



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD AT THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, March 19, 2024

To attend the meeting via Zoom go to:

<https://us02web.zoom.us/j/5077385758?pwd=aG9oTys4TDMydW1UeVFkTU1OekNUZz09>

Meeting ID: 507 738 5758

Passcode: 539036

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, March 19, 2024 to be approved as proposed or amended.

Consent:

1. Council Minutes for March 5, 2024.
2. Strand Associates, Inc., 2021 Washington Water Main Improvements, \$3,654.25.
3. Strand Associates, Inc., East Interceptor & IRE Consultation, \$427.00.
4. Gronewold, Bell, Kyhnn & Co., Audit Billing, \$2,000.00
5. Bolton & Menk, Washington Airport Rehabilitate Hangar, \$750.00
6. Bolton & Menk, Washington Airport Runway 18/36 Lighting, \$1,034.00
7. JP's 207, Class C Alcohol License **(renewal)**.
8. Walmart Inc., Class E Alcohol License **(renewal)**.
9. Department Reports.

SPECIAL EVENT REQUEST

- Paws & More Annual Central Park Car Show, August 18, 2024
- Eaton Good Kettlecorn, Meet Me In Washington at Rural Roots Boutique, March 22, 2024.

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes

SPECIAL PRESENTATION

- Police Department 2023 Annual Report.
- Fire Department 2023 Annual Report.
- Kerrie Willis, PLANT Washington, Community Gardens.

- Washington Tree Beautification Committee.
- Millie Youngquist, Mayor Pro Tem, Proclamation for Junior Achievement to the April 2nd.

CLAIMS & FINANCIALS

- Claims Report for March 19, 2024
- February 2024 Finance Report

NEW BUSINESS

1. Discussion and Consideration of Possible Alley Vacation Near 414 W. 3rd Street.
2. Discussion and Consideration of the Major Site Plan for McDonald's USA, LLC, Inc. at 311 S. Marion Ave. from the Planning and Zoning Commission.
3. Discussion and Consideration to Approve Change Order #5 to Reed Construction, for \$6,074.00.
4. Discussion and Consideration to Approve Pay Application #6 to Reed Construction for \$58,729.00
5. Discussion and Consideration for a Resolution Releasing Funds as Per a Downtown Investment Grant Agreement With 206SIOWA, LLC.
6. Discussion and Consideration for a Resolution Approving Amendment One to the Grant Agreement Between the Iowa Economic Development Authority and the City of Washington for the Downtown Housing Project.
7. Discussion and Consideration for a Resolution Amending the Public Comment Rules When Addressing City Council.
8. Discussion and Consideration for a Resolution Approving Additional Local Match for Iowa Finance Authority (IFA) Home Rehabilitation Block Grant Pilot Program Award No. 23-HRBGPP-04.
9. Discussion and Consideration for the 1st Reading of an Ordinance Amending the Code of the City of Washington, Iowa, By Amending Chapter 90.12 "Responsibility for Water Service Pipe".

OLD BUSINESS

- 1st Reading of the Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter 50.10 Operable Vehicles.

CLOSED SESSION

Closed session per Iowa Code 21.5(j) – To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

DEPARTMENTAL REPORTS

Police Department

City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Millie Youngquist, Mayor Pro Tem

Illa Earnest

Patrick Morgan

Elaine Moore

Ivan Rangel

Fran Stigers

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 3-5-2024

At 6:00 p.m. the Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street with Mayor Pro Tem in the chair.

On roll call present: Earnest, Moore, Rangel, Stigers, Youngquist. Absent: Morgan.

Motion by Earnest, second by Stigers, to amend the Consent Item 1, Council Minutes February 20, 2024 and to add the Special Events Stuff the Truck Application, that the amended agenda for the Regular Session to be held at 6:00 p.m., Tuesday, March 5, 2024 be approved. Motion carried.

Consent:

1. Council Minutes February 20, 2024.
2. Gronewold, Bell, Kyhnn & Co. P.C., Audit of Financial Statements for year ended June 30, 2023, \$4,500.00.
3. Gronewold, Bell, Kyhnn & Co. P.C., Audit of Financial Statements for year ended June 30, 2023, \$2,000.00.
4. Lynch Dallas, P.C., Conversations with City Administrator, \$823.50.
5. Kevin D. Olson, Legal Fees rendered to the City of Washington, Iowa, \$1,417.84.
6. Strand Associates, Inc., Professional Services for December 2023, \$188.10.
7. Veenstra & Kimm, Inc., Engineering Services for McDonalds Site Plan Review, \$179.00.
8. Veenstra & Kimm, Inc., Engineering Services for Industrial Park Gas Easement Staking, \$358.00.
9. Veenstra & Kimm, Inc., Engineering Services for 12th Ave & Washington St. Intersection Improvements, \$1,432.00.
10. Veenstra & Kimm, Inc., Engineering Services for Wellness Park Concession Stand, \$102.00.
11. Department Reports.

Motion by Moore, second by Earnest to approve amended consent items 1-11. Motion carried.

Special Events Request: Abraham Koehn with Marion Avenue Baptist Church, Easter Egg Hunt, popcorn & cotton candy, photo booth, Sunday, March 31, 2024, from 8:00 a.m. to 3:00 p.m. in Central Park. Motion by Stigers, second by Rangel to approve the Marion Avenue Baptist Church, Easter Egg Hunt, popcorn & cotton candy, photo booth at Central Park March 31, 2024. Motion carried. Emporium, Stuff the Truck Event for Lighthouse Food Pantry, March 16, 2024, from 9:00 a.m. to 5:00 p.m. Motion by Moore, second by Stigers to approve the Emporium Stuff the Truck Event for Lighthouse Food Pantry, March 16, 2024. Motion carried.

Special Presentations: Maya Yoder, Substance Abuse Advocacy presentation to the council. No motion was made. Washington High School FFA, Land to Lab Group presentation regarding the land lease at the Industrial Park and changing the planting of crops to seeding hay to the council and discussions were held. A Motion by Rangel, second by Moore for the City to donate the funds for the seed, \$2,567.60, for the Land to Lab Group to plant hay on the leased Industrial Park property. Motion carried.

Presentation from the Public: Mike Murphy presentation about the fence and fence posts being destroyed by the Buchanan Street Project, S. Ave E trees hanging over the roadway, Timber Ridge Development road is tore up from the Developers.

The February 2024 claims report was presented by Finance Director, Kelsey Brown. Motion by Earnest, second by Rangel to approve claims report. Motion carried.

Motion by Stigers, second by Rangel to approve the Battery Backup and Video Detection Quotes for 4th Ave. and Iowa Ave. Motion carried.

Motion by Stigers, second by Moore to approve the Barthalow Farmhouse be used by the Washington Fire Department and Washington Police Department for training and tearing down. Motion carried.

Motion by Earnest, second by Stigers to approve a Resolution to Provide for a Notice of Hearing and Letting on Proposed Plans, Specifications, Form of Contract and Estimate Cost for the 2024 Sealcoat Project and Taking of Bid Therefore. Roll Call: Ayes: Moore, Earnest, Rangel, Youngquist, Stigers. Nays: None. Motion carried. **(Resolution 2024-015)**

Motion by Moore, second by Rangel to approve a Resolution Approving an Amended Permanent Public Utility Easement. Roll Call: Stigers, Rangel, Moore, Earnest, Youngquist. Nays: None. Motion carried. **(Resolution 2024-016)**

Motion by Moore, second by Earnest to approve a Resolution Approving the First Amendment to the Agreement for Private Development By and Between City of Washington, Iowa and Washington Hotel Group, LLC. Roll Call: Ayes: Youngquist, Stigers, Rangel, Moore, Earnest. Nays: None. Motion carried. **(Resolution 2024-017)**

Motion by Stigers, second by Earnest to approve a Resolution Approving a Service Agreement with Trane for the City Hall HVAC System. Roll Call: Ayes: Earnest, Moore, Youngquist, Stigers, Rangel. Nays: None. Motion carried. **(Resolution 2024-018)**

Mayor Pro Tem Youngquist asked if the council would like to untable the Old Business of the 1st Reading of the Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter 50.10 Operable Vehicles. City Administrator McCusker requested that this not be untabled as they were working on amending this particular Code Section and would be adding other Ordinances to resolve other issues.

Department reports were presented.

Motion by Stigers, second by Moore that the Regular Session held at 6:00 p.m., Tuesday, March 5, 2024, is adjourned at 6:57 p.m. Motion passed unanimously.

Amanda J. Waugh, City Clerk

Millie Youngquist, Mayor Pro Tem



Strand Associates, Inc.
 414 South 17th Street, Suite 107
 Ames, IA 50010-8106
 (515) 233-0000

Invoice

Deanna McCusker
 City Administrator
 City of Washington
 City Hall
 215 East Washington Street
 Washington, IA 52353

March 13, 2024
 Project No: 7046.011
 Invoice No: 0208967

Professional Services: February 1, 2024 through February 29, 2024

Project	7046.011	2021 Washington Water Main Improvements - Final Design		
Fee				
Total Fee		74,100.00		
Percent Complete		100.00	Total Earned	74,100.00
			Previous Fee Billing	74,100.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Project	0.00

Project	7046.012	2021 Washington Water Main Improvements - CDBG Grant Additional Services		
			Total this Project	0.00

Project	7046.013	2021 Washington Water Main Improvements- Permitting		
			Total this Project	0.00

Project	7046.014	2021 Washington Water Main Improvements - Bidding		
Fee				
Total Fee		8,600.00		
Percent Complete		100.00	Total Earned	8,600.00
			Previous Fee Billing	8,600.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Project	0.00

Project	7046.011	Washington Water Main - Final Design	Invoice	0208967
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Project	7046.015	2021 Washington Water Main Improvements - Easements		
			Total this Project	0.00

Project	7046.016	2021 Washington Water Main Improvements - Property Survey		
Fee				
Total Fee		14,000.00		
Percent Complete		100.00	Total Earned	14,000.00
			Previous Fee Billing	14,000.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Project	0.00

Project	7046.017	2021 Washington Water Main Improvements - Topographic Survey		
Fee				
Total Fee		21,700.00		
Percent Complete		100.00	Total Earned	21,700.00
			Previous Fee Billing	21,700.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Project	0.00

Project	7046.018	2021 Washington Water Main Improvements - Construction Administration		
Fee				
Total Fee		69,200.00		
Percent Complete		66.00	Total Earned	45,672.00
			Previous Fee Billing	44,980.00
			Current Fee Billing	692.00
			Total Fee	692.00
			Total this Project	\$692.00

Project	7046.019	2021 Washington Water Main Improvements - Post Construction/Record Drawings		
Fee				
Total Fee		7,600.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00

Project	7046.011	Washington Water Main - Final Design	Invoice	0208967
		Total Fee		0.00
			Total this Project	0.00

Project	7046.020	2021 Washington Water Main Improvements - Construction Staking		
		Total Labor		2,622.25
		Total Expenses		340.00
			Total this Project	\$2,962.25
			Total this Invoice	\$3,654.25

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



Strand Associates, Inc.
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

Deanna McCusker
City Administrator
City of Washington
City Hall
215 East Washington Street
Washington, IA 52353

March 13, 2024
Project No: 7046.026
Invoice No: 0208968

Professional Services: February 1, 2024 through February 29, 2024

Project	7046.026	East Interceptor & IRE Consultation	
	Total Labor		427.00
		Total this Invoice	\$427.00

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Gronewold, Bell, Kyhnn & Co. P.C.

1910 E. 7th Street
P.O. Box 369
Atlantic, IA 50022
712-243-1800

CITY OF WASHINGTON
215 EAST WASHINGTON ST.
WASHINGTON, IA 52353

Invoice No. 30738
Date 02/29/2024
Client No. 03793

Progress billing on audit of financial statements
for the year ended June 30, 2023.

\$ 2,000.00

Interest at 18% per annum will be charged on any balance not paid within 30 days of receipt of invoice.



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
Washington Airport Commission
Kevin Erpelding, Chairman
215 East Washington
Washington, IA 52353

February 29, 2024
Project No: 0T5.131760
Invoice No: 0331894
Client Account: WASHINGT_CI_IA

Washington/Rehabilitate Hangar

Fee

Total Fee	25,000.00		
Percent Complete	21.00	Total Earned	5,250.00
		Previous Fee Billing	4,500.00
		Current Fee Billing	750.00
		Total Fee	750.00
		Total this Invoice	\$750.00

Hangar
301-6-6020-6751
JEA
3-14-2024

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.6(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
 Washington Airport Commission
 Kevin Erpelding, Chairman
 215 East Washington
 Washington, IA 52353

February 29, 2024
 Project No: 0T5.126255
 Invoice No: 0331895
 Client Account: WASHINGT_CI_IA

Washington/Runway 18/36 Lighting

Construction (002)
 Professional Services

	Hours	Amount	
Planner	9.00	1,449.00	
Totals	9.00	1,449.00	
Total Labor			1,449.00
Billing Limits	Current	Prior	To-Date
Total Billings	1,449.00	45,866.00	47,315.00
Limit			46,900.00
Adjustment			-415.00
		Total this Task	\$1,034.00
		Total this Invoice	\$1,034.00

*Lights 18-36
 301-6-6020-6716
 JEA
 3-14-2024*

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that those laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
JARON PRICE, LLC	JP's 207	(319) 321-5365		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
207 W Main Street		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
207 W Main Street	Washington	Iowa	52353	

Contact Person

NAME	PHONE	EMAIL
Jaron P Rosien	(319) 321-5365	jaron.jps207@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0039133	Class C Retail Alcohol License	12 Month	Pending Dramshop Review
TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS	
May 1, 2024	Apr 30, 2025		
SUB-PERMITS			
Class C Retail Alcohol License			



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Catering

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Jaron P Rosien	Washington	Iowa	52353	Manager	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

Auto Owners Insurance Company

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Walmart Inc.	Wal-Mart Supercenter# 1475	(319) 653-7213		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
2485 HWY 92		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
702 SW 8th Street	Bentonville	Arkansas	72716	

Contact Person

NAME	PHONE	EMAIL
Julie Yang	(479) 371-2991	complic@wal-mart.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0001529	Class E Retail Alcohol License	12 Month	Active

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
May 11, 2024	May 10, 2025	

SUB-PERMITS

Class E Retail Alcohol License

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Matthew Allen	Rogers	Arkansas	72758	Assistant Treasurer	0.00	Yes
Carl Doug McMillon	Bentonville	Arkansas	72712	President & CEO	0.00	Yes
Walmart Licensing						
Walmart Licensing						

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

MAINTENANCE & CONSTRUCTION DEPT. REPORT

2-17-24/3-1-24

STREETS: Personnel operated the street sweeper through a good portion of the City. Crews picked up sod and other materials and placed dirt back to seed at a later date (snow plow damage to terraces).

WATER DISTRIBUTION: Personnel continued installing a 6 inch water main on South 7th Ave, tying into East Jefferson St, and almost to East Madison St. The water will need to be tested and turned on before residents will notice a difference. Water boxes were marked for shut offs, and 24 water services were shut off for nonpayment.

SEWER COLLECTION: Personnel began flushing terminal manholes and trouble-spots using 58,200 gallons of water. Personnel televised and jetted three sewer lines, located at C-West Main St, South 10th Ave (Perdock Ct) north of East Van Buren St and North Marion Ave-West 3rd St.

STORM SEWER COLLECTION: Personnel placed a concrete lid back on a storm sewer box that was hit by an unknown semi driver.

MECHANIC/SHOP: Personnel serviced Ford Explorer (WTP).

OTHER: Personnel picked up some brush left over from the snow damage. Personnel responded to 57 One Call Locates. Numerous loads of rock were hauled back to the material storage building. Personnel split up and attended two Work Zone safety meetings, in Ottumwa & Cedar Rapids.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Activity Report February 2024

Rhonda Hill
Administrative Assistant

Lyle Hansen
Lieutenant

Shamus Altenhofen
Lieutenant

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Brian VanWilligen
Investigator

Eric Kephart
K-9 Handler

Seth Adam
Police Officer

Mia Brdecka
Police Officer

Colton Schneider
Police Officer

Devin Fraise
Police Officer

February was an active month for officers. You will notice a new line in the Activity section of the report that shows the number of Criminal Complaints filed by officers during the month. It is important to keep in mind that not all reported incidents result in criminal charges and that more than one criminal complaint may be filed in a reported incident.

As you can see there were a total of seventeen (17) domestic assault and assault offenses reported in February.

Investigator VanWilligen attended a Crime Scene Processing course at the Iowa Law Enforcement Academy and Officer Brdecka attended a week-long specialized law enforcement Jiu-Jitsu defensive tactics instructor certification course in Fort Dodge.

Lt. Altenhofen spoke with Middle School students about the risks and consequences of vaping and drug use; and presented to employees at the local DNR field office and Halcyon House on trending drug and safety issues.

The Leadership Washington class also visited the Police Department in February as part of their City and County Government Day. Sgt. Altenhofen and Investigator VanWilligen provided the class with a tour of the PD, demonstration of field sobriety tests using intoxication simulation goggles and Chief Lester gave the class an opportunity to see our new patrol unit (#852) that was put into service in February.

Respectfully submitted,

Jim Lester
Chief of Police

Washington Police Department

215 East Washington Street
 Washington, Iowa 52353
 Phone: 319-653-2256 Dispatch: 319-653-2107

2024 Activity & Offense Report For the Month of: February

ACTIVITY	Previous Month	Current Month	Year – to – Date
Calls For Service	544	421	965
Animal Calls	15	18	33
Animal Bites	2	2	4
Traffic Citations / Written Warnings	48	64	112
Parking Tickets	115	8	123
Golf Cart Registrations	0	2	2
Vehicle Unlocks	33	23	56
Arrest Warrants Served	7	7	14
Search Warrants Served	0	4	4
Mental Health Crisis	7	10	17
Traffic Stops	101	109	210
Traffic Accidents	17	11	28
Arrests	18	26	44
Criminal Complaints Filed	19	33	52
Reportable Offenses	35	51	86
Assaults	5	7	12
Burglary	0	1	1
Burglary to Motor Vehicle	0	1	1
Domestic Assault	0	10	10
No Contact Order Violation	0	3	3
Criminal Mischief/Vandalism	5	5	10
Drunkenness (Intoxication)	1	1	2
Driving Intoxicated (OWI)	5	1	6
Drug Offenses	2	1	3
Drug Paraphernalia	1	0	1
Harassment/Intimidation	2	4	6
Sex Offenses	0	0	0
Theft/Fraud (Includes Shoplifting)	6	7	13
Trespass	0	2	2
Weapons Violations	1	0	1

This chart indicates a summary of the activity and offenses the Washington Police Department responded to during the reporting period. Some activity/offense types have been combined to simplify reporting. It should be noted that an offense does not always result in an arrest. Calls for service do not always include return phone calls, assistance to other agencies and instances where officers are approached while on patrol for minor issues or requests for assistance.

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov



Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Lacie Porter- Asst Chief of EMS

February 2024 Activity Report

Structure fires- 0
Vehicle Fires – 0
Weather related- 0
Mutual aid assists- 2
Hazardous Incidents- 1
Grass fires- 3
Investigate/good intent- 8
Rescue/accidents- 5
Medical- 78

February calls for service- 97

EMS Continues to be busy with 78 calls for service in February. We had no structure fires to report in February, however we were busy with grass fires at the end of February. WAFD responded to 2 mutual aid requests from surrounding departments. One was a mutual aid to the city of West Chester for a garage fire. This is Wellman’s district. We also responded to a mattress fire at Autumn Park, which could have been worse if not caught by staff. Overall – February was an average month. Our fire calls in February were elevated at 19 total if you count the vehicle accidents we responded to.

February training was held on February 21st. We had the Iowa State Fire Marshal’s office down to talk to us about how they operate and what they respond to when requested. It was good training, and very informative.

I attended numerous staff meetings and fire meetings. Full time staff continues to be busy responding to EMS & fire calls, fire inspections, rental inspections, and normal duties around the fire station. Asst Chief Lacie Porter, Chief Lester, and myself continue to meet and study our EMS response and what may be coming in the future. Our EMS service responds to around 20 calls per week. We are looking at options to avoid responder burnout.

We are still looking for EMS medical members to join our EMS unit. Please send them to the fire department if they wish to apply.

We are here and ready to respond.

Brendan S. DeLong
Fire Chief
Washington Fire Department

January – February 2024 Calls for service.

Fire/Rescue calls – 33
Medical calls – 155
Total calls – 188

**WWTP report
March 19th, 2024
Council meeting**

- **After hour alarm and dog call outs --**
 - 2-25-2024 Dog call to 700 block of 2nd Ave. @ 10:20 a.m. Andrew
 - 3-2-2024 Dog call to 600 block of S 15th @ 10:30 a.m. Andrew
 - 3-4-2024 WWTP generator alarm @ 8:00 p.m. Jason
 - 3-8-2024 WWTP generator alarm @ 12:00 a.m. Jason
- **Dept Head meetings-** March 5th, 12th. One on one meeting on the 8th
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Ultraviolet Disinfection-**The two U.V. banks were put in service before March 15th.
- **Maintenance-**We have preformed maintenance on Lawn mower and Tractor.
- **WWTP February 2024, Discharge Monitoring Report (DMR) –** Average daily flow **1.55 million gallons (mg)**, maximum daily flow **3.113 mg**, minimum daily flow **.871 mg**. There were **zero (0)** violations of the WWTP’s NPDES discharge permit. Total precipitation for February = **>.15”** (recorded at the WWTP).

CBOD5 removal 85% required	result = 91.1 %
Influent CBOD5 monthly total =	846.7 mg/L
Effluent CBOD5 monthly total =	75.59 mg/L

TSS removal 85% required	result =97.2%
Influent TSS monthly total =	1602 mg/L
Effluent TSS monthly total =	45.5 mg/L

The Plant is Required 85% removal of both CBOD a TSS.

***Due to all Effluent samples being under detection levels the results are counted as 0**

**Jason Whisler
3/12/2024 3:00 P.M.**

Elm Grove & Woodlawn Cemeteries



Funerals

6 Interments since last report, 5 full size, 1 cremation.

Building Maintenance

General Building maintenance and upkeep.

Yard Work

Removal of all Christmas decorations. Working old graves in preparation for grass seed.

7 Plot sales.

Equipment Repair/Maintenance

Repairs are in process on the 1974 Ford dump truck. Finished full service to Kubota, replaced the PTO seals and services the transmission. Service the snow blower and repair the cutting edge flange. Assist MC Dept. with Street Sweeper service

God Bless America



Zach Wibstad

Millie Youngquist, Mayor Pro Tem
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Amanda Waugh, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

City Administrator Report
March 19, 2024

Buchanan Street Project: The DOT has closed out the project so by the end of next week we should see our last reimbursement of \$93,000.

S Ave E: Keith and I met with Jacob Thorius on Monday and reviewed the project and cost estimate. The County doesn't put in curb and gutter, so we will bid it without curb and gutter on the west side but have it as an alternate. Other things that the county can do will save us some funds. I have talked with Leland and he will update the cost estimate with what the County will pay for and what the City will pay for.

S 12th & Hwy 92: Bid opening is April 16th. Following that, a contract will be prepared and the City will have to approve that. A preconstruction meeting will be held in May. The project has a late start date of July 1, with 60 working days. So the project should be completed by the end of September.

Week of March 11: Water Main Preconstruction meeting for the next phase from Casey's to Hwy 1. They are televising the sewer main and locating utilities. They have found some issues with the sewer main with collapsed pipes and pipes not connected. M/C also tried to jet this area but ran into some obstructions. We will need to get a good video of the lines so will be having CIT come to televise. From the video, Steve from Fox can determine how bad the sewer main is. Met with Jacob from the county concerning South Ave E. Met with Don from Cott Systems again. Department head one on one. Council one on one. Development Services meeting. Nuisance meeting. Met with Michele from Joni Ernst office. Met with Paul Horak about Horak insurance. Good transition coming. We may compare rates with EMC to see how ICAP compares. Especially with knowing that there will be a change to the wind/hail policy. If there is wind or hail damage at any location, the deductible will be 1% of the value of that location. This is a substantial increase. Attended KiwanisAMers. Put together and finalized the council packet for Tuesday.

Week of March 18: Council meeting, Department Head one on ones, Admin meeting, Main Street meeting. Housing initiative meeting. TIF lunch and discussion. Riverboat municipal grant presentation. Finalize the catalyst grant. Finish up the water cash flows. Review some ordinance changes. Finalize the Miller Meeks community project grant application.

2024 rental inspection forms will be mailed out soon to be returned in May. Rental re-inspections are taking place currently and rental inspections of critical properties and the third set for this year. M/C will continue potholing 2 or 3 properties within a block of houses that could possibly have lead service lines. We should be learning more on the funding options for the lead service line replacement. Kevin is working on an agreement with Enos Yoder's attorney to get our property back without going to court.

The Welcome Sign along Hwy 1 was installed Thursday, March 6th. The other one will be installed in the near future. I am reviewing final layouts from Iowa Prison Industries on the wayfinding signs. Once the layouts get approved, they will be ordered.



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Amanda J. Waugh, 319-653-6584 ext 131;
awaugh@washingtongov.com

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Paws + More Annual Central Park Car Show

Coordinator: Cara Sorrells - John Bain - Craig Rembold

Contact Number: 319-461-3406 - 563-505-6965 - 319-461-0745

Email Address: csorrells@wps.co.washington.ia.us - bainjohnr@gmail.com -
craigrembold@outlook.com

2. EVENT INFORMATION

Event Description: Annual Central Park Car Show fundraiser for
Paws & More Animal Shelter

Days/Dates of Event: Sunday August 18th, 2024

Time(s) of Event: (Include Set Up/Tear Down Time) 6:30 AM - 3:30 PM

Event Location: Central Park/Square

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: Requesting closure of Washington Street both lanes next to Square.

Requesting closure of W. Main on the Square side and center parking,

Requesting closure of Marion Ave., center and square side parking,
and requesting closure of Iowa Ave. parking in center and square

Method of Notification for businesses/downtown residents (if applicable): parking places.

We will remind businesses the Friday before the Sunday
show as well as residents.

Other Requests

Temporarily park in a "No Parking" area

Use of gators/UTV/ATV on City streets

Use of City Park (specify park: Central Park)
location: _____

Parade (attach map of route and indicate streets to be closed)

Electrical Needs: will like to use power at the bandshell

Walk/Run (attach map of route and indicate streets to be closed)

Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

Fireworks (specify location :)

Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Yield signs for crosswalks

Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones

Street Sweeping following (parades)

Picnic Tables

Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many? _____

Contact Person: Craig Rembold

Phone: 319-461-0745

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Cara L. Soulls
Applicant/Sponsor Signature

3/11/24
Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.		
<u>3/11/24</u>	City Clerk (Liquor Licenses)	Amanda J. Waugh 319-653-6584 ext 131	awaugh@washingtioniowa.gov
	Comments/Restrictions:		
<u>3/11/24</u>	Police Chief	Jim Lester 319-458-0264	jlester@washingtioniowa.gov
	Comments/Restrictions:		
<u>3/13/24</u>	Fire Chief	Brendan DeLong 319-863-3332	firedept@washingtioniowa.gov
	Comments/Restrictions:		
<u>3/11/24</u>	Streets	JJ Bell 319-653-1538	jjbell@washingtioniowa.gov
	Comments/Restrictions:		
<u>3/14/24</u>	Parks	Nick Pacha 319-321-4886	npacha@washingtioniowa.gov
	Comments/Restrictions:		
<u>3/11/24</u>	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us		
	Comments/Restrictions:		

CITY COUNCIL APPROVAL

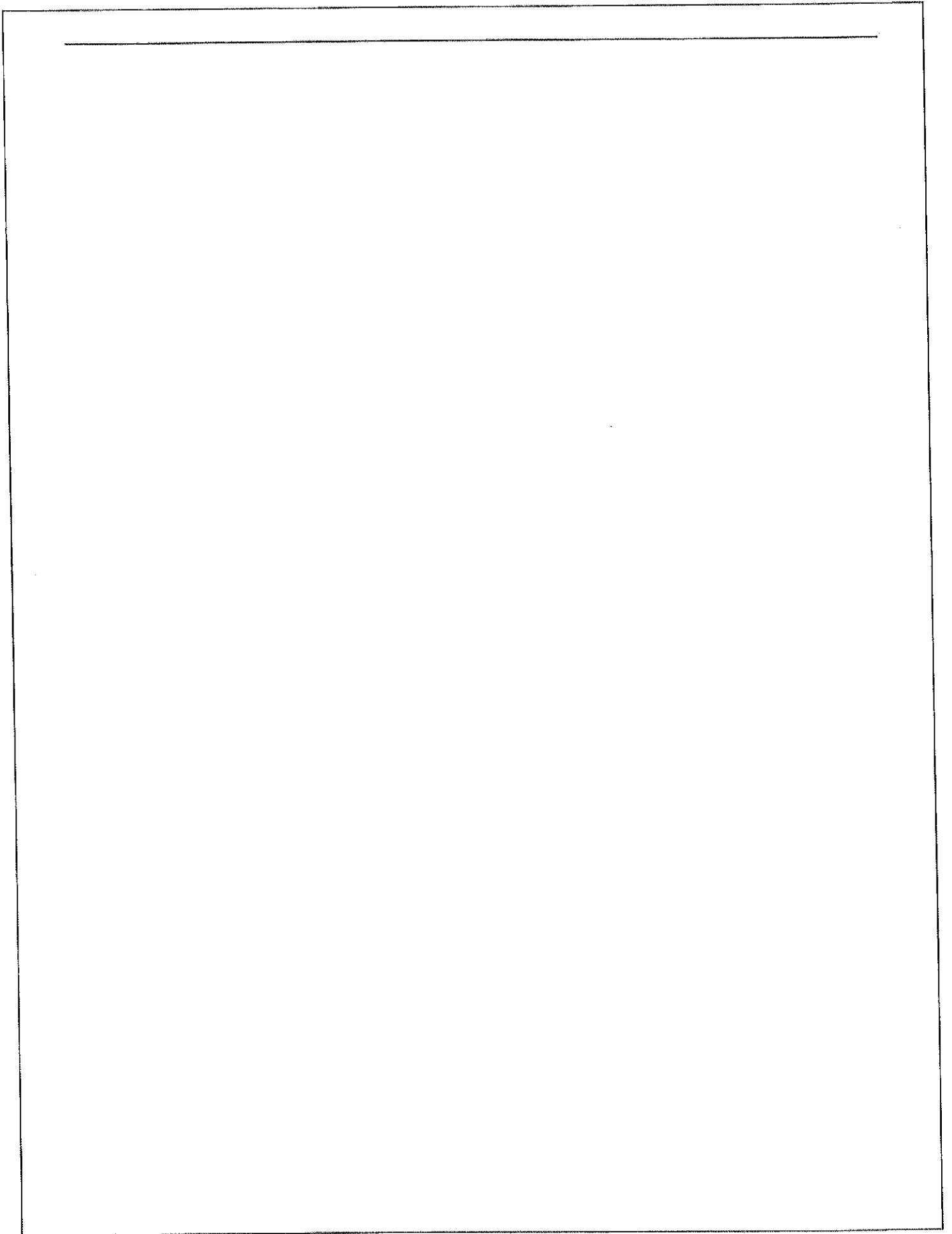
City Clerk Signature

Date of Action

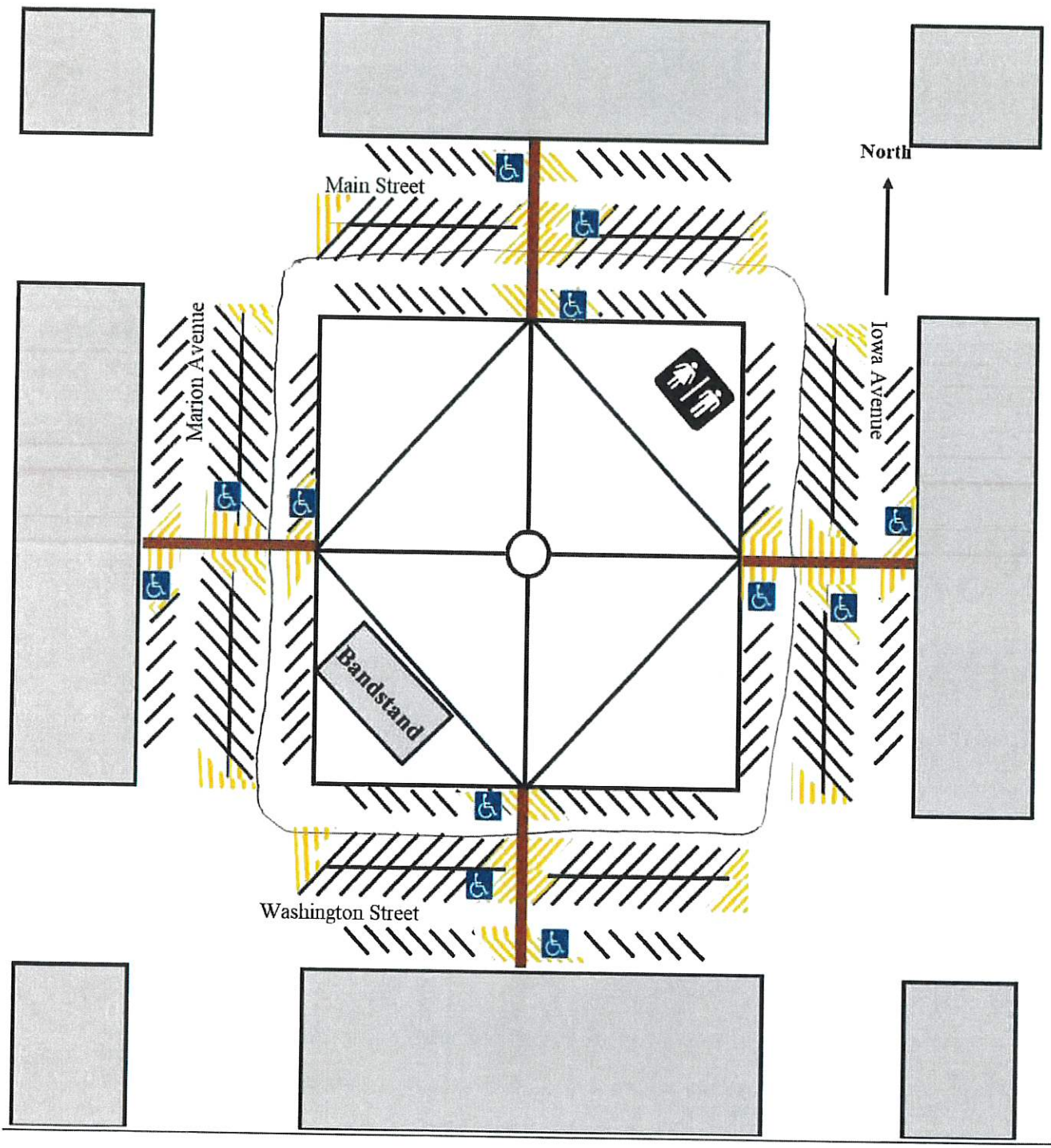
Approved: _____

Denied: _____

CONDITIONS IMPOSED: _____



Downtown Map (If Area Outside Downtown, Please Attach a Map):





SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Eaton Good Kettlecorn Meet Me in Washington
Coordinator: Main Street Washington - Sam Meyer
Contact Number: Clay - 319 591-1231
Email Address: eatongoodkettlecorn@gmail.com

2. EVENT INFORMATION

Event Description: Shop Hop around Washington

Days/Dates of Event: Friday, March 22nd

Time(s) of Event: (Include Set Up/Tear Down Time) 8:30 - 2:30pm

Event Location: Rural Roots Boutique

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

_____ Temporarily park in a "No Parking" area location : _____
_____ Use of City Park (specify park : _____
Electrical Needs: _____

_____ Use of gators/UTV/ATV on City streets
_____ Parade (attach map of route and indicate streets to be closed)
_____ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

_____ Walk/Run (attach map of route and indicate streets to be closed)
_____ Fireworks (specify location :)

Other (please specify :)
Parking spots

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

_____ Street barricades
_____ Emergency "No Parking" Signs
 Traffic cones *to save parking spots Put out Thurs. night*
_____ Picnic Tables
_____ Yield signs for crosswalks
_____ Garbage/Recycling Barrels
_____ Street Sweeping following (parades)
_____ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System
_____ Public Address System
_____ Recorded/Live Music
_____ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes _____ No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? _____ Yes _____ No If yes, how many?)

Contact Person: _____ Phone: _____

7. INSURANCE

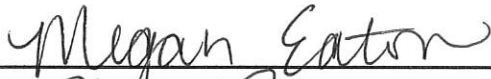
For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events held on public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

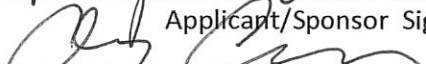
Certificate of Insurance provided and accepted _____ Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.


3/15/24

 Applicant/Sponsor Signature Date
 3/15/24

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.		
<u>3/15/24</u>	City Clerk (Liquor Licenses)	Sally Y. Hart 319-653-6584 ext 131	sallyhart@washingtونيowa.gov
	Comments/Restrictions:		
<u>3/15/24</u>	Police Chief	Jim Lester 319-458-0264	jlester@washingtونيowa.gov
	Comments/Restrictions:		
<u>3/15/24</u>	Fire Chief	Brendan DeLong 319-461-3796	bdelong@washingtونيowa.gov
	Comments/Restrictions:		
<u>3/15/24</u>	Streets	JJ Bell 319-653-1538	jjbell@washingtونيowa.gov
	Comments/Restrictions:		
<u>3/15/24</u>	Parks	Nick Pacha 319-321-4886	npacha@washingtونيowa.gov
	Comments/Restrictions:		
<u>3/15/24</u>	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us		
	Comments/Restrictions:		

CITY COUNCIL APPROVAL

 City Clerk Signature Date of Action Approved: _____ Denied: _____

Rural Roots Salon and Boutique



Map data ©2024, Map data ©2024 Google 20 ft



Rural Roots Salon and Boutique

5.0 ★★★★★ (4)

Boutique

[Overview](#)

[Reviews](#)

[About](#)

Auto-Owners

Page 1

Issued 06-28-2023

MUTUAL INSURANCE COMPANY
6101 ANACAPRI BLVD., LANSING, MI 48917-3999

AGENCY HORAK INSURANCE INC
07-0369-00 LK MKT TERR 030 319-653-2116

INSURED TIMOTHY TROTMAN

ADDRESS 2209 230TH ST
WASHINGTON IA 52353-9270

TAILORED PROTECTION POLICY DECLARATIONS

Renewal Effective 08-13-2023

POLICY NUMBER 194607-39464342-23

Company Use 39-46-IA-1908

Company
Bill

Policy Term	
12:01 a.m.	12:01 a.m.
08-13-2023	to 08-13-2024

In consideration of payment of the premium shown below, this policy is renewed. Please attach this Declarations and attachments to your policy. If you have any questions, please consult with your agent.

55039 (11-87)

COMMON POLICY INFORMATION

Business Description: Kettle Corn Sales

Entity: Individual

Program: Mercantile

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PART(S):	PREMIUM
COMMERCIAL GENERAL LIABILITY COVERAGE	\$34.00
MINIMUM PREMIUM ADJUSTMENT (GL)	\$285.00
COMMERCIAL INLAND MARINE COVERAGE	\$150.00
MINIMUM PREMIUM ADJUSTMENT (IM)	\$10.00
TOTAL	\$479.00

THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

Premium shown above for commercial general liability coverage is an advanced premium deposit and may be subject to audit.

Forms that apply to all coverage part(s) shown above (except garage liability, dealer's blanket, commercial automobile, if applicable):
IL0017 (11-85) 55001 (07-12) 59392 (11-20) 59349 (10-03)

A 04% Cumulative Multi-Policy Discount applies. Supporting policies are marked with an (X):
Comm Umb() Comm Auto() WC() Life() Personal(X) Farm(X).

A merit rating plan factor of 0.95 applies.

Countersigned By: _____



DELODEL-01

PWILLIAMS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/24/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Rellon Insurance Solutions 24 Westside Iowa City, IA 52246	CONTACT NAME: PHONE (A/C, No, Ext): (319) 887-3700	FAX (A/C, No): (319) 887-3701
	E-MAIL ADDRESS: info@rellon-ins.com	
INSURER(S) AFFORDING COVERAGE INSURER A : IMT Insurance Company		NAIC # 14257
INSURED DeLovely's Delicious Mini Donuts LLC 507 N Main St Crawfordsville, IA 52621	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: General Aggregate			GLX9153	4/1/2023	4/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CVX9153	4/1/2023	4/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Information only	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

March 11, 2024

Lyle Hansen
Lieutenant

To: Washington City Council

Shamus Altenhofen
Lieutenant

Cc: Deanna McCusker, City Administrator & Amanda Waugh, City Clerk

Jason Chalupa
Sergeant

Ref.: Police Department 2023 Annual Report

Benjamin Altenhofen
Sergeant

I plan to present the 2023 Annual Report to the City Council at their regular meeting scheduled for Tuesday, March 19, 2024.

Brian VanWilligen
Investigator

Our calls for service dropped slightly from 5,118 in 2022 to 5,026 in 2023. Officer incident reports remained steady at 642. We maintained our compliance with Iowa and FBI UCR/NIBRS standards with an error rate of 4% or less each month in 2023.

Eric Kephart
K-9 Handler

Seth Adam
Police Officer

Mia Brdecka
Police Officer

In addition, I'm happy to report that Uniform Crime Report (UCR) defined violent crime and property crime offenses remained somewhat steady in 2023 with 24 and 193 respectively compared to our 2022 numbers of 25 and 176.

Colton Schneider
Police Officer

I will provide copies of the report, additional 2023 statistics and present our 2023 Police Officer of the Year award and Police Officer Commendation awards during the presentation on March 19th.

Devin Fraise
Police Officer

Respectfully,

Jim Lester
Chief of Police



Updated: March 16,

2023

PLANT Washington—Community Orchards a

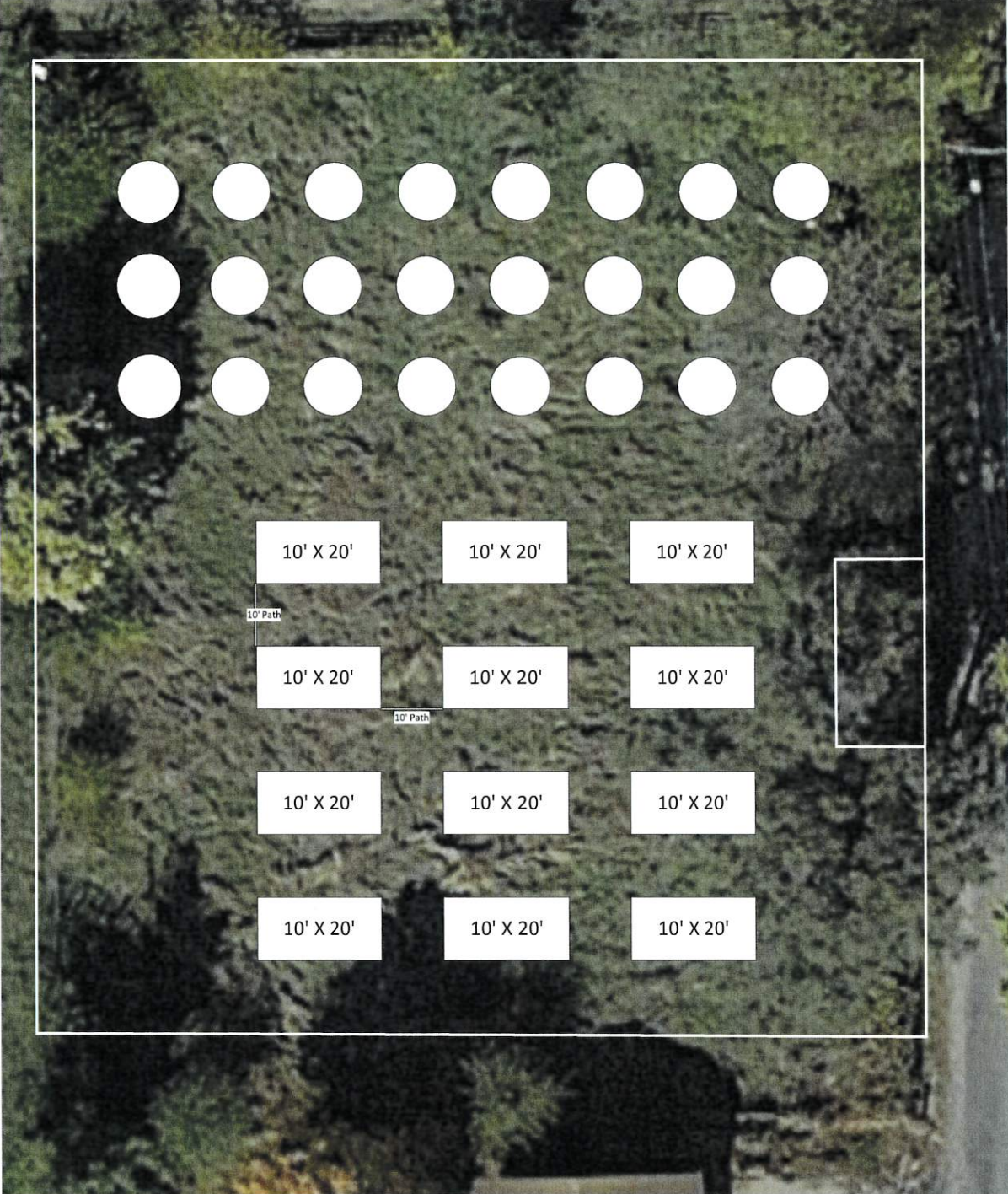
Eat Well Action Plan



Tactic:		Outcome(s):		
<ul style="list-style-type: none"> Community Garden and Orchard 		<ul style="list-style-type: none"> Increase access to and consumption of healthy food. Build community connections through food, conversation, and learning. 		
Champion(s):		Workgroup/Committee:		
<ul style="list-style-type: none"> Andy Dahl Lydia Davis Sarah Dawson Cindy Rico Chavez Kerrie Willis 		<ul style="list-style-type: none"> same as Champions 		
Objectives: Develop community orchards and gardens at Boot Hill starting in April, 2023, and maintain as long community interest drives the endeavor.				
Actions	Person(s) Responsible	Target Date	Status/Notes	Completed Date
1. Identify resources available (people, organizations)	Dahl, Rico Chavez, Willis	Spring, 2022	<ol style="list-style-type: none"> City employees, including Nick Pacha, Nick Duvall, and JJ Bell Other organizations including Washington Master Gardeners and Washington Tree Committee Halcyon House Gardens—Chris Marshall James (Jim) K. Cushing, Community Health Manager; Wellmark Blue Cross and Blue Shield (Des Moines) City Council Presentation, 1/17/23 	Fall, 2022
2. Form a planning committee	Kerrie Willis		<ol style="list-style-type: none"> Original committee included Dahl, Rico Chavez, and Willis. We expanded to include two WHS teachers in Fall, 2022—Davis and Dawson. 	Spring, 2022
3. Conduct initial site planning <ul style="list-style-type: none"> Ensure proper water source is available Test soil to ensure optimal growth of produce 	Andy Dahl		<ol style="list-style-type: none"> Create drawing/rendering of potential site appearance: Andy's Plot Sketch March 2023.pdf Water is available at the site. At our last meeting, Council mentioned they could probably cover water cost. Buckets only at this time 	February, 2023
4. Develop infrastructure for garden <ul style="list-style-type: none"> Plot sizes Garden rules 			<ol style="list-style-type: none"> Plot Details <ol style="list-style-type: none"> Plots on flat section Ten feet in between for mowing City land (7 acres) 	

[Type here]

<ul style="list-style-type: none"> ● Application process ● Fee structure ● Tool shed and tools 			<ul style="list-style-type: none"> d. Expand orchard? e. Choice of 10X10 (\$20) or 10X20 (\$40) f. Farm hydrant = \$100 g. City has tentatively offered water at no cost. h. Ask the city for 15' x 30' section for parking on the east side where the curb cutout is, and gravel it. <ol style="list-style-type: none"> 2. Garden Rules <ul style="list-style-type: none"> a. PENDING (contract to use with people who have a plot on the community garden and/or a liability waiver associated) 3. Application Process <ul style="list-style-type: none"> a. PENDING (outline of the process for someone to rent a plot) 4. Fee Structure <ul style="list-style-type: none"> a. PENDING 5. Tool Shed and Tools <ul style="list-style-type: none"> a. PENDING 	
5. Build budget			Utilize items listed in #4 for guidance	
6. Development measurement plan			Number of gardeners, pounds of produce, number of volunteers	
7. Create fundraising plan			Grants, private donors – funding, materials, in-kind labor	
8. Develop operational plan for ongoing support			Committee, volunteers, workdays	
9. Develop community engagement strategy for promoting community garden	Committee; Kerrie		<ol style="list-style-type: none"> 1. Interviews and Publications <ul style="list-style-type: none"> a. 1/25/23 Story in Union: Washington group plans community garden effort Southeast Iowa Union b. 3/23 Interview with KCII 2. Volunteers / Growing Our Group <ul style="list-style-type: none"> a. PLANT Washington Padlet b. Add volunteers to the page: Wash Community Orchard and Garden Volunteer Contact Information c. Create facebook page. d. Invite volunteers to page. e. Create garden-specific e-mail. f. Create a way for people to express interest, join, volunteer, etc. 	March-April, 2023
10. Hold kickoff event to celebrate opening of the garden		April, 2023	<ul style="list-style-type: none"> ● Golden Shovel Ceremony 	



10' X 20'

10' X 20'

10' X 20'

10' Path

10' X 20'

10' X 20'

10' X 20'

10' Path

10' X 20'

10' X 20'

10' X 20'

10' X 20'

10' X 20'

10' X 20'

LICENSE AGREEMENT FOR COMMUNITY GARDENS

THIS LICENSE AGREEMENT (the "Agreement") entered into by and between the City of Washington,, Iowa, (hereafter the "City"); and PLANT Washington, Inc. (hereafter the "Plant").

WHEREAS, the City is the owner of real property generally described as Washington County Assessor No. 1120104001 (the "Property"); and

WHEREAS, Plant has approached the City about using a portion of the Property for the establishment and maintenance of community gardens on the Property; and

WHEREAS, the City has agreed to grant the Plant a Revocable License Agreement to allow Plant to use the Property for the establishment and maintenance of community gardens, subject to the terms and conditions below.

1. Grant of License. The City hereby grants to Plant, a nonexclusive revocable license to allow for the establishment and maintenance of community gardens overseen by Plant on the Property to be used by residents of the City of Washington.

2. Term of License. This License Agreement will be for an annual basis and end as of 11:59 p.m. on December 31, 2024. However, said license shall automatically be renewed for another calendar year unless either party gives written notice to terminate this License Agreement by December 1st of each year the license remains in effect.

3. City Use. During the term of this Agreement, the City shall have the right to use the Property as long as the City's use does not interfere with the intended use of Plant.

4. Termination of License prior to expiration. In the event that Plant does not keep the operate or maintain the community gardens on the Property, this license shall immediately cease.

5. Effect of Termination. Upon termination of this License Agreement, Plant shall vacate the Property and remove all personal property, including all vegetation, from the Property. Any personal property remaining on the Property, including any trees, shall be deemed the property of the City after the License Agreement is terminated.

6. Agreements with users. Plant shall enter into an agreement with each citizen of Washington that wants to use a plot of the community garden. Said agreements shall contain a

statement that the user indemnifies the City of Washington against any liability for injuries or property damage that occurs as a result of the user using the plot at the community gardens.

7. Indemnification. Plant shall save, defend and hold the City, its employees, elected and appointed officials and agents, harmless from any and all claims associated with the use of the Property under this Agreement.

8. Insurance. Plant shall provide the City with a certificate of insurance naming the City as an additional insured on its general liability policy in the amount of not less than \$1,000,000.00 for any and all claims for damages because of the use of the Property by Plant. Said certificate of insurance shall provide thirty (30) days' notice of cancellation.

IN WITNESS WHEREOF, this instrument is executed this ____ day of _____, 2024.

PLANT:

CITY:

By: _____

Millie Youngquist, Mayor Pro tem

Print name and title

Introduction

PLANT Washington is the governing authority at the Washington Community Gardens and Orchard located at Boot Hill in Washington, Iowa.

Non-compliance with the rules, terms, and conditions is cause for exclusion from the garden and loss of your plot.

1. If your plot becomes unkempt, you will receive one written or verbal warning from the garden coordinator.
2. If no response or correction has been made in two weeks, your plot will be reassigned or tilled in.
3. You will be allowed to reapply for another garden plot only after one year, and only at the discretion of the garden coordinator.

Rules, Terms, and Conditions for Participation

As a member of the Washington Community Gardens and Orchard, I agree to abide by the following rules, terms, and conditions:

1. I use this garden at the sole discretion of PLANT Washington. I agree to abide by its policies and practices.
2. The fee for the use of the garden is (\$20.00 or \$40.00) per plot, per year (January 1 – December 31), due on or before (January 1). There are no refunds.
3. Once I have been assigned a plot, my plot cannot be left fallow or unused for any period of three weeks or longer, more than one time a year.
4. My plot is number (insert plot number) and is (10 x 10 or 10 x 20) feet. I will not expand my plot beyond this measurement or into paths or other plots. I will keep all my plants within the limits of my garden plot and will only plant tall crops where they will not shade neighboring plots. I must keep my plot free of weeds, pests and diseases.
5. I will keep my plot, paths, and surrounding areas clean and neat. I will completely separate my trash into three groups: 1) dead plants, leaves, and other green waste plant parts; 2) rocks, stones, and inorganic materials; and 3) paper, plastic, cardboard, wood, metal, and other recyclables. I will put each type of trash only in the areas designated specifically for each. Anything I bring from my home I will take back home. I will not bring household trash and leave it at the Community Gardens

and Orchard.

6. If I must abandon my plot for any reason, I will notify the garden coordinator.
7. I will not apply any pesticides or weed repellants in the garden. I will not use fertilizers that will in any way affect other plots.
8. I will water my plot according to water-wise guidelines.
9. Guests and visitors, including children, may enter the garden only if I accompany them. They must follow all rules, terms, and conditions stated here. I will supervise my children at all times when they are in the garden. I am solely responsible for the behavior of my guests.
10. I will not take food or plants from other gardeners' plots. I will not take anything from the garden that is not rightfully mine.
11. I will respect other gardeners, and I will not use abusive or profane language or discriminate against others.
12. I will work to keep the garden a secure and enjoyable place where all participants can garden and socialize peacefully in a neighborly manner.
13. I agree to volunteer _____ hours toward community gardening efforts. (include a list of volunteer tasks which your garden needs).
14. I understand that neither the garden group nor owners of the land are responsible for my actions. I THEREFORE AGREE TO HOLD HARMLESS THE GARDEN GROUP AND OWNERS OF THE LAND FOR ANY LIABILITY , DAMAGE, LOSS OR CLAIM THAT OCCURS IN CONNECTION WITH USE OF THE GARDEN BY ME OR ANY OF MY GUESTS.

Commitment

I have read and understand the application and accept these rules, terms, and conditions stated above for the participation in the (Garden Name) Community Garden.

Signed: _____ Date: _____ Gardener

Approved: _____ Date: _____ Garden
Manager

Iowa Secretary of State
321 East 12th Street
Des Moines, IA 50319
sos.iowa.gov



Date
Corp No
Cert No

FILED

2/28/2024 03:02 PM
780025
FT0330158

Articles of Incorporation - Nonprofit Information

CODE 504 REVISED DOMESTIC NON-PROFIT

Chapter

PLANT Washington

Name of Corporation

02/27/2024 12:01:00 AM

Effective Date

Perpetual

Expiration Date

No

Members

We will distribute assets to one or more of the food banks in Washington County.

Upon dissolution

No

Does the corporation hold an interest in agricultural land in Iowa?

Registered Agent

Kerrie Willis

Full Name

526 West Main Street

Address1

Address2

Washington

City

IA

State

52353

Zip

USA

Country

Incorporator

Kerrie Willis

Full Name

526 West Main Street

Address1

Address2

Washington

City

IA

State

52353

Zip

USA

Country

Principal Office

526 West Main Street

Address1

Address2

Washington

City

IA

State

52353

Zip

USA

Country

Officers & Directors

Director

Officer Type

Kerrie Willis

Full Name

526 West Main Street

Address1

Address2

Washington

City

IA

State

52353

Zip

USA

Country

Director

Officer Type

Andy Dahl

Full Name

628 East Main Street

Address1

Address2

Washington

City

IA

State

52353

Zip

USA

Country

Director

Officer Type

Cindy Chavez

Full Name

3401 South Jamie

Address1

Address2

Iowa City

City

IA

State

52240

Zip

USA

Country

Director
Officer Type

Sarah Dawson
Full Name

610 East Hickory Street
Address1

Address2

Riverside
City

IA 52327
State Zip

USA
Country

Director
Officer Type

Lydia Davis
Full Name

2110 285th Street
Address1

Address2

Washington
City

IA 52353
State Zip

USA
Country

Signature(s)

Kerrie Anne Willis
Incorporator

02/22/2024 14:04:38
Date

**ARTICLES OF INCORPORATION
OF
PLANT Washington**

**TO THE SECRETARY OF STATE
OF THE STATE OF IOWA:**

I, the undersigned, acting as an Incorporator of a corporation under Chapter 504 of the Iowa Code, 2024, adopt the following Articles of Incorporation for such corporation.

**ARTICLE I
NAME**

The name of the Corporation is PLANT Washington (the "Corporation").

**ARTICLE II
TYPE OF ORGANIZATION**

The Corporation is a public benefit corporation.

**ARTICLE III
REGISTERED OFFICE AND AGENT**

The address of its initial Registered Office in the State of Iowa is: 526 West Main Street, Washington, Iowa 52353, in the County of Washington, and the name of its initial Registered Agent at such address is Kerrie Willis.

**ARTICLE IV
INCORPORATOR**

The name and address of the Incorporator is:

Kerrie Willis
526 West Main Street
Washington, Iowa 52353

**ARTICLE V
MEMBERSHIP**

The Corporation shall have no members.

**ARTICLE VI
PURPOSE**

The Corporation is organized for the purpose of building community connections through food, conversation, and learning by helping people grow nutritious food to feed themselves and their families; educating community members on gardening and nutrition; fostering inclusivity; and connecting the community and schools.

Notwithstanding the foregoing, however, the Corporation is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue Law).

**ARTICLE VII
DISSOLUTION**

Upon the dissolution of the Corporation, the board of directors shall, after paying or making provision for the payment of all of the liabilities of the Corporation, dispose of all of the assets of the Corporation for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or corresponding section of any future federal tax code, or the assets shall be distributed to the federal government, or to a state or local government, for a public purpose.

**ARTICLE VIII
PROHIBITIONS**

The Corporation is not organized for profit. No part of the net earnings of the Corporation shall inure to the benefit of any director or officer of the Corporation, or any private individual (except that reasonable compensation may be paid for services rendered to or for the Corporation affecting one or more of its purposes), and no director or officer of the Corporation, or any private individual, shall be entitled to share in the distribution of any of the corporate assets on dissolution of the Corporation. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these Articles, the Corporation shall not carry on any activity not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue Law).

**ARTICLE IX
INITIAL DIRECTORS**

The number of directors constituting the first board of directors of the Corporation is five, and the names and addresses of the persons who are to serve as the initial directors are:

NAME	ADDRESS
Cindy Chavez	3401 South Jamie, Iowa City, Iowa 52240
Andy Dahl	628 East Main Street, Washington, Iowa 52353
Lydia Davis	2110 285th Street, Washington, Iowa 52353
Sarah Dawson	610 East Hickory Street, Riverside, Iowa 52327
Kerrie Willis	526 West Main Street, Washington, Iowa 52353

ARTICLE X POWERS

The Corporation shall have all of the powers given to it by the laws of the state of Iowa; provided, however, only such powers shall be exercised as are in furtherance of the tax exempt purposes of the Corporation and as may be exercised by an organization exempt under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue Law).

ARTICLE XI INDEMNIFICATION OF DIRECTORS AND OFFICERS

The Corporation shall indemnify a director for liability to any person for any action taken, or any failure to take any action, as a director except liability for any of the following:

1. receipt of a financial benefit by a director to which the director is not entitled;
2. an intentional infliction of harm on the Corporation or the members;
3. a violation of the unlawful distribution provision of chapter 504 of the Iowa Code; or
4. an intentional violation of criminal law.

Without limiting the foregoing, the Corporation shall exercise all of its permissive powers as often as necessary to indemnify and advance expenses to its directors and officers to the fullest extent permitted by law. If Chapter 504 of the Iowa Code is hereafter amended to authorize broader indemnification, then the indemnification obligations of the Corporation shall be deemed amended automatically and without any further action to require indemnification and advancement of funds to pay for or reimburse expenses of its directors and officers to the fullest extent permitted by law. Any repeal or modification of this Article shall be prospective only and shall not adversely affect any indemnification obligations of the Corporation with respect to any state of facts existing at or prior to the time of such repeal or modification.

**ARTICLE XII
AMENDMENT TO ARTICLES**

These Articles may be altered, amended, or repealed and new Articles adopted by the affirmative vote of two thirds of the entire board of directors at a meeting of the board of directors. Notice of the meeting setting forth the proposed amendment or a summary of the changes to be affected thereby shall be given to each director at least ten (10) days prior thereto by written notice delivered personally or sent by mail to each director at his or her address as shown by the records of the Corporation. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail so addressed, with postage thereon prepaid.

IN WITNESS WHEREOF, the Incorporator has caused the execution of the foregoing Articles of Incorporation on this

26th day of February 2024.



Kerrie Willis

*Millie Youngquist, Mayor Pro Tem
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Amanda J. Waugh, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

City of Washington, Iowa

Mayor Pro Tem Millie Youngquist

PROCLAMATION

WHEREAS, the City of Washington will observe Junior Achievement Day on the first Thursday in April, as an opportunity to recognize and celebrate Junior Achievement of the Heartland for empowering our young people to own their economic success.

WHEREAS, Junior Achievement of the Heartland's educational contribution equips our young people to become the next generation of productive employees and self-sufficient citizens to ensure the economic prosperity of Washington.

WHEREAS, it is fitting for parents, educators, businesses, and other members of the community to join in Junior Achievement's effort to ensure the future success and economic health of our young people and the communities in which they live.

NOW, THEREFORE, I, Millie Youngquist, Mayor Pro Tem of Washington, do hereby proclaim official recognition of April 4, 2024 and every first Thursday of April hereafter as:

JUNIOR ACHIEVEMENT DAY

IN THE CITY OF WASHINGTON, IOWA

SIGNED _____
Millie Youngquist, Mayor Pro Tem

DATE _____

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
MARCH 19, 2024**

POLICE	ACE-N-MORE	OFFICE SUPPLIES	13.98	
	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	68.15	
	BDH TECHNOLOGY LLC	IT CONTRACT	740	
	CAPITAL ONE	IN CAR STORAGE	20.64	
	CITY OF MARION	CONTRACT BUY-OUT	9,750.00	
	EASTERN IOWA CHIROPRACTIC CENTRE, PC	PRE-EMPLOYMENT SCREENING	165	
	EMBROIDERY BARN	UNIFORM ALTERATIONS-ADAM	18	
	MARIE ELECTRIC INC.	SERVICE	70	
	MOORE'S BP AMOCO, INC.	IMPOUND/TOWING/STORAGE	1015	
	SECRETARY OF STATE	NOTARY RENEW	30	
	STANARD & ASSOCIATES INC	APPLICANT TESTING	35	
	VERIZON WIRELESS	WIRELESS SERVICE	877.26	
	WASHINGTON AUTO CENTER	VEHICLE SERVICES	2534.81	
	WASHINGTON DISCOUNT TIRE	TIRES	805	
		TOTAL	16142.84	
	FIRE	ACE-N-MORE	SUPPLIES	292.69
		ALL AMERICAN PEST CONTROL	PEST CONTROL	32.5
		ARMSTRONG HEATING & AC INC	REPAIR	55
		CENTRAL IOWA DISTRIBUTING	SUPPLIES	321.1
		COBB OIL CO., INC-BP ONE TRIP	FUEL	30.24
FIRE SERVICE TRAINING BUREAU		CERTIFICATION-GIPPLE	50	
HIWAY SERVICE CENTER		REPAIR	1834.93	
VERIZON WIRELESS		WIRELESS SERVICE	120.03	
WASHINGTON DISCOUNT TIRE		TIRE REPAIR	35.92	
		TOTAL	2772.41	
EMS		BOUND TREE MEDICAL, LLC	GLOVES	225.8
		TOTAL	225.8	
ANIMAL CONTROL	WASHINGTON LUMBER	GLS BOARD	11.98	
		TOTAL	11.98	
DEVELOPMENT SERVICES	MARIE, LINDA	SHIRTS & COATS	833	
	VERIZON WIRELESS	WIRELESS SERVICE	179.3	
	WMPF GROUP LLC	LEGAL ADVERTISING	10.14	
		TOTAL	1022.44	
LIBRARY	ALL AMERICAN PEST CONTROL	PEST CONTROL	40	
	ACE-N-MORE	JANITORIAL SUPPLIES	57.56	
	ALLIANT ENERGY	ALLIANT ENERGY	1,675.06	
	BAKER & TAYLOR	LIBRARY MATERIALS	20.99	
	CINTAS CORP LOC. 342	MAT SERVICE	102.64	
	KCTC	PHONE & INTERNET	368.37	
	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	156.85	
		TOTAL	2421.47	
PARKS	ALLIANT ENERGY	ALLIANT ENERGY	123.57	
	COURTESY DOOR SALES & SER	SHOP GARAGE DOOR REPAIR	120	
	JOHN DEERE FINANCIAL	HYDRO OIL/REPAIR PARTS	180.04	
	VERIZON WIRELESS	WIRELESS SERVICE	40.01	
	WASH CO EXTENSION OFFICE	TURN CONTROL REG- R WAGENK	45	
	WASHINGTON CO EXTENSION	TURF APPLICATION CLASS	90	
		TOTAL	598.62	
POOL	ALLIANT ENERGY	ALLIANT ENERGY	82.75	

	CARSON PLUMBING & HEATING SRVS INC	GASKET	63.9
		TOTAL	146.65
CEMETERY	APPLIED INDUSTRIAL TECHNOLOGIES	FACE SHIELDS	103.72
	CENTRAL IOWA DISTRIBUTING	FLOOR CLEANER & SQUEEGEE	79
	PRODUCTIVITY PLUS	BACKHOE REPAIR	324.71
	VERIZON WIRELESS	WIRELESS SERVICE	126.41
		TOTAL	633.84
FINANCIAL ADMINISTRATI	ALBERT, KIRK	MILEAGE REIMBURSEMENT	123.14
	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.5
	BUSINESS INFORMATION SYSTEMS	ANNUAL TECHNOLOGY FEE	240
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	69
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	42.5
	KCII	ADVERTISING	284.8
	MARIE, LINDA	SHIRTS & COATS	147
	PURCHASE POWER	REFILL POSTAGE METER	1,171.22
	VERIZON WIRELESS	WIRELESS SERVICE	86.44
	WASH COUNTY MINIBUS	LOST- MARCH	28,911.81
	WMPF GROUP LLC	LEGAL ADVERTISING	414.16
		TOTAL	31522.57
AIRPORT	ACE-N-MORE	SUPPLIES	16.16
	ALLIANT ENERGY	ALLIANT ENERGY	59.49
	BAUTISTA MIRANDA, YOLANDA	FEBRUARY CLEANING	300
	CLOUDBURST 9	INTERNET	106.35
	KCII	ADVERTISING	106.08
	MARIE ELECTRIC INC.	REPAIR RUNWAY LIGHTS	140
	TITAN AVIATION FUELS	JET FUEL	38,071.77
	VERIZON WIRELESS	WIRELESS SERVICE	46.43
	VETTER'S INC-CULLIGAN WATER	AIRPORT WATER	12.99
	WINDSTREAM IOWA COMMUNICATIONS	MARCH SERVICE	215.37
		TOTAL	39074.64
ROAD USE	ARNOLD MOTOR SUPPLY	FILTERS	129.2
	COBB OIL CO., INC-BP ONE TRIP	FUEL & GAS CANS	140.29
	DIAMOND BLADE WAREHOUSE	CONCRETE SAW BLADE	876.79
	ELLIOTT EQUIPMENT CO	SWEEPER PARTS	1,076.85
	IOWA PRISON INDUSTRIES	ROAD CLOSED SIGNS	378.84
	KIRKWOOD COMMUNITY COLLEGE	CRAWFORD-ELDT CLASS B CDL	2,400.00
	MIKE'S PARTS & SERVICE	SNOW PLOW PARTS	620.81
	PRODUCTIVITY PLUS	OIL LEAK REPAIR	1,291.15
	RIVER PRODUCTS	BALLAST STONE & SAND	1395.1
	S & G MATERIALS	ASPHALT MILLINGS	272.14
		TOTAL	8581.17
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	319.75
	FRANZEN, DENNIS	TRAFFIC LIGHT REPAIR	497.5
		TOTAL	817.25
CAPITAL EQUIPMENT	STOP STICK LTD.	NEW VEHICLE EQUIPMENT	247
		TOTAL	247
INDUSTRIAL DEVELOP	WASH CO TREASURER	BUSINESS PARK PROP TAXES	2730
	WEDG	WEDG SHARE- 915 E TYLER ST	4,298.88
		TOTAL	7028.88
RESIDENTIAL DEVELOP	WASH CO TREASURER	NLW PROPERTY TAXES	2
		BELL LAND PROP TAXES	388
		TOTAL	390

TREE COMMITTEE	CUSTOM IMPRESSIONS INC	TREE COMMITTEE PLAQUE	31.2
		TOTAL	31.2
LIBRARY GIFT	AMAZON CAPITAL SERVICES	DVD'S/TECH SUPPLIES	99.81
	BAKER & TAYLOR	LIBRARY MATERIALS	1045.93
	OVERDRIVE, INC.	DIGITAL MATERIALS	396.46
	ULINE	SHELVING	925.28
		TOTAL	2467.48
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	400.49
	REUSCH, KIMBERLY	WATER DEPOSIT REFUND	119.68
	TRI-COUNTY ELECTRICA	WATER DEPOSIT REFUND	41.11
	KERR, MARIE	WATER DEPOSIT REFUND	25.19
	YEAGER, ROBERT	WATER DEPOSIT REFUND	53.59
	MCKENNEY, JORDAN L.	WATER DEPOSIT REFUND	47.73
	TRI-COUNTY ELECTRICA	WATER DEPOSIT REFUND	41.11
	IA DEPT OF REVENUE	WET TAX	14,147.48
	VERIZON WIRELESS	WIRELESS SERVICE	46.43
	WATER SOLUTIONS UNLIMITED	CHEMICALS	10,112.76
	FERGUSON WATERWORKS# 2516	BELT CLIP REPAIR	330
	STATE HYGIENIC LAB	TESTING	21.5
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	164
	AMERICAN MELT BLOWN & FILTRATION	FILTRATION SUPPLIES	4,800.00
	GLOBAL PAYMENTS	DC/CC ADMIN FEE	5,610.88
	EPPERLY, RANDY	MILEAGE REIMBURSEMENT	12.45
	CONKLIN, DANA	MILEAGE REIMBURSEMENT	17.69
		TOTAL	35992.09
WATER DISTRIBUTION	AMAZON CAPITAL SERVICES	HEAD SET	131.94
	BARCO MUNICIPAL PRODUCTS INC	BOARDS FOR ROAD CLOSED SIG	627
	BUSINESS RADIO SALES INC	CB RADIO EQUIPMENT	117.6
	EVANS WELDING LLC	TORCH REPAIR/WELDING WIRE	264.5
	IGRAPHIX, INC	DOOR HANGERS	34.2
	POLLARDWATER	HOSE GRIPS	309.9
	VERIZON WIRELESS	WIRELESS SERVICE	46.43
		TOTAL	1531.57
WATER CAPITAL PROJ	SCHIMBERG CO.	VALVES, BOLTS, LUGS & COUP	4,730.66
		TOTAL	4,730.66
SEWER PLANT	ALL AMERICAN PEST CONTROL	PEST CONTROL	35
	ALLIANT ENERGY	ALLIANT ENERGY	11,689.41
	ATCO INTERNATIONAL	SUPPLIES	442.5
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	28.65
	IA DEPT OF REVENUE	SALES TAX	2,006.35
	JETCO	SCADA SUPPORT CONTRACT	8,187.00
	USA BLUEBOOK	LAB TOOLS	478.13
	VERIZON WIRELESS	WIRELESS SERVICE	92.86
	WINDSTREAM IOWA COMMUNICATIONS	MARCH SERVICE	74.43
		TOTAL	23034.33
SEWER COLLECTION	DOUDS STONE LLC	ROADSTONE	375.58
	EVANS WELDING LLC	STEEL FOR INTAKE	410
	HI-LINE INC	GLOVES	69.42
	HIWAY SERVICE CENTER	PARTS	136.88
	IDEAL READY MIX	SEWER LINE PATCH	130.5
	MOSE LEVY CO INC	PIPE	168.48
	VERIZON WIRELESS	WIRELESS SERVICE	38.01
		TOTAL	1328.87

SANITATION	JOHNSON COUNTY REFUSE INC	JOHNSON COUNTY REFUSE INC	48,563.45
		TOTAL	48,563.45
SELF INSURANCE	EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	398.56
		TOTAL	398.56
		TOTAL	229,715.77

CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
FEBRUARY 29, 2024

FUND	2/1/2024				2/29/2024	
	BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	ENDING CASH BALANCE
001-GENERAL FUND	1,018,002.00	165,745.73	-	296,550.41	-	887,197.32
002-AIRPORT FUND	380,958.91	5,104.00	-	19,821.79	-	366,241.12
010-CHAMBER REIMBURSEMENT	2,244.23	11,412.86	-	12,157.51	-	1,499.58
011-MAIN STREET REIMBURSEMENT	2,829.68	4,701.65	-	4,054.12	-	3,477.21
012-WEDG REIMBURSEMENT	5,596.40	9,573.26	-	9,011.03	-	6,158.63
050-DOWNTOWN INCENTIVE GRANT	231,473.15	-	-	-	-	231,473.15
110-ROAD USE	578,464.90	76,294.95	-	99,919.26	-	554,840.59
112-EMPLOYEE BENEFITS	-	5,223.90	-	5,223.90	-	-
113-LIABILITY INSURANCE	-	-	-	-	-	-
114-EMERGENCY LEVY	-	393.86	-	393.86	-	-
121-LOCAL OPTION SALES TAX	-	115,647.24	-	115,647.24	-	-
122-LOST DEBT SERVICE	133,070.00	-	-	-	-	133,070.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	125,482.19	20,807.46	-	2,500.00	-	143,789.65
125-UNIF COMM UR-NE IND	-	-	-	-	-	-
126-SE RES UR	-	-	-	-	-	-
127-UNIF COMM UR - BRIARWOOD	-	-	-	-	-	-
128-URBAN RENEWAL AREA #3B/D	-	-	-	-	-	-
129-SC RES UR	3,195.61	-	-	-	-	3,195.61
130-URBAN RENEWAL AREA #3D	-	-	-	-	-	-
131-URBAN RENEWAL AREA #4	-	-	-	-	-	-
132-UNIF COMM UR - EBD	-	-	-	-	-	-
133-UNIF COMM UR-IRE	81,374.13	-	-	-	-	81,374.13
134-DOWNTOWN COMM UR	(85.65)	-	-	-	-	(85.65)
145-HOUSING REHABILITATION	23,244.68	-	-	27,003.00	-	(3,758.32)
146-LMI TIF SET-ASIDE	169,015.79	-	-	-	-	169,015.79
200-DEBT SERVICE	408,421.36	5,351.36	-	-	-	413,772.72
300-CAPITAL EQUIPMENT	582,214.28	-	-	46,807.70	-	535,406.58
301-CAPITAL PROJECTS FUND	273,838.49	64,984.90	-	25,668.58	-	313,154.81
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	842,261.42	-	-	-	-	842,261.42
308-INDUSTRIAL DEVELOPMENT	535,007.11	9,324.41	-	7,107.88	-	537,223.64
309-MUNICIPAL BUILDING	-	-	-	-	-	-
310-WELLNESS PARK	(134,247.96)	6,150.00	-	-	-	(128,097.96)
311-SIDEWALK REPAIR & REPLACE	82,380.86	-	-	3,252.00	-	79,128.86
312-TREE REMOVAL & REPLACE	17,298.59	-	-	-	-	17,298.59
315-RESIDENTIAL DEVELOPMENT	548,245.30	192.10	-	-	-	548,437.40
317-ARPA CAPITAL PROJECTS	752,579.02	2,728.74	-	-	-	755,307.76
325-BUILDING & FACILITY MAINT	87,560.83	-	-	-	-	87,560.83
510-MUNICIPAL BAND	10,986.96	1,095.00	-	-	-	12,081.96
520-DOG PARK	3,929.13	-	-	-	-	3,929.13
530-TREE COMMITTEE	11,629.12	2,045.00	-	70.00	-	13,604.12
535-NEIGHBORHOOD PRIDE	-	-	-	-	-	-
540-POLICE FORFEITURE	3,631.25	-	-	-	-	3,631.25
541-K-9 PROGRAM	6,032.81	1,534.12	-	3,148.67	-	4,418.26
545-SAFETY FUND	6,102.33	-	-	300.00	-	5,802.33
550-PARK GIFT	99,065.61	110.26	-	-	-	99,175.87
570-LIBRARY GIFT	218,939.25	1,239.12	-	91,163.96	-	129,014.41
580-CEMETERY GIFT	2,023.00	-	-	-	-	2,023.00
590-CABLE COMMISSION	-	-	-	-	-	-
600-WATER UTILITY	822,145.96	186,864.14	-	118,921.49	-	890,088.61
601-WATER DEPOSIT FUND	31,805.00	900.00	-	600.00	-	32,105.00
602-WATER SINKING	-	-	-	-	-	-
603-WATER CAPITAL PROJECTS	-	207,129.00	-	4,102.00	-	203,027.00
610-SANITARY SEWER	926,859.29	208,360.09	-	112,173.58	-	1,023,045.80
612-SEWER SINKING	-	-	-	-	-	-
613-SEWER CAPITAL PROJECTS	-	-	-	-	-	-
670-SANITATION	177,337.96	58,341.48	-	48,587.29	-	187,092.15
910-LIBRARY TRUST	-	-	-	-	-	-
950-SELF INSURANCE	558,541.61	480.12	-	4,062.98	-	554,958.75
951-UNEMPLOYMENT SELF INS	79,184.38	37.18	-	-	-	79,221.56
TOTAL BALANCE	9,787,808.98	1,171,771.93	-	1,058,248.25	-	9,901,332.66

Cash in Bank - Pooled Cash

		Interest Rate
Wash St. Bank - Operating Account	3,409,421.53 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	595,741.75	0.20%
Wash St - Farm Mgmt Acct	216,357.14	
Wash St Bank - CD 1/14/2019	531,417.50	0.65%
Wash St Bank - CD 08/30/2018	272,742.22	0.65%
Wash St Bank - ISC Account	4,875,302.52	4.25%
TOTAL CASH IN BANK	9,901,332.66	

(1) Washington State Bank	3,476,845.91
Outstanding Deposits & Checks/Wages payable	(67,424.38)
TOTAL	3,409,421.53

CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
FEBRUARY 29, 2024

FUND	7/1/2023	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	2/29/2024
	BEGINNING CASH BALANCE					ENDING CASH BALANCE
001-GENERAL FUND	1,065,425.77	2,831,148.26	-	3,009,586.75	210.04	887,197.32
002-AIRPORT FUND	369,888.93	237,444.83	-	241,092.64	-	366,241.12
010-CHAMBER REIMBURSEMENT	10,088.48	99,603.54	-	108,192.44	-	1,499.58
011-MAIN STREET REIMBURSEMENT	-	37,767.40	-	34,314.39	24.20	3,477.21
012-WEDG REIMBURSEMENT	3,086.13	72,865.12	-	69,855.50	62.88	6,158.63
050-DOWNTOWN INCENTIVE GRANT	231,473.15	-	-	-	-	231,473.15
110-ROAD USE	687,333.66	749,612.46	-	882,130.63	25.10	554,840.59
112-EMPLOYEE BENEFITS	-	528,570.28	-	528,570.28	-	-
113-LIABILITY INSURANCE	-	-	-	-	-	-
114-EMERGENCY LEVY	-	39,878.67	-	39,878.67	-	-
121-LOCAL OPTION SALES TAX	-	886,212.92	-	886,212.92	-	-
122-LOST DEBT SERVICE	-	156,640.00	-	23,570.00	-	133,070.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	147,401.86	63,780.39	-	67,392.60	-	143,789.65
125-UNIF COMM UR-NE IND	-	37,361.50	-	37,361.50	-	-
126-SE RES UR	-	-	-	-	-	-
127-UNIF COMM UR - BRIARWOOD	-	21,662.52	-	21,662.52	-	-
128-URBAN RENEWAL AREA #3B/D	-	-	-	-	-	-
129-SC RES UR	-	54,832.66	-	51,637.05	-	3,195.61
130-URBAN RENEWAL AREA #3D	-	-	-	-	-	-
131-URBAN RENEWAL AREA #4	-	-	-	-	-	-
132-UNIF COMM UR - EBD	-	-	-	-	-	-
133-UNIF COMM UR-IRE	-	81,374.13	-	-	-	81,374.13
134-DOWNTOWN COMM UR	-	4,521.33	-	4,606.98	-	(85.65)
145-HOUSING REHABILITATION	54,710.32	-	-	58,468.64	-	(3,758.32)
146-LMI TIF SET-ASIDE	150,745.64	18,270.15	-	-	-	169,015.79
200-DEBT SERVICE	16,506.81	554,582.16	-	157,316.25	-	413,772.72
300-CAPITAL EQUIPMENT	445,916.32	209,845.97	-	120,355.71	-	535,406.58
301-CAPITAL PROJECTS FUND	1,474,256.29	1,192,395.50	-	2,353,496.98	-	313,154.81
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	588,609.77	330,631.65	-	76,980.00	-	842,261.42
308-INDUSTRIAL DEVELOPMENT	469,288.85	149,402.90	-	81,468.11	-	537,223.64
309-MUNICIPAL BUILDING	-	-	-	-	-	-
310-WELLNESS PARK	119,024.95	191,804.95	-	438,927.86	-	(128,097.96)
311-SIDEWALK REPAIR & REPLACE	131,806.86	771.00	-	53,449.00	-	79,128.86
312-TREE REMOVAL & REPLACE	20,198.59	-	-	2,900.00	-	17,298.59
315-RESIDENTIAL DEVELOPMENT	525,931.88	29,327.52	-	6,822.00	-	548,437.40
317-ARPA CAPITAL PROJECTS	876,257.81	22,642.95	-	143,593.00	-	755,307.76
325-BUILDING & FACILITY MAINT	87,560.83	-	-	-	-	87,560.83
510-MUNICIPAL BAND	8,051.96	4,030.00	-	-	-	12,081.96
520-DOG PARK	4,178.88	-	-	249.75	-	3,929.13
530-TREE COMMITTEE	14,584.57	2,100.00	-	3,080.45	-	13,604.12
535-NEIGHBORHOOD PRIDE	-	-	-	-	-	-
540-POLICE FORFEITURE	3,631.25	-	-	-	-	3,631.25
541-K-9 PROGRAM	1,726.70	6,536.86	-	3,845.30	-	4,418.26
545-SAFETY FUND	5,102.33	1,000.00	-	300.00	-	5,802.33
550-PARK GIFT	99,369.21	1,409.18	-	1,602.52	-	99,175.87
570-LIBRARY GIFT	316,691.26	188,279.50	-	375,956.35	-	129,014.41
580-CEMETERY GIFT	2,023.00	7,480.00	-	7,480.00	-	2,023.00
590-CABLE COMMISSION	-	-	-	-	-	-
600-WATER UTILITY	511,522.13	1,429,365.73	-	1,050,920.32	121.07	890,088.61
601-WATER DEPOSIT FUND	32,295.00	10,950.00	-	11,140.00	-	32,105.00
602-WATER SINKING	-	36,290.00	-	36,290.00	-	-
603-WATER CAPITAL PROJECTS	-	1,889,072.67	-	1,686,045.67	-	203,027.00
610-SANITARY SEWER	478,609.98	1,611,075.34	-	1,066,783.59	144.07	1,023,045.80
612-SEWER SINKING	-	110,363.75	-	110,363.75	-	-
613-SEWER CAPITAL PROJECTS	-	-	-	-	-	-
670-SANITATION	122,798.78	455,579.99	-	391,286.62	-	187,092.15
910-LIBRARY TRUST	-	-	-	-	-	-
950-SELF INSURANCE	545,813.94	48,575.66	-	39,430.85	-	554,958.75
951-UNEMPLOYMENT SELF INS	77,725.61	3,752.95	-	2,257.00	-	79,221.56
TOTAL BALANCE	9,778,807.50	14,408,812.39	-	14,286,874.59	(587.36)	9,901,332.66

Cash in Bank - Pooled Cash

Wash St. Bank - Operating Account	3,409,421.53	(1)
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	
Investment in IPAIT	595,741.75	

Interest Rate

0.20%
-
N/A
0.20%

Wash St - Farm Mgmt Acct	216,357.14	
Wash St Bank - CD 1/14/2019	531,417.50	0.65%
Wash St Bank - CD 08/30/2018	272,742.22	0.65%
Wash St Bank - ISC Account	<u>4,875,302.52</u>	4.25%
TOTAL CASH IN BANK	<u>9,901,332.66</u>	

(1) Washington State Bank	3,476,845.91
Outstanding Deposits & Checks/Wages payable	<u>(67,424.38)</u>
	<u>3,409,421.53</u>

*Millie Youngquist, Mayor Pro Tem
Kelsey Brown, Finance Director
Amanda Waugh, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

March 7, 2024

To: Mayor & City Council
Cc: Kelsey Brown, Finance Director
Amanda Waugh, City Clerk

From: Deanna McCusker
City Administrator

Re: Discussion on Alley Vacation

Ethan Hansen is addressing council on the proposal of vacating the alley the abuts his property at 414 W. 3rd. If Council is all in agreement than it will get sent to the Planning & Zoning commission to review and provide a recommendation to Council. If it is a favorable recommendation to move forward with the vacation, then Council will hold a public hearing and proceed with the vacation via ordinance. Once the ordinance is passed, then the alley can be offered up for sale to the abutting property owners.

Jeff and I reviewed this and saw no reason not to move forward with the vacation.

Attn: City Council Members

Topic: City Alleyway Turnover

Whom it may concern,

Hi city council members. My name is Ethan Hansen. I live at 414 W. 3rd Street in Washington, IA. Inside this email I have attached pictures of my property that focus on the driveway of my property that is an old city alleyway. As you can tell from the pictures this alleyway is no longer used for city purposes or any other purposes. The half alleyway, as it does not continue all the way through as a typical alleyway does, and stops in the middle of my yard. This half alleyway also does not provide a driveway to anyone else's property but my own. I am asking for your consideration in terminating this alleyway and turning this property over to myself as I would like to pave it and add tress and shrubs to the side.

I am emailing you members as I have already spoke city zoning lead Jeff Duwa and City Administrator Deanna Mccusker on this matter and advised them of my ask and asked if this would be something that could be done. They advised they believed this would not be an issue but that it would need to be presented to council and approved.

I plan on attending the next council meeting that I can make it to which I believe would be March 19th. I would be asking to for this to be approved or move forward to happen or ask what I need to go for this to be a possibility.

The reason I am asking for this to be turned over as part of my property is for a few reasons. I would like to put down new gravel and pave a section of this alleyway and would prefer to only put that much money into something that is my property and I own. Also, I would like to plant some tress and possibly put a fence in on the east side of the alleyway in the future. This is due to trying to create some privacy for myself and my family. As many of you are aware I am deputy for the Washington, IA County Sheriff's Office and a part time Police Officer for the city of Washington, IA. With this comes a territory of many people coming onto my property and asking my help with matters in law enforcement or other issues they are having. I am more than happy to help and have on many occasions from a domestic disturbance, subjects with active warrants, subjects coming onto my property to yell at me for their illegal activity, and stolen property being located nearby. I am happy to do my job and assist but for the safety of my family I would prefer these matters be at my front door if at all and not in my backyard by my personal property and vehicles. I also do like to have my time off as I am sure most of you do as well. There is a few houses located by this alleyway that have had multiple calls for service related with law enforcement to stolen property, illegal drugs, and wanted subjects located in them and I would like to create this privacy wall to keep these issues off/away from my property while also making the neighborhood look a little nicer and safer.

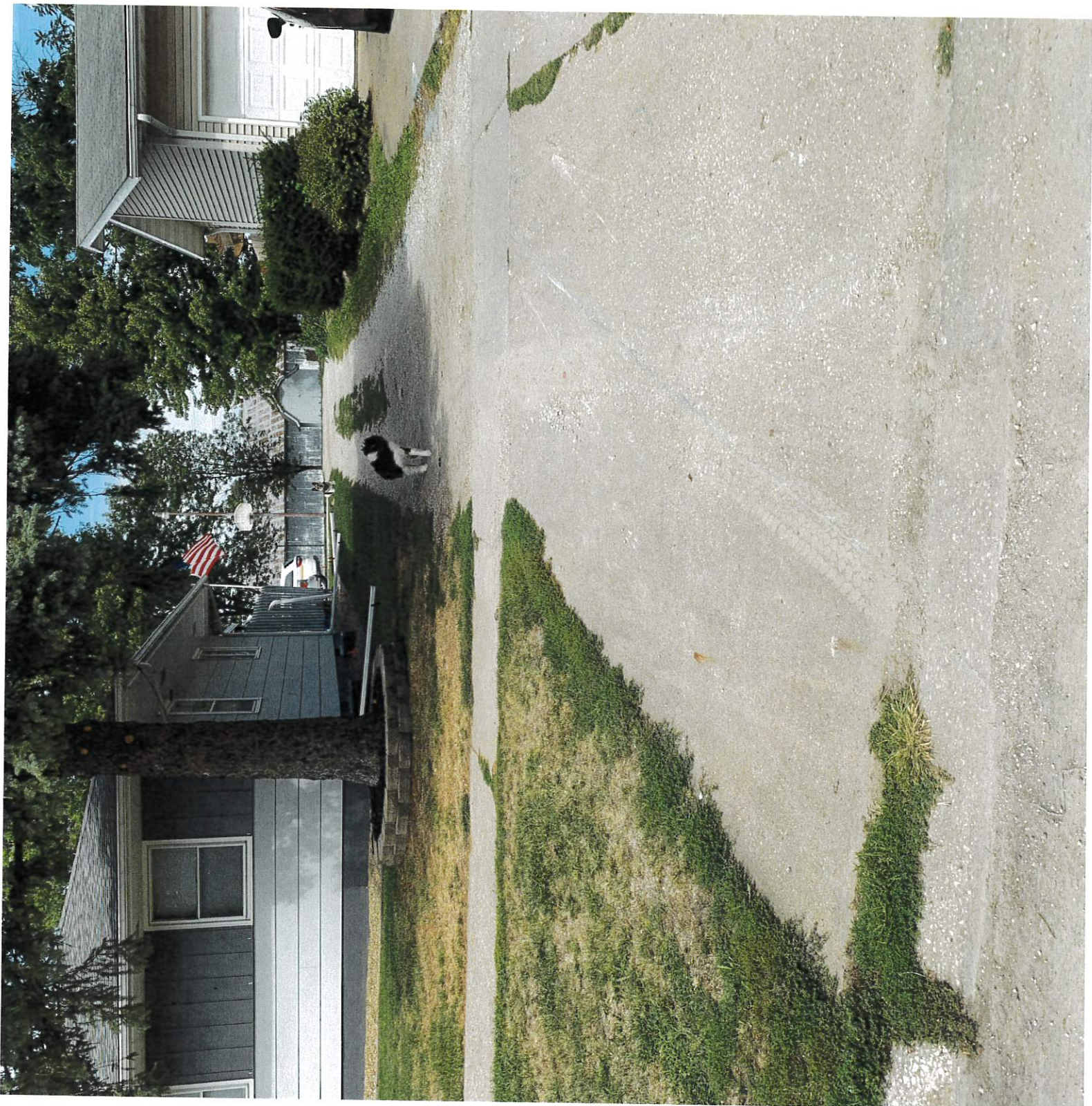
I have lived in Washington my whole life and have enjoyed it. I would like to continue to make my neighborhood a little better and I believe part of that is helping my neighbors and also

doing home projects to improve the overall look of the neighborhood. I am hoping by turning this alleyway over to myself to become my property I can continue to make changes to help this area/neighborhood look good.

Thank you for you time and consideration. If you have any questions, please feel free to email me back and let me know. If there is anything I can do before mentioning this at city council meeting, please let me know.

Thank you!

-Ethan Hansen











Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 ext. 124

Memo

To: City Council
From: Jeff Duwa-Building and Zoning Official
Date: 03/14/2024
Re: Major Site Plan for McDonald's USA, LLC.

Issue

Review and consider the Major Site Plan for McDonald's USA, LLC, Inc. at 311 S. Marion Ave.

Background

McDonald's USA, LLC. has presented a site plan for a new building at 311 S. Marion Ave. The intent is to remove the existing structure and build a new structure on the same property slightly changing building positioning and drive through lanes. On Tuesday, March 12, 2024, the City of Washington's Planning and Zoning Commission met to review and discuss the Major Site Plan for McDonald's USA, LLC.

Recommendation

The City of Washington's Planning and Zoning Commission recommends that the City of Washington's City Council approve Major Site Plan for McDonald's USA, LLC.



VEENSTRA & KIMM INC.

2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000 // 888.241.8001
www.v-k.net

To: Jeff Duwa, City of Washington
From: Leland Belding, PE, PTOE
Re: McDonald's Reconstruction
Site Plan Review

Date: March 4, 2024
File: 24616-043

Veenstra & Kimm, Inc. has reviewed the site plan submitted by Bishop Engineering on behalf of McDonald's. The site plan is a Major Site plan since the total site area is 37,020 sf and the proposed building is approximately 4,273 sf. The work will consist of demolition of the existing site including the building and parking lot. A new building and parking lot will be constructed and the existing utilities on the lot will be modified to match the new building layout.

Parking

Parking on old site	46 stalls
64 Seats (1 per 3 seats)	22 required
14 Employees (1 per 2)	7 required
Total Parking Stalls Required	29
Provided Stalls	31

Landscaping

A landscaping plan is included in the submittal. The fence on the west property will remain as a screen between usages. A new trash enclosure will be constructed in the same location as the old one in the northwest corner. Five existing trees will remain and seven new trees will be planted for a total of 12 trees. Six new shrubs will also be provided and the disturbed areas will be covered with sod.

Sidewalk

The existing sidewalks will be removed and replaced adjacent to the driveways and a new ADA compliant sidewalk connection will be constructed to provide access to the building.

Sanitary Sewer

The 6" service line will be realigned on site for the new building and a new grease interceptor will be constructed.

Water Service

A new 2" service line and 4" fire protection line will be bored under S. Marion Ave to connect to the existing waterline east of the site.

Storm Water

The storm water requirements consist of two components: detention and water quality. The site water is currently and will continue to be collected on-site in intakes and then outlet to the city storm sewer system at the northwest corner of W. Madison St & S. Marion Ave. Due to this site being a part of the downtown district where space is limited and on-site detention is either impossible or prohibitively expensive since it would need to be provided with underground storage chambers, the applicant requested a waiver for the detention component.

City staff was consulted on whether there were any storm water issues at this location or with this network of storm sewer. No problems were reported. Since this redevelopment is essentially no change in usage or site and there are no existing issues to address, it is recommended to allow the waiver for the detention component.

The water quality component is being provided with a Barracuda hydrodynamic separator which will connect to the storm sewer system before it leaves the property and enters the city storm sewer. This system removes most of the solids suspended in the storm water and collects it in a manhole at the southeast corner of the McDonald's lot. McDonald's will need to clean out the separator on a routine maintenance schedule.

Recommendation

The site plan meets the requirements of the Site Plan ordinance for a Major Site Plan except for the storm water detention. It is our recommendation that the site plan be approved with the waiver for the onsite storm water detention requirements.

Should you have any questions or comments, please contact us at 319-466-1000.

VEENSTRA & KIMM, INC.



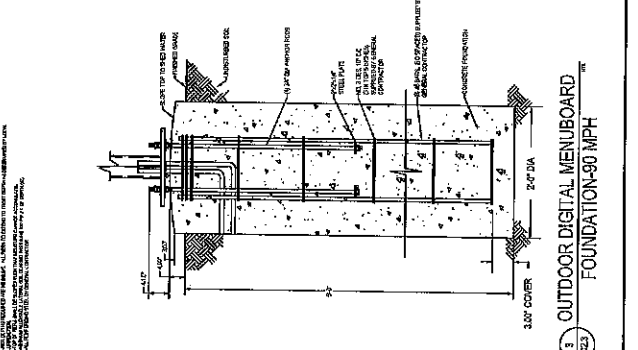
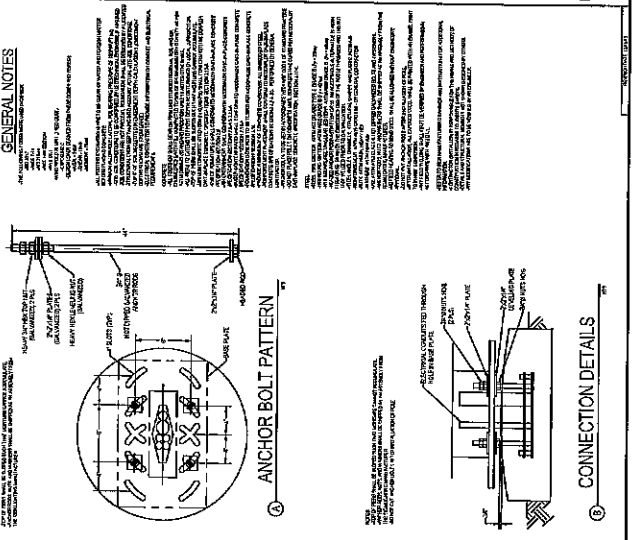
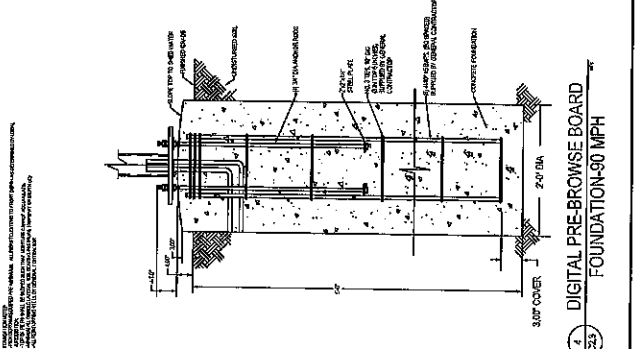
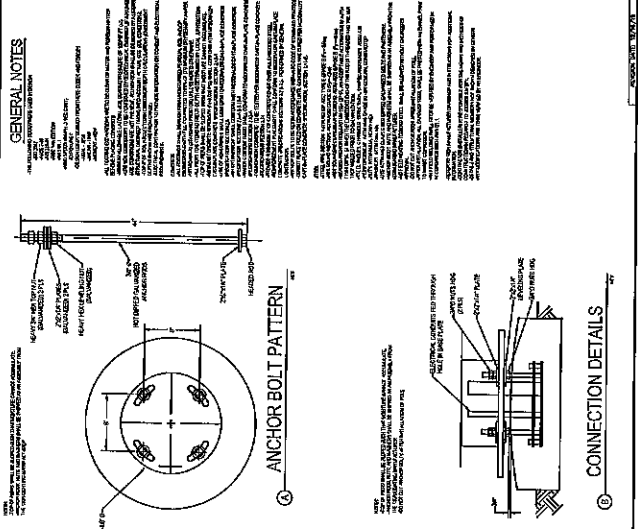
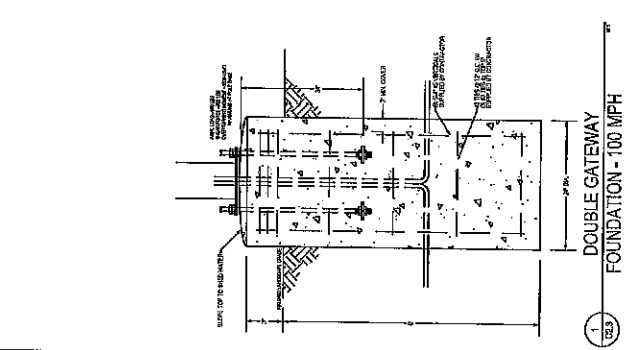
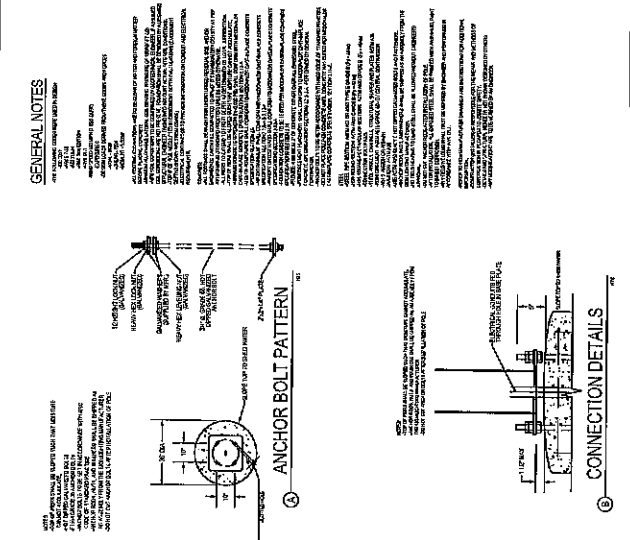
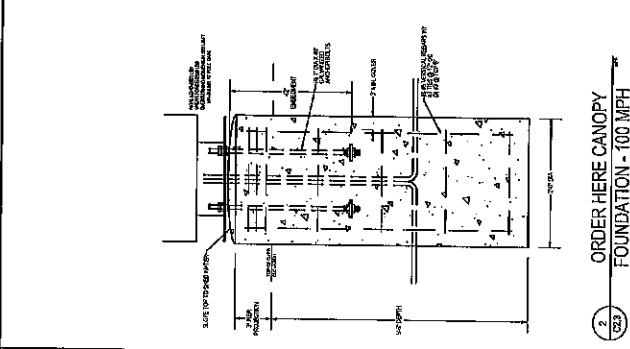
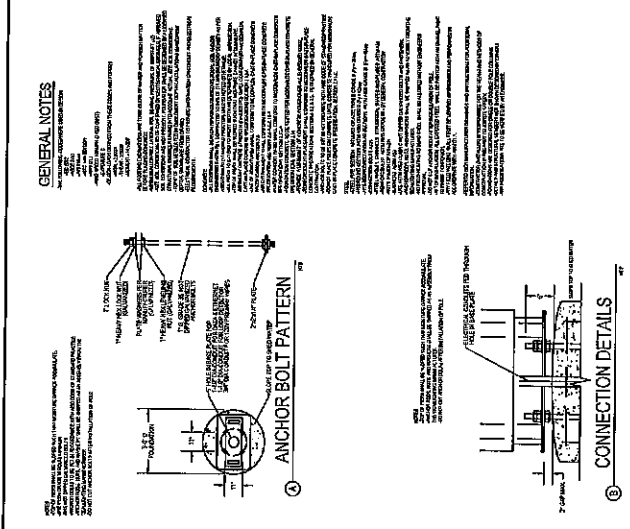
Leland Belding, PE, PTOE

REV	DATE	BY	CHK
0	02/20/24	16 CTR/SMM/ML	
1	02/19/24	16 CTR/SMM/ML	
2	02/19/24	16 CTR/SMM/ML	
3			
4			
5			
6			
7			
8			
9			

BISHOP ENGINEERING
 1111 15th Street, NW, Washington, DC 20004
 (202) 638-1111
 www.bishop-engineering.com

McDonald's USA, LLC
 3115 MARC AVENUE, WASHINGTON, DC 20008
 (202) 462-1111
 www.mcdonalds.com

C2.3
 WASHINGTON, IA
 DRIVE-THRU DETAILS
 SITE PLAN



GENERAL NOTES

1. FOUNDATION SHALL BE CONCRETE ON COMPACTED GRAVEL. ALL DIMENSIONS SHALL BE AS SHOWN UNLESS OTHERWISE NOTED.
 2. ALL FOUNDATION SHALL BE CAST IN PLACE CONCRETE.
 3. ALL FOUNDATION SHALL BE CAST ON A 4" MINIMUM THICKNESS OF COMPACTED GRAVEL.
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REV	DATE	DESCRIPTION
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2	03/20/2014	CIP RESURFACING
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BISHOP ENGINEERING +

2008 NORTH DAVENPORT, WASHINGTON, VA 22091-3204-0407

M. McDonald's USA, LLC

19000 WOODBURN AVENUE, WASHINGTON, VA 22091

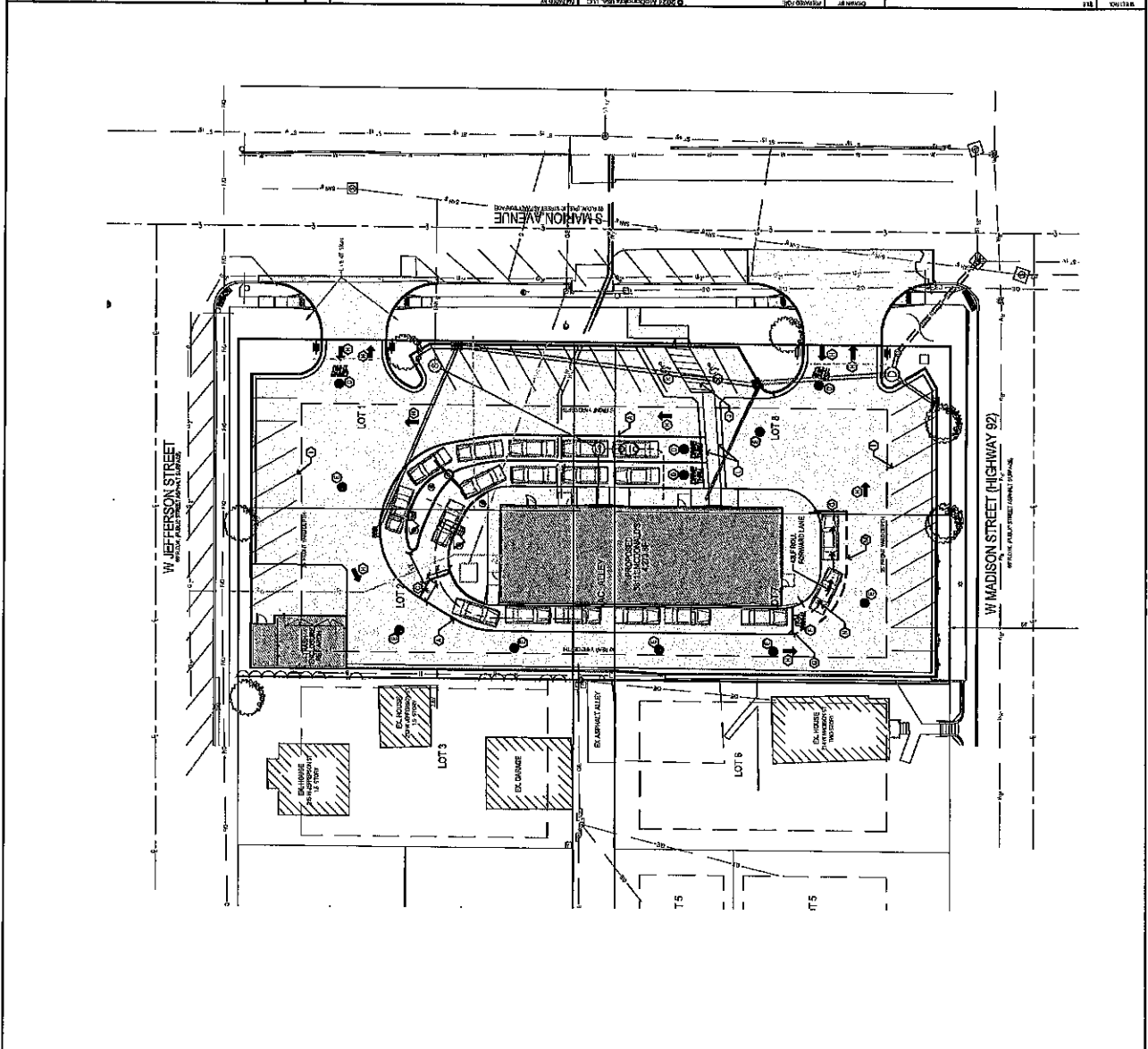
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WASHINGTON, VA

STRIPING PLAN

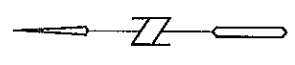
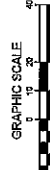
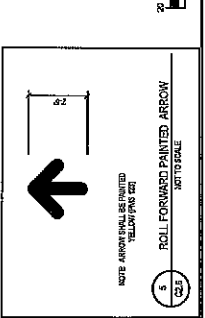
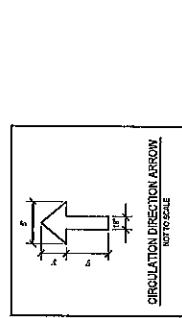
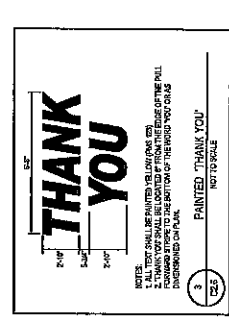
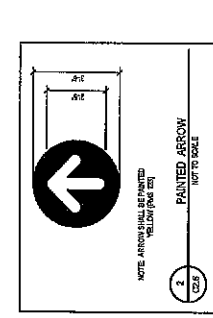
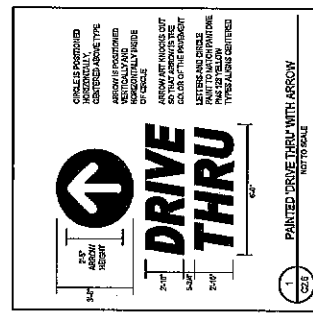
SITE PLAN

1111 MADISON AVENUE, WASHINGTON, VA 22091



- STRIPING NOTES:**
1. PAVEMENT SURFACING SHALL BE YELLOW.
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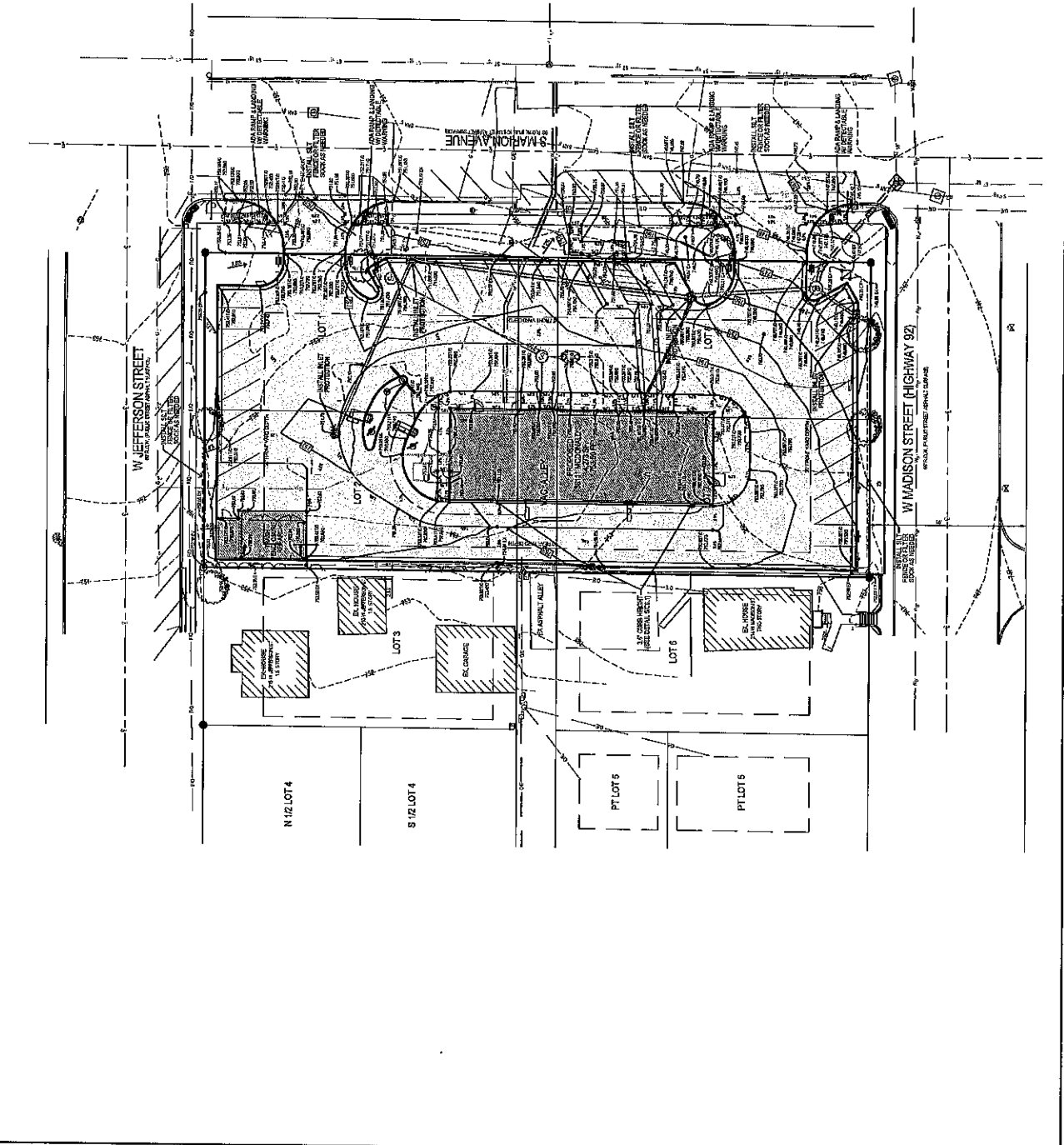
- GENERAL NOTES:**
1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.
 2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.
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 4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.



DATE	11/15/2024	PROJECT	GRADING PLAN
BY	WJ	CHECKED	WJ
DATE	11/15/2024	PROJECT	GRADING PLAN
BY	WJ	CHECKED	WJ
DATE	11/15/2024	PROJECT	GRADING PLAN
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DATE	11/15/2024	PROJECT	GRADING PLAN
BY	WJ	CHECKED	WJ
DATE	11/15/2024	PROJECT	GRADING PLAN
BY	WJ	CHECKED	WJ

WASHINGTON, IA
3:1
 1113 MADISON AVE, WASHINGTON, IA 52583
GRADING PLAN
W. McDonald's USA, LLC
 1113 MADISON AVE, WASHINGTON, IA 52583
 515.263.1111
BISHOP ENGINEERING +
 1010 15TH AVE, WASHINGTON, IA 52583
 515.263.1111

TOPSOIL NOTES:
 1. STRIP AND STOCKPILE THE TOP 10" OF SOIL ON ALL DISTURBED AREAS.
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REV	DATE	DESCRIPTION
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2	07/20/24	CITY REVISIONS
3	07/20/24	CITY REVISIONS
4	07/20/24	CITY REVISIONS
5	07/20/24	CITY REVISIONS
6	07/20/24	CITY REVISIONS
7	07/20/24	CITY REVISIONS
8	07/20/24	CITY REVISIONS
9	07/20/24	CITY REVISIONS
10	07/20/24	CITY REVISIONS



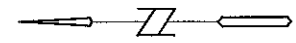
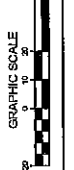
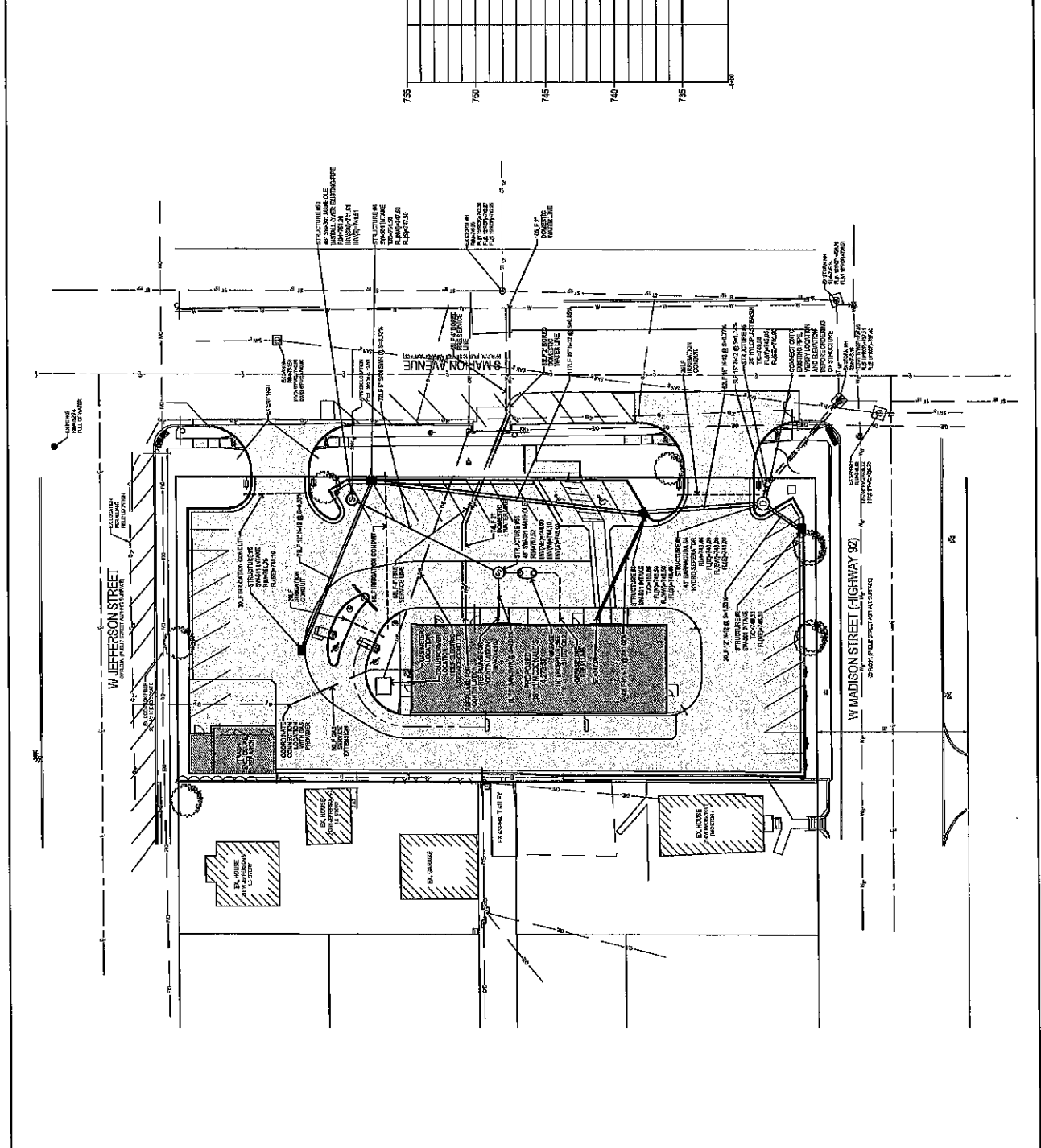
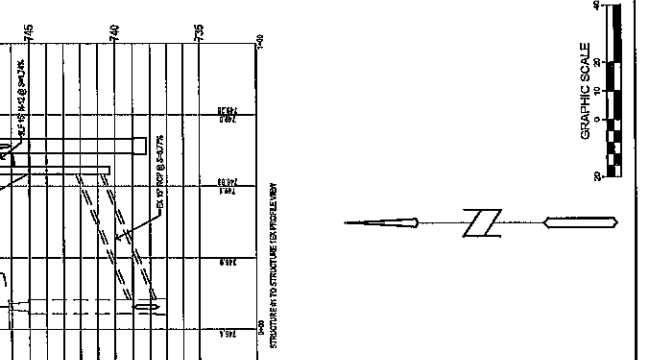
W. McDonald's USA, LLC
 311 S. MICHIGAN, WASHINGTON, LA 70335

WASHINGTON, LA
 SITE PLAN
 UTILITY PLAN

C4.1
 8/2/2020

- UTILITY NOTES:**
1. ALL UTILITIES SHOWN ARE TO BE VERIFIED BY THE CONTRACTOR PRIOR TO CONSTRUCTION. THE CITY OF WASHINGTON HAS PROVIDED AS-BUILT RECORDS FOR THE UTILITY LOCATIONS SHOWN ON THIS PLAN. THE CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION. ALL UTILITIES SHALL BE PROTECTED AND SHALL NOT BE DAMAGED OR DISRUPTED. IF ANY UTILITIES ARE FOUND TO BE DIFFERENT FROM THE AS-BUILT RECORDS, THE CONTRACTOR SHALL NOTIFY THE CITY OF WASHINGTON IMMEDIATELY.
 2. ALL UTILITIES SHALL BE PROTECTED AND SHALL NOT BE DAMAGED OR DISRUPTED. IF ANY UTILITIES ARE FOUND TO BE DIFFERENT FROM THE AS-BUILT RECORDS, THE CONTRACTOR SHALL NOTIFY THE CITY OF WASHINGTON IMMEDIATELY.
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 10. ALL UTILITIES SHALL BE PROTECTED AND SHALL NOT BE DAMAGED OR DISRUPTED. IF ANY UTILITIES ARE FOUND TO BE DIFFERENT FROM THE AS-BUILT RECORDS, THE CONTRACTOR SHALL NOTIFY THE CITY OF WASHINGTON IMMEDIATELY.

- WATER MAIN CONNECTION NOTES:**
1. APPROXIMATE LOCATION OF EXISTING WATER MAIN SERVICE IS SHOWN. CONTRACTOR SHALL VERIFY LOCATION AND DEPTH OF EXISTING WATER MAIN SERVICE PRIOR TO CONSTRUCTION.
 2. CONTRACTOR SHALL VERIFY THAT A MINIMUM 10' CLEARANCE SHALL BE MAINTAINED FROM THE EXISTING WATER MAIN SERVICE TO ANY NEW UTILITY.
 3. CONTRACTOR SHALL VERIFY THAT A MINIMUM 10' CLEARANCE SHALL BE MAINTAINED FROM THE EXISTING WATER MAIN SERVICE TO ANY NEW UTILITY.
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 5. CONTRACTOR SHALL VERIFY THAT A MINIMUM 10' CLEARANCE SHALL BE MAINTAINED FROM THE EXISTING WATER MAIN SERVICE TO ANY NEW UTILITY.
- CRITICAL CROSSING NOTES:**
1. CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION.
 2. CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION.
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REV	DATE	DESCRIPTION
01	01/20/24	REVISED PER CITY SUBMITTAL
02	02/20/24	REVISED PER CITY SUBMITTAL
03	03/20/24	REVISED PER CITY SUBMITTAL
04	04/20/24	REVISED PER CITY SUBMITTAL
05	05/20/24	REVISED PER CITY SUBMITTAL

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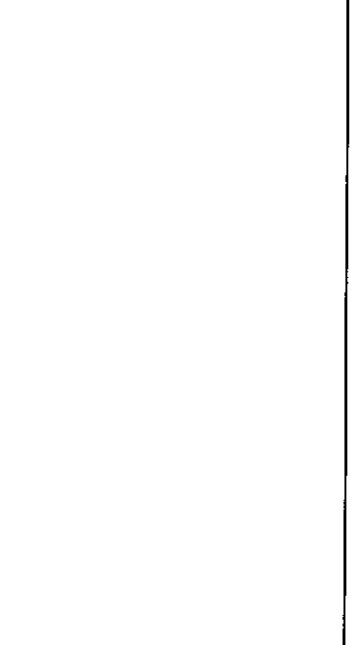
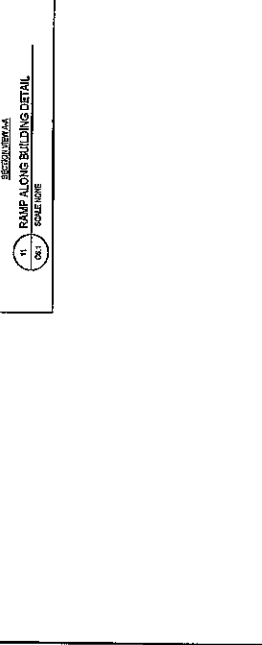
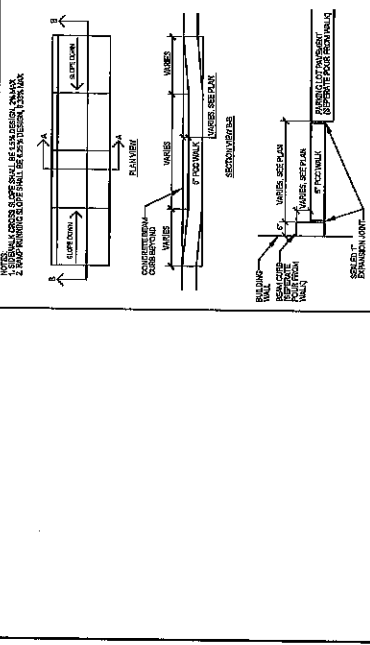
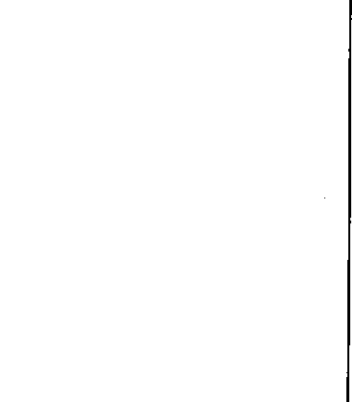
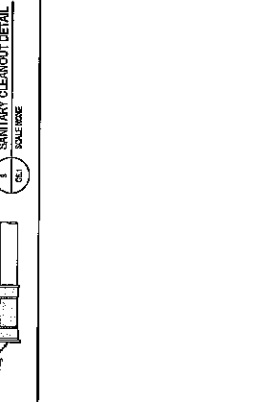
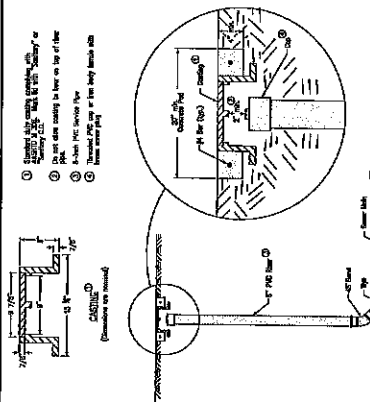
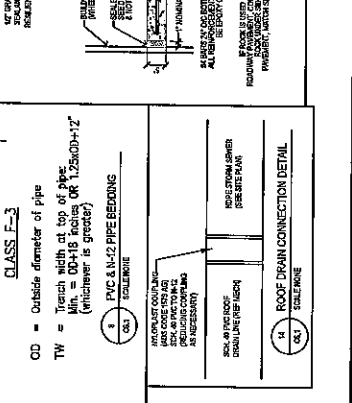
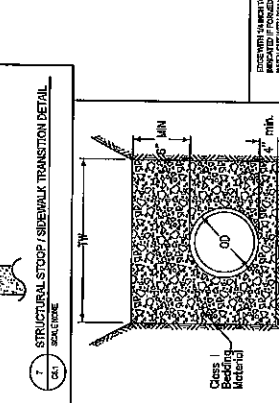
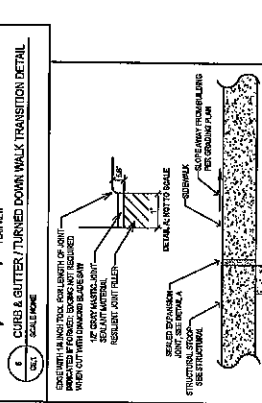
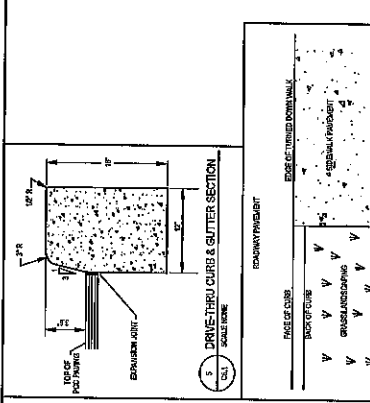
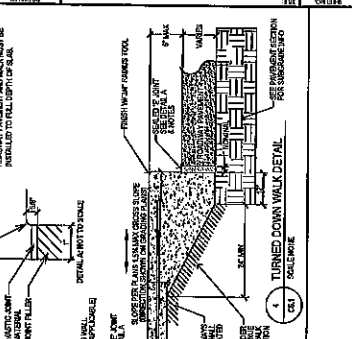
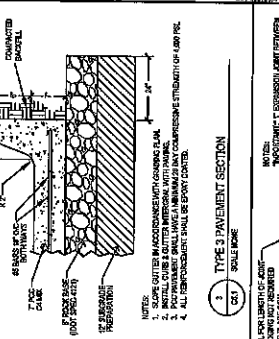
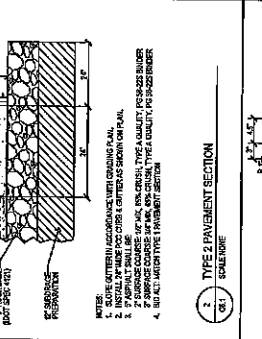
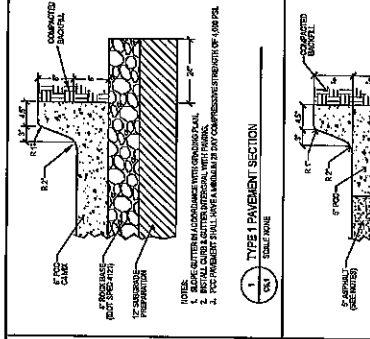
2025 15th Avenue SW, Suite 100, Seattle, WA 98148
 206.461.1234
 www.bishopeng.com

M. McDonald's USA, LLC

2025 McDonald's USA, LLC
 2025 McDonald's USA, LLC
 2025 McDonald's USA, LLC

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WASHINGTON, IA
 SITE PLAN
 DETAILS SHEET



ADS® Barracuda™ Max

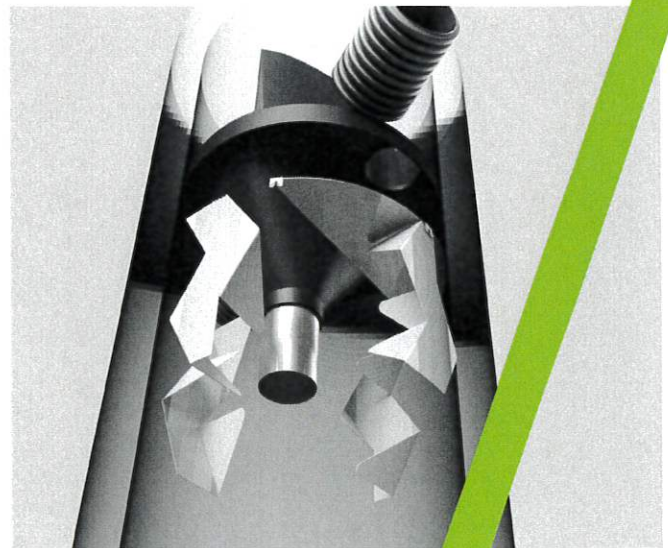
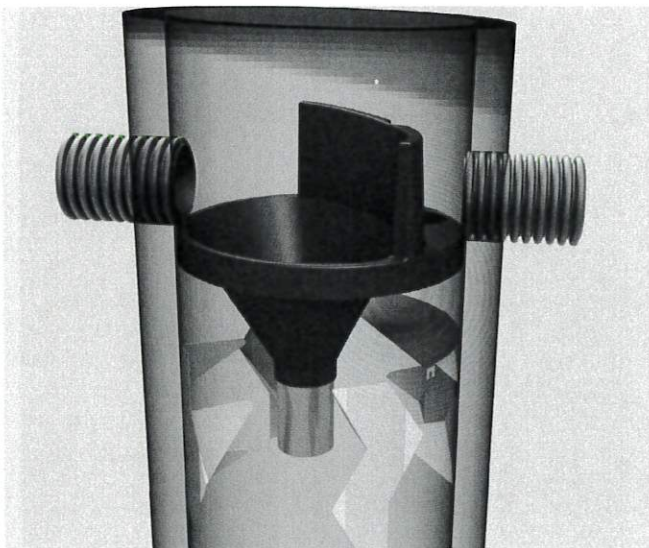
The Barracuda Max is market-changing stormwater quality technology. This high-performance vortex hydrodynamic separator is designed to remove total suspended solids in order to protect our precious receiving waters. The Barracuda Max is also an outstanding value that offers multiple pipe configurations, and quick installation. The "Max" version of the Barracuda is built on the base platform of the original ADS Barracuda with improved removal efficiencies and installation components.

Features

- Single manhole design
- No elevation loss between the inlet and outlet
- Variable inlet/outlet angle configurations (not just 180 degree orientation)
- Internal bypass for inline installation (where applicable)
- Revolutionary, patent-pending "teeth" mitigate turbulence in the sump area to prevent re-suspension of captured contaminants and an added deflector plate and bowl extension enhance the unit's removal capabilities

Benefits

- Internal components are in stock for quick delivery
- The S3, S4, S6, and S8 can be installed in a standard 36" (900 mm), 48" (1200 m), 72" (1800 m), and 96" (2400 m) precast manhole, respectively
- The S3 & S4 can be provided factory installed within a 36" (900 mm) and 48" (1200 mm) ADS HP manhole and delivered to the jobsite
- The Barracuda Max "teeth" and deflector plate apparatus are fabricated and designed for quick and easy field assembly
- Designed for easy maintenance using a vacuum truck or similar equipment.
- Inspection and maintenance are performed from the surface with no confined space entry



Barracuda Specification

Materials and Design

- Concrete Structures: Designed for H-20 traffic loading and applicable soil loads or as otherwise determined by a Licensed Professional Engineer. The materials and structural design of the devices shall be per ASTM C857 and ASTM C858.
- 36" (900 mm) and 48" (1200 mm) HP Manhole Structures: Made from an impact modified copolymer polypropylene meeting the material requirements of ASTM F2764. The eccentric cone reducer shall be manufactured from polyethylene material meeting ASTM D3350 cell class 213320C. Gaskets shall be made of material meeting the requirements of ASTM F477.
- Separator internals shall be substantially constructed of stainless steel, polyethylene or other thermoplastic material approved by the manufacturer.

Performance

- The stormwater treatment unit shall be an inline unit capable of conveying 100% of the design peak flow. If peak flow rates exceed maximum hydraulic rate, the unit shall be installed offline.
- The Barracuda Max unit shall be designed to remove at least 80% of the suspended solids on an annual aggregate removal basis. Said removal shall be based on full-scale third party testing using OK-110 media gradation or equivalent and 300 mg/L influent concentration. Said full scale testing shall have included sediment capture based on actual total mass collected by the stormwater treatment unit.

- OR -

The Barracuda Max unit shall be designed to remove at least 50% of TSS using a media mix with d_{50} =75 micron and 200 mg/L influent concentration.

- OR -

The Barracuda Max unit shall be designed to remove at least 50% of TSS per current NJDEP/NJCAT HDS protocol.

- The stormwater treatment unit internals shall consist of (1) separator cone assembly, and (1) sump assembly, which includes the "teeth".

Barracuda Max Model	Manhole Diameter	NJDEP (50% removal)	OK-110 (80% removal)
S3	36" (900 mm)	0.85 CFS (24.1 L/s)	0.86 CFS (24.1 L/s)
S4	48" (1200 mm)	1.52 CFS (43.0 L/s)	1.52 CFS (43.0 L/s)
S6	72" (1800 mm)	3.40 CFS (96.3 L/s)	3.42 CFS (96.8 L/s)
S8	96" (2400 mm)	6.08 CFS (172.2 L/s)	6.08 CFS (172.2 L/s)

* Peak bypass flows are dependent on final design

Installation

Installation of the stormwater treatment unit(s) shall be performed per manufacturer's installation instructions. Such instructions can be obtained by calling Advanced Drainage Systems at 800-821-6710 or by logging on to www.adspipe.com.



*Millie Youngquist, Mayor Pro Tem
Kelsey Brown, Finance Director
Amanda Waugh, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

March 14, 2024

To: Mayor & City Council
Cc: Kelsey Brown, Finance Director
Amanda Waugh, City Clerk

From: Deanna McCusker
City Administrator

Re: Library MakeIt Space Change Order

A black iron strainer was in place for years and over time it has eroded and flaked off causing specs of grit to get within the system. It also caused some additional corrosion on some other pipes. It is only affecting the basement plumbing. So the iron strainer will be replaced with an epoxy covered ductile iron strainer. The RPZ or backflow preventer will also need to be replaced with a stainless steel one and then the system will be flushed to get the grit out of the system. This will allow for good pressure at every sink in the basement.

The change order is necessary to add the new strainer and the stainless-steel backflow preventer.

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
 Washington Public Library
 115 W. Washington St.
 Washington, IA 52352

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: 09.05.2023

CHANGE ORDER INFORMATION:
 Change Order Number: 005
 Date: 03.12.24

OWNER: *(Name and address)*
 Washington Public Library

ARCHITECT: *(Name and address)*
 FEH Design
 604 East Grand Ave
 Des Moines, IA 50309

CONTRACTOR: *(Name and address)*
 Reed Construction, LLC

215 E. Washington St.
 Washington, IA 52353

2825 262nd Street
 De Witt, IA 52742

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

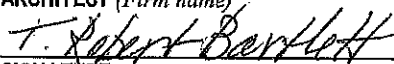
Replace existing strainer and flush water lines. Replace existing 3" Watts 009 RPZ with new 3" Watts 957 stainless steel RPZ. Test new backflow preventer to confirm functionality. Flush system to ensure proper function of plumbing fixtures.

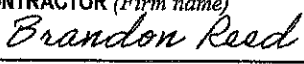
The original Contract Sum was	\$ 400,360.00
The net change by previously authorized Change Orders	\$ 2,567.17
The Contract Sum prior to this Change Order was	\$ 402,927.17
The Contract Sum will be increased by this Change Order in the amount of	\$ 6,074.00
The new Contract Sum including this Change Order will be	\$ 409,001.17

The Contract Time will be increased by Zero (0) days.
 The new date of Substantial Completion will be 03.30.2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

FEH Designer
 ARCHITECT *(Firm name)*

 SIGNATURE

Reed Construction, LLC
 CONTRACTOR *(Firm name)*

 SIGNATURE

Washington Public Library
 OWNER *(Firm name)*

 SIGNATURE

Robert Bartlett, Architect
 PRINTED NAME AND TITLE

Brandon Reed, President
 PRINTED NAME AND TITLE

Millie Youngquist, Mayor Pro Tem
 PRINTED NAME AND TITLE

03.12.2024
 DATE

03/12/2024
 DATE

 DATE



Reed Construction LLC
 Printed: Mar 12, 2024
 2317 Grant St, Bettendorf, IA 52722-5023
 Phone: 5633709661

Owner Info

WASHINGTON PUBLIC
 LIBRARYFOUNDATION
 PO BOX 516
 Washington, Ia 52353

Job Info

115 W Washington Street
 Washington, IA 52353

Change Order ID
0006

Washington Public Library FEH Design # 2023202

CO ID	Created / Approved Date	Price
0006	Created: Mar 4, 2024	\$6,074.00

Description
<p>CO#6 Strainer Replacement/Replace 3"</p> <p>Please approve this Change Order if you would like to confirm the adjustment to your original Scope of Work. After accepting, we recommend paying the balance online. Simply login to your Buildertrend account, and click to "Pay Online" within the "Payments" tab. From here, you will either plug-in your credit card number, or checking account. You may also add saved payment methods by accessing "Settings" under the wheel icon in your top menu. Please contact us with any questions in reference to this process, and we'll be happy to help out!</p>

Items	Cost Types	Description	Qty / Unit	Unit Price	Price
Strainer Replacement 22-03 Plumbing Subcontractor	Subcontractor	Replace existing strainer and flush water lines	1	\$850.00	\$850.00
Reed Mark up 01-00 Mark Up	Other		1	\$424.00	\$424.00
Replace existing 3" Watts 009 RPZ 22-03 Plumbing Subcontractor	Subcontractor	Replace existing 3" Watts 009 RPZ with new 3" Watts 957 stainless steel RPZ. Test new backflow preventer to confirm functionality. Flush system to ensure proper function of plumbing fixtures.	1	\$4,800.00	\$4,800.00

Status	Signature	Date
Approved by: _____		__/__/__

Approval Comments

Please Note: A signature of Approval OR **Electronic Acceptance** is required before change order is effective. This change order becomes part of the existing contract.

TOTAL AMOUNT OF CHANGE ORDER: \$6,074.00

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702/Cma

TO OWNER: City of Washington
215 E. Washington Street
Washington, Iowa 52353

VIA ARCHITECT:

FEH Design
604 East Grand Avenue
Des Moines, Iowa 50309

APPLICATION NUMBER: 6
PERIOD TO: 03/01/24
PROJECT NOS.: 2023202

Distribution to:
OWNER
ARCHITECT
CONTRACTOR

CONTRACTOR: Reed Construction LLC
2317 Grant Street
Bettendorf, Iowa 52722

PROJECT:

Washington Public Library Makerspace

CONTRACT DATE: 09/05/23

MAILING ADDRESS: PO Box 473, DeWitt, Iowa 52742

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in accordance with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$400,360.00

2. Net Change By Change Orders \$2,567.17

3. CONTRACT SUM TO DATE (Line 1 +2) \$ 402,927.17

4. TOTAL COMPLETED & STORED TO DATE \$366,985.67
(Column G on G703)

5. RETAINAGE: a. 5% % of Completed Work \$18,349.28
(Columns D & E on G703)

b. 0% % of Stored Material \$0.00
(Column F on G703)

Total Retainage (Line 5a + 5b or Total in Column I of G703) \$18,349.28

6. TOTAL EARNED LESS RETAINAGE \$348,636.39
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$280,543.89

8. CURRENT PAYMENT DUE \$58,729.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 54,290.78

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$3,827.67	(\$1,260.50)
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$3,827.67	(\$1,260.50)
NET CHANGES by Change Order		\$2,567.17

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.
CONTRACTOR: Reed Construction LLC

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the documents to which this certificate is attached and not the truthfulness, accuracy, or validity of that document

By: [Signature] Date: 03/01/24

State of Iowa County of: Clinton
Subscribed and sworn before me on this 01th day of March, 2024 by: Brandon Reed proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary: [Signature] My Commission Expires: 9/17/2024

ARCHITECTS CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 58,729.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

ARCHITECT: [Signature] Date: 03.08.2024

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



CONTINUATION SHEET - Schedule of Values

AIA DOCUMENT G703

PAGE - 2 OF 2

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NO: 6
 APPLICATION DATE: 03/01/24
 PERIOD TO: 03/01/24
 ARCHITECT'S PROJECT NO: 2023202

ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
1	01-00 General Conditions	\$91,340.00	\$82,239.00	\$0.00		\$82,239.00	90%	\$9,101.00	\$4,111.95
2	02-4119 Selective Demo	\$13,012.00	\$13,012.00	\$0.00		\$13,012.00	100%	\$0.00	\$650.60
3	06-1053 Backing	\$500.00	\$500.00	\$0.00		\$500.00	100%	\$0.00	\$25.00
4	06-4116 Cabinet	\$8,923.00	\$8,923.00	\$0.00		\$8,923.00	100%	\$0.00	\$446.15
5	06-4116 Labor	\$2,779.00	\$2,779.00	\$0.00		\$2,779.00	100%	\$0.00	\$138.95
6	07-2100 Insulation Material	\$1,500.00	\$1,500.00	\$0.00		\$1,500.00	100%	\$0.00	\$75.00
7	07-2100 Insulation Labor	\$1,500.00	\$1,500.00	\$0.00		\$1,500.00	100%	\$0.00	\$75.00
8	08-113-1416-7100 Door Material	\$9,974.00	\$6,983.50	\$0.00		\$6,983.50	70%	\$2,990.50	\$349.18
9	08-113-1416-7100 Door Labor	\$6,875.00	\$6,875.00	\$0.00		\$6,875.00	100%	\$0.00	\$343.75
10	08-413-4413-8000 Glazing/ASF Material	\$10,698.00	\$10,698.00	\$0.00		\$10,698.00	100%	\$0.00	\$534.90
11	08-413-4413-8000 Labor	\$10,698.00	\$10,698.00	\$0.00		\$10,698.00	100%	\$0.00	\$534.90
12	09-2216-2900 Framing/Drywall Material	\$10,050.00	\$10,050.00	\$0.00		\$10,050.00	100%	\$0.00	\$502.50
13	09-2216-2900 Framing/Drywall Labor	\$23,610.00	\$23,610.00	\$0.00		\$23,610.00	100%	\$0.00	\$1,180.50
14	09-6513-6519-6813 Flooring	\$21,922.00	\$21,922.00	\$0.00		\$21,922.00	100%	\$0.00	\$1,096.10
15	09-5113/10-1124 Ceilings/ Sound Panels	\$3,562.00	\$3,562.00	\$0.00		\$3,562.00	100%	\$0.00	\$0.00
16	09-5113/10-1124 Labor	\$3,562.00	\$3,562.00	\$0.00		\$3,562.00	100%	\$0.00	\$0.00
17	09-9123 Paint	\$9,974.00	\$9,974.00	\$0.00		\$9,974.00	100%	\$0.00	\$498.70
18	10-1400 Signage	\$2,140.00	\$2,140.00	\$0.00		\$2,140.00	100%	\$0.00	\$0.00
19	11-5213 Green Screen	\$800.00	\$800.00	\$0.00		\$800.00	100%	\$0.00	\$0.00
20	12-3661 Stone Tops	\$1,500.00	\$1,500.00	\$0.00		\$1,500.00	100%	\$0.00	\$75.00
21	21-0517-0518-0553-1313 Fire Suppression	\$4,633.00	\$4,633.00	\$0.00		\$4,633.00	100%	\$0.00	\$231.65
22	21-0517-0518-0553-1313 Fire Suppression Labor	\$4,632.00	\$4,632.00	\$0.00		\$4,632.00	100%	\$0.00	\$231.60
23	22-0000 Plumbing Material	\$4,100.00	\$4,100.00	\$0.00		\$4,100.00	100%	\$0.00	\$205.00
24	22-0000 Plumbing Labor	\$4,100.00	\$4,100.00	\$0.00		\$4,100.00	100%	\$0.00	\$205.00
25	23-0000 HVAC Material	\$14,985.00	\$14,985.00	\$0.00		\$14,985.00	100%	\$0.00	\$749.25
26	23-0000 HVAC Labor	\$14,985.00	\$14,985.00	\$0.00		\$14,985.00	100%	\$0.00	\$749.25
27	26-0000/27-0000/28-0000 Electrical/Comm/SS	\$59,003.00	\$34,585.00	\$15,000.00		\$49,585.00	84%	\$9,418.00	\$2,479.25
28	26-0000/27-0000/28-0000 Labor	\$59,003.00	\$7,815.00	\$46,820.00		\$54,635.00	93%	\$4,368.00	\$2,731.75
29			\$0.00	\$0.00		\$0.00		\$0.00	\$0.00
30			\$0.00	\$0.00		\$0.00		\$0.00	\$0.00
31			\$0.00	\$0.00		\$0.00		\$0.00	\$0.00
32			\$0.00	\$0.00		\$0.00		\$0.00	\$0.00
33			\$0.00	\$0.00		\$0.00		\$0.00	\$0.00
34			\$0.00	\$0.00		\$0.00		\$0.00	\$0.00
35			\$0.00	\$0.00		\$0.00		\$0.00	\$0.00
36			\$0.00	\$0.00		\$0.00		\$0.00	\$0.00
37			\$0.00	\$0.00		\$0.00		\$0.00	\$0.00
38			\$0.00	\$0.00		\$0.00		\$0.00	\$0.00
SUB TOTALS:		\$400,360.00	\$302,598.50	\$61,820.00	\$0.00	\$364,418.50	91%	\$35,941.50	\$18,220.93
Change Orders									
	CO No. 001	\$1,360.70	\$1,360.70	\$0.00		\$1,360.70		\$0.00	\$68.04
	CO No. 002	\$1,784.97	\$1,784.97	\$0.00		\$1,784.97		\$0.00	\$89.25
	CO No. 003	(\$1,260.50)	(\$1,260.50)	\$0.00		(\$1,260.50)		\$0.00	(\$63.03)
	CO No. 004	\$682.00	\$682.00	\$0.00		\$682.00		\$0.00	\$34.10
CHANGE ORDER TOTALS:		\$2,567.17	\$2,567.17	\$0.00	\$0.00	\$2,567.17	100%	\$0.00	\$128.35
GRAND TOTALS		\$402,927.17	\$305,165.67	\$61,820.00	\$0.00	\$366,985.67	91%	\$35,941.50	\$18,349.28

WAIVER OF MECHANIC'S LIEN

The undersigned, having furnished material or labor for, or performed labor upon, a building or land for improvement, alteration or repair thereof, situated on or being real estate described as:

Washington Public Library Markerspace

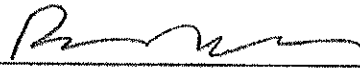
For and in consideration of the sum of \$67,037.93

(Sixty seven thousand thirty seven dollars and ninety three cents)

and other valuable consideration, the receipt of which is hereby acknowledged, does hereby waive and release any and all liens, and rights or claim of rights to file and establish a mechanic's lien against the above described premises, for material furnished or labor performed through the 26th day of February, 2024.

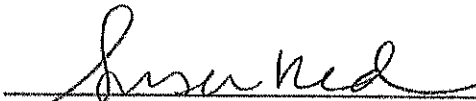
Reed Construction LLC, 2317 Grant St., Bettendorf, IA 52722 (Mailing: PO Box 473, DeWitt, IA 52742)

Company

X 
Owner

2/26/2024
Date

Witnessed By:


Signature of Witness

Susan Reed
Name (Print)

2/26/2024
Date

RESOLUTION NO. 2024-_____

**A RESOLUTION RELEASING FUNDS AS PER A DOWNTOWN INVESTMENT
GRANT AGREEMENT WITH 206SIOWA, LLC**

WHEREAS, THE City Council awarded 206SIowa, LLC. a forgivable loan of \$50,000 for building improvements at its property at 206 S. Iowa Avenue (Koller+ building) on July 5, 2023 under the Downtown Investment Grants (DIG) program; and,

WHEREAS, the project at 206 S. Iowa Avenue has been completed as promised, and the developer has provided acceptable documentation of eligible expenses incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby authorizes release of \$50,000 to 206SIowa, LLC. under the DIG program.

Section 2. The Developer has signed a Memorandum of Understanding per the Downtown Investment Grant Agreement as a lien against the property under DIG guidelines and the agreement has been recorded.

Section 3. All Resolutions or parts of Resolution in conflict herewith are hereby repealed to the extent of such conflict.

PASSED AND APPROVED this 19th day of March, 2024.

Millie Youngquist, Mayor Pro Tem

ATTEST:

Amanda Waugh, City Clerk

Wood Construction, Inc

2105 Tulip Avenue
Ainsworth, IA 52201

Invoice

Date	Invoice #
4/21/2023	0335

Bill To
206 S Iowa 206 S Iowa Ave Washington, IA 52353

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			4/21/2023			
Quantity	Item Code	Description			Price Each	Amount
1	Construction Costs	Construction in progress			53,029.05	53,029.05
					Total	\$53,029.05

Wood Construction, Inc

2105 Tulip Avenue
Ainsworth, IA 52201

Invoice

Date	Invoice #
8/25/2023	0343

Bill To
206Siowa 206 S Iowa Ave Washington, IA 52353

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			8/25/2023			
Quantity	Item Code	Description			Price Each	Amount
1	Construction Costs	Work In Progress - includes electrical, plumbing rough in, flooring, drywall & paint, windows, doors & trim, labor			141,133.88	141,133.88
					Total	\$141,133.88

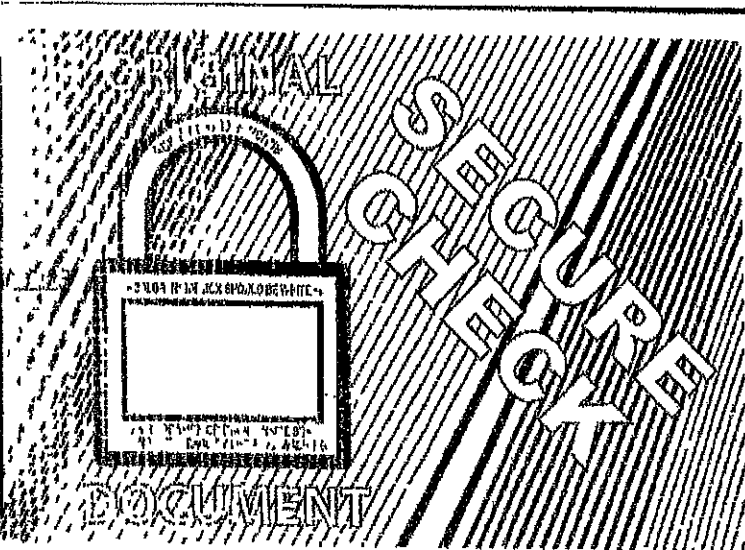


Account: B In Ckg 0001
Date: 8/23/2023

>0739022164 20230822
Washington State Bank
Drawn on Trans#: 02022/0023
HID: 06341 10300000034

Security Features:
 Security Features:
 - Microprint
 - Watermark
 - Security Thread
 - Security Glitter
 - Security Hologram
 - Security Window
 - Security Color
 - Security Ink
 - Security Paper

Security Features:
 Security Features:
 - Microprint
 - Watermark
 - Security Thread
 - Security Glitter
 - Security Hologram
 - Security Window
 - Security Color
 - Security Ink
 - Security Paper



EXPONSE HERE
 CREDIT TO THE ACCOUNT OF THE
 WITHIN NAMED PAYEE
 WASHINGTON STATE BANK
 WASHINGTON, WA
 CHECK BOX FOR MOBILE / REMOTE DEPOSIT
 DO NOT WRITE STAMP OR SIGN BELOW THIS LINE
 RESERVED FOR FINANCIAL INSTITUTION

208 SIOWA LLC 208 S IOWA AVE. WASHINGTON, IA 52353-1788		WASHINGTON STATE BANK WASHINGTON, IA 52398 78-281790	2031
Memo:	DATE	AMOUNT	
	Aug 21, 2023	\$ 141,134.88	
PAY	One Hundred Forty-One Thousand, One Hundred Thirty-Three and 88/100 Dollars.		
TO THE ORDER OF	Wood Construction, Inc. 2105 Tulp Avenue Ainaworth, IA 52201		
	<i>Cheryl A. Murphy</i> AUTHORIZED SIGNATURE		

Wood Construction, Inc

2105 Tulip Avenue
Ainsworth, IA 52201

Invoice

Date	Invoice #
10/18/2023	0345

Bill To
206Siowa 206 S Iowa Ave Washington, IA 52353

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			10/18/2023			
Quantity	Item Code	Description			Price Each	Amount
1	Construction Costs	Work In Progress			6,000.00	6,000.00
					Total	\$6,000.00



Account: B In Ckg 0001
Date: 10/24/2023

208SIOWA LLC
208 9th IOWA AVE.
WASHINGTON, IA 52888-1788

WASHINGTON STATE BANK
WASHINGTON, IA 52888
72-224788

2088

DATE: Oct 18, 2023

AMOUNT: \$ 6,000.00

MEMO: PAY TO THE ORDER OF

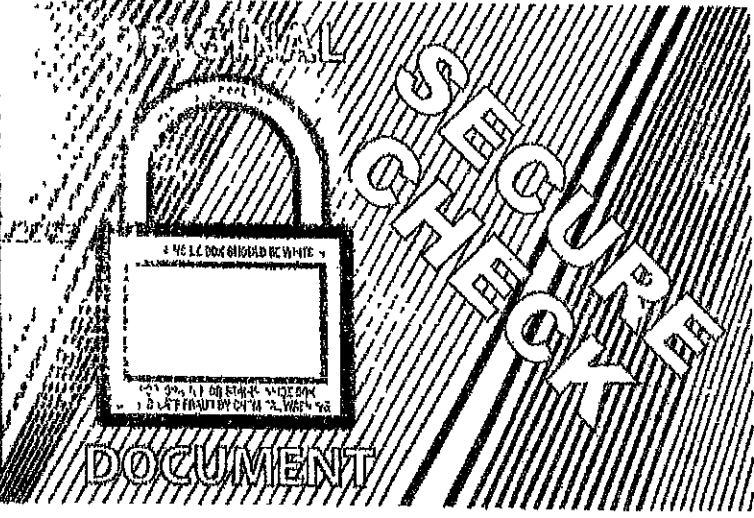
Six Thousand and 00/100 Dollars

Wood Construction, Inc.
2106 Tulp Avenue
Ainsworth, IA, 52201

Cheryl A. Murphy
AUTHORIZED SIGNATURE

073902216 20231020
Washington State Bank
Drawer/Trans#: 020180027
Rpt#: 86933 104000097

Security Features:
 - Microprint
 - Colorful Pattern
 - Security Thread
 - Security Window
 - Security Hologram
 - Security Ink
 - Security Paper
 - Security Thread
 - Security Window
 - Security Hologram
 - Security Ink
 - Security Paper



CHECK BOX FOR MOBILE / REMOTE DEPOSIT
DO NOT WRITE STAMP OR SIGN BELOW THIS LINE
RESERVED FOR FINANCIAL INSTITUTION

PLATED TO THE ACCOUNT OF THE
WITHIN NAMED PAYEE
WASHINGTON STATE BANK
WASHINGTON, IOWA

Wood Construction, Inc

2105 Tulip Avenue
Ainsworth, IA 52201

Invoice

Date	Invoice #
12/28/2023	0351

Bill To
2068Iowa 206 S Iowa Ave Washington, IA 52353

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			12/28/2023			

Quantity	Item Code	Description	Price Each	Amount
1	Construction Costs	Work in progress - estimate for final bill	90,528.32	90,528.32
1	Const. Draw	Less \$6000 payment	-6,000.00	-6,000.00
		<u>AMOUNT PAID</u>		
		4/21/23 53029.05		
		8/29/23 141133.88		
		10/19/23 6000.00		
		<u>200162.93</u>		
		2/04/23 49837.07		
		<u>250,000.00</u>		

Total 4M Plumbing \$84,528.32
 Hold Back - 866.00
 49837.07

RESOLUTION NO. 2024-_____

**A RESOLUTION APPROVING AMENDMENT ONE TO THE GRANT AGREEMENT
BETWEEN THE IOWA ECONOMIC DEVELOPMENT AUTHORITY AND THE CITY
OF WASHINGTON FOR THE DOWNTOWN HOUSING PROJECT**

WHEREAS, City Council approved a Downtown Housing Grant agreement with Iowa Economic Development Authority for the DW Development project on July 5, 2022 by approving Resolution 2022-084; and,

WHEREAS, Amendment One provides some clarifications affecting the property receiving the grant funds as outlined by federal requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby approves Amendment One to the Downtown Housing Grant as attached to this Resolution.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 19th day of March, 2024.

Millie Youngquist, Mayor Pro Tem

ATTEST:

Amanda Waugh, City Clerk

**AMENDMENT ONE
TO
GRANT AGREEMENT BETWEEN
THE IOWA ECONOMIC DEVELOPMENT AUTHORITY
AND
CITY OF WASHINGTON**

AGREEMENT NUMBER: **22-ARPDH-058**
AMENDMENT NUMBER: **One**
EFFECTIVE DATE: **March, 1 2024**

WHEREAS, on, March 1, 2024, the Iowa Economic Development Authority ("Authority"), 1963 Bell Avenue, Suite 200, Des Moines, Iowa 50315, and City of Washington ("Subrecipient") 215 S Iowa Ave, PO Box 848, Washington, Iowa 52353 entered into that certain Grant Agreement Number 22-ARPDH-058 ("Grant Agreement") setting out the terms and conditions for the Downtown Housing Grant ("Grant") for Subrecipient's Project; and

WHEREAS, the IEDA and Subrecipient wish to amend the Grant Agreement to address federal requirements for the source of funds for the Grant Agreement and provide other clarifications,

NOW, THEREFORE, the parties amend the Grant Agreement as follows:

New article 5.17: CONSISTENT PURPOSE. Subrecipient will monitor compliance with 2 C.F.R. 200.310 through 316, which require that property, supplies, and equipment purchased with the Grant must continue to be used consistent with the purpose for which it was purchased or improved or be subject to disposition procedures specified therein and will notify IEDA of changes to the use of the Project. In furtherance of this obligation, Subrecipient will ensure each of the following through December 31, 2031:

5.17.1 That the Project has been continuously occupied as a permanent residence, except for reasonable periods required to fill a vacancy between occupants as determined by the Subrecipient;

5.17.2 That the Project has not been used as a short-term rental of fewer than six months in duration or used as other commercial property;

5.17.3 That the Subrecipient has effective covenants and restrictions in place for the Project property to ensure compliance.

Except as otherwise revised above, the terms, provisions, and conditions of the Grant Agreement executed by IEDA and Subrecipient on March 1, 2024 remain unchanged and are in full force and effect:

Signature Page Follows

FOR SUBRECIPIENT:

SIGNATURE

PRINT/TYPE NAME, TITLE

Date

FOR IEDA:

Deborah Durham, Director

Date

RESOLUTION NO. 2024-_____

**A RESOLUTION AMENDING THE PUBLIC COMMENT RULES WHEN
ADDRESSING CITY COUNCIL**

WHEREAS, from time to time, updates are required to Council procedures, including Addressing Council From Floor.

XI. ADDRESSING COUNCIL FROM FLOOR

Members who reside outside the city legal limits of Washington may not address the Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby approves the amendment to Addressing Council From Floor in the Council Procedures as attached.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 19th day of March, 2024.

Millie Youngquist, Mayor Pro Tem

ATTEST:

Amanda Waugh, City Clerk

XI. ADDRESSING COUNCIL FROM FLOOR

Securing Permission to Speak

Any persons desiring to address the Council shall first secure permission from the presiding officer. Remarks should be limited to the matter being considered.

Public Comments Generally

Members of the public addressing the Council will stand at the podium, give their full name and address in a clear and audible tone of voice for the record, remain respectful and avoid personal attacks. A sign-in sheet will be made available for each speaker to record their name and address for the official record. Members of the public shall be limited to three minutes speaking time, unless additional time is granted with good cause by the presiding officer. Total input on any subject under Council consideration may be limited to a fixed period by the presiding officer. All remarks shall be addressed to the Council as a whole and not to any individual member. Councilors or staff shall seek the permission of the presiding officer prior to posing questions or asking for clarification from those making public comments. No additional members of the public may participate in any discussion without first being recognized by the presiding officer. A member of the public may not speak more than once during the Public Comment time period without the specific permission of the presiding officer.

Members who reside outside the city legal limits of Washington may not address the Council.

Matters presented during the Public Comment requiring further investigation or information will typically be referred to City staff, and/or if Council determines that action is required, the item may be placed on a future agenda.

City officials should take great care in refraining from making comments that may expose the City to liability, particularly those regarding heated public issues. City officials are not immune from being sued personally when the City itself is sued. Officials with questions related to these matters should consult with the City Attorney prior to the meeting, if possible.

Spokesperson for Group Presentations

Organized groups that wish to make a presentation longer than the public comment time allowed will be required to contact the City Clerk prior to the meeting to be added under the "Special Presentations" portion of the agenda. Presentations will be limited to 10 minutes, with 5 minutes allowed for Council questions, unless extended by the presiding officer for good cause. It is highly recommended that such groups provide any handouts in advance so that they may be included in the agenda packet and allow for more efficient discussion.

Public Hearings

Public Hearings will generally take place immediately preceding the related action item. Interested persons or their authorized representatives may address the Council in regard to public hearing matters under consideration. Any formal presentations shall be limited to 10 minutes.

After a motion is made and seconded and a vote taken to close the hearing, further discussion from the public on this matter will not be allowed, except for good cause as determined by the presiding officer.

RESOLUTION NO. 2024-_____

**RESOLUTION APPROVING ADDITIONAL LOCAL MATCH FOR IOWA FINANCE
AUTHORITY (IFA) HOME REHABILITATION BLOCK GRANT PILOT PROGRAM
AWARD NO. 23-HRBGPP-04**

WHEREAS, the City of Washington (CITY) received an IFA Home Rehabilitation Block Grant Pilot Program grant award of \$400,000 and the City of Washington committed \$98,000 local match to the Program award; and

WHEREAS, IFA has requested that the CITY commit to a local match equal to 25 percent of the grant award, or \$100,000; and

WHEREAS, the CITY entered into a contract with the East Central Iowa Council of Governments (ECICOG) to administer the grant and to provide construction management for \$42,000 with the approval of Resolution 2023-028; and

WHEREAS, ECICOG has requested that the contract be amended to \$44,000 because of the additional administration requirements that the grant requires that were not known at the time of contract execution.

NOW THEREFORE BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council approves the additional local match of \$2,000 for program award no. 23-hrbgpp-04 and approves the contract with ECICOG for administration and construction management be amended from \$42,000 to \$44,000.

PASSED AND APPROVED 19th day of March, 2024

Millie Youngquist, Mayor Pro Tem

ATTEST: _____
Amanda J. Waugh, City Clerk

*Millie Youngquist, Mayor Pro Tem
Kelsey Brown, Finance Director
Amanda Waugh, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

March 19, 2024

To: Mayor & City Council
Cc: Kelsey Brown, Finance Director
Amanda Waugh, City Clerk

From: Deanna McCusker
City Administrator

Re: Additional Local Match for the Pilot Housing Program

The request to increase our local match is coming from Iowa Finance Authority. If you remember, we were awarded \$400,000 and Iowa Finance Authority has requested that our local match be 25% of the total award or \$100,000. We currently have \$98,000 budgeted, which was our original local match amount. We had \$169,000 in our LMI fund as of the end of January. We have the \$30,000 for the land also to come out of this fund. So that still leaves \$41,000 in the fund if we have to pay the entire \$100,000 for the Pilot Housing match prior to the end of the fiscal year.

ORDINANCE NO.

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 90.12 "RESPONSIBILITY FOR WATER SERVICE PIPE"

BE IT ORDAINED, by the City Council that the Code of Ordinances of the City of Washington, Iowa, be amended as follows:

SECTION 1. **Amended Section.** All costs and expenses incident to the installation, connection, and maintenance of the water service pipe from the curb stop to the building served shall be borne by the owner. The owner shall indemnify the City from any loss or damage that may directly or indirectly be occasioned by the installation or maintenance of said water service pipe.

All costs and expenses incident to the installation, connection, and maintenance of the water service pipe from the curb stop, including the curb stop, to the water main, including the water main, shall be borne by the City.

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Effective Date.** This Ordinance shall be in effect after its final passage approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 2024.

Millie Youngquist, Mayor Pro Tem

ATTEST:

Amanda Waugh, City Clerk

Approved 1st Reading: _____
Approved 2nd Reading: _____
Approve 3rd and Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the ____ day of _____.

Amanda Waugh, City Clerk

*Millie Youngquist, Mayor Pro Tem
Kelsey Brown, Finance Director
Amanda Waugh, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City Administrator*



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March 12, 2024

To: Mayor & City Council
Cc: Kelsey Brown, Finance Director
Amanda Waugh, City Clerk

From: Deanna McCusker
City Administrator

Re: Water Service Responsibility ordinance

With the lead service line process continuing and it being required to determine who is responsible for what part of the service line, this code section needed to be updated.

It states in the code that the service line from the curb stop to the building is the responsibility of the owner, but it didn't specify who was responsible for the main to the curb stop and including the curb stop. This amended code specifies who is responsible for each section. It has been common practice that the city is responsible for the main and the curb stop.