



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IA  
TO BE HELD IN THE  
**COUNCIL CHAMBERS**  
**215 E. WASHINGTON STREET**  
AT 6:00 P.M., TUESDAY, September 6, 2022

*To attend the meeting via Zoom go to:*

<https://us02web.zoom.us/j/84413261389?pwd=Sy9VMjg1dHpoYkkwTzFPTy84aUF2dz09>

*Meeting ID: 844 1326 1389*

*Passcode: 6536584*

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, September 6, 2022 to be approved as proposed or amended.

**Consent:**

1. Council Minutes August 16, 2022
2. Council Minutes August 23, 2022 – Special Session
3. Garden & Associates, General Engineering, \$1,111.39
4. Garden & Associates, Sanitary Sewer Extension South Washington, \$2,571.66
5. Garden & Associates, Reconstruction of Adams Street, \$4,759.89
6. Garden & Associates, Buchanan Street Paving Project, \$5,867.65
7. Garden & Associates, NLW Subdivision Phase 2, \$3,818.08
8. Hickman Environmental Services, Parkside Lift Station Work, \$11,100.00
9. Kirvan Enterprises, LLC, Contractor Final Payment Request Housing Rehabilitation Program, 839 S. Marion Ave., \$24,999.00
10. Kirvan Enterprises, LLC, Contractor Final Payment Request Housing Rehabilitation Program, 847 S. Marion Ave., \$24,900.00
11. LL Pelling Co., 2022 Seal Coat Program, \$86,625.88
12. Lynch Dallas, P.C., Police Negotiations, \$92.50
13. Lynch Dallas, P.C., Public Works Negotiations, \$18.50
14. DNP LLC (Corner stop), 100 E. Madison Street, Class E Liquor License, Sunday Sales (renewal)
15. St. James Church of Washington, Iowa, 606 West 3<sup>rd</sup> Street, Five-Day Special Class C Liquor License (September 9-13)

16. The Tippy Traveler's LLC, 121 West Washington Street, Five-Day Special Class C Liquor (September 8-12), Outdoor Service
17. The Tippy Traveler's LLC, 205 West Main Street, Five-Day Special Class B Beer Permit (September 10-14), Outdoor Service
18. Department Reports
19. Kimrey Electric, Runway 18/36 Lighting, PAPIs, and REILs, \$70,656.36 (*added item*)

### **SPECIAL PRESENTATION**

- Mayoral Appointment
  - Christopher Canny to the Airport Commission
  - Phil Minino to Hotel/Motel Tax Fund Administration Committee (*reappointment*)

### **SPECIAL EVENT REQUEST**

- Latino Festival 2023 – August 5, 2023
- St. James Fall Fest – September 11, 2022

### **PRESENTATION FROM THE PUBLIC** – Please limit comments to 3 Minutes

### **CLAIMS & FINANCIAL REPORT**

- Claims for September 6, 2022

### **NEW BUSINESS**

1. Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer
2. Discussion and Consideration of a Resolution Establishing a Great Places Steering Committee and Appointing Members
3. Discussion and Consideration of a Resolution Endorsing a Downtown Investment Grant Agreement with Arreola Rentals LLC
4. Discussion and Consideration of a Resolution Setting User Fee for Electric Vehicle Charge Station
5. Discussion and Consideration of Railroad Merger Public Comment
6. Discussion and Consideration of Pay Application No. 2 for East Adams Street Reconstruction Project (Cornerstone Excavating, Inc. \$142,451.55)
7. Discussion and Consideration of the Third and Final Reading of an Ordinance Amending Chapter 69.08 Parking Regulations – No Parking Zones
8. Discussion and Consideration of the Second Reading of an Ordinance Amending Chapter 69 Parking Regulations – Parking for Certain Purposes Illegal, Parking Prohibited, No Parking Zones, Truck Parking Limited
9. Discussion and Consideration of the Second Reading of an Ordinance Amending Chapter 69.13 Parking Regulations – Snow Ban Parking and Snow Emergency

**DEPARTMENTAL REPORTS**

Police Department  
City Attorney  
City Administrator

**MAYOR & COUNCILPERSONS**

Jaron Rosien, Mayor  
Illa Earnest  
Steven Gault  
Bethany Glinsmann  
Elaine Moore  
Fran Stigers  
Millie Youngquist

**ADJOURNMENT**

CITY OF WASHINGTON  
Council Minutes 8-16-2022

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, August 16, 2022, at 6:00 p.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Moore, Stigers, and Youngquist. Absent: Glinsmann

Motion by Stigers, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, August 16, 2022, be approved. Motion carried.

Consent:

1. Council Minutes August 2, 2022
2. Bolton & Menk, Runway 18/36 Lighting, \$3,784.00
3. Bolton & Menk, Runway 18/36 PAPI and REILs, \$962.50
4. Bolton & Menk, Fuel System Repair, \$6,523.25
5. East Central Iowa Council of Governments, CDBG Rehabilitation Grant Administration, \$4,837.50
6. FOX Strand, 2021 Water Main Improvements Final Design, \$860.00
7. FOX Strand, Highway 1 Development Concept Design, \$1,580.00
8. FOX Strand, Wastewater Treatment Plant Consultation; IRE Pretreatment Agreement, \$116.00
9. Iowa Municipalities Workers' Compensation Association, Installment 2 Work Comp. Premium 22-23, \$6,909.00
10. Kevin Olson, City Attorney, June and July Legal Services, \$2,103.72
11. Department Reports

Motion by Stigers, seconded by Youngquist, to approve consent items 1-11. Motion carried.

Motion by Earnest, seconded by Stigers, to approve the Washington Chamber of Commerce's special event request for Hocus Pocus in the Park on October 8<sup>th</sup> 4-11 p.m. Motion carried.

Main Street Washington Director Sarah Grunewaldt presented a special event request for SNOW – Showcasing Nights of Washington for November 26 4:30-9 p.m. Motion by Youngquist, seconded by Moore, to approve the SNOW special event request. Motion carried.

Code Enforcement Officer Elaine Jennings presented the August nuisance update. Fall clean up at the Wastewater Treatment Plant will be held October 15.

Motion by Youngquist, seconded by Gault, to approve Mama Llama's Barn Grand Opening special event request at 124 W. Main St. 3-9 p.m. Motion carried.

Presentation from the public: Kevin Peiffer spoke of concerns with safety and parking at Jefferson and B intersection where busses and semis park, and concerns for bicycles on sidewalks, that reflective clothing and lights should be required for those walking at night, and said rental units should be grandfathered in regarding the two-parking space requirement. Councilman Steve Gault spoke against high gas prices in Washington compared to nearby towns.

Claims for August 16, 2022 were presented by Finance Director Kelsey Brown.

Motion by Youngquist, seconded by Gault, to approve the claims for August 16, 2022. Motion carried.

The July 2022 financial report was presented by Finance Director Brown.

Motion by Gault, seconded by Moore, to approve the July 2022 Financial Report. Motion carried.

Mayor Rosien announced that now is the time for public hearing on the 2022 Water Main Improvement Project. No oral or written objections were received.

Motion by Moore, seconded by Gault, to close the public hearing. Roll call on the motion: Ayes: Earnest, Gault, Moore, Stigers, and Youngquist. Nays: none. Absent: Glinsmann. Motion carried.

Engineer Steve Soupir with FOX Strand attended the meeting via Zoom to answer any questions on the water main project. Motion by Youngquist, seconded by Gault, to approve a Resolution Adopting Plans, Specifications, Form of Contract, and Estimate of Costs for the 2022 Water Main Improvement Project. Roll call on the motion: Ayes: Earnest, Gault, Moore, Stigers, and Youngquist. Nays: none. Absent: Glinsmann. Motion carried. **(Resolution 2022-100)**

Motion by Moore, seconded by Stigers, to approve a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on the motion: Ayes: Earnest, Gault, Moore, Stigers, and Youngquist. Nays: none. Absent: Glinsmann. Motion carried. **(Resolution 2022-101)**

Motion by Earnest, seconded by Youngquist, to approve a Main Street Washington Challenge Grant Letter of Support for the renovation of the Koller Plus Building at 206 S. Iowa Ave. Motion carried.

Motion by Youngquist, seconded by Moore, to approve a Resolution Supporting a Grant Application to the Washington County Riverboat Foundation for the Wellness Park Playground Project. Roll call on the motion: Ayes: Earnest, Gault, Moore, Stigers, and Youngquist. Nays: none. Absent: Glinsmann. Motion carried. **(Resolution 2022-102)**

Attorney Richard Bordwell and Paul Anderson with MMS Consultants attended the meeting regarding the Wiley Subdivision Third Addition project for a quick care clinic and requested a special council meeting for the final plat before the end of August.

Motion by Youngquist, seconded by Gault, to approve the Preliminary Plat for Wiley Subdivision Third Addition. Motion carried.

Motion by Gault, seconded by Stigers, to approve a Site Plan for the Wiley Subdivision Third Addition. Motion carried.

Motion by Stigers, seconded by Gault, to approve the Notice to Proceed for the MSJ/Country Club View Subdivision Plat 1 Project. Motion carried.

Motion by Moore, seconded by Earnest, to approve a Resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Roll call on the motion: Ayes: Earnest, Gault, Moore, Stigers, and Youngquist. Nays: none. Absent: Glinsmann. Motion carried. **(Resolution 2022-103)**

Motion by Youngquist, seconded by Stigers, to approve a Resolution Amending the Resolution Approving and Authorizing a Form of Loan Agreement and Authorizing and Providing for the Issuance, and Levying a Tax to Pay the Notes; Approval of the Tax Exemption Certificate and Continuing Disclosure Certificate. Roll call on the motion: Ayes: Earnest, Gault, Moore, Stigers, and Youngquist. Nays: none. Absent: Glinsmann. Motion carried. **(Resolution 2022-104)**

Motion by Youngquist, seconded by Stigers, to approve Pay Application No. 3 for NLW Subdivision Plat 2 - \$152,404.23 to DeLong Construction, Inc. Motion carried.

Motion by Stigers, seconded by Gault, to approve Pay Application No. 8 for West Buchanan Street Project - \$583,866.74 to DeLong Construction, Inc. Motion carried.

Motion by Earnest, seconded by Moore, to approve Pay Application No. 1 for East Adams Street Reconstruction Project - \$174,383.90 to Cornerstone Excavating, Inc. Motion carried.

Motion by Stigers, seconded by Youngquist, to approve the Third and Final Reading of an Ordinance Amending Chapter 70 Traffic Code Enforcement Procedures – Parking Violations, Impounding Vehicles. Roll call on the motion: Ayes: Earnest, Gault, Moore, Stigers, and Youngquist. Nays: none. Absent: Glinsmann. Motion carried. **(Ordinance 1137)**

Motion by Youngquist, seconded by Stigers, to approve the Second Reading of an Ordinance Amending Chapter 69.08 Parking Regulations – No Parking Zones. Roll call on the motion: Ayes: Earnest, Gault, Moore, Stigers, and Youngquist. Nays: none. Absent: Glinsmann. Motion carried.

Motion by Moore, seconded by Gault, to approve First Reading of an Ordinance Amending Chapter 69 Parking Regulations – Parking for Certain Purposes Illegal, Parking Prohibited, No Parking Zones, Truck Parking Limited. Roll call on the motion: Ayes: Earnest, Gault, Moore, Stigers, and Youngquist. Nays: none. Absent: Glinsmann. Motion carried.

Motion by Moore, seconded by Youngquist, to approve the First Reading of an Ordinance Amending Chapter 69.13 Parking Regulations – Snow Ban Parking and Snow Emergency. Roll call on the motion: Ayes: Earnest, Gault, Moore, Stigers, and Youngquist. Nays: none. Absent: Glinsmann. Motion carried.

Departmental reports were presented.

Motion by Moore, seconded by Gault, that the Regular Session held at 6:00 p.m., Tuesday, August 16, 2022, is adjourned at 6:52 p.m.

Sally Y. Hart, City Clerk

CITY OF WASHINGTON  
Council Minutes 8-23-2022

The Council of the City of Washington, Iowa, met in Special Session in the Council Chambers, 215 East Washington Street on Tuesday, August 23, 2022, at 10:00 a.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Glinsmann and Moore. Absent: Stigers and Youngquist.

Motion by Gault, seconded by Earnest, that the agenda for the Special Session to be held at 10:00 a.m., Tuesday, August 23, 2022, be approved. Motion carried.

Motion by Gault, seconded by Moore, to approve the Washington Community School District's special event request for the Homecoming Parade and marching band escort. Motion carried.

Presentation from the public: none.

Attorney Richard Bordwell was present to answer questions related to the Final Plat for Wiley Subdivision, Third Addition. Motion by Earnest, seconded by Gault, to approve a Resolution Approving the Final Plat for Wiley Subdivision, Third Addition, Washington, Iowa. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, and Moore. Nays: none. Absent: Stigers and Youngquist. Motion carried.

Council discussed types of hotels, with a hybrid option being one that offers sleeping rooms, complimentary breakfast, and conference or event space. Motion by Gault, seconded by Earnest, to direct the focus of the hotel study on a hybrid service hotel. Motion carried.

Motion by Gault, seconded by Glinsmann, that the Special Session held at 10:00 a.m., Tuesday, August 23, 2022, is adjourned at 10:19 a.m.

Sally Y. Hart, City Clerk



# GARDEN & ASSOCIATES, LTD.

1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

## INVOICE

City of Washington  
P. O. Box 516  
215 East Washington  
Washington, IA 52353

August 23, 2022  
Invoice No: 44011

Project 9020317 Washington - General Engineering.  
Client ID# 20040

**Professional Services for the Period: July 15, 2022 to August 18, 2022**

### Professional Services

|                                    | Hours | Rate   | Amount          |
|------------------------------------|-------|--------|-----------------|
| Principal Engineer                 | 6.50  | 160.00 | 1,040.00        |
| Totals                             | 6.50  |        | 1,040.00        |
| <b>Total Professional Services</b> |       |        | <b>1,040.00</b> |

### Unit Billing

|                    |  |  |              |
|--------------------|--|--|--------------|
| Mileage            |  |  | 71.39        |
| <b>Total Units</b> |  |  | <b>71.39</b> |

**Total Project Invoice Amount \$1,111.39**

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE







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1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

## INVOICE

City of Washington  
P. O. Box 516  
215 East Washington  
Washington, IA 52353

August 23, 2022  
Invoice No: 44008

Project 5019061 Washington - Reconstruction of Adams Street.  
Client ID# 20040

Professional Services for the Period: July 15, 2022 to August 18, 2022

### Professional Services

|                                    | Hours | Rate   | Amount   |                 |
|------------------------------------|-------|--------|----------|-----------------|
| Principal Engineer                 | 8.50  | 160.00 | 1,360.00 |                 |
| Surveyor 1                         | 3.00  | 130.00 | 390.00   |                 |
| Surveyor 3                         | 1.50  | 107.00 | 160.50   |                 |
| Technician #1                      | 1.50  | 119.00 | 178.50   |                 |
| Technician #2                      | .75   | 102.00 | 76.50    |                 |
| Technician #4                      | 14.25 | 89.00  | 1,268.25 |                 |
| Technician #6                      | 12.50 | 63.00  | 787.50   |                 |
| Totals                             | 42.00 |        | 4,221.25 |                 |
| <b>Total Professional Services</b> |       |        |          | <b>4,221.25</b> |

### Unit Billing

|                               |  |  |               |               |
|-------------------------------|--|--|---------------|---------------|
| Mileage                       |  |  | 115.64        |               |
| Robot Total Station Equipment |  |  | 376.00        |               |
| GPS Survey Equipment          |  |  | 47.00         |               |
| <b>Total Units</b>            |  |  | <b>538.64</b> | <b>538.64</b> |

**Total Project Invoice Amount \$4,759.89**

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



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1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

## INVOICE

City of Washington  
P. O. Box 516  
215 East Washington  
Washington, IA 52353

August 23, 2022  
Invoice No: 44009

Project 5020201 Washington - Buchanan Street Paving Project.  
Client ID# 20040

**Professional Services for the Period: July 15, 2022 to August 18, 2022**

### Professional Services

|                                    | Hours | Rate   | Amount   |                 |
|------------------------------------|-------|--------|----------|-----------------|
| Principal Engineer                 | 12.25 | 160.00 | 1,960.00 |                 |
| Surveyor 1                         | 3.50  | 130.00 | 455.00   |                 |
| Surveyor 3                         | 12.50 | 107.00 | 1,337.50 |                 |
| Technician #1                      | 2.00  | 119.00 | 238.00   |                 |
| Technician #2                      | 4.75  | 102.00 | 484.50   |                 |
| Technician #4                      | 8.50  | 89.00  | 756.50   |                 |
| Technician #6                      | 1.00  | 63.00  | 63.00    |                 |
| Totals                             | 44.50 |        | 5,294.50 |                 |
| <b>Total Professional Services</b> |       |        |          | <b>5,294.50</b> |

### Unit Billing

|                               |               |               |
|-------------------------------|---------------|---------------|
| Robot Total Station Equipment | 493.50        |               |
| Mileage                       | 79.65         |               |
| <b>Total Units</b>            | <b>573.15</b> | <b>573.15</b> |

**Total Project Invoice Amount \$5,867.65**

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



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1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

## INVOICE

City of Washington  
P. O. Box 516  
215 East Washington  
Washington, IA 52353

August 23, 2022  
Invoice No: 44010

Project 7021157 Washington - NLW Subdivision - Phase 2  
Client ID# 20040

**Professional Services for the Period: July 15, 2022 to August 18, 2022**

### Professional Services

|                                    | Hours | Rate   | Amount   |                 |
|------------------------------------|-------|--------|----------|-----------------|
| Principal Engineer                 | 5.25  | 160.00 | 840.00   |                 |
| Surveyor 1                         | 4.00  | 130.00 | 520.00   |                 |
| Surveyor 3                         | 6.00  | 107.00 | 642.00   |                 |
| Technician #1                      | .50   | 119.00 | 59.50    |                 |
| Technician #2                      | .75   | 102.00 | 76.50    |                 |
| Technician #4                      | 11.00 | 89.00  | 979.00   |                 |
| Technician #6                      | 4.25  | 63.00  | 267.75   |                 |
| Totals                             | 31.75 |        | 3,384.75 |                 |
| <b>Total Professional Services</b> |       |        |          | <b>3,384.75</b> |

### Unit Billing

|                               |  |               |               |
|-------------------------------|--|---------------|---------------|
| Mileage                       |  | 80.83         |               |
| Robot Total Station Equipment |  | 352.50        |               |
| <b>Total Units</b>            |  | <b>433.33</b> | <b>433.33</b> |

**Total Project Invoice Amount \$3,818.08**

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

## Hickman Environmental Services, LLC

# INVOICE

4065 SE Bluestem Road  
Leon, Kansas 67074  
Phone (316) 640-1141  
hickmanleon@aol.com

**INVOICE#: 708545**

**DATE: AUGUST 10, 2022**

TO  
City of Washington  
215 E. Washington St.  
Washington, Iowa 52353

**TERMS: 10 Days**

### Description

### Amount

|   |             |
|---|-------------|
| Removal of Old Pump Station.  |             |
| Installation of New Smith & Loveless Wet Well Mounted Pump Station. | \$11,600.00 |
| Purchased Old Pump Station.   | -500.00     |

### Total

**\$11,100.00**

Make all checks payable to Hickman Environmental Services, LLC

If you have any questions concerning this invoice, contact Ed Hickman, 316-640-1141 or hickmanleon@aol.com

THANK YOU FOR YOUR BUSINESS!

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## MEMORANDUM

DATE: August 22, 2022  
TO: Sally Hart, City of Washington  
FROM: Mark Culver, Housing Specialist  
RE: Contractor Final Payment Request

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Enclosed please find the required paperwork to authorize contractor payment for the house at:  
839 S Marion Ave (Carroll)

I approve the payment request in the amount of **\$24,999.00**

Please cut a check in the amount of \$24,999.00 and send to the contractor.

Kirvan Enterprises LLC  
422 35<sup>th</sup> St SW  
Altoona, IA 50009

**\*The enclosed "Final Payment Request" & "Change order" documents require a signature and is marked with a "sign here" tab. After you have signed the documents please make a copy for your records and then return the originals to me with a copy of the check to the contractor.**

Thank you,



Mark Culver  
East Central Iowa Council of Governments  
319-289-0061

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## MEMORANDUM

DATE: August 22, 2022  
TO: Sally Hart, City of Washington  
FROM: Mark Culver, Housing Specialist  
RE: Contractor Final Payment Request

---

Enclosed please find the required paperwork to authorize contractor payment for the house at:

847 S Marion Ave (Ankney)

I approve the payment request in the amount of **\$24,900.00**

Please cut a check in the amount of \$24,900.00 and send to the contractor.

Kirvan Enterprises LLC  
422 35<sup>th</sup> St SW  
Altoona, IA 50009

**\*The enclosed "Final Payment Request" document requires a signature and is marked with a "sign here" tab. After you have signed the documents please make a copy for your records and then return the originals to me with a copy of the check to the contractor.**

Thank you,



Mark Culver  
East Central Iowa Council of Governments  
319-289-0061



Remit to:  
 L L Pelling Co.  
 P.O. Box 230  
 North Liberty IA 52317  
 www.llpelling.com

# INVOICE

Contract: 2011.22 Washington 2022 Seal Coat Program

To: Washington, City of

PO Box 516  
 Washington, IA 52353

|               |                          |
|---------------|--------------------------|
| Invoice #:    | 26965                    |
| Date:         | 8/18/2022                |
| Customer #:   | 100221                   |
| Customer Job: | 2011.22.CityofWashington |
| Customer PO:  |                          |
| Total Due:    | 86,625.88                |
| Page 1 of 1   |                          |

▲ PLEASE RETURN TOP PORTION OF INVOICE WITH PAYMENT ▲

**Contract: 2011.22 Washington 2022 Seal Coat Program**

| Cont Item | Description             | Contract Quantitv | U/M | Unit Price | Contract Amount | Current Quantity | Current Amount | JTD Quantity | JTD Amount |
|-----------|-------------------------|-------------------|-----|------------|-----------------|------------------|----------------|--------------|------------|
| 10        | Mobilization            | 1.000             | LS. | 16,655.00  | 16,655.00       | 1.000            | 16,655.00      | 1.000        | 16,655.00  |
| 20        | Binder Bitumen, MC-3000 | 13,840.000        | GAL | 4.70       | 65,048.00       | 9,398.760        | 44,174.17      | 9,398.760    | 44,174.17  |
| 30        | Cover Aggregate         | 593.000           | TON | 53.95      | 31,992.35       | 535.270          | 28,877.82      | 535.270      | 28,877.82  |
| 40        | Granular Subbase        | 200.000           | TON | 40.50      | 8,100.00        | 0.000            | 0.00           | 0.000        | 0.00       |
| 50        | Surface Correction      | 1,260.000         | SY  | 1.85       | 2,331.00        | 799.000          | 1,478.15       | 799.000      | 1,478.15   |
| 60        | Primer Bitumen, MC-70   | 252.000           | GAL | 5.35       | 1,348.20        | 0.000            | 0.00           | 0.000        | 0.00       |
|           |                         |                   |     |            | 125,474.55      |                  | 91,185.14      |              | 91,185.14  |

|                               |                  |                  |
|-------------------------------|------------------|------------------|
| Amounts Billed                | 91,185.14        | 91,185.14        |
| Less Retainage                | 4,559.26         | 4,559.26         |
| Plus Retainage Release        | 0.00             |                  |
| Less Previous Billings        |                  | 0.00             |
| <b>Total Due This Invoice</b> | <b>86,625.88</b> | <b>86,625.88</b> |

Invoice #: 26965      Date: 8/18/2022      Customer #: 100221



IN ACCOUNT WITH  
 LYNCH DALLAS, P.C.  
 ATTORNEYS AT LAW  
 526 SECOND AVE SE  
 PO BOX 2457  
 CEDAR RAPIDS, IA 52406-2457  
 TELEPHONE 319-365-9101 FACSIMILE 319-365-9512  
 FEDERAL ID 42-1378496

City of Washington

Page: 1  
 August 12, 2022  
 Account No: 230648-00100C  
 Statement No: 199627

Police Negotiations

Professional Services

|            |  | Hours |       |
|------------|--|-------|-------|
| 06/29/2022 | WHS Email to and from client regarding signatures on union contracts and follow-up accordingly and forward to union representative for signature (.1).           | 0.10  |       |
| 07/01/2022 | WHS Review signature pages and email to union representative regarding same (.1).  | 0.10  |       |
| 07/09/2022 | WHS Email to and from Teamsters regarding signed contracts and review same (.1).   | 0.10  |       |
| 07/12/2022 | WHS Emails to and from city administrator and union regarding police contract and review PERB website regarding filing of collective bargaining agreements (.1). | 0.10  |       |
| 08/03/2022 | WHS Email to and from client regarding retention election issues and review PERB timeline and send to her (.1).  | 0.10  |       |
|            | Current Services Rendered  | 0.50  | 92.50 |

Recapitulation

|                               | <u>Hours</u> | <u>Rate</u> | <u>Total</u> |
|-------------------------------|--------------|-------------|--------------|
| Lawyer Hrs<br>WILFORD H STONE | 0.50         | \$185.00    | \$92.50      |

|                                     |          |
|-------------------------------------|----------|
| Total Current Services and Expenses | 92.50    |
| Previous Balance                    | \$111.00 |

Payments

|            |                                |         |         |
|------------|--------------------------------|---------|---------|
| 07/08/2022 | Payment on Account - Thank You | -111.00 |         |
|            | Balance Due                    |         | \$92.50 |

City of Washington

Police Negotiations

Page: 2  
August 12, 2022  
Account No: 230648-00100C  
Statement No: 199627

***PLEASE MAKE CHECKS PAYABLE TO:  
LYNCH DALLAS, PC.***

PAYMENTS RECEIVED AFTER STATEMENT DATE  
WILL APPEAR ON YOUR NEXT MONTH'S BILL.  
PLEASE INCLUDE ACCOUNT NUMBER ON YOUR  
CHECK OR RETURN A COPY OF YOUR BILL.

IN ACCOUNT WITH  
 LYNCH DALLAS, P.C.  
 ATTORNEYS AT LAW  
 526 SECOND AVE SE  
 PO BOX 2457  
 CEDAR RAPIDS, IA 52406-2457  
 TELEPHONE 319-365-9101 FACSIMILE 319-365-9512  
 FEDERAL ID 42-1378496

City of Washington

Page: 1  
 August 12, 2022  
 Account No: 230648-00200C  
 Statement No: 199628

Public Works Negotiations

Professional Services

|            |  |       |       |
|------------|--|-------|-------|
| 06/20/2022 | WHS Email to and from client re union approval of MOU status (.1). | Hours |       |
|            |  | 0.10  |       |
|            | Current Services Rendered  | 0.10  | 18.50 |

Recapitulation

| <u>Lawyer Hrs</u> | <u>Hours</u> | <u>Rate</u> | <u>Total</u> |
|-------------------|--------------|-------------|--------------|
| WILFORD H STONE   | 0.10         | \$185.00    | \$18.50      |

Total Current Services and Expenses 18.50

Previous Balance \$650.00

Payments

|            |                                |  |         |
|------------|--------------------------------|--|---------|
| 07/08/2022 | Payment on Account - Thank You |  | -650.00 |
|------------|--------------------------------|--|---------|

Balance Due \$18.50

**PLEASE MAKE CHECKS PAYABLE TO:  
 LYNCH DALLAS, PC.**

PAYMENTS RECEIVED AFTER STATEMENT DATE  
 WILL APPEAR ON YOUR NEXT MONTH'S BILL.  
 PLEASE INCLUDE ACCOUNT NUMBER ON YOUR  
 CHECK OR RETURN A COPY OF YOUR BILL.

THE CITY OF WASHINGTON

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Deanna McCusker, City Administrator  
Sally Hart, City Clerk  
Kevin Olson, City Attorney

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319-653-6584  
Fax Only 319-653-5273

NOTIFICATION FORM –  
LIQUOR/BEER/CIGARETTE/DANCE  
LICENSE RENEWALS

Business Name: **Corner Stop DNP LLC**

Business Address: **100 E. Madison**

App #: **App-166154**

Type of License:            New:            Renewal: **X**

Beer/Wine Permit:  
Liquor License: **Class E**  
Cigarette License:  
Dance Permit:  
Sunday Sales: **X**  
Living Quarters:  
Outdoor Service Area:  
Catering Privilege:

Date of Council Meeting: **September 6, 2022**

Police: DCI background check and/or local background check:    Yes:    No:

Police Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

Fire: fire inspection done Yes:    No:

Fire Chief sign off  Date **8/30/22**

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NOTIFICATION FORM –  
LIQUOR/BEER/CIGARETTE/DANCE  
LICENSE RENEWALS

Business Name: **Corner Stop DNP LLC**

Business Address: **100 E. Madison**

App #: **App-166154**

Type of License:           New:           Renewal: **X**

- Beer/Wine Permit:
- Liquor License: **Class E**
- Cigarette License:
- Dance Permit:
- Sunday Sales: **X**
- Living Quarters:
- Outdoor Service Area:
- Catering Privilege:

Date of Council Meeting: **September 6, 2022**

Police: DCI background check and/or local background check:   Yes:           No:

Police Chief sign off  . Date **8-11-2022**

Fire: fire inspection done: Yes:           No:

Fire Chief sign off \_\_\_\_\_ . Date \_\_\_\_\_



# State of Iowa

## Alcoholic Beverages Division

### Applicant

|                      |                           |                |            |       |
|----------------------|---------------------------|----------------|------------|-------|
| NAME OF LEGAL ENTITY | NAME OF BUSINESS(DBA)     | BUSINESS       |            |       |
| DNP LLC              | DNP LLC (Corner stop)     | (319) 653-6833 |            |       |
| ADDRESS OF PREMISES  | PREMISES SUITE/APT NUMBER | CITY           | COUNTY     | ZIP   |
| 100 E Madison Street |                           | Washington     | Washington | 52353 |
| MAILING ADDRESS      | CITY                      | STATE          | ZIP        |       |
| 100 E Madison Street | Washington                | Iowa           | 52353      |       |

### Contact Person

|                  |                |                    |
|------------------|----------------|--------------------|
| NAME             | PHONE          | EMAIL              |
| Purushotam Baral | (319) 653-6833 | puru.pfj@gmail.com |

### License Information

|                |                        |          |                              |
|----------------|------------------------|----------|------------------------------|
| LICENSE NUMBER | LICENSE/PERMIT TYPE    | TERM     | STATUS                       |
| LE0003560      | Class E Liquor License | 12 Month | Submitted to Local Authority |

|                          |                           |                      |
|--------------------------|---------------------------|----------------------|
| TENTATIVE EFFECTIVE DATE | TENTATIVE EXPIRATION DATE | LAST DAY OF BUSINESS |
| Aug 11, 2022             | Aug 10, 2023              |                      |

|                        |
|------------------------|
| SUB-PERMITS            |
| Class E Liquor License |



# State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Sunday Service

## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

| NAME             | CITY       | STATE | ZIP   | POSITION  | % OF OWNERSHIP | U.S. CITIZEN |
|------------------|------------|-------|-------|-----------|----------------|--------------|
| purushotam baral | washington | iowa  | 52353 | president | 100.00         | No           |

## Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

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Fax Only 319-653-5273

NOTIFICATION FORM -  
LIQUOR/BEER/CIGARETTE/DANCE  
LICENSE RENEWALS

Business Name: **St. James Church of Washington, Iowa**

Business Address: **606 West 3rd Street**

App #: **App-165206**

Type of License:          New:          Renewal:          Special Five-Day: **X**

Beer/Wine Permit:

Liquor License: **Special Class C Liquor License (September 9-13, 2022)**

Cigarette License:

Dance Permit:

Sunday Sales:

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **September 6, 2022**

Police: DCI background check and/or local background check: Yes:          No:

Police Chief sign off  Date **8-24-2022**

Fire: fire inspection done: Yes:          No:

Fire Chief sign off \_\_\_\_\_ Date \_\_\_\_\_



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Fax Only 319-653-5273

NOTIFICATION FORM –  
LIQUOR/BEER/CIGARETTE/DANCE  
LICENSE RENEWALS

Business Name: **St. James Church of Washington, Iowa**

Business Address: **606 West 3<sup>rd</sup> Street**

App #: **App-165206**

Type of License:            New:            Renewal:            Special Five-Day: **X**

Beer/Wine Permit:

Liquor License: **Special Class C Liquor License (September 9-13, 2022)**

Cigarette License:

Dance Permit:

Sunday Sales:

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **September 6, 2022**

Police: DCI background check and/or local background check:    Yes:    No:

Police Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

Fire: fire inspection done: Yes:  No:

Fire Chief sign off  \_\_\_\_\_ Date **8/30/22**



## Applicant

|                                      |                                      |                |            |       |
|--------------------------------------|--------------------------------------|----------------|------------|-------|
| NAME OF LEGAL ENTITY                 | NAME OF BUSINESS(DBA)                | BUSINESS       |            |       |
| ST. JAMES CHURCH OF WASHINGTON, IOWA | St. James Church of Washington, Iowa | (319) 461-8917 |            |       |
| ADDRESS OF PREMISES                  | PREMISES SUITE/APT NUMBER            | CITY           | COUNTY     | ZIP   |
| 606 West 3rd Street                  | FRONT LAWN                           | Washington     | Washington | 52353 |
| MAILING ADDRESS                      | CITY                                 | STATE          | ZIP        |       |
| 602 West 2nd Street                  | Washington                           | Iowa           | 52353      |       |

## Contact Person

|                 |                |                   |
|-----------------|----------------|-------------------|
| NAME            | PHONE          | EMAIL             |
| Jeremy Vittetoe | (319) 461-8917 | jervitt@gmail.com |

## License Information

|                |                                |       |                              |
|----------------|--------------------------------|-------|------------------------------|
| LICENSE NUMBER | LICENSE/PERMIT TYPE            | TERM  | STATUS                       |
|                | Special Class C Liquor License | 5 Day | Submitted to Local Authority |

|                          |                           |                      |
|--------------------------|---------------------------|----------------------|
| TENTATIVE EFFECTIVE DATE | TENTATIVE EXPIRATION DATE | LAST DAY OF BUSINESS |
| Sep 9, 2022              | Sep 13, 2022              |                      |

|                                |
|--------------------------------|
| SUB-PERMITS                    |
| Special Class C Liquor License |



## Status of Business

BUSINESS TYPE

Privately Held Corporation

## Ownership

### • Individual Owners

| NAME         | CITY       | STATE | ZIP   | POSITION | % OF OWNERSHIP | U.S. CITIZEN |
|--------------|------------|-------|-------|----------|----------------|--------------|
| Bernard Weir | Washington | Iowa  | 52353 | Pastor   | 10.00          | Yes          |

## Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

Sep 9, 2022

POLICY EXPIRATION DATE

Sep 14, 2022

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

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NOTIFICATION FORM –  
LIQUOR/BEER/CIGARETTE/DANCE  
LICENSE RENEWALS

Business Name: **The Tipsy Traveler's LLC**

Business Address: **121 West Washington Street**

App #: **App-167066**

Type of License:            New:            Renewal:            Special Five-Day: **X**

Beer/Wine Permit: **Special Class C Liquor License (September 8-12, 2022)**

Liquor License:

Cigarette License:

Dance Permit:

Sunday Sales:

Living Quarters:

Outdoor Service Area: **X**

Catering Privilege:

Date of Council Meeting: **September 6, 2022**

Police: DCI background check and/or local background check:    Yes:            No:

Police Chief sign off  . Date 8-31-2022

Fire: fire inspection done:    Yes:            No:

Fire Chief sign off \_\_\_\_\_ . Date \_\_\_\_\_



## **Applicant**

|                            |                           |                |            |       |
|----------------------------|---------------------------|----------------|------------|-------|
| NAME OF LEGAL ENTITY       | NAME OF BUSINESS(DBA)     | BUSINESS       |            |       |
| THE TIPSY TRAVELER'S LLC   | THE TIPSY TRAVELERS       | (319) 653-5229 |            |       |
| ADDRESS OF PREMISES        | PREMISES SUITE/APT NUMBER | CITY           | COUNTY     | ZIP   |
| 121 West Washington Street |                           | Washington     | Washington | 52353 |
| MAILING ADDRESS            | CITY                      | STATE          | ZIP        |       |
| 1919 Dogwood Avenue        | Keota                     | Iowa           | 52248      |       |

## **Contact Person**

|               |                |                         |
|---------------|----------------|-------------------------|
| NAME          | PHONE          | EMAIL                   |
| aimée enfield | (319) 653-5229 | tipsytravelrs@gmail.com |

## **License Information**

|                |                                |       |                              |
|----------------|--------------------------------|-------|------------------------------|
| LICENSE NUMBER | LICENSE/PERMIT TYPE            | TERM  | STATUS                       |
|                | Special Class C Liquor License | 5 Day | Submitted to Local Authority |

|                          |                           |                      |
|--------------------------|---------------------------|----------------------|
| TENTATIVE EFFECTIVE DATE | TENTATIVE EXPIRATION DATE | LAST DAY OF BUSINESS |
| Sep 8, 2022              | Sep 12, 2022              |                      |

SUB-PERMITS

Special Class C Liquor License



PRIVILEGES

Outdoor Service

## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

• Individual Owners

| NAME       | CITY  | STATE | ZIP   | POSITION | % OF OWNERSHIP | U.S. CITIZEN |
|------------|-------|-------|-------|----------|----------------|--------------|
| Megan Libe | Keota | Iowa  | 52248 | OWNER    | 100.00         | Yes          |

## Insurance Company Information

INSURANCE COMPANY

Specialty Risk of America

POLICY EFFECTIVE DATE

Feb 24, 2022

POLICY EXPIRATION DATE

Feb 24, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

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NOTIFICATION FORM –  
LIQUOR/BEER/CIGARETTE/DANCE  
LICENSE RENEWALS

Business Name: **The Topsy Traveler's LLC**

Business Address: **205 West Main Street**

App #: **App-167063**

Type of License:          New:          Renewal:          Special Five-Day: **X**

Beer/Wine Permit: **Class B Beer Permit (September 10-14, 2022)**  
Liquor License: **Special Class C Liquor License (September 9-13, 2022)**  
Cigarette License:  
Dance Permit:  
Sunday Sales:  
Living Quarters:  
Outdoor Service Area: **X**  
Catering Privilege:

Date of Council Meeting: **September 6, 2022**

Police: DCI background check and/or local background check:    Yes:          No:

Police Chief sign off  Date 8-24-2022

Fire: fire inspection done: Yes:          No:

Fire Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

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NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE

LICENSE RENEWALS

Business Name: **The Tipsy Traveler's LLC**

Business Address: **205 West Main Street**

App #: **App-167063**

Type of License:          New:          Renewal:          Special Five-Day: **X**

- Beer/Wine Permit: **Class B Beer Permit (September 10-14, 2022)**
- Liquor License: **Special Class C Liquor License (September 9-13, 2022)**
- Cigarette License:
- Dance Permit:
- Sunday Sales:
- Living Quarters:
- Outdoor Service Area: **X**
- Catering Privilege:

Date of Council Meeting: **September 6, 2022**

Police: DCI background check and/or local background check:    Yes:          No:

Police Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

Fire: fire inspection done: Yes:    No:

Fire Chief sign off [Signature] Date 8/30/22





## Applicant

|                          |                           |                |            |       |
|--------------------------|---------------------------|----------------|------------|-------|
| NAME OF LEGAL ENTITY     | NAME OF BUSINESS(DBA)     | BUSINESS       |            |       |
| THE TIPSY TRAVELER'S LLC | THE TIPSY TRAVELERS       | (319) 750-1546 |            |       |
| ADDRESS OF PREMISES      | PREMISES SUITE/APT NUMBER | CITY           | COUNTY     | ZIP   |
| 205 West Main Street     |                           | Washington     | Washington | 52353 |
| MAILING ADDRESS          | CITY                      | STATE          | ZIP        |       |
| 1919 Dogwood Avenue      | Keota                     | Iowa           | 52248      |       |

## Contact Person

|              |                |                            |
|--------------|----------------|----------------------------|
| NAME         | PHONE          | EMAIL                      |
| ALISHA DAVIS | (319) 750-1546 | alisha@washingtioniowa.org |

## License Information

|                |                     |       |                              |
|----------------|---------------------|-------|------------------------------|
| LICENSE NUMBER | LICENSE/PERMIT TYPE | TERM  | STATUS                       |
|                | Class B Beer Permit | 5 Day | Submitted to Local Authority |

|                          |                           |                      |
|--------------------------|---------------------------|----------------------|
| TENTATIVE EFFECTIVE DATE | TENTATIVE EXPIRATION DATE | LAST DAY OF BUSINESS |
| Sep 10, 2022             | Sep 14, 2022              |                      |

### SUB-PERMITS

Class B Beer Permit



PRIVILEGES

Outdoor Service

## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

• Individual Owners

| NAME       | CITY  | STATE | ZIP   | POSITION | % OF OWNERSHIP | U.S. CITIZEN |
|------------|-------|-------|-------|----------|----------------|--------------|
| Megan Libe | Keota | Iowa  | 52248 | OWNER    | 100.00         | Yes          |

## Insurance Company Information

INSURANCE COMPANY

Specialty Risk of America

POLICY EFFECTIVE DATE

Feb 24, 2022

POLICY EXPIRATION DATE

Feb 24, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

City Administrator Report  
September 6, 2022

- Kiwanis's Amer's meeting on Friday
- Nuisance meeting Thursday
- Holding Council one-on-one and department heads one-on-one
- I am off Friday, September 2
- **Country Club Drive Project:** Sewer boring is continuing and should be done at the end of the week of September 5. DeLong is starting the underground work.
- **NLW:** Street is paved. The intersection at Fillmore is done and the intersection at Tyler will be getting done next. The sidewalks will be getting done next week.
- **Buchanan Street:** Sidewalks and driveway approaches are done. Retaining wall is done. The storm inlets need to be completed yet, but waiting on the storm drain lids yet. Then backfill and seeding will get done.
- **East Adams:** They are prepping phase 1 for paving to take place in a week.
- Meeting with Scooters coffee to review possible location/plan
- WEDG Advisory mixer Friday late afternoon
- I am signed up for the online public comment meeting regarding the railroad on Thursday 12-2pm
- Will be presenting to the Noon Kiwanis sometime in September
- Beginning on September 14 I will be attending Leadership Washington and following the 2<sup>nd</sup> Wednesday of every month
- We found out that we have been asked to submit a full application for the Home Rehabilitation Block Grant Pilot Program. The application is due October 31<sup>st</sup> and announcement will be made on or around December 7, 2022.

## MAINTENANCE & CONSTRUCTION DEPT. REPORT

8-6-22/8-19-22

**STREETS:** Personnel continued line painting. LL Pelling came to town and completed the seal coat list on the 2022 contract. Personnel cold mixed potholes throughout the town. The street sweeper repair parts finally came in and made it out of the shop to sweep again. Crews formed numerous sidewalks to pour back, yet to be poured back at this time. Personnel inspected a property on South 9th Ave, which had low water pressure, the water softener was the culprit.

**WATER DISTRIBUTION:** Personnel repaired the 10th water main break of the year, located at 950 South 3rd Ave. Personnel flow tested the water main in an area at East Tyler St and South 10th Ave. Personnel marked water boxes for next week's shut off list.

**SEWER COLLECTION:** Personnel began flushing terminal manholes & trouble spots using 50,000 gallons of water. Personnel jetted a few lines on G Ave between West Madison and West Monroe.

**STORM SEWER COLLECTION:** Personnel N/A

**MECHANIC/SHOP:** Personnel serviced Street Sweeper (new gutter broom motor), PD 307 (replaced headlights), PD 306 (brake system & flasher bulb replaced), 144 (Tank truck-took apart to check compression; tested good, changed spark plugs, worked on carburetor and valve cover gasket), Old JD Loader (hydraulic hose repair), Parks Dept F-150, PD Dodge (brakes), JD Backhoe (tire issue) and FD Engine 2 (air leak and changed oil in generator).

**OTHER:** Personnel responded to 56 One Call Locates. Personnel hauled numerous loads of rock back to the stockpile and hauled numerous loads of spoil away from the shop. Personnel continued to pick up yard waste. Tub grinding took place at the WWTP.

\*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

*Deanna McCusker City  
Administrator  
Jaron Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney*



**City of Washington**  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

*Park Board Members:  
Keely Brower  
Charles Halvorson  
Genie Davis  
Erin Elgin  
Jane Blieu*

*Parks Superintendent:  
Nick Pacha*

---

July/August City Council Update – Parks Department

- Mowing, trimming, spraying, off all Parks properties and areas we maintain.
- Daily maintenance of outdoor pool, cleaning, adding chemicals, cleaning of filters, vacuuming etc.
- Outdoor Pool shutdown August 14<sup>th</sup>.
- Pool Bathhouse floor epoxy project completed. It turned out great.
- Working on getting main circulation pump of pool repaired, and engineering done on future sand filter replacement.
- Daily maintenance of Central park fountain, adding chemicals, cleaning, vacuuming.
- Daily Watering of all flowers, including Downtown hanging baskets, planters, planters at City hall, and Sunset Park installed. Weekly fertilizing of all flowers.
- Weekly sometimes bi-weekly watering of newly planted trees (100+) around the Parks with the dry weather.
- Watering of newly seeded grass areas.
- Fertilizing of all Wellness park athletic surfaces, including 4 baseball, softball fields, 2 soccer fields, N. 18<sup>th</sup> soccer fields.
- Meetings and working with school and electric contractors for install of electric and score boards at Wellness Park Soccer fields.
- Poured 8 yards of concrete for 16 x 40ft pad and installed bleachers on at Wellness Park soccer fields to enhance the spectator experience.
- Installation (M/C) of water hydrant, concrete and drain at sand volleyball courts at Wellness Park.
- Painting of picnic tables in main pavilion
- Trimming of bushes and landscaping at outdoor pool.
- Assisted Washington Middle School with Mini barn quilt tour installation
- Installation of 3 picnic tables and drinking fountain, bottle fill, and dog water at Wellness Park Pavilion
- Tilling and seeding of grass areas around parks
- Installation of additional base length options at Redliger ball field.
- LOTS's of Vandalism repairs at bandstand and restrooms, parks, restrooms and Wellness park, pickle ball courts.

- Attended weekly Department head meetings, Park Board meetings , YMCA board meetings, sales meetings and homeless issue meetings, playground meetings, Wellness park user group meetings, presenting to several service clubs about the Wellness Park playground project.
- New dawn retaining wall repair.
- Maintenance of all equipment including tractor, mowers, utility cart, gator etc.
- Shop and office cleaning and organizing.
- Limb/stick cleanup around park
- Working with contractors, volunteers and Park Board on potential playset for wellness Park.
- Bi-weekly garbage removal around parks
- Setup and cleanup for Farmers markets, church services, car shows, latino festivals, etc. at Central park.
- Pickleball/Tennis court project majority completed. Installing of permanent pickleball nets. Working with user group to figure out what amenities we want to add in the future and how to budget for them.

\*\*\*Please note, this is a summary of work completed this month and does not include everything completed by the Department. \*\*\*

**WWTP report  
September, 6th , 2022  
Council meeting**

- **After hour alarm and dog call outs –**
  - 8-12-22 Dog call to 1026 E Main at 8:00p.m. Dylan
  - 8-16-22 Dog call to 923 Prospect Place at 5:23 p.m. Dylan
  - 8-31-22 Generator alarm at the WWTP at 8:00 p.m. Dylan
- **Dept Head meetings –**August, 23<sup>rd</sup>,30<sup>th</sup>, and September 6<sup>th</sup>, and a one and one on the 26<sup>th</sup>
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO,Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Parkside Lift Station-** The new lift station is running well.
- **The Great Wastewater Treatment Tour Across Iowa-**After the tours we came away with a lot of information and learned a lot. Since then we have implemented a few process changes. Whit these small and temporary changes we will be monitoring closely, and if we see the results we are looking for we would then look into a more permanent solution.
- **WWTP mowing-**mowing continues at the WWTP and lift stations with ongoing string trimming and weed control. With tractor mowing again, and some over seeding.

**Jason Whisler  
9/1/2022 2:30 P.M.**

Here is a summary of the updates and activities from the Water Treatment Department for August, 22

**Well 7:** Cahoy is coming the week of September 6th to start the project. The project got pushed back a couple weeks due to the pump being damaged during transit. I will give an update when the work is getting started. I will also follow up when the work is completed.

**Water Plant Operations:** I submitted our July MOR to the DNR. We read water meters, book 7, our monthly extra meter list, all unread meters, and re-reads. I went around with Randy and helped him find some meters that he was struggling with. We got 2 pallets of meters so we are set for the year. Ordering in bulk saved the city \$7,200. Meters cost \$290. Since we ordered in bulk, we got a rate of \$240 per meter. A bulk order is 144 meters.  $\$50 * 144 = \$7,200$ . We collected routine monthly bacteria samples; the results were absent. Our bulk chemicals were filled up. We collected our monthly well levels. We changed bag filters. We greased all pumps and motors. We have been watering the trees around the plant. Thanks to Nick Duval for spraying our yard for weeds. Thanks to the parks department for seeding grass. We had 1 shut off this month, and it is back on. Thanks to Bill Wagner for servicing our fire extinguishers and AED machine. We had to get a new battery and pads for our AED machine. We have had some issues with our main chlorine pump. We have been trouble shooting the pumping issues. We changed the tubing, cleaned the injector, made sure all fitting were sealed, checked the suction line, checked for clogged lines, and changed feed hose. We did find some of the valves have a slight drip. We also noticed the rollers in the pump look worn. We are going to have our chemical pump manufacturer come out and change the rollers along with calibrate and service all of the chemical pumps. We are going to change out a couple ball valves that have developed a leak. We are currently running on our backup chlorine pump.

**Operators:** I took some vacation in August. 4 ½ days of family vacation to Des Moines and took another day for a college alumni golf outing. Jason, Parker, and myself have all been cross training. We are going to get Will in the rotation soon.

**Meetings attended:** Weekly staff meetings, 1 on 1 with Deanna, and we have had a few salesmen stop by the plant.

If you have any questions or concerns, please do not hesitate to contact myself or Will.

Thanks, stay safe



**Contractor's Application for Payment**

|                            |  |                                |                           |
|----------------------------|--|--------------------------------|---------------------------|
| <b>Owner:</b>              | <u>Washington Airport Commission</u>           | <b>Owner's Project No.:</b>    | <u>3-19-0093-015-2022</u> |
| <b>Engineer:</b>           | <u>Bolton &amp; Menk, Inc.</u>                 | <b>Engineer's Project No.:</b> | <u>OT5. 126255</u>        |
| <b>Contractor:</b>         | <u>Kimrey Electric</u>                         | <b>Other Project No.:</b>      | <u>3-19-0093-016-2022</u> |
| <b>Project:</b>            | <u>Runway 18/36 Lighting, PAPIs, and REILs</u> |                                |                           |
| <b>Contract:</b>           | <u>Electrical</u>                              |                                |                           |
| <b>Application No.:</b>    | <u>1</u>                                       | <b>Application Date:</b>       | <u>8/24/2022</u>          |
| <b>Application Period:</b> | <u>From 8/1/2022</u>                           | <b>to</b>                      | <u>8/24/2022</u>          |


|  |               |
|--|---------------|
| 1. Original Contract Price   | \$ 338,972.00 |
| 2. Net change by Change Orders   | \$ -          |
| 3. Current Contract Price (Line 1 + Line 2)  | \$ 338,972.00 |
| 4. Total Work completed and materials stored to date<br>(Sum of Column G Lump Sum Total and Column J Unit Price Total) | \$ 74,375.12  |
| 5. Retainage   |               |
| a. <u>5%</u> X \$ <u>46,625.00</u> Work Completed  | \$ 2,331.25   |
| b. <u>5%</u> X \$ <u>27,750.12</u> Stored Materials  | \$ 1,387.51   |
| c. Total Retainage (Line 5.a + Line 5.b)   | \$ 3,718.76   |
| 6. Amount eligible to date (Line 4 - Line 5.c)   | \$ 70,656.36  |
| 7. Less previous payments (Line 6 from prior application)  |               |
| 8. Amount due this application   | \$ 70,656.36  |
| 9. Balance to finish, including retainage (Line 3 - Line 6)  | \$ 268,315.64 |

**Contractor's Certification**



The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Kimrey Electric

**Signature:**  **Date:** 8/24/2022

**Name:** Dean Kimrey **Title:** Owner

|   |   |
|---|---|
| <p><b>Recommended by Engineer</b></p> <p><b>By:</b> <u></u></p> <p><b>Name:</b> <u>Carl L. Byers</u></p> <p><b>Title:</b> <u>Aviation Project Manager</u></p> <p><b>Date:</b> <u>8/24/2022</u></p> | <p><b>Approved by Owner</b></p> <p><b>By:</b> <u></u></p> <p><b>Name:</b> <u>Kevin Egeldine</u></p> <p><b>Title:</b> <u>airport commission chair</u></p> <p><b>Date:</b> <u>8/24/22</u></p> |
|---|---|

**Progress Estimate - Unit Price Work**

Owner: Washington Airport Commission  
 Engineer: Bolton & Menk, Inc.  
 Contractor: Kimrey Electric  
 Project: Runway 18/36 Lighting, PAPIS, and REILS  
 Contract: Electrical

**Contractor's Application for Payment**

Owner's Project No.: 3-19-0093-015-2022  
 Engineer's Project No.: 015.118255  
 Other Project No.: 3-19-0093-015-2022

| Application No.: 1 |   | From 08/01/22 to 08/24/22 |            | Application Dates: 08/24/22      |                               |  |  |  |   |                                 |                                |
|--------------------|---|---------------------------|------------|----------------------------------|-------------------------------|--|--|--|---|---------------------------------|--------------------------------|
| Bid Item No.       | Description   | Contract Information      |            | F1<br>Quantity Previous Estimate | F2<br>Value Previous Estimate | G<br>Estimated Quantity Incorporated in the Work | H<br>Value of Work Comp. To-Date (E X G) | I<br>Materials Currently Stored (not in G) | J<br>Completed and Materials Stored to Date (H + I) | K<br>% of Value of Item (J / F) | L<br>Balance to Finish (F - J) |
|                    |   | C<br>Item Quantity        | D<br>Units |                                  |                               |  |  |  |   |                                 |                                |
| 1                  | MOBILIZATION  | 1.00                      | LS         | 6,000.00                         | 6,000.00                      | 0.25   | 1,500.00                                 | 1,500.00                                   | 1,500.00  | 75%                             | 4,500.00                       |
| 2                  | TRAFFIC CONTROL   | 1.00                      | LS         | 5,000.00                         | 5,000.00                      | 0.25   | 1,250.00                                 | 1,250.00                                   | 1,250.00  | 25%                             | 3,750.00                       |
| 3                  | CONSTRUCTION SURVEY   | 1.00                      | LS         | 1,500.00                         | 1,500.00                      | 0.25   | 375.00                                   | 375.00                                     | 375.00  | 25%                             | 1,125.00                       |
| 4                  | TRENCHING   | 12,000.00                 | LF         | 1.20                             | 14,400.00                     | -  | -  | -  | -   | -                               | 14,400.00                      |
| 5                  | NO. 8 AWG, SKV, L-824, TYPE C CABLE, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT                                    | 12,260.00                 | LF         | 1.30                             | 15,938.00                     | -  | -  | 5,200.00                                   | 5,200.00  | 33%                             | 10,738.00                      |
| 6                  | NO. 6 AWG, SOLID, BARE COUNTERPOISE WIRE, INSTALLED IN TRENCH, INCLUDING CONNECTIONS/TERMINATIONS AND GROUND RODS | 11,590.00                 | LF         | 1.60                             | 18,544.00                     | -  | -  | 4,200.00                                   | 4,200.00  | 23%                             | 14,344.00                      |
| 7                  | ELECTRICAL DUCT (2" PVC/HDPE, BORED IN PLACE  | 95.00                     | LF         | 14.00                            | 1,330.00                      | -  | -  | -  | -   | -                               | 1,330.00                       |
| 8                  | NON-ENCASED ELECTRICAL CONDUIT, 2" PVC/HDPE, IN TRENCH  | 12,000.00                 | LF         | 1.70                             | 20,400.00                     | -  | -  | -  | -   | -                               | 20,400.00                      |
| 9                  | ELECTRICAL HANDHOLE, L-867, SIZE B  | 12.00                     | EA         | 600.00                           | 7,200.00                      | -  | -  | -  | -   | -                               | 7,200.00                       |
| 10                 | L-867 LED RUNWAY EDGE LIGHT, BASE MOUNTED (MIRL)  | 40.00                     | EA         | 900.00                           | 36,000.00                     | 32.00  | 28,800.00                                | 2,734.03                                   | 31,534.03   | 88%                             | 4,465.97                       |
| 11                 | L-867 LED RUNWAY THRESHOLD LIGHT, BASE MOUNTED (MIRL)   | 16.00                     | EA         | 950.00                           | 15,200.00                     | -  | -  | 5,468.07                                   | 5,468.07  | 36%                             | 9,731.93                       |
| 12                 | L-858R GUIDANCE SIGN, 3 MODULE, FURNISH & INSTALL   | 1.00                      | EA         | 4,000.00                         | 4,000.00                      | -  | -  | -  | -   | -                               | 4,000.00                       |
| 13                 | REMOVE RUNWAY EDGE/THRESHOLD LIGHT  | 40.00                     | EA         | 200.00                           | 8,000.00                      | 40.00  | 8,000.00                                 | -  | 8,000.00  | 100%                            | -                              |
| 14                 | SPARE PARTS, AS LISTED  | 1.00                      | LS         | 2,000.00                         | 2,000.00                      | -  | -  | -  | -   | -                               | 2,000.00                       |
| A1                 | MOBILIZATION  | 1.00                      | LS         | 2,000.00                         | 2,000.00                      | 0.25   | 500.00                                   | 500.00                                     | 500.00  | 25%                             | 1,500.00                       |
| A2                 | TRAFFIC CONTROL   | 1.00                      | LS         | 500.00                           | 500.00                        | 0.25   | 125.00                                   | 125.00                                     | 125.00  | 25%                             | 375.00                         |
| A3                 | CONSTRUCTION SURVEY   | 1.00                      | LS         | 500.00                           | 500.00                        | 0.25   | 125.00                                   | 125.00                                     | 125.00  | 25%                             | 375.00                         |
| A4                 | TRENCHING   | 2,100.00                  | LF         | 1.20                             | 2,520.00                      | -  | -  | -  | -   | -                               | 2,520.00                       |
| A5                 | NO. 8 AWG, SKV, L-824, TYPE C CABLE, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT                                    | 2,500.00                  | LF         | 1.30                             | 3,250.00                      | -  | -  | -  | -   | -                               | 3,250.00                       |
| A6                 | NO. 6 AWG, SOLID, BARE COUNTERPOISE WIRE, INSTALLED IN TRENCH, INCLUDING CONNECTIONS/TERMINATIONS AND GROUND RODS | 2,100.00                  | LF         | 1.60                             | 3,360.00                      | -  | -  | -  | -   | -                               | 3,360.00                       |
| A7                 | NON-ENCASED ELECTRICAL CONDUIT, 2" PVC/HDPE, IN TRENCH  | 2,100.00                  | LF         | 1.70                             | 3,570.00                      | -  | -  | -  | -   | -                               | 3,570.00                       |
| A8                 | ELECTRICAL HANDHOLE, L-867, SIZE B  | 2.00                      | EA         | 600.00                           | 1,200.00                      | -  | -  | -  | -   | -                               | 1,200.00                       |
| A9                 | L-867 LED TAXIWAY EDGE LIGHT (MIRL), BASE MOUNTED   | 32.00                     | EA         | 800.00                           | 25,600.00                     | -  | -  | 10,148.02                                  | 10,148.02   | 40%                             | 15,451.98                      |
| A10                | REMOVE TAXIWAY EDGE LIGHT   | 26.00                     | EA         | 200.00                           | 5,200.00                      | 26.00  | 5,200.00                                 | -  | 5,200.00  | 100%                            | -                              |
|                    |   | DIVISION 1 TOTALS         |            | 203,212.00                       | 203,212.00                    |  | 45,875.00                                | 27,750.12                                  | 73,625.12   | 36%                             | 129,586.88                     |
| 1                  | MOBILIZATION  | 3.00                      | LS         | 2,000.00                         | 2,000.00                      | 0.25   | 500.00                                   | 500.00                                     | 500.00  | 25%                             | 1,500.00                       |
| 2                  | TRAFFIC CONTROL   | 1.00                      | LS         | 500.00                           | 500.00                        | 0.25   | 125.00                                   | 125.00                                     | 125.00  | 25%                             | 375.00                         |
| 3                  | CONSTRUCTION SURVEY   | 1.00                      | LS         | 500.00                           | 500.00                        | 0.25   | 125.00                                   | 125.00                                     | 125.00  | 25%                             | 375.00                         |
| 4                  | TRENCHING   | 3,600.00                  | LF         | 1.20                             | 4,320.00                      | -  | -  | -  | -   | -                               | 4,320.00                       |
| 5                  | NO. 8 AWG, SKV, L-824, TYPE C CABLE, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT                                    | 300.00                    | LF         | 1.30                             | 390.00                        | -  | -  | -  | -   | -                               | 390.00                         |
| 6                  | NO. 6 AWG, SOLID, BARE COUNTERPOISE WIRE, INSTALLED IN TRENCH, INCLUDING CONNECTIONS/TERMINATIONS AND GROUND RODS | 300.00                    | LF         | 1.60                             | 480.00                        | -  | -  | -  | -   | -                               | 480.00                         |
| 7                  | NO. 4 AWG, 600V, L-824, CABLE, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT  | 11,600.00                 | LF         | 2.20                             | 25,520.00                     | -  | -  | -  | -   | -                               | 25,520.00                      |
| 8                  | NO. 4 AWG, 600V, L-824 GROUND CABLE, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT                                    | 5,800.00                  | LF         | 2.20                             | 12,760.00                     | -  | -  | -  | -   | -                               | 12,760.00                      |
| 9                  | ELECTRICAL DUCT BANK, WITH (2) 2" CONDUITS, BORED IN PLACE  | 95.00                     | LF         | 14.00                            | 1,330.00                      | -  | -  | -  | -   | -                               | 1,330.00                       |
| 10                 | NON-ENCASED ELECTRICAL CONDUIT, 2" PVC/HDPE, IN TRENCH  | 4,800.00                  | LF         | 1.70                             | 8,160.00                      | -  | -  | -  | -   | -                               | 8,160.00                       |
| 11                 | ELECTRICAL HANDHOLE, L-867, SIZE B  | 8.00                      | EA         | 600.00                           | 4,800.00                      | -  | -  | -  | -   | -                               | 4,800.00                       |
| 12                 | L-867 LED TAXIWAY EDGE LIGHT, BASE MOUNTED (MIRL)   | 2.00                      | EA         | 19,000.00                        | 38,000.00                     | -  | -  | -  | -   | -                               | 38,000.00                      |
| 13                 | L-8491 REIL SYSTEM, COMPLETE, IN PLACE  | 2.00                      | EA         | 14,000.00                        | 28,000.00                     | -  | -  | -  | -   | -                               | 28,000.00                      |
| 14                 | REMOVE PAPI SYSTEM  | 2.00                      | EA         | 3,000.00                         | 6,000.00                      | -  | -  | -  | -   | -                               | 6,000.00                       |
| 15                 | REMOVAL REIL SYSTEM   | 2.00                      | EA         | 1,500.00                         | 3,000.00                      | -  | -  | -  | -   | -                               | 3,000.00                       |
|                    |   | DIVISION 2 TOTALS         |            | 135,760.00                       | 135,760.00                    |  | 750.00                                   | 27,750.12                                  | 74,375.12   | 22%                             | 264,596.88                     |
|                    |   |                           |            | Original Contract Totals         | \$ 338,972.00                 |  | \$ 46,625.00                             | \$ 27,750.12                               | \$ 74,375.12  | 22%                             | \$ 264,596.88                  |



**Stored Materials Summary**

**Owner:** Washington Airport Commission  
**Engineer:** Bolton & Menk, Inc.  
**Contractor:** Kimrey Electric  
**Project:** Runway 18/36 Lighting, PAPIs, and REILS  
**Contract:** Electrical

**Owner's Project No.:** 3-19-0093-015-2022  
**Engineer's Project No.:** 015-126255  
**Contractor's Project No.:** 3-19-0093-016-2022

**Contractor's Application for Payment**

| Application  |                      | Application Period: From 08/01/22 to 08/24/22  |  |                  |  |                             |                                |                                  |   |  |  | Application Date: 08/24/22                |  |
|--|----------------------|--|--|------------------|--|-----------------------------|--------------------------------|----------------------------------|---|--|--|---|--|
| A  | B                    | C  | D  | E                | F  | G                           | H                              |                                  | J   | K  | L  | M   |  |
| Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab) | Supplier Invoice No. | Submittal No. (with Specification Section No.) | Description of Materials or Equipment Stored | Storage Location | Application No. When Materials Placed in Storage | Previous Amount Stored (\$) | Amount Stored this Period (\$) | Amount Stored to Date (G+H) (\$) | Amount Previously Incorporated in the Work (\$) | Amount Incorporated in the Work this Period (\$) | Total Amount Incorporated in the Work (J+K) (\$) | Materials Remaining in Storage (I-L) (\$) |  |
| 5  | 84661                | 2  | Airport Lighting Cable                       | On Site          | 1  | 5,200.00                    | 5,200.00                       | 5,200.00                         | -   | -  | -  | 5,200.00                                  |  |
| 6  | 84661                | 2  | Solid SD Bare Copper Wire                    | On Site          | 1  | 4,200.00                    | 4,200.00                       | 4,200.00                         | -   | -  | -  | 4,200.00                                  |  |
| 10   | A/2022/203           | 2  | Cans, Covers, Gaskets, Transformers, etc.    | On Site          | 1  | 3,757.92                    | 3,757.92                       | 3,757.92                         | -   | 3,006.34   | 3,006.34   | 751.58                                    |  |
| 10   | A/2022/204           | 2  | Cans, Covers, Gaskets, Transformers, etc.    | On Site          | 1  | 9,912.23                    | 9,912.23                       | 9,912.23                         | -   | 7,929.78   | 7,929.78   | 1,982.45                                  |  |
| 11   | A/2022/203           | 2  | Cans, Covers, Gaskets, Transformers, etc.    | On Site          | 1  | 1,503.17                    | 1,503.17                       | 1,503.17                         | -   | -  | -  | 1,503.17                                  |  |
| 11   | A/2022/204           | 2  | Cans, Covers, Gaskets, Transformers, etc.    | On Site          | 1  | 3,964.90                    | 3,964.90                       | 3,964.90                         | -   | -  | -  | 3,964.90                                  |  |
| A9   | A/2022/203           | 2  | Cans, Covers, Gaskets, Transformers, etc.    | On Site          | 1  | 2,218.23                    | 2,218.23                       | 2,218.23                         | -   | -  | -  | 2,218.23                                  |  |
| A9   | A/2022/204           | 2  | Cans, Covers, Gaskets, Transformers, etc.    | On Site          | 1  | 7,929.79                    | 7,929.79                       | 7,929.79                         | -   | -  | -  | 7,929.79                                  |  |
|  |                      |  |  |                  |  | <b>Totals \$</b>            | <b>\$</b>                      | <b>\$ 38,686.24</b>              | <b>\$</b>                                       | <b>\$ 10,936.12</b>                              | <b>\$ 10,936.12</b>                              | <b>\$ 27,750.12</b>                       |  |



# SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk  
Contact info: Sally Hart, 319-653-6584 ext 131; [sallyhart@washingtioniowa.gov](mailto:sallyhart@washingtioniowa.gov)

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

### 1. APPLICANT INFORMATION

Name/Event: Latino Festival 2023

Coordinator: Sonia Leyva

Contact Number: 319 591-1094

Email Address: latinos-for-washington-inc@gmail.com

### 2. EVENT INFORMATION

Event Description: Cultural festival for community  
(food, music, kids activities, entertainment)

Days/Dates of Event: Sat. Aug 5, 2023 / Rain date: Sat 8/19/22

Time(s) of Event: (Include Set Up/Tear Down Time) 8am - 10pm

Event Location: Central Park, Washington, IA

Will event require an alcohol license or require modification of an existing license?  Yes  No

### 3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: close street on West side of park  
for food vendors (see map)

Method of Notification for businesses/downtown residents (if applicable):

N/A

Other Requests

Temporarily park in a "No Parking" area  
location: \_\_\_\_\_

Use of City Park (specify park :  
Electrical Needs: for food vendors

Walk/Run (attach map of route and indicate  
streets to be closed) *performers on stage*

Fireworks (specify location :)

Use of gators/UTV/ATV on City streets

Parade (attach map of route and indicate  
streets to be closed)

Tent(s) to be used – over 400 sq ft or canopies  
over 1,000 sq ft

Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Emergency "No Parking" Signs

Traffic cones

Picnic Tables

Yield signs for crosswalks

Garbage/Recycling Barrels

Street Sweeping following (parades)

Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Public Address System

Recorded/Live Music

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site?  Yes  No If yes, how many? 2  
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided?  Yes  No If yes, how many? 2

Contact Person: Sonia Leyva Phone: 319 591-1094

7. INSURANCE

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted  Certificate of Insurance not required

*↳ will provide prior to event 😊*

**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

*Sonia Gleyva*  
 Applicant/Sponsor Signature

8/31/22  
 Date

**DEPARTMENT APPROVALS**

| <u>Indicate Date Contacted</u> | <b>The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.</b>                             |  |  |
|--------------------------------|--|--|--|
| <u>N/A</u>                     | City Clerk<br>(Liquor Licenses)  | Sally Y. Hart<br>319-653-6584<br>ext 131 | <a href="mailto:sallyhart@washingtioniowa.gov">sallyhart@washingtioniowa.gov</a> |
|                                | Comments/Restrictions:   |  |  |
| <u>8/31/22</u>                 | Police Chief   | Jim Lester<br>319-458-0264               | <a href="mailto:jlester@washingtioniowa.gov">jlester@washingtioniowa.gov</a>     |
|                                | Comments/Restrictions:   |  |  |
| <u>8/31/22</u>                 | Fire Chief   | Brendan DeLong<br>319-461-3796           | <a href="mailto:bdelong@washingtioniowa.gov">bdelong@washingtioniowa.gov</a>     |
|                                | Comments/Restrictions:   |  |  |
| <u>8/31/22</u>                 | Streets  | JJ Bell<br>319-653-1538                  | <a href="mailto:jjbell@washingtioniowa.gov">jjbell@washingtioniowa.gov</a>       |
|                                | Comments/Restrictions:   |  |  |
| <u>8/31/22</u>                 | Parks  | Nick Pacha<br>319-321-4886               | <a href="mailto:npacha@washingtioniowa.gov">npacha@washingtioniowa.gov</a>       |
|                                | Comments/Restrictions:   |  |  |
| <u>8/31/22</u>                 | County Environmental Health (if serving food):<br>Jason Taylor; 319-461-2876; <a href="mailto:jtaylor@co.washington.ia.us">jtaylor@co.washington.ia.us</a> |  |  |
|                                | Comments/Restrictions:   |  |  |

**CITY COUNCIL APPROVAL**

\_\_\_\_\_  
 City Clerk Signature

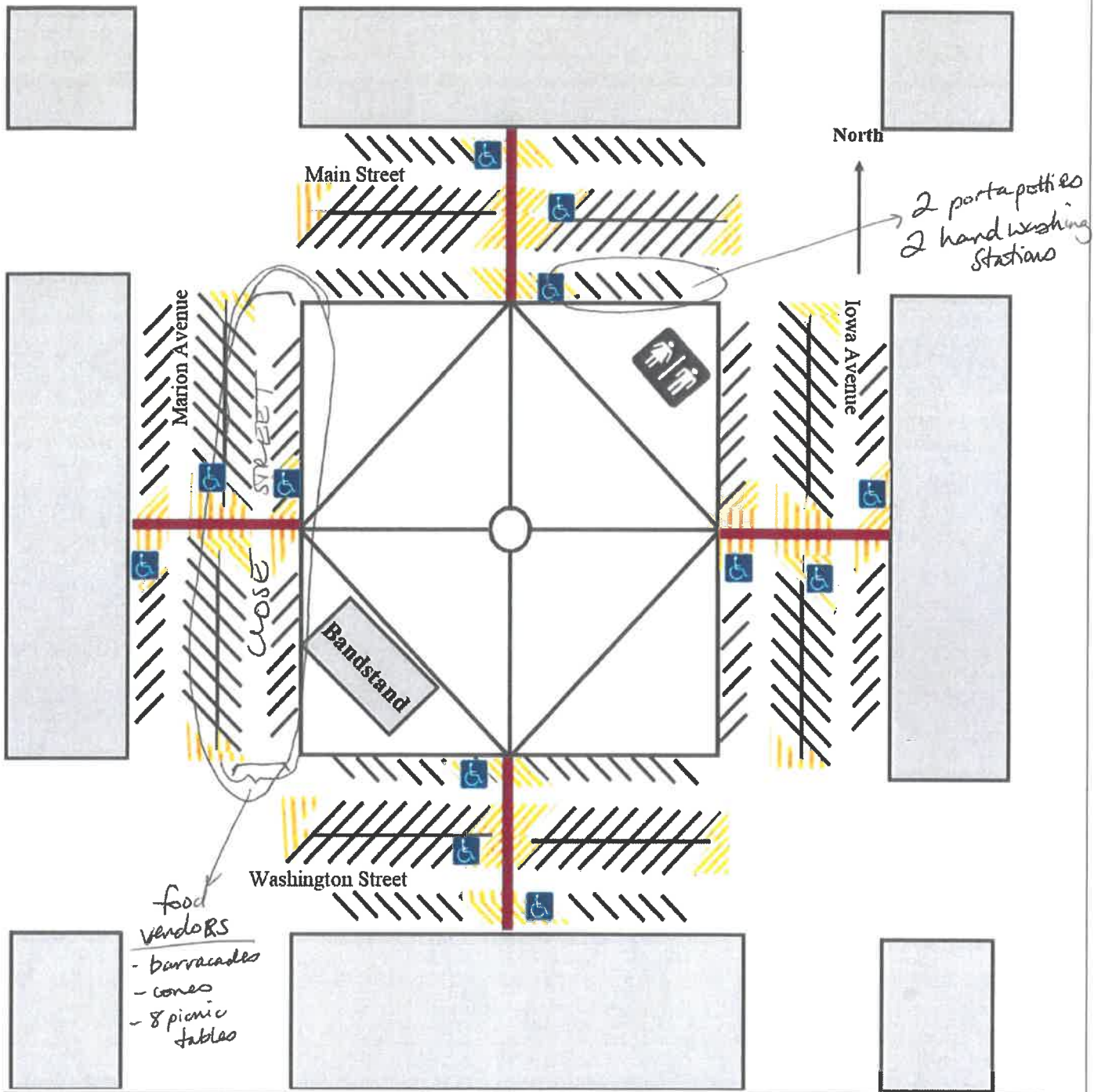
\_\_\_\_\_  
 Date of Action

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

CONDITIONS IMPOSED: \_\_\_\_\_

**Downtown Map (If Area Outside Downtown, Please Attach a Map):**







# SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk  
Contact info: Sally Hart, 319-653-6584 ext 131; [sallyhart@washingtioniowa.gov](mailto:sallyhart@washingtioniowa.gov)

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

**1. APPLICANT INFORMATION**

Name/Event: St. James Fall Fest

Coordinator: Jeremy Vittetoe

Contact Number: 319-461-8917

Email Address: jervitt@gmail.com

**2. EVENT INFORMATION**

Event Description: Dinner & live auction to raise money for St. James School

Days/Dates of Event: 9/11/22

Time(s) of Event: (Include Set Up/Tear Down Time) 8:00 AM to 8:00 PM

Event Location: KC Hall 606 W. 3rd St. Washington

Will event require an alcohol license or require modification of an existing license?  Yes  No

**3. REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: West 3rd St. Between North F Ave & North F Ave

\_\_\_\_\_  
\_\_\_\_\_

Method of Notification for businesses/downtown residents (if applicable):

\_\_\_\_\_  
\_\_\_\_\_

Other Requests

- Temporarily park in a "No Parking" area location: \_\_\_\_\_
- Use of City Park (specify park: \_\_\_\_\_ Electrical Needs: \_\_\_\_\_)
- Walk/Run (attach map of route and indicate streets to be closed)
- Fireworks (specify location:)
- Use of gators/UTV/ATV on City streets
- Parade (attach map of route and indicate streets to be closed)
- Tent(s) to be used -- over 400 sq ft or canopies over 1,000 sq ft
- Other (please specify:)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

- Street barricades
- Emergency "No Parking" Signs
- Traffic cones
- Picnic Tables
- Yield signs for crosswalks
- Garbage/Recycling Barrels
- Street Sweeping following (parades)
- Other (please specify:)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

- Amplified Sound/Speaker System
- Recorded/Live Music
- Public Address System
- If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site?  Yes  No If yes, how many? 1  
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided?  Yes  No If yes, how many? 1

Contact Person: Jeremy Vittetoe Phone: 319-461-8917

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted  Certificate of Insurance not required

**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

  
 Applicant/Sponsor Signature

9/1/22  
 Date

**DEPARTMENT APPROVALS**

| Indicate Date Contacted | The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.                                    |  |  |
|-------------------------|--|--|--|
| <u>9/1/22</u>           | City Clerk<br>(Liquor Licenses)  | Sally Y. Hart<br>319-653-6584<br>ext 131 | <a href="mailto:sallyhart@washingtioniowa.gov">sallyhart@washingtioniowa.gov</a> |
|                         | Comments/Restrictions:   |  |  |
| <u>9/1/22</u>           | Police Chief   | Jim Lester<br>319-458-0264               | <a href="mailto:jlester@washingtioniowa.gov">jlester@washingtioniowa.gov</a>     |
|                         | Comments/Restrictions:   |  |  |
|                         | Fire Chief   | Brendan DeLong<br>319-461-3796           | <a href="mailto:bdelong@washingtioniowa.gov">bdelong@washingtioniowa.gov</a>     |
|                         | Comments/Restrictions:   |  |  |
| <u>9/1/22</u>           | Streets  | JJ Bell<br>319-653-1538                  | <a href="mailto:jjbell@washingtioniowa.gov">jjbell@washingtioniowa.gov</a>       |
|                         | Comments/Restrictions:   |  |  |
| <u>9/1/22</u>           | Parks  | Nick Pacha<br>319-321-4886               | <a href="mailto:npacha@washingtioniowa.gov">npacha@washingtioniowa.gov</a>       |
|                         | Comments/Restrictions:   |  |  |
|                         | County Environmental Health (if serving food):<br>Jason Taylor; 319-461-2876; <a href="mailto:jtaylor@co.washington.ia.us">jtaylor@co.washington.ia.us</a> |  |  |
|                         | Comments/Restrictions:   |  |  |

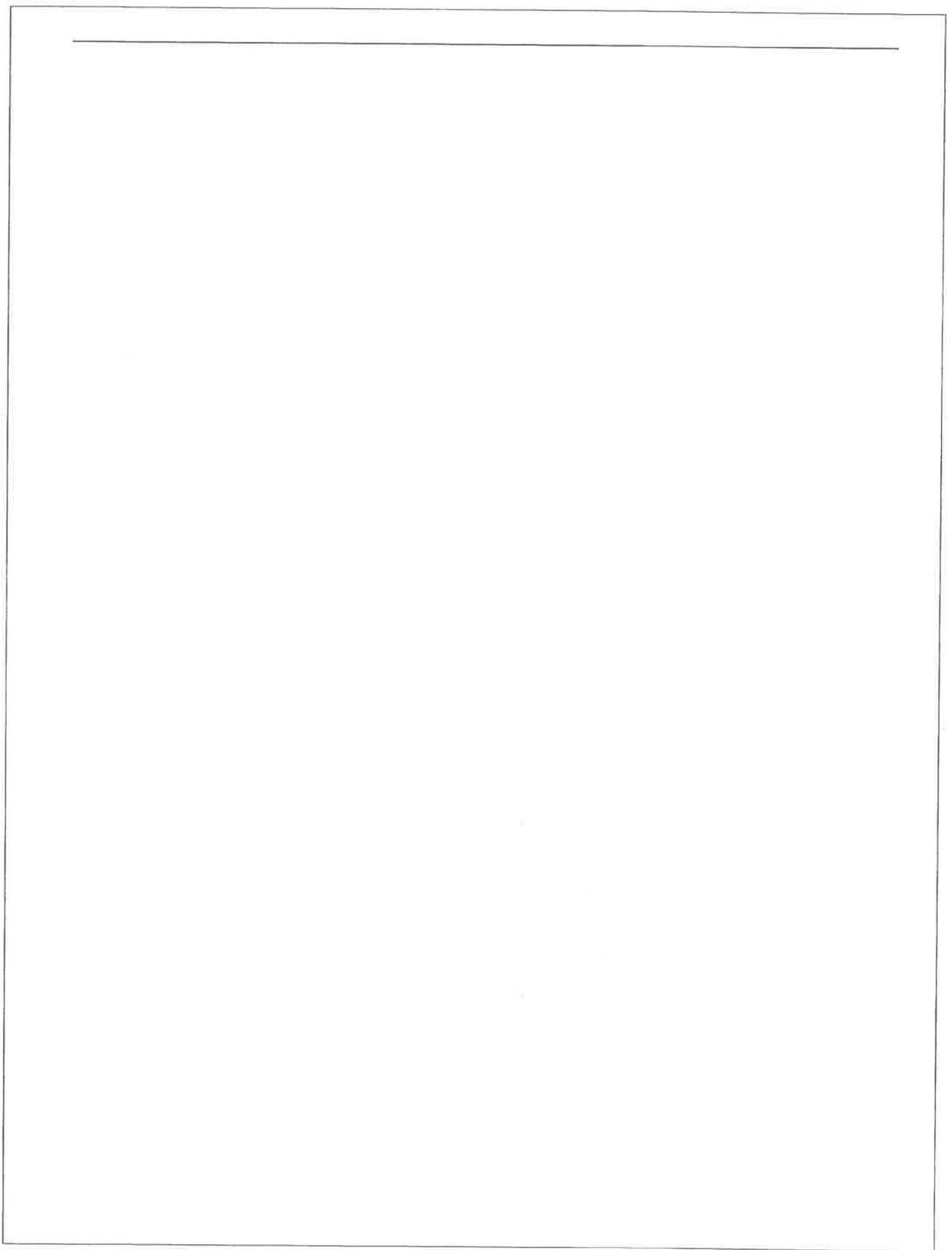
**CITY COUNCIL APPROVAL**

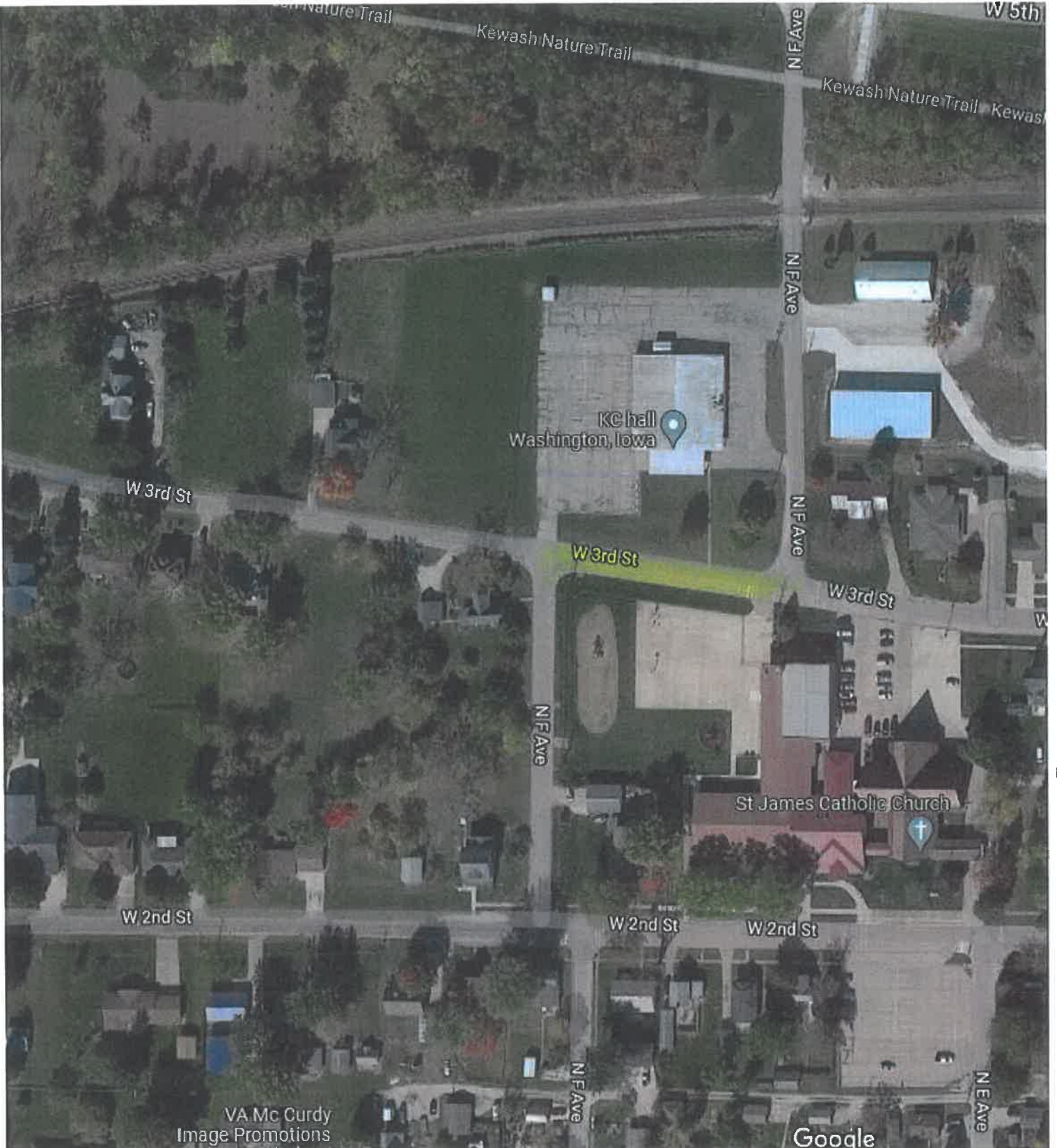
\_\_\_\_\_  
 City Clerk Signature

\_\_\_\_\_  
 Date of Action

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

CONDITIONS IMPOSED: \_\_\_\_\_





KC hall  
Washington, Iowa

St James Catholic Church

W 3rd St

W 3rd St

W 3rd St

W 2nd St

W 2nd St

W 2nd St

VA Mc Curdy  
Image Promotions

Google

Kewash Nature Trail

Kewash Nature Trail

N E Ave

N E Ave

N E Ave

N E Ave

N E Ave

N E Ave



## Confirmation of Coverage

Dear: Kathy Dean, C.M.G. Agency, Inc.

Date: Aug 23, 2022

Thank you for the bind order for the below Insured. We are pleased to present the RPS Confirmation of Coverage and invoice along with the attached Founders Insurance Company binder. **Please review the attached and below carefully as coverage described herein may be different from the original application submitted, or prior policy if applicable.**

**Insured:** St James Church Of Washington Iowa

**RPS Reference #:** 5071933B

**Mailing Address:** 602 W 2nd Street Washington, IA 52353

**Physical Address:** 606 W 3rd Steet on the front Lawn of KC Hall, Washington, IA 52353

**Carrier:** Founders Insurance Company / Admitted

**AM Best Rating:** A XI

**Policy Number:** ELIA104203

**Expiring Policy Number:**

**Policy Period:** 9/9/2022 to 9/14/2022

**Coverage:** Liquor Liability

**Limit:** per Carrier terms attached

**Rate:** per Carrier terms attached

**Policy Premium:** \$289.00

**Fees (fully earned):** Broker Fee - RPS \$100.00

**Taxes:**

**TRIA:**

**Status:** INCLUDED

**TOTAL:** \$389.00

**Commission:** 10%

**Minimum Earned Premium:** 100%

**Home State:** IA

**This policy is issued, pursuant to Iowa Code section 515I, by an eligible surplus lines insurer in Iowa and as such is not covered by the Iowa Insurance Guaranty Association.**

**Joel D. Cavaness**

**The State Surplus Lines Notice applies only if Insurance Carrier is shown as Non-Admitted in the Binder Information Section.**

**Conditions/ Subjectivities:** per Carrier terms attached

Subject to Fully Completed, Signed & Dated Application at time of Binding.

**Please note:**

- You are responsible for reviewing and explaining the coverage to the client, including any options, available or not from our office. The terms hereon are not fully described and no assumption should be made as to the adequacy of the coverage of the risk to the client.
- You are not an Agent of the insurer, and as such, cannot bind coverage nor make any commitments on behalf of the insurer, nor of us. This policy cannot be assigned to another without the written consent of the insurer or their Agent.
- This document is intended for use as evidence that the insurance, as described herein, has been effected and shall be subject to all terms and conditions of policy(ies) which will be issued and that in the event of any inconsistency herewith, the terms and provisions of such policy(ies) shall prevail.
- If this policy is issued on a non-admitted basis, your office is responsible for completing, collecting and delivery to RPS any required surplus lines forms, taxes and fees from the insured. RPS will remit the applicable taxes and forms to the state. If this policy is subject to the surplus lines laws in your state, you should make every effort to comply with any special provisions and regulations of your state.
- By binding you commit to any provisions contained hereon, such as Minimum Earned Premiums. There are no flat cancellations allowed.
- When requesting a policy change, addition, cancellation, endorsement, etc. you must provide every policy number/ coverage to which the request applies.
- You are responsible for the issuance and review of Certificates of Insurance (COI). COIs cannot amend or alter the terms provided herein.
- In the event of a claim please report immediately and visit the RPS Claims website: <https://my.rpsins.com/claimsfnol>
- All premiums and any fees are due to RPS within 20 days of binding unless otherwise stipulated. Accounts with payments that are overdue and are not received within this time frame are subject to cancellation.

If you have any questions, please feel free to call or email me. We look forward to our next opportunity to work with you.

Sincerely,  
Tammy Beenken  
Risk Placement Services, Inc. - Des Moines  
Phone: 515-225-8535  
Email: [Tammy\\_Beenken@rpsins.com](mailto:Tammy_Beenken@rpsins.com)

Quote Number: QC235807

Date: 8/17/2022

**LIQUOR LIABILITY RATING INFORMATION -**

**Location #1**

|                |                    |                        |     |
|----------------|--------------------|------------------------|-----|
| Classification | Special Events     | Liquor Total Receipts: | \$0 |
|                | Fairs or Festivals |                        |     |

|                         |    |              |
|-------------------------|----|--------------|
| Rating Territory        | 10 | Territory 10 |
| # of Additional Insured | 1  |              |

**COVERAGE OPTION 1 (Selected)**

Liquor Liability Coverage

|                                 |              |              |
|---------------------------------|--------------|--------------|
| CSL Per Occurrence Limit        | \$500,000    |              |
| Aggregate Limit                 | \$1,000,000  |              |
| <b>Item #1 Premium</b>          | <b>\$254</b> |              |
| <b>Liquor Liability Premium</b> |              | <b>\$254</b> |

Optional Endorsements:

|  |             |
|--|-------------|
| Additional Insured Designated Person or Organization | \$20        |
| Cap on Losses From Certified Acts of Terrorism       | \$15        |
| <b>Optional Endorsement Premium</b>                  | <b>\$35</b> |

|   |              |
|---|--------------|
| <b>Total Liquor Liability Premium Including Fee (if applicable)</b> | <b>\$289</b> |
|---|--------------|



**CITY OF WASHINGTON, IOWA  
CLAIMS REPORT  
SEPTEMBER 6, 2022**

|                             |                                |                                |                |
|-----------------------------|--------------------------------|--------------------------------|----------------|
| <b>POLICE</b>               | ALLIANT ENERGY                 | ALLIANT ENERGY                 | 812.52         |
|                             | AMAZON CAPITAL SERVICES        | LAPTOP BAG                     | 35.79          |
|                             | ARNOLD MOTOR SUPPLY            | SUPPLIES                       | 104.83         |
|                             | CAPITAL ONE                    | EQUIPMENT AND SUPPLIES         | 74.24          |
|                             | GALLS LLC                      | UNIFORMS                       | 219.88         |
|                             | GILLUND ENTERPRISES            | VEHICLE SUPPLIES               | 544.00         |
|                             | HAWKEYE FIRE & SAFETY          | SUPPLIES                       | 65.00          |
|                             | HY VEE CATERING                | MIA BRDECKA-306TH ILEA MEA     | 2122.72        |
|                             | IGRAPHIX, INC                  | OFFICE SUPPLIES                | 25.00          |
|                             | IOWA POLICE CHIEFS ASSOCIATION | ADMIN CONFERENCE               | 60.00          |
|                             | KCTC                           | PHONE & INTERNET               | 321.81         |
|                             | MARCO, INC.                    | COPIER LEASE                   | 389.54         |
|                             | MOORE'S BP AMOCO, INC.         | TOWS & IMPOUNDS- 30 DAY STOR   | 565.00         |
|                             | SYNNEX FINANCIAL SERVICES      | TABLET PAYMENTS                | 604.26         |
|                             | VISA-TCM BANK, N.A.            | FUEL, REPAIR, HOLSTER & ME     | 217.91         |
|                             | WASHINGTON DISCOUNT TIRE       | TIRE REPAIR                    | 51.46          |
|                             | <b>TOTAL</b>                   | <b>6213.96</b>                 |                |
| <b>FIRE</b>                 | ARNOLD MOTOR SUPPLY            | PARTS                          | 1623.85        |
|                             | ALLIANT ENERGY                 | ALLIANT ENERGY                 | 1828.18        |
|                             | CENTRAL IOWA DISTRIBUTING      | SUPPLIES                       | 271.00         |
|                             | CINTAS CORP LOC. 342           | TOWEL SERVICE                  | 77.73          |
|                             | HAWKEYE FIRE & SAFETY          | SUPPLIES                       | 10.82          |
|                             | KCTC                           | PHONE & INTERNET               | 207.46         |
|                             | O'REILLY AUTOMOTIVE INC        | AIR FILTERS                    | 94.16          |
|                             | TOYNE INC                      | TRUCK HOSE REPLACEMENT         | 1348.15        |
|                             | VISA-TCM BANK, N.A.            | ADOBE SOFTWARE                 | 26.49          |
|                             | WIDE, TOM                      | CLOTHING ALLOWANCE REIMB       | 179.99         |
|                             |                                | <b>TOTAL</b>                   | <b>5667.83</b> |
| <b>EMS</b>                  | WASH CO AMBULANCE              | BACKUP MEDICAL BAG             | 413.89         |
|                             | WIDE, TOM                      | T SHIRTS                       | 1590.00        |
|                             |                                | <b>TOTAL</b>                   | <b>2003.89</b> |
| <b>DEVELOPMENT SERVICES</b> | FARRIER, KELLY                 | ABATEMENTS/GRASS & YARD WO     | 770.00         |
|                             |                                | <b>TOTAL</b>                   | <b>770.00</b>  |
| <b>LIBRARY</b>              | AMAZON                         | LIBRARY MATERIALS              | 163.94         |
|                             | BAKER & TAYLOR                 | LIBRARY MATERIALS              | 1317.80        |
|                             | BATTERSON PHOTOGRAPHY          | CARDS                          | 86.00          |
|                             | CENGAGE LEARNING INC/GALE      | LIBRARY MATERIALS              | 47.23          |
|                             | MARY MARR LODGE                | PROGRAM FEE                    | 50.00          |
|                             | MONTAG, CAROL                  | MUSIC WRITING WORKSHOP         | 375.00         |
|                             | STAPLES BUSINESS ADVANTAGE     | OFFICE SUPPLIES                | 18.04          |
|                             | VISA-TCM BANK, N.A.            | SOFTWARE, ZOOM & GOGGLE        | 106.94         |
|                             |                                | <b>TOTAL</b>                   | <b>2164.95</b> |
| <b>PARKS</b>                | ACE-N-MORE                     | SUPPLIES                       | 73.95          |
|                             | ALLIANT ENERGY                 | ALLIANT ENERGY                 | 1001.56        |
|                             | AMAZON CAPITAL SERVICES        | AED-WELLNESS PARK/SEAT CUSHION | 243.48         |
|                             | ARNOLD MOTOR SUPPLY            | OIL/AIR TANK                   | 189.31         |
|                             | BAILEY, BEVERLY                | FY23 MUNICIPAL BAND PAY        | 135.00         |
|                             | BALL, HANNAH                   | FY23 MUNICIPAL BAND PAY        | 108.00         |
|                             | BAUGHMAN, ARNEL                | FY23 MUNICIPAL BAND PAY        | 148.50         |
|                             | BELL, PETE                     | BELL, PETE                     | 67.50          |
|                             | BLUE MOON SATELLITES, LLC      | PORTABLE TOILETS               | 556.63         |
|                             | BORDWELL, VIRGINIA             | FY23 MUNICIPAL BAND PAY        | 94.50          |
|                             |                                |                                |                |

|                               |                              |         |
|-------------------------------|------------------------------|---------|
| BROCK, RON                    | FY23 MUNICIPAL BAND PAY      | 148.50  |
| BROOKS, BETH                  | FY23 MUNICIPAL BAND PAY      | 40.50   |
| BROOKS, NORMAN                | FY23 MUNICIPAL BAND SOLO/PAY | 90.50   |
| BROTHERTON, AL                | FY23 MUNICIPAL BAND PAY      | 108.00  |
| CARRILLO, JACOB               | FY23 MUNICIPAL BAND PAY      | 121.50  |
| CARTER, JEREMIAH              | FY23 MUNICIPAL BAND PAY      | 94.50   |
| CASKEY, OLIVIA                | FY23 MUNICIPAL BAND          | 67.50   |
| CENTRAL LANDSCAPE SUPPLY      | TREE PROTECTORS              | 105.00  |
| CHALUPA, MARTHA               | FY23 MUNICIPAL BAND PAY      | 135.00  |
| CINTAS FIRST AID & SAFETY     | FIRST AID SUPPLIES           | 47.82   |
| CLARK, HEATHER                | FY23 MUNICIPAL BAND PAY      | 40.50   |
| COBB OIL CO., INC-BP ONE TRIP | FUEL                         | 22.60   |
| CONCRETE ACCESSORIES LTD      | WELLNESS PARK SUPPLIES       | 6.48    |
| CONLON, WALTER                | FY23 MUNICIPAL BAND PAY      | 135.00  |
| COOKE, JILLY                  | FY23 MUNICIPAL BAND PAY      | 27.00   |
| CUSTOM IMPRESSIONS INC        | SIGNS                        | 495.00  |
| DUVALL, ISABELLE              | FY23 MUNICIPAL BAND PAY      | 135.00  |
| DUVALL, NICK                  | FY23 MUNICIPAL BAND PAY      | 94.50   |
| EBERSOLE, IVANA               | FY23 MUNICIPAL BAND PAY      | 108.00  |
| FLEMING, ABBY                 | FY23 MUNICIPAL BAND PAY      | 67.50   |
| FLEMING, ANA                  | FY23 MUNICIPAL BAND PAY      | 108.00  |
| FLEMING, DAVID                | FY23 MUNICIPAL BAND PAY      | 27.00   |
| FLEMING, MELISSA              | FY23 MUNICIPAL BAND PAY      | 54.00   |
| GEHRS, JASON P                | FY23 MUNICIPAL BAND PAY      | 121.50  |
| GRAINGER                      | RR DRINKING FOUNTAIN         | 699.23  |
| HANCOCK, JIM                  | FY23 MUNICIPAL BAND PAY      | 135.00  |
| HANIFAN, TOM                  | FY23 MUNICIPAL BAND PAY      | 94.50   |
| HINCKLEY, LONDON              | FY23 MUNICIPAL BAND PAY      | 54.00   |
| HOVDE, ERYK                   | FY23 MUNICIPAL BAND          | 27.00   |
| HUGHES, DONALD                | FY23 MUNICIPAL BAND PAY      | 81.00   |
| IDEAL READY MIX               | WELLNESS PARK-CONCRETE       | 1523.80 |
| IMPRESSIONS COMPUTERS, INC    | COMPUTER MAINTENANCE         | 529.98  |
| JOHN DEERE FINANCIAL          | SUPPLIES                     | 30.98   |
| JOHNSON, BARRY                | FY23 MUNICIPAL BAND PAY      | 148.50  |
| KAYE, SAMUEL                  | FY23 MUNICIPAL BAND PAY      | 94.50   |
| KAZAKOV, ANGELINA             | FY23 MUNICIPAL BAND PAY      | 108.00  |
| KCTC                          | PHONE & INTERNET             | 331.21  |
| KUNZ, DAVID                   | FY23 MUNICIPAL BAND PAY      | 121.50  |
| MARR, DICK                    | FY23 MUNICIPAL BAND PAY      | 148.50  |
| MATHEWS, SIERRA               | FY23 MUNICIPAL BAND PAY      | 135.00  |
| MCCURDY, GARY                 | FY23 MUNICIPAL BAND PAY      | 148.50  |
| MCNAMAR, TOM                  | FY23 MUNICIPAL BAND PAY      | 1630.00 |
| MIDWEST TREE SERVICE INC.     | PARK TREE TRIMMING           | 1240.00 |
| MILLER & SONS, INC.           | WELLNESS PARK-HYDRANT WORK   | 39.49   |
| MURPHY, JANE                  | FY23 MUNIBAND PAY            | 360.00  |
| NEWMAN, MEGHAN                | FY23 MUNICIPAL BAND PAY      | 27.00   |
| O'REILLY AUTOMOTIVE INC       | WIPER BLADES                 | 40.78   |
| PACHA, NICK                   | BOOT REIMBURSEMENT           | 100.00  |
| REASOR, LYNN                  | FY23 MUNICIPAL BAND PAY      | 27.00   |
| REED, DONIELLE                | FY23 MUNICIPAL BAND PAY      | 81.00   |
| RICHARDSON, PAULA             | FY23 MUNICIPAL BAND PAY      | 94.50   |
| RICHARDSON, RICHIE            | FY23 MUNICIPAL BAND PAY      | 67.50   |
| RICHARDSON, TERRA             | FY23 MUNICIPAL BAND PAY      | 108.00  |
| RIGHTER, EMILY                | FY23 MUNICIPAL BAND PAY      | 108.00  |
| RIGHTER, ISABELLE             | FY23 MUNICIPAL BAND PAY      | 121.50  |
| STARK, FRED                   | FY23 MUNICIPAL BAND          | 94.50   |
| STARK, NATHAN                 | FY23 MUNICIPAL BAND PAY      | 121.50  |
| TOWNER, PAUL                  | FY23 MUNICIPAL BAND          | 148.50  |
| USA BLUEBOOK                  | TOOLS                        | 139.09  |
| WASH CO AMBULANCE             | LIFEPAK BATTERY KIT          | 594.66  |
| WASHINGTON DISCOUNT TIRE      | TIRE REPAIR                  | 18.49   |
| WASHINGTON LUMBER             | SUPPLIES                     | 5.96    |
| WESTPHAL, CAMERON             | FY23 MUNICIPAL BAND PAY      | 108.00  |
| WUBBENA, AUDREY               | FY23 MUNICIPAL BAND PAY      | 40.50   |
| WUBBENA, CLAIRE               | FY23 MUNICIPAL BAND PAY      | 40.50   |
| WUBBENA, QUINN                | FY23 MUNICIPAL BAND PAY      | 40.50   |

|              |                     |                 |
|--------------|---------------------|-----------------|
| YODER, MEGAN | FY23 MUNICIPAL BAND | 54.00           |
|              | <b>TOTAL</b>        | <b>14881.50</b> |

|             |                    |                          |                |
|-------------|--------------------|--------------------------|----------------|
| <b>POOL</b> | ACCO               | POOL SUPPLIES            | 2506.08        |
|             | ALLIANT ENERGY     | ALLIANT ENERGY           | 3965.47        |
|             | FRANK MILLARD & CO | BACKFLOW PREVENTER TESTS | 195.00         |
|             | KCTC               | PHONE & INTERNET         | 85.94          |
|             | STATE HYGIENIC LAB | POOL TESTING             | 27.00          |
|             |                    | <b>TOTAL</b>             | <b>6779.49</b> |

|                 |                           |                             |                |
|-----------------|---------------------------|-----------------------------|----------------|
| <b>CEMETERY</b> | ALLIANT ENERGY            | ALLIANT ENERGY              | 172.95         |
|                 | ARNOLD MOTOR SUPPLY       | BACKHOE PARTS               | 398.83         |
|                 | ATCO INTERNATIONAL        | GLOVES,TOWELS & HERBICIDE   | 1095.48        |
|                 | G & R MILLER CONSTRUCTION | DRAINAGE INTAKE             | 33.00          |
|                 | GRAINGER                  | GAS CANS/LIFTING STRAPS     | 464.34         |
|                 | HIWAY SERVICE CENTER      | BACKHOE PARTS/SHOP SUPPLIES | 247.38         |
|                 | IDEAL READY MIX           | CONCRETE                    | 2705.65        |
|                 | JOHN DEERE FINANCIAL      | HITCH FOR GATOR             | 54.99          |
|                 | KCTC                      | PHONE & INTERNET            | 161.06         |
|                 | NEW STERIL MANUFACTURING  | TENT PARTS                  | 49.87          |
|                 | PRODUCTIVITY PLUS         | BACKHOE PARTS               | 111.10         |
|                 | VISA-TCM BANK, N.A.       | TRIMMER PARTS & SEAT COVER  | 234.12         |
|                 | WASHINGTON LUMBER         | SUPPLIES                    | 211.65         |
|                 |                           | <b>TOTAL</b>                | <b>5940.42</b> |

|                        |                                       |                                |                |
|------------------------|---------------------------------------|--------------------------------|----------------|
| <b>FINANCIAL ADMIN</b> | ARCHER APPLIANCE                      | WATER FILTER                   | 59.99          |
|                        | ALBERT, KIRK                          | MILEAGE REIMBURSEMENT          | 72.50          |
|                        | ALLIANT ENERGY                        | ALLIANT ENERGY                 | 1421.92        |
|                        | CENTRAL IOWA DISTRIBUTING             | JANITORIAL SUPPLIES            | 139.00         |
|                        | CINTAS CORP LOC. 342                  | RUG SERVICE                    | 48.90          |
|                        | DE LAGE LANDEN FINANCIAL SERVICES INC | COPIER LEASE                   | 154.98         |
|                        | GOOGLE LLC                            | EMAIL SUBSCRIPTION             | 396.00         |
|                        | HAWKEYE FIRE & SAFETY                 | SUPPLIES                       | 65.00          |
|                        | IMPRESSIONS COMPUTERS, INC            | COMPUTER MAINTENANCE           | 260.00         |
|                        | KCII                                  | ADVERTISING                    | 97.32          |
|                        | KCTC                                  | PHONE & INTERNET               | 934.90         |
|                        | PURCHASE POWER                        | POSTAGE REFILLS                | 1077.66        |
|                        | SECRETARY OF STATE                    | NOTARY FEE                     | 30.00          |
|                        | VISA-TCM BANK, N.A.                   | LODGING & ZOOM/WEBSITE STORAGE | 576.34         |
|                        | WMPF GROUP LLC                        | LEGAL - MINUTES                | 970.36         |
|                        |                                       | <b>TOTAL</b>                   | <b>6304.87</b> |

|                |                     |                            |                |
|----------------|---------------------|----------------------------|----------------|
| <b>AIRPORT</b> | ALLIANT ENERGY      | ALLIANT ENERGY             | 720.35         |
|                | VISA-TCM BANK, N.A. | ZOOM, POSTAGE & RADIO BASE | 1334.99        |
|                |                     | <b>TOTAL</b>               | <b>2055.34</b> |

|                 |                               |                                  |                |
|-----------------|-------------------------------|----------------------------------|----------------|
| <b>ROAD USE</b> | ALTORFER                      | PREPARE FOR SEAL COAT-EQUI       | 512.00         |
|                 | ARNOLD MOTOR SUPPLY           | PARTS/SUPPLIES                   | 157.57         |
|                 | CHEMSEARCH FE                 | TRANNY FLUID                     | 313.75         |
|                 | COBB OIL CO., INC-BP ONE TRIP | FUEL                             | 47.97          |
|                 | GILLUND ENTERPRISES           | VEHICLE SUPPLIES                 | 274.00         |
|                 | HI-LINE INC                   | VEHICLE SUPPLIES                 | 105.45         |
|                 | HIWAY SERVICE CENTER          | PARTS                            | 271.21         |
|                 | IDEAL READY MIX               | CONCRETE                         | 319.30         |
|                 | L L PELLING CO                | PRE-MIX                          | 1586.92        |
|                 | RUSSO DIAMOND SUPPLY LLC      | BLADES FOR GRINDER               | 628.00         |
|                 | VISA-TCM BANK, N.A.           | ADA PADS FOR SIDEWALK/CONFERENCE | 1111.54        |
|                 | WASHINGTON DISCOUNT TIRE      | TIRE REPAIR                      | 127.74         |
|                 | WELLINGTON, EARL              | AUTOMOTIVE COMPRESSION SET       | 291.00         |
|                 | WMPF GROUP LLC                | ADVERTISING                      | 111.16         |
|                 |                               | <b>TOTAL</b>                     | <b>5857.61</b> |

|                               |  |  |   |
|-------------------------------|--|--|---|
| <b>STREET LIGHTING</b>        | ALLIANT ENERGY   | ALLIANT ENERGY   | 270.98  |
|                               |  | <b>TOTAL</b>   | <b>270.98</b>   |
| <b>HOTEL/MOTEL TAX</b>        | VISA-TCM BANK, N.A.  | WEBSITE STORAGE  | 136.50  |
|                               |  | <b>TOTAL</b>   | <b>136.50</b>   |
| <b>CAPITAL PROJECTS</b>       | VISA-TCM BANK, N.A.<br>HIGHLAND PRODUCTS GROUP, LLC  | PICKLEBALL EQUIPMENT   | 710.00  |
|                               |  | PICKELBALL PROJECT   | 1690.00   |
|                               |  | <b>TOTAL</b>   | <b>2400.00</b>  |
| <b>INDUSTRIAL DEVELOP</b>     | WEDG   | WEDGE SHARE-915 E TYLER-AUG/SEPT   | 7277.14   |
|                               |  | <b>TOTAL</b>   | <b>7277.14</b>  |
| <b>SIDEWALK REPAIR</b>        | ENGLE, RICK<br>CARMICHAEL, JERRY   | SIDEWALK REPLACEMENT PROGR   | 512.00  |
|                               |  | SIDEWALK REIMBURSEMENT   | 384.00  |
|                               |  | <b>TOTAL</b>   | <b>896.00</b>   |
| <b>TREE REMOVAL &amp; REP</b> | MIDWEST TREE SERVICE INC.  | PARK TREE TRIMMING   | 1240.00   |
|                               |  | <b>TOTAL</b>   | <b>1240.00</b>  |
| <b>K-9 PROGRAM</b>            | JOHN DEERE FINANCIAL   | K9 FOOD  | 54.99   |
|                               |  | <b>TOTAL</b>   | <b>54.99</b>  |
| <b>PARK GIFT</b>              | RJ THOMAS MFG. CO. INC   | BETTERMENT TABLES  | 3687.00   |
|                               |  | <b>TOTAL</b>   | <b>3687.00</b>  |
| <b>LIBRARY GIFT</b>           | BAKER & TAYLOR<br>VISA-TCM BANK, N.A.  | LIBRARY MATERIALS  | 104.39  |
|                               |  | SOFTWARE, ZOOM & GOGGLE  | 109.00  |
|                               |  | <b>TOTAL</b>   | <b>213.39</b>   |
| <b>WATER PLANT</b>            | ALLIANT ENERGY<br>BOLTON, MASON<br>CAPITAL ONE<br>COOK, COLE<br>EPPERLY, RANDY<br>FERGUSON WATERWORKS# 2516<br>FRANK MILLARD & CO<br>HOLT SUPPLY CORPORATION<br>ION ENVIRONMENTAL SOLUTIONS<br>JENNINGS, ELAINE<br>KCTC<br>MCCHURCH, SHANE<br>MUNICIPAL SUPPLY INC<br>POSTMASTER<br>SERRATA, KATHRYN<br>STREFF, ROSE<br>SUDDETH, TANGIER DAW<br>TYLER TECHNOLOGIES<br>WASH CO AMBULANCE<br>WATER SOLUTIONS UNLIMITED | ALLIANT ENERGY<br>WATER DEPOSIT REFUND<br>SUPPLIES<br>WATER DEPOSIT REFUND<br>AUGUST MILEAGE REIMBURSMEN<br>METERS<br>BACKFLOW PREVENTER TESTS<br>SUPPLIES<br>LAB SERVICES<br>MILEAGE REIMBURSEMENT<br>PHONE & INTERNET<br>WATER DEPOSIT REFUND<br>METER PARTS<br>BULK WATER BILL PAYMENTS<br>WATER DEPOSIT REFUND<br>MILEAGE REIMBURSEMENT<br>WATER DEPOSIT REFUND<br>SOFTWARE MAINTENANCE<br>LIFE PK & DEFIB PADS<br>WATER CHEMICALS<br><b>TOTAL</b> | 463.45<br>120.39<br>88.94<br>113.93<br>10.00<br>41145.77<br>320.00<br>817.36<br>124.00<br>37.50<br>165.62<br>44.89<br>785.64<br>1066.15<br>31.15<br>6.25<br>153.54<br>5172.35<br>544.88<br>6610.05<br><b>57821.86</b> |
| <b>WATER DISTRIBUTION</b>     | ACE-N-MORE<br>ALLIANT ENERGY   | ELECTRICAL CHARGER<br>ALLIANT ENERGY   | 33.92<br>49.35  |

|                           |                              |                |
|---------------------------|------------------------------|----------------|
| ARNOLD MOTOR SUPPLY       | SHOP TOOLING                 | 56.98          |
| CHEMSEARCH FE             | GEAR LUBE/TRANSMISSION FLUID | 594.75         |
| CINTAS FIRST AID & SAFETY | FIRST AID SUPPLIES           | 47.42          |
| DOUDS STONE LLC           | ROADSTONE                    | 1993.39        |
| HI-LINE INC               | BATTERIES                    | 30.48          |
| HIWAY SERVICE CENTER      | SUPPLIES                     | 35.00          |
| JOHN DEERE FINANCIAL      | POLESAW REPAIR               | 228.27         |
| KCTC                      | PHONE & INTERNET             | 99.91          |
| SITLER'S SUPPLIES INC.    | BATTERIES                    | 45.00          |
| TIFCO INDUSTRIES          | SHOP SUPPLIES                | 320.81         |
| WASHINGTON LUMBER         | SUPPLIES                     | 75.12          |
| WMPF GROUP LLC            | ADVERTISING                  | 51.83          |
|                           | <b>TOTAL</b>                 | <b>3662.23</b> |

|                           |                 |                            |               |
|---------------------------|-----------------|----------------------------|---------------|
| <b>WATER CAPITAL PROJ</b> | WICKERT, JANICE | TEMPORARY CONSTR. EASEMENT | 100.00        |
|                           | WMPF GROUP LLC  | BIDS - ADVERTISING         | 320.22        |
|                           |                 | <b>TOTAL</b>               | <b>420.22</b> |

|                    |                                 |                            |                 |
|--------------------|---------------------------------|----------------------------|-----------------|
| <b>SEWER PLANT</b> | ALLIANT ENERGY                  | ALLIANT ENERGY             | 16285.95        |
|                    | ARNOLD MOTOR SUPPLY             | TRUCK SERVICE              | 240.27          |
|                    | EUROFINS ENVIRONMENT TESTING NC | CERTIFIED TESTING          | 2196.60         |
|                    | HYDRO KLEAN                     | PARKSIDE CLEANING          | 3468.75         |
|                    | JOHN DEERE FINANCIAL            | REPAIR/MOWER PARTS         | 54.01           |
|                    | LOGAN CONTRACTORS SUPPLY, INC.  | PUMP PARTS                 | 46.13           |
|                    | O'REILLY AUTOMOTIVE INC         | OIL FILTERS                | 12.00           |
|                    | TYLER TECHNOLOGIES              | SOFTWARE MAINTENANCE       | 5172.34         |
|                    | USA BLUEBOOK                    | SUPPLIES                   | 649.17          |
|                    | VISA-TCM BANK, N.A.             | FUEL, SUPPLIES, PARTS, TES | 936.57          |
|                    |                                 | <b>TOTAL</b>               | <b>29061.79</b> |

|                         |                          |                  |                |
|-------------------------|--------------------------|------------------|----------------|
| <b>SEWER COLLECTION</b> | ARNOLD MOTOR SUPPLY      | BRAKE REPAIR     | 421.69         |
|                         | CHEMSEARCH FE            | GEAR LUBE        | 373.95         |
|                         | IGRAPHIX, INC            | SHIPPING         | 62.50          |
|                         | KCTC                     | PHONE & INTERNET | 99.91          |
|                         | WASHINGTON DISCOUNT TIRE | TIRES            | 123.90         |
|                         | WMPF GROUP LLC           | ADVERTISING      | 51.83          |
|                         |                          | <b>TOTAL</b>     | <b>1133.78</b> |

|                   |                           |                       |                 |
|-------------------|---------------------------|-----------------------|-----------------|
| <b>SANITATION</b> | JOHNSON COUNTY REFUSE INC | GARBAGE AND RECYCLING | 47952.50        |
|                   | WASH CO HUMANE SOCIETY    | AUGUST COLLECTIONS    | 332.84          |
|                   |                           | <b>TOTAL</b>          | <b>48285.34</b> |

**TOTAL** **215201.08**

**RESOLUTION NO. 2022-\_\_\_**

**A RESOLUTION AUTHORIZING LEVY,  
ASSESSMENT, AND COLLECTION OF COSTS TO  
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, water service charges remain unpaid and delinquent for the following listed property owners:

The property of Allison, Stephen, located at 217 North Avenue C for the amount of \$290.59. Legal description (02 01 ADD TO WASH S 77 FT LOT 1 &) Parcel Number 1117303004.

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 6th day of September, 2022.

\_\_\_\_\_  
Jaron Rosien, Mayor

Attest:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

**RESOLUTION NO. 2022-\_\_\_**

**A RESOLUTION ESTABLISHING  
A GREAT PLACES STEERING COMMITTEE**

WHEREAS, the City of Washington, Iowa, applied to be named a Great Place in May of 2022, and was designated a Great Place in July of 2022 by the Iowa Department of Cultural Affairs; and

WHEREAS, Washington is now designated as an Iowa Great Place for ten years and re-designation may be considered in the future; and

WHEREAS, the City Council wishes to establish a committee to oversee the duties of the program including but not limited to being active members in the Iowa Great Places network, participation in more than two qualifying Great Places meetings, events, and/or professional development opportunities, be active participants in the Iowa Great Places mentoring program, and oversee annual reports.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby establishes a Great Places Steering Committee to advise the Council on the most efficient and effective uses of grant funding from the Iowa Great Places program, including visioning and development of written plans to these stated ends. The Iowa Great Places grant funds will be used to provide for improvements to enhance our community.

Section 2. The Great Places Steering Committee will consist of members designated by the Mayor with at least one seat filled by a City Council member or the Mayor. All proposed appointments shall be submitted for confirmation by the City Council.

Section 3. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED and APPROVED this \_\_\_ day of September, 2022.

\_\_\_\_\_  
Jaron Rosien, Mayor

Attest:

\_\_\_\_\_  
Sally Y. Hart, City Clerk



## 2022 Board of Directors

Brent Kromrie, President  
Tim Elliott, Vice President  
Maddie Widmer, Treasurer  
Jordan Hill, Secretary  
Heather Marek  
Becky Litwiller  
Illa Earnest

### Ex-Officio

Michelle Redlinger  
Marcus Fedler  
Mary Audia

### What we do in a nutshell?

- Historic Preservation
- Economic Development
- Business Support
- Downtown Beautification
- Design Assistance & Consultation
- Marketing
- Event Planning
- Community Organizing
- & so much more...

### Business Visit Program

We'd love to know more about you & your business! Let's sit down & see how Main Street can benefit you.

August 22, 2022

City of Washington  
c/o City Council  
215 E. Washington St.  
Washington, IA 52353

Dear City Council Members;

Attached is the Downtown Investment Grants (DIG) applications for funding for the rehabilitation of an apartment for the Arreola Rentals LLC, Jacqueline Arreola Owner, which is located at 117 W. Washington Street.

I met with the Jackie on Friday July 15th for walkthrough of the apartment project & discussion of the renovations. We recommend funding of this project which has been vacant for more than 15 years.

Main Street Washington is requesting:

Jacqueline Arreola LLC receives **\$25,000** towards their \$100,000 project to begin Fall 2022 and wrap by Fall 2023. Jackie has provided proof of the required match to Main Street Washington & I have attached the quote for the work to be completed on the project.

We appreciate the City's interest and willingness to host the Downtown Investment Grants Program.

Thank you for your consideration,

A handwritten signature in black ink that reads 'Sarah Grunewaldt'.

Sarah Grunewaldt  
Executive Director

Approved by City Council \_\_\_\_\_

\_\_\_\_\_  
Jaron Rosien  
Mayor, City of Washington

Accredited by:





**RESOLUTION NO. 2022-\_\_\_**

**A RESOLUTION ENDORSING A DOWNTOWN INVESTMENT GRANT  
AGREEMENT WITH ARREOLA RENTALS LLC,  
JACQUELINE ARREOLA, OWNER**

WHEREAS, the City Council created the Downtown Investment Grants (DIG) program, in partnership with the Washington County Riverboat Foundation and Main Street Washington, to incentivize major building improvements in downtown Washington in accordance with Main Street guidelines; and

WHEREAS, as per the policies and procedures previously established by this Council, Main Street Washington has recommended a forgivable loan/grant be awarded to Arreola Rentals LLC, Jacqueline Arreola, Owner, to assist with an estimated \$100,000 investment in the building it owns at 117 West Washington Street

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby approves the attached Downtown Investment Grant Agreement and Promissory Note, providing a forgivable loan/grant to Arreola Rentals LLC, Jacqueline Arreola, Owner, in the amount of \$25,000.00.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

PASSED AND APPROVED this 6<sup>th</sup> day of September, 2022.

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Jaron P. Rosien, Mayor

ATTEST:

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Sally Y. Hart, City Clerk

CITY OF WASHINGTON  
CITY FORGIVABLE LOAN  
PROMISSORY NOTE

Dated this 6<sup>th</sup> day of September, 2022.

\$25,000.00

Washington, Iowa

FOR VALUE RECEIVED, the undersigned (hereafter called the "Maker") promises to pay to the order of the City of Washington, Iowa (hereafter called the "Payee"), at its office at City Hall, 215 E. Washington Street, Washington, Iowa, or upon notice to the Maker, at such other place as may be designated from time to time by the holder, the principal sum of Twenty-Five Thousand Dollars (\$25,000), to be paid as follows:

A 3-year \$25,000 loan at three percent (3%) interest per annum.

1. Payments. All payments under the Note shall be applied in this order:

- (1) to interest, and
- (2) to principal.

2. Loan Agreement; Acceleration Upon Default. This Note is issued by Maker to evidence an obligation to repay a loan according to the terms of that certain Downtown Investment Grant Agreement, dated September 6, 2022, between the Payee and Maker and, at the election of the holder without notice to the Maker, shall become immediately due and payable in the event that any of the events in Section 4 of the Downtown Investment Grant Agreement should occur prior to the 3<sup>rd</sup> Anniversary of the Disbursement Date.

3. Security. Payment of this Note is secured by a lien created by the recording of the Downtown Investment Grant Agreement.

4. Waiver. No delay or omission on the part of the holder in exercising any right under this Note shall operate as a waiver of that right or of any other right under this Note. A waiver on any one occasion shall not be construed as a bar to or waiver of any right and/or remedy on any future occasion.

5. Waiver of Protest. Each maker, surety endorser and guarantor of this Note, expressly waives presentment, protest, demand, notice of dishonor or default, and notice of any kind with respect to this Note.

6. Costs of Collection. The Maker will pay on demand all costs of collection,

maintenance of collateral, legal expenses, and attorneys' fees incurred or paid by the holder in collecting and/or enforcing this Notice on default.

7. Meaning of Terms. As used in this Note, "holder" shall mean the Payee or other endorsee of this Note, who is in possession of it, or the bearer hereof, if this Note is at the time payable to the bearer. The word "Maker" shall mean each of the undersigned. If this Note is signed by more than one person, it shall be the joint and several liabilities of such persons.

8. Miscellaneous. The captions of paragraphs in this Promissory Note are for the convenience of reference only, shall not define or limit the provisions hereof, and shall not have any legal or other significance whatsoever.

ACCEPTED & AGREED:

(SEAL) Payee:  
CITY OF WASHINGTON, IOWA

By: \_\_\_\_\_  
Jaron Rosien, Mayor

ATTEST:

By: \_\_\_\_\_  
Sally Hart, City Clerk

Maker:  
**OWNER**

By: \_\_\_\_\_

Jacqueline Arreola, Owner  
Arreola Rentals, LLC

EXHIBIT "A"  
LOAN FORGIVENESS SCHEDULE

Upon the passage of one (1) year from the issuance of the Occupancy Permit, if the Developer is in compliance with the terms of the Development Agreement, the City shall forgive 50% of the Note amount.

Upon the passage of two (2) years from the issuance of the Occupancy Permit, if the Developer is in compliance with the terms of the agreement, the City shall forgive 25% of the Note amount.

Upon the passage of three (3) years from the issuance of the Occupancy Permit, if the Developer is in compliance with the terms of the Development Agreement, the entire Note amount shall be forgiven by the City.

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Deanna McCusker, City  
Administrator*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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August 30, 2022

To: Mayor & City Council

From: Deanna McCusker  
City Administrator

Re: User Fee for Electric Car Charging Station

The electric car charging station has been installed and is ready to activate once the user fee is approved. After reviewing the per kWh charge that we pay, \$.14 per kWh it makes sense to set the user fee at \$.22 per kWh to do a little better than breaking even.

The usage and fees received will be reviewed in a year to verify the charges and to make sure that the user fee is set appropriately. Based on the review, I would recommend that Council approve the user fee at \$.22 per kWh.

**RESOLUTION NO. 2022 –**

**RESOLUTION SETTING A USER FEE FOR THE  
ELECTRIC CAR CHARGING STATION**

WHEREAS, a grant was applied for to purchase an electric car charging station; and,

WHEREAS, the City was awarded the grant for the electric car charging station and the car charging station has been installed and is ready for activation and use by electric car patrons; and,

WHEREAS, to cover the electric charges to the City for the electric car charging station, the fee to the users of the station shall be set at \$.22 per kWh.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the user fee for the electric car charging station be approved at \$.22 per kWh.

PASSED AND APPROVED this 6<sup>th</sup> day of September, 2022.

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Jaron P. Rosien, Mayor

ATTEST:

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Sally Y. Hart, City Clerk



# GARDEN & ASSOCIATES, LTD.

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1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

August 31, 2022

City of Washington  
Deanna McCusker, City Administrator  
215 E. Washington St  
Washington, IA 52353

Re: East Adams Street Reconstruction  
Washington, Iowa - 2022  
G&A 5019061

Dear Deanna:

Enclosed herewith are three copies of Pay Application No. 2 submitted by Cornerstone Excavating, Inc. in the amount of \$142,451.55. The application is for work completed to date which includes water main, water services, and storm sewer.

Should the council approve, please have the pay application signed, forward one copy to Cornerstone Excavating, Inc. with payment, keep one copy for City record, and return one copy to Garden & Associates.

If there are any questions, please contact me at (641) 672-2526.

Sincerely,  
**GARDEN & ASSOCIATES, LTD.**

A handwritten signature in blue ink that reads "Jack Pope".

Jack Pope, P.E.

Enc: Pay Application 2 (3 copies)

JP/fs



# Contractor's Application for Payment No. 2

Application Period: Work Thru 8/31/2022 Application Date: 8/31/2022

To: City of Washington  
 From (Contractor): Commestone Excavating Inc.  
 Via (Engineer): Garden & Associates, Ltd.

Project: Adams Street Reconstruction  
 Contract: Adams Street Reconstruction  
 Engineer's Project No.: 5019061

Owner's Contract No.: \_\_\_\_\_

Contract Working Day Summary:

Original Contract Time: \_\_\_\_\_  
 Added by Change Order: \_\_\_\_\_  
 Contract Time To Date: \_\_\_\_\_  
 Working Days Used to Date: \_\_\_\_\_  
 Working Days Remaining: \_\_\_\_\_

### Application for Payment Change Order Summary

| Approved Change Orders   | Number      | Additions       | Deductions       |
|--|-------------|-----------------|------------------|
| 1. ORIGINAL CONTRACT PRICE   |             |                 | \$ 51,463,694.74 |
| 2. Net change by Change Order  |             |                 | \$ _____         |
| 3. Current Contract Price (Line 1 + 2)   |             |                 | \$ 51,463,694.74 |
| 4. TOTAL COMPLETED AND STORED TO DATE<br>(Column F total on Progress Estimates)                |             |                 | \$ 5333,511.00   |
| 5. RETAINAGE:  |             |                 |                  |
| a. 5% X  | 3333,511.00 | Work Completed  | \$ 816,675.55    |
| b. 5% X  |             | Stored Material | \$ _____         |
| c. Total Retainage (Line 5.a + Line 5.b)   |             |                 | \$ 816,675.55    |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)   |             |                 | \$ 5316,835.45   |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)                                      |             |                 | \$ 5174,383.90   |
| 8. AMOUNT DUE THIS APPLICATION   |             |                 | \$ 5142,451.55   |
| 9. BALANCE TO FINISH PLUS RETAINAGE<br>(Column G total on Progress Estimates + Line 5.c above) |             |                 | \$ 51,146,881.30 |

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interests, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Payment of: \$ 5142,451.55  
 (Line 8 or other - attach explanation of the other amount)

is recommended by: *Paul Poe* (Engineer) 8-31-2022 (Date)

Payment of: \$ 5142,451.55  
 (Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)



**CONTINUATION SHEET AIA DOCUMENT G703**

AIA Document G703, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contract Conditions, is attached hereto and incorporated by reference. The undersigned certifies that the information furnished herein is true and correct to the best of his knowledge and belief. Use column 1 on Contracts where variable retainage for firm items may apply.

Adams Street Reconstruction  
WAS021

APPLICATION NO: 2  
APPLICATION DATE: 8/31/17  
PROJECT NO: 8/31/17/22  
ARCHITECT'S PROJECT NO:

| ITEM NO. | DESCRIPTION OF WORK  | SCHEDULED VALUE |      |            | WORK COMPLETED |       | MATERIALS PRESENTLY STORED (NOT IN D O R E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G/C) | BALANCE TO FINISH (C-G) | RETAINAGE 5% |
|----------|--|-----------------|------|------------|----------------|-------|---|--|---------|-------------------------|--------------|
|          |  | QTY             | UNIT | UNIT \$    | TOTAL \$       | QTY   |   |  |         |                         |              |
| 1        | Clearing and Grubbing  | 1               | 1LS  | \$7,500.00 | \$7,500.00     | 1     | \$0.00                                      | \$7,500.00                                 | 100%    | \$0.00                  | \$375.00     |
| 2        | Excavation, Class 10   | 3,900           | CY   | \$17.00    | \$66,300.00    | 500   | \$0.00                                      | \$6,500.00                                 | 13%     | \$59,800.00             | \$4,485.00   |
| 3        | Subgrade Preparation (12" Thick)                                 | 9,810           | SY   | \$1.60     | \$15,696.00    | 2,700 | \$4,320.00                                  | \$4,320.00                                 | 28%     | \$11,376.00             | \$1,161.00   |
| 4        | Subbase, Modified  | 9,810           | SY   | \$7.25     | \$71,122.50    | 2,700 | \$20,250.00                                 | \$20,250.00                                | 26%     | \$50,872.50             | \$1,017.25   |
| 5        | Compaction Testing   | 1               | LS   | \$5,500.00 | \$5,500.00     | 0.25  | \$1,375.00                                  | \$1,375.00                                 | 25%     | \$4,125.00              | \$88.75      |
| 6        | Trench Foundation  | 50              | TON  | \$33.00    | \$1,650.00     | -     | \$0.00                                      | \$0.00                                     | -       | \$1,650.00              | \$0.00       |
| 7        | Trench Compaction Testing (Water Main and Storm Sewer)           | 1               | LS   | \$8,000.00 | \$8,000.00     | 0.25  | \$2,000.00                                  | \$2,000.00                                 | 25%     | \$6,000.00              | \$100.00     |
| 8        | Storm Sewer Trenched, PVC, 8"                                    | 20              | LF   | \$46.50    | \$930.00       | 9     | \$418.50                                    | \$418.50                                   | 45%     | \$511.50                | \$20.55      |
| 9        | Storm Sewer Trenched, 12"  | 38              | LF   | \$57.50    | \$2,175.00     | 36    | \$2,070.00                                  | \$2,070.00                                 | 100%    | \$0.00                  | \$168.00     |
| 10       | Storm Sewer Trenched, 15"  | 607             | LF   | \$59.00    | \$35,813.00    | 28    | \$1,652.00                                  | \$1,652.00                                 | 16%     | \$34,161.00             | \$292.05     |
| 11       | Storm Sewer Trenched, 18"  | 88              | LF   | \$54.00    | \$4,752.00     | 26    | \$1,404.00                                  | \$1,404.00                                 | 30%     | \$3,348.00              | \$83.20      |
| 12       | Storm Sewer Trenched, 24"  | 50              | LF   | \$53.00    | \$2,650.00     | -     | \$0.00                                      | \$0.00                                     | -       | \$2,650.00              | \$0.00       |
| 13       | 24"  | 885             | LF   | \$17.50    | \$15,487.50    | 300   | \$5,250.00                                  | \$5,250.00                                 | 34%     | \$10,237.50             | \$202.50     |
| 14       | Submain (Longitudinal), 4" or 6"                                 | 5,095           | LF   | \$10.65    | \$53,993.25    | 1,100 | \$11,715.00                                 | \$11,715.00                                | 22%     | \$41,278.25             | \$865.75     |
| 15       | Submain Outlets and Connections, 4" or 6"                        | 25              | EA   | \$250.00   | \$6,250.00     | 7     | \$1,750.00                                  | \$1,750.00                                 | 28%     | \$4,500.00              | \$97.50      |
| 16       | Storm Sewer Service Sub, PVC, 4"                                 | 200             | LF   | \$37.50    | \$7,500.00     | 232   | \$8,700.00                                  | \$8,700.00                                 | 116%    | (\$1,200.00)            | \$435.00     |
| 17       | Water Main Trenched, PVC, 4"                                     | 20              | LF   | \$31.00    | \$620.00       | -     | \$0.00                                      | \$0.00                                     | -       | \$620.00                | \$4.65       |
| 18       | Water Main Trenched, PVC, 6"                                     | 35              | LF   | \$43.00    | \$1,505.00     | 5     | \$215.00                                    | \$215.00                                   | 14%     | (\$516.00)              | \$101.05     |
| 19       | Water Main Trenched, PVC, 8"                                     | 1,950           | LF   | \$45.00    | \$87,750.00    | 1,041 | \$46,845.00                                 | \$46,845.00                                | 73%     | \$18,905.00             | \$2,558.25   |
| 20       | (Restrained Joint) DIP, B' Water Service Pipe, Type K Copper, 1" | 120             | LF   | \$150.00   | \$18,000.00    | -     | \$0.00                                      | \$0.00                                     | -       | \$18,000.00             | \$0.00       |
| 21       | 1"   | 300             | LF   | \$31.75    | \$9,525.00     | 189   | \$5,962.50                                  | \$5,962.50                                 | 92%     | \$792.00                | \$438.15     |
| 22       | Water Service Corporation, 1"                                    | 6               | EA   | \$325.00   | \$1,950.00     | 7     | \$2,275.00                                  | \$2,275.00                                 | 100%    | \$0.00                  | \$130.00     |
| 23       | Water Service Curb Stop and Box, 1"                              | 6               | EA   | \$400.00   | \$2,400.00     | 1     | \$400.00                                    | \$400.00                                   | 89%     | \$400.00                | \$140.00     |
| 24       | Gate Valve, 6"   | 1               | EA   | \$1,250.00 | \$1,250.00     | 1     | \$0.00                                      | \$0.00                                     | 100%    | \$0.00                  | \$62.50      |
| 25       | Gate Valve, 8"   | 6               | EA   | \$1,900.00 | \$11,400.00    | 6     | \$0.00                                      | \$0.00                                     | 100%    | \$0.00                  | \$570.00     |
| 26       | Tapping Valve Assembly, 4" x 4"                                  | 1               | EA   | \$3,550.00 | \$3,550.00     | -     | \$0.00                                      | \$0.00                                     | -       | \$3,550.00              | \$0.00       |
| 27       | Tapping Valve Assembly, 12" x 6"                                 | 5               | EA   | \$4,800.00 | \$24,000.00    | -     | \$0.00                                      | \$0.00                                     | -       | \$24,000.00             | \$0.00       |
| 28       | Fire Hydrant Assembly  | 5               | EA   | \$5,750.00 | \$28,750.00    | -     | \$0.00                                      | \$0.00                                     | -       | \$28,750.00             | \$0.00       |
| 29       | Fire Hydrant Assembly Removal                                    | 3               | EA   | \$1,500.00 | \$4,500.00     | 2     | \$3,000.00                                  | \$3,000.00                                 | 100%    | \$0.00                  | \$225.00     |
| 30       | Valve Box Removal  | 4               | EA   | \$600.00   | \$2,400.00     | 1     | \$1,500.00                                  | \$1,500.00                                 | 100%    | \$0.00                  | \$90.00      |
| 31       | Water Main Connection No. 1                                      | 1               | LS   | \$3,950.00 | \$3,950.00     | 2     | \$1,200.00                                  | \$1,200.00                                 | 75%     | \$600.00                | \$90.00      |
| 32       | Water Main Connection No. 2                                      | 1               | LS   | \$3,950.00 | \$3,950.00     | -     | \$0.00                                      | \$0.00                                     | -       | \$3,950.00              | \$197.50     |
| 33       | Water Main Connection No. 3                                      | 1               | LS   | \$3,950.00 | \$3,950.00     | -     | \$0.00                                      | \$0.00                                     | -       | \$3,950.00              | \$197.50     |
| 34       | Water Main Connection No. 4                                      | 1               | LS   | \$4,150.00 | \$4,150.00     | -     | \$0.00                                      | \$0.00                                     | -       | \$4,150.00              | \$207.50     |
| 35       | Water Main Connection No. 5                                      | 1               | LS   | \$3,550.00 | \$3,550.00     | -     | \$0.00                                      | \$0.00                                     | -       | \$3,550.00              | \$177.50     |
| 36       | Water Main Connection No. 6                                      | 1               | LS   | \$3,050.00 | \$3,050.00     | -     | \$0.00                                      | \$0.00                                     | -       | \$3,050.00              | \$152.50     |
| 37       | Water Main Connection No. 7                                      | 1               | LS   | \$3,050.00 | \$3,050.00     | -     | \$0.00                                      | \$0.00                                     | -       | \$3,050.00              | \$152.50     |
| 38       | Lower Existing Water Main  | 1               | EA   | \$4,800.00 | \$4,800.00     | -     | \$0.00                                      | \$0.00                                     | -       | \$4,800.00              | \$0.00       |
| 39       | Manhole, SW-401, 48" Dia.  | 1               | EA   | \$3,900.00 | \$3,900.00     | 1     | \$3,900.00                                  | \$3,900.00                                 | 100%    | \$0.00                  | \$195.00     |
| 40       | Manhole, SW-401, 60" Dia.  | 1               | EA   | \$9,100.00 | \$9,100.00     | 1     | \$9,100.00                                  | \$9,100.00                                 | 100%    | \$0.00                  | \$455.00     |

**CONTINUATION SHEET** AIA DOCUMENT G703

AIA Document G703, APPLICATION AND CERTIFICATE FOR PAYMENT.

Instructions: Complete this Certificate for Payment only if you are the contractor or subcontractor. Do not complete this Certificate for Payment if you are the architect or engineer.

Use columns 1 and 2 in Contracts where variable retainage for line items may apply.

Adams Street Reconstruction  
WAS021

APPLICATION NO. 7  
APPLICATION DATE: 8/31/2022  
PERIOD TO: 8/31/2022  
ARCHITECT'S PROJECT NO.

| ITEM NO. | DESCRIPTION OF WORK                                   | SCHEDULED VALUE |      |                | WORK COMPLETED |       | THIS PERIOD  |     | MATERIALS PRESENTLY STORED (NOT IN DORE) | TOTAL COMPLETED AND STORED TO DATE (D+C+T) | % (G/C)        | BALANCE TO FINISH (C-G) | RETAINAGE % |
|----------|---|-----------------|------|----------------|----------------|-------|--------------|-----|--|--|----------------|-------------------------|-------------|
|          |   | QTY             | UNIT | UNIT \$        | TOTAL \$       | QTY   | TOTAL \$     | QTY |  |  |                |                         |             |
| 41       | Marble, SW-402, 4' x 8'                               | 1               | EA   | \$13,650.00    | \$0.00         | 1     | \$13,650.00  |     | \$13,650.00                              | 100%                                       | \$0.00         | \$822.50                |             |
| 42       | Inlets, SW-501  | 6               | EA   | \$4,625.00     | \$2,312.50     | 2.00  | \$9,250.00   |     | \$11,562.50                              | 42%  | \$19,187.50    | \$278.13                |             |
| 43       | Inlets, SW-502, 48" Dia.                              | 1               | EA   | \$4,775.00     | \$0.00         |       | \$0.00       |     | \$0.00                                   |  | \$4,775.00     | \$0.00                  |             |
| 44       | Inlets, SW-503  | 2               | EA   | \$5,975.00     | \$0.00         |       | \$0.00       |     | \$0.00                                   |  | \$11,950.00    | \$0.00                  |             |
| 45       | Inlets, SW-505, Modified                              | 1               | EA   | \$11,900.00    | \$11,900.00    | 1     | \$11,900.00  |     | \$11,900.00                              | 100%                                       | \$0.00         | \$965.00                |             |
| 46       | Inlets, SW-504, Modified                              | 2               | EA   | \$7,250.00     | \$0.00         |       | \$0.00       |     | \$0.00                                   |  | \$14,500.00    | \$0.00                  |             |
| 47       | Inlets, SW-512, Case 1, 18" Riser                     | 2               | EA   | \$2,800.00     | \$5,600.00     | 2     | \$5,600.00   |     | \$5,600.00                               | 100%                                       | \$0.00         | \$280.00                |             |
| 48       | Manhole Adjustment, Minor                             | 14              | EA   | \$2,100.00     | \$29,400.00    | 2     | \$4,200.00   |     | \$4,200.00                               | 14%  | \$4,200.00     | \$210.00                |             |
| 49       | Inlets Adjustment, Minor                              | 1               | EA   | \$1,350.00     | \$0.00         |       | \$0.00       |     | \$0.00                                   |  | \$1,350.00     | \$0.00                  |             |
| 50       | Connection to Existing Manhole                        | 2               | EA   | \$2,950.00     | \$0.00         |       | \$0.00       |     | \$0.00                                   |  | \$5,900.00     | \$0.00                  |             |
| 51       | Remove Manhole  | 3               | EA   | \$2,500.00     | \$7,500.00     | 1     | \$2,500.00   |     | \$2,500.00                               | 33%  | \$5,000.00     | \$125.00                |             |
| 52       | Remove Inlets   | 4               | EA   | \$2,500.00     | \$10,000.00    | 1     | \$2,500.00   |     | \$2,500.00                               | 25%  | \$7,500.00     | \$125.00                |             |
| 53       | Connection to Existing RCAP                           | 1               | EA   | \$2,700.00     | \$0.00         |       | \$0.00       |     | \$0.00                                   |  | \$2,700.00     | \$0.00                  |             |
| 54       | Pavement, PCC, 7" Thick                               | 8,750           | SY   | \$54.00        | \$472,500.00   |       | \$0.00       |     | \$0.00                                   |  | \$472,500.00   | \$0.00                  |             |
| 55       | PCC Pavement Samples and Testing                      | 1               | LS   | \$4,750.00     | \$0.00         |       | \$0.00       |     | \$0.00                                   |  | \$4,750.00     | \$0.00                  |             |
| 56       | Removal of Sidewalk                                   | 25              | SY   | \$625.00       | \$0.00         | 25    | \$625.00     |     | \$625.00                                 | 100%                                       | \$0.00         | \$11.25                 |             |
| 57       | Removal of Driveway                                   | 407             | SY   | \$15.00        | \$6,105.00     | 200   | \$3,000.00   |     | \$3,000.00                               | 49%  | \$3,105.00     | \$150.00                |             |
| 58       | Removal of Curb                                       | 7               | LF   | \$15.00        | \$105.00       | 7     | \$105.00     |     | \$105.00                                 | 100%                                       | \$0.00         | \$5.25                  |             |
| 59       | Sidewalk, PCC, 4" Thick                               | 700             | SY   | \$67.00        | \$46,900.00    |       | \$0.00       |     | \$0.00                                   |  | \$46,900.00    | \$0.00                  |             |
| 60       | Sidewalk, PCC, 6" Thick                               | 871             | SY   | \$59.00        | \$51,359.00    |       | \$0.00       |     | \$0.00                                   |  | \$51,359.00    | \$0.00                  |             |
| 61       | Detectable Walkways                                   | 134             | SF   | \$62.00        | \$8,308.00     |       | \$0.00       |     | \$0.00                                   |  | \$8,308.00     | \$0.00                  |             |
| 62       | Driveway, Paved, PCC, 6" Thick                        | 654             | SY   | \$74.50        | \$48,723.00    |       | \$0.00       |     | \$0.00                                   |  | \$48,723.00    | \$0.00                  |             |
| 63       | Storage Container (Class 'A' Covered)                 | 5               | TON  | \$40.00        | \$200.00       |       | \$0.00       |     | \$0.00                                   |  | \$200.00       | \$0.00                  |             |
| 64       | Pavement Removal                                      | 5,402           | SY   | \$6.00         | \$32,412.00    | 1,500 | \$9,000.00   |     | \$9,000.00                               | 28%  | \$23,412.00    | \$450.00                |             |
| 65       | Temporary Traffic Control                             | 1               | LS   | \$7,000.00     | \$7,000.00     | 0.50  | \$3,500.00   |     | \$3,500.00                               | 50%  | \$3,500.00     | \$175.00                |             |
| 66       | Hydraulic Seeding, Seeding, Fertilizing, and Mulching | 1               | LS   | \$14,500.00    | \$14,500.00    |       | \$0.00       |     | \$0.00                                   |  | \$14,500.00    | \$0.00                  |             |
| 67       | SWPPP Preparation                                     | 1               | LS   | \$2,250.00     | \$2,250.00     |       | \$0.00       |     | \$0.00                                   |  | \$2,250.00     | \$112.50                |             |
| 68       | SWPPP Management                                      | 1               | LS   | \$4,000.00     | \$4,000.00     | 0.50  | \$2,000.00   |     | \$2,000.00                               | 50%  | \$2,000.00     | \$100.00                |             |
| 69       | Silt Fence  | 1,000           | LF   | \$1.20         | \$1,200.00     | 200   | \$240.00     |     | \$240.00                                 | 20%  | \$960.00       | \$17.40                 |             |
| 70       | Silt Fence, Removal of Settlement                     | 1,000           | LF   | \$0.10         | \$100.00       |       | \$0.00       |     | \$0.00                                   |  | \$100.00       | \$0.00                  |             |
| 71       | Silt Fence, Removal of Debris                         | 1,000           | LF   | \$0.10         | \$100.00       |       | \$0.00       |     | \$0.00                                   |  | \$100.00       | \$0.00                  |             |
| 72       | Mobilization  | 1               | LS   | \$55,500.00    | \$55,500.00    | 0.25  | \$13,875.00  |     | \$13,875.00                              | 25%  | \$41,625.00    | \$0.00                  |             |
| TOTALS   |   |                 |      | \$1,483,684.75 | \$1,483,684.75 |       | \$149,949.00 |     | \$149,949.00                             | 23.00%                                     | \$1,333,735.75 | \$16,675.56             |             |

**CHANGE ORDERS**

| ITEM NO. | DESCRIPTION OF WORK | QTY | UNIT | UNIT \$        | TOTAL \$       | QTY | TOTAL \$     | QTY | TOTAL \$     | % (G/C) | BALANCE TO FINISH (C-G) | RETAINAGE % |
|----------|---------------------|-----|------|----------------|----------------|-----|--------------|-----|--------------|---------|-------------------------|-------------|
| 0        |                     | 0   |      | \$0.00         | \$0.00         |     | \$0.00       |     | \$0.00       |         | \$0.00                  | \$0.00      |
| 0        |                     | 0   |      | \$0.00         | \$0.00         |     | \$0.00       |     | \$0.00       |         | \$0.00                  | \$0.00      |
| 0        |                     | 0   |      | \$0.00         | \$0.00         |     | \$0.00       |     | \$0.00       |         | \$0.00                  | \$0.00      |
| 0        |                     | 0   |      | \$0.00         | \$0.00         |     | \$0.00       |     | \$0.00       |         | \$0.00                  | \$0.00      |
| 0        |                     | 0   |      | \$0.00         | \$0.00         |     | \$0.00       |     | \$0.00       |         | \$0.00                  | \$0.00      |
| 0        |                     | 0   |      | \$0.00         | \$0.00         |     | \$0.00       |     | \$0.00       |         | \$0.00                  | \$0.00      |
| 0        |                     | 0   |      | \$0.00         | \$0.00         |     | \$0.00       |     | \$0.00       |         | \$0.00                  | \$0.00      |
| 0        |                     | 0   |      | \$0.00         | \$0.00         |     | \$0.00       |     | \$0.00       |         | \$0.00                  | \$0.00      |
| 0        |                     | 0   |      | \$0.00         | \$0.00         |     | \$0.00       |     | \$0.00       |         | \$0.00                  | \$0.00      |
| TOTALS   |                     |     |      | \$1,483,684.75 | \$1,483,684.75 |     | \$149,949.00 |     | \$149,949.00 | 23%     | \$1,333,735.75          | \$16,675.56 |

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE  
CITY OF WASHINGTON, IOWA, BY AMENDING  
CHAPTER 69 PARKING REGULATIONS**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

**SECTION 1. Amend. Section 69.08 “No Parking Zones” the following paragraphs are amended as follows:**

35. South Fourth Avenue, on the west side of the street between East Madison and East Van Buren from 7:30 a.m. to 4:00 p.m. on school days.
36. South Fourth Avenue on the east side, beginning at a point 200 feet south of the centerline of East Monroe Street and extending south to a point 200 feet south of the centerline of East Jackson Street, from 7:30 a.m. to 4:00 p.m. on school days.
37. South Fourth Avenue, on the east side, from Jefferson Street to Washington Street.
38. South Fourth Avenue, on the west side from East Washington Street to East Jefferson Street, from 7:30 a.m. to 4:00 p.m. on school days.
48. East Van Buren Street, on the south side, from South Seventh Avenue to 300 feet east of the intersection with South Tenth Avenue.
49. East Van Buren Street, on the south side, for a distance of 63 feet west from its intersection with Fourth Avenue.
50. East Van Buren Street, on both sides, for a distance of 145 feet east of the centerline of South Iowa Avenue.
92. South Sixth Avenue, on the east side between East Monroe Street and East Van Buren Street from 7:30 a.m. to 4:00 p.m. on school days.

**SECTION 2. Add Paragraphs. Section 69.08 “No Parking Zones” the following new paragraphs are added as follows:**

**102.** South Avenue C, on the west side for 100 feet north from the centerline with West Madison Street.

**107.** East Third Street, on the south side for 70 feet east from the centerline with North Iowa Avenue.

**108.** West Third Street, on the south side for 70 feet west from the centerline with North Iowa Avenue.

**109.** West Third Street, on the south side for 70 feet east from the centerline with North Marion Avenue.

**110.** North Iowa Avenue, on the east side for 50 feet south from the centerline with Third Street.

**111.** North Iowa Avenue, on the west side for 50 feet south from the centerline with Third Street.

**112.** North Avenue D, on both sides for 70 feet south from the centerline with West Sixth Street.

**113.** North Avenue D, on both sides for 70 feet north from the centerline with West Sixth.

**115.** Campbell Drive, on the inside curb from the intersection with Country Club Road to the cul-de-sac.

**116.** Green Meadows Drive on the west and south sides of the street from its intersection with West Madison Street to its intersection with West Main Street.

**117.** North Iowa Avenue, on the east side for 50 feet south from the centerline with Second Street.

**118.** North Iowa Avenue, on the west side for 50 feet south from the centerline with Second Street.

**119.** East Tyler Street, on the north side between South Sixth Avenue and Circle Drive.

**SECTION 3. Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 4. Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 5. Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

Approved on First Reading: August 2, 2022  
Approved on Second Reading: August 16, 2022  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE  
CITY OF WASHINGTON, IOWA, BY AMENDING  
CHAPTER 69 PARKING REGULATIONS

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

**SECTION 1. Add Paragraph.** A new **Section 69.06 “Parking Prohibited” Paragraph 19** is added as follows: “No Parking Zones. No person shall park a vehicle adjacent to any curb or in any area of the public right-of-way that has been painted yellow or where official signs are posted prohibiting parking.”

**SECTION 2. Amend. 69.10 Truck Parking Limited is amended as follows:**  
(Code of Iowa, Sec. 321.236[1]) (321.1)

1. No person shall park or leave standing any commercial vehicle, motor truck, truck tractor, trailer, or semi-trailer on any street, avenue, or boulevard in the City between the time of sunset and sunrise. The provisions of this subsection do not apply to light delivery trucks, pickup trucks or pickup trucks that are part of a combination vehicle that is less than forty (40) feet in total length.

2. No person shall park any truck or van on the west side of B Avenue from the intersection of Washington Street to the first alley south of said intersection.

**SECTION 3. Repeal. Paragraph 69.12 One Vehicle, One Hour Parking is hereby repealed.**

**SECTION 4. Repeal. Sections 69.14 Snow Routes, 69.16 Reserved Parking and 69.18 Preferred Student Parking Space are hereby repealed.**

**SECTION 5. Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 6. Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 7. Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

Approved on First Reading: August 16, 2022  
Approved on Second Reading: \_\_\_\_\_  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day  
of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE  
CITY OF WASHINGTON, IOWA, BY AMENDING  
CHAPTER 69 PARKING REGULATIONS**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

**SECTION 1. Add Paragraph 69.12 Snow Ban Parking:**

The following parking regulations shall be in effect from November 1 to April 1 to allow for the safe initiation and completion of ice and snow removal operations.

No vehicle shall be left parked, abandoned, or unattended on any street or alley in the City during snow removal operations, or before such operations have removed or cleared accumulated snow or ice from the street to each curb edge or shoulder.

Snow Ban Parking does not apply within the area of the public square and extending one block each way there from, said area bounded by the south line of Second Street, the west line of Second Avenue, the north line of Jefferson Street, and the east line of Avenue B, including Second Street, Second Avenue, Jefferson Street and Avenue B, during normal business hours of eight o'clock (8:00) A.M. to six o'clock (6:00) P.M. and during normal weekend, evening, or holiday hours.

The fine for each violation of this subsection shall be \$50 with contested and unpaid violations handled as provided for in Section 70.03 of these Ordinances.

**SECTION 2. Amend. Paragraph 69.13 Snow Emergency is amended as follows:**

Upon the Mayor's declaration of a Snow Emergency, persons shall comply with the following:

**A. Residential Areas:**

No person shall park, abandon, or leave unattended any vehicle on any public street or alley unless the snow has been removed or plowed from the street to each curb edge or alley and the snow has ceased to fall.

**B. Downtown Area:**

From 10pm to 6am when signs are posted in the northwest and southeast corners of Central Park no vehicles shall park within the area of the public square and extending one block each way there from, said area bounded



by the south line of Second Street, the west line of Second Avenue, the north line of Jefferson Street, and the east line of Avenue B, but not including any portion of Second Street, Second Avenue, Jefferson Street or Avenue B.

The foregoing prohibition shall not apply to the above-described areas during normal business hours of eight o'clock (8:00) A.M. to six o'clock (6:00) P.M. and during normal weekend, evening, or holiday hours.

A Snow Emergency shall continue from its proclamation through the duration of the snow or ice storm and the forty-eight (48) hour period after cessation of such storm, except as above provided on streets that have had snow completely cleared to the curb edge or at a time otherwise declared by the Mayor.

Such a ban shall be of uniform in application and the Police Chief is directed to publicize the requirements widely, using all available news media, in early November each year.

Where predictions or occurrences indicate the need, the Mayor, may proclaim a snow emergency and the Police Chief shall inform the news media and publicize the proclamation and the parking rules thereunder. Such emergency may be extended or shortened when conditions warrant.

The fine for each violation of this subsection shall be \$50 with contested and unpaid violations handled as provided for in Section 70.03 of these Ordinances.

**SECTION 3. Repeal. Sections 69.14 Snow Routes, 69.16 Reserved Parking and 69.18 Preferred Student Parking Space are hereby repealed.**

**SECTION 4. Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 5. Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 6. Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

Approved on First Reading: August 16, 2022

Approved on Second Reading: \_\_\_\_\_

Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day  
of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk