AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD AT THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, December 19, 2023

To attend the meeting via Zoom go to:
https://us02web.zoom.us/j/5077385758?pwd=aG9oTys4TDMydW1UeVFKTU1OekNUZz09
Meeting ID: 507 738 5758
Passcode: 539036

Call to Order

Pledge of Allegiance

Roll call
Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, December 19, 2023 to be approved as proposed or amended.

Consent:

1. Council Minutes December 5, 2023
2. Washington Chamber of Commerce Invoice for Chamber Renewal Fees, $1,484.00
3. Gronewold, Bel, Kyhnn & Co. P.C. Invoice for progress billing for year end June 30, 2023, $6,000.00.
4. Kevin Olson Invoice for Attorney Fees , $983.92.
5. Dollar General 225 West Madison Street, Special Class B Retail Alcohol License **(renewal).**
6. R&P Construction, Rehabilitation Project for 116 N. 7th Ave, $31,200.00.
7. FOX Strand Associates, 20221 Washington Water Main Improvements, $1,542.00.
8. UMB Bank GO Bond 2015 Paying Agent Fee, $250.00.
9. UMB Bank GO Bond 2016A Paying Agent Fee, $250.00.
10. UMB Bank GO Bond 2016B Paying Agent Fee, $250.00.
11. UMB Bank GO Bond 2018A Paying Agent Fee, $300.00.
12. UMB Bank GO Bond 2018B Paying Agent Fee, $300.00.
13. Department Reports

SPECIAL PRESENTATION

- Atwood Energy Services, Municipals Utilizing Solar Energy at City Facilities.
- Wellness Park Phase 2 Presentation by V&K.

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes

CLAIMS & FINANCIALS

- Claims
- November 2023 Financials

NEW BUSINESS

1. **Public Hearing** for FYE24 Budget Amendment #1.
2. Discussion and Consideration for Resolution for Approving the Budget Amendment.
3. Discussion and Consideration For Resolution of Street Lighting for SW Corner of Adams St and 14th Ave and 15th Ave.
4. Discussion and Consideration for Resolution Approving A Permanent Public Utility Easement.
5. Discussion and Consideration For Resolution Approving the Placement and Installation of Street Lights in the NLW 2 Subdivision on S. 11th Avenue.
6. Discussion and Consideration for Resolution Adopting and Levying The Final Schedule of Assessments and Providing For The Pavement Thereof For The East Adams Street Reconstruction Project.
7. Discussion and Consideration for Affirming The Minor Site Plan For W-3 Construction at 930 W. Buchanan St.
8. Discussion and Consideration of Change Order No. 3 with Reed Construction for the Library Makerspace Project (decrease $1,260.50).
9. Discussion and Consideration for Affirming of Fire Department Election Results for 2024.
10. Discussion and Consideration of Second Reading of an Ordinance Amending the Code of Ordinances of the City of Washington, Iowa, Incorporating a New Chapter Regarding Cross Connection Controls.
11. Discussion and Consideration for Resolution Accepting the Country Club View Subdivision – Plat 1 as Completed (in the amount of $1,511,653.40).
12. Discussion and Consideration for Change Order No. 1 with DeLong Construction for the Country Club View Subdivision (increase $22,666.65).
13. Discussion and Consideration for Pay Application No. 8 to DeLong Construction for the Country Club View Subdivision (in the amount of $9,610.87).
14. Discussion and Consideration for Pay Application No. 9 Final to DeLong Construction for the Country Club View Subdivision (in the amount of $40,000.00).

DEPARTMENTAL REPORTS

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Millie Youngquist, Mayor Pro Tem
Illa Earnest
Bethany Glinsmann
Elaine Moore
Ivan Rangel
Fran Stigers

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 12-5-2023

At 6:00 p.m. the Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street with Mayor Pro Tem in the chair.

On roll call present: Earnest, Glinsmann, Moore, Stigers, Rangel and Youngquist.

Motion by Glinsmann, second by Moore, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, December 5, 2023, be approved with item Special Presentation by Atwood Energy Services be removed from the agenda, Motion carried.

Consent:

1. Council Minutes November 21, 2023
2. Veenstra & Kimm Inc., Engineering Services for Wellness Park Improvements Phase II Master Plan, $9,600.00
3. Veenstra & Kimm Inc., Engineering Services for Wellness Park Concession Stand, $14,328.25
4. Ahlers Cooney Attorneys, Professional Services for Washington Hotel Group, LLC, $152.00
5. Garden & Associates, Ltd., Professional Services for Reconstruction of Adams Street, $1,267.50
6. Reed Construction, Application No. 3 for Washington Public Library Makerspace , $82,063.53
7. Iowa Municipalities Workers' Compensation Association for 2022-2023 Audit Premium Adjustment, $5,551.00
8. Iowa Municipalities Workers' Compensation Association for Installment 6 – Work Comp. Premium 2023-2024, $8,393.00
9. DCJ Concrete & General Construction for Sidewalk Project 217, 222, 223, 319, 331, Railroad, 521, 602, 615, 707 & 711 N 4th Ave., $4,073.00
10. Department Reports

Motion by Glinsmann, second by Stigers to approve consent items 1-10. Motion carried.

Motion by Moore, second by Stigers to approve WCHC's Kidzfest for Friday, May 17, 2024. Motion carried.

Mayoral Appointments – Hotel/Motel Tax Committee Application of Leslie Allender – 3-year term to June of 2024. Motion by Moore, second by Glinsmann. Motion carried.

Presentation from the Public: None

CITY OF WASHINGTON, IOWA
CLAIMS REPORT
DECEMBER 5, 2023

POLICE	ACE-N-MORE	AMMUNITION	882.82
	ALLIANT ENERGY	ALLIANT ENERGY	679.27
	AMAZON CAPITAL SERVICES	SUPPLIES	234.29
	ARNOLD MOTOR SUPPLY	VEHICLE SUPPLIES	106.68
	BDH TECHNOLOGY LLC	IT CONTRACT	745.00
	CAPITAL ONE	CELL PHONE CHARGER CABLES	25.85
	FRAISE, DEVIN	MILEAGE REIMBURSEMENT	260.69
	GALLS LLC	UNIFORM SHIRTS	206.81
	IMPACT7G	ASBESTOS REVIEW-619 N 6TH	1,780.00
	ISCIA	REGISTRATIONS	350.00
	KCTC	PHONE & INTERNET CHARGES	199.36
	MARCO, INC.	COPIER PRINT LEASE	442.31
	MOORE'S BP AMOCO, INC.	TOWING AND STORAGE	245.00
	RANGEMASTERS TRAINING CENTER	RIFLE CASES	616.69
	STOP STICK LTD.	STOP STICKS FOR INVEST UNI	707.00
	WASHINGTON AUTO CENTER	VEHICLE SERVICE	53.96
		TOTAL	**7,535.73**

FIRE	ALLIANT ENERGY	ALLIANT ENERGY	1,528.37
	ACE-N-MORE	SUPPLIES	13.99
	AMAZON CAPITAL SERVICES	WALL CALENDARS	14.23
	COBB OIL CO., INC-BP ONE TRIP	FUEL	22.94
	KCTC	PHONE & INTERNET CHARGES	195.85

	VISA-TCM BANK, N.A.	CLOTHING	143.88
	WITMER PUBLIC SAFETY GROUP	BOOTS	450.53
		TOTAL	**2,369.79**
DEVELOPMENT SERVICES	ARNOLD MOTOR SUPPLY	PARTS	611.70
	BRUNS, DAVID	INSPECTIONS	243.00
	CAPITAL ONE	SUPPLIES	47.59
	IABO	MEMBERSHIP DUES	75.00
	VISA-TCM BANK, N.A.	MEALS, SERVER, WEB SERV, S	30.00
		TOTAL	**1,007.29**
LIBRARY	AMAZON CAPITAL SERVICES	CALENDAR/MATERIALS	95.21
	ARTZ-MCCOMB, LANA	PRESENTATION	80.00
	BAKER & TAYLOR	LIBRARY MATERIALS	10.49
	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	47.98
	DAWSON, TAYLOR	WRITER'S WORKSHOP	50.00
	FRANK MILLARD & CO	BACKFLOW TESTING	250.00
	GFS LEASING - WI	COPIER LEASE	237.07
	GREINER, ALISON	MILEAGE REIMBURSMENT	188.64
	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	168.49
	VALENTINE, TAMMY	HOMEBOUND DELIVERY REIMB	8.52
	VISA-TCM BANK, N.A.	POSTAGE, ZOOM, SOFTWARE	257.35
		TOTAL	**1,393.75**
PARKS	4-M PLUMBING & HEATING INC.	HVAC MAINTENANCE	118.75
	ACE-N-MORE	SUPPLIES	354.86

	ALLIANT ENERGY	ALLIANT ENERGY	400.50
	ARNOLD MOTOR SUPPLY	SKID LOADER REPAIR	111.04
	BLUE MOON SATELLITES, LLC	PORTABLE TOILETS	122.00
	FIKES RENOVATIONS	OUTLETS BANDSTAND & WELLNE	2,226.82
	K AND K CARPENTRY LLC	FOUNTAIN COMPUTER RENTAL	390.00
	KCTC	PHONE & INTERNET CHARGES	340.21
	MIDWEST TREE SERVICE INC.	XMAS DECORATIONS & FOUNTAI	650.00
	VISA-TCM BANK, N.A.	MEMBERSHIP RENEWAL, SUPPLI	110.96
	WALSH DOOR SECURITY	NEW DAWN RESTROOM DOOR	2,485.00
	WASHINGTON RENTAL	REPAIR	125.37
	WENDLING QUARRIES	BASEBALL DIAMOND LIME	1,724.06
		TOTAL	**9,159.57**
POOL	ALLIANT ENERGY	ALLIANT ENERGY	103.58
	FRANK MILLARD & CO	BACKFLOW TEST	200.00
	KCTC	PHONE & INTERNET CHARGES	15.95
		TOTAL	**319.53**
CEMETERY	ACE-N-MORE	SUPPLIES	356.70
	ALLIANT ENERGY	ALLIANT ENERGY	222.51
	ARNOLD MOTOR SUPPLY	DOOR MAINTENANCE	99.03
	KCTC	PHONE & INTERNET CHARGES	120.28
	MID-AM RES. CHEMICAL CORP	EQUIPMENT GREASE	146.37
	PRODUCTIVITY PLUS	BACKHOE/TAHOE REPAIRS	2,127.88
		TOTAL	**3,072.77**

FINANCIAL ADMIN	ALLIANT ENERGY	ALLIANT ENERGY	1,188.73
	ACCESS SYSTEMS LEASING	COPIER LEASE	406.22
	ACE-N-MORE	SUPPLIES	66.55
	ALBERT, KIRK	MILEAGE REIMBURSMENT	113.32
	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	79.58
	BROWN, KELSEY	MILEAGE REIMBURSMENT	28.29
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	37.00
	GOOGLE LLC	EMAIL SUBSCRIPTION	396.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	290.00
	KCII	ADVERTISING	141.44
	KCTC	PHONE & INTERNET CHARGES	1,079.15
	STOREY KENWORTHY/MATT PARROTT	TAX FORMS	238.02
	VISA-TCM BANK, N.A.	MEALS, SERVER, WEB SERV, S	319.83
	WMPF GROUP LLC	ADVERTISING AND LEGALS	879.74
		TOTAL	**5,263.87**
AIRPORT	BAUTISTA MIRANDA, YOLANDA	OCTOBER CLEANING	300.00
	CLOUDBURST 9	INTERNET	106.35
	JOHN M. ELLSWORTH CO., INC.	FUEL NOZZEL	403.00
	TITAN AVIATION FUELS	JET FUEL	13,153.41
	VISA-TCM BANK, N.A.	ZOOM FEE	17.11
		TOTAL	**13,979.87**
ROAD USE	ACE-N-MORE	SUPPLIES	38.57
	ARNOLD MOTOR SUPPLY	ENGINE OIL/SALT SPREADER PARTS	212.04

	CHEMSEARCH FE	SUPPLIES	375.37
	GAZETTE COMMUNICATIONS	EMPLOYMENT ADVERTISING	339.00
	GIERKE ROBINSON CO., INC	SUPPLIES	365.40
	IDEAL READY MIX	SHOP/ PLANT	263.50
	WASHINGTON DISCOUNT TIRE	TIRE REPAIR	70.07
	WMPF GROUP LLC	EMPLOYMENT ADVERTISING	117.18
		TOTAL	**1,781.13**
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	313.65
		TOTAL	**313.65**
HOTEL/MOTEL TAX	MAIN STREET	MEDIA PARTNER FOR SNOW POS	3,753.10
	VISA-TCM BANK, N.A.	MEALS, SERVER, WEB SERV, S	145.03
		TOTAL	**3,898.13**
CAPITAL PROJECTS	DELONG CONSTRUCTION	CULVERT EXTENSION-S AVE E	5,592.50
		TOTAL	**5,592.50**
INDUSTRIAL DEVELOP	WMPF GROUP LLC	LEGAL - ANNEXATION	15.20
		TOTAL	**15.20**
DOG PARK	VISA-TCM BANK, N.A.	MEMBERSHIP RENEWAL, SUPPLI	249.75
		TOTAL	**249.75**
K-9 PROGRAM	ACE-N-MORE	K9 FOOD	89.98
		TOTAL	**89.98**

LIBRARY GIFT	WASH CHAMBER OF COMMERCE	CHOCTOBERFEST	25.00
		TOTAL	**25.00**
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	581.13
	CONKLIN, DANA	MILEAGE REIMBURSMENT	29.48
	FERGUSON WATERWORKS# 2516	METERS	35,234.01
	KCTC	PHONE & INTERNET CHARGES	174.33
	POSTMASTER	BULK MAILING WATER BILLS	1,164.73
	VISA-TCM BANK, N.A.	CONFERENCE, LODGING, MEALS	714.36
		TOTAL	**37,898.04**
WATER DISTRIBUTION	ACE-N-MORE	SUPPLIES	724.38
	ALLIANT ENERGY	ALLIANT ENERGY	49.74
	CHEMSEARCH FE	SUPPLIES	279.45
	FRANK MILLARD & CO	BACKFLOW TEST	200.00
	IDEAL READY MIX	OLD 92	3,309.50
	IOWA ONE CALL	SERVICE	114.30
	KCTC	PHONE & INTERNET CHARGES	104.31
	O'REILLY AUTOMOTIVE INC	FUSE	5.29
	USA BLUEBOOK	HOLE SAW/CHLORINE	374.68
		TOTAL	**5,161.65**
SEWER PLANT	ACE-N-MORE	SAFETY SUPPLIES/PARTS	585.93
	ALLIANT ENERGY	ALLIANT ENERGY	23.22
	CUSTER, ANDREW	REIMBURSEMENT FOR SAFETY L	99.00
	DETECTION INSTRUMENTS CORPORATION	H2S METER CALIBRATION	248.05

	FRANK MILLARD & CO	BACK FLOW PREVENTER CERTIF	250.00
	IGRAPHIX, INC	SHIPPING	20.45
	KCTC	PHONE & INTERNET CHARGES	197.67
	MARIE ELECTRIC INC.	FIXING WIRING	1,390.52
	NORTHERN BALANCE & SCALE	BALANCE CALIBRATION	180.00
	ONSITE SERVICES SOLUTIONS, LLC	TSS METER REPAIR	2,770.00
	VISA-TCM BANK, N.A.	CONFERENCES, LODGING	1,118.44
	YOTTYS, INC.	GOLF CART REPAIR	192.50
		TOTAL	**7,075.78**
SEWER COLLECTION	ACE-N-MORE	FUEL NOZZLE	101.98
	KCTC	PHONE & INTERNET CHARGES	104.31
	THOMPSON TRUCK AND TRAILER INC.	SUPPLIES	330.31
	USA BLUEBOOK	COVER LIFT	64.13
		TOTAL	**600.73**
SANITIATION	WASH CO HUMANE SOCIETY	WASH CO HUMANE SOCIETY	325.00
		TOTAL	**325.00**
		TOTAL	**107,128.71**

The claims were presented by Finance Director, Kelsey Brown. Motion by Moore, second by Earnest to approve claims for December 5, 2023. Motion carried.

CITY OF WASHINGTON, IOWA
MONTH TO DATE REVENUE REPORT
OCTOBER 31, 2023

FUND	M-T-D REVENUES
001-GENERAL FUND	1,336,116.44
002-AIRPORT FUND	11,922.60
010-CHAMBER REIMBURSEMENT	11,524.46
011-MAIN STREET REIMBURSEMENT	4,727.35
012-WEDG REIMBURSEMENT	8,953.10
050-DOWNTOWN INCENTIVE GRANT	-
110-ROAD USE	123,885.63
112-EMPLOYEE BENEFITS	349,192.06
113-LIABILITY INSURANCE	-
114-EMERGENCY LEVY	26,327.63
121-LOCAL OPTION SALES TAX	91,993.38
122-LOST DEBT SERVICE	-
123-LOST DEBT SERVICE RESERVE	-
124-HOTEL/MOTEL TAX	24,616.00
125-UNIF COMM UR-NE IND	13,590.13
126-SE RES UR	-
127-UNIF COMM UR - BRIARWOOD	21,662.52
128-URBAN RENEWAL AREA #3B/D	-
129-SC RES UR	37,667.42
130-URBAN RENEWAL AREA #3D	-
131-URBAN RENEWAL AREA #4	-
132-UNIF COMM UR - EBD	-
133-UNIF COMM UR-IRE	57,611.76
134-DOWNTOWN COMM UR	3,292.36
145-HOUSING REHABILITATION	-

146-LMI TIF SET-ASIDE		-
200-DEBT SERVICE	366,124.68	
300-CAPITAL EQUIPMENT	14,942.00	
301-CAPITAL PROJECTS FUND	17,044.14	
303-WWTP CAPITAL PROJ FUND		-
305-RIVERBOAT FOUND CAP PROJ		-
308-INDUSTRIAL DEVELOPMENT	83,274.82	
309-MUNICIPAL BUILDING		-
310-WELLNESS PARK	5,000.00	
311-SIDEWALK REPAIR & REPLACE		-
312-TREE REMOVAL & REPLACE		-
315-RESIDENTIAL DEVELOPMENT	170.84	
317-ARPA CAPITAL PROJECTS	2,885.20	
325-BUILDING & FACILITY MAINT		-
510-MUNICIPAL BAND	2,935.00	
520-DOG PARK		-
530-TREE COMMITTEE		-
535-NEIGHBORHOOD PRIDE		-
540-POLICE FORFEITURE		-
541-K-9 PROGRAM		-
545-SAFETY FUND		-
550-PARK GIFT	115.95	
570-LIBRARY GIFT	1,883.80	
580-CEMETERY GIFT		-
590-CABLE COMMISSION		-
600-WATER UTILITY	187,381.50	
601-WATER DEPOSIT FUND	1,800.00	
602-WATER SINKING		-
603-WATER CAPITAL PROJECTS	332,792.76	
610-SANITARY SEWER	204,303.98	
612-SEWER SINKING		-
613-SEWER CAPITAL PROJECTS		-

670-SANITATION	57,707.28
910-LIBRARY TRUST	-
950-SELF INSURANCE	32,090.76
951-UNEMPLOYMENT SELF INS	2,479.26
TOTAL BALANCE	**3,436,014.81**

The financials were presented by Finance Director, Kelsey Brown. Motion by Earnest, second by Moore to approve October 2023 financials. Motion carried.

Motion by Earnest, second by Rangel to approve the changes of tent rental fees for the cemetery services to increase from $100 to $200. Motion carried.

Motion by Moore, second by Earnest to approve a Resolution Approving A Memorandum of Understanding Between the Iowa Department of Natural Resources – Division of Conservation and Recreation – Forestry – Fire Program and The Washington Fire Department. Roll Call: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, Youngquist. Nays: None. Motion carried. **(Resolution 2023-107).**

Motion by Moore, second by Stigers to approve a Resolution Authorizing Levy, Assessment, and Collection of Costa to the Washington County Treasurer. Roll Call: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, Youngquist. Nays: None. Motion carried. **(Resolution 2023-108).**

Motion by Moore, second by Glinsmann to approve a Resolution Approving Emergency Community Catalyst & Remediation Grant Agreement for 217 W. Main Street. Roll Call: Ayes: Youngquist, Stigers, Rangel, Moore, Glinsmann, Earnest. Nays: None. Motion carried. **(Resolution 2023-109).**

Motion by Glinsmann, second by Stigers to approve Change Order No. 3 to Cornerstone Excavating, Inc. for 2022 Washington Water Main Improvements (increase $11,314.19). Motion carried.

Motion by Earnest, second by Stigers to approve Pay of Application to Cornerstone Excavating, Inc. for 2022 Washington Water Main Improvements Application No. 6 (amount due this application $469,496.19). Motion approved.

Motion by Earnest, second by Glinsmann to approve First Reading of an Ordinance Amending the Code of Ordinances of the City of Washington, Iowa, Incorporating a New Chapter Regarding Cross Connection Controls. Roll Call: Ayes: Youngquist, Stigers, Rangel, Moore, Glinsmann, Earnest. Nays: None. Motion carried.

Motion by Glinsmann, second by Moore to approve a Resolution Setting the Public Hearing for Fiscal Year 24 Budget Amendment #1 for December 19, 2023. Roll Call: Youngquist, Stigers, Rangel, Moore, Glinsmann, Earnest. Nays: None. Motion carried. **(Resolution 2023-110).**

Motion by Moore, second by Earnest to approve a Resolution Naming City Personnel Authorized to Access Financial Accounts and Conduct Banking Activities on Behalf of the City of Washington, Iowa. Roll Call: Ayes: Rangel, Stigers, Youngquist, Moore, Glinsmann, Earnest. Nays: None. Motion carried. **(Resolution 2023-111).**

Motino by Stigers, second by Moore to approve Resolution Authorizing Levy, Assessment, and Collection of Cost to The Washington County Treasurer. Roll Call: Ayes: Rangel, Stigers, Youngquist, Moore, Glinsmann, Earnest. Nays: None. **(Resolution 2023-112).**

Motion by Moore, second by Stigers to approve Resolution Accepting the Adams Street Reconstruction Project as Completed (final cost $1,463,694.75) Roll Call: Ayes: Rangel, Stigers, Youngquist, Moore, Glinsmann, Earnest. Nays: None. Motion carried.
(Resolution 2023-113).

Motion by Stigers, second by Earnest to approve Payment No. 8 – Final for Adams Street Reconstruction to Cornerstone Excavating, Inc. (final retainage due $74,816.61). Motion carried.

Motion by Earnest, second by Rangel to untable the discussion and consideration of a Resolution Approving and Authorizing Execution of a Development Agreement by and Between The City of Washington and Washington Hotel Group, LLC. Roll Call: Ayes: Rangel, Stigers, Youngquist, Moore, Glinsmann, Earnest. Nays; None. Motion carried.

Motion by Moore, second by Glinsmann to Amend the total rebate amount contained in the Hotel Development Agreement to $1,200,000.00 from $1,500,000.00. Roll Call: Ayes: Glinsmann, Moore. Nays: Earnst, Rangel, Stiers, Youngquist. Motion failed.

Motion by Glinsmann, second by Moore, to amend the Hotel Development Agreement to state the rebated amount to be the lesser of the two: $150,000 annually or the incremental taxes collected. Roll Call: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, Youngquist. Nays: None. Motion carried.

Motion by Earnest, second by Rangel to amend the Resolution Approving and Authorizing Execution of a Development Agreement by and between the City of Washington and Washington Hotel Group, LLC. to include the rebated amount to be the lesser of the two: $150,000 annually or the incremental taxes collected. Roll Call: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, Youngquist. Nays: None. Motion carried.

Department reports were presented.

Motion by Stigers, second by Glinsmann that the Regular Session held at 6:00p.m., Tuesday, December 5, 2023, is adjourned at 7:13 p.m. Motion passed unanimously.

Amanda J. Waugh, City Clerk Millie Youngquist, Mayor Pro Tem

Washington Chamber of Commerce

205 Main St
Washington, IA 52353
319-653-3272
michelle@washingtoniowa.org
www.chamber.washingtoniowa.gov

Washington CHAMBER of Commerce
COMMUNITY AND BUSINESS DEVELOPMENT

INVOICE

BILL TO
City of Washington
PO Box 516
Washington, IA 52353

INVOICE	2022-1137
DATE	12/08/2023
DUE DATE	12/08/2023

	DESCRIPTION	QTY	RATE	AMOUNT
2024 1-2 Base Renewal	2024 Chamber Renewal (Includes first 2 employees in the business)	1	212.00	212.00
2024 3-10 Renewal	Employees 3-10 (add $44 per FTE employee)	8	44.00	352.00
2024 11-20 Renewal	Employees 11-20 (add $18 per FTE employee)	10	18.00	180.00
2024 21-35 Renewal	Employees 21-35 (add $14 per FTE employee)	15	14.00	210.00
2024 Employee Balance Renewal	Balance of Employees (add $12 per FTE employee)	25	12.00	300.00
			Subtotal:	1,254.00
2024 Voluntary Contribution	Voluntary 10% Donation to the Washington Chamber Programming	1	125.40	125.40
2024 AMBASSADORS	2024 Annual Ambassador Dues	3	25.00	75.00
Ambassador Jacket Rental	Ambassador Jacket Annual Rental Fee	3	10.00	30.00

SUBTOTAL	1,484.40
TAX	0.00
TOTAL	1,484.40
BALANCE DUE	**$1,484.40**

Gronewold, Bell, Kyhnn & Co. P.C.

1910 E. 7th Street
P.O. Box 369
Atlantic, IA 50022
712-243-1800

CITY OF WASHINGTON
215 EAST WASHINGTON ST.
WASHINGTON, IA 52353

Invoice No. *30486*
Date *11/30/2023*
Client No. *03793*

Progress billing on audit of financial statements
for the year ended June 30, 2023. $ 6,000.00

Interest at 18% per annum will be charged on any balance not paid within 30 days of receipt of invoice.

Kevin D. Olson

Attorney-at-Law
1400 5th Street, P.O. Box 5127
Coralville, Iowa 52241
Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

December 8, 2023

Amanda Waugh, City Clerk
City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353

INVOICE

For legal services rendered to the City of Washington, Iowa in November, 2023

TOTAL HOURS		8.0 hours (reg)
Filing Fees reimbursement	($190.00)	
TOTAL MILES		132 miles
Hourly Rate		$90/hour- Reg $75/hour - Court
Mileage Rate		$0.56 per mile
TOTAL INVOICE FOR NOVEMBER, 2023	$983.92	

ALCOHOLIC BEVERAGES DIVISION State of Iowa

State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
DOLGENCORP, LLC	Dollar General #21535	(615) 855-4000

ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
225 West Madison Street		Washington	Washington	52353

MAILING ADDRESS	CITY	STATE	ZIP
100 Mission Ridge	Goodlettsville	Tennessee	37072

Contact Person

NAME	PHONE	EMAIL
Tax Dept	(615) 855-4000	tax-beerandwinelicense@dollargeneral.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LG0000057	Class B Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Jan 27, 2024	Jan 26, 2025	

SUB-PERMITS

Class B Retail Alcohol License

PRIVILEGES

ALCOHOLIC BEVERAGES DIVISION State of Iowa

State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

- **Individual Owners**

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Christina Walden						
Steven Sunderland	Goodlettsville	Tennessee	37072	CEO	0.00	Yes

Insurance Company Information

INSURANCE COMPANY	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE
DRAM CANCEL DATE	OUTDOOR SERVICE EFFECTIVE DATE	OUTDOOR SERVICE EXPIRATION DATE
BOND EFFECTIVE DATE	TEMP TRANSFER EFFECTIVE DATE	TEMP TRANSFER EXPIRATION DATE

City of Washington Fire Safety Inspection Report

LICENSE APPLICATION # 191942

"Fire Prevention has proven to be the most effective way to reduce fire losses through Education, Engineering, and Enforcement"

BUSINESS Dollar General SAFETY INSPECTOR Lt. Bill Wagner

ADDRESS 225 West Madison Street DATE 12/15/23 RE-INSPECTION (If necessary)

OWNER / REPRESENTATIVE NAME Miranda Hahn

I acknowledge receipt of this inspection report. ✔

ADDRESS DATE 12/15/23

SIGNED Miranda Hahn

E-Mail Address tax-beerandwinelicense@dollargeneral.com Business Phone (319) 259-6315

Occupancy Classification M Construction Type 3B

Reason for Inspection Annual

CITY OF WASHINGTON FIRE SAFETY STANDARDS

	Compliant		2018 IFC Code Reference	
Exterior Property Areas	**YES**	**NO**	**Section**	**Explanation / Comments**
Property ID on Building	✔		505	Recommend purchasing a Knox box for fire department access.
Vehicle Impact Protection	Na		312	
C/O Exhaust / Hood Vents	Na		603,904	
Electrical	✔		605	
Flammable Liquids/Gas	✔		6107	
Emergency Exits	✔		1010	
Knox Box		✔	506	
Fire Department Access	✔		503	

	Compliant		2018 IFC Code Reference	
Decals / Labels	**YES**	**NO**	**Section**	**Explanation/Comments**
Electrical Room	✔		605, 1083	Label both public entry doors, "This Door to remain unlocked when space is occupied "
Sprinkler Room	Na		509	
DO NOT BRING LP-GAS CYLINDERS INTO THE BUILDING	Na		6109.15	
Electrical Panel Door/s	✔		605	
THIS DOOR TO REMAIN UNLOCKED WHEN THIS SPACE IS OCCUPIED		✔	1010.1.9.3	
Fire Extinguishers	✔		906	
Fuel Pump Shutoff	Na		2309	

CITY OF WASHINGTON FIRE SAFETY STANDARDS (CONTINUED)

	Compliant		2018 IFC Code Reference	
Interior Property Areas	**YES**	**NO**	**Section**	**Explanation/Comments**
Emergency Exits	✔		604	
Exit Signage	✔		604	
Combustible Storage (High Pile)	✔		903	
Fire Extinguishers	✔		906	
High Pressure Container Storage	✔		5303, 6107	
Heat Producing Appliance	✔		603	
Chemical Storage	✔		2704	
Fire Protection System	Na		907	
Electrical	✔		605	
Use of Temporary wiring	✔		605	
Venting of Combustion Products			603	
Combustion Products Clearance	✔		603	
Hood Fire Suppression System	Na		904	
Hood Clean	Na			

Additional Comments:

All High Level Fire, Life Safety, and Electrical Hazards, Require Immediate Mitigation
All Electrical Work Requires Electrical Permit

Initial Inspection 30 Days to Comply Penalty/Fee $ 0.00

1st Re-Inspection as Needed Penalty/Fee$ 0.00 If Compliant- 100.00 If Not

2nd Re-Inspection as Needed Penalty/Fee$ 0.00 If Compliant-250.00 If Not; Possible License/Permit Revocation and Referral to City Attorney

Please E-mail Documentation of compliance to *bwagner@washingtoniowa.gov*

Washington Fire Department

215 East Washington

Washington, Iowa 52353

Fire Sprinkler ☐ ☑ YES/NO **Type** _____

Riser Location _____ **Last Inspection Date** _____

Fire Alarm System ☐ ☑ YES/NO **Type** _____

Control Panel Location _____ **Last Inspection Date** _____

Hood Fire Suppression ☐ ☑ YES/NO **Type** _____

Location _____ **Last Inspection Date** _____

Emergency Contact/Key Holder Miranda Hahn Phone# (319) 458-0474

Emergency Contact/Key Holder Annie Small Phone# (641) 856-9480

City Official Signature _____ Date 12/15/23

CITY OF WASHINGTON
HOUSING REHABILITATION PROGRAM

Homeowner Name: Mark Dowis
Address: 116 N 7th Ave
Washington, IA 52353

COPY

Contractor Name: R&P Construction
Address: 392 21st St SE
Cedar Rapids, IA 52403
Phone: 319-981-1033

FINAL PAYMENT REQUEST

Final Items Completed:		$31,200.00
New Change Order Total:		$0.00
Total:		$31,200.00
Add Retainage	10%	$0.00
Final Payment Due:		**$31,200.00**

Payment Summary			
		Partial Payment	$0.00
		Final Payment:	$31,200.00
		Total Payment:	$31,200.00
$31,200.00 Original Contract +	$0.00 Total Change Orders =		$31,200.00 Total Payment

The undersigned contractor certifies that all work is completed in regards to this request for payment in accordance with the contract documents and that all work to date was inspected.

General Contractor: _____ **Date:** 12/5/23

A property inspection has been made and the work completed to date meets my satisfaction in accordance with the construction contract. I authorize the release of payment.

Property Owner: Mark Dowis **Date:** 12/5/2023

Approved by the
ECICOG Project Administrator: _____ **Date:** 12-5-23

Housing Inspector: _____ **Date:** 12-5-23

Grantee (City) Representative: Deanna McCuster **Date:** 12-13-23

R&P Construction
392 21st ST SE
Cedar Rapids, IA 52403
(319) 981-1033
Siding, Windows, Doors, and more!!

INVOICE

3625

TO Mark Dowis
116 North 7th Ave
Washington, IA

DATE 12/1/23

SALESPERSON

SHIP TO

YOUR ORDER NO.	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS

QTY ORDERED	B/O	QTY SHIPPED	DESCRIPTION	UNIT PRICE	TOTAL
			1/4 foam over existing siding.		
			New Vinyl siding on the entire house.		
			Norandex Maverick Brown		
			New Aluminum Soffit & Fascia		
			Cover all windows & door trim with custom bent aluminum coil stock.		
			Total		16,700.00
			4 Vinylmen Radiance plus replacement windows.		
			Total		3,100.00
			New Seamless gutter & new downspouts.		
			Total		3,200.00
			New Heil 95% Furnace & New Heil A/C.		
			Adjust Gas & Ducting as needed.		
			Total		8,200.00
			Total		$31,200.00

Thank You

[signature]

Now!

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
RBP Construction LLC

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ P

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)

Address (number, street, and apt. or suite no.)
392 21st St SE

Requester's name and address (optional)

City, state, and ZIP code
Cedar Rapids, IA 52403

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

Employer identification number
42 - 1490030

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 9/9/20

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

MEMORANDUM

DATE: December 12, 2023

TO: Deanna McCusker, City Administrator

FROM: Mark Culver, Housing Specialist

RE: Contractor Final Payment Request

Enclosed please find the required paperwork to authorize contractor payment for the house at:

116 N 7th Ave (Dowis)

I approve the payment request in the amount of **$31,200.00**

Please cut a check in the amount of $31,200.00 and Mail to the contractor.

R&P Construction
392 21st St SE
Cedar Rapids, IA 52403

***The enclosed "Final Payment Request" document requires a signature and is marked with a "sign here" tab. After you have signed the documents please make a copy for your records and then return the originals to me with a copy of the check to the contractor.**

Thank you,

Mark Culver
East Central Iowa Council of Governments
319-289-0061

STRAND ASSOCIATES®

FOX Strand
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

Deanna McCusker
City Administrator
City of Washington
City Hall
215 East Washington Street
Washington, IA 52353

December 13, 2023
Project No: 7046.011
Invoice No: 0205609

Professional Services: November 1, 2023 through November 30, 2023

Project 7046.011 2021 Washington Water Main Improvements - Final Design

Fee

Total Fee	74,100.00			
Percent Complete	100.00	Total Earned	74,100.00	
		Previous Fee Billing	74,100.00	
		Current Fee Billing	0.00	
		Total Fee		**0.00**
			Total this Project	**0.00**

Project 7046.012 2021 Washington Water Main Improvements - CDBG Grant Additional Services

Total this Project **0.00**

Project 7046.013 2021 Washington Water Main Improvements- Permitting

Total this Project **0.00**

Project 7046.014 2021 Washington Water Main Improvements - Bidding

Fee

Total Fee	8,600.00			
Percent Complete	100.00	Total Earned	8,600.00	
		Previous Fee Billing	8,600.00	
		Current Fee Billing	0.00	
		Total Fee		**0.00**
			Total this Project	**0.00**

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project 7046.015 2021 Washington Water Main Improvements - Easements

Total this Project **0.00**

Project 7046.016 2021 Washington Water Main Improvements - Property Survey

Fee

Total Fee	14,000.00			
Percent Complete	100.00	Total Earned	14,000.00	
		Previous Fee Billing	14,000.00	
		Current Fee Billing	0.00	
		Total Fee		**0.00**
		Total this Project		**0.00**

Project 7046.017 2021 Washington Water Main Improvements - Topographic Survey

Fee

Total Fee	21,700.00			
Percent Complete	100.00	Total Earned	21,700.00	
		Previous Fee Billing	21,700.00	
		Current Fee Billing	0.00	
		Total Fee		**0.00**
		Total this Project		**0.00**

Project 7046.018 2021 Washington Water Main Improvements - Construction Administration

Fee

Total Fee	69,200.00			
Percent Complete	61.00	Total Earned	42,212.00	
		Previous Fee Billing	41,520.00	
		Current Fee Billing	692.00	
		Total Fee		**692.00**
		Total this Project		**$692.00**

Project 7046.019 2021 Washington Water Main Improvements - Post Construction/Record Drawings

Fee

Total Fee	7,600.00		
Percent Complete	0.00	Total Earned	0.00
		Previous Fee Billing	0.00
		Current Fee Billing	0.00

Project	7046.011	Washington Water Main - Final Design	Invoice	0205609
		Total Fee		**0.00**
			Total this Project	**0.00**

Project	7046.020	2021 Washington Water Main Improvements - Construction Staking	
	Total Labor		**642.00**
	Total Expenses		**208.00**
		Total this Project	**$850.00**
		Total this Invoice	**$1,542.00**

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

STRAND ASSOCIATES®

PROJECT STATUS REPORT

2022 Washington Water Main Improvements

Aspen Business Park | 414 South 17th Street, Suite 107 | Ames, Iowa 50010

DATE: December 11, 2023

TO: Deanna McCusker
City Administrator
City of Washington
215 East Washington St.
Washington, IA 52353

RE: 2022 Washington Water Main Improvements Project
FOX Strand PN: 7046.011 (3424-20B)

DELIVERY: USPS

ITEMS: November Invoice

COMMENTS:

The attached invoice includes work completed for the 2022 Washington Water Main Improvements Project as follows:

Construction Administration (7046.018)

1. Review of pay applications from Contractor.
2. Progress meeting minute development and distribution.
3. Coordination of project construction with contractor and city staff.
4. Review and discussion of CPR 4, 5, and 6 with contractor.
5. Development of change order no. 3.

Construction Staking (7046.020)

1. Construction staking for sidewalks and driveways on Madison Street.

If you have questions or concerns, please contact me.

Thank You,

Steven P. Soupir, P.E., CFM
Project Manager

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 964360

Invoice Date:	**December 11, 2023**
Account Number:	**185406592**
Administrator:	**Diana Van Vleet**
Phone Number:	**(515) 368-6063**
Email:	**Diana.VanVleet@umb.com**

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON, IA 52353

Billing Period: **June 1, 2023 through November 30, 2023**

Prior Balance:	$250.00
Payments Received as of December 7, 2023	$250.00
Adjustments	$ 0.00
Outstanding Balance:	$ 0.00
Current Billing Period:	
Current Period Fees	$250.00
Total Fees Due	$250.00

Remittance Stub
Billing Period 06/01/2023 - 11/30/2023

Account Number:	185406592
Invoice Number:	964360
Remit Balance	$250.00

Payment Due Upon Receipt

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON, IA 52353

☐ Check Enclosed $_____

☐ Charge Account $_____

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri

ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 964360

Account Detail
WASHINGTON IA GO 2015

Account Number: 185406592

Administrative Fees

Paying Agent Fee	$250.00
Administrative Fees Total	**$250.00**
Account Total	**$250.00**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 964387

Invoice Date:	**December 11, 2023**
Account Number:	**185408820**
Administrator:	**Diana Van Vleet**
Phone Number:	**(515) 368-6063**
Email:	**Diana.VanVleet@umb.com**

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON, IA 52353

Billing Period:	**June 1, 2023 through November 30, 2023**
Prior Balance:	$250.00
Payments Received as of December 7, 2023	$250.00
Adjustments	$ 0.00
Outstanding Balance:	$ 0.00
Current Billing Period:	
Current Period Fees	$250.00
Total Fees Due	$250.00

Remittance Stub
Billing Period 06/01/2023 - 11/30/2023

Account Number:	185408820
Invoice Number:	964387
Remit Balance	$250.00

Payment Due Upon Receipt

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON, IA 52353

☐ Check Enclosed $_____

☐ Charge Account $_____

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri

ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 964387

Account Detail
WASHINGTON IA GO 2016A

Account Number: 185408820

Administrative Fees

Paying Agent Fee	$250.00
Administrative Fees Total	**$250.00**
Account Total	**$250.00**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 964389

Invoice Date:	**December 11, 2023**
Account Number:	**185408838**
Administrator:	**Diana Van Vleet**
Phone Number:	**(515) 368-6063**
Email:	**Diana.VanVleet@umb.com**

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON, IA 52353

Billing Period: **June 1, 2023 through November 30, 2023**

Prior Balance:	$250.00
Payments Received as of December 7, 2023	$250.00
Adjustments	$ 0.00
Outstanding Balance:	$ 0.00
Current Billing Period:	
Current Period Fees	$250.00
Total Fees Due	$250.00

Remittance Stub
Billing Period 06/01/2023 - 11/30/2023

Account Number:	185408838
Invoice Number:	964389
Remit Balance	$250.00

Payment Due Upon Receipt

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON, IA 52353

☐ Check Enclosed $_____

☐ Charge Account $_____

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri

ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust
Ref	964389

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 964389

Account Detail
WASHINGTON IA GO 2016B

Account Number: 185408838

Administrative Fees

Paying Agent Fee	$250.00
Administrative Fees Total	**$250.00**
Account Total	**$250.00**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 964467

Invoice Date:	**December 11, 2023**
Account Number:	**185417201**
Administrator:	**Diana Van Vleet**
Phone Number:	**(515) 368-6063**
Email:	**Diana.VanVleet@umb.com**

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON, IA 52353

Billing Period: **June 1, 2023 through November 30, 2023**

Prior Balance:	$300.00
Payments Received as of December 7, 2023	$300.00
Adjustments	$ 0.00
Outstanding Balance:	$ 0.00
Current Billing Period:	
Current Period Fees	$300.00
Total Fees Due	$300.00

Remittance Stub
Billing Period 06/01/2023 - 11/30/2023

Account Number:	185417201
Invoice Number:	964467
Remit Balance	$300.00

Payment Due Upon Receipt

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON, IA 52353

☐ Check Enclosed $_____

☐ Charge Account $_____

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri

ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust
Ref	964467

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 964467

Account Detail

Account Number: 185417201

WASHINGTON IA GO 2018A

Administrative Fees

Paying Agent Fee	$300.00
Administrative Fees Total	**$300.00**
Account Total	**$300.00**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice **964488**

Invoice Date:	**December 11, 2023**
Account Number:	**185418837**
Administrator:	**Diana Van Vleet**
Phone Number:	**(515) 368-6063**
Email:	**Diana.VanVleet@umb.com**

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON, IA 52353

Billing Period: **June 1, 2023 through November 30, 2023**

Prior Balance:	$300.00
Payments Received as of December 7, 2023	$300.00
Adjustments	$ 0.00
Outstanding Balance:	$ 0.00
Current Billing Period:	
Current Period Fees	$300.00
Total Fees Due	$300.00

Remittance Stub
Billing Period 06/01/2023 - 11/30/2023

Account Number:	185418837
Invoice Number:	964488
Remit Balance	$300.00

Payment Due Upon Receipt

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
PO BOX 516
WASHINGTON, IA 52353

☐ Check Enclosed $_____

☐ Charge Account $_____

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri

ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 964488

Account Detail

Account Number: 185418837

WASHINGTON IA GO 2018B

Administrative Fees

Paying Agent Fee	$300.00
Administrative Fees Total	**$300.00**
Account Total	**$300.00**

Millie Youngquist, Mayor Pro Tem
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Amanda Waugh, City Clerk
Kevin Olson, City Attorney

City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

City Administrator Report
December 19, 2023

Project Update:
Water Main Project: Water main and services are done from C Ave to Casey's. They have done all the sidewalks and driveway patches. Will be opening the traffic control up, backfilling and cleaning the streets and sidewalks Friday and be finished Monday. Phase 2 will be completed in the spring.

250th Water Main: The main and all 3 services have been installed. Finish grading and backfilling.

Buchanan Street Project: Finalizing documents for DOT to review. Project should be accepted and final completion in January.

S 12th & Hwy 92 Stop Light Project: The DOT have reviewed the final plans and made a few recommendations. This project will go out to bid beginning February 27th and bids will be due March 19, 2024. Once it has been awarded, a contract will be drawn up. Preconstruction meeting will be at the end of April. Poles will be ordered in May once shop drawings are submitted to Leland/DOT to review. Poles will arrive end of August. The 4-3 land conversion will occur after the contract has been awarded and signed and following the preconstruction meeting.

S Ave E: I have received preliminary plans and cost estimate. I will meet with Jacob from the County to discuss. This project will be split 50-50, at least the grading, paving of the road, seeding. The City will pay for the curb and gutter. The estimated cost is $1,267,160, which includes engineering and 20% contingency.

Week of December 11th: Department head one on ones, sent out the Great Places Wish List survey to committees and councilors, reached out to the company doing our new welcome sign again to make sure the correct sign is identified. Emailed out budget request worksheets and memo on the process with timeline to department heads. Worked on the special assessment process. Discussed S Ave E reconstruction project with Jacob from the county and Leland. Attended a meeting with a property owner concerning a neighboring property. Attended nuisance meeting. Attended Officer Fraise's graduation. Continued working on budget stuff.

Week of December 18th meetings: Council one on one, Department Head one on one, meeting with City Point church, meeting with Tim Elliott about a property for sale and a sewer easement issue, Main Street meeting, Development Services meeting, preparing some end of year grant reports for our housing rehab project, wellness park LWCF grant and Great Places report. Working on budget.

City Hall will be closed December 25 & 26 for the Christmas holiday and January 1st for New Years.

I have attached the tentative budget process schedule for FY25:

- December 11, 2023 – Budget worksheet papers to Department Heads
- December 29, 2023 – Budget worksheets due
- January 10 & 11 – City Administrator/Finance director meet with Department Heads
- Tuesday, January 23, 2024 – First budget workshop
- Tuesday, February 6, 2024 – Second budget workshop with Department Heads (in conjunction with regular city council meeting)
- Tuesday, February 13, 2024 – 3rd budget workshop with outside entities
- Tuesday, February 20, 2024 – Set April 2nd as Property Tax Levy Hearing Date (regular city council meeting)
- Wednesday, March 6, 2024 – Have property tax levy rate to County Auditor
- Tuesday, April 2 – Council to hold Property Tax Levy hearing as separate meeting and then regular city council meeting to follow – council to set April 23 for the budget hearing
- Tuesday, April 23 – special meeting – Council to adopt final budget
- By April 30- Certify budget to County Auditor

Washington Police Department

James Lester, Chief of Police
215 East Washington Street
Washington, Iowa 52353
Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

Lyle Hansen
Lieutenant

Shamus Altenhofen
Lieutenant

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Brian VanWilligen
Investigator

Eric Kephart
K-9 Handler

Seth Adam
Police Officer

Mia Brdecka
Police Officer

Colton Schneider
Police Officer

Devin Fraise
Police Officer

Activity Report
November 2023

Calls for service in November dropped slightly to 442, though we did see increases in mental health crisis responses and we've also seen an increase of incidents with dog bites and animals that are not vaccinated.

Our November staff meeting included a presentation from PAWS and More and the Humane Society of the United States on animal cruelty investigations and resources they have available to assist officers.

Lt. Altenhofen participated in Kirkwood Regional Center's high school career day, speaking with students interested in a career in law enforcement. He also did a safety presentation for Alliant Energy.

Lt. Altenhofen, Sgt. Altenhofen and Officer Adam attended ILEA specialized driver training at the Newton Speedway.

Officer Brdecka assisted with domestic scenarios at ILEA and Chief Lester did a presentation for the Washington Area Youth Supporters (WAYS) group.

Respectfully submitted,

Jim Lester
Chief of Police

Washington Police Department

215 East Washington Street
Washington, Iowa 52353
Phone: 319-653-2256 Dispatch: 319-653-2107

2023 Activity & Offense Report
For the Month of: November

ACTIVITY	Previous Month	Current Month	Year – to – Date
Calls For Service	**455**	**442**	**4588**
Animal Calls	21	21	234
Traffic Citations / Warnings	75	88	348
Parking Tickets	12	5	102
Golf Cart Registrations	0	0	19
Vehicle Unlocks	37	23	289
Arrest Warrants Served	8	12	77
Search Warrants Served	4	0	18
Mental Health Crisis	14	21	184
Traffic Stops	119	120	656
Traffic Accidents	15	12	168
Arrests	27	31	303
Reportable Offenses	**44**	**39**	**581**
Assault	8	6	62
Burglary	3	0	29
Burglary to Motor Vehicle	0	0	22
Domestic Assault	4	2	16
No Contact Order Violation	0	0	14
Criminal Mischief/Vandalism	4	4	65
Drunkenness (Intoxication)	2	0	20
Driving Intoxicated (OWI)	0	2	17
Drug Offense	0	2	18
Drug Paraphernalia	1	1	7
Harassment/Intimidation	2	1	20
Sex Offense	2	0	9
Theft (Includes Shoplifting)	13	6	118
Trespass	2	1	12
Weapons Violation	1	0	4

This chart indicates a summary of the activity and offenses the Washington Police Department responded to during the reporting period. Some activity/offense types have been combined to simplify reporting. It should be noted an offense does not always result in an arrest. Calls for service do not always include return phone calls, assistance to other agencies and instances where officers are approached while on patrol for minor issues or requests for assistance.

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov

Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Lacie Porter- Asst Chief of EMS

November 2023 Activity Report

Structure fires- 0
Vehicle Fires – 1
Weather related- 0
Mutual aid assists- 2
Hazardous Incidents- 1
Grass fires- 2
Investigate/good intent- 8
Rescue/accidents- 2
Medical- 59
November calls for service- 75

January – November 2023 Calls for service.

Fire/Rescue calls – 166
Medical calls – 776
Total calls – 942

EMS Continues to be busy with 59 calls for service in November. We had no structure fires to report in November, however there was 1 vehicle fire & 2 grass fires. Both were minor. WAFD responded to 2 mutual aid requests from surrounding departments. Overall – November was an average month. Our call volume year today is running about 8% higher than the previous year.

November training was held on November 15th. We trained alongside Riverside Fire department utilizing both of our aerial apparatuses. This training was conducted by two members of the Cedar Rapids Fire Department, one of them being Chief Smothers of Riverside FD. This training showed an awesome collaboration between Riverside & Washington utilizing our aerials. Members from Kalona & Ainsworth FD were also present. A great training and collaboration by all involved. Members also assisted with the annual holiday lighted parade.

I attended numerous staff meetings and fire meetings. Full time staff continues to be busy responding to EMS & fire calls, fire inspections, rental inspections, and normal duties around the fire station. I also attended the annual IEMSA conference in Des Moines. Six fire members and I attended the Washington County Riverboat Foundation supper at the Riverside Casino to accept our $250,000 grant towards our new fire truck. Thanks to the WCRF & Riverside Casino for the generous grant! Lacie Porter began her duties on December 1st as our new Assistant Chief of EMS. She has been going through paperwork to make sure we are compliant.

We are still looking for EMS medical members to join our EMS unit. Please send them to the fire department if they wish to apply.

We are here and ready to respond.

Brendan S. DeLong
Fire Chief
Washington Fire Department

Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Y. Hart, City Clerk
Kevin Olson, City Attorney

City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

2023 Annual Report of the Washington Historic Preservation Commission

The Washington Historic Preservation Commission is comprised of 5 members: Chair Fred Stark, Bethany Glinsmann, Shellie Krotz, Evie Richardson, and Connie Larsen. The Commission met four times in 2023: March 16, August 8, September 18, and November 14.

During this calendar year, the commission held a demolition review of the property at 221 West 2nd Street (the former county jail) and submitted a recommendation for the demolition to council, reviewed the Historic Preservation Commission City Code and the new Downtown Vacant Building Registration Process City Code, co-hosted the inaugural Historic Downtown Walking Tours with Main Street Washington, and hosted a Historic Washington Show and Tell at the Washington Public Library.

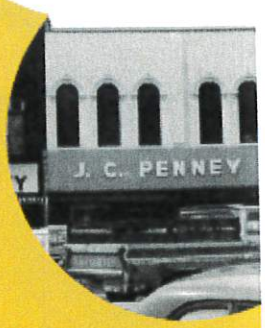
The highlight of the year was the Historic Downton Walking Tours, held on October 15th and October 22nd, with a goal of promoting and celebrating the historic attributes of Washington. The events were well attended, with each date having 2 groups, each with about a dozen people. The walking tours included stops at the Bryson Block, Koller+ Apartment, Stairway to the Stars, Winga's/Northside Diner, Kendall Apartment, Washington County Courthouse, and the Masonic Lodge. Attendees were greeted at each site by hosts who provided information about the building and a brief tour. Several sites offered refreshments. All funds from these tours were used to update the downtown holiday decorations. Please see attached photos.

Looking ahead, the commission will continue to support the City's restoration efforts for the Woodlawn Cemetery shelter. Additionally, the commission is discussing ways to assist property owners with preserving historic buildings, including both information and potential grants.

Downtown Washington

HISTORIC WALKING TOUR

- Bryson Block - MSW Office
- Koller+, LLC Apartment
- Stairway to the Stars
- Masonic Lodge
- Winga's/Northside Diner
- Kendall Apartment
- Washington County Courthouse



Brought to you by Main Street Washington's Design Committee & the Washington Historic Preservation Commission

Funds from these tours will go towards updating Downtown Holiday decorations!

Photos courtesy of Main Street Washington

Phase 2 Master Plan

1) Pond
2) Fishing Pier
3) Concession Stand
4) Lodge
5) Trail
6) Fitness Area
7) Gazebo
8) Picnic Shelter
9) Pickleball
10) Shop
11) Plantings, Trees
12) Amenities, Lights

CITY OF WASHINGTON, IOWA
CLAIMS REPORT
DECEMBER 19, 2023

POLICE	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	97.47
	AXON ENTERPRISES, INC	TASER CONTRACT	5,724.00
	BDH TECHNOLOGY LLC	IT CONTRACT	652.12
	COBB OIL CO, INC.	FUEL	2,280.79
	EMBROIDERY BARN	UNIFORM REPAIR	9.00
	FRAISE, DEVIN	MILEAGE TO ILEA	253.49
	GALLS LLC	VEST CARRIERS/UNIFORM	781.76
	IGRAPHIX, INC	OFFICE SUPPLIES	79.46
	IOWA POLICE CHIEFS ASSOCIATION	DUES - LESTER	125.00
	SAGE DYNAMICS	INSTRUCTOR COURSE	600.00
	SECTOR	BWC MOUNTING CLIPS	114.00
	VERIZON WIRELESS	WIRELESS SERVICE	917.13
	WASHINGTON AUTO CENTER	RADIATOR REPAIR	1,254.55
		TOTAL	**12,888.77**
FIRE	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	ARNOLD MOTOR SUPPLY	OIL	458.18
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	511.80
	CINTAS CORP LOC. 342	TOWEL SERVICE	118.39
	COBB OIL CO, INC.	FUEL	1,041.78
	FRANK MILLARD & CO	BACKFLOW TESTS	137.50
	GALLS LLC	UNIFORMS	529.18
	VERIZON WIRELESS	WIRELESS SERVICE	120.03
	WASHINGTON RENTAL	BELT FOR SAW	46.74
		TOTAL	**2,996.10**
EMS	WASHINGTON COUNTY EMS ASSOCIATION	IEMSA REIMBURSEMENT	100.00
		TOTAL	**100.00**
DEVELOPMENT SERVICES	AMAZON CAPITAL SERVICES	SUPPLIES	32.94
	ESRI, INC.	SOFTWARE MAINTENANCE	440.00
	HUMBOLDT MFG CO	PRESS-UR METER	1,103.44
	VERIZON WIRELESS	WIRELESS SERVICE	179.27
	WASHINGTON DISPOSAL LLC.	406 E MAIN- MATTRESS REMOV	100.00
		TOTAL	**1,855.65**
LIBRARY	ACE-N-MORE	JANITORIAL SUPPLIES	40.47
	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00
	ALLIANT ENERGY	ALLIANT ENERGY	1,594.80
	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS	46.90
	BAKER & TAYLOR	LIBRARY MATERIALS	1,772.58
	CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	148.80
	CINTAS CORP LOC. 342	MAT SERVICE	102.64
	FAREWAY STORES	PROGRAM SUPPLIES	35.87
	[illegible]	WRITERS WORKSHOP	50.00

	NYE, THOMAS	WRITER'S WORKSHOP	50.00
	WHITE, ADRIAN	LIBRARY MATERIALS	20.00
		TOTAL	**3,984.56**
PARKS	ALLIANT ENERGY	ALLIANT ENERGY	2,438.82
	AMAZON CAPITAL SERVICES	RADIATOR WAND	123.76
	AQUA-PRO	IRRIGATION WINTERIZING	556.00
	COBB OIL CO, INC.	FUEL	870.46
	STOUT COMPANIES	CLAY	74.40
	WASHINGTON LUMBER	MATERIAL FOR REPAIR	11.73
		TOTAL	**4,075.17**
CEMETERY	4-M PLUMBING & HEATING INC.	FURNACE INSPECTION	95.00
	ACE ELECTRIC. INC	HEATER INSTALLATION	332.99
	ARNOLD MOTOR SUPPLY	SUPPLIES	14.99
	COBB OIL CO, INC.	FUEL	139.58
	VERIZON WIRELESS	WIRELESS SERVICE	46.42
		TOTAL	**628.98**
FINANCIAL ADMINISTRATI	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	ALLIANT ENERGY	ALLIANT ENERGY	44.11
	AMAZON CAPITAL SERVICES	SUPPLIES	28.26
	BAKER PAPER & SUPPLY	COPY PAPER	246.79
	CINTAS CORP LOC. 342	RUG SERVICE	65.50
	CREDIT BUREAU OF WASH	CREDIT BUREAU REPORT	150.00
	FRANK MILLARD & CO	BACKFLOW TESTS	137.50
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINT/CONTRACT	2,040.00
	KIWANIS WASHINGTON AMer's	DUES & MEALS	76.50
	PITNEY BOWES GLOBAL FIN SERVICES LLC	POSTAGE METER	259.44
	PURCHASE POWER	POSTAGE REFILLS	1,008.50
	VERIZON WIRELESS	WIRELESS SERVICE	86.43
	WASH CO AUDITOR	ELECTION COSTS	2,445.85
	WASH COUNTY MINIBUS	DECEMBER LOST	30,230.57
	WMPF GROUP LLC	LEGAL ADVERTISING	130.33
		TOTAL	**36,982.28**
AIRPORT	ACE-N-MORE	SUPPLIES	105.55
	ALLIANT ENERGY	ALLIANT ENERGY	518.14
	BAUTISTA MIRANDA, YOLANDA	NOVEMBER CLEANING	300.00
	VERIZON WIRELESS	WIRELESS SERVICE	46.42
		TOTAL	**970.11**
ROAD USE	COBB OIL CO, INC.	FUEL	1,555.47
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	35.77
	COBB OIL CO., INC-BP ONE TRIP	FUEL & CANS	113.67
	HIWAY SERVICE CENTER	PARTS	269.73
	WASHINGTON DISCOUNT TIRE	TIRE REPAIR	106.06
	WMPF GROUP LLC	EMPLOYMENT ADVERTISING	15.00
		TOTAL	**2,095.76**

STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	12,283.18
	FRANZEN, DENNIS	TRAFFIC/STREET LIGHT REPAIRS	609.92
	TRAFFIC & TRANSPORATION	TRAFFIC LIGHT PARTS	30,956.00
		TOTAL	**43,849.10**
HOTEL/MOTEL TAX	IGRAPHIX, INC	SIGNS-STATE THEATRE	136.00
		TOTAL	**136.00**
SC RES UR	WASHINGTON STATE BANK	TIF - VOGELS	8,692.42
		TOTAL	**8,692.42**
CAPITAL PROJECTS	PERSINGER, DAVE	LANDSCAPING REIMBURSEMENT	2,350.00
		TOTAL	**2,350.00**
INDUSTRIAL DEVELOP	WEDG	WEDG SHARE- 915 E TYLER	4,298.88
		TOTAL	**4,298.88**
LIBRARY GIFT	BAKER & TAYLOR	LIBRARY MATERIALS	31.47
	FACE ART BY BRANDI	PROGRAM EXPENSE	75.00
	OLIVEIRA, LUCAS	PROGRAM EXPENSE	100.00
		TOTAL	**206.47**
WATER PLANT	ACE ELECTRIC. INC	GENERATOR MAINTENANCE	1,019.49
	ALLIANT ENERGY	ALLIANT ENERGY	11,787.24
	COBB OIL CO, INC.	FUEL	38.43
	EPPERLY, RANDY	MILEAGE REIMBURMENT	10.48
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	140.00
	JETCO	SERVICE	400.25
	SUMMIT FIRE PROTECTION	BACKFLOW PREV INSPECTION	377.00
	VERIZON WIRELESS	WIRELESS SERVICE	46.42
	WATER SOLUTIONS UNLIMITED	CHEMICALS	8,891.67
		TOTAL	**22,710.98**
WATER DISTRIBUTION	ARNOLD MOTOR SUPPLY	OIL/SUPPLIES	470.47
	COBB OIL CO, INC.	FUEL	616.80
	ALLIANT ENERGY	ALLIANT ENERGY	45.02
	AGRILAND FS, INC	HEATER REPAIR	85.00
	DOUDS STONE LLC	ROADSTONE	728.47
	HELMUTH REPAIR, INC	POWER WASHER REPAIR	611.04
	VERIZON WIRELESS	WIRELESS SERVICE	38.01
	SAMO,BENJAMIN	BOOT REIMBURSMENT	100.00
	QUAD CITIES WINWATER	REPAIR SLEEVES/WATER BOX LIDS	4,309.71
		TOTAL	**7,004.52**

	ALLIANT ENERGY	ALLIANT ENERGY	11,083.81
	COBB OIL CO, INC.	FUEL	474.50
	EUROFINS ENVIRONMENT TESTING NC	CERTIFIED TESTING	502.36
	IGRAPHIX, INC	SHIPPING	14.24
	JOHN DEERE FINANCIAL	GENERATOR COOLANT	87.28
	MID-AM RES. CHEMICAL CORP	GLOVES	437.71
	O'REILLY AUTOMOTIVE INC	TRUCK SWITCHES	28.17
	USA BLUEBOOK	HOSE	238.23
	VERIZON WIRELESS	WIRELESS SERVICE	92.84
		TOTAL	**12,994.14**
SEWER COLLECTION	ALLIANT ENERGY	ALLIANT ENERGY	967.11
	COBB OIL CO, INC.	FUEL	1,434.54
	TRACTOR SUPPLY	SUPPLIES	19.99
	VERIZON WIRELESS	WIRELESS SERVICE	86.42
	WASHINGTON DISCOUNT TIRE	TIRE REPAIR	74.28
		TOTAL	**2,582.34**
SELF INSURANCE	INTERNAL REVENUE SERVICE	IRS PCORI FEE	31.08
		TOTAL	**31.08**
		TOTAL	**171,433.25**

CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
NOVEMBER 30, 2023

FUND	11/1/2023 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	11/30/2023 ENDING CASH BALANCE
001-GENERAL FUND	1,257,565.02	298,322.87	-	345,788.59	-	1,210,099.30
002-AIRPORT FUND	367,739.76	32,659.44	-	3,047.74	-	397,351.46
010-CHAMBER REIMBURSEMENT	4,419.47	11,524.46	-	12,260.33	-	3,683.60
011-MAIN STREET REIMBURSEMENT	960.86	4,727.35	-	4,112.50	-	1,575.71
012-WEDG REIMBURSEMENT	2,752.45	8,953.10	-	8,223.21	-	3,482.34
050-DOWNTOWN INCENTIVE GRANT	231,473.15	-	-	-	-	231,473.15
110-ROAD USE	700,234.11	85,087.59	-	71,807.49	-	713,514.21
112-EMPLOYEE BENEFITS	-	46,481.44	-	46,481.44	-	-
113-LIABILITY INSURANCE	-	-	-	-	-	-
114-EMERGENCY LEVY	-	3,504.51	-	3,504.51	-	-
121-LOCAL OPTION SALES TAX	-	120,922.28	-	120,922.28	-	-
122-LOST DEBT SERVICE	156,640.00	-	-	23,020.00	-	133,620.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	165,532.52	(2,974.15)	-	10,145.03	-	152,413.34
125-UNIF COMM UR-NE IND	37,361.50	-	-	37,361.50	-	-
126-SE RES UR	-	-	-	-	-	-
127-UNIF COMM UR - BRIARWOOD	21,662.52	-	-	21,662.52	-	-
128-URBAN RENEWAL AREA #3B/D	-	-	-	-	-	-
129-SC RES UR	37,667.42	12,746.06	-	24,674.48	-	25,739.00
130-URBAN RENEWAL AREA #3D	-	-	-	-	-	-
131-URBAN RENEWAL AREA #4	-	-	-	-	-	-
132-UNIF COMM UR - EBD	12,217.69	(12,217.69)	-	-	-	-
133-UNIF COMM UR-IRE	81,374.13	-	-	-	-	81,374.13
134-DOWNTOWN COMM UR	2,383.62	-	-	2,469.27	-	(85.65)
145-HOUSING REHABILITATION	54,444.68	-	-	-	-	54,444.68
146-LMI TIF SET-ASIDE	150,745.64	-	-	-	-	150,745.64
200-DEBT SERVICE	482,700.06	47,035.55	-	155,916.25	-	373,819.36
300-CAPITAL EQUIPMENT	587,655.05	-	-	5,440.77	-	582,214.28
301-CAPITAL PROJECTS FUND	782,900.56	87,288.75	-	805,580.61	-	64,608.70
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	768,365.81	-	-	7,480.00	-	760,885.81
308-INDUSTRIAL DEVELOPMENT	550,198.93	9,351.95	-	7,964.38	-	551,586.50
309-MUNICIPAL BUILDING	-	-	-	-	-	-
310-WELLNESS PARK	(195,904.76)	156,038.00	-	421.20	-	(40,287.96)
311-SIDEWALK REPAIR & REPLACE	95,698.86	771.00	-	9,760.00	-	86,709.86
312-TREE REMOVAL & REPLACE	17,298.59	-	-	-	-	17,298.59
315-RESIDENTIAL DEVELOPMENT	526,202.28	2,287.31	-	50.00	-	528,439.59
317-ARPA CAPITAL PROJECTS	887,489.69	2,850.67	-	-	-	890,340.36
325-BUILDING & FACILITY MAINT	87,560.83	-	-	-	-	87,560.83
510-MUNICIPAL BAND	10,986.96	-	-	-	-	10,986.96
520-DOG PARK	4,178.88	-	-	249.75	-	3,929.13
530-TREE COMMITTEE	13,270.41	-	-	1,396.29	-	11,874.12
535-NEIGHBORHOOD PRIDE	-	-	-	-	-	-
540-POLICE FORFEITURE	3,631.25	-	-	-	-	3,631.25
541-K-9 PROGRAM	1,511.32	-	-	44.99	-	1,466.33
545-SAFETY FUND	6,102.33	-	-	-	-	6,102.33
550-PARK GIFT	98,716.77	113.19	-	-	-	98,829.96
570-LIBRARY GIFT	399,642.76	1,996.80	-	68,010.61	-	333,628.95
580-CEMETERY GIFT	2,023.00	7,480.00	-	7,480.00	-	2,023.00
590-CABLE COMMISSION	-	-	-	-	-	-
600-WATER UTILITY	711,416.76	171,700.59	-	131,604.57	-	751,512.78
601-WATER DEPOSIT FUND	32,405.00	750.00	-	2,100.00	-	31,055.00
602-WATER SINKING	-	-	-	-	-	-
603-WATER CAPITAL PROJECTS	-	607,533.55	-	607,533.55	-	-
610-SANITARY SEWER	781,022.75	198,219.61	-	152,743.88	-	826,498.48
612-SEWER SINKING	-	-	-	-	-	-
613-SEWER CAPITAL PROJECTS	-	-	-	-	-	-
670-SANITATION	150,044.91	56,766.58	-	48,524.31	-	158,287.18
910-LIBRARY TRUST	-	-	-	-	-	-
950-SELF INSURANCE	561,634.40	4,271.64	-	1,637.08	-	564,268.96
951-UNEMPLOYMENT SELF INS	79,241.63	330.03	-	-	-	79,571.66
TOTAL BALANCE	10,810,339.57	1,964,522.48	-	2,749,419.13	-	10,025,442.92

Cash in Bank - Pooled Cash		Interest Rate
Wash St. Bank - Operating Account	3,595,488.02 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	588,204.17	0.20%
Wash St - Farm Mgmt Acct	216,661.63	
Wash St Bank - CD 1/14/2019	529,193.25	0.65%
Wash St Bank - CD 08/30/2018	271,625.29	0.65%
Wash St Bank - ISC Account	4,823,920.56	4.25%
TOTAL CASH IN BANK	10,025,442.92	

RESOLUTION NO. 2023-

RESOLUTION APPROVING THE PLACING AND INSTALLATION OF STREETLIGHTS ON THE SW CORNER OF ADAMS STREET AND 14TH AVENUE AND SW CORNER OF ADAMS STREET AND 15TH AVENUE

WHEREAS, it is necessary as part of the SW Coner of Adams Street and 14th and the SW Corner of Adams Street and 15th Avenue to have Aliant Energy install street lights; and

WHEREAS, two (2) 45 watt 35' wood poles will be added to Adams Street Reconstruction; and,

WHEREAS, with the assistance of the City staff, the locations of the two (2) streetlights to be added to the SW Coner of Adams Street and 14th and the SW Corner of Adams Street and 15th Avenue.

NOW, THEREFOR, BE IT RESOVLED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby approves the location and placement of the two (2) streetlights to be added to the SW Coner of Adams Street and 14th and the SW Corner of Adams Street and 15th Avenue.

Section 2. All Resolutions and parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved this 19th day of December 2023.

_____
Millie Youngquist, Mayor Pro Tem

ATTEST:

_____
Amanda J. Waugh, City Clerk

Alliant Energy

STREET LIGHTING RESOLUTION

The following Resolution _____ was adopted by the City Council of the City of WASHINGTON, IA 52353 at a meeting held on _____, 20 _____.

Be it resolved by the City Council of the City of WASHINGTON, IA 52353, that Alliant Energy Inc. is hereby directed to make the following changes to the existing system, at the locations described below (or shown on an attached map made a part of this Resolution) according to the terms expressed in the IPL Tariff regarding street lights:

NEW INSTALLATION OR CHANGES IN EXISTING SYSTEM					
ADD NUMBER	DELETE NUMBER	WATTAGE	STYLE OF LUMINAIRE	TYPE AND HEIGHT OF POLE	WIRING *(check one)*
1. 2		45	ROAD FOCUS	30' WOOD POLE	☐ OH ☑ UG
2.					☐ OH ☐ UG
3.					☐ OH ☐ UG

LOCATION OF NEW INSTALLATION OR CHANGES
1. SW CORNER OF ADAMS STREET AND 14TH AVE
2. SW CORNER OF ADAMS STREET AND 15TH AVE
3.

City Official _____

declared said Resolution duly passed and adopted the _____

day of _____, 20 _____.

Attest _____

Title _____

Alliant Energy

STREET LIGHTING RESOLUTION

The following Resolution _____ was adopted by the City Council of the City of

WASHINGTON, IA 52353 at a meeting held on _____, 20 _____.

Be it resolved by the City Council of the City of WASHINGTON, IA 52353, that Alliant Energy Inc. is hereby directed to make the following changes to the existing system, at the locations described below (or shown on an attached map made a part of this Resolution) according to the terms expressed in the IPL Tariff regarding street lights:

NEW INSTALLATION OR CHANGES IN EXISTING SYSTEM					
ADD NUMBER	DELETE NUMBER	WATTAGE	STYLE OF LUMINAIRE	TYPE AND HEIGHT OF POLE	WIRING *(check one)*
1. 2		45	ROAD FOCUS	30' WOOD POLE	☐ OH ☑ UG
2.					☐ OH ☐ UG
3.					☐ OH ☐ UG

LOCATION OF NEW INSTALLATION OR CHANGES
1. SW CORNER OF ADAMS STREET AND 14TH AVE
2. SW CORNER OF ADAMS STREET AND 15TH AVE
3.

City Official _____

declared said Resolution duly passed and adopted the _____

day of _____, 20 _____.

Attest _____

Title _____

RESOLUTION NO. 2023-_____

A RESOLUTION APPROVING A PERMANENT PUBLIC UTILITY EASEMENT

WHEREAS, a gas main is being extended out in the SW Business Park to get adequate gas to the business at lot 9; and,

WHEREAS, a utility easement is required to provide the utility access to extend the gas main; and,

WHEREAS, since other utilities may need to be extended in the future as further development occurs in the business park, it makes sense to provide a permanent public utility easement in the city right-of-way for that access; and,

WHEREAS, the City of Washington, Iowa will provide a permanent public utility easement for the purpose of constructing, reconstructing, and maintaining said utilities upon a portion of the real property of the City of Washington, Iowa's right-of-way, as described in the attached Public Utility Easement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the aforementioned Public Utility Easement as attached hereto is hereby approved, and the City Clerk is directed to record said Easement in the office of the County Recorder.

PASSED AND APPROVED this 19th day of December, 2023.

_____
Millie Youngquist, Mayor Pro Tem

ATTEST:

_____
Amanda Waugh, City Clerk

Prepared by: Kevin D. Olson, Washington City Attorney, PO Box 5640, Coralville, Iowa 52241 (319) 351-2277
Return to: City Clerk, City of Washington, Iowa, 215 E. Washington Street, Washington, Iowa 52353

PUBLIC UTILITY EASEMENT

KNOW TO ALL PERSONS BY THESE PRESENTS:

1. Grant of Easement(s).

The undersigned, **CITY OF WASHINGTON, IOWA**, an Iowa municipal corporation, (hereinafter referred to as the "Grantor"), in consideration of the sum of One Dollar ($1.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby sell, grant, and convey, a permanent and perpetual non-exclusive Public Utility Easement (hereinafter referred to as "Easement") and right-of-way upon, over, under, through and across the areas designated on Exhibit "A" attached hereto (the "Easement Area").

2. Use and Purpose of Easement.

This Easement shall be granted for the purpose of locating Public Utilities defined as those utilities, authorized by franchise, permitted, established, formed, acquired, owned, or operated by the City, including but not limited to, electrical, natural gas, telephone, cable television, water, sanitary sewer, storm sewer, utility services, data transmission utility services, and any other service permitted by the City and to permit and allow the City, and other utilities authorized or permitted by the City, to enter at any time upon, over, under, through, and across into said Easement Area herein described to use as much of the surface and sub-surface thereof to construct, replace, locate, rebuild, enlarge, reconstruct, patrol, repair (including the right to place and build said utility therein or to connect and/or join said utility and appurtenances thereto) and to forever maintain utilities whenever necessary within the Easement Area granted herein. No structure or building of any kind whatsoever shall be erected within the Easement Area without the express written consent of the City.

3. Maintenance.

Any company utilizing said Easement (the "User"), after entry, as part of the construction, reconstruction, maintenance, replacement, location, rebuilding, enlargement, repair and patrolling of the utilities, to restore and replace the Easement Area to substantially the same condition as prior to the time of entry or as agreed upon by the Grantor, including sodding or seeding if it is a landscaped area and the User shall be required to repave if the Easement Area crosses a paved area such as a sidewalk or a driveway.

4. Right of Access.

The User shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area as herein described, including, but not limited to, the right to remove any unauthorized obstructions or structures placed or erected in the Easement Area.

5. Hold Harmless.

Each User of the Easement Area agrees to indemnify and hold harmless the Grantor, its elected officials, employees, officers, agents, representatives, contractors, and attorneys from and against any and all claims or demands for liability, loss, damage, costs, expenses, or attorney's fees of any kind for actions or omissions of the Grantor arising out of or in connection with any undertaking arising out of or otherwise related to this Easement.

6. Running of Benefits and Burdens.

The terms and conditions of this Easement are binding upon the Grantor including, but not limited to, future owners, developers, lessees or occupants. All provisions of this instrument including benefits and burdens, run with the land are binding upon and inure to the heirs assigns, successors, tenants and personal representatives of the parties hereto.

Grantor does HEREBY COVENANT with the City that (i) Grantor holds said real estate described in this Easement Area by title in fee simple; (ii) that Grantor has good and lawful authority to convey the same; and (iii) said Grantor covenants to WARRANT AND DEFEND the said Easement Area against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this ___ day of December, 2023.

OWNER and GRANTOR:

CITY OF WASHINGTON, IOWA.

By:_____

Millie Youngquist, Mayor Pro-tem

ATTEST:

By:_____
Amanda Waugh, City Clerk

STATE OF IOWA)
)ss:
WASHINGTON COUNTY)

This instrument acknowledged before me this ___ day of December, 2023, by Millie Youngquist and Amanda Waugh, as the Mayor Pro-tem and City Clerk, respectively, of the City of Washington, Iowa.

_____

Notary Public in and for said State

EXHIBIT "A"

The north line and west line of a ten-foot (10') wide easement, described as follows:

Beginning at the northeast corner of Elm Grove Cemetery (Parcel No. 1119276001) and continuing westerly along the northerly boundary of said Elm Grove Cemetery to a point where the boundary turns to the south; thence south along said westerly boundary to the northeast corner of Lot 1, Washington Business Park Subdivision – Phase 2 (Parcel No. 1119401001), as shown on the plat thereof recorded in Book 2021-4611, Records of the Washington County Recorder's Office; thence westerly along the north boundary of said Lot 1 to the northwest corner of said Lot 1. The easement being ten-feet wide south of the north line of said Elm Grove Cemetery and Lot 1, Washington Business Park Subdivision – Phase 2 and east of the west line of Elm Grove Cemetery described above.

RESOLUTION NO. 2023-_____

A RESOLUTION APPROVING THE PLACEMENT AND INSTALLATION OF STREET LIGHTS IN THE NLW 2 SUBDIVISION ON S 11TH AVENUE

WHEREAS, it is necessary as part of the development of the NLW 2 Subdivision along S 11th Avenue to have Alliant Energy install street lights; and,

WHEREAS, four (4) 45 watt 35' wood pole will be added to the Subdivision, and,

WHEREAS, with the assistance of City staff, the locations of the four (4) streetlights have been identified, as shown on the attached map.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby approves the location and placement of the four (4) streetlights to be added to the NLW 2 Subdivision.

Section 2. All Resolutions and parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 19th day of December, 2023.

_____
Millie Youngquist, Mayor Pro Tem

ATTEST:

_____
Amanda Waugh, City Clerk

Alliant Energy

STREET LIGHTING RESOLUTION

The following Resolution _____ was adopted by the City Council of the City of WASHINGTON, IA 52353 at a meeting held on _____, 20 _____.

Be it resolved by the City Council of the City of WASHINGTON, IA 52353, that Alliant Energy Inc. is hereby directed to make the following changes to the existing system, at the locations described below (or shown on an attached map made a part of this Resolution) according to the terms expressed in the IPL Tariff regarding street lights:

NEW INSTALLATION OR CHANGES IN EXISTING SYSTEM					
ADD NUMBER	DELETE NUMBER	WATTAGE	STYLE OF LUMINAIRE	TYPE AND HEIGHT OF POLE	WIRING *(check one)*
1. 4		45	ROAD FOCUS	35' WOOD POLE	☐ OH ☑ UG
2.					☐ OH ☐ UG
3.					☐ OH ☐ UG

LOCATION OF NEW INSTALLATION OR CHANGES
1. 922 SOUTH 11TH AVE EAST SIDE 2. SE CORNER OF LOT 21 SOUTH 11TH STREET
2. 3. NE CORNER OF E FILLMORE AND SOUTH 11TH AVE
3. 4. SW CORNER OF E TYLER STREET AND SOUTH 11TH AVE

City Official _____

declared said Resolution duly passed and adopted the _____

day of _____, 20 _____.

Attest _____

Title _____

Millie Youngquist, Mayor Pro Tem
Kelsey Brown, Finance Director
Amanda Waugh, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City Administrator

City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

December 14, 2023

To: Mayor & City Council
Cc: Kelsey Brown, Finance Director
Amanda Waugh, City Clerk

From: Deanna McCusker
City Administrator

Re: East Adams Street Reconstruction Final Assessments

Since we accepted the East Adams Street Reconstruction project and authorized payment of final retainage at the December 5th meeting, it is now time for the final steps related to the property special assessments. You will approve the final schedule of special assessments. Following the approval, the final schedule will be filed, property owners will be sent their assessment letter, and they will have 30 days to pay the assessment with no interest. Also, a notice of the special assessments must be published twice in the newspaper.

Anything not paid by the property owners within 30 days will be assessed to their taxes to be paid over the next 10 years (they can pay it off at any given time).

RESOLUTION NO. 2023-_____

RESOLUTION ADOPTING AND LEVYING THE FINAL SCHEDULE OF ASSESSMENTS AND PROVIDING FOR THE PAYMENT THEREOF FOR THE EAST ADAMS STREET RECONSTRUCTION PROJECT.

BE IT RESOLVED by the City Council of the City of Washington, Washington County, Iowa, that after full consideration, that the final schedule of assessments and accompanying plat, for the East Adams Street Reconstruction Project be and the same are hereby approved and adopted, and that there be and is hereby assessed and levied, as a special tax against and upon each lot, parts of lots and parcels of land, and the owner or owners thereof liable to assessment for the cost of said improvements, the respective sums expressed in figures set opposite to each of the same on account of the cost of the construction of the said improvements. Provided further, that the amounts shown in said final schedule of assessments as deficiencies are found to be proper and are levied conditionally against the respective properties benefited by the improvements as shown in the schedule, subject to the provisions of Section 384.63, Code of Iowa. Said assessments against said lots and parcels of land are hereby declared to be in proportion to the special benefits conferred upon said property by said improvements, and not in excess thereof, and not in excess of 25% of the value of same.

BE IT FURTHER RESOLVED, that said assessments of $100.00 or more shall be payable in (10) equal annual installments and shall bear interest at the rate of percent (5%) per annum, from the date of the acceptance of the improvements; the first installment of each assessment, or total amount thereof, if it be less than $100.00, with interest on the whole assessment from the date of acceptance of the work by the City Council, shall become due and payable on July 1, 2024; succeeding annual installments, with interest on the whole unpaid amount, shall respectively become due on July 1st annually thereafter, and shall be paid at the same time and in the same manner as the September semiannual payment of ordinary taxes. Said assessments shall be payable at the office of the City Clerk, in full or in part and without interest within thirty days after the first publication of the notice of the filing of the final plat and schedule of assessments to the County Treasurer of Washington County, Iowa.

BE IT FURTHER RESOLVED, that the Clerk be is hereby directed to certify said final plat and schedule to the County Treasurer of Washington County, Iowa, and to publish notice of said certification once each week for two consecutive weeks in the Washington Evening Journal newspaper, a newspaper printed wholly in the English language, and of general circulation in Washington, Iowa, the first publication of said notice to be made within fifteen days from the date of the filing of said schedule with the County Treasurer, the Clerk shall also send by ordinary mail to all property owners whose property is subject to assessment a copy of said notice, said mailing to be on or before the date of the second publication of the notice, all as provided and directed by Code Section 384.60, Code of Iowa.

BE IT FURTHER RESOLVED, that the Clerk is directed to certify the deficiencies (if any) for lots specially benefited by the improvements, as shown in the final schedule of assessments, to the County Treasurer for recording in the Special Assessment Deficiencies Book and to the city official charged with responsibility for the issuance of building permits. Said

deficiencies are conditionally assessed to the respective properties under Code Section 384.63 for the amortization period specified by law.

Passed and approved this 19th day December, 2023.

_____
Millie Youngquist, Mayor Pro Tem

ATTEST:

_____
Amanda Waugh, City Clerk

ASSESSMENT SCHEDULE

Final Assessment Schedule
E Adams Street Reconstruction
Washington, Iowa

Plat Item NO.	Parcel NO.	Owner	Description of Property	Assessed Value	Valuation Fixed by Council	25% of Fixed Valuation	Depth (Feet)	Assessment Factor	Type	Lot/Parcel Frontage (Feet)	Assessment Distribution	Trial Assessment	Preliminary Assessment Rate	Adjusted Preliminary Assessment	Preliminary Property Assessment	Final Assessment	Final Assessment Rate	Trial Final Assessment	Adjusted Final Property Assessment
1	11-17-479-008	Robison, Mark W.	Lot 10 Crandalls Subdivision	$90,600	$90,600	$22,650	44	0.91	Paving	132	121	$9,560.84	30%	$2,868.25	$2,868.25	$8,795.75	30%	$2,638.73	$2,638.73
		Gioviannia, Teresa D.							Adams Sidewalk	132	121	$787.39	30%	$236.22	$236.22	$976.36	30%	$292.91	$292.91
													TOTAL	$3,104.47	$3,104.47		TOTAL	$2,931.63	$2,931.63
2	11-17-485-001 THRU 008	Witthoft Apartments, LLC		$1,212,000	$1,212,000	$303,000	300	1.97	Paving	209	411	$32,475.24	*30%*	$9,742.57	$9,742.57	$29,876.48	30%	$8,962.94	$8,962.94
									Adams Sidewalk	209	411	$2,674.52	*30%*	$802.36	$802.36	$3,316.41	30%	$994.92	$994.92
													TOTAL	$10,544.93	$10,544.93		TOTAL	$9,957.87	$9,957.87
3	11-17-479-023	Libe, Steven A.	Lot 7 Vachas Subdivision	$181,400	$181,400	$45,350	93	1.45	Paving	100	145	$11,457.20	30%	$3,437.16	$3,437.16	$10,540.36	30%	$3,162.11	$3,162.11
									Adams Sidewalk	100	145	$943.57	30%	$283.07	$283.07	$1,170.02	30%	$351.01	$351.01
													TOTAL	$3,720.23	$3,720.23		TOTAL	$3,513.12	$3,513.12
4	11-17-480-014	Mellinger, Thomas W. & Loretta	Lot 8 Vachas Subdivision	$136,000	$136,000	$34,000	93	1.45	Paving	100	145	$11,457.20	30%	$3,437.16	$3,437.16	$10,540.36	30%	$3,162.11	$3,162.11
									Adams Sidewalk	100	145	$943.57	30%	$283.07	$283.07	$1,170.02	30%	$351.01	$351.01
													TOTAL	$3,720.23	$3,720.23		TOTAL	$3,513.12	$3,513.12
5	11-17-480-009	Dietz,Adam K. & Alyx K.	Lot 20 & 21 Vachas Subdivision	$149,300	$149,300	$37,325	183	1.84	Paving	100	184	$14,538.79	30%	$4,361.64	$4,361.64	$13,375.36	30%	$4,012.61	$4,012.61
									Adams Sidewalk	100	184	$1,197.35	30%	$359.21	$359.21	$1,484.72	30%	$445.42	$445.42
													TOTAL	*$4,720.85*	$4,720.85		TOTAL	$4,458.02	$4,458.02
6	11-17-481-002	Branchini, Landon S. & Kimberlee L.	West 124 Feet Lot O Bakers SD	$178,700	$178,700	$44,675	143	1.72	Paving	124	213	$16,830.24	30%	$5,049.07	$5,049.07	$15,483.43	30%	$4,645.03	$4,645.03
									Adams Sidewalk	124	213	$1,386.07	30%	$415.82	$415.82	$1,718.72	30%	$515.62	$515.62
													TOTAL	$5,464.89	$5,464.89		TOTAL	$5,160.65	$5,160.65
7	11-17-481-003	Oliver, Laddie D. & Debra J.	W 70 ft. of E 140 ft. Lot O Bakers SD	$99,300	$99,300	$24,825	143	1.72	Paving	70	120	$9,481.82	30%	$2,844.55	$2,844.55	$8,723.06	30%	$2,616.92	$2,616.92
									Adams Sidewalk	70	120	$780.88	30%	$234.26	$234.26	$968.29	30%	$290.49	$290.49
													TOTAL	$3,078.81	$3,078.81		TOTAL	$2,907.41	$2,907.41
8	11-17-481-004	Gonterman, Brandon D.	East 70 feet of Lot O Bakers SD	$122,200	$122,200	$30,550	143	1.72	Paving	70	120	$9,481.82	30%	$2,844.55	$2,844.55	$8,723.06	30%	$2,616.92	$2,616.92
									Adams Sidewalk	70	120	$780.88	30%	$234.26	$234.26	$968.29	30%	$290.49	$290.49
													TOTAL	$3,078.81	$3,078.81		TOTAL	$2,907.41	$2,907.41
9	11-17-481-005	Murphy, Judith A.	Lot P Bakers Subdivision	$151,500	$151,500	$37,875	143	1.72	Paving	150	258	$20,385.92	30%	$6,115.78	$6,115.78	$18,754.58	30%	$5,626.37	$5,626.37
									Adams Sidewalk	150	258	$1,678.90	30%	$503.67	$503.67	$2,081.83	30%	$624.55	$624.55
													TOTAL	*$6,619.45*	$6,619.45		TOTAL	$6,250.92	$6,250.92
10	11-17-481-006	Murphy, Judith A.	Lot Q Bakers Subdivision	$18,700	$18,700	$4,675	132	1.68	Paving	60	101	$7,980.53	30%	$2,394.16	$2,394.16	$7,341.91	30%	$2,202.57	$2,202.57
									Adams Sidewalk	60	101	$657.24	30%	$197.17	$197.17	$814.98	30%	$244.49	$244.49
													TOTAL	*$2,591.33*	$2,591.33		TOTAL	$2,447.07	$2,447.07
11	11-16-354-025	Murphy, Thomas E. & Judith A.	Parcel C Lot F SW 1/4 SW 1/4 Sec 16 & Parcel A Lot N SE1/4 Sec 17 75-07	$0	$0	$0	143	1.72	Paving	60	103	$8,138.56	*0%*	$0.00	$0.00	$29,876.48	0%	$0.00	$0.00
									Adams Sidewalk	60	103	$670.26	*0%*	$0.00	$0.00	$3,316.41	0%	$0.00	$0.00
													TOTAL	*$0.00*	$0.00		TOTAL	$0.00	$0.00
12	11-16-354-026	Bordwell, Richard S. & Virginia A.	Auditor's Parcel R of Lot F, SW 1/4 Sec 16-75-7	$19,900	$19,900	$4,975	300	1.97	Paving	312	615	$48,594.34	30%	$14,578.30	$4,596.45	$44,705.68	30%	$13,411.71	$4,477.93
									Adams Sidewalk	312	615	$4,002.03	30%	$1,200.61	$378.55	$4,962.51	30%	$1,488.75	$497.07
													TOTAL	*$15,778.91*	$4,975.00		TOTAL	$14,900.46	$4,975.00
12A	11-16-354-027	UP Home	Remainder of Auditor's Lot F of SW 1/4 of Sec 16-75-7.	$0	$0	$0	300	1.97	Paving	640	1261	$99,638.15	*0%*	*$0.00*	$0.00	$91,664.83	0%	$0.00	$0.00
									Adams Sidewalk	640	1261	$8,205.78	*0%*	*$0.00*	$0.00	$10,175.17	0%	$0.00	$0.00
													TOTAL		$0.00		TOTAL	$0.00	$0.00
13	11-16-354-023	SAK Development, Inc.	Lot 9 Prairie Ridge Subdivision	$5,200	$5,200	$1,300	121	1.63	Paving	111	181	$14,301.75	30%	$4,290.52	$1,201.05	$13,157.28	30%	$3,947.18	$1,170.11
									Adams Sidewalk	111	181	$1,177.83	30%	$353.35	$98.95	$1,460.51	30%	$438.15	$129.89
													TOTAL	*$4,643.87*	$1,300.00		TOTAL	$4,385.34	$1,300.00
14	11-20-226-001	Banks, Dennis L.	N 60 FT of W 132 Ft O.L. 2 of A.W. Chilcotes Outlot Add.	$59,800	$59,800	$14,950	60	1.13	Paving	132	149	$11,773.26	30%	$3,531.98	$3,531.98	$10,831.13	30%	$3,249.34	$3,249.34
									Adams Sidewalk	132	149	$969.60	30%	$290.88	$290.88	$1,202.30	30%	$360.69	$360.69
													TOTAL	*$3,822.86*	$3,822.86		TOTAL	$3,610.03	$3,610.03
15	11-20-226-027	Schonhoff, Rita L.	Lot A A.W. Chilcotes Outlot Add.	$245,500	$245,500	$61,375	120	1.62	Paving	53	85	$6,716.29	30%	$2,014.89	$2,014.89	$6,178.83	30%	$1,853.65	$1,853.65
									Adams Sidewalk	53	85	$553.13	30%	$165.94	$165.94	$685.88	30%	$205.76	$205.76
													TOTAL	*$2,180.83*	$2,180.83		TOTAL	$2,059.41	$2,059.41
16	11-20-226-028	Thomas, Lynne R.	Lot B A.W. Chilcotes Outlot Add.	$215,800	$215,800	$53,950	120	1.62	Paving	53	85	$6,716.29	30%	$2,014.89	$2,014.89	$6,178.83	30%	$1,853.65	$1,853.65
									Adams Sidewalk	53	85	$553.13	30%	$165.94	$165.94	$685.88	30%	$205.76	$205.76
													TOTAL	*$2,180.83*	$2,180.83		TOTAL	$2,059.41	$2,059.41
17	11-20-226-012	Zickefoose, Zachary W.	AW CHILCOTES OL ADD E 72.5 FT OF N 120 FT OF W 309.5 FT OL 2	$64,500	$64,500	$16,125	120	1.62	Paving	72	117	$9,244.78	30%	$2,773.43	$2,773.43	$8,504.98	30%	$2,551.50	$2,551.50
									Adams Sidewalk	72	117	$761.36	30%	$228.41	$228.41	$944.09	30%	$283.23	$283.23
													TOTAL	*$3,001.84*	$3,001.84		TOTAL	$2,834.72	$2,834.72
18	11-20-226-013	Hayes, Daniel L.	Lot 1 Perdocks 3rd Subdivision	$105,000	$105,000	$26,250	120	1.62	Paving	75	122	$9,639.85	30%	$2,891.96	$2,891.96	$8,868.44	30%	$2,660.53	$2,660.53
									Adams Sidewalk	75	122	$793.90	30%	$238.17	$238.17	$984.43	30%	$295.33	$295.33
													TOTAL	*$3,130.13*	$3,130.13		TOTAL	$2,955.86	$2,955.86
19	11-20-226-014	DW Homes LLC 8/1/2023	AW CHILCOTES OL ADD 72.5 FT X 120 FT N CEN PT OL 2	$174,400	$174,400	$43,600	120	1.62	Paving	72	117	$9,244.78	30%	$2,773.43	$2,773.43	$8,504.98	30%	$2,551.50	$2,551.50
									Adams Sidewalk	72	117	$761.36	30%	$228.41	$228.41	$944.09	30%	$283.23	$283.23
													TOTAL	*$3,001.84*	$3,001.84		TOTAL	$2,834.72	$2,834.72
20	11-20-230-001	Redlinger, Donald J. &	Lot 1 Redlinger Addition	$13,200	$13,200	$3,300	133	1.68	Paving	101	169	$13,353.57	30%	$4,006.07	$3,048.91	$12,284.98	30%	$3,685.49	$2,970.29

ASSESSMENT SCHEDULE

Final Assessment Schedule
E Adams Street Reconstruction
Washington, Iowa

Plat Item NO.	Parcel NO.	Owner	Description of Property	Assessed Value	Valuation Fixed by Council	25% of Fixed Valuation	Depth (Feet)	Assessment Factor	Type	Lot/Parcel Frontage (Feet)	Assessment Distribution	Trial Assessment	Preliminary Assessment Rate	Adjusted Preliminary Assessment	Preliminary Property Assessment		Final Assessment	Final Assessment Rate	Trial Final Assessment	Adjusted Final Property Assessment
		Karen S.							Adams Sidewalk	101	169	$1,099.74	30%	$329.92	$251.09		$1,363.68	30%	$409.10	$329.71
													TOTAL	$4,335.99	$3,300.00			TOTAL	$4,094.60	$3,300.00
21	11-20-230-002	Redlinger, Donald J. & Karen S.	Lot 2 Redlinger Addition	$22,300	$22,300	$5,575	133	1.68	Paving	100	168	$13,274.55	30%	$3,982.37	$3,982.37		$12,212.28	30%	$3,663.69	$3,663.69
									Adams Sidewalk	100	168	$1,093.24	30%	$327.97	$327.97		$1,355.61	30%	$406.68	$406.68
													TOTAL	$4,310.34	$4,310.34			TOTAL	$4,070.37	$4,070.37
22	11-20-228-012	Redlinger, Donald J. & Karen S.	Lot 1A Meadowview I	$176,000	$176,000	$44,000	125	1.65	Paving	46	76	$6,005.15	30%	$1,801.55	$1,801.55		$5,524.60	30%	$1,657.38	$1,657.38
									Adams Sidewalk	46	76	$494.56	30%	$148.37	$148.37		$613.25	30%	$183.98	$183.98
													TOTAL	$1,949.92	$1,949.92			TOTAL	$1,841.36	$1,841.36
23	11-20-228-013	Colbert, John F. & Linda J.	Lot 1B Meadowview I	$133,700	$133,700	$33,425	125	1.65	Paving	46	76	$6,005.15	30%	$1,801.55	$1,801.55		$5,524.60	30%	$1,657.38	$1,657.38
									Adams Sidewalk	46	76	$494.56	30%	$148.37	$148.37		$613.25	30%	$183.98	$183.98
													TOTAL	$1,949.92	$1,949.92			TOTAL	$1,841.36	$1,841.36
24	11-20-228-014	Pacha, Sandra	Lot 2A Meadowview I	$163,700	$163,700	$40,925	125	1.65	Paving	46	76	$6,005.15	30%	$1,801.55	$1,801.55		$5,524.60	30%	$1,657.38	$1,657.38
									Adams Sidewalk	46	76	$494.56	30%	$148.37	$148.37		$613.25	30%	$183.98	$183.98
													TOTAL	$1,949.92	$1,949.92			TOTAL	$1,841.36	$1,841.36
25	11-20-228-015	Moravec, Mary B.	Lot 2B Meadowview I	$163,700	$163,700	$40,925	125	1.65	Paving	46	76	$6,005.15	30%	$1,801.55	$1,801.55		$5,524.60	30%	$1,657.38	$1,657.38
									Adams Sidewalk	46	76	$494.56	30%	$148.37	$148.37		$613.25	30%	$183.98	$183.98
													TOTAL	$1,949.92	$1,949.92			TOTAL	$1,841.36	$1,841.36
26	11-20-228-016	Miller, David L. & Mary L.	Lot 3A Meadowview I	$154,500	$154,500	$38,625	125	1.65	Paving	46	76	$6,005.15	30%	$1,801.55	$1,801.55		$5,524.60	30%	$1,657.38	$1,657.38
									Adams Sidewalk	46	76	$494.56	30%	$148.37	$148.37		$613.25	30%	$183.98	$183.98
													TOTAL	$1,949.92	$1,949.92			TOTAL	$1,841.36	$1,841.36
27	11-20-228-017	Klopfenstein, Alex M. & Emily E.	Lot 3B Meadowview I	$154,500	$154,500	$38,625	125	1.65	Paving	46	76	$6,005.15	30%	$1,801.55	$1,801.55		$5,524.60	30%	$1,657.38	$1,657.38
									Adams Sidewalk	46	76	$494.56	30%	$148.37	$148.37		$613.25	30%	$183.98	$183.98
													TOTAL	$1,949.92	$1,949.92			TOTAL	$1,841.36	$1,841.36
28	11-20-228-030	Bartels, Timothy M. J. & Ashley R.	Lot 4A &4B Meadowview I	$257,500	$257,500	$64,375	125	1.65	Paving	93	153	$12,089.32	30%	$3,626.80	$3,626.80		$11,121.90	30%	$3,336.57	$3,336.57
									Adams Sidewalk	93	153	$995.63	30%	$298.69	$298.69		$1,234.58	30%	$370.37	$370.37
													TOTAL	$3,925.49	$3,925.49			TOTAL	$3,706.94	$3,706.94
29	11-20-228-020	Fordham StevenM. & Diana L.	Lot 5A Meadowview I	$148,300	$148,300	$37,075	125	1.65	Paving	46	76	$6,005.15	30%	$1,801.55	$1,801.55		$5,524.60	30%	$1,657.38	$1,657.38
									Adams Sidewalk	46	76	$494.56	30%	$148.37	$148.37		$613.25	30%	$183.98	$183.98
													TOTAL	$1,949.92	$1,949.92			TOTAL	$1,841.36	$1,841.36
30	11-20-228-021	Reysack, Marcus E. & Cabotaje, Maria H.	Lot 5B Meadowview I	$183,100	$183,100	$45,775	125	1.65	Paving	63	104	$8,217.58	30%	$2,465.27	$2,465.27		$7,559.99	30%	$2,268.00	$2,268.00
									Adams Sidewalk	63	104	$676.77	30%	$203.03	$203.03		$839.19	30%	$251.76	$251.76
													TOTAL	$2,668.30	$2,668.30			TOTAL	$2,519.75	$2,519.75
31	11-21-101-001	Cerdena, Benice M. B. & Yudelma, Adonis C.	Lot 12 Block 1Robisons 2nd Addition	$67,400	$67,400	$16,850	90	1.43	Paving	165	236	$18,647.58	30%	$5,594.28	$5,594.28		$17,155.35	30%	$5,146.61	$5,146.61
									Adams Sidewalk	165	236	$1,535.74	30%	$460.72	$460.72		$1,904.31	30%	$571.29	$571.29
													TOTAL	$6,055.00	$6,055.00			TOTAL	$5,717.90	$5,717.90
32	11-21-101-006	City of Washington	Lot 1 Block 1 Robisons 2nd Addition	$18,700	$18,700	$4,675	90	1.43	Paving	165	236	$18,647.58	30%	$5,594.28	$5,594.28		$17,155.35	30%	$5,146.61	$4,207.91
									Adams Sidewalk	165	236	$1,535.74	30%	$460.72	$460.72		$1,904.31	30%	$571.29	$467.09
													TOTAL	$6,055.00	$4,675.00			TOTAL	$5,717.90	$4,675.00
33	11-21-102-001	City of Washington	Block 2 Robinsons 2nd Addition	$561,000	$561,000	$140,250	269	1.95	Paving	330	644	$50,885.78	30%	$15,265.73	$15,265.73		$46,813.76	30%	$14,044.13	$14,044.13
									Adams Sidewalk	330	644	$4,190.74	30%	$1,257.22	$1,257.22		$5,196.52	30%	$1,558.95	$1,558.95
							165	1.80	S.14th Sidewalk	539	970	$7,989.81	30%	$2,396.94	$2,396.94		$9,907.36	30%	$2,972.21	$2,972.21
													TOTAL	$16,522.95	$16,522.95			TOTAL	$15,603.08	$15,603.08
34	11-21-107-007	Reisen, Chad M. & Marissa L.	Lot 10 East Creek Addition	$232,700	$232,700	$58,175	110	1.56	Paving	164	256	$20,227.89	30%	$6,068.37	$6,068.37		$18,609.20	30%	$5,582.76	$5,582.76
									Adams Sidewalk	164	256	$1,665.88	30%	$499.77	$499.77		$2,065.70	30%	$619.71	$619.71
							164	1.79	S.14th Sidewalk	110	197	$1,622.67	30%	$486.80	$486.80		$2,012.11	30%	$603.63	$603.63
													TOTAL	$6,568.14	$6,568.14			TOTAL	$6,202.47	$6,202.47
35	11-21-107-004	Morley, Steven & Warner, Colleen Living Trust	Lot 11 East Creek Addition	$275,900	$275,900	$68,975	110	1.56	Paving	164	256	$20,227.89	30%	$6,068.37	$6,068.37		$18,609.20	30%	$5,582.76	$5,582.76
									Adams Sidewalk	164	256	$1,665.88	30%	$499.77	$499.77		$2,065.70	30%	$619.71	$619.71
													TOTAL	$6,568.14	$6,568.14			TOTAL	$6,202.47	$6,202.47
36	11-21-107-008	Messer, Connie L. Revocable Trust	Lot 9 East Creek Addition	$325,800	$325,800	$81,450	164	1.79	S.14th Sidewalk	110	197	$1,622.67	30%	$486.80	$486.80		$2,012.11	30%	$603.63	$486.80
													TOTAL	$486.80	$486.80			TOTAL	$603.63	$486.80
37	11-21-107-009	Thomas, Lyn S.	Lot 8 East Creek Addition	$197,300	$197,300	$49,325	164	1.79	S.14th Sidewalk	144	258	$2,125.12	30%	$637.54	$637.54		$2,635.15	30%	$790.55	$637.54
													TOTAL	$637.54	$637.54			TOTAL	$790.55	$637.54
38	11-21-109-003	Priest, Bradley C.	Lot 7 East Creek Addition	$248,800	$248,800	$62,200	164	1.79	S.14th Sidewalk	108	193	$1,589.72	30%	$476.92	$476.92		$1,971.26	30%	$591.38	$476.92
													TOTAL	$476.92	$476.92			TOTAL	$591.38	$476.92
									E. Adams Street Paving	$585,265.50	7407	$585,265.50		$143,246.68	$129,218.24	$538,430.90		E. Adams Street Paving	$131,783.63	$118,418.88
									E. Adams Street Sidewalk	$48,200.00	7407	$48,200.00		$11,797.22	$10,641.89	$59,768.00		E. Adams Street Sidewalk	$14,628.51	$13,144.97
									S. 14th Avenue Sidewalk	$14,950.00	1815	$14,950.00		$4,485.00	$4,485.00	$18,538.00		S. 14th Avenue Sidewalk	$5,561.40	$5,177.10
											TOTALS	$648,415.50		$159,528.90	$144,345.13				$151,973.55	$136,740.96

Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 ext. 124

Memo

To: City Council

From: Jeff Duwa-Building and Zoning Official

Date: 12/15/2023

Re: Major Site Plan for W-3 Construction Inc.

Issue

Review and consider the Major Site Plan for W-3 Construction, Inc. at 930 West Buchanan St.

Background

Nathan Wiggins of W-3 Construction, Inc. has purchased a lot at business park at 930 W. Buchanan St. The intent is to build a 56'x 128' office and shop. On Monday, December 18, 2023, the City of Washington's Planning and Zoning Commission met to review and discuss the Major Site Plan for W-3 Construction Inc.

Recommendation

The City of Washington's Planning and Zoning Commission recommends that the City of Washington's City Council approve Major Site Plan for W-3 Construction Inc.

SITE PLAN APPLICATION

Date of Submittal: 9/18/2023 ☐ MAJOR ☑ minor $300.00 Application Fee

Site Address or Legal Description: 930 W. Bucanan St

Applicant: W-3 Construction, INC
Name
Telephone or Cell Phone 641-919-0578

1820 W. Main St. Washignton, IA 52353
Address
Email nathan@w3buildings.com

Site Plan Prepared By: Nathan Wiggins
Name
Telephone or Cell Phone (SAME)

W-3 Construction, INC (SAME)
Agency and Address
Email (SAME)

Project Description: Post Frame on Foundation 56'x32'x10' Office and 56'x96'x16' Shop/Storage

Required information includes:

- ☐ Date of preparation and north arrow
- ☐ Scale no smaller than 1" = 100'
- ☐ Legal description or street address
- ☐ Names and addresses of property owner, plan preparer, applicant, and applicant's attorney
- ☐ Property lines and area of the site
- ☐ Total dwelling units and bedrooms per unit
- ☐ Total commercial floor area and type of uses
- ☐ Exterior dimensions of structures
- ☐ Setback distances from property boundary lines
- ☐ Distances between structures
- ☐ Dimensions of parking areas and walkways
- ☐ Location of outdoor dumpsters and recycling areas
- ☐ Materials and methods proposed to prevent soil erosion from the construction activity
- ☐ Landscaping plan that shows existing and proposed trees, and vegetative screening
- ☐ Location and size of existing and proposed utilities, including fire hydrants
- ☐ Complete traffic circulation and parking plan
- ☐ Locations of rivers, streams, wetlands, and flood hazard areas

The City may require additional information:

- ☐ Locations and types of proposed lighting
- ☐ Details of fences and retaining walls
- ☐ Detail of landscape or structural screening for outdoor parking and storage areas
- ☐ Locations and specifications for storage of flammable, corrosive, or hazardous materials
- ☐ Existing and proposed contours
- ☐ Location and type of signs
- ☐ A storm water runoff plan
- ☐ Typical cross section of proposed streets, alleys and parking areas

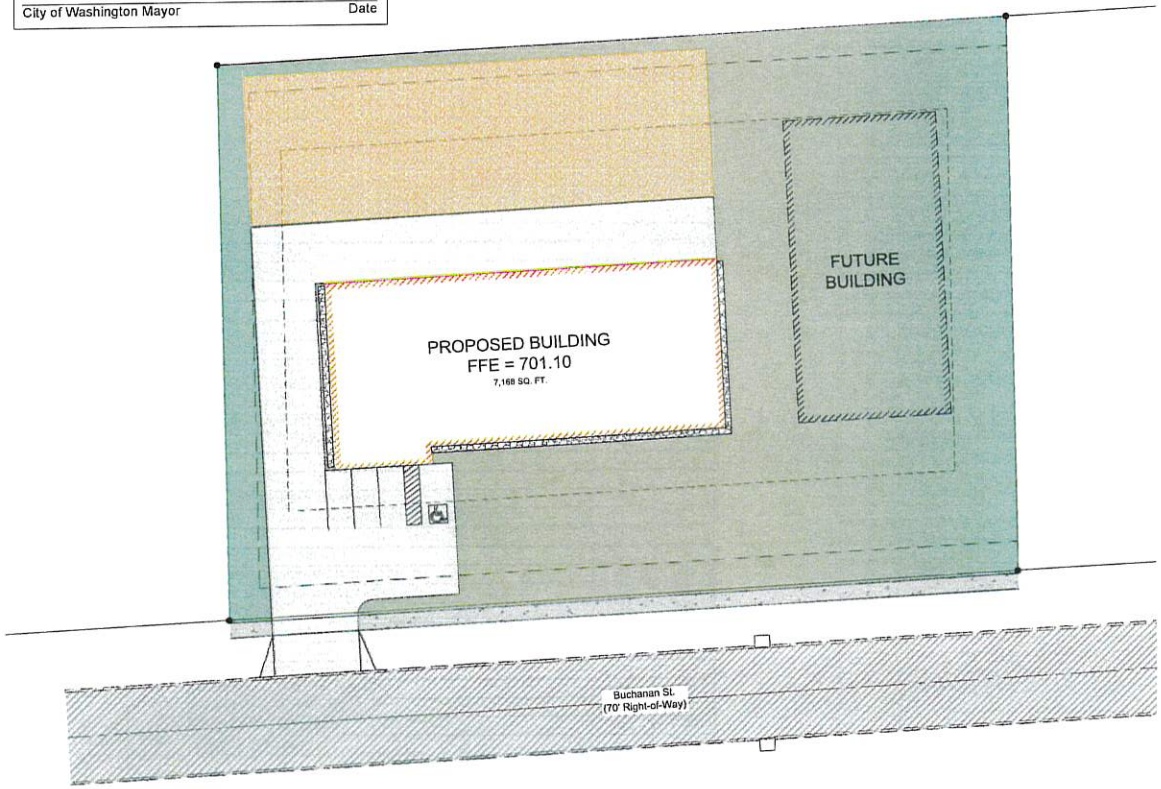
For complete information on submittal requirements and design standards, see Chapter 164 of the City of Washington's Code of Ordinances.

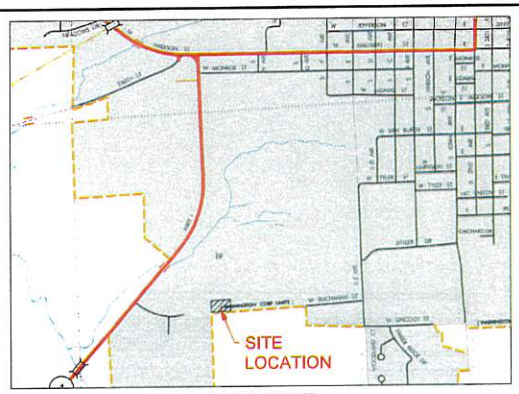
CITY OF WASHINGTON, IOWA
WASHINGTON COUNTY
PLANS FOR THE PROPOSED BUILDING, UTILITIES, GRADING, AND SITE PLAN AT LOT 8 WASHINGTON BUSINESS PARK PHASE 2
W BUCHANAN ST.
PREPARED BY VJ ENGINEERING
NOVEMBER, 2023

This Plan was Reviewed and Approved

Planning and Zoning Chairman — Date

City of Washington Mayor — Date





LAND USE:
TOTAL SITE AREA = 1.09 ACRES
EXISTING IMPERVIOUS AREA = 0.00 ACRES
TOTAL IMPERVIOUS AREA = 0.50 ACRES
SITE IS 46.3% IMPERVIOUS

FINISHED FLOOR ELEVATION:
FFE = 700.10

OWNER/APPLICANT:
W-3 CONSTRUCTION, INC.
1820 W. MAIN STREET
WASHINGTON, IOWA 52353

SITE PLAN PREPARED BY:
VJ ENGINEERING
1501 TECHNOLOGY PARKWAY SUITE 100,
CEDAR FALLS, IOWA 50613

PROJECT SITE ADDRESS:
LOT 8 - WASHINGTON BUSINESS PARK PHASE 2
BUCHANAN STREET
WASHINGTON, IOWA 52353

CURRENT ZONING:
I-1 - GENERAL INDUSTRIAL DISTRICT

LEGEND

Existing	Proposed	
		BOUNDARY LINE
		EASEMENT LINE
		PROPERTY LINE
		SECTION/R.O.W. LINE
		SETBACK LINE
		CONTOUR LINE
		ELECTRIC LINE
		FENCE LINE
		FIBER LINE
		GAS LINE
		OVERHEAD UTILITY LINE
		SANITARY SEWER LINE
		SILT FENCE LINE
		STORM SEWER LINE
		TELEPHONE LINE
		TELEVISION LINE
		WATER LINE
		PROPERTY CORNER
		BENCH MARK
		CONIFEROUS TREE
		DECIDUOUS TREE
		GAS MANHOLE
		GAS VALVE
		SANITARY MANHOLE
		SIGN
		STORM INTAKE
		STORM MANHOLE
		TELEPHONE PEDESTAL
		UTILITY POLE
		WATER HYDRANT
		WATER SHUT OFF
		WATER VALVE

INDEX OF SHEETS

SHEET. NO.	SHEET NAME	REVISION DATE
1	COVER SHEET	
2	QUANTITIES AND ESTIMATE REFERENCE	
3	EXISTING CONDITIONS AND DEMOLITION PLAN	
4	CIVIL SITE PLAN	
5	CIVIL SITE DETAILS	
6	STORM WATER POLLUTION PREVENTION PLAN	

NOTES:
1.) SCALE NOTED ON TITLE BLOCK RELATES TO FULL-SIZED PLOTS (22x34).
2.) CONTRACTOR SHALL CONTACT ENGINEER OF RECORD FOR CLARIFICATION PRIOR TO CONTINUING TO WORK IF DISCREPANCIES ARE FOUND IN PLAN SET.

UTILITY STATEMENT
THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES DECLARE THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE.

THE CONSTRUCTION OF THE SANITARY SEWER, STORM SEWER, AND WATER SYSTEMS SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR MUNICIPAL IMPROVEMENTS WITHIN THE CITY OF WASHINGTON, IOWA, AND THE STATEWIDE URBAN DESIGNS AND SPECIFICATIONS (SUDAS).

NORTH

0 20' 40'

IOWA ONE CALL 800 / 292-8989 TOLL FREE CALL - BEFORE - YOU - DIG

LICENSED PROFESSIONAL ENGINEER Licensed P26099 Paul T. Arch IOWA

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

PRELIMINARY

PAUL T ARCH, P.E. — DATE

License number P26099

My license renewal date is December 31, 2023

Pages or sheets covered by this seal: ALL SHEETS IN INDEX

238100

VJ Engineering
1501 Technology Parkway
Cedar Falls, Iowa - 319-266-5829

W-3 CONSTRUCTION SITE PLAN
LOT 8 - WASHINGTON BUSINESS PARK SUBDIVISON PHASE 2
BUCHANAN ST. - WASHINGTON, IOWA

COVER SHEET

1 OF 6

Scale 1"=20'
Drawn SJC
Reviewed PTA
Date 2023.11.30
Revisions

238100

ITEM	BID ITEM	UNIT	QUANTITY
	DIVISION 2 - EARTHWORK		
1	TOPSOIL, ON-SITE	CY	1,177
2	EXCAVATION, CLASS 10	CY	1,543
3	SUBGRADE PREPARATION	SY	1,822
4	SUBBASE, MODIFIED (4" DEPTH)	SY	128
5	SUBBASE, MODIFIED (6" DEPTH)	SY	855
	DIVISION 7 - STREETS AND RELATED WORK		
6	PAVEMENT, PCC, 6", C-4 MIX	SY	855
7	SIDEWALK, PCC, 4" (THICKNESS)	SY	128
8	DRIVEWAY, GRANULAR, 8" (THICKNESS)	SY	889
9	CURB AND GUTTER REMOVAL	LF	38
	DIVISION 8 - TRAFFIC CONTROL		
10	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	STA	1.2
11	PAINTED SYMBOLS AND LEGENDS	EA	1
	DIVISION 9 - SITE WORK AND LANDSCAPING		
12	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING	AC	0.6
13	COMPOST BLANKET, 2" (THICKNESS)	SF	380
14	COMPOST BLANKET, 3" (THICKNESS)	SF	435
15	STABILIZED CONSTRUCTION ENTRANCE	SY	56
16	SILT FENCE	LF	875
17	INLET PROTECTION	EA	2
	DIVISION 11 - MISCELLANEOUS		
18	MOBILIZATION	LS	1
19	CONCRETE WASHOUT	LS	1

ITEM	BID ITEM	ESTIMATE REFERENCE
	DIVISION 2 - EARTHWORK	
1	TOPSOIL, ON-SITE	REFER TO SUDAS SECTION 2010, 1.08, D, 1 FOR MEASUREMENT AND PAYMENT. TOPSOIL QUANTITIY ASSUMES AN 8" DEPTH OF TOPSOIL PRESENT THROUGHOUT THIS SITE.
2	EXCAVATION, CLASS 10	REFER TO SUDAS SECTION 2010, 1.08, E FOR MEASUREMENT AND PAYMENT. APPROXIMATELY 1,891.5 CY CUT, 348.1 CY FILL, WITH A NET OF 1,543.4 CY CUT. THIS ITEM DOES NOT ACCOUNT FOR TOPSOIL, SUBBASE, BUILDING EXCAVATION, OR PAVEMENT QUANTITIES.
3	SUBGRADE PREPARATION	REFER TO SUDAS SECTION 2010, 1.08, G FOR MEASUREMENT AND PAYMENT. ALL PAVED AREAS SHALL RECEIVE SUBGRADE PREPARATION PRIOR TO PLACING ANY SUBBASE, UNLESS APPROVED BY THE ENGINEER OF RECORD.
4	SUBBASE, MODIFIED (4" DEPTH)	REFER TO SUDAS SECTION 2010, 1.08, J FOR MEASUREMENT AND PAYMENT. REFER TO SHEET 4 OF 6 FOR LOCATIONS. REFER TO SHEET 6 OF 7 FOR PAVEMENT SECTION DETAILS.
5	SUBBASE, MODIFIED (6" DEPTH)	
	DIVISION 7 - STREETS AND RELATED WORK	
6	PAVEMENT, PCC, 6", C-4 MIX	REFER TO SUDAS SECTION 7010, 1.08, A FOR MEASUREMENT AND PAYMENT. REFER TO SHEET 4 OF 6 FOR LOCATIONS AND GRADE INFORMATION. REFER TO SHEET 5 OF 6 FOR PAVEMENT SECTION DETAIL.
7	SIDEWALK, PCC, 4" (THICKNESS)	REFER TO SUDAS SECTION 7030, 1.08, E FOR MEASUREMENT AND PAYMENT. REFER TO SHEET 4 OF 6 FOR LOCATION AND GRADE INFORMATION. REFER TO SHEET 5 OF 6 FOR PAVEMENT SECTION DETAIL.
8	DRIVEWAY, GRANULAR, 8" (THICKNESS)	REFER TO SUDAS SECTION 7030, 1.08, H, 2 FOR MEASUREMENT AND PAYMENT. REFER TO SHEET 4 OF 6 FOR LOCATION AND GRADE INFORMATION. REFER TO SHEET 5 OF 6 FOR PAVEMENT SECTION DETAIL.
9	CURB AND GUTTER REMOVAL	REFER TO SUDAS SECTION 7040, 1.08, I FOR MEASUREMENT AND PAYMENT. REFER TO SHEET 3 OF 6 FOR REMOVAL LOCATION.
	DIVISION 8 - TRAFFIC CONTROL	
10	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	REFER TO SUDAS SECTION 8020, 1.08, B FOR MEASUREMENT AND PAYMENT. REFER TO SHEET 4 OF 6 FOR LOCATIONS.
11	PAINTED SYMBOLS AND LEGENDS	REFER TO SUDAS SECTION 8020, 1.08, G FOR MEASUREMENT AND PAYMENT. REFER TO SHEET 4 OF 6 FOR LOCATION. REFER TO SHEET 5 OF 6 FOR ADDITIONAL DETAIL.
	DIVISION 9 - SITE WORK AND LANDSCAPING	
12	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING	REFER TO SUDAS SECTION 9010, 1.08, A FOR MEASUREMENT AND PAYMENT. REFER TO SHEET 4 OF 6 FOR LOCATIONS.
13	COMPOST BLANKET, 2" (THICKNESS)	REFER TO SUDAS SECTION 9040, 1.08, B FOR MEASUREMENT AND PAYMENT. REFER TO SHEET 6 OF 6 FOR LOCATIONS.
14	COMPOST BLANKET, 3" (THICKNESS)	
15	STABILIZED CONSTRUCTION ENTRANCE	REFER TO SUDAS SECTION 9040, 1.08, O, 1 FOR MEASUREMENT AND PAYMENT. REFER TO SHEET 6 OF 6 FOR LOCATION.
16	SILT FENCE	REFER TO SUDAS SECTION 9040, 1.08, N, 1 FOR MEASUREMENT AND PAYMENT. REFER TO SHEET 6 OF 6 FOR LOCATIONS.
17	INLET PROTECTION	REFER TO SUDAS SECTION 9040, 1.08, T, 1 FOR MEASUREMENT AND PAYMENT. REFER TO SHEET 6 OF 6 FOR LOCATIONS.
	DIVISION 11 - MISCELLANEOUS	
18	MOBILIZATION	REFER TO SUDAS SECTION 11,020, 1.08, A FOR MEASUREMENT AND PAYMENT.
19	CONCRETE WASHOUT	REFER TO SUDAS SECTION 11, 050, 1.08, A FOR MEASUREMENT AND PAYMENT.

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W-3 CONSTRUCTION SITE PLAN
LOT 8 - WASHINGTON BUSINESS PARK SUBDIVISON PHASE 2
BUCHANAN ST. - WASHINGTON, IOWA

QUANTITIES AND ESTIMATE REFERENCE

Scale

Drawn SJC
Reviewed PTA
Date 2023.11.30
Revisions

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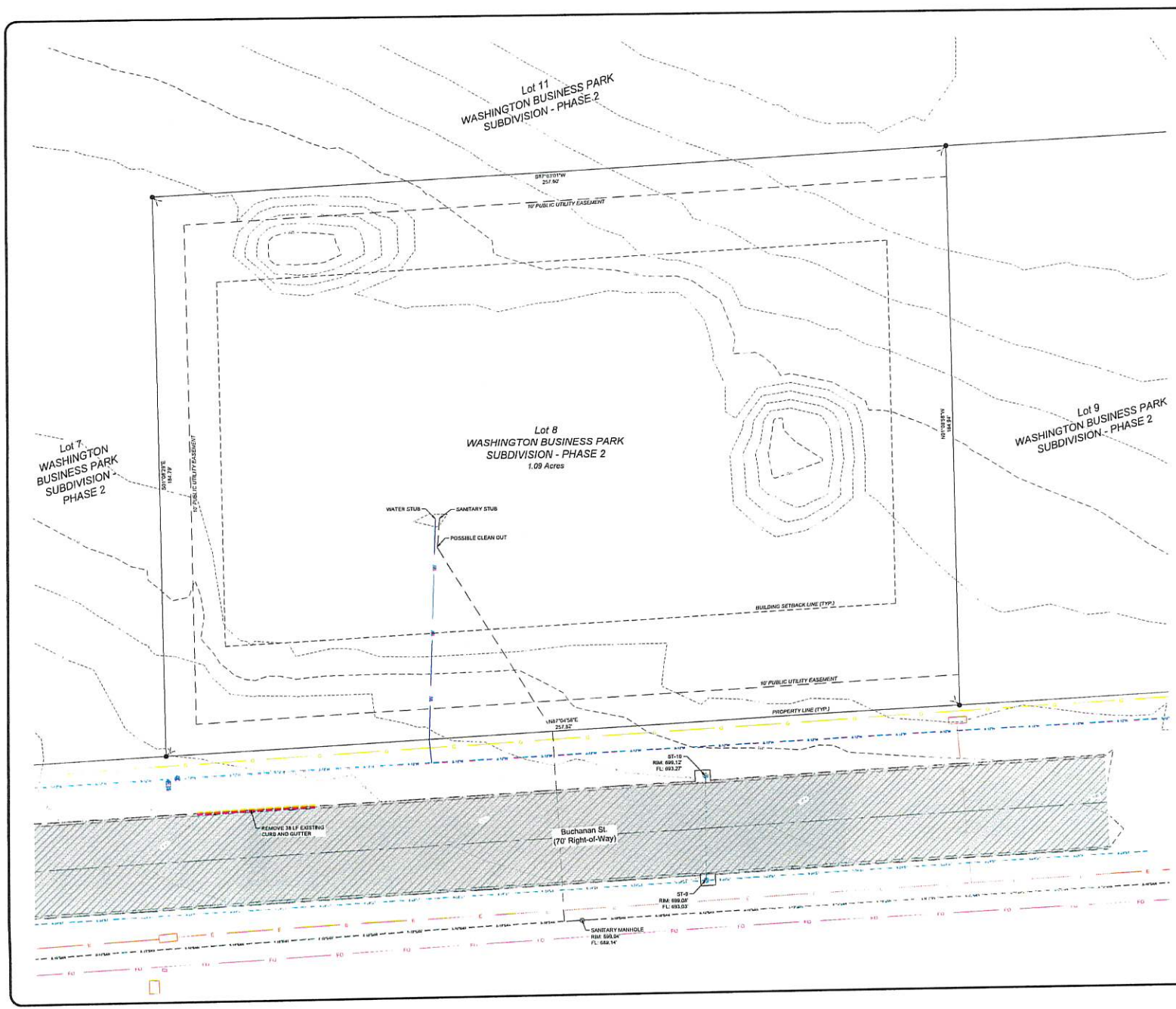

GENERAL DEMOLITION NOTES:

1.) ALL ITEMS NOTED FOR REMOVAL SHALL BE INCLUDED IN THE CONTRACT FOR GENERAL CONSTRUCTION.

2.) LIMITS OF REMOVAL SHOWN ON DEMOLITION PLAN ARE APPROXIMATE. ACTUAL QUANTITIES MAY DIFFER DUE TO FIELD CONDITIONS. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL DEMOLITION, REMOVAL AND RESTORATION WORK.

3.) CONTRACTOR SHALL BE RESPONSIBLE FOR REMOVING ALL NOTED MATERIALS FROM SITE AND DISPOSING OF THEM IN AN APPROVED METHOD.

4.) THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ANY REQUIRED PERMITS FOR DEMOLITION AND DISPOSAL. BONDING AND PERMIT FEES SHALL BE THE CONTRACTOR'S RESPONSIBILITY.

5.) ITEMS NOTED FOR REMOVAL SHALL INCLUDE ANY UNDERGROUND COMPONENT INCLUDING, BUT NOT LIMITED TO: FOUNDATION, SLABS, TREE ROOTS, PIPES, WIRES, AND ANY OTHER MATERIAL.

6.) THE CONTRACTOR SHALL BE RESPONSIBLE FOR CUTTING AND PLUGGING EXISTING UTILITIES. IN THE CASE THAT THE CONTRACTOR IS NOT ABLE TO CUT AND PLUG THE EXISTING UTILITY THEY SHALL BE REQUIRED TO COORDINATE WITH THE EXISTING UTILITY COMPANY. (ALL SERVICES MAY NOT BE SHOWN ON THIS DRAWING).

7.) BACKFILL EXCAVATIONS RESULTING FROM DEMOLITION SHALL MEET REQUIREMENTS PROVIDED BY GEO-TECHNICAL ENGINEER.

8.) THE CONTRACTOR SHALL SAW CUT EXISTING PAVEMENT TO PROVIDE A CLEAN EDGE (MATCH TO EXISTING SAW-CUTS WHEN POSSIBLE).

9.) UPON COMPLETION OF SITE DEMOLITION THE PROPERTY SHALL BE CLEAN, CLEAR, AND DEVOID OF ALL NOTED ITEMS FOR REMOVAL.

FEMA INFORMATION:

ZONE X - AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN - PER FEMA PANEL 19183C0290B EFFECTIVE JANUARY 16, 2013

PROPERTY INFORMATION:

LOT 8 OF WASHINGTON BUSINESS PARK SUBDIVISION - PHASE 2 - AS RECORDED IN FILE 2021-4611 OF THE WASHINGTON COUNTY RECORDER.

LEGEND

Existing	Proposed	
		BOUNDARY LINE
		EASEMENT LINE
		PROPERTY LINE
		SECTION/R.O.W. LINE
		SETBACK LINE
892	893	CONTOUR LINE
E	E	ELECTRIC LINE
X	X	FENCE LINE
FO	FO	FIBER LINE
G	G	GAS LINE
OHU	OHU	OVERHEAD UTILITY LINE
SAN	SAN	SANITARY SEWER LINE
SF	SF	SILT FENCE LINE
SM	SM	STORM SEWER LINE
T	T	TELEPHONE LINE
TV	TV	TELEVISION LINE
W	W	WATER LINE
		PROPERTY CORNER
		BENCH MARK
		CONIFEROUS TREE
		DECIDUOUS TREE
		GAS MANHOLE
		GAS VALVE
		SANITARY MANHOLE
		SIGN
		STORM INTAKE
		STORM MANHOLE
		TELEPHONE PEDESTAL
		UTILITY POLE
		WATER HYDRANT
		WATER SHUT OFF
		WATER VALVE

REMOVALS LEGEND

REMOVE EXISTING CURB AND GUTTER

EXISTING PCC PAVEMENT

NORTH

0 15' 30'

IOWA ONE CALL
800 / 292-8989
TOLL FREE
CALL - BEFORE - YOU - DIG

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W-3 CONSTRUCTION SITE PLAN
LOT 8 - WASHINGTON BUSINESS PARK SUBDIVISON PHASE 2
BUCHANAN ST. - WASHINGTON, IOWA

EXISTING CONDITIONS AND DEMOLITION PLAN

3 OF 6

Scale
1"=15'

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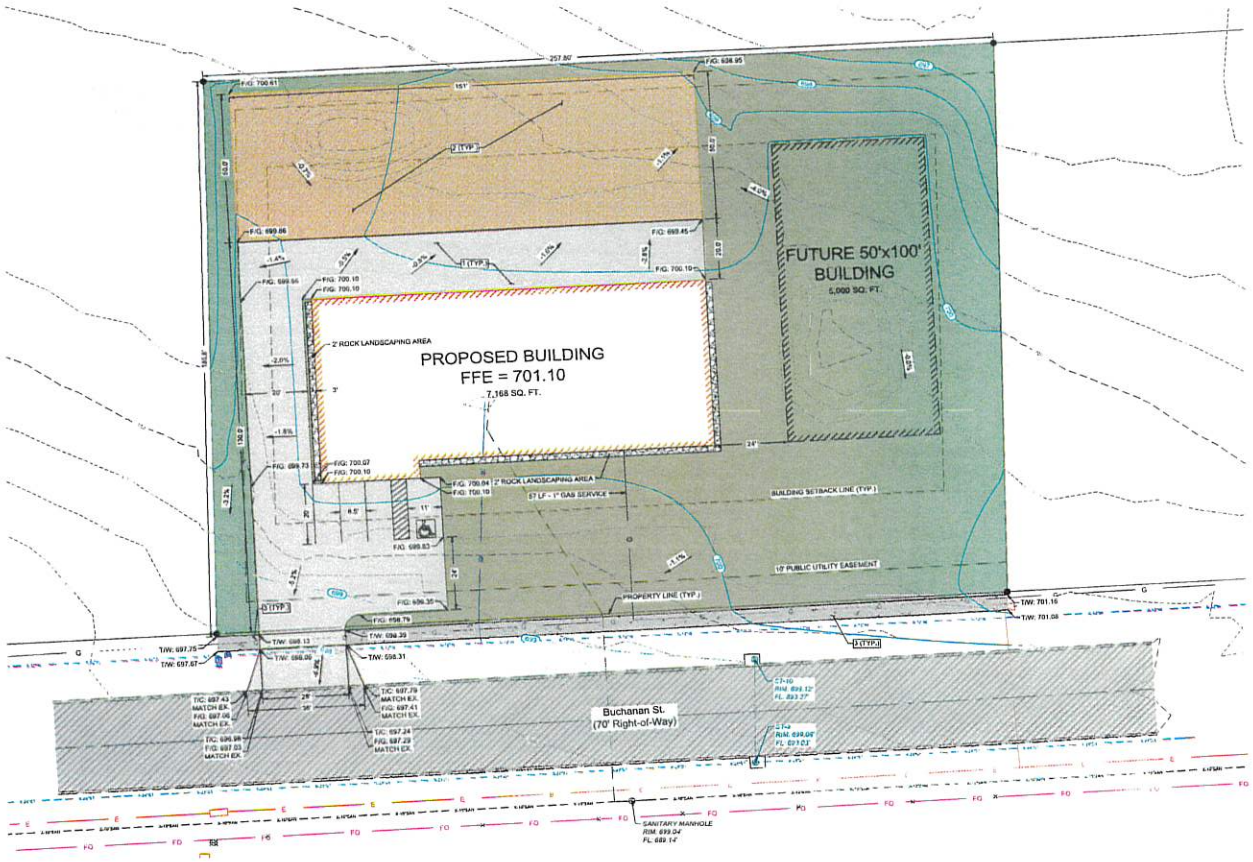

GENERAL SITE NOTES:

1.) DIMENSIONS AND RADII ARE REFERENCED TO THE BACK OF CURB OR EDGE OF PAVING, UNLESS OTHERWISE NOTED.

2.) ALL DIMENSIONS TO BUILDING ARE REFERENCED TO THE OUTSIDE FACE OF STRUCTURE'S FACADE.

3.) BUILDING DIMENSIONS SHOWN ARE FOR REFERENCE PURPOSES ONLY. THE CONTRACTOR SHALL USE THE ARCHITECTURAL AND STRUCTURAL PLAN SET FOR EXACT BUILDING DIMENSIONS.

4.) ALL PROJECT COMPONENTS THAT FALL WITHIN THE PUBLIC RIGHT-OF-WAY SHALL CONFORM TO LOCAL AND/OR STATE SPECIFICATIONS AND REQUIREMENTS.

5.) ALL PROPOSED HANDICAP RAMPS, PARKING AREAS, AND ACCESSIBLE ROUTES SHALL STRICTLY COMPLY WITH CURRENT LOCAL, STATE, AND FEDERAL REGULATIONS, INCLUDING BUT NOT NECESSARILY LIMITED TO THE ADA ACCESSIBILITY GUIDELINES (ADAAG).

6.) ALL ADA ACCESSIBLE ROUTES SHALL HAVE DETECTABLE WARNINGS INSTALLED AS REQUIRED BY THE ADAAG. DETECTABLE WARNINGS SHALL CONSIST OF RAISED TRUNCATED DOMES WITH CONTRAST VISUALLY WITH THE ADJOINING SURFACES.

7.) CONTRACTOR SHALL SAW CUT EXISTING PAVEMENT TO PROVIDE A CLEAN, STRAIGHT JOINT AND ENSURE POSITIVE DRAINAGE.

8.) ALL CONCRETE PAVEMENT SHALL HAVE JOINTS IN ACCORDANCE WITH ACI 330R-08, SECTION 3.7 AND APPENDIX C. CONTRACTION JOINTS SHALL BE 1/4 OF THE SLAB THICKNESS. ISOLATION JOINTS SHALL BE PLACED BETWEEN PAVEMENT AND FOUNDATIONS, INLETS, AND OTHER FIXED STRUCTURES. CONTRACTION JOINTS SHALL BE TOOL FINISHED AND SPACED AS FOLLOWS:
   - CURBING: 10'-0" (MAX) SPACING
   - SIDEWALKS: 5'-0" (MAX) SPACING
   - VEHICULAR TRAFFIC AREAS: 24 X CONCRETE PAVEMENT THICKNESS (FEET), 15'-0" (MAX) SPACING.

REFER TO LOCAL SPECIFICATIONS FOR WORK WITHIN PUBLIC RIGHT-OF-WAY.

SITE KEYNOTES:

1. 6" PCC PAVEMENT SECTION
   -REFER TO DETAIL ON SHEET 5 OF 6
2. 8" GRANULAR PARKING LOT SECTION
   -REFER TO DETAIL ON SHEET 5 OF 6
3. 4" PCC SIDEWALK SECTION
   -REFER TO DETAIL ON SHEET 5 OF 6

PARKING NOTES:

BUILDING USAGE: CONTRACTOR OFFICE AND STORAGE YARD

MAXIMUM EMPLOYEES ON-SITE: 2

SPECIFIC USE NOT INCLUDED IN CITY CODE OF ORDINANCES, USED MANUFACTURING PLANTS, RESEARCH OR TESTING LABORATORIES, BOTTLING PLANTS): 2 PARKING STALLS FOR EACH 3 EMPLOYEES ON MAXIMUM WORKING SHIFT REQUIRED

REQUIRED PARKING STALLS: 2 EACH
PARKING STALLS PROVIDED: 4 EACH

LEGEND

Existing	Proposed	
		BOUNDARY LINE
		EASEMENT LINE
		PROPERTY LINE
		SECTION/R.O.W. LINE
		SETBACK LINE
		CONTOUR LINE
		ELECTRIC LINE
		FENCE LINE
		FIBER LINE
		GAS LINE
		OVERHEAD UTILITY LINE
		SANITARY SEWER LINE
		SILT FENCE LINE
		STORM SEWER LINE
		TELEPHONE LINE
		TELEVISION LINE
		WATER LINE
		PROPERTY CORNER
		BENCH MARK
		CONIFEROUS TREE
		DECIDUOUS TREE
		GAS MANHOLE
		GAS VALVE
		SANITARY MANHOLE
		SIGN
		STORM INTAKE
		STORM MANHOLE
		TELEPHONE PEDESTAL
		UTILITY POLE
		WATER HYDRANT
		WATER SHUT OFF
		WATER VALVE

HATCH LEGEND

- 4" PCC SIDEWALK
- 6" PCC PAVEMENT
- EXISTING PCC ROADWAY
- SEED AND MULCH (OR CITY APPROVED EQUAL)

SPOT ELEVATION LEGEND

F/G - FORM GRADE
T/C - TOP OF CURB
T/W - TOP OF WALK

NORTH

0 20' 40'

IOWA ONE CALL
800 / 292-8989
TOLL FREE
CALL - BEFORE - YOU - DIG

GENERAL GRADING, EARTHWORK, AND DRAINAGE NOTES:

1.) THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE STRIPPING AND REMOVING EXCESS TOPSOIL FROM THE SITE. ANY TOPSOIL THAT CANNOT BE USED ON THE SITE SHALL BE BURIED ON SITE IN LANDSCAPE AREAS. ALL TOPSOIL SHALL REMAIN ON SITE PER GENERAL PERMIT NO. 2.

2.) THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL AND DISPOSAL OF ALL VEGETATION AND ORGANIC MATERIALS FROM THE SITE THAT RESULTS FROM CLEARING & GRUBBING ACTIVITIES.

3.) THE CONTRACTOR SHALL BE RESPONSIBLE FOR STRUCTURAL FILL MATERIALS IF SUITABLE MATERIAL IS NOT AVAILABLE ON SITE. TESTING OF SUITABLE MATERIAL SHALL BE THE CONTRACTOR'S RESPONSIBILITY. DISPOSAL OF ALL EXCESS OR UNSUITABLE MATERIALS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND AT THEIR EXPENSE.

4.) THE CONTRACTOR SHALL PROVIDE 8" OF TOPSOIL (MINIMUM) IN ALL DISTURBED AREAS THAT ARE NOT TO BE PAVED. FINAL GRADES SHOULD BE SMOOTHLY FINISHED AND ENSURE POSITIVE DRAINAGE. PRIOR TO RE-SPREADING, TOP SOIL SHALL BE SCREENED TO BE FREE OF SUBSOIL, DEBRIS, AND STONES.

5.) WHERE SHEET DRAINAGE FLOWS FROM LANDSCAPED AREAS ONTO PAVED AREAS, THE FINISHED GRADE OF THE LANDSCAPE AREA SHALL BE 1/2 INCH ABOVE THE TOP WHERE SHEET DRAINAGE FLOWS FROM PAVEMENT TO LANDSCAPED AREAS, THE FINISHED GRADE IN THE LANDSCAPE AREA SHALL BE 1/2 INCH BELOW THE PAVEMENT.

6.) ALL SPOT ELEVATIONS INDICATE FINISHED GRADE, UNLESS OTHERWISE NOTE.

7.) PROVIDE POSITIVE DRAINAGE IN ALL AREAS AND AWAY FROM ALL BUILDINGS.

8.) THE CONTRACTOR SHALL DETERMINE EXACT QUANTITIES OF CUT AND/OR FILL FOR ESTIMATING AND CONSTRUCTION. THE CONTRACTOR SHALL ALERT THE ENGINEER OF ANY EXCESSIVE CUT AND /OR FILL DISCOVERED DURING EARTHWORK OPERATIONS.

9.) THE CONTRACTOR SHALL ADJUST TOPS OF ALL STRUCTURES TO MATCH FINAL GRADE AS NEEDED.

10.) THE CONTRACTOR WILL BE RESPONSIBLE FOR ALL SAFETY REQUIREMENTS ON-SITE, AS WELL AS THE PROTECTION OF ALL UTILITIES AND/OR STRUCTURES DURING EARTHWORK GRADING PROCEDURES.

11.) THE ALL GRADES IN PAVED AREAS, RAMPS, AND SIDEWALKS IN VICINITY OF HANDICAP PARKING AND ACCESS AREAS SHALL COMPLY WITH FEDERAL, STATE, AND LOCAL CODES.

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W-3 CONSTRUCTION SITE PLAN
LOT 8 - WASHINGTON BUSINESS PARK SUBDIVISON PHASE 2
BUCHANAN ST. - WASHINGTON, IOWA

CIVIL SITE PLAN

Scale	1"=20'
Drawn	SJC
Reviewed	PTA
Date	2023.11.30
Revisions	

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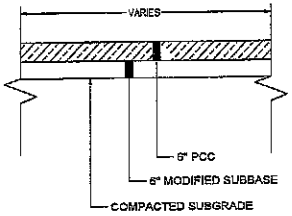
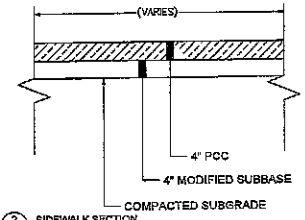
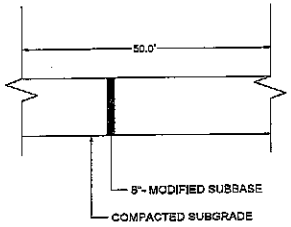


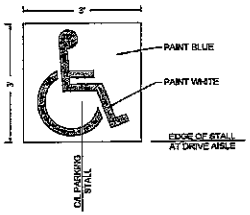
1/5 6" PCC PAVEMENT SECTION
SCALE: NTS



2/5 SIDEWALK SECTION
SCALE: NTS



3/5 8" GRANULAR PARKING LOT SECTION
SCALE: NTS



4/5 ADA PARKING SYMBOL
SCALE: NTS

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W-3 CONSTRUCTION SITE PLAN
LOT 8 - WASHINGTON BUSINESS PARK SUBDIVISON PHASE 2
BUCHANAN ST. - WASHINGTON, IOWA

CIVIL SITE DETAILS

5 OF 6

Scale

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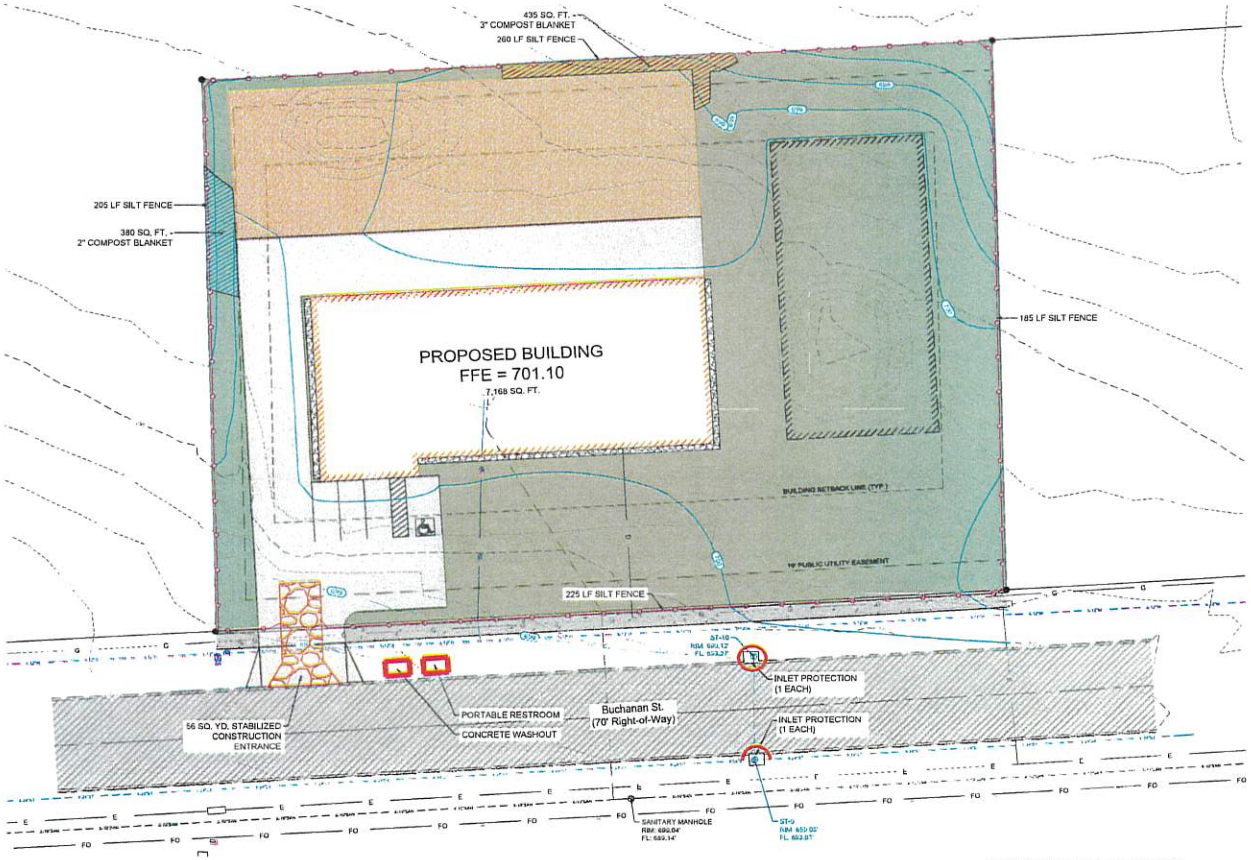

GENERAL SWPPP NOTES:

1.) EROSION AND SEDIMENT CONTROL PRACTICES SHALL CONFORM TO THE STANDARDS SET FORTH BY LOCAL, STATE, AND FEDERAL AUTHORITIES.

2.) THE SOIL EROSION CONTROLS SHALL BE INSPECTED WEEKLY AND WITHIN 24 HOURS OF ANY 0.25 INCH (OR GREATER) RAIN EVENT. A WRITTEN LOG OF THESE INSPECTIONS AND IMPROVEMENTS TO SITE CONTROLS SHALL BE KEPT ON-SITE. THESE LOGS SHALL INCLUDE THE DATE OF INSPECTION, NAME OF INSPECTOR, OBSERVED WEATHER CONDITIONS, CORRECTIVE ACTIONS TAKE TO CORRECT EXISTING PROBLEMS AND THE DATE THAT THE ACTIONS TOOK PLACE.

3.) TEMPORARY SOIL STABILIZATION SHALL OCCUR IMMEDIATELY AFTER ROUGH GRADING IF THE AREA IS TO REMAIN IDLE LONGER THAT 14 DAYS. ANY DISTURBED AREA THAT WILL NOT BE WORKED ON WITHIN THE NEXT 14 DAYS MUST BE SEEDED AND MULCHED.

4.) SITE CLEANUP WILL BE DONE IN A MANNER THAT ENSURES THAT EROSION CONTROL MEASURED ARE NOT DISTURBED.

5.) CONSTRUCTION ACTIVITIES SHALL BE SCHEDULED TO REDUCE THE AMOUNT OF DISTURBED AREA AT ANY POINT IN TIME. OPERATIONS SHALL BE SCHEDULED AND PERFORMED ENSURING THAT PREVENTATIVE SOIL EROSION CONTROL MEASURES ARE IN PLACE PRIOR TO EXCAVATION IN CRITICAL AREAS. OPERATIONS SHALL BE SCHEDULED AND PERFORMED TO ENSURE TEMPORARY STABILIZATION MEASURES ARE IN PLACE IMMEDIATELY FOLLOWING BACKFILLING OPERATIONS. CONTRACTOR SHALL REDUCE EFFECTS OF STORM WATER BY USING BEST MANAGEMENT PRACTICES LAID OUT IN SUDAS SECTION 9040.

6.) TRENCHES FOR UNDERGROUND UTILITY LINES AND PIPES SHALL BE TEMPORARILY STABILIZED WITHIN 7 DAYS IF THEY ARE TO REMAIN INACTIVE FOR 14 DAYS. TRENCH DE-WATERING DEVICES SHALL DISCHARGE IN A MANNER THAT FILTERS SOIL-LADEN WATER BEFORE DISCHARGING IT TO A RECEIVING DRAINAGE DITCH OR POND. IF SEEDING, MULCHING OR OTHER EROSION AND SEDIMENT CONTROL MEASURES WERE PREVIOUSLY INSTALLED, THESE PROTECTIVE MEASURES SHALL BE REINSTALLED. PIPELINES WITH JOINTS THAT ALLOW A MANUFACTURED LENGTH OF PIPE TO BE PLACED IN THE TRENCH WITH THE PIPE JOINT ASSEMBLED/MADE IN THE TRENCH REQUIRE AN OPEN PIPELINE TRENCH THAT IS ONLY SLIGHTLY LONGER THAN THE LENGTH OF THE PIPE BEING INSTALLED. THE TOTAL LENGTH OF EXCAVATED TRENCH OPEN AT ANY TIME SHOULD NOT BE GREATER THAN THE TOTAL LENGTH OF PIPELINE/UTILITY THAT CAN BE PLACED IN THE TRENCH AND BACKFILLED IN ONE WORKING DAY. NO MORE THAN 50 LINEAR FEET OF OPEN TRENCH SHOULD EXIST WHEN PIPELINE/UTILITY LINE INSTALLATION CEASES AT THE END OF THE WORK DAY.

7.) WHEN USING CONSTRUCTION EQUIPMENT PRECAUTIONS SHALL BE TAKEN TO ENSURE THAT THEY ARE NOT PROMOTING SOIL EROSION.

8.) SILT FENCE SHALL BE A MINIMUM 2 FEET FROM THE PROPERTY LINE IN ARES WHERE WORK IS NEAR ADJACENT PROPERTIES.

9.) ALL DISTURBED AREAS SHALL BE PERMANENTLY STABILIZED IMMEDIATELY AFTER FINAL GRADING. EROSION CONTROL MEASURES SHALL BE MAINTAINED UNTIL PERMANENT STABILIZATION IS COMPLETED, AT WHICH POINT TEMPORARY MEASURES SHALL BE REMOVED. PERMANENT VEGETATION IS A GROUND COVER THAT IS DENSE ENOUGH TO COVER 80% OF THE SOIL SURFACE AND MATURE ENOUGH TO SURVIVE WINTER WEATHER CONDITIONS.

10.) THE CONTRACTOR IS RESPONSIBLE FOR ESTABLISHING A PERMANENT ON-SITE BENCHMARK PRIOR TO CLEARING, GRUBBING, AND/OR DEMOLITION ACTIVITIES.

11.) NO SOLID OR LIQUID WASTE SHALL BE DISCHARGED INTO THE STORM-WATER RUNOFF.

12.) SOLID, SANITARY, AND TOXIC WASH SHALL BE DISPOSED OF IN A PROPER MANNER IN ACCORDANCE WITH LOCAL, STATE, AND FEDERAL REGULATIONS. BURNING, BURYING, POURING ONTO GROUND, OR INTO STORM SEWER ARE ALL PROHIBITED ACTIONS. ITEMS INCLUDE, BUT ARE NOT LIMITED TO SOLVENTS, PAINTS, STAINS, GASOLINE, DIESEL FUEL, USED MOTOR OIL, HYDRAULIC FLUID, ANTIFREEZE, CEMENT CURING COMPOUNDS AND OTHER SUCH TOXIC OR HAZARDOUS WASTE.

13.) WASH OUT OF READY-MIX CONCRETE TRUCKS SHOULD OCCUR IN THE DESIGNATED AREA WHERE THE WASHING CAN COLLECT AND BE DISPOSED OF PROPERLY WHEN IT HARDENS.

14.) THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR SUBMITTING NOTICE OF INTENT (NOI) AND NOTICE OF TERMINATION (NOT) AS REQUIRED BY THE IOWA DNR.

EROSION CONTROL NOTES:

1.) THE SWPPP PLAN IS CONSIDERED TO BE A LIVE DOCUMENT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING THE LOCATION ON THE PROJECT SITE, INSTALLING, AND UPDATING LOCATION ON THIS PLAN OF THE THE FOLLOWING ITEMS:
- SPILL KIT
- STABILIZED CONSTRUCTION ENTRANCE
- CONSTRUCTION MATERIALS AND EQUIPMENT STORAGE AREA
- SOIL AND TOPSOIL STOCKPILE AREA
- PORTABLE TOILETS- SHALL BE STAKED DOWN
- WASTE DISPOSAL AREA
- CONCRETE WASHOUT AREA

2.) EROSION AND SEDIMENT CONTROLS SHALL BE INSTALLED, MAINTAINED, AND REMOVED IN ACCORDANCE IN WITH SUDAS SECTION 9040 AND THE FOLLOWING FIGURES:
- COMPOST BLANKET: FIGURE 9040.101
- FILTER BERM AND FILTER SOCK: FIGURE 9040.102
- WATTLE FIGURE 9040.105
- SILT FENCE: FIGURE 9040.119 AND IDOT EC-201
- STABILIZED CONSTRUCTION ENTRANCE: FIGURE 9040.120
- INTAKE PROTECTION: IDOT STANDARD ROAD PLAN EC-204

3.) PRE-CONSTRUCTION STAGE SWPPP MANAGEMENT CONTROLS SHALL REMAIN THROUGH PROJECT COMPLETION.

4.) IN THE EVENT OF AN INFILTRATION BASIN ON SITE, THE BASIN SHALL NOT BE USED FOR SEDIMENTATION PURPOSES DURING CONSTRUCTION.

5.) REFER TO GRADING PLAN FOR PERMANENT DRAINAGE FEATURES ON SITE.

6.) ALL SLOPES 4:1 AND STEEPER ARE REQUIRED TO USE SEED MATTING OR OTHER APPROVED METHODS (REFER TO SUDAS SECTION 9040 FOR THE APPROPRIATE APPLICATION).

7.) EMPLOYEE PARKING AND CONSTRUCTION STAGING AREAS SHALL BE STABILIZED DURING CONSTRUCTION (ROCK OR OTHER OWNER APPROVED METHOD).

8.) SITE STABILIZATION: DISTURBED AREAS THAT HAVE CEASED TEMPORARILY OR PERMANENTLY (WHERE WORK WILL NOT RESUME FOR A PERIOD EXCEEDING 14 CALENDAR DAYS) SHALL BE STABILIZED IMMEDIATELY. ONCE WORK IS COMPLETED THE AREA SHALL RECEIVE FINAL STABILIZATION.

9.) CONCRETE WASHOUT AND OTHER NON-STORM RELATED WASTE WATER SHALL BE COLLECTED AND DISPOSED OF PROPERLY.

10.) CONTRACTOR SHALL BE RESPONSIBLE FOR REMOVING ALL EXCESS MATERIALS FROM THE SITE AND DISPOSING OF THEM IN AN APPROVED MANNER AT THEIR EXPENSE.

CONSTRUCTION SEQUENCE:

1.) INSTALL SILT FENCE AND EXISTING INTAKE PROTECTION.

2.) INITIAL DEMOLITION.

3.) INSTALL FRANCHISE UTILITIES (GAS, ELECTRIC, TELEPHONE, CABLE TV, ETC.)

4.) FINAL GRADE SITE.

5.) INSTALL PAVEMENT, CURB, AND OTHER HARDSCAPES.

6.) ESTABLISH PERMANENT VEGETATION IN ALL DISTURBED AREAS.

7.) REMOVE ALL TEMPORARY EROSION AND SEDIMENT CONTROL DEVICES.

LEGEND

Existing	Proposed	
		BOUNDARY LINE
		EASEMENT LINE
		PROPERTY LINE
		SECTION/R.O.W. LINE
		SETBACK LINE
591	591	CONTOUR LINE
E	E	ELECTRIC LINE
		FENCE LINE
FO	FO	FIBER LINE
G	G	GAS LINE
OHU	OHU	OVERHEAD UTILITY LINE
SAN	SAN	SANITARY SEWER LINE
		SILT FENCE LINE
ST	ST	STORM SEWER LINE
T	T	TELEPHONE LINE
TV	TV	TELEVISION LINE
W	W	WATER LINE
		PROPERTY CORNER
		BENCH MARK
		CONIFEROUS TREE
		DECIDUOUS TREE
		GAS MANHOLE
		GAS VALVE
		SANITARY MANHOLE
		SIGN
		STORM INTAKE
		STORM MANHOLE
		TELEPHONE PEDESTAL
		UTILITY POLE
		WATER HYDRANT
		WATER SHUT OFF
		WATER VALVE

HATCH LEGEND

- 6" PCC PAVEMENT
- EXISTING PCC ROADWAY
- SEED AND MULCH (OR CITY APPROVED EQUAL)
- INLET PROTECTION
- SILT FENCE/STRAW WATTLE
- COMPOST BLANKET

NORTH

0 20' 40'

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W-3 CONSTRUCTION SITE PLAN
LOT 8 - WASHINGTON BUSINESS PARK SUBDIVISON PHASE 2
BUCHANAN ST. - WASHINGTON, IOWA

STORMWATER POLLUTION PREVENTION PLAN

6 OF 6

Scale
1"=20'
Drawn
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City of Washington
215 East Washington Street
Washington, IA 52353

SITE PLAN REVIEW CHECKLIST

Project Name: W-3 Construction

Engineer: VJ Engineering

Reviewer: Leland Belding, PE, Veenstra & Kimm, Inc

Reviewed Date: 11-30-2023

1. MINOR SITE PLAN. ☐

   A. Any new commercial or multi-family development with a total site area less than 10,000 sq. ft.

   B. Any commercial or multifamily building and/or pavement addition or replacement less than 10,000 sq. ft. in combined impervious surface area and not included on a site that was previously developed under an approved site plan that cumulatively exceeds these areas.

   C. Parking lots under 10,000 sq. ft. in surface area and not included on a site that was previously developed under an approved site plan that cumulatively exceeds these areas.

   D. Structures incidental to publicly owned parks, playgrounds, golf courses and recreation areas. Structures incidental to agricultural uses.

2. MAJOR SITE PLAN ☒

   A. Any new commercial or multifamily development with a total site area more than 10,000 sq. ft. 47,480sf Lot

   B. Any commercial or multifamily building and/or pavement addition or replacement more than 10,000 sq. ft. in combined impervious surface area and not included on a site that was previously developed under an approved site plan that cumulatively exceeds these areas.

   C. Parking lots over 10,000 sq. ft. in surface area and not included on a site that was previously developed under an approved site plan that cumulatively exceeds these areas.

City of Washington
215 East Washington Street
Washington, IA 52353

MINOR SITE PLAN:

1. Date of preparation, North point and scale no smaller than 1"=100'. ☑ YES ☐ NO

   Comments:

2. A vicinity map at a scale of 1"=500' or larger, showing the general location of the property, and the adjoining land uses and zoning.

   Comments: ☑ YES ☐ No

3. Legal description and address of the property to be developed. ☑ YES ☐ No

   Comments: Typo on Project Site Address on cover sheet. Says Lot 8 instead of Lot 7.

4. Name and address of the record property owner, the applicant, and the person or firm preparing the site plan

   Comments: ☑ YES ☐ No

5. Total number and type of dwelling units proposed, proposed uses for all building; total floor area of each building; estimated number of employees for each proposed use where applicable; and any other information, including peak demand, which may be necessary to determine the number of off-street parking spaces and loading spaces required by the zoning.

   Bld 7,168 SF Usage missing ☐ YES ☑ No
   Zoning I-2 # employees?

6. Off-street Parking calculation of required and provided stalls. ☐ YES ☑ No

   Comments: Missing
   4 provided

7. Location and exterior dimensions of all existing and proposed structures or additions including setback distance from property boundary lines and distance between structures, Including finished floor elevations, number of floors, and area of each floor.

   ☑ YES ☐ No

   Comments:

8. Existing and proposed contours. ☑ YES ☐ No

   Comments:

   Check grading. Looks like a low spot north of building at edge of concrete.

City of Washington
215 East Washington Street
Washington, IA 52353

9. Property lines and dimensions to the nearest one-tenth of a foot and the total square footage and acre of the site. ☑ YES ☐ No

Comments:

10. Location, grade and dimension of all existing and proposed paved surfaces including parking and loading areas, entrance and exit drives, pedestrian walkways, and other similar permanent improvements. ☑ YES ☐ No

Comments:

11. Open space calculations, Lot area minus impervious area. Impervious area include buildings and paved surfaces. ☑ YES ☐ No

Comments:

12. Location, and type of existing or proposed signs and of any existing or proposed lighting on the property which illuminates any part of any required yard. ☐ YES ☑ No

Comments: None shown

13. Location of existing trees six (6) inches or larger in diameter, landslide areas, springs and streams and other bodies of water, any area subject to flooding by a one hundred (100) year storm on site and downstream off site. ☐ YES ☑ No

Comments: No existing trees

14. Location, amount and type of any proposed landscaping. Location of proposed plantings, fences, walls, or other screening as required by the zoning regulations and the design standards set forth in section 163.03. ☐ YES ☑ No

Comments: None shown

15. Soil test and similar information, if deemed necessary by the City Engineer, to determine the feasibility of the proposed development in relation to the design standards set forth in Section 163.03 ☐ YES ☑ No

Comments: N/A

16. Where possible ownership or boundary problems exist, as determined by the Zoning Administrator, a property survey by a licensed land surveyor may be required. ☐ YES ☑ No

Comments: N/A

City of Washington
215 East Washington Street
Washington, IA 52353

17. Existing and proposed zoning. ☑ YES ☐ No

Comments: I-2

18. Existing and proposed utility lines such as water, sanitary sewer, storm sewer, gas, electric, and communication. Including fire hydrant locations.

Electric	☑ YES	☐ No
Gas	☑ YES	☐ No
Water	☑ YES	☐ No
Sanitary Sewer	☑ YES	☐ No
Storm Sewer	☑ YES	☐ No
Telephone / Cable	☑ YES	☐ No
Hydrants	☑ YES	☐ No

Comments:

19. Existing and proposed easements. ☑ YES ☐ No

Comments: 10' Public utility easement

20. Provide signature block for the Planning and Zoning Chairman and the City of Washington Mayor. ☐ YES ☑ No

Comments: Missing

21. ***Major*** - Storm Water Pollution Prevention Plan. Comply with all current minimum mandatory requirements for SWPP's promulgated by the Department of National Resources in connection with the issuance of a State NPDES General Permit No. 2. ☑ YES ☐ No

Comments:

22. ***Major*** - Complete traffic circulation and parking plan, showing the location and dimensions of all existing and proposed parking stalls, loading areas, entrances and exit drives, sidewalks, dividers, planters, and other similar permanent improvements. ☑ YES ☐ No

Comments:

23. Major - exterior elevations views of proposed buildings, for the purpose of understanding the structures and building material to be used, the location of windows, doors, overhangs, projection heights, etc. and the grade relationship to floor elevation, and the number of stories of each existing building to be retained and of each proposed building. ☑ YES ☐ No

Comments:

24. ***Major:*** Storm Water Management Plan. No plat of a site plan shall be approved unless it includes a storm water management plan that is adequate or serve or unless there has been a determination by Zoning Administrator, or a duty authorized representative, that storm water management plan is not necessary. ☐ YES ☐ No

Comments: Regional detention

A. All area within the proposed parcel(s) shall be developed to comply with Statewide Urban Design Standards (SUDAS) and shall manage storm water volumes of 1.25 inches by infiltration processes according to the Iowa Storm water Management Manual. ☐ YES ☐ No

Comments: Regional detention

B. The plan must be designed to prevent the post-development rate of runoff from subdivision or site planned development from exceeding the predevelopment rate of runoff for the five-year to a 100 year, 24-hour storm as defined by the Iowa Storm water Management Manual.

Comments: Regional detention ☐ YES ☐ No

C. Adequate overland relief with proper easement for storms larger than a 100 year storm as defined by Iowa Storm water Manual shall be provided. ☐ YES ☐ No

Comments: Site sheet flows to street

D. Water Quality Criteria Regional detention

A. Post-development runoff shall be captured and treated by water quality Best Management Practices (BMP), as recognized by the SUDAS and Iowa Storm water Management Manual, to prevent or minimize water quality impacts from land development. The application shall use the below information to comply with the criterion:

1. Structural and non-structural practices shall be designed to capture and treat the Water Volume (WQv). The WQv shall be computed as specified in the Iowa Storm water Management Manual.

Comments: N/A ☐ YES ☐ No

City of Washington
215 East Washington Street
Washington, IA 52353

2. This criterion shall met using practices from the Storm Water Technology section in the Iowa Storm water Management Manual. BMP's or combinations of BMP's shall be selected that achieve the highest pollutant load reduction for the pollutants of concern.

Comments: N/A ☐ YES ☐ No

The design is to be approved and signed by a licensed engineer.

Comments: N/A ☐ YES ☐ No

E. The design is to be approved and signed by a licensed engineer. ☑ YES ☐ No

REED Construction

Change Order

Printed: Dec 13, 2023
2706 275th Ave, De Witt, IA 52742-9435
Phone: (563) 370-9661

Owner Info

WASHINGTON PUBLIC
LIBRARYFOUNDATION
PO BOX 516
Washington, Ia 52353

Job Info

115 W Washington Street
Washington, IA 52353

Change Order ID
0003

Washington Public Library FEH Design # 2023202

CO ID	Created / Approved Date		Price
0003	Created:	Dec 11, 2023	-$1,260.50

Description
Green Screen Wall **1) Build soffit- Frame, Drywall,Primer Paint, Green screen paint and move 1-outlet. ADD=$1,348.50** **2) Deduct Green Spreen=($109)** **3)Deduct Glass Graghices ($2,500)** **Total Deduct ($1260.50)** **Please approve this Change Order if you would like to confirm the adjustment to your original Scope of Work. After accepting, we recommend paying the balance online. Simply login to your Buildertrend account, and click to "Pay Online" within the "Payments" tab. From here, you will either plug-in your credit card number, or checking account. You may also add saved payment methods by accessing "Settings" under the wheel icon in your top menu. Please contact us with any questions in reference to this process, and we'll be happy to help out!**

Items	Cost Types	Description	Qty / Unit	Unit Price	Price
09-02 Framing 09-02 Reed Labor Steel framing, drywall Hanging, Ceilings	Labor		1	$120.00	$120.00
09-02 Drywall Hang/bead/Finish 09-02 Paint/ Drywall Labor	Labor		3	$120.00	$360.00
09-02 Primer 09-02 Paint/ Drywall	Labor		0.5	$120.00	$60.00

Items	Cost Types	Description	Qty / Unit	Unit Price	Price
Labor					
09-02 Green Screen Paint Labor 09-02 Paint/ Drywall Labor	Labor		1	$120.00	$120.00
09-04 Green Screen Paint 09-04 Material			1	$150.00	$150.00
26-03 Move 1 Outlet in Stud Wall 26-03 Electrical Subcontractor	Labor		1	$300.00	$300.00
09-04 Framing and Drywall Materials 09-04 Material	Material		1	$150.00	$150.00
11-04 Green Screen (Deduct) 11-04 Equipment Installation	Material		1	-$109.00	-$109.00
10-04 Graphics (Deduct) 10-04 Specialties Material	Material		1	-$2,500.00	-$2,500.00
01-01 Mark Up 01-00 Mark Up	Other		1	$81.00	$81.00
01-00 Subs Mark Up 01-00 Mark Up	Other		1	$7.50	$7.50

Status	Signature	Date
Approved by: _____		___/___/____

Approval Comments

Please Note: A signature of Approval OR **Electronic Acceptance** is required before change order is effective. This change order becomes part of the existing contract.

TOTAL AMOUNT OF CHANGE ORDER: -$1,260.50

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov

Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Lacie Porter- Asst Chief of EMS

MEMO

TO: Mayor & City Council
CC: City Administrator, City Clerk
RE: Mayoral Affirmation of Fire Department Election Results for 2024

December 8, 2023

Mayor & Council-

At our December meeting a motion was made to bypass the election procedure and keep the same officers for 2024. This motion was met with 100% support.

The following are the 2024 fire department officers:

Fire Chief- Brendan DeLong
1st Asst Fire Chief- Bill Hartsock
2nd Asst Fire Chief- Jim Williams
Secretary/Treasurer- Philip Morris

I request approval & mayoral affirmation of these results.

I appreciate your support.

Brendan DeLong
Fire Chief

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WASHINGTON, IOWA, INCORPORATING A NEW CHAPTER REGARDING CROSS CONNECTION CONTROLS.

WHEREAS, in order to protect the City's potable water supply, the City Council of the City of Washington has heretofore deemed it necessary and desirable to implement a cross connection control ordinance; and

WHEREAS, the City administration with the assistance of the Iowa Rural Water Association has drafted a proposed cross connection control ordinance that now requires passage by the Washington City Council.

NOW, THEREFORE, BE IT ORDAINED, as follows:

1. Amendment. The Code of Ordinances of the City of Washington, Iowa, is hereby amended to add and incorporate a new chapter entitled "Cross Connection Control" to its code of ordinances, which reads as follows:

"CROSS CONNECTION CONTROL.

Section 1. Definitions. When used in this chapter, the following terms shall have the following meanings:

1. "Approved Backflow Prevention Assembly for Containment" means an assembly that has been approved by the University of Southern California Foundation for Cross Connection Control and Hydraulic Research (USC) and meets AWWA standard C511-89 for Reduced Pressure Assemblies and ANSI/AWWA Standard C510-17 (R21) for Double Check Assemblies.
2. "Backflow" means the undesirable reverse of flow of water contaminants or pollutants into the public water drinking supply as a result of a cross-connection. Backflow may occur through backpressure or backsiphonage.
3. "Backpressure" means Backflow caused by water pressure in a facility that is higher than the pressure of the public drinking water supply. This may be caused by pumps, boilers, gravity or other sources of pressure.
4. "Backsiphonage" means the reverse flow of used, contaminated, or polluted water from a plumbing fixture or device into the public drinking water due to reduced pressure. This can be caused by firefighting, water main breaks or repairs.

5. "Backflow Prevention Assembly Technician" means a person registered with the Iowa Department of Public Health to test or repair Backflow Prevention Assemblies and to report on the conditions of these assemblies.
6. "Cross connection" means any actual or potential connection or arrangement, physical or otherwise, between a potable water supply system and any plumbing fixture or tank, receptacle, equipment or device through which may make it possible for non-potable, used, unclean, polluted, contaminated water or other substance to enter the potable water system under any condition.
7. "Containment" means the installation of an approved testable backflow prevention assembly on the water service line immediately following the meter or at the service entrance to the building.
8. "Customer" means the owner, operator or occupant of a building or property or of a private water system which has a water service from a public water system.
9. "Degree of Hazard" means the rating of a cross connection or water service as determined the Superintendent that indicates the potential to cause contamination or pollution. Facilities rated as high hazard will be required to install an approved assembly for Containment.
10. "Distribution System" means the water distribution system of the City of Washington, Iowa.
11. "Double Check Valve Assembly" means a backflow prevention assembly consisting of two independently acting, internally loaded check valves, four properly located test ports and two isolation valves.
12. "High Hazard" means a high hazard cross-connection which may alter the quality of the potable water by creating an actual hazard to the public health, through poisoning or through the spread of disease by sewage, industrial fluids or wastewater service entrance.
13. "Isolation" means the installation of a backflow prevention assembly at the cross-connection on each piece of water using equipment, such as a boiler, mortuary aspirator, lawn irrigation, chemicalmixer/dispenser, post-mix carbonator or similar devices.
14. "Low Hazard" means a cross-connection which may alter the quality of potable water to a degree which does not create a hazard to public health, but which does adversely and unreasonably affect the aesthetic qualities of such potable water for domestic use.
15. "Reduced Pressure Principle Assembly" means a backflow prevention consisting of two independently acting, internally loaded check valves, a differential pressure relief valve, four properly test ports and two isolation valves.
16. "Superintendent" means the Water Superintendent for the City of Washington or his/her designee.
17. "Thermal Expansion" means the volumetric increase of water pressure due to heating resulting in increased pressure in a closed system.

18. "Water Service" means the physical connection between a public water system and the Customer's building, property or private water system or the act of providing potable water to a Customer.

Section 2. Responsibility for Administration. The Superintendent shall administer, implement and enforce the provisions of this chapter. Any powers granted or duities imposed upon the Superintendent may be delegated by the Superintendent to persons or entities acting in the beneficial interest or employ of the City.

Section 3. Right of Entry. Upon proper identification presented by the Superintendent or his/her designee or upon the granting of a search warrant by a court of competent jurisdiction, the Superintendent shall be permitted access to a Customer's building or property for the purposes of inspection and to ensure compliance with this chapter.

Section 4. New water services. Prior to connection of any new water service, the Customer or Customer's agent shall submit plans for a new water service to the Superintendent for review. The Superintendent shall determine the type of backflow prevention assembly required for containment based upon the Degree of Hazard. The Superintendent shall require the installation of the appropriate backflow prevention assembly for Containment prior to the initiation of water service. All new service lines are subject to the requirements of the plumbing code pertaining to backflow prevention.

Section 5. Cross Connections prohibited. All Cross Connections from any well or other source of water to any piping systems connected to the Distribution System are prohibited.

Section 6. Customer responsibility. Each Customer shall be responsible that no Cross Connections exist on the Customer's property or premises unless an approved backflow prevention device has been installed and maintained by the Customer.

Section 7. Backflow Devices required. Backflow prevention devices at the entrance to the water service system are required for the following:

a. In the case of a potential of a Cross Connection where a hazardous condition exists;
b. All new commercial or industrial, or newly remodeled commercial or industrial buildings;
c. All multi-tenant residential properties; and
d. Permanently installed lawn irrigation devices; and
e. Any case where the Superintendent believes that the Degree of Hazard warrants the installation of a backflow prevention device.

Section 8. Private Wells. Private Wells and any piping served by a private well shall be physically disconnected from any plumbing pipes and fixtures that are or will be connected to the City's water distribution system. If a private well will be left in service, no well equipment or piping shall be allowed to remain in the building even if it is physically separated or isolated with a valve unless an approved reduced pressure zone backflow prevention assembly is installed at the water service entrance.

Section 9. Interconnected Services and/or Fire Lines. When a Customer is served by two or more inter-connected services and/or fire lines connected to different distribution mains or different sections of distribution mains, the Customer shall install, at the Customer's sole cost and expense, on each service line and/or fire line, an approved check valve according to the latest edition of AWWA Standard C508. This required check valve shall be installed in an access manhole and shall be located on private property immediately adjacent and inside the property line. The Superintendent shall have the right to enter onto the private property upon presenting proper identification to inspect said check valve.

Section 10. Inspection by Superintendent. The Superintendent, upon presenting of property identification, may enter upon any existing Customer property or premises, excluding single-family residences, to evaluate the type of water usage and Degree of Hazard for said property and/or premises. Failure of the Customer to provide access within thirty (30) days of request by the Superintendent may result in the filing of an action with a court of competent jurisdiction to allow said access.

Section 11. Water Usage Inventory. In lieu of the inspection outlined in Section 10 above, the Customer may complete a Water Usage Inventory on a form provided by the City and submit it to the Superintendent for review. Failure of the Customer to complete said Water Usage Inventory within thirty (30) days of request by the Superintendent may result in the filing of an action with a court of competent jurisdiction to require an inspection outlined in Section 10 above or completion of said Water Usage Inventory.

Section 12. Installation Notice. After the inspection has been completed as outlined in Section 10 above or the Water Usage Inventory has been completed by the Customer as outlined in Section 11 above, the Superintendent may require the installation of an appropriate backflow prevention device to protect the City's potable water supply. To require the installation of a backflow prevention device, the Superintendent shall send written notice to the Customer via U.S. Mail to the address listed in the Office of the County Auditor (the "Installation Notice"), giving the Customer thirty (30) days to install said backflow prevention device at the Customer's sole cost and expense. Upon completion of said installation, the Customer shall submit a passing backflow test to the Superintendent.

Section 13. Annual Inspection Required. The Customer which has an approved backflow prevention device installed on the Customer's property or premises shall have each backflow prevention device tested annually by a backflow prevention assembly technician registered with the Iowa Department of Public Health. Proof of said annual test shall be submitted no later than July 1st of each year (the "Annual Backflow Test Date"). The Customer shall show compliance with this Annual Inspection Requirement by submitting a report of each test to the Superintendent by the Annual Backflow Test Date. The Customer shall promptly, but no later than 30 days after being notified of a malfunctioning backflow prevention device, repair and/or replace said malfunctioning backflow prevention device.

Section 14. Disconnection from Water Service Pipe authorized. In addition to the remedies expressed elsewhere in this chapter, the City may, disconnect the Customer from the City's water distribution system for violation of this chapter.

2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

3. Adjudication. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

4. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 202_.

_____

Millie Younquist, Mayor Pro tem

Attest:

_____

City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2023.

_____

City Clerk

RESOLUTION NO. 2023-____

RESOLUTION ACCEPTING THE COUNTRY CLUB VIEW SUBDIVISION – PLAT 1 PROJECT AS COMPLETED

WHEREAS, the City Council of the City of Washington did award a construction contract to DeLong Construction, Inc., in the amount of $1,463,694.75 for the "Country Club View Subdivision – Plat 1 Project" (the "Project") on July 19, 2022; and,

WHEREAS, the Project has been completed in accordance with the plans and specifications; and,

WHEREAS, it is necessary for the City Council to formally accept the Project and issue final payment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the construction of the Project is hereby accepted as completed, with a final contract price of $1,511,653.40.

Section 2. Seeding remaining unseeded areas and removing slit fence in the spring of 2024 and any deficient areas will be repaired.

Section 3. That retainage in the amount of $75,582367 for the completion of the Project will be paid following approval of this Resolution if no claims have been filed against the retainage without further action from the Council.

PASSED AND APPROVED this 19th day of December, 2023.

_____
Millie Youngquist, Mayor Pro Tem

ATTEST:

_____
Amanda Waugh, City Clerk

GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577
Phone: 641.672.2526 • Fax: 641.672.2091

December 13, 2023

City of Washington
Deanna McCusker, City Administrator
215 E. Washington St
Washington, IA 52353

Re: Country Club View Subdivision – Plat 1
Washington, Iowa
G&A 7021200

Honorable Mayor and Council:

I hereby state that the work of the Country Club View Subdivision – Plat 1 – Paving, Water Main, Sanitary Sewer, and Storm Sewer – Washington, Iowa, under contract bearing the date of July 19, 2022, by and between the City of Washington, Iowa (Owner) and Delong Construction, Inc. (Contractor), has been completed and substantially complies with the terms, conditions, and stipulations of the plans and specifications for said improvements. Per attached letter, Delong has committed to seeding the remaining un-seeded areas and removing silt fence in spring 2024.

Respectfully submitted this 13th day of December, 2023.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

cc: Delong Construction, Inc.

JP/fs

DeLong
CONSTRUCTION, INC.
EARTH MOVERS, GRADING CONTRACTORS

"Our Business is Earth Moving, Our Quality is World Class"

Iowa DOT Certified DBE / WBE / TSB Contractor

1320 North 8th Avenue
PO Box 488
Washington, Iowa 52353

Ph: 319-653-3334
Fx: 319-653-3351
www.delongine.com

December 6, 2023

Garden & Associates
Attn: Jack Pope

RE: Country Club View Subdivision

Jack:

DeLong Construction requests that our contract with the City of Washington for the Country Club View Subdivision be closed out and finalized.

The detention basin work was delayed for several months, due to conditions outside of DeLong's control. This work did not get completed until the week of November 27th. Since this just got completed, the seeding of the detention basin cannot be completed this time of year due to weather.

DeLong Construction will return when the weather is fit in the spring to seed and mulch the detention basin area. Silt fence still remains installed also and DeLong will remove the silt fence when the City of Washington requests this to be done.

We appreciate your cooperation on this project and look forward to closing it out.

Sincerely,

Brendan DeLong
Project Manager

CHANGE ORDER

No. 1

DATE OF ISSUANCE 12/6/2023 EFFECTIVE DATE 12/6/2023

JURISDICTION City of Washington

CONTRACTOR DeLong Construction

Contract: Country Club View Subdivision

Project: Country Club View Subdivision

JURISDICTION's Contract No. _____ ENGINEER's Contract No. 7021000

ENGINEER _____

You are directed to make the following changes in the Contract Documents:

Description: Final Quantity Adjustments and accounts for field conditions

Reason for Change Order: Final Quantity Adjustments and accounts for field conditions

Attachments: (List documents supporting change) Attachment to Change Order No. 1

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: $ 1,488,986.75	Original Contract Times: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net Increase (Decrease) from previous Change Orders No. ____ to ____: $ _____	Net change from previous Change Orders No. ____ to No. ____: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Price prior to this Change Order: $ 1,488,986.75	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net **Increase** ~~(Decrease)~~ of this Change Order: $ 22,666.65	Net Increase (Decrease) this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Price with all approved Change Orders: $ 1,511,653.40	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____ (days or dates)

RECOMMENDED:

By: _____
ENGINEER(Authorized Signature)

Date: 12-13-2023

APPROVED:

By: _____
JURISDICTION(Authorized Signature)

Date: _____

ACCEPTED:

By: _____
CONTRACTOR(Authorized Signature)

Date: 12-13-23

EJCDC 1910-8-B (1996 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractor of America and the Construction Specifications Institute.

G & A 7021200

ATTACHMENT TO CHANGE ORDER NO. 1
DELONG CONSTRUCTION, INC.
COUNTRY CLUB VIEW

12/6/2023

		Contract Qty		Unit Price	Ext	Actual Quantity	Contract Adjustment
101	CLEARING & GRUBBING	1	LS	$ 5,800.00	$ 5,800.00	0.5	$ (2,900.00)
102	EXCAVATION, CLASS 10	7625	CY	$ 6.00	$ 45,750.00	10475	$ 17,100.00
107	TRENCH FOUNDATION	50	TON	$ 25.00	$ 1,250.00	0	$ (1,250.00)
111	SANITARY SEWER FORCE MAIN, PVC, 2"	65	LF	$ 30.00	$ 1,950.00	40	$ (750.00)
113	STORM SEWER, RCP, 12"	28	LF	$ 60.00	$ 1,680.00	0	$ (1,680.00)
114	STORM SEWER, RCP, 15"	22	LF	$ 65.00	$ 1,430.00	40	$ 1,170.00
115	STORM SEWER, RCP OR C900 PVC, 12"	42	LF	$ 60.00	$ 2,520.00	51	$ 540.00
116	STORM SEWER, 15"	765	LF	$ 43.00	$ 32,895.00	768	$ 129.00
122	SUBDRAIN, LONGITUDINAL, 4"	3410	LF	$ 5.75	$ 19,607.50	3372	$ (218.50)
127	STORM SEWER SERVICE STUBS, PVC, 4"	645	LF	$ 30.00	$ 19,350.00	715	$ 2,100.00
128	WATER MAIN, C900, 4"	90	LF	$ 30.00	$ 2,700.00	80	$ (300.00)
129	WATER MAIN, C900, 8"	2060	LF	$ 38.00	$ 78,280.00	2220	$ 6,080.00
130	WATER SERVICE PIPE, TYPE K COPPER, 1"	1625	LF	$ 20.00	$ 32,500.00	1845	$ 4,400.00
131	WATER SERVICE CORP, 1"	40	EA	$ 325.00	$ 13,000.00	39	$ (325.00)
132	WATER SERVICE CURB STOP & BOX, 1"	40	EA	$ 325.00	$ 13,000.00	39	$ (325.00)
133	GATE VALVE, 8"	8	EA	$ 1,750.00	$ 14,000.00	9	$ 1,750.00
146	PAVEMENT, PCC, 7" THICK	6345	SY	$ 47.45	$ 301,070.25	6363.57	$ 881.15
149	DRIVEWAY, GRANUALR, MACADAM STONE BASE	75	TON	$ 25.00	$ 1,875.00	0	$ (1,875.00)
155	RIP RAP, CLASS D	40	TON	$ 50.00	$ 2,000.00	8.72	$ (1,564.00)
156	SILT FENCE	1200	LF	$ 2.00	$ 2,400.00	1457	$ 514.00
157	SILT FENCE, REMOVE SEDIMENT	1200	LF	$ 1.00	$ 1,200.00	0	$ (1,200.00)
158	SILT FENCE, REMOVE DEVICE	1200	LF	$ 1.00	$ 1,200.00	1457	$ 257.00
						Division 1 Adjustment	$ 22,533.65
201	TRENCH FOUNDATION	20	TON	$ 25.00	$ 500.00	25.32	$ 133.00
						Division 2 Adjustment	$ 133.00
						Total Contract Adjustment	**$ 22,666.65**
						Original Contract Price	$ 1,488,986.75
						Final Contract Price	**$ 1,511,653.40**

GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577
Phone: 641.672.2526 • Fax: 641.672.2091

December 13, 2023

City of Washington
Deanna McCusker, City Administrator
215 E. Washington Street
Washington, IA 52353

Re: Country Club View Subdivision – Plat 1
Washington, Iowa
G&A 7021200

Dear Deanna,

Enclosed herewith are three copies of Pay Application No. 8 submitted by Delong Construction for the referenced project. The total pay application is in the amount of $29,432.90. The amount is broken down as shown on the second page of the application. All work is for Division 1 ($19,822.03 is MSJ portion and $9,610.87 is City portion). The application is for work completed this period which includes grading and seeding.

Also enclosed is Change Order No. 1 which adjusts for final quantities and accounts for field conditions. As shown, the change order increases the contract by $22,666.65.

Also enclosed is the Engineer's Completion Statement for the project.

Should the council approve, please have the pay application and change order signed, forward one copy of each to DeLong Construction with payment, keep one copy for City record, and return one copy to Garden & Associates.

Contact me with any questions.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope

Jack Pope, P.E.

Enc: Application for Payment No. 8 (3 copies)
Change Order No. 1 (3 copies)
Engineer's Completion Statement

cc: Jeff Hazelett

JP/fs

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 8

	Application Period: July 23 - Dec. 1, 2023	Application Date: 12/1/2023
To (Owner): City of Washington	From (Contractor): DeLong Construction	Via (Engineer): Garden & Associates, Ltd.
Project: Country Club View Subdivision	Contract: Country Club View Subdivision	Div.1 and Div. 2
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 7021200

Contract Working Day Summary:

Original Contract Time:	
Added by Change Order:	
Contract Time To Date:	
Working Days Used to Date:	
Working Days Remaining:	

Change Order Summary

Approved Change Orders

Number	Additions	Deductions
1	$22,666.65	
TOTALS	$22,666.65	
NET CHANGE BY CHANGE ORDERS	$22,666.65	

1. ORIGINAL CONTRACT PRICE	$	$1,488,986.75
2. Net change by Change Orders	$	$22,666.65
3. Current Contract Price (Line 1 ± 2)	$	$1,511,653.40
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	$	$1,511,653.40
5. RETAINAGE:		
a. 5% X $1,511,653.40 Work Completed	$	$75,582.67
b. 5% X Stored Material	$	
c. Total Retainage (Line 5.a + Line 5.b)	$	$75,582.67
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	$	$1,436,070.73
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	$	$1,406,637.83
8. AMOUNT DUE THIS APPLICATION	$	$29,432.90
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)	$	$75,582.67

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: [signature] Date: 12-13-23

Payment of: $ $29,432.90
(Line 8 or other - attach explanation of the other amount)

is recommended by: [signature] (Engineer) 12-13-2023 (Date)

Payment of: $ $29,432.90
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

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Pay Application No. 8
DELONG CONSTRUCTION, INC.
COUNTRY CLUB VIEW

FOR WORK THROUGH: 12/1/2023

		Contract Qty		Unit Price	Ext	Qty Complete Prior Period	Ext	Qty Complete This Period	Ext	Total Qty Complete to date	Ext
101	CLEARING & GRUBBING	1	LS	$ 5,800.00	$ 5,800.00	0.5	$ 2,900.00		$ -	0.5	$ 2,900.00
102	EXCAVATION, CLASS 10	7625	CY	$ 6.00	$ 45,750.00	7625	$ 45,750.00	2850	$ 17,100.00	10475	$ 62,850.00
103	SUBGRADE PREP, 12" THICK	7620	SY	$ 1.25	$ 9,525.00	7620	$ 9,525.00		$ -	7620	$ 9,525.00
104	SUBBASE, MODIFIED	6835	SY	$ 8.00	$ 54,680.00	6835	$ 54,680.00		$ -	6835	$ 54,680.00
105	COMPACTION TESTING	1	LS	$ 5,000.00	$ 5,000.00	1	$ 5,000.00		$ -	1	$ 5,000.00
106	SUBBASE, CLASS A	345	SY	$ 8.00	$ 2,760.00	345	$ 2,760.00		$ -	345	$ 2,760.00
107	TRENCH FOUNDATION	50	TON	$ 25.00	$ 1,250.00	0	$ -		$ -	0	$ -
108	TRENCH COMPACTION TESTING	1	LS	$ 5,000.00	$ 5,000.00	1	$ 5,000.00		$ -	1	$ 5,000.00
109	SANITARY SEWER GRAVITY MAIN, PVC, 8"	2330	LF	$ 40.00	$ 93,200.00	2330	$ 93,200.00		$ -	2330	$ 93,200.00
111	SANITARY SEWER FORCE MAIN, PVC, 2"	65	LF	$ 30.00	$ 1,950.00	40	$ 1,200.00		$ -	40	$ 1,200.00
112	SANITARY SEWER SERVICE STUB, PVC, 4"	1455	LF	$ 47.00	$ 68,385.00	1455	$ 68,385.00		$ -	1455	$ 68,385.00
113	STORM SEWER, RCP, 12"	28	LF	$ 60.00	$ 1,680.00	0	$ -		$ -	0	$ -
114	STORM SEWER, RCP, 15"	22	LF	$ 65.00	$ 1,430.00	40	$ 2,600.00		$ -	40	$ 2,600.00
115	STORM SEWER, RCP OR C900 PVC, 12"	42	LF	$ 60.00	$ 2,520.00	51	$ 3,060.00		$ -	51	$ 3,060.00
116	STORM SEWER, 15"	765	LF	$ 43.00	$ 32,895.00	768	$ 33,024.00		$ -	768	$ 33,024.00
117	STORM SEWER, 24"	731	LF	$ 69.00	$ 50,439.00	731	$ 50,439.00		$ -	731	$ 50,439.00
118	STORM SEWER, 30"	140	LF	$ 90.00	$ 12,600.00	140	$ 12,600.00		$ -	140	$ 12,600.00
119	PIPE APRON, ALL TYPES, 15"	3	EA	$ 500.00	$ 1,500.00	3	$ 1,500.00		$ -	3	$ 1,500.00
120	PIPE APRON, ALL TYPES, 30"	1	EA	$ 1,050.00	$ 1,050.00	1	$ 1,050.00		$ -	1	$ 1,050.00
121	PIPE APRON GUARD (30" APRON)	1	EA	$ 1,150.00	$ 1,150.00	1	$ 1,150.00		$ -	1	$ 1,150.00
122	SUBDRAIN, LONGITUDINAL, 4"	3410	LF	$ 5.75	$ 19,607.50	3372	$ 19,389.00		$ -	3372	$ 19,389.00
123	FOOTING DRAIN COLLECTOR, PVC OR HDPE, 8"	1030	LF	$ 18.00	$ 18,540.00	1030	$ 18,540.00		$ -	1030	$ 18,540.00
124	FOOTING DRAIN CLEANOUT, 8"	5	EA	$ 1,000.00	$ 5,000.00	5	$ 5,000.00		$ -	5	$ 5,000.00
125	SUBDRAIN OUTLETS & CONNECTIONS, 4" OR 6"	12	EA	$ 250.00	$ 3,000.00	12	$ 3,000.00		$ -	12	$ 3,000.00
126	FOOTING DRAIN OUTLETS & CONNECTIONS, 8"	4	EA	$ 500.00	$ 2,000.00	4	$ 2,000.00		$ -	4	$ 2,000.00
127	STORM SEWER SERVICE STUBS, PVC, 4"	645	LF	$ 30.00	$ 19,350.00	715	$ 21,450.00		$ -	715	$ 21,450.00
128	WATER MAIN, C900, 4"	90	LF	$ 30.00	$ 2,700.00	80	$ 2,400.00		$ -	80	$ 2,400.00
129	WATER MAIN, C900, 8"	2060	LF	$ 38.00	$ 78,280.00	2220	$ 84,360.00		$ -	2220	$ 84,360.00
130	WATER SERVICE PIPE, TYPE K COPPER, 1"	1625	LF	$ 20.00	$ 32,500.00	1845	$ 36,900.00		$ -	1845	$ 36,900.00
131	WATER SERVICE CORP, 1"	40	EA	$ 325.00	$ 13,000.00	39	$ 12,675.00		$ -	39	$ 12,675.00
132	WATER SERVICE CURB STOP & BOX, 1"	40	EA	$ 325.00	$ 13,000.00	39	$ 12,675.00		$ -	39	$ 12,675.00
133	GATE VALVE, 8"	8	EA	$ 1,750.00	$ 14,000.00	9	$ 15,750.00		$ -	9	$ 15,750.00
134	FIRE HYDRANT ASSEMBLY	5	EA	$ 5,855.00	$ 29,275.00	5	$ 29,275.00		$ -	5	$ 29,275.00
135	WATER MAIN CONNECTION NO. 1	1	LS	$ 2,000.00	$ 2,000.00	1	$ 2,000.00		$ -	1	$ 2,000.00
136	WATER MAIN CONNECTION NO. 2	1	LS	$ 1,500.00	$ 1,500.00	1	$ 1,500.00		$ -	1	$ 1,500.00
137	WATER METER PIT	1	LS	$ 1,000.00	$ 1,000.00	1	$ 1,000.00		$ -	1	$ 1,000.00
138	MANHOLE, SW-301, 48" DIA.	9	EA	$ 5,200.00	$ 46,800.00	9	$ 46,800.00		$ -	9	$ 46,800.00
139	MANHOLE, SW-401, 48" DIA.	1	EA	$ 4,150.00	$ 4,150.00	1	$ 4,150.00		$ -	1	$ 4,150.00
140	MANHOLE, SW-401, 60" DIA.	1	EA	$ 7,300.00	$ 7,300.00	1	$ 7,300.00		$ -	1	$ 7,300.00
141	INTAKE, SW-501	4	EA	$ 5,030.00	$ 20,120.00	4	$ 20,120.00		$ -	4	$ 20,120.00
142	INTAKE, SW-502, 48" DIA.	4	EA	$ 5,375.00	$ 21,500.00	4	$ 21,500.00		$ -	4	$ 21,500.00
143	INTAKE, SW-503	3	EA	$ 9,650.00	$ 28,950.00	3	$ 28,950.00		$ -	3	$ 28,950.00
144	INTERNAL DROP CONNECTION	1	EA	$ 850.00	$ 850.00	1	$ 850.00		$ -	1	$ 850.00
145	INTAKE, SW-512, CASE 1, 18" RISER OR PVC AREA DRAI	1	EA	$ 2,950.00	$ 2,950.00	1	$ 2,950.00		$ -	1	$ 2,950.00
146	PAVEMENT, PCC, 7" THICK	6345	SY	$ 47.45	$ 301,070.25	6363.57	$ 301,951.40		$ -	6363.57	$ 301,951.40

147	PCC PAVEMENT SAMPLES & TESTING	1	LS	$ 2,000.00	$ 2,000.00	1	$ 2,000.00		$ -	1	$ 2,000.00
148	DRIVEWAY, GRANULAR, CLASS A	75	TON	$ 25.00	$ 1,875.00	75	$ 1,875.00		$ -	75	$ 1,875.00
149	DRIVEWAY, GRANUALR, MACADAM STONE BASE	75	TON	$ 25.00	$ 1,875.00	0	$ -		$ -	0	$ -
150	PAVEMENT REMOVAL	200	SY	$ 6.50	$ 1,300.00	200	$ 1,300.00		$ -	200	$ 1,300.00
151	TEMPORARY TRAFFIC CONTROL	1	LS	$ 2,350.00	$ 2,350.00	0.5	$ 1,175.00	0.5	$ 1,175.00	1	$ 2,350.00
152	HYDRAULIC SEEDING, FERTILIZING, & MULCHING	1	LS	$ 10,500.00	$ 10,500.00	0	$ -	1	$ 10,500.00	1	$ 10,500.00
153	SWPPP PREPARATION	1	LS	$ 1,000.00	$ 1,000.00	1	$ 1,000.00		$ -	1	$ 1,000.00
154	SWPPP MANAGEMENT	1	LS	$ 1,500.00	$ 1,500.00	0.5	$ 750.00	0.5	$ 750.00	1	$ 1,500.00
155	RIP RAP, CLASS D	40	TON	$ 50.00	$ 2,000.00	8.72	$ 436.00		$ -	8.72	$ 436.00
156	SILT FENCE	1200	LF	$ 2.00	$ 2,400.00	1457	$ 2,914.00		$ -	1457	$ 2,914.00
157	SILT FENCE, REMOVE SEDIMENT	1200	LF	$ 1.00	$ 1,200.00	0	$ -		$ -	0	$ -
158	SILT FENCE, REMOVE DEVICE	1200	LF	$ 1.00	$ 1,200.00	0	$ -	1457	$ 1,457.00	1457	$ 1,457.00
159	MOBILIZATION	1	LS	$ 37,000.00	$ 37,000.00	1	$ 37,000.00		$ -	1	$ 37,000.00
201	TRENCH FOUNDATION	20	TON	$ 25.00	$ 500.00	25.32	$ 633.00		$ -	25.32	$ 633.00
202	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8"	16	LF	$ 350.00	$ 5,600.00	16	$ 5,600.00		$ -	16	$ 5,600.00
203	SANITARY SEWER GRAVITY MAIN, TRENCHLESS, 8"	510	LF	$ 498.00	$ 253,980.00	510	$ 253,980.00		$ -	510	$ 253,980.00
204	MANHOLE, SW-301, 48" DIA.	2	EA	$ 13,850.00	$ 27,700.00	2	$ 27,700.00		$ -	2	$ 27,700.00
205	CONNECTION TO EXISTING MANHOLE	1	EA	$ 12,000.00	$ 12,000.00	1	$ 12,000.00		$ -	1	$ 12,000.00
206	HYDRAULIC SEEDING, FERTILIZING, & MULCHING	1	LS	$ 7,500.00	$ 7,500.00	1	$ 7,500.00		$ -	1	$ 7,500.00
207	MOBILIZATION	1	LS	$ 28,500.00	$ 28,500.00	1	$ 28,500.00		$ -	1	$ 28,500.00
					$ 1,488,986.75		$ 1,480,671.40		$ 30,982.00		$ 1,511,653.40

	Prior Est	Division 1 This Pay Est.	Division 2 This Pay Est.	Total
Value of Completed Work:	$ 1,480,671.40	$ 1,175,740.40	$ 335,913.00	$ 1,511,653.40
Value of Materials in Storage:	$ -	$ -	$ -	$ -
Total:	$ 1,480,671.40	$ 1,175,740.40	$ 335,913.00	$ 1,511,653.40

		Total To Date	Previous Application	This Application
Division 1	MSJ Portion:	$375,740.40	$354,875.10	$20,865.30
	City Portion:	$800,000.00	$789,883.29	$10,116.71
		$1,175,740.40	$1,144,758.39	$30,982.01

Amount to Contractor		MSJ Div 1	City Div.1	Division 2	
	Total	$ 375,740.40	$ 800,000.00	$ 335,913.00	
	5% Retainage	$ 18,787.02	$ 40,000.00	$ 16,795.65	
	Less Previous Payments	$337,131.35	$750,389.13	$319,117.35	
	Amount Due This App	$19,822.03	$9,610.87	$0.00	**$29,432.90**

GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577
Phone: 641.672.2526 • Fax: 641.672.2091

December 13, 2023

City of Washington
Deanna McCusker, City Administrator
215 E. Washington Street
Washington, IA 52353

Re: Country Club View Subdivision – Plat 1
Washington, Iowa
G&A 7021200

Dear Deanna,

Enclosed herewith are three copies of Pay Application No. 9 (Final) submitted by Delong Construction for the referenced project. The total pay application is in the amount of $75,582.67 and is for the project retainage. The amount is broken down as shown on the second page of the application. For Division 1 ($18,787.02 is MSJ portion and $40,000 is City portion which brings the total paid by the City to $800,000). The remainder is for Division 2 in the amount of $16,795.65

Should the council approve, please have the pay application signed, forward one copy to DeLong Construction with payment, keep one copy for City record, and return one copy to Garden & Associates.

Contact me with any questions.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Enc: Application for Payment No. 9-Final (3 copies)

cc: Jeff Hazelett

JP/fs

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 9 (Final)

Application Period: July 23 - Dec. 1, 2023	Application Date: 12/1/2023	
To (Owner): City of Washington	From (Contractor): DeLong Construction	Via (Engineer): Garden & Associates, Ltd.
Project: Country Club View Subdivision	Contract: Country Club View Subdivision	Div.1 and Div. 2
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 7021200

Contract Working Day Summary:

Original Contract Time:	
Added by Change Order:	
Contract Time To Date:	
Working Days Used to Date:	
Working Days Remaining:	

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	$22,666.65	
TOTALS	$22,666.65	
NET CHANGE BY CHANGE ORDERS	$22,666.65	

1. **ORIGINAL CONTRACT PRICE** ..... $ $1,488,986.75
2. **Net change by Change Orders** ..... $ $22,666.65
3. **Current Contract Price (Line 1 ± 2)** ..... $ $1,511,653.40
4. **TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)** ..... $ $1,511,653.40
5. **RETAINAGE:**
   - a. 5% X _____ Work Completed ..... $ _____
   - b. 5% X _____ Stored Material ..... $ _____
   - c. Total Retainage (Line 5.a + Line 5.b) ..... $ _____
6. **AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)** ..... $ $1,511,653.40
7. **LESS PREVIOUS PAYMENTS (Line 6 from prior Application)** ..... $ $1,436,070.73
8. **AMOUNT DUE THIS APPLICATION** ..... $ $75,582.67
9. **BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)** ..... $ _____

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: [signature] Date: 12-13-23

Payment of: $ $75,582.67
(Line 8 or other - attach explanation of the other amount)

is recommended by: [signature] (Engineer) 12-13-2023 (Date)

Payment of: $ $75,582.67
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

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Pay Application No. 9 (Final)
DELONG CONSTRUCTION, INC.
COUNTRY CLUB VIEW

FOR WORK THROUGH: 12/1/2023

		Contract Qty		Unit Price	Ext	Qty Complete Prior Period	Ext	Qty Complete This Period	Ext	Total Qty Complete to date	Ext
101	CLEARING & GRUBBING	1	LS	$ 5,800.00	$ 5,800.00	0.5	$ 2,900.00		$ -	0.5	$ 2,900.00
102	EXCAVATION, CLASS 10	7625	CY	$ 6.00	$ 45,750.00	10475	$ 62,850.00		$ -	10475	$ 62,850.00
103	SUBGRADE PREP, 12" THICK	7620	SY	$ 1.25	$ 9,525.00	7620	$ 9,525.00		$ -	7620	$ 9,525.00
104	SUBBASE, MODIFIED	6835	SY	$ 8.00	$ 54,680.00	6835	$ 54,680.00		$ -	6835	$ 54,680.00
105	COMPACTION TESTING	1	LS	$ 5,000.00	$ 5,000.00	1	$ 5,000.00		$ -	1	$ 5,000.00
106	SUBBASE, CLASS A	345	SY	$ 8.00	$ 2,760.00	345	$ 2,760.00		$ -	345	$ 2,760.00
107	TRENCH FOUNDATION	50	TON	$ 25.00	$ 1,250.00	0	$ -		$ -	0	$ -
108	TRENCH COMPACTION TESTING	1	LS	$ 5,000.00	$ 5,000.00	1	$ 5,000.00		$ -	1	$ 5,000.00
109	SANITARY SEWER GRAVITY MAIN, PVC, 8"	2330	LF	$ 40.00	$ 93,200.00	2330	$ 93,200.00		$ -	2330	$ 93,200.00
111	SANITARY SEWER FORCE MAIN, PVC, 2"	65	LF	$ 30.00	$ 1,950.00	40	$ 1,200.00		$ -	40	$ 1,200.00
112	SANITARY SEWER SERVICE STUB, PVC, 4"	1455	LF	$ 47.00	$ 68,385.00	1455	$ 68,385.00		$ -	1455	$ 68,385.00
113	STORM SEWER, RCP, 12"	28	LF	$ 60.00	$ 1,680.00	0	$ -		$ -	0	$ -
114	STORM SEWER, RCP, 15"	22	LF	$ 65.00	$ 1,430.00	40	$ 2,600.00		$ -	40	$ 2,600.00
115	STORM SEWER, RCP OR C900 PVC, 12"	42	LF	$ 60.00	$ 2,520.00	51	$ 3,060.00		$ -	51	$ 3,060.00
116	STORM SEWER, 15"	765	LF	$ 43.00	$ 32,895.00	768	$ 33,024.00		$ -	768	$ 33,024.00
117	STORM SEWER, 24"	731	LF	$ 69.00	$ 50,439.00	731	$ 50,439.00		$ -	731	$ 50,439.00
118	STORM SEWER, 30"	140	LF	$ 90.00	$ 12,600.00	140	$ 12,600.00		$ -	140	$ 12,600.00
119	PIPE APRON, ALL TYPES, 15"	3	EA	$ 500.00	$ 1,500.00	3	$ 1,500.00		$ -	3	$ 1,500.00
120	PIPE APRON, ALL TYPES, 30"	1	EA	$ 1,050.00	$ 1,050.00	1	$ 1,050.00		$ -	1	$ 1,050.00
121	PIPE APRON GUARD (30" APRON)	1	EA	$ 1,150.00	$ 1,150.00	1	$ 1,150.00		$ -	1	$ 1,150.00
122	SUBDRAIN, LONGITUDINAL, 4"	3410	LF	$ 5.75	$ 19,607.50	3372	$ 19,389.00		$ -	3372	$ 19,389.00
123	FOOTING DRAIN COLLECTOR, PVC OR HDPE, 8"	1030	LF	$ 18.00	$ 18,540.00	1030	$ 18,540.00		$ -	1030	$ 18,540.00
124	FOOTING DRAIN CLEANOUT, 8"	5	EA	$ 1,000.00	$ 5,000.00	5	$ 5,000.00		$ -	5	$ 5,000.00
125	SUBDRAIN OUTLETS & CONNECTIONS, 4" OR 6"	12	EA	$ 250.00	$ 3,000.00	12	$ 3,000.00		$ -	12	$ 3,000.00
126	FOOTING DRAIN OUTLETS & CONNECTIONS, 8"	4	EA	$ 500.00	$ 2,000.00	4	$ 2,000.00		$ -	4	$ 2,000.00
127	STORM SEWER SERVICE STUBS, PVC, 4"	645	LF	$ 30.00	$ 19,350.00	715	$ 21,450.00		$ -	715	$ 21,450.00
128	WATER MAIN, C900, 4"	90	LF	$ 30.00	$ 2,700.00	80	$ 2,400.00		$ -	80	$ 2,400.00
129	WATER MAIN, C900, 8"	2060	LF	$ 38.00	$ 78,280.00	2220	$ 84,360.00		$ -	2220	$ 84,360.00
130	WATER SERVICE PIPE, TYPE K COPPER, 1"	1625	LF	$ 20.00	$ 32,500.00	1845	$ 36,900.00		$ -	1845	$ 36,900.00
131	WATER SERVICE CORP, 1"	40	EA	$ 325.00	$ 13,000.00	39	$ 12,675.00		$ -	39	$ 12,675.00
132	WATER SERVICE CURB STOP & BOX, 1"	40	EA	$ 325.00	$ 13,000.00	39	$ 12,675.00		$ -	39	$ 12,675.00
133	GATE VALVE, 8"	8	EA	$ 1,750.00	$ 14,000.00	9	$ 15,750.00		$ -	9	$ 15,750.00
134	FIRE HYDRANT ASSEMBLY	5	EA	$ 5,855.00	$ 29,275.00	5	$ 29,275.00		$ -	5	$ 29,275.00
135	WATER MAIN CONNECTION NO. 1	1	LS	$ 2,000.00	$ 2,000.00	1	$ 2,000.00		$ -	1	$ 2,000.00
136	WATER MAIN CONNECTION NO. 2	1	LS	$ 1,500.00	$ 1,500.00	1	$ 1,500.00		$ -	1	$ 1,500.00
137	WATER METER PIT	1	LS	$ 1,000.00	$ 1,000.00	1	$ 1,000.00		$ -	1	$ 1,000.00
138	MANHOLE, SW-301, 48" DIA.	9	EA	$ 5,200.00	$ 46,800.00	9	$ 46,800.00		$ -	9	$ 46,800.00
139	MANHOLE, SW-401, 48" DIA.	1	EA	$ 4,150.00	$ 4,150.00	1	$ 4,150.00		$ -	1	$ 4,150.00
140	MANHOLE, SW-401, 60" DIA.	1	EA	$ 7,300.00	$ 7,300.00	1	$ 7,300.00		$ -	1	$ 7,300.00
141	INTAKE, SW-501	4	EA	$ 5,030.00	$ 20,120.00	4	$ 20,120.00		$ -	4	$ 20,120.00
142	INTAKE, SW-502, 48" DIA.	4	EA	$ 5,375.00	$ 21,500.00	4	$ 21,500.00		$ -	4	$ 21,500.00
143	INTAKE, SW-503	3	EA	$ 9,650.00	$ 28,950.00	3	$ 28,950.00		$ -	3	$ 28,950.00
144	INTERNAL DROP CONNECTION	1	EA	$ 850.00	$ 850.00	1	$ 850.00		$ -	1	$ 850.00
145	INTAKE, SW-512, CASE 1, 18" RISER OR PVC AREA DRAI	1	EA	$ 2,950.00	$ 2,950.00	1	$ 2,950.00		$ -	1	$ 2,950.00
146	PAVEMENT, PCC, 7" THICK	6345	SY	$ 47.45	$ 301,070.25	6363.57	$ 301,951.40		$ -	6363.57	$ 301,951.40

147	PCC PAVEMENT SAMPLES & TESTING	1	LS	$ 2,000.00	$ 2,000.00	1	$ 2,000.00		$ -	1	$ 2,000.00
148	DRIVEWAY, GRANULAR, CLASS A	75	TON	$ 25.00	$ 1,875.00	75	$ 1,875.00		$ -	75	$ 1,875.00
149	DRIVEWAY, GRANUALR, MACADAM STONE BASE	75	TON	$ 25.00	$ 1,875.00	0	$ -		$ -	0	$ -
150	PAVEMENT REMOVAL	200	SY	$ 6.50	$ 1,300.00	200	$ 1,300.00		$ -	200	$ 1,300.00
151	TEMPORARY TRAFFIC CONTROL	1	LS	$ 2,350.00	$ 2,350.00	1	$ 2,350.00		$ -	1	$ 2,350.00
152	HYDRAULIC SEEDING, FERTILIZING, & MULCHING	1	LS	$ 10,500.00	$ 10,500.00	1	$ 10,500.00		$ -	1	$ 10,500.00
153	SWPPP PREPARATION	1	LS	$ 1,000.00	$ 1,000.00	1	$ 1,000.00		$ -	1	$ 1,000.00
154	SWPPP MANAGEMENT	1	LS	$ 1,500.00	$ 1,500.00	1	$ 1,500.00		$ -	1	$ 1,500.00
155	RIP RAP, CLASS D	40	TON	$ 50.00	$ 2,000.00	8.72	$ 436.00		$ -	8.72	$ 436.00
156	SILT FENCE	1200	LF	$ 2.00	$ 2,400.00	1457	$ 2,914.00		$ -	1457	$ 2,914.00
157	SILT FENCE, REMOVE SEDIMENT	1200	LF	$ 1.00	$ 1,200.00	0	$ -		$ -	0	$ -
158	SILT FENCE, REMOVE DEVICE	1200	LF	$ 1.00	$ 1,200.00	1457	$ 1,457.00		$ -	1457	$ 1,457.00
159	MOBILIZATION	1	LS	$ 37,000.00	$ 37,000.00	1	$ 37,000.00		$ -	1	$ 37,000.00
201	TRENCH FOUNDATION	20	TON	$ 25.00	$ 500.00	25.32	$ 633.00		$ -	25.32	$ 633.00
202	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8"	16	LF	$ 350.00	$ 5,600.00	16	$ 5,600.00		$ -	16	$ 5,600.00
203	SANITARY SEWER GRAVITY MAIN, TRENCHLESS, 8"	510	LF	$ 498.00	$ 253,980.00	510	$ 253,980.00		$ -	510	$ 253,980.00
204	MANHOLE, SW-301, 48" DIA.	2	EA	$ 13,850.00	$ 27,700.00	2	$ 27,700.00		$ -	2	$ 27,700.00
205	CONNECTION TO EXISTING MANHOLE	1	EA	$ 12,000.00	$ 12,000.00	1	$ 12,000.00		$ -	1	$ 12,000.00
206	HYDRAULIC SEEDING, FERTILIZING, & MULCHING	1	LS	$ 7,500.00	$ 7,500.00	1	$ 7,500.00		$ -	1	$ 7,500.00
207	MOBILIZATION	1	LS	$ 28,500.00	$ 28,500.00	1	$ 28,500.00		$ -	1	$ 28,500.00
					$ 1,488,986.75		$ 1,511,653.40		$ -		$ 1,511,653.40

	Prior Est	Division 1 This Pay Est.	Division 2 This Pay Est.	Total
Value of Completed Work:	$ 1,511,653.40	$ 1,175,740.40	$ 335,913.00	$ 1,511,653.40
Value of Materials in Storage:	$ -	$ -	$ -	$ -
Total:	$ 1,511,653.40	$ 1,175,740.40	$ 335,913.00	$ 1,511,653.40

		Total To Date	Previous Application	This Application
Division 1	MSJ Portion	$375,740.40	$375,740.40	$0.00
	City Portion	$800,000.00	$800,000.00	$0.00
		$1,175,740.40	$1,175,740.40	$0.00

		MSJ Div 1	City Div.1	Division 2	
Amount to Contractor	Total	$ 375,740.40	$ 800,000.00	$ 335,913.00	
	5% Retainage	$ -	$ -	$ -	
	Less Previous Payments	$356,953.38	$760,000.00	$319,117.35	
	Amount Due This App	$18,787.02	$40,000.00	$16,795.65	**$75,582.67**