

AGENDA OF THE REGULAR SESSION OF THE COUNCIL OF THE CITY OF WASHINGTON, IA TO BE HELD AT THE **COUNCIL CHAMBERS, 215 E. WASHINGTON STREET**AT 6:00 P.M., TUESDAY, May 6, 2025

To attend the meeting via Zoom go to:

 $\frac{\text{https://us02web.zoom.us/j/5077385758?pwd=HnP5mNpbXUczw62k2enfl845WV7vbo.}}{1\&\text{omn}=89350542630}$

Meeting ID: 507 738 5758 Passcode: 6536584

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

CONSENT:

- 1. Council Minutes for April 15, 2025 Regular Session
- 2. UMB, 2020A Bond Fees, \$600.00
- 3. UMB, 2015 GO Bond Principal and Interest, \$118,537.50
- 4. UMB, 2016A GO Bond Principal and Interest, \$163,235.00
- 5. UMB, 2016B GO Bond Principal and Interest, \$59,056.25
- 6. UMB, 2018A GO Bond Principal and Interest, \$333,460.00
- 7. UMB, 2018B GO Bond Principal and Interest, \$136,370.00
- 8. UMB, 2020A GO Bond Principal and Interest, \$315,600.00
- 9. UMB, 2022 GO Bond Principal and Interest, \$228,265.00
- Veenstra & Kimm, Inc., 12th Ave. & Washington Street Intersection Improvements, \$89.00
- 11. Veenstra & Kimm, Inc., Central Park Restrooms, \$289.50
- 12. Christner Contracting, Inc., Central Park Restroom Reconstruction Pay Request #5, \$59,886.93
- 13. Walmart #1475, 2485 Highway 92, Over-the-Counter, Cigarettes/Tobacco/Alternative Nicotine Products (renewal)
- 14. BP One Trip, 1504 East Washington Street, Over-the-Counter, Cigarettes/Tobacco/Vapor Products/Alternative Nicotine Products (renewal)
- Fareway Stores, Inc., 301 North Marion Avenue, Over-the-Counter,
 Cigarettes/Tobacco/Vapor Products/Alternative Nicotine Products (renewal)
- 16. Wine n Spirits, 106 West 2nd Street, Cigarettes/Tobacco/Vapor Products/Alternative Nicotine Products (renewal)
- 17. Washington Liquor & Tobacco Outlet, 304 West Madison Street, Over-the-Counter, Cigarettes/Tobacco/Vapor Products/Alternative Nicotine Products (renewal)
- 18. Department Reports

SPECIAL PRESENTATION

Washington County FFA Chapter

SPECIAL EVENT REQUEST

- Memorial Day Observance, Leon Beatty Post 29 American Legion, May 26, 2025, at Central Park from 8:00 a.m. to 12:00 p.m.
- Annual 5K Memorial Walk/Run Fundraiser, Hospice of Washington County, September 20, 2025, at Sunset Park, Sesquicentennial Park, and Kewash Trail from 6:30 a.m. to 12:00 p.m.
- Ridiculous Days Updates, Washington Chamber of Commerce, June 5 8, 2025, Central Park.

PUBLIC COMMENT — limit to 3 minutes

CLAIMS & FINANCIALS

Claims report for May 6, 2025

PUBLIC HEARING

2025 Asphalt Overlay Project Specifications and Set Bids

NEW BUSINESS

- 1. Discussion and Consideration of a Resolution to Set a Public Hearing to Consider Bids for the 2025 Asphalt Overlay Project.
- 2. Discussion and Consideration of Approving a Resolution Setting a Public Hearing for the Second Budget Amendment for Fiscal Year 2025 on May 20, 2025, at 6:00 p.m.
- 3. Discussion and Consideration of Approving a Resolution to Purchase and Finance a Pickup for the Wastewater Treatment Plant.
- 4. Discussion and Consideration of Approving a Resolution to Purchase and Finance an SUV for Administration.
- 5. Discussion and Consideration of Approving a Resolution to Purchase and Finance a Backhoe for Maintenance and Construction Department.
- 6. Discussion and consideration of Approving a Resolution to Submit a Thriving Communities Designation Application.
- Discussion and Consideration of Change Order for Housing Rehabilitation Program for the 317 E.
 Main Street.
- 8. Discussion and Consideration of Change Order for the Central Park Restroom Reconstruction Project.

MAYOR, COUNCILPERSONS, & DEPARTMENTAL COMMENTS

CLOSED SESSION

- Closed Session per lowa Code 21.5(1)(i) to evaluate the professional competency of an
 individual whose appointment, hiring, performance, or discharge is being considered when
 necessary to prevent needless and irreparable injury to that individual's reputation and that
 individual requests a closed session.
 - o Formal Action for any items discussed in Closed Session
- Closed Session per lowa Code 21.5(j)- To discuss the purchase or sale of particular real estate
 only where premature disclosure could be reasonably expected to increase the sale price the
 governmental body would have to pay for that property or reduce the price the governmental
 body would receive for that property.
 - o Formal Action any items discussed in Closed Session

ADJOURNMENT

City of Washington Council Minutes 4-15-2025

At 5:00 P.M. the Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street with Mayor Millie Youngquist in the chair.

On roll call present: Morgan, Stigers, Earnest, Schroeder, Rangel, Youngquist. Absent: Moore

Mayor Millie Youngquist asked for a Motion for approval of the agenda. Motion by Stigers, second by Rangel to approve the Agenda. Motion carried. 5-0

CONSENT:

- 1. Council Minutes for April 1, 2025 Special Session
- 2. Council Minutes for April 1, 2025 Regular Session
- 3. Veenstra & Kimm, Inc., 12th Avenue & Washington Street Intersection Improvements, \$1,544.00
- 4. Veenstra & Kimm, Inc., Central Park Restrooms, \$819.50
- 5. Christner Contracting, Inc., Central Park Restroom Reconstruction Pay Request No. 4, \$92,533.98
- 6. Lynch Dallas Legal, Union Negotiations, \$220.00
- 7. ECICOG, Home Rehab Grant Administration, \$14,775.00
- 8. Approve Plat of Survey in Extraterritorial Zone- Campbell Subdivision
- 9. Urban Chicken Permit, Linda Franzen, 502 N. Marion Ave. (new)
- 10. Department Reports

Motion by Morgan, second by Stigers to approve consent items 1-10. Motion Carried. 5-0

Mayoral Proclamation for Child Abuse Awareness Month for the month of April 2025 as well as a Proclamation for National Public Safety_Telecommunicators Week for April 13th - April 19th, 2025, was presented by Mayor Youngquist.

Special Event request for the Farmers Market by Main Street at Central Park every Thursday from May 15^{th} – October 19^{th} , 2025, from 3:00 p.m. – 8:00 p.m. Motion to approve by Rangel, seconded by Earnest. Motion carried, 5-0.

Special Event request for the Marion Avenue Baptist Church, Youth Conference & Activities at the Central Park on May 8, 2025, from 3:00 p.m. – 11:00 p.m. Motion to approve by Morgan, seconded by Rangel. Motion carried. 5-0.

Special Event request for the Paws & More, 26th Annual Car Show at Central Park Square on August 17th, 2025, from 6:30 a.m. – 3:30 p.m. Motion to approve by Stigers, seconded by Morgan. Motion carried. 5-0.

Special Event request for the Washington Chamber's Spring Craft Fair Site Plan Update at Central Park on May 3rd, 2025. Motion to approve by Morgan, seconded by Schroeder. Motion carried. 5-0.

Special Event request for Indivisible Iowa, "Hands Off" Protest at Central Park on April 19, 2025, from 11:30 a.m. – 2:30 p.m. Motion to approve contingent on Certificate of Insurance being turned into City Hall by Friday, April 18, 2025 made by Earnest, seconded by Schroeder. Motion carried. 3-2

No Public Comment.

The claims were presented by Finance Director, Kelsey Brown. Motion by Morgan, seconded by Stigers to approve April 15, 2025 claims report. Motion carried. 5-0

CITY OF WASHINGTON, IOWA CLAIMS BY FUND APRIL 15, 2025

GENERAL		
4 H WOOD PRODUCTS	CEDAR MULCH	500.00
ACCESS SYSTEMS LEASING	COPIER LEASE	433.61
ACE-N-MORE	SUPPLIES	421.29
ALL AMERICAN PEST CONTROL	PEST CONTROL	125.00
ALLIANT ENERGY	ALLIANT ENERGY	3854.43
AMAZON CAPITAL SERVICES	LIBRARY MATERIALS/SUPPLIES	353.58
ARMSTRONG, RON	INSPECTION ASSISTANCE	27.00
ARNOLD MOTOR SUPPLY	MOWER FILTERS	52.34
ATCO INTERNATIONAL	GLOVES	241.15
AUDITOR OF STATE - IOWA	FILING FEES- FY23/FY24	1700.00
BAKER & TAYLOR	LIBRARY MATERIALS	694.35
BDH TECHNOLOGY LLC	IT CONTRACT	1012.00
BEACON ATHLETICS	BASE ANCHORS	581.74
BLUE MOON SATELLITES, LLC	PORTABLE TOILETS	700.00
BRUNS, DAVID	INSPECTION ASSISTANCE	27.00
CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	49.48
CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	809.00
CINTAS CORP LOC. 342	TOWEL/MAT SERVICE	409.11
COBLENTZ, ELIAS	STORYTELLER PROGRAM	200.00
COURTESY DOOR SALES & SER	DOOR REPAIR	386.00
CRITICAL HIRE	APPLICANT TESTING	25.00
ELLIOTT BULK SERVICES, LLC	FUEL	2798.80
ELLIOTT OIL COMPANY-BP ONE TRIP	FUEL	49.38
FIRE SERVICE TRAINING BUREAU	TRAINING	50.00
G & R MILLER CONSTRUCTION	TILE PARTS	123.60
GALLS LLC	VEST/UNIFORM/PANTS/NAME TAG	396.10
GFC LEASING - WI	PRINTER LEASE	249.64
GOOGLE LLC	EMAIL SUBSCRIPTION	395.99
HARTSOCK, BILL	INSPECTION ASSISTANCE	81.00
HAWKEYE FIRE & SAFETY	INSPECTION	190.00
HELMUTH REPAIR, INC	SUPPLIES	25.50

	IGRAPHIX, INC	SHIPPING	16.17
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	1438.00
	IOWA ASSN. OF MUNICIPAL UTILITIES	QUARTER 2 SAFETY TRAINING	1792.00
	JAKE'S HANDYMAN SERVICES LLC	BATHROOM COUNTER TOPS DEPO	1531.57
	KCTC	PHONE & INTERNET	2367.58
	KIECK'S CAREER APPAREL & UNIFORMS	UNIFORMS - BRDECKA	199.98
	MC CLELLEN, MATTHEW	TUNING & HUMIDIFIER PADS	165.00
	MID-AM RES. CHEMICAL CORP	CLEANING SUPP AND WEED KILLER	1027.80
	MIDWEST BREATHING	AIR TESTS	179.70
	MOWERS PLUS	MOWER BLADES	81.24
	PLAYAWAY PRODUCTS	LIBRARY MATERIALS	56.99
	RANGEMASTERS UNIFORMS	OUTER VEST CARRIERS	1625.00
	RESA	FIRE SCHOOL REGISTRATION	250.00
	SIMMERING-CORY, INC.	MARCH SUPPLEMENT ORD# 1167	93.00
-	STOUT COMPANIES	SEED & FERTILIZER	3828.50
	TYLER TECHNOLOGIES	PROJECT MANAGEMENT	583.34
	ULINE	PROGRAM SUPPLIES	131.61
	WASH CO RECORDER	RECORDING	98.00
	WASH COUNTY MINIBUS	LOST- APRIL	22917.83
	WASHINGTON NOON KIWANIS CLUB	2025 DUES-GAA	373.50
	WITMER PUBLIC SAFETY GROUP	FIRE BOOTS	['] 543.10
	WMPF GROUP LLC	LEGAL ADVERTISING	603.95
•		TOTAL	56865.95
	•		
	AIRPORT		
	BAUTISTA MIRANDA, YOLANDA	MARCH CLEANING	375.00
	CLOUDBURST 9	INTERNET	106.35
	KCII	ADVERTISING	113.52
	QT POD- PETROLEUM	BASE ACCESS PLAN-1 YEAR	1675.00
	VETTER'S INC-CULLIGAN WATER	AIRPORT WATER	33.70
	WINDSTREAM IOWA COMMUNICATIONS	APRIL SERVICE	221.06
		TOTAL	2524.63
	ROAD USE		
	ALTORFER INC	CONCRETE SAW RENTAL	1821.60
	AGRILAND FS, INC	FERTILIZER	129.68
	ELLIOTT BULK SERVICES, LLC	FUEL	1115.78
	HI-LINE INC	PARTS	221.94
	HIWAY SERVICE CENTER	PARTS	1207.00
	JOHN DEERE FINANCIAL	SEWER JET PARTS	73.67
	L L PELLING CO	COLD MIX-POT HOLES	1031.48
	MIDWEST WHEEL	TIRE LED/SHOP SUPPLY	348.69
	WMPF GROUP LLC	EMPLOYMENT ADVERTISING	134.00
	WWIFT GROOF LLC	TOTAL	6083.84
		IVIAL	0003.07
	STREET LIGHTING		
	GINELI LIMITIINN		
		ALLIANT ENERGY	12078 58
	ALLIANT ENERGY J MARIE ELECTRIC LLC	ALLIANT ENERGY SERVICE	12078.58 57.35

	TOTAL	12135.93
WELLNESS PARK		
ACE ELECTRIC. INC	SOCCER BUILDING PROJECT	15816.67
CARSON PLUMBING & HEATING SRVS INC	WELLNESS PARK SOCCER PROJECT	7813.67
	TOTAL	23630.34
LIBRARY GIFT		•
AMAZON CAPITAL SERVICES	LIBRARY/PROGRAM MATERIALS	191.11
BAKER & TAYLOR	LIBRARY MATERIALS	948.41
BLACKSTONE PUBLISHING	AUDIOBOOKS	394,24
KANOPY INC	DIGITAL MATERIALS	59.00
MCCLENAHAN, CRAIG	AUDIO 101	100.00
OVERDRIVE, INC.	DIGITAL MATERIALS	1152.47
PROQUEST LLC	ANCESTRY FOR LIBRARIES	2890.24
TUCCI, JESSICA H.	POTTERY CLASS	351.74
ULINE	SHELVING	547.85
	TOTAL	6635.06
WATER UTILITY		
AGRILAND FS, INC	GRASS SEED	666.00
ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00
ALLIANT ENERGY	ALLIANT ENERGY	18024.30
AMAZON CAPITAL SERVICES	SUPPLIES	14.69
AVILA, CHRISTOPHER	WATER DEPOSIT REFUND	59.52
BARCO MUNICIPAL PRODUCTS INC	SIGNS & BARRICADES	1186.50
BORN, CHRISTOPHER	WATER DEPOSIT REFUND	91.17
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	93.32
CONWELL, GRACE	WATER DEPOSIT REFUND	117.62
DOUDS STONE LLC	ROADSTONE	372.84
ELECTRIC PUMP	SERVICE AGREEMENT	2181.94
ELLIOTT BULK SERVICES, LLC	FUEL	257.18
EPPERLY, RANDY	MILEAGE REIMBURSEMENT	13.30
FILLINGER, LIADEN	WATER DEPOSIT REFUND-REISSUE	268.16
GLOBAL PAYMENTS	DC/CC ADMIN FEES	5585.11
IA DEPT OF REVENUE	WET TAX	8610.43
ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	152.00
KCTC	PHONE & INTERNET	262.98
LUCAS, KALEB	WATER DEPOSIT REFUND	56.39
TYLER TECHNOLOGIES	PROJECT MANAGEMENT	583.33
	TOTAL	38631.78
SEWER UTILITY		
ACE-N-MORE	SUPPLIES	296.05
ALLIANT ENERGY	ALLIANT ENERGY	1830.22
ARNOLD MOTOR SUPPLY	GOLF CART BATTERY	104.71
ATCO INTERNATIONAL	ENZYMES	408.00
ATOUR LEGISARIONAL	CARACE BOOK WORK	200.00

GARAGE DOOR WORK

206.00

COURTESY DOOR SALES & SER

ELLIOTT BULK SERVICES, LLC	FUEL	653.86
EUROFINS ENVIRONMENT TESTING NC	CERTIFIED TESTING	1652.08
IA DEPT OF REVENUE	SALES TAX	2100.20
JOHN DEERE FINANCIAL	MOWER PARTS/TANK TRUCK TIMER	427.30
кстс	PHONE & INTERNET	312.93
TYLER TECHNOLOGIES	PROJECT MANAGEMENT	583.33
WINDSTREAM IOWA COMMUNICATIONS	APRIL SERVICE	67.58
YOTTYS, INC.	GOLF CART TUNE UP KIT	48.00
	TOTAL	8690.26
CANITATION		
SANITATION ARGERISAL SYSTEMS	DECUCING 9 DEFICE	F20F2 7C
ABC DISPOSAL SYSTEMS	RECYCLING & REFUSE	53952.76
	TOTAL	53952.76
SELF INSURANCE		
EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	373.12
Livii Lo (LL Santari i dio (Livis	TOTAL	373.12
		270122
	TOTAL	209523.67

Financial report for March 31, 2025 was also presented by Finance Director, Kelsey Brown. Motion by Morgan, seconded by Rangel to approve. Motion carried. 5-0

CITY OF WASHINGTON, IOWA MONTH TO DATE REVENUE REPORT MARCH 31, 2025

M-T-D
REVENUES
220286.99
30560.64
16279.30
5198.11
8773.61
0.00
101619.84
31926.81
0.00
0.00
105940.20
0.00
0.00
3587.20
17260.62

126-SE RES UR	0.00
127-UNIF COMM UR - BRIARWOOD	0.00
128-URBAN RENEWAL AREA #3B/D	0.00
129-SC RES UR	2529.37
130-URBAN RENEWAL AREA #3D	0.00
131-URBAN RENEWAL AREA #4	0.00
132-UNIF COMM UR - EBD	29530.75
133-UNIF COMM UR-IRE	0.00
134-DOWNTOWN COMM UR	0.00
135-UNIFIED COMM UR-BAZOOKA	32158.68
145-HOUSING REHABILITATION	0.00
146-LMI TIF SET-ASIDE	0.00
200-DEBT SERVICE	44796.89
300-CAPITAL EQUIPMENT	29645.44
301-CAPITAL PROJECTS FUND	91143.32
303-WWTP CAPITAL PROJ FUND	0.00
305-RIVERBOAT FOUND CAP PROJ	162824.28
308-INDUSTRIAL DEVELOPMENT	5700.63
309-MUNICIPAL BUILDING	0.00
310-WELLNESS PARK	0.00
311-SIDEWALK REPAIR & REPLACE	0.00
312-TREE REMOVAL & REPLACE	0.00
315-RESIDENTIAL DEVELOPMENT	2265.42
317-ARPA CAPITAL PROJECTS	1769.33
325-BUILDING & FACILITY MAINT	0.00
510-MUNICIPAL BAND	0.00
520-DOG PARK	0.00
530-TREE COMMITTEE	2365.00
535-NEIGHBORHOOD PRIDE	0.00
540-POLICE FORFEITURE	0.00
541-K-9 PROGRAM	0.00
545-SAFETY FUND	0.00
550-PARK GIFT	99.98
570-LIBRARY GIFT	31074.09
580-CEMETERY GIFT	0.00
590-CABLE COMMISSION	0.00
600-WATER UTILITY	203402.84
601-WATER DEPOSIT FUND	450.00
602-WATER SINKING	0.00
603-WATER CAPITAL PROJECTS	152.00
610-SANITARY SEWER	235602.86
612-SEWER SINKING	0.00
613-SEWER CAPITAL PROJECTS	7424.18
670-SANITATION	61468.48
910-LIBRARY TRUST	0.00
950-SELF INSURANCE	3051.97
951-UNEMPLOYMENT SELF INS	35.11
TOTAL BALANCE	1488923.94
. with brinting	

Motion made by Morgan, seconded by Earnest to open Public Hearing to Adopt the Annual Budget for Fiscal Year 2025-2026. Roll Call on Motion. Ayes: Morgan, Earnest, Rangel, Stigers, Schroeder. Nays: None. Motion carried. 5-0. No comments from Public. Motion made by Rangel, seconded by Stigers to close public hearing. Roll Call on Motion. Ayes: Earnest, Rangel, Stigers, Schroeder, Morgan. Nays: None. Motion carried. 5-0

Motion made by Stigers, seconded by Rangel to approve the Resolution to Adopt the FY2026 Budget. Roll Call on Motion. Ayes: Rangel, Stigers, Schroeder, Morgan, Earnest. Nays: None. Motion carried. 5-0 (Resolution No. 2025-018)

Motion made by Rangel, seconded by Morgan to approve the Resolution approving a contract with TK Concrete for Pavement Widening and Striping. Roll call on Motion. Ayes: Schroeder, Morgan, Stigers, Earnest, Rangel. Nays: None. Motion carried. 5-0 (Resolution No. 2025-019)

Motion made by Morgan, seconded by Stigers to approve a site plan for the Washington County Courthouse Maintenance Building. Motion carried. 5-0

Motion made by Rangel, seconded by Morgan to approve a site plan for Storage units at Lot 3 Wiley's Subdivision 2nd addition. Motion carried. 4-1

Department reports were presented.

Motion made by Morgan, seconded by Schroeder to enter into Closed Session at 7:02 p.m. per lowa Code 21.5(j) — To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Roll Cail on motion. Ayes: Earnest, Morgan, Stigers, Rangel, Schroeder. Nays: None. Motion carried. 5-0. Motion to come out of closed session made by Schroeder, seconded by Morgan at 7:13 p.m. Roll call on motion. Ayes: Morgan, Stigers, Earnest, Schroeder, Rangel. Nays: None. Motion carried. 5-0.

Motion made by Rangel, seconded by Stigers to approve a deposit of \$25,000.00 for a potential purchase of real estate. Roll call on motion. Ayes: Morgan, Stigers, Earnest, Rangel, Schroeder. Nays: None. Motion carried. 5-0.

Motion by Morgan, seconded by Rangel that the Regular Session held at 6:00 p.m., Tuesday, April 15, 2025, is adjourned at 7:14 p.m. Motion passed unanimously.

ATTEST: Kathy Kron, City Clerk Millie Youngquist Mayor



UMB Bank, N.A. P O Box 414589 Kansas City, MO 64141-4589 Invoice

1007021

Invoice Date: Account Number: Administrator: Phone Number: Email:

April 8, 2025 1264 Diana Van Vleet (515) 368-6063 Diana.VanVleet@umb.com

City of Washington Attn: City Clerk 215 E Washington Street PO Box 516 Washington, IA 52353

Current Period Fees

Total Fees Due

Billing Period:	April 1, 2024 through March 31, 2025
Prior Balance: Payments Received as of April 7, 2025 Adjustments Outstanding Balance:	\$600.00 \$600.00 \$ 0.00 \$ 0.00
Current Billing Period:	

Remittance Stub Billing Period 04/01/2024 - 03/31/2025 Account Number:

I264

Invoice Number: Remit Balance

1007021 \$600.00

Payment Due Upon Receipt

City of Washington Attn: City Clerk
215 E Washington Street PO Box 516 Washington, IA 52353

Mail Payments To: UMB Bank, N.A. Attn: Trust Fees Department P O Box 414589 Kansas City, MO 64141-4589 Check Enclosed \$_

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri ABA No.

\$600.00

\$600.00

SWIFT BIC/Code

101 000 695

BNF Account

UMKCUS44 98 0000 6823

BNF Name Reference

Trust 1007021

Attention

Fee Processing



UMB Bank, N.A. P O Box 414589 Kansas City, MO 64141-4589

Invoice

1007021

Account Detail Washington GO CLN Srs 2020A	Account Number: 1264	
Administrative Fees	\$600.00	
Paying Agent Fee Administrative Fees Total	\$600.00	
Account Total	\$600.00	



Issue Payment Date

06/01/2025

CITY OF WASHINGTON ATTN: CITY CLERK 215 E WASHINGTON ST PO BOX 516 WASHINGTON IA 52353

Issue ID: 0185406592 CITY OF WASHINGTON GENERAL OBLIGATION CAPITAL LOAN NOTES SERIES 2015, DTD 7/21/15

> **Interest Payment:** \$18,537.50 **Principal Payment:** \$100,000.00 (Includes Maturities, Calls, & Principal Reduction) Cash on Hand: \$0.00) **Escrow Funds:** \$0.00 } Third Party Remittance: \$0.00)

> > Total Amount Due:

Unless otherwise specified in bond documents: Payments by Fed Funds Wire are due by 11:00am CT on the Issue Payment Date. Payments by ACH are due 2 business days prior to the Issue Payment Date. Payments by check are due 3 business days prior to Issue Payment Date. Please return a copy of this notice with your check payment.

Beware of fraud attempts. UMB Bank does not change its instructions for wires or ACH payments. If you receive any communication that indicates a change, please contact your Relationship Manager.

Wire Instructions:

UMB BANK NA

BNF NAME: TRUST OPERATION

ABA: 101 000 695 BNF A/C: 9800006823

OBI/ATTN: DIANA L. VAN VLEET

149453,1

ACH Instructions:

UMB BANK NA

BNF NAME: TRUST OPERATION

ABA: 101 000 695 BNF A/C: 9801018981

OBI/ATTN: DIANA L. VAN VLEET

149453.1

Check Instructions:

Please contact your Relationship Manager for check remittance instructions.

Relationship Manager: DIANA L. VAN VLEET

Phone:

5153686063

Email: Diana, Van Vieet@umb.com



Invoice Date
04/02/2025

Issue Payment Date

06/01/2025

CITY OF WASHINGTON ATTN: CITY CLERK 215 E WASHINGTON ST PO BOX 516 WASHINGTON IA 52353

Issue ID: 0185408820

WASHINGTON GENERAL OBLIGATION REFUNDING BONDS SERIES 2016A

Interest Payment:		\$8,235.00
Principal Payment:	\$	155,000.00
(Includes Maturities, Calls, & Principal Reduction)		
Cash on Hand:	(\$0.00)
Escrow Funds:	(\$0.00)
Third Party Remittance:	(\$0.00)

Total Amount Due: \$163,235.00

Unless otherwise specified in bond documents:

Payments by Fed Funds Wire are due by 11:00am CT on the Issue Payment Date.

Payments by ACH are due 2 business days prior to the Issue Payment Date.

Payments by check are due 3 business days prior to Issue Payment Date.

Please return a copy of this notice with your check payment.

Beware of fraud attempts. UMB Bank does not change its instructions for wires or ACH payments. If you receive any communication that Indicates a change, please contact your Relationship Manager.

Wire Instructions:

UMB BANK NA

BNF NAME: TRUST OPERATION

ABA: 101 000 695 BNF A/C: 9800006823

OBI/ATTN: DIANA L. VAN VLEET

149453.1

ACH Instructions:

UMB BANK NA

BNF NAME: TRUST OPERATION

ABA: 101 000 695 BNF A/C: 9801018981

OBI/ATTN: DIANA L. VAN VLEET

149453.1

Check Instructions:

Please contact your Relationship Manager for check remittance instructions.

Relationship Manager: DIANA L. VAN VLEET

Phone: 5153686063



Issue Payment Date

06/01/2025

CITY OF WASHINGTON ATTN: CITY CLERK 215 E WASHINGTON ST PO BOX 516 WASHINGTON IA 52353

Issue ID: 0185408838

WASHINGTON GENERAL OBLIGATION REFUNDING BONDS SERIES 2016B

Interest Payment:		\$4,056.25
Principal Payment:		\$55,000.00
(Includes Maturities, Calls, & Principal Reduction)		
Cash on Hand:	(\$0.00)
Escrow Funds:	(\$0.00)
Third Party Remittance:	(\$0.00)

Total Amount Due: \$59,056.25

Unless otherwise specified in bond documents:
Payments by Fed Funds Wire are due by 11:00am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.
Payments by check are due 3 business days prior to Issue Payment Date.
Please return a copy of this notice with your check payment.

Beware of fraud attempts. UMB Bank does not change its instructions for wires or ACH payments. If you receive any communication that indicates a change, please contact your Relationship Manager.

Wire Instructions:

UMB BANK NA

BNF NAME: TRUST OPERATION

ABA: 101 000 695 BNF A/C: 9800006823

OBI/ATTN: DIANA L. VAN VLEET

149453.1

ACH Instructions:

UMB BANK NA:

BNF NAME: TRUST OPERATION

ABA: 101 000 695 BNF A/C: 9801018981

OBI/ATTN: DIANA L. VAN VLEET

149453.1

Check Instructions:

Please contact your Relationship Manager for check remittance instructions.

Relationship Manager: DIANA L. VAN VLEET

Phone: 5153686063



Issue Payment Date

06/01/2025

CITY OF WASHINGTON ATTN: CITY CLERK 215 E WASHINGTON ST PO BOX 516 WASHINGTON IA 52353

Issue ID: 0185417201

WASHINGTON GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2018A

Interest Payment:

\$18,460.00

Principal Payment:

\$315,000.00

(Includes Maturities, Calls, & Principal Reduction)

Cash on Hand:

Escrow Funds:

\$0.00)

\$0.00)

Third Party Remittance:

\$0.00)

(

Total Amount Due:

\$333,460.00

Unless otherwise specified in bond documents: Payments by Fed Funds Wire are due by 11:00am CT on the Issue Payment Date. Payments by ACH are due 2 business days prior to the Issue Payment Date. Payments by check are due 3 business days prior to Issue Payment Date. Please return a copy of this notice with your check payment.

Beware of fraud attempts. UMB Bank does not change its instructions for wires or ACH payments. If you receive any communication that indicates a change, please contact your Relationship Manager.

Wire Instructions:

UMB BANK NA BNF NAME: TRUST OPERATION

ABA: 101 000 695 BNF A/C: 9800006823

OBI/ATTN: DIANA L, VAN VLEET

149453.1

ACH Instructions:

UMB BANK NA BNF NAME: TRUST OPERATION

ABA: 101 000 695 BNF A/C: 9801018981

OBI/ATTN: DIANA L. VAN VLEET

149453.1

Check Instructions:

Please contact your Relationship Manager for check remittance

instructions.

Relationship Manager: DIANA L. VAN VLEET

Phone:

5153686063



Issue Payment Date

06/01/2025

CITY OF WASHINGTON ATTN: CITY CLERK 215 E WASHINGTON ST PO BOX 516 WASHINGTON IA 52353

Issue ID: **0185418837** WASHINGTON

LOSST REVENUE BONDS SERIES 2018B

Interest Payment:	;	\$21,370.00
Principal Payment:	\$	115,000.00
(Includes Maturities, Calls, & Principal Reduction)		
Cash on Hand:	(\$0.00)
Escrow Funds:	(\$0.00)
Third Party Remittance:	(\$0.00)

Total Amount Due: \$136,370.00

Unless otherwise specified in bond documents:

Payments by Fed Funds Wire are due by 11:00am CT on the Issue Payment Date.

Payments by ACH are due 2 business days prior to the Issue Payment Date.

Payments by check are due 3 business days prior to Issue Payment Date.

Please return a copy of this notice with your check payment.

Beware of fraud attempts. UMB Bank does not change its instructions for wires or ACH payments. If you receive any communication that indicates a change, please contact your Relationship Manager.

Wire Instructions:

UMB BANK NA

BNF NAME: TRUST OPERATION

ABA: 101 000 695 BNF A/C: 9800006823

OBI/ATTN: DIANA L. VAN VLEET

149453.1

ACH Instructions:

UMB BANK NA

BNF NAME: TRUST OPERATION

ABA: 101 000 695 BNF A/C: 9801018981

OBI/ATTN: DIANA L. VAN VLEET

149453.1

Check Instructions:

Please contact your Relationship Manager for check remittance instructions.

Relationship Manager: DIANA L. VAN VLEET

Phone: 5153686063



Issue Payment Date

06/01/2025

CITY OF WASHINGTON ATTN: CITY CLERK 215 E WASHINGTON ST PO BOX 516 WASHINGTON IA 52353

Issue ID: 1264

CITY OF WASHINGTON GO CAPITAL LOAN NOTES SRS 2020 A DATED 3/31/2020

Interest Payment:	:	\$40,600.00
Principal Payment:	\$	275,000.00
(Includes Maturities, Calls, & Principal Reduction)		
Cash on Hand:	(\$0.00)
Escrow Funds:	(\$0.00)
Third Party Remittance:	(\$0.00)

\$315,600.00 Total Amount Due:

Unless otherwise specified in bond documents: Payments by Fed Funds Wire are due by 11:00am CT on the Issue Payment Date. Payments by ACH are due 2 business days prior to the Issue Payment Date. Payments by check are due 3 business days prior to Issue Payment Date. Please return a copy of this notice with your check payment.

Beware of fraud attempts. UMB Bank does not change its instructions for wires or ACH payments. If you receive any communication that indicates a change, please contact your Relationship Manager.

Wire Instructions:

UMB BANK NA

BNF NAME: TRUST OPERATION

ABA: 101 000 695 BNF A/C: 9800006823

OBI/ATTN: DIANA L. VAN VLEET

149453.1

ACH Instructions:

UMB BANK NA

BNF NAME: TRUST OPERATION

ABA: 101 000 695

BNF A/C: 9801018981

OBI/ATTN: DIANA L, VAN VLEET

149453.1

Check Instructions:

Please contact your Relationship Manager for check remittance instructions.

Relationship Manager: DIANA L. VAN VLEET

Phone: 5153686063



Issue Payment Date

06/01/2025

CITY OF WASHINGTON ATTN: CITY CLERK 215 E WASHINGTON ST PO BOX 516 **WASHINGTON IA 52353**

Issue ID: **I1335**

CITY OF WASHINGTON GO CAP LOAN NOTES

SRS 2022 DTD 9/1/2022

Interest Payment: \$53,265.00 Principal Payment: \$175,000.00 (Includes Maturities, Calls, & Principal Reduction) Cash on Hand:

\$0.00 } **Escrow Funds:** \$0.00) **Third Party Remittance:** \$0.00)

> \$228,265.00 Total Amount Due:

Unless otherwise specified in bond documents: Payments by Fed Funds Wire are due by 11:00am CT on the Issue Payment Date. Payments by ACH are due 2 business days prior to the Issue Payment Date. Payments by check are due 3 business days prior to Issue Payment Date. Please return a copy of this notice with your check payment.

Beware of fraud attempts. UMB Bank does not change its instructions for wires or ACH payments. If you receive any communication that indicates a change, please contact your Relationship Manager.

Wire Instructions:

UMB BANK NA

BNF NAME: TRUST OPERATION

ABA: 101 000 695 BNF A/C: 9800006823

OBI/ATTN: DIANA L, VAN VLEET

149453.1

ACH Instructions:

UMB BANK NA

BNF NAME: TRUST OPERATION

ABA: 101 000 695 BNF A/C: 9801018981

OBI/ATTN: DIANA L. VAN VLEET

149453.1

Check Instructions:

Please contact your Relationship Manager for check remittance instructions.

Relationship Manager: DIANA L. VAN VLEET

Phone:

5153686063

Email:

Diana.VanVleet@umb.com



City of Washington 215 East Washington P.O. Box 516 Washington, IA 52353

April 25, 2025

Invoice No:

24653 - 25

Project Manager

Leland Belding III

Engineering services for 12th Ave & Washington Street Intersection Improvements:

Professional Services from March 23, 2025 to April 19, 2025

Total Labor

Professional Personnel

| Hours | Rate | Amount | Clerical II | 1.00 | 89.00 | 89.00 | 89.00 | Totals | 1.00 | 89.00 |

89.00

Total this Invoice

\$89.00



City of Washington 215 East Washington P.O. Box 516 Washington, IA 52353

April 25, 2025

Invoice No:

24659 - 15

Project Manager Leland Belding III

Engineering services for Central Park Restrooms:

Professional Services from March 23, 2025 to April 19, 2025

Professional Personnel

	Hours	Rate	Amount	
Clerical II	2.00	89.00	178.00	
Engineer I-B	.50	223.00	111.50	
Totals	2.50		289.50	
Total Labor				

Total this Invoice

289.50 \$289.50

VEENSTRA & KIMM INC. 2600 University Parkway, Suite 1 Coralville, Iowa 52241

319.466.1000 // 888.241.8001 www.v-k.net

PAY ESTIMATE NO. May 1, 2025

5

CENTRAL PARK RESTROOM RECONSTRUCTION WASHINGTON, IOWA

Christner Contracting, Inc. 17587 Hwy 34

Ottumwa, IA 52501

Contract Amount

\$260,400.00

Contract Date

October 22, 2024

Pay Period

April 1, 2025 - April 30, 2025

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	Description	Unit	Completed Previously	Completed This Period	Scheduled Value	Quantity Completed	Value Completed
005	General Conditions	LS	\$ 17,012.14	\$ 7,290.92	\$ 34,718.66	70%	\$ 24,303.06
010	Mobilization	LS	\$ 4,743.00		\$ 5,580.00	85%	\$ 4,743.00
015	Temp Facilities/Controls	LS	\$ 7,960.00	\$ 995.00	\$ 9,950.00	90%	\$ 8,955.00
020	Testing/Additional Insurance	LS	\$ 1,205.00		\$ 1,205.00	100%	\$ 1,205.00
025	Survey	LS	\$ 1,200.00		\$ 1,200.00	100%	\$ 1,200.00
030	Building Demo/Concrete Package	LS	\$ 21,097.12	\$ 2,876.88	\$ 23,974.00	100%	\$ 23,974.00
035	Maonry Package	LS	\$ 48,104.00	\$ 20,616.00	\$ 68,720.00	100%	\$ 68,720.00
040	Wood Framing Package	LS	\$ 7,298.00		\$ 7,298.00	100%	\$ 7,298.00
045	FRP	LS	\$ 3,080.00	\$ 1,320.00	\$ 4,400.00	100%	\$ 4,400.00
050	Insulation	LS		\$ 950.00	\$ 950.00	100%	\$ 950.00
055	Weather Barrier	LS	\$ 5,000.00		\$ 5,000.00	100%	\$ 5,000.00
060	Sheet Metal Flash/Coverings	LS	\$ 945.00	\$ 2,865.00	\$ 3,810.00	100%	\$ 3,810.00
065	Joint Protection	LS		\$ 400.00	\$ 400.00	100%	\$ 400.00
070	Doors and Frames	LS	\$ 6,156.00		\$ 6,840,00	90%	\$ 6,156.00
075	Painting, Concrete Sealing	LS		\$ 2,644.00	\$ 3,305.00	80%	\$ 2,644.00
080	RR Accessories	LS	\$ 4,447.00	\$ 491.30	\$ 5,487.00	90%	\$ 4,938.30
085	Plumbing	LS	\$ 13,260.00	\$ 3,315.00	\$ 33,150.00	50%	\$ 16,575.00
090	HVAC	LS		\$ 8,450.00	\$ 16,900.00	50%	\$ 8,450.00
095	Electrical	LS	\$ 9,400.00	\$ 8,225.00	\$ 23,500.00	75%	\$ 17,625.00
100	Landscaping Repairs	LS	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		\$ 1,200.00	The state of the s	\$ -
105	Bonding	LS	\$ 2,812.34		\$ 2,812.34	100%	\$ 2,812.34
Angle Albertale physics		minnelle visite		Contract Price:	\$ 260,400.00		\$ 214,158.70

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	Description	# of Units	Unit Price	Extended Cost
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070	Doors and Frames	n (1964) in the state of the second second second second distributed described and second distributed as the second secon		
080	RR Accessories	**************************************	rese (Pility VII i i i i i i i i i i i i i i i i i i	1986 1994 1994 1994 1994 1994 1994 1994 1994 1994 1994 1994 1994 1994 1994 1994
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		Total Approved	Tota	l Completed
	Contract Price	\$ 260,400.00	\$	214,158.70
Approved Change Order (list each)	Change Order No. 1	\$ 2,599.77	\$	2,599.77
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		Stored		~ ^^ ~~ ~~ ^~
		Total Earned	•	216,758.47
	Total	Retainage (5%) arned Less Retainage		10,837.92 205,920.55
Total Previously Approved (list each)	Pay Estimate No. 1	\$ 21,981.48	۶ ا	203,920.33
	Pay Estimate No. 2	\$ 15,762.76		
1	Pay Estimate No. 3	\$ 15,755.40		
	Pay Estimate No. 4	\$ 92,533.98	9. APA 9. Y 12. No. 22	
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	and the state of t		<u>```</u>	
	Tota	l Previously Approved	\$	146,033.62
Percent Complete 82%	Amo	unt Due This Request	\$	59,886.93
the amount \$59,886.93 is recommended for appr	oval for payment in accordar	ice with the terms of	the co	ntract.
Prepared By: Recommende	d By:	Approved By:		
Christner Contracting, Inc. Veenstra & Ki	mm, Inc.	Washington, Iowa		
Signature: Signature:	M. 2. Colleg =	Signature:		
Name: Anthony Christyur Name:	Leland Belding	Name:		· · · · · · · · · · · · · · · · · · ·
Title:	Engineer	Title:		
Date: 6-1-2 Date:	May 1, 2025	Date:		



App ID: 774458

lowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor

tax.iowa.gov

Additional instructions are on the final page.

For period (MM/DD/YYYY) 07 / 01 / 2025 through 06/30/ 2026
Use this form to apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products at retail. If you need a different, non-retail cigarette or tobacco permit, use form 70-015. If approved, the permit is only valid for the location listed on the permit. You must obtain a separate retail permit for each location you own or operate.
Business Information:
Legal name/Doing business as (DBA): Walmart Inc. DBA Walmart Store # 1475
lowa sales and use tax account number: 0-00-006194
Retail address: 2485 Highway 92 Gity: Washington State: IA ZIP: 52353
Mailing address: 702 SW 8th Street, Attn: Dept #10901 City: Bentonville State: AR ZIP: 72716-0500
Phone: (479) 544-4324
Legal Ownership Information:
Type of ownership: Sole Proprietor □ Partnership □ Corporation ☑ LLC □ LLP □
Name of sole proprietor, partnership, corporation, LLC, or LLP: Walmart Inc.
Primary office address: 102 SW 8th Street City: Bentonville State: AR ZIP: 72716-0500
Phone: (479) 544-4324 Fax: N/A Email: Complic@wal-mart.com
Retail Information:
Types of Sales: Over-the-counter ✓ Vending machine □ Vending machine that assembles cigarettes □ Delivery sales of alternative nicotine/vapor products (see instructions) □ Mobile sales (see instructions) □ VIN: License plate number:
Types of Products Sold: (Check all that apply) Cigarettes ☑ Tobacco ☑ Alternative nicotine products ☑ Vapor products □
Type of Establishment: (Select the options that best describe the establishment)
Alternative nicotine/vapor store □ Bar □ Convenience store/gas station □ Drug store □ Grocery store □ Hotel/motel □ Liquor store □ Restaurant □ Tobacco store □ Other (provide description) ▼ Discount Retail Merchandiser with Full Line Grocery
Do you have other permits issued under lowa Code chapter 453A at this retail location? If yes, provide
Yes, List Attached
Do you intend to make retail sales to ultimate consumers? Yes ☑ No □
Include with this application a list of your suppliers of cigarettes, tobacco, alternative nicotine and vapor

Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor, page 2

Address:		
Sity:	State:	ZIP:
Name:	Title:	
Address:		
City:	State:	ZIP:
f this application is approved and a permit observance of the laws governing the sale of ci	is granted, I/we do h igarettes, tobacco, alter	ereby bind ourselves to a faithful native nicotine, and vapor products.
Signature of Authorized Party		
I, the undersigned, declare under penalties application, and to the best of my knowledge am authorized to act on behalf of the taxpayer, Printed Name/Title: Sarah Little, A Authorized Signature: Date: 4/ 1/2025 Send this completed application and the application of this application approved permit issued to you by the local junisdiction approved permit issued to you by the local junisdiction applications about the status of your application	and belief, it is true, co, and will only act within assistant Secreta Email: Cor icable fee to your local cation, your email or for opprove this application a furisdiction before acting on in which you plan to	my authority. ITY in my authority. In my auth
auditor (outside city limits). NOTE: A complete	d application is NOT a	valid permit even if submitted to you
auditor (outside city limits). NOTE: A complete local jurisdiction with the applicable fee. FOR CITY CLERK/COUNTY	d application is NOT a	valid permit even if submitted to you



CORPORATE OFFICERS Walmart Inc.

NAME AND TITLE

Carl Douglas McMillon President & CEO

Matthew Allen Assistant Treasurer

Emma Waddell Senior Vice President

Sarah Little Assistant Secretary

BUSINESS ADDRESS

702 S.W 8th Street Bentonville, AR 72716

702 S.W 8th Street Bentonville, AR 72716

702 S.W. 8th Street Bentonville, AR 712716

702 S.W 8th Street Bentonville, AR 72716

The above officers / directors own less than 1% stock of Walmart Inc. a public corporation.

Sizole F. 1000 accounted by M. May Supercenter M. M. Supercenter 2003 CINTER ST 2023-03 5.53 2023-030 WM Supercenter 2003 CINTER ST 2024-03 7.48 20-26 WM Supercenter 415 INDUSTRAL ALE 2024-03 7.49 26-15 WM Supercenter 3105 GNAID ALE 300 GNAID A			State	QIZ.
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CITY OF WASHINGTON P.O. BOX 516

REC#: 00477801 4/16/2025 2:25 PM

OPER: COUNT TERM: 001

REF#: 1196591

TRAN: 11.1100 CIGARETTE PERMITS

WALMART

CIGARETTE PERMIT 001-4-6020-1-4105 CIGARETTE PERMITS 75.00CR

TENDERED:

75.00 CHECK 75.00-

APPLIED:

CHANGE:

0.00



lowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor tax.iowa.gov

Additional instruction For period (MM/DD/YYYY) 06 /	ons are on the final pag 30 / 2025 through 06		
Use this form to apply for a retail permit to sell ciga at retail. If you need a different, non-retail cigarette permit is only valid for the location listed on the pellocation you own or operate.	rettes, tobacco, alternat or tobacco permit, use t	ive nicotine, orm 70-015	. If approved, the
Business Information:			
Legal name/Doing business as (DBA): BP One T	rip		
lowa sales and use tax account number: 0-00-0	04862		
Retail address: 1504 E. Washington St.	City: Washington	State: IA	ZIP: 52353
Mailing address: P.O. Box 473	City: Ottumwa	State: IA	7IP: 52501
Phone: 641-684-4377			
Legal Ownership Information:			
Type of ownership: Sole Proprietor □ Partn Name of sole proprietor, partnership, corporation			LLP 🗆
Primary office address: 207 W. 2nd St.	City: Ottumwa	_State: <u>IA</u>	ZIP: 52501
Phone: 641-684-4377 Fax: 641-684-7009	Email: accounting	ng@elliottoil.	.com
Retail Information:	•		-
Types of Sales: Over-the-counter ☑ Vending cigarettes ☐ Delivery sales of alternative nit Mobile sales (see instructions) ☐ VIN:	cotine/vapor products (s.	ee instructio	ne\ 🗇
Types of Products Sold: (Check all that apply) Cigarettes ☑ Tobacco ☑ Alternative			
Type of Establishment: (Select the options that	best describe the esta	blishment)	4
Alternative nicotine/vapor store □ Bar □ Grocery store □ Hotel/motel □ Liquor sto Other (provide description) □	Convenience store/gas re □ Restaurant	station ☑ □	Drug store □ Tobacco store □
Do you have other permits issued under lowa Cod permit number(s): NO			? If yes, provide
Do you intend to make retail sales to ultimate cons	umers? Yes ☑ No ☐		
Include with this application a list of your suppliers products on a separate sheet.	s of cigarettes, tobacco,	alternative r	nicotine and vapor
dentify partners or corporate officers (up to th	ree) if the business is r	ot a sole pi	roprietorship.
Name: Andrew Woodard	my transfer		
A Halman . 207 M/ 2nd Ct			
City: Ottumwa	State: lowa	ZIP:	52501
Name:	Title:		
	· · · · · · · · · · · · · · · · · · ·		·

Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor, page 2

Address:		
Address:	State [.]	7IP·
Name:		
Address:		
City:		ZIP:
If this application is approved and a permit is gra observance of the laws governing the sale of cigarett	anted, I/we do he	reby bind ourselves to a faithfu
Signature of Authorized Party		
I, the undersigned, declare under penalties of perapplication, and to the best of my knowledge and be am authorized to act on behalf of the taxpayer, and v	elief, it is true, corr	ect, and complete. I declare that
Printed Name/Title: Andrew Woodard		
Authorized Signature: Am 2 hces	M	
Date: 04/18/2025	Email: awoodard@)elliottoil.com
Send this completed application and the applicable permits electronic transmission of this application, signature. It is up to your local jurisdiction to approve an approved permit issued to you by the local jurisdiction must separately apply in each local jurisdiction in valuestions about the status of your application, contauditor (outside city limits). NOTE: A completed applicable jurisdiction with the applicable fee.	your email or faxe this application an this application an ction before acting a which you plan to tact your city clerk ication is NOT a va	x signature will constitute a valid and issue the permit. You must have as a retailer in that jurisdiction. You act as a retailer. If you have any a (within city limits) or your county alid permit even if submitted to you
FOR CITY CLERK/COUNTY AUDIT		T BE COMPLETE
 Fill in the amount paid for the permit:	Department of issuance. Make application is considered of local permittee should location informate the Department exchange a valificational fee submitted. It is p	d/approved application to the loward Revenue within 30 days of the sure the information on the application applied and accurate. A copy of the need to be sent; only the application appropriate permit is being exchanged due to attend within the same jurisdiction discomplete an application with new tion and application should be sent to as described above. Permittees who id permit are not required to pay any when an exchange application is preferred that applications are sent via lows for a receipt confirmation to be authority.

• Email: iapledge@iowaabd.com

• Fax: 515-281-7375

CITY OF PARTINGTON

REC#: 00477155 4/14/2025 10:44 AM

OPER: COUNT TERM: 001

REF#: 25063

TRAN: 11.1100 CIGARETTE PERMITS

ELLIOTT OIL CO · CIGARETTE PERMIT 001-4-6020-1-4105 CIGARETTE PERMITS 75.00CR

UTILITY PAYMENTS TRAN: 1.0000 ELLIOTT OIL COMPANY 3-41950-02 150.99CR PAYMENT ON ACCOUNT SERVICES/FEES 141.76CR 4.14CR WATER EXCISE TAX SEWER TAX 5.09CR

PAID IN FULL

TRAN: 1.0000 UTILITY PAYMENTS ELLIOTT OIL COMPANY 3-42850-02 PAYMENT ON ACCOUNT 22.58CR 21.30CR SERVICEO/FEES WATER EXCISE TAX *PAID IN FULL*

TENDERED:

248.57 CHECK

248.57-APPLIED:

CHANGE:

0.00











< CITY OF WASHINGTON

Retail Tobacco License Review

CITY OF WASHINGTON

1407378806

Confirmation # 0-008-238-083

Draft

Saved 23-Apr-2025 09:44:32

by Kathy Kron

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- Continue Editing
- > Delete

Retail Tobacco License Review

Application Information

Legal Ownership Information

Name of sole proprietor, partnership,

corporation, LLC, or LLP

: FAREWAY STORES INC

Type of ownership

: Corporation

Primary office address

: 8800 NW 62ND AVE JOHNSTON IA

50131-2849

Legal Ownership Phone

: 515-432-2623

Legal Ownership Email

: storelicenses@farewaystores.com

Application Information

City/County Permit Number

: 2024-004

Sales and Use Permit Number

: 192002683

Location Name

: FAREWAY #554

Location Phone Number

: 319-653-5064

Location Address : 301 N MARION AVE WASHINGTON IA 52353-

1920

Location Mailing Address : 8800 NW 62ND AVE JOHNSTON IA 50131-2849

Renewal : Yes

Start Date : 01-Jul-2025

End Date : 30-Jun-2026

License Fee : 75.00

Types of Sales : Over the Counter

Type of Establishment : Grocery store

Types of Products Sold : Cigarettes, Tobacco, Vapor Products, Alternative

Nicotine Products

Do you intend to make retail sales to

ultimate consumers?

: Yes

Do you have other permits issued under : No

Iowa Code chapter 453A at this retail

location? If yes, provide permit

number(s) in the next step:

Corporate Officers

Title	Name	Address
		and the control of th
CFO	MORAN, JAKE	PO BOX 70 715 8TH STREET BOONE IA 50036-0070

Suppliers List

Midwest Quality Wholesale

Decision

Select the decision of whether you approve or deny this permit application.

lowa Department of Revenue will be issuing a permit number if this application is approved. However, the local authority has the option to also issue a permit number. If the local

authority decides to issue a local permit number, it can be entered in the "Local Permit Number" field. Otherwise, only the state-issued permit number will appear on the permit.

Select a Decision	*
Approve	Deny

< Previous

Your online session will timeout after 30 minutes of inactivity. All unsaved information will be lost.

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State of Iowa Directory Website Policies











CITY OF WASHINGTON

Retail Tobacco License Review

CITY OF WASHINGTON 1407378806 Draft

Confirmation # 0-008-143-753

Saved 23-Apr-2025 09:46:40

by Kathy Kron

Continue Editing

- > Continue Editing
- > Delete

Retail Tobacco License Review

Application Information

Legal Ownership Information

Name of sole proprietor, partnership,

corporation, LLC, or LLP

: T&J WALSH INC

Type of ownership

: Corporation

Primary office address

: 106 W 2ND ST WASHINGTON IA 52353-

1905

Legal Ownership Phone

: 319-653-2822

Legal Ownership Email

: winenspirits@hotmail.com

Application Information

City/County Permit Number

: 2024-008

Sales and Use Permit Number

: 192007149

Location Name

: WINE & SPIRITS

Location Phone Number

: 319-653-2822

Location Address : 106 W 2ND ST WASHINGTON IA 52353-1905

Location Mailing Address : 106 W 2ND ST WASHINGTON IA 52353-1905

Renewal : Yes

Start Date : 01-Jul-2025

End Date : 30-Jun-2026

License Fee : 75.00

Types of Sales : Over the Counter

Type of Establishment : Liquor store

Types of Products Sold : Cigarettes, Tobacco, Vapor Products, Alternative

: Yes

Nicotine Products

Do you intend to make retail sales to

ultimate consumers?

Do you have other permits issued under : No

lowa Code chapter 453A at this retail

location? If yes, provide permit

number(s) in the next step:

Corporate Officers

Title	Name	Address
er er er er er	and the second of the second o	The second secon
PRESIDENT	WALSH, ANTHONY	106 W 2ND ST WASHINGTON IA 52353-1905

Suppliers List

Wildhorse

Myers Cox

Coremark

Maverick

Decision

Select the decision of whether you approve or deny this permit application.

Iowa Department of Revenue will be issuing a permit number if this application is approved.

However, the local authority has the option to also issue a permit number. If the local authority decides to issue a local permit number, it can be entered in the "Local Permit Number" field. Otherwise, only the state-issued permit number will appear on the permit.

	Select a Decision	
Approve Deny	Approve	Deny

< Previous

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Other Links

State of Iowa Directory Website Policies

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Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor

tax.iowa.gov
Additional instructions are on the final page.
For period (MM/DD/YYYY) / / through 06/30/ Use this form to apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products at retail. If you need a different, non-retail cigarette or tobacco permit, use form 70-015. If approved, the permit is only valid for the location listed on the permit. You must obtain a separate retail permit for each location you own or operate.
Business Information:
Legal name/Doing business as (DBA): Wakington Liquer L to bacco outlet
lowa sales and use tax account number:
Retail address: 304 west Madisonst. City: Washington State: DA ZIP: 5235
Mailing address: 304 West Madison St. City: Washington State: 17 ZIP: 5235 Phone: 563 549 3600, 319 591 8365
Legal Ownership Information:
Type of ownership: Sole Proprietor Partnership Corporation LLC LLP Name of sole proprietor, partnership, corporation, LLC, or LLP: Primary office address: 304 west Malbans City: Washington State: Email: Auphalling Cany Aughans Com
Retail Information:
Types of Sales: Over-the-counter ☑ Vending machine □ Vending machine that assembles cigarettes □ Delivery sales of alternative nicotine/vapor products (see instructions) □ Mobile sales (see instructions) □ VIN: License plate number: Types of Products Sold: (Check all that apply)
Cigarettes ☑ Tobacco ☑ Alternative nicotine products ❷ Vapor products ❷
Type of Establishment: (Select the options that best describe the establishment) Alternative nicotine/vapor store □ Bar □ Convenience store/gas station ☒ Drug store □ Grocery store □ Hotel/motel □ Liquor store □ Restaurant □ Tobacco store □ Other (provide description) □
Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s):
Do you intend to make retail sales to ultimate consumers? Yes ₩ No □
Include with this application a list of your suppliers of cigarettes, tobacco, alternative nicotine and vapor products on a separate sheet.
Identify partners or corporate officers (up to three) if the business is not a sole proprietorship.
Name: Durga Gajurel Title: Manager Wo-owner
Address: 325 18th St.
City: Washington State: IA ZIP: \$2353
Name: Title:

Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor, page 2

Address: 304 west Madison St.		
City: Washington	State: 1 H	ZIP: 52353
Name: Pramoto Gajurel	Title: Owner Man	ager
Address: 325 18th St. Apt-11		0
City: Washington	State: TA	ZIP: \$2353
If this application is approved and a permit is gra observance of the laws governing the sale of cigarette		
Signature of Authorized Party		
I, the undersigned, declare under penalties of perjapplication, and to the best of my knowledge and be am authorized to act on behalf of the taxpayer, and w	elief, it is true, correct, and o	complete. I declare that I
Printed Name/Title: Pramad Grajurel	owner Manager	
Authorized Signature:	0	
Date: E	mail: gajvrelpramod 10	14@ gmail. Con
Send this completed application and the applicable of permits electronic transmission of this application, signature. It is up to your local jurisdiction to approve an approved permit issued to you by the local jurisdiction must separately apply in each local jurisdiction in viguestions about the status of your application, contauditor (outside city limits). NOTE: A completed application jurisdiction with the applicable fee.	your email or fax signature this application and issue the tion before acting as a retail which you plan to act as a act your city clerk (within contact)	re will constitute a valid ne permit. You must have er in that jurisdiction. You retailer. If you have any city limits) or your county
FOR CITY CLERK/COUNTY AUDIT	OR ONLY - MUST BE CO	MPLETE
 Fill in the amount paid for the permit:	Department of Revenuissuance. Make sure application is complete ar permit does not need to be is required. If a permit is change of location with permittee should complet location information and a the Department as described exchange a valid permit additional fee when an submitted. It is preferred to	d application to the lowal are within 30 days of the information on the not accurate. A copy of the se sent; only the application in the same jurisdiction, the an application with new application should be sent to be above. Permittees who are not required to pay an exchange application is that applications are sent via a receipt confirmation to be

sent to the local authority.

• Fax: 515-281-7375

• Email: iapledge@iowaabd.com

It list of cigerottes, tobacco, alternative nicotine and vapor products.

- I. Farner Boken Company.
- 2. Wildhorse Distributing
- 3. Maverick Distribution
- 4. AK Wholecale
- 5. Iowa Imports
- 6. OK wholesale.
- 7. JMC Suppliess.

CITY OF WASHINGTON P.O. BOX 516

2:17 PM

REC#: 00478213 5/01/2025 OPER: COUNT TERM: 001

REF#: 1931

TRAN: 11.1100 CIGARETTE PERMITS

D & P HOLDINGS LLC CIGARETTE PERMIT

001-4-6020-1-4105 CIGARETTE PERMITS 75.00CR

TENDERED: APPLIED:

75.00 CHECK

75.00-

CHANGE:

0.00

Joe Gaa, City Administrator Kathy Kron, City Clerk Millie Youngquist, Mayor Kevin Olson, City Attorney

Park Board Members: Jayson Keil Erin Elgin Erin Smith



City of Washington 215 East Washington Street Washington, Iowa 52353 (319) 653-6584 Phone (319) 653-5273 Fax

Parks Superintendent: Nick Pacha

April City Council Update - Parks Department

- Mowing and trimming of all Parks properties we maintain
- Backfill of dirt and shaping/grading of dirt at Wellness park concession stand and removal of extra dirt, seeding and straw cover of dirt area.
- Seeding of other areas around parks
- Fertilize + pre emergent of 2 soccer fields, 7 ballfields at Wellness park, Redlinger, greenfield, and East creek. Fertilize 18th St. soccer fields.
- Fertilizing of City Hall, Police, Fire station and Madison Park.
- Planted, staked, mulched and watered 5 trees with Volunteers from KCTC at the Wellness Park for Earth Day.
- Central park winter fountain decoration and Fountain cover removed
- Opening and repairs made on Rocket Slide restroom and New Dawn restroom
- Starting to put pool mechanical room back together and bathhouse back together.
 Opening day for the public for the pool is <u>May 27</u> Elementary school swims will be May 22.
- Installed camera in mechanical room at outdoor pool to help monitor digital chemical controller remotely.
- Several Dangerous trees trimmed in Central park
- Limb and stick removal around all Parks continues.
- Central Park restroom exterior brick is completed. Most electric is complete. Gutters are installed. Plumbers and HVAC are currently working. Exterior concrete is completed. Backfill and seeding still need to be completed. Still planning on opening date of May 23.
- AED exterior box and wiring is installed at Central Park restroom. We will wait until the fence is down and project is complete and open to place AED in box.
- Outdoor pool overhead night light repaired
- Working on repairs to 18th street soccer field water line which froze and broke over the winter
- 2025 Part-Time summer staff and OJT worker have started.
- Attended 2 Department head meetings, YMCA board meeting
- Maintenance of all equipment including mowers, utility cart, gator etc.

- Assisted with preparation and clean up of events around town including PLANT grant opening, Marion Ave church, Art in Central Park, High school Soccer matches (2x per week at the Wellness park), WASA softball tournaments, YMCA baseball and softball games, YMCA soccer, WASP soccer, KEWASH ½ marathon etc, PLANT grand opening, etc.
- Shop and office cleaning and organizing trying to create more room.
- 2 Parks staff assisted with City wide cleanup day at Waste Water Treatment Plant on Saturday April 26.
- Completed Burning of Native Prairie areas at Lower Sesqua, Upper Sesqua, and Wellness Park.
- Investigation and getting quotes for repair/replacement of electrical pole in Sunset park which is leaning and needs repairs.
- Bi-weekly garbage removal around all parks areas.

***Please note, this is a summary of work completed this month and does not include everything completed by the Department. ***

3/29/25-4/11/25

MAINTENANCE & CONSTRUCTION DEPT. REPORT

STREETS: Personnel cold patched potholes. The street sweeper was out and about. A stop sign was repaired after being hit located at South Iowa Ave-Van Buren St.

WATER DISTRIBUTION: Personnel turned a number of water services on/off for different reasons. Personnel repaired a few water boxes located at 1405 Campbell Drive where 3 water box rods were repaired and switched to stainless steel. Personnel performed a new water service located at South 13th Ave-East Taylor St (1 inch).

SEWER COLLECTION: Personnel Personnel continued inspecting manholes. Personnel also jetted sanitary sewers to clean them for televising purposes with the camera system for inspection.

STORM SEWER COLLECTION: Personnel unplugged intakes from the recent rains we've had. Personnel installed a 6 inch storm line across Airport Road just south of Hwy 92 (East Washington St).

MECHANIC/SHOP: Personnel serviced FD #3 (air tires, blew radiator and air filter), FD #4 (blew out air filter and radiator), #133 (cover for back up camera), #111 (changed rear axle parts, 5 inch muffler repair and installed air cooler), #303 (replaced air pump switch), vac trailer (changed rear gasket), street shed (rewired garage door), Husqvarna saw (cleaned) and #119 (repair bed rusty areas w/new steel and installed radiator).

OTHER: Personnel responded to 49 One Call Locates. Personnel continued with the yard waste program. A few loads of 1 inch road stone were hauled back to the material storage building. Two loads of cold mix were hauled back to the material storage building.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

4/12/25-4/25/25

MAINTENANCE & CONSTRUCTION DEPT. REPORT

STREETS: Personnel poured back numerous street patches totalling 52 yards of concrete. The street sweeper was out operating through town. Installed a couple signs that were either damaged or rotten posts, one being a No Parking sign at North 3rd Ave-East 15th St. Personnel helped the Kewash 5K,10K & Half Marathon race by placing mile markers, barricades, cones and Road Closed Ahead signs up. Personnel seeded numerous areas where previous excavation took place.

WATER DISTRIBUTION: Personnel had 20 water service shut offs for nonpayment. Numerous water services were operated for snow birds and turn offs for other reasons.

SEWER COLLECTION: Personnel flushed a few trouble spots using 3,000 gallons of water. Personnel operated the sewer jet and root cutter 200 feet in the 1000 block of North 7th Ave, using 20,000 gallons of water. Installed a 4 inch sewer tap in the 211 East 2nd St (Brian Coleman).

STORM SEWER COLLECTION: Personnel unplugged storm intakes with the recent rain (1.7").

MECHANIC/SHOP: Personnel serviced #119 (welded dump body corners), PD #018 (and cleared codes for check engine light), PD #232, #103 (welded rack for concrete tools/boards), #403 (computer read bad EGR valve), took LP gas valve and disconnected at Bartholow farm, installed new switch in gasoline fuel pump #1 and on occasion assisted with pouring concrete.

OTHER: Personnel responded to 59 One Call Locates. The yard waste route continued. Two personnel assisted with spring cleanup at the WWTP. A few loads of rock were hauled into the material storage building.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

4/23/25

Here is a summary of the updates and activities from the Water Treatment Department for the month of March, 2025.

Water Plant Operations: Overall March was a pretty quit month. I submitted our February MOR to the DNR. We read water meters, book 7, our extra monthly meter list, all unread meters, and re-reads. We changed 12 water meters in March. We continue to work on changing meters that are not reading. We continue to record LSLI (lead service line inventory) as we are changing meters. We collected our routine monthly bacteria samples and the results were absent. Bulk chemicals were filled. We recorded our monthly well levels. We changed bag filters. We had 3 apartments on the shut off list and all are back on. We continue to work on and implement our backflow prevention ordinance. Klien Electric ran some new wire at the south tower that had a bad connection. Fox/Strand came and toured the plant. A HACAP resident had complained about cloudy water. We flushed a hydrant out there and ran lab tests from the property. The hydrant was clean and clear and the tests all came back normal. We determined the building had some air within the system making the water a little cloudy. Electric Pump came and serviced our pumps and motors. They determined 1 of our low service pumps is pumping weaker than the rest and 1 of our high service pumps has a check valve stuck. We will have the valve company come look at it. Our pumps and motors are at the age now that repairs and replacements are inevitable, expect these repairs and replacements to be happening more and more over the next 5 years. We attached a new hose to our coin operated water salesman and it is up and running for the season.

Street/Traffic Lighting: Marie Electric fixed conduit at B/Madison that had been side swiped by a vehicle. Franzen Electric fixed hanging conduit at Green Field lights.

Operators: Will and I split the weekends evenly. We both try to carry the phone and be on-call evenly. Will has been attending Leadership Washington and is enjoying it. I took a few days' vacation for my annual NCAA wrestling championships. The location is different every year. Last year was Kansas City, this year was Philadelphia, and next year is Cleveland. I enjoyed Philly, it's true they do have the best cheesesteaks. Iowa finished in 4th place.

Meetings attended: Weekly staff meetings, had multiple sales reps stop by the plant, Will attended Leadership Washington, Kyle attended an IRWA training class in Anamosa, we both attended a meter meeting with Cohlton from Fergusen and Joe, Kelsey, and Deb, and I attended the Washington County Awards banquet as a guest with my wife and Washington State Bank.

If you have any questions or concerns, please do not hesitate to contact myself or Will.

Thanks, stay safe!

Kyle Wellington

Water Treatment Superintendent



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk Contact info: Kathy Kron, 319-653-6584 ext 131; kkron@washingtoniowa.gov

Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM; Completed applications are due the Thursday previous to the meeting

APPLICANT INFORMATION Leon Beatty Post 29 American Legion
Name/Event: Memorial Day Observance
Coordinator: Michael D. York
Contact Number: 319-653-5393 or 319-461-1846
Email Address:mdyork48@yahoo.com
EVENT INFORMATION
Event Description: Memorial Day service open to the public
Days/Dates of Event: Monday, May 26, 2025
Time(s) of Event: (Include Set Up/Tear Down Time) 8:00 a.m. to 12:00 p.m.
Event Location: Central Park
Will event require an alcohol license or require modification of an existing license?YesXNo
REQUEST INFORMATION (Check All Applicable Items)
If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.
Temporarily close a street for a special event (specify street, times, and indicate on map:)
Description:
Method of Notification for businesses/downtown residents (if applicable):

Temporarily park in a "No Parking" area location: X Use of City Park (specify park: Central Park Electrical Needs: Walk/Run (attach map of route and indicate reets to be closed) Fireworks (specify location:) EMS REQUESTED FROM THE CITY OF WASHINGTON Street barricades Emergency "No Parking" Signs	
Use of City Park (specify park : Central Park Electrical Needs: Walk/Run (attach map of route and indicate reets to be closed) Fireworks (specify location :) EMS REQUESTED FROM THE CITY OF WASHINGTON Street barricades	streets to be closed) Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft Other (please specify :)
reets to be closed) Fireworks (specify location :) EMS REQUESTED FROM THE CITY OF WASHINGTON Street barricades	canopies over 1,000 sq ft Other (please specify :)
EMS REQUESTED FROM THE CITY OF WASHINGTON Street barricades	
Street barricades	Yield signs for crosswalks
	Yield signs for crosswalks
Emergency "No Parking" Signs	
	Garbage/Recycling Barrels
Traffic cones	Street Sweeping following (parades)
Picnic Tables	X Other (please specify:) We would like to use some of the chairs that are stored in the bandstand
DUND SYSTEMS Please indicate if the following will be	
X Amplified Sound/Speaker System	Recorded/Live Music
Public Address System	If so: BMI/ASCAP License obtained?
ANITATION Applicant is responsible for the clean-up cluding trash removal from the site unless special arrange dumpster at Sunset Park). /ill additional restrooms be brought to the site?	ngements are made (event trash may be hauled to Parks
/ill handwashing/hand sanitizer stations be provided?	? Yes _X_ No If yes, how many?)
ontact Person: Michael D. York	Phone: 319-653-5393, 319-461-1846
proper insurance coverage must be submitted prior puncil may require certificate of insurance with City li	00 personal injury and \$1,000,000 each occurrence. e \$500,000. For all other events held on public neral liability insurance policy will be \$500,000. Proof to City Council consideration of the application. City
	ANITATION Applicant is responsible for the clean-up cluding trash removal from the site unless special array top dumpster at Sunset Park). Alia additional restrooms be brought to the site? Alia eneral guideline of 1 restroom/100 people) Alia handwashing/hand sanitizer stations be provided antact Person: Michael D. York SURANCE The events requiring an alcohol license, the minimum and licy shall be \$2,000,000 general aggregate, \$1,000,000 general a

AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, lowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the abovereferenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Michael D. Gork	4/18/2025
Applicant/Sponsor/Signature	Date

DEPARTMENT APPROVALS

Indicate Date	The applicant i	s responsible for	coordinating w	rith all applicable departments	
Contacted		City Council cons		an applicable departments	
		(athy Kron	319-653-6584	kkron@washingtoniowa.gov	
	(Liquor Licenses Comments/Re		ext 131		
4/10/2025	Police Chief	Jim Lester	319-458-0264	jlester@washingtoniowa.gov	
	Comments/Res	trictions:			
4/15/2025	Fire Chief	Brendan DeLong	319-653-2239	firedept@washingtoniowa.gov	
	Comments/Re	strictions:			
4/10/2025	Streets Comments/Re	JJ Bell strictions:	319-653-1538	jjbell@washingtoniowa.gov	
4/11/2025	Parks Comments/Re	Nick Pacha strictions:	319-321-4886	npacha@washingtoniowa.gov	
		mental Health (if so 9-461-2876; <u>itaylo</u> strictions:		1.ia.us form + new Appro Procedures	Died

	CITY COUNCIL APPROV	VAL	
		Approved:	Denied:
City Clerk Signature	Date of Action		
CONDITIONS IMPOSED:			



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/17/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRO	DUÇE	R				·	CONTAC NAME:	T Nicole	Peterson			
Κ	enr	nedy Insurance Ag	gency Inc				PHONE (A/C, No	, Ext): 319	653 3883	FAX (A/C, No):		
		S Iowa Ave					E-MAIL ADDRES	ss: kenne	dyins@ou	utlook.com		
V	/as	hington IA 52353								DING COVERAGE		NAIC#
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### SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk Contact info: Kathy Kron, 319-653-6584 ext 131; <a href="mailto:kkron@washingtoniowa.gov">kkron@washingtoniowa.gov</a>

**All applications require City Council approval; Applications <u>must be</u> submitted at least 30 days before the event but not more than 120 days**

Annual 5K Memorial Walk/Run Fundraiser for Hospice of Washington County  Tiffany Crawford  Coordinator:  319.458.0144  Contact Number:  Email Address: tiffany@hospicewc.com  EVENT INFORMATION  Event Description:This event is a fundraiser is to honor loved ones who have passed away. Participants can honor these individuals by
Tiffany Crawford Coordinator:  319.458.0144 Contact Number:  Email Address: tiffany@hospicewc.com  EVENT INFORMATION
319.458.0144  Contact Number:  Email Address: tiffany@hospicewc.com  EVENT INFORMATION
EVENT INFORMATION
· · · · · · · · · · · · · · · · · · ·
Event Description: This event is a fundraiser is to honor loved ones who have passed away. Participants can honor these individuals by
walking or running in their memory. We place pictures/signs of loved one along the trail. The event is open to the public and will begin and end at the Rocket Slide in Sunset Park. The route will take runners and walkers through Sesquicentennial Park and onto the KEWASH Trail, returning the same way.
Days/Dates of Event: 9/20/25 (we set up signs on the trail the day before)
Time(s) of Event: (Include Set Up/Tear Down Time) 630 AM -12 AM Race is from 9 AM - 11 AM
Event Location: Begin and end at the Rocket Slide in Sunset Park, Sesquicentennial Park and the Kwash
Will event require an alcohol license or require modification of an existing license?Yesx_No
REQUEST INFORMATION (Check All Applicable Items)  If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.
_x Temporarily close a street for a special event (specify street, times, and indicate on map: )
Description: Please refer to the map. If you could place the signs out the day before, we will set up road closure signs as we did last year and lay them back down afterward. We would also like to use t cones again, so if you could put those out as well, it would be appreciated.
Method of Notification for businesses/downtown residents (if applicable):

restructors and markets and contracting area	Use of gators/UTV/ATV on City streets
Temporarily park in a "No Parking" area	Ose of garons/ Or V/At V off City streets
_x_ Use of City Park (specify park:	Parade (attach map of route and indicate
Electrical Needs: <u>At the bathrooms</u>	streets to be closed)
x_ Walk/Run (attach map of route and indicate	Tent(s) to be used – over 400 sq ft or canopies
streets to be closed)	over 1,000 sqft
Fireworks (specify location :)	x Other (please specify:):) Golf Carts used. On the trails to put out memorial signs and pick them up. We would like to request that an <u>Officer</u> be on the HWY- see map.
ITEMS REQUESTED FROM THE CITY OF WASHINGTO	ON (There may be fees for these services)
Street barricades	Yield signs for crosswalks
Emergency "No Parking" Sign	Garbage/Recycling Barrels
x Traffic cones - See Map	Street Sweeping following (parades)
Picnic Tables	Other (please specify:)
SOUND SYSTEMS Please indicate if the following will	
Amplified Sound/Speaker System	Recorded/Live Music
Public Address System	If so: BMI/ASCAP License obtained?
. <u>SANITATION</u> Applicant is responsible for the clear	n-up of the event area immediately following the event, arrangements are made (event trash may be hauled to Park
SANITATION Applicant is responsible for the clear including trash removal from the site unless special a Shop dumpster at Sunset Park).	n-up of the event area immediately following the event, arrangements are made (event trash may be hauled to Park
SANITATION Applicant is responsible for the clear including trash removal from the site unless special a Shop dumpster at Sunset Park).  Will additional restrooms be brought to the site?	n-up of the event area immediately following the event, arrangements are made (event trash may be hauled to ParkYes _x No
SANITATION Applicant is responsible for the clear including trash removal from the site unless special a Shop dumpster at Sunset Park).  Will additional restrooms be brought to the site? (General guideline of 1 restroom/100 people)	n-up of the event area immediately following the event, arrangements are made (event trash may be hauled to Park Yes _x No
SANITATION Applicant is responsible for the clear including trash removal from the site unless special a Shop dumpster at Sunset Park).  Will additional restrooms be brought to the site? (General guideline of 1 restroom/100 people)  Will handwashing/hand sanitizer stations be provided to the site?	n-up of the event area immediately following the event, arrangements are made (event trash may be hauled to Park Yes _x No
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SANITATION Applicant is responsible for the clear including trash removal from the site unless special a Shop dumpster at Sunset Park).  Will additional restrooms be brought to the site? (General guideline of 1 restroom/100 people)  Will handwashing/hand sanitizer stations be provided to the site? (General guideline of 1 restroom/100 people)  Will handwashing/hand sanitizer stations be provided to the provided to the site?  INSURANCE  For events requiring an alcohol license, the minimum policy shall be \$2,000,000 general aggregate, \$1,000. The minimum limits for the liquor liability policy shall property, the minimum amount of coverage for the of proper insurance coverage must be submitted procouncil may require certificate of insurance with Circumstance.	n-up of the event area immediately following the event, arrangements are made (event trash may be hauled to Park Yes _xNo

### 8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, lowa, its employees, representatives and agents against all claims, itabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, lowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the abovereferenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, lowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND PREPLY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Applicant/Sponsor Signature

4-17-2025

Date

### APPROVAL PROCESS

### *Please note the approval process was updated in April 2025*

- 1. Application is turned in at a minimum of 1 week prior to the next City Council meeting and reviewed by City Clerk. (City Council meetings are on the 1st and 3rd Tuesday of every month)
- 2. At the next available staff meeting, a thorough review by all City Department Heads will be conducted. A recommendation for approval or denial will be made.
- 3. If any concerns are identified in the first two steps, the City Clerk will reach out to the applicant to discuss.
- 4. Once a staff recommendation is made, the application will be placed on the next available City Council meeting for approval.
- 5. Once approved, a copy of the approved permit will be emailed to the applicant.

Depending on when the application is turned in, the approval process takes a minimum of 2 weeks and up to one month.

	CITY COUNCIL APPROVA		
		Approved:	Denied:
City Clerk Signature	Date of Action		•
CONDITIONS IMPOSED:			

### Downtown Map (If Area Outside Downtown, Please Attach a Map): North Washington Street



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/18/2025

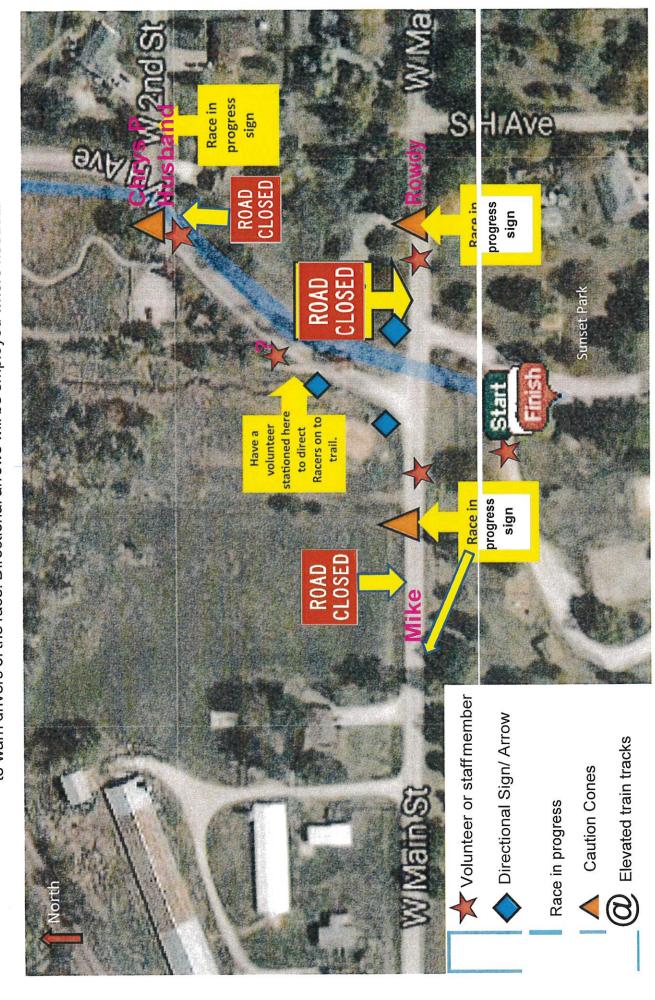
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

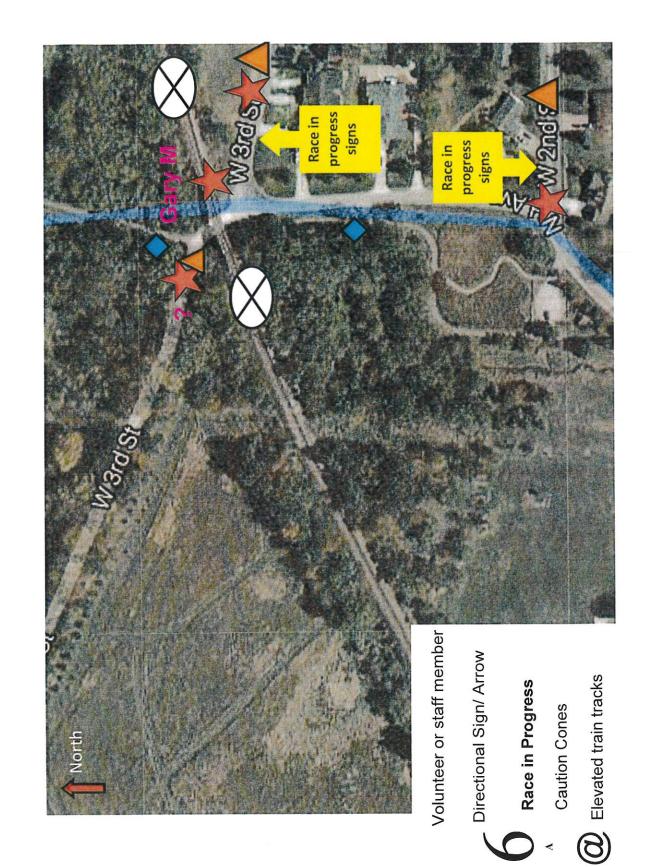
REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). 800-233-1957 CONTACT Tracie Wigginton PRODUCER Glatfelter Healthcare Practice FAX (A/C, No): 800-729-8347 PHONE (A/C, No, Ext): 800-233-1957 183 Leader Heights Road York, PA 17405 E-MAIL ADDRESS: twigginton@glatfelters.com **INSURER(S) AFFORDING COVERAGE** NAIC# INSURER A : Nat'l Union Fire Ins Co of PA INSURED Hospice of Washington Co inc 948 East 11th Washington, IA 52353 INSURER B : INSURER C: INSURER D INSURER E INSURER F COVERAGES CERTIFICATE NUMBER: REVISION NUMBER: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. POLICY EFF POLICY EXP ADDL SUBR LIMITS TYPE OF INSURANCE POLICY NUMBER 1,000,000 A X COMMERCIAL GENERAL LIABILITY EACH OCCURRENC DAMAGE TO RENTED PREMISES (Ea occurrence) 1,000,000 X CLAIMS-MADE VHNU-HP-0035414 05/01/2025 05/01/2026 50,000 incl Professional MED EXP (Any one person) 1,000,000 Healthcare Liab PERSONAL & ADV INJURY 3.000.000 GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE 3,000,000 POLICY PRO-JECT PRODUCTS - COMP/OP AGG OTHER: COMBINED SINGLE LIMIT (Ea accident) AUTOMOBILE LIABILITY ANY AUTO BODILY INJURY (Per person) SCHEDULED AUTOS OWNED AUTOS ONLY BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) HIRED AUTOS ONLY NON-SWILL UMBRELLA LIAB OCCUR EACH OCCURRENCE **EXCESS LIAB** CLAIMS-MADE AGGREGATE DED RETENTION\$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY PER STATUTE ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Proof of insurance with regards to soup supper event being held on 1/24/23 at 209 E. Main Street, Washington, IA 52353. CANCELLATION CERTIFICATE HOLDER SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. City of Washington 215 E. Washington Street AUTHORIZED REPRESENTATIVE Washington, IA 52353

# 2025 Safety Plan for the 26th Annual Hospice of Washington County 5K Memorial Walk/Run (Page 1)

The red stars show where staff or volunteers will be stationed for traffic control and overall safety.

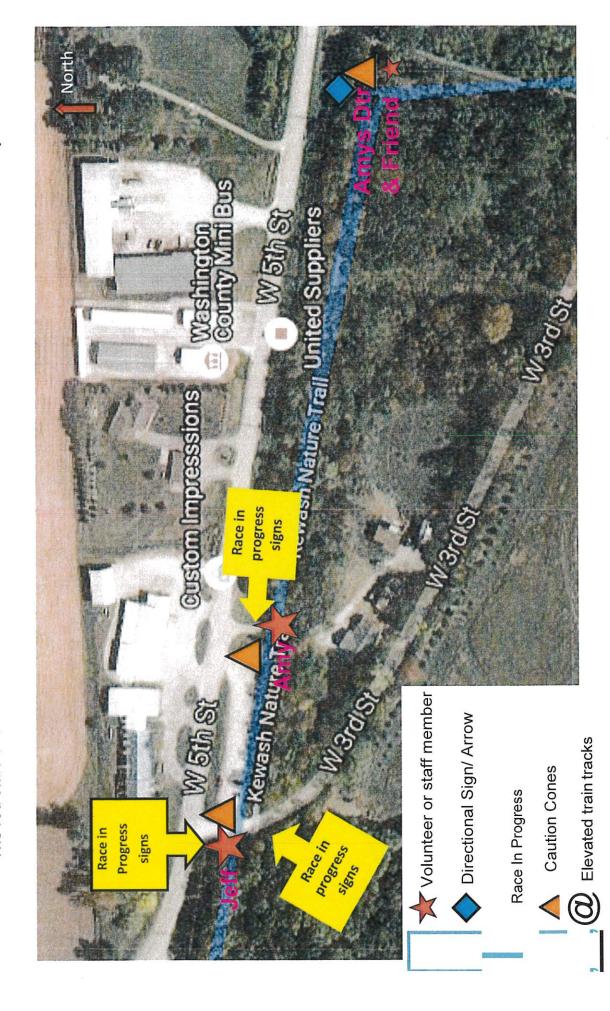
They will be wearing neon-colored safety vests. Race in Progress Signs along with orange cones will be placed on the streets to warn drivers of the race. Directional arrows will be employed where needed.





# 2024 Safety Plan for the 25th Annual Hospice of Washington County 5K Memorial Walk/Run Page 3

The red stars show where staff or volunteers will be stationed for traffic control and overall safety.



# 2024 Safety Plan for the 25th Annual Hospice of Washington County 5K Memorial Walk/Run Page 4

The crossing at Highway 92 and 1 will be overseen by the City of Washington's Police officers or the Washington County Sheriff's



# 2024 Safety Plan for the 25th Annual Hospice of Washington County 5K Memorial Walk/Run Page 5

The crossing at Highway 92 and 1 will be overseen by the City of Washington's Police officers. Turnaround will be staffed by volunteers. Water will be available for participants. Whatever we carry in will be disposed of properly.



Race In Progress



A Caution Cones

Elevated train tracks



### SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk Contact info: Kathy Kron, 319-653-6584 ext 131; <a href="mailto:kkron@washingtoniowa.gov">kkron@washingtoniowa.gov</a>

### **All applications require City Council approval; Applications <u>must be</u> submitted at least 30 days before the event but not more than 120 days**

### 1. APPLICANT INFORMATION

Name/Event: Washington's Ridiculous Days

Coordinator: Washington Chamber of Commerce, Kelly Stucker (Event Manager) & Michelle Redlinger

(Director) Contact Number: Kelly Cell: (319) 321-9916, Michelle Cell: (319) 321-4271, Chamber Office: (319)

653-3272 Email Address: Kelly: community@washingtoniowa.org, Michelle: michelle@washingtoniowa.org

### 2. EVENT INFORMATION

Event Description: 4 day annual summer festival, a tradition since 1947. Always held over the first Saturday in June. The events will take place June 5-8 in 2025.

Specific event details are included in attached poster.

### 3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

_X __Temporarily close a street for a special event (specify street, times, and indicate on map: ) PLEASE SEE ATTACHED MAP

Description: Thursday June 5 – 8: West side of square on Marion Ave blocking traffic heading north and both center lanes.

Friday, June 6 no parking in parking spaces, one lane of traffic and one center lane of parking for Ridiculously Cool Car Show from 3 – 9pm.

Saturday June 7 from 3-6pm: Temporary no parking for parade on in traffic spots along business side of the square and center lane parking for parade, arriving downtown at 5pm. Plus no parking on lowa for parking spaces adjacent to curb, southbound traffic and one center lane of parking for Pony rides and Touch a & Truck

Method of Notification for businesses/downtown residents (if applicable): No parking signs on streets and postcards to downtown residents

01,0010 0110   0001001100 01011100	
Other Requests	
X_ Temporarily park in a "No Parking" area	_X_ Use of gators/UTV/ATV on City streets
location : _see map	
_X Use of City Park (specify park:	X Parade (attach map of route and indicate
Electrical Needs:from poles and bandhsell	streets to be closed)
Walk/Run (attach map of route and indicate	Tent(s) to be used – over 400 sq ft or canopies
streets to be closed)	over 1,000 sqft
Fireworks (specify location :)	Other (please specify :)

4.	ITEMS REQUESTED FROM THE CITY OF WASHINGTON (The	ere may be fees for these services)
	_X Street barricades	_X_ Yield signs for crosswalks
	_X Emergency "No Parking" Signs	_X_ Garbage/Recycling Barrels
	_X Traffic cones	X Street Sweeping following (parades)
	_X Picnic Tables	Other (please specify:)
5.	SOUND SYSTEMS Please indicate if the following will be use	ed:
	_X Amplified Sound/Speaker System	_X Recorded/Live Music
	_X Public Address System	_X If so: BMI/ASCAP License obtained?
6.	SANITATION Applicant is responsible for the clean-up of including trash removal from the site unless special arranger Shop dumpster at Sunset Park).  Will additional restrooms be brought to the site? _XYes (General guideline of 1 restroom/100 people)  Will handwashing/hand sanitizer stations be provided? _X	ments are made (event trash may be hauled to Parks No If yes, how many? <u>2</u>
	Contact Person: Keily Stucker & Michelle Redlinger Phone	<u> </u>
7.	INSURANCE For events requiring an alcohol license, the minimum amo policy shall be \$2,000,000 general aggregate, \$1,000,000 p The minimum limits for the liquor liability policy shall be \$5 property, the minimum amount of coverage for the general of proper insurance coverage must be submitted prior to Council may require certificate of insurance with City listedxCertificate of Insurance provided and accepted	ersonal injury and \$1,000,000 each occurrence. 500,000. For all other events held on public al liability insurance policy will be \$500,000. Proof city Council consideration of the application. City

### 8. AGREEMENT

In consideration of the City of Washington, lowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, lowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the abovereferenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INC	LUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN
POTENTIAL RIGHTS, AND, VOLUNTARILY AND FREELY AGREES TO THE TERMS AN	ID CONDITIONS AS SET FORTH HEREIN.
Michelle Redlinier	4/26/25
Applicant/Sponsor Signature	Date
APPROVAL PROC	ESS

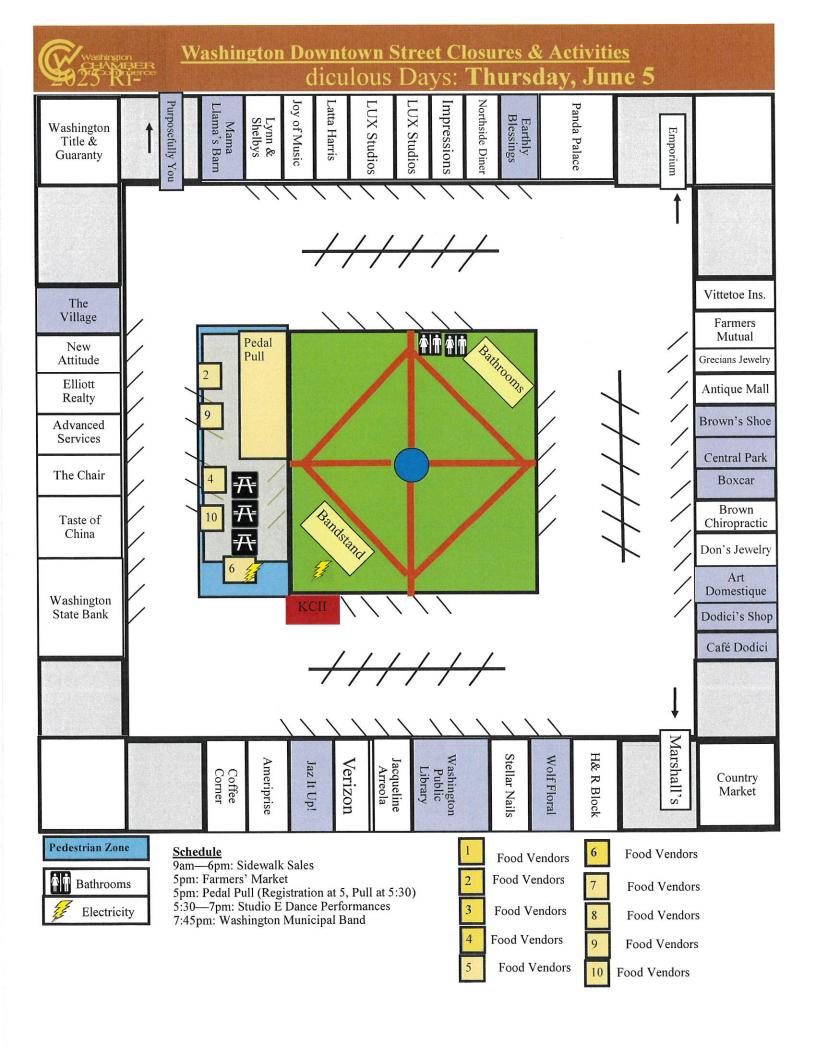
### *Please note the approval process was updated in April 2025*

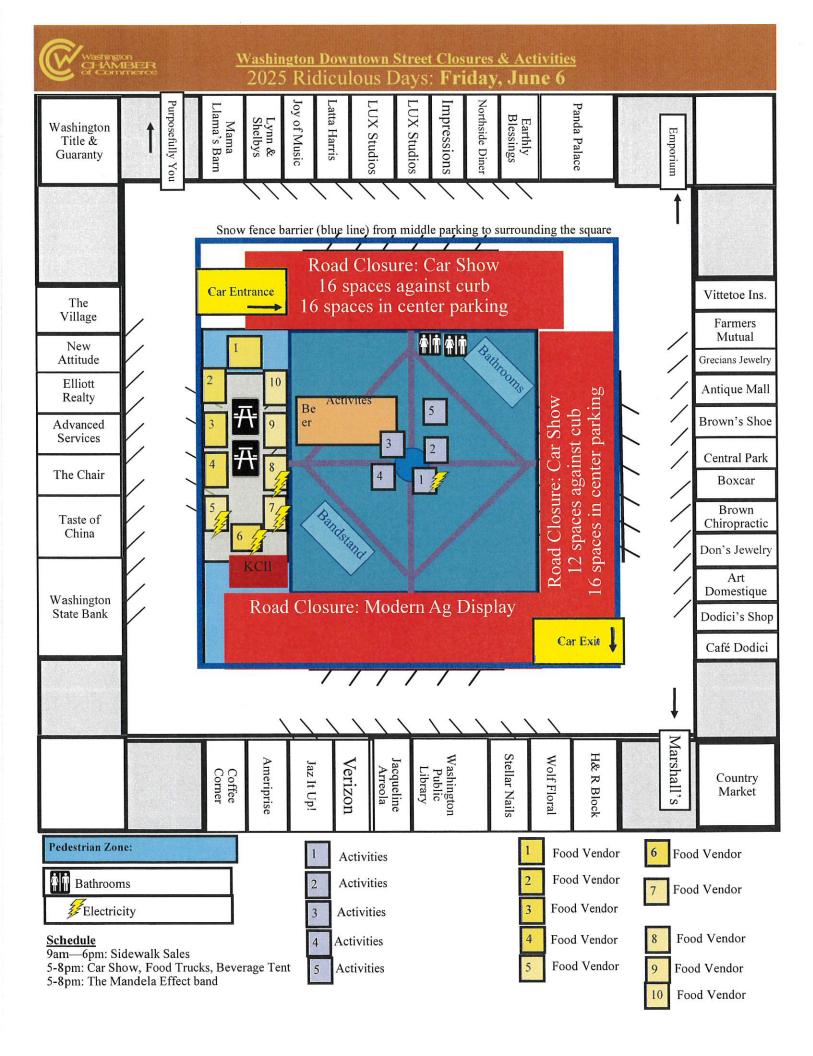
- 1. Application is turned in at a minimum of 1 week prior to the next City Council meeting and reviewed by City Clerk. (City Council meetings are on the 1st and 3rd Tuesday of every month)
- 2. At the next available staff meeting, a thorough review by all City Department Heads will be conducted. A recommendation for approval or denial will be made.
- 3. If any concerns are identified in the first two steps, the City Clerk will reach out to the applicant to discuss.
- 4. Once a staff recommendation is made, the application will be placed on the next available City Council meeting for approval.
- 5. Once approved, a copy of the approved permit will be emailed to the applicant.

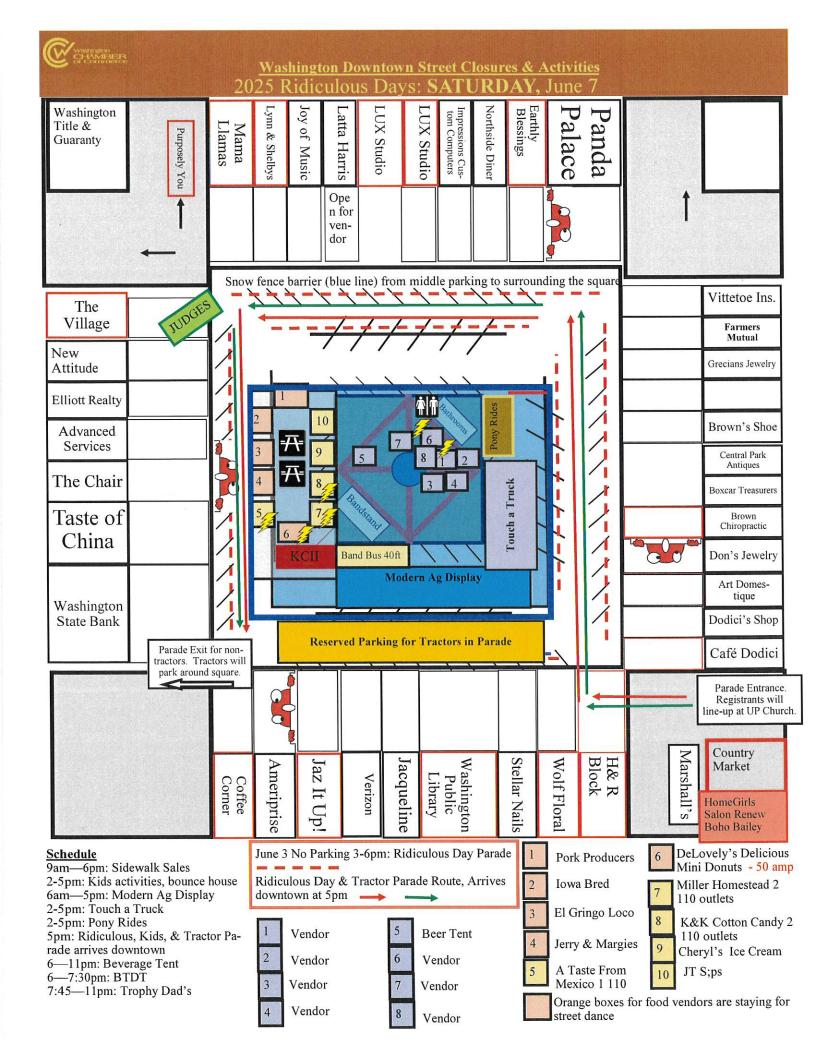
Depending on when the application is turned in, the approval process takes a minimum of 2 weeks and up to one month.

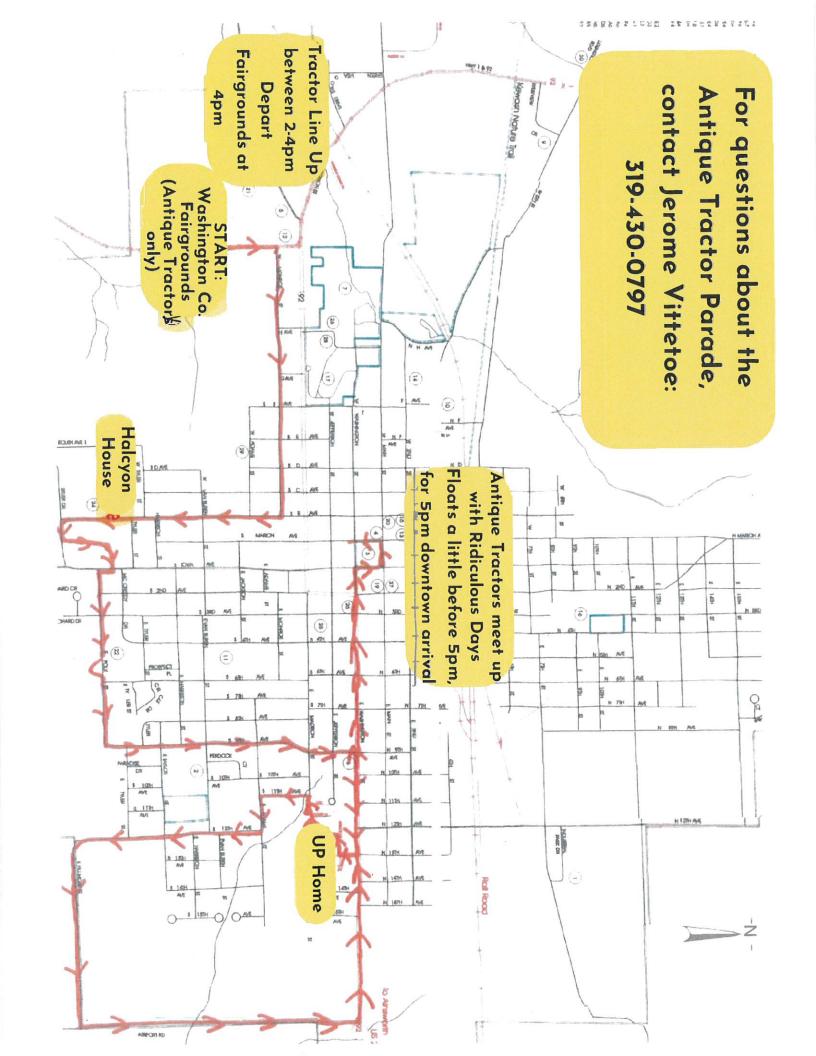
	CITY COUNCIL APPROVA	L	
City Clerk Signature	Date of Action	Approved:	Denied:
CONDITIONS IMPOSED:			

### Downtown Map (If Area Outside Downtown, Please Attach a Map): Main Street North











downtown. Tractors from Ag Parade will follow behind. At 5:00 the Ridiculous Day Floats will leave the staging lots for

### CITY OF WASHINGTON, IOWA CLAIMS REPORT MAY 6, 2025

POLICE	ALLIANT ENERGY	ALLIANT ENERGY	848.92
	AMAZON CAPITAL SERVICES	SUPPLIES	231.93
	CAPITAL ONE	SAFETY SUPPLIES	3.94
	CUSTOM IMPRESSIONS INC	PLAQUE PRINTING	10.00
	DE LAGE LANDEN PUBLIC FINANCE LLC	MDT LEASE	577.88
	EASTERN IOWA CHIROPRACTIC CENTRE, PC	APPLICANT TESTING	165.00
	GALLS LLC	UNIFORM - BRDECKA	89.87
	KCTC	PHONE & INTERNET	199.48
	MARCO, INC.	COPIER PRINTER LEASE	458.05
	MOORE'S BP AMOCO, INC.	TOWING AND STORAGE	275.00
	VERIZON WIRELESS	WIRELESS SERVICE	961.50
	VISA-TCM BANK, N.A.	TRAINING/MEALS	333.34
	WASHINGTON DISCOUNT TIRE	TIRES UNIT 018	684.19
		TOTAL	4839.10
FIRE	ALLIANT ENERGY	ALLIANT ENERGY	1910.07
•	EASTERN IOWA CHIROPRACTIC CENTRE, PC	EMPLOYEE TESTING	45.00
	ELLIOTT OIL COMPANY-BP ONE TRIP	SMALL ENGINE FUEL	172.29
•	FELD FIRE	HOSE	358.34
	FIRE SERVICE TRAINING BUREAU	TRAINING	50.00
	HIWAY SERVICE CENTER	SUPPLIES	22.98
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	157.50
	кстс	PHONE & INTERNET	153.11
	MARTIN'S FLAG CO.	FLAGS	113.32
	RACOM CORPORATION	ANTENNA REPLACE/BATTERIES	273.15
	VERIZON WIRELESS	WIRELESS SERVICE	80.02
		TOTAL	3335.78
EMS	BOUND TREE MEDICAL, LLC	GLOVES	113.90
	VISA-TCM BANK, N.A.	EMT BACKGROUND	34.35
		TOTAL	148.25
ANIMAL CONTROL	TOWN & COUNTRY VET CLINIC	DOG SERVICE	315,66
	VISA-TCM BANK, N.A.	DOG SUPPLIES	61.64
		TOTAL	377.30
DEVELOPMENT SERV	AMAZON CAPITAL SERVICES	SUPPLIES	161.02
	BRUNS, DAVID	INSPECTION ASSISTANCE	54.00
	HARTSOCK, BILL	INSPECTION ASSISTANCE	108.00
	VERIZON WIRELESS	WIRELESS SERVICE	132.95
		TOTAL	455.97
LIBRARY	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	53.40
	BAKER & TAYLOR	LIBRARY MATERIALS	460.96
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	71.00
	CINTAS CORP LOC. 342	MAT SERVICE	135.81
	DEMCO INC	OFFICE SUPPLIES	266.01

	GFC LEASING - WI	PRINTER LEASE	249.64
	GORDON FLESCH COMPANY INC	PRINTER LEASE	62.91
	JOHNSON CONTROLS	HVAC REPAIR	1086.00
	KCTC	PHONE & INTERNET	368.73
	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	185.50
	VALENTINE, TAMMY	HOMEBOUND DELIVERIES	9.10
	VISA-TCM BANK, N.A.	POSTAGE, SUPPLIES, SUBSCRI	565.69
		TOTAL	3514.75
PARKS	ACE-N-MORE	MAINTENANCE/SAFETY SUPPLIES	779.39
	ALLIANT ENERGY	ALLIANT ENERGY	1437.37
	AMAZON CAPITAL SERVICES	SUPPLIES	66.97
	BLUE MOON SATELLITES, LLC	PORTABLE TOILETS	208.00
	BOHO BAILEY	SAFETY SHIRTS	614.50
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	60.37
	CITY TRACTOR CO	AVANT SERVICE	991.34
	CUSTOM IMPRESSIONS INC	SAFETY HATS	219.80
	ELECTRICAL ENGINEERING & EQUIPMENT CO	REDLINGER LIGHT REPAIR	8.34
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	45.00
	JOHN DEERE FINANCIAL	FILTERS & OIL	181.03
	KCTC	PHONE & INTERNET	431.18
	MARTIN'S FLAG CO.	FLAGS	159.52
	MIDWEST TREE SERVICE INC.	FOUNTAIN COVER & TREE TRIM	2700.00
	SITLER'S SUPPLIES INC.	NEW DAWN RR LIGHTS	210.00
	STOUT COMPANIES	GRASS SEED/STRAW FOR SEEDING	579.20
	ULINE	SUPPLIES	265.46
	VERIZON WIRELESS	WIRELESS SERVICE	40.01
	VISA-TCM BANK, N.A.	FERTILIZER SPREADER, O RIN	1625.40
	WASHINGTON DISCOUNT TIRE	REPAIR LAWNMOWER TIRE	19.68
	WASHINGTON LUMBER	SOCCER FIELD	128.99
	WASHINGTON RENTAL	TRIMMER PARTS	30.99
		TOTAL	10802.54
POOL	ALLIANT ENERGY	ALLIANT ENERGY	814.65
	KCTC	PHONE & INTERNET/CAMERA WIFI	2021.04
		TOTAL.	2835.69
CEMETERY	ACE-N-MORE	SUPPLIES	401.98
	ALLIANT ENERGY	ALLIANT ENERGY	155.87
	AMAZON CAPITAL SERVICES	SAFETY EQUIPMENT	660.95
	ARNOLD MOTOR SUPPLY	PARTS	585.53
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	95.00
	KCTC	PHONE & INTERNET	120.31
	MARTIN'S FLAG CO.	FLAGS	338.02
	MOWERS PLUS	FUEL PUMP/YRD TOOLS	584.07
	TITAN MACHINERY	CASE BACKHOE REPAIR	4665.64
•	VERIZON WIRELESS	WIRELESS SERVICE	46.47
	VISA-TCM BANK, N.A.	3 POSITION SLING BAR	474.87
	WASHINGTON RENTAL	WASHINGTON RENTAL	1079.53
		TOTAL	9208.24
FINANCIAL ADMIN	ALLIANT ENERGY	ALLIANT ENERGY	1485.61
	ACCESS SYSTEMS	COPIES & MAINTENANCE	219.07

	ACCESS SYSTEMS LEASING	COPIER LEASE	455.29
	BAKER PAPER & SUPPLY	COPY PAPER	252.00
	GOOGLE LLC	EMAIL SUBSCRIPTION	395.99
	HOLIDAY INN DES MOINES AIRPORT	IMFOA LODGING	474.88
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	292.50
	KCTC	PHONE & INTERNET	1261.20
	MARTIN'S FLAG CO.	FLAGS	491.52
	PURCHASE POWER	POSTAGE REFILLS	1009.75
•	ROTARY CLUB OF WASHINGTON	ROTARY CLUB DUES	172.30
	VISA-TCM BANK, N.A.	MEALS/SUBSCRIPTIONS	263.56
	WASH COUNTY MINIBUS	LOST FOR MAY 2025	24331.27
	WMPF GROUP LLC	LEGAL ADVERTISING	738.46
		TOTAL	31843.40
		•	
AIRPORT	ACE-N-MORE	SUPPLIES	29.57
	ALLIANT ENERGY	ALLIANT ENERGY	182.68
	CLOUDBURST 9	INTERNET	106.35
•	VERIZON WIRELESS	. WIRELESS SERVICE	46.47
	VISA-TCM BANK, N.A.	ZOOM	. 17.11
,	WASH CO AMBULANCE	AEO, LIFEPACK, CR2, CASE	2800.00
	WEST LAWN CARE	MOWING AIRPORT	2265.00
	,	TOTAL	5447.18
	en e		
ROAD USE	ARNOLD MOTOR SUPPLY	PARTS	56.23
	ACE-N-MORE	SUPPLIES	336.82
	CARROLL CONSTRUCTION SUPPLY	CONCRETE SCREED/EXPANSION FOAM	4620.00
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	84.00
•	CONSTRUCTION MATERIALS INC.	REBAR FOR CONCRETE & SUPPL	1125.90
	DIAMOND BLADE WAREHOUSE	SAW BLADES	251.63
	DOUDS STONE LLC	ROADSTONE	370.11
	ELLIOTT OIL COMPANY-BP ONE TRIP	FUEL	212.74
	EZ-LINER INDUSTRIES	PARTS FOR ST PAINTERS	119.28
	HI-LINE INC	SUPPLIES	86.06
	HIWAY SERVICE CENTER	WELDING GAS/PARTS	1413.35
	L L PELLING CO	PRE-MIX	1703.44
	MID-AM RES. CHEMICAL CORP	SPRAYER	39,97
	WASHINGTON LUMBER	ADHESIVE FOR PINS/WOOD FOR FORMS	272.88
•	WASHINGTON RENTAL	SAW PULLEY	74,99
	WMPF-GROUP LLC	EMPLOYMENT ADVERTISING	28.00
	Will I dilect and	TOTAL	10795.40
STREET LIGHTING	ACE-N-MORE	SUPPLIES	53.13
	ALLIANT ENERGY	ALLIANT ENERGY	309.84
•		TOTAL	362.97
HOTEL/MOTEL TAX	CARDER, LYNDSAY	WASH CHAMBER KIOSK MAP	1800.00
	MAIN STREET	MAIN STREET REBRANDING	4256.00
	VISA-TCM BANK, N.A.	WEB SERVICES & SPASHTOP WE	150.53
	VORTEX DIGITAL BUSINESS SOLUTIONS	WEBSITE UPGRADES/PLUG IN REN	87.65
	WASH CHAMBER OF COMMERCE	TRAVEL IOWA CONF REIMB/F2F SURVEY	949.98
		TOTAL.	7244.16

			•
WELLNESS PARK	CARSON PLUMBING & HEATING SRVS INC	WP CONCESSION STAND/RR	643.72
	HAWKEYE FIRE & SAFETY	FIRE EXTINGUISHER FOR NEW	246.00
		TOTAL	889.72
TREE COMMITTEE	KELLY TREE FARM LLC	TREES FOR - TREE GIVE AWAY	1738.60
TREE COMMINITY IEE	MCCONNELL, MARDE	SUPPLIES FOR MEETING	37.01
	WCCONNELL, WANDE	TOTAL	1775.61
		TOTAL	1773.01
K-9 PROGRAM	ACE-N-MORE	DOG FOOD	50.98
A LUCAUSTAI	AMAZON CAPITAL SERVICES	TRAINING COLLAR & ACCESSOR	276.22
	AMAZON ON THE SERVICES	TOTAL	327.20
÷		TOTAL .	527.400
PARK GIFT	GRAINGER	PICNIC TABLES-CENTRAL PARK	2485.48
-ANN OILI	GRAINGER	TOTAL	2485.48
		IOIAL	2403.40
LIBRARY GIFT	AMAZON CAPITAL SERVICES	MIP SUPPLIES	42.98
	BLOSSER, MARY K.	MEALS FOR TITANIC DINNER	420.00
	ENVISIONWARE INC	PRINT SOFTWARE	798.91
	кстс	MTG ROOM AV	204.99
	OVERDRIVE, INC.	DIGITAL MATERIALS	653.44
	PLAYAWAY PRODUCTS	LIBRARY MATERIALS	362.44
	TUCCI, JESSICA H.	POTTERY CLASS- APRIL 12TH	216.74
	VISA-TCM BANK, N.A.	CLAY, ZOOM, GOGGLE, FAX	759.91
		TOTAL	3459.41
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	1443.69
	AMERICAN MELT BLOWN & FILTRATION	OPERATIONAL SUPPLIES	5082.00
	CONKLIN, DANA	MILEAGE REIMBURSEMENT	32.20
	КСТС	PHONE & INTERNET	158.73
	LINOH20	MAINT WATER PLANT	1889.00
	POSTMASTER	BULK MAILING WATER BILLS	1268.03
	VERIZON WIRELESS	WIRELESS SERVICE	46.47
	VISA-TCM BANK, N.A.	WATER CONFERENCE	135.00
	WATER SOLUTIONS UNLIMITED	CHEMICALS	23223.86
		TOTAL	33278.98
	•		•
WATER DISTRIBUTION		SUPPLIES	103,98
	AGRILAND FS, INC	MULCHING PELLETS	600.00
	ALLIANT ENERGY	ALLIANT ENERGY	43.66
	ARNOLD MOTOR SUPPLY	PARTS	806.00
	CAPITAL ONE	PRINTER INK	59.00
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	51.64
	CORE & MAIN LP	WATER PARTS FOR REPAIRS	4037.00
		SASSO MTG	66.71
	HY-VEE		
	HY-VEE IDEAL READY MIX	CONCRETE PATCH FOR REPAIRS	5355.75
,			5355.75 104.34
	IDEAL READY MIX	CONCRETE PATCH FOR REPAIRS	
	IDEAL READY MIX KCTC	CONCRETE PATCH FOR REPAIRS PHONE & INTERNET	104.34
	IDEAL READY MIX KCTC MARTIN EQUIPMENT OF IA-IL	CONCRETE PATCH FOR REPAIRS PHONE & INTERNET JOHN DEERE REPAIR	104.34 3128.56
	IDEAL READY MIX KCTC MARTIN EQUIPMENT OF IA-IL MID-AM RES. CHEMICAL CORP	CONCRETE PATCH FOR REPAIRS PHONE & INTERNET JOHN DEERE REPAIR WEED SPRAY	104.34 3128.56 665.46

	WASHINGTON RENTAL	SAW BELT TOTAL	34.99 <b>15243.70</b>
SEWER PLANT	ARNOLD MOTOR SUPPLY	MOWER BATTERY	. 68 <b>.2</b> 3
	ACE-N-MORE	SPREADER REPAIR/SHOVELS	117.79
	ALLIANT ENERGY	ALLIANT ENERGY	13316.98
	AMAZON CAPITAL SERVICES	HEARING PROTECTION	94.38
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	61.61
	EASTERN IOWA CHIROPRACTIC CENTRE, PC	EMPLOYEE TESTING	45.00
	ELLIOTT BULK SERVICES, LLC	BULK BLOWER OIL	2964.82
	EUROFINS ENVIRONMENT TESTING NC	CERTIFIED TESTING	2075.80
	IOWA PUMP WORKS INC	PUMP HANDLES	983.04
	JOHN DEERE FINANCIAL	MOWER PARTS	20.58
	кстс	PHONE & INTERNET	208.68
	MARTIN'S FLAG CO.	FLAGS	133.72
	USA BLUEBOOK	CHEMICALS	129.23
	VERIZON WIRELESS	WIRELESS SERVICE	139.41
		TOTAL	20359.27
	A07.11.110PF	GUADALES	22.72
SEWER COLLECTION	ACE-N-MORE	SUPPLIES	22.32
	COUNTY MATERIALS CORP	MANHOLE RISERS	2532.00
	DOUDS STONE LLC	ROADSTONE	377.14
	KCTC	PHONE & INTERNET	104.34
	MACQUEEN EQUIPMENT	PARTS FOR SEWER CAMERA	362.00 59.39
	TIFCO INDUSTRIES	COUPLER DUST FLAGS	117.65
	USA BLUEBOOK	PARTS FOR VAC TRAILER	62.75
	VACSTAR	WIRELESS SERVICE	38.01
	VERIZON WIRELESS	TOTAL	3675.60
SANITIATION	WASH CO HUMANE SOCIETY	APRIL COLLECTIONS	338.95
		TOTAL	338.95
•			
		TOTAL	173044.65

Millie Youngquist, Mayor Joe Gaa, City Administrator Kelsey Brown, Finance Director Kathy Kron, City Clerk Kevin Olson, City Attorney



City of Washington 215 East Washington Street Washington, Iowa 52353 (319) 653-6584 Phone (319) 653-5273 Fax

## **MEMORANDUM**

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

DATE: May 1, 2025

SUBJECT: Resolution to Set a Public Hearing for Bidding of 2025 Asphalt Overlay Project

As we begin preparations for FY2026, one of the most noticeable projects will be the 2025 Asphalt Overlay Project. On May 6th we will have a public hearing to discuss the project. Staff will propose that the 2025 Asphalt Overlay Project be on South B. Avenue from Madison to Tyler. During the hearing we will discuss the draft specifications and the following timeline.

May 6th- Approve 2025 Asphalt Overlay Project, Authorize the Bidding Process

May 15th- Bid Opening May 20th- Consider Bids June 3rd- Finalize Construction Contract August 15th- Project Completion Deadline

Attached you will find draft specifications for the project. Following the public hearing, if the Council agrees with moving forward, a resolution approving the notice to solicit bids and setting the date of May 20th to consider bids will be on the agenda.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

# **2025 ASPHALT OVERLAY IOWA** WASHINGTON, PLANS FOR



	.,
5	Sheet List Table
Sheet Number	Sheet Title
A.01	INDEX AND TITLE SHEET
B.01	TYPICAL SECTIONS
D.01	PLAN - S B AVE OVERLAY

S

MONROE

4 ∃VA ∂

**JEFFERSON** 

MARION AVE

- ACTOR TO NOTIFY HOMEOWNERS 72 HOURS IN ADVANCE OF OPERATIONS. ACTOR TO MAINTAIN ONE LANE OF TRAFFIC SUDAS 8030.106. TRAFFIC
- ANCIOR TO COORDINATE WORK WITH GARBAGE PICKUP DATES. SHALL BE COMPLETED WHEN SCHOOL IS NOT IN SESSION. PERFORM WORK PAD -AUGUST 8TH, 2025.



**PRELIMINARY** 

NAME. LELAND J. BELDNIK, III.
LICENSE NAMEER: 15046
MY LICENSE RENEWAL DATE IS DECEMBER 31, 2025
PACES OR SHEETS COVERD BY THIS SEAL.

2025 ASPHALT OVERLAY CITY OF WASHINGTION

The lown Department of Transportation Standard Specifications for Highway and Bridge Construction, Series 2015, plus current Supplemental Specifications and Special Provisions shall apply to construction work on this project.

W BUCHANAN ST

CITY OF WASHINGTON
VICINITY MAP

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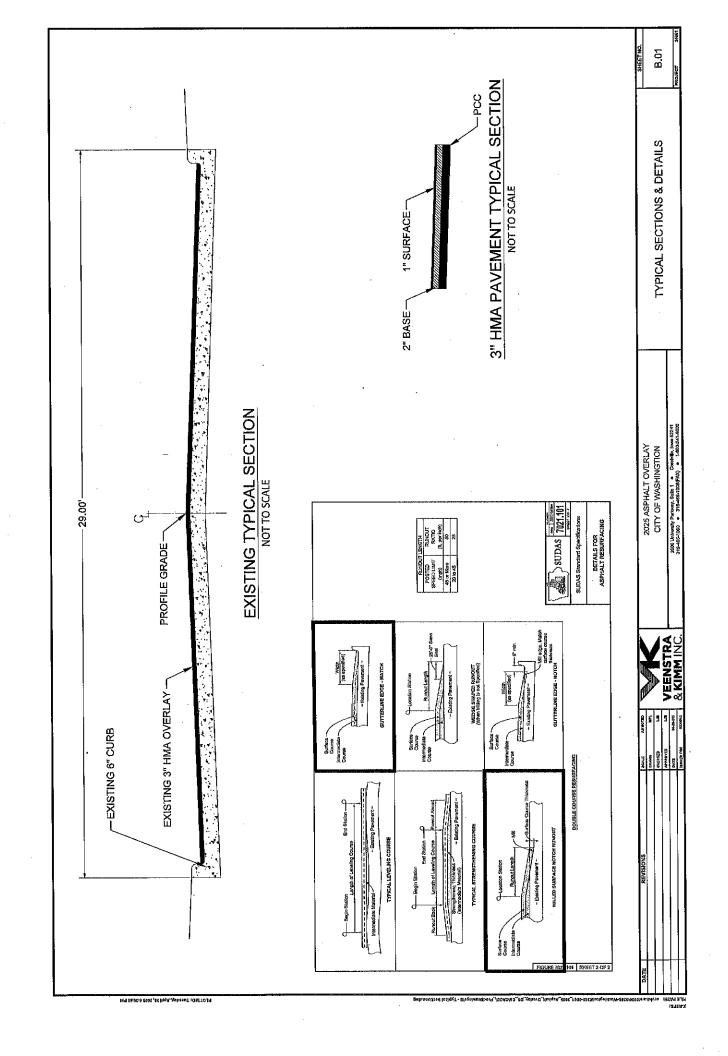
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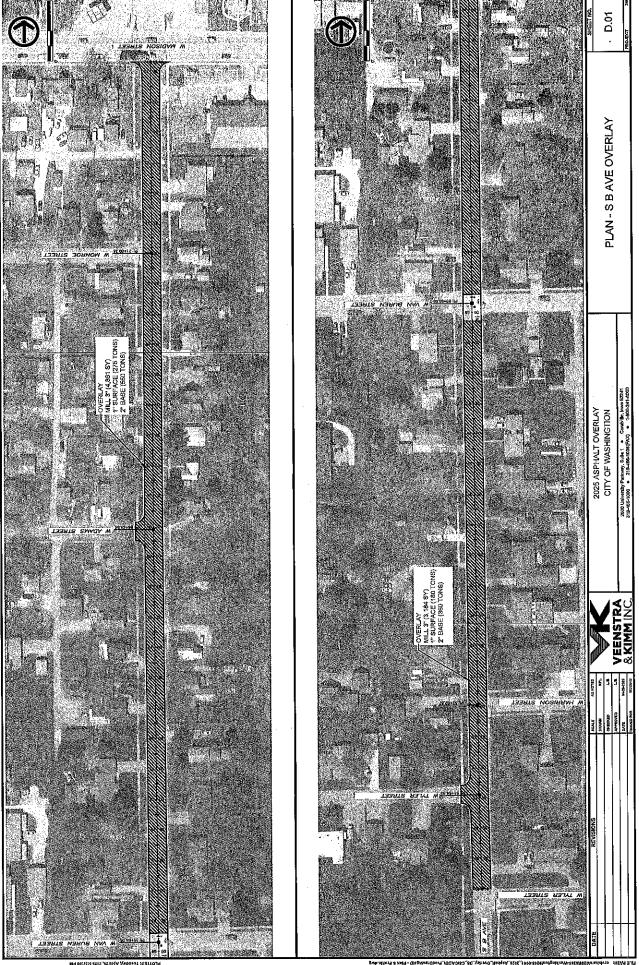
PROJECT LOCATION

INDEX AND TITLE SHEET

A.O

PLOTTED: Tuenday, April 29, 2025 6:36:42 PM





**SPECIFICATIONS** 

**FOR** 

2025 ASPHALT OVERLAY

WASHINGTON, IOWA



## SPECIFICATIONS FOR 2025 ASPHALT OVERLAY WASHINGTON, IOWA

I hereby certify that this engineering document was prepared by me or under by direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Date:

icensed Professional Engineer under the laws of the State of Io

Leland J. Belding, P.E. Iowa License No. 15046 My license renewal date is December 31, 2025

Detailed parts covered by this seal:

ALL

Signed:



Prepared by Veenstra & Kimm, Inc. Coralville, Iowa

## **INDEX**

# 2025 ASPHALT OVERLAY WASHINGTON, IOWA

TITLE	<u>PAGE</u>
NOTICE TO BIDDERS	NB-1
NOTICE OF PUBLIC HEARING	NPH-1
INSTRUCTIONS TO BIDDERS	IB-1
PROPOSAL	P-1
SPECIAL BIDDING REQUIREMENTS	
BIDDER STATUS FORM	
BID BOND	BB-1
CONTRACT	C-1
BOND	B-1
GENERAL CONDITIONS	GC-1
SPECIAL CONDITIONS	SC-1
PLANS LIST	PL-1
DETAILED SPECIFICATIONS	

Construct in accordance with the Iowa Department of Transportation Standard Specifications for Highway and Bridge Construction, Series 2023 plus the General Supplemental Specification; and applicable Supplemental Specifications, Developmental Specifications, and Special Provisions. Exceptions are listed in construction drawings.

#### NOTICE TO BIDDERS

## 2025 ASPHALT OVERLAY WASHINGTON, IOWA

Sealed proposals will be received by the City of Washington, Iowa, at City Hall, 215 East Washington Street, Washington, Iowa, until 11:00 a.m. on the 15th day of May, 2025, for the construction of the 2025 Asphalt Overlay as described in the plans and specifications therefore, now on file in the office of the City Clerk. Proposals will be opened and the amount of the bids announced by the City Clerk at the time and date specified above. Proposals will be acted upon by said City at the May 20th City Council Meeting or at such later time and place as then may be fixed.

Work on the improvements shall commence within ten days of the issuance of a written Notice to Proceed. The Notice to Proceed will be issued upon approval of the contract by the Council and be completed as stated below.

The work will include but is not limited to the following improvements:

## **2025 ASPHALT OVERLAY**

Construct 2025 Asphalt Overlay project including all labor, materials, and equipment necessary for scarification, HMA overlay; mobilization; and miscellaneous associated work including cleanup.

Copies of said plans and specifications are now on file in the office of the City Clerk, for examination by bidders. Electronic copies may be obtained from VEENSTRA & KIMM, INC. after an Electronic Media Agreement is submitted. Please email Michelle Chinchilla at <a href="mailto:mchinchilla@v-k.net">mchinchilla@v-k.net</a> to request the agreement form.

All proposals and bids in connection therewith shall be submitted to the City Clerk of said City on or before the time herein set for receiving bids. All proposals shall be made on official bidding blanks furnished by the City, and any alternations in the official form of proposal will entitle the Council, at its option, to reject the proposal involved from consideration. Each proposal shall be sealed and plainly identified.

Each proposal shall be made out on a blank form furnished by the municipality and must be accompanied by bid security, as follows: a certified or cashier's check, drawn on a solvent lowa bank or a bank chartered under the laws of the United States or a certified share draft drawn on a credit union in lowa or chartered under the laws of the United States, in an amount equal to five percent (5%) of the bid, or a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa in a penal sum of five percent (5%) of the bid.

The bid security should be made payable to the CITY OF WASHINGTON, IOWA. The bid security must not contain any conditions either in the body or as an endorsement thereon. The bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within 10 days after the award of contract and post bond satisfactory to the City insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and other contract documents. Bidders shall use the bid bond form bound in the specifications.

No bidder may withdraw a proposal within thirty (30) days after the date set for opening bids.

The successful bidder will be required to furnish a bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment for all materials and labor and protect and save harmless the City from claims and damages of any kind caused by the operations of the Contractor, and shall guarantee the work against faulty workmanship and materials for a period of four (4) years after its completion and acceptance by the City Council.

All Contractor(s) and subcontractor(s) are required to obtain tax exemption certificates from the City of Washington, Iowa for this project. These tax exemption certificates are only for use on this specific project as covered under the Contract.

The work under the contract shall commence within ten (10) days after date set forth in written Notice to Proceed. All work shall be completed by August 15, 2025, subject to any extensions of time which may be granted by the City Council.

Liquidated damages in the amount of Five Hundred Dollars (\$500.00) per consecutive calendar day will be assessed for each day that work shall remain uncompleted after the end of the contract period, with due allowance for extensions of the contract period due to conditions beyond the control of the Contractor.

Payment to the Contractor for said improvements will be made in cash derived from the proceeds of the issuance and sale of such bonds and/or from such cash funds of the City as may be legally used for said purposes. Any combination of the above methods of payment may be used at the discretion of the City Council.

Payment to the Contractor will be on the basis of monthly estimates equivalent to ninety-five percent (95%) of the contract value of the work completed and payments made to material suppliers for materials ordered specifically for the project or delivered to the site during the preceding calendar month. Estimates will be prepared on the last day of each month by the Contractor, subject to the approval of the Engineer, who will certify to the City for payment

each approved estimate on or before the tenth (10th) day of the following month. Such monthly payments shall in no way be construed as an act of acceptance for any part of the work partially or totally completed. Upon completion of the work and its acceptance by the Council, the Contractor will be paid an amount which, together with previous payments, will equal ninety five percent (95%) of the contract price of the contract. Final payment of the remaining five percent (5%) will be made not less than thirty-one (31) days after completion and acceptance by resolution of the City Council of the completed contract, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of lowa, as amended. No such partial or final payments will be due until the Contractor has certified to the City that the materials, labor and services involved in each estimate have been paid for in accordance with the requirements stated in the specifications.

The request for payment may also include an allowance for the cost of such major materials and equipment which are suitably stored either at or near the site. Proof of purchase amount and verification of insurance for stored materials must be provided with any request for payment of stored materials.

By virtue of statutory authority preference will be given to products and provisions grown and coal produced within the State of Iowa and to Iowa domestic labor.

In accordance with lowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

In accordance with the requirements of the Iowa Department of Labor all bidders must submit a fully completed Bidder Status Form. The Bidder Status Form must be included with and is considered an essential attachment to the Proposal. Any Proposal that does not include a fully completed Bidder Status Form may result in the Proposal being determined non-responsive and rejected.

If it is determined that adherence to these Iowa statutory requirements may cause denial of federal funds which would otherwise be available for a public improvement, or would otherwise be inconsistent with requirements of any federal law or regulation, the application of Iowa Code Chapters 73 and 73A shall be suspended to the extent necessary to prevent denial of the funds or to eliminate the inconsistency with federal requirements.

The City of Washington reserves the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

Posted by the order of the City of Washington, Iowa.

#### NOTICE OF PUBLIC HEARING

# 2025 ASPHALT OVERLAY WASHINGTON, IOWA

NOTICE OF PUBLIC HEARING ON PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR 2025 ASPHALT OVERLAY, CITY OF WASHINGTON, IOWA

Notice is hereby given that a public hearing will be held by the City of Washington on the proposed contract documents (plans, specifications, and form of contract) and estimated cost for the 2025 Asphalt Overlay at its meeting at 6:00 p.m. on the 6th day of May, 2025, in the Council Chambers, 215 East Washington Street, Washington, Iowa. At the hearing, the City will receive and consider any objections made by any interested party, to the Plans and Specifications, proposed Form of Contract, and the Estimate of the Cost for the project.

## 2025 ASPHALT OVERLAY

Construct 2025 Asphalt Overlay project including all labor, materials, and equipment necessary for scarification, HMA overlay; mobilization; and miscellaneous associated work including cleanup.

At said hearing, the Council will consider said plans and specifications, proposed form of contract and the estimate of cost for the project, the same now being on file in the office of the Clerk, reference to which is made for a more detailed and complete description of the proposed work, and at said time and place the said Council will also receive and consider any objections to said plans, specifications and form of contract or cost of such project made by any interested party.

Published by the order of the City of Washington, Iowa.

CITY OF WASHINGTON, IOWA,

Kathy Kron, City Clerk

## **INSTRUCTIONS TO BIDDERS**

# 2025 ASPHALT OVERLAY WASHINGTON, IOWA

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PERIOD OF GUARANTEE AND BOND

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## 1. <u>DEFINITION OF TERMS</u>

**EXAMINATION OF WORK** 

BID SECURITY

8.

9.

DEFINITION OF TERMS

A. "Owner", and "City" shall mean the City of Washington, lowa, acting through the City Council or an authorized representative of the City Council.

16.

- B. "Person" shall mean any individual, partnership, society, association, joint stock company, corporation, estate, receiver, trustee, assignee or referee, whether appointed by a court or otherwise, and any combination of individuals.
- C. "Bidder" shall mean any person who submits a proposal to furnish the work described in the Contract Documents.
- D. "Contractor" shall mean the person with whom the Owner may enter into contract for the execution of the work specified.
- E. "Subcontractor" shall mean the person supplying materials, labor, equipment and appurtenances for the work, such person having contractual relations with the Contractor, but not with the Owner.
- F. "Engineer" shall mean VEENSTRA & KIMM, INC., Coralville, Iowa.
- G. "Standard Drawings" shall mean construction detail drawings bound with these specifications.

- H. "Work" shall mean the work to be done and the equipment, supplies and materials to be furnished under the contract, unless some other meaning is indicated by the context.
- I. "Station", "Sta." shall mean one hundred (100) linear feet measure.
- J. "Or equal" shall follow manufacturer's name used to establish standards and, if not stated, is implied.

## 2. CONTRACT DOCUMENTS

- A. Contract Documents, sometimes referred to as the "plans and specifications", shall mean and include the following parts as used herein:
  - 1. Notice to Bidders
  - 2. Notice of Public Hearing
  - 3. Instructions to Bidders
  - 4. Proposal
  - 5. Contract
  - 6. Bond
  - 7 General Conditions
  - 8. Special Conditions
  - 9. Plans List
  - 10. Detailed Specifications
  - 11. Plans listed in the Specifications.
  - 12. Numbered addenda issued to the foregoing.

## 3. METHOD OF BIDDING

- A. Bidders shall submit unit and lump sum prices for work covered by the plans and specifications. Prices shall cover complete work and include all costs incidental thereto, unless indicated otherwise.
- B. Bids will be computed using quantities shown on Proposal. Where unit price bids are called for, quantities are approximate and only for comparison of bids. Engineer retains right to change location, quantities and combination of units be required during progress of construction. Compensation due Contractor will be computed on basis of final quantities of completed work.
  - 1. In the event of discrepancies between unit prices and unit price extensions listed in bidder's proposal, unit prices shall govern and unit price extensions and total bid shall be corrected, as necessary, for agreement with unit prices. The total price will be determined on the basis of corrected extensions of the unit prices.

- In the case of an obvious and serious clerical or entry error in the Proposal where
  the City is able to clearly determine the bidder's intent from the Proposal the
  City may waive irregularities that are in the best interest of the City as long as
  the integrity of the bidding process is not affected by waiving the clerical or entry
  irregularity.
- C. Unit prices for payment items included in the specifications, but not listed in the Proposal, will be negotiated, if needed.

## 4. QUALIFICATIONS OF BIDDERS

- A. Bidders shall be prepared to satisfy Owner as to integrity, experience, adequacy of equipment and personnel, and financial ability to perform work specified.
- B. If successful bidder is a non-lowa corporation, he shall submit proof to Owner prior to execution of contract that he has been authorized by Secretary of State to do business in lowa.

## 5. SUBMISSION OF BIDS

A. Bidders shall submit the Proposal stamped "Official Proposal". The Proposal stamped "Official Proposal" is considered the original Proposal and shall be used for bidding. Submit in a sealed envelope. Envelope shall bear return address of the bidder and shall be addressed as follows:

To: City Clerk City of Washington 215 East Washington Street Washington, IA 52353 Proposal for: 2025 Asphalt Overlay

- B. Bids shall be signed by a legally authorized representative of the bidder.
- C. Bidders shall submit the specified bid security included with the proposal.
- D. Mark each envelope with "Sealed Bid. Do Not Open."
- E. Bidders shall submit the Bidder Status Form with the Proposal.

## 6. EVALUATION OF BIDS

- A. Award of contract will be made on the lowest, responsive, responsible bid that is in the best interest of the City of Washington.
- B. Time of completion of the work, delivery dates, experience, and responsibility of the bidder will be considered in determining which bid is in the Owner's best interests.
- C. Low bid will be determined on basis of lowest responsive bid from responsible bidder.
- D. The City Council reserves the right to reject any and all bids, and to waive informalities or technicalities and to enter into such contract as it shall deem for the best interest of the City.

## 7. WITHDRAWAL OF BIDS

A. A bidder may withdraw his bid at any time prior to scheduled closing time for a receipt of bids, but no bid shall be withdrawn for a period of 30 calendar days from the date of receiving bids.

## 8. BID SECURITY

- A. Each bid shall be accompanied by bid security in the form and amount set out in the Notice to Bidders.
- B. Bid security shall be enclosed in the sealed envelope with the bid or in a separate sealed envelope.
- C. The bid security shall be forfeited and become the property of the Owner in case the Bidder fails or refuses to enter into contract and to furnish bond within 10 calendar days after his proposal shall have been accepted.
- D. Bid security of the unsuccessful bidders will be returned as soon as the successful bidder is determined and has entered into a contract; bid security of successful bidder will be returned upon execution of contract and furnishing of bond.
- E. Bidders shall use bid bond form included with specifications.

## 9. EXAMINATION OF WORK

A. Bidders shall familiarize themselves with the specifications and with all conditions which will affect construction. It will be assumed that bidders have made a personal examination of the job and the physical conditions affecting the work.

## 10. EXECUTION OF CONTRACT

- A. The successful bidder shall enter into a written contract with the Owner, within 10 days after acceptance of his proposal on the forms included with these specifications, for the performance of the work awarded to him.
- B. The contract, when executed, shall be deemed to include the entire agreement between the parties hereto, and the Contractor shall not claim any modification thereof resulting from any representation or promise made at any time by any representative of the Owner or any other person.

## 11. CONTRACT TERMINATION

A. Provisions of law, as contained in Chapter 573A of the Code of lowa shall apply to and be a part of this contract. Chapter 573A provides for termination of contracts for construction of public improvements when construction or work thereon is stopped because of a national emergency. The provisions of Chapter 573A shall be binding upon all parties thereto, including subcontractors and sureties upon any bond given or filed in connection therewith.

## 12. TAXES

- A. The City will issue a sales tax exemption certificate for all materials purchased on the project. The City will issue the appropriate tax exemption certificates and authorization letters to the Contractor and all subcontractors completing work on the project. Tax exemption certificates are applicable only for the specific project for which the tax exemption certificate is issued.
- B. Contractor shall provide a listing to the City identifying all appropriate subcontractors qualified for use of the tax exemption certificate. Contractor and subcontractors may make copies of the certificate and provide to each supplier providing construction material a copy of the tax exemption certificate.

#### C. Income tax:

- 1. Successful bidder is subject to payment of lowa income tax on income from this work in amounts prescribed by law.
- 2. If successful bidder is a non-lowa partnership, individual or association, they shall furnish evidence prior to execution of contract, that bond or securities have been posted with the lowa Department of Revenue in the amount required by law.

## 13. PREFERENCE FOR LABOR AND MATERIALS

- A. Contractor shall observe the laws of the State of Iowa with regard to preference for labor and materials. So far as may be done under the law, Contractor shall give preference to labor residing in vicinity of Washington, Iowa, and to local concerns in purchase of materials, insurance and bonds.
- B. The Iowa Reciprocal Preference Act (SF2160) applies to the contract with respect to bidders who are not Iowa residents.
  - In accordance with the requirements of the Iowa Department of Labor all bidders must submit a fully completed Bidder Status Form. The Bidder Status Form must be included with and is considered an essential attachment to the Proposal. Any Proposal that does not include a fully completed Bidder Status Form may result in the Proposal being determined non-responsive.

#### 14. PAYMENT

- A. Payment will be made in accordance with the payment provisions set out in the Notice to Bidders.
- B. Payment will be made on the basis of estimates prepared by Contractor and approved by Engineer, solely for the purpose of payment; approval of estimate by Engineer shall not be deemed approval of workmanship or materials.

## 15. APPROVAL OF MATERIALS

A. Approval of substitutions of any materials or equipment other than that specified shall be obtained in writing from Engineer. Otherwise, it will be assumed Contractor will furnish materials or equipment specified.

## 16. PERIOD OF GUARANTEE AND BOND

A. Contractor shall guarantee work for period of two (2) years from date of final acceptance as provided for in the Code of Iowa. Surety bond furnished by Contractor shall run for a like period.

## **PROPOSAL**

# 2025 ASPHALT OVERLAY WASHINGTON, IOWA

IValli	e or Bidder	
Addr	ess of Bidder	
To:	City Council City of Washington 110 North Poplar Street Washington, Iowa 52358	
total unde	amount of the bid which shall become	bid security amounting to five percent (5%) of the e the property of the City of Washington should the tract and to furnish bond as called for in the
hims the v mate with	self with the nature and location of the work will be performed, hereby propos erials and to perform the work describ	the Contract Documents, and having familiarized work to be done and the conditions under which ses to provide the required labor, services and ed in the specifications, and addenda,,, and, rated hereinafter on attached proposal schedule, part of this Proposal.
	undersigned bidder certifies that this p nection with any other person or perso	proposal is made in good faith, without collusion or one bidding on the work.
and prop	agrees that in the event of any discrep	oposal is made in conformity with the specifications pancies or differences between any conditions of his by VEENSTRA & KIMM, INC., that the provisions of the
٠		Bidder
		Ву
		Title
		·

## PROPOSAL SCHEDULE

## **2025 ASPHALT OVERLAY**

1. Construct 2025 Asphalt Overlay for the following unit and lump sum prices:

Item		, ,		Estimated	Unit	Extended
<u>No.</u>	<u>Item Code</u>	<u>Description</u>	<u>Unit</u>	<b>Quantity</b>	<u>Price</u>	<u>Price</u>
1.1	2533-4980005	Mobilization	LS	1	\$	\$
1.2	2214-5145150	Pavement Scarification	SY	8,045		
1.3	2303-1031500	HMA ST, Base Course, ½"Mix	Ton	910		
1.4	2303-1033500	HMA ST, Surf Course, ½" Mix, No Fric	Ton	455	*****	
		TOTAL BI	D (Item	ns 1.1 – 1.4)	\$	

- 2. The work will commence within ten (10) calendar days after the date set forth in written Notice to Proceed. All work shall be completed as outlined in the Notice to Bidders.
- 3. Liquidated damages in the amount of Five Hundred Dollars (\$500.00) per consecutive calendar day will be assessed for each day that the work shall remain uncompleted after the end of the contract period with due allowance for extensions of the contract period due to conditions beyond the control of the Contractor. Inclement weather shall not be considered for extension of the contract period.

## **Bidder Status Form**

To be completed by all bidders	Part A
Please answer "Yes" or "No" for each of the following:	
Yes No My company is authorized to transact business in lowa.  (To help you determine if your company is authorized, please review the works	heet on the next page).
Yes No My company has an office to transact business in Iowa.	
Yes No My company's office in lowa is suitable for more than receiving mail, telephone My company has been conducting business in lowa for at least 3 years prior to bids on this project.	
Yes No My company is not a subsidiary of another business entity or my company is a business entity that would qualify as a resident bidder in Iowa.	subsidiary of another
If you answered "Yes" for each question above, your company qualifies as a recomplete Parts B and D of this form.	sident bidder. Please
If you answered "No" to one or more questions above, your company is a nonr complete Parts C and D of this form.	esident bidder. Please
To be completed by resident bidders	Part B
My company has maintained offices in Iowa during the past 3 years at the following addresses:	
Dates:/ to/ Address:	
City, State, Zip:	
Dates:/to/ Address:	
City, State, Zip:	
Dates:/ to/ Address:	
You may attach additional sheet(s) if needed. City, State, Zip:	
To be completed by non-resident bidders	Part C
1. Name of home state or foreign country reported to the lowa Secretary of State:	
Does your company's home state or foreign country offer preferences to bidders who are residual.	dents?
<ol> <li>If you answered "Yes" to question 2, identify each preference offered by your company's home and the appropriate legal citation.</li> </ol>	state or foreign country
You may attach	additional sheet(s) if needed.
To be completed by all bidders	Part D
I certify that the statements made on this document are true and complete to the best of my know failure to provide accurate and truthful information may be a reason to reject my bid.	vledge and I know that my
Firm Name:	
Signature: Date:	

You must submit the completed form to the governmental body requesting bids per 875 Iowa Administrative Code Chapter 156.

This form has been approved by the Iowa Labor Commissioner.

## **Worksheet: Authorization to Transact Business**

This worksheet may be used to help complete Part A of the Resident Bidder Status form. If at least one of the following describes your business, you are authorized to transact business in Iowa.

☐ Yes ☐ No	My business is currently registered as a contractor with the Iowa Division of Labor.
☐ Yes ☐ No	My business is a sole proprietorship and I am an lowa resident for lowa income tax purposes.
☐ Yes ☐ No	My business is a general partnership or joint venture. More than 50 percent of the general partners or joint venture parties are residents of Iowa for Iowa income tax purposes.
☐ Yes ☐ No	My business is an active corporation with the lowa Secretary of State and has paid all fees required by the Secretary of State, has filed its most recent biennial report, and has not filed articles of dissolution.
☐ Yes ☐ No	My business is a corporation whose articles of incorporation are filed in a state other than lowa, the corporation has received a certificate of authority from the lowa secretary of state, has filed its most recent biennial report with the secretary of state, and has neither received a certificate of withdrawal from the secretary of state nor had its authority revoked.
☐ Yes ☐ No	My business is a limited liability partnership which has filed a statement of qualification in this state and the statement has not been canceled.
☐ Yes ☐ No	My business is a limited liability partnership which has filed a statement of qualification in a state other than Iowa, has filed a statement of foreign qualification in Iowa and a statement of cancellation has not been filed.
Yes No	My business is a limited partnership or limited liability limited partnership which has filed a certificate of limited partnership in this state, and has not filed a statement of termination.
☐ Yes ☐ No	My business is a limited partnership or a limited liability limited partnership whose certificate of limited partnership is filed in a state other than lowa, the limited partnership or limited liability limited partnership has received notification from the lowa secretary of state that the application for certificate of authority has been approved and no notice of cancellation has been filed by the limited partnership or the limited liability limited partnership.
☐ Yes ☐ No	My business is a limited liability company whose certificate of organization is filed in lowa and has not filed a statement of termination.
☐ Yes ☐ No	My business is a limited liability company whose certificate of organization is filed in a state other than lowa, has received a certificate of authority to transact business in lowa and the certificate

## BID BOND

KNOW ALL MEN BY THESE PRESENT	TS: That we,
ofa	s Principal and
	of
as Surety, are held and firmly boun Obligee, in the penal sum of five pe said Principal and Surety bind them and assigns jointly and severally, fir	ofof
The condition of the above obligati	ion is such that whereas the Principal has submitted to the bid, in a sealed envelope, and hereby made a part hereof to
a contract with the Obligee in accomay be specified in the contract doperformance of such contract, for the prosecution thereof, and for the mathematical than the obligation shall be principal to enter such contract and	y said Principal be accepted, and the Principal shall enter into ordance with the terms of such bid, and give such bond as occuments with good and sufficient surety for the faithful the prompt payment of labor and material furnished in the paintenance of said improvements as may be required become null and void or in the event of the failure of the d give such bond, the Principal shall pay to the Obligee the her with court costs, attorney's fees, and any other expense
Signed and sealed this day	y of, 2025.
	Principal
	Ву
	Contractor's Signature
	Surety
	Ву
	Attorney-in-Fact

## **CONTRACT**

THIS AGREEMENT, made and entered into this	day of	, 2025, by
and between the City of Washington, Iowa, party of	•	er referred to as the
"Owner", and		<i>,</i>
party of the second part, hereinafter referred to as t	the "Contractor".	
	•	
WITNESSETH: THAT WHEREAS, the Owner has heret	ofore caused to be prea	pared certain plans,
specifications and proposal blanks, dated the	• •	· ·
for 2025 Asphalt Overlay under the terms and cond		
WHEREAS, said plans, specifications and proposal bl and conditions upon which the Contractor is willing	•	-
and conditions upon which the contractor is wining	to perioriii tile work sp	ecined.
NOW, THEREFORE, IT IS AGREED:		
, ·	•	

That the Owner hereby accepts the proposal of the Contractor for the work, as follows:

- That this contract consists of the following component parts which are made a part of this agreement and contract as fully and absolutely as if they were set out in detail in this contract:
  - A. Contract Documents, including:
    - 1. Notice to Bidders
    - 2. Notice of Public Hearing
    - 3. Instructions to Bidders
    - 4. Proposal
    - 5. Bond
    - 6. General Conditions
    - 7. Special Conditions
    - 8. Plans List
    - 9. Detailed Specifications
    - 10. Plans listed in the specifications
    - 11. Numbered addenda issued to the foregoing.
  - B. This Instrument.
  - C. The above components are complementary and what is called for by one shall be as binding as if called for by all.
- 3. That payments are to be made to the Contractor in accordance with and subject to the provisions embodied in the documents made a part of this contract.
- 4. That this contract is executed in triplicate.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hand and seal the date first written above.

CONTRACTOR	CITY OF WASHINGTON, IOWA		
Ву	<u> </u>	D.1	
Title		Mayor	
ATTEST:	ATTEST:		
Title	City	Clerk	

## **BOND**

KNOW ALL MEN: That we,		_	
of	, hereinafter called the Principal, and		
hereinafter called the Surety, are held an hereinafter called the Owner in the sum	nd firmly bound unto the City of Washington, Iowa, of	_ <b>,</b> _	
	Dollars (\$	_),	
• •	nd Surety bind themselves, their heirs, executors, ointly and severally, firmly, by these presents.		
guarantee of all work against defective v	of a written Agreement dated, 202 for 2025 Asphalt Overlay, which Agreement includes a workmanship and materials for a period of two (2) yea work by the Owner, a copy of which Agreement is by	a ars	

Now, therefore, the condition of this Obligation is such that, if the Principal shall faithfully perform the Contract on his part and shall fully indemnify and save harmless the Owner from all costs and damage which he may suffer by reason of failure so to do and shall fully reimburse and repay the Owner all outlay and expense which the Owner may incur in making good any such default,

And Further, that if the Principal shall pay all persons who have contracts directly with the Principal for labor or materials, failing which such persons shall have a direct right of action against the Principal and Surety under this Obligation, subject to the Owner's priority,

Then this Obligation shall be null and void, otherwise it shall remain in full force and effect.

Provided, however, that no suit, action or proceeding by reason of any default whatever shall be brought on this Bond after three (3) years from the date of final acceptance of the work.

And Provided, that any alterations which may be made in the terms of the Contract, or in the work to be done under it, or the giving by the Owner of any extension of time for the performance of the Contract, or any other forbearance on the part of either the Owner or the Principal to the other shall not in any way release the Principal and the Surety, or either of them, their heirs, executors, administrators, successors or assigns from their liability hereunder, notice to the Surety of any such alteration, extension or forbearance being hereby waived.

And Further Provided, the Principal and Surety on this Bond hereby agree to pay all persons, firms, or corporations having contracts directly with the Principal or with subcontractors all just claims due them for labor performed or material furnished, in the performance of the Contract on account of which this Bond is given, when the same are not satisfied out of the portion of the contract price which the Owner shall retain until completion of the improvements, but the Principal and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portions of the contract price shall have been established as provided by law.

The Surety on this Bond shall be deemed and held, any contract to the contrary notwithstanding, to consent without notice:

- a. To the extension of time to the Principal in which to perform the Contract.
- b. To changes in the plans, specifications, or Contract, when such changes do not involve an increase of more than twenty percent (20%) of the total contract price, and shall then be released only as to such excess increase.
- c. That no provision of this Bond or of any other contract shall be valid which limits to less than three (3) years from the date of final acceptance of the work the right to sue on this Bond for defects in workmanship or materials not discovered or known to the Owner at the time such work was accepted.

he Bond is executed in tri igned and Sealed this	•	, 2025.
	PRINCIPAL:	
		Contractor
		Signature
	•	Title
•		litie
4	SURETY:	Supply Company
		Surety Company
		Signature, Attorney-in-Fact
		Name of Attorney-in-Fact
		Company Name
		Company Address (Including Zip Code)
		Company Telephone Number

## **GENERAL CONDITIONS**

# 2025 ASPHALT OVERLAY WASHINGTON, IOWA

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17.	RESIDENT ENGINEER AND/OR	33.	IOWA HAZARDOUS CHEMICAL RISKS
	ENGINEER TECHNICIANS		RIGHT-TO-KNOW LAW

## 1. CONTRACT DOCUMENTS

- A. All documents listed or identified as part of contract are each and all essential and component parts of agreement between Owner and Contractor.
- B. Contract Documents shall be signed in triplicate by Owner and Contractor.
- C. Contract Documents are complementary, and what is called for by anyone shall be as binding as if called for by all. The intention of documents is to include all labor and materials, equipment and transportation necessary for proper execution of work. It is not intended that materials or work not covered by or properly inferable from any heading, branch, class or trade of the specifications shall be supplied unless distinctly noted. Materials or work described in words, which have a well-known technical or trade meaning, shall be held to refer to such recognized standards.

- D. Detailed Specifications: Construct in accordance with the lowa Department of Transportation Standard Specifications for Highway and Bridge Construction, Series 2023 plus the General Supplemental Specification; and applicable Supplemental Specifications, Developmental Specifications, and Special Provisions.
  - 1. Note exceptions listed in construction drawings.

## 2. SURETY BOND

A. Contractor shall furnish a good and sufficient surety bond in full amount of contract prior to signing contract. Surety bond shall guarantee faithful performance of all provisions of contract and payment of all bills and obligations arising from said contract. Should surety become irresponsible during time contract is in force, Owner may require additional and sufficient sureties. Contractor shall furnish said additional sureties to satisfaction of Owner within ten (10) days after written notice to do so. In default thereof, contract may be suspended as hereinafter provided.

## 3. CONTRACTOR'S RESPONSIBILITY

- A. Contractor shall assume full responsibility for safekeeping of all materials and equipment and for all unfinished work until final acceptance by Owner. Materials and equipment which are damaged or destroyed from any cause shall be replaced at Contractor's expense.
- B. Contractor shall indemnify and save harmless Owner against any liens filed for non-payment of Contractor's bills in connection with contract work. Contractor shall furnish Owner satisfactory evidence that all persons who have done work or furnished materials, equipment, or service of any type, under the contract have been fully paid prior to acceptance of work by Owner.
- C. Contractor shall erect and maintain such barriers and lights as will prevent accidents as a consequence of its work. It shall indemnify and save harmless the Owner and its agents from all suits brought against Contractor for any injuries received or sustained by any person or persons by or through Contractor, its servants, or agents, in construction of work, or by or in consequence of any acts or omissions or negligence in performing contract work.

#### 4. SUBCONTRACTS

A. Contractor shall not assign, sub-let or transfer the whole or any part of work herein specified without written consent of Owner. Assignment, sub-letting or transfer shall not relieve Contractor from its responsibilities set forth herein.

B. Detailed specifications are separated into titled parts for convenience or reference and to facilitate letting of contracts and subcontracts. Such arrangement shall not obligate Engineer to establish limits on contracts between Contractors and subcontractors.

## 5. CONTRACTOR'S EMPLOYEES

- A. Contractor shall personally supervise its work or provide a capable superintendent satisfactory to Engineer. Superintendent shall be authorized to receive instructions from Engineer.
- B. Incompetent or incorrigible employees shall be dismissed by the Contractor or its representative when requested by Engineer. Such dismissed persons shall not be permitted to return to work without written consent of Engineer.
- C. Contractor shall give preference to local labor in execution of this contract, insofar as is practicable.

## 6. PERMITS AND REGULATIONS

A. In execution of work specified herein, Contractor shall conform to regulations and ordinances of any governmental body which may apply in execution of specified work. Contractor shall obtain such permits and licenses as may be required for construction of work.

#### 7. PATENTS

A. All fees or royalties for patented inventions, equipment or arrangements used in construction or erection of work, or any part thereof, shall be included in contract price. Contractor shall protect and hold harmless Owner against any and all claims or litigation by reason of infringement of any patent rights on any materials, equipment of construction furnished by Contractor.

## 8. GUARANTEE

A. Contractor shall guarantee all work against faulty workmanship and materials for the period specified after date of final acceptance of work by Owner unless otherwise set out in "SPECIAL CONDITIONS" or "INSTRUCTIONS TO BIDDERS." Contractor shall repair or replace any defective workmanship and materials in a manner acceptable to Owner, without expense to Owner, within ten (10) days after written notification

by Owner of such defect. If said repairs or replacements are not made within ten (10) days, Owner may make said repairs or replacements and charge the cost to Contractor.

B. Contractor shall provide Owner with a good and sufficient surety maintenance bond in the full amount of contract prior to signing contract. Maintenance bond shall run for the period specified from time of acceptance to protect Owner from faulty workmanship and materials as outlined in preceding paragraph.

## 9. SHOP DRAWINGS

- A. Contractor shall provide Engineer with drawings, data and information regarding materials or equipment specified, or as may be called for by Engineer, for its review, within a reasonable time after award of contract. After review, Engineer shall return to Contractor one copy within a reasonable time after receipt.
  - 1. Submit all shop drawing submittals electronically.
- B. Fabrication and shipment of materials or equipment prior to Engineer's review of drawings, data and information mentioned above shall be at Contractor's risk.

## 10. THE ENGINEER

A. Engineer shall make general observation of work as agent of Owner. Engineer's general observation shall not be construed that it shall direct or control operations of Contractor.

## 11. PLANS AND SPECIFICATIONS

- A. Engineer shall provide Contractor with five sets of plans and specifications after execution of contract. If additional plans and specifications are required, Contractor shall compensate Engineer for costs of printing.
- B. Engineer shall provide Contractor with additional and supplemental plans as may be required to show details of construction after approval of manufacturers' drawings and data on materials and equipment.
- C. Engineer will provide Contractor with such revised plans and specifications as may be required to show any authorized changes or extra work.

## 12. INTERPRETATION OF PLANS AND SPECIFICATIONS

- A. Plans and specifications shall be interpreted by Engineer. Its decision shall be final and binding on all parties concerned.
- B. Contractor will not be allowed to take advantage of errors or omissions in plans and specifications. Engineer will provide full instructions when errors or omissions are discovered.

## 13. LINE AND GRADE

- A. Contractor shall provide stakes showing line and grade from benchmarks, base lines and other reference points. Contractor shall provide competent men and tools, stakes and other materials as required to establish temporary or permanent reference marks in connection with the work. Contractor shall perform such detailed measurements and transfer elevations as required to properly lay out and construct work.
- B. Contractor shall carefully preserve all stakes and reference points against destruction and shall promptly notify Engineer of any stakes which have been disturbed. In case of willful or careless destruction, Contractor will be charged for expense and damage from such destruction.

## 14. DECISIONS BY ENGINEER

A. Engineer shall make decisions, in writing, on claims between Contractor and Owner within a reasonable time after presentation. Such decisions shall be regarded as final except for appropriate legal recourse.

## 15. WORKMANSHIP AND MATERIALS

- A. All work done and all materials and equipment furnished by Contractor shall conform to plans and specifications. Competent labor and tradesmen shall be used on all work. Experienced manufacturers' representatives shall be used to supervise installation of equipment.
- B. In absence of detailed specifications in other sections, all materials shall conform to standards of American Society for Testing Materials.
- C. Wherever items of materials or equipment are specified by a manufacturer's name and type, or equal, it is the intent that materials or equipment of other

- manufacturers, equal in quality and performance, may be substituted. Such substitution may be made only with written authorization of Engineer.
- D. Wherever items of materials or equipment are specified by a manufacturer's name and type, or equal, and additional features of items are specifically required by specifications, additional features specified shall be provided whether or not they are normally included in standard manufacturer's items listed.
- E. Wherever items of materials or equipment are specified by a manufacturer's name and type, or equal, and specified items are or become obsolete and no longer available, Contractor shall provide acceptable equal items which are currently available at no change in contract price.
- F. When proposing "or equal" items or substitutions, Contractor shall furnish general arrangement drawings, full descriptive data, manufacturer's specifications and such performance data as required to satisfy Engineer that materials or equipment proposed are equal to that specified. Burden of proof of equality shall be responsibility of Contractor.
- G. Whenever items of materials or equipment are specified by a manufacturer's name and type and 'or equal" is not listed, Contractor shall provide specified equipment without substitution, unless prior approval of Engineer is obtained for any substitution.
- H. Contractor shall abide by Engineer's decision when proposed substitutes of material or equipment are deemed to be unacceptable and in such an event Contractor shall furnish items of equipment or materials specified.
- Engineer reserves right to consider such factors as overall project arrangement, overall project cost, and similar factors in determining whether proposed substitutions will be acceptable.

## 16. ON-SITE REVIEW OR OBSERVATION

A. All materials used and all work done by Contractor shall be subject at all times to review, observation, tests and approval by Engineer. Contractor shall furnish samples of materials for observation and tests as requested by Engineer. Contractor shall furnish any information required concerning nature or source of any proposed materials or equipment.

- B. Construction, fabrication and manufacture of equipment or materials specified herein may be observed by Engineer at plant or factory.
- C. Materials, equipment or work which do not satisfactorily meet specifications may be condemned by Engineer by written notice to Contractor. Condemned materials, equipment or work shall be promptly removed and replaced.
- D. Defective materials, equipment or work may be rejected by Engineer at any time prior to final acceptance by Owner even though said defective items may have been previously overlooked.

#### 17. RESIDENT ENGINEER AND/OR ENGINEER TECHNICIANS

- A. Resident engineer and/or engineer technicians may be appointed by Engineer or Owner to ensure that work is performed in accordance with plans and specifications.
- B. Resident engineer and/or engineer technicians shall have authority to notify Contractor in writing of work which is not being properly performed. Contractor shall be liable for any work determined by Engineer as not being properly performed.
- C. Resident engineer and/or engineer technicians shall have no authority to permit deviation from plans and specifications and Contractor shall be liable for any deviations made without written order from Engineer.

#### 18. <u>TESTS</u>

- A. Tests shall be performed by Contractor upon materials and equipment specified, to determine if the materials and equipment meet requirements of specifications, conditions of operation and guarantees of Contractor.
- B. Equipment shall be subject to factory tests specified herein. Certified evidence of tests shall be furnished when requested by Engineer.
- C. Tests shall be made in accordance with standards of American Society of Mechanical Engineers, Institute of Electrical and Electronic Engineers, American Society for Testing Materials, and other recognized standards.

#### 19. TIME

A. Contractor shall commence work within time specified and shall complete work within time specified in contract.

#### 20. DELAYS

- A. Delays caused by injunction or legal actions, damages by elements, or other causes beyond control of Contractor (of which Owner shall be sole judge) shall entitle Contractor to a reasonable extension of time within which to complete work.
- B. Application for extension of time shall be made to Owner by Contractor and shall state reasons for request for extension of time.
- C. No extension of time shall be valid unless made in writing by Owner.
- D. Normal weather conditions shall not form the basis of request for extension of time. Abnormal weather conditions shall form basis of request for extension of time only to the delay in excess of that resulting from normal weather conditions.

#### 21. CHANGES

- A. Engineer shall have the right to make changes in location and quantities of work as may be deemed advisable with consent of Owner and without notice to sureties on Contractor's bond.
- B. No change shall be made under this paragraph which will increase or decrease total contract amount more than twenty percent (20%) of original contract price and no changes shall be made in plan of improvement that would necessitate additional or different construction processes and equipment.
- C. Amount due Contractor shall be adjusted for changes in following manner:
  - 1. Where unit prices have been bid, these unit prices shall be used to compute adjustment in compensation.
  - 2. Where no such unit prices have been bid, Engineer and Contractor shall negotiate a reasonable adjustment in Contractor's compensation. Limitations on compensation in 22.2 of "22. EXTRA WORK" shall apply to changes where compensation is negotiated.
  - 3. No changes shall be authorized unless they are shown on revised plans or in written instructions of Engineer.

 Authorized changes which require additional time to complete shall entitle Contractor to proportionate extension of time to completion which shall be determined by Engineer.

#### 22. EXTRA WORK

- A. Required extra work not specified under this contract shall be done at an agreed price satisfactory to Contractor and Owner, or on basis of actual cost of work plus not more than ten percent (10%) for Contractor's overhead and profit. Actual cost shall include expense for equipment, materials, and labor and shall include no overhead items or profit. Where extra work is done by a subcontractor, with approval of Owner, there may be included in Contractor's actual cost, ten percent (10%) for subcontractor's profit.
- B. The term "extra work" as used herein shall not be construed to apply to changes described in "21. CHANGES".
- C. No compensation shall be allowed Contractor for extra work unless such work has been authorized in writing by Engineer and approved by Owner.
- D. Contractor shall submit a statement of costs to Engineer for approval when extra work is performed on an actual cost plus basis. After such a statement is approved, Engineer shall certify its correctness to Owner.

#### 23. OWNERSHIP OF MATERIALS

A. All materials and work covered by partial payments shall become sole property of Owner, but this provision shall not be construed as relieving Contractor from sole responsibility for all materials and work for which payments have been made, for restoration of damaged work, or as a waiver of rights of Owner to require fulfillment of all terms of contract.

#### 24. OTHER CONTRACTS

- A. Owner reserves right to let other contracts in connection with this work. Contractor shall afford other contractors' reasonable opportunity for introduction and storage of their materials and execution of their work, and shall properly connect and coordinate its work with theirs.
- B. When proper execution of Contractor's work depends upon work of another contractor, it shall inspect other work and report any defects to Engineer.

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- Contractor's failure to inspect and report shall constitute an acceptance of other contractor's work except for defects which may develop in work after completion.
- C. To ensure proper execution of its subsequent work, Contractor shall measure work already in place and shall at once report to the Engineer any discrepancy between the executed work and drawings.

#### 25. OWNER'S RIGHT TO DO WORK

A. If Contractor neglects to prosecute work properly or fails to perform any provision of this contract, Owner, after three (3) days' written notice to Contractor, may, without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor, provided, however, that Engineer shall approve both such action and amount charged to Contractor.

#### 26. OWNER'S RIGHT TO TERMINATE CONTRACT

- A. Owner, upon certification of Engineer that there is sufficient cause to justify termination of contract, may, without prejudice to any other right or remedy, and after giving Contractor seven (7) days' notice may terminate employment of Contractor for any of following reasons:
  - 1. Contractor makes a general assignment for benefit of its creditors, or if adjudged a bankrupt.
  - Receiver is appointed on account of Contractor's insolvency.
  - Contractor persistently or repeatedly fails or refuses, except when extension of time to complete is granted, to provide enough skilled workmen or proper materials.
  - 4. Contractor fails to make prompt payment to subcontractors for material or labor.
  - 5. Contractor persistently disregards laws and ordinances or instructions of Engineer.
  - 6. Contractor violates a provision of contract.
- B. If Owner terminates employment of Contractor, it shall take possession of premises and all materials, tools and appliances thereon. It shall finish work by whatever method it may deem expedient. In such case Contractor shall not be entitled to receive any further payment until work is finished.
- C. If unpaid balance of contract price exceeds expense of finishing the work including compensation for additional managerial and administrative services, excess shall be

paid to Contractor. If expense exceeds unpaid balance, Contractor shall pay difference to Owner. Expense incurred by Owner as herein provided, and damage incurred through Contractor's default, shall be certified by Engineer.

#### 27. CONTRACTOR'S RIGHT TO STOP WORK OR TERMINATE CONTRACT

A. If Engineer fails to issue any certificate for payment within fifteen (15) days after it is due, or if Owner fails to pay to Contractor within thirty (30) days of its maturity and presentation, any sum certified by Engineer, then Contractor may, upon seven (7) days simultaneous written notice to Owner and Engineer, stop work or terminate this contract. If Contractor elects to stop work by written notice, work shall be resumed promptly upon payment by Owner. If Contractor elects to terminate this contract by written notice it shall recover from Owner payment for all work executed to date of notice and any loss sustained upon any plant or materials plus a reasonable profit.

#### 28. PAYMENTS WITHHELD

- A. Engineer may withhold or nullify the whole or a part of payment certificate, on account of subsequently discovered evidence, to such extent as may be necessary to protect Owner from loss on account of:
  - Defective work not remedied.
  - 2. Claims filed or reasonable evidence indicating probable filing of claims.
  - 3. Failure of Contractor to make payments properly to subcontractors or for materials or labor.
  - 4. A reasonable doubt that contract can be completed for balance then unpaid.
  - 5. Damage to another contractor.
  - 6. Claims of Owner for liquidated damages.
- B. Payments shall be made for amounts withheld when above grounds are removed.

#### 29. ACCEPTANCE AND FINAL PAYMENT

A. When work has been satisfactorily completed, Engineer will certify Contractor's final estimate stating that work has been completed in accordance with terms and conditions thereof with qualifications, if any, as stated. Balance found to be due Contractor according to the terms of payment shall be paid by Owner as provided in contract, provided, however, that any state laws which designate manner of final payment shall be followed in lieu of manner of final payment outlined above. Prior to receipt of final payment, Contractor shall file with Owner a receipt in full from each manufacturer, subcontractor, and dealer for all equipment and materials used

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- on the work and a complete release of all liens, including tax liens, which may have arisen from this contract and required statements from Contractor and all subcontractors of sales and use tax paid. In lieu thereof, Owner, at its option, may accept from Contractor a statement showing balance due on all accounts.
- B. Making and acceptance of final payment shall constitute a waiver of all claims by Owner, except those arising from unsettled liens, from faulty work or materials appearing after final payment or from requirements of the specifications, and of all claims by Contractor, except those previously made and still unsettled.

#### 30. SUSPENSION OF WORK

- A. Owner may suspend the work, or any part thereof, at any time, by giving ten (10) days' written notice to Contractor. The work shall be resumed by Contractor within ten (10) days after date fixed in written notice from Owner to Contractor to do so.
- B. If work, or any part thereof, shall be suspended and if Owner does not give written notice to Contractor to resume work within one (1) year of date of suspension, Contractor may abandon suspended portion of work. Contractor will be entitled to estimates and payments for all work done on the portions so abandoned, if any.

#### 31. CLEANING UP

A. Contractor shall keep premises free from accumulations of waste material or rubbish caused by its employees or work. After completion of work it shall remove all its rubbish and all its tools, scaffolding and surplus materials from work site. It shall leave its work "broom clean" or its equivalent, unless more exactly specified. In case of dispute the Owner may remove rubbish and charge costs to Contractor as Engineer shall determine to be just.

#### 32. HAZARDOUS MATERIALS

- A. The use of Asbestos Construction Building Materials (ACBM) is specifically prohibited. The Contractor, suppliers, and subcontractors shall warrant that all products used are asbestos free. In the event that a specified product contains asbestos, it shall be the responsibility of the Contractor to notify the Owner so that an appropriate substitution can be made in a timely manner so as not to delay the project.
- B. The Contractor shall provide the Owner a certificate that warrants that no materials, products, items or equipment contains any asbestos upon completion of the work of

this Contract. If asbestos is found to exist in any of the materials, products, items or equipment provided as part of this Contract, the Contractor shall be financially responsible for all costs resulting from removal in accordance with an Owner approved method and replacement of an asbestos free condition to finished drawings and specifications. The financial responsibility of the Contractor shall not terminate with the end of the surety maintenance bond period, but shall continue through the life of the facility.

#### 33. IOWA HAZARDOUS CHEMICAL RISKS RIGHT-TO-KNOW LAW

#### A. Owner's responsibility:

1. Owner shall provide to the Contractor a list of known hazardous chemicals within the project site to which their employees may be exposed and suggestions for appropriate protective measures.

#### B. Contractor's responsibility:

- 1. Contractor shall inform his/her employees of the Iowa Hazardous Chemical Risks Right-to-Know Law.
- 2. Contractor shall provide to the Owner a list of known hazardous chemicals that they anticipate will be used on site as well as all pertinent information relating to employee protection. Contractor's Material Safety Data Sheets (MSDS) shall be available to Owner upon request.

#### **SPECIAL CONDITIONS**

### 2025 ASPHALT OVERLAY WASHINGTON, IOWA

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#### 1. <u>INTENT</u>

A. To supplement the provisions of the GENERAL CONDITIONS by outlining special conditions applicable to project.

#### 2. <u>LOCATION</u>

- A. Work is located on public right-of-way, property owned by the City of Washington or in construction easements across private properties in the City of Washington and Johnson County, Iowa.
- B. Transportation facilities:
  - 1. U.S. Highway 218
  - 2. U.S. Highway 1.

#### 3. RIGHT-OF-WAY

- A. Owner will provide easements for construction on private lands.
- B. Contractor will be provided list of construction easement widths.
- C. Confine movements of equipment and personnel, storage of materials, excavation, spoil banks, and all other construction operations within right-of-way and easements provided.

D. Contractor will be held liable by City and adjacent property owners for damages outside right-of-way and easements; failure of Engineer to warn Contractor about incidence of trespassing does not relieve liability.

#### 4. ORDER OF CONSTRUCTION

- A. Provide Engineer with proposed schedule of construction showing dates of starting and completing various portions of work.
- B. Coordinate work with Owner and Engineer to assure orderly and expeditious progress of the work.
- C. Contractor shall establish schedule of working hours for construction, subject to approval of Engineer.
- D. Schedule construction to minimize use of street barricades and detours; clean up each portion of work as it is completed.

#### 5. INTERRUPTIONS TO SERVICE

- A. Existing utilities shall remain in substantially continuous operation during construction.
- B. Do work which will interrupt utility service only at times approved by Engineer; hold interruptions of service to a minimum.

#### 6. SERVICE FACILITIES

A. Water, electricity, compressed air, and other services shall be furnished by Contractor to meet his own requirements.

#### 7. STORAGE OF MATERIALS AND EQUIPMENT

- A. Limited storage space for materials and equipment will be available at project sites and along easements; string pipe within construction easements provided or along public right-of-way.
- B. Storage areas shall be subject to approval of Owner and Engineer.
- C. Store materials and equipment in manner which will preserve their quality and fitness.

#### 8. CONSTRUCTION FACILITIES BY CONTRACTOR

- A. Provide telephone number at which Contractor can be reached by Owner or Engineer at all times during the working day.
- B. Provide suitable storage buildings necessary for proper storage of materials and equipment.
- C. Location of all construction facilities, including project construction plant and yard, subject to approval by Engineer; remove all construction facilities upon completion of work.
- D. Provide and maintain suitable sanitary facilities for construction personnel for duration of work; remove upon completion of work.
- E. Provide fence, barricades, and/or watchmen to prevent access of unauthorized persons to site where work is in progress.
- F. Provide telephone number(s) at which responsible representative of Contractor can be contacted evenings, weekends and holidays in event of emergency.

#### 9. INSURANCE BY CONTRACTOR

- A. Provide and maintain insurance throughout construction period in the following minimum amounts:
  - Workmen's compensation and occupational disease insurance in accordance with the laws of the State of Iowa covering all employees who perform any obligations assumed under the contract.
  - 2. Public liability and property damage liability insurance covering all operations under the contract; limits of bodily injury or death and property damage \$1,000,000 for each accident; and \$1,000,000 aggregate for accidents during the policy period on a per project basis. The Owner and Engineer shall be named additional insured on the Contractor's insurance.
  - Automobile liability insurance on all self-propelled vehicles used in connection
    with the contract, whether owned, non-owned, or hired; public liability limits of
    not less than \$500,000 for one person and \$1,000,000 for each accident;
    property damage limit of \$500,000 for each accident.
- B. Owner reserves right to approve insurance company.

- C. Owner shall have right at any time to require public liability insurance and property damage liability insurance greater than required in above paragraphs. Additional premiums payable solely as result of such additional insurance shall be added to bid price.
- D. Furnish certificates of insurance to Engineer made in favor of Owner showing compliance with foregoing requirements.
- E. Notification in event of liability damage: upon occurrence of any event, the liability of which is herein assumed, Contractor agrees to forthwith notify Owner, in writing, such happenings, which notice shall forthwith give details as to the happening, cause as far as can be ascertained, estimate of loss or damage done, names of witnesses, if any, and stating amount of any claim.

#### 10. EMPLOYMENT PRACTICES

A. Contractor, or his subcontractors, shall not employ any person whose physical or mental condition is such that his employment will endanger the health and safety of himself or others employed on the project.

#### 11. LINE AND GRADE

- A. Construct to lines and grades shown on plans or as specified hereinafter.
- B. Contractor to establish required benchmarks and baselines.
- C. Contractor will perform detailed survey and staking for location, elevation and grade of construction.
- D. These conditions supersede conflicting provisions of GENERAL CONDITIONS.
- E. Check all detailed surveys and stakeouts; assume full responsibility for accuracy and correctness thereof.
- F. Contractor shall provide, without extra compensation, all men and necessary tools to make all test holes and exploration, at any time, for purpose of determining location of existing structures beneath ground surface which might conflict with work of Contractor.
- G. Contractor shall preserve all monuments, reference points, stakes and benchmarks set.

#### 12. HISTORICAL/ARCHAEOLOGICAL FINDS

A. If, during course of construction, evidence of deposits of historical or archaeological interest is found, cease operations affecting find and notify Owner who shall notify lowa Department of Natural Resources and Director and Historic Preservation Officer, State Historical Department, East 12th and Grand, Des Moines, Iowa 50319. No further disturbance of deposits shall ensue until notification by Owner that work may proceed. Owner will issue notice to proceed only after state official has surveyed find and made determination to Department of Natural Resources and Owner. Compensation to Contractor, if any, for lost time or changes in construction to avoid find, determined in accordance with changed conditions or change order provisions of specifications.

#### 13. COLD WEATHER CONSTRUCTION

- A. Portions of the project may be constructed during cold weather. Contractor responsible to provide all protection and special construction procedures necessary for cold weather work.
- B. Cost of cold weather construction is incidental to construction. No additional compensation will be paid for cold weather construction related cost including blanketing, supplemental heating, and any other requirements.

#### **PLANS LIST**

## 2025 ASPHALT OVERLAY WASHINGTON, IOWA

#### 1. PLANS

A. The work shall conform with the following drawings (bound separately) and Standard Drawings which constitute the "plans" and are an integral part of the Contract Documents.

Drawing Number
A.01
B.01
D.01

#### **RESOLUTION NO. 2025-**

#### A RESOLUTION TO PROVIDE FOR A NOTICE OF HEARING AND LETTING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE 2025 ASPHALT OVERLAY PROJECT AND TAKING OF BIDS THEREFORE

WHEREAS, the City Council has heretofore authorized certain improvements that are in the best interests of the City, to be completed in accordance with the plans, specifications and form of contract prepared by the City, and such proposed plans, specifications, set public hearing date, form of contract and estimate of cost being on file with the City Clerk; and

WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost have been prepared and filed by the City; and

WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and to advertise for sealed bids.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The detailed plans and specifications, notice of hearing, notice to bidders, form of contract and estimate of cost referred to in the preamble hereof are subject to the hearing.

Section 2. The Project is necessary and desirable for the City, and it is in the best interests of the City to proceed toward the construction of the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 10%.

Section 4. The City Council hereby delegates to the City Clerk the duty of receiving, opening and announcing the results of all bids for the construction of the Project on May 15, 2025 at 11:00AM at City Hall, 215 E. Washington Street, Washington, Iowa. The date of May 20, 2025 at 6:00 PM at the Council Chambers, Washington City Hall, 215 East Washington Street, Washington, Iowa is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and May 20, 2025 at 6:00 PM at the Council Chambers, Washington City Hall, 215 East Washington Street, Washington, Iowa as the time and place of considering bids received by the City in connection therewith.

Section 5. The City Council hereby authorizes the City Clerk to provide notice of the aforementioned hearing and taking of bids in accordance with Chapter 26 of the Code of Iowa by posting a notice to bidders not less than thirteen (13) and not more than forty-five (45) days before the date for filing bids in a relevant contractor plan room service

with statewide circulation, in a relevant construction lead generating service with statewide circulation, and on the Iowa League of Cities website. The said notice is in the form substantially as attached to this Resolution.

Section 6. All provisions set out in the following form of notice are hereby recognized and prescribed by this Council and all Resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

PASSED AND APPROVED this 6th day of May, 2025.

	Millie Youngquist, Mayor
ATTEST:	
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Millie Youngquist, Mayor Joe Gaa, City Administrator Kelsey Brown, Finance Director Kathy Kron, City Clerk Kevin Olson, City Attorney



City of Washington 215 East Washington Street Washington, Iowa 52353 (319) 653-6584 Phone (319) 653-5273 Fax

#### **Memorandum**

April 23, 2025

To: Mayor and City Council

Cc: City Administrator, City Clerk

From: Kelsey Brown

Finance Director

Re: Budget Amendment #2 FY25

Included with this memo you will find a budget amendment summary for the second budget amendment for this fiscal year. It has been our standard practice to perform 2 budget amendments, one in the fall to cover carryover capital projects, and one in the spring that often includes expenses approved by council during the fiscal year that may have either not been budgeted for (emergency expenses), required a different amount to fulfill the city's obligation, and/or finally have reached completion (grants). In this particular budget amendment you will find several reclassification line items. This is due to the development service department dissolving into the police and fire departments, and an employee benefits misallocation during the FY25 budget process. I am requesting the council set a public hearing for this second budget amendment for May 20th, 2025.

Budgets must be amended prior to the City expending over the function total of the original budget including any budget amendments. Failing to do so will lead to a comment in the Auditor's report. That is why it has been a practice of ours to amend in the fall as listed above and an additional amendment is often needed in the spring to cover additional approved expenses prior to the end of the fiscal year.

Thank you for your consideration.

-Other Notes	-Partial drawdown of Fire Truck Tanker Grant -Final Buchanan Street Expenses -Buildings -Carryover project from FY24 - Journal Apartments - City Passthrough -Contribution for County Siren Project	Other Notes  -Vacation payouts for officer resignations -ICAC conference - Brdecka/VanWilligen -Reclassify Dev Serv nuisance abatement expense -increased Utility Costs -Replacement computer for Sergeant -Reclassify Dev Serv wages to Fire Marshal -Reclassify Dev Serv wages to Fire Marshal -Reclassify Dev Serv wages to Fire Marshal	Reclassify Dev Serv wages to Fire Marshal -Reclassify Dev Serv musance abatement expense -Increased Utility Costs -Added Security Camera Costs for new facilities -Emergency Catalyst Grant for Santoro Building - City is passthrough -City Council Chambers Equipment Repair -Main Street Director Salary Increase -Prior year DIG grant commitments -Re-allocation of employee benefit levy -Re-allocation of employee benefit levy	-Re-allocation of employee benefit levy -Re-allocation of Hotel/Motel Funds from transfers for Marketing position to Other Contractual Services -Re-allocation of Hotel/Motel Funds from transfers for Marketing position to Other Contractual Services -Re-allocation of Hotel/Motel Funds from transfers for Marketing position to Other Contractual Services -Carryover invoices -Marketspace program expenditures -DC/CC Fees -Refuse experises -Re-allocation of employee benefit levy -Re-allocation of employee benefit levy
Revenue RV Source	121,669.00 Reimbursement- WGRF 300,000.00 Downtown Housing Grant 5,000.00 Intérest	Revenue RV Source Fund Balance 7,125.00 State Reimbursement Fund Balance Fund Balance	Fund Balance 100,000.00 Fund Balance Fund Balance Fund Balance 1,500.00 Main Street Reimb Fund Balance	Fund Balance Fund Balance Fund Balance 25,000.00 Charges for Services 34,893.00
Expenses	1,548.50 500,000.00 300,000.00 15,000.00	18,700.00 1,125.00 3,500.00 2,000.00 2,590.00 2,138.05 1,589.00	4,000.00 (20,590.00) (2,138.05) (1,589.00) (3,500.00) 5,000.00 1,900.00 1,500.00 6,493.00 1,500.00 50,000.00	(4,534,00) (86,942.00) 25,000.00 (25,000.00) 5,000.00 4,105.00 24,500.00 25,000.00
Previousiv Approved Projects/Purchases	Capital Projects 300- Capital Equipment 301- SW Industrial Park 308 - Industrial Development 315 - Residential Development 317 - ARPA Capital Projects	ojects/Purchases e) e) e) e) e)	Serv) 6010- Serv) 6010- Serv) Serv) Serv) (s) (s) (in) (in) (in) (in) (in) (in) (in) (in	112 - Employee Benefits 6170 112 - Employee Benefits 6910 1124 - Hotel/Motel 6910 124 - Hotel/Motel 6910 530 - Tree Committee 6599 570 - Library Gift 600 - Water Plant 670 - Sanitation 670 - Self Insurance 6499 950 - Self Insurance 951 - Self Unemployment Insurance

	Purpose 69,674.39 Transfer previous TIF Revenues from CP for Internal Loans 65,647.06 Transfer previous TIF Revenues from CP for internal Loans	23,436.02. Italiste previous in revelues from the interior state. 85,019.10. Transfer back fy.FY24 balance deficit for Concession Stand/RR 46,483.32. Transfer back fy.FY24 balance deficit for Housing Pilot Program 290,159.89.
\$590,199.00	n Amount Purpos 69,674.39 Transfe 65,547.06 Transfe	
\$1,016,847.50	To Residential Develop Industrial Develop	Water Distribution Riverboat Cap Proj LMI TIF TOTAL TRANSFERS
	ed Above) Out Amount 158,657.47	85,019.10 46,483.32 <b>785 250,159.89</b>
Total	Transfers (Included Projects	Wellness Park CP Housing Rehab TOTAL TRANSFERS

# NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET City of WASHINGTON Fiscal Year July 1, 2024 - June 30, 2025

The City of WASHINGTON will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025

Meeting Date/Time: 5/20/2025 06:00 PM

Contact: Kelsey Brown

Phone: (319) 653-6584 ext: 122

Meeting Location: City of Washington

City Council Chambers 215 E. Washington Street Washington, Iowa 52353

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	4,395,755	. 0	4,395,755
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	4,395,755	0	4,395,755
Delinquent Property Tax Revenue	4	.0	0	0
TIF Revenues	5	512,925	0	512,925
Other City Taxes	6	1,465,675	0	1,465,675
Licenses & Permits	7	134,750	0	134,750
Use of Money & Property	8	487,918	5,000	492,918
Intergovernmental	9	3,646,614	401,125	4,047,739
Charges for Service	10	5,811,445	25,000	5,836,445
Special Assessments	11	20,000	0	20,000
Miscellaneous	12	493,835	159,074	652,909
Other Financing Sources	13	1,084,556	0	1,084,556
Transfers In	14	6,718,801	290,160	7,008,961
Total Revenues & Other Sources	15	24,772,274	880,359	25,652,633
EXPENDITURES & OTHER FINANCING USES				1 / A
Public Safety	16	2,499,513	55,642	2,555,155
Public Works	17	1,405,207	-27,817	1,377,390
Health and Social Services	18	0		0
Culture and Recreation	19	1,303,267	10,105	1,313,372
Community and Economic Development	20	381,236	5,000	386,236
General Government	21	1,859,708	107,869	1,967,577
Debt Service	22	1,541,452	0	1,541,452
Capital Projects	23	2,862,257	816,549	3,678,806
Total Government Activities Expenditures	24	11,852,640	967,348	12,819,988
Business Type/Enterprise	25	6,267,310	49,500	6,316,810
Total Gov Activities & Business Expenditures	26	18,119,950	1,016,848	19,136,798
Transfers Out	27	6,718,801	290,160	7,008,961
Total Expenditures/Transfers Out	28	24,838,751	1,307,008	26,1 <u>45,7</u> 59
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-66,477	-426,649	-493,126
Beginning Fund Balance July 1, 2024	30	9,113,990		9,113,990
Ending Fund Balance June 30, 2025	31	9,047,513	-426,649	8,620,864

Explanation of Changes: Reallocation of development services dept and employee benefits, increased utility costs, leave payouts, and grant funding

Millie Youngquist, Mayor Joe Gaa, City Administrator Kelsey Brown, Finance Director Kathy Kron, City Clerk Kevin Olson, City Attorney



City of Washington 215 East Washington Street Washington, Iowa 52353 (319) 653-6584 Phone (319) 653-5273 Fax

#### **MEMORANDUM**

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

DATE: April 30, 2025

SUBJECT: Resolutions to Approve Purchase and Financing of Vehicles and Equipment

The FY2026 Budget calls for the purchase and financing of the following vehicles and equipment.

- 1. ³/₄ ton Pickup- WWTP
- 2. SUV- Administration
- 3. Backhoe- Maintenance/Construction
- 4. Dump truck- Maintenance/Construction
- 5. Fire Engine- Fire (Remaining Balance)

To expedite the process, we consulted with the Iowa State Bid List and Sourcewell Bid Prices. For vehicles, we also asked for quotes from local dealers to compare with the state bid list. For the financing component, we invited local banks to submit proposals. The lowest interest rate was 4.25% from Federation Bank. Attached you will find details on the purchase and financing for the ³/₄ ton pickup, SUV, and backhoe. A resolution for each purchase is also attached for Council consideration on May 6th. The remaining two items will be brought forward for consideration at future Council meetings.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

#### FY2026 Vehicle and Equipment Purchase and Financing Plan

3/4 Ton Pickup- WWTP- Budgeted at \$50,000+ \$5,000 for lift (purchased separately)

2025 Ram 2500- State Bid- Stew Hansen

\$42,959

Capper's in Washington

\$42,136

SUV Admin- Budgeted at \$45,000

2025 Ford Explorer- State Bid- Dewey Ford

\$38,267

Mincer's in Col. Junc

\$38,855

Cappers in Washington

\$39,647

Backhoe M/C- Budgeted at \$75,000 (includes trade-in)

Sourcewell Pricing and Trading 2020 John Deere 310SL

**Martin Equipment- Cedar Rapids** 

2025 John Deere 320P-Tier

\$132,390- \$70,000 Trade= \$62,390

Altorfer Cat

2025 Cat 420

\$190,478- \$55,000 Trade= \$135,478

J.J. Nichting Co.

2025 New Holland B110D

\$199,300-\$50,000 Trade=\$78,000

#### Remaining CIP Items to Finance:

- Partial Fire Truck Payment
- Dump Truck

Vehicle Financing Plan- FY2026	72026				
Vehicle/Equipment	Price	Rate Term	October Payment	April Payment	Total Vehicle Cost
2025 Ram 2500	\$42,136	4.25% 3 years	\$7,475.53	\$7,475.53	\$44,853.18
2025 Ford Explorer	\$38,267	4.25% 3 years	\$6,789.12	\$6,789.12	\$40,734.72
2025 John Deere Backhoe	\$62,390	4.25% 5 vears	\$6,918.43	\$6,918.43	\$69,184.30

#### RESOLUTION 2025-___

## RESOLUTION APPROVING THE PURCHASE AND FINANCING OF A PICKUP ASSIGNED FOR USE AT THE WASTEWATER TREATMENT PLANT

**WHEREAS**, the FY2026 Budget was approved by the Washington City Council on April 15, 2025; and

WHEREAS, the FY2026 Budget included the purchase and financing of a pickup to be initially assigned to the Wastewater Treatment Plant; and

WHEREAS, City staff utilized pricing from the State of Iowa bid list as well as inviting local dealers to submit pricing; and

WHEREAS, local banks were contacted for financing rates for three-year terms.

**NOW, THEREFORE, BE IT RESOLVED,** by the City Council of the City of Washington, Iowa, that a 2025 Ram 2500 be purchased from Capper's in Washington for the price of \$42,136 and it shall be financed at Federation Bank in Washington at an annual interest rate of 4.25% with bi-annual payments in October and April in the amount of \$7,475.53 each for a three- year total cost of \$44,853.18.

PASSED AND APPROVED this 6th day of May, 2025.

	Millie Youngquist, Mayor
ATTEST:	
	~
Kathy Kron, City Clerk	<del></del>

#### RESOLUTION 2025-

#### RESOLUTION APPROVING THE PURCHASE AND FINANCING OF AN SUV ASSIGNED FOR USE TO ADMINISTRATION

**WHEREAS**, the FY2026 Budget was approved by the Washington City Council on April 15, 2025; and

WHEREAS, the FY2026 Budget included the purchase and financing of an SUV to be initially assigned to Administration; and

WHEREAS, City staff utilized pricing from the State of Iowa bid list as well as inviting local dealers to submit pricing; and

WHEREAS, local banks were contacted for financing rates for three-year terms.

**NOW, THEREFORE, BE IT RESOLVED,** by the City Council of the City of Washington, Iowa, that a 2025 Ford Explorer be purchased from Dewey Ford in Ankeny for the price of \$38,267 and it shall be financed at Federation Bank in Washington at an annual interest rate of 4.25% with bi-annual payments in October and April in the amount of \$6,789.12 each for a three- year total cost of \$40,734.72.

PASSED AND APPROVED this 6th day of May, 2025.

•	,
	Millie Youngquist, Mayor
ATTEST:	
Kathy Kron, City Clerk	

#### **RESOLUTION 2025-**

### RESOLUTION APPROVING THE PURCHASE AND FINANCING OF A BACKHOE ASSIGNED FOR USE TO MAINTENANCE & CONSTRUCTION

**WHEREAS**, the FY2026 Budget was approved by the Washington City Council on April 15, 2025; and

WHEREAS, the FY2026 Budget included the purchase and financing of a Backhoe to be initially assigned to Maintenance & Construction; and

WHEREAS, City staff utilized Sourcewell pricing while working with area equipment dealers; and

WHEREAS, local banks were contacted for financing rates for five-year terms.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that a 2025 John Deere 320 Backhoe be purchased from Martin Equipment in Cedar Rapids for the net price of \$62,390, which includes \$70,000 for the trade-in of a 2020 John Deere Backhoe and it shall be financed at Federation Bank in Washington at an annual interest rate of 4.25% with bi-annual payments in October and April in the amount of \$6,918.43 each for a five-year total cost of \$69,184.30.

PASSED AND APPROVED this 6th day of May, 2025.

	Millie Youngquist, Mayor
ATTEST:	
Kathy Kron, City Clerk	<del>-</del>

Millie Youngquist, Mayor Joe Gaa, City Administrator Kelsey Brown, Finance Director Kathy Kron, City Clerk Kevin Olson, City Attorney



City of Washington 215 East Washington Street Washington, Iowa 52353 (319) 653-6584 Phone (319) 653-5273 Fax

#### **MEMORANDUM**

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

DATE: April 30, 2025

SUBJECT: Resolution to Submit a 2026 Thriving Communities Application

I recently learned of a relatively new program administered by the Iowa Finance Authority (IFA) and the Iowa Economic Development Authority (IEDA). The program is called Thriving Communities and applications are being accepted for 2026, which will be the third year for the program. The purpose of the Thriving Communities designation is to help draw developers to communities that are in need of housing. Each year developers apply for highly competitive tax credits in state administered programs for Workforce Housing Tax Credit (WHTC) and Low Income Housing Tax Credits (LIHTC). Developers who intend to construct housing in designated Thriving Communities receive coveted bonus points in the application process. While this is a fairly new program, there are signs of success from the first two years of the program.

Aside from time to prepare the application, there are no additional upfront costs to the City. I am working with Mary Audia and members of the WEDG housing committee to develop the application, which is due on May 12th. Attached you will find a resolution to authorize submitting an application. If approved, it will be in our best interest to determine what incentives we might have available to both developers and buyers, which could help us draw developer interest. An item has been added to the May 6th agenda to approve submitting an application to become a 2026 Thriving Community.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

#### **RESOLUTION NO. 2025-**

#### A RESOLUTION APPROVING AN APPLICATION TO BECOME A 2026 IOWA THRIVING COMMUNITY

WHEREAS, Iowa Finance Authority (IFA) and the Iowa Economic Development Authority (IEDA) have developed the Thriving Communities designation to assist communities in attracting developers to build affordable housing throughout Iowa; and,

**WHEREAS**, applications to be named a 2026 Thriving Community are due on May 12, 2025; and,

WHEREAS, the City of Washington has identified the need for additional housing units as a critical community development need.

## NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

The City Council hereby authorizes the City Administrator to submit an application to be designated as a 2026 Thriving Community. As part of the Thriving Communities designation the Washington City Council also remains open to consider financial support to encourage housing development such as Tax Increment Financing, TIF-LMI set-aside, and down payment assistance.

PASSED AND APPROVED this 6th day of May, 2025.

	Millie Youngquist, Mayor	
ATTEST:		
Kathy Kron, City Clerk		





Finance Authority



### **2026 IOWA THRIVING COMMUNITIES OVERVIEW**

The Iowa Finance Authority (IFA) and Iowa Economic Development Authority (IEDA) are pleased to announce the third annual Iowa Thriving Communities designation.

#### **ABOUT**

The initiative provides communities that are leveraging innovative methods to attract housing opportunities for their workforce with a chance to be recognized for their efforts. A limited number of communities will be awarded the designation, which comes with highly sought after scoring points for the Federal Housing Tax Credit and/ or Workforce Housing Tax Credit programs, in addition to incentive points for the HOME and Community Catalyst programs. The scoring points will be available through the end of the calendar year following the community's designation as an lowa Thriving Community.

#### WHAT DOES THIS MEAN?

- Developers will be highly incentivized to select a community that has been designated as an Iowa Thriving Community for a proposed development through the 2026 Federal Housing Tax Credit or Workforce Housing Tax Credit programs.
- Both programs accept applications from developers for specific housing development proposals through an intensive and competitive scoring process. The extra points awarded to a development through the lowa Thriving Communities designation increase the likelihood that a project may be awarded credits.
- · All designated lowa Thriving Communities will receive incentive points for the HOME and Community Catalyst Programs.

	FEDERAL HOUSING TAX CREDIT	IOWA WORKFORCE HOUSING TAX CREDIT	HOME PROGRAM	COMMUNITY CATALYST PROGRAM
Housing Type	Multifamily or Single Family	Multifamily, Single Family, Upper Story	Multifamily or Single Family	Multifamily, Single Family, Upper Story
Project Type	Rental	Rental or For Sale	Rental or Homebuyer	Rental or For Sale
Occupancy	Family or Senior	Family	Family or Senior	Family or Senior
Income Limits	Mixture of 20% to 80% area median income	None	60% at Initial Occupancy	None
Property Size	24 to 60 units	Minimum Units for Eligibility:  4 Single-family units in large community  2 Single-family units in small community  1 Multi-family building containing at least 3 units  2 Upper story units in an existing multi-use building	Up to 11 units	1 building or 2 if same ownership
Award Amount	Up to \$1.3 million Federal Tax Credit (13million 10-year credit)	Up to \$1 million State Tax Credit	Up to \$1,000,000 per project	Up to \$100,000
Average Number of Annual Awards	10	60	8 (includes Tax Credit Projects)	Minimum 10

2026 APPROXIMATE PRO	GRAM TIMELINES*	1. 120 表示文字 (E) 在180 (E)		
2026 Application deadline	March 2026	June 2026	March 2025	April 2026
2026 Awards announced	June 2026	August 2026	July 2025	June 2026
Estimate construction start	Spring 2027	Fall 2026	Spring 2026	July 1, 2026
Estimated completion	Fall 2028	Summer 2029	Fall 2027	June 30, 2028
Iowa Thriving Community Incentive Points	2	5	2	5

### IOWA ECONOMIC DEVELOPMENT AUTHORITY IOWA FINANCE AUTHORITY

1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315

515.348.6200 | thriving@iowafinance.com



#### **ELIGIBILITY**

- ALL cities in Iowa are eligible to apply for Iowa Thriving Community designation.
- IFA intends to award the designation to both rural and urban community applicants, so there is no minimum or maximum population limit.
- Because IFA intends to award more designations to rural communities than urban, we are providing the following definition of "rural" for informational purposes only: communities with a population of 20,000 or fewer and not contiguous to a city with a population of 40,000 or greater shall be considered "rural."
- · Both rural and urban cities are encouraged to apply!

#### SCORING

Applications will be scored on the following six categories:

- · Financial Support
- · Iowa Thriving Community Attributes
  - Promoting health and public safety, fostering cultural vibrancy and transportation infrastructure within communities
  - Access to: Jobs, healthcare, schools, groceries and other essential services, broadband, childcare
  - High school or community college trade program
- · Planning and Assessment
- · Proposed Neighborhood or Site for Housing Development
- · Strategic Leadership and Partnerships
- · Workforce Attraction and Retention



#### **APPLICATION TIMELINE**

- · February 10: Application Period Opens
- · May 12: Application Deadline
- · Week of July 7: In-person finalist pitches
- · Week of July 14: Iowa Thriving Communities announced
- September 2-4: Iowa Thriving Community representatives attend Housinglowa Conference in Cedar Rapids

#### **APPLICATION**

The online application is available at iowagrants.gov.

#### REQUIREMENTS

Awarded Iowa Thriving Communities must enter into written agreement with IFA | IEDA.

#### FOR MORE INFORMATION

Contact the lowa Thriving Communities team at thriving@iowafinance.com.

For more information on this program or other housing programs available through IEDA and IFA, contact iowaeda.com | iowafinance.com | +1.515.348.6200

Millie Youngquist, Mayor Joe Gaa, City Administrator Kelsey Brown, Finance Director Kathy Kron, City Clerk Kevin Olson, City Attorney



City of Washington 215 East Washington Street Washington, Iowa 52353 (319) 653-6584 Phone (319) 653-5273 Fax

#### **MEMORANDUM**

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

DATE: April 29, 2025

SUBJECT: Consideration of Change Order- Housing Rehab Program- 317 E. Main

The Housing Rehabilitation Program that is being administered by ECICOG continues to progress. One property, 317 E. Main, is nearly finished. While completing the work, contractors found additional rot in the old siding. To move forward, the rotten siding had to be replaced. Attached is a change order for \$6,500.00 for completing the extra work. This item has been added to the May 6, 2025 Council meeting agenda.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

### **MEMORANDUM**

DATE:

April 29, 2025

TO:

Joe Gaa, City Administrator

FROM:

Mark Culver, Housing Specialist

RE:

Contractor Change order

Enclosed please find the enclosed change order for Richard Discher.

This is a home that is enrolled in the Washington Rehab program.

*The enclosed "Change Order" document require a signature and is marked with a "sign here" tab. After you have signed the documents please make a copy for your records and then return the originals to me with a copy of the check to the contractor.

Thank you,

Mark Culver

East Central Iowa Council of Governments

319-289-0061

# CHANGE ORDER HOUSING REHABILITATION PROGRAM

CHANGE ORDER	#:1	CHANGE ORDER DATE;	4/28/25
ADDRESS: 317	ard Discher E Main Street hington, IA 52353		
The following chan	ge(s) is (are) authorized	ł:	
			COST
Replace scattered a	reas of wood siding		6,500.00
·			
		TOTALS	6,500.00
		od siding, many areas of siding are	
of replacement. M include around win Another bad spot i	ajority of the damage indows on the west side of some the back of the hone	od siding, many areas of siding are is along the bottom rows near the g of the house on the main level and one where the roof line meets the sid	round. Other areas on the 2 nd level.
of replacement. M include around win Another bad spot i	ajority of the damage in adows on the west side of son the back of the home son the back of the home some control of the back of the back of the home some control of the back of the back of the home some control of the back of the back of the home some control of the back of the home some control of the back of the home some control of the back of the back of the home some control of the back of the back of the home some control of the back of th	s along the bottom rows near the g of the house on the main level and o ne where the roof line meets the sid	round. Other areas on the 2 nd level.
of replacement. M include around win Another bad spot i basement access.	ajority of the damage in adows on the west side of son the back of the home son the back of the home some control of the back of the back of the home some control of the back of the back of the home some control of the back of the back of the home some control of the back of the home some control of the back of the home some control of the back of the back of the home some control of the back of the back of the home some control of the back of th	s along the bottom rows near the gof the house on the main level and one where the roof line meets the side.  Charge ost Change	round. Other areas on the 2 nd level. ling near the
of replacement. M include around win Another bad spot is basement access  There shall be:	s on the back of the hone  \$Credit \$_6,500.00 Extra \$No Co	s along the bottom rows near the gof the house on the main level and one where the roof line meets the side.  Charge ost Change	round. Other areas on the 2 nd level. ling near the
of replacement. M include around win Another bad spot is basement access  There shall be:  Original Bid:	s on the back of the hone  \$Credit \$_6,500.00 Extra \$No Co	s along the bottom rows near the gof the house on the main level and one where the roof line meets the side.  Charge ost Change	round. Other areas on the 2 nd level. ling near the

Millie Youngquist, Mayor Joe Gaa, City Administrator Kelsey Brown, Finance Director Kathy Kron, City Clerk Kevin Olson, City Attorney



City of Washington 215 East Washington Street Washington, Iowa 52353 (319) 653-6584 Phone (319) 653-5273 Fax

#### **MEMORANDUM**

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

DATE: April 29, 2025

SUBJECT: Consideration of Change Order #1 Central Park Restrooms

We are nearing the finish line with the construction of the Central Park restrooms. There is one change order needing Council approval. The initial plans called for paper towel dispensers. In order to increase efficiency, staff requested the dispensers be replaced with electric hand dryers. Attached you will find change order #1 in the amount of \$2,599.77 for that purpose. This item has been placed on the May 6th Council agenda for approval.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.



#### **VEENSTRA & KIMM INC.**

2600 University Parkway, Suite 1 Coralville, Iowa 52241

319,466.1000 // 888,241.8001 www.v-k.net

April 14, 2025

CHANGE ORDER NO. ____1

CENTRAL PARK RESTROOM RECONSTRUCTION WASHINGTON, IOWA

CHRISTNER CONTRACTING, INC.

Change Order No. 1 is for the following modifications to the project:

 Additional material and equipment to install electric hand dryers in restrooms in place of paper towel dispensers. City plans to keep and use paper towel dispensers at another building.
 LS \$ 2,599.77

Total: \$2,599.77

CITY OF WASHINGTON, IOWA

Change Order No. 1 increases the contract amount by \$ 2,599.77

Devin Verweers Of Devin Verweers Sharp Verweers Sharp Verweers Sharp Verweers Sharp Verweers Sharp Verweers Sharp Verweers	Ву
Title Project Manager	Title
Date	Date
VEENSTRA & KIMM, INC.	ATTEST:
VEENSTRA & KIMM, INC.  By	ATTEST:
11100	•

V&K Job No. 24659