



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, July 19, 2022

To attend the meeting via Zoom go to:

<https://us02web.zoom.us/j/84017526751?pwd=ZXlpKzZOTHJNZUIYQzZxQm1yVU1Zdz09>

Meeting ID: 840 1752 6751

Passcode: 218731

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, July 19, 2022 to be approved as proposed or amended.

Consent:

1. Council Minutes July 5, 2022
2. Bolton and Menk, Runway 18/36 Lighting, \$4,533.50
3. Bolton and Menk, Fuel System Repair, \$4,850.00
4. Bolton and Menk, Runway 18/36 PAPI & REILs, \$808.00
5. ECICOG, CDBG Rehab Grant Administration, \$75.00
6. ECICOG, ECIHTF Housing Rehab Program, \$1,800.00
7. Fox Strand, Old Wastewater Treatment Plant Demo, \$50.16
8. Fox Strand, 2021 Water Main Improvements, \$284.50
9. Fox Strand, Hwy 1 Development Concept Design, \$1,422.00
10. Iowa Communities Assurance Pool, Renewal FY23, \$188,353.00
11. Iowa Municipal Workers' Compensation Association, Installment 1 – Work Comp. Premium 22-23, \$6,909.00
12. LL Pelling, Pickleball Court Resurfacing, \$20,675.00
13. Main Street Washington, Annual Pledge, \$20,000.00
14. Platte River Displays, Inc, July 4th Fireworks, \$9,000.00
15. S&P Global Ratings, Analytical Services for \$3,600,000 Series 2022 GO Bond, \$13,750.00
16. Halcyon House, 1015 S. Iowa Ave, Special Class C Liquor (renewal)
17. Lebowski's of Washington, 1601 E. Washington St., Class C Liquor, Sunday Sales,

Outdoor Service Area, Catering Privilege (renewal)
18. Department Reports

SPECIAL EVENT REQUESTS

- Annual 5K Memorial Walk/Run Fundraiser for Hospice of Washington County – September 17, 2022
- Block Party for 600's East Main St – August 2, 2022

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes

CLAIMS & FINANCIAL REPORT

- Claims for July 19, 2022

NEW BUSINESS

1. Discussion and Consideration of Pump Bid for Well #7
2. Discussion and Consideration of Receipt of Bids for \$3,600,000 (Subject to Adjustment Per Terms of Offering) General Obligation Loan Notes, Series 2022
3. Discussion and Consideration of a Resolution Directing Sale of \$3,600,000 (Subject to Adjustment Per Terms of Offering) General Obligation Loan Notes, Series 2022
4. Discussion and Consideration of a Resolution Approving a CDL Training Reimbursement Policy
5. Discussion and Consideration of a Resolution Approving Employee Training/Certification Reimbursement Policy
6. Discussion and Consideration of a Memorandum of Understanding Between the State of Iowa, Acting By and Through the Iowa Department of Cultural Affairs and Iowa Great Place City of Washington, Acting By and Through City of Washington
7. Discussion and Consideration of a Resolution Approving an Agreement to Construct Site Paving on Lot 10 in the Business Park
8. Discussion and Consideration of a Resolution Approving a Purchase Agreement with Sunset Diesel for Lot 10 in the Business Park
9. Discussion and Consideration of Third and Final Reading of an Ordinance Amending Zoning Ordinance by Changing Boundaries of Zoning Districts for MSJ Subdivision (Country Club View Subdivision)
10. Discussion and Consideration of a Resolution Awarding Country Club View Subdivision Paving, Water Main, Sanitary Sewer and Storm Sewer Project
11. Discussion and Consideration of Truck Bid for Maintenance & Construction Dept (Budgeted for FY23)
12. Discussion and Consideration of Resolution Approving Entering into a Funding Commitment Agreement with East Central Iowa Housing Trust Fund for Renovating the

Old Main Facility in Washington, Iowa

13. Discussion and Consideration of Pay Application No. 7 for Buchanan Street Project (DeLong Construction, Inc. \$117, 987.70)
14. Discussion and Consideration of Pay Application No. 2 for NLW Subdivision- Phase 2 (DeLong Construction, Inc. \$62,891.90)
15. Discussion and Consideration of Pay Application No. 5 for West 5th/Lexington Project (Jones Contracting Corp. \$4,800.00)
16. Discussion and Consideration of the First Reading of an Ordinance Amending Chapter 69 Parking Regulations – No Parking Zones
17. Discussion and Consideration of the First Reading of an Ordinance Amending Chapter 65 Stop or Yield Required
18. Discussion and Consideration of the First Reading of an Ordinance Amending Chapter 69 Parking Regulations – Snow Bank Parking and Snow Emergency
19. Discussion and Consideration of the First Reading of an Ordinance Amending Chapter 69 Parking Regulations – Parking for Certain Purposes Illegal, Parking Prohibited, No Parking Zones, Truck Parking Limited
20. Discussion and Consideration of the First Reading of an Ordinance Amending Chapter 70 Traffic Code Enforcement Procedures – Parking Violations, Impounding Vehicles

CLOSED SESSION

- Closed Session per Iowa Code 21.5(1)(i) – Six Month Review of City Administrator
- Discussion and Consideration of a 6 Month Wage Increase Per Employment Contract

DEPARTMENTAL REPORTS

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Illa Earnest
Steven Gault
Bethany Glinsmann
Elaine Moore
Fran Stigers
Millie Youngquist

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 7-5-2022

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, July 5, 2022, at 6:00 p.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Absent: none

Motion by Gault, seconded by Stigers, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, July 5, 2022, be approved. Motion carried.

Consent:

1. Council Minutes June 21, 2022
2. Bolton & Menk, Airport Fuel System Repair, \$2,425.00
3. Bolton & Menk, Runway 18/36 Lighting, \$4,674.50
4. Bolton & Menk, Runway 18/36 PAPI and REILs, \$2,722.50
5. Garden & Associates, Ltd., Sanitary Sewer Extension South Washington, \$2,502.06
6. Garden & Associates, Ltd., Buchanan Street Paving Project, \$2,329.00
7. Garden & Associates, Ltd., 2022 Sealcoat Improvements, \$1,556.20
8. Garden & Associates, Ltd., NLW Subdivision Phase 2, \$2,913.28
9. Garden & Associates, Ltd., East 15th Street ROW in Sec 8-75-7, \$2,212.28
10. Lynch Dallas, P.C., Public Works Negotiations, \$650.00
11. Lynch Dallas, P.C., Police Negotiations, \$111.00
12. PAWS & More, Washington County Humane Society, 2021 full year services, \$34,821.80
13. WEDG, 2022 Portion of 2020-2022 Pledge Drive, \$30,000.00
14. YMCA of Washington County, 2022 Pool Management Fee, \$3,000.00
15. Corner Stop (DNP LLC), 100 E. Madison Street, Cigarettes/Tobacco/Alternative Nicotine Products/Vapor Products Over-the-Counter (**renewal**)
16. Department Reports

Motion by Stigers, seconded by Youngquist, to approve consent items 1-16. Motion carried.

Motion by Gault, seconded by Earnest, to approve the DAR's special event request for Junk in a Trunk on September 24, 2022, pending proof of insurance. Motion carried.

Motion by Gault, seconded by Youngquist, to confirm and approve the Mayoral appointments of Library Board Margi Jarrard (reappointment, term ending June 30, 2028), Historic Preservation Commission Bethany Glinsmann (appointment, term ending 2025), Historic Preservation Commission Evie Richardson (reappointment, term ending 2025), Hotel/Motel Tax Committee, Illa Earnest (reappointment, term ending 2025), Hotel/Motel Tax Committee, Rhonda Reed (reappointment, term ending 2024). Motion carried.

Code Enforcement Officer Elaine Jennings presented the monthly nuisance report.

Presentation from the public: Jennifer Durst spoke of the proposed parking and street regulation changes on North Marion and North Iowa and said more discussion and traffic studies need to be done before making changes, and that changes need to be communicated to residents. Don Bayliss spoke against the proposed parking changes on East Main saying the parking is needed by residents in the area, he suggested painting the parking spaces. Zach Cotterman spoke against eliminating parking on Highland Avenue. Kris Lucas works on Highland Avenue and spoke against eliminating parking on that street. Mike Reneke said changes to parking on North Avenue D would push the issue further down the street at an area used by school buses. Mike Murphy thanked City Attorney Olson for working on West Buchanan, and said South 15th should be looked at for parking changes, that Green Meadows area needs to have parking, and he spoke against agricultural and

commercial vehicles parking along South Avenue E. Lisa Murphy spoke of concerns with proposed parking changes on North Iowa with homes in the area being rental properties with more than one unit. Katherine Bowen spoke against the proposed parking changes on East Main as parking is needed for residents in the area as well as an in-home daycare, and that eliminating parking would cause children to have to cross the street to use the Minibus. Ashley Wilson asked the council to reconsider the proposed changes on Highland Avenue as their business vehicles will be moving out of town. Brent Wilson presented a petition against the parking changes to City Clerk Hart, and he spoke against eliminating parking on Highland Avenue. Mayor Rosien recommended no action be taken at this meeting on the first reading on the agenda for parking and street regulations. Laura Walsh spoke of concerns on parking changes on North Iowa. Rick Discher said the problem on East Main Street is traffic speeding through the area, and he is against the parking changes. Leah Reed spoke against eliminating parking on Highland Avenue as it will be difficult for homeowners to have any guests visit. Merissa Fox spoke against parking changes on Highland Avenue as there is limited traffic and said having no parking would be a disservice to residents. Gayle Moore spoke against eliminating parking on Highland Avenue.

Claims for July 5, 2022 were presented by Finance Director Kelsey Brown.

Motion by Gault, seconded by Moore, to approve the claims for July 5, 2022. Motion carried.

Mayor Rosien announced that now is the time for public hearing on the Demolition Permit Application for 321 South Iowa Avenue (Smouse House/Captain's Table). No oral or written objections were received. Owner of 321 South Iowa Avenue Jeff Hazelett was in attendance.

Motion by Youngquist, seconded by Stigers, to close the public hearing. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Glinsmann, to approve a Resolution for Demolition Permit Application for 321 South Iowa Avenue (Smouse House/Captain's Table). Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-079)**

Motion by Gault, seconded by Youngquist, to approve the Second Reading of an Ordinance Amending Zoning Ordinance by Changing Boundaries of Zoning Districts for MSJ Subdivision (Country Club View Subdivision). Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried.

Mayor Rosien announced that now is the time for public hearing on the Plans, Specifications, Form of Contract, and Estimate of Costs for the Country Club View/MSJ Subdivision. No oral or written objections were received.

Motion by Stigers, seconded by Youngquist, to close the public hearing. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Gault, seconded by Youngquist, to approve a Resolution Adopting Plans, Specifications, Form of Contract, and Estimate of Costs for the Country Club View/MSJ Subdivision. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-080)**

Motion by Youngquist, seconded by Stigers, to approve a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-081)**

2022 Sealcoat Project bids received:

- L.L. Pelling Co. Inc. \$125,474.55

Motion by Youngquist, seconded by Glinsmann, to approve a Resolution Awarding Bid for the 2022 Sealcoat Project to L.L. Pelling not to exceed \$100,000. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-082)**

Main Street Washington Director Sarah Grunewaldt was present via Zoom regarding the Downtown Investment Grants. Motion by Earnest, seconded by Youngquist, to approve a Resolution Endorsing a Downtown Investment Grant Agreement with 206Siowa, LLC for \$50,000. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-083)**

Motion by Glinsmann, seconded by Youngquist, to approve a Resolution Approving Downtown Housing Grant Development Agreement with DW Developments for 111 North Marion Avenue. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-084)**

Motion by Youngquist, seconded by Stigers, to approve a Resolution Directing the Advertisement for Sale and Approving Electronic Bidding Procedures and Official Statement. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-085)**

Woodlawn Cemetery Masonry Project bids received:

- Miller Masonry Inc. of Riverside (8 caps) \$48,900
- E&H Restoration of Davenport (3 caps) \$46,010

Motion by Stigers, seconded by Gault, to approve a Resolution Awarding the Woodlawn Gates and Shelter Masonry Repair Project to Miller Masonry for \$48,900. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-086)**

Motion by Earnest, seconded by Gault, to approve a Resolution Approving a Police Department Training Reimbursement Agreement. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2022-087)**

Motion by Youngquist, seconded by Stigers, to Approve Updated Covenants for NLW Plat 2 as amended for square footage. Motion carried.

Motion by Stigers, seconded by Gault, to approve Pay App. No. 3 for the West 5th/Lexington Project to Jones Contracting Corp. for \$21,705.70. Motion carried.

Motion by Youngquist, seconded by Moore, to approve Pay App. No. 4 for the West 5th/Lexington Project to Jones Contracting Corp. for \$12,792.79. Motion carried.

Discussion was held regarding the proposed parking and street regulation amendments. Council went through each proposed change and recommended the following areas for further discussion at a future meeting: East Main Street and East 2nd Street from North 2nd Avenue to North 6th Avenue; North Iowa and North Marion from 5th Street to 7th Street; North Avenue D near the YMCA entrance; and Highland Avenue from North 6th to East 15th Street. No action was taken on the potential first reading.

Departmental reports were presented.

Motion by Glinsmann, seconded by Stigers, that the Regular Session held at 6:00 p.m., Tuesday, July 5, 2022, is adjourned at 8:09 p.m.

Sally Y. Hart, City Clerk



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
Washington Airport Commission
Kevin Erpelding, Chairman
215 East Washington
Washington, IA 52353

June 30, 2022
Project No: 0T5.126255
Invoice No: 0293024
Client Account: WASHINGT_CI_IA

Washington/Runway 18/36 Lighting

Construction (002)

Professional Services

	Hours	Amount	
Principal	1.00	198.00	
Administrative	1.00	85.00	
Design Engineer	5.50	649.00	
Project Manager	19.00	3,212.50	
Planner	.50	65.00	
Graduate Engineer	3.00	324.00	
Totals	30.00	4,533.50	
Total Labor			4,533.50
		Total this Task	\$4,533.50
		Total this Invoice	\$4,533.50

301-6-6020-6716
002-6-2080 _____ Initials *JK*
EXP. lights 18-36
Vender # _____ Date Rec. 7-12-2022
Due Date _____ Inv # _____



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
 Washington Airport Commission
 Kevin Erpelding, Chairman
 215 East Washington
 Washington, IA 52353

June 30, 2022
 Project No: OT5.125319
 Invoice No: 0293023
 Client Account: WASHINGT_CI_IA

Washington Airport/Fuel System Repair

Refurbish and Link 2 Existing 10K Gallon Tanks

Design and Construction (001)

Fee

Total Fee	48,500.00		
Percent Complete	45.00	Total Earned	21,825.00
		Previous Fee Billing	16,975.00
		Current Fee Billing	4,850.00
		Total Fee	4,850.00
		Total this Task	\$4,850.00
		Total this Invoice	\$4,850.00

301-6-600-6705
 002-6-2080 _____ Initials AEJ
 EXP. _____ Fuel Faon
 Vender # _____ Date Rec. 7-12-2022
 Due Date _____ Inv # _____



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
Washington Airport Commission
Kevin Erpelding, Chairman
215 East Washington
Washington, IA 52353

June 30, 2022
Project No: 0T5.126418
Invoice No: 0293025
Client Account: WASHINGT_CI_IA

Washington/Runway 18/36 PAPI and REILs

Construction (002)

Professional Services

	Hours	Amount	
Administrative	1.00	85.00	
Senior Principal	1.00	198.00	
Project Manager	3.00	525.00	
Totals	5.00	808.00	
Total Labor			808.00
			Total this Task \$808.00
			Total this Invoice \$808.00

301-6-6020-6716
002-6-2080 Initials JE
EXP. REILS 18-36
Vender # _____ Date Rec. 7-2-2022
Due Date _____ Inv # _____



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY


Invoice

Date	Invoice #
6/30/2022	9771

700 16th Street NE, Suite 301
Cedar Rapids, IA 52402

Phone #	Fax #
319-289-0057	319-365-9981

Bill To
CITY OF WASHINGTON PO BOX 516 WASHINGTON IA 52353

Approved by: 

Quantity	Description	Rate	Amount
1	CDBG REHAB GRANT ADMINISTRATION	75.00	75.00
Please remit payment within 30 days.		Total	\$75.00



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY


700 16th Street NE, Suite 301
Cedar Rapids, IA 52402

Invoice

Date	Invoice #
6/30/2022	9757

Phone #	Fax #
319-289-0057	319-365-9981

Bill To
CITY OF WASHINGTON PO BOX 516 WASHINGTON IA 52353

Approved by: 

Quantity	Description	Rate	Amount
1	WASHINGTON/ECIHTF HOUSING REHAB PROGRAM 319 E WASHINGTON STREET	1,800.00	1,800.00
Please remit payment within 30 days.		Total	\$1,800.00



FOX Strand
 414 South 17th Street, Suite 107
 Ames, IA 50010-8106
 (515) 233-0000

Invoice

Deanna McCusker
 City Administrator
 City of Washington
 City Hall
 215 East Washington Street
 Washington, IA 52353

July 11, 2022
 Project No: 7046.005
 Invoice No: 0185246

Professional Services: June 1, 2022 through June 30, 2022

Project	7046.005	Washington Old Wastewater Treatment Plant Demolition - Preliminary Design		
Fee				
Total Fee		8,570.00		
Percent Complete	100.00	Total Earned	8,570.00	
		Previous Fee Billing	8,570.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Project		0.00

Contract Amount 8,570.00

Total Billings to Date 8,570.00

Project	7046.006	Washington Old Wastewater Treatment Plant Demolition - Final Design		
Fee				
Total Fee		12,850.00		
Percent Complete	100.00	Total Earned	12,850.00	
		Previous Fee Billing	12,850.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Project		0.00

Contract Amount 12,850.00

Total Billings to Date 12,850.00

Project	7046.007	Washington Old Wastewater Treatment Plant Demolition - Permitting		
---------	----------	---	--	--

Project	7046.005	Washington Old WW - Prel Design	Invoice	0185246
Total Expenses				-15.84
			Total this Project	-\$15.84

Project	7046.008	Washington Old Wastewater Treatment Plant Demolition - Bidding		
Fee				
Total Fee		8,050.00		
Percent Complete		100.00	Total Earned	8,050.00
			Previous Fee Billing	8,050.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Project	0.00

Contract Amount 8,050.00

Total Billings to Date 8,050.00

Project	7046.009	Washington Old Wastewater Treatment Plant Demolition- Construction Administration		
Total Labor				66.00
			Total this Project	\$66.00
			Total this Invoice	\$50.16

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



FOX Strand
 414 South 17th Street, Suite 107
 Ames, IA 50010-8106
 (515) 233-0000

Invoice

Deanna McCusker
 City Administrator
 City of Washington
 City Hall
 215 East Washington Street
 Washington, IA 52353

July 13, 2022
 Project No: 7046.011
 Invoice No: 0185538

Professional Services: June 1, 2022 through June 30, 2022

Project	7046.011	2021 Washington Water Main Improvements - Final Design		
Fee				
Total Fee		74,100.00		
Percent Complete	100.00	Total Earned	74,100.00	
		Previous Fee Billing	74,100.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
			Total this Project	0.00

Contract Amount 74,100.00

Total Billings to Date 74,100.00

Project	7046.012	2021 Washington Water Main Improvements - CDBG Grant Additional Services		
			Total this Project	0.00

Project	7046.013	2021 Washington Water Main Improvements- Permitting		
		Total Labor		112.50
			Total this Project	\$112.50

Project	7046.014	2021 Washington Water Main Improvements - Bidding		
Fee				
Total Fee		8,600.00		

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project	7046.011	Washington Water Main - Final Design	Invoice	0185538
Percent Complete	8.00	Total Earned	688.00	
		Previous Fee Billing	516.00	
		Current Fee Billing	172.00	
		Total Fee		172.00
		Total this Project		\$172.00

Project	7046.015	2021 Washington Water Main Improvements - Easements		
		Total this Project		0.00

Project	7046.016	2021 Washington Water Main Improvements - Property Survey		
Fee				
Total Fee	14,000.00			
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Project		0.00

Contract Amount 14,000.00

Total Billings to Date 14,000.00

Project	7046.017	2021 Washington Water Main Improvements - Topographic Survey		
Fee				
Total Fee	21,700.00			
Percent Complete	100.00	Total Earned	21,700.00	
		Previous Fee Billing	21,700.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Project		0.00

Contract Amount 21,700.00

Total Billings to Date 21,700.00

Project	7046.018	2021 Washington Water Main Improvements - Construction Administration		
Fee				

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project	7046.011	Washington Water Main - Final Design	Invoice	0185538
Total Fee		69,200.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Project	0.00

Project	7046.019	2021 Washington Water Main Improvements - Post Construction/Record Drawings		
Fee				
Total Fee		7,600.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Project	0.00

Project	7046.020	2021 Washington Water Main Improvements - Construction Staking		
			Total this Project	0.00
			Total this Invoice	\$284.50

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



FOX Strand
 414 South 17th Street, Suite 107
 Ames, IA 50010-8106
 (515) 233-0000

Invoice

Deanna McCusker
 City Administrator
 City of Washington
 City Hall
 215 East Washington Street
 Washington, IA 52353

July 13, 2022
 Project No: 7046.021
 Invoice No: 0185539

Professional Services: Beginning of Project through June 30, 2022

Project	7046.021	Hwy 1 Development Concept Design		
Fee				
Total Fee		7,900.00		
Percent Complete		18.00	Total Earned	1,422.00
			Previous Fee Billing	0.00
			Current Fee Billing	1,422.00
			Total Fee	1,422.00
			Total this Invoice	\$1,422.00

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



Member Invoice

Member Name: City of Washington
Policy Number: R0488PC2022-2

Anniversary Date: 07/01/2022

<u>Coverage</u>	<u>Limit of Coverage</u>	<u>Contribution</u>
General Liability	\$2,000,000	\$36,001
Auto Liability	\$2,000,000	\$15,841
Law Enforcement Liability	\$2,000,000	\$6,203
Public Officials Liability	\$2,000,000	\$4,214
Excess Liability	\$6,000,000	\$23,591
Vehicles	\$3,736,194	\$20,355
Property	\$47,132,482	\$77,360
Equipment Breakdown	Included	Included
Crime	\$10,000	\$0
Marketing and Administration Fees		\$4,788
TOTAL CONTRIBUTION		\$188,353

**MAKE CHECKS PAYABLE TO IOWA COMMUNITIES ASSURANCE POOL ON OR BEFORE:
07/01/2022**

Payment for this invoice can be submitted electronically via the ICAP website. Please visit www.icapiowa.com and click "Member Pay" at the top right of the page to pay via ACH transfer. There is no fee for utilizing this service. If you require assistance or prefer to pay via check, please contact the ICAP office via 1-(800) 383-0116.

INVOICE

INV83886

IMWCA
IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
 500 SW 7TH STREET, SUITE 101
 DES MOINES, IA 50309-4506
 PHONE: 800-257-2708

DATE

7/1/2022

PAGE:

1

Mbr No: Member Name:
 0706 Washington, City of

Washington, City of
 215 E Washington

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 8186, Des Moines, IA 50301

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
	WASHI001	AG0075				
QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL1	Installment 1 - Work Comp Prem 22-23			6,909.00	\$6,909.00

This invoice is due on August 1, 2022.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Subtotal	\$6,909.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$6,909.00



Remit to:
 L L Pelling Co.
 P.O. Box 230
 North Liberty IA 52317
 www.llpelling.com

INVOICE

Invoice #:	26718
Date:	6/30/2022
Customer #:	100221
Customer Job:	567.2.WashingtontennisCourts
Customer PO:	
Total Due:	20,675.50
Page 1 of 1	

Contract: 53567. Washington Tennis Courts

To: Washington, City of

PO Box 516
 Washington, IA 52353

▲ PLEASE RETURN TOP PORTION OF INVOICE WITH PAYMENT ▲

Contract: 53567. Washington Tennis Courts

Cont Item	Description	Contract Quantity	U/M	Unit Price	Contract Amount	Current Quantity	Current Amount	JTD Quantity	JTD Amount
10	Mobilization	1.000	LS.	1,980.00	1,980.00	0.000	0.00	1.000	1,980.00
30	5" Joint Repair	40.000	SY	87.00	3,480.00	0.000	0.00	40.000	3,480.00
40	2' Wide Petrotac	500.000	LF	2.25	1,125.00	0.000	0.00	500.000	1,125.00
50	3" HMA Overlay	1,400.000	SY	19.50	27,300.00	0.000	0.00	1,400.000	27,300.00
60	Acrylic Color and Lines	1.000	LS.	14,014.00	14,014.00	1.153	16,160.00	1.153	16,160.00
70	Nets and Posts	1.000	LS.	1,364.00	1,364.00	0.000	0.00	0.000	0.00
80	Remove and Replace Fence	1.000	LS.	9,031.00	9,031.00	0.500	4,515.50	1.000	9,031.00
					58,294.00				59,076.00

Amounts Billed	20,675.50	59,076.00
Less Retainage	0.00	0.00
Plus Retainage Release	0.00	
Less Previous Billings		-38,400.50
Total Due This Invoice	20,675.50	20,675.50

Invoice #: 26718 Date: 6/30/2022 Customer #: 100221



**205 W Main St
Washington, IA 52353**

Invoice

Invoice #: 2422
Invoice Date: 7/1/2022

Bill To:

City of Washington
215 E Washington St
PO Box 516
Washington, IA 52353

Description	Qty	Rate	Amount
Main Street Washington Annual Pledge		20,000.00	20,000.00
<p>For tax deduction purposes, make checks payable to Main Street Washington Inc. Thank you!</p>			

Total	\$20,000.00
Payments/Credits	\$0.00
Balance Due	\$20,000.00

Thank you for your support!

PLATTE RIVER DISPLAYS, INC.



P.O. BOX 65
DICKEYVILLE, WI. 53808
563-590-7945
platteriverdisplays@live.com

City of Washington

This year's fireworks show will be \$9000.00

Date of show 7/4/2022

Please make out checks out to...

DM
7/5/22

Platte River Displays, Inc. \$5,400.00

Platte River Pyros, LLC. \$3,600.00

Insurance included

Total \$9,000.00

Thank you,

Platte River Displays Inc.

John Fowler

S&P Global
Ratings

Standard & Poor's Financial Services, LLC
Federal I.D.: 26-3740348

Invoice No.: 11439106
Customer No.: 1000116918
Invoice Date: 07/11/22
Tax Exempt No.:
Page No.: 1
Print Date: 07/11/22

0201

MS. KELSEY BROWN
CITY OF WASHINGTON
215 EAST WASHINGTON STREET
WASHINGTON IA 52353

Description of Services	Amount
101011 ANALYTICAL SERVICES RENDERED IN CONNECTION WITH: US\$3,600,000 City of Washington, Iowa, General Obligation Capital Loan Notes, Series 2022, dated: September 01, 2022, due: June 01, 2037	\$13,750.00

FOR INQUIRIES PLEASE CONTACT: ROHIT RAMAN
COLLECTIONSUSRATINGS@SPGLOBAL.COM
PHONE: 1-800-767-1896 EXT #6
FAX: 1-212-438-5178

For inquiries contact the client services representative listed on this invoice. Do not return it or direct any inquiries about the invoice to credit ratings analysts. S&P Global Ratings maintains a separation of commercial and analytical activities. Please note that our credit ratings analysts are not permitted to communicate, negotiate, arrange or collect credit rating fees.

Please reference invoice or statement number on all checks and wire transfers

This Invoice Due and Payable As Of: 07/11/22

INVOICE TOTAL \$13,750.00 USD

Make Checks Payable To:

S&P Global
Ratings

Standard & Poor's Financial Services, LLC
Federal I.D.: 26-3740348

Invoice No.: 11439106
Customer No.: 1000116918
Invoice Date: 07/11/22

0201

Billed To:

MS. KELSEY BROWN
CITY OF WASHINGTON
215 EAST WASHINGTON STREET
WASHINGTON IA 52353

Wire Transfer To:

Please include invoice #
Bank of America
S&P Global Ratings
Account # 12334-02500
ABA # 0260-0959-3
Or E-mail: cashapps@spglobal.com

Remit To:

S&P GLOBAL RATINGS
2542 COLLECTION CENTER DRIVE
CHICAGO, IL 60693

10001169185 11439106 01375000 1 700 10 07 0722 7

TOTAL AMOUNT DUE:
\$13,750.00 USD
AMOUNT ENCLOSED:

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM –
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **Halcyon House**

Business Address: **1015 S. Iowa Ave**

App #: **App-161921**

Type of License: New: Renewal: **X**

- Beer/Wine Permit:
- Liquor License: **Special Class C Liquor**
- Cigarette License:
- Dance Permit:
- Sunday Sales:
- Living Quarters:
- Outdoor Service Area:
- Catering Privilege:

Date of Council Meeting: **July 19, 2022**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off . Date **7/14/2022**

Fire: fire inspection done: Yes: No:

Fire Chief sign off . Date _____.



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Wesley Retirement Services, Inc.	Halcyon House	(319) 653-7264		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1015 S Iowa Avenue		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
1015 S Iowa Avenue	Washington	Iowa	52353	

Contact Person

NAME	PHONE	EMAIL
Christine L Marshall	(319) 461-3886	cmarshall@wesleylife.org

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
BW0096583	Special Class C Liquor License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
July 27, 2022	July 26, 2023	

SUB-PERMITS

Special Class C Liquor License

PRIVILEGES



Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Christine Marshall	Washington	Iowa	52353	Executive Director	0.00	Yes
Robert Kretzinger	Johnston	Iowa	50131	CEO	0.00	Yes
Kristy VanderWiel	Johnston	Iowa	50131	Vice President of Strategy and Mission Integration	0.00	Yes

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

July 27, 2022

POLICY EXPIRATION DATE

July 27, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

THE CITY OF WASHINGTON
"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM –
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **Lewbowski's of Washington**

Business Address: **1601 E. Washington St.**

App #: **App-163253**

Type of License: New: Renewal: **X**

Beer/Wine Permit:
Liquor License: **Class C Liquor**
Cigarette License:
Dance Permit:
Sunday Sales: **X**
Living Quarters:
Outdoor Service Area: **X**
Catering Privilege: **X**

Date of Council Meeting: **July 19, 2022**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off  Date 7-14-2022

Fire: fire inspection done: Yes: No:

Fire Chief sign off  Date 7/14/22



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
WFEC, Inc	Lebowski's of Washington	(319) 548-1999		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1601 east Washington Street		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
1601 east Washington Street	Washington	Iowa	52353	

Contact Person

NAME	PHONE	EMAIL
Bob Gaal	(319) 548-1999	bgaal212@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0040294	Class C Liquor License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Aug 30, 2022	Aug 29, 2023	

SUB-PERMITS
Class C Liquor License



PRIVILEGES

Catering, Outdoor Service, Sunday Service

Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

• **Individual Owners**

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
robert gaal	washington	Iowa	52353	President	50.00	Yes
Mark Kendall	Washington	Iowa	52353	CFO	50.00	Yes

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

Aug 30, 2022

POLICY EXPIRATION DATE

Aug 30, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

MAINTENANCE & CONSTRUCTION DEPT. REPORT

6-25-22/7-8-22

STREETS: Personnel cont'd tree trimming. Personnel also cont'd line painting. Temporary stop sign placed at South 12th Ave-East Adams (hit by semi). Installed ballards at the new electric charging station on the SE corner of Central Park.

WATER DISTRIBUTION: Personnel repaired the 9th water main break of 2022 located across from 1405 South Ave E where a new 4 inch gate valve was installed and some new PVC. Personnel shut 8 water services off for nonpayment.

SEWER COLLECTION: Personnel televised a sanitary sewer located in Sunset Park behind Lyon's Appliance and jetting the line as well.

STORM SEWER COLLECTION: Personnel televised a storm line at Circle Dr-East Tyler St to see why the line drained slowly, and found a little debris that got flushed out. Crews televised a storm line in the 1400 block of North Iowa Ave to investigate a sink hole in the terrace. City storm was ok. Televised storm at NLW to locate intake in backyard ROW.

MECHANIC/SHOP: Personnel serviced PD Chief's Durango, PD 307 (radiator), PD 009, took New Holland tractor to Oskaloosa to be repaired (leaking seals and gear issues) and rebuilt recycling trailer to haul painters (painted & put trailer lights on).

OTHER: Personnel responded to 57 One Call Locates. Personnel continued to pick up yard waste. M/C hauled numerous loads of rock and sand back to the stockpile. Personnel hauled numerous loads of spoil away from the shop.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Activity Report June 2022

Rhonda Hill
Administrative Assistant

Lyle Hansen
Lieutenant

Shamus Altenhofen
Lieutenant

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Brian VanWilligen
Investigator

Eric Kephart
K-9 Handler

Seth Adam
Police Officer

Aaron Kephart
Police Officer

Tanner Lavelly
Police Officer

Christopher Raymer
Police Officer

Calls for service were down slightly in June at just 443. These included 39 animal calls (9 dogs at large and 5 barking complaints). There were also a dozen vandalism reports.

We participated in the events during the Summer Classic including the Touch-A-Truck event, Ridiculous Day / Tractor Parade and had extra staffing available for the Flightline Live that was held downtown.

Lieutenant Altenhofen, Officer Adam, Officer Kephart and K-9 Dex participated in a Kirkwood Kids Camp.

Officer Raymer attended a train-the-trainer course for Advanced Law Enforcement Rapid Response Training (ALERRT) and Chief Lester participated in a Rural Sexual Assault Response Team conference hosted by RVAP.

We have finalized our hiring process and after interviewing four applicants, we have hired Mia Brdecka for our Police Officer position. She is a 2022 graduate of the University of Iowa and served as a Student Security Manager for the Security Division with the University of Iowa Department of Public Safety. Officer Brdecka has training in crisis de-escalation and volunteer experience as an online crisis counselor. She majored in Criminology, Law, and Sociology with a minor in Social Work. We anticipate that she will attend the Iowa Law Enforcement Academy beginning late August.

Respectfully submitted


Jim Lester
Chief of Police

Washington Police Department

215 East Washington Street
Washington, Iowa 52353
Phone: 319-653-2256 Dispatch: 319-653-2107

2022 Activity & Offense Report For the Month of: June

ACTIVITY	Previous Month	Current Month	Year – to – Date
Calls For Service	466	443	2603
Animal Calls	37	39	174
Citations / Warnings	42	14	219
Parking Tickets	2	1	50
Golf Cart/UTV Registrations	2	8	37
Vehicle Unlocks	39	28	190
Arrest Warrants Served	12	9	75
Search Warrants Served	1	1	35
Mental Health Crisis	22	8	88
Traffic Stops	47	28	253
Traffic Accidents	25	13	97
Arrests	40	25	201
Reportable Offenses	59	44	340
Assault	8	4	39
Burglary	1	2	14
Burglary to Motor Vehicle	4	2	14
Domestic Assault	1	1	11
No Contact Order Violation	0	1	14
Criminal Mischief/Vandalism	12	12	47
Drunkenness (Intoxication)	2	0	8
Driving Intoxicated (OWI)	3	1	9
Drug Offense	3	1	27
Drug Paraphernalia	1	0	12
Harassment/Intimidation	1	1	11
Sex Offense	0	0	4
Theft (Includes Shoplifting)	11	9	62
Trespass	0	1	3
Weapons Violation	0	0	2

This chart indicates a summary of the activity and offenses the Washington Police Department responded to during the reporting period. Some activity/offense types have been combined to simplify reporting. It should be noted an offense does not always result in an arrest. Calls for service do not always include return phone calls, assistance to other agencies and instances where officers are approached while on patrol for minor issues or requests for assistance.

**WWTP report
July 19th , 2022
Council meeting**

- **After hour alarm and dog call outs –**
7-4-2022 Dog call to 1110 N 6th Ave. @ 8:35p.m. Dylan
7-4-2022 Dog call to 319 S Ave C @ 9:10 p.m. Dylan
7-6-2022 WWTP Grit pump alarm @ 5:30 p.m. Jason
7-8-2022 WWTP Generator alarm @ 2:00 a.m. Jason
- **Dept Head meetings –**June 28th , July 5th, 12th ,19th and a one on one July 1st
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **4 cycles-**We changed the plant to 4 cycles instead of 5 due to low flows.
- **WWTP mowing-**mowing continues at the WWTP and lift stations with ongoing string trimming and weed control.
- **Annual crane inspections-** All cranes had annual inspections completed on 7-18-2022.
- **WWTP June 2022, Discharge Monitoring Report (DMR) –** Average daily flow **1.2 million gallons (mg)**, maximum daily flow **1.534 mg**, minimum daily flow **0.904 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for June = **>2.53"** (recorded at the WWTP).

CBOD5 removal 85% required	result = 99.7 %
Influent CBOD5 monthly total =	1221.6 mg/L
Effluent CBOD5 monthly total =	3.52 mg/L

TSS removal 85% required	result = 99.4 %
Influent TSS monthly total =	2670 mg/L
Effluent TSS monthly total =	15.66 mg/L

The Plant is Required 85% removal of both CBOD aTSS.

**Jason Whisler
7/15/2022 10:00 A.M.**

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov



Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Carrie Ornduff- Asst Chief of EMS

June 2022 Activity Report

Structure fires- 3
Weather related- 0
Mutual aid assists- 4
Hazardous Incidents- 3
Grass fires- 1
Investigate/good intent- 2
Rescue/accidents- 1
Medical- 67

June calls for service- 85

January 2022 – June 2022 calls for service

Fire calls - 91
Medical calls - 384
Total calls - 475

EMS Continues to be busy with 67 calls for service in June. We had a report of 3 structure fires in June. One was caused by a lightning strike at 2345 29th street. The house is a total loss. Second one was a garage fire on North C Avenue. This one is under investigation. The 3rd was a vehicle fire next to a fence and power lines on East van Buren. The vehicle was a total loss. No injuries were reported, and we had good response on all these fires. Washington Fire also provided 4 mutual aid assists in June. WAFD sent 5 guys to assist Yarmouth Fire with their grain bin collapse.

Our monthly training was held on June 22nd. Crews trained on interior fire attack & search and rescue operations. The drill was held at the Washington Middle School. We used artificial smoke in the classrooms so we could get the real effect. It was a great group effort. Washington County Ambulance & Washington EMS aided with our drill. We had a great turnout!

I attended numerous department head meetings, county EMS & county fire meetings. I also attended a chiefs meeting with our dispatch center personnel to discuss paging operations & protocols for structure fire events. Full time staff continues to be busy responding to EMS & fire calls, fire inspections, rental inspections, and normal duties around the fire station. Year to date calls for service continue to be elevated.

Our June monthly fire meeting minutes are attached.

We are here and ready to respond.

Brendan DeLong
Fire Chief
Washington Fire Department

Washington Volunteer Fire Department

Meeting Minutes

June 8, 2022

Call to order at 7:00 pm

April Fire/EMS Calls:

9 City Fires	\$ 940
10 Rural Fires	\$3,290
59 EMS Calls	\$ 500
Drills	<u>\$ 560</u>
Total	\$5,290

Meeting opened with Chief DeLong in charge. Minutes were read from last meeting; Scott motioned to approve; seconded by Andy; motion approved. Treasurer report was read; Jack motioned to approve; seconded by Tom W; motion approved.

Motion to pay bills by Jack; second by Tom W; motion passed.

Communications: Many thank you's were received, so keep up the good work promoting WFD!

Committees: **Social:** Bologna and cheese

Pancake: Grill is on order

Dance/Gun Raffle: October 15 Firemen's dance at Lebowski's

Golf: Flyers are being put up around town; donation requests are being handed out; please contact Phil to sign up a team or donate towards the tourney which will be on July 30.

Rescue Discussion

Old Business: A potential new FF has submitted an application and another possible FF candidate may be completing an application; a good job to everyone who helped with KidzFest, Safety Day, Adventure Day, Ridiculous Day, and Touch a Truck; and county meeting discussed incident command using plain language.

New Business: Help will be needed during the week of the county fair; old part of high school will eventually be sprinkled; possibly donating to Firefighter Memorial Wall; June 22 at 6 pm will be mandatory drill #2; live drill on August 9 at 6 pm at the anhydrous plant in West Chester; June 18 at 8 am Keota will have a burn trailer; gas monitors are on the trucks; resources have been added to lamResponding; still waiting on saw and truck; fobs are available for hospital and schools; please respond to all calls; new tanker only hold button until you hear 2 clicks after closing valve; and looking for sub drivers.

Discussion of Calls: Turn on gas monitor as soon as you can, so it is functional quicker.

Roll taken; Motion to adjourn by Scott; seconded by Jerry; motion passed at 7:40 p.m.

Minutes completed by:

Philip Morris - secretary

Elm Grove & Woodlawn Cemeteries

Council Report for June 2022

In June, we mowed each cemetery 3 times. We also trimmed both cemeteries. I had 15 family requests for information this month. I marked out 12 foundations for installation. We trimmed trees in Elm Grove. I also did 4 monument repairs. We watered trees that we planted last year. We also spent some time cleaning up the South end of the cemetery around the Buchanan Street construction. We picked up about 40 trash bags (40 gallon) of decorations for the after Memorial Day cemetery cleanup. I sold 2 plots in June also.

We have had 9 funerals at Elm Grove this month, for a total of 43 interments so far this year. In July, we plan to continue with funeral services, updating cemetery records, continue mowing and trimming, trimming trees, and work on removing dead tree stumps. Thank you.

Respectfully submitted,

Nicholas Duvall

City Administrator Report
July 19, 2022

- Kiwanis's Amer's meeting on Friday
- Attended the Main Street meeting
- WEDG meeting on Friday
- Nuisance meeting last Thursday
- Holding Council one-on-one and department heads one-on-one
- Received our S&P bond rating of A+ for our bond sale
- Had a meeting to discuss a downtown forum to discuss the homeless situation
- Downtown community forum will be held Monday, August 22 at 2pm at the library
- Hotel study field work will start August 10 with a visit to Washington
- A walking audit of Washington will be conducted on September 19th in the afternoon. It will look at ways to improve our walkability and make our community safer for walking. It will also look at the walkability near the railroad crossings. A couple council members are encouraged to attend.
- Paving is occurring on Buchanan Street.
- Working on getting the last easements needed for the water main project
- Housing Initiative meeting next week
- Will be doing more business visits in the next couple of weeks.
- Met with Amy from the Y



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Annual 5K Memorial Walk/Run Fundraiser for Hospice of Washington County

Coordinator: Tiffany Crawford, Office Administrator for Hospice of Washington County

Contact Number: Office: (319) 653-7321 Cell: (319) 458-0144

Email Address: tiffany@hospicewc.com

2. EVENT INFORMATION

Event Description:

This event is a fundraiser for Hospice. It is held in honor of loved ones from the community that have passed by walking or running in their honor.

It is open to the public. Then event begins and ends at the Rocket Slide in Sunset Park. The route takes the runners and walkers through Sesquicentennial Park onto the KEWASH Trail, then back the same route.

Days/Dates of Event: Saturday, September 17th, 2022

Time(s) of Event: (Include Set Up/Tear Down Time) 8:00AM- 12:00PM

Event Location: We begin and end at the Rocket Slide in Sunset Park, Sesquicentennial Park and the KEWASH.

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: Not applicable

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

Temporarily park in a "No Parking" area
location : _____

Use of gators/UTV/ATV on City streets

Use of City Park (specify park :
Electrical Needs: Electrical use from the shelter and bathrooms
located at the Rocket Slide Park.

Parade (attach map of route and indicate
streets to be closed)

Walk/Run (attach map of route and indicate
streets to be closed)

Tent(s) to be used – over 400 sq ft or canopies
over 1,000 sq ft

Fireworks (specify location :)

Other (please specify :)
-Would like to request a officer be
place at the intersection of HWY 92
and the KEWASH Trail crossing.
9:00AM-12:00PM Or till the last
Runner/Walker.
-Request the use of Golf Carts be
used on the trail for sign
placements.

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Yield signs for crosswalks

Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones

Street Sweeping following (parades)

Picnic Tables

Other (please specify :)
Event ahead signs be place on
HWY 92 if available.

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many?)

Contact Person: Tiffany Crawford

Phone: (319) 458-0144

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Tiffany Crawford
Applicant/Sponsor Signature

7-11-2022
Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.			
<u>Email sent 7/11/2022</u>	City Clerk (Liquor Licenses)	Sally Y. Hart	319-653-6584 ext 131	sallyhart@washingtioniowa.gov
	Comments/Restrictions:			
<u>Email sent 7/11/2022</u>	Police Chief	Jim Lester	319-458-0264	jlester@washingtioniowa.gov
	Comments/Restrictions:			
<u>Email sent 7/11/2022</u>	Fire Chief	Brendan DeLong	319-461-3796	bdelong@washingtioniowa.gov
	Comments/Restrictions:			
<u>Email sent 7/11/2022</u>	Streets	JJ Bell	319-653-1538	jjbell@washingtioniowa.gov
	Comments/Restrictions:			
<u>Email sent 7/11/2022</u>	Parks	Nick Pacha	319-321-4886	npacha@washingtioniowa.gov
	Comments/Restrictions:			
<u>N/A</u>	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us			
	Comments/Restrictions:			

CITY COUNCIL APPROVAL

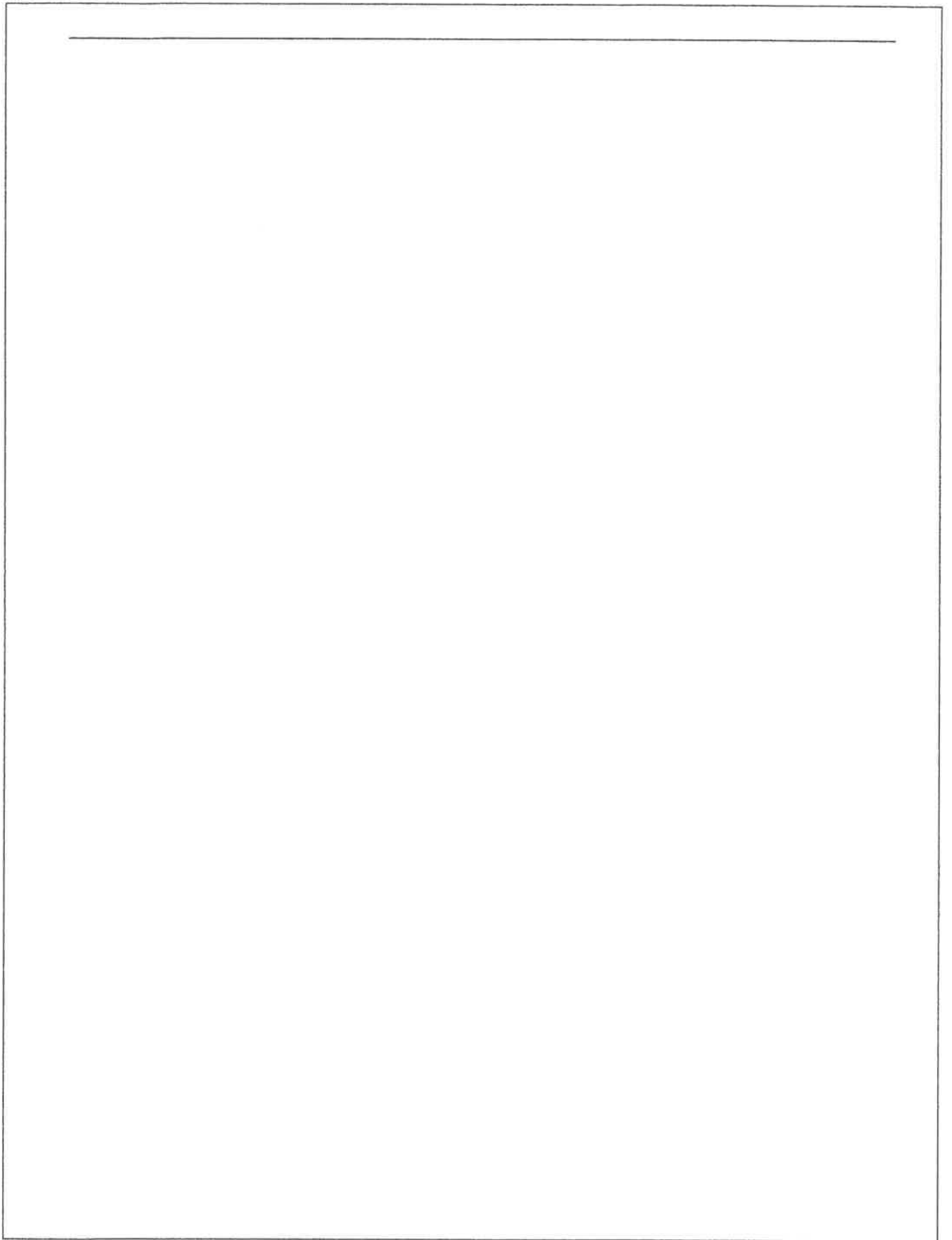
City Clerk Signature

Date of Action

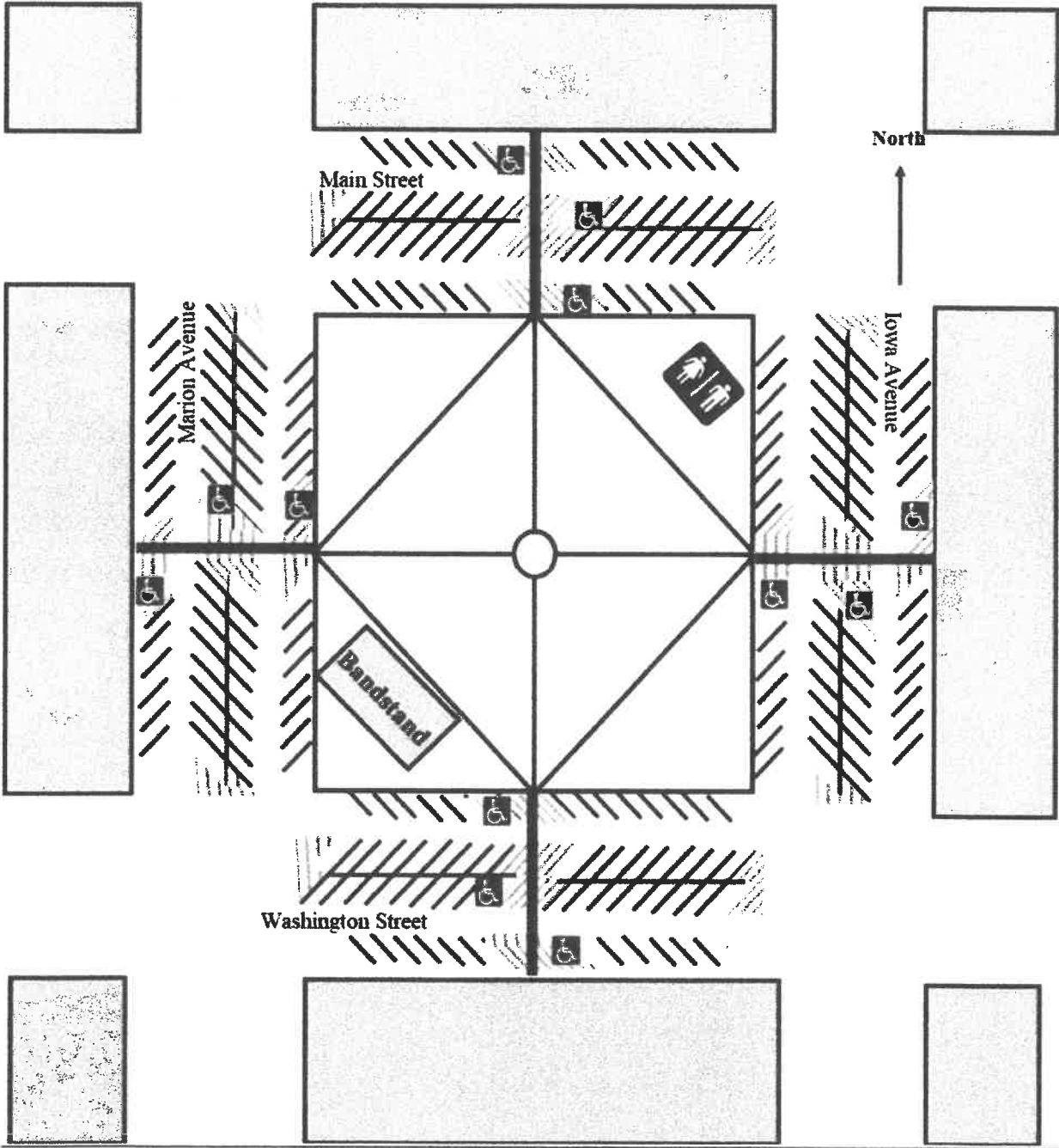
Approved: _____

Denied: _____

CONDITIONS IMPOSED: _____



Downtown Map (If Area Outside Downtown, Please Attach a Map):





CERTIFICATE OF LIABILITY INSURANCE

C21025- OP ID: TW

DATE (MM/DD/YYYY)

07/14/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Glatfelter Healthcare Practice 183 Leader Heights Road York, PA 17405	CONTACT NAME: Tracie Wigginton	FAX (A/C, No): 800-729-8347
	PHONE (A/C, No, Ext): 800-233-1957	E-MAIL ADDRESS: twigginton@glatfelters.com
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Hospice of Washington Co Inc 948 East 11th Washington, IA 52353	INSURER A : Nat'l Union Fire Ins Co of PA	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	


COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Incl Professional Healthcare Liab GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		VHNU-HG-0012886	05/01/2022	05/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 50,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Proof of insurance with regards to Hospice Walk/Run being held on 9/17/22.

CERTIFICATE HOLDER CANCELLATION

City of Washington 215 E. Washington Street Washington, IA 52353	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Block Party for 600's East Mainst!

Coordinator: Robin Rees

Contact Number: 319-461-2842

Email Address: robinrees@gmail.com

2. EVENT INFORMATION

Event Description: We would like our block closed off to thru traffic for a party!

Days/Dates of Event: Tuesday, August 2 4-10 pm.

Time(s) of Event: (Include Set Up/Tear Down Time) 4-10 pm

Event Location: 600 block

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: Block party East Main St. N 6th Ave + N 7th Ave

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

_____ Temporarily park in a "No Parking" area
location : _____

_____ Use of City Park (specify park :
Electrical Needs: _____

_____ Use of gators/UTV/ATV on City streets

_____ Parade (attach map of route and indicate
streets to be closed)

_____ Walk/Run (attach map of route and indicate
streets to be closed)

_____ Tent(s) to be used – over 400 sq ft or canopies
over 1,000 sq ft

_____ Fireworks (specify location :)

_____ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

_____ Yield signs for crosswalks

_____ Emergency "No Parking" Signs

_____ Garbage/Recycling Barrels

_____ Traffic cones

_____ Street Sweeping following (parades)

_____ Picnic Tables

_____ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System

_____ Recorded/Live Music

_____ Public Address System

_____ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes _____ No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? _____ Yes _____ No If yes, how many?)

Contact Person: _____

Phone: _____

7. INSURANCE

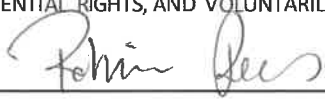
For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

_____ Certificate of Insurance provided and accepted _____ Certificate of Insurance not required

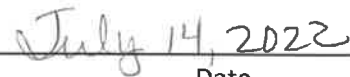
8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.



Applicant/Sponsor Signature



Date

DEPARTMENT APPROVALS

Indicate Date Contacted

The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.

N/A

City Clerk Sally Y. Hart 319-653-6584 sallyhart@washingtioniowa.gov
(Liquor Licenses) ext 131
Comments/Restrictions:

7/14/22

Police Chief Jim Lester 319-458-0264 jlester@washingtioniowa.gov
Comments/Restrictions:

7/14/22

Fire Chief Brendan DeLong 319-461-3796 bdelong@washingtioniowa.gov
Comments/Restrictions:

7/14/22

Streets JJ Bell 319-653-1538 jjbell@washingtioniowa.gov
Comments/Restrictions:

N/A

Parks Nick Pacha 319-321-4886 npacha@washingtioniowa.gov
Comments/Restrictions:

N/A

County Environmental Health (if serving food):
Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us
Comments/Restrictions:

CITY COUNCIL APPROVAL

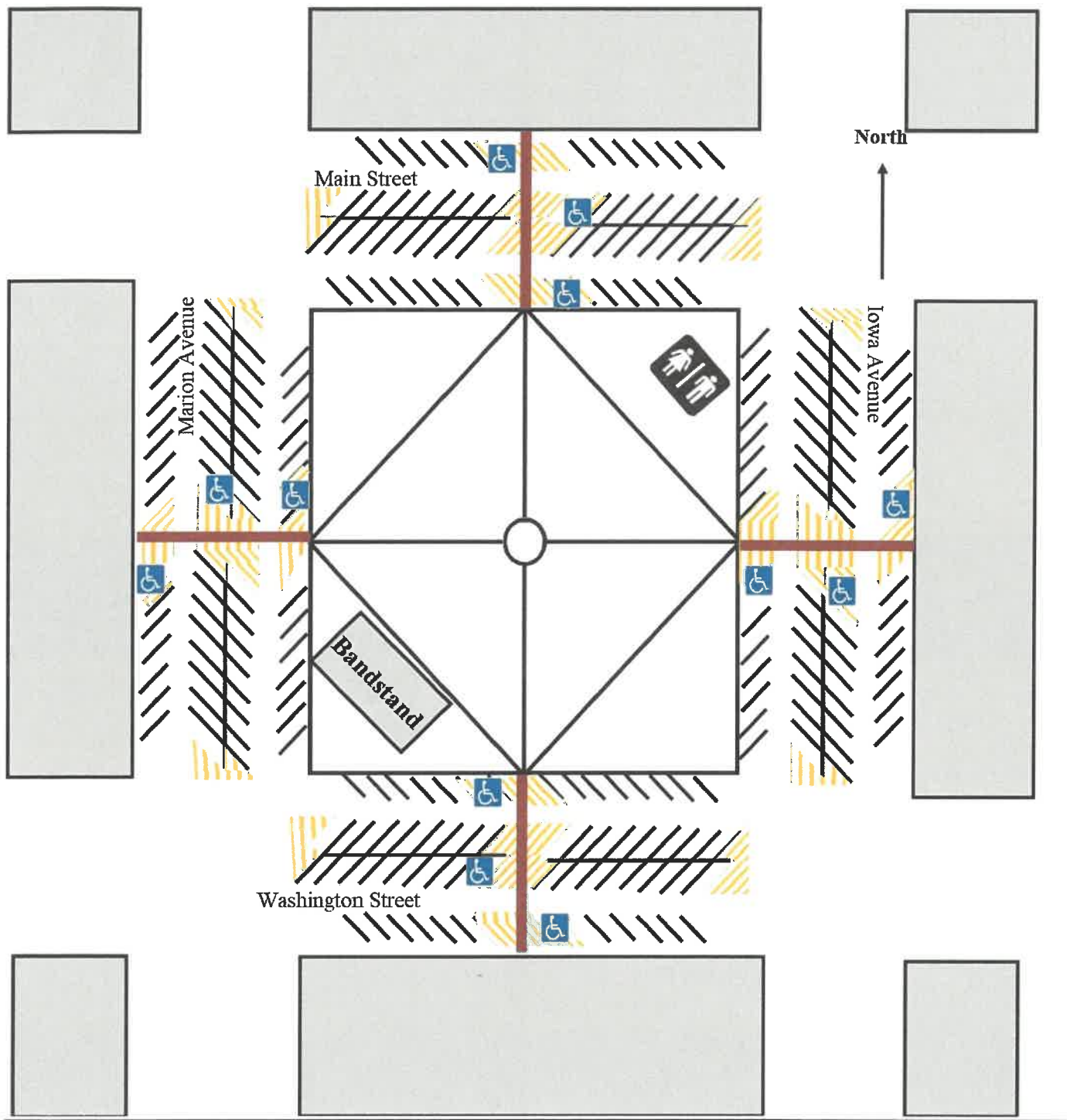
City Clerk Signature

Date of Action

Approved: _____ Denied: _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):



**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
JULY 19, 2022**

POLICE	ALTENHOFEN, BEN	PARKING FOR TRAINING	5.00
	BDH TECHNOLOGY LLC	IT CONTRACT	522.00
	CAPPER CHRYSLER DODGE JEEP RAM	RADIATOR - UNIT 307	465.50
	EASTERN IOWA CHIROPRACTIC CENTRE, PC	NEW HIRE/PHYSICAL/DRUG SCR	165.00
	GALLS LLC	UNIFORMS/EQUIPMENT BRDECKA	553.40
	KIWANIS WASHINGTON AMer's	MEALS & DUES	85.00
	LEXIPOL LLC	MANUAL & TRAINING BULLETIN	8,926.96
	STREICHER'S POLICE EQUIP	SUPPLIES	608.93
	SYNNEX FINANCIAL SERVICES	TABLET LEASE	604.26
	VERIZON WIRELESS	WIRELESS SERVICE	874.05
	WASHINGTON LUMBER	BOARD FOR PAINT TRAILER	12.42
		TOTAL	12,822.52
	FIRE	ALL AMERICAN PEST CONTROL	PEST CONTROL
AMERICAN TEST CENTER, INC		LADDER TESTING	1,246.00
CENTRAL IOWA DISTRIBUTING		JANITORIAL SUPPLIES	121.50
GALLS LLC		NAMETAG/TIE	29.36
HIWAY SERVICE CENTER		EMS TRUCK ANNUAL INSPECTIO	206.42
SUMMIT FIRE PROTECTION		HOOD CERTIFICATION	275.00
VERIZON WIRELESS		WIRELESS SERVICE	120.03
		TOTAL	2,030.81
DEVELOPMENT SERVICES	ACE-N-MORE	SUPPLIES	26.98
	CUSTOM IMPRESSIONS INC	BUSINESS CARD	64.20
	VERIZON WIRELESS	WIRELESS SERVICE	179.39
		TOTAL	270.57
LIBRARY	ACE-N-MORE	JANITORIAL SUPPLIES	83.21
	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00
	ALLIANT ENERGY	ALLIANT ENERGY	2,109.11
	AMAZON	LIBRARY MATERIALS	103.50
	BAKER & TAYLOR	LIBRARY MATERIALS	1,971.99
	BIBLIONIX	APOLLO SUBSCRIPTION, ILS	1,600.00
	BLACKSTONE PUBLISHING	PROGRAMMING/AUDIO BOOKS	210.53
	CARSON PLUMBING & HEATING SRVS INC	WATER FOUNTAIN FILTER	145.90
	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	41.98
	CINTAS CORP LOC. 342	MAT SERVICE	150.80
	ENVISIONWARE INC	PRINTING SOFTWARE-MOBILE	725.00
	FAREWAY STORES	PROGRAM SUPPLIES	20.98
	JOHNSON CONTROLS	HVAC MAINTENANCE	3,385.00
	KCII	ADVERTISING	113.54
	KONE INC.	ELEVATOR MAINTENANCE	3,656.64
	OVERDRIVE, INC.	DIGITAL MATERIALS	1,121.21
	STAPLES BUSINESS ADVANTAGE	SUPPLIES	1,057.30
	VALENTINE, TAMMY	HOMEBOUND SUPPLIES	5.00
	WCDC INC	WINDOW WASHING	30.00
		TOTAL	16,571.69
PARKS	ACE-N-MORE	SUPPLIES	529.36
	ALLIANT ENERGY	ALLIANT ENERGY	1,586.54
		TOTAL	2,115.90
POOL	ACE-N-MORE	POOL SUPPLIES	23.99
		TOTAL	23.99
FINANCIAL ADMIN	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	ALLIANT ENERGY	ALLIANT ENERGY	21.84

	AMAZON CAPITAL SERVICES	POSTAGE MACHINE INK	35.90
	CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	160.00
	DODICI'S SHOP	MEETING-GREAT PLACES TOUR	84.50
	IOWA ASSN. OF MUNICIPAL UTILITIES	ISEP-3RD QTR SAFETY TRAINI	1,478.17
	IOWA RADIO PLUS	ADVERTISING	14.36
	IOWA STATE UNIVERSITY	2022 IMP1-SALLY	464.00
	KIWANIS WASHINGTON AMer's	DUES & MEALS	85.00
	PACE PAYMENT SYSTEMS	DC/CC ADMIN FEE	20.00
	SIMMERING-CORY, INC.	ANNUAL WEB HOSTING	475.00
	VERIZON WIRELESS	WIRELESS SERVICE	86.47
	WASH CO RECORDER	RECORDING	47.00
	WASH COUNTY MINIBUS	LOST- JULY 2022	22,613.53
	WMPF GROUP LLC	LEGAL ADVERTISING	579.45
		TOTAL	26,197.72
AIRPORT	BAUTISTA MIRANDA, YOLANDA	JUNE CLEANING	375.00
	HY-VEE FOOD STORE	FLIGHT BREAKFAST FOOD	117.70
	IOWA RADIO PLUS	ADVERTISING	14.36
	TITAN AVIATION FUELS	FUEL	27,867.18
	VERIZON WIRELESS	WIRELESS SERVICE	46.46
	WEST LAWN CARE	MOWING AIRPORT	2,265.00
	WINDSTREAM IOWA COMMUNICATIONS	JULY SERVICE	194.48
		TOTAL	30,880.18
ROAD USE	ACE-N-MORE	SUPPLIES	40.89
	ALLIANT ENERGY	ALLIANT ENERGY	142.41
	COLEMAN CONSTRUCTION INC.	264' OF CURB	4,490.00
	EZ-LINER INDUSTRIES	PARTS FOR LINE PAINTERS/GLOVES	1,082.91
	MOSE LEVY CO INC	4" CHANNEL/MATERIAL FOR BOLLARDS	439.39
	WASHINGTON DISCOUNT TIRE	REPAIR	63.65
	WASHINGTON RENTAL	CHAIN SAW SHARPENING	20.00
	WMPF GROUP LLC	SEAL COAT ADVERTISING	25.69
		TOTAL	6,304.94
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	11,343.89
		TOTAL	11,343.89
HOTEL/MOTEL TAX	FARM TO FILM FEST	FILM FESTIVAL START UP	5,000.00
	MARIE ELECTRIC INC.	SERVICE- CAR CHARGING STAT	980.89
	VORTEX DIGITAL BUSINESS SOLUTIONS, INC	WEBSITE MAINTENANCE	530.20
		TOTAL	6,511.09
INDUSTRIAL DEVELOP	WEDG	915 E TYLER- WEDGE SHARE(JUNE/JULY)	7,277.14
		TOTAL	7,277.14
K-9 PROGRAM	WASH VETERINARY CLINIC	K-9 TEST	40.75
		TOTAL	40.75
LIBRARY GIFT	BAKER & TAYLOR	LIBRARY MATERIALS	227.08
	LIBRARY FURNITURE INERNATIONAL, INC	DISPLAY UNIT	1,997.86
		TOTAL	2,224.94
WATER PLANT	ACE-N-MORE	SUPPLIES	215.52
	ALLIANT ENERGY	ALLIANT ENERGY	21,340.95
	EPPERLY, RANDY	MILEAGE REIMBURSEMENT	10.00
	FERGUSON WATERWORKS# 2516	METERS	692.22
	GLOBAL PAYMENTS	DC/CC ADMIN FEE	2,039.45
	HACH COMPANY	SUPPLIES	92.91
	HARRIS BOYZ HEATING & AIR LLC	CONDENSATION PUMP REPLACEM	415.00

	IA DEPT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	809.78
	IA DEPT OF REVENUE	WET TAX	7,605.94
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	124.00
	VERIZON WIRELESS	WIRELESS SERVICE	46.46
	WMPF GROUP LLC	LEGAL ADVERTISING	105.51
		TOTAL	33,497.74
WATER DISTRIBUTION	ACE-N-MORE	SUPPLIES	470.85
	ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00
	ALLIANT ENERGY	ALLIANT ENERGY	25.00
	CORE & MAIN LP	12" WATER PARTS	840.64
	CUSTOM IMPRESSIONS INC	SAFETY SHIRTS	260.44
	QUAD CITIES WINWATER	WATER PARTS	927.44
	USA BLUEBOOK	SAFETY GLASSES	63.96
	VERIZON WIRELESS	WIRELESS SERVICE	84.47
	WASH CO PUBLIC HEALTH	HEP B SHOTS	30.00
		TOTAL	2,737.80
SEWER PLANT	ACE-N-MORE	SPRAYER PARTS	48.29
	ALLIANT ENERGY	ALLIANT ENERGY	537.27
	AMAZON CAPITAL SERVICES	1"HOSE WASHERS	13.98
	ELECTRICAL ENGINEERING & EQUIPMENT CO	GENERATOR SERVICE	1,200.00
	IA DEPT OF REVENUE	SALES TAX	2,088.70
	LABCONCO	PARTS	246.00
	QUAD CITIES WINWATER	PLUGS FOR PIPES	260.00
	TURNER, PARKER	BOOT REIMBURSEMENT	100.00
	VERIZON WIRELESS	WIRELESS SERVICE	134.38
	WINDSTREAM IOWA COMMUNICATIONS	JULY SERVICE	283.21
		TOTAL	4,911.83
SEWER COLLECTION	ALLIANT ENERGY	ALLIANT ENERGY	912.56
	MIDWEST WHEEL	EGR REPAIR	1,249.84
	QUAD CITIES WINWATER	STORM INTAKE	362.98
	VERIZON WIRELESS	WIRELESS SERVICE	92.92
	WASH CO PUBLIC HEALTH	HEP B SHOTS	30.00
		TOTAL	2,648.30
SELF INSURANCE	EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	383.18
		TOTAL	383.18
		TOTAL	168,794.98

Memo: Well 7

7/14/22

Water Treatment Plant

Kyle Wellington

Well 7 is not pumping water. I went to the well house thinking it was a communication/radio issue to find a fault on the VFD. I reset the fault and tried again and the VFD faulted again. I had Mike Zehr with Washington Electric come look at it to eliminate any issue with the VFD. After he came and determined the issue was in the ground, I called Cahoy Well and Pump. Cahoy is who installed the pump and motor back in 2018. They luckily were in the area and sent a tech over who confirmed all 3 phases were running to ground. This typically means the motor is dead. I called Mike Wittenbaugh, one of the Cahoy presidents to request a proposal. I also called Peerless Well and Pump to get a proposal. Peerless and Cahoy are both reputable and we have used both in the past. We have 2 functioning wells (Wells 5 and 6) so we are able to run at full capacity, but if we were to have an issue with either of them, we would be in a state of emergency.

Attached are the proposals from both Cahoy and Peerless. Cahoy came in at \$32,370. Peerless estimate was \$31,540. My recommendation is for council to approve Cahoy to come down and replace the motor in well 7. The reason I would choose Cahoy is because they came the same day, I called about this well going down. They were the last to work on well 7. Also, the last time they worked on well 7 it was an emergency over Thanksgiving during a snow storm. I appreciate your time and consideration. I will be at the council meeting 7/19/22 if anyone has any questions.

Thanks, Kyle W



Cahoy Pump Service

The Premier Provider of Municipal, Industrial, & Environmental Water Well Services
A Division of The Cahoy Group

July 1, 2022

City of Washington Water Dept.
PO Box 516
215 E. Washington Street
Washington, IA 52353

Attn: Mr. Kyle Wellington
Re: Well #7 – Motor Replacement

Greetings Kyle:

Per our discussion, we had a tech stop in yesterday & megger the motor in well #7, it is grounded on all three legs, the system needs to be pulled & at a minimum the motor needs to be replaced. To that end, we are pleased to provide you with the following proposal for your review and consideration:

PRICING STRUCTURE:

#	DESCRIPTION	U	Q	UNIT PRICE	TOTAL PRICE
1	Field Tech Eval – Complete not invoiced	HR	2	\$ 150.00	\$ 300.00
2	Job Prep & Mob	LS	1	xxxxxxxxxx	\$ 1,747.00
3	Set-up & remove roof & wall of wellhouse	HR	4	\$ 265.00	\$ 1,060.00
4	Unbolt / remove stilling tube & transducer	HR	4	\$ 265.00	\$ 1,060.00
5	Pull Gear & field Inspect	HR	8	\$ 265.00	\$ 2,120.00
6	New Standard Construction 100HP 2-Pole Motor, SS body & epoxy coated cast bell w/Shipping	EA	1	\$ 12,902.00	\$ 12,902.00
7	Granular 150PPM disinfection	EA	1	\$ 3,272.00	\$ 3,272.00
8	Rinstall Pump Gear / Stilling tube & transducer	HR	14	\$ 265.00	\$ 3,710.00
9	Final disinfection / PTW / Test / reset building	HR	8	\$ 265.00	\$ 2,120.00
10	Consumables	LS	1	xxxxxxxxxx	\$ 589.00
11	Per Diems	EA	6	\$ 185.00	\$ 1,110.00
12	Provide Final Detailed Report	LS	1	xxxxxxxxxx	\$ 000.00
	TOTAL ESTIMATED INVESTEMENT				\$ 29,990.00
*	Option – Perform TV survey of Well	EA	1	\$ 3,250.00	
*	Option – 100% SS Construction Motor W/Shipping	EA	1	\$ 15,672.00	
*	Option – Liquid Shock disinfection w/warranty on results	LS	1	\$ 9,790.00	

24568 150th Street - Suite 200 Sumner, Iowa 50674
Serving 10 States with Locations in Iowa-2 : Illinois-2 : Nebraska : Wyoming

1-833-728-1288

WWW.CAHOYPUMP.COM

NOTES;

- Proposal is valid for 10 days. After 10 days we reserve the right to re-visit our material and fuel costs and adjust our pricing structure accordingly.
- Price does not include Tax
- Any hours unused or in excess of estimate will be invoiced @ applicable rate
- If third man is required for any reason those hours will be invoiced @ \$150.00 per man hour
- If additional Per Diems are needed, they will be invoiced @ \$185.00 ea.
- CPS reserves the right to include a fuel surcharge at their sole discretion due to fuel price volatility
- The granular disinfection should suffice, however with it, there is no warranty & any additional required disinfection would be on a T&M basis
- Owner will provide water & power at no charge as needed

Kyle, we sincerely appreciate the opportunity to provide you with this proposal. In order to validate it please sign the one marked "copy" and return it to our Sumner office. The original is yours to keep for your records. Please feel free to contact myself or Darin Cahoy at our Sumner office if you have any questions or wish to have us proceed with scheduling the work.

Sincerely,

Mike Whittenbaugh

Mike Whittenbaugh
President



July 8, 2022

Mr. Kyle Wellington
City of Washington
522 N. 4th Ave
Washington, IA 52353

RE: Estimate for Pull and Inspect Washington Well #7

Mr. Wellington,

Peerless Well and Pump would like to thank you for the opportunity to propose on the inspection of the pumping equipment for Well #7. PWP will mobilize to the site with a two-man crew, pump rig and support truck with tools. It is our understanding that the submersible pump is set 400' with 6" Boreline Hose riser. After we pull the pump, the current pump and motor will be brought back to the shop for inspection. We will provide a detailed report with recommendations for pump repairs following the inspection of the motor and pump.

Scope of Services:

- Mobilize a pump service crew with a pump rig and service truck to site. Disconnect electrical and piping and remove existing pump for inspection. Inspect pump components and report.

Lump Sum - \$ 8560

- Remobilize to the site with pump rig and service truck. Chlorinate Well. Reinstall pump and motor, cleanup site, demobilize with equipment.

Lump Sum - \$ 7040

Televiser Well \$ 2010

Material Costs:

New 100 hp SME 3P, 460V Motor- STD \$ 11,220

New 100 hp SME 3P, 460V Motor - SS \$ 15,940

Please review the above proposal. If you have any questions or would like anything further included, please let me know. We appreciate the opportunity to submit this proposal and look forward to working with you on this project.

Peerless Well & Pump

Patrick Harrington

Senior Project Manager/ Operations Manager

17656 S John Deere Road, Dubuque, IA 52001
Office: 563-583-1707 · Fax: 563-583-8728
www.peerlesswellandpump.com



Ahlers & Cooney, P.C.
Attorneys at Law
100 Court Avenue, Suite 600
Des Moines, Iowa 50309-2231
Phone: 515-243-7611
Fax: 515-243-2149
www.ahlerslaw.com
Jason L. Comisky
515.246.0337
jcomisky@ahlerslaw.com

July 5, 2022

Via E-mail Only

Ms. Deanna McCusker
City Administrator
City of Washington
215 E. Washington Street
Washington, Iowa 52353

Re: City of Washington, State of Iowa
General Obligation Capital Loan Notes, Series 2022

Dear Deanna:

We have now prepared and are enclosing herewith procedure to cover action taken by the City Officials at 10:00 A.M. on July 19, 2022, to receive bids on the above-mentioned issue. Sealed bids and electronic bids will be received by the City Clerk and listed in the minutes. After a final call for sealed bids, the bids should then be opened and the best bid recorded. Sealed bids and electronic bids are permitted by the Terms of Offering. No other bids should be considered. All bids should then be referred to the Council for award at their meeting at 6:00 P.M. that day.

Please print and return a copy of the procedure, completed as the original, back to us for our transcript.

If you have any questions pertaining to the procedure enclosed or the above mentioned instructions, please don't hesitate to contact our office.

Ahlers & Cooney, P.C.

Sincerely,

Jason L. Comisky
FOR THE FIRM

JLC:ks

Enclosures

cc: Kelsey Brown (via email)
Sally Hart (via email)
Jon Burmeister (via email)
Jennifer Smith (via email)
Melissa Schenck (via email)

02073345-1\11307-064

ITEMS TO INCLUDE ON AGENDA FOR JULY 19, 2022

CITY OF WASHINGTON, IOWA

\$3,600,000 (Subject to Adjustment per Terms of Offering) General Obligation Capital Loan Notes, Series 2022

- Receipt of bids.
- Resolution directing sale.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

July 19, 2022

The City Clerk of the City of Washington, State of Iowa, met in the Council Chambers, City Hall, 215 East Washington Street. Washington, Iowa, at 10:00 A.M., on the above date, to open sealed bids received, access electronic bids and to refer the sale of the Notes to the best and most favorable bidder for cash, subject to approval by the City Council at 6:00 P.M. on the above date.

The following persons were present:

* * * * *

This being the time and place for the opening of bids for the sale of \$3,600,000 (Subject to Adjustment per Terms of Offering) General Obligation Capital Loan Notes, Series 2022, the meeting was opened for the receipt of bids for the Notes. The following actions were taken:

1. Sealed bids were filed and listed in the minutes while unopened, as follows:

Name & Address of Bidders:

(Attach List of Bidders)

2. The City Clerk then declared the time for filing of sealed bids to be closed and that the sealed bids be opened. The sealed bids were opened and announced.

3. Electronic bids received were accessed and announced as follows:

Name & Address of Bidders:

(Attach List of Bidders)

4. The best bid was determined to be as follows:

Name & Address of Bidder: _____

True Interest Rate (as-bid): _____ %

Net Interest Cost (as-bid): \$ _____

In consultation with the Municipal Advisor, the City considered the adjustment of the aggregate principal amount of the Notes and each scheduled maturity thereof in accordance with the Terms of Offering and the following actions were taken:

Final Par Amount as adjusted: \$ _____

Purchase Price as adjusted: \$ _____

All bids were then referred to the Council for action.

July 19, 2022

The City Council of the City of Washington, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 215 East Washington Street. Washington, Iowa, at 6:00 P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION DIRECTING SALE OF \$3,600,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2022," and moved its adoption. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION DIRECTING SALE OF \$3,600,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2022

WHEREAS, bids have been received for the Notes described as follows and the best bid received (with permitted adjustments, if any) is determined to be the following:

\$3,600,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2022

Bidder: _____ of _____

The terms of award:

Final Par Amount as adjusted: \$ _____

Purchase Price as adjusted: \$ _____

True Interest Rate: _____ %

Net Interest Cost: \$ _____

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA:

Section 1. That the bid for the Notes as above set out is hereby determined to be the best and most favorable bid received and, the Notes are hereby awarded as described above.

Section 2. That the statement of information for Note bidders and the form of contract for the sale of the Notes are hereby approved and the Mayor and Clerk are authorized to execute the same on behalf of the City.

Section 3. That all acts of the Clerk done in furtherance of the sale of the Notes are hereby ratified and approved.

PASSED AND APPROVED this 19th day of July, 2022.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF WASHINGTON)

I, the undersigned City Clerk of the City of Washington, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2022.

City Clerk, City of Washington, State of Iowa

(SEAL)

RESOLUTION NO. 2022- _____

RESOLUTION APPROVING A POLCY FOR REIMBURSEMENT FOR CDL LICENSE EXPENSES

WHEREAS, the City of Washington, Iowa, recognize the necessity to provide training and testing to newly hired employees, specifically a CDL license, if one doesn't have one at hiring date; and,

WHEREAS, it is in the best interest of the City to have such said policy for the reimbursement of these expenses as a condition of the City paying for this training; and,

WHEREAS, the City desires to adopt this policy, which requires employees to reimburse the City in the event the employee fails to meet the specified conditions, as set forth in the attached agreement.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Washington, Iowa is hereby approving a policy for the reimbursement of CDL license expenses.

PASSED AND APPROVED this 19th day of July, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

EMPLOYEE CDL REIMBURSEMENT POLICY

With it being a requirement of employment to possess a CDL license at the time of hiring or to obtain it within the first year of employment, the City of Washington often pays for class materials and testing. These incurred costs are an investment the City is making in an employee. In return, the City is expecting that the employee will continue their employment with the City of Washington for an extended period of time.

In some instances, employees take required classes and pass the necessary testing and then within a minimum time frame, resign their position. This leaves the City of Washington with money spent on training and the need to hire another employee, with the possibility of incurring the same training costs.

To retain employees after incurring the expense of obtaining a CDL License, a reimbursement policy for class and testing fees is adopted. The policy includes the following:

1. If an employee who has successfully passed the CDL license test, resigns his or her employment with the City of Washington without having served in his or her department for two (2) years from the date the test was passed, the employee shall reimburse the City for the class and testing fees incurred per the following schedule:
 - A) If employee resigns less than one (1) year following obtaining a CDL License, one hundred percent (100%) of the total testing expense must be repaid.
 - B) If employee resigns one (1) year or more but less than two (2) years after obtaining a CDL License, fifty percent (50%) of the total testing expense must be repaid.
2. Payment for the reimbursed costs shall be deducted from the employee's last check, unless other arrangements have been made.
3. If reimbursement is not made in accordance with this agreement, further action may be taken by the City of Washington, Iowa.

This policy is subject to modification by the City Council at any time by majority vote.

Adopted this 19th day of July, 2022.

Jaron Rosien, Mayor

Sally Y. Hart, City Clerk

RESOLUTION NO. 2022- _____

**RESOLUTION APPROVING A POLCY FOR REIMBURSEMENT FOR
TRAINING/CERTIFICATION EXPENSES**

WHEREAS, the City of Washington, Iowa, recognize the requirement to provide training and testing for employees, specifically certifications for water and wastewater; and,

WHEREAS, it is in the best interest of the City to have such said policy for the reimbursement of these expenses as a condition of the City paying for this training; and,

WHEREAS, the City desires to adopt this policy, which requires employees to reimburse the City in the event the employee fails to meet the specified conditions, as set forth in the attached agreement.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Washington, Iowa is hereby approving a policy for the reimbursement of expenses.

PASSED AND APPROVED this 19th day of July, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

EMPLOYEE TRAINING/CERTIFICATION REIMBURSEMENT POLICY

With it being a requirement of continued employment to take specific classes and pass tests to obtain various certifications, the City of Washington often pays for class materials and testing. These incurred costs are an investment the City is making in an employee. In turn, the City is expecting that the employee will continue their employment with the City of Washington for an extended period of time.

Every time a new employee begins employment with the City of Washington, training costs are incurred and continue over time for all the required certifications. As employees successfully pass tests and increase their certification it makes the employee more valuable and the employee receives a salary increase for this. Again, the City of Washington understands the importance of having knowledgeable employees and having them adequately compensated.

In some instances, employees take required classes and pass the necessary testing and then within a minimum time frame, resign their position. This leaves the City of Washington with money spent on training and the need to hire another employee, with the possibility of incurring the same training costs.

To retain employees after incurring the expense of classes and testing for certifications, a reimbursement policy for class and testing fees is adopted. The policy includes the following:

1. If an employee who has successfully received a certification required for his or her position, resigns his or her employment with the City of Washington without having served in his or her department for one (1) year from the date the certification was issued, the employee shall reimburse the City for the class and testing fees incurred per the following schedule:
 - A) If employee resigns less than one (1) year following receiving a certification required for his or her position, one hundred percent (100%) of the total testing expense must be repaid.
2. Payment for the reimbursed costs shall be deducted from the employee's last check, unless other arrangements have been made.

3. If reimbursement is not made in accordance with this agreement, further action may be taken by the City of Washington, Iowa.

This policy is subject to modification by the City Council at any time by majority vote.

Adopted this 19th day of July, 2022.

Jaron Rosien, Mayor

Sally Y. Hart, City Clerk

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE STATE OF IOWA, ACTING BY AND THROUGH THE IOWA DEPARTMENT
OF CULTURAL AFFAIRS
AND
IOWA GREAT PLACE CITY OF WASHINGTON, ACTING BY AND THROUGH CITY OF WASHINGTON**

THIS MEMORANDUM OF UNDERSTANDING ("MOU"), is effective as of July 1, 2022 and is made by and between THE STATE OF IOWA, ACTING BY AND THROUGH THE IOWA DEPARTMENT OF CULTURAL AFFAIRS ("State"), and IOWA GREAT PLACE CITY OF WASHINGTON, ACTING BY AND THROUGH THE CITY OF WASHINGTON ("Great Place").

In furtherance of the purposes of the Great Places program ("Program"), created on January 11, 2005, by Governor Thomas J. Vilsack's Executive Order 39 and legislatively implemented in Iowa Code § 303.3C, an authorizing statute detailing the State's duties executing the Iowa Great Places Program, and Iowa Code § 303.3D, a statute detailing the funding for the Iowa Great Places Program. The parties hereby enter into this MOU. In consideration of the mutual covenants contained in this MOU, the sufficiency of which is hereby acknowledged, the parties agree as follows:

SECTION 1. PURPOSE. The purpose of this MOU is to assist the Great Place in the cultivation of the unique aspects of its community for the benefit of its citizens and the State, and to outline the areas where the State, acting primarily through the Iowa Department of Cultural Affairs which may collaborate with other state agencies, may assist the Great Place in accomplishing the objectives specified in the Great Place's designation proposal ("Proposal").

SECTION 2. IDENTIFICATION AND INCORPORATION OF VISION PLAN.

- 2.1** When used in this MOU, the term "Vision Plan" refers to the separate document submitted in the Proposal and the steps, if any, that the Great Place and any appropriate Agencies or Boards may take in furtherance of the Vision Plan.
- 2.2** This Vision Plan is incorporated into this Agreement by reference. If there is conflict between the Vision Plan and the Agreement, the terms of the Agreement will have priority over the terms of the Vision Plan.
- 2.3** The boundary map negotiated for this Great Place is incorporated into this Agreement by reference. The parties may jointly agree to amend, supplement, or modify the boundary map, either through an amendment to this MOU or in connection with a Project for which funds are

granted pursuant to a Grant Agreement entered into by the parties, as defined and described in Section 3 hereof.

- 2.4** The Great Place understands and acknowledges that a commitment by the State, an Agency, Board, or other entity to assist the Great Place in the identification or application for funding or financial assistance in the Vision Plan or elsewhere in this MOU does not in any way constitute a guarantee that the Great Place will receive the requested funding or financial assistance.

SECTION 3. GRANT AGREEMENT. As a condition precedent to receiving legally available funds, if any, from the Iowa Great Places Program Fund ("Grant Funds"), the Great Place shall be required to execute an Iowa Great Places Grant Agreement in the form provided by the Iowa Department of Cultural Affairs ("Grant Agreement"), for each Project for which monies from the Grant Funds are sought by the Great Place.

SECTION 4. RESPONSIBILITIES OF THE STATE. Pursuant to this MOU, the State agrees to do the following:

- 4.1** The State, through the efforts of the Iowa Department of Cultural Affairs, shall endeavor to collaborate and communicate with other Agencies and Boards as it relates to the Great Place and elements of their Proposal or Vision Plan.
- 4.2** The State, through the efforts of the Iowa Department of Cultural Affairs, shall endeavor to promote projects and initiatives implemented by the Great Place resulting from the Vision Plan through its established networks and communication channels.
- 4.3** The State, through the efforts of the Iowa Department of Cultural Affairs, shall provide technical assistance and professional development resources on an annual basis to the Great Place.
- 4.4** Nothing in this MOU shall obligate the State to provide Grant funds for any Project; any obligation of the State to provide funding shall be governed by and subject to the terms of the Grant Agreement.

SECTION 5. RESPONSIBILITIES OF THE GREAT PLACE. Pursuant to this MOU, the Great Place agrees to do the following:

- 5.1** The Great Place shall implement the Proposal pursuant to the Vision Plan.
- 5.2** The Great Place shall be designated for ten (10) years, at which point they have the option to apply for re-designation.
- 5.3** To the extent that the Great Place or its agents have previously received grants or assistance from the State, a Board or Agency, the Great Place and its agents shall fulfill those prior obligations. The Great Place acknowledges that failure to completely fulfill the Great Place's outstanding obligations for prior Board or Agency assistance may hinder or preclude further assistance.

- 5.4 The Great Place shall participate in qualifying Great Places meetings, events or professional development opportunities as determined by the State within the ten (10) year designation period in order to maintain designation.
- 5.5 The Great Place shall be willing to be mentor for newly designated communities as requested by the State.

SECTION 6. DURATION. This MOU shall become effective on July 1, 2022, and shall be in effect for a period of ten (10) years ("Term").

SECTION 7. TERMINATION FOR CAUSE.

- 7.1 The failure by the Great Place to make substantial, timely progress toward performance of the obligations in the Vision Plan may constitute grounds for default. However, an inability to complete a Proposal due to the failure to obtain necessary funding shall not be grounds for default under this MOU.
- 7.2 If there is a default event, the State shall provide written notice to the Great Place requesting that identified breaches or noncompliance be remedied. Such notice shall state the date by which the breaches or noncompliance must be remedied. In the event that the breaches or noncompliance continue to be evidenced beyond the date specified in the written notice, the State may at its option:
 - 7.2.1 Immediately terminate the MOU without additional written notice and without penalty; or
 - 7.2.2 Unilaterally revise the MOU or the Vision Plan to remove or otherwise modify or affect the obligations of the Great Place and the State with respect to the area of breach or noncompliance.

SECTION 8. TERMINATION FOR LACK OF FUNDS OR CHANGE IN LAW.

- 8.1 Notwithstanding anything in this MOU to the contrary, and subject to the limitations, conditions, and procedures set forth below, the State shall have the right to terminate this MOU without penalty and without future obligation, by giving thirty (30) days written notice to the non-terminating party as a result of any of the following:
 - 8.1.1 The Great Places Program legislation, currently codified as Iowa Code 303.3C and 303.3D, is repealed or substantially modified; or
 - 8.1.2 There is a decision of any court or an arbitration panel, or any law, rule, regulation or executive order is enacted, promulgated or issued, that materially affects the ability of the Great Place, the State or the Department of Cultural Affairs to fulfill its obligations under this MOU or the Grant Agreement or under Iowa Code 303.3C or 303.3D.

SECTION 9. TERMINATION DUE TO GREAT PLACE'S ELECTION. Through the provision of thirty (30) days written notice, the Great Place may forego its status as an Iowa Great Place. If the Great Place chooses to do so, the Great Place acknowledges that it will no longer be eligible for assistance which depends in whole or in part on the Great Place's status as a designated Great Place. If a Great Place chooses to forego its status as an Iowa Great Place, the Great Place relieves the State, its Agencies and Boards from further obligations or responsibilities under this MOU and the Vision Plan. By acting in such a manner, the Great Place likewise is relieved of further obligation under this MOU and the Vision Plan.

SECTION 10. EFFECT OF TERMINATION. Termination of this MOU under the terms of Sections 7, 8 or 9 hereof shall not operate to terminate any Grant Agreement the Great Place may have entered into with the State, nor shall termination of the MOU override, remove or otherwise affect any responsibility or obligation that the Great Place or its agents may have agreed to assume either under a Grant Agreement or as a condition to receipt of any other grant award or other assistance.

SECTION 11. CONTRACT ADMINISTRATION.

- 11.1 Amendments.** This MOU may be amended in writing from time to time by mutual consent of the Director or Director's Designee and the Great Place. All amendments to this MOU must be fully executed by the Director or Director's Designee and the Great Place.
- 11.2 Third Party Beneficiaries.** There are no third-party beneficiaries to this MOU. This MOU is intended only to benefit the State and the Great Place.
- 11.3 Assignment and Delegation.** This MOU is premised upon the Great Places designation granted to the Great Place. Accordingly, this MOU may not be assigned, transferred or conveyed in whole or in part.
- 11.4 Integration.** This MOU, and any documents incorporated herein by reference, represents the entire agreement between the parties. The Great Place represents and agrees that it is not relying on any representations or covenants of the State except for those expressly included in this MOU or in any Grant Agreement.
- 11.5 Not a Joint Venture.** Nothing in this MOU shall be construed as creating or constituting the relationship of a partnership, joint venture, or other association of any kind between the parties hereto. Neither party shall have the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding upon the other party to this MOU.
- 11.6 Use of Third Parties.** The Great Place acknowledges that the State, its Agencies or Boards may contract with third parties for the performance of any of State's obligations under this MOU or the Vision Plan.
- 11.7 Delay or Impossibility of Performance.** A party shall not be considered to be in default under this Agreement if performance is delayed or made impossible by an act of God, flood,

fire, or other similar events beyond its control.

- 11.8 Notices.** Any notices provided pursuant to this MOU shall be in writing and delivered to the representative of the party to receive notice (identified below) at the address of the party to receive notice as it appears below or as otherwise provided for by proper notice hereunder. The effective date for any notice under this Agreement shall be the date of mailing such notice.

If to the State: Iowa Department of Cultural Affairs
State Historical Building
Attn: Director or Director's Designee
600 E. Locust St.
Des Moines, IA 50319

If to the Great Place: City of Washington
215 E Washington St
Washington, Iowa 52353

- 11.9 Severability.** If any provision of this MOU is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this MOU.

- 11.10 Counterparts.** The parties agree that this MOU has been or may be executed in several counterparts, each of which shall be deemed an original and all such counterparts shall together constitute one and the same instrument.

- 11.11 Governing Law and Forum.** The laws of the State of Iowa shall govern and determine all matters arising out of or in connection with this MOU without regard to the choice of law provisions of Iowa law. In the event any court proceeding is commenced in connection with this MOU, the proceeding shall be brought in Des Moines, Iowa, in Polk County District Court for the State of Iowa, if such court has jurisdiction. If however, such court lacks jurisdiction and jurisdiction lies only in a United States District Court, the matter shall be commenced in the United States District Court for the Southern District of Iowa, Central Division. This provision shall not be construed as waiving any immunity to suit or liability, in state or federal court, which may be available to DCA or the State of Iowa.

SECTION 12. EXECUTION.

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Agreement and have caused their duly authorized representatives to execute this Agreement.

As the legal authorizing official of the Great Place, I agree to all terms and conditions outlined above and certify that the information contained in this document, including all attachments, is true and correct.

Authorized Official of Great Place: Deanna Mccusker		Date:	
---	--	-------	--

As the legal authorizing official of the Iowa Department of Cultural Affairs, I agree to all terms and conditions outlined above and certify that the information contained in this document, including all attachments, is true and correct.

Director of the Department or Director's Designee:		Date:	
---	--	-------	--

RESOLUTION NO. _____

RESOLUTION APPROVING A PAVING AGREEMENT WITH SUNSET DIESEL PERFORMANCE, LLC.

WHEREAS, the City of Washington is the owner of Lot 10, Washington Business Park Subdivision – Phase 1, Washington, Iowa; and

WHEREAS, Sunset Diesel Performance (“Sunset”) is purchasing Lot 10 in said Subdivision from the Washington Economic Development Group; and

WHEREAS, as part of the Restrictive Covenants for said Subdivision, all drive and parking areas on each lot are required to be paved; and

WHEREAS, Sunset has requested that the City delay the paving requirement for three (3) years after the conveyance has occurred; and

WHEREAS, the City has agreed for said 3-year delay, subject to the execution of an agreement reflecting the same; and

WHEREAS, the City Attorney has drafted an agreement regarding the paving on said Lot 10 that now requires approval of the City Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the Agreement regarding Paving on said Lot 10 is hereby approved. Further, the Mayor and City Clerk are directed to execute said Agreement on behalf of the City and cause the agreement to be filed in the Office of the Recorder of Washington County, Iowa.

Passed and approved this 19th day of July, 2022.

Jaron Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

Prepared by: Kevin D. Olson, Washington City Attorney, PO Box 5640, Coralville, Iowa 52240 (319)351-2277

Return to: City of Washington, Iowa, 215 E. Washington Street, Washington, Iowa 52353

AGREEMENT TO CONSTRUCT SITE PAVING

This Agreement is made this _____ day of _____, 2022, between the City of Washington, Iowa, hereafter the "City"; and Sunset Diesel Performance, LLC, hereafter the "Buyer."

WHEREAS, Buyer is the owner of that certain lot legally described as follows:

Lot Ten (10) in Washington Business Park, Phase One, in the City of Washington, Washington County, Iowa (the "Property")

; and

WHEREAS, as part of the Purchase Agreement for the Property, the City agreed to allow the Buyer three (3) years from the time of the conveyance of the Property to make all of the parking, storage and driveway/drive aisles on the Property shown on the approved site plan for the Property into asphalt or Portland concrete surfaces; and

WHEREAS, the parties desire to enter into this Agreement to memorialize the obligations of Buyer outlined above.

NOW, THEREFORE, the parties agree as follows:

1. That both parties agree that the date of conveyance of the Property was A _____, 2022, as evidenced by a Warranty Deed recorded as Document No. 2019-0888, Records of the Washington County Recorder's Office.
2. That Buyer has until _____, 2025, to make all of the parking areas, storage areas and driveways/drive aisles as shown on the approved site plan for the Property to be constructed of asphalt or Portland concrete.
3. In the event that the Buyer fails to comply with Paragraph 2 above by _____, 2025, the City may engage a contractor and enter onto the

Property to bring the Property into compliance by installing appropriate asphalt or Portland concrete parking areas, storage areas, driveways/drive aisles on the Property in compliance with the Buyer's approved site plan.

4. After installing the asphalt or Portland concrete areas as required above, the City shall send an invoice of the same to the Buyer. In the event that Buyer does not pay the City the amount of the invoice, the Buyer expressly agrees that the City may certify the amount of the invoice to the Washington County Treasurer to be collected as ordinary property taxes as a special assessment against the Property and that the Buyer waives all requirements of notice, benefit or limitation of value for said special assessment.

5. This agreement shall be recorded and shall inure to the benefit of the successors and assigns of the parties to this Agreement and shall run with the land.

SUNSET DIESEL PERFORMANCE, LLC:

CITY OF WASHINGTON:

By: _____
Donald Stutzman, Owner

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

STATE OF IOWA, COUNTY OF _____, ss:

This instrument was acknowledged before me on this _____ day of _____, 20____, by _____ as Owner of Sunset Diesel Performance, LLC.

_____, Notary Public

STATE OF IOWA, COUNTY OF WASHINGTON, ss:

This instrument was acknowledged before me on this _____ day of _____, 20____, by: Jaron P. Rosien and Sally Y. Hart, as Mayor and City Clerk respectively of the City of Washington, Iowa.

_____, Notary Public

RESOLUTION NO. ____

RESOLUTION APPROVING A PURCHASE AGREEMENT WITH SUNSET DIESEL PERFORMANCE, LLC FOR LOT 10, WASHINGTON BUSINESS PARK SUBDIVISION, PHASE 1.

WHEREAS, the City of Washington and the Washington Economic Development Group (“WEDG”) entered into a Real Estate Purchase Agreement for the marketing and sale of lots in the Washington Business Park Subdivision – Phase 1 (the “Subdivision”), which requires approval from the City prior to selling lots in said subdivision; and

WHEREAS, Sunset Diesel Performance, LLC (“Sunset”) has negotiated a Purchase Agreement with WEDG to sell Lot 10 in said Subdivision for \$72,000; and

WHEREAS, to that end, the City Attorney has drafted an agreement to reflect the same which now requires approval by the City Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the aforementioned Purchase Agreement between WEDG and Sunset Diesel Performance, LLC, is hereby ratified and approved.

Passed and approved this 19th day of July, 2022.

Jaron Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

PURCHASE AGREEMENT

THIS PURCHASE AGREEMENT entered into by and between the Washington Economic Development Group (hereafter the "Seller"); and Sunset Diesel Performance, LLC (hereinafter collectively the "Buyer").

1. **REAL ESTATE DESCRIPTION.** The Seller agrees to sell and the Buyer agrees to purchase the parcel legally described as Lot 10, Washington Business Park Subdivision, Phase One, Washington, Washington County, Iowa, according to the recorded plat thereof and subject to easements and restrictions of record (hereafter the "Property").
2. **PURCHASE PRICE.** The purchase price of the Property shall be \$72,000.00, payable at Washington, Washington County, Iowa, as follows:
 - a. \$1,000.00 earnest money to Seller upon execution of this Agreement.
 - b. Remaining balance of the Purchase Price to be paid at the Closing.
3. **DATE OF POSSESSION.** The Buyer shall be granted possession of the Property no later than August 15, 2022.
4. **REAL ESTATE TAXES.** Seller shall pay any unpaid real estate taxes payable in prior years and any and all real estate taxes and utilities that accrue during the term of this Agreement. Seller shall pay the real estate transfer taxes and the Buyer shall pay the recording fees associated with this transaction.
5. **RISK OF LOSS AND INSURANCE.** Seller shall bear the risk of loss or damage to the Property prior to the date of possession. Seller may, at his sole cost and expense, maintain insurance on the Property, but is not obliged to do so.
6. **USE OF PURCHASE PRICE.** At the time of closing, the Buyer shall pay, without setoff, all the remaining monies due to the Seller after deducting the payments referenced in Paragraph 2 above.
7. **ABSTRACT AND TITLE.** Seller shall cause an abstract of title to be delivered to Buyer for the Property which shall show marketable title to the Property in Seller in accordance with the Title Standards of the Iowa Bar Association. Seller shall, at its sole cost, immediately execute any additional documentation necessary to convey marketable title to Buyer.
8. **DEED.** Upon payment of the purchase price, Seller shall convey the Property to Buyer by Warranty Deed, free and clear of all liens, restrictions, and encumbrances.
9. **TIME IS OF THE ESSENCE.** Time is of the essence in this contract.
10. **REMEDIES OF THE PARTIES.**

- a. If Buyer fails to perform this contract, Seller may forfeit it as provided in the Iowa Code, and all payments made shall be forfeited, at Seller's option, upon thirty days written notice of intention to accelerate the entire balance because of such failure (during which thirty days such failure is not corrected) Seller may declare the entire balance immediately due and payable. Thereafter, this contract may be foreclosed in equity and the Court may appoint a receiver.
- b. If Seller fails to timely perform this contract, Buyer shall have the right to have all payments made returned to them.
- c. Seller and Buyer also are entitled to utilize any and all other remedies or actions at law or in equity available to them and shall be entitled to obtain a judgment for costs and attorneys fees as permitted by law.

11. CONTRACT BINDING ON SUCCESSORS IN INTEREST. This contract shall apply to and bind the successors in interest of the parties.

12. ASSIGNMENT. Either party may assign this Purchase Agreement by giving written notice of said assignment to the other party.

13. CONSTRUCTION. Words and phrased shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

14. CERTIFICATION. Seller and Buyer each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order of the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify, and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to a breach of the foregoing certification.

15. TESTING/SURVEY. The Seller expressly agrees, that upon 24-hour notice to the Seller by the Buyer, to allow access onto and into the Properties for the purpose of testing and surveying said Property.

16. CITY COUNCIL APPROVAL REQUIRED. Both parties expressly agree that this Agreement is not binding upon the City until such time as approved by the Washington City Council.

17. TIME OF ACCEPTANCE. The Seller shall have until 4:00 p.m. on Wednesday, July 27, 2022, to accept this Offer by the City or this Agreement shall become null and void.

18. **SITE PLAN APPROVAL REQUIRED.** Buyer expressly agrees that any development of this vacant lot will require the approval of a site plan for the Property. As part of the Site Plan approval process, the City expressly agrees that the Buyer has three (3) years from the date of Closing to pave the entirety of the parking lot as shown on the Site Plan. Buyer and City will execute a separate document to be recorded after the Closing which memorializes this requirement.

Washington Economic Development Group:

By: _____
Mary Audia, Director

ACCEPTED on this ____ day of July, 2022.

Sunset Diesel Performance, LLC

By: _____
Donald Stutzman, Manager

ORDINANCE NO. _____

AN ORDINANCE RE-ZONING THE PROPERTY GENERALLY REFERRED TO AS COUNTRY CLUB SUBDIVISION, PLAT 1.

WHEREAS, the owners of the property generally referred to as Country Club Subdivision – Plat 1, petitioned the City to change its zoning designation from Agricultural District to R-2 One-and-Two Family Residence District and R-3 One-to-Six Family Residence District; and

WHEREAS, the Washington Planning and Zoning Commission has recommended the City Council approve said rezoning request for the Properties; and

WHEREAS, a public hearing has been held on said request pursuant to published notice thereof.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Washington, Iowa :

Section 1. That the zoning map for the City of Washington is hereby amended to show the following zoning designations:

Lot 1, Country Club Subdivision – Plat 1	R-3 One-to-Six Family Residence District
Lots 2-31, Country Club Subdivision – Plat 1	R-2 One-and-Two Family Residence Dist.

Section 2. This ordinance shall be in full force and effect from and after its publication as by law provided.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this _____ day of _____, 2022.

Read First Time: June 21, 2022
Read Second Time: July 5, 2022
Read Third Time:

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

RESOLUTION NO. 2022-_____

**RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR
COUNTRY CLUB VIEW SUBDIVISION PROJECT**

WHEREAS, the construction project known as “Country Club View Subdivision Project: has been designed and publicized for bid, and bids were received on July 13, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section1. That the following bid for the construction of certain public improvements described in general as “Country Club View Subdivision Project” be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: DeLong Construction, Inc.

Amount of Bid: \$1,488,986.75

Section 2. That the Mayor and Clerk are hereby directed to execute contract & ancillary documents with the contractor for the construction of said public improvements.

PASSED AND APPROVED, this 19th day of July, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

July 13, 2022

City of Washington
Deanna McCusker, City Administrator
215 E. Washington Street
Washington, IA 52353

Re: Country Club View Subdivision
Washington, Iowa
G&A 7021200

Dear Deanna:

Bids for the referenced work were received on July 13, 2022. As shown on the attached bid tabulation, a total of two (2) bids were received for the project.

The low bid for Country Club View Subdivision – Plat 1 – Paving, Water Main, Sanitary Sewer, and Storm Sewer – Washington, Iowa was submitted by DeLong Construction, Inc. of Washington, Iowa in the amount of \$1,153,206.75 for Division 1, \$335,780.00 for Division 2, and a Total Bid of \$1,488,986.75.

As shown on the bid tabulation, the Engineer's Opinion of Probable Costs was \$1,642,745.00.

We have reviewed the bids and based on that review and familiarity with DeLong Construction, we recommend award of the contract to DeLong Construction, Inc., contingent upon your approval. If awarded, please sign all three copies of the enclosed Notice of Award, send one copy to the Contractor, return one copy to Garden & Associates, and keep the final copy for your file.

Also enclosed are the original bids for the project.

If you have any questions, please contact me at 641-672-2526.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Enc: Original Bids
Bid Tabulation
Notice of Award (3 copies)

JP/fs

Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Kelsey Brown, Finance Director



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

FY 2022-2023 Budget
Equipment Purchase Request

FOR ITEMS OVER \$5,000

Item: TONNER TRUCK	Account:SEWER COLLECTION 610-6-8017- 6723
Cost: \$81,664	Dept: M/C DEPARTMENT

Narrative/Justification:

We currently have 2 tonner F-550 trucks with dump beds. One is unoperational until repairs are made, which entails a head gasket, or cylinder head replacement. The fuel tank leaks. The front suspension needs repair. Depending on how extensive the engine repair turns out, this could total 12,000 to 15,000 dollars to repair, we would still have the damaged frame. Both of these vehicles came with v-plows, but the frame was not equipped correctly. The unit with a head gasket issue has some frame damage, in turn cannot be attached to a plow again. Normal operation is unaffected with this problem. The second F-550 is operational and got us through leaf season. This truck may or may not make it another leaf season which puts us in a position to equip one of our single axle dump trucks to the leaf vac. If you remember we budgeted \$9K for new beds for each of these vehicles in the 17/18 budget. We attached the beds in-house to save money. These beds are still in decent shape and would be of value with a trade in or through Surplus auction. We have had troubles with each of these vehicles

We budgeted to replace the unit with the extensive damage this year. Few trucks are available or are being built. We had been leaning towards a new gas powered ford. The new pricing has not been released. Nor do the dealers know if Super duties will be available to order. This Dodge is the only new truck we have found that is available. All dealers are expecting a 15 percent increase in chassis cost. We would like to go that route by purchasing a Dodge ram 5500 Reg cab 4x4.

Along with the truck, we would like to purchase a lightweight (poly) plow and have the truck plow mounts properly attached. This truck would only be used for snow removal, plowing alleys, cleaning corners and possibly cutting center if needed..

With our truck fleet, we are getting way behind the 8 ball by purchasing used single axle trucks. In the near future, if the capital equipment program can be implemented, we need to begin with new dump trucks.

*****Please attach additional documentation including any quotations received*****

MCGRATH CHRYSLER JEEP DODGE RAM
 4610 CENTER POINT RD N E
 CEDAR RAPIDS, IA 524022412

Priced Order Confirmation (POC)

Date Printed: 2022-07-05 12:56 PM VIN: 3C7WRNAJ4NG362049 Quantity: 01
 Estimated Ship Date: 2022-07-15 1:59 AM VON: 54938749 Status: D1 - Gateline:plant has sequenced the unit for production,estimated ship date assigned
 Date Ordered: 2022-04-20 6:15 PM Ordered By: S615210

Sold to: MCGRATH CHRYSLER JEEP DODGE RAM (23566)
 4610 CENTER POINT RD N E
 CEDAR RAPIDS, IA 524022412
 Ship to: MCGRATH CHRYSLER JEEP DODGE RAM (23566)
 4610 CENTER POINT RD N E
 CEDAR RAPIDS, IA 524022412

Vehicle: 2022 5500 REG CAB CHASSIS 4X4 (144.5 in WB - CA of 60 in) (DP0L63)

	Sales Code	Description	MSRP(USD)
Model:	DP0L63	5500 REG CAB CHASSIS 4X4 (144.5 in WB - CA of 60 in)	51,600
Package:	27A	Customer Preferred Package 27A	0
	ESB	6.4L V8 Heavy Duty HEMI Engine	0
	DF3	6-Spd Auto Aisin AS66RC HD Trans	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*TX	HD Vinyl 40/20/40 Split Bench Seat	0
	-X8	Black/Diesel Gray	0
Options:	LBN	Power Take Off Prep	345
	LAY	LED Tail Lamps	95
	JKV	115V Auxiliary Power Outlet	195
	YEP	Manuf Statement of Origin	0
	DK3	Elec Shift-On-The-Fly Transfer Case	295
	XHC	Trailer Brake Control	465
	A61	Tradesman Level 1 Equipment Group	1,490
	XAC	ParkView Rear Back-up Camera	495
	AMP	Chrome Appearance Group	1,170
	UBL	Uconnect 5 Nav w 8.4" Display (USA)	2,145
	AH2	Ambulance Prep Group	895
	TBB	Full Size Spare Tire	395
	AHD	Heavy Duty Snow Plow Prep Group	495
	NAS	50 State Emissions	0
	ADC	Convenience Group	455
	MRT	Chrome Tubular Side Steps	495
	4NU	Fuel Fill/Battery Charge	0
	YHJ	6.0 Additional Gallons of Gas	0
	5N6	Easy Order	0
	4EX	Sales Tracking	0
Destination Fees:			1,795

Total Price: 62,825 .

Order Type: Retail PSP Month/Week:
 Scheduling Priority: 4-Dealer Order Build Priority: 99

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Salesperson:

Customer Name:

Customer Address:

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.



QUOTE

Quote ID: Q15190 Rev: 0

Quote Date: 7/11/2022

Quote Valid Until: 7/18/2022

P.O. Box 3265
Des Moines, IA 50316

Phone: (515) 266-5189 Toll Free: (800) 373-2887 Fax:(515) 266-7878 Page 1 of 2

Customer: 70750

Washington City Of
515 E 6th St

Washington, IA 52353

Contact: Zach Wibstad

Phone: (319) 653-6584

Fax:

Salesperson: Scott Odendahl

Make: Ram	Model: 5500 Gas	Year: 2022	Single/Dual: Dual
Cab Type:	Wheelbase: 0	Cab-to-Axle: 60	VIN:

FURNISH AND INSTALL:

1 - 9'6" CRYSTEEL E-SERIES TIPPER

SPECIFICATIONS

- Length: 9'6"
- Width: 87" ID/96" OD
- Height: 40" Front/14" Side/20" Tailgate
- Carbon steel: 10 GA Front/12 GA Side/10 GA Tailgate
- Floor Material: 3/16 AR450
- Understructure: Western-style crossmemberless
- Integrated 1/4 cabshield with punched window
- 14" Fold-down sides with single handle release
- Quick-Drop tailgate with single handle release
- Boxed top rail (Double wall side panel)
- LED marker lights
- Body blasted and painted BLACK (2 Year warranty)
- FIVE year warranty

1 - CRYSTEEL MODEL LB510-96-DM LO-BOY HOIST

Standard Features and Specifications

- NTEA Class 30
- Includes pump, valve, reservoir, hoses, locking control, rear hinge, and body prop
- Double acting cylinder
- 50 Degree dump angle with subframe for 9' body

OPTIONS INCLUDED IN PRICE:

- Dump body and hoist installed per latest FMVSS safety standards
- Mudflaps behind rear wheels with anti-sail brackets (frame mounted)
- 5/8" hitch plate with safety chain d-rings and breakaway eyebolt
- RV style trailer socket wired at hitch plate
- 2" bolt-on receiver tube (20,000# rated)
- Deweze Clutch Pump Kit to run the hoist

NET PRICE FOB DES MOINES: \$18,839.00

OPTIONS NOT INCLUDED IN PRICE:

- 1 - Knapheide TBU3018, 30x18x18 Mounted to the frame **ADD: \$651.00**
- 1 - Federal Signal Strobe light mounted to the bulkhead with an aluminum plate **ADD: \$771.00**



QUOTE

Quote ID: Q15190 Rev: 0

Quote Date: 7/11/2022

Quote Valid Until: 7/18/2022

P.O. Box 3265
Des Moines, IA 50316
Phone: (515) 266-5189 Toll Free: (800) 373-2887 Fax:(515) 266-7878 Page 2 of 2

Customer must fill out the information below before the order can be processed...

Accepted by:	
Date:	
P.O. Number:	

- * Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- * Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- * Sales Tax is not included unless otherwise noted.



QUOTE

Quote ID: Q15217 Rev: 0

Quote Date: 7/15/2022

P.O. Box 3265
Des Moines, IA 50316

Quote Valid Until: 7/22/2022

Phone: (515) 266-5189 Toll Free: (800) 373-2887 Fax:(515) 266-7878 Page 1 of 2

Customer: 70750

Washington City Of
515 E 6th St

Washington, IA 52353

Contact: Zach Wibstad

Phone: (319) 653-6584

Fax:

Salesperson: Scott Odendahl

Make: Ram	Model: 5500	Year: 2022	Single/Dual: Dual
Cab Type:	Wheelbase: 0	Cab-to-Axle: 60	VIN:

FURNISH AND INSTALL:

1 - 9'6" WESTERN STEEL FLARE-WING MULTI-POSITION V-PLOW (MODEL IUTMVP395)

- ULTRAMOUNT 2 mounting system
- TWO SEASON WARRANTY
- Swivel bar design for more even cutting edge wear
- Removable pockets for more ground clearance when plow is removed from truck
- Pitch adjustment feature - allows pitch of the blade to be adjusted to compensate for uneven cutting edge wear
- Straight Blade Width: 9'6"
- Full Scoop width: 98", , full "V" width: 103", or fully angled width: 102"
- Blade height: 31" at hinge - 39" at end
- 14 ga. steel moldboards with 4 vertical ribs per side
- PRO PLUS type "power bar construction"
- Trip edge design featuring 6 trip springs
- Western blade guides
- MVP PLUS hydraulic system
- With hand-held "Cab Command" control
- Low profile dual stud mount "NIGHTHAWK" composite halogen light kit
- "Isolation Module" advanced snowplow light and electrical system improves system life and complies w/ OEM requirements
- Double acting cylinders to aid back dragging
- Steel top gap deflector
- Formed cutting edge provides lower center gap coverage
- ULTRA FINISH baked-on powder coat with new primer
- SECURITY GUARD anti-theft system allows you to electronically lock the snowplow's hydraulic functions
- FLEET FLEX multiplex wiring for true fleet interchangeability

OPTIONS INCLUDED IN PRICE:

- Handheld controller
- LED headlights (72525)
- Pricing Per State CONTRACT MA00521271A

NET PRICE FOB DES MOINES \$8,291.00

OPTIONS NOT INCLUDED IN PRICE:

- Cast skid shoes (43088) ADD \$256.00
- Deflector kit, 10" (41810) ADD \$367.00
- Deflector kit, 18" (41811) ADD \$510.00
- Back drag edge (44283-3) ADD \$440.00
- Curb guard kit (43885) ADD \$298.00
- Wing extension kit (43510-1) ADD \$866.00
- Blade stop kit (43082-1) ADD \$194.00
- Cup holder control mount (82007) ADD \$45.00



P.O. Box 3265
Des Moines, IA 50316

Phone: (515) 266-5189 Toll Free: (800) 373-2887 Fax:(515) 266-7878

QUOTE

Quote ID: Q15217 Rev: 0

Quote Date: 7/15/2022

Quote Valid Until: 7/22/2022

Page 2 of 2

Customer must fill out the information below before the order can be processed...

Accepted by:	
Date:	
P.O. Number:	

- * Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- * Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- * Sales Tax is not included unless otherwise noted.

RESOLUTION NO.

RESOLUTION APPROVING ENTERING INTO A FUNDING COMMITMENT AGREEMENT WITH EAST CENTRAL IOWA HOUSING TRUST FUND FOR RENOVATING THE OLD MAIN FACILITY IN WASHINGTON, IOWA

Whereas, a Funding Assistance – Award Agreement, is executed with an effective date of April 28, 2022, by and between the EAST CENTRAL IOWA HOUSING TRUST FUND (hereinafter referred to as the “ECIHTF”) and Hawkeye Area Community Action Program, Inc. (hereinafter referred to as “HACAP”) for the purpose of ECIHTF making a funding award to HACAP; and,

Whereas, the ECIHTF funding award was made to HACAP for the purpose of renovating the Old Main Facility in Washington, Iowa (hereinafter referred to as “PROJECT”); and,

Whereas, the City of Washington, Iowa (hereinafter referred to as the “CITY”) has committed to providing ECIHTF \$30,000 as a local match for the PROJECT, which shall benefit persons of low-to-moderate income residing at the Old Main Facility in Washington, Iowa.

Now Therefore, Be it Resolved by the Parties hereto, that is hereby mutually agreed that:

1. HACAP shall submit the necessary income documentation for ECIHTF to verify that households who shall benefit from the project qualify as low-to-moderate income by having income below 30 and 80% median income, per HUD income limits for Washington County; and,
2. CITY local match funds may be paid to ECIHTF any time prior to ECIHTF’s first project expense payment to HACAP or September 20, 2022, whichever occurs first; and,
3. ECIHTF shall combine the CITY’s local match of \$30,000 with the ECIHTF and HACAP funds for a total PROJECT ECIHTF award of \$157,428; and,
4. All provisions outlined in the Funding Assistance – Award Agreement between HACAP and ECIHTF shall also apply.

Effective Dates: The effective date for this COMMITMENT AGREEMENT shall be _____, 2022. This COMMITMENT AGREEMENT shall remain in effect through March 31, 2023.

SIGNED: _____ Date: _____
Robert Yoder, Chairperson, ECIHTF

SIGNED: _____ Date: _____
Jaron Rosien, Mayor, City of Washington



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

July 12, 2022

Deanna McCusker, City Administrator
City of Washington
215 E. Washington Street
Washington, IA 52353

Re: Buchanan Street Paving & Reconstruction
Washington, Iowa
STBG-SWAP-8140(612)—SG-92
G&A 5020201

Dear Deanna:

Enclosed herewith for your review and approval is one (1) copy of Pay Application No. 7 for the referenced project. As shown, the payment due to the contractor is \$117,987.70, of this \$112,088.32 will be reimbursed by the Iowa Department of Transportation for participating items at this time per the attached "Claim for Reimbursement" form. If the Council approves the Pay Application, sign the documents in Doc Express and forward payment to DeLong Construction, Inc.

After you have reviewed, please contact me with any questions or comments.

Sincerely,
GARDEN & ASSOCIATES, LTD.

A handwritten signature in blue ink, appearing to read 'Jack Pope'.

Jack Pope, P.E.

Enc: Pay Application No. 7 (1 copy)
Claim for Reimbursement #7

JP/fs



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 7

To	City of Washington, Iowa	Application Period:	6/10/22 - 7/9/22	Application Date:	7/12/2022
(Owner):	West Buchanan Street Paving & Reconstruction - Washington, Iowa	From (Contractor):	DeLong Construction, Inc.	Via (Engineer):	Garden & Associates, L.T.D.
Project:	West Buchanan Street Paving & Reconstruction Washington, Iowa	Contract:	West Buchanan Street Paving & Reconstruction Washington, Iowa	Engineer's Project No.:	5020201
Owner's Contract No.:	STRBGS-WAP-81406121-SG-92	Contractor's Project No.:			

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions
1	\$12,775.00	\$61,871.35
2		
TOTALS	\$12,775.00	\$61,871.35
NET CHANGE BY CHANGE ORDERS		-\$49,096.35

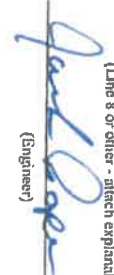
Contract Working Day Summary:

Original Contract Time:	90
Added by Change Order:	90
Contract Time To Date:	90
Working Days Used to Date:	0
Working Days Remaining:	90

1. ORIGINAL CONTRACT PRICE: \$ 1,712,167.20
2. Net change by Change Orders: \$ -49,096.35
3. Current Contract Price (Line 1 ± 2): \$ 1,663,070.95
4. TOTAL COMPLETED AND STORED TO DATE (Work from Progress Estimates): \$ 921,483.30
5. RETAINAGE:
 - a. 3% X \$921,483.30 Work Completed: \$ 27,644.49
 - b. 3% X Stored Material: \$ 27,644.49
 - c. Total Retainage (Line 5a + Line 5b): \$ 55,288.98
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c): \$ 889,338.81
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application): \$ 575,851.11
8. AMOUNT DUE THIS APPLICATION: \$ 313,487.70
9. BALANCE TO FINISH, PLUS RETAINAGE (Column C total on Progress Estimates + Line 5c above): \$ 576,222.14

Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or Lien, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Lien, security interests, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: 
 Date: 7-12-22

Payment of: \$ 1,179,872.70 (Line 8 or other - attach explanation of the other amount)
 is recommended by:  (Engineer) 7-12-2022 (Date)
 Payment of: \$ 1,179,872.70 (Line 8 or other - attach explanation of the other amount)
 is approved by: _____ (Owner) _____ (Date)

Pay Application No. 7
 West Buchanan Street Paving & Reconstruction
 Washington, Iowa
 Project Number: STBG-SWAP-8140(612)--56-92
 7/12/2022

Delong Construction, Inc.

Item Number	Item Code	Item Description	Unit	Division 1		Division 2		Non-Part.	Div. 1	Div. 2	Total
				Quantity	Price	Quantity	Price				
1	2101-0850003	CLEARING AND GRUBBING	400								
2	2102-2719070	EXCAVATION, CLASS 15, ROADWAY AND BORROW	CUY	8620							
3	2105-0425015	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	1500							
4	2209-8225100	SPECIAL COMPACTON OF SUBGRADE	57A	28.78							
5	2113-0200000	MODIFIED SUBGRADE	CY	1905							
6	2123-0450020	SHOULDER FINISHING, EARTH	57A	68.47							
7	2103-1480000	RELOCATION OF MAIL BOXES	EACH	5							
8	2105-0030070	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	SV	5260							
9	2105-0030080	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8 IN.	SV	5320							
10	2105-0030090	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 10 IN.	SV	5320							
11	2112-0260051	GRANULAR SURFACING ON ROAD, CLASS A CRUSHED STONE	TON	75							
12	2401-0750001	RENOVALS, AS PER PLAN	LS	1							
13	2435-0130148	MANHOLE, SANITARY SEWER, SM-301, 48 IN.	EACH	2							
14	2435-0140148	MANHOLE, STORM SEWER, SM-401, 48 IN.	EACH	4							
15	2435-0140150	MANHOLE, STORM SEWER, SM-401, 60 IN.	EACH	1							
16	2435-0140154	MANHOLE, STORM SEWER, SM-401, 84 IN.	EACH	2							
17	2435-0230272	INTAKE, SM-502, 72 IN.	EACH	10							
18	2435-0250700	INTAKE, SM-507	EACH	5							
19	2435-0250900	INTAKE, SM-509	EACH	2							
20	2435-0251224	INTAKE, SM-512, 24 IN.	EACH	2							
21	2435-0251230	INTAKE, SM-512, 30 IN.	EACH	1							
22	2435-0251300	INTAKE, SM-513	EACH	1							
23	2435-0700010	CONNECTION TO EXISTING MANHOLE	EACH	1							
24	2502-0212034	SUBDRAIN, LONGITUDINAL, (SHOULDER) 4 IN. DIA.	LF	5948							
25	2502-0212103	SUBDRAIN, OUTLET, DR-303	LF	34							
26	2503-0110015	STORM SEWER GRAVITY MAIN, TRENCHED, 15 IN.	LF	753							
27	2503-0110018	STORM SEWER GRAVITY MAIN, TRENCHED, 18 IN.	LF	753							
28	2503-0110021	STORM SEWER GRAVITY MAIN, TRENCHED, 21 IN.	LF	740							
29	2503-0110024	STORM SEWER GRAVITY MAIN, TRENCHED, 24 IN.	LF	230							
30	2503-0110030	STORM SEWER GRAVITY MAIN, TRENCHED, 30 IN.	LF	603							
31	2503-0110036	STORM SEWER GRAVITY MAIN, TRENCHED, 36 IN.	LF	436							
32	2503-0110042	STORM SEWER GRAVITY MAIN, TRENCHED, 42 IN.	LF	67							
33	2503-0110048	STORM SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	LF	455							
34	2503-0114215	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 20000 (CLASS III), 15 IN.	LF	54							
35	2503-0114218	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 20000 (CLASS III), 18 IN.	LF	27							
36	2504-0200030	REMOVED STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	LF	536							
37	2504-0200036	SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	LF	5							
38	2504-0200040	SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	LF	5							
39	2504-0200046	SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	LF	5							
40	2507-0800004	REVENTMENT, CLASS D	TON	125							
41	2507-0802000	EROSION STONE	TON	6							
42	2510-0745500	REMOVAL OF PAVEMENT	SV	2230							
43	2510-0750600	REMOVAL OF INTAKES AND UTILITY ACCESSSES	SV	6							
44	2511-7530005	SIDEWALK, P. C. CONCRETE, 5 IN.	SV	888							
45	2511-7530006	SIDEWALK, P. C. CONCRETE, 6 IN.	SV	33							
46	2511-7530007	DETECTABLE MARKINGS	SV	16							
47	2515-2475006	PRIVATEWAY, P. C. CONCRETE, 6 IN.	SV	436							
48	2515-0745500	REMOVAL OF PAVED DRIVEWAY	CV	138							
49	2519-0200040	REMOVAL AND REINSTALLATION OF FENCE, FIELD	LF	280							
50	2528-0441110	TRAFFIC CLOSURE	EACH	3							
51	2533-0800005	MORTILIZATION	LS	0.9							
52	2533-0800006	MORTILIZATION	LS	0.6							
53	2533-0800007	MORTILIZATION	TON	50							
54	2533-0800008	MORTILIZATION	TON	50							
55	2533-0800009	MORTILIZATION	LS	0.5							
56	2533-0800010	MORTILIZATION	LS	0.5							
57	2534-0000300	TRENCH FOUNDATION	LF	0.5							
58	2534-0000300	TRENCH FOUNDATION	LF	0.5							
59	2534-0114012	MATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.	LF	2110							
60	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
61	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
62	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
63	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
64	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
65	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
66	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
67	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
68	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
69	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
70	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
71	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
72	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
73	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
74	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							
75	2534-0200110	MATER SERVICE STUB, COPPER, 1 IN.	LF	253							

Pay Application No. 7
 West Buchanan Street Paving & Reconstruction
 Washington, Iowa

Belong Construction, Inc.

Project Number	2602-SWAP-8140(G12)-56-92	PERMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	LF	3900	858	0.00	\$2.20	\$1,909.60			\$1,909.60	
76	2602-0000399	PERMETER AND SLOPE SEDIMENT CONTROL DEVICE	LF	3900		0	\$0.50	\$0.00			\$0.00	
77	2602-0000351	REMOVAL OF PERMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE	EACH	3		3	\$500.00	\$1,500.00			\$1,500.00	
78	2602-0010010	MOBILIZATION, EROSION CONTROL	EACH	2		2	\$500.00	\$0.00			\$0.00	
	COM2	Locate Existing Tile	LS	1		0	\$3,000.00	\$0.00			\$0.00	
	COM2	Inject Intake	LS	1		1.00	\$1,500.00	\$1,500.00			\$1,500.00	
	COM2	Temp Field Fence	LS	1		1.00	\$1,500.00	\$1,500.00			\$1,500.00	
Totals										\$693,810.50	\$317,672.80	\$921,483.30

IDOT
 Total Completed to Date \$603,810.50
 Amount Retained @ 3% (Max. \$30,000) \$18,114.31
 Total Due Contractor \$585,696.19
 Less Previous Payments \$467,708.49
 Amount Due Contractor this Application \$117,987.70
 IDOT Withholding 5% \$5,899.39
 City Share This Application \$112,088.32

IDOT Reimbursement		Washington
Eligible Amount	\$585,696.19 (Div. 1)	\$317,672.80
IDOT Withholding 5%	\$29,284.81	\$9,530.18
Subtotal This Request	\$556,411.38	\$27,644.49
Less Previously Reimbursed	\$444,323.06	\$308,142.62
Amount to Be Reimbursed This Application	\$112,088.32	\$175,851.11



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

July 12, 2022

City of Washington
Deanna McCusker, City Administrator
215 E. Washington St
Washington, IA 52353

Re: NLW Subdivision – Plat 2
G&A 7021157

Dear Deanna,

Enclosed herewith are three copies of Pay Application No. 2 submitted by DeLong Construction in the amount of \$62,891.90. The application is work completed to date which includes sanitary sewer, manholes, sewer services, and stored materials.

Should the council approve, please have the pay application signed, forward one copy to DeLong Construction with payment, keep one copy for City record, and return one copy to Garden & Associates.

Contact me with any questions.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Enc: Pay App #2 (3 copies)

JP/fs



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 2

To (Owner):	City of Washington	Application Period:	June 10, 2022 thru July 9, 2022	Application Date:	7/12/2022
Project:	NLW Subdivision - Plat 2	From (Contractor):	Delong Construction	Via (Engineer):	Garden & Associates, Ltd.
Owner's Contract No.:		Contract:	NLW Plat 2	Engineer's Project No.:	7021157
		Contractor's Project No.:			

Change Order Summary

Approved Change Orders Number	Additions	Deductions	Net Change
1		\$23,570.00	
TOTALS		\$23,570.00	
NET CHANGE BY CHANGE ORDERS			-\$23,570.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature:  Date: 7-12-22

Contract Working Day Summary:

Original Contract Time: _____

Added by Change Order: _____


Contract Time To Date: _____

Working Days Used to Date: _____

Working Days Remaining: _____

- ORIGINAL CONTRACT PRICE: \$ 597,074.50
- Net change by Change Orders: \$ -23,570.00
- Current Contract Price (Line 1 ± 2): \$ 573,504.50
- TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates): \$ 176,009.00
- RETAINAGE:
 - a. 5% X \$110,552.00 Work Completed: \$ 55,276.60
 - b. 5% X \$65,457.00 Stored Material: \$ 32,728.50
 - c. Total Retainage (Line 5a + Line 5b): \$ 88,005.10
- AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c): \$ 167,208.55
- LESS PREVIOUS PAYMENTS (Line 6 from prior Application): \$ 104,316.65
- AMOUNT DUE THIS APPLICATION: \$ 62,891.90
- BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5c above): \$ 406,295.95

Payment of: \$ 62,891.90 (Line 8 or other - attach explanation of the other amount)

is recommended by:  (Engineer) Date: 7-12-2022

Payment of: \$ 62,891.90 (Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) Date: _____

	Contract Qty, as Adj by CO		Unit Price	Ext	Qty Complete Prior Period	Ext	Qty Complete This Period	Ext	Total Qty Complete to date	Ext
1	EXCAVATION, CLASS 10	3700	CY	\$ 5.50	\$ 20,350.00	500	\$ 2,750.00		500	\$ 2,750.00
2	SUBGRADE PREPARATION (12" THICK)	3515	SY	\$ 1.50	\$ 5,272.50		-		0	\$ -
3	SUBBASE, MODIFIED	3125	SY	\$ 7.20	\$ 22,500.00		-		0	\$ -
4	COMPACTION TESTING	1	LS	\$ 3,500.00	\$ 3,500.00		-		0	\$ -
5	SUBBASE, CLASS A	390	SY	\$ 8.00	\$ 3,120.00		-		0	\$ -
6	TRENCH FOUNDATION	50	TON	\$ 25.00	\$ 1,250.00		-		0	\$ -
7	TRENCH COMPACTION TESTING	1	LS	\$ 3,500.00	\$ 3,500.00		-		0	\$ -
8	SAINITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8"	878	LF	\$ 35.00	\$ 30,730.00	140	\$ 4,900.00		858	\$ 30,030.00
9	SAINITARY SEWER SERVICE STUB, PVC, 4"	735	LF	\$ 48.00	\$ 35,280.00		-	739	\$ 35,472.00	
10	STORM SEWER, TRENCHED, 12"	355	LF	\$ 32.00	\$ 11,360.00		-		0	\$ -
11	STORM SEWER, TRENCHED, RCP, 12"	270	LF	\$ 42.00	\$ 11,340.00		-		0	\$ -
12	STORM SEWER, TRENCHED, RCP, 15"	111	LF	\$ 52.00	\$ 5,772.00		-		0	\$ -
13	STORM SEWER, TRENCHED, 18"	55	LF	\$ 50.00	\$ 2,750.00		-		0	\$ -
14	PIPE APRON, 12"	1	EA	\$ 1,325.00	\$ 1,325.00		-		0	\$ -
15	PIPE APRON, 18"	1	EA	\$ 1,450.00	\$ 1,450.00		-		0	\$ -
16	SUBDRAIN (LONGITUDINAL), 4"	1570	LF	\$ 5.00	\$ 7,850.00		-		0	\$ -
17	SUBDRAIN OUTLETS & CONNECTIONS, 4" OR 6"	10	EA	\$ 275.00	\$ 2,750.00		-		0	\$ -
18	WATER MAIN, TRENCHED, C900 PVC, 8"	830	LF	\$ 40.00	\$ 33,200.00		-		0	\$ -
19	WATER MAIN, TRENCHED, C900 PVC, 12"	260	LF	\$ 83.00	\$ 21,580.00		-		0	\$ -
20	WATER SERVICE PIPE, TRENCHED, TYPE K COPPER, 1"	725	LF	\$ 22.00	\$ 15,950.00		-		0	\$ -
21	WATER SERVICE PIPE, TRENCHLESS, TYPE K COPPER, 1"	220	LF	\$ 29.00	\$ 6,380.00		-		0	\$ -
22	WATER SERVICE CONNECTION, 1"	25	EA	\$ 500.00	\$ 12,500.00		-		0	\$ -
23	WATER SERVICE CURB STOP & BOX, 1"	25	EA	\$ 525.00	\$ 13,125.00		-		0	\$ -
24	GATE VALVE 8"	1	EA	\$ 1,780.00	\$ 1,780.00		-		0	\$ -
25	GATE VALVE, 12"	1	EA	\$ 3,170.00	\$ 3,170.00		-		0	\$ -
26	TAPPING VALVE ASSEMBLY, 12" X 8"	1	EA	\$ 4,350.00	\$ 4,350.00		-		0	\$ -
27	FIRE HYDRANT ASSEMBLY	3	EA	\$ 5,405.00	\$ 16,215.00		-		0	\$ -
28	FLUSHING DEVICE (BLOWOFF)	1	EA	\$ 1,500.00	\$ 1,500.00		-		0	\$ -
29	MANHOLE, SW-301, 48"	4	EA	\$ 5,750.00	\$ 23,000.00	1	\$ 5,750.00		4	\$ 23,000.00
30	MANHOLE, SW-301, 60"	0	EA	\$ -	\$ -		-		0	\$ -
31	MANHOLE, SW-401, 60"	1	EA	\$ 5,300.00	\$ 5,300.00		-		0	\$ -
32	INTAKE, SW-501	2	EA	\$ 4,275.00	\$ 8,550.00		-		0	\$ -
33	INTAKE, SW-503	2	EA	\$ 6,050.00	\$ 12,100.00		-		0	\$ -
34	EXTERNAL DROP CONNECTION	0	EA	\$ -	\$ -		-		0	\$ -
35	REMOVE INTAKE	1	EA	\$ 750.00	\$ 750.00		-		0	\$ -
36	PVC AREA DRAIN	3	EA	\$ 2,550.00	\$ 7,650.00		-		0	\$ -
37	PAVEMENT, PCC, 7" THICK	2975	SY	\$ 50.00	\$ 148,750.00		-		0	\$ -
38	PCC PAVEMENT SAMPLES & TESTING	1	LS	\$ 3,000.00	\$ 3,000.00		-		0	\$ -
39	REMOVAL OF SIDEWALK	31	SY	\$ 15.00	\$ 465.00		-		0	\$ -
40	SIDEWALK, PCC, 4" THICK	180	SY	\$ 46.50	\$ 8,370.00		-		0	\$ -
41	SIDEWALK, PCC, 6" THICK	15	SY	\$ 50.00	\$ 750.00		-		0	\$ -
42	DETECTABLE WARNINGS	28	SF	\$ 40.00	\$ 1,120.00		-		0	\$ -

	Contract Qty, as Adj by CO		Unit Price	Ext	Qty Complete Prior Period	Ext	Qty Complete This Period	Ext	Total Qty Complete to date	Ext
43	PAVEMENT REMOVAL	145	10.00	\$ 1,450.00	220	\$ 2,200.00	10	\$ 100.00	230	\$ 2,300.00
44	TEMPORARY TRAFFIC CONTROL	1	4,900.00	\$ 4,900.00		\$ -		\$ -	0	\$ -
45	HYDRAULIC SEEDING, FERTILIZING & MULCHING	1	10,000.00	\$ 10,000.00		\$ -		\$ -	0	\$ -
46	SWPPP PREPARATION	1	1,000.00	\$ 1,000.00	1	\$ 1,000.00		\$ -	1	\$ 1,000.00
47	SWPPP MANAGEMENT	1	1,500.00	\$ 1,500.00		\$ -		\$ -	0	\$ -
48	SILT FENCE	1200	2.00	\$ 2,400.00	1000	\$ 2,000.00		\$ -	1000	\$ 2,000.00
49	SILT FENCE, REMOVAL OF SEDIMENT	1200	1.50	\$ 1,800.00		\$ -		\$ -	0	\$ -
50	SILT FENCE, REMOVAL OF DEVICE	1200	1.50	\$ 1,800.00		\$ -		\$ -	0	\$ -
51	MOBILIZATION	1	21,500.00	\$ 21,500.00	0.5	\$ 10,750.00		\$ -	0.5	\$ 10,750.00
101	INTERNAL DROP CONNECTION	1	3,000.00	\$ 3,000.00		\$ -	1	\$ 3,000.00	1	\$ 3,000.00
102	EXISTING MANHOLE ADJUSTMENT	1	3,500.00	\$ 3,500.00		\$ -	1	\$ 3,500.00	1	\$ 3,500.00
103	CONNECTION TO EXISTING MANHOLE	1	1,000.00	\$ 1,000.00		\$ -	1	\$ 1,000.00	1	\$ 1,000.00
				\$ 573,504.50		\$ 29,350.00		\$ 81,202.00		\$ 116,302.00
				Value of Completed Work:		\$ 29,350.00		\$ 81,202.00		\$ 110,552.00
				Value of Materials in Storage:		\$ 80,457.00		\$ (15,000.00)		\$ 65,457.00
				Total:		\$ 109,807.00		\$ 66,202.00		\$ 176,009.00



Washington County Payment Invoice

92-8140-613

Description STBG-SWAP-8140(613)--SG-92, Acct ID- 38249, Letting Date- January 19, 2022
Payment Number 5
Pay Period 06/30/2022 to 07/14/2022
Prime Contractor JONES CONTRACTING CORP.
Payment Status Pending
Awarded Project Amount \$969,707.77
Authorized Amount \$975,699.77

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 0001 STBG-SWAP-8140(613)--SG-92, Acct ID- 38249, Roadway Items					
0110	2511-7528101	SF	80.000	\$60.000	\$4,800.00

DETECTABLE WARNINGS

Section Total: \$4,800.00

Project Total: \$4,800.00

Summary

Current Approved Work:	\$4,800.00	Approved Work To Date:	\$1,000,407.93
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$131.76	Retainage To Date:	\$30,000.00
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$4,668.24	Payments To Date:	\$970,407.93
Previous Payment:	\$12,792.79	Previous Payments To Date:	\$965,739.69

Contractor _____

County Engineer _____



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

July 14, 2022

Lyle Hansen
Lieutenant

To: Mayor and City Council

Shamus Altenhofen
Lieutenant

Cc: City Administrator Deanna McCusker and City Clerk Sally Hart

Jason Chalupa
Sergeant

Ref.: Parking and Streets Regulation Ordinances

Benjamin Altenhofen
Sergeant

Several months ago, Mayor Rosien appointed a Parking and Streets Regulation Committee to make a review and present some options to City Council for some Ordinance changes.

Brian Van Willigen
Investigator

Following the City Council meeting on July 5, 2022, the committee has met again and recommends the following edits to the initial proposed Ordinances:

Eric Kephart
K-9 Handler

69.08 – 102. South Ave. C was changed to a distance of 100 feet north from the centerline with West Madison.

Seth Adam
Police Officer

69.08 – 109. West Third on the south side, as explained during the Council meeting was changed to a distance of 70 feet east from the centerline of North Marion.

Aaron Kephart
Police Officer

69.08 – 112 & 113. North Ave D at the intersection of West Sixth Street were changed to a distance of 70 feet on both sides of the street, north and south of the intersection.

Tanner Lavelly
Police Officer

69.08 – 114. Highland Ave. This has been changed to include just the area within the curve to read: "beginning at the driveway of 1614 Highland Ave for a distance of 140 feet north".

Christopher Raymer
Police Officer

69.08 – 116. Green Meadows Drive as explained during the Council meeting was changed to just the west and south sides of the street.

The committee reviewed and discussed concerns mentioned during the Council meeting and based on a concern for safety and traffic flow recommend that no changes be made to the committee proposals involving:

69.08 – 93. North Iowa Avenue, on the west side from West Fifth Street to West Eighth Street and on the east side. for a distance of 80 feet north of the centerline of West 5th Street.

69.08 – 94. North Marion Avenue, on the west side from West Fifth Street to West Eighth Street and on the east side. for a distance of 80 feet north of the centerline of West 5th Street.

69.08 – 103. East Main Street, on the north side from North Third Avenue to North Sixth Avenue.

69.08 – 104. East Main Street, on the south side for 144 feet east from the centerline with North Fourth Avenue.

69.08 - 105. East Second Street, on the north side from North Third Avenue to North Sixth Avenue.

69.08 - 106. East Second Street, on the south side for 85 feet east from the centerline with North Fourth Avenue.

69.08 - 107. East Third Street, on the south side for 90 feet east from the centerline with North Iowa Avenue.

The committee has provided the changes to Chapter 69 Parking Regulations in three different parts for Council consideration.

Part 1. Snow Ban and Snow Emergency

Part 2. Changes related to areas that had not had much discussion and includes changes to 69.10 Truck Parking.

Part 3. Changes related to the areas that had most of the discussion.

The committee also proposes that the changes proposed to Chapter 65 Stops Required and Chapter 70 Traffic Code Enforcement Procedures be considered for approval as presented.

Respectfully,

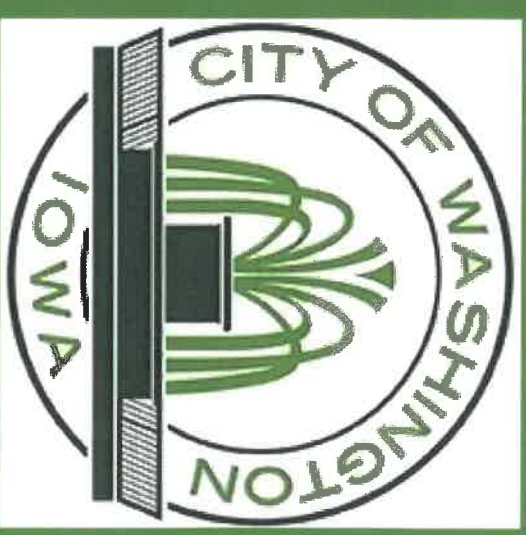


Jim Lester
Chief of Police

**Parking
and
Street Regulations
Committee**

Proposed Ordinance Changes

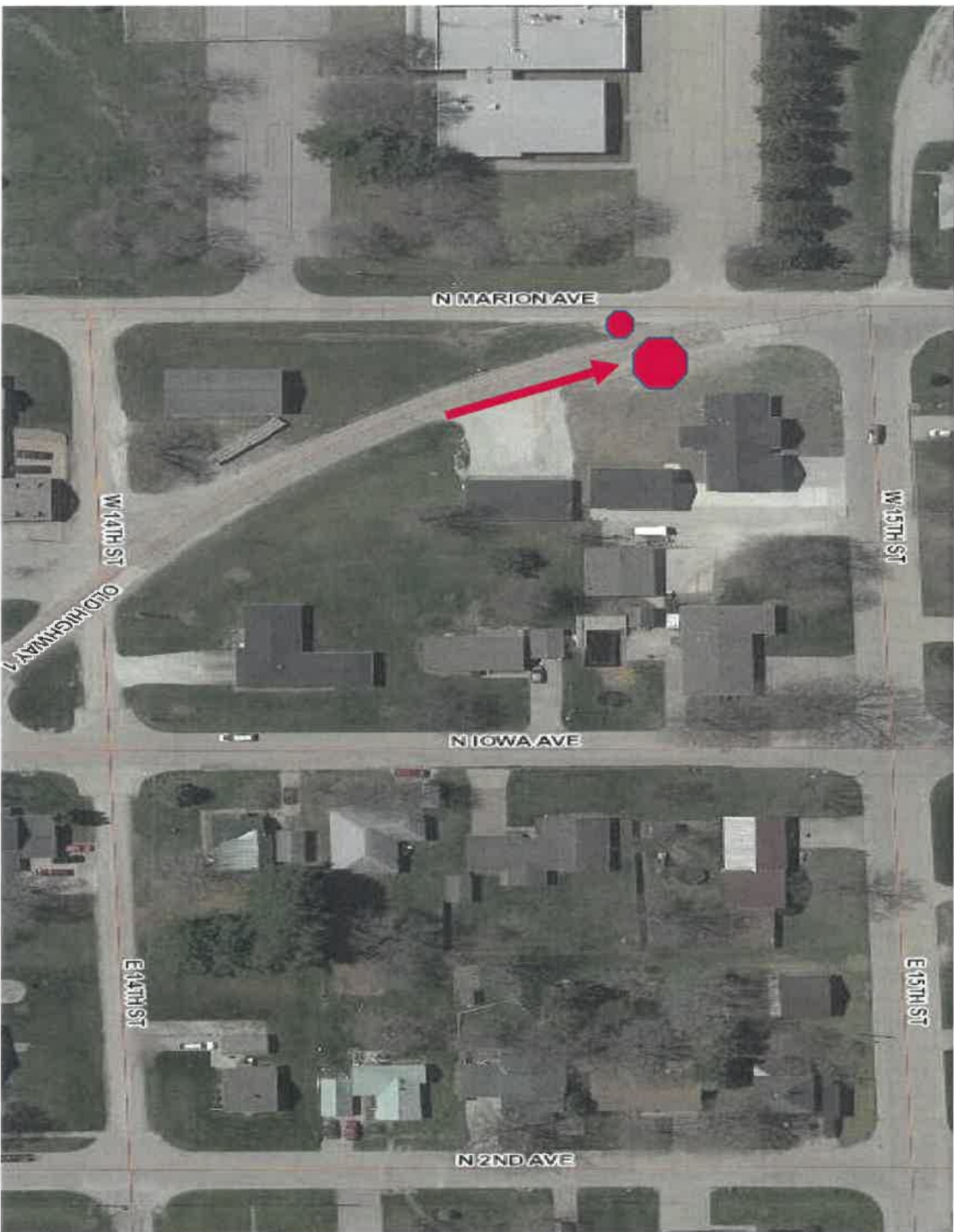
Presented to City Council – June 21, 2022



**65.02
STOP REQUIRED**

**#267
Proposed NEW
Stop Sign
Old Highway 1 &
North Marion Ave.
For NW-bound
traffic.**

*Current Stop Sign for
northbound North
Marion would remain.*



**65.02
STOP REQUIRED**

**#268
Proposed NEW Stop
Sign for new street
Meadow View Lane
eastbound at South
12th Ave.**



69.08

NO PARKING ZONES

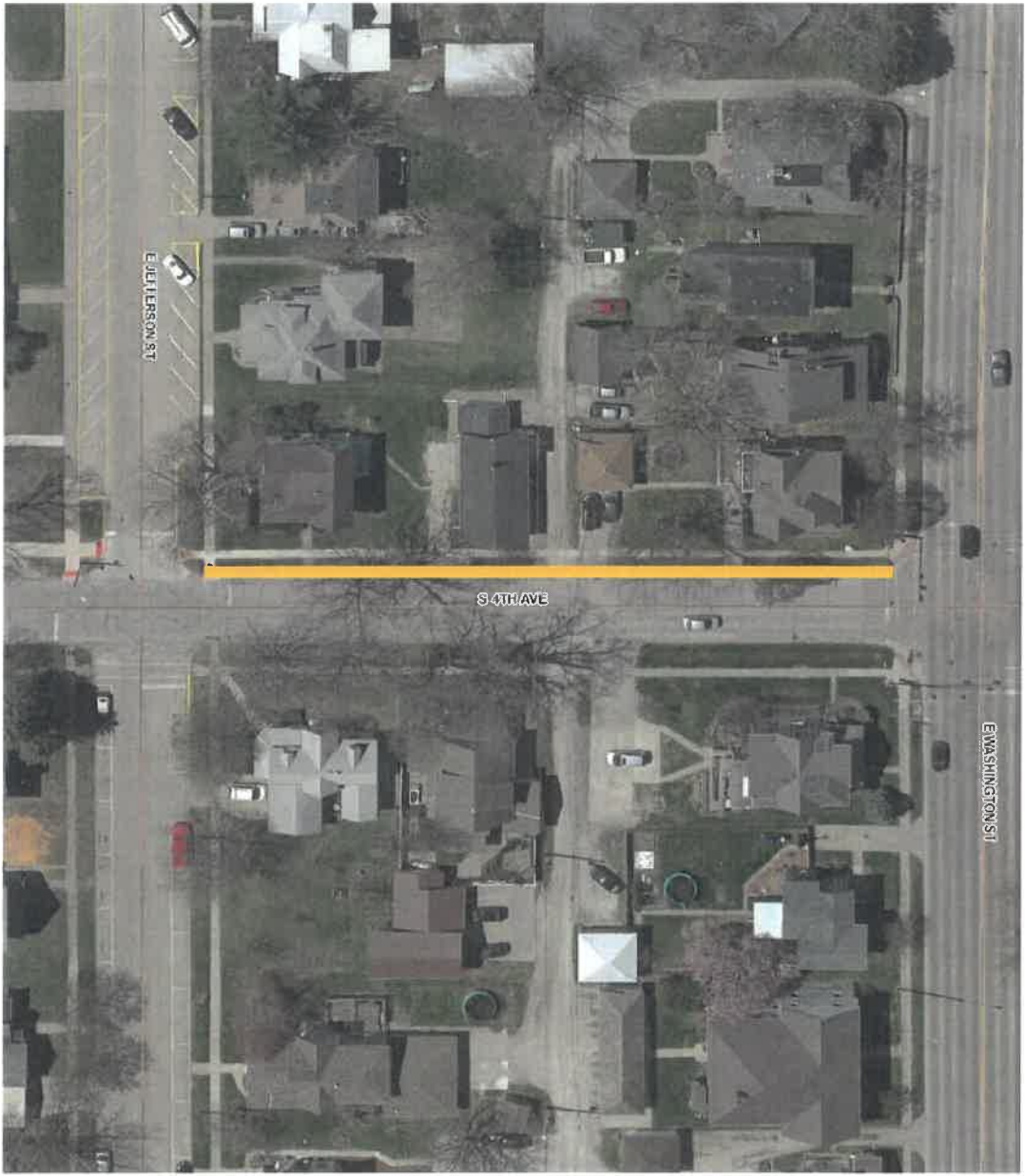
#s 9 - 103 – 104 –
105 - 106
East Main Street
East 2nd Street

Proposed
No Parking



**69.08
NO PARKING ZONES**

**#38
South 4th Avenue
Proposed
No Parking**



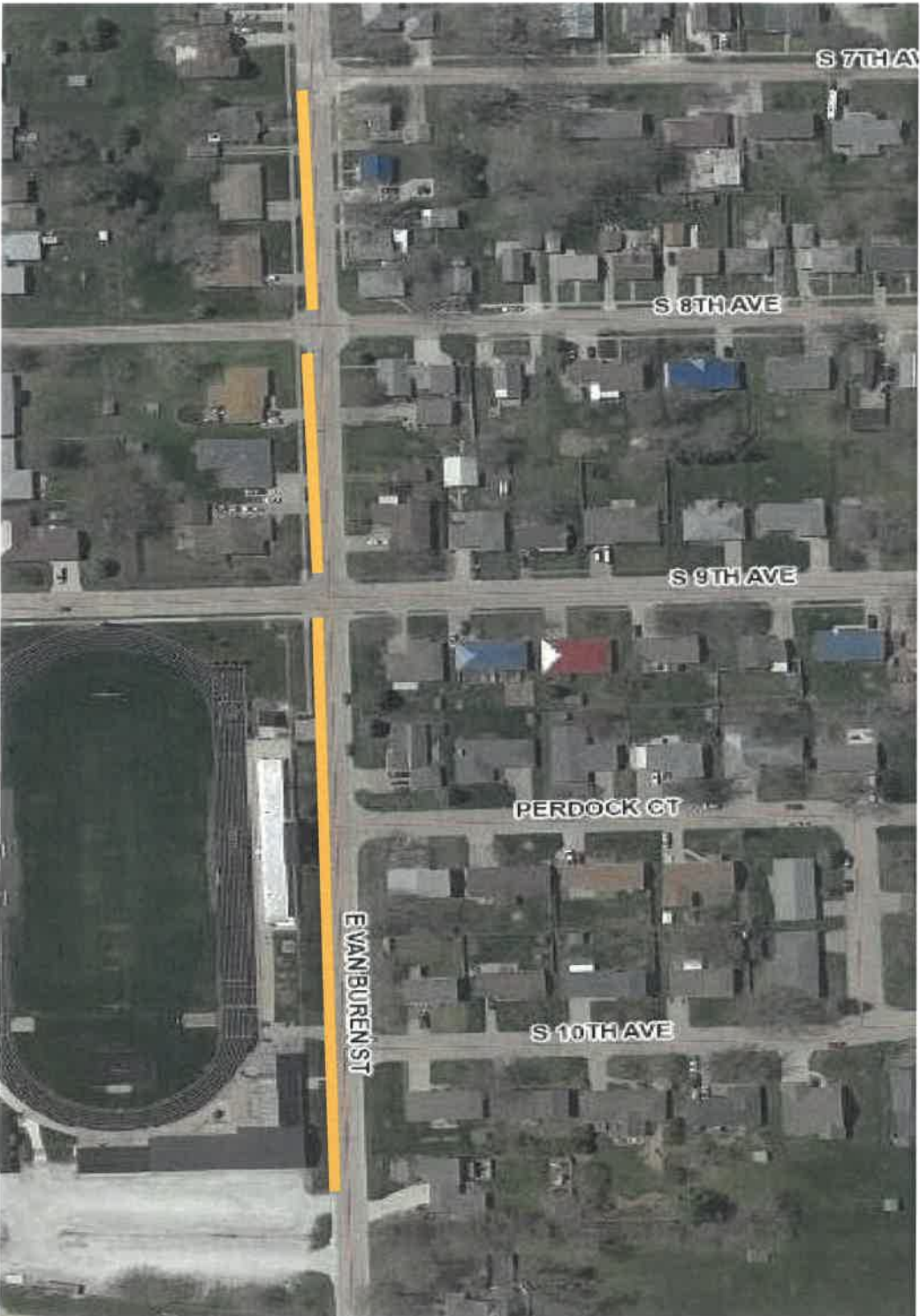
**69.08
NO PARKING ZONES**

#48

East Van Buren Street

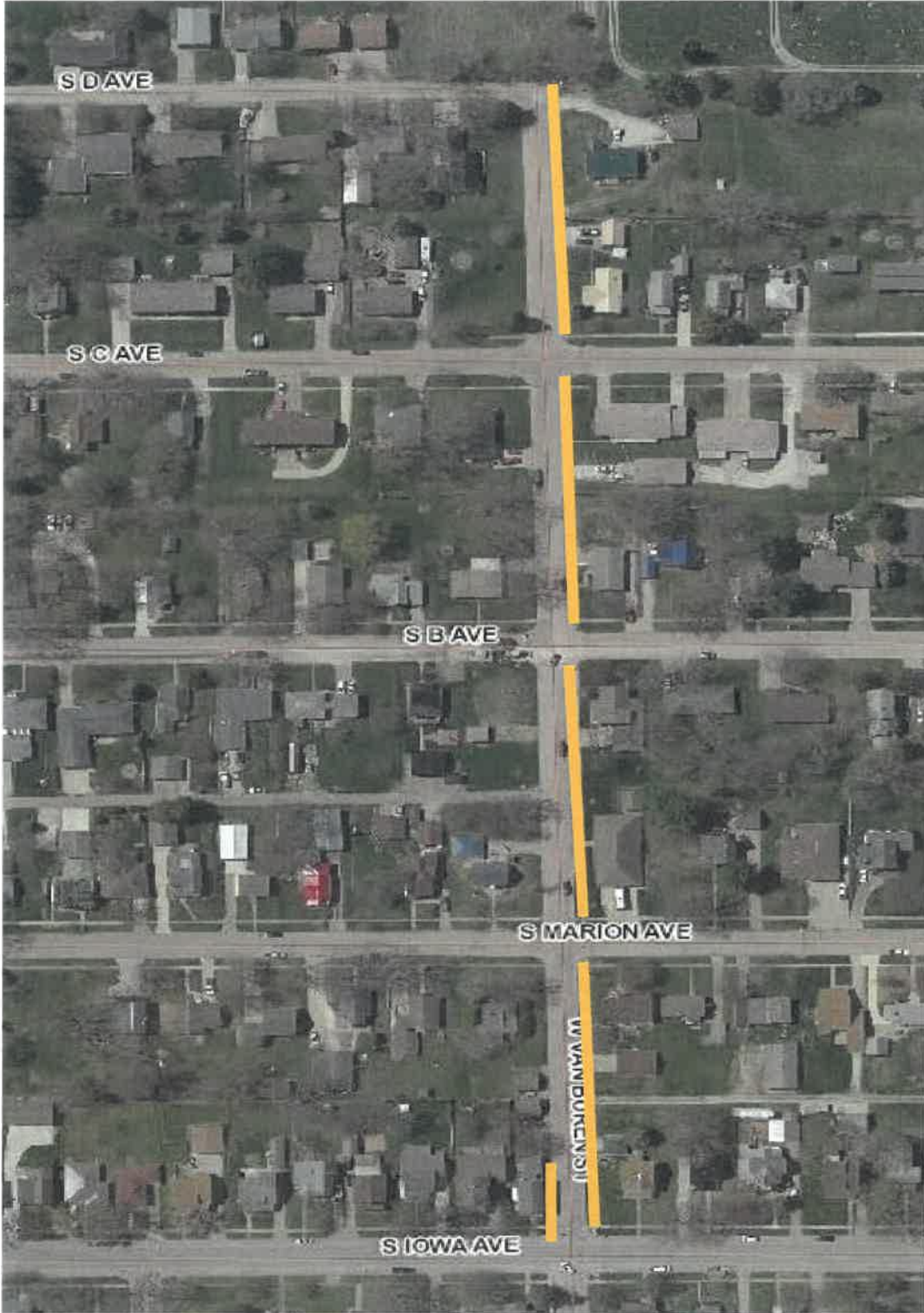
Proposed

No Parking



**69.08
NO PARKING ZONES**

**#51
West Van Buren Street
Proposed
No Parking**



**69.08
NO PARKING ZONES**

**#92
South 6th Avenue
Proposed
No Parking**



**69.08
NO PARKING ZONES**

#s 93 – 94
North Iowa Avenue
North Marion Avenue
Proposed
No Parking



**69.08
NO PARKING ZONES**

**#102
South Avenue C
Proposed
No Parking**

**Updated: 100 feet north of
the centerline with West
Madison**

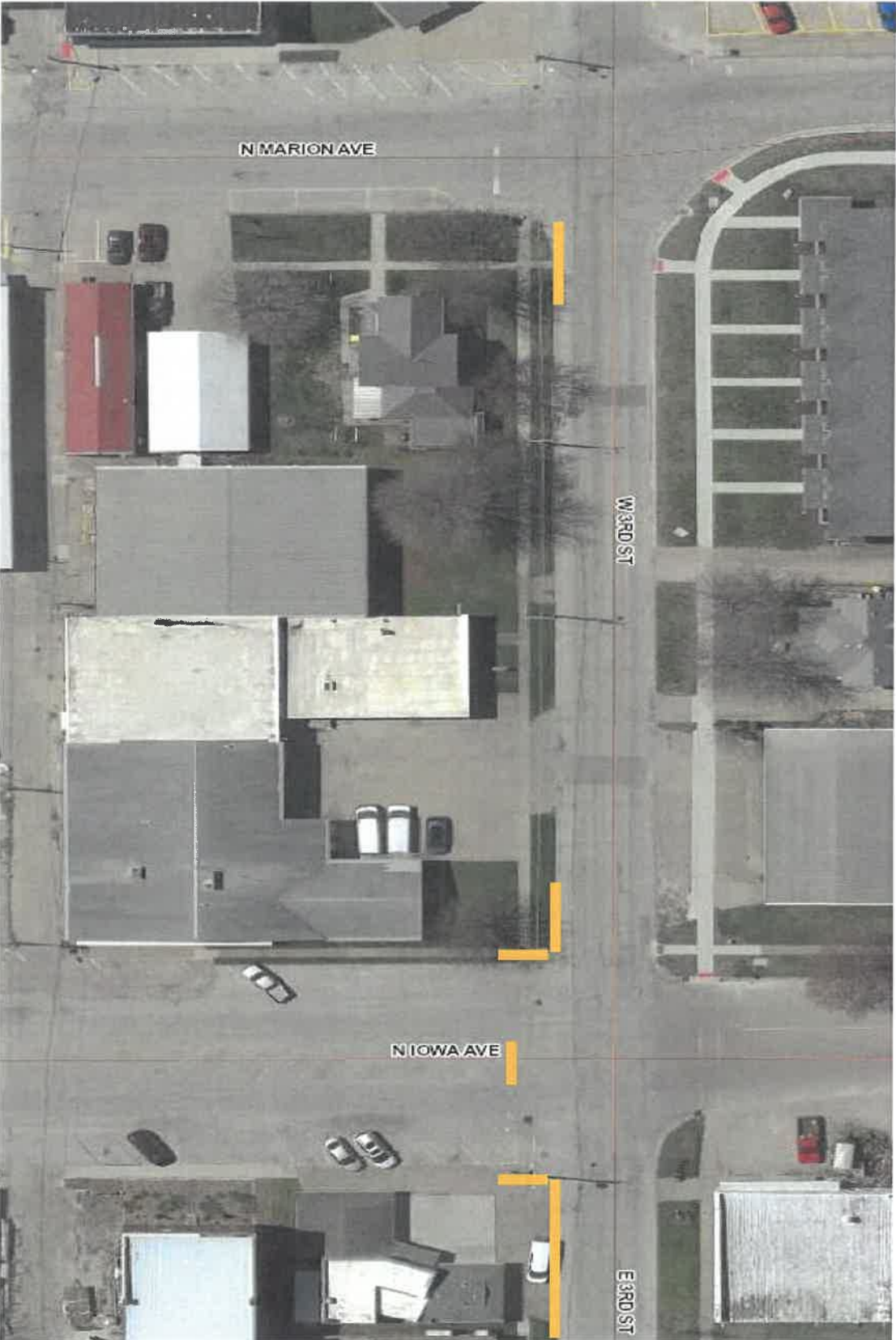


**69.08
NO PARKING ZONES**

#s 107 – 108 – 109 –
110 – 111

East / West 3rd
North Marion
North Iowa
Proposed
No Parking

UPDATED: #109
Now reads 70 feet
east...



69.08

NO PARKING ZONES

#s 112 – 113

North Avenue D

Proposed

No Parking

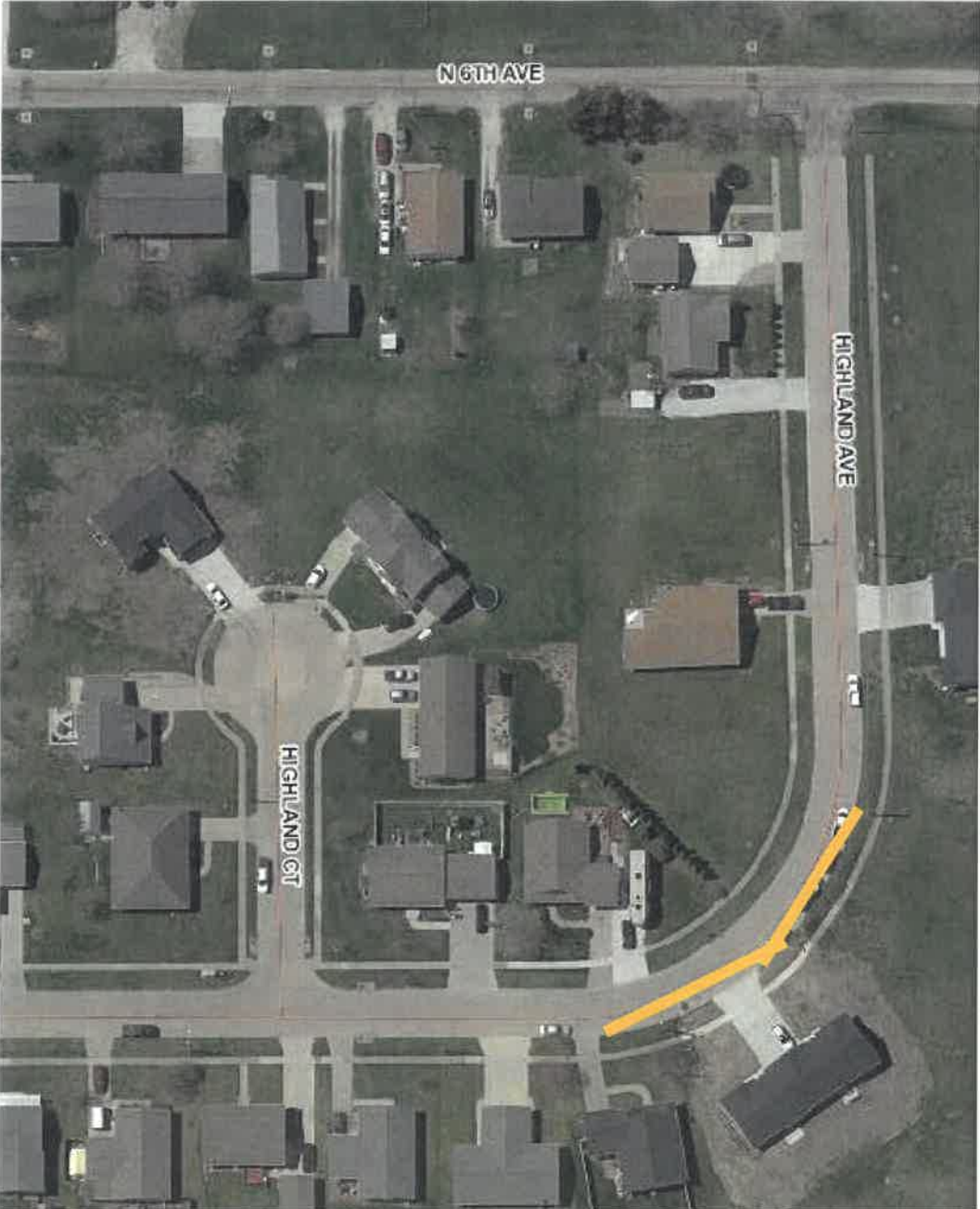
UPDATED:
70 feet both sides North
& South of the
intersection



**69.08
NO PARKING ZONES**

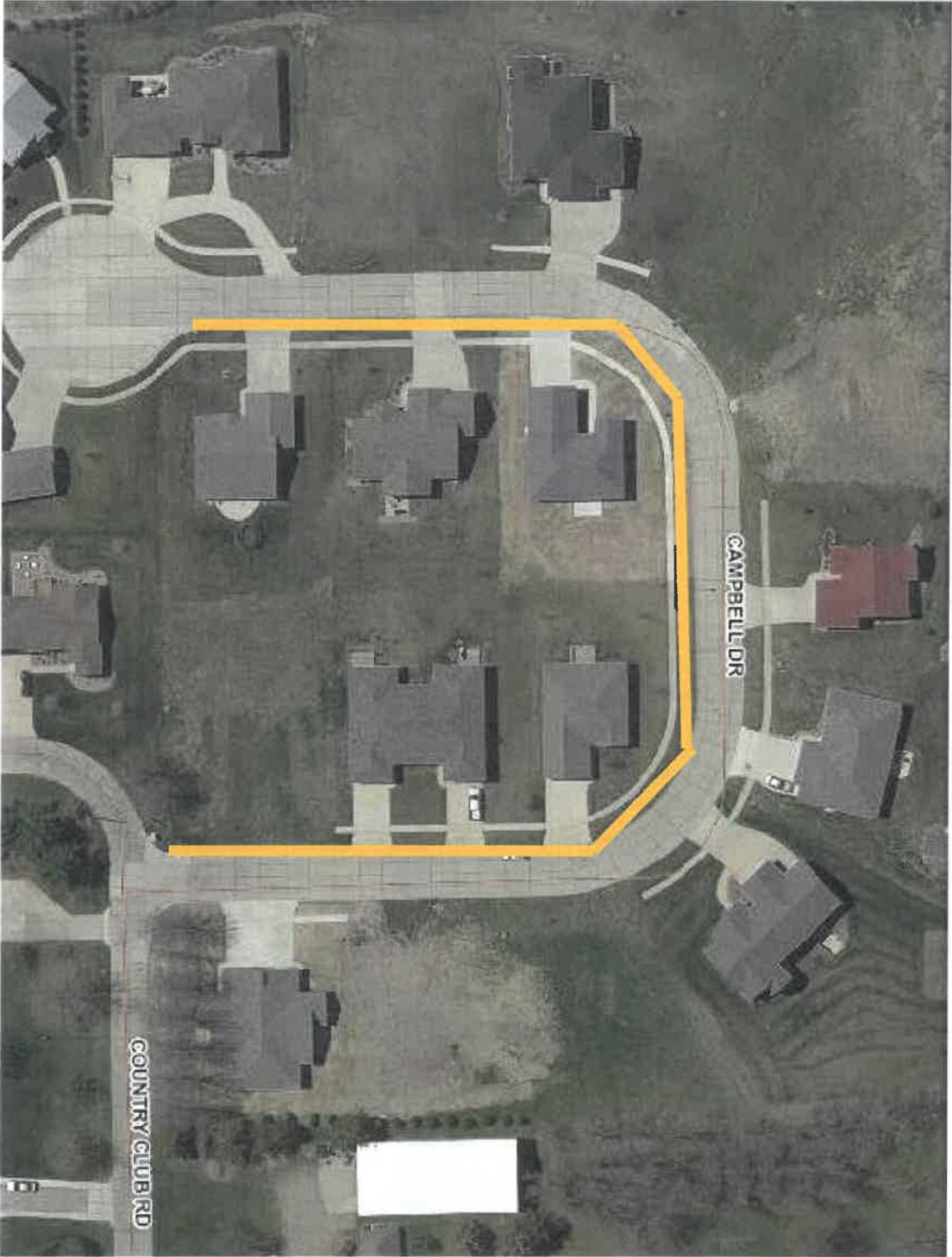
#114
Highland Ave
Proposed
No Parking

**UPDATED:
140 feet north of
1614 Highland Ave.**



69.08
NO PARKING ZONES

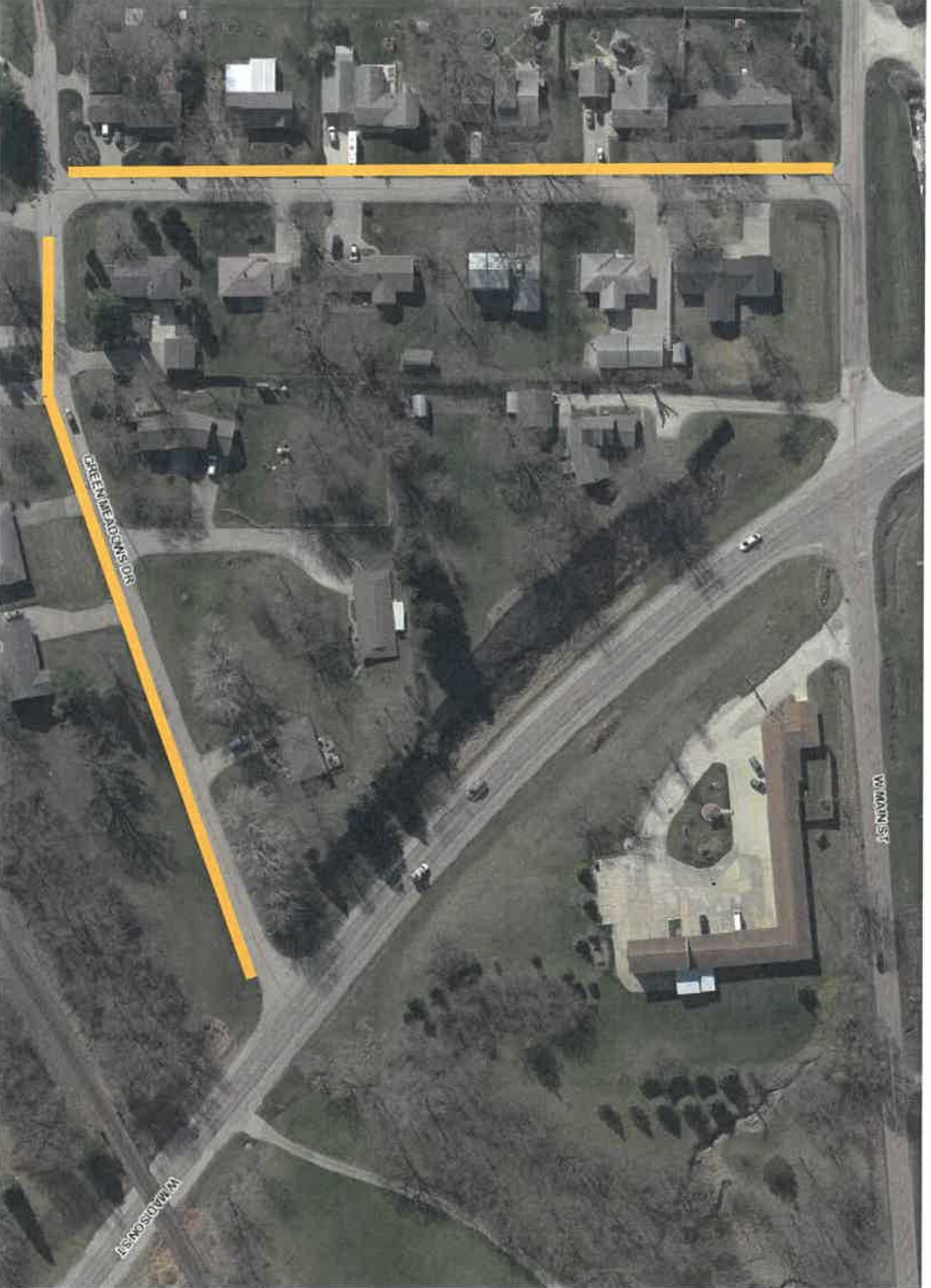
#115
Campbell Drive
Proposed
No Parking



**69.08
NO PARKING ZONES**

**#116
Green Meadows
Drive
Proposed
No Parking**

**UPDATED:
Includes West and
South sides of the
street**



69.08
NO PARKING ZONES
#s 117 – 118
North Iowa Avenue
Proposed
No Parking



**69.08
NO PARKING ZONES**

#s 119 – 120
East Tyler Street
~~Cirele Drive~~
Proposed
No Parking

UPDATED:
Removed #120



ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING
CHAPTER 69 PARKING REGULATIONS**

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. Amend. Section 69.08 “No Parking Zones” the following paragraphs are amended as follows:

93. North Iowa Avenue, on the west side from West Fifth Street to West Eighth Street and on the east side. for a distance of 80 feet north of the centerline of West 5th Street.

94. North Marion Avenue, on the west side from West Fifth Street to West Eighth Street and on the east side. for a distance of 80 feet north of the centerline of West 5th Street.

SECTION 2. Add Paragraphs. Section 69.08 “No Parking Zones” the following new paragraphs are added as follows:

103. East Main Street, on the north side from North Third Avenue to North Sixth Avenue.

104. East Main Street, on the south side for 144 feet east from the centerline with North Fourth Avenue.

105. East Second Street, on the north side from North Third Avenue to North Sixth Avenue.

106. East Second Street, on the south side for 85 feet east from the centerline with North Fourth Avenue.

107. East Third Street, on the south side for 90 feet east from the centerline with North Iowa Avenue.

114. Highland Avenue, on the east side beginning at the driveway of 1614 Highland for a distance of 140 feet north.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. Severability. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 202__.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 202__.

City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING
CHAPTER 65 STOP OR YIELD REQUIRED

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. Add Paragraphs. Section 65.02 Stop Required the following new paragraphs are added as follows:

267. Old Highway 1 and North Marion Avenue (northwest bound stop).

268. Meadow View Lane and South Twelfth Avenue (eastbound stop).

SECTION 2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. Severability. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 202__.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 202__.

City Clerk

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING
CHAPTER 69 PARKING REGULATIONS**

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. Add Paragraph 69.12 Snow Ban Parking:

The following parking regulations shall be in effect from November 1 to April 1 to allow for the safe initiation and completion of ice and snow removal operations.

No vehicle shall be left parked, abandoned, or unattended on any street or alley in the City during snow removal operations, or before such operations have removed or cleared accumulated snow or ice from the street to each curb edge or shoulder.

Snow Ban Parking does not apply within the area of the public square and extending one block each way there from, said area bounded by the south line of Second Street, the west line of Second Avenue, the north line of Jefferson Street, and the east line of Avenue B, including Second Street, Second Avenue, Jefferson Street and Avenue B, during normal business hours of eight o'clock (8:00) A.M. to six o'clock (6:00) P.M. and during normal weekend, evening, or holiday hours.

The fine for each violation of this subsection shall be \$50 with contested and unpaid violations handled as provided for in Section 70.03 of these Ordinances.

SECTION 2. Amend. Paragraph 69.13 Snow Emergency is amended as follows:

Upon the Mayor's declaration of a Snow Emergency, persons shall comply with the following:

A. Residential Areas:

No person shall park, abandon, or leave unattended any vehicle on any public street or alley unless the snow has been removed or plowed from the street to each curb edge or alley and the snow has ceased to fall.

B. Downtown Area:

From 10pm to 6am when signs are posted in the northwest and southeast corners of Central Park no vehicles shall park within the area of the public square and extending one block each way there from, said area bounded

by the south line of Second Street, the west line of Second Avenue, the north line of Jefferson Street, and the east line of Avenue B, but not including any portion of Second Street, Second Avenue, Jefferson Street or Avenue B.

The foregoing prohibition shall not apply to the above-described areas during normal business hours of eight o'clock (8:00) A.M. to six o'clock (6:00) P.M. and during normal weekend, evening, or holiday hours.

A Snow Emergency shall continue from its proclamation through the duration of the snow or ice storm and the forty-eight (48) hour period after cessation of such storm, except as above provided on streets that have had snow completely cleared to the curb edge or at a time otherwise declared by the Mayor.

Such a ban shall be of uniform in application and the Police Chief is directed to publicize the requirements widely, using all available news media, in early November each year.

Where predictions or occurrences indicate the need, the Mayor, may proclaim a snow emergency and the Police Chief shall inform the news media and publicize the proclamation and the parking rules thereunder. Such emergency may be extended or shortened when conditions warrant.

The fine for each violation of this subsection shall be \$50 with contested and unpaid violations handled as provided for in Section 70.03 of these Ordinances.

SECTION 3. Repeal. Sections 69.14 Snow Routes, 69.16 Reserved Parking and 69.18 Preferred Student Parking Space are hereby repealed.

SECTION 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. Severability. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 202_.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 202_.

City Clerk

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING
CHAPTER 69 PARKING REGULATIONS**

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. Amend. 69.05 “Parking for Certain Purposes Illegal” is amended as follows:

No person shall park a vehicle upon public property for more than 24 hours. Parking is prohibited unless otherwise limited under the provisions of this chapter, for any of the following principal purposes:

(Code of Iowa, Sec. 321.236[1])

1. Sale. Displaying such vehicle for sale.
2. Repairing. For lubricating, repairing or for commercial washing of such vehicle except such repairs as are necessitated by an emergency.
3. Advertising. Displaying advertising.
4. Merchandise Sales. Selling merchandise from such vehicle except in a duly established marketplace or when so authorized or licensed under this Code of Ordinances.

SECTION 2. Add Paragraph. A new Section 69.06 “Parking Prohibited” Paragraph 19 is added as follows: “No Parking Zones. No person shall park a vehicle adjacent to any curb or in any area of the public right-of-way that has been painted yellow or where official signs are posted prohibiting parking.”

SECTION 3. Amend. Section 69.08 “No Parking Zones” the following paragraphs are amended as follows:

3. South Avenue B, on the west side, from Madison Street to Tyler Street, and on the east side from Tyler to Sitler Drive.
4. South Avenue C, on the east side, for a distance of 30 feet south from its intersection with West Madison Street and on the west side, from West Madison Street to West Tyler Street.
9. North Fourth Avenue on the east side, from East Main Street to East Fifth Street.

35. South Fourth Avenue, on the west side of the street between East Madison and East Van Buren from 7:30 a.m. to 4:00 p.m. on school days.
36. South Fourth Avenue on the east side, beginning at a point 200 feet south of the centerline of East Monroe Street and extending south to a point 200 feet south of the centerline of East Jackson Street, from 7:30 a.m. to 4:00 p.m. on school days.
37. South Fourth Avenue, on the east side, from Jefferson Street to Washington Street.
38. South Fourth Avenue, on the west side from East Washington Street to East Jefferson Street, from 7:30 a.m. to 4:00 p.m. on school days.
48. East Van Buren Street, on the south side, from South Seventh Avenue to 300 feet east of the intersection with South Tenth Avenue.
49. East Van Buren Street, on the south side, for a distance of 63 feet west from its intersection with Fourth Avenue.
50. East Van Buren Street, on both sides, for a distance of 145 feet east of the centerline of South Iowa Avenue.
51. West Van Buren Street, on the south side, for a distance of 135 feet west of the centerline of South Iowa Avenue and on the north side between South Iowa Avenue and South Avenue D, from 7:30 a.m. to 4:00 p.m. on school days.
92. South Sixth Avenue, on the east side between East Monroe Street and East Van Buren Street from 7:30 a.m. to 4:00 p.m. on school days.

SECTION 4. Add Paragraphs. Section 69.08 “No Parking Zones” the following new paragraphs are added as follows:

102. South Avenue C, on the west side for 100 feet north from the centerline with West Madison Street.
108. West Third Street, on the south side for 70 feet west from the centerline with North Iowa Avenue.
109. West Third Street, on the south side for 70 feet east from the centerline with North Marion Avenue.
110. North Iowa Avenue, on the east side for 50 feet south from the centerline with Third Street.

111. North Iowa Avenue, on the west side for 50 feet south from the centerline with Third Street.

112. North Avenue D, on both sides for 70 feet south from the centerline with West Sixth Street.

113. North Avenue D, on both sides for 70 feet north from the centerline with West Sixth.

115. Campbell Drive, on the inside curb from the intersection with Country Club Road to the cul-de-sac.

116. Green Meadows Drive on the west and south sides of the street from its intersection with West Madison Street to its intersection with West Main Street.

117. North Iowa Avenue, on the east side for 50 feet south from the centerline with Second Street.

118. North Iowa Avenue, on the west side for 50 feet south from the centerline with Second Street.

119. East Tyler Street, on the north side between South Sixth Avenue and Circle Drive.

SECTION 5. Amend. 69.10 Truck Parking Limited is amended as follows:

(Code of Iowa, Sec. 321.236[1]) (321.1)

1. No person shall park or leave standing any commercial vehicle, motor truck, truck tractor, trailer, semi-trailer, motor home or travel trailer on any street, avenue, or boulevard in the City between the time of sunset and sunrise. The provisions of this subsection do not apply to light delivery trucks, pickup trucks or pickup trucks that are part of a combination vehicle that is less than forty (40) feet in total length.

2. No person shall park any truck or van on the west side of B Avenue from the intersection of Washington Street to the first alley south of said intersection.

SECTION 6. Repeal. Paragraph 69.12 One Vehicle, One Hour Parking is hereby repealed.

SECTION 7. Repeal. Sections 69.14 Snow Routes, 69.16 Reserved Parking and 69.18 Preferred Student Parking Space are hereby repealed.

SECTION 8. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 9. Severability. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 10. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 202__.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

Approved on First Reading: _____
Approved on Second Reading: _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 202__.

City Clerk

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING
CHAPTER 70 TRAFFIC CODE ENFORCEMENT PROCEDURES**

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. Amend. 70.03 “Parking Violations: Alternate.” is amended as follows:

Uncontested violations of parking restrictions imposed by this Code of Ordinances shall be charged upon a simple notice of a fine payable at the Police Department. The fine for each violation charged under a simple notice of a fine shall be in the amount of \$25.00 for all violations except improper use of a persons with disabilities parking permit or as specified in each subsection. The fine for improper use of a persons with disabilities parking permit is \$100.00. If such fine is not paid within thirty (30) days, it shall be increased by \$5.00. Failure to pay the notice is grounds for filing of a complaint in District Court.

Contested parking violations will be filed with the District Court as City Ordinance Violations. Violations filed in District Court shall, upon conviction, be subject to a fine as listed in Chapter 1.14 of this Code of Ordinances.

As an alternative to filing unpaid notices in District Court, the city may follow an alternate procedure. The City of Washington will provide a written notice to all owners of vehicles with unpaid parking violations that are more than 30 days old indicating the total amount due, including the \$5 late charge.

If no response or payment is made by the vehicle owner after ninety (90) days of issuance, the city may use an alternate method:

- A. Provide a list of the owner’s name, driver’s license or social security number, and the license plate numbers for all such unpaid fines to the Washington County Treasurer. The Treasurer will enter a “stop” on the registered owner(s) in the Iowa DOT system and refuse to renew the registration of any vehicle on which the individual is an owner, lessee, or primary operator pursuant to the authority of Iowa Code Section 321.40 and 321.236. (Code of Iowa, Sec. 321.236[1b] & 321L.4[2]). OR
- B. For persons with more than \$50 in unpaid fines, the city may provide the owner’s name and social security number and amount owed to the State of Iowa Department of Administrative Services Offset Program.

SECTION 2. Amend. 70.06 “Impounding Vehicles” is amended as follows:

A peace officer is hereby authorized to remove, or cause to be removed, a vehicle from a street, public alley, public parking lot or highway to the nearest garage or other place of safety, or to a garage designated or maintained by the City, under the circumstances hereinafter enumerated:

1. **Disabled Vehicle.** When a vehicle is so disabled as to constitute an obstruction to traffic and the person or persons in charge of the vehicle are by reason of physical injury incapacitated to such an extent as to be unable to provide for its custody or removal. (Code of Iowa, Sec. 321.236[1]).
2. **Illegally Parked Vehicle.** When any vehicle is left unattended and is so illegally parked as to constitute a definite hazard or obstruction to the normal movement of traffic. (Code of Iowa, Sec. 321.236[1])
3. **Snow Removal.** When any vehicle is left parked in violation of a ban on parking during snow removal operations.
4. **Parked Over Limited Time Period.** When any vehicle is left parked for a continuous period in violation of any limited parking time and the vehicle has been tagged with a warning notice of towing. If the owner can be located, the owner may be given an opportunity to remove the vehicle, or the vehicle shall be towed. (Code of Iowa, Sec. 321.236[1])
5. **Junk Vehicle.** When a vehicle meets the definition of a junk vehicle as defined in City Ordinance Chapter 51 or the vehicle has one or more flat tires and has been parked or standing for more than 24 hours.
6. **Costs.** In addition to the standard penalties provided, the owner or driver of any vehicle impounded for the violation of any of the provisions of this chapter shall be required to pay the reasonable cost of towing and storage. (Code of Iowa, Sec. 321.236[1])

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. Severability. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 202__.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 202__.

City Clerk