

**City of Washington
Sports Field
Rental Agreement**



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

The Washington Wellness Park has been developed to support community and youth recreational opportunities. It includes four softball/baseball fields, two full-sized soccer fields, a north soccer complex that includes eight additional fields, sand volleyball courts, and a concessions/restroom building. City ball fields at Lincoln School, Water Tower Park, and Case Field are subject to the terms of this agreement.

FEES:

Locally-based non-facility partners

- \$25/field/hour for usage with a deposit in the amount of 10% or \$50 whichever is more, paid in advance to the City at which time the City will notify the YMCA to add the event to the schedule

Nonlocal non-facility partners

- \$50/field/hour for usage with a deposit in the amount of 10% or \$50 whichever is more, paid in advance to the City at which time the City will notify the YMCA to add the event to the schedule
 - *Nonlocal is defined as having less than 50% of participants from the Washington Community School District Area. For non-locally organized tournaments, a percentage of the gross receipts may be required in addition to the usage fee.*

Refundable Deposit - \$150

Any damages or unclean facilities at the end of the tournament will result in forfeit of the deposit.

Daily cap on fees is \$250 total for all non-facility partners.

Cancellations at least two weeks prior to the event will receive a full refund, cancellations less than two weeks prior to the event will receive a 50% refund of the fees.

Before filling out the form please contact Ryan Harris, YMCA Program Director at rharris@washingtony.org to see if your preferred dates and fields are available.

Must be 18 years or older to make reservations.

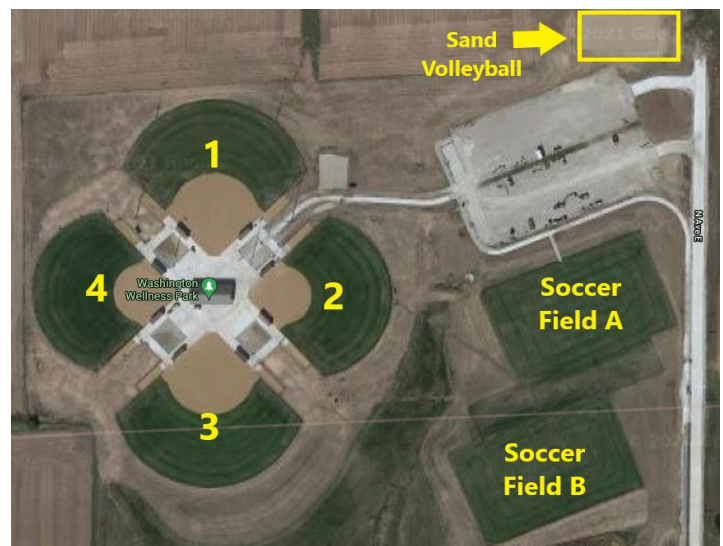
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GUIDELINES FOR USE:

- Rental fee is due with the form submission.
- A certificate of insurance must accompany the rental agreement form and is required prior to the event being listed on the field reservation calendar.
- Comply with park rules and regulations, including park hours of 7 a.m. to 9 p.m.
- All garbage in and round restrooms, shelters, grounds and concession areas shall be picked up and deposited into the City's dumpster.
- The group organizing the event shall provide the YMCA with the name and mobile phone contact for the responsible person on site during the event.
- The City shall provide a Parks contact on-call for any issues that may arise within the City's realm of responsibility.
- The group renting the facility shall be responsible for the chalking of the fields for baseball or softball games with paint and chalk provided by the city.
- Soccer field lines shall ONLY be painted by the YMCA, the City, or a third party agreed upon by the YMCA and City.
- Concession stand usage must be coordinated with the YMCA and will include additional rental fees.
- Food trucks are allowable for events with a \$25 per day per event payment due to the YMCA prior to the event.
- Events at the facilities will minimize the use of gate or parking fees. In the event that such charges are used, 10% of fees collected shall be paid to the City. Any waivers of payment to the City must be approved in advance by the Parks and Recreation Board or City Administrator.
- Smoking and use of tobacco products is prohibited.
- Parking is allowed in parking lot areas only. No campers or RVs will be allowed in the parking lot during events or overnight.
- No pets are allowed in the sports complex or on the fields. Pets are allowed on walking trails and must be leashed at all times, in accordance with City Ordinance.



Failure to comply with user guidelines may result in the loss of privileges.

"One of the 100 Best Small Towns in America"

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Name of Organization or Group: _____

Contact Person: _____ Phone Number: _____

Address: _____

Email address: _____

Date(s) Requested: _____ Today's date ____/____/____

Signature: _____

Fields Requested:

Wellness Park

(indicate if lights are requested)

- **Baseball/Softball 1**

- Number of games: _____ Start time and end time: _____ Lights: ____

- **Baseball/Softball 2**

- Number of games: _____ Start time and end time: _____

- **Baseball/Softball 3**

- Number of games: _____ Start time and end time: _____

- **Baseball/Softball 4**

- Number of games: _____ Start time and end time: _____

- **Soccer Field A** *(only available for games, no practices permitted)*

- Number of games: _____ Start time and end time: _____ Lights: ____

- **Soccer Field B**

- Number of games: _____ Start time and end time: _____

- **North Soccer Complex Field C** *(full-sized 11v11 field)*

- Number of games: _____ Start time and end time: _____

- **North Soccer Fields** *(youth fields)*

- Number of games: _____ Start time and end time: _____

- **Sand Volleyball Courts**

- Number of games: _____ Start time and end time: _____

Lincoln School baseball/softball

- Number of games: _____ Start time and end time: _____ Lights: ____

Water Tower Park baseball/softball

- Number of games: _____ Start time and end time: _____ Lights: ____

Case Field baseball/softball

Redlinger Field *(south field)*

- Number of games: _____ Start time and end time: _____ Lights: ____

Greenfield *(north field with grass infield)*

- Number of games: _____ Start time and end time: _____ Lights: ____

For office use only: Fee total \$ _____ Receipt # _____ Date fee paid: _____

Insurance form attached _____ Received by: _____