



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, August 2, 2022

To attend the meeting via Zoom go to:

<https://us02web.zoom.us/j/84413261389?pwd=cEhNTmI3MkN0T2ozaFFRK3lhZWt5OT09>

Meeting ID: 844 1326 1389

Passcode: 407693

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, August 2, 2022 to be approved as proposed or amended.

Consent:

1. Council Minutes July 19, 2022
2. Garden & Associates, General Engineering, \$551.98
3. Garden & Associates, NLW Subdivision Phase 2, \$4,167.58
4. Garden & Associates, 2022 Sealcoat Improvements, \$329.50
5. Garden & Associates, Buchanan Street Paving Project, \$11,014.28
6. Garden & Associates, Reconstruction of East Adams, \$4,149.33
7. Morning Sun Farm Implement, Inc., Wastewater Treatment Plant Tractor, \$48,275.00
8. Smith & Loveless Inc., Everlast Pump Station, ARPA Funded, \$78,737.00
9. Swift & Swift LLC, Contractor Final Payment Request Housing Rehabilitation Program, \$16,650.00
10. Swift & Swift LLC, Contractor Payment Request Housing Rehabilitation Program, \$15,300.00
11. Corner Stop DNP LLC, 100 E. Madison, Class C Beer, Class B Wine, Class B Native Wine, Living Quarters (renewal)
12. Mi Pueblo Real #2, 1021 W. Madison, Class C Liquor, Sunday Sales (renewal)
13. Department Reports

SPECIAL EVENT REQUESTS

- The Mercantile – September 10 & 17; October 1, 15 & 29; November 5 & 26

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes

CLAIMS & FINANCIAL REPORT

- Claims for August 2, 2022
- June Financials

NEW BUSINESS

1. Discussion and Consideration of a Resolution Setting Public Hearing on Plans, Specifications, Estimate of Cost and Form of Contract and Setting a Date for Receiving of Bids (2022 Water Main Project)
2. Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer
3. Discussion and Consideration of a Resolution Setting a Revised General Fund Balance Policy and Authorizing Interfund Transfers
4. Discussion and Consideration of a Resolution Authorizing Fiscal Year End 2022 Transfers
5. Discussion and Consideration of a Resolution Allocating Excess Municipal Grant Funding
6. Discussion and Consideration of Goal Setting Session
7. Discussion and Consideration of Change Order No. 1 West 5th/Lexington
8. Discussion and Consideration of Change Order No. 2 West 5th/Lexington
9. Discussion and Consideration of Pay App. No. 6 West 5th/Lexington
10. Discussion and Consideration of the Second Reading of an Ordinance Amending Chapter 70 Traffic Code Enforcement Procedures – Parking Violations, Impounding Vehicles
11. Discussion and Consideration of the First Reading of an Ordinance Amending Chapter 69.08 Parking Regulations – No Parking Zones

WORKSHOP

- Discussion of Amending Chapter 69 Parking Regulations – Parking for Certain Purposes Illegal, Parking Prohibited, No Parking Zones, Truck Parking Limited
- Discussion of Amending Chapter 69 Parking Regulations – Snow Bank Parking and Snow Emergency

CLOSED SESSION

- Closed Session per Iowa Code 21.5(1)(i) – Six Month Review of City Administrator
- Discussion and Consideration of a 6 Month Wage Increase Per Employment Contract

DEPARTMENTAL REPORTS

Police Department

City Attorney

City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor

Illa Earnest

Steven Gault

Bethany Glinsmann

Elaine Moore

Fran Stigers

Millie Youngquist

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 7-19-2022

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, July 19, 2022, at 6:00 p.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Absent: none.

Consent:

1. Council Minutes July 5, 2022
2. Bolton and Menk, Runway 18/36 Lighting, \$4,533.50
3. Bolton and Menk, Fuel System Repair, \$4,850.00
4. Bolton and Menk, Runway 18/36 PAPI & REILs, \$808.00
5. ECICOG, CDBG Rehab Grant Administration, \$75.00
6. ECICOG, ECIHTF Housing Rehab Program, \$1,800.00
7. Fox Strand, Old Wastewater Treatment Plant Demo, \$50.16
8. Fox Strand, 2021 Water Main Improvements, \$284.50
9. Fox Strand, Hwy 1 Development Concept Design, \$1,422.00
10. Iowa Communities Assurance Pool, Renewal FY23, \$188,353.00
11. Iowa Municipal Workers' Compensation Association, Installment 1 – Work Comp. Premium 22-23, \$6,909.00
12. LL Pelling, Pickleball Court Resurfacing, \$20,675.00
13. Main Street Washington, Annual Pledge, \$20,000.00
14. Platte River Displays, Inc, July 4th Fireworks, 9,000.00
15. S&P Global Ratings, Analytical Services for \$3,600,000 Series 2022 GO Bond, \$13,750.00
16. Halcyon House, 1015 S. Iowa Ave, Special Class C Liquor (renewal)
17. Lebowski's of Washington, 1601 E. Washington St., Class C Liquor, Sunday Sales, Outdoor Service Area, Catering Privilege (renewal)
18. Department Reports

Motion by Gault, seconded by Moore, to approve consent items 1-18. Motion carried.

Motion by Stigers, seconded by Youngquist, to approve the Hospice of Washington County special event request to hold the Annual 5K on September 17, 2022. Motion carried.

Motion by Moore, seconded by Gault, to approve the Block Party 600 East Main Street special event request for August 2, 2022. Motion carried.

Presentation from the public: Gerald Franzen spoke in favor of the proposed parking restrictions on Green Meadows Drive. The street is very narrow and with multiple cars parked on the street it creates an issue with an ambulance, fire truck or school bus to pass through. Tried to get parking restricted last fall on this street. Mike Crossett had some questions concerning the number of apartments that can be in a house and that there should be off street parking provided. Tenants should park in the alley or behind the houses. Don Bayliss spoke in regards to the parking regulations and mentioned that not all rental properties have parking in the rear along an alley

and must park on the street. He also cited Iowa code section 661-chapter 18.7 referencing handicap parking. He has elderly handicapped individuals living in some of his rentals. Restrictions on parking would not allow for close parking for these individuals. He also mentioned that the organizational chart for the city has the citizens at the top. Jennifer Durst spoke of the proposed parking and street regulations. Some things had been recommended at the last meeting and they weren't reflected in the meeting material. When discussing these proposed changes, the consequences should also be reviewed and thought through. She also mentioned that maybe stop signs need to be added and that Illa had offered up an alternative, but that wasn't reflected either. She also has a petition from her block on N. Marion. Don Hughes inquired what the problem is that is trying to get corrected that led to the proposed street and parking regulations. It doesn't appear as though it is a traffic flow problem. Brent Wilson also spoke regarding the proposed parking regulations on Highland Avenue. To him it doesn't make sense to take away parking. No one on Highland Avenue wants restricted parking. He encouraged the council to drive down Highland Avenue. He also has a rental property on N. Iowa and it has off street parking. In his opinion, speed is a bigger issue.

Claims for July 19, 2022 were presented by Finance Director Kelsey Brown.

Motion by Gault, seconded by Youngquist to approve the claims for July 19, 2022. Motion carried.

Pump Bids were received for Well #7 from the following:

- Cahoy Pump Service \$32,370 (recommended by the water superintendent due to outstanding customer service)
- Peerless Well & Pump \$31,540

Motion by Moore, seconded by Glinsmann to approve the bid from Cahoy Pump Service for well #7 for \$32,370. Motion carried.

Motion by Moore, seconded by Glinsmann to approve the receipt of bids for \$3,600,000 of General Obligation Loan Notes, Series 2022 to UMB Bank. Motion carried. Councilor Moore also wanted to thank Hills Bank for putting in a bid.

Motion by Moore, seconded by Youngquist to approve a resolution directing the sale of \$3,600,000 General Obligation Loan Notes, Series 2022. Roll call on the motion: Ayes: Gault, Glinsmann, Moore, Stigers, Youngquist and Earnest. Nays: none. Motion carried. **(Resolution 2022-088)**

Motion by Youngquist, seconded by Stigers to Approve a Resolution Approving a CDL Training Reimbursement Policy. Roll call on the motion: Ayes: Glinsmann, Moore, Stigers, Youngquist, Earnest and Gault. Nays: none. Motion carried. **(Resolution 2022-089)**

Motion by Earnest, seconded by Moore to Approve a Resolution Approving an Employee Training/Certification Reimbursement Policy as amended to mirror the CDL reimbursement schedule. Roll call on the motion: Ayes: Moore, Stigers, Youngquist, Earnest, Gault and Glinsmann. Nays: none. Motion carried. **(Resolution 2022-090)**

Motion by Youngquist, seconded by Stigers to approve a Memorandum of Understanding Between the State of Iowa, Acting By and Through the Iowa Department of Cultural Affairs and Iowa Great Places City of Washington, Acting by and Through the City of Washington. Motion carried.

Motion by Stigers, seconded by Youngquist to approve a Resolution Approving an Agreement to Construct Site Paving on Lot 10 in the Business Park. Roll call on the motion: Ayes: Youngquist, Earnest, Gault, Glinsmann, Moore, and Stigers. Nays: none. Motion carried. **(Resolution 2022-091)**

Motion by Stigers, seconded by Youngquist to Approve a Resolution approving a Purchase Agreement with Sunset Diesel for Lot 10 of the Business Park. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers and Youngquist. Nays: none. Motion carried. **(Resolution 2022-092)**

Motion by Gault, seconded by Moore to approve the Third and Final Reading of an Ordinance Amending Zoning Ordinance by Changing Boundaries of Zoning Districts for MSJ Subdivision (Country Club View Subdivision). Roll call on the motion. Ayes: Gault, Glinsmann, Moore, Stigers, Youngquist and Earnest. Nays: none. Motion carried. **(Ordinance 1136)**

Motion by Gault, seconded by Youngquist to approve a Resolution Awarding Country Club View Subdivision Paving, Water Main, Sanitary Sewer and Storm Sewer Project. Roll call on the motion. Ayes: Glinsmann, Moore, Stigers, Youngquist, Earnest and Gault. Nays: none. Motion carried. **(Resolution 2022-093)**

Bids were received for a Tonner Truck for Maintenance and Construction:

- McGrath \$62,825.00
- Truck Equipment \$18,839.00

Motion by Earnest, seconded by Stigers to approve the total bid from both McGrath \$62,825.00 and Truck Equipment \$18,839.00 for a total of \$81,664 and to sell the old truck. Motion carried.

Motion by Youngquist, seconded by Glinsmann to approve a Resolution Approving Entering into a Funding Commitment Agreement with East Central Iowa Housing Trust Fund for Renovating the Old Main Facility in Washington, Iowa. Roll call on the motion. Ayes: Moore, Stigers, Youngquist, Earnest, Gault and Glinsmann. Nays: none. Motion carried. **(Resolution 2022-094)**

Motion by Earnest, seconded by Gault to approve Pay App. NO. 7 for Buchanan Street Project (DeLong Construction \$117,987.70). Motion carried.

Motion by Youngquist, seconded by Stigers to approve Pay App. No. 2 for NLW Subdivision Phase 2 (DeLong Construction \$62,891.90). Motion carried.

Motion by Gault, seconded by Stigers to approve Pay App. No. 5 for West 5th/Lexington Project (Jones Contracting Corp. \$4,800.00). Motion carried.

Motion by Gault, seconded by Moore to approve the 1st Reading of an Ordinance Amending Chapter 70 – Traffic Code Enforcement Procedures. Roll call on the motion. Ayes: Glinsmann, Moore, Stigers, Youngquist, Earnest, and Gault. Nays: none. Motion carried.

Discussion was held again regarding the proposed parking and street regulation amendments. Council again went through each proposed change and separated them into, ok as presented and need more information piles. The amendments that are agreeable to council will have the 1st reading at the next council meeting. The remainder will continue to be discussed, which includes stop sign at Old Hwy 1 & N. Marion Ave; E. Main St. & E, 2nd St.; W. Van Buren; N. Iowa & N. Marion; and Highland Ave curve. No action was taken on the potential first reading.

Departmental reports were presented.

Motion by Moore, seconded by Stigers to go into closed session per Iowa Code 21.5(1)(i) Six-month review of city administrator at 7:48 p.m. Roll call on the motion. Ayes: Moore, Stigers, Youngquist, Earnest, Gault and Glinsmann. Nays: none. Motion carried.

Motion by Moore, seconded by Youngquist to go back into regular session at 8:00 p.m. Roll call on the motion. Ayes: Stigers, Youngquist, Earnest, Gault, Glinsmann and Moore. Nays: none. Motion carried.

Motion by Glinsmann, seconded by Gault, that the Regular Session held at 6:00 p.m., Tuesday, July 19, 2022, is adjourned at 8:13 p.m.

Deanna McCusker, City Administrator



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

July 19, 2022
Invoice No: 43819

Project 9020317 Washington - General Engineering.
Client ID# 20040

Professional Services for the Period: June 17, 2022 to July 14, 2022

Professional Services

	Hours	Rate	Amount
Principal Engineer	3.00	160.00	480.00
Totals	3.00		480.00
Total Professional Services			480.00

Unit Billing

Mileage			71.98
Total Units			71.98

Total Project Invoice Amount \$551.98

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

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INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

July 19, 2022

Invoice No: 43818

Project 7021157 Washington - NLW Subdivision - Phase 2
Client ID# 20040

Professional Services for the Period: June 17, 2022 to July 14, 2022

Professional Services

	Hours	Rate	Amount	
Principal Engineer	6.50	160.00	1,040.00	
Surveyor 3	12.50	107.00	1,337.50	
Technician #2	1.50	102.00	153.00	
Technician #4	12.50	89.00	1,112.50	
Totals	33.00		3,643.00	
Total Professional Services				3,643.00

Unit Billing

Mileage			125.08	
Robot Total Station Equipment			399.50	
Total Units			524.58	524.58
Total Project Invoice Amount				\$4,167.58

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



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1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

July 19, 2022

Invoice No: 43817

Project 5022162 Washington - 2022 Sealcoat Improvements
Client ID# 20040

Professional Services for the Period: June 17, 2022 to July 14, 2022

Professional Services

	Hours	Rate	Amount	
Principal Engineer	1.00	160.00	160.00	
Technician #6	1.50	63.00	94.50	
Totals	2.50		254.50	
Total Professional Services				254.50

Reimbursable Expenses

Job Costs-Recoverable				
7/8/2022	QUESTCDN.COM		75.00	
Total Reimbursables			75.00	75.00

Total Project Invoice Amount \$329.50

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

July 19, 2022

Invoice No: 43816

Project 5020201 Washington - Buchanan Street Paving Project.
Client ID# 20040

Professional Services for the Period: June 17, 2022 to July 14, 2022

Professional Services

	Hours	Rate	Amount	
Principal Engineer	12.50	160.00	2,000.00	
Surveyor 3	31.00	107.00	3,317.00	
Technician #1	7.00	119.00	833.00	
Technician #2	2.50	102.00	255.00	
Technician #4	31.00	89.00	2,759.00	
Technician #6	9.00	63.00	567.00	
Totals	93.00		9,731.00	
Total Professional Services				9,731.00

Unit Billing

Mileage			319.78	
Robot Total Station Equipment			963.50	
Total Units			1,283.28	1,283.28
Total Project Invoice Amount				\$11,014.28

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

July 19, 2022
Invoice No: 43815

Project 5019061 Washington - Reconstruction of Adams Street.
Client ID# 20040

Professional Services for the Period: June 17, 2022 to July 14, 2022

Professional Services

	Hours	Rate	Amount	
Principal Engineer	11.00	160.00	1,760.00	
Surveyor 3	7.50	107.00	802.50	
Technician #1	1.00	119.00	119.00	
Technician #2	4.75	102.00	484.50	
Technician #4	7.50	89.00	667.50	
Totals	31.75		3,833.50	
Total Professional Services				3,833.50

Unit Billing

Mileage			80.83	
Robot Total Station Equipment			235.00	
Total Units			315.83	315.83

Total Project Invoice Amount \$4,149.33

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

*Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum:

July 21, 2022

TO: City Council

From: Jason Whisler
Wastewater Superintendent

RE: New Tractor Payment

Council:

We have taken possession of the City's new tractor. I am asking of the approval of payment of \$48,275 to Morning Sun Farm Implement Inc. There was money approved for tractor replacement FY 22-23 and is available in 610-6-8015-6710 (vehicle purchases). Please let me know if you have any questions.

Thank you,
Jason Whisler Waste Water Superintendent



RETAIL PURCHASE INVOICE

P.O. BOX 370 • MORNING SUN, IA 52640 • (319) 868-7586

BUYER'S NAME City of Washington - West Center DATE 6-7 2022
 ADDRESS 215 East Washington St TELEPHONE NO. 319-461-0865 Jason
 CITY Washington STATE IA ZIP CODE 52353

SERIAL NUMBER	DESCRIPTION	CASH PRICE
<u>MID530AM13302027</u>	<u>2022 MF 571D, Deluxe Cab, Visiorock,</u> <u>380/85R24 - 460/85R34</u> <u>FL3819 w/33" Euse bucket, 2-sec wheel weight</u> <u>Pre-side, Black Heater, Ho/Fm Radio, Beacon Light</u>	<u>\$81,275</u>
	610-6-8015- <u>6710</u> Initials <u>JCW</u>	
	EXP. <u>New Tractor</u>	
	Vendor # _____ Date Rec. _____	
	Due Date _____ Inv # _____	

TRADE-IN EQUIPMENT			FREIGHT AND HANDLING CHARGES	
MAKE, MODEL AND DESCRIPTION	SERIAL NO	ALLOWANCE	SUB-TOTAL	
<u>2011 LS P7730</u>		<u>\$ 30,000</u>	<u>\$ 81,275</u>	
<u>Bush Hog 3008-2</u>	<u>17-17299</u>	<u>3,000</u>	<u>Exempt</u>	
GROSS TRADE-IN ALLOWANCE			SALES TAX	
LESS: AMOUNT OWED TO:			OTHER CHARGES	
			TOTAL CASH PRICE	
NET TRADE-IN ALLOWANCE <u>\$ 33,000</u>			TRADE-IN ALLOWANCE <u>33,000</u>	
			TOTAL CASH PRICE AFTER TRADE-IN <u>\$ 48,275</u>	

ROPS FOR USED TRACTOR: I HAVE ELECTED NOT TO PURCHASE ROPS (ROLLOVER PROTECTION) FOR ANY USED TRACTOR. I ACKNOWLEDGE THAT ITS AVAILABILITY AND SIGNIFICANCE AS A SAFETY FEATURE HAS BEEN DISCUSSED WITH ME OR IS ALREADY KNOWN TO ME.

BUYER'S SIGNATURE

BUYER AGREES TO ALL TERMS AND CONDITIONS OF SALE SET FORTH ON THIS PAGE AND ON THE OTHER SIDE.

BUYER'S SIGNATURE

BUYER'S SIGNATURE

CASH WITH ORDER	\$	
CASH ON DELIVERY		
TOTAL CASH		(s)
BALANCE TO PAY		<u>\$ 48,275</u>
ACCEPTANCE OF ORDER		
SELLER'S NAME		
<u>Brian Coakley</u>		
SELLER'S SIGNATURE		



Smith & Loveless Inc.

14040 Santa Fe Trail Drive
 Lenexa, KS 66215-1284, USA
 Phn: 913.888.5201
 Fax: 913.888.5520

No material may be returned to Smith & Loveless for credit or replacement without a return goods authorization.
 www.smithandloveless.com
 Contact Parts Dept., 800-922-9048 option 5.

INVOICE 162347

SALES ORDER NO. EV01736		DATE INVOICED 07/20/22	
PACKING SLIP NO. EV01736*1		DATE SHIPPED 07/20/22	
CUSTOMER PURCHASE ORDER NO. SA			
SALES REPRESENTATIVE VESSCO, INC.			CODE DA
SHIPPED VIA UPS GROUND			PPD X
PAYMENT TERMS NET 30			TAX X
			TAX CODE A1

SOLD TO	10*12809 CITY OF WASHINGTON WWTP 215 E. WASHINGTON ST. WASHINGTON IA 52353 USA	SHIP TO	10*12809 CITY OF WASHINGTON WWTP WASHINGTON, IA 52353 USA
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ITEM	PRODUCT/DESCRIPTION	QTY ORDERED	QTY SHIPPED	QTY B.O.	UNIT PRICE	TOTAL PRICE
001	EV WASHINGTON, IA EVERLAST PUMP STATION ** Serial Number(s) ** EV01736	1	1		\$78,737.00	\$78,737.00

REMIT TO:
Smith & Loveless, Inc.
Attn: A/R
14040 Santa Fe Trail Drive
Lenexa, KS 66215-1284

ATTN: If we have charged State and local sales taxes, and you are tax exempt, please forward with your remittance a copy of your exemption certificate.

SUBTOTAL	78,737.00
DISCOUNT	0.00
TAX	0.00
Credit	0.00
US Dollars	78,737.00

Customer

MEMORANDUM

DATE: July 21, 2022
TO: Sally Hart, City of Washington
FROM: Mark Culver, Housing Specialist
RE: Contractor Final Payment Request

Enclosed please find the required paperwork to authorize contractor payment for the house at:

304 E Van Buren St (Dale)

I approve the payment request in the amount of

<u>\$6,000.00</u>	Rehab Dollars
<u>\$12,500.00</u>	Lead Dollars
<u>-\$1,850.00</u>	10% Retainage
<u>\$16,650.00</u>	Total Dollars

Please cut a check in the amount of \$16,650.00 and send to the contractor.

Swift & Swift LLC
1903 Walling Ct
Davenport, IA 52803

***The enclosed "Final Payment Request" document requires a signature and is marked with a "sign here" tab. After you have signed the documents please make a copy for your records and then return the originals to me with a copy of the check to the contractor.**

Thank you,



Mark Culver
East Central Iowa Council of Governments
319-289-0061

City of Washington
HOUSING REHABILITATION PROGRAM
304 E Van Buren St (Dale)
Washington, IA 52353

Contractor Name: Swift & Swift LLC
Contractor Address: 1903 Walling Ct
Davenport, IA 52803
Contractor Phone Number: 563-505-0661

PARTIAL PAYMENT REQUEST

Rehab Items Completed to Date:	_____	\$12,500.00
Lead Items Completed to Date:	_____	\$6,000.00
Total Items Completed to Date:	_____	\$18,500.00
10% Retained:	_____	\$1,850.00
Earned Less Retainage:	_____	\$16,650.00
Current Payment Due:	_____	\$16,650.00

The undersigned contractor certifies that all work is completed in regards to this request for payment in accordance with the contract documents and that all work to date was inspected.

General Contractor:  **Date:** 7-20-22

A Property inspection has been made and the work completed to date meets my satisfaction in accordance with the construction contract. I authorize the release of payment.

Property Owner:  **Date:** 7/20/22

Approved by the
Housing Inspector:  **Date:** 7-21-22

Grantee Representative: _____ **Date:** _____

Project Administrator:  **Date:** 7-21-22

MEMORANDUM

DATE: July 26, 2022
TO: Sally Hart, City of Washington
FROM: Mark Culver, Housing Specialist
RE: Contractor Partial Payment Request

Enclosed please find the required paperwork to authorize contractor payment for the house at:

726 W Main Steet (Bauer)

I approve the payment request in the amount of

<u>\$6,000.00</u>	Rehab Dollars
<u>\$11,000.00</u>	Lead Dollars
<u>-\$1,700.00</u>	10% Retainage
<u>\$15,300.00</u>	Total Dollars

Please cut a check in the amount of \$15,300.00 and the contractor would like to pick up the check.

Swift & Swift LLC
1903 Walling Ct
Davenport, IA 52803

***The enclosed "Final Payment Request" document requires a signature and is marked with a "sign here" tab. After you have signed the documents please make a copy for your records and then return the originals to me with a copy of the check to the contractor.**

Thank you,

Mark Culver
East Central Iowa Council of Governments

319-289-0061

City of Washington
HOUSING REHABILITATION PROGRAM
 726 W Main Street (Bauer)
 Washington, IA 52353

Contractor Name: Swift & Swift LLC
Contractor Address: 1903 Walling Ct
 Davenport, IA 52803
Contractor Phone Number: 563-505-0661

PARTIAL PAYMENT REQUEST

Rehab Items Completed to Date:	<u>11,000.00</u>	
Lead Items Completed to Date:	\$12,500.00	
Total Items Completed to Date:	<u>\$6,000.00</u>	
10% Retained:	\$19,500.00	17,000.00
Earned Less Retainage:	<u>\$4,850.00</u>	1,700.00
Current Payment Due:	\$16,650.00	<u>\$10,850.00</u> 15,300.00

The undersigned contractor certifies that all work is completed in regards to this request for payment in accordance with the contract documents and that all work to date was inspected.

General Contractor:  Date: 7-25-22

A Property inspection has been made and the work completed to date meets my satisfaction in accordance with the construction contract. I authorize the release of payment.

Property Owner:  Date: 7-25-22

Approved by the Housing Inspector:  Date: 7-25-22

Grantee Representative: _____ Date: _____

Project Administrator:  Date: 7-25-22

THE CITY OF WASHINGTON
"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM –
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **Corner Stop DNP LLC**

Business Address: **100 E. Madison**

App #: **App-165395**

Type of License: New: Renewal: **X**

Beer/Wine Permit: **Class C Beer, Class B Wine, Class B Native Wine**
Liquor License:
Cigarette License:
Dance Permit:
Sunday Sales:
Living Quarters: **X**
Outdoor Service Area:
Catering Privilege:

Date of Council Meeting: **August 2, 2022**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off _____ Date **7-29-2021**

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ Date _____



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY

dnp llc

NAME OF BUSINESS(DBA)

corner stop

BUSINESS

(319) 653-6833

ADDRESS OF PREMISES

100 east madison st

PREMISES SUITE/APT NUMBER

CITY

Washington

COUNTY

Washington

ZIP

52353

MAILING ADDRESS

100 E madison street

CITY

Washington

STATE

Iowa

ZIP

52353

Contact Person

NAME

Purushotam baral

PHONE

(502) 356-5226

EMAIL

puru.pfj@gmail.com

License Information

LICENSE NUMBER

BC0030763

LICENSE/PERMIT TYPE

Class C Beer Permit

TERM

12 Month

STATUS

Submitted
to Local
Authority

TENTATIVE EFFECTIVE DATE

Aug 1, 2022

TENTATIVE EXPIRATION DATE

July 31, 2023

LAST DAY OF BUSINESS

SUB-PERMITS

Class C Beer Permit, Class B Wine Permit, Class B Native Wine Permit



PRIVILEGES

Living Quarters

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
purushotam baral	WASHINGTON	Iowa	52353	president	90.00	No
dipesh gautam	muscatine	Iowa	52761	vice president	10.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Sally Hart, City Clerk
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM –
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **Mi Pueblo Real #2**

Business Address: **1021 W. Madison**

App #: **App-162273**

Type of License: New: Renewal: **X**

Beer/Wine Permit:
Liquor License: **Class C Liquor**
Cigarette License:
Dance Permit:
Sunday Sales: **X**
Living Quarters:
Outdoor Service Area:
Catering Privilege:

Date of Council Meeting: **August 2, 2022**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off  . Date **7-26-2022**

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ . Date _____ .



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Campo Azul, Inc.	Mi Pueblo Real #2	(641) 799-7038		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1021 W. Madison		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
1021 W. Madison	Washington	Iowa	52353	

Contact Person

NAME	PHONE	EMAIL
Fernando Macias	(641) 799-7038	fernandomacias42@yahoo.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0038602	Class C Liquor License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Aug 1, 2022	July 31, 2023	

SUB-PERMITS

Class C Liquor License



PRIVILEGES

Sunday Service

Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
CLAUDIA ALVAREZ	Washington	Iowa	52353	OWNER	100.00	Yes
Shalynn Lingren	Burlington	Iowa	52601			

Insurance Company Information

INSURANCE COMPANY

Auto Owners Insurance Company

POLICY EFFECTIVE DATE

Aug 1, 2022

POLICY EXPIRATION DATE

Aug 1, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

City Administrator Report
August 2, 2022

- Kiwanis's Amer's meeting on Friday
- Nuisance meeting next Thursday
- Holding Council one-on-one and department heads one-on-one
- Attending meetings regarding hiring the new Main Street director
- Downtown community forum will be held Monday, August 22 at 2pm at the library
- Hotel study field work will start August 10 with a visit to Washington so collecting information and organizing the visit
- East Adams project continuing
- Country Club View Project will begin August 1st
- SE Manager meeting next week
- Meeting held to prepare for the walking audit that will be held September 19th 3-5pm
- Reviewing rental inspection procedures

MAINTENANCE & CONSTRUCTION DEPT. REPORT

7-9-22/7-22-22

STREETS: Personnel poured 21 yards of concrete located at Circle Dr-Tyler, South 2nd Ave-East Van Buren St, Lexington Blvd (Kirkwood west entrance), South 2nd Ave-East Madison & South 2nd-East Monroe St. Personnel back-filled curb areas where Coleman had recently poured. Maps are made for Vogel Traffic Services to paint centerlines in the second week of August. LL Pelling is expected in the second week of August to work on the seal coat project and trees were trimmed in one alley which is on the list. Personnel continued painting crosswalks and parking areas around town.

WATER DISTRIBUTION: Personnel installed a fire hydrant at B-West Main St. Personnel worked numerous water boxes for plumber work. Personnel repaired a water box located at 110 East Monroe St (rod).

SEWER COLLECTION: Personnel responded to numerous sewer issues and investigated, but were not the City's responsibility. Personnel constructed a sewer tap located at 427 South 4th Ave. Personnel televised a couple sewer main lines where there were issues with the property owner, 427 South 4th Ave & 1050 West Madison St.

STORM SEWER COLLECTION: Personnel repaired a couple intakes which were part of the concrete patch work that had been done.

MECHANIC/SHOP: Personnel serviced FD Brush truck 1, FD Brush truck 2, FD Tanker 2 (replaced an EGR valve), FD engine 2, FD engine 1 (all of which received a full DOT service) and PD 306.

OTHER: Personnel responded to 58 One Calls. Personnel continued to pick up yard waste. Hauled numerous loads of rock and a couple loads of

cold mix back to the storage bays. Hauled numerous loads of clay dirt to the Bartholow farm from the Lumber yard.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

Here is a summary of the updates and activities from the Water Treatment Department for July, 22

Well 7: Cahoy is coming the week of August 15th or 22nd to start the project. I will give an update when the work is getting started. I will also follow up when the work is completed.

Water Plant Operations: I submitted June MOR to the DNR. We read water meters, book 7, our monthly extra meter list, all unread meters, and re-reads. Only 6 meters were not read due to not working correctly. That is the fewest number of dead meters that I recall in my 13 years with the city. We changed or repaired 16 water meters this month. We are completely out of 1/2" meters. There is a meter shortage right now, but we should be getting a bulk order delivered in mid-August. I ordered meter's, meter fittings, and chemical injector fittings. We collected routine monthly bacteria samples; results were absent. We also collected 2 bacteria samples for Delong at S 11th/E Tyler for a new water main and hose samples came back absent. We collected our yearly samples that we collect every July and delivered those to the state hygienics lab in Coralville. Those samples collected were for Nitrite, Ammonia, Nitrogen, Total Trihalomethanes, and Halo Acetic Acids. Our bulk chemicals were delivered and filled up. We collected our monthly well levels and changed bag filters. We have been watering the trees around the plant. Thanks to Nick Duval for spraying our trees for Asian Beetle protection. Harris Boyz replaced the condensation pump on our AC unit. Washington Electric got our CIP pump working, it just needed a new fuse. I orchestrated the servicing and inspection of the back flow devices throughout the city. That was done this month with all being good except for 1 out at the wastewater plant. All American Pest serviced the plant this month. We had 3 shut offs this month, and 1 is still off. We have had high water usage from the dryness, heat, fair, which is typical this time of year. June-September is our highest months for water demand. There has been a lot of service orders this month from people moving around. We get the water meter reads every time someone moves in or out of a property.

Operators: Parker Turner and I started cross-training once per week. Jason Whisler and Will Tapken will start cross training in August. After that Dillion Henkel will begin cross-training in September. Will Tapken continues to do great work. He is a good fit for the city. Will attended an IRWA training held at the library. I updated some of our water sampling plans. We investigated a few high-water usages. I will be off August 7th-13th for my family vacation. We are going to Des Moines and or the Wisconsin Dells. I will also be off Friday, August 26th for an alumni golf outing.

Meetings attended: Weekly staff meetings, 1 on 1 with Deanna, Council meeting, met with Deanna about well 7 and had a few salesmen stop by the plant.

If you have any questions or concerns, please do not hesitate to contact myself or Will.

Thanks, stay safe

City of Washington
215 E. Washington St. Washington, IA 52353



July 19, 2022

Dear City Council,

The Farm to Film Fest committee has been meeting since early May 2022 to set up the framework for this upcoming event. We've selected May 20-21, 2023 as our festival dates. We are fortunate to have formed a fiscal partnership with Main Street Washington & are moving forward with our planning.

We are finalizing our sponsorship materials, marketing, & setting up the system for filmmakers to submit their films to us. We have launched our Website (farmtofilmfest.org) as well as our Facebook (facebook.com/farm2filmfest) and Instagram accounts (instagram.com/farm2filmfest)

We are excited to bring this new event to our community & thank you for your continued interest & support. Lyle Moen, our Chair, will come to Council at a future meeting with additional details.

Thank you so much for your support

Lyle Moen & Sarah Grunewaldt

Co-Chairs, Farm to Film Fest

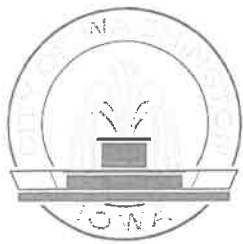
2022-2023
Board of Directors

Lyle Moen
Sarah Grunewaldt

Nancy Rash
Amy Vetter

Isabella Santoro
Lorraine Williams

Millie Youngquist
Bill Monroe



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131;

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. **APPLICANT INFORMATION**

Name/Event: The Mercantile

Coordinator: Tricia Whisler

Contact Number: 319-461-7414

Email Address: tdwhisler@gmail.com

2. **EVENT INFORMATION**

Event Description: Food truck @ various events at my store

Days/Dates of Event: Sept. 10, 17 Oct 1, 15, 29 NOV 5, 26

Time(s) of Event: (Include Set Up/Tear Down Time) 8:30 - 4:00

Event Location: 208 South Mainon Ave.

Will event require an alcohol license or require modification of an existing license? Yes No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

_____ Temporarily park in a "No Parking" area location : _____

_____ Use of gators/UTV/ATV on City streets

_____ Use of City Park (specify park : _____
Electrical Needs: _____

_____ Parade (attach map of route and indicate streets to be closed)

_____ Walk/Run (attach map of route and indicate streets to be closed)

_____ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

_____ Fireworks (specify location :)

_____ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

_____ Street barricades

_____ Yield signs for crosswalks

_____ Emergency "No Parking" Signs

_____ Garbage/Recycling Barrels

Traffic cones

_____ Street Sweeping following (parades)

_____ Picnic Tables

_____ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System

_____ Recorded/Live Music

_____ Public Address System

_____ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? _____ Yes No If yes, how many? _____

Contact Person: _____

Phone: _____

7. INSURANCE

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

_____ Certificate of Insurance provided and accepted _____ Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Incia Whisler
Applicant/Sponsor Signature

July 24, 22
Date

DEPARTMENT APPROVALS

Indicate Date Contacted	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.		
_____	City Clerk (Liquor Licenses)	Sally Y. Hart	319-653-6584 ext 131
	Comments/Restrictions:		
<u>Yes 7/24/22</u>	Police Chief	Jim Lester	319-458-0264
	Comments/Restrictions:		
<u>Yes 7/24/22</u>	Fire Chief	Brendan DeLong	319-461-3796
	Comments/Restrictions:		
<u>Yes 7/24/22</u>	Streets	JJ Bell	319-653-1538
	Comments/Restrictions:		
<u>Yes 7/24/22</u>	Parks	Nick Pacha	319-321-4886
	Comments/Restrictions:		
_____	County Environmental Health (if serving food): Jason Taylor; 319-461-2876;		
	Comments/Restrictions:		

CITY COUNCIL APPROVAL

City Clerk Signature

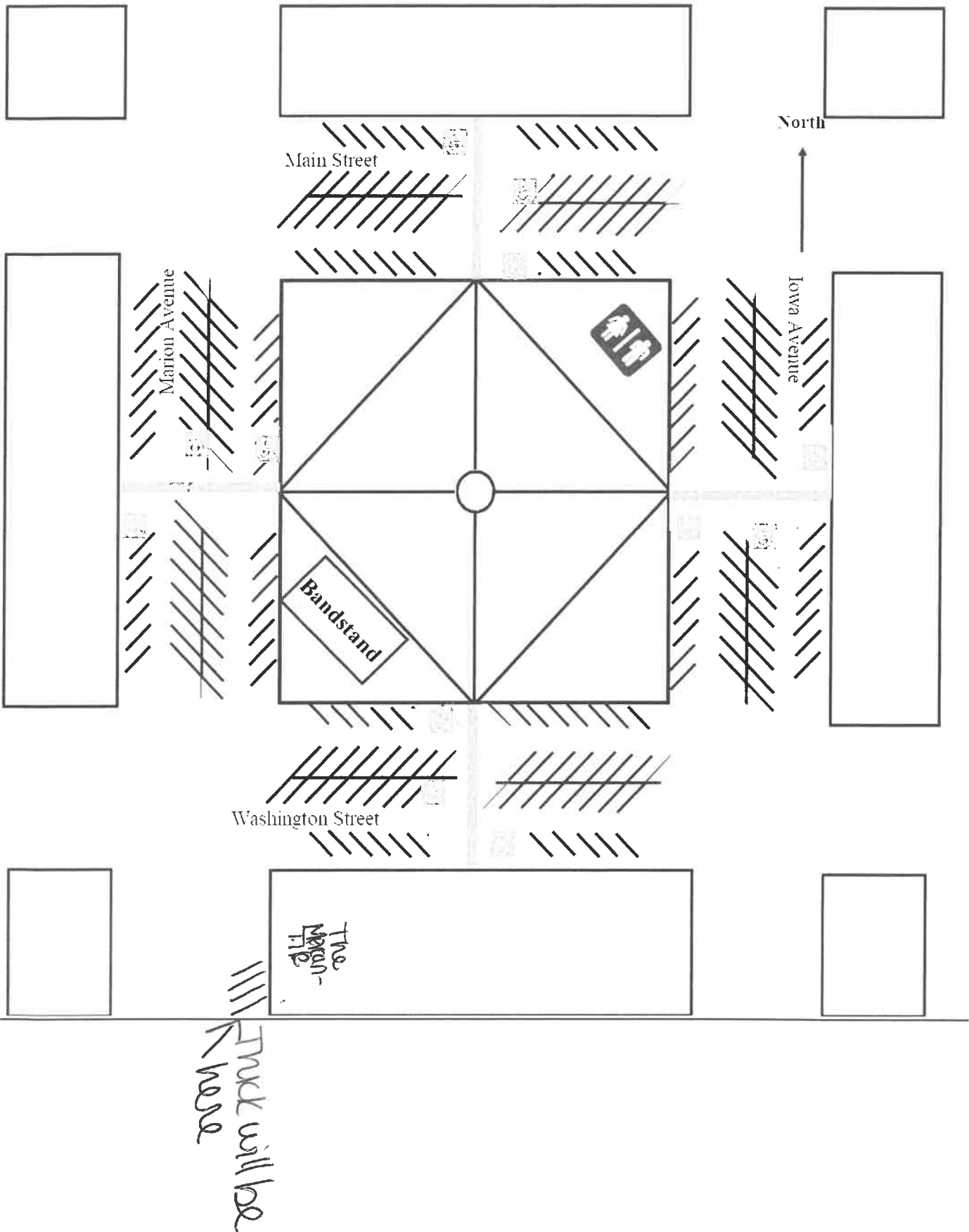
Date of Action

Approved: _____

Denied: _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):



**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
AUGUST 2, 2022**

POLICE	ALLIANT ENERGY	ALLIANT ENERGY	916.03
	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES/NEW HIRE EQUIP	104.30
	ARNOLD MOTOR SUPPLY	PD PATROLS	238.50
	CJ COOPER & ASSOC.	TESTING	35.00
	COBB OIL CO, INC.	FUEL	3474.91
	GALLS LLC	NEW HIRE- UNIFORM	766.02
	JOHNSON COUNTY SHERIFF'S DEPT	INVESTIGATION ASSISTANCE	100.00
	SECRETARY OF STATE	NOTARY FEE	30.00
	SLEEP INN & SUITES	LODGING- FIREARM RECERTIFI	89.60
		TOTAL	5754.36
	FIRE	AIR CLEANING TECHNOLOGIES INC	HOSE & ADAPTER
ALLIANT ENERGY		ALLIANT ENERGY	2061.07
ARNOLD MOTOR SUPPLY		PARTS	146.09
CINTAS CORP LOC. 342		TOWEL SERVICE	77.73
CJ COOPER & ASSOC.		TESTING	37.00
COBB OIL CO, INC.		FUEL	1758.84
EQUIPMENT MANAGEMENT CO		JAWS OF LIFE SRV	730.00
FIRE SERVICE TRAINING BUREAU		TRAINING BOOK	86.41
GALLS LLC		SHIRT/NAME TAG	48.25
SADLER POWER TRAIN		SOFT SEAT DRYER	526.98
VISA-TCM BANK, N.A.		SOFTWARE & BUSINESS CARDS	68.74
WAGNER, BILL		CLOTHING ALLOWANCE REIMB	242.89
WITMER PUBLIC SAFETY GROUP		FIRE BOOTS	403.12
		TOTAL	6573.12
DEVELOPMENT SERV		DLT SOLUTIONS	ENGINEERING SOFTWARE PMT 2
	IOWA CHAPTER IAEI	CLASS REGISTRATION	60.00
	MARIE, LINDA	SHIRTS	86.00
		TOTAL	1903.25
LIBRARY	ACCESS SYSTEMS	COPIER MAINTENANCE	200.27
	AMAZON	LIBRARY MATERIALS	25.71
	BAKER & TAYLOR	LIBRARY MATERIALS	235.17
	BLACKSTONE PUBLISHING	AUDIOBOOKS	240.63
	CAPITAL ONE	SUPPLIES	5.95
	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	47.23
	CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	212.70
	KCTC	PHONE & INTERNET	446.69
	VISA-TCM BANK, N.A.	LIB MATERIALS, ZOOM & SOFT	237.46
		TOTAL	1651.81
PARKS	ALLIANT ENERGY	ALLIANT ENERGY	850.29
	AMAZON CAPITAL SERVICES	SUPPLIES	51.96
	ARNOLD MOTOR SUPPLY	SUPPLIES	127.74
	BDH TECHNOLOGY LLC	IT SERVICE	255.84
	COBB OIL CO, INC.	FUEL	2352.25
	DOUDS STONE LLC	ROADSTONE	136.05
	ELECTRICAL ENGINEERING & EQUIPMENT CO	SUPPLIES	63.38
	FAREWAY STORES	FLOWERS	124.75
	G & R MILLER CONSTRUCTION	SUPPLIES	21.70
	MOSE LEVY CO INC	RE-BAR	240.00
	SITLER'S SUPPLIES INC.	MADISON PARK LIGHT	75.00
	STOUT COMPANIES	FERTILIZER	177.84
	USA BLUEBOOK	SUPPLIES	168.99
	WASHINGTON DISCOUNT TIRE	TIRE REPAIR	14.00
	WASHINGTON LUMBER	PEBBLES/ROCK/SAND	164.90

	WASHINGTON RENTAL	REPAIRS	258.52
		TOTAL	5083.21
POOL	ACCO	POOL CHEMICALS	1844.90
	AMAZON CAPITAL SERVICES	POOL HEATER PARTS	39.55
	ELITE HOME AUDIO	NVR-POOL SRV	75.00
	STATE HYGIENIC LAB	POOL TESTS	13.50
	WASH CO AMBULANCE	MEDICAL SUPPLIES	544.88
		TOTAL	2517.83
CEMETERY	ALLIANT ENERGY	ALLIANT ENERGY	195.03
	ARNOLD MOTOR SUPPLY	MOWER OIL & FILTER	113.68
	CJ COOPER & ASSOC.	TESTING	37.00
	COBB OIL CO, INC.	FUEL	794.70
	JOHN DEERE FINANCIAL	HERBICIDE	339.96
	VISA-TCM BANK, N.A.	TRAILER PARTS	118.91
		TOTAL	1599.28
FINANCIAL ADMIN	ALLIANT ENERGY	ALLIANT ENERGY	1603.06
	ALBERT, KIRK	MILEAGE REIMBURSEMENT	116.88
	BAKER PAPER & SUPPLY	COPY PAPER	246.79
	CINTAS CORP LOC. 342	RUG SERVICE	48.90
	DE LAGE LANDEN FINANCIAL SERVICES INC	COPIER LEASE	154.98
	HART, SALLY	MILEAGE & MEAL REIMBURSEME	268.12
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	240.00
	MARIE, LINDA	SHIRTS	78.00
	VISA-TCM BANK, N.A.	WEBSITE/MEALS/DUES/SUBSCRIPT	2141.45
	WMPF GROUP LLC	LEGALS	457.43
		TOTAL	5355.61
AIRPORT	ALLIANT ENERGY	ALLIANT ENERGY	811.82
	CLOUDBURST 9	INTERNET	87.09
	HARVEY, JOE	REIMB FOR ZOOM PMTS	64.16
	TITAN AVIATION FUELS	FUEL	12149.75
	VISA-TCM BANK, N.A.	SUPP, VEHICLE, FUEL & REPA	2017.44
		TOTAL	15130.26
ROAD USE	CJ COOPER & ASSOC.	TESTING	36.00
	COBB OIL CO, INC.	FUEL	1369.88
	KIMBALL MIDWEST	PARTS	321.12
		TOTAL	1727.00
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	262.70
	FRANZEN, DENNIS	TRAFFIC LIGHT REPAIR	200.00
		TOTAL	462.70
HOTEL/MOTEL TAX	VISA-TCM BANK, N.A.	WEBSITE STORAGE	136.50
		TOTAL	136.50
CAPITAL PROJECTS	VISA-TCM BANK, N.A.	PICKLEBALL COURT SUPPLIES	710.00
	WMPF GROUP LLC	NPH-MSJ PROJ	15.30
		TOTAL	725.30
K-9 PROGRAM	JOHN DEERE FINANCIAL	K9 FOOD	103.98
		TOTAL	103.98
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	293.72
	COBB OIL CO, INC.	FUEL	263.67
	DICKERSON, LINZEY	WATER DEPOSIT REFUND	22.71
	DUNBAR, VERONICA	WATER DEPOSIT REFUND	50.64
	EPPERLY, RANDY	MILEAGE REIMBURSEMENT	11.88

	ERICKSON, TENCIA	WATER DEPOSIT REFUND	5.76
	FERGUSON WATERWORKS# 2516	METERS	2366.73
	GARIBAY, JUAN	WATER DEPOSIT REFUND	75.89
	GEORGE, SAMUEL	WATER DEPOSIT REFUND	56.95
	HOLT SUPPLY CORPORATION	SUPPLIES	72.33
	JENNINGS, ELAINE	MILEAGE REIMBURSEMENT	11.88
	JOHNSON, JESSICA M.	WATER DEPOSIT REFUND	90.51
	KRAUS, TIARA	WATER DEPOSIT REFUND	102.81
	POSTMASTER	BULK MAILING WATER BILLS	1062.06
	PRYBIL, COLETTE	WATER DEPOSIT REFUND	66.63
	SALVADOR, EMILY	WATER DEPOSIT REFUND	32.10
	STREFF, ROSE	MILEAGE REIMBURSEMENT	6.25
	THOMPSON, TIMOTHY	WATER DEPOSIT REFUND	65.21
		TOTAL	4657.73
WATER DISTRIBUTION	ALLIANT ENERGY	ALLIANT ENERGY	60.13
	COBB OIL CO, INC.	FUEL	493.09
	VISA-TCM BANK, N.A.	WATER DISTRIBUTION LICENSE	60.00
		TOTAL	613.22
WATER CAPITAL PROJ	CASEYS GENERAL STORES	PERM/TEMP CONST EASEMENT	3300.00
	CBI BANK AND TRUST	EASEMENT	570.00
	EICHER DESIGN BUILD LLC	1/2 EASEMENT-1050 W MADISO	1269.20
	EUGENE SMITH TRUSTS A&B	SIDEWALK EASEMENT- WTR MAIN	1762.20
	HAWKEYE OIL COMPANY	TEMP EASEMENT- WT MAIN PRO	210.00
	KIMMER LLC	EASEMENT-WM PROJ	276.00
	LYONS, THOMAS AND MARY	1/2 EASEMENT- 1050 W MADIS	1269.20
		TOTAL	8656.60
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	31945.99
	AMAZON CAPITAL SERVICES	GREASE GUN	167.57
	COBB OIL CO, INC.	FUEL	999.51
	JOHN DEERE FINANCIAL	DEF FOR TRACTOR/TRIM STRING	82.96
	O'REILLY AUTOMOTIVE INC	SUPPLIES	26.36
	VISA-TCM BANK, N.A.	MEALS AND SUPPLIES	109.33
	YOTTYS, INC.	PARTS FOR GOLFCART	135.00
		TOTAL	33466.72
SEWER COLLECTION	COBB OIL CO, INC.	FUEL	1728.11
	LEHMAN, BRODY	REIMB FOR MEALS	16.05
	WIBSTAD, ZACH	MEAL REIMBURSEMENT	12.30
		TOTAL	1756.46
SANITATION	WASH CO HUMANE SOCIETY	JULY COLLECTIONS	342.67
		TOTAL	342.67
		TOTAL	98217.61

**CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
JUNE 30, 2022**

FUND	6/1/2022	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	6/30/2022
	BEGINNING CASH BALANCE					ENDING CASH BALANCE
001-GENERAL FUND	1,595,857.74	169,730.52	-	742,974.73	-	1,022,613.53
002-AIRPORT FUND	355,649.08	43,502.79	-	40,198.47	-	358,953.40
010-CHAMBER REIMBURSEMENT	7,951.00	7,779.67	-	7,828.43	-	7,902.24
011-MAIN STREET REIMBURSEMENT	1,647.20	4,286.07	-	3,815.24	-	2,118.03
012-WEDG REIMBURSEMENT	1,820.56	8,060.82	-	7,296.56	-	2,584.82
050-DOWNTOWN INCENTIVE GRANT	63,473.15	100,000.00	-	-	-	163,473.15
110-ROAD USE	581,295.06	129,723.05	-	206,254.56	-	504,763.55
112-EMPLOYEE BENEFITS	-	13,619.28	-	13,619.28	-	-
113-LIABILITY INSURANCE	-	-	-	-	-	-
114-EMERGENCY LEVY	-	1,239.55	-	1,239.55	-	-
121-LOCAL OPTION SALES TAX	-	90,454.10	-	90,454.10	-	-
122-LOST DEBT SERVICE	300.00	-	-	300.00	-	-
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	124,030.64	-	-	1,218.40	-	122,812.24
125-UNIF COMM UR-NE IND	-	-	-	-	-	-
126-SE RES UR	-	-	-	-	-	-
127-UNIF COMM UR - BRIARWOOD	-	-	-	-	-	-
128-URBAN RENEWAL AREA #3B/D	-	-	-	-	-	-
129-SC RES UR	169.34	-	-	169.34	-	-
130-URBAN RENEWAL AREA #3D	-	-	-	-	-	-
131-URBAN RENEWAL AREA #4	-	-	-	-	-	-
132-UNIF COMM UR - EBD	-	-	-	-	-	-
133-UNIF COMM UR-IRE	-	-	-	-	-	-
134-DOWNTOWN COMM UR	5,285.21	1,523.42	-	6,808.63	-	-
145-HOUSING REHABILITATION	44,768.72	2,181.00	-	11,305.90	-	35,643.82
146-LMI TIF SET-ASIDE	151,266.11	-	-	-	-	151,266.11
200-DEBT SERVICE	17,349.84	40,167.79	-	1,050.00	-	56,467.63
300-CAPITAL EQUIPMENT	62,954.91	84,098.79	-	-	-	147,053.70
301-CAPITAL PROJECTS FUND	15,368.78	1,141,716.77	-	719,783.89	-	437,301.66
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	408,764.49	186,755.80	-	196,523.00	-	398,997.29
308-INDUSTRIAL DEVELOPMENT	273,859.43	79.26	-	18,192.85	-	255,745.84
309-MUNICIPAL BUILDING	130,942.21	265,334.66	-	396,276.87	-	-
310-WELLNESS PARK	36,157.85	1,070.00	-	30,874.35	-	6,353.50
311-SIDEWALK REPAIR & REPLACE	45,642.86	45,000.00	-	-	-	90,642.86
312-TREE REMOVAL & REPLACE	12,688.59	12,500.00	-	1,200.00	-	23,988.59
315-RESIDENTIAL DEVELOPMENT	261,571.31	18,192.85	-	833.67	-	278,930.49
317-ARPA CAPITAL PROJECTS	523,382.93	380.32	-	-	-	523,763.25
325-BUILDING & FACILITY MAINT	-	13,524.60	-	-	-	13,524.60
510-MUNICIPAL BAND	4,743.03	-	-	-	-	4,743.03
520-DOG PARK	4,443.11	-	-	-	-	4,443.11
530-TREE COMMITTEE	15,095.32	2,100.00	-	5,872.48	-	11,322.84
535-NEIGHBORHOOD PRIDE	-	-	-	-	-	-
540-POLICE FORFEITURE	4,590.86	-	-	-	-	4,590.86
541-K-9 PROGRAM	2,942.78	-	-	133.48	-	2,809.30
545-SAFETY FUND	1,612.89	8,089.50	-	7,065.50	-	2,636.89
550-PARK GIFT	36,734.56	515.82	-	5,115.08	-	32,135.30
570-LIBRARY GIFT	358,716.22	197.87	-	4,595.41	-	354,318.68
580-CEMETERY GIFT	7,433.00	-	-	-	-	7,433.00
590-CABLE COMMISSION	-	-	-	-	-	-
600-WATER UTILITY	697,422.41	161,155.96	-	362,779.62	-	495,798.75
601-WATER DEPOSIT FUND	32,110.00	1,350.00	-	2,625.00	-	30,835.00
602-WATER SINKING	-	128,937.50	-	128,937.50	-	-
603-WATER CAPITAL PROJECTS	(59,842.89)	69,433.64	-	9,590.75	-	-
610-SANITARY SEWER	909,370.89	193,050.65	-	913,977.04	-	188,444.50
612-SEWER SINKING	0.45	779,300.80	-	779,301.25	-	-
613-SEWER CAPITAL PROJECTS	-	26,085.09	-	26,085.09	-	-
670-SANITATION	68,185.07	50,847.57	-	51,964.12	-	67,068.52
910-LIBRARY TRUST	-	-	-	-	-	-
950-SELF INSURANCE	465,895.22	1,521.27	-	4,268.33	-	463,148.16
951-UNEMPLOYMENT SELF INS	73,402.86	102.14	-	-	-	73,505.00
TOTAL BALANCE	7,424,222.79	3,803,608.92	-	4,800,528.47	-	6,427,303.24

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	1,274,837.40 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	556,436.52	0.20%
Wash St - Farm Mgmt Acct	201,162.97	
Wash St Bank - CD 1/14/2019	520,881.18	0.65%
Wash St Bank - CD 08/30/2018	268,852.99	0.65%
Wash St Bank - ISC Account	3,604,782.18	0.40%
TOTAL CASH IN BANK	6,427,303.24	

(1) Washington State Bank	1,496,112.23
Outstanding Deposits & Checks/Wages payable	(221,274.83)
	<u>1,274,837.40</u>

CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
JUNE 30, 2022

FUND	7/1/2021 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	6/30/2022 ENDING CASH BALANCE
001-GENERAL FUND	1,080,761.99	4,431,393.67	-	4,489,542.13	-	1,022,613.53
002-AIRPORT FUND	337,923.90	331,132.91	-	310,103.41	-	358,953.40
010-CHAMBER REIMBURSEMENT	8,656.20	91,025.28	-	91,779.24	-	7,902.24
011-MAIN STREET REIMBURSEMENT	-	72,009.68	-	69,891.65	-	2,118.03
012-WEDG REIMBURSEMENT	2,464.74	93,658.80	-	93,538.72	-	2,584.82
050-DOWNTOWN INCENTIVE GRANT	63,473.15	100,000.00	-	-	-	163,473.15
110-ROAD USE	577,226.05	1,112,401.70	-	1,184,864.20	-	504,763.55
112-EMPLOYEE BENEFITS	-	759,294.43	-	759,294.43	-	-
113-LIABILITY INSURANCE	-	-	-	-	-	-
114-EMERGENCY LEVY	-	67,369.31	-	67,369.31	-	-
121-LOCAL OPTION SALES TAX	-	1,190,259.72	-	1,190,259.72	-	-
122-LOST DEBT SERVICE	-	157,940.00	-	157,940.00	-	-
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	96,317.62	59,256.41	-	32,761.79	-	122,812.24
125-UNIF COMM UR-NE IND	-	63,423.47	-	63,423.47	-	-
126-SE RES UR	-	-	-	-	-	-
127-UNIF COMM UR - BRIARWOOD	-	30,370.88	-	30,370.88	-	-
128-URBAN RENEWAL AREA #3B/D	-	-	-	-	-	-
129-SC RES UR	145.15	84,237.54	-	84,382.69	-	-
130-URBAN RENEWAL AREA #3D	-	-	-	-	-	-
131-URBAN RENEWAL AREA #4	-	-	-	-	-	-
132-UNIF COMM UR - EBD	-	43,595.70	-	43,595.70	-	-
133-UNIF COMM UR-IRE	-	113,135.48	-	113,135.48	-	-
134-DOWNTOWN COMM UR	-	176,598.02	-	176,598.02	-	-
145-HOUSING REHABILITATION	22,652.47	125,380.02	-	112,388.67	-	35,643.82
146-LMI TIF SET-ASIDE	123,455.03	29,294.84	-	1,483.76	-	151,266.11
200-DEBT SERVICE	18,859.65	1,124,085.48	-	1,086,477.50	-	56,467.63
300-CAPITAL EQUIPMENT	65,177.10	170,255.39	-	88,378.79	-	147,053.70
301-CAPITAL PROJECTS FUND	394,856.11	2,423,719.82	-	2,381,274.27	-	437,301.66
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	-	845,520.29	-	446,523.00	-	398,997.29
308-INDUSTRIAL DEVELOPMENT	418,347.52	149,367.67	-	311,969.35	-	255,745.84
309-MUNICIPAL BUILDING	-	396,276.87	-	396,276.87	-	-
310-WELLNESS PARK	1,000.00	42,290.35	-	36,936.85	-	6,353.50
311-SIDEWALK REPAIR & REPLACE	44,115.08	50,639.78	-	4,112.00	-	90,642.86
312-TREE REMOVAL & REPLACE	34,169.59	17,500.00	-	27,681.00	-	23,988.59
315-RESIDENTIAL DEVELOPMENT	269,060.53	44,208.87	-	34,338.91	-	278,930.49
317-ARPA CAPITAL PROJECTS	-	543,335.24	-	19,571.99	-	523,763.25
325-BUILDING & FACILITY MAINT	-	13,524.60	-	-	-	13,524.60
510-MUNICIPAL BAND	4,463.16	500.00	-	220.13	-	4,743.03
520-DOG PARK	4,579.10	88.00	-	223.99	-	4,443.11
530-TREE COMMITTEE	11,339.70	8,766.26	-	8,783.12	-	11,322.84
535-NEIGHBORHOOD PRIDE	-	-	-	-	-	-
540-POLICE FORFEITURE	3,794.72	1,709.99	-	913.85	-	4,590.86
541-K-9 PROGRAM	1,287.62	2,250.00	-	728.32	-	2,809.30
545-SAFETY FUND	5,096.57	9,473.58	-	11,933.26	-	2,636.89
550-PARK GIFT	37,763.43	988.95	-	6,617.08	-	32,135.30
570-LIBRARY GIFT	355,590.73	22,208.93	-	23,480.98	-	354,318.68
580-CEMETERY GIFT	7,488.00	-	-	55.00	-	7,433.00
590-CABLE COMMISSION	-	-	-	-	-	-
600-WATER UTILITY	434,776.28	1,788,282.65	-	1,727,260.18	-	495,798.75
601-WATER DEPOSIT FUND	28,810.00	17,100.00	-	15,075.00	-	30,835.00
602-WATER SINKING	-	169,297.50	-	169,297.50	-	-
603-WATER CAPITAL PROJECTS	10,134.30	213,728.77	-	223,863.07	-	-
610-SANITARY SEWER	431,656.39	2,458,312.21	-	2,701,524.10	-	188,444.50
612-SEWER SINKING	-	986,232.30	-	986,232.30	-	-
613-SEWER CAPITAL PROJECTS	-	343,073.40	-	343,073.40	-	-
670-SANITATION	69,854.34	612,236.86	-	615,022.68	-	67,068.52
910-LIBRARY TRUST	-	-	-	-	-	-
950-SELF INSURANCE	383,887.37	121,200.31	-	41,939.52	-	463,148.16
951-UNEMPLOYMENT SELF INS	79,348.13	16,320.70	-	22,163.83	-	73,505.00
TOTAL BALANCE	5,507,701.72	21,724,272.63	-	20,804,671.11	-	6,427,303.24

Cash in Bank - Pooled Cash

Wash St. Bank - Operating Account	1,274,837.40	(1)	<u>Interest Rate</u>	0.20%
Wash St. Bank - Airport Fuel Account	-			
Cash in Drawer	350.00			N/A
Investment in IPAIT	556,436.52			0.20%
Wash St - Farm Mgmt Acct	201,162.97			
Wash St Bank - CD 1/14/2019	520,881.18			0.65%
Wash St Bank - CD 08/30/2018	268,852.99			0.65%
Wash St Bank - ISC Account	3,604,782.18			0.40%
TOTAL CASH IN BANK	6,427,303.24			

(1) Washington State Bank	1,496,112.23
Outstanding Deposits & Checks/Wages payable	(221,274.83)
	<u>1,274,837.40</u>

RESOLUTION NO. _____

A RESOLUTION SETTING A DATE FOR PUBLIC HEARING ON THE PLANS, SPECIFICATIONS, ESTIMATE OF COST AND FORM OF CONTRACT; SETTING A DATE FOR RECEIVING OF BIDS AND DIRECTING POSTED NOTICE OF THE SAME FOR THE 2022 WASHINGTON WATER MAIN IMPROVEMENTS PROJECT

WHEREAS, the City Council has deemed it necessary and desirable to install certain infrastructure for the Washington Water Main Improvement (the Project); and,

WHEREAS, preliminary plans and specifications have been drafted for the Project; and,

WHEREAS, it is now time for the City Council to set a public hearing on said plans and specifications as required by Chapter 26 of the Code of Iowa; and,

WHEREAS, it is also now time to set a date for the receipt of bids on this Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that a public hearing on the plans, specs and specifications, estimate of cost and form of contract is hereby set for 6:00 p.m. on Tuesday, August 16th, 2022 in the Council Chambers at 215 E. Washington Street, Washington, Iowa.

BE IT FURTHER RESOLVED, that the City shall receive sealed bids on this Project until 11:00 a.m. on September 13th, 2022.

BE IT FURTHER RESOLVED, that the City shall consider and award bid at 6:00 p.m. September 20th, 2022, at the regular session of the City Council.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish notice of the hearing on the plans, specifications, estimate of cost and form of contract no less than four (4) days prior to the hearing date on August 16th, 2022.

BE IT FURTHER RESOLVED, that the City's engineer is hereby required to post the date to receive bids in an appropriate place as required by Chapter 26 of the Code of Iowa.

PASSED AND APPROVED this 2nd day of August, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, tall grass and weeds were removed from the following listed property owners:

The property of Yenter, Jeffrey A. for the amount of \$190.00. Legal Description (04 M M YOUNGS ADD LOT A EXC S 72 FT). Parcel Number (1117162007

The property of LUKE, NICHALOUS D. AT 1009 E 2ND ST. for the amount of \$196.00. Legal Description (49 SMOUSES E SID ADD E ¾ LOT 48 S W 8.25 FT). Parcel Number (1117433002).

The property of MATNIC, LLC. at 628 W MAIN. for the amount of \$285.20. Legal Description (05 04 WESTERN ADD OL 10 & W1/2.). Parcel Number (1118429008).

The property of PELLETT, VICTORIA L. at 402 E MADISON ST. for the amount of \$210.20. Legal Description (08 05 E WASH LOT 7 & w 28 FT). Parcel Number (1117456007).

The property of RUIZ, DENNIS O. & MICHELLE S.-O at 421 EAST MADISON ST. for the amount of \$491.00. Legal Description (02 01 AQSHBY'S ADD). Parcel number (1117460008).

The property of SECRETARY OF HOUSING & URBAN DEVELOPMENT at 936 S IOWA AVE. for the amount of \$235.00. Legal Description (10 11 WILSONS ADD). Parcel Number (1120176007).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 2nd day of August 2022.

Jaron Rosien, Mayor

Attest:

Sally Hart, City Clerk

Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Memorandum

July 28, 2022

To: Mayor & City Council
CC: Deanna McCusker, City Administrator
Sally Hart, City Clerk

From: Kelsey Brown, Finance Director

Re: General Fund Balance Policy and Interfund Transfers

As council is aware, we have made it a priority to pay off our internal loan for the funding of the Municipal Building. I am happy report that for the end of fiscal year 2022, we have been successful in completing that task!

I would like to propose the council consider the following resolution regarding fund balance and interfund transfers. While a previous resolution was brought to council a year ago with a fund balance goal of \$1,100,000 once the building was paid off, the \$1,000,000 I am proposing to go back to is still a very healthy fund balance and will allow us to work towards building up capital equipment and building maintenance reserves. I will keep an eye on how things run in the General Fund and we can always increase that fund balance at any time.

The plan remains the same, to transfer 75% of the excess fund balance to capital equipment fund and 25% to the building maintenance fund of the remainder of the \$1,000,000 left in the General Fund at June 30th of each fiscal year. For years, we have put our capital equipment on the back burner and we have seen the results of that, even most recently at the last council meeting in regards to the tonner truck requested by JJ and Zach. In the future, you will see a capital equipment plan come to council that has been much needed. Part of that plan of course is how to fund the equipment. This strategy is a great start!

Thank you for your consideration.

RESOLUTION NO. _____

**A RESOLUTION SETTING A REVISED GENERAL FUND BALANCE POLICY,
AND AUTHORIZING INTERFUND TRANSFERS**

WHEREAS, the City has recently completed major projects including new/improved space for Police, Fire, Development Services and Finance/Administration departments (“the Municipal Building projects”); and

WHEREAS, in Resolution 2021-068, the City Council previously set a fund balance policy for the General Fund, with the goal of transferring excess funds to the Municipal Building Fund 309 to allow for the greatest portion possible of those projects to be paid on a “pay-as-you-go” basis; and

WHEREAS, this strategy has been successful, and all internal debt for the Municipal Building projects is projected to be paid in full by June 30, 2022; and

WHEREAS, Police and Fire equipment and facility needs are specifically allowed as uses of the City’s Local Option Sales & Service Tax (LOST), and the City Council wishes to continue the practice of setting aside these funds after all budgeted debt service, transit payments, and Police and Fire general operations are paid; and

WHEREAS, the Council would like to utilize the same strategy used for the Municipal Building projects moving forward to better fund capital equipment purchases and to provide for long-term stewardship of the City’s buildings & facilities; and

WHEREAS, the City Council would both like to meet the project funding goal listed above as well as establish a revised policy for General Fund balance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby establishes that the undesignated fiscal year-end fund balance for General Fund 001 will be capped at \$1,000,000, or 25% of annual General Fund revenues, whichever is more.

Section 2. The City Council directs the Finance Director to create a new Fund 325- Building & Facility Maintenance, for the purpose of setting aside appropriate funds for major building & facility maintenance issues. Use of said funds shall be limited to facilities covered under the General Fund, with specific accounting of Local Option Sales & Service Tax funds for Police and Fire use only. Disbursements from the Building & Facility Maintenance Fund shall only be for maintenance expenses in excess of \$20,000 and only with specific City Council approval.

Section 3. The City Council hereby establishes legislative intent that until amended by future Council resolution, any General Fund undesignated balance amount in

excess of \$1,000,000 at fiscal year-end will be transferred 75% to Capital Equipment Fund 300 and 25% to Building & Facility Maintenance Fund 325, after the Municipal Building project internal debt is paid in full.

Section 4. The City Council hereby establishes legislative intent that until amended by future Council resolution, any LOST balance remaining after payment of budgeted debt service, transit payments, and Police and Fire general operations are paid shall be transferred 75% to Capital Equipment Fund 300 and 25% to Building & Facility Maintenance Fund 325 for Police and Fire equipment and facility maintenance, respectively.

Section 5. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 2nd day of August, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING FISCAL YEAR END 2022 TRANSFERS

WHEREAS, the City Council of the City of Washington, Iowa, has established a need to do transfers for FY22; and

WHEREAS, exhibit A sets out how funds were transferred during the fiscal year in the amount of \$6,136,869.17.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington, Iowa that the 2022 Fiscal Year Transfers are hereby adopted and approved as prepared.

PASSED AND APPROVED this 2nd day of August, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Hart, City Clerk

Acct Number	Category	Transfers In Amount	Notes	Acct Number	Transfers Out Category	Amount
001-4-1010-4-4830	Police TRF In	394,472.00	LOST per ballot	121-6-6020-6910	LOST TRANSFER OUT	394,472.00
001-4-1090-4-4830	Animal Cont TRF In	1,000.00		670-6-8040-6910	SANITATION TRSF OUT	1,000.00
001-4-1050-4-4830	Fire TRF In	142,500.00	LOST per ballot	121-6-6020-6910	LOST TRSF OUT	142,500.00
001-4-6020-4-4830	Clerk TRF In	626,721.80	Employee Benefits	112-6-6020-6910	EMPLOYEE BENEFITS	626,721.80
		365,405.51	LOST per ballot for minibus	121-6-6020-6910	LOST TRSF OUT	365,405.51
		67,389.31	Emergency	114-6-6020-6910	EMERGENCY TRS OUT	67,389.31
		19,064.42	fy19 transfer to cover main st balance	011-6-6020-6910	CLERK TRSF OUT	19,064.42
	<u>1,616,532.84</u>					
050-4-6020-4-4830	Clerk TRF in	100,000.00	DIG Grant	305-6-6020-6910	CLERK TRSF OUT	100,000.00
110-4-2010-4-4830	RUT TRF In	85,660.64	Employee Benefits	112-6-6020-6910	EMPLOYEE BENEFITS	85,660.64
122-4-1050-4-4830	Lost Debt Service	157,940.00	Lost Debt Service	121-6-6020-6910	LOST TRSF OUT	157,940.00
129-4-5050-4-4830	SC Residential UR	1,483.76	Correct LMI "over" transfer	146-6-6020-6910	LMI TRSF OUT	1,483.76
145-4-6020-4-4830	Housing Rehab TRSF IN	13,000.00	Housing Infill Program	001-6-6020-6910	CLERK TRSF OUT	13,000.00
146-4-6020-4-4830	LMI TIF TRF In	29,294.84	Tim Ridge II- UR #3C	129-6-5050-6910	TIMBER RIDGE TIF TRSF OU	29,294.84
200-4-8010-4-4830	2009 GO DS	46,511.00	2009 GO Bond Ent Share	600-6-8010-6910	WATER PLANT TRSF OUT	46,511.00
200-4-8016-4-4830	2009 GO DS	125,000.00	2009 GO Bond Ent Share	610-6-8015-6910	SEWER PLANT TRSF OUT	125,000.00
300-4-1050-4-4830	FIRE TRSF IN	43,525.00	Police Vehicle	001-6-1050-6910	FIRE TRSF OUT	43,525.00
300-4-2010-4-4830	RUT CE TRF In	75,000.00	From RUT	110-6-2010-6910	RUT TRF OUT	75,000.00
		3,725.00	Mower	001-6-4030-6910	PARKS TRSF OUT	3,725.00
		40,573.79	GF excess fund balance allocation	001-6-6020-6910	CLERK TRSF OUT	40,573.79
301-4-6020-4-4830	Clk CP TRF In	26,501.04	N 4TH	110-6-2010-6910	RUT TRSF OUT	26,501.04
		568,871.53	MUNI BUILDING	309-6-6020-6910	MUNI BUILDING TRS OUT	396,276.87
		64,577.39	WELLNESS PARK	134-6-5050-6910	DOWNTOWN TIF TRSF OUT	172,594.66
		78,523.00	WELLNESS PARK LIGHTING	310-6-6020-6910	CLERK TRSF OUT	28,404.35
		18,000.00	PICKLEBALL	125-6-5050-6910	NE IND TRSF OUT	36,173.04
		6,233.91	S AVE E	305-6-6020-6910	CLERK TRSF OUT	78,523.00
		475,000.00	BUSINESS PARK	305-6-6020-6910	CLERK TRSF OUT	18,000.00
		19,767.54	W 18 PATCHING	110-6-2010-6910	RUT TRSF OUT	6,233.91
		175,860.85	EAST ADAMS	308-6-6020-6910	IND DEV TRSF OUT	250,000.00
				110-6-2010-6910	RUT TRSF OUT	225,000.00
	<u>1,433,335.26</u>					19,767.54
						175,860.85
309-4-6020-4-4830	Mun Bldg TRF In	129,942.21	LOCAL OPTION SALES TAX	121-6-6020-6910	LOST TRSF OUT	129,942.21
		265,334.66	EXCESS GENERAL FUND \$	001-6-6020-6910	GF CLERK TRSF OUT	265,334.66
	<u>395,276.87</u>					
310-4-6020-4-4830	Wellness Trsf in	28,404.35	Wellness Park	125-6-5050-6910	NE IND TRSF OUT	27,250.43
				127-6-5050-6910	UNIF COMM UR-BRIARWOOE	1,153.92
311-4-7500-4-4830	Sidewalk TRF In	45,000.00	Transfer from Road use Sidewalk repair \$	110-6-2010-6910	RUT TRSF OUT	45,000.00
312-4-7500-4-4830	Tree Removal TRF In	11,500.00	Transfer from Road Use Tree Removal \$	110-6-2010-6910	RUT TRSF OUT	11,500.00
		1,000.00	Transf from Tree Comm-Derecho Grant	530-6-5030-6910	TREE COMM TRSF OUT	1,000.00
315-4-7500-4-4830	Res Dev TRF In	40,024.27	NWL RENT	308-6-6020-6910	IND DEV TRSF OUT	40,024.27
325-4-7500-4-4830	Capital Proj Trsf In	13,524.80	Transfer excess GF to Building Maint	001-6-6020-6910	CLERK TRSF OUT	13,524.80
545-4-6020-4-4830	Safety Fund TRSF In	1,724.00	Trsf excess safety funds (Res 2019-002)	001-6-2060-6910	GF- DEV SERV TRSF OUT	1,724.00
		300.00	Safety Program	001-6-2060-6910	GF- DEV SERV TRSF OUT	300.00
		5,065.50	Central Park Cameras	001-6-1010-6910	POLICE TRSF OUT	5,065.50
	<u>7,089.50</u>					
602-4-8010-4-4830	WSink TRF In	169,297.50	WATER DEBT SERVICE PMT	600-6-8010-6910	WATER PLANT TRSF OUT	169,297.50
603-4-8012-4-4830	WCapProj TRF in-WD	67,433.64	2021 Water Main Proj	600-6-8012-6910	WATER DIST TRSF OUT	67,433.64
		144,295.13	Wellness Park Water Main Proj	600-6-8012-6910	WATER DIST TRSF OUT	144,295.13
610-4-8017-4-4830	Sewer TRF In	113,135.48	TIF- Repay Biz Park Internal Loan	133-6-6020-6910	IRE TIF TRSF OUT	113,135.48
612-4-8015-4-4830	SSink TRF In	719,407.75	WWTF SRF Debt	610-6-8015-6910	SEWER PLANT TRSF OUT	719,407.75
		266,824.55	West Side Int Debt	610-6-8017-6910	SEWER COLL TRF OUT	266,824.55
613-4-8017-4-4830	Sewer Cap Proj TRF In	199,034.37	Old WWTP Demo	610-6-8015-6910	SEWER PLANT TRSF OUT	199034.37
		144,039.03	San Sewer Ext	610-6-8017-6910	SEWER COLL TRF OUT	144,039.03
	<u>6,136,869.17</u>					
						<u>6,136,869.17</u>

Difference

-

Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Memorandum

July 26, 2022

To: Mayor & City Council
CC: Deanna McCusker, City Administrator
Sally Hart, City Clerk

From: Kelsey Brown, Finance Director

Re: Allocation of Excess Municipal Grant Funds

As you are aware, the City applies to the Washington County Riverboat Foundation every year for Municipal Grant Funds. We apply for \$425,000 every year and have been able to fund many wonderful projects including the Street paving projects, Water Facility Plan, Airport Runway Extension, Washington Wellness Park, Washington Business Park, Downtown Incentive Grant, and soon the Downtown Streetscape. We are so thankful to have received these funds every year to be able to contribute towards projects that improve the City of Washington. When the Riverside Casino performs well, the Washington County Riverboat Foundation has been gracious enough to extend those extra profits to the municipal entities. This year, after allocations have been done, we have an excess of \$192,241.49. I am asking the council to allocate the funds as follows:

Wellness Park Playground	\$100,000
Pool Sand Filter Set-Aside	\$40,000
North 18 th Street Soccer Field Pavilion	\$10,000

Council has already approved \$50,000 towards the playground, contingent on the T-Mobile grant. I am asking Council to consider increasing that funding to \$100,000 due to the nature of the project growing. We have been able to put together concepts that are all inclusive to any learning stage. This will allow us to be able to pull off an amazing project. We have committed funds from several local service clubs, with many others interested in contributing and many grants we plan on applying for.

As discussed during the budget process, the pool sand filters are aging and will soon need to be replaced. I think it is smart to start setting aside funds for this in hopes we aren't making an emergency expense around \$80,000. I would propose we set aside another \$40,000 in the following year, but we can look at that during the budget process.

Lastly, please see the memo following this from Nick Pacha regarding the North 18th Street soccer field pavilion plan.

While this request doesn't allocate the full amount of the excess funding, I think it is a good start and allows us to have funds available to consider other projects as they are planned.

Thank you for your consideration.

A handwritten signature in blue ink, appearing to be "N. Pacha", written over a horizontal line.

*Deanna McCusker City
Administrator
Jaron Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

*Park Board Members:
Charles Halvorson
Keely Brower
Genie Davis
Erin Elgin
Jane Blieu*

*Parks Superintendent:
Nick Pacha*

MEMO

The Parks Dept. is asking that \$10,000 of the excess Washington County River Boat Municipal Grant funding be allocated towards a new shelter at the N.18th St. soccer fields. The shelter will be built in house by the Parks Dept., M/C staff, Building maintenance staff and Cemetery staff. It will be 16' x 24' in size. Similar size to the new Rotary/Collins pavilion at the Wellness Park. This would be large enough for 3 – 8ft. picnic tables. We would locate the shelter just to the west of the drinking fountain on the North end of the fields. Along with the project we would install a small sidewalk from the parking area to the drinking fountain and the shelter. This would give players and spectators a place to group and seek shelter out of the elements. We would use EBD for trusses and Washington Lumber for our lumber and other supplies and local ideal ready mix for concrete. We think this would be a great addition to the N. 18th St., soccer fields and continue to build out and add amenities to that area of the Wellness Park complex.

Thanks you for your consideration and if you have any questions please let me know.

Thank you very much,

Nick Pacha

Parks Superintendent

RESOLUTION NO. _____

**A RESOLUTION ALLOCATING EXCESS
MUNICIPAL GRANT FUNDING**

WHEREAS, the City of Washington has been very fortunate to receive excess amounts of municipal grant funds through the Washington County Riverboat Foundation over the years; and

WHEREAS, the City Council determines the projects and initiatives for which it would like to allocate these funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby requests that the Finance Director allocate excess municipal grant funds for the fiscal year ending June 30, 2022 in the following manner:

- A. Wellness Park Playground: \$100,000
- B. Pool Sand Filter Set-Aside \$40,000
- C. North 18th Street Soccer Fields Pavilion \$10,000

Section 2. The City Council states its commitment to identifying additional funding needed to successfully complete the above projects and initiatives.

PASSED AND APPROVED this 2nd day of August, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City
Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

July 28, 2022

To: Mayor & City Council

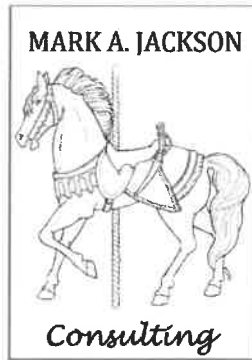
From: Deanna McCusker
City Administrator

Re: Goal Setting Consultant for FY24

Since budget season will be here before we know it, it is time to hold an annual goal setting session to determine consensus on upcoming projects for FY24 and later. Goal setting is a tool that is used to determine if there are any challenges or opportunities facing the City of Washington.

Since a formal goal setting session was not held in the fall of 2021, we will be scheduling one for either October 11th or 25th with a consultant. This goal setting session will include a detailed consultation with department heads and then a meeting with the City Council.

This year, I have two proposals from Consultants Callahan Municipal Consultants for \$1,500 and Mark Jackson for \$1,320. I would recommend that City Council approve the proposal from Mark Jackson for this goal setting session.



Mark A. Jackson
825 Pennsylvania Avenue
Story City, Iowa 50248
(515) 203-0387

June 18, 2022

The Honorable Mayor and City Council
Deanna McCusker, City Administrator

Re: Facilitator for Goal Setting Session

Dear Honorable Mayor, City Council, and Administrator McCusker:

I am pleased to present for your consideration my proposal and qualifications for facilitating your goal setting session. I am the City Administrator in Story City, Iowa, and have facilitated many of Story City's planning efforts.

Over the years, I have served as the facilitator for goal setting sessions for the Cities of Mason City, Estherville, Polk City, Forest City, Spencer, Keokuk, Garner, Storm Lake, Washington, Clive, Algona, Carlisle, Van Meter, Prairie City, Belmond, and Nora Springs.

In general, I would come late morning or early afternoon the day of the goal setting session to meet individually with the City Administrator, Department Heads, and any other Community Leader for about 30 minutes to gather their preliminary input. That evening, the Mayor and City Council will meet as a whole to identify the priorities for the next one to two years. In preparation of the goal setting session, I will provide a proposed agenda and a questionnaire to be completed prior to the meeting. After the session, I will provide a summary report.

My fee for services is \$1,320.

I would be happy to answer any of your questions, or provide additional information. Thank you for your consideration.

Sincerely,

Mark A. Jackson



Callahan Municipal Consultants, LLC

417 Kaitlynn Ave Anamosa, IA 52205 Cell: 563-599-3708 callahan.cmc@gmail.com

July 1, 2022

Deanna McCusker
City Administrator
City Hall – P.O. Box 516
Washington, Iowa 52353

Re: City Council Goal Setting Session - 2022

Dear Deanna:

You recently contacted us regarding a City Council Goal Setting Session. We have conducted numerous city council goal setting sessions and we would be pleased to facilitate such a session for the Mayor and City Council in Washington.

There is enclosed for your review an overview of the process that we have used for goal setting sessions for various cities in Iowa. We can modify this process to meet the City Council's needs and expectations.

The consulting fee for a goal setting session will depend upon the steps in the process that are completed by us and the steps that are completed by the City. The steps and the fee for each step in the goal setting process are as follows:

Steps in Process	Fee
1. Preparation of an advance questionnaire to be completed by the mayor, council members, and department heads	\$ 100.
2. Tabulation and summarization of the questionnaires.....	\$ 250.
3. Preparation of the agenda, large sheets, and handouts for the goal setting session.....	\$ 200.
4. Facilitation of the afternoon meeting with City Department Heads.....	\$ 300.
5. Facilitation of the meeting and City Council goal setting session.....	\$ 300.
6. Preparation of the final report summarizing the results of the goal setting session.....	\$ 350.
Total Consulting fee for all five steps.....	<u>\$1,500</u>

Some cities request that we complete all six steps in the process for \$1,500, which includes the consulting fee and all expenses. There are other cities that request that we



Callahan Municipal Consultants

City Council Goal Setting Sessions

Introduction to Goal Setting

As an elected official, consider these two interesting quotes:

"If you don't know where you want to go, any road will get you there." Author Unknown

"If you do not know what you want to be, then you have no control over what you will end up becoming." Author Unknown

These two quotes could have been written for mayors and city council members, who have recently been elected or appointed to their respective offices in city government. As an elected official, you have assumed a very serious responsibility and also been given a tremendous opportunity to shape the future of your city and community. As you consider your role as a mayor or city council member, consider these questions:

1. What are my goals and objectives for the City?
2. How can these goals and objectives be accomplished?
3. How will I and my fellow council members be remembered by future generations in our community?
4. What will the legacy be for this current city council?

The Reasons to Consider a Goal Setting Session

The reasons why a city council may want to conduct a goal setting process will vary from city to city. The motivation to schedule a goal setting session will even vary among elected officials in the same city. Some of the reasons that your city council may want to consider a goal setting session could include:

1. An opportunity to reflect upon past accomplishments and to consider plans for the future.
2. Submit suggestions and proposals that may otherwise never be considered.
3. Garner responses from other council members and determine the level of support for various plans and proposals.
4. Discuss and review potential capital improvement projects and possibly start the process of preparing a capital improvements plan (CIP).
5. Organize, discuss, rank, and prioritize a list of potential city programs and projects in a systematic and organized manner.
6. Provide direction and guidance to city department heads and city staff members as to how they should allocate their time and the city's resources in the months and years ahead.
7. Lastly, an opportunity to lay the foundation for what will be the legacy of your tenure as an elected official in your community.

The City Council Goal Setting Process

The process of city council goal setting is relatively straight forward and easy to follow. The basic steps in the process are as follows:

1. Completion of a short questionnaire listing past accomplishments, future capital projects, potential programs or initiative, and team building suggestions by the mayor, city council members, and city department heads.
2. Tabulate and summarize the results of the questionnaire.
3. Conduct one city council goal setting session to discuss the results of the questionnaire and prioritize the proposed capital projects, city programs, and initiatives.
4. Preparation of a written report summarizing the results of the questionnaire and the city council goal setting session.

The End Result of the Process

The end result or “finished product” of a city council goal setting session will be a “blue print” for the future of your city. The written report that summarizes the goal setting session will provide a historical record of the projects, programs, and initiatives that were discussed and prioritized by the elected officials. The end result will be a list of your council’s priorities and objectives in an easy to read and understand format.

The goal setting report will also include suggestions from the consultant on how to inform the citizens and city employees regarding the council’s goals and objectives. It will also provide suggestions on how to start the process of implementing and completing the council’s goals and objectives.

Assistance From a Consultant

Most cities that conduct city council goal setting sessions have found it to be advantageous to use an outside facilitator to lead the session and to write the final report. Patrick Callahan of Callahan Municipal Consultants, LLC has facilitated numerous city council goal setting session since 2002. Since his career in city government start in 1974, he has a great deal of knowledge and experience in municipal operations and projects. He has been a city manager in three different cities and has served as a municipal consultant through four different companies or entities in Iowa. Mr. Callahan has developed and refined a city council and goal setting process that is efficient, effective, and productive.

merely facilitate the City Council session and the City Staff Members complete the remaining steps in the process.

We would envision that the format for the report that we would prepare for the City of Washington would be similar to the type of report that we prepared for the City of Dyersville in 2022. We will send you a copy of the Dyersville report for your review. If you would prefer that we change the format for the Washington 2022 goal setting report, please advise us and we will modify our proposal.

We have tentatively reserved October 11th & 25th as two possible dates for the Washington City Council goal setting session. The City Department meeting would start at 1:00 PM and the Mayor/Council meeting would start at 4:30 PM or whatever time designated by the City Council.

If you have any questions or need additional information, please feel free to contact us at callahan.cmc@gmail.com or call 563-599-3708.

Sincerely,



Patrick Callahan

Callahan Municipal Consultants, LLC



Washington County

Change Order Details

92-8140-613

Description STBG-SWAP-8140(613)--SG-92, Acct ID- 38249, Letting Date- January 19, 2022

Prime Contractor JONES CONTRACTING CORP.

Change Order 1

Status Approved

Date Created 03/22/2022

Type Significant - SWAP Participating

Summary Add 2 new items, plan revision adding 2 sheets on to the contract.

Change Order Description
8001: Add item 2511-0300000 Removal of Recreational Trail to the contract.
8002: Add item 2511-0302600 Recreational Trail, PCC, 6" to the contract.
Plan revision adding design sheets S.01 & S.02 to the contract.

Awarded Project Amount \$969,707.77

Authorized Project Amount \$969,707.77

Change Order Amount \$5,992.00

Revised Project Amount \$975,699.77

B - Reason for change:

8001: This item was inadvertently omitted from the contract and the quantity was included in another contract item. Quantities to be moved to this correct contract item. Work shall be in accordance with Standard Specification 2511.03, A, and attached sheets S.01 and S.02.

8002: This item was inadvertently omitted from the contract and the quantity was included in another contract item. Quantities to be moved to this correct contract item. Work shall be in accordance with Standard Specification 2511.03, B, and attached sheets S.01 and S.02.

Plan Revision: Sheets S.01 & S.02 are being added to accompany the 2 new items above to ensure that the trail connections are constructed correctly meeting ADA elevation and slope requirements.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

8001: Agreed Unit Price

8002: Agreed Unit Price

Plan Revision: No Cost Change

D - Justification for cost(s) (See I.M. 6.000 Attachment D, Chapter 2.36, for acceptable justification):

8001: The proposed price of \$10.00/SY falls under the average price per square yard (\$12.23/SY) for this item as shown in the Summary of Awarded Contract Unit Prices 4/2021-3/2022. \$10.00/SY x 85.600 SY = \$856.00. The quantity of this item will also be decreased from another existing contract item.

8002: The proposed price of \$60.00/SY is slightly over the average price per square yard (\$38.23/SY) for this item by approximately \$22.00 but also still much closer to the minimum than the maximum price (\$118.00/SY) as shown in the Summary of Awarded Contract Unit Prices 4/2021-3/2022. Consideration was also taken that this is a very small quantity which reflects this slightly higher price. \$60.00/SY x 85.600 SY = \$5136.00. The quantity of this item will also be decreased from another existing contract item.

Plan Revision: No cost. These sheets to accompany the new contract items to ensure proper construction of the trail connections to meet ADA requirements.

E - Contract time adjustment:

No change in contract time.

New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
Section: 0001 - STBG-SWAP-8140(613)--SG-92, Acct ID- 38249, Roadway Items					

8001	2511-0300000	SY	85.600	\$10.000	\$856.00
RMVL OF RECREATIONAL TRAIL					

Reason: This item was inadvertently omitted from the contract and the quantity was included in another contract item. Quantities to be moved to this correct contract item. This item to be completed according to Standard Specification 2511.03, A

Funding Details

8002	2511-0302600	SY	85.600	\$60.000	\$5,136.00
RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN.					

Reason: This item was inadvertently omitted from the contract and the quantity was included in another contract item. Quantities to be moved to this correct contract item. This item to be completed according to Standard Specification 2511.03, B

Funding Details

92-8140-613-CAT-2	92-8140-613-CAT-2	92-8140-613	85.600	\$60.000	\$5,136.00
					Total: \$5,992.00

2 items

Change Order Details:

92-8140-613

Funding Summary

Fund Package	Original Amount	Authorized Amount	Authorized Change	Revised Amount
92-8140-613-CAT-2 92-8140-613-CAT-2 92-8140-613	\$817,875.50	\$817,875.50	\$5,992.00	\$823,867.50
92-8140-613-CAT-1 92-8140-613-CAT-1 92-8140-613	\$151,832.27	\$151,832.27	\$0.00	\$151,832.27
2 fund packages	\$969,707.77	\$969,707.77	\$5,992.00	\$975,699.77

Contractor _____

County Engineer _____

Change Order Details:

92-8140-613

Doc Express® Document Signing History

Contract: 92-8140-613 Document: CO 01

This document is in the process of being signed by all required signatories using the Doc Express® service. Following are the signatures that have occurred so far.

Date	Signed By
07/18/2022	Jennifer Wilcox Jones Contracting Corp Electronic Signature (Approved by Contractor)
07/18/2022	Jacob Thorius Washington County - Iowa Electronic Signature (Recommended by Engineer / Approved)
	(Approved by PIRC (when applicable))
	(Approved by Administering Office or designee)
	(Approved by FHWA (when applicable))



Washington County Change Order Details

92-8140-613

Description STBG-SWAP-8140(613)--SG-92, Acct ID- 38249, Letting Date- January 19, 2022

Prime Contractor JONES CONTRACTING CORP.

Change Order 2

Status Approved

Date Created 07/07/2022

Type Non-Significant - SWAP Participating

Summary Adding 3 items to the contract. Topsoil placement, imported. Seeding and Fertilizing and Mulching in the designated areas of the project, as well as Mobilization, Additional.

Change Order Description

8003: Add Item 2105-8425005, Topsoil, Furnish + Spread.

8004: Add Item 2599-9999010, Mulching, Seeding and Fertilizing (Urban). Perform work per Standard Specification 2601. Method of Measurement: Item will not be measured separately for payment. Basis of Payment: Lump Sum.

8005: Add Item 6100-2533010, (EWO), Mobilization, Additional. Perform work per Standard specification 2533. Method of Measurement: by count (Each). Basis of Payment: Contract unit price per each.

Awarded Project Amount \$969,707.77

Authorized Project Amount \$975,699.77

Change Order Amount \$2,995.00

Revised Project Amount \$978,694.77

B - Reason for change:

8003: This item was added to the contract as some of the driveways that had elevation rises, the homeowners or business owners wanted the edge of the drives to be flush with the topsoil and it to be able to be mowed.

8004: This item was added to the contract as item 8003 required the placement of topsoil. the newly placed topsoil requires seed, fertilizer, and mulch for final stabilization.

8005: This item was added to the contract in order to complete the work associated with Items 8003 and 8004.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

8003: Agreed Unit Price

8004: Agreed Lump Sum Price

8005: Agreed Unit Price

D - Justification for cost(s) (See I.M. 6.000 Attachment D, Chapter 2.36, for acceptable justification):

8003 - The unit price is less than the average (\$27.26/Cy) bid price shown in the July 2021 through June 2022 IDOT Summary of Awarded Contract Prices.

8004 - The lump sum is based upon time and materials with a 10% prime contractor markup applied per Standard Specification 1109.03.B.3. The agreed hourly rates for equipment and labor are comparable to other contractor's hourly rates.

8005 - The agreed to price is equivalent to the specified unit price for Mobilization, Erosion Control found in Standard Specification 2602. The type of work is similar to that referenced in Standard Specification 2602, and thus the unit price is considered reasonable.

New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
Section: 0001 - STBG-SWAP-8140(613)--SG-92, Acct ID- 38249, Roadway Items					

8003	2105-8425005	CY	25.000	\$14.000	\$350.00
TOPSOIL, FURN+SPREAD					

Reason: Topsoil, Furnish and Place was added to the Contract.

Funding Details						
	92-8140-613-CAT-2	92-8140-613-CAT-2	92-8140-613	25.000	\$14.000	\$350.00

8004	2599-9999010	LS	1.000	\$2,145.000	\$2,145.00
(LUMP SUM ITEM): MULCHING, SEEDING AND FERTILIZING (URBAN)					

Reason: Mulching, Seeding and Fertilizer (Urban) was added to the Contract.

Funding Details						
	92-8140-613-CAT-2	92-8140-613-CAT-2	92-8140-613	1.000	\$2,145.000	\$2,145.00

Section: 2 - Description					
8005	6100-2533010	EACH	1.000	\$500.000	\$500.00
FWO\MOBILIZATION, ADDITIONAL					

Change Order Details:

92-8140-613

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
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Reason: The mobilization was required in order to complete the above mentioned work in the Contract.

Funding Details

92-8140-613-CAT-2	92-8140-613-CAT-2	92-8140-613-CAT-2	92-8140-613	1.000	\$500.000	\$500.00
Total: \$2,995.00						

Funding Summary

Fund Package	Original Amount	Authorized Amount	Authorized Change	Revised Amount
92-8140-613-CAT-2	\$817,875.50	\$823,867.50	\$2,995.00	\$826,862.50
92-8140-613-CAT-1	\$151,832.27	\$151,832.27	\$0.00	\$151,832.27
2 fund packages	\$969,707.77	\$975,699.77	\$2,995.00	\$978,694.77

Contractor _____

County Engineer _____

Change Order Details:

92-8140-613



Washington County

Payment Invoice

92-8140-613

Description STBG-SWAP-8140(613)--SG-92, Acct ID- 38249, Letting Date- January 19, 2022

Payment Number 6

Pay Period 07/15/2022 to 07/28/2022

Prime Contractor JONES CONTRACTING CORP.

Payment Status Pending

Awarded Project Amount \$969,707.77

Authorized Amount \$978,694.77

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 0001 STBG-SWAP-8140(613)--SG-92, Acct ID- 38249, Roadway Items					
0150	2527-9263109	STA	10.000	\$35.000	\$350.00
PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED					
8003	2105-8425005	CY	25.000	\$14.000	\$350.00
TOPSOIL, FURN+SPREAD					
					Section Total: \$700.00
Section: 2 Description					
8005	6100-2533010	EACH	1.000	\$500.000	\$500.00
EWO\MOBILIZATION, ADDITIONAL					
					Section Total: \$500.00
					Project Total: \$1,200.00

Summary

Current Approved Work:	\$1,200.00	Approved Work To Date:	\$1,001,607.93
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$0.00	Retainage To Date:	\$30,000.00
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$1,200.00	Payments To Date:	\$971,607.93
Previous Payment:	\$4,668.24	Previous Payments To Date:	\$970,407.93

Contractor _____

County Engineer _____

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING
CHAPTER 70 TRAFFIC CODE ENFORCEMENT PROCEDURES**

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. Amend. 70.03 “Parking Violations: Alternate.” is amended as follows:

Uncontested violations of parking restrictions imposed by this Code of Ordinances shall be charged upon a simple notice of a fine payable at the Police Department. The fine for each violation charged under a simple notice of a fine shall be in the amount of \$25.00 for all violations except improper use of a persons with disabilities parking permit or as specified in each subsection. The fine for improper use of a persons with disabilities parking permit is \$100.00. If such fine is not paid within thirty (30) days, it shall be increased by \$5.00. Failure to pay the notice is grounds for filing of a complaint in District Court.

Contested parking violations will be filed with the District Court as City Ordinance Violations. Violations filed in District Court shall, upon conviction, be subject to a fine as listed in Chapter 1.14 of this Code of Ordinances.

As an alternative to filing unpaid notices in District Court, the city may follow an alternate procedure. The City of Washington will provide a written notice to all owners of vehicles with unpaid parking violations that are more than 30 days old indicating the total amount due, including the \$5 late charge.

If no response or payment is made by the vehicle owner after ninety (90) days of issuance, the city may use an alternate method:

- A. Provide a list of the owner’s name, driver’s license or social security number, and the license plate numbers for all such unpaid fines to the Washington County Treasurer. The Treasurer will enter a “stop” on the registered owner(s) in the Iowa DOT system and refuse to renew the registration of any vehicle on which the individual is an owner, lessee, or primary operator pursuant to the authority of Iowa Code Section 321.40 and 321.236. (Code of Iowa, Sec. 321.236[1b] & 321L.4[2]). OR
- B. For persons with more than \$50 in unpaid fines, the city may provide the owner’s name and social security number and amount owed to the State of Iowa Department of Administrative Services Offset Program.

SECTION 2. Amend. 70.06 “Impounding Vehicles” is amended as follows:

A peace officer is hereby authorized to remove, or cause to be removed, a vehicle from a street, public alley, public parking lot or highway to the nearest garage or other place of safety, or to a garage designated or maintained by the City, under the circumstances hereinafter enumerated:

1. Disabled Vehicle. When a vehicle is so disabled as to constitute an obstruction to traffic and the person or persons in charge of the vehicle are by reason of physical injury incapacitated to such an extent as to be unable to provide for its custody or removal. (Code of Iowa, Sec. 321.236[1]).

2. Illegally Parked Vehicle. When any vehicle is left unattended and is so illegally parked as to constitute a definite hazard or obstruction to the normal movement of traffic. (Code of Iowa, Sec. 321.236[1])

3. Snow Removal. When any vehicle is left parked in violation of a ban on parking during snow removal operations.

4. Parked Over Limited Time Period. When any vehicle is left parked for a continuous period in violation of any limited parking time and the vehicle has been tagged with a warning notice of towing. If the owner can be located, the owner may be given an opportunity to remove the vehicle, or the vehicle shall be towed. (Code of Iowa, Sec. 321.236[1])

5. Junk Vehicle. When a vehicle meets the definition of a junk vehicle as defined in City Ordinance Chapter 51 or the vehicle has one or more flat tires and has been parked or standing for more than 24 hours.

6. Costs. In addition to the standard penalties provided, the owner or driver of any vehicle impounded for the violation of any of the provisions of this chapter shall be required to pay the reasonable cost of towing and storage. (Code of Iowa, Sec. 321.236[1])

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. Severability. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2022.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

Approved on First Reading: July 19, 2022
Approved on Second Reading: _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2022.

City Clerk



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

July 29, 2022

Lyle Hansen
Lieutenant

To: Mayor and City Council

Shamus Altenhofen
Lieutenant

Cc: City Administrator Deanna McCusker and City Clerk Sally Hart

Jason Chalupa
Sergeant

Ref.: Parking and Streets Regulation Ordinances

Benjamin Altenhofen
Sergeant

Based on direction received at the July 19 City Council meeting the attached Ordinance is presented for your consideration and approval of first reading.

Brian Van Willigen
Investigator

The locations listed in this document are areas Council has indicated they supported changing.

Eric Kephart
K-9 Handler

As indicated in the accompanying slides and in a previous email, the areas of concern on North Iowa, North Marion, East Main, East Second and Highland Avenue have been removed from the proposal for now. Compliance with current City Ordinances related to Rental Housing (Chapter 146), Off-Street Parking Areas (165.22) and Special Provisions Home Occupations (165.23) may eliminate some of the concerns regarding parking issues at these locations.

Seth Adam
Police Officer

Aaron Kephart
Police Officer

Tanner Lavelly
Police Officer

As there has not been a lot of discussion related to the proposed changes to the Truck Parking Ordinance (69.10) and Snow Ban / Snow Emergency (69.12 and 69.13), it is requested these topics be discussed as part of the workshop before consideration as an Ordinance amendment.

Christopher Raymer
Police Officer

Respectfully,

Jim Lester
Chief of Police

**Parking
and
Street Regulations Committee**



Proposed Parking Ordinance Changes

UPDATED – July 22, 2022

No Parking Zones

69.08

#35 South 4th west side Madison to Van Buren during school 7:30am – 4:00pm – **already exists.**

#36 South 4th east side Monroe to Jackson during school 7:30am – 4:00pm – **already exists**

Paragraphs 35-38 and 48-50 changed existing codes to make times consistent and numbering changed during consolidation of some duplicate codes with conflicting time periods no new No Parking Zones in those paragraphs.



**69.08
NO PARKING ZONES**

**#38
South 4th Avenue
Proposed
No Parking**

**School Hours 7:30am-
4:00pm**

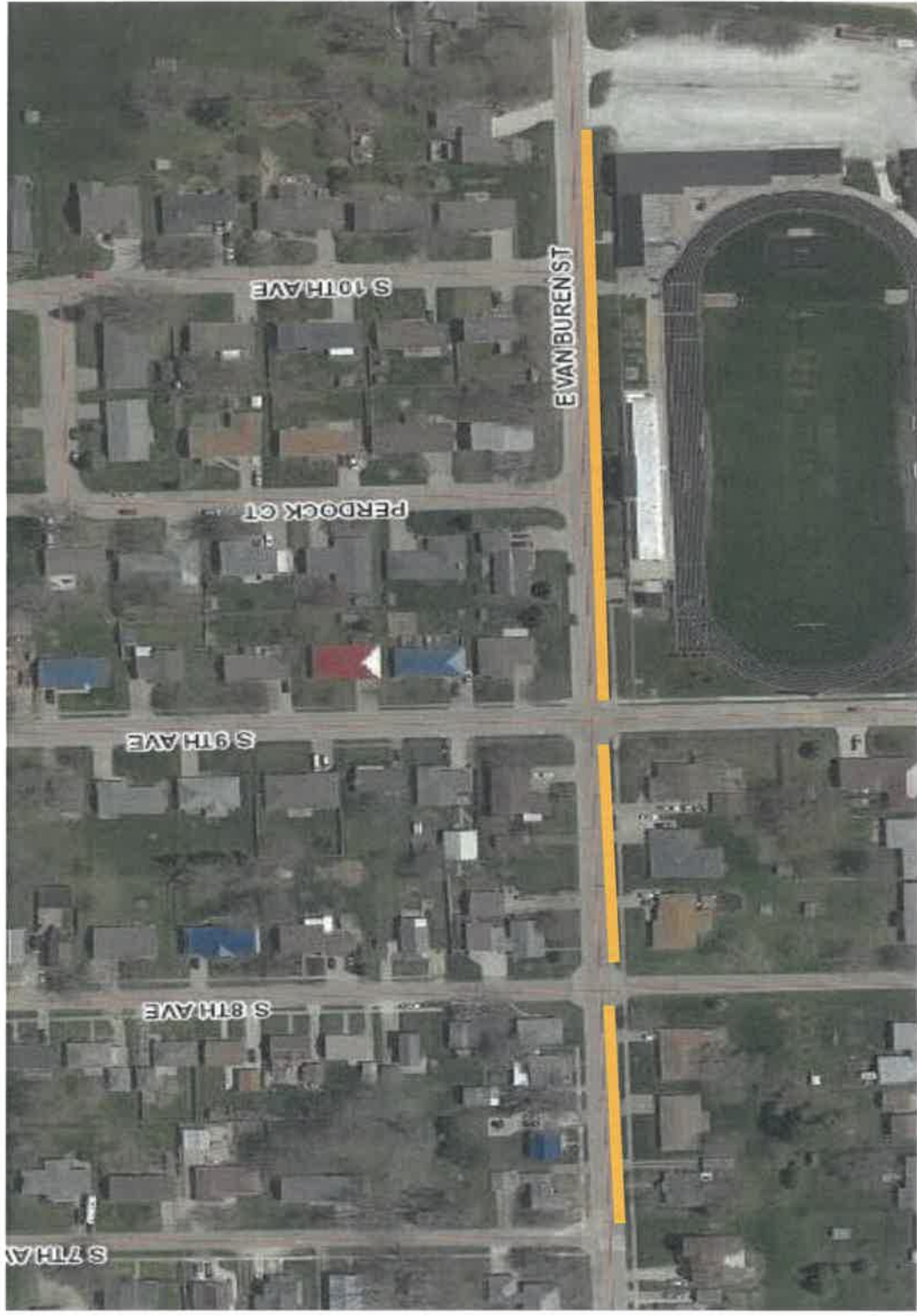


**69.08
NO PARKING ZONES**

**#48
East Van Buren Street**

**Proposed
No Parking**

**Already posted just
putting it in code.**



**69.08
NO PARKING ZONES**

**#92
South 6th Avenue
Proposed
No Parking**

**This is during school
hours 7:30am –
4:00pm**



**69.08
NO PARKING ZONES**

**#102
South Avenue C
Proposed
No Parking**

**Updated: 100 feet north of
the centerline with West
Madison**



**69.08
NO PARKING ZONES**

#s 107 – 108 – 109 –
110 – 111

East / West 3rd
North Marion
North Iowa
Proposed
No Parking

**UPDATED: #109
Now reads 70 feet
east...**

**#107 Now reads 70
feet east...**



**69.08
NO PARKING ZONES**

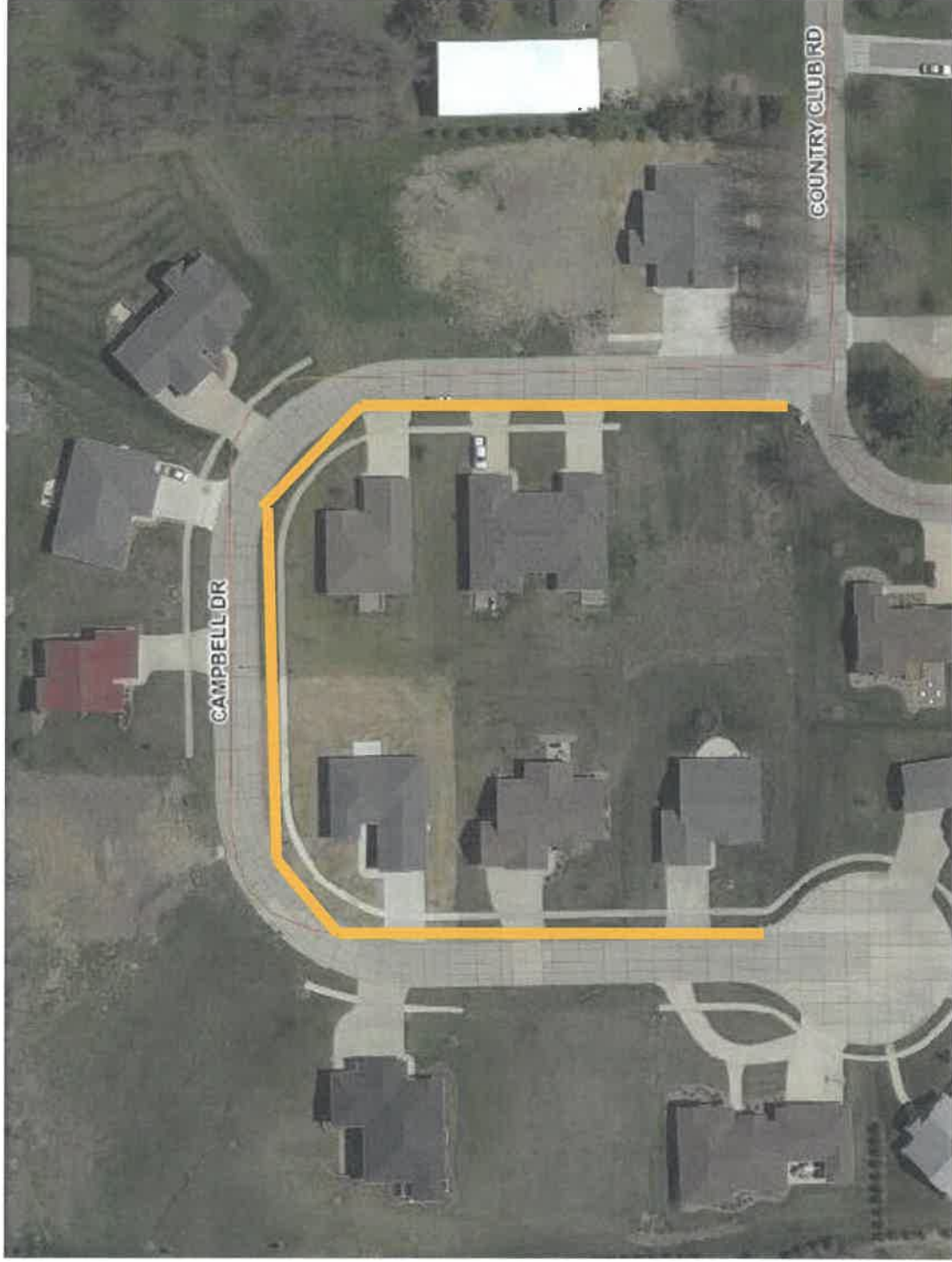
#s 112 – 113
North Avenue D
Proposed
No Parking

UPDATED:
70 feet both sides North
& South of the
intersection



69.08
NO PARKING ZONES

#115
Campbell Drive
Proposed
No Parking



69.08
NO PARKING ZONES

#116
Green Meadows
Drive
Proposed
No Parking

UPDATED:
Includes West and
South sides of the
street



**69.08
NO PARKING ZONES**

#s 117 – 118

North Iowa Avenue

Proposed

No Parking

117 is already marked
this just puts it in
code and makes both
side of the street
equal and moves
parking away from
the stop sign.



**69.08
NO PARKING ZONES**

#s 119 – 120
East Tyler Street
Circle Drive
Proposed
No Parking

**UPDATED:
Removed #120
(Circle Drive)**



While the written descriptions and details were listed in previous documents the following slides were not included.

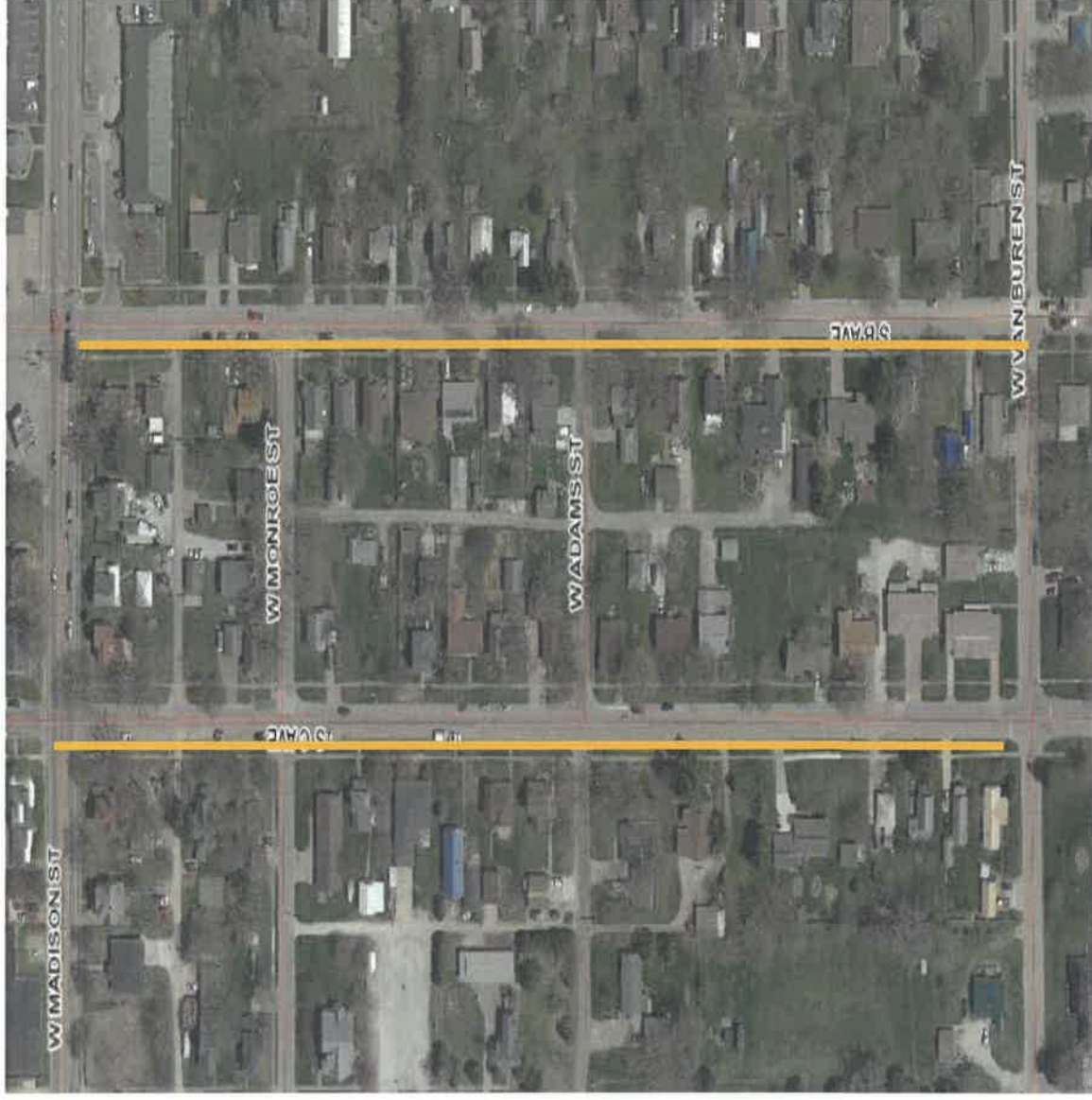
**No Parking Zones
69.08**

#3 South Ave B

#4 South Ave C

Changes both streets from just school times to permanent No Parking on the west side of the streets from Madison to Tyler.

These are highly traveled streets for events/activities that happen at the school and eliminating parking on one side provides for safer and more efficient traffic flow at all times of the day.



No Parking Zones
69.08

#3 South Ave B

#4 South Ave C

Changes both streets from just school times to permanent No Parking on the west side of the streets from Madison to Tyler.

East side south of Tyler already exists.



**No Parking Zones
69.08**

#9 – North 4th east side from Main Street to East 5th

The area between 3rd & 5th is currently No Parking.

This was previously included on the slide that included East Main and East Second and did not have much discussion.



This proposed change adds a paragraph making any curb or public right-of-way painted yellow a No Parking Zone without having to post a sign.

SECTION 1. Add Paragraph. A new Section 69.06 “Parking Prohibited” Paragraph 19 is added as follows: “No Parking Zones. No person shall park a vehicle adjacent to any curb or in any area of the public right-of-way that has been painted yellow or where official signs are posted prohibiting parking.”

This proposed change cleans up the code and provides for combination vehicles as defined by Iowa Code.

69.10 TRUCK PARKING LIMITED.

(Code of Iowa, Sec. 321.236[1]) (321.1)

1. No person shall park or leave standing any commercial vehicle, motor truck, truck tractor, trailer, semi-trailer, motor home or ~~house~~ travel trailer on any street, avenue, or boulevard in the City between the time of sunset and sunrise. The provisions of this subsection do not apply to light delivery trucks, ~~and~~ pickup trucks or pickup trucks that are part of a combination vehicle that is less than forty (40) feet in total length.
2. No person shall park any truck or van on the west side of B Avenue from the intersection of Washington Street to the first alley south of said intersection.



This Ordinance addition provides for the safe and efficient removal of snow from residential areas without declaring a Snow Emergency.

Downtown snow removal is handled with the placement of signs on the corners of Central Park as outlined in an existing Ordinance.

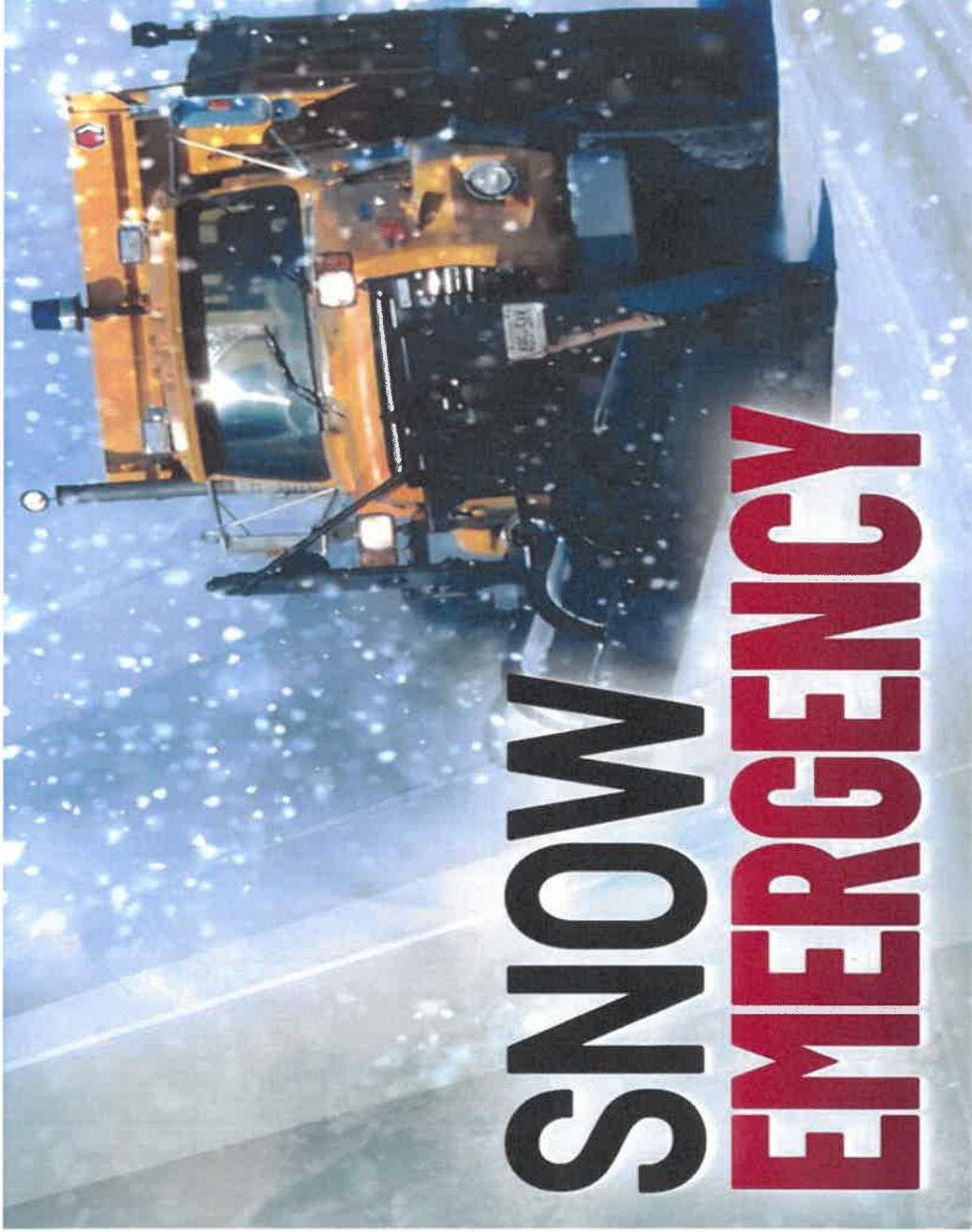
69.12 SNOW BAN PARKING.

The following parking regulations shall be in effect from November 1 to April 1 to allow for the safe initiation and completion of ice and snow removal operations.

No vehicle shall be left parked, abandoned, or unattended on any street or alley in the City during snow removal operations, or before such operations have removed or cleared accumulated snow or ice from the street to each curb edge or shoulder.

Snow Ban Parking does not apply within the area of the public square and extending one block each way there from, said area bounded by the south line of Second Street, the west line of Second Avenue, the north line of Jefferson Street, and the east line of Avenue B, including Second Street, Second Avenue, Jefferson Street and Avenue B, during normal business hours of eight o'clock (8:00) A.M. to six o'clock (6:00) P.M. and during normal weekend, evening, or holiday hours.

The fine for each violation of this subsection shall be \$50 with contested and unpaid violations handled as provided for in Section 70.03 of these Ordinances.



69.13 Snow Emergency

This Ordinance is amended to match the Snow Ban Ordinance and also allows the Mayor more flexibility in declaring a Snow Emergency by changing it from shall to may.

Would most likely be used only for large snow events that may fall outside of the Nov 1 – Apr 1 dates included in the Snow Ban Ordinance.

69.13 SNOW EMERGENCY.

Upon the Mayor's declaration of a Snow Emergency, persons shall comply with the following:

A. Residential Areas:

No person shall park, abandon, or leave unattended any vehicle on any public street or alley unless the snow has been removed or plowed from the street to each curb edge or alley and the snow has ceased to fall.

B. Downtown Area:

From 10pm to 6am when signs are posted in the northwest and southeast corners of Central Park no vehicles shall park within the area of the public square and extending one block each way there from, said area bounded by the south line of Second Street, the west line of Second Avenue, the north line of Jefferson Street, and the east line of Avenue B, but not including any portion of Second Street, Second Avenue, Jefferson Street or Avenue B.

The foregoing prohibition shall not apply to the above-described areas during normal business hours of eight o'clock (8:00) A.M. to six o'clock (6:00) P.M. and during normal weekend, evening, or holiday hours.

A Snow Emergency ~~parking ban~~ shall continue from its proclamation through the duration of the snow or ice storm and the forty-eight (48) hour period after cessation of such storm, except as above provided on streets that have had snow completely cleared to the curb edge ~~been fully opened~~ or at a time otherwise declared by the Mayor.

Such a ban shall be of uniform in application and the Police Chief is directed to publicize the requirements widely, using all available news media, in early November each year.

Where predictions or occurrences indicate the need, the Mayor, ~~shall~~ may proclaim a snow emergency and the Police Chief shall inform the news media ~~to~~ and publicize the proclamation and the parking rules thereunder. Such emergency may be extended or shortened when conditions warrant.

The fine for each violation of this subsection shall be \$50 with contested and unpaid violations handled as provided for in Section 70.03 of these Ordinances.

Based on Council discussions and public comment the last two meetings, the No Parking proposals for North Marion, North Iowa, East Main, East Second and Highland Ave have been removed at this time.

A review of current City Ordinances related to Rental Housing (Chapter 146), Off-Street Parking Areas (165.22) and Special Provisions Home Occupations (165.23) is recommended, as compliance with these current Ordinances may eliminate some of the concerns/complaints regarding parking issues at these locations.

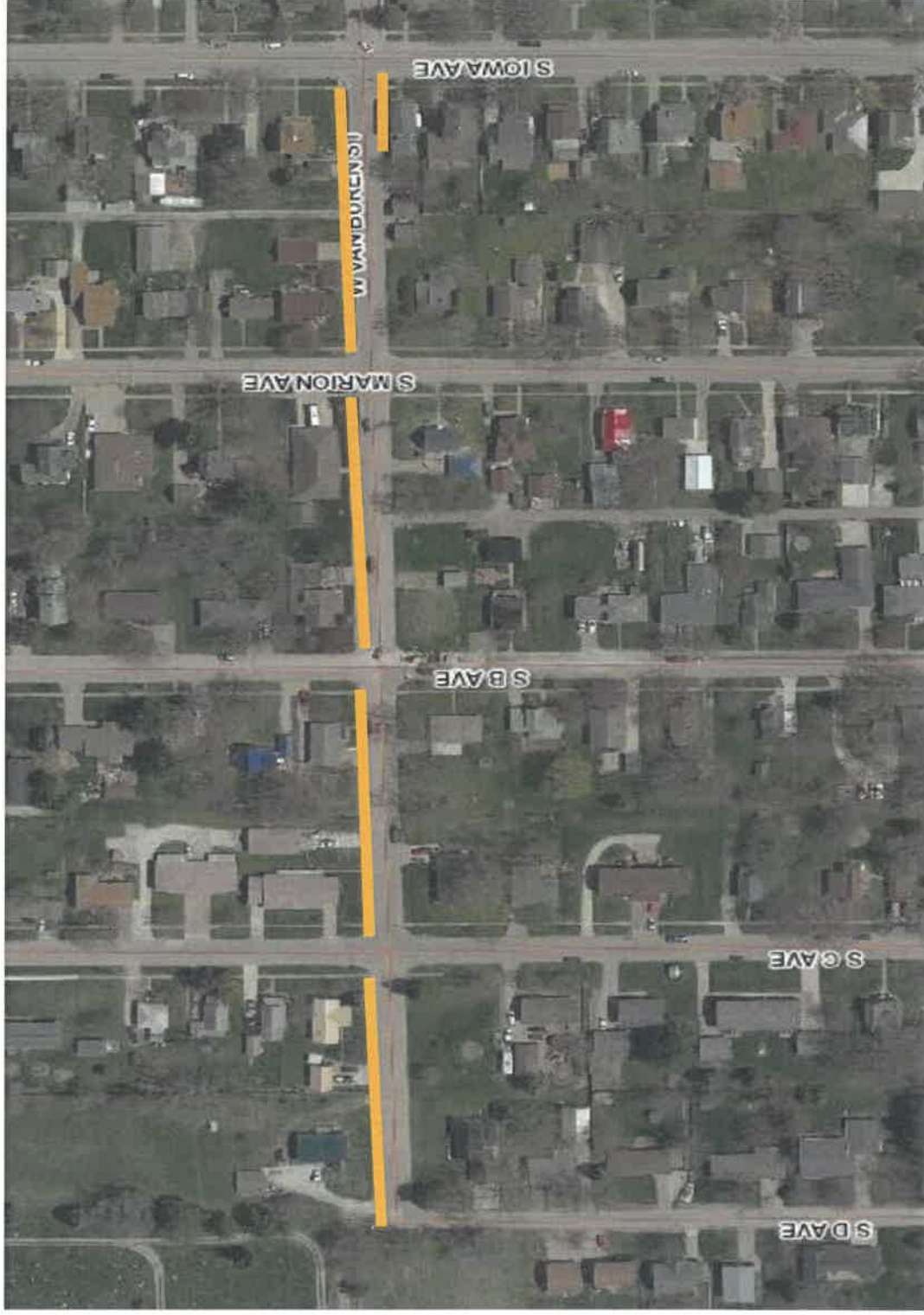
This was included previously – but no definite direction was provided.

**69.08
NO PARKING ZONES**

**#51
West Van Buren Street
Proposed
No Parking between
South Iowa and South
Ave D.**

**During School Hours of
730am-4pm on north
side.**

South side already
exists.



Thank You!

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING
CHAPTER 69 PARKING REGULATIONS**

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. Amend. Section 69.08 “No Parking Zones” the following paragraphs are amended as follows:

- 35.** South Fourth Avenue, on the west side of the street between East Madison and East Van Buren from 7:30 a.m. to 4:00 p.m. on school days.
- 36.** South Fourth Avenue on the east side, beginning at a point 200 feet south of the centerline of East Monroe Street and extending south to a point 200 feet south of the centerline of East Jackson Street, from 7:30 a.m. to 4:00 p.m. on school days.
- 37.** South Fourth Avenue, on the east side, from Jefferson Street to Washington Street.
- 38.** South Fourth Avenue, on the west side from East Washington Street to East Jefferson Street, from 7:30 a.m. to 4:00 p.m. on school days.
- 48.** East Van Buren Street, on the south side, from South Seventh Avenue to 300 feet east of the intersection with South Tenth Avenue.
- 49.** East Van Buren Street, on the south side, for a distance of 63 feet west from its intersection with Fourth Avenue.
- 50.** East Van Buren Street, on both sides, for a distance of 145 feet east of the centerline of South Iowa Avenue.
- 92.** South Sixth Avenue, on the east side between East Monroe Street and East Van Buren Street from 7:30 a.m. to 4:00 p.m. on school days.

SECTION 2. Add Paragraphs. Section 69.08 “No Parking Zones” the following new paragraphs are added as follows:

102. South Avenue C, on the west side for 100 feet north from the centerline with West Madison Street.

107. East Third Street, on the south side for 70 feet east from the centerline with North Iowa Avenue.

108. West Third Street, on the south side for 70 feet west from the centerline with North Iowa Avenue.

109. West Third Street, on the south side for 70 feet east from the centerline with North Marion Avenue.

110. North Iowa Avenue, on the east side for 50 feet south from the centerline with Third Street.

111. North Iowa Avenue, on the west side for 50 feet south from the centerline with Third Street.

112. North Avenue D, on both sides for 70 feet south from the centerline with West Sixth Street.

113. North Avenue D, on both sides for 70 feet north from the centerline with West Sixth.

115. Campbell Drive, on the inside curb from the intersection with Country Club Road to the cul-de-sac.

116. Green Meadows Drive on the west and south sides of the street from its intersection with West Madison Street to its intersection with West Main Street.

117. North Iowa Avenue, on the east side for 50 feet south from the centerline with Second Street.

118. North Iowa Avenue, on the west side for 50 feet south from the centerline with Second Street.

119. East Tyler Street, on the north side between South Sixth Avenue and Circle Drive.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. Severability. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2022.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

Approved on First Reading: _____
Approved on Second Reading: _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2022.

City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING
CHAPTER 69 PARKING REGULATIONS

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. Add Paragraph. A new **Section 69.06 “Parking Prohibited” Paragraph 19** is added as follows: “No Parking Zones. No person shall park a vehicle adjacent to any curb or in any area of the public right-of-way that has been painted yellow or where official signs are posted prohibiting parking.”

SECTION 2. Amend. 69.10 Truck Parking Limited is amended as follows:
(Code of Iowa, Sec. 321.236[1]) (321.1)

1. No person shall park or leave standing any commercial vehicle, motor truck, truck tractor, trailer, semi-trailer, motor home or travel trailer on any street, avenue, or boulevard in the City between the time of sunset and sunrise. The provisions of this subsection do not apply to light delivery trucks, pickup trucks or pickup trucks that are part of a combination vehicle that is less than forty (40) feet in total length.
2. No person shall park any truck or van on the west side of B Avenue from the intersection of Washington Street to the first alley south of said intersection.

SECTION 3. Repeal. Paragraph 69.12 One Vehicle, One Hour Parking is hereby repealed.

SECTION 4. Repeal. Sections 69.14 Snow Routes, 69.16 Reserved Parking and 69.18 Preferred Student Parking Space are hereby repealed.

SECTION 5. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 6. Severability. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 7. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2022.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 2022.

City Clerk

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING
CHAPTER 69 PARKING REGULATIONS**

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. Add Paragraph 69.12 Snow Ban Parking:

The following parking regulations shall be in effect from November 1 to April 1 to allow for the safe initiation and completion of ice and snow removal operations.

No vehicle shall be left parked, abandoned, or unattended on any street or alley in the City during snow removal operations, or before such operations have removed or cleared accumulated snow or ice from the street to each curb edge or shoulder.

Snow Ban Parking does not apply within the area of the public square and extending one block each way there from, said area bounded by the south line of Second Street, the west line of Second Avenue, the north line of Jefferson Street, and the east line of Avenue B, including Second Street, Second Avenue, Jefferson Street and Avenue B, during normal business hours of eight o'clock (8:00) A.M. to six o'clock (6:00) P.M. and during normal weekend, evening, or holiday hours.

The fine for each violation of this subsection shall be \$50 with contested and unpaid violations handled as provided for in Section 70.03 of these Ordinances.

SECTION 2. Amend. Paragraph 69.13 Snow Emergency is amended as follows:

Upon the Mayor's declaration of a Snow Emergency, persons shall comply with the following:

A. Residential Areas:

No person shall park, abandon, or leave unattended any vehicle on any public street or alley unless the snow has been removed or plowed from the street to each curb edge or alley and the snow has ceased to fall.

B. Downtown Area:

From 10pm to 6am when signs are posted in the northwest and southeast corners of Central Park no vehicles shall park within the area of the public square and extending one block each way there from, said area bounded

by the south line of Second Street, the west line of Second Avenue, the north line of Jefferson Street, and the east line of Avenue B, but not including any portion of Second Street, Second Avenue, Jefferson Street or Avenue B.

The foregoing prohibition shall not apply to the above-described areas during normal business hours of eight o'clock (8:00) A.M. to six o'clock (6:00) P.M. and during normal weekend, evening, or holiday hours.

A Snow Emergency shall continue from its proclamation through the duration of the snow or ice storm and the forty-eight (48) hour period after cessation of such storm, except as above provided on streets that have had snow completely cleared to the curb edge or at a time otherwise declared by the Mayor.

Such a ban shall be of uniform in application and the Police Chief is directed to publicize the requirements widely, using all available news media, in early November each year.

Where predictions or occurrences indicate the need, the Mayor, may proclaim a snow emergency and the Police Chief shall inform the news media and publicize the proclamation and the parking rules thereunder. Such emergency may be extended or shortened when conditions warrant.

The fine for each violation of this subsection shall be \$50 with contested and unpaid violations handled as provided for in Section 70.03 of these Ordinances.

SECTION 3. Repeal. Sections 69.14 Snow Routes, 69.16 Reserved Parking and 69.18 Preferred Student Parking Space are hereby repealed.

SECTION 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. Severability. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2022.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 2022.

City Clerk