AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, March 21, 2023

To attend the meeting via Zoom go to:
https://us02web.zoom.us/j/84413261389?pwd=Sy9VMjg1dHpoYkkwTzFPTy84aUF2dz09
Meeting ID: 844 1326 1389
Passcode: 6536584

Call to Order

Pledge of Allegiance

Roll call
Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, March 21st, 2023 to be approved as proposed or amended.

Consent:
1. Council Minutes March 7, 2023
2. Bolton & Menk, Runway 18/36 PAPI and REILs, $376.00
3. Bolton & Menk, Runway 18/36 Lighting, $958.50
4. Bolton & Menk, Airport Fuel System Repair, $970.00
5. CIT Sewer Solutions, East Interceptor Sanitary Cleaning and Televising, $11,250.54
6. FOX Strand, 2021 Water Main Improvements Final Design, $1,130.75
7. FOX Strand, Downtown Streetscape Study, $4,300.00
8. SRF Consulting Group, Inc., Quiet Zone Study, $7,553.60
9. Department Reports

SPECIAL EVENT REQUESTS
- PAWS & More Annual Car Show – August 20, 2023
- Mama Llama's Barn 1st Easter Egg Hunt – April 1, 2023

SPECIAL PRESENTATION
- Police Department's 2022 Annual Report and Officer of the Year Award
- Presentation of FY22 Audit and Acceptance
- Annual Tree Committee Report
- Mayoral Appointment

– Great Places Committee – Jacqueline Arreola *(filling a vacancy)*
- Escucha Mi Voz ARPA Utility Relief Program Proposal

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes

CLAIMS & FINANCIAL REPORT
- Claims for March 21, 2023
- February 2023 Financial Report

NEW BUSINESS
1. Discussion and Consideration of a Resolution Approving Light Upgrade at West Main and Highway 1/92

2. Discussion and Consideration of a Resolution for Demolition Permit Application for 221 West 2nd Street (former County Jail and Communications Center)

3. Discussion and Consideration of Resolution Awarding Bid for Pool Sand Filter Project

4. Discussion and Consideration of a Minor Site Plan for the Furniture Distributions Inc. Warehouse at 930 West Buchanan Street

5. Discussion and Consideration of a Minor Site Plan for the Wiley Subdivision Fourth Addition on the West Side of Pizza Ranch

DEPARTMENTAL REPORTS
Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS
Millie Youngquist, Mayor Pro Tem
Illa Earnest
Bethany Glinsmann
Elaine Moore
Ivan Rangel
Fran Stigers

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 3-7-2023

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, March 7, 2023, at 6:00 p.m. Mayor Pro Tem Youngquist in the chair.

On roll call present: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Absent: none.

Motion by Stigers, seconded by Moore, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, March 7, 2023, be approved. Motion carried.

Consent:

1. Council Minutes February 21, 2023
2. Veenstra & Kimm, Inc., 12th Avenue and Washington Street Intersection Improvements, $8,095.37
3. Veenstra & Kimm, Inc., Dog Park Storm Sewer, $1,572.92
4. BP One Trip, 1504 E. Washington Street, Class B Retail Alcohol License (renewal)
5. Columbus Club of Washington, Iowa, 606 West Third Street, Class C Retail Alcohol License, Special Class A Beer Permit, Outdoor Service Area (renewal)
6. Department Reports

Motion by Moore, seconded by Rangel, to approve consent items 1-6. Motion carried.

Motion by Moore, seconded by Stigers, to approve a special event application from Marion Avenue Baptist Church for Easter activities in Central Park on April 9, 2023. Motion carried.

Presentation from the public: none.

Claims for March 7, 2023 were presented by Finance Director Kelsey Brown.

Motion by Stigers, seconded by Moore, to approve the claims for March 7, 2023. Motion carried.

Code Enforcement Officer Elaine Jennings presented the monthly nuisance update.

Motion by Moore, seconded by Earnest, to approve a Resolution Setting a Public Hearing for the Fiscal Year 2024 Budget for 6 p.m. on April 4, 2023. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2023-017)**

Motion by Moore, seconded by Rangel, to approve a Resolution Approving a Purchase Agreement for Lot 7 of the Business Park with PAWS & More with miscellaneous provision 19c at $20,000. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2023-018)**

Motion by Earnest, seconded by Glinsmann, to Approve a Resolution Approving a Payment in Lieu of Taxes Agreement with PAWS & More. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried.

(Resolution 2023-019)

Steve Troyer with FOX Strand, by Zoom, answered council questions regarding the proposed Task Order. Motion by Stigers, seconded by Moore, to approve a Resolution Approving Entering Into a Task Order with FOX Strand to Update the Wastewater Biosolids, Develop a Nutrient Strategy and Pretreatment Agreement Consultation with Bazooka Farmstar. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2023-020)**

Motion by Moore, seconded by Glinsmann, to Approve a Resolution Approving an AARP Grant Application. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2023-021)**

After discussion, motion by Moore, seconded by Rangel, to amend the resolution setting mobile food vendor annual license fee at $300. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Glinsmann, seconded by Earnest, Approving an Amended Resolution Setting Fees for Mobile Food Vendor Licenses and Inspections. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2023-022)**

Leland Belding with Veenstra & Kimm Inc., via Zoom, answered questions and showed models of the two intersection traffic signal options. Motion by Earnest, seconded by Rangel, to select the plan to widen the intersection at East Washington/Highway 92 and South 12th Avenue for traffic signals. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried.

Larry Lloyd with Canadian Pacific Railway, Police Chief Jim Lester and Fire Chief Brendan DeLong answered council questions regarding the railroad crossings. After discussion, motion by Stigers, seconded by Rangel, to not close any crossings. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Glinsmann, to approve the third and final reading of an Ordinance Amending Chapter 165.23 of the Code of Ordinances Regarding Home Occupations. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried. **(Ordinance 1149)**

Motion by Moore, seconded by Stigers, to approve the third and final reading of an Ordinance Amending Chapter 165 of the Code of Ordinances Regarding Short-Term Rental Properties. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried. **(Ordinance 1150)**

Motion by Moore, seconded by Stigers, to approve the third and final reading of an Ordinance Amending Chapter 77 Golf Carts and Utility Trail Vehicles Ordinance. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried. **(Ordinance 1151)**

Council went into workshop to discuss the Fiscal Year 24 budget. City Administrator Deanna

McCusker presented changes related to the state residential rollback recalculations.

Department reports were presented.

Motion by Stigers, seconded by Glinsmann, that the Regular Session held at 6:00 p.m., Tuesday, March 7, 2023, is adjourned at 7:40 p.m. Motion passed unanimously.

Sally Y. Hart, City Clerk

INVOICE

BOLTON & MENK

Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
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City of Washington
Washington Airport Commission
Kevin Erpelding, Chairman
215 East Washington
Washington, IA 52353

February 28, 2023
Project No: 0T5.126418
Invoice No: 0308467
Client Account: WASHINGT_CI_IA

Washington/Runway 18/36 PAPI and REILs

Construction (002)
Professional Services

	Hours	Amount	
Project Manager	2.00	376.00	
Totals	2.00	376.00	
Total Labor			**376.00**
		Total this Task	**$376.00**
		Total this Invoice	**$376.00**

301-6-6020-6716
~~002-6-2080~~ _____ Initials QSA
EXP. PAPI's
Vender # _____ Date Rec. 3-14-2023
Due Date _____ Inv # _____

Notice: A finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.

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BOLTON & MENK

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City of Washington
Washington Airport Commission
Kevin Erpelding, Chairman
215 East Washington
Washington, IA 52353

February 28, 2023
Project No: 0T5.126255
Invoice No: 0308466
Client Account: WASHINGT_CI_IA

Washington/Runway 18/36 Lighting

Construction (002)
Professional Services

	Hours	Amount	
Administrative	2.50	232.50	
Design Engineer	2.00	256.00	
Project Manager	2.50	470.00	
Totals	7.00	958.50	
Total Labor			**958.50**
		Total this Task	**$958.50**
		Total this Invoice	**$958.50**

301-6-6020-6716
~~J02-6-2080~~ _____ Initials AJA
EXP. Runway Lights
Vender # _____ Date Rec. 3-14-2023
Due Date _____ Inv # _____

Notice: A finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.

INVOICE

BOLTON & MENK

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507-625-4171 | 507-625-4177 (fax)
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City of Washington
Washington Airport Commission
Kevin Erpelding, Chairman
215 East Washington
Washington, IA 52353

February 28, 2023
Project No: 0T5.125319
Invoice No: 0308464
Client Account: WASHINGT_CI_IA

Washington Airport/Fuel System Repair

Refurbish and Link 2 Existing 10K Gallon Tanks

Design and Construction (001)

Fee

Total Fee	48,500.00			
Percent Complete	88.00	Total Earned	42,680.00	
		Previous Fee Billing	41,710.00	
		Current Fee Billing	970.00	
		Total Fee		**970.00**
			Total this Task	**$970.00**
			Total this Invoice	**$970.00**

6706

301-6-6020-6705
~~301-6-2080~~ _____ Initials AP
EXP. Fuel Farm
Vender # _____ Date Rec. 3-14-2023
Due Date _____ Inv # _____

Notice: A finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.

Invoice

530 Dubois Avenue
PO Box 203
Mc Callsburg, Iowa 50154

2/20/2023	5639

Phone # 515-434-2248

www.citsewer.com

City of Washington
215 E Washington St
Washington, IA 52353

P.O. No.	Due Date	Project
	2/20/2023	

Description	Quantity	Rate	Amount
East Interceptor Sanitary Cleaning and Televising			
Mobilization	1	3,672.00	3,672.00
Jetting / FT (up to 2 passes with jet/vac)	3,374.9	0.95	3,206.16
Hourly Heavy Cleaning As needed (3 or more passes with jet/vac)	0.5	375.00	187.50
CCTV / FT	3,374.9	1.24	4,184.88

$11,250.54

E-mail
office@citsewer.com

CIT Sewer Solutions offers E-mailed Invoices and Credit Card payments. A Convenience Fee of 3% will be charged on all credit card payments. Please let us know if you would like to use these services.

STRAND ASSOCIATES®

FOX Strand
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

Deanna McCusker
City Administrator
City of Washington
City Hall
215 East Washington Street
Washington, IA 52353

March 13, 2023
Project No: 7046.011
Invoice No: 0194806

Professional Services: February 1, 2023 through February 28, 2023

Project 7046.011 2021 Washington Water Main Improvements - Final Design

Fee

Total Fee	74,100.00			
Percent Complete	100.00	Total Earned	74,100.00	
		Previous Fee Billing	74,100.00	
		Current Fee Billing	0.00	
		Total Fee		**0.00**
			Total this Project	**0.00**

Project 7046.012 2021 Washington Water Main Improvements - CDBG Grant Additional Services

Total this Project **0.00**

Project 7046.013 2021 Washington Water Main Improvements- Permitting

Total Labor **438.75**

Total this Project **$438.75**

Project 7046.014 2021 Washington Water Main Improvements - Bidding

Fee

Total Fee	8,600.00			
Percent Complete	100.00	Total Earned	8,600.00	
		Previous Fee Billing	8,600.00	
		Current Fee Billing	0.00	
		Total Fee		**0.00**

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Total this Project **0.00**

Project 7046.015 2021 Washington Water Main Improvements - Easements

Total this Project **0.00**

Project 7046.016 2021 Washington Water Main Improvements - Property Survey

Fee

Total Fee	14,000.00			
Percent Complete	100.00	Total Earned	14,000.00	
		Previous Fee Billing	14,000.00	
		Current Fee Billing	0.00	
		Total Fee		**0.00**
		Total this Project		**0.00**

Project 7046.017 2021 Washington Water Main Improvements - Topographic Survey

Fee

Total Fee	21,700.00			
Percent Complete	100.00	Total Earned	21,700.00	
		Previous Fee Billing	21,700.00	
		Current Fee Billing	0.00	
		Total Fee		**0.00**
		Total this Project		**0.00**

Project 7046.018 2021 Washington Water Main Improvements - Construction Administration

Fee

Total Fee	69,200.00			
Percent Complete	11.00	Total Earned	7,612.00	
		Previous Fee Billing	6,920.00	
		Current Fee Billing	692.00	
		Total Fee		**692.00**
		Total this Project		**$692.00**

Project 7046.019 2021 Washington Water Main Improvements - Post Construction/Record Drawings

Fee

Total Fee 7,600.00

Project	7046.011	Washington Water Main - Final Design	Invoice	0194806

Percent Complete	0.00	Total Earned	0.00
		Previous Fee Billing	0.00
		Current Fee Billing	0.00
		Total Fee	**0.00**
		Total this Project	**0.00**

Project	7046.020	2021 Washington Water Main Improvements - Construction Staking	
		Total this Project	**0.00**

Total this Invoice **$1,130.75**

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

STRAND ASSOCIATES®

PROJECT STATUS REPORT

2022 Washington Water Main Improvements

Aspen Business Park | 414 South 17th Street, Suite 107 | Ames, Iowa 50010

DATE: March 6, 2023

TO: Deanna McCusker
City Administrator
City of Washington
215 East Washington St.
Washington, IA 52353

RE: 2022 Washington Water Main Improvements Project
FOX Strand PN: 7046.011 (3424-20B)

DELIVERY: USPS

ITEMS: February Invoice

COMMENTS:

The attached invoice includes work completed for the 2022 Washington Water Main Improvements Project as follows:

Construction Administration

1. Correspondence with City staff and contractor regarding tree removal, schedule, and pipe material availability, and contract.
2. Meeting with Contractor and City staff regarding schedule.
3. Correspondence with the IDNR about pipe materials and LUST sites.

Permitting

1. NPDES permitting.

If you have questions or concerns, please contact me.

Thank You,

Steven P. Soupir, P.E., CFM
Project Manager

FOX Strand
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

Deanna McCusker
City Administrator
City of Washington
City Hall
215 East Washington Street
Washington, IA 52353

March 13, 2023
Project No: 7046.022
Invoice No: 0195063

Professional Services: February 1, 2023 through February 28, 2023

Project	7046.022	Downtown Streetscape Study			
Fee					
Total Fee		21,500.00			
Percent Complete		95.00	Total Earned	20,425.00	
			Previous Fee Billing	16,125.00	
			Current Fee Billing	4,300.00	
			Total Fee		**4,300.00**

Total this Invoice **$4,300.00**

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

STRAND ASSOCIATES®

PROJECT STATUS REPORT

Downtown Streetscape Study

Aspen Business Park | 414 South 17th Street, Suite 107 | Ames, Iowa 50010

DATE: March 6, 2023

TO: Deanna McCusker
City Administrator
City of Washington
215 East Washington St.
Washington, IA 52353

RE: Downtown Streetscape Study
FOX Strand PN: 7046.022

DELIVERY: USPS

ITEMS: February Invoice

COMMENTS:

The attached invoice includes work completed for the Downtown Streetscape Study as follows:

Study Phase

1. Submittal of DRAFT summary report.
2. Attendance at City Council meeting.

If you have questions or concerns, please contact me.

Thank You,

Steven P. Soupir, P.E., CFM
Project Manager

SRF Consulting Group, Inc.
3701 Wayzata Boulevard, Suite 100
Minneapolis, MN 55416-3791

P. 763.475.0010
F. 1.866.440.6364

INVOICE

Invoice Date: February 28, 2023
Invoice No: 16122.00 - 5

Ms. Deanna McCusker
City Administrator
City of Washington
215 East Washington Street
Washington, IA 52353

Email: dmccusker@washingtoniowa.gov

Re: Washington, IA Quiet Zone Study

Professional Services for period ending February 28, 2023

Professional Personnel

	Hours	Rate	Amount	
Professional VIII				
Mielke, Andrew	21.00	260.00	5,460.00	
Professional III				
Androsky, Charles	9.70	142.99	1,387.00	
Professional I				
Fenner, Will	.50	119.00	59.50	
Totals	31.20		**6,906.50**	
				6,906.50

Reimbursable Expenses

Mileage	492.56	
Hotel	141.12	
Meals	13.42	
Total Reimbursables	**647.10**	**647.10**

Budget Status	**Budget**	**Current**	**Prior**	**To-Date**
Total Billings	36,000.00	7,553.60	22,373.76	29,927.36
Remaining				6,072.64

Total Amount Due this Invoice **$7,553.60**

Millie Youngquist, Mayor Pro Tem
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney

City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

City Administrator Report
March 21, 2023

Project Updates:
Country Club View Subdivision: Water mains and service lines are complete. The intersection at Nutmeg & South Ave E needs to be done yet, including the culvert and the road needs done. This will be a few weeks out since the area is sloppy due to the weather.
East Adams: Utilities are being removed and relocated. Hopefully finished by the end of March and then the sidewalks will get done.
Water Main: Again delays with getting the ductile iron pipe. If Cornerstone has enough to do East Main, this section will get done in the spring. Otherwise, the project will all be delayed until all the pipe is here. Still working on getting right of entry forms.
Buchanan Street: Punch list items have been taken care of. Bishop's driveway needs to be altered which will get done once spring is officially here. Water valves have been lowered and intakes cleaned out.
NLW: Everything done except there is still leaking in a manhole. They are investigating and looking for a resolution without having to dig into the street.
Trip Hazard Program: Sidewalks have all been inspected in quadrant 2. Letters to property owners are being drafted and will be mailed out by the end of this week, March 24.

Other updates:
We have hired 2 new employees for M/C and they will both be starting on March 27. We are in the process of hiring seasonal employees for the cemetery. Zach Wibstad is doing a trial run at the cemetery with Nick Duvall resigning. Lots of exciting things will be happening going forward. Met with the one funeral director and plan to have another meeting on ways to all be more efficient at the cemetery. Will be having a meeting with the community garden committee to work on details before coming back to city council for formal approval. Will be working on updating the CIP and have council review at a meeting in April.

I had been out from March 9th till yesterday with the birth of my new grandson.

Next week's meetings include: 2nd makerspace meeting at the library, council one on ones, phone call regarding GIS, housing initiative, Kiwanis, meeting with ICAP, department one on ones.

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov

Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Carrie Ornduff- Asst Chief of EMS

February 2023 Activity Report

Structure fires- 1
Vehicle Fires – 1
Weather related- 0
Mutual aid assists- 1
Hazardous Incidents- 0
Grass fires- 0
Investigate/good intent- 6
Rescue/accidents- 1
Medical- 56
January calls for service- 66

January – Feb 2023 Calls for service

Fire/Rescue calls - 22
Medical calls – 118
Total calls - 140

EMS Continues to be busy with 56 calls for service in February. There was a one structure fire in February. It was at 217 West Main Street in Washington. This was a challenging 3 story structure fire. We had help from several surrounding departments. There were two civilian injuries, and they were not life threatening. This was a large incident with coordination of several different responding agencies. Everything went well, and there were no injuries to any responders. The cause of this fire is undetermined. We also had a report of a skid loader on fire, not near any structures at 2765 Highway 1. No injuries were reported on this incident also.

February monthly training was a CPR/First Aid recertification course. This is held every year. Members obtain their renewal certification that is required. We had several members attend.

I worked on the FY24 budget requests, attended numerous department head meetings, county EMS & county fire meetings. I attended some meetings on the Brighton Fire Department issues. Washington Fire applied for a Firehouse subs foundation grant for a new LUCAS device. This is an automatic CPR machine. We are currently waiting to hear if we were successful. Full time staff continues to be busy responding to EMS & fire calls, fire inspections, rental inspections, and normal duties around the fire station.

Members decided to purchase all new structural firefighting gloves for every member of the department with the money we raised from our annual pancake day. We appreciate your support in that effort!

We are here and ready to respond.

Brendan S. DeLong
Fire Chief
Washington Fire Department

"One of the 100 Best Small Towns in America"

Washington Volunteer Fire Department

Meeting Minutes
February 8, 2023

Call to order at 7:15 pm

December Fire/EMS Calls:

9 City Fires	$ 840
3 Rural Fires	$ 640
71 EMS Calls	$ 550
Drills	$ 0
Total	$2,030

Meeting opened with Chief DeLong in charge. Minutes were read from last meeting; Kevin motioned to approve; seconded by Joey; motion approved. Treasurer report was read; Mark C motioned to approve; seconded by Jack; motion approved.

Motion to pay bills by Mark C; seconded by Jack; motion passed.

Membership: Still considering possible applicant and have one position open.

Communications: Thank you's from Wellman Fire Dept and appreciation card from Hills Bank.

Committees: **Social:** Thanks for the help with providing the potato bar.

Pancake: Thanks to everyone for making the event a successful and profitable one. $20,296 profit and fed over 2,300 people. Discussion was held on improving the quality and taste of the sausage.

Dance/Gun Raffle: Working on a spring gun raffle with tickets available in March.

Golf: Nothing

Rescue Discussion

Old Business: Nothing to report from county meeting with next county meeting in Crawfordsville. Vicktoria has been certified as Firefighter 1, spouse appreciation this Saturday at 7 at Lebowski's with food and music.

New Business: Trustee township meal next Wednesday Feb 15 at 6:30 pm. Kewash marathon in April and possibly need a team. See Brendan regarding March county training at Riverside. February 22 training will be CPR. Early March SCBA's will arrive and need to have fit test for mask. Rehab policy will be approved at March meeting and is available for reading. Specs for new engine have arrived from one dealer. Vicktoria has designed some clothing options for discussion at March meeting. $5,800 to get new gloves motion by Tom B to order gloves for all firefighters, seconded by Scott, motion carried. Volunteer firefighter tax credit forms are available. Chief update was given for the month. Budgeted new fiscal year money for LED lights on Engine 1 and $10 to $12 per hour for responders and new engine for fiscal 2025.

Discussion of Calls: Nothing to report; foam used at Marengo fire will be reimbursed by the State of Iowa.

Roll taken; Motion to adjourn by Josh; seconded by Mark M; motion passed at 7:50 p.m.

Minutes completed by:

Philip Morris - secretary

Washington Police Department

James Lester, Chief of Police
215 East Washington Street
Washington, Iowa 52353
Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

Lyle Hansen
Lieutenant

Shamus Altenhofen
Lieutenant

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Brian VanWilligen
Investigator

Eric Kephart
K-9 Handler

Seth Adam
Police Officer

Aaron Kephart
Police Officer

Tanner Lavely
Police Officer

Mia Brdecka
Police Officer

Activity Report
February 2023

Officers responded to 339 Calls for Service during February, including 55 traffic stops, 23 vehicle unlocks and 21 animal complaints.

In early February, the department conducted compliance checks as part of the I-PLEDGE Tobacco, Alternative Nicotine and Vapor Product Enforcement Program with the Iowa Alcoholic Beverage Division. For the second year in a row, all of Washington retailers were found to be incompliance during these checks.

Lt. Altenhofen, Investigator VanWilligen, Officer Brdecka and Chief Lester presented to the Leadership Washington class as part of their City and County Government Day.

Officer Aaron Kephart's last shift was February 17th, and we wish him well in his new role at the Keokuk County Sheriff's Office.

Officer Brdecka completed her Post-ILEA Field Training.

Investigator VanWilligen attended an Internet Crimes Against Children I.T. training February 27 – March 3 and Chief Lester assisted with domestic violence training at the Iowa Law Enforcement Academy on February 28th.

Respectfully submitted,

Jim Lester
Chief of Police

Washington Police Department

215 East Washington Street
Washington, Iowa 52353
Phone: 319-653-2256 Dispatch: 319-653-2107

2023 Activity & Offense Report
For the Month of: February

ACTIVITY	Previous Month	Current Month	Year – to – Date
Calls For Service	**327**	**339**	**327**
Animal Calls	14	21	35
Traffic Citations / Warnings	27	28	55
Parking Tickets	0	18	18
Golf Cart/UTV Registrations	0	9	9
Vehicle Unlocks	20	23	43
Arrest Warrants Served	7	9	16
Search Warrants Served	1	0	1
Mental Health Crisis	13	12	25
Traffic Stops	57	55	112
Traffic Accidents	11	13	24
Arrests	27	31	58
Reportable Offenses	**41**	**46**	**87**
Assault	3	7	10
Burglary	1	1	2
Burglary to Motor Vehicle	3	1	4
Domestic Assault	2	3	5
No Contact Order Violation	2	3	5
Criminal Mischief/Vandalism	5	5	10
Drunkenness (Intoxication)	0	2	2
Driving Intoxicated (OWI)	1	2	3
Drug Offense	4	5	9
Drug Paraphernalia	1	1	2
Harassment/Intimidation	5	6	11
Sex Offense	2	0	2
Theft (Includes Shoplifting)	5	7	12
Trespass	1	1	2
Weapons Violation	1	0	1

This chart indicates a summary of the activity and offenses the Washington Police Department responded to during the reporting period. Some activity/offense types have been combined to simplify reporting. It should be noted an offense does not always result in an arrest. Calls for service do not always include return phone calls, assistance to other agencies and instances where officers are approached while on patrol for minor issues or requests for assistance.

MAINTENANCE & CONSTRUCTION DEPT. REPORT
2-18-23/3-3-23

STREETS: Personnel hauled snow piles away from downtown and other areas. Personnel have been straightening signs as well as switching faded signs. Personnel pothole patched using 2 tons of material. A STOP sign was replaced after a motorist struck it located at South Iowa Ave-Jackson St.

WATER DISTRIBUTION: Personnel had 10 water shut offs for nonpayments. Personnel repaired a water service replacing a curb stop located at 614 East Jefferson St. Two water tests were compiled from a contractor in the new addition by the golf course, both were negative of bacteria. Personnel installed a copper service line located at 915 North 5th Ave, no lead from water main to the house now.

SEWER COLLECTION: Personnel assisted a contractor for a sewer issue causing back-up at 925 North Marion Ave, City sewer mains were open. Personnel jetted and flushed the sewer main on East Harrison St in the 600 block.

STORM SEWER COLLECTION: Personnel unplugged storm intakes.

MECHANIC/SHOP: Personnel serviced PD 3036 (serviced), WWTP Ram (serviced), WTP Explorer (serviced), WTP F-150 (serviced), EMS (serviced), FD Eng 1 (replaced two fittings on airlines), PD 307 (checked fluids), MWRAP, #104 (replaced brake master cylinder), CAT loader (flipped cutting edge) and street sweeper (adjusted gutter broom and checked on fuel leak).

OTHER: Personnel responded to 41 One Call Locates. Personnel attended a class with Global (street sweeper). Personnel hauled numerous loads of rock back to the material storage shed.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

WWTP report
March 21st , 2023
Council meeting

- **After hour alarm and dog call outs –**
  3-4-23 Generator alarm at WWTP @ 11:00 a.m. Dylan
  3-12-23 Dog call to 403 E Madison @1 2:30 p.m. Dylan
  3-15-23 Dog call to the High School @ 5:00 p.m. Dylan

- **Dept Head meetings** –March 7th and 14th

- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO,Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.

- **UV. Equipment-**The UV.(Ultraviolet) disinfection equipment was installed and put in service to meet the March 15th guidelines set by IDNR in our NPDES permit.

- **IAWEA 31st Annual Biosolids Conference-**I attended the IAWEA 31st annual biosolids conference in Ankeny on March 15th .

- **3E Generator service-** 3E was here and preformed a 10 year coolant system service.

- **WWTP February 2023, Discharge Monitoring Report (DMR)** – Average daily flow **1.946 million gallons (mg)**, maximum daily flow **4.647 mg**, minimum daily flow **0.951 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for February = **>3.67"** (recorded at the WWTP).

CBOD5 removal 85% required	**result = 94.6 %**
Influent CBOD5 monthly total =	**327.6** mg/L
Effluent CBOD5 monthly total =	**17.52** mg/L
TSS removal 85% required	**result =99.2 %**
Influent TSS monthly total =	**786** mg/L
Effluent TSS monthly total =	**6.33** mg/L

The Plant is Required 85% removal of both CBOD aTSS.
***Due to all Effluent samples being under detection levels the results are counted as 0**

Jason Whisler
3/16/2023 1:20 P.M.

SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtoniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM; Completed applications are due the Thursday previous to the meeting****

1. **APPLICANT INFORMATION**

Name/Event: Paws + More Annual Car Show

Coordinator: Cara Sorrells - John Bain - Craig Rembold

Contact Number: 319-461-3406 - 563-505-6965 - 319-461-0745

Email Address: csorrells@wps.co.washington.ia.us - bainjohnr@gmail.com - craigrembold@outlook.com

2. **EVENT INFORMATION**

Event Description: Annual car show fundraiser for Paws & More Animal Shelter

Days/Dates of Event: Sunday August 20, 2023

Time(s) of Event: (Include Set Up/Tear Down Time) 6:30 AM - 3:30 PM

Event Location:

Will event require an alcohol license or require modification of an existing license? ____Yes X No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

X Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: Requesting closure of Washington Street both lanes next to the Square. Requesting closure of W. Main on the Square side and center parking Requesting closure of Marion Ave. Center, and square side parking and requesting closure of Iowa Ave. parking in center and Square parking places.

Method of Notification for businesses/downtown residents (if applicable): We will remind businesses the Friday before Sunday show as well as residents.

Other Requests

_____ Temporarily park in a "No Parking" area
location : _____

X Use of City Park (specify park : Central Park
Electrical Needs: will like to use power at the bandshell

_____ Walk/Run (attach map of route and indicate streets to be closed)

_____ Fireworks (specify location :)

_____ Use of gators/UTV/ATV on City streets

_____ Parade (attach map of route and indicate streets to be closed)

____ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

_____ Other (please specify :)

4. **ITEMS REQUESTED FROM THE CITY OF WASHINGTON**

X Street barricades

_____ Emergency "No Parking" Signs

_____ Traffic cones

_____ Picnic Tables

____ Yield signs for crosswalks

____ Garbage/Recycling Barrels

____ Street Sweeping following (parades)

____ Other (please specify :)

5. **SOUND SYSTEMS** Please indicate if the following will be used (verify availability with Parks Dept):

X Amplified Sound/Speaker System

_____ Public Address System

_____ Recorded/Live Music

X If so: BMI/ASCAP License obtained?

6. **SANITATION** Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).
Will additional restrooms be brought to the site? _____ Yes X No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? ____ Yes X No If yes, how many?)

Contact Person: Craig Remboldt Phone: 319-461-0745

7. **INSURANCE**
For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be $2,000,000 general aggregate, $1,000,000 personal injury and $1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be $500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be $500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

X Certificate of Insurance provided and accepted _____ Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Cara L. Smith — 3/9/23

Applicant/Sponsor Signature — Date

DEPARTMENT APPROVALS

The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.

Indicate Date Contacted				
3/9/23	City Clerk (Liquor Licenses)	Sally Y. Hart	319-653-6584 ext 131	sallyhart@washingtoniowa.gov
	Comments/Restrictions:			
3/9/23	Police Chief	Jim Lester	319-458-0264	jlester@washingtoniowa.gov
	Comments/Restrictions:			
3/9/23	Fire Chief	Brendan DeLong	319-461-3796	bdelong@washingtoniowa.gov
	Comments/Restrictions:			
3/9/23	Streets	JJ Bell	319-653-1538	jjbell@washingtoniowa.gov
	Comments/Restrictions:			
3/9/23	Parks	Nick Pacha	319-321-4886	npacha@washingtoniowa.gov
	Comments/Restrictions:			
3/9/23	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us			
	Comments/Restrictions:			

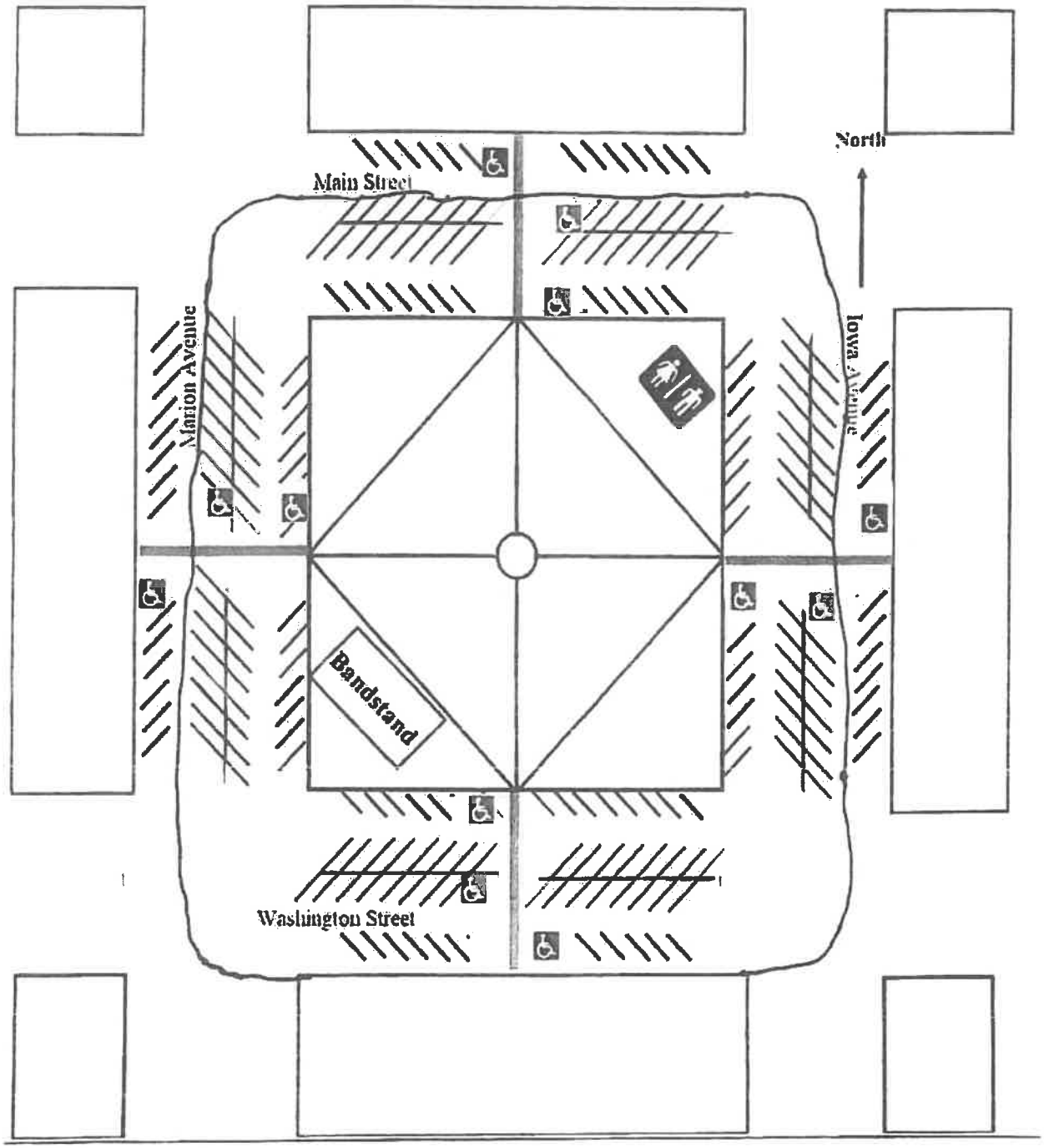
CITY COUNCIL APPROVAL

Approved: _____ Denied: _____

City Clerk Signature — Date of Action

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtoniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM; Completed applications are due the Thursday previous to the meeting****

1. **APPLICANT INFORMATION**

Name/Event: Mama llama's Barn 1st Easter Egg Hunt

Coordinator: Karisa Mellinger

Contact Number: 701-334-2094 (store) 319-541-9716 (personal)

Email Address: hello@mamallamasbarn.com

2. **EVENT INFORMATION**

Event Description: Mama llamas Easter Egg hunt. We will be hosting Eaton good popcorn + mam llamas lotus drinks + cotton candy. Other vendors llama photo opportunity, facepainting + balloon artist. Egg hunt on practice football field, hoping to put baby Egg hunt on tennis court.

Days/Dates of Event: April 1st, 2023

Time(s) of Event: (Include Set Up/Tear Down Time) 8:30 am - 1 pm

Event Location: practice football field / tennis courts

Will event require an alcohol license or require modification of an existing license? _____Yes X No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

N/A Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description:

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

_____ Temporarily park in a "No Parking" area location : _____

_X_ Use of City Park (specify park : Electrical Needs: 1 110 v outlet

_____ Walk/Run (attach map of route and indicate streets to be closed)

_____ Fireworks (specify location :)

_____ Use of gators/UTV/ATV on City streets

_____ Parade (attach map of route and indicate streets to be closed)

____ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

_____ Other (please specify :)

4. **ITEMS REQUESTED FROM THE CITY OF WASHINGTON**

_____ Street barricades

_____ Emergency "No Parking" Signs

_____ Traffic cones

_____ Picnic Tables

____ Yield signs for crosswalks

____ Garbage/Recycling Barrels

____ Street Sweeping following (parades)

____ Other (please specify :)

5. **SOUND SYSTEMS** Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System

_____ Public Address System

_____ Recorded/Live Music

_____ If so: BMI/ASCAP License obtained?

6. **SANITATION** Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes _____ No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? ____ Yes ____ No If yes, how many?)

Contact Person:_____ Phone: _____

Can we use the concession stand Restrooms?
Lif not we will Rent a port-a-potty.

7. **INSURANCE**

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be $2,000,000 general aggregate, $1,000,000 personal injury and $1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be $500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be $500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

_____Certificate of Insurance provided and accepted _X_ Certificate of Insurance not required

no alcohol :)

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Kansa mellinger — 3/7/21

Applicant/Sponsor Signature — Date

DEPARTMENT APPROVALS

Indicate Date Contacted	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.			
3/1/23	City Clerk (Liquor Licenses)	Sally Y. Hart	319-653-6584 ext 131	sallyhart@washingtoniowa.gov
	Comments/Restrictions:			
3/7/23	Police Chief	Jim Lester	319-458-0264	jlester@washingtoniowa.gov
	Comments/Restrictions:			
3/7/23	Fire Chief	Brendan DeLong	319-461-3796	bdelong@washingtoniowa.gov
	Comments/Restrictions:			
3/7/23	Streets	JJ Bell	319-653-1538	jjbell@washingtoniowa.gov
	Comments/Restrictions:			
3/7/23	Parks	Nick Pacha	319-321-4886	npacha@washingtoniowa.gov
	Comments/Restrictions:			
3/7/23	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us			
	Comments/Restrictions:			

CITY COUNCIL APPROVAL

Approved: _____ Denied: _____

City Clerk Signature — Date of Action

CONDITIONS IMPOSED: _____

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Jared TeBockhorst
c/o FBL Financial Group Inc.
409 Creekside Dr
PO Box 310
Fairfax, IA 52228

CONTACT NAME: Jared TeBockhorst
PHONE (A/C, No, Ext): (319) 846-2100 FAX (A/C, No): 319-846-2101
E-MAIL ADDRESS: TRAVIS.CLEMEN@FBFS.COM

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Farm Bureau Property & Casualty Insurance Company	13773
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
MAMA LLAMAS BARN LLC
124 W MAIN ST
WASHINGTON, IA 52353-2003

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY	[ ]	[ ]	CPP6080109	08/01/2022	08/01/2023	EACH OCCURRENCE	$ 1000000
	[ ] CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100000
							MED EXP (Any one person)	$ 5000
							PERSONAL & ADV INJURY	$ 1000000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2000000
	[X] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 2000000
	OTHER:							$
	AUTOMOBILE LIABILITY	[ ]	[ ]				COMBINED SINGLE LIMIT (Ea accident)	$
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR	[ ]	[ ]				EACH OCCURRENCE	$
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	[ ] DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y / N					[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	[ ]	N / A [ ]				E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CITY OF WASHINGTON
215 E WASHINGTON STREET
WASHINGTON , IA 52353

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Jon Swartz, Underwriting Vice President

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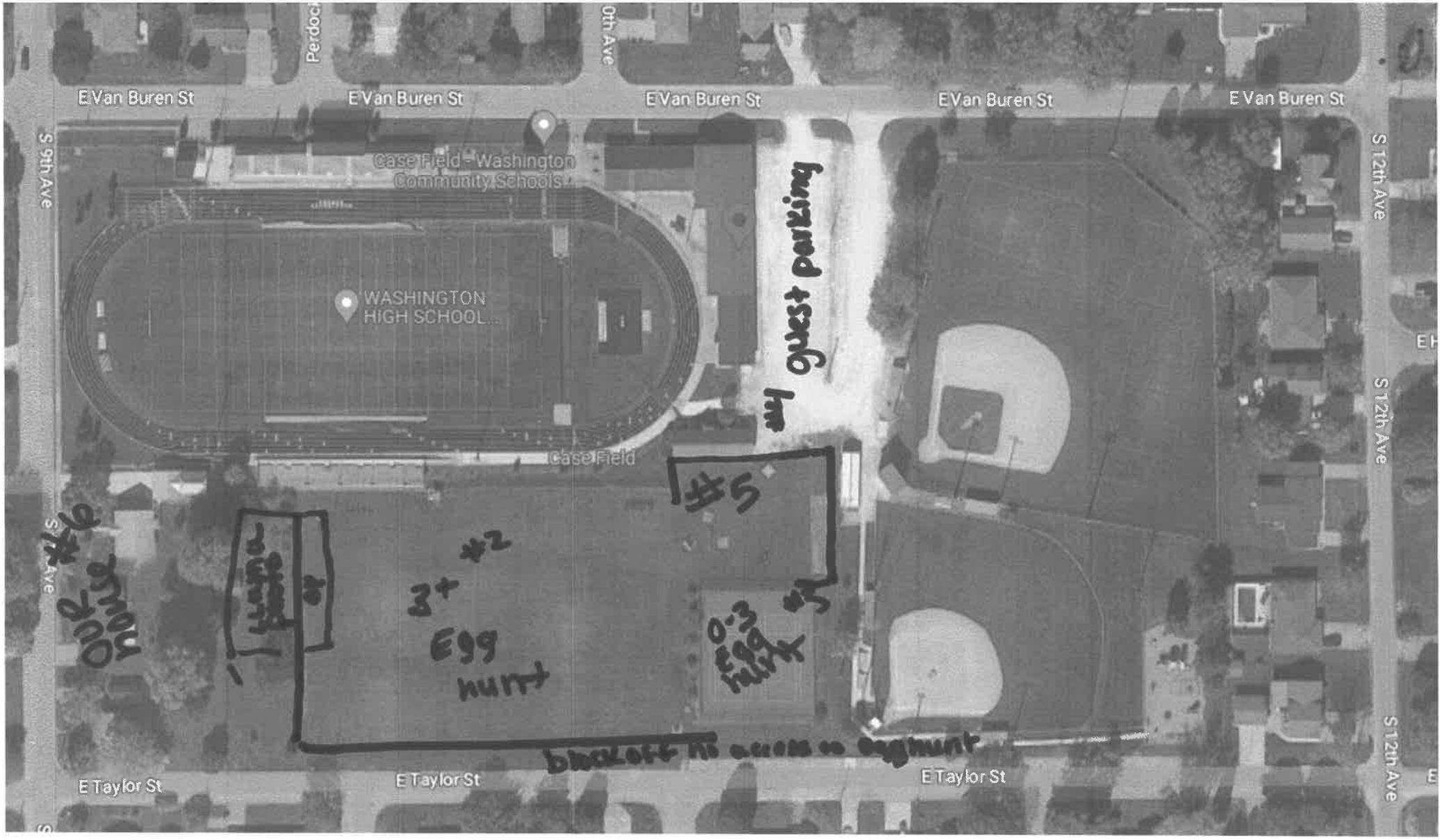

1. llama photo op by the white fence mainly in our yard
2. Egg hunt for 3+
3. 0-3 egg hunt on tennis courts
4. Guest part
5. mama llama drinks/cotton candy, Eaton good popcorn, facepaint, balloonartist, + Raffle/checkin table →

Egg hunt
Start @ 10:30

all activies over
by Noon.

Mama Llama's Barn EASTER EGG Festival

April 1, 2023 | **10.00 AM - 12:00 PM**

EGG HUNT - LLAMAS- EASTER MINI PHOTOS- KETTLECORN-
FACE PAINTING- BALLOON ARTIST -
COTTON CANDY- MAMA LLAMAS DRINKS - PRIZES

Practice Football Field 1001 E Van Buren St
(Park at Case Football Field) Washington, IA

Washington Police Department

James Lester, Chief of Police
215 East Washington Street
Washington, Iowa 52353
Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

Lyle Hansen
Lieutenant

Shamus Altenhofen
Lieutenant

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Brian VanWilligen
Investigator

Eric Kephart
K-9 Handler

Seth Adam
Police Officer

Tanner Lavely
Police Officer

Mia Brdecka
Police Officer

March 12, 2023

To: Washington City Council
Cc: Deanna McCusker, City Administrator & Sally Hart, City Clerk

Ref.: Police Department 2022 Annual Report

I plan to present the 2022 Annual Report to the City Council at their regular meeting scheduled for Tuesday, March 21st.

While our calls for service dropped from 5,256 in 2021 to 5,118 in 2022, officer incident reports remained steady, but the number of reportable offenses jumped to 694 in 2022 from 676 in 2021. We maintained our compliance with Iowa and FBI UCR/NIBRS standards with an error rate of 4% or less each month in 2022.

In addition, I'm happy to report that both Uniform Crime Report (UCR) defined violent crime and property crime offenses were down in 2022 at 25 and 176 respectively compared to 30 and 198 in 2021.

In addition, officers successfully completed investigations that resulted in arrests for both weapons/shooting incidents we had in 2022.

I will provide copies of the report, additional 2022 statistics and present our 2022 Police Officer of the Year award during the presentation on March 21st.

Respectfully,

Jim Lester
Chief of Police

ESCUCHA MI VOZ IOWA
Fighting for Worker Justice
and Immigration Reform

March 16, 2023

Washington City Council, Mayor, and Administrators

To Washington City Officials and Staff:

This past December and January, Escucha Mi Voz, an organization with over 600 essential worker members in Washington, Johnson, Louisa, and Muscatine counties, interviewed more than 2000 farm and food workers, including 274 Washington residents.

During this process, we learned that 97% of these workers are facing structural issues at work, such as low salaries, discrimination in the workplace, and a lack of sick and vacation leave. These workers are also concerned about rising inflation and its effects on rent, food and utility bills.

Thanks to the American Rescue Plan (ARPA), Washington still has $300,000 to address the negative economic and public health impacts of COVID-19. Permissible uses include direct aid to households, including utility bill relief programs.

We call on the city to invest Washington's remaining ARPA dollars in a Utility Relief Fund to fight high inflation, directed and administered by Escucha Mi Voz, to distribute a $500 utility bill payment to 600 Washington families for their light, gas, water or electrical bill.

A program like this was successfully implemented in West Liberty this past fall, where payments of up to $400 were made to 500 families in order to pay utility bills. The program was proposed by Escucha Mi Voz and administered by the Ministerial Association of West Liberty. Since its inception, more than 1,000 men, women, and children have benefited from the program.

We believe that such a program would have a similar impact here in Washington, where multiple families have already voiced the struggles of making ends meet as costs rise. We have enclosed copies of the West Liberty requirements and paperwork.

If awarded these funds, our organization will work to connect this utility relief with the workers who need it most in a timely and fair manner.

Signed,

Claire Lewandowski
Genovera Diaz
Oscar Flores

Exhibits:

A: Description of West Liberty Utility Bill Relief Program and eligibility requirements

B: Affidavit of Eligibility signed by recipients of the West Liberty Utility Bill Relief Program

EXHIBIT A

Organization: West Liberty Ministerial Association

Contact Person: Father Guillermo Treviño

Award Amount: Up to $120,000

Approved by the City of West Liberty as of: _____

SAM Unique Entity ID: _____
DUNS Number: _____
Tax ID Number: 42-0990026

Description of Project:

The subrecipient shall use Grant Funds to provide financial assistance with utilities to residents of West Liberty who were adversely impacted by the COVID-19 pandemic and responsive measures. To be eligible for utility assistance under this Grant, household income must be no more than 300% of the 2022 Federal Poverty Level (see below).[1]

Family Size	2022 Household Income
1	$13,590
2	$18,310
3	$23,030
4	$27,750
5	$32,470
6	$37,190
7	$41,910
8	$46,630
9+	Add $4,720 for each additional person

The following provisions apply to the use of Grant Funds:

1. Grant Funds will be expended solely for the benefit of West Liberty utility customers and/or residents within the municipal city limits of the City of West Liberty, Iowa.

2. Assistance will be provided on a first-come, first-served basis and will be capped at $400 per year per household.

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1 https://www.healthcare.gov/glossary/federal-poverty-level-fpl/

AFFIDAVIT OF ELIGIBILITY

AMERICAN RESCUE PLAN ACT – CITY OF WEST LIBERTY, IOWA

In the Matter of Utility Assistance	SWORN STATEMENT OF APPLICANT
Provided by the City of West Liberty, Iowa in connection with the American Rescue Plan Act (ARPA) and the West Liberty Ministerial Association	_____ (Type or print applicant's name)

STATE OF IOWA, COUNTY OF MUSCATINE, ss:

The undersigned, an applicant for utility assistance pursuant to a certain subrecipient agreement ("Agreement") between the City of West Liberty, Iowa ("City") and the West Liberty Ministerial Association, **does hereby solemnly swear, subject to all criminal and civil penalties for perjury**, that he/she has reviewed the eligibility requirements for participation in the Agreement, and further states as follows:

The number of individuals residing in my household is: _____

The combined gross annual income of my household is: _____

The income eligibility threshold for my household
(3 times the federal poverty line) is: _____

I understand that knowingly making false statements on official documents may constitute criminal behavior and may require me to repay all benefits received in connection herewith.

I further understand that by applying for and/or accepting utility assistance pursuant to the Agreement I am consenting to the release of all information submitted in connection with such assistance as may be necessary or advisable for the City's compliance purposes.

_____ APPLICANT

_____ WITNESS

CITY OF WASHINGTON, IOWA
CLAIMS REPORT
MARCH 17, 2023

POLICE	ALTENHOFEN, BEN	LODGING	310.65
	ALTENHOFEN, SHAMUS	MILEAGE EXPENSE	180.78
	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES/UNLOCK TOOLS	160.86
	AMBITEC, INC.	SHIELD	599.99
	CAPPER CHRYSLER DODGE JEEP RAM	306 REPAIR	641.58
	COBB OIL CO, INC.	FUEL	2,205.06
	EMBROIDERY BARN	UNIFORM ALTERATIONS	37.00
	IOWA PRISON INDUSTRIES	NEW PATROL UNIT STRIPE KIT	435.11
	PRO-VISION	STORAGE	30.00
	STANARD & ASSOCIATES INC	TEST CERTIFICATES	16.00
	VANWILLIGEN, BRIAN	MEAL REIMBURSEMENT	25.80
	VERIZON WIRELESS	CELLULAR SERVICE	922.37
	WASHINGTON LUMBER	MOULDING TOOLS	80.89
		TOTAL	**5,646.09**
FIRE	ACE-N-MORE	CARPET CLEANER	92.95
	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	ARNOLD MOTOR SUPPLY	EMS TRUCK FILTER	5.29
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	130.00
	COBB OIL CO, INC.	FUEL	720.93
	HIWAY SERVICE CENTER	ENG 2 BATTERY/ENG 1 PARTS	240.35
	IOWA FIRE CHIEFS ASSN.	MEMBERSHIP	25.00
	VERIZON WIRELESS	CELLULAR SERVICE	120.03
		TOTAL	**1,367.05**
DEVELOPMENT SERVICES	ARNOLD MOTOR SUPPLY	ARNOLD MOTOR SUPPLY	11.93
	CDW GOVERNMENT	ADOBE PHOTOSHOP RENEWAL	444.21
	VERIZON WIRELESS	CELLULAR SERVICE	179.00
		TOTAL	**635.14**
LIBRARY	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00
	ALLIANT ENERGY	SERVICE	2,179.86
	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	27.29
	CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	144.00
	CINTAS CORP LOC. 342	MAT SERVICE	84.57
	ENVISIONWARE INC	PRINT MGMT SOFTWARE	649.96
	KCII	PROGRAM ADVERTISING	106.08
	MC CLELLEN, MATTHEW	PIANO TUNING	135.00
	VALENTINE, TAMMY	HOMEBOUND PROGRAMMING	2.62
		TOTAL	**3,369.38**
PARKS	ALLIANT ENERGY	SERVICE	1,689.13
	BULLTOWN REPAIR LLC	GATOR TURF TIRES	576.00
	COBB OIL CO, INC.	FUEL	191.01
	JOHN DEERE FINANCIAL	MOWER MAINT/REPAIR	319.00
	KALONIAL TREE SERVICE	CENTRAL PARK STUMP GRIND	175.00
	MORNING SUN FARM	REPAIR	202.08
		TOTAL	**3,152.22**
CEMETERY	ARNOLD MOTOR SUPPLY	SWEEP COMPOUND	49.48
		TOTAL	**49.48**
FINANCIAL ADMIN	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	ALLIANT ENERGY	SERVICE	37.45
	BDH TECHNOLOGY LLC	DOMAIN RENEWAL	35.00
	HART, SALLY	MILEAGE REIMBURSEMENT	14.41
	IMFOA	BROWN/HART DUES; BROWN CONF	225.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	60.00
	PITNEY BOWES GLOBAL FIN SERVICES LLC	POSTAGE MACHINE	313.44
	STATE OF IOWA	FY22 AUDIT FILING FEE	425.00
	VERIZON WIRELESS	CELLULAR SERVICE	127.67

		TOTAL	**1,270.47**
AIRPORT	ALLIANT ENERGY	SERVICE	920.86
	BAUTISTA MIRANDA, YOLANDA	FEBRUARY CLEANING	300.00
	QT TECHNOLOGIES, LLC	FUEL SYSTEM	1,425.00
	VERIZON WIRELESS	CELLULAR SERVICE	46.33
	WINDSTREAM IOWA COMMUNICATIONS	MARCH SERVICE	195.95
		TOTAL	**2,888.14**
ROAD USE	ACE-N-MORE	SUPPLIES	143.41
	ARNOLD MOTOR SUPPLY	PARTS/SWEEP COMPOUND	214.37
	CENTRAL IOWA DISTRIBUTING	SHOP RAGS/SUPPLIES	470.00
	CHEMSEARCH FE	HEAVY WEIGHT OIL	351.20
	COBB OIL CO, INC.	FUEL	2,026.64
	DOUDS STONE LLC	ROADSTONE	1,319.20
	HIWAY SERVICE CENTER	PARTS	193.00
	HOTSY CLEANING SYSTEMS	WASH BAY MATERIAL FOR CITY	2,110.43
	NORRIS ASPHALT & PAVING	COLD MIX	1,627.20
	RIVER PRODUCTS	BALLAST STONE	555.38
	THOMPSON TRUCK AND TRAILER INC.	NEW PLOW LIGHTS	426.67
		TOTAL	**9,437.50**
STREET LIGHTING	ALLIANT ENERGY	SERVICE	11,504.81
		TOTAL	**11,504.81**
INDUSTRIAL DEVELOP	WEDG	WEDGE SHARE- 915 E TYLER S	4,298.88
		TOTAL	**4,298.88**
TREE COMMITTEE	FAREWAY STORES	MULCH	585.00
		TOTAL	**585.00**
K-9 PROGRAM	BRUBAKER DOGGIE LODGE	K9 BOARDING	112.35
	JOHN DEERE FINANCIAL	K9 DOG FOOD	49.99
		TOTAL	**162.34**
LIBRARY GIFT	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS	86.17
	BAKER & TAYLOR	LIBRARY MATERIALS	626.15
	DEMCO INC	SHELVING DIVIDERS/TAPE	317.46
	STAPLES BUSINESS ADVANTAGE	TONER & SUPPLIES	2,009.10
		TOTAL	**3,038.88**
WATER PLANT	ALLIANT ENERGY	SERVICE	14,777.95
	COBB OIL CO, INC.	FUEL	103.84
	EPPERLY, RANDY	MILEAGE REIMBURSEMENT	11.14
	FERGUSON WATERWORKS# 2516	METERS	972.88
	GLOBAL PAYMENTS	DC/CC ADMIN FEE	3,187.71
	IA DEPT OF REVENUE	WET TAX	7,773.56
	ION ENVIRONMENTAL SOLUTIONS	TESTING	155.00
	MIDWEST ALARM	FIRE ALARM MONITORING- WAT	707.64
	VERIZON WIRELESS	CELLULAR SERVICE	46.33
		TOTAL	**27,736.05**
WATER DISTRIBUTION	ACE-N-MORE	SUPPIES	67.98
	ALLIANT ENERGY	SERVICE	30.55
	ARNOLD MOTOR SUPPLY	601 PARTS/SWEEPER FILTERS	151.32
	COBB OIL CO, INC.	FUEL	922.42
	JOHN DEERE FINANCIAL	PUMP TRAILER PART	59.99
	USA BLUEBOOK	VALVES, SAFETY GLASSES, WR	1,011.68
	VERIZON WIRELESS	CELLULAR SERVICE	92.66
	WASHINGTON LUMBER	WASH BAY DOOR/STREE SHED SUPP	647.48
	WELLINGTON, EARL	TOOLS & WRENCHES	81.50
		TOTAL	**3,065.58**
SEWER PLANT	ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00
	ALLIANT ENERGY	SERVICE	12,099.53

	COBB OIL CO, INC.	FUEL	594.94
	ELECTRICAL ENGINEERING & EQUIPMENT CO	GENERATOR SERVER COOLANT	4,735.00
	IA DEPT OF REVENUE	SALES TAX	2,130.43
	JETCO	COMPUTER SERVICE	1,036.88
	JOHN DEERE FINANCIAL	REPAIR SUPPLIES	127.72
	USA BLUEBOOK	FLAGS	120.48
	VERIZON WIRELESS	CELLULAR SERVICE	133.99
	WINDSTREAM IOWA COMMUNICATIONS	MARCH SERVICE	105.89
		TOTAL	**21,119.86**
SEWER COLLECTION	ALLIANT ENERGY	SERVICE	2,318.42
	CANTRIL TRUCK AND TRAILER	DUMP TRAILER PART	103.10
	COBB OIL CO, INC.	FUEL	1,020.98
	HIWAY SERVICE CENTER	PARTS	46.00
	VERIZON WIRELESS	CELLULAR SERVICE	84.34
		TOTAL	**3,572.84**
SELF INSURANCE	EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	358.19
		TOTAL	**358.19**
		TOTAL	**103,257.90**

CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
FEBRUARY 28, 2023

FUND	2/1/2023 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	2/28/2023 ENDING CASH BALANCE
001-GENERAL FUND	869,417.51	155,311.83	-	276,097.19	-	748,632.15
002-AIRPORT FUND	369,508.36	16,024.57	-	6,150.66	-	379,382.27
010-CHAMBER REIMBURSEMENT	535.34	20,646.00	-	11,588.10	-	9,593.24
011-MAIN STREET REIMBURSEMENT	3,906.28	7,223.84	-	4,048.35	-	7,081.77
012-WEDG REIMBURSEMENT	4,835.31	8,835.35	-	8,712.60	-	4,958.06
050-DOWNTOWN INCENTIVE GRANT	131,473.15	-	-	-	-	131,473.15
110-ROAD USE	637,853.37	89,205.78	-	54,950.64	-	672,108.51
112-EMPLOYEE BENEFITS	-	5,769.14	-	5,769.14	-	-
114-EMERGENCY LEVY	-	465.37	-	465.37	-	-
121-LOCAL OPTION SALES TAX	-	113,977.73	-	113,977.73	-	-
122-LOST DEBT SERVICE	129,895.00	-	-	-	-	129,895.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	162,578.58	14,393.93	-	12,482.45	-	164,490.06
125-UNIF COMM UR-NE IND	30,017.22	-	-	-	-	30,017.22
126-SE RES UR	-	-	-	-	-	-
127-UNIF COMM UR - BRIARWOOD	-	-	-	-	-	-
128-URBAN RENEWAL AREA #3B/D	-	-	-	-	-	-
129-SC RES UR	3,101.96	2,242.15	-	-	-	5,344.11
130-URBAN RENEWAL AREA #3D	-	-	-	-	-	-
131-URBAN RENEWAL AREA #4	-	-	-	-	-	-
132-UNIF COMM UR - EBD	20,987.46	-	-	-	-	20,987.46
133-UNIF COMM UR-IRE	53,951.72	-	-	-	-	53,951.72
134-DOWNTOWN COMM UR	84,286.35	2,164.10	-	-	-	86,450.45
145-HOUSING REHABILITATION	41,527.32	-	-	-	-	41,527.32
146-LMI TIF SET-ASIDE	167,188.44	-	-	-	-	167,188.44
200-DEBT SERVICE	406,832.08	6,489.63	-	-	-	413,321.71
300-CAPITAL EQUIPMENT	147,053.70	-	-	-	-	147,053.70
301-CAPITAL PROJECTS FUND	1,646,915.73	26,023.48	-	96,283.72	-	1,576,655.49
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	725,380.18	-	-	-	-	725,380.18
308-INDUSTRIAL DEVELOPMENT	370,912.62	48,731.79	-	51,492.49	-	368,151.92
309-MUNICIPAL BUILDING	-	-	-	-	-	-
310-WELLNESS PARK	(2,666.00)	6,086.95	-	-	-	3,420.95
311-SIDEWALK REPAIR & REPLACE	84,978.86	864.00	-	512.00	-	85,330.86
312-TREE REMOVAL & REPLACE	22,748.59	-	-	6,800.00	-	15,948.59
315-RESIDENTIAL DEVELOPMENT	605,603.11	153.58	-	179.54	-	605,577.15
317-ARPA CAPITAL PROJECTS	988,639.84	2,239.32	-	-	-	990,879.16
325-BUILDING & FACILITY MAINT	13,524.60	-	-	-	-	13,524.60
510-MUNICIPAL BAND	7,543.03	-	-	-	-	7,543.03
520-DOG PARK	4,443.11	-	-	264.23	-	4,178.88
530-TREE COMMITTEE	15,536.74	-	-	27.16	-	15,509.58
535-NEIGHBORHOOD PRIDE	-	-	-	-	-	-
540-POLICE FORFEITURE	4,590.86	-	-	-	-	4,590.86
541-K-9 PROGRAM	2,308.98	200.00	-	109.98	-	2,399.00
545-SAFETY FUND	3,636.89	-	-	300.00	-	3,336.89
550-PARK GIFT	51,442.27	85.08	-	-	-	51,527.35
570-LIBRARY GIFT	357,366.81	2,958.73	-	3,276.05	-	357,049.49
580-CEMETERY GIFT	2,078.00	-	-	-	-	2,078.00
590-CABLE COMMISSION	-	-	-	-	-	-
600-WATER UTILITY	739,147.51	149,956.96	-	108,537.11	-	780,567.36
601-WATER DEPOSIT FUND	30,570.00	1,350.00	-	450.00	-	31,470.00
602-WATER SINKING	-	-	-	-	-	-
603-WATER CAPITAL PROJECTS	-	2,065.02	-	2,065.02	-	-
610-SANITARY SEWER	690,701.61	188,014.89	-	106,492.28	-	772,224.22
612-SEWER SINKING	-	-	-	-	-	-
613-SEWER CAPITAL PROJECTS	-	-	-	-	-	-
670-SANITATION	98,513.70	53,900.93	-	48,914.26	-	103,500.37
910-LIBRARY TRUST	-	-	-	-	-	-
950-SELF INSURANCE	485,404.11	609.80	-	2,592.27	-	483,421.64
951-UNEMPLOYMENT SELF INS	72,777.60	42.69	-	-	-	72,820.29
TOTAL BALANCE	**10,366,217.90**	**926,032.64**	**-**	**922,538.34**	**-**	**10,369,712.20**

Cash in Bank - Pooled Cash		Interest Rate
Wash St. Bank - Operating Account	4,134,177.20 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	565,171.45	0.20%
Wash St - Farm Mgmt Acct	200,081.29	
Wash St Bank - CD 1/14/2019	522,682.44	0.65%
Wash St Bank - CD 08/30/2018	269,754.04	0.65%
Wash St Bank - ISC Account	4,677,495.78	3.20%
TOTAL CASH IN BANK	10,369,712.20	

(1) Washington State Bank	4,219,728.26
Outstanding Deposits & Checks/Wages payable	(85,551.06)
	4,134,177.20

CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
FEBRUARY 28, 2023

FUND	7/1/2022 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	2/28/2023 ENDING CASH BALANCE
001-GENERAL FUND	1,022,613.53	2,603,474.96	-	2,877,456.34	-	748,632.15
002-AIRPORT FUND	358,953.40	249,683.75	-	229,254.88	-	379,382.27
010-CHAMBER REIMBURSEMENT	7,902.24	112,116.46	-	110,425.46	-	9,593.24
011-MAIN STREET REIMBURSEMENT	2,118.03	30,267.38	-	25,303.64	-	7,081.77
012-WEDG REIMBURSEMENT	2,584.82	66,035.62	-	63,662.38	-	4,958.06
050-DOWNTOWN INCENTIVE GRANT	163,473.15	-	-	32,000.00	-	131,473.15
110-ROAD USE	504,763.55	699,779.08	-	532,434.12	-	672,108.51
112-EMPLOYEE BENEFITS	-	469,806.04	-	469,806.04	-	-
113-LIABILITY INSURANCE	-	-	-	-	-	-
114-EMERGENCY LEVY	-	37,938.67	-	37,938.67	-	-
121-LOCAL OPTION SALES TAX	-	790,009.07	-	790,009.07	-	-
122-LOST DEBT SERVICE	-	154,790.00	-	24,895.00	-	129,895.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	122,812.24	78,501.04	-	36,823.22	-	164,490.06
125-UNIF COMM UR-NE IND	-	30,017.22	-	-	-	30,017.22
126-SE RES UR	-	-	-	-	-	-
127-UNIF COMM UR - BRIARWOOD	-	21,965.01	-	21,965.01	-	-
128-URBAN RENEWAL AREA #3B/D	-	-	-	-	-	-
129-SC RES UR	-	50,322.44	-	44,978.33	-	5,344.11
130-URBAN RENEWAL AREA #3D	-	-	-	-	-	-
131-URBAN RENEWAL AREA #4	-	-	-	-	-	-
132-UNIF COMM UR - EBD	-	20,987.46	-	-	-	20,987.46
133-UNIF COMM UR-IRE	-	53,951.72	-	-	-	53,951.72
134-DOWNTOWN COMM UR	-	88,588.16	-	2,137.71	-	86,450.45
145-HOUSING REHABILITATION	35,643.82	148,361.00	-	142,477.50	-	41,527.32
146-LMI TIF SET-ASIDE	151,266.11	15,922.33	-	-	-	167,188.44
200-DEBT SERVICE	56,467.63	514,889.19	-	158,035.11	-	413,321.71
300-CAPITAL EQUIPMENT	147,053.70	11,992.93	-	11,992.93	-	147,053.70
301-CAPITAL PROJECTS FUND	437,301.66	5,339,735.50	-	4,200,381.67	-	1,576,655.49
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	398,997.29	326,382.89	-	-	-	725,380.18
308-INDUSTRIAL DEVELOPMENT	255,745.84	256,002.11	-	143,596.03	-	368,151.92
309-MUNICIPAL BUILDING	-	-	-	-	-	-
310-WELLNESS PARK	6,353.50	12,143.95	-	15,076.50	-	3,420.95
311-SIDEWALK REPAIR & REPLACE	90,642.86	864.00	-	6,176.00	-	85,330.86
312-TREE REMOVAL & REPLACE	23,988.59	-	-	8,040.00	-	15,948.59
315-RESIDENTIAL DEVELOPMENT	278,930.49	352,019.82	-	25,373.16	-	605,577.15
317-ARPA CAPITAL PROJECTS	523,763.25	556,952.91	-	89,837.00	-	990,879.16
325-BUILDING & FACILITY MAINT	13,524.60	-	-	-	-	13,524.60
510-MUNICIPAL BAND	4,743.03	2,800.00	-	-	-	7,543.03
520-DOG PARK	4,443.11	-	-	264.23	-	4,178.88
530-TREE COMMITTEE	11,322.84	4,625.00	-	438.26	-	15,509.58
535-NEIGHBORHOOD PRIDE	-	-	-	-	-	-
540-POLICE FORFEITURE	4,590.86	-	-	-	-	4,590.86
541-K-9 PROGRAM	2,809.30	620.00	-	1,030.30	-	2,399.00
545-SAFETY FUND	2,636.89	1,000.00	-	300.00	-	3,336.89
550-PARK GIFT	32,135.30	31,758.99	-	12,366.94	-	51,527.35
570-LIBRARY GIFT	354,318.68	26,356.69	-	23,625.88	-	357,049.49
580-CEMETERY GIFT	7,433.00	-	-	5,355.00	-	2,078.00
590-CABLE COMMISSION	-	-	-	-	-	-
600-WATER UTILITY	495,798.75	1,341,845.76	-	1,057,077.15	-	780,567.36
601-WATER DEPOSIT FUND	30,835.00	12,600.00	-	11,965.00	-	31,470.00
602-WATER SINKING	-	38,350.00	-	38,350.00	-	-
603-WATER CAPITAL PROJECTS	-	95,040.19	-	95,040.19	-	-
610-SANITARY SEWER	188,444.50	1,683,208.52	-	1,099,428.80	-	772,224.22
612-SEWER SINKING	-	114,852.50	-	114,852.50	-	-
613-SEWER CAPITAL PROJECTS	-	8,512.66	-	8,512.66	-	-
670-SANITATION	67,068.52	432,608.02	-	396,176.17	-	103,500.37
910-LIBRARY TRUST	-	-	-	-	-	-
950-SELF INSURANCE	463,148.16	49,705.62	-	29,432.14	-	483,421.64
951-UNEMPLOYMENT SELF INS	73,505.00	3,476.56	-	4,161.27	-	72,820.29
TOTAL BALANCE	6,427,303.24	16,940,861.22	-	12,998,452.26	-	10,369,712.20

Cash in Bank - Pooled Cash		Interest Rate
Wash St. Bank - Operating Account	4,134,177.20 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	565,171.45	0.20%
Wash St - Farm Mgmt Acct	200,081.29	
Wash St Bank - CD 1/14/2019	522,682.44	0.65%
Wash St Bank - CD 08/30/2018	269,754.04	0.65%
Wash St Bank - ISC Account	4,677,495.78	3.20%
TOTAL CASH IN BANK	10,369,712.20	

(1) Washington State Bank	4,219,728.26
Outstanding Deposits & Checks/Wages payable	(85,551.06)
	4,134,177.20

Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Y. Hart, City Clerk
Kevin Olson, City Attorney

City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Memorandum
March 17, 2023

To: City Council
CC: Deanna McCusker, City Administrator
Kelsey Brown, Finance Director

From: Sally Y. Hart, City Clerk

Re: Street light request

The City has been asked to consider a street light upgrade at the intersection of West Main Street and West Madison Street/Highway 1. The owner of the Hawkeye Motel is requesting that the current 80-watt light be upgraded to a 100-watt light. Maintenance and Construction Superintendent JJ Bell has reviewed the site.

"One of the 100 Best Small Towns in America"

Alliant Energy

STREET LIGHTING RESOLUTION

The following Resolution 2023- was adopted by the City Council of the City of Washington at a meeting held on March, 20 23.

Be it resolved by the City Council of the City of Washington, that Alliant Energy Inc. is hereby directed to make the following changes to the existing system, at the locations described below (or shown on an attached map made a part of this Resolution) according to the terms expressed in the IPL Tariff regarding street lights:

NEW INSTALLATION OR CHANGES IN EXISTING SYSTEM					
ADD NUMBER	DELETE NUMBER	WATTAGE	STYLE OF LUMINAIRE	TYPE AND HEIGHT OF POLE	WIRING *(check one)*
1. upgrade from 80 to 100		100	LED	existing	☒ OH ☐ UG
2.					☐ OH ☐ UG
3.					☐ OH ☐ UG

LOCATION OF NEW INSTALLATION OR CHANGES
1. at the intersection of West Main Street and Highway 1/ West Madison
2.
3.

City Official _____

declared said Resolution duly passed and adopted the _____

day of _____, 20 _____.

Attest _____

Title _____

Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Y. Hart, City Clerk
Kevin Olson, City Attorney

City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Memorandum
March 17, 2023

To: City Council
CC: Deanna McCusker, City Administrator
Kelsey Brown, Finance Director

From: Sally Y. Hart, City Clerk

Re: Demolition Permit for 221 West 2nd Street

The City received the demolition permit for the property at 221 West 2nd Street that is owned by Washington County. The building is the former jail, sheriff's office, and emergency communications center. Upon receipt of the permit, city staff reviewed and put a notice of demolition review on the building, per code. The property is located within the Downtown Historic District, which requires review by the Historic Preservation Commission and a recommendation is then made to the City Council.

The Historic Preservation Commission met March 16th and reviewed historic information related to the property and an estimated value of the property from a local real estate agent, per Code 27.05.

The Historic Preservation Commission voted to recommend the demolition permit be approved.

RESOLUTION NO. 2023-___

A RESOLUTION APPROVING A HISTORIC PROPERTY DEMOLITION PERMIT FOR THE BUILDING AT 221 WEST 2ND STREET

WHEREAS, the Washington Code of Ordinances, Chapter 27.05 Demolition Review, requires review of demolition requests for certain buildings and structures by the Washington Historic Preservation Commission (the "Commission"), before a demolition permit can be granted; and

WHEREAS, D.W. Zinser Co. (Contractor hired by the Property Owner: County of Washington) applied to the City for approval to demolish the building located at 221 West 2nd Street, locally known as the former county jail and communications center; and

WHEREAS, following notification to the Commission of the demolition permit application, proper notice was posted on the property of the proposed demolition at least 14 days prior to consideration by the Commission, as directed under provisions of Chapter 27.05 of the Washington Code of Ordinances; and

WHEREAS, the Commission considered the demolition application at a meeting held March 16, 2023, and the structure within the historic district, and recommends the demolition permit be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. Under the provisions of Chapter 27.05 of the Washington Code of Ordinances, the City Council hereby accepts the recommendation of the Washington Historic Preservation Commission and authorizes the issuance of a demolition permit for the building located at 221 West 2nd Street, Washington, Iowa.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 21st day of March, 2023.

_____
Millie Youngquist, Mayor Pro Tem

ATTEST:

_____
Sally Y. Hart, City Clerk

Applicant name JUSTIN SPEED Application Date 3-2-2023

The City of Washington, Iowa

Demolition Permit Application & Permit

Site information

Structure(s) 2

Location: 21 W 2ND ST

Property owner: COUNTY OF WASHINGTON Phone:

Owner's address 222 WEST MAIN STREET, WASHINGTON, IA 52353

Contractor for demolition: D.W. ZINSER, CO Phone: 319-846-8090

Contractor's address: 1775 COMMERCIAL DR, WALFORD, IA 52351

Utilities

The undersigned agrees to contact the City of Washington for inspection of all of the utility disconnects checked below, before a permit is issued.

☒ Electric + Gas-Applicant must contact Alliant Utilities for disconnection.

Alliant contact person: DAVE MARTIN phone: 319-653-8233

☒ Water & sewer Contractor: D.W. ZINSER, CO

Inspected by City representative:

Applicant is also responsible for notifying the telephone and cable companies for disconnections.

Hazardous Materials

List any hazardous materials known to be on site ie. Asbestos, underground tanks, mercury(thermostats), lead, ballasts, etc.

Asbestos check + Abated.

If there are any hazardous materials, describe abatement plans and contractor.

None.

(Use a separate sheet if needed.)

Questions regarding hazardous materials should be made to the Building Department, the IDNR at 319-653-2135 or SEMCO at 1-319-456-6171.

Continued on next side.

Solid Waste Disposal/ Recycle

Square footage of area being demolished 5,772/SQFT # of stories 1

Total square footage 5,772/SQFT

Estimated amount of materials to be buried in land fill: 15 %

Landfill to be used: SEMCO Landfill
29997 Hwy 78 W, Richland, IA 52585

Estimated amount to be used as fill materials: 85%

Location of fill site: Redlinger Rubble Site on East side of HWY 1, across from Westview Dr

Estimated amount to be reused or recycled: _____ %

Name and location of recycler: _____

= 100%

You will be required to provide receipts documenting the amount of materials sent to an approved landfill.

The IDNR must be notified if the demolition or renovation is a use that will be anything other than a single family residence use. Call 1-515-281-8443 for more information or go online: www.iowadnr.com

Signature of Owner or Authorized Agent: Washington County Daniel L. Widam

Date: 3-2-23

Approved by City Official: Jeff Dunn

Date: 3-2-23

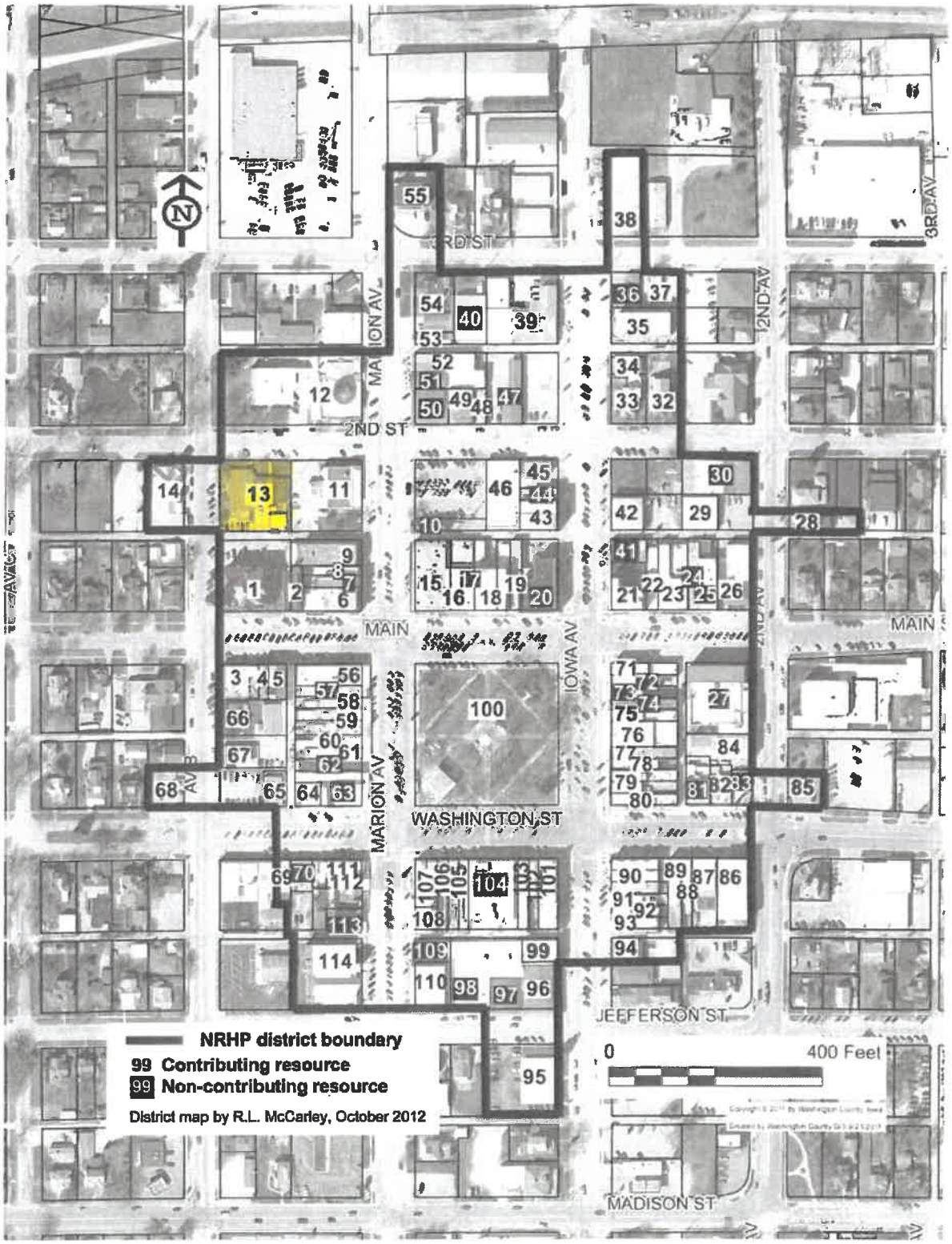
Permit # 230088

Start date 3-22-23

Completion date 4-28-23

Pictures: Yes

Revised 9-11-13
SED


3RD ST
3RD AV
MARION AV
2ND AV
2ND ST
MAIN
IOWA AV
WASHINGTON ST
JEFFERSON ST
MADISON ST
NRHP district boundary
99 Contributing resource
99 Non-contributing resource
District map by R.L. McCarley, October 2012
0
400 Feet

RE/MAX AFFILIATES

March 10, 2023

Historic Preservation Commission

Washington, Iowa 52353

Dear Historic Preservation Commission;

Thank you for the opportunity to help you with a value of the old Communications/Jail building and storage shed

The tools I use to determine value is a comparative sales approach, where I search out similar properties within Washington that have sold in the recent past. No buildings are exactly the same as the subject property, but I will take into consideration age, condition and location.

Unfortunately, the buildings are in fair/poor repair, visible black matter and roof issues are just a couple issues noticed. Anytime a building sits empty with out services and maintenance issues like this happen.

The shed has visible black matter and would need to be completely gutted and a new roof installed, it could have value to some people, most would tear it down due to the age. and cost to repair

The communications/jail building is past its best use as the floor plan is poor and very cut up for today's standards, the back most likely could be used for storage It would need a new roof and be gutted inside, plumbing, mechanicals all replaced which again would not be cost effective in today's market.

In searching for comps there are none in the past 2 years that sold in Washington or Washington County in the current condition as the subject, there were 2

warehouses sold and 2 office buildings sold but all were in useable to good condition.

321 South Iowa Ave, although it didn't match the current use of the subject the condition was similar as the building was in poor condition and ultimately removed for $39,800 before the sale of the lot which was .41 acre for $125,000 high visibility location.

304 E Washington St vacant lot with high visibility .40 acre $120,000

East 3rd St/ North 12th vacant lot .35 acre (2 parcels) $35,000

In my opinion I would value the .40-acre lot at $50,000 - - $60,000 depending on best use to the owner/buyer

The current building is more of a liability as it sits with a potential cost of $30,000 to $45,000 remove it

Please let me know if you have any questions

Thanks Connie

Connie Larsen

Broker Associate

319-653-1585

RE/MAX Affiliates

116 E Washington St

Washington, Iowa 52353

Washington County Jail and Sheriff's Residence — Name of Property
Washington — County

221 West Second Street — Address
Washington — City

8. Narrative Statement of Significance

The Washington County Jail and Sheriff's Residence appears to contribute historically and architecturally to the Washington Downtown Historic District. The tile block garage along the alley also contributes to the historic district.

Sanborn Maps from 1885 to 1943 show an older dwelling (sheriff's residence) with the jail attached to the rear. The lot to the east has a one-and-one-half-story garage built in the 1910s on it. This garage was replaced with the current tile block garage after 1943. It was built here 15-20 years prior to the construction of the new jail.

This old jail and sheriff residence did not pass inspections by the early 1960s, condemned by the county grand jurors. Thus, plans were made for a new building, with architects Power and Associates of Iowa City selected for the design. The design was for a modern building, with a jail wing on the west and the deputy sheriff's residence on the east. On November 3, 1964, a $110,000 bond issue was voted on and passed by the county residents. Final plans were made and bids were advertised. However, the bids initially came in at a combined total of $127,000 and were rejected. Bids were finally awarded in May 1965 for a total of $102,688: general to H. Eugene Smith of Mt. Pleasant for $57,111, mechanical to Carson Plumbing and Heating for $19,979, electrical to Robert Miler for $3,365, and jail equipment to Southern Steel of San Antonio, TX for $22,233. On Saturday May 21, 1966, an open house was held for the new jail and deputy sheriff's residence. It was described as an attractive modern building on the exterior and a hard jail on the interior. The residence portion was noted as well decorated by the sheriff's wife ("Proposed New County Jail Building," *Washington Evening Journal,* October 27, 1964, 4?; "Supervisors reject bids on new jail," *Washington Evening Journal,* March 24, 1965, 1; "The New Jail," *Washington Evening Journal,* May 23, 1966, 4).

In 1974, the sheriff's office moved from the courthouse into this building. In 1976, the building underwent an extensive interior remodel to convert the living quarters into offices for both the sheriff and the Washington Chief of Police (Ken Bauer), along with a joint radio communications center. The police retained separate identity, paying rent to the county for the office space. The new Public Safety Center was opened in April 1976. ("Public Safety center new," *Bicentennial Edition, Evening Journal,* July 1, 1976, 17; Fisher 1978: 324). In 1977, a new radio tower and communications console were installed, and new communications equipment was installed in 1980.

RESOLUTION NO. 2023-___

RESOLUTION MAKING AWARD OF CONTRACT FOR FILTER REPLACEMENT PROJECT AT WASHINGTON STEELE FAMILY AQUATIC CENTER

WHEREAS, the project known as "Filter Replacement Project at Washington Steele Family Aquatic Center" has been designed and publicized for bid, and bids were received on March 16, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the following bid for certain public improvements described in general as "Filter Replacement Project at Washington Steele Family Aquatic Center" be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: ACCO

Amount of Bid: $83,917.00
Option: $2,415.00

Section 2. That the Mayor Pro Tem and Clerk are hereby directed to execute contract & ancillary documents with the contractor for the completion of said public improvements.

PASSED AND APPROVED, this 21st day of March, 2023

_____
Millie Youngquist, Mayor Pro Tem

ATTEST:

_____
Sally Y. Hart, City Clerk

Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 ext. 124

Memo

To: City Council

From: Jeff Duwa-Building and Zoning Official

Date: 3/15/2023

Re: Minor Site Plan for Wiley Subdivision Fourth Addition

Issue

Review and consider the Minor Site Plan for Wiley Subdivision Fourth Addition.

Background

David Robbs would like to purchase Lot 1 behind the Pizza Ranch. The intent is to build a 40'x 90' warehouse building to store and sell items out of. On Tuesday, March 14, 2023, the City of Washington's Planning and Zoning Commission met to review and discuss the Minor Site Plan for Wiley Subdivision Fourth Addition.

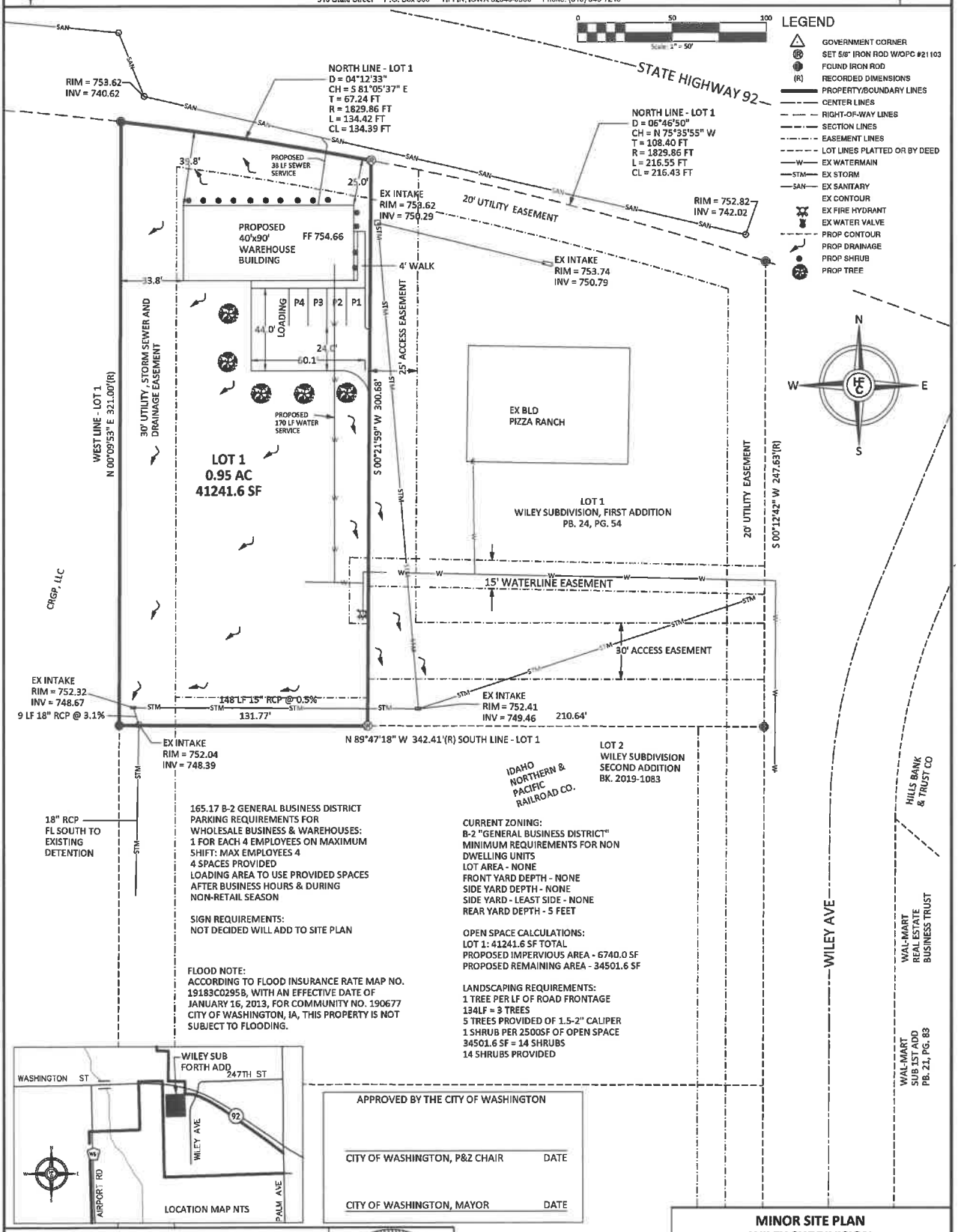
Recommendation

The City of Washington's Planning and Zoning Commission recommends that the City of Washington's City Council approve the Minor Site Plan for Wiley Subdivision Fourth Addition.

Y:\2022 SURVEYS\227152 Mohr, John\drawing\227152.DWG, 2/7/2023 1:41:49 PM

HART-FREDERICK CONSULTANTS P.C.

www.hart-frederick.com
510 State Street P.O. Box 560 TIFFIN, IOWA 52340-0560 Phone: (319) 545-7215



165.17 B-2 GENERAL BUSINESS DISTRICT
PARKING REQUIREMENTS FOR
WHOLESALE BUSINESS & WAREHOUSES:
1 FOR EACH 4 EMPLOYEES ON MAXIMUM
SHIFT: MAX EMPLOYEES 4
4 SPACES PROVIDED
LOADING AREA TO USE PROVIDED SPACES
AFTER BUSINESS HOURS & DURING
NON-RETAIL SEASON

SIGN REQUIREMENTS:
NOT DECIDED WILL ADD TO SITE PLAN

FLOOD NOTE:
ACCORDING TO FLOOD INSURANCE RATE MAP NO.
19183C0295B, WITH AN EFFECTIVE DATE OF
JANUARY 16, 2013, FOR COMMUNITY NO. 190677
CITY OF WASHINGTON, IA, THIS PROPERTY IS NOT
SUBJECT TO FLOODING.

CURRENT ZONING:
B-2 "GENERAL BUSINESS DISTRICT"
MINIMUM REQUIREMENTS FOR NON
DWELLING UNITS
LOT AREA - NONE
FRONT YARD DEPTH - NONE
SIDE YARD DEPTH - NONE
SIDE YARD - LEAST SIDE - NONE
REAR YARD DEPTH - 5 FEET

OPEN SPACE CALCULATIONS:
LOT 1: 41241.6 SF TOTAL
PROPOSED IMPERVIOUS AREA - 6740.0 SF
PROPOSED REMAINING AREA - 34501.6 SF

LANDSCAPING REQUIREMENTS:
1 TREE PER LF OF ROAD FRONTAGE
134LF = 3 TREES
5 TREES PROVIDED OF 1.5-2" CALIPER
1 SHRUB PER 2500SF OF OPEN SPACE
34501.6 SF = 14 SHRUBS
14 SHRUBS PROVIDED

APPROVED BY THE CITY OF WASHINGTON

CITY OF WASHINGTON, P&Z CHAIR DATE

CITY OF WASHINGTON, MAYOR DATE

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Anthony D. Frederick, P.L.S. Date
Iowa License Number: 21103
My license renewal date is December 31, 2021.
Pages covered by this seal: THIS SHEET ONLY

PROFESSIONAL LAND SURVEYOR
ANTHONY D. FREDERICK
21103
IOWA

OWNER/SUBDIVIDER:
MOHR REAL ESTATE
314 E WALNUT ST SIGOURNEY, IA 52591

PLAT PREPARED BY:
HART-FREDERICK CONSULTANTS P.C.
510 STATE ST.
TIFFIN, IA 52340

BASIS OF BEARING:
IOWA RTN SOUTH

MINOR SITE PLAN
WILEY SUBDIVISION
FOURTH ADDITION
A PART OF LOT 1 OF WILEY SUB FIRST ADD
TO THE CITY OF WASHINGTON
WASHINGTON COUNTY, IOWA

DATE: 7/22	DRN: ADF	APP: ADF
FLD BK: GPS	PROJ. NO: 227152	

Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 ext. 124

Memo

To: City Council

From: Jeff Duwa-Building and Zoning Official

Date: 3/15/2023

Re: Minor Site Plan for Furniture Distributors, Inc.

Issue

Review and consider the Minor Site Plan for Furniture Distributors, Inc. warehouse at 930 W. Buchanan St.

Background

Furniture Distributors, Inc. purchased Lot 8 of the Business Park Subdivision at 930 W. Buchanan St. The intent is to build a 56'x 120' warehouse building to store receive and store furniture supplies at this site. On Tuesday, March 14, 2023, the City of Washington's Planning and Zoning Commission met to review and discuss the Minor Site Plan for Furniture Distributors, Inc.

Recommendation

The City of Washington's Planning and Zoning Commission recommends that the City of Washington's City Council approve the Minor Site Plan for Furniture Distributors, Inc.

Proposed Building Site Plan Washington, IOWA

Property Notes:

1. ZONE 1-2
2. Lot Size: 47,480 Sq. Ft (1.09 AC)
3. Set Back off Wet Buchanan St. 85'

OWNERS:
Furniture Distributors, Inc.
221 S Iowa Ave
Washington, IA 52353

SITE ADDRESS:
Lot 8 Phase 2
Buchanan ST
Washington, IA 52353

LEGAL DESCRIPTION:
08 Washington Business
Park SD Phase 2

SITE PLAN APPLICANT:
Furniture Distributors, Inc.
C/O Mike Driscoll
221 S Iowa Ave
Washington, IA 52353

SITE PLAN PREPARED BY:
W-3 Construction, INC.
C/O. Nathan Wiggins
1820 W. Main St.
Washington, IA 52353

General Notes:

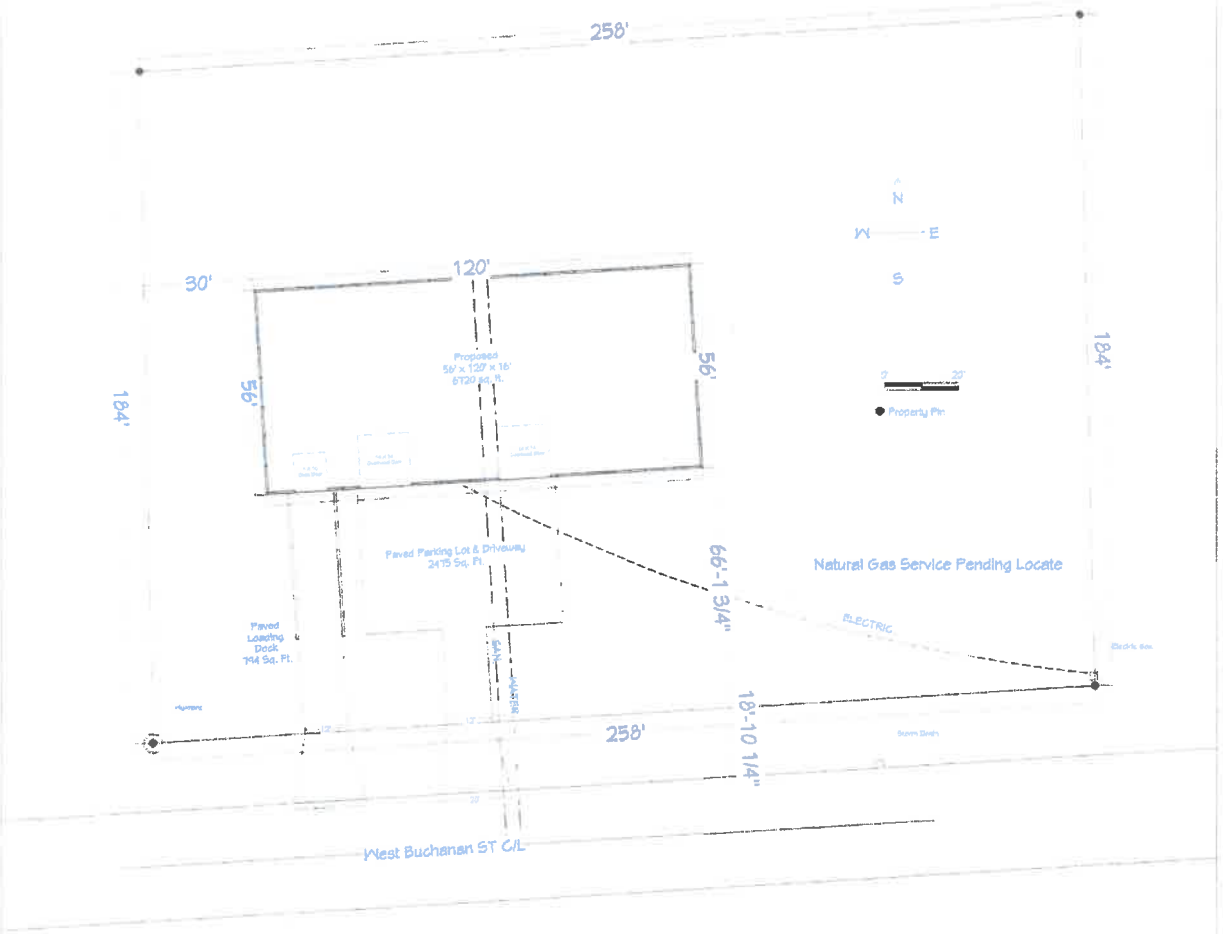
1. 56' x 120' x 16' Post frame Commercial Building
2. Main Level: 6,720 Sq. Ft.
   Paved Driveways & Parking Lot:3,269 Sq. Ft.
   Total: 9,989 Sq. Ft.
3. Total Green Space 37,791 Sq. Ft.

City of Washington, P&Z Chair Person

Date

City of Washington, Mayor

Date



1820 W. Main St.
Washington, IA
52353-2451
(319)-653-6661

NUMBER	DATE	REVISION NOTES	BY
001	1/24/2023	IN K Plans Revised Fr	
002	2/27/2023	IN K Plans Plot Plan	

All plans Copyright © W-3 Construction INC 2022

SHEET TITLE
Proposed Plot Layout

PROJECT DESCRIPTION:
Marshall's
56' x 120' x 16'-6"
Commercial Post Frame Warehouse

PROVIDED BY:
W-3 Construction
A Steiner Business, At A Glance Product

DATE:
2/27/2023

SCALE:

SHEET:
A-1