



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE NICOLA-STOUFER ROOM
AT 115 W. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, AUGUST 15, 2017

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, August 15, 2017 to be approved as proposed or amended.

Consent:

1. Council Minutes August 1, 2017
2. IMWCA, Work Comp Prem., Installment #2, \$6,787.00
3. Fox Engineering, Lead Soil Removal at Old Water Tower, \$5,111.40
4. Fox Engineering, S. .5MG Water Storage Tank Improvements, \$5,892.88
5. Fox Engineering, Well #6 Pump Replacement, \$1,680.00
6. Fox Engineering, Water Treatment Plant Improvements, \$703.75
7. Fox Engineering, City Hall Interceptor Reroute, \$1,950.00
8. Fox Engineering, SE Basin I & I Reduction, \$2,855.00
9. Kevin Olson, Professional Services for June & July, \$1,661.76
10. Washington County Auditor, Special Election Costs, \$1,881.42
11. Moore's BP, 1061 W. Madison St, Class C Beer Permit (BC) Sunday Sales, **(renewal)**
12. Unc & Neph's, 1015 W. Madison St., Class C Liquor (LC) (Commercial), Outdoor Service, Sunday Sales, **(renewal)**
13. Dollar General Store #2237, 1506 E. Washington St., Class B Wine Permit, Class C Beer Permit (BC), Sunday Sales, **(renewal)**
14. Lebowski's Rock n Bowl, 1601 E. Washington St., Class C Liquor License (LC) (Commercial), Catering Privilege, Outdoor Service, Sunday Sales. **(renewal)**
15. Department Reports.

Claims and Financial Reports:

Claims as Presented.

SPECIAL PRESENTATION

Washington High School AD Request – Band Marching to Football Games/Police Escort.

Presentation by the Emerald Ash Borer Committee.

Discussion and Consideration of Bids on Removal of Hazard Trees.

PRESENTATION FROM THE PUBLIC - Please limit comments to 3 Minutes.

NEW BUSINESS

Discussion and Consideration of Proposal for Geotechnical Services – Water Treatment Plant Improvements.

Discussion of Fireworks.

CONSIDERATION OF HEARINGS, ORDINANCES & RESOLUTIONS

Discussion and Consideration of a Resolution Approving Offer to Buy Real Estate – 420 W. 6th Street.

Discussion and Consideration of Third Reading of an Ordinance Amending the Code of Ordinances Chapter 65.03 and Chapter 65.02. (Change yield to stop sign at intersection of E. Tyler and S. 9th Ave. Westbound).

Discussion and Consideration of Second Reading/Possible Adoption of an Ordinance Amending the Code of Ordinances Chapter 69.08 “No Parking Zones” – Stewart Early Childhood Center.

Discussion and Consideration of First Reading of an Ordinance – Chapter 10 “Hotel/Motel Tax”

Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer.

Closed Session per Iowa Code 21.5 (j) Real Estate.

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Sandra Johnson, Mayor
Brendan DeLong
Steven Gault
Kerry Janecek
Jaron Rosien
Kathryn Salazar
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 08-01-2017

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, 115 W. Washington Street, at 6:00 P.M., Tuesday, August 1, 2017. Mayor Johnson in the chair. On roll call present: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Absent: none.

Motion by DeLong, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, August 1, 2017 be approved as proposed. Motion carried.

Consent:

1. Council Minutes July 18, 2017
2. The Northway Corporation, Well #6 Improvements, Pay App. 3, \$71,799.10
3. Dept. Natural Resources, Annual NPDES Fee, \$1,275.00
4. Mi Pueblo Real #2, 1021 W. Madison Street, Class C Liquor License (LC) (Commercial), Sunday Sales, (**renewal**)
5. Department Reports.

Motion by Salazar, seconded by Youngquist, to approve the consent agenda items 1-5. Motion carried.

Motion by Rosien, seconded by Gault, to approve payment of the claims as presented except the claim for Bolton & Menk. Motion carried.

Jolisa Weidner from the Washington Public Library came before council to request parking and street closure from 12:45 until 1:15 on the South side of Central Park and the North row of center parking and close the street to West bound traffic during the Solar Eclipse on Monday, August 21 for the safety of the children watching the eclipse.

Motion by Youngquist, seconded by Salazar, to approve the Library's request. Motion carried.

Merle Hagie, Code Enforcement Officer, gave council a nuisance abatement update.

Presentations from the Public:

Susan See came before Council and thanked the Council members for their service. She also spoke about the petition she and others are taking around town regarding fireworks and asked that the fireworks discussion be put back on council's agenda as soon as possible.

Evie Richardson who is also collecting petition signatures on the fireworks shared some of the stories she has heard from citizens regarding fireworks problems and nuisances.

Motion by Salazar, seconded by Youngquist, to affirm the Mayoral Appointment of Don Pfeiffer, Gaby Canchola, and Genie Davis to the Park and Recreation Board. Motion carried.

Motion by Janecek, seconded by Salazar, to approve the Resolution Honorary Naming of a Street (Lexington Boulevard) adding signage "Veterans Memorial Boulevard". Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. (**Resolution No. 2017-052**)

Motion by Rosien, seconded by Youngquist, to approve the second reading of an Ordinance Amending the Code of Ordinances Chapter 65.03 and Chapter 65.02 (Change yield to stop sign at intersection of E.

Tyler and S. 9th Ave. Westbound). Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by Rosien, seconded by DeLong, to approve the first reading of an Ordinance Amending the Code of Ordinances Chapter 69.08 "No Parking Zones" – Stewart Early Childhood Center. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Rosien, that the Regular Session held at 6:00 P.M., Tuesday, August 1, 2017 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor

INVOICE

INV65809

IMWCA

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION

500 SW 7TH STREET, SUITE 101
 DES MOINES, IA 50309-4506
 PHONE: 800-257-2708

DATE

8/1/2017

PAGE:

1

Washington, City of
 215 E Washington

Mbr No: 0706 Member Name:
 Washington, City of

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 310009, Des Moines, IA 50331-0009

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
	WASHI001	AG0075				
QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL2	Installment 2 - Work Comp Prem 17-18			6,787.00	\$6,787.00

This invoice is due on September 1, 2017.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Subtotal	\$6,787.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$6,787.00

David Yane



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 41724
 Date 07/30/2017

Project **342416C Washington Lead Soil
 Removal at Water Plant Site**

Professional Services for the Period of 7/01/2017 to 7/29/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design Phase	5,347.00	100.00	5,347.00	5,347.00	0.00
Bidding Phase	1,974.00	100.00	1,974.00	1,974.00	0.00
Total	7,321.00	100.00	7,321.00	7,321.00	0.00

Standard Hourly Rate Phases

Construction Administration

Professional Fees

Billed Amount

1,880.00

Phase subtotal

1,880.00

RPR Services

Professional Fees

3,026.00

Reimbursables

205.40

Phase subtotal

3,231.40

Invoice total \$5,111.40

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 41725
Date 07/30/2017

Project **342417B Washington South 0.5 MG
Elevated Water Storage Tank
Improvements**

Professional Services for the Period of 7/01/2017 to 7/29/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	5,713.00	100.00	5,713.00	5,713.00	0.00
Final Design	13,534.00	100.00	8,120.40	13,534.00	5,413.60
Bidding	3,994.00	12.00	0.00	479.28	479.28
Total	23,241.00	84.88	13,833.40	19,726.28	5,892.88

Invoice total **\$5,892.88**

Approved by:  _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 41723
 Date 07/30/2017

Project **342415C Washington Well 6 Pump Replacement**

Professional Services for the Period of 7/01/2017 to 7/29/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design	28,324.00	100.00	28,324.00	28,324.00	0.00
Bidding	4,768.00	100.00	4,768.00	4,768.00	0.00
Total	33,092.00	100.00	33,092.00	33,092.00	0.00

Standard Hourly Rate Phases

Construction Administration

Professional Fees

	Billed Amount
Phase subtotal	1,680.00

Invoice total \$1,680.00

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 41768
 Date 07/30/2017

Project **342416A Washington Water Treatment
 Plant Improvements**

Professional Services for the Period of 7/01/2017 to 7/29/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	126,460.00	100.00	126,460.00	126,460.00	0.00
Final Design	177,830.00	100.00	177,830.00	177,830.00	0.00
Bidding	16,780.00	100.00	16,780.00	16,780.00	0.00
Total	321,070.00	100.00	321,070.00	321,070.00	0.00

Standard Hourly Rate Phases

	Billed Amount
Bidding Documents	
Reimbursables	380.00
Phase subtotal	380.00
Construction Administration	
Professional Fees	323.75
Phase subtotal	323.75
Invoice total	\$703.75

Approved by: _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 41835
 Date 07/30/2017

Project **204517B Washington City Hall
 Interceptor Reroute**

Professional Services for the Period of 7/01/2017 to 7/29/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	19,500.00	15.00	975.00	2,925.00	1,950.00
Final Design	9,500.00	0.00	0.00	0.00	0.00
Bidding	6,500.00	0.00	0.00	0.00	0.00
Construction Administration	11,000.00	0.00	0.00	0.00	0.00
Construction Staking	3,000.00	0.00	0.00	0.00	0.00
Total	49,500.00	5.91	975.00	2,925.00	1,950.00

Invoice total \$1,950.00

Approved by: _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 41834
 Date 07/30/2017

Project **204517A Washington SE Basin I&I Reduction**

Professional Services for the Period of 7/01/2017 to 7/29/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	57,100.00	5.00	0.00	2,855.00	2,855.00
Final Design	29,500.00	0.00	0.00	0.00	0.00
Bidding	8,500.00	0.00	0.00	0.00	0.00
Construction Administration	29,800.00	0.00	0.00	0.00	0.00
Post Construction Record Drawings	5,700.00	0.00	0.00	0.00	0.00
Total	130,600.00	2.19	0.00	2,855.00	2,855.00

Invoice total **\$2,855.00**

Approved by: _____

Late Payment Charge: 15% per annum beginning 30 days from above date

Kevin D. Olson
Attorney-at-Law
1400 5th Street, P.O. Box 5127
Coralville, Iowa 52241

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

July 10, 2017

Mr. Brent Hinson, City Administrator
City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353

INVOICE

For legal services rendered to the City of Washington, Iowa in June, 2017

TOTAL HOURS	8.5 hours (reg)
TOTAL MILEAGE	198 miles
Hourly Rate	\$90/hour- Reg
Mileage Rate	\$0.56 per mile
JUNE TOTAL	\$875.88

For legal services rendered to the City of Washington in July, 2017

TOTAL HOURS	7.5 hours (reg)
TOTAL MILEAGE	198 miles
JULY TOTAL	\$785.88

TOTAL INVOICE FOR JUNE AND JULY, 2017	\$1,661.76
---------------------------------------	------------

INVOICE

Illa Earnest
Washington City Clerk
PO Box 516
Washington, IA 52353

Remit to:

WASHINGTON COUNTY AUDITOR
PO BOX 889
WASHINGTON, IOWA 52353

Date: August 10, 2017

DESCRIPTION	AMOUNT	BALANCE
Special City Election Costs – August 1, 2017		
Washington Evening Journal – publications	\$ 241.25	
Auditor – printing registers/supplies/postage/mileage	189.24	
Adkins – printing ballots/programming memory cards	959.15	
Election officials – wages/mileage	<u>491.78</u>	
	\$ 1,881.42	
TOTAL		\$ 1,881.42
City of Washington - BALANCE DUE		
sm		

Applicant License Application (BC0027537)

Name of Applicant:	<u>Moore's BP Amoco, Inc.</u>		
Name of Business (DBA):	<u>Moore's BP Amoco, Inc.</u>		
Address of Premises:	<u>1061 West Madison</u>		
City	<u>Washington</u>	County:	<u>Washington</u> Zip: <u>52353</u>
Business	<u>(319) 653-2509</u>		
Mailing	<u>1061 West Madison</u>		
City	<u>Washington</u>	State	<u>IA</u> Zip: <u>52353</u>

Contact Person

Name	<u>George Moore</u>		
Phone:	<u>(319) 653-2509</u>	Email	<u>mooresbp@iowatelecom.net</u>

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 09/11/2017

Expiration Date: 09/10/2018

Privileges:

Class C Beer Permit (BC)

Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>249607</u>	Federal Employer ID	<u>42 1515357</u>

Ownership

George Moore

First Name: George **Last Name:** Moore
City: Washington **State:** Iowa **Zip:** 52353
Position: Owner
% of Ownership: 50.00% **U.S. Citizen:** Yes

Anita Moore

First Name: Anita **Last Name:** Moore
City: Washington **State:** Iowa **Zip:** 52353
Position: Owner
% of Ownership: 50.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company:	<u>First Western Insurance</u>
---------------------------	--------------------------------

Applicant License Application (LC0036352)

Name of Applicant:	<u>Dan's Bar, Inc.</u>				
Name of Business (DBA):	<u>Unc & Neph's</u>				
Address of Premises:	<u>1015 West Madison St.</u>				
City	<u>Washington</u>	County:	<u>Washington</u>	Zip:	<u>52353</u>
Business	<u>(319) 653-4755</u>				
Mailing	<u>1015West Madison</u>				
City	<u>Washington</u>	State	<u>IA</u>	Zip:	<u>52353</u>

Contact Person

Name	<u>David L Sorrell</u>				
Phone:	<u>(319) 461-3752</u>	Email	<u>d.sorrell@mchsi.com</u>		

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 09/15/2017

Expiration Date: 09/14/2018

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>				
Corporate ID Number:	<u>367624</u>	Federal Employer ID	<u>26-3186918</u>		

Ownership

David Sorrell

First Name: David **Last Name:** Sorrell
City: Washington **State:** Iowa **Zip:** 52353
Position: President
% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company:	<u>West Bend Mutual Insurance Company</u>				
Policy Effective Date:	<u>09/15/2017</u>	Policy Expiration	<u>09/15/2018</u>		
Bond Effective	Dram Cancel Date:				
Outdoor Service Effective	Outdoor Service Expiration				
Temp Transfer Effective Date	Temp Transfer Expiration Date:				

Applicant License Application (BC0030547)

Name of Applicant: <u>Dolgencorp, LLC</u>		
Name of Business (DBA): <u>Dollar General Store #2237</u>		
Address of Premises: <u>1506 E WASHINGTON ST</u>		
City <u>Washington</u>	County: <u>Washington</u>	Zip: <u>52353</u>
Business	<u>(319) 653-5877</u>	
Mailing	<u>100 Mission Ridge</u>	
City <u>Goodlettsville</u>	State <u>TN</u>	Zip: <u>37072</u>

Contact Person

Name <u>Katie Davis</u>	
Phone: <u>(615) 855-4000</u>	Email <u>marydavi@dollargeneral.com</u>

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 09/14/2017

Expiration Date: 09/13/2018

Privileges:

Class B Wine Permit

Class C Beer Permit (BC)

Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>370301</u>	Federal Employer ID <u>61-0852764</u>

Ownership

Dollar General Corporation

First Name: Dollar **Last Name:** General Corporation
City: Goodlettsville **State:** Tennessee **Zip:** 37072
Position: N/A
% of Ownership: 100.00% **U.S. Citizen:** Yes

Lawrence Gatta

First Name: Lawrence **Last Name:** Gatta
City: Brentwood **State:** Tennessee **Zip:** 37027
Position: Non member manager
% of Ownership: 0.00% **U.S. Citizen:** Yes

James Thorpe

First Name: James **Last Name:** Thorpe
City: Gallatin **State:** Tennessee **Zip:** 37066

Position: Non member manager

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Applicant License Application (LC0040294)

Name of Applicant:	<u>WFEC, Inc</u>		
Name of Business (DBA):	<u>Lebowski's Rock n Bowl</u>		
Address of Premises:	<u>1601 east Washington Street</u>		
City	<u>Washington</u>	County:	<u>Washington</u> Zip: <u>52353</u>
Business	<u>(319) 548-1999</u>		
Mailing	<u>1601 east Washington Street</u>		
City	<u>Washington</u>	State	<u>IA</u> Zip: <u>52353</u>

Contact Person

Name	<u>Bob Gaal</u>		
Phone:	<u>(319) 548-1999</u>	Email	<u>bgaal212@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 08/30/2017

Expiration Date: 08/29/2018

Privileges:

- Catering Privilege
- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>462159</u>	Federal Employer ID	<u>46-3346701</u>

Ownership

robert gaal

First Name: robert **Last Name:** gaal
City: washington **State:** lowa **Zip:** 52353
Position: President
% of Ownership: 50.00% **U.S. Citizen:** Yes

jason prochaska

First Name: jason **Last Name:** prochaska
City: washington **State:** lowa **Zip:** 52353
Position: vice president
% of Ownership: 50.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: Illinois Casualty Co

Policy Effective Date: 08/30/2017

Policy Expiration 08/29/2018

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

**WWTP report
August 15, 2017
Council meeting**

- **After hour alarm and dog call outs –**
 - 30th WWTP, high TSS alarm, 9:00 a.m. Parker
 - 2nd WWTP, power outage generator running, 2:00 a.m. Parker and Jason.
 - 5th dog call, Safety Center reported a dog to be picked up at 1103 E Main, 12:00 p.m. Parker
 - 8th WWTP, CPL #4 communication failure, 2:49 a.m. Fred
 - 9th dog call, Safety Center reported a dog to be picked up at the High School, 10:45 p.m. Parker
 - 10th dog call, Safety Center reported a dog to be picked up at 1027 E Main, 6:06 p.m. Parker
- **Dept Head meetings –** I attended the meetings on the 1st & 8th.
- **Bazooka-Farmstar, Inc (BFI) –** BFI's last six (6) zinc samples have been under the zinc daily maximum limits as outlined in the pretreatment agreement they have with the City. We plan to collect a couple more weekly samples. If BFI's zinc results remain under the daily maximum limits we will go to collecting samples on a monthly basis for the remainder of 2017.
- **WWTP July 2017 MOR –** Average daily flow 1.264 million gallons (mg), maximum daily flow 1.773 mg, minimum daily flow 0.989 mg. There were no violations of the WWTP's NPDES discharge permit. Total rainfall for July 2017 => 3.43" (recorded at the WWTP).

CBOD5 Removal 85% required result = 99.5 %
Influent CBOD5 monthly average = 98.3 mg/L
Effluent CBOD5 monthly average = 0.5 mg/L

TSS Removal 85 % required result = 97.4 %
Influent TSS monthly average = 154.0 mg/L
Effluent TSS monthly average = 4.0 mg/L

- **WWTP power outage –** Parker got called in around 2:00 a.m. on the 2nd for a power outage. When Parker got here he had to crawl under the motorized gate. He found the main breaker for the WWTP tripped. He got it reset and half of the WWTP was still without power. Parker called Jason in. They found one of the breakers tripped out on the WWTP side of the main breaker. They reset it and all the power was restored.
- **WWTP bio-solids storage basin (BSB) sub-drain pump station –** We received a high water alarm around 8:15 a.m. on the 2nd. This pump station pumps the ground water from around the BSB. Upon investigation we found one (1) of the two (2) pumps tripped out. We tried resetting it but it kept tripping out. The second pump was pumping. We removed the pump that was tripping out and inspected it and then put in back in the wet well. It was still tripping out. We checked the pump station on the 3rd and found the second pump had quit pumping, too. We pumped out the pump station contents with our four (4) inch gas pump. We pulled both pumps out of the wet well on the 3rd. We installed two (2) heavy duty 0.5 HP sump pumps to get by. We had one (1) in stock and had to purchase the second one. The way the pump station discharge piping is configured it requires that two (2) pumps must be installed otherwise the discharge water will just pump out the side where the second pump is missing. This would cause the water to swirl around inside the wet well and never get pumped out. On the 4th I took both pumps to Electric Motors of Iowa City for repair estimates. I'm still waiting on repair estimates at press time. If the 1.5 HP pumps can't be repaired the replacement costs are one thousand three hundred ninety three dollars and sixty cents (\$1,393.60) each plus shipping.

- **DMR-QA Study #37** – I completed the final data package and submitted it to the USEPA for our yearly laboratory performance evaluation on August 9, 2017. The report was due by September 1, 2017. Test America, UHL, and the WWTP lab all submitted acceptable results for the USEPA's blind laboratory audit samples. We won't be required to do any more until Study #38 begins in the spring of 2018.
- **Sinclair Tractor** – Delivered the new bat wing mower on August 8th.
- **Backflow preventers at the WWTP** – Brecke Mechanical Contractors of Cedar Rapids performed the annual inspection on the backflow preventers on August 9, 2017. Everything checked out good for another year.
- **Water line leak in office/lab building** – We found a leaking water line in the break room and lab area on the 10th. The water line was for the refrigerator ice maker. The water line ran down through the cement block wall. I hired Miller & Sons to repair it. They cut the old line and capped it above the lab area suspended ceiling. They ran a new water line from under the sink in the break room through the cabinets to the refrigerator ice maker connection. We need the ice maker working at all times since the ice is used to help preserve the waste water samples we send out to Test America and UHL for analysis
- **Verizon cell phone service** – Verizon cell phones could not receive calls from land lines for two (2) days this week. What did this mean .The WWTP alarm system couldn't call us out in the event of an alarm condition. This meant after normal hours we had to log on to the WWTP SCADA system through our cell phones to monitor for any alarm conditions every couple of hours. Luckily there weren't any alarm conditions during this time. I also contacted JETCO to install (add) our home land line numbers to the call out list in case this would ever happen again. This will allow the WWTP SCADA to call us at home to notify us of any alarm conditions.
- **Thanks to Zach** – He serviced WWTP truck #504.
- **Business Park silt fence** – Delong Construction removed the silt fence from the business park construction site on August 11th. This was great timing since we plan to mow the business park lots in the near future with the new bat wing mower.

Fred E Doggett
8/11/2017 9:31 AM

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

*Park Board Members:
Kevin Caldwell
Donald Pfeiffer
Larry Bartlett*

*Parks Superintendent:
Nick Pacha*

July 2017 City Council Update – Parks Department

- Mowing, spraying and string trimming of all Park properties under our jurisdiction
- Daily testing, maintenance, and cleaning at outdoor pool
- Daily maintenance and cleaning of Central Park fountain
- Repaired leak on one of the three sand filters at pool
- Assisted with several events at Central Park including car shows, movies in the park, and farmers markets.
- Removed 3 Ash trees at Sunset park and dog park
- Removed old plastic edging and Installed new limestone edging along foot bridges at Sunset park.
- Painted 4 permanent Red picnic tables at Central Park
- Attend SASSO safety meeting on Chlorine safety and SPCC spill prevention
- Painted all skate board ramps and jumps and cleaned Skate board park
- Met with YMCA about potential improvements to Disc Golf course and starting a disc golf league.
- Attended weekly Department head meetings.
- Attended Washington County Recreation and Trails planning meetings as a steering committee member
- Organized and attended Wellness Park planning meetings
- Attended Emerald Ash borer meetings
- Weekly watering on 60+ new trees planted last fall.
- The outdoor pool has been busy and is running well.

*Please note, this is a summary of work completed this month and does not include everything completed by the Department.

CITY OF WASHINGTON, IA

CLAIMS REPORT FOR AUGUST 15, 2017

CAPITAL PROJECTS

BOLTON & MENK, INC.
 FLYNN COMPANY, INC
 SNYDER & ASSOCIATES

SANITATION

DE BOEF GRINDING

POLICE

ACE-N-MORE
 ARNOLD MOTOR SUPPLY
 BARRON MOTOR SUPPLY
 CINTAS CORP LOC. 342
 COBB OIL CO, INC.
 GREINER DISCOUNT TIRES
 HIWAY SERVICE CENTER
 HUSCHKA, CHAD
 KCTC
 KELTEK
 MARCO, INC.
 PRO SOFTNET CORP.
 QUILL
 UPS
 VERIZON WIRELESS
 WASH CO AUDITOR
 WINDSTREAM IOWA COMMUNICATIONS

FIRE

ALLIANT ENERGY
 COBB OIL CO, INC.
 VERIZON WIRELESS

DEVELOPMENT SERVICES

COBB OIL CO, INC.
 HEDGE ABOVE
 VISA
 VERIZON WIRELESS
 LUKE WASTE MANAGEMENT
 HARRIS, HENRY W.

LIBRARY

ALL AMERICAN PEST CONTROL
 ALLIANT ENERGY
 AMAZON
 BAKER & TAYLOR
 CINTAS CORP LOC. 342
 COMPANION CORPORATION
 DAN'S OVERHEAD DOORS
 DEMCO
 EBERT SUPPLY CO.
 FAREWAY STORES
 GALE/CENGAGE LEARNING
 IA ARCHITECT MAGAZINE
 KCTC
 KONE INC.
 RECORDED BOOKS LLC
 STAPLES ADVANTAGE
 STATE LIBRARY OF IOWA
 USA TODAY
 WASH CHAMBER OF COMMERCE
 WCDC INC
 WMPF GROUP LLC

FNL PMT- AIRPORT RAMP 83,781.13
 FNL-RAMP PROJECT RUNWA 127,326.81
 FNL PMT- RAMP- AIRPORT 25,511.82
TOTAL: 236,619.76

GRINDING BRUSH 3,962.50
TOTAL: 3,962.50

KEYS-STORAGE 51.21
 PARTS 192.03
 PARTS 181.07
 RUG SERVICE 43.06
 FUEL 1,322.80
 TIRES 567.52
 OIL FILTERS 16.20
 REIMB, LODGING, FUEL, 189.79
 INTERNET SERVICE 84.99
 2010 CROWN VIC COMPONE 99.00
 COPIER CONTRACT 286.19
 ANNUAL SUBSCRIPTION 999.50
 OFFICE SUPPLIES 56.12
 UPS CHARGES 27.73
 WIRELESS SERVICE 2,242.97
 AUGUST COMMUNICATIONS 20,976.08
 TELEPHONE SERVICE 377.90
TOTAL: 27,714.16

ALLIANT ENERGY 85.88
 FUEL 189.47
 WIRELESS SERVICE 184.20
TOTAL: 459.55

FUEL 25.00
 TREE REMOVAL BRUSH-150 4,519.00
 LASER PRINTER- ENGINEE 106.00
 WIRELESS SERVICE 252.21
 TRASH REMOVAL S 4TH 25.00
 GRASS ABATE-1303 E 3RD 35.00
TOTAL: 4,962.21

PEST CONTROL 88.00
 ALLIANT ENERGY 2,464.51
 BOOKS 212.29
 BOOKS 1,399.83
 WALK-ON MATS 58.39
 BAR CODE LABELS 135.00
 ROLLING DOOR MAINTENAN 474.10
 LABEL PROTECTORS 93.86
 JANITORIAL SUPPLIES 167.22
 CLEANING SUPPLIES 4.49
 WESTERNS 36.34
 SUBSCRIPTION 24.95
 ELEVATOR LINE 69.60
 ELEVATOR MAINTENANCE C 2,976.00
 AUDIO BOOKS 118.56
 OFFICE SUPPLIES 164.90
 DATABASE SUBSCRIPTION 460.96
 ANNUAL SUBSCRIPTION 339.93
 BILLS FOR RIDICULOUS D 40.00
 MAY & JUNE WINDOW WASH 60.00
 EMPLOYMENT ADVERTISING 43.80
TOTAL: 9,432.73

LIBRARY GIFT

ACCESS SYSTEMS
 BAKER & TAYLOR
 GALE/CENGAGE LEARNING

GENEOLOGY COPIES 128.19
 BOOKS 337.26
 WESTERNS 36.34
TOTAL: 9,519.37

PARKS

ACE-N-MORE
 ALLIANT ENERGY
 COBB OIL CO, INC.
 JOHN DEERE FINANCIAL (ORSCHELN)
 KCTC
 VISA
 WASHINGTON LUMBER

SUPPLIES 210.69
 ALLIANT ENERGY 251.49
 FUEL 474.81
 PLUNGER/PLUMBING SUPPL 21.67
 INTERNET & PHONE SERVI 121.44
 FUEL & PRESSURE WASHER 162.88
 PAINT 55.98
TOTAL: 1,298.96

POOL

ACE-N-MORE
 ALLIANT ENERGY

POOL OFFICE LIGHTS 35.97
 ALLIANT ENERGY 4,892.95
TOTAL: 4,928.92

CEMETERY

ACE-N-MORE
 GREINER DISCOUNT TIRES
 LOWRY EQUIPMENT
 STRANSKY, JIM
 WINDSTREAM IOWA COMMUNICATIONS

SMOKE BOMBS FOR MOLES 45.94
 TIRE REPAIR/MOWER 17.00
 MOWER PARTS 10.11
 EDGER BLADES & HEDGE T 362.15
 TELEPHONE SERVICE 135.15
TOTAL: 570.35

FINANCIAL ADMINISTRATION

ACE-N-MORE
 ALLIANT ENERGY
 CINTAS CORP LOC. 342
 FAREWAY STORES
 GOOGLE INC
 KCTC
 OFFICE EXPRESS
 PIP PRINTING
 PURCHASE POWER
 QUILL
 VERIZON WIRELESS
 WASH COUNTY MINIBUS
 WASHINGTON VOLUNTEER FIRE DEPARTMENT
 WINDSTREAM IOWA COMMUNICATIONS
 WMPF GROUP LLC (WASHINGTON JOURNAL)

WATER CAN 6.59
 ALLIANT ENERGY 22.65
 RUG SERVICE 140.86
 SUPPLIES 35.07
 MONTHLY SERVICE 220.83
 INTERNET SERVICE 85.00
 PRINTER TONER 641.98
 ENVELOPES 469.96
 POSTAGE CHARGE 82.70
 OFFICE SUPPLIES 87.23
 WIRELESS SERVICE 134.17
 LOST-JULY 16,762.71
 LUNCH SUPPLIES 167.89
 TELEPHONE SERVICE 1,016.61
 LEGAL & DISPLAY ADVERTISING 627.45
TOTAL: 20,501.70

AIRPORT

ACE-N-MORE
 EASTERN AVIATION FUELS INC
 JAMIESON, JEAN
 MARIE ELECTRIC INC.
 VERIZON WIRELESS
 VETTER'S INC-CULLIGAN WATER
 VISA
 WEST LAWN CARE
 WINDSTREAM IOWA COMMUNICATIONS

CLEANING SUPPLIES 18.94
 FUEL 29,290.88
 JULY CLEANING 245.00
 REPAIR ELECTRICAL PROB 1,822.75
 WIRELESS SERVICE 25.96
 WATER FOR THE AIRPORT 47.87
 AIR NAV- LISTING 104.00
 MOWING 1,190.00
 TELEPHONE SERVICE 182.31
TOTAL: 32,927.71

ROAD USE

ACE-N-MORE
 BARRON MOTOR SUPPLY
 CARSON PLUMBING & HEATING SRVS INC
 COBB OIL CO, INC.
 GREINER DISCOUNT TIRES
 L L PELLING CO
 WASHINGTON LUMBER

POWER INVERTER, KEYS, CHALK, ETC 300.87
 PARTS 74.99
 PROFESSIONAL SERVICES 37.00
 FUEL 489.33
 TIRES 2,015.04
 RE-STRIPE ROADWAYS 1,493.48
 LUMBER 24.03
TOTAL: 4,434.74

STREET LIGHTING ROAD USE ALLIANT ENERGY
 STREET LIGHTING

ALLIANT ENERGY 10,031.29
TOTAL: 10,031.29

TREE COMMITTEE

MCCONNELL, MARDE
WMPF GROUP LLC (WASHINGTON JOURNAL)

TREE COMMITTEE CHARGES 21.40
ADVERTISING-TREE COMMI 96.32
TOTAL: 117.72

WATER PLANT

ALLIANT ENERGY
CARSON PLUMBING & HEATING SRVS INC
COBB OIL CO, INC.
FRANZEN, DENNIS
JENNINGS, ELAINE
VERIZON WIRELESS
WATER SOLUTIONS UNLIMITED
WINDSTREAM IOWA COMMUNICATIONS

ALLIANT ENERGY 24,389.98
TRAILER PK-METER REPLA 314.75
FUEL 62.30
TRAFFIC SIGNAL LED INS 65.00
MILEAGE REIMBURSEMENT 23.01
WIRELESS SERVICE 52.08
CHEMICALS 1,544.75
TELEPHONE SERVICE 55.39
TOTAL: 26,507.26

WATER DISTRIBUTION

ACE-N-MORE
ALLIANT ENERGY
COBB OIL CO, INC.
VERIZON WIRELESS
WINDSTREAM IOWA COMMUNICATIONS

SHOVEL,PARTS, PWR WRENCH,LADDER 517.55
ALLIANT ENERGY 41.97
FUEL 457.07
WIRELESS SERVICE 96.34
TELEPHONE SERVICE 91.04
TOTAL: 1,203.97

SEWER PLANT

ALLIANT ENERGY
CERTIFIED LABORATORIES
COBB OIL CO, INC.
CUSTOM IMPRESSIONS INC
HIWAY SERVICE CENTER
STATE HYGIENIC LAB
VERIZON WIRELESS
VISA
WINDSTREAM IOWA COMMUNICATIONS

ALLIANT ENERGY 687.05
WEED KILLER 529.50
FUEL 142.32
SHIPPING 10.48
OIL FILTERS 15.78
TEST 19.50
WIRELESS SERVICE 183.36
DMACC LODGING, ANTIVIR 381.17
TELEPHONE SERVICE 253.66
TOTAL: 2,222.82

SEWER COLLECTION SANITARY SEWER

ACE-N-MORE
ALLIANT ENERGY
BARRON MOTOR SUPPLY
COBB OIL CO, INC.
VERIZON WIRELESS
WINDSTREAM IOWA COMMUNICATIONS

BATTERY PACKS, LADDER, SURGE PROT. 521.16
ALLIANT ENERGY 904.40
PARTS 23.39
FUEL 408.82
WIRELESS SERVICE 150.12
TELEPHONE SERVICE 91.04
TOTAL: 2,098.93

SANITATION

PIP PRINTING
WEMIGA WASTE INC.

GARBAGE STICKER PRINTI 1,652.09
JULY SERVICES 3,500.00
TOTAL: 5,152.09

GRAND TOTAL 404,666.74

CITY OF WASHINGTON, IA
 VISA Card Charges - 8/15/2017

CLAIMS REPORT 08/15/2017

Park
 Pressure Washer Pump
 Fuel

Engineering
 Laser Printer

129.00
 33.88

106.00

162.88

Airport
 Air Nav Listing

Sewer Plant
 Lodging- DMACC Class
 Anti-Virus Program
 Fuel & Meals for Class

106.00
 239.68
 39.99
 101.50

104.00

381.17

-

-

-

-

-

-

-

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

August 10, 2017

To: Mayor and City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Emerald Ash Borer Committee Report

As last discussed with the City Council in December, a committee has been meeting over past number of months to discuss the response to the effects of the Emerald Ash Borer (EAB) on Washington. This pest has spread across a large portion of the eastern United States, killing all ash trees in its path, and we are now starting to see the beginning of its spread in Washington.

The committee would like to present to you at this time to make sure the Council agrees with our general direction before we work to finalize the written plan for your later approval. While it is a daunting task to deal with an estimated 242 ash trees and an additional estimated 89 non-ash hazard trees over the next four years, we believe some savings can be realized by purchasing some appropriate equipment to allow our crews to take down some of the smaller and more straightforward trees (not involved with electrical lines or too close to houses). As such, we recommend the purchasing of a used bucket truck at a cost of approximately \$25,000, a grapple bucket for our end loader to more efficiently deal with cut tree trunks at an estimated cost of \$10,000 and an additional allocation of \$5,000 for chainsaws and safety equipment. You allocated \$50,000 in the FY18 budget for tree removal, but we believe an additional allocation of \$56,000 will be needed to allow for the purchase of the equipment listed and to tackle all of the hazard trees we have already identified. This funding would primarily be pulled from our Road Use Tax Fund, which can be used for the removal of street trees.

I have also included some materials dealing with explaining the issue to the general public. While the City of Washington has an estimated \$280,000 problem to address over the next several years, the total for private property owners is likely to be much higher in the

aggregate. We will have many challenges ahead in the coming years, and we feel a good public information campaign is a necessity.

We look forward to discussion at the meeting.

August 9, 2017

City Council Member Friends,

I'm unable to attend the City Council meeting on August 16, 2017, as Joe and I will be out-of-state on vacation. I understand that at this meeting there will be a presentation concerning the city's plan to address the Emerald Ash Borer infected trees on city property, as well as the hazardous trees. As chairperson of the Washington Tree Committee, I wish to show my support for the information being shared with you at that meeting.

I was privileged to be a part of the committee discussing the above topic. Other in attendance were Brent Hinson, and Steve Donnelly, representing the City office staff; Don Pfeifer and Nick Pacha, representing the Park Board; Nick Duvall, cemetery sexton; and Andy Dahl and myself, representing the Washington Tree Committee. As a large group we met five times for a couple of hours each. Smaller groups met to look at affected trees. Additional time was spent by individuals doing research on various aspects of this issue and reporting back to the group. As you can see, much time has been spent in preparation for this presentation.

I felt our group was always very professional and focused on the issues. Each member shared his or her expertise and there was surely mutual respect and trust in the information as it was being shared and during ensuing discussions. Washington is very fortunate to have such committed and knowledgeable individuals as part of the City of Washington staff.

I hope you will thoughtfully consider the recommendations made by our group.

Sincerely,

Marde McConnell,
Washington Tree Comm.

Tour of Ash Trees & Condition #1 Summary

5/30, 5/31, 6/2, 6/5/2017 based on Ash & Condition #1 tree inventory using ArcGIS

Nick Duvall, JJ Bell, Steve Donnelly, Rick Wagenknecht

Within the City of Washington, we have a significant amount of Ash trees that are located in the city's Right-of-Way (ROW), parks, cemeteries, and other city owned property. While assessing the Ash trees, we used the tree inventory to also compile data on hazardous (Condition #1) trees as well. We have begun to prioritize the Condition #1 trees and have sent out for bids 10 hazardous trees to be removed by October of this year.

All trees were evaluated for their size, accessibility, and location to overhead utilities, houses, building structures, etc. This summary is based on those evaluations. We have also coordinated with Alliant Energy on their fall tree trimming, to see what they can help us with as well.

Ash Trees

There are 242 Ash trees on city property currently. This number was around 260 when the inventory was done, but some have been removed already, either by city or adjoining property owners.

There are 143 trees that would be candidates for removal by our city crew with proper equipment (bucket truck, chainsaws, etc.) and training.

Of these 143, approximately 85% or 120 trees would need to be topped before they can be safely cut down.

There are 101 trees that would be candidates for removal by contractors.

53 of these trees are involved with electrical lines (high voltage transmission, house service, street lights, etc.). Of these 53 trees, 4 are possible for Alliant Energy's contractor to remove when they trim this fall.

The remaining 48 trees have obstructions such as too close to houses/buildings, overhead cable lines, overhead phone lines, park shelters, etc.

There are 10 Ash trees are condition #1 and are in need of urgent removal. There are also 42 Ash trees in condition #2 (Condition #2 is tree in decline).

Condition # 1 Trees

There are 55 trees in condition #1 trees (including 10 Ash trees). We have evaluated their location to utilities and houses, building structures, etc.

There are 29 condition #1 trees that would be candidates for removal by our city crew with proper equipment (bucket truck, chainsaws, etc.) and training.

Of these 29, there are 12 trees would need to be topped before they can be safely cut down.

There are 26 condition #1 trees that would be candidates for removal by contractors.

13 of these trees are involved with electrical lines (high voltage transmission, house service, street lights, etc.). Of these 13 trees, 3 are possible for Alliant Energy's contractor to remove when they trim this fall.

The remaining 13 trees have obstructions such as too close to houses/buildings, overhead cable lines, overhead phone lines, park shelters, etc.

There are 2 trees already removed, but stumps need to be ground yet.

The Emerald Ash Borer committee has met four times this year. The committee consists of Brent Hinson, JJ Bell, Nick Pacha, Andy Dahl, Steve Donnolly, Don Pfeiffer, Marde McConnell, and me.

Sincerely,

Nicholas Duvall

Cemetery Sexton

Elm Grove & Woodlawn Cemetery

319-653-3927 Office

319-461-1490 Cell

nduvall@washingtioniowa.net

City of Washington
 EAB Financial Plan 8/10/17

<u>Uses</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
Removal of Trees by Contractors	138	\$ 1,000.00	\$ 138,000.00
Purchase of Bucket Truck	1	\$ 25,000.00	\$ 25,000.00
Grinding of Stumps (City Removed Trees)	80	\$ 125.00	\$ 10,000.00
Grinding of Stumps (Alliant Removed Trees)	24	\$ 125.00	\$ 3,000.00
FY18 Non-Ash Hazard Trees	55	\$ 1,000.00	\$ 55,000.00
FY19-21 Non-Ash Hazard Trees	34	\$ 1,000.00	\$ 34,000.00
Grapple Bucket for End Loader	1	\$ 10,000.00	\$ 10,000.00
Chainsaws & Misc Safety Equipment			\$ 5,000.00
Total Uses			\$ 280,000.00

<u>Sources</u>	<u>Amount</u>	
FYE17 Fund Balance	\$ 28,654.67	
FY18 Budget Allocation	\$ 50,000.00	
FY18 Supplementary	\$ 56,000.00	
FY19 Budget Allocation	\$ 55,000.00	
FY20 Budget Allocation	\$ 52,000.00	
FY21 Budget Allocation	\$ 39,000.00	
Total Sources		\$ 280,654.67
Net Sources/Uses		\$ 654.67

For Comparison: Cost of All Removals Done by Contractors			
Removal of Trees by Contractors	218	\$ 1,000.00	\$ 218,000.00
FY18 Non-Ash Hazard Trees	55	\$ 1,000.00	\$ 55,000.00
FY19-21 Non-Ash Hazard Trees	34	\$ 1,000.00	\$ 34,000.00
Grinding of Stumps (Alliant Removed Trees)	24	\$ 125.00	\$ 3,000.00
Grapple Bucket for End Loader	1	\$ 10,000.00	\$ 10,000.00
			\$ 320,000.00
Minimum Projected Savings (City Bucket Truck Plan)			\$ 40,000.00

City of Washington
 EAB Funding Over Time 8/10/17

<u>Category</u>	<u>FYE17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>Total</u>
Revenues	\$ 28,654.67	\$ 106,000.00	\$ 55,000.00	\$ 52,000.00	\$ 39,000.00	\$ 280,654.67
Removal of Ash Trees by Contractors Number Removed	\$ 37,000.00	\$ 37,000.00	\$ 37,000.00	\$ 37,000.00	\$ 27,000.00	\$ 138,000.00
Purchase of Truck & Other Equipment	\$ 40,000.00					\$ 40,000.00
Grinding of Stumps (City-removed ash) Number Removed	\$ 1,875.00	\$ 15	\$ 3,375.00	\$ 3,375.00	\$ 1,375.00	\$ 10,000.00
Non-Ash Hazard Trees Number Removed	\$ 55,000.00	\$ 55	\$ 12,000.00	\$ 12,000.00	\$ 10,000.00	\$ 89,000.00
Trees Removed by Alliant (Stumps) Number Removed	\$ 750.00	\$ 6	\$ 750.00	\$ 750.00	\$ 750.00	\$ 3,000.00
Total Expenditures	\$ -	\$ 134,625.00	\$ 53,125.00	\$ 53,125.00	\$ 39,125.00	\$ 280,000.00
Fund Balance	\$ 28,654.67	\$ 29.67	\$ 1,904.67	\$ 779.67	\$ 654.67	



EMERALD ASH BORER

QUESTIONS & ANSWERS FOR WASHINGTON, IOWA

DRAFT

The Emerald Ash Borer (EAB) was first identified in Michigan in 2002, and has since spread throughout the eastern third of the U.S. It was recognized in Washington County in 2016. Over the next decade, nearly all ash trees in Washington are expected to die.

Q1: What is the City of Washington doing to deal with EAB?

A1: The City has adopted a written plan to deal with the trees in the street rights-of-way, parks, and cemeteries, for a total of 244 trees that fall within its responsibilities. This plan is available at www.washingtoniowa.net or in paper form at City Hall, 215 East Washington St.

Q2: If an ash tree on my property dies, will the City remove it?

A2: No, dead ash trees on private property are the responsibility of the property owner to remove.

Q3: How do I know if my ash tree is infested?

A3: Look for the following symptoms: Canopy thinning or dying branches at the top of the tree, numerous woodpecker holes, 1/8" diameter D-shaped exit holes, or S-shaped feeding galleries under dead bark.

Q4: Is there a way to prevent my tree from dying?

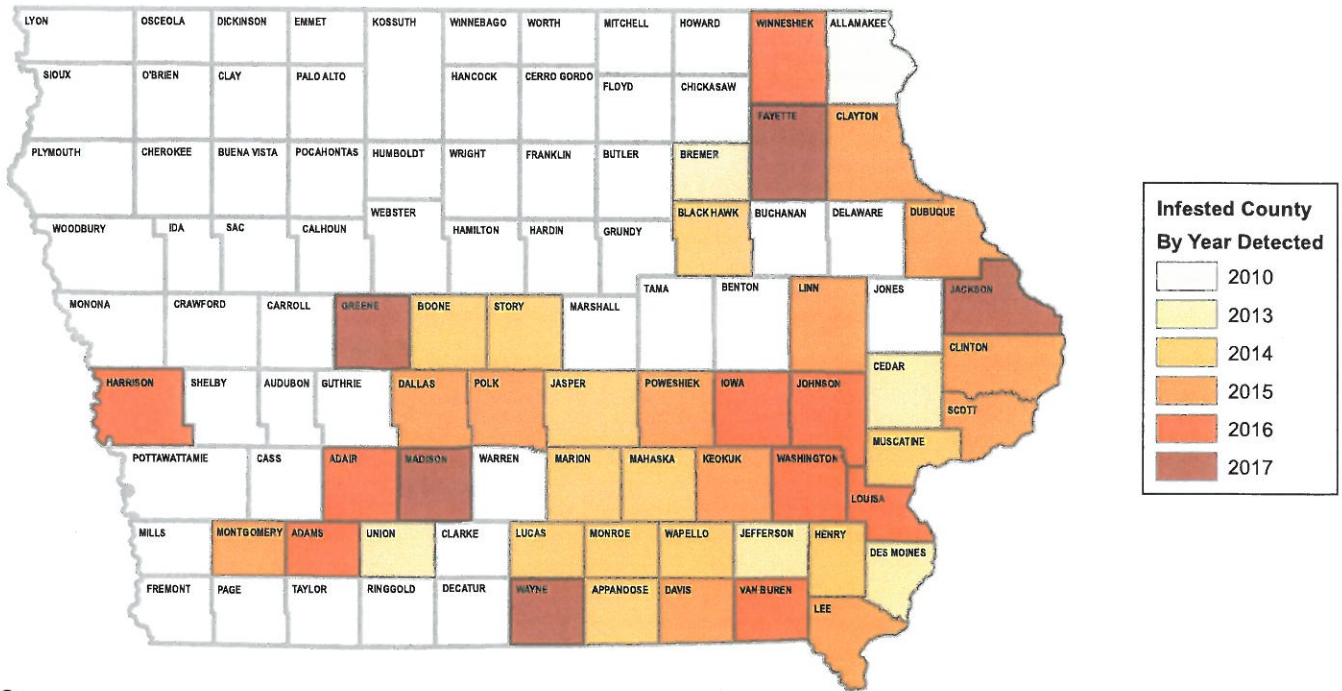
A4: There are chemical treatments available that are capable of protecting ash trees, if the treatment is properly applied. The City generally discourages residents for treating their trees, as the chemical treatments present significant cost, can be environmentally hazardous, must be applied for the remaining life of the tree, and must be applied prior to any infestation.

Q5: Who do I call to take down my dying tree?

A5: The City's Building Official, Steve Donnolly, maintains a list of interested tree services. Contact Steve at 653-6584 ext. 124 or sdonnolly@washingtoniowa.net for more information.

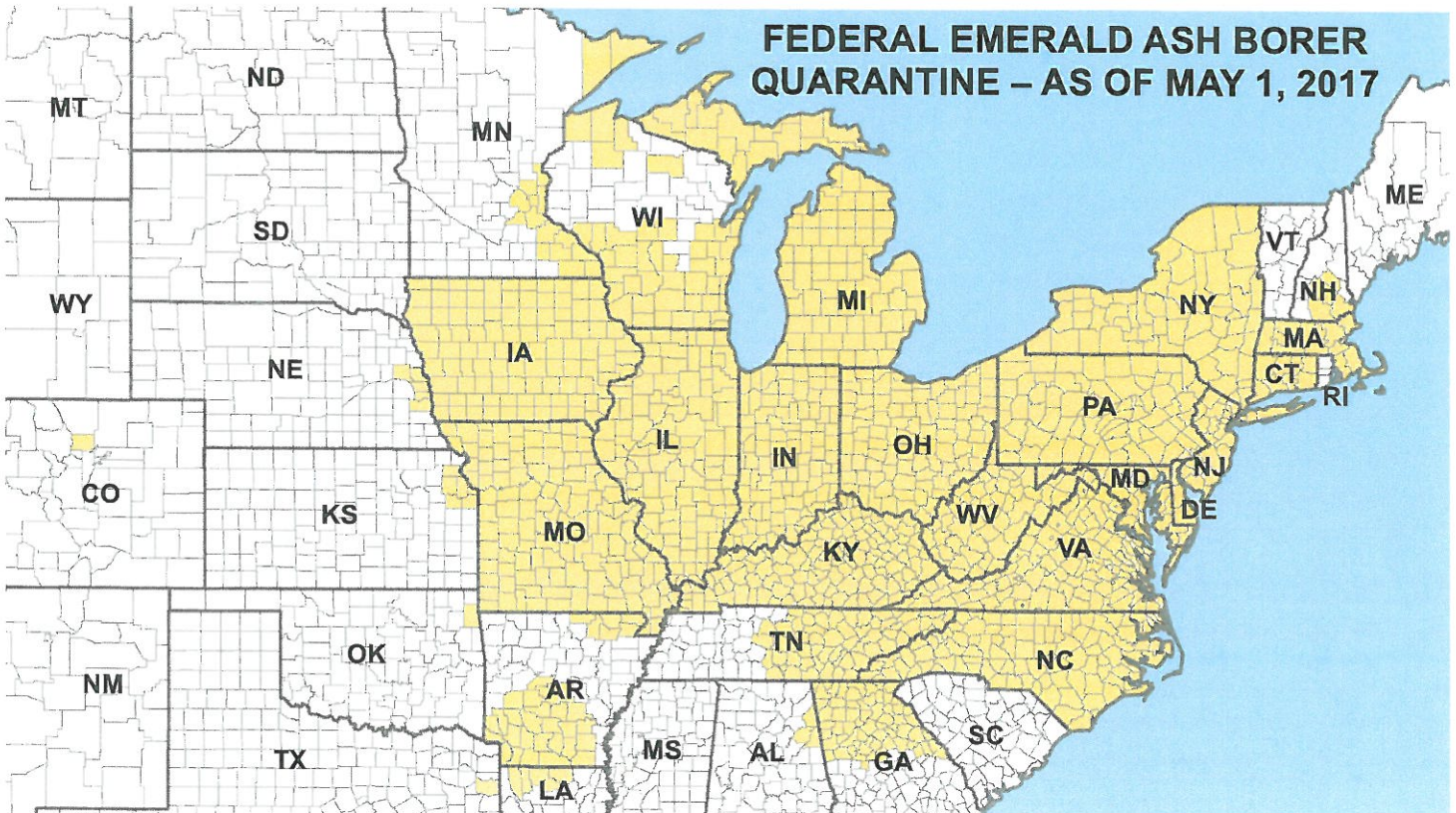


EMERALD ASH BORER INFESTATIONS – AS OF JUNE 1, 2017



NOTES:

- 1) As of March 7, 2014, the entire state of Iowa is under quarantine. Firewood cannot be transported across state borders without a federal permit. To avoid the spread within the state, do not transport firewood county to county.
- 2) The emerald ash borer (EAB) is a small invasive wood-boring beetle that attacks and is 100 percent fatal to native ash trees of any size, age, or state of health. Native to East Asia, it was first discovered in Michigan in 2002.
- 3) It is estimated by the Iowa Dept. of Natural Resources that approximately 15-20% of public trees in Iowa cities are green ash. Statewide, there are over 50 million ash trees in forests and another 30 million ash trees in urban areas.



Sources: Iowa Department of Natural Resources, United States Department of Agriculture

Iowa LSA Staff Contact: Deb Kozel (515)281-6767
deb.kozel@legis.iowa.gov

Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

July 12, 2017

To Whom It May Concern,

The City of Washington is accepting bids to remove the trees that are located at the following addresses:

1026 E. 2nd St.
411 W. Jefferson St.
1105 E. 2nd St.
1602 N. Iowa Ave.
945 S. 3rd St.

516 W. Main St.
621 N. 2nd St.
703 N. Marion Ave. (middle and east sugar
maple trees in ROW)
841 S. Ave. C

The work shall include:

1. Cut and remove designated tree from the property right of way. All wood and grindings can be taken to the Wastewater Treatment Plant (1065 W. Buchanan St.) located in the SW corner of the City off Highway 1 (and put in appropriate piles) or hauled away to another site at contractor's expense.
2. Grind up stump eight (8") inches deep and remove all wood chips and debris from stump area.
3. Contractor will be in charge of traffic control and signage according to SUDAS specs.
4. Damage done to property needs to be repaired by contractor. (This could include: sidewalks, ruts in yards, damage done to streets, etc.)
5. Call Steve Donnolly at 319-653-6584 ext. 124 after stump is ground so City crews can fill the stump hole with dirt or secure the area to make it safe.
6. Inspection by City will be required of job site before payment is approved.
7. Proof of liability insurance will be required.

All trees listed above will be marked with a white stripe around the trunk. All bids to be considered shall be received by the **4:30 PM on July 31, 2017**. The bids will be awarded in the first week of August. The City requires that all of the trees and stumps removed by October 2, 2017. Please send bids to me at the address listed below or email me at sdonnolly@washingtونيowa.net. If you have any questions or concerns, please contact me at the numbers listed below.



Steve Donnolly

Development Services Department
Building and Zoning Official
Building and Plumbing Inspector
215 E. Washington St. - Washington, IA 52353
(p) 319-653-6584 X124 (c) 319-458-0190
(f) 319-653-5273

"One of the 100 Best Small Towns in America"

Steve Donnolly

From: Jared Miller
Sent: Monday, July 31, 2017 2:03 PM
To: sdonnolly@washingtioniowa.net
Subject: Tree bid

Steve, bid for the trees is as following:

We will remove all the trees specified in the bid sheet for the price of \$6775.00. Thanks!

Jared w Kalonial Tree

Sent from my iPhone

Midwest Tree
service will
complete all
specified work
on July 12, 2017
Bid sheet for
a total of

7,500.00

Called Brenton on 8/4/17
with results SEO

Brenton J. Clark

Steve Donnolly

From: Mark Brown
Sent: Monday, July 31, 2017 3:11 PM
To: sdonnolly@washingtioniowa.net
Subject: Bid for Tree Removal
Attachments: bTS ins.pdf

Steve,

Our bid to remove the trees and stumps at the locations listed on the bid letter is \$7975. I have attached a copy of our insurance certificate. If selected as the winning bidder I will provide a new copy with the city of Washington on it.

I look forward to hearing from you.

Thanks,

Mark Brown
Brown's Tree Service
Fairfield, IA
641-919-8190

Steve Donnolly

From: Pat Stoutner
Sent: Thursday, July 20, 2017 5:54 PM
To: Steve Donnolly
Subject: Stoutner tree bid

Hi Steve,

1026 e. 2nd st: Tree \$1200, stump \$200
411 w. Jefferson st: Tree \$600, stump \$100
1105 e. 2nd st: Tree \$700, stump \$100
1602 n. Iowa ave: Tree \$800, stump \$100
945 s. 3rd ave: Tree \$700, stump \$200
516 w. Main: Tree \$600, stump \$100
621 n. 2nd st: Tree \$1000, stump \$200
703 n. Marion ave: Trees \$1400, stumps \$200
841 s. Ave C: Tree \$900, stump \$200

Tree total: \$7900
Stump total: \$1400
Grand total: \$9300

Can provide liability insurance certificate at request.

Thanks
Pat Stoutner

Stoutner Property Maintenance

812 e. 11th st
Washington, la
(319)591-0336



HAIRY TREE CARE

JL McFerrin
(319)591-1729
JL@hairytreeecare.com

Quote

Date: 7/30/2017
Terms: bid

CUSTOMER INFO

City Of Washington
Contact: Steve Donnelly 319-458-0190

	Request for Removals at Following Locations:	QUANTITY	UNIT PRICE	AMOUNT
1	1026 E 2nd St - Large Silver Maple	1.00		2,005.00
2	411 W Jefferson - Catalpa, Hollow	1.00		1,191.00
3	1105 E 2nd St - Maple	1.00		1,277.00
4	1602 N Iowa Ave - Silver Maple	1.00		1,371.00
5	945 S 3rd Ave - Maple	1.00		917.00
6	516 W Main St - Maple	1.00		1,124.00
7	621 N 2nd Ave - Maple	1.00		2,365.00
8	703 N Marion Ave - Maple	2.00		2,464.00
9	841 S Ave C - Huge Maple	1.00		2,459.00
Total Quote:				\$15,173.00

Notes:

Quote includes complete removal and cleanup, along with stump grinding and cleanup

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

August 10, 2017

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Geotechnical Services for Water Plant Improvements

Now that we are moving into the construction phase of the Water Plant improvements, we need to get Terracon under contract to provide various geotechnical engineering services as detailed in the attachment. Terracon has performed all of our recent geotechnical work on this site and on our other projects, and the \$13,720 price proposed is reasonable for the services being offered.

SUPPLEMENT TO AGREEMENT FOR SERVICES

CHANGE TO SCOPE OF SERVICES AND FEES

This **SUPPLEMENT TO AGREEMENT FOR SERVICES** to the original Agreement for Services (original Agreement dated 08/29/2016, Agreement reference number P06165139) is between City of Washington ("Client") and Terracon Consultants, Inc. ("Consultant") for additional or changed Services to be provided by Consultant for client on the Project, as described in the Agreement for Services. This Supplement is incorporated into and part of the Agreement for Services.

- 1. Scope of Services.** The scope of the additional or changed Services are described in the Scope of Services section of the Consultant's Supplemental Proposal, unless Services are otherwise described below or in Exhibit B to this Supplement (which section or exhibit are incorporated into the Supplement).

See Proposal No. P06171193 dated July 31, 2017

- 2. Compensation.** Client shall pay compensation for the additional or changed Services performed at the fees stated in the Supplemental Proposal unless fees are otherwise stated below or in Exhibit C to this Supplement (which section or exhibit are incorporated into the Supplement).

See Proposal No. P06171193 dated July 31, 2017

All terms and conditions of the **Agreement for Services** shall continue in full force and effect. This Supplement is accepted and Consultant is authorized to proceed.

Consultant: **Terracon Consultants, Inc.**
By:  Date: **7/31/2017**
Name/Title: **Guy L. Johnson / Construction Services
Department Manager**
Address: **2640 12th St SW
Cedar Rapids, IA 52404-3440**
Phone: **(319) 366-8321** Fax: **(319) 366-0032**
Email: **Guy.Johnson@terracon.com**

Client: **City of Washington**
By: _____ Date: _____
Name/Title: **Brent Hinson / City Administrator**
Address: **215 E. Washington Street PO Box 516
Washington, IA 52353**
Phone: **(319) 653-6584** Fax: _____
Email: **bhinson@washingtioniowa.net**

COST ESTIMATE

Service Type	No. of Services	Hr(s)/service	Rate	Unit	Cost
EARTHWORK OBSERVATION AND TESTING					
Field Technician					
Foundation Wall Backfill Placement	2	4.00	\$52.00	hour	\$416.00
Utility Trench Backfill Placement	2	4.00	\$52.00	hour	\$416.00
Pavement & Floor Slab Subgrade Preparation	2	4.00	\$52.00	hour	\$416.00
Granular Base Placement	2	4.00	\$52.00	hour	\$416.00
Senior Field Technician					
Subgrade Observation/Proofroll	2	4.00	\$80.00	hour	\$640.00
Trip Charge*					
Trip Charge	10		\$75.00	visit	\$750.00
Field Equipment					
Nuclear Density Gauge	8		\$20.00	trip	\$160.00
Subtotal =					\$3,214.00
LABORATORY SOIL / AGGREGATE TESTING					
Standard Proctor, Soil	4		\$120.00	each	\$480.00
Standard Proctor, Rock	1		\$140.00	each	\$140.00
Atterberg Limits (three point)	4		\$100.00	each	\$400.00
Relative Density	0		\$300.00	each	\$0.00
Subtotal =					\$1,020.00
FOUNDATION EXCAVATION OBSERVATION AND TESTING					
Senior Field Technician					
Observation & Testing of Footing Excavations	1	4.00	\$80.00	hour	\$320.00
Trip Charge*					
Trip Charge	1		\$75.00	visit	\$75.00
Subtotal =					\$395.00
GEOPIER INSTALLATION OBSERVATION & TESTING					
Geopier Observation					
Monitoring of Pier Installation	2	8.00	\$55.00	hour	\$880.00
Monitoring of Pier Installation (OT)	2	4.00	\$82.50	hour	\$660.00
Trip Charge*					
Trip Charge	2		\$75.00	visit	\$150.00
Subtotal =					\$1,690.00
REINFORCED CONCRETE OBSERVATION					
Field Technician					

COST ESTIMATE

Service Type	No. of Services	Hr(s)/service	Rate	Unit	Cost
Reinforcing Steel Observation	6	1.00	\$52.00	hour	\$312.00
Trip Charge*					
Trip Charge (Assumes reinforcing steel observation to be performed prior to concrete pour)	0		\$75.00	visit	\$0.00
Subtotal =					\$312.00

PORTLAND CEMENT CONCRETE TESTING

Field Technician

Standard testing (temp, slump, air content, compressive/flexural strength samples)

Casting of 1 Set of Samples	6	4.00	\$52.00	hour	\$1,248.00
Sample Pickup/Login	3	3.00	\$52.00	hour	\$468.00

Trip Charge*

Trip Charge	9		\$75.00	visit	\$675.00
-------------	---	--	---------	-------	----------

Laboratory Testing

Compressive Strength Cylinder (4" x 8", Terracon-made)	30		\$13.00	test	\$390.00
--	----	--	---------	------	----------

Field Equipment

Cure Box, per pour	6		\$5.00	each	\$30.00
--------------------	---	--	--------	------	---------

Subtotal = \$2,811.00

PORTLAND CEMENT CONCRETE TESTING-PAVEMENTS

Field Technician

Standard testing (temp, slump, air content, compressive/flexural strength samples)

Casting of 2 Sets of Samples	4	5.00	\$52.00	hour	\$1,040.00
Sample Pickup/Login	2	3.00	\$52.00	hour	\$312.00

Trip Charge*

Trip Charge	6		\$75.00	visit	\$450.00
-------------	---	--	---------	-------	----------

Laboratory Testing

Compressive Strength Cylinder (4" x 8", Terracon-made)	40		\$13.00	test	\$520.00
--	----	--	---------	------	----------

Field Equipment

Cure Box, per pour	4		\$5.00	each	\$20.00
--------------------	---	--	--------	------	---------

Subtotal = \$2,342.00

PROJECT MANAGEMENT

Project Administration

Field/Lab Coordinator	8		\$65.00	hour	\$520.00
Project Manager/Engineer	12		\$98.00	hour	\$1,176.00
Senior Project Manager/Engineer	2		\$120.00	hour	\$240.00

Proposal for Construction Observation and Materials Testing Services
Washington Water Treatment Plant Improvements ■ Washington, IA
July 31, 2017 ■ Terracon Proposal No. P06171193



COST ESTIMATE

Service Type	No. of Services	Hr(s)/service	Rate	Unit	Cost
Subtotal =					\$1,936.00

ESTIMATED OBSERVATION AND TESTING FEE

ESTIMATED TOTAL = \$13,720.00

*We anticipate providing multiple services during some trips; therefore, the quantity of services estimated may not equal the quantity of trips estimated.

It should be noted the client is billed only for the amount of service provided, i.e. Terracon will not bill for the total Cost Estimate if the total booked is less than the estimate. The number of tests, trips, and hours on-site are primarily controlled by the contractor's schedule. We recommend the contractor review our estimated number of tests, trips, and duration of on-site time to determine if our estimate is compatible with their production. The estimated cost can then be revised if necessary.

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

August 10, 2017

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "BH", is written over the name "Brent Hinson" in the "From:" field.

Re: Sale of 420 W. 6th

As the Council is aware, we advertised for sale and held a public hearing on the sale of this property back in March. Unfortunately, we did not receive any bids at that time. I have had a number of conversations with possible buyers since that time, and am pleased to forward you a bid for \$5,000 from MSJ, LLC (Jeff Hazelett and Scott Goodwin). While this is the minimum bid amount we specified, it will be nice to move forward with the construction of a new home on the site. We also do not have any other solid prospects for the lot at the current time.

RESOLUTION NO. _____

**RESOLUTION DIRECTING THE SALE OF AN INTEREST IN REAL
PROPERTY FOLLOWING A PUBLIC HEARING**

WHEREAS, the City of Washington has determined that the parcel described as "Lot 3, Block 3, Margaret M. Young's Second Addition" (420 West 6th Street), is surplus and wishes to dispose of that property for construction of a new house; and

WHEREAS, the City previously published a public bid announcement, and held a public hearing on the sale of this property on March 21, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. On behalf of the City of Washington, the Mayor shall contract to sell and shall Deed the above-mentioned real estate to the following party:

Purchaser: _____ MSJ, LLC _____

Amount of Bid: _____ \$5,000 _____

Section 2. The City Clerk shall co-sign all such contracts and deeds. The Deed shall be available 30 days after the date of this Resolution unless an appeal on this action has been made to District Court. Action on this Resolution shall be final upon the purchaser of the Deed giving evidence to the Clerk that the Deed has been recorded, and such fact to be noted on the official record of this Resolution.

Section 3. The Deed shall include right of reverter to the City in the case in which a new house is not made suitable for occupancy within 18 months of the closing.

PASSED AND APPROVED this 15th day of August, 2017.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

Bid for City-Owned Property

Location: 420 West 6th Street (or 602 North Avenue D if house faces west)
 Description: 66 x 124 lot; Lot 3, Block 3 in Margaret M. Young's Second Addition

Describe the intended use for the property: Construction of a new
stick built residence.

My bid: \$5,000⁰⁰ (Minimum bid: \$5,000)

Please list any local (Washington County) subcontractors or suppliers: Almost all subcontractors & suppliers are local.

I acknowledge and agree to all of the requirements detailed in the Public Bid Announcement, and specifically acknowledge and agree to the requirement to build on the property and make a home suitable for occupancy within 18 months.

I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.

I acknowledge and agree that the City of Washington has the right to reject any and all bids.

Bidder Information:

Name: Scott Goodwin & Jeff Hazlett MSJ, LLC

Address: 107 S. Marion Ave. Washington, IA.

Contact Phone: 319-461-4810

Signature: Jeff Hazlett Date: 8-10-17

Please seal your bid in an envelope and submit to Washington City Hall at 215 East Washington Street by March 16th at 2 PM.

ORDINANCE NO.

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY REPLACING YIELD SIGN WITH STOP SIGN EAST TYLER STREET AND SOUTH 9TH AVENUE (WEST BOUND STOP)

BE IT ORDAINED by the Council of the City of Washington, Iowa, that the Code of Ordinances of the City of Washington, Iowa, is hereby amended as follows:

Section 1. **Delete Phrase.** Section 65.03 "Special Yield Required", Paragraph 46 "E. Tyler Street at S. 9th Avenue" is deleted.

Section 2. **Add Phrase.** Section 65.02 "Special Stop Required" Paragraph 269 "E. Tyler Street at S. 9th Avenue" (West Bound Stop) is added.

Section 3. **Repealer.** All ordinance or parts thereof in conflict with the foregoing provisions are hereby repealed.

Section 4. **Effective Date.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved this _____ day of _____, 2017.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

Approved on first reading: July 18, 2017
Approved on second reading: August 1, 2017
Approved on third and final reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2017

Illa Earnest, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 69.08 "NO PARKING ZONES"- STEWART EARLY CHILDHOOD CENTER

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **New Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 88 is hereby adopted as follows:

"88. "North Second Avenue, on the east side, from a point seventy (70) feet south to a point two hundred fifty (250) feet south of the centerline of East Ninth Street".

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2017.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____ August 1, 2017

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2017.

City Clerk

Stewart Early Childhood Center "No Parking" Request 7/31/17



View along North 2nd Avenue



View of Early Childhood Center/Drives

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

August 10, 2017

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Hotel/Motel Tax Ordinance

With the approval of the Hotel/Motel Tax by voters on August 1, it is now timely for the Council to consider adoption of a new code chapter regarding the imposition of the tax. Most of the ordinance is standard language; 10.01- 10.03 were taken word-for-word for another city's language. Section 10.04 relates to the ballot language, and says that we will establish a dedicated fund to account for funds received. Section 10.05 provides the authority for the Council to establish a "Fund Administration Committee" consisting of City, Chamber and general community representatives to advise the Council on the best uses of the funds, as was proposed by the ballot-initiative committee.

Kevin has reviewed & indicated agreement with the ordinance, as has Michelle Redlinger from the Chamber of Commerce.

If the Council agrees to move forward with the ordinance as presented, we would plan to bring a resolution setting up a new Fund 123 (Hotel/Motel Tax) and setting guidelines for the Fund Administration Committee to the same meeting where the 3rd reading of the ordinance takes place.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WASHINGTON, IOWA, BY ADDING A NEW CHAPTER 10, HOTEL/MOTEL TAX

BE IT ENACTED by the City Council of the City of Washington, Iowa:

SECTION 1.

10.01 TAX IMPOSED. There is imposed a seven percent (7%) hotel and motel tax upon the sales price from the renting of sleeping rooms, apartments or sleeping quarters in a hotel, motel, inn, public lodging house, rooming house, manufactured or mobile home which is tangible personal property, or tourist court or in any place where sleeping accommodations are furnished to transient guests for rent, whether with or without meals, except the sales price from the renting of sleeping rooms in dormitories and memorial unions at all universities and colleges located in the State.

10.02 DEFINITIONS. "Renting" and "rent," as used in this chapter, include any kind of direct or indirect charge for the use of sleeping rooms, apartments or sleeping quarters. However, the tax imposed in this chapter does not apply to the sales price from the renting of a sleeping room, apartment or sleeping quarters while rented by the same person for a period of more than thirty-one (31) consecutive days.

10.03 COLLECTION. The tax imposed in this chapter shall be remitted by the person or company liable for same to the State Director of Revenue in the manner required by State law.

10.04 RESTRICTIONS ON USE OF REVENUES. The revenue derived from the tax imposed by this chapter shall be accounted for as follows:

1. All revenue received by the City from the imposition of the hotel and motel tax shall be deposited in a dedicated fund to be established by Resolution of the Council.
2. At least fifty percent (50%) of the revenue derived from the hotel and motel tax shall be spent for the promotion and encouragement of tourist and convention business in the City and surrounding areas.
3. The remaining revenues may be spent by for any lawful purpose for which revenues derived from ad valorem taxes may be expended.

10.05 FUND ADMINISTRATION. The Council shall establish by Resolution a fund administration committee to advise the Council on the most efficient and effective uses of the revenue derived from the tax imposed by this chapter.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the

ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect January 1, 2018 after final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the _____ day of _____, 2017.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

Approved on First Reading: _____
Approved on Second Reading: _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2017.

City Clerk

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, tall grass and weeds were removed from the following listed property owners:

The property of Roger and Jean Meek at 633 W 2nd St. for the amount of \$190.00. Legal description (08 Western Add 01). Parcel Number (11-18-429-001).

The property of Bank of America c/o Pennymac Mortgage at 615 E. 2nd St. for the amount of \$120.00. Legal Description (04 04 NE Wash). Parcel Number (11-17-409-003).

The property of Melanie E. Mathes at 221 N. Ave D for the amount of \$95.00. Legal description (01 01 Western Add E 60 Ft). Parcel Number (11-17-302-006)

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 15th day of August, 2017.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk