



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, April 5, 2022

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, April 5, 2022 to be approved as proposed or amended.

Consent:

1. Council Minutes March 15, 2022
2. Ahlers Cooney Attorneys, Amend No. 2 to the Unified South Central Residential URP, \$453.51
3. Bolton & Menk, Runway 18/36 PAPI and REILs, \$10,900.00
4. Bolton & Menk, 18/36 Runway Lighting, \$34,080.00
5. FOX Strand, Wastewater Treatment Plant IRE Pretreatment Agreement, \$1,91.50
6. FOX Strand, 2020 Sanitary Sewer Extension, \$1,200
7. FOX Strand, Old Wastewater Treatment Plant Demolition, \$6,199.50
8. Garden & Associates, Reconstruction of Adams Street, \$2,533.68
9. Garden & Associates, Buchanan Street Paving Project, \$1,406.00
10. Garden & Associates, NLW Subdivision Phase 2, \$4,570.09
11. Kevin Olson, City Attorney, February and March Fees, \$2,396.22
12. Kirvan Enterprises LLC, ECICOG Housing Rehabilitation Program, \$14,070.00
13. LilyPad EV, ChargePoint:CT4025-GW1 electric vehicle charge station, \$12,384.00
14. Stout Companies, Wellness Park Prairie Seed, \$4,000.00
15. The Tippy Traveler's, Spring Craft Fair in Central Park, License Valid May 5-9, Class C Liquor License, Outdoor Service **(special event)**
16. Wal-Mart Supercenter #1475, 2485 Highway 92, Class E Liquor License, Class B Wine Permit, Class C Beer Permit, Sunday Sales **(renewal)**
17. Department Reports
18. Sector, Police In-Car and Body Worn Camera Systems, \$38,943.99 **(added item)**
19. The Wagon Wheel, 521 East 7th Street, Outdoor Service Area Temporary Extension **(amendment) (added item)**

SPECIAL EVENT REQUESTS

- Easter activities in Central Park Marion Avenue Baptist Church – April 17, 2022
- Youth Conference Marion Avenue Baptist Church – May 5, 2022

SPECIAL PRESENTATION

- Mayoral Appointments – Historic Preservation and Board of Adjustment

CLAIMS

- Claims for April 5th, 2022

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes

NEW BUSINESS

1. **Public Hearing** on the Status of Funded Activities for the City of Washington (CDBG Housing Rehabilitation Program)
2. Discussion and Consideration of a Resolution Approving Amendment No. 1 to the IRE Treatment agreement
3. Discussion and Consideration of a Resolution Accepting the Major Site Plan for Engineered Building Design Leasing LC (recommended by P&Z)
4. Discussion and Consideration of Tractor Bid for Wastewater Treatment Plant (Budgeted for FY23)
5. Discussion and Consideration of Second Reading of an Ordinance Repealing Ordinance 1105

DEPARTMENTAL REPORTS

Police Department

City Attorney

City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor

Illa Earnest

Steven Gault

Elaine Moore

Fran Stigers

Millie Youngquist

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 3-15-2022

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, March 15, 2022, at 6:00 p.m. Mayor Rosien in the chair.

On roll call present: Earnest, Moore, Stigers, and Youngquist. Ward one vacant. Absent: Gault

Motion by Youngquist, seconded by Stigers, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, March 15, 2022, be approved. Motion carried.

Consent:

1. Council Minutes March 1, 2022
2. Council Minutes March 8, 2022 – Special Session
3. ECICOG, CDBG Rehab Grant Administration, \$3,262.50
4. Lynch Dallas P.C., Police Negotiations, \$259.00
5. Lynch Dallas P.C., Public Works Negotiations, \$148.00
6. Columbus Club of Washington, 606 West 3rd, Class C Liquor, Sunday Sales, Outdoor Service **(renewal)**
7. JP's 207, 207 W. Main Street, Class C Liquor, Sunday Sales, Catering, **(renewal)**
8. Wine and Spirits, 106 W. 2nd Street, Class C Beer, Class B Wine, Class E Liquor, Sunday Sales **(renewal)**
9. BP One Trip **(amendment)**
10. Department Reports

Motion by Stigers, seconded by Youngquist, to approve consent items 2-10. Motion carried.

Motion by Earnest, seconded by Youngquist, to approve consent item 1 with amending minutes to include all quotes received for electric vehicle charge station work. Motion carried.

Presentation from the public: None.

Claims for March 15, 2022 were presented by Finance Director Kelsey Brown.

Motion by Youngquist, seconded by Moore, to approve the claims for March 15, 2022. Motion carried.

Financial report for February was presented by Finance Director Brown.

Motion by Stigers, seconded by Moore, to approve the finance report. Motion carried.

Presentation from the public: none.

The 2021 Police Annual Report was presented by Police Chief Jim Lester. Officer of the Year Award was presented to Sergeant Benjamin Altenhofen. Commendations were presented to Sergeant Benjamin Altenhofen and Officer Ethan Hansen. Friend of Public Safety Awards were presented for assistance at the January 4, 2021 home explosion to Angie Bodkin, Faunne McCracken, Debbie Roberts, Chad Zear and Michelle Zear.

Nuisance report was presented by City Clerk Sally Hart.

Mayor Rosien announced that now is the time for public hearing on the Fiscal Year 23 Budget.

No written or oral objections were received.

Motion by Youngquist, seconded by Earnest, to close the public hearing. Roll call on the motion: Ayes: Earnest, Moore, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Youngquist, to approve a Resolution Adopting FY23 Budget. Roll call on the motion: Ayes: Earnest, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-037)**

Mayor Rosien announced that now is the time for public hearing on the MSJ Subdivision Development Agreement.

No written or oral objections were received.

Motion by Stigers, seconded by Youngquist, to close the public hearing. Roll call on the motion: Ayes: Earnest, Moore, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Earnest, seconded by Stigers, to approve a Resolution Approving MSJ Subdivision Development Agreement. Roll call on the motion: Ayes: Earnest, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-038)**

Motion by Youngquist, seconded by Stigers, to approve a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer for Trash Removal. Roll call on the motion: Ayes: Earnest, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-039)**

Motion by Youngquist, seconded by Moore, to approve a Resolution Setting a Public Hearing for NLW Subdivision Phase 2 Final Plat for April 19, 2022 at 6 p.m. Roll call on the motion: Ayes: Earnest, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-040)**

Motion by Stigers, seconded by Moore, to approve a Notice to Proceed for NLW Subdivision Plat 2 for DeLong Construction. Motion carried.

Motion by Youngquist, seconded by Stigers, to approve Change Order No. 1 for NLW Subdivision Plat 2, a deduct of \$23,570.00. Motion carried.

East Adams Street Improvement Project bids received:

- Cornerstone Excavating, Inc. \$1,463,694.75
- DeLong Construction, Inc. \$1,570,196.50

Motion by Youngquist, seconded by Moore, to approve a Resolution Awarding East Adams Street Improvement Project to Cornerstone Excavating, Inc. Roll call on the motion: Ayes: Earnest, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-041)**

Motion by Earnest, seconded by Stigers, to approve Pay App. No. 3 for West Buchanan Street Paving and Reconstruction Project. Motion carried.

Motion by Youngquist, seconded by Moore, to approve a Resolution Setting a Committee to Review Parking and Snow Regulations. The committee includes JJ Bell (MC Superintendent), Elaine Moore (City Council), Illa Earnest (City Council), and Pat Morgan (citizen). Roll call on the motion: Ayes: Earnest, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-042)**

Motion by Youngquist, seconded by Stigers, to approve a Resolution Declaring City Owned Property to Permanent Public Right of Way. Roll call on the motion: Ayes: Earnest, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-043)**

Motion by Stigers, seconded by Youngquist, to approve the first reading of an Ordinance Repealing Ordinance 1105. Roll call on the motion: Ayes: Earnest, Moore, Stigers, and Youngquist. Nays: none. Motion carried.

Departmental reports were presented.

Motion by Moore, seconded by Youngquist, that the Regular Session held at 6:00 p.m., Tuesday, March 15, 2022, is adjourned at 6:59 p.m.

Sally Y. Hart, City Clerk



AHLERS & COONEY, P.C.
100 COURT AVENUE, SUITE 600
DES MOINES, IOWA 50309-2231
515-243-7611

FEDERAL ID 42-1323559

March 24, 2022

CITY OF WASHINGTON, IOWA
CITY CLERK
224 W. MAIN STREET
P.O. BOX 516
WASHINGTON, IA 52353

Invoice #: 820154
Client #: 11307
Matter #: 63
Billing Attorney: JLC

INVOICE SUMMARY

RE: AMEND NO. 2 TO THE UNIFIED SOUTH
CENTRAL RESIDENTIAL URP

For professional services rendered and costs advanced through March 19, 2022:

Total Professional Services	\$ 449.50
Total Expenses	<u>\$ 4.01</u>
TOTAL THIS INVOICE	\$ 453.51



BOLTON & MENK

Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.

1960 Premier Drive | Mankato, MN 56001-5900

507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
Washington Airport Commission
Kevin Erpelding, Chairman
215 East Washington
Washington, IA 52353

February 28, 2022
Project No: 0T5.126418
Invoice No: 0285527
Client Account: WASHINGT_CI_IA

Washington/Runway 18/36 PAPI and REILs

Design and Bidding (001)

Fee

Total Fee	21,800.00		
Percent Complete	50.00	Total Earned	10,900.00
		Previous Fee Billing	0.00
		Current Fee Billing	10,900.00
		Total Fee	10,900.00

Total this Task \$10,900.00

Total this Invoice \$10,900.00

301-6-6020-6816

~~002-6-2080~~ Initials *QQA*

EXP. 18-36 REIL + PAPI

Vender # _____ Date Rec. 3-28-2022

Due Date _____ Inv # _____



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
 Washington Airport Commission
 Kevin Erpelding, Chairman
 215 East Washington
 Washington, IA 52353

February 28, 2022
 Project No: OT5.126255
 Invoice No: 0285526
 Client Account: WASHINGT_CI_IA

Washington/Runway 18/36 Lighting

Design and Bidding (001)

Fee				
Total Fee	68,160.00			
Percent Complete	50.00	Total Earned	34,080.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	34,080.00	
		Total Fee		34,080.00
			Total this Task	\$34,080.00
			Total this Invoice	\$34,080.00

301-6-6020-6716
~~002-0-2080~~ Initials QCT
 EXP. Light 18-36
 Vender # _____ Date Rec. 3-23-2022
 Due Date _____ Inv # _____



FOX Strand
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

City of Washington
 City Hall
 215 East Washington Street
 Washington, IA 52353

March 9, 2022
 Project No: 7046.001
 Invoice No: 0180955

Professional Services: February 1, 2022 through February 28, 2022

Project	7046.001	Washington Wastewater Treatment Plant - Consultation; IRE Pretreatment Agreement	
	Total Labor		1,191.50
		Total this Project	\$1,191.50

Project	7046.002	Washington Wastewater Treatment Plant - Linn Hollow Sanitary Sewer Connection	
		Total this Project	0.00
		Total this Invoice	\$1,191.50



FOX Strand
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

City of Washington
City Hall
215 East Washington Street
Washington, IA 52353

March 9, 2022
Project No: 7046.003
Invoice No: 0180956

Professional Services: February 1, 2022 through February 28, 2022

Project 7046.003 Washington 2020 Sanitary Sewer Extension - Construction Administration

Percent Complete	100.00	Total Earned	9,200.00
		Previous Fee Billing	9,200.00
		Current Fee Billing	0.00

Total this Project 0.00

Contract Amount 9,200.00

Total Billings to Date 9,200.00

Project 7046.004 Washington 2020 Sanitary Sewer Extension - Post Construction

Percent Complete	100.00	Total Earned	1,200.00
		Previous Fee Billing	0.00
		Current Fee Billing	1,200.00

Total this Project \$1,200.00

Contract Amount 1,200.00

Total Billings to Date 1,200.00

Total this Invoice \$1,200.00

TERMS: Payment is due within 30 days of the date on this invoice.

Page 1 of 1

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



FOX Strand
 414 South 17th Street, Suite 107
 Ames, IA 50010-8106
 (515) 233-0000

Invoice

City of Washington
 City Hall
 215 East Washington Street
 Washington, IA 52353

March 11, 2022
 Project No: 7046.005
 Invoice No: 0181621

Professional Services: February 1, 2022 through February 28, 2022

Project 7046.005 Washington Old Wastewater Treatment Plant Demolition - Preliminary Design

Percent Complete	100.00	Total Earned	8,570.00
		Previous Fee Billing	8,570.00
		Current Fee Billing	0.00

Total this Project 0.00

Contract Amount 8,570.00

Total Billings to Date 8,570.00

 Project 7046.006 Washington Old Wastewater Treatment Plant Demolition - Final Design

Percent Complete	100.00	Total Earned	12,850.00
		Previous Fee Billing	12,850.00
		Current Fee Billing	0.00

Total this Project 0.00

Contract Amount 12,850.00

Total Billings to Date 12,850.00

 Project 7046.007 Washington Old Wastewater Treatment Plant Demolition - Permitting

Total this Project 0.00

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project 7046.008 Washington Old Wastewater Treatment Plant Demolition - Bidding

Percent Complete	100.00	Total Earned	8,050.00
		Previous Fee Billing	2,012.50
		Current Fee Billing	6,037.50
Total this Project			\$6,037.50

Contract Amount 8,050.00

Total Billings to Date 8,050.00

Project 7046.009 Washington Old Wastewater Treatment Plant Demolition- Construction Administration

Total Labor 162.00

Total this Project \$162.00

Total this Invoice \$6,199.50



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

March 21, 2022
Invoice No: 43133

Project 5019061 Washington - Reconstruction of Adams Street.
Client ID# 20040

Professional Services for the Period: February 18, 2022 to March 17, 2022

Professional Services

	Hours	Rate	Amount	
Principal Engineer	15.50	152.00	2,356.00	
Technician #6	2.00	60.00	120.00	
Totals	17.50		2,476.00	
Total Professional Services				2,476.00

Unit Billing

Mileage			57.68	
Total Units			57.68	57.68

Total Project Invoice Amount \$2,533.68

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

ENGINEERS AND SURVEYORS

OSKALOOSA, IOWA

CRESTON, IOWA



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

March 21, 2022

Invoice No: 43134

Project 5020201 Washington - Buchanan Street Paving Project.
Client ID# 20040

Professional Services for the Period: February 18, 2022 to March 17, 2022

Professional Services

	Hours	Rate	Amount	
Principal Engineer	9.25	152.00	1,406.00	
Totals	9.25		1,406.00	
Total Professional Services				1,406.00
		Total Project Invoice Amount		\$1,406.00

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

March 21, 2022
Invoice No: 43135

Project 7021157 Washington - NLW Subdivision - Phase 2
Client ID# 20040

Professional Services for the Period: February 18, 2022 to March 17, 2022

Professional Services

	Hours	Rate	Amount	
Principal Engineer	21.50	152.00	3,268.00	
Surveyor 1	3.00	124.00	372.00	
Technician #1	3.50	113.00	395.50	
Technician #2	3.75	97.00	363.75	
Technician #6	2.25	60.00	135.00	
Totals	34.00		4,534.25	
Total Professional Services				4,534.25

Unit Billing

Mileage			35.84	
Total Units			35.84	35.84

Total Project Invoice Amount \$4,570.09

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

Kevin D. Olson
Attorney-at-Law
1400 5th Street, P.O. Box 5127
Coralville, Iowa 52241

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

April 1, 2022

Sally Y. Hart, City Clerk
City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353

INVOICE

For legal services rendered to the City of Washington, Iowa in February and March, 2022

TOTAL HOURS	23.75 hours (reg)
TOTAL MILES	462 miles
Hourly Rate	\$90/hour- Reg \$75/hour - Court
Mileage Rate	\$0.56 per mile
TOTAL INVOICE FOR FRBRUARY and MARCH 2022	\$2,396.22

MEMORANDUM

DATE: March 31, 2022
TO: Sally Hart, City of Washington
FROM: Mark Culver, Housing Specialist
RE: Contractor Final Payment Request

Enclosed please find the required paperwork to authorize contractor payment for the house at:

308 E Van Buren Street (Canny)

I approve the payment request in the amount of **\$14,070.00**

Please cut a check in the amount of \$14,070.00 and send to the contractor.

Kirvan Enterprises LLC
422 35th St SW
Altoona, IA 50009

***The enclosed "Final Payment Request" & "Change order" documents require a signature and is marked with a "sign here" tab. After you have signed the documents please make a copy for your records and then return the originals to me with a copy of the check to the contractor.**

Thank you,

Mark Culver
East Central Iowa Council of Governments
319-289-0061



LilyPad EV

4591 Pacheco Blvd
 Martinez, CA 94553-2233 US
 +1 8665259723
 keith.anderson@lilypadev.com

INVOICE

BILL TO
 Washington, Iowa
 Washington, Iowa
 Sally Hart
 215 E. Washington Street
 Washington, IA 52353

SHIP TO
 Washington, Iowa
 Sally Hart
 215 E. Washington Street
 Washington, IA 52353 US

INVOICE 1044
DATE 03/25/2022
TERMS Net 30
DUE DATE 04/24/2022

ACTIVITY	QTY	RATE	AMOUNT
ChargePoint:CT4025-GW1 Dual Output Gateway North America, Bollard Unit - 208/240V @30A with 8' Cord Management (23' Cords)	1	6,826.00	6,826.00T
ChargePoint:CPCLD-COMMERCIAL-5 5yr Prepaid Commercial Cloud Plan. Prepaid Commercial Cloud Plan subscription with station management features such as: Custom Video uploads and Automatic Software Updates, driver and fleet management features including: Access Control and Pricing & Automatic Payment Collection, as well as energy and power management features which include Power Sharing. Real-time dashboards and reports provided for applicable features. Station Activation purchase required. Cloud Plans are priced per port.	2	1,385.00	2,770.00T
ChargePoint:CT4001-CCM CT4000 Bollard Concrete Mounting Kit. Bolts: 5/8 - 11 x 9 F1554 Grade 55 hot-dipped galvanized threaded bolts - 3 ea. Nuts: 5/8 - Heavy Galvanized Hex Nuts (DH Rated) - 12 ea. Washers: Galvanized Washers (ASTM F436) - 9 ea. Plastic Template - 1 ea	1	93.00	93.00T
ChargePoint:CT4000-ASSURE5 5 prepaid years of ChargePoint Assure for CT4000 station. Includes Parts and Labor . Priced per station.Warranty, Remote Technical Support, On-Site Repairs when needed, Unlimited Configuration Changes, and Reporting.Priced per station. Requires successful site validation.	1	2,385.00	2,385.00T
ChargePoint:CPSUPPORT-SITEVALID Customer works with their own contractor to perform the construction and station installation. On-site validation used to validate the installation has been performed per ChargePoint published requirements. The on-site validation consists of checking electrical capacity, transformers, panels, breakers, wiring, cellular coverage, and that the station installation meets all ChargePoint published requirements and local codes. A site is defined as a group of stations that are installed within 150 feet of each other. A successful Site Validation is a prerequisite to purchase ChargePoint Assure. CPSUPPORT-SITEVALID is priced for up to 5 stations that exist within the same 150 feet group of stations.	1	0.00	0.00T
ChargePoint:CPSUPPORT-ACTIVE Initial Station Activation & Configuration Service includes activation of cloud services and configuration of radio groups, custom groups, connections, access control, visibility control, pricing, reports and alerts. One time initial service per station.	1	0.00	0.00T
Sales Tax Sales Tax calculated by AvaTax on Fri 25 Mar 13:24:55 UTC 2022	1	0.00	0.00
Shipping:SHIPPING			310.00T

Remit Wire or ACH Payments to:

LilyPad EV
 Bank: JP Morgan Chase
 Routing: 322271627
 Checking #: 793577260

SUBTOTAL	12,384.00
TAX	0.00
TOTAL	12,384.00

or

BALANCE DUE

\$12,384.00

Send Payment Check to

LilyPad EV
4591 Pacheco Blvd
Martinez, CA 94553



Stout Companies
 1575 West 5th Street
 Washington, IA 52353
 US

Estimate

DATE	ESTIMATE #
3/29/2022	EST-15238

BILL TO
Nick Pacha City of Washington - Parks Department 215 E. Washington St Washington, IA 52353

SHIP TO
Nick Pacha City of Washington - Parks Department 215 E. Washington St Washington, IA 52353 npacha@washingtioniowa.gov 319-653-6584

Item	Description	Qty	Rate	Amt
Washington Parking Lot Mix		2000 lb	\$2.00	\$4,000.00
			SUBTOTAL	\$4,000.00
			SHIPPING	\$0.00
			DISCOUNT	\$0.00
			TAX	\$0.00
			TOTAL	\$4,000.00

Thank you for your business!

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM – LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **The Topsy Traveler's**

Business Address: **1919 Dogwood Avenue, Keota -- Setup in Central Park for Spring Craft Fair**

App #: **App-157378**

Type of License: New: **X** Renewal: Special Event: **X - May 5, 2022**

Beer/Wine Permit:
Liquor License: **Class C Liquor**
Cigarette License:
Dance Permit:
Sunday Sales:
Living Quarters:
Outdoor Service Area: **X**
Catering Privilege:

Date of Council Meeting: **April 5, 2022**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off _____ Date **3-30-2022**

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ Date _____

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM – LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **The Tippy Traveler's**

Business Address: **1919 Dogwood Avenue, Keota -- Setup in Central Park for Spring Craft Fair**

App #: **App-157378**

Type of License: New: Renewal: Special Event: - **May 5, 2022**

Beer/Wine Permit: _____
Liquor License: **Class C Liquor**
Cigarette License: _____
Dance Permit: _____
Sunday Sales: _____
Living Quarters: _____
Outdoor Service Area:
Catering Privilege: _____

Date of Council Meeting: **April 5, 2022**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off _____ Date _____

Fire: fire inspection done: Yes: No:

Fire Chief sign off  Date **3-25-22**



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
THE TIPSY TRAVELER'S LLC	THE TIPSY TRAVELER'S	(319) 201-0470

ADDRESS OF PREMISES	CITY	COUNTY	ZIP
205 West Main Street	Washington	Washington	52353

MAILING ADDRESS	CITY	STATE	ZIP
1919 Dogwood Avenue	Keota	Iowa	52248

Contact Person

NAME	PHONE	EMAIL
MEGAN LIBE	(319) 201-0470	smlibe2016@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Liquor License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
May 5, 2022	May 9, 2022	

SUB-PERMITS

Class C Liquor License



PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Megan Libe	Keota	Iowa	52248	OWNER	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Specialty Risk of America

POLICY EFFECTIVE DATE

Feb 24, 2022

POLICY EXPIRATION DATE

Feb 24, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



205 W Main Street, Washington, IA 52353

www.chamber.washingtoniowa.gov

chamber@washingtoniowa.org

2022 Board of Directors

Michelle Redlinger
Executive Director

Diane Gallagher, President
Gallagher Farms

Lee Iben, Vice President
ActionCOACH Business Coaching

Matt Brown, Treasurer
CBI Bank

Phil Minino, Past President
Bazooka Farmstar

Alisha Davis, Secretary
Washington Chamber of
Commerce

Erin Drahota
United Presbyterian Home

Jaron Rosien
JP's 207/Mayor

Erik Buchholz
Washington Middle School

Patty Elliott
Elliott Realty Group

Amy Vetter
Washington County Hospital

Mary Audia
WEDG
Ex-Officio

Sarah Grunewaldt
Main Street
Ex-Officio

March 28, 2022

Dear Washington City Council,

The Washington Chamber of Commerce is hosting the 2nd Craft Fair: Spring Edition on Saturday, May 7th in Central Park. Last year, we saw over 80 vendors our inaugural event and we plan to have that same turn out for this year!

In 2021, the Chamber got city council permission to have a vendor that sold alcoholic beverages, permission was approved and the vendor set up without any issues. We received a request from Megan Libe at The Tippy Traveler's to set up an alcohol beverage booth at this year's event. The Washington Chamber would like to approve this request and have The Tippy Traveler participate in the 2022 Craft Fair: Spring Edition. We are always trying to make our events more successful and innovative and we feel this vendor would be a great benefit to making the fair a success.

We thank you for your consideration to approve this request and we look forward to another great community event.

Respectfully,

Alisha Davis
Event Coordinator



THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE

LICENSE RENEWALS

Business Name: **Wal-Mart Supercenter #1475**

Business Address: **2485 Highway 92**

App #: **App-157238**

Type of License: New: Renewal: **X**

Beer/Wine Permit: **Class C Beer/Class B Wine**

Liquor License: **Class E Liquor**

Cigarette License:

Dance Permit:

Sunday Sales: **X**

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **April 5, 2022**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off  Date 3-25-2022

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ Date _____



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
Walmart Inc.	Wal-Mart Supercenter# 1475	(319) 653-7213

ADDRESS OF PREMISES	CITY	COUNTY	ZIP
2485 HWY 92	Washington	Washington	52353

MAILING ADDRESS	CITY	STATE	ZIP
702 SW 8th Street	Bentonville	Arkansas	72716

Contact Person

NAME	PHONE	EMAIL
Matt Walsh	(479) 258-8818	complic@wal-mart.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0001529	Class E Liquor License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
May 11, 2022	May 10, 2023	

SUB-PERMITS

Class E Liquor License, Class C Beer Permit, Class B Wine Permit



PRIVILEGES

Sunday Service

Status of Business

BUSINESS TYPE

Publicly Traded Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Matthew Allen	Rogers	Arkansas	72758	Assistant Treasurer	0.00	Yes
Andrea Marie Lazenby	Bentonville	Arkansas	72712	Assistant Secretary	0.00	Yes
Carl Doug McMillon	Bentonville	Arkansas	72712	President & CEO	0.00	Yes
Cynthia Moehring	Bentonville	Arkansas	72712	Sr. VP & Chief Compliance Officer	0.00	Yes
Walmart Licensing						
Walmart Licensing						



State of Iowa

Alcoholic Beverages Division

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

City Administrator Report
April 5, 2022

- Had a meeting with the railroad to continue discussions on the upcoming merger. Another meeting is set Tuesday to discuss crossings, safety and funding options and working on reviewing quiet zone areas and what that means. Additionally, a representative from the Railroad will be coming to review the crossings condition.
- Meeting Tuesday, April 5 with the Country Club board and Jeff Hazelett to discuss country club road
- Precon meeting regarding East Adams will be held 2nd week of April
- Kelsey, Jaron and I will be attending the Rural Summit in Ames April 12 & 13th. Kelsey and I will be going on Monday. One topic of discussion is hotels in small communities.
- Debi Durham, Economic Development director for the State of Iowa was here Tuesday, March 29. Toured some local businesses.
- Working on the NLW development agreement
- Attended the Planning & Zoning meeting on Tuesday, March 29th
- Had a great housing meeting concerning LMI and ways we can assist with updating “Old Main”.
- Submitted our All Star Awards application for the Wellness Park
- Joined the Kiwanis Amer’s
- Continuing to work on nuisance properties including the Parkside Estates
- I am taking April 4th off but will be available Tuesday, April 5th if there are questions, concerns related to the agenda.
- We will be meeting in the near future with a developer regarding rental town homes

MAINTENANCE & CONSTRUCTION DEPT. REPORT

3-5-22/3-18-22

STREETS: Personnel installed Wellness Park & Washington Y signs at North Ave D-West 5th St and at North Ave F-West 5th St (waiting on another order to finish the posts at D-5th). Placed rock in a few alleys.

WATER DISTRIBUTION: Personnel repaired two water services located at 1704 North 6th Ave (both new rods). Personnel also repaired a water service box (rod) located at the Vets Memorial on Lexington Blvd. Personnel marked water boxes for the following week's shut off list.

SEWER COLLECTION: Personnel assisted WWTP personnel vacking out the Lexington Blvd lift station. Personnel also jetted, flushed and televised a sewer located at North Iowa Ave-17th St. Another location of jetting and televising located at 702 East 2nd St for an Alliant contractor. Personnel jetted and televised a sewer in the 300 block of West Madison St.

STORM SEWER COLLECTION: Personnel replaced a driveway culvert located at 1323 North 3rd Ave. Personnel spent some time unplugging intakes with .8 inches of rain Friday March 18.

MECHANIC/SHOP: Personnel serviced PD 306, PD 307, #303 (prepped flat bed and put new bedliner on) and refurbished the office, taking carpet out and replacing new ceiling tiles.

OTHER: Personnel hauled spoil away from the shop. Personnel hauled a load of cold mix to the stockpile. Personnel had 35 One Call Locates.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report
April 5th , 2022
Council meeting**

- **After hour alarm and dog call outs**
3-15-22 Dog call to 1400 block Ridgeview Court 5:50 p.m. Dylan
3-20-22 Dog call to 600 block S 2nd Ave 4:20 p.m. . Dylan
- **Dept Head meetings** –I attended the meetings on March 22nd,29th, April 5th
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO,Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Hydrogen Sulfide Gas Meters-** After meeting with Deanna, Fox, and Kyle at the water plant we pulled 2 of the meters so we could do some H2S testing at the Water Plant to try to pinpoint an unpleasant smell some of the neighbors have expressed concerns about.
- **Old WWTP Demo-**The demo is going well they just need to back fill and then grading/seeding.
- **SCADA Computer-**The new computer is all set up and recording. We are waiting on a license for the alarm system to put in full service.
- **Dissolved Oxygen Meters-**We had all the D.O. meters and TSS meter calibrated and serviced. One D.O. meter needs to be replaced along with one keypad and screen on one of the controllers. All other meters checked out.
- **Tractor replacement Bids-**I've been working on bids for tractor replacement and looked at few of them to bring a recommendation to Council on April 5th.

**Jason Whisler
4/01/2022 8:00 a.m.**

Here is a summary of the major updates and activities from the Water Treatment Department for March 2022.

Street Lights: Nick Pacha and Jason Peterson along with Ace Electric have taken the lead on the downtown decorative light outage. Different sections of lights have been tripping the breaker on the southeast side of the square. After thorough troubleshooting, it seems they have fixed the problem. The street light that was stuck on in front of JP's got fixed. Joe Marie is aware of the 2 street lights out in front of KCII. They should be fixed soon. We will be doing a traffic light inventory this month and placing an order in May.

Water Plant Operations: I submitted February's MOR to the DNR. I re-certified our ERP with the EPA and DNR. We changed 25 dead meters this month. Ordered more water meters. We read water meters, books 1,2,4,7, and the list of extra monthly reads. We had 3 apartments on the shutoff list and all 3 are turned back on. We collected routine monthly bacteria samples; results were absent. We collected 5 special bacteria samples; 4 were for the Buchanan new water main and the other for Boyd's Bologna. All 5 of those samples came back good. We also collected and delivered our 1st quarter samples for Radionuclides. Our bulk chemicals were delivered and filled up. We collected our monthly well levels. Jason and Parker from WWTP continued to move H2S meters around the facility. They did get some readings but they were not as high as we expected. They are going to try again when it warms up. We changed bag filters and RO 2 & 3 cartridge filters. We replumbed a valve on the chlorine day tank that was leaking. We greased pumps and motors. Our printer stopped working. Karolyn with Impression's Computers came and looked at it and deemed it unfixable. We had Jetco, the original provider and I.T. support for our SCADA, find us one and set it up.

Thanks to Brody, the city mechanic, as he serviced both our vehicles this month.

We ran a full set of labs for curious residents at 1509 N 3rd Ave. We collected a sample from their house and took it back to our lab for testing. We also ran a chlorine test while at the house. I typed a report and delivered the results to them. I think this will help to assure them Washington has safe drinking water.

I would like to thank the Parks department. They do a lot for our department and it does not go unnoticed. They do our snow removal, keep up with the downtown square and Blvd decorative lighting, mowing, trimming, spraying, ect. Just last week Jason came and cleaned up the north side of the plant by trimming bushes and pulling nuisance vines.

Operators: Will took and passed his Grade III Water Treatment Exam. This is a big deal as now Will is fully certified to operate and sign off on official business with the EPA and Iowa DNR. Will is now certified as a Grade III Treatment and Grade II Distribution Water Operator. I passed my Grade III Water Distribution Exam. I'm a Grade III in both Water Treatment and Distribution, as well, a Grade II in Wastewater Treatment.

Meetings attended: Weekly staff meetings; 1 on 1 with Deanna; Meter reading meeting with Deanna; Safety meeting; and a IRWA class.

If you have any questions or concerns, please do not hesitate to contact myself or Will. Thanks, stay safe!

Water Plant Superintendent: Kyle W

Sector
 117 SE Lorenz Dr, Suite 108
 Ankeny Iowa 50021

info@sectorgearusa.com
 877-9SECTOR



INVOICE

Invoice Number 129009001
Issued Date 3/15/2022
Due Date 4/14/2022
P.O. # Quote#45746100000027840...

BILL TO
 Washington PD
 215 E Washington St
 Washinton IA 52353

SHIP TO
 Washington PD
 215 E Washington St
 Washinton, IA 52353

Product Name	List Price	Qty	Amount
GVS - Getac In-Car Video Focus One - VR-X20-Focus One with Blackbox Recording - [Integrated 4GB RAM + 256GB SSD + Battery Backup + WIFI + GPS + Crash Sensor], DVR mounting bracket, 1 year hardware warranty. Display (CU-D50) - 5" Touch Display, includes cable (16ft). ZeroDark FHD IP Camera CA-NF21-146, (Wind Shield Mount), includes cable (25ft). ZeroDark FHD IP Camera CA-NF21-146IR, (Standard Mount), includes cable (14ft). Wired MIC (MM-G01) - In-Car Microphone, includes cable (25ft). Wiring kit(25ft), GPS antenna(14ft), WiFi/BT antennas(14ft).	2,516.16	5	12,580.80
GVS Getac Bodyworn Camera BC-02 - BWC (BC-02) - [64GB + FHD/HD/WVGA + WiFi + GPS + BLE], 1 year hardware warranty (compatible with magnetic charge cable ORB39X).	303.92615	13	3,951.04
GVS BWC BC-02 MultiDock (8-bay) - GETAC VIDEO SOLUTIONS INC. Body Worn Camera (BC-02) - 8 Port Multidock with Datamover (MD-02D), includes 90W AC Adapter (US)	1,247.04	1	1,247.04
GVS BWC BC-02 Quick Release Cable - Body Worn Camera (BC-02), magnetic quick release charging USB cable (3.94 ft) (must be used with SKU OVWX2MXXXXX1)	34.71	18	624.78
CVS BWC USB Extension Cable for VD-02 - Getac Video Solutions - Bodyworn Camera USB Extension Cable for VD-02, 12.5 feet.	16.91	5	84.55
Airgain MultiMax 3-in-1 - BLACK - Vehicle Antenna - AirGain MultiMax, 3in1, WiFi2-GPSx1, Bolt Mount, 15ft, Black	209.15	5	1,045.75
GVS BWC Bluetooth Trigger Box - Body Worn Camera Bluetooth Trigger Box (TB-02)	132.61	5	663.05
GVS BWC BC-02 / BC-03 Mount - Chest Clip	17.90692	13	232.79
CVS BWC BC-02 Single Port Dock - Body Worn Camera (BC-02) - Single Port Dock (VD-02)	61.41	5	307.05
GVS BWC BC-02 / BC-03 Mount - Molle Mount	17.90692	13	232.79
GVS BWC Mount - Mag Mount works with BC02 and BC03 - Body Worn Camera dual side magnetic mount	52.51	13	682.63
GVS ICV Universal Visor Mounting Bracket - for Display Only (CU-D50)	61.41	5	307.05

Grand Total

Remit Check Payment To:
 Sector c/o US Bank N.A.
 TFM Lockbox
 PO Box 860573
 Minneapolis, MN 55486-0573

Remit ACH Payment To:
 US Bank
 Clearing House Acct: 104790063366
 Routing No: 091000022
 Ref: Sector

Ryan Surber, President
 ryan@sectorgearusa.com
 515-718-8990

Sector

117 SE Lorenz Dr, Suite 108
Ankeny Iowa 50021

info@sectorgearusa.com
877-9SECTOR



INVOICE

Invoice Number 129009001
Issued Date 3/15/2022
Due Date 4/14/2022
P.O. # Quote#45746100000027840...

BILL TO
Washington PD
215 E Washington St
Washinton IA 52353

SHIP TO
Washington PD
215 E Washington St
Washinton, IA 52353

Product Name	List Price	Qty	Amount
GVS - Warranty - Getac ICV Years 2-5 Bumper-to Bumper - Getac Video Solutions Bumper-to-Bumper Warranty, Years 2-5. DVR + Cameras + Display.	721.65	5	3,608.25
GVS Management Software, Redaction, Transcription - Getac Video Enterprise Management Software with Redaction and Transcription. For In Car Video and Bodyworn Video Systems by Getac Video. Easy Sharing for Case Management w/ Unlimited Users. Data 30 GB.	30.485	216	6,584.76
GVS Data Mover License (BC-02 8-BAY DOCK) - GETAC VIDEO SOLUTIONS INC. : Getac Managed Service & Cloud-Video License and Annual Maintenance (Per DATA MOVER Software device)	16.66667	12	200.00
Description - Getac Video Solution - Department Deployment - Commissioning, Ecosystem SetUp, Policy Creation, and System Configuration. (ONE TIME)	3,936.00	1	3,936.00
Sector Pro Services - Install - 5 Vehicles - Getac Video FocusOne DVR, 2 Cameras, Bluetooth Trigger, DC Cradle for BWC.	3,950.00	1	3,950.00
Adjustments	-1,294.34	1	-1,294.34

FedEx Tracking NO: IV6800904

Grand Total \$38,943.99

Remit Check Payment To:
Sector c/o US Bank N.A.
TFM Lockbox
PO Box 860573
Minneapolis, MN 55486-0573

Remit ACH Payment To:
US Bank
Clearing House Acct: 104790063366
Routing No: 091000022
Ref: Sector

Ryan Surber, President
ryan@sectorgearusa.com
515-718-8990



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. **APPLICANT INFORMATION**

Name/Event: Marion Avenue Baptist Church Our Time Youth Conference

Coordinator: Michael Griswold

Contact Number: 319-458-7360

Email Address: mikeg@marionavenuebaptist.com

2. **EVENT INFORMATION**

Event Description: Inflatable and refreshments for our youth conference

Days/Dates of Event: May 5th

Time(s) of Event: (Include Set Up/Tear Down Time) 7:00 am - 11:00 pm

Event Location: Central park, Marion Ave, Washington Blvd.

Will event require an alcohol license or require modification of an existing license? Yes No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: NB Marion Ave. Washington to Main

NB Washington Iowa Ave. to Marion Ave. Both streets

would include center park by

Method of Notification for businesses/downtown residents (if applicable):

Personal contact

Other Requests

Temporarily park in a "No Parking" area
location : _____

Use of gators/UTV/ATV on City streets

Use of City Park (specify park :
Electrical Needs: Central

Parade (attach map of route and indicate
streets to be closed)

Walk/Run (attach map of route and indicate
streets to be closed)

Tent(s) to be used – over 400 sq ft or canopies
over 1,000 sq ft

Fireworks (specify location :)

Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Yield signs for crosswalks

Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones

Street Sweeping following (parades)

Picnic Tables

Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many? _____

Contact Person: _____

Phone: _____

7. INSURANCE

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Mitch Gaswold

Applicant/Sponsor Signature

03-22-22

Date

DEPARTMENT APPROVALS

Indicate Date Contacted

The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.

City Clerk Sally Y. Hart 319-653-6584 sallyhart@washingtioniowa.gov
(Liquor Licenses) ext 131

Comments/Restrictions:

3/22

Police Chief Jim Lester 319-458-0264 jlester@washingtioniowa.gov

Comments/Restrictions:

3/22 VM

Fire Chief Brendan DeLong 319-461-3796 bdelong@washingtioniowa.gov

Comments/Restrictions:

3/22

Streets JJ Bell 319-653-1538 jjbell@washingtioniowa.gov

Comments/Restrictions:

3/22 VM

Parks Nick Pacha 319-321-4886 npacha@washingtioniowa.gov

Comments/Restrictions:

County Environmental Health (if serving food):
Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us

Comments/Restrictions:

CITY COUNCIL APPROVAL

City Clerk Signature

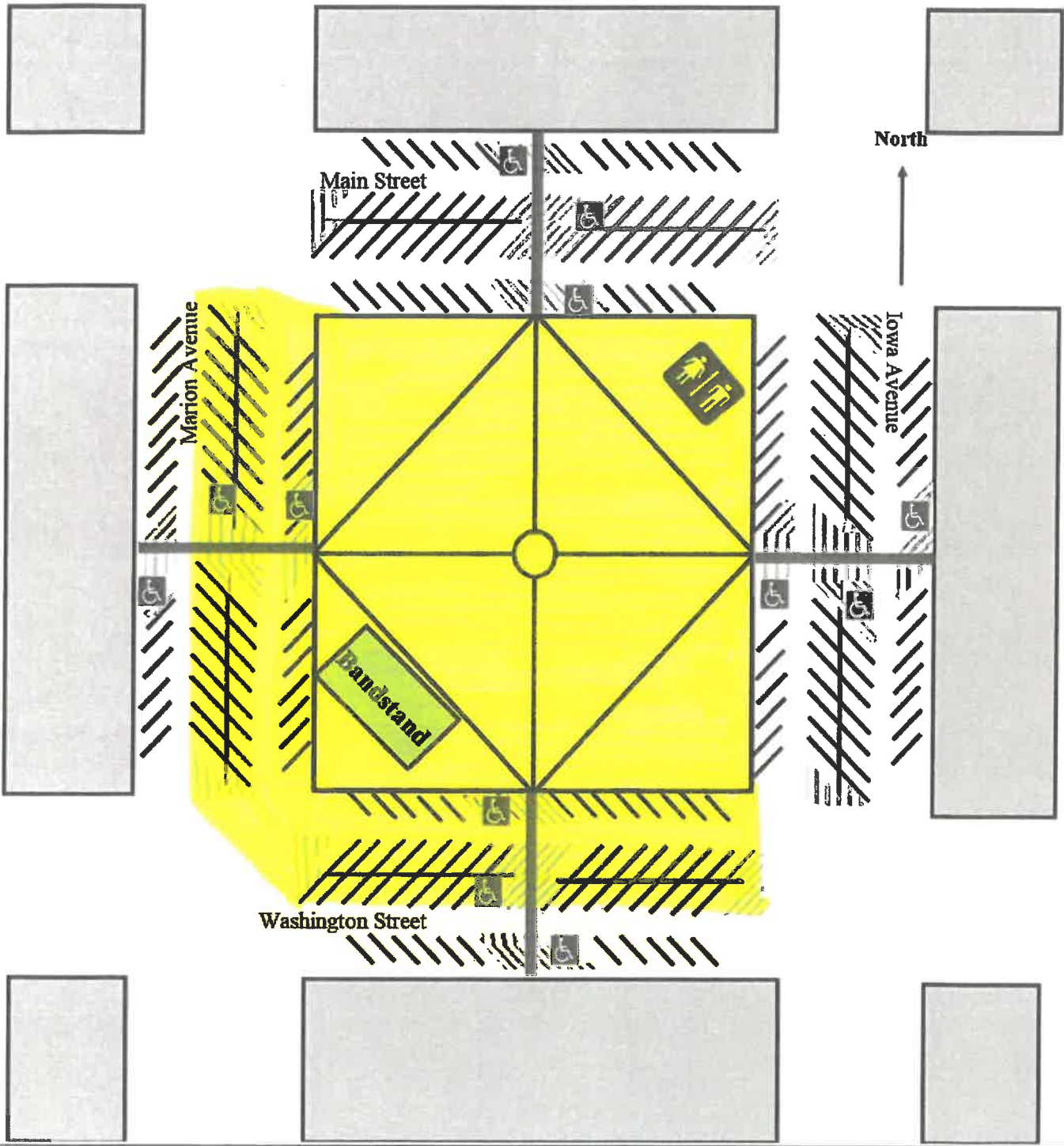
Date of Action

Approved: _____

Denied: _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):





SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. **APPLICANT INFORMATION**

Name/Event: Merion Avenue Baptist Church Our Time Youth Conference

Coordinator: Michael Griswold

Contact Number: 319-458-9360

Email Address: mikeg@merionavenuebaptist.com

2. **EVENT INFORMATION**

Event Description: Inflatables and refreshments for our youth conference

Days/Dates of Event: May 5th

Time(s) of Event: (Include Set Up/Tear Down Time) 7:00 am - 11:00 pm

Event Location: Central park, Merion Ave, Washington Blvd.

Will event require an alcohol license or require modification of an existing license? Yes No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: NB Merion Ave Washington to Main

WB Washington Iowa Ave. to Merion Ave. Both streets

would include center parkky

Method of Notification for businesses/downtown residents (if applicable):

Personal contact

Other Requests

___ Temporarily park in a "No Parking" area
location: _____

Use of City Park (specify park :
Electrical Needs: Central

___ Walk/Run (attach map of route and indicate
streets to be closed)

___ Fireworks (specify location :)

___ Use of gators/UTV/ATV on City streets

___ Parade (attach map of route and indicate
streets to be closed)

___ Tent(s) to be used – over 400 sq ft or canopies
over 1,000 sq ft

___ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Emergency "No Parking" Signs

Traffic cones

___ Picnic Tables

___ Yield signs for crosswalks

Garbage/Recycling Barrels

___ Street Sweeping following (parades)

___ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

___ Public Address System

Recorded/Live Music

___ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? ___ Yes No If yes, how many? ___
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? ___ Yes No If yes, how many?)

Contact Person: _____

Phone: _____

7. INSURANCE

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

___ Certificate of Insurance provided and accepted ___ Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Mitch Jesiwold

Applicant/Sponsor Signature

03-22-22

Date

DEPARTMENT APPROVALS

Indicate Date Contacted

The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.

City Clerk Sally Y. Hart 319-653-6584 sallyhart@washingtونيowa.gov
(Liquor Licenses) ext 131

Comments/Restrictions:

3/22

Police Chief Jim Lester 319-458-0264 jlester@washingtونيowa.gov

Comments/Restrictions:

3/22 VM

Fire Chief Brendan DeLong 319-461-3796 bdelong@washingtونيowa.gov

Comments/Restrictions:

3/22

Streets JJ Bell 319-653-1538 jjbell@washingtونيowa.gov

Comments/Restrictions:

3/22 VM

Parks Nick Pacha 319-321-4886 npacha@washingtونيowa.gov

Comments/Restrictions:

County Environmental Health (if serving food):
Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us

Comments/Restrictions:

CITY COUNCIL APPROVAL

City Clerk Signature

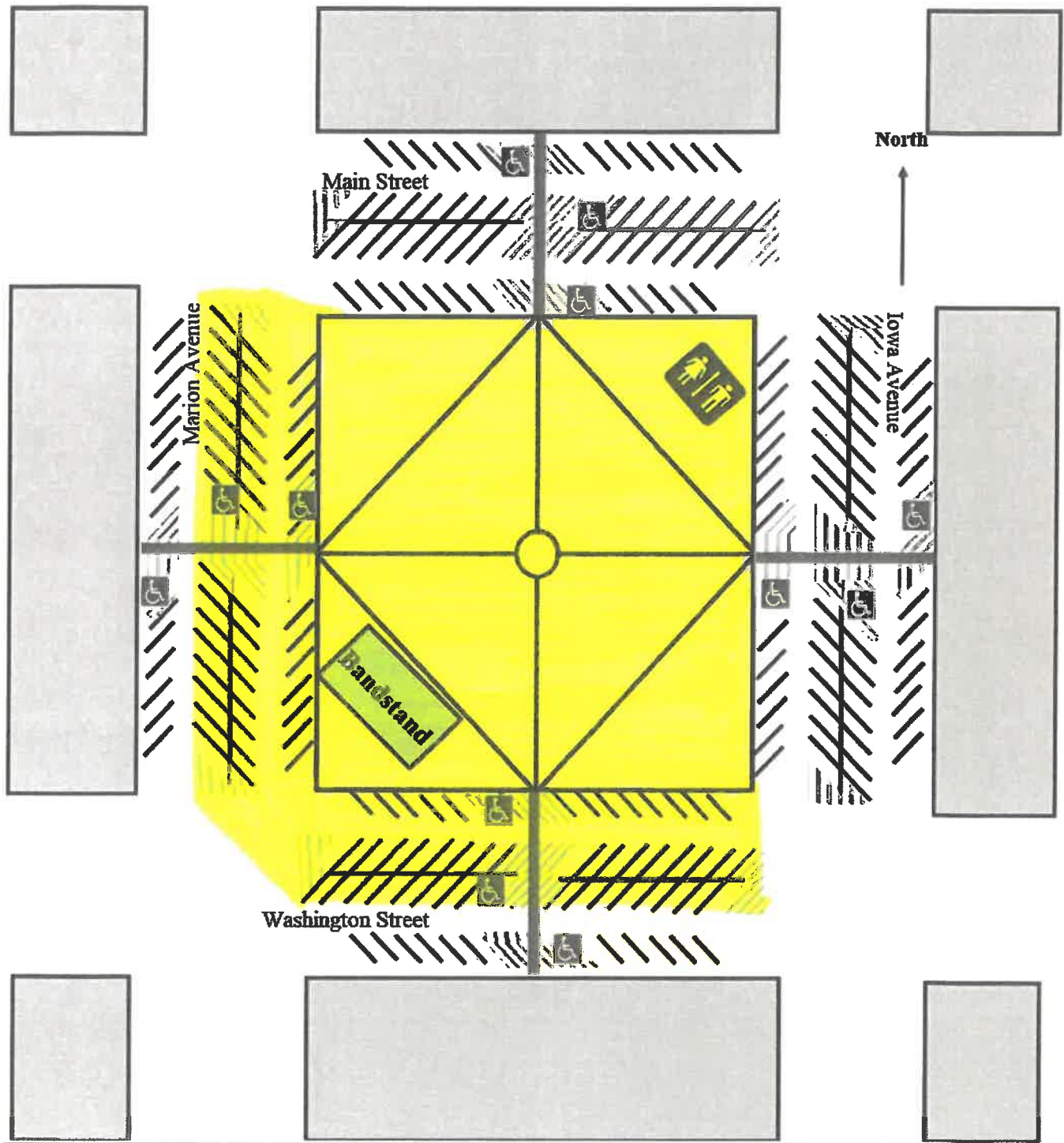
Date of Action

Approved: _____

Denied: _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):



**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
APRIL 5, 2022**

POLICE	ALLIANT ENERGY	ALLIANT ENERGY	955.48
	ARNOLD MOTOR SUPPLY	WIPER BLADES	96.90
	BOUND TREE MEDICAL, LLC	PPE - GLOVES	277.90
	CAPPER CHRYSLER DODGE JEEP RAM	KEY FOBS	291.09
	GALLS LLC	BODY ARMOR	2,170.35
	IOWA POLICE CHIEFS ASSOCIATION	CONFERENCE	150.00
	IOWA PRISON INDUSTRIES	UNIFORMS	90.98
	KIWANIS WASHINGTON AMer's	DUES- JIM LESTER	85.00
	MARCO, INC.	PRINTER CHARGES	389.54
	SYNNEX FINANCIAL SERVICES	COPIER PRINTER LEASE	604.26
		TOTAL	5,111.50
	FIRE	ALL AMERICAN PEST CONTROL	PEST CONTROL
ALLIANT ENERGY		ALLIANT ENERGY	2,149.83
CINTAS CORP LOC. 342		TOWEL SERVICE	81.69
CUSTOM IMPRESSIONS INC		LOGO SERVICES	60.00
FELD FIRE		GEAR	4,614.95
HIWAY SERVICE CENTER		SUPPLIES	67.92
VISA-TCM BANK, N.A.		SUPPLIES & PUBLICATIONS	180.88
		TOTAL	7,187.77
DEVELOPMENT SERVICES	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	120.00
	IOWA DOT	HENKEL, BEAL, WIBSTAD CERT	1,380.00
	STRYKER SALES CORPORATION	SAFETY SUPPLIES	104.55
	VISA-TCM BANK, N.A.	TRAINING AND ZOOM	275.00
	WASHINGTON DISPOSAL LLC.	TRASH ABATEMENTS	70.00
		TOTAL	1,949.55
LIBRARY	ACE-N-MORE	JANITORIAL SUPPLIES	18.64
	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00
	AMAZON	LIBRARY MATERIALS	432.32
	BAKER & TAYLOR	LIBRARY MATERIALS	749.18
	BLACKSTONE PUBLISHING	AUDIO BOOKS	260.38
	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	42.68
	CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	198.00
	CINTAS CORP LOC. 342	MATT SERVICE	150.80
	DEMCO INC	OFFICE SUPPLIES	326.36
	DES MOINES REGISTER	SUBSCRIPTION	521.03
	FAREWAY STORES	PROGRAM SUPPLIES	25.96
	KCTC	PC RECYCLE	20.00
	MCCANN, LINDA	PROGRAMMING	100.00
	OVERDRIVE, INC.	DIGITAL MATERIALS	411.20
	STAPLES BUSINESS ADVANTAGE	SUPPLIES	360.97
	VALENTINE, TAMMY	HOMEBOUND SERVICE- MILEAGE	6.73
	VISA-TCM BANK, N.A.	PROG, SUPPLIES, DIGITAL SE	298.07
	WORKSPACE	OFFICE CHAIRS	1,765.25
		TOTAL	5,727.57
PARKS	4-M PLUMBING & HEATING INC.	CPRR FREEZE REPAIR	788.74
	ACE ELECTRIC. INC	VANDALISM REPAIR	263.87
	ALLIANT ENERGY	ALLIANT ENERGY	943.45
	JOHN DEERE FINANCIAL	SUPPLIES	30.39
	O'REILLY AUTOMOTIVE INC	PARTS	54.22
	VISA-TCM BANK, N.A.	TURF CLASS, CONCESSION SHE	334.26
	WASHINGTON LUMBER	LUMBER AND CEMENT	177.36
	WASHINGTON RENTAL	SHARPEN CHAINSAW	17.00
		TOTAL	2,609.29

POOL	ALLIANT ENERGY	ALLIANT ENERGY	82.19
		TOTAL	82.19
CEMETERY	ARNOLD MOTOR SUPPLY	MOWER PARTS & OIL	157.34
	CERTIFIED LABORATORIES	MOWER PARTS	5.20
	ALLIANT ENERGY	HYDRALIC OIL/FUEL ADDITIVE	1,214.90
	ATCO INTERNATIONAL	ALLIANT ENERGY	566.99
	VISA-TCM BANK, N.A.	SHOP SUPPLIES	516.05
		OFFICE SUPPLIES	581.99
		TOTAL	3,042.47
FINANCIAL ADMIN	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	ACCESS SYSTEMS	COPIER MAINTENANCE & COPIE	553.59
	ALBERT, KIRK	MILEAGE REIMBURSEMENT	86.58
	ALLIANT ENERGY	ALLIANT ENERGY	1,672.09
	BAKER PAPER & SUPPLY	COPY PAPER	207.24
	BDH TECHNOLOGY LLC	IT SERVICE	35.00
	CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	174.00
	CINTAS CORP LOC. 342	RUG SERVICE	48.90
	DE LAGE LANDEN FINANCIAL SERVICES INC	COPIER LEASE AGREEMENT	154.98
	IGRAPHIX, INC	NEWSLETTER PRINTING	1,642.60
	IGRAPHIX, INC	NEWSLETTER MAILING	827.00
	IMFOA	CONFERENCE	125.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	260.00
	IOWA STATE UNIVERSITY	REGISTRATION-SALLY HART	240.00
	KIWANIS WASHINGTON AMer's	DUES - DEANNA	26.25
	PACE PAYMENT SYSTEMS	PACE ADMIN FEE	20.00
	VISA-TCM BANK, N.A.	TRAINING AND ZOOM	54.99
		TOTAL	6,160.72
AIRPORT	ALLIANT ENERGY	ALLIANT ENERGY	1,279.24
	CLOUDBURST 9	INTERNET	72.09
	STRYKER SALES CORPORATION	SAFETY SUPPLIES	104.55
	TITAN AVIATION FUELS	FUEL	29,647.39
	VISA-TCM BANK, N.A.	FUEL SYSTEM SUPPORT AGREEM	1,425.00
	WINDSTREAM IOWA COMMUNICATIONS	MARCH SERVICE	194.70
		TOTAL	32,722.97
ROAD USE	ALTORFER	SUPPLIES	26.81
	ARNOLD MOTOR SUPPLY	REAR VIEW MIRROR	31.55
	COLEMAN CONSTRUCTION INC.	SNOW REMOVAL-SIDEWALK BY P	80.00
	DOUDS STONE LLC	ROADSTONE	767.26
	HENDERSON PRODUCTS, INC.	CONTROL FOR SALT SPREADER	925.87
	J MOELLER CONSTRUCTION, LLC	MAILBOX REPAIR	50.00
	JOHN DEERE FINANCIAL	SNOW PLOW REPAIR	45.95
	KIMBALL MIDWEST	BATHROOM CLEANER	94.72
	L L PELLING CO	PRE-MIX	746.90
	LAWSON PRODUCTS INC	SEC CONTAINMENT FOR OIL BA	264.04
	MENARDS	SUPPLIES	14.99
	MID-AM RES. CHEMICAL CORP	WIPES AND LUBE, GLASS CLEA	125.00
	MID-AM RES. CHEMICAL CORP	HERBICIDE	271.02
	MORNING SUN FARM	TRACTOR SERVICE	229.13
	WASH CO ENGINEER	SALT	8,213.72
		TOTAL	11,886.96
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	353.24
		TOTAL	353.24

CAPITAL PROJECTS	G & R MILLER CONSTRUCTION	WELLNESS PARK MAINTENANCE	17.70	
	IA DEPT OF NATL RESOURCES	STORMWATER PERMIT #2	175.00	
		TOTAL	192.70	
TREE COMMITTEE	CASLAVKA, ANN	TREE COMMITTEE WORK	30.00	
	IGRAPHIX, INC	TREE COMMITTEE SUPPLIES	70.00	
	WMPF GROUP LLC	TREE COMM-THANK YOU ADVERT	468.60	
		TOTAL	568.60	
K-9 PROGRAM	JOHN DEERE FINANCIAL	K9 FOOD	51.99	
		TOTAL	51.99	
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	723.36	
	GLOBAL PAYMENTS	DC/CC ADMIN FEE	1,839.38	
	IA DEPT OF REVENUE	WET TAX	7,513.00	
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	119.00	
	MIDWEST ALARM	ALARM	655.08	
	POSTMASTER	BULK MAILING WATER BILLS	952.41	
	STOREY KENWORTHY/MATT PARROTT	FORMS- WATER BILL	1,417.04	
	STREFF, ROSE	MILEAGE REIMBURSMENT	6.44	
	VISA-TCM BANK, N.A.	DNR FEES	30.00	
		TOTAL	13,255.71	
	WATER DISTRIBUTION	ALLIANT ENERGY	ALLIANT ENERGY	48.26
		CENTRAL IOWA DISTRIBUTING	SUPPLIES	182.00
		CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	43.07
DOUDS STONE LLC		ROADSTONE	648.45	
GILLUND ENTERPRISES		SUPPLIES	385.86	
HI-LINE INC		SHOP SUPPLIES	1,449.33	
IDEAL READY MIX		WATER MAIN LEAK-W MADISON	1,131.00	
JOHN DEERE FINANCIAL		SHOPLIGHT INSTALL	234.29	
MENARDS		SUPPLIES	75.95	
MID-AM RES. CHEMICAL CORP		WIPES AND LUBE, GLASS CLEA	337.41	
MOSE LEVY CO INC		STORAGE RACK MATERIAL	77.86	
QUAD CITIES WINWATER		WATER CURB STOPS	3,886.18	
UTILITY EQUIPMENT CO		OIL	311.10	
VISA-TCM BANK, N.A.		LODGING AND MEALS	142.03	
WASHINGTON LUMBER		CEILING TILE	948.87	
		TOTAL	9,901.66	
SEWER PLANT		ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00
	ACE ELECTRIC. INC	LEXINGTON GENERATOR REPAIR	664.11	
	ALLIANT ENERGY	ALLIANT ENERGY	11,136.58	
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	39.33	
	EUROFINS ENVIRONMENT TESTING NC	CHEMICALS	1,541.40	
	IA DEPT OF REVENUE	SALES TAX	2,104.06	
	IGRAPHIX, INC	SHIPPING	17.85	
	IOWA PUMP WORKS INC	LIFT STATION PUMP SRVS AGR	1,330.00	
	JOHN DEERE FINANCIAL	CHAIN SAW BAR OIL/PARTS	24.96	
	ONSITE SERVICES SOLUTIONS, LLC	D.O. METER CALIBRATION	3,785.00	
	VISA-TCM BANK, N.A.	LODGING FEE	459.69	
	WINDSTREAM IOWA COMMUNICATIONS	MARCH SERVICE	287.38	
		TOTAL	21,425.36	
	SEWER COLLECTION	AMAZON CAPITAL SERVICES	TIME CLOCK INK	16.00
COUNTY MATERIALS CORP		MANHOLE PARTS	1,472.00	
GIERKE ROBINSON CO., INC		SUPPLIES	221.22	
IDEAL READY MIX		SEWER SINK HOLE-MARION AVE	999.75	

JOHN DEERE FINANCIAL	BARRICADE PAINT	99.97
MENARDS	SUPPLIES	170.91
VISA-TCM BANK, N.A.	LODGING AND MEALS	135.03
WASHINGTON LUMBER	DOOR FOR SHED	154.99
	TOTAL	3,269.87

SANITATION

WASH CO HUMANE SOCIETY	MARCH COLLECTIONS	347.00
	TOTAL	347.00

SELF INSURANCE

EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	391.51
	TOTAL	391.51

	TOTAL	126,238.63
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PUBLIC HEARING

Tuesday, April 5th, 2022 at 6:00 P.M.

Washington City Hall, 215 E. Washington Street, Washington, IA 52353

THE PURPOSE OF THIS HEARING IS TO CONSIDER THE STATUS OF FUNDED ACTIVITIES FOR THE HOUSING REHABILITATION PROGRAM FOR WASHINGTON, IOWA, AS ASSISTED BY THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM (CONTRACT #20-HSG-015)

As required for this hearing, it is noted that:

- a. For a general description of accomplishments to-date, a CDBG Housing contract in the amount of \$234,994 was awarded to the City of Washington from the Iowa Economic Development Authority with a release of funds issued on December 28, 2020.
- b. For a summary of expenditures to-date, through March 2022, a total of \$53,232.00 has been invoiced; \$32,870.00 for construction, and \$20,362 for grant administration and technical services. Construction items included but were not limited to the replacement of roofs, gutters, siding, windows, doors, and steps, as well as lead hazard reduction items.
- c. For a general description of remaining work, 2 properties have been rehabilitated to date, 2 properties are under construction, and 2 properties have recently received bids. It is expected that contracts will be signed in the next 30 days for the 2 remaining properties in the bidding process, with a completion date expected for on or about July 15th, 2022.
- d. For a general description of changes made to the project budget, performance targets, activity schedules, project scope, location, objectives or beneficiaries, No changes or amendments have been made at this time.

Public in attendance:

RESOLUTION NO. _____

**A RESOLUTION ADOPTING AMENDMENT NO. 1 TO THE
TREATMENT AGREEMENT**

WHEREAS, the City Council approved a Treatment Agreement with Iowa Renewable Energy (IRE) biodiesel plant on April 24, 2013, which was revised on August 9, 2018; and,

WHEREAS, due to the need to control the production of H₂S gas being catalyzed in the City's sewer collection system by IRE's effluent, chemical dosing methods that may lower the pH of IRE's effluent below the minimum allowed in the Treatment Agreement are currently required to address the issue, and the Council took action to temporarily amend the agreement to this effect through March 15, 2021; and

WHEREAS, IRE has requested and FOX Engineering recommends the attached Amendment No. 1 to Treatment Agreement to allow the user to continue the addition of Peracetic Acid (PAA) to its wastewater discharge to control hydrogen sulfide odor issues.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The Council hereby adopts the attached Amendment No. 1 to Treatment Agreement with Iowa Renewable Energy.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 5th day of April, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

AMENDMENT NO. 1 TO TREATMENT AGREEMENT

The following Amendment to the Agreement dated August 9, 2018, is made and entered into by and between the **CITY OF WASHINGTON, IOWA**, hereinafter referred to as "City", and **IOWA RENEWABLE ENERGY**, hereafter referred to as "Contributor":

WHEREAS, the City and Contributor have an existing Treatment Agreement.

WHEREAS, the User wishes to continue addition of Peracetic Acid (PAA) to its wastewater discharge to control hydrogen sulfide odor issues within the sanitary sewer system.

WHEREAS, both parties desire to modify the original Treatment Agreement.

NOW, THEREFORE, it is agreed as follows:

- 1. Exhibit 1 (IDNR Treatment Agreement Form) – The original Treatment Agreement Form, dated August 9, 2018, shall be replaced with the revised IDNR Treatment Agreement Form (Form 542-3221) attached to and made a part of this Amendment.
- 2. Page 2 of the Treatment Agreement, Item 4. Operational Monitoring – The first paragraph of this Item shall be modified to include the following additional language:

The CONTRIBUTOR shall monitor and record peracetic acid (PAA) dose and usage for each day discharge occurs. Daily dose and usage records shall be reported to the CITY no less than once per month with the Contributor's monthly report.

- 3. All other requirements and conditions of the original AGREEMENT not modified by this Amendment shall remain in full force and effect.

ACCEPTED this 29th day of March, 2022 for **IOWA RENEWABLE ENERGY**

Signature: _____	Signature: _____
By: <u>Ronald W. Lutovsky, Jr.</u>	By: _____
Typed/Printed Name	Typed/Printed Name
Title: <u>CEO/CFO</u>	Title: _____

ACCEPTED this ____ day of _____, 2022 by the **CITY OF WASHINGTON, IOWA**

Signature: _____	Signature: _____
By: _____	By: _____
Typed/Printed Name	Typed/Printed Name
Title: _____	Title: _____



EXHIBIT 1 - AMENDED
IOWA DEPARTMENT OF NATURAL RESOURCES
TREATMENT AGREEMENT FORM

NOTICE

A properly executed Treatment Agreement must be submitted by the industrial user not less than one hundred eighty (180) days before the new significant industrial user proposes to discharge into a wastewater disposal system. Any proposed expansion, production increase, or process modification that may result in any change to a previous Treatment Agreement requires execution of a new Treatment Agreement.

Significant Industrial User

Name: Iowa Renewable Energy
Mailing Address: 1701 E. 7th Street, Washington, Iowa 52353
Email Address: r.lutovsky@irebiodiesel.com
Authorized Representative: Ron Lutovsky, COO/CFO Phone: 319-653-2890

System Receiving Waste

Name: City of Washington, Iowa
Mailing Address: City Hall, 215 E. Washington, Washington, Iowa 52353
Email Address: dmccusker@washingtioniowa.gov
Authorized Representative: Deanna McCusker Phone: 319-653-6584

CERTIFICATION OF INDUSTRIAL USER

I am the duly authorized representative for the significant industrial user identified above and state that the proposed discharge to the system receiving waste identified above shall not exceed the quantities listed on page two of this form after:

Effective Date: _____

I further assure that notice of any anticipated increase in pollutants contributed shall be given to the owner of the system identified above sufficiently in advance of such increase to allow this contributor to submit a new treatment agreement to the Department of Natural Resources no later than sixty days in advance of the increase or change.

Name: Ron Lutovsky Title: COO/CFO
Signature:  Date: 3/29/2022

CERTIFICATION OF SYSTEM RECEIVING WASTE

I am the duly authorized representative for the facility owner named above and state that the owner agrees to accept the discharge described on page two from the contractor identified above, and accepts responsibility for providing treatment of the volume and quantities described on the reverse in accordance with the provisions of Chapter 455B, Code of Iowa, and the rules of the Department of Natural Resources. This agreement is conditioned on the industrial contributor complying with all applicable standards and requirements of the Department of Natural Resources and the United State Environmental Protection Agency. This agreement is entered for the purpose of identifying pollutants contributed and limiting the quantity contributed, and shall not otherwise be construed to affect local ordinances, sewer service agreements or fee systems entered into between the parties.

This agreement may be modified or terminated by the owner of the disposal system if additional pollutants or additional quantities or volumes of pollutants are contributed other than identified on the reverse, or because of any condition that requires either a temporary or permanent reduction or elimination of the accepted contribution.

Name: Deanna McCusker Title: City Administrator
Signature: _____ Date: _____

1. Process Description

Specific Manufacturing Process: Biodiesel production utilizing transesterification process

SIC Codes: 2869 NAICS Codes: _____

Consumption

Principal Raw Materials: Waste oils, including soy, canola, rendered animal fats, corn, and used cooking oil

Amount Consumed per Day: Varies; 400,000 - 780,000 lb/day

Production

Principal Products: 100 % Biodiesel

Amount Produced per Day: Varies; 50,000 - 100,000 gal/day

2. Hourly Maximum Flow Contribution: 6,300 gal

3. Days of Operation per Week: 7

4. Hours of Operation During Peak Day of Operation: 10

5. Range of pH Level in Contribution: Minimum: 5.5 Maximum: 9

6. Description of Pretreatment Provided

Flow equalization, acid addition to lower pH to enhance floating solids separation, coagulation and polymer addition, dissolved air floatation, peracetic acid addition for hydrogen sulfide odor control

7. Description of any Batch or Periodic Discharges

Discharge 7 days per week, approximately 10 hours each day when discharging. Production of biodiesel can occur outside these time period but there is a holding tank on site to capture wastewater produced.

8. Compatible Wastes in Contribution

Wastewater Parameter	Average	Maximum	Wastewater Parameter	Average	Maximum
Flow (MGD)	0.038	0.054	Ammonia Nitrogen (lbs/day)		
BOD5 (lbs/day)	923	1607	Oil and Grease (mg/l)	60	100
Total Suspended Solids (lbs/day)	40	90			
Total Kjeldahl Nitrogen (lbs/day)	59	103			

9. Incompatible Wastes in Contribution

Wastewater Parameter	Average		Maximum	
	mg/l	lbs/day	mg/l	lbs/day
See Code of Ordinances of the City of Washington, Section 97.05				

INSTRUCTIONS FOR COMPLETION OF PAGE 2**ITEM 1**

- A) Describe the specific manufacturing process of the industrial user. Enter the Standard Industrial Classification (SIC) and the North American Industry Classification System (NAICS) code(s) for the industrial user. The SIC and NAICS codes and descriptions can be found on the NAICS association website at: <https://www.naics.com/search/>.
- B) Specify the principal raw material(s) and the maximum quantity consumed in any one day. Report quantities in the units of measurement found in the table on the next page. If your industry is not in the table, use the units of measurement normally used by your industry.
- C) Specify the principal product(s) and the maximum quantity produced in any one day. Report quantities in the units of measurement found in the table on the next page. If your industry is not in the table, use the units of measurement normally used by your industry.

ITEM 2 - Hourly Maximum is the maximum discharge during any single hour in the peak period of operation.

ITEM 6 - Describe all pretreatment of waste prior to discharge to municipal collection system.

ITEM 7 - Describe any occasional or intermittent discharge and include the frequency of discharges and the amount. Such discharges could upset a treatment plant because of the shock effect of a sudden change in influent loading.

ITEM 8 - Enter limits on compatible wastes here. Compatible wastes are those that the receiving treatment works was designed to treat and removes to a significant degree. Average is the 30-day average, not including days with no discharge. Maximum is the maximum single-day contribution during a peak period of operation. Average and maximum limits must be included for all limited parameters.

ITEM 9 - Enter limits on incompatible wastes here. Incompatible wastes means any wastes not qualifying within the definition in Item 8. List all such waste parameters that are contributed in concentrations greater than that present in the raw water supply. USE THE AVERAGE FLOW LIMIT FOR AVERAGE AND MAXIMUM MASS CALCULATIONS. Average and maximum limits must be included for all limited parameters.

***NOTE:** A "Significant industrial user" means an industrial user of a publicly-owned treatment works (POTW) that meets any one of the following conditions:

1. Discharges an average of 25,000 gallons per day or more of process wastewater excluding sanitary, noncontact cooling and boiler blowdown wastewater;
2. Contributes a process waste stream which makes up 5 percent or more of the average dry weather hydraulic or organic capacity of the POTW;
3. Is subject to Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR Chapter I, Subchapter N; or
4. Is designated by the department as a significant industrial user on the basis that the contributing industry, either singly or in combination with other contributing industries, has a reasonable potential for adversely affecting the operation of or effluent quality from the POTW or for violating any pretreatment standards or requirements.

Upon a finding that an industrial user meeting the criteria in paragraph "1" or "2" of this definition has no reasonable potential for adversely affecting the operation of the POTW or for violating any pretreatment standard or requirement, the department may, at any time on its own initiative or in response to a request received from an industrial user or POTW, determine that an industrial user is not a significant industrial user.

Questions may be directed to Julit Faas, 515-725-8409 or julie.faas@dnr.iowa.gov.

Return the form to npdes.mail@dnr.iowa.gov.

STANDARD UNITS OF MEASUREMENT BY SIC CODE

SIC CODE	CODE	UNITS OF MEASUREMENT	INDUSTRY
201; 2077	A-1	Pounds live weight killed (meatpacking in slaughterhouse or packinghouse; poultry processing)	Meat products
	A-2	Pound product (slaughtering & rendering; processing)	
	A-3	Pound raw material (rendering in offsite plant)	
202; 5143	B-1	1,000 lb. milk equivalent	Dairy products
2033; 2034; 2037; 2038	C-1	Ton raw material	Canned and preserved fruits and vegetables
204	D-1	1,000 bu. processed	Grain mill products
2061	E-1	Ton sugar cane processed	Raw cane sugar
2062	E-2	Ton raw sugar processed	Cane sugar refining
2063	E-3	Ton beets sliced	Beet sugar
2077		See SIC 201	
2084	F-1	Ton grapes pressed	Wine, brandy, and brandy spirits
	F-2	1,000 gallon wine (table wine for process season only)	
2085	F-3	1,000 bu. grain processed	Distilled liquor, except brandy
2086	F-4	1,000 standard cases	Bottled and canned soft drinks
2091; 2092	G-1	Ton raw material	Seafoods
22	H-1	1,000 lb. raw material	Textile mill products
	H-2	or 1,000 lb. product	
2421	I-1	1,000 fbm	Sawmills and planing mills
2435; 2436	I-2	1,000 ft ² on three-eighths inch basis	Veneer and plywood
2491	I-3	1,000 ft ³ treated	Wood preserving
2492	I-4	1,000 ft ² on three-fourths inch basis	Particle board
26	J-1	Ton product	Paper and allied products
2812; 2816; 2819	K-1	Ton product	Inorganic chemicals
2821; 2823; 2824; 2891; 3079	L-1	1,000 lb. product	Plastic material and synthetics industry
2822	M-1	1,000 lb. rubber produced	Synthetic rubber (vulcanizable elastomers)
283	N-1	1,000 lb. raw material	Drugs and pharmaceuticals
2481	O-1	1,000 lb. product	Soap and detergent
	O-2	or 1,000 gallon product	
2865; 2869	P-1	1,000 lb. product	Organic chemicals
2873; 2874; 2875	Q-1	1,000 ton product	Fertilizer industry
2879	R-1	1,000 lb. product	Agricultural chemicals and pesticides
2891		See SIC 2821	
2911	S-1	1,000 bbl. crude or partially refined feed stock (stream day)	Petroleum refining
3011; 3021; 3031; 3041; 3069	T-1	1,000 lb. raw material	Rubber products
3111	U-1	1,000 lb. green salted hides or pickled skins	Leather tanning and finishing
3211; 3231	V-1	1,000 ton product	Flat glass and glass products
	V-2	or 1,000 ft ² mirrored surface (for mirrored glass only)	made; purchased glass
3241	V-3	1,000 bbl. product	Hydraulic cement
327	V-4	1,000 ton product	Concrete, gypsum and plastic products
3292	V-5	1,000 ton asbestos used	Asbestos products
331	W-1	Ton dry coal	Coke making
	W-2	Ton hot metal	Blast furnaces
	W-3	Ton liquid steel	Steelworks
	W-4	Ton hot formed steel	Hot forming
	W-5	Ton processed steel	Rolling and finishing mills
332	W-6	Ton metal cast	Iron and steel foundries
333	X-1	1,000 lb. metal product	Primary smelting and refining of nonferrous metals
334	X-2	1,000 lb. metal product	Secondary smelting and refining of nonferrous metals
335	X-3	1,000 lb. metal processed	Rolling, drawing, and extruding of nonferrous metals
336	X-4	1,000 lb. metal cast	Nonferrous foundries
3465; 3711; 3714	Y-1	Unit production	Automobile manufacturing
	Y-2	or square feet	
4911; 4931	Z-1	1,000 MWd generated	Electric power services
4961	Z-1	1 million lb. steam produced	Steam supply



Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 ext. 124

Memo

To: City Council
From: Jeff Duwa-Building and Zoning Official
Date: 3/31/2022
Re: Major Site Plan for EBD Leasing, L.C.

Issue

Review and consider the Major Site Plan for EBD Leasing, L.C.

Background

EBD Leasing, L.C. submitted a Major Site Plan for the construction of a lumber storage building near the truss manufacturing facility. This 78' x 128' structure will be located in the southeast corner of the property for easy access and dry storage of lumber for their construction projects that currently sit outside in the elements. This site plan was reviewed by Garden and Associates for storm water retention and flow prior to submission to the Commission. On Tuesday, March 29, 2022, the City of Washington's Planning and Zoning Commission met to review and discuss the Major Site Plan for EBD Leasing, L.C.

Recommendation

The City of Washington's Planning and Zoning Commission recommends that the City of Washington's City Council approve the Major Site Plan for EBD Leasing, L.C.

SITE PLAN APPLICATION

Date of Submittal: March 22, 2022



MAJOR



minor

\$300.00 Application Fee

Site Address or Legal Description: 230 Highway 1 & 92

Applicant: EBD Leasing, L.C.

Name

Telephone or Cell Phone 319-653-6235

230 Highway 1 & 92, Washiungton

Address

Email _____

Site Plan Prepared By: Paul Anderson

Name

Telephone or Cell Phone 319-631-3014

MMS Consultants, Inc.

Agency and Address

Email p.anderson@mmsconsultants.net

Project Description: addition of a lumber storage building at truss manufacturing facility

Required information includes:

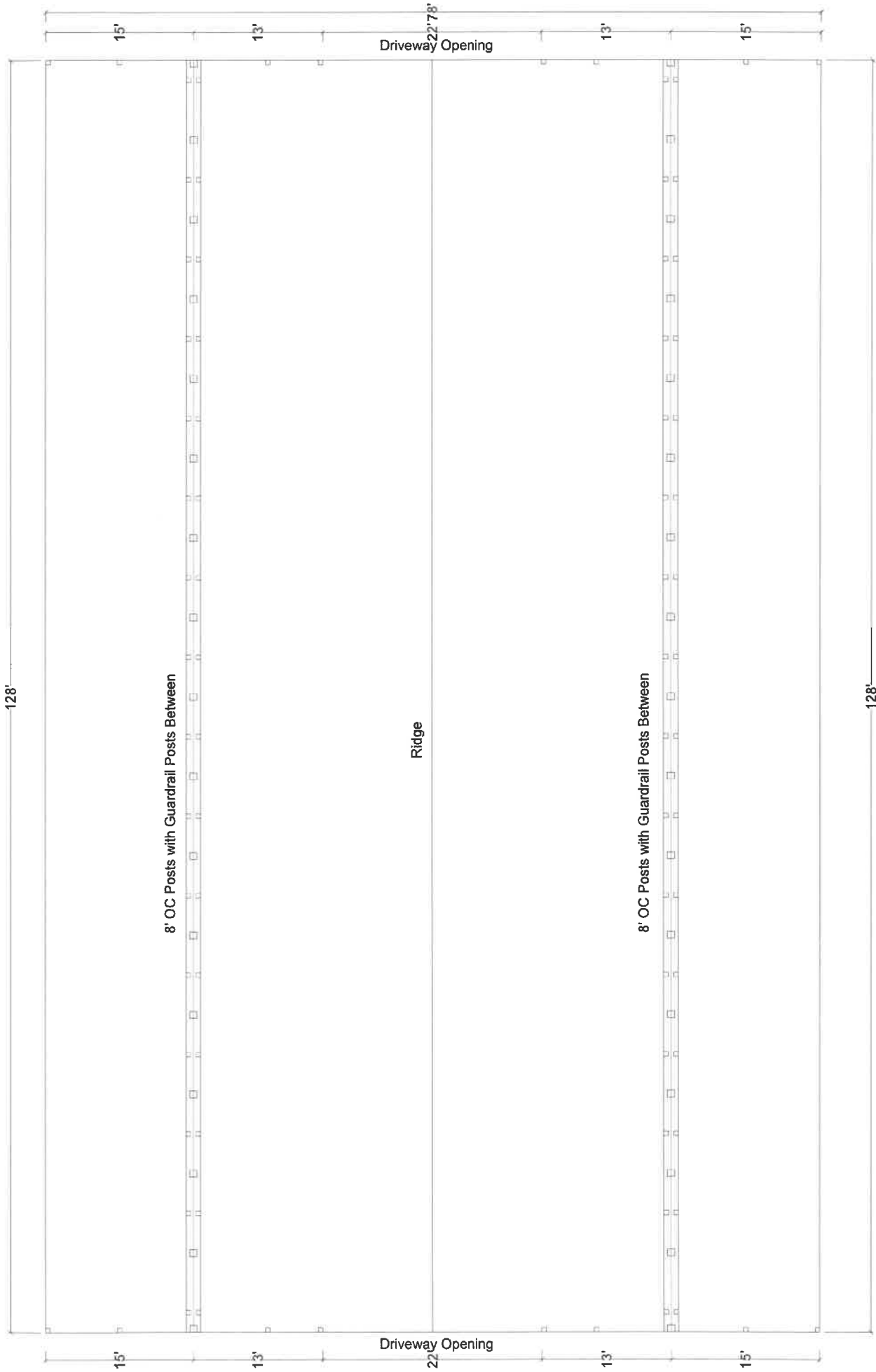
- Date of preparation and north arrow
- Scale no smaller than 1" = 100'
- Legal description or street address
- Names and addresses of property owner, plan preparer, applicant, and applicant's attorney
- Property lines and area of the site
- Total dwelling units and bedrooms per unit
- Total commercial floor area and type of uses
- Exterior dimensions of structures
- Setback distances from property boundary lines
- Distances between structures
- Dimensions of parking areas and walkways
- Location of outdoor dumpsters and recycling areas
- Materials and methods proposed to prevent soil erosion from the construction activity
- Landscaping plan that shows existing and proposed trees, and vegetative screening

- Location and size of existing and proposed utilities, including fire hydrants
- Complete traffic circulation and parking plan
- Locations of rivers, streams, wetlands, and flood hazard areas

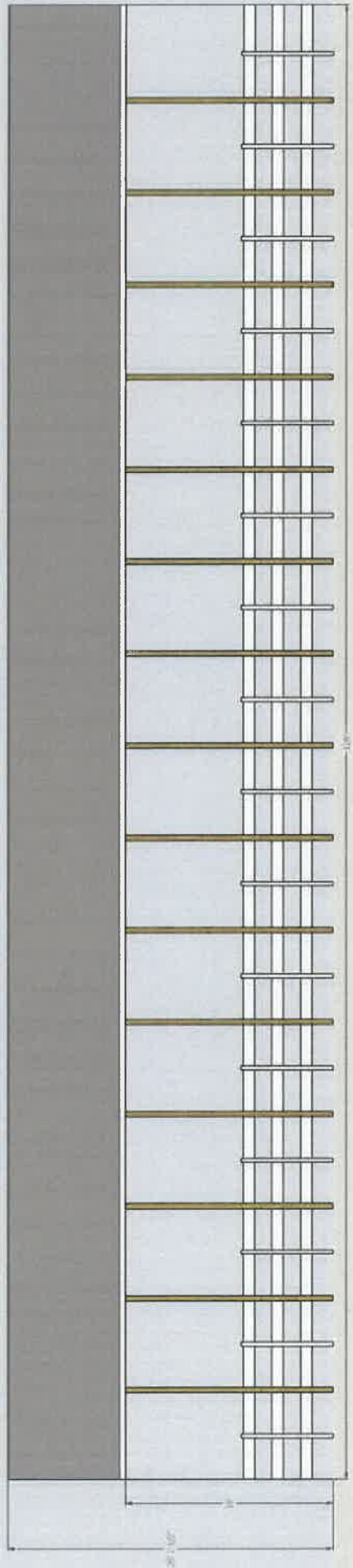
The City may require additional information:

- Locations and types of proposed lighting
- Details of fences and retaining walls
- Detail of landscape or structural screening for outdoor parking and storage areas
- Locations and specifications for storage of flammable, corrosive, or hazardous materials
- Existing and proposed contours
- Location and type of signs
- A storm water runoff plan
- Typical cross section of proposed streets, alleys and parking areas

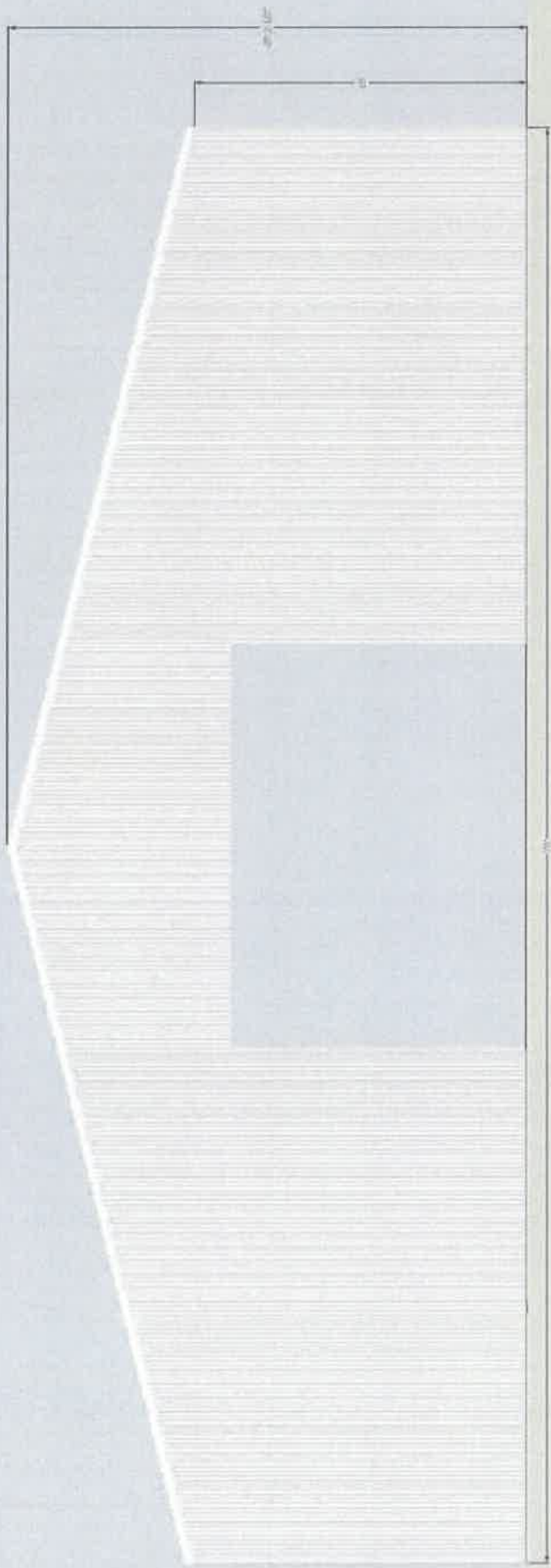
For complete information on submittal requirements and design standards, see Chapter 164 of the City of Washington's Code of Ordinances.



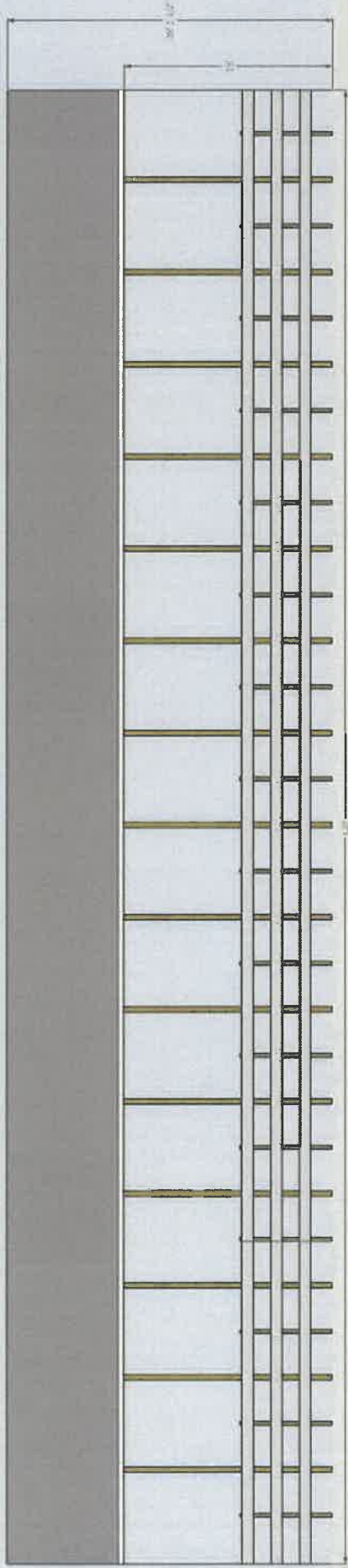
New Lumber Shed



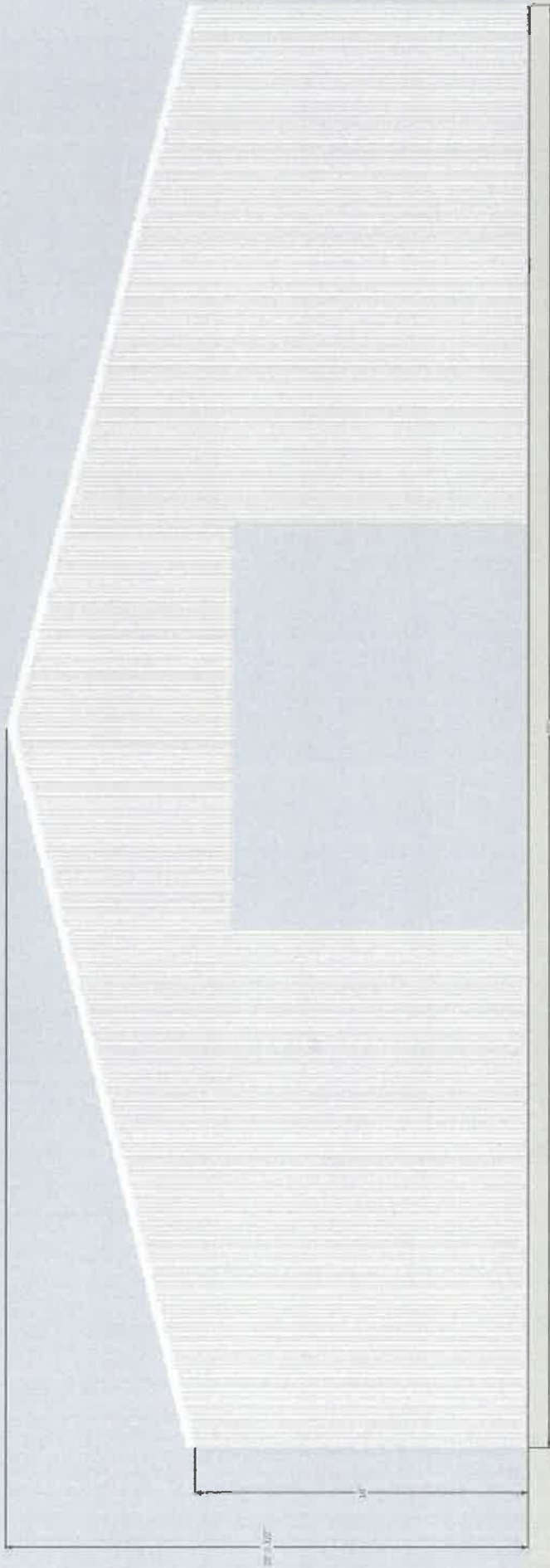
West Elevation



North Elevation



East Elevation



South Elevation

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City
Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum:

April 1st, 2022

TO: City Council, City Administrator, Finance Director

From: Jason Whisler
Wastewater Superintendent

RE: Tractor Bid approval

The Washington Waste Water Treatment Plant was accepting bids to replace the Tractor. I sent out 3 bid sheets and received 4 back. The price listed is the difference after trading our current tractor in.

- Morning Sun Farm Implement (Massey Ferguson)-\$48,275
- Morning Sun Farm Implement (Kubota)-\$61,200
- Sinclair Tractor Washington Iowa (John Deere)-\$59,000
- J.J. Nichting Sigourney (Case IH)-\$52,000

We are asking for the approval for the Massey Ferguson tractor. There was money approved for tractor replacement FY 22-23 and is available in 610-6-8015-6710 (vehicle purchases).

ORDINANCE

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WASHINGTON, IOWA, 2020, BY REPEALING ORDINANCE NO. 1105 DECLARING SURPLUS CERTAIN PROPERTIES AND PROVIDING FOR THEIR DISPOSAL

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

SECTION 1. Ordinance No. 1105 of the City of Washington, Iowa, 2020, is hereby repealed in its entirety as follows:

Ordinance No. 1105, An Ordinance Declaring Surplus Certain Properties and Providing For Their Disposal Thereof is hereby repealed in its entirety.

ORDINANCE NO. 1105

~~AN ORDINANCE DECLARING SUPPLUS CERTAIN PROPERTIES AND PROVIDING FOR THEIR DISPOSAL THEREOF~~

~~BE IT ENACTED by the City Council of the City of Washington, Washington County, Iowa:~~

~~SECTION 1. That a public notice was published at the direction of this Council and a public hearing held to consider declaring surplus properties generally described as:~~

~~“The East 133.98 feet of the North 30 feet of the platted East Adams Street located South of and adjacent to Lot 1 of Prairie Ridge Subdivision, Washington, Washington County, Iowa. Containing 4,019.40 square feet more less.” And “The East 134.22 feet of the South 30 feet of the platted East Madison Street located North of and adjacent to Lot 5 of Prairie Ridge Subdivision, Washington, Washington County, Iowa. Containing 4,026.60 square feet more or less.”~~

~~SECTION 2. That the City Council has determined that this property is surplus and wishes to dispose of said property.~~

~~SECTION 3. That said properties are hereby declared surplus.~~

~~SECTION 4. Following property notice, the City will dispose of these properties by consideration of the passage of a Resolution transferring it to the adjacent land owner.~~

~~SECTION 5. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.~~

~~SECTION 6. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.~~

~~Passed and approved this 16th day of June, 2020~~

~~Jaron P. Rosien, Mayor~~

ATTEST:

~~Illa Earnest, City Clerk~~

~~06-16-20 Approved on First Reading
06-16-20 Approved on Second Reading
06-16-20 Approved on Third and Final Reading~~

~~I certify that the foregoing was published as Ordinance No. 1105 on the 25th day of June, 2020.~~

~~Illa Earnest, City Clerk
Published on June 25, 2020~~

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 2022.

3-15-2022 Approved on First Reading
____ Approved on Second Reading
____ Approved on Third and Final Reading

Jaron P. Rosien, Mayor

ATTEST:

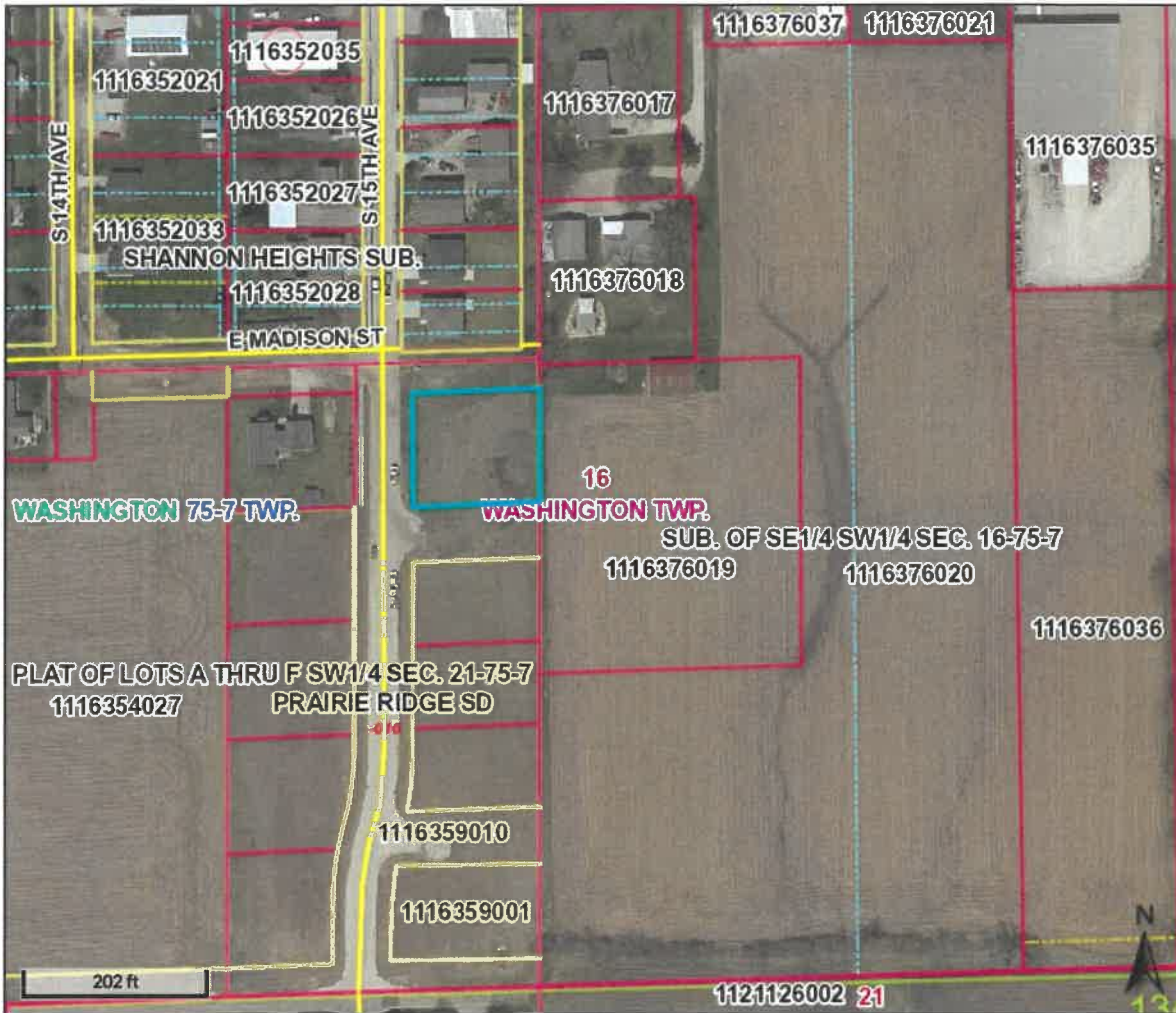
Sally Y. Hart, City Clerk



- Legend**
- Cadastral Line
 - Corp Line
 - County Line
 - Geo Twp Line
 - Lot Line
 - Misc Line
 - Mon Linear
 - Page Match Line
 - Parcel Line
 - Pol Twp Line
 - Railroad Centerline
 - Railroad ROW
 - Road Centerline
 - Road ROW
 - Section Line
 - Sub Line
 - Water Line
 - Political Township
 - Geographic Township
 - Corporation
 - Sections
 - Subdivisions
 - Parcels
 - Road Centerline

Parcel ID	1116359001	Class	A	Owner Address	SAK DEVELOPMENT, INC.
Sec/Twp/Rng	n/a	Acreage	0.36		622 S 15TH AVE
Property Address	512 S 15TH AVE				WASHINGTON, IA 52353
	WASHINGTON				
District	WAAWS				
Brief Tax Description	01 PRAIRIE RIDGE SD				
	(Note: Not to be used on legal documents)				

Date created: 3/17/2022
 Last Data Uploaded: 3/17/2022 2:58:22 AM



Overview



Legend

- Cadastral Line
- Corp Line
- County Line
- Geo Twp Line
- Lot Line
- Misc Line
- Mon Linear
- Page Match Line
- Parcel Line
- Pol Twp Line
- Railroad Centerline
- Railroad ROW
- Road Centerline
- Road ROW
- Section Line
- Sub Line
- Water Line
- Political Township
- Geographic Township
- Corporation
- Sections
- Subdivisions
- Parcels
- Road Centerline

Parcel ID	1116359005	Class	A	Owner Address	SAK DEVELOPMENT, INC.
Sec/Twp/Rng	n/a	Acreage	0.37		622 S 15TH AVE
Property Address	S 15TH AVE				WASHINGTON, IA 52353
	WASHINGTON				
District	WAAWS				
Brief Tax Description	05 PRAIRIE RIDGE SD				
	(Note: Not to be used on legal documents)				

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