



AGENDA OF THE REGULAR SESSION OF THE COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD AT THE **COUNCIL CHAMBERS, 215 E. WASHINGTON STREET**
AT 6:00 P.M., TUESDAY, March 4, 2025

To attend the meeting via Zoom go to:

<https://us02web.zoom.us/j/5077385758?pwd=HnP5mNpbXUczw62k2enfl845WV7vbo.1&omn=86158832579>
Meeting ID: 507 738 5758
Passcode: 6536584

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

CONSENT:

1. Council Minutes for February 18, 2025 Regular Session
2. Christner Contracting, Inc., Central Park Restroom Reconstruction Pay Request No. 2, \$15,762.76
3. Christner Contracting, Inc., Central Park Restroom Reconstruction Pay Request No. 3, 15,755.40
4. Veenstra & Kimm, Inc., 12th Ave. & Washington Street Intersection Improvements, \$594.00
5. Veenstra & Kimm, Inc., Central Park Restroom, \$2,642.50
6. Strand Associates, East Interceptor & IRE Consultation, \$6,190.80
7. Strand Associates, 2021 Washington Water Main Improvements-Final Design, \$152.00
8. Strand Associates, Egg Sewer Interceptor Study – Data Collection, Kick-off meeting, Drainage Basin Mapping, and Facility Plan Report, \$5,265.00
9. Kevin Olson, Attorney-at-Law for City of Washington, Legal Services for January and February, \$1,577.30
10. La Morenita Tienda Y Taqueria, Inc., 220 North Iowa Ave., Special Class C Retail Alcohol License (**new**)
11. Department Reports

SPECIAL PRESENTATION

- Mayoral Proclamation for Youth Art Month for the Month of March

SPECIAL EVENT REQUEST

- United Presbyterian Worship on June 1, 2025 from 9:00 a.m. – Noon (including set up and tear down) at Central Park Bandstand

- United Presbyterian Worship on August 3, 2025 from 9:00 a.m. – Noon (including set up and tear down) at Central Park Bandstand

PUBLIC COMMENT – limit to 3 minutes

CLAIMS & FINANCIALS

- Claims Report for March 4, 2025

PUBLIC HEARING

1. Vacating a Portion of East 12th Street between North 4th Avenue and North 6th Avenue

NEW BUSINESS

1. Discussion and Consideration of the Third and Final Reading of an Ordinance Re-Zoning an Approximate 2.21-Acre Parcel Owned by United Presbyterian Home of Washington Iowa from CCRC Continuing Care Retirement Community District to R-1 One-Family Residence District.
2. Discussion and Consideration of the Second Reading of an Ordinance Vacating a Portion of East 12th Street between North 4th Avenue and North 6th Avenue.
3. Discussion and Consideration of a Resolution Setting a Public Hearing on the Proposed Property Tax Levy for FY26 at 5:30 p.m. on April 1st, 2025.

MAYOR, COUNCILPERSONS, & DEPARTMENTAL COMMENTS

ADJOURNMENT

City of Washington
Council Minutes 2-18-2025

At 6:00 P.M. the Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street with Mayor Millie Youngquist in the chair.

On roll call present: Morgan, Moore, Stigers, Earnest, Schroeder (via zoom), Youngquist. Absent: Rangel

Mayor Youngquist asked for a Motion for approval of the Agenda. Motion by Stigers, second by Moore to approve the Agenda. Motion carried. 5-0

CONSENT:

1. Council Minutes for February 4, 2025 Regular Session
2. BW Construction, Housing Rehabilitation Program Final Payment Request for 515 W. Jefferson Street, \$35,000.00
3. Plat of Survey for Lots 20A and 20B of Country Club View Subdivision
4. Department Reports

Motion by Moore, second by Stigers to approve consent items 1-4. Motion Carried. 5-0

Public Comment: None

The claims were presented by Finance Director, Kelsey Brown.

Motion by Morgan, seconded by Earnest to approve February 18, 2025 claims report. Motion carried. 5-0

**CITY OF WASHINGTON, IOWA
CLAIMS BY FUND
FEBRUARY 18, 2025**

GENERAL

ACCESS SYSTEMS	COPIER SERVICE	847.36
ACE-N-MORE	SUPPLIES	72.55
ALL AMERICAN PEST CONTROL	PEST CONTROL	125.00
ALLIANT ENERGY	ALLIANT ENERGY	6662.09
AMAZON CAPITAL SERVICES	COMPUTERS	6112.25
ARNOLD MOTOR SUPPLY	PARTS	531.93
BAKER & TAYLOR	LIBRARY MATERIALS	1377.14
BDH TECHNOLOGY LLC	IT CONTRACT	1014.00
BOUND TREE MEDICAL, LLC	SAFETY SUITS	244.27
CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	308.00
CINTAS CORP LOC. 342	MAT SERVICE	135.81
DEMCO INC	OFFICE SUPPLIES	204.28
DINGES FIRE COMPANY	FIRE HELMETS/GLOVES	1371.93
DLE CERTIFICATIONS	K9 DLE TRAINING	430.00
EMERGENCY SERVICES MARKETING CORP INC	SOFTWARE SUPPORT	660.00
FELD FIRE	SUPPLIES	950.00

GALLS LLC	EMBROIDERY, TSHIRTS, JACKETS, VESTS	275.76
GOOGLE LLC	EMAIL SUBSCRIPTION	395.99
HIWAY SERVICE CENTER	SUPPLIES	29.98
i3 VERTICALS, LLC	ANNUAL TECHNOLOGY FEE	240.00
IDALS - IA DEPT OF AGRICULTURE	DOG POUND LICENSE	75.00
IGRAPHIX, INC	SHIPPING	15.88
IMFOA	MEMBERSHIP - KELSEY	50.00
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	510.00
INNOCORP, LTD.	FATAL VISION GOGGLES (GTSB)	1142.00
KCTC	PHONE & INTERNET	2051.03
KIECK'S CAREER APPAREL & UNIFORMS	UNIFORMS-BRDECKA	145.99
LEET'S REFRIGERATION	ICE MACHINE CLEANING	228.50
MID-AM RES. CHEMICAL CORP	DOG POUND DISENFECTANT-GLO	489.41
MIDWEST ALARM	FIRE ALARM MONITORING	967.80
RANGEL, MANUEL	PERMIT OVERPMT	120.00
RANGEMASTERS UNIFORMS	ID PANELS	45.00
STOREY KENWORTHY/MATT PARROTT	PAYABLE CHECKS	614.68
STOUT COMPANIES	FERTILIZER	255.90
VERIZON WIRELESS	WIRELESS SERVICE	1221.86
WASH CO EXTENSION OFFICE	SPRAYING CLASS	90.00
WASH CO RECORDER	FILLING FEE FOR DIG GRANTS	54.00
WASH COUNTY MINIBUS	LOST - FEBRUARY 2025	31684.54
WASHINGTON RENTAL	SUPPLIES	120.16
WMPF GROUP LLC	LEGAL ADVERTISING	607.52
	TOTAL	62477.61
 AIRPORT		
BAUTISTA MIRANDA, YOLANDA	JANUARY CLEANING	375.00
VERIZON WIRELESS	WIRELESS SERVICE	46.47
WINDSTREAM IOWA COMMUNICATIONS	FEBRUARY SERVICE	215.66
	TOTAL	637.13
 ROAD USE		
ARNOLD MOTOR SUPPLY	PARTS	244.60
BARCO MUNICIPAL PRODUCTS INC	BARCADE REPAIRS	1227.00
COLEMAN CONSTRUCTION INC.	SNOW REMOVAL BY PIZZA RANC	160.00
HARDT'S SAWMILL	SIDE BOARDS FOR DUMP TRUCK	922.50
IOWA PRISON INDUSTRIES	SIGNS	5825.00
L L PELLING CO	COLD MIX FOR POT HOLES	625.95
S & G MATERIALS	ASPHALT MILLINGS	113.52
WASH CO TREASURER	ROAD SALT	3159.30
ZARNOTH BRUSH WORKS	BRUSHES FOR STREET SWEEPER	1370.80
	TOTAL	13648.67
 STREET LIGHTING		
ALLIANT ENERGY	ALLIANT ENERGY	12214.86
	TOTAL	12214.86

HOTEL/MOTEL TAX

VORTEX DIGITAL BUSINESS SOLUTIONS, INC	WEBSITE UPDATES	239.65
	TOTAL	239.65

WELLNESS PARK

ACE ELECTRIC. INC	WP CONCESSION STAND ELECTR	16558.33
AMAZON CAPITAL SERVICES	SUPPLIES	40.47
KCTC	WP CONSES. STAND SECURITY	1261.05
WASHINGTON LUMBER	CONCESSION STAND MATERIALS	330.57
	TOTAL	18190.42

TREE COMMITTEE

IGRAPHIX, INC	TREE COMMITTEE SUPPLIES	27.00
	TOTAL	27.00

K-9 PROGRAM

ACE-N-MORE	K9 FOOD	44.99
	TOTAL	44.99

LIBRARY GIFT

AMAZON CAPITAL SERVICES	MIP SUPPLIES/LIB MATERIALS	183.75
BAKER & TAYLOR	LIBRARY MATERIALS	545.34
KANOPY INC	DIGITAL MATERIALS	113.00
MORETTA, AMIYA	WRITERS' WORKSHOP	50.00
OVERDRIVE, INC.	DIGITAL MATERIALS	937.30
	TOTAL	1829.39

WATER UTILITY

ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00
ALLIANT ENERGY	ALLIANT ENERGY	22312.19
ARNOLD MOTOR SUPPLY	OIL & SUPPLIES	33.47
ARTHUR PC, CRYSTAL	WATER DEPOSIT REFUND	32.58
CONTRACTOR SOLUTIONS	PUMP/FOR PITS & MANHOLES	1250.00
DICKERSON, RIKIYA	WATER DEPOSIT REFUND	18.61
EPPERLY, RANDY	MILEAGE REIMBURSEMENT	14.70
FILLINGER, LIADEN	WATER DEPOSIT REFUND	268.16
GLOBAL PAYMENTS	DC/CC ADMIN FEE	5324.61
HY-VEE	SASSO MTG	21.65
IA DEPT OF REVENUE	WET TAX	9088.10
KCTC	PHONE & INTERNET	262.98
KEITH, EMELIA	WATER DEPOSIT REFUND	43.83
KLOSTERBOER, BRADLEY	WATER DEPOSIT REFUND	89.12
LISTER, ANITA	WATER DEPOSIT REFUND	86.17
NASH, CAREY & VALENT	WATER DEPOSIT REFUND	224.50
PETERSON, RICHARD	WATER DEPOSIT REFUND	105.82
SALVADOR, EMILY	WATER DEPOSIT REFUND	29.27
SCHIMBERG CO.	REPAIR PARTS AND RETURN	3113.64

USA BLUEBOOK	SAFETY GLASSES	180.50
VERIZON WIRELESS	WIRELESS SERVICE	92.94
	TOTAL	42627.84

SEWER UTILITY

ALLIANT ENERGY	ALLIANT ENERGY	3145.82
AMAZON CAPITAL SERVICES	HEADLIGHTS-SNOW PLOW	162.43
ARNOLD MOTOR SUPPLY	PARTS	42.63
CONTRACTOR SOLUTIONS	PUMP/FOR PITS & MANHOLES	1250.00
EUROFINS ENVIRONMENT TESTING NC	CERTIFIED TESTING	2065.10
GOMEZ, ALFREDO	REIMBURSEMENT MEALS FOR TR	12.78
IA DEPT OF REVENUE	SALES TAX	2278.41
JETCO	SCADA CONTRACT	8433.00
JOHN DEERE FINANCIAL	SHOP CHAIN SAW	77.98
KCTC	PHONE & INTERNET	302.93
THOMPSON TRUCK AND TRAILER INC.	AIR KIT	104.90
VERIZON WIRELESS	WIRELESS SERVICE	177.42
WINDSTREAM IOWA COMMUNICATIONS	FEBRUARY SERVICE	67.58
	TOTAL	18120.98

SANITATION

ABC DISPOSAL SYSTEMS	REFUSE AND RECYCLING	54938.50
	TOTAL	54938.50

SELF INSURANCE

EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	373.12
	TOTAL	373.12

TOTAL 225370.16

The January 2025 Financial Report was presented by Finance Director, Kelsey Brown.

Motion by Moore, seconded by Morgan to approve January 2025 Financial report. Motion carried. 5-0

**CITY OF WASHINGTON, IOWA
MONTH TO DATE REVENUE REPORT
JANUARY 31, 2025**

FUND	M-T-D REVENUES
001-GENERAL FUND	370202.35
002-AIRPORT FUND	6916.79
010-CHAMBER REIMBURSEMENT	8923.36

011-MAIN STREET REIMBURSEMENT	5198.11
012-WEDG REIMBURSEMENT	15338.91
050-DOWNTOWN INCENTIVE GRANT	0.00
110-ROAD USE	117619.55
112-EMPLOYEE BENEFITS	5509.14
113-LIABILITY INSURANCE	0.00
114-EMERGENCY LEVY	0.00
121-LOCAL OPTION SALES TAX	126738.19
122-LOST DEBT SERVICE	0.00
123-LOST DEBT SERVICE RESERVE	0.00
124-HOTEL/MOTEL TAX	6333.38
125-UNIF COMM UR-NE IND	0.00
126-SE RES UR	0.00
127-UNIF COMM UR - BRIARWOOD	0.00
128-URBAN RENEWAL AREA #3B/D	0.00
129-SC RES UR	3240.47
130-URBAN RENEWAL AREA #3D	0.00
131-URBAN RENEWAL AREA #4	0.00
132-UNIF COMM UR - EBD	0.00
133-UNIF COMM UR-IRE	0.00
134-DOWNTOWN COMM UR	0.00
135-UNIFIED COMM UR-BAZOOKA	0.00
145-HOUSING REHABILITATION	0.00
146-LMI TIF SET-ASIDE	0.00
200-DEBT SERVICE	6597.40
300-CAPITAL EQUIPMENT	3050.00
301-CAPITAL PROJECTS FUND	20033.00
303-WWTP CAPITAL PROJ FUND	0.00
305-RIVERBOAT FOUND CAP PROJ	0.00
308-INDUSTRIAL DEVELOPMENT	61998.58
309-MUNICIPAL BUILDING	0.00
310-WELLNESS PARK	700.00
311-SIDEWALK REPAIR & REPLACE	96.00
312-TREE REMOVAL & REPLACE	0.00
315-RESIDENTIAL DEVELOPMENT	69859.25
317-ARPA CAPITAL PROJECTS	1758.64
325-BUILDING & FACILITY MAINT	0.00
510-MUNICIPAL BAND	0.00
520-DOG PARK	0.00
530-TREE COMMITTEE	100.00
535-NEIGHBORHOOD PRIDE	0.00
540-POLICE FORFEITURE	104.40
541-K-9 PROGRAM	0.00
545-SAFETY FUND	0.00
550-PARK GIFT	101.12
570-LIBRARY GIFT	1718.05
580-CEMETERY GIFT	0.00
590-CABLE COMMISSION	0.00

600-WATER UTILITY	255295.46
601-WATER DEPOSIT FUND	1650.00
602-WATER SINKING	0.00
603-WATER CAPITAL PROJECTS	175148.97
610-SANITARY SEWER	292838.10
612-SEWER SINKING	0.00
613-SEWER CAPITAL PROJECTS	0.00
670-SANITATION	60560.25
910-LIBRARY TRUST	0.00
950-SELF INSURANCE	3040.64
951-UNEMPLOYMENT SELF INS	6.06
TOTAL BALANCE	<u>1620676.17</u>

Motion made by Stigers, seconded by Morgan to approve the Second Reading of an Ordinance Re-Zoning an Approximate 2.21-Acre Parcel Owned by United Presbyterian Home of Washington Iowa from CCRC Continuing Care Retirement Community District to R-1 One-Family Residence District. Roll call on Motion. Ayes: Schroeder, Morgan, Moore, Stigers, Earnest. Nays: None. Motion carried. 5-0

Motion made by Morgan, seconded by Stigers to approve the First Reading of an Ordinance to Vacating a Portion of E. 12th Street between N. 4th Ave. and N. 6th Ave. Roll call on Motion. Ayes: Morgan, Moore, Stigers, Earnest, Schroeder. Nays: None. Motion carried. 5-0

Motion made by Earnest, seconded by Morgan to set Public Hearing on March 4, 2025 at 6:00 p.m. for the Vacating of a Portion of E. 12th Street between N. 4th Ave. and N. 6th Ave. Motion carried. 5-0

Motion made by Earnest, seconded by Morgan to approve the Resolution Accepting the Library's Makerspace Project as Complete and to Release the Retainage. Roll call on Motion. Ayes: Moore, Stigers, Earnest, Schroeder, Morgan. Nays: None. Motion carried. 5-0 (**Resolution No. 2025-008**)

Motion made by Mogan, seconded by Schroeder to approve of a Contract Extension for the Housing Rehabilitation Program for Cedar Ridge Construction at 317 E. Main Street. Motion carried. 5-0.

Discussion and Consideration of Community Garden requests including gravel parking area and pollinator garden. It was discussed that the parking area has to be measured and kept within those measurements. It was also discussed that the Community Garden is going to need to contact a surveyor to locate the south property line.

Motion made by Earnest, seconded by Morgan to approve a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer for Final Water Bill at 958 S. Iowa Avenue. Roll call on Motion. Ayes: Stigers, Moore, Earnest, Schroeder, Morgan. Nays: None. Motion carried. 5-0 (**Resolution No. 2025-009**)

Motion made by Morgan, seconded by Moore to approve a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer for Final Water Bill at 1104 E. 2nd Street. Roll call on Motion. Ayes: Schroeder, Stigers, Moore, Earnest, Morgan. Nays: None. Motion carried. 5-0 (**Resolution No. 2025-010**)

Motion made by Stigers seconded by Morgan to approve a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer for Final Water Bill at 526 S. Marion Avenue. Roll call on Motion. Ayes: Earnest, Schroeder, Stigers, Moore, Morgan. Nays: None. Motion carried. 5-0 **(Resolution No. 2025-011)**

Motion made by Morgan, seconded by Stigers to approve a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer for Final Water Bill at 714 N. 2nd Avenue. Roll call on Motion. Ayes: Moore, Schroeder, Stigers, Earnest, Morgan. Nays: None. Motion carried. 5-0 **(Resolution No. 2025-012)**

Motion made by Stigers, seconded by Morgan to Approval of Site Plan for Lot 5 South Business Park for a Doggy Daycare business. Motion carried. 5-0

Department reports were presented. A workshop for FY26 budget was held.

Motion made by Moore, seconded by Stigers to enter into Closed Session at 6:46 p.m. per Iowa Code 21.5(1)(i) – to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll Call on motion. Ayes: Earnest, Morgan, Stigers, Moore, Schroeder. Nays: None. Motion carried. 5-0. Motion to come out of closed session made by Schroeder, seconded by Moore at 7:15 p.m.

Motion by Moore, seconded by Morgan that the Regular Session held at 6:00 p.m., Tuesday, February 18, 2025 is adjourned at 7:15 p.m. Motion passed unanimously.

ATTEST:
Kathy Kron, City Clerk

Millie Youngquist
Mayor



VEENSTRA & KIMM INC.

2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000 // 888.241.8001
www.v-k.net

February 4, 2025

PAY ESTIMATE NO. 2
CENTRAL PARK RESTROOM RECONSTRUCTION
WASHINGTON, IOWA

Christner Contracting, Inc.
17587 Hwy 34
Ottumwa, IA 52501

Contract Amount \$260,400.00
Contract Date October 22, 2024
Pay Period Dec. 1, 2024 - Dec 31, 2024

BID ITEMS							
	Description	Unit	Completed Previously	Completed This Period	Scheduled Value	Quantity Completed	Value Completed
005	General Conditions	LS	\$ 2,430.31	\$ 1,735.93	\$ 34,718.66	12%	\$ 4,166.24
010	Mobilization	LS	\$ 3,348.00	\$ 1,395.00	\$ 5,580.00	85%	\$ 4,743.00
015	Temp Facilities/Controls	LS	\$ 3,980.00	\$ 995.00	\$ 9,950.00	50%	\$ 4,975.00
020	Testing/Additional Insurance	LS	\$ 1,024.25	\$ 180.75	\$ 1,205.00	100%	\$ 1,205.00
025	Survey	LS	\$ 1,200.00		\$ 1,200.00	100%	\$ 1,200.00
030	Building Demo/Concrete Package	LS	\$ 5,993.50	\$ 7,192.20	\$ 23,974.00	55%	\$ 13,185.70
035	Masonry Package	LS		\$ 3,436.00	\$ 68,720.00	5%	\$ 3,436.00
040	Wood Framing Package	LS			\$ 7,298.00		\$ -
045	FRP	LS			\$ 4,400.00		\$ -
050	Insulation	LS			\$ 950.00		\$ -
055	Weather Barrier	LS			\$ 5,000.00		\$ -
060	Sheet Metal Flash/Coverings	LS			\$ 3,810.00		\$ -
065	Joint Protection	LS			\$ 400.00		\$ -
070	Doors and Frames	LS			\$ 6,840.00		\$ -
075	Painting, Concrete Sealing	LS			\$ 3,305.00		\$ -
080	RR Accessories	LS			\$ 5,487.00		\$ -
085	Plumbing	LS		\$ 1,657.50	\$ 33,150.00	5%	\$ 1,657.50
090	HVAC	LS			\$ 16,900.00		\$ -
095	Electrical	LS	\$ 2,350.00		\$ 23,500.00	10%	\$ 2,350.00
100	Landscaping Repairs	LS			\$ 1,200.00		\$ -
105	Bonding	LS	\$ 2,812.34		\$ 2,812.34	100%	\$ 2,812.34
Contract Price:					\$ 260,400.00		\$ 39,730.78

MATERIALS STORED SUMMARY			
Description	# of Units	Unit Price	Extended Cost
Total			\$ -

SUMMARY

		Total Approved	Total Completed
		Contract Price	\$ 260,400.00
Approved Change Order (list each)			\$ 39,730.78
Revised Contract Price		\$ 260,400.00	\$ 39,730.78

Stored

Total Earned \$ 39,730.78

Retainage (5%) \$ 1,986.54

Total Earned Less Retainage \$ 37,744.24

Total Previously Approved (list each)	Pay Estimate No. 1	\$ 21,981.48	

Total Previously Approved \$ 21,981.48

Percent Complete 15%


Amount Due This Request \$ 15,762.76

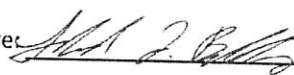
The amount \$15,762.76 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
Christner Contracting, Inc.

Recommended By:
Veenstra & Kimm, Inc.

Approved By:
Washington, Iowa

Signature: 
 Name: Anthony Christner
 Title: Owner
 Date: 2-7-25

Signature: 
 Name: Leland Belding
 Title: Engineer
 Date: February 4, 2025

Signature: _____
 Name: _____
 Title: _____
 Date: _____



VEENSTRA & KIMM INC.

2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000 // 888.241.8001
www.v-k.net

February 4, 2025

PAY ESTIMATE NO. 3

**CENTRAL PARK RESTROOM RECONSTRUCTION
WASHINGTON, IOWA**

Christner Contracting, Inc.
17587 Hwy 34
Ottumwa, IA 52501

Contract Amount \$260,400.00
Contract Date October 22, 2024
Pay Period Jan. 1, 2025 - Jan. 31, 2025

BID ITEMS							
	Description	Unit	Completed Previously	Completed This Period	Scheduled Value	Quantity Completed	Value Completed
005	General Conditions	LS	\$ 4,166.24	\$ 1,735.93	\$ 34,718.66	17%	\$ 5,902.17
010	Mobilization	LS	\$ 4,743.00		\$ 5,580.00	85%	\$ 4,743.00
015	Temp Facilities/Controls	LS	\$ 4,975.00	\$ 995.00	\$ 9,950.00	60%	\$ 5,970.00
020	Testing/Additional Insurance	LS	\$ 1,205.00		\$ 1,205.00	100%	\$ 1,205.00
025	Survey	LS	\$ 1,200.00		\$ 1,200.00	100%	\$ 1,200.00
030	Building Demo/Concrete Package	LS	\$ 13,185.70	\$ 1,198.70	\$ 23,974.00	60%	\$ 14,384.40
035	Maonry Package	LS	\$ 3,436.00		\$ 68,720.00	5%	\$ 3,436.00
040	Wood Framing Package	LS			\$ 7,298.00		\$ -
045	FRP	LS			\$ 4,400.00		\$ -
050	Insulation	LS			\$ 950.00		\$ -
055	Weather Barrier	LS		\$ 2,500.00	\$ 5,000.00	50%	\$ 2,500.00
060	Sheet Metal Flash/Coverings	LS			\$ 3,810.00		\$ -
065	Joint Protection	LS			\$ 400.00		\$ -
070	Doors and Frames	LS			\$ 6,840.00		\$ -
075	Painting, Concrete Sealing	LS			\$ 3,305.00		\$ -
080	RR Accessories	LS			\$ 5,487.00		\$ -
085	Plumbing	LS	\$ 1,657.50	\$ 6,630.00	\$ 33,150.00	25%	\$ 8,287.50
090	HVAC	LS			\$ 16,900.00		\$ -
095	Electrical	LS	\$ 2,350.00	\$ 3,525.00	\$ 23,500.00	25%	\$ 5,875.00
100	Landscaping Repairs	LS			\$ 1,200.00		\$ -
105	Bonding	LS	\$ 2,812.34		\$ 2,812.34	100%	\$ 2,812.34
Contract Price:					\$ 260,400.00		\$ 56,315.41

MATERIALS STORED SUMMARY			
Description	# of Units	Unit Price	Extended Cost
Total			\$ -

SUMMARY

		Total Approved	Total Completed
Contract Price		\$ 260,400.00	\$ 56,315.41
Approved Change Order (list each)			
	Revised Contract Price	\$ 260,400.00	\$ 56,315.41

Stored

Total Earned \$ 56,315.41

Retainage (5%) \$ 2,815.77

Total Earned Less Retainage \$ 53,499.64

Total Previously Approved (list each)	Pay Estimate No. 1	\$ 21,981.48	
		Pay Estimate No. 2	\$ 15,762.76

Total Previously Approved \$ 37,744.24

Percent Complete 22%


Amount Due This Request \$ 15,755.40

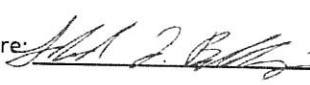
The amount \$15,755.40 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
Christner Contracting, Inc.

Recommended By:
Veenstra & Kimm, Inc.

Approved By:
Washington, Iowa

Signature: 
 Name: Anthony Christner
 Title: Owner
 Date: 2-7-25

Signature: 
 Name: Leland Belding
 Title: Engineer
 Date: February 4, 2025

Signature: _____
 Name: _____
 Title: _____
 Date: _____



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

February 21, 2025
Invoice No: 24653 - 23

Project Manager Leland Belding III

Engineering services for 12th Ave & Washington Street Intersection Improvements:

Professional Services from January 19, 2025 to February 15, 2025

Professional Personnel

	Hours	Rate	Amount	
Engineer II-A	3.00	198.00	594.00	
Totals	3.00		594.00	
Total Labor				594.00
		Total this Invoice		\$594.00



STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

February 21, 2025
Invoice No: 24659 - 13

Project Manager Leland Belding III

Engineering services for Central Park Restrooms:

Professional Services from January 19, 2025 to February 15, 2025

Professional Personnel

	Hours	Rate	Amount	
Clerical II	9.00	89.00	801.00	
Engineer I-A	3.00	237.00	711.00	
Engineer I-B	2.00	223.00	446.00	
Architect II	1.00	167.00	167.00	
Drafter III	4.50	115.00	517.50	
Totals	19.50		2,642.50	
Total Labor				2,642.50
		Total this Invoice		\$2,642.50



Strand Associates, Inc.
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

Joe Gaa
City Administrator
City of Washington
City Hall
215 East Washington Street
Washington, IA 52353

February 13, 2025
Project No: 7046.026
Invoice No: 0221665

Professional Services: January 1, 2025 through January 31, 2025

Project	7046.026	East Interceptor & IRE Consultation	
	Total Labor		5,934.00
	Total Expenses		256.80
		Total this Invoice	\$6,190.80

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



Strand Associates, Inc.
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

Joe Gaa
City Administrator
City of Washington
City Hall
215 East Washington Street
Washington, IA 52353

February 13, 2025
Project No: 7046.011
Invoice No: 0221501

Professional Services: January 1, 2025 through January 31, 2025

Project	7046.011	2021 Washington Water Main Improvements - Final Design	
Fee			
Total Fee		74,100.00	
Percent Complete		100.00	Total Earned 74,100.00
			Previous Fee Billing 74,100.00
			Current Fee Billing 0.00
Total this Project			0.00

Project	7046.012	2021 Washington Water Main Improvements - CDBG Grant Additional Services	
Total this Project			0.00

Project	7046.013	2021 Washington Water Main Improvements- Permitting	
Total this Project			0.00

Project	7046.014	2021 Washington Water Main Improvements - Bidding	
Fee			
Total Fee		8,600.00	
Percent Complete		100.00	Total Earned 8,600.00
			Previous Fee Billing 8,600.00
			Current Fee Billing 0.00
Total this Project			0.00

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project	7046.011	Washington Water Main - Final Design	Invoice	0221501
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Project	7046.015	2021 Washington Water Main Improvements - Easements		
			Total this Project	0.00

Project	7046.016	2021 Washington Water Main Improvements - Property Survey		
Fee				
Total Fee		14,000.00		
Percent Complete		100.00	Total Earned	14,000.00
			Previous Fee Billing	14,000.00
			Current Fee Billing	0.00
			Total this Project	0.00

Project	7046.017	2021 Washington Water Main Improvements - Topographic Survey		
Fee				
Total Fee		21,700.00		
Percent Complete		100.00	Total Earned	21,700.00
			Previous Fee Billing	21,700.00
			Current Fee Billing	0.00
			Total this Project	0.00

Project	7046.018	2021 Washington Water Main Improvements - Construction Administration		
Fee				
Total Fee		69,200.00		
Percent Complete		93.00	Total Earned	64,356.00
			Previous Fee Billing	64,356.00
			Current Fee Billing	0.00
			Total this Project	0.00

Project	7046.019	2021 Washington Water Main Improvements - Post Construction/Record Drawings		
Fee				
Total Fee		7,600.00		
Percent Complete		12.00	Total Earned	912.00
			Previous Fee Billing	760.00
			Current Fee Billing	152.00

Project	7046.011	Washington Water Main - Final Design	Invoice	0221501
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Total this Project	\$152.00
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Contract Amount	7,600.00
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Total Billings to Date	912.00
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Project	7046.020	2021 Washington Water Main Improvements - Construction Staking
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Total this Project	0.00
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Total this Invoice	\$152.00
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Strand Associates, Inc.
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

Joe Gaa
City Administrator
City of Washington
City Hall
215 East Washington Street
Washington, IA 52353

February 13, 2025
Project No: 7046.027
Invoice No: 0221502

Professional Services: Beginning of Project through January 31, 2025

Project 7046.027 Egg Sewer Interceptor Study - Data Collection, Kick-off Meeting, Drainage Basin Mapping, and Facility Plan Report

Fee

Total Fee	80,100.00		
Percent Complete	5.00	Total Earned	4,005.00
		Previous Fee Billing	0.00
		Current Fee Billing	4,005.00

Total this Project \$4,005.00

Project 7046.028 Consultation, CCTV Review and Smoke Testing

Total Labor 1,260.00

Total this Project \$1,260.00

Total Billings to Date 1,260.00

Total this Invoice \$5,265.00

TERMS: Payment is due within 30 days of the date on this invoice.

Kevin D. Olson
Attorney-at-Law
1400 5th Street, P.O. Box 5127
Coralville, Iowa 52241

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

February 28, 2025

Kelsey Brown, Finance Director
City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353

INVOICE

For legal services rendered to the City of Washington, Iowa in January/February, 2025

TOTAL HOURS	14 hours (reg) 0.5 court hours
TOTAL MILES	330 miles
Filing Fee Reimbursement (\$95.00)	
Hourly Rate	\$90/hour- Reg \$75/hour - Court
Mileage Rate	\$0.56 per mile
TOTAL INVOICE FOR JANUARY/FEBRUARY, 2025	\$1,577.30

Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kathy Kron, City Clerk
Kelsey Brown, Finance Director
Kevin D. Olson, City Attorney



City of Washington
215 East Washington St.
Washington, Iowa 52353
(319) 653-6584
(319) 653-5273 Fax

NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **La Morenita Tienda Y Taqueria, Inc.**

Business Address: **220 North Iowa Avenue, Washington, Iowa**

App #: **App-211564**

Type of License: New: X Renewal: Special: Five-Day: Amendment:

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class C Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **March 4, 2025**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off _____ Date _____

Fire: fire inspection done: Yes No:

Fire Marshal/Fire Chief sign off [Signature] Date 2/19/25

Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kathy Kron, City Clerk
Kelsey Brown, Finance Director
Kevin D. Olson, City Attorney



City of Washington
215 East Washington St.
Washington, Iowa 52353
(319) 653-6584
(319) 653-5273 Fax

NOTIFICATION FORM –

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Business Address: **220 North Iowa Avenue, Washington, Iowa**

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Type of License: New: _____ Renewal: X Special: _____ Five-Day: _____

Amendment: _____

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class C Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **February 18, 2025**

Police: DCI background check and/or local background check: Yes: _____ No: _____

Police Chief sign off _____ Date 1-24-2025

Fire: fire inspection done: Yes: _____ No: _____

Fire Marshal/Fire Chief sign off _____ Date _____



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
LA MORENITA TIENDA Y TAQUERIA, INC.	La Morenita Tienda Y Taqueria, Inc.	(319) 429-2681		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
220 North Iowa Avenue		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
220 North Iowa Avenue	Washington	Iowa	52353	

Contact Person

NAME	PHONE	EMAIL
Nora E. Ticas	(319) 429-2681	sandra@jarreolllc.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Dec 1, 2024	Nov 30, 2025	

SUB-PERMITS

Class C Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Nora Ticas	Washington	Iowa	52353	President	50.00	Yes
Jose Villacorta Delgado	Washington	Iowa	52353	Vice President	50.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

Farm Bureau Financial Services

Dec 1, 2024

Dec 1, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

Joe Gaa, City Administrator
Kathy Kron, City Clerk
Millie Youngquist, Mayor
Kevin Olson, City Attorney

Park Board Members:
Jayson Keil
Erin Elgin
Erin Smith



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Parks Superintendent:
Nick Pacha

February City Council Update – Parks Department

- Snow removal of all areas we maintain
- Came in after hours to remove snow downtown during large snow event
- Large limb and tree debris removal continues with dump trailer.
- A LOT of time spent on Wellness Park Soccer field concession/restroom project meetings, meeting with sub contractors and lining up timing of trades to get on site.
- Wellness park soccer concession stand/restrooms project. Interior is 90% complete. We blew in 18” of insulation in ceiling. We are waiting on some parts for the toilets and sinks. We will need to do some cleaning, caulking and painting. Putting together the interior finishes in the next couple weeks before soccer season begins.
- Parks Dept. trucks out of winter storage and serviced and trying to get them to run.
- Central Park restroom - Floor plumbing has been completed and backfilled. Floor concrete has been poured. Next step is for walls to go up. Completion date is still scheduled for end of May.
- Taking down Christmas decorations for Main street
- Getting bids on Sunset Park shelter roofs. We have 4 shingle roofs left to replace with metal roofs. Hoping to do complete this spring as budget allows.
- Removed and stored Christmas baskets and decorations.
- Working on Part-Time staffing for 2025
- Attended weekly Department head meetings.
- Met with Trees forever representative to finalize and answer questions on Alliant/Trees forever spring 2025 grant and tree planting.
- SASSO safety meeting on electrical hazards, brush cutting, chain saw safety
- Maintenance of all equipment including mowers, utility cart, gator etc.
- Shop and office cleaning and organizing trying to create more room.
- Bi-weekly garbage removal around parks.

*****Please note, this is a summary of work completed this month and does not include everything completed by the Department. *****

MAINTENANCE & CONSTRUCTION DEPT. REPORT

2-1-25/2-14-25

STREETS: Personnel salted on numerous occasions, plus plowed the streets with the 5 inches of snow that fell plus the alleys and airport were cleaned. Called out to pick up tires that were left in two locations.

WATER DISTRIBUTION: Personnel repaired the 7th water main break of 25' located at 434 East Harrison St, 4 inch CIP replaced 13 ft with 4 inch PVC. Personnel also changed a lead water service to plastic located at 121 McCreedy Drive from the water main to the new curb stop. Turned on/off numerous water services for different reasons.

SEWER COLLECTION: Personnel N/A

STORM SEWER COLLECTION: Personnel vac'd out shop pits.

MECHANIC/SHOP: Personnel serviced Parks pick up, #144, #701 (Parks 2nd pick up-rotated tires), PD 696 (new battery), #07, PD 404 (ordered strut-going bad), #303, #111 (new fender), both chain saws, #311 (installed new air bag in seat), #97 Parks pick up (new battery), #117 (center pin in plow) and #611 (tail light repair).

OTHER: Personnel responded to 23 One Call Locates. Numerous loads of 1 inch road stone, sand and asphalt millings were hauled and placed in the material storage building.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.



WHEREAS, imagination and creativity are increasingly understood as critical capacities needed for success in the 21st century workforce; and

WHEREAS, learning in and through the arts enables students to develop critical thinking and problem-solving skills, imagination, creativity, and discipline; and

WHEREAS, Art education teaches sensitivity to beauty, order and other expressive qualities, and also gives students a deeper understanding of multi-cultural values and beliefs;

WHEREAS, education in the arts reveal alternative ways to communicate and express feelings and ideas, cultural understanding and empathy; and

WHEREAS, the arts can transform our schools into havens of creativity and exploration – places where students want to learn, teachers want to teach, and all members of the learning community are more engaged and motivated;

THEREFORE, BE IT RESOLVED that Youth Art Month shall be observed in March to emphasize the value of art education for all children and to encourage support for quality school art programs;

NOW THEREFORE, BE IT PROCLAIMED that March 2025 be observed as Youth Art Month in the City of Washington, Iowa.

Illa Earnest, Mayor Pro Tem

Date



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Kathy Kron, 319-653-6584 ext 131; kkron@washingtoniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: United Presbyterian Worship

Coordinator: Erin Kaye

Contact Number: 319 461 8765

Email Address: pastorererinkaye@gmail.com

2. EVENT INFORMATION

Event Description: Worship service

Days/Dates of Event: June 1, 2025

Time(s) of Event: (Include Set Up/Tear Down Time) 9-12 (worship @ 10)

Event Location: Central Park Bandstand

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable): _____

Other Requests

Temporarily park in a "No Parking" area

location: _____

Use of City Park (specify park: Central)

Electrical Needs: Bandstand

Use of gators/UTV/ATV on City streets

Parade (attach map of route and indicate streets to be closed)

Walk/Run (attach map of route and indicate streets to be closed)

Tent(s) to be used - over 400 sq ft or canopies over 1,000 sq ft

Fireworks (specify location:)

Other (please specify:)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Yield signs for crosswalks

Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones

Street Sweeping following (parades)

Picnic Tables

Other (please specify:)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many? _____

Contact Person: _____

Phone: _____

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Curt P. Kaye
Applicant/Sponsor Signature

2/17/25
Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.			
_____	City Clerk (Liquor Licenses)	Kathy Kron	319-653-6584 ext 131	kkron@washingtioniowa.gov
_____		Comments/Restrictions:		
_____	Police Chief	Jim Lester	319-458-0264	jlester@washingtioniowa.gov
_____		Comments/Restrictions:		
_____	Fire Chief	Brendan DeLong	319-461-3796	firedept@washingtioniowa.gov
_____		Comments/Restrictions:		
_____	Streets	JJ Bell	319-653-1538	jjbell@washingtioniowa.gov
_____		Comments/Restrictions:		
<u>2/20/25</u>	Parks	Nick Pacha	319-321-4886	npacha@washingtioniowa.gov
_____		Comments/Restrictions:		
_____	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us			
_____		Comments/Restrictions:		

CITY COUNCIL APPROVAL

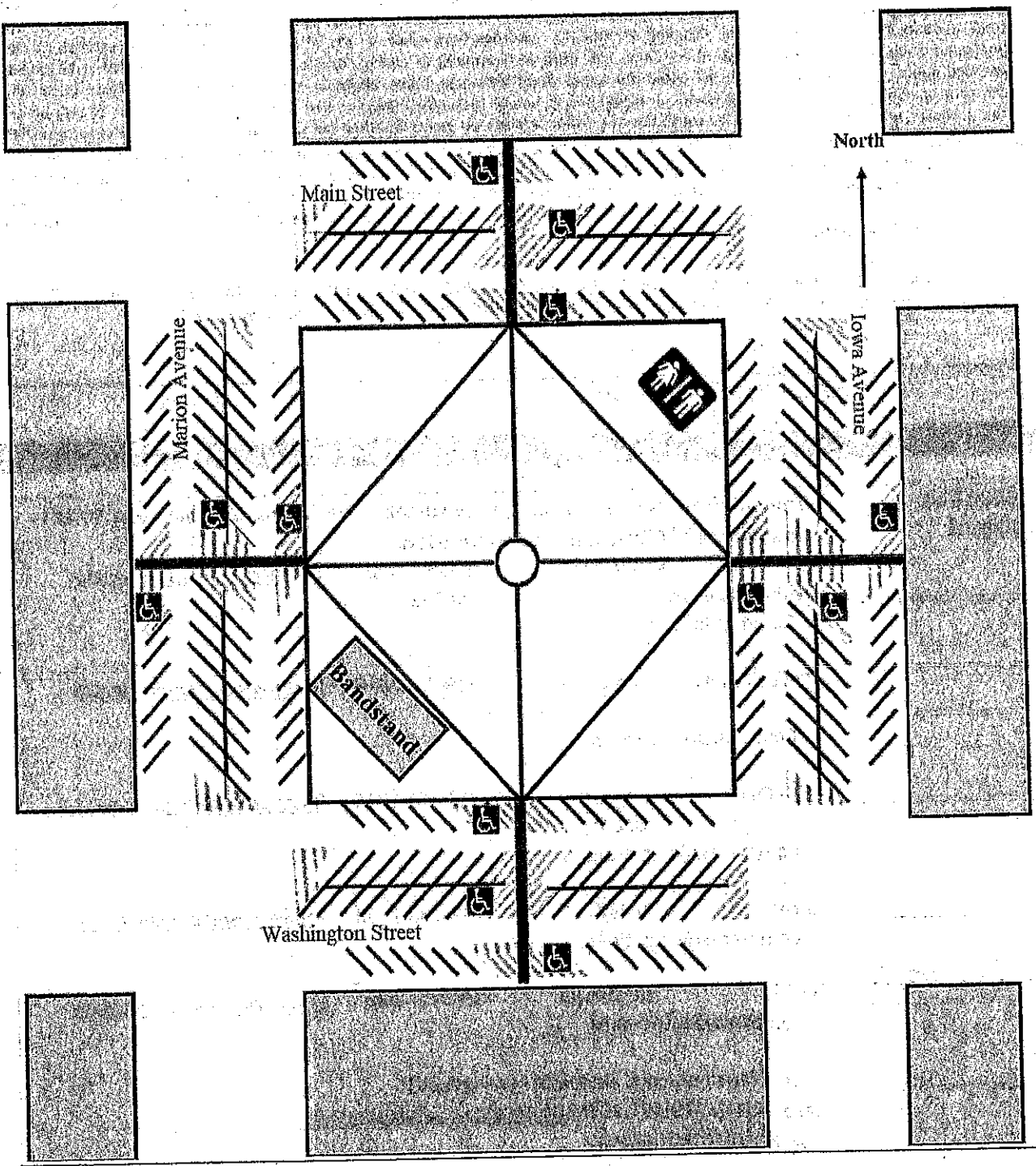
City Clerk Signature

Date of Action

Approved: _____ Denied: _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):



FOR OFFICIAL USE ONLY (If Area Outside Downtown, Please Attach a Map)

00137087 000009 146 071 000

POLICY NUMBER:0183684 25-560888

COMMERCIAL GENERAL LIABILITY
CG DS 01 1001

COMMERCIAL GENERAL LIABILITY DECLARATIONS

COMPANY NAME Church Mutual Insurance Company, S.I.	PRODUCER NAME CHASE BROWN 3000 SCHUSTER LN Merrill, WI 54452
NAMED INSURED THE UNITED PRESBYTERIAN CHURCH OF WASHINGTON IOWA	
MAILING ADDRESS 209 E MAIN ST WASHINGTON, IA 52353-2014	
POLICY PERIOD: FROM <u>06/01/2023</u> TO <u>06/01/2024</u> AT 12:01 A.M. TIME AT YOUR MAILING ADDRESS SHOWN ABOVE	

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

LIMITS OF INSURANCE	
EACH OCCURRENCE LIMIT	<u>\$1,000,000</u>
DAMAGE TO PREMISES RENTED TO YOU LIMIT	<u>\$100,000</u> Any one premises
MEDICAL EXPENSE LIMIT	<u>\$10,000</u> Any one person
PERSONAL & ADVERTISING INJURY LIMIT	<u>\$1,000,000</u> Any one person or organization
GENERAL AGGREGATE LIMIT	<u>\$3,000,000</u>
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT	<u>\$1,000,000</u>

RETROACTIVE DATE (CG 00 02 ONLY)
THIS INSURANCE DOES NOT APPLY TO "BODILY INJURY", "PROPERTY DAMAGE" OR "PERSONAL AND ADVERTISING INJURY" WHICH OCCURS BEFORE THE RETROACTIVE DATE, IF ANY, SHOWN BELOW. RETROACTIVE DATE: _____ (ENTER DATE OR "NONE" IF NO RETROACTIVE DATE APPLIES)

DESCRIPTION OF BUSINESS
FORM OF BUSINESS:
<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> JOINT VENTURE <input type="checkbox"/> TRUST <input type="checkbox"/> LIMITED LIABILITY COMPANY <input checked="" type="checkbox"/> ORGANIZATION, INCLUDING A CORPORATION (BUT NOT INCLUDING A PARTNERSHIP, JOINT VENTURE OR LIMITED LIABILITY COMPANY)
BUSINESS DESCRIPTION: _____



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Kathy Kron, 319-653-6584 ext 131; kkron@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. **APPLICANT INFORMATION**

Name/Event: United Presbyterian Worship

Coordinator: Erin Kaye

Contact Number: 319 461-8765

Email Address: pastorerinKaye@gmail.com

2. **EVENT INFORMATION**

Event Description: Worship service

Days/Dates of Event: Aug 3, 2025

Time(s) of Event: (Include Set Up/Tear Down Time) 9-12 (Worship @10)

Event Location: Central Park Bandstand

Will event require an alcohol license or require modification of an existing license? Yes No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

Temporarily park in a "No Parking" area location: _____
 Use of City Park (specify park: Central)
Electrical Needs: Bandstand

Use of gators/UTV/ATV on City streets

Parade (attach map of route and indicate streets to be closed)

Walk/Run (attach map of route and indicate streets to be closed)

Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

Fireworks (specify location:)

Other (please specify:)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Yield signs for crosswalks

Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones

Street Sweeping following (parades)

Picnic Tables

Other (please specify:)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many? _____

Contact Person: _____

Phone: _____

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Erin P. Kaye
Applicant/Sponsor Signature

2/17/25
Date

DEPARTMENT APPROVALS

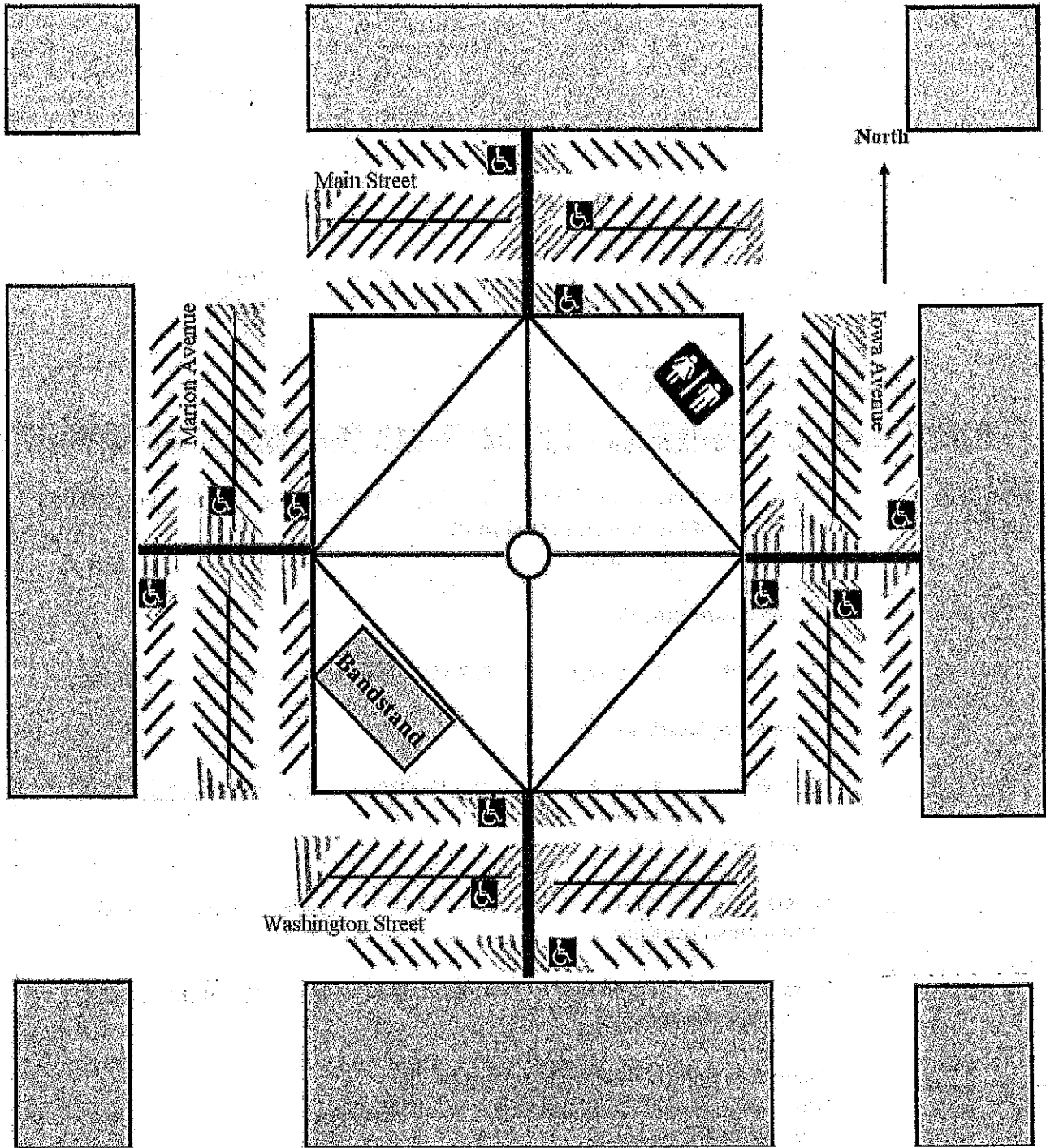
<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.		
	City Clerk (Liquor Licenses)	Kathy Kron 319-653-6584 ext 131	kkron@washingtioniowa.gov
	Comments/Restrictions:		
	Police Chief	Jim Lester 319-458-0264	jlester@washingtioniowa.gov
	Comments/Restrictions:		
	Fire Chief	Brendan DeLong 319-461-3796	firedept@washingtioniowa.gov
	Comments/Restrictions:		
	Streets	JJ Bell 319-653-1538	jjbell@washingtioniowa.gov
	Comments/Restrictions:		
<u>2/20/25</u>	Parks	Nick Pacha 319-321-4886	npacha@washingtioniowa.gov
	Comments/Restrictions:		
	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us		
	Comments/Restrictions:		

CITY COUNCIL APPROVAL

City Clerk Signature _____ Date of Action _____ Approved: _____ Denied: _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):



FOR THE CITY OF DENVER, THE CITY ENGINEER HAS REVIEWED THIS MAP AND FOUND IT TO BE IN ACCORDANCE WITH THE CITY ENGINEERING DEPARTMENT'S STANDARDS AND SPECIFICATIONS FOR MAPS.

DATE: 10/15/2010
BY: [Signature]
CITY ENGINEER

00137057 000009 146 071 000

POLICY NUMBER: 0183684 25-560888

COMMERCIAL GENERAL LIABILITY
CG DS 01 10 01

COMMERCIAL GENERAL LIABILITY DECLARATIONS

COMPANY NAME Church Mutual Insurance Company, S.I.	PRODUCER NAME CHASE BROWN 3000 SCHUSTER LN Merrill, WI 54452
NAMED INSURED THE UNITED PRESBYTERIAN CHURCH OF WASHINGTON IOWA	
MAILING ADDRESS 209 E MAIN ST WASHINGTON, IA 52353-2014	
POLICY PERIOD: FROM <u>06/01/2023</u> TO <u>06/01/2024</u> AT 12:01 A.M. TIME AT YOUR MAILING ADDRESS SHOWN ABOVE	

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

LIMITS OF INSURANCE	
EACH OCCURRENCE LIMIT	<u>\$1,000,000</u>
DAMAGE TO PREMISES RENTED TO YOU LIMIT	<u>\$100,000</u> Any one premises
MEDICAL EXPENSE LIMIT	<u>\$10,000</u> Any one person
PERSONAL & ADVERTISING INJURY LIMIT	<u>\$1,000,000</u> Any one person or organization
GENERAL AGGREGATE LIMIT	<u>\$3,000,000</u>
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT	<u>\$1,000,000</u>

RETROACTIVE DATE (CG 00 02 ONLY)
THIS INSURANCE DOES NOT APPLY TO "BODILY INJURY", "PROPERTY DAMAGE" OR "PERSONAL AND ADVERTISING INJURY" WHICH OCCURS BEFORE THE RETROACTIVE DATE, IF ANY, SHOWN BELOW. RETROACTIVE DATE: _____ (ENTER DATE OR "NONE" IF NO RETROACTIVE DATE APPLIES)

DESCRIPTION OF BUSINESS
FORM OF BUSINESS:
<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> JOINT VENTURE <input type="checkbox"/> TRUST <input type="checkbox"/> LIMITED LIABILITY COMPANY <input checked="" type="checkbox"/> ORGANIZATION, INCLUDING A CORPORATION (BUT NOT INCLUDING A PARTNERSHIP, JOINT VENTURE OR LIMITED LIABILITY COMPANY)
BUSINESS DESCRIPTION: _____

CITY OF WASHINGTON, IOWA

CLAIMS REPORT

MARCH 5, 2025

POLICE	CRITICAL INCIDENT REVIEW	FORCE INVESTIGATIONS TRAIN	997.00	
	DE LAGE LANDEN PUBLIC FINANCE LLC	MDT LEASE	577.88	
	GALLS LLC	SERGEANT BADGES/LIGHTING	556.06	
	IGRAPHIX, INC	PARKING TKTS PRINTING	380.00	
	IOWA NARCOTICS OFFICERS ASSOCIATION	PD INOA MEMBERSHIP	300.00	
	IOWA POLICE CHIEFS ASSOCIATION	IPCA CONFERENCE-CHIEF/LTS	525.00	
	MAIN STREET	ANNUAL DINNER- COUNCIL/STA	180.00	
	MARCO, INC.	PRINTER- COPIER LEASE	458.05	
	MID-STATES ORGANIZED CRIME	MOCIC'S MEMBERSHIP	150.00	
	ON--TARGET STRATEGIES	TRAINING-VANWILLIGEN/KEPHART	650.00	
	PUBLIC SAFETY TRAINING	INVESTIGATION TRAINING	500.00	
	VISA-TCM BANK, N.A.	FUEL AND TRAINING	370.98	
	WASHINGTON DISCOUNT TIRE	REPAIR	31.79	
		TOTAL	5,676.76	
	FIRE	CENTRAL IOWA DISTRIBUTING	SUPPLIES	272.80
		VISA-TCM BANK, N.A.	TONER & EMT REGISTRATION C	87.69
			TOTAL	360.49
EMS	ENTSMINGER, VICKTORIA	TRAINING, LICENSE PROGRAM	91.99	
	GIPPLE, CHRISTIAN	LICENSING REIMBURSEMENT	30.00	
	MILLER, ANDREW JAMES	EMS, LICENSING & EMT APP F	195.99	
	TURNER, PARKER	REIMBURSEMENT EMT REG.	61.99	
	VISA-TCM BANK, N.A.	EMS CERTS/TONER	1,332.06	
		TOTAL	1,712.03	
DEVELOPMENT SERV	WASHINGTON COUNTY SHERIFF	RETURN OF SERVICE	75.00	
		TOTAL	75.00	
LIBRARY	BAKER & TAYLOR	LIBRARY MATERIALS	255.41	
	CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	251.80	
	DEMCO INC	BOOK PROCESSING SUPPLIES	85.87	
	FAREWAY STORES	PROGRAM SUPPLIES	5.99	
	MAIN STREET	ANNUAL DINNER- COUNCIL/STA	60.00	
	RUIZ, MAURICIO	WRITERS WORKSHOP	50.00	
	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	175.29	
	VALENTINE, TAMMY	HOME BOUND REIMB.	7.70	
	VISA-TCM BANK, N.A.	STAMPS, SUBSC, TRAINING	487.99	
		TOTAL	1,380.05	
	PARKS	ALLIANT ENERGY	ALLIANT ENERGY	1,306.47
AMAZON CAPITAL SERVICES		SAFETY LIGHTS	58.99	
BARNES & NOBLE		REFUSE LEFT AT PARK	35.00	
		TOTAL	1,400.46	

CEMETERY	ACE-N-MORE	PLUMBING REPAIR	117.27
	ALLIANT ENERGY	ALLIANT ENERGY	28.16
	AMAZON CAPITAL SERVICES	TRACTOR PARTS	684.26
	ARNOLD MOTOR SUPPLY	SUPPLIES	479.87
	BIG COUNTRY SEEDS	GRASS SEED	340.00
	HR SERVICES LLC	TRACTOR REPAIR	457.55
	MID-AM RES. CHEMICAL CORP	GRUB CONTROL FOR MOLES	582.62
	VISA-TCM BANK, N.A.	MONUMENT HANDLING EQUIP	831.31
	TOTAL	3,521.04	
FINANCIAL ADMIN	ACE-N-MORE	SUPPLIES	50.97
	AMAZON CAPITAL SERVICES	SUPPLIES	68.26
	ARCHER APPLIANCE	FRIDGE REPAIR	78.00
	CUSTOM IMPRESSIONS INC	PLAGUES	155.88
	HALCYON HOUSE	EMPLOYEE APPRECIATION LUNC	572.00
	IMFOA	CONFERENCE/DUES-KATHY,KELS	400.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	318.75
	KCII	ADVERTISING	113.52
	MAIN STREET	ANNUAL DINNER- COUNCIL/STA	960.00
	PITNEY BOWES GLOBAL FIN SERVICES LLC	METER AND COPIER LEASE	259.44
	VISA-TCM BANK, N.A.	WEB SERVICES	162.70
	WMPF GROUP LLC	LEGAL ADVERTISING	14.97
		TOTAL	3,154.49
AIRPORT	ALLIANT ENERGY	ALLIANT ENERGY	681.51
	VISA-TCM BANK, N.A.	SUPPLIES AND ZOOM	47.00
		TOTAL	728.51
ROAD USE	ACE-N-MORE	SUPPLIES	343.17
	ALTORFER INC	WIPER FOR CAT LOADER	82.64
	AMAZON CAPITAL SERVICES	TIRES & PARTS	288.43
	APPLIED INDUSTRIAL TECHNOLOGIES	SUPPLIES	285.64
	ARNOLD MOTOR SUPPLY	SUPPLIES	99.16
	ASCENDANCE TRUCKS EASTERN IOWA LLC	PARTS	92.75
	CJ COOPER & ASSOC.	EMPLOYEE TESTING	110.00
	COLEMAN CONSTRUCTION INC.	SNOW REMOVAL BY PIZZA RANC	240.00
	DIAMOND BLADE WAREHOUSE	BLADES FOR CONCRETE SAW	876.67
	EASTERN IOWA CHIROPRACTIC CENTRE, PC	EMPLOYEE TESTING	225.00
	ELLIOTT OIL COMPANY-BP ONE TRIP	FUEL	115.50
	HIWAY SERVICE CENTER	PARTS	542.35
	IOWA PRISON INDUSTRIES	SIGNS	237.16
	VIZ-CON DIVISION OF TRAFFIX DEVICES	BARRICADES	1,827.50
	WASHINGTON DISCOUNT TIRE	REPAIR	124.27
	WASHINGTON LUMBER	SYP BUNDLE/BIT/SCREWS/GLOVES	143.34
		TOTAL	5,633.58
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	389.64
		TOTAL	389.64
HOTEL/MOTEL TAX	VISA-TCM BANK, N.A.	WEB SERVICES	150.52

		TOTAL	150.52
CAPITAL PROJECTS	ACE-N-MORE	WP CONCESSION STAND	18.99
	ULINE	EQUIP FOR CONCESSION STAND	2,525.50
	WASHINGTON LUMBER	DIVIDER/PINE/INSULATION	1,333.23
		TOTAL	3,877.72
TREE COMMITTEE	IGRAPHIX, INC	TREE COMMITTEE SUPPLIES	18.00
	MCCONNELL, MARDE	REIMBURSEMENT SUPPLIES	38.50
		TOTAL	56.50
K-9 PROGRAM	ACE-N-MORE	K9 FOOD	44.99
		TOTAL	44.99
SAFETY FUND	CITY OF WASH - PETTY CASH	EMPLOYEE RECOGNITION	300.00
		TOTAL	300.00
LIBRARY GIFT	BAKER & TAYLOR	LIBRARY MATERIALS	50.75
	PATTERSON, MARY	STITCHING BOOKS	50.00
	TUCCI, JESSICA H.	POTTERY PROGRAM	351.74
		TOTAL	452.49
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	1,047.84
	POSTMASTER	BULK MAILING WATER BILLS	1,264.55
	VISA-TCM BANK, N.A.	REGISTRATION, MEMBER RENEW	595.00
	CONKLIN, DANA	MILEAGE REIMBURSEMENT	29.40
		TOTAL	2,936.79
WATER DISTRIBUTION	ACE-N-MORE	SUPPLIES	13.97
	ALLIANT ENERGY	ALLIANT ENERGY	42.50
	AMAZON CAPITAL SERVICES	SWEATSHIRT/ICE CLEATS	187.95
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	21.08
	CORE & MAIN LP	REPAIR PARTS	1,905.68
	DOUDS STONE LLC	ROADSTONE	390.04
	VISA-TCM BANK, N.A.	MEALS & BANDS FOR PUMP HOS	315.02
		TOTAL	2,876.24
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	13,788.76
	AMAZON CAPITAL SERVICES	PRINTER INK	166.58
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	39.84
	EASTERN IOWA CHIROPRACTIC CENTRE, PC	EMPLOYEE TESTING	45.00
	VISA-TCM BANK, N.A.	AIR FILTERS, MEALS & OFFIC	2,698.38
		TOTAL	16,738.56
SEWER COLLECTION	ACE-N-MORE	HOSE REPAIR	9.99
	ARNOLD MOTOR SUPPLY	BATTERY CHARGER	270.99

MARTIN EQUIPMENT OF IA-IL

PADS FOR BACKHOE

328.92

TOTAL

609.90

SANITATION

WASH CO HUMANE SOCIETY

FEBRUARY COLLECTION

336.90

TOTAL

336.90

TOTAL

52,412.66


*Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: February 27, 2025

SUBJECT: Public Hearing- Right-of-Way Vacation

At the February 18th Council meeting a first reading of an ordinance to vacate the right-of-ways in a mostly undeveloped plat of land between 4th and 6th Avenues and 11th and 13th Streets. All but one parcel in this area has been purchased by DW Development who plans to re-plat the area into lots for single-family homes or duplexes. Although the area was originally platted, only limited development occurred.

Following the first reading, a public hearing for the ordinance was set for the March 4th Council meeting. Attached you will find a map that depicts the 12th Avenue right-of-way that has never become a street. I have also attached a preliminary plat that will be reviewed by the Planning & Zoning Commission at their March 11th meeting. I am showing this to you to show that although right-of-ways will be vacated, some will be re-dedicated with the new plat.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

GARDEN & ASSOCIATES, LTD.
ENGINEERS & SURVEYORS

1701 3rd Avenue East, Suite 1
 806 Wyoming Ave.
 Creston, Iowa 50801
 P.O. Box 451
 Okaloosa, Iowa 52577
 641.782.4005 Phone
 641.782.4118 Fax
 641.672.2091 Fax
 800.491.2524 Iowa Toll Free
 email@gardensassociates.net

RESIDENTIAL SUBD.
 DW DEVELOPMENTS,
 WASHINGTON, IOWA

© COPYRIGHT 2025 GARDEN & ASSOCIATES, LTD.

SHEET TITLE
 CITY ROW EXHIBIT

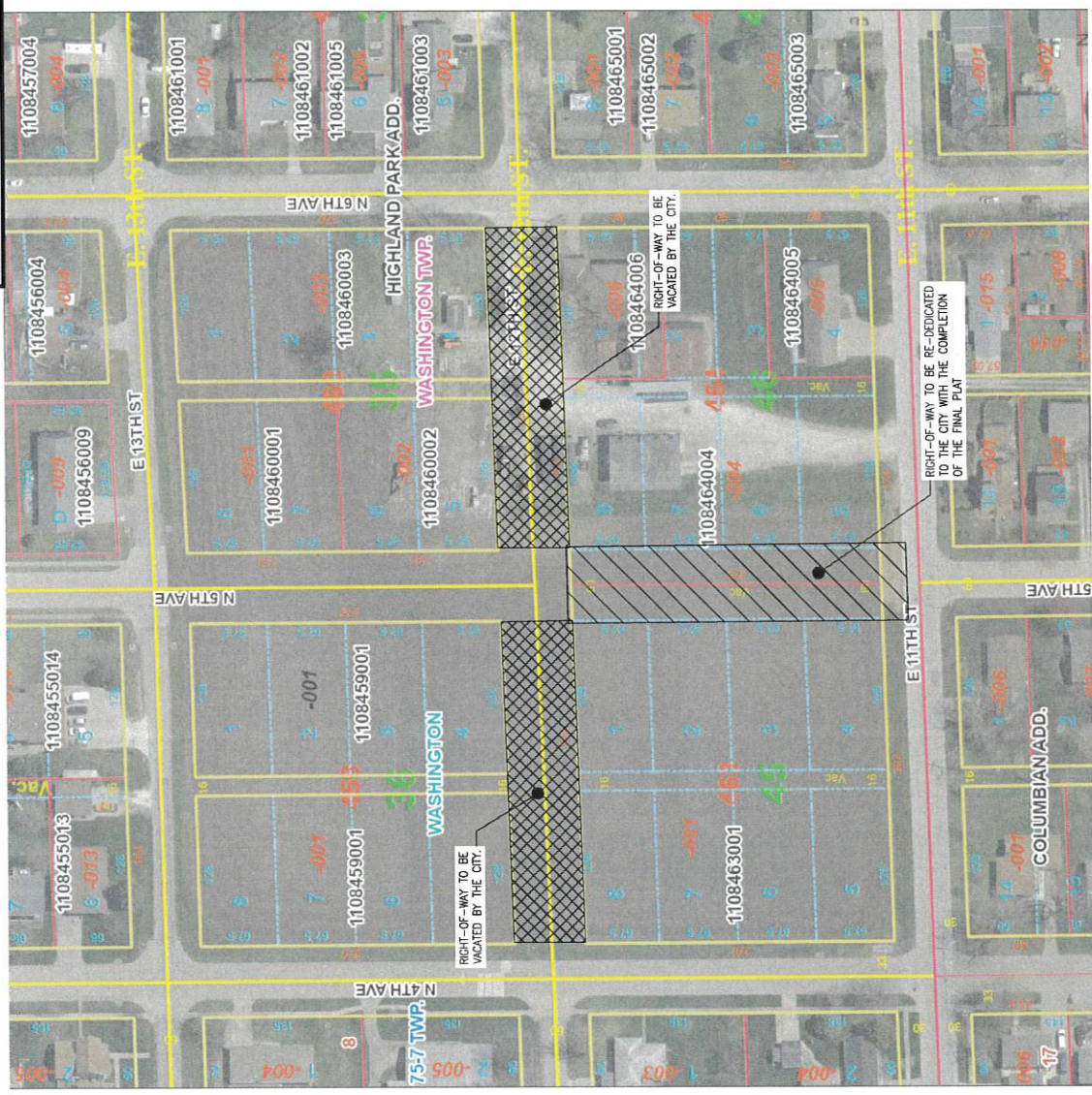
DATE: JANUARY 15, 2025

PROJECT NO.: #####

SHEET NO.: 1 OF 1

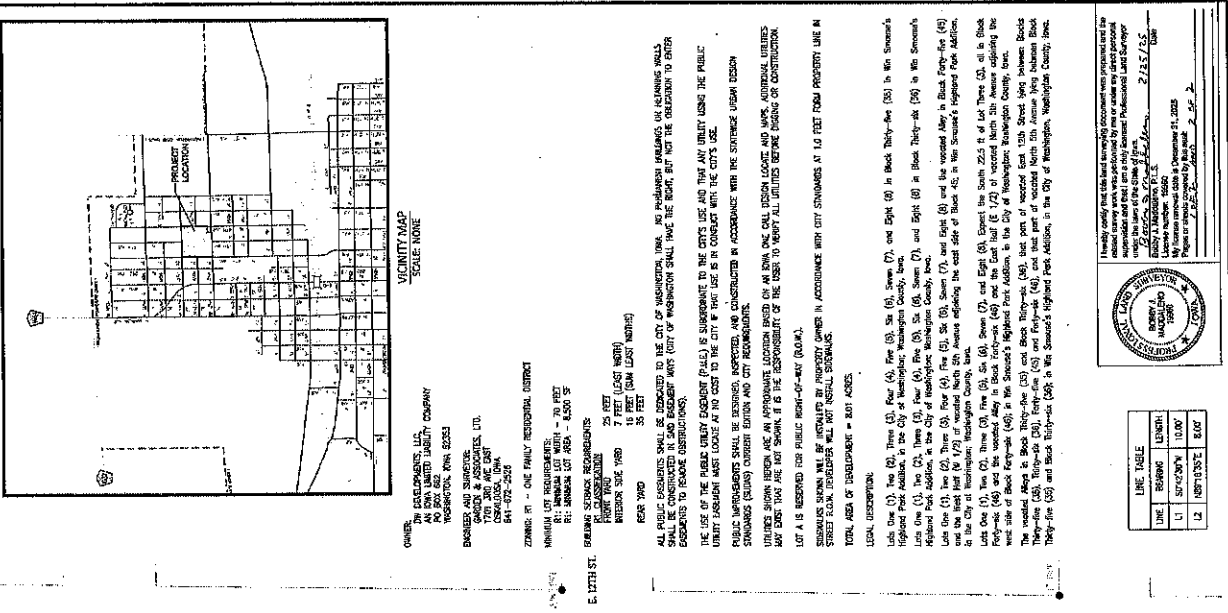
REVISIONS:

SCALE: 0 50 100 APPROVED: ---
 DRAWN BY: RHT



EXISTING PROPERTY INFORMATION
 SCALE: 1" = 100'

PRELIMINARY PLAT HAVEL SUBDIVISION WASHINGTON, IOWA



OWNER: THE CITY OF WASHINGTON
 107 1/2 EAST 11TH STREET
 WASHINGTON, IOWA 52581

OWNER: SUNSHINE COLONY
 107 1/2 EAST 11TH STREET
 WASHINGTON, IOWA 52581

OWNER: SUNSHINE COLONY
 107 1/2 EAST 11TH STREET
 WASHINGTON, IOWA 52581

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 107 1/2 EAST 11TH STREET
 WASHINGTON, IOWA 52581

OWNER: SUNSHINE COLONY
 107 1/2 EAST 11TH STREET
 WASHINGTON, IOWA 52581

**HAVEL SUBDIVISION
 BLOCK 35, 36, 45 & 46
 WASHINGTON, IOWA**

WIN SMOUSE'S HIGHLAND PARK ADD.

ENGINEERS & SURVEYORS
 GARDEN & ASSOCIATES, LTD.
 207 1/2 ANNE ARKLE DRIVE, SUITE 1
 WASHINGTON, IOWA 52581
 PHONE: 562-1212 FAX: 562-1213
 5157 1/2 13TH AVE. N.E.
 WASHINGTON, IOWA 52581
 PHONE: 562-1212 FAX: 562-1213

VICINITY MAP
 SCALE: NONE

OWNER: THE DEVELOPERS, L.L.C.
 AN IOWA LIMITED LIABILITY COMPANY
 207 1/2 ANNE ARKLE DRIVE, SUITE 1
 WASHINGTON, IOWA 52581

ENGINEER AND SURVEYOR:
 GARDEN & ASSOCIATES, LTD.
 207 1/2 ANNE ARKLE DRIVE, SUITE 1
 WASHINGTON, IOWA 52581
 562-1212

ZONING: R-1 - ONE FAMILY RESIDENTIAL DISTRICT

MINIMUM LOT REQUIREMENTS:
 R1: MINIMUM LOT WIDTH - 70 FEET
 R1: MINIMUM LOT AREA - 4,500 SF

EXISTING LOT REQUIREMENTS:
 R1: MINIMUM LOT WIDTH - 70 FEET
 R1: MINIMUM LOT AREA - 4,500 SF

REAR YARD: 25 FEET
FRONT YARD: 25 FEET
REAR SIDE YARD: 7 FEET (LEFT) NORTH
 35 FEET (RIGHT) NORTH

ALL PUBLIC UTILITIES SHALL BE LOCATED TO THE CITY OF WASHINGTON, IOWA, AND PROVISIONS REGARDING OR RELATING TO THE USE OF THE PUBLIC UTILITY EXEMPTION (RULE) IS SUBORDINATE TO THE CITY OF WASHINGTON, IOWA, AND THAT ANY UTILITY USING THE PUBLIC UTILITY EXEMPTION MUST LOCATE AT THE CITY OF WASHINGTON, IOWA, AND NOT BE CONSIDERED IN CONSTRUCTION WITH THE CITY OF WASHINGTON, IOWA, AND NOT BE CONSIDERED IN CONSTRUCTION WITH THE CITY OF WASHINGTON, IOWA.

UTILITY RIGHTS SHOWN HEREON ARE AN APPROXIMATE LOCATION BASED ON AN IOWA ONE CALL UTILITY LOCATE AND MARK. ADDITIONAL UTILITIES MAY EXIST THAT ARE NOT SHOWN. IT IS THE RESPONSIBILITY OF THE OWNER TO VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES BEFORE CONSTRUCTION.

LOT 1 IS RESERVED FOR PUBLIC RIGHT-OF-WAY (R.O.W.).

SUBDIVISION SHALL BE INSTALLED BY PROPERTY OWNER IN ACCORDANCE WITH CITY STANDARDS AT 1.0 FEET FROM PROPERTY LINE IN STREET FRONT DEVELOPER WILL NOT INSTALL SIDEWALKS.

TOTAL AREA OF DEVELOPMENT = 801 ACRES.

LEGAL DESCRIPTION:

Lot One (1), Two (2), Three (3), Four (4), Five (5), Six (6), Seven (7), and Eight (8) in Block Thirty-five (35) in Win Smouse's Highland Park Addition, in the City of Washington, Washington County, Iowa.

Lot One (1), Two (2), Three (3), Four (4), Five (5), Six (6), Seven (7), and Eight (8) in Block Thirty-six (36) in Win Smouse's Highland Park Addition, in the City of Washington, Washington County, Iowa.

Lot One (1), Two (2), Three (3), Four (4), Five (5), Six (6), Seven (7), and Eight (8) in Block Forty-five (45) in Win Smouse's Highland Park Addition, in the City of Washington, Washington County, Iowa.

Lot One (1), Two (2), Three (3), Four (4), Five (5), Six (6), Seven (7), and Eight (8) in Block Forty-six (46) in Win Smouse's Highland Park Addition, in the City of Washington, Washington County, Iowa.

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**SHEET TITLE
 PRELIMINARY PLAT
 BOUNDARY AND
 LOT LAYOUT**

SCALE

DRAWN BY: TRH

APPROVED BY: BMS

DATE: FEB. 26, 2015

PROJECT NO.: 7029027

SHEET NO.: 1 OF 2

LINE TABLE

LINE	BEARING	LENGTH
12	N89°10'35"E	8.00'

STATE OF IOWA
 COUNTY OF WASHINGTON
 I hereby certify that this preliminary plat was prepared and the original plat was filed with me in accordance with the provisions of the laws of the State of Iowa.
 My Commission Expires: 12/31/2015
 License Number: 5500
 Registered Professional Land Surveyor
 JAMES A. MCKAY, L.S.
 2-15-15 / J.S.

REGISTERED PROFESSIONAL LAND SURVEYOR
 JAMES A. MCKAY, L.S.
 2-15-15 / J.S.

DATE: FEB. 26, 2015

PROJECT NO.: 7029027

SHEET NO.: 1 OF 2




*Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney*

*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: February 26, 2025

SUBJECT: 3rd and Final Reading of UP Home Rezone Request

At the February 18, 2025, meeting the Council approved the second reading of an ordinance to re-zone a plat of land north of East Adams Street. The current zoning of the property is CCRC-Continuing Care Retirement Community, as it is owned by the UP Home. As the plan is to subdivide the property along E. Adams Street into 5 buildable lots, the 2.21 acres for those lots will need to be re-zoned to residential. The requested re-zoning classification is R-1, which will allow for single family residences. The remaining property owned by the UP Home will remain CCRC and undeveloped at this time.

The ordinance is attached for your review. A map of the proposed plat is also attached as a reference. This item has been placed on the March 4th meeting for the third and final reading. With the final reading complete, we will bring forth the final plat approval in the consent agenda on March 18th. If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

Prepared by: Kevin D. Olson, Washington City Attorney, PO Box 5640, Coralville, Iowa 52241 (319)351-2277
Return to: City Clerk, City of Washington, Iowa, 215 E. Washington Street, Washington, Iowa 52353

ORDINANCE NO. _____

AN ORDINANCE RE-ZONING AN APPROXIMATE 2.21-ACRE PARCEL OWNED BY UNITED PRESBYTERIAN HOME OF WASHINGTON IOWA FROM CCRC CONTINUING CARE RETIREMENT COMMUNITY DISTRICT TO R-1 ONE-FAMILY RESIDENCE DISTRICT.

WHEREAS, the United Presbyterian Home of Washington, Iowa (the "Owner"), owns the property legally described as:

A part of Lot 4, in the SW $\frac{1}{4}$ of Section 16, Township 75 North, Range 7 West of the 5th P.M., City of Washington, Washington County, Iowa, as described as follows:

Commencing at the SW corner of Lot 9, Prairie Ridge Subdivision on the east line of Lot F, said point being the point of beginning; thence North 00°16'34" East, 150.11 feet; thence South 88°04'52" West, 643.80 feet to a point on the east line of Auditor Parcel R; thence, along said line, South 01°10'51" East, 150.01 feet to a point on the north line of East Adams Street; thence, along said line, North 88°04'52" East, 639.98 feet to the point of beginning (the "Property").

WHEREAS, the Owner filed a petition to change the zoning designation of the Property from CCRC – Continuing Care Retirement Community to R-1 – One-Family Resident District; and

WHEREAS, the Washington Planning and Zoning Commission has recommended the City Council approve said rezoning request for the Property as request in said petition; and

WHEREAS, a public hearing has been held on said request pursuant to published notice thereof.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Washington, Iowa :

Section 1. That the zoning map for the City of Washington is hereby amended to show the zoning designation of the Property being R-1 One-Family Residence District in place of CCRC Continuing Care Retirement Community District.

Section 2. This ordinance shall be in full force and effect from and after its publication as by law provided.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this ____ day of _____, 2025.

Read First Time: February 4, 2025
Read Second Time: February 18, 2025
Read Third Time: March 4, 2025

Illa Earnest, Mayor Pro Tem

ATTEST:

Kathy Kron, City Clerk

*Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: February 27, 2025

SUBJECT: Right-of-Way Vacation-Second Reading of Ordinance

At the February 18th Council meeting a first reading of an ordinance to vacate the right-of-ways in a mostly undeveloped plat of land between 4th and 6th Avenues and 11th and 13th Streets. All but one parcel in this area has been purchased by DW Development who plans to re-plat the area into lots for single-family homes or duplexes. Although the area was originally platted, only limited development occurred.

A second reading of the ordinance has been placed on the March 4th Council meeting agenda. If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

Prepared by: Kevin D. Olson, Washington City Attorney, PO Box 5640, Coralville, Iowa 52241 (319)351-2277
Return to: Washington City Clerk, 215 E. Washington Street, Washington, Iowa 52353.

ORDINANCE NO. _____

AN ORDINANCE VACATING A PORTION OF E. 12TH STREET BETWEEN N. 4TH AVENUE AND N. 6TH AVENUE.

WHEREAS, the City Council of the City of Washington has been requested by the owners of adjacent property to vacate a portion of E. 12th Street between its intersection with the east right-of-way line of N. 4th Avenue easterly to the westerly right-of-way line of N. 6th Avenue (the "Parcel"); and

WHEREAS, the excess right-of-way is of no use to the City, and should be returned to the tax rolls.

NOW, THEREFORE, BE IT ORDAINED, as follows:

1. Vacation. That the rights-of-way described herein as the Parcel, is hereby vacated.
2. Quit Claim Deed. That upon the passage of this Ordinance, the Mayor and City Clerk will execute a Quit Claim Deed to D.W. Development, LLC, as the owner of the adjacent properties to the Parcel.
3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.
4. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2025.

Millie Youngquist, Mayor

Attest:

Kathy Kron, City Clerk

Approved on First Reading: February 18, 2025

Approved on Second Reading: March 4, 2025

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____, 2025.

City Clerk

*Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

DATE: February 27, 2025

SUBJECT: Resolution to Set a Public Hearing for FY2026 Proposed Property Tax Levy

Last fiscal year was the first year for a new series of requirements from the State of Iowa for local taxing entities. One of those changes was a new public hearing that must be held around April 1st by any entity requesting property taxes for the upcoming fiscal year. This must be a special meeting with the only item being the public hearing for the proposed tax levy. This hearing must be held before a hearing to adopt the budget may be scheduled.

Staff recommends that a public hearing on the proposed property tax levy for FY2026 be set for 5:30 PM on Tuesday April 1, 2025. Following this special meeting, a regular Council meeting is scheduled for 6:00 PM. During the regular meeting there will be an item on the agenda to set a public hearing to adopt the FY2026 budget on April 15, 2025.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

RESOLUTION NO. 2025-

**A RESOLUTION SETTING A PUBLIC HEARING ON THE PROPOSED PROPERTY
TAX LEVY FOR FISCAL YEAR 2026**

WHEREAS, the State of Iowa has adopted policies and procedures local governments must follow in order to levy property taxes within their taxing jurisdiction; and,

WHEREAS, all taxing entities shall hold a public hearing on or around April 1st each year to set forth the proposed property tax levies for the following year.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WASHINGTON, IOWA:**

Section 1. The City Council hereby sets a public hearing for Tuesday April 1, 2025 at 5:30 PM on the proposed property tax levy for the FY2026 budget.

Section 2. The City Clerk is hereby directed to publish notice of the public hearing in the Southeast Iowa Union and on the City website as required by law.

PASSED AND APPROVED this 4th day of March, 2025.

Illa Earnest, Mayor Pro Tem

Attest:

Kathy Kron, City Clerk

FISCAL YEAR JULY 1, 2025 - JUNE 30, 2026
ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES
 The City of: WASHINGTON County Name: WASHINGTON COUNTY
 Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

		With Gas & Electric		Without Gas & Electric		City Number: 92-887 Last Official Census: 7,352
Regular	2a	279,746,656	2b	275,759,617		
DEBT SERVICE	3a	295,415,955	3b	291,428,916		
Ag Land	4a	1,618,440				

Consolidated General Fund Levy Calculation

	CGFL Rate	CGFL Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY 2025 Budget Data	8.12621	2,214,760	272,545,239	2.64
	Limitation Percentage			
	0			
	CGFL Max Rate	CGFL Max Dollars	Revenue Growth %	
Max Allowed CGFL for FY 2026	8.12621	2,273,280	2.64	

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	ENTER FIRE DISTRICT RATE BELOW		(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.12621	Consolidated General Fund		5	2,273,280	2,240,881	43 8.12621
		Non-Voted Other Permissible Levies					
384.12(1)	0.95000	Opr & Maint publicly owned Transit		7		0	45 0.00000
384.12(2)	0.27000	Aviation Authority (under sec.330A.15)		11		0	49 0.00000
384.12(3)	Amt Nec	Liability, property & self insurance costs		14	209,034	206,056	52 0.74723
384.12(5)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.		462		0	465 0.00000
		Voted Other Permissible Levies					
28E.22	1.50000	Unified Law Enforcement		24		0	62 0.00000
		Total General Fund Regular Levies (5 thru 24)		25	2,482,314	2,446,937	
384.1	3.00375	Ag Land		26	4,862	4,862	63 3.00375
		Total General Fund Tax Levies (25 + 26)		27	2,487,176	2,451,799	Do Not Add
		Special Revenue Levies					
384.6	Amt Nec	Police & Fire Retirement		29		0	0.00000
	Amt Nec	FICA & IPERS (if general fund at levy limit)		30	482,420	475,545	1.72449
Rules	Amt Nec	Other Employee Benefits		31	530,366	522,807	1.89588
		Subtotal Employee Benefit Levy (29,30,31)		32	1,012,786	998,352	65 3.62037
			Valuation				
386	As Req	With Gas & Elec					
			Without Gas & Elec				
	SSMID 1 (A)	0 (B)	0	34		0	66 0.00000
	SSMID 2 (A)	0 (B)	0	35		0	67 0.00000
	SSMID 3 (A)	0 (B)	0	36		0	68 0.00000
	SSMID 4 (A)	0 (B)	0	37		0	69 0.00000
	SSMID 5 (A)	0 (B)	0	555		0	565 0.00000
	SSMID 6 (A)	0 (B)	0	556		0	566 0.00000
	SSMID 7 (A)	0 (B)	0	1177		0	1179 0.00000
	SSMID 8 (A)	0 (B)	0	1185		0	1187 0.00000
		Total Special Revenue Levies		39	1,012,786	998,352	
384.4	Amt Nec	Debt Service Levy 76.10(6)		40	1,056,815	1,042,552	70 3.57738
384.7	0.67500	Capital Projects (Capital Improv. Reserve)		41		0	71 0.00000
		Total Property Taxes (27+39+40+41)		42	4,556,777	4,492,703	72 16.07119

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following: Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

(City Representative)

(Date)

(County Auditor)

(Date)

CITY NAME: NOTICE OF PUBLIC HEARING - CITY OF WASHINGTON - PROPOSED PROPERTY TAX LEVY CITY #: 92-887
WASHINGTON Fiscal Year July 1, 2025 - June 30, 2026

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 4/1/2025 Meeting Time: 06:00 PM Meeting Location: Washington City Council Chambers 215 E. Washington Street Washington, Iowa 52353

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After the hearing of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
 www.washingtoniowa.gov

City Telephone Number
 (319) 653-6584 ext: 122

Iowa Department of Management	Current Year Certified Property Tax 2024 - 2025	Budget Year Effective Property Tax 2025 - 2026	Budget Year Proposed Property Tax 2025 - 2026
Taxable Valuations for Non-Debt Service	268,477,367	275,759,617	275,759,617
Consolidated General Fund	2,181,703	2,181,703	2,240,881
Operation & Maintenance of Public Transit	0	0	0
Aviation Authority	0	0	0
Liability, Property & Self Insurance	178,162	178,162	206,056
Support of Local Emergency Mgmt. Comm.	0	0	0
Unified Law Enforcement	0	0	0
Police & Fire Retirement	0	0	0
FICA & IPERS (If at General Fund Limit)	396,614	396,614	475,545
Other Employee Benefits	535,140	535,140	522,807
Capital Projects (Capital Improv. Reserve)	0	0	0
Taxable Value for Debt Service	283,023,627	291,428,916	291,428,916
Debt Service	1,099,340	1,099,340	1,042,552
CITY REGULAR TOTAL PROPERTY TAX	4,390,959	4,390,959	4,487,841
CITY REGULAR TAX RATE	16.14459	15.70879	16.07119
Taxable Value for City Ag Land	1,596,792	1,618,440	1,618,440
Ag Land	4,796	4,796	4,862
CITY AG LAND TAX RATE	3.00352	2.96335	3.00375
Tax Rate Comparison-Current VS. Proposed			
Residential property with an Actual/Assessed Valuation of \$100,000/\$110,000	Current Year Certified 2024/2025	Budget Year Proposed 2025/2026	Percent Change
City Regular Residential	748	839	12.17
Commercial property with an Actual/Assessed Valuation of \$300,000/\$330,000	Current Year Certified 2024/2025	Budget Year Proposed 2025/2026	Percent Change
City Regular Commercial	3,302	3,747	13.48

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and commercial properties have the same rollback percentage through \$150,000 of actual/assessed valuation.

Reasons for tax increase if proposed exceeds the current:

Increase is due to an increase employee benefits costs, general insurance and general supplies costs