



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IA  
TO BE HELD AT THE  
**COUNCIL CHAMBERS**  
**215 E. WASHINGTON STREET**  
AT 6:00 P.M., TUESDAY, AUGUST 20, 2024

*To attend the meeting via Zoom go to:*

<https://us02web.zoom.us/j/5077385758?pwd=LMGoPc305P6lqNox1jJyPE8hz9w8BF.1&omn=89766640713>

*Meeting ID: 507 738 5758*  
*Passcode: 915030*

**Oath of Office for Councilor-at-Large Kenneth Schroeder**

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday August 20<sup>th</sup>, 2024 to be approved as proposed or amended.

**Consent:**

1. Council Minutes for August 6, 2024 Special Session
2. Accept Canvass Results from Washington County – 8/6/2024 Special Election
3. Cornerstone Excavating, Inc., Pay App #10 - 2022 Washington Water Main Improvements, \$334,409.29
4. Gelement, Daniel, 2011 John Deere Gator, \$14,000.00 (Airport)
5. Gronewold, Bell, Kyhnn & Co. P.C., FY23 Audit Progress Billing, \$1,744.01
6. Iowa Municipalities Worker's Compensation, Installment #2 FY25 Work Comp Premium, \$5,826.00
7. Sinclair Tractor, Z994R Diesel Commercial Ztrak Mower, \$16,050.00
8. Strand Associates, 2022 Water Main Improvements, \$2,076.00
9. Strand Associates, Bazooka Farmstar – Consultation, \$612.95
10. Washington County Auditor, August 6<sup>th</sup> Special Election Costs, \$1,940.60

11. BP One Trip, Over-the-counter, Cigarettes/Tobacco/Nicotine/Vapor, Ownership change (new)
12. Department Reports

### **SPECIAL EVENT REQUEST**

- St. James Fall Fest, September 8, 2024, 8:00 AM – 8:00 PM

### **SPECIAL PRESENTATION**

**PUBLIC COMMENT** – Please limit comments to 3 Minutes

### **CLAIMS & FINANCIALS**

- Claims Report for August 20, 2024

### **NEW BUSINESS**

1. Discussion and Consideration of the Second Reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter 69
2. Discussion and Consideration of Iowa Communities Assurance Pool Insurance Premium Quote
3. Discussion and Consideration of a Resolution Approving an Application to the Washington County Riverboat Foundation for the Central Park Restroom Project.

### **WORKSHOP**

- Chapter 69 “No Parking Zones” – Additions
- Chapter 50 & 51 “Operable Vehicles”

### **DEPARTMENTAL REPORTS**

Police Department  
City Attorney  
City Administrator

### **MAYOR & COUNCILPERSONS**

Millie Youngquist, Mayor  
Illa Earnest  
Patrick Morgan  
Elaine Moore  
Ivan Rangel  
Fran Stigers

### **ADJOURNMENT**

CITY OF WASHINGTON  
Council Minutes 8-6-2024

At 6:00 p.m. the Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street with Mayor Youngquist in the chair.

On roll call present: Morgan, Moore, Rangel (on Zoom), Earnest, Youngquist. Absent: Stigers.

Mayor Youngquist asked for a Motion for approval of the Agenda. Motion by Moore, second by Rangel to approve the Agenda. Motion carried.

Consent:

1. Council Minutes for July 12, 2024 Special Session
2. Council Minutes for July 16, 2024 Regular Session
3. Council Minutes for July 22, 2024 Special Session
4. Ahlers & Cooney, P.C., Amend #2 to Unified South Central Residential URP, \$70.00
5. Bolton and Menk, Hangar Rehab, \$1,975.00
6. Capper Auto Center, 2024 Ram 1500 – Development Services, \$38,184.00
7. Garden & Associates, Buchanan Street Paving Project, \$733.50
8. Garden & Associates, Reconstruction of Adams St., \$174.00
9. Simmering-Cory, Annual Web Hosting Service, \$475.00
10. Strand Associates, Bazooka Farmstar – Consultation, \$863.25
11. Strand Associates, 2021 Washington Water Main Improvements-Final Design, \$2,076.00
12. Stryker, LUCAS Device, \$18,787.78
13. Theia Management Consulting, City Administrator Recruitment, \$10,687.48
14. Veenstra & Kimm, S 12<sup>th</sup> Ave/Washington Street Intersection Improvements, \$1,446.30
15. Veenstra & Kimm, Dog Park Storm Sewer, \$3,078.00
16. Veenstra & Kimm, Wellness Park Concession Stand, \$679.00
17. Veenstra & Kimm, Central Park Restrooms, \$2,336.50
18. St. James Church of Washington, Iowa, Liquor License, 5-Day Class C Retail (new)
19. Department Reports
20. MacQueen Equipment, Envirosight Rovver X Camera System (Sewer Camera), \$113,667.00
21. The Tipsy Traveler, Liquor License, 5-day Class C Retail (new)

Motion by Moore, second by Morgan to approved consent items 1-21. Motion Carried.

Motion by Moore, seconded by Earnest to approve a Special Event Request for JT Sip's, Greiner Building, August 7, 2024, 6 A.M. – 2 P.M. Motion carried.

Special presentation: Hotel Motel Tax Committee: Hotel Motel Tax Funds.

Special presentation: July 2024 Nuisance Report.

Presentation from the Public: Bernard Singleton voiced concerns regarding proposed ordinance changes to Chapters 50 and 51 concerning parking, enforcement, truck and trailers. Don Hughes voiced concerns regarding proposed ordinance changes to Chapter 69-no parking on East Main Street. Mary Ann Minnick voiced concerns regarding trailers and the ordinance amending Chapters 50 and 51. Jennifer Durst voiced concerns regarding an ordinance amending Chapter 69 -no parking on North Marion.

The claims were presented by Finance Director, Kelsey Brown.

**CITY OF WASHINGTON, IOWA  
CLAIMS BY FUND  
AUGUST 6, 2024**

**GENERAL**

ACCESS SYSTEMS	COPIER MAINTENANCE & COPIE	132.90
ACCESS SYSTEMS LEASING	COPIER LEASE	455.30
ACCO	CHEMICALS	1228.40
ACE-N-MORE	SUPPLIES	613.80
ALBERT, KIRK	MILEAGE REIMBURSEMENT	125.11
ALLIANT ENERGY	ALLIANT ENERGY	9298.52
AMAZON CAPITAL SERVICES	SUPPLIES/LIBRARY MATERIALS	201.08
AMERICAN TEST CENTER, INC	LADDER TESTING	1798.00
ARNOLD MOTOR SUPPLY	PARTS	572.38
BAKER & TAYLOR	LIBRARY MATERIALS	450.35
BIG STATE INDUSTRIAL SUPPLY	SPRAY PAINT	282.23
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	664.11
CAPITAL ONE	WATER & STORAGE TOTES	29.65
CENTRAL IOWA DISTRIBUTING	SUPPLIES	731.90
CHEMSEARCH FE	OIL PADS FOR SHOP	204.55
CINTAS CORP LOC. 342	TOWEL SERVICE	286.53
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	21.77
CJ COOPER & ASSOC.	NEW HIRE TESTING	50.00
COBB OIL CO, INC.	FUEL	4789.71
COBB OIL CO., INC-BP ONE TRIP	FUEL	19.82
CRITICAL HIRE	APPLICANT TESTING	25.00
DE LAGE LANDEN PUBLIC FINANCE LLC	MDT LEASE	577.88
DEMCO INC	OFFICE SUPPLIES	122.41
EMBROIDERY BARN	ALTERATIONS	20.00
FAREWAY STORES	PROGRAM SUPPLIES	57.09

FELD FIRE	GEAR	5580.00
GAA, JOE	HOTEL REIMBURSEMENT	106.28
GALLS LLC	NEW HIRE UNIFORMS	321.43
GFC LEASING - WI	PRINTER LEASE	240.63
GLANDON'S WESTSIDE SERVICE	KUBOTA TIRES	320.00
GOOGLE LLC	EMAIL SUBSCRIPTION	395.99
HUMSTON, MARY P.	WRITERS WORKSHOP	50.00
IAMU - IA ASSOC MUNICIPAL UTILITIES	NEW HIRE TESTING	66.00
IGRAPHIX, INC	SUPPLIES	318.00
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	467.50
IOWA LEAGUE OF CITIES	CONFERENCE-JOE & MILLIE	490.00
JOHNSON CONTROLS	HVAC MAINTENANCE CONTRACT	2988.00
KCII	ADVERTISING	247.52
KCTC	PHONE & INTERNET	1977.96
KIECK'S CAREER APPAREL & UNIFORMS	NEW HIRE UNIFORMS	1008.65
MARCO, INC.	COPIER PRINTER LEASE	449.99
PACE SYSTEMS, INC.	SCHEDULING APP	1840.00
PACHA, NICK	REIMBURSEMENT -SUPPLIES	30.00
RANGEMASTERS TRAINING CENTER	UNIFORMS & EQUIPMENT	2291.01
REEVES COMPANY, INC.	NAME PLATES	64.39
SECTOR	ANNUAL CLOUD STORAGE-EVIDE	9096.00
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	245.88
STATE HYGIENIC LAB	TESTING	14.50
STOUT COMPANIES	GRASS SEED	729.26
VISA-TCM BANK, N.A.	LODGING/MEALS/TRAINING	1600.74
WASH CO RECORDER	RECORDING- DIG GRANT	37.00
WASH COUNTY MINIBUS	LOST- AUGUST 2024	29252.61
WASHINGTON DISCOUNT TIRE	TIRE REPAIR	35.99
WASHINGTON JOURNAL - SUBSCRIPTION	SUBSCRIPTION	110.00
WASHINGTON LUMBER	BIT HOLDER/BITS/CEILING	351.89
WASHINGTON RENTAL	TRIMMER STRING HARNESS & R	264.72
WMPF GROUP LLC	LEGAL ADVERTISING	925.71
	<b>TOTAL</b>	<b>84676.14</b>

#### **AIRPORT**

ACE-N-MORE	SUPPLIES	44.93
ALLIANT ENERGY	ALLIANT ENERGY	98.30
CLOUDBURST 9	INTERNET	106.35
TITAN AVIATION FUELS	JET FUEL & AV GAS	80513.84
VISA-TCM BANK, N.A.	SUPPLIES, TOOLS, BLOWER &	1467.27
	<b>TOTAL</b>	<b>82230.69</b>

#### **ROAD USE**

ACE-N-MORE	SUPPLIES	275.56
APPLIED INDUSTRIAL TECHNOLOGIES	PARTS	212.67
ARNOLD MOTOR SUPPLY	PARTS	138.03
ATCO INTERNATIONAL	SUPPLIES	320.70
COBB OIL CO, INC.	FUEL	1591.92
COBB OIL CO., INC-BP ONE TRIP	FUEL	129.38
DOUDS STONE LLC	ROADSTONE	839.70
GIERKE ROBINSON CO., INC	ADA PAD FOR SIDEWALKS	744.00
HI-LINE INC	SUPPLIES	466.83
IOWA PRISON INDUSTRIES	BRACKETS FOR ST ID SIGNS	334.62
JOHN DEERE FINANCIAL	CHAIN	65.98
ROSE EQUIPMENT LLC	STREET SWEEPER PARTS	2615.62
THOMPSON TRUCK AND TRAILER INC.	MIRROR	61.64
WASHINGTON LUMBER	DRI-CRETE	42.32
WASHINGTON RENTAL	CHAINSAW BAR & PARTS	508.79
	<b>TOTAL</b>	<b>8347.76</b>

**STREET LIGHTING**

ALLIANT ENERGY	ALLIANT ENERGY	309.16
FRANZEN, DENNIS	TRAFFIC SIGNAL REPAIR	125.00
MOBOTREX	BULBS	120.00
	<b>TOTAL</b>	<b>554.16</b>

**HOTEL/MOTEL TAX**

IOWA PRISON INDUSTRIES	GREAT PLACES SIGNS	436.59
VISA-TCM BANK, N.A.	WEB & SERVER SERV, ZOOM &	166.52
	<b>TOTAL</b>	<b>603.11</b>

**CAPITAL EQUIPMENT**

STRYKER SALES CORPORATION	LUCAS BATTERY	721.50
	<b>TOTAL</b>	<b>721.50</b>

**WELLNESS PARK**

CORE & MAIN LP	PIPE	1536.14
	<b>TOTAL</b>	<b>1536.14</b>

**SIDEWALK REPAIR & REPLACE**

CAPPS, RICKEY & NANCY	SIDEWALK REPLACEMENT PROGR	576.00
HERNANDEZ, NYDIA	SIDEWALK REPLACEMENT PROGR	144.00
MILLER, ELZINA	SIDEWALK REPLACEMENT PROGR	528.00

NAB INVESTMENTS	SIDEWALK REPLACEMENT PROGR	640.00
	<b>TOTAL</b>	<b>1888.00</b>

**TREE COMMITTEE**

IGRAPHIX, INC	TREE COMM. SUPPLIES	160.00
WMPF GROUP LLC	ADVERTISING	278.04
WOOD DUCK TREE FARMS	TREES	9625.00
	<b>TOTAL</b>	<b>10063.04</b>

**K-9 PROGRAM**

ACE-N-MORE	K9 FOOD	44.99
	<b>TOTAL</b>	<b>44.99</b>

**PARK GIFT**

KAY PARK RECREATION	BENCH	1165.50
	<b>TOTAL</b>	<b>1165.50</b>

**LIBRARY GIFT**

AMAZON CAPITAL SERVICES	MATERIALS	65.63
LYRASIS DBA BIBLIOLABS, LLC	SOFTWARE SUBSCRIPTION	3380.00
NFLASH, INC.	MAKE IT SUPPLIES- SD DISKS	67.00
OVERDRIVE, INC.	DIGITAL MATERIALS	1123.15
ZOOBEAN, INC	BEAN STACK SERVICES-ANNUAL	795.00
VISA-TCM BANK, N.A.	GOOGLE, ZOOM, SUBS. & SUPP	1129.18
	<b>TOTAL</b>	<b>6559.96</b>

**WATER UTILITY**

ACE-N-MORE	SUPPLIES	83.15
ALLIANT ENERGY	ALLIANT ENERGY	5719.37
AMAZON CAPITAL SERVICES	TONER	79.99
ARNOLD MOTOR SUPPLY	SHOP SUPPLY	28.99
CAPITAL ONE	OFFICE SUPPLIES	131.65
COBB OIL CO, INC.	FUEL	367.40
CONKLIN, DANA	MILEAGE REIMBURSEMENT	18.34
CONTRACTOR SOLUTIONS	SHORING EQUIPMENT	3068.50
CORE & MAIN LP	PIPE & SUPPLIES	845.56
FERGUSON WATERWORKS# 2516	METER PARTS	1763.51
FRANK MILLARD & CO	REPAIR	275.00
IA DEPT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	806.63
ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	148.00
KCTC	PHONE & INTERNET	222.98
MARTIN EQUIPMENT OF IA-IL	FAILED WHEEL SEAL	628.79

MINCER FORD	BATTERY REPLACEMENT	201.45
POSTMASTER	POSTMASTER	1263.68
STOREY KENWORTHY/MATT PARROTT	UTILITY BILLING FORMS	1562.38
WELLINGTON, EARL	TOOLS	745.50
	<b>TOTAL</b>	<b>17960.87</b>

#### **WATER CAPITAL PROJ**

CORE & MAIN LP	PIPE & SUPPLIES	845.56
DOUDS STONE LLC	ROADSTONE	667.47
	<b>TOTAL</b>	<b>1513.03</b>

#### **SEWER UTILITY**

ACE ELECTRIC. INC	LEXINGTON GENERATOR SRV	605.70
ACE-N-MORE	SUPPLIES	593.31
ALLIANT ENERGY	ALLIANT ENERGY	14903.09
ARNOLD MOTOR SUPPLY	PARTS	144.31
ATCO INTERNATIONAL	ENZYMES FOR SBR'S	406.50
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	30.47
COBB OIL CO, INC.	FUEL	1133.98
COBB OIL CO., INC-BP ONE TRIP	FUEL	29.39
CONTRACTOR SOLUTIONS	SHORING EQUIPMENT	3068.50
COUNTY MATERIALS CORP	MANHOLE FOR SOUTH B	1625.00
ELECTRIC MOTORS OF IOWA CITY	MOTOR FOR AIR EXCHANGER	1005.21
IDEAL READY MIX	CONCRETE FOR MANHOLE S B	736.00
IOWA ONE CALL	SERVICE	147.60
KCTC	PHONE & INTERNET	261.98
MARTIN EQUIPMENT OF IA-IL	2020 JOHN DEERE FUEL CODES	698.03
MIDWEST WHEEL	PARTS & SUPPLIES	648.21
RIVER PRODUCTS	ROADSTONE AND SAND	862.86
THOMPSON TRUCK AND TRAILER INC.	PARTS	612.40
USA BLUEBOOK	ROPE	104.95
VISA-TCM BANK, N.A.	OFFICE SUPPLIES	233.44
	<b>TOTAL</b>	<b>27850.93</b>

#### **SANITATION**

JOHNSON COUNTY REFUSE INC	REFUSE PICKUP- SWAPS 5@20.	49249.69
WASH CO HUMANE SOCIETY	JULY COLLECTIONS	334.00
	<b>TOTAL</b>	<b>49583.69</b>

**TOTAL 295299.51**



Motion by Moore, second by Earnest to approve claims report. Motion carried.

Discussion and Consideration of the Third Reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter Chapters 50 and 51. Motion by Moore, second by Morgan. Roll call on motion. Ayes: Morgan, Moore, Rangel. Nays: Earnest. Motion failed.

Discussion and Consideration of the First Reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter 69. Motion by Moore, second by Morgan. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel. Nays: none.

Discussion and Consideration of a Resolution Approving a U-Step Agreement with the Iowa Department of Transportation. Motion by Earnest, second by Rangel. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel. Nays: none. **(Resolution 2024-056)**

Discussion and Consideration of a Resolution Authorizing Tax Abatement Under the Washington Urban Revitalization Plan for Washington, Iowa (504. S. 15<sup>th</sup> Ave.). Motion by Moore, second by Earnest. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel. Nays: none. **(Resolution 2024-057)**

Discussion and Consideration of Approving a Quote of West Equalization Basis Return Pump from Iowa Pump Works in the amount of \$10,431.54. Motion by Morgan, second by Rangel. Motion carried.

Department reports were presented.

Workshop item: Chapter 69, "No Parking Zones" – Amendments/Additions

Motion by Earnest, second by Moore that the Regular Session held at 6:00 p.m., Tuesday, August 6, 2024, is adjourned at 7:24 p.m. Motion passed unanimously.

Millie Youngquist, Mayor

Kelsey Brown, Deputy City Clerk

<b>Election Canvass Summary</b>	Canvass date: 08/13/2024
Washington County Auditor's office	
City of Brighton & City of Washington – Council Member – At-Large – To Fill Vacancy - held on Tuesday, August 6, 2024	

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors at Washington, the county seat of Washington County



Chairperson \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Members of the Board of Supervisors and ex-officio County Board of Canvassers

\_\_\_\_\_  
 County Auditor and Clerk of the Board of Supervisors



**WASHINGTON COUNTY ELECTION CANVASS SUMMARY**  
**City of Washington – Council Member – At-Large – To Fill Vacancy**  
**Washington Council Member At-Large**

	Rob Meyer	Kenneth Robert Schneider	Jennifer Durst	Scattering	Undervotes	Overvotes	Total
COMBINED WARDS 1 & 2 CITY OF WASHINGTON	13	55	22	1	0	0	98
COMBINED WARDS 3 & 4 CITY OF WASHINGTON	10	45	40	1	0	0	96
ABSENTEE	4	33	12	0	0	0	49
<b>Total</b>	<b>27</b>	<b>133</b>	<b>81</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>243</b>

SPECIAL CITY ELECTION 8-6-2024  
WRITE-INS

Wards 1 & 2		Council Member, At-Large - TFV	Lorraine Williams	1
Wards 3 & 4		Council Member, At-Large - TFV	Blank	1

**Contractor's Application for Payment**

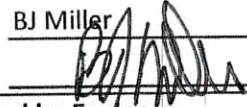
<b>Owner:</b> <u>City of Washington</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>FOX Strand</u>	<b>Engineer's Project No.:</b> <u>3424-20B</u>
<b>Contractor:</b> <u>Cornerstone Excavating, Inc.</u>	<b>Contractor's Project No.:</b> _____
<b>Project:</b> <u>2022 Washington Water Main Improvements</u>	
<b>Contract:</b> <u>2022 Washington Water Main Improvements</u>	
<b>Application No.:</b> <u>10</u>	<b>Application Date:</b> <u>7/31/2024</u>
<b>Application Period:</b> <b>From</b> <u>5/5/2024</u> <b>to</b> <u>7/31/2024</u>	

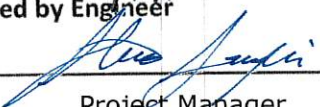
1. Original Contract Price	\$	3,668,641.25
2. Net change by Change Orders	\$	(579,492.04)
3. Current Contract Price (Line 1 + Line 2)	\$	3,089,149.21
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	2,775,725.69
5. Retainage		
a. <u>5%</u> X \$ <u>2,775,725.69</u> Work Completed	\$	138,786.28
b. <u>0%</u> X \$ <u>-</u> Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	138,786.28
6. Amount eligible to date (Line 4 - Line 5.c)	\$	2,636,939.41
7. Less previous payments (Line 6 from prior application)	\$	2,302,530.12
8. Amount due this application	\$	334,409.29
9. Balance to finish, including retainage (Line 3 - Line 6)	\$	452,209.80

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** BJ Miller  
**Signature:**  **Date:** 7/31/2024

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> 	<b>By:</b> _____
<b>Title:</b> <u>Project Manager</u>	<b>Title:</b> _____
<b>Date:</b> <u>07/31/2024</u>	<b>Date:</b> _____
<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____

**Contractor's Application for Payment**

Owner's Project No.: 3424-20B  
 Engineer's Project No.:  
 Contractor's Project No.:

City of Washington  
 FOX Strand  
 Cornerstone Excavating, Inc.  
 2022 Washington Water Main Improvements  
 2022 Washington Water Main Improvements

Application No.: 10  
 Application Period: From 05/05/24 to 07/31/24  
 Application Date: 07/31/24

Owner: City of Washington  
 Engineer: FOX Strand  
 Contractor: Cornerstone Excavating, Inc.  
 Project: 2022 Washington Water Main Improvements  
 Contract: 2022 Washington Water Main Improvements

Bid Item No.	Description	Contract Information		F	G	H	I	J	K	L	
		C	D								E
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (I / F) (%)	Balance to Finish (F - J) (\$)
<b>Original Contract</b>											
1.01	Division 1 - General	1 LS		\$ 7,500.00	7,500.00	1.00	7,500.00	-	7,500.00	100%	-
1.02	Compaction Testing	1 ALW		\$ 20,000.00	20,000.00	-	-	-	-	0%	20,000.00
1.03	Construction Contingency (Allowance)	1 LS		\$ 975.00	975.00	-	-	-	-	0%	975.00
1.04	Temporary Mailbox Cluster	1 LS		\$ 14,750.00	14,750.00	1.00	14,750.00	-	14,750.00	100%	-
1.05	Removals, Miscellaneous	1 LS		\$ 9,750.00	9,750.00	1.00	9,750.00	-	9,750.00	100%	-
1.05	Remove And Replace Signage	1 LS		\$ 9,750.00	9,750.00	1.00	9,750.00	-	9,750.00	100%	-
<b>Division 2 - Earthwork</b>											
2.01	Topsoil, Strip, Stockpile, Furnish, And Respread	1 LS		\$ 34,550.00	34,550.00	1.00	34,550.00	-	34,550.00	100%	-
2.02	Unsuitable Soils, Removal And Replacement	50 CY		\$ 2,500.00	2,500.00	50.00	2,500.00	-	2,500.00	100%	-
2.03	Clearing And Grubbing, Tree Removal, Tree Trimming	1 LS		\$ 34,950.00	34,950.00	1.00	34,950.00	-	34,950.00	100%	-
<b>Division 3 - Trench and Trenchless Construction</b>											
3.01	Trench Foundation	50 TON		\$ 55.00	2,750.00	50.00	2,750.00	-	2,750.00	100%	-
3.02	Replacement Of Unsuitable Backfill, Trench	50 CY		\$ 50.00	2,500.00	50.00	2,500.00	-	2,500.00	100%	-
<b>Division 4 - Sewers and Drains</b>											
4.01	CCTV 8-inch Sanitary Sewer, Pre Construction Service Locate	2,346 LF		\$ 7.75	18,181.50	2,339.00	18,127.25	-	18,127.25	100%	54.25
4.02	CCTV 10-inch Sanitary Sewer, Pre Construction Service Locate	748 LF		\$ 7.75	5,781.50	1,437.00	11,136.75	-	11,136.75	195%	(5,355.25)
4.03	CCTV 12-inch Sanitary Sewer, Pre Construction Service Locate	10 LF		\$ 62.80	628.00	10.00	628.00	-	628.00	100%	-
4.04	CCTV 4-inch Sanitary Sewer W/Report, Post Construction Service Inspection	955 LF		\$ 7.75	7,401.25	-	-	-	-	0%	7,401.25
4.05	CCTV 8-inch Sanitary Sewer W/Report, Post Construction Service Inspection	832 LF		\$ 7.75	6,448.00	-	-	-	-	0%	6,448.00
4.06	CCTV Inspection Reversal	5 EA		\$ 555.00	2,775.00	8.00	4,440.00	-	4,440.00	160%	(1,665.00)
4.07	Sanitary Sewer Main Line, Heavy Cleaning	10 HR		\$ 325.00	3,250.00	5.00	1,625.00	-	1,625.00	50%	1,625.00
4.08	Sanitary Sewer Main Line, Removal Of Heavy Roots	10 HR		\$ 325.00	3,250.00	-	-	-	-	0%	3,250.00
4.09	Sanitary Sewer Main Line, Removal Of Heavy Scale	10 HR		\$ 325.00	3,250.00	-	-	-	-	0%	3,250.00
4.10	Sanitary Sewer Main Line, Protruding Tap Cut	10 EA		\$ 1,200.00	12,000.00	-	-	-	-	0%	12,000.00
4.11	Sanitary Sewer Debris Cutting Removal	10 HR		\$ 425.00	4,250.00	5.00	2,125.00	-	2,125.00	50%	2,125.00
4.12	Remove & Replace Sanitary Service	20 EA		\$ 4,275.00	85,500.00	8.00	34,200.00	-	34,200.00	40%	51,300.00
<b>Division 5 - Water Main and Appurtenances</b>											
5.01	Cap Existing Water Main In Place	19 EA		\$ 2,300.00	43,700.00	8.00	18,400.00	-	18,400.00	42%	25,300.00
5.02	Removal Of Existing Water Main	30 LF		\$ 27.50	825.00	13.00	357.50	-	357.50	43%	467.50
5.03	Remove And Salvage Existing Fire Hydrant	8 EA		\$ 1,750.00	14,000.00	5.00	8,750.00	-	8,750.00	63%	5,250.00
5.04	Water Main, Connect To Existing, E Main St. And N. 12TH Ave. Connection 1	1 LS		\$ 5,950.00	5,950.00	1.00	5,950.00	-	5,950.00	100%	-
5.05	Water Main, Connect To Existing, E Main St. And N. 12TH Ave. Connection 2	1 LS		\$ 6,550.00	6,550.00	1.00	6,550.00	-	6,550.00	100%	-
5.06	Water Main, Connect To Existing, E Main St. And N. 14TH Ave	1 LS		\$ 15,025.00	15,025.00	1.00	15,025.00	-	15,025.00	100%	-
5.07	Water Main, Connect To Existing, E Main St. And N. 15TH Ave	1 LS		\$ 6,880.00	6,880.00	1.00	6,880.00	-	6,880.00	100%	-
5.08	Water Main, Connect To Existing, W. Madison St. And S. H Ave.	1 LS		\$ 8,400.00	8,400.00	1.00	8,400.00	-	8,400.00	100%	-
5.09	Water Main, Connect To Existing, W. Madison St.	1 LS		\$ 3,935.00	3,935.00	1.00	3,935.00	-	3,935.00	100%	-
5.10	Water Main, Connect To Existing, W. Madison St. And S. G Ave.	1 LS		\$ 9,835.00	9,835.00	1.00	9,835.00	-	9,835.00	100%	-
5.11	Water Main, Connect To Existing, W. Madison St. And S. F Ave.	1 LS		\$ 14,750.00	14,750.00	1.00	14,750.00	-	14,750.00	100%	-
5.12	Water Main, Connect To Existing, W. Madison St. And S. D Ave.	1 LS		\$ 8,800.00	8,800.00	1.00	8,800.00	-	8,800.00	100%	-
5.13	Water Main, Connect To Existing, W. Madison St. And S. C Ave.	1 LS		\$ 5,600.00	5,600.00	1.00	5,600.00	-	5,600.00	100%	-
5.14	Tapping Valve Assembly, 4" X4"	2 EA		\$ 4,750.00	9,500.00	1.00	4,750.00	-	4,750.00	50%	4,750.00
5.15	Tapping Valve Assembly, 8" X8"	1 EA		\$ 11,750.00	11,750.00	1.00	11,750.00	-	11,750.00	100%	-
5.16	Tapping Valve Assembly, 12" X6"	1 EA		\$ 8,930.00	8,930.00	1.00	8,930.00	-	8,930.00	100%	-

**Contractor's Application for Payment**

**Progress Estimate - Unit Price Work**  
 Owner: City of Washington  
 Engineer: FOX Strand  
 Contractor: Cornerstone Excavating, Inc.  
 Project: 2022 Washington Water Main Improvements  
 Contract: 2022 Washington Water Main Improvements  
 Application No.: 10  
 Application Period: From 05/05/24 to 07/31/24  
 Application Date: 07/31/24

A Bid Item No.	B Description	C Contract Information			F Value of Bid Item (C X E) (\$)	G Estimated Quantity Incorporated in the Work	H Value of Work Completed to Date (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H+I) (\$)	K % of Value of Item (J/F) (%)	L Balance to Finish (F - J) (\$)
		D Units	E Unit Price (\$)	F Item Quantity							
5.17	Tapping Valve Assembly, 12"x8"	4 EA	\$ 11,025.00	4	44,100.00	4.00	44,100.00	44,100.00	100%	0%	7,900.00
5.18	Water Main, 8-inch, Case 1, Trenched	100 LF	\$ 79.00	7,900.00	7,900.00	-	-	-	-	0%	7,900.00
5.19	Water Main, 8-inch, Case 1, Trenched, Restrained Joint	232 LF	\$ 90.00	20,880.00	20,880.00	112.00	10,080.00	10,080.00	48%	48%	10,800.00
5.20	Water Main, 8-inch, Case 1, Trenched Or, Nitrile Gaskets	1,150 LF	\$ 82.50	95,250.00	106,375.00	25.00	2,312.50	2,312.50	2%	2%	104,062.50
5.21	Water Main, 8-inch, Case 1, Trenched Or, Nitrile Gaskets, Restrained Joint	245 LF	\$ 127.50	31,237.50	31,237.50	484.00	61,710.00	61,710.00	196%	196%	(30,472.50)
5.22	Water Main, 8-inch, Case 2, Trenchless Pvc Or Di	100 LF	\$ 170.00	17,000.00	17,000.00	2,295.00	475,065.00	475,065.00	195%	195%	(294,945.00)
5.23	Water Main, 8-inch, Case 2, Trenchless Di, Nitrile Gaskets	1,160 LF	\$ 207.00	240,120.00	240,120.00	706.00	123,550.00	123,550.00	105%	105%	(6,300.00)
5.24	Water Main, 8-inch, Case 3, Trenched Or, Trenchless	670 LF	\$ 175.00	117,250.00	117,250.00	55.00	48,125.00	48,125.00	104%	104%	(1,750.00)
5.25	Water Main Service, 1-inch Hardware, Connection To Existing	63 EA	\$ 65.00	4,095.00	4,095.00	242.00	11,979.00	11,979.00	116%	116%	(1,683.00)
5.26	Water Main Service Pipe, Trenchless, 1-inch Copper	208 LF	\$ 49.50	10,296.00	10,296.00	1,984.00	109,984.00	109,984.00	100%	100%	(392.00)
5.27	Water Main Service Pipe Trenchless, 1-inch Copper	1,957 LF	\$ 56.00	109,592.00	109,592.00	5.00	215.00	215.00	3%	3%	8,385.00
5.28	Temporary Water Main Service (Contingency)	200 LF	\$ 43.00	8,600.00	8,600.00	56.00	22,400.00	22,400.00	106%	106%	(1,200.00)
5.29	Water Service Corporation	53 EA	\$ 400.00	21,200.00	21,200.00	53.00	27,295.00	27,295.00	100%	100%	-
5.30	Water Service Curb Stop And Box	53 EA	\$ 515.00	27,295.00	27,295.00	55.00	17,875.00	17,875.00	104%	104%	(650.00)
5.31	Water Main Service Pipe, Abandon Existing	53 EA	\$ 325.00	17,225.00	17,225.00	10.00	85,400.00	85,400.00	100%	100%	-
5.32	Fire Hydrant Assembly	10 EA	\$ 8,540.00	85,400.00	85,400.00	2.00	3,700.00	3,700.00	200%	200%	(1,850.00)
5.33	Water Main, 4-inch Resilient Wedge Gate Valve	1 EA	\$ 1,850.00	1,850.00	1,850.00	11.00	33,055.00	33,055.00	122%	122%	(6,010.00)
5.34	Water Main, 6-inch Resilient Wedge Gate Valve	1 EA	\$ 2,300.00	2,300.00	2,300.00	3.00	1,875.00	1,875.00	21%	21%	6,875.00
5.35	Water Main, 8-inch Resilient Wedge Gate Valve	9 EA	\$ 3,095.00	27,855.00	27,855.00	1.00	5,200.00	5,200.00	100%	100%	-
5.36	Water Main, 12-inch Resilient Wedge Gate Valve	1 EA	\$ 4,995.00	4,995.00	4,995.00	1.00	12,500.00	12,500.00	100%	100%	-
5.37	Remove Existing Water Main Valve	14 EA	\$ 625.00	8,750.00	8,750.00	1.00	23,550.00	23,550.00	100%	100%	-
5.38	Abandon Existing Water Main Valve In Place	1 EA	\$ 5,200.00	5,200.00	5,200.00	3.00	7,500.00	7,500.00	150%	150%	(2,500.00)
5.39	Water Main Testing And Disinfection	1 LS	\$ 12,500.00	12,500.00	12,500.00	3.00	21,450.00	21,450.00	150%	150%	(7,150.00)
5.40	Water Main Disconnections	10 LF	\$ 23,550.00	235,500.00	235,500.00	1.00	23,550.00	23,550.00	100%	100%	-
5.41	Abandon Existing Water Main In Place, W/ GROUT	10 LF	\$ 225.00	2,250.00	2,250.00	1.00	7,625.00	7,625.00	100%	100%	-
6.01	Remove Existing Storm Sewer Intake	2 EA	\$ 2,500.00	5,000.00	5,000.00	3.00	7,500.00	7,500.00	150%	150%	(2,500.00)
6.02	Storm Sewer Intake, Sw-501	2 EA	\$ 7,150.00	14,300.00	14,300.00	3.00	21,450.00	21,450.00	150%	150%	(7,150.00)
7.01	Sidewalk Removal And Appurtenances	675 SY	\$ 11.50	7,762.50	7,762.50	675.00	7,762.50	7,762.50	100%	100%	-
7.02	PCC Sidewalk, 5-inch	1,122 SY	\$ 90.00	100,980.00	100,980.00	1,095.48	98,593.20	98,593.20	96%	96%	2,386.80
7.03	Pavement Removal And Disposal	1,513 SY	\$ 15.00	22,695.00	22,695.00	923.04	13,845.60	13,845.60	61%	61%	8,849.40
7.04	Removal Of Curb And Gutter	1,045 LF	\$ 15.00	15,675.00	15,675.00	613.75	9,206.25	9,206.25	59%	59%	6,468.75
7.05	PCC Full Depth Patch	1,520 SY	\$ 175.00	266,000.00	266,000.00	923.04	161,532.00	161,532.00	61%	61%	104,468.00
7.06	PCC Curb And Gutter, 30-inch	968 LF	\$ 75.00	72,600.00	72,600.00	613.75	46,031.25	46,031.25	64%	64%	26,568.75
7.07	PCC Pavement Samples And Testing	1 LS	\$ 9,765.00	9,765.00	9,765.00	1.00	9,765.00	9,765.00	100%	100%	-
7.08	Detectable Warning Panels	332 SF	\$ 75.00	24,900.00	24,900.00	288.50	21,637.50	21,637.50	87%	87%	3,262.50
7.09	Ada Survey	21 EA	\$ 350.00	7,350.00	7,350.00	288.50	21,637.50	21,637.50	87%	87%	3,262.50
7.10	Driveway Pavement Removal And Disposal	449 SY	\$ 15.00	6,735.00	6,735.00	483.50	7,252.50	7,252.50	108%	108%	(517.50)
7.11	PCC Commercial Driveway Pavement, 7.5-inch	191 SY	\$ 175.00	33,425.00	33,425.00	217.86	38,125.50	38,125.50	114%	114%	(4,700.50)
7.12	PCC Residential Driveway Pavement, 6-inch	261 SY	\$ 150.00	39,150.00	39,150.00	259.82	38,973.00	38,973.00	100%	100%	177.00
7.13	Painted Pavement Markings	1 LS	\$ 9,875.00	9,875.00	9,875.00	1.00	9,875.00	9,875.00	100%	100%	-
7.14	Removable Bollard	4 EA	\$ 5,225.00	20,900.00	20,900.00	4.00	20,900.00	20,900.00	100%	100%	-

Division 7 - Pavement and Appurtenances  
 Division 8 - Traffic Control

**Contractor's Application for Payment**

**Progress Estimate - Unit Price Work**

Owner: City of Washington  
 Engineer: FOX Strand  
 Contractor: Cornerstone Excavating, Inc.  
 Project: 2022 Washington Water Main Improvements  
 Contract: 2022 Washington Water Main Improvements

Owner's Project No.: 3424-208  
 Engineer's Project No.:  
 Contractor's Project No.:

Application No.: 10 Application Period: From 05/05/24 to 07/31/24 Application Date: 07/31/24

A	B	C	D	E		F	G	H	I	J	K	L
				Contract Information	Unit Price (\$)							
Bid Item No.	Description	Item Quantity	Units			Value of Bid Item (C X E)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G)	Materials Currently Stored (not in G)	Work Completed and Materials Stored to Date (H + I)	% of Value of Item (J / F)	Balance to Finish (F - J)
8.01	Traffic Control & Staging	1 LS		\$ 15,300.00		15,300.00	1.00	15,300.00		15,300.00	100%	-
9.01	Division 9 - Site Work											
	Hydraulic Seeding, Fertilizing, And Mulching - Type 1	1.3 AC		\$ 10,250.00		13,325.00	0.73	7,482.50		7,482.50	56%	5,842.50
9.02	Filler Sock	500 LF		\$ 7.00		3,500.00	10.00	70.00		70.00	2%	3,430.00
9.03	Inlet Protection, Drop-In	14 EA		\$ 185.00		2,590.00	-	-		-	0%	2,590.00
	Division 11 - Miscellaneous											
11.01	Mobilization	1 LS		\$ 198,750.00		198,750.00	1.00	198,750.00		198,750.00	100%	-
11.02	Exploratory Digging	1 LS		\$ 34,585.00		34,585.00	1.00	34,585.00		34,585.00	100%	-
11.03	Maintenance Of Solid Waste Collection	1 LS		\$ 9,850.00		9,850.00	1.00	9,850.00		9,850.00	100%	-
	Division 12 - Washington Blvd. (REMOVED BY CO NO. 1)											
12.01	Cap Existing Water Main In Place	7 EA		\$ 1,680.00		11,760.00	-	-		-	0%	11,760.00
12.02	Tapping Valve Assembly, 4"x4"	2 EA		\$ 5,150.00		10,300.00	-	-		-	0%	10,300.00
12.03	Tapping Valve Assembly, 12"x8"	2 EA		\$ 10,075.00		20,150.00	-	-		-	0%	20,150.00
12.04	Water Main, 8-inch, Case 2, Trenchless PVC Or Di	848 LF		\$ 220.00		186,560.00	-	-		-	0%	186,560.00
12.05	Water Main Service, 1-inch Hardware, Connection To Existing	18 EA		\$ 490.00		8,820.00	-	-		-	0%	8,820.00
12.06	Water Main Service Pipe Trenchless, 1-inch Copper	869 LF		\$ 80.00		69,520.00	-	-		-	0%	69,520.00
12.07	Water Main Service Pipe Trenched, 1-inch Copper	30 LF		\$ 57.00		1,710.00	-	-		-	0%	1,710.00
12.08	Water Service Curb Stop & Box	18 EA		\$ 475.00		8,550.00	-	-		-	0%	8,550.00
12.09	Water Main Service Pipe, Abandon Existing	18 EA		\$ 375.00		6,750.00	-	-		-	0%	6,750.00
12.10	Fire Hydrant Assembly	1 EA		\$ 8,540.00		8,540.00	-	-		-	0%	8,540.00
12.11	Water Main, 8-inch Resilient Wedge Gate Valve	2 EA		\$ 3,600.00		7,200.00	-	-		-	0%	7,200.00
12.12	Sidewalk Removal And Disposal	114 SY		\$ 14.50		1,653.00	-	-		-	0%	1,653.00
12.13	PCC Sidewalk, 5-inch	115 SY		\$ 300.00		34,500.00	-	-		-	0%	34,500.00
12.14	Pavement Removal And Disposal	184 SY		\$ 14.50		2,668.00	-	-		-	0%	2,668.00
12.15	Brick Paver Removal And Salvage	25 SY		\$ 325.00		8,125.00	-	-		-	0%	8,125.00
12.16	Removal Of Curb And Gutter	40 LF		\$ 32.50		1,300.00	-	-		-	0%	1,300.00
12.17	Driveway Pavement Removal And Disposal	25 SY		\$ 22.00		550.00	-	-		-	0%	550.00
12.18	PCC Full Depth Patch	126 SY		\$ 175.00		22,050.00	-	-		-	0%	22,050.00
12.19	PCC Curb And Gutter, 30-inch	40 LF		\$ 75.00		3,000.00	-	-		-	0%	3,000.00
12.20	Brick Paver Patch, Restoration Of Existing Pavers	65 SY		\$ 223.00		14,495.00	-	-		-	0%	14,495.00
12.21	PCC Residential Driveway Pavement, 6-inch	28 SY		\$ 150.00		3,900.00	-	-		-	0%	3,900.00
12.22	Hydraulic Seeding, Fertilizing, And Mulching - Type 1	0.50 AC		\$ 8,500.00		4,250.00	-	-		-	0%	4,250.00
12.23	Compaction Testing	1 LS		\$ 6,225.00		6,225.00	-	-		-	0%	6,225.00
12.24	Removal, Miscellaneous	1 LS		\$ 10,250.00		10,250.00	-	-		-	0%	10,250.00
12.25	Remove And Replace Signage	1 LS		\$ 4,585.00		4,585.00	-	-		-	0%	4,585.00
12.26	Topsoil, Strip, Stockpile, Furnish, And Respread	1 LS		\$ 12,500.00		12,500.00	-	-		-	0%	12,500.00
12.27	Cleaning And Grubbing, Tree Trimming	1 LS		\$ 7,500.00		7,500.00	-	-		-	0%	7,500.00
12.28	Water Main, Connect To Existing, W. Washington Blvd And S. F Ave.	1 LS		\$ 10,500.00		10,500.00	-	-		-	0%	10,500.00
12.29	Water Main, Connect To Existing, W. Washington Blvd And S. D Ave.	1 LS		\$ 5,500.00		5,500.00	-	-		-	0%	5,500.00
12.30	Pcc Pavement Samples And Testing	1 LS		\$ 5,500.00		5,500.00	-	-		-	0%	5,500.00
12.31	Traffic Control & Staging	1 LS		\$ 25,500.00		25,500.00	-	-		-	0%	25,500.00
12.32	Mobilization	1 LS		\$ 7,850.00		7,850.00	-	-		-	0%	7,850.00
12.33	Exploratory Digging	1 LS		\$ 5,500.00		5,500.00	-	-		-	0%	5,500.00
12.34	Water Main Testing And Disinfection	1 LS		\$ 5,500.00		5,500.00	-	-		-	0%	5,500.00

Unit Price



**Contractor's Application for Payment**

**Progress Estimate - Unit Price Work**

Owner: City of Washington  
 Engineer: FOX Strand  
 Contractor: Cornerstone Excavating, Inc.  
 Project: 2022 Washington Water Main Improvements  
 Contract: 2022 Washington Water Main Improvements

Application No.: 10 From 05/05/24 to 07/31/24 Application Date: 07/31/24

Engineer's Project No.: 3424-208  
 Contractor's Project No.:

A	B	C	D	E		F	G		H	I	J	K	L
				From	to		Contract Information	Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)		
12.35	Water Main Disconnections	1 LS	\$	4,865.00	4,865.00					0%	4,865.00		
12.36	Water Main Casing With Watertight End Seals, Dip, 8-inch	20 LF	\$	315.00	6,300.00					0%	6,300.00		
Division 13 - Bike Trail													
13.01	PCC Bike Trail, 6.5-inch	734 SY	\$	80.00	58,720.00					0%	58,720.00		
13.02	ADA Survey	4 EA	\$	350.00	1,400.00					0%	1,400.00		
13.03	Detachable Warning Panels	95 SF	\$	75.00	7,125.00					0%	7,125.00		
Bid Alternate No. 1													
A1.01	Compaction Trestling	1 LS	\$	7,750.00	7,750.00	1.00	7,750.00		7,750.00	100%			
A1.02	Removals, Miscellaneous	1 LS	\$	10,350.00	10,350.00	1.00	10,350.00		10,350.00	100%			
A1.03	Remove And Replace Signage	1 LS	\$	5,500.00	5,500.00	1.00	5,500.00		5,500.00	100%			
A1.04	CCTV 8-inch Sanitary Sewer, Pre Construction Service Locate	870 LF	\$	8.25	7,177.50	245.00	2,021.25		2,021.25	28%	5,156.25		
A1.05	CCTV 4-inch Sanitary Sewer W/Report, Post Construction Service Inspection	315 LF	\$	8.25	2,598.75					0%	2,598.75		
A1.06	CCTV 8-inch Sanitary Sewer W/Report, Post Construction Service Inspection	315 LF	\$	8.25	2,598.75	1.60	1,320.00		1,320.00	51%	1,278.75		
A1.07	CCTV Inspection Reversal	3 EA	\$	540.00	1,620.00	1.00	540.00		540.00	33%	1,080.00		
A1.08	Sanitary Sewer Main Line, Heavy Cleaning	10 HR	\$	355.00	3,550.00					0%	3,550.00		
A1.09	Sanitary Sewer Main Line, Removal Of Heavy Roots	10 HR	\$	325.00	3,250.00					0%	3,250.00		
A1.10	Sanitary Sewer Main Line, Removal Of Heavy Scale	10 HR	\$	325.00	3,250.00					0%	3,250.00		
A1.11	Sanitary Sewer Main Line, Protruding Tap Cut	10 EA	\$	1,200.00	12,000.00					0%	12,000.00		
A1.12	Sanitary Sewer Debris Cutting Removal	10 HR	\$	425.00	4,250.00					0%	4,250.00		
A1.13	Cap Existing Water Main in Place	2 EA	\$	1,900.00	3,800.00	2.00	3,800.00		3,800.00	100%			
A1.14	Removal Of Existing Water Main	40 LF	\$	47.50	1,900.00					0%	1,900.00		
A1.15	Removal Of Existing Water Main Valve	3 EA	\$	2,000.00	6,000.00					0%	6,000.00		
A1.16	Remove And Salvage Existing Fire Hydrant	2 EA	\$	1,700.00	3,400.00	3.00	5,100.00		5,100.00	150%	(1,700.00)		
A1.17	Water Main, Connect To Existing, W. Madison St. And Hwy 1	1 LS	\$	4,500.00	4,500.00	1.00	4,500.00		4,500.00	100%			
A1.18	Water Main, Connect To Existing, W. Madison St. And S. H Ave.	1 LS	\$	9,765.00	9,765.00	1.00	9,765.00		9,765.00	100%			
A1.19	Tapping Valve Assembly, 12"X8"	1 EA	\$	10,475.00	10,475.00	1.00	10,475.00		10,475.00	100%			
A1.20	Water Main, Installation Case 1, Trenched Di/W Nitrile Gaskets	30 LF	\$	84.50	2,535.00	62.00	5,239.00		5,239.00	207%	(2,704.00)		
A1.21	Water Main, Installation Case 2, Trenchless Di/W Nitrile Gaskets	1,348 LF	\$	99.25	133,789.00	1,771.00	126,146.75		126,146.75	94%	7,642.25		
A1.22	Water Main, Installation Case 3, Trenched Or Trenchless Di/W Nitrile Gaskets	10 LF	\$	115.00	1,150.00	26.00	2,990.00		2,990.00	266%	(1,840.00)		
A1.23	Water Main Service, 1-inch Hardware, Connection To Existing	19 EA	\$	715.00	13,585.00	18.00	12,870.00		12,870.00	95%	715.00		
A1.24	Water Main Service Pipe, Trenched, 1-inch Copper	84 LF	\$	49.50	4,158.00	66.00	3,267.00		3,267.00	79%	891.00		
A1.25	Water Main Service Pipe Trenchless, 1-inch Copper	615 LF	\$	54.50	33,517.50	599.00	32,645.50		32,645.50	97%	872.00		
A1.26	Temporary Water Main Service, Contingency	100 LF	\$	43.00	4,300.00					0%	4,300.00		
A1.27	Water Service Corporation	19 EA	\$	325.00	6,175.00	19.00	6,175.00		6,175.00	100%			
A1.28	Water Service Curb Stop And Box	19 EA	\$	375.00	7,125.00	19.00	7,125.00		7,125.00	100%			
A1.29	Water Main Service Pipe, Abandon Existing	19 EA	\$	325.00	6,175.00	19.00	6,175.00		6,175.00	100%			
A1.30	Fire Hydrant Assembly	6 EA	\$	9,550.00	57,300.00	6.00	57,300.00		57,300.00	100%			
A1.31	Water Main, 8-inch Resilient Wedge Gate Valve	1 EA	\$	2,950.00	2,950.00	1.00	2,950.00		2,950.00	100%			
A1.32	Abandon Existing Water Main Valve in Place	2 EA	\$	5,150.00	10,300.00	8.00	41,200.00		41,200.00	400%	(30,900.00)		
A1.33	Water Main Testing And Disinfection	1 LS	\$	7,065.00	7,065.00	1.00	7,065.00		7,065.00	100%			
A1.34	Water Main Disconnections	1 LS	\$	10,700.00	10,700.00	1.00	10,700.00		10,700.00	100%			
A1.35	Sidewalk Removal And Disposal	87 SY	\$	30.00	2,610.00	87.00	2,610.00		2,610.00	100%			
A1.36	PCC Sidewalk, 5-inch	293 SY	\$	300.00	87,900.00	303.50	91,050.00		91,050.00	104%	(3,150.00)		
A1.37	Pavement Removal And Disposal	53 SY	\$	30.00	1,590.00	53.00	1,590.00		1,590.00	100%			

**Contractor's Application for Payment**

**Progress Estimate - Unit Price Work**

Owner: City of Washington  
 Engineer: FOX Strand  
 Contractor: Cornerstone Excavating, Inc.  
 Project: 2022 Washington Water Main Improvements  
 Contract: 2022 Washington Water Main Improvements

Application No.: 10 Application Period: From 05/05/24 to 07/31/24 Application Date: 07/31/24

Owner's Project No.: 3424-208  
 Engineer's Project No.:  
 Contractor's Project No.:

A	B	C		D		E		F		G		H		I	J	K	L		
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)								
A1.38	Removal Of Curb And Gutter	81 LF		\$ 27.50	2,227.50	27.00	742.50	742.50	33%	1,485.00									
A1.39	PCC Full Depth Patch	69 SY		\$ 400.00	27,600.00	18.78	7,512.00	7,512.00	27%	20,088.00									
A1.40	PCC Curb And Gutter, 30-inch	81 LF		\$ 75.00	6,075.00	27.00	2,025.00	2,025.00	33%	4,050.00									
A1.41	PCC Pavement Samples And Testing	1 LS		\$ 6,500.00	6,500.00	1.00	6,500.00	6,500.00	100%	-									
A1.42	Detectable Warning Panels	1 SF		\$ 75.00	75.00	10.00	750.00	750.00	100%	(675.00)									
A1.43	ADA Survey	1 EA		\$ 350.00	350.00		-	-	0%	350.00									
A1.44	Driveway Pavement Removal And Disposal	168 SY		\$ 30.00	4,740.00	43.29	1,298.70	1,298.70	27%	3,441.30									
A1.45	PCC Commercial Driveway Pavement, 7.5-inch	138 SY		\$ 175.00	24,150.00	43.29	7,575.75	7,575.75	31%	16,574.25									
A1.46	PCC Residential Driveway Pavement, 8-inch	3 SY		\$ 1,500.00	4,500.00	3.11	4,665.00	4,665.00	104%	(165.00)									
A1.47	Traffic Control & Staging	1 LS		\$ 11,500.00	11,500.00	1.25	14,375.00	14,375.00	125%	(2,875.00)									
A1.48	Hydraulic Seeding, Fertilizing, And Mulching - Type 1	0.30 AC		\$ 3,000.00	3,000.00		-	-	0%	3,000.00									
A1.49	Filter Sock	100 LF		\$ 7.00	700.00	20.00	140.00	140.00	20%	560.00									
A1.50	Inlet Protection, Drop-in	5 EA		\$ 185.00	925.00	0.25	46.25	46.25	5%	878.75									
A1.51	Mobilization	1 LS		\$ 19,850.00	19,850.00	1.00	19,850.00	19,850.00	100%	-									
A1.52	Exploratory Digging	1 LS		\$ 5,250.00	5,250.00	1.00	5,250.00	5,250.00	100%	-									
A1.53	Abandon Existing Water Main In Place, W/ Grout	1,195 LF		\$ 30.00	35,850.00	1,195.00	35,850.00	35,850.00	100%	-									
														Original Contract Totals	\$ 3,668,641.25	\$ 2,764,411.50	\$ 2,764,411.50	75%	\$ 904,229.75

**Progress Estimate - Unit Price Work**

Owner: City of Washington  
 Engineer: FOX Strand  
 Contractor: Cornerstone Excavating, Inc.  
 Project: 2022 Washington Water Main Improvements  
 Contract: 2022 Washington Water Main Improvements  
 Application No.: 10  
 Application Period: From 05/05/24 to 07/31/24  
 Application Dates: 07/31/24

**Contractor's Application for Payment**

Owner's Project No.: 9426-205  
 Engineer's Project No.:  
 Contractor's Project No.:

Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Items (I / F) (%)	Balance to Finish (F - J) (\$)		
						Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)						
Change Orders													
CO 1.1	Remove Division 12 Items (See CO No. 1)	LS	1.00	(559,426.00)	(559,426.00)					0%	(559,426.00)		
CO 1.2	Remove Multi-Use Trail (CO No. 1)	SY	(734.00)	80.00	(58,720.00)					0%	(58,720.00)		
CO 1.3	Multi Use Trail to S' Sidewalk (CO No. 1)	SY	367.00	130.35	47,838.45					0%	47,838.45		
CO 2.0	Change in project scope along park from open trench to trenchless construction	LS	1.00	(20,498.68)	(20,498.68)					0%	(20,498.68)		
CO 3.0	F Ave Intersection 12" water main repair	LS	1.00	9,523.64	9,523.64	1.00			9,523.64	100%	-		
CO 5.0	G Ave Intersection	LS	1.00	1,250.05	1,250.05	1.00			1,250.05	100%	-		
CO 6.0	Additional cost to Car Dr water service.	LS	1.00	540.50	540.50	1.00			540.50	100%	-		
Change Order Totals										\$	11,314.19	\$	(990,806.23)

Original Contract and Change Orders: Project Totals \$ 3,089,149.21  
 Change Order Totals \$ (579,492.04)  
 Project Totals \$ 2,715,725.69  
 90% \$ 313,423.52

# BILL OF SALE

## VEHICLE DESCRIPTION

VEHICLE IDENTIFICATION NUMBER (VIN)	YEAR	MAKE	MODEL
*1M0825GSKAM011321	2011	John Deere	825i
I/We <u>Daniel Gelement</u> <u>1335 Hwy 1</u> <u>319-461-5401</u> sell, transfer and deliver the above vehicle <small>(PRINT SELLER'S NAME)</small> <u>Kalona, IOWA 52247</u>			
to <u>Washington Airport Commission</u> on <u>08</u> / <u>13</u> / <u>2024</u> for \$ <u>14,000</u> <small>(PRINT BUYER'S NAME)</small> <small>MO DAY YEAR</small> <small>(SELLING PRICE)</small>			
If this was a gift, indicate relationship: _____ (e.g. parent, spouse, friend, etc.)			

## SELLER INFORMATION

PRINT NAME	SIGNATURE	DATE
	X	
PRINT NAME	SIGNATURE	DATE
	X	
MAILING ADDRESS	CITY STATE ZIP	DAYTIME PHONE #

## BUYER INFORMATION

PRINT NAME	SIGNATURE	DATE
	X	
PRINT NAME	SIGNATURE	DATE
	X	
MAILING ADDRESS	CITY STATE ZIP	DAYTIME PHONE #

This form should be completed in ink. Errors or alterations on the title or other documents presented for title transfer may require this form to be notarized.

### For notary use if applicable

Per Iowa Code 321.13, the department shall examine and determine the genuineness, regularity, and legality of every application made to the department, and may investigate or require additional information. The department may reject any application if not satisfied of the genuineness, regularity, or legality of the application or the truth of any statement made within the application, or for any other reason, when authorized by law. The department may retain possession of any record or document until the investigation of the application is completed if it appears that the record or document is fictitious or unlawfully or erroneously issued and shall not return the record or document if it is determined to be fictitious or unlawfully or erroneously issued.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
personally appeared \_\_\_\_\_ as seller of said vehicle.  
(print seller's name)

Notary Signature

Notary Public in and for the State of \_\_\_\_\_

Seal

*Over*

# Gronewold, Bell, Kyhnn & Co. P.C.

1910 E. 7th Street  
P.O. Box 369  
Atlantic, IA 50022  
712-243-1800

CITY OF WASHINGTON  
215 EAST WASHINGTON ST.  
WASHINGTON, IA 52353

Invoice No. 31248  
Date 07/31/2024  
Client No. 03793

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Audit of financial statements for the year ended June 30, 2023.		\$ <u>18,270.00</u>
	Total For Services	18,270.00
Postage, copies and supplies	<u>\$ 474.01</u>	
	Total For Expenses	<u>474.01</u>
	Total	18,744.01
	Progress Applied	<u>(17,000.00)</u>
	Current Amount Due	\$ <u>1,744.01</u>

Interest at 18% per annum will be charged on any balance not paid within 30 days of receipt of invoice.

Iowa Municipalities Workers' Compensation Assoc  
 500 SW 7th Street  
 Suite 101  
 Des Moines IA 50309

Invoice	INV91217
Date	8/1/2024
Page	1

**Bill To:**

Washington, City of  
 215 E Washington  
 Washington IA 52353

**Ship To:**

Washington, City of  
 215 E Washington  
 Washington IA 52353

Please remit payment to: IMWCA, PO Box 8186, Des Moines, IA 50301

Purchase Order No.		Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
		WASHI001	AG0075		NET 30	8/1/2024	98,217
Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price
1	1	0	INSTALL2	Installment 2 - Work Comp Prem 24-25	\$0.00	\$5,826.00	\$5,826.00

<b>Subtotal</b>	\$5,826.00
<b>Misc</b>	\$0.00
<b>Tax</b>	\$0.00
<b>Freight</b>	\$0.00
<b>Trade Discount</b>	\$0.00
<b>Total</b>	\$5,826.00

This invoice is due on September 1, 2024.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past due.  
 When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

**SALES INVOICE**



City of Washington Parks  
Department  
215 E Washington St  
Washington, IA 52353  
PO Number

Invoice No:	10467069
Date:	7/10/2024
Due:	Upon Receipt

STOCK No.	MAKE	MODEL	PIN	SALE PRICE
144661	John Deere	Z994R Diesel Commercial Ztrak	1TC994RGVRR070469	\$16,050.00

Total Equipment \$16,050.00

Trade In Trade In Value

Total Trade \$-

Salesperson: Chad Zear

<b>Total Selling Price:</b>	\$16,050.00	Additional Fees:	\$ -
Plus Sales Tax:	0%	Net Equity from Trade In(s):	\$ -
<b>Total Invoice:</b>	<u>\$16,050.00</u>	<b>Amount Due:</b>	<u>\$ 16,050.00</u>

-----  
Detach and remit payment to: Sinclair Tractor 2495 Highway 92, Washington, IA 52353

City of Washington Parks Department  
215 E Washington St  
Washington, IA 52353

Invoice No: 10467069  
Stock No: 144661

Amount Enclosed:



Strand Associates, Inc.  
 414 South 17th Street, Suite 107  
 Ames, IA 50010-8106  
 (515) 233-0000

**Invoice**

August 12, 2024  
 Project No: 7046.011  
 Invoice No: 0214480

City Clerk  
 City of Washington  
 City Hall  
 215 East Washington Street  
 Washington, IA 52353

**Professional Services: July 1, 2024 through July 31, 2024**

Project 7046.011 2021 Washington Water Main Improvements - Final Design

**Fee**

Total Fee	74,100.00		
Percent Complete	100.00	Total Earned	74,100.00
		Previous Fee Billing	74,100.00
		Current Fee Billing	0.00

**Total this Project 0.00**

-----  
 Project 7046.012 2021 Washington Water Main Improvements - CDBG Grant Additional Services

**Total this Project 0.00**

-----  
 Project 7046.013 2021 Washington Water Main Improvements- Permitting

**Total this Project 0.00**

-----  
 Project 7046.014 2021 Washington Water Main Improvements - Bidding

**Fee**

Total Fee	8,600.00		
Percent Complete	100.00	Total Earned	8,600.00
		Previous Fee Billing	8,600.00
		Current Fee Billing	0.00

**Total this Project 0.00**

**TERMS: Payment is due within 30 days of the date on this invoice.**

**Please Remit Payment To:** Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



Project	7046.011	Washington Water Main - Final Design	Invoice	0214480
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Project	7046.015	2021 Washington Water Main Improvements - Easements		
			<b>Total this Project</b>	<b>0.00</b>

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Project	7046.016	2021 Washington Water Main Improvements - Property Survey		
<b>Fee</b>				
Total Fee		14,000.00		
Percent Complete		100.00	Total Earned	14,000.00
			Previous Fee Billing	14,000.00
			Current Fee Billing	0.00
			<b>Total this Project</b>	<b>0.00</b>

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Project	7046.017	2021 Washington Water Main Improvements - Topographic Survey		
<b>Fee</b>				
Total Fee		21,700.00		
Percent Complete		100.00	Total Earned	21,700.00
			Previous Fee Billing	21,700.00
			Current Fee Billing	0.00
			<b>Total this Project</b>	<b>0.00</b>

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Project	7046.018	2021 Washington Water Main Improvements - Construction Administration		
<b>Fee</b>				
Total Fee		69,200.00		
Percent Complete		88.00	Total Earned	60,896.00
			Previous Fee Billing	58,820.00
			Current Fee Billing	2,076.00
			<b>Total this Project</b>	<b>\$2,076.00</b>

---

Project	7046.019	2021 Washington Water Main Improvements - Post Construction/Record Drawings		
<b>Fee</b>				
Total Fee		7,600.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00

**TERMS: Payment is due within 30 days of the date on this invoice.**

**Please Remit Payment To:** Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

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Project	7046.011	Washington Water Main - Final Design	Invoice	0214480
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<b>Total this Project</b>	<b>0.00</b>
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Project	7046.020	2021 Washington Water Main Improvements - Construction Staking
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<b>Total this Project</b>	<b>0.00</b>
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<b>Total this Invoice</b>	<b>\$2,076.00</b>
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**TERMS: Payment is due within 30 days of the date on this invoice.**

**Please Remit Payment To:** Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



Strand Associates, Inc.  
414 South 17th Street, Suite 107  
Ames, IA 50010-8106  
(515) 233-0000

**Invoice**

City Clerk  
City of Washington  
City Hall  
215 East Washington Street  
Washington, IA 52353

August 12, 2024  
Project No: 7046.025  
Invoice No: 0214481

**Professional Services: July 1, 2024 through July 31, 2024**

Project 7046.025 Bazooka Farmstar - Consultation

**Total Labor 612.95**

**Total this Invoice \$612.95**

**Contract Amount 10,000.00**

**Total Billings to Date 3,202.14**

**TERMS: Payment is due within 30 days of the date on this invoice.**

**Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000**

# INVOICE

Washington City Clerk  
PO Box 516  
Washington, IA 52353

Remit to:

**WASHINGTON COUNTY AUDITOR**  
**PO BOX 889**  
**WASHINGTON, IOWA 52353**

*Date: August 13, 2024*

DESCRIPTION	AMOUNT	BALANCE
Special City Election Costs – August 6, 2024		
Washington Journal - publication	\$ 138.03	
Ballots	150.00	
Election officials – wages/mileage	1,441.16	
Misc cost – postage, seals, canvass book, etc.	211.41	
Polling location rent – YMCA Community Room, Eash Banquet Room	<u>0.00</u>	
<b>TOTAL</b>	<b>\$1,940.60</b>	<b>\$ 1,940.60</b>
City of Washington - BALANCE DUE		
ltp		

**Additional instructions are on the final page.**

For period (MM/DD/YYYY) 10 / 08 / 2024 through 06/30 / 2025

Use this form to apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products at retail. If you need a different, non-retail cigarette or tobacco permit, use form 70-015. If approved, the permit is only valid for the location listed on the permit. You must obtain a separate retail permit for each location you own or operate.

**Business Information:**

Legal name/Doing business as (DBA): BP One Trip

Iowa sales and use tax account number: 0-00-004862

Retail address: 1504 E. Washington St. City: Washington State: IA ZIP: 52353

Mailing address: P.O. Box 473 City: Ottumwa State: IA ZIP: 52501

Phone: 641-684-4377

**Legal Ownership Information:**

Type of ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP: Elliott Oil Company

Primary office address: 207 W. 2nd St. City: Ottumwa State: IA ZIP: 52501

Phone: 641-684-4377 Fax: 641-684-7009 Email: accounting@elliottoil.com

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine  Vending machine that assembles cigarettes  Delivery sales of alternative nicotine/vapor products (see instructions)  Mobile sales (see instructions)  VIN: \_\_\_\_\_ License plate number: \_\_\_\_\_

Types of Products Sold: (Check all that apply)

Cigarettes  Tobacco  Alternative nicotine products  Vapor products

**Type of Establishment: (Select the options that best describe the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store   
Other (provide description)  \_\_\_\_\_

Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s):  
NO

Do you intend to make retail sales to ultimate consumers? Yes  No

Include with this application a list of your suppliers of cigarettes, tobacco, alternative nicotine and vapor products on a separate sheet.

**Identify partners or corporate officers (up to three) if the business is not a sole proprietorship.**

Name: Andrew Woodard Title: President

Address: 207 W. 2nd St.

City: Ottumwa State: IA ZIP: 52501

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor, page 2

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

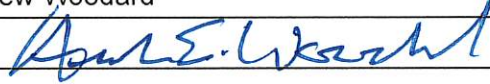
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

If this application is approved and a permit is granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Authorized Party

I, the undersigned, declare under penalties of perjury or false certificate, that I have examined this application, and to the best of my knowledge and belief, it is true, correct, and complete. I declare that I am authorized to act on behalf of the taxpayer, and will only act within my authority.

Printed Name/Title: Andrew Woodard \_\_\_\_\_

Authorized Signature:  \_\_\_\_\_

Date: 06/10/2024 \_\_\_\_\_ Email: awoodard@elliottol.com \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If your local jurisdiction permits electronic transmission of this application, your email or fax signature will constitute a valid signature. It is up to your local jurisdiction to approve this application and issue the permit. You must have an approved permit issued to you by the local jurisdiction before acting as a retailer in that jurisdiction. You must separately apply in each local jurisdiction in which you plan to act as a retailer. If you have any questions about the status of your application, contact your city clerk (within city limits) or your county auditor (outside city limits). NOTE: A completed application is NOT a valid permit even if submitted to your local jurisdiction with the applicable fee.

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \_\_\_\_\_
- Fill in the date the permit was approved by the council or board: \_\_\_\_\_
- Fill in the permit number issued by the city/county: \_\_\_\_\_
- Fill in the name of the city or county issuing the permit: \_\_\_\_\_
- New       Renewal

Send completed/approved application to the Iowa Department of Revenue within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. If a permit is being exchanged due to change of location within the same jurisdiction, permittee should complete an application with new location information and application should be sent to the Department as described above. Permittees who exchange a valid permit are not required to pay an additional fee when an exchange application is submitted. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

## Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor Instructions

### General Instructions

- Complete all applicable fields. A permit will not be issued until this application is properly completed and has been approved by your local jurisdiction or the Iowa Department of Revenue.
- Fill in the month, day, and years that this application covers.
- All permits expire annually on June 30.
- A new application must be submitted every year.

### Business Information

- Fill in the legal name/DBA name of the business.
- Fill in the 9-digit Iowa sales and use tax permit number.
- Fill in the retail location address, city, and ZIP code. This is the address that will appear on the permit, if approved. If you are making mobile sales (see below for further instructions), use this line to report the address of the location from which your vehicle will be dispatched.
- Fill in the mailing address or PO Box, city, state, and ZIP code.
- Fill in the 10-digit phone number of the business.

### Legal Ownership Information

- Check the ownership type of the business.
- Fill in the name(s) of the sole proprietor, partnership, the corporation, the LLC, or the LLP that owns the business. This is not the store manager or the corporate president. Do not fill in the name of an individual unless the type of ownership is sole proprietor.
- Fill in the address, city, state, and ZIP code of the business' primary office.
- Fill in the 10-digit phone number, fax number, and email address of the legal owner.

### Retail Information

- Check the box for the type of sales the business will make.
- If you will make mobile retail sales, include the vehicle identification number (VIN) and license plate number for the vehicle from which sales will be made. NOTE: Each vehicle is a separate retail location. If you plan to make retail sales from more than one vehicle, you must complete a separate application for each vehicle from which retail sales will be made.
- Check the types of products sold at the business.
- Check the box that best describes the type of business establishment.
- Print the name of the sole proprietor, the partner(s), or corporate officials (up to three).
- Sign and date the application. The application must be signed by an authorized party.
- Return this application and fee to your local jurisdiction: city clerk (within city limits) or county auditor (outside of city limits).

### Permit Fees

- The price of a retail permit depends on the location of the business and the month issued

Location	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
Outside of city limits	\$50.00	\$37.50	\$25.00	\$12.50
City of less than 15,000	\$75.00	\$56.25	\$37.50	\$18.75
City of 15,000 or more	\$100.00	\$75.00	\$50.00	\$25.00

### For City Clerk/County Auditor Only

Send completed/approved applications within 30 days of issuance to [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com) or by fax to 515-281-7375.

Visit the Iowa Department of Revenue at [tax.iowa.gov](http://tax.iowa.gov) for information regarding minimum price, a list of approved brands, a list of licensed distributors, and answers to frequently asked questions.



# Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill  
Administrative Assistant

Shamus Altenhofen  
Lieutenant

Jason Chalupa  
Sergeant

Benjamin Altenhofen  
Sergeant

Brian VanWilligen  
Sergeant / Investigator

Eric Kephart  
K-9 Handler

Mia Brdecka  
Police Officer

Colton Schneider  
Police Officer

Devin Fraise  
Police Officer

Ryan Burkhardt  
Police Officer

Easton Botkins  
Police Officer

Noah Kleese  
Police Officer

## Activity Report July 2024

July was an active month for the Police Department with 568 calls for service and 68 reportable offenses. Additionally, the department navigated through the hiring process in preparation for the August retirement of Lt. Hansen and resignation of Officer Adam.

Easton Botkins, a May 2024 ISU grad, from Walcott who previously worked for the Iowa DNR in both parks and water patrol positions; and a local resident, Noah Kleese, who was working in a seasonal position with the city Parks Department were sworn in on July 29<sup>th</sup> and will begin their sixteen-week Iowa Law Enforcement Academy certification training on August 26<sup>th</sup>.

The July 4<sup>th</sup> weekend was mostly uneventful, but the department did receive 24 complaints of fireworks. We scheduled one officer each night to the Washington County Fair and for the second year in a row, there were no major incidents/concerns reported at the fair.

Investigator VanWilligen, Officer Kephart and K-9 Dex gave a presentation to local 4-H campers about investigations and K-9 activity and Officer Kephart and Dex also did a demonstration and presentation for a local PEO group during the month of July.

Chief Lester assisted with domestic violence scenarios at the Iowa Law Enforcement Academy and attended a board meeting for the Iowa Chapter of Children's Advocacy Centers.

Respectfully submitted,

Jim Lester  
Chief of Police



# Washington Police Department

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

## 2024 Activity & Offense Report For the Month of: July

ACTIVITY	Previous Month	Current Month	Year – to – Date
<b>Calls For Service</b>	<b>521</b>	<b>568</b>	<b>3,491</b>
Animal Calls	32	34	190
Animal Bites	3	3	17
Traffic Citations / Written Warnings	41	74	434
Parking Tickets	8	3	151
Golf Cart Registrations	1	1	19
Vehicle Unlocks	33	23	178
Arrest Warrants Served	17	11	72
Search Warrants Served	0	1	5
Mental Health Crisis	12	11	86
Traffic Stops	114	152	878
Traffic Accidents	18	9	95
Arrests	59	48	248
Criminal Complaints Filed	55	37	268
<b>Reportable Offenses</b>	<b>67</b>	<b>68</b>	<b>317</b>
Assault	7	8	41
Burglary	6	0	12
Burglary to Motor Vehicle	0	3	6
Domestic Assault	0	2	19
No Contact Order Violation	4	1	10
Criminal Mischief/Vandalism	6	8	36
Drunkenness (Intoxication)	3	2	13
Driving Intoxicated (OWI)	3	5	17
Drug Offense	9	4	28
Drug Paraphernalia	5	6	17
Harassment/Intimidation	4	1	21
Sex Offense	0	1	5
Theft (Includes Shoplifting)	9	12	66
Trespass	3	2	8
Weapons Violation	0	0	1

This chart indicates a summary of the activity and offenses the Washington Police Department responded to during the reporting period. Some activity/offense types have been combined to simplify reporting. It should be noted that an offense does not always result in an arrest. Calls for service do not always include return phone calls, assistance to other agencies and instances where officers are approached while on patrol for minor issues or requests for assistance.

**Washington Fire Department**  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-2239 Phone  
(319) 653-5273 Fax  
[www.washingtoniowa.gov](http://www.washingtoniowa.gov)



**Brendan DeLong- Fire Chief**  
Bill Hartsock- 1<sup>st</sup> Asst Fire Chief  
Jim Williams- 2<sup>nd</sup> Asst Fire Chief  
Lacie Porter- Asst Chief of EMS

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### July 2024 Activity Report

Structure fires- 0  
Vehicle Fires – 1  
Weather related- 0  
Mutual aid assists- 0  
Hazardous Incidents- 2  
Grass fires- 0  
Investigate/good intent- 9  
Rescue/accidents- 2  
Medical- 76

### July calls for service- 90

### January – July 2024 Calls for service.

Fire/Rescue calls – 111  
Medical calls – 522  
Total calls – 633

EMS Continues to be busy with 76 calls for service in July. A few of these calls were tough ones, and members did a great job. We had two hazardous incidents in July. One was an outdoor fire at IRE – which was minimal. The other was a gas leak. There were also 2 vehicle accidents. Both were minor.

July training was held on June 17<sup>th</sup> which was fair week. Since we were helping with fair week, every night, we used Wednesday's night event for training. It was the demo derby – so crews got some real live experience with car wrecks & fires.

I attended numerous staff meetings and fire meetings and an EMS Advisory council discussion. This will be a huge benefit if EMS is deemed an essential service in Washington County. If it passes – discussions will begin on how to utilize those funds. Full-time staff continue to be busy responding to EMS & fire calls, fire inspections, and normal duties around the fire station. A few fireworks stand inspections were also performed. I also attended the City Administrator interviews in July.

Firefighters helped with fair night activities for EMS & Fire standby nearly every night of the fair. We had great help – and are proud to partner with the Washington County Fair Association to help where needed.

Brendan S. DeLong  
Fire Chief  
Washington Fire Department

# Library Services Summary: July 2024

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<b>Service</b>	<b>July</b>	<b>YTD</b>
<u>Physical Circulation</u>	5,585 (+ 10% July 23)	5,585 (+10% YTD)
<u>Digital Circulation</u>	1,998 (+14% July 23)	1,998 (+14% YTD)
<u>Total Circulation</u>	7,583 (+11% July 23)	7,583 (+11% YTD)
<u>Library Visitors</u>	6,818 (+11% July 23)	6,818 (+11% YTD)
<u>Program Attendance</u>	697 (-39% July 23)	697 (-39% YTD)
<u>New Library Cards</u>	33 (-55% July 23)	33 (-55% YTD)
<u>Computer Sessions</u>	890 (+51% July 23)	890 (+51% YTD)
<u>Wireless Sessions</u>	2,293 (+15% July 23)	2,293 (+15% YTD)
<u>Meeting Rm Reservations.</u>	45	45
<u>Active Library Cards</u>	3,537	3,537

## July Program/Service Highlights:

- 19 MakeIT Place Open Houses and classes were held with 126 in attendance.
- ISU Insect Zoo program was the largest program in July, attracting over 200 attendees.
- 2024 Summer Reading Challenge ended on 7/31 with a record 183,748 pages read by children and adults during June and July! From June through July 6,333 books for youth were checked out!

# MAINTENANCE & CONSTRUCTION DEPT. REPORT

## 7-20-24/8-2-24

**STREETS:** Personnel pothole patched numerous areas as well as the asphalt gutter on numerous blacktop streets. The street sweeper made its way around most of the town.

**WATER DISTRIBUTION:** Personnel shut off 20 water services for nonpayment. Personnel have continued with the 8 inch water main. Numerous water services have either been turned on or off. Personnel repaired a water service located at 415 East Washington St (¾ copper). Another water service located at 1015 East 2nd needs repaired and the lead switched out with plastic. Personnel installed a one inch water service for the Wellness Park Soccer concession stand.

**SEWER COLLECTION:** Personnel flushed a couple manholes, Perdock Court and South Ave B.

**STORM SEWER COLLECTION:** Personnel picked up numerous trees/limbs after the recent storms. Moved the 18 inch storm sewer at the Wellness Park for the new Soccer concession stand. Poured 5.5 yards of flowable mortar into the abandoned existing 18 inch pipe.

**MECHANIC/SHOP:** Personnel serviced PD #852, street sweeper (installed to shoe springs, wheel seal & brakes), PD #018, Camera Trailer (new battery), PD #718, EMS truck, PD #696, FD Tanker #2, #119 (mirror bracket), #611 (cab climate control, adjusted brakes & checked rear axle oil level), PD #009 and installed new door locks for walk in doors.

**OTHER:** Personnel responded to 79 One Call Locates. Personnel continued with the yardwaste program. Numerous loads of rock were hauled back to the material storage building.

\*Please note that this report does not include every task M/C personnel performed, but

shall be a highlight of our work performed as a department.

**WWTP report  
August 20<sup>th</sup>, 2024  
Council meeting**

- **After hour alarm and dog call outs –**
  - 7-27-2024 Generator alarm at WWTP @ 4:11 p.m Jason
  - 7-28-2024 Generator alarm at WWTP 1:00 a.m. Jason
  - 7-31-2024 Call to the pool to meet the cops to pick up a Duck @ 10:00p.m. Parker
  - 8-1-2024 Dog call to 600 block of South Marion @ 8:15p.m. Parker
  - 8-5-2024 WWTP alarm for Elevated TSS @ 3:25 a.m. Parker
- **Dept Head meetings-** August 7<sup>th</sup>, 14<sup>th</sup> and a meeting/tour with Joe on the 13<sup>th</sup>
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Air Exchange unit-**The bearings went out on the air exchange unit motor in the Operations Building ,also the VFD that controls the motor kept faulting out. We found a few wires that have rubbed through the wire coating and we believe this was causing the faults. The wires were replaced and seems to be running good.
- **Yard Waste-**We burnt the brush pile with the use of M/C's loader. Parker kept stirring and pushing in the pile.
- **Digester #3-**While pumping down digester #3 it would only pump down to 9.4 feet and no lower. After some investigation we discovered that the pipe on the inside of the tank that goes to the bottom has become unattached or broken. We then took a portable pump up on the top of the digesters and have pumped it down. Number 3 remains out of service until we can get in the tank and assess the situation.
- **WWTP July 2024, Discharge Monitoring Report (DMR) –** Average daily flow **1.408 million gallons (mg)**, maximum daily flow **2.648 mg**, minimum daily flow **0.911 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for July = **>4.59"** (recorded at the WWTP).

<b>CBOD5 removal 85% required</b>	<b>result = 86.3%</b>
Influent CBOD5 monthly total =	<b>843.6</b> mg/L
Effluent CBOD5 monthly total =	<b>115.15</b> mg/L

<b>TSS removal 85% required</b>	<b>result =97%</b>
Influent TSS monthly total =	<b>1582</b> mg/L
Effluent TSS monthly total =	<b>47.17</b> mg/L

The Plant is Required 85% removal of both CBOD a TSS.

**\*Due to all Effluent samples being under detection levels the results are counted as 0**

**Jason Whisler  
8/15/2024 1:30 P.M.**



## SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk  
Contact info: Sally Hart, 319-653-6584 ext 131; [sallyhart@washingtioniowa.gov](mailto:sallyhart@washingtioniowa.gov)

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

1. APPLICANT INFORMATION

Name/Event: St. James Fall Fest

Coordinator: Jeremy Vittetoe

Contact Number: 319-461-8917

Email Address: jervitt@gmail.com

2. EVENT INFORMATION

Event Description: Dinner + Live Auction to raise money for St. James School

Days/Dates of Event: 9/8/24

Time(s) of Event: (Include Set Up/Tear Down Time) 8:00 AM to 8:00 PM

Event Location: KC Hall 606 W. 3rd St. Washington

Will event require an alcohol license or require modification of an existing license?  Yes  No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: West 3rd St. Between North E. Ave + North F Ave

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

\_\_\_\_\_ Temporarily park in a "No Parking" area location: \_\_\_\_\_

\_\_\_\_\_ Use of City Park (specify park :  
Electrical Needs: \_\_\_\_\_

\_\_\_\_\_ Walk/Run (attach map of route and indicate streets to be closed)

\_\_\_\_\_ Fireworks (specify location :)

\_\_\_\_\_ Use of gators/UTV/ATV on City streets

\_\_\_\_\_ Parade (attach map of route and indicate streets to be closed)

Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

\_\_\_\_\_ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

\_\_\_\_\_ Yield signs for crosswalks

\_\_\_\_\_ Emergency "No Parking" Signs

\_\_\_\_\_ Garbage/Recycling Barrels

\_\_\_\_\_ Traffic cones

\_\_\_\_\_ Street Sweeping following (parades)

Picnic Tables

\_\_\_\_\_ Other (please specify :)

5. SOUND SYSTEMS Please Indicate if the following will be used (verify availability with Parks Dept):

\_\_\_\_\_ Amplified Sound/Speaker System

\_\_\_\_\_ Recorded/Live Music

\_\_\_\_\_ Public Address System

\_\_\_\_\_ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site?  Yes \_\_\_\_\_ No If yes, how many? 1  
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided?  Yes \_\_\_\_\_ No If yes, how many? 1

Contact Person: Jessamy Vittetoe

Phone: 319-461-8917

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted \_\_\_\_\_ Certificate of Insurance not required



**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind of the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

AW Bernard Wein 8-15-24  
 Applicant/Sponsor Signature Date

**DEPARTMENT APPROVALS**

<u>Indicate Date Contacted</u>	<b>The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.</b>		
<u>8/13/24</u>	City Clerk (Liquor Licenses)	Sally Y. Hart ext 131	319-653-6584 <a href="mailto:sallyhart@washingtioniowa.gov">sallyhart@washingtioniowa.gov</a>
<u>8/13/24</u>	Police Chief	Jim Lester	319-458-0264 <a href="mailto:jlester@washingtioniowa.gov">jlester@washingtioniowa.gov</a>
<u>8/13/24</u>	Fire Chief	Brendan DeLong	319-461-3796 <a href="mailto:bdelong@washingtioniowa.gov">bdelong@washingtioniowa.gov</a>
<u>8/13/24</u>	Streets	JJ Bell	319-653-1538 <a href="mailto:jjbell@washingtioniowa.gov">jjbell@washingtioniowa.gov</a>
<u>8/13/24</u>	Parks	Nick Pacha	319-321-4886 <a href="mailto:npacha@washingtioniowa.gov">npacha@washingtioniowa.gov</a>
	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; <a href="mailto:jtaylor@co.washington.ia.us">jtaylor@co.washington.ia.us</a> Comments/Restrictions:		

**CITY COUNCIL APPROVAL**

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_  
 \_\_\_\_\_ Date of Action  
 City Clerk Signature  
 CONDITIONS IMPOSED: \_\_\_\_\_

## CITY OF WASHINGTON, IOWA

## CLAIMS REPORT

AUGUST 20, 2024

<b>POLICE</b>	BDH TECHNOLOGY LLC	IT CONTRACT/SOFTWARE	713.88
	CAPPER CHRYSLER DODGE JEEP RAM	PARTS	1,278.18
	COBB OIL CO, INC.	FUEL	1,383.51
	CRITICAL HIRE	APPLICANT TESTING	25.00
	CUSTOM IMPRESSIONS INC	RETIREMENT PLAQUE	71.70
	EASTERN IOWA CHIROPRACTIC CENTRE, PC	APPLICANT TESTING	330.00
	E-KIT TRAINING	ICAC TRAINING	595.00
	EMBROIDERY BARN	UNIFORM ALTERATIONS-NEW HI	35.00
	HILL, RHONDA	REIMBURSEMENT SUPPLIES	133.18
	HY VEE CATERING	ILEA MEALS-BOTKINS/KLEESE	5,148.00
	IOWA LAW ENFORCMT ACADEMY	APPLICANT TESTING	150.00
	KIECK'S CAREER APPAREL & UNIFORMS	NEW HIRE UNIFORMS	194.97
	VERIZON WIRELESS	CELLULAR SERVICE	1,236.28
	WASH CO TREASURER	STOPS ON REG FEES	30.00
		<b>TOTAL</b>	<b>11,324.70</b>
	<b>FIRE</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL
ARMSTRONG HEATING & AC INC		TRAILER SHED HEATER MAINTEN	95.00
ARNOLD MOTOR SUPPLY		PARTS	215.41
COBB OIL CO, INC.		FUEL	526.01
HIWAY SERVICE CENTER		SUPPLIES	400.46
LEET'S REFRIGERATION		ICE MACHINE CLEANING	383.50
VERIZON WIRELESS		CELLULAR SERVICE	80.02
		<b>TOTAL</b>	<b>1,732.90</b>
<b>EMS</b>	BOUND TREE MEDICAL, LLC	SAFETY SUPPLIES	169.89
		<b>TOTAL</b>	<b>169.89</b>
<b>ANIMAL CONTROL</b>	TRACTOR SUPPLY	DUCK FOOD	6.99
		<b>TOTAL</b>	<b>6.99</b>
<b>DEVELOPMENT SERVICES</b>	FARRIER, KELLY	WEED/GRASS ABATEMENTS	854.75
	GEARHEART LAWN CARE LLC	WEED/GRASS ABATEMENT	140.00
	VERIZON WIRELESS	CELLULAR SERVICE	116.83
	WMPF GROUP LLC	LEGAL ADVERTISING	28.43
		<b>TOTAL</b>	<b>1,140.01</b>
<b>LIBRARY</b>	ACCESS SYSTEMS	COPIER MAINTENANCE & COPIE	234.72
	ACE-N-MORE	JANITORIAL SUPPLIES	29.82
	ALL AMERICAN PEST CONTROL	PEST CONTROL	70.00
	ALLIANT ENERGY	ALLIANT ENERGY	2,989.17
	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS	18.13
	BACKFLOW PREVENTION SRVS OF IA INC	ANNUAL BACKFLOW INSPECTION	120.50
	BAKER & TAYLOR	LIBRARY MATERIALS	2,479.60

CARSON PLUMBING & HEATING SRVS INC	FILTER REPLACEMENT	145.90
CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	49.48
KCII	ADVERTISING	123.76
KCTC	PHONE & INTERNET	368.35
MC CLELLEN, MATTHEW	PIANO TUNING	155.00
VALENTINE, TAMMY	HOMEBOUND SUPPLIES	7.86
WASHINGTON LUMBER	JANITORIAL SUPPLIES	35.97
WCDC INC	WINDOW WASHINGTON	40.00
	<b>TOTAL</b>	<b>6,868.26</b>

**PARKS**

COBB OIL CO, INC.	FUEL	615.35
ABOZENA, ZAKARIA	24 MUNICIPAL BAND PAY	72.50
ALLIANT ENERGY	ALLIANT ENERGY	1,527.96
APPLEGATE, LEVI	24 MUNICIPAL BAND PAY	101.50
BAILEY, BEVERLY	24 MUNICIPAL BAND PAY	116.00
BALL, HANNAH	24 MUNICIPAL BAND PAY	116.00
BLUE MOON SATELLITES, LLC	PORTABLE TOILETS	510.00
BORDWELL, VIRGINIA	24 MUNICIPAL BAND PAY	58.00
BROCK, RON	24 MUNICIPAL BAND PAY	116.00
BROOKS, BETH	24 MUNICIPAL BAND PAY	101.50
BROOKS, NORMAN	24 MUNICIPAL BAND PAY	101.50
BROTHERTON, AL	24 MUNICIPAL BAND PAY	87.00
CARRILLO, JACOB	24 MUNICIPAL BAND PAY	101.50
CARTER, JEREMIAH	24 MUNICIPAL BAND PAY	87.00
CHALUPA, MARTHA	24 MUNICIPAL BAND PAY	116.00
CLARK, HEATHER	24 MUNICIPAL BAND PAY	72.50
CLARK, JILLIAN	24 MUNICIPAL BAND PAY	72.50
COBB OIL CO., INC-BP ONE TRIP	FUEL	15.44
CONLON, WALTER	24 MUNICIPAL BAND PAY	29.00
DUVALL, ISABELLE	24 MUNICIPAL BAND PAY	101.50
GEHRS, JASON P	24 MUNICIPAL BAND PAY	116.00
GUERRA, VANESA	24 MUNICIPAL BAND PAY	101.50
HANCOCK, JIM	24 MUNICIPAL BAND PAY	116.00
HANIFAN, TOM	24 MUNICIPAL BAND PAY	87.00
HARRIS, ELIZABETH	24 MUNICIPAL BAND PAY	58.00
HARRIS, JOHN	24 MUNICIPAL BAND PAY	116.00
HARRIS, WREN ELIZABETH	24 MUNICIPAL BAND PAY	116.00
HUGHES, DONALD	24 MUNICIPAL BAND PAY	116.00
IA DEPT OF REVENUE	FY24/FY25 ELETIC FUEL	60.63
IOWA PARKS & RECREATION ASSOCIATION	MEMBERSHIP RENEWALS	360.00
JOHN DEERE FINANCIAL	PARTS	32.96
JOHNSON, BARRY	24 MUNICIPAL BAND PAY	116.00
KAYE, SAMUEL	24 MUNICIPAL BAND PAY	43.50
KAZAKOV, ANGELINA	24 MUNICIPAL BAND PAY	58.00
KAZAKOV, ROZALIA	24 MUNICIPAL BAND PAY	87.00
KUNZ, DAVID	24 MUNICIPAL BAND PAY	87.00
LOWENBERG, BROCK	24 MUNICIPAL BAND PAY	87.00
MARR, DICK	24 MUNICIPAL BAND PAY	116.00
MATHEWS, SIERRA	24 MUNICIPAL BAND PAY	116.00
MAYER, TEAGUE	24 MUNICIPAL BAND PAY	87.00
MCCLELLEN, LOGAN	24 MUNICIPAL BAND PAY	101.50
MCCURDY, GARY	24 MUNICIPAL BAND PAY	116.00

MCDOLE PAYTON	24 MUNICIPAL BAND PAY	87.00
MCNAMAR, TOM	24 MUNICIPAL BAND PAY	1,500.00
MILLER, BRAYDEN	24 MUNICIPAL BAND PAY	116.00
MILLER, EMA	24 MUNICIPAL BAND PAY	87.00
MORRIS, ISAJAH	24 MUNICIPAL BAND PAY	43.50
MOSE LEVY CO INC	PLAY SET REPAIR	22.95
MURPHY, JANE	24 MUNICIPAL BAND PAY	341.00
ORTEGA, DAMAYANTI	24 MUNICIPAL BAND PAY	101.50
PARKS, ALIZA	24 MUNICIPAL BAND PAY	72.50
REED, DONIELLE	24 MUNICIPAL BAND PAY	116.00
STARK, FRED	24 MUNICIPAL BAND PAY	87.00
THOMAS, COOPER	24 MUNICIPAL BAND PAY	43.50
TOWNER, PAUL	24 MUNICIPAL BAND PAY	116.00
VERIZON WIRELESS	CELLULAR SERVICE	40.01
WASHINGTON LUMBER	TAPE/SCREWS/BOARDS/ADHESIVE	162.20
WASHINGTON RENTAL	TRIMMER HEAD/SPOOL	50.09
WATERS, TY	24 MUNICIPAL BAND PAY	29.00
WIDE, TOM	SIGN AND PLAQUE	791.16
WUBBENA, AUDREY	24 MUNICIPAL BAND PAY	72.50
YOUNG, ALIVIA	24 MUNICIPAL BAND PAY	116.00
YOUNG, JENNIFER	24 MUNICIPAL BAND PAY	116.00
YOUNG, LILLIAN	24 MUNICIPAL BAND PAY	116.00
	<b>TOTAL</b>	<b>10,640.75</b>

<b>POOL</b>	BACKFLOW PREVENTION SRVS OF IA INC	ANNUAL BACKFLOW INSPECTION	1,105.00
		<b>TOTAL</b>	<b>1,105.00</b>

<b>CEMETERY</b>	ARNOLD MOTOR SUPPLY	OIL DISPENSER	146.14
	COBB OIL CO, INC.	FUEL	556.82
	HIWAY SERVICE CENTER	PARTS	37.96
	IGRAPHIX, INC	TIMESHEETS	75.00
	MOSE LEVY CO INC	BRACKET	9.84
	VERIZON WIRELESS	CELLULAR SERVICE	46.43
	WMPF GROUP LLC	EMPLOYMENT ADVERTISING	240.00
		<b>TOTAL</b>	<b>1,112.19</b>

<b>FINANCIAL ADMIN</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	ALLIANT ENERGY	ALLIANT ENERGY	23.44
	AMAZON CAPITAL SERVICES	SUPPLIES	53.66
	ANDERSON, DOUG	REIMBURSEMENT	112.95
	BAKER PAPER & SUPPLY	COPY PAPER	252.00
	BDH TECHNOLOGY LLC	DOMAIN RENEWAL	35.00
	CEC	MTG ROOM VIDEO REPAIR	1,231.00
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	144.00
	CUSTOM IMPRESSIONS INC	BADGE/SIGNS/BUSINESS CARDS	113.72
	GAA, JOE	HOUSING ALLOWANCE	1,860.94
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	85.00
	IOWA LEAGUE OF CITIES	DUES	3,848.00
	PITNEY BOWES GLOBAL FIN SERVICES LLC	INK FOR POSTAGE MACHINE	182.58
	VERIZON WIRELESS	CELLULAR SERVICE	40.41

	WMPF GROUP LLC	ADVERTISING	268.42
	YOUNGQUIST, MILLIE	SUPPLY REIMBURSEMENT	42.99
		<b>TOTAL</b>	<b>8,326.61</b>
<b>AIRPORT</b>	ACE-N-MORE	SUPPLIES	94.88
	ALLIANT ENERGY	ALLIANT ENERGY	101.80
	BAUTISTA MIRANDA, YOLANDA	JULY CLEANING	375.00
	CAPPER CHRYSLER DODGE JEEP RAM	PARTS/REPAIR	195.73
	KCII	ADVERTISING	123.76
	TITAN AVIATION FUELS	FUEL	36,895.62
	VERIZON WIRELESS	CELLULAR SERVICE	46.43
	WEST LAWN CARE	AIRPORT MOWING	3,020.00
	WINDSTREAM IOWA COMMUNICATIONS	AUGUST SERVICE	215.17
		<b>TOTAL</b>	<b>41,068.39</b>
<b>ROAD USE</b>	COBB OIL CO, INC.	FUEL	686.05
	AMAZON CAPITAL SERVICES	GREASE TUBE	38.68
	HY-VEE	MEETING	53.76
	L L PELLING CO	PRE-MIX	2,149.35
	LYNCH DALLAS, PC.	PUBLIC WORKS UNION WORK	1,217.00
	SADLER POWER TRAIN	COUPLER	47.40
	WMPF GROUP LLC	EMPLOYMENT ADVERTISING	54.90
		<b>TOTAL</b>	<b>4,247.14</b>
<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY	12,393.27
	J MARIE ELECTRIC LLC	REPAIR	276.10
		<b>TOTAL</b>	<b>12,669.37</b>
<b>LOST DEBT SERVICE</b>	UMB BANK, N.A.	2018 GO BOND FEE	300.00
		<b>TOTAL</b>	<b>300.00</b>
<b>HOTEL/MOTEL TAX</b>	MAIN STREET	SNOW DECORATIONS	6,000.00
	VORTEX DIGITAL BUSINESS SOLUTIONS, INC	WEBSITE MAINTENANCE	3,020.00
		<b>TOTAL</b>	<b>9,020.00</b>
<b>DEBT SERVICE</b>	UMB BANK, N.A.	GO BOND FEES	1,150.00
		<b>TOTAL</b>	<b>1,150.00</b>
<b>CAPITAL EQUIPMENT</b>	SINCLAIR TRACTOR	Z994R DIESEL COMM ZTRAK	16,050.00
		<b>TOTAL</b>	<b>16,050.00</b>
<b>INDUSTRIAL DEVELOP</b>	WEDG	915 E TYLER- WEDG SHARE	4,298.88
		<b>TOTAL</b>	<b>4,298.88</b>

<b>WELLNESS PARK</b>	IDEAL READY MIX	WELLNESS PARK CONCRETE	797.50
	SCHIMBERG CO.	WELLNESS PARK CONCESSION	3,493.86
		<b>TOTAL</b>	<b>4,291.36</b>
<b>LIBRARY GIFT</b>	AMAZON CAPITAL SERVICES	COMPUTER REPLACEMENT/MIP	1,048.97
	BAKER & TAYLOR	LIBRARY MATERIALS	97.57
	KANOPY INC	DIGITAL MATERIALS	51.00
	KCTC	COMPUTER REPLACEMENTS	2,289.98
		<b>TOTAL</b>	<b>3,487.52</b>
<b>WATER PLANT</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00
	ALLIANT ENERGY	ALLIANT ENERGY	15,054.34
	BACKFLOW PREVENTION SRVS OF IA INC	ANNUAL BACKFLOW INSPECTION	566.00
	COBB OIL CO, INC.	FUEL	20.01
	CONKLIN, DANA	MILEAGE REIMBURSEMENT	22.27
	EPPERLY, RANDY	MILEAGE REIMBURSEMENT	13.76
	GLOBAL PAYMENTS	DC/CC ADMIN FEE	4,915.43
	IA DEPT OF REVENUE	WET TAX	9,848.33
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	196.00
	STATE HYGIENIC LAB	TESTING	56.50
	VERIZON WIRELESS	CELLULAR SERVICE	46.43
		<b>TOTAL</b>	<b>30,774.07</b>
	<b>WATER DISTRIBUTION</b>	ALLIANT ENERGY	ALLIANT ENERGY
AMAZON CAPITAL SERVICES		GARAGE DOOR OPENER	45.55
BACKFLOW PREVENTION SRVS OF IA INC		ANNUAL BACKFLOW INSPECTION	3,041.00
CINTAS FIRST AID & SAFETY		FIRST AID SUPPLIES	38.81
COBB OIL CO, INC.		FUEL	595.82
CORE & MAIN LP		PARTS	475.00
GEARHEART, MIKE		BOOT REIMBURSEMENT	79.99
VERIZON WIRELESS		CELLULAR SERVICE	46.43
WASHINGTON LUMBER		NEW DOOR LOCKS	1,049.93
		<b>TOTAL</b>	<b>5,404.02</b>
<b>WATER CAPITAL PROJ</b>		DOUDS STONE LLC	S AVE B, WATER MAIN PROJEC
		<b>TOTAL</b>	<b>1,644.79</b>
<b>SEWER PLANT</b>	ALLIANT ENERGY	ALLIANT ENERGY	14,373.95
	BACKFLOW PREVENTION SRVS OF IA INC	ANNUAL BACKFLOW INSPECTION	591.00
	COBB OIL CO, INC.	FUEL	212.96
	ELECTRICAL ENGINEERING & EQUIPMENT CO	GENERATOR SERVICE/TEST	6,960.00
	EUROFINS ENVIRONMENT TESTING NC	CERTIFIED TESTING	2,488.82
	IA DEPT OF REVENUE	SALES TAX	2,250.27
	TIFCO INDUSTRIES	TOOLS- WIRECUTTERS	67.94
	USA BLUEBOOK	PH PROBE	279.03
	VERIZON WIRELESS	CELLULAR SERVICE	94.81
	WINDSTREAM IOWA COMMUNICATIONS	AUGUST SERVICE	67.41
		<b>TOTAL</b>	<b>27,386.19</b>

**SEWER COLLECTION**

ALLIANT ENERGY  
ARNOLD MOTOR SUPPLY  
COBB OIL CO, INC.  
HI-LINE INC  
HIWAY SERVICE CENTER  
METROPOLITAN COMPOUNDS INC.  
MID-IOWA SOLID WASTE EQUIPMENT  
RIVER PRODUCTS  
USA BLUEBOOK  
VERIZON WIRELESS

ALLIANT ENERGY 1,232.35  
PARTS 993.30  
FUEL 529.82  
SUPPLIES 337.19  
PARTS 181.67  
GRANULAR SEWER SOLVENT 2,060.40  
JET TOOLS 104.52  
SAND 238.03  
TOOL FREIGHT 40.76  
CELLULAR SERVICE 38.01  
**TOTAL 5,756.05**

**SANITATION**

ABC DISPOSAL SYSTEMS

ABC DISPOSAL SYSTEMS 56,796.50  
**TOTAL 56,796.50**

**SELF INSURANCE**

EMPLOYEE BENEFIT SYSTEMS

EBS ADMIN FEE 364.64  
**TOTAL 364.64**

**TOTAL 267,136.22**



*Millie Youngquist, Mayor  
Joe Gaa, City Administrator  
Kelsey Brown, Finance Director  
Kevin Olson, City Attorney*


*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: August 15, 2024

SUBJECT: Second Reading- Ordinance Amending Chapter 69

At the August 6<sup>th</sup> Council Meeting the first reading of an ordinance amending Chapter 69 was approved. The amendments are related to "No Parking Zones". There were no public comments at the meeting on this item and no inquires have been made to City Hall.

The second reading is scheduled for the August 20<sup>th</sup> Council meeting. Staff recommends approval.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE  
CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER  
69.08, "NO PARKING ZONES"

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Amended Paragraphs.** Section 69.08 "No Parking Zones", the following paragraphs are amended as follows:

3. South Avenue B, on the west side, from Madison Street to Tyler Street.
9. North Fourth Avenue, on the east side, from 100 feet south of East Second Street to East Fifth Street.
36. South Fourth Avenue on the east side, from East Monroe Street south to a point 200 feet south of the centerline of East Jackson Street, from 7:30 a.m. to 4:00 p.m. on school days. (*Signs are up, but Ordinance did not match signage*)
50. East Van Buren Street, on both sides, from South Iowa Avenue to South Second Avenue.
76. North Second Avenue, on the west side, for a distance of 100 feet south of the centerline with the intersection with East Third Street; for a distance of 100 feet north of the centerline with the intersection of East Second Street; and for a distance of 100 feet south of the centerline with the intersection of East Second Street.
83. North Second Avenue, on the east side, for a distance of 100 feet south of the centerline with the intersection of East Third Street, for a distance of 100 feet north of centerline with the intersection of East Second Street; and for a distance of 100 feet south of centerline with the intersection of East Second Street.
94. North Marion Avenue, on the east side for a distance of 80 feet north of the centerline of West 5<sup>th</sup> Street and on the west side, from West 5<sup>th</sup> Street north to intersection of West 8<sup>th</sup> Street.
115. South Avenue C, on the west side, from Madison Street to Tyler Street.

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Millie Youngquist, Mayor

Attest:

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk

Approved on First Reading: August 6, 2024  
Approved on Second Reading: \_\_\_\_\_  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk

Millie Youngquist, Mayor  
Joe Gaa, City Administrator  
Kelsey Brown, Finance Director  
Kevin Olson, City Attorney




City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

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MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator   
Kelsey Brown, Finance Director

DATE: August 15, 2024

SUBJECT: FY2025 ICAP Quotes

Over the past few years cities in Iowa, including Washington, have seen significant increases in property and liability insurance premiums. In preparing the FY2025 budget city staff accounted for a 30% increase, at a total premium budgeted at \$282,617. While that would seem like a reasonable estimate, unfortunately the increase came in at 36%, with a total premium of \$289,276. We have been working with our local agent, Paul Horak to look at how we could increase deductibles, which would assume additional risk to the City, yet also lower the premiums.

Our current auto policy deductibles are \$350 for comprehensive claims and \$600 for collision claims. The auto policy amount will be \$38,217. If we increased both deductibles to \$1000, the auto policy amount would decrease to \$35,210. Based on claims history, we should expect to pay \$1,000 to \$1,500 more before reaching the deductible thresholds. The total premium would decrease to \$286,269. Staff sees this as an acceptable action.

Our current property deductible is \$1000 with a premium of \$147,606. If we increase the deductible to \$5,000, the property insurance would decrease to \$143,093. Based on claims history, it is likely that all the savings would disappear with one claim. The total premium would decrease to \$281,756. We are hesitant to recommend this change.

We have asked for information related to changing the property deductible to \$2,500 but have not yet received that information. We hope to have this information by Tuesday to include in our discussion.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.



## Member Invoice

Member Name: City of Washington  
Policy Number: R0488PC2024-1

Anniversary Date: 07/01/2024

<u>Coverage</u>	<u>Limit of Coverage</u>	<u>Contribution</u>
General Liability	\$2,000,000	\$45,225
Auto Liability	\$2,000,000	\$19,106
Law Enforcement Liability	\$2,000,000	\$7,335
Public Officials Liability	\$2,000,000	\$4,714
Excess Liability	\$6,000,000	\$27,073
Vehicles	\$3,972,827 <i>350/600 ded</i>	\$38,217
Property	\$55,035,473 <i>1000 ded</i>	\$147,606
Equipment Breakdown	Included	Included
Crime	\$10,000	\$0
<b>TOTAL CONTRIBUTION</b>		<b><u>\$289,276</u></b>

**MAKE CHECKS PAYABLE TO IOWA COMMUNITIES ASSURANCE POOL ON OR BEFORE:**  
07/01/2024

Payment for this invoice can be submitted electronically via the ICAP website. Please visit [www.icapiowa.com](http://www.icapiowa.com) and click "Member Pay" at the top right of the page to pay via ACH transfer. There is no fee for utilizing this service. If you require assistance or prefer to pay via check, please contact the ICAP office via 1-(800) 383-0116.



### Member Invoice

Member Name: City of Washington

Policy Number: R0488PC2024-2

Anniversary Date: 07/01/2024

<u>Coverage</u>	<u>Limit of Coverage</u>	<u>Contribution</u>
General Liability	\$2,000,000	\$45,225
Auto Liability	\$2,000,000	\$19,106
Law Enforcement Liability	\$2,000,000	\$7,335
Public Officials Liability	\$2,000,000	\$4,714
Excess Liability	\$6,000,000	\$27,073
Vehicles	\$3,972,827 1000 ded	<u>\$35,210</u>
Property	\$55,035,473 5000 ded	<u>\$143,093</u>
Equipment Breakdown	Included	Included
Crime	\$10,000	\$0
<b>TOTAL CONTRIBUTION</b>		<b><u>\$281,756</u></b>

**MAKE CHECKS PAYABLE TO IOWA COMMUNITIES ASSURANCE POOL ON OR BEFORE:  
07/01/2024**

Payment for this invoice can be submitted electronically via the ICAP website. Please visit [www.icapiowa.com](http://www.icapiowa.com) and click "Member Pay" at the top right of the page to pay via ACH transfer. There is no fee for utilizing this service. If you require assistance or prefer to pay via check, please contact the ICAP office via 1-(800) 383-0116.

Millie Youngquist, Mayor  
Joe Gaa, City Administrator  
Kelsey Brown, Finance Director  
Kevin Olson, City Attorney



City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

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MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

DATE: August 15, 2024

SUBJECT: Updated Plan for Central Park Restroom Replacement

An item remaining on the FY2024 Capital Projects list is the replacement of the restrooms at Central Park. The project has temporarily stalled due to extreme cost increases and lack of funding. Finance Director Kelsey Brown and Park Superintendent Nick Pacha have been working on an updated plan that relies heavily on grant funding. The proposed plan includes the following sources.

Quarterly Riverboat Funds	\$100,000
Hotel-Motel Tax	\$25,000
Community Betterment Grant	\$25,000
Competitive Riverboat Grant	<u>\$100,000</u>
	\$250,000

The first two sources were included in the FY2025 budget. The betterment grant has been submitted and a decision is expected in the next few weeks. The next application deadline for competitive riverboat grants is September 15<sup>th</sup>. City staff is requesting council approval to submit a grant application in advance of that deadline. A resolution approving the grant application is attached for your consideration.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

**RESOLUTION NO. 2024-**

**A RESOLUTION APPROVING AN APPLICATION TO THE  
WASHINGTON COUNTY RIVERBOAT FOUNDATION FOR THE CENTRAL PARK  
RESTROOM PROJECT**

WHEREAS, Central Park in Downtown Washington is the location for many community events throughout the year, and

WHEREAS, the current restroom facility is in disrepair and not handicapped accessible, and

WHEREAS, the Washington County Riverboat Foundation has funds available for community betterment projects.

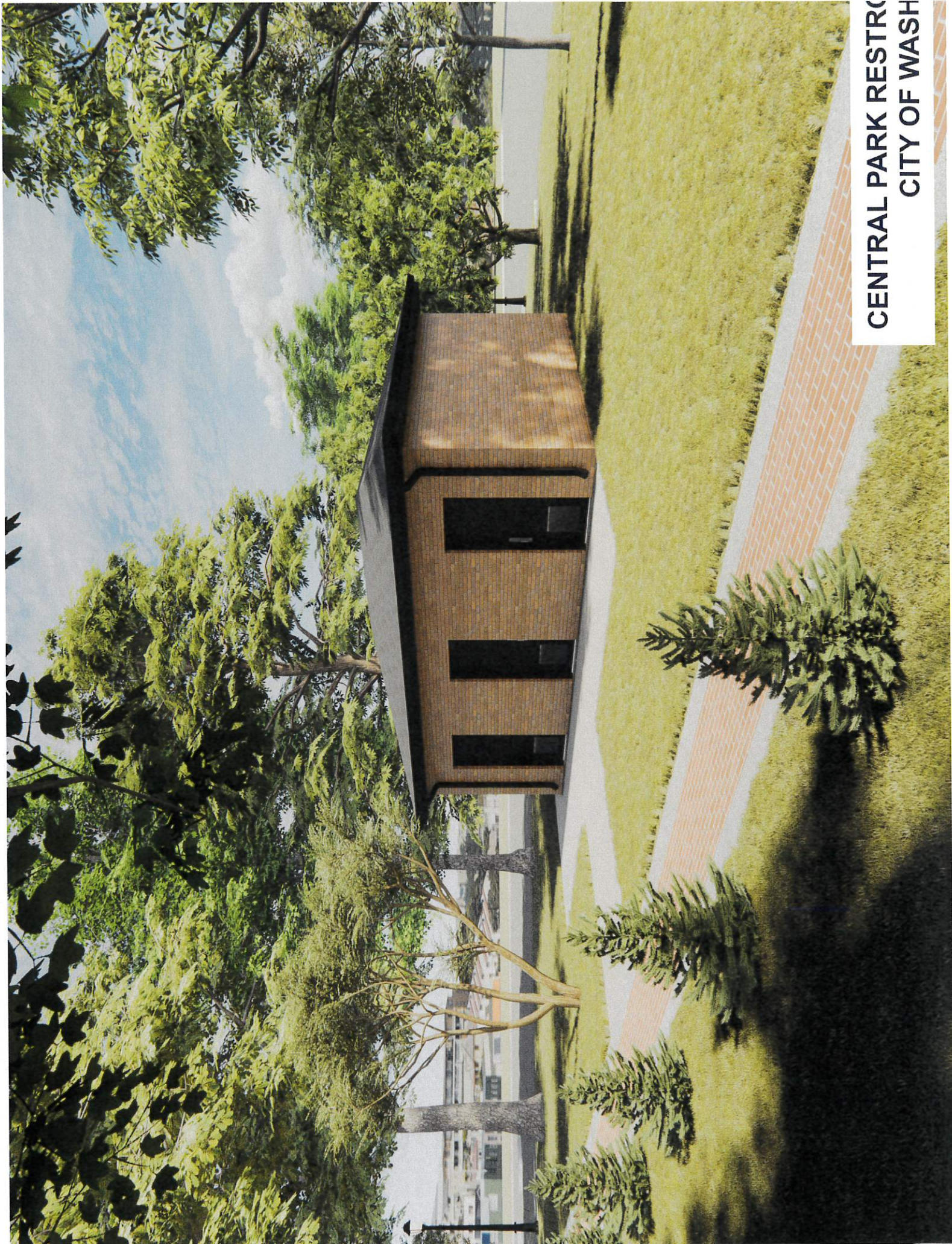
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA, that the City Council supports the applications to the Washington County Riverboat Foundation for grant monies for the construction of a new restroom facility at Central Park.

Passed and approved this 20th day of August, 2024.

\_\_\_\_\_  
Millie Youngquist, Mayor

Attest:

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk



**CENTRAL PARK RESTROOM  
CITY OF WASHINGTON**



Millie Youngquist, Mayor  
Joe Gaa, City Administrator  
Kelsey Brown, Finance Director  
Kevin Olson, City Attorney




City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

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MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: August 15, 2024

SUBJECT: Workshop Topics for August 20<sup>th</sup> Council Meeting

There are two topics under the Workshop heading at the upcoming Council Meeting. Below is a summary of each item.

Chapter 69 No Parking Zone Additions- This was introduced at the August 6<sup>th</sup> meeting. The Council was comfortable with most changes but had concerns regarding the changes on E. Main Street. Chief Lester and I took a second look and proposed a couple of minor amendments. These changes were shared with the committee. The changes have been noted on the attached ordinance revision. If the Council is agreeable to the proposed changes, we will bring forward for the first reading at the next meeting.

Chapter 50 and 51 Operable Vehicles- The third reading of this ordinance was voted down at the August 6<sup>th</sup> meeting. Some Council members felt there were still questions surrounding the revision. Hearing this for the first time, I also had trouble determining what the goal behind this change was. Having reviewed this more I feel that further discussion with the Council before bringing the ordinance back for three readings would be helpful.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE  
CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER  
69.08, "NO PARKING ZONES"

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Added Paragraphs.** Section 69.08 "No Parking Zones", the following paragraphs are added as follows:

**116.** West Van Buren on the north side from South Iowa Avenue west to South Avenue C.

**117.** South Avenue B, on both sides from Tyler Street to Sitler Drive, from 7:00am to 4:30pm on school days.

**118.** South Avenue E, on both sides from Tyler Street to West Buchanan Street.

**119.** East Second Street, on the south side for 85 feet east from the centerline with North Fourth Avenue.

**120.** East Second Street, on the north side from North Third Avenue to North Sixth Avenue.

**121.** East Main Street, on both sides for 40 feet west of the intersection with Fourth Avenue. ~~the north side from North Third Avenue to North Sixth Avenue.~~

**122.** East Main Street, on the south side for 144 feet east from the centerline with North Fourth Avenue and on the north side from North Fourth Avenue east to North Sixth Avenue.

**123.** North Marion Avenue on both sides from West 8<sup>th</sup> Street north to West 15<sup>th</sup> Street.

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Millie Youngquist, Mayor

Attest:

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk

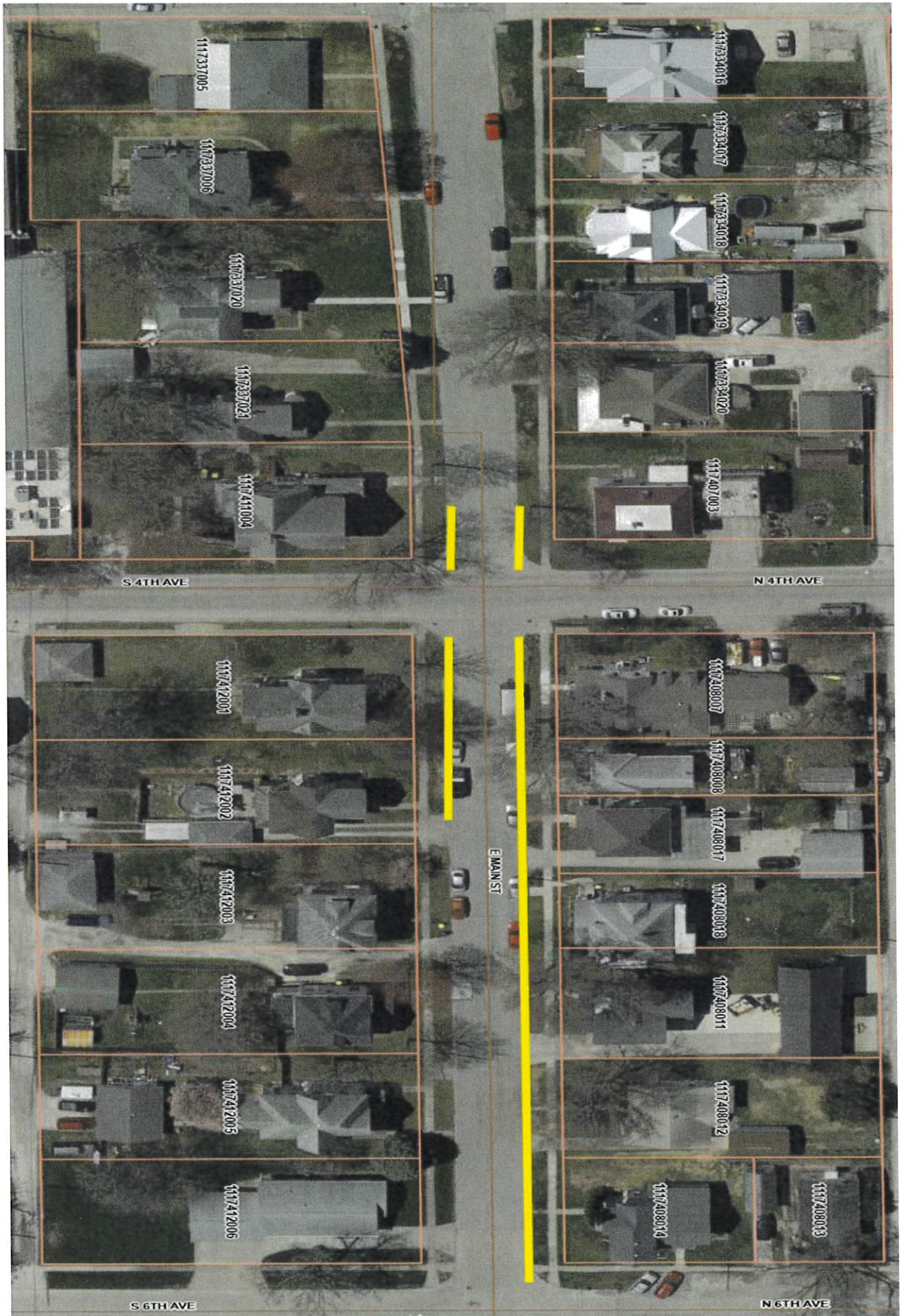
Approved on First Reading: \_\_\_\_\_

Approved on Second Reading: \_\_\_\_\_

Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk



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S 6TH AVE

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EMAN ST

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTERS 50 AND 51**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Section.** Section 50.10, "Operable Vehicles", is hereby repealed.

SECTION 2. **Add Section.** Section 50.10, "Parking on Residential Property" I adopted as follows:

**"50.10 PARKING ON RESIDENTIAL PROPERTY.** Operable vehicles, materials, supplies or related equipment may be parked or stored outside only in the back or side yard with the condition that such vehicle is parked or stored on a temporary basis, not to exceed 72 consecutive hours, or if the vehicle is parked or stored on an all-weather surfaced area. The permitted parking time resets when the vehicle leaves its position for at least 12 hours. Parking in the front yard, unless in a driveway for over 24 hours is prohibited.

SECTION 3. **Add Definition.** A new definition numbered as 5, F. and G. of section 51.01 is hereby added:

"5. "Junk Vehicle" means any vehicle, trailer, or semitrailer, or any other type of vehicle that displays any of, which includes but is not limited to the following characteristics:

"F" Any vehicle, trailer, or semitrailer that is not capable of moving in both forward and reverse gears.

"G." Any vehicle, trailer, or semitrailer that lacks current registration.

- i. Mere licensing of a vehicle shall not constitute a defense to the finding that the vehicle is in operable condition, unless previously discussed with the City.

SECTION 4. **Delete Section.** Section 51.03, "Operable Vehicles", is hereby repealed., is adopted as follows:

SECTION 5. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 6. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Millie Youngquist, Mayor

Attest:

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk

Approved on First Reading: \_\_\_\_\_

Approved on Second Reading: \_\_\_\_\_

Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_ on the \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk