



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, June 7, 2022

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, June 7, 2022 to be approved as proposed or amended.

Consent:

1. Council Minutes May 17, 2022
2. Council Minutes May 26, 2022 – special session
3. Ahlers & Cooney, P.C., Sewer Revenue Capital Loan Notes 2012, \$3,400.00
4. Ahlers & Cooney, P.C., General Services Related to Amendment No. 2 to Unified South Residential Urban Renewal Plan Related to Financing Authority, \$88.00
5. Bolton & Menk, Airport/Fuel System Repair, \$3,395.00
6. Garden & Associates, Sanitary Sewer Extension – South Washington, \$1,367.06
7. Garden & Associates, Reconstruction of Adams Street, \$2,528.94
8. Garden & Associates, Buchanan Street Paving Project, \$6,013.66
9. Garden & Associates, NLW Subdivision Phase 2, \$745.67
10. Simmering-Cory, May 2022 Supplement, \$133.00
11. YMCA of Washington County, Second Half of 2021/2022 Rec Services Fees, \$20,000.00
12. Urban Chicken Permit, Andrea Elston and Kordell Meyer, 907 S. 4th Avenue
13. Fareway Stores, Inc. #554, 301 N. Marion Avenue, Cigarettes/Tobacco/Alternative Nicotine Products/Vapor Products Over-the-Counter (**renewal**)
14. Casey's General Store #3528, 1730 E. Washington St., Class B Wine Permit, Class C Beer Permit, Class E Liquor, Sunday Sales (**renewal**)
15. Casey's General Store #3528, 1730 E. Washington St., Class B Wine Permit, Class C Beer Permit, Class E Liquor, Sunday Sales (**renewal – amendment ownership**)
16. Department Reports

SPECIAL EVENT REQUESTS

- Lincoln Elementary School Bike-a-thon – September 9, 2022
- Yoga in the Park Summer 2022 – Blissed Out Wellness

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes

SPECIAL PRESENTATION

- Nuisance Report

CLAIMS

- Claims for June 7, 2022

NEW BUSINESS

1. **Public Hearing** on the Matter of the Proposed Authorization of a Loan Agreement and the Issuance of Not to Exceed \$700,000 General Obligation Capital Loan Notes of the City of Washington, State of Iowa (For Essential Corporate Purposes)
2. Discussion and Consideration of a Resolution Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$700,000 General Obligation Capital Loan Notes
3. **Public Hearing** on the Matter of the Proposed Authorization of a Loan Agreement and the Issuance of Not to Exceed \$800,000 General Obligation Capital Loan Notes of the City of Washington, State of Iowa (For Essential Corporate Purposes)
4. Discussion and Consideration of a Resolution Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$800,000 General Obligation Capital Loan Notes
5. **Public Hearing** on the Matter of the Proposed Authorization of a Loan Agreement and the Issuance of Not to Exceed \$1,000,000 General Obligation Capital Loan Notes of the City of Washington, State of Iowa (For Essential Corporate Purposes)
6. Discussion and Consideration of a Resolution Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$1,000,000 General Obligation Capital Loan Notes
7. Discussion and Consideration of a Resolution Rejecting Bids for MSJ Sewer Boring Project
8. Discussion and Consideration of a Resolution Adopting CDBG Procurement Policy
9. Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer
10. Discussion and Consideration of a Resolution Accepting the Partial Wastewater Treatment Plant Demolition Project as Completed
11. Discussion and Consideration of a Resolution Approving Entering Into an Agreement for Conceptual Development Plan and Plat of Survey for the Highway 1 Development (Bell Land)
12. Discussion and Consideration of a Resolution Setting Public Hearing Date for 2022 Sealcoat Project for 6 p.m. on June 21, 2022

13. Discussion and Consideration of a Resolution Approving Amended Reimbursement Agreement with the Washington Chamber of Commerce
14. Discussion and Consideration of a Resolution Setting a Public Hearing for Amending Zoning Ordinance by Changing Boundaries of Zoning Districts for MSJ Subdivision (Country Club View Subdivision)
15. Discussion and Consideration of Preliminary Plat - MSJ Subdivision (Country Club View Subdivision)
16. Discussion and Consideration of Change Order No. 2 for West Buchanan Project (DeLong Construction, Inc. \$12,775)
17. Discussion and Consideration of Pay App. No. 2 West 5th/Lexington Project to Jones Contracting Corp. for \$426,149.57
18. Discussion and Consideration of Second Reading of an Ordinance Amending Utility Rates – Chapter 92 and Chapter 99

DEPARTMENTAL REPORTS

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Illa Earnest
Steven Gault
Bethany Glinsmann
Elaine Moore
Fran Stigers
Millie Youngquist

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 5-17-2022

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, May 17, 2022, at 6:00 p.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Absent: none

Motion by Moore, seconded by Stigers, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, May 17, 2022, be approved. Motion carried.

Consent:

1. Council Minutes May 3, 2022
2. ECICOG, CDBG Rehab Grant Administration, \$2,700.00
3. FOX Strand, 2021 Water Main Improvements, \$1,320.00
4. FOX Strand, Old Wastewater Treatment Plant Demolition, \$3,231.09
5. Iowa Finance Authority, SRF Loan, Water Treatment Plant, Principal, Interest & Fee, \$12,090.00
6. Iowa Finance Authority, SRF Loan, Additional Water Treatment Plant, Principal, Interest & Fee, \$229,270.00
7. Iowa Finance Authority, SRF Loan, Wastewater Treatment Plant, Principal, Interest & Fee, \$546,631.25
8. Iowa Finance Authority, SRF Loan, Westside Interceptor Project, Principal, Interest & Fee, \$116,847.50
9. Lynch Dallas, P.C., Police Negotiations, \$481.00
10. Simmering Cory, Grant Administration Release of Funds CDBG 20-WS-021, \$2,000.00
11. UMB, General Obligation Capital Loan Notes Series 2015, \$122,412.50
12. UMB, General Obligation Refunding Bonds Series 2016A, \$152,685.00
13. UMB, General Obligation Refunding Bonds Series 2016B, \$56,056.25
14. UMB, General Obligation Capital Loan Notes Series 2018A, \$321,885.00
15. UMB, LOSST Revenue Bonds Series 2018B, \$131,170.00
16. UMB, General Obligation Capital Loan Notes Series 2020A, \$174,550.00
17. UMB, Taxable General Obligation Capital Loan Notes Series 2020B, \$134,000.00
18. Washington County Auditor, Special Election April 5, 2022, \$2,251.03
19. BP One Trip, 1504 E. Washington St., Cigarette/Tobacco/Vapor Products Over-the-Counter **(renewal)**
20. Casey's Marketing Company #1624, 1002 W. Madison St., Cigarette/Tobacco/Alternative Nicotine Products/Vapor Products Over-the-Counter **(renewal)**
21. Casey's Marketing Company #3528, 1730 E. Washington St., Cigarette/Tobacco/Alternative Nicotine Products/Vapor Products Over-the-Counter **(renewal)**
22. Dollar General Store #21535, 225 W. Madison St., Cigarette/Tobacco Over-the-Counter **(renewal)**
23. Washington Hy-Vee, 528 South Highway 1, Cigarette/Tobacco/Alternative Nicotine Products/Vapor Products Over-the-Counter **(renewal)**
24. Washington Fast and Fresh, 520 South Highway 1, Cigarette/Tobacco/Alternative Nicotine Products/Vapor Products Over-the-Counter **(renewal)**
25. Washington Wine and Spirits, 1004 W. Madison St., Cigarette/Tobacco/Alternative

- Nicotine Products/Vapor Products Over-the-Counter (**renewal**)
26. Walmart Inc. #1475, 2485 Highway 92, Cigarette/Tobacco/Alternative Nicotine Products Over-the-Counter (**renewal**)
 27. Pizza Hut – Comes Investments, 1018 W. Madison, Class B Beer Permit (**renewal**)
 28. Department Reports

Motion by Youngquist, seconded by Gault, to approve consent items 1-28. Motion carried.

Steve Swaffer with the Washington County Republican Central Committee presented a special event request for a meet and greet and political fundraiser 4:30-9 p.m. on May 24th in Central Park.

Motion by Stigers, seconded by Gault, to approve the Washington County Republican Central Committee special event request. Motion carried.

Presentation from the public: None

Claims for May 17, 2022 were presented by Finance Director Kelsey Brown.

Motion by Gault, seconded by Moore, to approve the claims for May 17, 2022. Motion carried.

The April 2022 Financial report was presented by Finance Director Kelsey Brown.

Motion by Gault, seconded by Youngquist, to approve the April 2022 Financial Report.

Mayor Rosien announced that now is the time for public hearing on the Annexation of the MSJ Subdivision. No oral or written objections were received.

Motion by Moore, seconded by Stigers, to close the public hearing. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Stigers, to approve the Resolution Approving the Voluntary Annexation of Certain Properties. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. (**Resolution 2022-053**)

Mayor Rosien announced that now is the time for public hearing on Fiscal Year 22 Budget Amendment No. 2. No oral or written objections were received.

Motion by Stigers, seconded by Youngquist, to close the public hearing. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Glinsmann, seconded by Earnest, to approve a Resolution Amending Fiscal Year 22 Budget Amendment No. 2. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. (**Resolution 2022-054**)

Mayor Rosien announced that now is the time for public hearing for the Sanitary Sewer Extension Project for the MSJ Subdivision. No oral or written objections were received.

Motion by Glinsmann, seconded by Youngquist, to close the public hearing. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Gault, to approve a Resolution on Plans, Specifications, Estimate of Cost and Form of Contract for the Sanitary Sewer Extension for the MSJ Subdivision. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-055)**

Motion by Glinsmann, seconded by Stigers, to approve a Bond Counsel Agreement Not to Exceed \$3,970,000 General Obligation Capital Loan Notes with Ahlers Cooney Attorneys. Motion carried.

Motion by Youngquist, seconded by Moore, to approve a Resolution Fixing Date for a Meeting on the Authorization of a Loan Agreement and the Issuance of Not to Exceed \$700,000 General Obligation Capital Loan Notes of the City of Washington, State of Iowa (For Essential Corporate Purposes), and Providing for Publication of Notice Thereof for June 7, 2022 at 6 p.m. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-056)**

Motion by Stigers, seconded by Moore, to approve a Resolution Fixing Date for a Meeting on the Authorization of a Loan Agreement and the Issuance of Not to Exceed \$800,000 General Obligation Capital Loan Notes of the City of Washington, State of Iowa (For Essential Corporate Purposes), and Providing for Publication of Notice Thereof for June 7, 2022 at 6 p.m. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-057)**

Motion by Glinsmann, seconded by Gault, to approve a Resolution Fixing Date for a Meeting on the Authorization of a Loan Agreement and the Issuance of Not to Exceed \$1,000,000 General Obligation Capital Loan Notes of the City of Washington, State of Iowa (For Essential Corporate Purposes), and Providing for Publication of Notice Thereof for June 7, 2022 at 6 p.m. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-058)**

Motion by Stigers, seconded by Gault, to approve a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer (Trash and Junk Removal). Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-059)**

Motion by Youngquist, seconded by Moore, to Approve Ratification of Subordination Agreement for DIG Agreement with DW Developments LLC. Motion carried.

Motion by Gault, seconded by Earnest, to approve Pay App. No. 5 West Buchanan Street Paving and Reconstruction to DeLong Construction, Inc. \$88,262.78. Motion carried.

Motion by Moore, seconded by Youngquist, to approve Pay App. No. 1 West 5th/Lexington

Project to Jones Contracting Corp. for \$505,091.63. Motion carried.

Motion by Stigers, seconded by Earnest, to approve a Hotel Market Study Update with HMI not to exceed \$7,500. Motion carried.

Motion by Moore, seconded by Glinsmann, to approve first reading of an Ordinance Amending Utility Rates. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried.

Council went into workshop to discuss goals and funding. No action was taken. Another goal setting session will be held later this year.

Departmental reports were presented.

Motion by Stigers, seconded by Gault, that the Regular Session held at 6:00 p.m., Tuesday, May 17, 2022, is adjourned at 7:09 p.m.

Sally Y. Hart, City Clerk

CITY OF WASHINGTON
Council Minutes 5-26-2022

The Council of the City of Washington, Iowa, met in Special Session in the Council Chambers, 215 East Washington Street on Thursday, May 26, 2022, at 9:00 a.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Glinsmann, Moore, and Stigers. Absent: Youngquist

Motion by Gault, seconded by Stigers, that the agenda for the Special Session to be held at 9:00 a.m., Thursday, May 26, 2022, be approved. Motion carried.

Consent:

1. FOX Strand, Wastewater Treatment Plant – IRE Pretreatment Agreement, \$1,816.50
2. FOX Strand, Old Wastewater Treatment Plant Demolition – Preliminary Design, \$2,805.60
3. Washington Chamber of Commerce, Central Park, Five-Day Special Class C Liquor June 1-5

Motion by Stigers, seconded by Gault, to approve consent items 1-3. Motion carried.

Motion by Gault, seconded by Earnest, to approve the Repurpose It special event request for a food/beverage truck on June 4. Motion carried.

Presentation from the public: None

Motion by Gault, seconded by Stigers, that the Special Session held at 9:00 a.m., Thursday, May 26, 2022, is adjourned at 9:05 a.m.

Sally Y. Hart, City Clerk



AHLERS COONEY
ATTORNEYS

AHLERS & COONEY, P.C.
100 COURT AVENUE, SUITE 600
DES MOINES, IOWA 50309-2231
515-243-7611

FEDERAL ID 42-1323559

May 27, 2022

CITY OF WASHINGTON, IOWA
CITY CLERK
224 W. MAIN STREET
P.O. BOX 516
WASHINGTON, IA 52353

Invoice #: 823358
Client #: 11307
Matter #: 37
Billing Attorney: JLC

INVOICE SUMMARY

RE: SEWER REVENUE CAPITAL LOAN NOTES, 2012

For professional services rendered and costs advanced through May 19, 2022:

Total Professional Services	\$ 3,400.00
Total Expenses	<u> \$.00</u>
TOTAL THIS INVOICE	\$ 3,400.00



AHLERS & COONEY, P.C.
100 COURT AVENUE, SUITE 600
DES MOINES, IOWA 50309-2231
515-243-7611

FEDERAL ID 42-1323559

May 27, 2022

CITY OF WASHINGTON, IOWA
CITY CLERK
224 W. MAIN STREET
P.O. BOX 516
WASHINGTON, IA 52353

Invoice #: 823360
Client #: 11307
Matter #: 000
Billing Attorney: JLC

INVOICE SUMMARY

RE: GENERAL - VRA #2

For professional services rendered and costs advanced through May 19, 2022:

Total Professional Services	\$ 88.00
Total Expenses	<u>\$.00</u>
TOTAL THIS INVOICE	\$ 88.00



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)
Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
Washington Airport Commission
Kevin Erpelding, Chairman
215 East Washington
Washington, IA 52353

April 29, 2022
Project No: OT5.125319
Invoice No: 0289143
Client Account: WASHINGT_CI_IA

Washington Airport/Fuel System Repair

Refurbish and Link 2 Existing 10K Gallon Tanks

Design and Construction (001)

Fee

Table with 4 columns: Description, Amount, Description, Amount. Rows include Total Fee (48,500.00), Percent Complete (30.00), Total Earned (14,550.00), Previous Fee Billing (11,155.00), Current Fee Billing (3,395.00), Total Fee (3,395.00), Total this Task (\$3,395.00), and Total this Invoice (\$3,395.00).

301-6-6020-6705

002-6-2080 Initials JCA

EXP. Fuel Farm

Vender # Date Rec.

Due Date Inv #



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

May 23, 2022
Invoice No: 43489

Project 3021284 Washington - Sanitary Sewer Extension - South Washington.
Client ID# 20040

Professional Services for the Period: April 22, 2022 to May 19, 2022

Professional Services

	Hours	Rate	Amount	
Principal Engineer	7.00	160.00	1,120.00	
Technician #6	3.00	63.00	189.00	
Totals	10.00		1,309.00	
Total Professional Services				1,309.00

Unit Billing

Copies-Specs.			43.95	
Prints-Plans			14.11	
Total Units			58.06	58.06

Total Project Invoice Amount \$1,367.06

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

Simmering-Cory | Iowa Codification
114 E. 5th Street, Storm Lake, IA 50588
P.O. Box 244, Storm Lake, IA 50588
Tel 641-357-7595 | Fax 515-724-7868



INVOICE 2022-IC-0156

5.13.2022

BILL TO

City of Washington
PO Box 516
Washington, IA 52353

INSTRUCTIONS

Thanks for your business.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	May 2022 Supplement Ord. No. 1132 to 1134	133.00	\$133.00

TOTAL DUE

\$133.00

Thank you for your business!



YMCA of Washington County

520 W 5th St PO Box 887
PO Box 887
Washington, IA 52353
United States
(319) 653-2141

May 31, 2022

INVOICE

AMOUNT DUE as of 5/31/2022
\$20,000.00

City of Washington

Identification: 016015

Enclosed payment amount: \$

TO City of Washington
215 E Washington
Washington, IA 52353
United States

(return this portion with payment)

Account Fees

Date	Description	Due Date	Fee	Adjusted	Sched.	Paid	Balance
05/31/22	City Sports Sponsorship - Second half of 2021/2022 Rec Services Fees	05/31/22	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00

Total	\$20,000.00
Amount Adjusted	\$0.00
Amount Paid	\$0.00
Amount Scheduled	\$0.00
Balance	\$20,000.00
Amount Due	\$20,000.00

Brent Hinson, City Administrator
 Jaron P. Rosien, Mayor
 Sally Y. Hart, City Clerk
 Kevin Olson, City Attorney



City of Washington
 215 East Washington Street
 Washington, Iowa 52353
 (319) 653-6584 Phone
 (319) 653-5273 Fax

Urban Chicken Permit Application

****Failure to complete all sections of the application and provide supporting documentation may result in a return or denial of your application. ****

1. Applicant Information

Name Andrea Eiston Kordell Meyer
 Property Address 907 S 4th Ave, Washington IA 52353
 Daytime Phone # 319-201-9829 Evening Phone # _____

Number of chickens &/or poultry to be kept 4
 (No roosters are allowed, Maximum number is 4)

2. Application Checklist

Resident's Submittal

Staff Review

- Landlord sign-off (if applicant is a tenant)

✓

- Description of chicken coop and pen including materials used & cubic feet

✓

- Diagram of the property including dimensions, location of coop and pen, and identification of adjacent properties by street address

✓

- Sign-off of all adjacent property owners (please use form attached as Exhibit A)

✓

3. Statement of Understanding (Please initial by each item)

AE 1) I am aware that owners of all adjacent properties (i.e., all properties that contact each other at any point) must give their written consent for any urban chicken permit application to be approved.

AE 2) I am aware that I must receive approval from the City prior to obtaining chickens.

AE 3) I will follow all City ordinances and state laws relating to the care and keeping of animals.

AE 4) I am aware that I am responsible for keeping chickens within the confines of my property at all times.

AE 5) I am aware that I may not make any dimensional changes to my chicken coop without first obtaining approval from the City of Washington.

AE 6) I grant the right for City staff to inspect my property at any time to investigate a complaint related to this permit.

AE 7) I acknowledge that I live in an owner-occupied single-family home, or if renting, have the written permission of my landlord (landlord must provide a signature below).

AE 8) I affirm that I have never been found guilty of any animal welfare, neglect or cruelty violations.

AE 9) I understand that the permit is a limited license for the activity, no vested zoning rights arise from this permit and that the permit does not run with the land.

AE 10) I understand the private restrictions on the use of the property shall remain enforceable and shall supersede the permit. I affirm that there are no private restrictions including, but not limited to, deed restrictions, condominium restrictions, neighborhood association bylaws, covenants, and restrictions and rental agreements. A permit issued to a property subject to private restrictions that prohibit keeping of chickens is void.

AE 11) I understand that the City Council's approval is good for two years, by which time the City may have developed different guidelines and I must reapply for my continued keeping of chickens.

I affirm that all statements contained in the application and attachments are true and correct and that I the permit holder will keep the chickens in compliance with all related ordinances and as otherwise directed by the City Council. I understand that failure to comply with regulations may result in revocation of the permit and/or issuance of a municipal infraction.

Signature Andrea Euston Hordell Meyer Date 5/16/22

If applicant is a tenant, the landlord must sign below:

As the owner/authorized manager of the property at _____ (address), I give permission for my tenant _____ (applicant), to install a chicken coop and to keep chickens on the property, as may be approved by the City Council.

Landlord Signature _____ Date _____

*Brent Hinson, City Administrator
 Jaron P. Rosien Mayor
 Sally Hart, City Clerk
 Kevin Olson, City Attorney*



*City of Washington
 215 East Washington Street
 Washington, Iowa 52353
 (319) 653-6584 Phone
 (319) 653-5273 Fax*

**NEIGHBOR SIGN-OFF FOR URBAN CHICKEN PERMIT
 EXHIBIT A TO PERMIT APPLICATION**

Any person wanting to keep chickens must first receive written approval from all property owners adjacent to the property for which the permit is requested. Adjacent means all parcels of property that share a property line with the applicant's property, including those that only meet at a single property corner.

Applicant Name: Andrea Elston Kardell Meyer
 Site Address: 907 S 4th Ave Washington, IA 52353

The above applicant wishes to keep chickens in a coop at the property listed. I/We, being the adjacent property owner(s), have been provided a diagram of the planned coop and pen in relation to the applicant's property lines, and do not object to the above-named person keeping chickens as may be approved by the Washington City Council.

Name(s) & Address	Phone	Signature(s) & Date
Melissa & Tony Turner 903 S. 4th Ave. Washington, IA 52353	319-461-8866	M Turner 5/15/22
Barbara James 915 S. 4th Ave Washington, IA 52353	956-536-3327	Barbara James 5/17/22

(For additional adjacent property owners, please attach additional sheets)

S 4th Ave

903

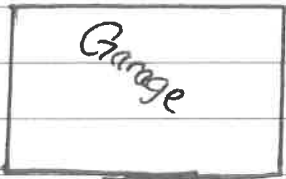


32 sq ft

- Pallet wood
- Chicken wire
- exterior red paint
- metal door hinges & lock
- Sorel's
- Staples



904



915

Alley

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: Fareway Stores, Inc. # 554
Physical location address: 301 North Marion Avenue City: WASHINGTON ZIP: 52353
Mailing address: 301 North Marion Avenue City: WASHINGTON State: IA ZIP: 52353
Business phone number: 319 653-5064

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP Fareway Stores, Inc.
Mailing address: PO Box 70 City: Boone State: IA ZIP: 50036
Phone number: 515-433-5336 Fax number: 515-433-4416 Email: storelicenses@farewaystores.com

Retail Information:

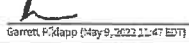
Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Garrett S Piklapp Name (please print): _____
Signature:  Signature: _____
Date: May 9, 2022 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM – LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **Casey's General Store #3528**

Business Address: **1730 E. Washington St.**

App #: **App-160401**

Type of License: New: Renewal: **X** Special Event:

Beer/Wine Permit: **Class B Wine Permit, Class C Beer Permit**

Liquor License: **Class E Liquor**

Cigarette License:

Dance Permit:

Sunday Sales: **X**

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **June 7, 2022**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off  Date 5-9-2022

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ Date _____



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
CASEY'S MARKETING COMPANY	CASEY'S GENERAL STORE #3528	(319) 653-7437		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1730 E WASHINGTON ST		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
PO Box 3001	Ankeny	Iowa	50021	

Contact Person

NAME	PHONE	EMAIL
Madison Paulson	(515) 381-5974	madi.paulson@caseys.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0003274	Class E Liquor License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
July 1, 2022	June 30, 2023	

SUB-PERMITS

Class E Liquor License, Class C Beer Permit, Class B Wine Permit



PRIVILEGES

Sunday Service

Status of Business

BUSINESS TYPE

Publicly Traded Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
James R. Pistillo	URBANDALE	Iowa	50323	TREASURER	0.00	Yes
JOHN SOUPENE	ANKENY	Iowa	50023	VICE PRESIDENT	0.00	Yes
Michael Richardson	PLEASANT HILL	Iowa	50327	PRESIDENT	0.00	Yes
42-0935283 CASEY'S GENERAL STORE, INC.	ANKENY	Iowa	50021	OWNER	100.00	Yes
JULIA JACKOWSKI	URBANDALE	Iowa	50322	SECRETARY	0.00	Yes
JESSICA GENERAL STORES	Urbandale	Iowa	50322			
Carla Heckman						



Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE

LICENSE RENEWALS

Business Name: **Casey's General Store #3528**

Business Address: **1730 E. Washington St.**

App #: **App-160401**

Type of License: New: Renewal: **X (amendment)** Special Event:

Beer/Wine Permit: **Class B Wine Permit, Class C Beer Permit**

Liquor License: **Class E Liquor**

Cigarette License:

Dance Permit:

Sunday Sales: **X**

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **June 7, 2022**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off _____ Date _____

Fire: fire inspection done: **Yes** No:

Fire Chief sign off  Date **5/28/22**

THE CITY OF WASHINGTON

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Jaron P. Rosien, Mayor
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P.O. Box 516
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Business Address: **1730 E. Washington St.**

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Type of License: New: Renewal: **X (amendment)** Special Event:

Beer/Wine Permit: **Class B Wine Permit, Class C Beer Permit**

Liquor License: **Class E Liquor**

Cigarette License:

Dance Permit:

Sunday Sales: **X**

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **June 7, 2022**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off _____ Date **5-9-2022**

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ Date _____



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
CASEY'S MARKETING COMPANY	CASEY'S GENERAL STORE #3528	(319) 653-7437		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1730 E WASHINGTON ST		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
PO Box 3001	Ankeny	Iowa	50021	

Contact Person

NAME	PHONE	EMAIL
Madison Paulson	(515) 381-5974	madi.paulson@caseys.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0003274	Class E Liquor License	12 Month	Submitted to Local Authority
TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS	
July 1, 2022	June 30, 2023		

SUB-PERMITS

Class E Liquor License, Class C Beer Permit, Class B Wine Permit



PRIVILEGES

Sunday Service

Status of Business

BUSINESS TYPE

Publicly Traded Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
42-0935283 CASEY'S GENERAL STORE, INC.	ANKENY	Iowa	50021	OWNER	100.00	Yes
SAMUEL JAMES	Ankeny	Iowa	50021	PRESIDENT	0.00	Yes
BRIAN JOHNSON	Johnston	Iowa	50131	VICE PRESIDENT	0.00	Yes
SCOTT FABER	Johnston	Iowa	50131	SECRETARY	0.00	Yes
ERIC LARSEN	Ankeny	Iowa	50023	TREASURER	0.00	Yes
DOUGLAS BEECH	Ankeny	Iowa	50021	ASSISTANT SECRETARY	0.00	Yes

Insurance Company Information



State of Iowa

Alcoholic Beverages Division

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

City Administrator Report
June 7, 2022

- Will be meeting with department heads and reviewing their employee performance reviews
- I will be out of the office to attend a workshop on Brownfield Redevelopment on Wednesday, June 9 in Marshalltown
- I am judging the Little Princess/Superhero contest at the Summer Classic
- Kiwanis's Amer's meeting on Friday
- Attended the Hearing Protection Safety Meeting and had my hearing checked
- Visited the Ammunition Plant and had a good visit with the owners
- Planning & Zoning meeting Monday, June 6
- Meeting with Cydney from ITC on Tuesday
- Zoom meeting on Thursday with Jackie from Shattered Glass on Economic Development ideas
- Nuisance meeting Thursday
- Holding Council one-on-one and department heads one-on-one
- Visiting Atlas Roofing
- Reminder of Annual Conference in Waterloo. If you want to attend, please let us know so we can get you registered. Hotel rooms open up on June 8th
- We will know this next week if Washington is selected for site visit pertaining to our Great Places application
- Kelsey, Sally, Illa and I will be participating in the Chamber Golf Outing on June 16th
- June 14th Downtown Forum will be here in Washington at the Fire Training Room

MAINTENANCE & CONSTRUCTION DEPT. REPORT

4-30-22/5-13-22

STREETS: Personnel cold patched a few areas. Personnel placed gravel and graded a few areas in town including alleyways and shoulders. The street sweeper made its route around town. Personnel seeded 28 areas of previous excavation around town. Personnel moved all the mailboxes in conjunction with the West 5th/Lexington Blvd project. Personnel jetted a culvert located at 1617 North Marion.

WATER DISTRIBUTION: Personnel started and completed the 6 inch water main on Meadowview Lane, flushed and tests came back negative for bacteria. Personnel turned on & off multiple water services for different reasons. Three personnel completed a 4 day Kirkwood course on Water Distribution. Repaired water box (rod) located at 1005 West Monroe.

SEWER COLLECTION: Personnel jetted, root sawed and flushed 600 ft in the 900 & 1000 block of North 7th Ave.

STORM SEWER COLLECTION: Personnel N/A

MECHANIC/SHOP: Personnel serviced street sweeper, 104 (new alternator) and PD 306.

OTHER: Personnel set up cones and barricades for the Craft Fair, Kidzfest and the Demon Dash. Yard waste route continued. Responded to 87 One Call Locates.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

MAINTENANCE & CONSTRUCTION DEPT. REPORT

5-14-22/5-27-22

STREETS: Personnel cold patched a few areas. Personnel poured 7 yards of concrete in 6 different locations. Personnel began line painting, completed around Central Park and most of the handi-cap locations are freshened up. Personnel seeded a couple areas of previous excavations.

WATER DISTRIBUTION: Personnel had 14 water shut offs for nonpayment.

SEWER COLLECTION: Personnel jetted and televised a sewer main in the 900-1000 blocks of North 7th Ave. Personnel flushed terminal manholes and trouble spots using 30,000 gallons of water.

STORM SEWER COLLECTION: Personnel cleaned off a few intakes after the recent rainfall.

MECHANIC/SHOP: Personnel serviced PD 307 (water pump), 009 (brakes), John Deere backhoe (front tires), PD CRV-Ambulance (A/C) and 119 (EGR cooler valve).

OTHER: Personnel hauled rock and sand back to the storage shed. Personnel responded to 74 One Call Locates. Yard waste pick up continued. Personnel also hauled spoil away from the shop.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a Department.

*Deanna McCusker City
Administrator
Jaron Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney*



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

*Park Board Members:
Keely Brower
Charles Halvorson
Genie Davis
Erin Elgin
Jane Blieu*

**Parks Superintendent:
Nick Pacha**

March/April/May City Council Update – Parks Department

- Snow removal equipment cleaned and put back into storage. Trail markers removed etc.
- Options for Farm lease and prairie planting at Wellness park and grant applications
- Getting bids and working with school, Alliant, electric contractors for install of electric and score boards at Wellness Park Soccer fields.
- Meetings with Greiner buildings and ACE electric for Wellness park pavilion project and potential restroom project.
- Rotary/Collins pavilion at Wellness Park completed.
- Concrete pads poured for drinking fountains at Wellness park Pavilion and Madison park pavilion and sign for Madison park
- Lot's of Vandalism repairs at bandstand and restrooms, parks and Wellness park
- Alliant grant application for picnic tables and benches at Wellness Park
- Attended weekly Department head meetings, Park Board meeting ,Wellness Park operation, YMCA board meetings, sales meetings and homeless issue meetings, AM Kiwanis presentation
- Maintenance of all equipment including tractor, mowers, utility cart, gator etc.
- Shop and office cleaning and organizing.
- Seasonal staff coordination.
- Gathering Bids for Pool Concession stand flooring.
- Getting bids for Main pavilion roof and 1 shelter repair.
- FY23 mower bids and ordering of mower
- Central Park restroom frozen pipe cleanup and repair.
- Madison park bench plaques and donor signs installed
- Limb/stick cleanup around park
- Dirt and grass seeded many areas.
- Fertilized 4 ballfields and two soccer fields at Wellness Park and North 18th soccer fields and Central Park, City hall, Madison park
- Getting signage for soccer fields and Madison park made.
- Tree trimming around Parks and Kewash trail and cleanup and adding dirt to make sight lines better.
- Working with contractors, volunteers and Park Board on a playset planning for Wellness Park.
- Adding dirt and grass seeding to tree removal areas, snow plow damage, bare spots.

- Fertilized City hall & Madison park
- Was successful in securing Delta Dental drinking fountain grant for Wellness Park Pavilion
- Adding of water line for drinking fountain at WP pavilion
- Fountain cover and decorative taken off fountain.
- New Dawn wood playset repairs.
- Picking up Limbs and sticks around parks, raking leaves, cleaning out storm drains.
- Bi-weekly garbage removal around parks
- Pool and fountain are up and running, daily cleaning and maintenance of these.
- Having trouble with new pool heater at outdoor pool.
- Flowers are up and watering systems on
- Setup and cleanup for Farmers markets, church services, memorial day services, kidzfest, summer classisc, etc.
- Watering of 100+ newly planted trees.
- Planting of 17 acres of native prairie at Wellness park
- Planting of 5 acres of grass north of sand volleyball
- Many Baseball and softball tournaments and games
- High school soccer games at Wellness park.

***Please note, this is a summary of work completed this month and does not include everything completed by the Department. ***

Here is a summary of the updates and activities from the Water Treatment Department for May, 22

Street Lights: We ordered some more LED bulbs for spares to have on the shelf. We had the side traffic light assembly at 4th/Washington break and fall down. The elbow is broken, someone must have clipped it. Franzen temporarily wired it back up and I ordered parts to get it fixed. As soon as the parts are in, it will get fixed. Mike Zehr with Washington Electric is working up quotes to get battery back-up and/or transfer switch with plug-in for generator. Got complaints from safety center that leaving Walmart turning towards town (west bound) was going from green arrow to red too fast. I adjusted the timer to allow a little more time for cars to turn.

Water Plant Operations: I submitted the April MOR to the DNR. Ordered more water meters. We read water meters, books 1,2,4,7, and the list of extra monthly reads. We had 2 apartments on the shut off list and both are back on. We collected routine monthly bacteria samples; results were absent. We also collected bacteria samples for new water main, that also came back good. Our bulk chemicals were delivered and filled up. We collected our monthly well levels. We changed RO 1 cartridge filters and bag filters. We had the GSR pressure washed and it looks much better. We greased all pumps, motors, and the aerator. I ordered lab reagents. We hired Randy Epperly as the new meter reader. We hired Will Tapken as the new water operator. We have been spending the last couple weeks training the new hires.

Washington Hospital: We got a call from the hospital maintenance worker (John) reporting discolored water at the hospital. I told him we would look into it. We started making calls to see if anyone was using excess water in that area such as flushing hydrants or a main break. We also drove around the area looking for main breaks or anything out of the ordinary. While investigating the reported discolored water, a dialysis lab worker (Katie) called and reported she was getting a high pH around 9-9.2. We run our waters pH at 8-8.3. This was causing her concerns because it was messing with their system, they use to treat the water used for dialysis. We instantly took action. We collected samples throughout the hospital and I collected a sample from my house because I live a few blocks from the hospital. We came back to the plant, recalibrated our pH meter and ran tests on all samples. The samples from the plant, my house, and coming into the hospital all were around 8.2-8.3pH. The sample taken from the dialysis bathroom and lab was around a 9pH. After talking with John, Katie, and JJ Bell I came to the conclusion that the water in the area of the hospital has become stagnate from being a dead end. We flushed all the hydrants around the hospital and they let the water run in the dialysis wing and all has been good since. JJ Bell reminded me years ago the hospital had a main break and shut a valve to isolate it. They never opened back up that valve. So, there is no longer a loop. I thought it was important to share this story with council as the hospital is an important part of our community. We handled the situation promptly, accurately, and professionally. I have followed up with all parties involved and it was a great training/experience for our new hire Will.

Operators: Will Brock has left and moved on to the U of I water plant. Will Tapken started Tuesday, May 24th. Will Tapken is from North English. He comes from a Water family as his dad has been in the water industry for most of his adult life. Will has his grade 2 in water treatment and grade 1 in wastewater treatment. He will be taking his grade 1 water distribution exam within the next month or two.

Meetings attended: Weekly staff meetings; 1 on 1 with Deanna; Meter reading meeting with Deanna and Kelsey; hiring committee for both meter reader and water plant operator and an IRWA class. Matt Hawes with Fox came and toured the plant.

If you have any questions or concerns, please do not hesitate to contact myself or Will. Thanks, stay safe!



606 S. 4th Avenue
Washington, IA 52353
319-653-3691 • FAX 319-653-6800

Principal
Susan Lund
Counselor
Kelsey Martins
Behavior Interventionist
Jen Weidman

April 4, 2022

Dear Council,

Lincoln Elementary is preparing for our 2022 Bike-A-Thon. The Bike-A-Thon is our largest and only school fundraiser for the year. The Bike-A-Thon will be on Friday, September 9th from 9:15-11:00 a.m. Our rain date is Friday, September 23rd from 9:15-11:00 a.m.

We would again like to close South 4th from Van Buren to Monroe, Monroe to South 6th, South 6th from Monroe to Van Buren and Van Buren from 6th to 4th Ave.

We will need help putting up barricades on these streets to keep vehicle traffic away from our bikers. Additional staff and volunteers will be at each intersection to help keep the students safe.

We are asking, not only for permission to hold the Bike-A-Thon around the Lincoln property and city streets, but help in barricading these streets off the day of the Bike-A-Thon. Please see the attached map, showing the location of our bike route for the 2022 fundraiser.

I would appreciate the opportunity to make this request at an upcoming City Council meeting. Please let me know when that would work. If you have any questions or concerns about this matter, please feel free to call me at Lincoln, (319) 653- 3691. We appreciate your consideration on this matter.

Sincerely,

Susie Lund
Lincoln Principal
slund@washington.k12.ia.us

PREPARING OUR STUDENTS TO
LEAD LIVES WITH PURPOSE

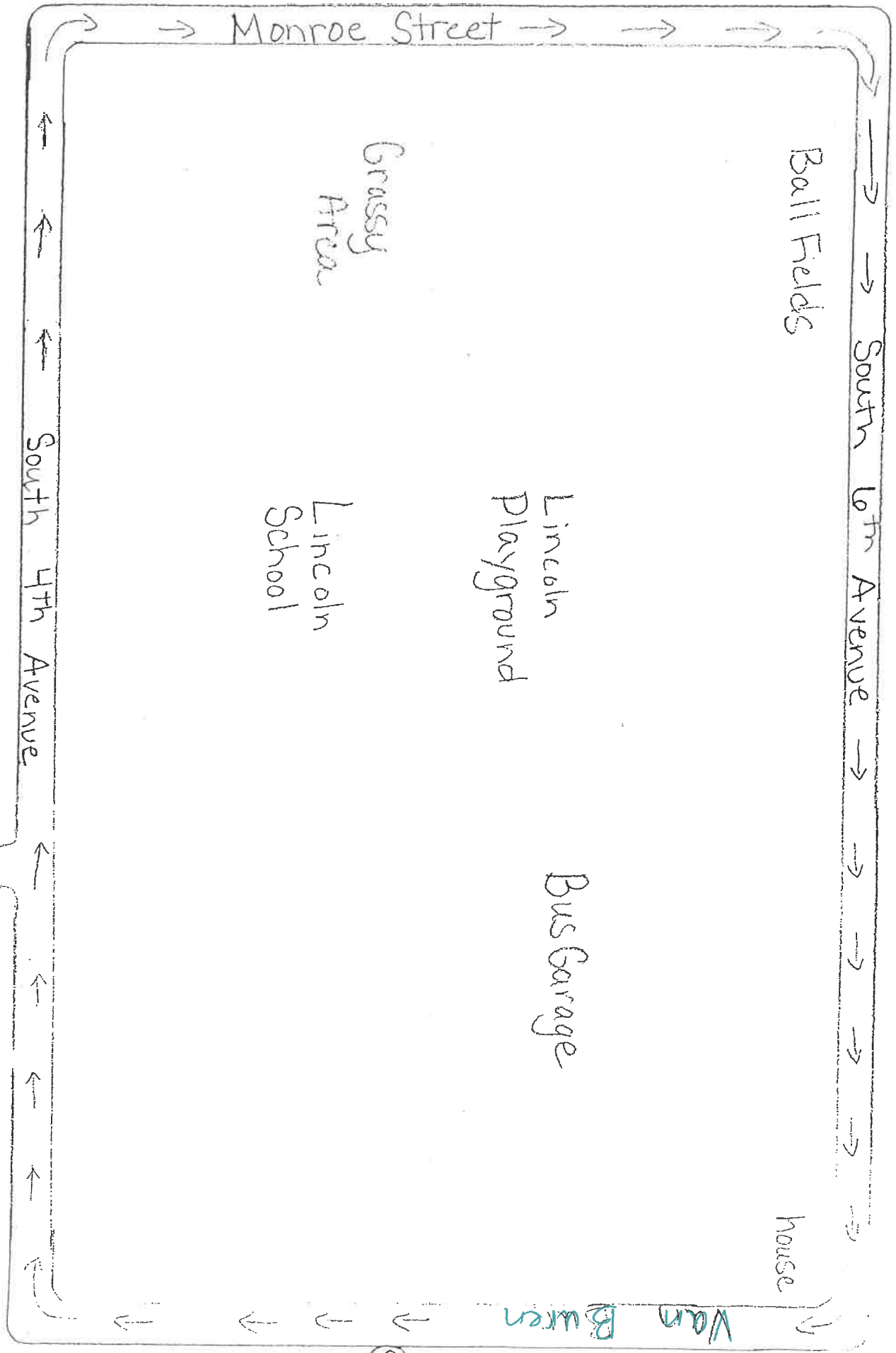
COMMUNICATE // COLLABORATE // CONTRIBUTE
PERSEVERE // INNOVATE // THINK CRITICALLY



(11)

Date: / /

Rain Date:



(12)

(13)

(14)

rickson



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: 2022 Lincoln Bike-a-thon

Coordinator: Susie Lund

Contact Number: 319-653-3691

Email Address: slund@washington-ia.gov

2. EVENT INFORMATION

Event Description: Annual Bike a thon

Days/Dates of Event: Sept 9th 9:15 - 11:00 (Sept. 23 rain date)

Time(s) of Event: (Include Set Up/Tear Down Time) _____

Event Location: Lincoln school

Will event require an alcohol license or require modification of an existing license? _____ Yes _____ No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: see attached map

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

- Temporarily park in a "No Parking" area location : _____
- Use of City Park (specify park : _____)
- Electrical Needs: _____
- Walk/Run (attach map of route and indicate streets to be closed)
- Fireworks (specify location :)
- Use of gators/UTV/ATV on City streets
- Parade (attach map of route and indicate streets to be closed)
- Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft
- Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

- Street barricades
- Emergency "No Parking" Signs
- Traffic cones
- Picnic Tables
- Yield signs for crosswalks
- Garbage/Recycling Barrels
- Street Sweeping following (parades)
- Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

- Amplified Sound/Speaker System
- Public Address System
- Recorded/Live Music
- If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many?)

Contact Person: _____ Phone: _____

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Applicant/Sponsor Signature

Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.			
<u>N/A</u>	City Clerk (Liquor Licenses)	Sally Y. Hart	319-653-6584 ext 131	sallyhart@washingtونيowa.gov
	Comments/Restrictions:			
<u>4-28-22</u>	Police Chief	Jim Lester	319-458-0264	jlester@washingtونيowa.gov
	Comments/Restrictions:			
<u>4-28-22</u>	Fire Chief	Brendan DeLong	319-461-3796	bdelong@washingtونيowa.gov
	Comments/Restrictions:			
	Streets	JJ Bell	319-653-1538	jjbell@washingtونيowa.gov
	Comments/Restrictions:			
<u>N/A</u>	Parks	Nick Pacha	319-321-4886	npacha@washingtونيowa.gov
	Comments/Restrictions:			
<u>N/A</u>	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us			
	Comments/Restrictions:			

CITY COUNCIL APPROVAL

City Clerk Signature

Date of Action

Approved: _____

Denied: _____

CONDITIONS IMPOSED: _____



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. **APPLICANT INFORMATION**

Name/Event: Blissed Out Wellness

Coordinator: Melissa Turner

Contact Number: 319-461-8866

Email Address: Melissa@blissedoutwellness.com

2. **EVENT INFORMATION**

Event Description: Yoga in the park.

Days/Dates of Event: 6/18, 7/13, 7/23, 8/13, 9/24

Time(s) of Event: (Include Set Up/Tear Down Time) 8:30-10am on Saturdays, 7pm-9pm on the Wed.

Event Location: Central Park Bandstand

Will event require an alcohol license or require modification of an existing license? Yes No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

_____ Temporarily park in a "No Parking" area
location: _____

_____ Use of City Park (specify park :
Electrical Needs: _____

_____ Walk/Run (attach map of route and indicate
streets to be closed)

_____ Fireworks (specify location :)

_____ Use of gators/UTV/ATV on City streets

_____ Parade (attach map of route and indicate
streets to be closed)

_____ Tent(s) to be used – over 400 sq ft or canopies
over 1,000 sq ft

_____ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

_____ Street barricades

_____ Emergency "No Parking" Signs

_____ Traffic cones

_____ Picnic Tables

_____ Yield signs for crosswalks

_____ Garbage/Recycling Barrels

_____ Street Sweeping following (parades)

_____ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System

_____ Public Address System

_____ Recorded/Live Music

_____ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes No _____ If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? _____ Yes No _____ If yes, how many?)

Contact Person: Melissa Turner

Phone: 319-461-8866

7. INSURANCE

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted _____ Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Melissa Turner

5/23/22

Applicant/Sponsor Signature

Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.			
_____	City Clerk (Liquor Licenses)	Sally Y. Hart	319-653-6584 ext 131	sallyhart@washingtioniowa.gov
_____		Comments/Restrictions:		
_____	Police Chief	Jim Lester	319-458-0264	jlester@washingtioniowa.gov
_____		Comments/Restrictions:		
_____	Fire Chief	Brendan DeLong	319-461-3796	bdelong@washingtioniowa.gov
_____		Comments/Restrictions:		
_____	Streets	JJ Bell	319-653-1538	jjbell@washingtioniowa.gov
_____		Comments/Restrictions:		
_____	Parks	Nick Pacha	319-321-4886	npacha@washingtioniowa.gov
_____		Comments/Restrictions:		
_____	County Environmental Health (if serving food):			
_____	Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us			
_____		Comments/Restrictions:		

CITY COUNCIL APPROVAL

City Clerk Signature

Date of Action

Approved: _____ Denied: _____

CONDITIONS IMPOSED: _____



AMTA Member ID#: 1331608
Melissa Turner
903 S 4th Ave
Washington, IA 52353-1203

AMTA Member Classification: PROF

Enrolled Member Effective Date: 01/01/2022 - 12/31/2022

Coverage for enrolled member's business is limited to claims arising from enrolled member's professional services.

Administered By:
Healthcare Providers Service Organization
Affinity Insurance Services, Inc.
1100 Virginia Drive, Suite 250
Fort Washington, PA 19034

Insurance Company:
Columbia Casualty Company
A CNA Company

TYPE OF INSURANCE	MASTER POLICY NUMBER	LIMITS <i>(per enrolled member)</i>
Professional Liability Occurrence Coverage	0289955556	\$2,000,000 each claim / \$6,000,000 aggregate <small>Subject to the Master Policy Aggregate</small>

Coverage is afforded to AMTA Members for a period of 12 months concurrent with the Enrolled Member Effective Date or until membership is terminated or expires. Student Enrolled membership expires on the last day of the month in which the Student Enrolled Member graduates. No coverage is afforded to Student Enrolled Members for providing massage therapy services outside of school sanctioned and directed activities. If the AMTA Master Policy is non-renewed or cancelled, the AMTA Member's coverage under this policy will terminate upon the expiration of the Enrolled Member Effective Date and will not be renewed. The Master Policy Aggregate may be reduced by claims paid on behalf of other insureds.

ADDITIONAL COVERAGES *(included in Professional Liability Limits specified above)*

- | | |
|---|--|
| <ul style="list-style-type: none"> • General Liability • Products Liability • Host Liquor Liability • Personal Injury Liability | <ul style="list-style-type: none"> • Good Samaritan Liability • Malplacement Liability • Fire & Water Legal Liability <small>(subject to \$100,000 sub limit)</small> |
|---|--|

COVERAGE EXTENSIONS	COVERAGE EXTENSION LIMITS
<ul style="list-style-type: none"> • License Protection • Defendant Expense Benefit • Deposition Representation • Assault (excluding Texas) • Medical Payments • First Aid • Information Privacy Coverage (HIPAA) 	<ul style="list-style-type: none"> \$10,000 per proceeding / \$25,000 aggregate \$10,000 aggregate \$2,500 per deposition / \$5,000 aggregate \$10,000 per incident / \$25,000 aggregate \$2,000 per person / \$100,000 aggregate \$2,500 aggregate \$25,000 aggregate

This material is intended to provide a general overview of the products and services offered. Coverage for enrolled member's business is limited to claims arising from enrolled member's professional services. Only the policy can provide the actual terms, coverage amounts, conditions and exclusions.

Please contact HPSO at 1-888-253-1474 directly for a free copy of the complete policy.

AMTA Coverage

AMTA Members are covered for professional services for which the enrolled member is licensed, certified, accredited or professionally trained to perform as a massage therapist. Student Enrolled members are covered only for those services for which the Student Enrolled Member is professionally trained to perform while engaged in school sanctioned and directed activities. If an enrolled member practices in an jurisdiction which governs massage therapy services, then massage therapy services means those services for which the enrolled member is licensed, certified, accredited, trained or qualified to perform within the scope of practice recognized by the governmental regulatory agency responsible for maintaining the standards of the profession of massage therapy. Professional services also mean the enrolled member's massage therapy services while acting as a member of a formal accreditation, standards review, or similar professional board or committee, including the directives of such board or committee.

As a AMTA enrolled member covered by the AMTA insurance program, enrolled members are responsible for and expected at all times to be familiar and current with all laws, regulations, etc. in their state of practice that govern their profession as a massage therapist.

Modality Exclusions

Any acts, error or omissions involving the activities designated below are excluded. This list is subject to review and change by AMTA.

Colon hydrotherapy, nutritional or dietary counseling, personal training, pilates, religious healing, procedures that use fire, cupping therapy with use of heat, ear candling, saunas, sun training treatments other than topical tanning lotions or sprays, procedures which penetrate the skin or body cavities either manually or with other methods of intrusion other than manual soft tissue manipulation of the oral or nasal cavities.

Diagnosis, prescription, or service in the capacity of any other profession or branch of healthcare or medicine for which a license to practice is required by law including chiropractic, dentistry, dermatology, naprapathy, naturopathy, nursing, orthopedics, osteopathy, physical therapy, podiatric, psychiatry, psychology and psychotherapy.

Additional Information

An AMTA membership card in conjunction with this notice should serve as acceptable evidence of insurance to anyone requesting proof of your professional liability coverage. If you have any additional questions concerning the AMTA Professional Liability Insurance Plan, please call our insurance administrator, HPSO, toll-free at 1-888-253-1474. We are dedicated to giving you the best service possible and thank you for the opportunity to provide this insurance and membership to you. Please also feel free to call AMTA with questions or comments.

Reporting claims

Please call HPSO toll-free at 1-888-253-1474 for claim reporting procedures or refer to the AMTA Professional Liability Benefits Guide.

Additional Insured Requests

Please call HPSO toll-free at 1-888-253-1474 for additional insured requests.

This program is underwritten by Columbia Casualty Company, a CNA company and is offered through the Healthcare Providers Service Organization Risk Purchasing Group. This material is intend to provide a general overview of the products and services offered. Only the policy can provide the actual terms, coverage amounts, conditions and exclusions.



Healthcare Provider Service Organization (HPSO) is a division of Affinity Insurance Services, Inc., in CA (License #0795465), MN and OK, AIS Affinity Insurance Agency and NY, AIS Affinity Insurance Agency.



Case Report

05/03/2022 - 06/02/2022

Case Date	Main Status	Actions Taken	Method of Warning	Parcel Address	Description
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Group: Abated

5/19/2022	Abated		Email	628 W MAIN ST	high grass
5/17/2022	Abated	left message	Phone Call	1009 E 2ND ST	high grass
5/13/2022	Abated		Hanger	307 N D AVE	high grass
5/13/2022	Abated	sent email 5/13	Hanger	402 E MADISON ST	high grass
5/9/2022	Abated		Hanger	1301 E 3RD ST	grass

Group Total: 5

Group: Closed

5/31/2022	Closed		Email	1126 E. 3rd St.	high grass
5/31/2022	Closed	emailed landlord	Email	435 E MADISON ST	high grass
5/27/2022	Closed	showed him where property line is	Verbal Warning	421 S D AVE	high grass
5/26/2022	Closed	sent landlord email	Hanger	726 S 3RD AVE	high grass
5/26/2022	Closed		Hanger	428 S 4TH AVE	high grass
5/26/2022	Closed	left message	Phone Call	912 S D AVE	high grass
5/25/2022	Closed	called left message	Phone Call	1108 E WASHINGTON ST	high grass
5/24/2022	Closed		Phone Call	818 N 4TH AVE	high grass
5/24/2022	Closed		Phone Call	319 N 4TH AVE	high grass
5/24/2022	Closed	text landlord	Text Message	815 S 3RD AVE	high grass

5/24/2022	Closed		Hanger	522 N 2ND AVE	junk at curb
5/24/2022	Closed		Hanger	741 E 2ND ST	high grass and junk vehicle
5/24/2022	Closed		Phone Call	205 S D AVE	high grass
5/17/2022	Closed		Hanger	920 E MADISON ST	high grass
5/17/2022	Closed	called landlord	Phone Call	1205 E 3RD ST	high grass
5/17/2022	Closed	called landlord	Phone Call	727 E 2ND ST	high grass
5/17/2022	Closed		Hanger	749 E MAIN ST	high grass
5/17/2022	Closed	emailed realtor	Email	417 S MARION AVE	high grass
5/17/2022	Closed		Hanger	217 N C AVE	high grass
5/16/2022	Closed		Hanger	109 GREEN MEADOWS DR	neighbor complained about not mowing back yard
5/16/2022	Closed		Hanger	520 S 2ND AVE	high grass
5/16/2022	Closed	called metal scrapper	Phone Call	903 S 3RD AVE	dryer at curb
5/16/2022	Closed		Hanger	615 E JEFFERSON ST	high grass
5/16/2022	Closed	called metal scrapper	Phone Call	715 E WASHINGTON ST	fridge and hot water heater at curb
5/16/2022	Closed		Hanger	331 N 4TH AVE	high grass
5/16/2022	Closed	emailed landlord	Hanger	750 E 2ND ST	high grass
5/16/2022	Closed		Hanger	1104 E 2ND ST	high grass
5/13/2022	Closed		Hanger	421 W 3RD ST	high grass
5/13/2022	Closed		Hanger	611 S B AVE	high grass
5/13/2022	Closed		Phone Call	423 W MADISON ST	high grass
5/12/2022	Closed		Hanger	511 S MARION AVE	furniture at curb

5/12/2022	Closed		Hanger	515 S MARION AVE	parked on grass
5/12/2022	Closed		Hanger	521 S MARION AVE	high grass
5/12/2022	Closed		Hanger	703 S IOWA AVE	high grass
5/11/2022	Closed	emailed landlord	Email	607 S IOWA AVE	high grass
5/11/2022	Closed		Phone Call	925 E 3RD ST	high grass
5/11/2022	Closed	emailed realtor	Email	1120 E WASHINGTON ST	high grass
5/11/2022	Closed		Phone Call	312 E 3RD ST	high grass
5/11/2022	Closed	called metal scrapper	Phone Call	1014 E 3RD ST	fridge at curb
5/11/2022	Closed		Phone Call	703 W 3RD ST	high grass on empty lot
5/11/2022	Closed		Hanger	319 S C AVE	high grass
5/11/2022	Closed		Hanger	504 S 3RD AVE	high grass
5/10/2022	Closed		Phone Call	317 N C AVE	high grass
5/10/2022	Closed		Phone Call	320 N C AVE	high grass
5/10/2022	Closed		Hanger	609 S MARION AVE	high grass
5/10/2022	Closed		Hanger	726 S MARION AVE	furniture at curb
5/10/2022	Closed		Hanger	806 S 2ND AVE	high grass
5/9/2022	Closed		Hanger	903 E 3RD ST	grass
5/9/2022	Closed		Hanger	1212 E 2ND ST	grass
5/9/2022	Closed		Hanger	802 N MARION AVE	grass
5/9/2022	Closed		Hanger	1110 N 6TH AVE	grass
5/9/2022	Closed		Phone Call	714 N 2ND AVE	grass
5/6/2022	Closed		Hanger	602 E 9TH ST	parked on grass
5/6/2022	Closed		Hanger	814 N 6TH AVE	mattress in driveway
5/5/2022	Closed		Hanger	1410 N 7TH AVE	parked on grass
5/4/2022	Closed	called metal scrapper	Verbal Warning	516 N B AVE	appliances at curb

5/4/2022	Closed	called metal scrapper		1311 N 6TH AVE	grill and other scrap at curb
5/3/2022	Closed	took pictures	Letter	940 S 4TH AVE	Tree branches over neighbors driveway junk in yard
5/3/2022	Closed		Hanger	406 E WASHINGTON ST	chair at curb
5/3/2022	Closed	emailed landlord multi-unit	Email	300 E MAIN ST	couch at curb

Group Total: 60

Group: Open

6/1/2022	Open		Hanger	415 E MADISON ST	junk at curb
6/1/2022	Open		Email	936 S IOWA AVE	high grass
6/1/2022	Open		Hanger	516 W 3RD ST	high grass
6/1/2022	Open	She had called Lighthouse to pick up	Verbal Warning	1512 N 2ND AVE	appliances outside
6/1/2022	Open	called metal scrapper	Verbal Warning	1608 N 5TH AVE	appliance outside
6/1/2022	Open	called metal scrapper to pick up metal	Hanger	1605 N 4TH AVE	junk at curb
6/1/2022	Open		Hanger	1014 N 5TH AVE	high grass
6/1/2022	Open		Hanger	716 S 7TH AVE	high grass
5/31/2022	Open		Email	620 E MADISON ST	high grass
5/27/2022	Open		Hanger	521 N C AVE	junk vehicles
5/27/2022	Open		Hanger	221 E 7TH ST	indoor furniture outside
5/27/2022	Open		Hanger	912 E MAIN ST	high grass

5/27/2022	Open	took pictures	Hanger	1021 E MAIN ST	junk in backyard
5/26/2022	Open		Hanger	426 S 3RD AVE	furniture at curb
5/24/2022	Open		Email	415 E MADISON ST	tires at curb
5/10/2022	Open		Hanger	727 S 3RD AVE	boat on grass
5/10/2022	Open		Hanger	800 E MADISON ST	vehicles not license
5/9/2022	Open		Phone Call	815 N 7TH AVE	grass
5/9/2022	Open		Hanger	914 E 3RD ST	grass & dumpster
5/6/2022	Open		Hanger	818 N 7TH AVE	park on grass
5/6/2022	Open		Hanger	602 N MARION AVE	furniture at curb
5/5/2022	Open		Hanger	803 S 3RD AVE	boats parked on grass
5/5/2022	Open		Hanger	737 S 2ND AVE	parked on grass
5/5/2022	Open		Hanger	119 N C AVE	truck on grass

Group Total: 24

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Total Records: 89

6/2/2022

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
JUNE 7, 2022**

POLICE	ACE-N-MORE	KEYS	32.06	
	ALLIANT ENERGY	ALLIANT ENERGY	580.13	
	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	90.64	
	ARNOLD MOTOR SUPPLY	PARTS	158.30	
	BDH TECHNOLOGY LLC	IT SERVICE	522.00	
	CAPITAL ONE	SUPPLIES	69.86	
	CITY OF WASH - PETTY CASH	PETTY CASH	16.72	
	KCTC	PHONE & INTERNET	357.53	
	KIWANIS WASHINGTON AMer's	DUES	85.00	
	MARCO, INC.	COPIER LEASES	554.37	
	MOORE'S BP AMOCO, INC.	TOW EXPEDITION FOR WPD, ST	235.00	
	OMG NATIONAL	STICKERS	184.77	
	O'REILLY AUTOMOTIVE INC	SEAL	17.20	
	STREICHER'S POLICE EQUIP	LESS LETHAL SUPPLIES	197.80	
	SYNNEX FINANCIAL SERVICES	TABLET LEASE	604.26	
	UP - TOWN AUTO WASH. LLC	CAR WASH REFILL CARD	150.00	
	VISA-TCM BANK, N.A.	MEALS, TIRE REPAIR, LODGING	679.76	
	TOTAL	4,535.40		
FIRE	ARMSTRONG HEATING & AIR CONDITIONING I	HVAC REPAIR	983.03	
	ARNOLD MOTOR SUPPLY	SUPPLIES	41.75	
	ALLIANT ENERGY	ALLIANT ENERGY	1,305.30	
	CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	293.00	
	KCTC	PHONE & INTERNET	206.94	
	CUSTOM IMPRESSIONS INC	ENGRAVED SIGN	18.35	
	CINTAS CORP LOC. 342	TOWEL SERVICE	53.14	
	VISA-TCM BANK, N.A.	ADOBE SOFTWARE	26.49	
	HOTSY CLEANING SYSTEMS	PARTS	232.50	
	AMAZON CAPITAL SERVICES	IPAD CASE	28.99	
	WITMER PUBLIC SAFETY GROUP	BOOT/GLOVES	498.26	
		TOTAL	3,687.75	
	DEVELOPMENT SERVICES	ACE-N-MORE	TAPE MEASURE	26.99
		CITY OF WASH - PETTY CASH	PETTY CASH	1.95
DLT SOLUTIONS		ENGINEERING & CONST SOFTWARE	1,757.25	
HOWREY, WILLIAM		MOWING - GRASS ABATEMENTS	240.00	
LPI FIRE		SAFETY CABINETS	18.20	
ROSS AUTO & MUFFLER SHOP INC		TRANSMISSION REPAIR	84.20	
VISA-TCM BANK, N.A.		MEETING- CLASS	176.79	
WASHINGTON COUNTY SHERIFF		PAPER SERVING	45.21	
WASHINGTON EVENING JOURNAL SUBSCRIPTIO		SUBSCRIPTION	149.00	
		TOTAL	2,499.59	
LIBRARY	ACCESS SYSTEMS	COPIES AND SERVICE	73.11	
	AMAZON	LIBRARY MATERIALS	335.40	
	BAKER & TAYLOR	LIBRARY MATERIALS	2,106.50	
	CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	168.11	
	COLUMBUS GAZETTE	SUBSCRIPTION	36.00	
	FAREWAY STORES	PROGRAM SUPPLIES	96.70	
	KCTC	PHONE & INTERNET	442.99	
	KUNZ, LEANN	EDUCATIONAL REIMBURSEMENT	337.50	
	OVERDRIVE, INC.	DIGITAL MATERIALS	189.98	
	SITLER'S SUPPLIES INC.	SUPPLIES	65.00	
	VALENTINE, TAMMY	HOMEBOUND SUPPLIES	7.03	
	VISA-TCM BANK, N.A.	SOFTWARE, PRINTING, SUPPLI	1,108.75	
		TOTAL	4,967.07	
	PARKS	ACE ELECTRIC. INC	WELLNESS PARK PAVILLION EL	1,867.21
ACE-N-MORE		SUPPLIES	393.20	

ALLIANT ENERGY	ALLIANT ENERGY	1,280.85
ARNOLD MOTOR SUPPLY	PARTS	64.54
BLUE MOON SATELLITES, LLC	SERVICE	184.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES	472.00
COBB OIL CO., INC.	FUEL	50.56
COLEMAN CONSTRUCTION INC.	WELLNESS PARK SIDEWALK	1,053.00
CY-HAWK LAWNS	WELLNESS PARK N OF SAND VB	495.00
KCTC	PHONE & INTERNET	331.57
QUAD CITIES WINWATER	STORM INTAKE	362.86
STOUT COMPANIES	BALL FIELD PAINT	344.00
WASHINGTON DISCOUNT TIRE	MOWER TIRE REPAIR	41.97
	TOTAL	6,940.76

POOL

ACCO	POOL SUPPLIES	20,234.65
ACE-N-MORE	SUPPLIES	32.45
ALLIANT ENERGY	ALLIANT ENERGY	658.68
KCTC	PHONE & INTERNET	85.94
	TOTAL	21,011.72

CEMETERY

ACE-N-MORE	PARTS FOR SPRAYER	61.24
ALLIANT ENERGY	ALLIANT ENERGY	187.86
ARNOLD MOTOR SUPPLY	PARTS FOR SPRAYER	35.56
BIG COUNTRY SEEDS	MULCH/GRASS SEED	1,290.00
IDEAL READY MIX	CONCRETE FOR FOUNDATIONS	534.65
KCTC	PHONE & INTERNET	157.29
VISA-TCM BANK, N.A.	TRIMMER PARTS, OFFICE SUPP	231.76
	TOTAL	2,498.36

FINANCIAL ADMINISTRATI

ACE-N-MORE	BATTERIES	6.99
ALBERT, KIRK	MILEAGE REIMBURSEMENT	88.34
ALLIANT ENERGY	ALLIANT ENERGY	1,035.62
AMAZON CAPITAL SERVICES	COMPUTER ACCESSORY/CASES	143.23
CINTAS CORP LOC. 342	RUG SERVICE	48.90
CITY OF WASH - PETTY CASH	PETTY CASH	108.94
CJ COOPER & ASSOC.	ONLINE TRAINING	155.00
DE LAGE LANDEN FINANCIAL SERVICES INC	COPIER LEASE AGREEMENT	154.98
GOOGLE LLC	WEBSITE SERVICE	396.00
HOSPITALITY MARKETERS INTERNATIONAL,	RETAINER- HOTEL EVAL REPOR	2,025.00
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	320.00
KCII	ADVERTISING	178.42
KCTC	PHONE & INTERNET	973.34
KIWANIS WASHINGTON AMer's	DUES AND MEALS	85.00
POSTMASTER	YEARLY BOX FEE	130.00
ROSIEN, JARON	MILEAGE REIMBURSEMENT	42.71
STOREY KENWORTHY/MATT PARROTT	PAYABLE CHECK PRINTING	561.07
UNITED STATES TREASURY	PCORI FEE-PLAN YEAR 2021	125.55
VISA-TCM BANK, N.A.	LODGING,MEALS,ZOOM,REGISTRA	1,001.44
WASH CO RECORDER	RECORDING	195.00
WASH COUNTY MINIBUS	LOST- JUNE	22,613.53
	TOTAL	30,389.06

AIRPORT

ACE-N-MORE	SHELVES	459.98
ALLIANT ENERGY	ALLIANT ENERGY	686.58
CLOUDBURST 9	INTERNET	72.09
CUSTOM IMPRESSIONS INC	SIGNS	200.00
KCII	ADVERTISING	178.42
LEDRU'S PAINTING	PAINTING - GEORGE'S PAINTI	600.00
LPI FIRE	SAFETY CABINETS	442.88
MIDWEST LIQUID SYSTEMS	REPAIR OF PUMPS	1,636.83
TITAN AVIATION FUELS	FUEL	26,186.75
VISA-TCM BANK, N.A.	FLASH DRIVE	5.97
WEST LAWN CARE	MOWING AIRPORT	3,625.00
	TOTAL	34,094.50

ROAD USE	ACE-N-MORE	SUPPLIES	162.29
	ARNOLD MOTOR SUPPLY	PARTS	106.06
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	342.00
	CITY OF WASH - PETTY CASH	PETTY CASH	5.00
	COBB OIL CO., INC.	FUEL	234.38
	DOUDS STONE LLC	ROADSTONE	862.29
	IDEAL READY MIX	PATCH - 12TH ST	695.15
	RIVER PRODUCTS	SAND	113.59
	TIFCO INDUSTRIES	SHOP SUPPLIES	270.05
	WASH CO TREASURER	ROADSALT	5,238.00
	WASHINGTON LUMBER	LATCHES	323.95
		TOTAL	8,352.76
	STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY
MARIE ELECTRIC INC.		REPAIR	117.90
		TOTAL	11,508.09
HOTEL/MOTEL TAX	HOSTPITALITY MARKETERS INTERNATIONAL,	RETAINER- HOTEL EVAL REPOR	3,450.00
	WASH CHAMBER OF COMMERCE	TOURISM SYMPOSIUM	631.40
		TOTAL	631.40
TREE REMOVAL & REP	MIDWEST TREE SERVICE INC.	ELM TREE REMOVED	1,200.00
		TOTAL	1,200.00
TREE COMMITTEE	IOWA CITY LANDSCAPING	TREES	2,320.00
	FORREST KEELING NURSERY	TREES FOR GIVEAWAY	2,434.00
	MCCONNELL, MARDE	MULCH & SUPPLIES REIMBURSM	68.49
		TOTAL	4,822.49
PARK GIFT	ULINE	BENCH WITH BACK	1,308.22
		TOTAL	1,308.22
LIBRARY GIFT	AMAZON	LIBRARY MATERIALS	115.98
	BAKER & TAYLOR	LIBRARY MATERIALS	32.36
	CAPITAL ONE	SUPPLIES	185.38
	FACE ART BY BRANDI	SUMMER READING	200.00
	KOLLUM, JASON	SUMMER READING PERFORMER	395.00
	TRI-STATE NATURAL FOOD PRODUCTS, INC.	PROGRAMMING WORKSHOP	325.00
		TOTAL	1,253.72
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	16,495.31
	CJ COOPER & ASSOC.	PRE EMPLOYMENT TESTING	35.00
	EASTERN IOWA CHIROPRACTIC CENTRE, PC	PRE EMPLOYMENT SCREENING	165.00
	ELMER'S CLEANING SERVICES LLC	PRESSURE WASHING WATER TAN	800.00
	FERGUSON WATERWORKS# 2516	METERS	3,296.89
	GRECO, SUZANNE	WATER DEPOSIT REFUND	119.87
	HOMEBUYERS INCORPORA	WATER DEPOSIT REFUND	104.39
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	196.00
	JENNINGS, ELAINE	MILEAGE REIMBURSMENT	9.95
	KCTC	PHONE & INTERNET	165.62
	LOPEZ ESCALANTE, MAN	WATER DEPOSIT REFUND	4.52
	MCCONNELL, SUSAN J	WATER DEPOSIT REFUND	21.41
	MUNICIPAL SUPPLY INC	METER RESETTERS	829.80
	POSTMASTER	BULK MAILING WATER BILLS	961.45
	SHOWALTER, DIANA	WATER DEPOSIT REFUND	114.48
	STREFF, ROSE	MILEAGE REIMBURSMENT	6.44
	VIEYRA, ENEDINA	WATER DEPOSIT REFUND	34.82
	VISA-TCM BANK, N.A.	WASTE WATER REVIEW	130.00

WOOLLUMS, ASHLYNN	WATER DEPOSIT REFUND	46.88
	TOTAL	23,537.83

WATER DISTRIBUTION

ACE-N-MORE	GLOVES	32.98
ALLIANT ENERGY	ALLIANT ENERGY	65.28
ARNOLD MOTOR SUPPLY	OIL	33.99
BEAL, MARSHALL	MEAL REIMBURSEMENT	41.88
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	92.57
COUNTY MATERIALS CORP	MANHOLE PARTS	1,259.00
IOWA ONE CALL	SERVICE	257.40
KCTC	PHONE & INTERNET	99.81
LEHMAN, BRODY	MEAL REIMBURSEMENT	45.56
MARTIN EQUIPMENT OF IA-IL	BACKHOE SERVICE	401.19
QUAD CITIES WINWATER	WATER PARTS	1,680.92
SANOW, JAKE	MEAL REIMBURSEMENT	41.28
USA BLUEBOOK	WATER TAP FITTING	249.54
WENGER TRUCK	SNOW PLOW REPAIR	3,255.03
WHITE MULE COMPANY	STENCIL TO LABEL CONES	138.20
	TOTAL	7,694.63

SEWER PLANT

ALLIANT ENERGY	ALLIANT ENERGY	11,954.17
ACE-N-MORE	WATERING EQUIPMENT	51.36
ALLIANT ENERGY	ALLIANT ENERGY	433.13
AMAZON CAPITAL SERVICES	PUSH MOWER CARBURATOR	21.98
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	61.02
IGRAPHIX, INC	SHIPPING	109.11
USA BLUEBOOK	WATER SUPPLIES	673.48
VISA-TCM BANK, N.A.	CAMERA AND LAB SUPPLIES	104.22
	TOTAL	13,408.47

SEWER COLLECTION

ACE-N-MORE	SUPPLIES	86.13
ALLIANT ENERGY	ALLIANT ENERGY	700.94
ARNOLD MOTOR SUPPLY	STREET PAINTER/LOADER SERVICE	391.97
COUNTY MATERIALS CORP	MANHOLE PARTS	1,259.00
DOUDS STONE LLC	ROADSTONE	448.94
KCTC	PHONE & INTERNET	99.81
MARTIN EQUIPMENT OF IA-IL	BACKHOE REPAIR	391.07
WASHINGTON DISCOUNT TIRE	BACKHOE TIRES	802.00
WENGER TRUCK	SNOW PLOW REPAIR	10,000.00
	TOTAL	14,179.86

SANITATION

JOHNSON COUNTY REFUSE INC	SPRING CLEANUP/REFUSE/RECYLC	50,184.15
MIDWEST COMPUTER BROKERS	E-WASTE FOR CLEANUP	452.00
WASH CO HUMANE SOCIETY	MAY COLLECTIONS	334.01
	TOTAL	50,970.16

TOTAL	249,491.84
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June 7, 2022

The City Council of the City of Washington, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 215 East Washington Street. Washington, Iowa, at _____ .M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of Not to Exceed \$700,000 General Obligation Capital Loan Notes, in order to provide funds to pay the costs of (a) the acquisition, construction, reconstruction, improvement, repair and equipping of water mains and extensions, and real and personal property, useful for providing potable water, (b) equipping the fire department including the acquisition of self-contained breathing apparatus, and (c) equipping the police department including the acquisition and equipping of a police vehicle, for essential corporate purposes, and that notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes had been published as provided by Sections 384.24A and 384.25 of the Code of Iowa.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City to the issuance of the Notes. The Clerk advised the Mayor and the Council that _____ written objections had been filed. The Mayor then called for oral objections to the issuance of the Notes and _____ were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

(Attach here a summary of objections received or made, if any)

Whereupon, the Mayor declared the hearing on the authorization of entering into a Loan Agreement and the issuance of the Notes to be closed.

The Council then considered the proposed action and the extent of objections thereto.

Whereupon, Council Member _____ introduced and delivered to the Clerk the Resolution hereinafter set out entitled "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$700,000 GENERAL OBLIGATION CAPITAL LOAN NOTES", and moved:

- that the Resolution be adopted.
- to ADJOURN and defer action on the Resolution and the proposal to institute proceedings for the issuance of notes to the meeting to be held at _____ .M. on the _____ day of _____, 2022, at this place.

Council Member _____ seconded the motion. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the measure duly adopted.

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO
EXCEED \$700,000 GENERAL OBLIGATION CAPITAL LOAN
NOTES**

WHEREAS, pursuant to notice published as required by law, the City Council has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of Not to Exceed \$700,000 General Obligation Capital Loan Notes, for the essential corporate purposes, in order to provide funds to pay the costs of (a) the acquisition, construction, reconstruction, improvement, repair and equipping of water mains and extensions, and real and personal property, useful for providing potable water, (b) equipping the fire department including the acquisition of self-contained breathing apparatus, and (c) equipping the police department including the acquisition and equipping of a police vehicle, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA:

Section 1. That this Council does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of Not to Exceed \$700,000 General Obligation Capital Loan Notes, for the foregoing essential corporate purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 7th day of June, 2022.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF WASHINGTON)

I, the undersigned City Clerk of the City of Washington, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2022.

City Clerk, City of Washington, State of Iowa

(SEAL)

June 7, 2022

The City Council of the City of Washington, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 215 East Washington Street. Washington, Iowa, at _____ .M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of Not to Exceed \$800,000 General Obligation Capital Loan Notes, of the City of Washington, State of Iowa, in order to provide funds to pay the costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of Chapter 403 including the construction of infrastructure in the NLW Subdivision as authorized in Amendment No. 2 to the Washington Unified South Central Residential Urban Renewal Plan, for essential corporate purposes, and that notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes and the right to petition for an election had been published as provided by Sections 384.24(3)(q), 384.24A, 384.25 and 403.12 of the Code of Iowa, and the Mayor then asked the City Clerk whether any petition had been filed in the Clerk's Office, as contemplated in Section 362.4 of the Code of Iowa, and the Clerk reported that no such petition had been filed, requesting that the question of issuing the Notes be submitted to the qualified electors of the City.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City to the issuance of the Notes. The Clerk advised the Mayor and the Council that _____ written objections had been filed. The Mayor then called for oral objections to the issuance of the Notes and _____ were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

(Attach here a summary of objections received or made, if any)

Whereupon, the Mayor declared the hearing on the authorization of entering into a Loan Agreement and the issuance of the Notes to be closed.

The Council then considered the proposed action and the extent of objections thereto.

Whereupon, Council Member _____ introduced and delivered to the Clerk the Resolution hereinafter set out entitled "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$800,000 GENERAL OBLIGATION CAPITAL LOAN NOTES", and moved:

- that the Resolution be adopted.
- to ADJOURN and defer action on the Resolution and the proposal to institute proceedings for the issuance of notes to the meeting to be held at _____ .M. on the _____ day of _____, 2022, at this place.

Council Member _____ seconded the motion. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the measure duly adopted.

RESOLUTION INSTITUTING PROCEEDINGS TO TAKE
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO
EXCEED \$800,000 GENERAL OBLIGATION CAPITAL LOAN
NOTES

WHEREAS, pursuant to notice published as required by law, the City Council has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of Not to Exceed \$800,000 General Obligation Capital Loan Notes, for the essential corporate purposes, in order to provide funds to pay the costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of Chapter 403 including the construction of infrastructure in the NLW Subdivision as authorized in Amendment No. 2 to the Washington Unified South Central Residential Urban Renewal Plan, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and no petition was filed calling for a referendum thereon. The following action is now considered to be in the best interests of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA:

Section 1. That this Council does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of Not to Exceed \$800,000 General Obligation Capital Loan Notes, for the foregoing essential corporate purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 7th day of June, 2022.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF WASHINGTON)

I, the undersigned City Clerk of the City of Washington, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2022.

City Clerk, City of Washington, State of Iowa

(SEAL)

June 7, 2022

The City Council of the City of Washington, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 215 East Washington Street. Washington, Iowa, at _____ .M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of Not to Exceed \$1,000,000 General Obligation Capital Loan Notes, of the City of Washington, State of Iowa, in order to provide funds to pay the costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of Chapter 403 including the construction of infrastructure in the MSJ Subdivision as authorized in Amendment No. 2 to the Washington Unified South Central Residential Urban Renewal Plan, for essential corporate purposes, and that notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes and the right to petition for an election had been published as provided by Sections 384.24(3)(q), 384.24A, 384.25 and 403.12 of the Code of Iowa, and the Mayor then asked the City Clerk whether any petition had been filed in the Clerk's Office, as contemplated in Section 362.4 of the Code of Iowa, and the Clerk reported that no such petition had been filed, requesting that the question of issuing the Notes be submitted to the qualified electors of the City.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City to the issuance of the Notes. The Clerk advised the Mayor and the Council that _____ written objections had been filed. The Mayor then called for oral objections to the issuance of the Notes and _____ were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

(Attach here a summary of objections received or made, if any)

Whereupon, the Mayor declared the hearing on the authorization of entering into a Loan Agreement and the issuance of the Notes to be closed.

The Council then considered the proposed action and the extent of objections thereto.

Whereupon, Council Member _____ introduced and delivered to the Clerk the Resolution hereinafter set out entitled "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$1,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES", and moved:

- that the Resolution be adopted.
- to ADJOURN and defer action on the Resolution and the proposal to institute proceedings for the issuance of notes to the meeting to be held at _____ .M. on the _____ day of _____, 2022, at this place.

Council Member _____ seconded the motion. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the measure duly adopted.

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO
EXCEED \$1,000,000 GENERAL OBLIGATION CAPITAL
LOAN NOTES**

WHEREAS, pursuant to notice published as required by law, the City Council has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of Not to Exceed \$1,000,000 General Obligation Capital Loan Notes, for the essential corporate purposes, in order to provide funds to pay the costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of Chapter 403 including the construction of infrastructure in the MSJ Subdivision as authorized in Amendment No. 2 to the Washington Unified South Central Residential Urban Renewal Plan, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and no petition was filed calling for a referendum thereon. The following action is now considered to be in the best interests of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA:

Section 1. That this Council does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of Not to Exceed \$1,000,000 General Obligation Capital Loan Notes, for the foregoing essential corporate purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 7th day of June, 2022.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF WASHINGTON)

I, the undersigned City Clerk of the City of Washington, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2022.

City Clerk, City of Washington, State of Iowa

(SEAL)

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City
Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

June 2, 2022

To: Mayor & City Council

From: Deanna McCusker
City Administrator

Re: Rejection of the Sanitary Sewer Extension Bids

The engineer's estimate for this project was \$135,000 and we had \$125,000 budgeted for the project. When bids were opened on Tuesday, May 31, 2022, the only bid received came in at \$399,447. Therefore, I am recommending that we reject this bid and discuss alternative options for the project.

Sincerely,
Deanna McCusker
City Administrator



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

June 3, 2022

City of Washington
Deanna McCusker, City Administrator
215 E. Washington St
Washington, IA 52353

Re: Sanitary Sewer Extension - 2022
Washington, Iowa
G&A 3021284

Dear Deanna:

Bids for the referenced project were received on May 31, 2022. The only bid was received from Cornerstone Excavating from Washington, Iowa, in the amount of \$399,447. This is considerably higher than the Engineer's Opinion of Probable cost of \$135,400.

After receiving only one bid with the bid being significantly higher than the opinion of costs, we recommend that the contract not be awarded at this time. As we have discussed this project could be added to the Country Club View Subdivision project and let with it in an effort to generate additional interest in the project.

Also enclosed are the original bids for your files.

If you have any questions, please don't hesitate to contact me.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Encs: Bid Tabulation and Original Bids

JP/

RESOLUTION NO. 2022-___

**A RESOLUTION REJECTING ALL BIDS FOR THE SANITARY
SEWER EXTENSION PROJECT FOR MSJ SUBDIVISION PROJECT**

WHEREAS, the construction project known as "Sanitary Sewer Extension Project for MSJ Subdivision" has been designed and publicized for bid, and bids were received on May 31, 2022; and

WHEREAS, the bids received do not fit the budget established for this project, and the Council desires that additional planning and design work be done to bring the project within budget, while still meeting all critical needs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA.

Section 1. That as stated in the bid notice that any and all bids may be rejected, all bids for the construction of certain public improvements described in general as "Sanitary Sewer Extension Project for MSJ Subdivision" be and are hereby rejected.

PASSED AND APPROVED, this 7th day of June, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

RESOLUTION NO. _____

RESOLUTION ADOPTING CDBG PROCUREMENT POLICY

WHEREAS, the City of Washington has received a Community Development Block Grant from the State of Iowa and the Iowa Economic Development Authority; and

WHEREAS, the City's current policy has been determined to be out of date with the most recent federal requirements; and

WHEREAS, the grant program and Iowa Economic Development Authority require that the City adopts and maintains a Procurement Policy that is in compliance with the current federal and State guidelines in order to utilize grant funds; and

WHEREAS, the attached policy, inclusive of eight pages, which is hereby incorporated into and made a part of this resolution;

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

SECTION 1. That the City hereby adopts the attached Procurement Policy for use by the City for its current and future Community Development Block Grant Program awards.

SECTION 2. That the Mayor is hereby authorized to sign the attached policy on Page 8 in acknowledgement of the adoption of the policy.

PASSED AND APPROVED THIS 7TH DAY OF JUNE, 2022.

Jaron Rosien, Mayor

ATTEST

Sally Hart, City Clerk

Community Development Block Grant Subrecipient Procurement Policies and Procedures

2 *CFR* 200.317 provides that subrecipients of a state that are administering federal funds will follow sections 200.318 (General procurement standards) through 200.326 (Contract provisions). However, 24 *CFR* 570.489(g), set out in full below, enables states that administer Community Development Block Grant funds to adopt procurement standards other than those set out in 2 *CFR* Part 200 for units of local government that are subrecipients of CDBG funds.

24 CFR 570.489 (g) Procurement: When procuring property or services to be paid for in whole or in part with CDBG funds, the State shall follow its procurement policies and procedures. The State shall establish requirements for procurement policies and procedures for units of general local government, based on full and open competition. Methods of procurement (e.g., small purchase, sealed bids/formal advertising, competitive proposals, and noncompetitive proposals) and their applicability shall be specified by the State. Cost plus a percentage of cost and percentage of construction costs methods of contracting shall not be used. The policies and procedures shall also include standards of conduct governing employees engaged in the award or administration of contracts. (Other conflicts of interest are covered by § 570.489(h).) The State shall ensure that all purchase orders and contracts include any clauses required by Federal statutes, Executive orders, and implementing regulations. The State shall make subrecipient and contractor determinations in accordance with the standards in 2 *CFR* 200.330.

The State of Iowa, in its administration of the CDBG, hereby establishes the following procurement standards for subrecipients of CDBG funding that are units of local government.

Procurement Standards

General (Replaces 2 *CFR* 200.318)

Subrecipients of the CDBG program must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

The subrecipient alone shall be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the subrecipient of any contractual responsibilities under its contracts.

Conflicts of interest in awarding contracts (Replaces 2 *CFR* 200.318)

The subrecipient must maintain written standards of conduct covering and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the subrecipient

may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.

If the subrecipient has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, the subrecipient must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the subrecipient is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

IEDA may terminate contracts with any CDBG subrecipient that violates this policy and may require full repayment of funds issued to the subrecipient.

Best Cost (Replaces 2 CFR 200.318)

The subrecipient's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. The subrecipient is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

Responsible Contractors (Replaces 2 CFR 200.318)

The subrecipient must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

Awards must not be made to parties listed on the governmentwide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

The subrecipient must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to the following:

1. rationale for the method of procurement
2. selection of contract type
3. contractor selection or rejection
4. the basis for the contract price.

Competition (Replaces 2 CFR 200.319)

All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals shall be excluded from competing for such procurements. IEDA will consider requests for waivers of this provision. The subrecipient must make a sufficient showing that the number of contractors that provide the goods or services is insufficient that it is necessary to not exclude contractors that developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals.

Examples restrictions on competition include but are not limited to:

1. Placing unreasonable requirements on firms in order for them to qualify to do business;
2. Requiring unnecessary experience and excessive bonding;
3. Noncompetitive pricing practices between firms or between affiliated companies;
4. Noncompetitive contracts to consultants that are on retainer contracts;
5. Organizational conflicts of interest;
6. Specifying only a "brand name" product instead of allowing "an equivalent" product to be offered and describing the performance or other relevant requirements of the procurement; and
7. Any arbitrary action in the procurement process.

The subrecipient must conduct procurement in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal or State of Iowa law expressly mandates or encourages geographic preference. Nothing in this section preempts state licensing laws.

When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion, provided that an appropriate number of qualified firms remain, given the nature and size of the project, to compete for the contract.

The subrecipient must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

1. Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided. When it is impractical or not reasonably feasible to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and
2. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

Types of Procurement (Replaces 2 CFR 200.320-based on Iowa Code section 11.118)

1. **Small:** Estimated annual value does not exceed \$5,000 and does not exceed \$15,000 for multiyear contracts: For supplies and services only. The subrecipient does not need to solicit competitive quotations if the subrecipient considers the price to be reasonable. To the extent practicable, the subrecipient must distribute such procurement equitably among qualified suppliers.

2. **Simple:** Estimated annual value exceeds \$5,000 but less than \$50,000 per year and does not exceed \$150,000 for multiyear contracts: For non-engineering and architectural services and supplies only. The subrecipient may use an informal competitive selection process to engage a service provider. Informal selection means price or rate quotations must be obtained from an adequate number of qualified sources. The subrecipient may contact the prospective service providers in person, by telephone, fax, email or letter. The subrecipient should solicit at least three prospective service providers. The sub recipient must justify, to IEDA's satisfaction, contacting fewer than three service providers. The justification shall be included in the contract file.

3. **Professional:** Estimated annual value exceeds \$50,000 per year and exceeds \$150,000 for multiyear contracts: For supplies and services and ALL engineering and architectural services, a subrecipient shall use a formal *competitive selection* process to procure the goods or services.

4. **Sealed bids:** (formal advertising): The sealed bid method is the preferred method for procuring construction. Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price. A complete, adequate, and realistic specification or purchase description will be developed before bidding.

The following requirements apply:

1. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, and the invitation for bids must be publicly advertised (not required for nonprofit entities);
2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
3. All bids will be opened at the time and place prescribed in the invitation for bids, and the bids must be opened publicly;
4. The subrecipient shall enter into a firm fixed price contract award with the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
5. Any or all bids may be rejected if there is a sound documented reason.

Competitive Selection Process: The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when a sealed bidding process is not appropriate. If this method is used, the following requirements apply:

1. Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
2. Proposals must be solicited from an adequate number of qualified sources;
3. The subrecipient must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
4. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
5. The subrecipient may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

Noncompetitive proposals: Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

- (1) The item is available only from a single source. This type of procurement is referred to as sole-source procurement;
- (2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- (3) The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or
- (4) After solicitation of a number of sources, competition is determined inadequate. This type of procurement is referred to as single-source procurement.

Responsible unit: IEDA project managers verified via monitoring and/or state auditor

Targeted Small Businesses – Minority, Disabled, and Woman Owned Businesses (Replaces 2 CFR 200.321)

The subrecipient must take all necessary affirmative steps to ensure that minority businesses, women's business enterprises, businesses owned by disabled persons, and labor surplus area firms are used when possible.

Affirmative steps must include:

- (1) Placing qualified small and minority businesses, small women's business enterprises, and small businesses owned by disabled persons on solicitation lists. Link to a directory of Targeted Small Businesses in Iowa: <https://iowaeda.microsoftcrmportals.com/tsb-search/>;

(2) Ensuring that Targeted Small Businesses are solicited whenever they are potential sources;

(3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by Targeted Small Businesses;

(4) Establishing delivery schedules, where the requirement permits, which encourage participation by Targeted Small Businesses;

(5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration, the Minority Business Development Agency of the Department of Commerce and the Iowa Economic Development Targeted Small Business Program <https://www.iowaeconomicdevelopment.com/tsb>; and

(6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Recycled Content and Products (Replaces 2 CFR 200.322)

When appropriate, specifications shall include requirements for the use of recovered materials and products.

The specifications shall not restrict the use of alternative materials, exclude recovered materials, or require performance standards that exclude products containing recovered materials unless the subrecipient seeking the product can document that the use of recovered materials will impede the intended use of the product.

Cost Analysis and Contract Price (Replaces 2 CFR 200.323)

The subrecipient must perform a cost or price analysis in connection with every procurement action in excess of the small, simple and professional acquisition thresholds, including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the subrecipient must make independent estimates before receiving bids or proposals.

The subrecipient must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the subrecipient under 2 CFR 200.402 - 406.

The cost plus a percentage of cost and percentage of construction cost methods of contracting shall not be used.

Review of Procurement Documents and Procurement System (Replaces 2 CFR 200.324)

The subrecipient must make available upon request pre-procurement review; procurement documents, such as requests for proposals or invitations for bids; or independent cost estimates, when:

1. Requested by IEDA;
2. The procurement is expected to exceed the small, simple and professional acquisition thresholds and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
3. The procurement, which is expected to exceed the small, simple and professional acquisition thresholds, specifies a "brand name" product;

IEDA Certification: The subrecipient may request that IEDA certify that its procurement system meets these standards.

Self-certification: The subrecipient may self-certify its procurement system. Such self-certification shall not limit IEDA's right to review and survey the system. If a subrecipient self-certifies its procurement system, the IEDA may rely on written assurances from the subrecipient that it is complying with these standards. The subrecipient must cite specific policies, procedures, regulations, or standards as compliant with these requirements and make its system available for review.

Bonding (Replaces 2 CFR 200.325)

For construction or facility improvement contracts or subcontracts for public improvement projects and multi-family residential buildings, the minimum requirements shall be as follows:

- a. A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- b. A performance bond for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- c. A payment bond for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to ensure that the contractor will pay as required by law all persons supplying labor and material in the execution of the work provided for in the contract.

The subrecipient may petition IEDA to accept its bonding policy, provided that IEDA has made a determination that the Federal interest is adequately protected.

Recipients are expected to comply with all state requirements regarding bonding requirements for public improvement projects: <https://www.legis.iowa.gov/docs/code/2019/573.pdf>
Recipients should consult with their legal counsel to determine how state requirements may impact their CDBG project.

Contract Provisions (Replaces 2 CFR 200.326)

The subrecipient's contracts must contain the applicable provisions set out in Appendix II of the CDBG Management Guide

ACKNOWLEDGEMENT AND ADOPTION

As a recipient of Community Development Block Grant (CDBG) funds, the City of Washington, Iowa adopts the State of Iowa's CDBG Procurement Policies and Procedures and agrees to apply all policies and procedures to CDBG funded projects within City of Washington, Iowa.

Adopted by the City of Washington, Iowa on the 7th day of June, 2022.

Chief Elected Official:

Jaron Rosien, Mayor
Typed/printed name

Signature

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, a junk vehicle was removed from the property.

The property of STRANSKY, ANTHONY W. & JEFFRY at 1104 E 2nd St. WASHINGTON, IOWA for the amount of \$140.00 Legal description (33 SMOUSES E SID ADD). Parcel Number (117431006).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 7th day of June 2022.

Jaron Rosien, Mayor

Attest:

Sally Hart, City Clerk

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE PARTIAL WWTP
DEMOLITION PROJECT AS COMPLETED**

WHEREAS, the City Council of the City of Washington, Iowa, did award a construction contract to DeLong Construction, Inc. in the amount of \$169,250 for the “Partial WWTP Demolition Project” (the “Project”); and,

WHEREAS, the Project has now been completed in accordance with the plans and specifications; and,

WHEREAS, it is necessary for the City Council to formally accept the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That Pay Application #2 is hereby approved in the amount of \$23,697.75.

Section 2. That Pay Application #3 (release of retainage) is hereby approved in the amount of \$8,462.50. Said retainage will be paid 30 days after the date of this Resolution if no claims are filed against the retainage without further action from this Council.

Section 3. That the construction of the Project is hereby accepted as completed, with a final contract price of \$169,250.

Passed and approved this 7th day of June, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

Engineer's Statement of Completion

Project: Partial WWTP Demolition	Date of Contract: Feb. 15, 2022
Owner: City of Washington, Iowa	Owner's Contract No.:
Engineer: FOX Strand	Engineer's Project No.: 2045-21A/7046.009
Contractor: DeLong Construction, Inc.	

I hereby state that the construction of the **Partial WWTP Demolition** project by a Contract dated **February 15, 2022**, has been satisfactorily completed in general compliance with the terms, conditions, and stipulations of said Contract.

The work was completed on **May 13, 2022**. The Contract completion date was **June 5, 2022**.

I further state that the final contract amount due to the Contractor for the fulfillment of said Contract is **\$169,250.00**. The derivation of this total amount is tabulated on the attached sheet.

A total of **\$137,089.75** has been paid previously, leaving **\$32,160.25** due as of the date of this document. Of the total amount due, **\$23,697.75** should be paid with Pay Application No. 2. The remaining **\$8,462.50** is retainage that shall be paid no sooner than thirty (30) days following formal acceptance of the construction by resolution of the City Council provided that no unpaid claims exist in connection with this Contract. The Contractor will receive interest on any unpaid balance at the maximum legal rate from and after thirty (30) days following acceptance of the project by the City Council.

Signed:

FOX Strand

By: *Matthew Howard, P.E.*

Iowa Registration No.: P20480

Date: 5-26-2022

FOX Strand PN: 2045-21A/7046.009

Distribution:

- Engineer
- Contractor
- Owner

Accepted by:

Owner: _____

Resolution: _____

Date: _____

Signed: _____

Title: _____

Attest: _____

Summary Derivation of Final Contract Amount

Partial WWTP Demolition
Washington, Iowa
FOX Strand PN 2045-21A/7046.009

Calculation of Final Contract Amount

Original Contract Amount	\$	169,250.00
Change Orders	\$	-
<hr/>		
Final Contract Amount	\$	169,250.00

Amount Paid on Previous Pay Applications

Pay Request 1	\$	137,089.75
<hr/>		
Total Amount Paid (Pay Request 1)	\$	137,089.75

Final Amount Due

Remaining Amount less retainage (Pay Request 2)	\$	23,697.75
Retainage Amount	\$	8,462.50
Less Early Release of Retainage	\$	-
Remaining Retainage	\$	8,462.50
Amount Due Release of Retainage (Pay Request 3)	\$	8,462.50

Contractor's Application for Payment

Owner: <u>City of Washington</u>	Owner's Project No.: _____
Engineer: <u>FOX Strand</u>	Engineer's Project No.: <u>2045-21A</u>
Contractor: <u>DeLong Construction, Inc.</u>	Contractor's Project No.: _____
Project: <u>Partial WWTP Demolition</u>	
Contract: _____	
Application No.: <u>2</u>	Application Date: <u>5/23/2022</u>
Application Period: From <u>4/1/2022</u> to <u>5/21/2022</u>	

1. Original Contract Price		\$ 169,250.00
2. Net change by Change Orders		\$ -
3. Current Contract Price (Line 1 + Line 2)		\$ 169,250.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)		\$ 169,250.00
5. Retainage		
a. <u>5%</u> X \$ <u>169,250.00</u> Work Completed =	\$	<u>8,462.50</u>
b. _____ X \$ _____ Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)		\$ 8,462.50
6. Amount eligible to date (Line 4 - Line 5.c)		\$ 160,787.50
7. Less previous payments (Line 6 from prior application)		\$ 137,089.75
8. Amount due this application		\$ 23,697.75
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)		\$ 8,462.50

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: DeLong Construction, Inc.

Signature: *[Handwritten Signature]* **Date:** 5-23-22

Recommended by Engineer	Approved by Owner
By: <u><i>[Handwritten Signature]</i></u> , P.E.	By: _____
Title: <u>Project Manager</u>	Title: _____
Date: <u>5-26-2022</u>	Date: _____

Approved by Funding Agency

By: _____ **By:** _____

Title: _____ **Title:** _____

Date: _____ **Date:** _____

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City
Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

June 1, 2022

To: Mayor & City Council

From: Deanna McCusker
City Administrator

Re: Task Order from Fox Strand for Hwy 1 Conceptual Development Plan & Plat of Survey

Having a conceptual development plan and plat of survey completed is the next step following the acquisition of this property since we have been approached by an interested party. Before we would meet again, we need to have some idea of the layout of the development.

Therefore, I would recommend that City Council pass this agreement.

Sincerely,
Deanna McCusker
City Administrator

Task Order

In accordance with paragraph 1.01 of the Master Agreement between the City of Washington (Owner) and FOX Strand (Engineer) for Professional Services dated May 1, 2013 ("Agreement"), Owner and Engineer agree as follows:

Specific Project Data

- A. Title:** Hwy 1 Conceptual Development Plan
 - B. Description:** This project consists of providing the Owner conceptual layouts and a plat of survey for a development south of the Washington County Fairgrounds.
1. **Services of Engineer** - Services of Engineer for this Task Order No. 7046.021.1 shall be as per Exhibit A of the Master Agreement except as modified below (*Paragraph and Sub-paragraph numbering below coincides with the particular Paragraph and Sub-paragraph numbering of Exhibit A of the Master Agreement for which modifications are hereby made*):

Part 1 -- Basic Services

- A1.01 Study and Report Phase** – This phase is not applicable.
- A1.02 Preliminary Design Phase** – This phase is not applicable.
- A1.03 Final Design Phase** – This phase is not applicable.
- A1.04 Bidding or Negotiating Phase** - This phase is not applicable.
- A1.05 Construction Phase** - This phase is not applicable.
- A1.06 Post-Construction Phase** - This phase is not applicable.

Part 2 -- Additional Services

- A2.01 Additional Services Requiring Owner's Authorization in Advance** - As per Exhibit A of the Master Agreement, except for services specifically identified in this document as part of the Basic Services. Exhibit D shall apply to this project in its entirety.
 - A.8.1 Conceptual Development Plan**
 - a. The Engineer will develop up to three conceptual plan layouts for a housing development, two multifamily units, and a six-acre lot for a potential buyer within parcel "F" as included on the existing property plat.
 - b. Engineer will review development options with the Owner. The Owner will provide review and comment of the options presented.

- c. The Engineer will communicate with the Owner's Planning Department regarding the site development criteria including setbacks, zoning, and utility extensions.
- d. The Engineer will develop an opinion of probable project cost for the preferred conceptual development plan selected by the Owner.
- e. The Engineer will attend up to two one-hour remote meetings to review the project concept plans.

A.8.2 Plat of Survey

- a. The Engineer will visit the site to obtain property line information and to confirm property corners established from previous plats of survey.
- b. The Engineer will develop a plat of survey that divides Parcel F into two new parcels in accordance with the conceptual plan selected by the Owner.
- c. The Engineer will provide the plat of survey to the Owner for city approval stamp and recording by Owner's staff.

2. Owner's Responsibilities - Owner Responsibilities for this Task Order shall be as per Exhibit B of the Master Agreement and as modified below (*Paragraph and Sub-paragraph numbering below coincides with the particular Paragraph and Sub-paragraph numbering of Exhibit B of the Master Agreement for which modifications are hereby made*):

3. Times for Rendering Services - shall be as follows:

Engineer and Owner are aware that there are factors outside the Engineer's control that may affect the Engineer's schedule for completing the services to be provided under this Agreement. The Engineer shall perform these services with reasonable diligence and expediency consistent with sound professional practices.

<u>Phase</u>	<u>Anticipated Dates for Completion</u>
Conceptual Development Plan	June 24, 2022
Plat of Survey	July 29, 2022

4. Payments to Engineer for Services and Reimbursable Expenses

Payments to Engineer shall be in accordance with Exhibit C of the Master Agreement. Specifically, Owner shall pay Engineer for services as follows:

Additional Services	Fee Basis	Amount
Conceptual Development Plan	Lump Sum	\$4,900
Plat of Survey	Lump Sum	\$3,000

Total Lump Sum Fee: \$7,900

5. Engineer's Consultants:

None.

6. Other Modifications to Master Agreement:

The term of the Master Agreement is hereby extended to the completion date of the work under this Task Order if that should extend beyond the current term of the Agreement.

7. **Attachments** – None.

8. **Documents Incorporated By Reference** – Master Agreement between Owner and Engineer for Professional Services dated May 1, 2013.

Approval and Acceptance: Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Agreement. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, 2022.

Engineer

Owner

Signature

Date

Signature

Date

Jean Sheets

Name

Name

Risk Management

Title

Title

Authorized Representative for Task Order:

Authorized Representative for Task Order:

Steven P. Soupir, P.E.

Name

Deanna McCusker

Name

Project Manager

Title

City Administrator

Title

414 South 17th Street, Suite 107, Ames, IA 50010

Address

215 E. Washington Street

Address

steve.soupir@strand.com

E-Mail Address

dmccusker@washingtioniowa.gov

E-Mail Address

515-233-0000

Phone

319-653-6584 X134

Phone

515-233-0103

Fax

319-653-5273

Fax

This is EXHIBIT K, consisting of one (1) page, referred to in and part of the Master Agreement between Owner and Engineer for Professional Services dated May 1, 2013.

Amendment To Master Agreement

1. Background Data:


- a. Effective Date of Task Order: January 1, 2022
- b. Owner: City of Washington, Iowa
- c. Engineer: FOX Engineering Associates, Inc
- d. Specific Project: All covered by the Master Agreement referenced above.

2. Description of Modifications

Engineer previously known "FOX Engineering Associates, Inc." is now "Strand Associates, Inc dba FOX Strand".

Extend the expiration date of the Master Agreement to December 31, 2024.

Owner and Engineer hereby agree to modify the above-referenced Master Agreement as set forth in this Amendment. All provisions of the Agreement and Master Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is January 1, 2022.

OWNER:
By: 
Title: Risk Management
Date Signed: 5/25/2022

ENGINEER:
By: _____
Title: _____
Date Signed: _____

RESOLUTION NO. _____

RESOLUTION APPROVING ENTERING INTO AN AGREEMENT FOR CONCEPTUAL DEVELOPMENT PLAN AND PLAT OF SURVEY FOR THE HWY 1 DEVELOPMENT

WHEREAS, the City of Washington purchased the Bell Property along Hwy 1 on November 19, 2019; and,

WHEREAS, it is necessary to create a conceptual development plan and plat of survey for the area since there is some initial interest in a portion of the ground; and,

WHEREAS, Fox Strand has submitted a task order to prepare the conceptual development plan and plat of survey for the development along Hwy 1 for \$7,900.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the agreement between the City of Washington and Fox Strand for conceptual development plans and a plat of survey for the land along Hwy 1 is hereby approved for \$7,900.

Section 2. That the Mayor has the authority to sign the agreement on behalf of the City of Washington, Iowa.

Passed and approved this 7th day of June, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

RESOLUTION NO. 2022-__

**A RESOLUTION TO PROVIDE FOR A NOTICE OF HEARING AND LETTING
ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND
ESTIMATE OF COST FOR THE 2022 SEALCOAT PROJECT,
AND TAKING OF BIDS THEREFOR**

WHEREAS, the City Council has heretofore authorized certain improvements that are in the best interests of the City, to be completed in accordance with the plans, specifications and form of contract prepared by the City, and such proposed plans, specifications, form of contract and estimate of cost being on file with the City Clerk; and

WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost have been prepared and filed by the City; and

WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and to advertise for sealed bids.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The detailed plans and specifications, notice of hearing, notice to bidders, form of contract and estimate of cost referred to in the preamble hereof are subject to the hearing.

Section 2. The Project is necessary and desirable for the City, and it is in the best interests of the City to proceed toward the construction of the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 10%.

Section 4. The City Council hereby delegates to the City Clerk the duty of receiving, opening and announcing the results of all bids for the construction of the Project on the 30th day of June, 2022 at 9 A.M. at City Hall, 215 E. Washington Street, Washington, Iowa. The 21st day of June, 2022 at 6:00 P.M. at the City Council Chambers, City Hall, 215 East Washington Street, Washington, Iowa is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and the 5th day of July, 2022 at 6:00 P.M. at the Council Chambers, City Hall, 215 East Washington Street, Washington, Iowa as the time and place of considering bids received by the City in connection therewith.

Section 5. The City Council hereby instructs the City Clerk to provide notice of the aforementioned hearing and taking of bids in accordance with Chapter 26 of the Code of Iowa by posting a notice to bidders not less than thirteen (13) and not more than forty-five (45) days before the date for filing bids in a relevant contractor plan room service with statewide circulation, in a relevant construction lead generating service with

statewide circulation, and on the Iowa League of Cities website. The said notice is in the form substantially as attached to this Resolution.

Section 6. All provisions set out in the following form of notice are hereby recognized and prescribed by this Council and all Resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

PASSED AND APPROVED this 7th day of June, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

NOTICE OF PUBLIC HEARING

**2022 SEALCOAT PROJECT
WASHINGTON, IOWA**

The City Council of Washington, Iowa, will hold a public hearing on the proposed Plans and Specifications, form of contract and estimate of cost for the construction of certain improvements and work incidental thereto described in general as “2022 Sealcoat Project - Washington, Iowa” and as described in detail in the Plans and Specifications for said improvements now on file in the office of the City Clerk.

The public hearing will be held at **6:00 P.M.** on **Tuesday, June 21, 2022**, in the City Council Chambers, City Hall, City of Washington, 215 E. Washington Street, Washington, Iowa in accordance with the provisions of Chapter 384, Code of Iowa. At said hearing any interested person may appear and file objections thereto or to the cost of the improvements. At the hearing, the City will receive and consider any objections made by any interested party, to the Plans and Specifications, proposed form of Contract, and the estimate of cost for the project

The description of work is generally as follows:

Mobilization, Performance/Maintenance Bond, and Traffic Control – Lump Sum; Binder Bitumen, MC-3000 – 13,840 Gal; Cover Aggregate – 593 TON; Granular Subbase – 200 TON; Surface Correction – 1,260 SY; and Primer Bitumen, MC-70 – 252 Gal.

This Notice is given by authority of the City of Washington, Iowa.

Jaron Rosien, Mayor
City of Washington, Iowa

ATTEST:

Sally Hart, City Clerk

This Notice published in the Washington Evening Journal.

**Engineer's Opinion of Probable Costs
2022 Sealcoat Project
Washington, Iowa**

G&A 5022162

No.	Item	Unit	Estimated Quantity	Unit Price	Extended Price
Base Bid					
1.	Mobilization, Performance/Maintenance Bond, and Traffic C	LS	1	\$16,000.00	\$16,000.00
2.	Binder Bitumen, MC-3000	GAL	13,840	\$4.50	\$62,280.00
3.	Cover Aggregate	TON	593	\$60.00	\$35,580.00
4.	Granular Subbase	TON	200	\$40.00	\$8,000.00
5.	Surface Correction	SY	1,260	\$2.50	\$3,150.00
6.	Primer Bitumen, MC-70	GAL	252	\$5.00	\$1,260.00
TOTAL BASE BID					\$126,270.00

2022 Sealcoat Project - List of Streets

SECTION #	NAME	LOCATION
28	14TH ST	7TH AVE : 8TH AVE
63	10TH ST	6TH AVE : 7TH AVE
64	10TH ST	7TH AVE : 8TH AVE
68	9TH ST	5TH AVE : 6TH AVE
70	9TH ST	7TH AVE : 8TH AVE
105	6TH ST	D AVE : C AVE
108	6TH ST	MARION: IOWA
113	6TH ST	5TH AVE : 6TH AVE
114	6TH ST	6TH AVE : 7TH AVE
161	3RD ST	H AVE : +300LF
162	3RD ST	300LF : F AVE
212	MAIN ST	HWY 92 : +300LF
213	MAIN ST	+300LF : +600LF
214	MAIN ST	+600LF : +900LF
215	MAIN ST	+900LF : +1200LF
216	MAIN ST	+1200LF : +1500LF
217	MAIN ST	+1500LF : RR TRACKS
218	MAIN ST	RR TRACKS : +300LF
219	MAIN ST	+300LF : +600LF
220	MAIN ST	+600LF : +900LF
221	MAIN ST	+900LF : +1200LF
222	MAIN ST	+1200LF : +1500LF
223	MAIN ST	+1500LF : H AVE
338	MONROE ST	4TH AVE : 6TH AVE
339	ADAMS ST	F AVE : E AVE
340	ADAMS ST	E AVE : D AVE
341	ADAMS ST	D AVE : C AVE
342	ADAMS ST	C AVE : B AVE
353	JACKSON ST	MARION: IOWA
354	JACKSON ST	IOWA: 2ND AVE
386	HARRISON ST	12TH AVE : 13TH AVE
387	HARRISON ST	13TH AVE : 14TH AVE
388	HARRISON ST	14TH AVE : 15TH AVE
394	TAYLOR ST	12TH AVE : 13TH AVE
395	TAYLOR ST	13TH AVE : 14TH AVE
414	CEMETARY ST	W OF CEM. PARKING
415	PARKING LOT	CEMETARY OFFICE AREA
491	N. AVE H	3RD ST : 2ND ST
492	N. AVE H	2ND ST : MAIN ST
518	AVE E	LINCOLN : +300LF
519	AVE E	+300LF : +600LF
520	AVE E	+600LF : CITY LIMITS
538	AVE C	7TH ST : 6TH ST
819	10TH AVE	3RD ST : 2ND ST
829	11TH AVE	2ND ST : MAIN ST
849	12TH AVE	ADAMS : +300LF
865	14TH AVE	MAIN : WASHINGTON
866	14TH AVE	WASHINGTON : +300LF
867	14TH AVE	+300LF : +600LF
871	14TH AVE	HARRISON : TAYLOR
895	PARK	DOG PARK LANE/LOT
897	ALLEY	N 5TH/N 6TH:300 BLOCK

*Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

June 2, 2022

To: Mayor & City Council
CC: Deanna McCusker, City Administrator
Sally Hart, City Clerk

From: Kelsey Brown, Finance Director

Re: Amendment to Reimbursement Agreement with Chamber

As the City Council approved back in 2014, we have had a reimbursement agreement with the Chamber of Commerce, that allows their Executive Director to receive City health insurance and benefits. The Hotel-Motel Tax Committee and Chamber have added a shared marketing position and would like to offer the same benefits to that position that Chamber Director currently receives. The change in the agreement simply changes "Executive Director" to "Employees". The Chamber has been in good financial standing with the City for the duration of the agreement.

At a recent Hotel Motel Tax Committee meeting, it was voted in favor of paying for half of this position using Hotel Motel Tax funds, with the Chamber paying the other half with their monthly reimbursement.

It is also likely that the Chamber will make the Events Coordinator position full time in the near future. This amendment will cover that as well.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AMENDED REIMBURSEMENT AGREEMENT
WITH THE WASHINGTON CHAMBER OF COMMERCE**

WHEREAS, the City has had a mutually beneficial relationship with the Washington Chamber of Commerce; and

WHEREAS, the Chamber has approached the City about entering into a reimbursement agreement whereby the employees of the Washington Chamber of Commerce would become City employees and the Chamber and the Hotel-Motel Tax Committee would reimburse the full costs of employment:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby approves the Reimbursement Agreement attached as Exhibit A to this Resolution.

PASSED AND APPROVED this 7th day of June, 2022

Jaron Rosien, Mayor

Sally Hart, City Clerk

REIMBURSEMENT AGREEMENT

THIS REIMBURSEMENT AGREEMENT (the "Agreement") entered into by and between the City of Washington, Iowa, an Iowa municipal corporation, 215 E. Washington Street, Washington, Iowa 52353, hereafter referred to as "City"; and Washington Chamber of Commerce, Inc., an Iowa nonprofit corporation, 205 W. Main Street, Washington, Iowa 52353, hereafter referred to as "Chamber."

WHEREAS, the City and Chamber collaborate on multiple endeavors to improve the business climate in the City and to improve the quality of life of the citizens of the City; and

WHEREAS, Chamber has requested that the City make the employees of the Chamber (the "Employees"), employees of the City and to provide health insurance and other regular City employee benefits to said Employees; and

WHEREAS, Chamber will reimburse the City for the entire cost of employment of said director in accordance with the terms outlined below.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Employee. At the time of execution of this Agreement, the City shall make the employees of the Chamber, employees of the City.
2. Employment Policies. The Chamber agrees that all City policies relating to the payment of wages and benefits shall be applicable to the Employees. The exception to this requirement is that the Chamber may opt whether to allow for, and fully pay the cost of employer-provided life insurance and disability insurance that is customarily offered to City employees at City expense.
3. City Payment Schedule. The City shall pay the Employees on the same schedule the City pays all of its employees.
4. Chamber Payment Schedule. Chamber shall pay the City in advance for the applicable costs, arranging for the payment of the ensuing month by automatic electronic payment on the first day of the month. These monthly payments shall cover the entire amount of the payment of the wages and benefits to the City, including the City share of any payments paid on behalf of the employee. Said payments shall include, but not be limited to, FICA payments, unemployment insurance, IPERS contributions and any other fees paid on behalf of the employees by the City.

5. Determination of Monthly Payments. Not less than 10 days prior to the start of the City fiscal year on July 1 of each year, the City shall provide information pertaining to the amount to be paid by Chamber in 12 equal monthly payments for the ensuing fiscal year. The City shall provide sufficient detail to allow for easy understanding of the calculated numbers.
6. Shortfalls/Surplus in Payment. The City shall set up this reimbursement agreement in a separate fund in its accounting system, and shall track the amount of reimbursement versus actual amount paid on a monthly basis. Should a shortfall in payment exist at the end of the City fiscal year, Chamber shall have 30 days to remedy the shortfall. Should a surplus in payment exist at the end of the City fiscal year, this amount shall roll forward as a credit against Chamber's future payments.
7. Amendment of Monthly Reimbursement Amount. The amount of compensation, and thus payment by the City and reimbursement by Chamber may only be changed during a period immediately prior to July 1 and December 1 of each year, with July 1 or December 1 as the effective date. The party requesting the change shall provide notice to the other party not less than 20 days prior to the desired effective date for the change. Unless Chamber advises otherwise not less than 20 days prior to July 1, the Employees shall receive the same salary increase as the average for other non-union City employees at the change of each City fiscal year.
8. City Official as Voting Board Member. As a term of this Agreement, Chamber agrees to designate an elected or appointed City official as a voting member of its board of directors, and to maintain a voting City representative throughout the duration of this Agreement.
9. Termination. This Agreement may be terminated in the following manner:
 - a. By either party giving the other party written notice of at least ninety (90) days.
 - b. In the event that the City is classified under the Patient Protection and Affordable Care Act or its successors as a large group employer by the inclusion of the Main Street and Chamber of Commerce employees, the City shall notify the Chamber of this fact and this Agreement shall end on the last day of the calendar month which is at least 30 days after the notice to terminate has been sent.
10. Notices. Any notice under this Agreement shall be in writing and deemed served when it is delivered by personal delivery or mailed by U.S. Mail, postage prepaid, addressed to the parties at the addresses given below:

To the City:

City of Washington, Iowa
115 E. Washington Street
Washington, Iowa 52353
ATTN: City Administrator

To Chamber:

Washington Chamber of Commerce, Inc.
205 W. Main Street
Washington, Iowa 52353
ATTN: Executive Director

11. Enforceability. All parties to this Agreement expressly agree that this Agreement is not enforceable against the City until such time as approved by the Washington City Council as required by law.

12. Severability. If any term or provision of this Agreement or the application thereof to either party or circumstances shall be held invalid or unenforceable, the other provisions of this Agreement, or the application of such term or provision to persons or circumstances other than those held to be invalid or unenforceable, shall not be affected thereby but shall continue to be valid and be enforceable to the fullest extent permitted by law.

13. Captions. The captions to the paragraphs hereof are for convenience of reference only and are not intended to affect the meaning of the provisions of this Agreement.

14. Counterparts. This Agreement may be signed in any number of counterparts which together shall constitute one instrument.

15. Entire Agreement. This Agreement contains the entire agreement of the parties with respect to the subject matter thereof.

16. Governing Laws. This Agreement will be construed and enforced in accordance with the laws of the State of Iowa without regard to any conflicts of law rules.

17. Subrogation. Each party hereby agrees to waive its rights of subrogation against the other party and its insurers for any damages or claims to the extent that the damages or claims are covered by the party's insurer.

ACCEPTED AND AGREED:
Washington Chamber of Commerce, Inc.

City of Washington, Iowa

By: _____

Jaron Rosien, Mayor

Its: _____

ATTEST:

Date: _____

Sally Hart, City Clerk

Date: _____



Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 ext. 124

Memo

To: City Council
From: Jeff Duwa-Building and Zoning Official
Date: 6/3/2022
Re: Rezone of Auditor's Parcel L from A1 (Agricultural) to R2 (1 & 2 Family Residential) & R3 (1 to 6 Family Residential)

Issue

Public Hearing to review and consider the Rezone of Auditor's Parcel L from A1 to R2 & R3.

Background

With the Annexation of Auditor's Parcels B, I and L into the city limits. MSJ, LLC have requested the rezone of Parcel L as the initial Phase of the MSJ Subdivision allowing for the expansion of housing developments for the city of Washington. These lots will consist of mainly single-family homes and some multifamily lots. On Monday, June 6, 2022, the City of Washington's Planning and Zoning Commission will be meeting to review and discuss the Rezone of Auditor's Parcel L from A1 to R2 & R3 which will address the need for more housing within the city.

Recommendation

The formal recommendation will be sent via email following the conclusion of the City of Washington's Planning and Zoning meeting

City of Washington

Rezoning Petition

Regulations for Rezoning can be found under Chapter's 22 and 165 of the Municipal Code of the City of Washington.

Name MSJ, LLC (c/o Jeff Hazelett) Phone (319) 461-4810

Address 107 South Marion Ave, Washington, Iowa 52353

Address / Legal Description of Area to be Rezoned See attached Plat

Auditor's Parcel L, containing 12.41 acres, in the Northeast Quarter (NE¼) of the Northeast Quarter (NE¼) of Section Thirty (30) and the Northwest Quarter (NW¼) of the Northwest Quarter (NW¼) of Section Twenty-nine (29), all in Township Seventy-five (75) North, Range Seven (7) West of the Fifth (5th) Principal Meridian, as shown in Plat Book 30, Page 188; in Washington County, Iowa.

That part in Section 30 – Rezoned R3. That part in Section 29 – Rezoned R2.

Reason for Request / Intended Use of Property Development of residential subdivision

Current Zoning Agriculture Requested Zoning R2 & R3

Petition is to be accompanied by a non-refundable fee of \$150.

The undersigned owner(s) of the property described in the above, request the City of Washington to amend the present *Zoning District Map* of the Zoning Code. The undersigned has reviewed the requirements of the Zoning Code and understands the uses permitted in the zoning classification sought for the property. (Attach additional sheet if necessary).

<u>Signature</u>	<u>Address</u>	<u>Phone</u>	<u>Date</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

RESOLUTION NO. 2022-__

**A RESOLUTION SETTING A DATE FOR PUBLIC HEARING FOR AMENDING
ZONING ORDINANCE BY CHANGING BOUNDARIES OF ZONING DISTRICTS FOR
MSJ COUNTRY CLUB VIEW SUBDIVISION**

WHEREAS, the owner did properly file a Rezoning Petition for MSJ Country Club View Subdivision, Washington, Iowa; and

WHEREAS, said Rezoning Petition has been examined by the Planning and Zoning Commission of Washington, Iowa; and

WHEREAS, recommendations from both said Commission and City Staff have been received and considered; and

WHEREAS, said Rezoning Petition has found to be in compliance with the requirements of the City of Washington Code of Ordinances and all other statutory requirements.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that a public hearing on the Rezoning Petition is hereby set for 6:00 p.m. on Tuesday, June 21st, 2022 in the Council Chambers at 215 E. Washington Street, Washington, Iowa.

BE IT FURTHER RESOVLED, that the City Clerk is hereby directed to publish notice of the hearing on the rezoning petition no less than four (4) days prior to the hearing date on June 21st, 2022.

PASSED AND APPROVED, this 7th day of June, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk



Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 ext. 124

Memo

To: City Council
From: Jeff Duwa-Building and Zoning Official
Date: 6/3/2022
Re: Preliminary Plat for Country Club View Subdivision

Issue

Review and consider the Preliminary Plat for Country Club View Subdivision.

Background

Country Club View Subdivision will add thirty-one additional residential lots to the city of Washington consisting of mostly single-family homes and a few multifamily homes. On Monday, June 6, 2022, the City of Washington's Planning and Zoning Commission will be meeting to review and discuss the Preliminary Plat for Country Club View Subdivision.

Recommendation

The formal recommendation will be sent via email following the conclusion of the City of Washington's Planning and Zoning meeting.

RESOLUTION NO. 2022-___

**A RESOLUTION APPROVING THE PRELIMINARY PLAT FOR
THE MSJ COUNTRY CLUB VIEW SUBDIVISION**

WHEREAS, the owner did properly file a Preliminary Plat for MSJ Country Club View Subdivision, Washington, Iowa; and

WHEREAS, said Preliminary Plat has been examined by the Planning and Zoning Commission of Washington, Iowa; and

WHEREAS, recommendations from both said Commission and City Staff have been received and considered; and

WHEREAS, said Preliminary Plat has found to be in compliance with the requirements of the City of Washington Code of Ordinances and all other statutory requirements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington, Iowa, that said Preliminary Plat for MSJ Country Club View Subdivision, Washington, Iowa, is hereby approved.

PASSED AND APPROVED, this 7th day of June, 2022.

Jaron P. Rosien, Mayor

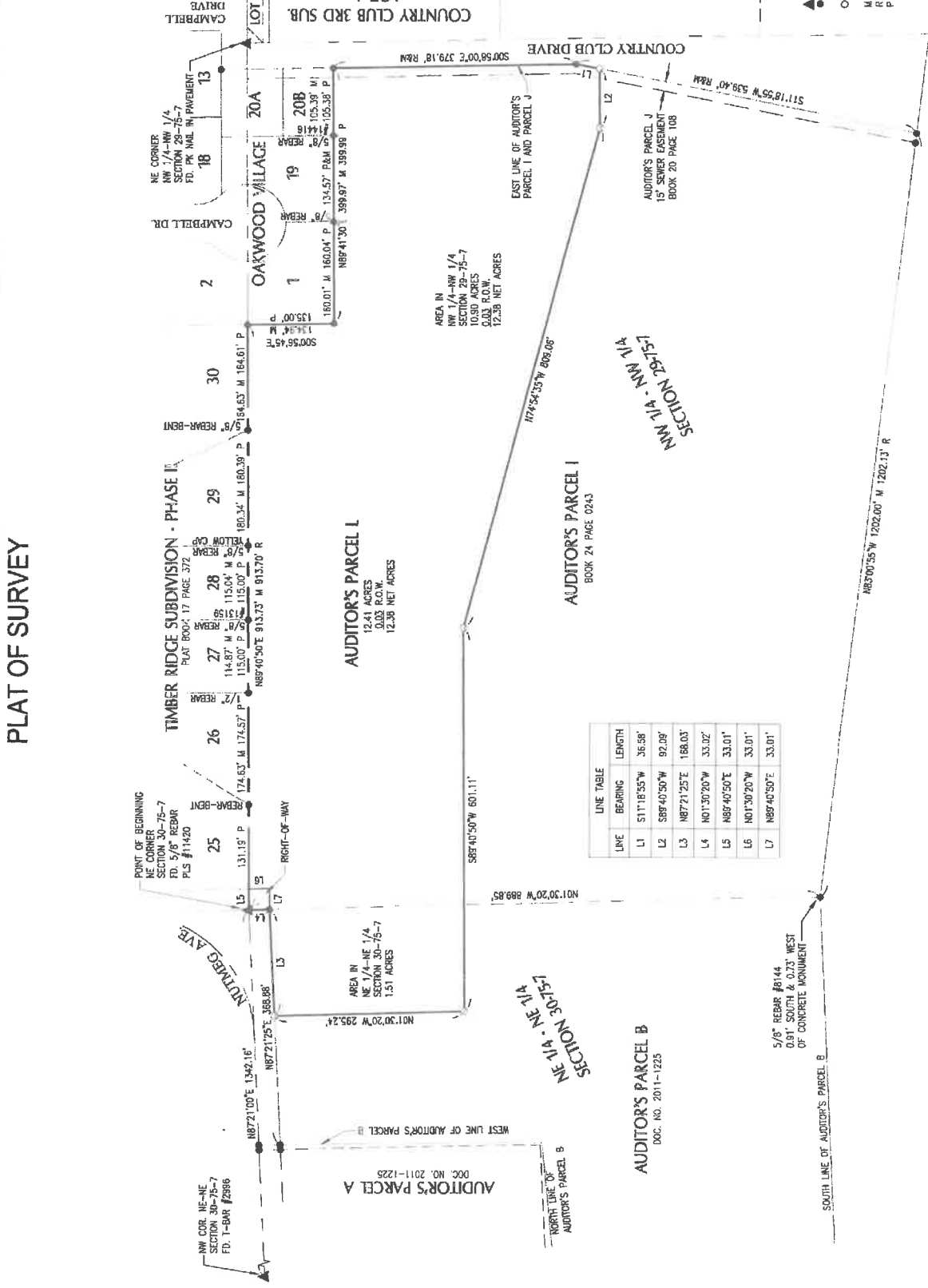
ATTEST:

Sally Y. Hart, City Clerk

PLAT OF SURVEY

DATE: 08-28-21 DRN. TRM APP. WASHINGTON COUNTY, IOWA
 OF THE NE-NE SECTION 30-75-7 & NW-NW SECTION 29-75-7
 AUDITOR'S PARCEL L
 MSJ, LLC

F.D. BK. PROJ. NO. 7021200



LINE TABLE

LINE	BEARING	LENGTH
L1	S11°18'55"W	36.58'
L2	S89°40'50"W	92.09'
L3	N87°21'25"E	168.03'
L4	N01°30'20"W	33.02'
L5	N89°40'50"E	33.01'
L6	N01°30'20"W	33.01'
L7	N89°40'50"E	33.01'

SECTION CORNER FOUND
 ○ = PROPERTY CORNER FOUND
 ○ = PROPERTY CORNER SET
 M = MONUMENT FOUND
 R = RECORDED DIMENSION
 P = PLATTED DIMENSION



DATE OF FIELDWORK: AUG. 13, 2021
 BASIS OF BEARINGS: IOWA RCS, ZONE 13—FAIRFIELD

CHANGE ORDER
For Local Public Agency Projects

No.: 2

Non-Substantial: May 16, 2022
Substantial: Administering Office
Concurrence Date

Accounting ID No. (5-digit number):37804

Project Number: STBG-SWAP-8140(612)--SG-92

Contract Work Type: PCC Pavement - Replace

Local Public Agency: City of Washington, Iowa

Contractor: DeLong Construction, Inc.

Date Prepared: May 16, 2022

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

See attached plan sheets D.11 and L.05 for revised plan information.

Adjust contract items 0230, 0240, 0250, 0330, 0390.

Add items:

8001 Change - add item for Locating Existing Tile Lines. Work consists of constructing trenches to locate tile lines, locating and sizing tile lines, repairing tile lines damaged during locating, and placing backfill material. Method of Measurement: By count (each). Basis of Payment: Contract unit price per each.

8002 Change - add item for PVC Area Drain. See attached drawing number 7002-110-087 for Nyloplast Drain Basin (PVC Area Drain) description and materials. Grate shall be flat 2'x3' with no curb hood. Method of Measurement: By count. Each PVC Area Drain installed will be counted for payment. Basis of Payment: Payment will be for each PVC Area Drain installed and counted in drawing number 7002-110-087.

8003 Change - add item for Temporary Field Fence. Work is in accordance with Section 2519 of the Standard Specifications and Standard Road Plan MI-103. Item will not be measured separately for payment. Basis of Payment: Lump Sum.

B - Reason for change:

0230 - Replace intake in cemetery drive and provide outlet for previously unknown tiles into the intake. 1 added connection required.

0240 - Replace intake in cemetery drive and provide outlet for previously unknown tiles into the intake. 100 additional LF estimated.

0250 - Replace intake in cemetery drive and provide outlet for previously unknown tiles into the intake. 2 added outlets required.

0330 - Replace intake in cemetery drive and provide outlet for previously unknown tiles into the intake. 145 additional LF estimated.

0390 - Replace intake in cemetery drive and provide outlet for previously unknown tiles into the intake. 1 added cleanout required.

8001 Change - Locate existing tiles (2) that were previously unknown.

8002 Change - Replace existing intake and provide outlet location for 2 existing tiles.

8003 Change - Add temporary field fence for livestock containment during storm sewer installation. 175 LF estimated.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

0230 - contract unit price, 0240 - contract unit price, 0250 - contract unit price, 0330 - contract unit price, 0390 - contract unit price,

8001 Change - agreed unit price, 8002 Change - agreed unit price. 8003 - agreed lump sum.

D - Justification for cost(s) (See I.M. 6.000, Attachment D, Chapter 2.36, for acceptable justification):

0230 - contract unit price, 0240 - contract unit price, 0250 - contract unit price, 0330 - contract unit price, 0390 - contract unit price

8001 Change - the contractor provided a detailed breakdown of labor and equipment costs, along with miscellaneous material costs. The equipment and labor costs are comparable to other contractor's hourly billable rates.

8002 Change - an intake with a grate setting similar to an SW-511 is required for this application. Cost for structure (see attached) provided by contractor is less than the weighted average of \$4,222.64/EA taken from IDOT Summary of Awarded prices from 05/2021 to 04/2022 for a SW-511 Intake.

8003 Change - based on estimate of 175 LF of fence required, lump sum cost of \$1,500 provided by contractor (see attached) equates to \$8.57/LF and is less than the weighted average of \$10.53/LF taken from IDOT Summary of Awarded prices from 05/2021 to 04/2022 for comparable item 2519-3300700 Temporary Fence.



Form 831240 (12-20)

E - Contract time adjustment:

No Working Days added

Working Days added: 2.0

Unknown at this time

Justification for selection:

Additional working days are based on the Engineer's estimated days required to complete this additional work.

F - Items included in contract:

Participating				For deductions enter as "-x.xx"		
Federal-aid	State-aid	Line Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
	x	0230	Connection to Existing Manhole	\$1,195.00	1.000	\$1,195.00
	x	0240	Subdrain, Longitudinal, (Shoulder) 4 in. Dia.	\$6.65	100.000	\$665.00
	x	0250	Subdrain Outlet, DR-303	\$295.00	2.000	\$590.00
	x	0330	Storm Sewer G-Main, Trenched, PVC, 8 in.	\$19.20	145.000	\$2,784.00
	x	0390	Sanitary Sewer Cleanout, SW-203	\$1,441.00	1.000	\$1,441.00
				Add Row	Delete Row	TOTAL
						\$6,675.00

G - Items not included in contract:

Participating				For deductions enter as "-x.xx"			
Federal-aid	State-aid	Change Number	Item Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
	x	8001	2599-9999005	Locate Existing Tile	\$500.00	2.000	\$1,000.00
	x	8002	2599-9999005	PVC Area Drain	\$3,600.00	1.000	\$3,600.00
	x	8003	2599-9999010	Temporary Field Fence	\$1.00	1,500.000	\$1,500.00
				6,100			
				6,100			
				Add Row	Delete Row	TOTAL	
						\$6,100.00	

H. Signatures

Signatures will be applied through DocExpress.

Doc Express® Document Signing History

Contract: 92-8140-612 Document: Change Order 2

This document is in the process of being signed by all required signatories using the Doc Express® service. Following are the signatures that have occurred so far.

Date	Signed By
05/26/2022	Dana DeLong-Patterson DeLong Construction Electronic Signature (Approved by Contractor)
	(Recommended by Engineer / Approved)
	(Approved by PIRC (when applicable))
	(Approved by Administering Office or designee)
	(Approved by FHWA (when applicable))



Washington County

Pay Estimate by Fund

92-8140-613

Description STBG-SWAP-8140(613)--SG-92, Acct ID- 38249, Letting Date- January 19, 2022
Payment Number 2
Pay Period 05/12/2022 to 06/01/2022
Prime Contractor JONES CONTRACTING CORP.
Payment Status Approved
Awarded Project Amount \$969,707.77
Authorized Amount \$975,699.77

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 0001 - STBG-SWAP-8140(613)--SG-92, Acct ID- 38249, Roadway Items					
Fund Package - 92-8140-613-CAT-1 92-8140-613-CAT-1 92-8140-613					
0020	2121-7425020	TON	1,060.410	\$23.00	\$24,389.43
GRANULAR SHOULDERS, TYPE B					
0080	2315-8275025	TON	90.230	\$21.40	\$1,930.92
SURFACING, DRIVEWAY, CLASS A CRUSHED STONE					
0120	2515-2475006	SY	78.000	\$48.50	\$3,783.00
DRIVEWAY, P.C. CONCRETE, 6 IN.					
0190	2599-9999010	LS	0.090	\$2,506.51	\$225.58
('LUMP SUM' ITEM): MAINTENANCE OF SOLID WASTE COLLECTION					
					92-8140-613-CAT-1 92-8140-613-CAT-1 92-8140-613 Total: \$30,328.93
Fund Package - 92-8140-613-CAT-2 92-8140-613-CAT-2 92-8140-613					
0010	2102-0425070	TON	80.470	\$21.40	\$1,722.06
SPECIAL BACKFILL					

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
0020	2121-7425020	TON	3,937.380	\$23.00	\$90,559.74
GRANULAR SHOULDERS, TYPE B					
0040	2301-1034080	SY	471.720	\$53.50	\$25,237.02
STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3I DURABILITY, 8 IN.					
0050	2310-5151040	CY	1,247.000	\$123.00	\$153,381.00
PORTLAND CEMENT CONCRETE OVERLAY, FURNISH ONLY					
0060	2310-5151045	SY	7,682.300	\$4.70	\$36,106.81
PORTLAND CEMENT CONCRETE OVERLAY, PLACEMENT ONLY					
0070	2310-8300550	SY	7,926.700	\$3.40	\$26,950.78
PAVEMENT INTERLAYER GEOTEXTILE					
0080	2315-8275025	TON	99.770	\$21.40	\$2,135.08
SURFACING, DRIVEWAY, CLASS A CRUSHED STONE					
0120	2515-2475006	SY	1,471.760	\$48.50	\$71,380.36
DRIVEWAY, P.C. CONCRETE, 6 IN.					
0130	2515-6745600	SY	50.000	\$10.00	\$500.00
REMOVAL OF PAVED DRIVEWAY					
0190	2599-9999010	LS	0.410	\$2,506.51	\$1,027.67
(LUMP SUM' ITEM): MAINTENANCE OF SOLID WASTE COLLECTION					
92-8140-613-CAT-2 92-8140-613-CAT-2 92-8140-613 Total:					\$409,000.52
Section 0001 Total:					\$439,329.45
Project Total:					\$439,329.45

Time Limits

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date	Days Remaining To Date	Damages To Date
Working Days, Late Start Date - 08/01/2022, Liquidated Damage Rate - 1,000	25.0 Days	25.0 Days	14.0 Days	\$0.00	21.0 Days	4.0 Days	\$0.00
Total Damages:							\$0.00

Summary

Current Approved Work:	\$439,329.45	Approved Work To Date:	\$960,042.47
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$13,179.88	Retainage To Date:	\$28,801.27
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$426,149.57	Payments To Date:	\$931,241.20
Previous Payment:	\$505,091.63	Previous Payments To Date:	\$505,091.63

Contractor _____

County Engineer _____

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 92, WATER RATES
AND CHAPTER 99, SEWER USER CHARGE**

BE IT ORDAINED by the City Council of the City of Washington, Iowa:

SECTION 1. The Code of Ordinances of the City of Washington, Iowa, 2014, Section 92.02, titled, "Rates for Service", is hereby amended to read as follows by amending Section 92.02 (1) and (2):

"92.02 RATES FOR SERVICE. Water service shall be furnished at the following rates with the City:

1. Base Charge. There shall be a basic monthly water service charge of seventeen dollars and eighty-five cents (\$17.85) per account.
2. Usage Rates. Customers shall be charged for water usage in accordance with the following rate schedule:

(Code of Iowa, Sec. 384.84(1))

Cubic Feet Used Per Month	Rate
All Usage	\$4.99 per 100 cubic feet

”

SECTION 2. The Code of Ordinances of the City of Washington, Iowa, 2014, Section 99.01, titled, "Rates for Service", is hereby amended to read as follows by amending Section 99.01(1) and (2):

"99.01 SEWER SERVICE CHARGES REQUIRED. The monthly sewer use charge shall be in accordance with the following:

1. Non-Residential Customers.
 - A. For each water meter of every nonresidential property receiving municipal sewer service using 1,400 cubic feet or less of water, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month plus \$4.68 per 100 cubic feet of water used.
 - B. For each water meter of every nonresidential property receiving municipal sewer service using between 1,401 and 15,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$63.00 per month plus \$4.68 per 100 cubic feet of water used.
 - C. For each water meter of every nonresidential property receiving municipal sewer service using between 15,001 and 100,000 cubic feet of

water, with or without a water meter, the charge shall be an amount equal to the sum of \$126.00 per month plus \$4.68 per 100 cubic feet of water used.

D. For each water meter of every nonresidential property receiving municipal sewer service using more than 100,001 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$252.00 per month plus \$4.68 per 100 cubic feet of water used.

2. Residential Customers. For each water meter of every residential property (including multiple-family residential properties) receiving municipal sewer service, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month per dwelling unit plus \$4.68 per 100 cubic feet of water used.”

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the ____ day of _____, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

Approved on First Reading:

May 17, 2022

Approved on Second Reading:

Approved on Third & Final Reading:

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2022.

City Clerk