



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD AT THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, OCTOBER 15, 2024

To attend the meeting via Zoom go to:

<https://us02web.zoom.us/j/5077385758?pwd=HnP5mNpbXUcW62k2enfl845WV7vbo.1&omn=83392893270>

Meeting ID: 507 738 5758

Passcode: 6536584

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

CONSENT:

1. Council Minutes for October 1, 2024 Regular Session
2. Plat Approval Alley/Street Vacation East 3rd Avenue
3. Plat Approval Lot Split Breeds Subdivision of Lot 5
4. Approval of Quit Claim Deed to Alliant Energy for Vacated Street/Alley in 300 Block of East 3rd Street
5. Iowa Municipalities Workers' Compensation, Installment 4 Work Comp Premium, \$5,826.00
6. Iowa Law Enforcement Academy, Basic Level 1 Training School – Botkins/Kleese, \$10,450.00
7. Mincer Ford, 2024 Ford F550 Super Duty (M/C Dept), \$54,025.00
8. Vulcan Industries, Inc., Wash Press Auger, \$10,787.95

9. Washington Liquor & Tobacco Outlet, 304 W. Madison Street, Class E Retail Alcohol License (**renewal**)
10. Topsy Traveler's LLC, Liquor License, 5-Day Class C Retail (**new**)
11. Department Reports

SPECIAL EVENT REQUEST

- Hospice and Palliative Care Month – Hospice of Washington County – November 1 – 30th, 2024
- Washington County Relay for Life – Jan Miller – June 28th, 2025 10: A.M. – 8:00 P.M. – Pending Insurance

PUBLIC COMMENT – Please limit comments to 3 Minutes

CLAIMS & FINANCIALS

- Claims Report for October 15, 2024

NEW BUSINESS

1. Discussion and Consideration of a Resolution Naming City Personnel Authorized to Access Financial Accounts and Conduct Banking Activities on Behalf of the City of Washington, Iowa
2. Discussion and Consideration of a Resolution to Declare Certain Property as Surplus
3. Discussion and Consideration of Cemetery Rule Enforcement
4. Discussion and Consideration of a Resolution Approving Contractors for the Owner-Occupied Housing Rehabilitation Program Bids
5. Discussion and Consideration of the Third and Final Reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter 50 and 51
6. Discussion and Consideration of Submitting an Armory Proposal

DEPARTMENTAL REPORTS

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Millie Youngquist, Mayor

Illa Earnest

Elaine Moore

Patrick Morgan

Ivan Rangel

Kenneth Schroeder

Fran Stigers

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 10-1-2024

At 6:00 p.m. the Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street with Mayor Youngquist in the chair.

On roll call present: Morgan, Moore (via Zoom), Earnest, Schroeder, Stigers. Absent: Rangel.

Mayor Youngquist asked for a Motion for approval of the Agenda. Motion by Stigers, seconded by Morgan to approve the Agenda. Motion carried.

Consent:

1. Council Minutes for September 17, 2024 Regular Session
2. Bolton and Menk, Hangar Rehab, \$1,587.50
3. Coleman Construction, Inc, Soccer Field Concession/Restroom Concrete, \$28,000.00
4. Kevin Olson, August 2024 Legal Services, \$1,288.38
5. Strand Associates, Water Main Improvements, \$1,730.00
6. Toyne, Pumper Truck Chassis, \$467,958.00
7. Veenstra and Kimm, Central Park Restrooms, \$3,484.00
8. Department Reports

Motion by Morgan, seconded by Earnest to approve consent items 1-8. Motion Carried.

Mayoral Proclamation – Board of Adjustment Appointment of Phil Minino. Motion by Earnest, seconded by Stigers. Motion Carried.

Motion by Morgan, seconded by Stigers to approve the Special Event Request for Main Street Washington, SNOW: Lighting Ceremony, Lighted Parade, Carriage Rides and Jingle Bell Run, November 30, 2024, 7 A.M. – 9:00 P.M. in Central Park. Park Motion carried.

Motion by Stigers, seconded by Morgan to approve the Special Event Request for St. James School, Color Dash, October 4, 2024, 10 A.M. – 12:00 P.M. Motion carried.

Public Comment: Bernard Singleton of Perdock Court expressed concerns relating to the Ordinance amending Chapter 50 and 51. Maryann Minick expressed concerns relating to definitions of front, back and side yard definitions.

The claims were presented by Finance Director, Kelsey Brown.

CITY OF WASHINGTON, IOWA
CLAIMS BY FUND
OCTOBER 1, 2024

GENERAL

ACCESS SYSTEMS LEASING	COPIER LEASE	433.61
ACE-N-MORE	SUPPLIES/TOOLBOX/SAW/GLOVES	789.36
ALLIANT ENERGY	ALLIANT ENERGY	4710.25
AMAZON CAPITAL SERVICES	SUPPLIES	185.63
ARNOLD MOTOR SUPPLY	PARTS	435.20
BAKER & TAYLOR	LIBRARY MATERIALS	585.79
CEC	DOOR BELL-AMP REPAIR	2653.78
CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	24.74
CENTRAL IOWA DISTRIBUTING	SUPPLIES	112.00
CINTAS CORP LOC. 342	MAT SERVICE	102.64
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	90.16
CLARION- PLAINSMAN	SUBSCRIPTION	46.00
COBB OIL CO, INC.	FUEL	966.34
COBB OIL CO., INC-BP ONE TRIP	FUEL	16.24
DE LAGE LANDEN PUBLIC FINANCE LLC	MDT LEASE	577.88
EASTERN IOWA CHIROPRACTIC CENTRE, PC	PRE-EMPLOYMENT SCREENING	165.00
ELLIOTT BULK SERVICES, LLC	FUEL	4540.82
EMBROIDERY BARN	UNIFORM ALTERATIONS/PATCHES	20.00
GFC LEASING - WI	COPIER LEASE	253.20
GLANDON'S WESTSIDE SERVICE	SPARE TIRE MOUNT	21.00
GREINER BUILDINGS INC.	FURNITURE/FIXTURES	725.00
HIWAY SERVICE CENTER	PARTS	653.83
IGRAPHIX, INC	BUSINESS CARDS/NEWSLETTER	2914.01
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	276.25
IOWA LAW ENFORCMT ACADEMY	APPLICANT TESTING	150.00
JOHN DEERE FINANCIAL	PARTS	118.82
KIECK'S CAREER APPAREL & UNIFORMS	UNIFORMS - NEW HIRE	395.76
LEET'S REFRIGERATION	REPAIR	132.00
MARCO, INC.	COPIER LEASE	449.99
MIDWEST BREATHING AIR LLC	AIR TESTS	848.49
O'REILLY AUTOMOTIVE INC	PAINT/SEALER/BATTERY	126.76
POPEJOY, ELIANA	24-MUNICIPAL BAND PAY	29.00
POSTMASTER	PERMIT FEE #85	350.00
QUACKENBUSH, ZAN	24- MUNICIPAL BAND PAY	29.00
RACOM CORPORATION	PORTABLE RADIO EAR PIECES	337.50
SECTOR	CAR COMP KEYBOARD/REPAIR	180.51
SIRCHIE ACQUISITION COMPANY	EVIDENCE SUPPLIES	13.60
STOUT COMPANIES	PAINT/GRASS SEED	859.50
SUMMIT FIRE PROTECTION	ANNUAL INSPECTION	311.00
THE NEWS	SUBSCRIPTION	52.00
THOMPSON TRUCK AND TRAILER INC.	DUMP TRUCK REPAIR	369.34
ULINE	OFFICE SUPPLIES	183.79
VISA-TCM BANK, N.A.	SUPPLIES/FUEL/MEALS/SUBSCRIPT	3177.99

WASH CO TREASURER	STOP ON REG FEES-PARKING T	15.00
WASHINGTON DISCOUNT TIRE	TIRE REPAIR	62.58
WASHINGTON LUMBER	CREMATION DISPLAY	93.10
WASHINGTON RENTAL	REPAIR/TRIMMER REPAIR	355.31
WCDC INC	WINDOW WASHING	40.00
	TOTAL	29979.77

AIRPORT

ACE-N-MORE	SUPPLIES	19.58
ALLIANT ENERGY	ALLIANT ENERGY	125.39
CAPPER CHRYSLER DODGE JEEP RAM	VAN REPAIR	2308.83
VISA-TCM BANK, N.A.	ZOOM FEE	17.11
	TOTAL	2470.91

ROAD USE

ACE ELECTRIC. INC	GENERATOR HEATER	150.92
ACE-N-MORE	SUPPLIES	89.92
ARNOLD MOTOR SUPPLY	PARTS	575.18
CJ COOPER & ASSOC.	EMPLOYMENT SCREENING	50.00
COBB OIL CO, INC.	FUEL	242.59
EASTERN IOWA CHIROPRACTIC CENTRE, PC	PRE-EMPLOYMENT SCREENING	165.00
ELLIOTT BULK SERVICES, LLC	FUEL	1963.71
GIERKE ROBINSON CO., INC	ADA PADS FOR SIDEWALKS	790.50
HI-LINE INC	PARTS	384.86
ROSE EQUIPMENT LLC	STREET SWEEPER PARTS	763.55
ULINE	SAND BAGS	146.14
WASHINGTON LUMBER	LUMBER/PARTS	29.78
ZARNOTH BRUSH WORKS	BROOMS FOR SWEEPER	940.40
	TOTAL	6292.55

STREET LIGHTING

ALLIANT ENERGY	ALLIANT ENERGY	285.03
	TOTAL	285.03

HOTEL/MOTEL TAX

VISA-TCM BANK, N.A.	WEB SERVICES & ADOBE	150.53
	TOTAL	150.53

K-9 PROGRAM

TOWN & COUNTRY VET CLINIC	K-9 BOARDING	71.50
	TOTAL	71.50

LIBRARY GIFT

GREINER BUILDINGS INC.	FURNITURE/FIXTURES	725.00
MAULSBY, DARCY	AUTHOR FEST	200.00
MCCLENAHAN, CRAIG	AUDIO 101-MAKE IT SPACE	150.00
OVERDRIVE, INC.	DIGITAL SERVICES	231.75
VISA-TCM BANK, N.A.	POSTAGE, ZOOM, MATERIALS	644.03
	TOTAL	1950.78

WATER UTILITY

ACE-N-MORE	SUPPLIES	253.47
ALLIANT ENERGY	ALLIANT ENERGY	324.33
ARNOLD MOTOR SUPPLY	PARTS	26.86
BUSINESS RADIO SALES INC	2 WAY RADIO & PARTS	484.56
COBB OIL CO, INC.	FUEL	38.12
CONKLIN, DANA	MILEAGE REIMBURSEMENT	20.31
ELLIOTT BULK SERVICES, LLC	FUEL	573.50
EPPERLY, RANDY	MILEAGE REIMBURSEMENT	14.41
FERGUSON WATERWORKS# 2516	METER & FITTINGS	1217.84
FRANZEN, DENNIS	S WATER TOWER LIGHT REPAIR	135.00
HAHN, GRACE	WATER DEPOSIT REFUND	96.16
HI-LINE INC	PARTS	445.00
IGRAPHIX, INC	DISCONNECT NOTICE	171.00
IOWA ONE CALL	SERVICE	126.90
JOHN DEERE FINANCIAL	PARTS	459.77
MIDWEST ALARM	SERVICE CALL FOR ALARM	170.00
MIDWEST WHEEL	TRUCK EQUIPMENT	152.52
POSTMASTER	BULK MAILING WATER BILLS	1267.59
QUAD CITIES WINWATER	PARTS	904.68
ULINE	EAR PLUGS	75.09
VISA-TCM BANK, N.A.	LED LIGHTS OVERHEAD BAY	909.90
WASH CHAMBER OF COMMERCE	LEADERSHIP WASHINGTON	350.00
WATER SOLUTIONS UNLIMITED	CHEMICALS	14446.03
	TOTAL	22663.04

SEWER UTILITY

ACE ELECTRIC. INC	GENERATOR SERVICE	827.27
ALLIANT ENERGY	ALLIANT ENERGY	14746.40
ARNOLD MOTOR SUPPLY	PARTS/WASHER FLUID	66.40
CASH-N-CARRY CHEMICALS LLC	WEED KILLER	80.00
COBB OIL CO, INC.	FUEL	218.86
ELLIOTT BULK SERVICES, LLC	FUEL	1297.41
EUROFINS ENVIRONMENT TESTING NC	CERTIFIED TESTING	100.00
G & R MILLER CONSTRUCTION	COUPLER	14.60
IGRAPHIX, INC	SHIPPING H2S METER	18.24

JOHN DEERE FINANCIAL	MOWER BELT	118.30
MIDWEST WHEEL	TRUCK EQUIPMENT	1003.35
MOSE LEVY CO INC	ANGLE IRON AND MATERIALS	42.88
RIVER PRODUCTS	BALLAST STONE	449.03
THOMPSON TRUCK AND TRAILER INC.	FLEETRITE GALLONS	219.80
USA BLUEBOOK	LAB SUPPLIES	93.41
VULCAN INDUSTRIES, INC.	SWIVEL JOINT FOR PRESS	589.00
	TOTAL	19884.95

SANITATION

WASH CO HUMANE SOCIETY	HUMANE SOCIETY COLLECTIONS	337.04
	TOTAL	337.04

TOTAL **84086.10**

Motion by Morgan, seconded by Stigers to approve claims report. Motion carried.

The August 2024 Financial Report was presented by Finance Director, Kelsey Brown.

**CITY OF WASHINGTON, IOWA
MONTH TO DATE REVENUE REPORT
AUGUST 31, 2024**

FUND	M-T-D REVENUES
001-GENERAL FUND	92066.19
002-AIRPORT FUND	44682.05
010-CHAMBER REIMBURSEMENT	9091.84
011-MAIN STREET REIMBURSEMENT	4701.65
012-WEDG REIMBURSEMENT	9573.26
110-ROAD USE	78094.03
112-EMPLOYEE BENEFITS	7982.16
121-LOCAL OPTION SALES TAX	107298.87
122-LOST DEBT SERVICE	70682.16
124-HOTEL/MOTEL TAX	6112.09
145-HOUSING REHABILITATION	5355.00
200-DEBT SERVICE	9021.84
300-CAPITAL EQUIPMENT	19774.39
301-CAPITAL PROJECTS FUND	249108.06
308-INDUSTRIAL DEVELOPMENT	9342.92

310-WELLNESS PARK	250.00
315-RESIDENTIAL DEVELOPMENT	175.62
317-ARPA CAPITAL PROJECTS	2338.23
530-TREE COMMITTEE	75.00
541-K-9 PROGRAM	25.00
550-PARK GIFT	370.54
570-LIBRARY GIFT	34264.20
600-WATER UTILITY	196349.13
601-WATER DEPOSIT FUND	900.00
603-WATER CAPITAL PROJECTS	25081.00
610-SANITARY SEWER	208600.70
670-SANITATION	60223.70
950-SELF INSURANCE	716.80
951-UNEMPLOYMENT SELF INS	8.78
TOTAL BALANCE	<u>1252265.21</u>

Motion by Stigers, seconded by Morgan to approve the August 2024 Financial Report. Motion carried.

Discussion and Consideration of Biosolids Land Application from Premier Pumping LLC at \$.036 Cents per Gallon. Motion by Morgan, seconded by Schroeder. Motion Carried.

Discussion and Consideration of a Resolution Approving the Street Finance Report for Fiscal Year 2024. Motion by Earnest, seconded by Stigers. Roll call on motion. Ayes: Earnest, Morgan, Moore, Schroeder, Stigers. Nays: none. **(RESOLUTION NUMBER 2024-068)**

Discussion and Consideration of a Second Reading of an Ordinance Vacating a Portion of North Third Avenue and Alley ROW (302 and 315 East Third Street). Motion by Stigers, seconded by Schroeder. Roll call on motion. Ayes: Earnest, Morgan, Moore, Schroeder, Stigers. Nays: none.

Motion by Morgan, seconded by Stigers to waive the third reading of an Ordinance Vacating a Portion of North Third Avenue and Ally ROW (302 and 315 East Third Street) and adopt the Ordinance. Roll call on motion. Ayes: Earnest, Morgan, Moore, Schroeder, Stigers. Nay: none. **(ORDINANCE NUMBER 1164)**

Discussion and Consideration of the Third and Final Reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter 69 (Additions). Motion by Stigers, seconded by Morgan. Roll call on motion. Ayes: Earnest, Morgan, Moore, Schroeder, Stigers. Nays: none. **(ORDINANCE NUMBER 1165)**

Discussion and Consideration of the Second Reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter 50 and 51. Motion by Morgan, seconded by Schroeder. Roll call on motion. Ayes: Earnest, Morgan, Moore, Schroeder, Stigers. Nays: none. Motion carried.

Discussion and Consideration of a Resolution Approving an Authorizing Levy, Assessment, and Collection Costs to the Washington County Treasurer. Motion by Stigers, seconded by Earnest. Roll call on motion. Ayes: Earnest, Morgan, Moore, Schroeder, Stigers. Nays: none.
(RESOLUTION 2024-069)

Workshop item: Eagle Point Solar

At 6:41 P.M., motion by Stigers to go into Closed Session, seconded by Morgan, per Iowa Code 21.5(j) – To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Roll call on motion. Ayes: Earnest, Morgan, Moore, Stigers, Schroeder. Nays: none. Motion carried.

At 7:05 pm, Motion by Earnest to end Closed Session, seconded by Stigers. Roll call on motion. Ayes: Earnest, Morgan, Moore, Stigers, Schroeder. Nays: none. Motion carried.

Department reports were presented.

Motion by Earnest, seconded by Stigers that the Regular Session held at 6:00 p.m., Tuesday, October 1, 2024, is adjourned at 7:20 p.m. Motion passed unanimously.

Millie Youngquist, Mayor

Kelsey Brown, Deputy City Clerk




*Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney*

*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: October 9, 2024

SUBJECT: Consent Agenda Items- Plat Approvals

Three items are listed on the Consent Agenda for the October 15th Council Meeting related to the recent street and alley vacation in the 300 block of E. 3rd. A summary of each item is provided below.

The first item is titled Plat of Survey- Retracement and is for the alley/street vacation in the 300 Block of E. 3rd Street. The highlighted areas have been formally vacated by the City and will be deeded to the adjacent property owner, Alliant Energy.

The second is titled Plat of Survey- Auditor Parcel S and is for a lot split. The area highlighted and labeled as Auditor Parcel S is being split from Breed's Subdivision Lot 5.

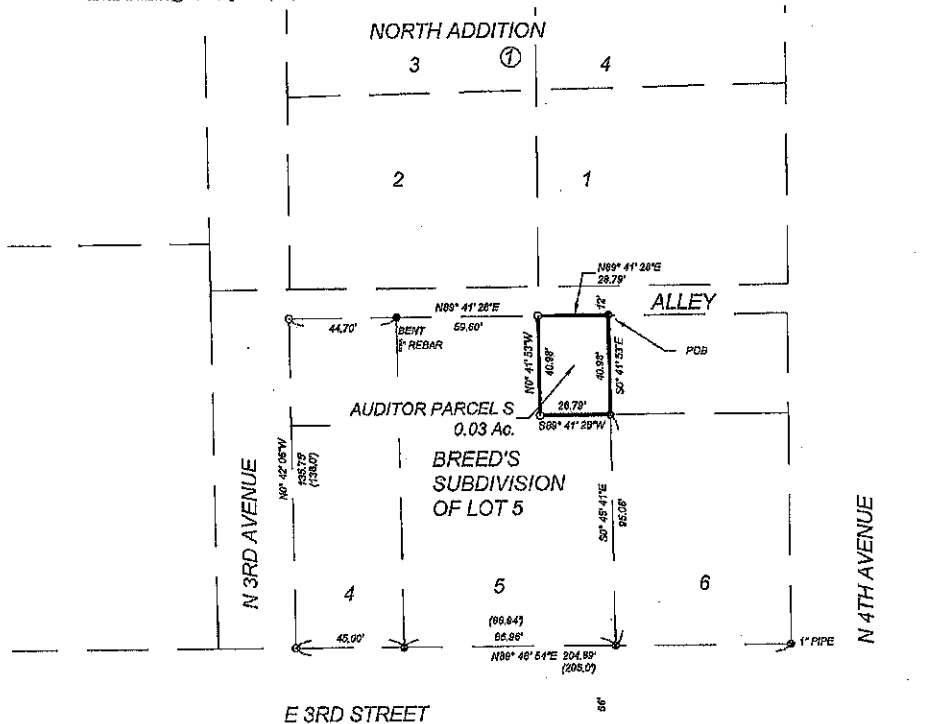
The third and final item related to the street/alley vacation is the approval of a quit claim deed that will formally transfer the area in Plat of Survey-Retracement to Alliant Energy.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

PLAT OF SURVEY AUDITOR PARCEL S

Recorder's Stamp:

Index Legend
 Location Description: Part of Lot 5, Breed's Subdivision of Lot 5 in the North Addition, City of Washington, Washington County, Iowa
 Requestor: Rick Kullander, Alliant Energy
 Proprietor: Interstate Power & Light Company
 Surveyor: Kevin F. Bradshaw, L.S.
 Surveyor Company: Brain Engineering, Inc.
 Return to: SM Brain, 1540 Midland Ct NE Cedar Rapids, IA 52402 or mikeb@brain-eng.com (319) 294-9424



LEGAL DESCRIPTION

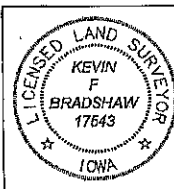
A part of Lot 5 in Breed's Subdivision of Lot 5 in Block 1 in the North Addition to the City of Washington, Washington County, Iowa described as follows:

Beginning at the NE Corner of said Lot 5;
 thence S00°41'53"E along the east line of said Lot 5, 40.98 feet;
 thence S89°41'28"W, 28.79 feet;
 thence N00°41'53"W, 40.98 feet to the north line of said Lot 5;
 thence N89°41'28"E along the said north line, 28.79 feet to the Point of Beginning containing 0.03 acres.

This plat was Reviewed and Approved by:

Building and Zoning Official	Date
City of Washington Mayor	Date

SURVEYOR: BRAIN ENGINEERING, INC.
 1540 MIDLAND COURT NE
 CEDAR RAPIDS, IA 52402
 319-294-9424



I hereby certify that this land surveying document and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.
 Signed _____ Date _____

Kevin F. Bradshaw, L.S.
 My License Renewal Date is December 31, 2024
 License Number 17543
 Pages or sheets covered by this seal: THIS PAGE



- ▲ FOUND SECTION CORNER
- FOUND 5/8" REBAR W/ RPC #8144 OR AS LABELED
- △ SET SECTION CORNER
- SET 1/2" REBAR W/ YPC #17643
- POB POINT OF BEGINNING
- RECORDED AS
- SCM 4"x 4" CONCRETE POST w/DISK
- UDE UTILITY & DRAINAGE EASEMENT
- YPC YELLOW PLASTIC CAP
- OPC ORANGE PLASTIC CAP
- BORDER
- - - CENTERLINE
- PROPERTY LINE
- - - SECTION LINE
- - - ADJACENT PROPERTY ROW

DATE OF SURVEY: 9/11/24

NOTE: ALL MEASUREMENTS IN FEET AND DECIMALS THEREOF.

Project No:
103724-35

Title:

PLAT OF SURVEY

AUDITOR PARCEL S

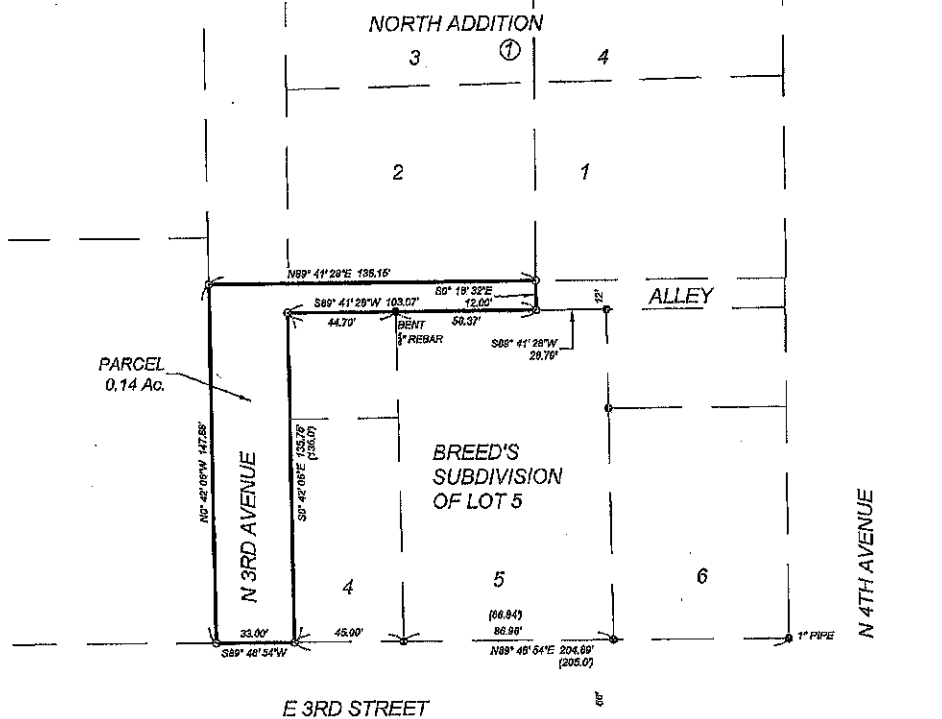


Drawn: DJB	Book: DC
9/12/24	Scale: 1" = 50'
Checked: <i>SMB</i>	
10/13/24	

PLAT OF SURVEY RETRACEMENT

Recorder's Stamp:

Index Legend
Location Description: Vested N. 3rd Avenue, City of Washington, Washington County, Iowa
Requestor: Rick Kulkander, Alliant Energy
Proprietor: City of Washington
Surveyor: Kevin F. Bradshaw, LS
Surveyor Company: Brain Engineering, Inc.
Return to: SM Brain, 1540 Midland Ct NE Cedar Rapids, IA 52402 or mikeb@brain-eng.com (319) 294-9424



LEGAL DESCRIPTION

A part of N 3rd Avenue and a part of Lot 3 in Breed's Subdivision of Lot 5 in Block 1 in the North Addition to the City of Washington, Washington County, Iowa described as follows:

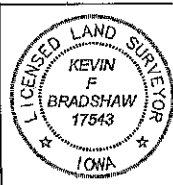
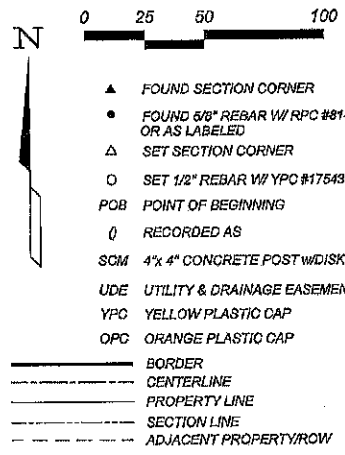
Beginning at the SW Corner of Lot 4, said Breed's Subdivision;
 thence S89°48'54\"W, 33.00 feet to the west right of way line of said N 3rd Avenue;
 thence N00°42'06\"W along said west right of way line, 147.68 feet to the north line of said Lot 3,
 if extended W-ly;
 thence N89°41'28\"E along the north line of said Lot 3 and its W-ly extension, 136.15 feet;
 thence S00°18'32\"E, 12.00 feet to the south line of said Lot 3;
 thence S89°41'28\"W along said south line, 103.07 feet to the NW corner of said Lot 4;
 thence S00°42'06\"E along the west line of said Lot 4, 135.75 feet to the Point of Beginning,
 containing 0.14 acres.

This plat was Reviewed and Approved by:

Building and Zoning Official _____ Date _____

City of Washington Mayor _____ Date _____

SURVEYOR: BRAIN ENGINEERING, INC.
 1540 MIDLAND COURT NE
 CEDAR RAPIDS, IA 52402
 319-294-9424



I hereby certify that this land surveying document and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.
 Signed _____ Date _____

Kevin F. Bradshaw, L.S.
 My License Renewal Date is December 31, 2024
 License Number 17543
 Pages or sheets covered by this seal: THIS PAGE

DATE OF SURVEY: 9/11/24

NOTE: ALL MEASUREMENTS IN FEET AND DECIMALS THEREOF.

Title: PLAT OF SURVEY RETRACEMENT	Drawn: DJB	Book: DC
	9/12/24	Scale: 1" = 50'
	Checked: <i>SKB</i> 10/8/24	

Return To: City of Washington, Iowa, 215 E. Washington St., Washington, Iowa 52353
Preparer: Kevin D. Olson, 1400 5th Street, Coralville, IA 52241, (319) 351-2277
Taxpayer: Tyler J. Rausch, 211 E. 15th Street, Washington, Iowa 52353

QUIT CLAIM DEED

For the consideration of One Dollar(s) and other valuable consideration, the City of Washington, Iowa, a municipal corporation, does hereby Quit Claim to the Interstate Power and Light Company, all its right, title, interest, estate, claim and demand in the following described real estate in WASHINGTON County, Iowa:

All that portion of N. 3rd Avenue located north of E. 3rd Street northerly to the previously vacated portion of N. 3rd Avenue; AND

That portion of Washington County Parcel 1117190004 from its intersection with N. 3rd Avenue easterly to the westerly line of Lot One (1) in Breed's Sub-Division of Lot Five (5) in Block One (1) in the North Addition to the City of Washington, Iowa

Exemption: Section 428A.2(6) of the Code of Iowa.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

CITY OF WASHINGTON, IOWA.

Dated: _____

By: _____
Millie Youngquist, Mayor

ATTEST:

Kathy Kron, City Clerk

STATE OF IOWA)
) ss
COUNTY OF WASHINGTON)

This instrument was acknowledged before me on this ____ day of October, 2024, by Millie Youngquist and Kathy Kron, as Mayor and City Clerk respectively of the City of Washington, Iowa.

Notary Public

Iowa Municipalities Workers' Compensation Assoc
 500 SW 7th Street
 Suite 101
 Des Moines IA 50309

Invoice	INV91837
Date	10/1/2024
Page	1

Bill To:

Washington, City of
 215 E Washington
 Washington IA 52353

Ship To:

Washington, City of
 215 E Washington
 Washington IA 52353

Please remit payment to: IMWCA, PO Box 8186, Des Moines, IA 50301

Purchase Order No.		Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
		WASHI001	AG0075		NET 30	10/1/2024	98,837
Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price
1	1	0	INSTALL4	Installment 4 - Work Comp Prem 24-25	\$0.00	\$5,826.00	\$5,826.00

Subtotal	\$5,826.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$5,826.00

This invoice is due by November 1, 2024.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past due.
 When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

INVOICE

IOWA LAW ENFORCEMENT ACADEMY
 STATE FISCAL OFFICE
 BLDG 3465
 7105 NW 70TH AVENUE
 JOHNSTON, IA 50131-1824

INVOICE DATE: 09/19/24
 INVOICE NUMBER: 327598
 CUSTOMER ACCOUNT: WASHIPD

BILL TO:

WASHINGTON POLICE DEPT
 215 E. WASHINGTON STREET
 WASHINGTON, IA 52353

State Fiscal Year: 2025
 Federal Fiscal Year: 2024

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
2	Basic Level 1 Training School Held At ILEA From 08/26/24 - 12/13/24 For: Washington Police Department Easton Botkins & Noah Kleese	4800.00	9600.00
2	Taser End User Certification	100.00	200.00
2	PIT Training	225.00	450.00
2	Rolling Roadblocks	100.00	200.00
Credits May Not Be Used On This Invoice			
TOTAL			10450.00

Make all checks payable to Iowa Law Enforcement Academy

Invoice QUESTIONS contact Accounts Receivable at 515-331-5778

-----DETACH AND INCLUDE BOTTOM PORTION WITH PAYMENT-----

-----INCLUDE THIS PORTION WITH PAYMENT-----

INVOICE NUMBER: 327598 Due Date: Customer Acct.: WASHIPD

*** ILEA - ACCOUNTING PURPOSES ONLY ***

LINE NO.	FUND	AGNCY	UNIT	SUB UNIT	REV SOURCE	AMOUNT
1.	008Y	467	8000	BT	0690	10450.00
2.						
3.						
4.						
5.						
6.						
7.						

Audited By: #930

TOTAL: \$ 10450.00

Expense Authorization

001-6-1010-6230 Initials *J*

Description: ILEA Training
Botkins Kleese

No. 006087

MOTOR VEHICLE PURCHASE AGREEMENT

Customer No. _____

DATE 10/10/2024

Mincer Ford, Inc
25572 Hwy. 92
COLUMBUS JUNCTION, IA 52738
(319) 728-2249

BUYER: CITY OF WASHINGTON
CO-BUYER _____
ADDRESS: 13 E Washington St
ADDRESS LINE 2 _____
CITY: WASHINGTON STATE: IA ZIP: 52359
EMAIL ADDRESS _____
RES. PHONE _____ CELL _____ WORK: (319) 653-3927
BUYER'S REGISTRATION MONTH _____ COUNTY: WASHINGTON

SALESPERSON: ALEX E MINCER

DESCRIPTION OF PURCHASED VEHICLE: NEW USED DEMO CAR TRUCK VAN OTHER
STOCK NO: 242105 YEAR: 2024 MAKE: FORD MODEL: F550 SUPER BODY TYPE: CREW
V.I.N. 1FDUF5HN1RDA26282 TRIM _____ COLOR: WHITE
TO BE DELIVERED ON OR ABOUT: 10/10/2024

PRICE OF VEHICLE	\$ 54,025.00	TRADE-IN ALLOWANCE AND OTHER CREDITS:			
ACCESSORIES:		YEAR	MAKE	MODEL	BODY TYPE
		V.I.N.			
		BALANCE OWED TO			
		YEAR	MAKE	MODEL	BODY TYPE
		V.I.N.			
		BALANCE OWED TO			
		TRADE-IN GROSS ALLOWANCE			
		\$ N/A			
		LESS AMOUNT OWING			
		\$ N/A			
		NET TRADE-IN ALLOWANCE OR REMAINING TRADE-IN DEBT			
		\$ N/A			
		CASH DOWN PAYMENT OR CREDIT BALANCE			
		\$ N/A			
		MANUFACTURER'S REBATE (IF ANY)			
		\$ N/A			
		TOTAL DOWN PAYMENT or AMOUNT OWED			
		\$ N/A			

DOCUMENTARY FEE	\$ N/A
\$ 54,025.00 CASH PRICE	\$ 54,025.00
\$ N/A LESS DOCUMENTARY FEE	
\$ N/A LESS TRADE-IN ALLOWANCE	
\$ N/A LESS MANUFACTURER'S REBATE	
\$ N/A	
\$ 54,025.00 AMOUNT SUBJECT TO FEE FOR NEW REGISTRATION	
FEE FOR NEW REGISTRATION	\$ N/A
TITLE FEE	\$ N/A
LICENSE FEE	\$ N/A
LIEN FILING FEE [credit sale only see (1) on page 2]	\$ N/A
ELECTRONIC REGISTRATION & TITLING FEE	\$ N/A
TOTAL CASH DELIVERED PRICE	\$ 54,025.00
LESS TOTAL DOWN PAYMENT or PLUS AMOUNT OWED	\$ N/A
UNPAID CASH BALANCE DUE ON DELIVERY	\$ 54,025.00
OTHER INFORMATION OR TERMS OF SALE:	

BUYER'S TRADE-IN CERTIFICATION

If you are trading in a vehicle, you certify the following:

- That there is no salvage, repair or other history on the vehicle title that would affect the value of the vehicle. If there is salvage, repair or other history on the title, you agree that the dealer may cancel this sale. That to the best of your knowledge, the vehicle was never on or required to be on a salvage, rebuilt, flood or branded title in this or any other state.
- That the air bags are intact and in working order.
- That while you have owned the trade-in, its odometer has not been repaired, replaced, tampered with or altered in any way. That the odometer statement, damage disclosure statement and prior vehicle history which you provided us for your trade-in is true and correct.
- That the original emission control system (including the catalytic converter) is intact. That the engine and transmission have not been changed from the manufacturer's original specifications. That the trade-in does not have a cracked or defective head, block, powertrain or frame.

WARRANTY DISCLAIMER

YOU UNDERSTAND THAT THE VEHICLE IS SOLD "AS IS" WITH ALL FAULTS AND THAT THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, or any other warranties, express or implied, covering the vehicle unless we make a written warranty to you or unless we enter into a service contract with you within 90 days from the date of this contract. If we do so, any implied warranty will last only as long as the limited written warranty.

This provision does not affect any warranties which may be provided by the manufacturer. If there is a manufacturer's warranty on the vehicle, we are not a party to it and it is not a part of this contract. If we are authorized by the manufacturer to perform warranty work on your vehicle, we hope that you ask us to perform the work. However, the manufacturer's warranty is between you and the manufacturer.

Documentary Fee. A documentary fee is not an official fee. A documentary fee is not required by law, but may be charged to a buyer for the preparation of documents and the performance of related services. The maximum amount that may be charged for a documentary fee is determined by Iowa Code Section 322.19A. This notice is required by law.

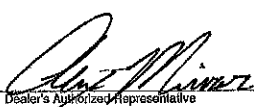
You understand that this agreement (including the terms on page 2) is an offer to purchase the vehicle described which will become a binding contract once the dealer has signed it. This document represents the complete agreement between you and the dealer regardless of any other oral, written or prior agreements or representations. However, if you are buying a used vehicle, the information you see on the window form for this vehicle is part of the contract and the information on the window form overrides any contrary provision in this contract. [La informacion que aparece en la ventanilla de este vehiculo forma parte de este contrato. La informacion contenida en el formulario de la ventanilla anula cualquier prevision que establezca lo contrario y que aparezca en el contrato de venta.]

Statement of buyer (and co-buyer): I understand that liability insurance coverage which would protect me under the Iowa Motor Vehicle Financial and Safety Responsibility Act, Iowa Code chapter 321A, IS NOT INCLUDED in my purchase of the herein described motor vehicle. I have received a copy of this statement.

By signing this contract, you are certifying that you are at least 18 years old (if there are two buyers, that at least one of you is 18 years old), that you have read this contract, pages 1 and 2, and agree to its terms, and that you have received a copy of it.

X Buyer's Signature _____ Date of Birth _____
42-6005319
Buyer's Driver's License or F.I.D. No. _____

X Co-Buyer's Signature _____ Date of Birth _____
Co-Buyer's Driver's License or F.I.D. No. _____

Accepted By:  Dealer's Authorized Representative

VULCAN INDUSTRIES, INC.

212 S. KIRLIN STREET / P.O. BOX 390
 MISSOURI VALLEY, IA 51555
 712-642-2755 - Phone
 712-642-4256 - Fax

Invoice

Date	Invoice #
10/1/2024	24509-18654

Bill To
City of Washington Accounts Payable PO Box 516 Washington, IA 52353

Ship To
Washington WWTP 1065 W Buchanan Street Washington, IA 52353 Attn: Jason Whisler

Customer Phone	Customer Fax
319-461-0865	

P.O. Number	Project Name	Date Shipped	Shipped Via	F.O.B.	Terms	Rep
Verbal: Jason Whisler	Washington, IA	10/1/2024	XPO Logistics	PPA	Net 30	EES

Quantity	Description	Price Each	Amount
1	Lot Spare Parts per Order Freight TAX Exempt ORDER COMPLETE	10,543.00 244.95	10,543.00 244.95

610-8-8015-6350 Initials JW
 EXP. Wash press auger
 Vendor # _____ Date Rec. _____
 Due Date _____ Inv # _____

ALL CREDIT CARD CHARGES WILL BE CHARGED A 3% PROCESSING FEE.	Total	\$10,787.95
--	--------------	-------------

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM -
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **Washington Liquor and Tobacco Outlet**

Business Address: **304 West Madison, Washington, Iowa**

App # : **App-208874**

Type of License: New: _____ Renewal: X Special _____ Five-Day: _____
Amendment: _____

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class E Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **October 15, 2024**

Police: DCI background check and/ or local background check: Yes: _____ No: _____
Police Chief sign off _____ . Date 9-20-2024

Fire: fire inspection done: Yes: _____ No: _____
Fire Chief sign off _____ . Date 09-30-2024

(App-208874)

License Application (LE0003802)

▪ **Applicant**

Name of Legal Entity : D & P HOLDING, LLC

Name of Business(DBA) : Washington Liquor and Tobacco Outlet

Address of Premises : 304 West Madison Street

Premises Suite/Apt Number :

City : Washington

County : Washington

Zip : 52353

Business : (563) 639-6260

Mailing Address: 304 West Madison Street

City : Washington

State : Iowa

Zip : 52353

▪ **Contact Person**

Name : Durga Gajurel

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM -
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **The Tipsy Traveler's LLC**

Business Address: **124 W. Main Street, Washington, Iowa**

App # : **App-209456**

Type of License: New: _____ Renewal: _____ Special Five-Day: X
Amendment: _____

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class C Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **October 15, 2024**

Police: DCI background check and/or local background check: Yes: No:
Police Chief sign off _____ . Date 10-5-2024.

Fire: fire inspection done: Yes: No:
Fire Chief sign off _____ . Date _____.



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
THE TIPSY TRAVELER'S LLC	The Tippy Travelers	(319) 201-0470		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
124 West Main Street		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
1919 Dogwood Avenue	Keota	Iowa	52248	

Contact Person

NAME	PHONE	EMAIL
Megan Libe	(319) 201-0470	smlibe2016@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Retail Alcohol License	5 Day	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
----------------	-----------------	----------------------

SUB-PERMITS

Class C Retail Alcohol License

PRIVILEGES

Status of Business



BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Megan Libe	Keota	Iowa	52248	OWNER	100.00	No

Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

Oct 24, 2024

POLICY EXPIRATION DATE

Oct 29, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Millie Youngquist, Mayor
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Kelsey Brown, Finance Director
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

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LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

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Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class C Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **October 15, 2024**

Police: DCI background check and/or local background check: Yes: _____ No: _____
Police Chief sign off _____ . Date _____ .

Fire: fire inspection done: Yes: _____ No: X
Fire Chief sign off [Signature] . Date 10/7/24 .



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
THE TIPSY TRAVELER'S LLC	The Topsy Travelers	(319) 201-0470		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
124 West Main Street		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
1919 Dogwood Avenue	Keota	Iowa	52248	

Contact Person

NAME	PHONE	EMAIL
Megan Libe	(319) 201-0470	smlibe2016@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Retail Alcohol License	5 Day	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
----------------	-----------------	----------------------

SUB-PERMITS
Class C Retail Alcohol License

PRIVILEGES

Status of Business



State of Iowa

Alcoholic Beverages Division

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Megan Libe	Keota	Iowa	52248	OWNER	100.00	No

Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

Oct 24, 2024

POLICY EXPIRATION DATE

Oct 29, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Activity Report September 2024

Rhonda Hill
Administrative Assistant

Shamus Altenhofen
Lieutenant

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Brian Van Willigen
Sergeant / Investigator

Eric Kephart
K-9 Handler

Mia Brdecka
Police Officer

Jacob Butler
Police Officer

Ryan Burkhart
Police Officer

Devin Fraise
Police Officer

Easton Botkins
Police Officer

Noah Kleese
Police Officer

Officers were busy with both training and handling the more than 500 calls for service during September.

Officer Jacob Butler was sworn in and began his duties on September 16th. He is an Iowa Law Enforcement Academy certified officer and worked the last two years with the Keokuk County Sheriff's Office.

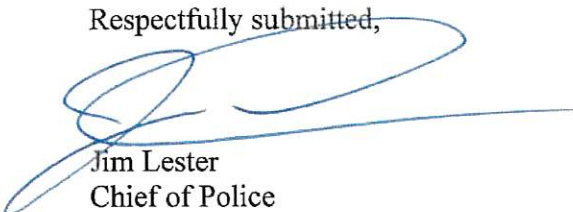
Sgt. Altenhofen served as a guest instructor at the ILEA assisting with defensive tactics training. Officer Brdecka attended a one-day Female Enforcers seminar that offered tactics and tips designed specifically for the female officer.

Officer Butler spent an afternoon with several Washington County 5th graders at the ISU Extension Safety Day talking with students about bicycle safety and the importance of wearing a helmet.

Lt. Altenhofen and Chief Lester attended the Midwest Small Agency Chiefs Conference.

Chief Lester attended and presented at the Iowa Chapter of Children's Advocacy Centers Multi-Disciplinary Team Conference, speaking on law enforcement response to child abuse investigations.

Respectfully submitted,


Jim Lester
Chief of Police

Washington Police Department

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

2024 Activity & Offense Report For the Month of: September

ACTIVITY	Previous Month	Current Month	Year – to – Date
Calls For Service	605	522	4,618
Animal Calls	43	27	260
Animal Bites	0	3	20
Traffic Citations / Written Warnings	80	51	566
Parking Tickets	6	0	157
Golf Cart Registrations	0	0	19
Vehicle Unlocks	27	24	205
Arrest Warrants Served	5	11	88
Search Warrants Served	1	1	7
Mental Health Crisis	22	17	125
Traffic Stops	169	114	1161
Traffic Accidents	17	18	130
Arrests	48	31	327
Criminal Complaints Filed	45	33	313
Reportable Offenses	64	60	519
Assault	4	6	51
Burglary	0	1	13
Burglary to Motor Vehicle	2	2	10
Domestic Assault	6	1	26
No Contact Order Violation	1	1	12
Criminal Mischief/Vandalism	5	8	49
Drunkenness (Intoxication)	5	4	22
Driving Intoxicated (OWI)	3	2	22
Drug Offense	3	3	34
Drug Paraphernalia	3	4	24
Harassment/Intimidation	3	3	27
Sex Offense	0	0	5
Theft (Includes Shoplifting)	14	9	89
Trespass	4	2	14
Weapons Violation	1	0	2

This chart indicates a summary of the activity and offenses the Washington Police Department responded to during the reporting period. Some activity/offense types have been combined to simplify reporting. It should be noted that an offense does not always result in an arrest. Calls for service do not always include return phone calls, assistance to other agencies and instances where officers are approached while on patrol for minor issues or requests for assistance.

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov



Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Lacie Porter- Asst Chief of EMS

September 2024 Activity Report

Structure fires- 0
Vehicle Fires – 1
Weather related- 0
Mutual aid assists- 1
Hazardous Incidents- 0
Grass fires- 0
Investigate/good intent- 9
Rescue/accidents- 2
Medical- 65
September calls for service- 78

January – Sept 2024 Calls for service.

Fire/Rescue calls – 132
Medical calls – 659
Total calls – 791

EMS Continues to be busy with 65 calls for service in September. We are entering grass fire season with harvest going on; therefore, we had a couple grass fires. We responded to two wrecks in September as well.

September training was held on September 18th. We were supposed to burn the Dublin store for training, but that got postponed due to weather conditions. This will be burnt at a later date. Instead, we toured the new wing of the new high school.

I attended numerous staff meetings and fire meetings and an EMS Advisory council discussion. I also attended a one-on-one meeting with the City Administrator. Full-time staff continue to be busy responding to EMS & fire calls, fire inspections, and normal duties around the fire station. I solicited bids for asbestos removal of the Barthalow farmhouse, so we can burn this as a training burn. The burn on this property has been postponed until spring, allowing the FD & Police to train it over the winter.

Members also assisted with the homecoming parade with traffic control, and trucks in the parade. Members also put up the big American flag for September 11th, and hero's night at Case Field for the football game.

Brendan S. DeLong
Fire Chief
Washington Fire Department

MAINTENANCE & CONSTRUCTION DEPT. REPORT

9-14-24/9-27-24

STREETS: Personnel worked a couple of alleys by blading with the box blade. Personnel seeded numerous (22) areas of previous excavation.

WATER DISTRIBUTION: Personnel began hooking up the water services on South Ave B to the new 8 inch PVC (11 of 25 thus far). Personnel shut off 15 water services for nonpayment. The 13th water main break of 24' was repaired at North Iowa Ave-3rd St, where a section of 4 inch PVC was installed.

SEWER COLLECTION: Personnel N/A

STORM SEWER COLLECTION: Personnel repaired an intake at E-West Main St, narrowing the inflow opening.

MECHANIC/SHOP: Personnel serviced #403 Cemetery, two PD units, #004 (transmission sensor), FD #1 (charged air dryer and governor), #119 (air governor leak), #601 (prepping for leaf vac season), #630 (backhoe hydraulic hose repair), #201 (installed new water pump), #104 (replaced starter & shims in motor mounts and solenoid on firewall), #303 (diagnostic air lift compressor/flat tire) and PD Chiefs.

OTHER: Personnel hauled numerous loads of spoil away from the shop. Personnel hauled one inch road stone rock back to the storage building. Personnel were present for a SASSO meeting on Confined Space. Personnel assisted the ISU extension service by teaching safety to 5th graders on Underground Utilities. Set up cones for the Homecoming Parade.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

Water Treatment Plant: September 2024 Council Report

10/08/24

Here is a summary of the updates and activities from the Water Treatment Department for September, 2024.

Water Plant Operations: We had an abnormally large amount of service orders this month. September must have been a popular month to move. We had a few alarms for power surges. I submitted our August MOR to the DNR. We read water meters, book 7, our extra monthly meter list, all unread meters, and re-reads. We changed 14 water meters in September. 2 notable meters changed in September were the Kirkwood meter and the meter at Town and Country Vet. We continue to work on changing meters that are not reading. We continue to record LSLI (lead service line inventory) as we are changing meters. We submitted the LSLI into the DNR Database. We can still update the inventory up to the Oct. 16th deadline. We collected our routine monthly bacteria samples and the results were absent. We also collected 1 special sample for a citizen who was complaining about the water. I went to the residents' house and assured them the drinking water was safe and informed them we test it daily. I ran some tests at his house and collected a bacteria sample. That sample came back absent as well. I delivered a copy of the results to the resident, he seemed happy with the results. Bulk chemicals were filled. We recorded our monthly well levels. We changed bag filters. We replaced a leaky valve on the chlorine feed line. We had 3 apartments on the shut off list and all 3 are back on. We continue to work on and implement our backflow prevention ordinance. I signed Will up for Leadership Washington. Joe and Millie used our explorer for a conference. Thanks to Tim Wells for fixing our pick up, he replaced the water pump. Both Will and I attended a safety meeting. Midwest Alarm finally came and gave a quote to replace the fire alarm panel. The quote was nearly \$12,500. Summit's quote was \$8,000. We have a service agreement with Midwest Alarms. Kelsey and I think we can still have Summitt Fire replace the panel and not interrupt our service agreement with Midwest Alarms. I will talk with Joe and Kelsey and get the ball rolling on this.

Operators: Will and I both attended a safety meeting. We both attended a water meter meeting with Joe and Colton from Ferguson. Will and I both split up weekend duties. We both try to carry the on-call phone evenly. Will attended Leadership Washington.

Meetings attended: Weekly staff meetings, Joe Gaa stopped by the plant multiple times and visited with us for a bit, water meter meeting with Will, Joe, and Colton w/Ferguson, safety meeting, and had multiple sales reps stop by the plant.

If you have any questions or concerns, please do not hesitate to contact myself or Will.

Thanks, stay safe!

Kyle Wellington

Water Treatment Superintendent

**WWTP report
October 16th, 2024
Council meeting**

- **After hour alarm and dog call outs –**
 - 9-14-24 Dog call to 200 block of W 6th @ 9:30 a.m. Jason
 - 9-14-24 Generator alarm at WWTP @ 5:30 p.m. Jason
 - 9-15-24 Generator alarm at WWTP @ 3:20 p.m. Jason
 - 9-16-24 Generator alarm at WWTP @ 6:45 p.m. Jason
 - 9-21-24 Generator alarm at WWTP @ 4:30 a.m. Parker
 - 9-24-24 Dog call to 1100 block of E Main @ 9:45 p.m. Parker
 - 9-29-24 Dog call to 700 block of E Main @ 8:00 p.m. Parker
 - 9-30-24 Dog call to Parkside Estates for 5 dogs @ 8:30 p.m. Parker
 - 10-1-24 Called out for a dead deer in 1100 block of N 12th @ 9:25 Parker
- **Dept Head meetings-**September 18th, 25th, October 2nd and 9th
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Yard Maintenance-**We have been tractor mowing.
- **Fall Conference-**I will be attending the annual Iowa Rural Water Association Fall Conference in Dubuque on October 15th and 16th for CEUs.
- **Bio-solids 2024-**At this time we are waiting for crops to come out for land application.
- **WWTP September 2024, Discharge Monitoring Report (DMR) –** Average daily flow **0.878 million gallons (mg)**, maximum daily flow **1.295 mg**, minimum daily flow **0.692 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for September = **>0.24"** (recorded at the WWTP).

CBOD5 removal 85% required	result = 97.2%
Influent CBOD5 monthly total =	1563 mg/L
Effluent CBOD5 monthly total =	44.53 mg/L
TSS removal 85% required	result =97.7%
Influent TSS monthly total =	2770 mg/L
Effluent TSS monthly total =	64.63 mg/L

The Plant is Required 85% removal of both CBOD a TSS.

***Due to all Effluent samples being under detection levels the results are counted as 0**

**Jason Whisler
10/11/2024 10:30 A.M.**



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 E. Washington
ATTN: City Administrator Deanna McCusker 319-653-6584
dmccusker@washingtoniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Hospice and Palliative Care Month

Coordinator: Tiffany Crawford

Contact Number: 319.653.7321

Email Address: tiffany@hospicewc.com

2. EVENT INFORMATION

Event Description: The month of November is Hospice/Palliative Care Month. We would like to distribute bows throughout the square on some lamp posts/ we use Zip Ties. Attached to these bows are information on Hospice services, the importance on advance directives and how and when to contact Hospice

Days/Dates of Event: The Month of Nov

Time(s) of Event: (Include Set Up/Tear Down Time) We would like to have them out by the begin of the month and take down at the end of the month.

Event Location: The beautiful Washington downtown lamp post.

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

_____ Temporarily park in a "No Parking" area location : _____

_____ Use of gators/UTV/ATV on City streets

_____ Use of City Park (specify park : _____
Electrical Needs: _____

_____ Parade (attach map of route and indicate streets to be closed)

_____ Walk/Run (attach map of route and indicate streets to be closed)

_____ Tent(s) to be used -- over 400 sq ft or canopies over 1,000 sq ft

_____ Fireworks (specify location :)

_____ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

_____ Street barricades

_____ Yield signs for crosswalks

_____ Emergency "No Parking" Signs

_____ Garbage/Recycling Barrels

_____ Traffic cones

_____ Street Sweeping following (parades)

_____ Picnic Tables

_____ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System

_____ Recorded/Live Music

_____ Public Address System

_____ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? _____ Yes _____ No If yes, how many? }

Contact Person: _____

Phone: _____

7. INSURANCE

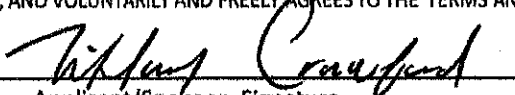
For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

_____ Certificate of Insurance provided and accepted _____ Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or arising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.


 Applicant/Sponsor Signature

9/30/24
 Date

DEPARTMENT APPROVALS

Indicate Date Contacted	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.		
<u>9/30/24</u>	City Administrator Deanna McCusker (Liquor Licenses) Comments/Restrictions:	319-653-6584	dmccusker@washingtioniowa.gov
<u>9/30/24</u>	Police Chief Comments/Restrictions:	Jim Lester 319-458-0264	jlester@washingtioniowa.gov
<u>9/30/24</u>	Fire Chief Comments/Restrictions:	Brendan DeLong 319-653-6584 x181	bdelong@washingtioniowa.gov
<u>9/30/24</u>	Streets Comments/Restrictions:	JJ Bell 319-653-1538	jjbell@washingtioniowa.gov
<u>9/30/24</u>	Parks Comments/Restrictions:	Nick Pacha 319-321-4886	npacha@washingtioniowa.gov
<u>9/30/24</u>	County Environmental Health (if serving food): Comments/Restrictions:	Jason Taylor 319-461-2876	jtaylor@co.washington.ia.us

CITY COUNCIL APPROVAL

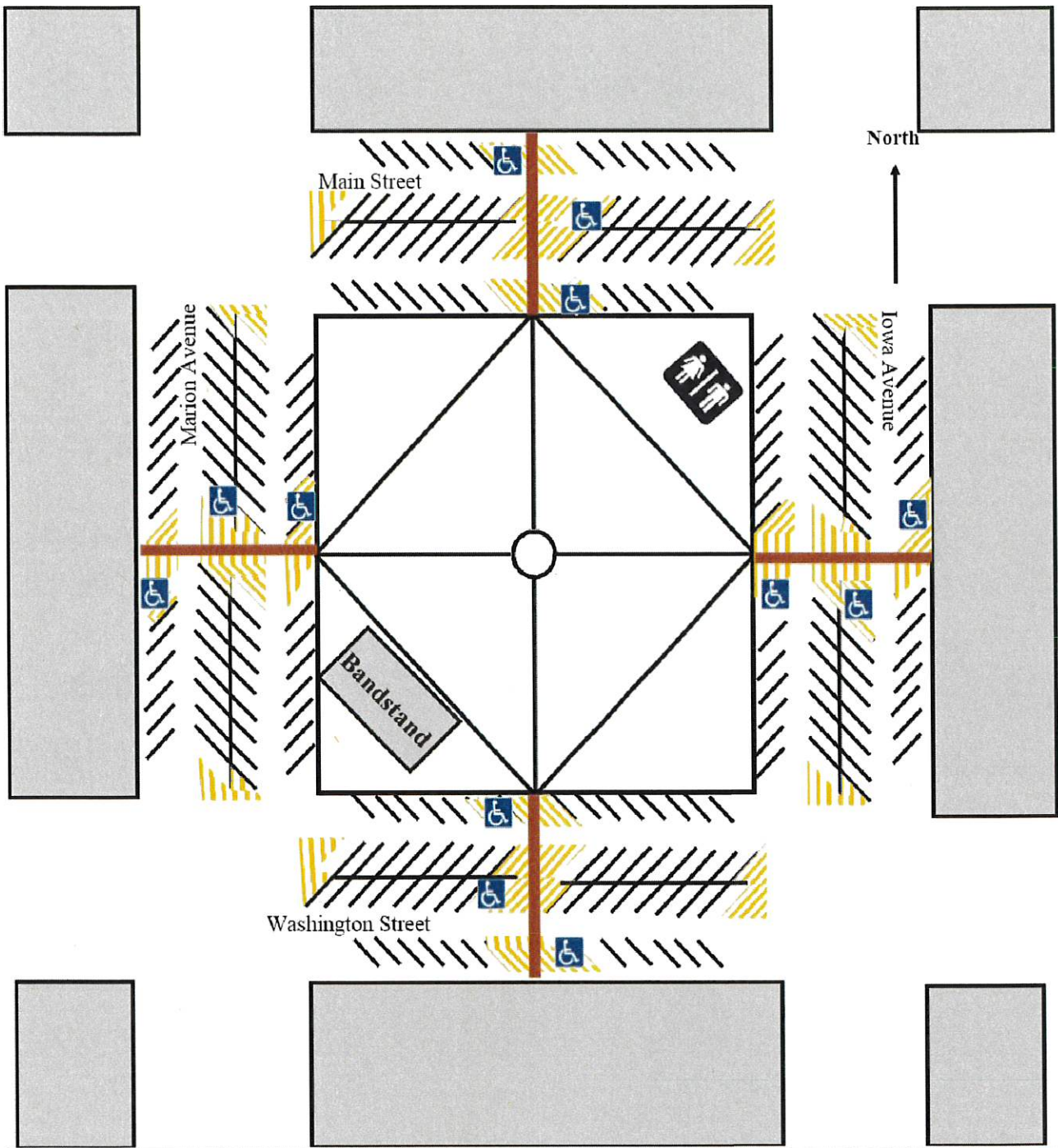
 City Clerk or Administrator Signature

 Date of Action

Approved: _____ Denied: _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):



Oct. 10th - for 15th

2025



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM; Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Washington County Relay For Life

Coordinator: Jan Miller

Contact Number: 319-461-0165 - Janmillerusc@gmail.com

Email Address: Washington Wash Co Relay For Life@yahoo.com

2. EVENT INFORMATION

Event Description: _____

Days/Dates of Event: One Day June 28th - 2025

Time(s) of Event: (Include Set Up/Tear Down Time) 10:00 AM - 8 PM

Event Location: Washington Town Square Park

Will event require an alcohol license or require modification of an existing license? _____ Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

Linda

Other Requests

_____ Temporarily park in a "No Parking" area
location : _____

_____ Use of gators/UTV/ATV on City streets

_____ Use of City Park (specify park :
Electrical Needs: _____

_____ Parade (attach map of route and indicate
streets to be closed)

_____ Walk/Run (attach map of route and indicate
streets to be closed)

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over 1,000 sq ft

_____ Fireworks (specify location :)

_____ Other (please specify :)

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Street barricades

Yield signs for crosswalks

_____ Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones

_____ Street Sweeping following (parades)

_____ Picnic Tables

_____ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

_____ Public Address System

If so: BMI/ASCAP License obtained?

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Will additional restrooms be brought to the site? _____ Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? _____ Yes No If yes, how many? _____

Contact Person: Jan Miller

Phone: 319-461-0165

7. INSURANCE *n/a*

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted _____ Certificate of Insurance not required

Pending EMS, 10-10-24-KK

8. AGREEMENT

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Jan Miller
Applicant/Sponsor Signature

10-7-24
Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.			
	Deputy City Clerk (Liquor Licenses)	Kelsey Brown	319-653-6584 ext 122	kbrown@washingtioniowa.gov
	Comments/Restrictions:			
<u>10-7-24</u> <i>yes</i>	Police Chief	Jim Lester	319-458-0264	jlester@washingtioniowa.gov
	Comments/Restrictions:			
<u>10-7-24</u> <i>2024 message</i>	Fire Chief	Brendan DeLong	319-863-3332	firedept@washingtioniowa.gov
	Comments/Restrictions: <i>319.461-3796</i>			
<u>10-7-24</u> <i>left message</i>	Streets	JJ Bell	319-653-1538	jjbell@washingtioniowa.gov
	Comments/Restrictions:			
<u>10-7-24</u> <i>yes</i>	Parks	Nick Pacha	319-321-4886	npacha@washingtioniowa.gov
	Comments/Restrictions:			
<u>10-7-24</u> <i>yes</i>	County Environmental Health (if serving food):			
	Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us			
	Comments/Restrictions: <i>Cindy - 319-591-3488</i> <i>Amy -</i>			

CITY COUNCIL APPROVAL

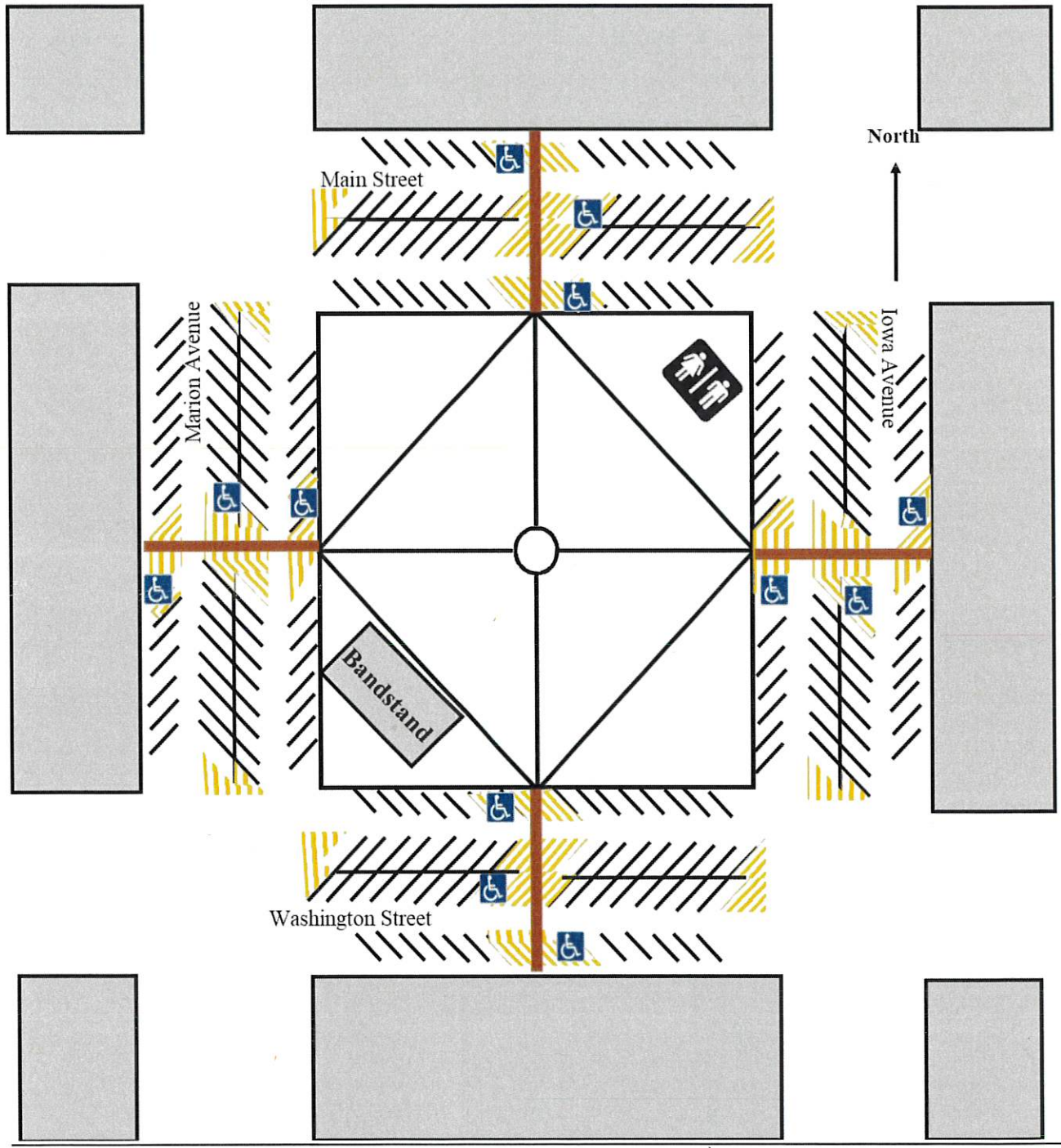
City Clerk Signature

Date of Action

Approved: _____ Denied: _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):



Just ~~the~~ North - Side of The PARK $\frac{1}{2}$ of
the street To Be BLOCKED OFF. For Food Vendors

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
OCTOBER 15, 2024**

POLICE

AMAZON CAPITAL SERVICES	TASER SUPPLIES/TONER	119.98
BDH TECHNOLOGY LLC	IT CONTRACT	547.00
CAPITAL ONE	SUPPLIES, TRAINING BACKPAC	40.38
CRITICAL HIRE	APPLICANT TESTING	25.00
ELLIOTT BULK SERVICES, LLC	FUEL	2,050.50
GALLS LLC	PATROL CAR FLASHLIGHTS	285.81
IGRAPHIX, INC	PROP. EVIDENCE FORMS	450.00
IPCA	HILL - ADMIN. CONFERENCE	60.00
KCTC	PHONE & INTERNET	199.36
MOORE'S BP AMOCO, INC.	STORAGE AND TOW	515.00
RANGEMASTERS TRAINING CENTER	UNIFORMS	77.28
SLEEP INN & SUITES	LODGING	448.00
VERIZON WIRELESS	WIRELESS SERVICE	981.93
WASHINGTON COUNTY SHERIFF	K-9 TRAINING	200.00
	TOTAL	6,000.24

FIRE

ACE-N-MORE	SUPPLIES	49.96
ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
ELLIOTT BULK SERVICES, LLC	FUEL	576.84
HIWAY SERVICE CENTER	OIL DRY	107.88
KCTC	PHONE & INTERNET	153.02
PANELESS WINDOW CLEANING	WINDOW CLEANING	250.00
RACOM CORPORATION	RADIO BELT CLIP AND EQUIP	134.76
SITLER'S SUPPLIES INC.	BATTERIES	26.40
STAR FOOD SERV EQUIPMENT	FREEZER REPAIR	908.13
VERIZON WIRELESS	WIRELESS SERVICE	80.02
	TOTAL	2,319.51

DEVELOPMENT SERVICES

CAPPER CHRYSLER DODGE JEEP RAM	VEHICLE REPAIR	413.10
IWORQ	SOFTWARE MANAGEMENT	2,500.00
VERIZON WIRELESS	WIRELESS SERVICE	132.95
	TOTAL	3,046.05

LIBRARY

ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00
ACE-N-MORE	JANITORIAL SUPPLIES	184.09
ALLEGiant TECHNOLOGY	PRINTER LEASE	46.02
ALLIANT ENERGY	ALLIANT ENERGY	1,972.60
AMAZON CAPITAL SERVICES	LIBRARY MATERIALS	212.08
ARSL	MEMBERSHIP RENEWAL	50.00
BAKER & TAYLOR	LIBRARY MATERIALS	178.86
CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	196.00
GFC LEASING - WI	PRINTER LEASE	237.07
GORDON FLESCH COMPANY INC	PRINT OVERAGE	104.97
KCII	PROGRAM PROMOTION	106.08
KCTC	SEPT & OCT TELECOMMUNICATI	736.90
MIDWEST ALARM	EQUIPMENT REPAIR	49.15
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	45.97
WMPF GROUP LLC	MARKETING	50.00
	TOTAL	4,209.79

PARKS

ACE-N-MORE
 ALLIANT ENERGY
 AMAZON CAPITAL SERVICES
 BLUE MOON SATELLITES, LLC
 ELECTRICAL ENGINEERING & EQUIPMENT CO
 ELLIOTT BULK SERVICES, LLC
 KCTC
 MID-AM RES. CHEMICAL CORP
 SINCLAIR TRACTOR
 VERIZON WIRELESS
 WASHINGTON RENTAL

SUPPLIES 307.50
 ALLIANT ENERGY 2,508.82
 SUPPLIES 187.07
 PORTABLE TOILETS 598.00
 SUPPLIES 102.74
 FUEL 676.08
 PHONE & INTERNET 340.21
 WEED KILLER 803.94
 PARTS 49.58
 WIRELESS SERVICE 40.01
 SPEED FEED/SOD CUTTER 107.94
TOTAL 5,721.89

POOL

ACCO
 ACE-N-MORE
 ALLIANT ENERGY

THERM INSTALL/POOL CLOSURE 2,364.40
 SUPPLIES 117.69
 ALLIANT ENERGY 129.74
TOTAL 2,611.83

CEMETERY

ARNOLD MOTOR SUPPLY
 CASH-N-CARRY CHEMICALS LLC
 ELLIOTT BULK SERVICES, LLC
 IOWA AUDIOLOGY & HEARING AID CENTERS
 KCTC
 VERIZON WIRELESS

PARTS 123.87
 WEEK KILLER/INSECTICIDE 1,020.00
 FUEL 643.80
 SCREENING 35.00
 PHONE & INTERNET 120.28
 WIRELESS SERVICE 46.47
TOTAL 1,989.42

FINANCIAL ADMIN

ACCESS SYSTEMS
 ALBERT, KIRK
 ALL AMERICAN PEST CONTROL
 ALLIANT ENERGY
 CENTRAL IOWA DISTRIBUTING
 GOOGLE LLC
 KCII
 KCTC
 QUILL
 ULINE
 VERIZON WIRELESS
 WASH CO RECORDER
 WASHINGTON LAW OFFICE, LLP

COPIER MAINTENANCE 117.90
 MILEAGE REIMBURSEMENT 108.08
 PEST CONTROL 32.50
 ALLIANT ENERGY 22.24
 JANITORIAL SUPPLIES 94.00
 EMAIL SUBSCRIPTION 395.99
 ADVERTISING 318.24
 PHONE & INTERNET 1,079.15
 OFFICE SUPPLIES 82.89
 BULLETIN BOARD 402.85
 WIRELESS SERVICE 40.01
 RECORDING AND FILING FEE 17.00
 TAX SERVICE 250.00
TOTAL 2,960.85

AIRPORT

BAUTISTA MIRANDA, YOLANDA
 CLOUDBURST 9
 HORAK INSURANCE CO
 ERPELDING, KEVIN
 KCII
 TITAN AVIATION FUELS
 VERIZON WIRELESS
 VETTER'S INC-CULLIGAN WATER
 WEST LAWN CARE

SEPTEMBER CLEANING 300.00
 INTERNET 106.35
 INSURANCE 5,617.00
 WATER REIMBURSEMENT-AIRPORT 15.96
 ADVERTISING 106.08
 FUEL 32,023.02
 WIRELESS SERVICE 46.47
 AIRPORT WATER 70.64
 MOWING AIRPORT 755.00

	WINDSTREAM IOWA COMMUNICATIONS	OCTOBER SERVICE	215.31
		TOTAL	39,255.83
ROAD USE	AMAZON CAPITAL SERVICES	BATTERIES FOR GIS	44.61
	APPLIED INDUSTRIAL TECHNOLOGIES	SUPPLIES	75.14
	ARNOLD MOTOR SUPPLY	PARTS	247.41
	CAPITAL ONE	OFFICE SUPPLIES	266.07
	DOUDS STONE LLC	ROADSTONE	1,262.38
	EASTERN IOWA CHIROPRACTIC CENTRE, PC	EMPLOYEE SCREENINGS	180.00
	HIWAY SERVICE CENTER	PARTS	46.39
	THOMPSON TRUCK AND TRAILER INC.	WINDOW SWITCH	36.71
	WELLS, TIM	CDL CLASS REIMBURSEMENT	216.15
	ELLIOTT BULK SERVICES, LLC	FUEL	1,437.77
		TOTAL	3,812.63
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	12,477.42
		TOTAL	12,477.42
CAPITAL EQUIPMENT	IOWA PRISON INDUSTRIES	NEW CAR GRAPHICS-POLICE	468.11
		TOTAL	468.11
INDUSTRIAL DEVELOP	WEDG	WEDG SHARE- 915 E TYLER ST	4,298.88
		TOTAL	4,298.88
WELLNESS PARK	ACE ELECTRIC. INC	WP CONCESSION STAND PROJEC	406.00
	KCTC	WP CONCESSION STAND PROJEC	1,259.94
	WASHINGTON LUMBER	MATERIALS CONCESSION STAND	8,681.39
		TOTAL	10,347.33
SIDEWALK REPAIR &	FRANK, SARAH	SIDEWALK REPLACEMENT PROGR	512.00
		TOTAL	512.00
K-9 PROGRAM	ACE-N-MORE	K9 FOOD	44.99
		TOTAL	44.99
LIBRARY GIFT	GREINER BUILDINGS INC.	FURNITURE/FIXTURES	725.00
	MCCLLENAHAN, CRAIG	AUDIO 101- RECORDING STUDI	100.00
	OVERDRIVE, INC.	DIGITAL MATERIALS	336.93
	ART GUILD OF BURLINGTON INC	MIP SUPPLIES-CLAY	609.50
		TOTAL	1,771.43
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	19,559.09
	ARNOLD MOTOR SUPPLY	PARTS	81.94
	ELLIOTT BULK SERVICES, LLC	FUEL	17.19
	EPPERLY, RANDY	MILEAGE REIMBURSEMENT	13.10
	GLOBAL PAYMENTS	DC/CC ADMIN FEE	5,020.63
	IA DEPT OF REVENUE	WET TAX	9,960.17

ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	164.00
KCTC	PHONE & INTERNET	158.67
TYLER TECHNOLOGIES	UTILITY BILLING SOFTWARE	700.00
VERIZON WIRELESS	WIRELESS SERVICE	46.47
	TOTAL	35,721.26

WATER DISTRIBUTION

ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00
ALLIANT ENERGY	ALLIANT ENERGY	32.33
BUSINESS RADIO SALES INC	SUPPLIES	72.98
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	30.20
CORE & MAIN LP	SUPPLIES	1,470.00
ELLIOTT BULK SERVICES, LLC	FUEL	275.14
KCTC	PHONE & INTERNET	104.31
POLLARDWATER	HYDRANT METERS	246.72
VERIZON WIRELESS	WIRELESS SERVICE	46.47
	TOTAL	2,313.15

WATER CAPITAL PROJ

EVANS WELDING LLC	S AVE B PROJECT	178.89
CORE & MAIN LP	S AVE B PROJECT	7,771.00
DOUDS STONE LLC	S AVE B PROJECT-STONE	1,184.44
	TOTAL	9,134.33

SEWER PLANT

ALLIANT ENERGY	ALLIANT ENERGY	337.29
DETECTION INSTRUMENTS CORPORATION	H2S METER CALIBRATION	395.14
ELLIOTT BULK SERVICES, LLC	FUEL	318.94
EUROFINS ENVIRONMENT TESTING NC	CERTIFIED TESTING	1,938.84
HIWAY SERVICE CENTER	SUPPLIES	64.16
IA DEPT OF REVENUE	SALES TAX	2,364.38
KCTC	PHONE & INTERNET	198.62
STATE HYGIENIC LAB	CERTIFIED TESTING	177.00
TYLER TECHNOLOGIES	UTILITY BILLING SOFTWARE	700.00
VERIZON WIRELESS	WIRELESS SERVICE	472.93
WINDSTREAM IOWA COMMUNICATIONS	OCTOBER SERVICE	67.41
WMPF GROUP LLC	EMPLOYMENT ADVERTISING	225.00
	TOTAL	7,259.71

SEWER COLLECTION

ACE-N-MORE	SAW & BLADES	177.98
ALLIANT ENERGY	ALLIANT ENERGY	859.00
ARNOLD MOTOR SUPPLY	PARTS	9.99
ELLIOTT BULK SERVICES, LLC	FUEL	547.46
HIWAY SERVICE CENTER	SUPPLIES	64.16
KCTC	PHONE & INTERNET	104.31
KIRKWOOD COMMUNITY COLLEGE	CDL CLASS FOR T WELLS	1,800.00
RIVER PRODUCTS	ROCK	605.73
VERIZON WIRELESS	WIRELESS SERVICE	38.01
WASHINGTON DISCOUNT TIRE	REPAIR/TIRES F 250	725.98
	TOTAL	4,932.62

SANITATION

ABC DISPOSAL SYSTEMS	GARBAGE AND RECYCLING	54,287.75
WEIKERT IRON & METAL	APPLIANCE PICKUP	195.00
	TOTAL	54,482.75

SELF INSURANCE

EMPLOYEE BENEFIT SYSTEMS

EBS ADMIN FEE

432.48

TOTAL

432.48

TOTAL

211,191.88

RESOLUTION NO. _____

**A RESOLUTION NAMING CITY PERSONNEL AUTHORIZED TO ACCESS
FINANCIAL ACCOUNTS AND CONDUCT BANKING ACTIVITIES ON
BEHALF OF THE CITY OF WASHINGTON, IOWA**

WHEREAS, the City Council of the City of Washington, Iowa, desires to establish the signatories for financial activities; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington, Iowa hereby authorize the following individuals to open and close accounts, purchase and redeem investments in accordance with the City's Investment Policy, transfer funds between City accounts and at the Washington State Bank and between financial institutions the City does business with, to pick up bank statements, access safe deposit box, and sign checks (two signatures required):

City Administrator- Joseph Gaa
City Clerk- Kathy Kron
City Finance Director -- Kelsey Brown

PASSED AND APPROVED this 15th of October, 2024.

Millie Youngquist, Mayor

ATTEST:

Kathy Kron, City Clerk




Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kevin Olson, City Attorney

City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: October 10, 2024

SUBJECT: Resolution to Declare Certain City Property as Surplus

An item has been placed on the October 15th agenda to declare certain city property as surplus so that it may be disposed of. The following items are no longer needed for City operations.

2012 Chevy Tahoe 4x2 white, poor condition
2006 Chevy Trailblazer 4x4, poor condition, no title
1994 Ford F-700 Dumptruck, no motor, salvage only
Motor from Dodge Durango, salvage only

Once items are declared surplus, they may be disposed of. For the two passenger vehicles we will list then on a website that specializes in selling government surplus. For the two items denoted as salvage only, we will take them to a local scrapyard. Staff recommends approval of the attached resolution.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

RESOLUTION NO. 2024-

A RESOLUTION DECLARING CERTAIN CITY PROPERTY AS SURPLUS

WHEREAS, the City of Washington, Iowa, owns the following items that are no longer of use in City operations, and

WHEREAS, the City wishes to dispose of these items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA, that the City Council hereby:

1. The City Council declares the following items as surplus property:
 - a. 2012 Chevy Tahoe 4x2, white, VIN 1GNLC2E00CR250497
 - b. 2006 Chevy Trailblazer 4x4, black, VIN 1GNDDT13S962235416
 - c. 1994 Ford F-700 Dumptruck, yellow, VIN 1FDPF8DC8SVA11710
 - d. Salvage Motor from Dodge Durango police vehicle

2. The City Council directs staff to sale the above surplus items as best determined by the City Administrator.

Passed and approved this 15th day of October, 2024.

Millie Youngquist, Mayor

Attest:

Kathy Kron, City Clerk




Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney

City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: October 10, 2024

SUBJECT: Discussion of Cemetery Rule Enforcement

In the summer of 2024, cemetery staff began clean-up at Elm Grove cemetery in accordance with Council approved rules. The rules state “Memorial Day cleanup begins June 15, each year. All flowers and decorations (on the ground) will be picked up at this time with the exception of shepherd’s hooks, military markers, and planted and potted flowers (that are alive).

As is normal, some folks were upset to see their decorations were moved, but staff saves them and they are available for pickup. During that time, it was noted that several graves in the cemetery had “decoration gardens” made around them as a way to avoid the annual clean up guidelines. The cemetery rules related to decorations state:

“If decorations are to remain on or around the monument, the decorations shall be on the monument, in permanently mounted vases, or on the monument foundation. Anything left on the ground will be disposed of...”

Staff felt that these landscaped areas violated the rules. Rather than removing them, letters were sent to families asking them that all such landscaped areas be removed no later than September 1, 2024. Letters were sent for approximately six graves, most of which have not complied. Staff has been in contact with family members who want to leave the landscaping in place. And while against the rules, most claim the previous cemetery supervisor gave them permission.

We are asking the Council to provide guidance to which of the following options you would like staff to use to resolve this issue.

- Allow the “decoration gardens” to remain in their current state. This would likely open the door to more non-compliance in the future.
- Allow staff to negotiate with family members to reduce garden sizes. This is not something we can do with all of them. Some would have to go entirely.
- Vote to uphold the rules and have all “decoration gardens” removed. This would be the most fair and enforceable option.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.



DONNA MAE
JULY 21, 1927
KENNETH E.
JULY 21, 1923
MAR. 2, 1999

Ken and Donna Mae were married July 27, 1954





HOXTON

HERBERT HENRY
BORN NOV 21 1890
DIED APR 11 1960

BURBA






*Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kevin Olson, City Attorney*

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MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: September 13, 2024

SUBJECT: Resolution to Approve Contractors for Housing Rehab Program

In 2022 the City was approved to participate in a pilot housing rehabilitation program. Initial funding came from federal Covid relief funds and the City agreed to provide up to \$7,000 in LMI housing funds for each residence in the program. To date, eight properties have been approved, five of which have been completed.

Attached you will find a resolution to approve contractors and amounts for the remaining six properties. Although the funding came to the City as the designated fiscal sponsor, ECICOG has been designated as the program administrator. ECICOG has identified properties, developed specifications for each project, and identified qualified contractors. To move forward with the process, the attached resolution will need Council approval on October 15th. Staff recommends approval of the resolution to approve housing rehab contractors and properties.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

RESOLUTION NO. 2024-

A RESOLUTION APPROVING CONTRACTORS FOR THE OWNER-OCCUPIED HOUSING REHABILITATION PROGRAM ADMINISTERED BY ECICOG

WHEREAS, the City of Washington, Iowa, has partnered with ECICOG to complete rehabilitation projects at owner-occupied homes located in the City, and

WHEREAS, ECICOG has procured contractors to complete the projects; and

WHEREAS, the City of Washington is serving as the fiscal sponsor for this project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA, that the City Council hereby approve the following properties, contractors and bid amounts for housing rehabilitation:

1.	317 E. Main St.	Cedar Ridge Contracting	\$28,500
2.	529 W. Washington St.	BW Construction	\$25,600
3.	703 W. Main St.	BW Construction	\$34,700
4.	515 W. Jefferson St.	BW Construction	\$28,200
5.	737 S. 2 nd Ave.	BW Construction	\$28,950
6.	602 E. Washington	BW Construction	\$34,950

Passed and approved this 15th day of October, 2024.

Millie Youngquist, Mayor

Attest:

Kathy Kron, City Clerk




Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kevin Olson, City Attorney

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MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: October 10, 2024

SUBJECT: Proposed Third and Final Reading of an Ordinance Amending Chapters 50 & 51

At the October 1st Council Meeting the City Council approved the second reading of an ordinance amending Chapters 50 and 51. The amendment updates the definition of an operable vehicle and clarifies the parking of operable vehicles on residential properties. The third and final reading of the ordinance amending Chapters 50 and 51 has been placed on the October 15th Council Agenda. There have been no additional public comments since the first reading. Staff recommends that the Council approve the third and final reading of the ordinance revision on October 15th.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

ORDINANCE NO. ____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTERS 50 AND 51

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. Amendment. Section 50.10 entitled "Operable Vehicles" is hereby repealed in its entirety and replaced with the following:

"50.10 PARKING ON RESIDENTIAL PROPERTY. Operable vehicles may be parked on a temporary basis, not to exceed 24 consecutive hours in a front yard area of a residence. Operable vehicles parked or stored more than 24 hours must be parked on an all-weather surface and only in a rear yard or side yard."

SECTION 2. Amendment. Section 51.01(5) of the Code of Ordinances is hereby amended by adding subsections F. and G, which read as follows:

"F" Any vehicle, trailer, or semitrailer that is not capable of moving in both forward and reverse gears.

"G." Any vehicle, trailer, or semitrailer that lacks current registration.

- i. Mere licensing of a vehicle shall not constitute a defense to the finding that the vehicle is in operable condition, unless previously discussed with the City."

SECTION 3. Amendment. Section 51.03 of the Code of Ordinances is hereby amended by deleting Section 51.03 in its entirety.

SECTION 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. Adjudication. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this ____ day of _____, 2024.

Millie Youngquist, Mayor

Attest:

Kathy Kron City Clerk

Approved on First Reading: September 17, 2024

Approved on Second Reading: October 1, 2024

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. ____ on the ____ day of _____, 2024.

Kathy Kron, City Clerk

Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
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MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

DATE: October 10, 2024

SUBJECT: Consideration to Submit a Proposal to Purchase Former Reserve Center

The former U.S. Army Reserve Center on N. Marion Street has sat vacant for the past several years. Earlier this year the General Services Administration (GSA) advised local governmental partners that they were planning to dispose of the property later this year. At that time, the City of Washington submitted a letter of interest, as did Washington County. In mid-September the GSA sent an email to both the City and County stating they planned to have purchase documents ready in mid-October. In that email they asked the City and County to decide on two options.

1. Develop a joint proposal that shows how the City and County would jointly acquire and operate the facility, or
2. Submit separate proposals where either the City or County will solely acquire the facility.

In early staff discussions with Washington County, they seemed open and willing to develop a joint proposal, as did City leaders. An item was on the October 8th County Board of Supervisors to discuss that issue. I was a bit surprised when they stated they wanted the entire facility themselves and plan to submit their own proposal. The Board of Supervisors then voted to submit their own proposal.

An item has been added to the October 15th Council meeting agenda to consider submitting a proposal for the City to acquire the property. At that time, it will be my recommendation to vote in favor of authorizing the City Administrator to submit a proposal on behalf of the City of Washington to acquire the former Reserve Center.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.