



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE COUNCIL CHAMBERS
AT 120 E MAIN STREET
AT 6:00 P.M., TUESDAY, MARCH 21, 2017

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, March 21, 2017 to be approved as proposed or amended.

Consent:

1. Council Minutes 02-07-2017
2. Caldwell Tank, Retainage, \$70,946.86
3. Lengachers Small Engine Sales & Service, 54" Zero Turn Mower, \$5,774.25 (**pre approved by council**)
4. Bolton & Menk, Airport Parking Apron, \$8,348.58
5. Fox Engineering, Elevated Water Storage Tank, \$908.00
6. Fox Engineering, Well #6 Pump Replacement, \$4,325.00
7. Fox Engineering, Sanitary Sewer Collection System Evaluation, \$131.25
8. Fox Engineering, Water Treatment Plant Improvements, \$62,240.50
9. Fox Engineering, Lead Soil Removal at Water Plant Site, \$4,277.60
10. Fox Engineering, Well #7 Pump Replacement & Electrical Modifications, \$985.00
11. A & R Land Services, ROW Services for E. Adams St. Improvement Project, \$468.90
12. Wal-Mart Supercenter #1475, 2485 Hwy 92, Class E Liquor License, Class B Wine Permit, Class C Beer (carryout beer), Sunday Sales. (**renewal**)
13. Department Reports.

Consent – Other:

Claims and Financial Reports:

Claims as Presented.

Financial Reports - February

SPECIAL PRESENTATION

Nuisance Abatement Update – Merle Hagie

PRESENTATION FROM THE PUBLIC - Please limit comments to 3 Minutes.

NEW BUSINESS

Discussion and Consideration of Application for an Award for the Recognition of the Joint Auditorium Project at the annual banquet at the Iowa League of Cities Conference.

Discussion and Consideration of Change Order #1 Well #7 Electrical Improvements.

Discussion and Consideration of Former Library Building Marketing Timeframe. **(Tabled 02-07-2017)**

CONSIDERATION OF HEARINGS, ORDINANCES & RESOLUTIONS

Public Hearing; Disposal of Real Estate - Sale of Building Lot – 420 W. 6th Street.

Public Hearing; Disposal of Real Estate - Sale of Building Lot – 415 W. Madison Street.

Discussion and Consideration of a Stop Sign Request – S. 11 Ave. and E. Madison Street.

Discussion & Consideration of a Resolution Approving a Development Agreement (South 15th Subdivision) **(Tabled 03-07-2017)**

Discussion and Consideration of First Reading of an Ordinance Dissolving Park Commission Administrative Agency.

Discussion and Consideration of a Resolution Authorizing Levy, Assessment and Collection of Costs to the Washington County Treasurer.

DEPARTMENTAL REPORT

Police Department
City Administrator
City Attorney

MAYOR & COUNCILPERSONS

Sandra Johnson, Mayor
Brendan DeLong
Steven Gault
Kerry Janecek
Jaron Rosien
Kathryn Salazar
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 03-07-2017

The Council of the City of Washington, Iowa, met in Regular Session in the council chambers, 120 E. Main Street, at 6:00 P.M., Tuesday, March 7, 2017. Mayor Johnson in the chair. On roll call present: Gault, Janecek, Rosien, Salazar, Youngquist. Absent: DeLong.

Motion by Youngquist, seconded by Rosien, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, March 7, 2017 be approved as proposed. Motion carried.

Consent:

1. Council Minutes 02-21-2017
2. Keltok, Outfitting New Police Car, \$8,048.12
3. LL Pelling Co., Various Small Patching Jobs All Over Town, \$23,102.50
4. Office of the Auditor of State, FY16 Audit, \$14,965.00
5. Kevin D. Olson, Professional Services – February, \$1,010.88
6. Cahoy Pump Service, Well #7 Pump Installation, Retainage, \$3,042.90
7. Terracon, Water Treatment Plant Improvements, \$812.50
8. Veenstra & Kimm, Business Park Rise Improvements, \$2,010.85
9. Garden & Associates, S. 15th Avenue Project, \$8,683.95
10. DeLong Construction, Courthouse Sewer Separation Project Retainage, \$19,504.63
11. Neumiller Electric, Well #7 Electrical Improvements Project, \$2,822.04
12. JP's 207, 207 W. Main Street, Class C Liquor License (LC) (Commercial), Sunday Sales, Catering Privilege, **(renewal)**
13. Department Reports.

Consent – Other:

Mayor Johnson asked that item number 12 be removed from the consent agenda.

Motion by Rosien, seconded by Salazar, to approve the consent agenda items 1-11 and 13. Motion carried.

Motion by Salazar, seconded by Youngquist, to approve consent item 12. Motion carried. Rosien abstained with conflict.

Motion by Rosien, seconded by Gault, to approve payment of the claims as presented. Motion carried.

Members of the Latinos for Washington, Inc. Sonia Leyva, Jacqueline Amigon, and Bridgett Arreola came before council to talk about their activities as an outreach to the Washington community and surrounding areas.

Michelle Redlinger, Washington Chamber of Commerce Director, came before council to talk about the project the Visitors and Tourism Committee is working on to place new colorful banners along Highway 92 through town and possibly some other areas in town.

Motion by Rosien, seconded by Gault, to approve the wording on the banners and the location of the attachments. Motion carried.

Chairperson of the Washington Historic Commission, Mary Patterson, gave a review of the Iowa Certified Local Government 2016 Annual Report.

Motion by Youngquist, seconded by Salazar, to approve the request from KidzFest to use Central Park and adjacent parking for their event on Friday, May 19 from 4:30 P.M. to 7:30 P.M. Motion carried.

Presentations from the public:

Evie Richardson, 504 S. Ave. B, came before council to talk about a long term problem she has had with a neighbor's treatment of their dog. The City Administrator said that plans were underway to review the current animal ordinances.

Gaby Canchola, Washington resident, came before council in support of the Latinos for Washington, Inc. organization and to relate to council an incident where a car load of young people had shouted inappropriate and threatening language to three young children walking on the sidewalk.

Motion by Rosien, seconded by Salazar, to Authorize Signing of the Contract with Rebecca McCarley for Nomination Paperwork for the West Side Residential Historic District to the National Register of Historic Places not to Exceed \$14,410.00. Motion carried.

Discussion and Consideration of Former Library Building Marketing Timeframe remains tabled (**Tabled 02/07/2017**)

Mayor Johnson announced that now is the time for the public hearing on the FY18 Budget.

No written or oral objections were received.

Motion by Salazar, seconded by Rosien, to close the public hearing. Roll call on said motion: Ayes: Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by Rosien, seconded by Youngquist, to approve the Resolution Adopting the FY18 Budget. Roll call on motion: Ayes: Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. (**Resolution No. 2017-0019**)

Mayor Johnson announced that now is the time for the public hearing on a Resolution Approving a Development Agreement (S. 15th Ave. Subdivision).

No written or oral objections were received.

Motion by Rosien, seconded by Salazar, to close the public hearing. Roll call on said motion: Ayes: Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by Rosien, seconded by Salazar, to table the Discussion and Consideration of a Development Agreement (S. 15th Ave. Subdivision). Roll call on motion: Ayes: Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by Rosien, seconded by Salazar, to approve the Resolution Accepting Well #7 Electrical Improvements Project as Completed. Roll call on said motion: Ayes: Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. (**Resolution No. 2017-020**)

Motion by Rosien, seconded by Janecek, that the Regular Session held at 6:00 P.M., Tuesday, March 7, 2017 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor



Contractor's Application for Payment No. TWELVE (12)

Application Period 08/31/2016 TO 12/30/2016	Application Date 12/30/2016	
From (Contractor) CALDWELL TANKS, INC	Via (Engineer) FOX Engineering Associates, Inc.	
Contract 500,000 Gallon Elevated Water Storage Tank	Contractor's Project No. E-8351	Engineer's Project No. 3424-14A
To (Owner) City of Washington, Iowa		
Owner's Contract No.		

**Application For Payment
Change Order Summary**

Approved Change Orders Number	Additions	Deductions	
CO1A	\$1,187.25		
CO1B		\$400.00	
CO1C	\$1,350.00		
CO1D		\$18,000.00	
TOTALS			\$18,400.00
NET CHANGE BY CHANGE ORDERS			-\$15,862.75

1. ORIGINAL CONTRACT PRICE..... \$ 1,434,800.00
2. Net change by Change Orders..... \$ -15,862.75
3. Current Contract Price (Line 1 + 2)..... \$ 1,418,937.25
4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... \$ 1,418,937.25
5. RETAINAGE:
 - a. \$1,418,937.25 Work Completed..... \$
 - b. Stored Material..... \$
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 1,418,937.25
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 1,317,889.21
8. AMOUNT DUE THIS APPLICATION..... \$ 101,048.04
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... \$

3/21/2017

MENDI PAYS 70946.88

IS VERY IMPORTANT

Payment of \$ 101,048.04 per MENDI (Line 8 or other - attach explanation of the other amount)

is recommended by R. Baker, P.E. (Engineer) 1/13/2017 (Date)

Payment of \$ _____ (Line 8 or other - attach explanation of the other amount)

is approved by _____ (Owner) _____ (Date)

Approved by _____ (Funding or Financing Entity (if applicable)) _____ (Date)

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective

Contractor Signature: _____ Date: 12/30/2016

Lengachers Small Engine

Sales and Service

319.293.3754

21984 Heather Road
Keosauqua, IA 52565



Date: 2-9-17 Phone: _____
 Name: City of Washington
 Address: Bid Price \$5774.25
 City: _____ State: _____ Zip: _____

CASH _____ CHECK _____ CHARGE _____
NOTICE: 1 1/2% charge will be added monthly on accounts past 30 days.

QTY.	DESCRIPTION	PRICE	AMOUNT
1	Hutler XONE 54 R ^{with suspension} _{Reseal}		11,344.00
	With Foam filled tires (Kaw. Eng)		309.00
	2010 Kubota tractor		3404.70
1	2010 Kubota 20321 trade	- \$2500.00	7444.30
	this is mower - price =		5444.30
1	set flex forks		249.95
1	steering lever extension		80.00
1	pickup and deliver (no charge)		
1	set of service manuals		
	parts manuals and service manuals		free
1	extra set of blades (free)		free
	pay off		
	this is B. 7111		

Received by _____
 All claims and returned goods MUST be accompanied by this bill.
 6299 Thank you for your business.

TAX exempt
 TOTAL 5774.25
 001-6-4050- Ru

Fax 319-653-3927

EXP. _____
 Vendor # _____ Date Rec. _____
 Due Date 3-21-17 Inv # _____



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Washington
 1625 South Airport Road
 Washington, IA 52353

January 31, 2017
 Project No: T51.109617
 Invoice No: 0199767

Washington Airport/Construct Apron

Design and Construct Aircraft Parking Apron

Construction Phase (004)

Description: Assist with Grant Application, Grant Administration, and Construction Observation

Professional Services

	Hours	Amount	
Project Manager	8.50	1,360.00	
Totals	8.50	1,360.00	
Total Labor			1,360.00

Consultants

Braun Intertec Corporation		6,988.58	
Total Consultants		6,988.58	6,988.58

Total this Task \$8,348.58

Total this Invoice \$8,348.58

301-6-6020-6791
 507-6-2080 Initials GET
 EXP. Ramp
 Vendor # _____ Date Rec. 3-6-17
 Due Date _____ Inv # _____



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 41143
 Date 02/28/2017

Project **342414A Washington Elevated Water Storage Tank**

Professional Services for the Period of 1/29/2017 to 2/25/2017

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	26,700.00	100.00	26,700.00	26,700.00	0.00
Final Design	32,500.00	100.00	32,500.00	32,500.00	0.00
Bidding & Negotiation	10,400.00	100.00	10,400.00	10,400.00	0.00
Construction Administration	46,300.00	100.00	46,300.00	46,300.00	0.00
Construction Staking	2,700.00	100.00	2,700.00	2,700.00	0.00
Total	118,600.00	100.00	118,600.00	118,600.00	0.00
					Billed Amount
Post Construction					
Professional Fees					908.00
Phase subtotal					908.00
Invoice total					\$908.00

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 41144
 Date 02/28/2017

Project **342415C Washington Well 6 Pump Replacement**

Professional Services for the Period of 1/29/2017 to 2/25/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design	28,324.00	100.00	28,324.00	28,324.00	0.00
Bidding	4,768.00	100.00	4,768.00	4,768.00	0.00
Total	33,092.00	100.00	33,092.00	33,092.00	0.00

Standard Hourly Rate Phases

Construction Administration

Professional Fees
 Outside Services

Billed Amount

2,960.00
 1,365.00

Phase subtotal

4,325.00

Invoice total \$4,325.00

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 41185
 Date 02/28/2017

Project **204515A Washington Sanitary Sewer
 Collection System Evaluation**

Professional Services for the Period of 1/29/2017 to 2/25/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Data Collection & Kickoff Meeting	5,500.00	100.00	5,500.00	5,500.00	0.00
Southeast Drainage Basin Sanitary Sewer Mapping	12,500.00	100.00	12,500.00	12,500.00	0.00
Southeast Drainage Basin Sanitary Sewer Modeling	12,000.00	100.00	12,000.00	12,000.00	0.00
Southeast Drainage Basin Rehabilitation Report	27,500.00	95.00	26,125.00	26,125.00	0.00
Total	57,500.00	97.61	56,125.00	56,125.00	0.00

Standard Hourly Rate Phases

General Consultation

Professional Fees

	Billed Amount
Professional Fees	131.25
Phase subtotal	131.25
Invoice total	\$131.25

Approved by: _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 41203
 Date 02/28/2017

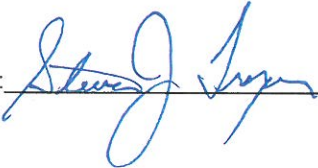
Project **342416A Washington Water Treatment
 Plant Improvements**

Professional Services for the Period of 1/29/2017 to 2/25/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	126,460.00	100.00	126,460.00	126,460.00	0.00
Final Design	177,830.00	55.00	35,566.00	97,806.50	62,240.50
Bidding	16,780.00	0.00	0.00	0.00	0.00
Total	321,070.00	69.85	162,026.00	224,266.50	62,240.50

Invoice total \$62,240.50

Approved by:  _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 41146
 Date 02/28/2017

Project **342416C Washington Lead Soil
 Removal at Water Plant Site**

Professional Services for the Period of 1/29/2017 to 2/25/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design Phase	5,347.00	80.00	0.00	4,277.60	4,277.60
Bidding Phase	1,974.00	0.00	0.00	0.00	0.00
Total	7,321.00	58.43	0.00	4,277.60	4,277.60

Invoice total \$4,277.60

Approved by: DABM

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 41145
 Date 02/28/2017

Project **342416B Washington Well 7 Pump Replacement & Electrical Modifications**

Professional Services for the Period of 1/29/2017 to 2/25/2017

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design	12,408.25	100.00	12,408.25	12,408.25	0.00
Bidding	2,912.00	100.00	2,912.00	2,912.00	0.00
Total	15,320.25	100.00	15,320.25	15,320.25	0.00
					Billed Amount
Construction Administration					
Professional Fees					400.00
Outside Services					
Riesberg Engineering Company					585.00
Phase subtotal					985.00
Invoice total					\$985.00

Approved by:  _____

Late Payment Charge: 15% per annum beginning 30 days from above date

A & R Land Services, Inc.

1609 Golden Aspen Drive, Suite 104
Ames, IA 50010
515-337-1197

Invoice No. WASH-ADAMS-17-1

INVOICE

Customer

Name City of Washington, Iowa, c/o Brent D. Hinson
Address 215 East Washington Street
City Washington State IA ZIP 52353
Phone 319-653-6584

Date 3/6/2017
Order No. WASH-ADAMS-17

Qty	Description	Unit Price	TOTAL
	<u>January 2017</u>		
7	ROW Services for City of Washington, Iowa East Adams Street Improvement Project	\$65.00	\$455.00
	Mileage for project trips taken.	\$0.540	
17	Color copies/printing.	\$0.50	\$8.50
54	Black and white copies/printing.	\$0.10	\$5.40
	Abstractor/Courthouse Fees	\$1.00	
	Postage	\$1.00	
	Recording Fees	\$1.00	
	SubTotal		\$468.90
	Shipping & Handling		\$0.00
	Taxes Iowa		
	TOTAL		\$468.90

Payment Details

- Cash
 Check
 Credit Card

Name _____
CC # _____
Expires _____

SubTotal \$468.90
Shipping & Handling \$0.00
Taxes Iowa

TOTAL \$468.90

Office Use Only: Customer will be charged 1.5% interest per month for any invoices past due over 30 days.

Agreed expenses include: mileage at current the Federal rate, lodging at GSA's current rate, per diem at GSA's current rate, postage, copies/printing at 10 cents per black & white page and 50 cents per color page, telephone calls, and any other project-related expenses to be billed to client based on actual expense.

Your Expert Right of Way Resource

Applicant License Application (LE0001529)

Name of Applicant:	<u>Wal-Mart Stores, Inc.</u>				
Name of Business (DBA):	<u>Wal-Mart Supercenter# 1475</u>				
Address of Premises:	<u>2485 HWY 92</u>				
City	<u>Washington</u>	County:	<u>Washington</u>	Zip:	<u>52353</u>
Business	<u>(319) 653-7213</u>				
Mailing	<u>508 SW 8th Street</u>				
City	<u>Bentonville</u>	State	<u>AR</u>	Zip:	<u>72716</u>

Contact Person

Name	<u>Cynthia Montero</u>		
Phone:	<u>(479) 277-0270</u>	Email	<u>cynthia.montero@walmart.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 05/11/2016

Expiration Date: 05/10/2017

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType:	<u>Publicly Traded Corporation</u>		
Corporate ID Number:	<u>51094</u>	Federal Employer ID	<u>71-0415188</u>

Ownership

Doug McMillon

First Name: Doug **Last Name:** McMillon
City: Bentonville **State:** Arizona **Zip:** 72712
Position: President & CEO
% of Ownership: 0.00% **U.S. Citizen:** **Yes**

Amy Thrasher

First Name: Amy **Last Name:** Thrasher
City: Bella Vista **State:** Arkansas **Zip:** 72714
Position: Assistant Secretary
% of Ownership: 0.00% **U.S. Citizen:** **Yes**

Phyllis Harris

First Name: Phyllis **Last Name:** Harris

City: Rogers **State:** Arkansas **Zip:** 72758
Position: SVP & Chief Compliance Officer
% of Ownership: 0.00% **U.S. Citizen:** **Yes**

Jeff Davis

First Name: Jeff **Last Name:** Davis
City: Rogers **State:** Arkansas **Zip:** 72758
Position: Treasurer
% of Ownership: 0.00% **U.S. Citizen:** **Yes**

Andrea Marie Lazenby

First Name: Andrea Marie **Last Name:** Lazenby
City: Lowell **State:** Arkansas **Zip:** 72745
Position: Assistant Secretary
% of Ownership: 0.00% **U.S. Citizen:** **Yes**

James Robert Renfrow

First Name: James Robert **Last Name:** Renfrow
City: Fayetteville **State:** Arkansas **Zip:** 72701
Position: Asst. Sec
% of Ownership: 0.00% **U.S. Citizen:** **Yes**

Insurance Company Information

Insurance Company: <u>Travelers Casualty & Surety Company of America</u>	
Policy Effective Date: <u>05/11/2016</u>	Policy Expiration <u>01/01/1900</u>
Bond Effective <u>2</u>	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Maintenance and Construction Report

2/25/17-3/10/17

STREETS: M/C Personnel worked on rocking some shoulders on North Marion as well as pothole patching areas of the town. Personnel used 16.5 ton of salt in February which has been only 20% of the budget thus far. Personnel hauled numerous loads of asphalt millings from Iowa City to stock pile for use on alleys, shoulders and top dressing excavations in the driven portion of roadways. Personnel took down 4 trees located inside the WTP area for the new addition to take place and for possible future bat infestation.

WATER DISTRIBUTION: M/C Personnel repaired a water box (new curb stop-valve) located at 617 West Washington St. Personnel repaired a water box located at 516 West Main St (rod). Personnel had 15 shut offs for nonpayment.

SEWER COLLECTION: M/C Personnel raised a manhole in the SE Basin located at South 15th Ave-East Adams St (MH #4265) for Garden Associates to take some elevation reads for the new development area to become South 15th Ave between Madison & Adams St. Personnel began investigation on Campbell Drive for sewer installation.

STORM SEWER COLLECTION: M/C Personnel N/A

MECHANIC/SHOP: M/C Personnel serviced #301, old PD 92 (remove viper alarm), #602 (front & rear brakes and rear brake lines), #502 (engine light-replaced #4 engine coil And spark plug), fuel report and Case backhoe (begin 1000 hour service list).

OTHER: M/C Personnel responded to 37 One Call Locates. An M/C employee attended a water class meeting for CEU purposes with a deadline of March 31 this year for license renewals. The M/C Department had their annual fire extinguishers inspected.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report
March 21, 2017
Council meeting**

- **After hour alarm and dog call outs**
 - 6th WWTP alarm, high TSS alarm, 4:28 a.m. Parker.
 - 6th dog call, Safety Center reported a dog to be picked at N 6th & E 15th, 6:40 p.m. Parker
 - 7th WWTP alarm, high TSS alarm, 12:30 a.m. Parker
 - 7th dog call, Safety Center reported a dog to be picked up in 903 E 3rd, 4:30 p.m. Parker
 - 8th dog call, Safety Center reported a dog to be picked up at the Library, 6:30 p.m. Parker
 - 12th WWTP alarm, SBR blower #5 not in auto, 12:48 a.m. Fred
 - 15th dog call, Safety Center reported a dog to be picked up at 733 E Jefferson, 8:15 p.m. Parker
 - 15th dog call, Safety Center reported a dog to be picked up at 1207 N Iowa (dog bite case) 10:30 p.m. Parker

- **Dept Head meetings** – I attended the meetings on March 7th & 14th.

- **WWTP February 2017 Discharge Monitoring Report (DMR)** – Average daily flow 1.109million gallons (mg), maximum daily flow 1.183 mg, minimum daily flow 1.041 mg. There were **no** violations of the WWTP's NPDES discharge permit. Total precipitation for February 2017 =>0.41" (recorded at the WWTP).

CBOD5 removal 85% required	result = 99.3%
Influent CBOD5 monthly average =	102.2 mg/L
Effluent CBOD5 monthly average =	0.76 mg/L

TSS removal 85% required	result = 95.9%
Influent TSS monthly average =	147.4 mg/L
Effluent TSS monthly average =	6.1 mg/L

- **WWTP UV equipment** – We put the UV modules back in the effluent channel on March 7, 2017 since a service tech from Ozonia/Suez (O/S) was scheduled to be here on March 8, 2017 to perform a field service inspection of their equipment. Jason and Parker also switched out eighteen (18) burnt out lamps on the 7th. Ryan of O/S arrived at the WWTP around 7:00 a.m. he performed his inspection and collected a lot of data from the equipment. The UV equipment was put in service on March 15, 2017. We are required by IDNR to have it back in service by then.

- **WWTP fire extinguishers** – Thanks to Bill W for performing this annual service/inspection!

- **USEPA annual laboratory performance evaluation** – I ordered the audit samples for the 2017 laboratory performance evaluation. Audit samples ship out in March 2017. Results due back to USEPA by August 2017.

- **CEU training class** – Jason and I attended a training class at Kirkwood in Cedar Rapids on March 15, 2017. We both needed the CEU's for renewal of our state waste water licenses. We both earned 0.5 CEU's for this class. The class title was Reading Utility Blueprints and Plans for Operators.

**Fred E. Doggett
3/16/2017 11:27 AM**

Washington Volunteer Fire Department
March 8,2017

January Fires

5 City fires	2110.00
2 rural fires	1004.00
0 Drill	.00
7 fires and 0 drill	3114.00

Meeting opened Chief Wide in charge

Minutes of the previous meeting were read and approved.

Treasure report was read.

Jerry Guengerich made a motion to pay all bills against the department. Seconded by Scot Bartholomew. Passed

Hose Testing will be August 30, 2017.

Committees; Social ;snacks after meeting

Dance; February 11, Good turnout. Auctions went good.

Rescue.

Communications;Thank you from Larry and Pat Fritz. Thank You from Wendy Heck & Ted Drain and \$30.00 donation.

applications: We are still short one member.

Old business:Fire School good turn out. Scott Bartholomew Emergency Vehicle Opps.. & Fire Investigation Fundamentals. Aaron Deao- Fire ground Support Opps. & Responding to the Changing Structure Fire. Joe Redlinger- Emergency Vehicle Opps. Keven Schultz- Human Trafficking & Sizing-Up Fire & EMS law. Doug Sanders- Responding to the Changing Structure Fire.

Zach Thomas- Fire ground Support Opps. & Responding to the changing structure fire. Tom Wide-Fire Investigation Fundamentals & Integration, are you ready & Volunteer Fire Chief Guidance. Kelly Williams- Responding to the Changing Structure Fire & Fireground Support Opps. Nick Williams-Median Cable Barriers & They Did What & Motivation in Training & Firefighter Cancer.

Storm spotter training 3/14/17 at 6:30 in Sigurey

Railroad Training 3-15-17 at 6:30

Blood borne Pathogens will be next meeting.

New Station up date, Old Library is sold.

Randy Tisor,s replacement will be Mark Chenoweth.

July 20 will be Guns and Hoses Ball game.

County meeting is in Crawfordsville this month.

Chief has talked to Bio diesel plant about funding for foam practice out there.

Kids Fest. May 19.

Chief has new Hoods.

6 Firemen took the Aerial to West Burlington for a Funeral.

Roll call taken

Everyone needs to get direct deposit.

No other business, meeting adjourned.

Secretary
Tom Beauchamp

CITY OF WASHINGTON, IOWA

CLAIMS REPORT FOR MARCH 21, 2017

POLICE	ALLIANT ENERGY	SERVICE	22.71
	ARAMARK UNIFORM SERV INC.	RUG SERVICE	256.43
	BROWNELLS, INC.	TRIGGER FOR RIFLE	140.99
	COBB OIL CO, INC.	FUEL	1465.07
	HAWKEYE FIRE & SAFETY	SAFETY SUPPLIES	44.00
	MARCO TECHNOLOGIES LLC.	COPIER CONTRACT	93.13
	QUILL	OFFICE SUPPLIES	100.40
	VERIZON WIRELESS	WIRELESS SERVICE	1345.57
	WASH CO AUDITOR	FEBRUARY COMMUNICATIONS	20682.58
	WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	380.94
		TOTAL	24531.82
FIRE	ALLIANT ENERGY	ALLIANT ENERGY	177.69
	BUSINESS RADIO SALES INC	RADIO SUPPLIES & SERVICE	514.85
	COBB OIL CO, INC.	FUEL	109.21
	DINGES FIRE COMPANY	HALO HOODS	510.00
	INTERSTATE ALL BATTERY CENTER	PARTS	139.90
	VERIZON WIRELESS	WIRELESS SERVICE	184.12
		TOTAL	1635.77
DEVELOP SERV	BRUNS, DAVID	MILEAGE REIMBURSEMENT	21.60
	COBB OIL CO, INC.	FUEL	71.71
	VERIZON WIRELESS	WIRELESS SERVICE	249.47
		TOTAL	342.78
LIBRARY	ALLIANT ENERGY	SERVICE	1647.82
	AMAZON	LIBRARY MATERIALS	782.12
	BAKER & TAYLOR	LIBRARY MATERIALS/BOOKS	791.96
	BAKER PAPER & SUPPLY	JANITORIAL SUPPLIES	129.45
	FAREWAY STORES	LIBRARY-OFFICE SUPPLIES	13.77
	GALE/CENGAGE LEARNING	WESTERNS	102.85
	MEDIACOM	PHONE AND INTERNET SERV	306.16
	RECORDED BOOKS LLC	BOOKS ON TAPE	112.49
	VISA	SUPPLIES AND POSTAGE	255.29
		TOTAL	4141.91
	PARKS	ALLIANT ENERGY	SERVICE
COBB OIL CO, INC.		FUEL	31.26
WINDSTREAM IOWA COMMUNICATIONS		PHONE SERVICE	105.20
		TOTAL	1684.89
CEMETERY	ALLIANT ENERGY	SERVICE	343.47
	WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	137.91
		TOTAL	481.38
FINAN ADMIN	ALLIANT ENERGY	SERVICE	426.24
	AMAZON	OFFICE SUPPLIES	61.26
	BAKER PAPER & SUPPLY	COPY PAPER	56.70
	CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	138.67
	FAREWAY STORES	SUPPLIES	71.92
	PITNEY BOWES GLOBAL FINANCIAL SERVICES	EQUIPMENT LEASE	355.77
	QUILL	SUPPLIES	56.99
	VERIZON WIRELESS	WIRELESS SERVICE	133.99
	VISA	FILE CABINET & SUPPLIES-MT	205.30

	VIVIAL	DIRECTORY	23.20
	WASH COUNTY MINIBUS	MARCH LOST	14349.71
	WASHINGTON EVENING JOURNAL	LEGAL PUBLICATIONS	256.67
	WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	1070.36
		TOTAL	17206.78
AIRPORT	ACE-N-MORE	SUPPLIES	12.48
	ALLIANT ENERGY	ALLIANT ENERGY	1183.06
	EASTERN AVIATION FUELS INC	FUEL	24215.13
	GINGERICH WELL & PUMP SRV LLC	WATER LINE REPAIR	185.00
	JAMIESON, JEAN	FEB CLEANING	147.00
	NAB INVESTMENTS	SNOW REMOVAL AIRPORT	54.00
	STEVE'S SALES & SERVICE	VAN REPAIR	227.63
	VERIZON WIRELESS	WIRELESS SERVICE	25.90
	VETTER'S INC-CULLIGAN WATER	WATER- SUPPLIES	7.90
	WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	177.91
		TOTAL	26236.01
ROAD USE	ARNOLD MOTOR SUPPLY	SUPPLIES	11.11
	BUSINESS RADIO SALES INC	BATTERIES	187.20
	CENTRE STATE INTERNATIONAL	PARTS-115	1540.86
	CHEMSEARCH	SUPPLIES	382.55
	COBB OIL CO, INC.	FUEL	353.73
	DOUDS STONE LLC	ROADSTONE	715.74
	GILLUND ENTERPRISES	SUPPLIES	133.47
	HIWAY SERVICE CENTER	PARTS	55.47
	LAWSON PRODUCTS INC	PARTS AND SUPPLIES	201.76
	WASH CO TREASURER	ROAD SALT	1402.50
		TOTAL	4984.39
STREET LIGHTING	ACE-N-MORE	SUPPLIES	19.19
	ALLIANT ENERGY	ALLIANT ENERGY	10074.50
		TOTAL	10093.69
TREE COMMITTEE	MCCONNELL, MARDE	REIMBURSEMENT	23.40
	WASHINGTON EVENING JOURNAL	TREE COMMITTEE-ADVERTISING	588.69
		TOTAL	612.09
LIBRARY GIFT	BAKER & TAYLOR	LIBRARY MATERIALS/BOOKS	191.58
	VISA	SUPPLIES AND POSTAGE	75.00
		TOTAL	266.58
WATER PLANT	ACE-N-MORE	SUPPLIES	21.54
	ALLIANT ENERGY	SERVICE	9089.28
	COBB OIL CO, INC.	FUEL	56.47
	EVANS WELDING LLC	NEW PIPE/WATER TREATMENT P	931.14
	FERGUSON WATERWORKS# 2516	METERS	3372.42
	FERGUSON, PARKER	WATER DEPOSIT REFUND	108.63
	HAWKEYE FIRE & SAFETY	SAFETY SUPPLIES	75.50
	HUPP ELECTRIC MOTOR	REPAIR - MOTOR	3998.45
	KUNTZ, THRESA & JEREM	WATER DEPOSIT REFUND	110.41
	SHELMAN, MELANIE	WATER DEPOSIT REFUND	67.19
	STREFF, ROSE	MILEAGE REIMBURSEMENT	2.86
	TREPANIER, TAYLOR	WATER DEPOSIT REFUND	84.13
	VERIZON WIRELESS	WIRELESS SERVICE	52.00

VISA	SUPPLIES FOR CELL PHONE	53.49
WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	55.60
	TOTAL	18079.11

WATER DIST

ACE-N-MORE	SUPPLIES	37.97
ALLIANT ENERGY	SERVICE	41.42
ARNOLD MOTOR SUPPLY	SUPPLIES	39.99
COBB OIL CO, INC.	FUEL	195.36
HAWKEYE FIRE & SAFETY	SAFETY SUPPLIES	81.50
HD SUPPLY CONSTRUCTION	PART	259.99
HIWAY SERVICE CENTER	PARTS	21.00
NATHAN ARENDT	TOOLS AND EQUIPMENT	316.04
UTILITY EQUIPMENT CO	FREIGHT CHARGES	21.83
VERIZON WIRELESS	WIRELESS SERVICE	117.17
WELLINGTON, EARL	TOOLS	89.95
WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	90.74
	TOTAL	1312.96

SEWER PLANT

ALLIANT ENERGY	ALLIANT ENERGY	8082.90
COBB OIL CO, INC.	FUEL	38.49
HAWKEYE FIRE & SAFETY	SAFETY SUPPLIES	75.50
O'REILLY AUTOMOTIVE INC	SWITCH	45.83
UNITED LABORATORIES	LIFT STATION DEGREASER	587.40
UNITY POINT CLINIC-OCCUPATIONAL MEDICI	TESTING	37.00
USA BLUEBOOK	LAB SUPPLIES	192.52
VERIZON WIRELESS	WIRELESS SERVICE	183.13
VISA	MEALS & LODGING FOR CONFER	1327.10
WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	249.32
	TOTAL	10819.19

SEWER COLLECT

ALLIANT ENERGY	SERVICE	1023.65
COBB OIL CO, INC.	FUEL	410.11
GREINER DISCOUNT TIRES	TIRE REPAIR	10.00
VERIZON WIRELESS	WIRELESS SERVICE	128.99
WELLINGTON, EARL	TOOLS	34.80
WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	90.75
	TOTAL	1698.30

TOTAL	124127.65
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CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
FEBRUARY 28, 2017

FUND	2/1/2017	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	2/28/2017
	BEGINNING CASH BALANCE					ENDING CASH BALANCE
001-GENERAL FUND	947,866.38	95,700.20	-	227,902.01	-	815,664.57
002-AIRPORT FUND	239,442.48	9,644.35	-	5,712.04	-	243,374.79
010-CHAMBER REIMBURSEMENT	(641.34)	5,362.39	-	4,726.73	-	(5.68)
011-MAIN STREET REIMBURSEMENT	(184.98)	4,253.07	-	3,772.08	-	296.01
012-WEDG REIMBURSEMENT	(1,284.03)	6,250.00	-	5,539.60	-	(573.63)
110-ROAD USE	879,540.59	85,277.93	-	145,951.46	-	818,867.06
112-EMPLOYEE BENEFITS	-	3,713.96	-	3,713.96	-	-
114-EMERGENCY LEVY	-	330.94	-	330.94	-	-
121-LOCAL OPTION SALES TAX	-	67,882.12	-	67,882.12	-	-
129-SC RES UR	1,144.07	-	-	-	-	1,144.07
132-UNIF COMM UR - EBD	16,049.89	-	-	-	-	16,049.89
134-DOWNTOWN COMM UR	1,428.22	-	-	-	-	1,428.22
145-HOUSING REHABILITATION	41,512.80	-	-	-	-	41,512.80
146-LMI TIF SET-ASIDE	62,756.80	-	-	-	-	62,756.80
200-DEBT SERVICE	399,792.40	4,847.31	-	-	-	404,639.71
300-CAPITAL EQUIPMENT	123,413.15	-	-	-	-	123,413.15
301-CAPITAL PROJECTS FUND	(221,416.60)	342,219.49	-	37,547.68	-	83,255.21
305-RIVERBOAT FOUND CAP PROJ	187,308.34	-	-	-	-	187,308.34
308-INDUSTRIAL DEVELOPMENT	27,013.25	15,218.96	-	1,186.49	-	41,045.72
309-MUNICIPAL BUILDING	622,705.79	12.54	-	-	-	622,718.33
310-WELLNESS PARK	25,569.41	-	-	-	-	25,569.41
311-SIDEWALK REPAIR & REPLACE	45,752.15	-	-	45.52	-	45,706.63
312-TREE REMOVAL & REPLACE	1,994.67	-	-	-	-	1,994.67
510-MUNICIPAL BAND	1,018.70	-	-	-	-	1,018.70
520-DOG PARK	4,704.85	36.00	-	-	-	4,740.85
530-TREE COMMITTEE	6,922.21	-	-	553.40	-	6,368.81
540-POLICE FORFEITURE	863.89	-	-	-	-	863.89
545-SAFETY FUND	700.00	-	-	300.00	-	400.00
550-PARK GIFT	151,323.14	5.76	-	-	-	151,328.90
570-LIBRARY GIFT	30,915.85	235.00	-	1,021.32	-	30,129.53
580-CEMETERY GIFT	16,380.00	-	-	-	-	16,380.00
590-CABLE COMMISSION	8,761.14	-	-	-	-	8,761.14
600-WATER UTILITY	1,219,907.00	129,347.47	-	169,699.59	-	1,179,554.88
601-WATER DEPOSIT FUND	21,715.00	1,800.00	-	300.00	-	23,215.00
603-WATER CAPITAL PROJECTS	1,406.33	85,863.12	-	87,269.45	-	-
610-SANITARY SEWER	1,039,571.58	168,744.25	-	68,988.41	-	1,139,327.42
613-SEWER CAPITAL PROJECTS	68,580.96	-	-	66,450.45	-	2,130.51
670-SANITATION	176,472.76	32,163.81	-	43,411.10	-	165,225.47
910-LIBRARY TRUST	218,867.27	47.04	-	-	-	218,914.31
950-SELF INSURANCE	171,618.24	1,444.28	-	3,389.59	-	169,672.93
951-UNEMPLOYMENT SELF INS	10,713.69	107.33	-	2,242.00	-	8,579.02
TOTAL BALANCE	6,550,206.05	1,060,507.32	-	947,935.94	-	6,662,777.43

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	1,169,994.64 (1)	0.01%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Wash St Bank - MM	257,185.00	0.01%
Investment in IPAIT	1,490,919.97	0.01%
Wash St Bank - Library Acct	167,835.18	0.01%
Wash St - Farm Mgmt Acct	73,383.44	
Wash St Bank - CD - 1/9/13 - renewed	500,000.00	0.75%
Wash St Bank - CD - 8/8/2014 - renewed	500,000.00	0.60%
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	0.70%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	0.85%
CBI Bank & Trust - CD - 10/8/2015	503,109.20	0.62%
IPAIT CD - 3/9/2016	500,000.00	1.00%
Wash St Bank - CD 02/23/2017	500,000.00	1.25%
TOTAL CASH IN BANK	6,662,777.43	

(1) Washington State Bank	1,380,792.84
Outstanding Deposits & Checks	(210,798.20)
	<u>1,169,994.64</u>

CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
FEBRUARY 28, 2017

FUND	7/1/2016	Y-T-D	REVENUES NOT	Y-T-D	EXPENSES NOT	2/28/2017
	BEGINNING					REVENUES
	CASH BALANCE					BALANCE
001-GENERAL FUND	1,000,000.00	2,202,444.51	-	2,386,779.94	-	815,664.57
002-AIRPORT FUND	225,517.92	204,694.56	-	186,837.69	-	243,374.79
010-CHAMBER REIMBURSEMENT	1,054.05	36,468.82	-	37,528.55	-	(5.68)
011-MAIN STREET REIMBURSEMENT	632.45	32,604.41	-	32,940.85	-	296.01
012-WEDG REIMBURSEMENT	-	52,227.11	-	52,800.74	-	(573.63)
110-ROAD USE	810,566.76	691,828.80	-	683,528.50	-	818,867.06
112-EMPLOYEE BENEFITS	-	370,635.14	-	370,635.14	-	-
114-EMERGENCY LEVY	-	32,058.26	-	32,058.26	-	-
121-LOCAL OPTION SALES TAX	-	545,834.65	-	545,834.65	-	-
125-UNIF COMM UR-NE IND	-	27,064.77	-	27,064.77	-	-
129-SC RES UR	-	17,237.86	-	16,093.79	-	1,144.07
132-UNIF COMM UR - EBD	-	17,608.64	-	1,558.75	-	16,049.89
133-UNIF COMM UR-IRE	-	32,563.47	-	32,563.47	-	-
134-DOWNTOWN COMM UR	629.22	6,145.38	-	5,346.38	-	1,428.22
145-HOUSING REHABILITATION	51,031.80	-	-	9,519.00	-	41,512.80
146-LMI TIF SET-ASIDE	56,983.87	5,772.93	-	-	-	62,756.80
200-DEBT SERVICE	4,963.94	509,175.85	-	109,500.08	-	404,639.71
300-CAPITAL EQUIPMENT	291,396.04	114.60	-	168,097.49	-	123,413.15
301-CAPITAL PROJECTS FUND	718,877.81	1,929,360.43	-	2,564,983.03	-	83,255.21
305-RIVERBOAT FOUND CAP PROJ	94,827.75	202,480.59	-	110,000.00	-	187,308.34
308-INDUSTRIAL DEVELOPMENT	478,750.29	84,167.02	-	521,871.59	-	41,045.72
309-MUNICIPAL BUILDING	626,831.76	64.57	-	4,178.00	-	622,718.33
310-WELLNESS PARK	25,569.41	-	-	-	-	25,569.41
311-SIDEWALK REPAIR & REPLACE	63,332.31	-	-	17,625.68	-	45,706.63
312-TREE REMOVAL & REPLACE	15,000.00	-	-	13,005.33	-	1,994.67
510-MUNICIPAL BAND	1,018.70	-	-	-	-	1,018.70
520-DOG PARK	4,420.76	477.00	-	156.91	-	4,740.85
530-TREE COMMITTEE	7,458.99	6,050.00	-	7,140.18	-	6,368.81
540-POLICE FORFEITURE	486.75	377.14	-	-	-	863.89
545-SAFETY FUND	700.00	-	-	300.00	-	400.00
550-PARK GIFT	149,393.47	3,519.47	-	1,584.04	-	151,328.90
570-LIBRARY GIFT	26,542.94	9,491.63	-	5,905.04	-	30,129.53
580-CEMETERY GIFT	43,572.06	-	-	27,192.06	-	16,380.00
590-CABLE COMMISSION	8,761.14	-	-	-	-	8,761.14
600-WATER UTILITY	1,142,357.16	1,176,265.90	-	1,139,068.18	-	1,179,554.88
601-WATER DEPOSIT FUND	20,740.00	13,950.00	-	11,475.00	-	23,215.00
603-WATER CAPITAL PROJECTS	-	628,857.04	-	628,857.04	-	-
610-SANITARY SEWER	680,392.61	1,431,684.32	-	972,749.51	-	1,139,327.42
612-SEWER SINKING	-	234,345.00	-	234,345.00	-	-
613-SEWER CAPITAL PROJECTS	207,445.04	-	-	205,314.53	-	2,130.51
670-SANITATION	126,556.87	321,044.96	-	282,376.36	-	165,225.47
910-LIBRARY TRUST	218,673.55	240.76	-	-	-	218,914.31
950-SELF INSURANCE	175,016.97	40,189.44	-	45,533.48	-	169,672.93
951-UNEMPLOYMENT SELF INS	109.67	10,711.35	-	2,242.00	-	8,579.02
TOTAL BALANCE	7,279,612.06	10,877,756.38	-	11,494,591.01	-	6,662,777.43

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	1,169,994.64 (1)	0.01%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Wash St Bank - MM	257,185.00	0.01%
Investment in IPAIT	1,490,919.97	0.01%
Wash St Bank - Library Acct	167,835.18	0.01%
Wash St - Farm Mgmt Acct	73,383.44	
Wash St Bank - CD - 1/9/13 - renewed	500,000.00	0.75%
Wash St Bank - CD - 8/8/2014 - renewed	500,000.00	0.60%
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	0.70%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	0.85%
CBI Bank & Trust - CD - 10/8/2015	503,109.20	0.62%
IPAIT CD - 3/9/2016	500,000.00	1.00%
Wash St Bank - CD 02/23/2017	500,000.00	1.25%
TOTAL CASH IN BANK	6,662,777.43	

(1) Washington State Bank
Outstanding Deposits & Checks

1,380,792.84
(210,798.20)
1,169,994.64

OB #	ADDRESS	Ward	Complainant	Nuisance/Complaint/Concern	Complaint Date	Warning Date	Method of Warning	Clean up deadline	Pics	Action/Results	City Official	Status
FEBRUARY 2017												
1	907 S 4th Ave	4	city	trash bags around house	1-Feb	1-Feb	verbal		*	landlord will take care of by 2-8-17	MH	CLOSED 1
2	733 E 2nd St	2	city	trash bags behind garage	1-Feb	1-Feb	hanger				MH	CLOSED 2
3	1212 E 2nd St	2	city	trash bags on porch	6-Feb	6-Feb	letter	16-Feb	*		MH	CLOSED 3
4	215 E 7th St	2	city	trash bags left at curb no stickers	6-Feb	6-Feb	hanger				MH	CLOSED 4
5	221 E 7th St	2	city	trash bags left at curb no stickers	6-Feb	6-Feb	hanger				MH	CLOSED 5
6	615 N 4th Ave	2	city	Trash bags on patio and rear steps	6-Feb	6-Feb	48 hr hanger	9-Feb	*		MH	CLOSED 6
7	803 N 7th Ave	2	city	appliances on porch tv at curb	6-Feb	6-Feb	hanger				MH	CLOSED 7
8	925 E 3rd St	2	city	trash can and bags at curb no stickers	6-Feb	6-Feb	48 hr hanger	9-Feb	*		MH	CLOSED 8
9	1416 E 2nd St	2	city	trash bags by garage	6-Feb	6-Feb	48 hr hanger	9-Feb	*		MH	CLOSED 9
10	1114 E Washington St	2	city	trash bag left at curb no sticker	6-Feb	6-Feb	hanger				MH	CLOSED 10
11	914 E 2nd St	2	citizen	someone living in camping trailer? Junk?	8-Feb	13-Feb	letter	13-Mar	*	2-9-17 checked out no tracks in fresh snow by trailer.	MH	CLOSED 11
12	1027 E 3rd St	2	city	junk and trash all over property	8-Feb	13-Feb	letter				MH	CLOSED 12
13	517 S. Ave. C	4	city	construction equipment in residential area	8-Feb	13-Feb	letter	24-Feb	*		MH	CLOSED 13
14	521 S. Ave. D	4	city	junk and trash all over property	8-Feb	13-Feb	letter	28-Feb	*	3-1 owner called waiting for dumpster from Luke's	MH	CLOSED 14
15	701 S. Ave. B	4	city	junk at curb	8-Feb	9-Feb	hanger				MH	CLOSED 15
16	428 S. 6th Ave.	3	city	junk cars, junk, tall weeds/grass, trash	22-Sep	23-Sep	Step 1 letter	3-Oct	*	semi-informal letter 11/17/16-11/22-talked to John. Gave until first of December. 10/6-another complaint from citizen Owner called. Give until end of December 3/8/17-text thelma about status of door	SED	CLOSED 16 FROM JUNE FROM SEPTEMBER
17	325 E. Madison St.	4	citizen	garage door broke	22-Sep	23-Sep	Step 1 letter		*		SED	OPEN 17 MOVED FROM SEPTEMBER
18	907 S Ave B	4	city	Thelma Cortes	14-Feb	14-Feb	letter				MH	CLOSED 18
19	1101 E Taylor	3	city	trash bags in garage	15-Feb	15-Feb	48 hr hanger				MH	ABATED 19
20	925 E 3rd St	2	city	trash bags by garage	21-Feb	21-Feb	48 hr hanger			gave to Mark's to abate 2-22-17 abated 3-23	MH	CLOSED 20
21	433 E 2nd St	2	city	trash can at curb expired sticker	21-Feb	21-Feb	48 hr hanger				MH	CLOSED 21
22	709 N Ave B	1	city	trash bag at curb no sticker	21-Feb	21-Feb	hanger				MH	CLOSED 22
23	908 N 5th Ave	2	city	stove at curb	21-Feb	21-Feb	hanger				MH	CLOSED 23
24	327 N Ave B	1	city	cabinet at curb	22-Feb	22-Feb	verbal				MH	CLOSED 24
25	626 E 2nd St	2	city	trash can overflowing onto ground	22-Feb	22-Feb	48 hr hanger	9-Mar	*	letter sent to occupant and landlord 3-1-17	MH	CLOSED 25
26	626 E 2nd St	2	city	trash/bags on ground by house	22-Feb	22-Feb	hanger	9-Mar	*	letter sent to occupant and landlord 3-1-17	MH	CLOSED 26
				clothes washer by house						3-14-17 sent letter to owners 3-17-17 DLS		
27	813 S 2nd Ave	3	city	trash-junk by garage	22-Feb	23-Feb	letter	8-Mar	*		MH	CLOSED 27
28	725 S Ave C	4	city	trash junk behind house	23-Feb	27-Feb	letter	15-Mar	*		MH	CLOSED 28
29	702 N Ave B	1	city	Cabinet at curb	27-Feb	27-Feb	hanger				MH	CLOSED 29
30	311 N Ave C	1	city	Couch and mattress by house	27-Feb	27-Feb	hanger				MH	CLOSED 30
31	1206 E 2nd St	2	city	spring and mattress in rear yard	27-Feb	27-Feb	hanger				MH	CLOSED 31
32	1206 E 2nd St	2	city	trash bags on mattress	27-Feb	27-Feb	hanger	1-Mar	*		MH	CLOSED 32
33	819 S Iowa Ave	3	city	dishwasher at curb	27-Feb	27-Feb	hanger				MH	CLOSED 33

Date of Issuance:	Effective Date:
Owner: City of Washington, Iowa	Owner's Contract No.:
Contractor: Neumiller Electric	Contractor's Project No.:
Engineer: FOX Engineering	Engineer's Project No.: 3424-16B
Project: Well 7 Electrical Improvements	Contract Name:

The Contract is modified as follows upon execution of this Change Order:


Description:

Item 1: Add a disconnect switch for the VFD and feed all 240/110V power on the load side of the main breaker, moved electrical/ventilation equipment around within the well house for a better fit, change type of light fixture. **(Add \$1,688.59).**

Item 2: Add 10 days to the original contract completion date for Milestone 1 and 25 days to the original contract completion date for final completion.

Attachments: n/a

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>52,439.00</u>	Original Contract Times: Milestone 1: <u>November 2, 2016</u> Substantial Completion: <u>January 6, 2017</u> Ready for Final Payment: <u>January 20, 2017</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : \$ <u>0.00</u>	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days
Contract Price prior to this Change Order: \$ <u>52,439.00</u>	Contract Times prior to this Change Order: Milestone 1: <u>November 2, 2016</u> Substantial Completion: <u>January 6, 2017</u> Ready for Final Payment: <u>January 20, 2017</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>1688.59</u>	[Increase] [Decrease] of this Change Order: Milestone 1: <u>10</u> Substantial Completion: <u>0</u> Ready for Final Payment: <u>25</u> days or dates
Contract Price incorporating this Change Order: \$ <u>54,127.59</u>	Contract Times with all approved Change Orders: Milestone 1: <u>November 12, 2016</u> Substantial Completion: <u>January 6, 2017</u> Ready for Final Payment: <u>February 14, 2017</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u></u> Engineer (if required)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: <u>R. J. Baker, P.E.</u>	Title: _____	Title: _____
Date: <u>3/1/2017</u>	Date: _____	Date: _____

THE CITY OF WASHINGTON

“Cleanest City in Iowa”

Sandra Johnson, Mayor
Brent Hinson, City Administrator
Illa Earnest, City Clerk
Kevin Olson, City Attorney



P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

Public Bid Announcements Sale of Residential Building Lots by the City of Washington

The City of Washington will open public bids on the 16th day of March, 2017, at 2:00 o'clock P.M. in the City Clerk's Office, 215 E. Washington Street, Washington, Iowa, for the following described real estate located in Washington County, Iowa, to-wit:

- Lot 3, Block 3 in Margaret M. Young's Second Addition, Washington, Washington County, Iowa, (local address 420 West 6th Street), exact legal description to be obtained from the abstract of title.
- Lot 3, Block 2 in Orr's Sub-Division of Out Lot 6 and West 11 poles of Out Lot 7 in the addition to the town, now City of Washington, Washington County, Iowa, (local address 415 West Madison Street), exact legal description to be obtained from the abstract of title.

The Washington City Council will hold a public hearing and act on bids for the above described real estate on Tuesday, March 21, 2017, at 6:00 o'clock P.M., in the council chambers at 120 E. Main Street.

Published by order of the City Council of Washington, Iowa
Illa Earnest, City Clerk

Development Services Department
215 East Washington Street
Washington, IA 52353
319-653-6584



MEMO

To: City Council
From: Keith Henkel, Engineering Technician
Date: 03/07/2017
Re: Stop Sign Request for the Intersection of S. 11th Ave. and E. Madison St.

Council,

I received a request by Michael Moore on behalf of the UP Home in concerns about the intersection of East Madison Street and South 11th Avenue. This intersection also involves Oak Lane and Cedar Drive which are two private streets entering the UP Home. As the intersection is now the two private streets are controlled by stop signs and the city streets are uncontrolled. See attached map. This is typically how this type of intersection would be done. The request by Mr. Moore states that the traffic traveling east on Madison Street onto Cedar Drive have a conflict with the traffic northbound on South 11th Avenue. I have discussed this with our police chief Greg Goodman. He and I are in agreement that this situation does pose a safety concern. Greg and I feel the proper solution to this would be to have the UP Home remove the stop sign on Cedar Drive and the city would install a stop sign on South 11th Avenue. In addition to the stop sign I would also recommend we add below the stop signs on South 11th avenue and Oak Lane a "Cross Traffic Does Not Stop"

In conclusion I would recommend that council approve a change to this intersection making East Madison and Cedar Drive uncontrolled thru traffic and South 11th Avenue and Oak Lane controlled by stop signs.

Thank You,

A handwritten signature in black ink, appearing to read "Keith Henkel". The signature is written in a cursive style with a large, sweeping flourish at the end.

Keith Henkel

Existing Stop Sign to Remain
Add Cross Traffic Does Not Stop

Oak Ln. (Private)

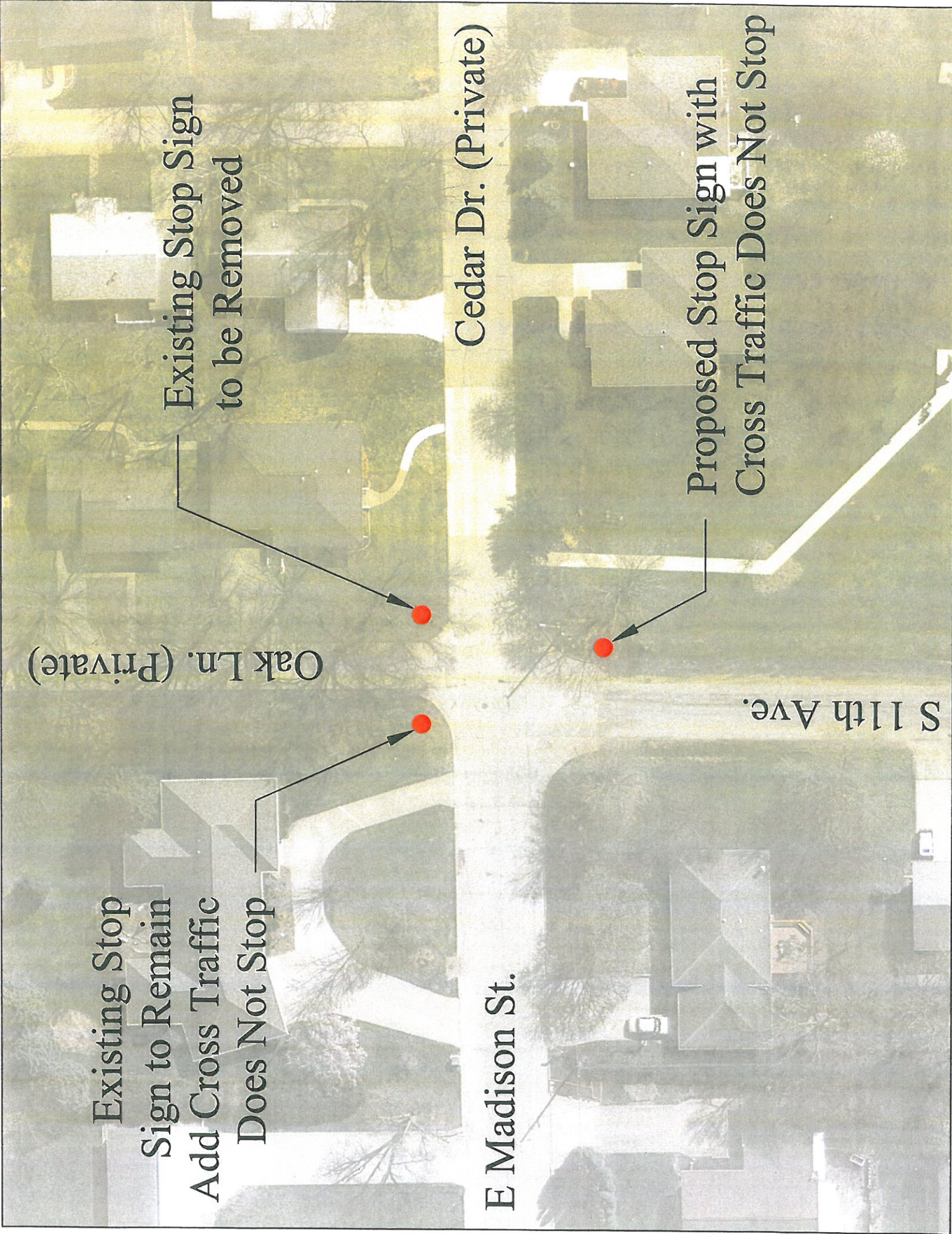
Existing Stop Sign to be Removed

Cedar Dr. (Private)

Proposed Stop Sign with Cross Traffic Does Not Stop

E Madison St.

S 11th Ave.



Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Stop Sign or Speed Zone Change Request

Requesting Party Name: Michael Moore Sr U.P. Home

Property Address: 1203 E Washington St

Daytime Phone #: 319-653-5473 Evening Phone #: 319-653-1961

Email: mdmoore@uphome.org

Type of Request: X New Stop Sign or yield sign _____ Change in Speed Zone

Location of Issue (please be specific): Corner of S. 11th Ave and E. Madison Street.

Please briefly describe the reason for your request (attach additional sheets as needed):

Vehicles traveling East toward U.P. Home on E. Madison St
do not realize vehicles traveling South on 11th Ave
do not have to stop and the view of the car
traveling East is obstructed by Housing. The
U.P. Home has Stop Signs on Cedar Drive and Oak
Lane. Both enter East Madison St. I suggest
a yield sign or stop sign be put on South 11th Ave
at corner of Madison for the safety of those
traveling East on Madison St.

Is this a new situation? Has anything significant changed recently that may have prompted your request?

AN INDIVIDUAL NEW TO UP HOME TRAVELING ON
E. MADISON ALMOST T BOWED BY CAR TRAVELING SOUTH ON 11th
AVG

Does the issue you have observed seem to occur in any sort of pattern (such as immediately before & after school hours or only late at night)?

NO SET PATTERN

What is your preferred outcome to this request (such as installation of a four-way stop or a reduction in speed limit)?

I THINK A YIELD SIGN ON S. 11th WOULD
BE OK BUT SAFETY WOULD BE BEST SERVED
WITH A STOP SIGN ON S 11th

When is the best time to contact you? 8-4 M-F

What is your preferred method of contact? 319-653-5473

****Your request will be evaluated by the City Engineer based on the guidelines of the U.S. DOT's Manual on Uniform Traffic Control Devices. It may take up to a month to review your request and develop a recommendation to the City Council. Any questions you may have on the status of your request may be made to Keith Henkel, Engineering Technician, at 653-6584 ext. 123.****

Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Stop Sign or Speed Zone Change Request

Requesting Party Name: Michael Moore for U.P. Home
Property Address: 1203 E Washington St
Daytime Phone #: 319-653-5473 Evening Phone #: 319-653-1961
Email: mdmoore@uphome.org

Type of Request: X New Stop Sign Change in Speed Zone
or yield sign

Location of Issue (please be specific): Corner of S. 11th Ave and
E. Madison Street.

Please briefly describe the reason for your request (attach additional sheets as needed):

Vehicles traveling East toward UP Home on E. Madison St
do not realize vehicles traveling South on 11th Ave
do not have to stop and the view for the car
traveling East is obstructed by housing. The
UP Home has stop signs on Cedar Drive and Oak
Lane. Both enter East Madison St. I suggest
a yield sign or stop sign be put on South 11th Ave
at corner of Madison for the safety of those
traveling East on Madison St.

Is this a new situation? Has anything significant changed recently that may have prompted your request?

AN INDIVIDUAL NEW TO UP HOME TRAVELING ON
E. MADISON ALMOST T BORED BY CAR TRAVELING SOUTH ON 11TH
AVG

Does the issue you have observed seem to occur in any sort of pattern (such as immediately before & after school hours or only late at night)?

NO SET PATTERN

What is your preferred outcome to this request (such as installation of a four-way stop or a reduction in speed limit)?

I THINK A YIELD SIGN ON S. 11TH WOULD
BE OK BUT SAFETY WOULD BE BEST SERVED
WITH A STOP SIGN ON S 11TH

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What is your preferred method of contact? 319-653-5473

****Your request will be evaluated by the City Engineer based on the guidelines of the U.S. DOT's Manual on Uniform Traffic Control Devices. It may take up to a month to review your request and develop a recommendation to the City Council. Any questions you may have on the status of your request may be made to Keith Henkel, Engineering Technician, at 653-6584 ext. 123. ****

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF
THE CITY OF WASHINGTON, IOWA, BY DISSOLVING
PARK COMMISSION ADMINISTRATIVE AGENCY**

WHEREAS, the Board of Park Commissioners, outlined in Chapter 23 of the Code of Ordinances of the City of Washington is an administrative agency of the City pursuant to Chapter 392 of the Code of Iowa; and

WHEREAS, the City Council has heretofore deemed it desirable to abolish said agency and replace it with a Board that provides recommendations to the City Council; and

WHEREAS, to that end, the City Council of the City of Washington held a public hearing on February 7, 2017, and adopted a resolution to establish intent to dissolve the Board of Park Commissioners pursuant to Section 392.7 of the Code of Iowa, effective June 30, 2017 at 11:59 p.m.; and

WHEREAS, Section 392.7 stipulates that following adoption of a resolution of intent, the Council may discontinue the agency by ordinance not sooner than thirty days following the hearing, a period which has elapsed.

NOW, BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Dissolve Board of Park Commissioners.** Chapter 23 of the Code of Ordinances of the City of Washington, Park Commission, is hereby repealed and the Board of Park Commissioners is dissolved, pursuant to Chapter 392 of the Code of Iowa.

SECTION 2. **Legislative Intent.** The City Council hereby establishes legislative intent to create a replacement ordinance with an appointed Park Board, prior to the effective date of this Ordinance.

SECTION 3. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. **Effective Date.** This Ordinance shall be in effect June 30, 2017 at 11:59 p.m., after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2017.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____
Approved on Second Reading: _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 2017.

City Clerk

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, trash and junk was removed from the following listed property owners:

The property of Brian T.Kraus located at 502 S 2nd Ave. for the amount of \$125.00. Legal description (29 Rousseaus SD Lot 6 &) Parcel Number (11-17-388-011).

The property of Dustin D. Dittrich located at 925 E 3rd St. for the amount of \$125.00 Legal Description (18 Smouses E SID ADD) Parcel Number (11-17-429-007).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 21st day of March, 2017

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk