



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE NICOLA-STOUFER ROOM.
PUBLIC LIBRARY AT 115 W. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, SEPTEMBER 18, 2018

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, September 18, 2018 to be approved as proposed or amended.

Consent:

1. Council Minutes September 5, 2018
2. City Construction – Fire Station Building Project, \$64,481.06
3. Design Alliance, Professional Services – Fire Station Building Project, \$6,014.20
4. IMWCA, Workers Comp. Premium Installment #3, \$7,080.00
5. Black Hat Enterprises, Recycling Cart Bins, \$4,996.99
6. G & R Miller Construction, Phase I Utilities & Grading, \$130,464.67
7. Terracon, Professional Services – Fire Station Building Project, \$1,078.00
8. Terracon, Professional Services – Water Treatment Plant Improvements, \$6,648.50
9. Brown's Tree Service, Tree Removal Per Bid Group #5, \$20,450.00
10. Department Reports

Consent – Other:

1. MSA Professional Services – Wellness Park Phase I (Design & Bidding), \$9,000.00
2. Terracon, Professional Services – Wellness Park Project, \$2,106.25
3. DeLong Construction -Wellness Park Grading & Utilities, \$204,331.93

Claims & Financial Reports:

Claims for September 18, 2018
Financial Reports August, 2018

SPECIAL PRESENTATION

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

UNFINISHED BUSINESS

PUBLIC HEARING

NEW BUSINESS

1. Discussion and Consideration of a Resolution Supporting Washington Public Library Grant Application to Riverboat Foundation.
2. Discussion and Consideration of a Resolution Supporting Washington Area Soccer Program Grant Application to Riverboat Foundation.
3. Discussion and Consideration of Tree Bids #6 for Removal of Hazardous/Ash Trees.
4. Discussion and Consideration of Change Order #1, Washington Wellness Park Grading and Utilities.
5. Discussion and Consideration of Disc Golf Expansion Layout. **(Tabled 09/05/2018)**
6. Discussion and Consideration of a Resolution Approving a Purchase Agreement (302 East Jefferson Street)
7. Discussion and Consideration of a Resolution Approving a Revised Contract Amendment for Operation of 28E Recycling Center (Incorporate BOS Change)
8. Discussion and Consideration of a Resolution Amending Personnel Policies (Expense Reimbursement Requests) **(Tabled 08/21/2018)**
9. Discussion and Consideration of Second Reading of an Ordinance Amending Chapter 155.02 (Electrical Code)
10. Discussion and Consideration of Second Reading of an Ordinance Amending Chapters 65 & 69 (Traffic and Parking Regulations)
11. Discussion and Consideration of First Reading of an Ordinance Amending Chapter 165 (Outside Storage – P & Z Recommendation)
12. Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to Washington County Treasurer.
13. Exempt Session Under Iowa Code 20.17(3), Union Negotiations Strategy Session.

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Brendan DeLong
Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 09-05-2018

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on Wednesday, September 5, 2018 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore, Pettit-Majewski, Stigers. Absent: Youngquist.

Motion by Pettit-Majewski, seconded by Gault, that the agenda for the Regular Session to be held at 6:00 P.M., Wednesday, September 5, 2018 be approved as amended. Motion carried. Chamber of Commerce Requests were previously approved and were struck from the agenda.

Consent:

1. Council Minutes August 21, 2018
2. Bolton & Menk, Airport Taxilane for Fueling, \$2,793.85
3. PFM Financial Advisors, Professional Services – Issuance of Local Option Sales, Services and Use Tax Revenue Bonds, Series 2018B, \$20,383.88
4. Kevin Olson, Professional Services, \$752.67
5. Fareway Store #554, 301 N. Marion Avenue, Class E Liquor License (LE) (**renewal**)
6. Department Reports

Consent – Other:

Tricon Construction, Water Treatment Plant Improvements, \$360,370.20

DeLong requested the August 21, 2018 minutes be amended to show his abstention on the Fire Station Building vote.

Motion by DeLong, seconded by Gault, to approve the consent agenda items as amended. Motion carried.

Motion by Gault, seconded by Stigers, to approve the consent – other. DeLong abstained with conflict. Motion carried.

Motion by Gault, seconded by Pettit-Majewski, to approve payment of the claims as presented. Motion carried.

Motion by Pettit-Majewski, seconded by Moore, to approve Main Street Washington request for a 5 day native wine permit for their Sip and Shop Event on Thursday, September 27. Motion carried.

Presentations from the Public:

Washington Area Residents Luke and Anne Leyden, Ronda Sobaski, Mary Mott, and Talon McFarland came before council to talk about problems and concerns with the disc golf course and proposed placement of the new disc golf holes.

Motion by Pettit-Majewski, seconded by DeLong, to approve the Resolution Approving the Annual Street Financial Report. Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers. Nays: none. Motion carried. (**Resolution No. 2018-112**)

Motion by Pettit-Majewski, seconded by Gault, to approve FY18 Transfers – Total. Motion carried.

Motion by Gault, seconded by DeLong, to approve FY18 Annual Financial Report. Motion carried.

After discussion, motion by Pettit-Majewski, seconded by DeLong, to table Discussion and Consideration of Disc Golf Expansion Layout until council can go look at the course and proposed placement of new holes. Roll call on motion: Ayes: DeLong, Moore, Pettit-Majewski, Stigers. Nays: Gault. Motion carried.

Motion by DeLong, seconded by Stigers, to accept the proposal for asphalt patching from LL Pelling Co. in the amount of \$11,910.00. Motion carried.

Motion by Pettit-Majewski, seconded by Moore, to accept the Work and Approve Final Payment in the amount of \$18,279.68 to Coleman Construction for the ADA Sidewalk Repair along 4th Avenue and Direct Staff to Bill Adjacent Property Owners for Their Share of Projected Costs. Motion carried.

Motion by Pettit-Majewski, seconded by Gault, to Authorize Hotel/Motel Tax Committee Attendance at Eastern Iowa Tourism "Power of Travel Day" Using Funds from the Hotel/Motel Tax Fund. Motion carried.

Motion by DeLong, seconded by Stigers, to approve the Resolution for Street Lighting in the Washington Business Park. Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers. Nays: none. Motion carried. **(Resolution No. 2018-113)**

Motion by DeLong, seconded by Pettit-Majewski, to approve the Resolution Endorsing a Main Street Iowa Challenge Grant Application for the Linda Lou's Building Redevelopment. Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers. Nays: none. Motion carried. **(Resolution No. 2018-114)**

Motion by Stigers, seconded by Gault, to approve the Resolution Approving and Adopting Preliminary Plans, Specifications, Plat, Schedule, and Estimate, and Providing for a Notice of Public Hearing on October 16 for a Resolution of Necessity for the East Washington Street Sidewalk Project. Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers. Nays: none. Motion carried. **(Resolution No. 2018-115)**

Motion by DeLong, seconded by Pettit-Majewski, to approve the Resolution Establishing a City Hall/Police Project Committee and Confirming Appointments. Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers. Nays: none. Motion carried. **(Resolution No. 2018-116)**

Discussion and Consideration of a Resolution Amending Personnel Policies for Expense Reimbursement Requests **Tabled 08-21-2018**. Remains tabled.

Motion by Gault, seconded by Stigers, to approve the First Reading of an Ordinance Amending Chapter 155.02 (International Electrical Code). Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers. Nays: none. Motion carried.

Motion by DeLong, seconded by Pettit-Majewski, to approve the First Reading of an Ordinance Amending Chapters 65 & 69 (Traffic & Parking Regulations) Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers. Nays: none. Motion carried.

Motion by DeLong, seconded by Gault, to approve the Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers. Nays: none. Motion carried. **(Resolution No. 2018-117)**

Motion by Gault, seconded by DeLong, that the Regular Session held at 6:00 P.M., Wednesday, September 5, 2018, be adjourned. Motion carried.

Illa Earnest, City Clerk

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 5 PAGES

TO OWNER:
City of Washington
215 East Washington Street
Washington, IA 52353
FROM CONTRACTOR:
City Construction
2346 Mormon Trek Blvd. Suite 2500
Iowa City, IA 52246

PROJECT:
Washington Fire Station Phase 1 Renovations
215 East Washington Street
Washington, IA 52353
VIA ARCHITECT:
Design Alliance, Inc.
14225 University Avenue, Suite 110
Waukee, IA 50263

APPLICATION NO: 2

PERIOD TO: 08/13/18

PROJECT NOS: 1-091

CONTRACT DATE: 05/16/18

Distribution to:
☒ OWNER
☒ ARCHITECT
☐ CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 147,300.00

2. Net change by Change Orders \$ 0.00

3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 147,300.00

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 92,264.80

5. RETAINAGE:

a. 5 % of Completed Work (Column D + E on G703) \$ 4,613.24

b. 5 % of Stored Material (Column F on G703) \$ 0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 4,613.24

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 87,651.56

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 23,170.50

8. CURRENT PAYMENT DUE \$ 64,481.06

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 59,648.44

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: City Construction

By:  Date: 8/13/18

State of: Iowa

County of: Johnson

Subscribed and sworn to before me this 13th day of August, 2018

Notary Public: Lorna K. Krueger

My Commission Expires: November 23, 2018

LORNA K. KRUEGER
Commission Number 120751
My Commission Expires 11/23/18

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED .. \$ 64,481.06

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: DESIGN ALLIANCE, INC.

By:  Date: 09/10/18

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	



City of Washington
215 East Washington Street
Washington, IA 52353

September 5, 2018
Invoice No: 205490
Project No: 217055

Attn: Brent Hinson

Re: Washington Fire Station

For professional services rendered for the period August 1, 2018 to August 31, 2018
for the referenced project.

Description	Contract Amount	% Work To Date	Amount Billed	Previous Billed	This Inv Billed
Predesign	15,500.00	100.00%	15,500.00	15,500.00	0.00
Schematic	7,750.00	100.00%	7,750.00	7,750.00	0.00
Design Dev	31,000.00	100.00%	31,000.00	31,000.00	0.00
Const Doc	54,250.00	100.00%	54,250.00	54,250.00	0.00
Bid/Negot	7,750.00	100.00%	7,750.00	3,875.00	3,875.00
Const Admin	38,750.00	3.13%	1,212.88	387.50	825.38
Total Fixed Fee	155,000.00		117,462.88	112,762.50	4,700.38
Total Fixed Fee					\$4,700.38

Action Reprographics, Inc. - printing	568.95
Design Alliance, Inc. - printing	196.10
Kristofer Orth - mileage	270.32
Pitney Bowes - postage	141.95
United Parcel Service	136.50

Total Out-of-Pocket Expenses **\$1,313.82**

INVOICE TOTAL **\$6,014.20**

Please notify our office if you have any questions concerning your invoice balance.

1.5% interest charged on unpaid balance over 30 days

14225 University
Suite 110
Waukegan, IA 50263
TEL 515.225.3469
FAX 515.225.9649
DesignAllianceInc.com

INVOICE

INV70436

IMWCA

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION

500 SW 7TH STREET, SUITE 101
DES MOINES, IA 50309-4506
PHONE: 800-257-2708

DATE

9/1/2018

PAGE:

1

Washington, City of
215 E Washington

Mbr No: 0706 Member Name:
Washington, City of

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 310009, Des Moines, IA 50331-0009

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
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WASHI001 AG0075

QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL3	Installment 3 - Work Comp Prem 18-19			7,080.00	\$7,080.00

This invoice is due by October 1, 2018.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Subtotal	\$7,080.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$7,080.00

080756/07-03

INVOICE

Invoice # **3291**
Date: September 3, 2018

Black Hat Enterprises, Incorporated
1000 Peachtree Industrial Boulevard
Suite 6-418
Suwanee, GA 30024
770-729-0700 phone
770-729-0995 fax
BlackHatEnt@yahoo.com

TO: City of Washington Iowa
Attn: Kelsey (Kranz) Brown
215 E. Washington Street
Washington, Iowa 52353
Phone 319-653-6584, x122

SALESPERSON	JOB / CUSTOMER PURCHASE ORDER NUMBER	PAYMENT TERMS	DUE DATE
Mark Douglas	Kelsey (Kranz) brown - email/phone August 23rd	Net 10 Days	Sept. 14 th , 2018

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
252 Each	Large All-Purpose Utility Canister, Blue	\$ 17.49 Each	\$ 4407.48

Shipping and Handling = = = >	\$ 589.51
Roadrunner commercial freight service	
Tracking / Pro Number	
...currently unavailable	

Subtotal	\$ 4996.99
Sales Tax	0.00
Total	\$ 4996.99



Working to Simplify Your World and Ours

Make all checks payable to Black Hat Enterprises, Inc.
Interest Applicable at 1.5% per month for past due balances,
or the maximum allowable by law. Please pay promptly.

THANK YOU FOR YOUR BUSINESS!



INVOICE

2640 12th St SW
Cedar Rapids, IA 52404-3440
319-366-8321

Project Mgr: Tom Lisi

Project: Washington Fire Station
215 East Washington Street
Washington, IA

To: City of Washington, IA
Attn: Brent Hinson
215 E. Washington Street
PO Box 516
Washington, IA 52353

REMIT TO:

Invoice Number: TB03266

Terracon Consultants, Inc.
PO Box 959673
St Louis, MO 63195-9673

Federal E.I.N.: 42-1249917

Project Number: 06181141
Billed to Date: \$3,466.00
Invoice Date: 9/10/2018
Services Through: 9/01/2018

If you have any questions regarding this invoice, please call (319) 366-8321.

Date	Report	Description of Services	Quantity	Rate	Total
TASK: 09 - Portland Cement Concrete Testing					
8/9/18	06181141.0011	Field Technician	4.00	\$52.00	\$208.00
8/9/18	06181141.0011	Trip Charge - Each	1.00	\$80.00	\$80.00
8/9/18	06181141.0011	Compressive Strength Cylinder (4" x 8", Terracon - made)	10.00	\$13.00	\$130.00
8/10/18	06181141.0013	Sample Pick-up / Log-in - Concrete	3.00	\$52.00	\$156.00
8/10/18	06181141.0013	Trip Charge - Each	1.00	\$80.00	\$80.00
Task Total					\$654.00
TASK: 20 - Project Management					
9/1/18	06181141	Senior Project Manager/Engineer	0.75	\$130.00	\$97.50
9/1/18	06181141	Project Manager/Engineer	3.00	\$98.00	\$294.00
9/1/18	06181141	Field/Lab Coordinator	0.50	\$65.00	\$32.50
Task Total					\$424.00

Invoice Total \$1,078.00

Statement of Account

Contract Amount	\$15,000.00
Amount Previously Billed	\$2,388.00
Total Due this Invoice	\$1,078.00
Total Billed	\$3,466.00
Payments to Date	\$2,388.00
Total Due	\$1,078.00

TERMS: DUE UPON PRESENTATION OF INVOICE



INVOICE

2640 12th St SW
Cedar Rapids, IA 52404-3440
319-366-8321

Project Mgr: Peng Cavan

Project: Washington Water Treatment Plant Improvements
4th Avenue and 5th Street
Washington, IA

To: City of Washington, IA
Attn: Brent Hinson
215 E. Washington Street
PO Box 516
Washington, IA 52353

REMIT TO:

Invoice Number: TB03977

Terracon Consultants, Inc.
PO Box 959673
St Louis, MO 63195-9673

Federal E.I.N.: 42-1249917

Project Number: 06171193
Billed to Date: \$20,332.25
Invoice Date: 9/10/2018
Services Through: 9/01/2018

If you have any questions regarding this invoice, please call (319) 366-8321.

Date	Report	Description of Services	Quantity	Rate	Total
TASK: 01 - Earthwork Observation & Testing					
8/17/18	06171193.0064	Senior Field Technician	3.00	\$80.00	\$240.00
8/17/18	06171193.0064	Trip Charge - Each	1.00	\$75.00	\$75.00
8/22/18	06171193.0067	Field Technician	4.00	\$52.00	\$208.00
8/22/18	06171193.0067	Trip Charge - Each	1.00	\$75.00	\$75.00
8/22/18	06171193.0067	Nuclear Density Gauge	1.00	\$20.00	\$20.00
Task Total					\$618.00
TASK: 04 - Foundation Excavation Observation & Testing					
8/27/18	06171193.0072	Senior Field Technician	3.00	\$80.00	\$240.00
8/27/18	06171193.0072	Trip Charge - Each	1.00	\$75.00	\$75.00
Task Total					\$315.00
TASK: 07 - Reinforced Concrete Observation					
8/15/18	06171193.0062	Field Technician	1.00	\$52.00	\$52.00
8/27/18	06171193.0073	Field Technician	2.00	\$52.00	\$104.00
8/29/18	06171193.0075	Field Technician	1.50	\$52.00	\$78.00
Task Total					\$234.00
TASK: 09 - Portland Cement Concrete Testing					
8/6/18	06171193.0055	Field Technician	3.50	\$52.00	\$182.00
8/6/18	06171193.0055	Trip Charge - Each	1.00	\$75.00	\$75.00
8/6/18	06171193.0055	Compressive Strength Cylinder (4" x 8", Terracon - made)	5.00	\$13.00	\$65.00
8/7/18	06171193.0056	Field Technician	6.50	\$52.00	\$338.00
8/7/18	06171193.0056	Trip Charge - Each	1.00	\$75.00	\$75.00

TERMS: DUE UPON PRESENTATION OF INVOICE



INVOICE

Invoice No.: TB03977
Project No.: 06171193
Project: Washington Water Treatment Plant
Improvements
4th Avenue and 5th Street
Washington, IA

Project Mgr: Peng Cavan

If you have any questions regarding this invoice, please call (319) 366-8321.

Date	Report	Description of Services	Quantity	Rate	Total
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Continued

TASK: 09 - Portland Cement Concrete Testing

8/7/18	06171193.0056	Compressive Strength Cylinder (4" x 8", Terracon - made)	10.00	\$13.00	\$130.00
8/8/18	06171193.0058	Field Technician	4.50	\$52.00	\$234.00
8/8/18	06171193.0058	Trip Charge - Each	1.00	\$75.00	\$75.00
8/8/18	06171193.0058	Compressive Strength Cylinder (4" x 8", Terracon - made)	10.00	\$13.00	\$130.00
8/9/18	06171193.0060	Sample Pick-up / Log-in - Concrete	3.00	\$52.00	\$156.00
8/9/18	06171193.0060	Trip Charge - Each	1.00	\$75.00	\$75.00
8/15/18	06171193.0061	Field Technician	2.50	\$52.00	\$130.00
8/15/18	06171193.0061	Trip Charge - Each	1.00	\$75.00	\$75.00
8/15/18	06171193.0061	Compressive Strength Cylinder (4" x 8", Terracon - made)	5.00	\$13.00	\$65.00
8/16/18	06171193.0063	Sample Pick-up / Log-in - Concrete	3.00	\$52.00	\$156.00
8/16/18	06171193.0063	Trip Charge - Each	1.00	\$75.00	\$75.00
8/23/18	06171193.0068	Field Technician	4.00	\$52.00	\$208.00
8/23/18	06171193.0068	Trip Charge - Each	1.00	\$75.00	\$75.00
8/23/18	06171193.0068	Compressive Strength Cylinder (4" x 8", Terracon - made)	5.00	\$13.00	\$65.00
8/27/18	06171193.0070	Field Technician	4.00	\$52.00	\$208.00
8/27/18	06171193.0070	Field Technician (overtime)	1.00	\$75.00	\$75.00
8/27/18	06171193.0070	Trip Charge - Each	1.00	\$75.00	\$75.00
8/27/18	06171193.0070	Compressive Strength Cylinder (4" x 8", Terracon - made)	5.00	\$13.00	\$65.00
8/28/18	06171193.0074	Field Technician	4.25	\$52.00	\$221.00
8/28/18	06171193.0074	Trip Charge - Each	1.00	\$75.00	\$75.00
8/28/18	06171193.0074	Compressive Strength Cylinder (4" x 8", Terracon - made)	5.00	\$13.00	\$65.00
8/29/18	06171193.0076	Field Technician	3.00	\$52.00	\$156.00
8/29/18	06171193.0076	Field Technician	1.00	\$52.00	\$52.00
		Concrete delay			
8/29/18	06171193.0076	Trip Charge - Each	1.00	\$75.00	\$75.00
8/29/18	06171193.0076	Compressive Strength Cylinder (4" x 8", Terracon - made)	5.00	\$13.00	\$65.00
8/30/18	06171193.0078	Field Technician	4.25	\$52.00	\$221.00
8/30/18	06171193.0078	Field Technician	1.00	\$52.00	\$52.00
		Concrete late			
8/30/18	06171193.0078	Trip Charge - Each	1.00	\$75.00	\$75.00
8/30/18	06171193.0078	Compressive Strength Cylinder (4" x 8", Terracon - made)	5.00	\$13.00	\$65.00
8/31/18	06171193.0080	Sample Pick-up / Log-in - Concrete	3.00	\$52.00	\$156.00
8/31/18	06171193.0080	Trip Charge - Each	1.00	\$75.00	\$75.00
Task Total					\$4,160.00

TERMS: DUE UPON PRESENTATION OF INVOICE



INVOICE

Invoice No.: TB03977
Project No.: 06171193
Project: Washington Water Treatment Plant
Improvements
4th Avenue and 5th Street
Washington, IA

Project Mgr: Peng Cavan

If you have any questions regarding this invoice, please call (319) 366-8321.

Date	Report	Description of Services	Quantity	Rate	Total
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Continued

TASK: 101 - Delay

8/23/18	06171193.0068	Field Technician Concrete was late	1.00	\$52.00	\$52.00
8/27/18	06171193.0070	Field Technician Concrete delay	2.00	\$52.00	\$104.00
8/27/18	06171193.0072	Senior Field Technician not ready at time scheduled	2.00	\$80.00	\$160.00

Task Total \$316.00

TASK: 20 - Project Management

9/1/18	06171193	Senior Project Manager/Engineer, during billing period, per hour	0.50	\$120.00	\$60.00
9/1/18	06171193	Project Manager/Engineer, during billing period, per hour	6.00	\$98.00	\$588.00
9/1/18	06171193	Field/Lab Coordinator, during billing period, per hour	5.50	\$65.00	\$357.50

Task Total \$1,005.50

Invoice Total \$6,648.50

Brown's Tree Service, LLC
2350 229th St
Fairfield, IA 52556

Invoice

Date	Invoice #
8/31/2018	175

Bill To
City of Washington

Due Date
8/31/2018

Description	Amount
Group 5A	6,900.00
Group 5B	6,100.00
Group 5C	7,450.00
Sales Tax	0.00
<div>Approved by the City of Washington by <u>[Signature]</u> on <u>8/31/18</u> Building Official Date 312-6-7500-6799</div>	
Thank you for your business.	Total \$20,450.00

Payments/Credits	\$0.00
Balance Due	\$20,450.00

Washington Volunteer Fire Department
September 5, 2018

September Fires

3 City fires	420.00
3 rural fires	570.00
0 Drill	.00
6 fires and 0 drill	990.00

Meeting opened Chief Wide in charge

Minutes of the previous meeting were read and approved.

Treasure report was read.

Jase Hammes made a motion to pay all bills against the department seconded by Scott Bartholomew. Motion passed.

Committees; Social: snacks after meeting.

Golf: Tournament had 16 teams won by a Kalona team.

Fire prevention; Go to schools October 9 & 10. Help needed

Pancake; January 9, 2019. This will be different .

Rescue.

Cara talked about the Communication center and equipment.

Communication; Roselene Lowe Thank you and \$1.00. Thank you from Washington County Fair for help with 911 Trailer and the fair with \$1000.00. Thank You from Washington Farm Bureau for cooking pancake at the fair for 4H with \$100.00.

Bryson Block Party September 11 from 4-7.

Old Business: Hose Testing went well. we had 4 hoses fail.

Rail Car Class Sept. 15 at Marr Park.

Station update; Dirt work is getting close to done, Bids for building came in under estimates. City will buy Lovick house from investor, Waiting on Purchase agreement.

New; Washington's ISO rating went from a 4 to 3. That should lower everyone's insurance rates.

County meeting will be in Riverside Sept. 25 at 7pm. Kirkwood fire school 9/22-23/18

Anyone wanting Fire fighter 11 class 5do. Driver ops class. 14 do.

Flag will be put up 7am and down at 6pm om 9-11.

Physicals will be Nov, 14 from 4-8:30pm and Nov. 15 from 8-11am.

Wives Appreciation will be Oct 6. at JP,s at 6:30pm.

Discussion of calls;

Roll call taken and meeting adjourned

Secretary
Tom Beauchamp

MAINTENANCE & CONSTRUCTION DEPT. REPORT

8-25-18/9-7-18

STREETS: Personnel filled contractors ash tree stump holes with dirt and will seed them plus other areas that didn't take in the spring when weather permits. Personnel knocked down a building and loaded a dumpster for removal and hauled the concrete foundation away which is located where the new road will go this fall at North Ave D-West 7th St. The street sweeper operated it's normal route. A walk behind saw was rented and cut out numerous concrete/asphalt areas for street repair. Personnel began mowing shoulders.

WATER DISTRIBUTION: Personnel had 14 water shut offs for nonpayment. Personnel repaired a water box (rod) located at 603 South 3rd Ave. Personnel installed 2 water taps on Country Club Road. Two water main breaks were repaired on North 6th Ave south of East 6th St.

SEWER COLLECTION: Personnel televised and jetted a couple sewer mains where residences were experiencing some back up issues.

STORM SEWER COLLECTION: Personnel ditched and jetted culverts in the 900 block of South 12th Ave, where 3 loads of dirt were hauled away.

MECHANIC/SHOP: Personnel serviced 502 (replaced sensors and welded exhaust pipe), PD 97, start on 601 repair, PD 905 (replaced front brakes) and FD 1 (ladder hoist electrical issues).

OTHER: Personnel hauled 3 loads of scrap metal to McDonald's in Keota (12 ton) (@ \$130/ton). Personnel responded to 59 One Call Locates. Numerous loads of rock, sand and asphalt millings were hauled to the material storage shed stockpiles. Personnel attended a safety meeting on Ladder Safety/Fire Extinguishers.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report
September 18, 2018
Council meeting**

- **After hour alarm and dog call outs –**
28th dog call, Safety Center reported a dog to be picked up at 421 South C Ave, 5:13 p.m. Parker
28th WWTP, stair screen high water alarm, 8:00 p.m. Jason
29th WWTP, high TSS alarm, 2:00 a.m. Jason
1st WWTP, sub drain pump station high water alarm and flooded Underpass on North 2nd, 10:02
p.m. Parker and Jason came in at 11:45 p.m. to assist Parker at the Underpass.
2nd Underpass lift station, power problems with pump #2, 7:00 a.m. Jason, 8:45 a.m. Fred
2nd Underpass flooded, 6:07 p.m. Parker in to start portable gas pump.
- **Dept Head meetings –** I attended the meetings on August 21st, September 4th and 11th. Jason
attended the August 28th meeting in my absence.
- **WWTP and lift station mowing/spraying –**Mowing and spraying continues.
- **Heavy rains –** The WWTP, Lexington Blvd lift station, and Parkside Estates lift station haven't
had any problems with the recent rains. The Underpass lift station has flooded several times. Then
on September 1st the lift station lost Alliant power due to a blown fuse on the high line around
11:00 p.m. and remained off until around 5:30 a.m. on the 2nd. After Alliant power was restored
pump #2 kept blowing fuses inside the control panel. Joe Marie showed up around 8:00 a.m. and
determined the pump wasn't burnt up and there was something wrong inside the control panel.
Jason contacted JETCO to set up a time for them to troubleshoot the control panel. Around
8:45a.m. on the 2nd we hooked up our four (4) inch portable gas pump to help pump it down. The
Underpass was opened back up around 10:10 a.m. on the 2nd. Around 6:07 p.m. the Safety Center
called Parker stating the Underpass was flooded again. Parker went to the Underpass to start the
gas pump. On the 3rd, Dustin from JETCO arrived at the lift station. He determined the motor
starter, motor overload and a relay were all burnt up. Jason ran to IA City to get Dustin the parts
he needed for repairs. Pump #2 was back in service around 2:00 p.m. on the 4th. The West EQ
filled to around ten (10) feet, two (2) feet from the overflow structure. We started pumping the
West EQ contents back through the WWTP for treatment on September 8th. We're continuing to
pump back at press time. We diverted approximately six hundred thousand gallons (600,000) into
the East EQ. We will start pumping it back through the WWTP for treatment in the near future.
- **WWTP's Ozonia/Suez UV modules –** Continuing to work with Dan from Suez on figuring out
why we are continuing to have premature failures in module #2.

WWTP August 2018 Discharge Monitoring Report (DMR) – Average daily flow 1.287 million
gallons (mg), maximum daily flow 3.689 mg, minimum daily flow 0.786 mg. There were zero
violations of the WWTP's NPDES discharge permit. Total precipitation for August 2018, 6.68"
(recorded at the WWTP).

CBOD5 removal 85% required	result = 94.6 %
Influent CBOD5 monthly average =	114.5 mg/L
Effluent CBOD5 monthly average =	1.9 mg/L

TSS removal 85% required	result = 97.6 %
Influent TSS monthly average =	211.3 mg/L
Effluent TSS monthly average =	11.5 mg/L

- **Dog pound report for August 2018 –** Three (3) calls total for August 2018. One (1) call out
during normal hours and two (2) call outs after hours. One (1) dog was returned to their owner.

One (1) dog taken to Paws & More. One (1) dog quarantined for ten (10) days from a dog bite case. This dog was returned to the owner after the ten (10) days.

- **CPL #1 (Operations Building)** – Jason replaced the three (3) batteries that are used for battery back up in the CPL #1 on August 29, 2018. We had the batteries in stock since we had already replaced the backup batteries in CPL #4 about a month ago.
- **SASSO safety meetings** – Jason and Parker attended the meeting in Washington on August 29, 2018. The topics were fire extinguisher safety and fire protection. We all attended the meeting in Washington on September 12th in Washington. The topics were Blood Borne Pathogens and Hazardous Communication.
- **UV room AC unit** – The AC unit had quit cooling. Armstrong Heating added several pounds of coolant to it on August 21, 2018.
- **WWTP and Yard Waste Center (YWC)** – We will be open on Saturday mornings from 7:00 a.m. to 10:00 a.m. starting October 13 through November 17. This will allow Washington residents to haul their tree trimmings and yard waste to the YWC.

Fred E Doggett
9/14/2018 10:45 AM



Remit to:
MSA Professional Services, Inc.
1230 South Boulevard
Baraboo, WI 53913

INVOICE

PAYMENT DUE UPON RECEIPT OF INVOICE.
INTEREST AT THE RATE OF 1.5% PER MONTH
ON UNPAID BALANCE WILL BE ADDED TO
YOUR NEXT STATEMENT.

For questions, contact: (800) 362-4505

City of Washington, IA
215 East Washington Street
Washington, IA 52353

August 30, 2018
Project No: R10322002.0
Invoice No: 7
00-03-28
Project Manager Jacob Huck
Client Liaison Jacob Huck

Project R10322002.0 Washington Wellness Park Phase 1 Design & Bidding
Professional Services from July 22, 2018 to August 25, 2018

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
Wellness Park Phase 1 Design & Bidding	90,000.00	80.00	72,000.00	63,000.00	9,000.00
Total Fee	90,000.00		72,000.00	63,000.00	9,000.00
Total Fee					9,000.00
AMOUNT DUE THIS INVOICE:					\$9,000.00

For ACH notification, remit to:

ach@msa-ps.com

Account Number: 101065930 Routing Number: 075901590

Bank Information: Baraboo State Bank, 101 3rd Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

MSA ENABLES PEOPLE TO POSITIVELY IMPACT THE LIVES OF OTHERS.

We are proud to be a 100% employee-owned firm.



INVOICE

2640 12th St SW
Cedar Rapids, IA 52404-3440
319-366-8321

Project Mgr: Tom Shockley

Project: Washington Wellness Park
West on 5th St
Washington, IA

To: City of Washington, IA
Attn: Keith Henkel
215 E Washington St
PO Box 516
Washington, IA 52353-2024

REMIT TO:

Invoice Number: TA98762

Terracon Consultants, Inc.
PO Box 959673
St Louis, MO 63195-9673

Federal E.I.N.: 42-1249917

Project Number: 06181215
Billed to Date: \$6,160.25
Invoice Date: 8/31/2018
Services Through: 8/25/2018

Date	Report	Description of Services	Quantity	Rate	Total
TASK: 01 - Earthwork Observation & Testing					
8/10/18	06181215.0027	Sample Pick-up - Soil	3.00	\$52.00	\$156.00
8/10/18	06181215.0027	Trip Charge - Each	1.00	\$80.00	\$80.00
8/13/18	06181215.0031	Field Technician	6.00	\$52.00	\$312.00
8/13/18	06181215.0031	Trip Charge - Each	1.00	\$80.00	\$80.00
8/13/18	06181215.0031	Nuclear Density Gauge	1.00	\$20.00	\$20.00
Task Total					\$648.00
TASK: 02 - Laboratory Soil/Aggregate Testing					
8/10/18	06181215.0028	Standard Proctor, Soil	1.00	\$120.00	\$120.00
8/10/18	06181215.0029	Standard Proctor, Soil	1.00	\$120.00	\$120.00
8/10/18	06181215.0030	Standard Proctor, Soil	1.00	\$120.00	\$120.00
Task Total					\$360.00
TASK: 07 - Reinforced Concrete Observation					
8/6/18	06181215.0023	Field Technician	1.00	\$52.00	\$52.00
8/6/18	06181215.0023	Trip Charge - Each	1.00	\$80.00	\$80.00
Task Total					\$132.00
TASK: 09 - Portland Cement Concrete Testing					
8/6/18	06181215.0024	Field Technician	2.00	\$52.00	\$104.00
8/6/18	06181215.0024	Compressive Strength Cylinder (4" x 8", Terracon - made)	5.00	\$13.00	\$65.00
8/6/18	06181215.0025	Sample Pick-up / Log-in - Concrete	0.75	\$52.00	\$39.00
8/7/18	06181215.0026	Sample Pick-up / Log-in - Concrete	3.00	\$52.00	\$156.00
8/7/18	06181215.0026	Trip Charge - Each	1.00	\$80.00	\$80.00
Task Total					\$444.00

TERMS: DUE UPON PRESENTATION OF INVOICE



INVOICE

Invoice No.: TA98762
Project No.: 06181215
Project: Washington Wellness Park
West on 5th St
Washington, IA

Project Mgr: Tom Shockley

Date	Report	Description of Services	Quantity	Rate	Total
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Continued

TASK: 20 - Project Management

8/25/18	06181215	Senior Project Manager/Engineer	0.25	\$130.00	\$32.50
8/25/18	06181215	Project Manager/Engineer	4.50	\$98.00	\$441.00
8/25/18	06181215	Field/Lab Coordinator	0.75	\$65.00	\$48.75
Task Total					\$522.25

Invoice Total \$2,106.25

Statement of Account	
Contract Amount	\$12,000.00
Amount Previously Billed	\$4,054.00
Total Due this Invoice	\$2,106.25
Total Billed	\$6,160.25
Payments to Date	\$4,054.00
Total Due	\$2,106.25

TERMS: DUE UPON PRESENTATION OF INVOICE



September 14, 2018

Honorable Mayor Rosien and City Council
City of Washington
215 E. Washington St.
Washington, IA 52353

Re: Contractor's Application for Payment No.2
Washington Wellness Park Grading and Utilities
MSA Project No. 10322002

Dear Mayor Rosien and City Council:

Attached please find three (3) signed originals of the Contractor's Application for Payment No.2 for the Washington Wellness Park Grading and Utilities project. Requested payment by Delong Construction is in the amount of \$204,331.93. The work completed by the Contractor during this pay period includes mobilization; topsoil stripping, excavation, sanitary sewer manholes and pipe, connection to existing sanitary sewer, and storage of structures.

This Application for Payment, including verification of quantities, was prepared under the direction of the City of Washington. It is our recommendation that the City Council approve Payment Application No.2 for Delong Construction at the next regular Council meeting.

Please do not hesitate to contact me with any questions or comments regarding the information presented herein.

Sincerely,
MSA Professional Services, Inc.

A handwritten signature in black ink, appearing to read "J. Huck", written over a horizontal line.

Jake Huck, PE
Engineer – MSA Dubuque

Cc: Brent Hinson – City of Washington
Dana Delong-Patterson – Delong Construction
File

400 Ice Harbor Drive
Suite 110
Dubuque, IA 52001

P (563) 582-3973
TF (888) 869-1214
F (563) 582-4020

www.msa-ps.com

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Contractor's Application for Payment No. 2

Application Period: 9/14/2018	
To: City of Washington (Owner):	Via (Engineer): MSA Professional Services, Inc.
Project: Wellness Park Grading and Utilities	Engineer's Project No.: 10322002
Owner's Contract No.:	



**Application For Payment
Change Order Summary**

Approved Change Orders	Number	Additions	Deductions
1. ORIGINAL CONTRACT PRICE.....			\$ 8850,292.00
2. Net change by Change Orders.....			\$ 0.00
3. Current Contract Price (Line 1 + 2).....			\$ 8850,292.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F or I total on Progress Estimates).....			\$ 8419,218.24
5. RETAINAGE:			
a. 5% X \$359,436.20 Work Completed.....			\$ 17,971.81
b. 5% X \$59,782.04 Stored Material.....			\$ 2,989.10
c. Total Retainage (Line 5.a + Line 5.b).....			\$ 20,960.91
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....			\$ 339,257.33
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....			\$ 193,925.40
8. AMOUNT DUE THIS APPLICATION.....			\$ 204,331.93
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....			\$ 452,034.67
TOTALS	\$ -	\$ -	\$ -
NET CHANGE BY			
CHANGE ORDERS	\$		

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:

Date:

Payment of:

\$ 204,331.93

is recommended by:

(Engineer)

(Date)

9-14-18

Payment of:

(Line 8 or other - attach explanation of the other amount)

is approved by:

(Owner)

(Date)

Approved by:

Funding or Financing Entity (if applicable)

(Date)

CITY OF WASHINGTON, IOWA

CLAIMS REPORT FOR SEPTEMBER 18, 2018

POLICE	ACE-N-MORE	GUN ACCESORY #79/KEY	14.78
	ARNOLD MOTOR SUPPLY	PARTS	225.89
	BDH TECHNOLOGY	SOFTWARE MAINT/MONTHLY SERVICE	469.18
	CINTAS CORP LOC. 342	RUG SERVICE	35.79
	COBB OIL CO, INC.	FUEL	2,075.21
	HANSEN, LYLE	PHONE MOUNT CHARGER	69.53
	KCTC	INTERNET SERVICE	104.99
	MOORE'S BP AMOCO INC	TOWING TAHOE	62.00
	QUILL	OFFICE SUPPLIES	102.14
	THE GUN SHOP	AMMUNITION TRAINING	785.41
	UPS	SHIPPING CHARGES	18.86
	VERIZON WIRELESS	WIRELESS SERVICE	1,367.82
	WASH CO AUDITOR	SEPTEMBER COMMUNICATIONS	21,400.25
	WASH VETERINARY CLINIC	SERVICES	59.00
	WINDSTREAM IOWA COMMUNICATIONS	SEPT SERVICE	376.09
		TOTAL	27,166.94
FIRE	ACE-N-MORE	TOOL	9.96
	ALLIANT ENERGY	ALLIANT ENERGY	72.87
	ARNOLD MOTOR SUPPLY	PARTS	143.71
	BUSINESS RADIO SALES INC	CHARGER & MICROPHONE	99.85
	COBB OIL CO, INC.	FUEL	278.27
	TOYNE INC	DIRECTIVE VALVE	132.22
	VERIZON WIRELESS	WIRELESS SERVICE	184.23
	WINDSTREAM IOWA COMMUNICATIONS	SEPT SERV	173.72
		TOTAL	1,094.83
ANIMAL CONTROL	TOWN & COUNTRY VET CLINIC	VET FEES	174.64
		TOTAL	174.64
DEVELOP SERV	CALIFORNIA CONTRACTORS SUPPLIES INC	FIRST AID KITS	107.70
	HUISENGA MOWING	GRASS ABATEMENT 807 S 2ND	300.00
	QUILL	CHAIR MAT	149.99
	VERIZON WIRELESS	WIRELESS SERVICE	249.84
		TOTAL	807.53
LIBRARY	ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00
	ALLIANT ENERGY	ALLIANT ENERGY	2,476.00
	AMAZON	BOOKS	175.20
	CINTAS CORP LOC. 342	WALK ON MATTS	62.19
	DEMCO	BOOK PROCESSING/OFFICE SUP	132.60
	GALE/CENGAGE LEARNING	WESTERNS	126.02
	HY-VEE	PROGRAMMING/BOOKS	125.49
	KCTC	PHONE & INTERNET	355.80
	RECORDED BOOKS LLC	AUDIO BOOKS	80.98
	WASH CHAMBER OF COMMERCE	LEADERSHIP WASH- BRYNA	250.00
		TOTAL	3,828.28
PARKS	ACE-N-MORE	CONCRETE/PAINT/REPAIR/SUPPLIES	148.95
	ALLIANT ENERGY	ALLIANT ENERGY	1,436.55
	ATILANO, ANGELA	PARK RESERVATION REFUND	25.00
	COBB OIL CO, INC.	FUEL	633.98
	KCTC	PHONE & INTERNET	120.88
		TOTAL	2,365.36
CEMETERY	ACE-N-MORE	LIGHT BULBS	16.99
	BIG COUNTRY SEEDS	GRASS SEED	807.00
	CERTIFIED LABORATORIES	FUEL SAFETY CAN	119.27
	CINTAS FIRST AID & SAFETY	FIRST AID CABINET SUPPLIES	74.50
	COBB OIL CO, INC.	FILTERS FOR FUEL BARR/FUEL	731.70
	GREINER DISCOUNT TIRES	MOWER TIRE REPAIR	12.00
	WINDSTREAM IOWA COMMUNICATIONS	SEPT SERVICE	137.99
		TOTAL	1,899.45

FINANCIAL ADMINISTRATI	ALLIANT ENERGY	ALLIANT ENERGY	19.09
	AMAZON CAPITAL SERVICES	POCKET FILES	76.95
	BAKER PAPER & SUPPLY	COPY PAPER	102.45
	CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	162.24
	DE LAGE LANDEN FINANCIAL SERVICES INC	COPIER MAINTENANCE AGREEME	154.98
	GOOGLE LLC	MONTLY SERVICE	225.00
	IGRAPHIX, INC	NEWSLETTER PRINTING & POST	1,761.99
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	206.25
	IOWA COUNTY RECORDERS ASSOCIATION, INC	FILING FEES	95.00
	KCTC	INTERNET SERVICE	105.00
	MELLINGER, JASON	REFUND PIPELINERS LIQUOR L	154.38
	PACE PAYMENT SYSTEMS	PACE ONLINE PMT ADMIN FEE3	20.00
	PITNEY BOWES GLOBAL FINANCIAL SERVICES	POSTAGE METER LEASE	335.16
	VERIZON WIRELESS	WIRELESS SERVICE	62.11
	WASH COUNTY MINIBUS	LOST- SEPTEMBER 2018	16,363.31
	WINDSTREAM IOWA COMMUNICATIONS	SEPT SERVICE	973.39
	WMPF GROUP LLC	LEGAL PUBLICATIONS	1,047.60
		TOTAL	21,864.90
AIRPORT	ACE-N-MORE	KEY/CLEANING SUPPLIES	6.13
	HARVEY, JOE	REIMB. AIRPORT CONF. & LOD	798.41
	HORAK INSURANCE CO	INSURANCE	3,712.00
	JAMIESON, JEAN	AUGUST CLEANING	196.00
	ROE, MIKE	CONF. & MILEAGE REIMBURSME	888.12
	VERIZON WIRELESS	WIRELESS SERVICE	52.11
	VETTER'S INC-CULLIGAN WATER	AIRPORT SUPPLIES	50.90
	WEST LAWN CARE	AIRPORT MOWING	1,740.00
	WINDSTREAM IOWA COMMUNICATIONS	SEPT SERVICE	179.21
		TOTAL	7,622.88
ROAD USE	ACE-N-MORE	CURB PATCH	228.92
	ARNOLD MOTOR SUPPLY	PARTS	193.79
	COBB OIL CO, INC.	FUEL	944.63
	HIWAY SERVICE CENTER	PART	31.00
		TOTAL	1,398.34
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	9,993.72
		TOTAL	9,993.72
HOUSING REHAB	WASH CO TREASURER	1218 N 2ND AVE- TAXES- 1ST HALF	593.00
		521 N D AVENUE TAX-1ST HALF	146.00
		415 W MADISON- TAXES-1ST HALF	173.00
		TOTAL	912.00
CAPITAL PROJECTS	ENVIRONET INC	ASBESTOS TESTING 123 E 2ND	4,120.00
	FOREVER DRY ROOFING INC.	CHECK REISSUE- RED BEAR ROOF	641.55
		TOTAL	4,761.55
CLERK, TREAS & FIN ADM	WASH CO TREASURER	BUSINESS PARK TAXES-1ST HALF	2,220.00
		TOTAL	2,220.00
MUNICIPAL BUILDING	WASH CO TREASURER	MUNICIPAL LOT TAXES-1ST HALF	853.00
		TOTAL	853.00
SIDEWALK REPAIR/REPLACE	BUTTON, GEORGE & DENISE	REIMBURSEMENT FOR SIDEWALK	825.00
	EVANOVICH, JANE	SIDEWALK REPLACEMENT PROGR	840.00
	MOSE LEVY CO INC	SIDEWALK REPLACEMENT PROGR	228.00
	YOUSSEF, MYRA	SIDEWALK REPLACEMENT PROGR	240.00
		TOTAL	2,133.00
WELLNESS PARK	DALHAZE DEVELOPMENT	PURCHASE OF LOT ON W 18TH	20,000.00

		TOTAL	20,000.00
TREE COMMITTEE	MCCONNELL, MARDE	REIMBURSEMENT	60.67
		TOTAL	60.67
LIBRARY GIFT	AMAZON	BOOKS	84.22
	GALE/CENGAGE LEARNING	BOOKS	270.26
	MCCANN, LINDA	LIBRARY PROGRAMMING	50.00
		TOTAL	404.48
WATER PLANT	ACE-N-MORE	BATTERIES & TOOLS	52.97
	ALLIANT ENERGY	ALLIANT ENERGY	13,187.36
	COBB OIL CO, INC.	FUEL	44.19
	ETS CORPORTATION	ETS ADMIN FEES	647.64
	FERGUSON WATERWORKS# 2516	METER	284.45
	HERMSEN, BRIAN	WATER DEPOSIT REFUND-REISSUE	108.26
	IA DEPT OF REVENUE	AUGUST WATER SERV EXCISE T	7,080.00
	JENNINGS, ELAINE	MILEAGE REIMBURSEMENT	15.81
	KELTEK	TRUCK LIGHTS	234.84
	VERIZON WIRELESS	WIRELESS SERVICE	52.11
	WAL-MART	PLASTIC TOTES	48.88
	WINDSTREAM IOWA COMMUNICATIONS	SEPT SERVICE	195.82
		TOTAL	21,952.33
WATER DIST	ACE-N-MORE	MARKINT PAINT	120.60
	ALLIANT ENERGY	ALLIANT ENERGY	37.01
	ARNOLD MOTOR SUPPLY	PARTS	243.56
	COBB OIL CO, INC.	FUEL	353.85
	VERIZON WIRELESS	WIRELESS SERVICE	126.08
	WINDSTREAM IOWA COMMUNICATIONS	SEPT SERVICE	93.04
		TOTAL	974.14
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	770.54
	ARMSTRONG HEATING & AIR CONDITIONING I	UV ROOM AC UNIT REPAIR	255.00
	ARNOLD MOTOR SUPPLY	PARTS	25.13
	COBB OIL CO, INC.	FUEL	293.27
	GREINER DISCOUNT TIRES	NEW TIRES TRUCK 504	603.88
	IA DEPT OF REVENUE	AUGUST SALES TAX	2,301.00
	IGRAPHIX, INC	OFFICE SUPPLIES	6.00
	STEVE'S SALES & SERVICE	REPAIR	27.00
	VERIZON WIRELESS	WIRELESS SERVICE	183.44
	WINDSTREAM IOWA COMMUNICATIONS	SEPT SERVICE	273.31
		TOTAL	4,738.57
SEWER COLLECT	ALLIANT ENERGY	ALLIANT ENERGY	847.69
	COBB OIL CO, INC.	FUEL	608.85
	VERIZON WIRELESS	WIRELESS SERVICE	129.21
	WINDSTREAM IOWA COMMUNICATIONS	SEPT SERVICE	93.04
		TOTAL	1,678.79
SELF INSURANCE	EMPLOYEE BENEFIT SYSTEMS	AUGUST EBS ADMIN FEE	352.50
		TOTAL	352.50
		TOTAL	139,257.90

**CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
AUGUST 31, 2018**

FUND	7/1/2018 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	8/31/2018 ENDING CASH BALANCE
001-GENERAL FUND	1,000,000.00	163,290.05	-	718,558.41	-	444,731.64
002-AIRPORT FUND	216,686.89	118,457.21	-	88,189.87	-	246,954.23
010-CHAMBER REIMBURSEMENT	3,120.36	8,583.60	-	7,320.19	-	4,383.77
011-MAIN STREET REIMBURSEMENT	-	4,253.07	-	15,426.26	-	(11,173.19)
012-WEDG REIMBURSEMENT	-	-	-	(220.93)	-	(220.93)
050-DOWNTOWN INCENTIVE GRANT	128,500.00	-	-	79,000.00	-	49,500.00
110-ROAD USE	724,834.41	181,364.34	-	92,266.76	-	813,931.99
112-EMPLOYEE BENEFITS	-	5,876.45	-	5,858.35	-	18.10
114-EMERGENCY LEVY	-	510.25	-	510.25	-	-
121-LOCAL OPTION SALES TAX	-	132,449.50	-	132,449.50	-	-
122-LOST DEBT SERVICE	-	49,089.92	-	-	-	49,089.92
123-LOST DEBT SERVICE RESERVE	8,473.29	79,170.00	-	8,473.29	-	79,170.00
124-HOTEL/MOTEL TAX	-	25,782.12	-	-	-	25,782.12
129-SC RES UR	-	1,752.55	-	-	-	1,752.55
145-HOUSING REHABILITATION	37,809.51	2,500.00	-	11,579.95	-	28,729.56
146-LMI TIF SET-ASIDE	47,651.89	-	-	-	-	47,651.89
200-DEBT SERVICE	65,190.56	7,567.57	-	-	-	72,758.13
300-CAPITAL EQUIPMENT	145,742.38	-	-	11,327.84	-	134,414.54
301-CAPITAL PROJECTS FUND	3,242,414.72	1,834,299.20	-	447,103.66	-	4,629,610.26
308-INDUSTRIAL DEVELOPMENT	104,652.52	149.71	-	10,363.42	-	94,438.81
309-MUNICIPAL BUILDING	1,429,140.77	85.14	-	44,644.53	-	1,384,581.38
310-WELLNESS PARK	178,883.88	2,501.74	-	-	-	181,385.62
311-SIDEWALK REPAIR & REPLACE	75,480.31	720.00	-	28,695.00	-	47,505.31
312-TREE REMOVAL & REPLACE	97,136.42	-	-	7,458.00	-	89,678.42
510-MUNICIPAL BAND	4,078.70	250.00	-	-	-	4,328.70
520-DOG PARK	4,684.69	-	-	-	-	4,684.69
530-TREE COMMITTEE	7,728.31	-	-	2,856.63	-	4,871.68
540-POLICE FORFEITURE	2,051.49	-	-	-	-	2,051.49
541-K-9 PROGRAM	7,040.00	9,054.00	-	-	-	16,094.00
545-SAFETY FUND	100.00	-	-	-	-	100.00
550-PARK GIFT	142,418.61	4,503.93	-	-	-	146,922.54
570-LIBRARY GIFT	333,893.93	3,192.58	-	95.26	-	336,991.25
580-CEMETERY GIFT	11,048.00	-	-	-	-	11,048.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	603,906.24	665,976.54	-	205,391.26	2.00	1,064,493.52
601-WATER DEPOSIT FUND	23,870.00	5,100.00	-	5,365.00	-	23,605.00
603-WATER CAPITAL PROJECTS	-	87,173.25	-	1,241,146.06	-	(1,153,972.81)
610-SANITARY SEWER	715,813.10	387,246.14	-	200,504.07	-	902,555.17
613-SEWER CAPITAL PROJECTS	381,043.09	3,065.18	-	9,799.00	-	374,309.27
670-SANITATION	160,034.64	64,779.37	-	70,239.13	-	154,574.88
950-SELF INSURANCE	238,854.45	583.50	-	10,160.62	-	229,277.33
951-UNEMPLOYMENT SELF INS	44,776.92	140.60	-	12,491.00	-	32,426.52
TOTAL BALANCE	10,197,821.22	3,849,467.51	-	3,467,494.24	(2.00)	10,579,796.49

Cash in Bank - Pooled Cash

		Interest Rate
Wash St. Bank - Operating Account	2,000,958.06 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Wash St Bank - MM	-	0.40%
Investment in IPAIT (PLUS 3 CDS)	2,719,656.91	1.695%
Wash St - Farm Mgmt Acct	86,910.12	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	1.60%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 10/12/2017 -renewed	500,000.00	1.50%
CBI Bank and Trust - CD 1/11/2018	500,000.00	1.85%
IPAIT ROLLING CD - MATURES MONTHLY	3,013,578.03	1.90%
Wash St Bank - CD 08/30/2018	258,343.37	2.38%
TOTAL CASH IN BANK	10,579,796.49	

(1) Washington State Bank	2,045,120.88
Outstanding Deposits & Checks/Wages payable	(44,162.82)
	2,000,958.06

**CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
AUGUST 31, 2018**

	8/1/2018 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	8/31/2018 ENDING CASH BALANCE
FUND						
001-GENERAL FUND	700,913.75	45,057.71	-	301,239.82		444,731.64
002-AIRPORT FUND	299,677.50	26,059.86	-	78,783.13	-	246,954.23
010-CHAMBER REIMBURSEMENT	1,036.28	6,205.82	-	2,858.33	-	4,383.77
011-MAIN STREET REIMBURSEMENT	(11,533.40)	4,253.07	-	3,892.86	-	(11,173.19)
012-WEDG REIMBURSEMENT	(118.97)	-	-	101.96	-	(220.93)
050-DOWNTOWN INCENTIVE GRANT	128,500.00	-	-	79,000.00	-	49,500.00
110-ROAD USE	749,853.36	111,350.57	-	47,271.94	-	813,931.99
112-EMPLOYEE BENEFITS	-	18.10	-	-	-	18.10
114-EMERGENCY LEVY	-	1.44	-	1.44	-	-
121-LOCAL OPTION SALES TAX	-	65,453.23	-	65,453.23	-	-
122-LOST DEBT SERVICE	-	49,089.92	-	-	-	49,089.92
123-LOST DEBT SERVICE RESERVE	8,473.29	79,170.00	-	8,473.29	-	79,170.00
124-HOTEL/MOTEL TAX	-	25,782.12	-	-	-	25,782.12
129-SC RES UR	1,752.55	-	-	-	-	1,752.55
145-HOUSING REHABILITATION	28,934.56	-	-	205.00	-	28,729.56
146-LMI TIF SET-ASIDE	47,651.89	-	-	-	-	47,651.89
200-DEBT SERVICE	72,712.80	45.33	-	-	-	72,758.13
300-CAPITAL EQUIPMENT	140,809.54	-	-	6,395.00	-	134,414.54
301-CAPITAL PROJECTS FUND	3,231,785.06	1,775,277.56	-	377,452.36	-	4,629,610.26
308-INDUSTRIAL DEVELOPMENT	94,365.08	73.73	-	-	-	94,438.81
309-MUNICIPAL BUILDING	1,384,548.34	33.04	-	-	-	1,384,581.38
310-WELLNESS PARK	179,826.73	1,558.89	-	-	-	181,385.62
311-SIDEWALK REPAIR & REPLACE	51,436.31	720.00	-	4,651.00	-	47,505.31
312-TREE REMOVAL & REPLACE	97,136.42	-	-	7,458.00	-	89,678.42
510-MUNICIPAL BAND	4,328.70	-	-	-	-	4,328.70
520-DOG PARK	4,684.69	-	-	-	-	4,684.69
530-TREE COMMITTEE	5,030.81	-	-	159.13	-	4,871.68
540-POLICE FORFEITURE	2,051.49	-	-	-	-	2,051.49
541-K-9 PROGRAM	11,925.00	4,169.00	-	-	-	16,094.00
545-SAFETY FUND	100.00	-	-	-	-	100.00
550-PARK GIFT	142,450.97	4,471.57	-	-	-	146,922.54
570-LIBRARY GIFT	336,404.28	682.23	-	95.26	-	336,991.25
580-CEMETERY GIFT	11,048.00	-	-	-	-	11,048.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	1,013,656.33	161,688.81	-	110,853.62	2.00	1,064,493.52
601-WATER DEPOSIT FUND	23,945.00	2,700.00	-	3,040.00	-	23,605.00
603-WATER CAPITAL PROJECTS	(960,330.26)	85,801.75	-	279,444.30	-	(1,153,972.81)
610-SANITARY SEWER	800,161.23	192,855.12	-	90,461.18	-	902,555.17
613-SEWER CAPITAL PROJECTS	378,231.39	1,558.88	-	5,481.00	-	374,309.27
670-SANITATION	157,003.24	34,320.03	-	36,748.39	-	154,574.88
950-SELF INSURANCE	236,040.31	57.42	-	6,820.40	-	229,277.33
951-UNEMPLOYMENT SELF INS	33,590.52	-	-	1,164.00	-	32,426.52
TOTAL BALANCE	9,418,843.93	2,678,455.20	-	1,517,504.64	2.00	10,579,796.49

Cash in Bank - Pooled Cash

Wash St. Bank - Operating Account	2,000,958.06 (1)	Interest Rate	0.20%
Wash St. Bank - Airport Fuel Account	-		
Cash in Drawer	350.00		N/A
Wash St Bank - MM	-		0.40%
Investment in IPAIT (PLUS 3 CDS)	2,719,656.91		1.695%
Wash St - Farm Mgmt Acct	86,910.12		
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00		1.60%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00		2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00		2.02%
Wash St Bank - CD 10/12/2017 -renewed	500,000.00		1.50%
CBI Bank and Trust - CD 1/11/2018	500,000.00		1.85%
IPAIT ROLLING CD - MATURES MONTHLY	3,013,578.03		1.90%
Wash St Bank - CD 08/30/2018	258,343.37		2.38%
TOTAL CASH IN BANK	10,579,796.49		

(1) Washington State Bank	2,045,120.88
Outstanding Deposits & Checks/Wages payable	(44,162.82)
	2,000,958.06

RESOLUTION NO. 2018-_____

**A RESOLUTION ENDORSING WASHINGTON FREE PUBLIC LIBRARY
APPLICATION FOR WCRF GRANT**

WHEREAS, the City Council recognizes and supports the Washington Free Public Library programs and efforts to promote lifelong learning; and

WHEREAS, the Washington Free Public Library wishes to significantly update technology for patrons and staff; and

WHEREAS, the Council supports the goal of this project to update technology, and:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council endorses the submission of an application for grant funds from the Washington County Riverboat Foundation in the amount of \$40,000 for the Technology Update Project.

PASSED AND APPROVED this 18th day of September, 2018.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk



NOTIFICATION OF INTENT TO APPLY

This is NOT an application for funding.

Applicant Organization: WASHINGTON FREE PUBLIC LIBRARY
Mailing Address: 115 W Washington St
City, State, Zip: Washington, IA 52353
Federal Tax ID#: 42-6005318
Contact Person: Allie Paarsmith
Contact Email: allie.paarsmith@washington.lib.ia.us
Contact Phone: 319-653-2726

Do you have a Federal IRS Non-Profit Determination Letter?

☐ Yes ☒ No (to receive one, call 1-877-829-5500 if not a governmental entity)

Do you have a current (last 2 years) Iowa Secretary of State Certificate of Standing?

☐ Yes ☒ No (to receive one, call 515/281-5204 if not a governmental entity)

Project/Program Title: Tech Tune-Up @ Washington Public Library

Description (8 lines): The Washington Free Public Library would like to purchase a variety of new technological devices for public and staff use. In the past five years our internet usage has decreased due to the age and quality of the technology available to us. To better promote lifelong learning and the diverse needs of our community, the library needs a drastic technology update for patrons and staff. This will include new computers, printers, portable devices, and software. With this updated technology we will provide computer-related classes and one-to-one support.

Will Project/Program take place on or with government property?

☐ No ☒ Yes – **must be listed on appropriate local government resolution.
Contact city, county or school district about your project.**

Estimated Total Project Cost: \$50,000

Anticipated Amount to be Requested from WCRF: \$40,000

This *Notification of Intent to Apply* for funding from the WCRF by September 19, 2018 is not a required submission. It is also not an application for funding. However, it is intended to help the applicant and WCRF make sure needed application submission materials will be available, and to give the WCRF an understanding of the number and size of anticipated funding requests.

If you have questions, contact Jim Logan at (319) 653-3588. Submit this form anytime to:



Washington County Riverboat Foundation
205 West Main St., Washington, IA 52353
or by e-mail to: wcrf@riverboatfoundation.org

RESOLUTION NO. 2018-_____

A RESOLUTION ENDORSING AN APPLICATION FOR GRANT FUNDS

WHEREAS, the City Council strongly endorses cooperation and collaboration with community partners such as Washington Area Soccer Program; and

WHEREAS, the City worked to construct soccer fields on City-owned land; and

WHEREAS, Washington Area Soccer Program wishes to apply for a grant to help purchase player benches for the soccer fields:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council endorses the submission of an application for grant funds from the Washington County Riverboat Foundation in the amount of \$8,000 for player benches at the soccer fields.

PASSED AND APPROVED this 18th day of September, 2018.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk



NOTIFICATION OF INTENT TO APPLY

This is NOT an application for funding.

Applicant Organization: WASHINGTON AREA SOCCER PROGRAM (WASP)
Mailing Address: 415 E. Polk Street
City, State, Zip: Washington, IA 52353
Federal Tax ID#: 81-3971154
Contact Person: Sarah Grunewaldt
Contact Email: sarah@washingtoniowa.org
Contact Phone: 651-707-3431

Do you have a Federal IRS Non-Profit Determination Letter?

☒ Yes ☐ No (to receive one, call 1-877-829-5500 if not a governmental entity)

Do you have a current (last 2 years) Iowa Secretary of State Certificate of Standing?

☒ Yes ☐ No (to receive one, call 515/281-5204 if not a governmental entity)

Project/Program Title: Player Benches for Washington Soccer Fields

Description (8 lines): WASP would like to purchase 16 player benches for the 8 soccer fields on W. 18th Street in Washington, IA. Each field would receive 2 benches for the home and away teams. Benches are both a beautiful and practical addition to our soccer complex. Player benches allow coaches to organize their kids, keep players attention on the game, and give player a chance to catch their breath.

Will Project/Program take place on or with government property?

☐ No ☒ Yes – **must be listed on appropriate local government resolution.
Contact city, county or school district about your project.**

Estimated Total Project Cost: \$11,210

Anticipated Amount to be Requested from WCRF: \$8,000

This *Notification of Intent to Apply* for funding from the WCRF by September 19, 2018 is not a required submission. It is also not an application for funding. However, it is intended to help the applicant and WCRF make sure needed application submission materials will be available, and to give the WCRF an understanding of the number and size of anticipated funding requests.

If you have questions, contact Jim Logan at (319) 653-3588. Submit this form anytime to:



Washington County Riverboat Foundation
205 West Main St., Washington, IA 52353
or by e-mail to: wcrf@riverboatfoundation.org



Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 Ext. 124

Memo

To: City Council
From: Steve Donnelly, Emerald Ash Bore Committee
Date: 9/14/2018
Re: Tree Bid #6

The Emerald Ash Bore Tree Committee met on Thursday, September 13, 2018, to discuss and consider the removal of 30 more hazardous/ash trees. The Committee recommends that the City Council except the bid from Midwest Tree Service for \$6250 for group 6A , Sigourney Treecare LLC for \$4770.00 for group 6B and Browns Tree Service for \$5800.00 for group 6C . This figures out to be about \$560 per tree. In comparison, round 5 trees were roughly \$620 a tree. Find attached a spread sheet of all the bids for this round of tree removal. If you have any questions or concerns, give me a call or email and I will try and answer your questions.

TREE BID #6	Group 6A (white)	Group 6B (orange)	Group 6C (pink)
Midwest Tree Service	\$6,250.00	\$5,450.00	\$7,250.00
Brown Tree Service	\$7,900.00	\$4,800.00	\$5,800.00
Hairy Tree Care			
Sigourney Treecare, LLC	\$7,020.00	\$4,770.00	\$7,330.00
Trent Greiner Logging			\$7,950.00



September 11, 2018

Honorable Mayor Rosien and City Council
City of Washington
215 E. Washington St.
Washington, IA 52353

Re: Contractor's Change Order No. 1
Wellness Park Grading and Utilities
MSA Project No. 10322002

Dear Mayor Rosien and City Council:

Attached please find three (3) originals of the Contractor's Change Order No.1 for the Wellness Park Grading and Utilities. The net total of this requested change order from DeLong Construction is in the amount of \$24,819.90. The change order items addressed include; addition of trash guards for storm sewer, internal sanitary sewer drop connections, revised grading for baseball fields and installation of a terrace/berm on the west property line, and the installation of a new 12" field tile.

A brief description of the change order items are as follows: Trash guards were requested to be added to several of the larger diameter storm sewer outfalls by City Staff due to possibility of park users in the area and the volume of water that maybe be carried in the swale areas during storm events. Internal sanitary sewer drop connections instead of the specified exterior drop connections were suggested by the Contractor and the precast manhole supplier as a cost savings. Minor revisions to the baseball field sized, layout and orientation required slight adjustments to the site grading. These revisions were in response to continued dialog with the Wellness Park Committee, City Staff, sport field lighting suppliers and others. The Contractor identified a creative solution to better manage runoff from the agricultural property to the northwest of the ball fields that included connecting a short earthen terrace/berm to an existing field terrace. Last, numerous existing field time lines were encountered during the excavation for the sanitary sewer. A majority of them were simply repaired by the Contractor as they were located however a primary trunk line has been exposed in the large water way which runs between the future ball fields and the future parking lot. This line appears to be aged clay tile in relatively poor condition and substantially undersized for the amount of field tile connecting to it from agricultural fields north of the Wellness Park. To avoid future drainage issues both on City property and neighboring farm fields, it is recommended a new, larger trunk line be extended from the proposed detention basin to the north property line.

400 Ice Harbor Drive
Suite 110
Dubuque, IA 52001

P (563) 582-3973
TF (888) 869-1214
F (563) 582-4020

www.msa-ps.com



It is our recommendation that the City Council approve Change Order No. 1 at the next regular Council meeting. Please do not hesitate to contact me with any questions or comments regarding the information presented herein.

Sincerely,
MSA Professional Services, Inc.

A handwritten signature in black ink, appearing to read "J. Huck", written over a horizontal line.

Jacob R. Huck, P.E.
Professional Engineer – MSA Dubuque

Cc: Brent Hinson – City of Washington
Brendan DeLong – DeLong Construction Inc.

400 Ice Harbor Drive
Suite 110
Dubuque, IA 52001

P (563) 582-3973
TF (888) 869-1214
F (563) 582-4020

www.msa-ps.com

Change Order

No. 1

Date of Issuance: 9/11/2018 Effective Date: 9/18/2018

Project: <u>Wellness Park Grading & Utilities</u>	Owner: <u>City of Washington</u>	Owner's Contract No.:
Contract: 		Date of Contract:
Contractor: <u>Del Ona Construction Inc.</u>		Engineer's Project No.: <u>10322002</u>

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Addition: Trash guards, topsoil regrading **Deduction:** Sanitary internal drops, not removing and reinstalling fence

Attachments (list documents supporting change):

Contractor's RFI #1, Sanitary internal drop pricing email, grading pricing email, tile pricing

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: <u>\$ 850,292.00</u>	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): <u>August 15, 2018</u> Ready for final payment (days or date): <u>September 15, 2018</u>
Increase from previously approved Change Orders No. 0 to No. 0 <u>\$ 0</u>	Increase from previously approved Change Orders No. 0 to No. 0 Substantial completion (days): <u>0</u> Ready for final payment (days): <u>0</u>
Contract Price prior to this Change Order: <u>\$ 850,292.00</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>August 15, 2018</u> Ready for final payment (days or date): <u>September 15, 2018</u>
Increase of this Change Order: <u>\$ 24,819.90</u>	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): <u>0</u> Ready for final payment (days or date): <u>0</u>
Contract Price incorporating this Change Order: <u>\$ 875,111.90</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>August 15, 2018</u> Ready for final payment (days or date): <u>September 15, 2018</u>

RECOMMENDED: 
By: _____
Engineer (Authorized Signature)
Date: 9-11-18
Approved by Funding Agency (if applicable): _____

ACCEPTED:
By: _____
Owner (Authorized Signature)
Date: _____

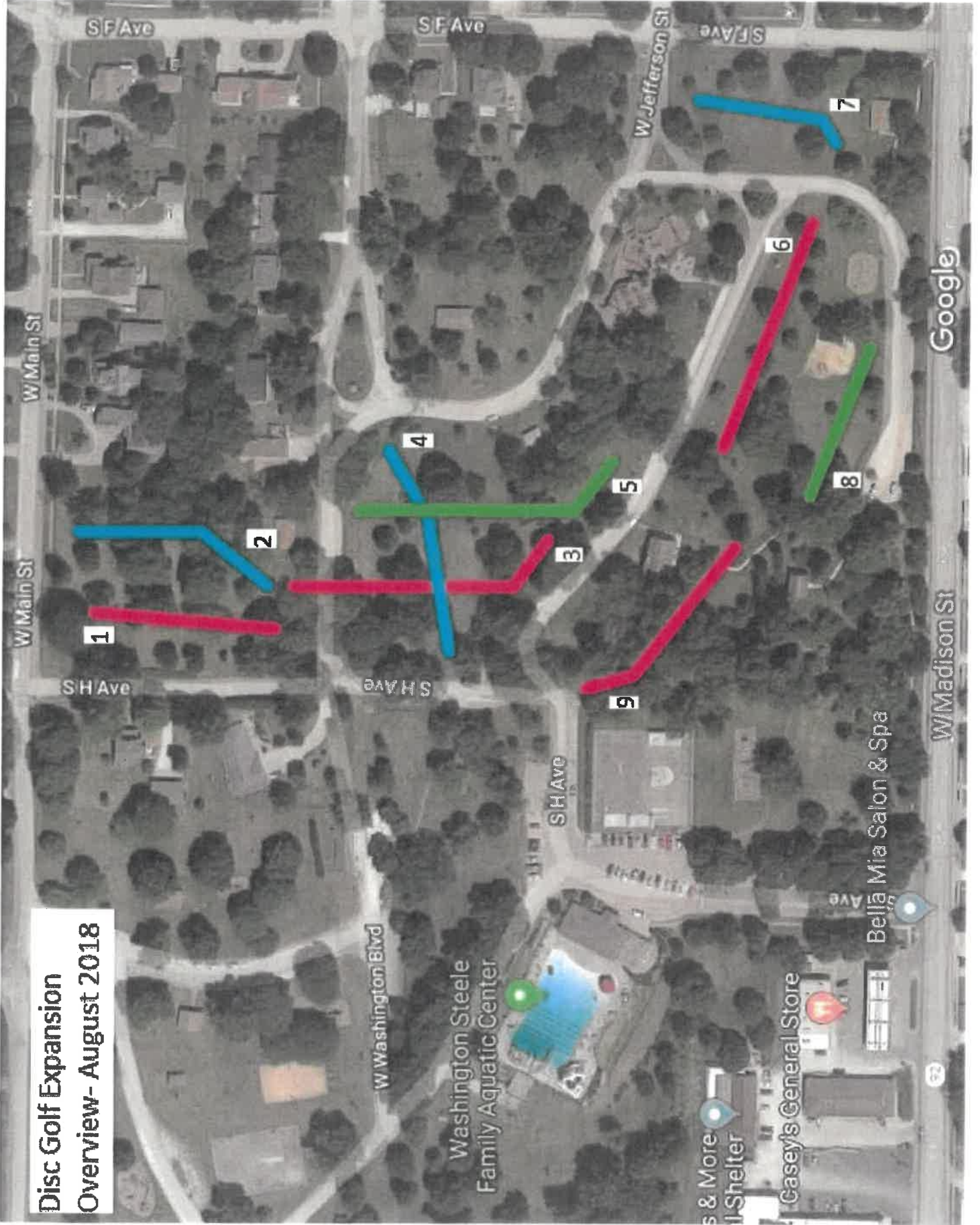
ACCEPTED: 
By: _____
Contractor (Authorized Signature)
Date: 9/11/18
Date: _____

Change Order

No. 1

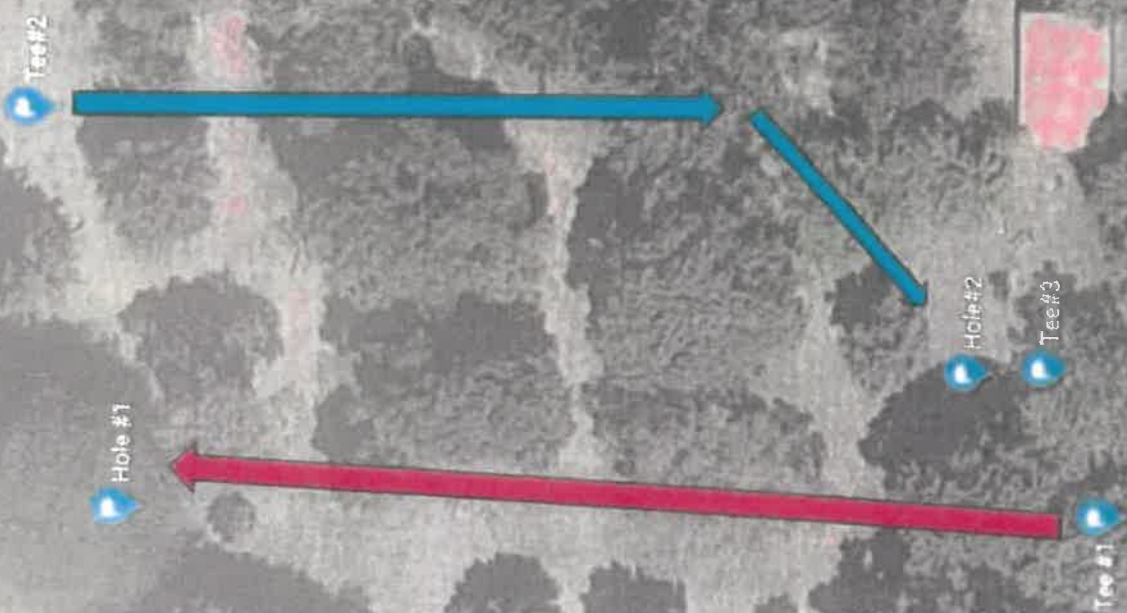
ITEM	DESCRIPTION	QTY	UNITS	UNIT PRICE	TOTAL PRICE
1	12" RCP Apron Guard (Galvanized) - Material	1	EA	\$ 680.00	\$ 680.00
2	18" HPDE Apron Guard - Material	3	EA	\$ 130.00	\$ 390.00
3	24" HDPE Apron Guard - Material	1	EA	\$ 130.00	\$ 130.00
4	30" HDPE Apron Guard - Material	2	EA	\$ 130.00	\$ 260.00
5	48" HDPE Apron Guard - Material	2	EA	\$ 130.00	\$ 260.00
6	Reliner Sanitary Internal Drop Bowls	1	LS	\$ (2895.10)	\$ (2,895.10)
7	Not removing, salvaging, & reinstalling water tower fence (as noted on Bid Item 2.1)	1	LS		
8	Baseball field revised grading	2,300	CY	\$ 1.45	\$ 3,335.00
9	Building small terrace west of baseball fields (Estimated 540 CY Fill)	1	LS	\$ 1,080.00	\$ 1,080.00
10	12" HDPE tile	1,060	LF	\$ 21.00	\$ 22,260.00
TOTAL					\$ 24,819.90

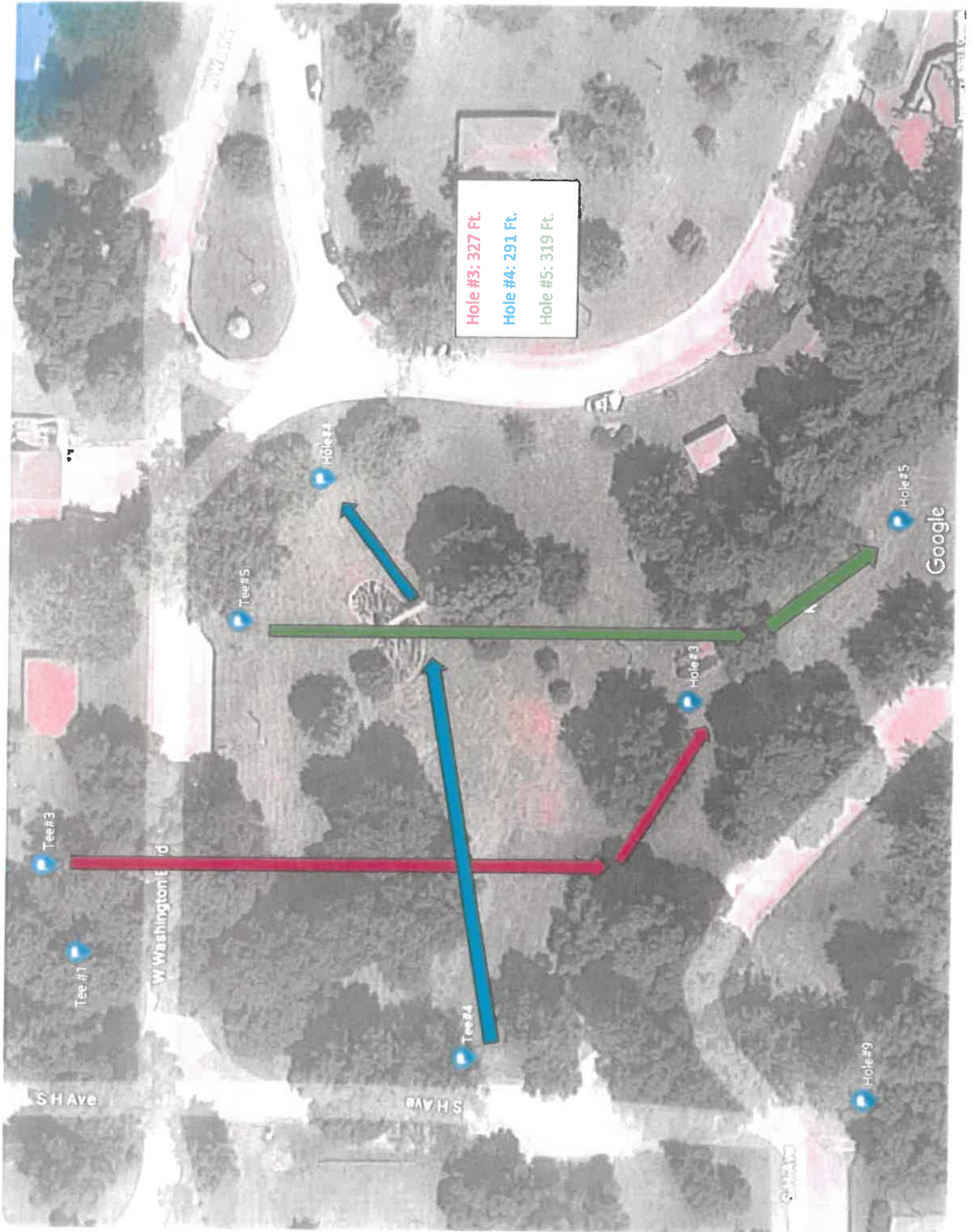
**Disc Golf Expansion
Overview- August 2018**



August - 2018

Hole #1: 255 Ft.
Hole #2: 261 Ft.





Hole #3: 327 Ft.
Hole #4: 291 Ft.
Hole #5: 319 Ft.

Tee #1

Tee #3

Tee #5

Tee #4

Hole #4

Hole #3

Hole #5

Hole #9

Google

W Washington Blvd

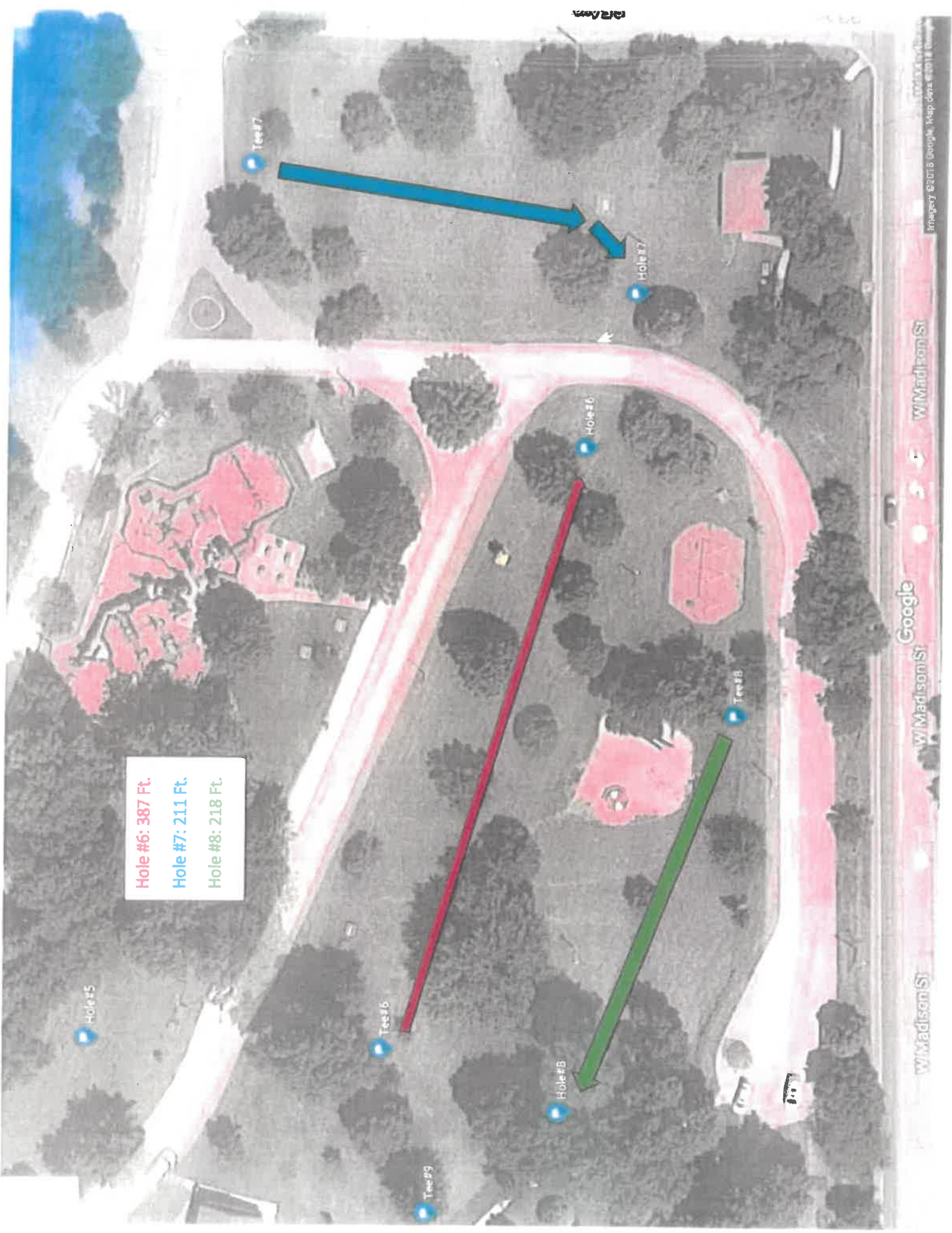
SH Ave

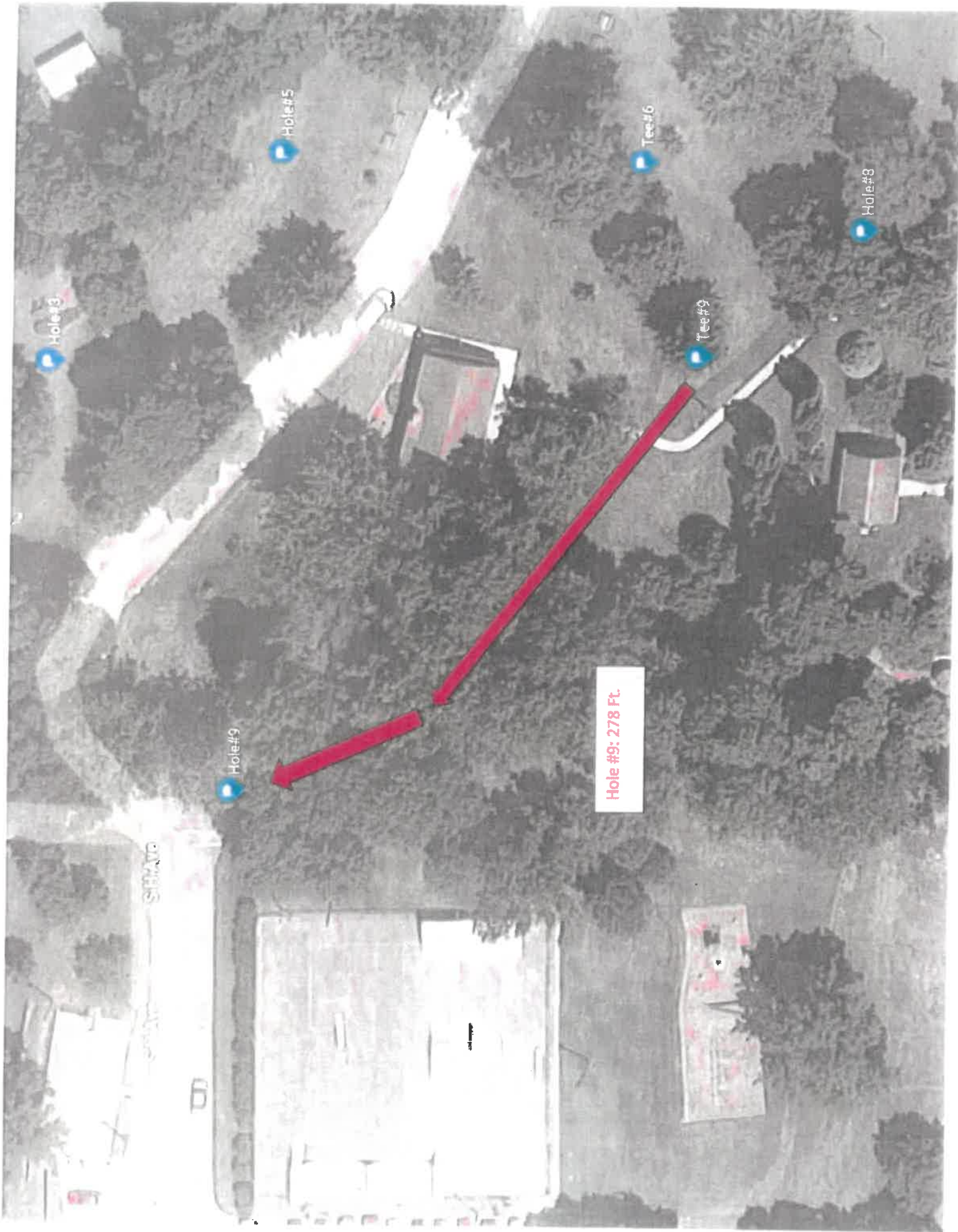
SH Ave

Hole #6: 387 Ft.

Hole #7: 211 Ft.

Hole #8: 218 Ft.





Hole #9: 278 Ft.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

MEMORANDUM

September 11, 2018

To: Mayor & City Council

Cc: Illa Earnest, City Clerk; Tom Wide, Fire Chief

From: Brent Hinson

City Administrator

Re: Purchase of 302 East Jefferson

Mayor and Council:

Back in July, the Council held closed session discussion of cooperation with private interests (several Washington firefighters, individually) in the purchase of 302 East Jefferson. This property is strategically important in getting the best result for drainage for the Fire/City Hall/Police site and for the reconstruction of South 3rd Avenue. At the time it was originally discussed, it was thought that the project budget would not allow for the purchase of the property at this time, but the buyers were willing to wait for up to 3 years if needed to recoup their property acquisition costs. The Council indicated openness to drafting an agreement to this effect for later consideration. The group of individuals was later able to acquire the property at a Sheriff's Sale.

One of the positive effects of the low building construction bid you approved at the August 21 meeting is that I can now recommend that we proceed with the purchase of 302 East Jefferson at this time rather than having to wait to do it later. The sellers agree to clear the site as part of this agreement. In addition to aiding with drainage, this lot will make an excellent construction staging area, something we will be a little short on otherwise (the Middle School was very cooperative in allowing use of their property over the summer for staging for the site improvements project, but it is unrealistic to expect them to do this for a whole year of construction). The future use of the property would be additional parking, which may alleviate or eliminate the need to cordon off parking along East Jefferson itself for firefighter parking only, as has been previously discussed as part of the site plan for the Fire Station project.

I appreciate the positive community spirit shown by the firefighters in this matter. They stepped forward in a timely manner to acquire the property and to work hand-in-hand with the City when it appeared we wouldn't be able to afford to move on a property that is beneficial to our overall operations. Had they not done this, we would have gotten a less than ideal drainage plan for the site, and may have ended up incurring much more cost to purchase this property at a later time, because it makes strategic sense to purchase for the reasons listed above. The agreement calls for the firefighters to be reimbursed for only their actual costs in acquiring the property. The City would assume all closing costs.

I recommend approval of the agreement.

Prepared by: Kevin D. Olson, Washington City Attorney, 1400 5th Street, Coralville, Iowa 52241 (319)351-2277
Return to: City Clerk, City of Washington, Iowa, 215 E. Washington Street, Washington, Iowa 52353

PURCHASE AGREEMENT

THIS PURCHASE AGREEMENT entered into by and between the City of Washington, Iowa, 215 E. Washington, Street, Washington, Iowa 52353 (hereafter the "Buyer"); and Thomas J. Wide and Donald J. Redlinger (hereinafter collectively the "Seller").

1. **REAL ESTATE DESCRIPTION.** The Seller agrees to sell and the Buyer agrees to purchase the parcel generally referred to as 302 E. Jefferson Street and legally described as follows:

The west 66 feet of the south 132 feet of Lot Two (2) in Block Three (3), in East Washington, one of the Additions to the town, now City, of Washington, in Washington County, Iowa, subject to easements and restrictions of record. (hereafter the "Property")

2. **PURCHASE PRICE.** Buyer shall pay to Seller a sum equal to the Seller's total costs in acquiring the property, clearing the property, and all administrative and legal costs for the original purchase by Sheriff's Deed, not to exceed \$68,000 in total. Seller shall provide suitable documentation for all expenses to be covered under this agreement. The method of payment shall be the entire balance of the Purchase Price to be paid at the Closing Date.
3. **DATE OF POSSESSION.** The Buyer shall be granted possession of the Property on or before November 1, 2018.
4. **REAL ESTATE TAXES.** Buyer shall pay any unpaid real estate taxes payable in prior years and any and all real estate taxes and utilities that accrue during the term of this Agreement. Buyer shall also pay recording fees and transfer taxes.
5. **RISK OF LOSS AND INSURANCE.** Seller shall bear the risk of loss or damage to the Property prior to the date of possession. Seller may, at his sole cost and expense, maintain insurance on the Property, but is not obliged to do so.
6. **USE OF PURCHASE PRICE.** At the time of closing, the Buyer shall pay, without setoff, all the remaining monies due to the Seller after deducting the payments referenced in Paragraph 2 above.

7. **ABSTRACT AND TITLE.** Buyer shall provide for abstract of title, at its expense, to the Property continued through the date of acceptance of this Agreement, subject to being provided the abstract of title document by the Seller. It shall show marketable title in Seller in conformity with this Agreement, Iowa law and title standards of the Iowa Bar Association. Seller shall, at its sole cost, immediately execute any additional documentation necessary to convey marketable title to Buyer.

8. **DEED.** Upon payment of the purchase price, Seller shall convey the Property to Buyer by Warranty Deed, free and clear of all liens, restrictions, and encumbrances.

9. **TIME IS OF THE ESSENCE.** Time is of the essence in this contract.

10. **REMEDIES OF THE PARTIES.**

- a. If Buyer fails to perform this contract, Seller may forfeit it as provided in the Iowa Code, and all payments made shall be forfeited, at Seller's option, upon thirty days written notice of intention to accelerate the entire balance because of such failure (during which thirty days such failure is not corrected) Seller may declare the entire balance immediately due and payable. Thereafter, this contract may be foreclosed in equity and the Court may appoint a receiver.
- b. If Seller fails to timely perform this contract, Buyer shall have the right to have all payments made returned to them.
- c. Seller and Buyer also are entitled to utilize any and all other remedies or actions at law or in equity available to them and shall be entitled to obtain a judgment for costs and attorneys fees as permitted by law.

11. **CONTRACT BINDING ON SUCCESSORS IN INTEREST.** This contract shall apply to and bind the successors in interest of the parties.

12. **ASSIGNMENT.** Either party may assign this Purchase Agreement by giving written notice of said assignment to the other party.

13. **CONSTRUCTION.** Words and phrased shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

14. **CERTIFICATION.** Seller and Buyer each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order of the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify, and hold harmless the other party from and against any and all claims, damages,

losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to a breach of the foregoing certification.

15. **TESTING/SURVEY.** The Seller expressly agrees, that upon 24-hour notice to the Seller by the Buyer, to allow access onto and into the Properties for the purpose of testing and surveying said Property.

16. **CITY COUNCIL APPROVAL REQUIRED.** Both parties expressly agree that this Agreement is not binding upon the City until such time as approved by the Washington City Council as required by Iowa law.

17. **DEMOLITION.** As a condition precedent to closing, the Seller shall demolish the building on the Property in strict compliance with all applicable laws and regulations, and clear the Property to provide for its suitability as a construction material staging area.

18. **TIME OF ACCEPTANCE.** The Seller shall have until 5:00 p.m. on Friday, September 14, 2018, to accept this Offer by the City or this Agreement shall become null and void.

City of Washington, Iowa:

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

STATE OF IOWA, COUNTY OF WASHINGTON, ss:

This instrument was acknowledged before me on this ____ day of _____, 2018, by Jaron P. Rosien and Illa Earnest, as Mayor and City Clerk respectively of the City of Washington, Iowa.

(Additional signature page to follow)

Seller:

By: _____

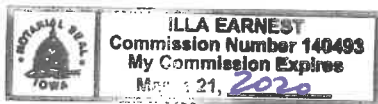
Thomas J. Wide

By: _____

Connie L. Wide

STATE OF IOWA, COUNTY OF WASHINGTON, ss:

This instrument was acknowledged before me on this 14th day of September, 2018, by Thomas J. Wide and Connie L. Wide, as husband and wife.



ILLA Earnest
Notary Public

By: _____

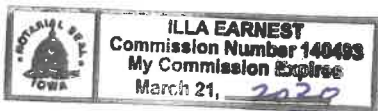
Donald J. Redlinger

By: _____

Karen S. Redlinger

STATE OF IOWA, COUNTY OF WASHINGTON, ss:

This instrument was acknowledged before me on this 14th day of September, 2018, by Donald J. Redlinger and Karen S. Redlinger, as husband and wife.



ILLA Earnest
Notary Public

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

September 11, 2018

To: Mayor and City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: 28E Recycling Center Contract Amendment Redux

On August 21, the Council passed a version of a contract amendment with WEMIGA Waste, Inc. related to the 28E Recycling Center that was slightly different from the amendment passed by the Washington County Board of Supervisors. The BOS has gone back and passed a revised version, but the County Attorney did have one more adjustment to the amendment you passed. This adjustment is at the beginning of paragraph 5, "This Amendment shall take effect sixty (60) business days from the date of the last signature, unless earlier revoked by any party". This language mirrors the original contract language for amending the agreement. It has little practical effect other than to delay the date we would start paying, but the amendment would still be retroactive to May 1 as with the amendment you passed on August 21.

RESOLUTION NO. _____

**A RESOLUTION APPROVING CONTRACT AMENDMENT FOR
OPERATION OF 28E RECYCLING CENTER**

WHEREAS, the City of Washington and Washington County jointly operate a 28E Recycling Center on Lexington Boulevard; and

WHEREAS, the City Council adopted Resolution 2016-108 on November 15, 2016, which approved entering into a contract with Wemiga Waste, Inc. ("the Contractor") for operation of the Center; and

WHEREAS, the Contractor has informed the City and County of major changes to recycling markets, creating costs that were not anticipated at the time the contract was entered into; and

WHEREAS, the Council wishes to adopt a revised amendment to supersede that amendment approved in Resolution 2018-103 on August 21, 2018 and to achieve concurrence with the contract amendment adopted by the Washington County Board of Supervisors.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WASHINGTON, IOWA:**

Section 1. In concurrence with the Washington County Board of Supervisors, the City of Washington approves the contract amendment attached as Exhibit A with Wemiga Waste, Inc.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 18th day of September, 2018.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

AMENDMENT COSTS OF RECYCLING

1. This amendment (the "Amendment"), is made by Wemiga Waste, Inc., the City of Washington, and Washington County, Iowa, parties to the Agreement for Services between Wemiga Waste, Inc., Washington County, Iowa, and the City of Washington, Iowa, dated November 15, 2016 (the "Agreement").
2. The purpose of this Amendment is to address the dramatic change in the recycling market.
3. The Agreement is amended as follows:
 - A) "NET RECYCLING EXPENSE" is defined as the total monetary cost of recycling to Wemiga Waste, Inc. when subtracting any and all profit on recycling made by Wemiga Waste, Inc. in a month.
 - B) The paragraph on page 4 of the Agreement titled "FEES" is hereby amended, consistent with the following:
 - I. Where the cost of recycling for Wemiga Waste, Inc. exceeds the profit of recycling, if any, for Wemiga Waste, Inc., Washington County and the City of Washington shall equally pay only the net recycling expense.
 - a. Wemiga Waste, Inc. shall submit a recycling invoice at the first meeting of each month for the Washington County Board of Supervisors.
 - b. Wemiga Waste, Inc. shall submit a recycling invoice at the first meeting of each month for the Washington City Council.
 - c. Invoices shall reflect only the amount in which the respective governmental entity is responsible, with each governmental entity paying for half of all costs for recycling.
 - d. Invoices shall be itemized by recycling materials, with tonnages and amount of costs and revenue thereto.
 - e. Wemiga Waste, Inc. shall further attach receipts for recycling materials for each month's invoice.
 - II. Where the cost of recycling does not exceed the profit of recycling, Wemiga Waste, Inc. shall be responsible for all recycling expenses.
 - a. Wemiga Waste, Inc. shall update the Washington County Board of Supervisors and Washington City Council at the first respective meeting of each month with the current market standards for recycling costs.
 - III. The Chair of the Washington County Board of Supervisors and the Mayor of the City of Washington will confer and appoint a Joint Recycling Commissioner.

- a. The Joint Recycling Commissioner shall not receive payment or benefit for their service.
- b. This Joint Recycling Commissioner will serve at the pleasure of both the Chair of the Washington County Board of Supervisors and the Mayor of the City of Washington.
- c. The Joint Recycling Commissioner will be responsible for verifying the commodity prices of recyclable class #1-#7 plastics and newsprint (including magazines, but not the bindings of hardcover books)/ mixed paper and providing monthly reports at the first monthly meetings of both the Washington County Board of Supervisors and the City of Washington City Council.

IV. Upon a passed motion from the majority of either the Washington County Board of Supervisors or Washington City Council, Wemiga Waste, Inc. shall make available its financial record-keeping to illustrate actual recycling expenses.


4. Except as set forth in this Amendment, the Amendment on Ashes, the Agreement, and Addendum A to the Agreement remain unaffected, and shall continue in full force and effect in accordance with the terms provided therein. If there is a conflict between this Amendment, the Amendment on Ashes, the Agreement, or Addendum A, the terms of this Amendment shall prevail.
5. This Amendment shall take effect sixty (60) business days from the date of the last signature, unless earlier revoked by any party, at which time it shall be retroactively enforceable to May 1, 2018, and Washington County and the City of Washington shall pay for eligible costs incurred since that date upon presentation of appropriate invoices by Wemiga Waste, Inc.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment to be executed by their duly authorized representatives.

By:  9-11-18
Lynn Whaley, Contractor DATE
Wemiga Waste, Inc.

By:  9-11-18
Abe Miller, Chair DATE
Washington County Board of Supervisors

By: _____
Jaron Rosien, Mayor DATE
City of Washington

By:  9-11-18
Daniel Widmer DATE
Washington County Auditor

By: _____
Brent Hinson DATE
Washington City Administrator

RESOLUTION NO. _____

**A RESOLUTION AMENDING THE PERSONNEL POLICIES
OF THE CITY OF WASHINGTON, IOWA**

WHEREAS, the adopted Personnel Policies currently do not speak to the issue of expenses that may be incurred by the Mayor for informal business meetings needed for the furtherance of City purposes and aims; and

WHEREAS, the Council wishes to clarify this issue and provide documentation of the public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council directs that Chapter 5 of the Personnel Manual be revised as attached in Exhibit A to allow for payment of certain claims for expense reimbursement.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 18th day of September, 2018.

Brendan DeLong, Mayor Pro Tem

ATTEST:

Illa Earnest, City Clerk

CHAPTER 5

TRAVEL & TRAINING EXPENSE REIMBURSEMENT REQUESTS

When approved by the department head or City Administrator, all appropriate continuing education and training expenses shall be paid for by the City. Department heads may approve single-day in-state travel requests. Out of state or multi-day travel must be pre-approved by the City Administrator. All employees involved in continuing education and training will be paid their regular rate of pay for all time spent in continuing education and training sessions. The City reserves the right to adjust an employee's regular weekly schedule to assure the employee is being paid during this time.

The City will pay for meals and expenses incurred in attending approved training sessions, meetings or seminars on a reasonable basis. What is reasonable shall be in the sole discretion of the City Administrator. Amounts for meals greater than \$40.00 may be considered unreasonable.

Receipts must be retained and submitted for reimbursement for any expense incurred for meals when on approved travel. Upon return, employees must complete an expense form within sixty (60) days and attach itemized receipts to receive reimbursement. Alternatively, or additionally, the department head or City Administrator may authorize the employee to carry and utilize a City credit card for the duration of the travel. All credit card receipts must be kept and submitted within the time period necessary to allow for timely payment of the bill by the City. The City will not reimburse, nor may a City credit card be used for expenses related to gratuity greater than 20% of a bill, personal entertainment, or alcoholic drinks.

Employees will attempt to travel and reach the location of the session during regular working hours if possible, by the most direct route. Any compensation for time an employee spends travelling will be governed by the Fair Labor Standards Act and the particular circumstances. If the session exceeds one day, and overnight stay is required, lodging will be reimbursable for a standard hotel room only. Employees will be compensated for mandatory time spent in training, plus the travel time from the City to the session and vice versa.

The City will provide a vehicle for transportation if available. If a City vehicle is not available for approved travel, employees will be reimbursed for any mileage incurred on a personal vehicle due to City business, excluding transportation to and from the employee's place of work. This will be at the IRS mileage rate. All claims for mileage reimbursement must be submitted within sixty (60) days after return from the travel or training. The same mileage reimbursement policy shall apply to employees authorized by the City Administrator to utilize their personal vehicles for regular City business in or around the City of Washington.

The Mayor may claim reimbursement for meal or related expenses for certain infrequent or informal business meetings in Washington needed for the furtherance of specific City purposes or aims. Said reimbursement claims shall not exceed \$50 per month without advance City Council approval, and the Mayor shall document the public purpose of each transaction on a form to be submitted to the Finance Director. This paragraph should not be construed to restrict the Mayor's ability to separately claim reimbursement for legitimate out-of-town travel and training expenses in the same manner as other employees and as described above.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Mayoral Expense Reimbursement

<u>Date</u>	<u>Expense Type</u>	<u>Public Purpose</u>	<u>Amount</u>

	Total
--	--------------

I certify that said expenses comply with Chapter 5 of the City of Washington, Iowa Personnel Manual 2017, as amended, to the best of my knowledge and belief. I have attached all receipts relevant to the above expenses.

Mayor (Signed)

Date

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 155.02 OF THE MUNICIPAL
CODE OF THE CITY OF WASHINGTON, IOWA,
REGARDING ADOPTION OF THE NATIONAL ELECTRICAL CODE 2017
EDITION

BE IT ORDAINED by the City Council of the City of Washington, Iowa;

Section 1. Section 155.02 is hereby amended by deleting the words "2014 Edition, NFPA No. 70-2014" and substituting the words "2017 Edition, NFPA No. 70-2017, with State of Iowa amendments".

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2018.

Jaron Rosien , Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: September 5, 2018

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2018.

Illa Earnest, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTERS
65 & 69 REGARDING STOP SIGNS AND PARKING

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Paragraph.** Section 65.02, "Special Stops Required", Paragraph 264, is hereby repealed.

SECTION 2. **Add Paragraph.** A new Section 65.02, "Special Stops Required", Paragraph 264 is added as follows: "West Van Buren Street and South C Avenue (northbound, southbound, eastbound, and westbound stop)."

SECTION 3. **Delete Paragraph.** Section 65.02, "Special Stops Required", Paragraph 268, is hereby repealed.

SECTION 4. **Add Paragraph.** A new Section 65.02, "Special Stops Required", paragraph 268 is added as follows: "South Avenue E and West Tyler Street (northbound, eastbound, and westbound stop)."

SECTION 5. **Add Paragraph.** A new Section 65.02, "Special Stops Required", paragraph 270 is added as follows: "Avenue M Court and West Buchanan Street (northbound stop)."

SECTION 6. **Delete Paragraph.** Section 69.08, "No Parking Zones", Paragraph 69, is hereby repealed.

SECTION 7. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 69, is added as follows: "West Monroe Street, on the north and south sides, from South Avenue B to South Avenue E."

SECTION 8. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 89 is added as follows: "South Iowa Avenue, on the west side, for a distance of one hundred (100) feet south of centerline with the intersection of West Tyler Street."

SECTION 9. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 90 is added as follows: "West Tyler Street, on the north side, for a distance of sixty-eight (68) feet west of centerline with the intersection of South Iowa Avenue; and on the south side from its intersection with South Avenue B to its intersection with South Iowa Avenue."

SECTION 10. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 11. **Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 12. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2018.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____ September 5, 2018

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2018.

City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 165 OF THE CODE OF ORDINANCES OF THE CITY OF WASHINGTON BY ADDING A SECTION REGARDING OUTSIDE STORAGE.

NOW, THEREFORE, BE IT ORDAINED, as follows:

1. Amendment. Chapter 165 of the Code of Ordinances of the City of Washington, is hereby amended by adding and incorporating the following new section, entitled "Outside Storage.", which reads as follows:

*"165.17.1(E) **Outside Storage.** The outside storage of materials and equipment shall not be permitted in any non-industrial zoning district unless expressly permitted. In all cases where outside storage is allowed, the outside storage of materials and equipment shall be completely screened from view of all streets and adjoining properties by way of a solid privacy fence or a chain link fence with slating, said fence, whether a privacy fence or chain link fence, shall not be less than eight (8) feet in height and which fence or wall shall be maintained to the satisfaction of the Zoning Administrator."*

2. Amendment. Chapter 165.17.1(B) of the Code of Ordinances of the City of Washington is hereby amended by deleting the words "six (6) feet" and substituting the words "eight (8) feet".

2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

3. Adjudication. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

4. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2018.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____, 2018.

City Clerk

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs to the Washington County Treasurer for improvement and removal of debris against the abutting property owner, and unpaid delinquent utility charges,

WHEREAS, water service charges remain unpaid and delinquent for the following listed property owner:

The property of Lindsey Long, 834 E. Madison Street for the amount of \$655.30. Legal description (08 E WASH E1/2 S1/2 OL) Parcel number (11-17-458-016)

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 4th day of September, 2018.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk