



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE NICOLA-STOUFER ROOM.
PUBLIC LIBRARY AT 115 W. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, MAY 1, 2018

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, May 1, 2018 to be approved as proposed or amended.

Consent:

1. Council Minutes April 17, 2018
2. Council Minutes April 24, 2018
3. Terracon, Fire Station Project, \$1,836.75
4. Ahers & Cooney, Series 2017 GO Capital Loan Notes, \$9,483.24
5. A & R Land Services, ROW E. Adams St. Improvements, \$390.00
6. A & R Land Services, ROW Pamida Sewer Project, \$1,556.56
7. Simmering Cory/Iowa Codification, 2nd Progress CDBG Administration, \$4,000.00
8. Bolton & Menk, Design & Construct Taxilane for Fueling Access, \$24,700.00
9. PAWS & More Animal Shelter, Animal Services January – March, 2018, \$4,500.00
10. PFM Financial Advisors, GO Capital Loan Notes, Series 2018A, \$15,263.91
11. Kevin D. Olson, Professional Services, \$949.80
12. Garden & Associates, E. Washington Street Sidewalk Extension Plan, \$1,844.25
13. Pizza Hut, 1018 W. Madison St., Class B Beer (BB) (Includes Wine Coolers), Sunday Sales, (renewal)
14. Department Reports

Consent - Other:

1. Tricon Construction, Water Treatment Plant Improvements, \$542,133.45

Claims & Financial Reports:

Claims for May 1, 2018

SPECIAL PRESENTATION

Alliant Energy – Community Annual Partnership Assessment Report

Nuisance Abatement Update - Jason Peterson

Chamber of Chamber Request for Alive After Five Parking Closure.

Discussion of Request from Troy Eichelberger Regarding 724 South Avenue C

PRESENTATION FROM THE PUBLIC - Please limit comments to 3 Minutes.

UNFINISHED BUSINESS

1. Discussion and Consideration of a Development Agreement with David and Lisa Nacos. (**Tabled 10-17-2017**)

NEW BUSINESS

1. Discussion and Consideration of Setting a Public Hearing for Budget Amendment FY18.
2. Discussion and Consideration of a Resolution Directing the Sale of an Interest in Real Property (415 W. Madison Street)
3. Discussion and Consideration of a Resolution Adopting a Title VI Non-Discrimination Agreement with Iowa Department of Transportation.
4. **Public Hearing:** Adopting Plans, Specifications, Form of Contract and Estimate of Cost (Fire Station Utilities and Grading Project)
5. Discussion and Consideration of a Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost (Fire Station Utilities and Grading Project)
6. **Public Hearing:** Adopting Plans, Specifications, Form of Contract and Estimate of Cost (Fire Station Phase I Renovation Project)
7. Discussion and Consideration of a Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost (Fire Station Phase I Renovation Project)
8. Discussion and Consideration Authorizing Levy, Assessment and Collection of Costs to Washington County Treasurer.
9. Discussion and Consideration of a Resolution to Provide for Notice of Hearing and Letting on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the 2018 Sealcoat Project, and Taking of Bids Therefor..

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Brendan DeLong
Steven Gault

Elaine Moore
Fran Stigers
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 04-17-2018

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on April 17, 2018 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Absent: none.

Motion by DeLong, seconded by Gault, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, April 17, 2018 be approved as proposed. Motion carried.

Consent:

1. Council Minutes April 3, 2018
2. MSA, Wellness Park Phase 1, Design & Bidding, \$13,500.00
3. Design Alliance, Professional Services, Washington Fire Station Project, \$18,870.32
4. Simmering-Cory, Grant Writing Services, 2018 Water/Sewer CDBG Application, \$1,000.00
5. Office of Auditor of State, FY17 Audit Services, \$15,395.00
6. Tricon Construction, Water Treatment Plant Improvements, \$470,766.97
7. Mark & Stacey Chenoweth, 609 E. Main Street, Urban Chicken Request
8. A & R Land Services, ROW Services for East Adams Street Improvement Project, \$552.50
9. A & R Land Services, ROW Services for Pamida Sewer Project. \$1,842.39
10. Fox Engineering, WWTP Nutrient Reduction Study, \$2,871.15
11. Fox Engineering, Well #6 Pump Replacement, \$1,993.75
12. Fox Engineering, Water Treatment Plant Improvements. \$20,704.86
13. Fox Engineering, South Elevated Water Storage Tank Improvements, \$1,316.75
14. Fox Engineering, SE Basin I & I Reduction, \$521.00
15. Fox Engineering, Sanitary Sewer Collection System Evaluation, \$360.00
16. Fox Engineering, City Hall Interceptor Reroute, \$5,035.00
17. Trans Iowa Equipment, Street Sweeper Repairs, \$22,409.03
18. Wal-Mart Supercenter #1475, 2485 Hwy 92, Class E Liquor License, Class B Wine Permit, Class C Beer Permit (carryout beer), Sunday Sales, (**renewal**)
19. Department Reports

Consent - Other:

DeLong Construction, Inc., Work at E. Washington St. and S. 2nd Ave., \$4,400.00

Councilor Stigers requested that item 6 and item 17 be removed from the consent agenda.

Motion by DeLong, seconded by Stigers, to approve the consent agenda items 1-5, 7-16 and 18-19. Motion carried.

Motion by DeLong, seconded by Gault, to approve item 6 on the consent agenda. Motion carried. DeLong abstained with conflict.

Motion by Stigers, seconded by Moore, to approve item 17. Motion carried.

Motion by Gault, seconded by Janecek, to approve consent agenda – other. Motion carried. DeLong abstained with conflict.

Motion by Janecek, seconded by Gault, to approve the claims as presented. Motion carried.

Finance Director Kelsey Brown gave the financial reports for March, 2018. Motion by Janecek, seconded by Moore, to accept the March, 2018 financial reports.

Motion by DeLong, seconded by Youngquist, to approve the requests from Main Street Washington and the Farmers' Market. Motion carried. Main Street Washington is celebrating its 10th Anniversary this year and this is the Farmers' Market's 30 Anniversary.

Motion by Youngquist, seconded by Gault, to approve the request for Parking Allowed on E. 11th Street on May 22, 2018 for their 30th Anniversary Open House and Chamber Alive After Five Events. Motion carried.

Motion by DeLong, seconded by Stigers, to approve the request from Crystal Lotus for sidewalk closure 11:00 a.m. to 4:00 p.m. on April 28, 2018. Motion carried.

Presentations from the Public:

Michelle Driscoll came before the council to tell them that this is the 5th year for the Kewash half marathon and that they have 310 runners registered already. Runners are coming from 9 states and 2 countries.

Rhonda Sobaski, who lives near the Sunset Park Disc Golf Course, came before council with concerns of golfers trespassing on their private property to retrieve discs and allowing dogs to run at large and worrying their animals. She was told that the City staff are working on possible solutions to the problem.

Discussion and Consideration of a Development Agreement with David and Lisa Nacos (**Tabled 10-17-17**). Remains tabled.

Mayor Rosien announced that now is the time for the second reading of an Ordinance Amending the Code of Ordinances of the City of Washington, Iowa, Chapter 69 "Parking Regulations" – Marshall's Parking Requests. Roll call on motion: Ayes: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. Motion carried unanimously.

Kristopher Orth from Design Alliance gave a visual presentation of the Fire Station Development Plans.

After discussion, motion by DeLong, seconded by Youngquist, to approve with correction of spelling the Fire Station Development Plans. Motion carried unanimously.

Motion by DeLong, seconded by Stigers, to approve the Resolution Setting a Public Hearing for May 1 on Plans, Specifications, Form of Contract and Estimate of Cost for Fire Station Improvement Project. Roll call on motion: Ayes: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. Motion carried. (**Resolution No. 2018-048**)

Motion by Youngquist, second by Gault, to approve the Resolution Setting a Public Hearing for May 1 for the Plans, Specifications, Form of Contract and Estimate of Cost for Fire Station Phase I Renovations. Roll call on motion: Ayes: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. Motion carried. (**Resolution No. 2018-049**)

Quotes received for the new fire/police/city hall generator:

Interstate Power Systems – MTU Onsite Energy	\$37,800.00
Kohler Power Systems	\$43,416.80
Taylor Power Systems	\$47,900.00

Motion by Youngquist, seconded by Stigers, to accept the quote from Interstate Power in the amount of \$37,800.00. Motion carried unanimously.

Motion by DeLong, seconded by Moore, to approve the Engineering Services Agreement with Garden & Associates for the East Washington Street Sidewalk. Motion carried. “No” vote by Janecek and Stigers.

Motion by DeLong, seconded by Gault, to approve Engineering Services Agreement with Garden & Associated for the 2019 South Avenue E Reconstruction Project. Motion carried unanimously.

Mayor Rosien announced that now is the time for the public hearing on Adopting Plans, Specifications, Form of Contract and Estimate of Cost (Wellness Park Grading and Utilities Project).

No written or oral objections were received.

Motion by DeLong, seconded by Youngquist, to close the public hearing. Roll call on motion: Ayes: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by DeLong, to approve the Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost (Wellness Park Grading and Utilities) . Roll call on motion: Ayes: DeLong, Janecek, Moore, Stigers, Youngquist. Nays: Gault. Motion carried. **(Resolution No. 2018-050)**

Motion by Youngquist, seconded by Stigers, to approve the Resolution Awarding Construction Contract to DeLong Construction in the amount of \$850,292.00 for the Wellness Park Grading and Utilities. Roll call on motion: Ayes: Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. Motion carried. DeLong abstained with conflict. **(Resolution No. 2018-051)**

Motion by Janecek, seconded by Gault, to approve the Lease with Washington FFA Land Lab for a lease rate of \$240 an acre. Motion carried unanimously.

Motion by Janecek, seconded by Gault, to approve payment of Change Order #2 in the amount of \$16,709.58 to Northway Well & Pump for Well #6 Improvements. Motion carried unanimously.

Motion by Janecek, seconded by Gault, to approve the Resolution Approving Right-of-Way Purchase Agreement and Approving Drainage Easement Agreement with Theodore C. Stewart in the amount of \$18,849.92. Roll call on motion: Ayes: DeLong, Gault, Janecek, Moore, Stigers. Nays: none. Motion carried. Youngquist abstained with conflict. **(Resolution No. 2018-052)**

Motion by DeLong, seconded by Youngquist, to approve the Resolution Approving Permanent Easement Agreement with Property Owners for the Former Pamida Building Redevelopment Project. Roll call on motion: Ayes: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. Motion carried.
(Resolution No. 2018-053)

Motion by Youngquist, seconded by Stigers, to approve the Resolution in Supporting Continued Funding of Commercial/Industrial Property Tax Revenue Backfill. Roll call on motion: Ayes: DeLong, Gault, Moore, Stigers, Youngquist. Nays: Janecek. Motion carried. **(Resolution No. 2018-054)**

Motion by Janecek, seconded by DeLong, that the Regular Session held at 6:00 P.M., Tuesday, April 17, 2018, be adjourned. Motion carried.

Illa Earnest, City Clerk

Council Minutes 04-24-2018

The Council of the City of Washington, Iowa, met in Special/Work Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on April 24, 2018 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore, Stigers. Absent: Janecek and Youngquist.

Motion by Gault, seconded by Stigers, that the agenda for the Special/Work Session to be held at 6:00 P.M., Tuesday, April 24, 2018 be approved as proposed. Motion carried.

Presentations from the Public:

Discussion and Consideration of a Development Agreement with David and Lisa Nacos (**Tabled 10-17-17**). Remains tabled.

Mayor Rosien announced that now is the time for the third reading of an Ordinance Amending the Code of Ordinances of the City of Washington, Iowa, Chapter 69 "Parking Regulations" – Marshall's Parking Requests. Roll call on motion: Ayes: DeLong, Gault, Moore, Stigers. Nays: none. Motion carried. (**Ordinance No. 2071**)

Motion by Moore, seconded by Gault, to approve as amended the Resolution Endorsing Application for Grant Funds (HRDP Grant for Woodlawn Shelter and Gates). Roll call on motion: Ayes: DeLong, Gault, Moore, Stigers. Nays: none. Motion carried. (**Resolution No. 2018-055**)

Motion by Gault, seconded by DeLong, to approve the Proposal for Owner-Occupied Housing Rehabilitation Program Administration (ECICOG). Motion carried.

Motion by DeLong, seconded by Moore, to approve the Resolution Approving Amendments to Memorandum of Agreement Re: Voluntary Annexation (Country Club Road). Roll call on motion: Ayes: DeLong, Gault, Moore, Stigers. Nays: none. Motion carried. (**Resolution No. 2018-056**)

After discussion, motion by Stigers, seconded by DeLong, to accept the proposals as amended for a Park Regulations Ordinance Chapter and instruct staff to move forward crafting an ordinance. Motion carried.

At this time council entered discussion on the various requests and concerns that they have received from citizens regarding parking issues and speeding on various city streets. Jennifer Durst who lives on N. Marion came before council to mention the speed of vehicles using Marion Avenue. No formal action was taken on possible solutions to some of the problems they had discussed.

Motion by Gault, seconded by Stigers, that the Special/Work Session held at 6:00 P.M., Tuesday, April 24, 2018, be adjourned. Motion carried.

Illa Earnest, City Clerk



INVOICE

2640 12th St SW
Cedar Rapids, IA 52404-3440
319-366-8321

Project Mgr: Tom Lisi

Project: Washington Fire Station Site Demolition
215 East Washington Street
Washington, IA

To: City of Washington, IA
Attn: Brent Hinson
215 E. Washington Street
PO Box 516
Washington, IA 52353

REMIT TO:	
Invoice Number: TA44372	
Terracon Consultants, Inc.	
PO Box 959673	
St Louis, MO 63195-9673	
Federal E.I.N.: 42-1249917	

Project Number:	06181078
Billed to Date:	\$1,836.75
Invoice Date:	4/23/2018
Services Through:	4/21/2018

If you have any questions regarding this invoice, please call (319) 366-8321.

Date	Report	Description of Services	Quantity	Rate	Total
TASK: 01 - Earthwork Observation & Testing					
4/9/18	06181078.0002	Sample Pick-up - Soil	3.00	\$52.00	\$156.00
4/9/18	06181078.0002	Trip Charge - Each	1.00	\$80.00	\$80.00
4/11/18	06181078.0004	Senior Field Technician	3.50	\$80.00	\$280.00
4/11/18	06181078.0004	Trip Charge - Each	1.00	\$80.00	\$80.00
4/13/18	06181078.0005	Senior Field Technician	2.00	\$80.00	\$160.00
4/13/18	06181078.0005	Trip Charge - Each	1.00	\$80.00	\$80.00
4/13/18	06181078.0006	Senior Field Technician	6.00	\$80.00	\$480.00
4/13/18	06181078.0006	Senior Field Technician (overtime)	1.00	\$120.00	\$120.00
4/13/18	06181078.0006	Nuclear Density Gauge	1.00	\$20.00	\$20.00
Task Total					\$1,456.00
TASK: 02 - Laboratory Soil/Aggregate Testing					
4/9/18	06181078.0003	Standard Proctor, Soil	1.00	\$120.00	\$120.00
Task Total					\$120.00
TASK: 20 - Project Management					
4/21/18	06181078	Senior Project Manager/Engineer	0.75	\$130.00	\$97.50
4/21/18	06181078	Project Manager/Engineer	1.50	\$98.00	\$147.00
4/21/18	06181078	Field/Lab Coordinator	0.25	\$65.00	\$16.25
Task Total					\$260.75

Invoice Total \$1,836.75

TERMS: DUE UPON PRESENTATION OF INVOICE



AHLERS & COONEY, P.C.
100 COURT AVENUE, SUITE 600
DES MOINES, IOWA 50309-2231
515-243-7611

FEDERAL ID 42-1323559

April 23, 2018

CITY OF WASHINGTON, IOWA
CITY CLERK
224 W. MAIN STREET
P.O. BOX 516
WASHINGTON, IA 52353

Invoice #: 745674
Client #: 11307
Matter #: 58
Billing Attorney: RMC

INVOICE SUMMARY

RE: SERIES 2017, GENERAL OBLIGATION CAPITAL
LOAN NOTES

For professional services rendered and costs advanced through April 19, 2018:

Total Professional Services	\$ 9,000.00
Total Expenses	<u>\$ 483.24</u>
TOTAL THIS INVOICE	\$ 9,483.24

A & R Land Services, Inc.

1609 Golden Aspen Drive, Suite 104
 Ames, IA 50010
 515-337-1197

Invoice No. WASH-ADAMS-18-3

INVOICE

Customer

Name City of Washington, Iowa, c/o Brent D. Hinson
 Address 215 East Washington Street
 City Washington State IA ZIP 52353
 Phone 319-653-6584

Date 4/18/2018
 Order No. WASH-ADAMS-18

Qty	Description	Unit Price	TOTAL
	MARCH 2018		
6	ROW Services for City of Washington, Iowa East Adams Street Improvement Project	\$65.00	\$390.00
	Mileage for project trips taken.	\$0.545	
	Color copies/printing.	\$0.50	
	Black and white copies/printing.	\$0.10	
	Abstractor/Courthouse Fees	\$1.00	
	Postage	\$1.00	
	Recording Fees	\$1.00	
	SubTotal		\$390.00
	Shipping & Handling		\$0.00
	Taxes Iowa		
	TOTAL		\$390.00

Payment Details

- Cash
 Check
 Credit Card

Name _____
 CC # _____
 Expires _____

Office Use Only: Customer will be charged 1.5% interest per month for any invoices past due over 30 days.

Agreed expenses include: mileage at current the Federal rate, lodging at GSA's current rate, per diem at GSA's current rate, postage, copies/printing at 10 cents per black & white page and 50 cents per color page, telephone calls, and any other project-related expenses to be billed to client based on actual expense.

Your Expert Right of Way Resource

A & R Land Services, Inc.

1609 Golden Aspen Drive, Suite 104
 Ames, IA 50010
 515-337-1197

Invoice No. WASH-PAMIDA-18-3

INVOICE

Customer

Name City of Washington, Iowa, c/o Brent D. Hinson
 Address 215 East Washington Street
 City Washington State IA ZIP 52353
 Phone 319-653-6584

Date 4/18/2018
 Order No. WASH-PAMIDA-18

Qty	Description	Unit Price	TOTAL
	MARCH 2018		
18	ROW Services for City of Washington, Iowa Pamida Sewer Project	\$75.00	\$1,350.00
379	Mileage for project trips taken.	\$0.545	\$206.56
	Color copies/printing.	\$0.50	
	Black and white copies/printing.	\$0.10	
	Abstractor/Courthouse Fees	\$1.00	
	Postage	\$1.00	
	Recording Fees	\$1.00	
	SubTotal		\$1,556.56
	Shipping & Handling		\$0.00
	Taxes Iowa		
	TOTAL		\$1,556.56

Payment Details

- Cash
 Check
 Credit Card

Name _____
 CC # _____
 Expires _____

SubTotal \$1,556.56
 Shipping & Handling \$0.00
 Taxes Iowa

TOTAL \$1,556.56

Office Use Only: Customer will be charged 1.5% interest per month for any invoices past due over 30 days.

Agreed expenses include: mileage at current the Federal rate, lodging at GSA's current rate, per diem at GSA's current rate, postage, copies/printing at 10 cents per black & white page and 50 cents per color page, telephone calls, and any other project-related expenses to be billed to client based on actual expense.

Your Expert Right of Way Resource

Simmering-Cory | Iowa Codification
114 E. 5th Street, Storm Lake, IA 50588
P.O. Box 244, Storm Lake, IA 50588
Tel 641-357-7595 | Fax 515-724-7868



INVOICE 2018-SC-0042

4.23.2018

BILL TO

City of Washington
215 E. Washington St.
Washington IA 52353

INSTRUCTIONS

Project #17-WS-014

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
2 nd Milestone	2 nd Progress Payment – 20% every six (6) months after Release of Funds.	\$4,000.00	\$4,000.00

TOTAL AMOUNT OF CONTRACT: \$20,000
LESS PREVIOUS PAYMENTS: \$ 6,000
LESS THIS PAYMENT: \$ 4,000
BALANCE DUE AFTER THIS PAYMENT: \$10,000

TOTAL DUE **\$4,000.00**

Thank you for your business!



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



City of Washington
 Washington Airport Commission
 Kevin Erpelding, Chairman
 215 East Washington
 Washington, IA 52353

March 30, 2018
 Project No: T51.115132
 Invoice No: 0215918

Washington Airport/Taxilane for Fuelling

Design and Construct Taxilane for Fueling Access

Design Phase (001)
 Preliminary Layout, Design Survey, Soils Report and Design - Ready for Bidding

Fee				
Total Fee	29,000.00			
Percent Complete	80.00	Total Earned	23,200.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	23,200.00	
		Total Fee		23,200.00
			Total this Task	\$23,200.00

Grant Administration (003)
 Assist with Grant Application, Grant Administration, DBE and Project Closeout

Fee				
Total Fee	6,000.00			
Percent Complete	25.00	Total Earned	1,500.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	1,500.00	
		Total Fee		1,500.00
			Total this Task	\$1,500.00
			Total this Invoice	\$24,700.00

PAWS & More Animal Shelter

1004 1/2 West Madison Street
Washington, IA 52353

Invoice

Date

4/24/2018

Invoice #

58

Bill To

City of Washington
PO Box 516
Washington, IA 52353

Terms

DUE UPON RE...

Description	Quantity	Rate	Amount
Animal Services-JAN-MARCH 2018		4,500.00	4,500.00
Total			\$4,500.00



PFM Financial Advisors LLC
1735 Market Street
43rd. Floor
Philadelphia, PA 19103

Brent Hinson, City Administrator
City of Washington, Iowa
215 East Washington Street
Washington, IA 50126-0698

April 19, 2018

INVOICE : 502214

RE: Professional Services Related to General Obligation Capital Loan Notes, Series 201 8A.

INVOICE

Description	Total
Professional Fees	\$15,000.00
Expenses	\$263.91
Total Amount Due	\$15,263.91

Remittance Address:
PFM Financial Advisors LLC
PO Box 65117
Baltimore, Maryland 21264-5117

EFT Instructions:
M&T Bank
ABA (For Wires): 022000046
ABA (For ACH): 031302955
Acct#: 9865883681

Tax ID#: 81-1642787

INVOICE TERMS: UPON RECEIPT

09.01541.008

Kevin D. Olson
Attorney-at-Law
1400 5th Street, P.O. Box 5127
Coralville, Iowa 52241

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

April 26, 2018

Mr. Brent Hinson, City Administrator
City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353

INVOICE

For legal services rendered to the City of Washington, Iowa for April, 2018

TOTAL HOURS	8.5 hours (reg)
TOTAL MILEAGE	330 miles
Hourly Rate	\$90/hour- Reg \$75/hour - Court
Mileage Rate	\$0.56 per mile
TOTAL INVOICE FOR APRIL, 2018	\$949.80



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

April 24, 2018

Invoice No: 36446

Project 5018070 Washington - East Washington Street - Sidewalk Extension Plan
Client ID# 20040

Professional Services for the Period: March 16, 2018 to April 19, 2018

Professional Services

	Hours	Rate	Amount	
Principal Engineer	6.75	141.00	951.75	
Engineer #3	8.50	105.00	892.50	
Totals	15.25		1,844.25	
Total Professional Services				1,844.25
		Total Project Invoice Amount		\$1,844.25

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

Applicant License Application (BB0037304)

Name of Applicant: <u>COMES INVESTMENTS</u>
Name of Business (DBA): <u>PIZZA HUT</u>
Address of Premises: <u>1018 WEST MADISON</u>
City <u>Washington</u> County: <u>Washington</u> Zip: <u>52353</u>
Business <u>(319) 653-6521</u>
Mailing <u>2045 GRAND AVE</u>
City <u>WEST DES MOINES</u> State <u>IA</u> Zip: <u>50265</u>

Contact Person

Name <u>JOE W. COMES</u>
Phone: <u>(515) 330-1172</u> Email <u>JOECOMES@MAC.COM</u>

Classification Class B Beer (BB) (Includes Wine Coolers)

Term: 12 months

Effective Date: 06/01/2018

Expiration Date: 05/31/2019

Privileges:

Class B Beer (BB) (Includes Wine Coolers)

Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>
Corporate ID Number: <u>XXXXXXXXXX</u> Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

JOSEPH COMES

First Name: JOSEPH

Last Name: COMES

City: CLIVE

State: Iowa

Zip: 50265

Position: PRESIDENT

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Columbia National Insurance Company</u>
Policy Effective Date: <u>06/01/2018</u> Policy Expiration <u>06/01/2019</u>
Bond Effective Dram Cancel Date:
Outdoor Service Effective Outdoor Service Expiration
Temp Transfer Effective Temp Transfer Expiration Date:

MAINTENANCE & CONSTRUCTION DEPT. REPORT

4-7-18/4-20-18

STREETS: Personnel pothole patched, operated the street sweeper and it is back sweeping on Thursday nights. Personnel graded some alleys and placed rock where deemed necessary. Personnel inspected the seal coat street list and configured this years project, which could start as early as late May.

WATER DISTRIBUTION: Personnel disconnected 204 & 202 water services on East Jefferson for the demo of the houses in preparation for ground work at the new Fire Station. Personnel repaired 3 water services located at 839 South Marion (new curb box), 515 West Madison (rod) and 620 West Madison (rod). Personnel repaired a 4 inch CIP water main break in the 200 block of East Jefferson. Crews began the installation of a 6 inch C900 water main on West 3rd St between North Marion & North Iowa.

SEWER COLLECTION: Personnel jetted and flushed a few sewers in the system.

STORM SEWER COLLECTION: Personnel N/A

MECHANIC/SHOP: Personnel serviced #611 (power steering pump & compressor and also drained coolant), #302 (removed A/C unit, checked brakes and greased chassis), PD 905 (serviced, diagnosis power loss, installed new battery and repair rear emergency lights), Street Sweeper (install main broom and set pattern), Parks #104 (serviced), #504 (serviced) and #601 (lights issue-rewired).

OTHER: Personnel continued yard waste and brush pick up routes, YTD on bags 620. Personnel performed One Call Locates (37).

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report
April 17, 2018
Council meeting**

- **After hour alarm and dog call outs –**
28th WWTP, high TSS alarm, 10:29 p.m. Fred
31st dog call, Safety Center reported a dog to be picked up at 724 South 4th, 7:20 p.m. Parker
1st WWTP, high TSS alarm, 8:20 p.m. Jason
2nd WWTP, high TSS alarm, 10:30 p.m. Jason
4th WWTP, high TSS alarm, 6:50 p.m. Jason
7th WWTP, high TSS alarm, 11:37 a.m. Parker
13th WWTP, high TSS alarm, 2:31 a.m. Parker
- **Dept Head meetings** - I attended the meetings on March 20, 27, and April 3. Jason attended the April 10, meeting in my absence.
- **AWWA-IA 2018 Spring Short Course at DMACC in Ankeny** – I attended this training course on April 9 & 10. I earned ten (10) hours of continuing education for this course. I need twenty (20) hours for my state waste water grade IV license recertification.
- **WWTP March 2018 Discharge Monitoring Report (DMR)** – Average daily flow 2.589 million gallons (mg), maximum daily flow 4.852 mg, minimum daily flow 1.382 mg. There was one (1) violation of the WWTP's NPDES discharge permit. The post SBR EQ basin overflow that occurred on March 24th. Total precipitation for March 2018 = melted precip = >3.14" snow = 1.3" (recorded at the WWTP).

CBOD5 removal 85% required	result = 90.6%
Influent CBOD5 monthly average =	58.4 mg/L
Effluent CBOD5 monthly average =	5.5 mg/L

TSS removal 85% required	result = 92.2 %
Influent TSS monthly average =	141.1 mg/L
Effluent TSS monthly average =	11.0 mg/L

- **Dog pound report for March 2018** – Eight (8) calls total for March 2018. Three (3) call outs during normal hours and five (5) call outs after hours. Five dogs (5) dogs were returned to their owners. One (1) dog the owner showed upon Parker's arrival. One (1) dog taken to Paws & More. One (1) dog was deceased upon Parker's arrival.
- **Effluent automatic valve dry well sump pumps** – We discovered the two (2) sump pumps in the dry well were making noise on the 4th. We pulled these pumps on the 5th. We replaced them temporarily with other pumps we had at WWTP. We took the pumps we pulled to Electric Motors of Iowa City (EMIC) for evaluation. EMIC called me with estimated repair costs (\$125-\$175) for each pump on the 6th. I told EMIC to get the parts order needed for repairs. The replacement cost for these pumps would have been \$990.90 + freight.
- **SBR blower #4 VFD fault** – We received an alarm for a VFD fault on SBR blower #4 on the 5th. We found the VFD was very hot. We shut it down and took it out of service. We switched to the standby blower to provide air to SBR #4. I contacted JETCO, our controls contractor. JETCO was at the WWTP on the 9th to look at the VFD. They determined the problem was a burnt fan inside the VFD. Estimated replacement cost of the fan was \$850 + installation and travel costs. A new replacement fan was ordered.
- **Yard Waste Center (YWC)** – The traffic at the YWC is increasing due to the warmer weather. The YWC will be open on Saturday mornings from 7:00 a.m. to 10:00 a.m. starting on April 21,

2018 through May 26, 2018 so Washington residents can haul and drop off their own yard waste at the YWC. Jason and Parker have been keeping the fire going at the YWC as time allows. There have been a lot of trees and brush hauled to the YWC from the KEWASH trail clean up.

- **Annual WWTP effluent toxicity test** – This annual test has been scheduled to sample from Sunday, May 13 through Monday, May 14, 2018. U of I Hygienic Lab in Ankeny will be performing analysis on our sample.

Fred E Doggett
4/13/2018 9:00 AM

**WWTP report
May 1, 2018
Council meeting**

- **After hour alarm and dog call outs –**
 - 14th dog call, Safety Center reported 2 dogs to be picked up at South 2nd & Van Buren, 2:19 a.m. Parker
 - 14th WWTP, high TSS alarm, 4:27 a.m. Fred
 - 14th dog call, Safety Center reported 2 dogs to be picked up at East 15th & North 3rd, 8:56 a.m. Parker
 - 14th WWTP, high TSS alarm, 1:31 p.m. Fred
 - 21st dog call, Safety Center reported a dog to be picked up at Paws & More, 9:24 a.m. Parker
 - 24th dog call, Safety Center reported a dog to be picked up at 415 East Madison, 5:58 p.m. Parker
 - 26th dog call, Safety Center reported a dog tpo be picked up at 306 E Main, 5:29 p.m. Parker

- **Dept Head meetings** - I attended the meetings on April 17 & 24.

- **Effluent automatic valve dry well sump pumps** – Electric Motors of Iowa City (EMIC) called on the 19th to report repairs were complete and pumps were ready for pick up. Jason picked them up. The total repair cost for both pumps was \$214.62. We installed these pumps on April 23rd and removed the temporary pumps we had been using.

- **WWTP generator** – 3E was at the WWTP on April 26, 2018 to service the generator. Air filters, fuel filters, and the batteries were replaced. 3E changed the oil and replaced the oil filters as well.

- **ACE Electric** – A generator service tech from Ace was in Washington on April 26, 2018. He inspected the generators at the Fire Dept/City Hall, Water Treatment Plant, and Lexington Blvd lift station. ACE will be back this fall to service all of these generators.

- **Bi-annual sampling** – Jason collected the bi-annual samples at Bazooka-Farmstar, Inc on the 17th and Montchevre-Betin, Inc on the 18th. The test results are back for both companies, no violations occurred during this sampling cycle. We will collect another round of samples in October 2018.

- **Employee evaluations** – WWTP staff completed their self evaluations on April 18th. I completed WWTP employee evaluations by supervisor on April 25, 2018.

- **WWTP hoists and cranes** – Working on getting quotes for the WWTP’s hoist and crane inspection work. This is required on an annual basis by OSHA. The WWTP has a total of nine (9) to be inspected.

- **National Weather Service (NWS)** – Staff from the Quad Cities NWS office was at the WWTP on the 27th to service their weather equipment for spring/summer operation.

**Fred E Doggett
4/27/2018 8:05 AM**



Contractor's Application for Payment No. 6

To (Owner): City of Washington Project: Water Treatment Plant Improvements, City of Washington, Washington, Iowa Owner's Contract No.:	Application Period: 3/01/18 - 3/31/18 From (Contractor): Tricon Construction Contract: Washington WTP Contractor's Project No.: 17-011-LA	Application Date: 4/11/2018 Via (Engineer): Fox Engineering Inc, 414 South 17th Street, Ste 107, Ames, IA 50010 Engineer's Project No.: 2489-11A
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Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	
			1. ORIGINAL CONTRACT PRICE..... \$ 54,943,000.00
			2. Net change by Change Orders..... \$
			3. Current Contract Price (Line 1 ± 2)..... \$ 54,943,000.00
			4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 52,345,102.23
			5. RETAINAGE:
	a. 5% X \$1,647,316.89	Work Completed.....	\$ 82,365.84
	b. 5% X \$697,785.34	Stored Material.....	\$ 334,809.27
	c. Total Retainage (Line 5.a + Line 5.b).....		\$ 517,255.11
		6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 52,227,847.12
		7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 1,685,713.67
		8. AMOUNT DUE THIS APPLICATION.....	\$ 5542,133.45
		9. BALANCE TO FINISH PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 52,715,152.88
TOTALS			
NET CHANGE BY CHANGE ORDERS			

Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: Mary K Stone Date: 4-11-18

Payment of: \$ 542,133.45 (Line 8 or other - attach explanation of the other amount)

is recommended by: Matthew J. Stone (Engineer) Date: 4/23/2018

Payment of: \$ _____ (Line 8 or other - attach explanation of the other amount)

is approved by: Mary K Stone (Owner) Date: 4/24/18

Approved by: _____ (Date) _____ (Date)

Funding or Financing Entity (if applicable) _____ (Date)

CITY OF WASHINGTON, IOWA

CLAIMS REPORT FOR MAY 1, 2018

POLICE	ADAM, SETH	REIMBURSEMENT-MEALS	90.40	
	ALLIANT ENERGY	ALLIANT ENERGY	259.97	
	AMAZON CAPITAL SERVICES	COMPUTER; RIFLE SCOPE; BOOTS; PHONE CASE	1,123.23	
	BARRON MOTOR SUPPLY	PARTS	334.58	
	BDH TECHNOLOGY	TECHNICAL SUPPORT	106.25	
	CAPPER CHRYSLER DODGE JEEP RAM	VEHICLE REPAIR	339.15	
	CINTAS CORP LOC. 342	RUG SERVICE	26.04	
	CLERK OF COURT	CIVIL INFRACTION FILING FE	85.00	
	GREINER DISCOUNT TIRES	TIRES- K-9 UNIT 12/TIRE REPAIR	689.52	
	IACP - INTL ASSOC OF CHIEFS OF POLICE	ANNUAL MEMBERSHIP-SERVICES	525.00	
	IOWA LAW ENFORCMT ACADEMY	EVALUATIONS	300.00	
	JOHN DEERE FINANCIAL	DOG FOOD	18.99	
	MARCO, INC.	COPIER	462.01	
	O'REILLY AUTOMOTIVE INC	HOSES	22.06	
	QUILL	OFFICE SUPPLIES	32.96	
	SORRELLS, BRETT	MEALS REIMBURSEMENT	23.13	
	UP - TOWN AUTO WASH. LLC	REFILL CARD	100.00	
	UPS	SHIPPING	19.19	
	VISA	CLOTHING AND EQUIPMENT	321.68	
		TOTAL	4,879.16	
	FIRE	ALLIANT ENERGY	ALLIANT ENERGY	519.94
		GALLS LLC	REFLECTIVE TEES	52.91
		GREINER DISCOUNT TIRES	TIRE REPAIR	46.90
		IOWA STATE UNIVERSITY-TREASURER'S OFFI	TRAINING	1,085.00
			TOTAL	1,704.75
	ANIMAL CONTROL	JOHN DEERE FINANCIAL	DOG FOOD	37.98
			TOTAL	37.98
	DEVELOP SERV	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	112.50
		VISA	REGISTRATION, LODGING, MEA	150.00
		TOTAL	262.50	
LIBRARY	ACCESS SYSTEMS	QUARTERLY COPIER MAINTENA	92.20	
	ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00	
	AMAZON	MATERIALS & SUPPLIES	338.52	
	CINTAS CORP LOC. 342	WALK-ON MATS	58.39	
	EBERT SUPPLY CO.	JANITORIAL SUPPLIES	288.82	
	RECORDED BOOKS LLC	AUDIO BOOKS	17.99	
	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	146.49	
	VISA	COMM FEES, SUPPLIES, POSTA	181.53	
	WASH CHAMBER OF COMMERCE	SUPPLIES FOR REDICULOUS DA	40.00	
		TOTAL	1,207.94	
	PARKS	ALLIANT ENERGY	ALLIANT ENERGY	672.25
		O'REILLY AUTOMOTIVE INC	OIL FILTER	5.99
		VISA	PARKING-CONF, DISC GOLF SU	235.00
WAL-MART		OFFICE & GENERAL SUPPLIES	120.77	
		TOTAL	1,034.01	
CEMETERY	ALLIANT ENERGY	ALLIANT ENERGY	265.70	
	CERTIFIED LABORATORIES	HERBICIDE	1,049.00	
	WCHC FAMILY MEDICINE	TESTING	82.00	
		TOTAL	1,396.70	
FINAN ADMIN	ALLIANT ENERGY	ALLIANT ENERGY	539.90	
	BAKER PAPER & SUPPLY	COPY PAPER	94.80	
	CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	150.37	
	CUSTOM IMPRESSIONS INC	BUSINESS CARDS	280.00	
	HY-VEE	DEC. RECEIPT MAYOR & COUNCI	169.98	
	ICMA MEMBERSHIP RENEWALS	MEMBERSHIP RENEWAL	849.00	
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	187.50	
	MIKE'S LOCK & KEY	LOCK REPAIR	91.50	
	QUILL	OFFICE SUPPLIES	20.44	
	ROSIEN, JARON	MILEAGE REIMB	202.25	
	ROTARY CLUB OF WASHINGTON	DUES & MEALS	152.30	
	VISA	REGISTRATION, LODGING, MEA	255.43	
	VIVIAL	ADS	25.15	

	UTILITY EQUIPMENT CO	COUPLING	132.00
	VISA	COPPER FREEZE PIPE	165.19
	WAL-MART	OFFICE & GENERAL SUPPLIES	160.76
	WINDSTREAM IOWA COMMUNICATIONS	APRIL PHONE SERVICE	91.59
		TOTAL	2,936.65
WATER PLANT	BOLTON & MENK, INC.	S WATER TOWER	1,102.50
		TOTAL	1,102.50
SEWER PLANT	BRECKE MECHANICAL CONTRACTORS	2" BACK FLOW PREVENTER FOR	1,225.11
	CINTAS FIRST AID & SAFETY	1ST AID KIT SUPPLIES	84.56
	ELECTRIC MOTORS OF IOWA CITY	SUMP PUMP REPAIR	214.62
	JOHN DEERE FINANCIAL	PARTS	15.97
	TESTAMERICA LABORATORIES INC	TESTING FEE	1,360.80
	UNITED LABORATORIES	UNITED LABORATORIES	599.40
	USA BLUEBOOK	SUPPLIES	439.28
		TOTAL	3,939.74
SEWER COLLECT	CHEMSEARCH	SUPPLIES	765.98
	GREINER DISCOUNT TIRES	TIRE REPAIR-YARD WASTE TRA	110.00
	HIWAY SERVICE CENTER	FILTERS	73.50
	PLANK EQUIPMENT	PARTS	117.85
	RODNEY'S CONSTRUCTION	WATER LINE -REPAIR	855.00
	SADLER POWER TRAIN	SUPPLIES	594.10
	STEVE'S SALES & SERVICE	REPAIR- MAINT	27.00
	WELLINGTON, EARL	TOOLS	371.05
		TOTAL	2,914.48
SEWER CAP PROJECTS	NACOS, DAVID AND LISA	EASEMENTS - PAMIDA SEWER	2,735.00
	OTTERBERG, KATHLEEN	EASEMENT - PAMIDA SEWER	1,830.00
	TRIPLE V DEVELOPMENT, LLC	EASEMENT - PAMIDA SEWER	1,715.00
		TOTAL	6,280.00
SANITATION	LUKE WASTE MANAGEMENT	REFUSE & RECYCLING	28,471.25
	LUKE WASTE MANAGEMENT	SPRING CLEANUP	14,922.00
	LUKE WASTE MANAGEMENT	APPLIANCE & ELECTRONICS	1,280.00
	LUKE WASTE MANAGEMENT	BULKY STICKERS	628.00
	WASH CO HUMANE SOCIETY	COLLECTIONS FOR APRIL	399.00
		TOTAL	45,700.25
		TOTAL	130,685.33

***PREVIOUSLY APPROVED EXPENSES ARE HIGHLIGHTED**

**CITY OF WASHINGTON, IA
VISA Card Charges**

CLAIMS REPORT 5/1/2018

Category	Description	Amount	Total
LIBRARY/LIBRARY GIFT	Walmart -JF DVD	19.60	
	Paypal*Zoomvideoco - Director interviews videoconferencing	14.99	
	Endicia Fees - Postage fee	9.95	
	LL* Library Journals - School library journal	136.99	
			181.53
POLICE	Browns Shoe Fit- Goodman shoes	149.80	
	Amazon - Leather paddle holster with thumb break	125.49	
	Galls - Mechanix gloves	46.39	
			321.68
CEMETERY			
DEVELOP SERVICES	Iowa League of Cities - Nuisance Abatement Conference registration - Donnolly, Peterson	150.00	
			150.00
SEWER PLANT			
SANITATION			
FIN ADMIN	RelishGrinnell - Rosien meal at conference	44.95	
	Best Western - Rosien hotel for Iowa Chamber of Commerce Executives Conference	86.61	
	Comfort Inn and Suites - Rosien hotel for Rural Iowa Development Conference	120.04	
	Caseys- Rosien meal at conference	3.83	
			255.43
PARKS	Coralville Parking Department - Pacha parking for IPRA Conference	18.00	
	Standard Golf Company - Disc golf garbage cans	217.00	
			235.00
AIRPORT	Fboparts.com - Fuel Spout	119.76	
	OfficeMas - Thermal paper rolls (12)	42.38	
			162.14
FIRE			
WATER DIST	Plumb Supply Company - Copper Freeze Pipe	165.19	
			165.19
SEWER COLLECTION			
			1,470.97
			Grand Total

Brent Hinson

From: Upah, Emily
Sent: Thursday, April 12, 2018 9:19 AM
To: Brent Hinson
Subject: May 1 Council Agenda

Good morning, Brent

I hope this message finds you well. Would there be an opportunity for me to get onto your council agenda for May 1st? I would like to present our Community Annual Partnership Assessment (CAPA) report. As a reminder, this is done annually and I believe it was in the October/November timeframe when I reported this out last year.

Please let me know if you have any questions.

Thanks, Brent. Have a great day!

Best regards,

--Emily

Emily Upah | Key Account Manager

Alliant Energy

200 1st St. SE | Cedar Rapids, IA 52401

Office: (319) 786-7257 | Cell: (319) 350-7722

alliantenergy.com | emilyupah@alliantenergy.com

Ward	Complainant	Nuisance/Complaint/Concern	Complaint Date	Warning Date	Method of Warning	Clean up deadline	Pics	Action/Results	City Official	Status
4	city	couch by porch		4-Apr	hanger			couch has been removed	JJP	Closed
1	city	junk vehicle on blocks in driveway		4-Apr	verbal	16-Apr	*	vehicle has been removed from property	JJP	Closed
4	city	trash pile at curb		4-Apr	hanger			trash has been removed	JJP	Closed
1	city	junk vehicle on blocks out back		5-Apr	phone call			vehicle has been removed from property	JJP	Closed
4	city	trash bags in driveway		5-Apr	hanger				JJP	open
1	city	trash/construction debris in yard		5-Apr	phone call			owner called back and said will be picked up by 4-25	JJP	Closed
2	citizen	rug in driveway/trash on deck		6-Apr	letter			property has been cleaned up	JJP	Closed
3	city	car/flat tires parked for weeks in street		6-Apr	phone call			called S.C.	JJP	Closed
3	city	refrigerator on porch		6-Apr	hanger			appliance has been removed from porch	JJP	Closed
1	city	trash at curb		6-Apr	phone call			abated 4-6	JJP	Abated
2	city	const. equipment all over/junk cars		6-Apr	verbal			informed occupant to double stickers on large bags	JJP	Closed
2	citizen	parking in yard/ mud in street		9-Apr	hanger			trailers in street/ informed call PD	JJP	Closed
1	city	car in grass near alley		11-Apr	phone call			truck moved- will observe	JJP	Closed
1	city	junk vehicle in yard		11-Apr	letter			owner will put car in garage following spring cleanup	JJP	Closed
1	city	trash piled up in back yard		12-Apr	hanger			vehicle has been removed from property	JJP	Closed
2	citizen	dumpster full/trash on ground	12-Apr	12-Apr	hanger			mattress on ground out back	JJP	open
3	city	mattress in ditch across road		12-Apr	phone call			Luke's will have dumped by 4-17	JJP	Closed
1	city	meter reader access obstructed/trash bags	12-Apr	12-Apr	phone call			abated 4-12	JJP	Abated
1	city	fence section fell down	13-Apr	13-Apr	hanger			car has been removed	JJP	Closed
1	city	construction debris out back	13-Apr	13-Apr	phone call			called owner/has been removed	JJP	Closed
1	city	junk vehicles	13-Apr	13-Apr	phone call			owner has contacted contractor to make repairs	JJP	open
1	city	mattress in alley	16-Apr	19-Apr	phone call			left message with owner	JJP	open
4	citizen	junk at curb	17-Apr	19-Apr	hanger	27-Apr	*		JJP	open
4	city	furniture outdoors	18-Apr	19-Apr	hanger			junk has been removed	JJP	Closed
4	city	trash at curb	18-Apr	19-Apr	hanger				JJP	Closed
1	city	furniture at curb	19-Apr	19-Apr	hanger				JJP	Closed
1	city	couch at curb	19-Apr	19-Apr	hanger				JJP	Closed
1	city	trash at curb	19-Apr	19-Apr	hanger				JJP	Closed
1	city	tires at curb	19-Apr	19-Apr	hanger				JJP	Closed
4	city	tv at curb	19-Apr	19-Apr	hanger				JJP	Closed
4	city	tv at curb	19-Apr	19-Apr	hanger				JJP	Closed
4	city	couch at curb	19-Apr	19-Apr	hanger			tv has been removed	JJP	Closed
4	city	construction debris at curb	19-Apr	19-Apr	hanger				JJP	Closed
4	city	parking in yard	19-Apr	19-Apr	verbal				JJP	Closed
4	city	tv at curb w/sticker	19-Apr	19-Apr	phone call				JJP	Closed
4	city	paint cans at curb	19-Apr	19-Apr	hanger			van has been moved	JJP	Closed
4	city	trash at curb	19-Apr	19-Apr	hanger			Bob will pick up 4-19	JJP	Closed
4	city	tv at curb	19-Apr	19-Apr	hanger				JJP	Closed
4	city	trash/junk at curb	19-Apr	19-Apr	hanger				JJP	Closed
4	city	mattress at curb	19-Apr	19-Apr	hanger				JJP	Closed
4	city	mattress at curb	19-Apr	19-Apr	hanger				JJP	Closed
3	city	tv at curb	20-Apr	20-Apr	hanger			mattress has been removed	JJP	Closed
3	city	junk at curb	20-Apr	20-Apr	hanger				JJP	Closed
3	city	trash at curb	20-Apr	20-Apr	hanger				JJP	open
3	citizen	tv dumped in bushes	19-Apr	20-Apr	hanger	48 HR			JJP	Closed
3	city	trash/light burbs at curb	20-Apr	20-Apr	phone call			abated 4-20	JJP	Abated
3	city	trash/light burbs at curb	20-Apr	20-Apr	phone call			called owner and will have removed same day	JJP	Closed

Case Number	Complainant	Complaint Date	Warning Date	Method of Warning	Clean up deadline	Pics	Action/Results	City Official	Status
50	city		20-Apr	hanger				JJP	open
51	city		20-Apr	hanger				JJP	open
52	city		20-Apr	hanger				JJP	open
53	city		20-Apr	hanger				JJP	open
54	city		20-Apr	hanger				JJP	Closed
55	city		20-Apr	hanger				JJP	Closed
56	city		20-Apr	hanger				JJP	Closed
57	city		20-Apr	hanger				JJP	Closed
58	city		20-Apr	hanger				JJP	Closed
59	city		20-Apr	hanger				JJP	Closed
60	city		20-Apr	hanger				JJP	Closed
61	city		20-Apr	hanger				JJP	Closed
62	city		20-Apr	hanger				JJP	Closed
63	city		20-Apr	hanger				JJP	Closed
64	city		20-Apr	hanger				JJP	open
65	city		20-Apr	hanger				JJP	Closed
								City Official	Status
66	city		20-Apr	hanger				JJP	Closed
67	city		20-Apr	hanger				JJP	Closed
68	city		20-Apr	hanger				JJP	Closed
69	city		20-Apr	phone call			bag has tag/informal abated 4-20	JJP	Abated
70	city		24-Apr	phone call			owner said will be removed by 4-23	JJP	Closed
71	city		24-Apr	hanger				JJP	open
72	city		24-Apr	hanger			trash pile has been removed	JJP	Closed
73	city		24-Apr	hanger				JJP	Closed
74	city		24-Apr	hanger				JJP	Closed
75	city		24-Apr	hanger				JJP	Abated
76	citizen	25-Apr					abated 4-25	JJP	Abated
77	citizen	20-Apr					vehicles have current license	JJP	open
78	citizen	26-Apr					called animal control	JJP	open
79	citizen	26-Apr						JJP	Closed
80									

ty have been removed/couch has bulky tag

27-Apr

Clean up deadline

2-May
48 HR

Nuisance/Complaint/Concern

Complaint Date

Warning Date

Method of Warning

Clean up deadline

Pics

Action/Results

City Official

Status

**2018
Chamber Board**

Michelle Redlinger
Executive Director



205 West Main Street • Washington, IA 52353 • www.chamber.washingtoniowa.org

Jaron Rosien
President
Mayor
JP's 207

April 23, 2018

Washington City Council,

Erin Drahota
Vice President
United Presbyterian
Home

The Washington Chamber of Commerce would like to host two Alive After 5's this summer that are located in the downtown and that we would like to request blocked parking so the event can be held outside.

These events are:

June 5, 2018: Eastern Iowa Chiropractic Clinic Alive After 5 and 25th Anniversary Celebration, 112 E Washington St, 5-7p.m.

September 11, 2018: Bryson Block Party Alive After 5 and The Village's and Main Street Washington's 10th Anniversaries, 205 W Main Street, 5-7p.m. (Includes the Bryson Block partners; Washington Chamber, The Village, Peoples Investments, Main Street Washington, WEDG, and JP's 207)

Matthew Brown
Treasurer
CBI Bank & Trust

Due to the large number of attendees at these events, we are requesting to host seating, food and beverage in the parking stalls nearest the sidewalk in front of our respecting businesses. The perimeter of the event will be designated with the use of cones.

Alisha Davis
Secretary
Washington Chamber of
Commerce

The parking stalls have been blocked in the same fashion since 2015 for similar events that have turned out well and with no incidents.

Marty Beenblossom
Jones & Eden Funeral
Home

Please see the attached maps for a visual of our requests.

Erik Buchholz
Washington High School

I am unable to attend City Council on May 1st due to hosting an Alive After 5 with Archer Appliance & Electronics. If you have questions, please feel free to direct them to me prior to your meeting, or to current Chamber President, Jaron Rosien. If requested, I would be happy to attend City Council on May 15 to answer questions in person.

Rich Bentler
Riverside Casino & Golf
Resort

Thank you for your consideration,

Adam McLaughlin
LJ Roth Restoration

A handwritten signature in cursive script that reads 'Michelle Redlinger'.

Michelle Redlinger
Executive Director

Diane Gallagher
Gallagher Farms

Makyla Maize
Washington County
Hospital

Maureen Howard
Past President
Immanuel Lutheran
Church
Ex-officio

Ed Raber
WEDG
Ex-Officio

Sarah Grunewaldt
Main Street
Ex-Officio

O (319) 653-3272 • F (888) 833-3529 • michelle@washingtoniowa.org

Parking Closure Request, June 5, 2018

Eastern Iowa Chiropractic Clinic Alive After 5 and 25th Anniversary Celebration

Google Maps 109 E Washington St

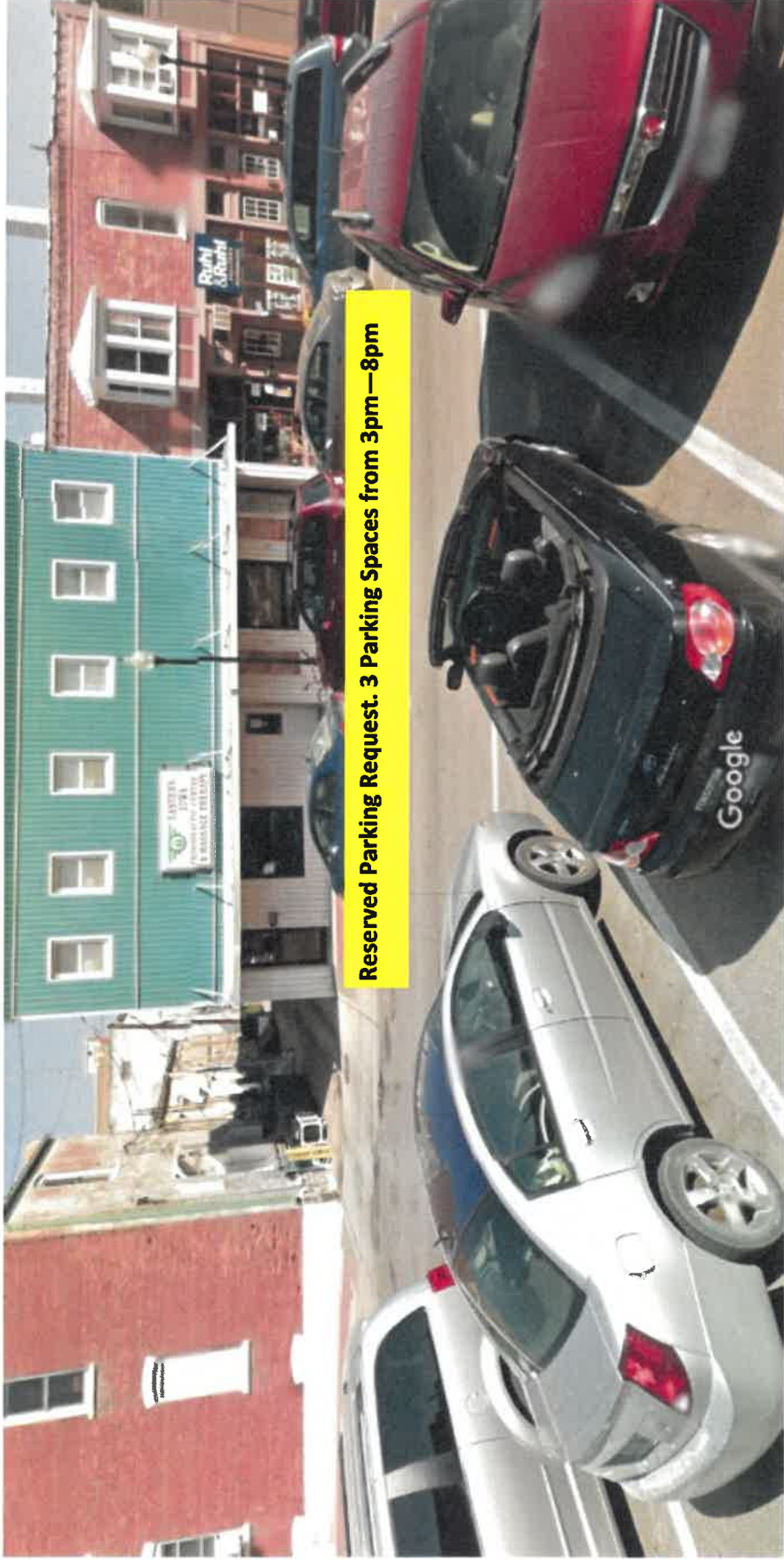
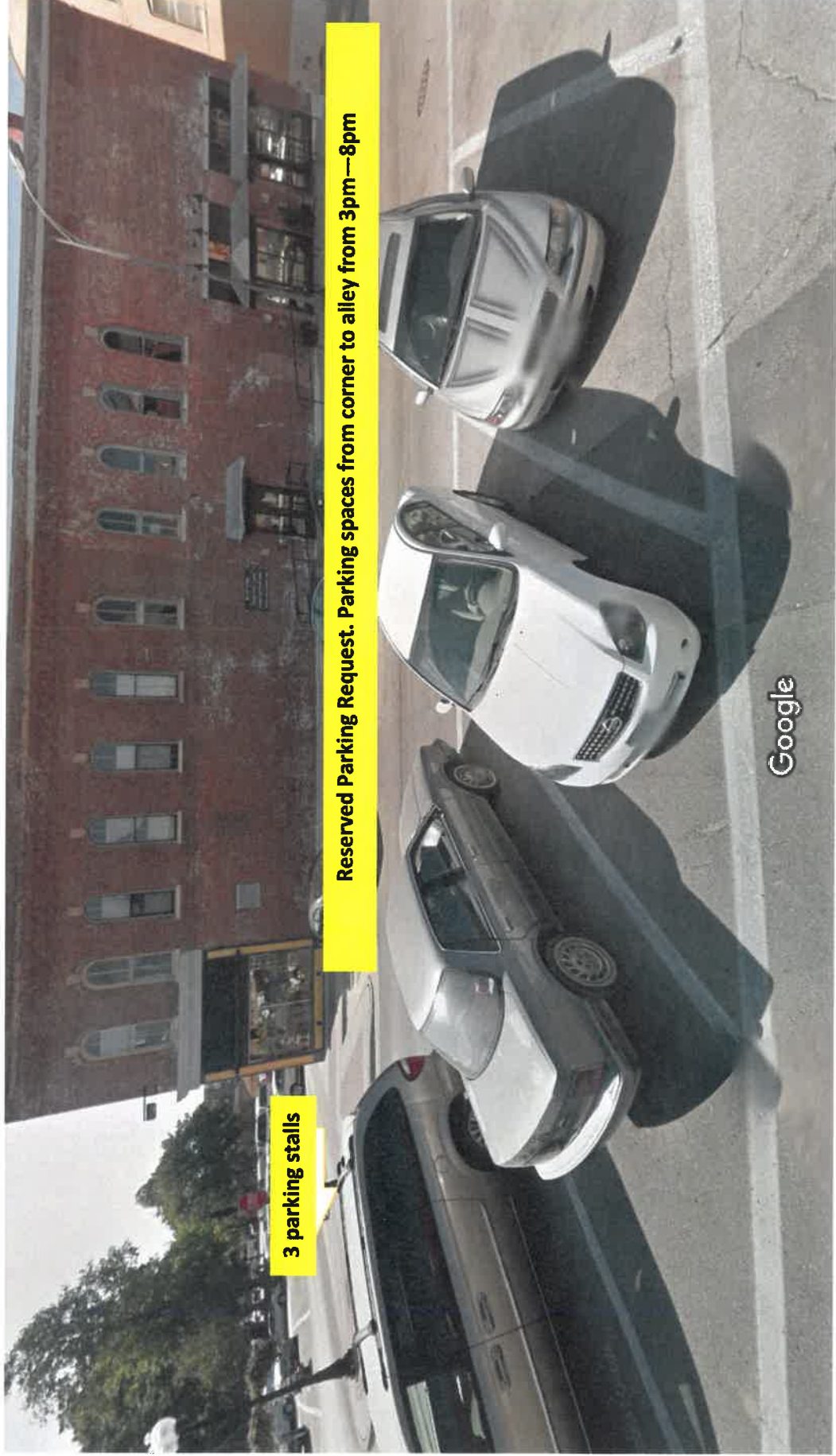


Image capture: Sep 2013 © 2018 Google

Mississippi Avenue

Parking Closure Request, September 11, 2018
Bryson Block Party Alive After 5 and
10th Anniversary Celebrations for Main Street & The Village



3 parking stalls

Reserved Parking Request. Parking spaces from corner to alley from 3pm--8pm

Google

Egg Sewer for
Eichelberger Request
May 2018

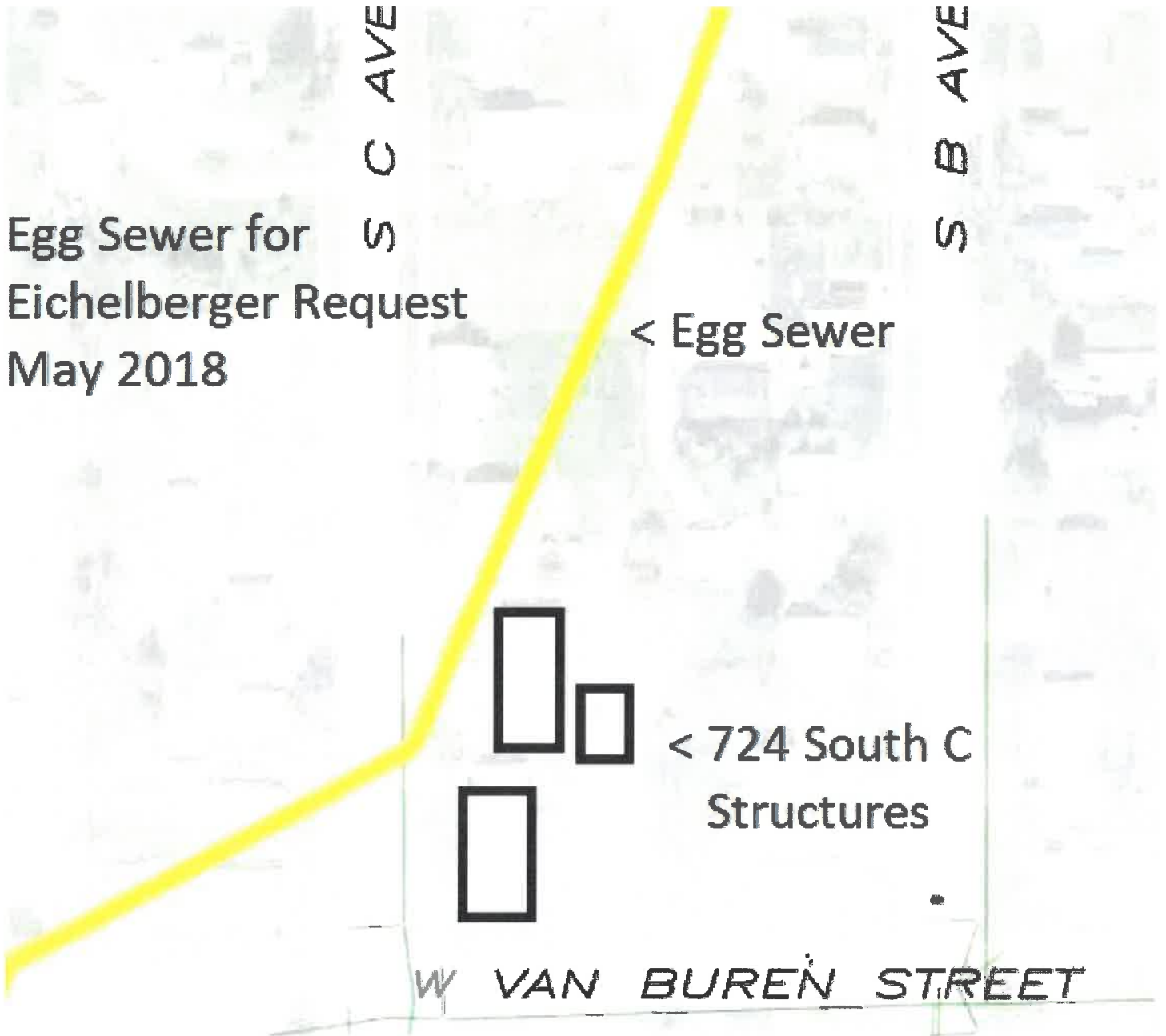
S C AVE

S B AVE

< Egg Sewer

< 724 South C
Structures

W VAN BUREN STREET



2003

Application for Building, Home Occupancy, Permit Office of City Clerk - Washington, Iowa

FEE \$5.00

FILL OUT IN
DUPLICATE

The undersigned owner of the property described herein requests permission to erect the improvements for the use and in the location and manner as set forth in detail below. The owner agrees that the improvements and the use of the property will be in accordance with the Ordinances of the City of Washington, and the laws of the State of Iowa which apply to the improvement and its use. The owner subscribes to the statements herein as a basis for the issuance of the building permit.

724 S. "C" AVE.

ADDRESS

Deane Clingman
OWNER

12-22

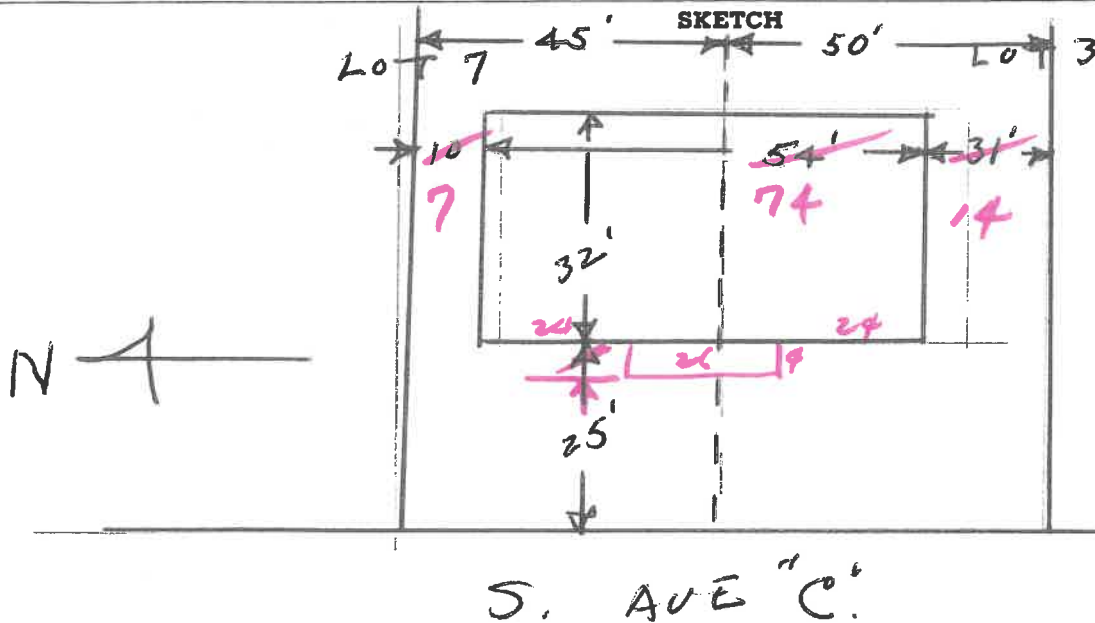
1972

By

AUTHORIZED AGENT

APPLICATION DATA SUBMITTED

- Location: Lot S. 45' of Lot 7 & N. 50' of Lot 3
Block 16 Addition MILLER'S ADD S WASH
- Street Address 724 S. "C" AVE.
- Proposed Improvement APT. HOUSE
- Proposed Use DWELLINGS No. Families 4 Zone District R-2
- Kind of Construction FRAME - Foundation Size 32 X 54
- Number of Stories TWO Number of Rooms 17 Kind of Heat _____
- Roofing Material ASPHALT Garage—Space for _____ Cars _____
- Estimated Cost \$ 50,000 Fronts on S "C" AVE. Street _____
- Will building be Provided with Sewer and Water Connection YES
- Plans by OWNER Constructed by OWNER
- Remarks _____



Show lot dimensions and the exact location of the proposed improvement on the lot with distances to front, side and rear lot lines also principal dimensions of building or addition to be constructed. Attach additional information.

DO NOT USE THIS SPACE

ACTION ON APPLICATION

PERMIT GRANTED

James Ruck

DATE 12-22-72

10 day of September 1888.

Book M

724 S. Ave. C

Seal

A. R. Dervey
Notary Public.

A true copy of the original recorded Nov. 28th 1888.

Jromorton
Recorder

Leaves Right of Way.

Rufus Finney & wife

To

City of Washington

Filed for record Nov. 28th 1888 at 2 P.M.

Whereas the city of Washington Iowa contemplates building and constructing a sewerage drain from a point on Water Street in said city thence in a northeasterly direction to Lot 26 in Rousseau's Addition in Washington City Iowa.

Therefore know all men that we Rufus Finney and Mary Finney wife of said Rufus Finney of Washington County Iowa, in consideration of one Dollar to us in hand paid by said Washington City Iowa the receipt whereof is hereby acknowledged have and by these presents do give, remise, release, convey and quit claim to the said Washington City Iowa for the purpose of erecting, maintaining and holding such sewerage drain, with the right at all times to enter upon and repair said sewerage drain and for all purposes and uses connected therewith the privilege and right of way for said sewerage drain over, along across and through the following described tract of land situated and lying in said City of Washington in Washington County Iowa to wit:-

Block No sixth in South Washington also South 40 feet of Lot 7 Block 2 Millers addition.

- ERROR

To have and to hold the above right and easement forever for the uses and purposes herein mentioned.

Witness our hands this 10 day of September 1888.

724 S.
Ave C

KNOW ALL MEN:-

That Chas. E. Hays and Emma Jeanett Hays, husband and wife,
Walt Hays and Laura Hays, husband and wife, Maria Birka, unmarried,
Charles G. Schmoeller and Maud Schmoeller, husband and wife, Lewis
H. Wallace and Frances L. Wallace, husband and wife, Charles W. Long
and Myrtle Long, husband and wife, and James Harley, unmarried, all of
Washington County, Iowa, _____ :

being the owners in separate tracts of the real estate hereinafter described, hereby grant and convey to the City of Washington, Iowa, the right of way for a public storm and or sanitary City sewer through, over and across the real estate in Washington County, ^{Block} Iowa, described as follows: Lots One, Two, and Three in Block ¹⁶ sixteen in South Washington, same being an addition to the town now city of Washington, Iowa. Lots One, Two, Three and ~~Six~~ Six in Block Two in Millers Addition to South Washington, same being an addition to the town now city of Washington, Iowa. Lot One of the north East Quarter of Section Nineteen in Township Seventy-five North of Range Five West of the 5th Principal Meridian.

As consideration for the foregoing said City shall pay to those of the above named upon whose property sewer is laid under contract now let to W. D. Carter an amount equal to the assessment levied against said property under said contract and will also should any buildings have to be moved in order to construct said sewer replace same in as good condition as same are now in.

724 S. Ave C
730 S. Ave C
724 S. Ave C
300 ft

Under this grant said City of Washington may enter upon said land, excavate therein and, on such part or parts of same as it shall select, construct a City sewer for use in connection with the City sewers of said City for any and all purposes for which said sewer may be adapted, together with such man-holes and catch basins as said City may desire; and said City, by its officers, agents or employees, may, at any time hereafter, enter upon said land or any part of same to repair, replace, reconstruct, enlarge, alter, inspect or maintain said sewer, or to make connections therewith, or to exercise, with reference to said sewer, any powers now or hereafter possessed by said City with reference to City sewers. Neither these grantors nor their successors in ownership of said land shall have any proprietary right or rights of ownership in or

to said sewer; and the same shall be subject to the control of said City at all times and in all ways. Connections with said sewer and the use of same shall be made only in compliance with the ordinances of said City now or hereafter applying to City sewers, and on payment of the fees or charges therefor now or hereafter prescribed by said city.

Witness our names hereto subscribed this 17 day of July, 1928.

<u>Ed Long</u>	<u>Marie Birka</u>
<u>Myrtle Long</u>	<u>Emma Jeannette Hays</u>
<u>Frances L. Wallace</u>	<u>Charles E. Hays</u>
<u>J. A. Harley</u>	<u>J. Q. Hays</u>
<u>Lewis H. Wallace</u>	<u>Lara Hays</u>

State of Iowa,
Washington County,

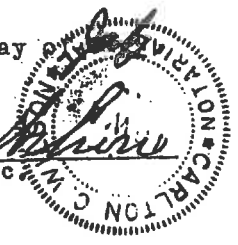
ss:

I, Carlton C. Mohr, a Notary Public in and for Washington County, State of Iowa, do hereby certify that Ed Long and Myrtle Long husband and wife, Lewis H. Wallace and Frances L. Wallace husband and wife, Marie Birka unmarried, J. A. Harley unmarried, Charles E. Hays and Emma Jeannette Hays husband and wife, John Hays and Lara Hays husband and wife

are personally known to me to be the identical persons whose names are affixed to the above conveyance as grantors and that they this day came personally before me and acknowledged the execution of the same to be their voluntary act and deed.

Witness my hand and Notarial Seal this 17 day of July, 1928.

Carlton C. Mohr
Notary Public



**NOTICE OF PUBLIC HEARING
AMENDMENT OF FY2017-2018 CITY BUDGET**

The City Council of Washington in WASHINGTON County, Iowa
will meet at Washington Free Public Library, 115 W Washington Street
at 6:00 PM on 5/15/2018
(hour) (Date)

for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2018
(year)
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	3,477,181		3,477,181
Less: Uncollected Property Taxes-Levy Year	2	0		0
Net Current Property Taxes	3	3,477,181	0	3,477,181
Delinquent Property Taxes	4	0		0
TIF Revenues	5	257,820		257,820
Other City Taxes	6	872,158	10,000	882,158
Licenses & Permits	7	122,375		122,375
Use of Money and Property	8	158,065		158,065
Intergovernmental	9	2,930,318		2,930,318
Charges for Services	10	5,091,797	1,500	5,093,297
Special Assessments	11	30,000		30,000
Miscellaneous	12	336,991	94,361	431,352
Other Financing Sources	13	6,920,630	73,037	6,993,667
Transfers In	14	8,152,411	170,140	8,322,551
Total Revenues and Other Sources	15	28,349,746	349,038	28,698,784
Expenditures & Other Financing Uses				
Public Safety	16	1,885,460	6,525	1,891,985
Public Works	17	1,309,041	506	1,309,547
Health and Social Services	18	0		0
Culture and Recreation	19	882,399	14,759	897,158
Community and Economic Development	20	69,666		69,666
General Government	21	1,104,693	5,575	1,110,268
Debt Service	22	1,231,668		1,231,668
Capital Projects	23	5,250,821	134,200	5,385,021
Total Government Activities Expenditures	24	11,733,748	161,565	11,895,313
Business Type / Enterprises	25	11,309,334	42,655	11,351,989
Total Gov Activities & Business Expenditures	26	23,043,082	204,220	23,247,302
Transfers Out	27	7,396,185	170,140	7,566,325
Total Expenditures/Transfers Out	28	30,439,267	374,360	30,813,627
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	-2,089,521	-25,322	-2,114,843
Beginning Fund Balance July 1	30	12,870,141		12,870,141
Ending Fund Balance June 30	31	10,780,620	-25,322	10,755,298

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Capital projects, recycling expenses, pool expenses and self insurance allocations

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Kelsey Brown

City Clerk/ Finance Officer Name

Previously Approved Projects/Purchases
Capital Projects

122 - Hotel/Motel Tax	-		
110 - Road Use	33,700.00	Hotel/Motel Tax Revenue	
301 - E Washington Sidewalk	33,700.00	Transfer to Capital projects	
146 - LMI TIF	47,000.00	Road Use Trsf	
301-Goncho Apartment Demolition	47,000.00	Transfer to Capital projects	
308- Industrial Development	3,500.00	LMI TIF Trsf	
310 - Wellness Park	60,000.00	Riverboat Grant and Donations	
301 - Capital Projects (Wellness Park)	-	Transfer from Wellness Park Fund	
305 - Riverboat CP (Wellness Park)	28,440.00	Transfer for Wellness Park Fund	
311 - County Trails Plan	50,000.00	Other entity contributions	
670 - Recycling	10,500.00		

Offsetting RV **RV Source**

10,000.00	Highway Safety Program - grant
-	\$1,500 Dog Pound fees, \$1,000 trsf from Sanitation
33,700.00	Transfer to GF for Animal control
47,000.00	
23,037.00	
35,239.00	
60,000.00	
45,000.00	
-	

Items Requiring Council Approval

GF 001 Police - Other Supplies	4,025.00
GF 001 Animal Control - Supplies	2,500.00
670 - Sanitation	1,000.00
GF 001 Pool - Utilities	2,000.00
GF 001 Pool-Minor Equipment	4,000.00
GF 001 Cemetery - Vehicle Operations	1,500.00
Municipal Band 510 - Other supplies	466.00
Library Gift 570 - Office Supplies	6,793.00

Grant for car camera covered 100%
 Per Auditors, should be in general fund instead of sanitation

Per agreement, city is responsible for utilities; higher costs this year
 Replacement backflow preventer (can't get parts to fix current)
 Increase budget for fuel expense
 Concert guest and temple block purchase
 Completion of Library LED conversion

Health/Unemployment Self Insurance Allocation

002- Airport	506.00
010 - Chamber	1,817.00
011 - Main Street	1,817.00
012 - WEDG	1,941.00
600 - Water Fund	13,947.00
610 - Sewer Fund	17,702.00
670 - Sanitation	506.00

*These are all FY17 budgeted allocations that were missed at the end of last fiscal year

Total **\$374,360.00**

Transfers (Included Above)

From	Out Amount	To	Purpose
Road Use	33,700.00	Capital Projects	E Washington Sidewalk
LMI TIF	47,000.00	Capital Projects	Goncho Apartment Demo
Riverboat CP	28,440.00	Wellness Park	Wellness Park project
Wellness Park	60,000.00	Capital Projects	Wellness Park project
Sanitation	1,000.00	General Fund	Animal Control
	170,140.00		170,140.00

Total **\$349,037.00**

Recycling breakdown

This fiscal year we have had to purchase recycling containers twice (484 containers) and recycling carts once (100 carts). We actually bought out all the containers Everything Rubbermaid had, so we will need to find another supplier for our next order.

The most recent price per recycle cart is \$163.90; we pay \$12.43 per container (if shipping is allocated to the cost) giving us a total cost of \$213.62 per finished cart. Most days we are handing out multiple replacement containers.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

April 27, 2018

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the printed name of Brent Hinson.

Re: Proposal on 415 West Madison Lot

We advertised for sale and held a public hearing on the sale of this property back in March 2017. Unfortunately, we did not receive any bids at that time. We frankly have not had any interest expressed in the lot since that time. We had considered this site as a location to move to Torres house (208 East Jefferson), but plans later changed.

I have been approached by Nathan Brown of NAB Investment, Inc. with an offer of \$2,500 for the lot. While this is below our usual \$5,000 minimum for sales of lots such as this, I believe due to the lack of other interest in the lot over the past year (despite a number of conversations with builders, and additionally having sent the original advertisement for sale to 25 local builders) that it is advisable to approve this offer. This will allow for a new home to be constructed, and get the property back on the tax rolls.

RESOLUTION NO. _____

**RESOLUTION DIRECTING THE SALE OF AN INTEREST IN REAL
PROPERTY FOLLOWING A PUBLIC HEARING**

WHEREAS, the City of Washington has determined that the parcel described as “Lot Number Three (3), in Block Number Two (2), in Orr’s Sub-Division of Out Lot Number Six (6) and the West Eleven (11) poles of Out Lot Number Seven (7)” (415 West Madison Street), is surplus and wishes to dispose of that property for construction of a new house; and

WHEREAS, the City previously published a public bid announcement, and held a public hearing on the sale of this property on March 21, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. On behalf of the City of Washington, the Mayor shall contract to sell and shall Deed the above-mentioned real estate to the following party:

Purchaser: NAB Investment, Inc.

Amount of Bid: \$2,500

Section 2. The City Clerk shall co-sign all such contracts and deeds. The Deed shall be available 30 days after the date of this Resolution unless an appeal on this action has been made to District Court. Action on this Resolution shall be final upon the purchaser of the Deed giving evidence to the Clerk that the Deed has been recorded, and such fact to be noted on the official record of this Resolution.

Section 3. The Deed shall include right of reverter to the City in the case in which a new house is not made suitable for occupancy within 18 months of the closing.

PASSED AND APPROVED this 1st day of May, 2018.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

Bid for City-Owned Property

415 West Madison St.

Location: ~~420 West 6th Street (or 602 North Avenue D if house faces west)~~

Description: ~~66 x 124 lot, Lot 3, Block 3 in Margaret M. Young's Second Addition~~

Describe the intended use for the property: Build a 1,300 sq ranch
home on property

My bid: 2,500.00 (Minimum bid: \$5,000)

Please list any local (Washington County) subcontractors or suppliers: Washington
Lumber, Larson Plumbing, EBD,

- I acknowledge and agree to all of the requirements detailed in the Public Bid Announcement, and specifically acknowledge and agree to the requirement to build on the property and make a home suitable for occupancy within 18 months.
- I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.
- I acknowledge and agree that the City of Washington has the right to reject any and all bids.

Bidder Information:

Name: NAB Investment Inc

Address: 903 N. Iowa Ave. Washington, IA 52353

Contact Phone: 319-480-7161

Signature: [Signature] for NAB Investment Date: 4-23-18

Please seal your bid in an envelope and submit to Washington City Hall at 215 East Washington Street by March 16th at 2 PM.

COPY

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Public Bid Announcement
Sale of Residential Building Lot by the City of Washington

The City of Washington, Iowa, will open public bids on the 16th day of March, 2017, at 2 o'clock P.M. in the City Clerk's office, City Hall, 215 East Washington Street, Washington, Iowa, for the following described real estate located in Washington County, Iowa, to-wit:

- Lot Number Three (3), in Block Number Two (2), in Orr's Sub-Division of Out Lot Number Six (6) and the West Eleven (11) poles of Out Lot Number Seven (7) in the addition to the town, now City of Washington, Washington County, Iowa (local address 415 West Madison Street), exact legal description to be obtained from the abstract of title.

Bid packets containing information regarding the lot and conditions of the sale are available at City Hall, located at 215 East Washington Street. Anyone submitting a bid for the above-listed property must agree in writing to meet the conditions set by the City of Washington concerning the uses of the lot.

Sealed bids are due on or before 2 o'clock P.M. on the 16th day of March, 2017, in the office of the City Clerk, City Hall, 215 East Washington Street, Washington, Iowa. Minimum bid shall be \$5,000. Bids will be opened immediately following the deadline.

The Washington City Council will hold a public hearing and act on bids for the above-described real estate on Tuesday, March 21, 2017 at 6 o'clock P.M. at the Former Public Library, 120 East Main Street. At that time, the City Council may accept the bids and award the sale to the bidder whose application is the most advantageous to the citizens of the City. The City Council may reject any and all bids in its sole discretion. The City may waive any discrepancies or technicalities associated with said bid.

Published by order of the City Council of Washington, Iowa
Illa Earnest, City Clerk

Sale of Lot & Construction of Homes

The lot being sold is available due to an enforcement action or voluntary relinquishment of the property to the City of Washington. The City has cleared the property and removed all known construction debris. Water and sewer services have been temporarily discontinued, but the City makes no warranty as to the viability of the existing lines, and disconnection of the existing sewer from the main, if needed, is the sole responsibility of the buyer.

The property is being sold "AS IS," so the bidder should make itself familiar with the lot prior to making a bid on the property.

The lot will be conveyed to the successful purchaser by warranty deed with right of reversion and the City of Washington will furnish an abstract. Closing shall take place within 60 days of award of the lot to the chosen bidder and entire bid price will be due and payable at the closing.

Lots are being sold with the sole purpose of encouraging new home construction in infill areas. Lots will not be sold to increase an adjoining landowner's lot size. A new home must be built or moved on the lot and made suitable for occupancy within 18 months. Extensions to this time limitation may only be granted by specific permission of the City Council. Homes built must be of stick-built or modular residential construction, and meet the following requirements:

- 1) Homes will have a minimum of 1,000 square feet finished living space. In the case of a duplex, the minimum will be 900 square feet per unit finished living space.
- 2) All homes must have an attached garage.
- 3) Driveway must be continuously paved from garage to street. If street is without curb & gutter, driveway must be continuously paved from garage to property line.
- 4) Existing trees should be maintained to the extent possible, or replaced on a 1:1 basis if removal is required, except as approved in writing. In all cases, the finished property should contain at least two trees.
- 5) If a public sidewalk exists along the property, it must be brought up to code.
- 6) Homes constructed must conform to all building and zoning codes.

Please note the exhibit attached to this document showing the buildable area for this lot under the natural building line provisions in the City zoning code.

The minimum sale price for lots is \$5,000. In the case of a lot buyer able to meet low and moderate (LMI) income requirements, the City will rebate ½ of the lot cost upon completion of the home, up to a maximum rebate of \$5,000.

The City has 3-year tax abatement available on new construction.

Bid for City-Owned Property

Location: 415 West Madison Street

Description: 66 x 132 lot with alley access; Lot Number Three (3), in Block Number Two (2), in Orr's Sub-Division of Out Lot Number Six (6) and the West Eleven (11) poles of Out Lot Number Seven (7)

Describe the intended use for the property: _____

My bid: _____ (Minimum bid: \$5,000)

Please list any local (Washington County) subcontractors or suppliers: _____

____ I acknowledge and agree to all of the requirements detailed in the Public Bid Announcement, and specifically acknowledge and agree to the requirement to build on the property and make a home suitable for occupancy within 18 months.

____ I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.

____ I acknowledge and agree that the City of Washington has the right to reject any and all bids.

Bidder Information:

Name: _____

Address: _____

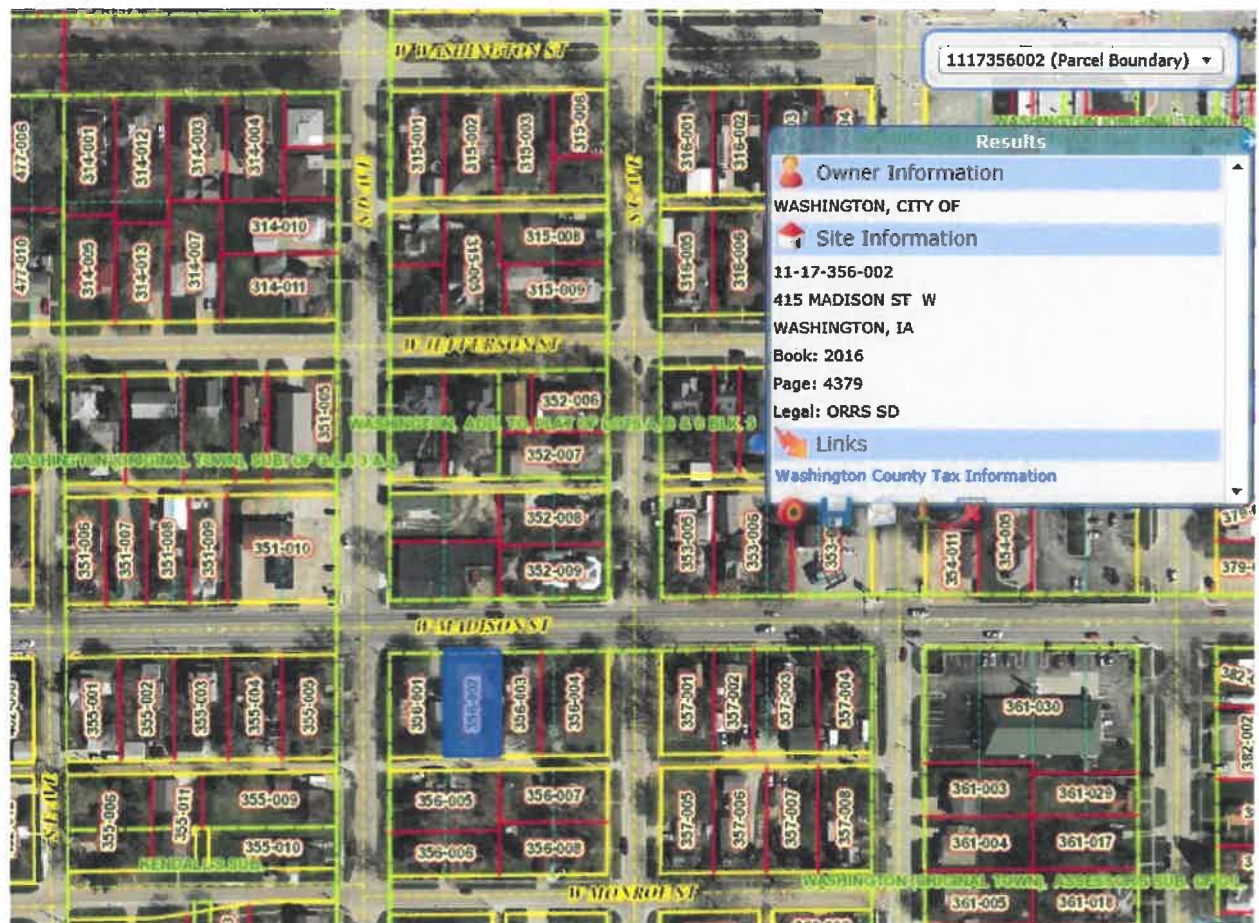
Contact Phone: _____

Signature: _____ Date: _____

Please seal your bid in an envelope and submit to Washington City Hall at 215 East Washington Street by March 16th at 2 PM.

COPY

Exhibit: Location of 415 West Madison



RESOLUTION NO. _____

**A RESOLUTION ADOPTING A TITLE VI NON-DISCRIMINATION
AGREEMENT WITH THE IOWA DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Iowa Department of Transportation (DOT) is conducting a standard review of the City's compliance with Title VI (Civil Rights Act of 1964) and the Americans with Disabilities Act (ADA) regarding the expenditure of funds distributed by DOT; and

WHEREAS, the DOT has asked the City Council to consider review and adoption of policies related to compliance with these laws.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby adopts the attached Title VI Non-Discrimination Agreement with the Iowa Department of Transportation and Non-Discrimination Policy Statement. By reference, this approval also includes approval of the Standard Title VI/Non-Discrimination Assurances under DOT Order No. 1050.2A.

Section 2. The City Council hereby endorses and authorizes the publication and posting of a Title VI Notice to the Public, in substantially the same form as is attached.

Section 3. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 1st day of May, 2018.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

Brent Hinson

From: Kerber, Steven
Sent: Wednesday, April 11, 2018 3:38 PM
To: bhinson@washingtioniowa.gov
Cc: khenkel@washingtioniowa.gov
Subject: TITLE VI REVIEW PREPARATION
Attachments: I.M. Number 1.070 Title VI and Nondiscrimination Requirements.pdf; I.M. Number 1.080 to Local Public Agencies Inventory Sheets (ada).pdf; Standard DOT Title VI Assurances {city of washington of 11apr18}.pdf; Title VI Non-Discrimination Agreement {city of washington of 11apr18}.pdf; Title VI Notice to Public {city of washington of 11apr18}.doc; IowaDOT Title VI Site Review Tool Revised 17jun15a.docx

11April2018

Good Afternoon Brent and Keith,

Thank You for taking the time to discuss Title VI Compliance and ADA Review processes of the Iowa DOT. I have attached the Iowa DOT IM 1.070 (TITLE VI) and IM 1.080 (ADA). These memoranda documents will provide your offices with the information that you will find helpful in the development of the local Title VI and ADA programs and policies regarding City of Washington.

I have attached the Iowa DOT Standard Assurances and Non-Discrimination Agreement referenced in IM 1.070. This is a fillable template and may be completed with the information specific to City of Washington.

Further, you will find the ADA Transition Plan template as a part of the Iowa DOT IM 1.080. This template is also fillable and may be completed specific information to the City of Washington.

Please review these documents with your Mayor/Council and encourage the elected officials to become familiar with the content and purpose of the Instructional Memoranda and the accompanying templates. It is important that the appointed ADA Coordinator and Title VI Coordinator become familiar with the content and purpose of the programs.

After these documents have been reviewed and modified for the purposes of the City of Washington, please have Mayor/Council formally approve them through a Resolution and provide the Iowa DOT with a copy of the Mayor/Council minutes certifying adoption.

Finally, I have attached the Iowa DOT Site Review Tool regarding the City of Washington Offices. The tool must be completed to the maximum extent possible and returned to the Iowa DOT offices with thirty (30) days of receipt. This morning's discussion has set the on-site visit date as **02May2018 @ 10:00 AM in Washington City Hall**. To facilitate scheduling, please consider identifying any members of the City of Washington who should be present for the meeting.

The purpose of the on-site visit is to provide an opportunity to discuss the compliance requirements of Title VI and the ADA by reviewing the Non-Discrimination Agreement, Standard Assurances, and the ADA Transition Plan. There will also be discussions of Environmental Justice and Limited English Proficiency requirements and options in meeting these requirements.

Please contact me with any questions or concerns your offices may have. These program involve many considerations and I will be happy to assist throughout the process.

If you wish, you may email or send the document to the following address:

IOWA DOT CIVIL RIGHTS TEAM
ATTN STEVEN KERBER

**2930 North Court Road
Ottumwa, Iowa 52501**

Sincerely,



STEVEN KERBER
TITLE VI COMPLIANCE OFFICER
OFFICE OF EMPLOYEE SERVICES, CIVIL RIGHTS TEAM

steven.kerber@iowadot.us

Office: 515-239-1483 {Campus}

Office: 641-684-4705

Cell: 641-799-2123 Fax: 515-817-6542

Customer Service Survey

Please help us to help you!

<http://www.surveymonkey.com/s/OPFIN-EmployeeServices>

Title VI Non-Discrimination Agreement
Iowa Department of Transportation
and
CITY of WASHINGTON, IA

Agency Information

Name and title of administrative head:

Name: Jaron Rosien Title: Mayor, City of Washington, IA

Address: 215 East Washington Street

City: Washington State: IA ZIP Code: 52353 County: Washington County, IA

Phone/FAX: 319-321-5365/321-5273 Email: jrosien@washingtioniowa.gov

Name and title of designated Title VI coordinator:

Name: Keith Henkel Title: City Engineer Tech/Title VI Coordinator

Address: 215 East Washington Street

City: Washington State: IA ZIP Code: 52353 County: Washington County, IA

Phone/FAX: 319-653-6584/321-5273 Email: khenkel@washingtioniowa.gov

*If the Title VI coordinator changes, please contact the Iowa DOT Title VI specialist.

Title VI Program

I. Organization and staffing

Pursuant to 23 C.F.R. § 200, CITY of WASHINGTON, IA has appointed a Title VI coordinator identified above, who is responsible for implementing and monitoring the local public agency's (LPA's) Title VI program per this agreement, and is the representative for issues and actions pertaining to this agreement. The LPA will provide the Iowa Department of Transportation with a copy of the LPA's organizational chart that illustrates the level and placement of the Title VI coordinator.

The LPA will notify the Iowa DOT in writing of any changes to the LPA's organization chart, Title VI coordinator or Title VI coordinator contact information.

II. Assurances required

Pursuant to 49 C.F.R. § 21.7, every application for federal financial assistance or continuing federal financial assistance must provide a statement of assurance and give reasonable guarantee that the program is (or, in the case of a new program, will be) conducted in compliance with all requirements imposed by or pursuant to 49 C.F.R. § 21 (Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964). Fully executed standard DOT Assurances (including Appendices A, B and C) are attached to this agreement.

III. Implementation procedures

This agreement shall serve as the LPA's Title VI plan pursuant to 23 C.F.R. § 200 and 49 C.F.R. § 21. For the purpose of this agreement, "federal assistance" shall include all of the following.

- Grants and loans of federal funds.
- The grant or donation of federal property and/or interest in property.
- The detail of federal personnel.
- The sale and lease of, and permission to use (on other than a casual or transient basis), federal property or any interest in such property without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the LPA, or in recognition of the public interest to be served by such sale or lease to the LPA.
- Any federal agreement, arrangement or other contract that has as one of its purposes the provision of assistance.

The LPA shall:

1. Issue a policy statement, signed by the head of the LPA, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the LPA's organization and to the public. Such information shall be published where appropriate in languages other than English.
2. Take affirmative action to correct any deficiencies found by the Iowa DOT, Federal Highway Administration or U.S. Department of Transportation (USDOT) within a reasonable time period, not to exceed 90 days, to implement Title VI compliance in accordance with this agreement. The head of the LPA shall be held responsible for implementing Title VI requirements.
3. Designate a Title VI coordinator who has a responsible position in the organization and easy access to the head of the LPA. The coordinator shall be responsible for implementing and monitoring Title VI activities and preparing required reports.
4. Develop and implement a public involvement plan that includes low-income and minority community outreach and ensures those persons who are limited-English proficient (LEP) can access services.
5. Process complaints of discrimination consistent with the provisions contained in this agreement. Investigations shall be conducted by civil rights personnel trained in discrimination complaint investigations. Identify each complainant by race, color, national origin or gender, the nature of the complaint, date the complaint was filed, date the investigation was completed, disposition, date of disposition, and other pertinent information. A copy of the complaint, together with a copy of the LPA's report of investigation, shall be forwarded to the Iowa DOT's civil rights coordinator within 60 days of the date the complaint was received by the LPA.
6. Collect statistical data (race, color, national origin, age, gender, disability, LEP and income of populations in service area) of participants in, and beneficiaries of, the programs and activities conducted by the LPA.
7. Conduct Title VI self-assessment of the LPA's program areas and activities, and of second-tier sub-recipients, contractor/consultant program areas and activities. Where applicable, revise policies, procedures and directives to include Title VI requirements. Ensure that programs, policies, and other activities do not have disproportionate adverse effects on minority and low-income populations.
8. Conduct training programs on Title VI and related statutes.
9. Prepare a yearly report of Title VI accomplishments and changes to the program covering the prior year, and identify goals and objectives for the coming year.
 - o **Annual work plan:** Outline Title VI monitoring and review activities planned for the coming year; and indicate a target date for completion.
 - o **Accomplishment report:** List major accomplishments made regarding Title VI activities. Include instances where Title VI issues were identified and discrimination was prevented. Indicate activities and efforts the Title VI coordinator and program area personnel have undertaken in monitoring Title VI. Include a description of the scope and conclusions of any special internal and external reviews conducted by the Title VI coordinator. List any major problem(s) identified and corrective action(s) taken. Include a summary and status report on any Title VI complaints filed with the LPA. Include a listing of complaints received against second-tier sub-recipients, if any, as well as a summary of complaints and actions taken.
10. Include Title VI compliant language in all contracts to second-tier sub-recipients.

IV. Discrimination complaint procedures – allegations of discrimination in federally assisted programs or activities

The LPA adopts the following discrimination complaint procedures for complaints relating to federally assisted transportation-related programs or activities.

1. **Filing a discrimination complaint:** Any person who believes that he or she, or any class of individuals, or in connection with any disadvantaged business enterprise, has been or is being subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d; the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq.; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §§ 701 et seq.; and the Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28, has the right to file a complaint.

Any individual wishing to file a discrimination complaint must be given the option to file the complaint with the LPA, or directly with the Iowa DOT, FHWA, USDOT and U.S. Department of Justice. Complaints may be filed with all agencies simultaneously.

No individual or agency shall refuse service, discharge or retaliate in any manner against any persons because that individual has filed a discrimination complaint, instituted any proceeding related to a discrimination complaint, testified, or is about to testify, in any proceeding or investigation related to a discrimination complaint, or has provided information or assisted in an investigation.

2. **Complaint filing time-frame:** A discrimination complaint must be filed within 180 calendar days of one of the following.
- (a) The alleged act of discrimination.
 - (b) Date when the person(s) became aware of the alleged discrimination
 - (c) Date on which the conduct was discontinued, if there has been a continuing course of conduct.

The LPA or their designee may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

3. **Contents of a complaint:** A discrimination complaint must be written. The document must contain the following information.
- a) The complainant's name and address, or other means by which the complainant may be contacted.
 - b) Identification of individual(s) or organization(s) responsible for the alleged discrimination.
 - c) A description of the complainant's allegations, which must include enough detail to determine if the LPA has jurisdiction over the complaint and if the complaint was filed timely.
 - d) Specific prohibited bases of alleged discrimination (i.e., race, color, gender, etc.)
 - e) Apparent merit of the complaint.
 - f) The complainant's signature or signature of his/her authorized representative.

In the event that a person makes a verbal complaint of discrimination to an officer or employee of the LPA, the complainant shall be interviewed by the LPA's Title VI coordinator. If necessary, the Title VI coordinator will assist the complainant in reducing the complaint to writing and then submit the written version of the complaint to the person for signature.

4. **Complaints against the LPA:** Any complaints received against the LPA should immediately be forwarded to the Iowa DOT for investigation. The LPA shall not investigate any complaint in which it has been named in the complaint. The contact information for the Iowa DOT's Title VI program is:

Iowa Department of Transportation
Office of Employee Services – Civil Rights
800 Lincoln Way
Ames, Iowa 50010
515-239-1422
515-817-6502 (fax)
dot.civilrights@iowadot.us

5. **Notice of Receipt:** All complaints shall be referred to the LPA's Title VI coordinator for review and action. Within 10 days of receipt of the discrimination complaint, the coordinator shall issue an initial written Notice of Receipt that:
- a) Acknowledges receipt of the discrimination complaint.
 - b) Advises the complainant of his/her right to seek representation by an attorney or other individual of his or her choice in the discrimination complaint process.
 - c) Contains a list of each issue raised in the discrimination complaint.
 - d) Advises the complainant of the timeframes for processing the discrimination complaint and providing a determination.
 - e) Advises the complainant of other avenues of redress of their complaint, including the Iowa DOT, FHWA, USDOT and USDOJ.
6. **Notification of the Iowa DOT of a complaint:** The LPA shall advise the Iowa DOT within 10 business days of receipt of the complaint. Generally, the following information will be included in every notification to the Iowa DOT.
- a) Name, address and phone number of the complainant.
 - b) Name(s) and address(es) of alleged discriminating official(s).
 - c) Basis of complaint (i.e., race, color, national origin, gender).
 - d) Date of alleged discriminatory act(s).
 - e) Date of complaint received by the LPA.
 - f) A statement of the complaint.
 - g) Other agencies (state, local or federal) where the complaint has been filed.
 - h) An explanation of the actions the LPA has taken or proposed to resolve the issue identified in the complaint.
7. **Processing a complaint and time-frame:** The total time allowed for processing the discrimination complaint is 90 calendar days from the date the complaint was filed. There is no extension available at this level. This time-frame includes 60 calendar days at the LPA level and 30 days for review at the state level, if needed.

If the complainant elects to file a complaint with both the LPA and Iowa DOT, the complainant shall be informed that the LPA has 90 calendar days to process the discrimination complaint and the Iowa DOT shall not investigate the complaint until the 90 calendar-day period has expired.

Immediately after issuance of the Notice of Receipt to the complainant (step four), the LPA's Title VI coordinator shall either begin the fact-finding or investigation of the discrimination complaint, or arrange to have an investigation conducted.

Based on the information obtained during that investigation, the coordinator shall render a recommendation for action in a Report of Findings to the head of the LPA.

8. **Alternative dispute resolution/mediation process:** The complainant must be given an invitation to participate in mediation to resolve the complaint by informal means. The LPA's Title VI coordinator shall include an invitation to mediation with the Notice of Receipt, offering the opportunity to use the alternative dispute resolution/mediation process.

If the complaint selects mediation, it allows disputes to be resolved in a less adversarial manner. With mediation, a neutral party assists two opposing parties in a dispute come to an agreement to resolve their issue. The mediator does not function as a judge or arbiter, but simply helps the parties resolve the dispute themselves.

Upon receiving a request to mediate, the LPA's Title VI coordinator shall identify or designate a mediator who must be a neutral and impartial third party. The mediator must be a person acceptable to all parties and who will assist the parties in resolving their disputes.

If the complainant chooses to participate in mediation, she or he or the designee must respond in writing within 10 calendar days of the date of the invitation. This written acceptance must be dated and signed by the complainant and must also include the relief sought.

After mediation is arranged, a written confirmation identifying the date, time and location of the mediation conference shall be sent to both parties. If possible, the mediation process should be completed within 30 calendar days of receipt of the discrimination complaint. This will assist in keeping within the 90 calendar-day time-frame of the written Notice of Final Action if the mediation is not successful.

If resolution is reached under mediation, the agreement shall be in writing. A copy of the signed agreement shall be sent to the Iowa DOT's Title VI program coordinator. If an agreement is reached, but a party to it believes his/her agreement has been breached, the non-breaching party may file another complaint. If the parties do not reach resolution under mediation, the LPA's Title VI coordinator shall continue with the investigation.

9. **Notice of Final Action:** A written Notice of Final Action shall be provided to the complainant within 60 days of the date the discrimination complaint was filed. It shall contain:
- a) A statement regarding the disposition of each issue identified in the discrimination complaint and reason for the determination.
 - b) A copy of the mediation agreement, if the discrimination complaint was resolved by mediation.
 - c) A notice that the complainant has the right to file a complaint with the Iowa DOT, FHWA, USDOT or USDOJ within 30 calendar days after the Notice of Final Action, if she or he is dissatisfied with the final action on the discrimination complaint.

The LPA's Title VI coordinator shall provide the Iowa DOT's Title VI program coordinator with a copy of this decision, as well as a summary of findings upon completion of the investigation. Should deficiencies be noted in the implementation of these discrimination complaint procedures by the LPA, the Iowa DOT's Title VI program coordinator will work in conjunction with the LPA's Title VI coordinator to review the information and/or provide technical assistance in the discrimination complaint process, mediation process, and/or investigation.

10. **Corrective action:** If discrimination is found through the process of a complaint investigation, the respondent shall be requested to voluntarily comply with corrective action(s) or a conciliation agreement to correct the discrimination.
11. **Confidentiality:** LPA and Iowa DOT Title VI program coordinators are required to keep the following information confidential to the maximum extent possible, consistent with applicable law and fair determination of the discrimination complaint.
- a) The fact that the discrimination complaint has been filed.
 - b) The identity of the complainant(s).
 - c) The identity of individual respondents to the allegations.
 - d) The identity of any person(s) who furnished information relative to, or assisting in, a complaint investigation.
12. **Record keeping:** The LPA's Title VI coordinator shall maintain a log of complaints filed that alleged discrimination. The log must include:
- a) The name and address of the complainant.
 - b) Basis of discrimination complaint.
 - c) Description of complaint.
 - d) Date filed.
 - e) Disposition and date.
 - f) Any other pertinent information.

All records regarding discrimination complaints and actions taken on discrimination complaints must be maintained for a period of not less than three years from the final date of resolution of the complaint.

V. Sanctions

In the event the LPA fails or refuses to comply with the terms of this agreement, the Iowa DOT may take any or all of the following actions.

- a) Cancel, terminate or suspend this agreement in whole or in part.
- b) Refrain from extending any further assistance to the LPA under the program from which the failure or refusal occurred, until satisfactory assurance of future compliance has been received from the LPA.
- c) Take such other action that may be deemed appropriate under the circumstances, until compliance or remedial action has been accomplished by the LPA.
- d) Refer the case to the USDOJ for appropriate legal proceedings.

IOWA DEPARTMENT OF TRANSPORTATION

CITY of WASHINGTON, IA

Signature

Karen Kienast, Civil Rights Coordinator, Team Leader

Printed Name and Title

Date

Signature

Jaron Rosien, Mayor, City of Washington, IA

Printed Name and Title

Date

Title VI Non-discrimination Policy Statement

The CITY of WASHINGTON, IA, hereinafter referred to as the LPA, hereby assures that no person shall on the grounds of race, color, national origin, gender, age or disability, as provided by Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d, and the Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28, be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance. The LPA further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, regardless of whether those programs and activities are federally funded.

It is the policy of the LPA to comply with Title VI of the Civil Rights Act of 1964; Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e; Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107; Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. §§ 4601-4655; 1973 Federal Aid Highway Act, 23 U.S.C. § 324; Title IX of the Education Amendments of 1972, Pub. L. No. 92-318, 86 Stat. 235; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §§ 701 *et seq*; Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28; Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq*.; Title VIII of the Civil Rights Act 1968, 42 U.S.C. §§ 3601-3631; Exec. Order No. 12898, 59 Fed. Reg. 7629 (1994) (Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations); and Exec. Order No. 13166, 65 Fed. Reg. 50121 (2000) (Improving Access to Services for Persons with Limited English Proficiency).

The Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28, broadened the scope of Title VI coverage by expanding the definition of terms "programs or activities" to include all programs or activities of federal-aid recipients, subrecipients and contractors/consultants, regardless of whether such programs and activities are federally assisted.

Pursuant to the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112, 87 Stat. 355, the LPA hereby gives assurance that no qualified disabled person shall, solely by reason of disability, be excluded from participation in, be denied the benefits of or otherwise be subjected to discrimination, including discrimination in employment, under any program or activity that receives or benefits from this federal financial assistance.

The LPA also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies and activities on minority and low-income populations. In addition, the LPA will take reasonable steps to provide meaningful access to services for persons with LEP. The LPA will, where necessary and appropriate, revise, update and incorporate nondiscrimination requirements into appropriate manuals, directives and regulations.

In the event the LPA distributes federal-aid funds to a second-tier subrecipient, the LPA will include Title VI language in all written agreements.

The LPA's Keith Henkel, Engineer Tech/Title VI Coordinator, is responsible for initiating and monitoring Title VI activities, preparing reports and performing other responsibilities, as required by 23 C.F.R. § 200 and 49 C.F.R. § 21.

Signature

Jaron Rosien, Mayor, City of Washington, IA

Printed Name and Title

Date

CITY of WASHINGTON, IA
Title VI Notice to the Public

The **CITY of WASHINGTON, IA** hereby gives public notice that it is the policy of the **CITY of WASHINGTON, IA** to assure full compliance with Title VI of the Civil Rights Act of 1964, related statutes and regulation provide that no person shall on the ground of race, color, national origin, gender, age or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The Civil Rights Restoration Act of 1987 amended Title VI to specify that entire institutions receiving federal funds, whether schools, colleges, government entities, or private employers, must comply with Federal civil rights laws, rather than just the particular programs or activities that receive federal funds.

We are also concerned about the impacts of our programs, projects and activities on low income and minority populations (“Environmental Justice”) under Title VI. Any person who believes that they are being denied participation in a project, being denied benefits of a program, or otherwise being discriminated against because of race, color, national origin, gender, age, or disability, may contact:

Keith Henkel
City of Washington
319-653-6584 ext 123

or **Civil Rights Coordinator – Iowa DOT**
Office of Employee Services – Civil Rights
800-262-0003 or 515-262-1921

YOU SHOULD CONTACT THE ABOVE INDIVIDUAL OR IOWA DOT OFFICE AS SOON AS POSSIBLE BUT NO LATER THAN 180 DAYS AFTER THE ALLEGED DISCRIMINATION OCCURRED, OR IF THERE HAS BEEN A CONTINUING COURSE OF CONDUCT, NO LATER THAN 180 DAYS AFTER THE ALLEGED DISCRIMINATION WAS DISCONTINUED. CONTACT THE CIVIL RIGHTS COORDINATOR TO GET MORE INFORMATION ON THE IOWA DOT’S TITLE VI PROGRAM.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

April 27, 2018

To: Mayor and City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Fire Station Utilities & Grading and Phase I Renovations Hearings

It is now time for the Council to hold hearings and adopt resolutions on the plans, specifications, form of contract, and estimate of cost for each of the above projects. We will receive bids for both projects on May 8 and the Council will be asked to consider the bids on May 15 by the current schedule.

RESOLUTION NO. _____

A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST

WHEREAS, FOX Engineering has prepared plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as “Fire Station Grading & Utilities Project”; and

WHEREAS, notice of hearing on plans, specifications, form of contract, and estimate of cost for said public improvements was published as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA.

Section 1. That the plans, specifications, form of contract, and estimate of cost are hereby approved as the plans, specifications, form of contract, and estimate of cost for said public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED, this 1st day of May, 2018.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

DATE	BY	REVISION
04/18	JCW	04/18
04/18	BOB	04/18
04/18	BOB	04/18

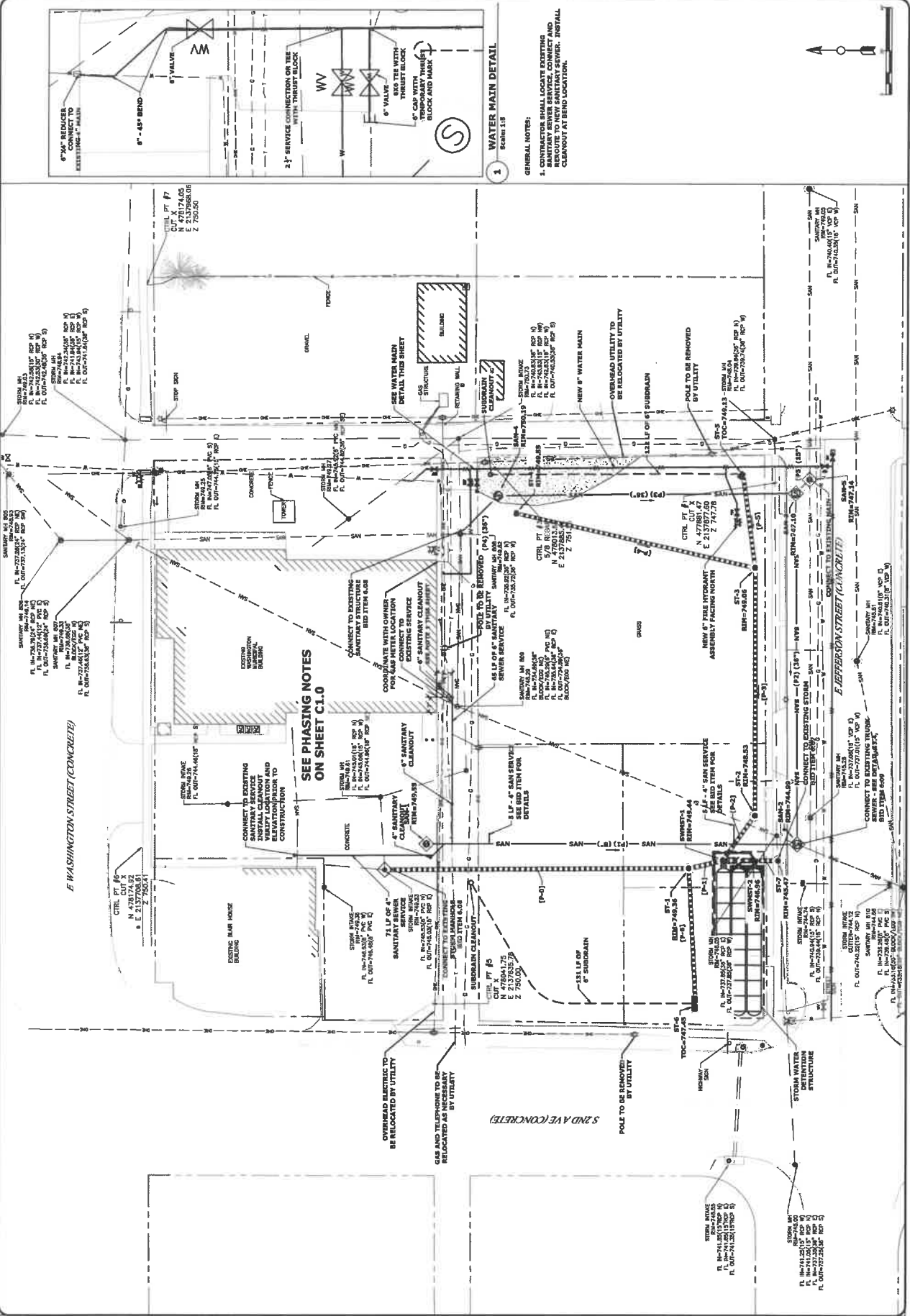
LAST UPDATE: 4/13/19

FOX Engineering Associates, Inc.
 414 South 17th Street, Suite 500
 Phoenix, AZ 85001
 Phone: (602) 233-0000
 Fax: (602) 233-0103



OVERALL UTILITY PLAN
 518 S WASHINGTON
 CITY OF WASHINGTON
 UTILITIES AND GRADING, PHASE 1
 WASHINGTON, IOWA

PROJECT NO: 2045-17B
 SHEET
 C1.2



1 WATER MAIN DETAIL
 Scale: 1/8"

GENERAL NOTES:
 1. CONTRACTOR SHALL LOCATE EXISTING SANITARY SEWER SERVICE, CONNECT AND REDUCE TO NEW SANITARY SEWER. INSTALL CLEANOUT AT BEND LOCATION.

SEE PHASING NOTES ON SHEET C1.0

S 2ND AVE (CONCRETE)

NO.	DATE	BY	REVISION
1	04/18	JCW	04/18
2	04/18	BOB	04/18
3	04/18	BOB	04/18

ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS
Fire Station Utilities and Grading

City of Washington, Iowa
 Last Update 4/13/2018
 FOX PN: 2045-178



ITEM NO.	BID ITEM	UNIT	QUANTITY	ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS	
				UNIT PRICE	TOTAL PRICE
DIVISION 1 - GENERAL					
1.01	MOBILIZATION	LS	1	\$30,000.00	\$30,000.00
1.02	TRAFFIC CONTROL	LS	1	\$8,000.00	\$8,000.00
1.03	CONSTRUCTION CONTINGENCY (ALLOWANCE)	LS	1	\$12,000.00	\$12,000.00
1.04	SUBMITTAL EXCHANGE FEE (ALLOWANCE)	LS	1	\$2,220.00	\$2,220.00
DIVISION 2 - EARTHWORK					
2.01	CLEARING AND GRUBBING	LS	1	\$6,000.00	\$6,000.00
2.02	TOPSOIL, STRIPPING AND STOCKPILING	CY	350	\$14.00	\$4,900.00
2.03	EARTHWORK	LS	1	\$25,000.00	\$25,000.00
2.04	GRANULAR SURFACING	TON	65	\$35.00	\$2,275.00
DIVISION 3 - TRENCH AND TRENCHLESS CONSTRUCTION					
3.01	TRENCH FOUNDATION	TON	70	\$30.00	\$2,100.00
3.02	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	CY	100	\$20.00	\$2,000.00
DIVISION 4 - SEWERS AND DRAINS					
4.01	REMOVE EXISTING PIPE, 18-INCH RCP	LF	192	\$20.00	\$3,840.00
4.02	REMOVE EXISTING MANHOLE	EA	3	\$2,500.00	\$7,500.00
4.03	GRROUTING EXISTING SANITARY SEWER	CY	180	\$180.00	\$32,400.00
4.04	STORM SEWER, TRENCHED, 15-INCH, AS SUBDRAIN	LF	173	\$95.00	\$16,435.00
4.05	STORM SEWER, TRENCHED, 18-INCH, AS SUBDRAIN	LF	140	\$110.00	\$15,400.00
4.06	STORM SEWER, TRENCHED, 15-INCH, NONPERFORATED	LF	183	\$95.00	\$17,385.00
4.07	STORM SEWER, TRENCHED, 18-INCH, NONPERFORATED	LF	27	\$110.00	\$2,970.00
4.08	SUBDRAIN, 6-INCH	LF	253	\$20.00	\$5,060.00
4.09	SUBDRAIN CLEANOUT, 8-INCH DIAMETER	EA	2	\$600.00	\$1,200.00
4.10	SANITARY SEWER GRAVITY MAIN, TRENCHED, 8-INCH	LF	171	\$45.00	\$7,695.00
4.11	SANITARY SEWER GRAVITY MAIN, TRENCHED, 15-INCH	LF	8	\$125.00	\$1,000.00
4.12	SANITARY SEWER GRAVITY MAIN, TRENCHED, 36-INCH	LF	326	\$215.00	\$70,090.00
4.13	SANITARY SEWER SERVICE, 4-INCH	LF	81	\$35.00	\$2,835.00
4.14	SANITARY SEWER SERVICE, 6-INCH	LF	65	\$45.00	\$2,925.00
4.15	SANITARY SEWER SERVICE CONNECTION, 4-INCH OR 6-INCH	EA	2	\$1,200.00	\$2,400.00
4.16	SANITARY SEWER SERVICE CLEANOUT, 4-INCH	EA	2	\$1,500.00	\$3,000.00
4.17	SANITARY SEWER SERVICE CLEANOUT, 6-INCH	EA	2	\$1,800.00	\$3,600.00
DIVISION 5 - WATER MAIN AND APPURTENANCES					
5.01	WATER MAIN, TRENCHED, 6-INCH	LF	193	\$32.00	\$6,176.00
5.02	WATER MAIN, TRENCHED, 8-INCH	LF	256	\$37.00	\$9,472.00
5.03	WATER VALVE, 6-INCH	EA	2	\$1,600.00	\$3,200.00
5.04	WATER VALVE, 8-INCH	EA	1	\$2,400.00	\$2,400.00
5.05	FIRE HYDRANT ASSEMBLY	EA	1	\$6,000.00	\$6,000.00
5.06	WATER SERVICE, 2.5-INCH	LS	1	\$3,500.00	\$3,500.00
DIVISION 6 - STRUCTURES FOR SANITARY AND STORM SEWERS					
6.01	STORM SEWER MANHOLE, SW-401, 48-INCH	EA	3	\$3,800.00	\$11,400.00
6.02	INTAKE, SW-501	EA	1	\$3,200.00	\$3,200.00
6.03	INTAKE, SW-505	EA	1	\$4,500.00	\$4,500.00
6.04	INTAKE, SW-511	EA	1	\$4,000.00	\$4,000.00
6.05	STORMWATER DETENTION STRUCTURE	LS	1	\$70,000.00	\$70,000.00
6.06	CONNECT TO EXISTING STORM	EA	1	\$3,500.00	\$3,500.00
6.07	CONNECT TO EXISTING STORM SEWER, STORM SEWER MANHOLE OVER EXISTING 36-INCH STORM SEWER	EA	1	\$9,000.00	\$9,000.00
6.08	CONNECT TO EXISTING SANITARY STRUCTURE	EA	1	\$5,000.00	\$5,000.00
6.09	CONNECT TO EXISTING TRUNK SEWER, SANITARY SEWER MANHOLE OVER EXISTING SEWER	EA	1	\$16,000.00	\$16,000.00

**ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS
Fire Station Utilities and Grading**



City of Washington, Iowa
Last Update 4/13/2018
FOX PN: 2045-178

ITEM NO.		BID ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
6.10		CONNECT TO EXISTING SANITARY MAIN, SANITARY SEWER MANHOLE OVER EXISTING SEWER	EA	1	\$5,000.00	\$5,000.00
6.11		SANITARY SEWER MANHOLE - 48-INCH SW-301	EA	1	\$4,000.00	\$4,000.00
6.12		SANITARY SEWER MANHOLE - 84-INCH SW-301	EA	2	\$15,000.00	\$30,000.00
DIVISION 7 - PAVEMENT AND APPURTENANCES						
7.01		REMOVAL OF PAVEMENT, SIDEWALK/ALLEY/DRIVEWAY/PARKING	SY	2,364	\$8.00	\$18,912.00
7.02		PCC PAVING, FULL DEPTH PATCH	SY	1,124	\$68.00	\$76,432.00
DIVISION 8 - TRAFFIC SIGNALS (NOT USED)						
DIVISION 9 - SITE WORK AND LANDSCAPING						
9.01		TEMPORARY SEEDING AND MULCHING	AC	1	\$4,000.00	\$4,000.00
9.02		SILT FENCE	LF	400	\$2.50	\$1,000.00
9.03		SILT FENCE, CLEAN-OUT	LF	400	\$1.00	\$400.00
9.04		FILTER SOCK	LF	362	\$3.00	\$1,086.00
9.05		INTAKE PROTECTION, DROP-IN	EA	8	\$165.00	\$1,320.00
9.06		STABILIZED CONSTRUCTION ENTRY	SY	1,200	\$2.00	\$2,400.00
Total						\$592,128.00

PREPARED BY:
FOX ENGINEERING ASSOCIATES, INC.
AMES, IOWA

RESOLUTION NO. _____

A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST

WHEREAS, Design Alliance, Inc. has prepared plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as "Fire Station Phase I Renovations"; and

WHEREAS, notice of hearing on plans, specifications, form of contract, and estimate of cost for said public improvements was published as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA.

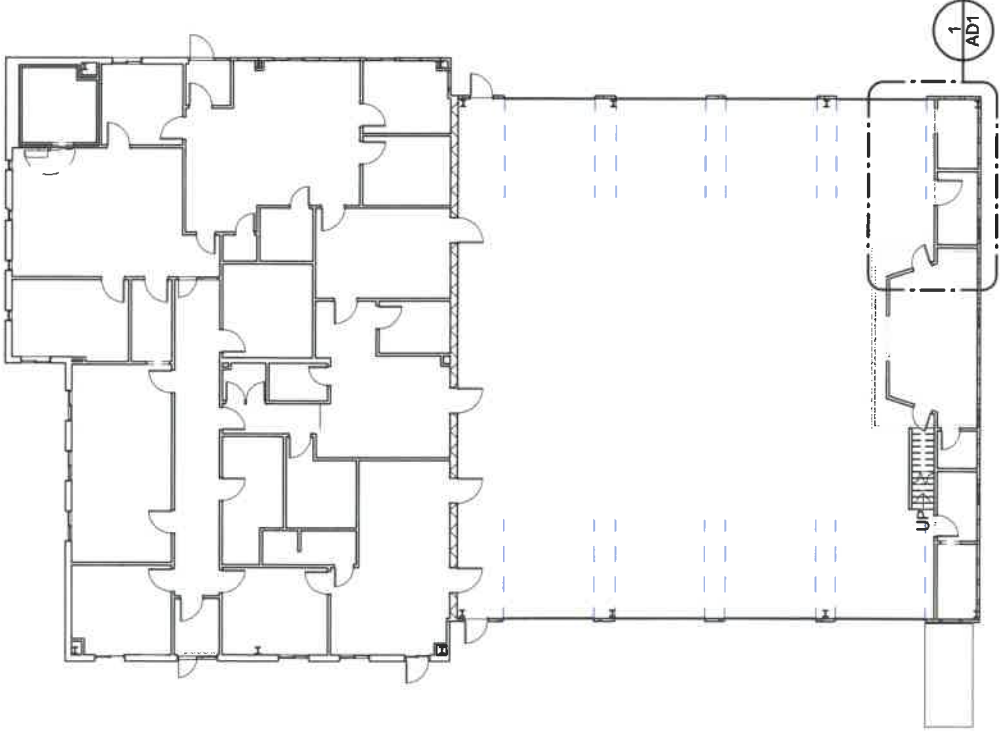
Section 1. That the plans, specifications, form of contract, and estimate of cost are hereby approved as the plans, specifications, form of contract, and estimate of cost for said public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED, this 1st day of May, 2018.

Jaron P. Rosien, Mayor

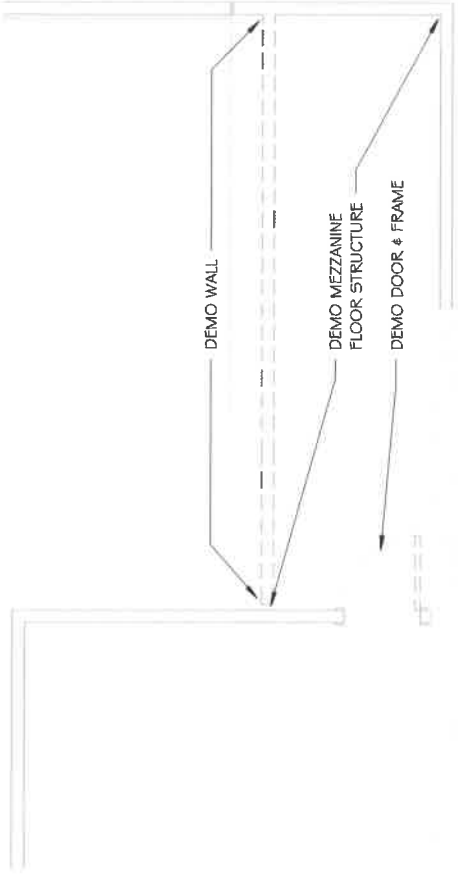
ATTEST:

Illa Earnest, City Clerk

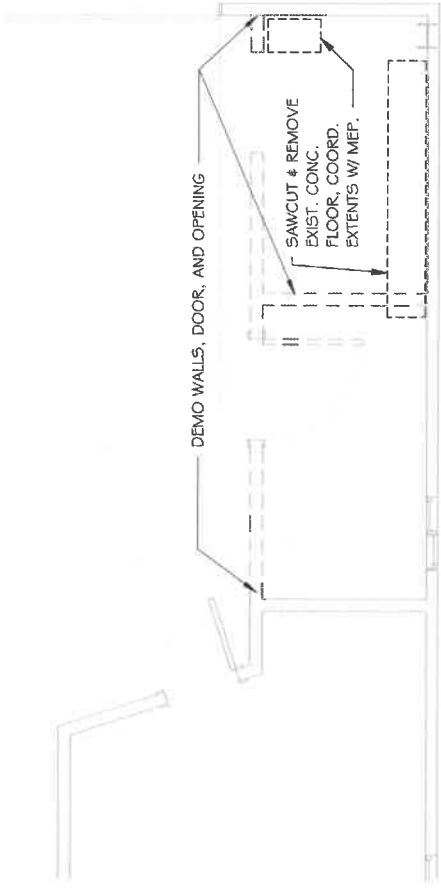


1-0
 1 AD1

0 EXISTING OVERALL PLAN
 1/16" = 1'-0"



2 MEZZANINE DEMO PLAN (PHASE 1)
 1/4" = 1'-0"



1 MAIN FLOOR DEMO PLAN (PHASE 1)
 1/4" = 1'-0"

WASHINGTON FIRE STATION PHASE 1 RENOVATIONS

215 E Washington St, Washington, LA 52353

OWNER
 City of Washington

TITLE
 RENOVATION
 PLANS - PHASE 1

PROJECT NO.
 217055

DATE
 APRIL 13, 2018

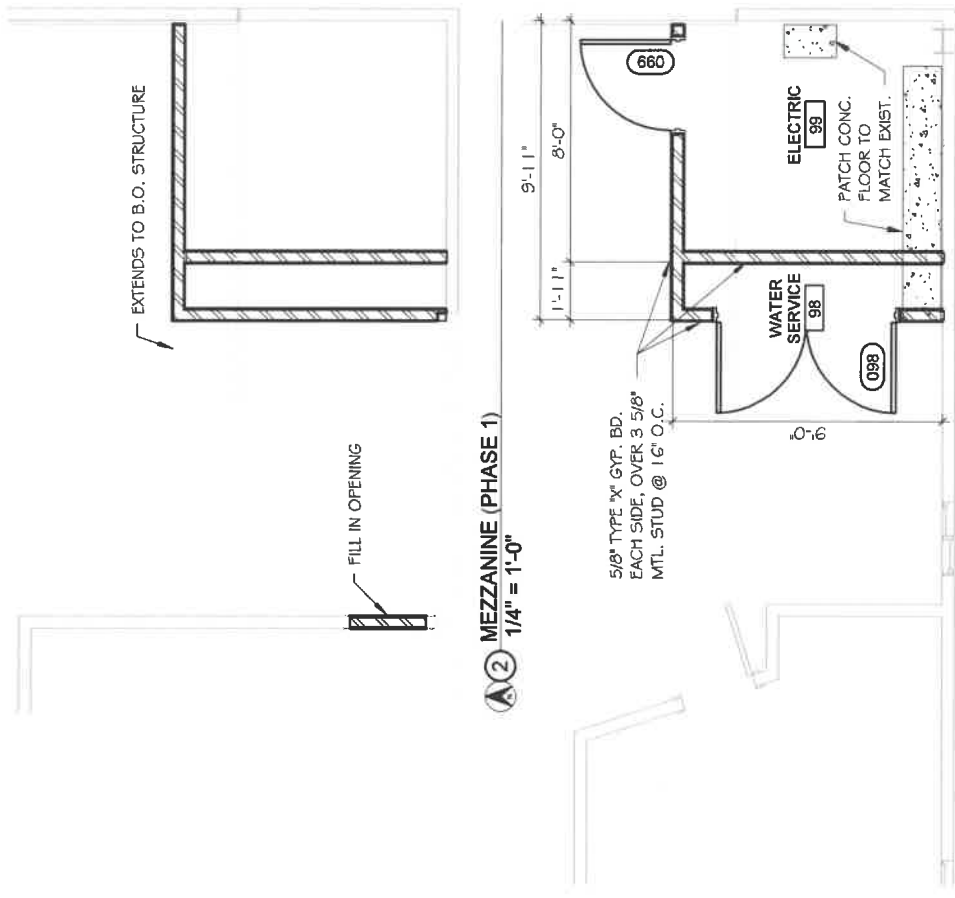
REVISIONS



AD1

ROOM FINISH SCHEDULE (PHASE 1)

NUMBER	NAME	WALLS												CEILING		REMARKS				
		FLOOR		BASE		NORTH		EAST		SOUTH		WEST		MATERIAL			FINISH			
		MATERIAL	EXIST	MATERIAL	RB	MATERIAL	FINISH	MATERIAL	FINISH	MATERIAL	FINISH	MATERIAL	FINISH	MATERIAL	FINISH		MATERIAL	FINISH		
98	WATER SERVICE	EXIST		RB		GYP	PT	GYP	PT	EXIST		GYP	PT	EXIST		GYP	PT	--		PROVIDE RB ON OUTSIDE
99	ELECTRIC	EXIST		RB		GYP	PT	GYP	PT	EXIST		GYP	PT	EXIST		GYP	PT	--		PROVIDE RB ON OUTSIDE



**A-1 FLOOR PLAN (PHASE 1)
 1/4" = 1'-0"**

WASHINGTON FIRE STATION PHASE 1 RENOVATIONS

215 E Washington St, Washington, PA 15303

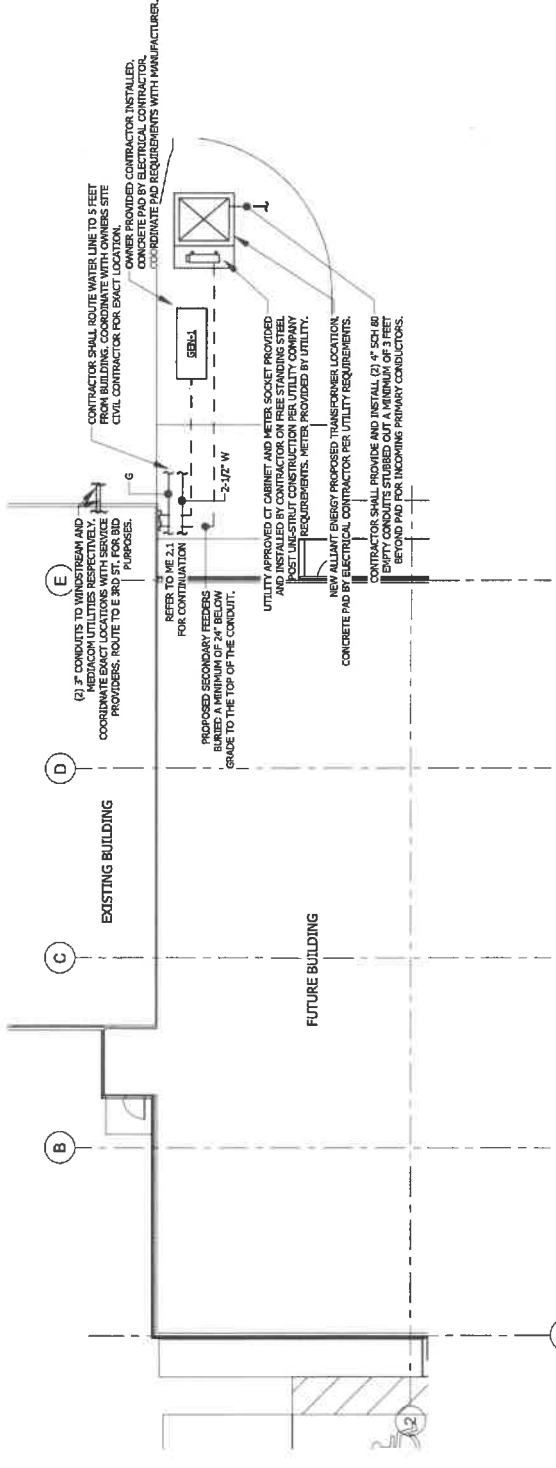
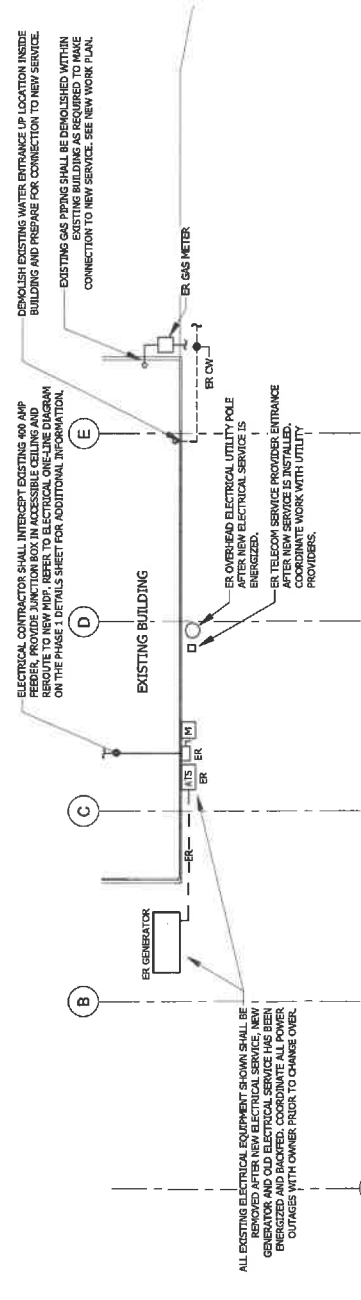
OWNER: WASHINGTON
 PROJECT: WASHINGTON FIRE STATION
 DATE: APRIL 13, 2019
 SHEET: SITE PLAN - PHASE 1

PROJECT NO.: 217655
 DATE: APRIL 13, 2019
 DRAWN BY: [Redacted]

ME 1.1

GENERAL NOTES:

- A. UTILITIES SHOWN ARE INDICATED SCHEMATICALLY. CONTRACTORS SHALL VERIFY ALL DEPTHS AND ALL LOCATIONS/ DIMENSIONS PRIOR TO EXCAVATING. ALL UTILITIES MAY NOT BE SHOWN.
- B. ALL UNDERGROUND UTILITIES, PIPING, ETC. SHALL BE LOCATED EXACTLY BEFORE DIGGING.
- C. ANY BACKFILL SHALL BE TAMPED AND COMPACTED TO PREVENT FUTURE SETTLING. ALL EXCESS DIRT SHALL BE CLEARED FROM THE AREA AND DISPOSED OF.
- D. MECHANICAL AND ELECTRICAL CONTRACTORS SHALL REPAIR ALL DISTURBED SURFACES SUCH AS SIDEWALKS, DRIVEWAYS, STREETS, GRASS, AND CONCRETE. REPLACED SURFACES SHALL MATCH EXISTING.
- E. CONTRACTOR IS RESPONSIBLE FOR DOING ALL WORK PER LOCAL RESPECTIVE UTILITY REQUIREMENTS.
- F. VERIFY EXACT LOCATIONS OF UTILITY CONNECTIONS, PRIOR TO START OF WORK.
- G. ALL EXISTING UTILITIES SHALL STAY IN PLACE UNTIL NEW SERVICES ARE COMPLETED. FACILITY SHALL REMAIN OPERATIONAL AT ALL TIMES. ANY REQUIRED UTILITY SHUTDOWNS TO THE EXISTING BUILDING SHALL BE COORDINATED WITH THE OWNER.
- H. SITE CIVIL WILL BE BID UNDER SEPARATE BID PACKAGE. CONTRACTOR SHALL COORDINATE SITE UTILITIES WITH OWNER'S SITE CIVIL CONTRACTOR.



**WASHINGTON FIRE STATION
 PHASE 1 RENOVATIONS**
 215 E Washington St, Washington, WA 98533

OWNER:
 WASHINGTON,
 WA
 PROJECT:
 ENLARGED WATER
 AND ELECTRICAL
 ROOM - PHASE 1

PROJECT NO.
 217655
 DATE
 APRIL 13, 2018
 REVISIONS

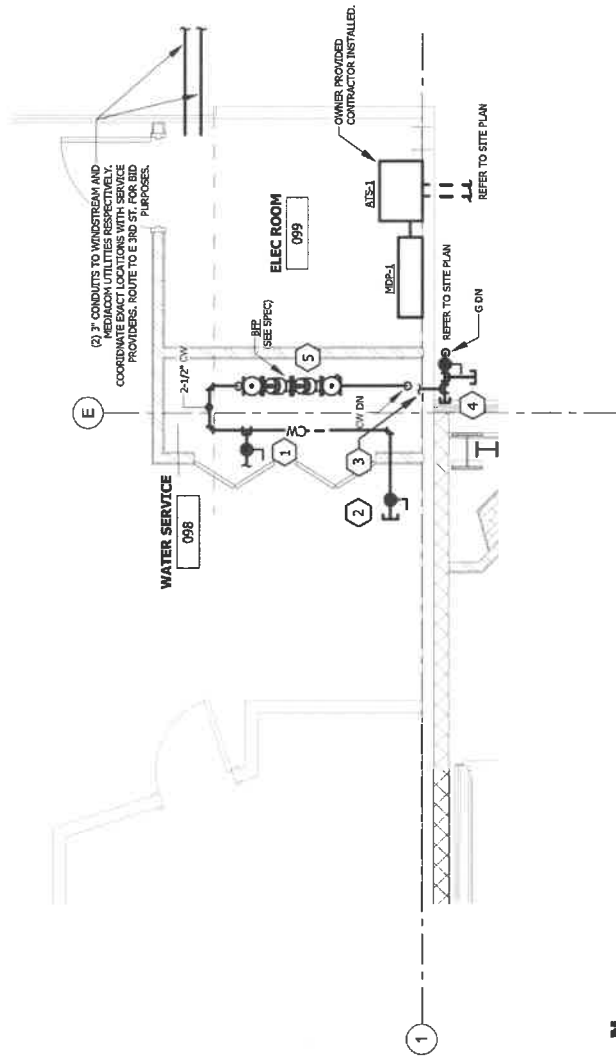
**ME
 2.1**

GENERAL NOTES:

- A. INSTALLATION PLANS ARE SCHEMATIC IN NATURE. CONTRACTOR TO VERIFY PLACEMENT OF NEW EQUIPMENT/FIXTURES PRIOR TO INSTALLATION.
- B. MAINTAIN SERVICE CLEARANCE AROUND ALL MECHANICAL EQUIPMENT AND ABOVE ELECTRICAL EQUIPMENT. DO NOT ROUTE PIPING IN CLEARANCE SPACE.
- C. COORDINATE PIPING LAYOUT AND ELEVATIONS WITH ROOTINGS, FLOW LINES, LOCAL PLUMBING CODE AND THE SPECIFICATIONS.
- D. VERIFY ALL SITE CONDITIONS PRIOR TO START OF WORK.
- E. COORDINATE ALL PLUMBING AND PIPING ROUTING WITH BUILDING STRUCTURE AND OTHER TRADES PRIOR TO INSTALLATION TO ALLOW FOR PROPER CLEARANCES AND FLOW REQUIREMENTS.
- F. FIELD VERIFY ALL NEW AND EXISTING PIPE ROUTING WITH EXISTING CONDITIONS PRIOR TO ROUGH-IN. MAKE NECESSARY OFFSETS AS REQUIRED.
- G. CONTRACTOR SHALL PROVIDE AND INSTALL FIBER FROM EXISTING TELECOMMUNICATIONS EQUIPMENT TO THE NEW DEPARC IN ELEC ROOM 099. ASSUME DISTANCE OF 150FT FOR BIDDING PURPOSES. COORDINATE WITH OWNER ON CABLING TYPE FOR EACH OF THEIR SERVICE PROVIDERS.

REFERENCED NOTES: #

1. CONNECT TO 2" EXISTING COLD WATER SERVICE TO EXISTING BUILDING.
2. CAP 2-1/2" COLD WATER PIPING AT THIS LOCATION FOR FUTURE CONNECTION.
3. GAS LINE FROM NEW METER SHALL BE EXTENDED IN TO BUILDING TO RECONNECT TO EXISTING GAS LINE. CONNECTION TO EXISTING SHALL BE OUTSIDE OF ELECTRICAL ROOM. NO GAS PIPING SHALL BE PRESENT IN ELECTRICAL ROOM.
4. SEE GAS METER DETAIL ON SHEET ME 3.2 FOR NEAR GAS METER PIPING.
5. SEE WATER ENTRANCE DETAIL ON SHEET ME 3.2 REQUIRED PIPING NEAR BACKFLOW PREVENTER.



1 ENLARGED WATER AND ELECTRICAL ROOM
 1/4" = 1'-0"

PROJECT: **WASHINGTON FIRE STATION - PH.1**
 OWNER: **CITY OF WASHINGTON, IA**
 ARCHITECT: **DESIGN ALLIANCE**

LOCATION: **WASHINGTON, IA**
 DATE: **4-12-18 REV 4-16**
 STATUS: **DESIGN/DEVELOPMENT**

DESCRIPTION OF WORK	TOTAL	% OF TOTAL
*** DIVISION 1 - GENERAL REQUIREMENTS ***	9,951	7.84%
*** DIVISION 2 - EXISTING CONDITIONS ***	7,519	5.92%
*** DIVISION 3 - CONCRETE ***	150	0.12%
*** DIVISION 4 - MASONRY ***		
*** DIVISION 5 - METALS ***		
*** DIVISION 6 - WOOD, PLASTICS, AND COMPOSITES ***		
*** DIVISION 7 - THERMAL & MOISTURE PROTECTION ***	250	0.20%
*** DIVISION 8 - OPENINGS ***	3,506	2.76%
*** DIVISION 9 - FINISHES ***	4,950	3.90%
*** DIVISION 10 - SPECIALTIES ***		
*** DIVISION 11 - EQUIPMENT ***		
*** DIVISION 12 - FURNISHINGS ***		
*** DIVISION 13 - SPECIAL CONSTRUCTION ***		
*** DIVISION 14 - CONVEYING SYSTEMS ***		
*** DIVISION 21 - FIRE SUPPRESSION ***		
*** DIVISION 22 - PLUMBING ***	13,378	10.54%
*** DIVISION 23 - HEATING, VENTILATING, AND AIR CONDITIONING ***		
*** DIVISION 25 - INTEGRATED AUTOMATION ***		
*** DIVISION 26 - ELECTRICAL ***	87,218	68.72%
*** DIVISION 27 - COMMUNICATIONS ***		
*** DIVISION 28 - ELECTRONIC SAFETY AND SECURITY ***		
*** DIVISION 31 - EARTHWORK ***		
*** DIVISION 32 - EXTERIOR IMPROVEMENTS ***		
*** DIVISION 33 - UTILITIES ***		

			\$126,922
CONTRACTOR'S MARKUP ON NET GENERAL COSTS OF	26,326	@ 20.00%	5,265
CONTRACTOR'S MARKUP ON NET MECH/ELEC COSTS OF	100,596	@ 10.00%	10,060
			142,247
CONTINGENCY ON NET COSTS OF	126,922	@ 7.50%	9,519
ESTIMATE TOTAL			\$151,766
POTENTIAL REDUCTION FOR EXEMPTION OF 6% STATE SALES TAXES			\$2,500 - \$3,100

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, water service charges remain unpaid and delinquent for the following listed property owner:

The property of Patricia D. Kujaczynski located at 615 E. Main St. for the amount of \$605.74. Legal description (04 05 NE WASH) Parcel Number (11-17-413-003).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 1st day of May, 2018.

Jaron Rosien, Mayor

Attest:

Illa Earnest, City Clerk

RESOLUTION NO. _____

**A RESOLUTION TO PROVIDE FOR A NOTICE OF HEARING AND LETTING
ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND
ESTIMATE OF COST FOR THE 2018 SEALCOAT PROJECT,
AND TAKING OF BIDS THEREFOR.**

WHEREAS, the City Council has heretofore authorized certain improvements that are in the best interests of the City, to be completed in accordance with the plans, specifications and form of contract prepared by the City, and such proposed plans, specifications, form of contract and estimate of cost being on file with the City Clerk; and

WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost have been prepared and filed by the City; and

WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and to advertise for sealed bids.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The detailed plans and specifications, notice of hearing, notice to bidders, form of contract and estimate of cost referred to in the preamble hereof are subject to the hearing.

Section 2. The Project is necessary and desirable for the City, and it is in the best interests of the City to proceed toward the construction of the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 10%.

Section 4. The City Council hereby delegates to the City Clerk the duty of receiving, opening and announcing the results of all bids for the construction of the Project on the 14th day of May, 2018 at 9:00 AM at City Hall, 215 E. Washington Street, Washington, Iowa. The 15th day of May, 2018 at 6:00 PM at the Nicola-Stoufer Room, Washington Public Library, 115 West Washington Street, Washington, Iowa is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and the 15th day of May, 2018 at 6:00 PM at the Nicola-Stoufer Room, Washington Public Library, 115 West Washington Street, Washington, Iowa as the time and place of considering bids received by the City in connection therewith.

Section 5. The City Council hereby instructs the City Clerk to provide notice of the aforementioned hearing and taking of bids in accordance with Chapter 26 of the Code of Iowa by posting a notice to bidders not less than thirteen (13) and not more than forty-five (45) days before the date for filing bids in a relevant contractor plan room service

with statewide circulation, in a relevant construction lead generating service with statewide circulation, and on the Iowa League of Cities website. The said notice is in the form substantially as attached to this Resolution.

Section 6. All provisions set out in the following form of notice are hereby recognized and prescribed by this Council and all Resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

PASSED AND APPROVED this 1st day of May, 2018.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk