



AGENDA OF THE REGULAR SESSION OF THE COUNCIL
OF THE CITY OF WASHINGTON, IA
TO BE HELD AT THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, JANUARY 21, 2025

To attend the meeting via Zoom go to:

<https://us02web.zoom.us/j/5077385758?pwd=HnP5mNpbXUczw62k2enfl845WV7vbo.1&omn=89188147244>

Meeting ID: 507 738 5758

Passcode: 6536584

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

CONSENT:

1. Council Minutes for January 7, 2025 Special Budget Session
2. Council Minutes for January 7, 2025 Regular Session
3. Gronewold, Bell, Kyhnn & Co. P.C., Progress Billing of Financial Statements, \$3,000
4. Strand Associates, 2021 Water Main Improvements Final Design, \$380
5. Strand Associates, East Interceptor & IRE Consultation, \$285.50
6. Bolton & Menk, Washington Rehabilitate Hanger, \$845
7. Kevin D. Olson, Legal Services for November and December 2024, \$1,677.84
8. Department Reports

SPECIAL PRESENTATION

SPECIAL EVENT REQUEST

- 3rd Annual Farm to Film Festival, Council Chambers Room, April 12 & 13 from 12:30 p.m. - 5:00 p.m. both days.
- Kewash Half Marathon on April 26th from 4:30 a.m. – 12:30 p.m., 10k & 5k, start at JP's then through town and Kewash trail, also will have activities in the Square during race.
- WCHC's Kidz Fest, May 15th 8:00 p.m. – May 16th 9:00 p.m., Central Park.

PUBLIC COMMENT – limit to 3 minutes

CLAIMS & FINANCIALS

- Claims Report for January 21, 2025
- Financial Report for December 2024

PUBLIC HEARING

- Fiscal Year 2026 Update to the Capital Improvement Plan which consists of Capital Projects for FY25-29 and Capital Equipment for FY26-30.

NEW BUSINESS

1. Discussion and Consideration for a Resolution Approving the Fiscal Year 2026 Update to the Capital Improvement Plan.
2. Discussion and Consideration of Change Order for Housing Rehabilitation Program for the 737 S. 2nd Ave for \$6,050.
3. Discussion and Consideration of Change Order for Housing Rehabilitation Program for the 1027 N. 6th Ave for \$15,500.
4. Discussion and Consideration of Change Order for Housing Rehabilitation Program for the 515 W. Jefferson Street for \$13,500.
5. Discussion and Consideration of a Resolution Approving Entering into a Contract to Kline Electric, Inc. for the 12th Avenue Traffic Signal Light Project.

WORKSHOP

- FY26 Budget

DEPARTMENTAL REPORTS

Police Department

City Attorney

City Administrator

MAYOR & COUNCILPERSONS

Millie Youngquist, Mayor

Illa Earnest

Patrick Morgan

Elaine Moore

Ivan Rangel

Kenneth Schroeder

Fran Stigers

ADJOURNMENT

City of Washington
Special Session Council Minutes 1-7-2025

At 4:00 P.M. the Council of the City of Washington, Iowa, met in Special Session in the Council Chambers, 215 East Washington Street with Mayor Millie Youngquist in the chair.

On roll call present: Rangel, Morgan, Moore, Stigers, Earnest, Schroeder, Youngquist. Absent: None

Motion to approve the agenda made by Stigers, seconded by Morgan. Motion carried. 6-0

Discussion on the FY2026 Budget was held.

Motion by Stigers, seconded by Moore that the Special Session held at 4:00 p.m., Tuesday, January 7, 2025, is adjourned 5:30 p.m. Motion passed unanimously.

ATTEST:
Kathy Kron, City Clerk

Millie Youngquist
Mayor

City of Washington
Regular Session Council Minutes 1-7-2025

At 6:00 P.M. the Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street with Mayor Millie Youngquist in the chair.

On roll call present: Rangel, Morgan, Moore, Stigers, Earnest, Schroeder, Youngquist. Absent: None

Mayor Youngquist asked for a Motion for approval of the Agenda. Motion by Stigers, second by Moore to approve the Agenda. Motion carried. 6-0

CONSENT:

1. Council Minutes for December 17, 2024 Regular Session
2. Strand Associates, Professional Services for 2021 Water Main Project from November 1, 2024 – November 30, 2024, \$380
3. Bolton & Menk, Washington Rehabilitate Hanger Fee, \$720
4. Veenstra & Kimm, Inc., Engineering Services for Central Park Restrooms, \$7,323.84
5. Veenstra & Kimm, Inc., Engineering Services for 12th Ave. & Washington St. Intersection, \$4,072.50
6. Washington Chamber of Commerce, 2025 Chamber Renewal and Ambassador Dues, \$1,482.60
7. Stivers Midwest Pro Upfitters, New Car Upfit, \$12,129.33
8. Summit Fire Protection, Replacement of Fire Alarm Panel in the Waste Water Treatment Plant, \$7,476.64
9. Iowa Municipalities Workers' Compensation Association, Work Comp Premium Installment 7, \$5,826.00
10. Tyler Technologies, Time & Attendance Annual Fees, \$2,672.25
11. Unc and Nephews, 1015 Madison Street, Class C Retail Alcohol License (**renewal**)
12. Department Reports

Motion by Earnest, second by Morgan to approve consent items 1-12. Motion Carried. 6-0

Special Presentation was Presented by Washington Police Chief Jim Lester for the Promotion of Police Officer Benjamin Altenhofen to Lieutenant and for Promotion of Police Officer Eric Kephart to Sergeant. Special Presentation was also given by Kerrie Willis with PLANT Washington.

Public Comment: None

The claims were presented by Finance Director, Kelsey Brown.

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
JANUARY 7, 2025**

GENERAL			
	ACCESS SYSTEMS LEASING	ACCESS SYSTEMS LEASING	455.30
	ACE-N-MORE	SUPPLIES	472.99
	ALLIANT ENERGY	ALLIANT ENERGY	6778.67
	AMAZON CAPITAL SERVICES	SUPPLIES	580.21
	ARNOLD MOTOR SUPPLY	PARTS & SUPPLIES	215.18
	AXON ENTERPRISES, INC	TASER INSTRUCTOR COURSE	495.00
	BACKFLOW PREVENTION SRVS OF IA INC	BACKFLOW INSPECTION & MAIN	1379.50
	BAKER & TAYLOR	LIBRARY MATERIALS	386.62
FIRE	BDH TECHNOLOGY LLC	IT CONTRACT	1014.00
	BLUE MOON SATELLITES, LLC	PORTABLE TOILETS	150.00
	BRDECKA, MIA	MEAL , MILEAGE REIMBURSMNT	221.36
	BRUNS, DAVID	INSPECTIONS	108.00
	CAPITAL ONE	SUPP, VACUUM, PROGRAM SUPP	73.19
	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	49.48
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	477.10
	CINTAS CORP LOC. 342	MAT SERVICE	135.81
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	75.44
ANIMAL CONTROL	CUSTOM IMPRESSIONS INC	SWEATSHIRTS	808.54
DEVELOPMENT SERVICES	DE LAGE LANDEN PUBLIC FINANCE LLC	MDT LEASE	577.88
	ELECTRICAL ENGINEERING & EQUIPMENT CO	GFCI OUTLET	30.71
	ELLIOTT BULK SERVICES, LLC	FUEL	3530.96
	ELLIOTT OIL COMPANY-BP ONE TRIP	FUEL	15.23
	FACE ART BY BRANDI	NOON YEARS EVE PARTY	75.00
	GALLS LLC	PANTS-BURKHART	97.97
	GFC LEASING - WI	PRINTER LEASE	249.64
	GOOGLE LLC	EMAIL SUBSCRIPTION	395.99
	HEIMAN FIRE EQUIPMENT	SUPPLIES	135.11

	IGRAPHIX, INC	BUSINESS CARDS	104.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	382.50
	IOWA POLICE CHIEFS ASSOCIATION	DUES - B ALTENHOFEN	75.00
	IOWA STATE UNIVERSITY	TRAINING, BEAL/GEARHART	1080.00
PARKS	KCII	ADVERTISING	83.88
	KCTC	PHONE & INTERNET	1907.97
	MARCO, INC.	COPIER PRINTER LEASE	458.05
POOL	PATTERSON, MARY	BOOK/PAPER WORKSHOPS	80.00
	POLICE LEGAL SCIENCES	ANNUAL PLS TRAINING	1680.00
CEMETERY	PURCHASE POWER	POSTAGE METER	62.19
	RANGEMASTERS TRAINING CENTER	HOLSTERS	594.24
	SILER, ADIAH	WRITERS WORKSHOP	50.00
	SITLER'S SUPPLIES INC.	EQUIPMENT REPAIR	50.00
	SLEEP INN & SUITES	TRAINING- B ALTENHOFEN	179.20
	SPENLER TIRE	SPARTAN MOWER REPAIR	317.00
	TRACTOR SUPPLY	BUG FOGGER	12.99
	VALENTINE, TAMMY	HOMEBOUND MILEAGE REIMB	4.20
FINANCIAL ADMIN	VISA-TCM BANK, N.A.	FUEL/MEAL/EQUIPMENT	4397.52
	WASHINGTON DISCOUNT TIRE	MOUNT AND BALANCE TIRES	202.13
	WASHINGTON LUMBER	SIDE BOARDS OFR M/C DODGE	37.78
	WIBSTAD, ZACH	MEAL & TRAINING	18.68
	WMPF GROUP LLC	LEGAL ADVERTISING	716.03
		TOTAL	31478.24
	AIRPORT		
	ALLIANT ENERGY	ALLIANT ENERGY	569.51
	ACTERRA GROUP INC.	SERVICE	1287.76
	VISA-TCM BANK, N.A.	COVERS, CARTRIDGES, ZOOM	575.91
		TOTAL	2433.18
	ROAD USE		
	ACE-N-MORE	SUPPLIES	274.18
	ARNOLD MOTOR SUPPLY	PARTS & SUPPLIES	98.21
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	200.00
	DAKOTA SUPPLY GROUP	SNOW PLOW CUTTING EDGES	3720.00
	DOUDS STONE LLC	ROADSTONE	404.00
	ELLIOTT BULK SERVICES, LLC	FUEL	1116.48
	ELLIOTT OIL COMPANY-BP ONE TRIP	FUEL	113.24
	HIWAY SERVICE CENTER	SUPPLIES	225.08
	RIVER PRODUCTS	CONCRETE SAND	473.93
	SADLER POWER TRAIN	COUPLER	94.80
	WASH CO TREASURER	ROAD SALT	4001.78
	WASHINGTON DISCOUNT TIRE	TIRES JOHN DEERE LOADER	3073.40
		TOTAL	13795.10

STREET LIGHTING

ALLIANT ENERGY	ALLIANT ENERGY	340.05
FRANZEN, DENNIS	TRAFFIC SIGNAL REPAIR	405.00
	TOTAL	745.05

HOTEL/MOTEL TAX

VISA-TCM BANK, N.A.	WEB INVOICES AND SOFTWARE	150.53
VORTEX DIGITAL BUSINESS SOLUTIONS, INC	CLOUDFLAIR CONTENT DELIVER	720.00
	TOTAL	870.53

WELLNESS PARK

CARSON PLUMBING & HEATING SRVS INC	WP CONCESSION STAND	2397.59
HAIFLEY CONSTRUCTION LLC	WP CONCESSION STAND	4500.00
KCTC	WP CONCESSION-SECURITY	861.59
WASHINGTON LUMBER	WELLNESS PARK CONCESSION	5169.02
	TOTAL	12928.20

K-9 PROGRAM

ACE-N-MORE	K9 FOOD	44.99
	TOTAL	44.99

LIBRARY GIFT

AMAZON CAPITAL SERVICES	LIBRARY MATERIALS/MIP SUPPLIES	224.12
BAKER & TAYLOR	LIBRARY MATERIALS	36.99
CAPITAL ONE	SUPP, VACUUM, PROGRAM SUPP	34.88
INTERACTIVE SCIENCES, INC.	DIGITAL SERVICES	500.00
KANOPY INC	DIGITAL MATERIALS	40.00
OVERDRIVE, INC.	DIGITAL MATERIALS	212.55
	TOTAL	1048.54

WATER PLANT

ACE-N-MORE	SUPPLIES	48.75
ALLIANT ENERGY	ALLIANT ENERGY	1610.38
AMERICAN WATER WORKS ASSN	MEMBERSHIP RENEWAL	450.00
BECKLER, TODD	WATER DEPOSIT REFUND	25.28
BURNELL, BROD	WATER DEPOSIT REFUND	98.26
CAPITAL ONE	SUPP, VACUUM, PROGRAM SUPP	95.21
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	57.35
CONKLIN, DANA	MILEAGE REIMBURSEMENT	23.80
ELLIOTT BULK SERVICES, LLC	FUEL	59.85
ELLIOTT BULK SERVICES, LLC	FUEL	176.25
HARRIS BOYZ HEATING & AIR LLC	FILTERS	256.00
IGRAPHIX, INC	SUPPLIES	52.00

WATER

DISTRIBUTION	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	148.00
	IOWA ONE CALL	SERVICE	79.20
	KCTC	PHONE & INTERNET	262.98
	MID-AM RES. CHEMICAL CORP	SHOP SUPPLIES	1215.28
	NOWELL, STEVIE	WATER DEPOSIT REFUND	103.64
	POSTMASTER	BULK MAILING WATER BILLS	1264.98
	QUAD CITIES WINWATER	LID/HYDRANT	4737.50
	RATHJEN, EDDIE	WATER DEPOSIT REFUND	53.77
	VISA-TCM BANK, N.A.	IA DNR FEES	119.41
	VISA-TCM BANK, N.A.	LODGING, MEALS, CONFERENCE	750.77
	WASHINGTON DISCOUNT TIRE	TIRE DISPOSAL/END LOADER	
		REPAIR	210.87
		TOTAL	11899.53

SEWER PLANT	ACE-N-MORE	SUPPLIES	187.50
	ALLIANT ENERGY	ALLIANT ENERGY	10983.57
	ARNOLD MOTOR SUPPLY	PARTS & SUPPLIES	152.20
	ELLIOTT BULK SERVICES, LLC	FUEL	951.94
	GPM ENVIRONMENTAL SOLUTIONS LLC	FLOW METER VERIFICATION	896.00
	HENDERSON PRODUCTS, INC.	PARTS	465.23
	HIWAY SERVICE CENTER	PARTS	49.52
	IGRAPHIX, INC	SHIPPING	17.02

SEWER COLLECTION	KCTC	PHONE & INTERNET	302.93
	TRACTOR SUPPLY	DE-ICER	59.99
	ULINE	AIR EXCHANGE FILTERS	642.29
	USA BLUEBOOK	LAB SUPPLIES	167.25
	VERMEER IOWA & N. MISSOURI	WOOD CHIPPER PARTS	360.00
	VISA-TCM BANK, N.A.	CEU, CONFERENCE, SUPP, CLA	1200.63
		TOTAL	16436.07

SANITATION	WASH CO HUMANE SOCIETY	COLLECTIONS FOR DECEMBER	337.10
		TOTAL	337.10

TOTAL 92016.53

Motion by Morgan, seconded by Rangel to approve January 7, 2025 claims report. Motion carried. 6-0

Motion made by Stigers, seconded by Moore to open Public Hearing for the Review of Bids Received for the Highway 92 & 12th Avenue Traffic Signal Project. Roll call on motion. Ayes: Morgan, Rangel, Moore, Stigers, Earnest, Schroeder. Nays: None. Motion carried. 6-0

Motion to close public hearing made by Earnest, seconded by Moore. Roll Call on Motion. Ayes: Morgan, Moore, Rangel, Earnest, Stigers, Schroeder. Nays: None. Motion carried. 6-0

Motion made by Earnest, seconded by Rangel to approve a Resolution Awarding a Construction Contract for 12th Avenue Traffic Signal Project to Kline Electric, Inc. for \$227,600.25. Roll Call on Motion. Ayes: Morgan, Moore, Rangel, Stigers, Earnest, Schroeder. Nays: None. Motion carried. 6-0 **(RESOLUTION NO. 2025-001)**

Motion made by Morgan, seconded by Moore to set Public Hearing for Capital Improvement Plan for January 21, 2025 at 6:00 p.m. Motion carried. 6-0

Motion made by Stigers, seconded by Moore to approve a Resolution to Declaring Certain City Property as Surplus. Roll Call on Motion. Ayes: Schroeder, Morgan, Moore, Rangel, Stigers, Earnest. Nays: None. Motion carried. 6-0 **(RESOLUTION NO. 2025-002)**

Motion made by Rangel, seconded by Stigers to approve a Resolution Approving a Development Agreement with Isabella and Ed Santoro for the Renovation of 217 West Main Street. Roll Call on Motion. Ayes: Schroeder, Morgan, Earnest, Rangel, Moore, Stigers. Nays: None. Motion carried. 6-0 **(RESOLUTION NO. 2025-003)**

Motion made by Morgan, seconded by Schroeder to approve Change Order for Housing Rehabilitation Program for the 703 W. Main. Motion carried. 6-0

Motion made by Earnest, seconded by Morgan to approve Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer (final water utility bill). Roll Call on Motion. Ayes: Stigers, Schroeder, Morgan, Rangel, Moore, Earnest. Nays: None. Motion carried. 6-0 **(RESOLUTION NO. 2025-004)**

Motion by Moore, seconded by Morgan, to go into closed session per Iowa Code 21.5(j) – To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Roll call on the motion. Ayes: Moore, Morgan, Earnest, Rangel, Stigers, Schroeder. Nays: none. Absent: none. Motion carried. 6-0

Council went into closed session at 6:35 p.m.

Motion by Moore, seconded by Stigers, to end the closed session at 6:46 p.m. Roll call on the motion: Ayes: Morgan, Schroeder, Earnest, Stigers, Moore, Rangel. Nays: none. Absent: none. Motion carried. 6-0

No action was taken regarding the closed session.

Department reports were presented.

Motion by Rangel, seconded by Moore that the Regular Session held at 6:00 p.m., Tuesday, January 7, 2025, is adjourned 6:56 p.m. Motion passed unanimously.

ATTEST:
Kathy Kron, City Clerk

Millie Youngquist
Mayor

Gronewold, Bell, Kyhnn & Co. P.C.

1910 E. 7th Street
P.O. Box 369
Atlantic, IA 50022
712-243-1800

CITY OF WASHINGTON
215 EAST WASHINGTON ST.
WASHINGTON, IA 52353

Invoice No. 31571
Date 12/31/2024
Client No. 03793

Progress billing on audit of financial statements
for the year ended June 30, 2024.

\$ 3,000.00

Interest at 18% per annum will be charged on any balance not paid within 30 days of receipt of invoice.



Strand Associates, Inc.
 414 South 17th Street, Suite 107
 Ames, IA 50010-8106
 (515) 233-0000

Invoice

Kelsey Brown
 City of Washington
 City Hall
 215 East Washington Street
 Washington, IA 52353

January 13, 2025
 Project No: 7046.011
 Invoice No: 0219827

Professional Services: December 1, 2024 through December 31, 2024

Project	7046.011	2021 Washington Water Main Improvements - Final Design	
Fee			
Total Fee	74,100.00		
Percent Complete	100.00	Total Earned	74,100.00
		Previous Fee Billing	74,100.00
		Current Fee Billing	0.00
		Total this Project	0.00

Project	7046.012	2021 Washington Water Main Improvements - CDBG Grant Additional Services	
		Total this Project	0.00

Project	7046.013	2021 Washington Water Main Improvements- Permitting	
		Total this Project	0.00

Project	7046.014	2021 Washington Water Main Improvements - Bidding	
Fee			
Total Fee	8,600.00		
Percent Complete	100.00	Total Earned	8,600.00
		Previous Fee Billing	8,600.00
		Current Fee Billing	0.00
		Total this Project	0.00

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project	7046.011	Washington Water Main - Final Design	Invoice	0219827
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Project	7046.015	2021 Washington Water Main Improvements - Easements		
			Total this Project	0.00

Project	7046.016	2021 Washington Water Main Improvements - Property Survey		
Fee				
Total Fee		14,000.00		
Percent Complete		100.00	Total Earned	14,000.00
			Previous Fee Billing	14,000.00
			Current Fee Billing	0.00
			Total this Project	0.00

Project	7046.017	2021 Washington Water Main Improvements - Topographic Survey		
Fee				
Total Fee		21,700.00		
Percent Complete		100.00	Total Earned	21,700.00
			Previous Fee Billing	21,700.00
			Current Fee Billing	0.00
			Total this Project	0.00

Project	7046.018	2021 Washington Water Main Improvements - Construction Administration		
Fee				
Total Fee		69,200.00		
Percent Complete		93.00	Total Earned	64,356.00
			Previous Fee Billing	64,356.00
			Current Fee Billing	0.00
			Total this Project	0.00

Project	7046.019	2021 Washington Water Main Improvements - Post Construction/Record Drawings		
Fee				
Total Fee		7,600.00		
Percent Complete		10.00	Total Earned	760.00
			Previous Fee Billing	380.00
			Current Fee Billing	380.00

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project	7046.011	Washington Water Main - Final Design	Invoice	0219827
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Total this Project	\$380.00
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Outstanding Invoices

Number	Date	Balance
0219040	12/11/2024	380.00
Total		380.00

Contract Amount	7,600.00
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Total Billings to Date	760.00
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Project	7046.020	2021 Washington Water Main Improvements - Construction Staking
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Total this Project	0.00
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Total this Invoice	\$380.00
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TERMS: Payment is due within 30 days of the date on this invoice.

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Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



Strand Associates, Inc.
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

Kelsey Brown
City of Washington
City Hall
215 East Washington Street
Washington, IA 52353

January 13, 2025
Project No: 7046.026
Invoice No: 0219828

Professional Services: December 1, 2024 through December 31, 2024

Project 7046.026 East Interceptor & IRE Consultation

Total Labor 285.50

Total this Invoice \$285.50

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
 Washington Airport Commission
 Kevin Erpelding, Chairman
 215 East Washington
 Washington, IA 52353

December 31, 2024
 Project No: 0T5.131760.000
 Invoice No: 0353771
 Client Account: WASHINGT_CI_IA

Washington/Rehabilitate Hangar

Fee

Total Fee	25,000.00		
Percent Complete	91.18	Total Earned	22,795.00
		Previous Fee Billing	21,950.00
		Current Fee Billing	845.00
		Total Fee	845.00
		Total this Invoice	\$845.00

301-6-6070-6723
~~22-6-2080~~ Initials *QCA*
 EXP. *Hangar Rehab*
 Vender # _____ Date Rec. *1-15-25*
 Due Date _____ Inv # _____

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(c) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Kevin D. Olson
Attorney-at-Law
1400 5th Street, P.O. Box 5127
Coralville, Iowa 52241

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

January 17, 2025

Kelsey Brown, Finance Director
City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353

INVOICE

For legal services rendered to the City of Washington, Iowa in November/December, 2024

TOTAL HOURS	15.75 hours (reg) 1.5 court hours
TOTAL MILES	264 miles
Hourly Rate	\$90/hour- Reg \$75/hour - Court
Mileage Rate	\$0.56 per mile
TOTAL INVOICE FOR NOVEMBER/DECEMBER, 2024	\$1,677.84



Washington Police Department

James Lester, Chief of Police
215 East Washington Street
Washington, Iowa 52353
Phone: 319-653-2256 Dispatch: 319-653-2107

Activity Report December 2024

Rhonda Hill
Administrative Assistant

December was a very active month for officers with 564 calls for service.

Shamus Altenhofen
Lieutenant

Benjamin Altenhofen
Lieutenant

As indicated in a media release shared in mid-December, Officers executed a search warrant resulting in the emergency removal of four (4) children and more than twenty (20+) animals from a local residence. The investigation is ongoing and additional charges are expected.

Brian VanWilligen
Sergeant / Investigator

Jason Chalupa
Sergeant

Officer Easton Botkins and Officer Noah Kleese completed their Iowa Law Enforcement Academy certification and both new officers received individual special recognition awards during their graduation ceremony on December 13th. Both officers are in the process of completing their post-ILEA field training and will be assigned solo patrol in February.

Eric Kephart
Sergeant / K-9 Handler

Mia Brdecka
Police Officer

Our schedule included two staff meetings in December, with an update from Washington County Attorney's Office and a presentation on officer mental health on the agendas.

Jacob Butler
Police Officer

Ryan Burkhardt
Police Officer

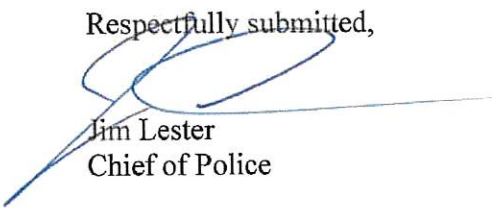
Lt. Ben Altenhofen attended specialized training, Scenarios and Tactics for the Field Training Officer.

Devin Fraise
Police Officer

Easton Botkins
Police Officer

Noah Kleese
Police Officer

Respectfully submitted,


Jim Lester
Chief of Police

Washington Police Department

215 East Washington Street
 Washington, Iowa 52353
 Phone: 319-653-2256 Dispatch: 319-653-2107

2024 Activity & Offense Report For the Month of: December

ACTIVITY	Previous Month	Current Month	Year - to - Date
Calls For Service	440	564	6,153
Animal Calls	14	15	316
Animal Bites	3	1	25
Traffic Citations / Written Warnings	46	80	782
Parking Tickets	3	2	163
Golf Cart Registrations	0	0	20
Vehicle Unlocks	23	22	278
Arrest Warrants Served	2	9	111
Search Warrants Served	1	4	13
Mental Health Crisis	7	6	148
Traffic Stops	121	106	1,517
Traffic Accidents	19	14	180
Arrests	28	18	406
Criminal Complaints Filed	32	31	421
Reportable Offenses	54	38	663
Assault	3	6	67
Burglary	2	1	17
Burglary to Motor Vehicle	0	1	13
Domestic Assault	2	2	30
No Contact Order Violation	2	1	20
Criminal Mischief/Vandalism	8	4	68
Drunkenness (Intoxication)	3	2	30
Driving Intoxicated (OWI)	4	1	29
Drug Offense	1	0	37
Drug Paraphernalia	1	0	26
Harassment/Intimidation	1	2	31
Sex Offense	2	0	8
Theft (Includes Shoplifting)	11	8	119
Trespass	1	0	15
Weapons Violation	0	0	3

This chart indicates a summary of the activity and offenses the Washington Police Department responded to during the reporting period. Some activity/offense types have been combined to simplify reporting. It should be noted that an offense does not always result in an arrest. Calls for service do not always include return phone calls, assistance to other agencies and instances where officers are approached while on patrol for minor issues or requests for assistance.

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov



Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Lacie Porter- Asst Chief of EMS

December 2024 Activity Report

Structure fires- 1
Vehicle Fires- 0
Weather related- 3
Mutual aid assists- 1
Hazardous Incidents- 3
Grass fires- 0
Investigate/good intent- 10
Rescue/accidents- 7
Medical- 87

November calls for service- 112

Year to date calls for service.

Fire/Rescue calls – 187
Medical calls – 886
Total calls – 1073

EMS Continues to be busy with 87 calls for service in December. We had 1 structure fire in December, which was at 9 Parkside Estates Road. This was a total loss and no injuries were reported. Crews responded to a multiple fatality wreck on Highway 1. This was a mutual aid assist to Kalona. December was very busy with multiple calls. Calls for the year were above 2023. We continue to see an increase in call volume.

We did not hold any training in December. We take the month of December off to allow members to be with their families over the holidays. All members made the requirement of 24 hours of training in 2024.

I attended numerous staff meetings, budget meetings, and a fire chiefs/EMS directors meeting at the 911 dispatch center to discuss responses. Full-time staff continue to be busy responding to EMS & fire calls, fire inspections, and normal duties around the fire station. Multiple meetings were held in regard to the Fire Department absorbing the building code duties, and Mark Chenoweth (current full time fire employee) has taken those on. Tom wide also retired effective January 1st, 2025. Andy Miller has been hired as his replacement.

A lot of pancake day prep was also done in December. Joe Redlinger & Andy Miller worked very hard to make our annual pancake day a success. Thanks to all who came and supported that event.

Respectfully,

A handwritten signature in black ink, appearing to read "B. DeLong".

Brendan S. DeLong
Fire Chief
Washington Fire Department

Elm Grove & Woodlawn Cemeteries



Funerals

1/1/24 – 12/31/24 92 Burials, with 41 graves and 8 columbarium niches sold, during this time.

2 Disinterments

Building Maintenance

General Building maintenance and upkeep.

Yard Work

All storm damage removed. Continuous dirt work to recent graves, preparing for spring seeding.

Equipment Repair/Maintenance

Multiple repairs and maintenance performed on all equipment, done in house.

God Bless America



Zach Wibstad

MAINTENANCE & CONSTRUCTION DEPT. REPORT

12-21-24/1-3-25

STREETS: Personnel salted on numerous occasions, using 38 tons of salt in December. The street sweeper was out a couple days and now put away for the winter, unless unseasonal temperatures rise in the next few months. Personnel operated numerous water services for snow birds or plumbers to repair inside the houses.

WATER DISTRIBUTION: Personnel changed out a lead water service to plastic located at 423 West Madison St. Personnel repaired the 17th water main break of 2024, located on a fire hydrant leg under a storm sewer in the NE corner of South 4th Ave-East Washington St (4 inch CIP).

SEWER COLLECTION: Personnel checked on numerous sewer service issues.

STORM SEWER COLLECTION: Personnel concluded with storm damage pick up and hauling to the WWTP.

MECHANIC/SHOP: Personnel serviced PD #852, #403 (installed 12ft plow), #611 (installed 10ft plow & strobe/wires), Vermeer wood chipper (changed cutting blades), #131 End loader (installed 24 volt converter for CB radio-301 motorola), trash pump (tore apart and greased shaft), FD Tanker #1 (installed new pressure switch on compressor) and got new tires on the backhoe.

OTHER: Personnel responded to 39 One Call Locates. Personnel began picking up Xmas trees, the last day for this process will be January 10th.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report
January 21st, 2025
Council meeting**

- **After hour alarm and dog call outs –**
No call outs at this time to report.

- **Dept Head meetings-**January 6th, 8th, and 15th. Also many budget meetings along the way.

- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.

- **3rd Position-** Alfredo Gomez's class he is signed up for a 30 basic wastewater class in January to prepare him for the IDNR Grade 1 wastewater test, was rescheduled for January 27,28, and February 3and 4.

- **Maintenance-**Maintenance has been done on Decanter 1 and 3 and SBR blower #3 has been serviced.

- **Weekly Testing-**Weekly and daily testing continue as needed.

- **Snow removal-**Snow removal on our sidewalks and around buildings is done as needed.

- **WWTP December 2024, Discharge Monitoring Report (DMR) –** Average daily flow **1.028 million gallons (mg)**, maximum daily flow **2.553 mg**, minimum daily flow **0.678 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for December = **>02.12"** (recorded at the WWTP).

CBOD5 removal 85% required	result = 97.6%
Influent CBOD5 monthly total =	1746 mg/L
Effluent CBOD5 monthly total =	41.05 mg/L
TSS removal 85% required	result =99.2%
Influent TSS monthly total =	3398 mg/L
Effluent TSS monthly total =	27.99 mg/L

The Plant is required 85% removal of both CBOD a TSS.

***Due to all Effluent samples being under detection levels the results are counted as 0**

**Jason Whisler
1/16/2025 10:30 A.M.**



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Kathy Kron, 319-653-6584 ext 131; kkron@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Farm to Film Fest (3rd Annual Film Festival) _____

Coordinator: Lyle Moen, Founding President _____

Contact Number: 319.591.1421 Mobile _____

Email Address: moen2000@gmail.com _____

2. EVENT INFORMATION

Event Description: Film Festival using 5 Venues; State Theatre; Public Library; City Council Chambers; Art Domestique; Old Y ~ City Point; opening Sat morning at State Theatre and Film Screening at the Venues Sat afternoon, with a Filmmaker's Reception Sat evening at the Public Library; then opening Sun morning at the Public Library and Film Screening at the Venues Sunday afternoon. We provide Chief Jim Lester a copy of our Emergency Plan which he distributes accordingly; Kelsey Brown manages the Automatic Door Locks for the Council Chambers; Our purpose is to promote the Arts & Showcase the City of Washington; last year we had attendance of 250 guests, which we try to grow attendance each year. _____

Days/Dates of Event: April 12 & 13, 2025 (we may have a Band perform Fri eve at JP's 207~need to confirm yet) _____

Time(s) of Event: (Include Set Up/Tear Down Time) Sat 12:30p to 5p; Sun 12:30p to 5p _____

Event Location: As described above in item 2. _____

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: None _____

Method of Notification for businesses/downtown residents (if applicable):

None

Other Requests

- Temporarily park in a "No Parking" area location: _____
- Use of City Park (specify park: _____ Electrical Needs: _____
- Use of gators/UTV/ATV on City streets
- Parade (attach map of route and indicate streets to be closed)
- Walk/Run (attach map of route and indicate streets to be closed)
- Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft
- Fireworks (specify location: _____)
- Other (please specify: _____)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

- Street barricades
- Yield signs for crosswalks
- Emergency "No Parking" Signs
- Garbage/Recycling Barrels
- Traffic cones
- Street Sweeping following (parades)
- Picnic Tables
- Other (please specify: _____)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept): None

- Amplified Sound/Speaker System
- Recorded/Live Music
- Public Address System
- If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many?)

Contact Person: _____ Phone: _____

7. INSURANCE (We will provide copy, we usually don't get it until near date of event);

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

 Lyle Moen
 Applicant/Sponsor Signature

 January 10, 2025
 Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.			
_____	City Clerk (Liquor Licenses)	Kathy Kron	319-653-6584 ext 131	kkron@washingtioniowa.gov
_____		Comments/Restrictions:		
_____	Police Chief	Jim Lester	319-458-0264	jlester@washingtioniowa.gov
_____		Comments/Restrictions:		
_____	Fire Chief	Brendan DeLong	319-461-3796	firedept@washingtioniowa.gov
_____		Comments/Restrictions:		
_____	Streets	JJ Bell	319-653-1538	jjbell@washingtioniowa.gov
_____		Comments/Restrictions:		
_____	Parks	Nick Pacha	319-321-4886	npacha@washingtioniowa.gov
_____		Comments/Restrictions:		
_____	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us Comments/Restrictions:			

CITY COUNCIL APPROVAL

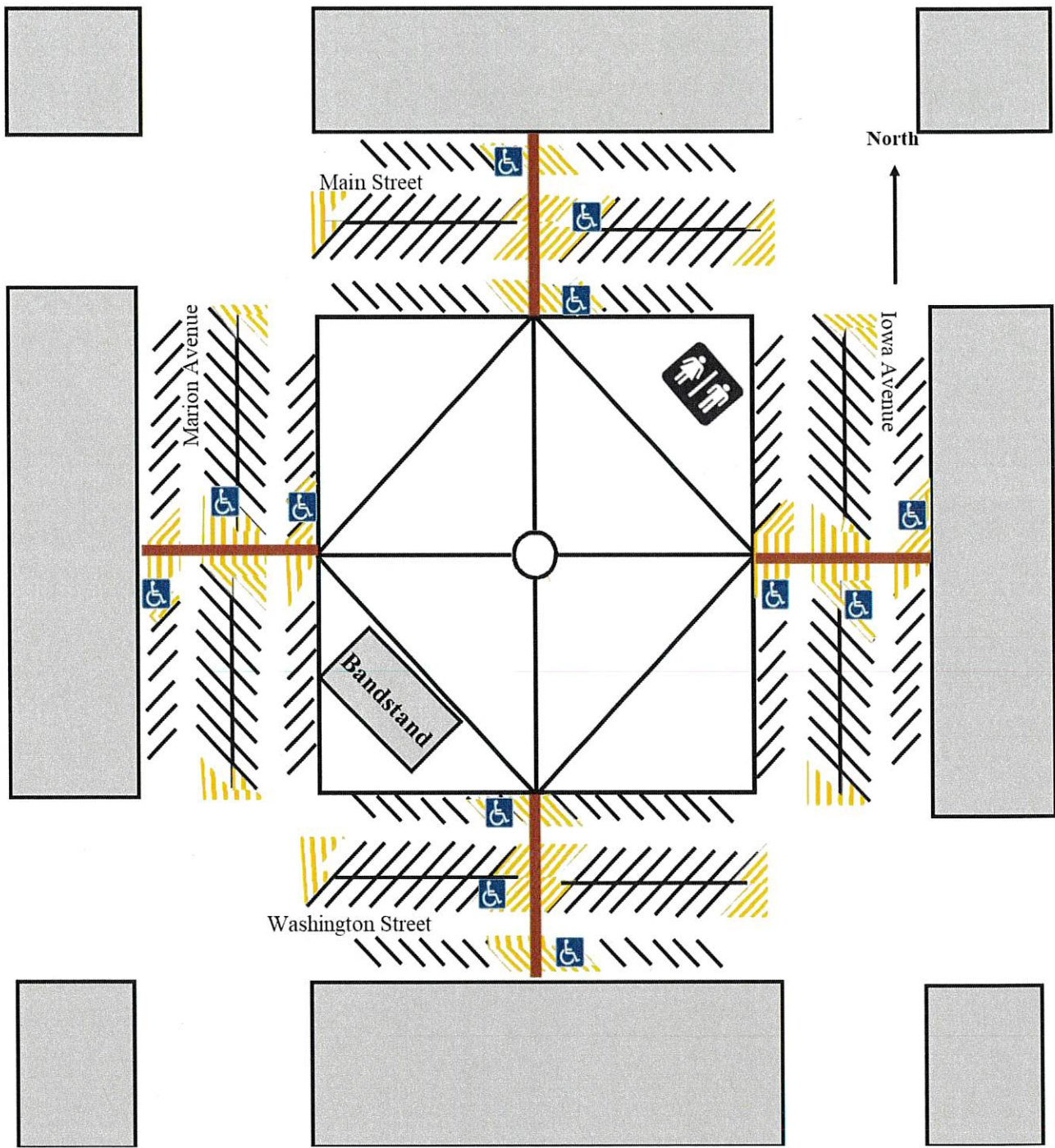
 City Clerk Signature

 Date of Action

Approved: _____ Denied: _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):





SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Kathy Kron, 319-653-6584 ext 131; kkron@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Kewash Half Marathon, 10K & 5K

Coordinator: Kyla Wilkening

Contact Number: 319-653-2141

Email Address: fitness@washingtioniowa.org

2. EVENT INFORMATION

Event Description: Run event -> half marathon, 10K & 5K
Family friendly fun in square during the
race

Days/Dates of Event: Saturday April 26th 2025

Time(s) of Event: (Include Set Up/Tear Down Time) 4:30am - 12:30pm

Event Location: Start/finish in front of JP's 207. Race goes
through town + onto Kewash trail

Will event require an alcohol license or require modification of an existing license? Yes No
(CSPs cover licensing)

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: Map Attached

Method of Notification for businesses/downtown residents (if applicable):

Closures posted in paper, signs will be
posted along route, YMCA Facebook, radio

Other Requests

Temporarily park in a "No Parking" area location: _____

Use of City Park (specify park : _____
Electrical Needs: _____

Walk/Run (attach map of route and indicate streets to be closed)

Fireworks (specify location :)

Use of gators/UTV/ATV on City streets

Parade (attach map of route and indicate streets to be closed)

Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Emergency "No Parking" Signs

Traffic cones

Picnic Tables (moved to west side of Central Park)

Yield signs for crosswalks

Garbage/Recycling Barrels

Street Sweeping ^{prior to race day} following (parades)

Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Public Address System

Recorded/Live Music

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? 7
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many? 7

Contact Person: Kyla Wilkening

Phone: 319-653-2141

7. INSURANCE

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

YMCA of Washington Co. - K. W. King
Applicant/Sponsor Signature

1/7/25
Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.		
<u>1/7/25</u>	City Clerk (Liquor Licenses)	Kathy Kron 319-653-6584 ext 131	kkron@washingtونيowa.gov
	Comments/Restrictions:		
	Police Chief	Jim Lester 319-458-0264	jlester@washingtونيowa.gov
	Comments/Restrictions:		
	Fire Chief	Brendan DeLong 319-461-3796	firedept@washingtونيowa.gov
	Comments/Restrictions:		
	Streets	JJ Bell 319-653-1538	jjbell@washingtونيowa.gov
	Comments/Restrictions:		
	Parks	Nick Pacha 319-321-4886	npacha@washingtونيowa.gov
	Comments/Restrictions:		
	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us		
	Comments/Restrictions:		

CITY COUNCIL APPROVAL

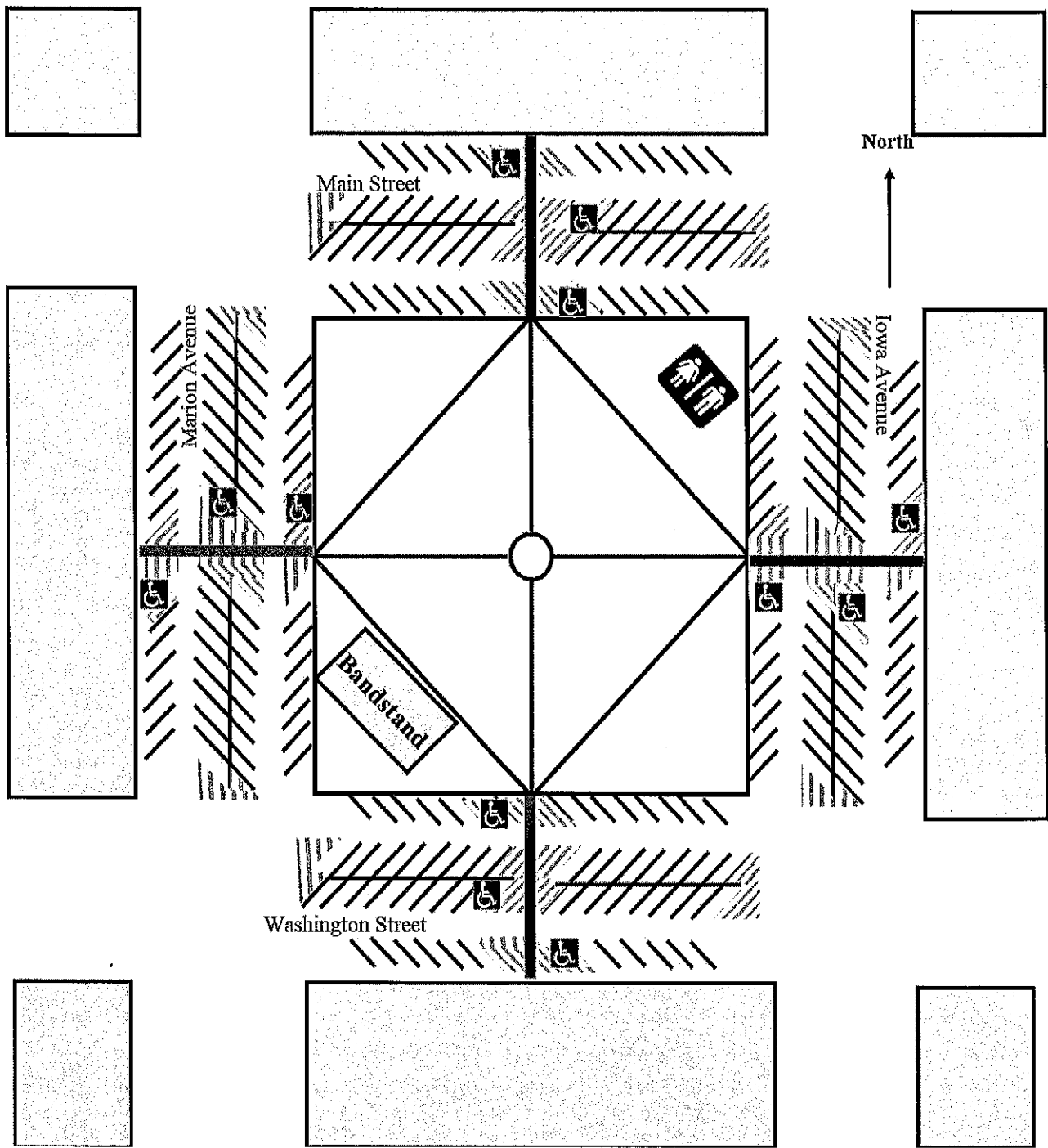
City Clerk Signature

Date of Action

Approved: _____ Denied: _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/27/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Horak Insurance 115 E. Washington Street Washington IA 52353	CONTACT NAME: Maryjo Rich	PHONE (A/C, No, Ext): (319) 653-2116	FAX (A/C, No): (888) 361-7576
	E-MAIL ADDRESS: maryjo@horakinsurance.com		
INSURED Young Men's Christian Association of Washington, lo PO Box 887 Washington IA 52353	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: West Bend Mutual Insurance		15350
	INSURER B: NSI		
	INSURER C:		
	INSURER D:		
INSURER E:			
INSURER F:			

COVERAGES CERTIFICATE NUMBER: CL2432710742 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		0623357	04/01/2024	04/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 2,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGE \$ 2,000,000 PLPAK \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			0623357	04/01/2024	04/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			0623357	04/01/2024	04/01/2025	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	0623358	04/01/2024	04/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	DIRECTORS & OFFICERS EMPLOYMENT PRACTICES LIAB			0644036/A436450	04/01/2024	04/01/2025	0644036/D&O 1,000,000 A436450/EPLI 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SEXUAL ABUSE/MOLESTATION COVERAGE INCLUDED WITH A PER OCCURRENCE LIMIT OF \$1,000,000. MEDICAL PAYMENTS FOR ATHLETIC PARTICIPANTS COVERAGE FOR \$2500 INCLUDED. LIABILITY COVERS FOLLOWING LOCATIONS: 121 E Main St, Washington, IA, 2225 250th St, Washington, IA, 525 13th St, Wellman, IA, 821 N 4th Ave, Washington, IA, 1000 W Main St, Washington, IA, 110 S Iowa Ave, Washington, IA, 511 C Ave, Kalona, IA, 625 W 18th St, Soccer Fields, Washington, IA, 519 N Avenue D, Washington, IA, 1120 E. Ave., Kalona, IA, 220 Schnoebelen St., Riverside, IA, 1203 NE Ave., Washington, IA, 520 W. 5th St., Washington, IA. BLANKET ADDITIONAL INSURED ENDORSEMENT INCLUDED UNDER WB1890.

CERTIFICATE HOLDER

City of Washington
215 East Washington

Washington IA 52353

CANCELLATION

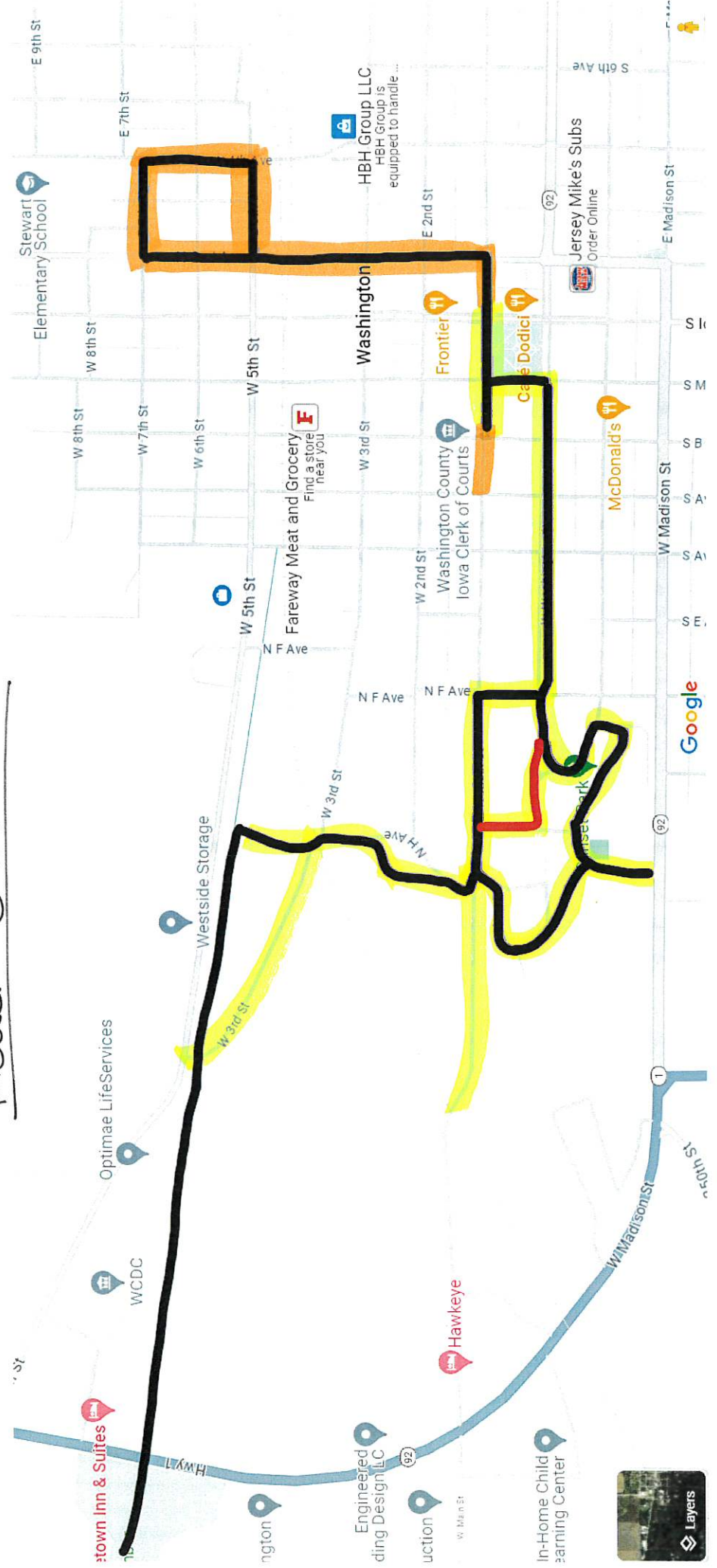
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Jack [Signature]

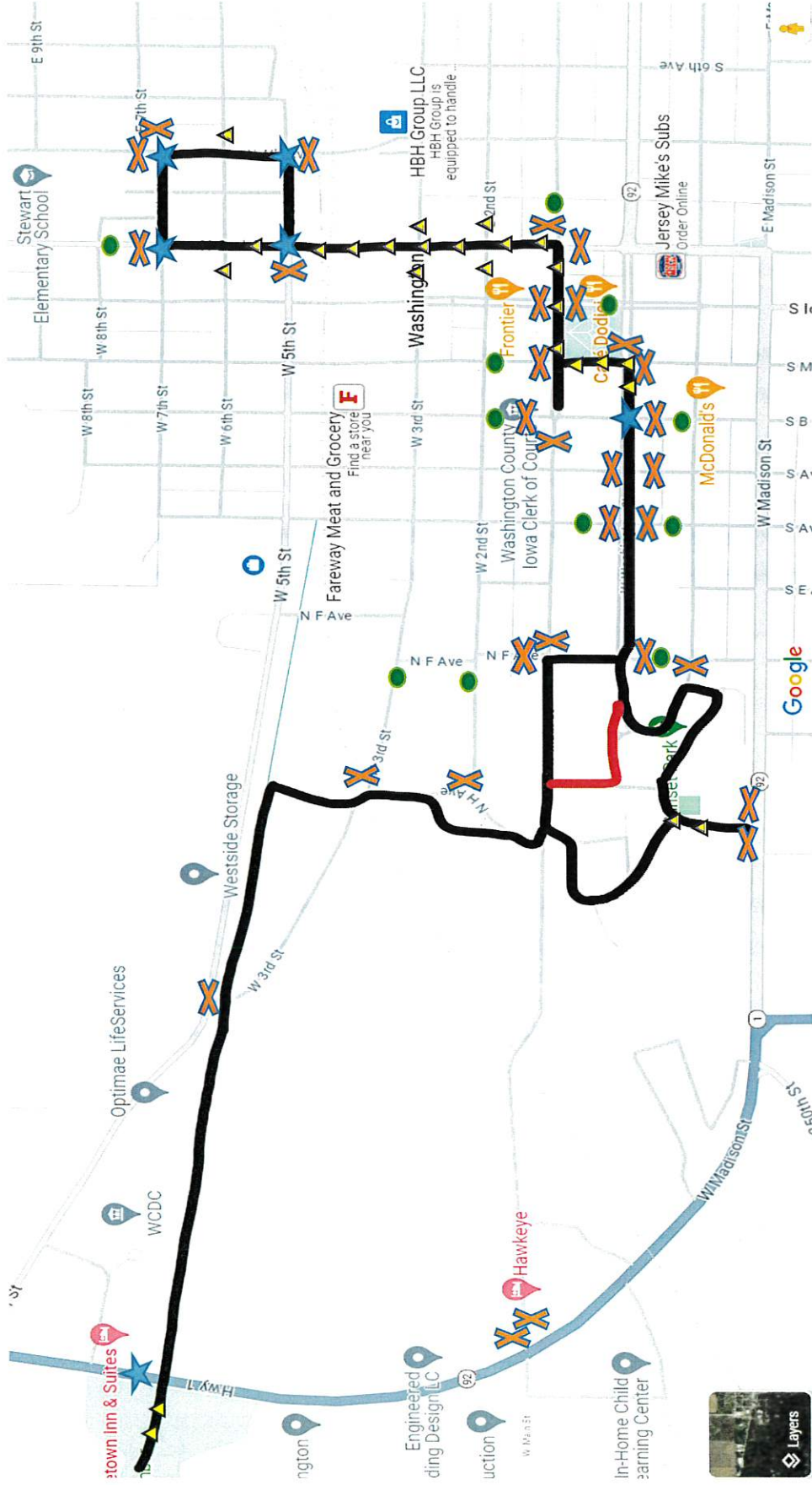
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- = Closed from 5am - 9am
- = Closed from 5am - 12pm

Road Closures



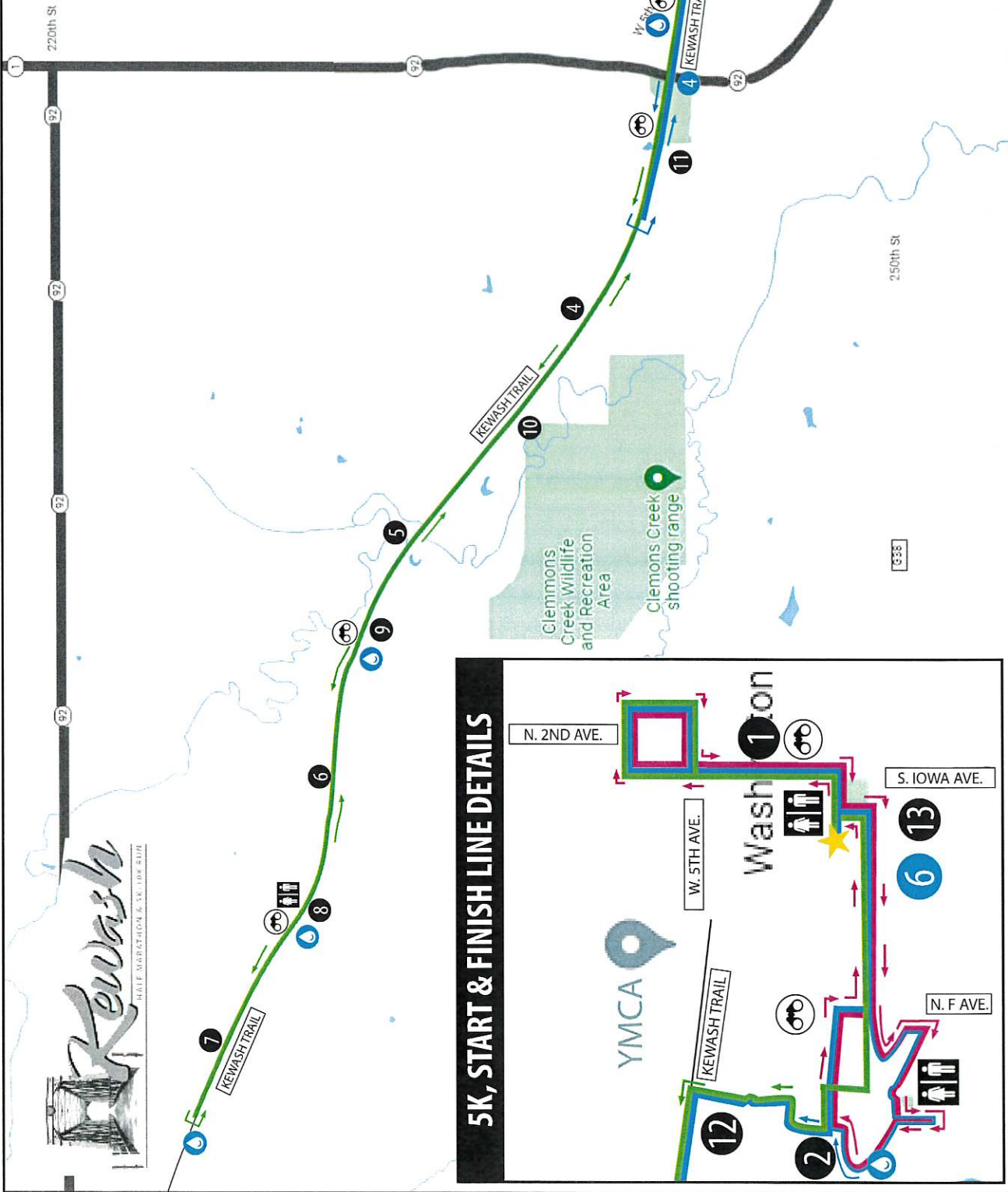
Kewash Barricades & Police/Fire Positioning's



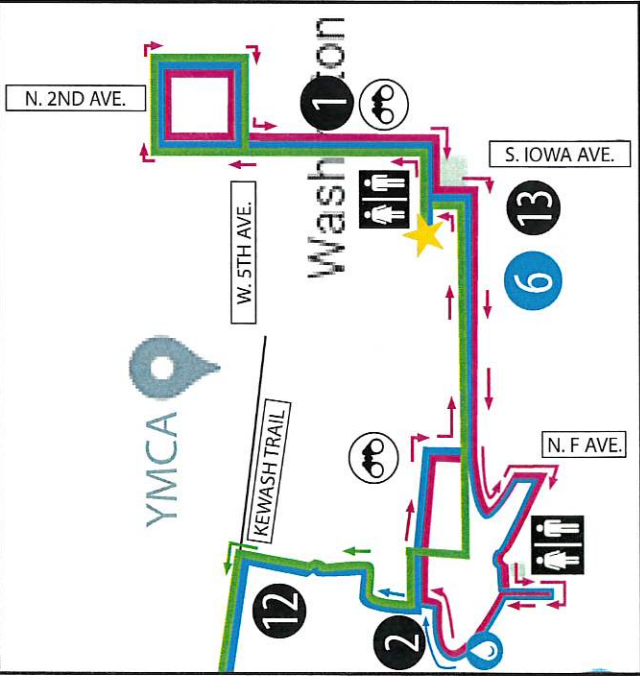
-  Police/Fire
-  barricade (30)
-  ROAD CLOSED AHEAD (cone with sake sign)
-  SAFETY CONES (50 north side of central park, 20 old YMCA downtown, 10 trail west of HWY 1, 20 sunset park east of pool)
-  Race Route
-  Half Marathon only route

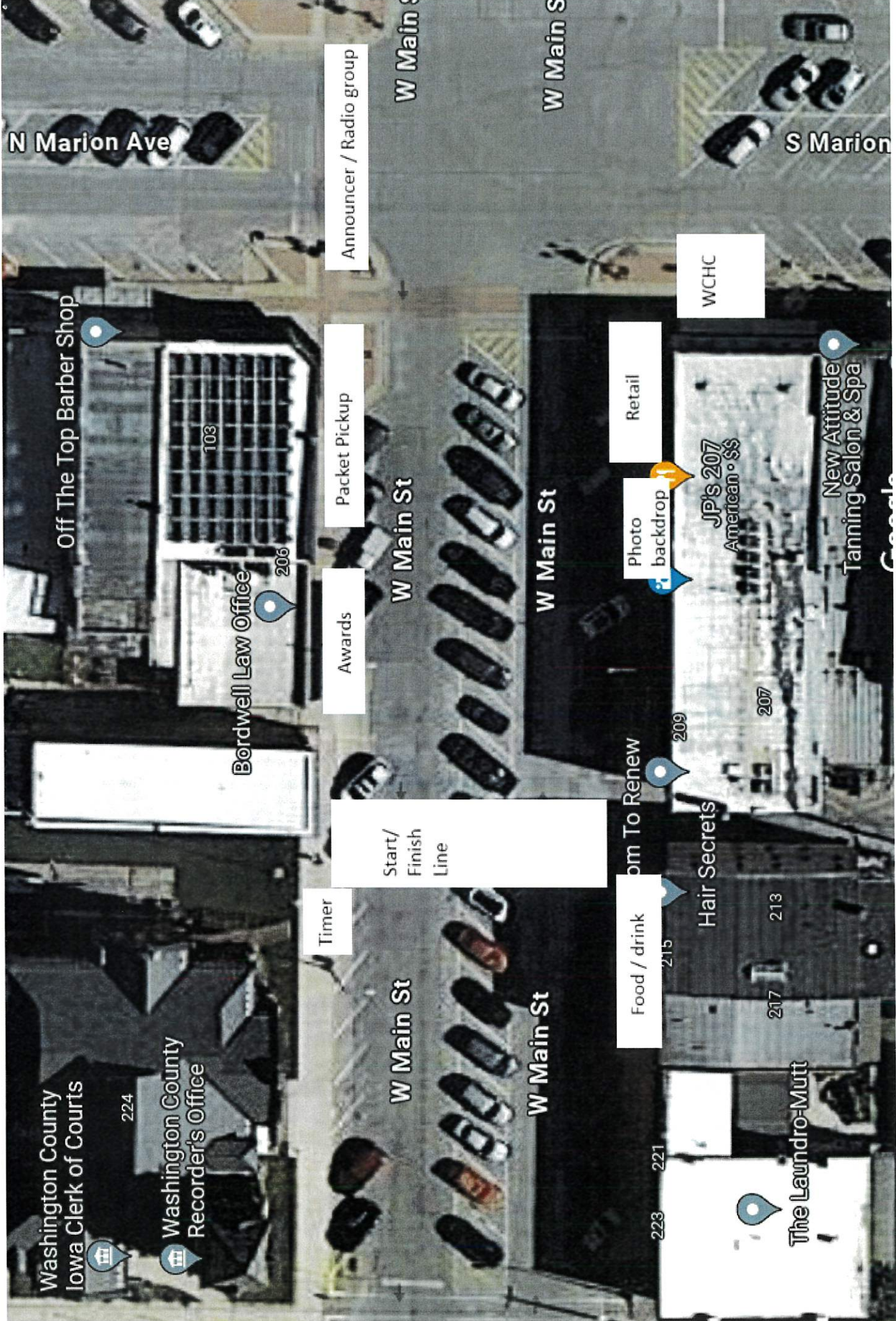
KEWASH RACE

- 5K COURSE
- 10K COURSE
- HALF COURSE
- START & FINISH LINE
- AID STATIONS
- SPECTATORS
- RESTROOMS
- MILE MARKER



5K, START & FINISH LINE DETAILS





Washington County
Iowa Clerk of Courts

224

Washington County
Recorder's Office

Off The Top Barber Shop

Bordwell Law Office

206

Timer

W Main St

Start/
Finish
Line

Awards

Packet Pickup

W Main St

Announcer / Radio group

W Main St

W Main St

Food / drink

223 221

215

Hair Secrets

209

Room To Renew

Photo
backdrop

Retail

W Main St

WCHC

JP's 207
American • \$\$

207

217 213

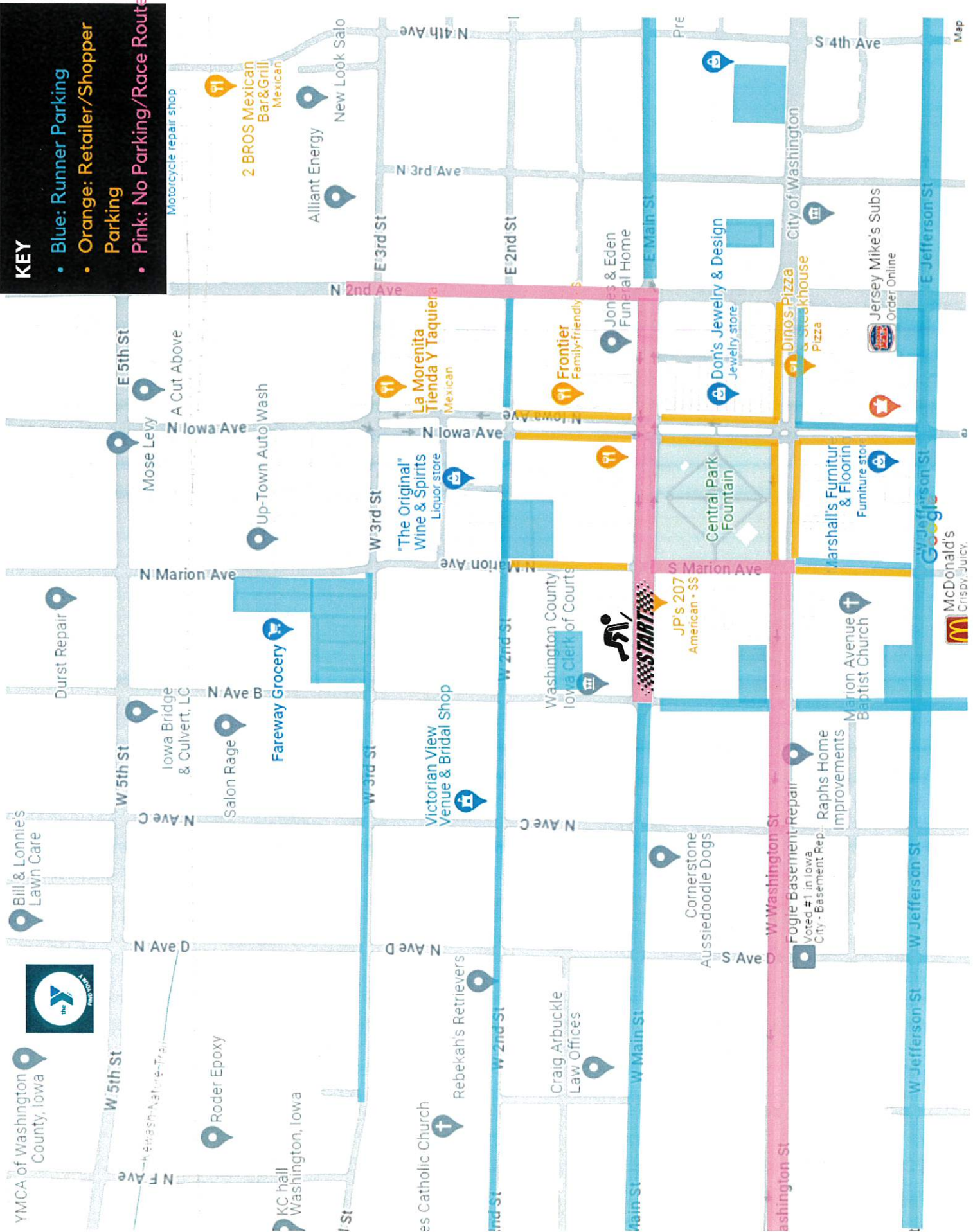
The Laundro-Mutt

New Attitude
Tanning Salon & Spa

S Marion

KEY

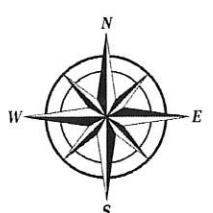
- Blue: Runner Parking
- Orange: Retailer/Shopper Parking
- Pink: No Parking/Race Route










KEY

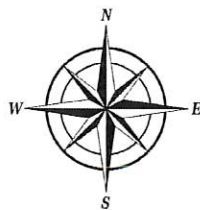
- BARACADES (ROAD CLOSED)
- CONES
- RACE ROUTE
- START & FINISH LINE
- RESTROOMS





KEY

-  BARACADES (ROAD CLOSED)
-  CONES
-  RACE ROUTE
-  START & FINISH LINE
-  RESTROOMS





SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact Info: Kathy Kron, 319-653-6584 ext 131; kkron@washingtoniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: WEHC's KidzFest
Coordinator: Emme Kerth
Contact Number: 319-863-3921
Email Address: ekerth@wehc.org

2. EVENT INFORMATION

Event Description: KidzFest is designed to promote health, wellness, & safety to youth in Washington County & the surrounding areas. It is an evening of activities, entertainment, & food for everyone.
Days/Dates of Event: Friday, May 16th 2025
Time(s) of Event: (Include Set Up/Tear Down Time) May 15th at 8:00pm - May 16th at 9:00pm
Event Location: Central Park

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: Thursday, May 15th - Close parking spaces & curbside of Central Park. Friday, May 16th - Close inner most traffic lane & inner row of center parking around central park.

Method of Notification for businesses/downtown residents (if applicable):

Postcards to businesses & residents in mailboxes.

Other Requests

Temporarily park in a "No Parking" area

Use of gators/UTV/ATV on City streets

location: _____

Parade (attach map of route and indicate streets to be closed)

Use of City Park (specify park: Central Park)
Electrical Needs: light post electricity

Walk/Run (attach map of route and indicate streets to be closed)

Tent(s) to be used -- over 400 sq ft or canopies over 1,000 sq ft

Fireworks (specify location :)

Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Yield signs for crosswalks

Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones

Street Sweeping following (parades)

Picnic Tables

Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? 2
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many? 5

Contact Person: Cindy Miller

Phone: 319-354-0047

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind than the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.


Applicant/Sponsor Signature

1/3/25
Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.		
<u>1/3/25</u>	City Clerk (Liquor Licenses)	Kathy Kron 319-653-6584 ext 131	kkron@washingtونيowa.gov Comments/Restrictions:
<u>1/3/25</u>	Police Chief	Jim Lester 319-458-0264	jlester@washingtونيowa.gov Comments/Restrictions:
<u>1/3/25</u>	Fire Chief	Brendan DeLong 319-461-3796	firedept@washingtونيowa.gov Comments/Restrictions:
<u>1/3/25</u>	Streets	JJ Bell 319-653-1538	jjbell@washingtونيowa.gov Comments/Restrictions:
<u>1/3/25</u>	Parks	Nick Pacha 319-321-4886	npacha@washingtونيowa.gov Comments/Restrictions:
<u>1/3/25</u>	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us Comments/Restrictions:		

CITY COUNCIL APPROVAL

City Clerk Signature _____ Date of Action _____ Approved: _____ Denied: _____
CONDITIONS IMPOSED: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/16/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

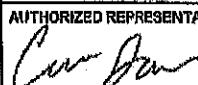
PRODUCER AssuredPartners Great Plains, LLC 4200 University Ave., Suite 200 West Des Moines IA 50266-6945	CONTACT NAME: Kelly Krahl PHONE (A/C, No, Ext): 515-463-9318 E-MAIL ADDRESS: kelly.krahl@AssuredPartners.com FAX (A/C, No): 515-463-9318
	INSURER(S) AFFORDING COVERAGE
INSURED Washington County Hospital 400 E. Polk PO Box 909 Washington IA 52353	INSURER A: COPIC Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
WASHCOU-01	NAIC # 11860

COVERAGES **CERTIFICATE NUMBER:** 616936439 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

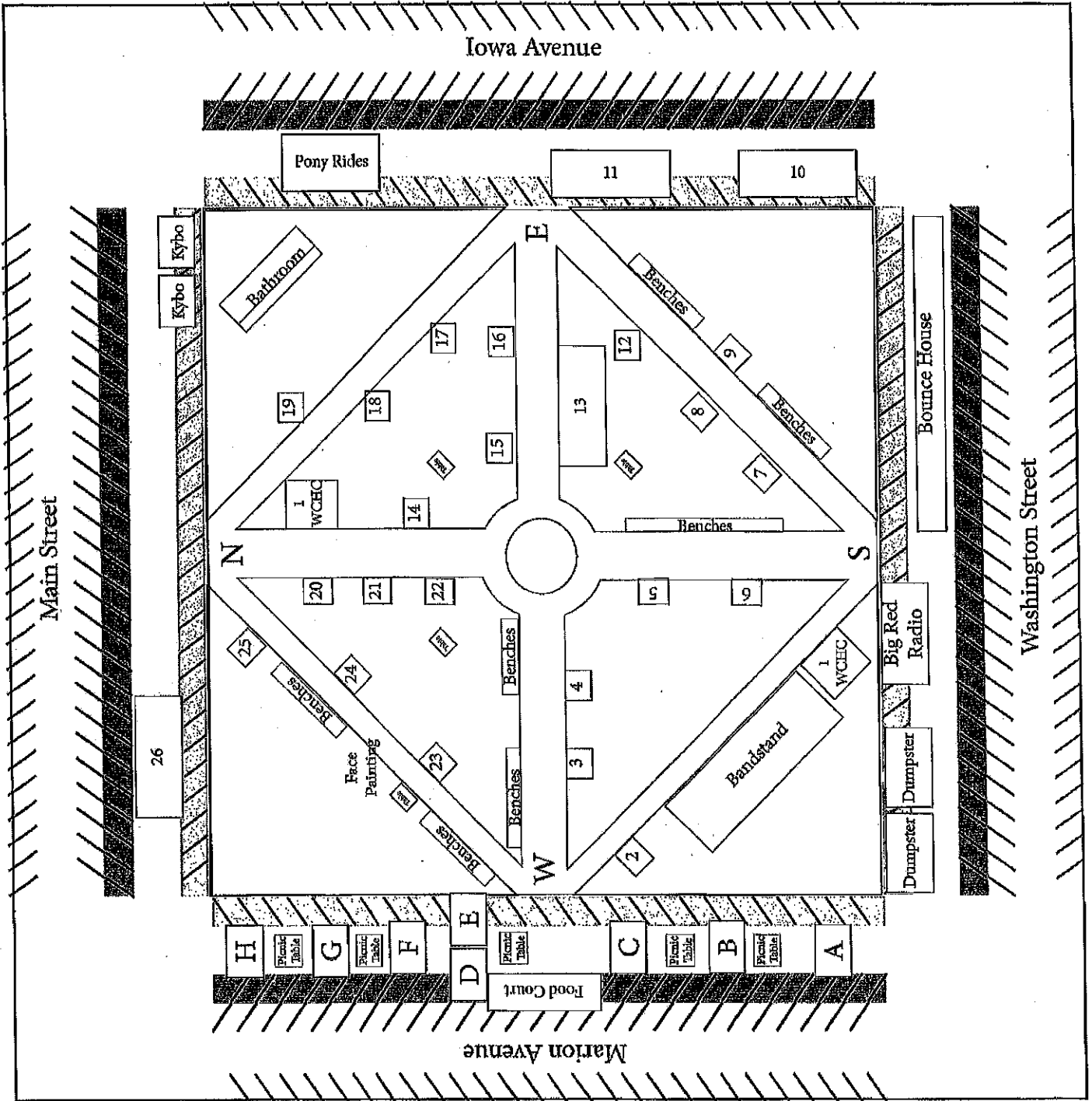
INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			HC10000182	5/30/2024	5/30/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMPROP AGG \$ 1,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTIONS \$ 10,000			UC10000183	5/30/2024	5/30/2025	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Medical Professional Liability Excess Professional Liability			HC10000182 UC10000183	5/30/2024 5/30/2024	5/30/2025 6/30/2025	Per Claim: \$1,000,000 Aggregate: \$3,000,000 Aggregate: \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: Kidzfest

CERTIFICATE HOLDER To Whom It May Concern	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Thursday, May 15th, 8 pm
close parking spaces curbside of
Central Park

Friday, May 16th, 12 pm
close inner most traffic lane
and inner row of center parking
around Central Park



CITY OF WASHINGTON, IOWA

CLAIMS REPORT

JANUARY 21, 2025

POLICE	BOUND TREE MEDICAL, LLC	SAFETY SUITS & SUPPLIES	269.63	
	CINTAS CORP LOC. 342	TOWEL SERVICE	339.01	
	CUSTOM IMPRESSIONS INC	ENGRAVED SIGN	20.20	
	FIELD TRAINING SOLUTIONS	FTO TRAINING-KEPHART, B ALTEN	390.00	
	GUARDIAN TRAINING & CONSULTING SERVICE	MENTAL HEALTH TRAINING	200.00	
	IOWA PEACE OFFICERS ASSOCIATION	CONFERENCE REGISTRATION	125.00	
	MIDWEST ALARM	FIRE ALARM INSPECTIONS	603.04	
	RANGEMASTERS TRAINING CENTER	RAIN JACKETS/REPLACEMENT SITES	581.97	
	STORM TRAINING GROUP LLC	TRAINING	499.00	
	VERIZON WIRELESS	WIRELESS SERVICE	1069.87	
	WASHINGTON DISCOUNT TIRE	TIRE REPAIR	27.98	
	WASHINGTON STATE BANK	SAFE DEPOSIT BOX	50.50	
		TOTAL	4176.20	
	FIRE	ACE-N-MORE	SUPPLIES	233.93
ALL AMERICAN PEST CONTROL		PEST CONTROL	42.50	
CUSTOM IMPRESSIONS INC		PLAQUE	76.83	
GALLS LLC		UNIFORMS-MILLER	593.88	
IAFC		DUES	163.33	
IOWA FIREFIGHTERS ASSOCIATION		MEMBERSHIP DUES	828.00	
MIDWEST ALARM		FIRE ALARM INSPECTIONS	603.04	
MIDWEST BREATHING AIR LLC		AIR TESTING	176.44	
PANELESS WINDOW CLEANING		WINDOW CLEANING	250.00	
TOYNE INC		REPAIR PARTS	256.48	
VERIZON WIRELESS		WIRELESS SERVICE	80.02	
		TOTAL	3304.45	
EMS		AMAZON CAPITAL SERVICES	HATS	199.90
			TOTAL	199.90
DEVELOPMENT SERVICES	CUSTOM IMPRESSIONS INC	ENGRAVED SIGN	10.10	
	VERIZON WIRELESS	WIRELESS SERVICE	86.48	
	WASH CO RECORDER	LOT EXP, DW DEV, HOUS REH	64.00	
		TOTAL	160.58	
LIBRARY	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00	
	ALLIANT ENERGY	ALLIANT ENERGY	3436.91	
	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS/OFFICE SUPP	94.80	
	BAKER & TAYLOR	LIBRARY MATERIALS	1379.08	
	BOOKPAGE	SUBSCRIPTION	420.00	
	CINTAS CORP LOC. 342	MAT SERVICE	135.81	
	D.I.A.L./ELEVATOR SAFETY BUREAU	ELEVATOR INSPECTION	225.00	
	GORDON FLESCH COMPANY INC	PRINTER LEASE	73.10	
	HGTV MAGAZINE	SUBSCRIPTION	29.97	
	KCTC	PHONE & INTERNET	368.63	
	LIBRARY JOURNAL	SUBSCRIPTION- YEARLY	179.00	
	LYONS APPLIANCE & REPAIR	REFRIGERATOR	929.00	
	SITLER'S SUPPLIES INC.	LIGHT REPLACEMENT	150.00	

STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	89.10
THE NEW YORKER	SUBSCRIPTION	179.99
	TOTAL	7730.39

PARKS

ACE-N-MORE	SUPPLIES	86.48
ALLIANT ENERGY	ALLIANT ENERGY	2866.85
AMAZON CAPITAL SERVICES	SUPPLIES	18.19
CINTAS FIRST AID & SAFETY	SAFETY CABINET SUPPLIES	30.30
IA DEPT OF REVENUE	ELECTRIC FUEL TAX	49.69
VERIZON WIRELESS	WIRELESS SERVICE	40.01
	TOTAL	3091.52

CEMETERY

4-M PLUMBING & HEATING INC.	FURNACE INSPECTION	47.50
ARNOLD MOTOR SUPPLY	SHOP WORK LIGHTS	97.57
DOUDS STONE LLC	ROAD WORK	151.40
LOWRY EQUIPMENT	KUBOTA STEERING REPAIR	117.56
VERIZON WIRELESS	WIRELESS SERVICE	46.47
	TOTAL	460.50

FINANCIAL ADMIN

ALL AMERICAN PEST CONTROL	PEST CONTROL	42.50
ALLIANT ENERGY	ALLIANT ENERGY	28.27
IAMU - IA ASSOC MUNICIPAL UTILITIES	1ST QTR SAFETY TRAINING	1792.00
IGRAPHIX, INC	NOTARY STAMP	32.88
MIDWEST ALARM	FIRE ALARM INSPECTIONS	603.04
SEICCA	MEMBERSHIP DUES- KATHY, KELSEY	40.00
WASH COUNTY MINIBUS	LOST- DEC. & JAN.	46099.44
WASHINGTON STATE BANK	SAFE DEPOSIT BOX	50.50
	TOTAL	48688.63

AIRPORT

ALLIANT ENERGY	ALLIANT ENERGY	863.89
KCII	ADVERTISING	167.76
WINDSTREAM IOWA COMMUNICATIONS	JANUARY SERVICE	215.57
ACE-N-MORE	SUPPLIES	105.72
VERIZON WIRELESS	WIRELESS SERVICE	46.47
CLOUDBURST 9	INTERNET	106.35
BAUTISTA MIRANDA, YOLANDA	DECEMBER CLEANING	375.00
RJF ELECTRIC LLC	DAMAGED ELECTRICAL PANEL	489.51
	TOTAL	2370.27

ROAD USE

COLEMAN CONSTRUCTION INC.	SNOW REMOVAL BY PIZZA RANC	80.00
SIGN SOLUTIONS	SIGNS	104.86
	TOTAL	184.86

STREET LIGHTING

ACE ELECTRIC. INC	LIGHT REPAIRS	3913.96
ALLIANT ENERGY	ALLIANT ENERGY	12288.98
J MARIE ELECTRIC LLC	STREET LIGHTS	1941.74
	TOTAL	18144.68

HOUSING REHAB

WASH CO RECORDER	LOT EXP, DW DEV , HOUS REH	129.00
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		TOTAL	129.00
INDUSTRIAL DEVELOP	WASH CO RECORDER	LOT EXP, DW DEV , HOUS REH	7.00
		TOTAL	7.00
WELLNESS PARK	ACE-N-MORE	WP CONCESSION	18.99
	COURTESY DOOR SALES & SER	WP CONCESSION STAND	1205.00
	WASHINGTON LUMBER	WELLNESS PARK	1093.04
		TOTAL	2317.03
K-9 PROGRAM	WASH VETERINARY CLINIC	DEX- VACCINATIONS	69.80
		TOTAL	69.80
LIBRARY GIFT	AMAZON CAPITAL SERVICES	PROGRAM SUPPLIES	39.96
	HYMES, MARY KAY	PROGRAMMING	250.00
	KANOPY INC	DIGITAL MATERIALS	119.00
	KCII	PROGRAM PROMOTION	125.82
	MANGO LANGUAGES	DIGITAL MATERIALS	1378.13
	OVERDRIVE, INC.	DIGITAL MATERIALS	1110.11
	TUCCI, JESSICA H.	POTTERY CLASSES	351.74
		TOTAL	3374.76
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	18391.31
	AMAZON CAPITAL SERVICES	SUPPLIES	54.74
	CONKLIN, DANA	MILEAGE REIMBURSEMENT	25.20
	EPPERLY, RANDY	MILEAGE REIMBURSEMENT	13.30
	GLOBAL PAYMENTS	DC/CC ADMIN FEE	5102.38
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	196.00
	QUILL	OFFICE SUPPLIES	219.76
	VERIZON WIRELESS	WIRELESS SERVICE	46.47
		TOTAL	24049.16
WATER DISTRIBUTION	ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00
	ALLIANT ENERGY	ALLIANT ENERGY	41.39
	AMAZON CAPITAL SERVICES	WORK GLOVES	118.86
	CORE & MAIN LP	WATER BOX WRENCH	340.00
	LAWSON PRODUCTS INC	ROCKER SWITCH	185.88
	VERIZON WIRELESS	WIRELESS SERVICE	46.47
	WASHINGTON DISCOUNT TIRE	JOHN DEERE TIRES	535.80
	WASHINGTON LUMBER	REBUILD TRASH TRAILER	228.91
		TOTAL	1532.31
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	12083.16
	AMAZON CAPITAL SERVICES	WALL CALANDERS	27.12
	CENTRAL IOWA DISTRIBUTING	OFFICE SUPPLIES	146.00
	CINTAS FIRST AID & SAFETY	SAFETY CABINET SUPPLIES	34.47
	CUSTOM IMPRESSIONS INC	SAFETY SHIRTS	268.81
	DETECTION INSTRUMENTS CORPORATION	H2S METER CALIBRATION	268.76
	EUROFINS ENVIRONMENT TESTING NC	CERTIFIED TESTING	1652.08

IA DEPT OF REVENUE	SALES TAX	2202.08
OMNISITE	SERVOCE [;AM	455.00
ULINE	AIR FILTERS	642.29
VERIZON WIRELESS	WIRELESS SERVICE	139.41
WINDSTREAM IOWA COMMUNICATIONS	JANUARY SERVICE	67.53
	TOTAL	17986.71

SEWER COLLECTION

ALLIANT ENERGY	ALLIANT ENERGY	1656.59
AMAZON CAPITAL SERVICES	TIME CLOCK INK	19.98
LAWSON PRODUCTS INC	STRIPE PAINT	15.12
MARTIN EQUIPMENT OF IA-IL	REPAIR JOHN DEERE	1279.56
VERIZON WIRELESS	WIRELESS SERVICE	38.01
	TOTAL	3009.26

SANITATION

ABC DISPOSAL SYSTEMS	REFUSE AND RECYCLING	54947.50
	TOTAL	54947.50

SELF INSURANCE

EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	364.64
	TOTAL	364.64

TOTAL	196299.15
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**CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
DECEMBER 31, 2024**

	45627.00					45657.00
FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	ENDING CASH BALANCE
001-GENERAL FUND	1137768.78	238328.08	0.00	314470.05	0.00	1061626.81
002-AIRPORT FUND	385888.16	24586.00	0.00	3599.07	0.00	406875.09
010-CHAMBER REIMBURSEMENT	3683.94	9091.84	0.00	7824.29	0.00	4951.49
011-MAIN STREET REIMBURSEMENT	2139.93	4701.65	0.00	4071.60	0.00	2769.98
012-WEDG REIMBURSEMENT	4486.35	9573.26	0.00	9054.64	0.00	5004.97
050-DOWNTOWN INCENTIVE GRANT	181473.15	0.00	0.00	0.00	0.00	181473.15
110-ROAD USE	718311.92	85943.60	0.00	43957.69	0.00	761297.83
112-EMPLOYEE BENEFITS	0.00	26882.56	0.00	26882.56	0.00	0.00
113-LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
114-EMERGENCY LEVY	0.00	0.00	0.00	0.00	0.00	0.00
121-LOCAL OPTION SALES TAX	0.00	92592.36	0.00	92592.36	0.00	0.00
122-LOST DEBT SERVICE	136170.00	0.00	0.00	300.00	0.00	135870.00
123-LOST DEBT SERVICE RESERVE	79170.00	0.00	0.00	0.00	0.00	79170.00
124-HOTEL/MOTEL TAX	146016.67	7008.79	0.00	3213.98	0.00	149811.48
125-UNIF COMM UR-NE IND	42066.81	398.75	0.00	0.00	0.00	42465.56
126-SE RES UR	0.00	0.00	0.00	0.00	0.00	0.00
127-UNIF COMM UR - BRIARWOOD	0.00	0.00	0.00	0.00	0.00	0.00
128-URBAN RENEWAL AREA #3B/D	0.00	0.00	0.00	0.00	0.00	0.00
129-SC RES UR	32986.95	1536.59	0.00	0.00	0.00	34523.54
130-URBAN RENEWAL AREA #3D	0.00	0.00	0.00	0.00	0.00	0.00
131-URBAN RENEWAL AREA #4	31499.83	0.00	0.00	0.00	0.00	31499.83
132-UNIF COMM UR - EBD	29530.75	0.00	0.00	0.00	0.00	29530.75
133-UNIF COMM UR-IRE	55905.09	0.00	0.00	0.00	0.00	55905.09
134-DOWNTOWN COMM UR	0.00	0.00	0.00	0.00	0.00	0.00
135-UNIFIED COMM UR-BAZOOKA	32158.68	0.00	0.00	0.00	0.00	32158.68
145-HOUSING REHABILITATION	26943.68	0.00	0.00	0.00	0.00	26943.68
146-LMI TIF SET-ASIDE	103312.27	0.00	0.00	0.00	0.00	103312.27
200-DEBT SERVICE	479910.40	30377.31	0.00	1050.00	0.00	509237.71
300-CAPITAL EQUIPMENT	162407.55	0.00	0.00	14672.24	0.00	147735.31
301-CAPITAL PROJECTS FUND	502240.76	16100.43	0.00	26003.86	0.00	492337.33
303-WWTP CAPITAL PROJ FUND	0.00	0.00	0.00	0.00	0.00	0.00
305-RIVERBOAT FOUND CAP PROJ	1049886.07	148349.40	0.00	0.00	0.00	1198235.47
308-INDUSTRIAL DEVELOPMENT	1521329.95	1113.27	0.00	467278.75	0.00	1055164.47
309-MUNICIPAL BUILDING	0.00	0.00	0.00	0.00	0.00	0.00
310-WELLNESS PARK	-163392.13	4940.00	0.00	4929.42	0.00	-163381.55
311-SIDEWALK REPAIR & REPLACE	107093.66	0.00	0.00	0.00	0.00	107093.66
312-TREE REMOVAL & REPLACE	15123.59	0.00	0.00	0.00	0.00	15123.59
315-RESIDENTIAL DEVELOPMENT	515883.95	169.40	0.00	0.00	0.00	516053.35
317-ARPA CAPITAL PROJECTS	236539.42	1835.85	0.00	15000.00	0.00	223375.27
325-BUILDING & FACILITY MAINT	120824.39	0.00	0.00	0.00	0.00	120824.39
510-MUNICIPAL BAND	12106.96	50.00	0.00	0.00	0.00	12156.96
520-DOG PARK	3575.87	0.00	0.00	0.00	0.00	3575.87
530-TREE COMMITTEE	7687.43	0.00	0.00	0.00	0.00	7687.43
535-NEIGHBORHOOD PRIDE	0.00	0.00	0.00	0.00	0.00	0.00
540-POLICE FORFEITURE	3631.25	0.00	0.00	0.00	0.00	3631.25
541-K-9 PROGRAM	4587.53	0.00	0.00	44.99	0.00	4542.54
545-SAFETY FUND	6028.73	0.00	0.00	0.00	0.00	6028.73
550-PARK GIFT	47067.49	604.31	0.00	0.00	0.00	47671.80
570-LIBRARY GIFT	83416.96	1602.91	0.00	3149.66	0.00	81870.21
580-CEMETERY GIFT	1968.00	0.00	0.00	0.00	0.00	1968.00
590-CABLE COMMISSION	0.00	0.00	0.00	0.00	0.00	0.00
600-WATER UTILITY	789261.84	193492.27	0.00	139564.12	0.00	843189.99
601-WATER DEPOSIT FUND	32365.00	1200.00	0.00	1200.00	0.00	32365.00
602-WATER SINKING	0.00	34190.00	0.00	34190.00	0.00	0.00
603-WATER CAPITAL PROJECTS	-156658.97	0.00	0.00	17736.00	0.00	-174388.97
610-SANITARY SEWER	1197511.41	208597.11	0.00	177788.73	0.00	1228319.79
612-SEWER SINKING	0.00	105735.00	0.00	105735.00	0.00	0.00
613-SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
670-SANITATION	240889.67	61520.93	0.00	56330.74	0.00	246079.86
910-LIBRARY TRUST	0.00	0.00	0.00	0.00	0.00	0.00
950-SELF INSURANCE	641306.38	3826.92	0.00	1838.58	0.00	643294.72
951-UNEMPLOYMENT SELF INS	90139.38	29.57	0.00	0.00	0.00	90168.95
TOTAL BALANCE	10702245.50	1315378.16	0.00	1572472.33	0.00	10445151.33

Cash in Bank - Pooled Cash

Wash St. Bank - Operating Account	3549443.42	-1.00	<u>Interest Rate</u>	0.00
Wash St. Bank - Airport Fuel Account	0.00			
Cash in Drawer	350.00			N/A
Investment in IPATT	2173737.96			0.00
Wash St - Farm Mgmt Acct	230314.32			
Wash St Bank - CD 1/14/2019	536974.16			0.01
Wash St Bank - CD 08/30/2018	278791.44			0.01
Wash St Bank - ISC Account	3675540.03			0.04
TOTAL CASH IN BANK	10445151.33			

(1) Washington State Bank	3621952.78
Outstanding Deposits & Checks/Wages payable	<u>-72509.36</u>
	3549443.42

CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
DECEMBER 31, 2024

FUND	45474.00	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	45657.00
	BEGINNING CASH BALANCE					ENDING CASH BALANCE
001-GENERAL FUND	1000000.00	2572139.53	0.00	2510512.72	0.00	1061626.81
002-AIRPORT FUND	387734.94	258224.29	0.00	239084.14	0.00	406875.09
010-CHAMBER REIMBURSEMENT	3262.44	54551.04	0.00	52861.99	0.00	4951.49
011-MAIN STREET REIMBURSEMENT	472.15	28209.90	0.00	25912.07	0.00	2769.98
012-WEDG REIMBURSEMENT	4835.72	57439.56	0.00	57270.31	0.00	5004.97
050-DOWNTOWN INCENTIVE GRANT	231473.15	0.00	0.00	50000.00	0.00	181473.15
110-ROAD USE	620246.57	579875.79	0.00	438824.53	0.00	761297.83
112-EMPLOYEE BENEFITS	0.00	536197.54	0.00	536197.54	0.00	0.00
113-LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
114-EMERGENCY LEVY	0.00	351.90	0.00	351.90	0.00	0.00
121-LOCAL OPTION SALES TAX	0.00	611674.55	0.00	611674.55	0.00	0.00
122-LOST DEBT SERVICE	0.00	158440.00	0.00	22570.00	0.00	135870.00
123-LOST DEBT SERVICE RESERVE	79170.00	0.00	0.00	0.00	0.00	79170.00
124-HOTEL/MOTEL TAX	120681.62	48841.07	0.00	19711.21	0.00	149811.48
125-UNIF COMM UR-NE IND	0.00	42465.56	0.00	0.00	0.00	42465.56
126-SE RES UR	0.00	0.00	0.00	0.00	0.00	0.00
127-UNIF COMM UR - BRIARWOOD	0.00	15762.06	0.00	15762.06	0.00	0.00
128-URBAN RENEWAL AREA #3B/D	0.00	0.00	0.00	0.00	0.00	0.00
129-SC RES UR	0.00	56604.59	0.00	22081.05	0.00	34523.54
130-URBAN RENEWAL AREA #3D	0.00	0.00	0.00	0.00	0.00	0.00
131-URBAN RENEWAL AREA #4	0.00	31499.83	0.00	0.00	0.00	31499.83
132-UNIF COMM UR - EBD	0.00	29530.75	0.00	0.00	0.00	29530.75
133-UNIF COMM UR-IRE	0.00	55905.09	0.00	0.00	0.00	55905.09
134-DOWNTOWN COMM UR	0.00	3778.81	0.00	3778.81	0.00	0.00
135-UNIFIED COMM UR-BAZOOKA	0.00	32158.68	0.00	0.00	0.00	32158.68
145-HOUSING REHABILITATION	0.00	105355.00	0.00	78411.32	0.00	26943.68
146-LMI TIF SET-ASIDE	37334.88	65977.39	0.00	0.00	0.00	103312.27
200-DEBT SERVICE	24845.68	629745.78	0.00	145353.75	0.00	509237.71
300-CAPITAL EQUIPMENT	910654.02	26755.52	0.00	789574.23	0.00	147735.31
301-CAPITAL PROJECTS FUND	374940.02	359773.07	0.00	242375.76	0.00	492337.33
303-WWTP CAPITAL PROJ FUND	0.00	0.00	0.00	0.00	0.00	0.00
305-RIVERBOAT FOUND CAP PROJ	822830.08	412909.61	0.00	37504.22	0.00	1198235.47
308-INDUSTRIAL DEVELOPMENT	519625.13	1041298.31	0.00	505758.97	0.00	1055164.47
309-MUNICIPAL BUILDING	0.00	0.00	0.00	0.00	0.00	0.00
310-WELLNESS PARK	0.00	6280.00	0.00	169661.55	0.00	-163381.55
311-SIDEWALK REPAIR & REPLACE	120578.86	1089.00	0.00	14574.20	0.00	107093.66
312-TREE REMOVAL & REPLACE	15648.59	0.00	0.00	525.00	0.00	15123.59
315-RESIDENTIAL DEVELOPMENT	513765.90	2951.45	0.00	664.00	0.00	516053.35
317-ARPA CAPITAL PROJECTS	226091.67	12283.60	0.00	15000.00	0.00	223375.27
325-BUILDING & FACILITY MAINT	120824.39	0.00	0.00	0.00	0.00	120824.39
510-MUNICIPAL BAND	12106.96	50.00	0.00	0.00	0.00	12156.96
520-DOG PARK	3575.87	0.00	0.00	0.00	0.00	3575.87
530-TREE COMMITTEE	20038.29	752.85	0.00	13103.71	0.00	7687.43
535-NEIGHBORHOOD PRIDE	0.00	0.00	0.00	0.00	0.00	0.00
540-POLICE FORFEITURE	3631.25	0.00	0.00	0.00	0.00	3631.25
541-K-9 PROGRAM	4499.73	425.00	0.00	382.19	0.00	4542.54
545-SAFETY FUND	5028.73	1000.00	0.00	0.00	0.00	6028.73
550-PARK GIFT	47414.86	1422.44	0.00	1165.50	0.00	47671.80
570-LIBRARY GIFT	75624.89	44805.96	0.00	38560.64	0.00	81870.21
580-CEMETERY GIFT	1968.00	0.00	0.00	0.00	0.00	1968.00
590-CABLE COMMISSION	0.00	0.00	0.00	0.00	0.00	0.00
600-WATER UTILITY	490805.38	1176528.89	0.00	824144.28	0.00	843189.99
601-WATER DEPOSIT FUND	33605.00	6750.00	0.00	7990.00	0.00	32365.00
602-WATER SINKING	0.00	34190.00	0.00	34190.00	0.00	0.00
603-WATER CAPITAL PROJECTS	475026.40	185436.00	0.00	834851.37	0.00	-174388.97
610-SANITARY SEWER	889421.83	1248397.89	0.00	909499.93	0.00	1228319.79
612-SEWER SINKING	0.00	105735.00	0.00	105735.00	0.00	0.00
613-SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
670-SANITATION	213672.82	363051.89	0.00	330644.85	0.00	246079.86
910-LIBRARY TRUST	0.00	0.00	0.00	0.00	0.00	0.00
950-SELF INSURANCE	612974.65	52771.57	0.00	22451.50	0.00	643294.72
951-UNEMPLOYMENT SELF INS	89579.14	589.81	0.00	0.00	0.00	90168.95
TOTAL BALANCE	9113989.61	11059976.57	0.00	9728814.85	0.00	10445151.33

Cash in Bank - Pooled Cash

Wash St. Bank - Operating Account	3549443.42	-1.00
Wash St. Bank - Airport Fuel Account	0.00	
Cash in Drawer	350.00	
Investment in IPAIT	2173737.96	
Wash St - Farm Mgmt Acct	230314.32	
Wash St Bank - CD 1/14/2019	536974.16	
Wash St Bank - CD 08/30/2018	278791.44	
Wash St Bank - ISC Account	3675540.03	
TOTAL CASH IN BANK	10445151.33	

Interest Rate

	0.00
	N/A
	0.00
	0.01
	0.01
	0.04

(1) Washington State Bank	3621952.78
Outstanding Deposits & Checks/Wages payable	-72509.36
	<u>3549443.42</u>


*Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: January 15, 2025

SUBJECT: Public Hearing and Resolution to Approve the FY2026 Update to the Capital Improvement Plan

A public hearing to review and consider the FY2026 Update to the Capital Equipment Plan (CIP) has been set to take place during the January 21st Council meeting. The CIP consists of two components: Capital Projects and Capital Equipment. During the public hearing we will highlight the planned projects and purchases in FY2026 and the sources to pay for the expenditures. Following the public hearing, a resolution approving the plan will be on the agenda.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

RESOLUTION NO. 2025-

**A RESOLUTION APPROVING THE FY2026 UPDATE TO THE CAPITAL
IMPROVEMENT PLAN**

WHEREAS, the City Council and City staff have developed a Capital Improvement Plan (CIP) to address the community's current and future capital needs; and,

WHEREAS, the City Council voted on January 7, 2025 to set a hearing on the CIP, and notice of public hearing has been published as required by Iowa Code; and,

WHEREAS, the Council held said hearing on January 21, 2025.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF WASHINGTON, IOWA:**

Section 1. The City Council hereby approves the FY2026 Update to the Capital Improvement Plan which includes Capital Project FY25-29 and Capital Equipment FY26-30. Said plan is to be reviewed and updated annually in conjunction with the annual budget process.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 21st day of January, 2025.

Millie Youngquist, Mayor

ATTEST:

Kathy Kron, City Clerk

Jan-25

DRAFT

	Amount		General		Quarterly		Grant	Notes	
	Budgeted	Debt Serv	Cash/CF	Water	Sewer	Road Use			
Fiscal Year 2026 (2025-26)									
Engine 2- Fire	\$475,000	\$350,000					\$125,000	Replaces 1997 Engine #2	\$475,000
Midsize SUV- Water Treatment	\$45,000	\$45,000						Trade w/ Admin & #? To Parks	\$45,000
3/4 ton Pickup- Wastewater Treatment	\$55,000	\$55,000						#? To Parks	\$55,000
Backhoe M/C	\$75,000	\$75,000						Trade in Backhoe #1	\$75,000
Dumptruck M/C	\$150,000	\$150,000						Current Truck to Tank Truck	\$150,000
Diesel Mower- Parks	\$12,000		\$12,000					Trade in Current Mower	\$12,000
Avant Sickle Bar- Parks	\$7,000		\$7,000						\$7,000
Flock Camera System- PD	\$32,000						\$32,000		\$32,000
Shelving Library- Hist/ Genealogy	\$25,000						\$25,000		\$25,000
Two Mowers- Cemetery	\$30,000		\$30,000					Possible Trades	\$30,000
FY26 Totals	\$906,000	\$675,000	\$49,000	\$0	\$0	\$57,000	\$125,000		\$906,000
Fiscal 2027									
EMS/Rescue Truck-Fire	\$250,000	\$250,000						Replace 2017 Pickup	\$250,000
M/C 3/4 ton Pickup	\$55,000	\$55,000							\$55,000
Police Patrol SUV #771	\$55,000	\$55,000						Trade in #?	\$55,000
Police Chief SUV	\$55,000	\$55,000						Trade in #?	\$55,000
Tire Machine- Shop	\$6,000		\$6,000						\$6,000
Crack Sealer/Dura Patcher	\$100,000	\$100,000							\$100,000
Avant Grapple Bucket- Parks	\$8,000		\$8,000						\$8,000
New Mower Cemetery	\$15,000		\$15,000					Replace Spartan	\$15,000
New Mower- WWTP	\$15,000				\$15,000				\$15,000
FY27 Totals	\$559,000	\$515,000	\$29,000	\$0	\$15,000	\$0	\$0		\$309,000
Fiscal 2028									
Backhoe M/C	\$75,000	\$75,000						Trade in Backhoe #2	\$75,000
Leafrac	\$125,000	\$125,000							\$125,000
Police Patrol SUV #18	\$60,000	\$60,000							\$60,000
Police Patrol SUV #852	\$60,000	\$60,000							\$60,000
Diesel Mower Parks	\$18,000		\$18,000						\$18,000
Mini Excavator- Cemetery	\$65,000	\$65,000							\$65,000
FY28 Totals	\$403,000	\$385,000	\$18,000	\$0	\$0	\$0	\$0		\$403,000

Fiscal 2029																				
Police Patrol SUV #009	\$60,000	\$60,000																		\$60,000
Police Patrol SUV #718	\$60,000	\$60,000																		\$60,000
Utility Vehicle- Parks	\$20,000		\$20,000																	\$20,000
1/2 ton Pickup- Parks	\$45,000	\$45,000																		\$45,000
Two New Mowers- Cemetery	\$35,000		\$35,000																	\$35,000
FY29 Totals	\$220,000	\$165,000	\$55,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$220,000
Fiscal 2030																				
Police Patrol SUV #771	\$60,000	\$60,000																		\$60,000
Police Patrol SUV #232	\$60,000	\$60,000																		\$60,000
Police Invest SUV	\$60,000	\$60,000																		\$60,000
Dumptruck- M/C	\$150,000	\$150,000																		\$150,000
FY30 Totals	\$330,000	\$330,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$330,000
Total of All Years	\$2,418,000	\$2,070,000	\$151,000	\$0	\$15,000	\$0	\$57,000	\$125,000												\$2,418,000

City of Washington
 FY25-29 CIP Funding Analysis
 Nov-24

Fiscal Year	Proj	Type	Amount Budgeted	GO Debt	Revenue		Water	Sewer	Road Use	TIF	Quarterly			Special Assess	Grant	Other	Notes	
					Debt						Riverport	Assess	Grant					Other
Fiscal 25 In Progress	S 17th/Traffic Signals	R	\$365,000					\$165,000						\$200,000			Bid 1/2025	
	E Washington 3 Lane Conversion	R	\$160,000											\$160,000			Bid Set 2/2025	
	Central Park Restrooms	R	\$260,000									\$225,000		\$25,000			Target Completion 5/2025	
	New T-Hangar	A	\$473,000											\$150,000			Airport 002 match	
	Egg Sewer Basin Evaluation	S	\$188,000														\$0	\$148K ARPA funds
South Ave B Water Main - VB to W Monroe	W	\$40,000						\$40,000									COMPLETED	
FY25 Total			\$1,466,000					\$165,000			\$0	\$225,000		\$0	\$535,000	\$333,000		
Fiscal 2026	Parks Master Plan/ Annual Projects	P	\$250,000															Conduct Plan/Project
	Annual Asphalt Overlay Program	R	\$200,000					\$200,000										Location
	Annual Chip Seal Program	R	\$100,000					\$100,000										Location
	Annual In-House Watermain Replacement	W	\$25,000					\$25,000										Location
	Annual In-House Sewermain Replacement	S	\$25,000					\$25,000				\$1,000,000						Location
Downtown Streetscape Phase 2 Kickoff	A	\$1,000,000																
Runway 18/36 Pavement Rehab 1	A	\$326,700												\$294,000		\$32,700		
FY26 Total			\$1,926,700	\$0	\$0	\$25,000	\$25,000	\$300,000	\$300,000	\$0	\$0	\$1,250,000		\$0	\$294,000	\$32,700		
Fiscal 2027	Ditch New Well/Meter System Upgrade	W	\$3,000,000						\$3,000,000									Location
	Annual Asphalt Overlay Program	R	\$200,000					\$200,000										Location
	Annual Chip Seal Program	R	\$100,000					\$100,000										Location
	Annual In-House Watermain Replacement	W	\$25,000					\$25,000										Location
	Annual In-House Sewermain Replacement	S	\$25,000					\$25,000				\$250,000						Project
Parks Annual Projects Program		\$250,000																
Sewer Egg Replacement Phase 1		\$300,000					\$300,000											
Runway 18/36 Pavement Rehab Phase 2	A	\$50,000												\$45,000		\$5,000		
FY27 Total			\$3,950,000	\$0	\$3,000,000	\$25,000	\$325,000	\$300,000	\$300,000	\$0	\$0	\$250,000		\$0	\$45,000	\$5,000		
Fiscal 2028	Annual Asphalt Overlay Program	R	\$200,000					\$200,000										Location
	Annual Chip Seal Program	R	\$100,000					\$100,000										Location
	Annual In-House Watermain Replacement	W	\$25,000					\$25,000										Location
	Annual In-House Sewermain Replacement	S	\$25,000					\$25,000										Location
	Parks Annual Projects Program	P	\$250,000									\$250,000						Project
Sewer Egg Replacement Phase 2		\$300,000					\$300,000											
Airport Environmental Assessment	A	\$200,000															Future Land Acquisition	
FY28 Total			\$1,100,000	\$0	\$0	\$25,000	\$325,000	\$300,000	\$300,000	\$0	\$0	\$250,000		\$0	\$180,000	\$20,000		
Fiscal 2029	Annual Asphalt Overlay Program		\$200,000					\$200,000										
	Annual In-House Watermain Replacement		\$25,000					\$25,000										
	Parks Annual Projects Program		\$250,000									\$250,000						
	Sewer Egg Replacement Phase 3		\$300,000					\$300,000										
	Land Acquisition - Taxiway/Runway End 13		\$150,000												\$135,000		\$15,000	
FY29 Total			\$925,000			\$25,000	\$300,000	\$200,000	\$200,000			\$250,000		\$135,000	\$15,000			

Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

A handwritten signature in black ink, appearing to be "Joe Gaa", is written over the "FROM" line.

DATE: January 15, 2025

SUBJECT: Consideration of Change Orders for Housing Rehab Program

The Housing Rehabilitation Program that is being administered by ECICOG continues to progress. Several properties are nearing completion. As is normal, while the projects were underway, additional work was found that needed repaired. For that reason, the following change orders are being brought forward for approval.

737 S. 2 nd Ave.	\$6,050	Additional windows, electrical and sash repairs
1027 N. 6 th Ave	\$15,500	Replace siding and doors
515 W. Jefferson St.	\$13,500	Install railing, soffit, and fascia; Replace gutters, and doors

These items have been added to the January 21, 2025 Council meeting agenda. After approval of the change orders, final pay applications will soon be processed on upcoming consent agendas. If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

CHANGE ORDER HOUSING REHABILITATION PROGRAM

CHANGE ORDER #: 1

CHANGE ORDER DATE: 12/31/24

OWNER: Dawn Garcia
 ADDRESS: 737 S 2nd Avenue
Washington, IA 52353

The following change(s) is (are) authorized:

	COST
Repair electrical wires behind siding	250.00
Repair window Sash	350.00
Replace 7 windows	5,450.00
TOTALS	6,050.00

Reasons: When the siding was removed, damaged/unsafe electrical wires were discovered. One window had broken glass that needed repaired. Additional room was in the budget to get the windows replaced with better efficiency windows.

There shall be: \$ _____ Credit
 \$ 6,050.00 Extra Charge
 \$ _____ No Cost Change

Original Bid: \$ 28,950.00
 Change Order Cost: \$ 6,050.00
 Total Job Cost: \$ 35,000.00

Signatures

Property Owner: Dawn M Garcia

Gen. Contractor: Brent W.

Housing Inspector: _____

City Rep.: _____

CHANGE ORDER HOUSING REHABILITATION PROGRAM

CHANGE ORDER #: 1

CHANGE ORDER DATE: 12/18/24




OWNER: Jo-Ardyth Scott
 ADDRESS: 1027 N 6th Avenue
Washington, IA 52353

The following change(s) is (are) authorized:

	COST
<u>Replace metal siding with vinyl siding</u>	<u>11,500.00</u>
<u>Replace side entry door and storm door</u>	<u>2,500.00</u>
<u>Replace front entry door</u>	<u>1,500.00</u>
TOTALS	15,500.00

Reasons: When initial inspection was done, these items were put on the back burner because it was believed that the budget would not support the needed work. Once bids were received, there was room in the budget to get these repairs done as well.

There shall be: \$ _____ Credit
 \$ 15,500.00 Extra Charge
 \$ _____ No Cost Change

Original Bid: \$ <u>19,413.00</u> Change Order Cost: \$ <u>15,500.00</u> Total Job Cost: \$ <u>34,913.00</u>	<p style="text-align: center;">Signatures</p> Property Owner: <u></u> Gen. Contractor: <u></u> Housing Inspector: <u></u> City Rep.: _____
--	---

**CHANGE ORDER
HOUSING REHABILITATION PROGRAM**

CHANGE ORDER #: 1

CHANGE ORDER DATE: 12/30/24

OWNER: Sheila Harper
 ADDRESS: 515 W Jefferson Street
Washington, IA 52353

The following change(s) is (are) authorized:

	COST
<u>Install new railing on front porch</u>	<u>1,300.00</u>
<u>Install aluminum soffit and fascia on House</u>	<u>8,000.00</u>
<u>Replace gutters and downspouts on house</u>	<u>2,700.00</u>
<u>Replace two storm doors</u>	<u>1,500.00</u>
TOTALS	13,500.00

Reasons: Additional work was found needed as work started.

There shall be: \$ _____ Credit
 \$ 13,500.00 Extra Charge
 \$ _____ No Cost Change

Signatures

Original Bid: \$ 21,500.00
 Change Order Cost: \$ 13,500.00
 Total Job Cost: \$ 35,000.00

Property Owner: Sheila R Harper
 Gen. Contractor: Brent Z
 Housing Inspector: _____
 City Rep.: _____


*Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: January 16, 2025

SUBJECT: Resolution to Enter into a Contract for the 12th Avenue Traffic Signal Project

On January 7, 2025, the City Council accepted the low bid for the 12th Avenue Traffic Signal Project from Kline Electric in the amount of \$227,600.25. To move forward, a contract must be entered into by both parties. Attached you will find a contract for your consideration. This item has been added to the agenda for the January 21st Council meeting.

As we have discussed, there will be significant waiting time for materials. Once we have a better understanding of the project timeline, a pre-construction meeting will be held. If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

RESOLUTION NO. 2025-

A RESOLUTION APPROVING ENTERING INTO A CONTRACT WITH KLINE ELECTRIC, INC. FOR THE 12TH AVENUE TRAFFIC SIGNAL PROJECT

WHEREAS, the City of Washington awarded the 12th Avenue Traffic Signal Project to Kline Electric, Inc., Des Moines, Iowa 50313 by Resolution on January 7, 2025; and,

WHEREAS, it is necessary to enter into a formal contract with Kline Electric, Inc., for the 12th Avenue Traffic Signal Project that outlines all the details to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby approves the Contract with Kline Electric, Inc. in the amount of \$227,600.25 as attached to the Resolution.

Section 2. That the Mayor and City Administrator are hereby directed to execute contract & ancillary documents with the contractor for the construction of said public improvements.

PASSED AND APPROVED this 21st day of January, 2025.

Millie Youngquist, Mayor

Attest:

Kathy Kron, City Clerk

CONTRACT

THIS AGREEMENT, made and entered into this 7th day of January, 2025, by and between the City of Washington, Iowa, party of the first part, hereinafter referred to as the "Owner", and Kline Electric, Inc. party of the second part, hereinafter referred to as the "Contractor".

WITNESSETH: THAT WHEREAS, the Owner has heretofore caused to be prepared certain specifications and proposal blanks, dated the 6th day of December, 2024, for Hwy 92 & 12th Street Traffic Signal, under the terms and conditions therein fully stated and set forth, and,

WHEREAS, said specifications and proposal blanks accurately and fully describe the terms and conditions upon which the Contractor is willing to perform the work specified:

NOW, THEREFORE, IT IS AGREED:

1. That the Owner hereby accepts the proposal of the Contractor for the work, as follows:

HIGHWAY 92 & 12th STREET TRAFFIC SIGNAL

Provide all labor, equipment, and materials necessary to construct traffic signals with video detection and LED signal heads. Mount pedestrian countdown signal heads, push buttons, and signs on existing light poles. Remove and replace sidewalk as required for conduit and pole installation. Construct sidewalk and curb ramp on south side of intersection. Coordinate work with separate project that is performing work to widen pavement and replace sidewalk and curb ramps on north side of intersection for the contract amount of Two Hundred Twenty-Seven Thousand Six Hundred and 25/100 Dollars (\$227,600.25) based on the lump sum and unit prices as shown on the Proposal.

Contract

2. That this contract consists of the following component parts which are made a part of this agreement and contract as fully and absolutely as if they were set out in detail in this contract:
 - A. Contract Documents, including:
 1. Notice to Bidders
 2. Notice of Public Hearing
 3. Instructions to Bidders
 4. Proposal
 5. TBS Pre-Bid Contacts
 6. Bond
 7. General Conditions
 8. Special Conditions
 9. Plans List
 10. Detailed Specifications
 11. Plans listed in the Specifications
 12. Numbered addenda issued to the foregoing
 - B. This Instrument.
 - C. The above components are complementary and what is called for by one shall be as binding as if called for by all.
3. That payments are to be made to the Contractor in accordance with and subject to the provisions embodied in the documents made a part of this contract.
4. That this contract is executed in triplicate.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hand and seal the date first written above.

CONTRACTOR

CITY OF WASHINGTON, IOWA

By *Ant. B.*

Mayor

Title Traffic Infrastructure Manager

ATTEST:

Taritta Eabol

ATTEST:

City Administrator

Title accounting

C-2

UST-092-9(172)—4A-92

24653

BOND

KNOW ALL MEN: That we, Kline Electric, Inc.
of Des Moines, Iowa, hereinafter called the Principal, and
Employers Mutual Casualty Company of Des Moines, Iowa
hereinafter called the surety, are held and firmly bound unto the City of Washington, Iowa,
hereinafter called the Owner in the sum of Two Hundred Twenty-Seven Thousand Six
Hundred and 25/100 Dollars (\$ 227,600.25),
for the payment whereof the Principal and Surety bind themselves, their heirs, executors,
administrators, successors and assigns, jointly and severally, firmly, by these presents.

WHEREAS, the principal has, by means of a written Agreement dated January 7, 2025,
entered into a Contract with the Owner for Hwy 92 & 12th Street Traffic Signal, which
Agreement includes a guarantee of all work against defective workmanship and materials for a
period of four (4) years from the date of final acceptance of the work by the Owner, a copy of
which Agreement is by reference made a part hereof;

NOW, THEREFORE, the condition of this Obligation is such that, if the Principal shall faithfully
perform the Contract on his part and shall fully indemnify and save harmless the Owner from all
costs and damage which he may suffer by reason of failure so to do and shall fully reimburse
and repay the Owner all outlay and expense which the Owner may incur in making good any
such default,

And Further, that if the Principal shall pay all persons who have contracts directly with the
Principal for labor or materials, failing which such persons shall have a direct right of action
against the Principal and Surety under this Obligation, subject to the Owner's priority,

Then this Obligation shall be null and void, otherwise it shall remain in full force and effect.

Provided, however, that no suit, action or proceeding by reason of any default whatever shall
be brought on this Bond after five (5) years from the date of final acceptance of the work.

And Provided, that any alterations which may be made in the terms of the Contract, or in the
work to be done under it, or the giving by the Owner of any extension of time for the
performance of the Contract, or any other forbearance on the part of either the Owner or the
Principal to the other shall not in any way release the Principal and the Surety, or either of
them, their heirs, executors, administrators, successors or assigns from their liability hereunder,
notice to the Surety of any such alteration, extension or forbearance being hereby waived.

And Further Provided, the Principal and Surety on this Bond hereby agree to pay all persons,
firms, or corporations having contracts directly with the Principal or with subcontractors all just
claims due them for labor performed or material furnished, in the performance of the Contract
on account of which this Bond is given, when the same are not satisfied out of the portion of
the contract price which the Owner shall retain until completion of the improvements, but the
Principal and Surety shall not be liable to said persons, firms, or corporations unless the claims
of said claimants against said portions of the contract price shall have been established as
provided by law.

Bond

The Surety on this Bond shall be deemed and held, any contract to the contrary notwithstanding, to consent without notice:

- a. To the extension of time to the Principal in which to perform the Contract.
- b. To changes in the plans, specifications, or Contract, when such changes do not involve an increase of more than twenty percent (20%) of the total contract price, and shall then be released only as to such excess increase.
- c. That no provision of this Bond or of any other contract shall be valid which limits to less than five (5) years from the date of final acceptance of the work the right to sue on this Bond for defects in workmanship or materials not discovered or known to the Owner at the time such work was accepted.

The Bond is executed in triplicate.

Signed and Sealed this 13th day of January, 2025.

PRINCIPAL:

Kline Electric, Inc
Contractor

[Signature]
Signature

Traffic Infrastructure Manager
Title

SURETY:

Employers Mutual Casualty Company
Surety Company

[Signature]
Signature, Attorney-in-Fact

Jamie Gifford
Name of Attorney-in-Fact

Holmes, Murphy and Associates LLC
Company Name

2727 Grand Prairie Parkway, Waukee, IA 50263
Company Address (Including Zip Code)

(515) 223-6800

Company Telephone Number



B-2

UST-092-9(172)—4A-92
24653



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Holmes Murphy & Associates 2727 Grand Prairie Parkway Waukee IA 50263	CONTACT NAME: Sarah Tritz PHONE (A/C, No., Ext): 515-223-8813 FAX (A/C, No.): E-MAIL ADDRESS: stritz@holmesmurphy.com
INSURER(S) AFFORDING COVERAGE	
INSURED Kline Electric, Inc. dba Heartland Underground Solutions 6355 NE 14th Street Des Moines IA 50313	INSURER A: Union Insurance Company NAIC # 25844 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 355071826 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL/SUBR		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
		INSR	WVD						
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			CPA330717326	3/1/2024	3/1/2025	EACH OCCURRENCE	\$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea. occurrence)	\$ 300,000	
	<input checked="" type="checkbox"/> 1,000						MED EXP (Any one person)	\$ 10,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:							PERSONAL & ADV INJURY	\$ 1,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$ 2,000,000	
	OTHER:						PRODUCTS - COMP/OP AGG	\$ 2,000,000	
								\$	
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY			CPA330717326	3/1/2024	3/1/2025	COMBINED SINGLE LIMIT (Ea. accident)	\$ 1,000,000	
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$	
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY	<input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
								\$	
A	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/>		CPA330717326	3/1/2024	3/1/2025	EACH OCCURRENCE	\$ 10,000,000	
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE	\$ 10,000,000	
									\$
	DED	RETENTION \$							
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WCA330717720	3/1/2024	3/1/2025	<input checked="" type="checkbox"/> PER STATUTE	<input type="checkbox"/> OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A				E.L. EACH ACCIDENT	\$ 1,000,000	
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
								E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
A	Contractors E&O Leased/Rented Equipment Installation Floater			CPA330717326	3/1/2024	3/1/2025	Limit	1,000,000	
							Limit	250,000	
							Limit	1,500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: Hwy 92 & 12th St Traffic Signals
 The City of Washington is Additional Insured on the General Liability when required by written contract with the insured, per policy terms and conditions.

CERTIFICATE HOLDER City of Washington 215 E. Washington Street Washington IA 52353	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Kari Coolidge</i>
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POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

- 1. Employers Mutual Casualty Company, an Iowa Corporation
- 2. EMCASCO Insurance Company, an Iowa Corporation
- 3. Union Insurance Company of Providence, an Iowa Corporation
- 4. Illinois EMCASCO Insurance Company, an Iowa Corporation
- 5. Dakota Fire Insurance Company, a North Dakota Corporation
- 6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

CRAIG E. HANSEN, BRIAN M. DEIMERLY, JAY D. FREIERMUTH, TIM MCCULLOH, ANNE CROWNER, DIONE R. YOUNG, Seth D. Rooker, Jennifer Marino, Ben Williams, Sara Huston, Kate Zanders, John Cord, Joe Tieman, Janale Gifford, Grace Dickinson

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Surety Bond:

In an amount not exceeding Ten Million Dollars\$10,000,000.00

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

The authority hereby granted shall expire October 10th, 2025, unless sooner revoked.

AUTHORITY FOR POWER OF ATTORNEY

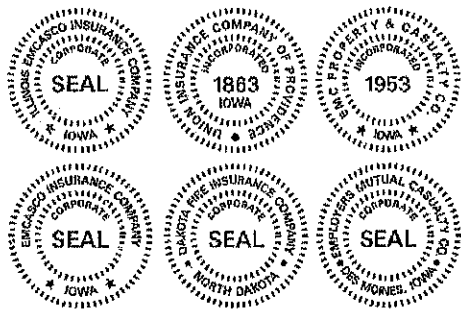
This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 22nd day of September, 2022.

Scott R. Jean
Scott R. Jean, President & CEO
of Company 1, Chairman, President
& CEO of Companies 2, 3, 4, 5 & 6

Todd Strother
Todd Strother, Executive Vice President
Chief Legal Officer & Secretary of
Companies 1, 2, 3, 4, 5 & 6



On this 22nd day of September, 2022 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2025.

Kathy Loveridge
Kathy Loveridge
Notary Public in and for the State of Iowa



CERTIFICATE

I, Ryan J. Springer, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 22nd day of September, 2022, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 13th day of January, 2025.

Ryan J. Springer
Ryan J. Springer
Vice President