



AGENDA OF THE SPECIAL SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE NICOLA-STOUFER ROOM.
WASHINGTON PUBLIC LIBRARY
115 W. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, MARCH 27, 2018

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Special Session to be held at 6:00 P.M., Tuesday, March 27, 2018 to be approved as proposed or amended.

Consent:

1. Council Minutes March 20, 2018
2. Garden & Associates, Pamida Sewer Engineering, \$2,192.00
3. Doud's Stone, Pamida Sewer Installation, \$252.28
4. Doud's Stone, Pamida Sewer Installation, \$2,130.02
5. Department Reports

Consent - Other:

PRESENTATION FROM THE PUBLIC - Please limit comments to 3 Minutes.

UNFINISHED BUSINESS

1. Discussion and Consideration of a Development Agreement with David and Lisa Nacos. **(Tabled 10-17-2017)**

NEW BUSINESS

1. **Public Hearing:** Endorsing a CDBG Application (Southeast Basin Sanitary Sewer Project)
2. Discussion and Consideration of a Resolution Endorsing a CDBG Application for Southeast Basin Sanitary Sewer Project.
3. Discussion and Consideration of Park Shelter Roofing Bids.
4. Discussion and Consideration of Pavement Patching Project FY19 Bids.

5. Discussion and Consideration of a Resolution Endorsing a Competitive Riverboat Application (Fire Station)
6. Discussion and Consideration of a Resolution and Abandoning the Lease Purchase Proceedings for the Wellness Park – Phase I.
7. Discussion and Consideration of a Resolution to Provide for a Hearing and Letting on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the Wellness Park Grading and Utilities Project, and Taking of Bids Therefore.
8. Discussion of Parking Concerns.

DEPARTMENTAL REPORT

Police Department
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Brendan DeLong
Steven Gault
Kerry Janecek
Elaine Moore
Fran Stigers
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 03-20-2018

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on March 20, 2018 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Absent: none.

Motion by DeLong, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, March 20, 2018 be approved as proposed. Motion carried.

Consent:

1. Council Minutes March 6, 2018
2. MSA Professional Services, Wellness Park Phase I, Design & Bidding, \$22,500.00
3. MSA Professional Services, WEDG Regional Trails & Recreation Plan, \$7,500.00
4. Forterra Pipe & Precast, New Office Building Sanitary Sewer Extension, \$9,142.00
5. Design Alliance, Fire Station Project, \$14,742.98
6. The Northway Corporation, Well #6 Improvements, \$215,678.16
7. Core & Main, Pamida Redevelopment Project, \$8,287.00
8. J & M Displays, Fireworks for July 4, 2018, \$6,000.00
9. Iowa Bag & Recycling Products, Residential Recycling Carts, \$16,390.00
10. Fox Engineering, S. Elevated Water Storage Tank Improvements, \$397.50
11. Fox Engineering, Well #6 Pump Replacement, \$1,311.50
12. Fox Engineering, WWTP Nutrient Reduction Study, \$7,259.50
13. Fox Engineering, Water Treatment Plant Improvements, \$10,621.08
14. Fox Engineering, City Hall Interceptor Reroute, \$8,755.00
15. Fox Engineering, SE Basin I & I Reduction, \$2,905.00
16. Fox Engineering, Sanitary Sewer Collection System Evaluation, \$1,351.00
17. Standard & Poor's Financial Services, Professional Services, \$12,000.00
18. JP's 207, 207 W. Main St., Class C Liquor License (LC) (Commercial), Catering Privilege, Sunday Sales, **(renewal)**
19. Department Reports

Motion by Janecek, seconded by Gault, to approve the consent agenda. Motion carried.

Motion by Janecek, seconded by Youngquist, to approve the claims as presented. Motion carried.

Finance Director Kelsey Brown gave the February Financial Reports, Motion by DeLong, seconded by Gault, to accept the February Financial Reports. Motion carried.

Motion by Youngquist, seconded by Stigers, to approve the LET's Center Request for the Gallery Walk around the Square – July 16 to July 28. Motion carried unanimously.

Motion by Janecek, seconded by Stigers, to approve the Marion Avenue Baptist Church Request for an Open House Event on the Square September 15-16. Motion carried unanimously.

Presentations from the Public: none

Discussion and Consideration of a Development Agreement with David and Lisa Nacos (**Tabled 10-17-17**). Remains tabled.

Motion by DeLong, seconded by Janecek, to approve the Resolution Approving Site Plan (Pennsylvania Townhouses). Roll call on motion: Ayes: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2018-034)**

Motion by Janecek, seconded by Gault, to approve the Resolution Approving Site Plan (Fire Station). Roll call on motion: Ayes: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2018-035)**

Bids received for Hazardous Trees Removal:

Brown's Tree Service,	\$4,100.00
Hairy Tree Care	\$4,675.00
Midwest Tree Service	\$6,850.00

Motion by Youngquist, seconded by Moore, to accept the bid from Brown's Tree Service in the amount of \$4,100.00 for removal of hazardous trees. Motion carried.

Bids received for a new vehicle for the Water Plant:

Mincer Ford	2018 Ford Explorer (4WD)	\$26,992.00
Mincer Ford	2018 Ford Explorer (FWD)	\$27,595.00
Capper Ford	2018 Ford Explorer (4WD)	\$27,135.00
Capper Ford	2018 Ford Explorer (FWD)	\$25,354.00

Motion by Janecek, seconded by Stigers, to approve the purchase of 2018 Ford Explorer 4WD from Mincer Ford in the amount of \$26,992.00. Motion carried.

Motion by Janecek, seconded by Youngquist, to approve the Engagement Agreement with Ahlers & Cooney, P.C. (2018A GO Bond) for the flat fee of \$9,000. Motion carried.

Motion by DeLong, seconded by Janecek, to approve the Engagement Agreement with Ahlers & Cooney, P.C. (LOSST Revenue Issue) for the flat fee of \$6,800. Motion carried.

Motion by Janecek, seconded by Youngquist, to approve Resetting a Public Hearing on CDBG Application for March 27, 2018. Motion carried.

Mayor Rosien announced that now is the time for the public hearing on Awarding Contract for Building Demolition (3 houses and a garage) (Fire Station Project Site).

No written or oral objections were received.

Motion by Janecek, seconded by Gault, to close the public hearing. Roll call on motion: Ayes: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Janecek, seconded by Stigers, to approve the Resolution Entering into a Contract with DeLong Construction for Building Demolition (Fire Station Project) in the amount of \$19,000 Roll call on motion: Ayes: Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. DeLong abstained with conflict. Motion carried. **(Resolution No. 2018-036)**

Motion by Youngquist, seconded by Gault, to approve DNR Application for Controlled Burn of a Demolished Building (this will be for all of the buildings). Motion carried. DeLong abstained with conflict.

Motion by DeLong, seconded by Stigers, to approve the Proposal for Construction Observation and Materials Testing Services with Terracon not to exceed \$3,500. (Fire Station Project). Motion carried.

Mayor Rosien announced that now is the time for the public hearing on Awarding General Obligation Lease-Purchase Agreement for Wellness Park Grading and Utilities.

Motion by Youngquist, seconded by Gault, to close the public hearing. Roll call on motion: Ayes: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Moore, to approve the Resolution Rejecting All Bids as All Bids were over the \$700,000 Threshold. Roll call on motion: Ayes: Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. DeLong abstained with conflict. Motion carried. **(Resolution No. 2018-037)**

Motion by DeLong, seconded by Stigers, to approve the Resolution Directing Sale of \$3,180,000 General Obligation Capital Loan Notes, Series 2018A to UMB Bank. Roll call on motion: Ayes: DeLong, Gault, Janecek, Stigers, Youngquist. Nays: none. Moore abstained with conflict. Motion carried. **(Resolution No. 2018-038)**

Motion by Janecek, seconded by Youngquist, to approve Setting a Public Hearing for April 3, 2018, for FY19 Budget. Motion carried.

Motion by Janecek, seconded by DeLong, that the Regular Session held at 6:00 P.M., Tuesday, March 20, 2018, be adjourned. Motion carried.

Illa Earnest, City Clerk



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

March 20, 2018
Invoice No: 36361

Project 3017207 Santiary Sewer Extension to Proposed Office Building.
Client ID# 20040

Professional Services for the Period: February 16, 2018 to March 15, 2018

Professional Services

	Hours	Rate	Amount	
Principal Engineer	2.50	141.00	352.50	
Engineer #4	1.00	97.00	97.00	
Surveyor 2	7.00	111.00	777.00	
Technician #2	1.75	89.00	155.75	
Technician #4	8.00	79.00	632.00	
Technician #5	1.75	67.00	117.25	
Totals	22.00		2,131.50	
Total Professional Services				2,131.50

Unit Billing

Mileage			60.50	
Total Units			60.50	60.50

Total Project Invoice Amount \$2,192.00

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

ENGINEERS AND SURVEYORS
OSKALOOSA, IOWA CRESTON, IOWA



14242 Terminal Ave. • P.O. Box 717 • Ottumwa, Iowa 52501-0717
(641) 683-1671 • FAX (641) 683-1673 • www.doudsstone.com

Sold To: WASHINGTON CITY OF
515 E 6TH STREET
ATTN: TIM KLEESE
WASHINGTON, IA 52353-2365

Invoice #: 26910
Date: 03/10/18
Customer No: 5370
PO #:

Sale Date	Ticket	Units	UM	Unit Price	Matl Total	Haul Total	Tax Code	Tax	Total
MATERIAL: 3" CLEAN STONE									
03/9/18	75008330	16.12	TON	15.6500 E	252.28	0.00	03	0.00	252.28
Total :		16.12			252.28	0.00		0.00	252.28
Total Invoice:					252.28	0.00		0.00	252.28

Payment Type: On Account

1.5 Pay Terms 1.5% BY 15TH

3.78 Discount Offered if Paid Before 4/15/2018

Total:

252.28



14242 Terminal Ave. • P.O. Box 717 • Ottumwa, Iowa 52501-0717
(641) 683-1671 • FAX (641) 683-1673 • www.doudsstone.com

Sold To: WASHINGTON CITY OF
515 E 6TH STREET
ATTN: TIM KLEESE
WASHINGTON, IA 52353-2365

Invoice #: 26911
Date: 03/10/18
Customer No: 5370
Job #: 8012
PO #:

Sale Date	Ticket	Units	UM	Unit Price	Matl Total	Haul Total	Tax Code	Tax	Total
PO #:									
MATERIAL: 1" CLEAN STONE									
03/9/18	78006153	16.07	TON	15.1000 E	242.66	0.00	03	0.00	242.66
03/9/18	78006158	15.74	TON	15.1000 E	237.67	0.00	03	0.00	237.67
03/9/18	78006164	15.67	TON	15.1000 E	236.62	0.00	03	0.00	236.62
03/9/18	78006167	16.25	TON	15.1000 E	245.38	0.00	03	0.00	245.38
03/9/18	78006173	15.72	TON	15.1000 E	237.37	0.00	03	0.00	237.37
03/9/18	78006181	15.17	TON	15.1000 E	229.07	0.00	03	0.00	229.07
03/9/18	78006184	15.84	TON	15.1000 E	239.18	0.00	03	0.00	239.18
03/9/18	78006191	15.15	TON	15.1000 E	228.77	0.00	03	0.00	228.77
03/9/18	78006195	15.45	TON	15.1000 E	233.30	0.00	03	0.00	233.30
Total :		141.06			2,130.02	0.00		0.00	2,130.02
Total Invoice:					2,130.02	0.00		0.00	2,130.02

Cornerstone's Rock for sewer installation.

Payment Type: On Account

1.5 Pay Terms 1.5% BY 15TH

31.96 Discount Offered if Paid Before 4/15/2018

Total

2,130.02

Washington Park And Recreation Board Meeting

Time: 6:00 pm

Date: 3-8-18

City Hall, Washington, Iowa

Present: Don Pfeiffer, Fran Stigers, Amy Shulty, Heather Gibbs, Nick Pacha, Shawn Loy, Gabriela Canchola and Genie Davis

Absent: Trent Stout

The meeting came to order at 6 pm and started out with the group introducing themselves to everyone due to having different speakers at the meeting.

First of the guest speakers was Heather Gibbs. Heather updated the board of the upcoming season for the WASP program. Heather stated the group now is up to 141 participants. The soccer games will start right after Easter holiday and run until June. Tournaments will be held on Sundays. Heather stated she and Nick Pacha had had a meeting to discuss the nets and the paint for the lines on the field. Heather questioned about having portable toilets at the game areas.

The subject was then discussed about having a concession stand for those who want to eat. She mentioned Juan Food service agreeing to split the profits with WASP. The matter of possibly having a permit was briefly discussed since Juan already has a permit to sell his food.

A board member asked about fundraisers. The answer is they do their own fundraising on their own and sponsorship isn't needed.

Next Amy Shulty spoke to the board about the YMCA. Amy stated the numbers are dropping mainly in the softball area. Then spoke of how well the scholarships are very popular.

Amy then handed out papers with the totals of how many children are in each program. Fran Stigers then asked Amy if the numbers she spoke about were the same for nonmembers. Amy stated she didn't have the exact number at the time of the meeting.

Nick Pacha asked about the banners that are on the outfield fenced and the cost of these and are they new every year. Fran Stigers explained to the board that when a business first bought one in the past it was around \$500.00's to have the advertisement there and then each year after that it was \$100.00's.

Amy went on to tell the board about the plans for the upcoming Day Camp for the YMCA. The camp will start the following week after school is dismissed and end the week before school starts back up.

The search for a manager at the City Pool was spoke of briefly. Amy stated there are several applicants for this position. The question of will the pool; be open for Memorial weekend as it was last year. The discussion was not to open until after the holiday due to low attendance last year. It wasn't profitable. It was mentioned about a few time there were kids who caused problems for the pool and the police had to be called out to take care of the problems. Nick Pacha stated he wasn't sure of what the date will be for the Paws and More dog paddle. We know more at a later date.

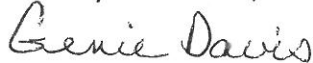
After the guest left the board had a question as to why there wasn't a number 11 in the Park Regulations. Nick Pacha stated he look into this further.

The discussion then went onto the restrooms at the parks. The subject of making these restrooms more handicapped accessible was discussed briefly. Also talked about the roofs on some of the restrooms. Don Pfeiffer asked about the difference in prices that were already received to replace roofs. The restrooms at New Dawn are in the worse shape. It was requested to possibly get other quotes on repairing the roofs. Nick Pacha will be checking into a new flush system for the restroom at the Rocket Slide. Don Pfeiffer stated he would like to see the new roofs done as soon as possible.

Nick Pacha also talked about the park/playground insurance walk through. There a few things that will need to be either completely taken out or repaired. The merry-g-round and the rocket slide are two of the items.

Motioned by Don Pfeiffer and second by Genie Davis to adjourn the n=meeting. Next meeting date is April 12th, 2018

Submitted by Genie Davis, Secretary

A handwritten signature in cursive script that reads "Genie Davis".

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

March 22, 2018

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: CDBG for Southeast Sewer Basin- Approval of Grant Submission

Everything is on track for the submission of a \$600,000 Community Development Block Grant (CDBG) application prior to the April 1 deadline to assist in paying for the Southeast Sanitary Sewer Basin improvements. The final step in this process is to hold a public hearing on the grant application and to consider a resolution approving its submission to the Iowa Economic Development Authority.

As per CDBG guidelines, the Mayor will need to read aloud the public hearing announcements that are attached to the resolution prior to the Council considering the resolution. We are waiting on the grant-writer to provide us the announcements that will need to be read at the meeting.

RESOLUTION NO. _____

**A RESOLUTION ENDORSING AN APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS
FOLLOWING PUBLIC HEARING**

WHEREAS, the City of Washington is eligible to apply for Iowa Community Development Block Grant funding under the Water/Sewer portion of the program, and;

WHEREAS, the City Council has held a public hearing as required for submission of a CDBG guidelines on March 20, 2018 to hear public comments on the submission of the grant application, and;

WHEREAS, the City has an immediate need to make improvements in the Southeast Basin sanitary sewer collection system on the east side of the City, and;

WHEREAS, the City Council has decided to submit an application to the CDBG program for the rehabilitation of manholes, lining or sanitary sewer mains, and elimination of other point sources within the collection system;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

SECTION 1. The City Council endorses the submission of an application for CDBG grant funds to the Iowa Economic Development Authority in the amount of \$600,000 for the Southeast Basin Sanitary Sewer Project.

SECTION 2. The City Council certifies that the attached public hearing announcements were made prior to consideration of the grant application, as per CDBG guidelines.

SECTION 3. The Mayor is authorized to sign all paperwork and forms necessary for the submittal of the grant application.

PASSED AND APPROVED this 27th day of March 2018.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

City of Washington

Southeast Basin Sanitary Sewer Improvements Preliminary Opinion of Probably Construction Costs

FOX Project No. 2045-17A

***Table 1.1. Anticipated Southeast Basin I&I Project Costs**

Item No.	Description	Quantity	Units	Unit Price	Total Price
1	Mobilization	1	LS	\$ 55,000	\$ 55,000
2	Traffic Safety	1	LS	\$ 15,000	\$ 15,000
3	Televised Pipe Inspection and Cleaning	18153	LF	\$ 3.5	\$ 63,536
3	CIPP Lining, 8"	8123	LF	\$ 25	\$ 203,075
4	CIPP Lining, 10"	2800	LF	\$ 35	\$ 98,000
5	CIPP Lining, 24"	440	LF	\$ 100	\$ 44,000
6	Service Reinstatements	207	EA	\$ 60	\$ 12,420
7	Protruding Tap Cut	7	EA	\$ 225	\$ 1,575
8	Short Liner Repair	6	EA	\$ 3,500	\$ 21,000
9	Point Repairs	11	EA	\$ 20,000	\$ 220,000
10	Sealing Laterals to Main	106	EA	\$ 1,500	\$ 159,000
11	Manhole Lining, w/Casting and Chimney Seal	20	EA	\$ 5,500	\$ 110,000
12	Replace Manhole Casting and Chimney Seal	5	EA	\$ 2,500	\$ 12,500
13	Install Chimney Seal	57	EA	\$ 750	\$ 42,750
14	Replace Manhole	5	EA	\$ 9,000	\$ 45,000

Sub-Total \$ 1,102,856

Contingency (19%) \$ 209,543

Engineering, Survey, and Construction Administration (20%) \$ 262,480

Legal \$ 5,000

Grant Administration \$ 20,000

Total Opinion of Probable Project Costs \$ 1,599,878

***Note: Quantities and costs may vary depending on final project design**

Brent Hinson

From: Nick Pacha
Sent: Thursday, March 22, 2018 9:22 AM
To: Brent Hinson
Subject: Shelter Bids

Brent, below are the bids which I received from Brenneman construction from Riverside (who did the shelters last year) and BW construction from Washington. I feel comfortable spending \$6-\$8,000 out of our buildings and grounds maintenance budget for this project. Please let me know how you would like me to proceed. The park board did approve spending the \$8,300 at our last meeting and doing the 4 shelters but I did not have the BW bid yet. Let me know if you have any questions.

Thanks
Nick

x Recommended BH

Shelter #	Brenneman Builders	BW Construction
#8	3,275.00	3,000.00
#9/RR new Dawn	1,755.00	2,200.00
#11	<u>1,375.00</u>	<u>1,100.00</u>
Total	\$6,405.00	\$6,300.00
Other		
#5/RR rocket slide	1,950.00	1,900.00



Nick Pacha

Parks Superintendent
City of Washington (Pop. 7,266)
215 East Washington St.
Washington, IA 52353
(p) 319-653-5220

NOTE: Effective immediately my email has changed to the same first initial and last name @[washingtونيowa.gov](mailto:@washingtونيowa.gov) - Please change your address book to reflect the change.

Brent Hinson

From: Nick Pacha
Sent: Friday, March 9, 2018 1:56 PM
To: Brent Hinson
Subject: Sunset park shelter roofs

Brent, Park board would like to go ahead and pick off 3 or 4 more shelter roofs and replace the aging shingles with Metal roofs. We have a good amount of money in our Grounds maintenance and Building and repair line items that we could use. Do you need anything from me to put in front of council for approval or are we good to proceed? If we do 2 shelters and 1 restroom = \$6,405

If we add the other Restroom on top of that it would add \$1,905.

Thanks,



Nick Pacha

Parks Superintendent
City of Washington (Pop. 7,266)
215 East Washington St.
Washington, IA 52353
(p) 319-653-5220

NOTE: Effective immediately my email has changed to the same first initial and last name @[washingtونيowa.gov](mailto:@washingtونيowa.gov) - Please change your address book to reflect the change.

*Development Services Department
215 East Washington Street
Washington, IA 52353
319-653-6584*



MEMO

To: City Council
From: Keith Henkel, Engineering Technician
Date: 03/20/2018
Re: Pavement Patching Project FY19

Council,

Enclosed are the proposals the city received in response to our request to bid this year's pavement patching project. The proposal identified 6300sf of area for repair. The budget for this project is \$50,000. We sent the request to five companies' receiving two bids back. Coleman Construction for a price of \$5.25 per square foot and Ziegenhorn Construction for a price of \$6.75 per square foot. My recommendation is to award the project to Coleman Construction. It is my intent to add approximately 2150sf of repair to this project to maximize the budget. This project is scheduled to be completed by June 14, 2018.

Thank You,



Keith Henkel

Coleman Construction, Inc.
2667 Wayland Road
Washington, IA 52353

Estimate

Name/Address
City of Washington*
Attn Keith Henkel
215 E. Washington St.
Washington, IA. 52353

Date	Estimate No.	Project
03/20/18	403	

Item	Description	Quantity	Cost	Total
Labor & Materials	PCC Paving project. we will supply barkades w/reflectors, saw all rough edges of pavement & use epoxy rebars 18" on center Concrete M-4 mix 7" thick or greater. 2 " gravel base @ \$5.25 SF		37,653.00	37,653.00
Thank you for your business.			Total	\$37,653.00



QUOTE

Ziegenhorn Construction LLC
2398 Hwy 22
Muscatine, IA 52761
563-272-1471
Zccncrete@hotmail.com

Date: March 19, 2018
INVOICE # (No.)
Expiration Date: April 2, 2018

To City of Washington Iowa
Development Services
215 East Washington St
Washington, IA 52353

Salesperson	Job	Payment Terms	Due Date
brandon	Remove and replace concrete	Paid in full at completion of job.	6/14/18

Qty	Description	Unit Price	Line Total
7572	7" PCC Pavement Patching	\$6.75 SF	\$51111.00
Subtotal			
Sales Tax			
Total			\$51111.00

Quotation prepared by: Brandon Ziegenhorn

This is a quotation on the goods named, subject to the conditions noted below:

Scope of work: Excavation and patch back with 7" PCC M-4 mix, place epoxy rebar, protect patches from traffic for 48 hours.

Exclusions: Placement or hauling of rock.

To accept this quotation, sign here and return: _____

Thank you for your business!

*Development Services Department
215 East Washington Street
Washington, IA 52353
319-653-6584*



MEMO

To: PCC Contractors
From: Keith Henkel, Engineering Technician
Date: 03/07/2017
Re: Washington Iowa PCC Pavement Patching Program FY18

PCC Contractors,

The City of Washington will be accepting bids for the PCC Pavement Patching Program FY18 until 9:00am on March 20, 2018. Please provide a unit price per square foot. Notice to proceed will be given to the selected contractor on March 21, 2018. This work will need to be completed and invoiced to the city no later than June 14, 2018. The work will follow SUDAS Specifications Division 7 Section 7040 for full depth PCC patching with the following amendments:

- All incidentals associated with the pavement patching including but not limited to curb & gutter replacement are included on the contractor's square foot unit price.
- Patch thickness will be 7" or match existing roadway whichever is greater.
- Reinforcing bar will be epoxy coated #4 bar @ 18" C/C or epoxy coated #5 bar @ 24" C/C
- Concrete mix will be M-4
- Contractor will be responsible for protecting the patches from traffic for 48 hours.

The following areas have been prioritized for replacement:

- Monroe & South Iowa (East of Intersection) - 1460sf
- North 6th & East 15th - 1600sf
- North 7th & East 7th - 1458sf
- 1318 Woodlawn Ct. - 322sf
- North 4th & East 5th - 64sf
- South 7th & Van Buren - 325sf
- South C & Monroe- 500sf

- South C & Alley North of Monroe- 400sf
- 1205 East 3rd St. – 132sf
- 1401 East 3rd St. – 341sf
- East Madison Between 3rd & 4th Ave. – 480sf
- North Iowa & 11th St. – 490sf

Quantities may be adjusted after the contract is awarded to allow the project to maximize or remain within budget.

If you have any question concerning this proposal contact:

Keith Henkel, City of Washington Engineering Technician 1-319-653-6584 X123

Thank You,

A handwritten signature in black ink, appearing to read "Keith Henkel", written in a cursive style.

Keith Henkel

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
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Memorandum

March 22, 2018

To: Mayor and City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Riverboat Foundation Application (Fire Station)

To facilitate the project, we are proposing that the City apply to the Riverboat Foundation for \$266,774, or 10% of the building construction cost, in the Spring 2018 cycle. I submitted the application ahead of the approval of this resolution to hit the deadline to allow us to receive any comments or corrections back from Riverboat Foundation staff person Jim Logan, but the final deadline for applications is April 4.

RESOLUTION NO. _____

A RESOLUTION ENDORSING AN APPLICATION FOR GRANT FUNDS

WHEREAS, the City Council has been working toward improved municipal facilities for the past five years; and

WHEREAS, the City Council has endorsed a new Fire Station project to proceed in calendar year 2018; and

WHEREAS, the City Council wishes to apply for funds from the Washington County Riverboat Foundation to assist in this project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council endorses the submission of an application for grant funds to the Washington County Riverboat Foundation in the amount of \$266,774 for the 2018 New Fire Station Project.

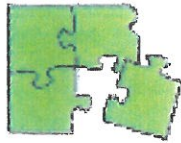
Section 2. The City Council states its commitment to funding the necessary local match needed to complete the project, as described in the grant application.

PASSED AND APPROVED this 27th day of March, 2018.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk



GRANT APPLICATION

Applicant Organization Information:

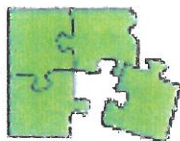
1. Applicant Organization: City of Washington Fire Department
2. Mailing Address: 215 East Washington Street
3. City, State, Zip: Washington, IA 52353
4. Federal Tax ID#: 42-6005318
5. Date (Year) Organized: 1864
6. Website: www.washingtoniowa.net
7. Tax Exempt Category: ☐ 501c (3), ☐ 501c (4), ☐ 501c (6), ☐ School District
(Check only one) ☒ City/County Gov't, ☐ Other:
8. Applicant has read and agrees with the current grant guidelines: ☒ Yes ☐ No
(Grant App. Guidelines & Instructions are available online or from the WCRF Office)

Contact Information:

9. Primary Contact Name: Brent Hinson
10. Title in Organization: City Administrator
11. Daytime Phone: 319-653-6584 Evening Phone: 641-373-2535
12. E-mail address: bhinson@washingtoniowa.gov
13. Alternate Contact Name: Tom Wide, Fire Chief
14. Alternate Phone: 319-863-3332 Alt. E-mail: twide@washingtoniowa.gov

Project/Program Information:

15. Project Title: Washington New Fire Station
16. Project Address: 215 East Washington Street
17. WCRF Funding Requested: \$266,774.00
18. Matching Funds: \$2,648,669.00
19. Total Cost (17+18): \$2,915,443.00 (include itemized budget if over \$5,000)
20. Anticipated project start: June 2018
21. Anticipated date WCRF funds will be needed: July 2018



22. Provide a brief description of the project you are seeking funds for **(10 lines or less)**. Please include an explanation of how this proposal will benefit residents of Washington County. You may attach additional pages to describe your project/program in more detail. Additional supporting material may also be submitted.

The Washington Fire Department is in great need of additional space for its operations. The City currently has Fire, Police and City Hall functions shoehorned into just 9,403 square feet of space. A facility study conducted in 2013 found the need for 20,000 to 25,000 square feet to fulfill all of these functions. The existing Fire Department has severe limitations, including the lack of a training room. The Fire Station Project Committee has proposed, and the City Council has endorsed that a new 14,332 square foot addition with 675 square foot storage mezzanine be made to the existing Municipal Building to house the Fire Department. The new facility will greatly increase training opportunities, allow easier access/appropriately sized bays for equipment, allow more equipment to be stored inside, and offer much improved quarters for the full-time firefighters. When this project is complete, the City intends to renovate the existing building for City Hall and Police use.

23. Please explain the impact of the WCRF funding in numbers (such as: number of participants or persons impacted, cost per participant, number of units, statistics from past projects, etc.). **(10 lines or less)**

The existing building houses 24/7 public safety operations, and a total of 23 full-time employees and 30 volunteer firefighters are housed in a 1974 building that has not been expanded since its original construction. Fire equipment has continued to increase in size over the years, and the demand for training for firefighters has never been greater.

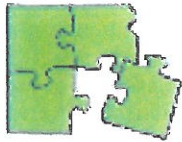
24. In the space below, explain how the project/program will address the Foundation's interest category. **(7 lines or less)** See WCRF Grant Application Guidelines & Instructions document.

We believe this project fits into the Community Development and Beautification category. As part of the project, the City has acquired 5 residential properties, 4 of which were at or near nuisance condition, and is removing all of the structures to make full use of the southern half of the block for the Fire Station. Great care has been given to having a building and site that is attractive and contains green space, and a related project will enlarge Madison Park just across the street to the south of the new station, which will create an attractive corridor for visitors along Highway 92.

25. If your organization is based outside Washington County, are you aware that a Community Foundation in your County receives over \$130,000 annually in gaming funds through Iowa's *County Endowment Fund Program* to distribute as grants and build endowment?
[Click here to see a PDF report on Iowa's Community Foundations.](#)

Check the boxes that apply:

- ☐ We are aware of the Community Foundation grant opportunities in our County
☐ We have applied for grants from the Community Foundation in our County



W . C . R . F
WASHINGTON COUNTY
RIVERBOAT FOUNDATION

Page 4 of 7
 April 2018

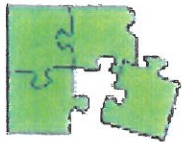
26. List name of matching funding sources and if contribution is projected (P) or confirmed (C). Private donations can generally be grouped together as one line item. Line "A" should show any cash contribution from the Applicant organization. **Do not include "in-kind" (non-cash) contributions in this table.** The "Total Matching Funds" should equal Line 18.

Source of Match Funds	Projected or Confirmed	Confirming letter attached?	Amount
A. (Applicant) Revenue Bond Issuance	Confirmed	<input checked="" type="checkbox"/>	\$ 1,700,000
B. Reserve/Saved Funds	Confirmed	<input checked="" type="checkbox"/>	\$ 948,669
C.	Projected	<input type="checkbox"/>	\$
D.	Projected	<input type="checkbox"/>	\$
E.	Projected	<input type="checkbox"/>	\$
F.	Projected	<input type="checkbox"/>	\$
Total Matching Funds:			\$ 2,648,669

27. Complete the following budget form. List each work element for the project. To show the source of matching funds, reference the letter (A, B, C, etc.) from the table in Line 26. More than one source (letter) may be entered for a single work element. The Total Matching Fund should equal the amount entered in Line 18. The Total WCRF Funding Request should equal the amount entered in Line 17. **If the total project is over \$5,000, please attach a detailed itemization of the expected project expenses.**

Work Element	Matching Fund Source (letters)	Matching Fund \$ Amount	WCRF Funding Request	Total
1. Construction	A,B	\$2,400,965	\$ 266,774	\$ 2,667,739
2. Architect Fees	B	\$ 155,000	\$ 0	\$ 155,000
3. Geotechnical & Inspection	B	\$ 17,704	\$ 0	\$ 17,704
4. Fixtures, Furnishings & Equipment	B	\$ 75,000	\$ 0	\$ 75,000
5.		\$	\$	\$
6.		\$	\$	\$
7.		\$	\$	\$
TOTAL		\$2,648,669	\$ 266,774	\$ 2,915,443

NOTE: The WCRF does not normally fund personnel expenses, except for outside contracted services for specific projects. Personnel expenses include salaries and benefits for full- and part-time employees. Capital expenses include construction or remodeling costs. Equipment expenses



28. Explain the source of additional matching funds shown in Questions 25 and 26, and the amounts necessary to complete the project/program. Include cash contributions from all other sources besides the WCRF. If a capital campaign or pledge drive is in progress or planned and shown in Line 25, please provide details about how this effort will be executed. If Foundation funding will be used to leverage other funds that have not yet been committed, please include a detailed description of the process or plan to receive those funds. Explain the anticipated timeline on receiving the matching funds. If necessary, attach an additional sheet. **Letters or documentation of confirmed matching funds, on the letterhead of the funding source, must accompany this application.**

The City Council has authorized the issuance of Local Option Sales & Service Tax Revenue Bonds that will result in \$1,700,000 to fund the project, and the remainder of the match funds have been saved up over the past five years from sources including municipal grant funds, general funds, and local option sales tax funds.

29. Explain any "in kind" non-cash contributions, if any. Include donated time, labor, materials, etc. Note that these "in kind" contributions should not be included in the matching funds (Line 18) or in the Total Cost of the project (Line 19).

N/A

30. Has your project been started? If yes what is the status?

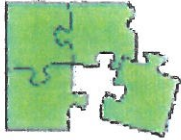
No.

31. How will the project be affected if it receives less funding from the WCRF or from other anticipated funding sources? (For example, will the project be downsized, will the applicant organization increase its funding to make up the difference, would the project be canceled, would a plan to raise more private donations be implemented, etc.?)

If we are not funded, it is quite possible we would need to pursue various cost savings in the building or site package, which is not desirable, as we are attempting to construct a facility to serve the public safety needs of Washington and the surrounding areas for the long term. Projects such as this are typically done once every two or three generations, and it is vital to "do it right".

32. Explain how the Washington County Riverboat Foundation will be recognized by your organization for contributing to the project/program. **(6 lines or less)**

The Foundation will be recognized through a permanent plaque to be installed in the public entrance to the new facility.



W . C . R . F
WASHINGTON COUNTY
RIVERBOAT FOUNDATION

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April 2018

33. I hereby affirm that this application has been approved by its governing body. All data in this application and supporting material are correct and true. If awarded funds by the WCRF, the Applicant will comply with WCRF guidelines and grant agreement.

Signed: 
(Signed by Primary Contact from Line 9.)

Date: 3/23/18

To complete the application process,

1. E-mail the completed **MS Word digital version** of the application (without signatures) to wcrf@riverboatfoundation.org.
2. Submit one completed and signed original application, along with one copy of the following (do not attach to the 15 copies) unless you are a school or governmental body:
 - ✓ Resolution authorizing submission from governmental body (if applicable).
 - ✓ IRS Non-Profit Determination letter (for non-governmental organizations)
 - ✓ Iowa Secretary of State "Certificate of Standing"
 - ✓ Front page from most recent federal 990 income tax form.
3. Submit **15** complete copies of the application (including any supporting materials such as itemized budget details, project descriptions, maps, letters confirming matching funds, etc.)
4. Submit this application in its original form (no colored paper, plastic covers, folders, or coversheets) Do not reformat this application form. Do not fax the application. Please staple each application.

By 5:00pm on Wednesday, April 4, 2018 to:

Washington County Riverboat Foundation
205 West Main St.
Washington, IA 52353
wcrf@riverboatfoundation.org

**** Please note that your application becomes a public document upon submission. ****

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

March 23, 2018

Washington County Riverboat Foundation
c/o Mr. James Logan, Executive Assistant
205 W. Main Street
Washington, IA 52353

Dear Riverboat Foundation Members:

I am writing to confirm the sources of local match for the City of Washington's Fire Station grant application. On March 6, following public hearing, the City Council voted to authorize the issuance of Local Option Sales & Service Tax revenue bonds, with a resulting project fund deposit of \$1,700,000.

Separately, I can also confirm that the City has the promised match funds of \$948,669 deposited in its Municipal Building Capital Projects Fund to support this application.

Thank you for your consideration of our grant request.

Sincerely,

Brent Hinson
City Administrator

WASHINGTON FIRE STATION

OWNER
WASHINGTON, IA

TITLE
SITE PLAN

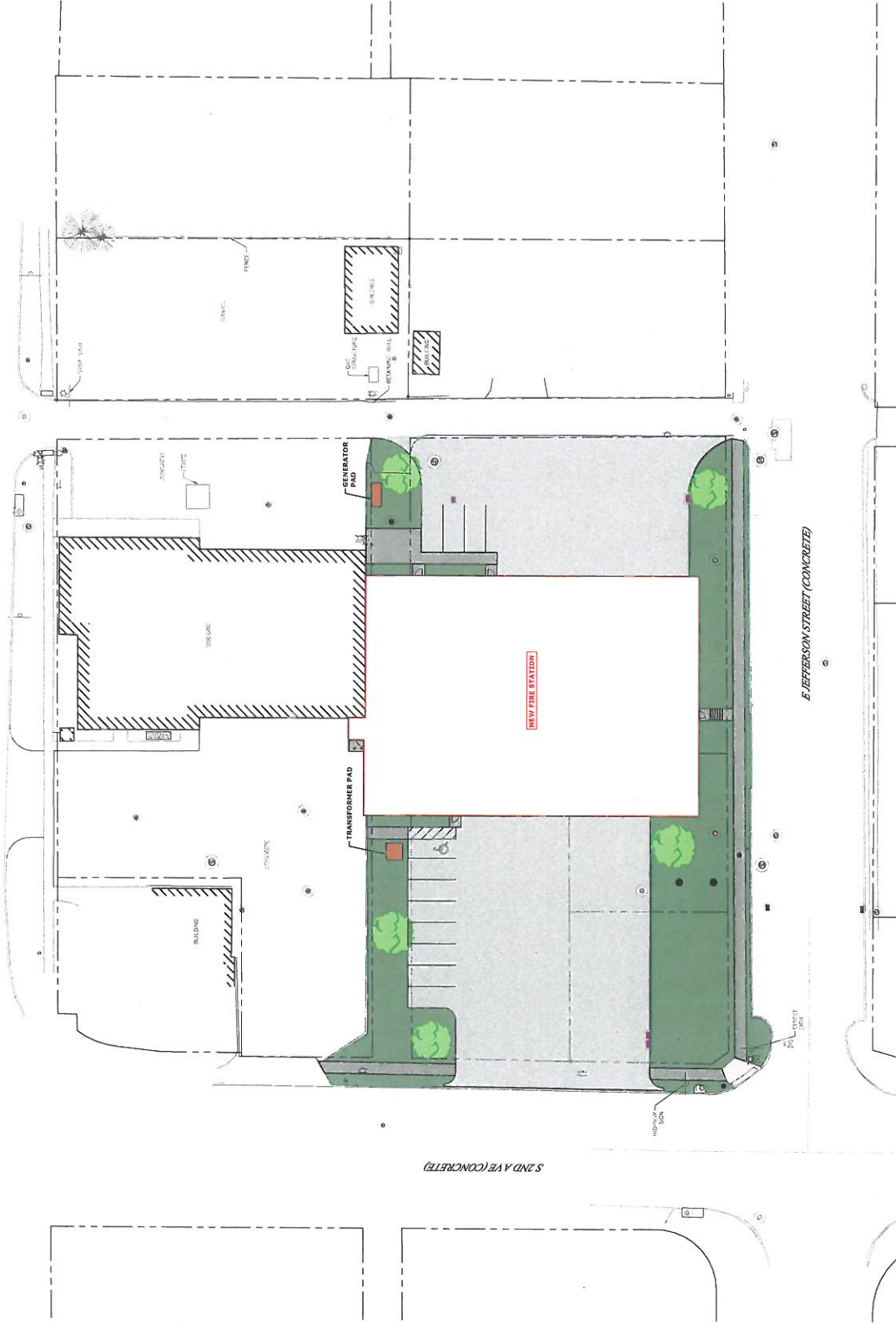
PROJECT NO.
217055

DATE
2/2/18

REVISIONS

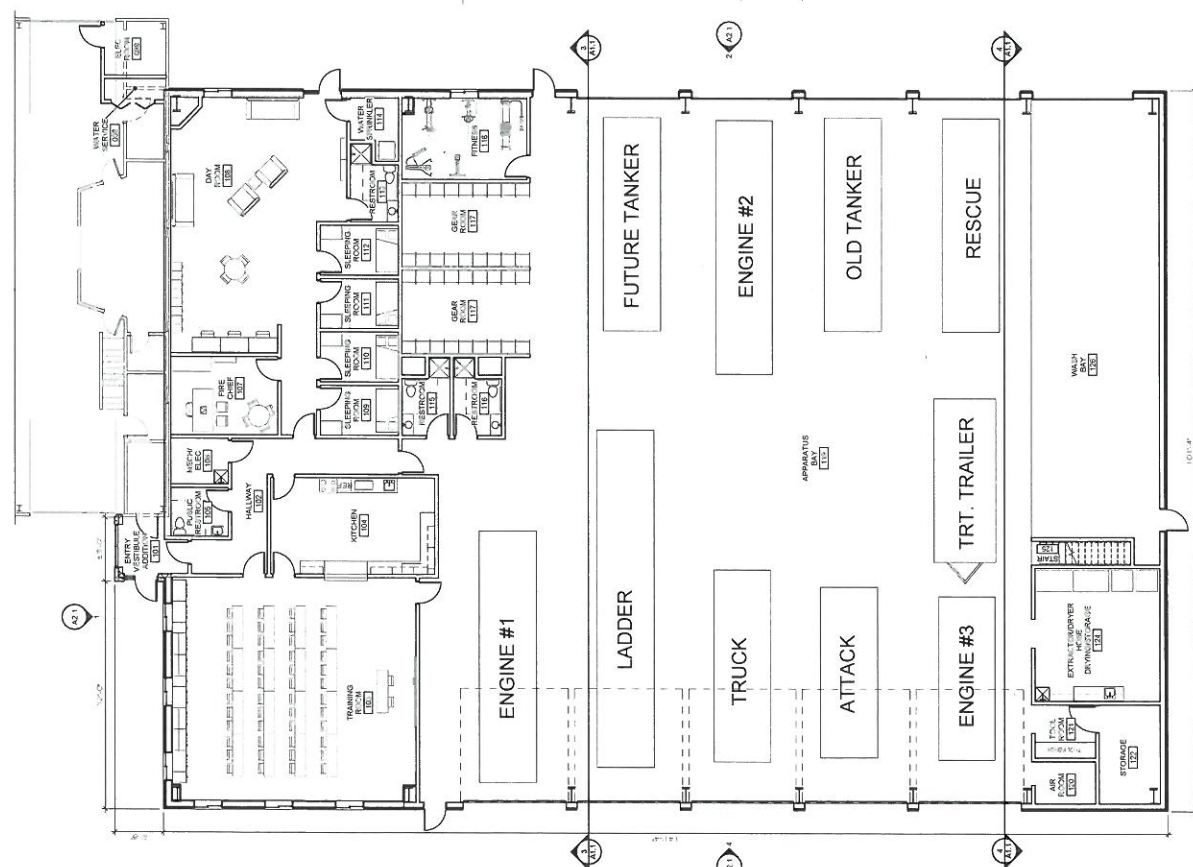
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E WASHINGTON STREET (CONCRETE)

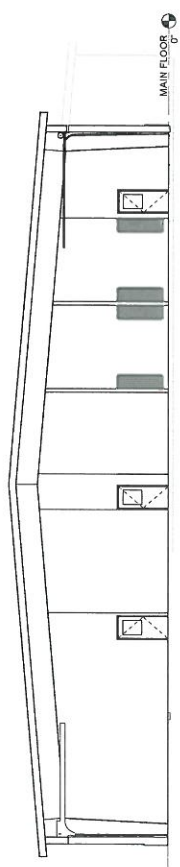


1 SITE PLAN
 SCALE 1" = 20'

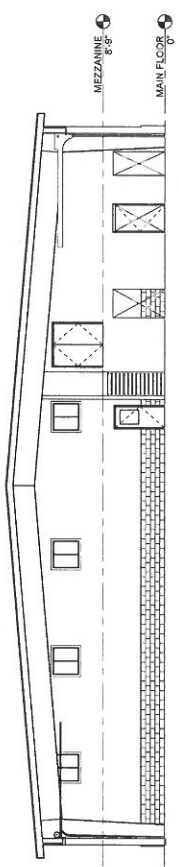




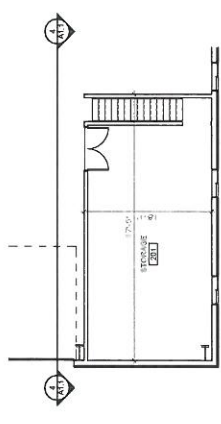
Ⓐ FLOOR PLAN
 1/8" = 1'-0"



3 BUILDING SECTION - NORTH
 1/8" = 1'-0"

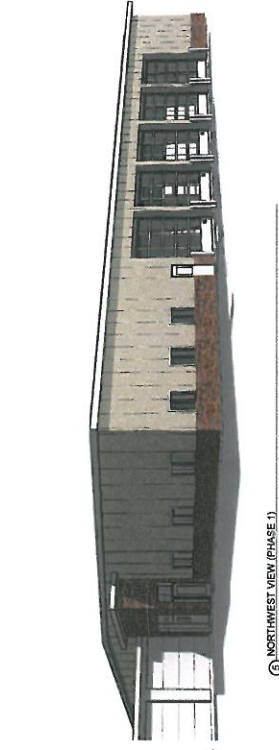


4 BUILDING SECTION - SOUTH
 1/8" = 1'-0"

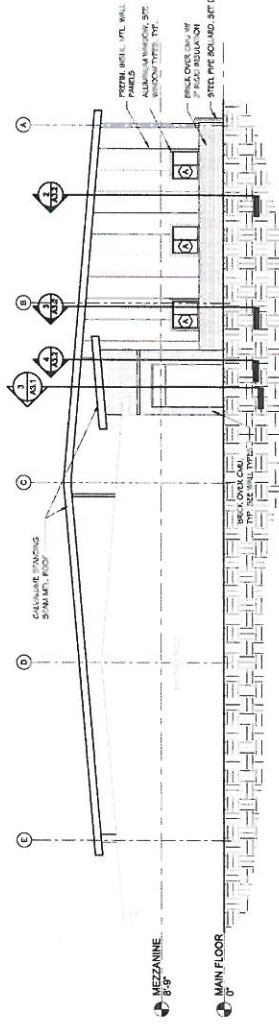


Ⓑ MEZZANINE
 1/8" = 1'-0"

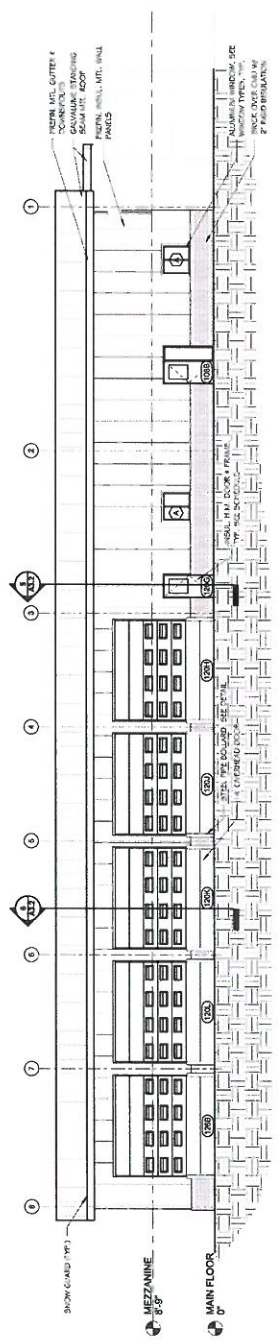
OWNER	WASHINGTON, IA
TITLE	EXTERIOR ELEVATIONS
PROJECT NUMBER	217055
DATE	
REVISIONS	
Δ	
Δ	



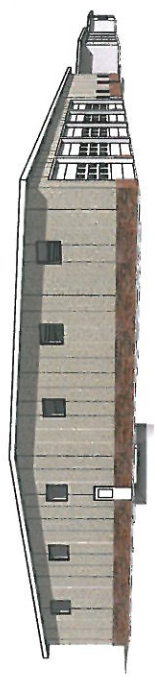
① NORTHWEST VIEW (PHASE 1)



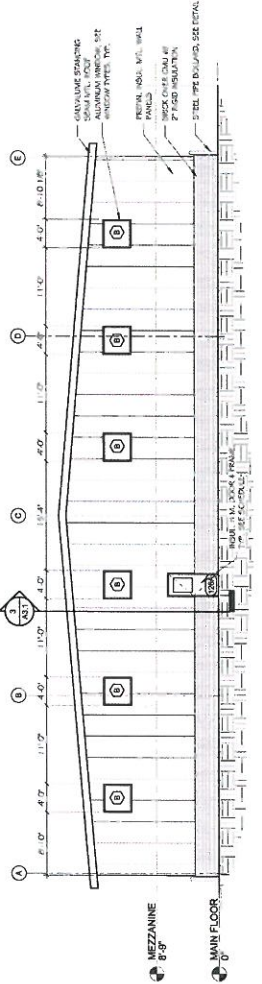
① NORTH EXTERIOR ELEVATION
 1/8" = 1'-0"



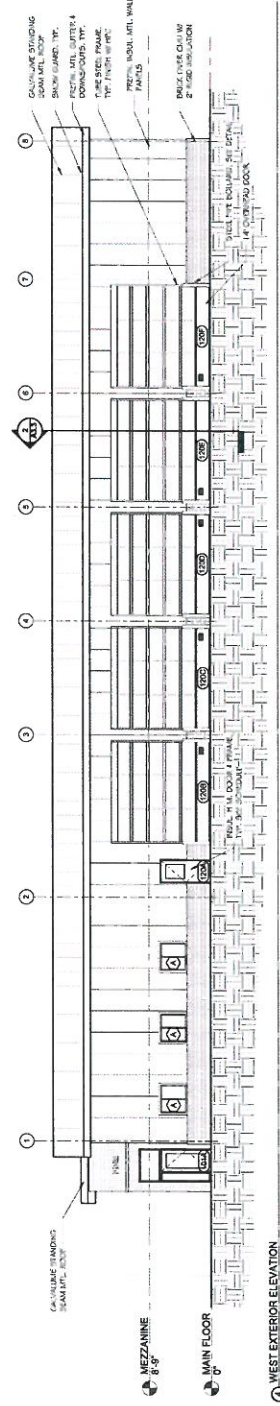
② EAST EXTERIOR ELEVATION
 1/8" = 1'-0"



③ SOUTH VIEW (PHASE 1)



③ SOUTH EXTERIOR ELEVATION
 1/8" = 1'-0"



④ WEST EXTERIOR ELEVATION
 1/8" = 1'-0"

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

March 23, 2018

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Wellness Park Grading & Utilities Project

As was discussed at the March 20 meeting, with the Lease-Purchase Agreement bids coming in well over the \$700,000 threshold, we have been re-examining the project approach. We met with the engineer via conference call twice this week, and it appears that they are not confident at all that the project scope could be revised down to keep it comfortably below the threshold. Therefore, we are proposing that we abandon the Lease-Purchase process and instead proceed under the normal competitive bid process. We will include an item in the plans & specifications soliciting in-kind contributions from contractors for the project, and the bid form will include a deduct line-item for the contractor's proposed in-kind donation. The adjusted total, including in-kind contribution, is what will be considered in determining the lowest responsible, responsive bidder.

We are proposing that the Council approve two resolutions: 1) A resolution abandoning the Lease-Purchase process; and 2) A resolution authorizing a Notice of Hearing & Letting. We do not think we will need a long bid period for this project, and for schedule reasons it is desirable to move along fairly quickly. Therefore, it is proposed that bids will be due April 12 and we will hold the hearing on April 17 and award contract.

A second project would be done at a later time to complete what we have called Phase I. It is still technically possible this could be started this fall, but more likely this is a project that would be bid in Spring 2019.

RESOLUTION NO. ____

RESOLUTION AND ABANDONING THE LEASE PURCHASE PROCEEDINGS FOR THE WELLNESS PARK – PHASE I.

WHEREAS, the City Council of the City of Washington, Iowa, previously ordered a public hearing on the proposal to enter into a Lease Purchase Agreement in an amount not-to-exceed \$700,000 for the Wellness Park – Phase I (the “Project”); and

WHEREAS, the City solicited proposals for the construction of the Project pursuant to said Lease Purchase Agreement; and

WHEREAS, the City received two proposals, which were above the \$700,000 threshold of the Lease Purchase Agreement; and

WHEREAS, it is now necessary to abandon the Lease Purchase Agreement proceedings because the proposals exceeded the threshold of the Lease Purchase Agreement set by the City Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the aforementioned Lease Purchase Agreement proceedings are hereby abandoned.

Passed and approved this 27th day of March, 2018.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

RESOLUTION NO. _____

**A RESOLUTION TO PROVIDE FOR A NOTICE OF HEARING AND LETTING
ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND
ESTIMATE OF COST FOR THE WELLNESS PARK GRADING AND
UTILITIES PROJECT, AND TAKING OF BIDS THEREFOR.**

WHEREAS, the City Council has heretofore authorized street improvements that are in the best interests of the City, to be completed in accordance with the plans, specifications and form of contract prepared by the City, and such proposed plans, specifications, form of contract and estimate of cost being on file with the City Clerk; and

WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost have been prepared and filed by the City; and

WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and to advertise for sealed bids.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The detailed plans and specifications, notice of hearing, notice to bidders, form of contract and estimate of cost referred to in the preamble hereof are subject to the hearing.

Section 2. The Project is necessary and desirable for the City, and it is in the best interests of the City to proceed toward the construction of the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 5%.

Section 4. The City Council hereby delegates to the City Clerk the duty of receiving, opening and announcing the results of all bids for the construction of the Project on the 12th day of April, 2018 at 2:00 PM at City Hall, 215 E. Washington Street, Washington, Iowa. The 17th day of April, 2018 at 6:00 PM at the Nicola-Stoufer Room, Washington Public Library, 115 West Washington Street, Washington, Iowa is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and the 17th day of April, 2018 at 6:00 PM at the Nicola-Stoufer Room, Washington Public Library, 115 West Washington Street, Washington, Iowa as the time and place of considering bids received by the City in connection therewith.

Section 5. The City Clerk is hereby authorized and directed to give notice of the aforementioned hearing and taking of bids by publication of such notice in a newspaper of general circulation in the City, which publication shall be made not less than 4 nor 20 days prior to the date for receipt of bids and the time of said hearing, all in conformity

with Chapters 362 and 384 of the Code of Iowa. The said notice shall be in the form substantially as attached to this Resolution.

Section 6. All provisions set out in the following form of notice are hereby recognized and prescribed by this Council and all Resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

PASSED AND APPROVED this 27th day of March, 2018.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

NOTICE OF PUBLIC HEARING & LETTING

Sealed bids will be received by the City of Washington at the office of the City Clerk, City Hall, 215 E. Washington Street, Washington, Iowa until 2:00 p.m. on the 12th day of April, 2018 for the construction of certain grading and utilities improvements and work incidental thereto described in general as the "2018 Wellness Park Grading & Utilities Project" and as described in detail in the specifications for said improvements now on file in the office of the Clerk.

The City Council will hold a Public Hearing on the proposed specifications and form of contract at 6:00 p.m. on the 17th day of April, 2018 in the Nicola-Stoufer Room, Washington Public Library, 115 West Washington Street, Washington, Iowa. At the Hearing the City will receive and consider any objections made by interested party to the specifications or proposed form of Contract.

Bids received will be presented to the City Council and considered at this meeting.

Bids are to include all labor, materials and equipment needed to complete the work as outlined in the plans and specifications. Work will be done according to the specifications and to generally accepted standards accepted by the industry for this type of work. Bidder is required to furnish Performance and Payment Bonds to cover this project.

Bids shall be accompanied by a bid bond, certified check or cashiers check in the amount of at least five percent (5%) of the total bid amount. If a certified check or cashiers check is used it shall be drawn on a bank or credit union in Iowa and made payable to the Treasurer of the City. The bond will be forfeited or the checks cashed if the bidder fails to execute a contract for this work.

Within ten (10) days after notification of acceptance of the bid, the awarded bidder must furnish an acceptable certificate of insurance for liability, auto and workers compensation. No bid may be withdrawn within sixty (60) days after bid opening.

Payment to the contractor will be made based on monthly estimates provided by the contractor. The City will pay ninety-five percent (95%) of the value of work completed during the preceding calendar month, providing the work done to date is acceptable. Should there be questions or problems the City Council will determine how much of the estimate will be paid and the corrective measures needed. Estimates are to be provided to the City no later than the first Wednesday of each month. City staff will review and check the work and monthly estimates and approve for payment within two weeks. Such monthly payment will in no way be construed as an act of acceptance to any or all of the work partially or totally completed.

Final payment to the Contractor will be made no earlier than thirty-one (31) days from and after final acceptance of the work by the City Council and subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa. No such partial or final payment will be due until the Contractor has certified that the materials, labor and services involved in each instance have been paid by the Contractor.

The successful Bidder will be required to furnish a corporate surety bond in an amount equal to one hundred percent (100%) of the contract price, said Bond to be issued by a responsible surety approved by the City and authorized to do business in the State of Iowa, and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and the maintenance of the "2018 Wellness Park Grading and Utilities Project" for a period of not less than five (5) years, in good repair from the time of acceptance of the improvements by the City.

All work under this contract should be completed by September 15, 2018 unless the City otherwise approves.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa Statutes; provided, however, the award of the Contract will be made to the lowest responsible Bidder submitting the lowest responsible bid, which shall be determined without regard to state or local law whereby preference is give on factors other than the amount of the bid.

The City hereby reserves the right to reject any or all bids and to waive informality and irregularities as it may deem to be in the best interests of the City.

CITY OF WASHINGTON

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

March 23, 2018

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Parking Regulations

Elaine had asked that we have an item on this agenda to discuss some concerns she had heard voiced regarding parking, and get the Council's thoughts on revisions to the code:

- 1) South B, South C, North Iowa, North Marion: Go to parking on one side to facilitate better traffic flow? Currently with parking on both sides, the streets are limited to one lane of traffic in spots.
- 2) Sight distance at C & Monroe: Consider no parking further back from intersection?
- 3) Sight distance at South Iowa & Tyler: Consider no parking further back from intersection?

We have several other parking items in the works, which will probably get discussion at the April workshop. We have not had staff time to extensively review the items above, but thought we would put them on for discussion at this time, and perhaps they can be discussed with the other items in April in greater detail.