



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IOWA  
TO BE HELD IN THE NICOLA-STOUFER ROOM  
AT 115 W. WASHINGTON STREET  
AT 6:00 P.M., TUESDAY, JULY 18, 2017

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, July 18, 2017 to be approved as proposed or amended.

**Consent:**

1. Council Minutes July 5, 2017
2. Council Minutes July 11, 2017
3. ICAP, Commitment to Continue Membership, \$141,488.02
4. Main Street Washington, Annual Pledge, \$20,000.00
5. Washington Chamber of Commerce, Thursday Night Live & Summer Classic, \$1,260.00
6. Washington Chamber of Commerce, Annual Contribution to Tourism, \$20,000.00
7. YMCA of Washington County, 2017 Steele Family Aquatic Center Management Fee, \$6,800.00
8. IMWCA, Installment 1 Work Comp Premium, \$6,787.00
9. IA Department of Natural Resources, Annual Water Supply Fee FY18, \$835.73
10. Fox Engineering, Well #6 Pump Replacement, \$1,941.25
11. Fox Engineering, Lead Soil Removal at Water Plant Site, \$560.00
12. Fox Engineering, South .5MG Elevated Water Storage Tank Improvements, \$10,405.60
13. Fox Engineering, City Hall Interceptor Reroute, \$975.00
14. Fox Engineering, Water Treatment Plant Improvements, \$19,968.61
15. St. James Church of Washington, 606 W. 3<sup>rd</sup> St., Class B Beer (BB) (includes wine coolers), outdoor service, Sunday Sales, **(new)**
16. Corner Stop, 100 E. Madison St., Class C Beer Permit (BC), Class B Native Wine Permit, Sunday Sales, **(renewal)**
17. Department Reports.

**Claims and Financial Reports:**

Claims as Presented.

**SPECIAL PRESENTATION**

**PRESENTATION FROM THE PUBLIC** - Please limit comments to 3 Minutes.

**NEW BUSINESS**

Discussion and Consideration of Request for Vehicle Purchase – Water Treatment Plant.

**CONSIDERATION OF HEARINGS, ORDINANCES & RESOLUTIONS**

Discussion and Consideration of a Resolution to Accept, Close and Process Payment in the amount of \$85,011.15 for the 2017 Seal Coat Project.

Discussion and Consideration of a Resolution Acknowledging Fulfillment of a Contract for Sale of Real Property.

Discussion and Consideration of First Reading of an Ordinance Amending the Code of Ordinances Chapter 65.03 and Chapter 65.02.

Discussion and Consideration of a Resolution Authorizing Levy, Assessment and Collection of Costs to the Washington County Treasurer.

**DEPARTMENTAL REPORT**

Police Department  
City Attorney  
City Administrator

**MAYOR & COUNCILPERSONS**

Sandra Johnson, Mayor  
Brendan DeLong  
Steven Gault  
Kerry Janecek  
Jaron Rosien  
Kathryn Salazar  
Millie Youngquist

**ADJOURNMENT**

Illa Earnest, City Clerk

## Council Minutes 07-05-2017

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, 115 W. Washington Street, at 6:00 P.M., Wednesday, July 5, 2017. Mayor Johnson in the chair. On roll call present: DeLong, Janecek, Rosien, Salazar, Youngquist. Absent: Gault.

Motion by Youngquist, seconded by Salazar, that the agenda for the Regular Session to be held at 6:00 P.M., Wednesday, July 5, 2017 be approved as proposed. Motion carried.

### Consent:

1. Council Minutes 06-20-2017
2. Simmering-Cory, Professional Services-Water Treatment Plant Improvements, \$2,000.00
3. LL Pelling Co., 2017 Seal Coat Project, \$85,011.15
4. Iowa League of Cities, Member Dues July 1, 2017-June 30, 2018, \$3,158.00
5. IMWCA, Work Comp. Premium Deposit, \$15,837.00
6. Sinclair Tractor, Mower & Gator, \$18,000.00
7. Washington State Bank, Per TIF Agreement (Oakwood Subdivision), \$11,997.18,
8. Iowa Association of Municipal Utilities, SASSO July 2017-June 2018, \$4,587.85
9. Washington County Fair Association, 2225 250<sup>th</sup> St., County Fair Fireworks Permit.**(new)**
10. Garden & Associates, 15<sup>th</sup> Ave. Improvements Project, \$5,897.72
11. Powercom Motor Control, Fountain Lighting Project, \$6,117.33
12. Halcyon House, 1015 S. Iowa Ave., Class C Liquor License (LC) (Commercial), Sunday Sales, **(renewal)**
13. Pizza Hut, 1018 W. Madison Street, Class B Beer (BB), Sunday Sales, **Owner Change.(new)**
14. Department Reports

### Consent - Other:

Mayor Johnson requested item #1 be removed from the consent agenda.

Item #3 was also struck from the consent agenda.

Motion by Rosien, seconded by DeLong, to approve the consent agenda items 2, 4-14. Motion carried.

Motion by Rosien, seconded by Youngquist, to approve item #1 as amended. Motion carried. The engineering task order for Fox Engineering included the entire project in the amount of \$185,200.00.

Motion by Rosien, seconded by Youngquist, to approve payment of the claims as presented. Motion carried.

Merle Hagie gave a nuisance abatement update to council.

Presentations from the public:

Pamela Johnston, Evie Richardson, and Ed Raber came before council to express their displeasure with the fireworks noise, rubbish, and fire safety concerns in their neighborhoods.

Bids received for a 15' batwing mower for the Wastewater Treatment Plant:

Sinclair Tractor	John Deere HX 15 Flex-Wing	\$15,250
	Land Pride 4615	\$12,600
Farmers Supply Sales	Land Pride 4015	\$12,940
Schnoebelen, Inc.	Bush Hog 2215	\$12,940
Iowa Farm Equipment	Bush Hog 2215	\$14,350
Plank Implement, Inc	Woods BW1800 XQW	\$15,000

Motion by Rosien, seconded by DeLong, to approve purchase of the Land Pride 4615 15' batwing mower from Sinclair Tractor for \$12,600. Motion carried.

After discussion, motion by Youngquist, seconded by Rosien, to direct staff to begin the ordinance process to change the yield to a stop at the intersection of E. Tyler Street and S. 9<sup>th</sup> Avenue. Motion carried.

Motion by DeLong, seconded by Salazar, to affirm the mayoral appointments. Motion carried.

Mayoral appointments:

Kevin Erpelding	Airport Commission	6 year term
Jim Almelen	Airport Commission	6 year term
Mike Roe	Airport Commission	6 year term
Andy Dahl	Forestry Commission	3 year term
Charles Halvorson	Forestry Commission	3 year term
Jamie Evans-Engeman	Historic Preservation Commission	3 year term
Bryan Kendall	Historic Preservation Commission	3 year term

Mayor Johnson announced that now is the time for the public hearing for the Plans, Specifications, Form of Contract, and Estimate of Cost for Water Treatment Plant Improvements.

No written or oral objections were received.

Motion by Rosien, seconded by DeLong, to close the public hearing. Roll call on motion: Ayes: DeLong, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by Rosien, seconded by DeLong, to approve the Resolution Approving Plans, Specifications, Form of Contract and Estimate of Cost for the Water Treatment Plant Improvements. Roll call on motion: Ayes: DeLong, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

**(Resolution No. 2017-045)**

Bids received for the Water Treatment Plant Improvements:

Tricon General Construction, Inc.	\$4,943,000.00
WRH, Inc.	\$5,160,000.00
Bi-State Contracting, Inc	\$5,192,746.00
Portzen Construction, Inc.	\$5,322,000.00
Ricklefs Excavating, Ltd	\$5,875,000.00

Motion by Salazar, seconded by Youngquist, to approve the Resolution Making Award of Construction Contract for the Water Treatment Plant Improvements to Tricon General Construction, Inc. in the amount of \$4,943,000.00 contingent on receiving the DNR Permit. Roll call on motion: Ayes: Janecek, Rosien,

Salazar, Youngquist. Nays: none. DeLong abstained with conflict. Motion carried. **(Resolution No. 2017-046)**

Bids received for Fire Station Architects Proposals:

Design Alliance	\$155,000.00 + \$6,000 reimbursable
FEH Design	\$180,370.00
Klingner & Associates	\$252,065.00
Martin Gardner	\$149,500.00
Rohrbach Associates	\$190,000.00
Shive-Hattery	\$149,500.00

Motion by Rosien, seconded by DeLong, to approve the Resolution Approving Award of Architectural Services Contract for Fire Station Project to Design Alliance in the amount of \$155,000.00 plus \$6,000.00 reimbursable. Roll call on motion: Ayes: DeLong, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Resolution No. 2017-047)**

Discussion of a Resolution Acknowledging Fulfillment of a Contract for Sale of Real Property. After discussion, motion by Salazar, seconded by DeLong, to direct staff to revise the resolution to take into account the counter proposal from council that if the second lot is purchased they must build on it within one year. Motion carried.

Motion by Rosien, seconded by Youngquist, to approve the third reading and adopt the Ordinance Amending Code of Ordinances, Chapter 55 "Animal Control & Protection". Roll call on motion: Ayes: DeLong, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Ordinance No. 1064)**

Motion by DeLong, seconded by Janecek, to approve the Resolution Authorizing Levy, Assessment, Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: DeLong, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Resolution No. 2017-048)**

Motion by Janecek, seconded by Rosien, that the Regular Session held at 6:00 P.M., Wednesday, July 5, 2017 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor

Council Minutes 07-11-2017

The Council of the City of Washington, Iowa, met in Special Session in the conference room, 215 E. Washington Street, at 12:00 P.M., Tuesday, July 11, 2017. Mayor Johnson in the chair. On roll call present: DeLong, Gault, Rosien, Salazar, Youngquist. Absent: Janecek.

Motion by Youngquist, seconded by DeLong, that the agenda for the Special Session to be held at 12:00 P.M., Tuesday, July 11, 2017, be approved as proposed. Motion carried.

There were no presentations from the public.

Motion by Rosien, seconded by Youngquist, to approve Change Order #3 for Well #6 Improvements in the amount of \$43,950.00.

Motion by DeLong, seconded by Gault, that the Special Session held at 12:00 P.M., Tuesday, July 11, 2017, be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor



Iowa Communities Assurance Pool

## Commitment to Continue Membership

I, City of Washington, do hereby affix my signature to this form and promise to submit the contribution of \$154,812.29 (less attached vouchers if applicable) by JUL 18. In order to fulfill this commitment, our check will be received by the Iowa Communities Assurance Pool, at the address on this form, no later than JUL 25.

		154,812.29
VOUCHER	-	13,324.27
Net Due		<u>141,488.02</u>

Printed Name Ille Earnest  
Signature Ille Earnest, City Clerk  
Date 07-12-2017

Iowa Communities  
Assurance Pool  
5701 Greendale Road  
Johnston, IA 50131



205 W Main St  
Washington, IA 52353

# Invoice

Invoice #: 1721  
Invoice Date: 7/1/2017

**Bill To:**

City of Washington  
215 E Washington St  
PO Box 516  
Washington, IA 52353

Description	Rate	Qty	Amount
Main Street Washington Annual Pledge  <i>Thank you!</i> <i>- Joel</i>	20,000.00		20,000.00
For tax deduction purposes, make checks payable to Main Street Washington Inc. Thank you!			

<b>Total</b>	<b>\$20,000.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$20,000.00</b>

Thank you for your support!

Phone #

319-653-3918

Fax:

319-653-5805

E-Mail

mainstreet@washingtioniowa.org

Web Site

www.mainstreetwashington.org



WASHINGTON CHAMBER OF COMMERCE

205 W. Main Street  
Washington, IA  
52353



"One of THE BEST Small Towns in America"

City of Washington  
215 E Washington St  
PO Box 516  
Washington, IA 52353

Phone (319) 653-3272

E-mail:michelle@washingtoniowa.org

# INVOICE

Invoice Date: 6/8/2017

Invoice Number: 2017-2543

DESCRIPTION	PRICE EACH	QUANTITY	AMOUNT
Thursday Night Live Presenting Sponsor	750.00		750.00
Presenting Sponsor for City Assistance & Porta Potties for Summer Classic	510.00		510.00

Please mark your billing preference

www.chamber.washingtoniowa.org

I prefer standard MAIL

**Balance Due** \$1,260.00

Save a stamp, please E-MAIL invoices!

Send invoices to this email:



WASHINGTON CHAMBER OF COMMERCE

205 W. Main Street  
Washington, IA  
52353



"One of THE BEST Small Towns in America"

City of Washington  
215 E Washington St  
PO Box 516  
Washington, IA 52353

Phone (319) 653-3272

E-mail:michelle@washingtoniowa.org

Invoice Date: 6/30/2017

Invoice Number: 2017-2620

INVOICE

DESCRIPTION	PRICE EACH	QUANTITY	AMOUNT
2017 Annual city contribution to Chamber tourism	20,000.00		20,000.00

Please mark your billing preference

www.chamber.washingtoniowa.org

I prefer standard MAIL

Balance Due \$20,000.00

Save a stamp, please E-MAIL invoices!

Send invoices to this email:



**YMCA of Washington County**

121 East Main Street  
Washington, IA 52353  
United States  
(319) 653-2141

July 7, 2017

**INVOICE**

AMOUNT DUE as of 7/7/2017  
**\$6,800.00**

**City of Washington**

Identification: 016015

Enclosed payment amount: \$

**TO** City of Washington  
215 E Washington  
Washington, IA 52353  
United States

(return this portion with payment)

**Account Fees**

Date	Description	Due Date	Fee	Adjusted	Sched.	Paid	Balance
07/07/17	City Contribution - 2017 Washington Steele Family Aquatics Center Management Fee	07/07/17	\$6,800.00	\$0.00	\$0.00	\$0.00	\$6,800.00
						Total	\$6,800.00
						Amount Adjusted	\$0.00
						Amount Paid	\$0.00
						Amount Scheduled	\$0.00
						Balance	\$6,800.00
						<b>Amount Due</b>	<b>\$6,800.00</b>

# INVOICE

INV65487

## IMWCA

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION

500 SW 7TH STREET, SUITE 101  
 DES MOINES, IA 50309-4506  
 PHONE: 800-257-2708

DATE

7/1/2017

PAGE:

1

Mbr No: 0706 Member Name: Washington, City of

Washington, City of  
 215 E Washington

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 310009, Des Moines, IA 50331-0009

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
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	WASHI001	AG0075				
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QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL1	Installment 1 - Work Comp Prem 17-18			6,787.00	\$6,787.00

This invoice is due on August 1, 2017.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Subtotal	\$6,787.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$6,787.00



**IOWA DEPARTMENT OF NATURAL RESOURCES  
WATER SUPPLY OPERATIONS SECTION**

502 E. 9th St.  
Des Moines, IA 50319-0034

**INVOICE**

Your Copy

Keep this copy for your records

PWS ID: 9271068

Population served: 7266

DATE: June 29, 2017

PWS NAME: WASHINGTON WATER DEPARTMENT

PAYMENT INSTRUCTION	<u>IDNR USE ONLY</u>
<ul style="list-style-type: none"> <li>• Make checks payable to : <i>Iowa Department of Natural Resources</i></li> <li>• Attach non-refundable fee (check or money order) to the <u>DNR Copy</u> of the invoice.</li> <li>• Mail invoice and fee to: <i>Iowa Department of Natural Resources, Water Supply Operations Section 502 E. 9th St. Des Moines, IA 50319-0034</i></li> </ul>	<p>20 - 2003</p> <p>Internal transfers: 0376-542-W100-0563. Include transfer from II.</p>

DESCRIPTION	AMOUNT
Annual Water Supply Fee, FY18; July 1, 2017 - June 30, 2018  <input type="checkbox"/> If paid by September 1, 2017	\$835.73
<b>OR</b>	
<input type="checkbox"/> If paid after September 1, 2017 (plus penalty \$100)  Total Fee Submitted	\$935.73

PWS Contact Information Verification	
Please make any additions / corrections necessary	
Owner / Authorized Agent	Operator
WASHINGTON, CITY OF ATTN BRENT HINSON CITY ADMINISTRATOR CITY HALL PO BOX 516 WASHINGTON IA 52353 Phone: 319-653-6584 FAX: 319-653-5273 Email: bhinson@washingtioniowa.net	WASHINGTON WATER DEPARTMENT ATTN CHAD MCCLEARY WATER SUPT 522 N 4TH AVE PO BOX 516 WASHINGTON IA 52353 Phone: 319-653-1531 FAX: 319-653-5273 Email: cmccleary@washingtioniowa.net

If you any have questions concerning this invoice, contact Chris Spoelstra at 515-725-0339 / chris.spoelstra@dnr.iowa.gov or Anne Lynam at 515-725-0280 / anne.lynam@dnr.iowa.gov.

Thank you for helping keep Iowa's drinking water safe.



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 41640  
 Date 06/30/2017

Project **342415C Washington Well 6 Pump Replacement**

Professional Services for the Period of 5/28/2017 to 6/30/2017

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Design</b>	28,324.00	100.00	28,324.00	28,324.00	0.00
<b>Bidding</b>	4,768.00	100.00	4,768.00	4,768.00	0.00
<b>Total</b>	<b>33,092.00</b>	<b>100.00</b>	<b>33,092.00</b>	<b>33,092.00</b>	<b>0.00</b>

**Standard Hourly Rate Phases**

**Construction Administration**

Professional Fees

1,840.00

Phase subtotal

1,840.00

**Resident Project Representative**

Reimbursables

101.25

Phase subtotal

101.25

**Invoice total \$1,941.25**

Approved by: \_\_\_\_\_

*Late Payment Charge: 15% per annum beginning 30 days from above date*



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 41641  
 Date 06/30/2017

Project **342416C Washington Lead Soil  
 Removal at Water Plant Site**

Professional Services for the Period of 5/28/2017 to 6/30/2017

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design Phase	5,347.00	100.00	5,347.00	5,347.00	0.00
Bidding Phase	1,974.00	100.00	1,974.00	1,974.00	0.00
Total	7,321.00	100.00	7,321.00	7,321.00	0.00

**Standard Hourly Rate Phases**

Construction Administration  
 Professional Fees

	Billed Amount
Phase subtotal	560.00
<b>Invoice total</b>	<b>\$560.00</b>

Approved by:  \_\_\_\_\_

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 41642  
 Date 06/30/2017  
 Project **342417B Washington South 0.5 MG  
 Elevated Water Storage Tank  
 Improvements**

Professional Services for the Period of 5/28/2017 to 6/30/2017

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Preliminary Design</b>	5,713.00	100.00	3,427.80	5,713.00	2,285.20
<b>Final Design</b>	13,534.00	60.00	0.00	8,120.40	8,120.40
<b>Bidding</b>	3,994.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>23,241.00</b>	<b>59.52</b>	<b>3,427.80</b>	<b>13,833.40</b>	<b>10,405.60</b>

**Invoice total \$10,405.60**

Approved by: 

*Late Payment Charge: 15% per annum beginning 30 days from above date*





414 South 17th Street, Ste 107  
Ames, IA 50010  
515-233-0000

City of Washington  
PO Box 516  
Washington, IA 52353  
Brent Hinson

Invoice number 41618  
Date 06/30/2017

Project **204517B Washington City Hall  
Interceptor Reroute**

Professional Services for the Period of 5/28/2017 to 6/30/2017

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Preliminary Design</b>	19,500.00	5.00	0.00	975.00	975.00
<b>Final Design</b>	9,500.00	0.00	0.00	0.00	0.00
<b>Bidding</b>	6,500.00	0.00	0.00	0.00	0.00
<b>Construction Administration</b>	11,000.00	0.00	0.00	0.00	0.00
<b>Construction Staking</b>	3,000.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>49,500.00</b>	<b>1.97</b>	<b>0.00</b>	<b>975.00</b>	<b>975.00</b>

Invoice total **\$975.00**

Approved by: \_\_\_\_\_

*Late Payment Charge: 15% per annum beginning 30 days from above date*



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 41595  
 Date 06/30/2017

Project **342416A Washington Water Treatment Plant Improvements**

Professional Services for the Period of 5/28/2017 to 6/30/2017

**Lump Sum Phases**

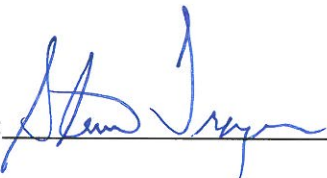
Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	126,460.00	100.00	126,460.00	126,460.00	0.00
Final Design	177,830.00	100.00	177,830.00	177,830.00	0.00
Bidding	16,780.00	100.00	0.00	16,780.00	16,780.00
Total	321,070.00	100.00	304,290.00	321,070.00	16,780.00

**Standard Hourly Rate Phases**

**Bidding Documents**

	Billed Amount
Professional Fees	113.00
Reimbursables	3,075.61
Phase subtotal	3,188.61

**Invoice total \$19,968.61**

Approved by:  \_\_\_\_\_

*Late Payment Charge: 15% per annum beginning 30 days from above date*

**Applicant License Application ( )**

<b>Name of Applicant:</b> <u>St. James Church of Washington</u>		
<b>Name of Business (DBA):</b> <u>St. James Church of Washington, Iowa</u>		
<b>Address of Premises:</b> <u>606. W. 3rd St.</u>		
<b>City</b> <u>Washington</u>	<b>County:</b> <u>Washington</u>	<b>Zip:</b> <u>52353</u>
<b>Business</b> (319) 321-5458		
<b>Mailing</b> <u>606. W. 3rd St.</u>		
<b>City</b> <u>Washington</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>52353</u>

**Contact Person**

<b>Name</b> Katie Mitchell		
<b>Phone:</b> (319) 321-5458	<b>Email</b>	<u>ktmitch@gmail.com</u>

**Classification** Class B Beer (BB) (Includes Wine Coolers)

**Term:** 5 days

**Effective Date:** 09/08/2017

**Expiration Date:** 01/01/1900

**Privileges:**

Class B Beer (BB) (Includes Wine Coolers)

Outdoor Service

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>		
<b>Corporate ID Number:</b> <u>80860</u>	<b>Federal Employer ID</b>	<u>42-0681064</u>

**Ownership**

**Rev. Bernie Weir**

**First Name:** Rev. Bernie

**Last Name:** Weir

**City:** Washington

**State:** Iowa

**Zip:** 52353

**Position:** Secretary/Treasurer

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b> <u>Scottsdale Insurance Company</u>		
<b>Policy Effective Date:</b>	<b>Policy Expiration</b>	
<b>Bond Effective</b>	<b>Dram Cancel Date:</b>	
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>	
<b>Temp Transfer Effective Date</b>	<b>Temp Transfer Expiration Date:</b>	

**Applicant License Application ( BC0029098 )**

<b>Name of Applicant:</b> <u>Petroleum Services Company, LLC</u>		
<b>Name of Business (DBA):</b> <u>Corner Stop</u>		
<b>Address of Premises:</b> <u>100 East Madison Street</u>		
<b>City</b> <u>Washington</u>	<b>County:</b> <u>Washington</u>	<b>Zip:</b> <u>52353</u>
<b>Business</b>	<u>(319) 653-6833</u>	
<b>Mailing</b>	<u>PO Box 5716</u>	
<b>City</b> <u>Coralville</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>52241</u>

**Contact Person**

<b>Name</b> <u>Scott Gloede</u>	
<b>Phone:</b> <u>(319) 351-6498</u>	<b>Email</b> <u>sgloede@pscollc.com</u>

**Classification** Class C Beer Permit (BC)

**Term:** 12 months

**Effective Date:** 09/01/2017

**Expiration Date:** 08/31/2018

**Privileges:**

Class B Native Wine Permit

Class C Beer Permit (BC)

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Limited Liability Company</u>	
<b>Corporate ID Number:</b> <u>242590</u>	<b>Federal Employer ID</b> <u>42-1507170</u>

**Ownership**

**Thomas Scott**

**First Name:** Thomas                      **Last Name:** Scott  
**City:** Iowa City                      **State:** Iowa                      **Zip:** 52245  
**Position:** Owner  
**% of Ownership:** 51.00%                      **U.S. Citizen:** Yes

**Matthew Banning**

**First Name:** Matthew                      **Last Name:** Banning  
**City:** Center Point                      **State:** Iowa                      **Zip:** 52213  
**Position:** Owner  
**% of Ownership:** 24.50%                      **U.S. Citizen:** Yes

**Todd Scott**

**First Name:** Todd                      **Last Name:** Scott  
**City:** Iowa City                      **State:** Iowa                      **Zip:** 52245

**Position:** Owner

**% of Ownership:** 24.50%

**U.S. Citizen:** Yes

**Insurance Company Information**

**Insurance Company:**

**Policy Effective Date:**

**Policy Expiration**

**Bond Effective**

**Dram Cancel Date:**

**Outdoor Service Effective**

**Outdoor Service Expiration**

**Temp Transfer Effective**

**Temp Transfer Expiration Date:**

Washington Volunteer Fire Department  
July 5,2017

May Fires

7 City fires	1450.00
3 rural fires	210.00
1 Drill	560.00
10 fires and 0 drill	2220.00

Meeting opened Chief Wide in charge

Minutes of the previous meeting were read and approved.

Treasure report was read.

Ron Armstrong made a motion to pay all bills against the department. Seconded by Tim Wells  
Passed

Joe Redlinger is Back to work from knee surgery. Randy Epperly broke his collar bone.

Committees; Social ;snacks after meeting  
Golf; August tournament.

Rescue

Communications; Thank You and \$50,00 from Irene Russell. Thank You and \$50.00 from Steve Olson. Thank You from Joey Wallace and family.

Applications; We are full

Old business: Fair week sign up sheet is on the board.

Training for July will be 7-23.

Nic Williams and Andy Miller went to Walmart and put on a demonstration.

Trench rescue training is coming later this year.

Rope and high angle Sept.9 & 10

New Station up date; Arthritic is hired.

Kirkwood Fire School is coming up.

We have a house to burn on North D by where the Y will be.

Need help cooking pancakes at the Fair on Friday.

The new nozzle will be for foam.

Discussion of calls;

Roll call taken

Everyone needs to get direct deposit.

No other business, meeting adjourned.

Secretary  
Tom Beauchamp

**WWTP report  
July 18, 2017  
Council meeting**

- **After hour alarm and dog call outs –**  
1<sup>st</sup> Lexington Blvd lift station, transfer switch alarm, 9:38 p.m. Parker  
2<sup>nd</sup> dog call, Safety Center reported a dog to be picked up 311 North C Ave, 4:45p.m. Parker  
7<sup>th</sup> WWTP, high TSS alarm, 5:00 p.m. Jason  
8<sup>th</sup> dog call, Safety Center reported two (2) dogs to be picked up at 513 South 8<sup>th</sup>, 9:45 a.m. Jason
- **Dept Head meetings –** I attended the meeting on the 11<sup>th</sup>.
- **Bazooka-Farmstar, Inc (BFI) –** After the initial high zinc result of 31.9 mg/L (2.61 mg/L daily maximum limit) collected on April 19, 2017. Sample nine (9) result was 5.36 mg/L which is a zinc daily maximum violation. I sent another violation letter to BFI. Sample ten (10) result was 4.66 mg/L which is another daily maximum violation. I sent another violation letter to BFI. Samples eleven (11) and twelve (12) were under the daily maximum limit. BFI is making changes to get the zinc levels down to meet the limits as outlined in the pretreatment agreement. We will continue to sample there until we have enough data to show they can remain in compliance.
- **WWTP June 2017 Discharge Monitoring Report (DMR) –** Average daily flow 1.295 million gallons (mg), maximum daily flow 1.617 mg, minimum daily flow 1.041 mg. There were **no** violations of the WWTP's NPDES discharge permit. Total precipitation for May 2017 = **>1.33"** (recorded at the WWTP).

**CBOD5 removal 85% required                      result = 100%**  
Influent CBOD5 monthly average =    **79.2 mg/L**  
Effluent CBOD5 monthly average =    **< 3.0 mg/L**

**TSS removal 85% required                      result = 96.0%**  
Influent TSS monthly average =       **149.1 mg/L**  
Effluent TSS monthly average =       **6.1 mg/L**

- **Dog pound report for June 2017 –** Thirteen (13) calls total for June 2017. One (1) call out during normal hours and twelve (12) call outs after hours. Eight (8) dogs were returned to the owners. Four (4) dogs taken to Paws and More. One (1) dog couldn't be caught.
- **WWTP SCADA controls upgrade –** Steve from JETCO was at the WWTP on July 11 & 12, 2017 to start working on the SCADA upgrade. Steve got the new computer up and running. The old SCADA computer and the new computer are running side by side for awhile. This is to allow the new computer a chance to run and get any bugs/issues worked out before it's put in service as the main SCADA computer. This upgrade will be great, we will now be able to access the SCADA controls with our phones/tablets at any location instead of having to take a laptop home to monitor WWTP operations and access the SCADA controls.
- **WWTP lab evaluation for the USEPA –** Jason performed the pH test on a blind audit sample for the USEPA lab evaluation. The test result is reported to the USEPA to ensure the WWTP lab is reporting accurate results on the Discharge Monitoring Report (DMR). We received word the result we reported for the pH test was acceptable. Good job, Jason! Test America and UH also tested audit samples for the results they provide to the WWTP that are reported on the DMR. I haven't received those results yet. I must submit a final data package that has all the results to the USEPA by September 1, 2017.

**Fred E Doggett  
7/14/2017 10:49 AM**

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

*Park Board Members:  
Kevin Caldwell  
Donald Pfeiffer  
Larry Bartlett*

*Parks Superintendent:  
Nick Pacha*

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## June 2017 City Council Update – Parks Department

- Mowing, spraying and string trimming of all Park properties under our jurisdiction
- LED lighting project for fountain has been completed
- Daily testing, maintenance, and cleaning at outdoor pool
- Daily maintenance and cleaning of Central Park fountain
- Assisted with several events at Central Park including Washington Summer classic, car shows, Relay for life, movies in the park, and farmers markets.
- Removed large maple tree in Central Park
- Completed staining and painting of New Dawn wood play set.
- Stained Wood picnic area at outdoor pool.
- Attended two Parks Board meetings and weekly Department head meetings.
- Attended Washington County Recreation and Trails planning meetings as a steering committee member
- Organized and attended Wellness Park planning meetings
- Attended Emerald Ash borer meetings
- Weekly watering on 60+ new trees planted last fall.
- Daily watering of Downtown flowers
- Completed painting of the fountain Christmas decoration
- The outdoor pool has been busy and is running well.

\*Please note, this is a summary of work completed this month and does not include everything completed by the Department.



# Maintenance and Construction Report

6/17/17-6/30/17

**STREETS:** M/C Personnel hired Pelling to come in and paint the yellow striping within the City limits, which is completed. Personnel cold patched numerous areas of excavation and potholes in general. Personnel used a broom to sweep the chips back on the recent seal coat streets that were over laid last month. Personnel continued to line paint, finishing up day time painting. Personnel ditched North 11<sup>th</sup> Ave and East 4<sup>th</sup> St area, where a garden had been placed in the ROW (street/ditch & not yet completed). Personnel began the sidewalk project on South 6<sup>th</sup> Ave from Lincoln School to South 7<sup>th</sup> Ave, pouring 4.5 yards of concrete in the gutter panels and 32 feet of actual sidewalk. Personnel mowed a few more ditches in the City limits.

**WATER DISTRIBUTION:** M/C Personnel repaired a water main leak located just west of South 10<sup>th</sup> & East Madison St, where a section of 6 inch CIP was replaced with a short section of PVC. Personnel repaired a one inch plastic service that had been leaking on 250<sup>th</sup> St. Personnel operated numerous 12 inch gate valves for both Bazooka (fire protection valve replacement by Continental Inc) and the 12 inch gate valves located at the South Water Tower project which will begin this year. Water shutoffs were performed for nonpayment, 17 were shut off. Personnel repaired the 4<sup>th</sup> water main break of the month, and 6<sup>th</sup> break of the year located at 840 South 12<sup>th</sup> Ave where a section 4 inch CIP was replaced with 4 inch PVC.

**SEWER COLLECTION:** M/C Personnel investigated a sewer issue on South 7<sup>th</sup> Ave, City sewer main was flowing after quick dumping 1,000 gallon of water on both sewer systems in that area.

**STORM SEWER COLLECTION:** M/C Personnel assisted the County in jetting out an 18 inch box culvert. Personnel unplugged numerous intakes with the recent heavy rains.

**MECHANIC/SHOP:** M/C Personnel serviced the gate valve exerciser, 311 (compressor mount), 131 (starter on loader and the positive cable) and 611 (charge A/C).

**OTHER:** M/C Personnel responded to 72 One Call Locates. Personnel continued the yard waste & brush pick up YTD bags 7,350. Personnel hauled 5 loads of scrap metal to Keota (McDonalds Boneyard) @ \$120/Ton. Personnel installed a couple gates on Hwy 1 north of the Kewash for easy access to spoil dumping. The M/C Department hired a tub grinder that mulched the entire brush pile and bag pile.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.*

## CITY OF WASHINGTON, IOWA

## CLAIMS REPORT FOR JULY 18TH, 2017

**WATER PLANT**

MISCELLANEOUS V BUELNA, MERCEDES	REFUND DEPOSITS	107.31
THOMSON, MURIEL	REFUND DEPOSITS	70.71
BAILS, NICHOLAS	REFUND DEPOSITS	73.85
WENDT, JAMIE	REFUND DEPOSITS	65.37
CRUMLY, JENNIFER	REFUND DEPOSITS	112.16
JASPERING, JORDAN	REFUND DEPOSITS	77.59
LINCOLN, CLINTON	REFUND DEPOSITS	110.29
WALTER, TROY	REFUND DEPOSITS	52.82
LAMBERD, CLINTON	REFUND DEPOSITS	35.19
	<b>TOTAL:</b>	<b>705.29</b>

**POLICE**

AMAZON CAPITAL SERVICES	PATROL UNIT RIFLES	272.68
CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	43.06
COBB OIL CO, INC.	FUEL	2136.25
CUSTOM IMPRESSIONS INC	EVENTS SHIRT/CHALUPA	33.58
EMBROIDERY BARN	PATCHES & ALTERATIONS	124.00
GALLS LLC	SUPPLIES	73.08
GREINER DISCOUNT TIRES	TIRE REPAIR	20.50
JOHN DEERE FINANCIAL	DOG FOOD-ORSCHELNS	18.99
KCTC	INTERNET SERVICE	84.99
MARCO TECHNOLOGIES LLC.	COPIER & TONER	157.65
QUILL	ENVELOPES, FOLDERS & S	48.94
STEVE'S SALES & SERVICE	SERVICE	214.11
VERIZON WIRELESS	CELLULAR SERVICE	1381.35
WASH CO AUDITOR	JULY COMMUNICATIONS	20976.08
WINDSTREAM IOWA COMMUNICATIONS	TELEPHONE SERVICE	378.97
	<b>TOTAL:</b>	<b>25964.23</b>

**FIRE**

ALLIANT ENERGY	ALLIANT ENERGY	64.97
BUSINESS RADIO SALES INC	MIC HOLDERS	69.90
COBB OIL CO, INC.	FUEL	215.40
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	37.50
VERIZON WIRELESS	CELLULAR SERVICE	184.20
	<b>TOTAL:</b>	<b>571.97</b>

**DEVELOPMENT SERVICES**

BRUNS, DAVID	MILEAGE REIMBURSEMENT	18.19
COBB OIL CO, INC.	FUEL	102.15
LUKE WASTE MANAGEMENT	TRASH ABATEMENT- 1020	25.00
VERIZON WIRELESS	CELLULAR SERVICE	272.06
VISA	CODE BOOK, LICENSE & L	428.89
CLERK OF COURT	CLERK OF COURT	85.00
	<b>TOTAL:</b>	<b>931.29</b>

**LIBRARY**

ALLIANT ENERGY	ALLIANT ENERGY	1882.03
COMPANION CORPORATION	CATALOG ANNUAL SUBSCRI	1195.00
FAREWAY STORES	SRC SUPPLIES	21.95
RECORDED BOOKS LLC	BOOKS	76.49
	TOTAL:	<b>3175.47</b>

**PARKS**

CARSON PLUMBING & HEATING SRVS INC	NEW DAWN RR REPAIR	92.85
COBB OIL CO, INC.	FUEL	741.74
ALLIANT ENERGY	ALLIANT ENERGY	1096.85
JOHN DEERE FINANCIAL	MOWER PARTS	30.19
KCTC	INTERNET/PHONE SERVICE	122.00
WASHINGTON RENTAL	POLE SAW REPAIR	17.86
GREINER DISCOUNT TIRES	TIRE REPAIR	15.00
ACTION SERVICES INC	PORTABLE TOILETS	400.00
O'REILLY AUTOMOTIVE INC	BELT, PLIERS, & DUCT T	23.31
VISA	FUEL & DISC GOLF SUPPL	5.99
ACE-N-MORE	STAIN SUPPLIES/SPRINKL	429.25
ALLIANT ENERGY - POOL	ALLIANT ENERGY	5875.75
PEDDE, DENNIS	MUNICIPAL BAND GUEST	200.00
VISA - PARK GIFT	FUEL & DISC GOLF SUPPL	1295.00
	TOTAL:	<b>10345.79</b>

**CEMETERY**

CERTIFIED LABORATORIES	GEL EPOXY	340.96
SIGN DESIGN	SAFETY SHIRTS	236.15
WINDSTREAM IOWA COMMUNICATIONS	TELEPHONE SERVICE	137.37
ATCO INTERNATIONAL	BATHROOM SUPPLIES	142.85
VISA	OFFICE SUPP & WEED TRI	659.99
ACE-N-MORE	RAKES	151.80
	TOTAL:	<b>1669.12</b>

**ADMINISTRATION**

FAREWAY STORES	SUPPLIES	84.66
ALLIANT ENERGY	ALLIANT ENERGY	21.14
WASH COUNTY MINIBUS	JULY LOST	16762.71
KCTC	INTERNET SERVICE	85.00
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	243.75
PURCHASE POWER	POSTAGE REFILL FOR MAC	1510.00
WINDSTREAM IOWA COMMUNICATIONS	TELEPHONE SERVICE	1021.82
DLT SOLUTIONS	ANNUAL SUBSCRIPTION REN	1022.59
CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	140.86
VISA	CODE BOOK, LICENSE & L	116.48
VERIZON WIRELESS	CELLULAR SERVICE	134.17
GOOGLE INC	MONTHLY SERVICE	220.83
	TOTAL:	<b>21364.01</b>

**AIRPORT**

ALLIANT ENERGY	ALLIANT ENERGY	831.39
KCII	ADVERTISING	220.80
WINDSTREAM IOWA COMMUNICATIONS	TELEPHONE SERVICE	178.60
VISA	POSTAGE & ENVELOPES	20.30
ACE-N-MORE	SUPPLIES	42.47
VERIZON WIRELESS	CELLULAR SERVICE	25.96
WEST LAWN CARE	MOWING	1140.00
	TOTAL:	<b>2459.52</b>

**ROAD USE**

ALTORFER	DIAMOND BLADE	230.00
COBB OIL CO, INC.	FUEL	931.71
JOHN DEERE FINANCIAL	PARTS	15.98
ACE-N-MORE	PARTS/SUPPLIES	108.70
UNITY POINT CLINIC-OCCUPATIONAL MEDICI	TESTING	37.00
	TOTAL:	<b>1323.39</b>

**STREET LIGHTING**

ALLIANT ENERGY	ALLIANT ENERGY	<b>10260.34</b>
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**CAPITAL PROJECTS**

MARIE ELECTRIC INC.	FOUNTAIN LED LIGHT PRO	1866.83
HARVEY, LYNN	SIDEWALK REPAIR/REPLACEMENT	840.00
	TOTAL:	<b>2706.83</b>

**TREE COMMITTEE**

MCCONNELL, MARDE	TREE COMM- REIMBURSEME	24.13
CUSTOM IMPRESSIONS INC	TREE COMMITTEE ENGRAVI	10.00
	TOTAL:	<b>34.13</b>

**WATER PLANT**

COBB OIL CO, INC.	FUEL	87.88
ALLIANT ENERGY	ALLIANT ENERGY	18788.39
ACE-N-MORE	SUPPLIES	19.68
VERIZON WIRELESS	CELLULAR SERVICE	52.08
FERGUSON WATERWORKS# 2516	METERS	53.33
STATE HYGIENIC LAB	TESTING	100.00
JUHL PLUMBING LLC	NEW METER PLUMB AT OLD LIBRARY	612.79
	TOTAL:	<b>19714.15</b>

**WATER DISTRIBUTION**

COBB OIL CO, INC.	FUEL	620.63
ALLIANT ENERGY	ALLIANT ENERGY	44.23
JOHN DEERE FINANCIAL	SUPPLIES	205.96
WINDSTREAM IOWA COMMUNICATIONS	TELEPHONE SERVICE	182.05
ACE-N-MORE	SUPPLIES	196.76
VERIZON WIRELESS	CELLULAR SERVICE	117.33
	TOTAL:	<b>1366.96</b>

**SEWER PLANT**

COBB OIL CO, INC.	FUEL	414.30
HACH COMPANY	LAB CHEMICALS	411.36
ALLIANT ENERGY	ALLIANT ENERGY	13749.00
UNITED LABORATORIES	LIFT STATION DEGREASER	599.40
JOHN DEERE FINANCIAL	SUPPLIES	184.16
WINDSTREAM IOWA COMMUNICATIONS	TELEPHONE SERVICE	306.57
USA BLUEBOOK	LAB SUPPLIES	274.68
CUSTOM IMPRESSIONS INC	BUSINESS CARDS	60.00
VISA	SUPPLIES & DIRECTORY	244.92
VERIZON WIRELESS	CELLULAR SERVICE	758.32
	TOTAL:	<b>17002.71</b>

**SEWER COLLECTION**

COBB OIL CO, INC.	FUEL	462.85
ALLIANT ENERGY	ALLIANT ENERGY	578.01
ACE-N-MORE	SUPPLIES	2.49
VERIZON WIRELESS	CELLULAR SERVICE	416.63
	TOTAL:	<b>1459.98</b>

**ANIMAL CONTROL**

JOHN DEERE FINANCIAL	DOG FOOD	37.98
TOWN & COUNTRY VET CLINIC	VET FEES	87.10
	TOTAL:	<b>125.08</b>

**SANITATION**

WEMIGA WASTE INC.	JUNE SERVICES	3500.00
	TOTAL	<b>124680.26</b>

**CITY OF WASHINGTON, IA  
VISA Card Charges - 7/18/17**

**CLAIMS REPORT 07/18/2017**

**SEWER PLANT**  
Paper towels  
Pens  
Freezer  
Phone Protector & Covers  
Directory Publishing

41.28  
49.64  
154.00

**Airport**  
Postage Mailing  
Envelopes

9.80  
10.50

244.92

**FINAN ADMIN**  
Mayor- lodging

116.48

**ENGINEERING**  
Code Book  
Electrical Insp Book  
Plumbing Lic-S Donnelly

20.30  
122.00  
66.89  
240.00

**CEMETARY**  
Pens  
Sheet Protectors  
Laminating Pouches  
Ink Cartridges  
Weed Trimmer housing  
Engine Shroud

116.48

374.92  
285.07

**PARK**  
Fuel  
Disc Golf Supplies

428.89  
5.99  
1,295.00

659.99

1,300.99

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## Memorandum

### Vehicle Purchase for Water Department

The Water Department recently sent out for the state bid on Ford Explorers. Before deciding on the Explorer, we consulted with Brent and Zach with regards to our needs and preferences for our next vehicle purchase and we all felt that an Explorer was a good option. The state bid was \$26,125.

We would like to ask Council to approve the purchase of a Ford Explorer for our department. We've gone almost two full years with only one vehicle and have had to use our personal vehicles regularly. Obviously, this is a bit limiting for our department and when using our personal vehicles, we are not able to keep them stocked with tools and parts relevant to our jobs. Between our day to day duties we also take samples to Iowa City on a regular basis along with attending conferences across the state. In short, it has been difficult to coordinate two employees using one vehicle.

If Council has any questions, please feel free to send me an email or give me a call. I plan on attending the next council meeting and will be happy to discuss all aspects of our next vehicle purchase.

Chad McCleary, Water Supt.

## 2017 Fleet/Non-Retail Ford Explorer Base 4WD K8B

### PRICING SUMMARY

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

PRICING SUMMARY - 2017 Fleet/Non-Retail K8B Base 4WD

	<u>MSRP</u>
Base Price	\$33,810.00
Total Options:	\$570.00
Vehicle Subtotal	\$34,380.00
Advert/Adjustments	\$0.00
Destination Charge	\$945.00
<b>GRAND TOTAL</b>	<b>\$35,325.00</b>

#35,325.00

<3325.00> Disc

<4600.00> Concession

---

#27,400.00

300.00 additional keys w/FOB

100.00 additional keys no FOB

200.00 Brake Controller

125.00 Back Up Alarm

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#28,125.00 Final Cost

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 496.0, Data updated 6/20/2017

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Customer File:



2017 Fleet/Non-Retail Ford Explorer Base 4WD K8B

**SELECTED MODEL & OPTIONS**

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

SELECTED MODEL - 2017 Fleet/Non-Retail K8B Base 4WD

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
K8B	2017 Ford Explorer Base 4WD	\$33,810.00

SELECTED VEHICLE COLORS - 2017 Fleet/Non-Retail K8B Base 4WD

<u>Code</u>	<u>Description</u>
-	Interior: No color has been selected.
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2017 Fleet/Non-Retail K8B Base 4WD

**CATEGORY**

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
ENGINE		
998	ENGINE: 3.5L TI-VCT V6 (FFV) -inc: Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles w/the 3.5L Ti-VCT V6 engine shipped to Federal Emissions States or Cross Border State dealers and is only available w/a Federal emissions system, (FFV system not available w/code 422 and requires code 936 or 423 if applicable for California Emissions State dealer destinations) Cross border states include AZ, DC, ID, NH, NV, OH, VA, WV (STD) Not standard equipment in CA Emissions States.	INC
OPTION PACKAGE		
100A	EQUIPMENT GROUP 100A	\$0.00
PRIMARY PAINT		
YZ	OXFORD WHITE	\$0.00
PAINT SCHEME		
—	STANDARD PAINT	\$0.00

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Customer File:

## 2017 Fleet/Non-Retail Ford Explorer Base 4WD K8B

### **SELECTED MODEL & OPTIONS**

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

SELECTED OPTIONS - 2017 Fleet/Non-Retail K8B Base 4WD

#### CATEGORY

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
SEAT TYPE		
7L	MEDIUM LIGHT CAMEL, CLOTH BUCKET SEATS -inc: 8-way power driver's seat w/power lumbar and manual recline, 4-way manual passenger manual passenger seat w/manual recline and 4-way adjustable driver and front-passenger head restraints	\$0.00
ADDITIONAL EQUIPMENT		
52T	CLASS III TRAILER TOW PACKAGE (Requires 44C)	\$570.00
—	FLEET ADVERTISING CREDIT *CREDIT*	\$0.00
<b>OPTIONS TOTAL</b>		<b>\$570.00</b>

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Customer File:

## 2017 Fleet/Non-Retail Ford Explorer Base 4WD K8B

### **STANDARD EQUIPMENT**

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail K8B Base 4WD

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#### *ENTERTAINMENT*

- Radio: AM/FM Stereo w/Single-CD/MP3 Capable -inc: 6 speakers and speed-compensated volume
- Radio w/Seek-Scan, Clock and Steering Wheel Controls
- Wireless Streaming
- Integrated Roof Antenna
- SYNC Communication & Entertainment System -inc: enhanced voice recognition, 911 Assist, 4.2" LCD screen in center stack, AppLink and 1 smart-charging multimedia USB port in the Media Hub. Note: SYNC AppLink lets you control some of your favorite compatible mobile apps w/your voice. It is compatible w/select smartphone platforms. Commands may vary by phone and AppLink software
- Bluetooth Wireless Phone Connectivity

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Customer File:

## 2017 Fleet/Non-Retail Ford Explorer Base 4WD K8B

### **STANDARD EQUIPMENT**

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail K8B Base 4WD

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#### *EXTERIOR*

- Wheels: 18" Painted Aluminum
- Tires: P245/60R18 AS BSW
- Steel Spare Wheel
- Compact Spare Tire Mounted Inside Under Cargo
- Clearcoat Paint
- Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent
- Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent
- Black Bodyside Cladding and Black Wheel Well Trim
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Power Side Mirrors w/Convex Spotter and Manual Folding
- Fixed Rear Window w/Fixed Interval Wiper, Heated Wiper Park and Defroster
- Deep Tinted Glass
- Speed Sensitive Variable Intermittent Wipers
- Front Windshield -inc: Sun Visor Strip
- Galvanized Steel/Aluminum Panels
- Lip Spoiler
- Gray Grille
- Liftgate Rear Cargo Access
- Tailgate/Rear Door Lock Included w/Power Door Locks
- Roof Rack Rails Only
- Fully Automatic Aero-Composite Led Low Beam Daytime Running Lights Preference Setting Headlamps w/Delay-Off
- LED Brakelights

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 496.0, Data updated 6/20/2017  
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Customer File

## 2017 Fleet/Non-Retail Ford Explorer Base 4WD K8B

### **STANDARD EQUIPMENT**

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail K8B Base 4WD

#### *INTERIOR*

- 60-40 Folding Split-Bench Front Facing Manual Reclining Tumble Forward Cloth Rear Seat
- Manual Tilt/Telescoping Steering Column
- Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Trip Odometer and Trip Computer
- Power Rear Windows and Fixed 3rd Row Windows
- Fixed 50-50 Split-Bench Cloth 3rd Row Seat Front, Manual Fold Into Floor and 2 Fixed Head Restraints
- Front Cupholder
- Rear Cupholder
- Compass
- Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
- Cruise Control w/Steering Wheel Controls
- Manual Air Conditioning
- Rear HVAC w/Separate Controls
- HVAC -inc: Underseat Ducts, Auxiliary Rear Heater and Headliner/Pillar Ducts
- Illuminated Locking Glove Box
- Driver Foot Rest
- Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert, Metal-Look Console Insert and Metal-Look Interior Accents
- Full Cloth Headliner
- Cloth Door Trim Insert
- Leather/Chrome Gear Shift Knob
- Cloth Bucket Seats -inc: 8-way power driver's seat w/power lumbar and manual recline, 4-way manual passenger manual passenger seat w/manual recline and 4-way adjustable driver and front-passenger head restraints
- Day-Night Rearview Mirror
- Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination

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Customer File:

## 2017 Fleet/Non-Retail Ford Explorer Base 4WD K8B

### **STANDARD EQUIPMENT**

**WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED**

#### **STANDARD EQUIPMENT - 2017 Fleet/Non-Retail K8B Base 4WD**

- Full Floor Console w/Covered Storage, Full Overhead Console w/Storage and 4 12V DC Power Outlets
- Front And Rear Map Lights
- Fade-To-Off Interior Lighting
- Full Carpet Floor Covering -inc: Carpet Front And Rear Floor Mats
- Carpet Floor Trim
- Cargo Space Lights
- Driver / Passenger And Rear Door Bins
- Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
- Delayed Accessory Power
- Power Door Locks w/Autolock Feature
- Systems Monitor
- Trip Computer
- Outside Temp Gauge
- Analog Display
- Seats w/Cloth Back Material
- Fixed Rear Head Restraints
- Front Center Armrest and Rear Center Armrest
- 2 Seatback Storage Pockets
- Securilock Anti-Theft Ignition (pats) Engine Immobilizer
- 4 12V DC Power Outlets
- Air Filtration

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Customer File:

## 2017 Fleet/Non-Retail Ford Explorer Base 4WD K8B

### **STANDARD EQUIPMENT**

**WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED**

**STANDARD EQUIPMENT - 2017 Fleet/Non-Retail K8B Base 4WD**

#### *MECHANICAL*

- Engine: 3.5L Ti-VCT V6 (FFV) -inc: Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles w/the 3.5L Ti-VCT V6 engine shipped to Federal Emissions States or Cross Border State dealers and is only available w/a Federal emissions system, (FFV system not available w/code 422 and requires code 936 or 423 if applicable for California Emissions State dealer destinations). Cross border states include AZ, DC, ID, NH, NV, OH, VA, WV Not standard equipment in CA Emissions States.
- Transmission: 6-Speed SelectShift Automatic
- 3.65 Axle Ratio
- GVWR: 6,160 lbs
- Electronic Transfer Case
- Automatic Full-Time Four-Wheel Drive
- 58-Amp/Hr 540CCA Maintenance-Free Battery w/Run Down Protection
- 175 Amp Alternator
- Towing w/Trailer Sway Control
- Gas-Pressurized Shock Absorbers
- Front And Rear Anti-Roll Bars
- Electric Power-Assist Speed-Sensing Steering
- 18.6 Gal. Fuel Tank
- Quasi-Dual Stainless Steel Exhaust w/Chrome Tailpipe Finisher
- Auto Locking Hubs
- Strut Front Suspension w/Coil Springs
- Multi-Link Rear Suspension w/Coil Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Descent Control and Hill Hold Control

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Customer File:

## 2017 Fleet/Non-Retail Ford Explorer Base 4WD K8B

### **STANDARD EQUIPMENT**

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail K8B Base 4WD

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#### *SAFETY*

- Advancetrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
- Terrain Management System ABS And Driveline Traction Control
- Side Impact Beams
- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags
- Safety Canopy System Curtain 1st, 2nd And 3rd Row Airbags
- Airbag Occupancy Sensor
- Passenger Knee Airbag
- Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute
- Rear Child Safety Locks
- Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
- Back-Up Camera w/Washer

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:



2017 Explorer 4WD

CNGP530

VEHICLE ORDER CONFIRMATION

06/28/17 17:28:50

==>

Dealer: F41783

2017 EXPLORER 4-DOOR

Page: 1 of 1

Order No: 9797 Priority: H5 Ord FIN: QF269 Order Type: 5B Price Level: 745

Ord Code: 100A Cust/Flt Name: WASHINGTON PO Number:

	RETAIL		RETAIL
K8B	4DR 4WD BASE	\$33810	153 FRT LICENSE BKT NC
	.112.6" WB		SP DLR ACCT ADJ
YZ	OXFORD WHITE		SP FLT ACCT CR
7	CLOTH BUCKET		FUEL CHARGE
L	MED LT CAMEL		B4A NET INV FLT OPT NC
100A	EQUIP GRP		DEST AND DELIV 945
	.18" PNTD ALUM		TOTAL BASE AND OPTIONS 34800
998	.3.5L V6 TIVCT	NC	TOTAL 34800
44J	.6-SPD AUTO TRAN	NC	*THIS IS NOT AN INVOICE*
	.P245/60R18 A/S		*TOTAL PRICE EXCLUDES COMP PR
794	PRICE CONCESSN		
	REMARKS TRAILER		
	SLCTSHFT TRANS		
942	DAYTIME RUN LMP	45	
	FLEX-FUEL		

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

F9=View Trailers

S099 - PRESS F4 TO SUBMIT

QC20016

fmcdealr@Larry-LenovoPC

Jun 28, 2017 4:29:10 PM

Mincer Ford's price to City of Washington \$ 26,890.00

Subject to availability as we are nearing "build out" for 2017

Mincer Ford

Larry Mincer

319-728-2249

2017 Explorer FWD

CNGP530

VEHICLE ORDER CONFIRMATION

06/28/17 17:37:39

==>

Dealer: F41783

2017 EXPLORER 4-DOOR

Page: 1 of 1

Order No: 9797 Priority: H5 Ord FIN: QF269 Order Type: 5B Price Level: 745

Ord Code: 100A Cust/Flt Name: WASHINGTON

PO Number:

RETAIL

RETAIL

K7B	4DR FWD BASE	\$31660	153	FRT LICENSE BKT	NC
	.112.6" WB			SP DLR ACCT ADJ	
YZ	OXFORD WHITE			SP FLT ACCT CR	
7	CLOTH BUCKET			FUEL CHARGE	
L	MED LT CAMEL		B4A	NET INV FLT OPT	NC
100A	EQUIP GRP			DEST AND DELIV	945
	.18" PNTD ALUM			TOTAL BASE AND OPTIONS	32650
998	.3.5L V6 TIVCT	NC		TOTAL	32650
44J	.6-SPD AUTO TRAN	NC		*THIS IS NOT AN INVOICE*	
	.P245/60R18 A/S			*TOTAL PRICE EXCLUDES COMP PR	
794	PRICE CONCESSN				
	REMARKS TRAILER				
	SICTSHFT TRANS				
942	DAYTIME RUN LMP	45			
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S099 - PRESS F4 TO SUBMIT

QC20016

fmcdealr@Larry-LenovoPC

Jun 28, 2017 4:37:50 PM

Mincer Ford's price to City of Washington \$25162.00

Subject to availability as we are nearing buildout for 2017

Mincer Ford

Larry Mincer

319-728-2249

SUV Group 3 - Mid-Size 4 Door AWD or 4X4 SUV, Automatic Transmission or CVT

Examples: Explorer, Journey, Grand Cherokee, GMC Acadia, Traverse

DEALER NAME: **STIVERS FORD**

Make:	FORD
Model Name:	EXPLORER
Exact Model Code:	K8B
Trim Pkg. Common Name:	BASE
Exact Trim Pkg. Code:	100
Engine Code:	998
Transmission Code:	44J
State GVWR:	
Payload Capacity:	
Cargo Capacity Behind Rear Seat:	43.9 CU FT

BASE VEHICLE SPECIFICATIONS		Mfg. Codes - Specs (Note STD for standard)
<b>Body &amp; Chassis</b>	Minimum Requirements	STATE WHEELBASE:112
Wheelbase length	Wheelbase: 112 to 119 inches.	
<b>Engine</b>	V6 engine, E85 FFV engine must be provided if available in V6; include all required options and other pertinent information. <b>E85 FFV Engine?</b>	Cylinders: 6    Liters: 3.5    HP: 290    Torque: 255
Base Engine	Or cold climate package	41H
<b>Engine Block Heater</b>		
<b>Drive Axle</b>	Traction control	STD
Rear Axle	with Hi/Low ranges, if available must provide	STD AWD
<b>Transfer Case</b>		
<b>Electrical</b>	Located in Driver Area	STD
Power Point		
<b>Doors &amp; Windows</b>	Power door locks with remote keyless entry	STD
Doors	Defroster, Wiper and Washer	STD
Rear Window	Dark tinted behind "B" pillar, Factory installed if available must provide; dealer installed if factory installed not available.	STD
Windows	Intermittent Wipers	STD
Wipers		
<b>Exterior</b>	Power exterior foldaway	STD
Mirrors		
<b>Floor</b>	Full floor carpeting & OEM mats	STD
Floor Covering		
<b>Interior</b>	Front AC with all required options.	STD
Air Conditioning	Dealer installed when factory installed is not available.	STD
Bluetooth	Oil pressure, coolant temperature, voltmeter	STD
Gauge Package	Full interior insulation/trim package, to include door/side wall panels, full headliner, dome lamp.	STD
Interior Package	AM/FM with internal clock	STD
Radio	Tilt with cruise control	STD
Steering Column		
<b>Safety</b>	Power 4 Wheel Anti-lock	STD
Brakes	If available must provide	942
Daytime Running Lights		
Traction Control		STD
<b>Seating</b>		
Driver and Front Passenger	Front bucket seats, Power 6-way driver, passenger seats with manual driver/passenger lumbar support and 2-position driver memory seat with easy entry/exit feature. Cloth upholstery.	7L
Rear Passenger	One 3-person rear split bench seat w/folding backs, all w/cloth upholstery, Normally flat cargo area with rear seats folded.	STD
Seating Capacity	Five (5) Passenger Seating.	7 PASSENGER FOLD FLAT REAR SEAT
<b>Tires &amp; Wheels</b>	Heavy-duty, "LT" ("P" passenger not acceptable) all-terrain radial tires; All-season M&S tires acceptable only when "LT" all terrain radials not available.	All Terrain or M&S provided?    STD:P245X60R 18 A5
Tires		
Spare	If available must provide	Spare available?:YES    Full Size?: NO
<b>BASE VEHICLE PRICE CONFIGURED AS PER ABOVE:</b>		<b>\$26,125.00</b>
Delivery Cost to Department of Administrative Services, Des Moines		\$0.00
<b>TOTAL VEHICLE PRICE INCLUDING BASE COST AND DELIVERY:</b>		<b>\$26,125.00</b>

FINAL BID PRICE

ADDITIONAL OPTIONS			
Engine	Minimum Requirements	Mfg. Codes - Specs (Note STD for standard)	Cost
Engine Block Heater	Or cold climate package	STD	
Engine Upgrade	In lieu of base engine - include all required options and other pertinent information. <b>EBS FFV Engine? YES</b>	Cylinders: 6    Liters: 3.5    HP: 290    Torque: 255	DEDUCT COST: -\$50.00
Drive Axle			\$0.00
Rear Axle	Locking differential must be provided if available; limited slip acceptable if locking differential not available.	STATE RATIO: NA Locking or Limited Slip provided? TRACTION CONTROL AND SELECTABLE TERRAIN/MGMT	\$0.00
Doors & Windows			
Key Sets, Additional	2 key sets including fobs	DLR	\$300.00
Keys, Working	2 working keys without fobs	DLR	\$100.00
Exterior			
Trailer Brake Controller	OEM integrated; Factory installed preferred, if available must provide; dealer installed acceptable when Factory installed not available.	DLR Factory installed? NO	\$200.00
Trailer Tow Package	Class IV receiver hitch, 2-inch shaft, 7 wire trailer wiring receptacle at hitch. Factory installed preferred, if available must provide; dealer installed acceptable when Factory installed not available.	52T Factory installed? YES	\$570.00

SUV Group 3 - Mid-Size 4 Door AWD or 4X4 SUV, Automatic Transmission or CVT

Examples: Explorer, Journey, Grand Cherokee, GMC Acadia, Traverse

STIVERS FORD

ADDITIONAL OPTIONS (Cont.)			
Options not listed above	Minimum Requirements	Mfg. Codes - Specs (Note STD for standard)	Cost
Floor			
Floor Covering	Full floor carpeting & OEM mats	NA	DEDUCT COST: \$0.00
Safety			
Backup Alarm	Backup alarm; Factory installed preferred, if available must provide; dealer installed acceptable when Factory installed not available.	DLR Factory installed? NO	\$125.00
Reverse Backup Camera	Factory installed only.	STD Factory installed? YES	\$0.00
Reverse Sensing System	Factory installed preferred, if available must provide; dealer installed acceptable when Factory installed not available.	STD Factory installed? YES	\$0.00
Seating			
Driver and Passenger	Power 6-way driver & passenger seats with manual driver/passenger lumbar support and 2-position driver memory seat with easy entry/exit feature.	K8D XLT add	\$3,650.00
Suspension			
Suspension Package	4x4 off-road suspension and undercarriage protection package	NA	\$0.00
Tires & Wheels			
Spare	Full Size tire, if not included in base	NA	\$0.00
Tires	Heavy-duty, "LT" ("P" passenger not acceptable) all-terrain radial tires; All-season M&S tires acceptable only when "LT" all terrain radials not available.	NA	DEDUCT COST: \$0.00
Other			
Options not listed above	Discount percentage off MSRP for options \$1500 or less as specified in the Vehicle Specifications Terms and Conditions document attached to the bid. Engine and powertrain options excluded.	Enter Percentage Discount MSRP:	2

DELIVERY		
Delivery Price Per Mile	Price per mile to deliver vehicle anywhere in State of Iowa	Per Mile Charge
Delivery FOB	Delivery Cost to Department of Administrative Services, in Des Moines, IA	Enter miles in whole number: 0.00
		\$3.00
		\$0.00

RESOLUTION NO. 2017-\_\_\_\_\_

RESOLUTION TO ACCEPT, CLOSE AND PROCESS PAYMENT FOR THE 2017  
SEAL COAT PROJECT

BE IT RESOLVED by the City Council of Washington, Iowa:

That the 2017 Seal Coat Project be accepted and the project be closed. The payment is due to the contractor, LL Pelling Co., in the amount of \$85,011.15 shall be processed and paid in-full.

Passed and approved this 18th day of July 2017.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk



# GARDEN & ASSOCIATES, LTD.

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1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

June 22, 2017

City of Washington  
Attn: Brent Hinson, City Administrator  
P.O. Box 516  
215 E. Washington Street  
Washington, IA 52353

Re: 2017 Sealcoat Project  
Washington, Iowa  
G&A 5017106

Honorable City Council:

I hereby state that the work of the 2017 Sealcoat Project– in Washington, Iowa under contract by and between the City of Washington, Iowa (Owner) and L.L. Pelling Company, Inc. (Contractor) has been completed and substantially complies with the terms, conditions and stipulations of the plans and specifications for said improvements.

Respectfully submitted this 22<sup>th</sup> day of June, 2017.

Sincerely,  
**GARDEN & ASSOCIATES, LTD.**

Jack Pope, P.E.

Cc: L.L. Pelling Company, Inc.

JP/



Remit to:  
 L L Pelling Co.  
 P.O. Box 230  
 North Liberty IA 52317  
 www.llpelling.com

**INVOICE**

Contract : 1888.17 Washington, City of

Invoice # :	18898
Date :	6/14/2017
Customer # :	100221
Cust Job :	1888.17.1Washington
Cust PO :	
Total Due:	85,011.15

To: Washington, City of  
 PO Box 516  
 Washington, IA 52353

▲ PLEASE RETURN TOP PORTION OF INVOICE WITH PAYMENT ▲

Contract Item	Quantity	Unit Price	U/M	Amount
10 Mobilization, Performance/Maintenance Bond and Traffic Ctrl	1.00	10,750.00	LS.	10,750.00
11 Binder Bitumen, MC-3000	16,178.96	2.55	GAL	41,256.35
12 Cover Aggregate	691.20	47.75	TON	33,004.80

Contract terms prevail if contract and terms are present. Otherwise, payment is due on receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expenses incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Total Due This Invoice:	<u>85,011.15</u>
-------------------------	------------------

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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**Memorandum**

July 17, 2017

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: Business Park Lot Sale to KCTC

I have attached a revised resolution for the lot sale to KCTC. In indirect conversation with them today, they have indicated that they are fine with an option at \$25,000 for the 2<sup>nd</sup> lot, but would prefer not to have a stipulation requiring a building on that lot within a set period of time. I have prepared the resolution taking account of that request.



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ACKNOWLEDGING FULFILLMENT  
OF A CONTRACT FOR SALE OF REAL PROPERTY**

WHEREAS, the City of Washington has entered into a Purchase Agreement with the Washington Economic Development Group regarding the sale of lots in the Washington Business Park on a contract basis; and

WHEREAS, it is stipulated that if an end buyer asks for terms different than stated in this Purchase Agreement, the City Council must act to acknowledge the contract as being fulfilled under those amended terms; and

WHEREAS, Kalona Cooperative Telephone Company (KCTC) has proposed to purchase Lot 6 at the listed price, but has asked for an additional one-year option to purchase Lot 5 at a reduced price, to be executed at KCTC's election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council acknowledges the contract for Lot 5 as being fulfilled under the terms of the offer attached to this Resolution, and the Washington Economic Development Group is authorized to release the deed for Lot 5 to KCTC upon receipt of a real estate purchase agreement and the payment of \$25,000 on or before July 18, 2018.

PASSED AND APPROVED this 18<sup>th</sup> day of July, 2017.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

**ORDINANCE NO.**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY REPLACING YIELD SIGN WITH STOP SIGN EAST TYLER STREET AND SOUTH 9<sup>TH</sup> AVENUE (WEST BOUND STOP)**

BE IT ORDAINED by the Council of the City of Washington, Iowa, that the Code of Ordinances of the City of Washington, Iowa, is hereby amended as follows:

Section 1. **Delete Phrase.** Section 65.03 “Special Yield Required”, Paragraph 46 “E. Tyler Street at S. 9<sup>th</sup> Avenue” is deleted.

Section 2. **Add Phrase.** Section 65.02 “Special Stop Required” Paragraph 269 “E. Tyler Street at S. 9<sup>th</sup> Avenue” (West Bound Stop) is added.

Section 3. **Repealer.** All ordinance or parts thereof in conflict with the foregoing provisions are hereby repealed.

Section 4. **Effective Date.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

Approved on first reading: \_\_\_\_\_

Approved on second reading: \_\_\_\_\_

Approved on third and final reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2017

Illa Earnest, City Clerk

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING LEVY,  
ASSESSMENT, AND COLLECTION OF COSTS TO  
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, trash and junk was removed from the following listed property owners:

The property of Thomas E. Knerr located at 807 S 2<sup>nd</sup> Ave. for the amount of \$125.00. Legal description (02 04 WILSONS ADD) Parcel Number (11-20-135-006).

The property of Kristy M. Ryza located at 1303 E. 3<sup>rd</sup> St. for the amount of 140.00  
Legal description (05 05 Smouses 2<sup>ND</sup> ADD Lot 4 & E 35 Ft) Parcel number(11-16-304-002).  
and,

WHEREAS, tall grass and weeds were removed from the following listed property owners:

The property of Kristy M. Ryza located at 1303 E. 3<sup>rd</sup> St. for the amount of 285.00. Legal description (05 05 SMOUSES 2<sup>nd</sup> Add Lot 4&E. 35 ft) Parcel Number (11-16-304-002).

The property of NRZ REO CORP & BANK OF AMERICA located at 417 E. Main St. for the amount of \$100.00.  
Legal description (04 06 NE WASH) Parcel Number (11-17-412-003)

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 18th day of July, 2017

\_\_\_\_\_  
Sandra Johnson, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk