



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE NICOLA-STOUFER ROOM,
PUBLIC LIBRARY AT 115 W. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, OCTOBER 2, 2018

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, October 2, 2018 to be approved as proposed or amended.

Consent:

1. Council Minutes September 18, 2018
2. Garden & Associates, E. Washington St. Sidewalk Extension Plan, \$1,115.25
3. Ahlers & Cooney, Series 2018 Local Option Sales & Services Tax Revenue Bonds, \$6,378.71
4. Panda Palace Chinese Restaurant, 100 W. Main St, Special Class C Liquor License (BW) (Beer/Wine), Sunday Sales (**renewal**)
5. Smokin Joe's Tobacco and Liquor Outlet #9, 304 W. Madison St., Class E Liquor License (LE), Class B Wine Permit, Class C Beer Permit (carryout beer), Sunday Sales (**renewal**)
6. Department Reports

Consent – Other:

Claims & Financial Reports:

Claims for October 2, 2018

SPECIAL PRESENTATION

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

NEW BUSINESS

1. Affirm Mayoral Proclamation – Domestic Violence Awareness Month
2. Affirm Mayoral Proclamation – 50th Anniversary of Home Rule.

3. Discussion and Consideration of Request from Greiner Buildings – alley closure for October 18 “Alive After 5” event.
4. Discussion and Consideration of Quote from Iowa Pump Works (IPW) for WWTP pump repairs, \$5,846.90
5. Discussion and Consideration of Purchase of Water Line Materials for Wellness Park.
6. Discussion and Consideration of Change Order #2, Wellness Park (Time Extension)
7. Discussion and Consideration of Fire Station Building Project, Change Order #1.
8. Discussion and Consideration of Quotes for Testing & Inspection Services (Fire Station Building Project)
9. Discussion and Consideration of Committee Recommendation on Architect Selection (City Hall/Police Building Project)
10. Discussion and Consideration of a Resolution Adopting an Urban Renewal Agreement (Washington County Communications Facility)
11. Discussion and Consideration of a Resolution Amending Personnel Policies (Expense Reimbursement Requests) (**Tabled 08/21/2018**)
12. Discussion and Consideration of Third Reading of an Ordinance Amending Chapter 155.02 (Electrical Code)
13. Discussion and Consideration of Third Reading of an Ordinance Amending Chapters 65 & 69 (Traffic and Parking Regulations)
14. Discussion and Consideration of Second Reading of an Ordinance Amending Chapter 165 (Outside Storage – P & Z Recommendation)
15. Discussion and Consideration of a Resolution Authorizing Levy, Assessment and Collection of Costs to the Washington County Treasurer.

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Brendan DeLong
Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 09-18-2018

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on Tuesday, September 18, 2018 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Absent: none.

Motion by Youngquist, seconded by Gault, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, September 18, 2018 be approved as proposed. Motion carried.

Consent:

1. Council Minutes September 5, 2018
2. City Construction – Fire Station Building Project, \$64,481.06
3. Design Alliance, Professional Services – Fire Station Building Project, \$6,014.20
4. IMWCA, Workers Comp. Premium Installment #3, \$7,080.00
5. Black Hat Enterprises, Recycling Cart Bins, \$4,996.99
6. G & R Miller Construction, Phase I Utilities & Grading, \$130,464.67
7. Terracon, Professional Services – Fire Station Building Project, \$1,078.00
8. Terracon, Professional Services – Water Treatment Plant Improvements, \$6,648.50
9. Brown's Tree Service, Tree Removal Per Bid Group #5, \$20,450.00
10. Department Reports

Consent – Other:

1. MSA Professional Services – Wellness Park Phase I (Design & Bidding), \$9,000.00
2. Terracon, Professional Services – Wellness Park Project, \$2,106.25
3. DeLong Construction -Wellness Park Grading & Utilities, \$204,331.93

Motion by DeLong, seconded by Youngquist, to approve the consent agenda items 1-10. Motion carried.

Motion by Pettit-Majewski, seconded by Stigers, to approve the consent – other. Gault voted “no”. DeLong abstained with conflict. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve payment of the claims as presented. Motion carried.

Finance Director Kelsey Brown gave the August, 2018 financial reports.

Motion by Gault, seconded by Stigers, to approve the August, 2018 financial reports as presented. Motion carried.

Presentations from the Public:

Talon McFarland, disc golfer, thanked everyone who came out to tour the disc golf course on Monday night and said he was happy with the changes that were made to the layout.

Jim Gorham, Washington City resident, came before council to speak about the following: he asked if dogs had ever been licensed in Washington; he suggested that instead of warning people with dogs at large, issue citations with increasing amounts for repeat offenders; regarding dogs at public events eg. Farmers Market, he feels they should be muzzled; he expressed concern about children running into the

street to pick up candy during parades and suggested that instead after the parade candy could be handed out in Central Park. Mr. Gorham complimented the Mayor and City for putting dog pound fees and information in the newsletter.

Motion by Pettit-Majewski, seconded by Moore, to approve the Resolution Supporting Washington Public Library Grant Application to the Riverboat Foundation. Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2018-118)**

Motion by DeLong, seconded by Pettit-Majewski, to approve the Resolution Supporting Washington Area Soccer Program Grant Application to the Riverboat Foundation. Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2018-119)**

Tree Bids #6 received for removal of Hazardous/Ash Trees:

	<u>Group 6A</u>	<u>Group 6B</u>	<u>Group 6C</u>
Midwest Tree Service	\$6,250.00	\$5,450.00	\$7,250.00
Brown Tree Service	\$7,900.00	\$4,800.00	\$5,800.00
Sigourney Treecare	\$7,020.00	\$4,770.00	\$7,330.00
Trent Greiner Logging	00.00	00.00	\$7,950.00

Motion by Youngquist, seconded by Moore, to approve the low bid in each group. Group 6A - Midwest Tree Service; 6B - Sigourney Treecare; and 6C – Brown Tree Service. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve Change Order #1 in the amount of \$24,819.90 (Wellness Park Grading and Utilities). Gault voted “no”, Stigers abstained. Motion carried.

Motion by Stigers, seconded by Gault, to remove from the table Discussion and Consideration of Disc Golf Expansion Layout. Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Gault, seconded by Pettit-Majewski, to approve temporary placement of the new baskets for 45 days to see how that placement works out and come back to council for a final decision. Motion carried.

Motion by Moore, seconded by Youngquist, to approve the Resolution Approving Purchase Agreement – 302 E. Jefferson Street. Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2018-120)**

Motion by Stigers, seconded by Moore, to approve the Resolution Approving a Revised Contract Amendment for Operation of 28E Recycling Center (Incorporating Board of Supervisors’ Change). Roll call on motion: Ayes: Moore, Pettit-Majewski, Stigers, Youngquist. Nays: DeLong, Gault. Motion carried. **(Resolution No. 2018-121)**

Discussion and Consideration of a Resolution Amending Personnel Policies for Expense Reimbursement Requests **Tabled 08-21-2018**. Remains tabled.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the Second Reading of an Ordinance Amending Chapter 155.02 (International Electrical Code). Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by DeLong, seconded by Gault, to approve the Second Reading of an Ordinance Amending Chapters 65 & 69 (Traffic & Parking Regulations) Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the First Reading of an Ordinance Amending Chapter 165.17 "Outside Storage" –Planning and Zoning Commission Recommendation. Roll call on motion: Ayes: DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: Gault. Motion carried

Motion by DeLong, seconded by Stigers, to approve the Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: Gault, DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2018-122)**

Harold Frakes, Washington County Task Force on Aging and the Affirmative Action Committee, came before council to address the issue of street crossings around the Square that do not drain properly and the danger they present to pedestrians with ice accumulation in the winter. He was told that City staff is aware of the problems and have plans to work on the crossings.

The Council then went into an Exempt Session under Iowa Code 20.17(3) for Union Negotiations Strategy.

Motion by Gault, seconded by Stigers, that the Regular Session held at 6:00 P.M., Tuesday, September 18, 2018, be adjourned. Motion carried.

Illa Earnest, City Clerk



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

September 18, 2018
Invoice No: 37078

Project 5018070 Washington - East Washington Street - Sidewalk Extension Plan
Client ID# 20040

Professional Services for the Period: August 17, 2018 to September 13, 2018

Professional Services

	Hours	Rate	Amount	
Principal Engineer	6.50	141.00	916.50	
Engineer #3	1.50	105.00	157.50	
Technician #6	.75	55.00	41.25	
Totals	8.75		1,115.25	
Total Professional Services				1,115.25
		Total Project Invoice Amount		\$1,115.25

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



AHLERS & COONEY, P.C.
100 COURT AVENUE, SUITE 600
DES MOINES, IOWA 50309-2231
515-243-7611

FEDERAL ID 42-1323559

September 21, 2018

CITY OF WASHINGTON, IOWA
CITY CLERK
224 W. MAIN STREET
P.O. BOX 516
WASHINGTON, IA 52353

Invoice #: 752456
Client #: 11307
Matter #: 60
Billing Attorney: RMC

INVOICE SUMMARY

RE: SERIES 2018, LOCAL OPTION SALES AND
SERVICES TAX REVENUE BONDS

For professional services rendered and costs advanced through September 19, 2018:

Total Professional Services	\$ 6,000.00
Total Expenses	<u>\$ 378.71</u>
TOTAL THIS INVOICE	\$ 6,378.71

Applicant License Application (BW0093322)

Name of Applicant:	<u>hua mei</u>		
Name of Business (DBA):	<u>panda palace chinese restaurant</u>		
Address of Premises:	<u>100 w main st</u>		
City	<u>Washington</u>	County:	<u>Washington</u>
		Zip:	<u>52353</u>
Business	<u>(319) 653-6888</u>		
Mailing	<u>100 w main st</u>		
City	<u>Washington</u>	State	<u>IA</u>
		Zip:	<u>52353</u>

Contact Person

Name	<u>hua mei</u>		
Phone:	<u>(626) 905-7280</u>	Email	<u>shuaige19@yahoo.com</u>

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term: 12 months

Effective Date: 11/15/2017

Expiration Date: 11/14/2018

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)

Sunday Sales

Status of Business

BusinessType:	<u>Sole Proprietorship</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

HUA mei

First Name: HUA

Last Name: mei

City: Washington

State: Iowa

Zip: 52353

Position: Owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	<u>West Bend Mutual Insurance Company</u>		
Policy Effective Date:	<u>11/15/2017</u>	Policy Expiration	<u>11/15/2018</u>
Bond Effective		Dram Cancel Date:	
Outdoor Service Effective		Outdoor Service Expiration	
Temp Transfer Effective		Temp Transfer Expiration Date:	

1916 N. Sturdevant
Davenport
52804

Applicant License Application (LE0002026)

Name of Applicant: <u>The Outlet, Inc</u>		
Name of Business (DBA): <u>Smokin Joe's Tobacco and Liquor Outlet # 9</u>		
Address of Premises: <u>304 W. Madison</u>		
City <u>Washington</u>	County: <u>Washington</u>	Zip: <u>52353</u>
Business <u>(563) 508-7175</u>		
Mailing <u>1916 N Sturdevant St</u>		
City <u>Davenport</u>	State <u>IA</u>	Zip: <u>52804</u>

Contact Person

Name <u>Tony Gripp</u>	
Phone: <u>(563) 508-7175</u>	Email <u>tony@smokinjoesoutlets.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 11/01/2017

Expiration Date: 10/31/2018

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Joseph DePaepe

First Name: Joseph **Last Name:** DePaepe
City: Henderson **State:** Nevada **Zip:** 89052
Position: President
% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: <u>Old Republic Insurance Company</u>	
Policy Effective Date: <u>11/01/2017</u>	Policy Expiration <u>01/01/1900</u>
Bond Effective <u>2</u>	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration

MAINTENANCE & CONSTRUCTION DEPT. REPORT

9-8-18/9-21-18

STREETS: Personnel poured 6 yards of concrete at 3 locations. Personnel seeded many areas of previous excavation and tree stumps that were ground by a contractor. The mulch pile and chips at the WWTP was hauled out of town. Personnel mowed the ditches around the City. Pothole patching continued.

WATER DISTRIBUTION: Personnel repaired two water main breaks located in the 1200 block of North Marion Ave, which brings the total to 20 breaks in 2018. Personnel repaired the water shut off located at 415 West Madison, crews froze the line to replace a curb stop valve.

SEWER COLLECTION: Personnel N/A

STORM SEWER COLLECTION: Personnel jetted a few driveway culverts causing drainage issues.

MECHANIC/SHOP: Personnel serviced PD 97 (repair cost estimate), 601 (service), 117 (hydraulic vent cap), 611 (code and battery check and ECM connectors, operating issues), PD 96 (engine noise and rotate tires), 115 (diagnosis oil leak in cab).

OTHER: Personnel responded 61 One Call Locates. Personnel attended a Sasso safety meeting on Blood Borne Pathogens & Hazardous Communications. Yard waste and bag pick up continued. Multiple loads of 1 inch Road Stone, sand and asphalt millings were hauled to the material storage building.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report
October 2, 2018
Council meeting**

- **After hour alarm and dog call outs –**
15th dog call, Safety Center reported a dog to be picked up at 703 W Monroe, 9:30 p.m. Parker
16th dog call, Safety Center reported a dog to be picked up at the Police station, 1:04 p.m. Parker
16th dog call, Safety Center reported a dog to be picked up at North C & West 3rd, 10:30 p.m. Parker
17th dog call, Safety Center reported a dog to be picked up at 603 North 5th, 12:35 a.m. Parker
18th dog call, Safety Center reported a dog to be picked up at 604 South Iowa, 5:54 p.m. Parker
21st dog call, Safety Center reported a lady is bringing a dog to the pound, 5:05 p.m. Parker
24th dog call, Safety Center reported a dog to be picked up at 701 South 4th, 8:14 p.m. Parker
- **Dept Head meetings –** I attended the meetings on September 18th and 25th.
- **WWTP and lift station mowing –**Mowing continues. Jason hooked up bat wing mower to LS tractor and started and finished mowing the West EQ field, East EQ field, business park lots, city farm, and wet lands on Hwy 1.
- **Treated bio-solids –** I sent out letters to three (3) area manure contactors asking for cost estimates on land applying the bio-solids after the crops have been harvested and samples have passed the IDNR 503 regs. We're continuing to collect samples from the bio-solids storage basin until October 5th.
- **WWTP's Ozonia/Suez UV modules –** Continuing to work with Dan from Suez on figuring out why we are continuing to have premature failures in module #2.
- **WWTP and Yard Waste Center (YWC) –** We will be open on Saturday mornings from 7:00 a.m. to 10:00 a.m. starting October 13 through November 17. This will allow Washington residents to haul their tree trimmings and yard waste to the YWC. The WWTP and YWC will also be the central site for fall cleanup on the 12th & 13th.
- **WWTP amended NPDES discharge permit –** We received the new amended permit, it takes effect on October 1, 2018. It includes the new IRE limits, new annual average lbs/D limit for total nitrogen, and the SBR and digester operational testing requirements have been removed from the permit. We'll still be performing the daily operational tests during the week days; we're just not required to report them on the monthly discharge monitoring report anymore.
- **WWTP tour –** IDNR officials from Des Moines and the local IDNR Field office were at the WWTP on September 26, 2018 to tour our facility.
- **WWTP and lift station pumps –** Iowa Pump Works (IPW) was here on September 17, 2018 to perform the annual pump maintenance agreement work. IPW checked out ten (10) pumps when they were here. IPW found two (2) pumps that needed to be removed and taken back to their shop for repairs. One (1) pump was from Lexington lift station and one (1) pump from the East EQ.
- **Thanks to the M/C Dept –** For removing a piece of concrete and a old culvert that both had worked their way to the surface of the road by our entrance gate. They also bladed the roads around the WWTP and dust coated the main entrance road.

**Fred E Doggett
9/28/2018 10:35 AM**

CITY OF WASHINGTON, IOWA

CLAIMS REPORT FOR OCTOBER 2, 2018

POLICE	ALLIANT ENERGY	ALLIANT ENERGY	284.81	
	BARRON MOTOR SUPPLY	PARTS - PD905	334.58	
	GREINER DISCOUNT TIRES	TIRES	578.06	
	HANSEN, LYLE	REIMB FOR EQUIPMENT	24.99	
	MARCO TECHNOLOGIES LLC.	COPIER AGREEMENT	327.91	
	MOORE'S BP AMOCO INC	TOW & STORAGE VW/DODGE	505.00	
	QUILL	OFFICE SUPPLIES	27.78	
	RACOM CORPORATION	ANTENNA	327.50	
	STEVE'S SALES & SERVICE	K-9 UNIT REPAIR	136.40	
	UPS	SHIPPING CHARGES	9.43	
	VISA	VOLTAGE HARNESS, LODGING,	1,041.17	
	WAL-MART	CHARGING CORDS	73.42	
		TOTAL	3,671.05	
FIRE	ALLIANT ENERGY	ALLIANT ENERGY	569.63	
	MOORE'S BP AMOCO INC	FUEL	23.75	
	VISA	TOOLS	558.90	
		TOTAL	1,152.28	
ANIMAL CONTROL	TOWN & COUNTRY VET CLINIC	SERVICE	433.40	
		TOTAL	433.40	
DEVELOP SERV	CAPPS HOME REPAIR	NUISANCE ABATEMENT 807 S 2	216.54	
	HUISENGA MOWING	GRASS ABATEMENTS	500.00	
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	450.00	
		TOTAL	1,166.54	
LIBRARY	AMAZON	BOOKS AND PROGRAMMING	522.74	
	BAKER & TAYLOR	BOOKS	124.19	
	EBERT SUPPLY CO.	CLEANING SUPPLIES	204.82	
	FAREWAY STORES	OFFICE SUPPLIES	1.99	
	RISING SUN PRESS	LIBRARY MATERIALS	22.42	
	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES & COPIER T	650.53	
	THE WAYLAND REPORTER	ANNUAL SUBSCRIPTION	25.00	
	VISA	TRAINING, SOFTWARE, POSTAG	1,527.40	
		TOTAL	3,079.09	
	PARKS	ACE-N-MORE	SUPPLIES	295.81
		ACTION SERVICES INC	SOCCER-PORTABLE TOILETS	210.00
ALLIANT ENERGY		ALLIANT ENERGY	662.49	
CENTRAL IOWA DISTRIBUTING		RESTROOM SUPPLIES	353.40	
GRUNEWALDT, SARAH		REIMB FOR SOCCER NET	57.98	
MOORE'S BP AMOCO INC		FUEL	63.94	
STOUT SEED SALES		WATER LINE FOR DRIP- WTR F	26.70	
WASHINGTON RENTAL		CHAIN SAW SHARPENING	6.00	
		TOTAL	1,676.32	
POOL		CARSON PLUMBING & HEATING SRVS INC	POOL TOILETS	49.89
	SCHIMBERG CO.	SPRING POOL REPAIR	214.72	
	STATE HYGIENIC LAB	WATER TESTING SAMPLE	13.00	
		TOTAL	277.61	
CEMETERY	ALLIANT ENERGY	ALLIANT ENERGY	145.74	
	VISA	TRIMMER PARTS	478.69	
		TOTAL	624.43	
FINAN ADMIN	ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00	

ALLIANT ENERGY	589.68
CINTAS CORP LOC. 342	198.03
EBERT SUPPLY CO.	220.70
FAREWAY STORES	47.93
IMPRESSIONS COMPUTERS, INC	235.00
IOWA LEAGUE OF CITIES	90.00
QUILL	95.08
VISA	655.00
VIVIAL	50.15
WMPF GROUP LLC	186.22
TOTAL	2,411.79

AIRPORT

ALLIANT ENERGY	878.26
CLOUDBURST 9	72.09
EASTERN AVIATION FUELS INC	42,096.48
MARIE ELECTRIC INC.	55.00
MIDWEST LIQUID SYSTEMS	1,737.80
TOTAL	44,839.63

ROAD USE

AGRILAND FS, INC	270.00
ALTORFER	252.00
CENTRAL IOWA DISTRIBUTING	414.00
DOUDS STONE LLC	502.56
GILLUND ENTERPRISES	258.97
GOLDSTAR PRODUCTS INC	894.10
GREINER DISCOUNT TIRES	73.00
HIWAY SERVICE CENTER	56.00
IDEAL READY MIX	2,178.00
LAWSON PRODUCTS INC	250.38
MARTIN EQUIPMENT OF IA-IL	39.96
MOORE'S BP AMOCO INC	79.91
RIVER PRODUCTS	1,184.85
S & G MATERIALS	436.24
TIFCO INDUSTRIES	233.02
VISA	323.84
WASHINGTON LUMBER	16.49
TOTAL	7,463.32

STREET LIGHTING

ALLIANT ENERGY	345.53
TRAFFIC & TRANSPORATION	287.36
TOTAL	632.89

SIDEWALK REPAIR/REPLACE

BROWER, SCOTT & KEELY	144.00
DUDER, GARY AND BARBARA	288.00
FRANZEN RENTALS	432.00
FRANZEN, DENNIS & LINDA	288.00
MOORE, TRAVIS	96.00
RATHMEL, TERRY & GAIL	144.00
WIDDELL, RYAN	1,000.00
TOTAL	2,392.00

LIBRARY GIFT

BAKER & TAYLOR	171.06
GEEK CITY GAMES AND COMICS	1,500.00
TOTAL	1,671.06

WATER PLANT

ALLIANT ENERGY	5,249.88
BRENNEMAN, SOPHIA	13.34
BROWN, MARIAH	1.86
BURNS, RYAN	54.65
CARROLL, SUSAN	14.17
CURIEL, AIRYANNA	45.33
CUSTOM IMPRESSIONS INC	219.15

DDJ HOSPITALITY INC.	WATER DEPOSIT REFUND	215.43
FERGUSON WATERWORKS# 2516	FERGUSON WATERWORKS# 2516	280.25
GARIBAY, JUAN	WATER DEPOSIT REFUND	46.47
HACH COMPANY	CHEMICALS	2,817.40
HAGANS, AMBER	WATER DEPOSIT REFUND	110.14
IA DEPT OF NATURAL RESOURCES	ANNUAL WATER USE FEE 2019	134.00
IOWA ONE CALL	SERVICE	179.40
JENNINGS, ELAINE	MILEAGE REIMBURSEMENT	15.80
REDDEN, P. MICHELLE	WATER DEPOSIT REFUND	15.79
POSTMASTER	MAILING WTR BILLS- SEPT 1	784.84
STATE HYGIENIC LAB	WATER TESTING	229.00
STREFF, ROSE	MILEAGE REIMBURSEMENT	4.19
TREASURER OF STATE	IOWA TREASURE HUNT	20.76
TYLER TECHNOLOGIES	UTILITY ONLINE COMPONENT F	725.00
WASHINGTON ELECTRIC INC.	WELL REPAIR	166.80
WATER SOLUTIONS UNLIMITED	CHEMICALS	3,247.10
	TOTAL	14,590.75

WATER DIST

ALLIANT ENERGY	ALLIANT ENERGY	146.45
CHEMSEARCH	SUPPLIES	709.25
GREINER DISCOUNT TIRES	TUBE REPAIR	42.45
KIMBALL MIDWEST	PARTS	806.49
OVERHEAD DOOR CO.	DOOR REPAIR	324.50
RIVER PRODUCTS	ROADSTONE	770.76
USA BLUEBOOK	SAFETY SUPPLIES	420.97
UTILITY EQUIPMENT CO	REPAIR CLAMP;CURB BOX;PIPE	2,655.33
	TOTAL	5,876.20

SEWER PLANT

ALLIANT ENERGY	ALLIANT ENERGY	17,140.97
IOWA PUMP WORKS INC	ANNUAL PUMP MAINTENANCE	1,076.00
MARIE ELECTRIC INC.	REPAIR UNDERPASS LIFT STAT	55.00
TESTAMERICA LABORATORIES INC	TESTING	1,020.60
TYLER TECHNOLOGIES	UTILITY ONLINE COMPONENT F	725.00
VAN METER INDUSTRIAL INC	PUMP #2-REPAIR UNDERPASS	410.40
	TOTAL	20,427.97

SEWER COLLECT

CHEMSEARCH	SUPPLIES	443.00
	TOTAL	443.00

SANITATION

WASH CO HUMANE SOCIETY	SEPTEMBER COLLECTIONS 2018	376.00
LUKE WASTE MANAGEMENT	REFUSE AND RECYCLING/BULKY	28,591.25
	TOTAL	28,967.25

TOTAL 141,796.58

CITY OF WASHINGTON, IA
VISA Card Charges

CLAIMS REPORT 10/02/2018

LIBRARY/LIBRARY GIFT

USPS - POSTAGE
 HOBBY LOBBY - PROGRAMMING SUPPLIES
 AMAZON - MAGAZINE RENEWAL
 ENDICIA FEES - POSTAGE FEES
 IOWA LIBRARY ASSOC - BRVIA TRAINING - IIA CONFERENCE
 IOWA LIBRARY ASSOC - ALLIE TRAINING - IIA CONFERENCE
 FARONICS TECHNOLOGIES - DEEP FREEZE SOFTWARE TO WIPE DATA OFF ADULT COMPUTERS)
 IOWA LIBRARY ASSOC - KAYLA TRAINING - IIA CONFERENCE

200.00
 19.98
 15.87
 9.95
 231.00
 196.00
 808.60
 46.00

FIN ADMIN

VSN*DOTGOVREGISTRATION - ANNUAL.GOV DOMAIN FEE
 IOWA LEAGUE OF CITIES - YOUNGQUIST CONF REGISTRATION

400.00
 255.00

3,527.40

655.00

POLICE

BEST WESTERN GRINNELL - LODGING FOR S. ALTENHOFFEN FOR ARTS ARMORER.SCHOOL
 UPTOWN AUTO WASH - CARWASH UNIT 101
 UPTOWN AUTO WASH - CARWASH UNIT 101
 EXTREMEACTICDYNAMICS - EMERGENCY LIGHTS FOR NEW 101 VEHICLE
 SPEEDTURTEENGINEERING - LIGHTS FOR NEW 101 VEHICLE

190.38
 10.00
 10.00
 673.80
 156.99

PARKS/POOL

655.00

DEVELOP SERV

1,041.17

AIRPORT

ROAD USE

BROKEN TRACTOR - MOWER PARTS

323.84

FIRE

AMAZON - DEWALT 2 PACK 18V 1/4" HEX CORDLESS IMPACT DRIVER
 AMAZON - 5- DEWALT 18V LITHIUM ION BATTERIES

399.95
 158.95

SEWER PLANT

323.84

CEMETERY

PARTSTREE.COM-TRIMMER PARTS

478.69

SANITATION

-

WATER PLANT/WATER DIST

478.69

-

-

Grand Total

4,585.00



**PROCLAMATION
DOMESTIC VIOLENCE AWARENESS MONTH
OCTOBER 2018**

WHEREAS, domestic violence, dating violence and stalking affects women, children and men of all racial, cultural and economic backgrounds, causing long-term physical, psychological and emotional harm; and

WHEREAS, one in three Americans has witnessed an incident of domestic violence; and

WHEREAS, children who experience domestic violence are at a higher risk for failure in school, mental illness, substance abuse, suicide, and may choose violence as a way to solve problems later in life; and

WHEREAS, domestic violence in rural communities exists as a hidden, silent and often unrecognized crime that is often underreported; and

WHEREAS, through the inspiration, courage and persistence of victims of domestic violence, their children and advocates, our communities are learning to recognize the impact of violence in the home and within intimate relationships; and

WHEREAS, the Domestic Violence Intervention Program has worked to end violence in intimate relationships for more than 39 years through the collaborative partnerships of advocates, volunteers, local municipalities, criminal justice, health and human services, faith communities, business leaders and private citizens; and

WHEREAS, our community's achievements should be commended and we must continue our commitment to respect and support victims of domestic violence and to prevent future violence in our community.

NOW, THEREFORE, be it resolved that we, the Washington City Council, do hereby proclaim the month of October 2018 to be:

DOMESTIC VIOLENCE AWARENESS MONTH

in Washington, Iowa, and urge all citizens to work together to eliminate domestic violence, dating violence and stalking from our community.

Approved this 2nd day of October, 2018, in Washington, Iowa

Jaron P. Rosien | Mayor



Home Rule Proclamation

Whereas, Home Rule is essential to effective and responsive municipal governance in Iowa and provides flexibility to make decisions at the local level, where decisions are made closest to the people they impact and can be tailored to fit local conditions, needs and concerns in order to better serve taxpayers;

Whereas, the City of Washington supports Home Rule and the powers it provides to make local decisions that best reflect the residents of our community;

Whereas, the citizens of Iowa approved the adoption of Home Rule in the Constitution of Iowa on November 5, 1968;

Whereas, this is the 50th year of municipal Home Rule in Iowa;

Whereas, Home Rule continues to be vital to the health and prosperity of all cities in Iowa;

Now, therefore, I, Jaron P. Rosien, Mayor of Washington, IA do hereby recognize the 50th Anniversary of municipal Home Rule in Iowa and proudly support its continued authority.

Approved this 2nd day of October, 2018

Jaron P. Rosien, Mayor

September 26, 2018

Request from Chamber to Council:

Greiner Buildings, 120 E. Main Street, will host an Alive After 5 event on Thursday, October 18, from 5-8pm. They are going to use the Jones & Eden Funeral Home parking lot for the event and are requesting a couple cones to put in the alley to block off cars from 4-9pm.

Iowa Pump Works, Inc.
 825 SW Ordnance Rd
 Ankeny, IA 50023



Quote

Prepared By Dave Prymek
 Phone 855-228-6383
 Email info@iowapumpworks.com

Created Date 9/27/2018
 Quote Number 00003085
 Terms NET 30
 Sales Rep Jeremy Weiland
 Expiration Date 10/27/2018

Bill To Washington IA WWTP, City of
 165 W Buchanan St
 Washington, IA 52353
 Phone (319) 653-2638

Ship To Washington IA WWTP, City of
 165 W Buchanan St
 Washington, IA 52353

GRUNDFOS SLV.30.A30.300.2
 SER # 9864311800000023
 729GPM 3551RPM 33.2/29.5HP 208/230/440/480

NW LIFT STATION- MOISTURE SENSOR ON, FOULD WATER IN OIL-MILKY

Product Code	Product	Comment	Quantity	Rate	Total
	SHOP LABOR	j	10.00	\$110.00	\$1,100.00
5312ZZ	5312 ZZ SHEILDED BEARING		1.00	\$195.90	\$195.90
6309ZZC3 NTN	BEARING 6309ZZC3/EM NTN		1.00	\$46.00	\$46.00
98156572	GRUNDFOS KIT, IMPELLER 98149502		1.00	\$1,975.00	\$1,975.00
98794478	GRUNDFOS Leakage switch 98794478		1.00	\$200.00	\$200.00
98119448	GRUNDFOS O-RING SET		1.00	\$140.00	\$140.00
98119100	GRUNDFOS SHAFT SEAL		1.00	\$1,150.00	\$1,150.00
	OIL/ENVIRONMENTAL CHARGE		1.00	\$30.00	\$30.00
	MISC SHOP SUPPLIES		1.00	\$35.00	\$35.00
	OUTSIDE SERVICES	E nickel plate Impeller	1.00	\$975.00	\$975.00
				Subtotal	\$5,846.90
				Total	\$5,846.90

Brent Hinson

From: Fred Doggett
Sent: Thursday, September 20, 2018 9:51 AM
To: Brent Hinson
Cc: Steve Troyer; Jason Whisler
Subject: Lexington lift station pump quote from Iowa Pump Works (IPW)

Brent,

I received a quote from IPW for the pump repair, it was \$4,871.90. This included new bearings, shaft seal, leakage switch, O ring set, and a new impeller.

I contacted IPW about the pump needing a new impeller. IPW said the impeller is showing excessive abrasive damage and the vanes are razor thin. If that's the case the other pump will probably need a new impeller, too. IPW also said the new impellers could be nickel electro-coated which should make the impellers last longer. Added cost to coat the impellers is estimated between \$750.00 - \$1,200.00 each.

These pumps have only been in service for since Feb 2016 and I can't believe the impellers need to be replaced already. These pumps do run around 18-24 hours every other day and 4 to 5 hours on the off days. Not sure why the wastewater in the wet well would be so abrasive. The rag basket is cleaned on a regular basis and the bottom/floor of the wet well is cleaned out with M/C vac trailer a few times a year.

If you have questions or want to talk let me know.

Please let me know how you want proceed.

Thanks,

Fred E Doggett
Washington WWTP Supt
fdoggett@washingtioniowa.gov
319 653 2638 office
319 653 5273 fax
319 653 1530 cell

NOTE: Effective immediately my email has changed to the same first initial and last name @washingtioniowa.gov - Please change your address book to reflect the change.

Brent Hinson

From: Fred Doggett
Sent: Thursday, September 27, 2018 9:54 AM
To: Dave Prymek
Cc: Steve Troyer; Brent Hinson
Subject: Re: Requested quote 00003010 from Iowa Pump Works, Inc. **Washington**
Attachments: image001.gif

Dave,

Thanks for checking on this for us. Our engineer (Steve Troyer) is recommending we have the standard impeller nickel electro-coated since the hardened impeller isn't available.. Would you please send me an updated quote that includes the cost to coat the impeller.

Thanks,

Fred E Doggett
Washington WWTP Supt
fdoggett@washingtونيowa.gov
319 653 2638 office
319 653 5273 fax
319 653 1530 cell

On Thu, Sep 27, 2018 at 9:33 AM Dave Prymek <davep@iowapumpworks.com> wrote:

Good morning,

Grundfos does not offer a factory hardened impeller. All options for hardening would be offered by distributors only.

Thank you-

Dave

Dave Prymek

Pump & Electric Motor Sales

Iowa Pump Works, Inc.

515-635-0025-office

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

September 28, 2018

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: Wellness Park Water Main Materials

Part of our budgeting for the Wellness Park project includes the Maintenance & Construction crew installing the water main. We are seeking your approval for purchasing all of the materials needed for the project. There may be some odds and ends still to purchase, but the attached quotes represent the vast majority of the cost.

Sorry this is not presented more cleanly in the attachments, but the recommendation is to proceed with the quote from Utility Equipment Co. for the 12" water main in the amount of \$30,734 versus Schimberg's quote for the same materials for \$32,264 (please disregard all of the other items on those sheets. We would like additional approval for an amount not to exceed \$23,873 for the additional items needed to install the main. We are still waiting for a quote from Schimberg on those items, but should have their quote by meeting time. Thus, the maximum approval we are looking for at this time is \$54,607, which could be lower if Schimberg comes in lower on the items other than the 12" main. Please also note that as Utility Equipment's price goes up after today, I have authorized JJ to order the 12" main, pending your final approval.



Utility Equipment Company

3739 STATE ST
 BETTENDORF, IA 52722
 PHONE: 563-355-5376

QUOTATION

Bid Date: 09/28/2018 05:00 AM
 Quote: 10564
 Quote By: ADAM LAVER
 Page: 1

JJ BELL
 CITY OF WASHINGTON
 MUNICIPAL WATER DEPT
 PO BOX 516
 WASHINGTON, IA 52353

Project: MATERIAL QUOTE 12" WATER EXT
 Location: WASHINGTON, IA
 Engineer: JJ BELL
 Engineer Phone:

LINE#	BID ITEM#	QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1		6	EA	12" X 6" DI MJ TEE L/ACC	160.00	960.00
2		2	EA	6" X 6" DI MJ TEE L/ACC	74.67	149.34
3		6	EA	12" DI MJ 45 ELL L/ACC	132.63	795.78
4		3	EA	12" KENNEDY #8571 MJXMJ GATE VALVE, O/L, SS BOLTS, LESS ACC C509	1,525.00	4,575.00
5		3	EA	OFF SHORE SIZE "D" SCREW TYPE VALVE BOX UNASSEMBLED	110.00	330.00
6		1	EA	SB 665 16 X 12 TAPPING SLEEVE MJ OUTLET ALL SS (17.40)	1,672.05	1,672.05
7		1	EA	12" SIDE TAP	800.00	800.00
8		2200	FT	12" X 20' DR18 C900 PVC PIPE	13.97	30,734.00
9				PVC MUST BE ORDERED 9-28-18		
10		2200	FT	12" X 20' DR18 C900 PVC PIPE PRICE FOR PVC IF ORDERED AFTER 9-28-18	15.17	33,374.00

TERMS AND CONDITIONS

Prices quoted herein are firm for orders placed within 15 days and shipped within 30 days, except as specifically mentioned herein. Pricing is subject to the manufacturer's terms of escalation and stock availability. UECO warranties up to the level of the manufacturer's warranty. Sales tax is not included. All quotes are subject to our acceptance. Our quotations are a service and not a guaranteed bill of material. Quantities, sizes and specifications are not guaranteed and should be carefully checked. Field verify all existing mains prior to ordering tapping sleeves, line stop fittings, and valve insertions. Terms are net 30 days. Any non-stock items could incur possible freight charges. Special order material is non-returnable.



SCHIMBERG CO.

1106 Shaver Road NE
 Cedar Rapids, IA 52402
 Ph: 319-365-9421 FAX: 319-365-9867
 www.schimberg.com

PRICE QUOTATION

Quote Date	09/27/18
Quote Number	7780115-00
Quote Expiration Date	10/02/18
Writer	Scott McMurrin
Salesperson	SCOTT MCMURRIN
Total Weight	45762.00000
Freight Terms	SEE NOTES
Placed By	JJ

Bill To:	WASHINGTON CITY HALL 215 E WASHINGTON ST WASHINGTON, IA 52353
7053	

Ship To:	CITY OF WASHINGTON 215 E WASHINGTON ST PRICING ON THE MOVE WASHINGTON, IA 52353
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PHONE:(319) 653-6584
 EMAIL:smcmurrin@schimberg.com

Terms	Req Ship Date	Ship Point	Ship Via
NET 30 DAYS	09/27/18	SCHIMBERG CEDAR RAPIDS	S CO TRUCK

Line #	NS	Part Number And Description	Quantity Ordered	Qty U/M	Net Price	Ext. Price
1		56002011200 PIPE PVC C900 DR18 WM 12X20	2180.0	FT	14.80	32264.00
2		53761101612 MJ TEE 16X12	6	EACH	431.68	2590.08
3		53761100600 MJ TEE 6	2	EACH	79.80	159.60
4		53090481200 MJXMJ GT VL OPEN LEFT CI 12 F6100 R/WCAST IRON BODY SQUARE OPERATING NUT LESS ACCESSORI ES	3	EACH	1550.00	4650.00
5		TYL VALVE BOX 2PC SCREW Consisting of the following: (3) 52590410000, TYL VALVE BOX SCREW TOP 26T (3) 52590460000, TYL VALVE BOX SCREW BOTTOM 36B (3) 52590430525, TYL VALVE BOX DROP LID 5-1/4	3	EACH	77.55	232.65

5 Lines Total	Quote Total	39,896.33
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SALESPERSON CONTACT INFORMATION

Scott McMurrin
 smcmurrin@schimberg.com

If "NS" is indicated in the "NS" column or any part number beginning with an "N" or "W" is non-stock material and subject to manufacturers restock & return freight charges.

--- The prices quoted are subject to inventory availability and changes in raw material costs. ---

--- Jobs with multiple shipments or a duration of more than 30 days must be authorized in advance. ---

UTILITY EQUIPMENT CO.
 PO BOX 1290
 3739 STATE ST
 BETTENDORF IA 52722
 Phone: (563)-355-5376

 * ORDER *
 * ACKNOWLEDGEMENT *

Sold To:

Ship To:

CITY OF WASHINGTON
 MUNICIPAL WATER DEPT
 PO BOX 516
 WASHINGTON IA 52353

ATTN JJ BELL 319-653-1538
 JOB: WATER MAIN EXT
 C/O CUSTOMER SHOP/WATER DEPT
 515 E 6TH STREET
 WASHINGTON IA 52353

Phone: 319-653-6584

Fax:

P.O. # VERBAL

Terms	Order#	Customer#	SalesRep	Ship Via	Req-Dt	Reference
	10075910-000	191450			092818	

Stock #	Ordered	Shipped	U/M	Unit Price	Unit Disc	Extension
OS45MJ06DIL 6" DI MJ 45 ELL L/ACC	2	2	EA	40.50		81.00
KVMJ06L 6" KENNEDY #8571 MJXMJ GATE VALVE, O/L, SS BOLTS, LESS ACC C509	11	11	EA	510.50		5615.50
OSUNDVBS OFF SHORE SIZE "D" SCREW TYPE VALVE BOX UNASSEMBLED	11	11	EA	110.00		1210.00
KV3MJ56L6WAS 5'6" K-81D HYD., 3 WAY L/ACC 5 1/4" V.O., 1 1/2" PENT, NST, O/L, SAFETY YELLOW, 6" MJ SHOE	5	5	EA	1750.00		8750.00
KV3MJ60L6WAS 6'0" K-81D HYD, 3 WAY, L/ACC 5 1/4" V.O., 1 1/2" PENT, NST O/L, SAFETY YELLOW, 6" MJ SHOE	4	4	EA	1800.00		7200.00
OSREMJ1206DIL 12" X 6" DI MJ REDUCER L/ACC	1	1	EA	70.00		70.00
CBT03D 3/4" X 4" CORE BLUE T-BOLT & NUT	100	100	EA	2.85		285.00
1GS06 6" MJ GASKET	50	50	EA	2.85		142.50
OS1106PV 6" MJ RESTRAINT FOR PVC	20	20	EA	25.96		519.20

Sub Total 23873.20

Total 23873.20

City of Washington
Wellness Park Phase I Examination
September 28, 2018

<u>Uses</u>	<u>Phase 1A:</u>		<u>Phase 1B:</u>		<u>Totals</u>
	<u>Grading & Utilities</u>		<u>Field Construction</u>		
Grading & Util Contract	\$	850,292.00		\$	850,292.00
Water Main	\$	60,000.00		\$	60,000.00
Roads, Trails, Parking			\$	282,082.50	\$ 282,082.50
Playing Fields			\$	660,200.00	\$ 660,200.00
Lighting- 2 Fields			\$	450,000.00	\$ 450,000.00
Contingency	\$	45,514.60	\$	69,614.13	\$ 115,128.73
Inspections	\$	18,000.00	\$	10,000.00	\$ 28,000.00
Engineering	\$	54,617.52	\$	74,541.47	\$ 129,158.99
Total Uses	\$	1,028,424.12	\$	1,546,438.10	\$ 2,574,862.22

Sources

General Obligation Bond	\$	762,139.56	\$	349,752.64	\$ 1,111,892.20
Riverboat Mun Grant	\$	206,284.56	\$	475,000.00	\$ 681,284.56
Park Gift Fund			\$	100,000.00	\$ 100,000.00
WP Fund- Farm Lease			\$	60,000.00	\$ 60,000.00
City Donation- Water Main	\$	60,000.00			\$ 60,000.00
City Donation- Sealcoat Rd			\$	64,899.00	\$ 64,899.00
In-Kind Donations					\$ -
Riverboat Competitive Grant					\$ -
Total Sources	\$	1,028,424.12	\$	1,049,651.64	\$ 2,078,075.76

Sources/Uses	\$	-	\$	(496,786.46)	\$ (496,786.46)
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Potential Grants

<u>Potential Grants</u>	<u>Deadline</u>	<u>Estimate of Grant</u>
MLB Baseball Tomorrow	Quarterly	\$ 50,000.00
Minnesota Twins	March 2019	\$ 10,000.00
Kansas City Royals	Oct 18 or Mar 19	\$ 10,000.00
Riverboat Foundation	March 2019	



September 20, 2018

Honorable Mayor Rosien and City Council
City of Washington
215 E. Washington St.
Washington, IA 52353

Re: Contractor's Change Order No. 2
Wellness Park Grading and Utilities
MSA Project No. 10322002

Dear Mayor Rosien and City Council:

Attached please find three (3) originals of the Contractor's Change Order No.2 for the Wellness Park Grading and Utilities. This change order is to extend the contract substantial and final completion dates to October 31, 2018 and June 1, 2019, respectively.

Due to construction extending beyond the substantial and final completion dates, it is recommended to extend the substantial completion date to October 31, 2018 to allow the completion of site grading and utilities. It is also recommended that the final completion date be extended to June 1, 2019, to allow for permanent seeding during the spring. The fall seeding window for permanent seeding closes September 30th. Temporary stabilization measures will be required during the winter months in order to comply with NPDES General Permit No. 2 requirements. The permanent seeding window reopens March 1 – May 31.

It is our recommendation that the City Council approve Change Order No. 2 at the next regular Council meeting. Please do not hesitate to contact me with any questions or comments regarding the information presented herein.

Sincerely,
MSA Professional Services, Inc.

A handwritten signature in blue ink, appearing to read "Jayden Scheckel", is written over a light blue circular stamp.

Jayden Scheckel, E.I.T.
Engineer – MSA Dubuque

Cc: Brent Hinson – City of Washington
Brendan DeLong – DeLong Construction Inc.

400 Ice Harbor Drive
Suite 110
Dubuque, IA 52001

P (563) 582-3973
TF (888) 869-1214
F (563) 582-4020

www.msa-ps.com

Change Order

No. 2

Date of Issuance: 9/20/2018 Effective Date: 10/2/2018

Project: <u>Wellness Park Grading & Utilities</u>	Owner: <u>City of Washington</u>	Owner's Contract No.:
Contract: <u>Delong Construction Inc.</u>		Date of Contract:
Contractor: <u>Delong Construction Inc.</u>		Engineer's Project No.: <u>10322002</u>

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Contract time extension to October 31st and June 1st

Attachments (list documents supporting change):
Contract time extension with special provisions

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
----------------------------------	----------------------------------



<p>Original Contract Price:</p> <p style="text-align: center;"><u>\$ 850,292.00</u></p>	<p>Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days</p> <p>Substantial completion (days or date): <u>August 15, 2018</u></p> <p>Ready for final payment (days or date): <u>September 15, 2018</u></p>
---	---

<p>Increase from previously approved Change Orders No. 0 to No. 1</p> <p style="text-align: center;"><u>\$ 24,819.90</u></p>	<p>Increase from previously approved Change Orders No. 0 to No. 1</p> <p>Substantial completion (days): <u>0</u></p> <p>Ready for final payment (days): <u>0</u></p>
--	--

<p>Contract Price prior to this Change Order:</p> <p style="text-align: center;"><u>\$ 875,111.90</u></p>	<p>Contract Times prior to this Change Order:</p> <p>Substantial completion (days or date): <u>August 15, 2018</u></p> <p>Ready for final payment (days or date): <u>September 15, 2018</u></p>
---	---

<p>Increase of this Change Order:</p> <p style="text-align: center;"><u>\$ 0.00</u></p>	<p>Increase of this Change Order:</p> <p>Substantial completion (days or date): <u>October 31, 2018</u></p> <p>Ready for final payment (days or date): <u>June 1, 2019</u></p>
---	--

<p>Contract Price incorporating this Change Order:</p> <p style="text-align: center;"><u>\$ 875,111.90</u></p>	<p>Contract Times with all approved Change Orders:</p> <p>Substantial completion (days or date): <u>October 31, 2018</u></p> <p>Ready for final payment (days or date): <u>June 1, 2019</u></p>
--	---

<p>RECOMMENDED:</p> <p>By: <u></u> <small>Engineer (Authorized Signature)</small></p> <p>Date: <u>9-20-18</u> <small>Approved by Funding Agency (if applicable):</small></p>	<p>ACCEPTED:</p> <p>By: _____ <small>Owner (Authorized Signature)</small></p> <p>Date: _____</p>	<p>ACCEPTED:</p> <p>By: <u></u> <small>Contractor (Authorized Signature)</small></p> <p>Date: <u>Project Manager</u></p> <p>Date: <u>09/27/2018</u></p>
---	---	---

Change Order

No. 2

Substantial completion date shall be extended from August 15, 2018 to October 31, 2018

Final completion date shall be extended from September 15, 2018 to June 1, 2019

Contract time extensions shall be subject to the following special provisions:

- 1) Contractor shall comply with NPDES General Permit No. 2
 - a) Per Bid Item 9.4 SWPPP, contractor is responsible for all SWPPP preparation, management, and inspection.
- 2) Due to Type 2 seeding dates closing on September 30, it shall be the contractor's responsibility to stabilize the site during the winter months satisfactory to comply with the NPDES General Permit 2 requirements, and at no additional costs to the Owner.
 - a) This may include, but is not limited to, conventional mulching per SUDAS Spec Section 9040 Part 3.21.A
- 3) Per SUDAS Spec Section 9010 Part 2.02.B, the spring seeding dates are between March 1 – May 31.
- 4) Final completion will be reached when all punch list items have been addressed and final turf growth complies with "Final Stabilization" per NPDES General Permit No. 2 Part VIII.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

September 28, 2018

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: Fire Station Building, Change Order #1

As I discussed in my memo for the August 21 meeting when you awarded contract for the Fire Station Building project, we have determined that the project and surrounding area will be much better served by lowering 3rd Avenue (the alley) behind the building. We already have taken steps to do this with the purchase of 302 East Jefferson and already have the removal and lowering of the alley in our plans for the Utilities & Grading project and the Building project for the south half of the block. This change order would allow us to remove and replace the rest of the alley and abutting parking on the north side of the block to get the best product possible.

The number for this change order is a bit higher than what I discussed (I had said \$33,000 in my August 16 memo). Part of the reason for this higher number is that we have determined that the water line for the north half of the block needs to be replaced. This is an old 4" cast iron line, and it does not seem like a good plan to invest in new pavement without replacing this line. The change order thus includes replacing the water line up to the hydrant just south of East Washington/Highway 92. We have the infrastructure bond funds available to cover this overage and be able to proceed without further adjustments to the budget.



AIA[®]

Document G701[™] – 2017

Change Order

PROJECT: *(Name and address)*
Washington Fire Station
215 East Washington Street
Washington, Iowa 52353

CONTRACT INFORMATION:
Contract For: General Construction
Date: August 22, 2018

CHANGE ORDER INFORMATION:
Change Order Number: 001
Date: September 27, 2018

OWNER: *(Name and address)*
City of Washington, Iowa
215 East Washington Street
Washington, Iowa 52353

ARCHITECT: *(Name and address)*
Design Alliance, Inc.
14225 University Avenue, Suite 110
Waukee, Iowa 50263

CONTRACTOR: *(Name and address)*
Bushong Construction Company, Inc.
704 E. Wood Street
P.O. Box 696
Montezuma, Iowa 50171

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

See attached COR #01 - Summary dated September 20, 2018.

TOTAL ADD: \$45,167.37

The original Contract Sum was	\$	2,474,900.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	2,474,900.00
The Contract Sum will be increased by this Change Order in the amount of	\$	45,167.37
The new Contract Sum including this Change Order will be	\$	2,520,067.37

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Design Alliance, Inc.
ARCHITECT *(Firm name)*

Bushong Construction Co., Inc.
CONTRACTOR *(Firm name)*

City of Washington
OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Kristofer J. Orth, AIA
PRINTED NAME AND TITLE

John Bushong, Vice President
PRINTED NAME AND TITLE

Jaron Rosien, Mayor
PRINTED NAME AND TITLE

DATE 09/27/18

DATE

DATE

Bushong Construction Company, Inc.

Bill Bushong
John Bushong

704 E. Wood, P.O. Box 696
Montezuma, Iowa 50171

Telephone 641-623-5457
Fax 641-623-3625

Email: mert@bushongconstruction.com

COR #01

TO: City of Washington
215 E Washington Street
Washington, IA 52353
Attn: Brent Hinson

Job Name: Washington Fire Station
Architect: Design Alliance Inc
Project No.: 217055
Date: September 20, 2018
Address: 215 E Washington Street
City: Washington, IA

Item	Scope				Amount	
	RFP#01 - Paving removals, new water main and new 7.5" paving (3615 sf)					
	Equipment				\$0.00	
	Materials				\$13,123.35	
	Labor				\$7,323.50	
	SubContractors				\$19,685.00	
		sub total			\$40,131.85	
		Sub Mark Up 10%			\$1,968.50	
		Self Perform Mark Up 15%			\$3,067.03	
		Total	Add		\$45,167.37	
NOTES					COR #01 Total	\$45,167.37

For the sum: forty five thousand one hundred sixty seven and 37/100

CO
Amount

\$45,167.37

APPROVED BY:



DATE: 9/20/18

Doug Mertens, Project Manager

RFP#01 - Paving removals, new water main and new 7.5" paving (3615 sf).

AS OF: 7/23/2018

PHASE	DESCRIPTION	QT	Unit	Unit Cost	QT	Unit	Unit Cost	EQUIP	MATERIAL	LABOR		SUB	OTHER	TOTALS
										HRS	\$			
RFP#01	Layout MMS													
	Rmvis, Watermain, grade prep, aggregate	1	sub		1	sub			0.00	0.00	1,762.00			1,762.00
	Pavement Markings	1	sub		1	sub			0.00	0.00	17,850.00			17,850.00
	Concrete Paving 7.5"	1	sub		1	sub			0.00	0.00	73.00			73.00
	PHASE TOTAL	3615	sf						13,123.35	133.15	7,323.50			20,446.85
	JOB TOTAL							0.00	13,123.35	133.15	7,323.50	19,655.00	0.00	40,131.85
	NET CHANGE													40,131.85

Sub Mark up 10%
 Bushong Mark up 15% on self performed

1,968.50
 3,067.03

Total Change

45,167.37

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

September 28, 2018

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: Fire Station Building Geotechnical Services

In conjunction with the Fire Station Building project, we need to retain a firm to conduct testing and inspection services. Attached is a recommendation from architect Kristofer Orth. We recommend proceeding with TEAM Services on the basis of Kristofer's analysis and recommendation.



September 18, 2018

City of Washington
Jaron Rosien, Mayor
215 E. Washington Street
Washington, Iowa 52353

Re: Washington Fire Station – Testing & Inspection Recommendation
Washington, Iowa

Dear Mayor Rosien & Members of the City Council,

Proposals for the Washington Fire Station Construction Phase Testing and Inspection Services were received on August 8, 2018 from TEAM Services and August 28, 2018 from Terracon. While both agents are qualified and capable, we reviewed them for cost and quantity of services.

TEAM Services' total estimated fee was \$18,554.00, which appears to include 64 Site Visits and 137 Tests.

Terracon's total estimated fee was \$26,133.00, which appears to include 22 Site Visits and 42 Tests.

Since both firms proposed fees are estimates, any additional services will be billed based on their unit costs. Thus, Design Alliance recommends awarding the project to TEAM Services as they have the lower estimated fee for what appears to be a much larger quantity of site visits and tests.

If you have any questions, please feel free to contact us.

Sincerely,

DESIGN ALLIANCE, INC.

A handwritten signature in blue ink, appearing to read "Kristofer J. Orth".

Kristofer J. Orth AIA, LEED®AP
KJO:kjo

Cc: Brent Hinson, City of Washington

Enclosures

	Observations/tests to be performed	No. of Visits	Hours / visit	Total # units	\$ Unit rates	Extension
1.	Services of Project Engineer - Analysis/Report			5 hours	\$111.00	\$555.00
2.	• Field Testing of Floor Flatness & Levelness	2	4	8 hours	\$45.00	\$360.00
3.	• Special Inspection of Excavation/Foundation Bearing Surfaces	6	3	18 hours	\$45.00	\$810.00
4.	• Special Inspection and Testing of Reinforcing Steel and Cast-in-Place Concrete	14	4	56 hours	\$45.00	\$2,520.00
5.	• Special Inspection of Welds and High Strength Bolts	6	4	24 hours	\$77.00	\$1,848.00
6.	• Special Inspection of Compacted Subgrade/Subbase	8	3	24 hours	\$45.00	\$1,080.00
7.	• Sample Pickup	2	2.5	5 tests	\$45.00	\$225.00
8.	• Special Inspection of Compacted Fill/Backfill	8	3	24 hours	\$45.00	\$1,080.00
9.	• Special Inspection of Reinforcing Steel & Concrete Masonry Unit Construction	6	4	24 hours	\$45.00	\$1,080.00
10.	• Special Inspection of Proofroll	4	3	12 hours	\$45.00	\$540.00
11.	• Field Testing of Concrete Paving/Site Concrete Testing	8	3	24 hours	\$45.00	\$1,080.00
12.	Floor Flatness Equipment Charge			2 days	\$150.00	\$300.00
13.	Concrete Cylinder Compressive Strength Tests, including Molds			88 tests	\$14.00	\$1,232.00
14.	Compressive Strength of 2 in. x 2 in. Grout or Mortar Cube			18 tests	\$20.00	\$360.00
15.	Compressive Strength of 4 x 4 x 8 in. Nominal Grout Specimen			24 tests	\$25.00	\$600.00
16.	Compressive Strength of Concrete Masonry Unit Block (includes Capping)			2 tests	\$120.00	\$240.00
17.	Atterberg Limits Determination			2 tests	\$67.00	\$134.00
18.	Standard Proctor Test (ASTM D-698)			3 tests	\$120.00	\$360.00
19.	Transportation Charges, Private Car or Company			5000 miles	\$0.83	\$4,150.00

ESTIMATED FEE FOR ABOVE SCOPE \$18,554.00

Please note our attached general terms and conditions. These should be considered a part of our contract for services. Should you find that this proposal meets your needs, please sign in the space provided below and return a signed copy to us. If you have any questions regarding this proposal, please do not hesitate to contact us. We appreciate the opportunity to be of service.

Sincerely,
TEAM Services

COST ESTIMATE

Service Type	No. of Services	Hr(s)/service	Rate	Unit	Cost
EARTHWORK OBSERVATION AND TESTING					
Senior Field Technician Proofroll Observation	3	4	\$80.00	hour	\$960.00
Field Technician Pavement & Floor Slab Subgrade Preparation	6	4.00	\$52.00	hour	\$1,248.00
Trip Charge* Trip Charge	9		\$80.00	visit	\$720.00
Field Equipment Nuclear Density Gauge	6		\$20.00	trip	\$120.00
			Subtotal =		\$3,048.00

LABORATORY SOIL / AGGREGATE TESTING					
Standard Proctor, Soil	0		\$120.00	each	\$0.00
Standard Proctor, Rock	1		\$140.00	each	\$140.00
Atterberg Limits (three point)	0		\$100.00	each	\$0.00
			Subtotal =		\$140.00

FOUNDATION EXCAVATION OBSERVATION AND TESTING

Estimated quantities are based on the following:

Senior Field Technician Observation & Testing of Footing Excavations	7	4.00	\$80.00	hour	\$2,240.00
Trip Charge* Trip Charge	7		\$80.00	visit	\$560.00
			Subtotal =		\$2,800.00

REINFORCED CONCRETE OBSERVATION

Field Technician Reinforcing Steel Observation	8	1.00	\$52.00	hour	\$416.00
			Subtotal =		\$416.00

PORTLAND CEMENT CONCRETE TESTING

Field Technician <i>Standard testing (temp, slump, air content, compressive/flexural strength samples)</i>					
Casting of 1 Set of Samples	13	3.00	\$52.00	hour	\$2,028.00
Casting of 2 Sets of Samples	1	5.00	\$52.00	hour	\$260.00
Casting of 4 Sets of Samples	2	7.00	\$52.00	hour	\$728.00
Casting of 7 Sets of Samples	1	7.00	\$52.00	hour	\$364.00

Proposal for Construction Observation and Materials Testing Services
Washington Fire Station ■ Washington, Iowa
August 27, 2018 ■ Terracon Proposal No. P06181141



COST ESTIMATE

Service Type	No. of Services	Hr(s)/ service	Rate	Unit	Cost
Project Manager/Engineer	23		\$98.00	hour	\$2,254.00
Senior Project Manager/Engineer	3		\$130.00	hour	\$390.00
Subtotal =					\$3,749.00

ESTIMATED OBSERVATION AND TESTING FEE

ESTIMATED TOTAL = \$26,133.00

*We anticipate providing multiple services during some trips; therefore, the quantity of services estimated may not equal the quantity of trips estimated.

It should be noted the client is billed only for the amount of service provided, i.e. Terracon will not bill for the total Cost Estimate if the total booked is less than the estimate. The number of tests, trips, and hours on-site are primarily controlled by the contractor's schedule. We recommend the contractor review our estimated number of tests, trips, and duration of on-site time to determine if our estimate is compatible with their production. The estimated cost can then be revised if necessary.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

September 28, 2018

To: Mayor and City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the printed name and title.

Re: City Hall/Police Building Architect Recommendation

The City Hall/Police Building committee met on September 20 to get started on the building planning process and specifically to discuss the preferred approach for hiring an architect for the project.

The City issued a Fire Station Architect RFP in May 2017 and received proposals from six architectural firms: Design Alliance, FEH Design, Klingner & Associates, Martin Gardner, Rohrbach Associates and Shive-Hattery. Following narrowing of the field to four firms, the committee interviewed firms and recommended Design Alliance on the basis of experience with similar projects, perceived fit with our community, price, and other considerations. The City Council approved Design Alliance's proposal in July 2017, and we have been working with them ever since. This has been a productive partnership, and we have had a great design team to work with, including subcontracted firms such as MODUS, FOX Engineering, and others.

When the Fire Station Architect RFP was put together, we purposely did not include architectural services for the City Hall/Police portion, because we wanted to make sure the relationship with the Fire Station architect was truly a good fit before signing on for two projects with them. Our committee recommendation is to proceed with entering into a contract with Design Alliance for the City Hall/Police project, as we feel they have earned our trust and respect with their work on the Fire Station project. I also do have a price quote from them for the City Hall/Police project work, and it is reasonable and within the range envisioned for our project budget. We recommend that a proposed contract be reviewed by the City Attorney and brought back for Council consideration on October 16.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

September 27, 2018

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the name "Brent Hinson" in the "From:" field.

Re: Urban Renewal Joint Agreement with Washington County

Washington County is planning to utilize the Urban Renewal law to issue General Obligation debt for the planned County Communications Center. This is an important project that is a companion to the already approved communications equipment upgrades.

The City's role in this arrangement is that the County needs our permission to establish an Urban Renewal Area within our corporate boundaries, as we did in October 2015 when the Supervisors cooperated with Washington County Hospitals & Clinics in refinancing their debt. No TIF funds will be used in servicing this debt (nor are any available, since the proposed area is all non-taxable property). The proposed Urban Renewal Area does not overlap with any of our existing areas.

URBAN RENEWAL AGREEMENT

WHEREAS, pursuant to Chapter 403 of the Code of Iowa, counties have certain urban renewal powers; and

WHEREAS, in accordance with paragraph 4 of Section 403.17 of the Code of Iowa, a county may exercise urban renewal powers with respect to property which is located within a city only if the county and city have entered into a joint agreement with respect to such exercise of powers; and

WHEREAS, the Board of Supervisors of Washington County (the "County") has begun the process of establishing the County Communication Facility Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, the property that is proposed to be included in the Urban Renewal Area (the "Property"), is located within the City of Washington, Iowa (the "City") at 2175 Lexington Blvd., Washington, Iowa 52353 and is legally described as follows:

12.75 08 IRR 6.72 AC CEN PT SW1/4SE1/4S OF RD

and

WHEREAS, the Board of Supervisors of the County has requested that the City enter into an agreement in order to enable the County to exercise urban renewal powers with respect to the Property related to the construction of an emergency communication facility; and

WHEREAS, a copy of the County's Urban Renewal Plan for the Urban Renewal Area is attached to this Agreement as Exhibit A;

NOW, THEREFORE, it is agreed by the County and the City as follows:

Section 1. The County may exercise urban renewal powers pursuant to Chapter 403 of the Code of Iowa with respect to the Property, in connection with the issuance of general obligation bonds related to the construction of an emergency communication facility.

Section 2. This Agreement shall be deemed to meet the statutory requirements of paragraph 4 of Section 403.17 of the Code of Iowa and shall be effective following approval by the governing bodies and execution by the appropriate officials of the County and the City.

IN WITNESS WHEREOF, the County has caused this Agreement to be executed by the Chairperson of its Board of Supervisors and attested by its County Auditor, and the City has caused this Agreement to be executed by its Mayor and attested by its City Clerk, as of the dates shown opposite their respective signatures below.

WASHINGTON COUNTY, IOWA

By _____
Chairperson, Board of Supervisors

Attest:

County Auditor

Date: _____

CITY OF WASHINGTON, IOWA

By _____
Mayor

Attest:

City Clerk

Date: _____

EXHIBIT A

WASHINGTON COUNTY, IOWA

URBAN RENEWAL PLAN
COUNTY COMMUNICATION FACILITY URBAN RENEWAL AREA

October, 2018

I. INTRODUCTION

Chapter 403 of the Code of Iowa (“Chapter 403”) authorizes counties to establish areas within their boundaries known as “urban renewal areas,” and to exercise special powers within these areas. Urban renewal powers were initially provided to cities in order that conditions of blight and of deterioration within cities might be brought under control. Gradually, urban renewal has been found to be a useful tool, as well, for economic development in previously undeveloped areas and for retention of enterprises and jobs in other areas.

Chapter 403 declares there exists in Iowa the continuing need for programs to alleviate and prevent conditions of unemployment, and that it is necessary to assist and retain local industries and commercial enterprises to strengthen and revitalize the economies of Iowa and its cities and counties.

In 1985, in order to facilitate the use of urban renewal for economic development, the Iowa General Assembly amended Chapter 403 to authorize boards of supervisors to create “economic development” areas. An economic development urban renewal area may be any area of a County which has been designated by the board of supervisors as an area which is appropriate for industrial and commercial enterprises, including enterprises that construct residential development and in which the county seeks to encourage further development.

As an additional expression of the role for local governments in private economic development, the General Assembly also enacted Chapter 15A of the Code of Iowa, which declares that economic development is a “public purpose” and authorizes local governments to make grants, loans, guarantees, tax incentives and other financial assistance to private enterprise. The statute defines “economic development” as including public investment involving the creation of new jobs and income or the retention of existing jobs and income that would otherwise be lost.

The process by which an economic development urban renewal area may be created begins with a finding by the board of supervisors that such an area needs to be established within the county. An urban renewal plan is then prepared for the area, which must be consistent with the county’s existing comprehensive or general plan. The board of supervisors must hold a

public hearing on the urban renewal plan, following which, the board of supervisors may approve the plan.

This document is intended to serve as the Urban Renewal Plan for the County Communication Facility Urban Renewal Area (the "Urban Renewal Area") in Washington County, Iowa (the "County") and will assist the County Board of Supervisors in providing enhanced emergency communication services that will promote economic growth in the County. This document is an Urban Renewal Plan within the meaning of Chapter 403 and sets out a proposed project and activities to be undertaken within the Urban Renewal Area.

II. DESCRIPTION OF URBAN RENEWAL AREA

The property that is proposed to be included within the Urban Renewal Area is owned by the County, located at 2175 Lexington Blvd., Washington, Iowa 52353 and is legally described as follows:

12.75 08 IRR 6.72 AC CEN PT SW1/4SE1/4S OF RD

III. URBAN RENEWAL OBJECTIVES

The primary objectives for the creation and development of the Urban Renewal Area are:

1. To improve and upgrade emergency communication capabilities and facilities throughout the County in order to enhance County services and maintain the economic viability of the community.
2. To provide infrastructure, services and facilities that enhance possibilities for economic development and make the Washington County community attractive to private enterprise.

IV. URBAN RENEWAL PROJECT

The County Board of Supervisors has begun the process of upgrading emergency communication equipment and facilities and has determined that an essential element of the project is construction of a new facility to house the communications and emergency operations center.

The County Board of Supervisors has determined that designation of the new facility as an urban renewal project is appropriate in order to accomplish the goal of improving emergency communication capacity within the County.

In order to finance the construction of the facility, the County intends to issue general obligation bonds. State law authorizes counties to issue general obligation bonds for urban renewal projects after publishing a notice of hearing and intent to issue the bonds, which notice must include the right of voters to petition for an election on the issuance of the bonds.

The County will not authorize the use of tax increment financing in connection with the facility.

V. LAND USE PLAN AND PROPOSED DEVELOPMENT

The County's plans for this Urban Renewal Area are consistent with the County's general plan for development.

VI. EFFECTIVE PERIOD

This Urban Renewal Plan will become effective upon its adoption by the Board of Supervisors and will remain in effect until it is repealed by the Board of Supervisors.

VII. PLAN AMENDMENTS

This Urban Renewal Plan may be amended in accordance with the procedures set forth in Chapter 403 of the Code of Iowa.

VIII. AGREEMENT WITH CITY OF WASHINGTON

In accordance with paragraph 4 of Section 403.17 of the Code of Iowa, because the property that is proposed to be included in the Urban Renewal Area is located within the city limits of the City of Washington, Iowa, the County will enter into an agreement with the City of Washington in order to obtain the City's consent to the exercise by the County of urban renewal powers.

County Communications Urban Renewal Area- October 2018

Hyperlinks

[Washington County, IA - Tax Information](#)

Details

OBJECTID
9152

Parcel Number (Unformatted)
1012400021

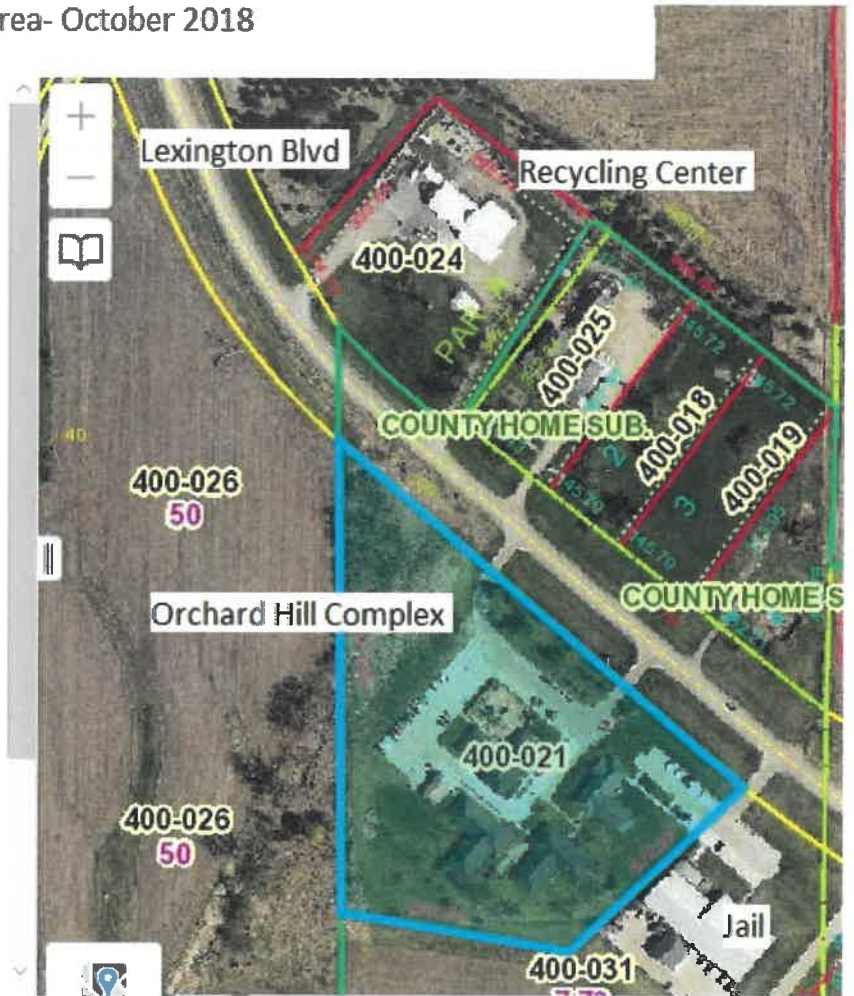
Parcel Number
10-12-400-021

Owner
WASHINGTON COUNTY

Site Address
2175 LEXINGTON BLVD WASHINGTON IA

Legal Description
12 75 08 IRR 6.72 AC CEN PT SW1/4 SE1/4 S
OF RD

Deed Book
N/A



RESOLUTION NO. _____

**A RESOLUTION AMENDING THE PERSONNEL POLICIES
OF THE CITY OF WASHINGTON, IOWA**

WHEREAS, the adopted Personnel Policies currently do not speak to the issue of expenses that may be incurred by the Mayor for informal business meetings needed for the furtherance of City purposes and aims; and

WHEREAS, the Council wishes to clarify this issue and provide documentation of the public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council directs that Chapter 5 of the Personnel Manual be revised as attached in Exhibit A to allow for payment of certain claims for expense reimbursement.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 2nd day of October, 2018.

Brendan DeLong, Mayor Pro Tem

ATTEST:

Illa Earnest, City Clerk

CHAPTER 5

TRAVEL & TRAINING EXPENSE REIMBURSEMENT REQUESTS

When approved by the department head or City Administrator, all appropriate continuing education and training expenses shall be paid for by the City. Department heads may approve single-day in-state travel requests. Out of state or multi-day travel must be pre-approved by the City Administrator. All employees involved in continuing education and training will be paid their regular rate of pay for all time spent in continuing education and training sessions. The City reserves the right to adjust an employee's regular weekly schedule to assure the employee is being paid during this time.

The City will pay for meals and expenses incurred in attending approved training sessions, meetings or seminars on a reasonable basis. What is reasonable shall be in the sole discretion of the City Administrator. Amounts for meals greater than \$40.00 may be considered unreasonable.

Receipts must be retained and submitted for reimbursement for any expense incurred for meals when on approved travel. Upon return, employees must complete an expense form within sixty (60) days and attach itemized receipts to receive reimbursement. Alternatively, or additionally, the department head or City Administrator may authorize the employee to carry and utilize a City credit card for the duration of the travel. All credit card receipts must be kept and submitted within the time period necessary to allow for timely payment of the bill by the City. The City will not reimburse, nor may a City credit card be used for expenses related to gratuity greater than 20% of a bill, personal entertainment, or alcoholic drinks.

Employees will attempt to travel and reach the location of the session during regular working hours if possible, by the most direct route. Any compensation for time an employee spends travelling will be governed by the Fair Labor Standards Act and the particular circumstances. If the session exceeds one day, and overnight stay is required, lodging will be reimbursable for a standard hotel room only. Employees will be compensated for mandatory time spent in training, plus the travel time from the City to the session and vice versa.

The City will provide a vehicle for transportation if available. If a City vehicle is not available for approved travel, employees will be reimbursed for any mileage incurred on a personal vehicle due to City business, excluding transportation to and from the employee's place of work. This will be at the IRS mileage rate. All claims for mileage reimbursement must be submitted within sixty (60) days after return from the travel or training. The same mileage reimbursement policy shall apply to employees authorized by the City Administrator to utilize their personal vehicles for regular City business in or around the City of Washington.

The Mayor may claim reimbursement for meal or related expenses for certain infrequent or informal business meetings in Washington needed for the furtherance of specific City purposes or aims. Said reimbursement claims shall not exceed \$50 per month without advance City Council approval, and the Mayor shall document the public purpose of each transaction on a form to be submitted to the Finance Director. This paragraph should not be construed to restrict the Mayor's ability to separately claim reimbursement for legitimate out-of-town travel and training expenses in the same manner as other employees and as described above.

Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Mayoral Expense Reimbursement

Date	Expense Type	Public Purpose	Amount

	Total	
--	--------------	--

I certify that said expenses comply with Chapter 5 of the City of Washington, Iowa Personnel Manual 2017, as amended, to the best of my knowledge and belief. I have attached all receipts relevant to the above expenses.

Mayor (Signed)

Date

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 155.02 OF THE MUNICIPAL
CODE OF THE CITY OF WASHINGTON, IOWA,
REGARDING ADOPTION OF THE NATIONAL ELECTRICAL CODE 2017
EDITION

BE IT ORDAINED by the City Council of the City of Washington, Iowa;

Section 1. Section 155.02 is hereby amended by deleting the words "2014 Edition, NFPA No. 70-2014" and substituting the words "2017 Edition, NFPA No. 70-2017, with State of Iowa amendments".

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2018.

Jaron Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: September 5, 2018

Approved on Second Reading: September 18, 2018

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2018.

Illa Earnest, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTERS
65 & 69 REGARDING STOP SIGNS AND PARKING

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Paragraph.** Section 65.02, "Special Stops Required", Paragraph 264, is hereby repealed.

SECTION 2. **Add Paragraph.** A new Section 65.02, "Special Stops Required", Paragraph 264 is added as follows: "West Van Buren Street and South C Avenue (northbound, southbound, eastbound, and westbound stop)."

SECTION 3. **Delete Paragraph.** Section 65.02, "Special Stops Required", Paragraph 268, is hereby repealed.

SECTION 4. **Add Paragraph.** A new Section 65.02, "Special Stops Required", paragraph 268 is added as follows: "South Avenue E and West Tyler Street (northbound, eastbound, and westbound stop)."

SECTION 5. **Add Paragraph.** A new Section 65.02, "Special Stops Required", paragraph 270 is added as follows: "Avenue M Court and West Buchanan Street (northbound stop)."

SECTION 6. **Delete Paragraph.** Section 69.08, "No Parking Zones", Paragraph 69, is hereby repealed.

SECTION 7. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 69, is added as follows: "West Monroe Street, on the north and south sides, from South Avenue B to South Avenue E."

SECTION 8. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 89 is added as follows: "South Iowa Avenue, on the west side, for a distance of one hundred (100) feet south of centerline with the intersection of West Tyler Street."

SECTION 9. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 90 is added as follows: "West Tyler Street, on the north side, for a distance of sixty-eight (68) feet west of centerline with the intersection of South Iowa Avenue; and on the south side from its intersection with South Avenue B to its intersection with South Iowa Avenue."

SECTION 10. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 11. **Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 12. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2018.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____ September 5, 2018
Approved on Second Reading: _____ September 18, 2018
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2018.

City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 165 OF THE CODE OF ORDINANCES OF THE CITY OF WASHINGTON BY ADDING A SECTION REGARDING OUTSIDE STORAGE.

NOW, THEREFORE, BE IT ORDAINED, as follows:

1. Amendment. Chapter 165 of the Code of Ordinances of the City of Washington, is hereby amended by adding and incorporating the following new section, entitled "Outside Storage," which reads as follows:

*"165.17.1(E) **Outside Storage.** The outside storage of materials and equipment shall not be permitted in any non-industrial zoning district unless expressly permitted. In all cases where outside storage is allowed, the outside storage of materials and equipment shall be completely screened from view of all streets and adjoining properties by way of a solid privacy fence or a chain link fence with slating, said fence, whether a privacy fence or chain link fence, shall not be less than eight (8) feet in height and which fence or wall shall be maintained to the satisfaction of the Zoning Administrator."*

2. Amendment. Chapter 165.17.1(B) of the Code of Ordinances of the City of Washington is hereby amended by deleting the words "six (6) feet" and substituting the words "eight (8) feet".

2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

3. Adjudication. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

4. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2018.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: September 18, 2018

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____, 2018.

City Clerk

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, tall grass and weeds were removed from the following listed property owners:

The property of Tyler Vradenburg at 515 S. Iowa Ave. for the amount of \$250.00. Legal description (14 SD OL 8 S 63 FT). Parcel Number (11-17-382-024).

The property of Thomas Knerr at 807 S. 2nd Ave for the amount of \$350.00. Legal description (02 04 WILSONS ADD). Parcel Number (11-20-135-006).

WHEREAS, trash and junk was removed from the following listed property owner:

The property of Aaron Wenger at 406 E. Washington St. for the amount of \$120.00. Legal description (06 NE WASH LOT 8 EXC HWY). Parcel Number (11-17-412-009).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 2nd day of October, 2018.

Jaron Rosien, Mayor

Attest:

Illa Earnest, City Clerk