



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE NICOLA-STOUFER ROOM
AT 115 W. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, SEPTEMBER 5, 2017

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, September 5, 2017 to be approved as proposed or amended.

Consent:

1. Council Minutes August 15, 2017
2. Agriland FS, Oil, Filters, Supplies, \$1,696.93
3. WEDG, 2017 Annual Pledge, \$21,850.00
4. Design Alliance, Professional Services – Fire Station Project, \$3,231.61
5. Lynch Dallas, P.C., Professional Services – Employee Manual Update, \$248.50
6. Lynch Dallas, P.C., Professional Services – Employee Manual Update, \$2,300.00
7. Department Reports.

Claims and Financial Reports:

Claims as Presented.

SPECIAL PRESENTATION

Discussion and Consideration of Corn Country Cruisers Request for Cruise Nights for 2018 & 2019.

Discussion and Consideration of Chamber Request for Street Closure for Craft Fair 2017 & 2018..

Chamber/Main Street Washington Support of the Request for Street Closing in front of State Theater for “Saving Brinton” Celebration.

Discussion and Consideration of Washington Home School Assistance Program Request for Reserved Parking.

Discussion and Consideration of Elliott Realty Request for Street Parking Closure.

Discussion and Consideration of Lincoln Elementary School Request for 2017 Bike-A-Thon Event.

Discussion and Consideration of Marion Avenue Baptist Church Request for Use of Square and Street

PRESENTATION FROM THE PUBLIC - Please limit comments to 3 Minutes.

NEW BUSINESS

Discussion and Consideration of Mayoral Appointment.

Discussion and Consideration of Change Order #1 for Well #6 Improvements Project.

Discussion and Consideration of 2002 International Dump Truck Repairs.

CONSIDERATION OF HEARINGS, ORDINANCES & RESOLUTIONS

Public Hearing - Plans, Specifications, Form of Contract and Estimate of Cost for South Water Tower Improvements.

Discussion and Consideration of a Resolution Approving Plans, Specifications, Form of Contract and Estimate of Cost the South Water Tower Improvements.

Discussion and Consideration of a Resolution Awarding Bid – South Water Tower Improvements.

Discussion and Consideration of a Resolution Approving Offer to Buy Real Estate and Acceptance – 208 E. Jefferson Street.

Discussion and Consideration of Change Order #1 for Water Treatment Plant Soil Remediation Project.

Discussion and Consideration of a Resolution Accepting Water Treatment Plant Soil Remediation Project.

Discussion and Consideration of First Reading of an Amendment to the Code of Ordinances Chapter 41.12 “Fireworks”

Discussion and Consideration of Second Reading of an Amendment to the Code of Ordinances – Chapter 10 “Hotel/Motel Tax”

Discussion and Consideration of First Reading of an Ordinance Amending the Code of Ordinances Chapter 28 “Historic Preservation Commission”

Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer.

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Sandra Johnson, Mayor

Brendan DeLong
Steven Gault
Kerry Janecek
Jaron Rosien
Kathryn Salazar
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 08-15-2017

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, 115 W. Washington Street, at 6:00 P.M., Tuesday, August 15, 2017. Mayor Johnson in the chair. On roll call present: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Absent: none.

Motion by Salazar, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, August 15, 2017 be approved as proposed. Motion carried.

Consent:

1. Council Minutes August 1, 2017
2. IMWCA, Work Comp Prem., Installment #2, \$6,787.00
3. Fox Engineering, Lead Soil Removal at Old Water Tower, \$5,111.40
4. Fox Engineering, S. .5MG Water Storage Tank Improvements, \$5,892.88
5. Fox Engineering, Well #6 Pump Replacement, \$1,680.00
6. Fox Engineering, Water Treatment Plant Improvements, \$703.75
7. Fox Engineering, City Hall Interceptor Reroute, \$1,950.00
8. Fox Engineering, SE Basin I & I Reduction, \$2,855.00
9. Kevin Olson, Professional Services for June & July, \$1,661.76
10. Washington County Auditor, Special Election Costs, \$1,881.42
11. Moore's BP, 1061 W. Madison St, Class C Beer Permit (BC) Sunday Sales, **(renewal)**
12. Unc & Neph's, 1015 W. Madison St., Class C Liquor (LC) (Commercial), Outdoor Service, Sunday Sales, **(renewal)**
13. Dollar General Store #2237, 1506 E. Washington St., Class B Wine Permit, Class C Beer Permit (BC), Sunday Sales, **(renewal)**
14. Lebowski's Rock n Bowl, 1601 E. Washington St., Class C Liquor License (LC) (Commercial), Catering Privilege, Outdoor Service, Sunday Sales. **(renewal)**
15. Department Reports.

Motion by Rosien, seconded by Salazar, to approve the consent agenda items 1-15. Motion carried.

Motion by Rosien, seconded by Youngquist, to approve payment of the claims as presented. Motion carried.

School Athletic Director Brent Van Welden came before council to request council approval for the Homecoming Parade route and the band marching to four football games with police escort.

Motion by Salazar, seconded by Youngquist, to approve the school's request for Homecoming Parade route and four home games with the band marching with police escort from Lincoln School. Motion carried.

Nick Duvall gave the Emerald Ash Borer Committee Report. Discussion followed on the Committee's findings regarding the extent and potential costs of the Ash Borer problem. The committee is working on a written plan for dealing with the Ash Borer problem which will be brought back to council.

Motion by Rosien, seconded by Youngquist, to authorize staff to move forward with equipment and plans as discussed and with the addition of a stump grinder to the equipment list. Motion carried.

Bids received for removal of 10 category 1 trees:

Kalonial Tree	\$6,775.00
Midwest Tree	\$7,500.00
Brown's Tree Service	\$7,975.00
Stoutner Property Maintenance	\$9,300.00
Hairy Tree Care	\$15,173.00

Motion by Salazar, seconded by DeLong, to approve cutting down the first 10 category 1 trees listed on the bid form and accept the bid of Kalonial Tree in the amount of \$6,775.00. Motion carried.

Presentations from the Public:

Tom Billups, Joyce Dickerson, and Evie Richardson came before council to talk about fireworks.

Motion by Salazar, seconded by DeLong, to accept the Proposal for Geotechnical Services from Terracon Consultants in the amount of \$13,720 for the Water Plant Improvements Project. Motion carried.

After discussion, motion by Salazar, seconded by DeLong, to direct staff and the City Attorney to draft an amendment to the Fireworks Ordinance limiting the time fireworks may be fired off in Washington to two days on the 4th of July and one day at the New Year's holiday and including language to restrict the heavier class of fireworks like mortars. Motion carried.

Motion by Rosien, seconded by Gault, to approve the Resolution Approving the Offer from MSJ, LLC to Buy Real Estate at 420 W. 6th Street for \$5,000. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Resolution No. 2017-053)**

Motion by DeLong, seconded by Youngquist, to approve the third reading and adopt the Ordinance Amending the Code of Ordinances Chapter 65.03 and Chapter 65.02 (Change yield to stop sign at intersection of E. Tyler and S. 9th Ave. Westbound). Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Ordinance No. 1065)**

Motion by Rosien, seconded by Gault, to approve the second reading of an Ordinance Amending the Code of Ordinances Chapter 69.08 "No Parking Zones" – Stewart Early Childhood Center. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by Rosien, seconded by Salazar, to suspend the rules. Roll call on motion as follows: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried

Motion by Rosien, seconded by Salazar, to approve the third reading and adopt the Ordinance Amending the Code of Ordinances Chapter 69.08 "No Parking Zones" – Stewart Early Childhood Center. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Ordinance No. 1066)**

Motion by Youngquist, seconded by Gault, to approve the first reading of an Ordinance Amending the Code of Ordinances-adding Chapter 10 "Hotel/Motel Tax". Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by Rosien, seconded by Youngquist, to approve the Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Youngquist. Nays: none. Salazar abstained with conflict. Motion carried.

The City Attorney authorized the council to go into closed session.

Motion by Rosien, seconded by Gault, that the council go into closed session per Iowa Code 21.5(j) Real Estate. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by Rosien, seconded by Salazar, that the council go into open session. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Mayor Johnson announced that no action had been taken in the closed session.

Motion by Youngquist, seconded by Gault, that the Regular Session held at 6:00 P.M., Tuesday, August 15, 2017 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor

Agriland FS - Washington
425 Hwy 1 & 92
Washington IA 52353
319-653-5423 Fax: 319-653-2713

Invoice

121935

Invoice Date 07/27/2017
Due Date 08/25/2017

Customer ID 2333449

Salesperson 02
Shipping Loc. 052 R

City Of Washington
BOX 516
Washington, IA 52353-0000

Comments: BP

Quantity	Description	Unit Price	Total \$
55.000 GL	Suprex Gold 15W-40 ESP 55's	13.69 /GL	752.95
5.000 EA	BIO TEK 800-10 MICRON FILTER	45.87 /EA	229.35
6.000 EA	Bio-Tek Hydroglass 800-BHG-02	54.95 /EA	329.70
12.000 EA	Bio-Tek 2 Micron 3/4" Hydrosorb	29.57 /EA	354.84
1.000 EA	800-30 Commercial Spin On	30.09 /EA	30.09

610-6-8017- 6331 Initials BL
EXP. _____
Vender # _____ Date Rec. 8.21-17
Due Date _____ Inv # _____

Terms: ALL ACCOUNTS ARE DUE AND PAYABLE IN FULL UPON RECEIPT OF THE MONTHLY STATEMENT. AS OF THE STATEMENT DATE A FINANCE CHARGE OF 2%(ANNUAL RATE OF 24%) WILL BE ASSESSED ON ALL ACCOUNTS OVER 30 DAYS.

Sub Total 1,696.93

Amount Due 1,696.93

Thank-you!

Remit To: Agriland FS, Inc.
421 N. 10th st.
Winterset IA 50273
Phone #: 800-352-3276

Washington Economic Development Group

205 W Main St
Washington, IA 52353



Innovative Business • Creative Culture • Healthy Lifestyle

City of Washington
215 E Washington St
Washington, IA 52353

*Our Mission -- Create and promote an environment for
Economic Development*

INVOICE

Invoice Date: 7/1/2017

Invoice Number: 10562

Federal Tax ID #42-1276049

DESCRIPTION	AMOUNT
2017 Portion of 2017-2019 Pledge Drive <i>Thank you for your support!</i> <i>Ed Reber</i>	21,850.00

Thank you for your continued support of the Washington Economic Development Group (WEDG). Contributions or gifts to the WEDG are not tax deductible as charitable contributions for income tax purposes but they may be tax deductible as ordinary and necessary business expenses.

Total: \$21,850.00



City of Washington
215 East Washington Street
Washington, IA 52353

August 17, 2017
Invoice No: 205069
Project No: 217055

Attn: Brent Hinson

Re: Washington Fire Station

For professional services rendered for the period to July 31, 2017
for the referenced project.

<u>Description</u>	<u>Contract Amount</u>	<u>% Work To Date</u>	<u>Amount Billed</u>	<u>Previous Billed</u>	<u>This Inv Billed</u>
Predesign	15,500.00	20.00%	3,100.00	0.00	3,100.00
Schematic	7,750.00	0.00%	0.00	0.00	0.00
Design Dev	31,000.00	0.00%	0.00	0.00	0.00
Const Doc	54,250.00	0.00%	0.00	0.00	0.00
Bid/Negot	7,750.00	0.00%	0.00	0.00	0.00
Const Admin	38,750.00	0.00%	0.00	0.00	0.00
Total Fixed Fee	155,000.00		3,100.00	0.00	3,100.00
Total Fixed Fee					\$3,100.00

David Harrison - mileage					131.61
Total Out-of-Pocket Expenses					\$131.61

INVOICE TOTAL					\$3,231.61
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Please notify our office if you have any questions concerning your invoice balance.

1.5% interest charged on unpaid balance over 30 days

14225 University
Suite 110
Waukee, IA 50263
TEL 515.225.3469
FAX 515.225.9649
DesignAllianceInc.com

IN ACCOUNT WITH
 LYNCH DALLAS, P.C.
 ATTORNEYS AT LAW
 526 SECOND AVE SE
 PO BOX 2457
 CEDAR RAPIDS, IA 52406-2457
 TELEPHONE 319-365-9101 FACSIMILE 319-365-9512
 FEDERAL ID 42-1378496

City of Washington

Page: 1
 August 16, 2017
 Account No: 230648-00300C
 Statement No: 145097

General

Professional Services

		Hours	
08/01/2017	ALR Phone conference re facts of employee reduced hours and a health condition and provide advice (.1).	0.10	
08/01/2017	HAC Researched and reviewed ADA AAA issue for employee accomodation (1.2). Drafted e-mail to client re: same (.4).	1.60	
	Current Services Rendered	1.70	248.50

Recapitulation

<u>Lawyer Hrs</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
AMY L REASNER	0.10	\$165.00	\$16.50
HOLLY A CORKERY (Associate)	1.60	145.00	232.00

Total Current Services and Expenses 248.50

Balance Due \$248.50

**PLEASE MAKE CHECKS PAYABLE TO:
 LYNCH DALLAS, PC.**

001-6-6020-6411
JA

PAYMENTS RECEIVED AFTER STATEMENT DATE
 WILL APPEAR ON YOUR NEXT MONTH'S BILL.
 PLEASE INCLUDE ACCOUNT NUMBER ON YOUR
 CHECK OR RETURN A COPY OF YOUR BILL.

IN ACCOUNT WITH
LYNCH DALLAS, P.C.
ATTORNEYS AT LAW
526 SECOND AVE SE
PO BOX 2457
CEDAR RAPIDS, IA 52406-2457
TELEPHONE 319-365-9101 FACSIMILE 319-365-9512
FEDERAL ID 42-1378496

City of Washington

Page: 1
August 16, 2017
Account No: 230648-00400C
Statement No: 145098

Handbook

Professional Services

		Hours
03/20/2017	HAC Call to City re: handbook (.6).	0.60
04/03/2017	HAC Began revising handbook including at-will employment, adding definition section, revising language re: Manual not a contract, and introductory section (1.1).	1.10
04/04/2017	HAC Drafted harassment, discrimination, equal employment opportunity, retaliation, conflict of interest, and revised Job Applications, Employee Efficiency and Organizational Expectation (1.7).	1.70
04/05/2017	HAC Revised and redrafted personnel files, political activity, smoking policy, exit interview, employee performance appraisal, payroll information, employee efficiency, City Administrator's office, gifts, purchasing policy, voting leave, jury duty leave, and added personnel data changes (1.1).	1.10
04/06/2017	HAC Reviewed and revised grievance procedure, probationary period, residency requirements, vehicle use, travel and training, political activity, use of City equipment and conduct, gifts, impartiality, purchasing policy, no smoking policy (2.1).	2.10
04/24/2017	HAC E-mail from/to client re: status of handbook (.1). Continued review of handbook including physicals, nepotism, outside employment, hours of work, promotions, demotions and transfers (1.1).	1.20
04/25/2017	HAC Reviewed and revised longevity policy in handbook (.3).	0.30
04/27/2017	HAC Continued revisions to employee handbook including interim duties, discipline, work rules, administration of pay and salary progression, layoff and recall, performance evaluations, retirement benefits, longevity pay, drug testing, educational benefits (including research re: FLSA issues), voting leave, holidays, jury duty, overtime and compensatory time, and hours of work (2.6).	2.60
04/28/2017	HAC Continued review of City of Washington handbook including vacation	

Handbook

		Hours	
	policies, interim duties, retirement benefits, inclement weather, workers' compensation, bereavement leave (.8).	0.80	
04/29/2017	HAC Continued review of handbook including adding employee acknowledgment, cellular phones, information technology, insurance benefits, leave of absence without pay, sick leave, FMLA, maternity leave (1.2).	1.20	
04/30/2017	PJO Began review of redline of City personnel manual (.3).	0.30	
05/01/2017	PJO Further review of handbook revisions (.2).	0.20	
05/03/2017	PJO Reviewed draft personnel manual, made revisions to same, sent to HAC for final review (.9).	0.90	
05/03/2017	HAC Reviewed PJO handbook changes (.2).	0.20	
05/09/2017	HAC Final revisions to handbook and e-mail to client re: draft handbook (.3).	0.30	
05/24/2017	HAC Revisions to handbook and e-mail to client re: status of handbook (.2).	0.20	
06/27/2017	HAC E-mail to client following up on status of employee handbook (.1).	0.10	
06/30/2017	HAC E-mail from/to client re: revisions/comments to handbook (.1).	0.10	
07/06/2017	HAC Began working on handbook revisions per client notes (.4).	0.40	
07/12/2017	HAC Revisions to employee handbook per client and e-mailed to client (1.1).	1.10	
07/18/2017	HAC Revisions to employee handbook re: workers' compensation issues and e-mail to client re: same (.4).	0.40	
07/26/2017	HAC Call with client re: employee handbook (.4).	0.40	
07/31/2017	HAC Final revisions to employee handbook per conversation with client (1.4).	1.40	
08/09/2017	HAC E-mail to client re: employee handbook (.1).	0.10	
08/16/2017	HAC Final revisions to employee handbook and e-mailed to client (.2).	0.20	
	Current Services Rendered	19.00	2,783.00

Recapitulation

Lawyer Hrs	Hours	Rate	Total
PATRICK J O'CONNELL	1.40	\$165.00	\$231.00
HOLLY A CORKERY (Associate)	17.60	145.00	2,552.00

City of Washington

Handbook

Page: 3
August 16, 2017
Account No: 230648-00400C
Statement No: 145098

Total Current Services and Expenses	2,783.00
Courtesy Discount	-483.00
Balance Due	<u>\$2,300.00</u>

**PLEASE MAKE CHECKS PAYABLE TO:
LYNCH DALLAS, PC.**

001-6-6020-5411
JH

PAYMENTS RECEIVED AFTER STATEMENT DATE
WILL APPEAR ON YOUR NEXT MONTH'S BILL.
PLEASE INCLUDE ACCOUNT NUMBER ON YOUR
CHECK OR RETURN A COPY OF YOUR BILL.

PRESS RELEASE

September 5, 2017

For Immediate Release (2 pages)

Contact: Mary Patterson, 653-5208

Rebecca Lawin McCarley, 563-324-9767

The City of Washington Historic Preservation Commission would like to invite any interested local residents to a public informational meeting on the proposed West Side Residential Historic District and the National Register of Historic Places. The meeting will be held on Tuesday September 12, 2017 in the State Bank Room on the second story of the Washington Public Library (115 W. Washington). Property owners and other interested residents are encouraged to attend to learn more about nominating the potential historic district to the National Register of Historic Places (NRHP) and the benefits of owning a property listed on the NRHP. This meeting will serve as an opportunity to answer questions as well as an opportunity to gauge public support for the proposed nomination.

The proposed West Side Residential Historic District includes the residential blocks from Avenue B to Sunset Park, including properties along W. Washington, W. Main, and W. Jefferson. The potential historic district includes 148 properties with approximately 183 contributing resources (mostly houses) and 68 non-contributing resources (mostly newer garages), plus Sunset Park and its resources. Additional history on the development of the neighborhood will be presented at the meeting. A map of the proposed historic district will also be available at the meeting.

The City of Washington Historic Preservation Commission received a Certified Local Government (CLG) grant in spring 2017 from the National Park Service through the State Historic Preservation Office to research and develop a National Register of Historic Places nomination for the potential historic district. Project consultant Rebecca Lawin McCarley of SPARK Consulting was then hired to complete the project.

In 2014-2015, the City of Washington Historic Preservation Commission conducted an architectural and historical intensive level survey of this “west side” neighborhood. Many neighborhood residents volunteered as part of this project, and the history of the neighborhood and houses were documented. The final survey report from December 2015 and a site inventory form for each property within the survey area (including history of the property and architectural description) are available on the Washington Public Library website.

The Washington Downtown Historic District would be the second historic district listed on the National Register of Historic Places in Washington. The Washington Downtown Historic District was listed on the NRHP in 2013. Additionally, eight individual buildings have been listed on the National Register: Blair House, Brookhart House, Conger House, Keck House, Kurtz House, Miller (Babcock) House, Winfield Smouse House, and Frank Stewart House. Buildings listed as contributing within a historic district enjoy the same benefits as buildings individually listed on the National Register.

Building owners in the proposed West Side Residential Historic District and other interested residents are encouraged to attend the meeting to learn more about the financial incentive programs available to building owners of properties listed on the National Register of Historic Places and other benefits of listing. Project consultant Rebecca Lawin McCarley will present information on the proposed historic district, about the NRHP, and on these programs at the meeting. McCarley notes that no additional restrictions are placed on property owners who have buildings listed in a historic district.

The process of nominating the West Side Residential Historic District to the National Register of Historic Places will extend over the course of the next year. Research will be completed this fall, and then the nomination will be developed. A public draft of the nomination will likely be available for review in January. The nomination will then be reviewed officially by the State Nomination Review Committee in June 2018 in Des Moines. All property owners within the proposed historic district have the opportunity to indicate if they support the district nomination prior to that time by commenting at a public hearing and/or officially in writing to the State Historic Preservation Office. If recommended for listing, the nomination will then be forwarded to the National Park Service for formal listing, likely in fall 2018.

Any interested resident and property owners are encouraged to register for the meeting on Tuesday September 12 at 6:30 p.m. by contacting Mary Patterson, chair of the Washington Historic Preservation Commission, at 319-653-5208 or greenerhouse@iowatelecom.net to ensure adequate seating and handouts. Property owners interested in receiving a copy of the Iowa Site Inventory form with the research on their house should indicate their interest at the time of registration, and a copy of the form will be available for them at the meeting.

**WWTP report
September 5, 2017
Council meeting**

- **After hour alarm and dog call outs** –
15th Debbie Stanton called Parker to assist in removing a bat from the library 4:53 p.m. Parker
21st WWTP, power interruption, 5:38 a.m. Jason
25th dog call, Safety Center reported a dog to be picked up at 826 South C Ave, 8:05 p.m. Parker
- **Dept Head meetings** – I attended the meetings on the 15th, 22nd, and 29th.
- **Bazooka-Farmstar, Inc (BFI)** – BFI's last eight (8) weekly zinc samples have all been under the zinc daily maximum limits as outlined in the pretreatment agreement they have with the City. We plan to go to collecting samples on a monthly basis for the remainder of 2017.
- **WWTP bio-solids storage basin (BSB) sub-drain pump station** – Electric Motors of Iowa City is repairing one (1) pump and the other pump we took there was damaged beyond repairs. We'll be having the one pump repaired at cost of around two hundred thirty five dollars and sixty cents (\$235.60) and the replacement cost of the second pump is one thousand three hundred ninety three dollars and sixty cents (\$1,393.60) each plus shipping.
- **Sinclair Tractor** – Delivered the new bat wing mower on August 8th. However it was shipped with the wrong tires on it. They delivered the new mower with the correct tires on August 28, 2017
- **Thanks to Zach** – He assisted Jason with changing the LS tractor PTO shaft to accommodate the new bat wing mower.
- **Business Park** – Jason hooked the new bat wing mower up to the LS tractor on the 28th. He started mowing the new business park, city farm, east EQ field, and west EQ field. The new mower has cut the mowing time in half.
- **SBR maintenance** – We started the annual SBR basin maintenance on the 23rd. We started with basin #1. Basin #2 inspection began on the 31st. During the maintenance process the basins are taken out of service and drained down to approximately one (1) foot. Maintenance includes basin inspection, blower air piping checked for leaks and loose piping, and the air diffuser membranes are cleaned (hand scrubbed, 900 in each basin). It takes us around one (1) week per basin from the time the basin is taken out of service until its put back in service. We hope to have all of the maintenance work completed by the week of September 25, 2017. We will be sending in four (4) membranes to have them tested. Testing should reveal the remaining life expectancy of the membranes. This will help in planning for membrane replacement since we'll need to purchase three thousand six hundred (3,600) of them. The membranes being tested are the original ones and are five (5) years old.
- **Alliant power interruption** – At 5:38 a.m. on the 21st, Jason was called into the WWTP for alarms related to a power interruption. It wasn't enough to start the WWTP generator just enough difference in the incoming voltage to generate an alarm callout. He reset the alarms when he got here and everything returned to normal.
- **Mowing** – Continues at the WWTP and lift stations with the JD rider.
- **Dog pound** – The pound was inspected on the 28th by the Iowa Dept of AG. No recommendations or requirements were noted during this inspection.

- **Eighty (80) gallon gas water heater in Lab/Office building** – This water heater is considered a boiler by the State of Iowa. It requires an inspection on a yearly basis. An insurance inspector from Travelers Insurance Company was here to inspect the water heater on the 31st. He found the pressure relief valve needed to be replaced. We hired Miller and Sons to replace the relief valve. This was required before the yearly certificate could be issued.
- **Weekly/monthly inspections** – We performed the weekly inspections on the emergency shower and eyewashes on the 1st. We performed the monthly inspections on the AED and fire extinguishers on the 1st, too.

Fred E Doggett
9/1/2017 9:24 AM

Elm Grove & Woodlawn Cemeteries

Council Report for July 2017

By Nicholas Duvall

We mowed Elm Grove and Woodlawn twice during July. We have been spraying weeds around both cemeteries. We have been mulching trees around Elm Grove. We settled recent graves. We also hauled dirt to low spots in Elm Grove. We did a considerable amount of tree trimming at Woodlawn along the West and North fence behind the apartments on West Adams St. After the tree trimming at Woodlawn, we set up the woven wire fence and put in some new posts to hold it. We had one EAB meeting this month. I was gone on vacation the last week of July. I also have been collecting EAB data for our committee meetings.

We have had 9 funerals at Elm Grove this month and 1 at Woodlawn. This brings our total for the calendar year to 52. This month we plan to continue with services, settle graves, hauling dirt to low areas, spraying weeds, mulching, trimming trees, and mowing and trimming. We will also be working on records updating as time allows.

Elm Grove & Woodlawn Cemeteries

Council Report for August 2017

By Nicholas Duvall

We mowed Elm Grove and Woodlawn three times each during August. We have been spraying weeds around both cemeteries. We have been mulching trees around Elm Grove. We have been hauling dirt to low areas, as well as requested areas. We have begun to seed some of these areas along with graves. We also have been trimming trees at Elm Grove. We had two EAB meetings this month also. I attended the council meeting on the 8/5 to discuss Emerald Ash Borer. One summer worker has returned to college and is done working for the year.

We have had 4 funerals at Elm Grove this month. This brings our total for the calendar year to 56. This month we plan to continue with services, settle and seed graves, spraying weeds, begin fall herbicide application, mulching, tree trimming, and mowing and trimming. We will also be working on records updating as time allows.

Maintenance and Construction Report

8/12/17-8/25/17

STREETS: M/C Personnel rented a walk behind saw and cut out both concrete and asphalt patches. Personnel rented a Cat compact roller and put down 34.5 ton of hot mix (asphalt) in numerous areas (2nd-Main, East 5th between Iowa & Marion, North 5th-East 7th, Sunset Park and South Ave D). Personnel worked on some ditches along 250th St, pouring 3 yards of concrete to assist in the drainage. Personnel cold mixed a few areas in town. Personnel framed in the contaminate spill area, will be completed when the tin order comes in and the plumbing is established from inside the shop building. Personnel line painted in the downtown area. Two No Parking signs were installed on North 2nd Ave by Stewart West. Street sweeper ran its course. Personnel repaired a culvert and added a short section for a new driveway located at 521 North Ave B. Personnel switched the Yield sign to a Stop sign for westbound traffic located at South 9th Ave-East Tyler St.

WATER DISTRIBUTION: M/C Personnel shut off 18 water services for nonpayment. Personnel repaired the water box at Redlinger Field located on East Taylor St.

SEWER COLLECTION: M/C Personnel N/A

STORM SEWER COLLECTION: M/C Personnel N/A

MECHANIC/SHOP: M/C Personnel serviced PD 96 (coolant leak and front brakes), 104 (fuel line), PD 97 (rear brakes, calipers and rotors), PD 905, Case backhoe (hydraulic leak), 611 (diagnosis engine), FD Aerial (replaced all belts and battery switch) and WWTP tractor (switch PTO shaft).

OTHER: M/C Personnel responded to 67 One Call Locates. Personnel picked up yard waste and brush, YTD 10,580 bags. Personnel hauled millings back to the material storage building. Personnel installed a new double sink in the shop to replace the old hand wash tub.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

CITY OF WASHINGTON, IA

CLAIMS REPORT FOR SEPTEMBER 5, 2017

POLICE

ACE-N-MORE	CLEANING SUPPLIES/KEY	9.96
ALLIANT ENERGY	ENERGY SERVICES	330.99
AMAZON CAPITAL SERVICES	CAR CHARGERS, AIR PISTOLS AND SUPPLIES	790.70
ARNOLD MOTOR SUPPLY	PARTS	192.81
AXON ENTERPRISES, INC	SUPPLIES	70.06
CAPPER CHRYSLER DODGE JEEP RAM	PARTS & SERVICE	1095.18
CHARLES CAPPER AUTO CENTER INC	PARTS	161.10
CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	43.06
JOHN DEERE FINANCIAL	DOG FOOD	19.99
KCTC	INTERNET SERVICE	84.99
MARCO, INC.	COPIER MAINT	149.91
RAY O'HERRON CO., INC.	CLOTHING	350.45
STREICHER'S POLICE EQUIP	SUPPLIES	402.83
SUNSET LAW ENFORCEMENT	AMMUNITION	4227.86
THOMPSON TRUCK AND TRAILER INC.	PARTS	58.85
UPS	SHIPPING	28.20
VISA	PHONE PROTECTOR, COMP	960.81
WAL-MART	OFFICE SUPPLIES	105.29
	TOTAL:	9083.04

FIRE

ACE-N-MORE	TRASH CAN/BATTERY	59.96
ALLIANT ENERGY	ENERGY SERVICES	661.98
ARNOLD MOTOR SUPPLY	PARTS	227.71
CENTRE STATE INTERNATIONAL	PARTS	34.37
DON'S TRUCK SALES, INC	PARTS	141.09
GALLS LLC	FIRE PANTS & POLOS	261.98
GLANDON'S WESTSIDE SERVICE	GAS FOR ENGINE 1	10.15
HEIMAN FIRE EQUIPMENT	FIRE NOZZLE EQUIPMENT	1075.00
HIWAY SERVICE CENTER	PARTS	429.20
LEET'S REFRIGERATION	ICE MACHINE MAINTENANC	93.38
MIDWEST BREATHING	AIR TESTING	147.26
RELIANT FIRE APPARATUS	PARTS	283.23
WAGNER, BILL	MILEAGE REIMBURSMENT	33.71
WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICES	173.01
	TOTAL:	3632.03

DEVELOPMENT SERVICES

DONNOLLY, STEVE	PHONE HOLSTER	4.99
LUKE WASTE MANAGEMENT	TRASH ABATEMENTS	80.00
VISA	LODGING, MEALS, FUEL	185.75
	TOTAL:	270.74

LIBRARY

AMAZON	LIBRARY MATERIALS & OFFICE SUPPLIES	457.86
CINTAS CORP LOC. 342	WALK-ON MATS	58.39
CUSTOM IMPRESSIONS INC	DECAL	5.00
DAN'S OVERHEAD DOORS	DIVIDER WALL/GRILL TO	176.50
EBERT SUPPLY CO.	JANITORIAL SUPPLIES	167.01
J & S ELECTRONIC BUSINESS SYSTEMS, INC	COPIER MAINTENANCE	208.22
KCTC	INTERNET & PHONE SERVI	735.48
MEDIACOM	FINAL BILLING- SERVICE	166.92
RECORDED BOOKS LLC	AUDIOBOOKS	76.48
STAPLES ADVANTAGE	TONER	96.67
VISA	POSTAGE, SUMMER SCHOOL	344.00
WCDC INC	WINDOW WASHING	30.00
	TOTAL:	2522.53

LIBRARY GIFT

GALE/CENGAGE LEARNING	WESTERNS	66.51
STAPLES ADVANTAGE	TONER	286.94
VISA	POSTAGE, SUMMER SCHOOL	365.25
	TOTAL:	718.70

PARKS

ACE-N-MORE	PAINT SUPPLIES & EQUIPMENT REPAIR	274.79
ALLIANT ENERGY	ENERGY SERVICES	1127.79
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	150.17
JOHN DEERE FINANCIAL	MOWER REPAIR, TOOLS AND BOLTS	157.52
KCTC	INTERNET & PHONE SERVI	121.28
KINGS MATERIAL INC.	LANDSCAPE EDGING SUNSE	165.75
O'REILLY AUTOMOTIVE INC	HEATER HOSE	4.44
SITLER'S ELECTRIC	STEEL CONDUIT	20.12
WAL-MART	SUPPLIES	60.51
WASHINGTON LUMBER	CONCRETE REPAIR	8.42
WASHINGTON RENTAL	TRIMMER LINE	18.95
	TOTAL:	2109.74

POOL

ALLIANT ENERGY	ALLIANT ENERGY	5301.09
CITY SEWER SERVICE INC	POOL DRAIN CLEANING	240.00
IOWA DIVISION OF LABOR SERVICES	POOL WATER HEATING INS	95.00
JOHN DEERE FINANCIAL	POOL DRAIN REPAIR	27.97
STATE HYGIENIC LAB	POOL TESTING	13.00
WASHINGTON CO HEALTH DEPT	POOL INSPECTIONS	418.00
	TOTAL:	6095.06

CEMETERY

ACE-N-MORE	BOLTS	19.36
ALLIANT ENERGY	ENERGY SERVICES	117.71
ATCO INTERNATIONAL	WASP KILLER/DRAIN CLEA	287.00
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	63.77
GREINER DISCOUNT TIRES	TIRES FOR MOWER	67.80
HIWAY SERVICE CENTER	PARTS	51.97
JOHN DEERE FINANCIAL	FENCE CLIPS & BUG SPRAY	38.83
PRODUCTIVITY PLUS	LATCH	83.75
TIFCO INDUSTRIES	BOLTS AND GRINDING WHE	224.17
	TOTAL:	954.36

FINANCIAL ADMINISTRATION

ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00
ALLIANT ENERGY	ENERGY SERVICES	661.98
BAKER PAPER & SUPPLY	COPY PAPER	59.70
CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	193.14
IGRAPHIX, INC	NEWSLETTER PRINTING & POSTAGE	1730.03
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	206.25
KCTC	INTERNET SERVICE	85.00
VIVIAL	WINDSTREAM DIRECTORY	48.30
WAL-MART	SUPPLIES	3.70
	TOTAL:	3032.10

AIRPORT

ALLIANT ENERGY	SERVICES	894.08
CASH-N-CARRY CHEMICALS LLC	SPRAY	52.52
JAMIESON, JEAN	AUGUST CLEANING	196.00
MARIE ELECTRIC INC.	LIGHT REPAIR	253.27
	TOTAL:	1395.87

ROAD USE

ACE-N-MORE	TOOLS & PAINT SUPPLIES	212.68
ALLIANT ENERGY	ENERGY SERVICES	515.38
ALTORFER	PARTS	205.56
ARNOLD MOTOR SUPPLY	PARTS	356.27
CENTRAL IOWA DISTRIBUTING	WIPER & CLEANING SUPPLIES	249.00
GREINER DISCOUNT TIRES	TIRE REPAIR	134.10
HIWAY SERVICE CENTER	PARTS	5.01
IDEAL READY MIX	USED OIL CONTAINMENT	876.25
JOHN DEERE FINANCIAL	SUPPLIES	7.58
L L PELLING CO	PRE-MIX	878.90
LAWSON PRODUCTS INC	PARTS	422.44
MIDWEST WHEEL	MATERIALS	39.58
MOORE'S BP AMOCO INC	FUEL	126.27
MORNING SUN FARM	PARTS	104.14
S & G MATERIALS	RECYCLED ASPHALT	880.21

THOMPSON TRUCK AND TRAILER INC.	PARTS	529.17
TRANS IOWA EQUIPMENT	PARTS	49.14
WASH CO HOSPITAL	TESTING SERVICES	41.00
WASHINGTON LUMBER	BUILDING MATERIAL	229.63
	TOTAL:	5862.31

STREET LIGHTING

ALLIANT ENERGY	ALLIANT ENERGY	60.28
FRANZEN, DENNIS	TRAFFIC LIGHTS INSTAL	130.00
MARIE ELECTRIC INC.	STREET LIGHT REPAIR	56.39
TRAFFIC & TRANSPORATION	LED MODULES	988.72
	TOTAL:	1235.39

HOUSING REHABILITATION

WASH TITLE & GUARANTY CO	1218 N 2ND ABSTRACT UP	480.00
	TOTAL:	480.00

WATER PLANT

ACE-N-MORE	SPRAY PAINT, BATTERY & KEY	14.06
ALLIANT ENERGY	ALLIANT ENERGY	109.59
CARROLL, SUSAN	MILEAGE	13.91
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	48.77
FLORES, ORLANDO	WATER DEPOSIT REFUND	15.43
GUENTNER, CORDELL	WATER DEPOSIT REFUND	48.71
MUNGER, ALICIA	WATER DEPOSIT REFUND	65.20
POSTMASTER	BULK MAILING WATER BIL	804.29
ROTH JR, STEVE	WATER DEPOSIT REFUND	12.20
STOREY KENWORTHY/MATT PARROTT	UTILITY BILLING FORMS	1188.79
STREFF, ROSE	MILEAGE	2.94
TYLER TECHNOLOGIES	SOFTWARE SUPPORT	4052.66
WAL-MART	SUPPLIES	78.69
WATER SOLUTIONS UNLIMITED	CHEMICALS	5191.95
WINDSTREAM IOWA COMMUNICATIONS	SERVICE	41.83
	TOTAL:	11689.02

WATER DISTRIBUTION

ACE-N-MORE	PAINT SUPPLIES	154.12
ALLIANT ENERGY	ALLIANT ENERGY	47.47
ARNOLD MOTOR SUPPLY	PARTS	255.55
BARRON MOTOR SUPPLY	DRAIN PAN & SUPPLIES	284.21
COBB OIL CO, INC.	GREASE TUBS	154.20
FASTENAL COMPANY	TOOLS	109.27
GIERKE ROBINSON CO., INC	RETENTION BASIN	37.18
GLANDON, SETH	BOOT REIMBURSEMENT	100.00
IOWA ONE CALL	SERVICE	274.80
KINGS MATERIAL INC.	BLOCK	358.75
LAWSON PRODUCTS INC	BATTERY & PARTS	106.49

LEET'S REFRIGERATION	ICE MACHINE MAINTENANC	93.37
MILLER & SONS LTD	409 E JEFFERSON- LEAK	545.00
MUNICIPAL MANAGEMENT CORP.	SURVEY FOR LEAKS & ISO	2500.00
RIVER PRODUCTS	BALLAST STONE	354.66
STRANSKY, JIM	EQUIPMENT REPAIR	413.47
UTILITY EQUIPMENT CO	REPAIR CLAMP & PARTS	636.96
WELLINGTON, EARL	METRIC DRILL SET	159.95
	TOTAL:	6585.45

SEWER PLANT

ALLIANT ENERGY	ALLIANT ENERGY	20350.13
CUSTOM IMPRESSIONS INC	SHIPPING	10.48
I TECH TECHNOLOGY EXPERTS	SHIPPING	11.68
JOHN DEERE FINANCIAL	SUMP PUMP SSB & EXTENSION CORD	536.96
MILLER & SONS LTD	LEAKY WATER LINE REPAI	119.85
TESTAMERICA LABORATORIES INC	TESTING FEES	2103.15
TYLER TECHNOLOGIES	SOFTWARE SUPPORT	4052.67
UNITED LABORATORIES	LIFT STATION DEGREASER	587.40
	TOTAL:	27772.32

SEWER COLLECTION

ACE-N-MORE	LADDER, PAINT & SUPPLIES	211.66
ARNOLD MOTOR SUPPLY	PARTS	248.70
CHEMSEARCH	CHEMICALS & COOLANT	606.06
	TOTAL:	1066.42

SANITATION

JEFFRIES, JAMES	GARBAGE STICKER REFUND	30.00
LUKE WASTE MANAGEMENT	REFUSE AND RECYCLING	28603.25
WASH CO HUMANE SOCIETY	AUGUST COLLECTIONS	411.15
	TOTAL:	29044.40

GRAND TOTAL **113549.48**

**CITY OF WASHINGTON, IA
VISA Card Charges - 9/5/2017**

CLAIMS REPORT 09/05/2017

Library Endicia Fees - postage USPS Postage endicia.com - postage USPS - postage Walmart-cleaning supplies Walmart-JF materials		9.95 200.00 98.00 18.09 17.96 344.00	
Library Gift Hobby Lobby - summer school supplies Walmart-summer school supplies Walmart-summer school supplies Walmart-summer school supplies		71.07 149.41 109.22 35.55 365.25	
Police Adams Evidence Technology Supplies - supplies Uptown Auto Washes LLC - car wash That Cellular Place - phone protector Heartland Services - laptop repair Heartland Services - tough book-software		133.22 3.00 53.49 701.10 70.00 960.81	
Engineering Holiday Inn Express & Suites - Mark Chenoweth fire extinguisher training Loves - gas-Mark Chenoweth fire extinguisher training Cilles - meal - Mark Chenoweth fire extinguisher training		138.88 35.00 11.87 185.75	
		-	
Grand Total		1,855.81	

Illa Earnest

From: Please Do Not Click Reply [support@govoffice.com]
Sent: Thursday, August 24, 2017 3:35 PM
To: iearnest@washingtioniowa.net
Subject: Illa Earnest - City Clerk (form) has been filled out on your site.

Your Site has received new information through a form.

Form: Illa Earnest - City Clerk

Site URL: www.washingtioniowa.net

Name: Randyfarrington

Phone number: (319)461-9146

Email: Randyfarrington62@gmail.com

Comments/questions: Cruise nights 2018 and 2019 Date's 2018 May 12th June 9th July 14th Aug 11th

2019

May 11th

June 8th

July 13th

August 10th

Always the second Saturday of the month

Do Not Click Reply - This e-mail has been generated from a super form.

2017
Chamber Board

Michelle Redlinger
Executive Director

Maureen Howard
President
Immanuel Lutheran
Church

Jaron Rosien
Vice President
City Council Rep
JP's 207

Matthew Brown
Treasurer
CBI Bank & Trust

Jaime Carpenter
Secretary
Washington Chamber

Marty Beenblossom
Jones & Eden Funeral
Home

Erik Buchholz
Washington High School

Rich Bentler
Riverside Casino & Golf
Resort

Erin Drahota
United Presbyterian
Home

Diane Gallagher
Gallagher Farms

Brett Antczak
Washington County
Hospital & Clinics

Jeremy Peterson
Past President
Engineered Building
Design
Ex-officio

Ed Raber
WEDG
Ex-Officio

Sarah Grunewaldt
Main Street
Ex-Officio



205 West Main Street • Washington, IA 52353 • www.chamber.washingtoniowa.org

August 30, 2017

Washington City Council,

The Chamber of Commerce would like to ask for your support of the upcoming Craft Fair on September 9th, now celebrating our 28th year. The event will be held downtown from 9am – 3pm in Central Park and we are seeing a record number of vendors, with approximately 80 booths that will be open this upcoming Saturday.

I would like to request the use of the street and parking area to the west side of Central Park so that we can put the 4 food vendors on the street and protect the grass (northbound lane of traffic and parking closest to the park and center lane). It also allows us to provide a designated eating area for the hundreds of attendees.

I would also like your blessing to begin planning for next year's Craft Fair to be held at the same time and location on September 8, 2018.

In another matter, the Chamber and Main Street would like to offer our assistance to Mike Zahs and his team to celebrate the national premiere of *Saving Brinton*, a documentary about an extraordinary historian, preservationist and story-teller from our community. The documentary premiere is being held at the historic State Theater on September 17 & 18. We would like to block the lane of traffic heading east and the row of parking closest to the theater, from the corner to the ally. We would like to request the ability to designate the parking in the center of the street as handicap accessible.

As part of the premiere we would like to create a grand entrance, with a possible red carpet. We would like to ensure all attendees and community members are safe from oncoming traffic.

With the blessing of the City Council, the Chamber would like to request the street closures for the above named events. We are excited for the upcoming activities in our community.

If there are any questions or concerns regarding this proposal, we would encourage you to express those at this time.

Thank you for your consideration,

A handwritten signature in black ink that reads 'Michelle Redlinger'.

Michelle Redlinger
Executive Director

O (319) 653-3272 • F (888) 833-3529 • michelle@washingtoniowa.org

From: Jodi Berhow [jberhow@washington.k12.ia.us]
Sent: Thursday, August 31, 2017 10:48 PM
To: iearnest@washingtioniowa.net
Subject: Reserved Parking Proposal
Attachments: HSAP Reserved Parking Request .pdf

Dear City Council Members,

I am teacher with the Washington Home School Assistance Program. The WACO Home School Assistance Program shares office space with us. Our office is located in the basement of US Bank and our entrance is off Jefferson St., next to the exit of the US Bank drive through. Our programs serve approximately 90-95 Washington students and 50-60 WACO students.

I am writing to request six reserved parking spaces on Jefferson St. on Thursdays during the school year. (Please see attached sketch and parking spaces marked with asterisks.) We hold enrichment classes on Thursdays from 9:00 a.m.-3:45 p.m. Many families, who often have small children, attend our classes and frequently have a difficult time finding a place to park when they drop off or pick up their children. We have asked US Bank if they would give us permission to reserve the six spaces during the above hours. They have graciously given us permission to do so. They have additional street parking on Iowa and a parking lot off Iowa. Community Credit Union has their own spacious parking lot. Both banks have asked that our patrons not park in their lots when children come for Thursday classes. We are requesting, for the safety and convenience of our families, that you would approve our reserving of the six spaces during our classes on Thursdays. Thank you for your consideration.

Sincerely,
Jodi Berhow

KFC/
Taco Bell

- *
- *
- *

Community
Credit
Union
and
parking

EXIT -
Bank Drive Through

HSA
Entrance

Bean's
Pharmacy

Jefferson

- *
- *
- *

U.S. Bank/
Homeschool
Office

Iowa

Marshall's
Furniture

Flexible
Family
Care
Modern Eye Care



REALTY GROUP

107 S Marion Ave
Washington, IA 52353
(319) 653-6612

9/1/17

To The Washington City Council,

Elliott Realty Group will be hosting an customer appreciation event and would like to host this outside. For us to do this we would like to block up to 5 parking spots outside our office building and in the outer area of the middle parking spots as well for the safety of our patrons.

The event is scheduled for the 12th of September starting at 5pm. We would like to erect a tent and have food tables and tables for guests. The grilling will be behind our office in the alley.

We appreciate your consideration concerning this matter and if there are questions, do not hesitate to call Patty or Tim directly.

Thank you,

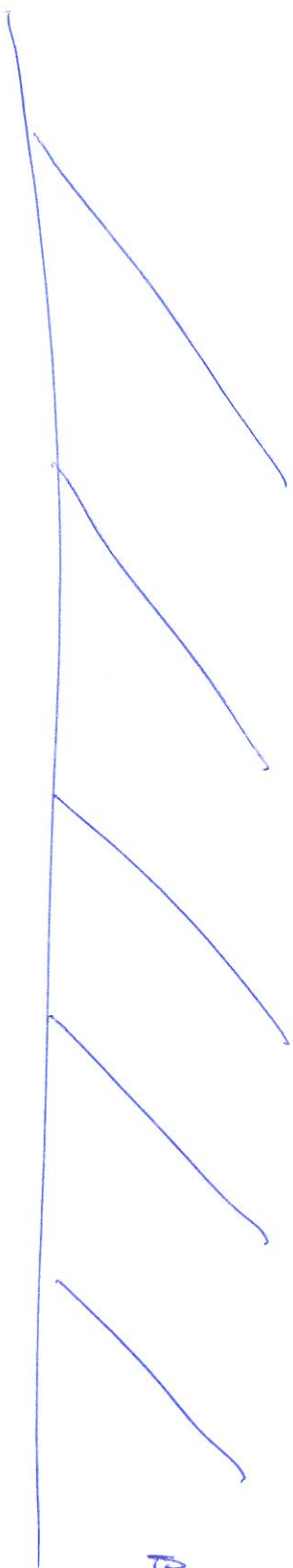
Tim and Patty Elliott

Elliott Realty Group

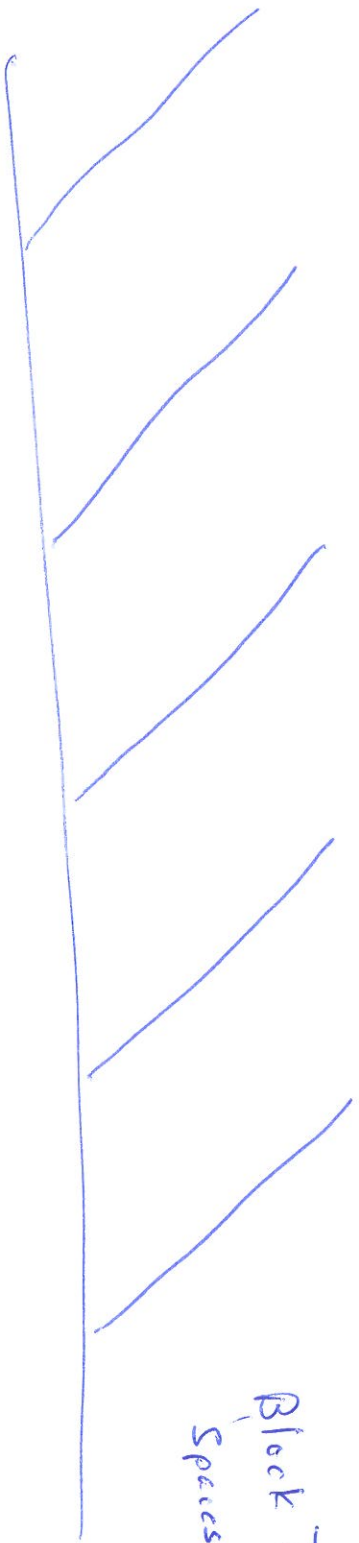
•Patty Elliott •Tim Elliott •Jeff Hazelett •Tim Zear •Ashley Fowler •Jenny Morgan
www.elliottrealtygroup.com

← North

Marion Ave

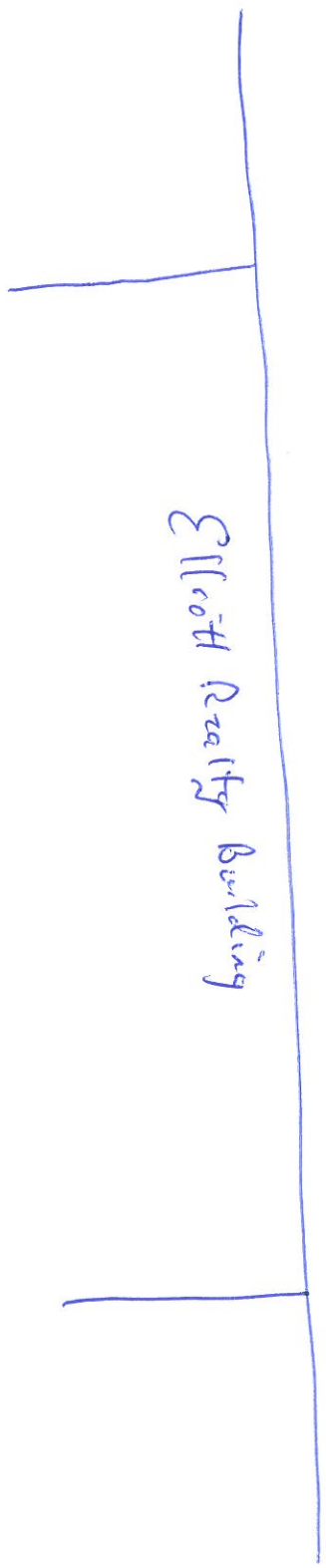


Block These Spaces



Block These Spaces

Elmorth Realty Building





606 SOUTH 4TH AVENUE • WASHINGTON, IOWA 52353 • PHONE (319) 653-3691 • FAX (319) 653-6800
TERESA BEENBLOSSOM, PRINCIPAL • KELSEY MARTINS, GUIDANCE • CINDY GUY, SECRETARY

Dear Council,

Lincoln Elementary is preparing for our 2017 Bike A Thon. The Bike A Thon is our largest and only school fundraiser for the year. Bike A Thon will be on Friday, September 15th, from 1:00-3:00. Our rain date is Friday, September 29th, from 1:00-3:00.

In the past, Lincoln has partially closed South 4th, from Jackson to Monroe and South 6th from Monroe to the school's bus garage. This year we are asking to close South 4th from Van Buren to Monroe, Monroe to South 6th, South 6th from Monroe to Van Buren and Van Buren from 6th to 4th Ave.

The reason for the extension to Van Buren is for the safety of our students. Students riding bikes, from South 6th to the bus garage turn was very dangerous due to students transitioning from pavement to grave. By going on pavement, we feel less experienced bikers will have a safer Bike a Thon experience.

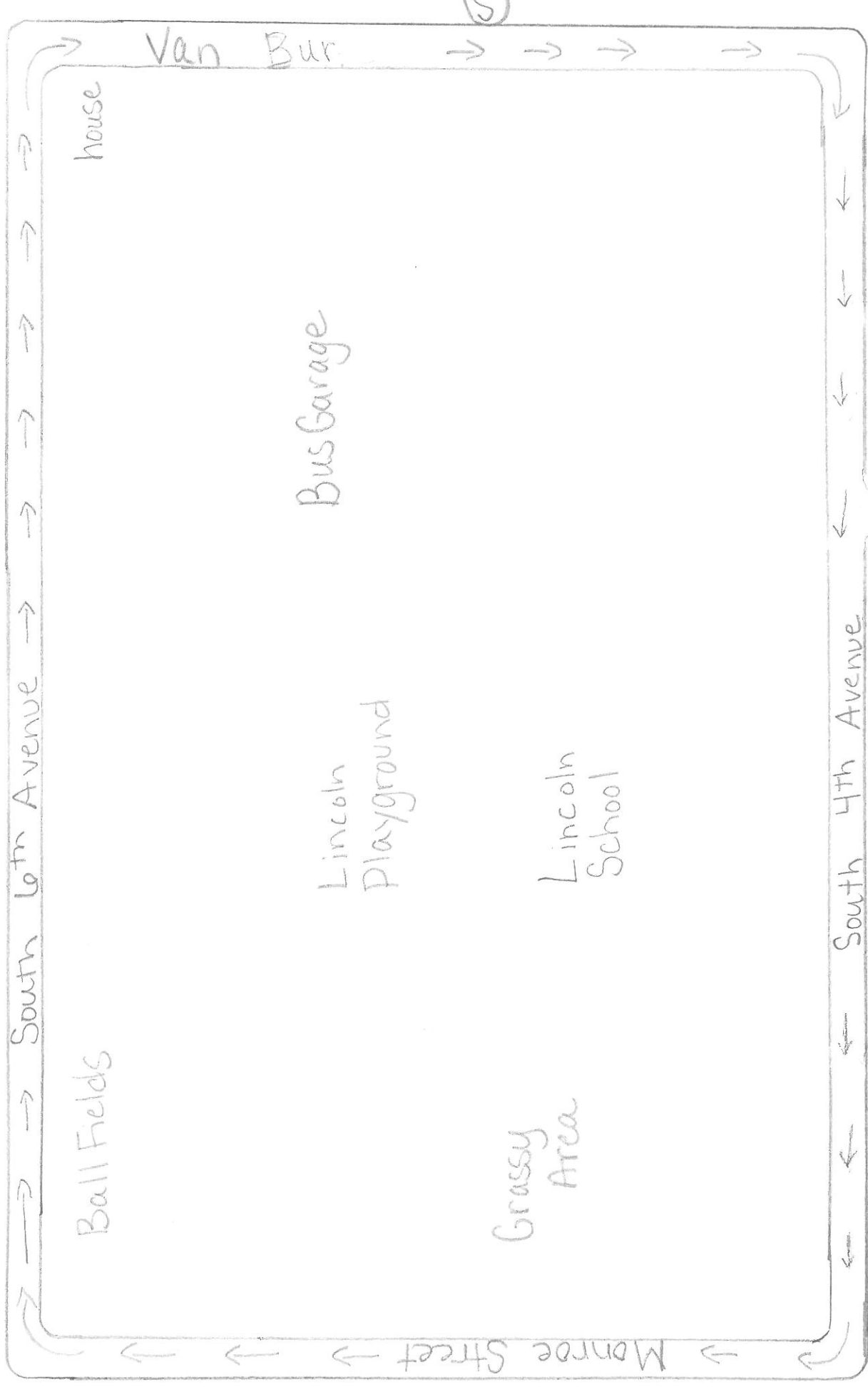
We will need help putting up barricades on these streets to keep vehicle traffic away from our bikers. Additional staff and volunteers will be at each intersection to help keep the students safe.

We are asking, not only for permission to hold the Bike A Thon around the Lincoln property and city streets, but help in barricading these streets off the day of the Bike A Thon. Please see the attached map, showing the location of our bike route for the 2017-18 fundraiser.

If you have any questions or concerns about this matter, please feel free to call me at Lincoln, 653-3691. I appreciate your consideration on this matter.

Teresa Beenblossom
Lincoln Principal

Date: Sept 15th
12:30-3:00
Rain Date: Sept 29th
12:30-3:00



Van Bur

house

Bus Garage

Lincoln
Playground

Lincoln
School

Ball Fields

Grassy
Area

South 6th Avenue

South 4th Avenue

Jackson





MARION AVENUE
—BAPTIST CHURCH—

August 30, 2017

To whom it may concern,

On Saturday, September 23, 2017 at 6:00 pm through Sunday, September 24, 2017 at 6:00 pm the Marion Avenue Baptist Church would like to use the Washington town square for festivities for our Open House.

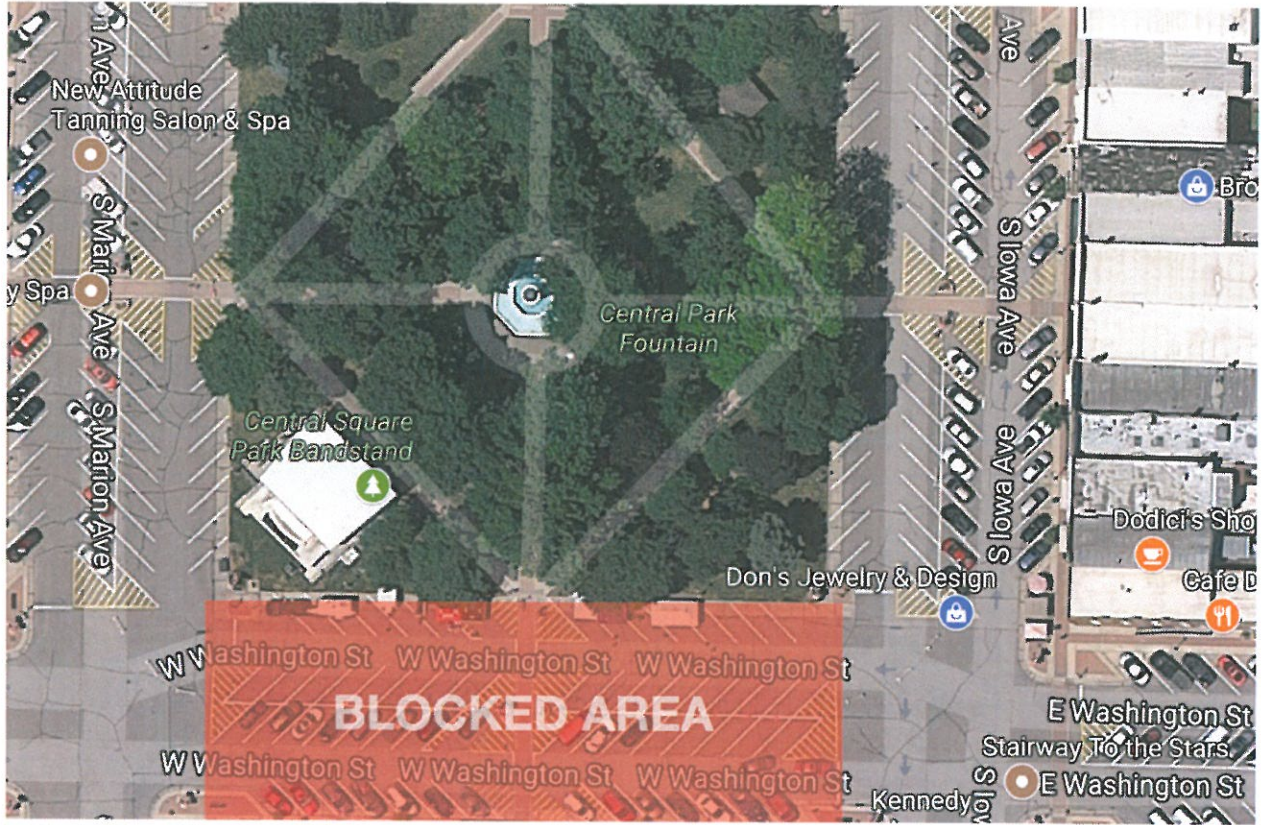
They would also like to block and use Washington Street between Marion Avenue and Iowa Avenue on September 24 from 6:00 am to 6:00 pm to set up inflatable rides. We would like to plug in the inflatables into the outlets in the base of the light poles along the square.

I will include a map of the proposed street blockage.

Thank you,

Michael Griswold

Michael Griswold
Marion Avenue Baptist Church





CITY OF WASHINGTON

BOARD/COMMISSION APPLICATION FORM

Please return to: City of Washington, ATTN: City Clerk, PO Box 516, Washington, IA 52353

Application for: ___ Airport Commission Planning & Zoning Commission ___ Board of Adjustment
___ Forestry Commission ___ Library Board ___ Historic Preservation Commission
___ Cable TV Commission ___ Tree Beautification Committee ___ Neighborhood Pride Committee

NAME Tom Gaughan HOME ADDRESS 420 S. Ave D, Washington, IA
OCCUPATION Facilities Director EMPLOYER Halcyon House, Washington, IA
PHONE NUMBER: HOME 319-863-3885 BUSINESS 319-653-8392
E-MAIL ADDRESS tgaughan@wesleylife.org

EXPERIENCE AND/OR ACTIVITIES WHICH YOU FEEL QUALIFY YOU FOR THIS POSITION

Working in Construction industry for 28 years. Currently Licensed Master Plumber. Recently worked through planning and zoning process with the Halcyon House expansion. Experience working with blueprints and site plans.

WHAT IS YOUR PRESENT KNOWLEDGE OF THIS ADVISORY BOARD

This is an advisory board to the Washington City Council. Advising on proposed new construction, remodeling, rezoning. Have an interest after attending several meetings while working with this board on the Halcyon House Expansion.

WHAT CONTRIBUTIONS DO YOU FEEL YOU CAN MAKE TO THIS ADVISORY BOARD? (OR STATE REASON FOR APPLYING)

In addition to experience with blueprints and site plans, in my current position, I have worked with state fire marshals and am familiar with many NFPA and Lifesafety codes, as well as access to resources for these. I have an understanding of the importance of this Advisory Board in maintaining the vision for the City of Washington.

Signature Tom Gaughan

Date 6/26/2017



September 1, 2017

Mr. Brent Hinson
City of Washington
215 E. Washington Street
Washington, Iowa 52353

RE: Change Order No. 1, Well 6 Improvements, City of Washington, Iowa
FOX P.N. 3424-15C.660

Dear Mr. Hinson and City Council:

The purpose of this letter is to summarize our recommendation regarding the change in pump capacity at Well 6. We are recommending the change from design duty point of 650 gpm to 750 gpm, or from 100 HP to 125 HP, because this flow will work better with the water treatment plant improvements currently beginning construction.

The 2013 Facility Plan recommended that the water treatment plant improvements be constructed with a finished water flow capacity of 1550 gpm. This recommendation provided for some growth in the community over the next 20 years. The Iowa DNR Water Supply Permits Section approved the Facility Plan. Once the City applied for a SRF loan, the DNR informed the City that it could not fully fund the water plant up to the full design capacity (1550 gpm), but only up to a capacity of 1300 gpm. Based on this decision, the water treatment plant was designed based on 1300 gpm. It follows that a change to a lower well pump design capacity should also be made.

The original facility plan required a raw flow rate of 1800 gpm, which accounts for the finished water flow of 1550 gpm, plus additional raw water which ends up as wastewater. The raw water flow rate which corresponds to the revised finished flow rate is 1500 gpm. Currently there are three 8-inch diameter, 100-HP submersible well pumps producing about 600 gpm to 650 gpm each. Since being recased, Wells 5 and 6 can only fit an 8-inch diameter pump. Using the existing wells, the pump capacity can be increased to about 725 to 750 gpm, but not likely much more.

The new RO skids have slightly larger capacity than the EDR skids they are replacing. Currently, the raw water flow is about 1200 gpm. Each RO skid requires about 612 gpm of raw water capacity or 1224 gpm total when operating two skids, and 1836 gpm when operating three skids. Two skids are needed to meet current water demand. Thus, two wells producing about 1250 gpm are needed.

To meet the necessary raw water flow, the City may operate a new 125 HP pump at Well 6 at about 725 gpm to 750 gpm along with an existing well pump at Well 5 or Well 7. Operating the wells at a higher flow increases the pressure needed to pump to the plant, and this results in a lower pump flow rate produced at Well 5 or Well 7, or about 550 gpm. In conclusion, providing a 125 HP at Well 6 can provide the raw flow capacity needed to operate the new RO skids and meet current water demands.

FOX reviewed Northway's cost proposal and believes that it is reasonable for the scope of work involved. FOX recommends that Northway provide the 125 HP pump and electrical equipment proposed under Item 4 of Change Order No. 1. Please feel free to contact us if you have any questions or comments regarding this recommendation.

Sincerely,
FOX ENGINEERING ASSOCIATES, INC.



Robbie J. Baker, P.E.
Project Manager

Date of Issuance: August 30, 2017
 Owner: City of Washington, Iowa
 Contractor: Northway Well and Pump Co.
 Engineer: FOX Engineering
 Project: Well 6 Improvements

Effective Date:
 Owner's Contract No.:
 Contractor's Project No.:
 Engineer's Project No.: 3424-15C
 Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description:

Item 1: Change the value of the Contingency Allowance from \$10,300 to \$19,245.00 and add 45 days to contract completion dates to execute the work changes detailed in Work Change Directive WCD001. **(Deduct \$8,945.60).**

Item 2: Change the value of the Contingency Allowance from \$19,245 to \$4,843.00 and add 81 days to contract completion dates to execute the work changes detailed in Work Change Directive WCD002. **(Add \$14,402.00).**


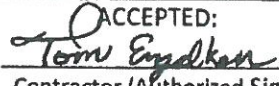
Item 3: Change the value of the Contingency Allowance from \$4,843.00 to -\$39,107.00 and add 7 days to contract completion dates to execute the work changes detailed in Work Change Directive WCD003. **(Add \$43,950.00).**

Item 4: Based on pump test results, Engineer recommended installing a larger pump which will be compatible with the increased capacity to be installed under the treatment plant improvements project. This change also requires increasing the capacity of associated well house electrical power equipment and wiring. Change the value of the contingency allowance balance from -\$39,107.00 to -\$63,211.65 and increase the contract completion dates by 84 days. **(Add \$24,104.65)**

Attachments: Work Change Directives 001, 002, and 003; Northway Cost Proposal dated August 23, 2017.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>372,755.50</u>	Original Contract Times: Substantial Completion: <u>April 1, 2017</u> Ready for Final Payment: <u>May 1, 2017</u> days or dates
{Increase} {Decrease} from previously approved Change Orders No. ___ to No. ___: \$ <u>0.00</u>	{Increase} {Decrease} from previously approved Change Orders No. ___ to No. ___: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days
Contract Price prior to this Change Order: \$ <u>372,755.50</u>	Contract Times prior to this Change Order: Substantial Completion: <u>April 1, 2017</u> Ready for Final Payment: <u>May 31, 2017</u> days or dates
{Increase} {Decrease} of this Change Order: \$ <u>63,211.65</u>	{Increase} {Decrease} of this Change Order: Substantial Completion: <u>217</u> Ready for Final Payment: <u>217</u> days or dates

Contract Price incorporating this Change Order: \$ <u>435,967.15</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>November 3, 2017</u> Ready for Final Payment: <u>December 4, 2017</u> days or dates
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RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: <u></u>	By: _____	By: <u></u>	By: _____	By: _____	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)			
Title: <u>R. J. Baker, P.E.</u>	Title: _____	Title: <u>Sales</u>	Title: _____	Title: _____	Title: _____
Date: <u>8/30/2017</u>	Date: _____	Date: <u>8-30-2017</u>	Date: _____	Date: _____	Date: _____

CENTRE STATE INTERNATIONAL TRUCKS, INC.



**TRANSMISSION PARTS
TRAILER PARTS**

PHONE: 319-753-6539
WATTS: 800-747-2748
FAX: 319-753-0086

SALES, PARTS, & SERVICE

16282 HIGHWAY 34 WEST
P.O. BOX 546
WEST BURLINGTON, IA 52655-0546

TERMS OF SALE

(1) ALL SALES CASH UNLESS PRIOR ARRANGEMENTS HAVE BEEN MADE. IF CHARGE, ALL AMOUNTS ARE DUE AND PAYABLE NET TEN PROX. (DUE BY THE 10TH OF THE MONTH FOLLOWING BILLING.) NO DISCOUNTS PERMITTED. SPECIAL ORDERS ARE PAYABLE IN ADVANCE.

(2) ALL PAST DUE AMOUNTS ARE SUBJECT TO A SERVICE CHARGE OF 1.5% PER MONTH (18% PER ANNUM) ON ALL BALANCES THIRTY (30) OR MORE DAYS PAST DUE.

(3) NO RETURN ON ELECTRICAL. NO RETURN ON SPECIAL ORDER ITEMS. A RESTOCKING CHARGE OF 15% WILL APPLY ON ALL OTHER RETURNS. NO CORE RETURNS AFTER 15 DAYS. PURCHASE INVOICE MUST ACCOMPANY RETURNED PART, NO RETURNS AFTER 15 DAYS.

(4) ANY WARRANTIES ON THE ITEM(S) SOLD BELOW ARE AVAILABLE ONLY FROM THE MANUFACTURER OR REBUILDER OF SAID ITEM(S). CENTRE STATE INTERNATIONAL TRUCKS, INC. AGREES TO PASS TO CUSTOMER ANY AVAILABLE WARRANTIES. CENTRE STATE INTERNATIONAL TRUCKS, INC. MAKES NO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF ANY PARTS SOLD AND AUTHORIZES NO PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THE PARTS SHOWN BELOW.

(5) BY PROVIDING SALES TAX EXEMPTION NUMBER BELOW AND A COMPLETED AND SIGNED SALES TAX EXEMPTION CERTIFICATE ON FILE WITH CENTRE STATE INTERNATIONAL TRUCKS, INC. CUSTOMER CERTIFIES HE IS EXEMPT FROM ANY SALES OR OCCUPATION TAX AND AGREES TO BE RESPONSIBLE FOR ANY TAX ASSESSMENT MADE BY THE STATE OF IOWA OR OTHER TAXING AUTHORITY AND AGREES TO REIMBURSE CENTRE STATE INTERNATIONAL TRUCKS, INC. FOR ANY AMOUNT NOW DUE OR BECOMING DUE INCLUDING PENALTIES IF ASSESSED.

DATE ENTERED 22 AUG 17	YOUR ORDER NO. 3H597103	DATE SHIPPED 22 AUG 17	INVOICE DATE	INVOICE NUMBER Q47488
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**** I N V O I C E Q U O T E - DO NOT PAY ****

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ACCOUNT NO. 12471
CITY OF WASHINGTON
GOV'T
215 E WASHINGTON
WASHINGTON, IA 52353

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PAGE 1 OF 1

SHIP VIA	SLSM. 104	B/L NO.	TERMS NET 10TH	F.O.B. POINT WEST BURLINGTON
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QTY	SHIP	B.O.	PART NO.	DESCRIPTION	LIST	NET	AMOUNT
6	6	0	1830050C2	BOLT INJEC		2.17	13.02
6	6	0	2593595C92	KT INJTR, K		313.29	1,879.74
			CORE DEPOSIT			121.50	729.00
-6	-6	0	2593595C92	CORE RETUR		121.50	-729.00
1	1	0	1830346C96	HEAD, CYLI		3493.64	3,493.64
			CORE DEPOSIT			668.25	668.25
-1	-1	0	1830346C96	CORE RETUR		668.25	-668.25
1	1	0	1830720C96	CYL HEAD, K		178.43	178.43
1	1	0	1830593C94	SHAFT ASSY		970.84	970.84
**** I N V O I C E Q U O T E - DO NOT PAY ****							
PLEASE NOTE---NEW STORE HOURS!!!! SHOP M-F, 7AM-7PM SAT, 7AM-11AM PARTS M-F, 7AM-7PM SAT, 7AM-11AM ALL CORES DUE IN ORIGINAL BOXES IN 30 DAYS FOR FULL REFUND! THANK YOU!				PARTS		6,535.67	
CUSTOMER'S SIGNATURE X				SUBLET			
				FREIGHT		0.00	
				SALES TAX		0.00	
				TOTAL		\$6,535.67	

CUSTOMER COPY

**CITY OF WASHINGTON
NOTICE OF HEARING
FOR**

**South Water Tower Improvements
Washington, Iowa**

NOTICE IS HEREBY GIVEN:

At 6:00 PM local time on September 5, 2017, a Public Hearing will be conducted in the Nicola-Stoufer Room, at the Washington Free Public Library, in the City of Washington, Iowa, on the proposed Bidding Requirements, Contract Documents (Plans, Specifications, and Form of Contract), and Opinion of Probable Cost for the South Water Tower Improvements Project. At this Hearing, any interested persons may appear and file written and/or oral objections to these documents and proposed improvements.

The extent of the work involved is as follows: the repair and repainting of the existing 500,000-gallon elevated water storage tank (South Water Tower), which is located at the intersection of East Adams Street and South 14th Avenue, improve the facility's accessibility, and adding new tank mixing and cathodic protection systems. Improvements include replacement of the electrical power system, and adding process controls and radio telemetry.

Published by order of the City Council of Washington, Iowa

Illa Earnest, City Clerk

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

August 30, 2017

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: South Water Tower Bids

The City received bids on the South Water Tower Improvements Project this week. The low bid, from Utility Service Co. in the amount of \$361,000, was just below the engineer's estimate of \$383,826. Their bid amount includes a bid alternate for lighting of the tank logo. I thought I would provide you detail on why this was included as an alternate.

More and more cities seem to be providing for lighting of their water towers. In our area, Wayland did this on their tower a year or two ago. It provides for a nice appearance factor, and was thought to be a good match for this project because of the high level of visibility from a considerable distance of this tower when approaching town from the east on Highway 92 or from the west on old 92. The lighting is placed at the top of 40' telephone poles, so there should be no negative effect on surrounding landowners. The lighting is precisely calibrated to light the logos on either side of the tower. I do think this would be very attractive and is pretty economical to do at the contractor's price of \$17,000. However, it is the Council's call to make, as it does not effect the functionality of the tower or any other aspects of the project.

RESOLUTION NO. _____

**A RESOLUTION ADOPTING PLANS, SPECIFICATIONS,
FORM OF CONTRACT, AND ESTIMATE OF COST
FOR SOUTH WATER TOWER PROJECT**

WHEREAS, FOX Engineering Associates has prepared plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as “South Water Tower Improvements”; and

WHEREAS, notice of hearing on plans, specifications, form of contract, and estimate of cost for said public improvements was published as required by law:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the plans, specifications, form of contract, and estimate of cost are hereby approved as the plans, specifications, form of contract, and estimate of cost for said public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED, this 5th day of September, 2017.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk



September 1, 2017

Mr. Brent Hinson
City of Washington
215 E. Washington Street
Washington, Iowa 52353

RE: South Water Tower Improvements, City of Washington, Iowa
FOX P.N. 3424-17B.440

Dear Mr. Hinson and City Council:

The purpose of this letter is to summarize the bid results of the subject named project and to provide our recommendation for your consideration.

Five (5) bids for this project were received and opened on August 30, 2017 at 2:00 P.M. The five (5) bids for the project were opened in the presence of the City Administrator, City Clerk, City Water Treatment Plant Superintendent and City Water Treatment Plant Operator. During the opening of the bids, two minor informalities were noted with the bids. One bidder (Maguire Iron) did not use the Bid Form provided with Addendum No. 2 and did not acknowledge Addendum No. 2 on the Bid Form. Another Bidder (Classic Protective Coatings) did not fill out the Bid Bond Form, but provided a bond surety certificate. Since these informalities did not appear to add conditions to the bid or change the price, time, or scope of work, the bids were considered.

The Bid amounts ranged from \$361,000.00 to \$615,000.00. The Engineer's opinion of probable construction cost was \$392,430.00, which needed to be revised after the Addenda were issued due to the lead paint allowance being added and a revision to the overall general administration item. A bid tabulation summary is attached for your reference. Based on the number of bids received, we believe that the low bid represents a valid cost for the project. The construction documents established that the contract will be awarded to the lowest responsive, responsible Bidder whose bid is in the best interest of the Project. Utility Service Company, of Perry, Georgia, submitted the apparent low bid.

The scope of work involved in this project is within the capabilities of the apparent low bidder. All bidders were required to submit a statement of qualifications and references documenting that the bidder was qualified to do welding repairs and wiring on a tower and painting a tower. Utility Service Company enclosed its project reference list with its bid, including Iowa projects such as a 2 million gallon elevated tank in Sioux City (2017), 500,000-gallon pedisphere (same shape/style as Washington) in Orange City (2015), a 500,000 gallon elevated tank in Rock Rapids (2013), and a current project in Sibley, Iowa. The common thread for these projects is painting an existing elevated tank, but some involved welding repairs. A dry-fall paint product will be used on this project which should not cause damage to nearby homes and property when used properly. Owens Inspection Services is recommended to provide inspection services to make sure that

appropriate application techniques are being used during acceptable weather. Owens provided inspection services for the North Water Tower project.

FOX Engineering has found that Utility Service Company possesses the practical knowledge of the work, adequate equipment, and personnel to deliver a successful project. Performance of the work will be backed with a 100% performance and payment bond, along with a two-year maintenance bond.

There was one bid alternate regarding outdoor lighting of the tank logo which is to be painted on the east and west sides of the tank. Bid Alternate 1 provides the additional cost to add the tank logo. This choice is purely an aesthetic one, appearance only, and there is no difference in the performance of the tank between the base bid and the alternate. It is up to the Council to decide if the additional cost of logo lighting provides a lasting value and highlights this investment in the community's public facilities.

The contract documents established that the contract will be awarded to the lowest responsive, responsible Bidder whose bid is in the best interest of the Project. FOX Engineering recommends that the City award the Contract to Utility Service Company for the sum of the Base Bid, Allowance amounts. Bid Alternate No. 1 will be provided if the Council approves it.

Please feel free to contact us if you have any questions or comments regarding this recommendation. We request that the Council consider approving the contract award and authorize the Mayor, or other designated individual, to approve the Agreement once the performance, payment, and maintenance bond and insurance certificates are verified to be in accordance with the Contract Documents. If the Agreement is signed prior to the next Council meeting, the construction period may be started sooner.

Sincerely,
FOX ENGINEERING ASSOCIATES, INC.


Robbie J. Baker, P.E.
Project Manager

BID TABULATION

South Water Tower Improvements
Washington, Iowa

BID DATE: August 30, 2017 @ 2:00 PM
FOX PN: 3424-17B

CHECK OR BID BOND	DESCRIPTION	UNITS	QTY	Engineer's Estimate		Utility Service Co. Inc.		TMI Coatings, Inc.		Maguire Iron, Inc.		Classic Protective Coatings, Inc.		J.R. Stelzer Company		The Osseo Construction Co. LLC	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
	Lump Sum Bid Price				\$538,030.00												
	Adjustment Price No. 1 - Line weld: 1/4-inch line weld	LF	20	\$75.00	\$1,500.00	\$30.00	\$600.00	\$46.370.00	\$46.00	\$75.00	\$1,500.00	\$65.00	\$1,300.00	\$511,211.00	\$2,000.00	\$150.00	\$3,000.00
	Adjustment Price No. 2 - Plug Weld and Grind Repairs (< 1-inch diameter openings)	EA	50	\$50.00	\$2,500.00	\$18.00	\$900.00	\$750.00	\$45.00	\$4,000.00	\$22,200.00	\$45.00	\$2,250.00	\$1,500.00	\$100.00	\$5,000.00	
	Adjustment Price No. 3 - Plate Weld (>1-inch diameter openings or clusters)	EA	10	\$350.00	\$3,500.00	\$275.00	\$2,750.00	\$470.00	\$4,700.00	\$1,000.00	\$10,000.00	\$300.00	\$3,000.00	\$1,000.00	\$10,000.00	\$1,000.00	\$10,000.00
	Adjustment Price No. 4 - Riser Pipe Replacement Repair	LF	25	\$150.00	\$3,750.00	\$330.00	\$8,250.00	\$6,750.00	\$168,750.00	\$265.00	\$6,625.00	\$155.00	\$3,875.00	\$400.00	\$10,000.00	\$150.00	\$3,750.00
	Adjustment Price No. 5 - Overflow Pipe Replacement Repair	LF	25	\$126.00	\$3,150.00	\$190.00	\$4,750.00	\$9,250.00	\$85,000.00	\$350.00	\$11,250.00	\$150.00	\$3,750.00	\$400.00	\$10,000.00	\$150.00	\$3,750.00
	Adjustment Price No. 6 - Lead Paint on Interior Wet Surfaces	LS	1	\$50,000.00	\$50,000.00	\$13,900.00	\$13,900.00	\$3,000.00	\$3,000.00	\$2,000.00	\$2,000.00	\$11,250.00	\$11,250.00	\$10,000.00	\$10,000.00	\$65,000.00	\$65,000.00
	Alternate 1 (Add)				\$12,000.00		\$17,600.00	\$77,000.00	\$84,000.00					\$70,000.00		\$10,000.00	\$10,000.00
	Total of Lump Sum Base Bid, Unit Price Adjustment Items, and Bid Alternate				\$592,430.00		\$361,000.00	\$503,000.00	\$585,280.00					\$607,900.00	\$615,711.00	\$626,500.00	\$626,500.00

PREPARED BY:
FOX ENGINEERING ASSOCIATES, INC.
AMES, IOWA

RESOLUTION NO. _____

A RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT

WHEREAS, the construction project known as "South Water Tower Improvements Project" has been designed and publicized for bid, and bids were received on August 30, 2017:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as "South Water Tower Improvements Project" be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: _____ Utility Service Co. _____

Amount of Bid: _____ \$361,000.00 _____

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements.

PASSED AND APPROVED, this 5th day of September, 2017.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

NOTICE OF AWARD

Date of Issuance: July 5, 2017

Owner: City of Washington

Owner's Contract No.:

Engineer: FOX Engineering

Engineer's Project No.: 3424-17B

Project: South Water Tower Improvements

Contract Name:

Bidder: Utility Services Company, Inc.

Bidder's Address: 535 Courtney Hodges Blvd, Perry, Georgia 31069

TO BIDDER:

You are notified that Owner has accepted your Bid dated August 30, 2017 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

South Water Tower Improvements shall include the repair and repainting of the existing 500,000-gallon elevated water storage tank (South Water Tower), which is located at the intersection of East Adams Street and South 14th Avenue, improve the facility's accessibility, and adding new tank mixing and cathodic protection systems. Improvements include replacement of the electrical power system, and adding process controls and radio telemetry. The Scope of Work shall include Bid Alternate No. 1 – Tank Logo Lighting as defined in Section 01200 and the Drawings.

The Contract Price of the awarded Contract is: \$361,000.00

unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner [3] counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [e.g., performance and payment bonds] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner:

Authorized Signature

By: _____

Title: _____

Copy: Engineer

OFFER TO BUY REAL ESTATE AND ACCEPTANCE

TO: Serapio and Norma E. Torres (hereinafter "Owner")

The undersigned Buyers, City of Washington, Iowa (hereinafter "City"), hereby offer to buy and Owner, by their acceptance, agree to sell all of Owner's property located at 208 East Jefferson Street in Washington, said tract of real property situated in Washington County, Iowa, subject to easements and restrictions of record (the "Property"). The exact legal description of the Property shall be obtained from the abstract of title.

- 1. Purchase Price.** City shall pay to Owner the sum of \$80,000.00 for the Property, and the method of payment shall be the entire balance of the Purchase Price to be paid at the Closing Date.
- 2. Real Estate Taxes.** City shall pay all real estate taxes that are due and a pro-rata share of all of the real estate taxes that have accrued as of the date of closing.
- 3. Risk of Loss and Insurance.** Owner shall bear the risk of loss or damage to the Property prior to closing and possession. Owner agrees to maintain existing insurance and City may purchase additional insurance. In the event of substantial damage or destruction prior to closing, Buyer may have the option to complete the closing and receive insurance proceeds regardless of extent of damages. The Property shall be deemed damaged or destroyed if it cannot be restored to its present condition on or before the closing date.
- 4. Possession and Closing.** If City timely performs all of its obligations, possession of the Property shall be delivered to City on or before October 2, 2017 (the "Closing Date"), and any adjustments for rent, insurance, interest and all charges attributable to Owner's possession shall be made as of the date of possession. Closing shall occur after the approval of title by City pursuant to Paragraph 6 below. Owner shall permit the City to inspect the property prior to closing to assure that the Property is in the condition required by this Agreement. If possession is given on a day other than the closing, the parties shall make a separate agreement with adjustments as of the date of possession. This transaction shall be considered closed upon delivery of the title transfer documents to City and receipt of all funds then due at closing from the City under this Agreement.

After granting the City title to the Property on October 2, 2017, the City shall allow the Owner to stay on the Property until 5 p.m. on November 13, 2017 as a tenant-at-will (the "Moving Date"). In the event that the Owner does not vacate the Property by the Moving Date, the City will institute proceedings to have the Owner legally removed from the Property and the Owner shall pay to the City, rent of \$400.00 for the additional two weeks of possession, and in addition, all court costs and attorneys' fees incurred for the Owner's failure to vacate the Property by the Moving Date.
- 5. Condition of Property.** The Property as of the date of this Agreement will be preserved by Owner in its present condition until closing. Owner makes no warranties, express or implied, as to the condition of the Property.

6. **Abstract and Title.** City shall provide for abstract of title, at its expense, continued through the date of acceptance of this Agreement. It shall show marketable title in Owner in conformity with this Agreement, Iowa law and title standards of the Iowa Bar Association. Owner shall make every reasonable effort to promptly perfect title. If closing is delayed due to Owner's inability to provide marketable title, this Agreement shall continue in full force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. The abstract shall become property of the City when the Purchase Price is paid in full. Owner shall pay the costs of additional abstracting and title work due to any act or omission of Owner, including transfers by or the death of Eychaner or assignees. The abstract shall be obtained from an abstracter qualified by the Guaranty Division of the Iowa Housing Finance Authority.

7. **Environmental Matters.** Owner warrants to the best of their knowledge and belief that there are no abandoned wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks located on the Property, the Property does not contain levels of radon gas, asbestos or urea-formaldehyde foam insulation which require remediation under current governmental standards, and Owner has done nothing to contaminate the Property with hazardous wastes or materials. Owner warrants that the Property is not subject to any local, state or federal judicial or administrative action, investigation or order, as the case may be, regarding wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks. Owner shall also provide the City with a properly executed Groundwater Hazard Statement showing no wells, solid waste disposal sites, hazardous wastes and underground storage tanks on the Property. In the event that there exists any hazardous materials or substances, solid waste disposal sites or underground storage tanks on the Property, the City has the right to cancel this Agreement. If there exists any abandoned wells, the City may require Owner to cap the well in accordance with all applicable laws and regulations.

8. **Deed.** Upon payment of the Purchase Price, Owner shall convey the Property to the City by Warranty Deed, free and clear of all liens, restrictions, and encumbrances except as provided in this Agreement. General warranties of the title shall extend to the time of delivery of the deed excepting liens and encumbrances permitted by the City.

9. **Relocation Expenses.** The City agrees to pay an additional \$22,000 in relocation expenses to the Owner, over and above the purchase price. These expenses will be payable at closing.

10. **Use of Purchase Price.** At time of settlement, funds of the Purchase Price may be used to pay taxes and other liens and to acquire outstanding interests, if any, of others. City shall pay the real estate transfer tax associated with this transaction and the City shall pay the costs of recording the documents.

11. **Approval of Court.** If the Property is an asset of an estate, trust or conservatorship, this Agreement is contingent upon Court approval unless Court approval is not required under Iowa law and title standards of the Iowa Bar Association. If the sale of the Property is subject to Court approval, the fiduciary shall promptly submit this Agreement for such approval. If this

Agreement is not so approved by October 2, 2017, either party may declare this Agreement null and void, and all payments made hereunder shall be made to the City.

12. Remedies of the Parties.

A. If the City fails to timely perform under this Agreement, Owner may forfeit this Agreement as provided in Iowa Code Chapter 656, and all payments made shall be forfeited, or, at Owner's option, upon thirty days written notice of intention to accelerate the entire balance because of the City's default (during which thirty days the default is not corrected), Eychaner may declare the entire balance immediately due and payable. Thereafter, this Agreement may be foreclosed in equity and the Court may appoint a receiver.

B. If Owner fails to timely perform this Agreement, the City has the right to all payments made returned to the City.

C. Owner and the City are also entitled to utilize any and all other remedies or actions at law or in equity available to them, and the prevailing parties shall be entitled to obtain judgment for costs and attorneys fees.

13. Notice. Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or mailed by certified mail, address to the parties at the addresses given below.

For City of Washington:

City Administrator
215 E. Washington Street
Washington, Iowa 52353

For the Owner:

Serapio and Norma E. Torres
208 East Jefferson Street
Washington, IA 52353

14. General Provisions. In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. The Agreement shall survive the closing. This Agreement contains the entire agreement of the parties and shall not be amended except by a written instrument duly signed by Owner and the City. Paragraphs and headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.

15. **Real Estate Agent or Broker.** Both parties acknowledge and agree that neither party to this Agreement is using the services of a real estate agent or broker.

16. **Inspection/Testing.** During the term of this Agreement, the City may enter the premises for testing, surveying, inspection and will indemnify Owner for said entry. City agrees to give the Owner at least 24 hours notice before entering the Property.

17. **No condemnation.** The City hereby expressly agrees that it will not use its power of eminent domain to acquire this Property should voluntary negotiations fail to come to an agreement.

18. **City Council approval required.** Both parties acknowledge that this Agreement is not binding upon the City without first having been approved by the Washington City Council as required by law.

Dated this ____ day of _____, 2017.

CITY:

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

ACCEPTED on this ____ day of _____, 2017.

(Individual Sellers- need both husband and wife if applicable)

Sandra Johnson

SSN: _____

F. OLIVER TORRES

SSN: _____

RESOLUTION NO. _____

**A RESOLUTION APPROVING OFFER TO
BUY REAL ESTATE AND ACCEPTANCE**

WHEREAS, the City Council authorized the City Administrator to negotiate the purchase of a certain property located at 208 East Jefferson Street for future City use; and

WHEREAS, the City Administrator has conducted such negotiations and reached an accepted offer with the property owner:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby approves the attached Offer to Buy Real Estate and Acceptance for 208 East Jefferson Street with Serapio and Norma E. Torres.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 5th day of September, 2017.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk



September 1, 2017

City of Washington
215 East Washington Street
Washington, Iowa 52353

Re: Soil Remediation and Disposal at Site of Former Elevated Water Tank
FOX Project Number 3424-16C

Honorable Mayor and City Council Members:

Enclosed is the final application for payment for the Soil Remediation and Disposal at Site of Former Elevated Water Tank, or Lead Soil Removal project. DeLong Construction isolated the contaminated area from the water distribution system, tested the contaminated soil, determined that disposal of the contaminated soil could be done at the SEMCO landfill, hauled the contaminated soil away, removed buried piping and appurtenances associated with the former water tower, removed the water tower's buried concrete foundations, and backfilled the area with uncontaminated fill material and seeded the site. The City Staff reported that the site has been restored and the project is complete. We recommend that the City consider final acceptance of this project.

The Project's original contract amount was \$566,110.00, while the final contract amount (with change order) is \$45,994.35. The original contract included more scope of work if the level of lead contaminated was higher than what it was found to be. Fortunately, the leachable lead as tested with a TCLP test was below the threshold for requiring soil remediation in place before disposal. However, an electrical conduit carrying control wiring for the water treatment plant was hit and damaged during the excavation.

FOX determined that the Contractor made a satisfactory effort to identify potential buried utilities and avoid this damage. Buried utility locates were requested, and some were provided, but not the conduit which was damaged. This conduit was found in a different location than where the record drawings indicated. FOX Engineering recommended that the conduit and wiring be replaced only where damaged and within the extents of the work area. FOX Engineering measured and recorded the replacement conduit afterwards. The portion of the conduit which was replaced is now located in an area which should not be excavated again in the upcoming water treatment plant improvements project.

Since this is a final payment, Iowa Code requires that the City retain 5% of the final contract amount, or \$2,299.72 for thirty days. Deducting the retainage amount from the total amount due, the payment recommended is \$43,694.63 after approval of this application. On October 4, 2017, a final payment of \$2,299.72 will be due to the Contractor, provided that no unpaid claims exist in connection with this contract.

After the resolution of acceptance is approved by the council, please have all copies of the Engineer's Statement of Completion signed and distributed.

Sincerely,

Robbie J. Baker, P.E.

Enclosures:

Change Order 1, Final Application of Payment
Resolution of Acceptance, Statement of Completion

Date of Issuance: August 30, 2017	Effective Date:
Owner: City of Washington, Iowa	Owner's Contract No.:
Contractor: DeLong Construction Inc.	Contractor's Project No.:
Engineer: FOX Engineering	Engineer's Project No.: 3424-16C
Project: Soil Remediation and Disposal	Contract Name:

The Contract is modified as follows upon execution of this Change Order:


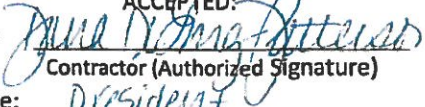
Description:

- Item 1: Change the estimated quantity of Bid Item 4 from 200 tons to 259.87 tons. (Add \$4,789.60).
- Item 2: Change the estimated quantity of Bid Item 5 from 1 to zero, as this work was not required. (Deduct \$3,000.00).
- Item 3: Change the estimated quantity of Bid Item 6 from 230 tons to zero tons, as this work was not required. (Deduct \$26,910.00).
- Item 4: Change the estimated quantity of Bid Item 8 from 200 tons to 259.87 tons. (Add \$1,496.75).
- Item 5: Repair conduit which was damaged during excavation. (Add \$3508.00).

Add 19 days to the original contract completion dates.

Attachments: Work Change Directive 001

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>66,110.00</u>	Original Contract Times: Substantial Completion: <u>July 14, 2017</u> Ready for Final Payment: <u>July 31, 2017</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : \$ <u>0.00</u>	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days
Contract Price prior to this Change Order: \$ <u>66,110.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>July 14, 2017</u> Ready for Final Payment: <u>July 31, 2017</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>20,115.65</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>20</u> Ready for Final Payment: <u>n/a</u> days or dates
Contract Price incorporating this Change Order: \$ <u>45,994.35</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>August 1, 2017</u> Ready for Final Payment: <u>August 25, 2017</u> days or dates

<p>RECOMMENDED:</p> <p>By: <u></u> Engineer (if required)</p> <p>Title: <u>R. J. Baker, P.E.</u></p> <p>Date: <u>8/30/2017</u></p>	<p>ACCEPTED:</p> <p>By: _____ Owner (Authorized Signature)</p> <p>Title: _____</p> <p>Date: _____</p>	<p>ACCEPTED:</p> <p>By: <u></u> Contractor (Authorized Signature)</p> <p>Title: <u>President</u></p> <p>Date: <u>8-29-17</u></p>
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To(OWNER): City of Washington
215 E. Washington
Washington, IA 52353

Project: Contaminated Soil Clean-Up

Application No: 1
Invoice No: WAS131.1
Invoice Date: 8/25/2017
Terms: Net 0
Due Date: 8/25/2017
Period To: 8/24/2017
Project No:
Contract Date:

Page 1

From: DeLong Construction, Inc.
1320 North 8th Avenue
PO Box 488
Washington, IA 52353
(319) 653-3334

Via(Architect/
Engineer)

For:

Contract sum.....	69,618.00
Completed to date.....	45,994.35
Retainage.....	0.00
Total earned less retainage.....	45,994.35
Previous billings.....	0.00
Current payment due.....	45,994.35
Sales tax.....	0.00
Total due.....	45,994.35

Engineer's Statement of Completion

Project: Soil Remediation and Disposal at Site of Former Elevated Water Tank	Date of Contract: June 23, 2017
Owner: City of Washington, Iowa	Owner's Contract No.:
Engineer: FOX Engineering	Engineer's Project No.: 3424-16C
Contractor: DeLong Construction, Inc.	

I hereby state that the demolition and removal project titled **Soil Remediation and Disposal at Site of Former Elevated Water Tank** by a Contract dated June 23, 2017 has been satisfactorily completed in general compliance with the terms, conditions, and stipulations of said Contract.

The work was completed on August 25, 2017.

I further state that the total amount due to the Contractor for the fulfillment of said Contract is **\$45,994.35**.

Of this amount, \$2,299.72 is retainage that shall then be paid no sooner than thirty (30) days following formal acceptance of the construction by the City Council provided that no unpaid claims existing in connection with this Contract. The Contractor will receive interest on any unpaid balance at the maximum legal rate from and after thirty (30) days following acceptance of the project by the City Council.

Signed:

FOX Engineering Associates

By:  R. J. Baker

Iowa Registration No.: 19510

Date: September 1, 2017

FOX PN: 3424-16C

Distribution:

- Engineer
- Contractor
- Owner
- IDNR

Accepted by:

Owner: _____

Resolution: _____

Date: _____

Date
Signed: _____

Title: _____

Attest: _____

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE WTP SOIL REMEDIATION PROJECT AS COMPLETED.

WHEREAS, the City Council of the City of Washington did award a construction contract to DeLong Construction, Inc. in the amount of \$66,110.00 for the "Soil Remediation and Disposal at WTP Site" (the "Project"); and

WHEREAS, the Project has now been completed in accordance with the plans and specifications as per the attached Engineer's Statement of Completion; and

WHEREAS, it is necessary for the City Council to formally accept the Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the construction of the Project is hereby accepted as completed, with a final contract price of Forty-Five Thousand Nine Hundred Ninety-Four Dollars and Thirty-Five Cents (\$45,994.35).

BE IT FURTHER RESOLVED that retainage in the amount of \$2,299.72 for the completion of the Project will be paid 30 days after the date of this Resolution if no claims are filed against the retainage, without further action from this Council.

Passed and approved this 5th day of September, 2017.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

August 30, 2017

To: Mayor and City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Fireworks Regulation

As directed at the 8/15/17 meeting, I have prepared an ordinance amendment shortening the number of days fireworks can legally be used, as well as prepared language for prohibiting the use of "mortars". I would note that upon their respective reviews of this proposed language, Kevin and Greg each expressed concern about the enforceability of a specific ban on the use of mortars. We can discuss at the meeting.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF WASHINGTON, IOWA, BY AMENDING CHAPTER 41.12 (FIREWORKS PERMIT)

WHEREAS, the General Assembly of the State of Iowa has taken measures to allow the sale and use of consumer fireworks in the State of Iowa during specific timeframes and pursuant to applicable state licensure; and

WHEREAS, the new legislation provides for city councils, by ordinance, to prohibit or limit the use of consumer fireworks within their jurisdiction, if determined a public safety risk or a nuisance to neighbors.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Washington, Iowa as follows:

SECTION 1. Repeal Sections. Chapter 41.12(3E) and (3H) related to Fireworks-Discharging General Requirements are hereby repealed.

SECTION 2. Adopt New Section. A new Chapter 41.12(3E) is adopted as follows:

3E. No person shall discharge a consumer fireworks device outside the following dates and hours:

- 1) July 3 from the hours of 9am until 10pm.
- 2) July 4 from the hours of 9am until 11pm.
- 3) December 31 from 9am until 12:30am on January 1.

SECTION 3. Adopt New Section. A new Chapter 41.12(3H) is adopted as follows:

3H. Consumer Fireworks- Use Prohibited or Restricted.

- 1) Sky lantern open flame devices are not permitted to be released within the city limits, except if tethered by a retrievable rope so long as the person discharging has control over the sky lantern.
- 2) Use of Mine and Shell Devices, American Pyrotechnics Association Standard 87-1, Section 3.1.2.5, is hereby prohibited.
- 3) Use of Aerial Shell Kit, Reloadable Tube, American Pyrotechnics Association Standard 87-1, Section 3.1.2.6, is hereby prohibited.

SECTION 4. REPEALER. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be effect from and after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2017.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

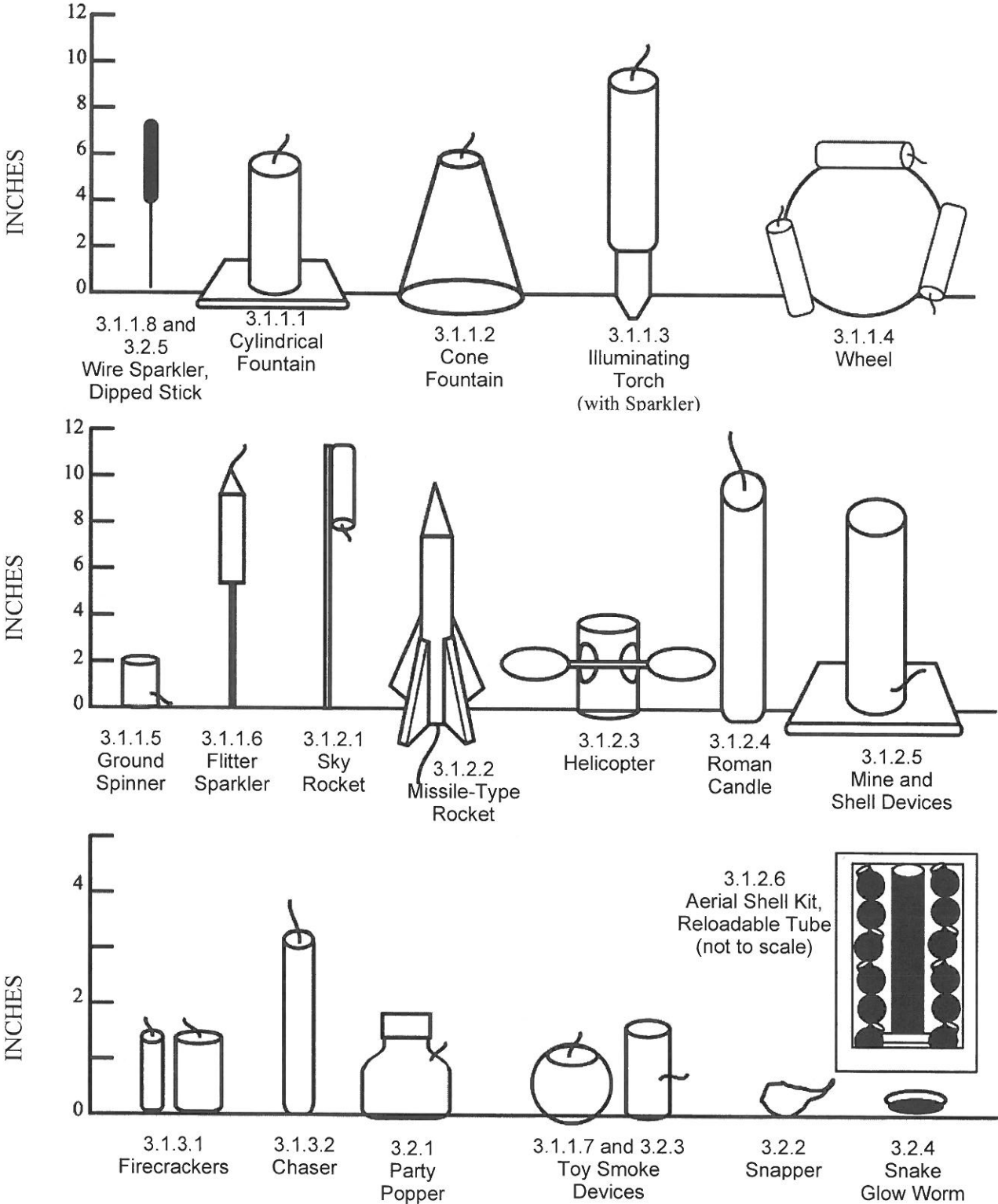
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____, 2017.

Illa Earnest, City Clerk

Appendix A

TYPES OF FIREWORKS AND NOVELTIES



comply with the fuse, construction, and labeling requirements of CPSC for consumer fireworks. Theatrical Pyrotechnics may or may not have an ignition device attached.

* **3.1 Types of Consumer Fireworks** The following fireworks devices are subject to the requirements of chapter 3 of this Standard. (See Appendix A for diagrams.)

* **3.1.1 Ground and Hand-held Sparkling Devices (“Sparklers”)** These devices are ground-based or hand-held devices that produce a shower of white, gold, or colored sparks as their primary pyrotechnic effect. Additional effects may include a colored flame, an audible crackling effect, an audible whistle effect, and smoke. These devices do not rise into the air, do not fire inserts or projectiles into the air, and do not explode or produce a report (a mild audible crackling-type effect is not considered to be a report.) Ground-based or hand-held devices that produce a cloud of smoke as their sole pyrotechnic effect are also included in this category. Types of devices in this category include:

* **3.1.1.1 Cylindrical Fountain** Cylindrical tube containing not more than 75 g of pyrotechnic composition. Upon ignition, a shower of colored sparks, and sometimes a whistling effect or smoke, is produced. This device may be provided with a spike for insertion into the ground (Spike Fountain), a wood or plastic base for placing on the ground (Base Fountain), or a wood or cardboard handle to be hand held (Handle Fountain). When more than 1 tube is mounted on a common base, total pyrotechnic composition may not exceed 200 g. (See section 3.5 for exceptions.)

* **3.1.1.2 Cone Fountain** Cardboard or heavy paper cone containing not more than 50 g of pyrotechnic composition. The effect is the same as that of a cylindrical fountain. When more than 1 cone is mounted on a common base, total pyrotechnic composition may not exceed 200 g. (See section 3.5 for exceptions.)

* **3.1.1.3 Illuminating Torch** Cylindrical tube containing not more than 100 g of pyrotechnic composition that produces a colored flame upon ignition. May be spike, base, or hand held. When more than 1 tube is mounted on a common base, total pyrotechnic composition may not exceed 200 g. (See section 3.5 for exceptions.)

* **3.1.1.4 Wheel** Pyrotechnic device intended to be attached to a post or tree by means of a nail or string. May have one or more drivers, each of which may contain not more than 60 g of pyrotechnic composition. No wheel may contain more than 200 g total pyrotechnic composition. Upon ignition, the wheel revolves, producing a shower of color and sparks and, sometimes, a whistling effect.

* **3.1.1.5 Ground Spinner** Small device containing not more than 20 g of pyrotechnic composition, venting out an orifice usually on the side of the tube. Similar in operation to a wheel but intended to be placed flat on the ground and ignited. A shower of sparks and color is produced by the rapidly spinning device.

* **3.1.1.6 Flitter Sparkler** Narrow paper tube attached to a stick or wire and filled with not more than 5 g of pyrotechnic composition that produces color and sparks

upon ignition. The paper at one end of the tube is ignited to make the device function.

* **3.1.1.7 Toy Smoke Device** Small plastic or paper item containing not more than 100 g of pyrotechnic composition that, upon ignition, produces white or colored smoke as the primary effect. **(For devices containing less than 5 g of pyrotechnic composition, see Section 3.2, Novelties.)** Toy smoke devices, when complying with the provisions of this section, are classed as Fireworks, 1.4G unless classed as 1.4S or not regulated as an explosive on the basis of examination and testing as specified in Title 49 CFR, § 173.56.

* **3.1.1.8 Wire Sparkler/Dipped Stick** These devices consist of a metal wire or wood dowel that has been coated with pyrotechnic composition. Upon ignition of the tip of the device, a shower of sparks is produced. Sparklers may contain up to 100 g of pyrotechnic composition per item. **Certain wire sparklers and dipped sticks are considered as Novelties under this Standard, see Section 3.2.**

* 3.1.2 Aerial Devices

* **3.1.2.1 Sky Rockets and Bottle Rockets** Cylindrical tube containing not more than 20 g of chemical composition with a wooden stick attached for guidance and stability. Rockets rise into the air upon ignition. A burst of color and/or sound may be produced at or near the height of flight.

* **3.1.2.2 Missile-Type Rocket** A device similar to a sky rocket in size, composition, and effect that uses fins rather than a stick for guidance and stability. Missiles shall contain not more than 20 g of total chemical composition.

* **3.1.2.3 Helicopter, Aerial Spinner** A tube containing not more than 20 g of chemical composition, with a propeller or blade attached. Upon ignition the rapidly spinning device rises into the air. A visible or audible effect may be produced at or near the height of flight.

* **3.1.2.4 Roman Candle** Heavy paper or cardboard tube containing not more than 20 g of chemical composition. Upon ignition, stars (see section 2.14) are individually expelled.

* **3.1.2.5 Mine and Shell Devices** Heavy cardboard or paper tube usually attached to a wooden or plastic base **and containing not more than 60 g of total chemical composition (lift charge, burst charge, and visible/audible effect composition.)** Upon ignition stars, components producing reports containing up to 130 mg of explosive composition per report, or other devices are propelled into the air. **The term mine refers to a device with no internal components containing a bursting charge, and the term shell refers to a device that propels a component that subsequently bursts open in the air. A mine or shell device may contain more than 1 tube provided the tubes fire in sequence upon ignition of 1 external fuse. The term cake refers to a dense-packed collection of mine/shell tubes. Total**

chemical composition including lift charges of any multiple tube devices may not exceed 200 g. (See section 3.5) The maximum quantity of lift charge in any one tube of a mine or shell device shall not exceed 20 g, and the maximum quantity of break or bursting charge in any component shall not exceed 25% of the total weight of chemical composition in the component.

Note: Shells that are offered for transportation without a launching tube may not be approved as Fireworks, 1.4G, UN0336 under the provisions of this Standard, except as provided in section 3.1.2.6 for kits. Aerial shells without launching tubes may be approved for transportation as Fireworks, 1.3G, UN0335. (See section 4.1.1)

*** 3.1.2.6 Aerial Shell Kit, Reloadable Tube** A package (kit) containing a cardboard, **high-density polyethylene (HDPE), or equivalent** launching tube and not more than **12** small aerial shells. (see 4.1.1) **Each aerial shell is limited to a maximum of 60 g of total chemical composition (lift charge, burst charge, and visible/audible effect composition,)** and the maximum diameter of each shell shall not exceed 1.75 inches. **In addition, the maximum quantity of lift charge in any shell shall not exceed 20 g, and the maximum quantity of break or bursting charge in any shell shall not exceed 25% of the total weight of chemical composition in the shell. The total chemical composition of all the shells in a kit, including lift charge, shall not exceed 400 g for approval under the provisions of this Standard.** The user lowers a shell into the launching tube, at the time of firing, with the fuse extending out of the top of the tube. After firing, the tube is then reloaded with another shell for the next firing. **All launching tubes must be capable of firing twice the number of shells in the kit without failure of the tube. Each package of 12 shells must comply with all warning label requirements of CPSC.**

*** 3.1.3 Audible Ground Devices**

*** 3.1.3.1 Firecracker** Small, paper-wrapped or cardboard tube containing not more than 50 mg of explosive composition, those used in aerial devices may contain not more than 130 mg of explosive composition per report. Upon ignition, noise and a flash of light are produced.

Note: Firecrackers are not subject to the requirements of fuse in section 3.5.1 and chemicals in section 3.6.1.

*** 3.1.3.2 Chaser** Paper or cardboard tube venting out the fuse end of the tube containing not more than 20 g of chemical composition. The device travels along the ground upon ignition. A whistling effect, or other noise, is often produced. Explosive composition may be included to produce a report but may not exceed 50 mg.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WASHINGTON, IOWA, BY ADDING A NEW CHAPTER 10, HOTEL/MOTEL TAX

BE IT ENACTED by the City Council of the City of Washington, Iowa:

SECTION 1.

10.01 TAX IMPOSED. There is imposed a seven percent (7%) hotel and motel tax upon the sales price from the renting of sleeping rooms, apartments or sleeping quarters in a hotel, motel, inn, public lodging house, rooming house, manufactured or mobile home which is tangible personal property, or tourist court or in any place where sleeping accommodations are furnished to transient guests for rent, whether with or without meals, except the sales price from the renting of sleeping rooms in dormitories and memorial unions at all universities and colleges located in the State.

10.02 DEFINITIONS. "Renting" and "rent," as used in this chapter, include any kind of direct or indirect charge for the use of sleeping rooms, apartments or sleeping quarters. However, the tax imposed in this chapter does not apply to the sales price from the renting of a sleeping room, apartment or sleeping quarters while rented by the same person for a period of more than thirty-one (31) consecutive days.

10.03 COLLECTION. The tax imposed in this chapter shall be remitted by the person or company liable for same to the State Director of Revenue in the manner required by State law.

10.04 RESTRICTIONS ON USE OF REVENUES. The revenue derived from the tax imposed by this chapter shall be accounted for as follows:

1. All revenue received by the City from the imposition of the hotel and motel tax shall be deposited in a dedicated fund to be established by Resolution of the Council.
2. At least fifty percent (50%) of the revenue derived from the hotel and motel tax shall be spent for the promotion and encouragement of tourist and convention business in the City and surrounding areas.
3. The remaining revenues may be spent by for any lawful purpose for which revenues derived from ad valorem taxes may be expended.

10.05 FUND ADMINISTRATION. The Council shall establish by Resolution a fund administration committee to advise the Council on the most efficient and effective uses of the revenue derived from the tax imposed by this chapter.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the

ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect January 1, 2018 after final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the _____ day of _____, 2017.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

Approved on First Reading: _____ 08/15/2017 _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2017.

City Clerk

CHAPTER 28

HISTORIC PRESERVATION COMMISSION

28.01 Purpose and Intent

28.02 Definitions

28.03 Historic Preservation Commission

28.04 Powers of the Commission

28.05 Demolition Review

28.01 PURPOSE AND INTENT.

1. Promote the educational, cultural, economic and general welfare of the public through the recognition, enhancement, and perpetuation of sites and districts of historical and cultural significance.
2. Safeguard the City's historic, aesthetic, and cultural heritage by preserving sites and districts of historic and cultural significance.
3. Stabilize and improve property values.
4. Foster pride in the legacy of beauty and achievements of the past.
5. Protect and enhance the City's attractions to tourists and visitors and the support and stimulus to business thereby provided.
6. Strengthen the economy of the City.
7. Promote the use of sites and districts of historic and cultural significance as places for the education, pleasure, and welfare of the people of the City.

28.02 DEFINITIONS. For the purpose of this chapter, certain terms or words are used in a limited or special sense, as herein defined.

1. **Building.** A house, barn, church, hotel, or other similar construction created principally to shelter any form of human activity.
2. **Commission.** The City of Washington, Iowa Historic Preservation Commission, as established by this ordinance.

3. Historic District. An area which contains a significant concentration of sites, buildings, structures, objects, which, considered as a whole, possesses integrity of location, design, setting, materials, workmanship, feeling, and association, and

A. Embodies the distinctive characteristics of a type, period, or method of construction, or that represents the work of a master, or that possesses high artistic values, or that represents a significant and distinguishable entity whose components may lack individual distinction; or,

B. Is associated with events that have made significant contributions to the broad patterns of our local, state, or national history; or,

C. Possesses a coherent and distinctive visual character or integrity based upon similarity of scale, design, color, setting, workmanship, materials, or combinations thereof, which is deemed to add significantly to the value and attractiveness of properties within such area; or,

D. Is associated with the lives of persons significant in our past; or,

E. Has yielded, or may be likely to yield, information important in prehistory or history.

4. Local Historic Landmark. A building, structure, object, or site that meets one or more of the Historic Significance Criteria.

5. Historic Significance Criteria. The quality of significance in American history, architecture, archaeology, engineering, and culture that is present in sites, buildings, structures, and objects that possess integrity of location, design, setting, materials, workmanship, feeling, and association, and:

A. are associated with events that have made significant contributions to the broad patterns of our local, state, or national history; or,

B. possess a coherent and distinctive visual character or integrity based upon similarity of scale, design, color, setting, workmanship, materials, or combinations thereof, which is deemed to add significantly to the value and attractiveness of properties within such area; or,

C. are associated with the lives of persons significant in our past; or,

D. have yielded, or may be likely to yield, information important in prehistory or history.

6. Historic Site. The location of a significant event, a prehistoric or historic occupation or activity where the location itself possesses historic, cultural or archaeological value.
 - A. Is associated with events that have made a significant contribution to the broad patterns of our history; or,
 - B. Is associated with the lives of persons significant in our past; or,
 - C. Embodies the distinctive characteristics of a type, period, or method of construction, or that represents a work of a master, or that possesses high artistic values or that represents a significant and distinguishable entity whose components may lack individual distinction; or,
 - D. Has yielded, or may be likely to yield, information important in prehistory or history.
7. Object. Properties that are primarily artistic in nature or are relatively small in scale and simply constructed
8. Property Inventory. A file of information about buildings, structures, objects, sites, and districts in the City including, but not limited to, completed Iowa Site Inventory forms, National Register of Historic Places nominations, reports of survey and evaluation projects and contexts developed for the City, officially designated Local Historic Landmark nominations and other germane information.
9. Structure. A functional construction other than a building, meant for purposes other than human shelter, including but not limited to an aircraft, bandstand, bridge, gazebo, highway, fence, or silo.

28.03 HISTORIC PRESERVATION COMMISSION.

1. The Commission shall initially consist of five (5) members who shall be residents of the City.
2. Members of the Commission shall be appointed by the Mayor with the advice and consent of the City Council. Members shall demonstrate a positive interest in historic preservation, possessing interest or expertise in archaeology, architecture, architectural history, historic preservation, city planning, building rehabilitation and conservation in general or real estate.

3. The original appointment of the members of the Commission shall be two (2) for two (2) years, and three (3) for three (3) years, from January 1 following the year of such appointment or until their successor is appointed to serve for the term of three (3) years.
4. Vacancies occurring in the Commission, other than expiration of term of office, shall be only for the unexpired portion of the term of the member replaced.
5. Members may serve for more than one (1) term and each member shall serve until the appointment of a successor.
6. Thereafter, vacancies shall be filled by the City in June of the final year of the appointees' terms except as above in #4.
7. Members shall serve without compensation.
8. A simple majority of the Commission shall constitute a quorum for the transaction of business.
9. The Commission shall elect a Chairman who shall preside over all Commission meetings and elect a Secretary who shall be responsible for maintaining written records of the Commission's proceedings.
10. The Commission shall meet at least four (4) times a year.

28.04 POWERS OF THE COMMISSION

1. The Commission may conduct studies for the identification and designation of historic districts and sites meeting the definitions established by this ordinance. The Commission may proceed at its own initiative or upon petition from any person, group or association. The Commission shall maintain records of all studies and inventories for public use.
2. The Commission may make recommendations to the State Historic Preservation Officer for the listing of a historic district or site in the National Register of Historic Places and may conduct a public hearing thereon.
3. The Commission may investigate and recommend to the City Council the adoption of ordinances designating Local Historic Landmarks if they qualify as defined in the Historic Significance Criteria (28.02; Section 5).

A. Process for Designation of Local Historic Landmarks

1. A property owner may request designation of a Local Historic Landmark by submitting a letter of consent to the Historic Preservation Commission.
2. Nominations to designate a Local Historic Landmark will be submitted to the Preservation Commission and must contain the following:
 - A completed Iowa site inventory form with all attachments, or a National Register of Historic Plan Nomination form for the listed property.
 - Photo documentation of the property at the time of application.
 - Any available historic photos of the property.
 - A scale map of the property showing the location of the property within the city limits.
 - A scale map of the property showing the proposed boundaries, extant buildings, structures, objects, and sites at the time of nomination.
 - A statement of, and documentation that the property meets one or more of the Historic Significance Criteria.
3. After nomination is submitted to the Commission, it will be reviewed and incomplete nomination forms will be returned to the applicant with guidance for completion.
4. The City Clerk will notify property owners within 300 feet of the proposed historic landmark of the request. This notification shall be made at least thirty (30) days in advance of the Commission meeting at which the nomination will be considered.
5. Nominations will be made available for public review at City Hall and at the Washington Free Public Library at least fourteen (14) days in advance of the Commission meeting at which the nomination will be considered.
6. Complete nominations will then be reviewed at the next regularly scheduled Commission meeting. At this meeting the Commission will determine if the property meets the Historic Significance Criteria. If the property meets the criteria, the Commission will recommend designation. If the property does not meet the criteria, the Commission will not recommend designation.
7. If the Commission recommends designation, they shall prepare a proposed ordinance designating the property as a local historic landmark. The ordinance will:
 - include the legal description of the property;
 - specify the applicable Historic Significance Criteria and provide an explanation of significance.

8. The proposed ordinance and nomination will be submitted to the State Historic Preservation Office for review and comment.
9. Upon receipt of comments from the State Historic Preservation Office, the Commission will submit their recommendation, the nomination, and the proposed ordinance designating the property to the City Council.
10. The City Council will consider the nomination, the proposed ordinance, and the recommendations of the Commission and the State Historic Preservation Office at a regularly scheduled meeting. If the City Council approves the designation ordinance, it will be forwarded to the City Clerk for recording and the designation and the nomination will be filed in the City's property inventory as a local landmark.
11. The City Clerk shall notify the City of Washington Building Official, in writing, of a new local landmark, including address and location.

B. Amending or Repealing Local Historic Landmark Designations

1. A property owner, the Commission, an interested party, agency, or organization may initiate the amendment or repeal of a Local Historic Landmark designation by submitting a request for amendment or repeal. The request will then follow the process outlined for initial designation (28.04; Section 3.A).
 2. Amending a Local Historic Landmark will involve adding buildings, structures, objects, and sites to the Property Inventory, and those additions can be made by completing the designation process outlined in this section.
 3. A repeal of designation may occur if the Local Historic Landmark no longer meets the Historic Significance Criteria due to subsequent discovery of information regarding the significance of the building or property or a change in integrity.
 4. A statement and documentation that the property no longer meets one or more of the Historic Significance Criteria must accompany the request for repeal.
 5. The City Clerk shall notify the City of Washington Building Official, in writing, of the outcome of any amendment or repeal request and the result of any action.
4. Other powers in addition to those duties and powers specified above, the Commission may, with City Council approval,

- A. Accept unconditional gifts and donations of real and personal property, including money, for the purpose of historic preservation; or,
- B. Acquire by purchase, bequest or donation, fee or lesser interests in historic properties, including properties adjacent to or associated with historic properties; or,
- C. Preserve, restore, maintain and operate historic properties, under the ownership and control of the Commission; or,
- D. Lease, sell, and otherwise transfer or dispose of historic properties subject to rights of public access and other covenants and in a manner that will preserve the property; or,
- E. Contract, with the approval of the governing body, with the State or Federal governments or other organizations; or,
- F. Cooperate with the Federal, State or local governments in the purpose of the objectives of historic preservation; or,
- G. Provide information for the purpose of historic preservation to the governing body; or,
- H. Promote and conduct an educational and interpretive program on historic properties within its jurisdiction.

28.05 DEMOLITION REVIEW

1. Application of Section. The provisions of this section shall apply to all historic buildings and structures listed below, when a demolition permit is required to be issued by the City of Washington Building Official. Physical addresses for properties covered by this section can be found in the Identified Historic Properties listing kept at City Hall, with additional information and maps available on the Washington Free Public Library website:

- A. Downtown Commercial District (92-00349; NRHP NPS-2013).
- B. Other historic properties individually listed in the National Register of Historic Places or accepted as Local Historic Landmarks following the process outlined in section 28.04.

2. The City of Washington Building Official may issue a demolition permit if a building is deemed to be dangerous and an immediate public hazard.

3. Review by the Washington Historic Preservation Commission.
 - A. Upon receiving a complete Historic Property Demolition Form for a demolition permit for any property subject to this section, the Building Official shall immediately notify the Washington Historic Preservation Commission of such application.
 - B. The City shall post notice on the property regarding notice of the proposed demolition at least fourteen (14) days prior to consideration by the Commission.
 - C. After all information is received from the applicant, the Commission shall recommend to the City Council approval or denial of the application within a specified period not to exceed sixty (60) days from the date of application with the Commission.
 - D. A failure of the Commission to take action on the application within the sixty (60) day period, unless the applicant requests an extension of such time, shall constitute that the Commission waives the opportunity to review.
 - E. The recommendation of the Commission shall be transmitted to the City Clerk for consideration at the City Council's next regular meeting.
 - F. The Commission shall review all of the information submitted by the applicant and shall make a determination as to the following:
 1. Whether the building proposed for demolition has historic or architectural significance to the community; and
 2. Whether denial of the proposed demolition permit would prevent the property owner from earning a reasonable economic return on the property.
 - G. If the Commission finds that denial of the application would prevent the property owner from earning a reasonable economic return on the property, or that the building does not have any historical or architectural significance to the community, the Commission shall recommend approval of the application.
 - H. If the Commission finds that denial of the application would not prevent the property owner from earning a reasonable economic return on the property and that the building has historical or architectural significance to the community, the Commission shall recommend denial of the permit application.
4. In determining whether a building has historic or architectural significance, the Commission and the City Council shall consider an application for a demolition permit in accordance with the standards for review set forth in the Secretary of the Interior's Standards

for Identification and Evaluation, and any subsequent revisions of these standards and guidelines by the Secretary of the Interior.

5. Economic Guidelines and Review Criteria.

A. In determining whether to recommend approval or denial of the application, the Commission and the City Council shall consider the information set forth in this subsection:

1. A completed demolition application form, and an estimate of all costs related to the proposed demolition, including disposal fee, termination of utilities, equipment rental, safety fencing, asbestos abatement, etc.

2. An estimated market value prepared by a real estate appraiser of the property:

- Current condition of property and building
- After completion of the proposed demolition and,
- After rehabilitation of the existing property for continued use.

3. The estimate of a construction professional, experienced in rehabilitation, as to the costs to rehabilitate or reuse the existing building on the property.

B. The Commission and the City Council may also investigate strategies which would allow the property owner to earn a reasonable economic return on the property, may solicit expert testimony, and may require that the applicant make submissions concerning any or all of the following information:

1. A report from a licensed structural engineer or architect with experience in rehabilitation as to the structural soundness of any buildings and their suitability for rehabilitation.

2. Information regarding the current economic viability of the building.

3. Information regarding the potential economic viability of the building, such as a statement from applicants in regard to their efforts to obtain financing, tax incentives, preservation grants and other incentives sufficient to allow the applicant to earn a reasonable economic return from the property in its current condition, and after rehabilitation of the existing property for continued use.

4. Evidence showing the applicant's efforts in ongoing maintenance and repair.

5. The owner's proposed plans for reuse of the property.
 6. The Commission may request access to the inside of the building from the owner.
6. Action by the City Council.
 - A. At its next regular meeting following receipt of the recommendation of the Commission by the City Clerk, the City Council shall hold a hearing on the application for a demolition permit and shall approve, deny or withhold action on the application for a specified period not to exceed ninety (90) days from the date of application to the Historic Preservation Commission, unless the applicant requests an extension of such time. If the City Council fails to take action to approve, deny or withhold action on the application within the ninety (90) day period, or such extension as requested by the applicant, the building official shall issue the permit forthwith.
 - B. The City Council may withhold action on the application to allow the City Council and the Commission an opportunity to investigate the historical or architectural value of the building to the community and to take such action as may be appropriate to encourage its preservation. However, nothing in this section shall authorize the withholding by the building official of a demolition permit for more than ninety (90) days from the date of application to the building services department, unless the applicant requests an extension.
 - C. The City shall post notice on the property at least fourteen (14) days prior to the public hearing by the Washington City Council. At the hearing, the City Council shall consider the recommendation of the Commission along with any other information submitted by the applicant or the public.
 - D. If the City Council finds that denial of the application would prevent the property owner from earning a reasonable economic return on the property or that the building does not have any historical or architectural significance to the community, the City Council shall approve the application.
 - E. If the City Council finds that denial of the application would not prevent the owner from earning a reasonable economic return on the property and that the building has historical or architectural significance to the community, the City Council shall deny the application.
 - F. If the City Council denies the application, it shall state its findings in writing and shall transmit a copy of such findings to the applicant.

G. The applicant aggrieved by the decision of the City Council may appeal the decision to the Iowa District Court.

Applicant name _____

Application Date _____

The City of Washington, Iowa
Historic Property Demolition Form
Site Information

Location address: _____

Building(s)/Structure(s) to be demolished: _____

Property owner: _____ Phone: _____

Owner's address: _____

Contractor for demolition: _____ Phone: _____

Contractor's address: _____

Utilities

The undersigned agrees to contact the City of Washington for inspection of all of the utility disconnects checked below, before a permit is issued.

Electric + Gas-Applicant must contact Alliant Utilities for disconnection.

Alliant contact person: _____ phone: _____

Water Contractor: _____
& sewer

Inspected by City representative: _____

Applicant is also responsible for notifying the telephone and cable companies for disconnections.

Hazardous Materials

List any hazardous materials known to be on site i.e. Asbestos, underground tanks, mercury (thermostats), lead, ballasts, etc. _____

If there are any hazardous materials, describe abatement plans and contractor.

(Use a separate sheet if needed.)

Questions regarding hazardous materials should be made to the Building Department, the IDNR at 319-653-2135 or SEMCO at 1-319-456-6171.

Solid Waste Disposal/Recycle

Square footage of area being demolished _____ # of stories _____
Total square footage _____
Estimated amount of materials to be buried in land fill: _____ % Landfill to be used: _____
Estimated amount to be used as fill materials: _____ % Location of fill site: _____
Estimated amount to be reused or recycled: _____ % Name and location of recycler: _____
= 100%
You will be required to provide receipts documenting the amount of materials sent to an approved landfill.

Economic Information

Estimate of Demolition Costs:
Estimated Disposal fee: _____
Termination of Utilities fee: _____
Equipment Rental fee: _____
Safety Fencing fee: _____
Asbestos Abatement fee: _____
Additional Demolition fee(s): _____
TOTAL ESTIMATED DEMOLITION COSTS: _____
Estimated Market Value (prepared by a real estate appraiser) of the property:
1. Current condition of property and building: _____
2. After completion of the proposed demolition: _____
3. After rehabilitation of the existing property for continued use: _____
Real Estate Appraiser Name: _____ Phone: _____
Appraiser's address: _____
Estimate of a construction professional , experienced in rehabilitation, as to the costs to rehabilitate or reuse the existing building on the property: _____
Construction Professional Name: _____ Phone: _____
Professional's address: _____

Additional Information
(attach to application those items specifically requested by
the City Council or Historic Preservation Commission)

1. A report from a licensed structural engineer or architect with experience in rehabilitation as to the structural soundness of any buildings and their suitability for rehabilitation.
2. Information regarding the current economic viability of the building.
3. Information regarding the potential economic viability of the building, such as a statement in regard to applicant's efforts to obtain financing, tax incentives, preservation grants and other incentives sufficient to allow the applicant to earn a reasonable economic return from the property in its current condition, and after rehabilitation of the existing property for continued use.
4. Evidence showing the applicant's efforts in ongoing maintenance and repair.
5. The owner's proposed plans for reuse of the property.

Note: The Commission may request access to the inside of the building from the owner.

The IDNR must be notified if the demolition or renovation is a use that will be anything other than a single family residence use. Call 1-515-281-8443 for more information or go online: www.iowadnr.com

Signature of Owner or Authorized Agent: _____

Date: _____

TO BE COMPLETED BY HISTORIC PRESERVATION COMMISSION

Date Complete Form Received: _____

The City of Washington Historic Preservation Commission recommends:

Approval Denial

of this Historic Property Demolition Request for the following reason(s):

TO BE COMPLETED BY BUILDING OFFICIAL

Approved by City Official: _____

Date: _____

Permit # _____

Start date _____

Completion date _____

Pictures: _____

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, trash and junk was removed from the following listed property owners:

The property of Ruth Bartow located at 1020 N 4th Ave. for the amount of \$75.00. Legal description (13 08 Columbian Add Lot 12 & N 14 ft Lot 11 & S 34 Ft) Parcel Number (11-17-201-002).

The property of John F. Simmering located at 428 S 6th Ave. for the amount of \$90.00. Legal description (Coxs Sd Lot 5 & Lot 6 Exc S 22 Ft) Parcel Number (11-17-462-022)

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 5th day of September, 2017

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk