



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IA  
TO BE HELD IN THE  
**COUNCIL CHAMBERS**  
**215 E. WASHINGTON STREET**  
AT 6:00 P.M., TUESDAY, May 17, 2022

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, May 17, 2022 to be approved as proposed or amended.

**Consent:**

1. Council Minutes May 3, 2022
2. ECICOG, CDBG Rehab Grant Administration, \$2,700.00
3. FOX Strand, 2021 Water Main Improvements, \$1,320.00
4. FOX Strand, Old Wastewater Treatment Plant Demolition, \$3,231.09
5. Iowa Finance Authority, SRF Loan, Water Treatment Plant, Principal, Interest & Fee, \$12,090.00
6. Iowa Finance Authority, SRF Loan, Additional Water Treatment Plant, Principal, Interest & Fee, \$229,270.00
7. Iowa Finance Authority, SRF Loan, Wastewater Treatment Plant, Principal, Interest & Fee, \$546,631.25
8. Iowa Finance Authority, SRF Loan, Westside Interceptor Project, Principal, Interest & Fee, \$116,847.50
9. Lynch Dallas, P.C., Police Negotiations, \$481.00
10. Simmering Cory, Grant Administration Release of Funds CDBG 20-WS-021, \$2,000.00
11. UMB, General Obligation Capital Loan Notes Series 2015, \$122,412.50
12. UMB, General Obligation Refunding Bonds Series 2016A, \$152,685.00
13. UMB, General Obligation Refunding Bonds Series 2016B, \$56,056.25
14. UMB, General Obligation Capital Loan Notes Series 2018A, \$321,885.00
15. UMB, LOSST Revenue Bonds Series 2018B, \$131,170.00
16. UMB, General Obligation Capital Loan Notes Series 2020A, \$174,550.00
17. UMB, Taxable General Obligation Capital Loan Notes Series 2020B, \$134,000.00
18. Washington County Auditor, Special Election April 5, 2022, \$2,251.03
19. BP One Trip, 1504 E. Washington St., Cigarette/Tobacco/Vapor Products Over-the-Counter (**renewal**)

20. Casey's Marketing Company #1624, 1002 W. Madison St.,  
Cigarette/Tobacco/Alternative Nicotine Products/Vapor Products Over-the-Counter  
**(renewal)**
21. Casey's Marketing Company #3528, 1730 E. Washington St.,  
Cigarette/Tobacco/Alternative Nicotine Products/Vapor Products Over-the-Counter  
**(renewal)**
22. Dollar General Store #21535, 225 W. Madison St., Cigarette/Tobacco Over-the-  
Counter **(renewal)**
23. Washington Hy-Vee, 528 South Highway 1, Cigarette/Tobacco/Alternative Nicotine  
Products/Vapor Products Over-the-Counter **(renewal)**
24. Washington Fast and Fresh, 520 South Highway 1, Cigarette/Tobacco/Alternative  
Nicotine Products/Vapor Products Over-the-Counter **(renewal)**
25. Washington Wine and Spirits, 1004 W. Madison St., Cigarette/Tobacco/Alternative  
Nicotine Products/Vapor Products Over-the-Counter **(renewal)**
26. Walmart Inc. #1475, 2485 Highway 92, Cigarette/Tobacco/Alternative Nicotine  
Products Over-the-Counter **(renewal)**
27. Pizza Hut – Comes Investments, 1018 W. Madison, Class B Beer Permit **(renewal)**
28. Department Reports

#### **SPECIAL EVENT REQUESTS**

- Washington County Republican Central Committee – May 24<sup>th</sup>, 2022

#### **PRESENTATION FROM THE PUBLIC** – Please limit comments to 3 Minutes

#### **CLAIMS & FINANCIALS**

- Claims for May 17, 2022
- April Financial Report

#### **NEW BUSINESS**

1. **Public Hearing** for Annexation for MSJ Subdivision
2. Discussion and Consideration of a Resolution Approving Voluntary Annexation of  
Certain Properties
3. **Public Hearing** for Fiscal Year 22 Budget Amendment #2
4. Discussion and Consideration of a Resolution Amending FY22 Budget
5. **Public Hearing** for Sanitary Sewer Extension Project for MSJ Subdivision
6. Discussion and Consideration of a Resolution on Plans, Specifications, Estimate of Cost  
and Form of Contract (Sanitary Sewer Extension for MSJ Subdivision)
7. Discussion and Consideration of Bond Counsel Agreement Not to Exceed \$3,970,000  
General Obligation Capital Loan Notes
8. Discussion and Consideration of a Resolution Fixing Date for a Meeting on the  
Authorization of a Loan Agreement and the Issuance of Not to Exceed \$700,000 General  
Obligation Capital Loan Notes of the City of Washington, State of Iowa (For Essential  
Corporate Purposes), and Providing for Publication of Notice Thereof

9. Discussion and Consideration of a Resolution Fixing Date for a Meeting on the Authorization of a Loan Agreement and the Issuance of Not to Exceed \$800,000 General Obligation Capital Loan Notes of the City of Washington, State of Iowa (For Essential Corporate Purposes), and Providing for Publication of Notice Thereof
10. Discussion and Consideration of a Resolution Fixing Date for a Meeting on the Authorization of a Loan Agreement and the Issuance of Not to Exceed \$1,000,000 General Obligation Capital Loan Notes of the City of Washington, State of Iowa (For Essential Corporate Purposes), and Providing for Publication of Notice Thereof
11. Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer (Trash and Junk Removal)
12. Discussion and Consideration of Ratification of Subordination Agreement for DIG Agreement (DW Developments, LLC)
13. Discussion and Consideration of Pay App. No. 5 West Buchanan Street Paving & Reconstruction to DeLong Construction, Inc. \$88,262.78
14. Discussion and Consideration of Pay App. No. 1 West 5<sup>th</sup>/Lexington Project to Jones Contracting Corp. for \$505,091.63
15. Discussion and Consideration of Hotel Market Study Update
16. Discussion and Consideration of First Reading of an Ordinance Amending Utility Rates

#### **WORKSHOP**

- Goal Setting Session

#### **DEPARTMENTAL REPORTS**

Police Department  
City Attorney  
City Administrator

#### **MAYOR & COUNCILPERSONS**

Jaron Rosien, Mayor  
Illa Earnest  
Steven Gault  
Bethany Glinsmann  
Elaine Moore  
Fran Stigers  
Millie Youngquist

#### **ADJOURNMENT**

CITY OF WASHINGTON  
Council Minutes 5-3-2022

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, May 3, 2022, at 6:00 p.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Absent: none

Motion by Moore, seconded by Gault, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, May 3, 2022, be approved. Motion carried.

Consent:

1. Council Minutes April 19, 2022
2. Bolton & Menk, Runway 18/36 PAPI and REILs, \$10,900.00
3. Bolton & Menk, Runway 18/36 Lighting, \$18,320.00
4. Garden & Associates, Ltd., NLW Subdivision Phase 2, \$1,396.50
5. Garden & Associates, Ltd., Buchanan Street Paving Project, \$6,941.73
6. Garden & Associates, Ltd., General Engineering, \$1,782.34
7. Garden & Associates, Ltd., Reconstruction of Adams Street, \$7,175.37
8. Garden & Associates, Ltd., Sanitary Sewer Extension – South Washington, \$4,916.75
9. Gronewold, Bell, Kyhnn & Co. P.C., Audit of Financial Statements Ending June 30, 2021, \$3,848.02
10. Washington Community School District, 4<sup>th</sup> Street Patching, \$18,980.00
11. Casey's General Store #1624, 1002 W. Madison St., Class C Beer, Class B Wine, Class B Native Wine, Class E Liquor, Sunday Sales **(renewal)**
12. Casey's General Store #1624, 1002 W. Madison St., Class C Beer, Class B Wine, Class B Native Wine, Class E Liquor, Sunday Sales **(amendment)**
13. JP's 207, 207 W. Main St., Class C Liquor, Sunday Sales, Catering **(renewal)**
14. Café Dodici, 122 S. Iowa Ave., Sidewalk Café License Application **(renewal)**
15. Department Reports

Motion by Youngquist, seconded by Stigers, to approve consent items 1-15. Motion carried.

Main Street Washington Director Sarah Grunewaldt via Zoom presented two special event requests for the Farmers' Market and the Movies on Main Street for the 2022 season. The Farmers' Market request included additional parking spaces for a second food truck June through August.

Motion by Youngquist, seconded by Stigers, to approve both of the Main Street Washington special event requests for the Farmers' Market and Movies on Main Street. Motion carried.

Presentation from the public: None

Code Enforcement Officer Elaine Jennings presented the monthly nuisance report.

Claims for May 3, 2022 were presented by Finance Director Kelsey Brown.

Motion by Youngquist, seconded by Gault, to approve the claims for May 3, 2022. Motion carried.

Mayor Rosien announced that now is the time for public hearing on the NLW Subdivision Phase 2 Development Agreement with ACE Signature Homes, LLC. No oral or written objections were received.

Motion by Moore, seconded by Youngquist, to close the public hearing. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried.

After discussion, motion by Moore, seconded by Glinsmann, to approve a Resolution Approving the NLW Phase 2 Development Agreement with ACE Signature Homes, LLC with amendments to the agreement including ACE providing a signed purchase agreement following the sale of any lot with the declaration of value and a municipal infraction if residents move in prior to receiving a certificate of occupancy. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-050)**

Motion by Moore, seconded by Earnest, to approve a Resolution Setting a Public Hearing at 6 p.m. May 17<sup>th</sup> and a Bid Letting at 11 a.m. May 31<sup>st</sup> for the Sanitary Sewer Extension Project for the MSJ Subdivision. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-051)**

Motion by Moore, seconded by Youngquist, to approve a Resolution Setting a Public Hearing at 6 p.m. May 17<sup>th</sup> for Fiscal Year 22 Budget Amendment #2. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-052)**

Motion by Youngquist, seconded by Glinsmann, to approve a Minor Site Plan for Washington Lumber. Motion carried.

Motion by Moore, seconded by Gault, to proceed with the Water Main Project on East Main Street with no sidewalk installed at 1408 East Main Street due to slope and for staff to draft an agreement with the property owner to install the sidewalk upon time of future street improvements. Motion carried.

Motion by Earnest, seconded by Gault, to approve the Notice to Proceed for the East Adams Project. Motion carried.

Departmental reports were presented.

Motion by Glinsmann, seconded by Youngquist, that the Regular Session held at 6:00 p.m., Tuesday, May 3, 2022, is adjourned at 6:46 p.m.

Sally Y. Hart, City Clerk



EAST CENTRAL IOWA  
COUNCIL OF GOVERNMENTS  
YOUR REGIONAL PLANNING AGENCY

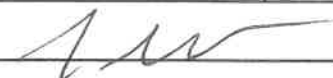
700 16th Street NE, Suite 301  
Cedar Rapids, IA 52402

# Invoice

Date	Invoice #
4/30/2022	9676

Phone #	Fax #
319-289-0057	319-365-9981

<b>Bill To</b>
CITY OF WASHINGTON PO BOX 516 WASHINGTON IA 52353

<b>Approved by:</b>


Quantity	Description	Rate	Amount
36	CDBG REHAB GRANT ADMINISTRATION	75.00	2,700.00
Please remit payment within 30 days.		<b>Total</b>	\$2,700.00



FOX Strand  
 414 South 17th Street, Suite 107  
 Ames, IA 50010-8106  
 (515) 233-0000

**Invoice**

Deanna McCusker  
 City Administrator  
 City of Washington  
 City Hall  
 215 East Washington Street  
 Washington, IA 52353

May 10, 2022  
 Project No: 7046.011  
 Invoice No: 0183221

**Professional Services: April 1, 2022 through April 30, 2022**

Project 7046.011 2021 Washington Water Main Improvements - Final Design

Percent Complete	100.00	Total Earned	74,100.00
		Previous Fee Billing	74,100.00
		Current Fee Billing	0.00

**Total this Project 0.00**

**Contract Amount 74,100.00**

**Total Billings to Date 74,100.00**

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 Project 7046.012 2021 Washington Water Main Improvements - CDBG Grant Additional Services  
**Total this Project 0.00**

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 Project 7046.013 2021 Washington Water Main Improvements- Permitting  
**Total Labor 1,320.00**  
**Total this Project \$1,320.00**

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 Project 7046.014 2021 Washington Water Main Improvements - Bidding

**TERMS: Payment is due within 30 days of the date on this invoice.**

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project	7046.011	Washington Water Main - Final Design	Invoice	0183221
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
<b>Total this Project</b>				<b>0.00</b>

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Project	7046.015	2021 Washington Water Main Improvements - Easements		
<b>Total this Project</b>				<b>0.00</b>

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Project	7046.016	2021 Washington Water Main Improvements - Property Survey		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
<b>Total this Project</b>				<b>0.00</b>

**Contract Amount** 14,000.00

**Total Billings to Date** 14,000.00

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Project	7046.017	2021 Washington Water Main Improvements - Topographic Survey		
Percent Complete		100.00	Total Earned	21,700.00
			Previous Fee Billing	21,700.00
			Current Fee Billing	0.00
<b>Total this Project</b>				<b>0.00</b>

**Contract Amount** 21,700.00

**Total Billings to Date** 21,700.00

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Project	7046.018	2021 Washington Water Main Improvements - Construction Administration		
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Project	7046.011	Washington Water Main - Final Design	Invoice	0183221
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Percent Complete	0.00	Total Earned	0.00
		Previous Fee Billing	0.00
		Current Fee Billing	0.00

**Total this Project 0.00**

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Project	7046.019	2021 Washington Water Main Improvements - Post Construction/Record Drawings
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Percent Complete	0.00	Total Earned	0.00
		Previous Fee Billing	0.00
		Current Fee Billing	0.00

**Total this Project 0.00**

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Project	7046.020	2021 Washington Water Main Improvements - Construction Staking
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**Total this Project 0.00**

**Total this Invoice \$1,320.00**

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**TERMS: Payment is due within 30 days of the date on this invoice.**

Page 3 of 3

**Please Remit Payment To:** FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



FOX Strand  
 414 South 17th Street, Suite 107  
 Ames, IA 50010-8106  
 (515) 233-0000

**Invoice**

Deanna McCusker  
 City Administrator  
 City of Washington  
 City Hall  
 215 East Washington Street  
 Washington, IA 52353

May 5, 2022  
 Project No: 7046.005  
 Invoice No: 0182873

**Professional Services: April 1, 2022 through April 30, 2022**

Project 7046.005 Washington Old Wastewater Treatment Plant Demolition - Preliminary Design

Percent Complete	100.00	Total Earned	8,570.00
		Previous Fee Billing	8,570.00
		Current Fee Billing	0.00

**Total this Project 0.00**

**Contract Amount 8,570.00**

**Total Billings to Date 8,570.00**

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 Project 7046.006 Washington Old Wastewater Treatment Plant Demolition - Final Design

Percent Complete	100.00	Total Earned	12,850.00
		Previous Fee Billing	12,850.00
		Current Fee Billing	0.00

**Total this Project 0.00**

**Contract Amount 12,850.00**

**Total Billings to Date 12,850.00**

-----  
 Project 7046.007 Washington Old Wastewater Treatment Plant Demolition - Permitting

**TERMS: Payment is due within 30 days of the date on this invoice.**

**Please Remit Payment To:** FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project	7046.005	Washington Old WW - Prel Design	Invoice	0182873
			<b>Total this Project</b>	<b>0.00</b>

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Project                    7046.008                    Washington Old Wastewater Treatment Plant Demolition - Bidding

Percent Complete	100.00	Total Earned	8,050.00
		Previous Fee Billing	8,050.00
		Current Fee Billing	0.00

**Total this Project                    0.00**

<b>Contract Amount</b>	8,050.00
<b>Total Billings to Date</b>	8,050.00

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Project                    7046.009                    Washington Old Wastewater Treatment Plant Demolition- Construction Administration

<b>Total Labor</b>	<b>3,215.25</b>
<b>Total Expenses</b>	<b>15.84</b>

**Total this Project                    \$3,231.09**

**Total this Invoice                    \$3,231.09**



Iowa Finance Authority  
 1963 Bell Avenue, Suite 200  
 Des Moines, IA 50315

Telephone: 515.452.0400  
 Fax: 877.461.0904

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

**LOAN STATEMENT**

<i>Statement Date</i>	5/3/2022
<i>Loan Number:</i>	D0544R
<i>Original Loan Amount</i>	\$219,000.00
<i>Current Loan Balance:</i>	\$209,000.00
<i>Interest Rate:</i>	1.75%
<i>Annual Service Fee Rate</i>	0.25%
<b><i>Payment Due Date:</i></b>	<b>6/1/2022</b>
<b><i>Current Principal Due:</i></b>	<b>\$10,000.00</b>
<b><i>Prior Principal Due</i></b>	<b>\$0.00</b>
<b><i>Current Interest Due:</i></b>	<b>\$1,828.75</b>
<b><i>Prior Interest Due</i></b>	<b>\$0.00</b>
<b><i>Service Fee Due:</i></b>	<b>\$261.25</b>
<b><i>Total Amount Due:</i></b>	<b>\$12,090.00</b>

**The total amount due will be automatically deducted from your bank account on the payment due date.**

If your banking information has changed, please complete an ACH Authorization form. Download a form from [www.iowafinance.com/ach](http://www.iowafinance.com/ach) complete it and email it to Becky Wu at [becky.wu@iowafinance.com](mailto:becky.wu@iowafinance.com)

**Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at [waterquality@iowafinance.com](mailto:waterquality@iowafinance.com)**

Keep upper portion for your records

D0544R



Iowa Finance Authority  
 1963 Bell Avenue, Suite 200  
 Des Moines, IA 50315

Telephone: 515.452.0400  
 Fax: 877.461.0904

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

**LOAN STATEMENT**

<i>Statement Date</i>	5/3/2022
<i>Loan Number:</i>	D0431R
<i>Original Loan Amount</i>	\$4,378,000.00
<i>Current Loan Balance:</i>	\$3,827,000.00
<i>Interest Rate:</i>	1.75%
<i>Annual Service Fee Rate</i>	0.25%
<b>Payment Due Date:</b>	<b>6/1/2022</b>
<b>Current Principal Due:</b>	<b>\$191,000.00</b>
<b>Prior Principal Due</b>	<b>\$0.00</b>
<b>Current Interest Due:</b>	<b>\$33,486.25</b>
<b>Prior Interest Due</b>	<b>\$0.00</b>
<b>Service Fee Due:</b>	<b>\$4,783.75</b>
<b>Total Amount Due:</b>	<b>\$229,270.00</b>

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Keep upper portion for your records

D0431R



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1963 Bell Avenue, Suite 200  
Des Moines, IA 50315

Telephone: 515.452.0400  
Fax: 877.461.0904

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

**LOAN STATEMENT**

<i>Statement Date</i>	5/3/2022
<i>Loan Number:</i>	CF0412R
<i>Original Loan Amount</i>	\$16,316,000.00
<i>Current Loan Balance:</i>	\$11,345,000.00
<i>Interest Rate:</i>	1.75%
<i>Annual Service Fee Rate</i>	0.25%
<b><i>Payment Due Date:</i></b>	<b>6/1/2022</b>
<b><i>Current Principal Due:</i></b>	<b>\$419,000.00</b>
<b><i>Prior Principal Due</i></b>	<b>\$0.00</b>
<b><i>Current Interest Due:</i></b>	<b>\$99,268.75</b>
<b><i>Prior Interest Due</i></b>	<b>\$0.00</b>
<b><i>Service Fee Due:</i></b>	<b>\$28,362.50</b>
<b><i>Total Amount Due:</i></b>	<b>\$546,631.25</b>

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**Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at [waterquality@iowafinance.com](mailto:waterquality@iowafinance.com)**

Keep upper portion for your records

CF0412R



Iowa Finance Authority  
 1963 Bell Avenue, Suite 200  
 Des Moines, IA 50315

Telephone: 515.452.0400  
 Fax: 877.461.0904

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

**LOAN STATEMENT**

<i>Statement Date</i>	5/3/2022
<i>Loan Number:</i>	C0441R
<i>Original Loan Amount</i>	\$3,000,000.00
<i>Current Loan Balance:</i>	\$2,277,000.00
<i>Interest Rate:</i>	3.00%
<i>Annual Service Fee Rate</i>	0.25%
<b><i>Payment Due Date:</i></b>	<b>6/1/2022</b>
<b><i>Current Principal Due:</i></b>	<b>\$77,000.00</b>
<b><i>Prior Principal Due</i></b>	<b>\$0.00</b>
<b><i>Current Interest Due:</i></b>	<b>\$34,155.00</b>
<b><i>Prior Interest Due</i></b>	<b>\$0.00</b>
<b><i>Service Fee Due:</i></b>	<b>\$5,692.50</b>
<b><i>Total Amount Due:</i></b>	<b>\$116,847.50</b>

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**Many water and sewer utilities may face a reduction in revenue due to the COVID-19 pandemic. As a revolving loan fund, the SRF is unable to forgive loan balances; however, we can restructure your loan. Changes to your loan agreement may involve additional fees. If you need to amend your loan agreement, please contact the SRF team at [waterquality@iowafinance.com](mailto:waterquality@iowafinance.com)**

Keep upper portion for your records

C0441R

IN ACCOUNT WITH  
 LYNCH DALLAS, P.C.  
 ATTORNEYS AT LAW  
 526 SECOND AVE SE  
 PO BOX 2457  
 CEDAR RAPIDS, IA 52406-2457  
 TELEPHONE 319-365-9101 FACSIMILE 319-365-9512  
 FEDERAL ID 42-1378496

City of Washington

Page  
 May 10, 2022  
 Account No: 230648-00100  
 Statement No: 1969

Police Negotiations

Professional Services

		Hours	
04/10/2022	WHS Review status of police contract ratification (.1).	0.10	
04/11/2022	WHS Email to and from union regarding status of contract ratification (.1).	0.10	
04/18/2022	WHS Review status of police settlement in and email to and from Teamsters (.1).	0.10	
04/20/2022	WHS Email to and from the chief and Mayor regarding status of police contract and review latest counteroffer from the Teamsters and compared to Public Works contract and city final proposal (.8).	0.80	
04/21/2022	WHS Review email from Chief and respond to him and review status of contract and email regarding upcoming election schedule for PERB (.2).	0.20	
04/22/2022	WHS Email to and from city administrator regarding submission of contracts to PERB and next steps in one year contract (.1). Revise and edit police contract for one year agreement and email to and from client regarding draft and changes to be made to wage matrix (.6).	0.70	
04/25/2022	WHS Email to and from the city regarding updated contract and review and forward to the Teamsters for review and request for ratification by his membership (.2).	0.20	
04/26/2022	WHS Review updated collective bargaining agreement and changes to the wage matrix/compared to prior version and forward to the Teamsters and client regarding ratification (.3).	0.30	
04/29/2022	WHS Email to and from Teamster regarding status of ratification of police contract (.1).	0.10	
	Current Services Rendered	2.60	481.00

Recapitulation

	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Lawyer Hrs WILFORD H STONE	2.60	\$185.00	\$481.00



City of Washington

Police Negotiations

Page:  
May 10, 202  
Account No: 230648-00100  
Statement No: 1969€

Total Current Services and Expenses	481.0
Previous Balance	\$629.0
Payments	
04/26/2022 Payment on Account - Thank You	-629.0
Balance Due	<u>\$481.0</u>

**PLEASE MAKE CHECKS PAYABLE TO:  
LYNCH DALLAS, PC.**

PAYMENTS RECEIVED AFTER STATEMENT DATE  
WILL APPEAR ON YOUR NEXT MONTH'S BILL.  
PLEASE INCLUDE ACCOUNT NUMBER ON YOUR  
CHECK OR RETURN A COPY OF YOUR BILL.

Simmering-Cory | Iowa Codification  
114 E. 5<sup>th</sup> Street, Storm Lake, IA 50588  
P.O. Box 244, Storm Lake, IA 50588  
Tel 641-357-7595 | Fax 515-724-7868



**INVOICE 2022-SC-0047** **4.17.2022**

**BILL TO**

City of Washington  
PO Box 516  
Washington, IA 52353

**INSTRUCTIONS**

Thanks for your business.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Grant Administration – Release of Funds CDBG 20-WS-021	2,000.00	\$2,000.00

**TOTAL DUE** **\$2,000.00**

Thank you for your business!



Invoice Date 04/01/2022

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue 0185406592

CITY OF WASHINGTON  
GENERAL OBLIGATION CAPITAL LOAN  
NOTES SERIES 2015, DTD 7/21/15

Issue Payment Date 06/01/2022

Registered Interest	\$ 22,412.50
Matured Bonds	\$ 100,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

**TOTAL DUE** \$ 122,412.50

Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.

**Unless otherwise specified in bond documents:**  
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.

**Wire Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
OBI/ATTN:DIANA VAN VLEET - 0185406592

**ACH Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
OBI/ATTN: DIANA VAN VLEET - 0185406592

**Account Officer:** DIANA VAN VLEET  
**Phone:** 5153686063  
**Email:** DIANA.VANVLEET@UMB.COM



Invoice Date 04/01/2022

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue 0185408820

WASHINGTON  
GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2016A

Issue Payment Date 06/01/2022

Registered Interest	\$ 12,685.00
Matured Bonds	\$ 140,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

**TOTAL DUE** \$ 152,685.00

**Payments by check are due 3 days prior to Issue Payment Date.  
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Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
OBI/ATTN:DIANA VAN VLEET - 0185408820

**ACH Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
OBI/ATTN:DIANA VAN VLEET - 0185408820

**Account Officer:** DIANA VAN VLEET  
**Phone:** 5153686063  
**Email:** DIANA.VANVLEET@UMB.COM



Invoice Date 04/01/2022

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue 0185408838

WASHINGTON  
GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2016B

Issue Payment Date 06/01/2022

Registered Interest	\$ 6,056.25
Matured Bonds	\$ 50,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00
<b>TOTAL DUE</b>	<b>\$ 56,056.25</b>

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

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Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
OBI/ATTN:DIANA VAN VLEET - 0185408838

**ACH Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
OBI/ATTN:DIANA VAN VLEET - 0185408838

**Account Officer:** DIANA VAN VLEET  
**Phone:** 5153686063  
**Email:** DIANA.VANVLEET@UMB.COM



Invoice Date 04/01/2022

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue 0185417201

WASHINGTON  
GENERAL OBLIGATION CAPITAL LOAN  
NOTES, SERIES 2018A

Issue Payment Date 06/01/2022

Registered Interest	\$ 31,885.00
Matured Bonds	\$ 290,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

**TOTAL DUE** \$ 321,885.00

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

**Unless otherwise specified in bond documents:  
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
OBI/ATTN:DIANA VAN VLEET - 0185417201

**ACH Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
OBI/ATTN:DIANA VAN VLEET - 0185417201

**Account Officer:** DIANA VAN VLEET  
**Phone:** 5153686063  
**Email:** DIANA.VANVLEET@UMB.COM



Invoice Date 04/01/2022

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue 0185418837  
WASHINGTON  
LOSST REVENUE BONDS  
SERIES 2018B

Issue Payment Date 06/01/2022

Registered Interest	\$ 26,170.00
Matured Bonds	\$ 105,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

**TOTAL DUE** \$ 131,170.00

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

**Unless otherwise specified in bond documents:  
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
OBI/ATTN:DIANA VAN VLEET - 0185418837

**ACH Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
OBI/ATTN:DIANA VAN VLEET - 0185418837

**Account Officer:** DIANA VAN VLEET  
**Phone:** 5153686063  
**Email:** DIANA.VANVLEET@UMB.COM



Invoice Date 04/01/2022

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue I264

CITY OF WASHINGTON GO CAPITAL  
LOAN NOTES SRS 2020 A  
DATED 3/31/2020

Issue Payment Date 06/01/2022

Registered Interest	\$ 44,550.00
Matured Bonds	\$ 130,000.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

**TOTAL DUE** \$ 174,550.00

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

**Unless otherwise specified in bond documents:  
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
OBI/ATTN:DIANA VAN VLEET - I264

**ACH Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
OBI/ATTN: DIANA VAN VLEET - I264

**Account Officer:** DIANA VAN VLEET  
**Phone:** 5153686063  
**Email:** DIANA.VANVLEET@UMB.COM





Invoice Date 04/01/2022

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue I265
CITY OF WASHINGTON TXBL GO
CAPITAL LOAN NOTES SRS 2020B
DATED 3/31/2020

Issue Payment Date 06/01/2022

Table with 2 columns: Description and Amount. Rows include Registered Interest (\$4,000.00), Matured Bonds (\$130,000.00), Called Bonds (\$0.00), Principal Reduction (\$0.00), Coupon Interest (\$0.00), and TOTAL DUE (\$134,000.00).

Payments by check are due 3 days prior to Issue Payment Date.
Please return a copy of this notice with your remittance.

Unless otherwise specified in bond documents:
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.

Wire Instructions:
UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
OBI/ATTN:DIANA VAN VLEET - I265

ACH Instructions:
UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
OBI/ATTN: DIANA VAN VLEET - I265

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM

# INVOICE

Sally Hart  
Washington City Clerk  
PO Box 516  
Washington, IA 52353

Remit to:

**WASHINGTON COUNTY AUDITOR**  
**PO BOX 889**  
**WASHINGTON, IOWA 52353**

**Date: April 29, 2022**

DESCRIPTION	AMOUNT	BALANCE
Special City Election Costs – April 5, 2022		
Washington Evening Journal - publications	\$ 272.86	
Adkins - printing and coding ballots	990.58	
Auditor – printing registers/supplies/postage/mileage	274.92	
Election officials – wages/mileage	712.67	
	—————	
<b>TOTAL</b>	<b>\$2,251.03</b>	
<b>City of Washington - BALANCE DUE</b>		<b>\$2,251.03</b>
sm		

**Instructions on the reverse side**

For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

**Business Information:**

Trade name/Doing business as: Bl One Trip  
Physical location address: 1504 E. Washington St. City: Washington ZIP: 52353  
Mailing address: PO Box 178 City: Brighton State: IA ZIP: 52540  
Business phone number: 319-653-2243

**Legal Ownership Information:**

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP   
Name of sole proprietor, partnership, corporation, LLC, or LLP: Cobb Oil Co., Inc.  
Mailing address: PO Box 178 City: Brighton State: IA ZIP: 52540  
Phone number: 319-694-2200 Fax number: 319-694-2201 Email: leah@cobb.com

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine   
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes  No   
Types of Products Sold: (Check all that apply)  
Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

**Type of Establishment: (Select the option that best describes the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store   
Has vending machine that assembles cigarettes  Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

**Signature of Owner(s), Partner(s), or Corporate Official(s)**

Name (please print): Laura Cobb Name (please print): \_\_\_\_\_  
Signature: Laura Cobb Signature: \_\_\_\_\_  
Date: 5-9-22 Date: \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

**FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE**

- Fill in the amount paid for the permit: \_\_\_\_\_
  - Fill in the date the permit was approved by the council or board: \_\_\_\_\_
  - Fill in the permit number issued by the city/county: \_\_\_\_\_
  - Fill in the name of the city or county issuing the permit: \_\_\_\_\_
  - New  Renewal
- Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.
- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
  - Fax: 515-281-7375

**Instructions on the reverse side**

For period (MM/DD/YYYY) 07 / 01 / 22 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

**Business Information:**

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S #1624  
Physical Location Address 1002 W MADISON ST City WASHINGTON  
ZIP 52353 Mailing Address PO BOX 3001 City ANKENY  
State IA ZIP 50021 Business Phone Number  
3198639040

**Legal Ownership Information:**

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP   
Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORES, INC.  
Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021  
Phone Number 515-381-5974 Fax Number 515-446-6303 Email MADI.PAULSON@CASEYS.COM

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine   
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes  No   
Types of Products Sold: (Check all that apply)  
Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

**Type of Establishment: (Select the option that best describes the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store   
Has vending machine that assembles cigarettes  Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

**Signature of Owner(s), Partner(s), or Corporate Official(s)**

Name (please print) DOUGLAS BEECH, ASST. SECRETARY, CASEY'S MARKETING Name (please print) \_\_\_\_\_  
Signature *Douglas M. Beech* Signature \_\_\_\_\_  
Date 4/1/2022 Date \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

**FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE**

- Fill in the amount paid for the permit: \_\_\_\_\_
- Fill in the date the permit was approved by the council or board: \_\_\_\_\_
- Fill in the permit number issued by the city/county: \_\_\_\_\_
- Fill in the name of the city or county issuing the permit: \_\_\_\_\_
- New  Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
- Fax: 515-281-7375

**Instructions on the reverse side**

For period (MM/DD/YYYY) 07 / 01 / 22 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

**Business Information:**

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S #3528

Physical Location Address 1730 E WASHINGTON ST City WASHINGTON

ZIP 52353 Mailing Address PO BOX 3001 City ANKENY

State IA ZIP 50021 Business Phone Number

3196537437

**Legal Ownership Information:**

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORES, INC.

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Phone Number 515-381-5974 Fax Number 515-446-6303 Email MADI.PAULSON@CASEYS.COM

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes  No

Types of Products Sold: (Check all that apply)

Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

**Type of Establishment: (Select the option that best describes the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store

Has vending machine that assembles cigarettes  Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

**Signature of Owner(s), Partner(s), or Corporate Official(s)**

Name (please print) DOUGLAS BEECH, AST. SECRETARY, CASEY'S MARKETING

Name (please print) \_\_\_\_\_

Signature *Douglas M. Beech*

Signature \_\_\_\_\_

Date 4/1/2022

Date \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

**FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE**

- Fill in the amount paid for the permit: \_\_\_\_\_
- Fill in the date the permit was approved by the council or board: \_\_\_\_\_
- Fill in the permit number issued by the city/county: \_\_\_\_\_
- Fill in the name of the city or county issuing the permit: \_\_\_\_\_
- New  Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
- Fax: 515-281-7375

July-June 6/30/23 ✓

Iowa Department of  
**REVENUE**

WASHINGTON CITY OF (TAX-IA)  
215 E WASHINGTON STREET,  
WASHINGTON, 52353, IA

21535

**Iowa Retail Permit Application  
Cigarette/Tobacco/Nicotine/Vapor**

https://tax.iowa.gov

**Instructions on the reverse side**

For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

\$75

**Business Information:**

Trade Name/DBA DOLLAR GENERAL STORE # 21535

✓ Physical Location Address 225 W MADISON ST City WASHINGTON ZIP 52353-1716

Mailing Address 100 MISSION RIDGE City GOODLETTSVILLE State TN ZIP 37072

Business Phone Number 3192596315

**Legal Ownership Information:**

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP DOLGENCORP, LLC

Mailing Address 100 MISSION RIDGE City GOODLETTSVILLE State TN ZIP 37072

Phone Number 615-855-4000 Fax Number 877-364-4130 Email tax-b

Vendor #309964

Invoice #202321535TOBCITY31

Batch #22644

\$ 75.00

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine

Do you make delivery sales of alternative nicotine or vapor products? ( ) YES  NO

Types of Products Sold: (Check all that apply)

Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

**Type of Establishment: (Select the option that best describes the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store

Has vending machine that assembles cigarettes  Other  Retail - General Merchandise

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

**Signature of Owner(s), Partner(s), or Corporate Official(s)**

Name (please print) Tina Honeycutt

Name (please print) \_\_\_\_\_

Signature Tina Honeycutt

Signature \_\_\_\_\_

Date 4-13-22

Date \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

**FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE**

- Fill in the amount paid for the permit: \_\_\_\_\_
- Fill in the date the permit was approved by the council or board: \_\_\_\_\_
- Fill in the permit number issued by the city/county: \_\_\_\_\_
- Fill in the name of the city or county issuing the permit: \_\_\_\_\_
- New  Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
- Fax: 515-281-7375

**Instructions on the reverse side**

For period (MM/DD/YYYY) 07 / 1 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

**Business Information:**

Trade Name/DBA Washington Hy-Vee

Physical Location Address 528 South Highway #1 City Washington ZIP 52353

Mailing Address 5820 Westown Parkway City West Des Moines State IA ZIP 50266

Business Phone Number 515-695-3220

**Legal Ownership Information:**

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP Hy-Vee, Inc.

Mailing Address 5820 Westown Parkway City West Des Moines State Iowa ZIP 50266

Phone Number 515-267-2800 Fax Number \_\_\_\_\_ Email oturk@hy-vee.com

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes  No

Types of Products Sold: (Check all that apply)

Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

**Type of Establishment: (Select the option that best describes the establishment)**


Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store   
Has vending machine that assembles cigarettes  Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

**Signature of Owner(s), Partner(s), or Corporate Official(s)**

Name (please print) Andrew Schroeder

Name (please print) \_\_\_\_\_

Signature 

Signature \_\_\_\_\_

Date 5/1/22

Date \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

**FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE**

- Fill in the amount paid for the permit: \_\_\_\_\_
- Fill in the date the permit was approved by the council or board: \_\_\_\_\_
- Fill in the permit number issued by the city/county: \_\_\_\_\_
- Fill in the name of the city or county issuing the permit: \_\_\_\_\_
- New  Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
- Fax: 515-281-7375



**Instructions on the reverse side**

For period (MM/DD/YYYY) 07 / 1 / 2022 through June 30, 2022

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

**Business Information:**

Trade Name/DBA Washington Fast and Fresh  
Physical Location Address 520 S Highway #1 City Washington ZIP 52353  
Mailing Address 5820 Westown Parkway City West Des Moines State IA ZIP 50266  
Business Phone Number 515-695-3220

**Legal Ownership Information:**

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP   
Name of sole proprietor, partnership, corporation, LLC, or LLP Hy-Vee, Inc.  
Mailing Address 5820 Westown Parkway City West Des Moines State Iowa ZIP 50266  
Phone Number 515-267-2800 Fax Number \_\_\_\_\_ Email oturk@hy-vee.com

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine   
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes  No   
Types of Products Sold: (Check all that apply)  
Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

**Type of Establishment: (Select the option that best describes the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store   
Has vending machine that assembles cigarettes  Other  \_\_\_\_\_

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

**Signature of Owner(s), Partner(s), or Corporate Official(s)**

Name (please print) Andrew Schroeder Name (please print) \_\_\_\_\_  
Signature  Signature \_\_\_\_\_  
Date 5/1/22 Date \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

**FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE**

- Fill in the amount paid for the permit: \_\_\_\_\_
- Fill in the date the permit was approved by the council or board: \_\_\_\_\_
- Fill in the permit number issued by the city/county: \_\_\_\_\_
- Fill in the name of the city or county issuing the permit: \_\_\_\_\_
- New  Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
- Fax: 515-281-7375



**Instructions on the reverse side**

For period (MM/DD/YYYY) 07 / 1 / 2022 through June 30, 2022

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

**Business Information:**

Trade Name/DBA Washington Wine and Spirits

Physical Location Address 1004 W Madison Street City Washington ZIP 52353

Mailing Address 5820 Westown Parkway City West Des Moines State IA ZIP 50266

Business Phone Number 515-695-3220

**Legal Ownership Information:**

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP Hy-Vee, Inc.

Mailing Address 5820 Westown Parkway City West Des Moines State Iowa ZIP 50266

Phone Number 515-267-2800 Fax Number \_\_\_\_\_ Email oturk@hy-vee.com

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes  No

Types of Products Sold: (Check all that apply)

Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

**Type of Establishment: (Select the option that best describes the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store

Has vending machine that assembles cigarettes  Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

**Signature of Owner(s), Partner(s), or Corporate Official(s)**

Name (please print) Andrew Schroeder

Name (please print) \_\_\_\_\_

Signature 

Signature \_\_\_\_\_

Date 5/1/22

Date \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

**FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE**

- Fill in the amount paid for the permit: \_\_\_\_\_
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Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
- Fax: 515-281-7375

**Instructions on the reverse side**

For period (MM/DD/YYYY) 06 / 30 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

**Business Information:**

Trade name/Doing business as: Walmart Inc. bda: Walmart #1475

Physical location address: 2485 Highway 92 City: Washington ZIP: 52353

Mailing address: 702 SW 8th St. Mail Stop 0500. City: Bentonville State: AR ZIP: 72716-0500

Business phone number: 319-653-7213

**Legal Ownership Information:**

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP Walmart Inc.

Mailing address: 702 SW 8th St. Mail Stop 0500. City: Bentonville State: AR ZIP: 72716-0500

Phone number: 479-371-0964 Fax number: 479-204-9864 Email: complic@wal-mart.com

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes  No

Types of Products Sold: (Check all that apply)

Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

**Type of Establishment: (Select the option that best describes the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store

Has vending machine that assembles cigarettes  Other  Retail

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

**Signature of Owner(s), Partner(s), or Corporate Official(s)**

Name (please print): Sarah Little

Name (please print): \_\_\_\_\_

Signature: 

Signature: \_\_\_\_\_

Date: 4.28.22

Date: \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

**FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE**

- Fill in the amount paid for the permit: \_\_\_\_\_
- Fill in the date the permit was approved by the council or board: \_\_\_\_\_
- Fill in the permit number issued by the city/county: \_\_\_\_\_
- Fill in the name of the city or county issuing the permit: \_\_\_\_\_
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Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

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- Fax: 515-281-7375

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor  
Deanna McCusker, City Administrator  
Sally Hart, City Clerk  
Kevin Olson, City Attorney

P.O. Box 516  
215 E. Washington St.  
Washington, IA 52353  
319-653-6584  
Fax Only 319-653-5273

NOTIFICATION FORM –  
LIQUOR/BEER/CIGARETTE/DANCE  
LICENSE RENEWALS

Business Name: **Pizza Hut – Comes Investments**

Business Address: **1018 West Madison**

App #: **App-157227**

Type of License:           New:           Renewal: **X** Special Event:

Beer/Wine Permit: **Class B Beer Permit**

Liquor License:

Cigarette License:

Dance Permit:

Sunday Sales: **X**

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **May 17, 2022**

Police: DCI background check and/or local background check: Yes:           No:

Police Chief sign off \_\_\_\_\_ Date **5-9-2022**

Fire: fire inspection done: Yes:           No:

Fire Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

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Deanna McCusker, City Administrator  
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P.O. Box 516  
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Washington, IA 52353  
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NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE

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Business Name: **Pizza Hut – Comes Investments**

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App #: **App-157227**

Type of License:           New:           Renewal: **X** Special Event:

Beer/Wine Permit: **Class B Beer Permit**

Liquor License:

Cigarette License:

Dance Permit:

Sunday Sales: **X**

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **May 17, 2022**

Police: DCI background check and/or local background check:   Yes:           No:

Police Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

Fire: fire inspection done: **Yes** No:

Fire Chief sign off  Date **5/17/22**



## **Applicant**

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
COMES INVESTMENTS	PIZZA HUT	(319) 653-6521		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1018 WEST MADISON		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
2045 GRAND AVE	WEST DES MOINES	Iowa	50265	

## **Contact Person**

NAME	PHONE	EMAIL
JOE W. COMES	(515) 330-1172	joecomes@mac.com

## **License Information**

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
BB0037304	Class B Beer Permit	12 Month	Submitted to Local Authority
TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS	
June 1, 2022	May 31, 2023		

SUB-PERMITS  
Class B Beer Permit



PRIVILEGES

Sunday Service

## Status of Business

BUSINESS TYPE

Privately Held Corporation

## Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
JOSEPH COMES	CLIVE	Iowa	50265	PRESIDENT	100.00	Yes
JOSEPH COMES	CLIVE	Iowa	50325	PRESIDENT/OWNER		Yes

## Insurance Company Information

INSURANCE COMPANY

IMT Insurance Co

POLICY EFFECTIVE DATE

June 1, 2022

POLICY EXPIRATION DATE

May 31, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

City Administrator Report  
May 17, 2022

- Attended the Historic Preservation Meeting
- Street/parking ordinance meeting Wednesday
- The rail crossings will get inspected May 25 as a requirement for the quiet zone
- Kiwanis's Amer's meeting on Friday
- Met to discuss possible projects for the \$100M Destination Iowa grant
- Washington County Primary Candidate Forum May 25<sup>th</sup> at 5:30pm at the Washington Area Performing Arts Center
- Housing initiative meeting May 25
- Meeting to discuss another possible 55+ housing project
- Hotel/Motel meeting on May 23
- Ribbon cutting at wellness park at 11am on May 23
- Nuisance meeting last week
- ECICOG meeting on May 26
- Holding Council one-on-one and department heads one-on-one

## **Elm Grove & Woodlawn Cemeteries**

### **Council Report for April 2022**

In April, we mowed began mowing for the year and mowed both cemeteries twice. We started trimming at Elm Grove. I had 4 family requests for information this month. I had 2 meetings with Deanna. I have also been working on some equipment repairs and maintenance. We have been doing general spring clean up of both cemeteries. We also put gravel on roads that needed it, and fixed a cut in a road at Woodlawn. I marked out 6 foundations for installation. We removed 3 dead trees from Elm Grove. I also did several monument repairs. We settled and seeded winter graves and other low spots. We also unloaded and are taking care of the giveaway trees for the tree committee.

We have had 5 funerals at Elm Grove this month, for a total of 22 interments so far this year. In May, we plan to continue with funeral services, updating cemetery records, continue mowing and trimming, trimming trees, and getting the cemeteries ready for Memorial Day. We will have our last seasonal employee starting in May. Thank you.

Respectfully submitted,

Nicholas Duvall



**Washington Fire Department**  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-2239 Phone  
(319) 653-5273 Fax  
[www.washingtoniowa.gov](http://www.washingtoniowa.gov)



**Brendan DeLong- Fire Chief**  
Bill Hartsock- 1<sup>st</sup> Asst Fire Chief  
Jim Williams- 2<sup>nd</sup> Asst Fire Chief  
Carrie Ornduff- Asst Chief of EMS

---

## April 2022 Activity Report

### Total report of calls- 78

Structure fires- 2  
False alarms- 2  
Weather related- 0  
Mutual aid assists- 3  
Hazardous Incidents- 3  
Grass fires- 5  
Investigate/good intent- 4  
Rescue/accidents- 0  
Medical- 59

EMS Continues to be busy with 59 calls for service in April. Washington Fire has been busy responding to grass fires. We had 5 grass fires in April and responded to 2 grass fire assists to other departments. We had 2 structure fires in our district in April. One was on Ivy Avenue, and the other on Larch Avenue. Both were in the rural districts. One was a house fire, and the other was a hog building on fire. No injuries were reported on either and the hog building fire was an empty building. Mutual aid was received on both incidents. We continue to have good response to all calls.

Our monthly training was held on April 20<sup>th</sup> and was one of our 3 mandatory drills they must make each year. Crews trained on confined space, high angle, chain saw use, apparatus use & ropes & knots.

I attended numerous department head meetings & the county EMS association meeting. I also attended a meeting with the CP railway hazmat officer & IRE. This was a good meeting that discussed their hazardous materials, and response to any incidents they have. Training between all entities was discussed, as well as available resources.

Full time staff continues to be busy responding to EMS & fire calls, fire inspections, and normal duties around the fire station. Our year-to-date call volume is significantly elevated compared to last year. Just fire only, we have responded to 62 calls for service as of April 30. In 2021 at the end of April we responded to 42 calls for service. A difference of 20 calls.

Our April monthly fire meeting minutes are attached.

A handwritten signature in black ink, appearing to read 'Brendan DeLong', with a long, sweeping underline.

Brendan DeLong  
Fire Chief  
Washington Fire Department

*“One of the 100 Best Small Towns in America”*

# Washington Volunteer Fire Department

## Meeting Minutes

April 6, 2022

Call to order at 7:00 pm

### February Fire/EMS Calls:

12 City Fires	\$1,420
6 Rural Fires	\$ 680
64 EMS Calls	\$ 720
Drills	<u>    0</u>
Total	\$2,820

Meeting opened with Chief DeLong in charge. Minutes were read from last meeting; Charles motioned to approve; seconded by Jack; motion approved. Treasurer report was read; Scott motioned to approve; seconded by Bill; motion approved.

Motion to pay bills by Scott; second by Bill; motion passed.

Communications: Thank you read from Jeanne Arnold family

Committees: **Social:** Meat and cheese

**Pancake:** Nothing to report

**Dance/Gun Raffle:** Raffle drawing at next business meeting and be sure to sale tickets

**Golf:** Nothing to report

### Rescue Discussion

Old Business: Still have 2 openings available – please try to recruit; May 12<sup>th</sup> help with safety day at Washington County extension office; May 13<sup>th</sup> Kidzfest setup at 2:30 and need about 10 guys to help; next county meeting May 24 in Riverside with July meeting here; and 30 FFs attended training on April 3.

New Business: Kewash Marathon on April 16 help needed with traffic control & EMS on standby; April 20<sup>th</sup> mandatory drill; gas monitors are ordered; training will be available soon for rail emergencies; AFG air pack grant status possibly in May; received \$1,000 from Wal-Mart grant; EMS districts are changing to match fire districts; if you are needing gear updates see Brendan; reminder don't get tunnel vision and slow down when responding to calls; new dress white shirts will be ordered so please give Brendan sizes. Brian Buffington is donating time and materials for new member board and made a wooden flag and Don's Jewelry is making name plates.

Discussion of Calls: Good work with formulating a plan on the way to house fire

Roll taken; Motion to adjourn by Zach T; seconded by Tom B; motion passed at 7:30 p.m.

Minutes completed by:

*Philip Morris* - secretary



# Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

## Activity Report April 2022

Rhonda Hill  
Administrative Assistant

Lyle Hansen  
Lieutenant

Shamus Altenhofen  
Lieutenant

Jason Chalupa  
Sergeant

Benjamin Altenhofen  
Sergeant

Brian VanWilligen  
Investigator

Eric Kephart  
K-9 Handler

Seth Adam  
Police Officer

Aaron Kephart  
Police Officer

Tanner Lavelly  
Police Officer

Christopher Raymer  
Police Officer

Ethan Hansen  
Police Officer

During April we were busy with domestic assaults, animal complaints and fraud/scam calls. Of the 27 animal complaints, 15 were for dogs at large and four were for barking dog complaints.

The domestic abuse assault calls included reports of strangulation and one involving a person being struck by a vehicle.

Our fraud calls included many gift-card scams with victims suffering combined losses of nearly \$20,000.

Sgt. Altenhofen completed a recertification course for his Iowa Law Enforcement Academy Defensive Tactics Instructor certification.

Lt. Altenhofen attended a forty-hour Northwestern University Center for Public Safety-First Line Supervision course at the Iowa Law Enforcement Academy.

We partnered with the Washington Public Library with Chief Lester providing two internet related programs; one on phone and internet scams and the other directed for parents focusing on the risks kids face when using technology and social media.

Respectfully submitted,

Jim Lester  
Chief of Police

# Washington Police Department

215 East Washington Street  
 Washington, Iowa 52353  
 Phone: 319-653-2256 Dispatch: 319-653-2107

## 2022 Activity & Offense Report For the Month of: April

ACTIVITY	Previous Month	Current Month	Year – to – Date
<b>Calls For Service</b>	<b>503</b>	<b>433</b>	<b>1694</b>
Animal Calls	25	27	98
Citations / Warnings	36	21	162
Parking Tickets	3	4	47
Golf Cart/UTV Registrations	0	0	19
Vehicle Unlocks	32	38	123
Arrest Warrants Served	16	13	54
Search Warrants Served	4	1	33
Mental Health Crisis	21	18	58
Traffic Stops	44	35	178
Traffic Accidents	19	20	72
Arrests	48	38	136
<b>Reportable Offenses</b>	<b>56</b>	<b>47</b>	<b>216</b>
Assault	3	9	27
Burglary	2	4	8
Burglary to Motor Vehicle	0	1	7
Domestic Assault	3	5	8
No Contact Order Violation	6	3	12
Criminal Mischief/Vandalism	8	1	16
Drunkenness (Intoxication)	4	2	6
Driving Intoxicated (OWI)	1	2	5
Drug Offense	4	2	17
Drug Paraphernalia	1	0	7
Harassment/Intimidation	2	1	6
Sex Offense	0	1	2
Theft (Includes Shoplifting)	5	11	29
Trespass	1	0	2
Weapons Violation	0	0	2

This chart indicates a summary of the activity and offenses the Washington Police Department responded to during the reporting period. Some activity/offense types have been combined to simplify reporting. It should be noted an offense does not always result in an arrest. Calls for service do not always include return phone calls, assistance to other agencies and instances where officers are approached while on patrol for minor issues or requests for assistance.

Here is a summary of the major updates and activities from the Water Treatment Department for April, 2022.

**Street Lights:** Joe Marie fixed the street light across from KCII. He still needs to get the one fixed in front of KCII/Northwestern Mutual. We are weighing our options on what would be more efficient for traffic lights. Option 1: battery back up at every intersection. Option 2: Install transfer switch with a plug in for a generator. Option 2 is more economical if only 1 or 2 intersections lose power. Option 1 is more ideal if we lose power to the whole city. What's not ideal is setting up stop signs every time we lose power, which is currently what we are doing. Wal Mart intersection is the only intersection currently hooked up to battery backup. We will be putting in an order for spare parts and bulbs this month.

**Water Plant Operations:** I submitted the March MOR to the DNR. We changed 23 meters this month. Ordered more water meters. Water meters are having a long lag time, so we are running low. We read water meters, books 1,2,4,7, and the list of extra monthly reads. We had 2 apartments on the shut off list and both are back on. We collected routine monthly bacteria samples; results were absent. Our bulk chemicals were delivered and filled up. We collected our monthly well levels and changed bag filters. Jeff Duwa used the explorer for a class in Waterloo. The explorer was in the shop for a recall. We were issued a new permit by the DNR. We no longer need to do the quarterly Radionuclides (Radium) sampling. This is why we went to RO is because of Radium levels. Now that we have had 3 years of good quarterly numbers, we can go back to sampling for this once every 3 years.

**Tower/Tank Cleaning and Inspections:** We had our ground storage reservoir (GSR) tank, flush tank (old clear well) and the North Tower cleaned and inspected April 18-20. We did not have the south tower cleaned/inspected because we just had it totally refurbished 3 years ago. Midco had planned on this taking them 2 days. It ended up taking them 3 very long days. The GSR ended up being much dirtier than anticipated. The cleaning/inspection was a live dive, meaning the Midco crew cleaned and inspected the tank while full of water in service. We followed all guidelines provided by the DNR and even went above and beyond to assure safe, quality drinking water. We collected extra bacteria samples while divers were in the water. We continuously checked chlorine residual throughout the whole process. We took our monthly routine bacteria samples during this time as well. We also ran our chlorine a little hotter than normal during these 3 days. We are waiting on the full reports and videos. In all I think this went well, and we will include Midco in the next round of bids. We will have all tanks and towers cleaned and inspected every 4 years.

**Operators:** Will has accepted a position with the University of Iowa. His last day of employment will be June 3<sup>rd</sup>. His reason for leaving is a significant pay increase and he'll be closer to family. Will's 3 ½ years here were great. We are currently hiring for a water operator, and a water meter reader.

**Meetings attended:** Weekly staff meetings; 1 on 1 with Deanna; Meter reading meeting with Deanna; and an IRWA class.

If you have any questions or concerns, please do not hesitate to contact myself or Will. Thanks, stay safe!

Water Plant Superintendent: Kyle W

**WWTP report  
May 17<sup>th</sup>, 2022  
Council meeting**

- **After hour alarm and dog call outs –**
  - 5-8-22 Alarm at WWTP 11:29 a.m. Parker
  - 5-8-22 Alarm at WWTP 2:50p.m. Parker
  - 5-9-22 Dog call to E 3<sup>rd</sup> & N12th (dog bite) 6:15 p.m. Dylan
- **Dept Head meetings –**May 10<sup>th</sup>, 17<sup>th</sup>
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Old WWTP Demo-**Is complete, seeding and the fence is completed. We have been and will continue watering as much as we can.
- **WWTP Annual Toxicity-** Our annual toxicity test is scheduled for May 17<sup>th</sup>
- **E-Coli Testing-**May will be our first round of three rounds of E-Coli testing.
- **WWTP April 2022, Discharge Monitoring Report (DMR) –** Average daily flow **1.977 million gallons (mg)**, maximum daily flow **3.349 mg**, minimum daily flow **1.411 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for April = **>2.6"** (recorded at the WWTP).

<b>CBOD5 removal 85% required</b>	<b>result = 96.7 %</b>
Influent CBOD5 monthly total =	<b>385.8 mg/L</b>
Effluent CBOD5 monthly total =	<b>12.39 mg/L</b>

<b>TSS removal 85% required</b>	<b>result = 97.7 %</b>
Influent TSS monthly total =	<b>709.5 mg/L</b>
Effluent TSS monthly total =	<b>15.63 mg/L</b>

The Plant is Required 85% removal of both CBOD aTSS.

**Jason Whisler  
5/13/2022 12:00 P.M.**



# SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk  
Contact info: Sally Hart, 319-653-6584 ext 131; [sallyhart@washingtioniowa.gov](mailto:sallyhart@washingtioniowa.gov)

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

1. **APPLICANT INFORMATION**

Name/Event: Washington County Republican Central Comm. Hce

Coordinator: Steve Swaffer

Contact Number: 319-461-3660

Email Address: dutchcreek.electrical@gmail.com

2. **EVENT INFORMATION**

Event Description: Political Fundraiser / meet & greet

Days/Dates of Event: May 24<sup>th</sup>

Time(s) of Event: (Include Set Up/Tear Down Time) 4:30 PM - 9:00 PM

Event Location: Central Park - band stand / south side

Will event require an alcohol license or require modification of an existing license?  Yes  No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

N/A Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: \_\_\_\_\_

\_\_\_\_\_

Method of Notification for businesses/downtown residents (if applicable):

\_\_\_\_\_

\_\_\_\_\_

Other Requests

- Temporarily park in a "No Parking" area  
location: South west by park
- Use of City Park (specify park :  
Electrical Needs: Lights / power for RA
- \_\_\_\_\_ Use of gators/UTV/ATV on City streets
- \_\_\_\_\_ Parade (attach map of route and indicate streets to be closed)
- \_\_\_\_\_ Walk/Run (attach map of route and indicate streets to be closed)
- \_\_\_\_\_ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft
- \_\_\_\_\_ Fireworks (specify location :)
- \_\_\_\_\_ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

- \_\_\_\_\_ Street barricades
- \_\_\_\_\_ Yield signs for crosswalks
- \_\_\_\_\_ Emergency "No Parking" Signs
- \_\_\_\_\_ Garbage/Recycling Barrels
- \_\_\_\_\_ Traffic cones
- \_\_\_\_\_ Street Sweeping following (parades)
- \_\_\_\_\_ Picnic Tables
- \_\_\_\_\_ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

- Amplified Sound/Speaker System
- Recorded/Live Music
- Public Address System
- Yes ~~No~~ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? \_\_\_\_\_ Yes  No If yes, how many? \_\_\_\_\_  
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? \_\_\_\_\_ Yes  No If yes, how many? )

Contact Person: Steve Swaffo Phone: 319-461-3660

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

\_\_\_\_\_ Certificate of Insurance provided and accepted \_\_\_\_\_ Certificate of Insurance not required



**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind than the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.


4/29/22  
 Applicant/Sponsor Signature Date

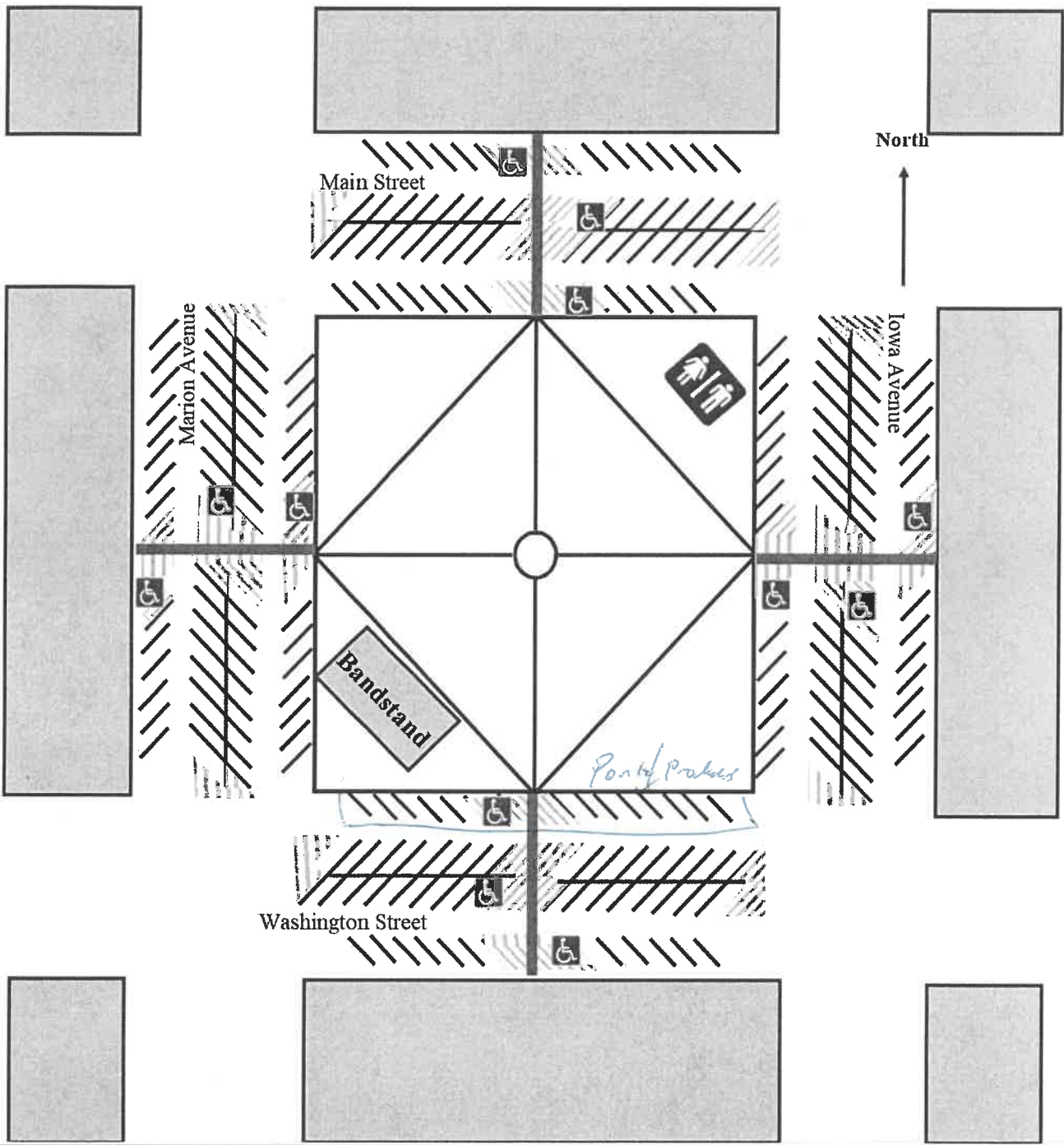
**DEPARTMENT APPROVALS**

<u>Indicate Date Contacted</u>	<b>The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.</b>			
<u>N/A</u>	City Clerk (Liquor Licenses)	Sally Y. Hart	319-653-6584 ext 131	<a href="mailto:sallyhart@washingtioniowa.gov">sallyhart@washingtioniowa.gov</a>
	Comments/Restrictions:			
<u>4/29/22</u>	Police Chief	Jim Lester	319-458-0264	<a href="mailto:jlester@washingtioniowa.gov">jlester@washingtioniowa.gov</a>
	Comments/Restrictions:			
<u>N/A</u>	Fire Chief	Brendan DeLong	319-461-3796	<a href="mailto:bdelong@washingtioniowa.gov">bdelong@washingtioniowa.gov</a>
	Comments/Restrictions:			
<u>4/29/22</u>	Streets	JJ Bell	319-653-1538	<a href="mailto:jjbell@washingtioniowa.gov">jjbell@washingtioniowa.gov</a>
	Comments/Restrictions: <i>will leave cones to allow Porte Produce trailer to park on N. side of Washington St</i>			
<u>3/23/22</u>	Parks	Nick Pacha	319-321-4886	<a href="mailto:npacha@washingtioniowa.gov">npacha@washingtioniowa.gov</a>
	Comments/Restrictions: <i>Porte Produce will work with</i>			
	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; <a href="mailto:jtaylor@co.washington.ia.us">jtaylor@co.washington.ia.us</a> Comments/Restrictions:			

**CITY COUNCIL APPROVAL**

City Clerk Signature \_\_\_\_\_ Date of Action \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_  
 CONDITIONS IMPOSED: \_\_\_\_\_

**Downtown Map (If Area Outside Downtown, Please Attach a Map):**





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/29/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Horak Insurance 115 E. Washington Street  Washington IA 52353		<b>CONTACT NAME:</b> Erin Leyden <b>PHONE (A/C No, Ext):</b> (319) 653-2116 <b>E-MAIL ADDRESS:</b> erin@horakinsurance.com <b>FAX (A/C No):</b> (888) 361-7576	
<b>INSURED</b> Washington Co. Republican Central Committee		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Illinois Unions Ins Co <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 27960	

**COVERAGES** CERTIFICATE NUMBER: CL2242909611 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PENDING	05/24/2022	05/26/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

City of Washington  
 215 E Washington St

Washington

IA 52353

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**CITY OF WASHINGTON, IOWA  
CLAIMS REPORT  
MAY 17, 2022**

<b>POLICE</b>	ACE-N-MORE	KEYS	7.98
	ALTENHOFEN, BEN	MEAL REIMBURSEMENT	24.29
	AMAZON CAPITAL SERVICES	CHAIR/BATTERIES	301.40
	BDH TECHNOLOGY LLC	IT SERVICE CONTRACT	522.00
	CAPPER CHRYSLER DODGE JEEP RAM	PARTS	168.35
	COBB OIL CO, INC.	FUEL	3,310.28
	CUSTOM IMPRESSIONS INC	PLAQUE ENGRAVING	12.00
	KCTC	PHONE & INTERNET	360.50
	SLEEP INN & SUITES	LODGING FOR TRAINING	358.40
	TAC 10	ANNUAL MAINTENANCE	8,395.00
	VERIZON WIRELESS	WIRELESS SERVICE	873.01
	WMPF GROUP LLC	EMPLOYMENT ADVERTISING	357.53
		<b>TOTAL</b>	<b>14,690.74</b>
<b>FIRE</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	COBB OIL CO, INC.	FUEL	1,425.87
	HIWAY SERVICE CENTER	ALTERNATOR	1,750.64
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	40.00
	IOWA COMMUNITIES ASSURANCE POOL	INSURANCE	600.00
	KCTC	PHONE & INTERNET	207.38
	RACOM CORPORATION	ANTENNA	19.25
	TOYNE INC	SERVICE	340.25
	VERIZON WIRELESS	WIRELESS SERVICE	480.02
	WITMER PUBLIC SAFETY GROUP	FIRE DEX BOOTS/PARTICULATE HOOD	1,112.26
		<b>TOTAL</b>	<b>6,008.17</b>
<b>DEVELOPMENT SERVICES</b>	ACE-N-MORE	SUPPLIES	44.97
	HENKEL, KEITH	LODGING FOR TRAINING	100.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	600.00
	VERIZON WIRELESS	WIRELESS SERVICE	179.15
	WMPF GROUP LLC	LEGAL ADVERTISING	14.20
		<b>TOTAL</b>	<b>938.32</b>
<b>LIBRARY</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00
	ACCESS SYSTEMS	COPIER SERVICE	106.31
	ACE-N-MORE	JANITORIAL SUPPLIES	19.77
	ALLIANT ENERGY	ALLIANT ENERGY	1,181.41
	BAKER & TAYLOR	LIBRARY MATERIALS	283.58
	BLACKSTONE PUBLISHING	AUDIOBOOKS	75.46
	KCII	ADVERTISING	113.54
	KCTC	PHONE & INTERNET	525.70
	LIBRARY JOURNAL	ANNUAL SUBSCRIPTION	129.99
		<b>TOTAL</b>	<b>2,475.76</b>
<b>PARKS</b>	ACE-N-MORE	SUPPLIES	189.69
	ALLIANT ENERGY	ALLIANT ENERGY	1,240.34
	AMAZON CAPITAL SERVICES	WRENCHES	41.94
	BEACON ATHLETICS	BASEBALL FIELD SUPPLIES	252.52
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	21.36
	COBB OIL CO, INC.	FUEL	642.40
	KCTC	PHONE & INTERNET	332.23
		<b>TOTAL</b>	<b>2,720.48</b>
<b>POOL</b>	ACCO	POOL CHEMICALS	2,946.20

	ALLIANT ENERGY	ALLIANT ENERGY	46.79
	KCTC	PHONE & INTERNET	85.94
	FASTENAL COMPANY	DIVING BOARD BOLTS	82.22
		<b>TOTAL</b>	<b>3,161.15</b>
<b>CEMETERY</b>	ACE-N-MORE	SUPPLIES	151.83
	KCTC	PHONE & INTERNET	159.13
		<b>TOTAL</b>	<b>310.96</b>
<b>FINANCIAL ADMIN</b>	ACCESS SYSTEMS	COPIER MAINTENANCE & COPIE	615.54
	ACE-N-MORE	SUPPLIES	91.08
	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	ALLIANT ENERGY	ALLIANT ENERGY	22.66
	CUSTOM IMPRESSIONS INC	ENGRAVING	10.10
	GOOGLE LLC	WEBSITE SERVICE	396.00
	HOLIDAY INN	LODGING- IMFOA CONF-K BROW	224.00
	HY-VEE	OPEN HOUSE - DEANNA	32.78
	KCTC	PHONE & INTERNET	936.37
	PACE PAYMENT SYSTEMS	DC/CC ADMIN FEE	20.00
	VERIZON WIRELESS	WIRELESS SERVICE	86.39
	WASH CO RECORDER	RECORDING FEE	12.00
	WMPF GROUP LLC	ADVERTISING	662.54
		<b>TOTAL</b>	<b>3,141.96</b>
<b>AIRPORT</b>	ACE-N-MORE	SUPPLIES	31.94
	BAUTISTA MIRANDA, YOLANDA	APRIL CLEANING	300.00
	KCII	ADVERTISING	97.32
	VERIZON WIRELESS	WIRELESS SERVICE	44.32
	VETTER'S INC-CULLIGAN WATER	CONDITIONER ANNUAL RENTAL	169.05
	WEST LAWN CARE	MOWING AIRPORT	725.00
	WINDSTREAM IOWA COMMUNICATIONS	MAY SERVICE	194.10
		<b>TOTAL</b>	<b>1,561.73</b>
<b>ROAD USE</b>	ACE-N-MORE	MARKING PAINT	485.40
	COBB OIL CO, INC.	FUEL	1,957.24
	COVE EQUIPMENT	PARTS & MANUAL	670.84
	DOUDS STONE LLC	ROADSTONE	953.07
	WASHINGTON DISCOUNT TIRE	TIRE REPAIRS/TIRES FOR TRAILER	917.39
	ZARNOTH BRUSH WORKS	SWEEPER BROOMS	1,066.48
		<b>TOTAL</b>	<b>6,050.42</b>
<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY	10,898.83
		<b>TOTAL</b>	<b>10,898.83</b>
<b>HOTEL/MOTEL TAX</b>	VORTEX DIGITAL BUSINESS SOLUTIONS, INC	CHAMBER WEB UPDATES	142.70
		<b>TOTAL</b>	<b>142.70</b>
<b>SC RES UR</b>	WASHINGTON STATE BANK	VOGELS-TIF REBATE	25,920.67
		<b>TOTAL</b>	<b>25,920.67</b>
<b>DOWNTOWN COMM UR</b>	MARSHALL'S PROPERTIES, LLC	TIF REBATE	2,001.68
		<b>TOTAL</b>	<b>2,001.68</b>
<b>CAPITAL PROJECTS</b>	WASHINGTON CO TREASURER	18TH ST. GRINDING	738.19

	WMPF GROUP LLC	LEGAL ADVERTISING	15.30
		<b>TOTAL</b>	<b>753.49</b>
<b>INDUSTRIAL DEVELOP</b>	WEDG	WEDG SHARE- 915 E TYLER	3,638.57
		<b>TOTAL</b>	<b>3,638.57</b>
<b>SIDEWALK REPAIR</b>	GREG BRUTY CONSTRUCTION LLC	SIDEWALK REPLACEMENT	940.00
	ULIN, BILL	SIDEWALK REIMBURSEMENT	1,152.00
		<b>TOTAL</b>	<b>2,092.00</b>
<b>RESIDENTIAL DEVELOP</b>	WMPF GROUP LLC	LEGAL ADVERTISING	8.74
		<b>TOTAL</b>	<b>8.74</b>
<b>DOG PARK</b>	ACE-N-MORE	DOG PARK SUPPLIES	38.98
		<b>TOTAL</b>	<b>38.98</b>
<b>TREE COMMITTEE</b>	CANNY, JESSICA	CLERICAL WORK- TREE COMMIT	100.00
	IGRAPHIX, INC	TREE SHEETS	50.00
	MCCONNELL, MARDE	SUPPLY REIMBURSEMENT	18.18
		<b>TOTAL</b>	<b>168.18</b>
<b>K-9 PROGRAM</b>	JOHN DEERE FINANCIAL	K9 FOOD	51.99
		<b>TOTAL</b>	<b>51.99</b>
<b>PARK GIFT</b>	MORNING VIEW GREENHOUSE	DOWNTOWN & SUNSET PARK FLO	1,502.00
		<b>TOTAL</b>	<b>1,502.00</b>
<b>LIBRARY GIFT</b>	BAKER & TAYLOR	LIBRARY MATERIALS	92.42
	DEMCO INC	OFFICE SUPPLIES	214.44
		<b>TOTAL</b>	<b>306.86</b>
<b>WATER PLANT</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00
	ALLIANT ENERGY	ALLIANT ENERGY	14,570.68
	AMERICAN MELT BLOWN & FILTRATION	FILTRATION SUPPLIES	2,484.00
	COBB OIL CO, INC.	FUEL	45.17
	FERGUSON WATERWORKS# 2516	METERS	1,320.00
	GLOBAL PAYMENTS	DC/CC ADMIN FEE	1,816.86
	IA DEPT OF REVENUE	WET TAX	7,589.40
	KCTC	PHONE & INTERNET	165.62
	MIDCO DIVING & MARINE SERVICES, INC.	WATER TOWER CLEANING	6,787.00
	STATE HYGIENIC LAB	TESTING	243.50
	VERIZON WIRELESS	WIRELESS SERVICE	46.38
	WATER SOLUTIONS UNLIMITED	CHEMICALS	15,448.78
		<b>TOTAL</b>	<b>50,552.39</b>
<b>WATER DISTRIBUTION</b>	ACE-N-MORE	SUPPLIES	82.48
	ALLIANT ENERGY	ALLIANT ENERGY	23.37
	BARCO MUNICIPAL PRODUCTS INC	TRAFFIC CONES	1,063.87
	CHEMSEARCH FE	SHOP OIL PADS	127.14
	COBB OIL CO, INC.	FUEL	904.88
	KCTC	PHONE & INTERNET	79.81
	USA BLUEBOOK	TAPPING BITS	90.41
	UTILITY EQUIPMENT CO	PIPE	2,229.40

	VERIZON WIRELESS	WIRELESS SERVICE	84.39
	WMPF GROUP LLC	EMPLOYMENT ADVERTISING	108.06
		<b>TOTAL</b>	<b>4,793.81</b>
<b>WATER CAPITAL PROJ</b>	SMALL TIME INVESTORS	TEMP EASEMENT- WATER MAIN	100.00
		<b>TOTAL</b>	<b>100.00</b>
<b>SEWER PLANT</b>	ACE-N-MORE	PARTS	92.39
	ALLIANT ENERGY	ALLIANT ENERGY	543.64
	ARNOLD MOTOR SUPPLY	OIL CHANGE 504	16.96
	COBB OIL CO, INC.	FUEL	662.25
	IA DEPT OF REVENUE	SALES TAX	2,108.42
	JOHN DEERE FINANCIAL	TOOLS FOR BRUSH REMOVAL	94.98
	STOUT COMPANIES	GRASS SEED	222.50
	VERIZON WIRELESS	WIRELESS SERVICE	134.14
	WINDSTREAM IOWA COMMUNICATIONS	MAY SERVICE	283.69
		<b>TOTAL</b>	<b>4,158.97</b>
<b>SEWER COLLECTION</b>	ARNOLD MOTOR SUPPLY	BULK OIL	746.99
	ACE-N-MORE	KEYS-SHOP	39.60
	ALLIANT ENERGY	ALLIANT ENERGY	1,053.27
	COBB OIL CO, INC.	FUEL	1,035.17
	CORE & MAIN LP	SEWER PIPE	1,505.00
	KCTC	PHONE & INTERNET	79.81
	MENARDS	STEEL DOOR	211.29
	OVERHEAD DOOR CO.	SHOP DOOR REPAIR	1,314.50
	VERIZON WIRELESS	WIRELESS SERVICE	92.76
	WMPF GROUP LLC	EMPLOYMENT ADVERTISING	44.34
		<b>TOTAL</b>	<b>6,122.73</b>
<b>SANITATION</b>	DE BOEF GRINDING LLC	YARD WASTE GRINDING	5,999.00
	JOHNSON COUNTY REFUSE INC	REFUSE AND RECYCLING	47,915.00
		<b>TOTAL</b>	<b>53,914.00</b>
<b>SELF INSURANCE</b>	EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	383.18
		<b>TOTAL</b>	<b>383.18</b>
		<b>TOTAL</b>	<b>208,609.46</b>

CITY OF WASHINGTON, IOWA  
MONTH TO DATE TREASURERS REPORT  
APRIL 30, 2022

FUND	4/1/2022		REVENUES NOT YET RECEIVED	4/30/2022		
	BEGINNING CASH BALANCE	M-T-D REVENUES		M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	ENDING CASH BALANCE
001-GENERAL FUND	1,011,261.85	1,057,751.22	-	397,811.97	-	1,671,201.10
002-AIRPORT FUND	372,942.45	6,600.71	-	34,941.06	-	344,602.10
010-CHAMBER REIMBURSEMENT	12,767.78	7,779.67	-	13,535.54	-	7,011.91
011-MAIN STREET REIMBURSEMENT	3,942.02	4,286.07	-	7,051.72	-	1,176.37
012-WEDG REIMBURSEMENT	5,190.94	8,060.82	-	12,195.46	-	1,056.30
050-DOWNTOWN INCENTIVE GRANT	63,473.15	-	-	-	-	63,473.15
110-ROAD USE	583,355.54	148,725.73	-	73,576.46	-	658,504.81
112-EMPLOYEE BENEFITS	-	264,680.55	-	264,680.55	-	-
114-EMERGENCY LEVY	-	23,216.98	-	23,216.98	-	-
121-LOCAL OPTION SALES TAX	-	76,889.20	-	76,889.20	-	-
122-LOST DEBT SERVICE	131,470.00	-	-	-	-	131,470.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	130,978.14	-	-	12,469.52	-	118,508.62
125-UNIF COMM UR-NE IND	11,155.24	16,095.19	-	27,250.43	-	-
126-SE RES UR	-	-	-	-	-	-
127-UNIF COMM UR - BRIARWOOD	15,762.40	-	-	15,762.40	-	-
128-URBAN RENEWAL AREA #3B/D	-	-	-	-	-	-
129-SC RES UR	6,482.48	30,209.99	-	-	-	36,692.47
130-URBAN RENEWAL AREA #3D	-	-	-	-	-	-
131-URBAN RENEWAL AREA #4	-	-	-	-	-	-
132-UNIF COMM UR - EBD	-	22,930.62	-	22,930.62	-	-
133-UNIF COMM UR-IRE	-	57,007.50	-	57,007.50	-	-
134-DOWNTOWN COMM UR	33,638.89	63,156.42	-	96,795.31	-	-
145-HOUSING REHABILITATION	(3,976.82)	29,770.00	-	16,374.46	-	9,418.72
146-LMI TIF SET-ASIDE	136,969.10	-	-	-	-	136,969.10
200-DEBT SERVICE	465,484.38	333,182.21	-	1,200.00	-	797,466.59
300-CAPITAL EQUIPMENT	(12,876.69)	831.60	-	-	-	(12,045.09)
301-CAPITAL PROJECTS FUND	193,048.50	338,132.90	-	100,630.24	-	430,551.16
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	408,764.49	-	-	-	-	408,764.49
308-INDUSTRIAL DEVELOPMENT	495,506.47	1,945.04	-	-	-	497,451.51
309-MUNICIPAL BUILDING	5,434.74	57,666.90	-	-	-	63,101.64
310-WELLNESS PARK	5,796.00	35,154.35	-	4,000.00	-	36,950.35
311-SIDEWALK REPAIR & REPLACE	48,394.86	-	-	660.00	-	47,734.86
312-TREE REMOVAL & REPLACE	12,688.59	-	-	-	-	12,688.59
315-RESIDENTIAL DEVELOPMENT	268,000.15	-	-	5,023.60	-	262,976.55
317-ARPA CAPITAL PROJECTS	542,436.40	221.15	-	19,571.99	-	523,085.56
325-BUILDING & FACILITY MAINT	-	-	-	-	-	-
510-MUNICIPAL BAND	4,243.03	500.00	-	-	-	4,743.03
520-DOG PARK	4,482.09	-	-	-	-	4,482.09
530-TREE COMMITTEE	15,745.84	465.00	-	568.60	-	15,642.24
535-NEIGHBORHOOD PRIDE	-	-	-	-	-	-
540-POLICE FORFEITURE	4,590.86	-	-	-	-	4,590.86
541-K-9 PROGRAM	1,980.60	1,000.00	-	103.98	-	2,876.62
545-SAFETY FUND	1,612.89	-	-	-	-	1,612.89
550-PARK GIFT	38,227.67	0.84	-	-	-	38,228.51
570-LIBRARY GIFT	365,641.60	916.63	-	3,606.51	-	362,951.72
580-CEMETERY GIFT	7,433.00	-	-	-	-	7,433.00
590-CABLE COMMISSION	-	-	-	-	-	-
600-WATER UTILITY	668,559.05	139,914.48	-	138,305.93	-	670,167.60
601-WATER DEPOSIT FUND	31,510.00	1,200.00	-	750.00	-	31,960.00
602-WATER SINKING	-	-	-	-	-	-
603-WATER CAPITAL PROJECTS	(53,510.90)	-	-	2,911.99	-	(56,422.89)
610-SANITARY SEWER	978,733.22	238,139.58	-	281,574.59	-	935,298.21
612-SEWER SINKING	0.45	-	-	-	-	0.45
613-SEWER CAPITAL PROJECTS	-	144,664.25	-	144,664.25	-	-
670-SANITATION	73,077.54	51,933.01	-	49,210.49	-	75,800.06
910-LIBRARY TRUST	-	-	-	-	-	-
950-SELF INSURANCE	411,043.73	61,874.82	-	960.54	-	471,958.01
951-UNEMPLOYMENT SELF INS	76,896.14	12,611.10	-	16,310.96	-	73,196.28
<b>TOTAL BALANCE</b>	<b>7,657,527.86</b>	<b>3,237,514.53</b>	<b>-</b>	<b>1,922,542.85</b>	<b>-</b>	<b>8,972,499.54</b>

Cash in Bank - Pooled Cash

Wash St. Bank - Operating Account	3,824,949.89 (1)
Wash St. Bank - Airport Fuel Account	-
Cash in Drawer	350.00
Investment in IPAIT	555,915.83
Wash St - Farm Mgmt Acct	201,049.05
Wash St Bank - CD 1/14/2019	520,576.63
Wash St Bank - CD 08/30/2018	268,695.80
Wash St Bank - ISC Account	3,600,962.34
<b>TOTAL CASH IN BANK</b>	<b>8,972,499.54</b>

Interest Rate

Wash St. Bank - Operating Account	0.20%
Wash St. Bank - Airport Fuel Account	-
Cash in Drawer	N/A
Investment in IPAIT	0.20%
Wash St - Farm Mgmt Acct	-
Wash St Bank - CD 1/14/2019	0.65%
Wash St Bank - CD 08/30/2018	0.65%
Wash St Bank - ISC Account	0.40%

(1) Washington State Bank	3,985,515.24
Outstanding Deposits & Checks/Wages payable	(160,565.35)
	<u>3,824,949.89</u>



CITY OF WASHINGTON, IOWA  
YEAR TO DATE TREASURERS REPORT  
APRIL 30, 2022

FUND	7/1/2021	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	4/30/2022
	BEGINNING CASH BALANCE					ENDING CASH BALANCE
001-GENERAL FUND	1,080,761.99	4,068,468.96	-	3,478,029.85	-	1,671,201.10
002-AIRPORT FUND	337,923.90	271,910.89	-	265,232.69	-	344,602.10
010-CHAMBER REIMBURSEMENT	8,656.20	75,465.94	-	77,110.23	-	7,011.91
011-MAIN STREET REIMBURSEMENT	-	63,437.54	-	62,261.17	-	1,176.37
012-WEDG REIMBURSEMENT	2,464.74	77,537.16	-	78,945.60	-	1,056.30
050-DOWNTOWN INCENTIVE GRANT	63,473.15	-	-	-	-	63,473.15
110-ROAD USE	577,226.05	938,868.23	-	857,589.47	-	658,504.81
112-EMPLOYEE BENEFITS	-	718,131.30	-	718,131.30	-	-
113-LIABILITY INSURANCE	-	-	-	-	-	-
114-EMERGENCY LEVY	-	63,622.86	-	63,622.86	-	-
121-LOCAL OPTION SALES TAX	-	1,009,351.52	-	1,009,351.52	-	-
122-LOST DEBT SERVICE	-	157,940.00	-	26,470.00	-	131,470.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	96,317.62	49,219.54	-	27,028.54	-	118,508.62
125-UNIF COMM UR-NE IND	-	63,423.47	-	63,423.47	-	-
126-SE RES UR	-	-	-	-	-	-
127-UNIF COMM UR - BRIARWOOD	-	30,370.88	-	30,370.88	-	-
128-URBAN RENEWAL AREA #3B/D	-	-	-	-	-	-
129-SC RES UR	145.15	80,542.99	-	43,995.67	-	36,692.47
130-URBAN RENEWAL AREA #3D	-	-	-	-	-	-
131-URBAN RENEWAL AREA #4	-	-	-	-	-	-
132-UNIF COMM UR - EBD	-	43,595.70	-	43,595.70	-	-
133-UNIF COMM UR-IRE	-	113,135.48	-	113,135.48	-	-
134-DOWNTOWN COMM UR	-	167,787.71	-	167,787.71	-	-
145-HOUSING REHABILITATION	22,652.47	85,149.02	-	98,382.77	-	9,418.72
146-LMI TIF SET-ASIDE	123,455.03	14,997.83	-	1,483.76	-	136,969.10
200-DEBT SERVICE	18,859.65	902,445.69	-	123,838.75	-	797,466.59
300-CAPITAL EQUIPMENT	65,177.10	11,156.60	-	88,378.79	-	(12,045.09)
301-CAPITAL PROJECTS FUND	394,856.11	1,054,823.68	-	1,019,128.63	-	430,551.16
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	-	658,764.49	-	250,000.00	-	408,764.49
308-INDUSTRIAL DEVELOPMENT	418,347.52	144,241.92	-	65,137.93	-	497,451.51
309-MUNICIPAL BUILDING	-	63,101.64	-	-	-	63,101.64
310-WELLNESS PARK	1,000.00	39,950.35	-	4,000.00	-	36,950.35
311-SIDEWALK REPAIR & REPLACE	44,115.08	5,639.78	-	2,020.00	-	47,734.86
312-TREE REMOVAL & REPLACE	34,169.59	5,000.00	-	26,481.00	-	12,688.59
315-RESIDENTIAL DEVELOPMENT	269,060.53	26,016.02	-	32,100.00	-	262,976.55
317-ARPA CAPITAL PROJECTS	-	542,657.55	-	19,571.99	-	523,085.56
325-BUILDING & FACILITY MAINT	-	-	-	-	-	-
510-MUNICIPAL BAND	4,463.16	500.00	-	220.13	-	4,743.03
520-DOG PARK	4,579.10	88.00	-	185.01	-	4,482.09
530-TREE COMMITTEE	11,339.70	6,045.00	-	1,742.46	-	15,642.24
535-NEIGHBORHOOD PRIDE	-	-	-	-	-	-
540-POLICE FORFEITURE	3,794.72	1,709.99	-	913.85	-	4,590.86
541-K-9 PROGRAM	1,287.62	1,950.00	-	361.00	-	2,876.62
545-SAFETY FUND	5,096.57	1,384.08	-	4,867.76	-	1,612.89
550-PARK GIFT	37,763.43	465.08	-	-	-	38,228.51
570-LIBRARY GIFT	355,590.73	21,162.79	-	13,801.80	-	362,951.72
580-CEMETERY GIFT	7,488.00	-	-	55.00	-	7,433.00
590-CABLE COMMISSION	-	-	-	-	-	-
600-WATER UTILITY	434,776.28	1,477,210.15	-	1,241,818.83	-	670,167.60
601-WATER DEPOSIT FUND	28,810.00	14,700.00	-	11,550.00	-	31,960.00
602-WATER SINKING	-	40,360.00	-	40,360.00	-	-
603-WATER CAPITAL PROJECTS	10,134.30	144,295.13	-	210,852.32	-	(56,422.89)
610-SANITARY SEWER	431,656.39	2,075,462.40	-	1,571,820.58	-	935,298.21
612-SEWER SINKING	-	206,931.50	-	206,931.05	-	0.45
613-SEWER CAPITAL PROJECTS	-	310,951.62	-	310,951.62	-	-
670-SANITATION	69,854.34	510,331.27	-	504,385.55	-	75,800.06
910-LIBRARY TRUST	-	-	-	-	-	-
950-SELF INSURANCE	383,887.37	116,602.39	-	28,531.75	-	471,958.01
951-UNEMPLOYMENT SELF INS	79,348.13	16,011.98	-	22,163.83	-	73,196.28
<b>TOTAL BALANCE</b>	<b>5,507,701.72</b>	<b>16,492,916.12</b>	<b>-</b>	<b>13,028,118.30</b>	<b>-</b>	<b>8,972,499.54</b>

Cash in Bank - Pooled Cash	Interest Rate
Wash St. Bank - Operating Account	3,824,949.89 (1) 0.20%
Wash St. Bank - Airport Fuel Account	-
Cash in Drawer	350.00 N/A
Investment in IPAIT	555,915.83 0.20%
Wash St - Farm Mgmt Acct	201,049.05
Wash St Bank - CD 1/14/2019	520,576.63 0.65%
Wash St Bank - CD 08/30/2018	268,695.80 0.65%
Wash St Bank - ISC Account	3,600,962.34 0.40%
<b>TOTAL CASH IN BANK</b>	<b>8,972,499.54</b>

(1) Washington State Bank	3,985,515.24
Outstanding Deposits & Checks/Wages payable	(160,565.35)
<b>TOTAL</b>	<b>3,824,949.89</b>



*Jaron P. Rosien, Mayor*  
*Deanna McCusker, City Administrator*  
*Kelsey Brown, Finance Director*  
*Sally Hart, City Clerk*  
*Kevin Olson, City Attorney*

***City of Washington***  
*215 East Washington Street*  
*Washington, Iowa 52353*  
*(319) 653-6584 Phone*  
*(319) 653-5273 Fax*

May 11, 2022

To: Mayor and City Council

From: Deanna McCusker  
City Administrator

Re: MSJ/Huber Property Annexation

We have completed the annexation process to this point, so now it is time for a public hearing and then consideration of the annexation.

Following approval, we will file with the Secretary of State, each utility affected and Washington County Recorder's Office.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING VOLUNTARY  
ANNEXATION OF CERTAIN PROPERTIES

WHEREAS, property owners MSJ, LLC and William L Huber have petitioned for voluntary annexation of certain properties adjoining the current boundary line into the city limits of Washington, Iowa, said territory not being within an urbanized area; and,

WHEREAS, the legally-required notifications to interested parties and public hearing have been completed; and,

WHEREAS, the City of Washington, Iowa, desires to have said real property annexed to and developed as part of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the Petition for Voluntary Annexation of said real property as described in Exhibits A, B and C attached hereto be and the same is hereby approved and accepted.

Section 2. That the Clerk is authorized to make the necessary legal filings to complete said annexation.

Section 3. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 17<sup>th</sup> day of May, 2022.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

**PETITION FOR VOLUNTARY ANNEXATION TO THE CITY OF WASHINGTON, IOWA**

COMES NOW the undersigned owners of the below described real estate to hereby make application to the City of Washington, Iowa, for annexation of land to the existing city limits of the City of Washington. Attached as Exhibit A hereto is a plat of the area, with the proposed annexation parcel boldly outlined.

Said real estate to be annexed is legally described as attached in Exhibit B and Exhibit C.

Signed this 1st day of June, 2021.

As to Exhibit B:

MSJ, LLC

By:  Member

Huber

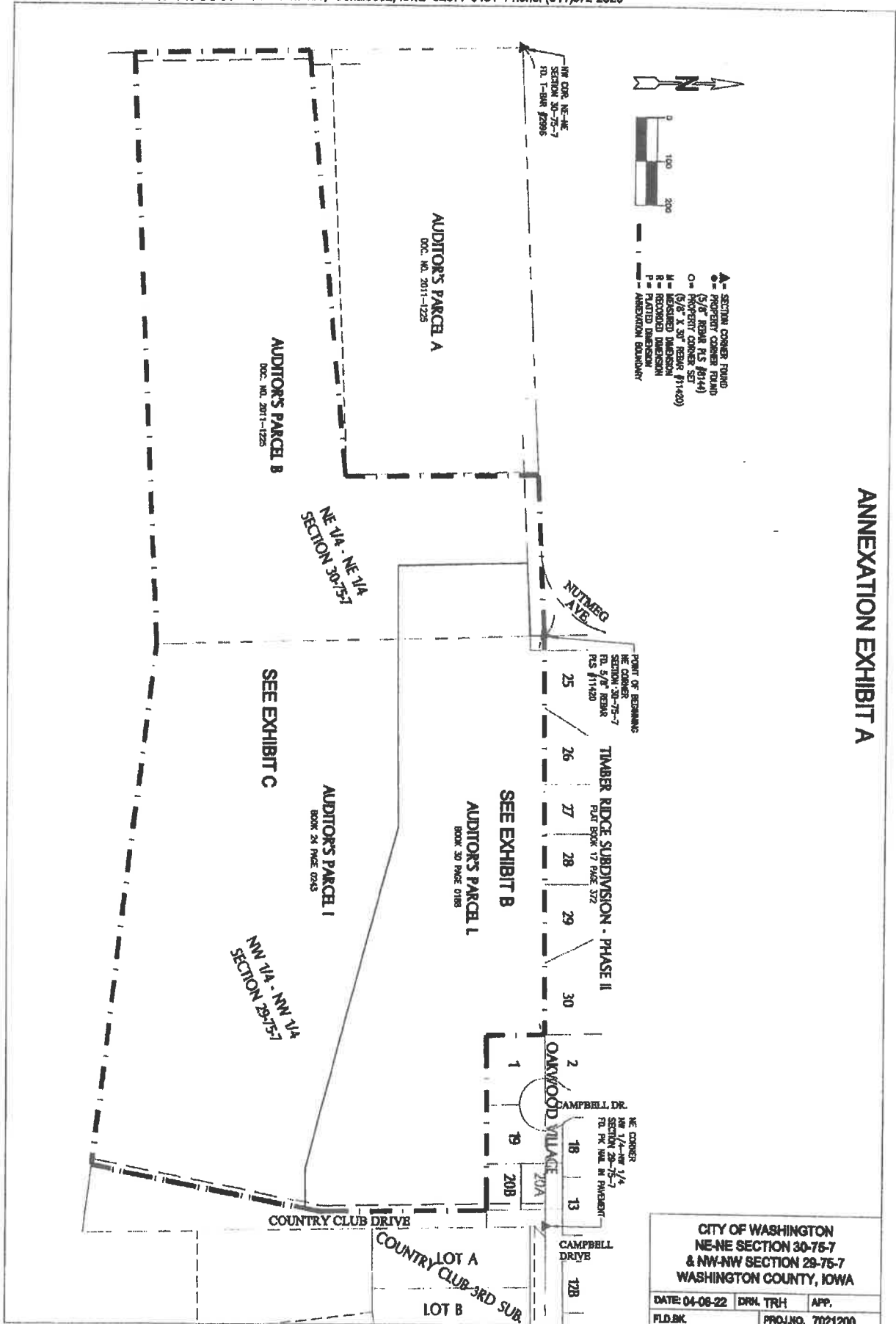
  
William L. Huber



GARDEN & ASSOC.

P.O. Box 451, Oskaloosa, Iowa 52577-0451 Phone: (641)672-2526

ANNEXATION EXHIBIT A

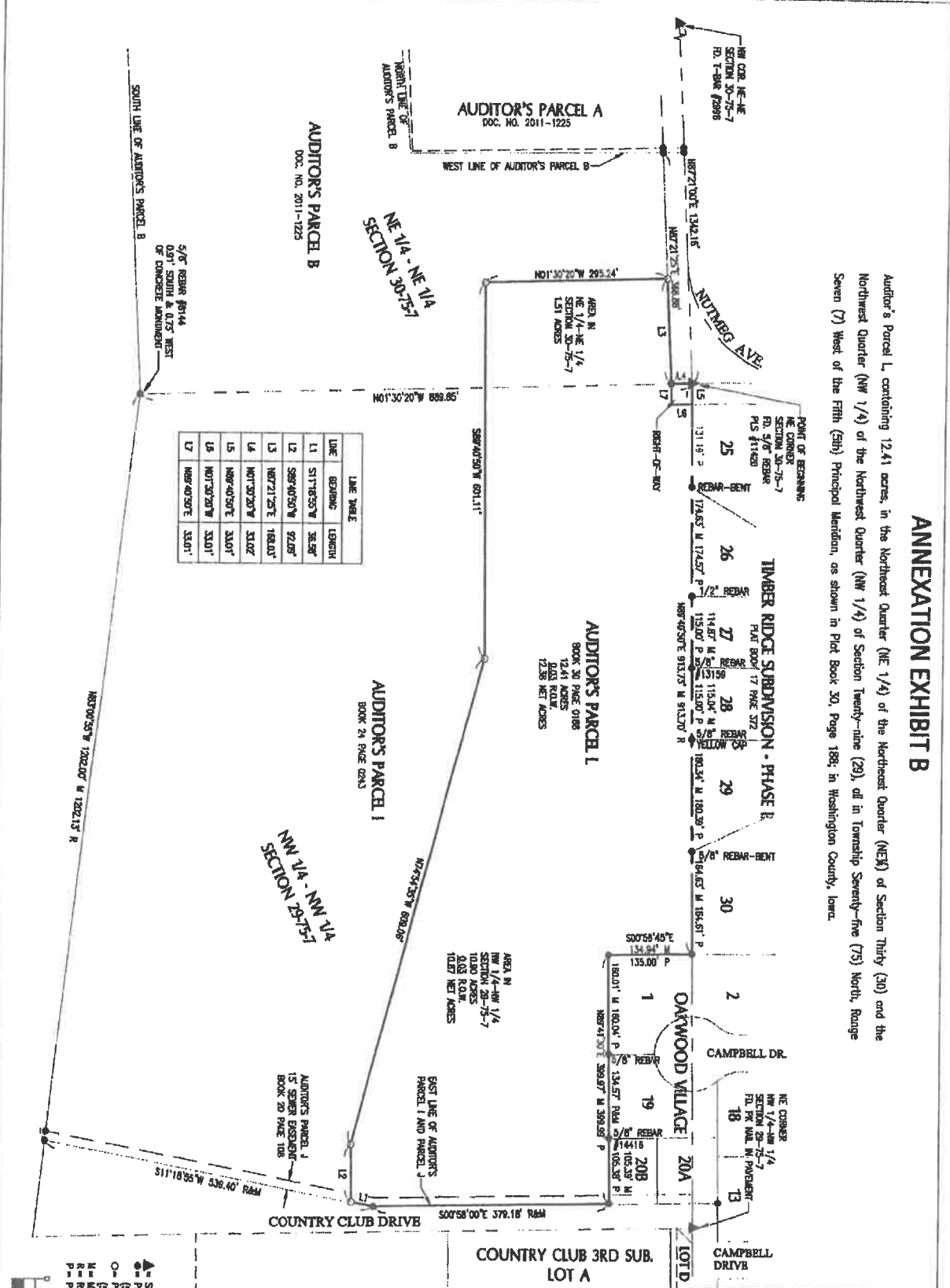


CITY OF WASHINGTON NE-NW SECTION 30-75-7 & NW-NW SECTION 29-75-7 WASHINGTON COUNTY, IOWA		
DATE: 04-08-22	DRN. TRH	APP.
F.L.D.B.K.	PROJ. NO. 7021200	



ANNEXATION EXHIBIT B

Auditor's Parcel L containing 12.41 acres, in the Northeast Quarter (NE 1/4) of the Northeast Quarter (NE 1/4) of Section Thirty (30) and the Northwest Quarter (NW 1/4) of the Northwest Quarter (NW 1/4) of Section Twenty-nine (29), all in Township Seventy-five (75) North, Range Seven (7) West of the Fifth (5th) Principal Meridian, as shown in Plat Book 30, Page 188, in Washington County, Iowa.



LINE	BEARING	LENGTH
L1	S17°16'55"W	36.58'
L2	S89°40'50"W	92.05'
L3	N87°21'25"E	168.03'
L4	N07°30'20"W	33.02'
L5	N89°40'50"E	33.01'
L7	N89°40'50"E	33.01'

**AUDITOR'S PARCEL L  
OF THE NE-NE SECTION 30-75-7  
& NW-NW SECTION 29-75-7  
WASHINGTON COUNTY, IOWA**

DATE: 04-08-22    DRN: TRH    APP: \_\_\_\_\_

FLD.BK. \_\_\_\_\_    PROJ.NO. 7021200

▲ SECTION CORNER FOUND  
 ▲ PROPERTY CORNER FOUND  
 ○ 5/8" REBAR #15 (81144)  
 ○ PROPERTY CORNER SET  
 ○ 5/8" X 30" REBAR #14(20)  
 M MEASURED DIMENSION  
 N RECORDED DIMENSION  
 P PLATTED DIMENSION



GARDEN & ASSOC.

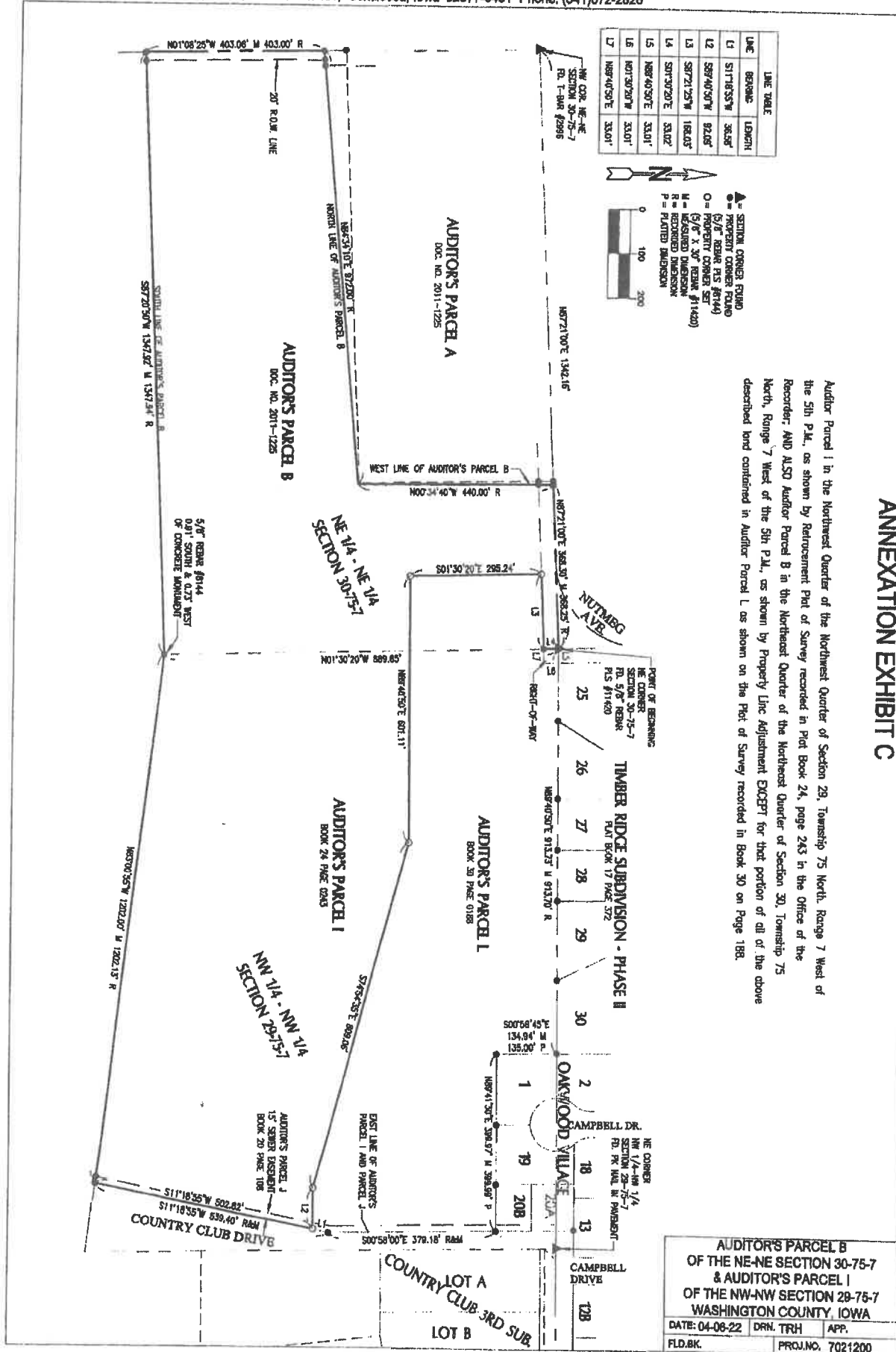
P.O. Box 461, Oskaloosa, Iowa 52577-0461 Phone: (641)872-2626

# ANNEXATION EXHIBIT C

Auditor Parcel I in the Northwest Quarter of the Northwest Quarter of Section 29, Township 75 North, Range 7 West of the 5th P.M., as shown by Reimbursement Plat of Survey recorded in Plat Book 24, page 243 in the Office of the Recorder; AND ALSO Auditor Parcel B in the Northeast Quarter of the Northwest Quarter of Section 30, Township 75 North, Range 7 West of the 5th P.M., as shown by Property Line Adjustment EXCEPT for that portion of all of the above described land contained in Auditor Parcel L as shown on the Plat of Survey recorded in Book 30 on Page 188.

LINE	BEARING	LENGTH
L1	S171°33'30"W	36.58'
L2	S89°40'30"W	92.05'
L3	S87°21'25"W	168.03'
L4	S07°30'20"E	33.02'
L5	N89°40'30"E	33.01'
L6	N01°30'20"W	33.01'
L7	N89°40'30"E	33.01'

- ▲ = SETTING CORNER FOUND
- = PROPERTY CORNER FOUND
- = 5/8" REBAR #13 (8" DIA)
- = 5/8" X 30" CONCRETE POST (11400)
- M = MEASURED DIMENSION
- R = RECORDED DIMENSION
- P = PLATTED DIMENSION



**AUDITOR'S PARCEL B OF THE NE-NE SECTION 30-75-7 & AUDITOR'S PARCEL I OF THE NW-NW SECTION 29-75-7 WASHINGTON COUNTY, IOWA**

DATE: 04-08-22	DRN. TRH	APP.
FLD.BK.	PROJ.NO.	7021200

**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**

City of WASHINGTON  
Fiscal Year July 1, 2021 - June 30, 2022

The City of WASHINGTON will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2022

**Meeting Date/Time:** 5/17/2022 06:00 PM

**Contact:** Kelsey Brown

**Phone:** (319) 653-6584 ext: 122

**Meeting Location:** City Council Chambers  
215 E. Washington Street  
Washington, Iowa 52353

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	3,777,229	0	3,777,229
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	3,777,229	0	3,777,229
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	480,417	19,922	500,339
Other City Taxes	6	1,068,241	240,260	1,308,501
Licenses & Permits	7	100,375	0	100,375
Use of Money & Property	8	306,915	0	306,915
Intergovernmental	9	5,957,400	752,328	6,709,728
Charges for Service	10	5,348,983	68,461	5,417,444
Special Assessments	11	53,000	0	53,000
Miscellaneous	12	837,186	793,379	1,630,565
Other Financing Sources	13	0	16,642	16,642
Transfers In	14	7,167,581	743,514	7,911,095
<b>Total Revenues &amp; Other Sources</b>	<b>15</b>	<b>25,097,327</b>	<b>2,634,506</b>	<b>27,731,833</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Public Safety	16	1,975,264	86,264	2,061,528
Public Works	17	1,271,365	58,070	1,329,435
Health and Social Services	18	0	0	0
Culture and Recreation	19	1,198,630	62,193	1,260,823
Community and Economic Development	20	109,061	16,567	125,628
General Government	21	1,074,002	189,013	1,263,015
Debt Service	22	1,491,400	0	1,491,400
Capital Projects	23	6,475,547	1,468,174	7,943,721
Total Government Activities Expenditures	24	13,595,269	1,880,281	15,475,550
Business Type/Enterprise	25	6,730,163	180,480	6,910,643
<b>Total Gov Activities &amp; Business Expenditures</b>	<b>26</b>	<b>20,325,432</b>	<b>2,060,761</b>	<b>22,386,193</b>
Transfers Out	27	7,167,581	743,514	7,911,095
<b>Total Expenditures/Transfers Out</b>	<b>28</b>	<b>27,493,013</b>	<b>2,804,275</b>	<b>30,297,288</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>-2,395,686</b>	<b>-169,769</b>	<b>-2,565,455</b>
Beginning Fund Balance July 1, 2021	30	5,470,904	0	5,470,904
<b>Ending Fund Balance June 30, 2022</b>	<b>31</b>	<b>3,075,218</b>	<b>-169,769</b>	<b>2,905,449</b>

**Explanation of Changes:** Capital projects carry over and new unbudgeted projects, ARPA spending, emergency expenses from beginning of the year and increased prices for supplies



**Previously Approved Projects/Purchases**

**Capital Projects**

300 - Vehicles (Fire)	43,525.00
301 - W 18th Patching	20,000.00
301 - W 5th/Lexington Resurfacing	969,707.00
305 - Riverboat Capital Projects	150,000.00
310 - Wellness Park Playground	200,000.00
310 - Wellness Park Soccer Lighting/Restroom	3,523.00
310 - Overflow parking/Prairie Seeding	6,062.00
310 - Wellness Park Storage Shed	13,500.00
312 - Tree Removal (Emergency/Bid Out)	5,500.00
315 - Lot Expenses	31,500.00
315 - Contractual Services (Urban Renewal Area Amendment)	5,385.00
317 - ARPA Capital Projects (Police Camera Upgrade)	19,472.00
613 - Old WWTP Plant Demo	58,620.00

**Previously Approved Projects/Purchases**

**Other expenses**

001 - General Fund (Police)	6419	19,472.00
001 - General Fund (Police)	6419	4,822.00
001 - General Fund (Fire)	6010	24,000.00
001 - General Fund (Fire)	6332	4,186.00
001 - General Fund (Fire)	6371	10,000.00
001 - General Fund (Fire)	6310	3,500.00
001 - General Fund (Animal Control)	6499	19,370.00
001 - General Fund (Library)	6502	4,000.00
001 - General Fund (Park)	6320	4,000.00
001 - General Fund (Parks)	6492	8,000.00
001 - General Fund (Pool)	6310	22,000.00
001 - General Fund (Cemetery)	6010/6030/6040	20,676.00
001 - General Fund (Cemetery)	6110-6151	3,517.30
001 - General Fund (Administration)	6152	13,941.00
001 - General Fund (Administration)	6492	60,065.00
011 - Main Street	4711	1,739.00
012 - WEDG	6010	1,739.00
110 - Road Use	6010	58,070.00
112 - LOST		
124 - Hotel/Motel	6499	11,700.00
127 - Briarwood TIF	6493	9,922.00
129 - SC Res TIF	6801	6,845.00
145 - Housing Rehab	6799	97,000.00
540 - Police Forfeiture	6599	914.00
545 - Safety Fund	6299	4,568.00
600 - Water Distribution	6507	36,000.00
610 - Sewer Collection	6507	7,500.00
670 - Sanitation	6499	78,360.00

<b>Total</b>	<b>\$2,060,761.30</b>
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**Transfers (Included Above)**

From	Out Amount	To
General Fund	43,525.00	Capital Equipment
Road Use	20,000.00	Capital Projects
LOST	240,260.00	Municipal Building
		General - Minibus
		Capital Projects
		Wellness Park
		Riverboat Cap Proj
		Road Use
		Sewer Plant
		LOST
		Main Street
		SC Res TIF

**Offsetting RV**

Transfer from General Fund	
Transfer from Road Use	
969,707.00 STBG Funding/County Reimbursement	
233,765.00 WCRF Quarterly Municipal Grant Rev	
100,000.00 Grant/Transfer in from Riverboat CP	
125,000.00 Grants/Transfer in from Riverboat CP	
6,062.00 Farm Management Revenue	
10,125.00 User Partners Reimbursement	
Transfer from Road Use	
Transfer from Sewer Plant	

**Offsetting RV**

Transfer from LOST	
Transfer from LOST	
21,350.00 Payroll Reimbursement	
1,739.00 Payroll Reimbursement	
240,260.00 LOST	
11,700.00 Car Charging Station Grant	
9,922.00 TIF Tax Revenue	
10,000.00 TIF Tax Revenue	
81,642.00 CDBG Grant/ECIHTF Reimb/Sale of Property	
1,710.00 Abandoned Property	
1,384.00 ICAP Grant/SASSO Refund	
6,000.00 Reimbursement from Redlinger	
4,000.00 Reimbursement from Redlinger	
56,626.00 Charges for Services	

<b>Total</b>	<b>\$1,890,992.00</b>
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In Amount	Purpose
43,525.00	Fire Pickup
20,000.00	W 18th Patching
180,795.00	Excess LOST Rev
60,065.00	Excess LOST Rev
180,195.00	Municipal Building project funding
78,523.00	Electric for Scoreboard/Lighting/Restroom
5,500.00	Tree Removal
58,620.00	Old Plant Demo
94,472.00	Additional officer funding/Camera upgrade
19,064.42	Transfer for FY21 deficit
3,355.00	LMI TIF set aside

**Other Notes**

- Approved 6/15/21 - Truck and upfit cost for additional vehicle
- Joint Project with County
- Pending Successful Grant
- Pending Successful Grant
- Shared cost with users
- NLW Phase 2
- Adding MSJ, Prairie Ridge, and NLW subdivisions to Urban Renewal Area
- Split cost with LOST funding in police department
- Increased cost for old plant demo

**Other Notes**

- Camera upgrade
- RMS server upgrade(Split with County)
- Salaries and wages for drivers, officers, volunteers
- Truck #4 repair
- Utilities
- Building maintenance
- Missed previous year's payment due to missed billing
- Replacement library materials purchased previous fiscal year after glass incident
- Army worm spraying
- Additional amount for YMCA recreation services per approved agreement
- Pool caulking due to leak (approved June 2021)
- Restructure of Cemetery department - staff addition
- Restructure of Cemetery department - staff addition
- ICAP -15% increase FY22
- 25% of additional LOST revenue projected
- Reimbursement to catch up - Transfer out to GF for FY21 deficit
- Raise coverage per WEDG board approval
- Patching approved 4/19/22
- Additional LOST revenue projected, transfers associated below
- Downtown car charging station (10% funded by Hotel/Motel)
- Assessment increased, causing rebate to increase)
- Housing Rehab program (2 programs)
- Lieutenant laptop
- Extinguisher safety supplies
- Operation supplies (bulk order before pricing increase)
- Operation supplies (bulk order before pricing increase)
- Refuse Contract Costs

<b>Total</b>	<b>743,514.42</b>
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**RESOLUTION NO. 2022-\_\_**

**A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST FOR THE SANITARY SEWER EXTENSION PROJECT FOR MSJ SUBDIVISION**

WHEREAS, Garden & Associates, Ltd. has prepared plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as "Sanitary Sewer Extension Project for MSJ Subdivision"; and

WHEREAS, notice of hearing on plans, specifications, form of contract, and estimate of cost for said public improvements was published on May 12, 2022, required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA.

Section 1. That the plans, specifications, form of contract, and estimate of cost are hereby approved as the plans, specifications, form of contract, and estimate of cost for said public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED, this 17<sup>th</sup> day of May, 2022.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk



Ahlers & Cooney, P.C.  
Attorneys at Law  
100 Court Avenue, Suite 600  
Des Moines, Iowa 50309-2231  
Phone: 515-243-7611  
Fax: 515-243-2149  
www.ahlerslaw.com  
Jason L. Comisky  
515.246.0337  
jcomisky@ahlerslaw.com

May 9, 2022

Sent via Email

Ms. Deanna McCusker  
City Administrator  
City of Washington  
215 E. Washington Street  
Washington, Iowa 52353

RE: Washington, Iowa – Bond Counsel Engagement Agreement  
Not to Exceed \$3,970,000 General Obligation Capital Loan Notes

Dear Mayor and City Council:

The purpose of this Engagement Agreement (the "Agreement") is to disclose and memorialize the terms and conditions under which services will be rendered by Ahlers & Cooney, P.C. as bond counsel to the City of Washington, Iowa (the "City" or "Issuer") in connection with the above-referenced issuance (the "Bonds"). While additional members of our firm may be involved in representing the Issuer on other matters unrelated to the Bonds, this Agreement relates to the agreed-upon scope of bond counsel services described herein (the "Services").

A. SCOPE OF SERVICES -- *Bond Counsel*

As Bond Counsel, we will represent the City and cooperate with the following persons and firms: the underwriters or other bond purchasers who purchase the Bonds from the City (all of whom are referred to as the ("Bond Purchasers")), counsel for the Bond Purchasers, the Municipal Advisor, trustee, paying agent and bond registrar and their designated counsel (you and all of the foregoing persons or firms collectively, the "Participants"). We intend to undertake each of the following as are necessary:

1. Review relevant Iowa law, including pending legislation and other recent developments, relating to the legal status and powers of the City or otherwise relating to the issuance of the Bonds.
2. Obtain information about the Bond transaction and the nature of use of the facilities or purposes to be financed (the "Project").
3. Review the proposed timetable and consult with the Participants as to the issuance of the Bonds in accordance with the timetable.
4. Consider issues arising under the Internal Revenue Code of 1986, as amended, and applicable tax regulations and other sources of law relating to the issuance of the Bonds on a tax-exempt basis; these issues include, without limitation, ownership and use of the project, use and investment of Bond proceeds prior to expenditure and security provisions or credit enhancement relating to the Bonds.

5. Prepare or review major Bond documents, including tax compliance certificates, review the bond purchase agreement, if applicable, and, at your request, draft descriptions of the documents which we have drafted. As Bond Counsel, we assist you in reviewing only those portions of an official statement or any other disclosure document to be disseminated in connection with the sale of the Bonds involving the description of the Bonds, the security for the Bonds (excluding forecasts, projections, estimates or any other financial or economic information in connection therewith), the description of the federal tax exemption of interest on the Bonds and the "bank-qualified" status of the Bonds.
6. Prepare or review all pertinent proceedings to be considered by the governing body of the City; confirm that the necessary quorum, meeting and notice requirements are contained in the proceedings and draft pertinent excerpts of minutes of the meetings relating to the financing.
7. Attend or host such drafting sessions and other conferences as may be necessary, including a preclosing, if needed, and closing; and prepare and coordinate the distribution and execution of closing documents and certificates, opinions and document transcripts.
8. Render our legal opinion regarding the validity of the Bonds, the sources of payment for the Bonds and the federal income tax treatment of interest on the Bonds, which opinion (the "Bond Opinion") will be delivered in written form on the date the Bonds are exchanged for their purchase price (the "Closing"). The Bond Opinion will be based on facts and law existing as of its date. Please note that our opinion represents our legal judgment based upon our review of the law and the facts so supplied to us that we deem relevant and is not a guarantee of a result.
9. Subsequent to the Closing, we will prepare and provide the Participants a bond transcript pertaining to the Bonds and make certain the appropriate Federal Information Reporting Form 8038 is filed for each series.

B. LIMITATIONS

The duties covered by this Agreement are limited to those expressly set forth above. Our fee *does not* include the following services, or any other matter not required to render our Bond Opinion:

1. Preparing requests for tax rulings from the Internal Revenue Service, or "no action" letters from the Securities and Exchange Commission.
2. Drafting state constitutional or legislative amendments.
3. Pursuing test cases or other litigation, such as contested validation proceedings.
4. Representing the Issuer in Internal Revenue Service examinations or inquiries, or Securities and Exchange Commission investigations.
5. After Closing, providing continuing advice to the Issuer or any other party concerning actions necessary to assure that interest paid on the Bonds will continue to be excludable from gross income for federal income tax purposes (e.g. this Bond Counsel engagement for the Bonds does not include rebate calculations, nor continuing post-issuance compliance activities).
6. Opining on a continuing disclosure undertaking pertaining to the Bonds and, after the execution and delivery of the Bonds, providing advice concerning any actions necessary to assure compliance with any continuing disclosure requirements.

7. After Closing, providing continuing advice to the Issuer or any other party concerning disclosure issues or questions that relate to the Bonds, (e.g., questions regarding actions necessary to assure fulfillment of continuing disclosure responsibilities).
8. Undertake responsibility as disclosure counsel engaged as recognized counsel specially experienced in Iowa law and federal law relating to disclosure requirements that pertain to governmental debt obligations, whose primary responsibility will be to render objective written advice with respect to the Issuer's issuance of Bonds and its compliance with applicable rules promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

We will provide one or more of the services listed in subsections (1)–(8) of this Section B upon your request, however, a separate, written engagement or request for services will be required before we assume one or more of these duties. The remaining services in this list, specifically those listed in subsections (9)–(14) of this Section B below, are not included in this Agreement, nor will they be provided by us at any time.

9. Providing any advice, opinion or representation as to the financial feasibility or the fiscal prudence of issuing the Bonds, the financial condition of the Issuer, or to any other aspect of the financing, such as the proposed financing structure, use of a financial advisor, or the investment of proceeds of the Bonds.
10. Independently establishing the veracity of certifications and representations of the City or the other Participants.
11. Acting as an underwriter, or otherwise marketing the Bonds.
12. Acting in a financial advisory role.
13. Preparing blue sky or investment surveys with respect to the Bonds.
14. Making an investigation or expressing any view as to the creditworthiness of the Issuer or of the Bonds.

#### C. ATTORNEY-CLIENT RELATIONSHIP; OTHER REPRESENTATIONS

Upon execution of this Agreement and upon notification by the Issuer that our Bond Counsel services are requested with regard to a specific issue of Bonds, the Issuer will be our client and an attorney-client relationship will exist between us with respect to the issuance of the Bonds. We assume that all other parties will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction. We further assume that all parties understand that in this transaction we represent only the Issuer, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services are limited to those contracted for in this Agreement; the Issuer's execution of this Agreement will constitute an acknowledgement of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Bond Opinion.

Our representation of the Issuer and the attorney-client relationship created by this Agreement with respect to a series of Bonds will be concluded upon issuance of such Bonds. Nevertheless, subsequent to Closing, we will mail the appropriate completed Internal Revenue Service Form 8038 and prepare and distribute to the Participants a transcript of the proceedings pertaining to the Bonds.

As you are aware, our firm represents many political subdivisions, companies and individuals. It

is possible that during the time that we are representing the Issuer, one or more of our present or future clients will have transactions with the Issuer. We do not believe such representation, if it occurs, will adversely affect our ability to represent you as provided in this Agreement, either because such matters will be sufficiently different from the issuance of the Bonds so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance of the Bonds. We will decline to participate in any matter where the interests of our clients, including the Issuer, may differ to the point where separate representation is advisable. The firm historically has arranged its practice to hold such occasions to a minimum, and intends to continue doing so. Execution of this Agreement will signify the Issuer's consent to our representation of others consistent with the circumstances described in this paragraph.

**D. OTHER TERMS OF THE ENGAGEMENT; CERTAIN OF YOUR UNDERTAKINGS**

Please note our understanding with respect to this Agreement and your role in connection with the issuance of the Bonds:

1. In rendering the Bond Opinion and in performing any other Services hereunder, we will rely upon the certified proceedings and other certifications you and other persons furnish us. Other than as we may determine as appropriate to rendering the Bond Opinion, we are not engaged and will not provide services intended to verify the truth or accuracy of these proceedings or certifications. Except by request, we do not ordinarily attend meetings of the governing body of the City at which proceedings related to the Bonds are discussed or passed unless special circumstances require our attendance.
2. The factual representations contained in those documents which are prepared by us, and the factual representations which may also be contained in any other documents that are furnished to us by you are essential for and provide the basis for our conclusions that there is compliance with State law requirements for the issue and sale of valid bonds and with the Federal tax law for the tax exemption of interest paid on the Bonds. Accordingly, it is important for you to read and understand the documents we provide to you because you will be confirming the truth, accuracy and completeness of matters contained in those documents at the issuance of the Bonds.
3. If the documents contain incorrect or incomplete factual statements, you must call those to our attention. We are always happy to discuss the content or meaning of the transaction documents with you. Any untruth, inaccuracy or incompleteness may have adverse consequences affecting either the tax exemption of interest paid on the Bonds or the adequacy of disclosures made in the Official Statement under the State and Federal securities laws, with resulting potential liability for you. During the course of this engagement, we will further assume and rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security. We understand that you will cooperate with us in this regard.
4. You should carefully review all of the representations you are making in the transaction documents. We are available and encourage you to consult with us for explanations as to what is intended in these documents. To the extent the facts and representations stated in the documents we provide to you appear reasonable to us, and are not corrected by you, we are then relying upon your signed certifications for their truth, accuracy and completeness.
5. Issuing the Bonds as "securities" under State and Federal securities laws and on a tax-exempt basis is a serious undertaking. As the issuer of the Bonds, the City is obligated under the State and Federal securities laws and the Federal tax laws to disclose all material facts. The City's lawyers, financial advisors and bankers can assist the City in fulfilling these duties, but the City in

its corporate capacity, including your knowledge, has the collective knowledge of the facts pertinent to the transaction and the ultimate responsibility for the presentation and disclosure of the relevant information. Further, there are complicated Federal tax rules applicable to the Bonds. The IRS has an active program to audit such transactions. The documents we prepare are designed so that the Bonds will comply with the applicable rules, but this means you must fully understand the documents, including the representations and the covenants relating to the continuing compliance with the federal tax requirements. Accordingly, we want you to ask questions about anything in the documents that is unclear.

6. As noted, the members of the governing body of the City also have duties under the State and Federal Securities and tax laws with respect to these matters and should be knowledgeable as to the underlying factual basis for the bond issue size, use of proceeds and related matters.

E. FEES

1. It is our practice to bill our fees as Bond Counsel on a transactional basis instead of hourly. Factors which affect our billing include: (a) the amount of the issuance; (b) an estimate of the time necessary to do the work; (c) the complexity of the issue (number of parties, timetable, type of financing, legal issues and so forth); (d) recognition of the partially contingent nature of our fee, since it is customary that in the case no financing is ever completed, we render a greatly reduced statement of charges; and (e) a recognition that we carry the time for services rendered on our books until a financing is completed, rather than billing monthly or quarterly.
2. We estimate that our fee for Bond Counsel services will not exceed \$14,400. If, at any time, we believe that circumstances require an adjustment of our original fee estimate(s), we will advise you of such requirement. Such adjustment might be necessary in the event: (a) the principal amount of Bonds actually issued differs significantly from the amount anticipated at the time we initially estimated our fee(s); (b) material changes in the structure or schedule of the financing occur; or (c) unusual or unforeseen circumstances arise which require a significant increase or decrease in our time or responsibility, such as personal attendance at meetings, significant travel, or unexpected revision of the issuance documents at the request of the Issuer, any agent acting on your behalf (such as a financial advisor), the purchaser, a bond insurer, other counsel providing services with respect to issuance of a particular issuance of obligations.
3. In addition to our flat fees, we will charge for any incidental costs incurred (copies, overnight charges, bond printing, travel reimbursement, deliveries, etc.). We estimate that such charges will not exceed \$500. We will contact you prior to incurring expenses that exceed this amount.
4. The delivery of written advice, or opinions beyond the Bond Opinion, to third parties at the request of the Issuer with respect to a series of Bonds shall be subject to a separate opinion charge in an amount established at the time of the request.

F. BILLING MATTERS:

We will submit a summary invoice for the professional services described herein after Closing. In the event of a substantial delay in completing the financing, we reserve the right to present an interim statement for payment. Unless other arrangements have been agreed upon in advance, we anticipate our statements to be paid in full within thirty (30) days of receipt.

If, for any reason, the financing represented by an issue of Bonds is not consummated or is completed without the delivery of our Bond Opinion, or our services are otherwise terminated, we will

expect to be compensated at our normal hourly rates<sup>1</sup>, plus incidental costs, as described above (not to exceed the fee we would have received if we had rendered our Bond Opinion).

G. RISK OF AUDIT BY THE INTERNAL REVENUE SERVICE (IRS)

The IRS has an ongoing program of auditing tax-exempt obligations to determine whether, in the view of the IRS, interest on such tax-exempt obligations is excludable from gross income of the owners for federal income tax purposes. We can give no assurances as to whether the IRS might commence an audit of the Bonds or whether, in the event of an audit, the IRS would agree with our opinions. If an audit were to be commenced, the IRS may treat the City as the taxpayer for purposes of the examination. As noted above, the scope of our representation does not include responding to such an audit. However, if we were separately engaged at the time, and subject to the applicable rules of professional conduct, we may be able to represent the City in the matter.

H. RECORDS

1. At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retained by us after the termination of this Agreement. It is our practice to retain transcripts for each financing for at least the life of the Bonds. We may store some or all client file materials in a digital format. In the process of digitizing such documents, any original paper documents provided by you will be returned to you. Any copies of paper documents provided by you will not be returned to you unless you request such copies in writing. You will be notified prior to destruction of our file, and will have the option to request them, should you desire.
2. In the interest of facilitating our services to you, we may send documents, information or data electronically or via the Internet or store electronic documents or data via computer software applications hosted remotely or utilize cloud-based storage. Your confidential electronic documents or data may be transmitted or stored using these methods. We may use third party service providers to store or transmit these documents or data. In using these electronic communication and storage methods, we employ reasonable efforts to keep such communications, documents and data secure in accordance with our obligations under applicable laws, regulations, and professional standards; however, you recognize and accept that we have no control over the unauthorized interception or breach of any communications, documents or data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by us or by our third party vendors. By your acceptance of this letter, you consent to our use of these electronic devices and applications and submission of confidential client information to or through third party service providers during this engagement.

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1. The firm reviews hourly rates on an annual basis, and reserves the right to implement rate adjustments. If implemented in any particular year, adjustments generally become effective on January 1. Accordingly, our work on this matter will be billed at the hourly rate in effect at the time services are performed. Our current (2022) hourly rates are as follows:

- a. Attorneys: \$200-\$355/hour (for reference purposes, the undersigned's hourly rate as of 01/01/22 is \$320/hour).
- b. Legal Assistants: \$125/hour.



I. OTHER ADVICE

1. If requested, we will maintain one or more separate accounts for periodic services rendered to the Issuer in connection with other matters unrelated to any particular Bond financing. Such services may involve the rendering of advice, opinions or other assistance in connection with such issues including, but not limited to (a) financing alternatives in connection with a particular project, (b) compliance with lending programs, (c) the impact of specified actions on tax-exempt status of outstanding Bonds, (d) interpretation and/or required actions with regard to other "financial obligations" under a continuing disclosure certificate, or (e) other matters the Issuer may seek advice or guidance upon. Billings for such separate services will be based on our standard hourly rate of the individual attorney at the time of performing such separate services.

\*\*\*\*\*

Please carefully review the terms and conditions of this Agreement. *If the above correctly reflects our mutual understanding, please so indicate by returning a signed and dated copy of this Agreement, retaining an original for your file as well.*

If you have questions regarding any aspect of the above or our representation as Bond Counsel, please do not hesitate to contact me.

Very truly yours,



Jason L. Comisky  
FOR THE FIRM

JLC:ks

cc: Kelsey Brown (via email)  
Sally Hart (via email)

Accepted:  
City of Washington, Iowa

By: \_\_\_\_\_ Date: \_\_\_\_\_

\*Approved by action of the governing body on \_\_\_\_\_, 2022.

May 17, 2022

The City Council of the City of Washington, State of Iowa, met in \_\_\_\_\_ session, in the Council Chambers, City Hall, 215 East Washington Street. Washington, Iowa, at \_\_\_\_\_ .M., on the above date. There were present Mayor \_\_\_\_\_, in the chair, and the following named Council Members:

\_\_\_\_\_

Absent: \_\_\_\_\_

Vacant: \_\_\_\_\_

\* \* \* \* \*

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$700,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF WASHINGTON, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$700,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF WASHINGTON, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that the City of Washington, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$700,000, as authorized by Sections 384.24A and 384.25, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential corporate purpose projects as hereinafter described; and

WHEREAS, the authority to enter into a Loan Agreement and issue General Obligation Capital Loan Notes, to the amount of not to exceed \$700,000 shall be in addition to and shall not terminate or restrict the authority to enter into a Loan Agreement and issue General Obligation Capital Loan Notes in an amount not to exceed \$1,470,000 approved by this Council on March 2, 2021; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the City thereunder, it is necessary to comply

with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 215 East Washington Street. Washington, Iowa, at \_\_\_\_\_ .M., on the 7th day of June, 2022, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$700,000 General Obligation Capital Loan Notes, for essential corporate purposes, the proceeds of which notes will be used to provide funds to pay the costs of (a) the acquisition, construction, reconstruction, improvement, repair and equipping of water mains and extensions, and real and personal property, useful for providing potable water, (b) equipping the fire department including the acquisition of self-contained breathing apparatus, and (c) equipping the police department including the acquisition and equipping of a police vehicle.

Section 2. To the extent any of the projects or activities described in this resolution may be reasonably construed to be included in more than one classification under Subchapter III of Chapter 384 of the Code of Iowa, the Council hereby elects the "essential corporate purpose" classification and procedure with respect to each such project or activity, pursuant to Section 384.28 of the Code of Iowa.

Section 3. The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the City's obligations to a principal amount of not to exceed \$700,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

Section 4. That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 5. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published between May 18, 2022 and May 28, 2022, inclusive)

NOTICE OF MEETING OF THE CITY COUNCIL OF THE  
CITY OF WASHINGTON, STATE OF IOWA, ON THE  
MATTER OF THE PROPOSED AUTHORIZATION OF A  
LOAN AGREEMENT AND THE ISSUANCE OF NOT TO  
EXCEED \$700,000 GENERAL OBLIGATION CAPITAL LOAN  
NOTES OF THE CITY (FOR ESSENTIAL CORPORATE  
PURPOSES), AND THE HEARING ON THE ISSUANCE  
THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Washington, State of Iowa, will hold a public hearing on the 7th day of June, 2022, at \_\_\_\_\_ .M., in the Council Chambers, City Hall, 215 East Washington Street. Washington, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$700,000 General Obligation Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of (a) the acquisition, construction, reconstruction, improvement, repair and equipping of water mains and extensions, and real and personal property, useful for providing potable water, (b) equipping the fire department including the acquisition of self-contained breathing apparatus, and (c) equipping the police department including the acquisition and equipping of a police vehicle. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Washington, State of Iowa, as provided by Sections 384.24A and 384.25 of the Code of Iowa.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk, City of Washington, State of Iowa

(End of Notice)

PASSED AND APPROVED this 17th day of May, 2022.

---

Mayor

ATTEST:

---

City Clerk

CERTIFICATE

STATE OF IOWA )  
 ) SS  
COUNTY OF WASHINGTON )

I, the undersigned City Clerk of the City of Washington, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk, City of Washington, State of Iowa

(SEAL)



CERTIFICATE

STATE OF IOWA )  
 ) SS  
COUNTY OF WASHINGTON )

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Clerk of the City of Washington, in the County of Washington, State of Iowa, and that as such Clerk and by full authority from the Council of the City, I have caused a

NOTICE OF PUBLIC HEARING  
(Not to Exceed \$700,000 General Obligation Capital Loan Notes (ECP))

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the " \_\_\_\_\_ ", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulated on the following date:

\_\_\_\_\_, 2022.

WITNESS my official signature this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk, City of Washington, State of Iowa

(SEAL)

May 17, 2022

The City Council of the City of Washington, State of Iowa, met in \_\_\_\_\_ session, in the Council Chambers, City Hall, 215 East Washington Street. Washington, Iowa, at \_\_\_\_\_ .M., on the above date. There were present Mayor \_\_\_\_\_, in the chair, and the following named Council Members:

\_\_\_\_\_

Absent: \_\_\_\_\_

Vacant: \_\_\_\_\_

\* \* \* \* \*

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$800,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF WASHINGTON, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$800,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF WASHINGTON, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, by Resolution No. 2012-71, adopted September 19, 2012, this Council approved and adopted an Amendment No. 1 to the Washington Unified South Central Residential urban Renewal Plan (the "Plan"), which unified two existing residential urban renewal areas and renamed the unified area as the Washington Unified South Central Residential Urban Renewal Area (the "Area" or "Urban Renewal Area"), which Plan is on file in the office of the Recorder of Washington County, Iowa; and

WHEREAS, by Resolution 2022-001, adopted January 4, 2022, this Council approved and adopted an Amendment No. 2 to the Plan, which Amendment added urban renewal projects proposed to be undertaken within the Area and added land to the Area; and

WHEREAS, it is deemed necessary and advisable that the City of Washington, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$800,000, as authorized by Sections 384.24(3)(q), 384.24A, 384.25 and 403.12, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential corporate purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action; and

WHEREAS, before notes may be issued, it is necessary to comply with the procedural requirements of Chapters 384 and 403 of the Code of Iowa, and to publish a notice of the proposal to issue such notes and the right to petition for an election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 215 East Washington Street. Washington, Iowa, at \_\_\_\_\_ .M., on the 7th day of June, 2022, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$800,000 General Obligation Capital Loan Notes, for essential corporate purposes, the proceeds of which notes will be used to provide funds to pay the costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of Chapter 403 including the construction of infrastructure in the NLW Subdivision as authorized in Amendment No. 2 to the Plan.

Section 2. To the extent any of the projects or activities described in this resolution may be reasonably construed to be included in more than one classification under Subchapter III of Chapter 384 of the Code of Iowa, the Council hereby elects the "essential corporate purpose" classification and procedure with respect to each such project or activity, pursuant to Section 384.28 of the Code of Iowa.

Section 3. The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the City's obligations to a principal amount of not to exceed \$800,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

Section 4. That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than ten clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 5. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published between May 18, 2022 and May 28, 2022, inclusive)

NOTICE OF MEETING OF THE CITY COUNCIL OF THE  
CITY OF WASHINGTON, STATE OF IOWA, ON THE  
MATTER OF THE PROPOSED AUTHORIZATION OF A  
LOAN AGREEMENT AND THE ISSUANCE OF NOT TO  
EXCEED \$800,000 GENERAL OBLIGATION CAPITAL LOAN  
NOTES OF THE CITY (FOR ESSENTIAL CORPORATE  
PURPOSES), AND THE HEARING ON THE ISSUANCE  
THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Washington, State of Iowa, will hold a public hearing on the 7th day of June, 2022, at \_\_\_\_\_ .M., in the Council Chambers, City Hall, 215 East Washington Street, Washington, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$800,000 General Obligation Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of Chapter 403 including the construction of infrastructure in the NLW Subdivision as authorized in Amendment No. 2 to the Washington Unified South Central Residential Urban Renewal Plan. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At any time before the date of the meeting, a petition, asking that the question of issuing such Notes be submitted to the legal voters of the City, may be filed with the Clerk of the City, including the drop box at City Hall during non-business hours, in the manner provided by Section 362.4 of the Code of Iowa, pursuant to the provisions of Sections 384.24(3)(q), 384.24A, 384.25 and 403.12 of the Code of Iowa.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Washington, State of Iowa, as provided by Chapters 384 and 403 of the Code of Iowa.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk, City of Washington, State of Iowa

(End of Notice)

PASSED AND APPROVED this 17th day of May, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

CERTIFICATE

STATE OF IOWA )  
 ) SS  
COUNTY OF WASHINGTON )

I, the undersigned City Clerk of the City of Washington, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk, City of Washington, State of Iowa

(SEAL)

CERTIFICATE

STATE OF IOWA )
) SS
COUNTY OF WASHINGTON )

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Clerk of the City of Washington, in the County of Washington, State of Iowa, and that as such Clerk and by full authority from the Council of the City, I have caused a

NOTICE OF PUBLIC HEARING
(Not to Exceed \$800,000 General Obligation Capital Loan Notes (ECP/UR))

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the
" \_\_\_\_\_ ", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulated on the following date:

\_\_\_\_\_, 2022.

WITNESS my official signature this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk, City of Washington, State of Iowa

(SEAL)



May 17, 2022

The City Council of the City of Washington, State of Iowa, met in \_\_\_\_\_ session, in the Council Chambers, City Hall, 215 East Washington Street. Washington, Iowa, at \_\_\_\_\_ .M., on the above date. There were present Mayor \_\_\_\_\_, in the chair, and the following named Council Members:

\_\_\_\_\_

Absent: \_\_\_\_\_

Vacant: \_\_\_\_\_

\* \* \* \* \*

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF WASHINGTON, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF WASHINGTON, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, by Resolution No. 2012-71, adopted September 19, 2012, this Council approved and adopted an Amendment No. 1 to the Washington Unified South Central Residential urban Renewal Plan (the "Plan"), which unified two existing residential urban renewal areas and renamed the unified area as the Washington Unified South Central Residential Urban Renewal Area (the "Area" or "Urban Renewal Area"), which Plan is on file in the office of the Recorder of Washington County, Iowa; and

WHEREAS, by Resolution 2022-001, adopted January 4, 2022, this Council approved and adopted an Amendment No. 2 to the Plan, which Amendment added urban renewal projects proposed to be undertaken within the Area and added land to the Area; and

WHEREAS, it is deemed necessary and advisable that the City of Washington, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$1,000,000, as authorized by Sections 384.24(3)(q), 384.24A, 384.25 and 403.12, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential corporate purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action; and

WHEREAS, before notes may be issued, it is necessary to comply with the procedural requirements of Chapters 384 and 403 of the Code of Iowa, and to publish a notice of the proposal to issue such notes and the right to petition for an election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 215 East Washington Street, Washington, Iowa, at \_\_\_\_\_ .M., on the 7th day of June, 2022, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$1,000,000 General Obligation Capital Loan Notes, for essential corporate purposes, the proceeds of which notes will be used to provide funds to pay the costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of Chapter 403 including the construction of infrastructure in the MSJ Subdivision as authorized in Amendment No. 2 to the Plan.

Section 2. To the extent any of the projects or activities described in this resolution may be reasonably construed to be included in more than one classification under Subchapter III of Chapter 384 of the Code of Iowa, the Council hereby elects the "essential corporate purpose" classification and procedure with respect to each such project or activity, pursuant to Section 384.28 of the Code of Iowa.

Section 3. The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the City's obligations to a principal amount of not to exceed \$1,000,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

Section 4. That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than ten clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 5. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published between May 18, 2022 and May 28, 2022, inclusive)

NOTICE OF MEETING OF THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA, ON THE MATTER OF THE PROPOSED AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY (FOR ESSENTIAL CORPORATE PURPOSES), AND THE HEARING ON THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Washington, State of Iowa, will hold a public hearing on the 7th day of June, 2022, at \_\_\_\_\_ .M., in the Council Chambers, City Hall, 215 East Washington Street, Washington, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$1,000,000 General Obligation Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of Chapter 403 including the construction of infrastructure in the MSJ Subdivision as authorized in Amendment No. 2 to the Washington Unified South Central Residential Urban Renewal Plan. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At any time before the date of the meeting, a petition, asking that the question of issuing such Notes be submitted to the legal voters of the City, may be filed with the Clerk of the City, including the drop box at City Hall during non-business hours, in the manner provided by Section 362.4 of the Code of Iowa, pursuant to the provisions of Sections 384.24(3)(q), 384.24A, 384.25 and 403.12 of the Code of Iowa.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Washington, State of Iowa, as provided by Chapters 384 and 403 of the Code of Iowa.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

---

City Clerk, City of Washington, State of Iowa

(End of Notice)

PASSED AND APPROVED this 17th day of May, 2022.

---

Mayor

ATTEST:

---

City Clerk

CERTIFICATE

STATE OF IOWA )  
 ) SS  
COUNTY OF WASHINGTON )

I, the undersigned City Clerk of the City of Washington, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk, City of Washington, State of Iowa

(SEAL)

CERTIFICATE

STATE OF IOWA )  
 ) SS  
COUNTY OF WASHINGTON )

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Clerk of the City of Washington, in the County of Washington, State of Iowa, and that as such Clerk and by full authority from the Council of the City, I have caused a

NOTICE OF PUBLIC HEARING  
(Not to Exceed \$1,000,000 General Obligation Capital Loan Notes (ECP/UR))

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the " \_\_\_\_\_ ", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulated on the following date:

\_\_\_\_\_, 2022.

WITNESS my official signature this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk, City of Washington, State of Iowa

(SEAL)

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING LEVY,  
ASSESSMENT, AND COLLECTION OF COSTS TO  
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, trash and junk was removed from the following listed property owners:

The property of Lamar Barbara K. located at 1212 E 2<sup>nd</sup> St. for the amount of \$120.00. Legal description (11 04 SMOUSES 2<sup>ND</sup> ADD LOT 12 & 10 FT) Parcel Number (1116303009).

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 17th day of May, 2022.

\_\_\_\_\_  
Jaron Rosien, Mayor

Attest:

\_\_\_\_\_  
Sally Y. Hart, City Clerk



Prepared by: Kevin D. Olson, Washington City Attorney, P.O. Box 5640, Coralville, Iowa 52241 319-351-2277  
Return to: City Clerk, City of Washington, Iowa, 215 E. Washington Street, Washington, Iowa 52353

### **SUBORDINATION AGREEMENT**

THE UNDERSIGNED, City of Washington, Iowa, hereby subordinates its interest in that certain Downtown Investment Grant Agreement (the "Agreement"), a Memorandum of the same being dated August 20, 2020 and recorded as Document Number 2020-3263, in the Office of the Washington County Recorder, to a mortgage executed by DW Developments, LLC, in favor of Hills Bank & Trust Company, which mortgage was dated this \_\_\_\_ day of \_\_\_\_\_, 2022, and recorded in Book \_\_\_\_\_ at Page \_\_\_\_\_, Records of the Washington County Recorder.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

STATE OF IOWA, COUNTY OF WASHINGTON, ss:

This instrument was acknowledged on this \_\_\_\_ day of \_\_\_\_\_, 2022, by Jaron P. Rosien and Sally Y. Hart, as Mayor and City Clerk respectively of the City of Washington, Iowa.

\_\_\_\_\_  
Notary Public



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

**Contractor's Application for Payment No. 5**

To City of Washington, Iowa	Application Period: 4/8/22 - 5/6/22	Application Date: 5/10/2022
Owner: West Buchanan Street Paving & Reconstruction - Washington, Iowa	From (Contractor): Delong Construction, Inc.	Via (Engineer): Gardien & Associates, LTD.
Contract: West Buchanan Street Paving & Reconstruction Washington, Iowa	Contractor's Project No.: STBG-SWAP-81401613-SC-92	Engineer's Project No.: 5020201

**Application For Payment  
Change Order Summary**

Contract Working Day Summary:

Original Contract Time:	90
Added by Change Order:	
Contract Time To Date:	90
Working Days Used to Date:	0
Working Days Remaining:	90

Approved Change Orders	Number	Additions	Deductions
	1	\$12,775.00	\$61,871.35
	2	\$12,775.00	
<b>TOTALS</b>		\$12,775.00	\$61,871.35
<b>NET CHANGE BY CHANGE ORDERS</b>			<b>-\$49,096.35</b>

1. ORIGINAL CONTRACT PRICE.....	\$	\$1,712,167.30
2. Net change by Change Orders.....	\$	-\$49,096.35
3. Current Contract Price (Line 1 & 2).....	\$	\$1,663,070.95
4. TOTAL COMPLETED AND STORED TO DATE (Work from Progress Estimates).....	\$	\$661,009.74
5. RETAINAGE:		
a. 3% X \$649,481.55 Work Completed.....	\$	\$19,484.45
b. 3% X \$11,528.19 Stored Material.....	\$	\$345.85
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$19,830.29
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$641,179.45
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$551,916.57
8. AMOUNT DUE THIS APPLICATION.....	\$	\$89,262.78
9. BALANCE TO FINISH, PLUS RETAINAGE (Column C total on Progress Estimates + Line 5.c above).....	\$	\$1,021,891.50

**Contractor's Certification**  
The undersigned Contractor certifies, to the best of its knowledge, the following:  
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and  
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: [Signature] Date: 5-10-22

Payment of: \$ 88,262.78  
(Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] (Engineer) Date: 5-10-2022

Payment of: \$ 88,262.78  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Pay Application No. 5  
West Buchanan Street Paving & Reconstruction  
Washington, Iowa  
Project Number: STB6-SWP-8140(612)--56-92  
May 10, 2022

Delong Construction, Inc.

Item Number	Item Code	Item	Unit	Division 1		Division 2		Non-Part.		Total	Division 1		Division 2		Total
				Quantity	Price	Quantity	Price	Quantity	Price		Quantity	Price	Quantity	Price	
1	2101-0835002	CLEARING AND GRUBBING	4800												
2	2105-2713070	EXCAVATION, CLASS 13, ROADWAY AND BORROW	CY	863.0	252										
3	2105-8425015	TOPSOIL, STRIP, SALVAGE AND SPREAD	STA	1500	750										
4	2109-8225100	SPECIAL COMPACTION OF SUBGRADE	CY	28.78											
5	2115-0100000	MODIFIED SUBBASE	STA	1.95											
6	2123-7450020	SHOULDER FINISHING, EARTH	STA	68.47											
7	2213-7104000	RELOCATION OF MAIL BOXES	EACH	5											
8	2201-1030070	STANDARD ON SLP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	SY	5148											
9	2201-1030080	STANDARD ON SLP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8 IN.	SY	5128											
10	2201-1030090	STANDARD ON SLP FORM PORTLAND CEMENT CONCRETE PAVEMENT SAMPLES	LS	1											
11	2312-8280051	GRANULAR SURFACING ON ROAD, CLASS A CRUSHED STONE	TON	75											
12	2401-6750001	RENOVALS, AS PER PLAN	LS	1											
13	2405-0130148	HANDHOLE, SANITARY SEWER, SM-301, 48 IN.	EACH	2											
14	2405-0140148	HANDHOLE, STORM SEWER, SM-401, 60 IN.	EACH	2											
15	2405-0140160	HANDHOLE, STORM SEWER, SM-401, 60 IN.	EACH	4											
16	2405-0140184	HANDHOLE, STORM SEWER, SM-401, 60 IN.	EACH	4											
17	2405-0230272	INTAKE, SM-502, 72 IN.	EACH	2											
18	2405-0230700	INTAKE, SM-507	EACH	10											
19	2405-0230900	INTAKE, SM-509	EACH	5											
20	2405-0231224	INTAKE, SM-512, 24 IN.	EACH	2											
21	2405-0231230	INTAKE, SM-512, 30 IN.	EACH	1											
22	2405-0231300	INTAKE, SM-513	EACH	1											
23	2405-0700010	CONNECT TO EXISTING HANDHOLE	EACH	1											
24	2502-8212034	SUBRAIN, LONGITUDINAL, (SHOULDER) 4 IN. DIA.	LF	5848											
25	2502-8212103	SUBRAIN, LONGITUDINAL, (SHOULDER) 4 IN. DIA.	LF	32											
26	2503-0110015	STORM SEWER GRAVITY MAIN, TRENCHED, 15 IN.	LF	753											
27	2503-0110015	STORM SEWER GRAVITY MAIN, TRENCHED, 15 IN.	LF	248											
28	2503-0110021	STORM SEWER GRAVITY MAIN, TRENCHED, 21 IN.	LF	740											
29	2503-0110024	STORM SEWER GRAVITY MAIN, TRENCHED, 24 IN.	LF	230											
30	2503-0110030	STORM SEWER GRAVITY MAIN, TRENCHED, 30 IN.	LF	603											
31	2503-0110036	STORM SEWER GRAVITY MAIN, TRENCHED, 36 IN.	LF	436											
32	2503-0110042	STORM SEWER GRAVITY MAIN, TRENCHED, 42 IN.	LF	67											
33	2503-0110086	STORM SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	LF	310											
34	2503-0110125	STORM SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 20000 (CLASS III), 15 IN.	LF	27											
35	2503-0110125	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 20000 (CLASS III), 18 IN.	LF	27											
36	2503-0200036	REMOVED STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 20000 (CLASS III), 18 IN.	LF	536											
37	2504-0110008	SANITARY SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	LF	2											
38	2504-0200006	SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 6 IN.	LF	2											
39	2504-0230900	SANITARY SEWER CLEANOUT, SM-203	LF	2											
40	2507-6000042	REVEALMENT, CLASS D	TON	125											
41	2507-6020000	EROSION STONE	TON	6											
42	2510-6745850	REMOVAL OF PAVEMENT	SY	2230											
43	2510-6750600	REMOVAL OF INTAKES AND UTILITY ACCESSSES	EACH	6											
44	2511-7526005	SIDEWALK, P. C. CONCRETE, 5 IN.	SY	888											
45	2511-7526005	SIDEWALK, P. C. CONCRETE, 5 IN.	SY	33											
46	2511-7526101	DETECTABLE MARKINGS	SF	16											
47	2515-2475006	DRIVEWAY, P. C. CONCRETE, 6 IN.	SY	395											
48	2515-6745600	REMOVAL OF PAVED DRIVEWAY	SY	128											
49	2516-8625000	COMBINED CONCRETE SIDEWALK AND RETAINING WALL	LF	280											
50	2519-4200040	REMOVAL AND REINSTALLATION OF FENCE, FIELD	EACH	3											
51	2528-2510000	SAFETY CLOSURE	LS	0.9											
52	2528-8445110	TRAFFIC CONTROL	LS	0.6											
53	2533-4090005	MOBILIZATION	LS	0.4											
54	2552-00000210	TRENCH FOUNDATION TESTING	TON	50											
55	2552-00000300	TRENCH FOUNDATION TESTING	LS	0.5											
56	2554-0114008	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.	LF	50											
57	2554-0114012	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.	LF	2210											
58	2554-0204120	WATER SERVICE STUB, COPPER, 2 IN.	LF	25											
59	2554-0205410	WATER SERVICE STUB, COPPER, 1 IN.	LF	5											
60	2554-0207008	VALVE, GATE, DIP, 8 IN.	EACH	2											
61	2554-0207012	VALVE, GATE, DIP, 12 IN.	EACH	5											
62	2554-0207012	VALVE, GATE, DIP, 12 IN.	EACH	2											
63	2554-0210201	FIRE HYDRANT ASSEMBLY, WH-281	EACH	5											
64	2559-9999003	(CUBIC YARDS) ITEM MEDIAN LANDSCAPE CONCRETE	CY	6											
65	2559-9999005	(EACH ITEM) APRON 36 IN.	EACH	1											
66	2559-9999005	(EACH ITEM) APRON 42 IN.	EACH	1											
67	2559-9999005	(EACH ITEM) REMOVAL OF EXISTING HYDRANT ASSEMBLY	EACH	1											
68	2599-9999005	(EACH ITEM) WATER MAIN CONNECTIONS	EACH	3											
69	2599-9999009	(LINEAR FEET) ITEM REPAIR DAMAGED TILE 4 IN. OR 6 IN.	LF	180											
70	2599-9999009	(LINEAR FEET) ITEM WATER MAIN PVC 12 IN. (INSTALL ONLY)	LF	500											
71	2599-9999010	(TONS, ITEM) MAINTENANCE OF SOLID WASTE COLLECTION	TON	250											
72	2599-9999020	(TONS, ITEM) TEMPORARY GRANULAR SURFACING	TON	6											
73	2601-2634100	SEEDING AND FERTILIZING (RURAL)	ACRE	1											
74	2601-2636003	SEEDING AND FERTILIZING (URBAN)	ACRE	1											
75	2601-2638004	SEEDING AND FERTILIZING (URBAN)	ACRE	5											

Pay Application No. 5  
West Buchanan Street Parking & Reconstruction  
Washington, Iowa

DeLong Construction, Inc.

CO #1	Item Description	LF	LF	465	465	\$2.20	\$1,023.00							
76	2692-0000309 PERMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	3000	3000											
77	2692-0000351 PERMETER AND SLOPE SEDIMENT CONTROL DEVICE	5	5	1	0	\$0.50	\$0.00							
78	2692-0010010 MOBILIZATION, EROSION CONTROL	11528.19	11528.19	0	1	\$500.00	\$500.00							
	Stored Materials			1	0	\$1,528.19	\$1,528.19							
	Temp. Field Fence			1	0	\$1,500.00	\$1,500.00							
								Div. 1	Div. 2	Non-Part.	Total			
								\$366,795.94	\$294,213.80		\$661,009.74			
<b>Totals</b>														

Total Completed to Date \$366,795.94 Washington \$294,213.80 \$661,009.74  
 Amount Retained @ 3% (Max. \$90,000) \$11,093.88 \$9,826.41 \$19,920.29  
 Total Due Contractor \$355,702.06 \$285,387.39 \$641,179.45  
 Less Previous Payments \$293,667.76 \$269,248.93 \$562,916.69  
 Amount Due Contractor This Application \$62,034.30 \$16,138.48 \$78,262.76  
 IDOT Withholding 5% \$3,606.22  
 City Share This Application \$68,518.09 \$16,138.48 \$84,656.56

IDOT Reimbursement	
Eligible Amount	\$355,792.06 (Div.1)
IDOT Withholding 5%	\$17,789.66
Subtotal This Request	\$338,002.46
Less Previously Reimbursed	\$269,484.37
Amount to Be Reimbursed This Application	\$68,518.09

# Doc Express® Document Signing History

Contract: 92-8140-612 Document: Pay Estimate 5

This document is in the process of being signed by all required signatories using the Doc Express® service. Following are the signatures that have occurred so far.

Date	Signed By
05/10/2022	Jack Pope Garden & Associates LTD Electronic Signature (Recommended by Engineer)
	(Approved by PIRC (when applicable))



Washington County  
 Payment Invoice  
 92-8140-613

**Description** STBG-SWAP-8140(613)--SG-92, Acct ID- 38249, Letting Date- January 19, 2022  
**Payment Number** 1  
**Pay Period** 03/07/2022 to 05/11/2022  
**Prime Contractor** JONES CONTRACTING CORP.  
**Payment Status** Approved  
**Awarded Project Amount** \$969,707.77  
**Authorized Amount** \$969,707.77

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
<b>Section: 0001 STBG-SWAP-8140(613)--SG-92, Acct ID- 38249, Roadway Items</b>					
0010	2102-0425070	TON	551.550	\$21.400	\$11,803.17
	SPECIAL BACKFILL				
0030	2213-7100400	EACH	18.500	\$350.000	\$6,475.00
	RELOCATION OF MAIL BOXES				
0040	2301-1034080	SY	261.600	\$53.500	\$13,995.60
	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3I DURABILITY, 8 IN.				
0050	2310-5151040	CY	2,661.750	\$123.000	\$327,395.25
	PORTLAND CEMENT CONCRETE OVERLAY, FURNISH ONLY				
0060	2310-5151045	SY	14,260.800	\$4.700	\$67,025.76
	PORTLAND CEMENT CONCRETE OVERLAY, PLACEMENT ONLY				
0070	2310-8300550	SY	14,714.600	\$3.400	\$50,029.64
	PAVEMENT INTERLAYER GEOTEXTILE				
0100	2510-6745850	SY	733.200	\$7.250	\$5,315.70
					<b>Project Total: \$520,713.02</b>

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
REMOVAL OF PAVEMENT					
0120	2515-2475006	SY	108.240	\$48.500	\$5,249.64
DRIVEWAY, P.C. CONCRETE, 6 IN.					
0130	2515-6745600	SY	1,332.000	\$10.000	\$13,320.00
REMOVAL OF PAVED DRIVEWAY					
0170	2528-8445110	LS	0.500	\$5,000.000	\$2,500.00
TRAFFIC CONTROL					
0180	2533-4980005	LS	1.000	\$16,350.000	\$16,350.00
MOBILIZATION					
0190	2599-9999010	LS	0.500	\$2,506.510	\$1,253.26
(LUMP SUM ITEM): MAINTENANCE OF SOLID WASTE COLLECTION					

**Section Total: \$520,713.02**

**Project Total: \$520,713.02**

## Summary

<b>Current Approved Work:</b>	\$520,713.02	<b>Approved Work To Date:</b>	\$520,713.02
<b>Current Stockpile Advancement:</b>	\$0.00	<b>Stockpile Advancement To Date:</b>	\$0.00
<b>Current Stockpile Recovery:</b>	\$0.00	<b>Stockpile Recovery To Date:</b>	\$0.00
<b>Current Retainage:</b>	\$15,621.39	<b>Retainage To Date:</b>	\$15,621.39
<b>Current Retainage Released:</b>	\$0.00	<b>Retainage Released To Date:</b>	\$0.00
<b>Current Liquidated Damages:</b>	\$0.00	<b>Liquidated Damages To Date:</b>	\$0.00
<b>Current Adjustment:</b>	\$0.00	<b>Adjustments To Date:</b>	\$0.00
<b>Current Payment:</b>	\$505,091.63	<b>Payments To Date:</b>	\$505,091.63
<b>Previous Payment:</b>	\$0.00	<b>Previous Payments To Date:</b>	\$0.00

Contractor \_\_\_\_\_

County Engineer \_\_\_\_\_

# HMI Inc.

May 11, 2022

Ms. Deanna McCusker  
City Administrator  
City of Washington  
215 E. Washington Street  
Washington, IA 52353

Sent via email: [dmccusker@washingtioniowa.gov](mailto:dmccusker@washingtioniowa.gov)

RE: Washington, Iowa - Hotel Market Study

Management

Research

Marketing

Gregory R. Hanis, ISHC  
President

[ghanis@hospitalitymarketers.com](mailto:ghanis@hospitalitymarketers.com)  
262-490-5063

Member of



*Professionally Serving the United States & Canada Since 1982 with Offices in Milwaukee, Wisconsin and Fort Myers, Florida*

5415 S. Majors Drive  
New Berlin, WI 53146

10014 Majestic Avenue  
Fort Myers, FL 33913

262-490-5063

[hmi@hospitalitymarketers.com](mailto:hmi@hospitalitymarketers.com)  
[www.hospitalitymarketers.com](http://www.hospitalitymarketers.com)

Hotel Service Network

Dear Deanna,

Per our recent conversations, I have assembled this Engagement Letter regarding market research to complete a Field Research Hotel Evaluation Report for the potential development of a Limited-Service style hotel in Washington, Iowa. We have prepared many studies for communities such as Benicia and have expertise in performing research for a variety of hotel styles. This expertise can assist with market research, brand selection, and development of the proposed hotel. Thank you for considering Hospitality Marketers International, Inc., to research this hotel project.

This letter is to engage and, upon acceptance, confirm the engagement of HMI to perform project work for this proposed hotel. For additional information about HMI and our market study services, please refer to our Web Site at [www.hospitalitymarketers.com](http://www.hospitalitymarketers.com). Specifically, the project to be completed by HMI is as follows:

### **GENERAL PROJECT APPROACH**

– The following outlines the General Approach we will take in researching this market.

-- In order to expedite the completion of this project, HMI will be engaged to complete a Field Research Hotel Evaluation Report of the subject site in Washington for potential hotel development. HMI will schedule this project accordingly.

### **GENERAL PROJECT DETAILS**

-- Recommendations regarding the style of the proposed hotel will be provided based upon demand and competitive supply factors. At this time, based on discussions with you, research will be conducted for a potential Upper Midscale, Limited-Service style hotel.

-- The subject site for the proposed hotel has been identified at this time. More details about the site will be discussed upon commencement of this research.

-- The price category for the proposed hotel was identified, at this time, as Upper-Midscale. Recommendations will be provided for the proposed hotel's price category based upon demand and competitive supply factors.



-- The possible brand being considered for this hotel was not identified at this time. It was requested that recommendations for the potential brand(s) be provided for the proposed hotel based upon demand and competitive supply factors.

-- The size of the proposed hotel was not identified at this time. Specific size suggestions for the proposed hotel will be determined by the size of the site, the demand sources, and competitive supply in the market.

-- There may be the potential for the proposed hotel to have specific amenities or services. Some may relate to the brand chosen for this hotel. Other amenities and services may relate to the demand characteristics of the subject market. These items will be addressed accordingly based upon the research performed for this phase, and recommendations will be made as to the type, size and necessity for certain amenities at this proposed hotel.

-- At this time, it is anticipated that the proposed hotel will not have a Restaurant and Bar area and possible supportive Banquet/Meeting space. Therefore, this report will not include Projections for Food & Beverage Revenue for a Restaurant and Bar area and Banquet and Meeting space.

#### **FIELD RESEARCH HOTEL EVALUATION REPORT**

The following will outline our approach for completing the Field Research Hotel Evaluation Report.

-- As we discussed, the suggested approach is to prepare a Field Research Hotel Evaluation Report. This study is used by communities and developers to identify the preliminary need for a hotel in the market.

-- Based on comprehensive research of the subject market, this Field Research Hotel Evaluation Report will provide a preliminary evaluation with key market factors highlighted. This report will research the proposed site being considered for hotel development including its visibility and accessibility to the proposed markets. The relationship of the site to possible lodging demand generators and existing lodging supply will be researched. General economic conditions will also be researched.

-- Preliminary operational projections for Occupancy, Average Daily Room Rate, Room Revenues, and Total Revenues will be presented. These preliminary projections will be to a stabilized year of operation.

-- Preliminary recommendations for hotel site location, product type(s) and size(s), franchise/branding recommendations, and product features and amenities will be provided for each hotel.

-- A preliminary Operational Proforma will be developed based upon the sales revenue projections presented in this report and national hotel industry operational expense averages for the style of each hotel being considered.

-- This is not a full Comprehensive Hotel Market study. It is presented in an abbreviated format that summarizes the research performed. It may, or may not be, acceptable for external investment and lending purposes.

*FUTURE OPTIONS: This report could be expanded by HMI, upon completion and the recommendations presented, into a Comprehensive Hotel Market Study, for a specific hotel development. Also, HMI could assist in assembling a detailed Operational Proforma & Investment Analysis for a specific hotel development. The following are options for expanding this Field Research Analysis Report.*

### **TIMING**

-- Your market study is scheduled based upon the accepted return of this Engagement Letter and receipt of the Retainer Check. An exact start and completion date will be assigned with the accepted return of this letter and Retainer Check to HMI. Should there be any unforeseen delays which would change this completion date, we will communicate with you accordingly. If we can expedite this phase, we will do so.

-- Typically, the fieldwork research stage of this project is completed within 30 days of the commencement of the research project. This is based upon our receipt of the Signature Page and Retainer Check. However, it will be based upon our project schedule at that time.

-- Typically, the Field Research Analysis Report is completed within 30 days of the completion of the field research

-- This timing is based upon the receipt of the Signature Page and Retainer Check. *However, it will be based upon our project schedule at that time.*

-- At this time, and as discussed with you, due to our current Project Schedule, we anticipate the start of this Project around the end of June. However, this depends upon when this Engagement Letter is processed with the return of the Signature Page and receipt of the Retainer. This schedule is Subject to Change and we will do everything possible to keep you updated on the Project Schedule.

-- *To customize a report and do the necessary research takes time to complete as we do not perform "Boiler Plate" reports in order to expedite completion. Please allow ample time for the completion of our research. All of our projects depend upon your authorization to proceed and we will expedite the completion as best as our schedule allows. We have given you realistic timing for the report. We do not promise a shorter time-frame and adjust it after receiving the project.*

### **COMPENSATION**

HMI's compensation for completing this project work for a Limited-Service style hotel is as follows: (All fees quoted are valid for 90 days from the date of this letter. After that time, there may be the need to revise these fees due to changes in market conditions, especially travel expenses.)

### **FIELD RESEARCH HOTEL EVALUATION REPORT**

-- The complete Field Research Hotel Evaluation Report fee is **\$7,500**, including all associated research expenses (see below), the Field Research Stage and the Retainer received.

-- A Retainer (**\$3,750**) is required prior to commencing work on this project.

### FIELD WORK STAGE

-- In the process of performing the field work portion of this report or in conducting the preliminary research for the written report, should the feasibility of a project become questionable, we will cease the project work and discuss our findings with you accordingly. Should it be necessary to cease all further work at this point, we will adjust our fees accordingly:

--The Field Work/Preliminary Research Fee for a Limited-Service hotel is **\$4,750**, *which includes associated research expenses (see below)*.

--The retainer received will be applied accordingly. All other terms of this engagement letter are in effect.

### REPORT/PROJECT WORK FOLLOW-UP

--Upon completion of the Field Research Evaluation Report, a "Pending" Version of the report will be presented for your review.

--Full payment of the final balance for this project, including expenses incurred, is required to release the Final Version of the Report.

--HMI will be available for normal and usual follow-up (up to 2 hours) on the report/project work completed which is included in the above fees at no extra charge. This will include, but is not limited to, Report Review and Report Consultation, etc.

--HMI is available for more in-depth consultation if required. Depending upon the scope of this consultation, there may be associated fees. This consultation would be available at a prorated \$225 per hour. This activity would need to be discussed and would depend upon the scope of HMI's involvement.

### EXPENSES & GENERAL

Expenses – All associated normal research and travel expenses are included in the above fees.

All statements for project work submitted by HMI are due upon receipt. Any unpaid balance after 30 days is subject to an 18% (1.5% per month) finance charge. Should it be necessary to use an outside collection agency or attorneys for payment of this project, any fees incurred by Hospitality Marketers International, Inc., will be added to the final amount owed.

HMI is an independent contractor and will maintain a separate legal identity and entity. There is no indication in this engagement that HMI and the Principal are business partners or have formed a joint venture to complete the project work defined.

Hospitality Marketers International, Inc. operates as a hotel service network organization. HMI staff will perform the above project work or assign it to qualified associates, within the service network, with the expertise to perform the outlined project work of this engagement. These service representatives are independent contractors who have established an exclusive representation agreement with HMI. HMI staff supervises and reviews all assigned project work. These qualified associates/consultants are service representatives acting as agents of HMI.

HMI may use your name as a previous customer reference upon completion of

the project work.

All information concerning your business interests, as well as HMI's, including business data, policies, procedures, operations, and other information, are confidential and are not to be disclosed by yourself or HMI.

In the event that a dispute arises from this engagement which requires a legal remedy, it will be resolved through final and binding arbitration according to the current procedures of the American Arbitration Association and the prevailing laws and regulations of the State of Wisconsin. The arbitrator will be a knowledgeable source specializing in the area of hotel/resort marketing or real estate development. One of the arbitrators will be a member of the International Society of Hospitality Consultants. Due to the uncertainty related to future projections, any damages would be limited to the fees paid and related with this engagement. These damages would only be due to proof of gross negligence in performing the research and calculating the projections provided. This engagement letter is in effect until the satisfactory completion of the project work and payment of the associated fees.

Deanna, we appreciate this opportunity to work with you in researching this potential hotel project in Washington, Iowa. After reviewing this engagement letter, please contact me if you have any questions. Otherwise, please sign the attached Signature Page and return it, along with the appropriate retainer check, to my attention as soon as possible so I can begin scheduling this project. If you scan/email or fax your signed, accepted copy to me, we will hold your position (for ten days) in our market study queue until we receive your retainer check.

Sincerely,  
HOSPITALITY MARKETERS INTERNATIONAL, INC.

*Gregory R. Hanis*

Gregory R. Hanis, ISHC  
President



CITY OF WASHINGTON, IOWA

May 11, 2022

Re: Washington, Iowa Hotel Market Study

\_\_\_\_\_ Please proceed with the Field Research Hotel Evaluation Report.  
(Retainer Fee - \$3,750)

Management

Research

Marketing

\_\_\_\_\_ If Faxed, the appropriate Retainer check will be sent, via:  
\_\_\_\_\_ Wire Transfer  
\_\_\_\_\_ Overnight Services

\_\_\_\_\_ Regular Mail - The appropriate Retainer check is enclosed with this signed copy of the engagement letter. (HMI will hold this project in the priority position that the fax was received in for ten (10) days from the date of this signed and faxed engagement letter.)

(HMI will hold this project in the priority position the fax was received in for ten (10) days from the date of this signed and faxed engagement letter.)

Gregory R. Hanis, ISHC  
President

[ghanis@hospitalitymarketers.com](mailto:ghanis@hospitalitymarketers.com)  
262-490-5063

Member of



*Professionally Serving the United States & Canada Since 1982 with Offices in Milwaukee, Wisconsin and Fort Myers, Florida*

5415 S. Majors Drive  
New Berlin, WI 53146

10014 Majestic Avenue  
Fort Myers, FL 33913

262-490-5063

[hmi@hospitalitymarketers.com](mailto:hmi@hospitalitymarketers.com)  
[www.hospitalitymarketers.com](http://www.hospitalitymarketers.com)

**--Please scan this signed signature page using the information in the box at the bottom on this page.**

**\*\*\* Please send your retainer check to the following address:**

**Hospitality Marketers International, Inc.  
5415 S. Majors Drive  
New Berlin, WI 53146**

**\*\*\* For Wire Transfer Information, Contact Hospitality Marketers International, Inc.**

ACCEPTED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

**To: Greg Hanis, Hospitality Marketers International, Inc.  
EMAIL: [ghanis@hospitalitymarketers.com](mailto:ghanis@hospitalitymarketers.com)  
Contact: 262-490-5063**

**From: \_\_\_\_\_**

Hotel Service Network

*Jaron P. Rosien, Mayor  
Deanna McCusker, City Administrator  
Kelsey Brown, Finance Director  
Sally Hart, City Clerk  
Kevin Olson, City Attorney*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

May 10, 2022

To: Mayor & City Council  
Cc: Deanna McCusker, City Administrator  
Sally Hart, City Clerk

From: Kelsey Brown  
Finance Director

Re: Ordinance Amending Utility Rates

During the budget process, the Council preliminarily approved the following rate amendments for FY22-23 (beginning July 1, 2022), which are reflected in the attached ordinance:

Water: 5% increase on usage, no base rate increase  
Sewer: 5% increase on usage, no base rate increase

On the attached sheet, the changes across various levels of usage are shown. The garbage/recycling changes have already been implemented, since the Council adopted a five-year rate structure in connection with the acceptance of the five-year contract with Johnson County Refuse.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 92, WATER RATES  
AND CHAPTER 99, SEWER USER CHARGE**

**BE IT ORDAINED** by the City Council of the City of Washington, Iowa:

**SECTION 1.** The Code of Ordinances of the City of Washington, Iowa, 2014, Section 92.02, titled, “Rates for Service”, is hereby amended to read as follows by amending Section 92.02 (1) and (2):

**“92.02 RATES FOR SERVICE.** Water service shall be furnished at the following rates with the City:

1. Base Charge. There shall be a basic monthly water service charge of seventeen dollars and eighty-five cents (\$17.85) per account.
2. Usage Rates. Customers shall be charged for water usage in accordance with the following rate schedule:

*(Code of Iowa, Sec. 384.84[1])*

Cubic Feet Used Per Month	Rate
All Usage	\$4.99 per 100 cubic feet

”

**SECTION 2.** The Code of Ordinances of the City of Washington, Iowa, 2014, Section 99.01, titled, “Rates for Service”, is hereby amended to read as follows by amending Section 99.01(1) and (2):

**“99.01 SEWER SERVICE CHARGES REQUIRED.** The monthly sewer use charge shall be in accordance with the following:

1. Non-Residential Customers.
  - A. For each water meter of every nonresidential property receiving municipal sewer service using 1,400 cubic feet or less of water, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month plus \$4.68 per 100 cubic feet of water used.
  - B. For each water meter of every nonresidential property receiving municipal sewer service using between 1,401 and 15,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$63.00 per month plus \$4.68 per 100 cubic feet of water used.
  - C. For each water meter of every nonresidential property receiving municipal sewer service using between 15,001 and 100,000 cubic feet of

water, with or without a water meter, the charge shall be an amount equal to the sum of \$126.00 per month plus \$4.68 per 100 cubic feet of water used.

D. For each water meter of every nonresidential property receiving municipal sewer service using more than 100,001 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$252.00 per month plus \$4.68 per 100 cubic feet of water used.

2. Residential Customers. For each water meter of every residential property (including multiple-family residential properties) receiving municipal sewer service, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month per dwelling unit plus \$4.68 per 100 cubic feet of water used.”

**SECTION 3. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 4. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 5. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

Approved on First Reading: \_\_\_\_\_

Approved on Second Reading: \_\_\_\_\_

Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk



# **Capital Improvements Plan Fiscal 2022 thru Fiscal 2026**



**City of Washington  
January 2021**

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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7-8	CIP Funding Analysis
9	Map of Proposed Projects

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

January 11, 2021

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: Capital Improvements Plan (CIP) for FY22-26

Attached is the recently adopted five-year CIP. We have a goal of updating this plan every year, but it is designed to serve as an important long-term planning tool. The ultimate aim of long-term planning is the wise and efficient allocation of the resources we are entrusted with, for the maximum betterment of our community.

Thanks for your work in developing this plan.

Jaron P. Rosien, Mayor  
 Sally Hart, City Clerk  
 Kevin Olson, City Attorney  
 Brent Hinson, City Administrator



City of Washington  
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**FY22-FY26 Capital Improvements Plan**  
**Project Summaries- Final 1/5/21**

#	Project Name <b>(Bold= New Project to CIP)</b>	Brief Summary
<b><u>Carryover/Incomplete FY2021 Projects</u></b>		
119	Woodlawn Gates & Building	Based on TAN report and utilizing state grant, renovate National Historic Register cemetery property.
107/ 118	W. Madison, W. Wash, E. Main Water Main Replacement	Replace the following water mains due to high breakage and additional issues: <ul style="list-style-type: none"> <li>• West Madison (Highway 92) from D to H</li> <li>• West Washington Boulevard from D to F</li> <li>• East Main from 12<sup>th</sup> to 15<sup>th</sup></li> </ul> Project as described is contingent on being awarded a CDBG grant.
111B	South Avenue B Water Main- Adams to Van Buren	Replace water main that is transite pipe. Upsize 4" main to 8". Joins up relatively new main ending at Adams with new main starting at Tyler.
122	Municipal Building- Madison Park	As a final piece to the Municipal Building construction, improve former Jones property to extend Madison Park by ½ block and tie into municipal campus.
123	New Fuel Farm	Pending state funding, consider location of a 2 <sup>nd</sup> fuel farm at the Airport to better serve business aviation traffic and protect safety of users.
129	Business Park Phase II/ West Buchanan Paving	Pave West Buchanan from WWTP road to South Avenue E to create a paved route from Highway 1 to the southwest area of town. Develop additional industrially-zoned lots. Federal aid swap project, allowing for up to 100% of construction costs to be funded by grant.
154	<b>Wellness Park Additional Lighting</b>	<b>Using DNR LWCF Grant, install lighting for Soccer Field #1 and enable future lighting of Ballfield #2.</b>

*"One of the 100 Best Small Towns in America"*

## City of Washington CIP FY22-FY26 Project Summaries

#	<u>Project Name</u> <b>(Bold= New Project to CIP)</b>	<u>Brief Summary</u>
<b><u>FY2022 Projects</u></b>		
120	Egg Sewer Basin Evaluation	With guidance of FOX Engineering, conduct detailed analysis of “Egg” sewer basin.
133	East Adams Paving from 9 <sup>th</sup> to 15 <sup>th</sup>	Construct concrete street with curb & gutter on East Adams from 9 <sup>th</sup> to 15 <sup>th</sup> . Construct sidewalk loop around Water Tower Park. Partial special assessment project.
139	Old WWTP Demolition	Demolish obsolete structures at WWTP. A few minor structures may be able to be handled in-house, but a contractor with appropriate equipment will be needed for most of them.
142/ 143	Lincoln Safe Routes to School Sidewalks	Construct new sidewalk along Monroe from Iowa to 4 <sup>th</sup> Avenue and ensure repair and new construction of sidewalk along East Van Buren between 6 <sup>th</sup> and 9 <sup>th</sup> Avenues as per 2013 Lincoln Elementary Safe Routes to School Plan.
149	S. 12 <sup>th</sup> & East Washington Intersection Improvements	Construct improvements to South 12 <sup>th</sup> & East Washington (Highway 92) intersection to ease traffic congestion. Improvements include intersection pavement changes, addition of traffic signals, and potentially 3-lane conversion for East Washington. Utilize DOT Traffic Safety Fund and USTEP for up to ¾ grant funding for the project.
155	<b>NLW Phase 2 Development</b>	<b>Construct extension of South 11<sup>th</sup> Avenue, extend utilities, and perform ancillary improvements to facilitate development of multi-family lots.</b>
156	<b>Pickleball/Tennis Court Renovation</b>	<b>Perform asphalt overlay of existing tennis courts and related improvements to allow for improved play for tennis and use for pickleball.</b>
<b><u>FY2023 Projects</u></b>		
137/ 144	Re-Light Runway 18/36 & 18/36 Approach Lighting (PAPI/REIL)	Replace existing 30-year-old lighting with a MIRL (Medium-Intensity Runway Lighting) system to help eliminate runway closures at night and increase safety. Replace Precision Approach Path Indicators (PAPI) and Runway End Identifier Lights (REIL) to improve main runway safety. \$653,640 project with 90% FAA funding (\$65,364 local RUT match).
138	Downtown Streetscape Expansion	Continue streetscape to “Supersquare” area of downtown, including replacement of utility lines &

## City of Washington CIP FY22-FY26 Project Summaries

#	Project Name <b>(Bold= New Project to CIP)</b>	Brief Summary
		sidewalks and pavement improvements as needed. Projected \$6 million+ project.
140	North 2 <sup>nd</sup> Underpass Evaluation	Conduct structural and drainage analysis of railroad underpass to determine any improvements needed.
157	<b>South 7<sup>th</sup> Water Main- Wash to Madison</b>	<b>Construct new water main to tie low-flow area of system to better water mains on Washington and Madison, as per 2020 Water Facility Plan.</b>
158	<b>New T-Hangar</b>	<b>Construct new hangar at airport with 3 spaces available for lease.</b>
<b><i>FY2024 Projects</i></b>		
121	South 12 <sup>th</sup> Paving Project- Tyler to Adams	Construct concrete street with curb & gutter from current end of pavement to East Adams. Construction of sidewalk along South 12 <sup>th</sup> and around Case Field block or at least along north side, pending concurrence of Washington Community School District. Partial special assessment project.
126	East 3 <sup>rd</sup> Water Main- 4 <sup>th</sup> to 12 <sup>th</sup>	As per 2020 Water Facility Plan, replace water main that is a significant water pressure problem. Upsize from 4" to 8" main. In-house project over 2-3 fiscal years.
150	Central/SE Storm Sewer Study	Engineering investigation of area south of underpass to determine upgrades needed to prevent underpass flooding and other system deficiencies.
<b><i>FY2025 Projects</i></b>		
135	South 4 <sup>th</sup> Improvements- Main to Van Buren	As per 2020 Facility Plan, construct high-priority project to construct new water main to boost water pressure in the central part of town. Install 10" water main. Correct ADA sidewalk issue on east side of South 4 <sup>th</sup> from Jefferson to Madison, and perform asphalt mill & overlay/overlay of South 4 <sup>th</sup> .
151	Wellness Park, Phase 2	Construct improvements including but not limited to permanent pond and soccer complex improvements.
153	Aquatic Center Plaster & Paint	Conduct major maintenance project to preserve 25-year-old pool basin, completely re-plastering and re-painting the basin.
<b><i>FY2026 Projects</i></b>		
134	West Sewer Basin Evaluation	With guidance of FOX Engineering, conduct detailed analysis of west sewer basin.
145	Egg Sewer Basin I/I Project	Construct 2 <sup>nd</sup> major Egg Sewer Basin project utilizing

## City of Washington CIP FY22-FY26 Project Summaries

#	Project Name <b>(Bold= New Project to CIP)</b>	Brief Summary
	(Phase II)	results of FY22 Egg Sewer Basin Evaluation to be conducted. \$1.4 million project with \$1 million in G.O. bonded debt.
<b>Future Years or Unscheduled Projects (Bold= New Project)</b>		
Type	Project Name	Brief Summary
A (104/105)	New Large Hangar & Apron for Hangar	Construct new hangar to separate main business users of airport, relieve traffic congestion and improve safety for users.
A	Parallel Taxiway for Runway 18/36 and N. End of 13/31	Construct parallel taxiway along main runway so that planes do not have to taxi back to the terminal on the runway itself. 90% FAA-funded project, subject to \$210,000 City funds match.
A (152)	Airport Layout Plan Update	Work with consultant to do long-term ALP update to continue to assist with securing grant funding. Estimated \$300,000 project.
P	Sunset Park New Play Structure	Reconstruct a playground area in City's most-used park to meet modern safety standards and improve appeal of park.
P	Wellness Park Phases 3-4	Construct additional phases to final build-out as per the developed plan, possibly including construction of a Parks Maintenance Facility.
P (124)	Remodel of Main Pavilion at Sunset Park	Rehabilitate main pavilion, including electrical, lighting, repair and painting of structure.
P (130)	North Park Restrooms	Construction of new restrooms/storage building at North Park/Stewart ballfields to provide modern restroom facilities to site.
P (132)	Water Tower Park Play Structure	Construct a new playground area at Water Tower Park.
R	South Avenue B Mill & Overlay	Mill & asphalt overlay of South Avenue B from Madison to Sitler to restore pavement surface in busy area leading to High School.
R	North Marion Mill & Overlay	Mill & asphalt overlay of North Marion from 5 <sup>th</sup> to 8 <sup>th</sup> Streets to restore pavement surface.
R	North Iowa Mill & Overlay	Mill & asphalt overlay of North Iowa from 5 <sup>th</sup> to 11 <sup>th</sup> Streets to restore pavement surface.
R/SS	West Main Paving	Pave West Main Street from Highway 1 to current end of pavement at South Avenue H.
R/W	West Main Water Main Replacement and Mill & Overlay	Replace break-prone water main from B to H and then mill & asphalt overlay for street.
R/W/S/	Bell Land Development	Following property acquisition, annexation, rezoning,

## City of Washington CIP FY22-FY26 Project Summaries

#	Project Name <b>(Bold= New Project to CIP)</b>	Brief Summary
SS (148)		and platting, construct infrastructure improvements to create first phase of City's long-term plan to ensure availability of housing lots.
R/SS	South 6 <sup>th</sup> Paving- Van Buren to Madison and Monroe from 4 <sup>th</sup> to 6 <sup>th</sup>	Pave streets around Lincoln Elementary School and extend sidewalks as needed to enhance final Safe Routes to School environment.
<b>R/SS (146)</b>	<b>North 2<sup>nd</sup> Avenue, 5<sup>th</sup> to 11<sup>th</sup> &amp; Eliminate Underpass Lift Station</b>	<b>Reconstruct and add curb &amp; gutter to significant collector route. Possible federal aid project following West Buchanan. Conduct engineering analysis to determine feasibility of coordinating storm sewer improvements to work toward or accomplish the elimination of the 2<sup>nd</sup> Avenue underpass lift station.</b>
<b>W</b>	<b>Drill New Well</b>	<b>Pending continued satisfactory performance of existing wells, drill new well to ensure reliable long-term water supply.</b>
W	E. 2 <sup>nd</sup> Street Water Main Replacement	Replace existing 4" main with 8" PVC to eliminate small main and water pressure issue.
W	Jefferson Water Main- Avenue D to Avenue C and Avenue B to Cul-de-Sac in East 1100 block	As per 2020 Water Facility Plan, project to boost water pressure along Jefferson. Upsize 4" main to 8".
W	South 2 <sup>nd</sup> Avenue Water Main- Madison to Tyler	Replace water main to address line with water main breaks and tie into dead-end main at 3 <sup>rd</sup> & Tyler to create new loop.
W	West Madison Water Main Phase 2- H to Hwy 1	2 <sup>nd</sup> phase of project to replace water main along under West Madison (Highway 92) that is highly prone to breaks.
S	Parkside Estates Lift Station Upgrades	Upgrade lift station with 1970's-era pumps & add backup power. Need for project was somewhat reduced by West Side Interceptor project significantly reducing distance sewage needed to be pumped.
S	South 2 <sup>nd</sup> Avenue Sewer- Monroe to Jackson	Clay sewer pipe that is partially blocked/ collapsed and cannot be fully cleaned or televised.



City of Washington  
 FY22-26 CIP Funding Analysis  
 Final 1-5-21

01/15/2021 15:35  
 FINAL

Council Previously Approved/Discussed Projects

Proj #	Proj Type	Amount Budgeted	GO Debt	Revenue Debt	Water	Sewer	Road Use	TIF	Quarterly Riverboat	Special Assess	Grant	Other	Notes
<b>FY 2021 Budgeted/Council Approved/Carryover</b>													
119	B	\$50,000									\$25,000	\$25,000	
Woodlawn Gates & Building													
107/118	W	\$1,845,300	\$1,245,300								\$600,000		Back GO w/water, CDBG In-House
111B	W	\$50,000			\$50,000							\$30,000	
S Ave B Watermain- Adams to VB													
122	P	\$30,000											Airport 002 match
Mun Bldg- Madison Park													
123	A	\$200,000									\$150,000	\$50,000	
New Fuel Farm													
129	R/SS/S/W	\$2,685,950							\$475,000		\$2,210,950		
Biz Park Phase IIW/ Buchanan													
154	P	\$200,000							\$100,000		\$100,000		Soccer #1 & prep BF #2
Wellness Park Addtl Sports Lighting													
FY21 Totals													
		\$5,061,250	\$1,245,300	\$0	\$50,000	\$0	\$0	\$0	\$575,000	\$0	\$3,095,950	\$105,000	
<b>Fiscal 2022</b>													
120	S	\$100,000				\$100,000							
Egg Sewer Basin Evaluation													
133	R/SS	\$1,350,000	\$1,000,000				\$275,000				\$75,000		
Adams 9th to 15th Pvg													
139	S	\$150,000				\$150,000							
Old WWTF Demo													
142/143	R	\$140,000					\$120,000				\$20,000		
Lincoln SRTS Phase I/II													
149	R	\$400,000					\$100,000					\$300,000	
S. 12th/E. Wash Intersection/Traffic Signals													
155	R/SS/S/W	\$850,000	\$800,000								\$50,000	\$50,000	Hsg 315 Match
NLW Phase 2													
156	P	\$75,000			\$800,000						\$50,000	\$25,000	
Pickleball/Tennis Court Renovation													
FY22 Totals													
		\$3,065,000	\$1,800,000	\$0	\$0	\$250,000	\$495,000	\$0	\$0	\$95,000	\$350,000	\$75,000	
<b>Fiscal 2023</b>													
137/144	A	\$653,640					\$65,364				\$588,276		
Re-Light Runway 18/36 + PAP/REIL													
138	R/SS/S/W	\$5,600,000	\$1,000,000				\$350,000	\$2,205,000	\$1,195,000		\$850,000		Great Place/CDBG Wal
Downtown Streetscape Expansion													
140	R	\$25,000					\$25,000						
N 2nd Underpass Engineering Evaluation													
157	W	\$25,000											In-House Project
S. 7th WM- Wash to Madison													
158	A	\$450,000									\$150,000	\$300,000	Airport 002 match
New T-Hanger													
FY23 Totals													
		\$6,753,640	\$1,000,000	\$0	\$375,000	\$0	\$90,364	\$2,205,000	\$1,195,000	\$0	\$1,598,276	\$300,000	
<b>Fiscal 2024</b>													
121	R/SS	\$1,150,000	\$900,000								\$75,000		
S. 12th-Tyler to Adams Pvg													
126	W	\$100,000											In-House FY24-26
E. 3rd Watermain- 2nd to 12th													
150	SS	\$100,000				\$100,000							
Central/SE Storm Sewer Study													
FY24 Totals													
		\$1,350,000	\$900,000	\$0	\$175,000	\$100,000	\$100,000	\$0	\$0	\$75,000	\$0	\$0	
<b>Fiscal 2025</b>													
135	W/R	\$1,753,900	\$545,000								\$608,900		
S. 4th WM- Main to VB + Overlay													
151	P	\$1,150,000											Jeff WM 3rd to 4th/ ADA
Wellness Park Phase 2													
153	P	\$150,000	\$150,000										Riverboat MG over 3 yrs
Aquatic Center Plaster & Paint													
FY25 Totals													
		\$3,053,900	\$695,000	\$0	\$608,900	\$0	\$0	\$0	\$1,150,000	\$0	\$600,000	\$0	
<b>Fiscal 2026</b>													
134	S	\$200,000				\$200,000							
West Sewer Basin Evaluation													
145	S	\$1,400,000	\$1,000,000			\$400,000							
Egg Sewer Basin I/II Project													
FY26 Totals													
		\$1,600,000	\$1,000,000	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Programmed Totals</b>													
		\$20,983,790	\$6,640,300	\$0	\$1,208,900	\$950,000	\$685,364	\$2,205,000	\$2,920,000	\$170,000	\$5,624,226	\$480,000	

Proj #	Proj Type	Amount Budgeted	GO Debt	Revenue Debt	Water	Sewer	Road Use	TIF	Quarterly Riverboat	Special Assess	Grant	Other	Notes
<b>Future Years or Unscheduled</b>													
104/105	A	\$335,000											
Apron/New Large Hangar													
Parallel Taxiway for 13/36 & N End 13/31													
152	A	\$2,440,070											No FAA Funding
Airport Layout Plan Update													
Sunset Park New Play Structure													
	P	\$30,000											
Wellness Park Phases 3-4													
124	P	\$3,475,285											
Sunset Park Main Pavilion Remodel													
130	P	\$50,000											
North Park Restrooms													
132	P	\$75,000											
Water Tower Park Play Structure													
	R	\$430,000											
S. Ave B Mill & Overlay- Siller to Madison													
	R	\$200,000											
N. Marion Mill & Overlay- 5th to 8th													
	R	\$260,000											
W. Iowa Mill & Overlay- 5th to 11th													
	R/SS	\$596,800											
W. Main Paving (Hwy 1 to S Ave H)													
	R/W	\$625,900											
Bell Land Development													
148	R/W/S	\$2,000,000											
S. 6th Paving- Van Buren to Monroe +SRTS													
	R/SS	\$436,000											
S. 6th Paving- Mon to Mad + Mon 4th to 6th													
	R/SS	\$377,250											
N. 2nd St- 5th to 11th + Elim Underpass LS													
146	R/SS	\$1,600,000											
Drill New Well													
	W	\$2,335,000											Fed Aid after W. Buch?
E 2nd Watermain Replacement													
	W	\$449,200											
Jeff Waterm- D to C, 4th to Cul-de-Sac													
	W	\$1,312,000											Main Possible In-House
S. 2nd Watermain- Madison to Tyler													
	W	\$764,800											Per Facility Plan
W. Madison WM- H to Hwy 1													
	W	\$750,000											
Parkside Estates Lift Station													
	S	\$200,000											
S. 2nd Sewer- Monroe to Jackson													
	S	\$150,000											
Future Years Total		\$18,885,285	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Types: R= Road S= Sewer B= Building P= Parks  
 W= Water SS= Storm Sewer A= Airport

Project Cost Key: Blank- no cost estimate  
 FOX- engineer preparing cost estimates

