



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IA  
TO BE HELD IN THE  
**COUNCIL CHAMBERS**  
**215 E. WASHINGTON STREET**  
AT 6:00 P.M., TUESDAY, November 15, 2022

*To attend the meeting via Zoom go to:*

<https://us02web.zoom.us/j/84413261389?pwd=Sy9VMjg1dHpoYkkwTzFPTy84aUF2dz09>

*Meeting ID: 844 1326 1389*

*Passcode: 6536584*

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, November 15, 2022 to be approved as proposed or amended.

**Consent:**

1. Council Minutes November 1, 2022
2. Ahlers & Cooney, P.C., General Urban Renewal, \$330.00
3. East Central Iowa Council of Governments, CDBG Rehab Grant Administration, \$1,125.00
4. Gronewold, Bell, Kyhnn & Co., P.C., Audit of Financial Statements for Year Ended June 30, 2022, \$5,900.00
5. Interstate Power & Light Company, Gas and Electric Facilities Extension South 11<sup>th</sup> Avenue, \$51,512.10
6. Iowa Finance Authority, SRF Loan Wastewater Treatment Plant, Interest, \$95,602.50
7. Iowa Finance Authority, SRF Loan, Westside Interceptor Project, Interest, \$19,250.00
8. Iowa Finance Authority, SRF Loan, Water Plant, \$36,360.00
9. Iowa Finance Authority, SRF Loan, Water Plant, \$1,990.00
10. Iowa Municipalities Workers' Compensation Association, Installment 5 Work Comp. Premium 22-23, \$6,909.00
11. Kevin Olson, City Attorney, September and October Legal Services, \$2,298.18
12. Martin Gardener Architecture, Woodlawn Cemetery Gates Construction Administration, \$440.00
13. Miller Masonry, Inc., Woodlawn Cemetery Masonry Restoration, \$48,900.00
14. Simmering-Cory & Iowa Codification, Grant Administration Progress Payment CDBG 20-WS-021, \$2,000.00

15. SRF Consulting Group, Inc., Quiet Zone Study Professional Services for Period Ending October 31, 2022, \$2,866.79
16. UMB, General Obligation Capital Loan Notes Series 2015, \$21,162.50
17. UMB, General Obligation Refunding Bonds Series 2016A, \$11,285.00
18. UMB, General Obligation Refunding Bonds Series 2016B, \$5,4321.25
19. UMB, General Obligation Capital Loan Notes Series 2018A, \$27,535.00
20. UMB, General Obligation LOSST Revenue Bonds Series 2018B, \$24,595.00
21. UMB, GO Capital Loan Notes Series 2020A, \$43,250.00
22. UMB, GO Capital Loan Notes Series 2020B, \$2,700.00
23. YMCA of Washington County, First Half of 2022/23 City Sports Rec Services Fee, \$20,000
24. Café Dodici, 120-122 S. Iowa Ave., Class C Liquor, Sunday Sales, Outdoor Service Area, Catering Privilege (renewal)
25. Hy-Vee Inc. – Washington Fast and Fresh Express, 520 South Highway 1, Class C Beer Permit, Sunday Sales (renewal)
26. The Tippy Travelers, 107 West 2<sup>nd</sup> Street, Special Class C Liquor License Five-Day
27. Department Reports
28. DeLong Construction, Inc., Buchanan Street Construction, \$8,865.40 (*added item*)

#### **SPECIAL EVENT REQUESTS**

- WCHC KidzFest – May 19, 2023

#### **SPECIAL PRESENTATION**

- Nuisance report

#### **PRESENTATION FROM THE PUBLIC** – Please limit comments to 3 Minutes

#### **CLAIMS & FINANCIAL REPORT**

- Claims for November 15, 2022
- October Financials

#### **NEW BUSINESS**

1. Discussion and Consideration of SCBA Purchase for Fire Department
2. Review of Walking Audit Report
3. Discussion and Consideration of a Resolution Approving Amended Cemetery Rates
4. Discussion and Consideration of a Resolution Extending the Program for Tax Abatement Under the Washington Urban Revitalization Plan for Washington, Iowa
5. Discussion and Consideration of a Resolution Approving an Electric Facilities Extension Agreement (NLW 2 Subdivision)
6. Discussion and Consideration of a Resolution Approving a Gas Facilities Extension Agreement (NLW 2 Subdivision)
7. Discussion and Consideration of a Resolution of Intent to Dispose of Real Property Lot 8, Washington Business Park Subdivision Phase Two, Washington, Iowa
8. Discussion and Consideration of FY22 State TIF Report

9. Discussion and Consideration of a Resolution Obligating and Appropriating Urban Renewal Tax Revenue Funds for the Repayment of Eligible Debts for Fiscal Year 2024
10. Discussion and Consideration of Second Reading (and Possible Third and Final Reading) of an Ordinance Providing that General Property Taxes Levied and Collected Each Year on Certain Property Located Within the Washington Unified South Central Residential Urban Renewal Area, in the City of Washington, County of Washington, State of Iowa, by and for the Benefit of the State of Iowa, City of Washington, County of Washington, Washington Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest on Loans Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Washington Unified South Central Residential Urban Renewal Area (Amendment No. 2 Project Area)
11. Discussion and Consideration of Second Reading (and Possible Third and Final Reading) of an Ordinance Providing that General Property Taxes Levied and Collected Each Year on Certain Property Located Within the Washington Unified Commercial Urban Renewal Area, in the City of Washington, County of Washington, State of Iowa, by and for the Benefit of the State of Iowa, City of Washington, County of Washington, Washington Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest on Loans, Monies Advanced to and Indebtedness, Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Washington Unified Commercial Urban Renewal Area (Bazooka-Farmstar, LLC Project Area)
12. Discussion and Consideration of the Second Reading of an Ordinance Amending Chapter 69 Parking Regulations – Parking for Electric Vehicles Only
13. Discussion and Consideration of the Third and Final Reading of an Ordinance Amending Chapter 36.04 Speed Zones
14. Discussion and Consideration of the Third and Final Reading of an Ordinance Amending Chapter 65.02 Stop Required
15. Discussion and Consideration of Pay Application No. 11 for W. Buchanan (*added item*)
16. Discussion and Consideration of Pay Application No. 6 for NLW2 (*added item*)
17. Discussion and Consideration of Pay Application No. 3 for Country Club View Subdivision (*added item*)

#### **OLD BUSINESS**

1. Discussion and Consideration of Railroad Merger Counteroffer (*tabled*)

#### **DEPARTMENTAL REPORTS**

Police Department  
City Attorney  
City Administrator

#### **MAYOR & COUNCILPERSONS**

Jaron Rosien, Mayor  
Illa Earnest  
Steven Gault

Bethany Glinsmann  
Elaine Moore  
Fran Stigers  
Millie Youngquist

**ADJOURNMENT**

CITY OF WASHINGTON  
Council Minutes 11-1-2022

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, November 1, 2022, at 6:00 p.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist.

Motion by Stigers, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, November 1, 2022, be approved. Motion carried.

Consent:

1. Council Minutes October 18, 2022
2. Garden & Associates, NLW Subdivision Phase 2, \$694.75
3. Garden & Associates, Business Park Subdivision Phase 2, \$1,245.07
4. Garden & Associates, Buchanan Street Paving Project, \$3,182.60
5. Garden & Associates, Reconstruction of Adams Street, \$4,640.34
6. HMI, Inc., Field Research Hotel Analysis Report, \$3,475.00
7. Kimrey Electric, Washington Airport Runway 18/36 Lighting, PAPIs, and REILs, \$172,803.83
8. Premier Pumping LLC, 2022 Bio-Solids Application, \$41,539.90
9. D&P Holding LLC – Washington Liquor and Tobacco Outlet, 304 W. Madison St., Class E. Liquor License, Class B Wine Permit, Class C Beer Permit, Sunday Sales (**renewal**)
10. Department Reports

Motion by Stigers, seconded by Youngquist, to approve consent items 1-5 and 7-10. Motion carried.

Mayor Rosien asked for item 6 to be considered separately. Motion by Youngquist, seconded by Stigers, to approve consent item 6. Motion carried.

Pastor Joseph Brown with Marion Avenue Baptist Church presented a special event request for a Christmas street closure December 9<sup>th</sup> at 8:30 a.m. to December 12<sup>th</sup> at noon on the southbound lane of S. Marion Avenue between Washington and Jefferson. Motion by Glinsmann, seconded by Youngquist, to approve the Marion Avenue Baptist Church special event request contingent upon receipt of proof of insurance. Motion carried.

Presentation from the public: none.

Claims for November 1, 2022 were presented by Finance Director Kelsey Brown.

Motion by Gault, seconded by Moore, to approve the claims for November 1, 2022. Motion carried.

Michael Hool with Strategic Hospitality Resources, LLC, via Zoom provided a review of the executive summary of the Field Research Hotel Evaluation Report.

Bids received for 2022 tree maintenance:

- Top Saw Tree Service \$15,775.00
- Iowa River Service \$8,400.00
- Sigourney Treecare, LLC \$7,000.00

Motion by Youngquist, seconded by Stigers, to award the 2022 tree maintenance bid to Sigourney Treecare, LLC for \$7,000. Motion carried.

Motion by Moore, seconded by Earnest, to approve the health insurance renewal with a 0.5% increase. Motion carried.

Motion by Earnest, seconded by Gault, to approve the FY22 City of Washington Annual Financial Report. Motion carried.

Motion by Youngquist, seconded by Glinsmann, to approve a Resolution Adopting the Official 2022 Fiscal Year Street Financial Report. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Absent: none. Motion carried. **(Resolution 2022-120)**

Motion by Youngquist, seconded by Glinsmann, to approve a Resolution Amending the Purchasing Policy of the City of Washington. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Absent: none. Motion carried. **(Resolution 2022-121)**

Motion by Moore, seconded by Gault, to approve a Resolution Accepting the 5<sup>th</sup> Street and Lexington PCC Overlay Project as Completed. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Absent: none. Motion carried. **(Resolution 2022-122)**

Motion by Stigers, seconded by Moore, to approve Change Order No. 1 for East Adams Street Project for \$4,320.00 increase for additional storm sewer work to Cornerstone Excavating Inc. Motion carried.

Motion by Youngquist, seconded by Stigers, to approve Pay Application No. 4 for East Adams Street Project for \$277,974.89 to Cornerstone Excavating Inc. Motion carried.

Motion by Moore, seconded by Youngquist, to approve the First Reading of an Ordinance Providing that General Property Taxes Levied and Collected Each Year on Certain Property Located Within the Washington Unified South Central Residential Urban Renewal Area, in the City of Washington, County of Washington, State of Iowa, by and for the Benefit of the State of Iowa, City of Washington, County of Washington, Washington Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest on Loans Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Washington Unified South Central Residential Urban Renewal Area (Amendment No. 2 Project Area). Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Absent: none. Motion carried.

Motion by Moore, seconded by Gault, to approve the First Reading of an Ordinance Providing that General Property Taxes Levied and Collected Each Year on Certain Property Located Within the Washington Unified Commercial Urban Renewal Area, in the City of Washington, County of Washington, State of Iowa, by and for the Benefit of the State of Iowa, City of Washington, County of Washington, Washington Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest on Loans, Monies Advanced to and Indebtedness, Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Washington Unified Commercial Urban Renewal Area (Bazooka-Farmstar, LLC Project Area). Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Absent: none. Motion carried.

Motion by Moore, seconded by Youngquist, to approve the First Reading of an Ordinance Amending Chapter 69 Parking Regulations – Parking for Electric Vehicles Only. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Absent: none. Motion carried.

Motion by Stigers, seconded by Youngquist, to approve the Second Reading of an Ordinance Amending Chapter 36.04 Speed Zones – related to West Buchanan Street and South 11<sup>th</sup> Street. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Absent: none. Motion carried.

Motion by Moore, seconded by Gault, to approve the Second Reading of an Ordinance Amending Chapter 65.02 Stop Required. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Absent: none. Motion carried.

Larry Lloyd with Canadian Pacific Railway answered council questions via Zoom regarding the railroad merger counteroffer. After discussion, motion by Earnest to accept the Canadian Pacific counteroffer. Motion failed for lack of a second.

Motion by Moore, seconded by Stigers, to table the discussion and consideration of the Canadian Pacific counteroffer. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Absent: none. Motion carried.

Department reports were presented.

Motion by Glinsmann, seconded by Gault, that the Regular Session held at 6:00 p.m., Tuesday, November 1, 2022, is adjourned at 7:41 p.m.

Sally Y. Hart, City Clerk

October 27, 2022

CITY OF WASHINGTON, IOWA  
CITY CLERK  
224 W. MAIN STREET  
P.O. BOX 516  
WASHINGTON, IA 52353

Invoice #: 831846  
Client #: 11307  
Matter #: 53  
Billing Attorney: JHS

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### INVOICE SUMMARY

RE: GENERAL URBAN RENEWAL

For professional services rendered and costs advanced through October 19, 2022:

Total Professional Services	\$ 330.00
Total Expenses	<u>          \$ .00</u>
<b>TOTAL THIS INVOICE</b>	<b>\$ 330.00</b>



Invoice #: 831846  
GENERAL URBAN RENEWAL

October 27, 2022

**PROFESSIONAL SERVICES**

<b>DATE</b>	<b>ATTY</b>	<b>HOURS</b>	<b>DESCRIPTION OF SERVICES RENDERED</b>
10/06/22	JHS	.10	RECEIVE AND RESPOND TO FOLLOW UP EMAIL FROM FINANCE DIRECTOR REGARDING ADDING PROPERTY TO TIF DISTRICTS BEFORE YEAR-END
10/12/22	JHS	.20	RECEIVE AND RESPOND TO EMAILS FROM FINANCE DIRECTOR REGARDING TWO TIF ORDINANCE AMENDMENTS
10/18/22	JHS	1.20	REVIEW RECORDS RELATED TO UNIFIED COMMERCIAL URBAN RENEWAL AREA IN CONNECTION WITH REQUEST FOR ORDINANCE TO INCLUDE ADDITIONAL PROPERTY IN TIF DISTRICT

**TOTAL FEES** **\$ 330.00**

**TOTAL THIS INVOICE** **\$ 330.00**



AHLERS & COONEY, P.C.  
100 COURT AVENUE, SUITE 600  
DES MOINES, IOWA 50309-2231  
515-243-7611

FEDERAL ID 42-1323559

October 27, 2022

CITY OF WASHINGTON, IOWA  
CITY CLERK  
224 W. MAIN STREET  
P.O. BOX 516  
WASHINGTON, IA 52353

Invoice #: 831846  
Client #: 11307  
Matter #: 53  
Billing Attorney: JHS

**REMITTANCE ADVICE**

For professional services rendered through October 19, 2022

RE: GENERAL URBAN RENEWAL

**TOTAL THIS INVOICE**

**\$ 330.00**

**Please return this page with payment to AHLERS & COONEY, P.C.**



EAST CENTRAL IOWA  
COUNCIL OF GOVERNMENTS  
YOUR REGIONAL PLANNING AGENCY


# Invoice

Date	Invoice #
10/31/2022	9884

700 16th Street NE, Suite 301  
Cedar Rapids, IA 52402

Phone #	Fax #
319-289-0057	319-365-9981

Bill To
CITY OF WASHINGTON PO BOX 516 WASHINGTON IA 52353

Approved by: 

Quantity	Description	Rate	Amount
15	CDBG REHAB GRANT ADMINISTRATION	75.00	1,125.00
Please remit payment within 30 days.		<b>Total</b>	\$1,125.00

# **Gronewold, Bell, Kyhnn & Co. P.C.**

1910 E. 7th Street  
P.O. Box 369  
Atlantic, IA 50022  
712-243-1800

CITY OF WASHINGTON  
215 EAST WASHINGTON ST.  
WASHINGTON, IA 52353

Invoice No. 29407  
Date 10/31/2022  
Client No. 03793

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Progress billing on audit of financial statements  
for the year ended June 30, 2022.

\$ 5,900.00

Interest at 18% per annum will be charged on any balance not paid within 30 days of receipt of invoice.

**Interstate Power & Light Company (Applicable to the Iowa Service Area)**

**EXHIBIT "B"**

**ATTACHED GAS FACILITIES EXTENSION AGREEMENT**

Customer Name:  
 Contact Name:  
 Mailing Address:

Date: 11/1/2011

Phone #

Project Address: S11TH AVE WASHINGTON

NUB Account ID  
 NUB SA ID  
 Gas WR #  
 Contract #

The gas project contemplated herein is based upon the Company's Standard Charges for installation of new facilities.

Standard Charge Description	Billing Code	Qty	Installed Cost
<b>Distribution</b>			
MAIN PLASTIC - 2"	G-11	845 feet	\$3,211.00
TRENCH/PLOW	I-19	790 feet	\$4,345.00
DIRECTIONAL BORING - 2"	I-10	55 feet	\$1,243.00
GAS 3 PERSON CREW SET-UP FEE	G-10	1 each	\$585.00

Total Installed Cost =	\$9,384.00
Marginal Estimated Future Revenue Allowance =	\$0.00
Total Installed Cost Without Tax Adder =	\$9,384.00
Iowa Advance Tax Adder =	18.425%
Tax Adder Amount =	\$1,729.00

**Total Refundable Advance In Aid of Construction (for Extension) Required = \$11,113.00**

COMMENTS:

**Pricing valid for 30 calendar days. ( until 12/01/2011 )**

**Interstate Power & Light Company (Applicable to the Iowa Service Area)**  
**ESTIMATE**

Customer Name:  
 Contact Name:  
 Mailing Address:

Date: 11/1/2011

Phone #

Project Address: S11TH AVE WASHINGTON

NUB Account ID  
 NUB SA ID  
 Electric WR #  
 Contract #

The electric project contemplated herein is based upon the Company's Standard Charges for installation of new facilities.

Standard Charge Description	Billing Code	QTY	Installed Cost
<b>Distribution</b>			
1 PHASE CABLE - UNDERGROUND SECONDARY - 350 AL TRIPLEX	E-25	823 feet	\$3,621.20
1 PHASE CABLE ONLY - UNDERGROUND PRIMARY - #1 AL	E-26	1,398 feet	\$4,473.60
1 PHASE UNDERGROUND SECONDARY PEDESTAL	E-31	6 each	\$2,442.00
1 PHASE UNDERGROUND TRANSFORMER ASSEMBLY - FROM PAD EQUIPMENT	E-32	3 each	\$3,342.00
1 PHASE UNDERGROUND TRANSFORMER ASSEMBLY - RISER & PAD	E-33	1 each	\$2,059.00
1 PHASE TRANSFORMER COST DIFFERENCE OH TO UG <= 167 KVA	E-34	3 each	\$2,961.00
TRENCH/PLOW	I-19	1,603 feet	\$8,816.50
DIRECTIONAL BORING - 2"	I-10	170 feet	\$3,842.00
DUCT - PVC 2" # of Ducts = 1	I-12	170 feet	\$1,190.00
LABOR - CABLE PULLING (PER FOOT PER DUCT) # of Ducts = 1	I-06	170 feet	\$561.00
ELECTRIC 3 PERSON CREW SET-UP FEE (OH OR UG)	E-22	1 each	\$829.00

Total Installed Cost = \$34,137.30  
 Marginal Estimated Future Revenue Allowance = \$0.00  
 Total Installed Cost Without Tax Adder = \$34,137.30

Iowa Contribution Tax Adder = 18.343%  
 Tax Adder Amount = \$6,261.80

**Total Non-Refundable Contribution In Aid of Construction Required = \$40,399.10**

COMMENTS:



Iowa Finance Authority  
 1963 Bell Avenue, Suite 200  
 Des Moines, IA 50315

Telephone: 515.452.0400  
 Fax: 877.461.0904

City of Washington  
 Attn: City Clerk  
 215 E Washington Street  
 Washington IA 52353

**LOAN STATEMENT**

<i>Statement Date</i>	11/3/2022
<i>Loan Number:</i>	CF0412R
<i>Original Loan Amount</i>	\$16,316,000.00
<i>Current Loan Balance:</i>	\$10,926,000.00
<i>Interest Rate:</i>	1.75%
<i>Annual Service Fee Rate</i>	0.25%
<b><i>Payment Due Date:</i></b>	<b>12/1/2022</b>
<i>Current Principal Due:</i>	\$0.00
<i>Prior Principal Due</i>	\$0.00
<i>Current Interest Due:</i>	\$95,602.50
<i>Prior Interest Due</i>	\$0.00
<i>Service Fee Due:</i>	\$0.00
<b><i>Total Amount Due:</i></b>	<b>\$95,602.50</b>

**Do not pay.** The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form and fax it to us at 877.461.0904 at least one week before your payment is due (download a form from <http://www.iowafinanceauthority.gov/ach>.)

Questions? Please contact Becky Wu at 800-432-7230 or [Becky.Wu@IowaFinance.com](mailto:Becky.Wu@IowaFinance.com)

Keep upper portion for your records

CF0412R



Iowa Finance Authority  
 1963 Bell Avenue, Suite 200  
 Des Moines, IA 50315

Telephone: 515.452.0400  
 Fax: 877.461.0904

City of Washington  
 Attn: City Clerk  
 215 E Washington Street  
 Washington IA 52353

**LOAN STATEMENT**

<i>Statement Date</i>	11/3/2022
<i>Loan Number:</i>	C0441R
<i>Original Loan Amount</i>	\$3,000,000.00
<i>Current Loan Balance:</i>	\$2,200,000.00
<i>Interest Rate:</i>	1.75%
<i>Annual Service Fee Rate</i>	0.25%
<b><i>Payment Due Date:</i></b>	<b>12/1/2022</b>
<i>Current Principal Due:</i>	\$0.00
<i>Prior Principal Due</i>	\$0.00
<i>Current Interest Due:</i>	\$19,250.00
<i>Prior Interest Due</i>	\$0.00
<i>Service Fee Due:</i>	\$0.00
<b><i>Total Amount Due:</i></b>	<b>\$19,250.00</b>

**Do not pay.** The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form and fax it to us at 877.461.0904 at least one week before your payment is due (download a form from <http://www.iowafinanceauthority.gov/ach>.)

Questions? Please contact Becky Wu at 800-432-7230 or [Becky.Wu@IowaFinance.com](mailto:Becky.Wu@IowaFinance.com)

Keep upper portion for your records

**C0441R**





Iowa Finance Authority  
 1963 Bell Avenue, Suite 200  
 Des Moines, IA 50315

**LOAN STATEMENT**

Telephone: 515.452.0400  
 Fax: 877.461.0904

*Statement Date* 11/3/2022  
*Loan Number:* D0431R  
*Original Loan Amount* \$4,378,000.00  
*Current Loan Balance:* \$3,636,000.00  
*Interest Rate:* 1.75%  
*Annual Service Fee Rate* 0.25%

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

**Payment Due Date:** 12/1/2022  
*Current Principal Due:* \$0.00  
*Prior Principal Due* \$0.00  
*Current Interest Due:* \$31,815.00  
*Prior Interest Due* \$0.00  
*Service Fee Due:* \$4,545.00  
**Total Amount Due:** \$36,360.00

**Do not pay.** The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form and fax it to us at 877.461.0904 at least one week before your payment is due (download a form from <http://www.iowafinanceauthority.gov/ach>.)

Questions? Please contact Becky Wu at 800-432-7230 or [Becky.Wu@IowaFinance.com](mailto:Becky.Wu@IowaFinance.com)

Keep upper portion for your records

**D0431R**



Iowa Finance Authority  
 1963 Bell Avenue, Suite 200  
 Des Moines, IA 50315

Telephone: 515.452.0400  
 Fax: 877.461.0904

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

**LOAN STATEMENT**

<i>Statement Date</i>	11/3/2022
<i>Loan Number:</i>	D0544R
<i>Original Loan Amount</i>	\$219,000.00
<i>Current Loan Balance:</i>	\$199,000.00
<i>Interest Rate:</i>	1.75%
<i>Annual Service Fee Rate</i>	0.25%
<b><i>Payment Due Date:</i></b>	<b>12/1/2022</b>
<i>Current Principal Due:</i>	\$0.00
<i>Prior Principal Due</i>	\$0.00
<i>Current Interest Due:</i>	\$1,741.25
<i>Prior Interest Due</i>	\$0.00
<i>Service Fee Due:</i>	\$248.75
<b><i>Total Amount Due:</i></b>	<b>\$1,990.00</b>

**Do not pay.** The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form and fax it to us at 877.461.0904 at least one week before your payment is due (download a form from <http://www.iowafinanceauthority.gov/ach>.)

Questions? Please contact Becky Wu at 800-432-7230 or [Becky.Wu@IowaFinance.com](mailto:Becky.Wu@IowaFinance.com)

Keep upper portion for your records

**D0544R**

# INVOICE

INV85158

**IMWCA**  
**IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION**  
 500 SW 7TH STREET, SUITE 101  
 DES MOINES, IA 50309-4506  
 PHONE: 800-257-2708

DATE

11/1/2022

PAGE:

1

Washington, City of  
 215 E Washington

Mbr No: 0706 Member Name:  
 Washington, City of

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 8186, Des Moines, IA 50301

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
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	WASHI001	AG0075				
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QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL5	Installment 5 - Work Comp Prem 22-23			6,909.00	\$6,909.00

This invoice is due by December 1, 2022.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

*Thank You*

Subtotal	\$6,909.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$6,909.00

**Kevin D. Olson**  
**Attorney-at-Law**  
**1400 5<sup>th</sup> Street, P.O. Box 5127**  
**Coralville, Iowa 52241**

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

---

November 10, 2022

Sally Y. Hart, City Clerk  
City of Washington, Iowa  
215 E. Washington Street  
Washington, Iowa 52353

**INVOICE**

For legal services rendered to the City of Washington, Iowa in September/October, 2022

TOTAL HOURS	22.25 hours (reg)
TOTAL MILES	528 miles
Hourly Rate	\$90/hour- Reg \$75/hour - Court
Mileage Rate	\$0.56 per mile
TOTAL INVOICE FOR SEPTEMBER/OCTOBER, 2022	\$2,298.18



City of Washington  
 215 E Washington Street  
 Washington, IA 52353

November 07, 2022  
 Project No: 1147701  
 Invoice No: 2200052

Project 1147701 Woodlawn Cemetery Gates  
**Professional Services from October 1, 2022 to October 31, 2022**

Task 600 Construction Administration  
**Fee**

Total Fee 4,400.00

Billing Phase	Percent of Fee	Fee	Percent Complete	Earned
Construction Administration	100.00	4,400.00	60.00	2,640.00

Total Earned 2,640.00  
 Previous Fee Billing 2,200.00  
 Current Fee Billing 440.00

**Total Fee 440.00**

**Total this Task \$440.00**

**Total this Invoice \$440.00**

Miller Masonry Inc.  
3060 Hidden Meadow Dr.  
Riverside, IA 52327

Bruce Miller 319-331-6802 Dellis Miller 319-325-2773

To: City of Washington Iowa

Project: Woodlawn Haven Masonry Restoration

Date: 10-31-2022

Masonry labor and materials to complete the restoration at the  
Woodlawn Haven building and fence in Washington, IA.

**Total: \$48,900.00 Due**

Thank You!

Simmering-Cory | Iowa Codification  
114 E. 5<sup>th</sup> Street, Storm Lake, IA 50588  
P.O. Box 244, Storm Lake, IA 50588  
Tel 641-357-7595 | Fax 515-724-7868



INVOICE 2022-SC-0124 10.30.2022

**BILL TO**  
City of Washington  
PO Box 516  
Washington, IA 52353

**INSTRUCTIONS**  
Thanks for your business.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Grant Administration – Progress Payment CDBG 20-WS-021	2,000.00	\$2,000.00

**TOTAL DUE** \$2,000.00

Thank you for your business!



SRF Consulting Group, Inc.  
 3701 Wayzata Boulevard, Suite 100  
 Minneapolis, MN 55416-3791

P. 763.475.0010  
 F. 1.866.440.6364

# INVOICE

Invoice Date: October 31, 2022  
 Invoice No: 16122.00 - 1

Ms. Deanna McCusker  
 City Administrator  
 City of Washington  
 215 East Washington Street  
 Washington, IA 52353

Email: dmccusker@washingtioniowa.gov

Re: Washington, IA Quiet Zone Study

**Professional Services for period ending October 31, 2022**

**Professional Personnel**

	Hours	Rate	Amount	
Professional VIII				
Mielke, Andrew	7.00	255.00	1,785.00	
Professional VI				
Johnson, Joel	.50	173.78	86.89	
Professional IV				
Tinklenberg, Dan	1.50	130.78	196.17	
Professional III				
Androsky, Charles	1.50	134.87	202.31	
Smith, Tyler	2.00	134.90	269.80	
Professional II				
Thorkelson, Erik	3.50	93.32	326.62	
<b>Totals</b>	16.00		<b>2,866.79</b>	<b>2,866.79</b>

Budget Status	Budget	Current	Prior	To-Date
Total Billings	36,000.00	2,866.79	0.00	2,866.79
Remaining				33,133.21

**Total Amount Due this Invoice** **\$2,866.79**





Invoice Date 09/30/2022

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue 0185406592  
CITY OF WASHINGTON  
GENERAL OBLIGATION CAPITAL LOAN  
NOTES SERIES 2015, DTD 7/21/15

Issue Payment Date 12/01/2022

Registered Interest	\$ 21,162.50
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

**TOTAL DUE** \$ 21,162.50

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

**Unless otherwise specified in bond documents:  
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
OBI/ATTN:DIANA VAN VLEET - 0185406592

**ACH Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
OBI/ATTN:DIANA VAN VLEET - 0185406592

Account Officer: DIANA VAN VLEET  
Phone: 5153686063  
Email: DIANA.VANVLEET@UMB.COM



Invoice Date 09/30/2022

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue 0185408820  
WASHINGTON  
GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2016A

Issue Payment Date 12/01/2022

Registered Interest	\$ 11,285.00
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

**TOTAL DUE** \$ 11,285.00

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

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Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
OBI/ATTN:DIANA VAN VLEET - 0185408820

**ACH Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
OBI/ATTN:DIANA VAN VLEET - 0185408820

Account Officer: DIANA VAN VLEET  
Phone: 5153688063  
Email: DIANA.VANVLEET@UMB.COM



Invoice Date 09/30/2022

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue 0185408838  
WASHINGTON  
GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2016B

Issue Payment Date 12/01/2022

Registered Interest	\$ 5,431.25
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

TOTAL DUE \$ 5,431.25

Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.

Unless otherwise specified in bond documents:  
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.

Wire Instructions:

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
OBI/ATTN:DIANA VAN VLEET - 0185408838

ACH Instructions:

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
OBI/ATTN:DIANA VAN VLEET - 0185408838

Account Officer: DIANA VAN VLEET  
Phone: 5153686063  
Email: DIANA.VANVLEET@UMB.COM



Invoice Date 09/30/2022

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue 0185417201  
WASHINGTON  
GENERAL OBLIGATION CAPITAL LOAN  
NOTES, SERIES 2018A

Issue Payment Date 12/01/2022

Registered Interest	\$ 27,535.00
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00

**TOTAL DUE** \$ 27,535.00

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

**Unless otherwise specified in bond documents:  
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
OBI/ATTN:DIANA VAN VLEET - 0185417201

**ACH Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
OBI/ATTN:DIANA VAN VLEET - 0185417201

**Account Officer:** DIANA VAN VLEET  
**Phone:** 5153686063  
**Email:** DIANA.VANVLEET@UMB.COM



Invoice Date 09/30/2022

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue 0185418837  
WASHINGTON  
LOSST REVENUE BONDS  
SERIES 2018B

Issue Payment Date 12/01/2022

Registered Interest	\$ 24,595.00
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00
<b>TOTAL DUE</b>	<b>\$ 24,595.00</b>

**Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.**

**Unless otherwise specified in bond documents:  
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.**

**Wire Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
OBI/ATTN:DIANA VAN VLEET - 0185418837

**ACH Instructions:**

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
OBI/ATTN:DIANA VAN VLEET - 0185418837

Account Officer: DIANA VAN VLEET  
Phone: 5153686063  
Email: DIANA.VANVLEET@UMB.COM



Invoice Date 09/30/2022

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON IA 52353

Issue I264
CITY OF WASHINGTON GO CAPITAL
LOAN NOTES SRS 2020 A
DATED 3/31/2020

Issue Payment Date 12/01/2022

Table with 2 columns: Description and Amount. Rows include Registered Interest (\$43,250.00), Matured Bonds (\$0.00), Called Bonds (\$0.00), Principal Reduction (\$0.00), Coupon Interest (\$0.00), and TOTAL DUE (\$43,250.00).

Payments by check are due 3 days prior to Issue Payment Date.
Please return a copy of this notice with your remittance.

Unless otherwise specified in bond documents:
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.

Wire Instructions:
UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
OBI/ATTN:DIANA VAN VLEET - I264

ACH Instructions:
UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
OBI/ATTN:DIANA VAN VLEET - I264

Account Officer: DIANA VAN VLEET
Phone: 5153686063
Email: DIANA.VANVLEET@UMB.COM



Invoice Date 09/30/2022

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Issue I265  
CITY OF WASHINGTON TXBL GO  
CAPITAL LOAN NOTES SRS 2020B  
DATED 3/31/2020

Issue Payment Date 12/01/2022

Registered Interest	\$ 2,700.00
Matured Bonds	\$ 0.00
Called Bonds	\$ 0.00
Principal Reduction	\$ 0.00
Coupon Interest	\$ 0.00
<b>TOTAL DUE</b>	<b>\$ 2,700.00</b>

Payments by check are due 3 days prior to Issue Payment Date.  
Please return a copy of this notice with your remittance.

Unless otherwise specified in bond documents:  
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.  
Payments by ACH are due 2 business days prior to the Issue Payment Date.

Wire Instructions:

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9800006823  
OBI/ATTN:DIANA VAN VLEET - I265

ACH Instructions:

UMB BANK NA  
BNF NAME: TRUST OPERATIONS  
ABA: 101 000 695  
BNF A/C: 9801018981  
OBI/ATTN:DIANA VAN VLEET - I265

Account Officer: DIANA VAN VLEET  
Phone: 5153688063  
Email: DIANA.VANVLEET@UMB.COM



**YMCA of Washington County**

520 W 5th St PO Box 887  
PO Box 887  
Washington, IA 52353  
United States  
(319) 653-2141

November 1, 2022

**INVOICE**

AMOUNT DUE as of 11/1/2022  
**\$20,000.00**

**City of Washington**

Identification: 016015

Enclosed payment amount: \$

**TO** City of Washington  
215 E Washington  
Washington, IA 52353  
United States

(return this portion with payment)

**Account Fees**

Date	Description	Due Date	Fee	Adjusted	Sched.	Paid	Balance
11/01/22	City Sports Sponsorship - First half 2022/2023 City Sports Rec Services Fee	11/01/22	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00

Total	\$20,000.00
Amount Adjusted	\$0.00
Amount Paid	\$0.00
Amount Scheduled	\$0.00
Balance	\$20,000.00

**Amount Due \$20,000.00**

WE BUILD STRONG KIDS, STRONG FAMILIES; STRONG COMMUNITIES



THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor  
Deanna McCusker, City Administrator  
Sally Y. Hart, City Clerk  
Kevin Olson, City Attorney

P.O. Box 516  
215 E. Washington St.  
Washington, IA 52353  
319-653-6584  
Fax Only 319-653-5273

NOTIFICATION FORM –  
LIQUOR/BEER/CIGARETTE/DANCE  
LICENSE RENEWALS

Business Name: **Cafe Dodici – DODICI, Inc.**

Business Address: **120-122 S. Iowa Avenue**

App #: **App-168887**

Type of License:                      New:              Renewal: **X**                      Special Five-Day:

- Beer/Wine Permit:
- Liquor License: **Class C Liquor License**
- Cigarette License:
- Dance Permit:
- Sunday Sales: **X**
- Living Quarters:
- Outdoor Service Area: **X**
- Catering Privilege: **X**

Date of Council Meeting: **November 15, 2022**

Police: DCI background check and/or local background check: Yes:              No:

Police Chief sign off  Date 10-26-2022

Fire: fire inspection done: Yes:              No:              .

Fire Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

THE CITY OF WASHINGTON  
"Cleanest City in Iowa"



Jaron P. Rosien, Mayor  
Deanna McCusker, City Administrator  
Sally Y. Hart, City Clerk  
Kevin Olson, City Attorney

P.O. Box 516  
215 E. Washington St.  
Washington, IA 52353  
319-653-6584  
Fax Only 319-653-5273

NOTIFICATION FORM –  
LIQUOR/BEER/CIGARETTE/DANCE  
LICENSE RENEWALS

Business Name: **Cafe Dodici – DODICI, Inc.**

Business Address: **120-122 S. Iowa Avenue**

App #: **App-168887**

Type of License:                      New:                      Renewal: **X**                      Special Five-Day:

Beer/Wine Permit:  
Liquor License: **Class C Liquor License**  
Cigarette License:  
Dance Permit:  
Sunday Sales: **X**  
Living Quarters:  
Outdoor Service Area: **X**  
Catering Privilege: **X**

Date of Council Meeting: **November 15, 2022**

Police: DCI background check and/or local background check: Yes:                      No:

Police Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

Fire: fire inspection done: Yes:                      No:

Fire Chief sign off  \_\_\_\_\_ Date \_\_\_\_\_



## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
DODICI, Inc.	Cafe Dodici	(319) 653-4012		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
120-122 S Iowa Ave		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
120-122 S Iowa Ave	Washington	Iowa	52353	

## Contact Person

NAME	PHONE	EMAIL
Melinda Lord	(319) 461-6301	accounting@cafedodici.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0033534	Class C Liquor License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Dec 1, 2022	Nov 30, 2023	

SUB-PERMITS  
Class C Liquor License



PRIVILEGES

Catering, Outdoor Service, Sunday Service

## **Status of Business**

BUSINESS TYPE

Privately Held Corporation

## **Ownership**

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Alessandro Scipioni	Washington	Iowa	52353	Owner	30.00	Yes
Lorraine Williams	Washington	Iowa	52353	Owner	30.00	Yes
Tsalika Drown	Washington	Iowa	52353	Owner	40.00	Yes

## **Insurance Company Information**

INSURANCE COMPANY

West Bend Mutual Insurance Company

POLICY EFFECTIVE DATE

Dec 1, 2022

POLICY EXPIRATION DATE

Dec 1, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



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Kevin Olson, City Attorney

P.O. Box 516  
215 E. Washington St.  
Washington, IA 52353  
319-653-6584  
Fax Only 319-653-5273

NOTIFICATION FORM –  
LIQUOR/BEER/CIGARETTE/DANCE  
LICENSE RENEWALS

Business Name: **Hy-Vee, Inc. - Washington Fast and Fresh Express**

Business Address: **520 South Highway 1**

App #: **App-169696**

Type of License:                      New:              Renewal: **X**                      Special Five-Day:

- Beer/Wine Permit: **Class C Beer Permit**
- Liquor License:
- Cigarette License:
- Dance Permit:
- Sunday Sales: **X**
- Living Quarters:
- Outdoor Service Area:
- Catering Privilege:

Date of Council Meeting: **November 15, 2022**

Police: DCI background check and/or local background check:    Yes:              No:

Police Chief sign off  . Date 10-15-2022.

Fire: fire inspection done: Yes:                      No:

Fire Chief sign off \_\_\_\_\_ . Date \_\_\_\_\_.

# THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Jaron P. Rosien, Mayor  
Deanna McCusker, City Administrator  
Sally Y. Hart, City Clerk  
Kevin Olson, City Attorney

P.O. Box 516  
215 E. Washington St.  
Washington, IA 52353  
319-653-6584  
Fax Only 319-653-5273

## NOTIFICATION FORM – LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **Hy-Vee, Inc. - Washington Fast and Fresh Express**

Business Address: **520 South Highway 1**

App #: **App-169696**

Type of License:                      New:              Renewal: **X**                      Special Five-Day:

Beer/Wine Permit: **Class C Beer Permit**  
Liquor License:  
Cigarette License:  
Dance Permit:  
Sunday Sales: **X**  
Living Quarters:  
Outdoor Service Area:  
Catering Privilege:

Date of Council Meeting: **November 15, 2022**

Police: DCI background check and/or local background check:    Yes:              No:

Police Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

Fire: fire inspection done: Yes:              No:

Fire Chief sign off  \_\_\_\_\_ Date **10-31-22**



# State of Iowa

## Alcoholic Beverages Division

### Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Hy-vee, Inc.	Washington Fast and Fresh Express	(515) 267-2800		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
520 South Highway 1		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
Hy-Vee, Inc. 5820 Westown Parkway	West Des Moines	Iowa	50266	

### Contact Person

NAME	PHONE	EMAIL
Kelly Palmer	(515) 267-2949	kpalmer@hy-vee.com

### License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
BC0030811	Class C Beer Permit	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Dec 24, 2022	Dec 23, 2023	

SUB-PERMITS

Class C Beer Permit



PRIVILEGES

Sunday Service

## Status of Business

BUSINESS TYPE

Privately Held Corporation

## Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Katie Nysten						
Andrew Schroeder	Johnston	Iowa	50131	AVP, Assistant Controller	0.00	Yes
Randy Edeker	Urbandale	Iowa	50322	CEO, President	0.00	Yes
Michael Jurgens	Des Moines	Iowa	50312	Vice President, Secretary	0.00	Yes
Morgan Beier						
Kelly Palmer						
Owen Turk						





## **Insurance Company Information**

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INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE  
DATE

OUTDOOR SERVICE EXPIRATION  
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE  
DATE

TEMP TRANSFER EXPIRATION  
DATE

# THE CITY OF WASHINGTON

"Cleanest City in Iowa"



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Sally Y. Hart, City Clerk  
Kevin Olson, City Attorney

P.O. Box 516  
215 E. Washington St.  
Washington, IA 52353  
319-653-6584  
Fax Only 319-653-5273

## NOTIFICATION FORM – LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **The Tipsy Travelers**

Business Address: **107 West 2<sup>nd</sup> St.**

App #: **App-170667**

Type of License:                      New:                      Renewal:                      Special Five-Day: **X**

Beer/Wine Permit:

Liquor License: **Special Class C Liquor License (5 Day)**

Cigarette License:

Dance Permit:

Sunday Sales:

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **November 15, 2022**

Police: DCI background check and/or local background check: Yes:                      No:

Police Chief sign off \_\_\_\_\_ Date 11-10-2022

Fire: fire inspection done: Yes:                      No:

Fire Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



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Deanna McCusker, City Administrator  
Sally Y. Hart, City Clerk  
Kevin Olson, City Attorney

P.O. Box 516  
215 E. Washington St.  
Washington, IA 52353  
319-653-6584  
Fax Only 319-653-5273

NOTIFICATION FORM –  
LIQUOR/BEER/CIGARETTE/DANCE  
LICENSE RENEWALS

Business Name: **The Tippy Travelers**

Business Address: **107 West 2<sup>nd</sup> St.**

App #: **App-170667**

Type of License:                      New:              Renewal:              Special Five-Day: **X**

- Beer/Wine Permit:
- Liquor License: **Special Class C Liquor License (5 Day)**
- Cigarette License:
- Dance Permit:
- Sunday Sales:
- Living Quarters:
- Outdoor Service Area:
- Catering Privilege:

Date of Council Meeting: **November 15, 2022**

Police: DCI background check and/or local background check:    Yes:              No:

Police Chief sign off \_\_\_\_\_ . Date \_\_\_\_\_

Fire: fire inspection done: Yes:              **No:**

Fire Chief sign off  \_\_\_\_\_ . Date **11/9/22**



## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
THE TIPSY TRAVELER'S LLC	The Tippy Travelers	(319) 201-0470		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
107 West 2nd Street		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
1919 Dogwood Avenue	Keota	Iowa	52248	

## Contact Person

NAME	PHONE	EMAIL
Megan Libe	(319) 201-0470	smlibe2016@gmail.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Liquor License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Nov 30, 2022	Dec 4, 2022	

SUB-PERMITS  
Special Class C Liquor License

PRIVILEGES



# State of Iowa

Alcoholic Beverages Division

## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Megan Libe	Keota	Iowa	52248	owner	100.00	Yes

## Insurance Company Information

INSURANCE COMPANY

Specialty Risk of America

POLICY EFFECTIVE DATE

Feb 23, 2022

POLICY EXPIRATION DATE

Feb 23, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

City Administrator Report  
November 15, 2022

- Kiwanis's Amer's meeting on Friday
- Attended Kiwanis's board meeting on Thursday
- Nuisance meeting was held on Thursday
- Holding Council one-on-one and department heads one-on-one
- **Country Club Drive Project:** Sewer boring is done. DeLong is continuing the underground work with sanitary done. Storm finishing and water main to be started.
- **NLW:** Project complete. Punch list being drafted.
- **Buchanan Street:** Punch list being drafted.
- **East Adams:** Phase 3 got paved on Wednesday. Driveways to follow. Sidewalks will wait until spring to be done.
- Had Development Services staff meeting on Monday
- Attended Leadership Washington on Wednesday
- Diagnostic review for quiet zone study tentatively November 16<sup>th</sup>. This will include reviewing each crossing and identifying options at each.
- Attended Great Places meeting
- Walking Audit report review meeting Thursday
- Main Street meeting Monday
- Housing Initiative meeting next Wednesday
- Attending the Riverside Casino Grant Awards Night on Wednesday night
- Water Main Preconstruction meeting next Thursday
- Meeting with the Homeless population on November 21 in the afternoon at the library
- Hotel/Motel meeting on November 21
- Starting to review the budget

## **Elm Grove & Woodlawn Cemeteries**

### **Council Report for October 2022**

In October, we mowed each cemetery twice. We also trimmed both cemeteries. I had 6 family requests for information this month. I marked out 5 foundations for installation. I sold 7 plots in October. We have been watering trees that we planted last year. We also have been watering the areas we seeded. Miller Masonry has gotten almost everything done on the Woodlawn shelter and gates project, and I would expect them to finish up in early November. Gullett Fence installed the new chain link fence at Woodlawn on 10/24. We have been watering the newly seeded grass along Buchanan Street. Our last seasonal employee transferred to M/C until they are done with leaf vac for the year. We also have been mulching leaves, and picking up sticks and trash. I got all of the cemetery's snow equipment out and ready to go for winter. I also had 2 one on one meetings with Deanna.

We have had 9 funerals at Elm Grove this month, for a total of 77 interments so far this year. In November, we plan to continue with funeral services, updating cemetery records, continue mulching leaves as needed, trimming trees, flagging lot pins before winter, start working on FY 2024 budget, and plowing snow as needed. Thank you.

Respectfully submitted,

Nicholas Duvall

**Washington Fire Department**  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-2239 Phone  
(319) 653-5273 Fax  
[www.washingtoniowa.gov](http://www.washingtoniowa.gov)



**Brendan DeLong- Fire Chief**  
Bill Hartsock- 1<sup>st</sup> Asst Fire Chief  
Jim Williams- 2<sup>nd</sup> Asst Fire Chief  
Carrie Ornduff- Asst Chief of EMS

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### October 2022 Activity Report

Structure fires- 1  
Weather related- 0  
Mutual aid assists- 1  
Hazardous Incidents- 0  
Grass fires- 5  
Investigate/good intent- 5  
Rescue/accidents- 3  
Medical- 67

### October calls for service- 82

EMS Continues to be busy with 67 calls for service in October. We had a report of 1 structure fire in October. It ended up being nothing big. We had several grass fires and one mutual aid grass fire to Ainsworth. No injuries were reported. WAFD responded three vehicle wrecks in October.

Our monthly training was held on October 19th. Crews trained on interior live fire attack using our burn trailer. We also trained on aerial pump & ladder operations. This was our last mandatory training of the year. We had good attendance.

WAFD also attended the schools for fire prevention. We held numerous stations to let the kids know about what to do in case of a fire at their house. Operation EDITH (Exit Drills in the Home) was held on Wednesday night at 7pm. Fire trucks drove around town and counted porch lights. This signifies that you have a plan to exit your home in case of fire. Crews counted 698 porch lights. Last year- we only had 590. An increase of 108 lights! We had several members help with events during this week, and it was very successful.

I attended numerous department head meetings, county EMS & county fire meetings. I attended a county fire chief's meeting at the 911 dispatch center with lead dispatch operators. We discussed issues and coordination at incidents. Full time staff continues to be busy responding to EMS & fire calls, fire inspections, rental inspections, and normal duties around the fire station. Year to date calls for service continue to be elevated.

Our October monthly fire meeting minutes are attached.

Brendan DeLong  
Fire Chief  
Washington Fire Department

### January 2022 – October 2022 calls for service

Fire calls - 140  
Medical calls - 657  
Total calls – 797



# Washington Volunteer Fire Department

## Meeting Minutes

October 5, 2022

Call to order at 7:00 pm

### August Fire/EMS Calls:

8 City Fires	\$ 740
4 Rural Fires	\$ 530
64 EMS Calls	\$ 590
Drills	\$ 0
Total	\$1,860

Meeting opened with Chief DeLong in charge. Minutes were read from last meeting; Charles motioned to approve; seconded by Scott; motion approved. Treasurer report was read; Tom B motioned to approve; seconded by Zach T; motion approved.

Motion to pay bills by Tom B; seconded by Zach T; motion passed.

Communications: Nothing

Committees: **Social:** Meat & Cheese and KCTC donated meat & cheese platter

**Pancake:** Verified date to processing of hogs

**Dance/Gun Raffle:** October 15 Firemen's dance at Lebowski's and free will donation with a DJ provided from 7 to 11; 50/50 and gun raffle; and spring gun raffle planned

**Golf:** Nothing

**Fire Prevention:** Next week, October 11 and 12 fire prevention will be held at the local schools and Operation EDITH will be held Wednesday October 12 to be held at 6:30 p.m. If you can help be at the station around 7:15 a.m.

### Rescue Discussion

Old Business: New applicant will start as soon as he secures a residence in the fire district. The roster is full but still accepting applicants. Physicals October 24 and 25 so be sure to sign up.

New Business: Mandatory drill #3 October 19 at 6 p.m.; had 5 hoses fail during hose testing; March 25 and 26 county fire school at Riverside and let Brendan know if you want to attend; try on Scott SCBA to see how it fits; county wide rehab policy managed by WCAS was discussed; reminder to report to station, carry pagers, and use lamResponding; portable radios at station on October 18; golf cart shed cleaning at Country Club on Saturday, October 22 at 8 a.m.; chief gave monthly on update on his activities

Discussion of Calls: CO2 call and mutual aid calls were discussed. Reminder to tag in at calls.

Roll taken; Motion to adjourn by Scott; seconded by Randy T; motion passed at 7:40 p.m.

Minutes completed by:

*Philip Morris* - secretary

## MAINTENANCE & CONSTRUCTION DEPT. REPORT

10-15-22/10-28-22

**STREETS:** Personnel began the leaf vac program, compiling 22 loads to date in the first two weeks. It will be difficult staying on track in accordance to the schedule with the amount of piles now. The street sweeper has been continuing the route every week compiling 21 dump truck loads mainly of leaves. Personnel installed numerous 24 Stop signs and No Parking signs, there are a few posts that are awaiting signs that have been ordered.

Resolution for an ordinance needs to pass 3 readings before it is unlawful. Personnel assisted in pouring 13 yards of concrete in the north soccer field pavilion off of West 18th St.

**WATER DISTRIBUTION:** Personnel had 9 water services for nonpayment.

**SEWER COLLECTION:** Personnel investigated minor sinkholes located at 835 South Iowa Ave ( getting into the service line). Personnel jetted and vacked out the WWTP grit tank. Personnel televised 458 ft on South Ave D in the 800 & 900 block. Personnel installed 65 ft of 8 inch sanitary sewer located at the new Scooter's lot.

**STORM SEWER COLLECTION:** Personnel installed 45 ft of 9 inch culvert on West 5th St in front of the Mini-Bus.

**MECHANIC/SHOP:** Personnel serviced PD 009, Yard waste trailer (loose electrical connection), PD 232, PD 306 (installed printer, clear codes, replaced #6 coil, replaced # 6 fuel injector & replaced spark plug), PD's undercover (rotate tires and brakes), PD Jeep (cleared codes), 111 (transmission tune-up), 771, ordered tires for 111 & 117, 102 and began work on installing a leaf box in 117.

**OTHER:** Personnel responded to 65 One Call Locates. Personnel continued to pick up yard waste, (concluding on the Wednesday before Thanksgiving). Personnel hauled 6 loads of concrete spoil away from the shop.

\*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

*Deanna McCusker City  
Administrator  
Jaron Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney*



**City of Washington**  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

*Park Board Members:  
Keely Brower  
Charles Halvorson  
Erin Elgin  
Jane Blieu*

*Parks Superintendent:  
Nick Pacha*

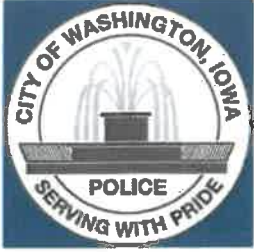
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October/Nov. City Council Update – Parks Department

- Mowing, trimming, mulching leaves off all Parks properties and areas we maintain.
- Parks staff winterize pool bathhouse, put away pool equipment, chairs, umbrellas etc.
- Started rebuilding yellow spray feature at outdoor pool. Old one is broken and not functioning properly so we are rebuilding one in house.
- Draining of pool lines, bathhouse winterization.
- Pool main pump repairs reinstalled main circulation pump
- Winterized and blow out all irrigation system lines, Wellness park ballfields, soccer fields, Redlinger and greenfield ballfields, and outdoor pool.
- Finished building of North Wellness Park soccer field (N. 18<sup>th</sup> St.) shelter. (see pic below) This is a great addition to the complex with great donations from EBD and Washington lumber built in house with the help of staff from M/C Dept.
- Installed 8 rolls of artificial turf for the Wellness Park batting cages.
- Starting putting up Christmas decorations downtown.
- Engineering done on future sand filter replacement.
- Draining and winterizing of Central Park fountain and removal of pumps from pit.
- Visited Sigourney and met with their public works director to discuss central park fountain (they have one exactly the same built one year later than ours) renovations and pickleball updates and outdoor pool issues.
- Removal of all flower baskets and cleaning of flower beds downtown and in parks.
- Meetings and working with school and electric contractors for install of electric and score boards at Wellness Park Soccer fields.
- Vandalism repairs
- Attended weekly Department head meetings, Park Board meetings, YMCA board meetings, sales meetings, playground meetings, Wellness park user group meetings, presenting to several service clubs about the Wellness Park playground project. Leadership Washington,
- Ordered storage shed for Wellness Park
- Repair of door and waiting on replacement of garage door at State storage shed.
- Moving mowing equipment around the City for storage and Barthelow farm for winter storage getting snow equipment moved to park shop.

- Maintenance of all equipment including tractor, mowers, utility cart, gator etc.
- Shop and office cleaning and organizing.
- Limb/stick fallen tree cleanup around park.
- Bi-weekly garbage removal around parks





# Washington Police Department

James Lester, Chief of Police  
215 East Washington Street  
Washington, Iowa 52353  
Phone: 319-653-2256 Dispatch: 319-653-2107

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## Activity Report October 2022

Rhonda Hill  
Administrative Assistant

Lyle Hansen  
Lieutenant

Shamus Altenhofen  
Lieutenant

Jason Chalupa  
Sergeant

Benjamin Altenhofen  
Sergeant

Brian VanWilligen  
Investigator

Eric Kephart  
K-9 Handler

Seth Adam  
Police Officer

Aaron Kephart  
Police Officer

Tanner Lavelly  
Police Officer

Christopher Raymer  
Police Officer

Mia Brdecka  
Police Officer

The Police Department responded to 417 Calls for Service during October including several reports of dogs at large and parking complaints.


Many investigations were concluded with the filing of criminal charges for Fraudulent Practices, Identity Theft, and Child Endangerment resulting in injury.

Investigator VanWilligen attended Investigation and Operations training for Child Abduction Cases; Sergeant Chalupa assisted with firearms instruction at the Iowa Law Enforcement Academy and Chief Lester assisted with domestic violence training at the Iowa Law Enforcement Academy.

Sergeant Altenhofen, Officer Adam, and Chief Lester participated in the Y's Trunk or Treat event.

Officer Brdecka reached the half-way point of her 16-week ILEA certification.

Respectfully submitted,



Jim Lester  
Chief of Police

# Washington Police Department

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

## 2022 Activity & Offense Report For the Month of: October

ACTIVITY	Previous Month	Current Month	Year – to – Date
<b>Calls For Service</b>	<b>484</b>	<b>417</b>	<b>4383</b>
Animal Calls	41	32	340
Citations / Warnings	31	17	334
Parking Tickets	22	31	140
Golf Cart/UTV Registrations	0	0	38
Vehicle Unlocks	29	29	266
Arrest Warrants Served	9	10	105
Search Warrants Served	0	0	38
Mental Health Crisis	19	7	151
Traffic Stops	27	29	373
Traffic Accidents	18	20	169
Arrests	43	35	412
<b>Reportable Offenses</b>	<b>80</b>	<b>47</b>	<b>522</b>
Assault	6	7	72
Burglary	3	2	25
Burglary to Motor Vehicle	0	4	21
Domestic Assault	5	1	22
No Contact Order Violation	6	2	27
Criminal Mischief/Vandalism	17	6	80
Drunkenness (Intoxication)	4	1	16
Driving Intoxicated (OWI)	4	1	15
Drug Offense	0	0	28
Drug Paraphernalia	0	0	14
Harassment/Intimidation	1	2	21
Sex Offense	1	0	6
Theft (Includes Shoplifting)	11	6	88
Trespass	0	3	12
Weapons Violation	0	0	2

This chart indicates a summary of the activity and offenses the Washington Police Department responded to during the reporting period. Some activity/offense types have been combined to simplify reporting. It should be noted an offense does not always result in an arrest. Calls for service do not always include return phone calls, assistance to other agencies and instances where officers are approached while on patrol for minor issues or requests for assistance.

**WWTP report  
November 15<sup>th</sup> , 2022  
Council meeting**

- **After hour alarm and dog call outs –**  
11-1-22 Dog call to 224 E 11<sup>th</sup> St. @ 6:00 p.m. Dylan  
11-7-22 High TSS alarm at the WWTP @ 2:15 a.m. Jason
  
- **Dept Head meetings –Nov. 8<sup>th</sup> and 15<sup>th</sup>**
  
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
  
- **Safety Class-**The WWTP staff participated in the Chlorine and Lab Safety classes put on by IAMU.
  
- **WWTP Air exchange units-**We serviced and changed filters on all air exchange units and geothermal units.
  
- **Winterization-**Mowers were cleaned up and stored for winter. We continue to make adjustments and prepare the WWTP for winter.
  
- **WWTP October 2022, Discharge Monitoring Report (DMR) – Average daily flow 0.876 million gallons (mg), maximum daily flow 1.238 mg, minimum daily flow 0.601 mg. There were zero (0) violations of the WWTP’s NPDES discharge permit. Total precipitation for October = >0.92” (recorded at the WWTP).**

<b>CBOD5 removal 85% required</b>	<b>result = 99.8 %</b>
Influent CBOD5 monthly total =	<b>1342 mg/L</b>
Effluent CBOD5 monthly total =	<b>3.07 mg/L</b>

<b>TSS removal 85% required</b>	<b>result =99.7 %</b>
Influent TSS monthly total =	<b>2115 mg/L</b>
Effluent TSS monthly total =	<b>6.33 mg/L</b>

The Plant is Required 85% removal of both CBOD aTSS.

**\*Due to all Effluent samples being under detection levels the results are counted as 0**

**Jason Whisler  
11/10/2022 8:00 A.M.**

DeLong Construction, Inc.  
1320 North 8th Avenue  
PO Box 488  
Washington, IA 52353  
(319) 653-3334

Invoice: 2049

Sold  
to

City of Washington  
215 E. Washington  
Washington, IA 52353

Ship  
to

Buchanan Street PCC Paving  
STBG-SWAP-8140(612)--SG-92  
Letting Date: 6/15/21  
Wage Rates NOT in Effect  
Washington, IA 52353

<u>Account</u>	<u>P.O. Num</u>	<u>Ship Via</u>	<u>Ship Date</u>	<u>Terms</u>	<u>Invoice Date</u>	<u>Page</u>
CITYWASH				Net 0	11/11/22	1

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
	1	Install ADS pipe and outlets for pipe crossings on west end of Buchanan Street. See attached itemization.	8,865.40	8,865.40

DM

Subtotal 8,865.40

Total \$8,865.40



# DeLong Construction, Inc.

1320 North 8th, P.O. Box 488, Washington, Iowa 52353  
(319)653-3334

Daily Time and Material Log

Description of Work Performed:

See dates 

Install PIPE & OUTLET ADS tile for pipe crossing on west end per Keith.  
Bill directly to City - not through WAS184 contract  
Bill to:  
WAS184  
West Buchanan St

**Machine & Labor Time**

Machine/Person	Date	Stop time	Amount	Rate	Total
Cat 259 Skid Steer	9/23		10.5	\$130.00	\$1,365.00
Cat 315 Excavator	9/23		10.5	\$190.00	\$1,995.00
Laborer	9/23		10.5	\$45.00	\$472.50
					\$0.00
Aerosaw - core hole	9/27		1	\$500.00	\$500.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

**Machine/Labor Total** **\$4,332.50**

**Materials**

Type of Material	Quantity	Unit	Unit Price	Total
6" ADS Tile	120	LF	\$5.00	\$600.00
Erosion Stone	30.43	TON	\$30.00	\$912.90
Pipe for crossing	60	LF	\$20.00	\$1,200.00
Extra Reinforcing Concrete (AACI)	52	SY	\$35.00	\$1,820.00

**Material Total** **\$4,532.90**

**Total Machine Time and Material for Today** **\$8,865.40**

DeLong Construction Representative \_\_\_\_\_

BRENDAN DELONG



# SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk  
Contact info: Sally Hart, 319-653-6584 ext 131; [sallyhart@washingtioniowa.gov](mailto:sallyhart@washingtioniowa.gov)

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

**1. APPLICANT INFORMATION**

Name/Event: WCHC's KidzFest  
Coordinator: Emme Keith  
Contact Number: 319-863-3921  
Email Address: ckeith@wchc.org

**2. EVENT INFORMATION**

Event Description: KidzFest is designed to promote health, wellness and safety to youth in Washington + the surrounding area. It is an evening of entertainment, activities + food for everyone.  
Days/Dates of Event: Friday, May 19<sup>th</sup> 2023  
Time(s) of Event: (Include Set Up/Tear Down Time) May 18<sup>th</sup> @ 8pm - May 19<sup>th</sup> @ 9pm  
Event Location: Central Park

Will event require an alcohol license or require modification of an existing license?  Yes  No

**3. REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: Thursday, May 18<sup>th</sup> - Close parking spaces curbside of Central park; Friday, May 19<sup>th</sup> - Close inner most traffic lane + inner row of center parking around central park.

Method of Notification for businesses/downtown residents (if applicable):

Postcards to businesses and residents in mailboxes.

Other Requests

Temporarily park in a "No Parking" area location : \_\_\_\_\_

Use of City Park (specify park : Central  
Electrical Needs: light post electricity  
(needs uncovered))

Walk/Run (attach map of route and indicate streets to be closed)

Fireworks (specify location :)

Use of gators/UTV/ATV on City streets

Parade (attach map of route and indicate streets to be closed)

Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Emergency "No Parking" Signs

Traffic cones

Picnic Tables

Yield signs for crosswalks

Garbage/Recycling Barrels

Street Sweeping following (parades)

Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site?  Yes  No If yes, how many? 2  
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided?  Yes  No If yes, how many? 5

Contact Person: Cindy Miller

Phone: 319-364-0047

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted  Certificate of Insurance not required

**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

*Samuel Kern*

Applicant/Sponsor Signature

Date

**DEPARTMENT APPROVALS**

Indicate Date Contacted

The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.

10/20/22

City Clerk Sally Y. Hart 319-653-6584 [sallyhart@washingtioniowa.gov](mailto:sallyhart@washingtioniowa.gov)  
(Liquor Licenses) ext 131  
Comments/Restrictions:

11/2/22

Police Chief Jim Lester 319-458-0264 [jlester@washingtioniowa.gov](mailto:jlester@washingtioniowa.gov)  
Comments/Restrictions:

11/2/22

Fire Chief Brendan DeLong 319-461-3796 [bdelong@washingtioniowa.gov](mailto:bdelong@washingtioniowa.gov)  
Comments/Restrictions:

11/2/22

Streets JJ Bell 319-653-1538 [jjbell@washingtioniowa.gov](mailto:jjbell@washingtioniowa.gov)  
Comments/Restrictions:

11/2/22

Parks Nick Pacha 319-321-4886 [npacha@washingtioniowa.gov](mailto:npacha@washingtioniowa.gov)  
Comments/Restrictions:

11/2/22

County Environmental Health (if serving food):  
Jason Taylor; 319-461-2876; [jtaylor@co.washington.ia.us](mailto:jtaylor@co.washington.ia.us)  
Comments/Restrictions:

**CITY COUNCIL APPROVAL**

City Clerk Signature

Date of Action

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

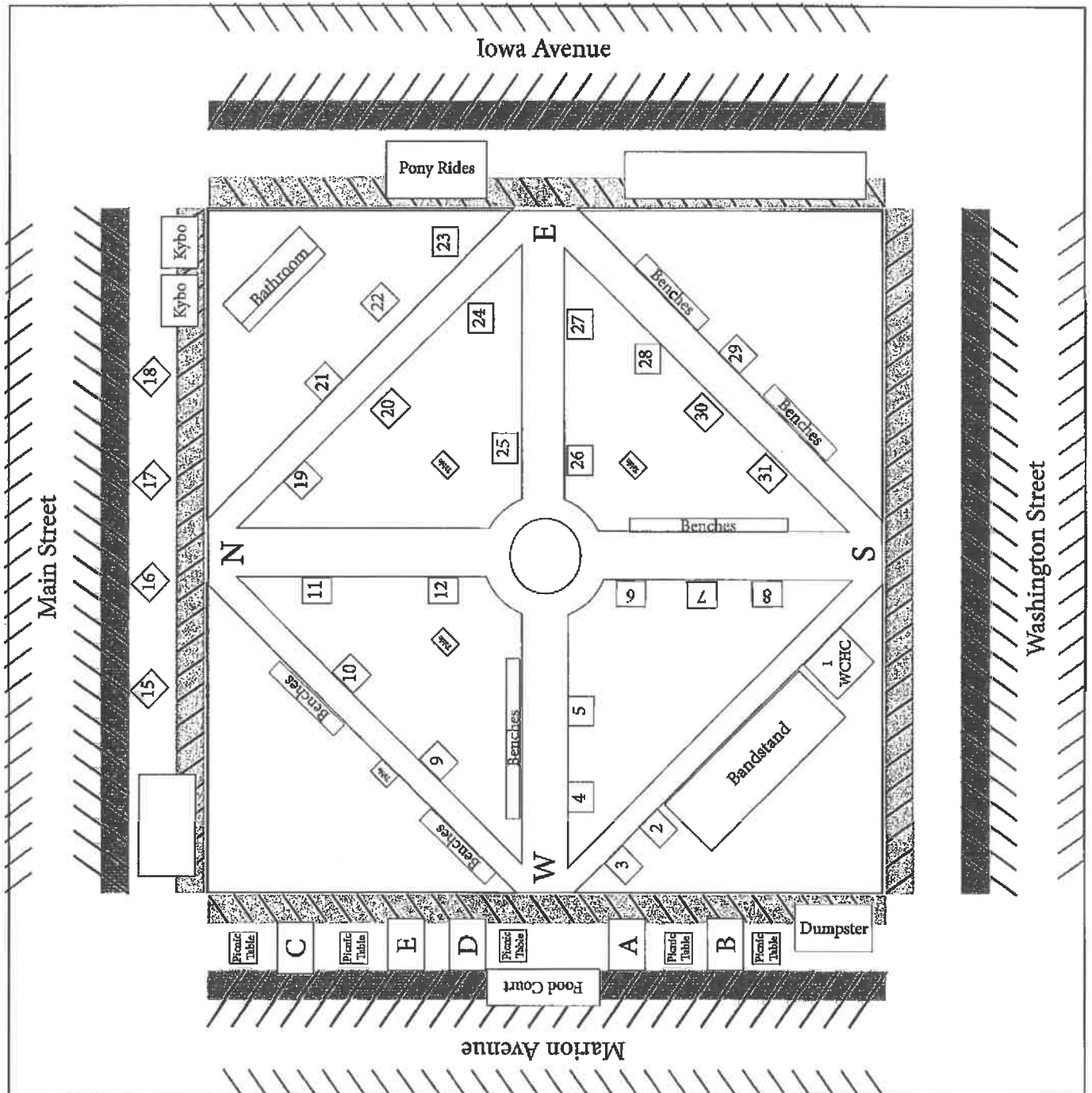
CONDITIONS IMPOSED: \_\_\_\_\_

Thursday, May 18th, 8 pm

close parking spaces curbside of Central Park

Friday, May 19th, 12 pm

close inner most traffic lane and inner row of center parking around Central Park





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/27/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

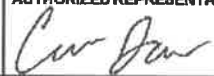
<b>PRODUCER</b> AssuredPartners Great Plains, LLC 4200 University Ave., Suite 200 West Des Moines IA 50268-5945	<b>CONTACT NAME:</b> Kelly Krahl <b>PHONE (A/C, No, Ext):</b> 515-453-9318 <b>E-MAIL ADDRESS:</b> kelly.krahl@AssuredPartners.com	<b>FAX (A/C, No):</b> 515-453-9318
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Washington County Hospital 400 E. Polk PO Box 909 Washington IA 52353	WASHCOU-01 <b>INSURER A:</b> COPIC Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> 11860

**COVERAGES**                      **CERTIFICATE NUMBER: 1888649373**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			HCI0000182	5/30/2022	5/30/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			UCI0000183	5/30/2022	5/30/2023	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	<input type="checkbox"/> Medical Professional Liability <input type="checkbox"/> Excess Professional Liability			HCI0000182 UCI0000183	5/30/2022 5/30/2022	5/30/2023 5/30/2023	Per Claim: \$1,000,000 Limit Agg: \$3,000,000 \$3,000,000 Claims Made

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  To Whom It May Concern	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b> 



## Case Report

10/12/2022 - 11/09/2022

Case Date	Main Status	Actions Taken	Method of Warning	Parcel Address	Description
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**Group: Closed**

11/2/2022	Closed	called metal scrapper	Verbal Warning	1027 E 4TH ST	appliance behind building
11/2/2022	Closed	called metal scrapper	Hanger	1428 N 6TH AVE	washer at curb
11/1/2022	Closed		Hanger	720 N IOWA AVE	park on grass trash bags by shed
10/26/2022	Closed		Hanger	1502 N 4TH AVE	junk at curb
10/25/2022	Closed		Hanger	522 N C AVE	park on grass
10/24/2022	Closed		Hanger	820 S C AVE	junk at curb
10/21/2022	Closed		Hanger	214 S D AVE	garbage bags by garage
10/21/2022	Closed		Verbal Warning	421 W WASHINGTON BLVD	junk and weeds around garage
10/20/2022	Closed		Hanger	501 S 9TH AVE	mattress in backyard
10/20/2022	Closed	contacted metal scrapper	Hanger	946 PROSPECT PL	appliances
10/20/2022	Closed	contacted landlord and metal scrapper	Hanger	800 E MADISON ST	appliances
10/18/2022	Closed	took pictures	Letter	708 W MAIN ST	junk car and high weeds in back by alley
10/18/2022	Closed		Hanger	220 N MARION AVE	mattress in driveway
10/13/2022	Closed		Hanger	415 E MADISON ST	junk at curb

10/12/2022	Closed		Hanger	1421 E 3RD ST	junk vehicle and mattress
10/12/2022	Closed	gave her metal scrappers number	Verbal Warning	521 E 7TH ST	junk
10/12/2022	Closed		Hanger	613 N 5TH AVE	mattresses in back yard

**Group Total: 17**

**Group: Open**

11/9/2022	Open	took pictures	Letter	920 N 4TH AVE	junk behind garage by alley
11/9/2022	Open		Hanger	800 N 4TH AVE	indoor furniture in backyard
11/9/2022	Open	called metal scrapper	Hanger	1025 N 4TH AVE	appliance at curb
11/9/2022	Open		Hanger	907 N 5TH AVE	appliance in back yard
11/9/2022	Open		Hanger	902 E 2ND ST	open trash bags front yard
11/8/2022	Open		Letter	822 N IOWA AVE	junk trees and weeds in alleyway
11/8/2022	Open		Hanger	802 N MARION AVE	junk vehicle
11/8/2022	Open		Hanger	1025 N 2ND AVE	couch in backyard
11/7/2022	Open		Hanger	721 W MADISON ST	junk vehicle
11/7/2022	Open		Hanger	725 W MADISON ST	park on grass
11/7/2022	Open	called metal scrapper	Hanger	309 W MADISON ST	microwave in alley
11/7/2022	Open		Hanger	600 S B AVE	junk at curb
11/2/2022	Open		Hanger	914 E 3RD ST	mattresses in backyard
11/1/2022	Open	gave renters metal scrapper number	Hanger	308 N C AVE	junk at curb



11/1/2022	Open		Hanger	110 W 7TH ST	indoor furniture outside
10/31/2022	Open		Hanger	110 MCCREEDY DR	junk vehicle
10/31/2022	Open		Hanger	620 W MADISON ST	junk vehicle
10/26/2022	Open	took pictures	Letter	738 E 3RD ST	junk in backyard
10/26/2022	Open		Hanger	726 E 3RD ST	vehicles park on grass in backyard
10/25/2022	Open	took picture	Letter	615 N IOWA AVE	junk behind shed by alley
10/25/2022	Open		Hanger	614 N MARION AVE	toilet by alley
10/24/2022	Open		Hanger	714 W MONROE ST	mattress and microwave in backyard
10/20/2022	Open	took pictures	Letter	525 W 18TH ST	weeds and grass
10/20/2022	Open		Hanger	325 E MADISON ST	indoor furniture
10/19/2022	Open		Hanger	102 N 7TH AVE	car on grass no license plate
10/13/2022	Open		Hanger	809 S 3RD AVE	junk vehicles (not license)
10/13/2022	Open		Hanger	432 E JEFFERSON ST	park on grass
10/12/2022	Open	took picture	Letter	915 E 3RD ST	garage roof
10/12/2022	Open		Phone Call	925 E 3RD ST	grass needs cut and bush in alley needs cut back
10/12/2022	Open		Hanger	609 N 5TH AVE	junk vehicle

**Group Total: 30**

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**Total Records: 47**

**11/9/2022**

**CITY OF WASHINGTON, IOWA  
CLAIMS REPORT  
NOVEMBER 15, 2022**

<b>POLICE</b>	ACE-N-MORE	OFFICE SUPPLIES/AMMO	250.13
	CAPITAL ONE	OFFICE SUPPLIES	39.28
	COBB OIL CO, INC.	FUEL	3,103.74
	EMBROIDERY BARN	UNIFORM PATCHES/ALTERATION	18.00
	GALLS LLC	HOLSTERS	1,848.03
	IOWA PRISON INDUSTRIES	PARKING WARNING PADS	165.00
	KCTC	PHONE & INTERNET	320.25
	MOORE'S BP AMOCO, INC.	TOWING	75.00
		<b>TOTAL</b>	<b>5,819.43</b>
<b>FIRE</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	ACE-N-MORE	WASH HOSES	277.98
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	181.00
	COBB OIL CO, INC.	FUEL	830.63
	GALLS LLC	UNIFORM HATS	29.99
	HIWAY SERVICE CENTER	OIL	37.98
	INTERSTATE POWER SYSTEMS INC	GENERATOR PART	197.49
	KCTC	PHONE & INTERNET	204.86
	MED COMPASS	PHYSICALS	7,580.00
	SUMMIT FIRE PROTECTION	FIRE EXTINGUISHER SERVICE	332.00
	TOYNE INC	ANNUAL TRUCK MAINTENANCE	2,872.61
		<b>TOTAL</b>	<b>12,577.04</b>
<b>ANIMAL CONTROL</b>	ACE-N-MORE	DOG POUND REPAIR	48.74
	ARMSTRONG HEATING & AIR CONDITIONING I	DOG POUND HEATER REPAIR	397.95
		<b>TOTAL</b>	<b>446.69</b>
<b>DEVELOPMENT SERVICES</b>	ACE-N-MORE	SUPPLIES	63.97
	AMAZON CAPITAL SERVICES	CLIPBOARD	42.97
	WASHINGTON DISPOSAL LLC.	COUCH REMOVAL- 602 E 2ND	75.00
	WMPF GROUP LLC	LEGAL ADVERTISING	37.97
		<b>TOTAL</b>	<b>219.91</b>
<b>LIBRARY</b>	ACE-N-MORE	SUPPLIES	19.97
	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00
	ALLIANT ENERGY	ALLIANT ENERGY	1,738.55
	BAKER & TAYLOR	LIBRARY MATERIALS	595.67
	BLACKSTONE PUBLISHING	AUDIOBOOKS	42.95
	DEMCO INC	OFFICE SUPPLIES	100.75
	KCTC	PHONE & INTERNET	448.81
	VALENTINE, TAMMY	HOMEBOUND DELIVERY	8.13
		<b>TOTAL</b>	<b>2,994.83</b>
<b>PARKS</b>	ACE-N-MORE	SUPPLIES	378.82
	ALLIANT ENERGY	ALLIANT ENERGY	2,051.55
	AMAZON CAPITAL SERVICES	FACE MASKS	25.97
	BLUE MOON SATELLITES, LLC	PORTABLE TOILETS	207.00
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	199.00
	COBB OIL CO, INC.	FUEL	691.12
	CONCRETE ACCESSORIES LTD	PLASTIC CHAIRS	10.00
	CUSTOM IMPRESSIONS INC	SIGNS	150.00
	IDALS - PESTICIDE BUREAU	LICENSE RENEWAL	15.00
	IOWA SFMA	MEMBERSHIP RENEWAL	75.00
	KCTC	PHONE & INTERNET	330.57
	SITLER'S SUPPLIES INC.	XMAS LIGHTS	20.00
	WASHINGTON LUMBER	NAILS/SCREWS	24.60
		<b>TOTAL</b>	<b>4,178.63</b>
<b>POOL</b>	ALLIANT ENERGY	ALLIANT ENERGY	77.33

	CARRICO AQUATIC RESOURCES KCTC	MAIN PUMP REPAIR PHONE & INTERNET <b>TOTAL</b>	2,861.70 85.94 <b>3,024.97</b>
<b>CEMETERY</b>	ACE-N-MORE IA DEPT OF TRANSPORTATION KCTC PONTEM SOFTWARE	SPRINKLER PARTS/QUICKCRETE/FENCE PARTS SNOWPLOW DUMP TRUCK PHONE & INTERNET CEMETARY SOFTWARE <b>TOTAL</b>	335.79 1,541.64 159.37 2,500.00 <b>4,536.80</b>
<b>FINANCIAL ADMIN</b>	ACE-N-MORE ALBERT, KIRK ALL AMERICAN PEST CONTROL ALLIANT ENERGY GOOGLE LLC HOLIDAY INN IMPRESSIONS COMPUTERS, INC INTERSTATE POWER SYSTEMS INC KCII KCTC PACE PAYMENT SYSTEMS ROTARY CLUB OF WASHINGTON SIMMERING-CORY, INC. VISA-TCM BANK, N.A. WASH CO RECORDER WASH COUNTY MINIBUS WMPF GROUP LLC	SUPPLIES MILEAGE REIMBURSEMENT PEST CONTROL ALLIANT ENERGY EMAIL SUBSCRIPTION K BROWN- LODGING COMPUTER MAINTENANCE GENERATOR PART ADVERTISING PHONE & INTERNET PACE ADMIN FEE DUES 2022 SUPPLEMENT MEAL FOR CONFERENCE WASH CO RECORDER LOST- NOVEMBER 2022 LEGAL ADVERTISING <b>TOTAL</b>	17.58 108.75 32.50 99.60 396.00 224.00 40.00 197.49 326.08 928.22 20.00 378.60 578.00 4.27 39.00 16,357.91 259.51 <b>20,007.51</b>
<b>AIRPORT</b>	ACE-N-MORE IDEAL READY MIX VETTER'S INC-CULLIGAN WATER WEST LAWN CARE WINDSTREAM IOWA COMMUNICATIONS	SUPPLIES RAMP - CONCRETE AIRPORT WATER AIRPORT MOWING NOVEMBER SERVICE <b>TOTAL</b>	74.69 2,426.80 27.98 1,510.00 194.89 <b>4,234.36</b>
<b>ROAD USE</b>	ACE-N-MORE BARRON MOTOR SUPPLY COBB OIL CO, INC. EASTERN IOWA TIRE - BURLINGTON GILLUND ENTERPRISES HIWAY SERVICE CENTER IOWA PRISON INDUSTRIES LEE'S ALIGNMENT MCKIM TRACTOR SERVICE MIDWEST WHEEL O'REILLY AUTOMOTIVE INC WASHINGTON LUMBER WELLINGTON, EARL	LEAF BOX REPAIR SPARK PLUG SOCKET SET FUEL STEEL TIRES/DUMP TRUCKS/MOUNT OIL ADDITIVE GAS FOR WELDER SIGNS ALIGNMENT AFTER FRONT END REPAIR NEW HOLLAND TRACTOR DOOR LUBE & VEHICLE CARE WEATHER STRIP FOR LEAF BOX FOAM TO SEAL LEAF BOXES TOOLS, CART, SOCKETS <b>TOTAL</b>	7.98 146.55 2,049.79 2,473.68 466.80 146.00 422.40 80.00 3,355.02 25.86 12.99 124.74 2,182.95 <b>11,494.76</b>
<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY <b>TOTAL</b>	12,361.93 <b>12,361.93</b>
<b>HOUSING REHABIL</b>	WASH CO RECORDER	WASH CO RECORDER <b>TOTAL</b>	85.00 <b>85.00</b>
<b>CAPITAL PROJECT</b>	BOLTON & MENK, INC. JONES CONTRACTING CORP. WASH CO RECORDER	18/36 RUNWAY LIGHTING/REILS FINAL PAY APP-W 5TH/LEXING WASH CO RECORDER <b>TOTAL</b>	10,951.50 28,111.61 22.00 <b>39,085.11</b>

SIDEWALK REPAIR	BRUTY, MARK	SIDEWALK REPAIR/REPLACEMEN	360.00	
	MAHR, LEXA	REIMBURSEMENT FOR SIDEWALK	680.00	
		<b>TOTAL</b>	<b>1,040.00</b>	
PARK GIFT	IDEAL READY MIX	N 18TH SHELTER PROJECT	2,104.60	
		<b>TOTAL</b>	<b>2,104.60</b>	
LIBRARY GIFT	BAKER & TAYLOR	LIBRARY MATERIALS	6.38	
	KCTC	WIRELESS ACCESS POINTS	2,927.21	
		<b>TOTAL</b>	<b>2,933.59</b>	
WATER PLANT	ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00	
	ALLIANT ENERGY	ALLIANT ENERGY	18,770.59	
	COBB OIL CO, INC.	FUEL	196.60	
	GLOBAL PAYMENTS	DC/CC ADMIN FEE	2,490.39	
	HARRIS BOYZ HEATING & AIR LLC	A/C REPAIR	383.06	
	HOLT SUPPLY CORPORATION	PARTS	859.23	
	IA DEPT OF REVENUE	WET TAX	8,154.18	
	INARRITO, CATALINA	WATER DEPOSIT REFUND	35.27	
	KCTC	PHONE & INTERNET	158.75	
	MOORE, JOSHUA	WATER DEPOSIT REFUND	91.29	
	SPARKS, JERRY	WATER DEPOSIT REFUND	20.69	
	VITTETOE, HEIDI	WATER DEPOSIT REFUND	114.70	
	WASHINGTON ELECTRIC INC.	REPAIRS	313.45	
	WINEGARDEN, KARISSA	WATER DEPOSIT REFUND	114.81	
		<b>TOTAL</b>	<b>31,738.01</b>	
	WATER DISTRIBUTION	ACE-N-MORE	SUPPLIES	161.05
		ALLIANT ENERGY	ALLIANT ENERGY	27.60
COBB OIL CO, INC.		FUEL	583.15	
EASTERN IOWA TIRE - BURLINGTON		REAR TIRES FOR BACKHOE	2,240.00	
IOWA ONE CALL		SERVICE	101.70	
JOHN DEERE FINANCIAL		HYDRANT FLUSHING	98.94	
KCTC		PHONE & INTERNET	99.35	
MID-AM RES. CHEMICAL CORP		GREASE, UNDERCOATING, RUST	790.44	
MIDWEST WHEEL		DOOR LUBE & VEHICLE CARE	7.53	
THOMPSON TRUCK AND TRAILER INC.		CHAINS	134.31	
UTILITY EQUIPMENT CO		WATER LIDS-HEAVY DUTY, RIS	3,843.84	
WELLINGTON, EARL		TOOLS, CART, SOCKETS	350.00	
		<b>TOTAL</b>	<b>8,437.91</b>	
WATER CAPITAL PROJ		WASH CO RECORDER	WASH CO RECORDER	167.00
		<b>TOTAL</b>	<b>167.00</b>	
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	469.22	
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	33.49	
	COBB OIL CO, INC.	FUEL	658.64	
	EUROFINS ENVIRONMENT TESTING NC	CERTIFIED TESTING	1,751.40	
	IA DEPT OF REVENUE	SALES TAX	2,452.90	
	STATE HYGIENIC LAB	CERTIFIED TESTING	56.00	
	WASHINGTON DISCOUNT TIRE	TRACTOR TIRE	239.71	
	WINDSTREAM IOWA COMMUNICATIONS	NOVEMBER SERVICE	245.12	
		<b>TOTAL</b>	<b>5,906.48</b>	
SEWER COLLECTION	ARNOLD MOTOR SUPPLY	SERVICE #301	95.09	
	ALLIANT ENERGY	ALLIANT ENERGY	751.39	
	COBB OIL CO, INC.	FUEL	1,056.29	
	EASTERN IOWA TIRE - BURLINGTON	REAR TIRES FOR BACKHOE	2,240.00	
	KCTC	PHONE & INTERNET	99.35	
	O'REILLY AUTOMOTIVE INC	CLEANER KIT	19.99	
	WASHINGTON DISCOUNT TIRE	BACKHOE TIRES	235.90	
		<b>TOTAL</b>	<b>4,498.01</b>	

**SANITATION**

MIDWEST COMPUTER BROKERS  
JOHNSON COUNTY REFUSE INC  
JOHNSON COUNTY REFUSE INC

FALL CLEANUP- E-WASTE 467.60  
REFUSE AND RECYCLING 48,067.00  
FALL CLEANUP 2,129.10  
**TOTAL 50,663.70**

**SELF INSURANCE**

EMPLOYEE BENEFIT SYSTEMS

EBS ADMIN FEE 333.20  
**TOTAL 333.20**

**TOTAL 228,889.47**

CITY OF WASHINGTON, IOWA  
MONTH TO DATE TREASURERS REPORT  
OCTOBER 31, 2022

FUND	10/1/2022 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	10/31/2022 ENDING CASH BALANCE
001-GENERAL FUND	197,883.60	1,133,480.51	-	310,547.64	-	1,020,816.47
002-AIRPORT FUND	342,654.50	7,208.61	-	6,060.22	-	343,802.89
010-CHAMBER REIMBURSEMENT	8,048.17	10,646.13	-	15,500.15	-	3,194.15
011-MAIN STREET REIMBURSEMENT	(86.45)	-	-	571.48	-	(657.93)
012-WEDG REIMBURSEMENT	1,348.30	8,060.82	-	7,482.26	-	1,926.86
050-DOWNTOWN INCENTIVE GRANT	163,473.15	-	-	-	-	163,473.15
110-ROAD USE	526,602.63	95,988.18	-	63,587.73	-	559,003.08
112-EMPLOYEE BENEFITS	-	291,227.96	-	291,227.96	-	-
113-LIABILITY INSURANCE	-	-	-	-	-	-
114-EMERGENCY LEVY	-	23,492.37	-	2,349.37	-	21,143.00
121-LOCAL OPTION SALES TAX	54,505.22	66,151.65	-	66,151.65	-	54,505.22
122-LOST DEBT SERVICE	154,790.00	-	-	-	-	154,790.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	127,078.84	-	-	4,400.70	-	122,678.14
125-UNIF COMM UR-NE IND	6,094.15	7,778.74	-	-	-	13,872.89
126-SE RES UR	-	-	-	-	-	-
127-UNIF COMM UR - BRIARWOOD	-	21,965.01	-	21,965.01	-	-
128-URBAN RENEWAL AREA #3B/D	-	-	-	-	-	-
129-SC RES UR	10,999.20	28,698.63	-	-	-	39,697.83
130-URBAN RENEWAL AREA #3D	-	-	-	-	-	-
131-URBAN RENEWAL AREA #4	-	-	-	-	-	-
132-UNIF COMM UR - EBD	20,987.46	-	-	-	-	20,987.46
133-UNIF COMM UR-IRE	-	53,951.72	-	-	-	53,951.72
134-DOWNTOWN COMM UR	14,546.78	48,526.70	-	-	-	63,073.48
145-HOUSING REHABILITATION	(20,093.68)	4,838.00	-	3,900.00	-	(19,155.68)
146-LMI TIF SET-ASIDE	151,266.11	-	-	-	-	151,266.11
200-DEBT SERVICE	126,513.14	318,274.67	-	14,900.00	-	429,887.81
300-CAPITAL EQUIPMENT	147,053.70	-	-	-	-	147,053.70
301-CAPITAL PROJECTS FUND	3,208,859.73	164,979.82	-	514,185.43	-	2,859,654.12
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	576,853.27	-	-	-	-	576,853.27
308-INDUSTRIAL DEVELOPMENT	337,767.67	47,819.32	-	4,561.75	-	381,025.24
309-MUNICIPAL BUILDING	-	-	-	-	-	-
310-WELLNESS PARK	6,760.50	5,650.00	-	986.00	-	11,424.50
311-SIDEWALK REPAIR & REPLACE	88,050.86	-	-	768.00	-	87,282.86
312-TREE REMOVAL & REPLACE	22,748.59	-	-	-	-	22,748.59
315-RESIDENTIAL DEVELOPMENT	277,778.31	310,098.22	-	4,825.13	-	583,051.40
317-ARPA CAPITAL PROJECTS	979,371.07	2,446.47	-	-	-	981,817.54
325-BUILDING & FACILITY MAINT	13,524.60	-	-	-	-	13,524.60
510-MUNICIPAL BAND	4,743.03	25.00	-	-	-	4,768.03
520-DOG PARK	4,443.11	-	-	-	-	4,443.11
530-TREE COMMITTEE	16,361.74	-	-	1,000.00	-	15,361.74
535-NEIGHBORHOOD PRIDE	-	-	-	-	-	-
540-POLICE FORFEITURE	4,590.86	-	-	-	-	4,590.86
541-K-9 PROGRAM	2,508.60	-	-	81.00	-	2,427.60
545-SAFETY FUND	3,636.89	-	-	-	-	3,636.89
550-PARK GIFT	58,819.26	56.79	-	2,572.84	-	56,303.21
570-LIBRARY GIFT	353,623.24	16,321.50	-	935.41	-	369,009.33
580-CEMETERY GIFT	7,433.00	-	-	-	-	7,433.00
590-CABLE COMMISSION	-	-	-	-	-	-
600-WATER UTILITY	671,168.46	163,711.50	-	243,632.30	-	591,247.66
601-WATER DEPOSIT FUND	31,770.00	1,200.00	-	1,875.00	-	31,095.00
602-WATER SINKING	-	-	-	-	-	-
603-WATER CAPITAL PROJECTS	-	3,870.00	-	3,546.50	-	323.50
610-SANITARY SEWER	378,246.01	311,757.39	-	83,946.28	-	606,057.12
612-SEWER SINKING	-	-	-	-	-	-
613-SEWER CAPITAL PROJECTS	-	-	-	-	-	-
670-SANITATION	82,136.92	54,667.67	-	49,034.97	-	87,769.62
910-LIBRARY TRUST	-	-	-	-	-	-
950-SELF INSURANCE	466,383.28	30,782.80	-	3,520.23	-	493,645.85
951-UNEMPLOYMENT SELF INS	71,440.52	2,155.09	-	-	-	73,595.61
<b>TOTAL BALANCE</b>	<b>9,781,854.34</b>	<b>3,235,831.27</b>	<b>-</b>	<b>1,724,115.01</b>	<b>-</b>	<b>11,293,570.60</b>

Cash in Bank - Pooled Cash

		Interest Rate
Wash St. Bank - Operating Account	5,082,748.81 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	-
Cash in Drawer	350.00	N/A
Investment in IPAIT	559,946.17	0.20%
Wash St - Farm Mgmt Acct	237,429.64	-
Wash St Bank - CD 1/14/2019	521,490.80	0.65%
Wash St Bank - CD 08/30/2018	269,262.76	0.65%
Wash St Bank - ISC Account	4,622,342.42	2.40%
<b>TOTAL CASH IN BANK</b>	<b>11,293,570.60</b>	

(1) Washington State Bank	5,157,980.96
Outstanding Deposits & Checks/Wages payable	(75,232.15)
<b>5,082,748.81</b>	

CITY OF WASHINGTON, IOWA  
YEAR TO DATE TREASURERS REPORT  
OCTOBER 31, 2022

FUND	7/1/2022	Y-T-D	REVENUES NOT	Y-T-D	EXPENSES NOT	10/31/2022
	BEGINNING					REVENUES
	CASH BALANCE					BALANCE
001-GENERAL FUND	1,022,613.53	1,619,380.23	-	1,621,177.29	-	1,020,816.47
002-AIRPORT FUND	358,953.40	179,984.57	-	195,135.08	-	343,802.89
010-CHAMBER REIMBURSEMENT	7,902.24	51,586.68	-	56,294.77	-	3,194.15
011-MAIN STREET REIMBURSEMENT	2,118.03	12,858.21	-	15,634.17	-	(657.93)
012-WEDG REIMBURSEMENT	2,584.82	32,243.28	-	32,901.24	-	1,926.86
050-DOWNTOWN INCENTIVE GRANT	163,473.15	-	-	-	-	163,473.15
110-ROAD USE	504,763.55	367,794.70	-	313,555.17	-	559,003.08
112-EMPLOYEE BENEFITS	-	382,633.60	-	382,633.60	-	-
113-LIABILITY INSURANCE	-	-	-	-	-	-
114-EMERGENCY LEVY	-	30,906.79	-	9,763.79	-	21,143.00
121-LOCAL OPTION SALES TAX	-	373,977.65	-	319,472.43	-	54,505.22
122-LOST DEBT SERVICE	-	154,790.00	-	-	-	154,790.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	122,812.24	19,999.20	-	20,133.30	-	122,678.14
125-UNIF COMM UR-NE IND	-	13,872.89	-	-	-	13,872.89
126-SE RES UR	-	-	-	-	-	-
127-UNIF COMM UR - BRIARWOOD	-	21,965.01	-	21,965.01	-	-
128-URBAN RENEWAL AREA #3B/D	-	-	-	-	-	-
129-SC RES UR	-	39,697.83	-	-	-	39,697.83
130-URBAN RENEWAL AREA #3D	-	-	-	-	-	-
131-URBAN RENEWAL AREA #4	-	-	-	-	-	-
132-UNIF COMM UR - EBD	-	20,987.46	-	-	-	20,987.46
133-UNIF COMM UR-IRE	-	53,951.72	-	-	-	53,951.72
134-DOWNTOWN COMM UR	-	63,073.48	-	-	-	63,073.48
145-HOUSING REHABILITATION	35,643.82	57,712.00	-	112,511.50	-	(19,155.68)
146-LMI TIF SET-ASIDE	151,266.11	-	-	-	-	151,266.11
200-DEBT SERVICE	56,467.63	419,041.54	-	45,621.36	-	429,887.81
300-CAPITAL EQUIPMENT	147,053.70	-	-	-	-	147,053.70
301-CAPITAL PROJECTS FUND	437,301.66	5,161,216.39	-	2,738,863.93	-	2,859,654.12
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	398,997.29	177,855.98	-	-	-	576,853.27
308-INDUSTRIAL DEVELOPMENT	255,745.84	149,637.93	-	24,358.53	-	381,025.24
309-MUNICIPAL BUILDING	-	-	-	-	-	-
310-WELLNESS PARK	6,353.50	6,057.00	-	986.00	-	11,424.50
311-SIDEWALK REPAIR & REPLACE	90,642.86	-	-	3,360.00	-	87,282.86
312-TREE REMOVAL & REPLACE	23,988.59	-	-	1,240.00	-	22,748.59
315-RESIDENTIAL DEVELOPMENT	278,930.49	323,980.98	-	19,860.07	-	583,051.40
317-ARPA CAPITAL PROJECTS	523,763.25	547,891.29	-	89,837.00	-	981,817.54
325-BUILDING & FACILITY MAINT	13,524.60	-	-	-	-	13,524.60
510-MUNICIPAL BAND	4,743.03	25.00	-	-	-	4,768.03
520-DOG PARK	4,443.11	-	-	-	-	4,443.11
530-TREE COMMITTEE	11,322.84	4,450.00	-	411.10	-	15,361.74
535-NEIGHBORHOOD PRIDE	-	-	-	-	-	-
540-POLICE FORFEITURE	4,590.86	-	-	-	-	4,590.86
541-K-9 PROGRAM	2,809.30	50.00	-	431.70	-	2,427.60
545-SAFETY FUND	2,636.89	1,000.00	-	-	-	3,636.89
550-PARK GIFT	32,135.30	30,819.25	-	6,651.34	-	56,303.21
570-LIBRARY GIFT	354,318.68	18,106.69	-	3,416.04	-	369,009.33
580-CEMETERY GIFT	7,433.00	-	-	-	-	7,433.00
590-CABLE COMMISSION	-	-	-	-	-	-
600-WATER UTILITY	495,798.75	722,191.18	-	626,742.27	-	591,247.66
601-WATER DEPOSIT FUND	30,835.00	7,800.00	-	7,540.00	-	31,095.00
602-WATER SINKING	-	-	-	-	-	-
603-WATER CAPITAL PROJECTS	-	84,600.42	-	84,276.92	-	323.50
610-SANITARY SEWER	188,444.50	906,500.61	-	488,887.99	-	606,057.12
612-SEWER SINKING	-	-	-	-	-	-
613-SEWER CAPITAL PROJECTS	-	8,512.66	-	8,512.66	-	-
670-SANITATION	67,068.52	215,596.57	-	194,895.47	-	87,769.62
910-LIBRARY TRUST	-	-	-	-	-	-
950-SELF INSURANCE	463,148.16	40,491.49	-	9,993.80	-	493,645.85
951-UNEMPLOYMENT SELF INS	73,505.00	2,831.49	-	2,740.88	-	73,595.61
<b>TOTAL BALANCE</b>	<b>6,427,303.24</b>	<b>12,326,071.77</b>	<b>-</b>	<b>7,459,804.41</b>	<b>-</b>	<b>11,293,570.60</b>

Cash in Bank - Pooled Cash

Wash St. Bank - Operating Account	5,082,748.81 (1)	
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	
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Wash St - Farm Mgmt Acct	237,429.64	
Wash St Bank - CD 1/14/2019	521,490.80	
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<b>TOTAL CASH IN BANK</b>	<b>11,293,570.60</b>	

Interest Rate

0.20%
N/A
0.20%
0.65%
0.65%
2.40%

(1) Washington State Bank	5,157,980.96
Outstanding Deposits & Checks/Wages payable	(75,232.15)
	<b>5,082,748.81</b>

**Washington Fire Department**  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-2239 Phone  
(319) 653-5273 Fax  
[www.washingtoniowa.gov](http://www.washingtoniowa.gov)



**Brendan DeLong- Fire Chief**  
Bill Hartsock- 1<sup>st</sup> Asst Fire Chief  
Jim Williams- 2<sup>nd</sup> Asst Fire Chief  
Carrie Ornduff- Asst Chief of EMS

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## MEMO

To: Mayor & City Council  
From: Brendan DeLong, Fire Chief  
Date: November 8, 2022  
Re: SCBA (Self-contained breathing apparatus) purchase request

Mayor & City Council,

As you can recall, back in 2021 we applied for the FEMA Assistance to Firefighters Grant. We found out in September of 2022 that we were successful and received \$183,190.47 toward this project. Unfortunately, this will not fund the entire project, however, staff has met, and the remaining/matching funds will come from the 2022 GO Bond issue. This has been a project in the works for the last two fiscal years.

Our current SCBAs are 30-minute bottles and are nearing expiration. This grant will allow us to purchase 45-minute bottles and update our SCBA units. The new air bottles/SCBAs will not expire for 30 years, setting the department up for future success.

Attached you will see a quote for 27 new Scott 3M SCBA units, 55 air bottles, and 40 SCBA masks. The 55 air bottles and 27 SCBA units are what we currently have in our inventory. The only difference in what we currently have vs what we are requesting is the 40 new SCBA masks. Currently, all the interior fire fighters must share masks that are on our trucks. This grant will make it so every current active fireman has their own interior SCBA masks fit to them for proper protection. This is crucial for safe fire practices. New masks must be purchased to be compatible with the new SCBA apparatus.

We are only pursuing one option, which is the Scott 3M brand SCBAs. We currently have all Scott 3M and are very accustomed to the current brand. If we were to purchase a different brand, all our current mounting hardware on the trucks would have to be switched out to accommodate the new brand. With that being said, I believe that by purchasing the Scott 3M brand, will save the city money.



**In short, I am requesting:**

**27 SCBAs x \$5,880 = \$158,760**

**55 air bottles x \$908 = \$49,940**

**40 masks x \$305 = \$12,200**

**Total = \$220,900**

**Grant funds available: \$183,190.47**

**City contribution: \$37,709.53**

I will plan to be at the council meeting to answer any questions.

A handwritten signature in black ink, appearing to read "B. DeLong", with a long horizontal stroke extending to the right.

Brendan DeLong  
Fire Chief

Quote



# EMAIL

Box 625 113 North Griffith Road  
 Carroll, IA 51401  
 www.feldfire.com

Order Number: 0328589  
 Order Date: 11/3/2022

**Sold To:**

Washington Fire Dept-Iowa  
 Attn: Brandon DeLong, Chief  
 215 E Washington  
 PO Box 516  
 Washington, IA 52353

**Ship To:**

Washington Fire Dept-Iowa  
 Attn: Brandon DeLong, Chief  
 215 E Washington  
 PO Box 516  
 Washington, IA 52353

**Confirm To:**

Customer Number		Customer P.O.		Terms	Salesperson	Ship VIA	Order Date	Order Number	
00-1429870				Net 30	0090		11/3/2022	0328589	
Ordered	Shipped	BackOrder	Item Number	Item Description		Whse	Price	Amount	
27.00	0.00	0.00	X8914021305304	X3 PRO 2018, UEBSS, Pak Tracker,		000	5,880.000	158,760.00	
55.00	0.00	0.00	200129-35LOT	4500 Snap Change, Std Reg CYL&VALV ASSY C,30YR,45MIN,4.5, LOT		000	908.000	49,940.00	
40.00	0.00	0.00	201215-02	30 Year Cylinders AV-3000 HT (M), KVLR Quote>>>>>>>>>>		000	305.000	12,200.00	
Box 625 113 North Griffith Road Carroll, IA 51401 www.feldfire.com						Ph: (712) 792-3143 Fx: (712) 792-6658 Iowa Sales Tax Permit No. 1-14-004938M		E-mail: sales@feldfire.com Website: www.feldfire.com	
Member NFPA, NAFED, I.A.F.C., I.F.A., I.F.C.A						Net Order: 220,900.00 Less Discount: 0.00 Freight: 0.00 Sales Tax: 0.00 <b>Order Total</b>		<b>220,900.00</b>	

WASHINGTON:

# 2022 WALKABILITY ASSESSMENT REPORT



POWERED BY Wellmark. 

## FOREWORD

---

Thank you to all the participants who took part in the walking audit workshop. Healthy Hometown<sup>SM</sup> Powered by Wellmark was invited by the City of Washington to assist in identifying opportunities for enhancing walkability and bikeability.

Healthy Hometown is a way to make your community an even better place to live, work and play by using proven tools and techniques that help make the healthy choice the easy choice. Healthy Hometown provides evidence-based built environment and behavioral economics principles that result in desired action along with policy modifications to help communities make sustainable changes that will improve the overall well-being of residents. Implementing ways to make it safer for pedestrians and bicyclists is one primary way to achieve sustainable change.

The walking audit that was performed in Washington was designed to help community members identify and visualize ways to provide a better environment to walk and bike. The walking audit is also designed to stimulate conversation within the community regarding actions that can be taken.

What follows is an identification of community members who participated in the walking audit, recommendations based on the walking audit and a summary of the conversation. Some recommendations are low cost and could be easy to implement, while others may be large expenses that could take years of planning and work. We hope these recommendations will provide a framework for your community to make Washington more pedestrian- and bike-friendly.

## SUMMARY

3	SUMMARY
4	LIST OF PARTICIPANTS
5	WALKING AUDIT ROUTE
6	IMPROVING SAFETY AND CONNECTIVITY
14	ENHANCING SENSE OF PLACE
20	PARTICIPANT DISCUSSION/NEXT STEPS



### IMPROVING SAFETY AND CONNECTIVITY

- Require **sidewalks** with new construction and redevelopment projects
- Construct **infill sidewalks** to connect gaps in the existing sidewalk network
- Utilize **trip hazard program** to repair damaged sections of sidewalk
- Establish a plan to install ADA-compliant **curb ramps** at all intersections
- Paint high-visibility, continental-style **crosswalk markings**
- Implement a **road diet** on Highway 92
- Install an **enhanced pedestrian crossing** at the intersection of Highway 92 and Jefferson Street
- Enhance existing **railroad underpass** on 2<sup>nd</sup> Avenue



### ENHANCING SENSE OF PLACE

- Construct additional **bumpouts** in downtown Washington
- Create **pocket parks** using vacant spaces in the downtown area
- Work with local businesses to install **parklets** in downtown Washington
- Install **bike racks** throughout the community
- Construct a **trailhead** for the Kewash Nature Trail
- Design and install branded community **wayfinding** signage

## LIST OF PARTICIPANTS

Date of walking audit:  
September 19, 2022

MARY AUDIA .....	Washington Economic Development Group
GRETA CLEMONS .....	Washington County Hospital and Clinics
ILLA EARNEST .....	Washington City Council
ROGER FARMER .....	Resident
BETHANY GINSMANN .....	Washington City Council
JIM GORHAM .....	Resident
KAREN GORHAM .....	Resident
JIM LESTER .....	City of Washington Police Department
KALEN MCCAIN .....	Southeast Iowa Union
DEANNA MCCUSKER .....	City of Washington
NICK PACHA .....	City of Washington Parks and Recreation
EMILY TOKHEIM .....	Washington County Public Health
RICHARD YOUNG .....	Washington County Board of Supervisors
JIM CUSHING .....	Wellmark Blue Cross and Blue Shield
ETHAN STANDARD .....	Wellmark Blue Cross and Blue Shield

## WALKING AUDIT ROUTE

Participants completed a walking audit along a 1.7-mile route beginning and ending at the Washington Public Library.

This audit began with observations of walking conditions on South Marion Avenue and Highway 92. Participants then continued along 2<sup>nd</sup> Avenue and 5<sup>th</sup> Street to the YMCA of Washington County before returning to the downtown area and library via Avenue D and Main Street.



The map above depicts the route participants observed in Washington.

## IMPROVING SAFETY AND CONNECTIVITY

Connecting people to the places they want to go is an important part of your community's transportation network. It also enhances an individual's ability to incorporate walking and biking in their everyday life. This section of the report will outline some recommendations for improving those connections.

### Sidewalks

Installing sidewalks in key areas where there are gaps can help improve the connectivity of your community's pedestrian network and promote physical activity. Future gaps can be prevented by adopting policies that require new development projects to install sidewalks as part of their construction plans.

- Require sidewalks with new construction and redevelopment projects
- Construct infill sidewalks to connect gaps in the existing sidewalk network



The map above shows some new trail connections from the Kewash Nature Trail near the YMCA that connect to the new Washington Wellness Park. Yellow lines highlight the areas where sidewalks are not present, which could be good locations for infill sidewalk. Enforcing city policy could also help ensure that all future developments include sidewalks during initial construction.



## IMPROVING SAFETY AND CONNECTIVITY

### Sidewalks (cont.)

As sidewalks age, it's important they are adequately maintained. Establishing a program that offers property owners a small financial incentive to voluntarily replace sections of sidewalk in need of repair is one way to boost repair efforts. In order to keep all sidewalks within the city well maintained, the city may also want to take a more proactive approach to replacement efforts by inspecting all sidewalks and notifying property owners who have sidewalks that are out of compliance.

- Utilize trip hazard program to repair damaged sections of sidewalk



Participants noted the presence of new sidewalks along the walking route, but some sections of sidewalk throughout Washington still need to be repaired or replaced. There are also gaps in the sidewalk network in some areas, particularly near the new YMCA of Washington County pictured above.

## IMPROVING SAFETY AND CONNECTIVITY

### Curb Ramps

In addition to sidewalks, missing and outdated curb ramps also represent impediments to those navigating your community. These situations can be remedied by updating curb ramps to ensure they are ADA-compliant. At locations that do not have updated curb ramps, sidewalks can be difficult to navigate and pose significant challenges for parents pushing strollers and people using wheelchairs or other mobility devices. Establishing a plan to update a select number of curb ramps every year will remove these barriers over time.

- Establish a plan to install ADA-compliant curb ramps at all intersections



Some intersections in Washington have updated curb ramps, but in many areas, participants noted that curb ramps are missing at intersections. An example of a recently updated ADA-compliant curb ramp is pictured above.

## IMPROVING SAFETY AND CONNECTIVITY

### Crosswalks

Installing safer crossing points for people walking and riding bikes is a key component of making Washington a more walkable and accessible community. Marked crosswalks are one component to improving the safety for people crossing streets.

Today, Washington has only a few intersections with marked crosswalks. Participants noted that many crosswalks in town were the single stripe style and much less noticeable due to faded paint. Repainting these crosswalks with high-visibility, continental-style striping on a routine basis and expanding the number of intersections with marked crosswalks will improve pedestrian safety.

- Paint high-visibility, continental-style crosswalk markings



**Some crosswalks are striped using standard-style markings that are not very visible. Using continental-style striping would help improve the visibility of painted crosswalks.**



**Example of a continental-style crosswalk recently painted in Dell Rapids, South Dakota.**

## IMPROVING SAFETY AND CONNECTIVITY

### Road Diets

Highway 92 currently has more lanes for vehicular traffic than daily traffic counts warrant in some places. This makes Highway 92 a candidate for something known as a “road diet.” A road diet involves reducing the number of lanes for vehicles and using the extra space for a different use. Most communities use the opportunity to reconfigure parking, add bike lanes, or widen sidewalks.

These changes will encourage lower vehicle speeds, which are more conducive to a vibrant community atmosphere. The streets should be engineered so that vehicles are more likely to naturally travel at the current posted speed limit.

- Implement a road diet on Highway 92



Highway 92 in Washington could benefit from a four-lane to three-lane conversion, also known as a road diet.



Example of a road diet with new three-lane striping completed as part of a resurfacing project on Iowa State Highway 9 in Waukon, Iowa.

## IMPROVING SAFETY AND CONNECTIVITY

### Enhanced Pedestrian Crossings

In addition to well-marked crosswalks, the use of illuminated devices activated by a push button would improve safety for people crossing the street. These devices are known as Rectangular Rapid Flashing Beacons (RRFBs), and they are designed to increase visibility and compliance by motorists.

Participants indicated that the pedestrian crossing on Highway 92 near the newly constructed park and current middle school could benefit from the use of an enhanced pedestrian crossing.

- Install an enhanced pedestrian crossing at the intersection of Highway 92 and Jefferson Street



Enhanced pedestrian crossing with RRFBs like this example from Lead, South Dakota.



Example of an enhanced pedestrian crossing with RRFBs from Cedar Falls, Iowa.



This pedestrian crossing at Highway 92 and Jefferson Street near the park and middle school could benefit from the addition of RRFBs.

## IMPROVING SAFETY AND CONNECTIVITY

### Railroad Underpass

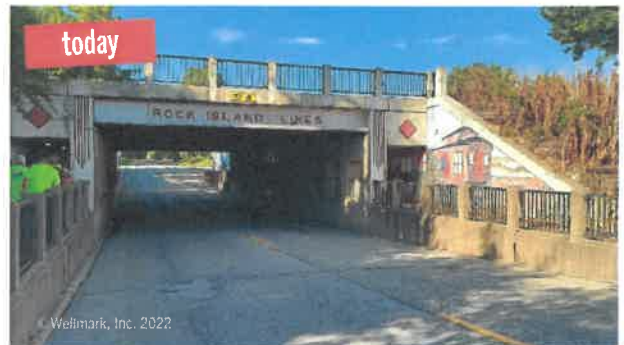
A great existing asset within the community is a pedestrian underpass that was built to allow 2<sup>nd</sup> Avenue to go underneath the railroad. This provides a safe walking route for people that need to cross the railroad tracks when trains may be blocking some of the other at-grade crossings in the community.

While the underpass today is not particularly well-maintained, it presents a unique opportunity to improve walkability in Washington. There are several things that could be done to make the underpass more usable and attractive, including routine cleaning of litter and debris, enhanced lighting, and an updated painting scheme.

- Enhance existing railroad underpass on 2<sup>nd</sup> Avenue



**Navigating some overgrown vegetation near one of the pedestrian entrances to the underpass was a challenge for participants.**



**Example of a unique LED lighting display installed on a similar underpass in Birmingham, Alabama.**

## IMPROVING SAFETY AND CONNECTIVITY

### Railroad Underpass (cont.)

Some of these items were considered by participants to be “quick wins” for the city to address. Indeed, since the day of the workshop the city has cut down the overgrown vegetation near the entrances and cleared mud and other debris from the walkways.

This has helped set the stage for further enhancements down the road to continue making the underpass a safe and comfortable way for people to walk under the railroad.



Walking through the underpass today can be somewhat uncomfortable for pedestrians.



Example of a similar underpass with LED lighting over the pedestrian walkway from Birmingham, Alabama.

## ENHANCING SENSE OF PLACE

Washington has some unique opportunities to implement strategic placemaking concepts that would create more spaces for residents to connect socially and enhance community pride. This section of the report will identify some of those concepts that could be applied in Washington.

### Bumpouts

Bumpouts are extensions of the sidewalk that take up road space not needed for vehicular traffic. Bumpouts that include various landscaping elements help create an inviting and comfortable walking environment. They also shorten crossing distances for pedestrians at intersections, decrease turning vehicle speeds, and provide opportunities for street beautification.

- Construct additional bumpouts in downtown Washington



Example of a bumpout that includes flowers and a street tree from Mitchell, South Dakota.



Participants used cones to demonstrate what bumpouts would look like at the intersection of Main Street and 2<sup>nd</sup> Avenue.



Example of a recently constructed bumpout in Milbank, South Dakota.



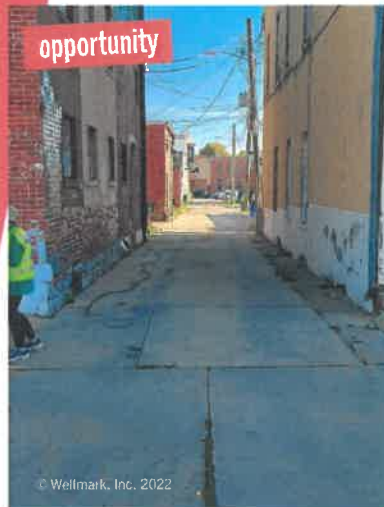
## ENHANCING SENSE OF PLACE

### Pocket Parks

Pocket parks are a commonly-used form of placemaking. They involve the use of landscaping, seating, and lighting to create a park-like atmosphere on a smaller scale in empty spaces throughout a community. Participants noted a couple of potential locations on Main Avenue for a pocket park.

Providing more outdoor opportunities and interesting things for people to see and do motivates them to get outside and explore their environments. This creates opportunities where they can connect socially and be more physically active.

- Create pocket parks using vacant spaces in the downtown area



**This alley on Main Street in Washington could be a potential location for a pocket park.**



**Example of a pocket park from Cherokee, Iowa.**



**Another potential space for a pocket park on Marion Avenue in downtown Washington.**

## ENHANCING SENSE OF PLACE

### Parklets

In most communities, streets make up the majority of publicly owned land. Taking some of that space away from cars and dedicating it to people can be accomplished through the creation of parklets.

Parklets are temporary or permanent structures built in place of existing parking spaces.<sup>1</sup> Parklets may serve as social gathering spaces for community members by providing a relaxing space to sit and talk, enjoy a cup of morning coffee, or grab lunch with a friend. They also make a street more enjoyable and interesting to walk along. Parklets can be constructed out of a variety of materials including traditional lumber, pallets, tires, paint, and other unique decorations and furniture.

- Work with local businesses to install parklets in downtown Washington



This parklet from Iowa City, Iowa was designed for easy removal during the winter months.



Potential space for a parklet.



Example parklet constructed in front of a restaurant in Windsor Heights, Iowa.

<sup>1</sup> <https://nacto.org/publication/urban-street-design-guide/interim-design-strategies/parklets>

## ENHANCING SENSE OF PLACE

### Bike Parking

Another form of active transportation is riding bicycles. A simple way to encourage more people to ride their bikes is by providing abundant and convenient parking for them. Participants noted that they did not see many bike racks along the walking audit route. Good locations for the addition of bike racks might include the downtown area, schools, and city parks.

- Install bike racks throughout the community



During the walking audit, participants noted that there were not many bike racks in the community. Washington could benefit from the addition of some secure, permanent bike racks. Pictured above is a bike locked to a stop sign that was seen on the walking route, along with some examples of bike parking that could work well in downtown Washington.

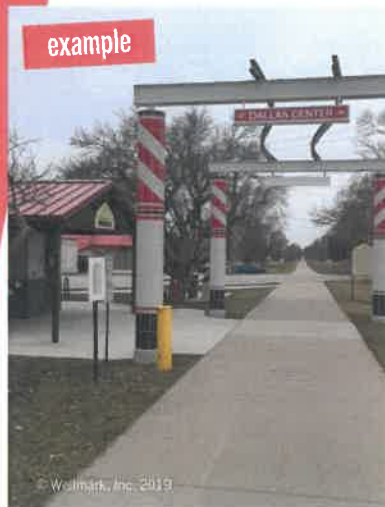
## ENHANCING SENSE OF PLACE

### Trailheads

Today, the Kewash Nature Trail begins just to the northwest of the downtown area without much fanfare. Establishing trailheads on major community trails helps elevate their presence and increases their prominence and visibility to community members and visitors alike.

Some communities build trailheads that provide amenities like restrooms and water bottle filling stations for people using the trail. These improvements can lead to increased trail use and provide people biking on the trails with a more comfortable and enjoyable experience.

- Construct a trailhead for the Kewash Nature Trail



**Example of a trailhead with restrooms on the Racoon River Valley Trail from Dallas Center, Iowa.**



**Today, the Kewash Nature Trail begins in a nondescript area just south of the new YMCA of Washington County.**



**Example of a trailhead with a public art installation from Manning, Iowa.**

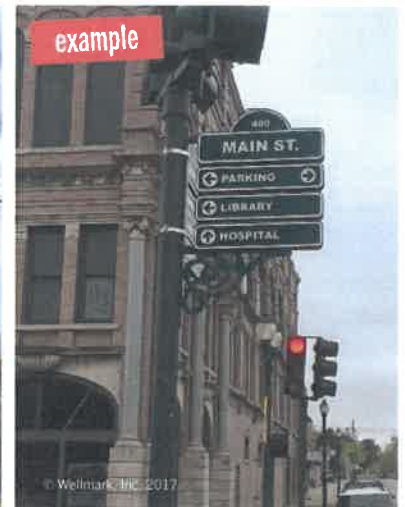
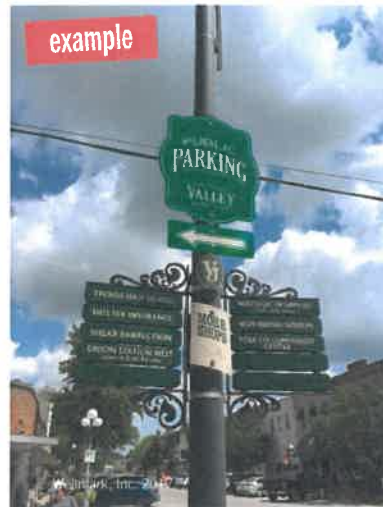
## ENHANCING SENSE OF PLACE

### Wayfinding

Wayfinding signs can be an important way to help people navigate around your city. Visitors find wayfinding signage and mapping kiosks particularly useful as it helps them become more familiar with the area's attractions.

Community members can be further encouraged to walk around town by using signage that includes information such as walking distances and times to community destinations like shops, restaurants, parks, libraries, and other local landmarks.

- Design and install branded community wayfinding signage



Examples of branded wayfinding signage from various communities.

## PARTICIPANT DISCUSSION/NEXT STEPS

Following the walking audit, participants talked about their observations from the walk. Participants noted several elements that they felt made walking more comfortable, as well as many elements that made getting around more difficult or less safe.

The recommendations included in this report have been assembled to serve as a guide for your community to improve upon some of those elements and prioritize which ones are most important to pursue.

This report can be used as a tool to help build support from community leaders, elected officials, and the community at large to create a plan of action.

Citizen engagement is the best way to address many of the recommendations outlined in this report. All the walking audit participants are encouraged to stay involved with ongoing efforts to improve walkability in Washington.

Working collaboratively will ensure that Washington continues the path of becoming a vibrant, active, and healthy community.



## AFTERWORD

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At Wellmark, our vision is to continuously improve the health of our members and the communities we serve. We envision a future in which every generation experiences greater quality of health and improved quality of life. Many experts agree where we live is more impactful on our overall health than our own genetics. Our surroundings and environment prompt us to make decisions impacting our health without even realizing it. We created Healthy Hometown to provide evidence-based (proven) solutions that help communities structure their environment to nudge citizens toward healthy behaviors. When we engage in healthy behaviors, we have the opportunity to live our best life – and hopefully avoid serious illnesses. Making the healthy choice the easy choice is the best answer to keeping Iowans healthy.

eat well

move more

feel better

**Important:** This report, and the recommendations contained within, are provided by Wellmark Blue Cross and Blue Shield (Wellmark) as suggestions about how walkability, bikeability and social interactions may be enhanced in your community. These are simply suggestions that your community can choose to implement at its own discretion. Wellmark bears no responsibility for any implemented suggestions and provides no guarantee of any particular results.

Wellmark complies with applicable federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.

ATENCIÓN: Si habla español, los servicios de asistencia de idiomas se encuentran disponibles gratuitamente para usted. Comuníquese al 800-524-9242 o al (TTY: 888-781-4262).

注意: 如果您说普通话, 我们可免费为您提供语言协助服务。请拨打 800-524-9242 或 (听障专线: 888-781-4262)

ACHTUNG: Wenn Sie deutsch sprechen, stehen Ihnen kostenlose sprachliche Assistenzdienste zur Verfügung. Rufnummer: 800-524-9242 oder (TTY: 888-781-4262).



Wellmark Blue Cross and Blue Shield is an Independent licensee of the Blue Cross and Blue Shield Association.





## Cemetery Rates Comparison Summary

After collecting data of current rates being charged by other cemeteries in Iowa, that are City owned and operated, we have compiled a comparison chart to show all rates. Based on the information that we have collected; it would appear that our rates are in the middle to low range of those surveyed. There is a wide range of plot prices depending on cemeteries, but most interment charges are similar. Our last interment rate change was 2016, and our last plot price change was 2008.

Elm Grove and Woodlawn are slightly lower than average on plot prices (\$120.00), below average on columbarium prices (\$400.00 - \$600.00) and average on infant lot prices. Adult full-size interments are slightly below average on all days (\$25.00). Cremains interments are slightly above average on all days (\$25.00). Infant interments are about \$75.00 above average across all days. Columbarium interments are about \$20.00 above average on all days. Disinterments are average across all types. Some cemeteries do not allow after hours, while some charge up to \$300.00 per hour. We charge \$150.00/hour after 4 pm. Some cemeteries now charge all of the winter interment a service charge for dealing with the weather. Some cemeteries have additional charges if the interred person is not a resident (either a percentage or flat fee).

We have also included a chart with this year's revenue to date and what the difference would be if we included these recommended adjustments or adjust for inflation. About half of the cemeteries that I talked to have raised their rates in July, and the rest expect to raise rates in January or sometime in 2023.

### Recommendations for adjustments

#### Current

#### Recommended

Saturday Morning Surcharge – \$150.00

\$200.00 - Funeral procession received in cemetery before 12 PM

Saturday Afternoon Surcharge – \$300.00

\$400.00 – Funeral processions received after 12 pm

Winter Surcharge - \$200.00 (as needed)

\$100.00 - Winter charge on all interments from December – February (November & March if needed)

Cremation and Infant interments - \$400.00

\$400.00 - Freeze at current rate until full size interments is to \$800.00 (Ideally this would be ½ of full-size interment rate going forward)

Full size interments - \$650.00

\$750.00 - Raise from \$650.00

Plot Price - \$500.00

\$650.00 - Raise from \$500.00 per full size plot and eliminate monument locating fee

Monument Locating Fee - \$50

\$0.00 - Include in price of plot, do not charge extra (we have not collected this fee prior to me being at cemetery)

Tent – included in interment price

Charge \$100 for tent (we would use our tent mostly on cremation interments, instead of almost all interments)

Cemetery Revenue		2022 Calendar YTD		10/31/2022	
<b>Actual Charges 2022</b>					
	<u>Quantity</u>	<u>Amount</u>	<u>Total</u>	<u>Actual YTD Total</u>	<u>Proposed YTD Total</u>
Full	34	\$ 650.00	\$ 22,100.00	\$ 59,650.00	\$ 71,400.00
Cremation	40	\$ 400.00	\$ 16,000.00	\$ 79,829.70	\$ 79,829.70
Infant	3	\$ 400.00	\$ 1,200.00		
Sat AM	16	\$ 150.00	\$ 2,400.00	Revenue Difference (Proposed)	\$ 11,750.00
Sat PM	4	\$ 300.00	\$ 1,200.00	Revenue Difference (Inflation)	\$ 20,179.70
		<b>Total</b>	\$ 42,900.00		
Plots	23	\$ 500.00	\$ 11,500.00		
Columbarium	6	\$ 550.00	\$ 3,300.00		
	2	\$ 300.00	\$ 600.00		
	3	\$ 450.00	\$ 1,350.00		
		<b>Total</b>	\$ 16,750.00		
		<b>Actual YTD Total</b>	\$ 59,650.00		
<b>Proposed Changes</b>					
	<u>Quantity</u>	<u>Amount</u>	<u>Total</u>	<u>Charges + Inflation</u>	<u>Quantities</u>
Full	34	\$ 750.00	\$ 25,500.00	Full	34
Cremation	40	\$ 400.00	\$ 16,000.00	Cremation	40
Infant	3	\$ 400.00	\$ 1,200.00	Infant	3
Sat AM	16	\$ 200.00	\$ 3,200.00	Sat AM	16
Sat PM	4	\$ 400.00	\$ 1,600.00	Sat PM	4
Winter (J & F)	13	\$ 100.00	\$ 1,300.00	Winter (J & F)	13
Tent	24	\$ 100.00	\$ 2,400.00	Tent	24
		<b>Total</b>	\$ 51,200.00	<b>Total</b>	\$ 57,325.00
Plots	23	\$ 650.00	\$ 14,950.00	Plots	23
Columbarium	6	\$ 550.00	\$ 3,300.00	Columbarium	6
	2	\$ 300.00	\$ 600.00		2
	3	\$ 450.00	\$ 1,350.00		3
		<b>Total</b>	\$ 20,200.00	<b>Total</b>	\$ 22,504.70
		<b>Proposed YTD Total</b>	\$ 71,400.00	<b>Rates + Inflation YTD Total</b>	\$ 79,829.70



Cemetery	Elm Grove, Woodlawn	Hampton Cemetery	Nevada	Clear Lake
City	Washington, IA	Hampton, IA	Nevada, IA	Clear Lake, IA
City Operated	Yes	Yes	Yes	Yes
Perpetual Care	No	Yes	Yes	No
Plots				
Upright	\$ 500.00	\$ 350.00	\$ 600.00	\$ 450.00
Flat	\$ 500.00	\$ 350.00	\$ 600.00	\$ 450.00
Columbarium	\$ 750.00	N/A	\$ 1,200.00	\$ 1,100.00
Infant	\$ 300.00	\$ 225.00	\$ 575.00	\$ 150.00
Interments				
Adult M-F	\$ 650.00	\$ 550.00	\$ 650.00	\$ 500.00
Sat AM	\$ 800.00	\$ 700.00	\$ 950.00	\$ 725.00
Sat PM	\$ 950.00	\$ 700.00	\$ 950.00	N/A
Sun/Holiday	N/A	N/A	N/A	1,200.00
Cremains M-F	\$ 400.00	\$ 300.00	\$ 400.00	\$ 400.00
Sat AM	\$ 550.00	\$ 500.00	\$ 550.00	\$ 550.00
Sat PM	\$ 700.00	\$ 500.00	\$ 550.00	N/A
Sun/Holiday	N/A	N/A	N/A	850.00
Infant M-F	\$ 400.00	\$ 250.00		\$ 300.00
Sat AM	\$ 550.00	\$ 400.00		\$ 450.00
Sat PM	\$ 700.00	\$ 400.00		N/A
Sun/Holiday	N/A	N/A	N/A	800.00
Columbarium M-F	\$ 400.00	N/A	included	\$ 300.00
Sat AM	\$ 550.00	N/A	\$ 300.00	\$ 450.00
Sat PM	\$ 700.00	N/A	\$ 300.00	N/A
Sun/Holiday	N/A	N/A	N/A	800.00
Tent	Included	N/A	N/A	N/A
Disinterments (M-F Only)				
Full	\$ 1,300.00	To be determined	Min charge 2x interment	\$ 2,175.00
Cremains	\$ 800.00	at time of service	Min charge 2x interment	\$ 1,350.00
Infant	\$ 800.00		Min charge 2x interment	\$ 1,350.00
After 4 PM charge	150.00/hour	300.00/hour	\$ 100.00	\$ 100.00
Monuments Locating	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Double Stack (Full only)	No charge	N/A	N/A	N/A
Winter Charge	\$ 200.00			\$ 75.00
Special Notes	No burials After 6 PM	No burials after 3pm M-F		
		No burials after 12pm Sat		

Cemetery	Violet Hill	Harlington Municipal	Oakwood	Carroll
City	Perry, IA	Waverly, IA	Pleasant Hill, IA	Carroll, IA
City Operated	Yes	Yes	Yes	No
Perpetual Care	No	Yes	Yes	No
Plots				
Upright	\$ 500.00	\$ 650.00	\$ 618.00	\$ 530.00
Flat	\$ 500.00	\$ 575.00	\$ 618.00	\$ 205.00
Columbarium	N/A	\$ 970.00	N/A	N/A
Infant	\$ 250.00	\$ 235.00		\$ 355.00
Interments				
Adult M-F	\$ 500.00	\$ 725.00	\$ 900.00	\$ 500.00
Sat AM	\$ 720.00	\$ 950.00	\$ 1,100.00	\$ 700.00
Sat PM	\$ 830.00	\$ 950.00	\$ 1,100.00	\$ 700.00
Sun/Holiday	\$ 1,020.00	N/A	\$ 1,100.00	\$ 700.00
Cremains M-F	\$ 295.00	\$ 330.00	\$ 450.00	\$ 250.00
Sat AM	\$ 445.00	\$ 475.00	\$ 550.00	\$ 375.00
Sat PM	\$ 570.00	\$ 475.00	\$ 550.00	\$ 375.00
Sun/Holiday	\$ 720.00	N/A	\$ 550.00	\$ 375.00
Infant M-F	\$ 295.00	\$ 235.00	\$ 450.00	\$ 250.00
Sat AM	\$ 445.00	\$ 305.00	\$ 550.00	\$ 375.00
Sat PM	\$ 570.00	\$ 305.00	\$ 550.00	\$ 375.00
Sun/Holiday	\$ 720.00	N/A	\$ 550.00	\$ 375.00
Columbarium M-F	N/A	\$ 330.00		
Sat AM	N/A	\$ 475.00		
Sat PM	N/A	\$ 475.00		
Sun/Holiday	N/A	N/A		
Tent	N/A	N/A	N/A	
Disinterments (M-F Only)				
Full	\$ 800.00	Min charge 2x interment	\$ 1,200.00	\$ 650.00
Cremains	\$ 350.00	Min charge 2x interment	\$ 1,200.00	\$ 650.00
Infant	\$ 435.00	Min charge 2x interment	\$ 1,200.00	\$ 650.00
After 4 PM charge	\$ 100.00		\$ 85.00	
Monuments Locating	Included in lot price			
Double Stack (Full only)	N/A	N/A		
Winter			\$ 135.00	
Special Notes	Holidays only until 12 PM No Sundays	No Sundays	No Sundays	

Cemetery	Forest Home	Evergreen	Hazelwood	Oakland
City	Mt. Pleasant, IA	Fairfield, IA	Grinnell, IA	Iowa City, IA
City Operated	Yes	No	Yes	Yes
Perpetual Care	No	Yes	Yes	No
Plots				
Upright	\$ 500.00	\$ 950.00	\$ 974.21	\$ 875.00
Flat	\$ 500.00	\$ 650.00	\$ 680.14	\$ 760.00
Columbarium	N/A	N/A	N/A	\$ 875.00
Infant	\$ 150.00	included in interment	\$ 279.36	\$ 335.00
Interments				
Adult M-F	\$ 750.00	\$ 775.00	\$ 782.00	\$ 760.00
Sat AM	\$ 850.00	\$ 850.00	\$ 1,139.00	\$ 975.00
Sat PM	\$ 850.00	\$ 1,025.00	\$ 1,139.00	\$ 1,100.00
Sun/Holiday	\$ 1,500.00	N/A	N/A	\$ 1,200.00
Cremains M-F	\$ 450.00	\$ 475.00	\$ 489.00	\$ 335.00
Sat AM	\$ 500.00	\$ 575.00	\$ 713.00	\$ 445.00
Sat PM	\$ 550.00	\$ 675.00	\$ 713.00	\$ 500.00
Sun/Holiday	\$ 1,500.00	N/A	N/A	\$ 545.00
Infant M-F	\$ 100.00	\$ 650.00	\$ 489.00	\$ 140.00
Sat AM	\$ 150.00	\$ 700.00	\$ 713.00	\$ 190.00
Sat PM	\$ 200.00	\$ 800.00	\$ 713.00	\$ 225.00
Sun/Holiday	N/A	N/A	N/A	\$ 240.00
Columbarium M-F	N/A	N/A	N/A	\$ 300.00
Sat AM	N/A	N/A	N/A	\$ 400.00
Sat PM	N/A	N/A	N/A	\$ 475.00
Sun/Holiday	N/A	N/A	N/A	\$ 515.00
Tent	N/A		\$ 50.00	\$ 190.00
Disinterments (M-F Only)				
Full	\$ 800.00	\$ 1,800.00	\$ 1,040.00	Min Charge 2x Interment
Cremains	\$ 800.00	\$ 900.00	\$ 489.00	Min Charge 2x Interment
Infant	\$ 800.00	\$ 900.00	\$ 489.00	Min Charge 2x Interment
After 4 PM charge	\$ 100.00	\$ 250.00	N/A	N/A
Monuments Locating	N/A	Included in lot price	\$ 76.00	N/A
Double Stack (Full only)	N/A	N/A	N/A	N/A
Winter			\$ 160.00	
Special Notes	Non resident add \$25 to lot, and \$50 to interments	Emergency burial (next day) Minimum \$1100.00	grave open Sat/Sun +\$530 No Sundays	Non- resident + 50%
	\$100 charge after 2:30	\$25 extra Monday AM		

Cemetery	Graceland	Union, Memorial Park	Linwood Park	Average 10/17/2022	Average 3/1/2022
City Operated	Creston	Newton	Boone		
Perpetual Care	Yes	Yes	Yes		
Plots	Yes	No	Yes		
Upright	\$ 400.00	\$ 850.00	\$ 550.00	\$ 619.81	\$ 588.02
Flat	\$ 400.00	\$ 850.00	\$ 525.00	\$ 544.21	\$ 532.36
Columbarium	N/A	\$ 1,400.00	\$ 1,500.00	\$ 1,113.57	\$ 1,110.00
Infant		\$ 425.00	\$ 300.00	\$ 298.28	\$ 297.03
Interments					
Adult M-F	\$ 700.00	\$ 850.00	\$ 550.00	\$ 676.13	\$ 658.93
Sat AM	\$ 900.00	\$ 1,050.00	\$ 650.00	\$ 870.60	\$ 849.73
Sat PM	\$ 900.00	\$ 1,050.00	\$ 650.00	\$ 921.00	\$ 914.36
Sun/Holiday	\$ 1,100.00	\$ 1,100.00	\$ 750.00	\$ 1,074.44	\$ 1,039.38
Cremaains M-F	\$ 325.00	\$ 550.00	\$ 425.00	\$ 391.60	\$ 374.00
Sat AM	\$ 350.00	\$ 750.00	\$ 525.00	\$ 523.53	\$ 505.47
Sat PM	\$ 350.00	\$ 750.00	\$ 525.00	\$ 555.93	\$ 550.50
Sun/Holiday	\$ 375.00	\$ 800.00	\$ 625.00	\$ 704.44	\$ 720.00
Infant M-F	\$ 200.00	\$ 425.00	\$ 425.00	\$ 329.21	\$ 324.29
Sat AM	\$ 225.00	\$ 625.00	\$ 525.00	\$ 443.07	\$ 447.64
Sat PM	\$ 225.00	\$ 625.00	\$ 525.00	\$ 477.92	\$ 487.85
Sun/Holiday	\$ 250.00	\$ 675.00	\$ 625.00	\$ 529.38	\$ 583.57
Columbarium M-F	N/A	\$ 550.00	\$ 250.00	\$ 355.00	\$ 355.00
Sat AM	N/A	\$ 750.00	\$ 300.00	\$ 460.71	\$ 4,602.71
Sat PM	N/A	\$ 750.00	\$ 500.00	\$ 533.33	\$ 525.00
Sun/Holiday	N/A	\$ 800.00	\$ 550.00	\$ 666.25	\$ 716.67
Tent					
Disinterments (M-F Only)					
Full	\$ 700.00	\$ 1,500.00	3x Interment	2x interment	2x interment
Cremaains	\$ 700.00	\$ 750.00	3x Interment	2x interment	2x interment
Infant	\$ 700.00	\$ 750.00	3x Interment	2x interment	2x interment
After 4 PM charge	N/A	\$ 100.00	100/hour	\$100.00/hour	\$100.00/hour
Monuments Locating	N/A	\$ 25.00		\$ 50.00	\$ 50.00
Double Stack (Full only)	N/A	N/A			
Winter			\$ 175.00	\$ 149.00	\$ 141.25
Special Notes			\$100/hr after 11 AM Sat		

**RESOLUTION NO.**

**A RESOLUTION AUTHORIZING CERTAIN CHARGES AND FEES FOR THE ELM GROVE AND WOODLAWN CEMETERIES**

**WHEREAS**, the City Council desires to increase cemetery revenues based on the inflation rates over the past several years and to provide for more resources to care for the City's cemeteries and to reduce the burden being placed on property tax payers; and,

**WHEREAS**, Section 115.09 of the Municipal Code of the City of Washington, Iowa, provides that the City Council may adopt by Resolution rules and regulations, including fees for services with regards to the City's cemeteries.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA**, that the City Council hereby:

1. Authorizes the sale price of six hundred fifty dollars (\$650) per plot.
2. Authorizes the fee for full interments on weekdays during regular hours the amount of seven hundred fifty dollars (\$750).
3. Authorizes Additional Charges for Weekend and Winter Services: Interments that occur on Saturdays before 12 PM shall be charged a fee of two hundred dollars (\$200) in addition to the fee for regular weekday interments. Interments that occur on Saturdays after 12 PM shall be charged a fee of four hundred dollars (\$400) in addition to the fee for a regular weekday interments. Interments held from December – February shall be charged a one hundred dollars (\$100) fee in addition to the fee for regular weekday interments. A fee of one hundred dollars (\$100) shall be charged if the cemetery tent is used at interments.
4. Authorizes the rate of cremation and infant interments to stay at four hundred dollars (\$400) until the rate of a full-size interment increases to eight hundred dollars (\$800).

**PASSED AND APPROVED** this 15<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk



*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Kelsey Brown, Finance Director*



**City of Washington**  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

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## **Memorandum**

November 9, 2021

To: Mayor & Council  
CC: City Administrator Deanna McCusker  
Finance Director Kelsey Brown

From: Sally Y. Hart  
City Clerk

Re: Tax Abatement Program

The City Council previously approved establishing a tax abatement program under the Washington Urban Revitalization Plan in 2012 for residential, commercial, and industrial properties. The purpose was to stimulate future growth and development within Washington's city limits. The program was initially set up for a 10-year period, set to expire at the end of this year.

Staff recommends extending this program for three additional years, given the current projects in town and to further stimulate the growth in Washington.

Please see attached the current application form for your information that will be updated, should council approve the extension, with the final date for applications to be considered to be set as December 31, 2025.

**APPLICATION FOR TAX ABATEMENT UNDER THE  
WASHINGTON URBAN REVITALIZATION PLAN FOR  
WASHINGTON, IOWA**

\_\_\_\_\_ **Prior Approval for Intended Improvements**

\_\_\_\_\_ **Approval of Improvements Completed**

**FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE WASHINGTON URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA**

The Washington Urban Revitalization Plan allows property tax exemptions as follows:

**Residential**

All qualified real estate assessed as residential property is eligible to receive a one hundred percent (100%) exemption from taxation on the first seventy-five thousand dollars (\$75,000) of actual value added by the improvements. The exemption is for a period of three (3) years. Improvements must increase the assessed value by a minimum of 10%.

**Commercial/Industrial**

All qualified real estate assessed as commercial and/or industrial property is eligible to receive a partial exemption from taxation on the actual value added by the improvements. The exemption is for a period of five (5) years. Improvements must increase the assessed value by a minimum of 10%. The amount of the partial exemption is equal to a percent of the actual value added by the improvements, determined as follows:

- 1) First Year – 75% Exemption
- 2) Second year – 60% Exemption
- 3) Third Year – 45% Exemption
- 4) Fourth Year – 30% Exemption
- 5) Fifth Year – 15% Exemption

Commercial includes property that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes.

In order to be eligible, the property must be located in the Washington Revitalization Area. A map is available for inspection at City Hall.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1<sup>st</sup> following the year that the improvements are first assessed for taxation. Unless the City Council extends the timeframe or repeals the revitalization ordinance, the final date that applications will be accepted by the City is December 31, 2022.

Address of Property: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Title Holder or Contract Buyer: \_\_\_\_\_

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to \_\_\_\_\_ [insert date of adoption of the Plan]? Yes \_\_\_ No \_\_\_

Existing Property Use: \_\_\_ Residential \_\_\_ Commercial \_\_\_ Industrial \_\_\_ Vacant

Proposed Property Use: \_\_\_\_\_

Nature of Improvements: \_\_\_ New Construction \_\_\_ Addition \_\_\_ General Improvements

Specify: \_\_\_\_\_

Permit Number(s) from the City of \_\_\_\_\_ Building Department

Date Permit(s) Issued: \_\_\_\_\_

Permit(s) Valuation: \_\_\_\_\_ [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: \_\_\_\_\_

Estimated or Actual Cost of Improvements: \_\_\_\_\_

Signature: \_\_\_\_\_

Name (Printed) \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR CITY USE**

<b>CITY COUNCIL</b>	<b>Application Approved/Disapproved</b>
	<b>Reason (if disapproved)</b> _____
	<b>Date</b> _____ <b>Resolution No.</b> _____
	<b>Attested by the City Clerk</b> _____
<b>ASSESSOR</b>	<b>Present Assessed Value of Structure</b> _____
	<b>Assessed Value with Improvements</b> _____
	<b>Eligible or Noneligible for Tax Abatement</b> _____
	<b>Assessor</b> _____ <b>Date</b> _____

\* Example: To receive a full 3 or 5 year exemption on Improvements that were first fully assessed on 1-1-2012, the property owner must file the application with the City no later than 2-1-2014.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the WASHINGTON URBAN REVITALIZATION PLAN, available at City Hall or on City of Washington Website [www.washingtoniowa.net](http://www.washingtoniowa.net).

**ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION**

**This Application is to be forwarded by the City to the County Assessor by March 1.**

**RESOLUTION NO. 2022-\_\_\_**

**A RESOLUTION EXTENDING TAX ABATEMENT PROGRAM  
UNDER THE WASHINGTON URBAN REVITALIZATION PLAN  
FOR WASHINGTON, IOWA**

WHEREAS, the City of Washington, Iowa, has a property tax exemption program for improvements under the provisions of the Washington Urban Revitalization Plan adopted by the City Council of the City of Washington, Iowa; and

WHEREAS, the program is scheduled to end December 31<sup>st</sup>, 2022, and the City Council wishes to extend the program for an additional three years with a new expiration date of December 31<sup>st</sup>, 2025.

WHEREAS, all qualified real estate assessed as residential property is eligible to receive a one hundred percent exemption from taxation on the first seventy-five thousand dollars of actual value added by the improvements with the exemption for a period of three years, and improvements must increase the assessed value by a minimum of ten percent; and

WHEREAS, all qualified real estate assessed as commercial and/or industrial property is eligible to receive a partial exemption from taxation on the actual value added by the improvements, the exemption is for a period of five years, improvements must increase the assessed value by a minimum of ten percent; and the partial exemption is equal to a percent of the actual value added by the improvements as follows: First Year – seventy-five percent exemption; Second Year – sixty percent exemption, Third Year – forty-five percent exemption, Fourth Year – thirty percent exemption, Fifth Year – fifteen percent exemption; and

WHEREAS, future applications shall have a deadline of December 31<sup>st</sup>, 2025 for submission and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA, has extended the Tax Abatement Program Under the Washington Urban Revitalization Plan for the City of Washington, Iowa;

BE IT FUTHER RESOLVED that the City Clerk be instructed to submit this resolution to the Washington County Assessor.

Passed and approved this 15<sup>th</sup> day of November, 2022.

---

Jaron Rosien, Mayor

Attest:

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Sally Y. Hart, City Clerk

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Deanna McCusker, City  
Administrator*



***City of Washington***  
*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

---

November 15, 2022

To: Mayor & City Council  
Cc: Kelsey Brown, Finance Director  
Sally Hart, City Clerk

From: Deanna McCusker  
City Administrator

Re: Electric Facilities Agreement with Interstate Power and Light Company

It was discovered that electric service was not completed or planned for as part of the project on the S. 11<sup>th</sup> Avenue project or the NLW 2 subdivision. In speaking with Interstate Power, about this utility service, when NLW 1 was completed, the City paid for the installation and then received a refund back as homes were built and meters were installed. The refund given back to the City amounts to approximately \$4,000 per meter up to the cost of installation or \$40,066.27. So in the end the City receives back our installation cost for the electric service.

I recommend that Council approve this electric facilities agreement since Interstate Power and Light Company can begin work on the electric installation at the end of the week of November 14<sup>th</sup>.

Thank you for your consideration

**RESOLUTION NO. 2022-**

**RESOLUTION APPROVING ENTERING INTO AN ELECTRIC FACILITIES EXTENSION  
AGREEMENT WITH INTERSTATE POWER AND LIGHT COMPANY FOR S. 11<sup>TH</sup>  
AVEUNUE**

WHEREAS, the City of Washington developed S. 11<sup>th</sup> Avenue as part of the NLW Subdivision, Part 2; and,

WHEREAS, it is necessary to extend electric facilities to this area to provide electric service to the proposed residential lots; and,

WHEREAS, Interstate Power and Light Company has submitted an electric facilities extension agreement for \$40,066.27.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the agreement between the City of Washington and Interstate Power and Light Company is hereby approved for \$40,066.27.

Section 2. That the Mayor has the authority to sign the agreement on behalf of the City of Washington, Iowa.

Passed and approved this 15<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk



**INTERSTATE POWER AND LIGHT COMPANY**  
**Applicable to the Iowa Service Area**

**Electric Facilities Extension Agreement (Advance by Cash Deposit)**

Contract No.

This agreement made this 9TH day of NOVEMBER, 2022 by and between Interstate Power and Light Company, an Iowa corporation headquartered at 200 First Street SE, Cedar Rapids, Iowa, (hereinafter referred to as "the Company") and CITY OF WASHINGTON, a corporation/partnership/proprietorship with principal offices at City of WASHINGTON, State of IA, (hereinafter referred to as "the Customer/Developer"):

WITNESSETH,

WHEREAS, the Company is engaged in the distribution of electricity in the State of Iowa, and

WHEREAS, the Customer/Developer is the owner of the following legally described premises: 11<sup>TH</sup> AVE, WASHINGTON IA 52353, as shown on the map attached hereto (marked Exhibit A) and made a part hereof and;

WHEREAS, the Company desires to sell electricity to the owners or occupants of the residences, or other buildings being built or installed on said premises, and the Customer/Developer desires to have electricity available for such residences or other buildings, hereinafter called "Electric Service".

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. The Company agrees to construct, install, maintain and operate electric distribution facilities to serve said premises upon application for Electric Service made by the owner or occupant of each such residence or other building.
2. Thirty (30) days prior to the commencement of construction, by the Company of electric distribution facilities, the Customer/Developer shall execute this agreement and shall advance to the Company the estimated cost of construction of electric distribution facilities, as set out in Exhibit B attached.
3. Upon acceptance by the Company of each attachment for Electric Service by Customers/Developers along the extensions specifically contemplated in Exhibit B, the Company shall refund amounts, in accordance with the Company's current electric tariff on file with the Iowa Utilities Board, three (3) years estimated revenue minus the revenue for recovery of fuel and energy efficiency program costs for the said three (3) years. The Company shall not be obligated to refund more than the original amount advanced and the refunds shall be without interest.
4. The obligation of the Company to make refunds to the Customer/Developer shall be null and void after the expiration of ten (10) years from the date of the advance, and any and all monies remaining unrefunded in the hands of the Company shall then become the sole property of the Company.
5. The Customer/Developer agrees to furnish at his own expense all necessary easements and permits required for the installation of said electric extensions. Prior to

electric facilities installation the customer/developer agrees to install lot pins and have existing grade within six inches of final grade. The Customer/Developer and the Company will cooperate so that said construction and installation can be accomplished in the most economical manner.

6. The Customer/Developer agrees to physically mark the location of all obstacles on Customer/Developer's site that lie underground within ten feet of proposed excavation. Such obstacles may include, but are not limited to, septic and sewer systems, buried wire for out-buildings or decorative lighting, drain tiles and LP gas lines. The Customer/Developer shall mark the location of all such obstacles with stakes or flags or by painting the ground prior to and maintained until commencement of the proposed excavation. The Customer/Developer accepts full responsibility for any and all damage to, or damage caused by, Company or its contractor striking any such underground obstacles the Customer/Developer fails to mark or marks incorrectly.
7. Title to all electric facilities installed pursuant to this agreement shall be in the Company.
8. Applications for Electric Service referred to above shall be subject to and pursuant to applicable rules and regulations of the Company as contained in its tariff effective at the date of said applications with respect to the availability of Electric Service and the rates and charges for same.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

INTERSTATE POWER AND LIGHT COMPANY

By \_\_\_\_\_

Title \_\_\_\_\_

CUSTOMER/DEVELOPER

Tax ID # \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_



**Interstate Power & Light Company (Applicable to the Iowa Service Area)**

**EXHIBIT "B"**

**ATTACHED ELECTRIC FACILITIES EXTENSION AGREEMENT**

Customer Name: CITY OF WASHINGTON  
 Contact Name: DEANNA MCCUSKER  
 Mailing Address: 215 E. WASHINGTON ST  
 WASHINGTON IA, 52353

Date: 11/9/2022

Phone # 31-653-6584

Project Address: S 11TH AVE  
 WASHINGTON, IA 52353

NUB Account ID  
 NUB SA ID  
 Electric WR # 4304908  
 Contract #

The electric project contemplated herein is based upon the Company's Standard Charges for installation of new facilities.

Standard Charge Description	Billing Code	QTY	Installed Cost
<b>Distribution</b>			
1 PHASE CABLE - UNDERGROUND SECONDARY - 350 AL TRIPLEX	E-25	823 feet	\$3,621.20
1 PHASE CABLE ONLY - UNDERGROUND PRIMARY - #1 AL	E-26	1,398 feet	\$4,473.60
1 PHASE UNDERGROUND SECONDARY PEDESTAL	E-31	6 each	\$2,442.00
1 PHASE UNDERGROUND TRANSFORMER ASSEMBLY - FROM PAD EQUIPMENT	E-32	3 each	\$3,342.00
1 PHASE UNDERGROUND TRANSFORMER ASSEMBLY - RISER & PAD	E-33	1 each	\$2,059.00
1 PHASE TRANSFORMER COST DIFFERENCE OH TO UG <= 167 KVA	E-34	3 each	\$2,961.00
TRENCH/PLOW	I-19	1,603 feet	\$8,816.50
DIRECTIONAL BORING - 2"	I-10	170 feet	\$3,842.00
DUCT - PVC 2" # of Ducts = 1	I-12	170 feet	\$1,190.00
LABOR - CABLE PULLING (PER FOOT PER DUCT) # of Ducts = 1	I-06	170 feet	\$561.00
ELECTRIC 3 PERSON CREW SET-UP FEE (OH OR UG)	E-22	1 each	\$829.00

Total Installed Cost =	\$34,137.30
Marginal Estimated Future Revenue Allowance =	\$0.00
Total Installed Cost Without Tax Adder =	\$34,137.30
Iowa Advance Tax Adder =	17.368%
Tax Adder Amount =	\$5,928.97

**Total Refundable Advance In Aid of Construction (for Extension) Required = \$40,066.27**

COMMENTS:

**Pricing valid for 30 calendar days. ( until 12/09/2022 )**

*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Deanna McCusker, City  
Administrator*



***City of Washington***  
*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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November 15, 2022

To: Mayor & City Council  
Cc: Kelsey Brown, Finance Director  
Sally Hart, City Clerk

From: Deanna McCusker  
City Administrator

Re: Gas Facilities Agreement with Interstate Power and Light Company

It was discovered that gas service was not completed or planned for as part of the project on the S. 11<sup>th</sup> Avenue project or the NLW 2 subdivision. In speaking with Interstate Power, about this utility service, when NLW 1 was completed, the City paid for the installation and then received a refund back as homes were built and meters were installed. The refund given back to the City amounts to approximately \$2,000 per meter up to the cost of installation or \$11,021. So in the end the City receives back our installation cost for the gas service.

I recommend that Council approve this gas facilities agreement since Interstate Power and Light Company can begin work on the gas installation at the end of the week of November 14<sup>th</sup>.

Thank you for your consideration

**RESOLUTION NO. 2022-**

**RESOLUTION APPROVING ENTERING INTO A GAS FACILITIES EXTENSION AGREEMENT WITH INTERSTATE POWER AND LIGHT COMPANY FOR S. 11<sup>TH</sup> AVEUNUE**

WHEREAS, the City of Washington developed S. 11<sup>th</sup> Avenue as part of the NLW Subdivision, Part 2; and,

WHEREAS, it is necessary to extend gas facilities to this area to provide gas service to the proposed residential lots; and,

WHEREAS, Interstate Power and Light Company has submitted a gas facilities extension agreement for \$11,021.13.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the agreement between the City of Washington and Interstate Power and Light Company is hereby approved for \$11,021.13.

Section 2. That the Mayor has the authority to sign the agreement on behalf of the City of Washington, Iowa.

Passed and approved this 15<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

**GAS FACILITIES EXTENSION AGREEMENT (ADVANCE)**

**THIS AGREEMENT**, made this 9<sup>TH</sup> day of NOVEMBER 2022, between **Interstate Power and Light Company**, hereinafter called the Company, and CITY OF WASHINGTON, hereinafter called the Customer/Developer.

**WITNESSETH:**

WHEREAS, the Company is engaged in the distribution of gas in the City of WASHINGTON, Iowa; and

WHEREAS, the Customer/Developer is the owner of the following legally described premises: 11<sup>TH</sup> AVE, WASHINGTON IA 52353, Iowa, as shown on the map attached hereto (marked Exhibit A) and made a part hereof; and

WHEREAS, the Company desires to sell natural gas to the ultimate owners or occupants of the residences, or other buildings being built or installed on said premises, and the Customer/Developer desires to have natural gas available for such residences or other buildings to be used for heating, water heating, cooking and other uses, hereinafter called gas service.

**NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:**

1. The Company agrees to construct, install, maintain and operate natural gas facilities to serve said premises; upon application for gas service made by the owner or occupant of each such building.

2. The Customer/Developer agrees to advance to the Company the estimated cost of construction of gas facilities, as set out in Exhibit B, attached, and the Company agrees to refund to the Customer/Developer the cost of installing the facilities, as set forth in Paragraph 4 below.

3. For the purpose of this agreement, the Company's estimated cost and the Customer/Developer advance for this gas extension are shown on Exhibit B.

4. The Customer/Developer agrees to advance \$~~11,021.13~~ to the Company payable prior to the commencement of construction. Upon acceptance by the Company of each application for gas service by Customer/Developers along the extensions contemplated herein, the Company shall refund Customer/Developer's advances in accordance with the Company's Gas Tariff Extension policy on file with the Iowa Utilities Board. The Company shall not be obligated to refund more than the original amount advanced and the refunds shall be without interest.

5. The obligation of the Company to make refund to the Customer/Developers shall be null and void after the expiration of ten (10) years from the date of this agreement, and any and all monies remaining unrefunded in the hands of the Company shall then become the sole property of the Company.

6. The Customer/Developer agrees to furnish at his own expense all necessary easements and permits required for the installation of said gas main, and the Customer/Developer

and the Company will cooperate so that said construction and installation can be accomplished in the most economical manner.

7. Title to all gas facilities installed pursuant to this agreement shall be in the Company.

8. Applications for gas service referred to above shall be subject to and pursuant to applicable rules and regulations of the Company effective at the date of said applications with respect to the availability of natural gas and the rates and charges for same.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

**INTERSTATE POWER AND LIGHT COMPANY**

By \_\_\_\_\_

Title \_\_\_\_\_

**CUSTOMER/DEVELOPER**

By \_\_\_\_\_

Title \_\_\_\_\_

**Interstate Power & Light Company (Applicable to the Iowa Service Area)**

**EXHIBIT "B"**

**ATTACHED GAS FACILITIES EXTENSION AGREEMENT**

Customer Name: CITY OF WASHINGTON  
 Contact Name: DEANNA MCCUSKER  
 Mailing Address: 215 E. WASHINGTON ST  
 WASHINGTON IA, 52353

Date: 11/9/2022

Phone # 319-653-6584

Project Address: S 11TH AVE  
 WASHINGTON, IA 52353

NUB Account ID  
 NUB SA ID  
 Gas WR #  
 Contract #

The gas project contemplated herein is based upon the Company's Standard Charges for installation of new facilities.

Standard Charge Description	Billing Code	Qty	Installed Cost
<b>Distribution</b>			
MAIN PLASTIC - 2"	G-11	845 feet	\$3,211.00
TRENCH/PLOW	I-19	790 feet	\$4,345.00
DIRECTIONAL BORING - 2"	I-10	55 feet	\$1,243.00
GAS 3 PERSON CREW SET-UP FEE	G-10	1 each	\$585.00

Total Installed Cost = \$9,384.00  
 Marginal Estimated Future Revenue Allowance = \$0.00  
 Total Installed Cost Without Tax Adder = \$9,384.00

Iowa Advance Tax Adder = 17.446%  
 Tax Adder Amount = \$1,637.13

**Total Refundable Advance In Aid of Construction (for Extension) Required = \$11,021.13**

COMMENTS:

**Pricing valid for 30 calendar days. ( until 12/09/2022 )**

**RESOLUTION NO.**

**RESOLUTION OF INTENT TO DISPOSE OF REAL PROPERTY, THAT BEING LOT 8, WASHINGTON BUSINESS PARK SUBDIVISION, PHASE TWO**

WHEREAS, the City of Washington has continued the development of the Washington Business Park Subdivision, Phase Two (the "Property") in order to create jobs and expand the City's tax base; and,

WHEREAS, to that end, the City Attorney has drafted a Purchase Agreement whereby Furniture Distributors, Inc. will purchase the property from the City that meet certain criteria; and,

WHEREAS, prior to the disposal of any real property, the City is required to hold a public hearing pursuant to Section 364.7 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Washington County, Iowa, that a public hearing on the proposal to dispose of Lot 8 in the Washington Business Park Subdivision, Phase Two, is hereby set for 6:00 p.m. on December 6, 2022 at the Council Chambers, 215 E. Washington Street, Washington, Iowa. Further, the City Clerk is hereby directed to publish notice of said hearing in accordance with applicable law.

PASSED AND APPROVED this 15<sup>th</sup> day of November, 2022

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

*Jaron P. Rosien, Mayor  
Deanna McCusker, City Administrator  
Kelsey Brown, Finance Director  
Sally Hart, City Clerk  
Kevin Olson, City Attorney*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

November 9, 2022

To: Mayor & City Council  
Cc: Deanna McCusker, City Admin; Sally Hart, City Clerk

From: Kelsey Brown  
Finance Director

Re: TIF State Report and County Certification

In order to collect Tax Increment Financing (TIF) revenues, the City must complete two important items this time of year, with December 1 as the deadline. The first is the State of Iowa Annual Urban Renewal (UR) Report, which is a “look back” at the fiscal year completed this past June 30. I have attached the summary page from the report, along with my own backing spreadsheet.

The second item is the Washington County TIF Debt Form for each active UR Area, which is a “look forward” to the fiscal year beginning July 1, 2023. We are largely following the same path as previous years, but I do have the following items to note:

- 1) Wiley’s 2<sup>nd</sup>/Dollar Tree: This will be the third year of certification against the Dollar Tree tax increment. This increment will now be used to speed up the payback on the East Washington sidewalk (we started collecting against the EBD increment 2 years ago to pay back these costs).
- 2) SW Business Park Increment: This is our third year of certification against the Southwest Business Park increment. This increment is going to pay back non-infrastructure costs for the Wellness Park.



City of Washington  
 FY2021-2022 State TIF Report  
 Summary of TIF Debts by Area

TIF District	TIF Debt as of 7/1/2021	Source of Debt	Starting FB	TRF In	TIF Taxes & Misc. RV FY2021-2022	Debt Payments	Ending FB	New Debt Added FY2021-2022	TIF Debt as of 6/30/2022
125- NE Industrial Park	\$0.00	Infrastructure Installation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
- Wiley's 2nd	\$35,951.00	Infrastructure Installation/Wellness	\$0.00	\$0.00	\$24,632.00	\$24,632.00	\$0.00	\$0.00	\$11,319.00
- Biz Park	\$292,115.02	Infrastructure Installation/Wellness	\$0.00	\$0.00	\$38,791.00	\$38,791.00	\$0.00	\$0.00	\$253,324.02
127- Briarwood	\$30,370.88	Project Incentives	\$0.00	\$0.00	\$30,370.88	\$30,370.88	\$0.00	\$0.00	\$0.00
129- Timber Ridge II	\$0.00	Revenue bond/Infrastructure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
- Timber Ridge Incr	\$382,345.47	Revenue bond/Infrastructure	\$0.00	\$0.00	\$84,382.69	\$84,382.69	\$0.00	\$0.00	\$297,962.78
- Oakwood Incr	\$0.00	Infrastructure Installation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
131- MAHP Subdivision	\$233,417.18	Project Incentives	\$0.00	\$0.00	\$43,595.70	\$43,595.70	\$0.00	\$0.00	\$189,821.48
132- Engineered Building Design	\$554,075.69	Infrastructure Installation	\$0.00	\$0.00	\$113,135.48	\$113,135.48	\$0.00	\$0.00	\$440,940.21
133- Biodiesel	\$157,089.60	Slum & Blight Remediation	\$0.00	\$0.00	\$172,594.66	\$172,594.66	\$0.00	\$65,344.92	\$49,839.86
134- Downtown	\$0.00	Bldg Improvements- Rebate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
- Unified Downtown	\$0.00	Bldg Improvements- Rebate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
- Wash Preservation LLC	\$0.00	Bldg Improvements- Rebate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
- Ins on Ave Incr	\$4,003.36	Bldg Construction- Rebate	\$0.00	\$0.00	\$4,003.36	\$4,003.36	\$0.00	\$0.00	\$0.00
- Marshall's Incr	\$123,455.03		\$123,455.03	\$0.00	\$29,294.84	\$1,483.76	\$151,266.11		\$0.00
146- LMI TIF Set-Aside	\$1,812,823.23		\$123,455.03	\$0.00	\$540,800.61	\$512,989.53	\$151,266.11	\$65,344.92	\$1,243,207.35
	\$65,344.92	<b>Adj for LMI</b>			\$511,505.77	\$483,694.69			
w/New Debt	\$1,878,168.15								
			<b>Line 2</b>	<b>Line 6</b>	<b>Line 7</b>	<b>Line 11</b>	<b>Line 12</b>	<b>Included in Line 1</b>	<b>Line 13</b>

- Line numbers in bold refer to the FY2022 State TIF Report, "Levy Authority Summary" Page

**Annual Urban Renewal Report, Fiscal Year 2021 - 2022**

**Levy Authority Summary**

Local Government Name: WASHINGTON  
 Local Government Number: 92G887

Active Urban Renewal Areas	U.R. #	# of Tif Taxing Districts
WASHINGTON UNIFIED SOUTH CENTRAL RESIDENTIAL URBAN RENEWAL	92014	2
WASHINGTON DOWNTOWN COMMERCIAL URBAN RENEWAL	92018	5
WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL	92019	8

**TIF Debt Outstanding: 1,878,168**

TIF Sp. Rev. Fund Cash Balance as of 07-01-2021:	123,455	123,455	Amount of 07-01-2021 Cash Balance Restricted for LMI
TIF Revenue:	0		
TIF Sp. Revenue Fund Interest:	511,507		
Property Tax Replacement Claims	0		
Asset Sales & Loan Repayments:	0		
<b>Total Revenue:</b>	<b>511,507</b>		
Rebate Expenditures:	34,374		
Non-Rebate Expenditures:	449,321		
Returned to County Treasurer:	0		
<b>Total Expenditures:</b>	<b>483,695</b>		

TIF Sp. Rev. Fund Cash Balance as of 06-30-2022:	151,267	152,605	Amount of 06-30-2022 Cash Balance Restricted for LMI
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**Year-End Outstanding TIF  
 Obligations, Net of TIF Special  
 Revenue Fund Balance: 1,243,206**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OBLIGATING AND APPROPRIATING  
URBAN RENEWAL TAX REVENUE FUNDS FOR THE  
REPAYMENT OF ELIGIBLE DEBTS FOR FISCAL YEAR 2024**

WHEREAS, the City Council, pursuant to and in strict compliance with all laws applicable to the city, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted urban renewal plans for its urban renewal areas, as listed below; and

WHEREAS, the Council has adopted ordinances providing for the division of taxes levied on taxable property and established a special fund for the deposit of such monies pursuant to Section 403.19 of the Code of Iowa; and

WHEREAS, the City has scheduled Annual Payments on an annual appropriation basis for certain debts per lawfully adopted development agreements as referenced below, and it is now necessary for the City Council to authorize said funds for appropriation; and

WHEREAS, the Council wishes to certify all other eligible debts for payment in Fiscal Year 2024:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby authorizes certification for Fiscal Year 2024 to the Washington County Auditor for the repayment of the following TIF debts:

<u>Area</u>	<u>Amount</u>
<b>Unified Commercial</b> <ul style="list-style-type: none"><li>• Engineered Building Design</li><li>• Biodiesel</li><li>• Reserves at Briarwood</li><li>• SW Business Park</li></ul>	<ul style="list-style-type: none"><li>• 100% of incremental revenues (total debt \$147,400.08)</li><li>• \$112,000 (total debt \$321,998.59)</li><li>• 100% of incremental revenues</li><li>• 100% of incremental revenues (total debt \$204,067.76)</li></ul>
<b>Downtown Commercial</b> <ul style="list-style-type: none"><li>• Marshall's Properties, LLC</li></ul>	<ul style="list-style-type: none"><li>• 75% of incremental revenues</li></ul>
<b>Unified South Central Residential</b> <ul style="list-style-type: none"><li>• Oakwood Village</li></ul>	<ul style="list-style-type: none"><li>• 100% of incremental revenues (total debt \$224,313.79)</li></ul>

Section 2. The City Council hereby obligates 75% of incremental revenues collected from Marshall's Properties, LLC development agreement for appropriation from the Downtown Commercial Urban Renewal Tax Revenue Fund to make the Annual Payments in the fiscal year beginning July 1, 2021.

Section 3. The City Council hereby obligates 100% of incremental revenues collected from Briarwood Partners, LLC development agreement for appropriation from the Unified Commercial Urban Renewal Tax Revenue Fund to make the Annual Payments in the fiscal year beginning July 1, 2021.

Section 4. The City's certification of the amounts obligated for appropriation in Sections 2 & 3 above, on the City's December 1, 2022 certification of debt payable from the appropriate funds is hereby authorized and such amount shall be reflected in the City's budget for the next succeeding fiscal year.

Section 5. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 15<sup>th</sup> day of November, 2022.

---

Jaron P. Rosien, Mayor

ATTEST:

---

Sally Hart, City Clerk

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON CERTAIN PROPERTY LOCATED WITHIN THE WASHINGTON UNIFIED SOUTH CENTRAL RESIDENTIAL URBAN RENEWAL AREA, IN THE CITY OF WASHINGTON, COUNTY OF WASHINGTON, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF WASHINGTON, COUNTY OF WASHINGTON, WASHINGTON COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE WASHINGTON UNIFIED SOUTH CENTRAL RESIDENTIAL URBAN RENEWAL AREA (**AMENDMENT NO. 2 PROJECT AREA**)

WHEREAS, the City Council of the City of Washington, State of Iowa, after public notice and hearing as prescribed by law and pursuant to Resolution No. 2012-71 passed and approved on September 19, 2012, adopted an Amendment No. 1 to the Washington Unified South Central Residential Urban Renewal Plan (the "Urban Renewal Plan"), which Amendment No. 1 unified two existing residential urban renewal areas and renamed the unified area as the Washington Unified South Central Residential Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, by Resolution No. 2022-001, the City Council adopted an Amendment No. 2 to the Urban Renewal Plan, which added the Amendment No. 2 Area to Urban Renewal Area, which includes the lots and parcels located within the area legally described as follows (the "**Amendment No. 2 Project Area**"):

Prairie Ridge Subdivision

Prairie Ridge Subdivision is a part of Auditor's Parcel L, 4.989 acres, as shown in Plat Book 22, Page 244, In the South Half (S ½) of the Southwest Quarter (SW ¼) of the Southwest Quarter (SW ¼) in Lot F of the Auditor's Subdivision of the Southwest Quarter (SW ¼) of Section Sixteen (16), Township Seventy-five (75) North, Range Seven (7) West of the Fifth (5th) Principal Meridian, in the City of Washington; In Washington County, Iowa; subject to easements and restrictions of record. Deed Book 2008 Page 4335 in the office of Washington County Recorder, except Lots One (1) and Two (2) of Auditor's Parcel "L". Prairie Ridge Subdivision is more particularly described as follows:

Beginning at the Southeast corner of said Parcel "L" of SW ¼ of SW ¼ Section 16; thence South 89°07'40" West 328.00 feet along the South line thereof; thence North 01°19'00" East 513.10 feet along the West line of said Parcel "L"; thence North 89°2 2'05" East 133.97 feet along the South line of Lot 2 of Parcel "L"; thence North 01°21'10" East 120.68 feet along the East line of Lot 2 of Parcel "L"; thence North 01°25'05" East 30.01 feet along the East line of Lot 1 of Parcel "L"; thence North 89°25'50" East 193.87 feet along the North line of Parcel "L" to the East line thereof; thence South 01°19'05" West 662.20 feet along said East line to the Point of Beginning, containing 197,141 square feet ( 4.53 acres).

AND

NLW Subdivision Plat 1

Lot 1 of Lot A in the Subdivision of Outlot 10 of A.W. Chilcote's Outlot Addition to Southeast Washington, Washington County, Iowa. Said Lot 1 of Lot A is more particularly described as follows: Beginning at the Northeast corner of said Lot A of Outlot 10 as shown in Plat Book 4 on Page 511, in the Office of the Washington County Recorder; thence South 01°01'20" East 772.64 feet along the East line thereof to the North right-of-way line of East 772.64 feet along the East line thereof to the North right-of-way line of East Fillmore Street according to the Acquisition Plat recorded in Book 22 on Page 242; thence South 89°31'55" West 379.00 feet West 379.00 feet along said right-of-way line; thence North 01°01'20" West 771.87 feet to the North line of said Lot A of Outlot 10 of A.W. West 771.87 feet to the North line of said Lot A of Outlot 10 of A.W. Chilcote's Outlot Addition; thence North 89°25'00" East 379.00 feet along said North line to the Point of Beginning. Said Lot 1 of East 379.00 feet along said North line to the Point of Beginning. Said Lot 1 of Lot A contains 6.72 acres.

AND

NLW Subdivision Plat 2

Outlot A of NLW Subdivision – Plat 1, an Addition to the City of Washington, Washington County, Iowa

AND

MSJ Subdivision

The West Twenty feet (20') of Auditor's Parcel B of the Northeast Quarter (NE 1/4) of the Northeast Quarter (NE 1/4) Section Thirty (30), Township Seventy-five (75) North, Range Seven (7) West of the 5th P.M. in Washington County, Iowa and more particularly described as follows: Commencing at the Northwest corner of said NE 1/4 Section 30; thence South 01°07'55" East 487.01 feet along the West line thereof to the Point of Beginning; thence North 84°31'45" East

20.11 feet along the North line of said Auditor's Parcel B to the East line of Nutmeg Avenue as it exists now; thence South 01°06'50" East 404.03 feet along the East line of Nutmeg Avenue; thence South 87°16'50" West 19.87 feet along the South line of said Auditor's Parcel B to the Southwest corner thereof; thence North 01°08'25" West 403.06 feet along the West line of Auditor's Parcel B of the NE 1/4 of the NE 1/4 Section 30 to the Point of Beginning, containing 0.18 acres.

AND

The North 33 feet of the East 368.3 feet of Auditor's Parcel B of the Northeast Quarter (NE 1/4) of the Northeast Quarter (NE 1/4) Section Thirty (30), Township Seventy-five (75) North, Range Seven (7) West of the 5th P.M. in Washington County, Iowa and more particularly described as follows: Beginning at the Northeast corner of said Section 30; thence South 01°28'45" East 33.02 feet along the East line of Section 30; thence South 87°21'25" West 368.86 feet along the South line of Nutmeg Avenue; thence North 00°29'40" West 33.03 feet along the West line of said Auditor's Parcel B to the Northline thereof; thence North 87°21'20" East 368.30 feet along the North line of said NE 1/4 of the NE 1/4 Section 30 to the Point of Beginning, containing 0.28 acres.

AND

A part of the Northwest Quarter (NW 1/4) of the Northwest Quarter (NW 1/4) of Section Twenty-nine (29), Township Seventy-five (75) North, Range Seven (7) West of the 5th P.M. in Washington County, Iowa and more particularly described as follows: Beginning at the Northeast corner of said NW 1/4 of the NW 1/4 Section 29; thence South 00°58'20" East 1062.48 feet along the East line thereof; thence North 82°59'35" West 156.36 feet to the Southeast corner of Auditor's Parcel I of said NW 1/4 of the NW 1/4 Section 29; thence North 11°18'55" East 539.40 feet along the East line of Auditor's Parcel I; thence North 00°58'00" West 379.16 feet along the East line of said Auditor's Parcel I; thence North 01°05'50" West 135.02 feet to the North line of said NW 1/4 of the NW 1/4 Section 29; thence North 89°40'50" East 40.31 feet along the North line to the Point of Beginning, containing 1.69 acres.

WHEREAS, expenditures and indebtedness are anticipated to be incurred by the City of Washington, State of Iowa, in the future to finance urban renewal project activities carried out in furtherance of the objectives of the Urban Renewal Plan; and

WHEREAS, the City Council of the City of Washington, State of Iowa, desires to provide for the division of revenue from taxation on **Amendment No. 2 Project Area** of the Urban Renewal Area, as above described, in accordance with the provisions of Section 403.19 of the Code of Iowa, as amended. [Note: The parcels included in the **Amendment No. 2 Project Area** are the only portion of the Urban Renewal Area that will be included in this TIF Ordinance. The City has previously adopted separate ordinance(s) which provide for the division of revenue with respect to other portions of the Urban Renewal Area. Nothing in this Ordinance

shall amend the prior ordinances nor shall this Ordinance impact the base value or division of revenue already established in the previously approved ordinances on other portions of the Urban Renewal Area. Therefore, the property included in the various TIF ordinances in this Urban Renewal Area will have different frozen bases and different expiration dates.]

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA:

Section 1. That the taxes levied on the taxable property in **Amendment No. 2 Project Area** of the Urban Renewal Area legally described in the preamble hereof, by and for the benefit of the State of Iowa, City of Washington, County of Washington, Washington Community School District, and all other taxing districts from and after the effective date of this Ordinance shall be divided as hereinafter in this Ordinance provided.

Section 2. That portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in **Amendment No. 2 Project Area** of the Urban Renewal Area, as shown on the assessment roll as of January 1, 2021, being January 1 of the calendar year preceding the effective date of this Ordinance, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for the taxing district into which all other property taxes are paid.

Section 3. That portion of the taxes each year in excess of the base period taxes determined as provided in Section 2 of this Ordinance shall be allocated to and when collected be paid into a special tax increment fund of the City of Washington, State of Iowa, hereby established, to pay the principal of and interest on loans, monies advanced to, indebtedness, whether funded, refunded, assumed or otherwise, including bonds or obligations issued under the authority of Section 403.9 or 403.12 of the Code of Iowa, as amended, incurred by the City of Pella, State of Iowa, to finance or refinance, in whole or in part, urban renewal projects undertaken within the Urban Renewal Area pursuant to the Urban Renewal Plan, except that (i) taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Iowa Code Section 298.2 and taxes for the instructional support program of a school district imposed pursuant to Iowa Code Section 257.19 (but in each case only to the extent required under Iowa Code Section 403.19(2)); (ii) taxes for the payment of bonds and interest of each taxing district; (iii) taxes imposed under Iowa Code Section 346.27(22) related to joint county-city buildings; and (iv) any other exceptions under Iowa Code Section 403.19 shall be collected against all taxable property within **Amendment No. 2 Project Area** of the Urban Renewal Area without any limitation as hereinabove provided.

Section 4. Unless or until the total assessed valuation of the taxable property in **Amendment No. 2 Project Area** of the Urban Renewal Area exceeds the total assessed value of the taxable property in **Amendment No. 2 Project Area** of the Urban Renewal Area as shown by the assessment roll referred to in Section 2 of this Ordinance, all of the taxes levied and collected upon the taxable property in **Amendment No. 2 Project Area** of the Urban Renewal Area shall be paid into the funds for the respective taxing districts as taxes by or for the taxing districts in the same manner as all other property taxes.



Section 5. At such time as the loans, advances, indebtedness, bonds and interest thereon of the City of Washington, State of Iowa, referred to in Section 3 hereof have been paid, all monies thereafter received from taxes upon the taxable property in **Amendment No. 2 Project Area** of the Urban Renewal Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

Section 6. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed. The provisions of this Ordinance are intended and shall be construed so as to fully implement the provisions of Section 403.19 of the Code of Iowa, as amended, with respect to the division of taxes from property within **Amendment No. 2 Project Area** of the Urban Renewal Area as described above. In the event that any provision of this Ordinance shall be determined to be contrary to law, it shall not affect other provisions or application of this Ordinance which shall at all times be construed to fully invoke the provisions of Section 403.19 of the Code of Iowa with reference to **Amendment No. 2 Project Area** of the Urban Renewal Area and the territory contained therein.

Section 7. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Read First Time: \_\_\_\_\_, 2022

Read Second Time: \_\_\_\_\_, 2022

Read Third Time: \_\_\_\_\_, 2022

PASSED AND APPROVED: \_\_\_\_\_, 2022.

I, \_\_\_\_\_, City Clerk of the City of Washington, State of Iowa, hereby certify that the above and foregoing is a true copy of Ordinance No. \_\_\_\_\_ passed and approved by the City Council of the City at a meeting held \_\_\_\_\_, 2022, signed by the Mayor on \_\_\_\_\_, 2022, and published in the Southeast Iowa Union on \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk, City of Washington, State of Iowa

(SEAL)

02114254-1\11307-063

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON **CERTAIN PROPERTY** LOCATED WITHIN THE WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL AREA, IN THE CITY OF WASHINGTON, COUNTY OF WASHINGTON, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF WASHINGTON, COUNTY OF WASHINGTON, WASHINGTON COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL AREA (**BAZOOKA-FARMSTAR, LLC PROJECT AREA**)

WHEREAS, by Resolution No. 2013-38, the City of Washington, Iowa adopted Amendment No. 1 to the Washington Unified Commercial Urban Renewal Plan, which unified three existing commercial urban renewal areas, added land to the unified urban renewal area, and renamed the unified area as the Washington Unified Commercial Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, the Urban Renewal Area includes the lots and parcels located within the area legally described as follows (the "**Bazooka-Farmstar, LLC Project Area**"):

The West Half (W 1/2) of the South 660 feet of the Northeast Quarter (Ne ¼) of the Northeast Quarter (NE ¼) of the Section Number Seventeen (17), Township Number Seventy-Five (75) North, Range Number Seven (7) West of the Fifth (5<sup>th</sup>) Principal Meridian; being part of Columbian Addition in the City of Washington, in Washington County, Iowa; subject to streets and highways on the south and west thereof

The West Half (W ½) of the Northeast Quarter (NE ¼) of the Northeast Quarter (NE ¼) of Section 17, Township 75 North, Range 7 West of the Fifth (5<sup>th</sup>) Principal Meridian, EXCEPT the South 660 feet thereof, and ALSO EXCEPT Commencing at the Northwest corner of the NE ¼ of the NE ¼ of said Section 17, thence 30 feet East along the North line of aforesaid land, thence South 364.5 feet along the East line of North 8<sup>th</sup> Avenue to an iron pipe, the Point of Beginning; thence East 198 feet along a fence line to an iron pipe; thence South 200 feet on a line parallel to the east line of North 8<sup>th</sup> Avenue to an iron pipe; thence West 198 feet to a pipe on the East property line of North 8<sup>th</sup> Avenue; thence North 200 feet to the Point of Beginning; AND

The East Half (E1/2) of the Northeast Quarter (NE ¼) of the Northeast Quarter (NE ¼) of Section 17, Township 75 North, Range 7 West of the Fifth (5<sup>th</sup>) Principal Meridian, subject to highways on the North, East And South sides thereof; all being within the cooperate limits of the City of Washington and being a part of Columbian Addition to the Town, now City of Washington; EXCEPT Commencing at the Northeast corner of Lot 1, Block 1, in Columbian Addition, running thence South 40 feet on the East line of said lot, thence West 30 feet on a line parallel with the North line of said lot, thence North 40 feet on a line parallel with the East line of said lot to the North line of said lot, thence East 30 feet on said North line of said lot to the Point of Beginning;

All in Washington County, Iowa

WHEREAS, expenditures and indebtedness are anticipated to be incurred by the City in furtherance of urban renewal project activities in the Urban Renewal Area; and

WHEREAS, the City Council of the City of Washington, State of Iowa, desires to provide for the division of revenue from taxation on the **Bazooka-Farmstar, LLC Project Area** of the Urban Renewal Area, as above described, in accordance with the provisions of Section 403.19 of the Code of Iowa, as amended. [Note: The **Bazooka-Farmstar, LLC Project Area** are the only portion of the Urban Renewal Area that will be included in this TIF Ordinance. The City has previously adopted several ordinances which provides for the division of revenue with respect to other portions of the Urban Renewal Area. Nothing in this Ordinance shall amend the prior ordinances nor shall this Ordinance impact the base value or division of revenue already established in the previously approved ordinances on other portions of the Urban Renewal Area. Therefore, the property included in the various TIF ordinances in this Urban Renewal Area will have different frozen bases and different expiration dates.]

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA:

Section 1. That the taxes levied on the taxable property in the **Bazooka-Farmstar, LLC Project Area** of the Urban Renewal Area legally described in the preamble hereof, by and for the benefit of the State of Iowa, City of Washington, County of Washington, Washington Community School District, and all other taxing districts from and after the effective date of this Ordinance shall be divided as hereinafter in this Ordinance provided.

Section 2. That portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the **Bazooka-Farmstar, LLC Project Area** of the Urban Renewal Area, as shown on the assessment roll as of January 1, 2021, being January 1 of the calendar year preceding the effective date of this Ordinance, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for the taxing district into which all other property taxes are paid.

Section 3. That portion of the taxes each year in excess of the base period taxes determined as provided in Section 2 of this Ordinance shall be allocated to and when collected be

paid into a special tax increment fund of the City of Washington, State of Iowa, hereby established, to pay the principal of and interest on loans, monies advanced to, indebtedness, whether funded, refunded, assumed or otherwise, including bonds or obligations issued under the authority of Section 403.9 or 403.12 of the Code of Iowa, as amended, incurred by the City of Pella, State of Iowa, to finance or refinance, in whole or in part, urban renewal projects undertaken within the Urban Renewal Area pursuant to the Urban Renewal Plan, except that (i) taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Iowa Code Section 298.2 and taxes for the instructional support program of a school district imposed pursuant to Iowa Code Section 257.19 (but in each case only to the extent required under Iowa Code Section 403.19(2)); (ii) taxes for the payment of bonds and interest of each taxing district; (iii) taxes imposed under Iowa Code Section 346.27(22) related to joint county-city buildings; and (iv) any other exceptions under Iowa Code Section 403.19 shall be collected against all taxable property within the **Bazooka-Farmstar, LLC Project Area** of the Urban Renewal Area without any limitation as hereinabove provided.

Section 4. Unless or until the total assessed valuation of the taxable property in the **Bazooka-Farmstar, LLC Project Area** of the Urban Renewal Area exceeds the total assessed value of the taxable property in the **Bazooka-Farmstar, LLC Project Area** of the Urban Renewal Area as shown by the assessment roll referred to in Section 2 of this Ordinance, all of the taxes levied and collected upon the taxable property in the **Bazooka-Farmstar, LLC Project Area** of the Urban Renewal Area shall be paid into the funds for the respective taxing districts as taxes by or for the taxing districts in the same manner as all other property taxes.

Section 5. At such time as the loans, advances, indebtedness, bonds and interest thereon of the City of Washington, State of Iowa, referred to in Section 3 hereof have been paid, all monies thereafter received from taxes upon the taxable property in the **Bazooka-Farmstar, LLC Project Area** of the Urban Renewal Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

Section 6. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed. The provisions of this Ordinance are intended and shall be construed so as to fully implement the provisions of Section 403.19 of the Code of Iowa, as amended, with respect to the division of taxes from property within the **Bazooka-Farmstar, LLC Project Area** of the Urban Renewal Area as described above. In the event that any provision of this Ordinance shall be determined to be contrary to law, it shall not affect other provisions or application of this Ordinance which shall at all times be construed to fully invoke the provisions of Section 403.19 of the Code of Iowa with reference to the **Bazooka-Farmstar, LLC Project Area** of the Urban Renewal Area and the territory contained therein.

Section 7. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Read First Time: \_\_\_\_\_, 2022

Read Second Time: \_\_\_\_\_, 2022

Read Third Time: \_\_\_\_\_, 2022

PASSED AND APPROVED: \_\_\_\_\_, 2022.

I, \_\_\_\_\_, City Clerk of the City of Washington, State of Iowa, hereby certify that the above and foregoing is a true copy of Ordinance No. \_\_\_\_\_ passed and approved by the City Council of the City at a meeting held \_\_\_\_\_, 2022, signed by the Mayor on \_\_\_\_\_, 2022, and published in the Southeast Iowa Union on \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk, City of Washington, State of Iowa

(SEAL)

02119551-1M1307-042

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 69 PARKING REGULATIONS**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

**SECTION 1. Add Paragraph. Section 69.19 “Parking for Electric Vehicles Only” the following new paragraph to be added are as follows:**

1. The second and third parking spaces on the north side of Washington Street, just east of the intersection of South Marion Avenue and West Washington Street.

**SECTION 2. Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 3. Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

Approved on First Reading: November 1, 2022  
 Approved on Second Reading: \_\_\_\_\_  
 Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk

**ORDINANCE NO.**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 63.04 "SPEED ZONES"**

BE IT ORDAINED, by the City Council that the Code of Ordinances of the City of Washington, Iowa, be amended as follows:

SECTION 1. **Add Phrase.** A new Section 63.04 (3E), "Special 25 MPH Speed Zones", is added as follows:

"West Buchanan Street, between South Avenue H and South Avenue E."

SECTION 2. **Add Phrase.** A new Section 63.04 (3F), "Special 25 MPH Speed Zones", is added as follows:

"South Eleventh Avenue, between East Tyler Street and East Fillmore Street."

SECTION 3. **Add Phrase.** A new Section 63.04 (5J), "Special 35 MPH Speed Zones", is added as follows:

"West Buchanan Street, between Highway 1 and South H Avenue."

SECTION 4. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. **Effective Date.** This Ordinance shall be in effect after its final passage approval and publication as provided by law.

Passed and approved this 15<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
Jaron Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

Approved on First Reading: October 18, 2022

Approved on Second Reading: November 1, 2022

Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of November, 2022.

\_\_\_\_\_  
City Clerk



**ORDINANCE NO.**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 65.02 "STOP REQUIRED"**

BE IT ORDAINED, by the City Council that the Code of Ordinances of the City of Washington, Iowa, be amended as follows:

SECTION 1. **Add Phrase.** A new Section 65.02(267), "Stop Required", is added as follows:

"South K Avenue and West Buchanan Street (northbound)."

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this 15<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
Jaron Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Sally Y. Hart, City Clerk

Approved on First Reading: October 18, 2022  
Approved on Second Reading: November 1, 2022  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of November, 2022.

\_\_\_\_\_  
City Clerk



# GARDEN & ASSOCIATES, LTD.

1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

November 11, 2022

Deanna McCusker, City Administrator  
City of Washington  
215 E. Washington Street  
Washington, IA 52353

Re: Buchanan Street Paving & Reconstruction  
Washington, Iowa  
STBG-SWAP-8140(612)—SG-92  
G&A 5020201

Dear Deanna:

Enclosed herewith for your review and approval is one (1) copy of Pay Application No. 11 for the referenced project. As shown, the payment due to the contractor is \$7,625.00, of this \$7,219.45 will be reimbursed by the Iowa Department of Transportation for participating items at this time per the attached "Claim for Reimbursement" form. If the Council approves the Pay Application, sign the documents in Doc Express and forward payment to DeLong Construction, Inc.

After you have reviewed, please contact me with any questions or comments.

Sincerely,  
**GARDEN & ASSOCIATES, LTD.**

Jack Pope, P.E.

Enc: Pay Application No. 11 (1 copy)  
Claim for Reimbursement #11

JP/fs



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

# Contractor's Application for Payment No. 11

Application Period:	10/8/22 - 11/11/22	Application Date:	11/11/2022
To (Owner):	City of Washington, Iowa	Via (Engineer):	Garden & Associates, L.T.D.
Project:	West Buchanan Street Paving & Reconstruction - Washington, Iowa	Contract:	West Buchanan Street Paving & Reconstruction Washington, Iowa
Owner's Contract No.:	STBG-SWAP-81401612-SG-92	Contractor's Project No.:	5020201

Contract Working Day Summary:

Original Contract Time:	90
Added by Change Order:	90
Contract Time To Date:	0
Working Days Used to Date:	90
Working Days Remaining:	90

### Application For Payment Change Order Summary

Approved Change Order Number	Additions	Deductions	1. ORIGINAL CONTRACT PRICE
1		\$61,871.35	\$ 1,712,167.30
2	\$12,775.00		\$ -549,096.35
TOTALS	\$12,775.00	\$61,871.35	\$ 1,663,070.95
NET CHANGE BY CHANGE ORDERS			\$ 1,700,055.20
			Work Completed..... \$ 530,000.00
			Stored Material..... \$ 530,000.00
			Total Retainage (Line 5.a + Line 5.b)..... \$ 1,670,055.20
			AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 51,662,450.20
			LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 57,625.00
			AMOUNT DUE THIS APPLICATION..... \$ -56,984.25
			BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ -56,984.25

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

- All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.
- Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: *Paul Roper* Date: 11-11-22

Payment of: \$ 57,625.00  
 (Line 8 or other - attach explanation of the other amount)

is recommended by: *Paul Roper* (Engineer) 11-11-2022 (Date)

Payment of: \$ 57,625.00  
 (Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)



Pay Application No. 31  
West Buchanan Street Paving & Reconstruction  
Washington, Iowa

Delong Construction, Inc.

Item No.	Description	Unit	Quantity	Rate	Amount	Div. 1	Div. 2	Total
64	2599-9999003 (CUBIC YARDS) ITEM) MEDIAN LANDSCAPE CONCRETE	CY	0	\$1,810.00	\$0.00			\$0.00
65	2599-9999005 (EACH) ITEM) APRON 36 IN.	EACH	1	\$2,650.00	\$2,650.00			\$2,650.00
66	2599-9999005 (EACH) ITEM) APRON 42 IN.	EACH	1	\$3,560.00	\$3,560.00			\$3,560.00
67	2599-9999005 (EACH) ITEM) REMOVAL OF EXISTING HYDRANT ASSEMBLY	EACH	3	\$550.00	\$1,650.00			\$1,650.00
68	2599-9999005 (EACH) ITEM) WATER MAIN CONNECTIONS	EACH	3	\$1,670.00	\$5,010.00			\$5,010.00
69	2599-9999009 (LINEAR FEET) ITEM) REPAIR DAMAGED TILE 4 IN. OR 6 IN.	LF	150	\$0.00	\$0.00			\$0.00
70	2599-9999010 (LINEAR FEET) ITEM) WATER MAIN PVC 12 IN. (INSTALL ONLY)	LF	500	\$0.00	\$0.00			\$0.00
71	2599-9999020 (LUMP SUM) ITEM) MAINTENANCE OF SOLID WASTE COLLECTION	LS	1	\$150.00	\$150.00			\$150.00
72	2601-2634100 (TONS) ITEM) TEMPORARY GRANULAR SURFACING	TON	163.06	\$500.00	\$81,530.00			\$81,530.00
73	2601-2634100 MULCHING	ACRE	13.6	\$25.00	\$340.00			\$340.00
74	2601-2636003 SEEDING AND FERTILIZING (RURAL)	ACRE	9.4	\$1,600.00	\$15,040.00			\$15,040.00
75	2601-2636004 SEEDING AND FERTILIZING (URBAN)	ACRE	4.2	\$1,500.00	\$6,300.00			\$6,300.00
76	2602-0000309 PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	LF	3000	\$2.20	\$6,600.00			\$6,600.00
77	2602-0000351 REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE	LF	868	\$0.50	\$434.00			\$434.00
78	2602-0010010 MOBILIZATION, EROSION CONTROL	EACH	4	\$500.00	\$2,000.00			\$2,000.00
	Locate Existing Tile	LS	1	\$3,600.00	\$3,600.00			\$3,600.00
	by Approx. Inscale	LS	1	\$3,600.00	\$3,600.00			\$3,600.00
	Temp Field Fence	LS	1	\$1,500.00	\$1,500.00			\$1,500.00
						Div. 1	Div. 2	Total
					\$1,378,347.48	\$321,707.80	\$1,700,055.28	

Totals \$1,378,347.48 \$321,707.80 \$1,700,055.28

City Share This Application \$7,219.45

IDOT Withholding \$579.97

Amount Due Contractor this Application \$7,599.42

Less Previous Payments \$1,346,424.99

Total Due Contractor \$1,354,024.41

Amount Retained @ 5% (Max. \$30,000) \$24,322.99

Total Completed to Date \$1,378,347.48

IDOT Reimbursement

Eligible Amount \$1,354,024.41 (Div. 1)

IDOT Withholding 5% \$67,701.22

Subtotal This Request \$1,286,323.19

Less Previously Reimbursed \$1,279,103.74

Amount to Be Reimbursed This Application \$7,219.45



# GARDEN & ASSOCIATES, LTD.

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1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

November 10, 2022

City of Washington  
Deanna McCusker, City Administrator  
215 E. Washington St  
Washington, IA 52353

Re: NLW Subdivision – Plat 2  
G&A 7021157

Dear Deanna,

Enclosed herewith are three copies of Pay Application No. 6 submitted by DeLong Construction in the amount of \$14,178.75. The application is for work completed this period which includes excavation and subbase work.

Should the council approve, please have the pay application signed, forward one copy to DeLong Construction with payment, keep one copy for City record, and return one copy to Garden & Associates.

Contact me with any questions.

Sincerely,  
**GARDEN & ASSOCIATES, LTD.**

Jack Pope, P.E.

Enc: Pay App #6 (3 copies)

JP/fs



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

# Contractor's Application for Payment No. 6

Application Period:	October 7, 2022 - November 8, 2022	Application Date:	11/8/2022
To (Owner):	City of Washington	Via (Engineer):	Garden & Associates, Ltd.
Project:	NLW Subdivision - Plat 2	Contract:	NLW Plat 2
Owner's Contract No.:		Contractor's Project No.:	7021157
From (Contractor):	DeLong Construction	Engineer's Project No.:	7021157

Contract Working Day Summary:

Original Contract Time: \_\_\_\_\_

Added by Change Order: \_\_\_\_\_

Contract Time To Date: \_\_\_\_\_

Working Days Used to Date: \_\_\_\_\_

Working Days Remaining: \_\_\_\_\_

### Change Order Summary


Approved Change Orders Number	Additions	Deductions
1		\$23,570.00
TOTALS		\$23,570.00
NET CHANGE BY CHANGE ORDERS		-\$23,570.00

1. ORIGINAL CONTRACT PRICE..... \$ \$897,074.50
2. Net change by Change Orders..... \$ -\$23,570.00
3. Current Contract Price (Line 1 ± 2)..... \$ \$873,504.50
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ \$584,181.40
5. RETAINAGE:
  - a. 5% X \$584,381.40 Work Completed..... \$ \$29,219.07
  - b. 5% X \_\_\_\_\_ Stored Material..... \$ \_\_\_\_\_
  - c. Total Retainage (Line 5.a + Line 5.b)..... \$ \$29,219.07
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ \$555,162.33
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ \$540,83.58
8. AMOUNT DUE THIS APPLICATION..... \$ \$14,178.75
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ \$18,142.17

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:


- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 11-10-22

Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Payment of: \$ \$14,178.75

(Line 8 or other - attach explanation of the other amount)

is recommended by:  (Engineer) Date: 11-10-2022

Payment of: \$ \$14,178.75

(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) Date: \_\_\_\_\_

Contract Qty, as Adj by CO	Description	CY	Unit Price	Ext	Qty Complete		Total Qty Complete to date	Ext
					Prior Period	This Period		
1	EXCAVATION, CLASS 10	3700	\$ 5.50	\$ 20,350.00	3700	\$ 20,350.00	3700	\$ 20,350.00
2	SUBGRADE PREPARATION (12" THICK)	3515	\$ 1.50	\$ 5,272.50	3515	\$ 5,272.50	3515	\$ 5,272.50
3	SUBBASE, MODIFIED	3125	\$ 7.20	\$ 22,500.00	3125	\$ 22,500.00	3125	\$ 22,500.00
4	COMPACTION TESTING	1	\$ 3,500.00	\$ 3,500.00	1	\$ 3,500.00	1	\$ 3,500.00
5	SUBBASE, CLASS A	390	\$ 8.00	\$ 3,120.00	390	\$ 3,120.00	390	\$ 3,120.00
6	TRENCH FOUNDATION	50	\$ 25.00	\$ 1,250.00	0	\$ -	0	\$ -
7	TRENCH COMPACTION TESTING	1	\$ 3,500.00	\$ 3,500.00	1	\$ 3,500.00	1	\$ 3,500.00
8	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8"	878	\$ 35.00	\$ 30,730.00	858	\$ 30,030.00	858	\$ 30,030.00
9	SANITARY SEWER SERVICE STUB, PVC, 4"	735	\$ 48.00	\$ 35,280.00	739	\$ 35,472.00	739	\$ 35,472.00
10	STORM SEWER, TRENCHED, 12"	355	\$ 32.00	\$ 11,360.00	355	\$ 11,360.00	355	\$ 11,360.00
11	STORM SEWER, TRENCHED, RCP, 12"	270	\$ 42.00	\$ 11,340.00	270	\$ 11,340.00	270	\$ 11,340.00
12	STORM SEWER, TRENCHED, RCP, 15"	111	\$ 52.00	\$ 5,772.00	104	\$ 5,408.00	104	\$ 5,408.00
13	STORM SEWER, TRENCHED, 18"	55	\$ 50.00	\$ 2,750.00	56	\$ 2,800.00	56	\$ 2,800.00
14	PIPE APRON, 12"	1	\$ 1,325.00	\$ 1,325.00	1	\$ 1,325.00	1	\$ 1,325.00
15	PIPE APRON, 18"	1	\$ 1,450.00	\$ 1,450.00	1	\$ 1,450.00	1	\$ 1,450.00
16	SUBDRAIN (LONGITUDINAL), 4"	1570	\$ 5.00	\$ 7,850.00	1570	\$ 7,850.00	1570	\$ 7,850.00
17	SUBDRAIN OUTLETS & CONNECTIONS, 4" OR 6"	10	\$ 275.00	\$ 2,750.00	10	\$ 2,750.00	10	\$ 2,750.00
18	WATER MAIN, TRENCHED, C900 PVC, 8"	830	\$ 40.00	\$ 33,200.00	820	\$ 32,800.00	820	\$ 32,800.00
19	WATER MAIN, TRENCHED, C900 PVC, 12"	260	\$ 83.00	\$ 21,580.00	160	\$ 13,280.00	160	\$ 13,280.00
20	WATER SERVICE PIPE, TRENCHED, TYPE K COPPER, 1"	725	\$ 22.00	\$ 15,950.00	725	\$ 15,950.00	725	\$ 15,950.00
21	WATER SERVICE PIPE, TRENCHLESS, TYPE K COPPER, 1"	220	\$ 29.00	\$ 6,380.00	220	\$ 6,380.00	220	\$ 6,380.00
22	WATER SERVICE CONNECTION, 1"	25	\$ 500.00	\$ 12,500.00	25	\$ 12,500.00	25	\$ 12,500.00
23	WATER SERVICE CURB STOP & BOX, 1"	25	\$ 525.00	\$ 13,125.00	25	\$ 13,125.00	25	\$ 13,125.00
24	GATE VALVE 8"	1	\$ 1,780.00	\$ 1,780.00	1	\$ 1,780.00	1	\$ 1,780.00
25	GATE VALVE, 12"	1	\$ 3,170.00	\$ 3,170.00	1	\$ 3,170.00	1	\$ 3,170.00
26	TAPPING VALVE ASSEMBLY, 12" X 8"	1	\$ 4,350.00	\$ 4,350.00	2	\$ 8,700.00	2	\$ 8,700.00
27	FIRE HYDRANT ASSEMBLY	3	\$ 5,405.00	\$ 16,215.00	4	\$ 21,620.00	4	\$ 21,620.00
28	FLUSHING DEVICE (BLOWOFF)	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	1	\$ 1,500.00
29	MANHOLE, SW-301, 48"	4	\$ 5,750.00	\$ 23,000.00	4	\$ 23,000.00	4	\$ 23,000.00
30	MANHOLE, SW-301, 60"	0	\$ -	\$ -	0	\$ -	0	\$ -
31	MANHOLE, SW-401, 60"	1	\$ 5,300.00	\$ 5,300.00	1	\$ 5,300.00	1	\$ 5,300.00
32	INTAKE, SW-501	2	\$ 4,275.00	\$ 8,550.00	2	\$ 8,550.00	2	\$ 8,550.00
33	INTAKE, SW-503	2	\$ 6,050.00	\$ 12,100.00	2	\$ 12,100.00	2	\$ 12,100.00
34	EXTERNAL DROP CONNECTION	0	\$ -	\$ -	0	\$ -	0	\$ -
35	REMOVE INTAKE	1	\$ 750.00	\$ 750.00	1	\$ 750.00	1	\$ 750.00
36	PVC AREA DRAIN	3	\$ 2,550.00	\$ 7,650.00	3	\$ 7,650.00	3	\$ 7,650.00
37	PAVEMENT, PCC, 7" THICK	2975	\$ 50.00	\$ 148,750.00	3120.56	\$ 156,028.00	3120.56	\$ 156,028.00
38	PCC PAVEMENT SAMPLES & TESTING	1	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00	1	\$ 3,000.00
39	REMOVAL OF SIDEWALK	31	\$ 15.00	\$ 465.00	31	\$ 465.00	31	\$ 465.00
40	SIDEWALK, PCC, 4" THICK	180	\$ 46.50	\$ 8,370.00	185.27	\$ 8,615.06	185.27	\$ 8,615.06
41	SIDEWALK, PCC, 6" THICK	15	\$ 50.00	\$ 750.00	42	\$ 2,100.00	42	\$ 2,100.00



42	DETECTABLE WARNINGS	28	SF	\$	40.00	\$	1,120.00	72	\$	2,880.00		\$	2,880.00
43	PAVEMENT REMOVAL	145	SY	\$	10.00	\$	1,450.00	280	\$	2,800.00		\$	2,800.00
44	TEMPORARY TRAFFIC CONTROL	1	LS	\$	4,900.00	\$	4,900.00	0.5	\$	2,450.00		\$	4,900.00
45	HYDRAULIC SEEDING, FERTILIZING & MULCHING	1	LS	\$	10,000.00	\$	10,000.00	1	\$	10,000.00		\$	10,000.00
46	SWPPP PREPARATION	1	LS	\$	1,000.00	\$	1,000.00	1	\$	1,000.00		\$	1,000.00
47	SWPPP MANAGEMENT	1	LS	\$	1,500.00	\$	1,500.00	1	\$	1,500.00		\$	1,500.00
48	SILT FENCE-	1200	LF	\$	2.00	\$	2,400.00	1000	\$	2,000.00		\$	2,000.00
49	SILT FENCE, REMOVAL OF SEDIMENT	1200	LF	\$	1.50	\$	1,800.00	0	\$	-		\$	-
50	SILT FENCE, REMOVAL OF DEVICE	1200	LF	\$	1.50	\$	1,800.00	0	\$	-		\$	-
51	MOBILIZATION	1	LS	\$	21,500.00	\$	21,500.00	1	\$	21,500.00		\$	21,500.00
101	INTERNAL DROP CONNECTION	1	LS	\$	3,000.00	\$	3,000.00	1	\$	3,000.00		\$	3,000.00
102	EXISTING MANHOLE ADJUSTMENT	1	LS	\$	3,500.00	\$	3,500.00	1	\$	3,500.00		\$	3,500.00
103	CONNECTION TO EXISTING MANHOLE	1	LS	\$	1,000.00	\$	1,000.00	1	\$	1,000.00		\$	1,000.00
	Extra Modified Subbase		Ton	\$	25.00			74.56	\$	1,864.00		\$	1,864.00
	8" Thick Concrete Instead of 7"		CY	\$	176.00			6.09	\$	1,071.84		\$	1,071.84
				\$		\$	573,504.50		\$	569,456.40		\$	584,381.40
									Value of Completed Work:		\$	569,456.40	Total \$ 584,381.40
									Value of Materials in Storage:		\$	-	
									Total:		\$	569,456.40	Total \$ 584,381.40
									This Pay Est		\$	14,925.00	



# GARDEN & ASSOCIATES, LTD.

1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

November 10, 2022

City of Washington  
Deanna McCusker, City Administrator  
215 E. Washington Street  
Washington, IA 52353

Re: Country Club View Subdivision – Plat 1  
Washington, Iowa  
G&A 7021200

Dear Deanna,

Enclosed herewith are three copies of Pay Application No. 3 submitted by DeLong Construction for the referenced project. The total pay application is in the amount of \$246,235.25. The amount is broken down as shown on the second page of the application. \$239,110.25 is for Division 1 (\$74,124.18 is MSJ portion and \$164,986.07 is City portion). The application is for work completed this period which includes storm sewer and structures. \$7,125.00 is for Division 2 seeding which is the City's share.

Should the council approve, please have the pay application signed, forward one copy to DeLong Construction with payment, keep one copy for City record, and return one copy to Garden & Associates.

Contact me with any questions.

Sincerely,  
**GARDEN & ASSOCIATES, LTD.**

Jack Pope, P.E.

Enc: Application for Payment No. 3 (3 copies)

cc: Jeff Hazelett

JP/fs



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

**Contractor's Application for Payment No. 3**

Application Period: October 7, 2022 - November 4, 2022	Application Date: 11/8/2022
To: City of Washington	Via (Engineer): Garden & Associates, Ltd.
(Owner):	
Project: Country Club View Subdivision	Contract: Country Club View Subdivision
Contractors Project No.: 7021200	Engineer's Project No.: 7021200

**Change Order Summary**

Approved Change Order Number	Additions	Deductions
1. ORIGINAL CONTRACT PRICE		\$ 1,488,986.75
2. Net change by Change Orders		\$
3. Current Contract Price (Line 1 ± 2)		\$ 1,488,986.75
4. TOTAL COMPLETED AND STORED TO DATE		\$ 748,331.00
(Column F total on Progress Estimates)		
5. RETAINAGE:		
a. 5% X	Work Completed	\$ 37,416.55
b. 5% X	Stored Material	\$
c. Total Retainage (Line 5.a + Line 5.b)		\$ 37,416.55
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)		\$ 710,914.45
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)		\$ 464,679.20
8. AMOUNT DUE THIS APPLICATION		\$ 246,235.25
9. BALANCE TO FINISH, PLUS RETAINAGE		\$ 778,072.30
(Column G total on Progress Estimates + Line 5.c above)		
TOTALS		
NET CHANGE BY CHANGE ORDERS		

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:  
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and  
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: 

By: 

Date: 11-10-22

Contract Working Day Summary:

Original Contract Time: \_\_\_\_\_


Added by Change Order: \_\_\_\_\_

Contract Time To Date: \_\_\_\_\_

Working Days Used to Date: \_\_\_\_\_

Working Days Remaining: \_\_\_\_\_

Payment of: \$ 246,235.25 (Line 8 or other - attach explanation of the other amount)

is recommended by:  (Engineer) 11-10-2022 (Date)

Payment of: \$ 246,235.25 (Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)



Item No.	Description	Quantity	Unit	Rate	Amount	Value of Completed Work	Prior Est	MSI Portion	City Portion	Total	MSI Div 1	City Div. 1	Division 2	Total
152	HYDRAULIC SEEDING, FERTILIZING, & MULCHING	1	LS	\$ 10,500.00	\$ 10,500.00	0	\$ -			\$ -			\$ -	\$ -
153	SWPPP PREPARATION	1	LS	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00			\$ 1,000.00			\$ 1,000.00	\$ 1,000.00
154	SWPPP MANAGEMENT	1	LS	\$ 1,500.00	\$ 1,500.00	0	\$ -			\$ -			\$ -	\$ -
155	RIP RAP, CLASS D	40	TON	\$ 50.00	\$ 2,000.00	0	\$ -			\$ -			\$ -	\$ -
156	SILT FENCE	1200	LF	\$ 2.00	\$ 2,400.00	1241	\$ 2,482.00			\$ 2,482.00	8.72	\$ 436.00	\$ 8.72	\$ 436.00
157	SILT FENCE, REMOVE SEDIMENT	1200	LF	\$ 1.00	\$ 1,200.00	0	\$ -			\$ -			\$ -	\$ -
158	SILT FENCE, REMOVE DEVICE	1200	LF	\$ 1.00	\$ 1,200.00	0	\$ -			\$ -			\$ -	\$ -
159	MOBILIZATION	1	LS	\$ 37,000.00	\$ 37,000.00	1	\$ 37,000.00			\$ 37,000.00			\$ 37,000.00	\$ 37,000.00
201	TRENCH FOUNDATION	20	TON	\$ 25.00	\$ 500.00	25.32	\$ 633.00			\$ 633.00			\$ 25.32	\$ 633.00
202	SAINTARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8"	16	LF	\$ 350.00	\$ 5,600.00	16	\$ 5,600.00			\$ 5,600.00			\$ 16	\$ 5,600.00
203	SAINTARY SEWER GRAVITY MAIN, TRENCHLESS, 8"	510	LF	\$ 498.00	\$ 253,980.00	510	\$ 253,980.00			\$ 253,980.00			\$ 510	\$ 253,980.00
204	MANHOLE, SW-301, 48" DIA.	2	EA	\$ 13,850.00	\$ 27,700.00	2	\$ 27,700.00			\$ 27,700.00			\$ 2	\$ 27,700.00
205	CONNECTION TO EXISTING MANHOLE	1	EA	\$ 12,000.00	\$ 12,000.00	1	\$ 12,000.00			\$ 12,000.00			\$ 1	\$ 12,000.00
206	HYDRAULIC SEEDING, FERTILIZING, & MULCHING	1	LS	\$ 7,500.00	\$ 7,500.00	0	\$ -			\$ -			\$ -	\$ -
207	MOBILIZATION	1	LS	\$ 28,500.00	\$ 28,500.00	1	\$ 28,500.00			\$ 28,500.00			\$ 1	\$ 28,500.00
				\$ 1,488,986.75	\$ 489,136.00		\$ 489,136.00			\$ 489,136.00			\$ 489,136.00	\$ 489,136.00
					\$ 259,195.00		\$ 259,195.00			\$ 259,195.00			\$ 259,195.00	\$ 259,195.00
					\$ 748,331.00		\$ 748,331.00			\$ 748,331.00			\$ 748,331.00	\$ 748,331.00

Value of Completed Work:	\$ 489,136.00	Prior Est	\$ 489,136.00	Division 1 This Pay Est.	\$ 412,418.00	Division 2 This Pay Est.	\$ 335,913.00	Total	\$ 748,331.00
Value of Materials In Storage:	\$ -		\$ -		\$ -		\$ -		\$ -
<b>Total:</b>	<b>\$ 489,136.00</b>		<b>\$ 489,136.00</b>	<b>Division 1</b>	<b>\$ 412,418.00</b>	<b>Division 2</b>	<b>\$ 335,913.00</b>	<b>Total</b>	<b>\$ 748,331.00</b>

Division	MSI Portion	City Portion	Total
Division 1	\$ 127,849.58	\$ 49,824.13	\$ 177,673.71
	\$ 284,568.42	\$ 110,898.87	\$ 395,467.29

Amount to Contractor	Total	MSI Div 1	City Div. 1	Division 2
	\$ 127,849.58	\$ 284,568.42	\$ 335,913.00	\$ 78,025.45
5% Retainage	\$ 6,392.48	\$ 14,228.42	\$ 16,795.65	\$ -
Less Previous Payments	\$ 47,332.92	\$ 105,353.93	\$ 311,992.35	\$ -
<b>Amount Due This App</b>	<b>\$ 74,124.18</b>	<b>\$ 164,986.07</b>	<b>\$ 7,125.00</b>	<b>\$ 246,235.25</b>

Not to Exceed \$800,000