



AGENDA OF THE SPECIAL SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD AT WASHINGTON FREE PUBLIC LIBRARY
NICOLA-STOUFER MEETING ROOM
115 W. WASHINGTON STREET
AT 5:00 P.M., TUESDAY, FEBRUARY 14, 2017

Call to Order

Roll Call

Agenda for the Special Session to be held at 5:00 P.M., Tuesday, February 14, 2017 to be approved as proposed or amended.

Closed Session per Iowa Code 21.5(j)

Discussion and Consideration of Setting a Public Hearing for Disposal of Property.

MAYOR & COUNCILPERSONS

Sandra Johnson, Mayor
Brendan DeLong
Steve Gault
Kerry Janecek
Jaron Rosien
Kathy Salazar
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk



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Pledge of Allegiance

Roll Call

Agenda for the Special Session to be held at 6:00 P.M., Tuesday, February 14, 2017 to be approved as proposed or amended.

PRESENTATION FROM THE PUBLIC - Please limit comments to 3 Minutes.

OLD BUSINESS

Fiscal Year 2018 Budget.

MAYOR & COUNCILPERSONS

Sandra Johnson, Mayor
Brendan DeLong
Steve Gault
Kerry Janecek
Jaron Rosien
Kathy Salazar
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

February 10, 2017

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "BH", is written over the name "Brent Hinson" in the "From:" field.

Re: Revised Budget Recommendation

Based on feedback from the Council at previous budget work sessions, we have revised the budget request for the Police Department. This revised request reflects us staying with the command structure we have had since Lt. Ellingson left employment with us: the Chief and 2 Lieutenants. The budgetary effect of this change to the proposed budget is a net decrease of \$20,600.98. This is slightly more than I previously shared with you, because I recognized after sending out those numbers that we still had Lt. Ellingson's longevity pay in the budget, which obviously does not apply to the new officer.

Another adjustment made to the attached spreadsheets is that I added \$2,500 to Admin Other Contractual Services, because I had not previously calculated all of our contributions to outside entities correctly in the original proposed budget.

Finally, you will note that the budget is still evenly balanced with these changes reflected. That is because I used the net savings to reduce the expectation of state backfill in Admin revenues. That proposed strategy reflects my general pessimism that the State Legislature will continue to fund the backfill at the promised levels, and desire to avoid major budgetary consequences if/when they choose to revoke that funding entirely.

I look forward to discussion at the meeting.

City of Washington
 FY18 Projected General Fund Inputs/Outputs
 Revised 2/10/17

Budget Growth for FY18 -0.21%

<u>RV Type (No TRF)</u>	<u>RV Amt.</u>	<u>Dept</u>	<u>FY17 XP (Re-Est)</u>	<u>FY18 XP</u>
Police	\$22,375.00	Police	\$1,448,773.60	\$1,481,370.21
Fire	\$85,000.00	Fire	\$436,191.98	\$428,391.90
Street Lighting	\$0.00	Street Lighting	\$50,000.00	\$50,000.00
Dvpt Services	\$69,500.00	Dvpt Services	\$101,541.01	\$93,309.16
Library	\$88,896.00	Library	\$396,761.45	\$405,557.37
Parks	\$450.00	Parks	\$246,075.00	\$261,577.10
Pool	\$0.00	Pool	\$32,000.00	\$34,100.00
Cemetery	\$68,500.00	Cemetery	\$154,682.73	\$150,249.50
Clerk & Finance	\$2,008,235.62	Clerk & Finance	\$754,593.03	\$708,498.48
			\$3,620,618.80	\$3,613,053.72
RV Subtotal	\$2,342,956.62			
LOST TRF In	\$637,500.00			
T&A TRF In	\$538,689.11			
Emerg Levy	\$60,015.00			
Riverboat CP TRF In	\$20,000.00	Auditorium		
Park Gift TRF In	\$0.00			
TIF (Non-Recurring)	\$13,893.00	EBD, MAHP		
Total RV	\$3,613,053.72		\$3,613,053.72	
Fund Balance Goal- \$1M	\$1,000,000.00			
		RV/XP	\$0.00	
FB Goal % of RV	27.68%			
Predicted Fund Balance	\$1,000,000.00			
				02/10/2017 9:22
Admin Revenues	\$2,840,832.72			

City of Washington
 General Fund Departments
 Budget RV & XP, FY17 vs. FY18

Department	Re-Est FY17 RV	Fy18 RV	Re-Est FY17 XP	Fy18 XP	GF Cont +/-	Incr/Decr %	XP	Notes
Police	337,785	327,375	1,448,774	1,481,370	(43,007)		2.20%	No command changes
Fire	222,982	217,500	436,192	428,392	2,318		-1.82%	Fire Truck- \$29k/yr for 5 yrs
Street Lighting	0	0	50,000	50,000	0		0.00%	
Dvpt Services	71,342	69,500	101,541	93,309	6,390		-8.82%	Reduction in PT hours
Library	88,971	88,896	396,761	405,557	(8,871)		2.17%	
Parks	971	450	246,075	261,577	(16,023)		5.93%	Y Rec Services to \$32k
Pool	0	0	32,000	34,100	(2,100)		6.16%	City paying Alliant utilities
Cemetery	67,591	68,500	154,683	150,249	5,342		-2.95%	
Financial Admin	2,830,977	2,840,833	754,593	708,498	55,951		-6.51%	Assume reduced state backfill
	3,620,619	3,613,054	3,620,619	3,613,054	0		-0.21%	

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Surplus/(Deficit)	0
Goal	0
Ahead (Short) of Goal	0

As Amended 2/10/17- No PD Command Change

CITY OF WASHINGTON
 REQUESTED BUDGET WORKSHEET
 AS OF: NOVEMBER 30, 2016

GENERAL FUND EXPENDITURES	2014-2015	2015-2016	CURRENT BUDGET	(-----2016-2017-----)	2017-2018
	ACTUAL	ACTUAL		YEAR-TO-DATE ACTUAL	PROJECTED YEAR END
POLICE					
001-6-1010-6010 SALARIES- REGULAR FULL T	679,704.00	684,768.00	713,954.00	319,859.00	745,989.61
001-6-1010-6030 HOURLY WAGES - TEMPORARY	44,975.00	17,988.00	35,000.00	5,224.00	24,950.00
001-6-1010-6040 OVERTIME WAGES	32,475.00	55,439.00	36,872.00	15,883.00	36,961.55
001-6-1010-6099 OTHER PAY	-	-	-	-	-
001-6-1010-6110 FICA-ER	55,890.00	56,077.00	60,116.00	25,213.00	61,804.44
001-6-1010-6120 MEDICARE TAX-ER	-	-	-	-	-
001-6-1010-6130 IPERS-ER	75,129.00	73,219.00	77,325.00	32,873.00	79,497.47
001-6-1010-6150 GROUP INSURANCE	87,023.00	84,093.00	84,322.00	34,715.00	102,142.53
001-6-1010-6151 LIFE INSURANCE	4,895.00	5,632.00	5,383.00	2,231.00	5,476.92
001-6-1010-6152 DENTAL- VISION INSURANCE	634.00	279.00	2,384.00	(8.00)	2,017.92
001-6-1010-6160 WORKERS COMP	14,156.00	12,692.00	16,892.00	10,315.00	14,463.30
001-6-1010-6170 SUTA- UNEMPLOYMENT	-	-	-	-	-
001-6-1010-6181 ALLOWANCE - UNIFORM	5,716.00	7,578.00	7,500.00	1,757.00	7,500.00
001-6-1010-6182 ALLOWANCE - VEHICLE	-	-	-	-	-
001-6-1010-6210 DUES	1,288.00	12,783.00	12,000.00	392.00	12,000.00
001-6-1010-6220 SUBSCRIPTIONS & EDUCATIO	1,559.00	1,639.00	-	-	-
001-6-1010-6230 TRAINING	2,451.00	11,701.00	7,000.00	4,487.00	7,000.00
001-6-1010-6240 MEETINGS & CONFERENCES	2,411.00	2,412.00	1,000.00	586.00	1,000.00
001-6-1010-6250 SCHOOLING	51.00	86.00	-	378.00	500.00
001-6-1010-6310 BUILDING MAINTENANCE & R	-	137.00	500.00	-	500.00
001-6-1010-6331 VEHICLE OPERATIONS	36,966.00	24,819.00	36,000.00	10,000.00	33,000.00
001-6-1010-6332 VEHICLE REPAIR	8,992.00	14,034.00	15,000.00	2,311.00	13,000.00
001-6-1010-6350 OPERATIONAL EQUIPMENT RE	12,818.00	8,157.00	9,500.00	4,964.00	9,500.00
001-6-1010-6371 UTILITIES/ALLIANT ENERGY	2,745.00	2,760.00	4,000.00	1,470.00	3,000.00
001-6-1010-6373 TELECOMMUNICATIONS	21,387.00	28,332.00	22,000.00	9,792.00	22,000.00
001-6-1010-6402 ADVERTISING	-	10.00	-	-	-
001-6-1010-6411 LEGAL EXPENSE	4,268.00	3,688.00	500.00	425.00	1,000.00
001-6-1010-6414 PRINTING & PUBLISHING EX	341.00	331.00	400.00	113.00	400.00
001-6-1010-6490 TASK FORCE	-	-	-	-	-
001-6-1010-6499 OTHER CONTRACTUAL SERVIC	254,691.00	243,377.00	258,000.00	119,243.00	265,906.46
001-6-1010-6501 CHEMICALS	4,404.00	7,810.00	6,500.00	4,077.00	6,500.00
001-6-1010-6506 OFFICE SUPPLIES	2,221.00	2,470.00	3,700.00	423.00	3,700.00
001-6-1010-6508 POSTAGE/SHIPPING	215.00	447.00	700.00	212.00	700.00
001-6-1010-6510 SAFETY SUPPLIES	7,607.00	3,702.00	5,000.00	-	7,360.00
001-6-1010-6599 OTHER SUPPLIES	16,466.00	13,871.00	14,000.00	12,358.00	14,000.00
001-6-1010-6710 VEHICLES	-	-	-	-	-
001-6-1010-6723 HEAVY EQUIPMENT	-	-	-	-	-
001-6-1010-6910 TRANSFERS OUT	-	768.00	-	-	-
TOTAL POLICE	1,381,478.00	1,381,099.00	1,435,548.00	619,293.00	1,481,370.21

City of Washington
 FY 18 FT Salaries by Department
 For Budget Appendix

Employee	Base FY17 Salary	Longevity Pay	Base + Long Increase	Total Base	Est Extra Pay	Extra Pay Increase	Total Extra Pay	Pol Union Wage Incr.		PW Union Wage Incr.		Total OT	GF= General Fund	
								Est	OT Increase	Est	OT Increase		WP= Water Plant	RUT= Road Use Tax
Police														
Adam, Seth	\$51,829.36	\$300.00	\$1,554.88	\$53,684.24	\$3,802.72	\$114.08	\$3,916.80	\$4,000.00	\$120.00	\$4,120.00	\$0.00	\$4,120.00	\$61,721.04	100%
Altenhofen, Ben	\$45,547.92	\$0.00	\$1,366.44	\$46,914.36	\$5,676.72	\$170.30	\$5,847.02	\$2,800.00	\$84.00	\$2,884.00	\$0.00	\$2,884.00	\$55,645.38	100%
Altenhofen, Shamus	\$51,829.36	\$300.00	\$1,554.88	\$53,684.24	\$5,206.33	\$156.19	\$5,362.52	\$5,500.00	\$165.00	\$5,665.00	\$0.00	\$5,665.00	\$64,711.76	100%
Chalupa, Jason	\$51,829.36	\$0.00	\$1,554.88	\$53,384.24	\$1,875.00	\$56.25	\$1,931.25	\$520.00	\$15.60	\$535.60	\$0.00	\$535.60	\$55,861.09	100%
Goodman, Greg	\$72,634.90	\$1,050.00	\$2,179.05	\$75,863.95	\$637.82	\$19.13	\$656.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,520.90	100%
See, Ron	\$62,781.42	\$1,050.00	\$1,883.44	\$65,714.86	\$4,772.85	\$143.19	\$4,916.04	\$5,000.00	\$150.00	\$5,150.00	\$0.00	\$5,150.00	\$75,780.90	100%
Hansen, Lyle	\$62,781.42	\$1,050.00	\$1,883.44	\$65,714.86	\$4,124.98	\$123.75	\$4,248.73	\$1,250.00	\$37.50	\$1,287.50	\$0.00	\$1,287.50	\$71,251.09	100%
Hill, Rhonda	\$44,553.60	\$600.00	\$1,336.61	\$46,490.21	\$0.00	\$0.00	\$0.00	\$115.00	\$3.45	\$118.45	\$0.00	\$118.45	\$46,608.66	100%
Huschka, Chad	\$58,113.10	\$900.00	\$1,743.39	\$60,756.49	\$3,650.92	\$109.53	\$3,760.45	\$3,200.00	\$96.00	\$3,296.00	\$0.00	\$3,296.00	\$67,812.94	100%
Johnson, Brett	\$45,547.92	\$300.00	\$1,366.44	\$47,214.36	\$3,637.48	\$109.12	\$3,746.60	\$5,000.00	\$150.00	\$5,150.00	\$0.00	\$5,150.00	\$56,110.97	100%
Sorrells, Brett	\$59,613.10	\$1,050.00	\$1,788.39	\$62,451.49	\$3,955.65	\$118.68	\$4,074.53	\$2,000.00	\$60.00	\$2,060.00	\$0.00	\$2,060.00	\$68,586.02	100%
Van Willigen, Brian	\$58,113.10	\$600.00	\$1,743.39	\$60,456.49	\$5,334.08	\$160.02	\$5,494.10	\$6,500.00	\$195.00	\$6,695.00	\$0.00	\$6,695.00	\$72,645.59	100%
Salary Adj			\$0.00	\$0.00									\$0.00	100%
Union Step Allow.			\$9,704.82	\$9,704.82									\$9,704.82	100%
Dept Subtotals				\$702,034.62								\$36,961.55	\$782,951.16	
PT Salaries													\$24,950.00	