



AGENDA OF THE REGULAR SESSION OF THE COUNCIL OF THE CITY OF WASHINGTON, IA  
TO BE HELD AT THE **COUNCIL CHAMBERS, 215 E. WASHINGTON STREET**  
AT 6:00 P.M., TUESDAY, March 18, 2025

*To attend the meeting via Zoom go to:*

<https://us02web.zoom.us/j/5077385758?pwd=HnP5mNpbXUczw62k2enfl845WV7vbo.1&omn=82333199330>

Meeting ID: 507 738 5758

Passcode: 6536584

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF THE AGENDA**

**CONSENT:**

1. Council Minutes for March 4, 2025 Regular Session
2. Greiner Buildings, Inc., Washington Airport Replace Hangar Exterior, \$43,646.17
3. Columbus Club, 606 West Third, Class C Retail Alcohol License (**renewal**)
4. Hy-Vee Fast & Fresh Express, 520 Iowa 1, Class B Retail Alcohol License (**renewal**)
5. Hy-Vee, 528 Iowa 1, Class E Retail Alcohol License (**renewal**)
6. Approve Preliminary Plat of Havel Subdivision
7. Approve Plat of Survey for Hy-Vee Lot Split
8. Approve Plat of Survey for 129 W. Harrison Lot Split
9. Deny Plat of Survey for 803 W. Monroe Lot Split
10. Approve Plat of Survey for 1405 S. E Avenue Lot Split
11. Kline Electric, Inc., Hwy 92 & 12<sup>th</sup> Street Traffic Signal Pay Request No. 1, \$2,022.80
12. Bolton & Menk, Washington Airport Rehabilitate Hangar, \$535.00
13. Bolton & Menk, Washington Airport Rehabilitate Hangar, \$1,080.00
14. Strand Associates, Inc., Egg Sewer Interceptor Study, \$2,159.18
15. Department Reports

**SPECIAL PRESENTATION**

- Mayoral Proclamation for Ron Steele Day
- Tree Committee Annual Report

**SPECIAL EVENT REQUEST**

- Washington County Right to Life (WCRTL) Celebration at Central Park Square and Bandstand on June 7<sup>th</sup>, 2025, from 3:00 – 8:00 p.m.
- St. James Church - Steve Angrisano Concert at Central Park Bandstand on August 8<sup>th</sup>, 2025 from 4:30 p.m. – 9:00 p.m.

**PUBLIC COMMENT** – limit to 3 minutes

**CLAIMS & FINANCIALS**

- Claims Report for March 18, 2025
- Financial Report for February

**NEW BUSINESS**

1. Discussion and Consideration of the Third Reading of an Ordinance to Vacating a Portion of East 12<sup>th</sup> Street between North 4<sup>th</sup> Avenue and North 6<sup>th</sup> Avenue
2. Discussion and Consideration of a Resolution Approving the Final Plat for the Sunrise Ridge Subdivision, Washington, Iowa
3. Discussion and Consideration of Approving a Quote to Clean and Scan Egg Sewer Interceptor Line
4. Discussion and Consideration of Appointment to the Historic Preservation Commission
5. Discussion and Consideration of a Resolution Terminating the Agreement for Private Redevelopment with Washington Hotel Group, LLC.

**MAYOR, COUNCILPERSONS, & DEPARTMENTAL COMMENTS**

**CLOSED SESSION**

- Closed session per Iowa Code 21.5(j)- To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the sale price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

**ADJOURNMENT**

City of Washington  
Council Minutes 3-4-2025

At 6:00 P.M. the Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street with Mayor Pro Tem Illa Earnest in the chair.

On roll call present: Morgan, Moore, Stigers, Earnest, Schroeder, Rangel. Absent: Youngquist

Mayor Pro Tem Earnest asked for a Motion for approval of the Agenda. Motion by Stigers, second by Moore to approve the Agenda. Motion carried. 6-0

**CONSENT:**

1. Council Minutes for February 18, 2025 Regular Session
2. Christner Contracting, Inc., Central Park Restroom Reconstruction Pay Request No. 2, \$15,762.76
3. Christner Contracting, Inc., Central Park Restroom Reconstruction Pay Request No. 3, \$15,755.40
4. Veenstra & Kimm, Inc., 12th Ave. & Washington Street Intersection Improvements, \$594.00
5. Veenstra & Kimm, Inc., Central Park Restroom, \$2,642.50
6. Strand Associates, East Interceptor & IRE Consultation, \$6,190.80
7. Strand Associates, 2021 Washington Water Main Improvements-Final Design, \$152.00
8. Strand Associates, Egg Sewer Interceptor Study – Data Collection, Kick-off meeting, Drainage Basin Mapping, and Facility Plan Report, \$5,265.00
9. Kevin Olson, Attorney-at-Law for City of Washington, Legal Services for January and February, \$1,577.30
10. La Morenita Tienda Y Taqueria, Inc., 220 North Iowa Ave., Special Class C Retail Alcohol License (**new**)
11. Department Reports

Motion by Stigers, second by Morgan to approve consent items 1-11. Motion Carried. 6-0

Public Comment: None

Mayoral Proclamation for Youth Art Month for the Month of March was presented by Mayor Pro Tem Earnest.

Special Event request for the United Presbyterian Worship on June 1 & August 3, 2025 from 9:00 – Noon (including set up and tear down) at the Central Park Bandstand. Motion to approve by Morgan, seconded by Rangel. Motion carried. 6-0

The claims were presented by Finance Director, Kelsey Brown. Motion by Morgan, seconded by Rangel to approve March 4, 2025 claims report. Motion carried. 6-0

**CITY OF WASHINGTON  
CLAIMS REPORT BY FUND  
MARCH 4, 2025**

**GENERAL**

ACE-N-MORE	SUPPLIES	168.24
ALLIANT ENERGY	ALLIANT ENERGY	1334.63
AMAZON CAPITAL SERVICES	SUPPLIES	811.51
ARCHER APPLIANCE	FRIDGE REPAIR	78.00
ARNOLD MOTOR SUPPLY	SUPPLIES	479.87
BAKER & TAYLOR	LIBRARY MATERIALS	255.41
BIG COUNTRY SEEDS	GRASS SEED	340.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES	524.60
CRITICAL INCIDENT REVIEW	FORCE INVESTIGATIONS TRAIN	997.00
CUSTOM IMPRESSIONS INC	PLAGUES	155.88
DE LAGE LANDEN PUBLIC FINANCE LLC	MDT LEASE	577.88
DEMCO INC	BOOK PROCESSING SUPPLIES	85.87
ENTSMINGER, VICKTORIA	TRAINING, LICENSE PROGRAM	91.99
FAREWAY STORES	PROGRAM SUPPLIES	5.99
GALLS LLC	SERGEANT BADGES/LIGHTING	556.06
GIPPLE, CHRISTIAN	LICENSING REIMBURSEMENT	30.00
HALCYON HOUSE	EMPLOYEE APPRECIATION LUNC	572.00
HR SERVICES LLC	TRACTOR REPAIR	457.55
IGRAPHIX, INC	PARKING TKTS PRINTING	380.00
IMFOA	CONFERENCE/DUES-KATHY,KELS	400.00
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	318.75
IOWA NARCOTICS OFFICERS ASSOCIATION	PD INOA MEMBERSHIP	300.00
IOWA POLICE CHIEFS ASSOCIATION	IPCA CONFERENCE-CHIEF/LTS	525.00
KCII	ADVERTISING	113.52
MAIN STREET	ANNUAL DINNER	1200.00
MARCO, INC.	PRINTER- COPIER LEASE	458.05
MID-AM RES. CHEMICAL CORP	GRUB CONTROL FOR MOLES	582.62
MID-STATES ORGANIZED CRIME	MOCIC'S MEMBERSHIP	150.00
MILLER, ANDREW JAMES	EMS, LICENSING & EMT APP F	195.99
ON--TARGET STRATEGIES	TRAINING-VANWILLIGEN/KEPHART	650.00
PITNEY BOWES GLOBAL FIN SERVICES LLC	METER AND COPIER LEASE	259.44
PUBLIC SAFETY TRAINING	INVESTIGATION TRAINING	500.00
RUIZ, MAURICIO	WRITERS WORKSHOP	50.00
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	175.29
TURNER, PARKER	REIMBURSEMENT EMT REG.	61.99
VALENTINE, TAMMY	HOME BOUND REIMB.	7.70
VISA-TCM BANK, N.A.	FUEL AND TRAINING/SUPPLIES	3272.73
WASHINGTON COUNTY SHERIFF	RETURN OF SERVICE	75.00
WASHINGTON DISCOUNT TIRE	REPAIR	31.79
WEMIGA WASTE	REFUSE LEFT AT PARK	35.00
WMPF GROUP LLC	LEGAL ADVERTISING	14.97
	<b>TOTAL</b>	<b>17280.32</b>



**AIRPORT**

ALLIANT ENERGY	ALLIANT ENERGY	681.51
VISA-TCM BANK, N.A.	SUPPLIES AND ZOOM	47.00
	<b>TOTAL</b>	<b>728.51</b>

**ROAD USE**

ACE-N-MORE	SUPPLIES	343.17
ALTORFER INC	WIPER FOR CAT LOADER	82.64
AMAZON CAPITAL SERVICES	TIRES & PARTS	288.43
APPLIED INDUSTRIAL TECHNOLOGIES	SUPPLIES	285.64
ARNOLD MOTOR SUPPLY	SUPPLIES	99.16
ASCENDANCE TRUCKS EASTERN IOWA LLC	PARTS	92.75
CJ COOPER & ASSOC.	EMPLOYEE TESTING	110.00
COLEMAN CONSTRUCTION INC.	SNOW REMOVAL BY PIZZA RANC	240.00
DIAMOND BLADE WAREHOUSE	BLADES FOR CONCRETE SAW	876.67
EASTERN IOWA CHIROPRACTIC CENTRE, PC	EMPLOYEE TESTING	225.00
ELLIOTT OIL COMPANY-BP ONE TRIP	FUEL	115.50
HIWAY SERVICE CENTER	PARTS	542.35
IOWA PRISON INDUSTRIES	SIGNS	237.16
VIZ-CON DIVISION OF TRAFFIX DEVICES	BARRICADES	1827.50
WASHINGTON DISCOUNT TIRE	REPAIR	124.27
WASHINGTON LUMBER	SYP BUNDLE/BIT/SCREWS/GLOVES	143.34
	<b>TOTAL</b>	<b>5633.58</b>

**STREET LIGHTING**

ALLIANT ENERGY	ALLIANT ENERGY	389.64
	<b>TOTAL</b>	<b>389.64</b>

**HOTEL/MOTEL TAX**

VISA-TCM BANK, N.A.	WEB SERVICES	150.52
	<b>TOTAL</b>	<b>150.52</b>

**CAPITAL PROJECTS**

ACE-N-MORE	WP CONCESSION STAND	18.99
ULINE	EQUIP FOR CONCESSION STAND	2525.50
WASHINGTON LUMBER	DIVIDER/PINE/INSULATION	1333.23
	<b>TOTAL</b>	<b>3877.72</b>

**TREE COMMITTEE**

IGRAPHIX, INC	TREE COMMITTEE SUPPLIES	18.00
MCCONNELL, MARDE	REIMBURSEMENT SUPPLIES	38.50
	<b>TOTAL</b>	<b>56.50</b>

**K-9 PROGRAM**

ACE-N-MORE	K9 FOOD	44.99
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	<b>TOTAL</b>	<b>44.99</b>
<b>SAFETY FUND</b>		
CITY OF WASH - PETTY CASH	EMPLOYEE RECOGNITION	300.00
	<b>TOTAL</b>	<b>300.00</b>
<b>LIBRARY GIFT</b>		
BAKER & TAYLOR	LIBRARY MATERIALS	50.75
PATTERSON, MARY	STITCHING BOOKS	50.00
TUCCI, JESSICA H.	POTTERY PROGRAM	351.74
	<b>TOTAL</b>	<b>452.49</b>
<b>WATER UTILITY</b>		
ACE-N-MORE	SUPPLIES	13.97
ALLIANT ENERGY	ALLIANT ENERGY	1090.34
AMAZON CAPITAL SERVICES	SWEATSHIRT/ICE CLEATS	187.95
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	21.08
CONKLIN, DANA	MILEAGE REIMBURSEMENT	29.40
CORE & MAIN LP	REPAIR PARTS	1905.68
DOUDS STONE LLC	ROADSTONE	390.04
POSTMASTER	BULK MAILING WATER BILLS	1264.55
VISA-TCM BANK, N.A.	REGISTRATION, MEMBER RENEW	910.02
	<b>TOTAL</b>	<b>5813.03</b>
<b>SEWER UTILITY</b>		
ACE-N-MORE	HOSE REPAIR	9.99
ALLIANT ENERGY	ALLIANT ENERGY	13788.76
AMAZON CAPITAL SERVICES	PRINTER INK	166.58
ARNOLD MOTOR SUPPLY	BATTERY CHARGER	270.99
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	39.84
EASTERN IOWA CHIROPRACTIC CENTRE, PC	EMPLOYEE TESTING	45.00
MARTIN EQUIPMENT OF IA-IL	PADS FOR BACKHOE	328.92
VISA-TCM BANK, N.A.	AIR FILTERS, MEALS & OFFIC	2698.38
	<b>TOTAL</b>	<b>17348.46</b>
<b>SANITATION</b>		
WASH CO HUMANE SOCIETY	FEBRUARY COLLECTION	336.90
	<b>TOTAL</b>	<b>336.90</b>
	<b>TOTAL</b>	<b>52412.66</b>

Public Hearing for the Vacating Portion of East 12<sup>th</sup> Street between North 4<sup>th</sup> Avenue and North 6<sup>th</sup> Avenue was opened by Mayor Pro Tem Earnest. No comments from the public. Motion to close public hearing made by Stigers, seconded by Moore. Roll Call on Motion. Ayes: Morgan, Earnest, Moore, Rangel, Stigers, Schroeder. Nays: None. Motion Carried. 6-0

Motion made by Stigers, seconded by Morgan to approve the Third and Final Reading of an Ordinance Re-Zoning an Approximate 2.21-Acre Parcel Owned by United Presbyterian Home of Washington Iowa from CCRC Continuing Care Retirement Community District to R-1 One-Family Residence District. Roll call on Motion. Ayes: Schroeder, Morgan, Moore, Stigers, Earnest, Rangel. Nays: None. Motion carried. 6-0

Motion made by Morgan, seconded by Stigers to approve the Second Reading of an Ordinance Vacating a Portion of East 12<sup>th</sup> Street between North 4<sup>th</sup> Avenue and North 6<sup>th</sup> Avenue. Roll call on Motion. Ayes: Rangel, Schroeder, Morgan, Moore, Stigers, Earnest. Nays: None. Motion carried. 6-0

Motion made by Rangel, seconded by Morgan to approve a Resolution Setting a Public Hearing on the Proposed Property Tax Levy for FY26 at 5:30 p.m. on April 1<sup>st</sup>, 2025. Roll call on Motion. Ayes: Moore, Stigers, Earnest, Schroeder, Morgan, Rangel. Nays: None. Motion carried. 6-0 (**Resolution No. 2025-013**)

Department reports were presented.

Motion by Rangel, seconded by Moore that the Regular Session held at 6:00 p.m., Tuesday, February 18, 2025 is adjourned at 6:17 p.m. Motion passed unanimously.

ATTEST:  
Kathy Kron, City Clerk

Millie Youngquist  
Mayor

**Contractor's Application for Payment**

<b>Owner:</b> <u>Washington Municipal Airport</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>Bolton &amp; Menk, Inc.</u>	<b>Engineer's Project No.:</b> <u>OT5.131760</u>
<b>Contractor:</b> <u>Greiner Buildings, Inc.</u>	<b>Other Project No.:</b> _____
<b>Project:</b> <u>Replace Hangar Exterior</u>	
<b>Contract:</b> _____	
<b>Application No.:</b> <u>1</u>	<b>Application Date:</b> <u>2/24/2025</u>
<b>Application Period:</b> From <u>10/17/2025</u> to <u>2/22/2025</u>	

1. Original Contract Price	\$	81,532.26
2. Net change by Change Orders	\$	980.81
3. Current Contract Price (Line 1 + Line 2)	\$	82,513.07
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	45,943.34
5. Retainage		
a. <u>5%</u> X \$ <u>45,943.34</u> Work Completed	\$	2,297.17
b. <u>5%</u> X \$ <u>-</u> Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	2,297.17
6. Amount eligible to date (Line 4 - Line 5.c)	\$	43,646.17
7. Less previous payments (Line 6 from prior application)		
8. Amount due this application	\$	43,646.17

**Contractor's Certification**  
 The undersigned Contractor certifies, to the best of its knowledge, the following:  
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and  
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Greiner Buildings, Inc.

**Signature:** Tony Payne Digitally signed by Tony Payne  
DN: cn=Tony Payne, o=Greiner Buildings, c=United States  
Reason: I am approving this document  
Date: 2025.03.03 10:11:22-0500

**Name:** Tony Payne

**Date:** 3/3/2025

**Title:** Project Manager

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> _____	<b>By:</b> <u>Kevin Espalding</u>
<b>Name:</b> _____	<b>Name:</b> <u>Kevin Espalding</u>
<b>Title:</b> <u>Aviation Project Manager</u>	<b>Title:</b> <u>Airport committee chair</u>
<b>Date:</b> _____	<b>Date:</b> <u>3/4/25</u>





Millie Youngquist, Mayor  
Joe Gaa, City Administrator  
Kathy Kron, City Clerk  
Kelsey Brown, Finance Director  
Kevin D. Olson, City Attorney



**City of Washington**  
215 East Washington St.  
Washington, Iowa 52353  
(319) 653-6584  
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NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **Columbus Club of Washington, Iowa**

Business Address: **606 West Third, Washington, Iowa**

App #: **App-212887**

Type of License:

New: \_\_\_\_\_ Renewal: X Special: \_\_\_\_\_ Five-Day: \_\_\_\_\_ Amendment: \_\_\_\_\_

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class C Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: *\*Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: March, 18, 2025  
~~April 1, 2025~~

Police: DCI background check and/or local background check: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Police Chief sign off [Signature] Date 3-4-2025

Fire: fire inspection done: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Fire Marshal/Fire Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

Millie Youngquist, Mayor  
Joe Gaa, City Administrator  
Kathy Kron, City Clerk  
Kelsey Brown, Finance Director  
Kevin D. Olson, City Attorney



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Beer/Wine Permit:

Liquor License: **Class C Retail Alcohol License**

Automatic Renewal:

Cigarette License:

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Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: March 18, 2025  
**April 1, 2025**

Police: DCI background check and/or local background check: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Police Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

Fire: fire inspection done: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Fire Marshal/Fire Chief sign off \_\_\_\_\_ Date 03/12/2025



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
COLUMBUS CLUB OF WASHINGTON, IOWA	COLUMBUS CLUB OF WASHINGTON, IOWA	(319) 461-8815		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
606 WEST THIRD		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
606 WEST THIRD	Washington	Iowa	52353	

## Contact Person

NAME	PHONE	EMAIL
John Marek	(319) 461-8815	jmarek55@gmail.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0035929	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
Mar 5, 2025	Mar 4, 2026	

### SUB-PERMITS

Class C Retail Alcohol License

### PRIVILEGES





# State of Iowa

Alcoholic Beverages Division

## Status of Business

BUSINESS TYPE

Corporation

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
DAVE SCHANTZ						Yes
DAVE SCHANTZ						Yes
John Marek	Washington	Iowa	52353	President	0.00	Yes
DANIEL CONRAD	WASHINGTON	Iowa	52353	BOARD MEMBER	0.00	Yes
DAVE SCHANTZ	WASHINGTON	Iowa	52353	PRESIDENT		Yes

## Insurance Company Information

INSURANCE COMPANY

Specialty Risk of America

POLICY EFFECTIVE DATE

Mar 5, 2025

POLICY EXPIRATION DATE

Mar 5, 2026

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

Millie Youngquist, Mayor  
Joe Gaa, City Administrator  
Kathy Kron, City Clerk  
Kelsey Brown, Finance Director  
Kevin D. Olson, City Attorney



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NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **Hy-Vee Fast & Fresh Express**

Business Address: **520 Iowa 1, Washington, Iowa**

App #: **App-215637**

Type of License: New: \_\_\_\_\_ Renewal: \_\_\_\_\_ Special: \_\_\_\_\_ Five-Day: \_\_\_\_\_

Amendment:  X

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class B Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: *\*Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **March 18, 2025**

Police: DCI background check and/or local background check: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Police Chief sign off \_\_\_\_\_ Date 2/19/25

Fire: fire inspection done: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Fire Marshal/Fire Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

2025-64

Millie Youngquist, Mayor  
Joe Gaa, City Administrator  
Kathy Kron, City Clerk  
Kelsey Brown, Finance Director  
Kevin D. Olson, City Attorney



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LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

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Business Address: **520 Iowa 1, Washington, Iowa**

App #: **App-215637**

Type of License: New: \_\_\_\_\_ Renewal: \_\_\_\_\_ Special: \_\_\_\_\_ Five-Day: \_\_\_\_\_

Amendment:  X

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class B Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: *\*Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **March 18, 2025**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

Fire: fire inspection done: Yes: No:

Fire Marshal/Fire Chief sign off  [Signature]  Date \_\_\_\_\_



## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
HY-VEE, INC.	Hy-Vee Fast & Fresh Express	(515) 267-2800		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
520 Iowa 1		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
5820 Westown Parkway	West Des Moines	Iowa	50266	

## Contact Person

NAME	PHONE	EMAIL
Katie Nylen	(515) 267-2800	knylen@hy-vee.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LG0000938	Class B Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Dec 24, 2024	Dec 23, 2025	

### SUB-PERMITS

Class B Retail Alcohol License

### PRIVILEGES



## Status of Business

BUSINESS TYPE

Corporation

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Nathan Allen	Indianola	Iowa	50125	SVP General Counsel, Asst Secretary	0.00	Yes
Andrew Schroeder	Johnston	Iowa	50131	SVP Accounting	0.00	Yes
Jeremy Gosch	Urbandale	Iowa	50323	CEO	0.00	Yes

## Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE  
DATE

OUTDOOR SERVICE EXPIRATION  
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE  
DATE

TEMP TRANSFER EXPIRATION  
DATE

Millie Youngquist, Mayor  
Joe Gaa, City Administrator  
Kathy Kron, City Clerk  
Kelsey Brown, Finance Director  
Kevin D. Olson, City Attorney



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Washington, Iowa 52353  
(319) 653-6584  
(319) 653-5273 Fax

---

NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **Hy-Vee**

Business Address: **528 Iowa 1, Washington, Iowa**

App #: **App-215635**

Type of License: New: \_\_\_\_\_ Renewal: \_\_\_\_\_ Special: \_\_\_\_\_ Five-Day: \_\_\_\_\_

Amendment:  X

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class E Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: *\*Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **March 18, 2025**

Police: DCI background check and/or local background check: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Police Chief sign off \_\_\_\_\_ Date 2-14-25

Fire: fire inspection done: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Fire Marshal/Fire Chief sign off \_\_\_\_\_ Date \_\_\_\_\_



~~26th & 6th~~  
6th

Millie Youngquist, Mayor  
Joe Gaa, City Administrator  
Kathy Kron, City Clerk  
Kelsey Brown, Finance Director  
Kevin D. Olson, City Attorney



**City of Washington**  
215 East Washington St.  
Washington, Iowa 52353  
(319) 653-6584  
(319) 653-5273 Fax

NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **Hy-Vee**

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App #: **App-215635**

Type of License:    New: \_\_\_\_\_ Renewal: \_\_\_\_\_ Special: \_\_\_\_\_ Five-Day: \_\_\_\_\_

Amendment:  X

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class E Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: *\*Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **March 18, 2025**

Police: DCI background check and/or local background check:    Yes:        No:

Police Chief sign off \_\_\_\_\_ Date \_\_\_\_\_

Fire: fire inspection done: Yes:        No:

Fire Marshal/Fire Chief sign off [Signature] Date 3/13/25



## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Hy-Vee, Inc	Hy-Vee	(515) 267-2949		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
528 Iowa 1		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
5820 Westown Parkway	West Des Moines	Iowa	50266	

## Contact Person

NAME	PHONE	EMAIL
Kelly Palmer	(515) 267-2800	kpalmer@hy-vee.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0001508	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Feb 24, 2025	Feb 23, 2026	

### SUB-PERMITS

Class E Retail Alcohol License

### PRIVILEGES





## Status of Business

BUSINESS TYPE

Corporation

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Jeremy Gosch	Urbandale	Iowa	50323	CEO, Chairman of the Board	0.00	Yes
Nathan Allen	Indianola	Iowa	50125	SVP General Counsel, Asst Secretary	0.00	Yes
Andrew Schroeder	Johnston	Iowa	50131	SVP Accounting, Controller	0.00	Yes

## Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



Millie Youngquist, Mayor  
Joe Gaa, City Administrator  
Kelsey Brown, Finance Director  
Kathy Kron, City Clerk  
Kevin Olson, City Attorney


City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

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MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: March 12, 2025

SUBJECT: Planning and Zoning Commission Items from March 11<sup>th</sup> meeting

The Planning and Zoning Commission met on March 11<sup>th</sup> and considered several action items. Those items have now been added to the March 18<sup>th</sup> Council meeting. These items are on the consent agenda asking for confirmation of the Commission's recommendations.

Consent #6- Preliminary Plat- Havel Subdivision- Attached you will find two depictions of the Preliminary Plat of the Havel Subdivision. The subdivision includes 23 buildable lots. The property is zoned R-2, for single-family and duplex residences. **P&Z approved forwarding the Preliminary Plat for the Havel Subdivision to the City Council with a DO PASS recommendation.**

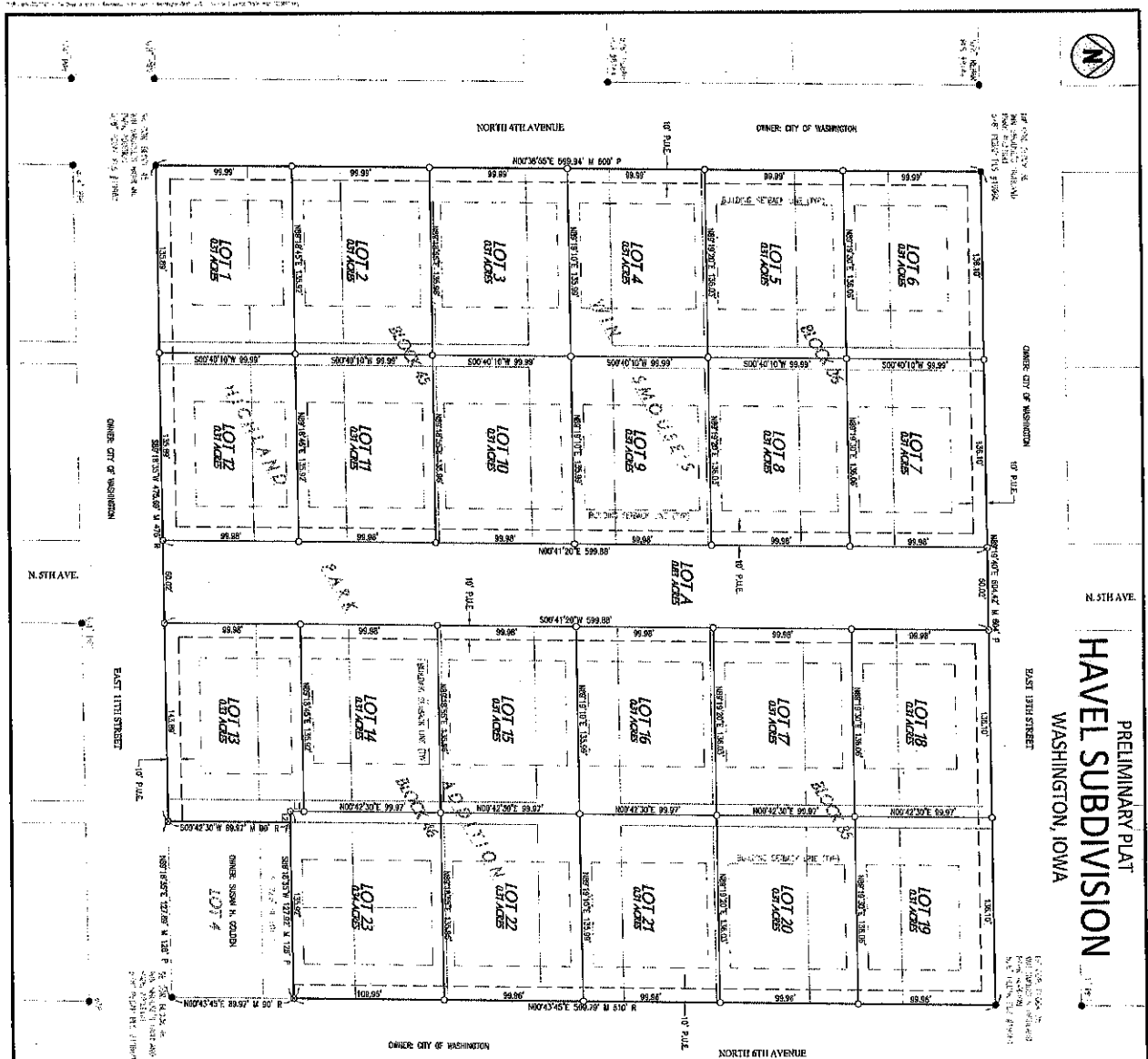
Consent #7- Plat of Survey- Hy-Vee Lot Split- Attached you will find two depictions of a proposed plat of survey. The property is owned by Hy-Vee and contains a grocery store, convenience store, and ample parking for both businesses. The proposed plat of survey will separate the grocery store and convenience store into two separate parcels with the bulk of the parking lot remaining with the grocery store plat. **P&Z approved forwarding the Hy-Vee Plat of Survey to the City Council with a DO PASS recommendation.**

Consent #8- Plat of Survey- 129 W. Harrison Lot Split- Attached you will find a proposed plat of survey for a lot split of 129 W. Harrison. The west portion (approximately 2/3) of the lot includes a dwelling and accessory building while the remaining east portion is a grass lot. The owner wishes to plat the east portion into a separate lot with the intent to sell it for construction of a new dwelling unit. The neighborhood is zoned R-2 and the proposed plat meets the minimum lot size requirements. **P&Z approved forwarding the 129 W. Harrison Plat of Survey to the City Council with a DO PASS recommendation.**

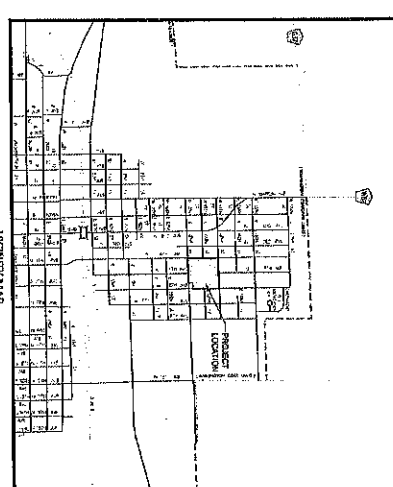
Consent #9- Plat of Survey- 803 W. Monroe St Lot Split- Attached you will find two depictions of a proposed lot split. 803. S. Monroe is a deep lot that includes a

dwelling unit, a pole barn/accessory building and large undeveloped grassy area. The owner wishes to separate the house (in the front) into a separate lot and sell the rear portion, that includes the pole barn, to relatives who live in the house to the east. The house to the east and the proposed lot split are separated by city right-of way and cannot be platted together. Approving the plat as submitted would create a non-conforming lot as there would be a residential lot with an accessory building but no house. **P& Z approved forwarding the 803 W. Monroe Plat of Survey to the City Council with a DO NOT PASS recommendation.**

Consent #10- Plat of Survey – 1405 S. E Ave./Murphy Lot Split (Extraterritorial Zone)- Attached you will find two depictions of a proposed plat of survey at 1405 S E Avenue, which is located just outside the City limits. The owners wish to separate the dwelling unit and surround accessory buildings into a separate lot. As this is within the City's extraterritorial zoning jurisdiction, the City must agree to the lot split. **Staff recommends forwarding the Murphy Plat of Survey to the City Council with a DO PASS recommendation.**



PRELIMINARY PLAT  
**HAVEL SUBDIVISION**  
 WASHINGTON, IOWA



OWNER: GARDEN & ASSOCIATES, LTD.  
 1701 3rd Ave East, Suite 1  
 Des Moines, Iowa 50319  
 515.282.2000  
 515.282.2009

ENGINEER AND SURVEYOR:  
 GARDEN & ASSOCIATES, LTD.  
 1701 3rd Ave East  
 Des Moines, Iowa 50319  
 515.282.2000

ZONING: R-1 - ONE FAMILY RESIDENTIAL DISTRICT

MINIMUM LOT DIMENSIONS:  
 60' MINIMUM LOT WIDTH - 70 FEET  
 80' MINIMUM LOT DEPTH - 6,000 SF

SHADING SERVICE REQUIREMENTS:  
 7 FEET (MIN. WIDTH)  
 15 FEET (MIN. DEPTH)  
 15 FEET (MIN. DEPTH)

80% TREE

ALL PUBLIC UTILITIES SHALL BE RELOCATED TO THE CITY OF WASHINGTON, IOWA, TO PREVENT DELAYS OR RESOUNDING YEARS. RELOCATIONS TO BE MADE AT THE OPTION OF THE CITY OF WASHINGTON SHALL HAVE THE PRIOR SAY NOT THE DESIGNER OR OTHER PERSONS TO REMOVE OBSTRUCTIONS.

THE USE OF THE PUBLIC UTILITY (P.U.) IS SUBJECT TO THE CITY USE AND THAT ANY USER USING THE PUBLIC UTILITY FURNISHES THE COST OF THE P.U. TO THE CITY IF THAT USE IS IN CONFLICT WITH THE CITY'S USE.

PROJECT IMPROVEMENTS SHALL BE EXPANDED, ADJUSTED, AND CONSTRUCTED IN ACCORDANCE WITH THE SURVEYOR'S DESIGN REQUIREMENTS (SUDS) CURRENT ORDINANCES AND CITY REQUIREMENTS.

UTILITIES SHOWN HEREON ARE AN APPROXIMATE LOCATION BASED ON AN EXISTING ONE-DIMENSIONAL LOCATE AND MARK. ADDITIONAL UTILITIES MAY BE FOUND. THE USER SHALL BE RESPONSIBLE FOR THE USER TO VERIFY ALL UTILITIES BEFORE DESIGN OR CONSTRUCTION.

LOT 1 IS RESERVED FOR THE PUBLIC HIGHWAY (H.A.W. ROAD).

EXISTING UTILITIES SHALL BE RELOCATED BY PROPERTY OWNER IN ACCORDANCE WITH CITY STANDARDS AT 10 FEET FROM IMPROVED USE IN STREET FRONT. RELOCATIONS SHALL NOT INCLUDE SIGNAGE.

70% TREE, OR EQUIVALENT - SEE SUDS.

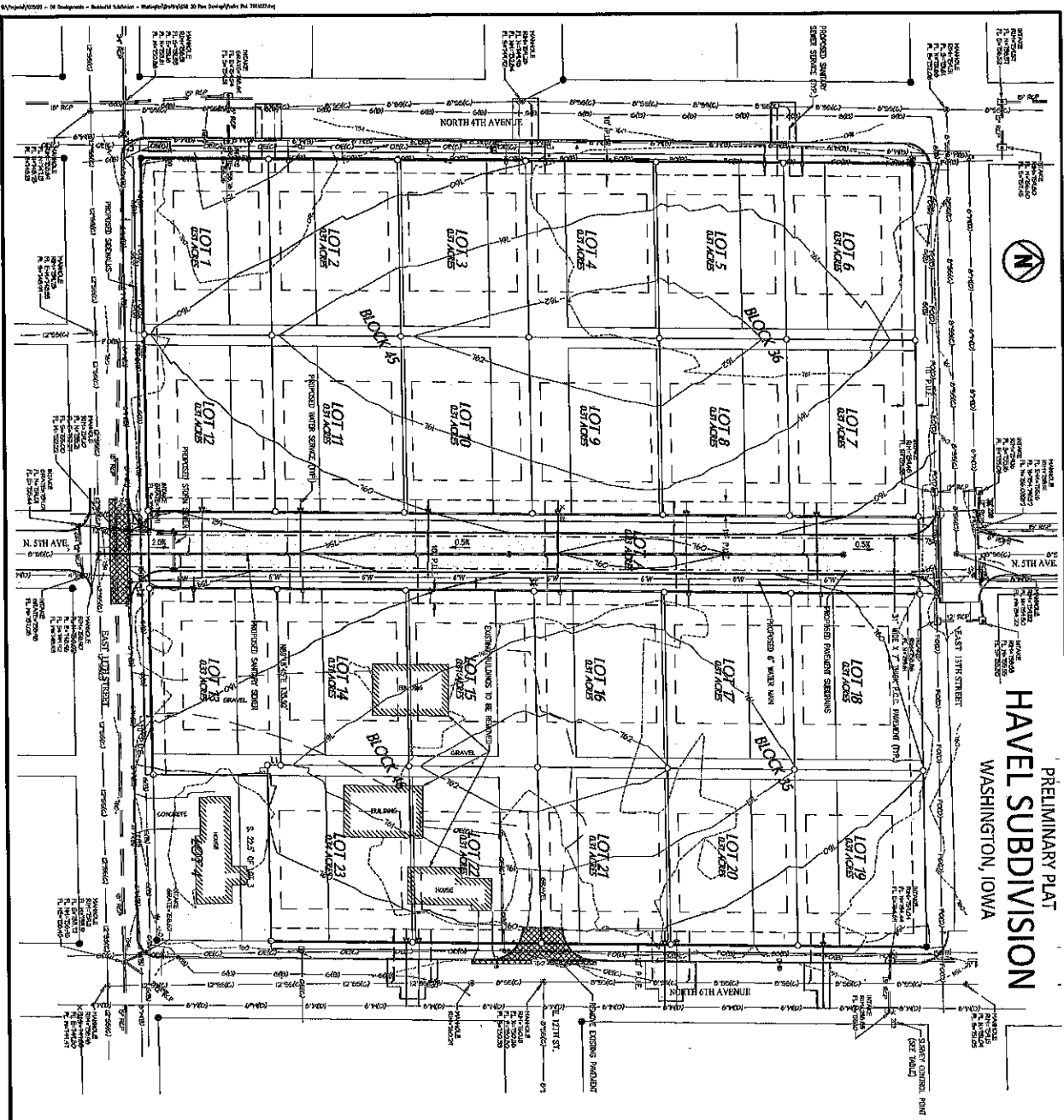
LINE	BEARING	LENGTH
1	S74°23'00" W	14.00'
2	N89°18'00" E	10.00'



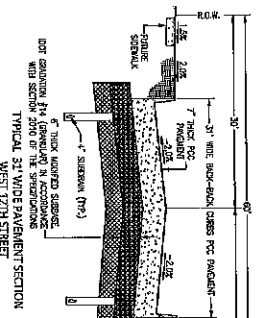
I hereby certify that this plan, map, or other instrument was prepared and the work thereon was done by me or under my direct supervision and that I am a duly licensed Professional Engineer and Surveyor in the State of Iowa. I am a member of the American Society of Civil Engineers and the American Society of Professional Surveyors.

DATE: 2/25/22  
 SIGNATURE: [Signature]

<p>SCALE</p>	<p>PROJECT NO.: 2100007</p> <p>DATE: FEB. 25, 2022</p> <p>REVISIONS:</p>	<p>PROJECT NO.: 2100007</p> <p>SHEET NO.: 1 OF 2</p>	<p><b>HAVEL SUBDIVISION</b>          BLOCK 35, 36, 45 &amp; 46  <b>WIN SMOUSE'S HIGHLAND PARK ADD.</b>          WASHINGTON, IOWA</p> <p>© COPYRIGHT 2022 GARDEN &amp; ASSOCIATES, LTD.</p>	<p><b>GARDEN &amp; ASSOCIATES, LTD.</b>          ENGINEERS &amp; SURVEYORS</p> <p>1701 3rd Avenue East, Suite 1          Des Moines, Iowa 50319          515.282.2000          515.282.2009</p> <p>856 Wyoming Ave.          Des Moines, Iowa 50319          515.282.2000          515.282.2009</p> <p>200-471-2241 Iowa Toll-Free          info@gardenassociates.net</p>
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**PRELIMINARY PLAT**  
**HAVEL SUBDIVISION**  
 WASHINGTON, IOWA



POINT NO.	MARKING	DATE	DESCRIPTION
200	7505555438	2/28/2017	CP 200-4/9 BMT 150' W/2 C&S S&E
202	6780262438	2/28/2017	CP 202-20 W/2 NE COR NWK
203	6780262438	2/28/2017	CP 203-4/9 BMT 150' W/2
204	6780262438	2/28/2017	CP 204-4/9 BMT 150' W/2
205	6780262438	2/28/2017	CP 205-4/9 BMT 150' W/2
206	6780262438	2/28/2017	CP 206-4/9 BMT 150' W/2

ALERT QUALITY LEVELS BASED ON GRADE 30.2

THE PRELIMINARY PLAT, SURVEY REPORT AND ORIGINAL LOCATIONS OF UTILITIES CONTAINED BY THIS PLAT ARE FOR INFORMATION ONLY. THE PLAT IS NOT TO BE USED FOR CONSTRUCTION OF UTILITIES OR FOR ANY OTHER PURPOSE. THE SURVEYOR'S RESPONSIBILITY IS TO PROVIDE AN ACCURATE REPRESENTATION OF THE INFORMATION PROVIDED TO HIM OR HER. THE SURVEYOR DOES NOT WARRANT THE ACCURACY OF THE INFORMATION PROVIDED TO HIM OR HER. THE SURVEYOR'S RESPONSIBILITY IS TO PROVIDE AN ACCURATE REPRESENTATION OF THE INFORMATION PROVIDED TO HIM OR HER. THE SURVEYOR DOES NOT WARRANT THE ACCURACY OF THE INFORMATION PROVIDED TO HIM OR HER.

- PROPOSED DRIVE PAVEMENT
- EXISTING DRIVE PAVEMENT
- EXISTING DRIVE PAVEMENT WITH 12\"/>
- EXISTING DRIVE PAVEMENT WITH 18\"/>
- EXISTING DRIVE PAVEMENT WITH 24\"/>
- EXISTING DRIVE PAVEMENT WITH 30\"/>
- EXISTING DRIVE PAVEMENT WITH 36\"/>
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- EXISTING DRIVE PAVEMENT WITH 276\"/>
- EXISTING DRIVE PAVEMENT WITH 282\"/>
- EXISTING DRIVE PAVEMENT WITH 288\"/>
- EXISTING DRIVE PAVEMENT WITH 294\"/>
- EXISTING DRIVE PAVEMENT WITH 300\"/>

SHEET NO. 2 OF 2

DATE: FEB. 28, 2018

PROJECT NO.: 7028027

REVISIONS:

APPROVED: [Signature]

DESIGNED: [Signature]

DRAWN BY: THH

SCALE: 1\"/>

**HAVEL SUBDIVISION**  
 BLOCK 35, 36, 45 & 46  
 WIN SMOUSE'S HIGHLAND PARK ADD.  
 WASHINGTON, IOWA

© COPYRIGHT 2018 GARDEN & ASSOCIATES, LTD.

**GARDEN & ASSOCIATES, LTD.**  
 ENGINEERS & SURVEYORS

1701 3rd Avenue East, Suite 1  
 P.O. Box 451  
 Oklaheita, Iowa 52577  
 641.672.2516 Phone  
 641.672.2091 Fax

805 Wyoming Ave.  
 Creston, Iowa 51601  
 641.782-2005 Phone  
 641.782-4189 Fax

641.672.2516 Iowa Toll Free email@gardenassociates.net







#8

# PLAT OF SURVEY

## INDEX LEGEND

Property Location: part Lot 2, Block 4, N. Littler's Subdivision  
 City of Washington, Iowa  
 Surveyor: Robert H. Lance, Iowa P.L.S. #21980, rob@lancesurveying.com  
 Return Document to: Lance Surveying Services (319) 986-6779  
 1505 North Broadway Street, Mt. Pleasant, IA 52641  
 Survey Requested by: Aimee Enfield  
 Proprietor: Aimee J Enfield  
 Survey Completed: 13 February 2025  
 Sheet 1/1 | Basis of Bearing: IA RTK, ISPS Zone | .dwg

## Auditor's Parcel "?"

In part of Lot 2, in Block 4, N. Littler's Subdivision of Old College Grounds in South Washington, City of Washington, Washington County, Iowa, described as follows:

Commencing at the NW corner of Lot 1, Block 4, Littler's Subdivision, said point being also the **POINT OF BEGINNING**;

thence South 88°03'08" West, along the north line of Block 4 and the south line of West Harrison Street, 66.00 feet;

thence South 01°54'55" East, 139.94 feet to a point on the north line of Lot B, of said Block 4;

thence, along said line and the north line of Lot A, North 88°08'14" East, 66.00 feet;

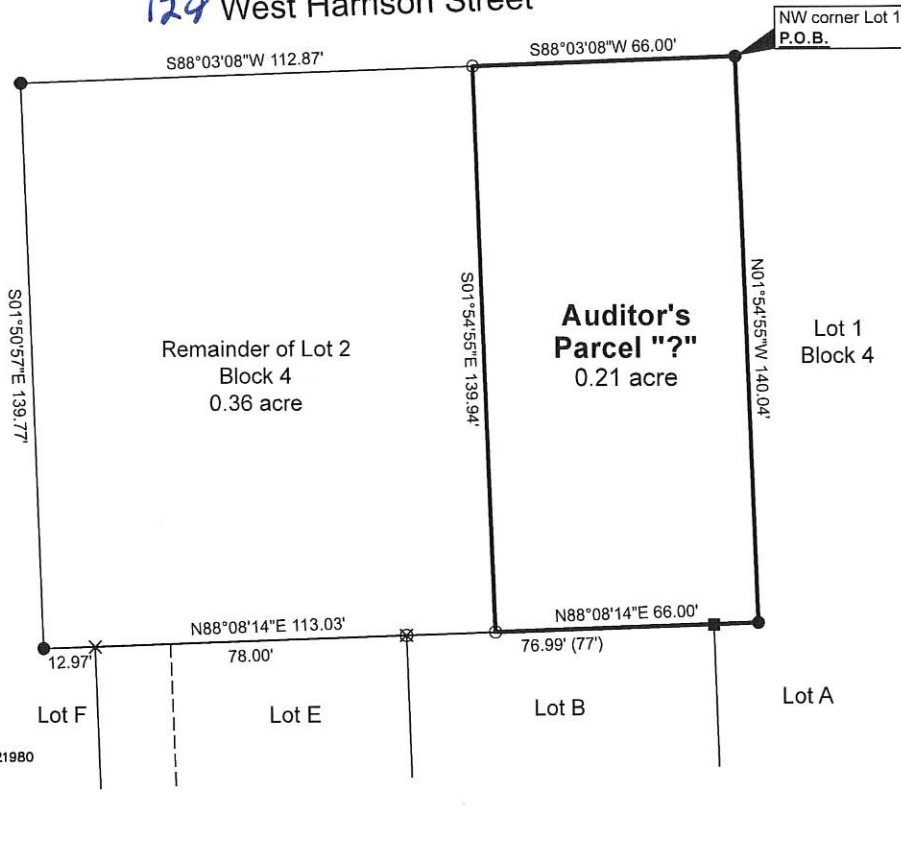
thence North 01°54'55" West, 140.04 feet to the

**POINT OF BEGINNING**, containing 0.21 acre.

The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.

End of Description

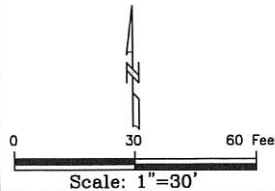
129 West Harrison Street



- Legend:
- set 1/2"x30" rebar/orange cap #21980
  - found T-bar
  - ⊗ found pipe in concrete
  - ⊗ found concrete monument
  - found bolt in concrete
  - property line
  - (#) dimension from previous record

Certification:  
 I hereby certify that this land surveying document was prepared, and the related survey work was performed by me or under my direct personal supervision, and that I am a duly licensed Professional Land Surveyor, under the laws of the State of Iowa.

Robert H. Lance  
 Iowa Professional Land Surveyor #21980  
 License renewal date: December 31, 2025  
 Pages covered by this seat: 1



PLAT/PLAN APPROVED  
 by  
 The City of Washington  
 APPROVED BY THE CITY OF WASHINGTON  
 ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ Year  
 BY: \_\_\_\_\_  
 City of Washington

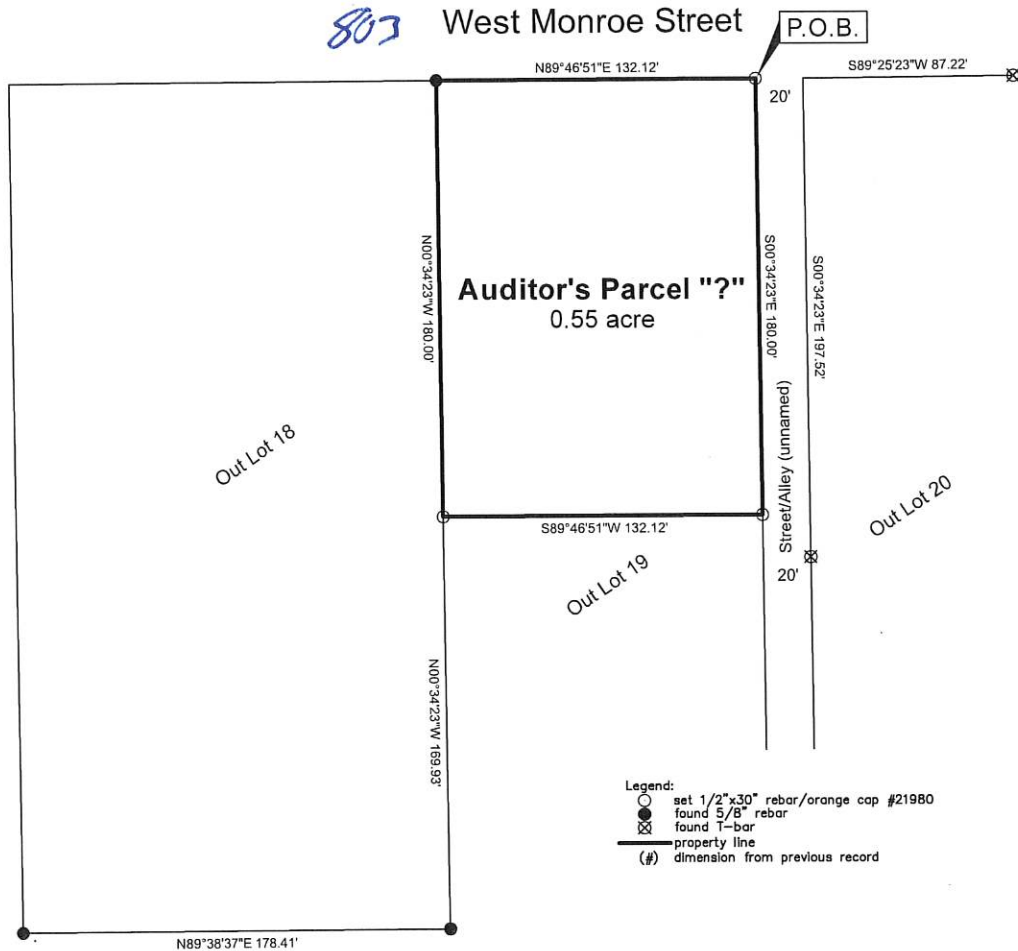


# PLAT OF SURVEY

#9

## INDEX LEGEND

Property Location: part Out Lot 19, South West Washington, City of Washington  
Washington County, Iowa  
Surveyor: Robert H. Lance, Iowa P.L.S. #21980, rob@lancesurveying.com  
Return Document to: Lance Surveying Services (319) 986-6779  
1505 North Broadway Street, Mt. Pleasant, IA 52641  
Survey Requested by: Steve Tusler  
Proprietor: Jean E Navratil  
Survey Completed: 21 February 2025  
Sheet 1/1 | Basis of Bearing: IA RTK, ISPS Zone | Tusler, Steve.dwg



## Auditor's Parcel "?"

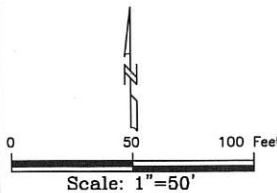
Being the North 180 feet of Out Lot 19, in the Addition to South West Washington, City of Washington, Washington County, Iowa, described as follows:

Commencing at the NE corner of Out Lot 19, said point being also the **POINT OF BEGINNING**;  
 thence South 00°34'23" East, along the east line of Out Lot 19 and the west line of a platted 20 foot wide Street, 180.00 feet;  
 thence South 89°46'51" West, 132.12 feet to a point on the west line of Out Lot 19, being one and the same as the east line of Out Lot 18;  
 thence, along said common line, North 00°34'23" West, 180.00 feet to the NW corner of Out Lot 19 on the south line of West Monroe Street;  
 thence, along said line, North 89°46'51" East, 132.12 feet to the **POINT OF BEGINNING**, containing 0.55 acres.

The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.  
 End of Description

Certification:  
 I hereby certify that this land surveying document was prepared, and the related survey work was performed by me or under my direct personal supervision, and that I am a duly licensed Professional Land Surveyor, under the laws of the State of Iowa.

Robert H. Lance Date  
 Iowa Professional Land Surveyor #21980  
 License renewal date: December 31, 2025  
 Pages covered by this seal: 1



PLAT/PLAN APPROVED  
 by  
**The City of Washington**

APPROVED BY THE CITY OF WASHINGTON

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_ Year

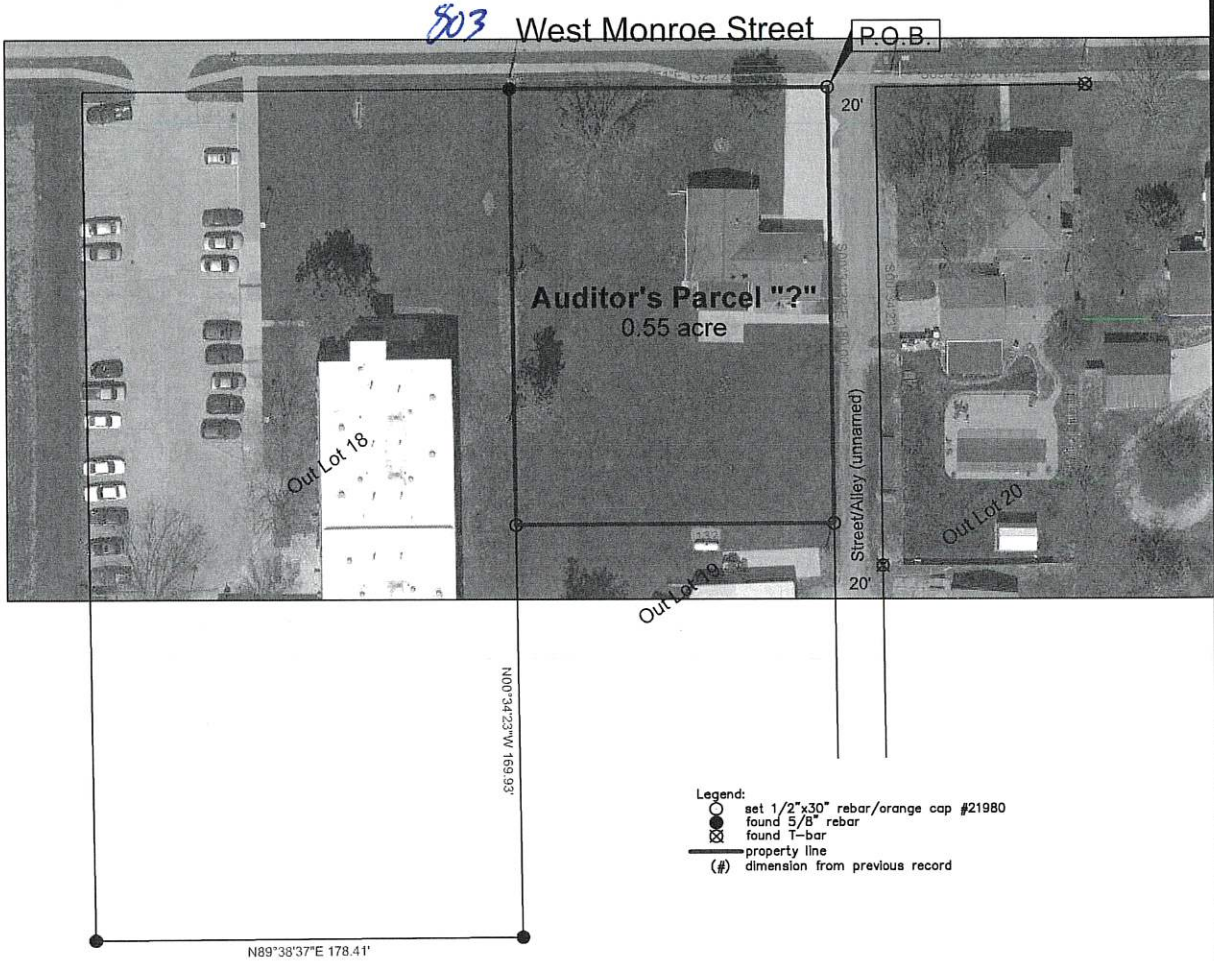
BY: \_\_\_\_\_  
 City of Washington

# PLAT OF SURVEY

#9

## INDEX LEGEND

Property Location: part Out Lot 19, South West Washington, City of Washington  
Washington County, Iowa  
Surveyor: Robert H. Lance, Iowa P.L.S. #21980, rob@lancesurveying.com  
Return Document to: Lance Surveying Services (319) 986-6779  
1505 North Broadway Street, Mt. Pleasant, IA 52641  
Survey Requested by: Steve Tusler  
Proprietor: Jean E Navratil  
Survey Completed: 21 February 2025  
Sheet 1/1 | Basis of Bearing: IA RTK, ISPS Zone | Tusler, Steve.dwg



- Legend:
- set 1/2"x30" rebar/orange cap #21980
  - found 5/8" rebar
  - ⊗ found T-bar
  - property line
  - (#) dimension from previous record

## Auditor's Parcel "?"

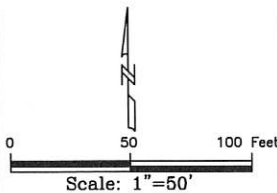
Being the North 180 feet of Out Lot 19, in the Addition to South West Washington, City of Washington, Washington County, Iowa, described as follows:

Commencing at the NE corner of Out Lot 19, said point being also the **POINT OF BEGINNING**;  
thence South 00°34'23" East, along the east line of Out Lot 19 and the west line of a platted 20 foot wide Street, 180.00 feet;  
thence South 89°46'51" West, 132.12 feet to a point on the west line of Out Lot 19, being one and the same as the east line of Out Lot 18;  
thence, along said common line, North 00°34'23" West, 180.00 feet to the NW corner of Out Lot 19 on the south line of West Monroe Street;  
thence, along said line, North 89°46'51" East, 132.12 feet to the **POINT OF BEGINNING**, containing 0.55 acres.

The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.  
End of Description

Certification:  
I hereby certify that this land surveying document was prepared, and the related survey work was performed by me or under my direct personal supervision, and that I am a duly licensed Professional Land Surveyor, under the laws of the State of Iowa.

Robert H. Lance \_\_\_\_\_ Date \_\_\_\_\_  
Iowa Professional Land Surveyor #21980  
License renewal date: December 31, 2025  
Pages covered by this seal: 1



PLAT/PLAN APPROVED  
by  
**The City of Washington**  
APPROVED BY THE CITY OF WASHINGTON  
ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ Year \_\_\_\_\_  
BY: \_\_\_\_\_  
City of Washington



# PLAT OF SURVEY

## INDEX LEGEND

Property Location: part SE1/4 SE1/4 Section 19, Township 75 North, Range 7 West  
Washington County, Iowa

Surveyor: Robert H. Lance, Iowa P.L.S. #21980, rob@lancesurveying.com

Return Document to: Lance Surveying Services (319) 986-6779  
1505 North Broadway Street, Mt. Pleasant, IA 52641

Survey Requested by: Jeff Murphy

Proprietor: Keith S & Sara K Murphy

Survey Completed: 18 February 2025

Sheet 1/1 | Basis of Bearing: IA RTK, ISPS Zone | .dwg

1405 S. E Ave.

#10

Certification:  
I hereby certify that this land surveying document was prepared, and the related survey work was performed by me or under my direct personal supervision, and that I am a duly licensed Professional Land Surveyor, under the laws of the State of Iowa.

Robert H. Lance \_\_\_\_\_ Date  
Iowa Professional Land Surveyor #21980  
License renewal date: December 31, 2025  
Pages covered by this seal: 1

PLAT/PLAN APPROVED  
by  
The City of Washington

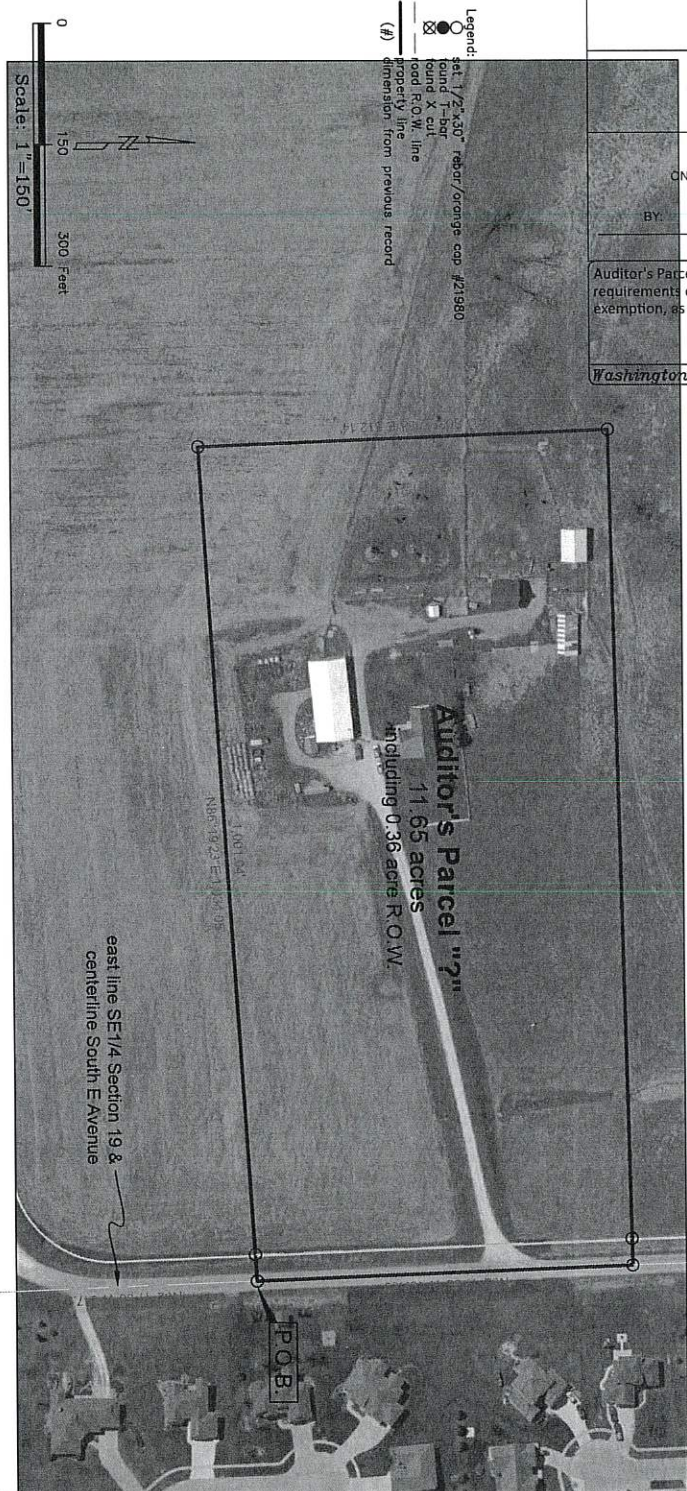
APPROVED BY THE CITY OF WASHINGTON

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ Year

BY: \_\_\_\_\_  
City of Washington

Auditor's Parcel "2", as shown, is valid for agricultural use only and meets the requirements of the Washington County Subdivision Ordinance with partial exemption, as per Section 45.05.6.

Washington County Subdivision Coordinator \_\_\_\_\_ Date \_\_\_\_\_



In part of the SE1/4 of the SE1/4 of Section 19, Township 75 North, Range 7 West of the 5th P.M., Washington County, Iowa, described as follows:  
Commencing at the SE corner of Section 19, thence North 02°17'58" West, along the east line of the SE1/4 of Section 19 and the centerline of South E Avenue, 347.92 feet to the POINT OF BEGINNING;  
thence, continuing along said common line, North 02°17'58" West, 469.69 feet;  
thence South 86°40'31" West, 1,033.90 feet;  
thence South 02°17'58" East, 512.14 feet;  
thence North 86°19'23" East, 1,034.05 feet to the POINT OF BEGINNING, containing 11.65 acres, of which, 0.36 acre is public road right-of-way.  
The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.

End of Description

### Auditor's Parcel "2"

# PLAT OF SURVEY

## INDEX LEGEND

Property Location: part SE1/4 SE1/4 Section 19, Township 75 North, Range 7 West  
Washington County, Iowa  
Surveyor: Robert H. Lance, Iowa P.L.S. #21980, rob@lancesurveying.com  
Return Document to: Lance Surveying Services (319) 986-6779  
1505 North Broadway Street, Mt. Pleasant, IA 52641  
Survey Requested by: Jeff Murphy  
Proprietor: Keith S & Sara K Murphy  
Survey Completed: 18 February 2025  
Sheet 1/1 | Basis of Bearing: IARTK, ISPS Zone | .dwg

*1405 S. E Ave.*

*#10*

### Certification

I hereby certify that this land surveying document was prepared, and the related survey work was performed by me or under my direct personal supervision, and that I am a duly licensed Professional Land Surveyor, under the laws of the State of Iowa.

Robert H. Lance \_\_\_\_\_ Date  
Iowa Professional Land Surveyor #21980  
License renewal date: December 31, 2025  
Pages covered by this seal: 1

### PLAT/PLAN APPROVED

by  
**The City of Washington**

APPROVED BY THE CITY OF WASHINGTON

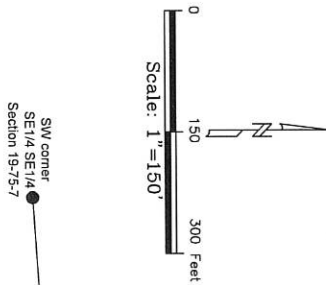
ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_ Year

BY:

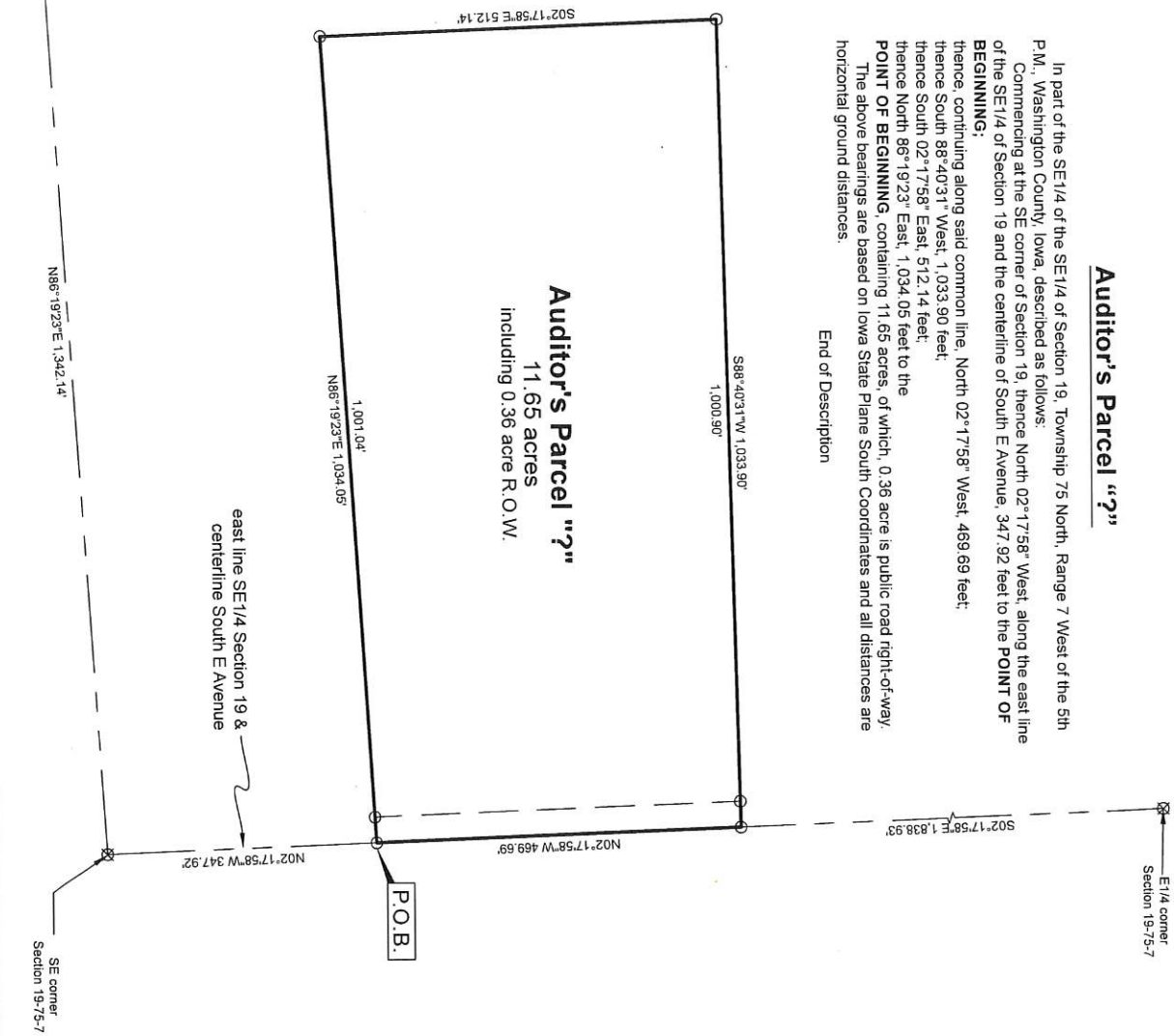
City of Washington

Auditor's Parcel "2", as shown, is valid for agricultural use only and meets the requirements of the Washington County Subdivision Ordinance with partial exemption, as per Section 45.05.6.

Washington County Subdivision Coordinator \_\_\_\_\_ Date \_\_\_\_\_



Legend:  
 set 1/2"x30" rebar/orange cap #21980  
 found 1-bar  
 found R.O.W. line  
 property line  
 dimension from previous record  
 (#)



## Auditor's Parcel "2"

In part of the SE1/4 of the SE1/4 of Section 19, Township 75 North, Range 7 West of the 5th P.M., Washington County, Iowa, described as follows:  
 Commencing at the SE corner of Section 19, thence North 02°17'58" West, along the east line of the SE1/4 of Section 19 and the centerline of South E Avenue, 347.92 feet to the **POINT OF BEGINNING**;  
 thence, continuing along said common line, North 02°17'58" West, 469.69 feet;  
 thence South 88°40'31" West, 1,033.90 feet;  
 thence South 02°17'58" East, 512.14 feet;  
 thence North 86°19'23" East, 1,034.05 feet to the **POINT OF BEGINNING**, containing 11.65 acres, of which, 0.36 acre is public road right-of-way.  
 The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.

End of Description



**VEENSTRA & KIMM INC.**

2600 University Parkway, Suite 1  
Coralville, Iowa 52241

319.466.1000 // 888.241.8001  
www.v-k.net

**PAY ESTIMATE NO. 1**

**HWY 92 & 12th STREET TRAFFIC SIGNAL**

**UST-092-9(172)—4A-92**

**WASHINGTON, IOWA**

March 3, 2025

Kline Electric, Inc.  
6355 NE 14th Street  
Des Moines, IA 50313

Contract Amount \$227,600.25  
Contract Date January 7, 2025  
Pay Period Feb. 24, 2025 - March 3, 2025

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1	2102-2710090	Excavation, Cl 10, Waste	CY	2	\$ 420.00	\$ 840.00	\$ -
2	2102-2710091	Topsoll, Furn+Spread	CY	4	\$ 315.00	\$ 1,260.00	\$ -
3	2102-2710092	Modified Subbase	CY	2	\$ 420.00	\$ 840.00	\$ -
4	2102-2710093	Rmvl of Sidewalk	SY	19	\$ 53.00	\$ 1,007.00	
5	2102-2710094	Sidewalk, PCC, 4"	SY	20	\$ 100.00	\$ 2,000.00	\$ -
6	2102-2710095	Traffic Signalization	LS	1	\$ 201,530.00	\$ 201,530.00	\$ -
7	2102-2710096	Construction Survey	LS	1	\$ 4,200.00	\$ 4,200.00	\$ -
8	2102-2710097	Painted Pav't Mark,High-Bulle	Sta	3.4	\$ 790.00	\$ 2,686.00	
9	2102-2710098	Groove Cut - Pav't Mark	Sta	3	\$ 790.00	\$ 2,686.00	\$ -
10	2102-2710099	Traffic Control	LS	1	\$ 4,500.00	\$ 4,500.00	\$ -
11	2102-2710100	Mobilization	LS	1	\$ 5,500.00	\$ 5,500.00	\$ -
12	2102-2710101	Mulch	Acre	0.05	\$ 5,250.00	\$ 262.50	\$ -
13	2102-2710102	Seed+Fertilize (Urban)	Acre	0.05	\$ 5,775.00	\$ 288.75	\$ -
					<b>Contract Price:</b>	<b>\$ 227,600.25</b>	<b>\$ -</b>

MATERIALS STORED SUMMARY			
Description	# of Units	Unit Price	Extended Cost
Rebar	LS	\$ 823.87	\$ 823.87
PVC Fittings & ConduIt	LS	\$ 1,383.72	\$ 1,305.39
<b>Total</b>			<b>\$ 2,129.26</b>



SUMMARY		
	Total Approved	Total Completed
Contract Price	\$ 227,600.25	\$ -
Approved Change Order (list each)		
Revised Contract Price	\$ 227,600.25	\$ -

Stored \$ 2,129.26  
 Total Earned \$ 2,129.26  
 Retainage (5%) \$ 106.46  
 Total Earned Less Retainage \$ 2,022.80

Total Previously Approved (list each)		

Total Previously Approved \$ -  
 Amount Due This Request \$ 2,022.80


Percent Complete 0%

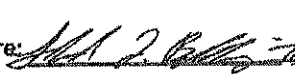
The amount \$2,022.80 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:  
Kline Electric, Inc.

Recommended By:  
Veenstra & Kimm, Inc.

Approved By:  
Washington, Iowa

Signature:   
 Name: Austin O'Brien  
 Title: Traffic Infrastructure Manager  
 Date: 03/04/2025

Signature:   
 Name: Leland Belding  
 Title: Engineer  
 Date: March 3, 2025

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_



Please Remit To: Bolton & Menk, Inc.  
1960 Premier Drive | Mankato, MN 56001-5900  
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at [www.Bolton-Menk.com](http://www.Bolton-Menk.com)  
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington  
Washington Airport Commission  
Kevin Erpelding, Chairman  
215 East Washington  
Washington, IA 52353

January 31, 2025  
Project No: OT5.131760.000  
Invoice No: 0355891  
Client Account: WASHINGT\_CI\_IA

Washington/Rehabilitate Hangar

Fee

Total Fee	25,000.00		
Percent Complete	93.32	Total Earned	23,330.00
		Previous Fee Billing	22,795.00
		Current Fee Billing	535.00
		<b>Total Fee</b>	<b>535.00</b>
		<b>Total this Invoice</b>	<b>\$535.00</b>

*301-66020-6723*  
*LB*  
*3/13/25*

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.  
1960 Premier Drive | Mankato, MN 56001-5900  
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at [www.Bolton-Menk.com](http://www.Bolton-Menk.com)  
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington  
Washington Airport Commission  
Kevin Erpelding, Chairman  
215 East Washington  
Washington, IA 52353

February 28, 2025  
Project No: OT5.131760.000  
Invoice No: 0357599  
Client Account: WASHINGT\_CI\_IA

Washington/Rehabilitate Hangar

Fee

Total Fee	25,000.00		
Percent Complete	97.64	Total Earned	24,410.00
		Previous Fee Billing	23,330.00
		Current Fee Billing	1,080.00
		<b>Total Fee</b>	<b>1,080.00</b>
		<b>Total this Invoice</b>	<b>\$1,080.00</b>

301-6-6020-6723  
WB  
3/13/25

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.





Strand Associates, Inc.  
414 South 17th Street, Suite 107  
Ames, IA 50010-8106  
(515) 233-0000

**Invoice**

Joe Gaa  
City Administrator  
City of Washington  
City Hall  
215 East Washington Street  
Washington, IA 52353

March 13, 2025  
Project No: 7046.027  
Invoice No: 0222753

**Professional Services: February 1, 2025 through February 28, 2025**

Project 7046.027 Egg Sewer Interceptor Study - Data Collection, Kick-off Meeting, Drainage Basin Mapping, and Facility Plan Report

**Fee**

Total Fee	80,100.00		
Percent Complete	7.00	Total Earned	5,607.00
		Previous Fee Billing	4,005.00
		Current Fee Billing	1,602.00

**Total this Project \$1,602.00**

-----  
Project 7046.028 Consultation, CCTV Review and Smoke Testing

**Total Labor 546.25**

**Total Expenses 10.93**

**Total this Project \$557.18**

**Total Billings to Date 1,817.18**

**Total this Invoice \$2,159.18**

**TERMS: Payment is due within 30 days of the date on this invoice.**

Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



# Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill  
Administrative Assistant

Shamus Altenhofen  
Lieutenant

Benjamin Altenhofen  
Lieutenant

Brian Van Willigen  
Sergeant / Investigator

Jason Chalupa  
Sergeant

Eric Kephart  
Sergeant / K-9 Handler

Mia Brdecka  
Police Officer

Jacob Butler  
Police Officer

Ryan Burkhart  
Police Officer

Devin Fraise  
Police Officer

Easton Botkins  
Police Officer

Noah Kleese  
Police Officer

## Activity Report February 2025

The month of February was highlighted with our first major snow event of the winter. While we were fortunate to not have a substantial number of weather-related accidents or events, officers did have to issue 123 parking tickets for vehicles parked in violation of the Snow Ban Ordinance.

February also had officers investigating eight assault offenses and two domestic violence incidents. There were also three OWI offenses in February.

The Police Department hosted the Chamber's Leadership Washington class during February with officers providing a tour of our facility along with giving members of the class an opportunity to try out the Fatal Vision Goggles that are used to simulate various levels of intoxication.

Lt. Shamus Altenhofen met with Middle School students to discuss the risks involved with vaping; Sgt. Kephart completed training to be a certified Field Training Officer and was joined by K-9 Dex for a presentation for the Washington Fire Department; Officer Brdecka attended a Female Arrest and Control Tactics (FACT) training and led a presentation at the Washington Library as part of Teen Dating Violence Awareness Month; and Chief Lester attended the annual Iowa Peace Officers Association Conference.

Respectfully submitted,



Jim Lester  
Chief of Police

# Washington Police Department

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

## 2025 Activity & Offense Report

For the Month of: February

ACTIVITY	Previous Month	Current Month	Year - to - Date
<b>Calls For Service</b>	<b>399</b>	<b>466</b>	<b>865</b>
Animal Calls	20	12	32
Animal Bites	1	2	3
Traffic Citations / Written Warnings	38	55	93
Parking Tickets	0	123	123
Golf Cart Registrations	1	0	1
Vehicle Unlocks	25	23	48
Arrest Warrants Served	9	6	15
Search Warrants Served	2	0	2
Mental Health Crisis	8	13	21
Traffic Stops	105	112	217
Traffic Accidents	12	14	26
Arrests	33	27	60
Criminal Complaints Filed	82	21	103
<b>Reportable Offenses</b>	<b>33</b>	<b>47</b>	<b>80</b>
Assault	1	8	9
Burglary	3	0	3
Burglary to Motor Vehicle	0	0	0
Domestic Assault	3	2	5
No Contact Order Violation	0	2	2
Criminal Mischief/Vandalism	3	6	9
Drunkenness (Intoxication)	1	0	1
Driving Intoxicated (OWI)	1	3	4
Drug Offenses	3	5	8
Drug Paraphernalia	1	3	4
Harassment/Intimidation	1	2	3
Sex Offenses	3	0	3
Theft (Includes Shoplifting)	6	8	14
Trespass	2	1	3

This chart indicates a summary of the activity and offenses the Washington Police Department responded to during the reporting period. Some activity/offense types have been combined to simplify reporting. It should be noted that an offense does not always result in an arrest and some incidents may have multiple offenses. Calls for service do not always include return phone calls, assistance to other agencies and instances where officers are approached while on patrol for minor issues or requests for assistance.

**Washington Fire Department**  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-2239 Phone  
(319) 653-5273 Fax  
[www.washingtoniowa.gov](http://www.washingtoniowa.gov)



**Brendan DeLong- Fire Chief**  
Bill Hartsock- 1<sup>st</sup> Asst Fire Chief  
Jim Williams- 2<sup>nd</sup> Asst Fire Chief  
Lacie Porter- Asst Chief of EMS

---

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### February 2025 Activity Report

Structure fires- 1  
Vehicle Fires- 0  
Weather related- 0  
Mutual aid assists- 5  
Hazardous Incidents- 0  
Grass fires- 1  
Investigate/good intent- 6  
Rescue/accidents- 1  
Medical- 80

### February calls for service- 94

### Year to date calls for service.

Fire/Rescue calls – 35  
Medical calls – 143  
Total calls – 178

EMS Continues to be busy with 80 calls for service in February. We had 1 structure fire in February which was at 717 East 2<sup>nd</sup> Street. This was a house fire, and it was on a very windy day. There was damage done to the 2<sup>nd</sup> level of this house. Crews were able to make a quick stop and save the structure. No injuries were reported. We also responded to numerous structure fire mutual aid assists to surrounding departments in February. Several of them were significant losses.

Training was held on February 19<sup>th</sup> and it covered new drugs that present a hazard to us. This was provided by the Washington Police Department, and the Washington County Sheriff's office.

I attended numerous staff meetings, budget meetings, and a fire chiefs/EMS directors meeting at the 911 dispatch center to discuss responses. Full-time staff continue to be busy responding to EMS & fire calls, fire inspections, and normal duties around the fire station. Mark, the fire & building official, is very busy getting caught up on inspections, improving processes and getting things figured out in the building code department. Things continue to improve, but it will take time to improve our processes.

We welcomed a new member in February, his name is Derek Stender. I am working to get him orientated soon and will get him responding to calls. He works for Alliant Energy, which helps us with our responses to calls involving Alliant. Welcome to the team!

Respectfully,

Brendan S. DeLong  
Fire Chief  
Washington Fire Department

2-15-25/2-28-25

## MAINTENANCE & CONSTRUCTION DEPT. REPORT

**STREETS:** Personnel finished hauling snow from downtown and numerous cul-de-sacs as well as the schools. Potholes were patched around town. A walk behind saw was rented to begin sawing concrete patches for repair later this year. Personnel pothole patched areas throughout the town. The street sweeper was out with the nice weather.

**WATER DISTRIBUTION:** Personnel located water boxes and shut 9 waters off for nonpayment. Personnel endured the 8th water main break of 2025, located at 726 South Marion Ave where a 4 inch CIP had a shear and was repaired with a repair sleeve.

**SEWER COLLECTION:** Personnel flushed terminal manholes and trouble spots using 8,000 gallons of water. Personnel televised the sewer main in the 1300 block of North 8th Ave to investigate the flow line due to an issue with a business having sewer problems. Personnel jetted a sewer on East Van Buren in the 1100 block due to a service issue using 700 gallons of water.

**STORM SEWER COLLECTION:** Personnel televised the out flow pipe to the North 2nd Ave lift station to investigate a possible issue, nothing was found besides a sag in the pipe.

**MECHANIC/SHOP:** Personnel serviced #117 (passenger side wiper & new battery), #4 FD (installed door pin), #119 (passenger mirror, rear tail light wiring and brine tank hose), #718 PD, #404 PD, #10 Parks F-150 (scanned and cylinder misfire and installed coil), #018 PD, concrete trailer (wheel bearings, wiring & bracket for stakes and re-rod), CAT loader (leaky tire), #1 FD (battery issue), #102 Tahoe (installed electric fan for radiator) and took CAT loader to WWTP to help on a fire call with the leaf pile.

OTHER: Personnel responded to 19 One Call Locates. Personnel hauled a few loads of rock back to the material storage building. Personnel attended a SASSO meeting.

\*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.



## January/February 2025 Council Report

### Water Treatment Plant:

3/13/25

Here is a summary of the updates and activities from the Water Treatment Department for January and February, 2025.

**Water Plant Operations:** The big thing over the past 2 months has been budget. Budget is complete and I feel it went well. I submitted our December and January MORs to the DNR. We read water meters, book 7, our extra monthly meter list, all unread meters, and re-reads. We changed 16 water meters in Jan./Feb. We continue to work on changing meters that are not reading. We placed an order for 3 pallets of meters for delivery in July. We continue to record LSLI (lead service line inventory) as we are changing meters. We collected our routine monthly bacteria samples and the results were absent. We also collected are 1<sup>st</sup> quarter special sample for Radium/Gross Alpha's/Metals. Bulk chemicals were filled. We recorded our monthly well levels. We changed bag filters and cleaned the filter vessels. We also changed cartridge filters on RO1, RO2, and RO 3. We had 4 apartments on the shut off list and all are back on. We continue to work on and implement our backflow prevention ordinance. Well 7 had some work done to it. Marie electric had to replace a transformer and heater. Cahoy came down and fixed a small leak at the well head. I submitted are annual Water Use Report to the DNR. We pulled 343.5 million gallons from our wells. That is an average of 941,000 gallons a day. Our highest month was June with 31.5 million gallons and our lowest month was November with 24.6 million gallons used. The south water tower had some wiring issues, Klien Electric came down and trouble shot the issue to a broken wire and ran new wire.

**Street/Traffic Lighting:** Alliant Energy replaced a poll at B/Madison next to our traffic lights. We had to shut power to the intersection. We hooked a generator and ran the lights flashing red while the poll was being replaced. Marie electric had to remove a couple electrical boxes from the poll and reattach to the new poll that are being used for our traffic lights.

**Operators:** Will and I split the weekends evenly. We both try to caring the phone and be on-call evenly. Will has been attending Leadership Washington and is enjoying it.

**Meetings attended:** Weekly staff meetings, I attended multiple council meetings for budget, safety meeting, met with Matt from IRWA, and had multiple sales reps stop by the plant.

If you have any questions or concerns, please do not hesitate to contact myself or Will.

Thanks, stay safe!

Kyle Wellington

Water Treatment Superintendent

**WWTP report  
March 18<sup>th</sup>, 2025  
Council meeting**

- **After hour alarm and dog call outs –**
  - 2-23-25 Dog call to 1100 block of W. Buchanan @ 2:15 p.m. Gomez
  - 2-23-25 Dog call to 2000 block of Lexington Blvd @ 5:26 p.m. Gomez
  - 2-25-25 Dog call to the 400 block of East Van Buren @ 5:15 Gomez
  - 3-1-25 Dog call to the Square @ 7:26 a.m. Gomez
  - 3-3-25 Dog call to the South side of the Middle School @ 4:40 p.m. Gomez
  - 3-3-25 Dog call to 600 block of East Washington St. @ 9:30 p.m. Gomez
  - 3-8-25 WWTP Alarm @ 7:00 p.m. Gomez & Jason
  - 3-9-25 Dog call to the dog pound @ 12:00 p.m. Gomez
  - 3-9-25 Dog call to 800 E Madison St. @ 7:30 Gomez
  
- **Dept Head meetings-March 5<sup>th</sup>, 12<sup>th</sup>**
  
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
  
- **Maintenance-**On SBR blower #2, and Decanter #3
  
- **Tour-**Strand Engineering brought some operators from New Hampton down for a tour on 3-13-25
  
- **Weekly Testing-**Weekly and daily testing continue as needed.
  
- **Spring Cleaning-**Hosing out buildings and a lot of lab building cleaning, also servicing mowers and golf cart. Starting on yard clean up.
  
- **WWTP February 2025, Discharge Monitoring Report (DMR) –** Average daily flow **0.969 million gallons (mg)**, maximum daily flow **2.195 mg**, minimum daily flow **0.642 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for February = **>0.68"** (recorded at the WWTP).

<b>CBOD5 removal 85% required</b>	<b>result = 94.9%</b>
Influent CBOD5 monthly total =	1233.4 mg/L
Effluent CBOD5 monthly total =	63.21 mg/L
<b>TSS removal 85% required</b>	<b>result =98.5%</b>
Influent TSS monthly total =	2640 mg/L
Effluent TSS monthly total =	38.67 mg/L

The Plant is required 85% removal of both CBOD a TSS.

\*Due to all Effluent samples being under detection levels the results are counted as 0

**Jason Whisler  
3/14/2025 9:00 A.M.**



## **Mayoral Proclamation Ron Steele Day**

**Whereas**, Ron Steele has spent the past 50 years earning the trust and loyalty of eastern Iowa television viewers as the evening news anchor at KWWL in Waterloo; and

**Whereas**, Ron Steele was born in Washington and maintained connections to the area his entire life;  
and

**Whereas**, Ron Steele has delivered breaking news, good news and heart-wrenching news with the compassion and professionalism of the highest journalistic standards; and

**Whereas**, the Iowa Broadcast News Association honored Ron Steele with its highest individual award, the Jack Shelley Award.

**Whereas**, Ron Steele has been a true treasure to eastern Iowans who have graciously welcomed him into their living rooms to deliver the news.

Now, therefore, I, Illa Earnest, Mayor Pro Tem do hereby declare that the City of Washington, Iowa, will observe on March 19, 2025.

### **Ron Steele Day**

I urge all citizens to take part in recognizing and honoring the many contributions that Ron Steele has made to our community and wish him the best on his retirement.

\_\_\_\_\_  
Illia Earnest, Mayor Pro Tem

\_\_\_\_\_  
Date



# SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk  
Contact info: Kathy Kron, 319-653-6584 ext 131; [kkron@washingtioniowa.gov](mailto:kkron@washingtioniowa.gov)

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

**1. APPLICANT INFORMATION**

Name/Event: Washington Co. Right-to-Life (WRTL) "Dobbs v Jackson" Celebration

Coordinator: WRTL Pres. Rick Zickefoose

Contact Number: 319-548-0073

Email Address: rickzick3@hotmail.com

**2. EVENT INFORMATION**

Event Description: Booths, Live Music, Guest Speakers

Days/Dates of Event: June 7<sup>th</sup> or 14<sup>th</sup>, 2025 3-8:00 p.m.

Time(s) of Event: (Include Set Up/Tear Down Time) \_\_\_\_\_

Event Location: Washington Iowa City Park Square

Will event require an alcohol license or require modification of an existing license? Yes  No

**3. REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

NA Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Method of Notification for businesses/downtown residents (if applicable):

\_\_\_\_\_

\_\_\_\_\_

Other Requests

Temporarily park in a "No Parking" area location : \_\_\_\_\_

Use of City Park (specify park : uptown City Square)  
Electrical Needs: normal?

Use of gators/UTV/ATV on City streets

Parade (attach map of route and indicate streets to be closed)

Walk/Run (attach map of route and indicate streets to be closed)

Tent(s) to be used— over 400 sq ft or canopies over 1,000 sq ft

Fireworks (specify location:)

Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Yield signs for crosswalks

Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones

Street Sweeping following (parades)

Picnic Tables

Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes  No  If yes, how many? \_\_\_\_\_  
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes  No  If yes, how many? \_\_\_\_\_

Contact Person: Rick Zekefoole

Phone: 319-548-0073

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted  Certificate of Insurance not required



**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

WCRT President: *Paul Johnson*  
Applicant/Sponsor Signature

Feb. 17, 2025  
Date

**DEPARTMENT APPROVALS**

Indicate Date Contacted	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.		
<u>2-5-25</u>	City Clerk (Liquor Licenses)	Kathy Kron	319-653-6584 ext 131 <a href="mailto:kkron@washingtioniowa.gov">kkron@washingtioniowa.gov</a>
	Comments/Restrictions:		
<u>2-20-25 + 3-3-25</u>	Police Chief	Jim Lester	319-458-0264 <a href="mailto:jlester@washingtioniowa.gov">jlester@washingtioniowa.gov</a>
	Comments/Restrictions:		
<u>2-20-25 + 3-3-25</u>	Fire Chief	Brendan DeLong	319-461-3796 <a href="mailto:firedept@washingtioniowa.gov">firedept@washingtioniowa.gov</a>
	Comments/Restrictions:		
<u>2-20-25 + 3-3-25</u>	Streets	JJ Bell	319-653-1538 <a href="mailto:jjbell@washingtioniowa.gov">jjbell@washingtioniowa.gov</a>
	Comments/Restrictions:		
<u>2-20-25</u>	Parks	Nick Pacha	319-321-4886 <a href="mailto:npacna@washingtioniowa.gov">npacna@washingtioniowa.gov</a>
	Comments/Restrictions:		
<u>2-20-25</u> <i>N/A</i>	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; <a href="mailto:jtaylor@co.washington.ia.us">jtaylor@co.washington.ia.us</a>		
	Comments/Restrictions:		

**CITY COUNCIL APPROVAL**

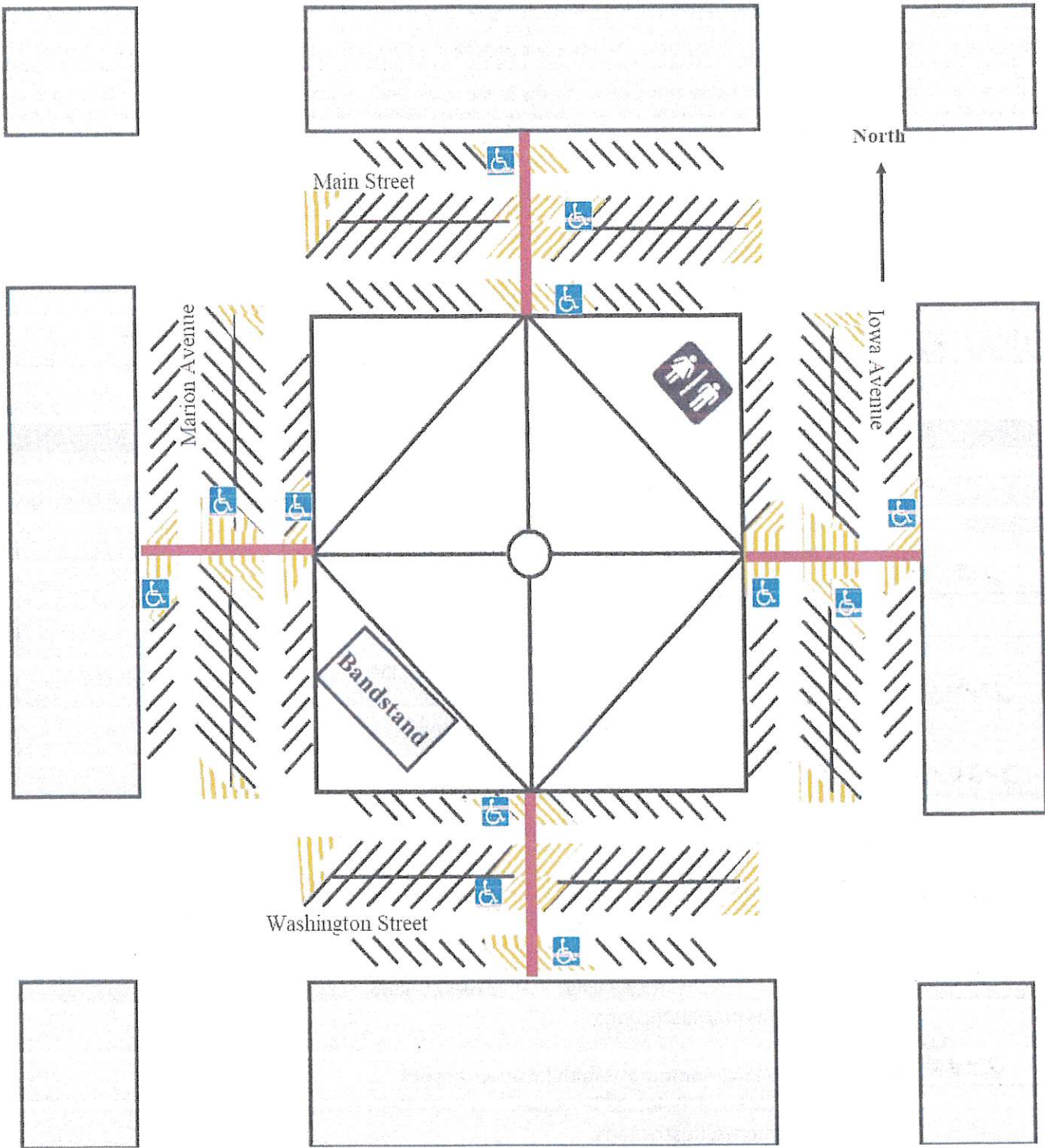
\_\_\_\_\_  
City Clerk Signature

\_\_\_\_\_  
Date of Action

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

CONDITIONS IMPOSED: \_\_\_\_\_

**Downtown Map (If Area Outside Downtown, Please Attach a Map):**







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/14/2025

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Church Mutual Insurance Company, S.I. 3000 Schuster Lane P.O. Box 357 Merrill WI 54452	<b>CONTACT NAME:</b> Church Mutual Insurance Company, S.I. <b>PHONE (A/C, No, Ext):</b> 1-800-554-2642 <b>FAX (A/C, No):</b> 855-264-2329 <b>E-MAIL ADDRESS:</b> customerservice@churchmutual.com
<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURER A:</b> Church Mutual Insurance Company, S.I.	<b>NAIC #</b> 18767
<b>INSURER B:</b>	
<b>INSURER C:</b>	
<b>INSURER D:</b>	
<b>INSURER E:</b>	
<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

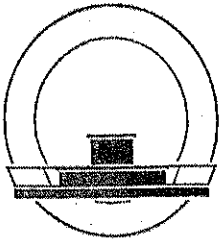
**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	0336024 25-794555	11/07/2024	11/07/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

"Certificate holder is an additional insured as required by written contract or agreement per the General Liability Enhancement endorsement attached to the policy."

<b>CERTIFICATE HOLDER</b>  City of Washington IA 215 E Washington St  Washington IA 52353	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk  
Contact Info: Kathy Kron, 319-653-6584 ext 131;

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

### 1. APPLICANT INFORMATION

Name/Event: Steve Angrisano Concert

Coordinator: St. James Church / Regina Schantz

Contact Number: 319-750-2453

Email Address: Schantz.regina@gmail.com

### 2. EVENT INFORMATION

Event Description: A concert by Christian singer Steve Angrisano, to benefit the charity, Mary's Meals.

Days/Dates of Event: Friday, Aug. 8 Food Truck

Time(s) of Event: (Include Set Up/Tear Down Time) 4:30 setup, Food 5:30, Concert 6:30  
Tear Down 8:30-9:00

Event Location: Central Park + stage

Will event require an alcohol license or require modification of an existing license?  Yes  No

### 3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Method of Notification for businesses/downtown residents (if applicable):

\_\_\_\_\_

\_\_\_\_\_

**Other Requests**

- Temporarily park in a "No Parking" area location: \_\_\_\_\_
- Use of City Park (specify park: Central Park)
- Electrical Needs: sound equipment
- Walk/Run (attach map of route and indicate streets to be closed)
- Fireworks (specify location:)
- Use of gators/UTV/ATV on City streets
- Parade (attach map of route and indicate streets to be closed)
- Tent(s) to be used -- over 400 sq ft or canopies over 1,000 sq ft
- Other (please specify:)

**4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON**

- Street barricades
- Emergency "No Parking" Signs
- Traffic cones (food truck)
- Picnic Tables
- Yield signs for crosswalks
- Garbage/Recycling Barrels
- Street Sweeping following (parades)
- Other (please specify:)

**5. SOUND SYSTEMS** Please indicate if the following will be used (verify availability with Parks Dept):

- Amplified Sound/Speaker System
  - Public Address System
  - Recorded/Live Music
  - If so: BMI/ASCAP License obtained?
- Not sure of details yet. He may have his own equipment. ?

**6. SANITATION** Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

- Will additional restrooms be brought to the site?  Yes  No If yes, how many? \_\_\_\_\_  
(General guideline of 1 restroom/100 people)
- Will handwashing/hand sanitizer stations be provided?  Yes  No if yes, how many? \_\_\_\_\_

Contact Person: Regina Schantz Phone: 319-750-2453

**7. INSURANCE**

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted  Certificate of Insurance not required



**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind than the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Regina Achantz  
Applicant/Sponsor Signature

3-8-25  
Date

**DEPARTMENT APPROVALS**

Indicate Date Contacted	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.		
<u>                    </u>	City Clerk	Kathy Kron	319-653-6584 ext 131
	(Liquor Licenses)		
	Comments/Restrictions:		
<u>                    </u>	Police Chief	Jim Lester	319-458-0264
	Comments/Restrictions:		
<u>                    </u>	Fire Chief	Brendan DeLong	319-461-3796
	Comments/Restrictions:		
<u>                    </u>	Streets	JJ Bell	319-653-1538
	Comments/Restrictions:		
<u>called 2/27/25</u>	Parks	Nick Pacha	319-321-4886
	Comments/Restrictions:		
<u>                    </u>	County Environmental Health (if serving food): Jason Taylor; 319-461-2876;		
	Comments/Restrictions:		

**CITY COUNCIL APPROVAL**

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_  
Date of Action \_\_\_\_\_

City Clerk Signature \_\_\_\_\_

CONDITIONS IMPOSED: \_\_\_\_\_

# Certificate of Coverage

Date: 3/7/2025

<b>Certificate Holder</b> Diocese of Davenport 780 W. Central Park Avenue Davenport, IA 52804	<b>This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.</b>
<b>Covered Location</b> ST JAMES 602 W. 2ND ST WASHINGTON, IA 52353-1933	<b>Company Affording Coverage</b> THE CATHOLIC MUTUAL RELIEF SOCIETY OF AMERICA 10843 OLD MILL RD OMAHA, NE 68154

**Coverages**

**This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.**

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
	Property				Real & Personal Property	
	D. General Liability  <input checked="" type="checkbox"/> Occurrence <input type="checkbox"/> Claims Made	9165	7/1/2025	7/1/2026	Each Occurrence	1,000,000
					General Aggregate	2,000,000
					Products-Comp/OP Agg	
					Personal & Adv Injury	
					Fire Damage (Any one fire)	
					Med Exp (Any one person)	
	Excess Liability				Each Occurrence	
					Annual Aggregate	
	Other				Each Occurrence	
					Claims Made	
					Annual Aggregate	
					Limit/Coverage	

**Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)**  
 St. James' Christian Concert to benefit charity on August 8, 2025.

<b>Holder of Certificate</b>  Additional Protected Person(s)  City of Washington	<b>Cancellation</b>  Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.  Authorized Representative <i>Paul A. Peterson</i>
--	--

085000999

# ENDORSEMENT

(TO BE ATTACHED TO CERTIFICATE)

Effective Date of Endorsement 8/8/2025 Charge \_\_\_\_\_ Credit \_\_\_\_\_  
Cancellation Date of Endorsement 8/9/2025  
Certificate Holder Diocese of Davenport 780 W. Central Park Avenue Davenport, IA 52804  
Location ST JAMES 602 W. 2ND ST WASHINGTON, IA 52353-1933  
Certificate No. 9165 of The Catholic Mutual Relief Society of America is amended as follows:

## SECTION II - ADDITIONAL PROTECTED PERSON(S)

It is understood and agreed that Section II - Liability (only with respect to Coverage D - General Liability), is amended to include as an **Additional Protected Person(s)** the organization(s) shown in the schedule below.

### Schedule - ADDITIONAL PROTECTED PERSON(S)

City of Washington
Remarks: St. James' Christian Concert to benefit charity on August 8, 2025.

However, the following limitations apply to coverage:

1. The maximum limits of coverage provided by Catholic Mutual Relief Society of America to the **Additional Protected Person(s)** named in this endorsement shall not exceed the coverage dollar amount specifically required by contract or agreement and agreed to by the **Protected Person(s)**. In the absence of specific coverage limits within a referenced contract or agreement, the limits of liability afforded to the **Additional Protected Person(s)** must be listed on a separate Certificate of Coverage form attached to this endorsement. All limits of liability extended by this endorsement are inclusive of both Section II Coverage D and Section VII coverages (if applicable).
2. Unless specifically agreed to by contract or agreement, the coverage extended to the **Additional Protected Person(s)** by this endorsement is excess and non-contributory over any other available coverage or insurance.
3. This endorsement does not apply to any **Occurrence** outside the specific date(s) of a facility use agreement or terms of a lease.
4. This endorsement does not extend coverage to the **Additional Protected Person(s)** for **Occurrences** which cannot be attributed to primary acts or omissions of the **Protected Person(s)**.
5. Provided that a premises is utilized by the **Protected Person(s)** in a manner consistent with its intended purpose and in accordance with the applicable contract, agreement, or lease, this endorsement does not extend coverage to the **Additional Protected Person(s)** for premises defects or other **Occurrences** which could not be discovered by the **Protected Person(s)** with reasonable diligence.
6. The limited coverage afforded to the **Additional Protected Person(s)** by this endorsement only applies to the extent permissible by law and shall not apply to non-delegable duties unless specifically agreed to by contract or agreement.

This extension of coverage shall not enlarge the scope of coverage provided to the **Certificate Holder** under this Certificate nor increase the limit of liability thereunder. Unless otherwise agreed by contract or agreement, coverage extended under this endorsement to the **Additional Protected Person(s)** will not precede the effective date of this endorsement or extend beyond the cancellation date.

**CITY OF WASHINGTON, IOWA  
CLAIMS REPORT  
MARCH 18, 2025**

<b>POLICE</b>	ARNOLD MOTOR SUPPLY	SUPPLIES	126.96
	BDH TECHNOLOGY LLC	IT CONTRACT/COMPUTER	2706.00
	BRDECKA, MIA	MILEAGE REIMBURSEMENT	207.90
	CAPITAL ONE	TRAINING EQUIPMENT	3.98
	ELLIOTT BULK SERVICES, LLC	FUEL	4380.07
	KCTC	PHONE & INTERNET	199.36
	NATIONAL TACTICAL OFFICERS	MEMBERSHIP- S. ALTENHOFEN	35.00
	SLEEP INN & SUITES	LODGING-KEPHART, LESTER, ALTEN	537.60
	VANWILLIGEN, BRIAN	REIMB FOR MAILING CHARGES	19.36
	VERIZON WIRELESS	WIRELESS SERVICE	961.50
		<b>TOTAL</b>	<b>9177.73</b>
	<b>FIRE</b>	ACE-N-MORE	SUPPLIES
ALL AMERICAN PEST CONTROL		PEST CONTROL	52.50
AMAZON CAPITAL SERVICES		SUPPLIES	43.07
CONVERGENCE NORTH		REPROGRAMMING DEVICES	575.00
COURTESY DOOR SALES & SER		DOOR SERVICE	448.33
CUSTOM IMPRESSIONS INC		EMBROIDERY	145.62
ELLIOTT BULK SERVICES, LLC		FUEL	1296.97
GALLS LLC		HATS & SHIRTS	928.61
HEIMAN FIRE EQUIPMENT		SUPPLIES	27.48
INTERSTATE POWER SYSTEMS INC		ENGINE #1 REPAIR	3898.63
KCTC		PHONE & INTERNET	153.02
SFM IOWA CITY LLC		PARTS FOR RANGER	129.00
VERIZON WIRELESS		WIRELESS SERVICE	80.02
		<b>TOTAL</b>	<b>7839.41</b>
<b>EMS</b>	GIPPLE, CHRISTIAN	REIMBURSEMENT FOR TRAINING	61.99
		<b>TOTAL</b>	<b>61.99</b>
<b>DEVELOPMENT SERVICES</b>	BRUNS, DAVID	FEB. INSPECTION ASSISTANCE	69.33
	ELLIOTT BULK SERVICES, LLC	FUEL	66.68
	HARTSOCK, BILL	FEBRUARY INSPECTION ASSIST	82.83
	INTERNATIONAL CODE COUNCIL, INC.	MEMBERSHIP RENEWAL	170.00
	VERIZON WIRELESS	WIRELESS SERVICE	132.95
		<b>TOTAL</b>	<b>521.79</b>
<b>LIBRARY</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00
	ACE-N-MORE	JANITORIAL SUPPLIES	58.97
	ALLIANT ENERGY	ALLIANT ENERGY	3140.75
	BAKER & TAYLOR	LIBRARY MATERIALS	923.98
	BERRY, STEVEN T.	WRITERS WORKSHOP	50.00
	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	49.48
	CINTAS CORP LOC. 342	MAT SERVICE	135.81
	KCTC	PHONE & INTERNET	368.63
	PATTERSON, MARY	PROGRAM FEE	50.00
	SCHOOL LIBRARY JOURNAL	1-YR SUBSCRIPTION	169.00
	SITLER'S SUPPLIES INC.	LIGHT REPLACEMENTS	290.00
		<b>TOTAL</b>	<b>5276.62</b>
<b>PARKS</b>	ACE-N-MORE	SUPPLIES	1.84
	ALLIANT ENERGY	ALLIANT ENERGY	2259.38

AMAZON CAPITAL SERVICES	SUPPLIES	278.84
ARNOLD MOTOR SUPPLY	PARTS	59.49
CINTAS FIRST AID & SAFETY	SAFETY SUPPLIES	7.15
ELLIOTT BULK SERVICES, LLC	FUEL	379.47
KCTC	PHONE & INTERNET	431.15
VERIZON WIRELESS	WIRELESS SERVICE	40.01
	<b>TOTAL</b>	<b>3457.33</b>

<b>POOL</b>	KCTC	PHONE & INTERNET	15.95
	OUTDOORSINESS	NEW POOL CHAIRS	3000.00
		<b>TOTAL</b>	<b>3015.95</b>

<b>CEMETERY</b>	ELLIOTT BULK SERVICES, LLC	FUEL	1090.53
	KCTC	PHONE & INTERNET	120.28
	MOORE'S BP AMOCO, INC.	FLATBED LOADER TRACTOR TOW	225.00
	VERIZON WIRELESS	WIRELESS SERVICE	46.47
	WENGER TRUCK	F 600- DUMPBED/TRUCK REPAIR	3348.35
		<b>TOTAL</b>	<b>4830.63</b>

<b>FINANCIAL ADMIN</b>	ACCESS SYSTEMS LEASING	COPIER LEASE	433.61
	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	ALLIANT ENERGY	ALLIANT ENERGY	26.85
	AMAZON CAPITAL SERVICES	SUPPLIES	43.09
	BDH TECHNOLOGY LLC	DOMAIN RENEWAL	35.00
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	116.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE/INSTALL	1395.00
	J MARIE ELECTRIC LLC	CITY HALL CIRCULATING PUMP	136.41
	KCTC	PHONE & INTERNET	1129.15
	TYLER TECHNOLOGIES	TIME & ATTENDANCE SOFTWARE	48.33
	WASH COUNTY MINIBUS	MARCH 2025 LOST	22917.83
	WMPF GROUP LLC	LEGAL ADVERTISING	439.18
		<b>TOTAL</b>	<b>26752.95</b>

<b>AIRPORT</b>	ACE-N-MORE	SUPPLIES	34.57
	CLOUDBURST 9	INTERNET	106.35
	IOWA PUBLIC AIRPORTS ASSOC.	MEMBERSHIP RENEWAL	200.00
	KCII	ADVERTISING	113.52
	VERIZON WIRELESS	WIRELESS SERVICE	46.47
	VETTER'S INC-CULLIGAN WATER	2 INVOICES- 1/31/25-3/24/2	100.22
	WINDSTREAM IOWA COMMUNICATIONS	MARCH SERVICE	221.06
		<b>TOTAL</b>	<b>822.19</b>

<b>ROAD USE</b>	ARNOLD MOTOR SUPPLY	PARTS	628.42
	ASCENDANCE TRUCKS EASTERN IOWA LLC	PUMP TRUCK MIRROR	175.50
	DOUDS STONE LLC	ROADSTONE	978.36
	ELLIOTT BULK SERVICES, LLC	FUEL	2343.57
	ELLIOTT OIL COMPANY-BP ONE TRIP	FUEL	18.41
	HI-LINE INC	SUPPLIES	170.27
	LAWSON PRODUCTS INC	WHITE STRIPE PAINT	127.68
	WASHINGTON DISCOUNT TIRE	UTILITY DUMP TRAILER TIRES	770.40
	WASHINGTON LUMBER	STREET SWEEPING SIGNS	92.60
		<b>TOTAL</b>	<b>5305.21</b>



<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY	11801.42
	J MARIE ELECTRIC LLC	REPAIR	611.50
		<b>TOTAL</b>	<b>12412.92</b>
<b>HOUSING REHAB</b>	WASH CO TREASURER	320 N AVE C PROPERTY TAXES	203.00
		<b>TOTAL</b>	<b>203.00</b>
<b>INDUSTRIAL DEVELOP</b>	WASH CO TREASURER	BUSINESS PARK PROPERTY TAX	2832.00
		<b>TOTAL</b>	<b>2832.00</b>
<b>WELLNESS PARK</b>	WASHINGTON LUMBER	CONCESSION STAND	22.74
		<b>TOTAL</b>	<b>22.74</b>
<b>RESIDENTIAL DEVELOP</b>	WASH CO TREASURER	BELL LAND PROPERTY TAX	433.00
		<b>TOTAL</b>	<b>433.00</b>
<b>TREE COMMITTEE</b>	CUSTOM IMPRESSIONS INC	PLAQUE	31.20
		<b>TOTAL</b>	<b>31.20</b>
<b>K-9 PROGRAM</b>	TOWN & COUNTRY VET CLINIC	DEX- LODGING	49.00
		<b>TOTAL</b>	<b>49.00</b>
<b>LIBRARY GIFT</b>	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS	158.27
	BAKER & TAYLOR	LIBRARY MATERIALS	32.07
	KCII	PROGRAM PROMOTION	113.52
	MCCLENAHAN, CRAIG	AUDIO 101	100.00
	OVERDRIVE, INC.	DIGITAL MATERIALS	532.03
	PLAYAWAY PRODUCTS	LIBRARY MATERIALS	1516.74
	TUCCI, JESSICA H.	POTTERY	351.74
		<b>TOTAL</b>	<b>2804.37</b>
<b>WATER PLANT</b>	ALLIANT ENERGY	ALLIANT ENERGY	19543.18
	ACE-N-MORE	SUPPLIES	36.99
	BERNAL, GABRIEL	WATER DEPOSIT REFUND	110.61
	BISHOP, CAMERON & KA	WATER DEPOSIT REFUND	21.30
	DAWLEY, ERMA	WATER DEPOSIT REFUND	102.19
	ELLIOTT BULK SERVICES, LLC	FUEL	147.18
	EPPERLY, RANDY	MILEAGE REIMBURSEMENT	14.70
	FRAME, HANNAH	WATER DEPOSIT REFUND	109.74
	GLOBAL PAYMENTS	DC/CC ADMIN FEE	5445.25
	HOLT, CHRISTOPHER	WATER DEPOSIT REFUND	40.37
	HOLTMYER, HUNTER	WATER DEPOSIT REFUND	45.42
	IA DEPT OF REVENUE	IA DEPT OF REVENUE	9203.69
	IGRAPHIX, INC	DISCONNECT NOTICES	175.00
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	201.50
	IOWA ASSN. OF MUNICIPAL UTILITIES	WATER MEMBERSHIP DUES	1150.00

J MARIE ELECTRIC LLC	REPAIR	932.49
KCTC	PHONE & INTERNET	158.67
KLEIN ELECTRICAL SERVICES	WATER TOWER SERVICE	325.00
PADILLA, RUBEN	WATER DEPOSIT REFUND	32.85
TYLER TECHNOLOGIES	TIME & ATTENDANCE SOFTWARE	48.33
VERIZON WIRELESS	WIRELESS SERVICE	46.47
	<b>TOTAL</b>	<b>37890.93</b>

**WATER DISTRIBUTION**

ALLIANT ENERGY	ALLIANT ENERGY	135.97
ARNOLD MOTOR SUPPLY	SUPPLIES	189.41
CAPITAL ONE	TAPE	6.94
CORE & MAIN LP	WATER REPAIR PARTS	1206.32
ELLIOTT BULK SERVICES, LLC	FUEL	350.48
GILLUND ENTERPRISES	SUPPLIES	276.00
HY-VEE	SASSO MTG	64.52
IOWA ONE CALL	SERVICE	41.40
KCTC	PHONE & INTERNET	104.31
LAWSON PRODUCTS INC	STRIPE PAINT	120.96
RIVER PRODUCTS	BALLAST STONE	530.57
VERIZON WIRELESS	WIRELESS SERVICE	46.47
	<b>TOTAL</b>	<b>3073.35</b>

**SEWER PLANT**

ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00
ALLIANT ENERGY	ALLIANT ENERGY	663.94
AMAZON CAPITAL SERVICES	PLUG FOR UNDERPASS	142.42
ATCO INTERNATIONAL	TRUCK WASH	126.00
ELLIOTT BULK SERVICES, LLC	FUEL	300.29
EUROFINS ENVIRONMENT TESTING NC	CERTIFIED TESTING	1652.08
IA DEPT OF REVENUE	SALES TAX	2270.38
IGRAPHIX, INC	METER SHIPPING	21.23
KCTC	PHONE & INTERNET	258.62
TYLER TECHNOLOGIES	TIME & ATTENDANCE SOFTWARE	48.34
USA BLUEBOOK	LAB SUPPLIES	219.44
VERIZON WIRELESS	WIRELESS SERVICE	139.41
WINDSTREAM IOWA COMMUNICATIONS	MARCH SERVICE	67.58
	<b>TOTAL</b>	<b>5944.73</b>

**SEWER COLLECTION**

ARNOLD MOTOR SUPPLY	SUPPLIES	621.98
ALLIANT ENERGY	ALLIANT ENERGY	2219.11
KCTC	PHONE & INTERNET	104.31
MIDWEST WHEEL	BATTERIES AND CORE CHARGE	195.90
LAWSON PRODUCTS INC	STRIPE PAINT	127.68
VERIZON WIRELESS	WIRELESS SERVICE	38.01
MIDWEST FRAME AND AXLE	HEADLIGHT HOUSING	117.05
HI-LINE INC	SUPPLIES	235.95
WASHINGTON DISCOUNT TIRE	TRAILER TIRE REPAIRS	312.66
ELLIOTT BULK SERVICES, LLC	FUEL	1142.50
	<b>TOTAL</b>	<b>5115.15</b>

**SANITATION**

ABC DISPOSAL SYSTEMS	REFUSE & RECYCLING & TAGS	56702.75
	<b>TOTAL</b>	<b>56702.75</b>

**SELF INSURANCE**

EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	498.75
	<b>TOTAL</b>	<b>498.75</b>

**TOTAL 195075.69**

**CITY OF WASHINGTON, IOWA  
MONTH TO DATE TREASURERS REPORT  
FEBRUARY 28, 2025**

FUND	2/1/2025	M-T-D	REVENUES NOT	M-T-D	EXPENSES NOT	2/28/2025
	BEGINNING CASH BALANCE	REVENUES	YET RECEIVED	EXPENDITURES	YET EXPENDED	ENDING CASH BALANCE
001-GENERAL FUND	993,862.76	14,609.60	-	379,296.25	-	629,176.11
002-AIRPORT FUND	407,377.95	13,207.34	-	60,251.24	-	360,334.05
010-CHAMBER REIMBURSEMENT	3,214.91	8,923.36	-	7,586.15	-	4,552.12
011-MAIN STREET REIMBURSEMENT	1,735.88	5,198.11	-	4,470.62	-	2,463.37
012-WEDG REIMBURSEMENT	790.50	8,773.61	-	7,907.14	-	1,656.97
050-DOWNTOWN INCENTIVE GRANT	181,473.15	-	-	-	-	181,473.15
110-ROAD USE	805,561.47	75,098.40	-	58,240.73	-	822,419.14
112-EMPLOYEE BENEFITS	-	7,233.36	-	7,233.36	-	-
121-LOCAL OPTION SALES TAX	-	91,671.35	-	91,671.35	-	-
122-LOST DEBT SERVICE	135,870.00	-	-	-	-	135,870.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	155,274.34	1,710.12	-	1,140.17	-	155,844.29
129-SC RES UR	37,764.01	-	-	-	-	37,764.01
131-URBAN RENEWAL AREA #4	31,499.83	776.45	-	-	-	32,276.28
145-HOUSING REHABILITATION	(8,185.32)	-	-	70,000.00	-	(78,185.32)
146-LMI TIF SET-ASIDE	103,312.27	-	-	-	-	103,312.27
200-DEBT SERVICE	515,835.11	8,247.76	-	-	-	524,082.87
300-CAPITAL EQUIPMENT	138,655.98	121,669.00	-	5,123.95	-	255,201.03
301-CAPITAL PROJECTS FUND	345,385.92	11,264.76	-	24,216.26	-	332,434.42
305-RIVERBOAT FOUND CAP PROJ	1,198,235.47	-	-	-	-	1,198,235.47
308-INDUSTRIAL DEVELOPMENT	1,117,156.05	705.11	-	-	-	1,117,861.16
310-WELLNESS PARK	(177,926.78)	-	-	39,326.94	-	(217,253.72)
311-SIDEWALK REPAIR & REPLACE	107,189.66	-	-	-	-	107,189.66
312-TREE REMOVAL & REPLACE	15,123.59	-	-	-	-	15,123.59
315-RESIDENTIAL DEVELOPMENT	585,912.60	2,220.19	-	-	-	588,132.79
317-ARPA CAPITAL PROJECTS	225,133.91	1,593.27	-	-	-	226,727.18
325-BUILDING & FACILITY MAINT	120,824.39	-	-	-	-	120,824.39
510-MUNICIPAL BAND	12,156.96	-	-	-	-	12,156.96
520-DOG PARK	3,575.87	-	-	-	-	3,575.87
530-TREE COMMITTEE	7,787.43	800.00	-	61.22	-	8,526.21
540-POLICE FORFEITURE	3,735.65	-	-	-	-	3,735.65
541-K-9 PROGRAM	4,427.75	100.00	-	89.98	-	4,437.77
545-SAFETY FUND	6,028.73	-	-	300.00	-	5,728.73
550-PARK GIFT	47,772.92	90.82	-	-	-	47,863.74
570-LIBRARY GIFT	78,744.11	2,349.59	-	25,111.68	-	55,982.02
580-CEMETERY GIFT	1,968.00	-	-	-	-	1,968.00
600-WATER UTILITY	812,876.41	180,223.58	-	126,343.78	-	866,756.21
601-WATER DEPOSIT FUND	33,415.00	1,950.00	-	1,350.00	-	34,015.00
610-SANITARY SEWER	1,397,879.69	197,606.73	-	77,651.79	-	1,517,834.63
670-SANITATION	251,360.52	60,127.57	-	55,275.40	-	256,212.69
950-SELF INSURANCE	643,767.79	1,413.74	-	3,393.25	-	641,788.28
951-UNEMPLOYMENT SELF INS	86,563.01	7.95	-	-	-	86,570.96
<b>TOTAL BALANCE</b>	<b>10,512,307.49</b>	<b>817,571.77</b>	<b>-</b>	<b>1,046,041.26</b>	<b>-</b>	<b>10,283,838.00</b>

Cash in Bank - Pooled Cash

		Interest Rate
Wash St. Bank - Operating Account	3,347,314.18 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	-
Cash in Drawer	350.00	N/A
Investment in IPATT	2,188,389.22	0.20%
Wash St - Farm Mgmt Acct	231,711.63	-
Wash St Bank - CD 1/14/2019	537,862.14	0.65%
Wash St Bank - CD 08/30/2018	280,324.70	0.65%
Wash St Bank - ISC Account	3,697,886.13	3.75%
<b>TOTAL CASH IN BANK</b>	<b>10,283,838.00</b>	

(1) Washington State Bank	3,457,428.48
Outstanding Deposits & Checks/Wages payable	(110,114.30)
	<u>3,347,314.18</u>

**CITY OF WASHINGTON, IOWA**  
**YEAR TO DATE TREASURERS REPORT**  
**FEBRUARY 28, 2025**

FUND	7/1/2024	Y-T-D	REVENUES NOT	Y-T-D	EXPENSES NOT	2/28/2025
	BEGINNING					REVENUES
	CASH BALANCE					BALANCE
001-GENERAL FUND	1,000,000.00	2,956,951.48	-	3,327,775.37	-	629,176.11
002-AIRPORT FUND	387,734.94	278,348.42	-	305,749.31	-	360,334.05
010-CHAMBER REIMBURSEMENT	3,262.44	72,397.76	-	71,108.08	-	4,552.12
011-MAIN STREET REIMBURSEMENT	472.15	38,606.12	-	36,614.90	-	2,463.37
012-WEDG REIMBURSEMENT	4,835.72	81,552.08	-	84,730.83	-	1,656.97
050-DOWNTOWN INCENTIVE GRANT	231,473.15	-	-	50,000.00	-	181,473.15
110-ROAD USE	620,246.57	772,593.74	-	570,421.17	-	822,419.14
112-EMPLOYEE BENEFITS	-	548,940.04	-	548,940.04	-	-
114-EMERGENCY LEVY	-	351.90	-	351.90	-	-
121-LOCAL OPTION SALES TAX	-	830,084.09	-	830,084.09	-	-
122-LOST DEBT SERVICE	-	158,440.00	-	22,570.00	-	135,870.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	120,681.62	56,884.57	-	21,721.90	-	155,844.29
125-UNIF COMM UR-NE IND	-	42,465.56	-	42,465.56	-	-
127-UNIF COMM UR - BRIARWOOD	-	15,762.06	-	13,762.06	-	-
129-SC RES UR	-	59,845.06	-	22,081.05	-	37,764.01
131-URBAN RENEWAL AREA #4	-	32,276.28	-	-	-	32,276.28
132-UNIF COMM UR - EBD	-	29,530.75	-	29,530.75	-	-
133-UNIF COMM UR-IRE	-	55,905.09	-	55,905.09	-	-
134-DOWNTOWN COMM UR	-	3,778.81	-	3,778.81	-	-
135-UNIFIED COMM UR-BAZOOKA	-	32,158.68	-	32,158.68	-	-
145-HOUSING REHABILITATION	-	105,355.00	-	183,540.32	-	(78,185.32)
146-LMI TIP SET-ASIDE	37,334.88	65,977.39	-	-	-	103,312.27
200-DEBT SERVICE	24,845.68	644,590.94	-	145,353.75	-	524,082.87
300-CAPITAL EQUIPMENT	910,654.02	151,474.52	-	806,927.51	-	255,201.03
301-CAPITAL PROJECTS FUND	374,940.02	391,070.83	-	433,376.43	-	332,434.42
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	822,830.08	412,909.61	-	37,504.22	-	1,198,235.47
308-INDUSTRIAL DEVELOPMENT	519,625.13	1,104,032.00	-	505,765.97	-	1,117,861.16
310-WELLNESS PARK	-	6,980.00	-	224,233.72	-	(217,253.72)
311-SIDEWALK REPAIR & REPLACE	120,578.86	1,185.00	-	14,574.20	-	107,189.66
312-TREE REMOVAL & REPLACE	15,648.59	-	-	525.00	-	15,123.59
315-RESIDENTIAL DEVELOPMENT	513,765.90	75,030.89	-	664.00	-	588,132.79
317-ARPA CAPITAL PROJECTS	226,091.67	15,635.51	-	15,000.00	-	226,727.18
325-BUILDING & FACILITY MAINT	120,824.39	-	-	-	-	120,824.39
510-MUNICIPAL BAND	12,106.96	50.00	-	-	-	12,156.96
520-DOG PARK	3,375.87	-	-	-	-	3,375.87
530-TREE COMMITTEE	20,038.29	1,652.85	-	13,164.93	-	8,526.21
540-POLICE FORFEITURE	3,631.25	104.40	-	-	-	3,735.65
541-K-9 PROGRAM	4,499.73	525.00	-	586.96	-	4,437.77
545-SAFETY FUND	5,028.73	1,000.00	-	300.00	-	5,728.73
550-PARK GIFT	47,414.86	1,614.38	-	1,165.50	-	47,863.74
570-LIBRARY GIFT	75,624.89	48,873.60	-	68,516.47	-	55,982.02
580-CEMETERY GIFT	1,968.00	-	-	-	-	1,968.00
600-WATER UTILITY	490,805.38	1,612,047.93	-	1,236,097.10	-	866,756.21
601-WATER DEPOSIT FUND	33,605.00	10,350.00	-	9,940.00	-	34,015.00
602-WATER SINKING	-	34,190.00	-	34,190.00	-	-
603-WATER CAPITAL PROJECTS	475,026.40	360,584.97	-	835,611.37	-	-
610-SANITARY SEWER	889,421.83	1,738,842.72	-	1,110,429.92	-	1,517,834.63
612-SEWER SINKING	-	105,735.00	-	105,735.00	-	-
670-SANITATION	213,672.82	483,739.71	-	441,199.84	-	256,212.69
950-SELF INSURANCE	612,974.65	57,225.95	-	28,412.32	-	641,788.28
951-UNEMPLOYMENT SELF INS	89,579.14	603.82	-	3,612.00	-	86,570.96
<b>TOTAL BALANCE</b>	<b>9,113,989.61</b>	<b>13,498,224.51</b>	<b>-</b>	<b>12,328,376.12</b>	<b>-</b>	<b>10,283,838.00</b>

Cash in Bank - Pooled Cash

Wash St. Bank - Operating Account	3,347,314.18 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	2,188,389.22	0.20%
Wash St - Farm Mgmt Acct	231,711.63	
Wash St Bank - CD 1/14/2019	537,862.14	0.65%
Wash St Bank - CD 08/30/2018	280,324.70	0.65%
Wash St Bank - ISC Account	3,697,886.13	3.75%
<b>TOTAL CASH IN BANK</b>	<b>10,283,838.00</b>	

(1) Washington State Bank  
Outstanding Deposits & Checks/Wages payable  
3,457,428.48  
(110,114.30)  
3,347,314.18




*Millie Youngquist, Mayor*  
*Joe Gaa, City Administrator*  
*Kelsey Brown, Finance Director*  
*Kathy Kron, City Clerk*  
*Kevin Olson, City Attorney*

*City of Washington*  
*215 East Washington Street*  
*Washington, Iowa 52353*  
*(319) 653-6584 Phone*  
*(319) 653-5273 Fax*

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MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: March 14, 2025

SUBJECT: Right-of-Way Vacation-Third and Final Reading of Ordinance

At the March 4<sup>th</sup> Council meeting, a public hearing was held on an ordinance to vacate the right-of-ways in a mostly undeveloped plat of land between 4<sup>th</sup> and 6<sup>th</sup> Avenues and 11<sup>th</sup> and 13<sup>th</sup> Streets. Following the public hearing, the Council approved the 2<sup>nd</sup> reading of the ordinance. All but one parcel in this area has been purchased by DW Development who plans to re-plat the area into lots for single-family homes or duplexes. Although the area was originally platted, only limited development occurred.

A third and final reading of the ordinance has been placed on the March 18<sup>th</sup> Council meeting agenda. If you have any questions or comments regarding this matter, feel free to contact me at your convenience.



Prepared by: Kevin D. Olson, Washington City Attorney, PO Box 5640, Coralville, Iowa 52241 (319)351-2277  
Return to: Washington City-Clerk, 215 E. Washington Street, Washington, Iowa 52353.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE VACATING A PORTION OF E. 12<sup>TH</sup> STREET BETWEEN N. 4<sup>TH</sup> AVENUE AND N. 6<sup>TH</sup> AVENUE.

WHEREAS, the City Council of the City of Washington has been requested by the owners of adjacent property to vacate a portion of E. 12<sup>th</sup> Street between its intersection with the east right-of-way line of N. 4<sup>th</sup> Avenue easterly to the westerly right-of-way line of N. 6<sup>th</sup> Avenue (the "Parcel"); and

WHEREAS, the excess right-of-way is of no use to the City, and should be returned to the tax rolls.

NOW, THEREFORE, BE IT ORDAINED, as follows:

1. Vacation. That the rights-of-way described herein as the Parcel, is hereby vacated.
2. Quit Claim Deed. That upon the passage of this Ordinance, the Mayor and City Clerk will execute a Quit Claim Deed to D.W. Development, LLC, as the owner of the adjacent properties to the Parcel.
3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.
4. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Illa Earnest, Mayor Pro Tem

Attest:

\_\_\_\_\_  
Kathy Kron, City Clerk

Approved on First Reading: February 18, 2025  
Approved on Second Reading: March 4, 2025  
Approved on Third & Final Reading: March 18, 2025

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the  
\_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk



*Millie Youngquist, Mayor*  
*Joe Gaa, City Administrator*  
*Kelsey Brown, Finance Director*  
*Kathy Kron, City Clerk*  
*Kevin Olson, City Attorney*

*City of Washington*  
*215 East Washington Street*  
*Washington, Iowa 52353*  
*(319) 653-6584 Phone*  
*(319) 653-5273 Fax*

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MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

A handwritten signature in blue ink, appearing to be "Joe Gaa", is written over the "FROM" line.

DATE: March 14, 2025

SUBJECT: Resolution to Approve Final Plat of the Sunrise Ridge Subdivision

For several months city staff has been working with representatives from the UP Home to create a small subdivision on a parcel of property along E. Adams Street. The subdivision will consist of five lots and has been re-zoned to R-1, which allows only for the construction of single-family residences. The final plat has been reviewed and approved by the Planning and Zoning Commission.

A resolution to approve the final plat of the Sunrise Ridge Subdivision has been placed on the agenda for the March 18<sup>th</sup> Council meeting. After that approval, we will record the plat and related documents. The lots will then be available for purchase and construction. If you have any questions feel free to contact me at your convenience.

RESOLUTION 2025-\_\_\_

A RESOLUTION APPROVING THE FINAL PLAT FOR  
SUNRISE RIDGE SUBDIVISION,  
WASHINGTON, IOWA

WHEREAS, the owner did properly file a Final Plat for Sunrise Ridge Subdivision, Washington, Iowa and,

WHEREAS, the property included in the subdivision is legally described as:

In part of Lot F, in the SW1/4 of Section 16, Township 75 North, Range 7 West of the 5th P.M., City of Washington, Washington County, Iowa, described as follows:

Commencing at the SW corner of Lot 9, Prairie Ridge Subdivision on the east line of Lot F, said point being also the **POINT OF BEGINNING**; thence North 00°16'34" East, 150.11 feet; thence South 88°04'52" West, 643.80 feet to a point on the east line of Auditor Parcel R; thence, along said line, South 01°10'51" East, 150.01 feet to a point on the north line of East Adams Street; thence, along said line, North 88°04'52" East, 639.98 feet to the **POINT OF BEGINNING**, containing 2.21 acres.

; and

WHEREAS, the final plat was reviewed and approved by the City of Washington's Planning and Zoning Commission; and

WHEREAS, said property has been dedicated with the free consent and in accordance with the desires of the owner; and

WHEREAS, the aforementioned plat and subdivision is found to conform with Chapter 354 of the State Code of Iowa, Chapter 166 of the Washington Code of Ordinances, and all other ordinances and City Staff have been made; and

WHEREAS, after due deliberation, said Commission has recommended that the final platting of the proposed subdivision, be accepted and approved.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the final platting of Sunrise Ridge Subdivision, Washington, Iowa is hereby approved.

BE IT FURTHER RESOLVED that the City Clerk of the City of Washington, Iowa, is hereby authorized and directed to certify a copy of this Resolution, along with the other documents required by Section 354.16 of the Code of Iowa (2025), to the County Recorder of Washington County, Iowa.

PASSED AND APPROVED this \_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Millie Youngquist, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Kron, City Clerk

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# FINAL PLAT

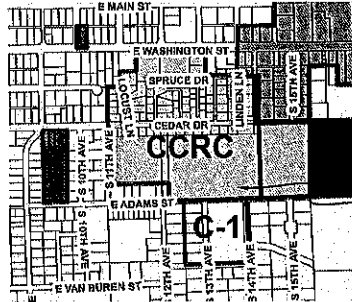
## INDEX LEGEND

Property Location: part Lot F in SW1/4 Section 16  
 Township 75 North, Range 7 West, City of Washington, Iowa  
 Surveyor: Robert H. Lanco, Iowa P.L.S. #21980, rob@lancesurveying.com  
 Return Document to: Lance Surveying Services (319) 986-6779  
 1605 North Broadway Street, Mt. Pleasant, IA 52641  
 Survey Requested by: Lonnie Litchfield  
 Proprietor: United Presbyterian Home of Washington, Iowa  
 Survey Completed: 26 August 2024  
 Sheet 1/1 | Basis of Bearing: IA RTK, ISPS Zone | Litchfield, Lonnie.dwg

# Sunrise Ridge Subdivision

## R-1 ONE-FAMILY RESIDENCE DISTRICT setbacks

Building Height	Minimum Lot Width	Minimum Front yard depth	Minimum side yard depth	Minimum Rear yard depth
1 and 1 1/2 stories	70 feet	25 feet	7 feet	35 feet
2 and 2 1/2 stories	70 feet	25 feet	9 feet	35 feet



Zoning: Current - CCRC  
 Proposed - R-1  
 Vicinity sketch NTS

Out Lot A is intended for use as a future street if development occurs north of Sunrise Ridge Subdivision.

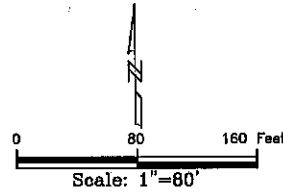
## Perimeter Description

In part of Lot F, in the SW1/4 of Section 16, Township 75 North, Range 7 West of the 5th P.M., City of Washington, Washington County, Iowa, described as follows:

Commencing at the SW corner of Lot 9, Prairie Ridge Subdivision on the east line of Lot F, said point being also the POINT OF BEGINNING;  
 thence North 00°16'34" East, 150.11 feet;  
 thence South 88°04'52" West, 643.80 feet to a point on the east line of Auditor Parcel R;  
 thence, along said line, South 01°10'51" East, 160.01 feet to a point on the north line of East Adams Street;  
 thence, along said line, North 88°04'52" East, 639.98 feet to the POINT OF BEGINNING, containing 2.21 acres.

The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.

End of Description



Auditor Parcel R  
 Richard S. & Virginia A. Bordwell

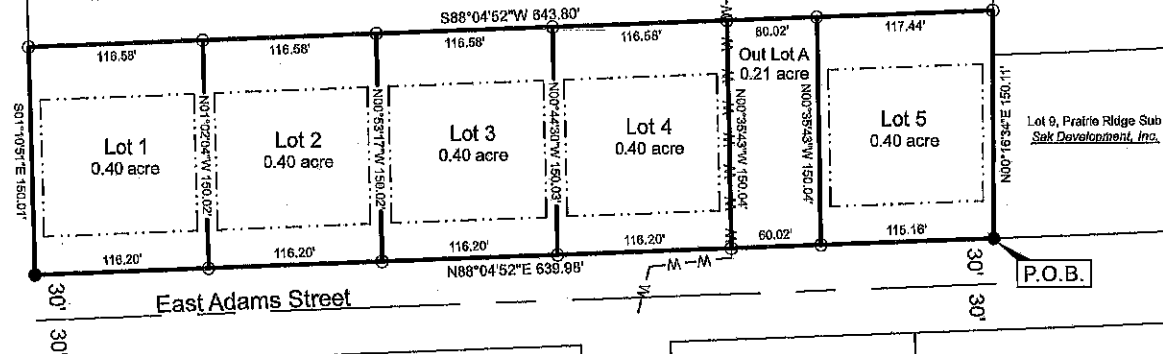
- Legend:
- set 1/2" x 30" rebar/orange cap #21980
  - found 5/8" rebar
  - property line
  - water line
  - - - building setback line (R-1)
  - road centerline
  - (#) dimension from previous record

20' wide water main easement  
 Misc. Bk. 49 Page 317  
 The United Presbyterian Home of Washington, Iowa

Owner/Subdivider:  
 United Presbyterian Home of Washington, Iowa.  
 1203 East Washington St.  
 Washington, IA 52353

Lot 8, Prairie Ridge Sub  
 Sak Development, Inc.

Lot 9, Prairie Ridge Sub  
 Sak Development, Inc.



Certification:  
 I hereby certify that this land surveying document was prepared, and the related survey work was performed by me or under my direct personal supervision, and that I am a duly licensed Professional Land Surveyor, under the laws of the State of Iowa.

Robert H. Lanco  
 Iowa Professional Land Surveyor #21980  
 License renewal date: December 31, 2025  
 Pages covered by this seal: 1

South 14th Avenue

The City of Washington	
APPROVED BY THE CITY OF WASHINGTON	
Planning and Zoning Chair, City of Washington	Date
The City of Washington	
APPROVED BY THE CITY OF WASHINGTON	
Mayor, City of Washington	Date



*Millie Youngquist, Mayor*  
*Joe Gaa, City Administrator*  
*Kelsey Brown, Finance Director*  
*Kathy Kron, City Clerk*  
*Kevin Olson, City Attorney*

*City of Washington*  
*215 East Washington Street*  
*Washington, Iowa 52353*  
*(319) 653-6584 Phone*  
*(319) 653-5273 Fax*

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MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

A handwritten signature in blue ink, appearing to be "Joe Gaa", is written over the name in the "FROM" line.

DATE: March 13, 2025

SUBJECT: Request to Approve Quote to Clean and Scan Egg Sewer Interceptor Line

In the FY2025 budget, funds were allocated to complete a study on the condition and future maintenance needs of the Egg Sewer Drainage Basis. While it sounds simple, the process will be months long and consist of multiple steps. A few months ago, an agreement with Strand and Associates was approved to complete the study. The study will consist of manhole inspections, smoke testing connection lines in the system and assessing the condition of the main interceptor line. In order to complete that task, the interceptor line must be jetted and then scanned. We do not have the equipment to complete these tasks, therefore have solicited quotes to complete that work.

Attached you will find a quote from Ace Pipe Cleaning. The quote has two parts, cleaning and scanning. The quote to complete the cleaning is \$47,874.00 and the quote to complete the scanning (MSI) is \$45,581.50. While there were other quotes for cleaning, they were all at a comparative amount. Ace Pipe Cleaning is the only vendor in the area (they are from Kansas City), there were no other quotes for scanning. Staff recommends approval of both the cleaning and scanning quotes from Ace for an estimated total of \$93,455.50.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.



**ACE PIPE CLEANING**  
A Carylton Company

8601 Universal Avenue  
Kansas City, MO 64120  
p: (816) 241-2891  
f: (816) 241-5054  
office@acepipe.com

**CONTRACT PROPOSAL**

Date: 1/30/25

**Customer:** Strand Associate  
**Attn:** Steve Soupir, PE CFM  
**Address:** 414 S. 17th suite 107  
Ames IA 50010  
**Email:** steve.soupir@strand.com  
**Phone:** 515-233-0000x8121

**Proposal #:** 25-186

**1. PROJECT DESCRIPTION:**

Washinton, IA – Egg Sewer Inspection- MSI

**2. SCOPE OF WORK:**

Ace Pipe Cleaning, Inc. ("APC") will provide the labor, equipment, material, and supplies for work performed on the Project in accordance with this Proposal (the "Work"), and will include the following:

APC will perform Multi-Sensor Inspection (MSI) of approximately 3,434 feet of 30-48 inch egg shaped sewers as directed by customer in Washington, IA.

**3. PRICING AND PAYMENT:**

DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
Mobilization/Demobilization	1	ls	\$ 5,500.00	\$ 5,500.00
MSI of egg-shaped sewer system	3434	lf	\$ 9.75	\$ 33,481.50
Confined Space Equipment per day	4	ea	\$ 250.00	\$ 1,000.00
PACP and MSI reporting	1	ls	\$ 2,100.00	\$ 2,100.00
Traffic control lane closure (if needed)	2	day	\$ 1,750.00	\$ 3,500.00
<b>TOTAL ESTIMATED PRICE</b>				<b>\$ 45,581.50</b>

Payment shall be due Net 30 days from APC's invoice date. Billing will reflect actual quantities achieved.

**4. SCHEDULE:** To be determined upon acceptance of this Proposal.

**5. CLARIFICATIONS/ASSUMPTIONS; TERMS & CONDITIONS:**

The Clarifications/Assumptions are part of this Proposal. APC's Terms and Conditions are attached and are incorporated into and part of this Proposal. Please review the Clarifications/Assumptions and APC's Terms and Conditions carefully. The pricing is based upon Customer's acceptance of APC's Clarifications/Assumptions and Terms and Conditions. This Proposal represents our complete offering. If there are any conflicts between Customer's requirements or plans and specifications and this Proposal, this Proposal shall govern.

**PREVAILING WAGE? YES NO**  
If yes, please provide Wage Determination.

**TAX EXEMPT? YES NO**  
If yes, please provide Tax Exemption Certificate.

ACE PIPE CLEANING, INC.	ACCEPTED by CUSTOMER:
Signed: <u>Casey Carbentine</u> Date <u>1/30/25</u> Title: <u>Ops Manager</u>	Signed: _____ Date _____ Title: _____



**ACE PIPE CLEANING**  
A Carylton Company

6601 Universal Avenue  
Kansas City, MO 64120  
p: (816) 241-2891  
f: (816) 241-5054  
office@acepipe.com

**CONTRACT PROPOSAL**

Date: 1/30/25

Customer: Strand Associate  
Attn: Steve Soupier, PE CFM  
Address: 414 S. 17th suite 107  
Ames IA 50010  
Email: steve.soupier@strand.com  
Phone: 515-233-0000x8121

Proposal #: 25-185

1. **PROJECT DESCRIPTION:**

Washinton, IA - Egg Sewer Inspection

2. **SCOPE OF WORK:**

Ace Pipe Cleaning, Inc. ("APC") will provide the labor, equipment, material, and supplies for work performed on the Project in accordance with this Proposal (the "Work"), and will include the following:

APC will provide heavy cleaning egg shaped sewer of approximately 3,434 feet 30-48 inch sewers as directed by customer in Washington, IA.

3. **PRICING AND PAYMENT:**

DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
Mobilization/Demobilization	1	ls	\$ 2,000.00	\$ 2,000.00
Heavy Cleaning Egg shaped sewer	3434	lf	\$ 11.00	\$ 37,774.00
Traffic control lane closure (if needed)	4	day	\$ 1,750.00	\$ 7,000.00
Disposal transport to city facility	4	hr	\$ 275.00	\$ 1,100.00
<b>TOTAL ESTIMATED PRICE</b>				<b>\$ 47,874.00</b>

Payment shall be due Net-30 days from APC's invoice date. Quantities are estimated. Billing will reflect actual quantities achieved.

4. **SCHEDULE:** To be determined upon acceptance of this Proposal.

5. **CLARIFICATIONS/ASSUMPTIONS; TERMS & CONDITIONS:**

The Clarifications/Assumptions are part of this Proposal. APC's Terms and Conditions are attached and are incorporated into and part of this Proposal. Please review the Clarifications/Assumptions and APC's Terms and Conditions carefully. The pricing is based upon Customer's acceptance of APC's Clarifications/Assumptions and Terms and Conditions. This Proposal represents our complete offering. If there are any conflicts between Customer's requirements or plans and specifications and this Proposal, this Proposal shall govern.

PREVAILING WAGE? YES  NO

If yes, please provide Wage Determination.

TAX EXEMPT? YES  NO

If yes, please provide Tax Exemption Certificate.

ACE PIPE CLEANING, INC.	ACCEPTED by CUSTOMER:
Signed: <u>Casey Carlentine</u> Date <u>1/30/25</u> Title: <u>Ops Manager</u>	Signed: _____ Date _____ Title: _____



*Millie Youngquist, Mayor*  
*Joe Gaa, City Administrator*  
*Kelsey Brown, Finance Director*  
*Kathy Kron, City Clerk*  
*Kevin Olson, City Attorney*

*City of Washington*  
*215 East Washington Street*  
*Washington, Iowa 52353*  
*(319) 653-6584 Phone*  
*(319) 653-5273 Fax*

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MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

A handwritten signature in blue ink, appearing to be "Joe Gaa", is written over the "FROM" line.

DATE: March 13, 2025

SUBJECT: Historic Preservation Commission Appointment

We currently have a vacancy on the Historic Preservation Commission. Attached you will find an application from Anna Banowsky. Anna lives in Washington and has a strong educational background and personal interest in historic preservation. I recently met with her and discussed the role of the Historic Preservation Commission and the important role they play in our community. I believe she is a good candidate and recommend that she be approved to serve on the Historic Preservation Commission for a three-year term that will end in 2028. This item has been placed on the Council agenda for March 18<sup>th</sup>.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.





**CITY OF WASHINGTON**

**BOARD/COMMISSION APPLICATION FORM**

Please return to: City of Washington, ATTN: City Clerk, PO Box 516, Washington, IA 52353

Application for:  Airport Commission  Planning & Zoning Commission  Board of Adjustment  
 Forestry Commission  Library Board  Historic Preservation Commission  
 Cable TV Commission  Tree Beautification Committee  
 Hotel/Motel Tax Fund Administration Committee  Park & Recreation Board

NAME ANNA BANOWSKY HOME ADDRESS 702 E Jefferson St, Washington, IA

OCCUPATION Teaching Assistant EMPLOYER University of Iowa

PHONE NUMBER: HOME 425-877-9321 BUSINESS 425-877-9321

E-MAIL ADDRESS annabano@gmail.com

EXPERIENCE AND/OR ACTIVITIES WHICH YOU FEEL QUALIFY YOU FOR THIS POSITION (PLEASE FEEL FREE TO ATTACH ADDITIONAL INFORMATION AS NEEDED) → more on separate sheet

MA in Anthropology (in progress, anticipated May 2025)

Experience as an archaeological lab technician, archaeological excavations

4 years of teaching anthropological, archaeological, & historical inquiry

WHAT IS YOUR PRESENT KNOWLEDGE OF THIS ADVISORY BOARD

I am familiar with some of the historic properties in Washington, as well as with some of the programming put on by the Historic Preservation Commission.

WHAT CONTRIBUTIONS DO YOU FEEL YOU CAN MAKE TO THIS ADVISORY BOARD? (OR STATE REASON FOR APPLYING) → more on separate sheet

I believe that I can contribute to creating educational outreach programs for the Historic Preservation Commission. I have experience teaching adults, as well as doing public outreach.

Anna Banowsky  
Signature

2/3/2025  
Date

## Biographical Sketch

Applicant for Historic Preservation Commission

NAME: Ms. Anna Banowsky

ADDRESS: 702 E Jefferson St  
Washington, IA 52353

WORK PHONE NUMBER: 425-877-9321

HOME PHONE NUMBER: 425-877-9321 (same as Work)

EMAIL ADDRESS: annabano@gmail.com

### **INTEREST IN LOCAL HISTORY AND HISTORIC PRESERVATION**

#### INTEREST:

I am interested in being on the City of Washington Historic Preservation Commission. I am currently a resident of Washington and a graduate student at the University of Iowa working on an M.A. in Anthropology, focusing on archaeology. I have experience in recording and excavating archaeological sites, as well as working in an archaeological lab to identify artifacts. As part of my degree program, I have gained experience teaching anthropological, archaeological, and historical inquiry courses to adult learners; I am interested in helping Washington create historical outreach programming. I have also taken coursework in public scholarship, including a course on podcasting, which I believe could be useful in finding creative ways to reach the broader Washington community.

#### EDUCATION:

**M.A. in Anthropology**, University of Iowa (anticipated May 2025)

Sample coursework: Introduction to Archaeological Ceramics; Seminar Archaeological Theory and Method: Material Culture, Memory, and History; Archaeology of the American Midcontinent; Media Training for Humanities Scholars

**B.A. in Political Science, Minor in History**, University of Oklahoma (2020)

Sample coursework: American Foreign Policy, 1900-1945; Debating Constitutional Controversies; Biblical Archaeology; Hellenistic & Roman Art & Archaeology

**A.A.S (Associates of Arts & Sciences)**, Bellevue College (2018)

Sample coursework: Forensic Anthropology; U.S. History to 1865; History of Civilization; Anthropology of Language, Culture, & Society

Grant Written: Iowa State University Extension and Outreach Growing Together (Grant received Jan. 2025)

**Graduate Teaching Assistant**, Anthropology, Classics, and Rhetoric Departments; University of Iowa (Aug. 2021-present)

Delivering course materials; grading quizzes, exams, & assignments.

Courses taught: Contemporary World Problems; Medical & Technical Terminology; Magic in the Ancient World; Greek Civilization; Speaking & Reading; Rhetoric; Ancient Medicine

**Volunteer Exam Writer**, Louisiana Junior Classical League (Fall 2023-Spring 2024)

Exams Written: Classical Mythology, Classical Art, Roman History, Ancient Geography

**Treasurer**, Constitutional Studies Student Association, University of Oklahoma (Aug. 2019-May 2020)

Managed finances for student organization that promoted understanding of the U.S. Constitution and American history.

#### CONFERENCE PRESENTATIONS:

**“Running for Office as an Archaeologist: How the Professionals Can Work with Government Officials and Candidates to Promote the Field”**: Society for American Archaeology Annual Meeting; Denver, 2025 (Accepted, Conference in April 2025)

**“Herod, Rome, and the Sea: Caesarea Maritima as a Case Study for Shifting Political Alliances”**: Society of Biblical Literature Annual Meeting; San Diego, 2024

**“Homeric Funerals: The Literary and the Archaeological”**: Classical Association of the Middle West and South Annual Meeting; St. Louis, 2024 (In Absentia)

**“Φοίβην τὴν ἀδελφὴν ἡμῶν, οὖσαν διάκονον: Examining the Role of Deaconesses in Early Christianity”**: Society of Biblical Literature Annual Meeting; San Antonio, 2023

While serving on the WASHINGTON Historic Preservation Commission, I will work to ensure that the commission enforces the Historic Preservation Ordinance/Resolution; upholds the CLG Agreement with the State of Iowa, and works in compliance with the Secretary of the Interior's Standards for Archaeology and Historic Preservation.

  
Signature

2/3/2025  
Date



*Millie Youngquist, Mayor*  
*Joe Gaa, City Administrator*  
*Kelsey Brown, Finance Director*  
*Kathy Kron, City Clerk*  
*Kevin Olson, City Attorney*

*City of Washington*  
*215 East Washington Street*  
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MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

A handwritten signature in blue ink, appearing to be "Joe Gaa", is written over the name in the "FROM" line.

DATE: March 14, 2025

SUBJECT: Resolution to Terminate the Development Agreement with Washington Hotel Group

In 2023, the Council entered into a development agreement with Washington Hotel Group LLC. The hotel group proposed constructing a new hotel in Washington in exchange for a TIF rebate incentive. Since that time, the expiration date of the agreement has been extended three times. The most recent amendment was approved in September 2024 and set a new expiration date of March 1, 2025. As the agreement has expired, I reached out to the developers asking if they would provide an update to the Council at your next meeting. In response, I received the attached letter saying the project was on hold, at least for now. Follow-up conversations have indicated their intention to continue working on the project. It is likely that they will approach the Council for a new agreement in the future.

Attached you will find a resolution to terminate the development agreement with the Washington Hotel Group LLC. Terminating this agreement will provide a clean slate for negotiations for a new hotel with the same, or new, investors in the future. If you have any questions, feel free to contact me at your convenience.

March 11, 2025

Dear Joe Gaa and Washington City Council Members,

We are writing to provide an update on the proposed hotel project in Washington. Given current economic uncertainties, we have made the decision to temporarily pause the project. While this decision has been difficult, we will continue to hold ownership of the property for the proposed project and are optimistic about revisiting construction of a hotel in the future.

We sincerely appreciate your continued support and value our partnership. Together, we look forward to future opportunities to contribute to Washington's growth.

Best Regards,

Washington Hotel Group, LLC

**RESOLUTION 2025-\_\_\_**

**RESOLUTION TERMINATING THE AGREEMENT FOR PRIVATE REDEVELOPMENT WITH WASHINGTON HOTEL GROUP, LLC.**

WHEREAS, the City and Washington Hotel Group, LLC (the "Developer"), previously entered into an Agreement for Private Redevelopment (the "Agreement") whereby the Developer would construct a hotel (the "Project") in exchange for tax increment financing assistance from the City; and

WHEREAS, the parties have subsequently approved numerous amendments, the last being the 3<sup>rd</sup> Amendment to the Agreement, which required the Developer to have financing commitments for the Project by March 1, 2025; and

WHEREAS, the Developer has indicated in writing that the Developer will not move forward with the Project at this time; and

WHEREAS, it is now necessary for the City Council to terminate said Agreement based upon the Developer's express intention to pause development of the Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the Agreement with the Developer is hereby terminated because of the Developer's expressed intention to pause development of the Project.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Illa Earnest, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Kathy Kron, City Clerk