA, and Others

If applicable, the above notice also available online at:

www.washingtoniowa.gov

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

RESOLUTION NO. 2022-___

**A RESOLUTION SETTING A PUBLIC HEARING ON THE
TOTAL MAXIMUM PROPERTY TAX DOLLARS TO BE LEVIED IN THE
FISCAL YEAR 2022-23 BUDGET**

WHEREAS, the State of Iowa has made changes to city budget procedures in an effort to provide additional transparency to the budget process and property tax levy changes; and

WHEREAS, the City Council of the City of Washington has considered the proposed FY23 maximum property tax dollars for affected levies; and

WHEREAS, the Council wishes to proceed to a public hearing on these proposed levies, as required by the Iowa Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby sets a public hearing for Tuesday, February 1, 2022 at 6 PM on the maximum property tax dollars to be levied for the affected tax levies for the FY22 budget.

Section 2. The City Clerk is hereby directed to publish notice of said hearing in substantially the manner of the attached notice in the Southeast Iowa Union and on the City website as required by law.

PASSED AND APPROVED this 18th day of January, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk