



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, October 18, 2022

To attend the meeting via Zoom go to:

<https://us02web.zoom.us/j/84413261389?pwd=Sy9VMjglbHpoYkpwTzFPTy84aUF2dz09>

Meeting ID: 844 1326 1389

Passcode: 6536584

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, October 18, 2022 to be approved as proposed or amended.

Consent:

1. Council Minutes October 4, 2022
2. Council Minutes October 11, 2022 Special Session
3. East Central Iowa Council of Governments, CDBG Rehab Grant Administration, \$3,900.00
4. FOX Strand Associates, Wastewater Treatment Plan – Consultation: IRE Pretreatment Agreement, \$99.50
5. FOX Strand Associates, 2021 Water Main Improvements – Final Design, \$3,870.00
6. FOX Strand Associates, Highway 1 Development Concept Design, \$237.00
7. Iowa Municipalities Workers' Compensation Association, Installment 4 Work Comp Premium 22-23, \$6,909.00
8. Department Reports

SPECIAL EVENT REQUESTS

- Hospice of Washington County – Hospice and Palliative Care Month Request
- Mama Llama's Barn – October 21st and November 27th

SPECIAL PRESENTATION

- Nuisance Report

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes

CLAIMS & FINANCIAL REPORT

- Claims for October 18, 2022
- September Financials

NEW BUSINESS

1. Discussion and Consideration of a Resolution Awarding Construction Contract for 2022 Washington Water Main Improvement Project
2. Discussion and Consideration of a Resolution Approving Tax Abatement Under the Washington Urban Revitalization Plan for Washington, Iowa (1628-1630 Highland Avenue)
3. Discussion and Consideration of a Resolution Approving the Chapter 28E Agreement for Parking Ticket Enforcement Agreement Between the City of Washington, Iowa, and the County of Washington, Iowa
4. Discussion and Consideration of 28E Agreement for Tobacco, Alternative Nicotine and Vapor Product Enforcement
5. Discussion and Consideration of Resolution Authorizing Local Match for City Home Rehabilitation Block Grant Pilot Program Application to be Submitted to IFA by October 31, 2022
6. Discussion and Consideration of Pay Application No. 2 for Country Club View Subdivision (DeLong Construction \$90,190.90)
7. Discussion and Consideration of Pay Application No. 5 for NLW Subdivision Plat 2 (DeLong Construction \$17,518.80)
8. Discussion and Consideration of Pay Application No. 10 for West Buchanan Street (DeLong Construction \$26,029.57)
9. Discussion and Consideration of the First Reading of an Ordinance Amending Chapter 36.04 Speed Zones
10. Discussion and Consideration of the First Reading of an Ordinance Amending Chapter 65.02 Stop Required

OLD BUSINESS

1. Discussion and Consideration of Resolution Approving the Amended YMCA Agreement (*tabled*)

DEPARTMENTAL REPORTS

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor

Illa Earnest

Steven Gault

Bethany Glinsmann

Elaine Moore

Fran Stigers

Millie Youngquist

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 10-4-2022

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, October 4, 2022, at 6:00 p.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist.

Motion by Gault, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, October 4, 2022, be approved. Motion carried.

Consent:

1. Council Minutes September 20, 2022
2. Ahlers & Cooney, P.C., Series 2022 General Obligation Capital Loan Notes, \$14,900.00
3. Cahoy Pump Service Inc., Well No. 7, \$32,760.00
4. Garden & Associates, NLW Subdivision Phase 2, \$1,648.13
5. Garden & Associates, Buchanan Street Paving Project, \$1,819.03
6. Garden & Associates, Reconstruction of East Adams Street, \$5,659.21
7. Garden & Associates, Sanitary Sewer Extension South Washington, \$641.00
8. Kimrey Electric, Runway 18/36 Lighting, PAPIs, and REILs, \$42,132.13
9. LL Pelling Co., 2022 Seal Coat Program, \$4,559.26
10. Department Reports

Motion by Youngquist, seconded by Stigers, to approve consent items 1-10. Motion carried.

Mayor Rosien presented a Mayoral Proclamation in observance of Domestic Violence Awareness Month. Meghann Foster with the Domestic Violence Intervention Program thanked the Mayor for the proclamation and shared recent statistics.

Mayor Rosien announced that Halloween trick-or-treat in Washington will be held Monday, October 31st.

Presentation from the public: Jake Howell asked about train updates. Mayor Rosien explained the council approved doing a Quiet Zone Study to make informed decisions in the future as it is not on the agenda today.

Claims for October 4, 2022 were presented by Finance Director Kelsey Brown.

Motion by Gault, seconded by Stigers, to approve the claims for October 4, 2022. Motion carried.

Biosolids Land Application bids received:

- Premier Pumping LLC – 3.7 cents per gallon

Motion by Earnest, seconded by Youngquist, to award Biosolids Land Application bid to Premier Pumping LLC for 3.7 cents per gallon. Motion carried.

Parks Superintendent Nick Pacha joined via Zoom to request a shared Wellness Park storage shed. Motion by Youngquist, seconded by Gault, to approve purchase of Wellness Park Storage Shed with the city's portion at \$4,948. Motion carried.

Motion by Glinsmann, seconded by Moore, to approve a Resolution Accepting Permanent Easements for Water Main Project. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Absent: none. Motion carried. **(Resolution 2022-112)**

Motion by Gault, seconded by Stigers, to approve a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Absent: none. Motion carried. **(Resolution 2022-113)**

Motion by Moore, seconded by Youngquist, to approve a Resolution Establishing Inspection Notice Policy. Roll call on the motion: Ayes: Earnest, Gault, Glinsmann, Moore, Stigers, and Youngquist. Nays: none. Absent: none. Motion carried. **(Resolution 2022-114)**

Motion by Glinsmann, seconded by Gault, to approve Pay Application No. 3 for East Adams Street Reconstruction Project to Cornerstone Excavating, Inc. for \$326,650.79. Motion carried.

The Discussion and Consideration of Resolution Approving the Amended YMCA agreement remained tabled.

Department reports were presented.

Motion by Glinsmann, seconded by Gault, that the Regular Session held at 6:00 p.m., Tuesday, October 4, 2022, is adjourned at 6:37 p.m.

Sally Y. Hart, City Clerk

CITY OF WASHINGTON
Council Minutes 10-11-2022

The Council of the City of Washington, Iowa, met in Special Session in the Council Chambers, 215 East Washington Street on Tuesday, October 11, 2022, at 4:00 p.m. Mayor Rosien in the chair.

On roll call present: Earnest, Glinsmann, Moore, Stigers, and Youngquist. Absent: Gault.

Motion by Earnest, seconded by Stigers, that the agenda for the Special Session to be held at 4:00 p.m., Tuesday, October 11, 2022, be approved. Motion carried.

Consultant Mark Jackson led a goal setting session with council with discussion of strategic priorities. Also in attendance: City Administrator Deanna McCusker, Finance Director Kelsey Brown, City Clerk Sally Hart, Police Chief Jim Lester, Parks Superintendent Nick Pacha, Water Superintendent Kyle Wellington, Cemetery Sexton Nick Duvall, and Library Director Cary Ann Siegfried.

Motion by Glinsmann, seconded by Youngquist, that the Special Session held at 4:00 p.m., Tuesday, October 11, 2022, is adjourned at 5:49 p.m.

Sally Y. Hart, City Clerk



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY

700 16th Street NE, Suite 301
Cedar Rapids, IA 52402

Invoice

Date	Invoice #
9/30/2022	9850

Phone #	Fax #
319-289-0057	319-365-9981

Bill To
CITY OF WASHINGTON PO BOX 516 WASHINGTON IA 52353

Approved by:


Quantity	Description	Rate	Amount
52	CDBG REHAB GRANT ADMINISTRATION	75.00	3,900.00
Please remit payment within 30 days.		Total	\$3,900.00



FOX Strand
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

Deanna McCusker
City Administrator
City of Washington
City Hall
215 East Washington Street
Washington, IA 52353

October 13, 2022
Project No: 7046.001
Invoice No: 0189304

Professional Services: September 1, 2022 through September 30, 2022

Project	7046.001	Washington Wastewater Treatment Plant - Consultation; IRE Pretreatment Agreement
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Total Labor	99.50
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Total this Project	\$99.50
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Project	7046.002	Washington Wastewater Treatment Plant - Linn Hollow Sanitary Sewer Connection
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Total this Project	0.00
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Total this Invoice	\$99.50
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TERMS: Payment is due within 30 days of the date on this invoice.

Page 1 of 1

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



FOX Strand
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

Deanna McCusker
City Administrator
City of Washington
City Hall
215 East Washington Street
Washington, IA 52353

October 13, 2022
Project No: 7046.011
Invoice No: 0189306

Professional Services: September 1, 2022 through September 30, 2022

Project	7046.011	2021 Washington Water Main Improvements - Final Design	
Fee			
Total Fee	74,100.00		
Percent Complete	100.00	Total Earned	74,100.00
		Previous Fee Billing	74,100.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Project	0.00

Contract Amount 74,100.00

Total Billings to Date 74,100.00

Project	7046.012	2021 Washington Water Main Improvements - CDBG Grant Additional Services	
		Total this Project	0.00

Project	7046.013	2021 Washington Water Main Improvements- Permitting	
		Total this Project	0.00

Project	7046.014	2021 Washington Water Main Improvements - Bidding	
Fee			
Total Fee	8,600.00		
Percent Complete	95.00	Total Earned	8,170.00
		Previous Fee Billing	4,300.00
		Current Fee Billing	3,870.00

TERMS: Payment is due within 30 days of the date on this invoice.

Page 1 of 3

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project	7046.011	Washington Water Main - Final Design	Invoice	0189306
Total Fee				3,870.00
			Total this Project	\$3,870.00

Project	7046.015	2021 Washington Water Main Improvements - Easements		
			Total this Project	0.00

Project	7046.016	2021 Washington Water Main Improvements - Property Survey		
Fee				
Total Fee		14,000.00		
Percent Complete	100.00	Total Earned	14,000.00	
		Previous Fee Billing	14,000.00	
		Current Fee Billing	0.00	
Total Fee				0.00
			Total this Project	0.00

Contract Amount 14,000.00

Total Billings to Date 14,000.00

Project	7046.017	2021 Washington Water Main Improvements - Topographic Survey		
Fee				
Total Fee		21,700.00		
Percent Complete	100.00	Total Earned	21,700.00	
		Previous Fee Billing	21,700.00	
		Current Fee Billing	0.00	
Total Fee				0.00
			Total this Project	0.00

Contract Amount 21,700.00

Total Billings to Date 21,700.00

Project	7046.018	2021 Washington Water Main Improvements - Construction Administration		
Fee				
Total Fee		69,200.00		
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	

TERMS: Payment is due within 30 days of the date on this invoice.

Page 2 of 3

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project	7046.011	Washington Water Main - Final Design	Invoice	0189306
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Project		0.00

Project	7046.019	2021 Washington Water Main Improvements - Post Construction/Record Drawings		
Fee				
Total Fee	7,600.00			
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Project		0.00

Project	7046.020	2021 Washington Water Main Improvements - Construction Staking		
		Total this Project		0.00
		Total this Invoice		\$3,870.00

TERMS: Payment is due within 30 days of the date on this invoice.

Page 3 of 3

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



FOX Strand
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

Deanna McCusker
City Administrator
City of Washington
City Hall
215 East Washington Street
Washington, IA 52353

October 13, 2022
Project No: 7046.021
Invoice No: 0189309

Professional Services: September 1, 2022 through September 30, 2022

Project 7046.021 Hwy 1 Development Concept Design

Fee

Total Fee 7,900.00

Percent Complete

48.00 Total Earned

3,792.00

Previous Fee Billing

3,555.00

Current Fee Billing

237.00

Total Fee

237.00

Total this Invoice

\$237.00

TERMS: Payment is due within 30 days of the date on this invoice.

Page 1 of 1

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

INVOICE

INV84840

IMWCA

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION

500 SW 7TH STREET, SUITE 101

DES MOINES, IA 50309-4506

PHONE: 800-257-2708

DATE

10/1/2022

PAGE:

1

Washington, City of
215 E Washington

Washington IA 52353

Mbr No: 0706
Member Name: Washington, City of

Please remit payment to: IMWCA, P.O. Box 8186, Des Moines, IA 50301

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
	WASHI001	AG0075				
QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL4	Installment 4 - Work Comp Prem 22-23			6,909.00	\$6,909.00
This invoice is due by November 1, 2022.						

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment through the check clearing system. If you have any questions, please call 515-244-7300.

Subtotal	\$6,909.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$6,909.00

City Administrator Report
October 18, 2022

- Kiwanis's Amer's meeting on Friday
- Nuisance meeting Thursday
- Holding Council one-on-one and department heads one-on-one
- **Country Club Drive Project:** Sewer boring is done. DeLong is continuing the underground work.
- **NLW:** Grading and seeding is complete.
- **Buchanan Street:** Sewer inlet lids are installed and backfilled. Seeding around inlets will need to be completed.
- **East Adams:** Phase 2 driveways almost complete. Phase 3 is getting prepped for paving
- Development Services staff meeting Monday
- Main Street Monday last Monday
- Had Leadership Washington last Wednesday, flew in a 4 seater airplane
- Had a photo with FFA kids at the crop ground on W. Buchanan St
- Ground Breaking/Ribbon cutting at Lot 10 for Sunset Diesel Monday at 10am
- Will be reviewing a proposed food truck ordinance next week
- 11am Wednesday, October 19th mural reveal
- Should have hotel feasibility study in the next couple of weeks
- Diagnostic review for quiet zone study tentatively November 16th or 17th
- Tree bids have been sent out. Council will review at the meeting in November
- Hotel/Motel meeting next Monday, October 24
- Zoom insurance meeting next Monday, hope for good renewal
- Main Street Director interviews next Monday, October 24

Elm Grove & Woodlawn Cemeteries

Council Report for September 2022

In September, we mowed each cemetery four times. We also trimmed both cemeteries. I had 8 family requests for information this month. I marked out 3 foundations for installation. We have been watering trees that we planted last year. We also have been watering the areas we seeded. We also spent some time cleaning up the South end of the cemetery around the Buchanan Street construction. We settled and seeded graves, and seeded other areas that needed it in both cemeteries. We completed the fall herbicide application. Miller Masonry is going to start on the Woodlawn shelter and gates project sometime in October. We have been watering the newly seeded grass along Buchanan Street. We had one seasonal employee that was done for the year.

We have had 10 funerals at Elm Grove this month, for a total of 68 interments so far this year. In October, we plan to continue with funeral services, updating cemetery records, continue mowing and trimming, trimming trees, seeding settled graves, and getting ready for winter. Thank you.

Respectfully submitted,

Nicholas Duvall

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov



Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Carrie Ornduff- Asst Chief of EMS

September 2022 Activity Report

Structure fires- 2
Weather related- 0
Mutual aid assists- 2
Hazardous Incidents- 0
Grass fires- 0
Investigate/good intent- 9
Rescue/accidents- 1
Medical- 77
September calls for service- 91

January 2022 – Sept 2022 calls for service

Fire calls - 125
Medical calls - 590
Total calls – 715

EMS Continues to be busy with 77 calls for service in September. We had a report of two structure fires in September. One was a garbage truck on fire, and the other a grain bin on fire. Both fires were minimal, a minor damage. No injuries were reported. WAFD responded one vehicle wreck in September. We also responded to two mutual aid assists with Wellman & Kalona Fire departments. They were two different structure fires in their districts.

Our monthly training was held on September 21st. Crews PSI tested all of our fire hose to NFPA standards. We had 5 fail, and will be replacing them soon. This is an NFPA requirement that all hoses are tested to a certain PSI. Hose testing is done every September.

WAFD assisted the Washington Police Department for the homecoming parade and helped with traffic control. We also participated in the annual Hero's night at Case Field. We hung up our big American flag on south 9th avenue for the duration of the football game.

I attended numerous department head meetings, county EMS & county fire meetings. Full time staff continues to be busy responding to EMS & fire calls, fire inspections, rental inspections, and normal duties around the fire station. Year to date calls for service continue to be elevated.

Save the date – January 11th is our annual pancake day. Tickets will be made available in December.

Our September monthly fire meeting minutes are attached.

We are here and ready to respond.

Brendan DeLong
Fire Chief
Washington Fire Department

"One of the 100 Best Small Towns in America"

Washington Volunteer Fire Department

Meeting Minutes

September 7, 2022

Call to order at 7:00 pm

July Fire/EMS Calls:

3 City Fires	\$ 750
1 Rural Fires	\$ 360
63 EMS Calls	\$1,270
Drills	\$ <u>0</u>
Total	\$2,380

Meeting opened with Chief DeLong in charge. Minutes were read from last meeting; Tom B motioned to approve; seconded by Joey; motion approved. Treasurer report was read; Josh motioned to approve; seconded by Jack; motion approved.

Motion to pay bills by Josh; seconded by Jack; motion passed.

Communications: Thank you's read from Washington Co. Farm Bureau and Ann & Jim Williams

Committees: **Social:** Thanks to everyone for the meal before meeting

Pancake: Nothing

Dance/Gun Raffle: October 15 Firemen's dance at Lebowski's and free will donation with a DJ provided.

Golf: Nothing

Fire Prevention: Oct 11 and 12 fire prevention will be held at the local schools and Operation EDITH will be held.

Rescue Discussion

Old Business: Interviewed two applicants which are already FF1 and HazMat certified.

New Business: October 15 combine rescue training possibly by PRI; Kirkwood Fire School September 24 and 25 see Brendan if interested; physicals October 24 & 25 available in the morning and evening; Hero's night at football game this Friday, September 9; the flag will be setup on September 11 if not raining; thanks to the guys for helping Bazooka; First Responder appreciation at Marion Ave Baptist Church this Sunday, September 11; Training at Koch plant and at pool with dive equipment went well; hose training will be at 5 p.m. on September 21 and is mandatory; New cameras are in and will be installed soon; FEMA grant was awarded and will cover 75% of SCBA cost; Chief Lester and Chief DeLong handed out items at Farmers' Market; Chief DeLong has been speaking at various civic organizations; the department came in \$7,500 under budget for the year; and order for new Ford truck is still in good standing.

Discussion of Calls: Nothing

Roll taken; Motion to adjourn by Andy; seconded by Scott; motion passed at 8:10 p.m.

Minutes completed by:

Philip Morris - secretary

MAINTENANCE & CONSTRUCTION DEPT. REPORT

9-17-22/9-30-22

STREETS: Personnel poured 15 yards of concrete in numerous areas. Personnel closed the road on North Ave B between West 3rd St & West 5th St for a concrete repair by IBC. Personnel also hauled away 10 loads of concrete from IBC's excavation prepping to pour back "B" in front of their driveway (City paying 75%/IBC 25%). 26 areas were seeded where a previous excavation had taken place.

WATER DISTRIBUTION: Personnel repaired the 13th water main break of 2022 located at 12th Ave-East Main St. Personnel had 10 shut offs for nonpayment. Personnel have been flushing fire hydrants throughout the town.

SEWER COLLECTION: Personnel flushed terminal manholes and trouble spots using 12,000 gallons of water. A few sanitary lines had been jetted and televised.

STORM SEWER COLLECTION: Personnel N/A

MECHANIC/SHOP: Personnel serviced 311, PD 307 (rotate tires & coolant leak), FD Engine 2 (generator), PD 306 (rotate tires) and loaded used oil and coolant to be hauled away.

OTHER: Personnel set up cones for a couple festivities (Junk in the Trunk & Homecoming Parade). Personnel continued yard waste and bag pick up. Also compiled 68 One Call Locates that were completed.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

*Deanna McCusker City
Administrator
Jaron Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney*



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

*Park Board Members:
Keely Brower
Charles Halvorson
Genie Davis
Erin Elgin
Jane Blieu*

Parks Superintendent:
Nick Pacha

September City Council Update – Parks Department

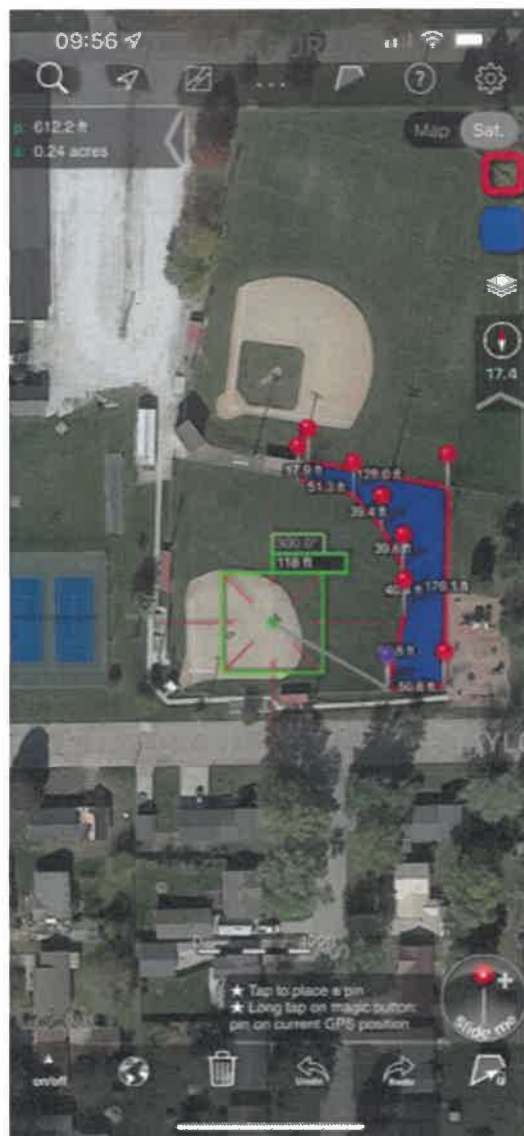
- Mowing, trimming, spraying, off all Parks properties and areas we maintain.
- New addition of EAST side dog park. Added fencing, dog poop bag dispenser, picnic table, and gates. Future upgrades including concrete path to gate, concrete pad and bench and maybe sun shade/shelter. See map below.
- Outdoor Pool shutdown Aug 15.
- Parks staff winterize pool bathhouse, put away pool equipment, chairs, umbrellas etc.
- Draining of pool lines, bathhouse winterization.
- Pool main pump repairs.
- ACCO repaired failed caulking which they installed this spring under warranty.
- engineering done on future sand filter replacement.
- Daily maintenance of Central park fountain, adding chemicals, cleaning, vacuuming. Fountain shutdown Sept. 26 for season.
- Daily Watering of all flowers, including Downtown hanging baskets, planters, planters at City hall, and Sunset Park installed. Weekly fertilizing of all flowers.
- Weekly sometimes bi-weekly watering of newly planted trees (100+) around the Parks with the dry weather.
- Watering of newly seeded grass areas.
- Meetings and working with school and electric contractors for install of electric and score boards at Wellness Park Soccer fields.
- Installation of two bollards on KEWASH trail to try and prevent cars from driving down trail.
- Installation of additional base length options at Redliger ball field and moving permanent pitching rubbers to the lengths which get the most use to accommodate the appropriate ages and lengths for pitching.
- North 18th soccer field pavilion build - in progress
- LOTS's of Vandalism repairs at bandstand and restrooms, parks, restrooms and Wellness park, pickle ball courts.
- Attended weekly Department head meetings, Park Board meetings , YMCA board meetings, sales meetings and homeless issue meetings, playground meetings, Wellness park user group

meetings, presenting to several service clubs about the Wellness Park playground project.
Leadership Washington, Goal setting meeting.

- Repair / replacement of garage door at State storage shed.
- New dawn retaining wall repair.
- Maintenance of all equipment including tractor, mowers, utility cart, gator etc.
- Shop and office cleaning and organizing.
- Limb/stick cleanup around park
- Working with contractors, volunteers and Park Board on potential playset for wellness Park.
- Bi-weekly garbage removal around parks
- Setup and cleanup for Farmers markets, church services, car shows, Homecoming, latino festivals, Hocus pocus etc. at Central park.
- Worked with ACE electric checking and repair downtown light poles for vendors to use for electricity. Built portable electrical panel which we can pull out for large events to make it easier for vendors to use at Central Park.
- Pickleball/Tennis court project majority completed. Installing of permanent pickleball nets. Working with user group to figure out what amenities we want to add in the future and how to budget for them.

***East Side Dog Park and out door Pool Bathhouse floor project pictures below.

***Please note, this is a summary of work completed this month and does not include everything completed by the Department. ***







Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Activity Report September 2022

Rhonda Hill
Administrative Assistant

Lyle Hansen
Lieutenant

Shamus Altenhofen
Lieutenant

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Brian VanWilligen
Investigator

Eric Kephart
K-9 Handler

Seth Adam
Police Officer

Aaron Kephart
Police Officer

Tanner Lavelly
Police Officer

Christopher Raymer
Police Officer

Mia Brdecka
Police Officer

There were 484 Calls for Service in September. This included seventeen reports of Criminal Mischief/Vandalism. Many of these reports were related to incidents at some of the parks as well as the library.

The Police Department worked with Public Health in hosting another community forum on homelessness with just over twenty residents in attendance to share concerns and learn of the various resources available. Public Health is collecting information from the attendees via an electronic survey and our work group will meet in the near future to review those results and continue to work on this issue.

During September, Lt. Altenhofen completed a presentation for a Middle School class on drugs and vaping and Administrative Assistant Hill attended the Iowa Police Chief's Association Administrative Professionals Conference.

Sergeant Altenhofen and Investigator VanWilligen provided in-service training for Washington County Communications dispatchers on ALICE and DRE topics.

Chief Lester attended the Midwest Law Enforcement Professional Development and Recruitment Conference in Ankeny and the Iowa League of Cities Annual Conference in Waterloo.

Respectfully submitted,



Jim Lester
Chief of Police

Washington Police Department

215 East Washington Street
Washington, Iowa 52353
Phone: 319-653-2256 Dispatch: 319-653-2107

2022 Activity & Offense Report For the Month of: September

ACTIVITY	Previous Month	Current Month	Year – to – Date
Calls For Service	453	484	3966
Animal Calls	62	41	308
Citations / Warnings	55	31	317
Parking Tickets	37	22	109
Golf Cart/UTV Registrations	0	0	38
Vehicle Unlocks	19	29	266
Arrest Warrants Served	7	9	105
Search Warrants Served	3	0	38
Mental Health Crisis	2	19	144
Traffic Stops	35	27	344
Traffic Accidents	16	18	149
Arrests	43	43	377
Reportable Offenses	56	80	522
Assault	12	6	65
Burglary	2	3	23
Burglary to Motor Vehicle	2	0	17
Domestic Assault	3	5	21
No Contact Order Violation	4	6	25
Criminal Mischief/Vandalism	6	17	74
Drunkenness (Intoxication)	2	4	15
Driving Intoxicated (OWI)	0	4	14
Drug Offense	1	0	28
Drug Paraphernalia	2	0	14
Harassment/Intimidation	4	1	19
Sex Offense	1	1	6
Theft (Includes Shoplifting)	3	11	82
Trespass	6	0	9
Weapons Violation	0	0	2

This chart indicates a summary of the activity and offenses the Washington Police Department responded to during the reporting period. Some activity/offense types have been combined to simplify reporting. It should be noted an offense does not always result in an arrest. Calls for service do not always include return phone calls, assistance to other agencies and instances where officers are approached while on patrol for minor issues or requests for assistance.

Water Treatment Plant: September 2022 Council Report 10/10/22

Here is a summary of the updates and activities from the Water Treatment Department for September, 2022

Well 7: Cahoy came Sept 6th and pulled the motor. The following day they installed the new motor down into the well. After getting everything buttoned up and ready for testing, the VFD faulted. Unfortunately, the Variable Frequency Drive (VFD) was no good. Most likely this was from the motor going bad. This exact same thing happened at well 5 with our last motor replacement. I had Mike Zehr with Washington electric confirm the drive was no good. Jetco came down on Friday the 9th to get the ball rolling on getting a new VFD. I had Jetco get me a price on replacing original drive and a price from another reputable VFD manufacturer. I also had Mike Zehr look at pricing for a replacement. We ended up going with the ABB manufacturer rather than replacing the original Eaton, because it was almost \$2,000 cheaper and the lead time was only a few weeks compared to 6-8 months. In short, the VFD replacement is going to cost us another \$10,000. The VFD should be in any day now. I will give an update as soon as well 7 is back up and operating.

Water Plant Operations: I submitted our August MOR to the DNR. We read water meters, book 7, our monthly extra meter list, all unread meters, and re-reads. We continue to work on changing dead meters. We collected routine monthly bacteria samples; the results were absent. Our bulk chemicals were filled up. We collected our monthly well levels. I ordered some lab reagents from Hach. We changed bag filters and RO3 cartridge filters. Thanks to the parks department for seeding grass. We have been watering the new grass seed and trees at least weekly. We had 2 shut-offs this month, and both are back on. We resolved our chlorine pumping issues by changing the rollers out in the pump. We also replaced a couple valves on the chlorine feed line that had a small leak. Will has been flushing hydrants the past few weeks and is about finished. We had LINO, a lab instrument servicing company come down and get our CL-17 working. They are going to come back down in the future and get our pH meter and other CL-17 working once we get some plumbing done. October will be a busy month with meetings, training classes, and a conference.

Operators: Will Tapkan has moved to town. Jason, Parker, and myself have all been cross training. We are going to get Will in the rotation after he is done flushing hydrants.

Meetings attended: Weekly staff meetings, 1 on 1 with Deanna, safety meeting, and met with Deanna about well 7 VFD issue.

If you have any questions or concerns, please do not hesitate to contact myself or Will.

Thanks, stay safe!

**WWTP report
October 4th , 2022
Council meeting**

- **After hour alarm and dog call outs –**
9-25-2022 Dog call to 1021 E Main @ 3:45 p.m. Dylan
9-26-2022 Dog call to the PD for 2 black labs @ 7:15 p.m. Dylan
9-29-2022 Dog call to 707 S Marion Ave dog bite @ 7:00 p.m. Dylan
- **Dept Head meetings –**Sept. 20th One on one, 23rd
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Bio-solids 2022-**Testing has been done and other preparation for land application is ongoing.
- **City wide cleanup-** Clean up is Oct. 15th held at the WWTP. On the 14th WWTP staff will setup and prepare for the 15th.
- **WWTP mowing-**mowing continues at the WWTP and lift stations with ongoing string trimming and weed control.
- **WWTP SBR tanks-**We have been cleaning the SBR tank diffusers in each of the tanks. There are 4 tanks with 900 diffusers in each tank. We should have 3 of 4 tanks done at the time of the Council meeting.
- **Fall Conference-** I will be attending the Iowa Rural Water Conference in Dubuque Oct. 4th and 5th for CEU training.

**Jason Whisler
9/30/2022 9:00 A.M.**

**WWTP report
October 18th, 2022
Council meeting**

- **After hour alarm and dog call outs –**
 - 10-2-22 Grit mixer alarm at the WWTP @12:00 a.m. Parker
 - 10-5-22 TSS alarm at WWTP @ 6:45 p.m. Parker
 - 10-6-22 TSS alarm at WWTP @ 1:00 a.m. Parker
 - 10-7-22 Grit mixer alarm at WWTP @ 6:20 p.m. Dylan and Parker
 - 10-9-22 Dog call to 1211 N 7th @ 12:30 p.m. Dylan
 - 10-9-22 Dog call to 1100 block of E 2nd @ 4:30 p.m. Dylan
 - 10-12-22 Alarm at WWTP power outage @ 5:30 p.m. Dylan
- **Dept Head meetings –Sept. 13th, 20th**
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Bio-solids 2022-**Waiting on crop removal to start.
- **City wide Fall Cleanup-** We will set up an host fall cleanup on the 15th of October.
- **WWTP Grit Mixer-**Something went bad in the controls of our grit chamber mixer, we are on Jet Co's schedule for repair.
- **WWTP mowing-**mowing continues at the WWTP and lift stations with ongoing string trimming and weed control.
- **WWTP September 2022, Discharge Monitoring Report (DMR) –** Average daily flow **1.09 million gallons (mg)**, maximum daily flow **1.739 mg**, minimum daily flow **0.747 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for September = **>2.77"** (recorded at the WWTP).

CBOD5 removal 85% required	* result = 100 %
Influent CBOD5 monthly total =	856.8 mg/L
Effluent CBOD5 monthly total =	* 0 mg/L
TSS removal 85% required	result =99.65 %
Influent TSS monthly total =	1560 mg/L
Effluent TSS monthly total =	5.33 mg/L

The Plant is Required 85% removal of both CBOD aTSS.

***Due to all Effluent samples being under detection levels the results are counted as 0**

**Jason Whisler
10/13/2022 11:00 A.M.**



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtونيowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Hospice and Palliative Care Month

Coordinator: Tiffany Crawford

Contact Number: 319-653-7321

Email Address: tiffany@hospicewc.com

2. EVENT INFORMATION November is Hospice/Palliative Care Month 11/1/2022 - 11/30/2022

Event Description: The month of November is Hospice/Palliative Care Month. We would like to distribute
bows throughout the square on some lamp posts. Attached to these bows are information on
Hospice services, the importance on advance directives and how and when to contact Hospice.

Days/Dates of Event: November 1st- November 30th 2022

Time(s) of Event: (Include Set Up/Tear Down Time) Throughout the day Nov. 1st to Nov 30th

Event Location: The beautiful Washington downtown

Will event require an alcohol license or require modification of an existing license? ☐ Yes ☒ No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

☐ Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

_____ Temporarily park in a "No Parking" area
location : _____

_____ Use of City Park (specify park :
Electrical Needs: _____

_____ Walk/Run (attach map of route and indicate
streets to be closed)

_____ Fireworks (specify location :)

_____ Use of gators/UTV/ATV on City streets

_____ Parade (attach map of route and indicate
streets to be closed)

_____ Tent(s) to be used – over 400 sq ft or canopies
over 1,000 sq ft

_____ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

_____ Street barricades

_____ Emergency "No Parking" Signs

_____ Traffic cones

_____ Picnic Tables

_____ Yield signs for crosswalks

_____ Garbage/Recycling Barrels

_____ Street Sweeping following (parades)

_____ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System

_____ Public Address System

_____ Recorded/Live Music

_____ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes X No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? _____ Yes X No If yes, how many?)

Contact Person: _____ Tiffany Crawford

Phone: _____ 319-653-7321

7. INSURANCE

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

_____ Certificate of Insurance provided and accepted X Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Applicant/Sponsor Signature

Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.			
<u>10/10/2022</u>	City Clerk (Liquor Licenses)	Sally Y. Hart	319-653-6584 ext 131	sallyhart@washingtونيowa.gov
	Comments/Restrictions:			
<u>10/10/2022</u>	Police Chief	Jim Lester	319-458-0264	jlester@washingtونيowa.gov
	Comments/Restrictions:			
<u>10/10/2022</u>	Fire Chief	Brendan DeLong	319-461-3796	bdelong@washingtونيowa.gov
	Comments/Restrictions:			
<u>10/10/2022</u>	Streets	JJ Bell	319-653-1538	jjbell@washingtونيowa.gov
	Comments/Restrictions:			
<u>10/10/2022</u>	Parks	Nick Pacha	319-321-4886	npacha@washingtونيowa.gov
	Comments/Restrictions:			
<u>10/10/2022</u>	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us			
	Comments/Restrictions:			

CITY COUNCIL APPROVAL

City Clerk Signature

Date of Action

Approved: _____

Denied: _____

CONDITIONS IMPOSED: _____



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Sally Hart, 319-653-6584 ext 131; sallyhart@washingtونيowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Karisa mellinger/ llamaween @ mama llamas Barn
Coordinator: Karisa mellinger
Contact Number: 701-334-2094
Email Address: hello @ mamallamasbarn

2. EVENT INFORMATION

Event Description: llamas are coming back, same as our grand opening. they will arrive @ 4pm on 10/8 & stay until 730. we just would like to close off 3-4 parking spaces on N. Marion.
Days/Dates of Event: 10/8 4-730

Time(s) of Event: (Include Set Up/Tear Down Time) 10/8 4-730 ^{updated 5-8 p.m. request: Oct. 21 and Nov. 27}

Event Location: 124 W. Main St. Washington, IA 52353

Will event require an alcohol license or require modification of an existing license? ☐ Yes ☐ No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

☐ Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: Close 3/4 parking spaces on N. Marion close to our side of the building.

Method of Notification for businesses/downtown residents (if applicable):

I ~~will~~ have talked to ~~businesses~~ them & ask if they are OK with it like last time!! & they are NOT open during those hours & concerns

Other Requests

_____ Temporarily park in a "No Parking" area
location : _____

_____ Use of City Park (specify park :
Electrical Needs: _____

_____ Walk/Run (attach map of route and indicate
streets to be closed)

_____ Fireworks (specify location :)

_____ Use of gators/UTV/ATV on City streets

_____ Parade (attach map of route and indicate
streets to be closed)

_____ Tent(s) to be used – over 400 sq ft or canopies
over 1,000 sq ft

_____ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

_____ Street barricades

_____ Emergency "No Parking" Signs

☒ Traffic cones 4 of them

_____ Picnic Tables

_____ Yield signs for crosswalks

_____ Garbage/Recycling Barrels

_____ Street Sweeping following (parades)

_____ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System

_____ Public Address System

_____ Recorded/Live Music

_____ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes _____ No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? _____ Yes _____ No If yes, how many?)

Contact Person: _____

Phone: _____

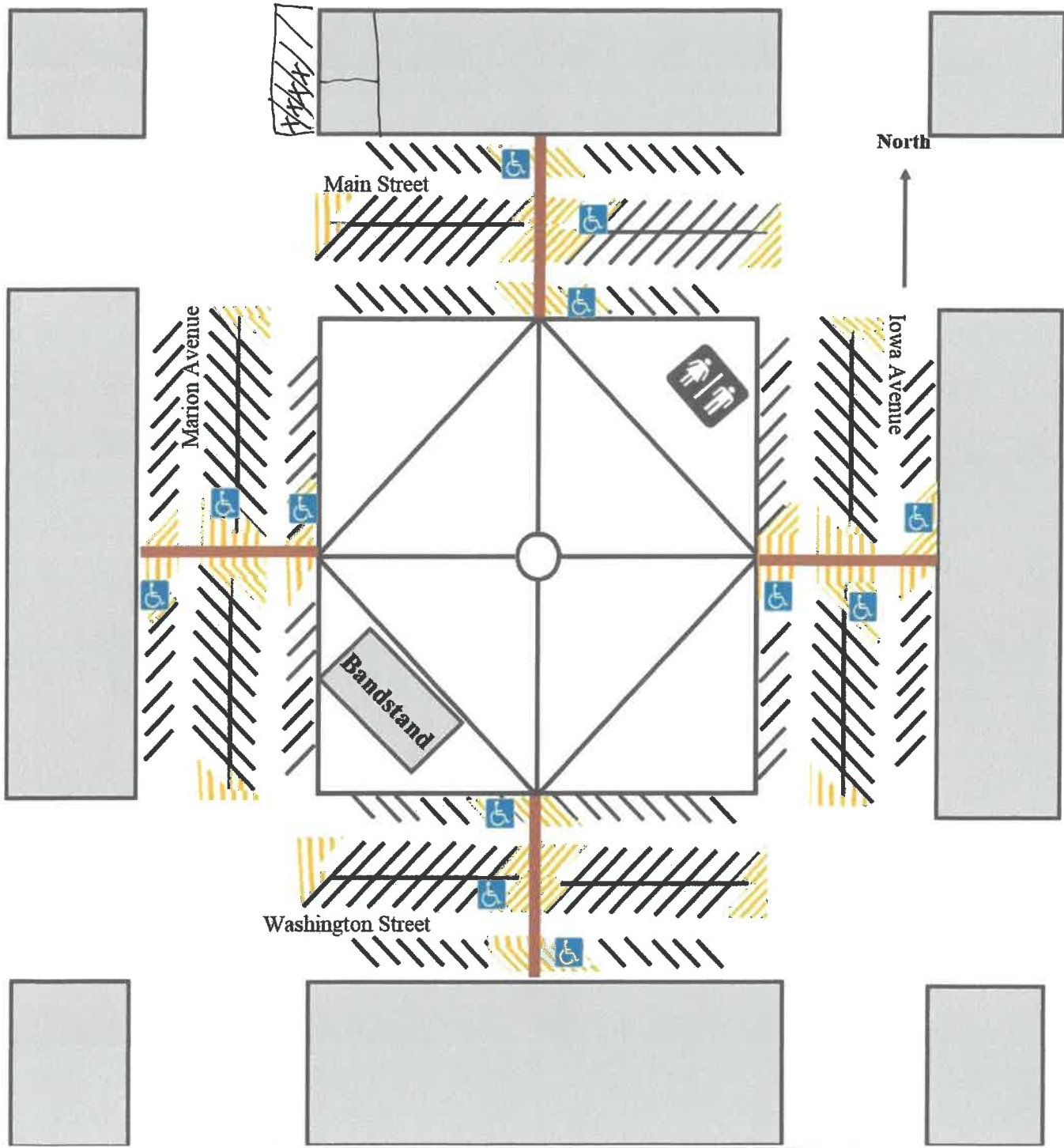
7. INSURANCE

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

_____ Certificate of Insurance provided and accepted ☒ Certificate of Insurance not required

Downtown Map (If Area Outside Downtown, Please Attach a Map):

*- closing
4 spaces
@ 4pm*



8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Karisa Meelinger

Applicant/Sponsor Signature

10/3/22

Date

DEPARTMENT APPROVALS

Indicate Date
Contacted

The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.

10/1

no liquor

City Clerk Sally Y. Hart 319-653-6584 sallyhart@washingtونيowa.gov
(Liquor Licenses) ext 131
Comments/Restrictions:

10/1

Police Chief Jim Lester 319-458-0264 jlester@washingtونيowa.gov
via email
Comments/Restrictions:

10/1

Fire Chief Brendan DeLong 319-461-3796 bdelong@washingtونيowa.gov
via email
Comments/Restrictions:

10/1

Streets JJ Bell 319-653-1538 jjbell@washingtونيowa.gov
via email
Comments/Restrictions:

Parks Nick Pacha 319-321-4886 npacha@washingtونيowa.gov
Comments/Restrictions:

County Environmental Health (if serving food):
Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us
Comments/Restrictions:

CITY COUNCIL APPROVAL

City Clerk Signature

Date of Action

Approved: _____

Denied: _____

CONDITIONS IMPOSED: _____



Case Report

09/19/2022 - 10/11/2022

Case Date	Main Status	Actions Taken	Method of Warning	Parcel Address	Description
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Group: Abated

9/29/2022	Abated		Hanger	732 S 8TH AVE	high grass

Group Total: 1

Group: Closed

10/10/2022	Closed	called metal scrapper	Phone Call	632 E MAIN ST	appliance at curb
10/10/2022	Closed	called metal scrapper	Phone Call	914 E 2ND ST	stove at curb
10/7/2022	Closed		Hanger	1301 E 3RD ST	furniture at curb
10/4/2022	Closed		Hanger	1204 N MARION AVE	parked on grass
10/4/2022	Closed		Hanger	1025 N 2ND AVE	car on grass
9/30/2022	Closed		Hanger	325 E MADISON ST	trash bag at curb no sticker
9/29/2022	Closed		Hanger	615 E TYLER ST	high grass
9/28/2022	Closed		Letter	613 N 5TH AVE	park on grass
9/28/2022	Closed		Hanger	814 N 5TH AVE	parked on grass
9/28/2022	Closed		Hanger	920 N 4TH AVE	mattress in yard
9/28/2022	Closed		Hanger	705 E 10TH ST	mattress in backyard
9/28/2022	Closed	contacted metal scrapper	Verbal Warning	1013 N 5TH AVE	walker at curb
9/27/2022	Closed	took pictures	Letter	514 N C AVE	junk vehicles
9/27/2022	Closed		Hanger	902 N MARION AVE	junk at curb

9/27/2022	Closed		Hanger	1507 N 2ND AVE	high grass
9/27/2022	Closed	sent 2nd email 10/5 and will abate 10/10 if not done	Email	1115 E 4TH ST	weeds
9/26/2022	Closed		Hanger	615 S MARION AVE	high grass
9/26/2022	Closed		Hanger	609 S MARION AVE	high grass
9/23/2022	Closed		Email	323 E 3RD ST	appliances in driveway
9/23/2022	Closed		Hanger	1125 E 4th St	couch and grass
9/23/2022	Closed		Hanger	603 S 2ND AVE	parked on grass
9/22/2022	Closed		Letter	810 N 6TH AVE	weeds in backyard
9/22/2022	Closed	took pictures	Letter	814 N 6TH AVE	junk in driveway mattress in backyard
9/22/2022	Closed	emailed landlord	Email	604 E 7TH ST	junk vehicle
9/21/2022	Closed		Hanger	214 E MAIN ST	furniture at curb
9/21/2022	Closed		Hanger	205 E MADISON ST	Weeds in ROW
9/21/2022	Closed		Hanger	958 S IOWA AVE	high grass and trash in driveway
9/21/2022	Closed		Hanger	415 E MADISON ST	junk at curb
9/20/2022	Closed		Hanger	1121 E 2ND ST	junk at curb
9/19/2022	Closed	called metal scrapper	Hanger	720 N C AVE	appliance at curb
9/19/2022	Closed		Hanger	1602 HIGHLAND AVE	high grass
9/19/2022	Closed		Hanger	1608 HIGHLAND AVE	high grass
9/19/2022	Closed		Hanger	717 N B AVE	high grass

Group Total: 33

Group: Open

10/11/2022	Open		Hanger	1205 N IOWA AVE	TV and appliances outside
10/11/2022	Open		Hanger	1207 N IOWA AVE	camper on grass
10/11/2022	Open		Hanger	1101 N IOWA AVE	Junk at curb furniture in driveway
10/10/2022	Open		Hanger	429 S MARION AVE	toilets at curb
10/10/2022	Open		Hanger	110 MCCREEDY DR	mattresses at curb
10/7/2022	Open	put door hanger on both apartments	Hanger	406 E WASHINGTON ST	junk vehicle mattress under outside steps
10/6/2022	Open		Hanger	840 S 9TH AVE	truck, trailer, and boat on grass
10/6/2022	Open		Hanger	915 PROSPECT PL	junk at curb
10/6/2022	Open		Hanger	903 S 3RD AVE	appliances by alley
10/6/2022	Open		Hanger	504 S 3RD AVE	high grass and furniture in yard
10/6/2022	Open		Hanger	426 S 3RD AVE	junk at curb
10/6/2022	Open	called landlord	Phone Call	108 E 2ND ST	mattresses in backyard
10/5/2022	Open		Email	607 S IOWA AVE	high grass
10/5/2022	Open		Hanger	903 E 3RD ST	high grass
10/5/2022	Open		Hanger	603 N 5TH AVE	parked on grass
10/5/2022	Open		Hanger	602 E 15TH ST	junk vehicle, trash, furniture
10/4/2022	Open		Hanger	1302 N MARION AVE	junk vehicle
10/4/2022	Open		Hanger	804 N IOWA AVE	stove on porch

9/30/2022	Open		Hanger	421 E 2ND ST	couch in backyard. open garbage bags in driveway
9/30/2022	Open		Hanger	1020 N IOWA AVE	parked on grass in backyard
9/29/2022	Open	sent email 10/4	Hanger	819 E VAN BUREN ST	appliances in driveway
9/28/2022	Open		Letter	620 N 4TH AVE	weeds and junk by alley parked on grass
9/28/2022	Open	contacted metal scrapper for junk at curb	Hanger	1025 N 4TH AVE	metal at curb, trailer on grass
9/28/2022	Open		Hanger	1115 N 3RD AVE	trailer and camper on grass
9/27/2022	Open	Took Pictures	Letter	320 W 5TH ST	high grass, weeds, vehicle on grass, hole in garage roof
9/27/2022	Open		Hanger	421 E JEFFERSON ST	vehicle/trailer on grass. junk at curb
9/27/2022	Open		Hanger	719 N IOWA AVE	junk vehicle
9/26/2022	Open	took picture	Letter	719 S 3RD AVE	junk vehicle
9/26/2022	Open	email landlord	Email	110 E MONROE ST	mattresses by garage
9/26/2022	Open		Hanger	620 S IOWA AVE	high grass
9/26/2022	Open		Hanger	2224 250TH ST	junk vehicles and high weeds
9/23/2022	Open	took pictures	Letter	720 N IOWA AVE	junk vehicle, park on grass, dead tree, garage roof
9/22/2022	Open	called realtor	Phone Call	815 N 7TH AVE	high grass
9/22/2022	Open		Email	316 S B AVE	neighbor complained on

					weeds and tree branches
9/20/2022	Open	took pictures	Letter	1021 E MAIN ST	indoor furniture outside
9/20/2022	Open	took pictures	Letter	1021 E MAIN ST	dead tree
9/19/2022	Open		Hanger	602 E 2ND ST	furniture at curb

Group Total: 37

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Total Records: 71

10/12/2022

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
OCTOBER 18, 2022**

POLICE	ACE-N-MORE	BUILDING MAINT/AMMO	501.58
	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES/LIGHTS	72.65
	BDH TECHNOLOGY LLC	IT SERVICE	538.00
	COBB OIL CO, INC.	FUEL	2,362.36
	COMFORT INN & SUITES	LODGING- KEPHART	364.00
	GALLS LLC	HOSTER/UNIFORM/WHISTLE	280.24
	INTOXIMETERS INC	PBT TESTING TANK	125.00
	IOWA LAW ENFORCMT ACADEMY	ILEA - BRDECKA	7,100.00
	IOWA PRISON INDUSTRIES	ILEA UNIFORMS	268.99
	KCTC	PHONE & INTERNET	324.12
	LESTER, JIM	MILEAGE REIMBURSEMENT	201.04
	O'REILLY AUTOMOTIVE INC	FILTERS & OIL	85.63
	SLEEP INN & SUITES	LODGING- CONFERENCE- LESTE	179.20
	VERIZON WIRELESS	WIRELESS SERVICE	912.52
	VISA-TCM BANK, N.A.	SUPPLIES FOR ILEA	11.96
		TOTAL	13,327.29
FIRE	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	77.73
	COBB OIL CO, INC.	FUEL	769.83
	KCTC	PHONE & INTERNET	206.98
	VERIZON WIRELESS	WIRELESS SERVICE	120.03
	VISA-TCM BANK, N.A.	CLOTHING AND SOFTWARE	128.25
		TOTAL	1,207.07
DEVELOP SERV	BRUNS, DAVID	INSPECTIONS	601.00
	IOWACE	FALL ED CONF- DUWA & JENNINGS	400.00
	IWORQ	SYSTEM SOFTWARE MANAGEMENT	2,500.00
	VERIZON WIRELESS	WIRELESS SERVICE	179.03
	WMPF GROUP LLC	LEGAL ADVERTISING	32.43
		TOTAL	3,712.46
LIBRARY	ACE-N-MORE	AIR FILTERS	63.24
	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00
	BAKER & TAYLOR	LIBRARY MATERIALS	1,459.37
	BLACKSTONE PUBLISHING	AUDIOBOOKS	104.83
	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	46.48
	CINTAS CORP LOC. 342	MATT SERVICE	75.40
	DEMCO INC	SUPPLIES	114.06
	FRANK MILLARD & CO	ROOF REPAIR	1,424.50
	IOWA RADIO PLUS	ADVERTISING	8.00
	KCII	ADVERTISING	97.32
	KCTC	PHONE & INTERNET	406.63
	OVERDRIVE, INC.	DIGITAL MATERIALS	417.66
	STAPLES BUSINESS ADVANTAGE	TONER	403.02
	USA TODAY	NEWSPAPER SUBSCRIPTION	386.77
	VISA-TCM BANK, N.A.	SUPPLIES, SOFTWARE, CONFERENCE	551.93
	WCDC INC	WINDOW WASHING	40.00
		TOTAL	5,639.21
PARKS	AERO RENTAL	AERATER RENTAL	660.00
	ACE ELECTRIC. INC	CENTRAL PARK ELECTRIC REPA	3,750.52
	ACE-N-MORE	SUPPLIES	414.22
	ALLIANT ENERGY	ALLIANT ENERGY	4,081.33
	AMAZON CAPITAL SERVICES	SUPPLIES	17.98
	BLUE MOON SATELLITES, LLC	PORTABLE TOILETS	345.00
	COBB OIL CO, INC.	FUEL	1,354.79
	KCTC	PHONE & INTERNET	331.48
	O'REILLY AUTOMOTIVE INC	OIL	16.98

PETERSON, JASON	LODGING-MILEAGE LEAGUE OF	286.33
ULINE	SUPPLIES	292.65
VISA-TCM BANK, N.A.	SUPPLIES/BATWING MOWER PARTS	507.17
WASH CO EXTENSION OFFICE	PESTICIDE CLASSES	70.00
	TOTAL	12,128.45

POOL	ALLIANT ENERGY	ALLIANT ENERGY	164.31
	KCTC	PHONE & INTERNET	85.94
	USA BLUEBOOK	VERTICAL SHOWER	269.28
		TOTAL	519.53

CEMETERY	ACE-N-MORE	SPRAYER FITTINGS	547.58
	ALLIANT ENERGY	ALLIANT ENERGY	21.99
	COBB OIL CO, INC.	FUEL	1,031.27
	DULTMEIER SALES LLC	HOSE/FITTINGS FOR HYDROSEE	396.12
	KCTC	PHONE & INTERNET	164.90
	VISA-TCM BANK, N.A.	PARTS AND TENT CHAIRS	180.53
		TOTAL	2,342.39

FINANCIAL ADMINISTRATI	ACCESS SYSTEMS	COPIER MAINTENANCE & COPIE	762.56
	ALBERT, KIRK	MILEAGE REIMBURSEMENT	129.38
	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	ALLIANT ENERGY	ALLIANT ENERGY	23.55
	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	25.25
	CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	88.00
	CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	48.90
	GOOGLE LLC	EMAIL SUBSCRIPTION	396.00
	IGRAPHIX, INC	NEWSLETTER PRINTING/POSTAGE	2,494.55
	IOWA ASSN. OF MUNICIPAL UTILITIES	4TH QTR SAFETY TRAINING	1,478.17
	IOWA LEAGUE OF CITIES	GUEST REGISTRATIONS	180.00
	IOWA RADIO PLUS	ADVERTISING	8.00
	KCII	ADVERTISING	389.28
	KCTC	PHONE & INTERNET	938.78
	PACE PAYMENT SYSTEMS	PACE ADMIN FEE	20.00
	ROSIEN, JARON	REIMBURSEMENT	160.15
	VERIZON WIRELESS	WIRELESS SERVICE	127.69
	VISA-TCM BANK, N.A.	WEBITE STORAGE	142.73
	WASH CO RECORDER	RECORDING PARKING ORDINANCE	66.00
	WASH COUNTY MINIBUS	LOST- SEPTEMBER 2022	20,358.34
	WMPF GROUP LLC	LEGAL ADVERTISING	545.23
		TOTAL	28,415.06

AIRPORT	BAUTISTA MIRANDA, YOLANDA	SEPTEMBER CLEANING	375.00
	KCII	ADVERTISING	97.32
	VERIZON WIRELESS	WIRELESS SERVICE	46.34
	VISA-TCM BANK, N.A.	ZOOM FEES	16.04
	WEST LAWN CARE	AIRPORT MOWING	2,265.00
	WINDSTREAM IOWA COMMUNICATIONS	OCTOBER SERVICE	197.21
		TOTAL	2,996.91

ROAD USE	BARCO MUNICIPAL PRODUCTS INC	SUPPLIES	280.87
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	577.00
	CHEMSEARCH FE	SUPPLIES	439.46
	COBB OIL CO, INC.	FUEL	1,809.84
	IDEAL READY MIX	CONCRETE PATCHES	6,849.43
	IOWA AUDIOLOGY & HEARING AID CENTERS	EMPLOYEE SCREENING	35.00
	IOWA PRISON INDUSTRIES	SIGNS	73.60
	MIDWEST WHEEL	GASKET	30.70
	NORSOLV SYSTEMS ENVIRONMENTAL SERVICES	OLD FILTER & ANTIFREEZE RE	321.75
	O'REILLY AUTOMOTIVE INC	TRANSMISSION FLUID	14.99
	SADLER POWER TRAIN	TOOLS	1,929.39
	VISA-TCM BANK, N.A.	POLY BUSHINGS FOR PLOW	84.63
	VOGEL TRAFFIC	CENTER LINE PAINTING	2,227.50

	WASHINGTON DISCOUNT TIRE WELLINGTON, EARL	TIRE REPAIR TOOLS TOTAL	100.53 184.00 14,958.69
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY TOTAL	12,497.48 12,497.48
HOTEL/MOTEL TAX	VISA-TCM BANK, N.A. VORTEX DIGITAL BUSINESS SOLUTIONS, INC	WEBSITE STORAGE WEB UPDATES TOTAL	136.50 720.00 720.00
UNIF COMM UR - BRI	BRIARWOOD PARTNERS, LLC	TIF REBATE TOTAL	21,965.01 21,965.01
CAPITAL PROJECTS	MARTIN GARDNER ARCHITECTURE	WOODLAWN GATES CONSTRUCTIO TOTAL	660.00 660.00
INDUSTRIAL DEVELOP	WEDG	WEDG SHARE 915 E TYLER TOTAL	3,638.75 3,638.75
SIDEWALK REPAIR	LYONS, THOMAS AND MARY	SIDEWALK REPLACEMENT REIMB TOTAL	768.00 768.00
RESIDENTIAL DEVELOP	WASH TITLE & GUARANTY CO	ABSTRACT TOTAL	2,940.00 2,940.00
TREE COMMITTEE	WASH CO CONSERVATION BOARD	TREE PLANTING DONATION TOTAL	1,000.00 1,000.00
K-9 PROGRAM	TOWN & COUNTRY VET CLINIC WASH VETERINARY CLINIC	BOARDING BOOSTER TOTAL	67.50 13.50 81.00
PARK GIFT	ACE-N-MORE MOSE LEVY CO INC WASHINGTON LUMBER	SHELTER PROJECT PAVILION PROJECT NORTH 18TH SHELTER PROJ FU TOTAL	230.16 308.00 2,034.68 2,572.84
LIBRARY GIFT	BAKER & TAYLOR VISA-TCM BANK, N.A.	LIBRARY MATERIALS PROGRAMMING TOTAL	306.85 487.96 306.85
WATER PLANT	ALLIANT ENERGY BARFIELD, VALERIE COBB OIL CO, INC. EPPERLY, RANDY GLOBAL PAYMENTS HALL, TIM IA DEPT OF REVENUE KCTC KLEIN, JESSICA LIECHTI, KELLY MORTON, ASHLEY OSMON, CONNER ROBERTS-CUPP, ANTHON SIMON, NICHOLAS	ALLIANT ENERGY WATER DEPOSIT REFUND FUEL MILEAGE REIMBURSEMENT DC/CC ADMIN FEE WATER DEPOSIT REFUND WET TAX PHONE & INTERNET WATER DEPOSIT REFUND WATER DEPOSIT REFUND WATER DEPOSIT REFUND WATER DEPOSIT REFUND WATER DEPOSIT REFUND WATER DEPOSIT REFUND	21,536.73 38.68 46.44 8.13 2,349.05 133.64 7,795.01 165.62 110.45 64.92 110.45 76.56 122.35 79.55

SOMMERS, CHRISTOPHER
 STURDEVANT, STACY
 TURNER, ANGELA
 ULIN, ZACHARY
 VERIZON WIRELESS
 WAKELAND, ETTA

WATER DEPOSIT REFUND 44.31
 WATER DEPOSIT REFUND 107.46
 WATER DEPOSIT REFUND 75.89
 WATER DEPOSIT REFUND 28.36
 WIRELESS SERVICE 46.34
 WATER DEPOSIT REFUND 44.13
TOTAL 32,984.07

WATER DISTRIBUTION

ACE-N-MORE
 ALL AMERICAN PEST CONTROL
 ALLIANT ENERGY
 APPLIED INDUSTRIAL TECHNOLOGIES
 COBB OIL CO, INC.
 DOUDS STONE LLC
 IDEAL READY MIX
 IOWA ONE CALL
 KCTC
 MOSE LEVY CO INC
 USA BLUEBOOK
 VERIZON WIRELESS
 WELLINGTON, EARL

BOOTS & GLOVES&TOOLS 823.88
 PEST CONTROL 35.00
 ALLIANT ENERGY 24.59
 SHOP DRILL BITS 287.07
 FUEL 149.99
 ROADSTONE 311.52
 CONCRETE PATCHES 2,418.45
 SERVICE 128.70
 PHONE & INTERNET 5.66
 TOE BOARDS FOR SIDEWALK 20.40
 SAFETY GLASSES 64.72
 WIRELESS SERVICE 84.35
 TOOLS 276.00
TOTAL 4,630.33

SEWER PLANT

ACE-N-MORE
 ALLIANT ENERGY
 COBB OIL CO, INC.
 DETECTION INSTRUMENTS CORPORATION
 EUROFINS ENVIRONMENT TESTING NC
 FRANK MILLARD & CO
 IA DEPT OF REVENUE
 IGRAPHIX, INC
 IOWA PRISON INDUSTRIES
 MID-AM RES. CHEMICAL CORP
 MORNING SUN FARM
 STATE HYGIENIC LAB
 STUTZMAN INC.
 USA BLUEBOOK
 VERIZON WIRELESS
 VISA-TCM BANK, N.A.
 WINDSTREAM IOWA COMMUNICATIONS

CLEANING SBR TANKS 167.72
 ALLIANT ENERGY 556.20
 FUEL 728.30
 H2S METER CALIBRATION 363.05
 CERTIFIED TESTING 1,773.90
 BACK FLOW PREVENTER TEST 797.00
 SALES TAX 6,980.61
 SHIPPING 15.75
 SIGNS 188.10
 LIFT STATION DE-GREASER 1,218.65
 OIL FILTERS- SERV FOR TRAC 291.96
 CERTIFIED TESTING 140.00
 SUCTION HOSE 395.80
 OVEN FOR LAB SUPPLIES 1,499.50
 WIRELESS SERVICE 134.02
 TOUR REFRESHMENTS, PUMP PARTS 156.93
 OCTOBER SERVICE 286.66
TOTAL 15,694.15

SEWER COLLECTION

ACE-N-MORE
 ALLIANT ENERGY
 COBB OIL CO, INC.
 DE BOEF GRINDING LLC
 KCTC
 VERIZON WIRELESS
 WASHINGTON DISCOUNT TIRE

JET REPAIR 12.38
 ALLIANT ENERGY 985.53
 FUEL 844.97
 BRUSH GRINDING 6,100.00
 PHONE & INTERNET 5.66
 WIRELESS SERVICE 92.68
 REPAIRS 622.23
TOTAL 8,663.45

SANITATION

JOHNSON COUNTY REFUSE INC
 WASH CO HUMANE SOCIETY

REFUSE AND RECYCLING SERVI 48,004.50
 SEPTEMBER COLLECTIONS 331.00
TOTAL 48,335.50

SELF INSURANCE

EMPLOYEE BENEFIT SYSTEMS

EBS ADMIN FEE 349.86
TOTAL 349.86

TOTAL 243,054.35

**CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
SEPTEMBER 30, 2022**

	9/1/2022					9/30/2022
FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	ENDING CASH BALANCE
001-GENERAL FUND	279,181.63	368,728.11	-	450,026.14	-	197,883.60
002-AIRPORT FUND	290,597.95	62,216.99	-	10,160.44	-	342,654.50
010-CHAMBER REIMBURSEMENT	8,762.15	19,274.46	-	19,988.44	-	8,048.17
011-MAIN STREET REIMBURSEMENT	2,784.22	4,286.07	-	7,156.74	-	(86.45)
012-WEDG REIMBURSEMENT	3,888.76	8,060.82	-	10,601.28	-	1,348.30
050-DOWNTOWN INCENTIVE GRANT	163,473.15	-	-	-	-	163,473.15
110-ROAD USE	555,197.73	118,737.39	-	147,332.49	-	526,602.63
112-EMPLOYEE BENEFITS	78.53	87,361.26	-	87,439.79	-	-
113-LIABILITY INSURANCE	-	-	-	-	-	-
114-EMERGENCY LEVY	6.33	7,047.13	-	7,053.46	-	-
121-LOCAL OPTION SALES TAX	-	135,938.56	-	81,433.34	-	54,505.22
122-LOST DEBT SERVICE	128,915.57	25,874.43	-	-	-	154,790.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	135,585.25	-	-	8,506.41	-	127,078.84
125-UNIF COMM UR-NE IND	-	6,094.15	-	-	-	6,094.15
126-SE RES UR	-	-	-	-	-	-
127-UNIF COMM UR - BRIARWOOD	-	-	-	-	-	-
128-URBAN RENEWAL AREA #3B/D	-	-	-	-	-	-
129-SC RES UR	-	10,999.20	-	-	-	10,999.20
130-URBAN RENEWAL AREA #3D	-	-	-	-	-	-
131-URBAN RENEWAL AREA #4	-	-	-	-	-	-
132-UNIF COMM UR - EBD	-	20,987.46	-	-	-	20,987.46
133-UNIF COMM UR-IRE	-	-	-	-	-	-
134-DOWNTOWN COMM UR	273.66	14,273.12	-	-	-	14,546.78
145-HOUSING REHABILITATION	13,716.32	36,139.00	-	69,949.00	-	(20,093.68)
146-LMI TIF SET-ASIDE	151,266.11	-	-	-	-	151,266.11
200-DEBT SERVICE	47,577.83	95,906.67	-	16,971.36	-	126,513.14
300-CAPITAL EQUIPMENT	147,053.70	-	-	-	-	147,053.70
301-CAPITAL PROJECTS FUND	(43,368.56)	4,272,513.40	-	1,020,285.11	-	3,208,859.73
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	398,997.29	177,855.98	-	-	-	576,853.27
308-INDUSTRIAL DEVELOPMENT	263,602.59	84,340.22	-	10,175.14	-	337,767.67
309-MUNICIPAL BUILDING	-	-	-	-	-	-
310-WELLNESS PARK	6,353.50	407.00	-	-	-	6,760.50
311-SIDEWALK REPAIR & REPLACE	88,946.86	-	-	896.00	-	88,050.86
312-TREE REMOVAL & REPLACE	23,988.59	-	-	1,240.00	-	22,748.59
315-RESIDENTIAL DEVELOPMENT	282,703.39	-	-	4,925.08	-	277,778.31
317-ARPA CAPITAL PROJECTS	990,339.09	131.98	-	11,100.00	-	979,371.07
325-BUILDING & FACILITY MAINT	13,524.60	-	-	-	-	13,524.60
510-MUNICIPAL BAND	4,743.03	-	-	-	-	4,743.03
520-DOG PARK	4,443.11	-	-	-	-	4,443.11
530-TREE COMMITTEE	16,391.74	-	-	30.00	-	16,361.74
535-NEIGHBORHOOD PRIDE	-	-	-	-	-	-
540-POLICE FORFEITURE	4,590.86	-	-	-	-	4,590.86
541-K-9 PROGRAM	2,714.57	-	-	205.97	-	2,508.60
545-SAFETY FUND	3,636.89	-	-	-	-	3,636.89
550-PARK GIFT	34,504.94	28,392.82	-	4,078.50	-	58,819.26
570-LIBRARY GIFT	352,878.50	891.43	-	146.69	-	353,623.24
580-CEMETERY GIFT	7,433.00	-	-	-	-	7,433.00
590-CABLE COMMISSION	-	-	-	-	-	-
600-WATER UTILITY	669,404.04	164,019.16	-	162,254.74	-	671,168.46
601-WATER DEPOSIT FUND	30,420.00	2,550.00	-	1,200.00	-	31,770.00
602-WATER SINKING	-	-	-	-	-	-
603-WATER CAPITAL PROJECTS	(77,334.70)	80,730.42	-	3,395.72	-	-
610-SANITARY SEWER	313,857.55	198,103.85	-	133,715.39	-	378,246.01
612-SEWER SINKING	-	-	-	-	-	-
613-SEWER CAPITAL PROJECTS	-	-	-	-	-	-
670-SANITATION	76,688.47	53,419.60	-	47,971.15	-	82,136.92
910-LIBRARY TRUST	-	-	-	-	-	-
950-SELF INSURANCE	459,358.52	9,242.38	-	2,217.62	-	466,383.28
951-UNEMPLOYMENT SELF INS	70,793.47	647.05	-	-	-	71,440.52
TOTAL BALANCE	6,007,140.23	6,095,170.11	-	2,320,456.00	-	9,781,854.34

Cash in Bank - Pooled Cash

Wash St. Bank - Operating Account	5,119,912.00 (1)
Wash St. Bank - Airport Fuel Account	-
Cash in Drawer	350.00
Investment in IPAIT	558,708.76
Wash St - Farm Mgmt Acct	199,185.07
Wash St Bank - CD 1/14/2019	521,340.83
Wash St Bank - CD 08/30/2018	269,141.10
Wash St Bank - ISC Account	3,113,216.58
TOTAL CASH IN BANK	9,781,854.34

Interest Rate

0.20%
N/A
0.20%
0.65%
0.65%
1.70%

(1) Washington State Bank	5,207,964.25
Outstanding Deposits & Checks/Wages payable	(88,052.25)
	5,119,912.00

**CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
SEPTEMBER 30, 2022**

FUND	7/1/2022 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	9/30/2022 ENDING CASH BALANCE
001-GENERAL FUND	1,022,613.53	485,899.72	-	1,310,629.65	-	197,883.60
002-AIRPORT FUND	358,953.40	172,775.96	-	189,074.86	-	342,654.50
010-CHAMBER REIMBURSEMENT	7,902.24	40,940.55	-	40,794.62	-	8,048.17
011-MAIN STREET REIMBURSEMENT	2,118.03	12,858.21	-	15,062.69	-	(86.45)
012-WEDG REIMBURSEMENT	2,584.82	24,182.46	-	25,418.98	-	1,348.30
050-DOWNTOWN INCENTIVE GRANT	163,473.15	-	-	-	-	163,473.15
110-ROAD USE	504,763.55	271,806.52	-	249,967.44	-	526,602.63
112-EMPLOYEE BENEFITS	-	91,405.64	-	91,405.64	-	-
113-LIABILITY INSURANCE	-	-	-	-	-	-
114-EMERGENCY LEVY	-	7,414.42	-	7,414.42	-	-
121-LOCAL OPTION SALES TAX	-	307,826.00	-	253,320.78	-	54,505.22
122-LOST DEBT SERVICE	-	154,790.00	-	-	-	154,790.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	122,812.24	19,999.20	-	15,732.60	-	127,078.84
125-UNIF COMM UR-NE IND	-	6,094.15	-	-	-	6,094.15
126-SE RES UR	-	-	-	-	-	-
127-UNIF COMM UR - BRIARWOOD	-	-	-	-	-	-
128-URBAN RENEWAL AREA #3B/D	-	-	-	-	-	-
129-SC RES UR	-	10,999.20	-	-	-	10,999.20
130-URBAN RENEWAL AREA #3D	-	-	-	-	-	-
131-URBAN RENEWAL AREA #4	-	-	-	-	-	-
132-UNIF COMM UR - EBD	-	20,987.46	-	-	-	20,987.46
133-UNIF COMM UR-IRE	-	-	-	-	-	-
134-DOWNTOWN COMM UR	-	14,546.78	-	-	-	14,546.78
145-HOUSING REHABILITATION	35,643.82	52,874.00	-	108,611.50	-	(20,093.68)
146-LMI TIF SET-ASIDE	151,266.11	-	-	-	-	151,266.11
200-DEBT SERVICE	56,467.63	100,766.87	-	30,721.36	-	126,513.14
300-CAPITAL EQUIPMENT	147,053.70	-	-	-	-	147,053.70
301-CAPITAL PROJECTS FUND	437,301.66	4,996,236.57	-	2,224,678.50	-	3,208,859.73
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	398,997.29	177,855.98	-	-	-	576,853.27
308-INDUSTRIAL DEVELOPMENT	255,745.84	101,818.61	-	19,796.78	-	337,767.67
309-MUNICIPAL BUILDING	-	-	-	-	-	-
310-WELLNESS PARK	6,353.50	407.00	-	-	-	6,760.50
311-SIDEWALK REPAIR & REPLACE	90,642.86	-	-	2,592.00	-	88,050.86
312-TREE REMOVAL & REPLACE	23,988.59	-	-	1,240.00	-	22,748.59
315-RESIDENTIAL DEVELOPMENT	278,930.49	13,882.76	-	15,034.94	-	277,778.31
317-ARPA CAPITAL PROJECTS	523,763.25	545,444.82	-	89,837.00	-	979,371.07
325-BUILDING & FACILITY MAINT	13,524.60	-	-	-	-	13,524.60
510-MUNICIPAL BAND	4,743.03	-	-	-	-	4,743.03
520-DOG PARK	4,443.11	-	-	-	-	4,443.11
530-TREE COMMITTEE	11,322.84	4,450.00	-	(588.90)	-	16,361.74
535-NEIGHBORHOOD PRIDE	-	-	-	-	-	-
540-POLICE FORFEITURE	4,590.86	-	-	-	-	4,590.86
541-K-9 PROGRAM	2,809.30	50.00	-	350.70	-	2,508.60
545-SAFETY FUND	2,636.89	1,000.00	-	-	-	3,636.89
550-PARK GIFT	32,135.30	30,762.46	-	4,078.50	-	58,819.26
570-LIBRARY GIFT	354,318.68	1,785.19	-	2,480.63	-	353,623.24
580-CEMETERY GIFT	7,433.00	-	-	-	-	7,433.00
590-CABLE COMMISSION	-	-	-	-	-	-
600-WATER UTILITY	495,798.75	558,479.68	-	383,109.97	-	671,168.46
601-WATER DEPOSIT FUND	30,835.00	6,600.00	-	5,665.00	-	31,770.00
602-WATER SINKING	-	-	-	-	-	-
603-WATER CAPITAL PROJECTS	-	80,730.42	-	80,730.42	-	-
610-SANITARY SEWER	188,444.50	594,743.22	-	404,941.71	-	378,246.01
612-SEWER SINKING	-	-	-	-	-	-
613-SEWER CAPITAL PROJECTS	-	8,512.66	-	8,512.66	-	-
670-SANITATION	67,068.52	160,928.90	-	145,860.50	-	82,136.92
910-LIBRARY TRUST	-	-	-	-	-	-
950-SELF INSURANCE	463,148.16	9,708.69	-	6,473.57	-	466,383.28
951-UNEMPLOYMENT SELF INS	73,505.00	676.40	-	2,740.88	-	71,440.52
TOTAL BALANCE	6,427,303.24	9,090,240.50	-	5,735,689.40	-	9,781,854.34

<u>Cash in Bank - Pooled Cash</u>	<u>Interest Rate</u>
Wash St. Bank - Operating Account	0.20%
Wash St. Bank - Airport Fuel Account	-
Cash in Drawer	350.00
Investment in IPAIT	558,708.76
Wash St - Farm Mgmt Acct	199,185.07
Wash St Bank - CD 1/14/2019	521,340.83
Wash St Bank - CD 08/30/2018	269,141.10
Wash St Bank - ISC Account	3,113,216.58
TOTAL CASH IN BANK	9,781,854.34

(1) Washington State Bank	5,207,964.25
Outstanding Deposits & Checks/Wages payable	(88,052.25)
	<u>5,119,912.00</u>

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City
Administrator*



City of Washington
*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

October 14, 2022

To: Mayor & City Council

From: Deanna McCusker
City Administrator

Re: Water Main Project

The Water Main Improvement Project was bid in September. The bids received for both the bid base and bid alternate no. 1 together were \$669,421 over the engineers probable cost estimate. Since there is only \$3,035,000 available for this project, staff reviewed possible options. After reviewing the options, it was determined that since \$600,000 in CDBG funds have been awarded for the base bid of doing East Main and a portion of West Madison we need to keep these areas in the project. Additionally, since we have obtained the necessary easements for the bid alternate of doing the rest of West Madison to Hwy 1 it makes sense to keep this in the project.

It is our recommendation that we remove the West Washington section from the project, which is a savings of \$559,426. Also, after reviewing the plans in more detail, we would also like to recommend that we remove the 10' bike trail that goes from F Ave to H Ave and replace it with a 5' sidewalk instead. This would reduce the project by \$30,000.

This leaves \$44,215 needed for the project. Council could consider using \$44,215 of ARPA funds or from the water fund.

So we will award the project as bid and then change order removing the West Washington section if council approves that.

RESOLUTION NO. 2022-____

**RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR 2022
WASHINGTON WATER MAIN IMPROVEMENT PROJECT**

WHEREAS, the construction project known as “2022 Washington Water Main Improvement Project: has been designed and publicized for bid, and bids were received on September 13, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section1. That the following bid for the construction of certain public improvements described in general as “2022 Washington Water Main Improvement Project” be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: Cornerstone Excavating, Inc.

Amount of Bid: \$3,3668,641.25

Section 2. That the Mayor and Clerk are hereby directed to execute contract & ancillary documents with the contractor for the construction of said public improvements.

PASSED AND APPROVED, this 18th day of October, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk



October 14, 2022

Mayor & City Council
City of Washington
215 Washington St.
Washington, IA 52353

2022 Washington Water Main Improvements Project - Recommendation of Award
FOX Ref No: 3424-20B.440

Dear Mayor and City Council:

The City of Washington received bids on September 13, 2022 for the 2022 Washington Water Main Improvements Project. The project consists of water main improvements which shall include, but not be limited to, approximately 5,900 LF of 8-inch trenched or trenchless water main, water services, 2,500 SY of PCC pavement removal and replacement, 2,300 SY of sidewalk or bike trail removal and/or installation, 2 acres of seeding, erosion control, and other associated work.

The City of Washington received two bids on the project. The Engineer's base bid opinion of probable construction cost is \$2,288,460. The Engineers bid alternate no. 1 opinion of probable construction cost is \$710,760. The bid tabulation Summary is attached for your reference.

The following is a summary of the bids received:

Contractor	Location	Base Bid	Bid Alternate No. 1
Cornerstone Excavating, Inc.	Washington, IA	\$3,018,089.25	\$650,552.00
DeLong Construction, Inc.	Washington, IA	\$3,103,359.00	\$881,125.00

A description of the project bid alternates is as follows:

- Bid Alternate No. 1 – 8-inch Water Main installation on W. Madison Street from Approximately US Hwy 1 to S. H Avenue.

The bids generally reflect the type of work that is to be completed and the bidding environment at this time.

FOX Strand contacted Cornerstone Excavating, Inc. to discuss their bid, schedule, equipment, and similar projects that they have completed in Iowa. Cornerstone Excavating, Inc. has found no errors in its review and the contract dates for substantial completion will give ample time for the work to be completed.

To evaluate their Bid, we discussed their current projects and reviewed their performance on previous projects. Cornerstone Excavating, Inc. has been in business since 2008 and has an office in Washington, Iowa. FOX Strand has worked with Cornerstone Excavating, Inc. on previous projects and they have demonstrated the ability to complete the work in general compliance with the contract documents.

Cornerstone Excavating, Inc. plans to utilize subcontractors to complete some of the work as follows:

-
- Con-Struct Inc.
 - Iowa Plains Signing, Inc.
 - Musson Brothers, Inc.

FOX Strand believes that Cornerstone Excavating, Inc. has a practical knowledge of the project scope, adequate equipment and personnel, sufficient schedule, and the financial resources to complete the work. Therefore, based on the bids received, FOX Strand recommends that the 2022 Washington Water Main Improvements Project be awarded to Cornerstone Excavating, Inc. for the total of the Base Bid and Bid Alternate No. 1 in the amount of **\$3,668,641.25**. We believe this represents the lowest responsive, responsible bid and is in the best interests of the project.

The City of Washington has discussed the possibility of removing by change order Division 12 of the contract to reduce the total project cost in the amount of \$559,426. The city will consider other cost saving measures as well. Cornerstone Excavating, Inc. has indicated that this will be acceptable and will generally not affect their remaining bid. In addition, a change order to remove Division 12 will not change the apparent low bidder if the city awards bid alternate no. 1.

Prior to the City of Washington approving the contract, the city's insurance counsel should review the contractor's insurance certificates along with performance and maintenance bonds for conformance with the City of Washington's requirements.

We have attached the Notice of Award for your use. If approved, please sign and return to FOX Strand. FOX Strand will then proceed with having the contract documents completed. Please contact me with any questions or comments regarding this recommendation.

Sincerely,

FOX Strand



Steven Soupir, P.E., CFM
Project Manager

*Attachments: Bid Tabulation
Notice of Award*

Bids Received: 11 A.M., September 13, 2022

FOX Strand
414 South 17th Street
Ames, IA 50010

2022 WASHINGTON WATER MAIN
IMPROVEMENTS
CITY OF WASHINGTON, IOWA
BID TABULATION BREAKDOWN

				Cornerstone Excavating, Inc. 1320 West Main Street Washington, IA 52353		DeLong Construction, Inc. 1320 North 8th Avenue Washington, IA 52353	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
Division 1 - General							
1.01	Compaction Testing	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 15,000.00	\$ 15,000.00
1.02	Construction Contingency (Allowance)	1	ALW	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
1.03	Temporary Mailbox Cluster	1	LS	\$ 975.00	\$ 975.00	\$ 3,500.00	\$ 3,500.00
1.04	Removals, Miscellaneous	1	LS	\$ 14,750.00	\$ 14,750.00	\$ 50,000.00	\$ 50,000.00
1.05	Remove And Replace Signage	1	LS	\$ 9,750.00	\$ 9,750.00	\$ 7,500.00	\$ 7,500.00
Division 2 - Earthwork							
2.01	Topsoil, Strip, Stockpile, Furnish, And Respread	1	LS	\$ 34,550.00	\$ 34,550.00	\$ 65,000.00	\$ 65,000.00
2.02	Unsuitable Soils, Removal And Replacement	50	CY	\$ 50.00	\$ 2,500.00	\$ 150.00	\$ 7,500.00
2.03	Clearing And Grubbing, Tree Removal, Tree Trimming	1	LS	\$ 34,950.00	\$ 34,950.00	\$ 18,500.00	\$ 18,500.00
Division 3 - Trench and Trenchless Construction							
3.01	Trench Foundation	50	TON	\$ 55.00	\$ 2,750.00	\$ 50.00	\$ 2,500.00
3.02	Replacement Of Unsuitable Backfill, Trench	50	CY	\$ 50.00	\$ 2,500.00	\$ 125.00	\$ 6,250.00
Division 4 - Sewers and Drains							
4.01	CCTV 8-Inch Sanitary Sewer, Pre Construction Service Locate	2,346	LF	\$ 7.75	\$ 18,181.50	\$ 4.00	\$ 9,384.00
4.02	CCTV 10-Inch Sanitary Sewer, Pre Construction Service Locate	746	LF	\$ 7.75	\$ 5,781.50	\$ 4.00	\$ 2,984.00

				Cornerstone Excavating, Inc. 1320 West Main Street Washington, IA 52353		DeLong Construction, Inc. 1320 North 8th Avenue Washington, IA 52353	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
4.03	CCTV 12-Inch Sanitary Sewer, Pre Construction Service Locate	10	LF	\$ 62.80	\$ 628.00	\$ 50.00	\$ 500.00
4.04	CCTV 4-Inch Sanitary Sewer W/Report, Post Construction Service Inspection	955	LF	\$ 7.75	\$ 7,401.25	\$ 5.00	\$ 4,775.00
4.05	CCTV 6-Inch Sanitary Sewer W/Report, Post Construction Service Inspection	832	LF	\$ 7.75	\$ 6,448.00	\$ 5.00	\$ 4,160.00
4.06	CCTV Inspection Reversal	5	EA	\$ 555.00	\$ 2,775.00	\$ 1,000.00	\$ 5,000.00
4.07	Sanitary Sewer Main Line, Heavy Cleaning	10	HR	\$ 325.00	\$ 3,250.00	\$ 1,000.00	\$ 10,000.00
4.08	Sanitary Sewer Main Line, Removal Of Heavy Roots	10	HR	\$ 325.00	\$ 3,250.00	\$ 1,000.00	\$ 10,000.00
4.09	Sanitary Sewer Main Line, Removal Of Heavy Scale	10	HR	\$ 325.00	\$ 3,250.00	\$ 1,000.00	\$ 10,000.00
4.10	Sanitary Sewer Main Line, Protruding Tap Cut	10	EA	\$ 1,200.00	\$ 12,000.00	\$ 1,000.00	\$ 10,000.00
4.11	Sanitary Sewer Debris Cutting Removal	10	HR	\$ 425.00	\$ 4,250.00	\$ 1,000.00	\$ 10,000.00
4.12	Remove & Replace Sanitary Service	20	EA	\$ 4,275.00	\$ 85,500.00	\$ 4,550.00	\$ 91,000.00
Division 5 - Water Main and Appurtenances							
5.01	Cap Existing Water Main In Place	19	EA	\$ 2,300.00	\$ 43,700.00	\$ 1,500.00	\$ 28,500.00
5.02	Removal Of Existing Water Main	30	LF	\$ 27.50	\$ 825.00	\$ 100.00	\$ 3,000.00
5.03	Remove And Salvage Existing Fire Hydrant	8	EA	\$ 1,750.00	\$ 14,000.00	\$ 1,000.00	\$ 8,000.00
5.04	Water Main, Connect To Existing, E. Main St. And N. 12Th Ave. Connection 1	1	LS	\$ 5,950.00	\$ 5,950.00	\$ 4,765.00	\$ 4,765.00
5.05	Water Main, Connect To Existing, E. Main St. And N. 12Th Ave. Connection 2	1	LS	\$ 6,550.00	\$ 6,550.00	\$ 4,765.00	\$ 4,765.00
5.06	Water Main, Connect To Existing, E. Main St. And N. 14Th Ave.	1	LS	\$ 15,025.00	\$ 15,025.00	\$ 14,750.00	\$ 14,750.00

				Cornerstone Excavating, Inc. 1320 West Main Street Washington, IA 52353		DeLong Construction, Inc. 1320 North 8th Avenue Washington, IA 52353	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
5.07	Water Main, Connect To Existing, E. Main St. And N. 15Th Ave.	1	LS	\$ 6,880.00	\$ 6,880.00	\$ 4,765.00	\$ 4,765.00
5.08	Water Main, Connect To Existing, W. Madison St. And S. H Ave.	1	LS	\$ 8,400.00	\$ 8,400.00	\$ 7,735.00	\$ 7,735.00
5.09	Water Main, Connect To Existing, W. Madison St.	1	LS	\$ 3,835.00	\$ 3,835.00	\$ 4,765.00	\$ 4,765.00
5.10	Water Main, Connect To Existing, W. Madison St. And S. G Ave.	1	LS	\$ 9,835.00	\$ 9,835.00	\$ 7,735.00	\$ 7,735.00
5.11	Water Main, Connect To Existing, W. Madison St. And S. F Ave.	1	LS	\$ 14,750.00	\$ 14,750.00	\$ 14,750.00	\$ 14,750.00
5.12	Water Main, Connect To Existing, W. Madison St. And S. D Ave.	1	LS	\$ 8,800.00	\$ 8,800.00	\$ 5,150.00	\$ 5,150.00
5.13	Water Main, Connect To Existing, W. Madison St. And S. C Ave.	1	LS	\$ 5,600.00	\$ 5,600.00	\$ 5,220.00	\$ 5,220.00
5.14	Tapping Valve Assembly, 4"X4"	2	EA	\$ 4,750.00	\$ 9,500.00	\$ 4,060.00	\$ 8,120.00
5.15	Tapping Valve Assembly, 8"X8"	1	EA	\$ 11,750.00	\$ 11,750.00	\$ 5,450.00	\$ 5,450.00
5.16	Tapping Valve Assembly, 12"X6"	1	EA	\$ 8,930.00	\$ 8,930.00	\$ 4,800.00	\$ 4,800.00
5.17	Tapping Valve Assembly, 12"X8"	4	EA	\$ 11,025.00	\$ 44,100.00	\$ 5,845.00	\$ 23,380.00
5.18	Water Main, 8-Inch, Case 1, Trenched	100	LF	\$ 79.00	\$ 7,900.00	\$ 80.00	\$ 8,000.00
5.19	Water Main, 8-Inch, Case 1, Trenched, Restrained Joint	232	LF	\$ 90.00	\$ 20,880.00	\$ 95.00	\$ 22,040.00
5.20	Water Main, 8-Inch, Case 1, Trenched Di, Nitrile Gaskets	1,150	LF	\$ 92.50	\$ 106,375.00	\$ 118.00	\$ 135,700.00
5.21	Water Main, 8-Inch, Case 1, Trenched Di, Nitrile Gaskets, Restrained Joint	245	LF	\$ 127.50	\$ 31,237.50	\$ 140.00	\$ 34,300.00
5.22	Water Main, 8-Inch, Case 2, Trenchless Pvc Or Di	100	LF	\$ 170.00	\$ 17,000.00	\$ 170.00	\$ 17,000.00

				Cornerstone Excavating, Inc. 1320 West Main Street Washington, IA 52353		DeLong Construction, Inc. 1320 North 8th Avenue Washington, IA 52353	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
5.23	Water Main, 8-Inch, Case 2, Trenchless Di, Nitrile Gaskets	1,160	LF	\$ 207.00	\$ 240,120.00	\$ 195.00	\$ 226,200.00
5.24	Water Main, 8-Inch, Case 3, Trenched Or Trenchless	670	LF	\$ 175.00	\$ 117,250.00	\$ 105.00	\$ 70,350.00
5.25	Water Main Service, 1-Inch Hardware, Connection To Existing	53	EA	\$ 875.00	\$ 46,375.00	\$ 1,650.00	\$ 87,450.00
5.26	Water Main Service Pipe, Trenched, 1-Inch Copper	208	LF	\$ 49.50	\$ 10,296.00	\$ 65.00	\$ 13,520.00
5.27	Water Main Service Pipe Trenchless, 1-Inch Copper	1,957	LF	\$ 56.00	\$ 109,592.00	\$ 75.00	\$ 146,775.00
5.28	Temporary Water Main Service (Contingency)	200	LF	\$ 43.00	\$ 8,600.00	\$ 125.00	\$ 25,000.00
5.29	Water Service Corporation	53	EA	\$ 400.00	\$ 21,200.00	\$ 890.00	\$ 47,170.00
5.30	Water Service Curb Stop And Box	53	EA	\$ 515.00	\$ 27,295.00	\$ 850.00	\$ 45,050.00
5.31	Water Main Service Pipe, Abandon Existing	53	EA	\$ 325.00	\$ 17,225.00	\$ 740.00	\$ 39,220.00
5.32	Fire Hydrant Assembly	10	EA	\$ 8,540.00	\$ 85,400.00	\$ 7,950.00	\$ 79,500.00
5.33	Water Main, 4-Inch Resilient Wedge Gate Valve	1	EA	\$ 1,850.00	\$ 1,850.00	\$ 2,230.00	\$ 2,230.00
5.34	Water Main, 6-Inch Resilient Wedge Gate Valve	1	EA	\$ 2,300.00	\$ 2,300.00	\$ 2,210.00	\$ 2,210.00
5.35	Water Main, 8-Inch Resilient Wedge Gate Valve	9	EA	\$ 3,005.00	\$ 27,045.00	\$ 3,220.00	\$ 28,980.00
5.36	Water Main, 12-Inch Resilient Wedge Gate Valve	1	EA	\$ 4,995.00	\$ 4,995.00	\$ 6,120.00	\$ 6,120.00
5.37	Remove Existing Water Main Valve	14	EA	\$ 625.00	\$ 8,750.00	\$ 850.00	\$ 11,900.00
5.38	Abandon Existing Water Main Valve In Place	1	EA	\$ 5,200.00	\$ 5,200.00	\$ 675.00	\$ 675.00

				Cornerstone Excavating, Inc. 1320 West Main Street Washington, IA 52353		DeLong Construction, Inc. 1320 North 8th Avenue Washington, IA 52353	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
5.39	Water Main Testing And Disinfection	1	LS	\$ 12,500.00	\$ 12,500.00	\$ 5,000.00	\$ 5,000.00
5.40	Water Main Disconnections	1	LS	\$ 23,550.00	\$ 23,550.00	\$ 10,000.00	\$ 10,000.00
5.41	Abandon Existing Water Main In Place, W/ Grout	10	LF	\$ 225.00	\$ 2,250.00	\$ 500.00	\$ 5,000.00
Division 6 - Structures for Sanitary and Storm Sewers							
6.01	Remove Existing Storm Sewer Intake	2	EA	\$ 2,500.00	\$ 5,000.00	\$ 2,300.00	\$ 4,600.00
6.02	Storm Sewer Intake, Sw-501	2	EA	\$ 7,150.00	\$ 14,300.00	\$ 5,200.00	\$ 10,400.00
Division 7 - Pavement and Appurtenances							
7.01	Sidewalk Removal And Disposal	675	SY	\$ 11.50	\$ 7,762.50	\$ 18.00	\$ 12,150.00
7.02	PCC Sidewalk, 5-Inch	1,122	SY	\$ 90.00	\$ 100,980.00	\$ 75.00	\$ 84,150.00
7.03	Pavement Removal And Disposal	1,513	SY	\$ 15.00	\$ 22,695.00	\$ 15.00	\$ 22,695.00
7.04	Removal Of Curb And Gutter	1,045	LF	\$ 15.00	\$ 15,675.00	\$ 20.00	\$ 20,900.00
7.05	PCC Full Depth Patch	1,520	SY	\$ 175.00	\$ 266,000.00	\$ 145.00	\$ 220,400.00
7.06	PCC Curb And Gutter, 30-Inch	966	LF	\$ 75.00	\$ 72,450.00	\$ 35.00	\$ 33,810.00
7.07	PCC Pavement Samples And Testing	1	LS	\$ 9,765.00	\$ 9,765.00	\$ 3,500.00	\$ 3,500.00
7.08	Detectable Warning Panels	332	SF	\$ 75.00	\$ 24,900.00	\$ 60.00	\$ 19,920.00
7.09	Ada Survey	21	EA	\$ 350.00	\$ 7,350.00	\$ 1,000.00	\$ 21,000.00
7.10	Driveway Pavement Removal And Disposal	449	SY	\$ 15.00	\$ 6,735.00	\$ 15.00	\$ 6,735.00

				Cornerstone Excavating, Inc. 1320 West Main Street Washington, IA 52353		DeLong Construction, Inc. 1320 North 8th Avenue Washington, IA 52353	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
7.11	PCC Commercial Driveway Pavement, 7.5-Inch	191	SY	\$ 175.00	\$ 33,425.00	\$ 100.00	\$ 19,100.00
7.12	PCC Residential Driveway Pavement, 6-Inch	261	SY	\$ 150.00	\$ 39,150.00	\$ 85.00	\$ 22,185.00
7.13	Painted Pavement Markings	1	LS	\$ 9,875.00	\$ 9,875.00	\$ 7,500.00	\$ 7,500.00
7.14	Removable Bollard	4	EA	\$ 5,225.00	\$ 20,900.00	\$ 950.00	\$ 3,800.00
Division 8 - Traffic Control							
8.01	Traffic Control & Staging	1	LS	\$ 15,300.00	\$ 15,300.00	\$ 15,000.00	\$ 15,000.00
Division 9 - Site Work							
9.01	Hydraulic Seeding, Fertilizing, And Mulching - Type 1	1.3	AC	\$ 10,250.00	\$ 13,325.00	\$ 8,000.00	\$ 10,400.00
9.02	Filter Sock	500	LF	\$ 7.00	\$ 3,500.00	\$ 5.00	\$ 2,500.00
9.03	Inlet Protection, Drop-In	14	EA	\$ 185.00	\$ 2,590.00	\$ 350.00	\$ 4,900.00
Division 11 - Miscellaneous							
11.01	Mobilization	1	LS	\$ 198,750.00	\$ 198,750.00	\$ 75,000.00	\$ 75,000.00
11.02	Exploratory Digging	1	LS	\$ 34,585.00	\$ 34,585.00	\$ 50,000.00	\$ 50,000.00
11.03	Maintenance Of Solid Waste Collection	1	LS	\$ 9,850.00	\$ 9,850.00	\$ 5,000.00	\$ 5,000.00
Division 12 - Washington Blvd.							
12.01	Cap Existing Water Main In Place	7	EA	\$ 1,680.00	\$ 11,760.00	\$ 2,000.00	\$ 14,000.00
12.02	Tapping Valve Assembly, 4"x4"	2	EA	\$ 5,150.00	\$ 10,300.00	\$ 4,050.00	\$ 8,100.00
12.03	Tapping Valve Assembly, 12"x8"	2	EA	\$ 10,075.00	\$ 20,150.00	\$ 5,900.00	\$ 11,800.00
12.04	Water Main, 8-Inch, Case 2, Trenchless PVC Or Di	848	LF	\$ 220.00	\$ 186,560.00	\$ 168.00	\$ 142,464.00

				Cornerstone Excavating, Inc. 1320 West Main Street Washington, IA 52353		DeLong Construction, Inc. 1320 North 8th Avenue Washington, IA 52353	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
12.05	Water Main Service, 1-Inch Hardware, Connection To Existing	18	EA	\$ 490.00	\$ 8,820.00	\$ 1,650.00	\$ 29,700.00
12.06	Water Main Service Pipe Trenchless, 1-Inch Copper	869	LF	\$ 80.00	\$ 69,520.00	\$ 75.00	\$ 65,175.00
12.07	Water Main Service Pipe Trenched, 1-Inch Copper	30	LF	\$ 57.00	\$ 1,710.00	\$ 115.00	\$ 3,450.00
12.08	Water Service Curb Stop & Box	18	EA	\$ 475.00	\$ 8,550.00	\$ 1,175.00	\$ 21,150.00
12.09	Water Main Service Pipe, Abandon Existing	18	EA	\$ 375.00	\$ 6,750.00	\$ 750.00	\$ 13,500.00
12.10	Fire Hydrant Assembly	1	EA	\$ 8,540.00	\$ 8,540.00	\$ 7,870.00	\$ 7,870.00
12.11	Water Main, 8-Inch Resilient Wedge Gate Valve	2	EA	\$ 3,600.00	\$ 7,200.00	\$ 3,220.00	\$ 6,440.00
12.12	Sidewalk Removal And Disposal	114	SY	\$ 14.50	\$ 1,653.00	\$ 25.00	\$ 2,850.00
12.13	PCC Sidewalk, 5-Inch	115	SY	\$ 300.00	\$ 34,500.00	\$ 75.00	\$ 8,625.00
12.14	Pavement Removal And Disposal	184	SY	\$ 14.50	\$ 2,668.00	\$ 30.00	\$ 5,520.00
12.15	Brick Paver Removal And Salvage	25	SY	\$ 325.00	\$ 8,125.00	\$ 500.00	\$ 12,500.00
12.16	Removal Of Curb And Gutter	40	LF	\$ 32.50	\$ 1,300.00	\$ 30.00	\$ 1,200.00
12.17	Driveway Pavement Removal And Disposal	25	SY	\$ 22.00	\$ 550.00	\$ 45.00	\$ 1,125.00
12.18	PCC Full Depth Patch	126	SY	\$ 175.00	\$ 22,050.00	\$ 165.00	\$ 20,790.00
12.19	PCC Curb And Gutter, 30-Inch	40	LF	\$ 75.00	\$ 3,000.00	\$ 85.00	\$ 3,400.00
12.20	Brick Paver Patch, Restoration Of Existing Pavers	65	SY	\$ 223.00	\$ 14,495.00	\$ 500.00	\$ 32,500.00

				Cornerstone Excavating, Inc. 1320 West Main Street Washington, IA 52353		DeLong Construction, Inc. 1320 North 8th Avenue Washington, IA 52353	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
12.21	PCC Residential Driveway Pavement, 6-Inch	26	SY	\$ 150.00	\$ 3,900.00	\$ 145.00	\$ 3,770.00
12.22	Hydraulic Seeding, Fertilizing, And Mulching - Type 1	0.50	AC	\$ 8,500.00	\$ 4,250.00	\$ 12,500.00	\$ 6,250.00
12.23	Compaction Testing	1	LS	\$ 6,225.00	\$ 6,225.00	\$ 15,000.00	\$ 15,000.00
12.24	Removals, Miscellaneous	1	LS	\$ 10,250.00	\$ 10,250.00	\$ 50,000.00	\$ 50,000.00
12.25	Remove And Replace Signage	1	LS	\$ 4,585.00	\$ 4,585.00	\$ 7,500.00	\$ 7,500.00
12.26	Topsoil, Strip, Stockpile, Furnish, And Respread	1	LS	\$ 12,500.00	\$ 12,500.00	\$ 65,000.00	\$ 65,000.00
12.27	Clearing And Grubbing, Tree Removal, Tree Trimming	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 18,500.00	\$ 18,500.00
12.28	Water Main, Connect To Existing, W. Washington Blvd And S. F Ave.	1	LS	\$ 10,500.00	\$ 10,500.00	\$ 9,500.00	\$ 9,500.00
12.29	Water Main, Connect To Existing, W. Washington Blvd And S. D Ave.	1	LS	\$ 10,500.00	\$ 10,500.00	\$ 11,310.00	\$ 11,310.00
12.30	Pcc Pavement Samples And Testing	1	LS	\$ 5,500.00	\$ 5,500.00	\$ 3,500.00	\$ 3,500.00
12.31	Traffic Control & Staging	1	LS	\$ 5,500.00	\$ 5,500.00	\$ 3,500.00	\$ 3,500.00
12.32	Mobilization	1	LS	\$ 25,500.00	\$ 25,500.00	\$ 75,000.00	\$ 75,000.00
12.33	Exploratory Digging	1	LS	\$ 7,850.00	\$ 7,850.00	\$ 50,000.00	\$ 50,000.00
12.34	Water Main Testing And Disinfection	1	LS	\$ 5,500.00	\$ 5,500.00	\$ 3,500.00	\$ 3,500.00
12.35	Water Main Disconnections	1	LS	\$ 4,865.00	\$ 4,865.00	\$ 10,000.00	\$ 10,000.00
12.36	Water Main Casing With Watertight End Seals, Dip, 8-Inch	20	LF	\$ 315.00	\$ 6,300.00	\$ 650.00	\$ 13,000.00

				Cornerstone Excavating, Inc. 1320 West Main Street Washington, IA 52353		DeLong Construction, Inc. 1320 North 8th Avenue Washington, IA 52353	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
Division 13 - Bike Trail							
13.01	PCC Bike Trail, 6.5-Inch	734	SY	\$ 80.00	\$ 58,720.00	\$ 98.00	\$ 71,932.00
13.02	ADA Survey	4	EA	\$ 350.00	\$ 1,400.00	\$ 1,000.00	\$ 4,000.00
13.03	Detectable Warning Panels	95	SF	\$ 75.00	\$ 7,125.00	\$ 60.00	\$ 5,700.00
ENGINEER'S COMPUTED TOTAL ITEMS NO. 1.01 THROUGH 13.03					\$ 3,018,089.25		\$ 3,103,359.00
CONTRACTOR'S COMPUTED TOTAL ITEMS NO. 1.01 THROUGH 13.03					*\$3,018,119.25		\$ 3,103,359.00

*CONTRACTOR'S COMPUTED TOTAL

Reviewed by 

Bids Received: 11 A.M., September 13, 2022

FOX Strand
414 South 17th Street
Ames, IA 50010

2022 WASHINGTON WATER MAIN
IMPROVEMENTS
CITY OF WASHINGTON, IOWA
BID ALTERNATIVE NO. 1 BREAKDOWN

				Cornerstone Excavating, Inc. 1320 West Main Street Washington, IA 52353		DeLong Construction, Inc. 1320 North 8th Avenue Washington, IA 52353	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
A1.01	Compaction Testing	1	LS	\$ 7,750.00	\$ 7,750.00	\$ 10,000.00	\$ 10,000.00
A1.02	Removals, Miscellaneous	1	LS	\$ 10,350.00	\$ 10,350.00	\$ 50,000.00	\$ 50,000.00
A1.03	Remove And Replace Signage	1	LS	\$ 5,500.00	\$ 5,500.00	\$ 10,000.00	\$ 10,000.00
A1.04	CCTV 8-Inch Sanitary Sewer, Pre Construction Service Locate	870	LF	\$ 8.25	\$ 7,177.50	\$ 4.00	\$ 3,480.00
A1.05	CCTV 4-Inch Sanitary Sewer W/Report, Post Construction Service Inspection	315	LF	\$ 8.25	\$ 2,598.75	\$ 5.00	\$ 1,575.00
A1.06	CCTV 6-Inch Sanitary Sewer W/Report, Post Construction Service Inspection	315	LF	\$ 8.25	\$ 2,598.75	\$ 5.00	\$ 1,575.00
A1.07	CCTV Inspection Reversal	3	EA	\$ 540.00	\$ 1,620.00	\$ 1,000.00	\$ 3,000.00
A1.08	Sanitary Sewer Main Line, Heavy Cleaning	10	HR	\$ 355.00	\$ 3,550.00	\$ 1,000.00	\$ 10,000.00
A1.09	Sanitary Sewer Main Line, Removal Of Heavy Roots	10	HR	\$ 325.00	\$ 3,250.00	\$ 1,000.00	\$ 10,000.00
A1.10	Sanitary Sewer Main Line, Removal Of Heavy Scale	10	HR	\$ 325.00	\$ 3,250.00	\$ 1,000.00	\$ 10,000.00
A1.11	Sanitary Sewer Main Line, Protruding Tap Cut	10	EA	\$ 1,200.00	\$ 12,000.00	\$ 1,000.00	\$ 10,000.00
A1.12	Sanitary Sewer Debris Cutting Removal	10	HR	\$ 425.00	\$ 4,250.00	\$ 1,000.00	\$ 10,000.00

				Cornerstone Excavating, Inc. 1320 West Main Street Washington, IA 52353		DeLong Construction, Inc. 1320 North 8th Avenue Washington, IA 52353	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
A1.13	Cap Existing Water Main In Place	2	EA	\$ 1,900.00	\$ 3,800.00	\$ 2,000.00	\$ 4,000.00
A1.14	Removal Of Existing Water Main	40	LF	\$ 47.50	\$ 1,900.00	\$ 100.00	\$ 4,000.00
A1.15	Removal Of Existing Water Main Valve	3	EA	\$ 2,200.00	\$ 6,600.00	\$ 850.00	\$ 2,550.00
A1.16	Remove And Salvage Existing Fire Hydrant	2	EA	\$ 1,700.00	\$ 3,400.00	\$ 1,000.00	\$ 2,000.00
A1.17	Water Main, Connect To Existing, W. Madison St. And Hwy 1	1	LS	\$ 4,500.00	\$ 4,500.00	\$ 10,000.00	\$ 10,000.00
A1.18	Water Main, Connect To Existing, W. Madison St. And S. H Ave.	1	LS	\$ 9,765.00	\$ 9,765.00	\$ 8,000.00	\$ 8,000.00
A1.19	Tapping Valve Assembly, 12"X8"	1	EA	\$ 10,475.00	\$ 10,475.00	\$ 6,850.00	\$ 6,850.00
A1.20	Water Main, Installation Case 1, Trenched Di W/ Nitrile Gaskets	30	LF	\$ 84.50	\$ 2,535.00	\$ 300.00	\$ 9,000.00
A1.21	Water Main, Installation Case 2, Trenchless Di W/ Nitrile Gaskets	1,348	LF	\$ 99.25	\$ 133,789.00	\$ 195.00	\$ 262,860.00
A1.22	Water Main, Installation Case 3, Trenched Or Trechless Di W/ Nitrile Gaskets	10	LF	\$ 115.00	\$ 1,150.00	\$ 565.00	\$ 5,650.00
A1.23	Water Main Service, 1-Inch Hardware, Connection To Existing	19	EA	\$ 715.00	\$ 13,585.00	\$ 1,650.00	\$ 31,350.00
A1.24	Water Main Service Pipe, Trenched, 1-Inch Copper	84	LF	\$ 49.50	\$ 4,158.00	\$ 80.00	\$ 6,720.00
A1.25	Water Main Service Pipe Trenchless, 1-Inch Copper	615	LF	\$ 54.50	\$ 33,517.50	\$ 75.00	\$ 46,125.00
A1.26	Temporary Water Main Service, Contingency	100	LF	\$ 43.00	\$ 4,300.00	\$ 155.00	\$ 15,500.00
A1.27	Water Service Corporation	19	EA	\$ 325.00	\$ 6,175.00	\$ 815.00	\$ 15,485.00

				Cornerstone Excavating, Inc. 1320 West Main Street Washington, IA 52353		DeLong Construction, Inc. 1320 North 8th Avenue Washington, IA 52353	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
A1.28	Water Service Curb Stop And Box	19	EA	\$ 375.00	\$ 7,125.00	\$ 855.00	\$ 16,245.00
A1.29	Water Main Service Pipe, Abandon Existing	19	EA	\$ 325.00	\$ 6,175.00	\$ 750.00	\$ 14,250.00
A1.30	Fire Hydrant Assembly	6	EA	\$ 9,550.00	\$ 57,300.00	\$ 8,000.00	\$ 48,000.00
A1.31	Water Main, 8-Inch Resilient Wedge Gate Valve	1	EA	\$ 2,950.00	\$ 2,950.00	\$ 3,250.00	\$ 3,250.00
A1.32	Abandon Existing Water Main Valve In Place	2	EA	\$ 5,150.00	\$ 10,300.00	\$ 700.00	\$ 1,400.00
A1.33	Water Main Testing And Disinfection	1	LS	\$ 7,065.00	\$ 7,065.00	\$ 5,000.00	\$ 5,000.00
A1.34	Water Main Disconnections	1	LS	\$ 10,700.00	\$ 10,700.00	\$ 10,000.00	\$ 10,000.00
A1.35	Sidewalk Removal And Disposal	87	SY	\$ 30.00	\$ 2,610.00	\$ 20.00	\$ 1,740.00
A1.36	PCC Sidewalk, 5-Inch	293	SY	\$ 300.00	\$ 87,900.00	\$ 85.00	\$ 24,905.00
A1.37	Pavement Removal And Disposal	53	SY	\$ 30.00	\$ 1,590.00	\$ 25.00	\$ 1,325.00
A1.38	Removal Of Curb And Gutter	81	LF	\$ 27.50	\$ 2,227.50	\$ 30.00	\$ 2,430.00
A1.39	PCC Full Depth Patch	69	SY	\$ 400.00	\$ 27,600.00	\$ 185.00	\$ 12,765.00
A1.40	PCC Curb And Gutter, 30-Inch	81	LF	\$ 75.00	\$ 6,075.00	\$ 50.00	\$ 4,050.00
A1.41	PCC Pavement Samples And Testing	1	LS	\$ 6,500.00	\$ 6,500.00	\$ 3,500.00	\$ 3,500.00
A1.42	Detectable Warning Panels	1	SF	\$ 75.00	\$ 75.00	\$ 100.00	\$ 100.00

				Cornerstone Excavating, Inc. 1320 West Main Street Washington, IA 52353		DeLong Construction, Inc. 1320 North 8th Avenue Washington, IA 52353	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
A1.43	ADA Survey	1	EA	\$ 350.00	\$ 350.00	\$ 1,000.00	\$ 1,000.00
A1.44	Driveway Pavement Removal And Disposal	158	SY	\$ 30.00	\$ 4,740.00	\$ 25.00	\$ 3,950.00
A1.45	PCC Commercial Driveway Pavement, 7.5-Inch	138	SY	\$ 175.00	\$ 24,150.00	\$ 115.00	\$ 15,870.00
A1.46	PCC Residential Driveway Pavement, 6-Inch	3	SY	\$ 1,500.00	\$ 4,500.00	\$ 500.00	\$ 1,500.00
A1.47	Traffic Control & Staging	1	LS	\$ 11,500.00	\$ 11,500.00	\$ 15,000.00	\$ 15,000.00
A1.48	Hydraulic Seeding, Fertilizing, And Mulching - Type 1	0.30	AC	\$ 10,000.00	\$ 3,000.00	\$ 25,000.00	\$ 7,500.00
A1.49	Filter Sock	100	LF	\$ 7.00	\$ 700.00	\$ 10.00	\$ 1,000.00
A1.50	Inlet Protection, Drop-In	5	EA	\$ 185.00	\$ 925.00	\$ 350.00	\$ 1,750.00
A1.51	Mobilization	1	LS	\$ 19,850.00	\$ 19,850.00	\$ 45,000.00	\$ 45,000.00
A1.52	Exploratory Digging	1	LS	\$ 5,250.00	\$ 5,250.00	\$ 50,000.00	\$ 50,000.00
A1.53	Abandon Existing Water Main In Place, W/ Grout	1,195	LF	\$ 30.00	\$ 35,850.00	\$ 25.00	\$ 29,875.00
ENGINEER'S COMPUTED TOTAL ITEMS NO. A1.01 THROUGH A1.53					\$ 650,552.00		\$ 881,125.00
CONTRACTOR'S COMPUTED TOTAL ITEMS NO. A1.01 THROUGH A1.53					\$ 650,552.00		\$ 881,125.00

Reviewed by



NOTICE OF AWARD

Date of Issuance:

Owner: City of Washington

Owner's Project No.:

Engineer: FOX Strand

Engineer's Project No.: 3434-20B

Project: 2022 Washington Water Main Improvements

Contract Name:

Bidder: Cornerstone Excavating, Inc.

Bidder's Address: 1320 West Main Street, Washington, IA 52353

You are notified that Owner has accepted your Bid dated September 13, 2022 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

2022 Washington Water Main Improvements

The Contract Price of the awarded Contract is \$3,668,641.25. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

Three [3] unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☒ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner three [3] counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of Washington

By (signature): _____

Name (printed): _____

Title: _____

Copy: Engineer

RESOLUTION NO. 2022-__

**A RESOLUTION AUTHORIZING TAX ABATEMENT
UNDER THE WASHINGTON URBAN REVITALIZATION PLAN
FOR WASHINGTON, IOWA**

WHEREAS, the City of Washington, Iowa, has a property tax exemption for improvements under the provisions of the Washington Urban Revitalization Plan adopted by the City Council of the City of Washington, Iowa; and

WHEREAS, all qualified real estate assessed as residential property is eligible to receive a one hundred percent exemption from taxation on the first seventy-five thousand dollars of actual value added by the improvements with the exemption for a period of three years; and

WHEREAS, improvements must increase the assessed value by a minimum of ten percent; and

WHEREAS, the attached application for 1628 & 1630 Highland Avenue, a residential duplex, owned by MSJ LLC, Parcel ID 1108411006, has been completed and reviewed by staff and is recommended for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the attached application and submit it to the Washington County Assessor.

Passed and Approved this 18th day of October, 2022.

Jaron Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

**APPLICATION FOR TAX ABATEMENT UNDER THE
WASHINGTON URBAN REVITALIZATION PLAN FOR
WASHINGTON, IOWA**

_____ Prior Approval for Intended Improvements

_____ Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE WASHINGTON URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA

The Washington Urban Revitalization Plan allows property tax exemptions as follows:

Residential

All qualified real estate assessed as residential property is eligible to receive a one hundred percent (100%) exemption from taxation on the first seventy-five thousand dollars (\$75,000) of actual value added by the improvements. The exemption is for a period of three (3) years. Improvements must increase the assessed value by a minimum of 10%.

Commercial/Industrial

All qualified real estate assessed as commercial and/or industrial property is eligible to receive a partial exemption from taxation on the actual value added by the improvements. The exemption is for a period of five (5) years. Improvements must increase the assessed value by a minimum of 10%. The amount of the partial exemption is equal to a percent of the actual value added by the improvements, determined as follows:

- 1) First Year – 75% Exemption
- 2) Second year – 60% Exemption
- 3) Third Year – 45% Exemption
- 4) Fourth Year – 30% Exemption
- 5) Fifth Year – 15% Exemption

Commercial includes property that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes.

In order to be eligible, the property must be located in the Washington Revitalization Area. A map is available for inspection at City Hall.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1st following the year that the improvements are first assessed for taxation.

Address of Property: 1628-1630 Highland Ave. Washington, IA. 52353

Legal Description: 26 Washington Housing Initiative ADD

Title Holder or Contract Buyer: MSJ, LLC

Address of Owner (if different than above): 1075 Marion Ave Washington, IA

Phone Number (to be reached during the day): Jeff Hazlett - 319-461-4810

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to _____ [insert date of adoption of the Plan]? Yes ☐ No ☒

Existing Property Use: ☒ Residential ☐ Commercial ☐ Industrial ☐ Vacant

Proposed Property Use: Residential - Duplex

Nature of Improvements: ☒ New Construction ☐ Addition ☐ General Improvements

Specify: _____

Permit Number(s) from the City of 200369 Building Department

Date Permit(s) Issued: 10/2/20

Permit(s) Valuation: \$100,000 [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: 4/1/21

Estimated or Actual Cost of Improvements:

\$100,000

Signature:

Jeff Hazlett

Name (Printed)

Jeff Hazlett

Title:

Managing Partner

Company:

MST, LLC

Date:

10/3/22

FOR CITY USE

CITY COUNCIL	Application Approved/Disapproved
	Reason (if disapproved)
	Date _____ Resolution No. _____
	Attested by the City Clerk _____
ASSESSOR	Present Assessed Value of Structure _____
	Assessed Value with Improvements _____
	Eligible or Noneligible for Tax Abatement _____
	Assessor _____ Date _____

* Example: To receive a full 5 year exemption on Improvements that were first fully assessed on 1-1-2012, the property owner must file the application with the City no later than 2-1-2014.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the WASHINGTON URBAN REVITALIZATION PLAN, available at City Hall.

ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION

This Application is to be forwarded by the City to the County Assessor by March 1.

Jaron P. Rosien, Mayor
Brent Hinson, City Administrator
Illa Earnest, City Clerk
Kevin Olson, City Attorney



215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Residential Building Permit

Permit Number: 200369
Property Address: 1628 Highland Ave.

Project Cost: 100000
Issue Date: 10/02/2020
Expiration Date: 05/19/2021

Job Description: New Duplex

Owner:
MSJ, LLC
107 S. Marion Ave.
Washington, IA 52353
jeff@elliottrealtygroup.com

Contractor:
Scott Goodwin Construction
2266 Hwy 1 and 92
Washington IA 52353

Fees	Amount	Payments	Account Paid
Building Zoning Permit Fee	\$645.94		
Total Fee:	\$645.94		Total Paid: \$0.00

Notes:

A handwritten signature in black ink, appearing to read "Jeff Duwa".

Issued By Jeff Duwa

11/20/2020
Date

*Jaron P. Rosien, Mayor
Brent Hinson, City Administrator
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Residential Building Permit

Permit Number: 200370
Property Address: 1630 Highland Ave
Job Description: New Duplex

Project Cost: 100000
Issue Date: 10/02/2020
Expiration Date: 05/19/2021

Owner:
MSJ, LLC
107 S Marion Ave
Washington, IA 52353
jeff@elliottrealtygroup.com

Contractor:
Scott Goodwin Construction
2266 Hwy 1 and 92
Washington IA 52353

Fees	Amount	Payments	Account Paid
Building Zoning Permit Fee	\$645.94		
Total Fee: \$645.94			Total Paid: \$0.00

Notes:

Issued By Jeff Duwa

11/20/2020
Date



Washington Police Department

James Lester, Chief of Police
215 East Washington Street
Washington, Iowa 52353
Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

October 7, 2022

Lyle Hansen
Lieutenant

To: Mayor & City Council

Shamus Altenhofen
Lieutenant

Cc: Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Hart, City Clerk

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Ref.: Resolution and 28E Agreement for Parking Ticket Enforcement with
Washington County

Brian VanWilligen
Investigator

As mentioned during the process of amending Chapter 70 Traffic Code
Enforcement Procedures, I am presenting for Council review and approval a 28E
Agreement with the Washington County Treasurer.

Eric Kephart
K-9 Handler

This agreement as outlined in the new Ordinance provides the Police Department
with an alternative method of collecting unpaid parking tickets that are more than
ninety (90) days overdue by submitting the owner's name and information to the
Washington County Treasurer and requesting they place a "Stop" on the vehicle's
registration renewal until the unpaid fines are paid.

Seth Adam
Police Officer

Aaron Kephart
Police Officer

Tanner Lavelly
Police Officer

I am requesting the City Council approve the attached Resolution and 28E
Agreement and authorize the Mayor to sign.

Christopher Raymer
Police Officer

Mia Brdecka
Police Officer

Respectfully,

Jim Lester
Chief of Police

RESOLUTION No. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASHINGTON,
IOWA, APPROVING THE CHAPTER 28E AGREEMENT – PARKING TICKET
ENFORCEMENT AGREEMENT BETWEEN THE CITY OF WASHINGTON,
IOWA AND THE COUNTY OF WASHINGTON, IOWA**

WHEREAS, there is presented the Chapter 28E Agreement – Parking Ticket Enforcement Agreement between the City of Washington, Iowa and the County of Washington, Iowa, which is attached as Exhibit A to this resolution and incorporated by reference; and

WHEREAS, the City Council finds that the approval and execution of this Agreement will serve the public interest.

NOW BE IT THEREFORE RESOLVED by the Washington City Council as follows:

1. The Washington City Council hereby approves the Chapter 28E Agreement – Parking Ticket Enforcement Agreement between the City of Washington, Iowa and the County of Washington, Iowa which is attached as Exhibit A to this Resolution.
2. The Mayor is hereby authorized to execute the Chapter 28E Agreement – Parking Ticket Enforcement Agreement between the City of Washington, Iowa and the County of Washington, Iowa on behalf of the City of Washington, Iowa.
3. Any resolution or part thereof in conflict or inconsistent with this resolution is repealed.

Adopted and approved this _____ day of _____, 2022, by the following recorded vote:

Aye _____

Nay _____

Absent/Abstain _____

ATTEST:

Jaron Rosien, Mayor
City of Washington

Sally Hart, City Clerk
City of Washington

EXHIBIT A

CHAPTER 28E AGREEMENT

PARKING TICKET ENFORCEMENT AGREEMENT BETWEEN THE CITY OF WASHINGTON, IOWA AND THE COUNTY OF WASHINGTON, IOWA

This Agreement is made pursuant to Chapter 28E of the Code of Iowa between the City of Washington, Iowa and the County of Washington, Iowa.

WHEREAS Iowa Code Section 331.553(8) provides that a County Treasurer may enter into an agreement under Iowa Code 28E to enforce payment of delinquent parking tickets on behalf of a City in conjunction with renewal of motor vehicle registrations pursuant to Iowa Code Sections 321.40(8) and 321.236; and

WHEREAS the City of Washington, Iowa, and Washington County wish to enter into such an agreement for the collection or enforcement of delinquent parking tickets owed to the City of Washington;

NOW, THEREFORE, the City of Washington and Washington County do hereby agree as follows:

SECTION 1. AUTHORITY. The City of Washington, Iowa acting through its City Council and Washington County, Iowa, acting through its County Board of Supervisors, enter into this Agreement by virtue of the powers granted to them under Chapter 28E of the Iowa Code.

SECTION 2. PURPOSE. The purpose of this Agreement is to authorize the Washington County Treasurer to assist in the collection of delinquent parking tickets by enacting a "stop" on the registered vehicle owner which will preclude them from renewing their motor vehicle registration(s) pursuant to Iowa Code Sections 321.40(8) and 321.236 until the City of Washington confirms that the vehicle owner has paid the delinquent ticket(s).

SECTION 3. SERVICE AREA. The service area of this Agreement is within the city limits of Washington, Iowa and Washington County.

SECTION 4. DUTIES. Tickets that are unpaid ninety (90) days after issuance are subject to certification for enforcement by the Washington County Treasurer through the Iowa Department of Transportation vehicle registration and title system providing that the owner(s) have received notice from the City of Washington that as of the certification date, the County Treasurer shall refuse to renew the registration of any vehicle on which the individual is an owner, lessee, or primary operator.

The City of Washington shall certify and provide to the Washington County Treasurer a list of all persons with delinquent parking tickets eligible for enforcement under this agreement. Certification must include: (1) Full name, (2) Driver's license or social security number, and (3) the administrative fee described in Section 5 below.

The Washington County Treasurer shall enter a "stop" on the registered owner(s) in the Iowa DOT system and refuse to renew the registration of any vehicle on which the individual is an owner, lessee, or primary operator. The Washington County Treasurer will not collect any funds for delinquent parking tickets. Owners will be referred to the City of Washington to pay delinquent parking tickets.

The City of Washington will promptly notify the County Treasurer by email or fax when a delinquent ticket is paid subsequent to certification for enforcement and request that the "stop" be removed from the DOT system.

SECTION 5. COMPENSATION. The City of Washington shall pay a \$5.00 administrative fee for each "stop" entered by the County Treasurer under the terms of this Agreement. This shall be treated as a processing fee and will be retained by Washington County.

SECTION 6. REPORTING. The City of Washington shall assume responsibility for recording this agreement with the Iowa Secretary of State and the Washington County Recorder, as well as all initial and biennial reporting to the Iowa Secretary of State as required by Iowa Code Section 28E.8.

SECTION 7. HOLD HARMLESS. The City of Washington shall hold the County of Washington and the Washington County Treasurer harmless, and the City of Washington shall assume all liability for any failure to properly maintain delinquent parking ticket status information.

SECTION 8. EFFECTIVE DATE. This agreement shall be effective upon its approval and execution by the City of Washington and Washington County and its recording with the Iowa Secretary of State and the Washington County Recorder.

This Agreement shall remain in effect until terminated by the parties hereto.

SECTION 9. TERMINATION. Any party to this Agreement may terminate this Agreement by giving written notice to the other party at least thirty days in advance of the date of termination.

SECTION 10. NOTICE. Any Notice required or authorized by this agreement, including certification of delinquent parking fines, shall be in writing and personally delivered, emailed or sent by ordinary mail to the following addresses:

City of Washington, Iowa
Attn: Police Chief
215 E Washington St.
Washington, IA 52353

Washington County, Iowa
Attn: Washington County Treasurer
222 W Main St., PO Box 889
Washington, IA 52353

SECTION 11. SAVINGS CLAUSE. If any section, provision, or part of this agreement shall be found to be unconstitutional, such finding shall not affect the validity of this agreement as a whole or any section, provision or part thereof not found to be invalid or unconstitutional.

SECTION 12. ENTIRE AGREEMENT. This agreement represents the entire agreement between the parties as to the subject of this agreement. Any subsequent modification to the terms of this agreement shall be in the form of duly executed Addendum to this agreement.

CITY OF WASHINGTON, IOWA

By: _____
Jaron Rosien, Mayor

ATTEST:

Sally Hart, City Clerk

WASHINGTON COUNTY, IOWA

By: _____
Richard Young, Chair
County Board of Supervisors

ATTEST:

Daniel L. Widmer, County Auditor

By: _____
Jeffrey A. Garrett, County Treasurer

State of Iowa)
)ss
Washington County)

On this _____ day of _____, 2022, before me, a notary public for the State of Iowa, personally appeared Jaron Rosien and Sally Hart, to me personally known, and who, being duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Washington, Iowa, a municipal corporation; that the corporation has a seal, and that the foregoing instrument was signed on behalf of the City of Washington, Iowa by the authority of its City Council, as contained in Resolution No. _____ adopted by the City Council on the _____ day of _____, 2022, and that Jaron Rosien and Sally Hart acknowledged the execution of the instrument to be the voluntary act and deed of the City of Washington, Iowa by it and them voluntarily executed.

Notary Public in and for the State of Iowa

State of Iowa)
)ss
Washington County)

On this _____ day of _____, 2022, before me, a notary public for the State of Iowa, personally appeared Richard Young., Jeffrey A. Garrett, and Daniel L. Widmer, to me personally known, and who, being duly sworn, did say that they are the Chair of the Board of Supervisors, Treasurer, and Auditor, respectively, of Washington County, Iowa, that the county has a seal, and that the that the foregoing instrument was signed on behalf of Washington County, Iowa by the authority of its Board of Supervisors, as contained in Resolution No. _____ adopted by the Board of Supervisors on the _____ day of _____, 2022, and that Richard Young, Jeffrey A. Garrett, and Daniel L. Widmer acknowledged the execution of the instrument to be the voluntary act and deed of Washington County, Iowa by it and them voluntarily executed.

Notary Public in and for the State of Iowa



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

October 7, 2022

Lyle Hansen
Lieutenant

To: Mayor & City Council

Shamus Altenhofen
Lieutenant

Cc: Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Hart, City Clerk

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Ref.: 28E Agreement for Tobacco, Alternative Nicotine and Vapor Product
Enforcement

Brian VanWilligen
Investigator

The Police Department has again been invited to participate in the I-PLEDGE Tobacco, Alternative Nicotine and Vapor Product Enforcement Program for FY-2023. This is a program the department has participated in for several years. During the last program, all retailers checked in Washington were in compliance.

Seth Adam
Police Officer

The agreement requires a compliance check at each of the licensed retailers between now and February 15, 2023. Any business that fails the first compliance check would be rechecked prior to May 15, 2023. Clerks that fail the compliance checks shall be ticketed.

Aaron Kephart
Police Officer

Tanner Lavelly
Police Officer

The agreement includes a \$75 fee paid to the Police Department for each compliance check.

Christopher Raymer
Police Officer

I am requesting City Council approval to sign the 28E Agreement with the Iowa Alcoholic Beverages Division for the FY2023 Tobacco Compliance Program.

Mia Brdecka
Police Officer

Respectfully,

Jim Lester
Chief of Police

**28E AGREEMENT FOR
TOBACCO, ALTERNATIVE NICOTINE AND
VAPOR PRODUCT ENFORCEMENT**

SCHEDULE 3

THIS AGREEMENT is made and entered into on this ____ day of _____, 2022 by and between the Iowa Alcoholic Beverages Division ("ABD"), and the Washington Police Department (The "Department"). The parties agree as follows:

SECTION 1. IDENTITY OF THE PARTIES.

1.1 Iowa ABD. The ABD is authorized pursuant to Iowa Code Chapter 453A and a Memorandum of Understanding with the Iowa Department of Health and Human Services to provide enforcement for Iowa's tobacco, alternative nicotine and vapor product laws. The ABD's address is: 1918 SE Hulsizer Road, Ankeny, Iowa 50021.

1.2 Department. The Department operates a duly recognized Iowa law enforcement agency. The Department's address is:

Washington Police Department
215 E. Washington Street, Washington, Iowa 52353

SECTION 2. PURPOSE. The parties have entered into this Agreement for the purpose of providing and funding tobacco, alternative nicotine and vapor product enforcement activities in compliance with Iowa Code § 453A.2.

SECTION 3. TERM. The term of the Agreement shall be from the aforementioned date through June 30, 2023, unless earlier terminated in accordance with the terms of the Agreement.

SECTION 4. FILING. Pursuant to Iowa Code § 28E.8, the ABD shall electronically file the Agreement with the Iowa Secretary of State, after the parties have executed the agreement.

SECTION 5. RESPONSIBILITIES OF THE PARTIES.

5.1 Responsibilities of the Department.

5.1.1 Local Tobacco, Alternative Nicotine and Vapor Product Enforcement. The Department shall provide tobacco, alternative nicotine and vapor product enforcement of Iowa Code Chapter 453A.

5.1.2 Compliance Checks. "Compliance checks" mean activity to enforce tobacco, alternative nicotine and vapor product laws in accordance with Iowa Code § 453A.2 within the jurisdiction of the Department. Compliance checks also may include

enforcement of § 453A.2 within additional jurisdictions upon agreement of the Parties. ABD shall make available to the Department the location of each tobacco, alternative nicotine and vapor product permit holder subject to a compliance check by the Department at <https://tobacco.iowaabd.com/>.

The Department shall perform one (1) compliance check of each tobacco, alternative nicotine and vapor product permit holder within the jurisdiction of the Department during the term of the Agreement. Please note that alternative nicotine and vapor products are age-restricted pursuant to Iowa Code § 453A.2, and are therefore included in the I-PLEDGE program. Attempts to purchase alternative nicotine and vapor products may be conducted at any retailer that sells these products.

The Department shall not begin to conduct any retailer compliance checks until October 1, 2022.

The compliance check shall be completed and submitted for reimbursement to ABD by **February 15, 2023**. The Department should try to complete a compliance check of all seasonal businesses such as golf courses, marinas and bait shops before the businesses close for the 2022 business year, but not before October 1, 2022. If the department is unable to complete the compliance checks on seasonal businesses prior to the businesses close for the 2022 business year, the Department shall work with ABD to establish a plan for completing these compliance checks.

The Department shall conduct a second compliance check on any retailer that is found to be non-compliant during the first inspection. The second compliance check on the non-compliant retailer shall be completed and entered no later than **May 15, 2023**.

Clerks that fail compliance checks shall be ticketed criminally.

The Department shall, within seven (7) business days, notify the retail owner or manager of any violation. Within seventy-two (72) hours of the Department issuing a citation for a violation of Iowa Code § 453A.2(1) to a permit-holder or employee of a permit-holder, the Department must notify the local permit-issuing authority that issued the tobacco, alternative nicotine and vapor product permit to the retailer where the offense was committed.

If the Department fails to complete and submit reimbursement for compliance checks to ABD by **February 15, 2023**, ABD will consult with the Department to establish a plan for completing the remaining compliance checks. In the event that the Department fails to execute the agreed upon plan, the Department agrees that ABD may authorize the Iowa State Patrol or other law enforcement agency to conduct any remaining compliance checks.

- 5.1.3 Underage Purchaser Volunteers.** Utilization of underage purchaser volunteers is strongly encouraged where feasible. The Department may compensate the underage purchasers involved in the compliance checks in a manner consistent with Section 6. Underage purchasers from the age of sixteen to twenty years old may be utilized in the program. Keep in mind that the federal government (SYNAR) ***will not allow underage purchasers under the age of sixteen*** to be used to conduct compliance checks. Please ensure that the officers assigned to conduct the compliance checks do not work with an underage purchaser younger than age of sixteen. If utilizing multiple underage purchasers to perform compliance checks, please ensure that a representative mix of 16, 17, 18, 19 and 20 year old underage purchasers are used when feasible.
- 5.1.4 Routine Enforcement.** In addition to conducting compliance checks, the Department agrees to regularly enforce underage tobacco, alternative nicotine and vapor product laws by ticketing underage offenders.
- 5.1.5 Civil Proceedings.** The Department shall cooperate with city, county and state prosecutors if civil permit proceedings are initiated against a tobacco, alternative nicotine and vapor product permit holder. The Department shall also cooperate in proceedings against cited clerks and underage persons. Cooperation shall include, but not be limited to, sharing investigative reports and copies of issued citations, as well as providing witness statements and testimony.
- 5.1.6 Compliance Reports.** The Department shall provide monthly reports to the ABD in the manner prescribed by the ABD.
- 5.1.7 Miscellaneous.** The Department shall be responsible for the day-to-day administration of its tobacco, alternative nicotine and vapor product enforcement activities. The Department shall provide all office space, equipment and personnel necessary to conduct tobacco, alternative nicotine and vapor product enforcement activities under the Agreement. The Department is solely responsible for the selection, hiring, disciplining, firing and compensation of its officers.

5.2 Responsibilities of the ABD.

- 5.2.1 Enforcement Guidance.** The ABD shall provide guidance on tobacco, alternative nicotine and vapor product enforcement to the Department, if needed, and cooperate with the Department in the performance of the Agreement.
- 5.2.2 Payment.** The ABD shall pay the Department in the manner described in Section 6.
- 5.2.3 Cooperation.** If ABD believes that any officer of the Department fails to perform duties in a manner that is consistent with the Agreement, the ABD shall notify the Department. The Department shall then take such action as necessary to investigate and, if appropriate, discipline or reassign the officer away from tobacco, alternative

nicotine and vapor product enforcement activities. The ABD shall have no authority to discipline or reassign an officer, except that the ABD shall have the authority to stipulate that a particular officer not be assigned to provide services under the Agreement.

- 5.2.4 Insurance, Benefits and Compensation.** The ABD shall not provide for, nor pay, any employment costs of the Department's officers including, but not limited to, worker's compensation, unemployment insurance, health insurance, life insurance and any other benefits or compensation, nor make any payroll payments with respect to the Department's officers. The ABD shall have no liability whatsoever for all such employment costs or other expenses relating to, or for the benefit of, the Department's officers.

SECTION 6. PAYMENT TO DEPARTMENT.

- 6.1 Method of Payment.** In consideration for providing the services required by the Agreement, the Department shall be paid on a flat fee basis of seventy-five dollars (\$75) per reported compliance check. The flat fee payment for each compliance check constitutes the full and exclusive remuneration for the compliance checks. For example, compensation of underage purchasers is the sole responsibility of the Department and is to be paid from the flat fee payment.
- 6.2 Eligible Claims.** Compliance checks that are conducted on or after **October 1, 2022** are eligible for payment provided that the results are reported in accordance with Section 5. Any compliance checks that were funded by a non-departmental entity are not eligible for payment.
- 6.3 Allocations.** The costs of the services referred to in Section 6.1 shall be allocated as follows:
- 6.3.1 Sole Activity.** Money paid to the Department, pursuant to the Agreement, shall be used to fund overtime of full- or part-time peace officer positions solely for tobacco, alternative nicotine and vapor product enforcement activities described in the Agreement. Money also shall be used for compensation, if any, of underage purchasers. In addition, the Department may use money paid pursuant to the Agreement for reasonable Department expenditures, including, but not limited to, officer training and equipment, provided that such expenditures do not impair the Department's ability to perform tobacco, alternative nicotine and vapor product enforcement activities.
- 6.3.2 Payment in Arrears.** The ABD may pay all approved invoices in arrears and in conformance with Iowa Code § 8A.514. The ABD, consistent with Iowa Code § 8A.514, may pay in less than the specified time period. Payment by the ABD in fewer than sixty (60) days, however, does not constitute an implied waiver of that Code section.

SECTION 7. ADMINISTRATION OF AGREEMENT. The ABD and the Department shall jointly administer the Agreement.

SECTION 8. NO SEPARATE ADMINISTRATIVE ENTITY. No new or separate legal or administrative entity is created by the Agreement.

SECTION 9. NO PROPERTY ACQUIRED. The ABD and the Department, in connection with the performance of the Agreement, shall acquire no real or personal property.

SECTION 10. TERMINATION.

10.1 Termination for Convenience. Following twenty (20) days written notice, either party may terminate the Agreement, in whole or in part, for convenience without the payment of any penalty or incurring any further obligation to the non-terminating party. Following termination for convenience, the non-terminating party shall be entitled to compensation, upon submission of invoices and proper proof of claim, for services provided under the Agreement to the terminating party up to and including the date of termination.

10.2 Termination Due to Lack of Funds or Change in the Law. Notwithstanding anything in this Contract to the contrary, and subject to the limitations set forth below, ABD shall have the right to terminate this Contract without penalty and without any advance notice as a result of any of the following:

10.2.1 The legislature or governor fail in the sole opinion of ABD to appropriate funds sufficient to allow ABD to either meet its obligations under this Contract or to operate as required and to fulfill its obligations under this Contract:

10.2.2 If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by ABD to make any payment hereunder are insufficient or unavailable for any other reason as determined by ABD in its sole discretion.

10.3 Termination for Cause. The occurrence of any one or more of the following events shall constitute cause for any party to declare another party in default of its obligations under the Agreement:

10.3.1 Failure to observe and perform any covenant, condition or obligation created by the Agreement;

10.3.2 Failure to make substantial and timely progress toward performance of the Agreement;

10.3.3 Failure of the party's work product and services to conform with any specifications noted herein;

10.3.4 Infringement of any patent, trademark, copyright, trade dress or any other intellectual property right.

10.4 **Notice of Default.** If there occurs a default event under Section 10.3, the non-defaulting party shall provide written notice to the defaulting party requesting that the breach or noncompliance be immediately remedied. In the event that the breach or noncompliance continues to be evidenced ten days beyond the date specified in the written notice, the non-defaulting party may either:

10.4.1 Immediately terminate the Agreement without additional written notice; or,

10.4.2 Enforce the terms and conditions of the Agreement and seek any available legal or equitable remedies.

In either event, the non-defaulting party may seek damages as a result of the breach or failure to comply with the terms of the Agreement.

SECTION 11. INDEMNIFICATION.

11.1 **By ABD.** Consistent with Article VII, Section 1 of the Iowa Constitution and Iowa Code Chapter 669, ABD agrees to defend and indemnify the Department and hold it harmless against any and all liabilities, damages, settlements, judgments, costs and expenses, including reasonable attorney's fees of counsel required to defend the Department, related to or arising out of ABD's negligent or wrongful acts or omissions in the performance of the Agreement.

11.2 **By the Department.** Consistent with Article VII, Section 1 of the Iowa Constitution and Iowa Code Chapter 670, the Department agrees to defend and indemnify and hold the State of Iowa and ABD harmless from any and all liabilities, damages, settlements, judgments, costs and expenses, including reasonable governmental attorney's fees and the costs and expenses of attorney fees of other counsel required to defend the ABD, related to or arising from any negligent or wrongful acts or omissions of the Department in the performance of this Agreement.

SECTION 12. CONTACT PERSON.

12.1 **Contact Person.** At the time of execution of the Agreement, each party shall designate, in writing, a Contact Person to serve until the expiration of the Agreement or the designation of a substitute Contact Person. During the term of the Agreement, each Contact Person shall be available to meet, as otherwise mutually agreed, to plan the services being provided under the Agreement.

SECTION 13. CONTRACT ADMINISTRATION.

- 13.1 Amendments.** The Agreement may be amended in writing from time to time by mutual consent of the parties. All amendments to the Agreement must be fully executed by the parties.
- 13.2 Third Party Beneficiaries.** There are no third party beneficiaries to the Agreement. The Agreement is intended only to benefit ABD and the Department.
- 13.3 Choice of Law and Forum.** The terms and provisions of the Agreement shall be construed in accordance with the laws of the State of Iowa. Any and all litigation or actions commenced in connection with the Agreement shall be brought in Des Moines, Iowa, in Polk County District Court for the State of Iowa. This provision shall not be construed as waiving any immunity to suit or liability that may be available to the State of Iowa, ABD or the Department.
- 13.4 Assignment and Delegation.** The Agreement may not be assigned, transferred or conveyed in whole or in part without the prior written consent of the other party.
- 13.5 Integration.** The Agreement represents the entire Agreement between the parties and neither party is relying on any representation that may have been made which is not included in the Agreement.
- 13.6 Headings or Captions.** The paragraph headings or captions are for identification purposes only and do not limit nor construe the contents of the paragraphs.
- 13.7 Not a Joint Venture.** Nothing in the Agreement shall be construed as creating or constituting the relationship of a partnership, joint venture, association of any kind or agent and principal relationship between the parties. Each party shall be deemed an independent contractor acting toward the expected mutual benefits. No party, unless otherwise specifically provided for herein, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding upon the other party to the Agreement.
- 13.8 Supersedes Former Agreements.** The Agreement supersedes all prior Agreements between ABD and the Department for the services provided in connection with the Agreement.
- 13.9 Waiver.** Except as specifically provided for in a waiver signed by duly authorized representatives of ABD and the Department, failure by any party at any time to require performance by the other party or to claim a breach of any provision of the Agreement shall not be construed as affecting any subsequent breach or the right to require performance with respect thereto or to claim a breach with respect thereto.
- 13.10 Notices.** Notices under the Agreement shall be in writing and delivered to the representative of the party to receive notice (identified below) at the address of the party to

receive notice as it appears below or as otherwise provided for by proper notice here under. This person shall be the Contact Person. The effective date for any notice under the Agreement shall be the date of delivery of such notice (not the date of mailing) which may be effected by certified U.S. Mail return receipt requested with postage prepaid thereon or by recognized overnight delivery service, such as Federal Express or UPS. Failure to accept "receipt" shall constitute delivery.

If to ABD:

Jessica Ekman
Tobacco Program Coordinator
Iowa Alcoholic Beverages Division
1918 SE Hulsizer Road
Ankeny, Iowa 50021
515-281-7434
Email: Ekman@IowaABD.com

If to Department:

Chief Jim Lester
Washington Police Department
215 E. Washington Street
Washington, Iowa 52353
Email: jlester@washingtونيowa.gov

- 13.11 **Cumulative Rights.** The various rights, powers, options, elections and remedies of any party provided in the Agreement, shall be construed as cumulative and not one of them is exclusive of the others or exclusive of any rights, remedies or priorities allowed any party by law, and shall in no way affect or impair the right of any party to pursue any other equitable or legal remedy to which any party may be entitled as long as any default remains in any way un-remedied, unsatisfied or un-discharged.
- 13.12 **Severability.** If any provision of the Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of the Agreement.
- 13.13 **Time is of the Essence.** Time is of the essence with respect to the performance of the terms of the Agreement.
- 13.14 **Authorization.** Each party to the Agreement represents and warrants to the other that:
- 13.14.1 It has the right, power and authority to enter into and perform its obligations under the Agreement.
- 13.14.2 It has taken all requisite action (corporate, statutory or otherwise) to approve execution, delivery and performance of the Agreement, and the Agreement constitutes a legal, valid and binding obligation upon itself in accordance with its terms.

- 13.15 Successors in Interest.** All the terms, provisions and conditions of the Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns and legal representatives.
- 13.16 Record Retention and Access.** The Department shall maintain books, records and documents which sufficiently and properly document and calculate all charges billed to ABD throughout the term of the Agreement for a period of at least three (3) years following the date of final payment or completion of any required audit, whichever is later. The Department shall permit the Auditor of the State of Iowa or any authorized representative of the State and where federal funds are involved, the Comptroller General of the United States or any other authorized representative of the United States government, to access and examine, audit, excerpt and transcribe any directly pertinent books, documents, papers, electronic or optically stored and created records or other records of the Department relating to orders, invoices, or payments or any other documentation or materials pertaining to the Agreement. The Department shall not impose a charge for audit or examination of the books and records.
- 13.17 Additional Provisions.** The parties agree that any Addendum, Rider or Exhibit, attached hereto by the parties, shall be deemed incorporated herein by reference.
- 13.18 Further Assurances and Corrective Instruments.** The parties agree that they shall, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for carrying out the expressed intention of the Agreement.

SECTION 14. EXECUTION.

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the Agreement and have caused their duly authorized representatives to execute the Agreement.

By Alcoholic Beverages Division

DeMario A. Luttrell
Regulatory Compliance Bureau Chief

Date

By Law Enforcement Agency

Department Official

Date

Department Witness

Date

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City
Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

October 14, 2022

To: Mayor & City Council

From: Deanna McCusker
City Administrator

Re: Local Match for City Home Rehabilitation Block Grant Pilot Program

The City of Washington was invited to formally apply for the City Home Rehabilitation Block Grant Pilot program and the application is due to Iowa Finance Authority by October 31st. When we submitted our preliminary application, the City authorized \$115,000 in LMI funds for the local match. The attached resolution is seeking authorization for up to \$7,000 or 25% local match for 15 houses to be assisted or \$105,000.

This program could benefit 15 homes receiving funds to assist with rehabilitation up to \$35,000. I would recommend that Council authorize up to \$7,000 for 15 homes for the local match. We have the funds available in our LMI fund.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING LOCAL MATCH FOR CITY HOME REHABILITATION BLOCK GRANT PILOT
PROGRAM APPLICATION TO BE SUBMITTED TO IFA BY OCTOBER 31, 2022**

WHEREAS, the City Council has heretofore deemed it necessary and desirable to apply for a Home Rehabilitation Block Grant Pilot Program grant through the Iowa Finance Authority to provide income-qualified homeowners assistance to make improvements to their homes; and

WHEREAS, the City has made an investment in improving its downtown and desires to expand the impact of those improvements to include the residential properties near the downtown; and

WHEREAS, the City of Washington has sponsored owner-occupied housing rehabilitation programs for exterior rehabilitation only along the streets entering the community and throughout the community; and

WHEREAS, the City desires to expand the impact of the downtown improvements and its prior housing rehabilitation programs to offer an interior and exterior housing rehabilitation program targeted to low-to-moderate income owners living near the downtown area; and

WHEREAS, the City intends to contribute a 25 percent local match, or a maximum of \$7,000, of City funds toward each home assisted in the program, with \$6,400 budgeted to rehabilitation work and \$600 to the East Central Iowa Council of Governments for technical services, including administration and construction management; and

WHEREAS, the City intends to submit an application to IFA for the number of homeowner program applications received and qualified prior to the IFA application submission, with the intention of assisting a maximum of 15 homeowners.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington, Iowa, is authorizing a 25 percent local match, or a maximum of \$7,000 in City funds per owner-occupied property, to the Home Rehabilitation Block Grant Pilot Program application to be submitted to the Iowa Finance Authority by October 31, 2022.

Passed and approved this 18th of October 2022

Jaron Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

October 12, 2022

City of Washington
Deanna McCusker, City Administrator
215 E. Washington Street
Washington, IA 52353

Re: Country Club View Subdivision – Plat 1
Washington, Iowa
G&A 7021200

Dear Deanna,

Enclosed herewith are three copies of Pay Application No. 2 submitted by DeLong Construction for the referenced project. The total pay application is in the amount of \$130,711.45. The amount is broken down as shown on the second page of the application. \$130,711.45 is for Division 1 (\$40,520.55 is MSJ portion and \$90,190.90 is city portion). The application is for work completed this period which includes sanitary sewer and manholes.

Should the council approve, please have the pay application signed, forward one copy to DeLong Construction with payment, keep one copy for City record, and return one copy to Garden & Associates.

Contact me with any questions.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Enc: Application for Payment No. 2 (3 copies)
cc: Jeff Hazelett

JP/fs



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 2

Application Period: September 10 - October 7, 2022		Application Date: 10/11/2022	
To: City of Washington	From (Contractor): DeLong Construction	Via (Engineer):	Garden & Associates, Ltd.
Project: Country Club View Subdivision	Contract: Country Club View Subdivision	Div. 1 and Div. 2	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.:	7021200

Contract Working Day Summary:	Original Contract Time:
Added by Change Order:	
Contract Time To Date:	
Working Days Used to Date:	
Working Days Remaining:	

Change Order Summary

Approved Change Orders	Number	Additions	Deductions
1. ORIGINAL CONTRACT PRICE			\$ 1,488,986.75
2. Net change by Change Orders			\$
3. Current Contract Price (Line 1 ± 2)			\$ 1,488,986.75
4. TOTAL COMPLETED AND STORED TO DATE			
(Column F total on Progress Estimates)			\$ 489,136.00
5. RETAINAGE:			
a. 5% X \$489,136.00 Work Completed			\$ 24,456.80
b. 5% X Stored Material			\$ 24,456.80
c. Total Retainage (Line 5.a + Line 5.b)			\$ 48,913.60
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)			\$ 333,967.75
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Applications)			\$ 130,711.45
8. AMOUNT DUE THIS APPLICATION			\$ 1,924,307.55
9. BALANCE TO FINISH, PLUS RETAINAGE			
(Column G total on Progress Estimates + Line 5.c above)			\$ 1,924,307.55

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interests, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature	Date: 10-12-22
----------------------	----------------

Payment of:	\$ 130,711.45	(Line 8 or other - attach explanation of the other amount)
Is recommended by:	<i>Jack Bore</i>	(Engineer) (Date) 10-12-2022
Payment of:	\$ 130,711.45	(Line 8 or other - attach explanation of the other amount)
Is approved by:		(Owner) (Date)

Contract Qty	Unit Price	Qty Complete		Qty Complete		Total Qty	
		Prior Period	Ext	This Period	Ext	Complete to date	Ext
101	1 LS	0.25	\$ 5,800.00	0.25	\$ 1,450.00	0.25	\$ 1,450.00
102	7625 CY	1800	\$ 45,750.00	1800	\$ 10,800.00	1800	\$ 10,800.00
103	7620 SY	0	\$ 9,525.00	0	\$ -	0	\$ -
104	6835 SY	0	\$ 8.00	0	\$ 54,680.00	0	\$ -
105	1 LS	0	\$ 5,000.00	0	\$ -	0	\$ -
106	345 SY	0	\$ 8.00	0	\$ 2,760.00	0	\$ -
107	50 TON	0	\$ 25.00	0	\$ 1,250.00	0	\$ -
108	1 LS	0	\$ 5,000.00	0	\$ 5,000.00	0	\$ -
109	2330 LF	210	\$ 40.00	210	\$ 8,400.00	1190	\$ 47,600.00
110	65 LF	0	\$ 30.00	0	\$ 1,950.00	0	\$ -
111	1455 LF	0	\$ 47.00	0	\$ 68,385.00	553	\$ 25,991.00
112	28 LF	0	\$ 60.00	0	\$ 1,680.00	0	\$ -
113	42 LF	0	\$ 65.00	0	\$ 2,730.00	0	\$ -
114	22 LF	0	\$ 60.00	0	\$ 1,320.00	0	\$ -
115	765 LF	0	\$ 43.00	0	\$ 32,895.00	0	\$ -
116	731 LF	0	\$ 69.00	0	\$ 50,439.00	0	\$ -
117	140 LF	0	\$ 90.00	0	\$ 12,600.00	0	\$ -
118	3 EA	0	\$ 500.00	0	\$ 1,500.00	0	\$ -
119	1 EA	0	\$ 1,050.00	0	\$ 1,050.00	0	\$ -
120	1 EA	0	\$ 1,150.00	0	\$ 1,150.00	0	\$ -
121	3410 LF	0	\$ 5.75	0	\$ 19,607.50	0	\$ -
122	1030 LF	0	\$ 18.00	0	\$ 18,540.00	0	\$ -
123	5 EA	0	\$ 1,000.00	0	\$ 5,000.00	0	\$ -
124	12 EA	0	\$ 250.00	0	\$ 3,000.00	0	\$ -
125	4 EA	0	\$ 500.00	0	\$ 2,000.00	0	\$ -
126	645 LF	0	\$ 30.00	0	\$ 19,350.00	0	\$ -
127	90 LF	0	\$ 30.00	0	\$ 2,700.00	0	\$ -
128	2060 LF	0	\$ 38.00	0	\$ 78,280.00	0	\$ -
129	1625 LF	0	\$ 20.00	0	\$ 32,500.00	0	\$ -
130	40 EA	0	\$ 325.00	0	\$ 13,000.00	0	\$ -
131	8 EA	0	\$ 1,750.00	0	\$ 14,000.00	0	\$ -
132	5 EA	0	\$ 5,855.00	0	\$ 29,275.00	0	\$ -
133	1 LS	0	\$ 2,000.00	0	\$ 2,000.00	0	\$ -
134	1 LS	0	\$ 1,500.00	0	\$ 1,500.00	0	\$ -
135	9 EA	0	\$ 5,000.00	0	\$ 45,000.00	0	\$ -
136	1 EA	0	\$ 4,150.00	0	\$ 4,150.00	0	\$ -
137	1 EA	0	\$ 7,300.00	0	\$ 7,300.00	0	\$ -
138	4 EA	0	\$ 5,090.00	0	\$ 20,120.00	0	\$ -
139	4 EA	0	\$ 5,375.00	0	\$ 21,500.00	0	\$ -
140	3 EA	0	\$ 9,650.00	0	\$ 28,950.00	0	\$ -
141	1 EA	0	\$ 850.00	0	\$ 850.00	0	\$ -
142	1 EA	0	\$ 2,950.00	0	\$ 2,950.00	0	\$ -
143	6345 SY	0	\$ 47.45	0	\$ 301,070.25	0	\$ -
144	1 LS	0	\$ 2,000.00	0	\$ 2,000.00	0	\$ -
145	75 TON	0	\$ 25.00	0	\$ 1,875.00	0	\$ -
146	75 TON	0	\$ 25.00	0	\$ 1,875.00	0	\$ -
147	200 SY	0	\$ 6.50	0	\$ 1,300.00	0	\$ -
148	1 LS	0	\$ 2,350.00	0	\$ 2,350.00	0	\$ -
149	1 LS	0	\$ 2,350.00	0	\$ 2,350.00	0	\$ -
150	1 LS	0	\$ 2,350.00	0	\$ 2,350.00	0	\$ -
151	1 LS	0	\$ 2,350.00	0	\$ 2,350.00	0	\$ -

152	HYDRAULIC SEEDING, FERTILIZING, & MULCHING	1	LS	\$	10,500.00	\$	10,500.00	\$	10,500.00	0	\$	-	1	\$	1,000.00	0	\$	1,000.00
153	SWPPP PREPARATION	1	LS	\$	1,000.00	\$	1,000.00	\$	1,000.00	0	\$	-	1	\$	1,000.00	1	\$	1,000.00
154	SWPPP MANAGEMENT	1	LS	\$	1,500.00	\$	1,500.00	\$	1,500.00	0	\$	-	0	\$	-	0	\$	-
155	RIP RAP CLASS D	40	TON	\$	50.00	\$	2,000.00	\$	2,000.00	0	\$	-	0	\$	-	0	\$	-
156	SILT FENCE	1200	LF	\$	2.00	\$	2,400.00	\$	2,482.00	1241	\$	2,482.00	1241	\$	-	1241	\$	2,482.00
157	SILT FENCE, REMOVE SEDIMENT	1200	LF	\$	1.00	\$	1,200.00	\$	1,200.00	0	\$	-	0	\$	-	0	\$	-
158	SILT FENCE, REMOVE DEVICE	1200	LF	\$	1.00	\$	1,200.00	\$	1,200.00	0	\$	-	0	\$	-	0	\$	-
159	MOBILIZATION	1	LS	\$	37,000.00	\$	37,000.00	\$	37,000.00	0	\$	-	1	\$	37,000.00	1	\$	37,000.00
201	TRENCH FOUNDATION	20	TON	\$	25.00	\$	500.00	\$	633.00	25.32	\$	633.00	25.32	\$	-	25.32	\$	633.00
202	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8"	16	LF	\$	350.00	\$	5,600.00	\$	5,600.00	16	\$	5,600.00	16	\$	-	16	\$	5,600.00
203	SANITARY SEWER GRAVITY MAIN, TRENCHLESS, 8"	510	LF	\$	498.00	\$	253,980.00	\$	253,980.00	510	\$	253,980.00	510	\$	-	510	\$	253,980.00
204	MANHOLE, SW-301, 48" DIA.	2	EA	\$	13,850.00	\$	27,700.00	\$	27,700.00	2	\$	27,700.00	2	\$	-	2	\$	27,700.00
205	CONNECTION TO EXISTING MANHOLE	1	EA	\$	12,000.00	\$	12,000.00	\$	12,000.00	1	\$	12,000.00	1	\$	-	1	\$	12,000.00
206	HYDRAULIC SEEDING, FERTILIZING, & MULCHING	1	LS	\$	7,500.00	\$	7,500.00	\$	7,500.00	0	\$	-	0	\$	-	0	\$	-
207	MOBILIZATION	1	LS	\$	28,500.00	\$	28,500.00	\$	28,500.00	1	\$	28,500.00	1	\$	-	1	\$	28,500.00

\$ 1,488,986.75	\$ 351,545.00	\$ 137,591.00	\$ 489,136.00

Division 1	MSJ Portion	\$	49,824.13	City Div.1	\$	110,898.87	Division 2	MSJ Portion	\$	328,413.00	City Div.2	\$	137,591.00
Division 1	MSJ Portion	\$	49,824.13	City Div.1	\$	110,898.87	Division 2	MSJ Portion	\$	328,413.00	City Div.2	\$	137,591.00
Division 1	MSJ Portion	\$	49,824.13	City Div.1	\$	110,898.87	Division 2	MSJ Portion	\$	328,413.00	City Div.2	\$	137,591.00

Not to Exceed \$800,000

Amount to Contractor	Total	\$	49,824.13	City Div.1	\$	110,898.87	Division 2	MSJ Portion	\$	328,413.00	City Div.2	\$	137,591.00
Amount to Contractor	Total	\$	49,824.13	City Div.1	\$	110,898.87	Division 2	MSJ Portion	\$	328,413.00	City Div.2	\$	137,591.00
Amount to Contractor	Total	\$	49,824.13	City Div.1	\$	110,898.87	Division 2	MSJ Portion	\$	328,413.00	City Div.2	\$	137,591.00

\$130,711.45



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

October 12, 2022

City of Washington
Deanna McCusker, City Administrator
215 E. Washington St
Washington, IA 52353

Re: NLW Subdivision – Plat 2
G&A 7021157

Dear Deanna,

Enclosed herewith are three copies of Pay Application No. 5 submitted by DeLong Construction in the amount of \$17,518.80. The application is for work completed this period which includes excavation and subbase work.

Should the council approve, please have the pay application signed, forward one copy to DeLong Construction with payment, keep one copy for City record, and return one copy to Garden & Associates.

Contact me with any questions.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Enc: Pay App #5 (3 copies)

JP/fs



5

10/11/2022

Original Contract Time:	
Added by Change Order:	
Contract Time To Date:	
Working Days Used to Date:	
Working Days Remaining:	

1. ORIGINAL CONTRACT PRICE		\$	\$597,074.50
2. Net change by Change Orders		\$	\$-33,570.00
3. Current Contract Price (Line 1 + 2)		\$	\$563,504.50
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)		\$	\$569,456.40
5. RETAINAGE:			
a. 5% X \$569,456.40 Work Completed		\$	\$28,472.82
b. 5% X _____ Stored Material		\$	
c. Total Retainage (Line 5.a + Line 5.b)		\$	\$28,472.82
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)		\$	\$540,983.58
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)		\$	\$523,484.78
8. AMOUNT DUE THIS APPLICATION		\$	\$17,518.80
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)		\$	\$32,520.92

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

\$17,518.80

Contractor Signature

	Contract Qty, as Adj by CO		Unit Price	Qty Complete Prior Period		Qty Complete This Period		Total Qty Complete to date		Ext
				Ext	Ext	Ext	Ext	Ext	Ext	
1	3700	EXCAVATION, CLASS 10	\$ 5.50	20,350.00	\$ 11,715.00	2130	\$ 11,715.00	3700	\$ 20,350.00	
2	3515	SUBGRADE PREPARATION (12" THICK)	\$ 1.50	5,272.50	\$ 5,272.50	3515	\$ 5,272.50	3515	\$ 5,272.50	
3	3125	SUBBASE, MODIFIED	\$ 7.20	22,500.00	\$ 22,500.00	3125	\$ 22,500.00	3125	\$ 22,500.00	
4	1	COMPACTION TESTING	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	1	\$ 3,500.00	1	\$ 3,500.00	
5	390	SUBBASE, CLASS A	\$ 8.00	3,120.00	\$ 3,120.00	0	\$ 3,120.00	390	\$ 3,120.00	
6	50	TRENCH FOUNDATION	\$ 25.00	1,250.00	\$ 1,250.00	0	\$ 1,250.00	0	\$ 1,250.00	
7	1	TRENCH COMPACTION TESTING	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	1	\$ 3,500.00	1	\$ 3,500.00	
8	878	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8"	\$ 35.00	30,730.00	\$ 30,730.00	858	\$ 30,730.00	858	\$ 30,730.00	
9	735	SANITARY SEWER SERVICE STUB, PVC, 4"	\$ 48.00	35,280.00	\$ 35,280.00	739	\$ 35,280.00	739	\$ 35,280.00	
10	355	STORM SEWER, TRENCHED, 12"	\$ 32.00	11,360.00	\$ 11,360.00	355	\$ 11,360.00	355	\$ 11,360.00	
11	270	STORM SEWER, TRENCHED, RCP, 12"	\$ 42.00	11,340.00	\$ 11,340.00	270	\$ 11,340.00	270	\$ 11,340.00	
12	111	STORM SEWER, TRENCHED, RCP, 15"	\$ 52.00	5,772.00	\$ 5,772.00	104	\$ 5,408.00	104	\$ 5,408.00	
13	55	STORM SEWER, TRENCHED, 18"	\$ 50.00	2,750.00	\$ 2,750.00	56	\$ 2,800.00	56	\$ 2,800.00	
14	1	PIPE APRON, 12"	\$ 1,325.00	\$ 1,325.00	\$ 1,325.00	1	\$ 1,325.00	1	\$ 1,325.00	
15	1	PIPE APRON, 18"	\$ 1,450.00	\$ 1,450.00	\$ 1,450.00	1	\$ 1,450.00	1	\$ 1,450.00	
16	1570	SUBDRAIN (LONGITUDINAL), 4"	\$ 5.00	7,850.00	\$ 7,850.00	1570	\$ 7,850.00	1570	\$ 7,850.00	
17	10	SUBDRAIN OUTLETS & CONNECTIONS, 4" OR 6"	\$ 275.00	2,750.00	\$ 2,750.00	10	\$ 2,750.00	10	\$ 2,750.00	
18	830	WATER MAIN, TRENCHED, C900 PVC, 8"	\$ 40.00	33,200.00	\$ 33,200.00	820	\$ 32,800.00	820	\$ 32,800.00	
19	260	WATER MAIN, TRENCHED, C900 PVC, 12"	\$ 83.00	21,580.00	\$ 21,580.00	160	\$ 13,280.00	160	\$ 13,280.00	
20	725	WATER SERVICE PIPE, TRENCHED, TYPE K COPPER, 1"	\$ 22.00	15,950.00	\$ 15,950.00	725	\$ 15,950.00	725	\$ 15,950.00	
21	220	WATER SERVICE PIPE, TRENCHLESS, TYPE K COPPER, 1"	\$ 29.00	6,380.00	\$ 6,380.00	220	\$ 6,380.00	220	\$ 6,380.00	
22	25	WATER SERVICE CONNECTION, 1"	\$ 500.00	12,500.00	\$ 12,500.00	25	\$ 12,500.00	25	\$ 12,500.00	
23	25	WATER SERVICE CURB STOP & BOX, 1"	\$ 525.00	13,125.00	\$ 13,125.00	25	\$ 13,125.00	25	\$ 13,125.00	
24	1	GATE VALVE 8"	\$ 1,780.00	\$ 1,780.00	\$ 1,780.00	1	\$ 1,780.00	1	\$ 1,780.00	
25	1	GATE VALVE, 12"	\$ 3,170.00	\$ 3,170.00	\$ 3,170.00	1	\$ 3,170.00	1	\$ 3,170.00	
26	1	TAPPING VALVE ASSEMBLY, 12" X 8"	\$ 4,350.00	\$ 4,350.00	\$ 4,350.00	2	\$ 8,700.00	2	\$ 8,700.00	
27	3	FIRE HYDRANT ASSEMBLY	\$ 5,405.00	16,215.00	\$ 16,215.00	4	\$ 21,620.00	4	\$ 21,620.00	
28	1	FLUSHING DEVICE (BLOWOFF)	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	1	\$ 1,500.00	
29	4	MANHOLE, SW-301, 48"	\$ 5,750.00	23,000.00	\$ 23,000.00	4	\$ 23,000.00	4	\$ 23,000.00	
30	0	MANHOLE, SW-301, 60"	\$ -	\$ -	\$ -	0	\$ -	0	\$ -	
31	1	MANHOLE, SW-401, 60"	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	1	\$ 5,300.00	1	\$ 5,300.00	
32	2	INTAKE, SW-501	\$ 4,275.00	\$ 8,550.00	\$ 8,550.00	2	\$ 8,550.00	2	\$ 8,550.00	
33	2	INTAKE, SW-503	\$ 6,050.00	\$ 12,100.00	\$ 12,100.00	2	\$ 12,100.00	2	\$ 12,100.00	
34	0	EXTERNAL DROP CONNECTION	\$ -	\$ -	\$ -	0	\$ -	0	\$ -	
35	1	REMOVE INTAKE	\$ 750.00	\$ 750.00	\$ 750.00	1	\$ 750.00	1	\$ 750.00	
36	3	PVC AREA DRAIN	\$ 2,550.00	\$ 7,650.00	\$ 7,650.00	3	\$ 7,650.00	3	\$ 7,650.00	
37	2975	PAVEMENT, PCC, 7" THICK	\$ 50.00	148,750.00	\$ 148,750.00	3120.56	\$ 156,028.00	3120.56	\$ 156,028.00	
38	1	PCC PAVEMENT SAMPLES & TESTING	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00	1	\$ 3,000.00	
39	31	REMOVAL OF SIDEWALK	\$ 15.00	\$ 465.00	\$ 465.00	31	\$ 465.00	31	\$ 465.00	
40	180	SIDEWALK, PCC, 4" THICK	\$ 46.50	\$ 8,370.00	\$ 8,370.00	185.27	\$ 8,615.06	185.27	\$ 8,615.06	
41	15	SIDEWALK, PCC, 6" THICK	\$ 50.00	\$ 750.00	\$ 750.00	42	\$ 2,100.00	42	\$ 2,100.00	

[illegible]



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

October 12, 2022

Deanna McCusker, City Administrator
City of Washington
215 E. Washington Street
Washington, IA 52353

Re: Buchanan Street Paving & Reconstruction
Washington, Iowa
STBG-SWAP-8140(612)—SG-92
G&A 5020201

Dear Deanna:

Enclosed herewith for your review and approval is one (1) copy of Pay Application No. 10 for the referenced project. As shown, the payment due to the contractor is \$26,029.57, of this \$24,643.47 will be reimbursed by the Iowa Department of Transportation for participating items at this time per the attached "Claim for Reimbursement" form. If the Council approves the Pay Application, sign the documents in Doc Express and forward payment to DeLong Construction, Inc.

After you have reviewed, please contact me with any questions or comments.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Enc: Pay Application No. 10 (1 copy)
Claim for Reimbursement #10

JP/fs



Form 517050
12/27/2017

CLAIM FOR REIMBURSEMENT OF PROJECT COSTS

Line 1.	Contracting Authority Name:	<u>City of Washington</u>	Request No.:	<u>10</u>
Line 2.	Date:	<u>10/11/2022</u>	Final Reimbursement (Y or N):	<u>N</u>
Line 3.	Project Number:	<u>STBG-SWAP-8140(612)--SG-92</u>		
Line 4.	DOT Project Agreement No:	<u>5-21-STBG-SWAP-001</u>		
Line 5.	Type of Project Activity:	<u>PCC Pavement and Replace</u>		
Line 6.	Total Dollar Amount of Work Completed to Date:			<u>\$1,692,430.20</u>
Line 7.	Total Dollar Amount of Non-participating Work Completed to Date:			<u>\$321,707.80</u>
Line 8.	Total Participating Work Completed to Date: (Line 6 - Line 7)			<u>\$1,370,722.40</u>
Line 9.	Retainage Percentage: (As per the contract)			<u>3%</u>
Line 10.	Retainage Maximum: (As per the contract)			<u>\$30,000.00</u>
Line 11.	Participating Portion of Retained Amount:			<u>\$24,297.41</u>
Line 12.	Total Amount Paid for Participating Work (Line 8 - Line 11)			<u>\$1,346,424.99</u>
Line 13.	Reimbursement Rate (Percent participation in eligible costs, as per the project agreement)			<u>100%</u>
Line 14.	Participating Share of Eligible Costs (Line 12 multiplied by Line 13)			<u>\$1,346,424.99</u>
Line 15.	Funding Limit per the Iowa DOT Project Agreement and/or FHWA Authorization			<u>\$1,936,440.00</u>
Line 16.	Total Reimbursable Amount (Lesser of Line 14 or Line 15)			<u>\$1,346,424.99</u>
Line 17.	Iowa DOT Withholding % (See Administering Office)			<u>5.00%</u>
Line 18.	Iowa DOT Withholding Amount (Line 16 multiplied by Line 17)			<u>\$67,321.25</u>
Line 19.	Subtotal this Request (Line 16 - line 18)			<u>\$1,279,103.74</u>
Line 20.	Participating Costs Previously Reimbursed (Line 19 from previous request)			<u>\$1,254,460.27</u>
Line 21.	Amount due this Request (Line 19 - line 20)			<u>\$24,643.47</u>

I hereby certify that all eligible project costs for which reimbursement is requested have been paid in full and completed in substantial compliance with the terms of the project agreement. Documentation showing proof of payment for costs is attached.

Line 22. Contracting Authority's Certification:

Title of Claimant

Signature

Date Signed

Mailing Address to Send Payment to:

P.O. Box 516
215 E. Washington Street
Washington, IA 52353

Below is for information only

Line 23. Total Iowa DOT Withholding to Date (most current withholding amount (line 18) for construction cost reimbursements)

Line 24. Total reimbursed to LPA to Date (add all reimbursement amounts (line 19) for all reimbursement project activities)



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE	Application Period:	9/10/22 - 10/7/22	Application Date:	10/10/2022
To (Owner): City of Washington, Iowa	From (Contractor):	DeLong Construction, Inc.	Via (Engineer):	Garden & Associates, LTD.
Project: West Buchanan Street Paving & Reconstruction - Washington, Iowa	Contract:	West Buchanan Street Paving & Reconstruction Washington, Iowa		
Owner's Contract No.: STBC-SWAP-8140(612)-SG-92	Contractor's Project No.:		Engineer's Project No.:	5020201

Original Contract Time:	90
Added by Change Order:	90
Contract Time To Date:	0
Working Days Used to Date:	90
Working Days Remaining:	

Approved Change Orders			ORIGINAL CONTRACT PRICE	
Number	Additions	Deductions		
1		\$61,871.35	Net change by Change Orders	\$ -49,096.35
2	\$12,775.00		Current Contract Price (Line 1 ± 2)	\$1,663,070.95
			TOTAL COMPLETED AND STORED TO DATE	
			(Work from Progress Estimates)	\$1,692,430.20
			RETAINAGE:	
			a. 3% X \$1,692,430.20 Work Completed	\$30,000.00
			b. 3% X Stored Material	\$
			c. Total Retainage (Line 5.a + Line 5.b)	\$30,000.00
			AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	\$1,662,430.20
			LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$1,636,400.63
			AMOUNT DUE THIS APPLICATION	\$26,029.57
			BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates + Line 5.c above)	\$640.75
			TOTALS	
	\$12,775.00	\$61,871.35	NET CHANGE BY	
			CHANGE ORDERS	

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: <i>[Signature]</i>	Date: <i>10-12-22</i>
------------------------	-----------------------

EJCDC® C-420 Contractor's Application for Payment
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Page 1 of 1

DeLong Construction, Inc.

Pay Application No. 18
West Buchanan Street Paving & Reconstruction
Washington, Iowa
Project Number: STB6-SWAP-8148(612)--56-92
October 11, 2022

Item Number	Item Code	Item	Unit	Division 1	Division 2	Division 3	Non-Part.	Division 1	Division 2	Division 3	Unit	Price	Extended Price	Div. 1	Div. 2	Total Price
1	2181-0850002	CLEARING AND GRUBBING	480													
2	2182-0713070	EXCAVATION, CLASS 3, ROADWAY AND BURROW	863R													
3	2185-0425815	TOPSOIL, STRIP, SALVAGE AND SPREAD	1580													
4	2186-0235100	SPECIAL COMPACTION OF SUBGRADE	28.78													
5	2115-0406000	HOISTED SUBBASE	1585													
6	2215-7450620	SHOULDER FINISHING, EARTH	68.47													
7	2215-7450640	RELOCATION OF MAIL BOXES	5													
8	2301-1033070	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT SAMPLES	5320													
9	2301-1033070	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT SAMPLES	5320													
10	2301-1033070	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT SAMPLES	5320													
11	2312-8260051	PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	1													
12	2312-8260051	PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	1													
13	2481-6750801	REMOVALS, AS PER PLAN	173.41													
14	2485-0136148	MANHOLE, SANITARY SEWER, SN-304, 48 IN.	5													
15	2485-0136148	MANHOLE, SANITARY SEWER, SN-481, 48 IN.	2													
16	2485-0146160	MANHOLE, STORM SEWER, SN-481, 60 IN.	4													
17	2485-0146160	MANHOLE, STORM SEWER, SN-481, 60 IN.	4													
18	2485-0146160	MANHOLE, STORM SEWER, SN-481, 60 IN.	4													
19	2485-0146160	MANHOLE, STORM SEWER, SN-481, 60 IN.	4													
20	2485-0146160	MANHOLE, STORM SEWER, SN-481, 60 IN.	4													
21	2485-0146160	MANHOLE, STORM SEWER, SN-481, 60 IN.	4													
22	2485-0146160	MANHOLE, STORM SEWER, SN-481, 60 IN.	4													
23	2485-0146160	MANHOLE, STORM SEWER, SN-481, 60 IN.	4													
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61	2485-0146160	MANHOLE, STORM SEWER, SN-481, 60 IN.	4													
62	2485-0146160	MANHOLE, STORM SEWER, SN-481, 60 IN.	4													
63	2485-0146160	MANHOLE, STORM SEWER, SN-481, 60 IN.	4													

DeLong Construction, Inc.

Pay Application No. 10
West Buchanan Street Paving & Reconstruction
Washington, Iowa

Item	Quantity	Unit	Description	Div. 1	Div. 2	Total
2599-9999003 ('CUBIC YARDS' ITEM) MEDIAN LANDSCAPE CONCRETE	0	CU YD				\$0.00
2599-9999005 ('EACH' ITEM) APRON 36 IN.	1	EACH				\$2,650.00
2599-9999005 ('EACH' ITEM) APRON 42 IN.	1	EACH				\$3,560.00
2599-9999005 ('EACH' ITEM) REMOVAL OF EXISTING HYDRAUNT ASSEMBLY	1	EACH				\$550.00
2599-9999005 ('EACH' ITEM) WATER MAIN CONNECTIONS	3	EACH				\$5,010.00
2599-9999009 ('LINEAR FEET' ITEM) REPAIR DAMAGED TILE 4 IN. OR 6 IN.	150	LF				\$0.00
2599-9999009 ('LINEAR FEET' ITEM) WATER MAIN PVC 12 IN. (INSTALL ONLY)	500	LF				\$7,500.00
2599-9999010 ('LUMP SUM' ITEM) MAINTENANCE OF SOLID WASTE COLLECTION	1	LS				\$0.00
2599-9999010 ('LUMP SUM' ITEM) TEMPORARY GRANULAR SURFACING	1	LS				\$0.00
2601-2634000 MULCHING	163.06	TON				\$4,076.50
2601-2636043 SEEDING AND FERTILIZING (RURAL)	13.1	ACRE				\$9,170.00
2601-2636044 SEEDING AND FERTILIZING (URBAN)	9.1	ACRE				\$9,100.00
2602-0000351 REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	868	LF				\$6,000.00
2602-0000351 REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE	3000	LF				\$1,900.00
2602-0010010 MOBILIZATION, EROSION CONTROL	4	LF				\$0.00
2602-0010010 Locate Existing Tile	2.00	EACH				\$2,000.00
2602-0010010 Nyloplast Intake	1.00	LS				\$3,600.00
2602-0010010 Temp Field Fence	1.00	LS				\$1,500.00
Totals				Div. 1	Div. 2	Total
				\$1,370,722.40	\$1,692,430.20	\$3,063,152.60

Amount Retained @ 3% (Max. \$30,000) \$31,707.80
Total Due Contractor \$1,346,424.99
Less Previous Payments \$1,320,484.49
Amount Due Contractor this Application \$25,940.50
IDOT Withholding \$1,297.02
City Share This Application \$24,643.47

Amount Retained @ 3% (Max. \$30,000) \$31,707.80
Total Due Contractor \$1,346,424.99
Less Previous Payments \$1,320,484.49
Amount Due Contractor this Application \$25,940.50
IDOT Withholding \$1,297.02
City Share This Application \$24,643.47

Amount Retained @ 3% (Max. \$30,000) \$31,707.80
Total Due Contractor \$1,346,424.99
Less Previous Payments \$1,320,484.49
Amount Due Contractor this Application \$25,940.50
IDOT Withholding \$1,297.02
City Share This Application \$24,643.47

Eligible Amount \$1,346,424.99 (Div. 1)
IDOT Withholding \$1,297.02
Subtotal This Request \$1,279,103.74
Less Previously Reimbursed \$1,254,460.27
Amount to Be Reimbursed This Application \$24,643.47

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City
Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

October 13, 2022

To: Mayor & City Council

From: Deanna McCusker
City Administrator

Re: Speed limits on West Buchanan Street and South 11th Ave

With West Buchanan Street done except seeding and filling in around the intakes and South 11th Avenue done, it is time to establish speed limits on these streets.

It is the recommendation that we set 25 MPH on West Buchanan Street from South Ave E to South Ave H and South 11th Avenue from East Tyler Street and East Fillmore Street since it is residential. It is also a recommendation that we set 35 MPH on West Buchanan Street from Highway 1 to South Ave H since it is Commercial/Industrial.

These speed limit recommendations align with similar zoning areas in the City of Washington.

ORDINANCE NO.

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 63.04 "SPEED ZONES"

BE IT ORDAINED, by the City Council that the Code of Ordinances of the City of Washington, Iowa, be amended as follows:

SECTION 1. **Add Phrase.** A new Section 63.04 (3E), "Special 25 MPH Speed Zones", is added as follows:

"West Buchanan Street, between South Avenue H and South Avenue E."

SECTION 2. **Add Phrase.** A new Section 63.04 (3F), "Special 25 MPH Speed Zones", is added as follows:

"South Eleventh Avenue, between East Tyler Street and East Fillmore Street."

SECTION 3. **Add Phrase.** A new Section 63.04 (5J), "Special 35 MPH Speed Zones", is added as follows:

"West Buchanan Street, between Highway 1 and South H Avenue."

SECTION 4. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. **Effective Date.** This Ordinance shall be in effect after its final passage approval and publication as provided by law.

Passed and approved this ____ day of _____, 2022.

Jaron Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City
Administrator*



City of Washington
*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

October 13, 2022

To: Mayor & City Council

From: Deanna McCusker
City Administrator

Re: Stop Sign on South K Avenue

South K Avenue is the street going to the wastewater treatment plant and this is an intersection with West Buchanan Street. To promote safety for motorists, it would be recommended that we place a stop sign where the two streets intersect.

ORDINANCE NO.

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF
WASHINGTON, IOWA, BY AMENDING CHAPTER 65.02 “STOP REQUIRED”**

BE IT ORDAINED, by the City Council that the Code of Ordinances of the City of Washington, Iowa, be amended as follows:

SECTION 1. **Add Phrase.** A new Section 65.02(267), “Stop Required”, is added as follows:

“South K Avenue and West Buchanan Street (northbound).”

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this ____ day of _____, 2022.

Jaron Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

RESOLUTION NO. 2022 –

**A RESOLUTION APPROVING AN AMENDED MANAGEMENT SERVICES
AGREEMENT FOR STEELE FAMILY AQUATIC CENTER**

WHEREAS, the City has had a mutually beneficial relationship with the Washington YMCA; and,

WHEREAS, it is necessary to make some amendments to the 2020 agreement, including updating the fee to be paid to the Washington YMCA by the City to reflect current costs over the next three (3) years; and,

WHEREAS, it is deemed mutually beneficial to enter into a (3) three-year agreement to extend the relationship through the 2025 season and thereafter is mutually agreed upon.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby approves the amended Management Services Agreement attached to this Resolution.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 20th day of September, 2022.

Jaron P. Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

MANAGEMENT SERVICES AGREEMENT
BY AND BETWEEN
THE CITY OF WASHINGTON, IOWA
AND
THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF WASHINGTON, IOWA

THIS MANAGEMENT SERVICES AGREEMENT (the "Agreement") is entered into by and between the City of Washington, Iowa, an Iowa municipal corporation, having an address for business at 215 E. Washington Street, Washington, Iowa, 52353, (hereafter the "City"); and the Young Men's Christian Association of Washington, Iowa, an Iowa nonprofit corporation, having an address for business at 520 W 5th, PO Box 887, Washington, Iowa, 52353 (hereafter the "Manager").

WHEREAS, the City owns the Washington Steele Family Aquatic Center (hereafter the "Facilities") located at 1000 W. Madison Street, Washington, Iowa, 52353; and

WHEREAS, City desires to retain the services of Manager to manage the Facilities and the Manager desires to manage the Facilities; and

WHEREAS, City and Manager desire to set forth the terms under which the Manager will manage the Facilities.

NOW, THEREFORE, for the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

I. APPOINTMENT.

The City hereby grants the Manager the exclusive right to manage the Facilities at the Washington Steele Family Aquatic Center. Manager will provide its management services during the Term of this Agreement in accordance with the terms and conditions herein contained.

II. SERVICES OF MANAGER.

Section 2.1 Management of Facilities.

Manager will provide management, supervision and direction of the operation and management of the Facilities in accordance with the standards to those prevailing at similar municipal operated outdoor aquatics centers and in accordance with standards of regulatory agencies and within in the safety standards set forth by the prevailing industry standards for aquatic centers.

Manager will be responsible to provide telephone and internet services during the months of operation, May through August for the operation and management of the Facilities.

Manager will be responsible for maintaining the regular cleanliness of the Facilities in accordance with proper sanitary standards and shall report any concerns to the City immediately.

Manager shall be responsible for all necessary water quality testing and convey any concerns to the City Certified Pool Operator (CPO) immediately.

Section 2.2 Procurement.

Manager shall purchase for the operations of the Facilities all cleaning supplies, first aid and safety supplies and equipment, office supplies and equipment, food and beverage and other services needed to operate the Facilities, except as listed in Section 3.1, 3.2 and 3.3 below.

Section 2.3 Personnel.

All personnel employed at the Facilities shall be the employees of the Manager. All employee costs, including, but not limited to salaries, benefits, FICA, unemployment insurance, and other costs of employment shall be the sole cost of the Manager. Manager shall ensure that all employees have undergone and passed the required background screening process prior to employment. Manager shall ensure all employees have obtained the required training and shall maintain the ongoing training in accordance with the prevailing standards for aquatic centers.

Section 2.4 Books and Accounts.

Manager shall keep and maintain complete and accurate books of account of all sales, gross receipts and sales tax records and returns for Facilities. All such books shall be kept and prepared in accordance with good accounting and management practices in accordance with generally accepted accounting standards. Such books shall be available for examination by the City, or any agents or auditors as designated by the City, during the Manager's normal business hours.

Section 2.5 Early Closure or Late Opening.

Manager has the discretion to close early due to low attendance if there have been less than 10 swimmers for one hour or more. Early closures and late openings are permissible in the case of watches or warnings issued by the National Weather Service. Manager shall make reasonable efforts to open or reopen upon the expiration of such watches or warnings, and will inform KCII Radio for broadcast if the facility is to remain closed for the remainder of the day.

III. CITY OBLIGATIONS.

Section 3.1 Cleaning, Maintenance and Repairs.

City will be responsible for maintenance of the Facilities' premises and keeping all equipment in good condition and repair. City shall provide for and will arrange garbage and trash removal necessary for the Facilities to operate in accordance to proper sanitary standards in compliance with all applicable health and sanitation laws and regulations.

City will be responsible for the necessary procedures to open and close the Facilities each season and any costs related to those procedures.

City will be responsible for back washing and vacuuming the Facility and will report to the Manager any issues that would prevent the Manager from meeting their obligations for operating the Facility.

Section 3.2 Utilities and Chemicals.

City will be responsible for providing gas and electric utility services for the operation of the Facility. City will provide the Certified Pool Operator (CPO) as required to operate the Facility in accordance with standard regulations. City will maintain the chemical systems for the Facility to ensure the proper sanitary standards are in compliance with all applicable health and safety regulations. City will purchase the necessary chemicals that are necessary for the safe operation of the Facility as deemed by the CPO.

Section 3.3 Capital Expenses.

All capital expenditures necessary for the Facilities to operate in accordance with Section 2.1 shall be at the sole cost of the City.

Section 3.4 Licenses and permits.

Manager, as agreed upon by both parties, will be responsible for obtaining, or causing to be obtained, and will maintain in full force and effect, all such licenses.

Section 3.5 Security Cameras

Manager will be provided access to the surveillance systems in place at the Facilities to ensure that any issues or concerns can be addressed immediately in accordance with the prevailing industry standards for aquatics centers. Manager shall notify City of any issues or concerns that result in damage to Facilities immediately.

IV. MANAGEMENT FEES.

Section 4.1 Management Fee

As compensation for the Manager's services hereunder, the City agrees to pay Manager an annual management fee as reflected below. This management fee shall be paid to the Manager in full no later than July 31st of each Fiscal Year that this agreement is in effect.

- (a) For the 2023 Season: ~~\$7,000~~ \$10,000
- (b) For the 2024 Season: ~~\$10,000~~ \$12,500
- (c) For the 2025 Season and thereafter (unless amended): ~~\$13,000~~

\$15,000

Section 4.2 Facility Use Fees

Manager shall set facility fees and hours of operation, subject to confirmation of the City Council. Proposed fee and hour changes shall be submitted to the Park Board of the City no later than March 1 of the effective season. Upon recommendation of the Park Board, the City Council shall consider a Resolution confirming said changes.

Section 4.3 Fee-Exempt Activities

Manager shall have the flexibility to schedule official activities of the YMCA outside of normal facility hours with no additional facility fee, unless a specific fee for that activity has been proposed by the Manager and ~~confirmed by~~ *Confirmed* the Council as detailed in Section 4.2 of this Agreement.

Manager agrees to provide for facility use by local special needs groups without charge, as arranged between the Manager and any such groups. The Manager may set reasonable conditions for this use.

V. INSURANCE

Section 5.1 Workers' Compensation.

Manager will provide and maintain workers' compensation insurance on all of the Manager's employees working at the Facility and said cost will be treated as an operating expense.

Section 5.2 Liability Insurance.

Manager shall maintain at all times during the Term of this Agreement for the protection of the City and Manager comprehensive or commercial general bodily injury and property damage liability insurance in an amount of not less than \$1 million for each occurrence. Said insurance policies shall name the City as an additional insured. Manager shall provide to the City a certificate of insurance evidencing such policies with a thirty (30) day notice of cancellation.

Section 5.3 Property Insurance.

City shall keep the City structures on the premises insured against loss or damage from fire, explosion or other cause normally covered by other broad form insurance policies. Manager shall be named as an additional insured on said policy for the Facilities.

Section 5.4 Cost of Insurance.

The cost of insurance listed above in Section 5.1 and 5.2 shall be an Operating Expense pursuant to this Agreement and be the responsibility of the Manager. The costs of insurance listed above in Sections 5.3 and 5.4 shall be the responsibility of the City.

VI. TERM AND TERMINATION OF AGREEMENT.

Section 6.1 Term of Agreement.

The term ("Term") of this agreement shall commence on the effective date of this Agreement and shall continue until December 31, 2025. In the event this Agreement is not terminated pursuant to Section 6.2 or 6.3 below, the Agreement shall be extended for an additional year Term shall be effective January 1st through December 31st of the subsequent calendar year. After the completion of the initial three-year term, the Agreement will remain in full force and effect on a year by year basis until termination by either party in accordance with Sections 6.2 or 6.3 below.

Section 6.2 Termination of Agreement for Convenience

This Agreement shall remain in full force and effect until terminated by either party by giving written notice to the other party no later than November 30th of the year in which the Agreement is in operation.

Section 6.3 Notice of Default; Termination for Breach.

In the event that either party breaches any term of this Agreement, the non-breaching party may send a Notice of Default to the breaching party giving the breaching party fourteen (14) calendar days to cure said default. In the event that said default is not cured within fourteen (14) days or an extension given by the non-breaching party, this Agreement shall terminate.

In the event of termination under this Section 6.3, the breaching party shall pay all reasonable costs and attorneys' fees required to terminate said Agreement or litigate the breach in a court of competent jurisdiction.

VII MISCELLANEOUS

Section 7.1 Notices.

All notices required under this Agreement shall be in writing and shall be sent certified mail, return receipt requested, or via hand delivery as follows:

To the City: City Clerk
 City of Washington, Iowa
 215 East Washington Street
 Washington, Iowa 52353

To the Manager Director
 YMCA of Washington County
 PO Box 887 520 West 5th Street
 Washington, Iowa 52353

Or at other such address as is from time to time designated by the party receiving the notice. Any such notice that is mailed in accordance herewith shall be deemed received when the Notice is deposited with the United States Postal Service, postage prepaid. In the event of hand delivery, the Notice shall be deemed delivered when the hand delivery is made to the address listed above.

Section 7.2 No partnership or joint venture.

Nothing contained in this Agreement shall constitute or be construed to be or create a partnership or joint venture between the City on the one part, and the Manager, its successors or assigns, on the other part.

Section 7.3 Amendment.

This Agreement shall not be amended or changed except by a written instrument executed by both parties.

Section 7.4 Authority to Enter Agreement.

- (a) In order to induce the Manager to enter into this Agreement, the City represents and warrants that the execution of this Agreement is permitted by the statutory and constitutional authority of the City and this Agreement has been duly authorized, executed and delivered, and will throughout the Term of this Agreement, constitute a legal, valid and binding obligation of the City enforceable in accordance with the terms hereof.
- (b) In order to induce the City to enter into this Agreement, the Manager represents and warrants that the execution of this Agreement is duly authorized by the Articles of Incorporation and the Bylaws of Manager, and this Agreement is duly authorized, executed and delivered, and throughout the Term of the Agreement, constitutes a legal, valid and binding obligation of the Manager enforceable in accordance with the terms hereof.

Section 7.5 Entire Agreement.

This Agreement constitutes the entire agreement between the parties with respect to the matters addressed herein and supersedes all prior understandings and writings with respect to such matters, and may be changed or supplemented only by a writing executed by both parties.

Section 7.6 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed an original, but taken together, shall constitute one and the same agreement.

Section 7.7 Governing Law.

This Agreement shall be interpreted in accordance with the laws of the State of Iowa and any litigation commenced to enforce any of the terms of this Agreement shall be filed in the Iowa District Court for Washington County or the Federal District Court for the Southern District of Iowa.

Section 7.8 Binding Effect.

This Agreement shall be binding upon the successors and assigns of each of the parties hereto.

Dated this ____ day of _____, 2022.

CITY:

YMCA:

Jaron P. Rosien, Mayor

Amy Schulte, CEO

ATTEST:

Sally Y. Hart, City Clerk



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

September 26, 2022

Deanna McCusker
Mayor Rosien
Washington City Council Members

RE: WSFAC pool agreement

The YMCA Board of Directors met today to review the potential changes to the agreement between the City and the YMCA for the management of the WSFAC pool for 2023 – 2025. It is our intention to continue to work with the city to reach an agreement that brings an important service to the Washington community. However, the YMCA Board must advocate for the best interest of our organization in any agreement to ensure that we are being the best stewards of our resources for our members and donors. The risk and responsibility that are inherent in the operations of any pool facility requires a great deal of preparation, organization, the recruitment and specialized training of staff. Those factors along with the increase cost for wages, insurance and supplies justify the management fees being proposed. The YMCA Board has asked me to provide a breakdown of some of those increased costs and the financial report for the 2022 season for you as support of our position on these fees.

The YMCA Board as has also modified the wording of section 2.5 of the proposed agreement to allow early closure for low attendance. This is not only a common practice for outdoor pools, it also helps to prevent unnecessary losses by reducing or eliminating staffing costs on days in which the pool is not actively being used by the public. Additionally, the YMCA Board of Directors will maintain the age that a swimmer needs supervision at 11, but will allow anyone under the age of 11 to be supervised by an individual 14 years of age or older (previously 16). This was based on our research of other age limits, advice from our insurance providers' risk management department and in consultation with John Kelly, Iowa Department of Public Safety who oversees the licensing of pools in the State of Iowa. These terms are our final offer as YMCA Board feels that any additional changes could increase the costs even more.

Once you've had the opportunity to review the attached information that supports our position and the revised management agreement we hope you we can continue to work together to provide this service to the community.

YMCA Board of Directors

YMCA of WASHINGTON COUNTY IOWA
520 W 5th Street, PO Box 887 Washington, Iowa 52353
Phone: 319-653-2141 Fax: 319-653-2142 www.washingtony.org



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Increased operational costs:

Sign-on bonuses paid	\$10,125
Increased starting wage	<u>\$ 1,165</u>
Total employment cost increase	\$11,290

Fees for certifying 15 new guards	\$ 3,437
Trainer for certification/recertification	<u>\$ 1,667</u>
Total certification costs	\$ 5,104

Liability insurance increase for 2023 (estimate)	\$ 2,000*
--	-----------

Overall increases in operational costs	\$18,394
--	----------

The need to offer sign-on bonuses and an increased starting wage was driven by the current demand in the employment market and we do not anticipate this to change in the coming season. Many pools across the state and nation were not able to open due to a lack of staff. This cost will be necessary to be able to continue this service to the community.

The cost for certifying life guards varies from year to year based on how many return from previous seasons. But many staff have "aged out" of this position and we expect this to be the same at least for the next 2 years as we work to build the younger staff.

*The increase number of drownings across the state and nation has prompt the insurance industry to respond by raising the rates for ALL pools. Our policy will renew in April of 2023 and we have been notified to expect at least a \$2,000 increase in our premiums on this line item.

The above figures do not take in to account the increase cost of goods sold at the concession stand, the cost of all cleaning, and general supplies that are used in the day to day operations.

The 2022 loss was \$3,360 so if we were to accept the additional \$4,000 in management fee we would be at breakeven. Given that we know our insurance will also increase for 2023 we are requesting the management fee be \$10,000 for 2023 to ensure that this agreement remains mutually beneficial.

YMCA of WASHINGTON COUNTY IOWA

520 W 5th Street, PO Box 887 Washington, Iowa 52353
Phone: 319-653-2141 Fax: 319-653-2142 www.washingtony.org

YMCA of Washington County
Income Statement- Washington Outdoor Pool
Actual to Budget
1/1/2022 to 12/31/2022

	Jan 2022 Dec 2022 Actual	Jan 2022 Dec 2022 Budget	Amount Variance Jan 2022 Dec 2022	Percent Variance Jan 2022 Dec 2022 Variance/
Revenue				
Contributions				
Contributions	3,000.00	3,000.00		
Total Contributions	\$3,000.00	\$3,000.00		
Resale				
Resale	15,980.73	10,750.00	5,230.73	48.66%
Total Resale	\$15,980.73	\$10,750.00		
Programs				
Outdoor Pool	57,591.80	47,000.00	10,591.80	10.60%
Youth Swim Lessons	16,805.00	20,000.00	(3,195.00)	(15.98%)
Total Programs	\$74,396.80	\$67,000.00		
Total Revenue	\$93,377.53	\$80,750.00		
Total Gross Profit	\$93,377.53	\$80,750.00		
Expenses				
Labor Expense				
Contract Services	1,666.79		1,666.79	
Washington Outdoor Pool	71,628.28	71,830.00	(201.72)	
Total Labor Expense	\$73,295.07	\$71,830.00		
Payroll Taxes				
FICA	5,133.09	5,494.00	(360.91)	(6.57%)
Total Payroll Taxes	\$5,133.09	\$5,494.00		
Benefits Expense				
Retirement	734.69		734.69	
Total Benefits Expense	\$734.69			
Dues and Subscriptions Expense				
Organization Dues	3,136.00		3,136.00	
Total Dues and Subscriptions Expense	\$3,136.00			
Insurance Expense				
General Liability	0.04		0.04	
Total Insurance Expense	\$0.04			
Materials Expense				
Merchandise for resale	7,520.35	6,500.00	1,020.35	15.70%
Total Materials Expense	\$7,520.35	\$6,500.00		
Supplies Expense				
Office Supplies	10.69		10.69	
Recreational and crafts	547.97	500.00	47.97	9.59%
Supplies-Maintenance	140.54		140.54	
Total Supplies Expense	\$699.20	\$500.00		
Utilities Expense				
Cell phone	40.00	80.00	(40.00)	(50.00%)
Total Utilities Expense	\$40.00	\$80.00		
General & Administrative Expense				
Employee expense-admin	5,314.56	600.00	4,714.56	785.76%
Licenses and permits-Maintenan	638.00	5,260.00	(4,622.00)	(87.87%)

YMCA of Washington County
Income Statement- Washington Outdoor Pool
Actual to Budget
1/1/2022 to 12/31/2022

Printing and promotions	226.92	50.00	176.92	353.84%
Total General & Administrative Expense	\$6,179.48	\$5,910.00		
Total Expenses	\$96,737.92	\$90,314.00		
Total Net Income (Loss) From Operations	(\$3,360.39)	(\$9,564.00)		
Total Net Income (Loss)	(\$3,360.39)	(\$9,564.00)		

001-GENERAL FUND

POOL

DEPARTMENTAL EXPENDITURES

100.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
SALARIES & WAGES					
001-6-4035-6030 HOURLY WAGES - TEMPORARY SEASONAL	0.00	0.00	0.00	0.00	0.00
001-6-4035-6040 OVERTIME - TEMPORARY SEASONAL	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS & COST					
001-6-4035-6110 FICA-ER	0.00	0.00	0.00	0.00	0.00
001-6-4035-6120 MEDICARE TAX - EMPLOYER	0.00	0.00	0.00	0.00	0.00
001-6-4035-6130 IPERS	0.00	0.00	0.00	0.00	0.00
001-6-4035-6160 WORKERS COMP	0.00	0.00	0.00	0.00	0.00
TOTAL EMPLOYEE BENEFITS & COST	0.00	0.00	0.00	0.00	0.00
STAFF DEVELOPMENT					
001-6-4035-6220 LICENSE	0.00	0.00	0.00	0.00	0.00
001-6-4035-6230 TRAINING	350.00	0.00	293.86	83.96	56.14
TOTAL STAFF DEVELOPMENT	350.00	0.00	293.86	83.96	56.14
REPAIRS/MAINT/UTILITIES					
001-6-4035-6310 MAINTENANCE - BUILDINGS	34,000.00	25,267.44	31,598.24	92.94	2,401.76
001-6-4035-6320 GROUNDS MAINTENANCE	500.00	86.34	264.79	52.96	235.21
001-6-4035-6340 OFFICE EQUIPMENT REPAIR	0.00	0.00	0.00	0.00	0.00
001-6-4035-6350 EQUIPMENT REPAIR	5,000.00	3.75	5,754.13	115.08	754.13
001-6-4035-6371 UTILITIES	19,000.00	658.68	17,605.76	92.66	1,394.24
001-6-4035-6373 PHONE SERVICE	1,000.00	85.94	1,031.28	103.13	31.28
TOTAL REPAIRS/MAINT/UTILITIES	59,500.00	26,102.15	56,254.20	94.54	3,245.80
CONTRACTUAL SERVICES					
001-6-4035-6402 ADVERTISING	0.00	0.00	0.00	0.00	0.00
001-6-4035-6430 LICENSE & PERMITS	0.00	0.00	0.00	0.00	0.00
001-6-4035-6490 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
001-6-4035-6492 MANAGEMENT CONTRACT	2,500.00	0.00	2,500.00	100.00	0.00
001-6-4035-6499 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	2,500.00	0.00	2,500.00	100.00	0.00
COMMODITIES					
001-6-4035-6501 CHEMICALS	9,000.00	4,140.92	12,316.47	136.85	3,316.47
001-6-4035-6503 MERCHANDISE- RESALE	0.00	0.00	0.00	0.00	0.00
001-6-4035-6504 MINOR EQUIPMENT	2,000.00	817.42	817.42	40.87	1,182.58
001-6-4035-6507 SUPPLIES	0.00	0.00	0.00	0.00	0.00
001-6-4035-6508 POSTAGE	0.00	0.00	0.00	0.00	0.00
001-6-4035-6510 SAFETY SUPPLIES	0.00	0.00	0.00	0.00	0.00
001-6-4035-6599 OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	11,000.00	4,958.34	13,133.89	119.40	2,133.89
TOTAL POOL	73,350.00	31,060.49	72,181.95	98.41	1,168.05