

# AGENDA OF THE REGULAR SESSION OF THE COUNCIL OF THE CITY OF WASHINGTON, IA TO BE HELD AT THE **COUNCIL CHAMBERS, 215 E. WASHINGTON STREET**AT 6:00 P.M., TUESDAY, April 15, 2025

To attend the meeting via Zoom go to:

https://us02web.zoom.us/j/5077385758?pwd=HnP5mNpbXUczw62k2enfl845WV7vbo.1&omn=81904570186

Meeting ID: 507 738 5758 Passcode: 6536584

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### **ROLL CALL**

#### APPROVAL OF THE AGENDA

#### CONSENT:

- 1. Council Minutes for April 1, 2025 Special Session
- 2. Council Minutes for April 1, 2025 Regular Session
- 3. Veenstra & Kimm, Inc., 12<sup>th</sup> Avenue & Washington Street Intersection Improvements, \$1,544.00
- 4. Veenstra & Kimm, Inc., Central Park Restrooms, \$819.50
- 5. Christner Contracting, Inc., Central Park Restroom Reconstruction Pay Request No. 4, \$92,533.98
- 6. Lynch Dallas Legal, Union Negotiations, \$220.00
- 7. ECICOG, Home Rehab Grant Administration, \$14,775.00
- 8. Approve Plat of Survey in Extraterritorial Zone- Campbell Subdivision
- 9. Urban Chicken Permit, Linda Franzen, 502 N. Marion Ave. (new)
- 10. Department Reports

#### SPECIAL PRESENTATION

- Mayoral Proclamation Child Abuse Awareness Month
- Mayoral Proclamation National Public Safety Telecommunicators Week

#### SPECIAL EVENT REQUEST

- Farmers Market, Main Street, Central Park, every Thursday from May 15<sup>th</sup> October 9<sup>th</sup>, 2025, from 3:00 PM – 8:00 PM
- Marion Ave Baptist Church, Youth Conference & Activities at Central Park on May 8, 2025, from 3:00 PM – 11:00 PM
- Paws & More, 26<sup>th</sup> Annual Car Show at Central Park on August 17<sup>th</sup>, 2025, 6:30 AM-3:30 PM

- Chamber Spring Craft Fair on May 3rd, Site Plan Update
- Indivisible lowa, "Hands off" Protest at Central Park on April 19<sup>th</sup>, 2025 from 11:30 AM- 2:30 PM

## **PUBLIC COMMENT** – limit to 3 minutes

# **CLAIMS & FINANCIALS**

- Claims report for April 15, 2025
- Financial Report for March 2025

# **PUBLIC HEARING**

1. Adopt the Annual Budget for Fiscal Year 2025-2026

# **NEW BUSINESS**

- 1. Discussion and Consideration of a Resolution to Adopt the FY2026 Budget
- 2. Discussion and Consideration of a Resolution Approving a Contract with TK Concrete for Pavement Widening and Striping
- 3. Discussion and Consideration of a Site Plan for a Courthouse Maintenance Building
- 4. Discussion and Consideration of a Site Plan for Storage Units at Lot 3 Wiley's Subdivision 2<sup>nd</sup> Addition

# **MAYOR, COUNCILPERSONS, & DEPARTMENTAL COMMENTS**

# **CLOSED SESSION**

Closed Session per Iowa Code 21.5(j)- To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the sale price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Formal action for any items discussed in Closed Session

#### **ADJOURNMENT**

# City of Washington Council Minutes 4-1-2025

At 5:30 P.M. the Council of the City of Washington, Iowa, met in Special Session in the Council Chambers, 215 East Washington Street with Mayor Millie Youngquist in the chair.

On roll call present: Morgan, Moore, Stigers, Earnest, Schroeder, Youngquist. Absent: Rangel

Motion to approve the agenda made by Stigers, seconded by Morgan. Motion carried. 5-0

Motion to open Public Hearing for Proposed Property Tax Levy for Fiscal Year 2026 made by Morgan, seconded by Stigers. Roll call on Motion. Ayes: Moore, Stigers, Morgan, Earnest, Schroeder. Nays: None. Motion carried.

Motion made by Earnest, seconded by Stigers to close Public Hearing. Roll Call on motion. Ayes: Schroeder, Moore, Earnest, Morgan, Stigers. Nays: None. Motion Carried.

Motion by Earnest, seconded by Moore that the Special Session held at 5:30 p.m., April 1, 2025, is adjourned at 5:40 p.m. Motion passed unanimously.

ATTEST:

Kathy Kron, City Clerk

Millie Youngquist Mayor

# City of Washington Council Minutes 4-1-2025

At 5:00 P.M. the Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street with Mayor Millie Youngquist in the chair.

On roll call present: Morgan, Moore, Stigers, Earnest, Schroeder, Youngquist. Absent: Rangel

Mayor Millie Youngquist asked for a Motion for approval of the agenda. Motion by Stigers, second by Morgan to approve the Agenda. Motion carried. 5-0

#### **CONSENT:**

- 1. Council Minutes for March 18, 2025 Regular Session
- 2. Nguyen Enterprises, Housing Rehabilitation Program Final Payment Request for 1027 North 6th Avenue, \$34,913.00 amended
- 3. DW Developments, Downtown Housing Grant for 111 North Marion, \$300,000.00
- 4. Wal-Mart Supercenter #1475, 2485 Hwy 92, Class E Retail Alcohol License (renewal)
- 5. Urban Chicken Permit, Wilhelmino & Matthew Laughlin, 315 E. Washington Street (new)
- 6. Urban Chicken Permit, Nicholas Smith, 1036 W. Main Street (new)
- 7. Department Reports

Motion by Stigers, second by Schroeder to approve consent items 1-7. Motion Carried. 5-0

Mayoral Proclamation for Sexual Assault Awareness Month for the month of April 2025 was presented by Mayor Youngquist. Police Chief Jim Lester presented the Washington Police Department Annual Report and awards. Officer Lieutenant Benjamin Altenhofen was awarded Officer of the Year. Officer Easton Botkins and Officer Noah Kleese were both awarded the Rookie of the Year award.

Special Event request for the Marion Avenue Baptist Church, Easter Egg Hunt at the Central Park on April 20, 2025, from 8:00 a.m. – 2:00 p.m. Motion to approve by Morgan, seconded by Stigers. Motion carried. 5-0.

Special Event request for the PLANT Earth Day Launch and Chamber of Commerce Ribbon Cutting at PLANT Washington site on April 22, 2025 from 2:00 p.m. – 8:00 p.m. Motion to approve by Morgan, seconded by Schroeder. Motion carried. 5-0.

Special Event request for the Washington Public Library Summer Reading Program at Central Park Square and Bandstand on June 10, 2025, at 6:00 p.m., June 23, July 26, July 29 at 10:00 a.m. Motion to approve by Earnest, seconded by Moore. Motion carried. 5-0.

Special Event request for Jenny Humphreys, Art Teacher at Lincoln Elementary School, at Central Park on April 25, 2025, from 10:00 a.m. – 1:00 p.m. Motion to approve by Stigers, seconded by Earnest. Motion carried. 5-0.

Public Comment made by George Moore.

The claims were presented by Finance Director, Kelsey Brown. Motion by Morgan, seconded by Schroeder to approve April 1, 2025 claims report. Motion carried. 5-0

# CITY OF WASHINGTON, IOWA CLAIMS BY FUND APRIL 1, 2025

GENERAL		
ACE-N-MORE	SUPPLIES	455.98
ALLIANT ENERGY	ALLIANT ENERGY	17761.31
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	303.94
ARCHER APPLIANCE	REFRIGERATOR FILTER	59.99
BAKER PAPER & SUPPLY	COPY PAPER	252.00
BDH TECHNOLOGY LLC	SUBSCRIPTION RENEWALS	297.00
BLUE TO GOLD, LLC	TRAINING-FRAISE/VANWILLIGEN	450.00
CAPITAL ONE	SUPPLIES	42.92
CRITICAL HIRE	APPLICANT TESTING	25.00
CUSTOM IMPRESSIONS INC	2024 OFFICER OF THE YEAR A	51.90
DE LAGE LANDEN PUBLIC FINANCE LLC	MDT LEASE	577.88
ELLIOTT OIL COMPANY-BP ONE TRIP	FUEL	40.00
GFC LEASING - WI	PRINTER LEASE	249.64
IGRAPHIX, INC	NEWSLETTER PRINTING/MAILING	2903.45

IMPRESSIONS COMPUTERS, INC INTERSTATE POWER SYSTEMS INC JOHN DEERE FINANCIAL MARCO, INC. PEER SUPPORT FOUNDATION PUBLIC SAFETY CONSULTANTS.LLC VALENTINE, TAMMY VISA-TCM BANK, N.A. WMPF GROUP LLC	COMPUTER INSTALLATIONS ENGINE #1 REPAIR DOG POUND SUPPLIES PRINTER AND COPIER LEASE CRITICAL INCIDENT MGMT TRA INVESTIGATION TRAINING HOMEBOUND REIMBURSEMENT CONFERENCE/MEALS/SUBSCRIPT LEGAL ADVERTISING TOTAL	1035.00 126.53 145.22 458.05 375.00 500.00 8.40 4694.36 415.49 31229.06
AIRPORT		
ALLIANT ENERGY	ENERGY PAYMENTS	552.87
BAUTISTA MIRANDA, YOLANDA	FEBRUARY CLEANING	300.00
VISA-TCM BANK, N.A.	ZOOM & PHONE CABLES	94.54
N.	TOTAL	947.41
ROAD USE		
ACE-N-MORE	SAW PARTS/GLOVES/SUPPLIES	304.54
ALTORFERINC	CONCRETE SAW RENTAL	1148.80
APPLIED INDUSTRIAL TECHNOLOGIES	SUPPLIES	224.30
ARNOLD MOTOR SUPPLY	SUPPLIES	30.88
ASCENDANCE TRUCKS EASTERN IOWA LLC	PARTS	63.72
ELLIOTT OIL COMPANY-BP ONE TRIP	FUEL	67.30
EVANS WELDING LLC	LOADER ARM	97.50
HI-LINE INC	SUPPLIES	142.96
HIWAY SERVICE CENTER	PARTS	49.40
IOWA PRISON INDUSTRIES	SIGNS	84.00
LAWSON PRODUCTS INC	HEX CAP	20.60
ROSE EQUIPMENT LLC	STREET SWEEPER PARTS	968.85
WMPF GROUP LLC	EMPLOYMENT ADVERTISING	162.00
	TOTAL	3364.85
STREET LIGHTING		
ALLIANT ENERGY	ALLIANT ENERGY	116.65
	TOTAL	116.65
HOTEL/MOTEL TAX	1	
VISA-TCM BANK, N.A.	WEB SERVICES	150.52
	TOTAL	150.52
TREE COMMITTEE		
MCCONNELL, MARDE	REIMBURSEMENT FOR SUPPLIES	75.91
PICCOMMELL, PARDE	TOTAL	75.91 <b>75.91</b>
		, 0.04

ACE-N-MORE	K9 FOOD TOTAL	44.99 <b>44.99</b>
LIBRARY GIFT		
DES MOINES REGISTER	SUBSCRIPTION	533.03
VISA-TCM BANK, N.A.	ZOOM, POSTAGE, SUPPLIES	122.40
	TOTAL	655.43
WATER UTILITY		
ACE-N-MORE	OWNER'S SUMP DR REPAIR	40.57
ALLIANT ENERGY	ALLIANT ENERGY	692.20
CAPITAL ONE	SUPPLIES	110.74
CONKLIN, DANA	MILEAGE REIMBURSEMENT	21.70
CORE & MAIN LP	REPAIR PARTS	5962.62
GUENGERICH, JERRY	TREE TRIMMIMG	250.00
HIWAY SERVICE CENTER	PARTS	28.84
IOWA ONE CALL	SERVICE	38.70
POSTMASTER	BULK MAILING WATER BILLS	. 1264.98
	TOTAL	8410.35
SEWER UTILITY		
ACE-N-MORE	SUPPLIES	45.12
ALLIANT ENERGY	ENERGY PAYMENTS	11187.10
ARNOLD MOTOR SUPPLY	SUPPLIES	56.18
BROZENE HYDRAULIC SERVICE	A/C MACHINE SERVICE	953.67
DETECTION INSTRUMENTS CORPORATION	H2S METER CALIBRATION	398.65
G & R MILLER CONSTRUCTION	STAND PIPE REPAIR	54.00
JETCO	VFD REPAIR	2523.00
ONSITE SERVICES SOLUTIONS, LLC	D.O. METER CALIBRATION	3960.00
TIFCO INDUSTRIES	SWITCHES	52.25
VISA-TCM BANK, N.A.	LODGING & DOG POUND SUPPLI	604.38
	TOTAL	19834.35
SANITIATION	<u>.</u>	
WASH CO HUMANE SOCIETY	MARCH COLLECTIONS	330.00
	TOTAL	330.00
	TOTAL	65159.52

Motion made by Stigers, seconded by Moore to approve the Resolution Setting a Public Hearing to Adopt the Annual Budget for Fiscal year 2025-2026. Roll call on Motion. Ayes: Schroeder, Morgan, Moore, Stigers, Earnest. Nays: None. Motion carried. 5-0 (Resolution No. 2025-016)

Motion made by Stigers, seconded by Moore to approve a Resolution Approving the Preliminary Plat for the Havel Subdivision, Washington, Iowa. Roll call on Motion. Ayes: Moore, Stigers, Earnest, Schroeder, Morgan. Nays: None. Motion carried. 5-0 (Resolution No. 2025-017)

Discussion was held on infrastructure planning in new subdivisions.

Department reports were presented.

Motion made by Moore, seconded by Morgan, to enter into Closed Session at 6:50 p.m. per lowa Code 21.5(j) — To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Roll Call on motion. Ayes: Earnest, Morgan, Stigers, Moore, Schroeder. Nays: None. Motion carried. 5-0. Motion to come out of closed session made by Stigers, seconded by Morgan at 7:04 p.m. Roll call on motion. Ayes: Morgan, Stigers, Earnest, Schroeder, Moore. Nays: None. Motion carried. 5-0.

Motion by Morgan, seconded by Stigers that the Regular Session held at 6:00 p.m., Tuesday, April 1, 2025, is adjourned at 7:04 p.m. Motion passed unanimously.

ATTEST: Kathy Kron, City Clerk Millie Youngquist Mayor



City of Washington 215 East Washington P.O. Box 516 Washington, IA 52353

March 28, 2025

Invoice No:

24653 - 24

Project Manager

Leland Belding III

Engineering services for 12th Ave & Washington Street Intersection Improvements:

**Total Labor** 

Professional Services from February 16, 2025 to March 22, 2025

Professional Personnel

 Clerical II
 4.00
 89.00
 356.00

 Engineer II-A
 6.00
 198.00
 1,188.00

 Totals
 10.00
 1,544.00

**Total this Invoice** 

1,544.00 \$1,544.00



City of Washington 215 East Washington P.O. Box 516 Washington, IA 52353

March 28, 2025

Invoice No:

24659 - 14

Project Manager

Leland Belding III

Engineering services for Central Park Restrooms:

Professional Services from February 16, 2025 to March 22, 2025

**Professional Personnel** 

		Hours	Rate	Amount
Clerical II		4.00	89.00	356.00
Engineer I-A		1.00	237.00	237.00
Engineer I-B		.50	223.00	111.50
Drafter III		1.00	115.00	115.00
	Totals	6.50		819.50
	Total Labor			

819.50

Total this Invoice

\$819.50

# **VEENSTRA & KIMM INC.**

2600 University Parkway, Suite 1 Coralville, Iowa 52241

319,466.1000 // 888,241.8001 www.v-k.net

April 4, 2025 PAY ESTIMATE NO.

CENTRAL PARK RESTR

4

CENTRAL PARK RESTROOM RECONSTRUCTION WASHINGTON, IOWA

Christner Contracting, Inc.

Contract Amount

\$260,400.00

17587 Hwy 34

Contract Date

October 22, 2024

Ottumwa, IA 52501

Pay Period

Feb. 1, 2025 - March 31, 2025

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مداريس المراجع والمراجع والمرا	Description	Unit	Completed Previously	Completed This Period	Sche	duled Value	Quantity Completed	Valu	ie Completed
005	General Conditions	LS	\$ 9,026.85	\$ 7,985.29	\$	34,718.66	49%	\$	17,012.14
010	Mobilization	LS	\$ 4,743.00		\$	5,580.00	85%	\$	4,743.00
015	Temp Facilities/Controls	LS	\$ 6,965.00	\$ 995.00	\$	9,950.00	80%	\$	7,960.00
020	Testing/Additional Insurance	LS	\$ 1,205.00		\$	1,205.00	100%	\$	1,205.00
025	Survey	LS	\$ 1,200.00		\$	1,200.00	100%	\$	1,200.00
030	Building Demo/Concrete Package	LS	\$ 21,097.12		\$	23,974.00	88%	\$	21,097.12
***********	Maonry Package	LS	\$ 10,308.00	\$ 37,796.00	\$	68,720.00	70%	\$	48,104.00
040	Wood Framing Package	LS		\$ 7,298.00	\$	7,298.00	100%	\$	7,298.00
045	FRP	LS	The state of the s	\$ 3,080.00	\$	4,400.00	70%	\$	3,080.00
050	Insulation	LS	CONTRACTOR OF THE CONTRACTOR O		\$	950.00		\$	TT
- Mary Andrews Albert 2011	Weather Barrier	LS	\$ 2,500.00	\$ 2,500.00	\$	-5,000.00	100%	\$	5,000.00
060	Sheet Metal Flash/Coverings	LS			\$	3,810.00	(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)	\$	alla di seriesa de la compansión de la c
Secretary and second	Joint Protection	LS			\$	400.00	Language serve in the serve contract of the co	\$	eng sagangan propagal grant og han konsept kal skunnellik til skille eng kapiten græn er er e
070	Doors and Frames	LS	The state of the s	\$ 356.00	\$	6,840.00	5%	\$	356.00
Ö75	Painting, Concrete Sealing	LS			\$	3,305.00		\$	
-	RR Accessories	LS	A CHARLES AND A		\$	5,487.00		\$	popular salaku kalaku k
085	Plumbing	LS	\$ 8,287.50	\$ 4,972.50	<b> </b> \$	33,150.00	40%	\$	13,260.00
Securitaria de la constitución d	HVAC	LS	Estimate and an observed when the second		\$	16,900.00		\$	en. Springer production for the state of the
095	Electrical	LS	\$ 5,875.00	\$ 3,525.00	\$	23,500.00	40%	\$	9,400.00
100	Landscaping Repairs	LS			\$	1,200.00	an an Ingeritary described a conference of the c	\$	
**************************************	Bending	LS	\$ 2,812.34		\$	2,812.34	100%	\$	2,812.34
and district of Science of Scienc		and as the street of the stree		Contract Price	; \$	260,400.00		\$_	142,527.60

you are a description of	MATERIALS STORED SUMMARY					
	Description # of Units Unit Price Exte					
060	Sheet Metal Flash/Covering			\$	945.00	
070	Doors and Frames			\$	5,800.00	
080	RR Accessories			\$	4,447.00	
			Total	\$	11,192.00	

	SUMMARY	C-1700 PG Maring PM of a supplement policy and place strong UN Springerian a super- and ordered as decisions to	ances and the first control to the Atlantic and Atlantic
		Total Approved	Total Completes
	Contract Price	\$ 260,400.00	\$ 142,527.6
Approved Change Order (list each)			
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	Revised Contract Price	Giffere har har de estre de Franksin en refrasion de zonion di Colobbianet, Medicionet, Germania Germania de C Constante	\$ 142,527.
	•	Stored	,
		Total Earned	\$ 153,719.
•		Retalnage (5%)	\$ 7,685.
	Total E	arned Less Retainage	\$ 146,033.
Total Previously Approved (list each)	Pay Estimate No. 1	\$ 21,981.48	
·	Pay Estimate No. 2	\$ 15,762.76	
	Pay Estimate No. 3	\$ 15,755.40	
	TO CONTINUE OF THE PARTY OF THE	·····································	
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		Previously Approved	
Percent Complete 55%	Amo	unt Due This Reques	\$ 92,533
The amount \$92,533.98 is recommended for appr	roval for payment in accordan	ce with the terms of	the contract.
•	·		
Prepared By: Recommende	ed By:	Approved By:	
Christner Contracting, Inc. Veenstra & Ki	imm, Inc.	Washington, lowa	
			•
Signature: Signature	Manual Camina Assessment of the San	Signature:	Wanter of the same
Name: Anthony Christner Name:	Leland Belding	Name:	the Wild Windows Program of the State of the
Title:	Engineer	Title:	

# IN ACCOUNT WITH LYNCH DALLAS LEGAL PO BOX 2457 CEDAR RAPIDS, IA 52406-2457 TELEPHONE 319-365-9101 FEDERAL ID: 42-1378496

City of Washington

Page: 1 April 04, 2025

Account No:

230648-00200C

Statement No:

222110

**Public Works Negotiations** 

# **Professional Services**

10/23/2024	WHS Review the tally of ballots and email recertification results to client (.1).	Hours 0.10	
01/22/2025	WHS Email to and from city administrator regarding status of collective bargaining and representation by the Teamsters (.1).	0.10	
01/31/2025	WHS Review notice from employment appeal Board and forward to client for status report (.1).	0.10	
02/10/2025	WHS Email to client regarding status of collective bargaining notice from the Teamsters this year (.1).	0.10	·
03/07/2025	WHS Review status of collective bargaining an email to clients regarding news from the union employees (.1).	0.10	
03/26/2025	WHS Emails to and from the union and forward to city and review the contract and possible next steps (.5).	0.50	·
03/27/2025	WHS Followup on Teamster negotiations and possible initial proposal topics and permissive items (.1).	0.10	
	Current Services Rendered	1.10	220.00
	Recapitulation		
	awyer Hrs Hours Rate VILFORD H STONE 1.10 \$200.00	<u>Total</u> \$220.00	

Total Current Services and Expenses

220.00

Balance Due

\$220.00

City of Washington

**Public Works Negotiations** 

Page: 2 April 04, 2025 230648-00200C

Account No: Statement No:

222110

PLEASE MAKE CHECKS PAYABLE TO: LYNCH DALLAS, PC.

PAYMENTS RECEIVED AFTER STATEMENT DATE WILL APPEAR ON YOUR NEXT MONTH'S BILL. PLEASE INCLUDE ACCOUNT NUMBER ON YOUR CHECK OR RETURN A COPY OF YOUR BILL.



# 700 16th Street NE, Suite 301 Cedar Rapids, IA 52402

Phone #

# Invoice

Date	Invoice #
3/31/2025	11065

Section of the Contract	319-289-0057	319-365-9981	
	Bill To		
(	CITY OF WASHI	NGTON	
F	PO BOX 516		
1	WASHINGTON L	A 52353	

Fax#

Approved by:	
Nim	

Quantity	Description	Rate	Amount
197	HOME REHAB GRANT 23-HRBGPP-004 ADMINISTRATION	75.00	14,775.00
		A	
			=
Please remit payn	nent within 30 days.	Total	\$14,775.00

Millie Youngquist, Mayor Joe Gaa, City Administrator Kelsey Brown, Finance Director Kathy Kron, City Clerk Kevin Olson, City Attorney



City of Washington 215 East Washington Street Washington, Iowa 52353 (319) 653-6584 Phone (319) 653-5273 Fax

# **MEMORANDUM**

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

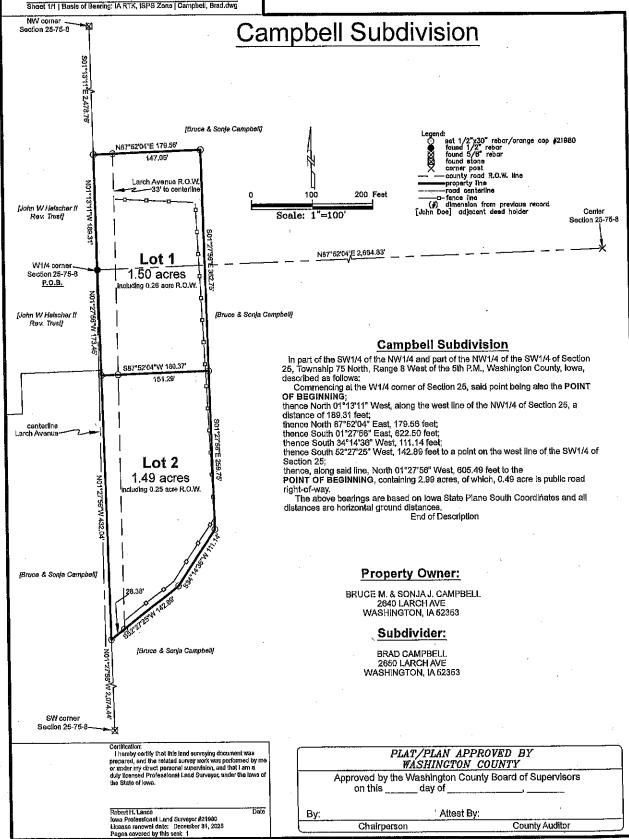
DATE: April 10, 2025

SUBJECT: Approval of Plat of Survey- Campbell Subdivision

The Planning and Zoning Commission met on April 8<sup>th</sup> and considered several action items. One of those items was a Plat of Survey/Campbell Subdivision in the Extraterritorial Zone. Two views of the plat are attached for your review. This plat will allow two residential lots to be separated from the adjacent farm fields. The residential properties are located at 2640 and 2650 Larch Avenue. The Planning and Zoning Commission voted to forward this plat to the City Council with a Do Pass recommendation. This item has been added to the consent agenda for the April 15<sup>th</sup> Council meeting.

Feel free to contact me at your convenience if you have any questions or comments.

# Property Location: Robert H. Lance, lowa P.L.S. #21980, rob@lancesurveying.com Return Document to: Lance Surveying Services (319) 986-6779 1505 North Broadway Street, Mt. Pleasant, IA 52641 Survey Requested by: Brad Campbell Proprietor: Bruce M & Sonja J Campbell Survey Completed: Sheet 1/1 | Basis of Bearing: IA RTK, ISPS Zona | Campbell, Brad.dwg NW corner Section 25-75-8



# FINAL PLAT INDEX LEGEND part SW1/4 NW1/4 & part NW1/4 SW1/4 Section 25 Township 75 North, Range 8 West, Washington County, Iowa Robert H. Lance, Iowa P.L.S. #21980, rob@lancesurveying.com Return Document to: Lance Surveying Services (319) 986-6779 1505 North Broadway Street, Mt. Pleasant, IA 52641

Survey Requested by: Brad Campbell Bruce M & Sonja J Campbell



Millie Youngquist, Mayor Joe Gaa, City Administrator Kathy Kron, City Clerk Kelsey Brown, Finance Director Kevin Olson, City Attorney



City of Washington 215 East Washington Street Washington, Iowa 52353 (319) 653-6584 Phone (319) 653-5273 Fax

# **Urban Chicken Permit Application**

\*\*Failure to complete all sections of the application and provide supporting documentation may result in a return or denial of your application. \*\*

# 1. Applicant Information Name Linda M. Franzen Property Address 502 N. Marion Ave Daytime Phone # 319 - 653 - 2831 Evening Phone # 319 - 461 - 2244Number of chickens &/or poultry to be kept \_\_\_\_\_\_\_ (No roosters are allowed, Maximum number is 4) 2. Application Checklist Resident's Submittal **Staff Review** Landlord sign-off (if applicant is a tenant) Description of chicken coop and pen including materials used & cubic feet Diagram of the property including dimensions, location of coop and pen, and identification of adjacent properties by street address Sign-off of all adjacent property owners (please use form attached as Exhibit A)

Millie Youngquist, Mayor Joe Gaa, City Administrator Kathy Kron, City Clerk Kelsey Brown, Finance Director Kevin Olson, City Attorney



City of Washington 215 East Washington Street Washington, Iowa 52353 (319) 653-6584 Phone (319) 653-5273 Fax

Landlord Signature	Date

# 3. Statement of Understanding (Please initial by each item)

2771) I am aware that owners of all adjacent properties (i.e., all properties that contact each other at any point) must give their written consent for any urban chicken permit application to be approved.

∠m72) I am aware that I must receive approval from the City prior to obtaining chickens.

<u>Xm7</u>3) I will follow all City ordinances and state laws relating to the care and keeping of animals.

**者** 4) I am aware that I am responsible for keeping chickens within the confines of my property at all times.

\*\*M\*\* 5) I am aware that I may not make any dimensional changes to my chicken coop without first obtaining approval from the City of Washington.

**<u>Hn</u>** 6) I grant the right for City staff to inspect my property at any time to investigate a complaint related to this permit.

<u>ጃ加ን</u> 7) I acknowledge that I live in an owner-occupied single-family home, or if renting, have the written permission of my landlord (landlord must provide a signature below).

<u>Zm7</u>8) I affirm that I have never been found guilty of any animal welfare, neglect or cruelty violations.

**Zm7**9) I understand that the permit is a limited license for the activity, no vested zoning rights arise from this permit and that the permit does not run with the land.

Zn710) I understand the private restrictions on the use of the property shall remain enforceable and shall supersede the permit. I affirm that there are no private restrictions including, but not limited to, deed restrictions, condominium restrictions, neighborhood association bylaws, covenants, and restrictions and rental agreements. A permit issued to a property subject to private restrictions that prohibit keeping of chickens is void.

<u>Im</u> 11) I understand that the City Council's approval is good for two years, by which time the City may have developed different guidelines and I must reapply for my continued keeping of chickens.

I affirm that all statements contained in the application and attachments are true and correct and that I the permit holder will keep the chickens in compliance with all related ordinances and as otherwise directed by the City Council. I understand that failure to comply with regulations may result in revocation of the permit and/or issuance of a municipal infraction.

Signature Linda m. Franzen	Date 3-31-2025
If applicant is a tenant, the landlord <u>must</u> sign below	w:
As the owner/authorized manager of the property at	
(address), I give permission for my tenant	(applicant), to install a
chicken coop and to keep chickens on the property, as i	nay be approved by the City Council

# NEIGHBOR SIGN-OFF FOR URBAN CHICKEN PERMIT EXHIBIT A TO PERMIT APPLICATION

Any person wanting to keep chickens must first receive written approval from all property owners adjacent to the property for which the permit is requested. Adjacent means all parcels of property that share a property line with the applicant's property, including those that only meet at a single property corner.

Applicant Nan	ie: <u>Linda</u>	M. Franz	<u>en</u>	
Site Address:	502 N.	Marion	AVE	

The above applicant wishes to keep chickens in a coop at the property listed. I/We, being the adjacent property owner(s), have been provided a diagram of the planned coop and pen in relation to the applicant's property lines, and do not object to the above-named person keeping chickens as may be approved by the Washington City Council.

Name(s) & Address	<u>Phone</u>	Signature(s) & Date	
Lindsay Burke	310 1150 mg 1	of the RA 221	~
Lindsay Burke 508 N. Manon Ave, washington	1014-420-0021	10 en con 3 3 3 3 3 5 1 5	Ck
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(For additional adjacent property owners, please attach additional sheets)

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30			
31			
32		· ·	
33	508 N Marion Are Lindsay Burke		509 N I owa
34	Lindsay Bunke		Ave
35	•		Franzen Rentals
36		2	LLC
37			
38	1		
39			2
40	Gate 12' garage	Ally	
41	Chicken coop	,	
42	<b>↓</b>		
43	+ 18' →		
44			
45			
46			
47	Name and the same		
48	, , ,		
49	*	1.8	
50	502 N Marion Ave		505 N Iowa
51	Franzen Rentals LLC		LLC
52			Franzen Rental
53			LLC
54			2
55			-
56			я г



# Washington Police Department

James Lester, Chief of Police 215 East Washington Street Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill Administrative Assistant

Shamus Altenhofen Lieutenant

Benjamin Altenhofen Lieutenant

Brian VanWilligen Sergeant / Investigator

> Jason Chalupa Sergeant

Eric Kephart Sergeant / K-9 Handler

> Mia Brdecka Police Officer

> Jacob Butler Police Officer

Ryan Burkhart Police Officer

Devin Fraise Police Officer

Easton Botkins Police Officer

Noah Kleese Police Officer

# Activity Report March 2025

March was an active month for training for several members of the department.

Sgt. Kephart attended an On-Target supervisor and management training at the Iowa Law Enforcement Academy; Sgt. VanWilligen attended a two-day sexual assault forensics workshop at Camp Dodge and assisted with the OWI wet lab training for students at the ILEA.

Lt. Ben Altenhofen attended an individual and group crisis intervention training; Officers Fraise and Burkhart attended the 16-hour Advanced Roadside Impaired Driver Enforcement (ARIDE) training; and Officer Brdecka attended the Iowa Association of Women Police annual conference.

Respectfully submitted,

Jim Lester Chief of Police

# Washington Police Department

215 East Washington Street Washington, Iowa 52353 Phone: 319-653-2256 Dispatch; 319-653-2107

# 2025 Activity & Offense Report

For the Month of: March

ACTIVITY	Previous Month	Current Month	Year - to - Date
Calls For Service	466	455	1320
Animal Calls	12	17	32
Animal Bites	2	0	3
Traffic Citations / Written Warnings	55	58	151
Parking Tickets	123	8	131
Golf Cart Registrations	0	10	11
Vehicle Unlocks	23	26	74
Arrest Warrants Served	6	7	22
Search Warrants Served	0	2	4
Mental Health Crisis	13	12	33
Traffic Stops	112	124	341
Traffic Accidents	14	17	43
Arrests	27	18	78
Criminal Complaints Filed	21	17	120
Reportable Offenses	47	34	114
Assault	8	1	10
Burglary	0	0	3
Burglary to Motor Vehicle	0	0	0
Domestic Assault	2	2	7
No Contact Order Violation	2	3	5
Criminal Mischief/Vandalism	6	4	3
Drunkenness (Intoxication)	. 0	2	3
Driving Intoxicated (OWI)	3	1	5
Drug Offenses	5	3	11
Drug Paraphernalia	3	3	7
Harassment/Intimidation	2	2	5
Sex Offenses	0	2	5
Theft (Includes Shoplifting)	8	8	22
Trespass	1	1	4

This chart indicates a summary of the activity and offenses the Washington Police Department responded to during the reporting period. Some activity/offense types have been combined to simplify reporting. It should be noted that an offense does not always result in an arrest and some incidents may have multiple offenses. Calls for service do not always include return phone calls, assistance to other agencies and instances where officers are approached while on patrol for minor issues or requests for assistance,

# Washington Fire Department

215 East Washington Street Washington, Iowa 52353 (319) 653-2239 Phone (319) 653-5273 Fax www.washingtoniowa.gov



# Brendan DeLong- Fire Chief

Bill Hartsock- 1<sup>st</sup> Asst Fire Chief Jim Williams- 2<sup>nd</sup> Asst Fire Chief Lacie Porter- Asst Chief of EMS

# March 2025 Activity Report

Structure fires- 0 Vehicle Fires- 1 Weather related- 0 Mutual aid assists- 17 Hazardous Incidents- 1 Grass fires- 7 Investigate/good intent- 7 Rescue/accidents- 3 Medical- 68 March calls for service- 104 Year to date calls for service.

Fire/Rescue calls – 71 Medical calls – 211 Total calls – 282

EMS Continues to be busy with 68 calls for service in March. March was very busy with numerous grass fires. We responded to 17 mutual aid fires with surrounding departments, most of these were grass fires on very windy days. As you know, March was extremely windy. We work very well with our surrounding departments providing aid, and they do the same with us. In addition to the 17 mutual aid grass fires, we also had 7 of our own grass fires. Overall, March was a record month in terms of call volume.

Training was supposed to be held on March 19<sup>th</sup>, but due to the severe weather in central Iowa our instructor could not make it. It was supposed to be on grain bin rescue. This has been rescheduled for October.

I attended numerous staff meetings, budget meetings, and a fire chiefs/EMS directors meeting at the 911 dispatch center to discuss responses. Full-time staff continue to be busy responding to EMS & fire calls, fire inspections, and normal duties around the fire station. Mark, the fire & building official, is very busy getting caught up on inspections, improving processes and getting things figured out in the building code department. Things continue to improve, but it will take time to improve our processes. Rental inspection information has been mailed out and we are starting to receive those registrations and working through what inspections we can get done. As you know, there are several and we will continue to press forward to make progress on these, but it will not happen overnight.

Respectfully,

Brendan S. DeLong

Fire Chief

Washington Fire Department

# 3/15/25-3/28/25

# MAINTENANCE & CONSTRUCTION DEPT. REPORT

STREETS: Personnel pothole patched numerous areas using 4 ton. The street sweeper was in operation. Personnel completed the list of patches that needed to be sawed for future street replacement. A few call outs were deemed necessary with the recent wind storm, coning off West Madison St for low wires, a temporary stop sign for west bound traffic at Hwy 1-West 5th St and a Tee intersection sign was struck and a new post was installed.

WATER DISTRIBUTION: Personnel repaired the 10th water main break of 2025, located in the intersection of South 2nd Ave-East Harrison St where a section of 4 inch PVC was used in a 4 inch CIP water main. Seal coat streets were assessed and compiled for this year's resurfacing. Personnel had 26 water shut offs for nonpayment.

SEWER COLLECTION: Personnel jetted numerous areas for both; issues with residents and for the camera to get good videos for assessing the Egg sewer lateral lines. Personnel flushed a few areas where televising and manhole inspections were taking place on the Egg sewer laterals.

STORM SEWER COLLECTION: Personnel unplugged a few intakes. A storm line was repaired during the water main break listed above. Personnel repaired another storm line in the waterway at the Wellness Park.

MECHANIC/SHOP: Personnel serviced #111 (battery and muffler splice and clamp-computer reads low boost pressure problem), dump trailer (tires on with new stud bolts), #103 (back rack on for screed boards), #115 (air leak repair), CAT endloader (def hinge on door), #303 (blown fuse for air pump to left air bags), #611 (installed receiver for controller remote), #104 (cleaned & adjusted carburetor choke), #111 & #115 (put summer tires and rims on), programmed a few garage door remotes, #403 (replaced passenger mirror cover trim), PD #404, PD #718, line painters and PD Chief's.

OTHER: Personnel responded to 49 One Call Locates. The yard waste program has begun, routes were covered as usual. Personnel hauled rock and cold mix back to the material storage building.

\*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.



# 2025 Child Abuse Prevention Month Proclamation

WHEREAS, children are our nation's most vulnerable members as well as our nation's most valuable resources, helping to shape the future of Washington; and

WHEREAS, childhood trauma, including abuse and neglect, is a serious problem affecting every community in the U.S., and finding solutions requires input and action from everyone; and

WHEREAS, child abuse crosses all racial, ethnic, and socioeconomic lines, and it is everyone's responsibility to protect children from harm and to foster an environment of support and empowerment for families; and

WHEREAS, effective child abuse prevention strategies can lead to healthier children, families, and communities, and it is imperative that we work together to raise awareness about the importance of preventing child abuse and neglect; and

**WHEREAS**, programs and services dedicated to preventing child abuse, offering resources for families, and supporting at-risk children are critical to reducing the incidence of child abuse and helping families thrive; and

**WHEREAS**, during Child Abuse Prevention Month, we seek to promote awareness, education, and resources to help protect children and provide a voice for those who are vulnerable and unable to advocate for themselves.

**NOW, THEREFORE,** I, Millie Youngquist, Mayor of the City of Washington, do hereby proclaim April as National Child Abuse Prevention Month in Washington, and urge all citizens to recognize the importance of preventing child abuse and neglect and to participate in activities and programs that promote the well-being and safety of children in our community.

Dated this 15th day of April 2025.

Millie Youngquist, Mayor City of Washington, Iowa



## **Proclamation**

# National Public Safety Telecommunicators Week

# April 13-19, 2025

Whereas emergencies can occur at any time that require police, fire or emergency medical services; and,

Whereas when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

Whereas the safety of our police officers, firefighters and paramedics is dependent upon the quality and accuracy of information obtained from citizens who telephone the Washington County Communications Center; and,

Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

Whereas Public Safety Telecommunicators are the single vital link for our police officers, firefighters and paramedics by monitoring their activities by radio, providing them information and ensuring their safety; and,

Whereas Public Safety Telecommunicators of the Washington County Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

Whereas each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

**Therefore**, Be It Resolved that the City Council of Washington, Iowa declares the week of April 13th through 19th, 2025, to be National Public Safety Telecommunicators Week in Washington, Iowa, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

Signed this	day of	, 2025
Millie Youngqui	st, Mayor	
City of Washing	ton, Iowa	



1. APPLICANT INFORMATION

# SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk Contact info: Kathy Kron, 319-653-6584 ext 131; kkron@washingtoniowa.gov

\*\*Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM; Completed applications are due the Thursday previous to the meeting\*\*

Name/Event: Washington Farmers Market
Coordinator: Samantha Meyer/Deana DeLong
Contact Number: 319-321-2049 or 319-653-3918
Email Address: samantha@washingtoniowa.org
2. EVENT INFORMATION
Event Description: weekly (every Thursday) vendor/grower market in Central Park
Days/Dates of Event: May 15th through October 9th
Time(s) of Event: (Include Set Up/Tear Down Time) set up 3p, teardown begins at 7:30p, done by 8p
Event Location: Central Park
Will event require an alcohol license or require modification of an existing license?YesX_No
3. REQUEST INFORMATION (Check All Applicable Items)  If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.
X Temporarily close a street for a special event (specify street, times, and indicate on map: )
Description: block off 4 parking spaces North side (Main St) & 3 spaces East side (lowa Ave)
each week for food trucks
Method of Notification for businesses/downtown residents (if applicable):
Social media, in person contact, post card, email

	Other Requests	
	X Temporarily park in a "No Parking" area	Use of gators/UTV/ATV on City
	location : North & East (see map)	streets
	X Use of City Park (specify park :	Parade (attach map of route and indicate
	Electrical Needs:_need electric access	streets to be closed)
	throughout park	
	Walk/Run (attach map of route and indicate	Tent(s) to be used – over 400 sq ft or canopies
	streets to be closed)	over 1,000 sq ft
	Fireworks (specify location :)	Other (please specify :)
		•.
4.	ITEMS REQUESTED FROM THE CITY OF WASHINGTON	-
	Street barricades	X_ Yield signs for crosswalks
	Emergency "No Parking" Signs	_X Garbage/Recycling Barrels
	X Traffic cones	Street Sweeping following (parades)
	X Picnic Tables	Other (please specify :)
	. •	
5.	COLUMN CYCTTAGE Disease in disease if the fallowing will be	an used (verify symilability with Darks Dont)
٥.	SOUND SYSTEMS Please indicate if the following will be	e useu (verny availability with Parks Depty.
	X Amplified Sound/Speaker System	X Recorded/Live Music
-	X Public Address System	X If so: BMI/ASCAP License obtained?
6.	SANITATION Applicant is responsible for the clean-up including trash removal from the site unless special at	
	Parks Shop dumpster at Sunset Park).	
	Will additional restrooms be brought to the site?	Yes No
	(General guideline of 1 restroom/100 people)	
	Will handwashing/hand sanitizer stations be provided	1?Yes _X No
	Contact Person: Samantha Meyer	Phone: 319-321-2049
	-	
7.	INSURANCE	•
	For events requiring an alcohol license, the minimum policy shall be \$2,000,000 general aggregate, \$1,000,000. The minimum limits for the liquor liability policy shall property, the minimum amount of coverage for the goof proper insurance coverage must be submitted prior Council may require certificate of insurance with City	000 personal injury and \$1,000,000 each occurrence. be \$500,000. For all other events held on public eneral liability insurance policy will be \$500,000. Proof r to City Council consideration of the application. City
	XCertificate of Insurance provided and acc	epted Certificate of Insurance not required
		2

## 8. AGREEMENT

In consideration of the City of Washington, lowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, lowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, lowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above- referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, lowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS T	HIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN
DOTENTIAL BICLITE AND VOLANDABILY AND EBEELY ACREE	HIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN STO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.
POTENTIAL RIGHTS, AND WOLDIN HARLET AND PREELT AGREE	S TO THE TERIVIS AND CONDITIONS AS SET FORTH HEREIN.
1111	2 4 - 2 - 2

Applicant/Sponsor Signature

April 2, 2025

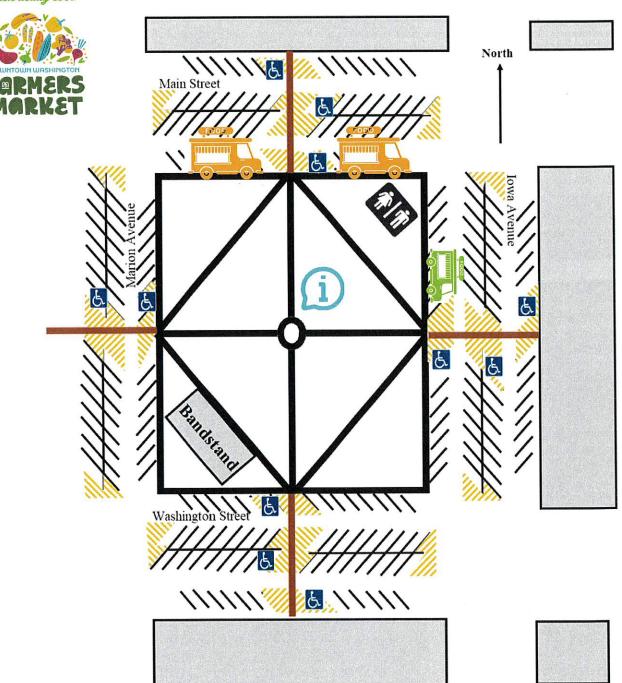
Date

## DEPARTMENT APPROVALS

Indicate Date	The applicant is responsible for coordinating with all applicable departments			
Contacted	in advance of City Council consideration.			
. 10.105	City Clerk	Kathy Kron	319-653-6584	kkron@washingtoniowa.gov
4/2/25	(Liquor Licen	ses)	ext 131	
	Comments	/Restrictions:		
4/1/25	Police Chief	Jim Lester /Restrictions:	319-458-0264	jlester@washingtoniowa.gov
7	comments	, nestrictions:		
4/1/25	Fire Chief	Brendan DeLong	319-653-2239	firedept@washingtoniowa.gov
	Comments	/Restrictions:		
4/1/25	Streets	JJ Bell	319-653-1538	jjbell@washingtoniowa.gov
	Comments	/Restrictions:		
4/1/25	Parks	Nick Pacha	319-321-4886	npacha@washingtoniowa.gov
The second secon	Comments	/Restrictions:		
4/1/25	County Envir	ronmental Health (if se	rving food):	
	C	Jason Taylor	319-461-2876	jtaylor@co.washington.ia.us
	comments	:/Restrictions:		

	CITY COUNCIL APPROV	'AL	
ev el le		Approved:	Denied:
City Clerk Signature	Date of Action		
CONDITIONS IMPOSED:			





# Key:



specialty/beverage truck



market info table



regular food truck





# SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk Contact info: Kathy Kron, 319-653-6584 ext 131; <a href="mailto:kkron@washingtoniowa.gov">kkron@washingtoniowa.gov</a>

\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM; Completed applications are due the Thursday previous to the meeting\*\*

1.	APPLICANT INFORMATION						
	Name/Event: MARION AVENUE BAPTIST CHURCH						
	Coordinator: ARE KOEHN						
	Contact Number: 319-461-8891						
	Email Address: a. Kocha@marionavenuebaptist.com						
2.	EVENT INFORMATION						
	Event Description: YOUTH CONFERENCE ACTIVITIES: INFLATABLE						
	GAMES, SNACKS, ETC.						
	Days/Dates of Event: THURSDAY, MAY 8, 2025						
Time(s) of Event: (Include Set Up/Tear Down Time) 3:00 pm - 11:00 pm							
Event Location: CENTRAL PARK							
	Will event require an alcohol license or require modification of an existing license?Yes						
3.	REQUEST INFORMATION (Check All Applicable Items)						
	If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.						
	Temporarily close a street for a special event (specify street, times, and indicate on map: )						
	Description: NORTH HALF OF WASHINGTON ST THAT IS ADJACENT						
	TO CENTRAL PARK, AND EAST HALF OF MARION AVE						
	THAT IS ADJACENT TO CENTRAL PARK.						
	Method of Notification for businesses/downtown residents (if applicable):						
	HAND-DELIVERED LETTERS						

	Other Requests						
	Temporarily park in a "No Parking" area	Use of gators/UTV/ATV on City streets					
	location :						
	Use of City Park (specify park : CENTUAL YTELL Parade (attach map of route and indicate						
	Electrical Needs: OVICETS FOR PATIO LIGHTS streets to be closed)  SHACK MACHINES						
		Tent(s) to be used – over 400 sq ft or canopies					
	streets to be closed)	over 1,000 sq ft					
	Fireworks (specify location :)	Other (please specify:)					
4.	ITEMS REQUESTED FROM THE CITY OF WASHINGTON						
ч.		Viold signs for crosswalks					
	Street barricades	Yield signs for crosswalks					
	Emergency "No Parking" Signs	Garbage/Recycling Barrels					
	Traffic cones	Street Sweeping following (parades)					
	Picnic Tables	Other (please specify :)					
Е	. <u>SOUND SYSTEMS</u> Please indicate if the following will be used (verify availability with Parks Dept):						
	Amplified Sound/Speaker System	Recorded/Live Music					
	Public Address System	If so: BMI/ASCAP License obtained?					
6.	including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).  Will additional restrooms be brought to the site? Yes No If yes, how many?						
	(General guideline of 1 restroom/100 people)						
	Will handwashing/hand sanitizer stations be provided? Yes _X No If yes, how many?)						
	Contact Person: ARE KOEHN	Phone: 319 - 461-8891					
7.	INSURANCE For events requiring an alcohol license, the minimum applicy shall be \$2,000,000 general aggregate, \$1,000,000. The minimum limits for the liquor liability policy shall be property, the minimum amount of coverage for the geof proper insurance coverage must be submitted prior Council may require certificate of insurance with City lies.	00 personal injury and \$1,000,000 each occurrence. be \$500,000. For all other events held on public neral liability insurance policy will be \$500,000. Proof to City Council consideration of the application. City					
	Certificate of Insurance provided and acce	epted Certificate of Insurance not required					

#### AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the abovereferenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

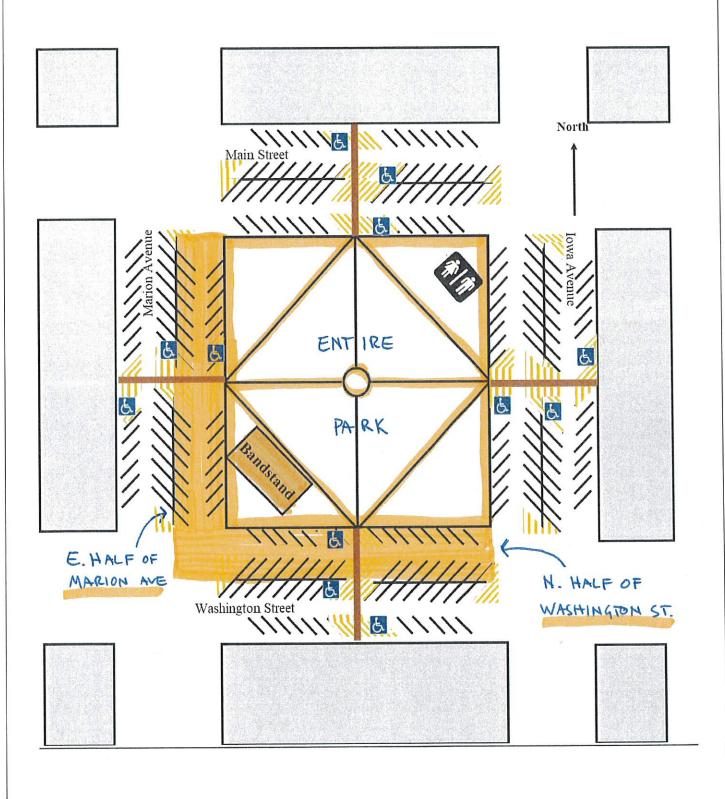
Applicant/Sponsor Signature 4/3/25
Date

## DEPARTMENT APPROVALS

Indicate Date	The applicant is responsible for coordinating with all applicable departments					
<u>Contacted</u>	in advance of City Council consideration.					
11/-1	City Clerk Ka	athy Kron	319-653-6584	kkron@washingtoniowa.gov		
4/3/25	(Liquor Licenses) Comments/Restrictions:		ext 131			
4/3/25	Police Chief	Jim Lester	319-458-0264	jlester@washingtoniowa.gov		
	Comments/Restrictions:					
4/3/25	Fire Chief  Comments/Res	Brendan DeLong	319-653-2239	firedept@washingtoniowa.gov		
1 1	comments/nes	CHECIONS.				
4/3/25	Streets Comments/Res	JJ Bell trictions:	319-653-1538	jjbell@washingtoniowa.gov		
4/3/25	Parks Comments/Res	Nick Pacha trictions:	319-321-4886	npacha@washingtoniowa.gov		
County Environmental Health (if serving food):  Jason Taylor; 319-461-2876; <a href="mailto:jtaylor@co.washington.ia.us">jtaylor@co.washington.ia.us</a> Comments/Restrictions:						

	CITY COUNCIL APPROVAL					
		Approved:	Denied:			
City Clerk Signature	Date of Action					
CONDITIONS IMPOSED:						

### Downtown Map (If Area Outside Downtown, Please Attach a Map):





### SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Kathy (Lron 319-653-6584 ext 131;
K Kron @washington long 904

\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM; Completed applications are due the Thursday previous to the meeting\*\*

1.	APPLICANT INFORMATION
	Name/Event: 26th annual Paws & More Central Park Car Show
	Coordinator: Cara Sonelle - Brenda Barthelman
	Contact Number: 319-461-3406 - 319-325-8278
	Email Address: CSorrells @ wps.co. Washington.ia.us - brendab@ hawkyebrokerage.com
2.	EVENT INFORMATION
	Event Description: Annual Central Park Car Show Fundraiser for
	Paws & More Animal Shelter
	Days/Dates of Event: Sunday August 17th, 2025
	Time(s) of Event: (Include Set Up/Tear Down Time) 6:30 AM - 3:30 PM
	Time(s) of Event: (Include Set Op/Tear Down Time)
	Event Location: Central Park/Square
	Will event require an alcohol license or require modification of an existing license?YesXNo
3.	REQUEST INFORMATION (Check All Applicable Items)
	If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.
	Temporarily close a street for a special event (specify street, times, and indicate on map: )
	Description: Requesting closure of Washington Street both lanes next to Square.
	Description: Neglitating about 1 Washington Character Soll and Take 10 Special
	Reguesting closure of W. Main on the Square side and center parking,
	Requesting closure of W. Main on the Square side and center parking, Requesting closure of Marion ave., center and square side parking,
	and beginsting clasure of lower we parking in centre and square
	Method of Notification for businesses/downtown residents (if applicable): Purling places.
	We will remined businesses the Friday before the Sunday
	Along as well as residents

Other Requests Temporarily park in a "No Parking" area	Use of gators/UTV/ATV on City streets
location:Use of City Park (specify park: Central Park+   Electrical Needs: will like to use power.	Parade (attach map of route and indicate streets to be closed)
CH The bandshill  Walk/Run (attach map of route and indicate streets to be closed)	Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft
Fireworks (specify location :)	Other (please specify:)
ITEMS REQUESTED FROM THE CITY OF WASHINGTON	
X Street barricades	Yield signs for crosswalks
Emergency "No Parking" Signs	Garbage/Recycling Barrels
Traffic cones	Street Sweeping following (parades)
Picnic Tables	Other (please specify:)
SOUND SYSTEMS Please indicate if the following will be	used (verify availability with Parks Dept):
Amplified Sound/Speaker System	Recorded/Live Music
Public Address System	If so: BMI/ASCAP License obtained?
SANITATION Applicant is responsible for the clean-up including trash removal from the site unless special arra Shop dumpster at Sunset Park).  Will additional restrooms be brought to the site?  (General guideline of 1 restroom/100 people)	ngements are made (event trash may be hauled to Parks
Will handwashing/hand sanitizer stations be provided	? YesX No If yes, how many? )
Contact Person: Cara Somulla	Phone: 319-461-3406
INSURANCE For events requiring an alcohol license, the minimum applicy shall be \$2,000,000 general aggregate, \$1,000,00. The minimum limits for the liquor liability policy shall be property, the minimum amount of coverage for the geof proper insurance coverage must be submitted prior Council may require certificate of insurance with City in the control of the coverage of the geof proper insurance coverage must be submitted prior council may require certificate of insurance with City in the coverage of the	00 personal injury and \$1,000,000 each occurrence. be \$500,000. For all other events held on public eneral liability insurance policy will be \$500,000. Proof to City Council consideration of the application. City isted as "additional insured" if deemed necessary.
	Temporarily park in a "No Parking" area location: Use of City Park (specify park: Currol Park Electrical Needs: will like to use proving the bandwill Walk/Run (attach map of route and indicate streets to be closed)  Fireworks (specify location:)  ITEMS REQUESTED FROM THE CITY OF WASHINGTON  Street barricades  Emergency "No Parking" Signs  Traffic cones  Picnic Tables  SOUND SYSTEMS Please indicate if the following will be Amplified Sound/Speaker System  Public Address System  SANITATION Applicant is responsible for the clean-up including trash removal from the site unless special arra Shop dumpster at Sunset Park).  Will additional restrooms be brought to the site?  (General guideline of 1 restroom/100 people)  Will handwashing/hand sanitizer stations be provided  Contact Person:  INSURANCE  For events requiring an alcohol license, the minimum policy shall be \$2,000,000 general aggregate, \$1,000,0 The minimum limits for the liquor liability policy shall be property, the minimum amount of coverage for the ge of proper insurance coverage must be submitted prior Council may require certificate of insurance with City in the council may require certificate of insurance with City in the council may require certificate of insurance with City in the council may require certificate of insurance with City in the council may require certificate of insurance with City in the council may require certificate of insurance with City in the council may require certificate of insurance with City in the council may require certificate of insurance with City in the council may require certificate of insurance with City in the council may require certificate of insurance with City in the council may require certificate of insurance with City in the council may require certificate of insurance with City in the council may require certificate of insurance with City in the council may require certificate of insurance with City in the council may require certificate of insurance with City in the council may require certificate of insur

### 8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the abovereferenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Applicant/Sponsor Signature

4/8/25

Date

### DEPARTMENT APPROVALS

Indicate Date Contacted	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.			
		athy Kron		Kkron <u>@washingtoniowa.gov</u>
4/0/25	Police Chief	Jim Lester	319-458-0264	ilester@washingtoniowa.gov
	Comments/Rest	rictions:		
4/8/25	Fire Chief	Brendan DeLong	319-863-3332	firedept@washingtoniowa.gov
	Comments/Rest			
4/8/25	Streets Comments/Rest	JJ Bell	319-653-1538	jjbell@washingtoniowa.gov
3/4/25	Parks Comments/Res	Nick Pacha trictions:	319-321-4886	npacha@washingtoniowa.gov
4/8/25		ental Health (if se -461-2876; <u>itaylor</u> trictions:		.ia.us

		Approved:	Denied:
City Clerk Signature	Date of Action		
CONDITIONS IMPOSED:			

CITY COUNCIL APPROVAL

## Downtown Map (If Area Outside Downtown, Please Attach a Map): North Main Street

### CRAFT FAIR: spring edition

May 3, 2025 9am-3pm



### Map Key

Reserved Vendor Booths

Light Poles (have electric outlets)

Trees

Park Bench

Picnic Table

Water Fountain has water spigot for hose attachment The standard booth size is 10ft. X 10ft. for \$50 unless noted below.

1: \$50—Triangular 46: \$50-Triangular

4: \$50—Triangular 52: \$50—Triangular

4b: \$40-6'x6' 53: \$50—Triangular

14: \$75-15'x15' 56: \$40-6'x6'

15: \$50—Triangular 64: \$45-10'x8'

65: \$50—Triangular 26: \$30-10'5'

67: \$50—Triangular 29: \$50—Triangular

68: \$85-18'x18' 39: \$50—Triangular

40: \$50—Triangular 69: \$75—15'15' 42: \$40-6'x6' 70: \$100-20'x20' Triangular

45: \$40-6'x6'



4

Visit our Spring Craft Show webpage for vendor rules & regulations.

205 W Main St. www.chamber.washingtoniowa.org events@washingtoniowa.org 319-653-3272

Updated March 6, 2025



Created by and property of the Washington Chamber of Commerce

### 2025 Spring Craft Fair Vendors Some changes may apply depending on late registrations and cancelations



### DISCOVER A CLASSIC

Here for you, your family and your business.

www.chamber.washingtoniowa.gov events@washingtoniowa.org 319-653-3272



### FOOD VENDORS

Cheryl's Ice Cream Shack Tacos, nachos, homemade ice cream

Coffee drinks, boba drinks, & more! JT Sips

K &K Cotton Candy

Lugo Gourmet Popcorn Gourmet kettle & caramel popcorn

Chicken, strips, tenderloins, wedges, slaw and Jerry & Margie's

Treat From Mexico hot dogs

Mexican drinks & fruit, quesabirrias, tamales

Miller Family Hornestead Cheeseburgers, beef hot dogs, steak & cheese sandwiches, fries

Brick oven pizza, breakfast pizza, pop, water Stone Wall Brick Oven Pizza

Tacos, burritos, burgers lowa Bred

Tacos, burritos, tortas, fried Oreos El Gringo Loco

### Laser engraved mirrors and crafts Oak Road Creations

- SeneGence/LipSense
- Cosmetics & anti-aging skin care. **Barb Cecil & Eunice Maxson**
- Microwave cozies, hot pads, towels. Stitches
  - Home décor, stitched items. 04b.The Baking Bunny

Cottage baking cookies, cupcakes, cinnamon rolls, and bunny bites

- DIY hat bar: custom hats, belt bags & koozies. Vixen Creations ů.
  - Drake Resin Crafts DRC Candles & Melts Resin tumblers, art, and candles.
    - Wreaths of all types, centerpieces. LJ Customs
- soaps, body butter, bath salts, lip balm, lotion All natural, eco-friendly bath & body care, 8
  - tubes, dog soap, and paw balm. The Painted Lady 6
- Handmade pillows, purses, rugs, floral items & 10. Much Love Treasures painted furniture.
  - Handmade crafts, car coasters, earrings, keychains, magnets and baby items.
    - Freeze dried candy 11. Bitzy's Bitz
- Bluetooth speaker tumblers, cozies, wind 12. Dia's Tumblers and more
- spinners, dish towels 13. Kimmykats
- Spring crafts, painting, needle felting, beading &
- silverware jewelry 14. Tangled in Pine
- Hair accessories, dog bandanas, badge bud
- 14A. Backyard Blends
- Wood items, sublimated items, alcohol ink and 16-17. G O 2 Crafts and Design All natural salves and teas
  - laser engraved items 19. 12 Crystal Moons
- Crystals, candles, 3D printed items 20. A Birdie Told Me
- Birdhouses, gourd birdhouses, trellis's, yard/ flower garden large birdhouses décor
  - Small, cute giftables for anyone & everyone 21. The Spotted Sunflower 22. Special Momma Crafts
    - Crochet plushies, & craft items 23. Aunt B's Crafts
- Earrings, notebooks and other sewn items 24. Wild Lotus Apothecary
  - Organic bath & body self care
- Face painting & temporary tattoos. Face Art by Brandi 25.

### Wax melts, bracelets, lemonade and cookies. 26. Maddie's Melts & More

- Handmade crochet items, jewelry, designer cups, 27. Immi-bling
- Cupcakes, cake pops, cake cups, sugar cookies 27A. Everything Cakes & Creations

27B. Missy's Makery

MP Sewing

28.

- We design and sell our own coloring books 56. Hospice of Washington County Quilt Raffle Ouilt raffle tickets available for purchase Tallow cream, vanilla products, sourdough bread.
  - Travelin Sips Mobile Bar 57.

Sewn items: bags, stocking runners, cozies, lan

- Craft infusion jars made with freshly
- The Cherished Cookie dehydrated ingredients 58.
- Homemade in lowa by Lori 59.

Resin items like games, home decore and jewelry

Laser engraving, embroidery, cups, earrings Kristin's Krafts

Porch signs, glass cups, home decor signs.

Shwug Nation

Decorated cups, keychains, crocheted items.

Sherria Treasures Just DS-N Around

30. 31. 35. 33.

Getting Crafty with It

29.

yards and key chains

Gourmet cookies & decorated cookies

- Wreaths, floral arrangements, shirts, signs, 60-61. Handcrafted Summer Clothing
- Laser woodworking, personalized gifts, Christian & unique decor Creations by ACU 62.

Blouses, dresses, kid's sweaters and hats

- 64. Absolutely Peachy Crafts Sublimation crafts
  - Art and jewelry 67.
- Indoor & outdoor wood signs, porch signs, Silvercreek Creations 69
- Crochet-topped kitchen towels, floral home **B&B** Crafty Creations 70.

Kids boutique clothing, adult t-shirts, ,jewelry, hair

accessories, home decor and more.

Thirty One Gifts

38.

Handmaid jewelry, home décor, Christmas orna-

ments, steampunk-style lamps and décor.

SueAllen's

37.

Items from salvaged wood. Custom orders.

Paky's Pipes

35.

**BarnBoard Crafts** 

34.

Handmade shawls with sleeves, handmade wooden tractors, trains and trucks.

Bags, totes, thermals and organization solutions.

- Live cartoon caricature portraits & entertainment

Handmade signs, coasters, & greeting cards

Permanent Jewelry by jBloom

PaperPie, formerly Usborne Books

100

- 73-74. Scarlett Lane Boutique
- 75.

Home made jellies, jams, salsa, relish and pickles

Tumblers, printed shirts, car freshies

MPG Creations

souvenirs, hot sauces, BBQ's, jams and jellies.

Grandma Lisa's Kitchen

45. 43.

Variety of locally handmade consigned items,

Kitchen & storage solutions. Kalona Historical Village

Tupperware

40.

- Beau Laundry Co 76.
- Former Disney cast member plans magical Jess Visits the Castle Crochet plushies 78.

Stained glass stepping stones and sun-catchers.

Ciara Jane Glasswork

46. 47.

Resin art and jewelry

44-45. Ayrit Handmade

Homemade wreaths and home decor

And so she Designs

Jungle House Plant Shop

48. 49.

Houseplants, 3d printed planters, accessories

Fisher Woodworking

Ridge Road Farms

50. 51.

Splash of Vintage

- 79-80. Made by Kelsey/Mother Daughter Duo Crochet plushies, sewn hand towels, table
- runners, bowl cozy, receiving blankets, aprons,
- Woodcraft bowls, pens, cutting boards, &

Elderberry & elderflower products from family farm

Boho custom style with flannel shirts and denim Copperback in Nature

Copper trees, crystal rocks, & dragonflies.

- 82.
  - 83.

Lotion & soap with emu oil, and pure emu oil River Willow Artisan 85.

Coyle's Sprinkles, Pink Zebra Independent

53. 54. 55.

9" coffee cakes with a variety of flavors. Pink Zebra home fragrance and décor.

Dave's Coffee Cake

Shapetrix Entertainment

- Jewelry, ponchos, shawls, and wood crosses Handcrafted jewelry, décor & more **Autumn Rose Boutique** 86.
- Handmade macrame plant hangers & home Forget Me Knot Macrame 87.
- Dog treats, toys, clothes, dog lover items 88B. Balloon Man Lucas Maisypaws 88
- Crochet stuffies, Picky Pucks, wire wrap head Tall Ain't Ladylike/Chloe's Creations bands, baked goods, cakes & cookies Balloon animals. 89.
  - Silicone beaded wristlets, keychains, jewelry, Sew Off the Chain Creations sewn crafts, glass etching 90
- Bone art, terrariums, curios, oddities, crystals, alternative décor, spell candles, altar items The Ravin' Raven
  - Aprons, toilet tank toppers, wood crafts, bowl Sew Much More 92.
- Custom designs for shirts and gifts. LeafFilter Gutter Protection 93-94. Chell Creates LLC
  - Gutters, home care service 95.
    - door hangers and framed indoor signs

Glycerin soaps & bath products

Mystic Creations Soaps

.96

Home décor and vintage items

Kara Hultquist

97.

Crazy Creations by Jenna

98. 99.

- décor, beaded items including keychains
  - Caricatures Unleased 71.
- Shirts, bleached flannels, earrings, hats,
- Women's apparel, accessories, self-care, tumblers and keychains Just The Girls
  - stationary, home & garden decor
- Handcrafted laundry soap and dryer balls JLS Fiber Arts 77.

Beaded pens, keychains, earrings, resin crafts

103. Cottrell's Designs

beaded pens

104.-105. Plain Sight Woodworking

Custom wood products

106. The Joyful Pixie

Handmade gifts, tumblers, t-shirts, stickers

Drinks, bounce house, clothes

107-108 Pokemon

106A. Mama Llamas Barn

Marshmello shooters, scrunchies, magnets,

101-102. Crafty Chick Creations

Ouality kid's books

- trips with Goofy Getaways LLC
  - JRCH Creations 81.

110. Midwest Link'd

charcuterie boards

Wood carvings and paintings

112. Frank Mertz

- Wickless wax and warmers
  - 5 Star Emu LTD



### SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk Contact info: Kathy Kron, 319-653-6584 ext 131; <a href="mailto:kkron@washingtoniowa.gov">kkron@washingtoniowa.gov</a>

\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM; Completed applications are due the Thursday previous to the meeting\*\*

1.	APPLICANT INFORMATION
	Name/Event: Indivisible-ia-washington-Hands off Protest
	Coordinator: Lynette Iles
	Contact Number: 319-4101-9355
	Email Address: Julie gentz@gmail.com
2.	EVENT INFORMATION
	Event Description: Peaceful protest against current events
	Days/Dates of Event: April 19,2025
	Time(s) of Event: (Include Set Up/Tear Down Time) 11:30 -2:30
	Event Location: Central Park
	Will event require an alcohol license or require modification of an existing license?Yes
3.	REQUEST INFORMATION (Check All Applicable Items)
	If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.
	Temporarily close a street for a special event (specify street, times, and indicate on map: )
	Description:
	N/A
	_ 3
	Method of Notification for businesses/downtown residents (if applicable):
	. N/A

Other Requests	۲
Temporarily park in a "No Parking" area	Use of gators/UTV/ATV on City streets
Use of City Park (specify park: Electrical Needs: NO	Parade (attach map of route and indicate streets to be closed)
Walk/Run (attach map of route and indicate streets to be closed)	Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft
Fireworks (specify location :)	Other (please specify:)
4. ITEMS REQUESTED FROM THE CITY OF WASHING	<u>TON</u>
Street barricades	Yield signs for crosswalks
Emergency "No Parking" Signs	Garbage/Recycling Barrels
Traffic cones	Street Sweeping following (parades)
Picnic Tables	Other (please specify:)
	4 <b>%</b>
	Recorded/Live Music  If so: BMI/ASCAP License obtained? an-up of the event area immediately following the event,
Shop dumpster at Sunset Park).  Will additional restrooms be brought to the site?  (General guideline of 1 restroom/100 people)	I arrangements are made (event trash may be hauled to Parks  Yes No If yes, how many?
Will handwashing/hand sanitizer stations be prov	vided? X Yes No If yes, how many? )-\tag{7.30}
Contact Person: Lynette Iles	Phone: 319 461 9355
policy shall be \$2,000,000 general aggregate, \$1,0 The minimum limits for the liquor liability policy s property, the minimum amount of coverage for t of proper insurance coverage must be submitted	num amount of coverage in the general liability insurance 000,000 personal injury and \$1,000,000 each occurrence. hall be \$500,000. For all other <b>events</b> held on <b>public</b> he general liability insurance policy will be \$500,000. Proof prior to City Council consideration of the application. City City listed as "additional insured" if deemed necessary.
Certificate of Insurance provided and	l accepted Certificate of Insurance not required
No. of the second secon	

### 8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, lowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the abovereferenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

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Applicant/Sponsor Signature

4/9/25

Applicant/Sponsor Signature

### DEPARTMENT APPROVALS

Indicate Date	The annlican	t is responsible f	or coordinating w	ith all annlicable departments	
Contacted	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.				
NA	City Clerk (Liquor Licens Comments/	•	319-653-6584 ext 131	kkron@washingtoniowa.gov	
4/10/25	Police Chief	Jim Lester	319-458-0264	jlester@washingtoniowa.gov	
·	Comments/F	Restrictions:		,	
emailsent 4/10/85	Fire Chief Comments/	Brendan DeLong Restrictions:	319-653-2239	firedept@washingtoniowa.gov  BDelong@washton	
4 10 25	Streets	JJ Bell Restrictions: N <i>ov</i>	319-653-1538	jjbell@washingtoniowa.gov	
4/10/25	Parks	Nick Pacha Restrictions:	319-321-4886	npacha@washingtoniowa.gov	
N/A	Jason Taylor;	onmental Health (if 319-461-2876; <u>itay</u> Restrictions:	serving food): lor@co.washingtor	ı.ia.us	

	CITY COUNCIL APPROV.	AL	
		Approved:	Denied:
City Clerk Signature	Date of Action		
CONDITIONS IMPOSED:			

# Downtown Map (If Area Outside Downtown, Please Attach a Map): Washington Street

### CITY OF WASHINGTON, IOWA CLAIMS REPORT APRIL 15, 2025

POLICE	BDH TECHNOLOGY LLC CRITICAL HIRE ELLIOTT BULK SERVICES, LLC KCTC KIECK'S CAREER APPAREL & UNIFORMS RANGEMASTERS UNIFORMS	IT CONTRACT APPLICANT TESTING FUEL PHONE & INTERNET UNIFORMS - BRDECKA OUTER REST CARRIERS TOTAL	1,012.00 25.00 1,702.72 199.36 199.98 1,625.00 4,764.06
FIRE	ACE-N-MORE ALL AMERICAN PEST CONTROL CINTAS CORP LOC. 342 COURTESY DOOR SALES & SER ELLIOTT BULK SERVICES, LLC ELLIOTT OIL COMPANY-BP ONE TRIP FIRE SERVICE TRAINING BUREAU GALLS LLC HAWKEYE FIRE & SAFETY HELMUTH REPAIR, INC IGRAPHIX, INC IMPRESSIONS COMPUTERS, INC KCTC MIDWEST BREATHING RESA WITMER PUBLIC SAFETY GROUP	SUPPLIES PEST CONTROL TOWEL SERVICE DOOR REPAIR FUEL FUEL TRAINING VEST/UNIFORM/PANTS/NAME TAG INSPECTION SUPPLIES SHIPPING COMPUTER MAINTENANCE PHONE & INTERNET AIR TESTS FIRE SCHOOL REGISTRATION FIRE BOOTS TOTAL	124.95 52.50 273.30 386.00 923.56 49.38 50.00 396.10 190.00 25.50 16.17 225.00 153.02 179.70 250.00 543.10 3,838.28
DEVELOPMENT SERV	ARMSTRONG, RON BRUNS, DAVID ELLIOTT BULK SERVICES, LLC HARTSOCK, BILL WASH CO RECORDER	INSPECTION ASSISTANCE INSPECTION ASSISTANCE FUEL INSPECTION ASSISTANCE RECORDING TOTAL	27.00 27.00 50.25 81.00 98.00 283.25
LIBRARY	ALL AMERICAN PEST CONTROL ACE-N-MORE ALLIANT ENERGY AMAZON CAPITAL SERVICES BAKER & TAYLOR CENGAGE LEARNING INC/GALE CENTRAL IOWA DISTRIBUTING CINTAS CORP LOC. 342 COBLENTZ, ELIAS GFC LEASING - WI JAKE'S HANDYMAN SERVICES LLC KCTC MC CLELLEN, MATTHEW PLAYAWAY PRODUCTS ULINE	PEST CONTROL JANITORIAL SUPPLIES ALLIANT ENERGY LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS JANITORIAL SUPPLIES MAT SERVICE STORYTELLER PROGRAM PRINTER LEASE BATHROOM COUNTER TOPS DEPO PHONE & INTERNET TUNING & HUMIDIFIER PADS LIBRARY MATERIALS PROGRAM SUPPLIES TOTAL	40.00 42.95 2,006.67 179.89 694.35 49.48 148.00 135.81 200.00 249.64 1,531.57 368.67 165.00 56.99 131.61 6,000.63
PARKS	ACE-N-MORE ALLIANT ENERGY AMAZON CAPITAL SERVICES BEACON ATHLETICS	SUPPLIES ALLIANT ENERGY SUPPLIES BASE ANCHORS	248.89 1,796.46 104.74 581.74

•	BLUE MOON SATELLITES, LLC CENTRAL IOWA DISTRIBUTING ELLIOTT BULK SERVICES, LLC G & R MILLER CONSTRUCTION KCTC STOUT COMPANIES	PORTABLE TOILETS SUPPLIES FUEL TILE PARTS PHONE & INTERNET SEED & FERTILIZER TOTAL	700.00 284.00 122.27 123.60 431.15 3,828.50 <b>8,221.35</b>
POOL	KCTC	PHONE & INTERNET TOTAL	15.95 <b>15.95</b>
CEMETERY	4 H WOOD PRODUCTS ACE-N-MORE ALLIANT ENERGY ARNOLD MOTOR SUPPLY ATCO INTERNATIONAL CENTRAL IOWA DISTRIBUTING IMPRESSIONS COMPUTERS, INC KCTC MID-AM RES. CHEMICAL CORP MOWERS PLUS	CEDAR MULCH SUPPLIES ALLIANT ENERGY MOWER FILTERS GLOVES FLOOR CLEANER/SUPPLIES COMPUTER MAINTENANCE PHONE & INTERNET CLEANING SUPP AND WEED KILLER MOWER BLADES TOTAL	500.00 4.50 27.05 52.34 241.15 323.00 583.00 120.28 1,027.80 81.24 2,960.36
FINANCIAL ADMIN	ACCESS SYSTEMS LEASING ALL AMERICAN PEST CONTROL ALLIANT ENERGY AMAZON CAPITAL SERVICES AUDITOR OF STATE - IOWA CENTRAL IOWA DISTRIBUTING GOOGLE LLC IMPRESSIONS COMPUTERS, INC IOWA ASSN. OF MUNICIPAL UTILITIES KCTC SIMMERING-CORY, INC. TYLER TECHNOLOGIES WASH COUNTY MINIBUS WASHINGTON NOON KIWANIS CLUB WMPF GROUP LLC	COPIER LEASE PEST CONTROL ALLIANT ENERGY SUPPLIES FILING FEES- FY23/FY24 SUPPLIES EMAIL SUBSCRIPTION COMPUTER MAINTENANCE QUARTER 2 SAFETY TRAINING PHONE & INTERNET MARCH SUPPLEMENT ORD# 1167 PROJECT MANAGEMENT LOST- APRIL 2025 DUES-GAA LEGAL ADVERTISING TOTAL	433.61 32.50 24.25 68.95 1,700.00 54.00 395.99 630.00 1,792.00 1,079.15 93.00 583.34 22,917.83 373.50 603.95 30,782.07
AIRPORT	BAUTISTA MIRANDA, YOLANDA CLOUDBURST 9 KCII QT POD- PETROLEUM VETTER'S INC-CULLIGAN WATER WINDSTREAM IOWA COMMUNICATIONS	MARCH CLEANING INTERNET ADVERTISING BASE ACCESS PLAN-1 YEAR AIRPORT WATER APRIL SERVICE TOTAL	375.00 106.35 113.52 1,675.00 33.70 221.06 <b>2,524.63</b>
ROAD USE	ALTORFER INC AGRILAND FS, INC ELLIOTT BULK SERVICES, LLC HI-LINE INC HIWAY SERVICE CENTER JOHN DEERE FINANCIAL L L PELLING CO MIDWEST WHEEL WMPF GROUP LLC	CONCRETE SAW RENTAL FERTILIZER FUEL PARTS PARTS SEWER JET PARTS COLD MIX-POT HOLES TIRE LED/SHOP SUPPLY EMPLOYMENT ADVERTISING TOTAL	1,821.60 129.68 1,115.78 221.94 1,207.00 73.67 1,031.48 348.69 134.00 6,083.84

STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	12,078.58
	J MARIE ELECTRIC LLC	SERVICE	57.35
		TOTAL	12,135.93
•			
WELLNESS PARK	ACE ELECTRIC. INC	SOCCER BUILDING PROJECT	15,816.67
	CARSON PLUMBING & HEATING SRVS INC	WELLNESS PARK SOCCER PROJECT	7,813.67
		TOTAL	23,630.34
LIBRARY GIFT	AMAZON CAPITAL SERVICES	LIBRARY/PROGRAM MATERIALS	191.11
	BAKER & TAYLOR	LIBRARY MATERIALS	948.41
	BLACKSTONE PUBLISHING	AUDIOBOOKS	394.24
•	KANOPY INC	DIGITAL MATERIALS	59.00
	MCCLENAHAN, CRAIG	AUDIO 101	100.00
	OVERDRIVE, INC.	DIGITAL MATERIALS	1,152.47
	PROQUEST LLC	ANCESTRY FOR LIBRARIES	2,890.24
	TUCCI, JESSICA H.	POTTERY CLASS	351.74
	ULINE	SHELVING	547.85
		TOTAL	6,635.06
		•	
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	17,971.68
	AMAZON CAPITAL SERVICES	SUPPLIES	14.69
	AVILA, CHRISTOPHER	WATER DEPOSIT REFUND	59.52
	BORN, CHRISTOPHER	WATER DEPOSIT REFUND	91.17
	CONWELL, GRACE	WATER DEPOSIT REFUND	117.62
	ELECTRIC PUMP	SERVICE AGREEMENT	2,181.94
•	ELLIOTT BULK SERVICES, LLC	FUEL	49.65
	EPPERLY, RANDY	MILEAGE REIMBURSEMENT	13.30
	FILLINGER, LIADEN	WATER DEPOSIT REFUND-REISSUE	268.16
	GLOBAL PAYMENTS	DC/CC ADMIN FEES	5,585.11
	IA DEPT OF REVENUE	WET TAX	8,610.43
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	152.00 158.67
	KCTC	PHONE & INTERNET WATER DEPOSIT REFUND	56.39
	LUCAS, KALEB TYLER TECHNOLOGIES	PROJECT MANAGEMENT	583,33
	THE COMODOGES	TOTAL	35,913.66
	•		
WATER DISTRIBUTION	ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00
WATER DISTRIBUTION	AGRILAND FS, INC	GRASS SEED	666.00
	ALLIANT ENERGY	ALLIANT ENERGY	52,62
	BARCO MUNICIPAL PRODUCTS INC	SIGNS & BARRICADES	1,186.50
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	93.32
	DOUDS STONE LLC	ROADSTONE	372.84
	BLLIOTT BULK SERVICES, LLC	FUEL	207.53
	KCTC	PHONE & INTERNET	104.31
,		TOTAL	2,718.12
•			
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	528.07
	ARNOLD MOTOR SUPPLY	GOLF CART BATTERY	104.71
	ATCO INTERNATIONAL	ENZYMES	408.00
	ELLIOTT BULK SERVICES, LLC	FUEL	125,52
	EUROFINS ENVIRONMENT TESTING NC	CERTIFIED TESTING	1,652.08
	IA DEPT OF REVENUE	SALES TAX	2,100.20
	JOHN DEERE FINANCIAL	MOWER PARTS	237.48
	KCTC	PHONE & INTERNET	208.62
	TYLER TECHNOLOGIES	PROJECT MANAGEMENT	583.33
	WINDSTREAM IOWA COMMUNICATIONS	APRIL SERVICE	67.58
	YOTTYS, INC.	GOLF CART TUNE UP KIT	48.00
		TOTAL	6,063.59
	•		

SEWER COLLECTION	ACE-N-MORE ALLIANT ENERGY COURTESY DOOR SALES & SER ELLIOTT BULK SERVICES, LLC JOHN DEERE FINANCIAL KCTC	SUPPLIES ALLIANT ENERGY GARAGE DOOR WORK FUEL TANK TRUCK TIMER PHONE & INTERNET TOTAL	296.05 1,302.15 206.00 528.34 189.82 104.31 2,626.67
SANITIATION	ABC DISPOSAL SYSTEMS	RECYCLING & REFUSE TOTAL	53,952.76 53,952.76
SELF INSURANCE	EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE TOTAL	373.12 373.12
		TOTAL	209,523.67
		•	

### CITY OF WASHINGTON, IOWA MONTH TO DATE TREASURERS REPORT MARCH 31, 2025

UND	3/1/2025 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	3/31/202 ENDING CASI BALANC
		,		200 540 00		EAC OCO DE
01-GENERAL FUND	629,176.11	220,286.99	. •	303,512.28	•	545,950.82
02-AIRPORT FUND	360,334,05	30,560.64	•	3,665.81	-	387,228.88
10-CHAMBER REIMBURSEMENT	4,552.12	16,279.30	-	14,977.21	-	5,854.21
11-MAIN STREET REIMBURSEMENT	2,463.37	5,198.11	-	4,498.00	-	3,163.48
12-WEDG REIMBURSEMENT	1,656.97	8,773,61	-	7,955.26	-	2,475.32
50-DOWNTOWN INCENTIVE GRANT	181,473,15	-	-	-	-	181,473.15
10-ROAD USE	B22,419.14	101,619,84	-	49,734.69	-	874,304.29
12-EMPLOYEE BENEFITS	-	31,926.81	-	31,926.81	•	-
13-LIABILITY INSURANCE	-	-	-	-	-	-
14-EMERGENCY LEVY	-	-	-	-	•	*
21-LOCAL OPTION SALES TAX	-	105,940.20	-	105,940.20	-	-
22-LOST DEBT SERVICE	135,870.00	-	-	-	-	135,870.00
23-LOST DEBT SERVICE RESERVE	79,170,00	-	-	-	-	79,170.00
24-HOTEL/MOTEL TAX	155,844.29	3,587.20	-	150.52	-	159,280,97
25-UNIF COMM UR-NE IND		17,260.62		17,260,62	-	-
26-SE RES UR	•	· -	-		-	_
27-UNIF COMM UR - BRIARWOOD	-	-	-	-		-
28-URBAN RENEWAL AREA #3B/D		_	_		-	_
29-SC RES UR	37,764.01	2,529.37	_	-		40,293.38
30-URBAN RENEWAL AREA #3D		-,	_	_	-	-
91-URBAN RENEWAL AREA #4	32,276.28					32,276.2
32-UNIF COMM UR - EBD	52,270,20	29,530.75	_	29,530.75	_	02,210,2
33-UNIF COMM UR-IRE	•	25,330,73		25,000.75		_
	•	-	-		-	_
34-DOWNTOWN COMM UR	-	00.450.50	-	22.450.60	-	-
5-UNIFIED COMM UR-BAZOOKA	tra and ani	32,158.68	-	32,158.68	-	(70.000.0
5-HOUSING REHABILITATION	(78,185,32)	-	. •	203.00	-	(78,388.3
6-LMI TIF SET-ASIDE	103,312.27	·	-	-	-	103,312.2
O-DEBT SERVICE	524,082,87	44,796.89	-	-	-	568,879.7
IQ-CAPITAL EQUIPMENT	255,201.03	29,645. <b>44</b>	-	-	-	284,846.4
)1-CAPITAL PROJECTS FUND	332,434.42	91,143.32	•	70,910.27	-	352,667.4
)3-WWTP CAPITAL PROJ FUND	-	-		•	-	-
D5-RIVERBOAT FOUND CAP PROJ	1,198,235.47	162,824.28	-	80,098.54	•	1,280,961.2
08-INDUSTRIAL DEVELOPMENT	1,117,861.16	5,700.63	-	2,832.00	-	1,120,729.7
D9-MUNICIPAL BUILDING	-	-	-	-	-	
10-WELLNESS PARK	(217,253.72)	-	-	3,900.46	-	(221,154.1
L1-SIDEWALK REPAIR & REPLACE	107,189.66		-	-	-	107,189.6
12-TREE REMOVAL & REPLACE	15,123.59	-			-	15,123.5
15-RESIDENTIAL DEVELOPMENT	588,132.79	2,265.42	-	433,00	_	589,965.2
17-ARPA CAPITAL PROJECTS	226,727.18	1,769.33	_	-	-	228,496.5
25-BUILDING & FACILITY MAINT	120,824.39	-,	_	-	_	120,824.3
10-MUNICIPAL BAND	12,156,96	_		_	_	12,156.9
20-DOG PARK	3,575.87				_	3,575.8
	8,526,21	2,365.00		87.70		10,803.5
30-TREE COMMITTEE		2,363.00	-	67.70	-	10,003.5
35-NEIGHBORHOOD PRIDE		-	-	-	-	3.735.6
40-POLICE FORFEITURE	3,735.65		-	- 00.00	-	•
41-K-9 PROGRAM	4,437.77	-	-	93.99	-	4,343.7
45-SAFETY FUND	5,728,73	-	-	-	-	5,728.7
50-PARK GIFT	47,863.74	99,98	-	-	-	47,963.7
70-LIBRARY GIFT	55 <b>,982.0</b> 2	31,074.09	-	3,379.26	•	83,676.8
BD-CEMETERY GIFT	1,968.00	-	-		-	1,968.0
90-CABLE COMMISSION	-	-		-	•	-
DO-WATER UTILITY	866,756.21	203,402.84	-	92,818.65	-	977,340.4
1-WATER DEPOSIT FUND	34,015,00	450.00	-	1,350.00	•	33,115.0
2-WATER SINKING	-	-	-	-	-	-
3-WATER CAPITAL PROJECTS	-	152.00	_	152.00	-	-
10-SANITARY SEWER	1,517,834.63	235,602.86	-	115,726.14	-	1,637,711.5
12-SEWER SINKING	-,,	-	_			
L3-SEWER CAPITAL PROJECTS	-	7,424.18	_	7,424.18	_	_
		61,468.48		57,032.75	_	260,648.4
70-SANITATION	256,212,69	61,468.48	-	37,032.73	-	200,040,
10-LIBRARY TRUST	- 		-		-	C20 240 °
50-SELF INSURANCE	641,788.28	3,051,97	-	14,591.99	-	630,248.2
51-UNEMPLOYMENT SELF INS	86,570.96	35.11	<del></del>			86,606.0
TOTAL BALANCE	10,283,838.00	1,488,923.94		1,052,344.76	-	10,720,417.1

Cash in Bank - Pooled Cash		Interest Rate
Wash St. Bank - Operating Account	3,762,629.11 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	•
Cash in Drawer	350.00	N/A
Investment in IPAIT	2,196,020.84	0.20%
Wash St - Farm Mgmt Acct	232,449.20	
Wash St Bank - CD 1/14/2019	538,277.53	0.65%
Wash St Bank - CD 08/30/2018	281,008:82	0.65%
Wash St Bank - ISC Account	3,709,681,68	3.75%
TOTAL CASH IN BANK	10,720,417.18	
(1) Washington State Bank	3,828,224.81	,
Outstanding Deposits & Checks/Wages payable	(65,595.70)	
	3.762.629.11	

### CITY OF WASHINGTON, IOWA YEAR TO DATE TREASURERS REPORT MARCH 31, 2025

FUND	7/1/2024 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	3/31/2025 ENDING CASH BALANCE
001-GENERAL FUND	1000000.00	3177238,47	0.00	3631287,65	0.00	545950.82
002-AIRPORT FUND	387734.94	308909.06	0,00	309415.12	0,00	387228.88
010-CHAMBER REIMBURSEMENT	3262,44	88677.06	0.00	86085,29	0.00	5854.21
011-MAIN STREET REIMBURSEMENT	472,15	43804.23	0.00	41112.90	0,00	3163.48
012-WEDG REIMBURSEMENT	4835.72	90325.69	0.00	92586,09	0.00	2475,32
050-DOWNTOWN INCENTIVE GRANT	231473,15	0.00	0.00	50000.00	0.00	181473.15
110-ROAD USE	620246.57	874213.58	0.00	620155,86	0.00	874304.29
112-EMPLOYEE BENEFITS	0.00	580866,85	0.00	580866,85	0.00	0.00
113-LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0,00
114-EMERGENCY LEVY	0.00	351.90	0.00	351,90	0.00	0.00
121-LOCAL OPTION SALES TAX	0.00	936024.29	0,00	936024.29	0.00	0.00
122-LOST DEBT SERVICE	0,00	158440,00	0.00	22570,00	0.00	135870.00
123-LOST DEBT SERVICE RESERVE	79170.00	0.00	0,00	0.00	0.00	79170.00
124-HOTEL/MOTEL TAX	1.20681.62	60471.77	0.00	21872,42	0.00	159280.97
125-UNIF COMM UR-NE IND	0.00	59726.18	0.00	59726.18	0.00	0.00
126-SE RES UR	00,00	0.00	0.00	0.00	0.00	00,00
127-UNIF COMM UR - BRIARWOOD	0.00	15762,06	00,0	15762.06	00,0	0.00
128-URBAN RENEWAL AREA #3B/D	. 0.00	0.00	0,00	00,0	0.00	00,0
129-SC RES UR	0.00	62374.43	0.00	22081.05	0.00	40293.38
130-URBAN RENEWAL AREA #3D	0.00	0.00	0.00	0.00	0.00	0,00
131-URBAN RENEWAL AREA #4	0.00	32276,28	0.00	0.00	0,00	32276.28
132-UNIF COMM UR - EBD	0,00	59061.50	0,00	59061,50	0.00	0,00
133-UNIF COMM UR-IRE	0.00	55905.09	0.00	55905.09	00,00	0.00
134-DOWNTOWN COMM UR	0.00	3778.81	0,00	3778.81	0.00	0.00
135-UNIFIED COMM UR-BAZOOKA.	0.00	64317,36	0.00	64317,36	0.00	0.00
145-HOUSING REHABILITATION	0.00	105355.00	0,00	189743.32	0.00	-78388,32
146-LMI TIF SET-ASIDE	37334,88	65977.39	0.00	0,00	0.00	103312.27
200-DEBT SERVICE	24845.68	689387.83	0,00	145353.75	0,00	568879.76
300-CAPITAL EQUIPMENT	910654.02	181119,95	0.00	806927,51	0.00	284846.47
301-CAPITAL PROJECTS FUND	374940.02	482214.15	0.00	504486.70	0.00	352667.47
303-WWTP CAPITAL PROJ FUND	0,00	0.00	0.00	0,00	0.00	0,00
305-RIVERBOAT FOUND CAP PROJ	822830.08	575733.89	0,00	117602.76	0,00	1280961.21
308-INDUSTRIAL DEVELOPMENT	519625,13	1109702.63	0.00	508597,97	0.00	1120729.79
309-MUNICIPAL BUILDING	0.00	0,00	0.00	0.00	0,00	0.00
310-WELLNESS PARK	0,00	6980.00	0.00	228134.18	0.00	-221154.18 107189.66
311-SIDEWALK REPAIR & REPLACE	120578.86	1,185,00	0.00	14574.20	0,00	15123,59
312-TREE REMOVAL & REPLACE	15648,59	0.00	0.00	525,00	0.00	589965.21
315-RESIDENTIAL DEVELOPMENT	513765.90	77296.31	0.00	1097.00 15000.00	0.00	228496.51
317-ARPA CAPITAL PROJECTS	226091.67	17404.84		0.00	0.00	120824.39
325-BUILDING & FACILITY MAINT	120824.39	0.00	0.00 0,00	0.00	0.00	12156.96
510-MUNICIPAL BAND	12106.96	50.00 0.00	0.00	0.00	0:00	3575.87
520-DOG PARK	3575.87	4017.85	0.00	13252.63	0.00	10803.51
530-TREE COMMITTEE	20038.29		0.00	0,00	0,00	0.00
535-NEIGHBORHOOD PRIDE 540-POLICE FORFEITURE	0.00 3631.25	0,00 104.40	0.00	0.00	0,00	3735.65
	3631.25 4499.73	525,00	0.00	680,95	0,00	4343.78
541-K-9 PROGRAM	4499.73 5028.73	1000.00	0.00	300.00	0,00	5728,73
545-SAFETY FUND	47414,86	, 1714,36	0.00	1165.50	0,00	47963.72
550-PARK GIFT			0.00	71895,73	0.00	83676,85
570-LIBRARY GIFT	75624.89 1968.00	79947.69 0,00	0.00	0.00	0.00	1968.00
580-CEMETERY GIFT _ 590-CABLE COMMISSION	0,00	0.00	0,00	0.00	0.00	0,00
600-WATER UTILITY	490805.38	1815450,77	0.00	1328915.75	0,00	977340.40
601-WATER DEPOSIT FUND	33605,00	10800.00	0.00	11290.00	0.00	33115,00
	0,00	34190.00	0,00	34190.00	0.00	0.00
602-WATER SINKING 603-WATER CAPITAL PROJECTS	475026.40	360735,97	0.00	835763,37	0.00	0.00
610-SANITARY SEWER	889421.83	1974445.58	0.00	1226156.06	0,00	1637711.35
612-SEWER SINKING	0.00	105735.00	0.00	105735,00	0.00	0.00
613-SEWER CAPITAL PROJECTS	0,00	7424.18	0,00	7424.18	0.00	0.00
	213672.82	545208,19	0.00	498232,59	0.00	260648.42
670-SANITATION 910-LIBRARY TRUST	0.00	0.00	0.00	0.00_	0.00_	0.00
950-SELF INSURANCE	612974.65	60277.92	0.00	43004.31	0.00	630248.26
951-UNEMPLOYMENT SELF INS	89579.14	638.93	0.00	3612,00	0.00	86606,07
22Y-CHEMILIO IMIEM I SELL IMS	9113989.61	14987148.45	0.00	13380720.88	0,00	10720417.18

	Interest Rate
3762629.11 -1.00	0,00
00,0	
350.00	N/A
2196020,84	0.00
232449.20	
538277.53	0.01
281008.82	0.01
3709681.68	0.04
10720417.18	
3828224.81	
-65595,70	
3762629.11	
	0,00 350,00 2196020,84 232449,20 538277.53 281008.82 3709681.68 10720417.18

Millie Youngquist, Mayor Joe Gaa, City Administrator Kelsey Brown, Finance Director Kathy Kron, City Clerk Kevin Olson, City Attorney



City of Washington 215 East Washington Street Washington, Iowa 52353 (319) 653-6584 Phone (319) 653-5273 Fax

### **MEMORANDUM**

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

DATE: April 11, 2025

SUBJECT: Public Hearing- FY2026 Budget Adoption

We have arrived to one of my favorite times of the year, the annual budget adoption. A public hearing has been placed on the April 15<sup>th</sup> agenda as well as an action item to formally adopt the budget. Attached is a copy of the required hearing notice that was published in the Washington Journal.

As we have spent the past few months working on the budget, when we get to this point there is not much left to say. During the public hearing I will make some comments about the upcoming budget and some of the next steps to moving the budget forward.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

### NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET Fiscal Year July 1, 2025 - June 30, 2026

### City of: WASHINGTON

The City Council will conduct a public hearing on the proposed Budget at: City of Washington Council Chambers 215 E. Washington Street Washington,

Iowa 52353 Meeting Date: 4/15/2025 Meeting Time: 06:00 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <a href="https://dom.iowa.gov/local-budget-appeals">https://dom.iowa.gov/local-budget-appeals</a>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property

16.07119

The estimated tax levy rate per \$1000 valuation on Agricultural property is

3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number

City Clerk/Finance Officer's NAME

		Budget FY 2026	Re-estimated FY 2025	Actual FY 2024
Revenues & Other Financing Sources				
Taxes Levied on Property	1	4,492,703	4,461,160	4,426,743
ess; Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	4,492,703	4,461,160	4,426,743
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	551,589	513,007	368,786
Other City Taxes	6	· · · · · · · · · · · · · · · · · · ·	1,385,000	1,336,476
Licenses & Permits	7	123,640	134,950	123,594
Use of Money and Property	8	· · · · · · · · · · · · · · · · · · ·	1,446,269	466,884
Intergovernmental	9		3,706,608	2,356,687
Charges for Fees & Service	10	6,189,205	5,813,797	5,039,599
Special Assessments	11	0		83,294
Miscellaneous	12			2,151,167
Other Financing Sources	13	675,000	L	
Transfers In	14	5,810,406		
Total Revenues and Other Sources	15	22,336,293	25,032,363	23,881,770
Expenditures & Other Financing Uses				
Public Safety	16			2,526,78
Public Works	17			
Health and Social Services	18			<u></u>
Culture and Recreation	19	, ,		
Community and Economic Development	20			
General Government	21			
Debt Service	22		The same and the s	
Capital Projects	23		<u> </u>	
Total Government Activities Expenditures	24	11,423,998	<u> </u>	
Business Type / Enterprises	25	1.00		
Total ALL Expenditures	26			
Transfers Out	27	5,810,406		
Total ALL Expenditures/Transfers Out	28		1	
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29		.f	
Beginning Fund Balance July 1	.30			
Ending Fund Balance June 30	3	1 8,887,418	9,036,540	9,113,9

### **RESOLUTION NO. 2025-**

### A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2026

WHEREAS, the City Council and staff have prepared an annual budget for the Fiscal Year ending June 30, 2026; and,

WHEREAS, this proposed budget showing revenues and expense detail was published as required by law; and,

WHEREAS, a public hearing was held on April 15, 2025, at which time citizen input as specifically requested and all citizen comments were heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council declares that the budget for the Fiscal Year ending June 30, 2026 is hereby approved.

Section 2. The City Clerk is directed to make all the filings required by law related to the approval of this budget and prepare city financial records and systems accordingly.

	PASSED AND APPROVED this 15 <sup>th</sup> day of A	april, 2025 by the following roll call vote:
	Ayes:	
	Nays:	
	Absent:	
		Millie Youngquist, Mayor
ATTE	EST:	
 Kathu	Kron, City Clerk	
Kamy	Kion, City Clork	

Millie Youngquist, Mayor Joe Gaa, City Administrator Kelsey Brown, Finance Director Kathy Kron, City Clerk Kevin Olson, City Attorney



City of Washington 215 East Washington Street Washington, Iowa 52353 (319) 653-6584 Phone (319) 653-5273 Fax

### **MEMORANDUM**

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

DATE: April 11, 2025

SUBJECT: Resolution to Award a Construction Contract for Washington St. Pavement

Widening and Re-Striping

On January 22, 2025, the Iowa Department of Transportation opened bids for the Washington Street Pavement Widening and Re-Striping Project. The most responsive bidder was from TK Concrete, Inc. from Pella in the amount of \$200,500.00. To move forward, the City must approve the construction contract. Attached you will find a contract for your consideration. This item has been added to the agenda for the April 15<sup>th</sup> Council meeting.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

### **RESOLUTION NO. 2025-**

### A RESOLUTION AWARDING A CONSTRUCTION CONTRACT FOR THE WASHINGTON STREET PAVEMENT WIDENING AND RE-STRIPING PROJECT

**WHEREAS**, the construction project known as the "Washington Street Pavement Widening and Re-Striping Project" has been designed and publicized for bid, and bids were received by the Iowa Department of Transportation on January 22, 2025.

### NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the "Washington Street Pavement Widening and Re-Striping Project" is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: TK Concrete, Inc., Pella, Iowa

Amount of Bid: \$200,500.00

Passed and approved this 15<sup>th</sup> day of April 2025.

Section 2. That the Mayor and City Administrator are hereby directed to execute contract & ancillary documents with the Iowa Department of Transportation and contractor for the construction of said public improvements.

,	Millie Youngquist, Mayor
Attest:	
Kathy Kron, City Clerk	· ·

### CONTRACT

Letting Date: January 22, 2025

Contract ID: 92-8140-615-A

Call Order: 114

**County: WASHINGTON** 

Project Engineer: VEENSTRA & KIMM INC.

Cost Center: 631000

Object Code: 890

DBE Commitment: \$0.00

Contract Work Type: PCC PAVEMENT WIDENING

This agreement made and entered by and between the Contracting Authority,

CITY OF WASHINGTON

and Contractor,

TK CONCRETE, INC. (T.033)

City: PELLA

State: IA

It is agreed that the notice and instructions to bidders, the proposal filed by the Contractor, the specifications, the plan, if any, for project(s) listed herein, together with Contractor's performance bond, are made a part hereof and together with this instrument constitute the contract. This contract contains all of the terms and conditions agreed upon by the parties hereto.

Contractor certifies by signature on this contract, under pain of penalties for false certification, that the Contractor has complied with lowa Code Section 452A.17(8) as amended, if applicable, and lowa Code Section 91C.5 (Public Registration Number), if applicable.

In consideration of the foregoing, Contracting Authority hereby agrees to pay the Contractor promptly and according to the requirements of the specifications the amounts set fourth, subject to the conditions as set forth in the specifications.

It is further understood and agreed that the above work shall also be commenced or completed in accordance with Contract Time of this Contract and assigned Notes.

To accomplish the purpose herein expressed, the Contracting Authority and Contractor have signed this instrument.

For Federal-Aid Contracts the Contractor certifies that each subcontract is evidenced in writing and that it contains all pertinent provisions and requirements of the contract.

1/24/2025 11:54 AM

### I@WA | DOT

### Contract Prepared by Contracts and Specifications Bureau

### **Contract Time**

Contract ID: 92-8140-615-A

Call Order: 114

Letting Date: January 22, 2025

Site ID		, e	Site Details	Liquidated Damages
00	Late Start Date	09/29/2025	30 WORK DAYS	\$1,000,00

<sup>(\*) -</sup> Indicates Cost Plus Time Site. See Schedule of Items for Cost Per Unit

1/24/2025 11:54 AM

### I@WA | DOT

### Contract Prepared by Contracts and Specifications Bureau

### Contract Addenda

Contract ID: 92-8140-615-A

Call Order: 114

Letting Date: January 22, 2025

The following is a list of Contract Addenda:

22JAN114.A01

### I@WA | DOT

### Contract Prepared by Contracts and Specifications Bureau

### **Contract Schedule**

Contract ID: 92-8140-615-A

Call Order: 114

Letting Date: January 22, 2025

SECTION: 0001 ROADWAY ITEMS SECTION TOTAL:

\$200,005.00

Contract Line Number		Quantity d Units	- Unit Price Blo Dollars Cents Dolla	Amount . frs Cents
0010	2102-2710090 EXCAVATION, CLASS 10, WASTE	68.000 CY	15.00	1,020.00
0020	2102-2713090 EXCAVATION, CLASS 13, WASTE	51.000 CY	20.00	1,020,00
0030	2105-8425005 TOPSOIL, FURNISH AND SPREAD	75.000 CY	58.00	4,350.00
0040	2115-0100000 MODIFIED SUBBASE	85.000 CY	60.00	5,100.00
0050	2121-7425010 GRANULAR SHOULDERS, TYPE A	12,000 TON	45.00	540.00
-0060	2213-8201060 BASE WIDENING, 6 IN. HOT MIX ASPHALT MIXTURE	150.000 SY	130.00	19,500.00
0070	2301-1033080 STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8 IN.	327.000 SY	100.00	32,700.00
0080	2435-0250700 INTAKE, SW-507	1,000 EACH	7,750.00	7,750.00
0090	2503-0114215 STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	8.000 LF	250.00	2,000.00
0100	2510-6745850 REMOVAL OF PAVEMENT	221.000 SY	15.00	3,315.00

### I@WA | DOT

### Contract Prepared by Contracts and Specifications Bureau

### Contract Schedule

Contract ID: 92-8140-615-A

Call Order: 114

Letting Date: January 22, 2025

SECTION: 0001 ROADWAY ITEMS SECTION TOTAL:

\$200,005.00

Contract			Unit Price	Bid Amount
Line Number	ltem Number Item Description	Item Quantity and Units	Constitution of the Consti	Dollars Gents
0220	2527-9263212	438,000	A STATE AND THE STATE OF STATE AND THE STATE	-
	PAINTED PAVEMENT MARKINGS, HIGH-BUILD WATERBORNE	STA	27.50	12,045.00
0230	2527-9270112 GROOVES CUT FOR PAVEMENT MARKINGS	438.000 STA	32,50	14,235,00
0240	2528-8445110 TRAFFIC CONTROL	LUMP SUM		7,500,00
0250	2528-8445113 FLAGGERS	6.000 EACH	575.00	3,450.00
0260	2533-4980005 MOBILIZATION	LUMP SUM		13,000.00
0270	2554-0210201 FIRE HYDRANT ASSEMBLY, WM-201	1.000 EACH	8,750.00	8,750.00
0280	2554-0210205 FIRE HYDRANT ASSEMBLY REMOVAL	1,000 EACH	1,000.00	1,000.00
0290	2601-2634100 MULCHING	0.050 ACRE	60,000.00	3,000.00
0300	2601-2636044 SEEDING AND FERTILIZING (URBAN)	0.050 ACRE	40,000.00	2,000.00
0310	2602-0000500 OPEN-THROAT CURB INTAKE SEDIMENT FILTER, EC-602	40.000 LF	30.00	1,200.00
0320	2602-0000510 MAINTENANCE OF OPEN-THROAT CURB INTAKE SEDIMENT FILTER	4.000 EACH	50.00	200.00

### Doc Express® Document Signing History Contract: 92-8140-615-A Document: BO 114 92-8140-615-A 250122 CONTRACT

This document is in the process of being signed by all required signatories using the Doc Express® service. Following are the signatures that have occurred so far.

Date	Signed By
	(Signed by Contractor)
·	
	(Local Public Agency Views and Signs Performance Bond)
	(Local Public Agency Signs Contract)
	(Checked by Contracts and Specifications Bureau)
	(Signed by Contracts and Specifications Bureau)
ļ	
	(Marked Completed by Contracts and Specifications Bureau)
	(Marked Completed by Contracts and Openhoadons Daread)



### CONTRACTS AND SPECIFICATIONS BUREAU Final Highway Funding Sources

Final Detail Cost Estimate - Project

Project Number: STBG-SWAP-8140(615)-SG-92

Letting Date: 01/22/2025

.County: WASHINGTON

Route: WASHINGTON ST.

Length (miles): 0.0

Project Work Type: PCC PAVEMENT WIDENING

Project Location: In the city of Washington, On IA 92 E:

T.033 - TK CONCRETE, INC. Awarded Vendor:

Contingency: 6%

FMIS Project End Date:

### I WA DOT

### Contracts and Specifications Bureau

### Final Detail Estimate Cost Summary

PCN: 92-8140-615-A

Page 1 of 1

Project Number: STBG-SWAP-8140(615)-SG-92 Awarded Vendor: T.033 - TK CONCRETE, INC.

\$212,005.30		\$212,005.30	\$12,000.30	\$200,005.00	Project Total 92-8140-615-A	
\$87,000.00		\$87,000.00	\$4,924.53	Totals \$82,075.47	SWAPH	Fund
.00	87,000.00	87,000.00	4,924.53	82,075.47	Package: 92-8140-615-CAT-2	Packag
				SWAP-HSIP(STATE FUNDED)	SWAPH	Fund
\$55,978.10		\$55,978.10	\$3,168,57	Totals \$52,809.53	Fund M8140A	Fund
55,978.10		55,978.10	3,168.57	52,809.53	Package: 92-8140-615-CAT-2	Packag
0.00	· ·	0.00	0.00	000	Package: 92-8140-615-CAT-1	Packag
				CITY OF WASHINGTON	Fund M8140A	Fund
\$69,027.20		\$69,027.20	\$3,907.20	Totals \$65,120.00	SWAPS	Fund
00.120,20	159,632.00	69,027.20	3,907.20	65,120.00	Package: 92-8140-615-CAT-1	Packag
		;		SWAP-STBG(STATE FUNDED)	SWAPS	Fund
imit. Funding	Funding Limit	<sup>k</sup> Total	Contingency	Total hund Package Cost	Jeund Package	
					Awarden Verlage 10000	(

Millie Youngquist, Mayor Joe Gaa, City Administrator Kelsey Brown, Finance Director Kathy Kron, City Clerk Kevin Olson, City Attorney



City of Washington 215 East Washington Street Washington, Iowa 52353 (319) 653-6584 Phone (319) 653-5273 Fax

### **MEMORANDUM**

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

DATE: April 10, 2025

SUBJECT: Site Plan Approval- Courthouse Maintenance Building

The Planning and Zoning Commission met on April 8<sup>th</sup> and reviewed a site plan for a maintenance building at the Courthouse. The building will be placed on the southeast corner of the former jail site. The plans were designed by Main Street Iowa. The plans have been approved by the Washington Main Street Design Committee and the MS Board. The Planning and Zoning Commission voted to forward this plat to the City Council with a Do Pass recommendation. This item has been added to the consent agenda for the April 15<sup>th</sup> Council meeting.

Feel free to contact me at your convenience if you have any questions or comments.

Aaron Wulf 319-383-4/142

### **DESIGN CONCEPT PROPOSAL**

January 9, 2024

Washington County

Buildings

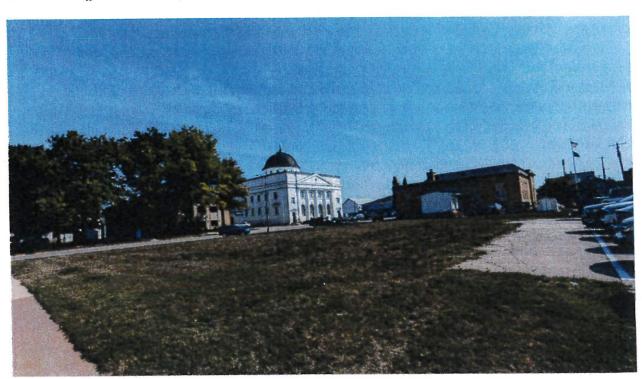
in ds

MAIN STREET

Proposed Maintenance Building, 221 W 2nd Street, Washington, IA

Project #07424- Updated

Design recommendations are based upon field inspection during the site visit and/or information provided by the owner/tenant and are conceptual only. They are not intended for construction purposes. Additional consultation, or the use of specialized consultants including a licensed architect or engineer, may be required for additional design development and for individual issues or concerns. Prior to beginning any work, consult with local officials to ensure compliance with local codes and ordinances.



### Existing lot.

### **NOTES**

- The county maintenance department is wanting to build a new maintenance building downtown. They used to have a small maintenance building (22x30') connected to the old county jail. This building was demolished as park of the jail demolition and the site is now empty with a portion used for informal parking for the courthouse. The county has long-term visions for using the lot as a formal parking lot for the courthouse and related activities. The maintenance dept. began the process of considering a separate county-owned lot for the maintenance building. A maintenance/storage building on either lot is not permitted use under current B-1 zoning. The maintenance department submitted a request for a variance and intended to build a 40x55' pole-barn style shed, which was rejected. Conversations have now determined that placing the new maintenance building on the site of the original maintenance building (north of the courthouse) would be more appropriate. The purpose of this proposal is to provide recommendations for building siting and exterior treatments which fit appropriately in the downtown context.
- The desired width of the proposed building leaves room for a greenspace along the west elevation. There is
  opportunity to create a small seating area with picnic tables. This greenspace can also be utilized for
  stormwater retention as needed.

- Several design approaches are shown in the renderings below. A brick clad building with a parapet and shallow-pitched roof would be most in-keeping with the style and character of the downtown context. Alternatively, an end gable roof with a front parapet would achieve a more compatible street frontage and may reduce construction costs. At minimum we suggest dressing the street frontage of the building with a brick veneer to integrate with the downtown context. Prefab metal buildings with parapets are available through a variety of building suppliers. Alternatively, the end wall and parapet can be framed separately. The wall will need to be sheathed, and veneer brick properly installed with vapor barrier and air gap. Metal cladding on the secondary facades of the building can be appropriate but should be of a quality architectural metal siding. PBU or 7.2 Panel profiles are examples of suitable options. PBR-Rib, and similar panel options will result in a "cheaper" appearance.
- We recommend adding windows along the side elevations for natural lighting and to activate the side elevations. Windows should be evenly spaced to line up well with the corrugation of the selected metal siding.
   We recommend black or dark bronze metal windows and doors.
- We recommend using ½ or full-lite overhead doors as shown in the renderings. We recommend installing gooseneck lights above the entry doors and along the west elevation. Install identifying signage on the parapet. Vinyl graphics on the entry door are a good way to display information such as contact information and department logos.
- There is opportunity to cost-effectively create a new commercial space in addition to the maintenance building by constructing a longer building with a divisor wall to create a separate commercial space fronting 2nd Street. This would also create an income stream to offset building operation and maintenance costs.

### **MATERIALS**

Benjamin Moore paint colors and Sunbrella awning fabric is shown here for reference. Appearance of color samples will vary depending on computer screen or printer – view actual samples for color matching.



Charcoal Gray



PBU Panel



Dark Bronze

Main Street Iowa design staff is available to provide continued assistance as the project progresses. Please contact Sarah Lembke (515.348.6181 or sarah.lembke@iowaeda.com) or Keegan Hall (515. 348.6186 or keegan.hall@iowaeda.com) with any questions, requests for technical information or project updates.



Concept Rendering: County Maintenance Departments proposed design with brick wainscoting on the gable ends.



Proposed Maintenance Building, 221 W 2  $\,^{\rm nd}$  Street, Washington, IA

Date: January 9, 2024



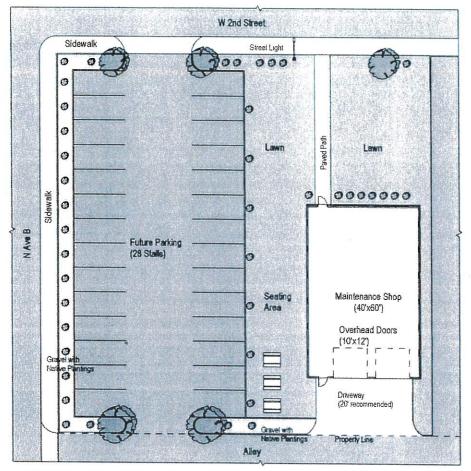
Concept Rendering: County Maintenance Departments proposed design with wainscoting on side elevations.



Project #07424-Updated

Proposed Maintenance Building, 221 W 2 nd Street, Washington, IA

Date: January 9, 2024



PROPOSED SITE PLAN



Proposed Maintenance Building, 221 W 2 <sup>nd</sup> Street, Washington, IA

Date: January 9, 2024

Millie Youngquist, Mayor Joe Gaa, City Administrator Kelsey Brown, Finance Director Kathy Kron, City Clerk Kevin Olson, City Attorney



City of Washington 215 East Washington Street Washington, Iowa 52353 (319) 653-6584 Phone (319) 653-5273 Fax

#### **MEMORANDUM**

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

DATE: April 10, 2025

SUBJECT: Site Plan Approval- Lot 3 Wiley's Subdivision 2<sup>nd</sup> Addition

The Planning and Zoning Commission met on April 8<sup>th</sup> and reviewed a site plan for a storage building facility in the Wiley Subdivision on the east side of town. The building will be located south of Dollar Tree and West of Wal-Mart. This plan came to the City late in the planning process and City staff had some concerns. This area was designed to attract retail businesses and restaurants. The type of development proposed in this plan is better suited in the South Business Park. I have shared this with the developer who still wanted to see if approval would be granted. I anticipate they will look for a more appropriate site in town if this plan is not approved. The Planning and Zoning Commission voted to forward this site plan to the City Council with a Do Pass recommendation, however they did so reluctantly. This item has been added to the agenda for the April 15<sup>th</sup> Council meeting.

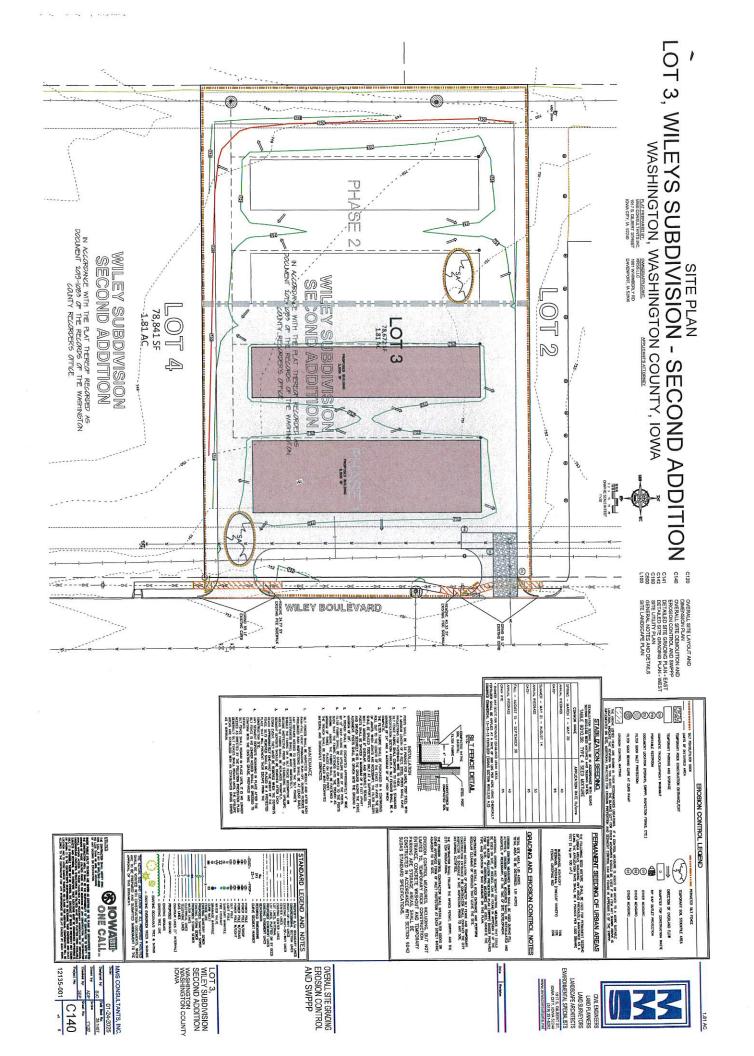
Feel free to contact me at your convenience if you have any questions or comments.

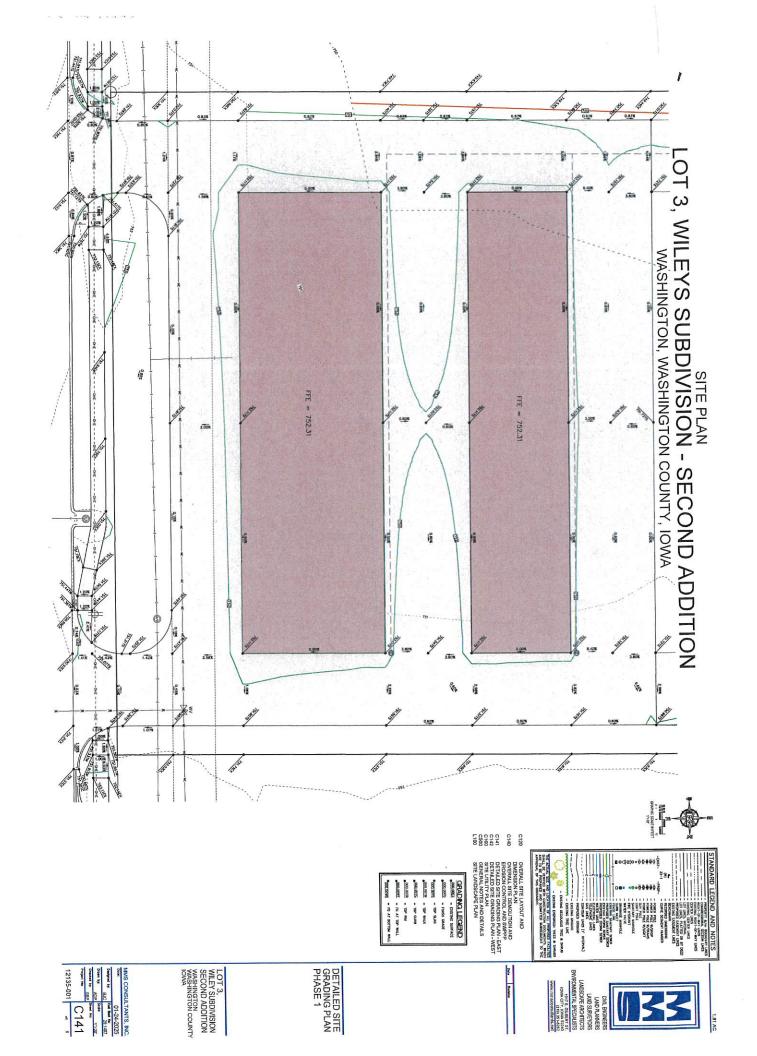
SITE PLAN LOT 3, WILEYS SUBDIVISION - SECOND ADDITION PTA SIT IN ACCORDANCE WITH THE WASHINGTON, WASHINGTON COUNTY, IOWA

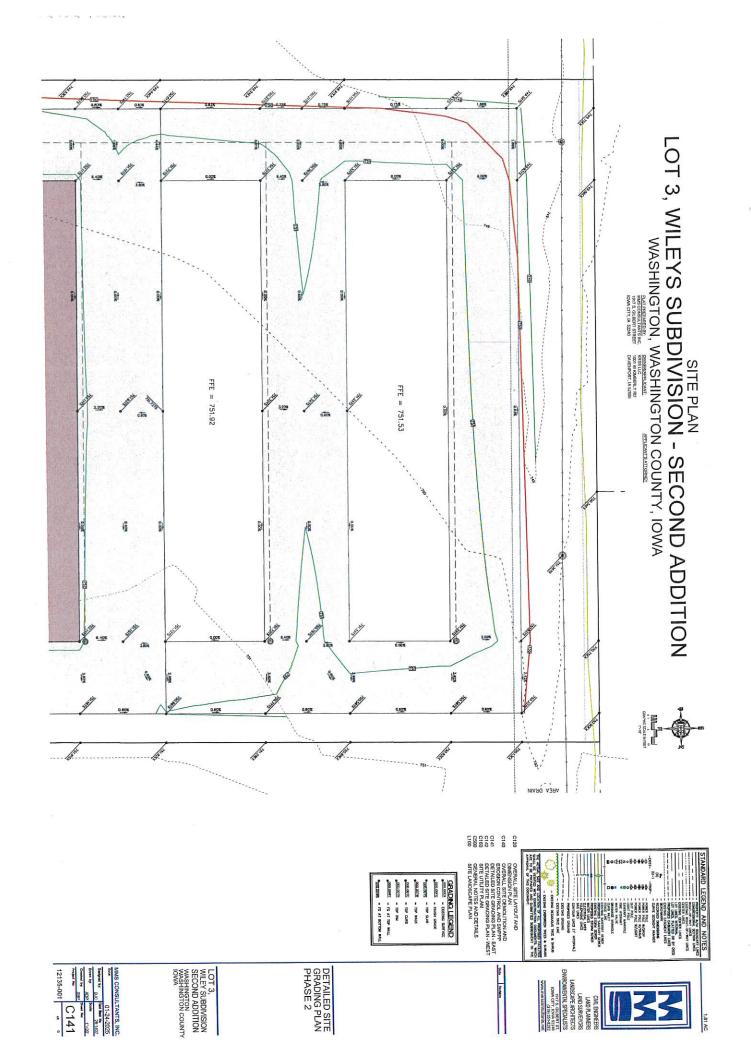
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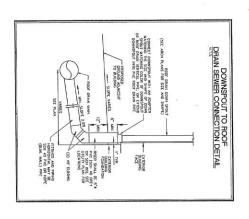
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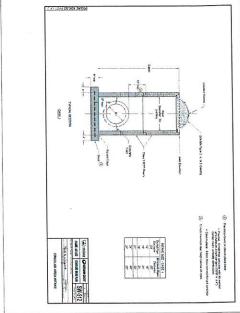


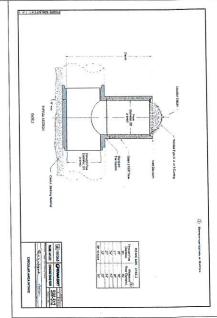












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WILEY SUBDIVISION SECOND ADDITION WASHINGTON COUNTY POWER TO NAME OF TAKEN OF TAKEN

GENERAL NOTES AND DETAILS

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1.81

SITE PLAN

SITE PLAN WASHINGTON, WASHINGTON COUNTY, IOWA

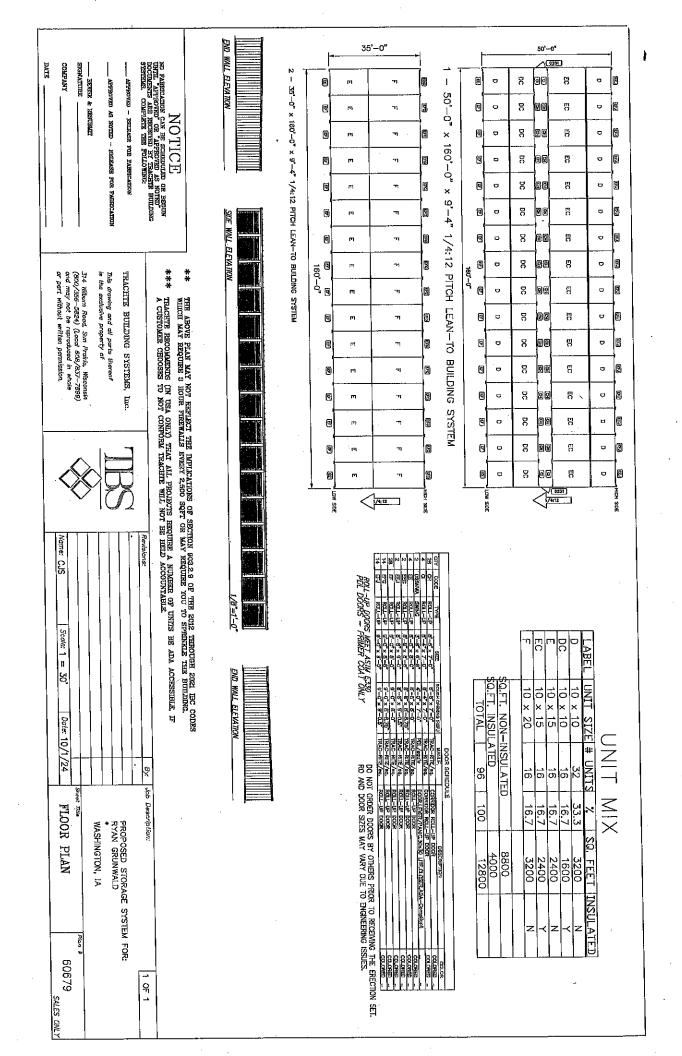
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SITE L'ANDIGNER PLAN The state of the s :0' × 15' 14. 55. SITE LANDSCAPE PLAN MMS CONSULTANTS, INC.

Date: 01-24-2025

Designed by BLC Field flow 16.

Designed by ADP Seale 17.07.

Designed by SID Designed for SID. WILEY SUBDIVISION SECOND ADDITION WASHINGTON COUNTY WASHINGTON COUNTY IOWA CIVIL ENGINEERS
LAND PLANNERS
LAND SURVEYORS
LANDSCAPE AROTHECTS
ENVIRONMENTAL SPECIALISTS
ENVIRONMENTAL SPECIALISTS
IONA CITY IS CALLERY ST.
IONA CITY IS A 12135-001 L100





mmsconsultants.net mms@mmsconsultants.net

# Lot 3, Wiley Subdivision – Second Addition

# Storm Water Management Plan

Washington, lowa 2/5/2025
Revised:

For Submittal To:

City of Washington 215 E Washington St. Washington, Iowa 52353

This report has been prepared in accordance with the City of Washington Development Ordinance, Iowa Stormwater Management Manual, and Iowa Statewide Urban Design and Specifications (SUDAS). The report has been prepared for specific application to the above listed project and was prepared by or under the direct supervision of a licensed professional engineer in the state of Iowa. This report has been prepared by:

Brian Cummings, P.E.

Date

MMS Project #: 12135-001

# **CONTENTS**

1.0 Site characteristics	
1.1 Site Location3	
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#### 1.0 SITE CHARACTERISTICS

#### 1.1 Site Location

The site located on the west side of town in Wiley Subdivision – Second Addition. The site is bordered by farmland to the west, undeveloped lots that are being farmed to the south, Walmart to the east and a dollar general to the north.

### 1.2 Pre-developed Conditions

The site is an undeveloped commercial lot, that is currently farmed with a rotation of corn and soybeans

#### 1.3 Post-developed Conditions

This proposed project will consist of four new structures that will be used as self-storage units. The site is currently zone as B-2 General business District.

# 1.4 Contributing Off-site Drainage

The site receives offsite flow from a drainage swale that conveys all the stormwater from the north to the existing stormwater detention basin at the south end of the development. There is a small portion of offsite drainage that flows off the existing pavement from the north through the property to this drainage swale.

# 1.5 Floodways, Floodplains and Wetlands

There are no known floodways, or wetlands on the site, the area is not located in a floodplain.

# 1.6 Pre-developed Runoff Analysis

The current site is Hydrologic Soil Group C soils. The site is currently a mixture of row crops and a grass swale.

#### 2.0 Post-Developed Runoff Analysis

#### 2.1 Watershed Area

The proposed site's developed runoff generally flows from the northeast to the southwest. There is no curb located on the site, and it flows down the drive isles and into the swale that drains to the existing basin located at the south end of the development.

#### 2.2 Time of Concentration

For the small site, a time of concentration of 10-minutes was used.

#### 2.3 Precipitation Model

The roof drains on the site were sized for conveyance of the 5-year storm event. A rainfall amount of 4.8-inches per hour.

#### 2.4 Rainfall Loss Method

The runoff coefficients for the sizing was determined to be 0.95 for the total flow from each building for the 5-year events, 0.98 was used for the 100-year storm.

# 3.0 STORM WATER MANAGEMENT DESIGN

There is a stormwater basin located at the south end of the subdivisions that provides stormwater management for the entire development. There is no additional stormwater management being proposed with the development of this site.

#### 4.0 STORM WATER CONVEYANCE DESIGN

## 4.1 Design Information Reference

The storm water conveyances have been designed according to the Iowa Storm Water Management Manual and the Iowa Statewide Urban Design and Specifications.

#### 4.2 Storm Sewer

The proposed intake is relatively negligible as it sits outside of the bottom of the swale, this intake will allow for the connection of the roof drain lines into the existing sewer system. The drains were sized for 5-year storm events using the Rational Method. The developed drainage areas to each intake are relatively small, so a minimum time of concentration of 10 minutes was used to calculate the runoff flow to each of the intakes. This was the recommendation of SUDAS. The peak runoff rates have been calculated using the rational method coefficients from SUDAS table 2B-4.01. Hydrologic soil group C and 5-year intervals were used for the compound calculations for each area.

The existing storm sewer running across Lot 3 is 24-inches at a grade of 0.8% from DMH #2 to DMH #3. And from DMH #3 to the outlet is 24-inch at 1.2%. These pipes have a capacity of 20.29cfs and 24.85cfs respectively. The total flow being added to the pipe from the roof drains was calculated to be 2.6cfs.

#### Summary of roof drain flows and sizing:

Pipe	Area	Area	I (in/hr)	С	Q (cfs)	Total Q	Pipe	Pipe	Pipe
Run	(SF)	(Ac)	20 (20)		20 80 80	(cfs)	size	Slope	Capacity
Bldg. 1	8,000	0.184	4.8	0.95	0.84	0.84	8"	1.0%	1.21
Bldg. 2	5,600	0.129	4.8	0.95	0.59	1.43	12"	0.8%	3.20
Bldg. 3	5,600	0.129	4.8	0.95	0.59	2.01	12"	0.8%	3.20
Bldg. 4	5,600	0.129	4.8	0.95	0.59	2.60	12"	0.8%	3.20

#### 4.3 Culverts

There are no proposed culverts that will be constructed in this phase of the project.

# **4.4 Storm Drainage Outlets**

The proposed roof drains connect and outlet into an existing storm sewer. A the drain line will outlet to a SW-512 will be used to connect into the existing storm sewer.

# 4.5 Existing Swale Depth

With the proposed future pavement, there is a high point that is extended into the existing drainage swale. This highpoint was checked to see the depth of flow in the swale during the 100-year storm event passing through, to make sure the elevation of the building is above the flow. There are approximately 3.79-acres of commercial development drains to the swale. A conservative runoff coefficient of 0.98 was used as a worse case scenario. The rainfall intensity for the 100-year was determined to be 8.54 inches per hour. An approximate flow depth was calculated to be 750.66' which is 0.67' below the slab of 751.33' at the edge of the closes building.

