



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IOWA  
TO BE HELD IN THE NICOLA-STOUFER ROOM.  
PUBLIC LIBRARY AT 115 W. WASHINGTON STREET  
AT 6:00 P.M., TUESDAY, MARCH 20, 2018

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, March 20, 2018 to be approved as proposed or amended.

**Consent:**

1. Council Minutes March 6, 2018
2. MSA Professional Services, Wellness Park Phase I, Design & Bidding, \$22,500.00
3. MSA Professional Services, WEDG Regional Trails & Recreation Plan, \$7,500.00
4. Forterra Pipe & Precast, New Office Building Sanitary Sewer Extension, \$9,142.00
5. Design Alliance, Fire Station Project, \$14,742.98
6. The Northway Corporation, Well #6 Improvements, \$215,678.16
7. Core & Main, Pamida Redevelopment Project, \$8,287.00
8. J & M Displays, Fireworks for July 4, 2018, \$6,000.00
9. Iowa Bag & Recycling Products, Residential Recycling Carts, \$16,390.00
10. Fox Engineering, S. Elevated Water Storage Tank Improvements, \$397.50
11. Fox Engineering, Well #6 Pump Replacement, \$1,311.50
12. Fox Engineering, WWTP Nutrient Reduction Study, \$7,259.50
13. Fox Engineering, Water Treatment Plant Improvements, \$10,621.08
14. Fox Engineering, City Hall Interceptor Reroute, \$8,755.00
15. Fox Engineering, SE Basin I & I Reduction, \$2,905.00
16. Fox Engineering, Sanitary Sewer Collection System Evaluation, \$1,351.00
17. Standard & Poor's Financial Services, Professional Services, \$12,000.00
18. JP's 207, 207 W. Main St., Class C Liquor License (LC) (Commercial), Catering Privilege, Sunday Sales, **(renewal)**
19. Department Reports

**Consent - Other:**

**Claims & Financial Reports:**

1. Claims for March 20, 2018

2. Financial Reports – February, 2018

### **SPECIAL PRESENTATION**

1. L.E.T.'s Center Request for Gallery Walk – July 16-July 28, 2018.
2. Marion Avenue Baptist Church Request – September 15-16, 2018

**PRESENTATION FROM THE PUBLIC** - Please limit comments to 3 Minutes.

### **UNFINISHED BUSINESS**

1. Discussion and Consideration of a Development Agreement with David and Lisa Nacos. (**Tabled 10-17-2017**)

### **NEW BUSINESS**

1. Discussion and Consideration of a Resolution Approving Site Plan (Pennsylvania Townhomes)
2. Discussion and Consideration of a Resolution Approving Site Plan (Fire Station)
3. Discussion and Consideration of Bids for Hazardous Trees Removal.
4. Discussion and Consideration of Vehicle Bids (Water Plant)
5. Discussion and Consideration of Engagement Agreement with Ahlers & Cooney, P.C. (2018A GO Issuance)
6. Discussion and Consideration of Engagement Agreement with Ahlers & Cooney, P.C. (LOSST Revenue Issuance)
7. Discussion and Consideration of Resetting a Public Hearing on CDBG Application on March 27, 2018
8. **PUBLIC HEARING:** on a Resolution Awarding Contract for Building Demolition (Fire Station Site)
9. Discussion and Consideration of a Resolution Entering into a Contract for Building Demolition (Fire Station Site)
10. Discussion & Consideration of DNR Application for Controlled Burn of a Demolished Building
11. Discussion and Consideration of Proposal for Construction Observation and Materials Testing Services (Fire Station Project) (Terracon)
12. **PUBLIC HEARING:** on a Resolution Awarding General Obligation Lease – Purchase Agreement for Wellness Park Grading and Utilities.
13. Discussion and Consideration of a Resolution Awarding General Obligation Lease – Purchase Agreement for Wellness Park Grading and Utilities.
14. Discussion and Consideration of a Resolution Directing Sale of \$\_\_\_\_\_ General Obligation Capital Loan Notes, Series 2018A.
15. Discussion and Consideration of Setting a Public Hearing for April 3, 2018, on the FY19 Budget.

**DEPARTMENTAL REPORT**

Police Department  
City Attorney  
City Administrator

**MAYOR & COUNCILPERSONS**

Jaron Rosien, Mayor  
Brendan DeLong  
Steven Gault  
Kerry Janecek  
Elaine Moore  
Fran Stigers  
Millie Youngquist

**ADJOURNMENT**

Illa Earnest, City Clerk

## Council Minutes 02-06-2018

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on February 6, 2018 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: Gault, Janecek, Moore , Stigers. Absent: DeLong, Youngquist.

Motion by Stigers, seconded by Gault, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, February 6, 2018 be approved as proposed. Motion carried.

### Consent:

1. Council Minutes January 30, 2018
2. Tricon Construction, Pay Estimate #3, Water Treatment Plant Improvements, \$486,913.59
3. Tricon Construction, Pay Estimate #4, Water Treatment Plant Improvements, \$262,017.64
4. BP One Trip, 1504 E. Washington, Class C Beer Permit (BC), Class B Native Wine Permit, Sunday Sales, **(renewal)**
5. Hy-Vee Food Store, 528 Highway 1 South, Class C Beer Permit (BC), Class B Wine Permit, Sunday Sales, **(renewal)**
6. Department Reports

Motion by Janecek, seconded by Gault, to approve the consent agenda. Motion carried.

Motion by Janecek, seconded by Moore, to approve the claims as presented. Motion carried.

Brian Brustkern from the State Auditor's Office presented the FY2017 Audit results to the council.

Motion by Stigers, seconded by Gault, to accept the State's Audit Report. Motion carried.

Jason Peterson, Code Enforcement Officer, gave council the nuisance abatement update.

Presentations from the Public:

Shawn Loy and Michelle Driscoll spoke to the council about the upcoming 5<sup>th</sup> Annual Kewash Half Marathon, 10K, 5K race. This will be an action item on the February 13 agenda.

Evie Richardson spoke to the council about concerns with snow not cleared on a sidewalk, PAWS & More Animal Shelter, and a neighborhood dog issue.

Discussion and Consideration of a Development Agreement with David and Lisa Nacos (**Tabled 10-17-17**). Remains tabled.

Motion by Janecek, seconded by Gault, to approve the Mayor's recommendation that the City of Washington donate \$250.00 toward the 9/11 Memorial and give in kind donation of police and fire department time and resources when the Memorial comes to Washington. Motion carried.

Kristofer Orth from Design Alliance discussed the schematic design for the Fire Station. Motion by Janecek, seconded by Gault, to accept the schematic design. Motion carried.

Motion by Gault, seconded by Stigers, to approve the bid from Terracon in the amount of \$4,950 for Geotechnical Engineering Services for the Fire Station Project subject to Terracon's agreement to strike #6 limitation of liability clause in the contract. Motion carried.

After discussion, motion by Janecek, seconded by Gault, to table Discussion and Consideration of a Resolution Awarding Contract for Relocation of a House from 208 E. Jefferson to 415 W. Madison. Roll call on motion: Ayes: Gault, Janecek, Moore, Stigers. Nays: none. Absent: DeLong, Youngquist. Motion carried.

Motion by Moore, seconded by Janecek, to approve Right-of-Way Services Agreement with A & R Land Services for the Pamida Sewer Project. Motion carried.

Motion by Janecek, seconded by Gault, to approve the IDNR Construction Permit Application for the Pamida Sewer Project. Motion carried.

Mayor Rosien announced that now is the time for the public hearing for Proposed Amendment No. 2 to the Washington Downtown Urban Renewal Plan.

No written or oral objections were received.

Motion by Janecek seconded by Gault, to close the public hearing. Roll call on motion: Ayes: Gault, Janecek, Moore, Stigers. Nays: none. Absent: DeLong, Youngquist. Motion carried.

Motion by Janecek, seconded by Stigers, to approve the Resolution Approving Amendment No. 2 to the Washington Downtown Urban Renewal Plan. Roll call on motion: Ayes: Gault, Janecek, Moore, Stigers. Nays: none. Absent: DeLong, Youngquist. Motion carried. **(Resolution No. 2018-014)**

Mayor Rosien announced that now is the time for the public hearing for Development Agreement with Andrew Drahota (306 N. Marion)

No written or oral objections were received.

Motion by Janecek, seconded by Stigers, to close the public hearing. Roll call on motion: Ayes: Gault, Janecek, Moore, Stigers. Nays: none. Absent: DeLong, Youngquist. Motion carried.

Motion by Janecek, seconded by Gault, to approve the Resolution Approving the Development Agreement with Andrew Drahota (306 N. Marion). Roll call on motion: Ayes: Gault, Janecek, Moore, Stigers. Nays: none. Absent: DeLong, Youngquist. Motion carried. **(Resolution No. 2018-015)**

Motion by Gault, seconded by Moore, to approve the Resolution Adopting a Revised Computer Policy for Elected Officials. Roll call on motion: Ayes: Gault, Janecek, Moore, Stigers. Nays: none. Absent: DeLong, Youngquist. Motion carried. **(Resolution No. 2018-016)**

Motion by Stigers, seconded by Gault, to approve the Resolution Canceling a Regular Meeting (February 20, 2018). Roll call on motion: Ayes: Gault, Janecek, Moore, Stigers. Nays: none. Absent: DeLong, Youngquist. Motion carried. **(Resolution No. 2018-017)**

Motion by Janecek, seconded by Gault, that the Regular Session held at 6:00 P.M., Tuesday, February 6, 2018, be adjourned. Motion carried.

Illa Earnest, City Clerk



PROFESSIONAL SERVICES

# INVOICE

.....  
*Payment due upon receipt of invoice.  
Interest at the rate of 1.5% per  
month on unpaid balance will be  
added to your next statement.*

**REMIT TO:**  
MSA PROFESSIONAL SERVICES INC  
PO Box 435  
BARABOO WI 53913-0435

Brent Hinson  
City of Washington  
215 East Washington Street  
Washington, IA 52353

March 1, 2018  
Project No: R18613000.0  
Invoice No: 3  
Project Manager: Christopher Janson  
Client Liaison: Shawn O'Shea

Project R18613000.0 WEDG Regional Trails & Recreation Plan  
Professional Services from November 26, 2017 to February 24, 2018

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
Regional Trails & Recreation Plan	50,000.00	30.00	15,000.00	7,500.00	7,500.00
Total Fee	50,000.00		15,000.00	7,500.00	7,500.00
<b>Total Fee</b>					<b>7,500.00</b>
<b>AMOUNT DUE THIS INVOICE:</b>					<b>\$7,500.00</b>



# INVOICE

.....  
 Payment due upon receipt of invoice  
 Interest at the rate of 1.5% per  
 month on unpaid balance will be  
 added to your next statement

**REMIT TO:**  
 MSA PROFESSIONAL SERVICES INC  
 PO Box 435  
 BARABOO WI 53913-0435

City of Washington  
 215 East Washington Street  
 Washington, IA 52353

March 2, 2018  
 Project No: R10322002.0  
 Invoice No: 1  
 Project Manager: Jacob Huck  
 Client Liaison: Shawn O'Shea

Project R10322002.0 Washington Wellness Park Phase 1 Design & Bidding  
Professional Services from January 14, 2018 to February 24, 2018

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
Wellness Park Phase 1 Design & Bidding	90,000.00	25.00	22,500.00	0.00	22,500.00
Total Fee	90,000.00		22,500.00	0.00	22,500.00
<b>Total Fee</b>					<b>22,500.00</b>
<b>AMOUNT DUE THIS INVOICE:</b>					<b>\$22,500.00</b>



City of Washington  
215 E. Washington Street  
Washington IA 52353

**Invoice:** MR00012551  
**Invoice Date:** 2/28/2018  
**Due Date:** 3/28/2018  
**Forterra Order #:** 8718033MH1  
**Customer PO #:**  
**Customer #:** 592005  
**Delivery Order #:** DM0000339752

Ship To: Washington IA - New Office Bldy Sanitary Sewer Ext

Structure #/Description	Bill of Lading	Pieces	Feet	Unit Retail	Retail Ext	Disc %	Net Unit Price	Ext Net Price
<b>SA1</b>								
48x3.0 BBL P2 S	DM0000339752	1.00	3.00	132.00	396.00	0%	132.00	396.00
48x4.0 BBL P2 S	DM0000339752	1.00	4.00	132.00	528.00	0%	132.00	528.00
48x5.5 BBL FB P2 S	DM0000339752	1.00	5.50	132.00	726.00	0%	132.00	726.00
48x3.0 Cone 27in Ecc P2 S	DM0000339752	1.00	3.00	132.00	396.00	0%	132.00	396.00
Gasket P2 48 inch	DM0000339752	3.00	0.00	0.00	0.00	0%	0.00	0.00
Adjusting Ring 27x 4 inch	DM0000339752	1.00	0.00	61.00	61.00	0%	61.00	61.00
<b>SA2</b>								
48x4.0 BBL P2 S	DM0000339752	2.00	8.00	132.00	1,056.00	0%	132.00	1,056.00
48x2.5 MonoIn1/2 P2 S	DM0000339752	1.00	0.00	805.00	805.00	0%	805.00	805.00
48x3.0 Cone 27in Ecc P2 S	DM0000339752	1.00	3.00	132.00	396.00	0%	132.00	396.00
Gasket P2 48 inch	DM0000339752	3.00	0.00	0.00	0.00	0%	0.00	0.00
MH Connector A-Lok 285	DM0000339752	2.00	0.00	95.00	190.00	0%	95.00	190.00
Adjusting Ring 27x 4 inch	DM0000339752	1.00	0.00	61.00	61.00	0%	61.00	61.00
<b>SA3</b>								
48x4.0 BBL P2 S	DM0000339752	1.00	4.00	132.00	528.00	0%	132.00	528.00
48x2.5 MonoIn1/2 P2 S	DM0000339752	1.00	0.00	805.00	805.00	0%	805.00	805.00
48x3.0 Cone 27in Ecc P2 S	DM0000339752	1.00	3.00	132.00	396.00	0%	132.00	396.00
Gasket P2 48 inch	DM0000339752	2.00	0.00	0.00	0.00	0%	0.00	0.00
MH Connector A-Lok 285	DM0000339752	2.00	0.00	95.00	190.00	0%	95.00	190.00
Adjusting Ring 27x 6 inch	DM0000339752	1.00	0.00	68.00	68.00	0%	68.00	68.00
<b>SA4</b>								
48x4.0 BBL P2 S	DM0000339753	1.00	4.00	132.00	528.00	0%	132.00	528.00
48x5.0 BBL P2 S	DM0000339753	1.00	5.00	132.00	660.00	0%	132.00	660.00
48x2.0 MonoIn1/2 P2 S	DM0000339753	1.00	0.00	739.00	739.00	0%	739.00	739.00
48x3.0 Cone 27in Ecc P2 S	DM0000339753	1.00	3.00	132.00	396.00	0%	132.00	396.00
Gasket P2 48 inch	DM0000339753	3.00	0.00	0.00	0.00	0%	0.00	0.00
MH Connector A-Lok 285	DM0000339753	1.00	0.00	95.00	95.00	0%	95.00	95.00
Adjusting Ring 27x 4 inch	DM0000339753	2.00	0.00	61.00	122.00	0%	61.00	122.00



Invoices are due Net 30 Days	Retail Subtotal	9,142.00
Past Due Amounts are subject to 1 1/2% Finance Charge per month	Discount	0.00
<b>Please make sure your account balance is brought current and in good standing.</b>	Net Price	9,142.00
	Freight Charge	0.00
	Misc Charges	0.00
	Prepaid Amount	0.00
	IA Exempt Government	0.000 % 0.00
<b>Product returns of standard items must be made within a 6 month period.</b>	<b>Net Total</b>	<b>\$9,142.00</b>
	<b>Due Date</b>	<b>3/28/2018</b>
Please contact me with any questions or should you need anything		
John Sharp... John.Sharp@forterrabp.com or 763-694-3252		

To ensure proper credit, please detach this portion and return with remittance

Forterra Pipe & Precast

REMIT TO: **Forterra Pipe & Precast**  
**P O Box 74008199**  
**Chicago, IL 60674-8199**

City of Washington

Customer #: 592005

Invoice: MR00012551

Invoice Date: 2/28/2018

Due Date: 3/28/2018

Amount Due: 

<b>\$9,142.00</b>
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Amount Enclosed: 

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**City of Washington**  
215 East Washington Street  
Washington, IA 52353

March 1, 2018  
Invoice No: 205281  
Project No: 217055

Attn: Brent Hinson

Re: Washington Fire Station

For professional services rendered for the period February 1, 2018 to February 28, 2018  
for the referenced project.

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<u>Description</u>	<u>Contract Amount</u>	<u>% Work To Date</u>	<u>Amount Billed</u>	<u>Previous Billed</u>	<u>This Inv Billed</u>
Predesign	15,500.00	100.00%	15,500.00	15,500.00	0.00
Schematic	7,750.00	100.00%	7,750.00	5,812.50	1,937.50
Design Dev	31,000.00	40.00%	12,400.00	0.00	12,400.00
Const Doc	54,250.00	0.00%	0.00	0.00	0.00
Bid/Negot	7,750.00	0.00%	0.00	0.00	0.00
Const Admin	38,750.00	0.00%	0.00	0.00	0.00
Total Fixed Fee	155,000.00		35,650.00	21,312.50	14,337.50
<b>Total Fixed Fee</b>					<b>\$14,337.50</b>

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Kristofer Orth - mileage					405.48
<b>Total Out-of-Pocket Expenses</b>					<b>\$405.48</b>

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<b>INVOICE TOTAL</b>					<b>\$14,742.98</b>
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Please notify our office if you have any questions concerning your invoice balance.

1.5% interest charged on unpaid balance over 30 days

14225 University  
Suite 110  
Waukee, IA 50263  
TEL 515.225.3469  
FAX 515.225.9649  
DesignAllianceInc.com



# Contractor's Application for Payment No. 4

<b>Application Period:</b> July 1, 2017 thru February 28, 2018	<b>Application Date:</b> 2/28/2018	
<b>From (Contractor):</b> The Northway Corporation	<b>Via (Engineer):</b> FOX Engineering	
<b>Contract:</b> Well #6 Improvements	<b>Contractor's Project No:</b> 3424-15C	<b>Engineer's Project No:</b> 3424-15C
<b>Owner's Contract No:</b> 3424-15C		

### Application For Payment Change Order Summary

Approved Change Orders	Additions	Deductions
1	\$63,211.65	
<b>TOTALS</b>		
<b>NET CHANGE BY CHANGE ORDERS</b>		<b>\$63,211.65</b>

1. ORIGINAL CONTRACT PRICE..... \$ 372,755.50
2. Net change by Change Orders..... \$ 63,211.65
3. Current Contract Price (Line 1 ± 2)..... \$ 435,967.15
4. TOTAL COMPLETED AND STORED TO DATE  
(Column F total on Progress Estimates)..... \$ 435,637.15
5. RETAINAGE:
  - a. 5% X \$435,637.15 Work Completed..... \$ 21,781.86
  - b. X Stored Material..... \$ 21,781.86
  - c. Total Retainage (Line 5.a + Line 5.b)..... \$ 43,563.72
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 392,403.43
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 198,177.13
8. AMOUNT DUE THIS APPLICATION..... \$ 215,678.16
9. BALANCE TO FINISH, PLUS RETAINAGE:  
(Column G total on Progress Estimates + Line 5.c above)..... \$ 221,111.86

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances), and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective

<b>Contractor Signature</b> <i>Tommy Eugene Olson</i>	<b>Date</b> 2-28-2018
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Payment of	\$ 215,678.16	(Line 8 or other - attach explanation of the other amount)
is recommended by	<i>R.S. Baker, P.E.</i>	(Date) 3/2/2018
Payment of	\$	(Line 8 or other - attach explanation of the other amount)
is approved by		(Owner) _____ (Date) _____
Approved by		Funding or Financing Entity (if applicable) _____ (Date) _____



# INVOICE

Invoice # I527014  
 Invoice Date 3/07/18  
 Account # 097628  
 Sales Rep CHRISTOPHER RICHTER  
 Phone # 319-362-1698  
 Branch #235 Cedar Rapids, IA  
 Total Amount Due \$8,287.00

1830 Craig Park Court  
 St. Louis, MO 63146

Remit To:  
 CORE & MAIN LP  
 PO BOX 28330  
 ST LOUIS, MO 63146

CITY OF WASHINGTON IA  
 PO BOX 516  
 WASHINGTON IA 52353-0516

000/0000  
 00000

Shipped To:  
 NEW OFFICE BUILDING  
 CALL MATT W/ CORNERSTONE  
 F/ DIRECTIONS  
 WASHINGTON, IA

CUSTOMER JOB- OFFICE AUTO CENTER SS

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 Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice#
2/28/18	3/06/18		AUTO CENTER SS	OFFICE		CORE & MAIN LP	I527014

Product Code	Description	Quantity			Price	UM	Extended Price
		Ordered	Shipped	B/O			
04082614	8X14' SDR26 HW PVC SWR PIPE (G) BID SEQ# 20	1036	1036		4.75000 FT	4,921.00	
040623514	6X14' SDR23.5 PVC PIPE GSMT BID SEQ# 30	140	140		2.75000 FT	385.00	
2708W06GG26	8X6 HW SWR SDR26 WYE GXG BID SEQ# 50	1	1		58.00000 EA	58.00	
2706W06GG26	6X6 HW SWR SDR26 WYE GXG BID SEQ# 60	2	2		47.50000 EA	95.00	
27064GG26	6 HW SWR SDR26 45 GXG BID SEQ# 70	3	3		24.50000 EA	73.50	
27044GS26	4 HW SWR SDR26 45 GXSP BID SEQ# 80	2	2		24.50000 EA	49.00	
27062GS26	6 HW SWR SDR26 22-1/2 GXSP BID SEQ# 90	2	2		28.50000 EA	57.00	
2706CH	6 PVC SDR35 SWR CAP HUB SW SOLVENT WELD (GLUE) BID SEQ# 100	1	1		6.50000 EA	6.50	
2706CO	6 SDR35 CLEANOUT ADPT HXF L/PL BID SEQ# 110	2	2		17.00000 EA	34.00	
2706PM	6 PVC SWR CLEANOUT PLUG MIPT BID SEQ# 120	2	2		10.00000 EA	20.00	
280604C15664R	1056-64SR 6X4 SHEAR RNG CI/PVC XCI/PVC BID SEQ# 140	1	1		28.00000 EA	28.00	
76CS26I0612	LSS 6-12 26" INT CHIMNEY SEAL BID SEQ# 200	4	4		195.00000 EA	780.00	



# INVOICE

Invoice # I527014  
 Invoice Date 3/07/18  
 Account # 097628  
 Sales Rep CHRISTOPHER RICHTER  
 Phone # 319-362-1698  
 Branch #235 Cedar Rapids, IA  
 Total Amount Due \$8,287.00

1830 Craig Park Court  
 St. Louis, MO 63146

Remit To:  
 CORE & MAIN LP  
 PO BOX 28330  
 ST LOUIS, MO 63146

CITY OF WASHINGTON IA 000/0000  
 PO BOX 516 00000  
 WASHINGTON IA 52353-0516

Shipped To:  
 NEW OFFICE BUILDING  
 CALL MATT W/ CORNERSTONE  
 F/ DIRECTIONS  
 WASHINGTON, IA

CUSTOMER JOB- OFFICE AUTO CENTER SS

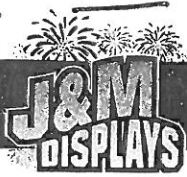
-----  
 Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice#
2/28/18	3/06/18		AUTO CENTER SS	OFFICE		CORE & MAIN LP	I527014

Product Code	Description	Quantity			Price	UM	Extended Price
		Ordered	Shipped	B/O			
78MHBAND2627	26-27" INT CHMY SEAL BAND BID SEQ# 210	4	4		50.00000 EA	200.00	
78MHBAND28	28" INT CHMY SEAL BAND BID SEQ# 220	4	4		50.00000 EA	200.00	
75FCR1916F	R1916-F MANHOLE FR&COVER-WTRT BID SEQ# 250	4	4		345.00000 EA	1,380.00	

Freight	Delivery	Handling	Restock	Misc	Subtotal:	8,287.00
					Other:	.00
					Tax:	.00
Terms: NET 30 Ordered By: MATT ANDERSON					Invoice Total:	\$8,287.00

This transaction is governed by and subject to Core & Main's standard terms and conditions, which are incorporated by reference and accepted.  
 To review these terms and conditions, please visit: <http://waterworks.hdsupply.com/TandC>



# DISPLAY INFORMATION

Please complete the following information:

Display Date: July 4, 2018 Rain Date: 4-5-18

Time of Display: aprox: 9:30

Name of **Organization Purchasing** Display: City of Washington, Ia.

Billing Address: PO Box 516

City, State, Zip: Washington, IA. 52353

Telephone: 319-653-6584 Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of **Contact Person**: Ila Ernst - ext: 131

Contact Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: iearnest@washingtioniowa.gov

Send **Invoice** to: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

## OFFICE USE ONLY

J & M Fired  Customer Pick Up at \_\_\_\_\_  On Site Delivery  
Insurance Extension:  YES or  NO

**Delivery:** Contact Delivery Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Delivery Address: \_\_\_\_\_

Delivery County: Washington

Additional Contact Persons & Telephone Numbers: \_\_\_\_\_

**J & M office to assign shoot team & delivery arrangements**

**Proposal #** 3126 **Final Show \$:** 6,000.00

**Bonuses:** 8% Prepayment 15% Multiple Year Agreement \_\_\_\_\_ Pick Up \_\_\_\_\_

**Sales Representative:** Whitlock **Customer PO Number:** \_\_\_\_\_

O# \_\_\_\_\_ C# \_\_\_\_\_

tax exempt certificate received  Agreement received  Full payment  Down payment  
 permit received  IQ received \$ \_\_\_\_\_ \$ \_\_\_\_\_  
 ATF permit  S/P \_\_\_\_\_ Date \_\_\_\_\_ Check# \_\_\_\_\_ Date: \_\_\_\_\_ Check# \_\_\_\_\_  
Exp. \_\_\_\_\_

# ORIGINAL INVOICE

**IOWA BAG AND RECYCLING PRODUCTS, L. L. C.**

FEIN: 68-0502025

4411 Nostalgia Lane

Waterloo, Iowa 50701-9331

E-Mail: [ArmstrongB@aol.com](mailto:ArmstrongB@aol.com)

(319) 235-2863 Residence



**Achieve the Waste Reduction Goals  
with our Award Winning Recycling  
Program. Call us today for information.**



Residential Recycling Cart Units  
Quality Balers, Denisifiers, and Self-Contained Units  
Custom Printed Polyethylene Bags

**BILL TO:** *City of Washington*  
F.E.I.N. Number: ??-???????  
**ATTN: Ms. Illa Earnest, City Clerk**  
215 East Washington Street  
Post Office Box 516  
Washington, Iowa 52353-0516  
(319) 653-6584 Voice  
(319) 653-5273 Facsimile

COLLECTION VEHICLES



COMMERCIAL COLLECTION CENTERS

Single Container Recycling Bins  
Stackable Container Recycling Bins  
Complete Waste Reduction Programs  
With GUARANTEED Results

**SHIP TO:** *City of Washington*  
**ATTN: Ms. Illa Earnest, City Clerk**  
215 East Washington Street  
Washington, Iowa 52353-0516  
(319) 653-6584 Voice

IOWA BAG & RECYCLING PRODUCTS

<b>Sales Person:</b> In House	<b>Date Of Order:</b> 25 January 2017
<b>Payment Terms:</b> Net Ten (10) Days	<b>Date Order Shipped:</b> 16 March 2017
<b>Method Of Shipment:</b> Rowan Equipment	<b>F.O.B. Point:</b> Rowan Equipment
<b>Invoice Number:</b> 17-03/16-001	<b>Invoice Date:</b> 16 March 2017
<b>Order Number:</b> IA-92-170316	<b>Invoicing Agent:</b> Waterloo Office

ITEM NO.	QTY. ORDERED	QTY. SHIPPED	DESCRIPTION OF PRODUCTS OR SERVICES	PRICE EACH	EXTENDED COSTS
1	100	100	SARS-04-R04 - Steel Residential Recycling Cart for use in an active residential recycling project. The cart has the capacity for use with 4 (four) Rubbermaid 2875 containers (not furnished), and bulk packed with all assembly hardware for user assembly. How to recycle booklets and commodity labels are not included.	\$163.90	\$16,390.00
2	1	1	Freight to Washington, Iowa - 52353  <b>THIS ORDER IS COMPLETE</b>  <i><u>Thank you very much, Illa, for your order of steel frame carts. I really appreciate the order. See you soon.</u></i>  <i><u>No Iowa State Sales Tax Charged Nor Received.</u></i> <i><u>This sale is to a Tax Exempt Governmental Agency.</u></i>	Included	N/C

**THIS IS AN ORIGINAL INVOICE.**

***If you should experience a problem with the product  
or this invoice, please notify us immediately at:  
(319) 235-2863***

<b>Sub Total:</b>	\$16,390.00
<b>Tax Rate:</b> _____ <b>Tax:</b>	Exempt
<b>Special Handling:</b>	\$0.00
<b>Previous Amount Owing:</b>	\$0.00
<b>Credit:</b>	\$0.00
<b>Please Pay This Amount:</b>	\$16,390.00



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 42608  
 Date 02/28/2018

Project **342417B Washington South 0.5 MG  
 Elevated Water Storage Tank  
 Improvements**

Professional Services for the Period of 1/28/2018 to 02/24/2018

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	5,713.00	100.00	5,713.00	5,713.00	0.00
Final Design	13,534.00	100.00	13,534.00	13,534.00	0.00
Bidding	3,994.00	100.00	3,994.00	3,994.00	0.00
Total	23,241.00	100.00	23,241.00	23,241.00	0.00

**Standard Hourly Rate Phases**

**Construction Administration**  
 Professional Fees

	Billed Amount
Phase subtotal	397.50
<b>Invoice total</b>	<b>\$397.50</b>

Approved by:  \_\_\_\_\_

*Late Payment Charge: 15% per annum beginning 30 days from above date*





414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 42610  
 Date 02/28/2018

Project **342415C Washington Well 6 Pump Replacement**

Professional Services for the Period of 1/28/2018 to 02/24/2018

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Design</b>	28,324.00	100.00	28,324.00	28,324.00	0.00
<b>Bidding</b>	4,768.00	100.00	4,768.00	4,768.00	0.00
<b>Total</b>	<b>33,092.00</b>	<b>100.00</b>	<b>33,092.00</b>	<b>33,092.00</b>	<b>0.00</b>

	Billed Amount
<b>Construction Administration</b>	
Professional Fees	
Phase subtotal	1,222.50
<b>Resident Project Representative</b>	
Professional Fees	
Phase subtotal	89.00
<b>Invoice total</b>	<b>\$1,311.50</b>

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107  
Ames, IA 50010  
515-233-0000

City of Washington  
PO Box 516  
Washington, IA 52353  
Brent Hinson

Invoice number 42609  
Date 02/28/2018

Project **204517C Washington WWTP Nutrient  
Reduction Strategy**

Professional Services for the Period of 1/28/2018 to 02/24/2018

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Study &amp; Report</b>	14,519.00	95.00	6,533.55	13,793.05	7,259.50
<b>Total</b>	14,519.00	95.00	6,533.55	13,793.05	7,259.50

**Invoice total \$7,259.50**

Approved by: 

*Late Payment Charge: 15% per annum beginning 30 days from above date*



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 42607  
 Date 02/28/2018

Project **342416A Washington Water Treatment Plant Improvements**

Professional Services for the Period of 1/28/2018 to 02/24/2018

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Preliminary Design</b>	126,460.00	100.00	126,460.00	126,460.00	0.00
<b>Final Design</b>	177,830.00	100.00	177,830.00	177,830.00	0.00
<b>Bidding</b>	16,780.00	100.00	16,780.00	16,780.00	0.00
<b>Total</b>	<b>321,070.00</b>	<b>100.00</b>	<b>321,070.00</b>	<b>321,070.00</b>	<b>0.00</b>

	Billed Amount
<b>Construction Administration</b>	
Professional Fees	
	5,690.30
Reimbursables	
	133.90
Outside Services	
Rietz Consultants, Ltd	2,125.00
Phase subtotal	<u>7,949.20</u>
<b>Resident Project Representative</b>	
Professional Fees	
	2,252.25
Reimbursables	
	419.63
Phase subtotal	<u>2,671.88</u>
<b>Invoice total</b>	<u><u><b>\$10,621.08</b></u></u>

Approved by:  \_\_\_\_\_



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 42634  
 Date 02/28/2018

Project **204517B Washington City Hall  
 Interceptor Reroute**

Professional Services for the Period of 1/28/2018 to 02/24/2018

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	19,500.00	100.00	15,210.00	19,500.00	4,290.00
Final Design	9,500.00	47.00	0.00	4,465.00	4,465.00
Bidding	6,500.00	0.00	0.00	0.00	0.00
Boundary Survey	3,900.00	75.00	2,925.00	2,925.00	0.00
Construction Administration	11,000.00	0.00	0.00	0.00	0.00
Construction Staking	3,000.00	0.00	0.00	0.00	0.00
Total	53,400.00	50.36	18,135.00	26,890.00	8,755.00

Invoice total **\$8,755.00**

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107  
Ames, IA 50010  
515-233-0000

City of Washington  
PO Box 516  
Washington, IA 52353  
Brent Hinson

Invoice number 42632  
Date 02/28/2018

Project **204517A Washington SE Basin I&I  
Reduction**

Professional Services for the Period of 1/28/2018 to 02/24/2018

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Preliminary Design</b>	57,100.00	77.19	41,170.00	44,075.00	2,905.00
<b>Final Design</b>	29,500.00	0.00	0.00	0.00	0.00
<b>Bidding</b>	8,500.00	0.00	0.00	0.00	0.00
<b>Construction Administration</b>	29,800.00	0.00	0.00	0.00	0.00
<b>Post Construction Record Drawings</b>	5,700.00	0.00	0.00	0.00	0.00
<b>Total</b>	130,600.00	33.75	41,170.00	44,075.00	2,905.00

Invoice total **\$2,905.00**

Approved by: \_\_\_\_\_

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 42631  
 Date 02/28/2018

Project **204515A Washington Sanitary Sewer  
 Collection System Evaluation**

Professional Services for the Period of 1/28/2018 to 02/24/2018

**Lump Sum Phases**


Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Data Collection & Kickoff Meeting	5,500.00	100.00	5,500.00	5,500.00	0.00
Southeast Drainage Basin Sanitary Sewer Mapping	12,500.00	100.00	12,500.00	12,500.00	0.00
Southeast Drainage Basin Sanitary Sewer Modeling	12,000.00	100.00	12,000.00	12,000.00	0.00
Southeast Drainage Basin Rehabilitation Report	27,500.00	100.00	27,500.00	27,500.00	0.00
Total	57,500.00	100.00	57,500.00	57,500.00	0.00

**Standard Hourly Rate Phases**

**General Consultation**

Professional Fees

	Billed Amount
Professional Fees	1,351.00
Phase subtotal	1,351.00
<b>Invoice total</b>	<b>\$1,351.00</b>

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date

0201

**MR. BRENT HINSON**  
CITY OF WASHINGTON  
215 EAST WASHINGTON STREET  
WASHINGTON IA 52353

**Description of Services**

		Amount
101011	ANALYTICAL SERVICES RENDERED IN CONNECTION WITH: US\$3,885,000 City of Washington, Iowa, General Obligation Capital Loan Notes, Series 2018A, dated: February 20, 2018, due: June 1, 2031	\$12,000.00

FOR INQUIRIES PLEASE CONTACT: MERIN NINAN  
COLLECTIONSUSRATINGS@SPGLOBAL.COM  
PHONE: 1-800-767-1896 EXT #6  
FAX: 1-212-438-5178

For inquiries contact the client services representative listed on this invoice. Do not return it or direct any inquiries about the invoice to credit ratings analysts. S&P Global Ratings maintains a separation of commercial and analytical activities. Please note that our credit ratings analysts are not permitted to communicate, negotiate, arrange or collect credit rating fees.

Please reference invoice or statement number on all checks and wire transfers

This Invoice Due and Payable As Of: 03/12/18

**INVOICE TOTAL** \$12,000.00 USD

Make Checks Payable To:

To insure Proper Credit, DETACH HERE ▲ and RETURN THIS PORTION With Your Remittance

**S&P Global**  
Ratings

Standard & Poor's Financial Services, LLC  
Federal I.D.: 26-3740348

Invoice No.: 11346763  
Customer No.: 1000104690  
Invoice Date: 03/12/18

0201

**Billed To:**

**MR. BRENT HINSON**  
CITY OF WASHINGTON  
215 EAST WASHINGTON STREET  
WASHINGTON IA 52353

**Wire Transfer To:**

Please include invoice #  
Bank of America  
S&P Global Ratings  
Account # 12334-02500  
ABA # 0260-0959-3  
Or E-mail: cashapps@spglobal.com

**Remit To:**

**S&P GLOBAL RATINGS**  
2542 COLLECTION CENTER DRIVE  
CHICAGO, IL 60693

10001046908 11346763 01200000 1 700 10 07 0318 9

**TOTAL AMOUNT DUE:**  
\$12,000.00 USD  
**AMOUNT ENCLOSED:**

**Applicant License Application ( LC0039133 )**

<b>Name of Applicant:</b> <u>JARON PRICE, LLC</u>		
<b>Name of Business (DBA):</b> <u>JP's 207</u>		
<b>Address of Premises:</b> <u>207 W Main Street</u>		
<b>City</b> <u>Washington</u>	<b>County:</b> <u>Washington</u>	<b>Zip:</b> <u>52353</u>
<b>Business</b>	<u>(319) 321-5365</u>	
<b>Mailing</b>	<u>207 W Main Street</u>	
<b>City</b> <u>Washington</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>52353</u>

**Contact Person**

<b>Name</b> <u>Jaron P Rosien</u>	
<b>Phone:</b> <u>(319) 321-5365</u>	<b>Email</b> <u>jaron.jps207@gmail.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 05/01/2018

**Expiration Date:** 04/30/2019

**Privileges:**

- Catering Privilege
- Class C Liquor License (LC) (Commercial)
- Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Limited Liability Company</u>	
<b>Corporate ID Number:</b> <u>XXXXXXXXXX</u>	<b>Federal Employer ID</b> <u>XXXXXXXXXX</u>

**Ownership**

**Jaron P Rosien**

**First Name:** Jaron P                      **Last Name:** Rosien  
**City:** Washington                      **State:** Iowa                      **Zip:** 52353  
**Position:** Manager  
**% of Ownership:** 100.00%                      **U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b> <u>Owners Insurance Company</u>	
<b>Policy Effective Date:</b> <u>05/01/2018</u>	<b>Policy Expiration</b> <u>05/01/2019</u>
<b>Bond Effective</b>	<b>Dram Cancel Date:</b>
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>
<b>Temp Transfer Effective Date</b>	<b>Temp Transfer Expiration Date:</b>



**WWTP report  
March 20, 2018  
Council meeting**

- **After hour alarm and dog call outs –**
  - 17<sup>th</sup> dog call, Safety Center reported a dog to be picked up at 715 E Madison, 5:20 p.m. Parker
  - 19<sup>th</sup> dog call, Safety Center reported a dog to be picked up at 527 S Iowa, 1:03 p.m. Parker
  - 20<sup>th</sup> WWTP, high water alarm, 5:19 a.m. Parker
  - 20<sup>th</sup> WWTP, high TSS alarm, 4:35 p.m., Parker
  - 28<sup>th</sup> dog call, Safety Center reported a dog to be picked up at the Medical Clinic, 4:30 p.m. Parker
  - 2<sup>nd</sup> WWTP, generator trouble alarm, 6:03 a.m. Fred
  - 2<sup>nd</sup> WWTP, generator trouble alarm, 11:43 p.m. Fred
  - 3<sup>rd</sup> dog call, Safety Center reported a dog to be picked up after biting another dog at 502 South Second Ave, 4:40p.m. Parker
  - 3<sup>rd</sup> dog call, Safety Center reported a dog to be picked up a the Medical clinic, 7:00 p.m. Parker
  - 7<sup>th</sup> WWTP, generator trouble alarm, 5:30 p.m. Fred
  - 9<sup>th</sup> dog call, Safety Center reported a dog to be picked up at 1645 Highland Ave, 6:30 p.m. Jason
  - 10<sup>th</sup> Underpass lift station, high water light on, 9:00 p.m. Jason
  - 15<sup>th</sup> WWTP, generator trouble alarm, 12:09 a.m. Jason
  
- **Dept Head meetings** - I attended the meetings February 13<sup>th</sup>, 27<sup>th</sup> and March 13<sup>th</sup>. Jason attended the meeting on February 20<sup>th</sup> in my absence. No one attended the March 6<sup>th</sup> meeting as we attended the SASSO safety meeting.
  
- **USEPA 2017 bio-solids land application report** – I submitted this annual report to the USEPA and IDNR on February 15, 2018. It was due by the 20<sup>th</sup>.
  
- **WWTP Nutrient Reduction Study report from FOX Engineering**– I reviewed the draft copy from FOX for the Nutrient Reduction Study. Everything looked good. FOX will submit the report to IDNR before the March 1, 2018 deadline.
  
- **WWTP buildings and vehicles fire extinguishers** – Bill performed the annual fire extinguisher inspection at the WWTP on February 26<sup>th</sup>. **Thanks Bill!**
  
- **SASSO safety meeting** – Jason and I attended the safety meeting in Washington, on the 6<sup>th</sup>. The safety topic was trench safety. We earned two (2) hours of continuing education for this class. Parker had this training through the Fire Dept.
  
- **Biosolids storage basin (BSB) floating mixers** – Since the ice was gone from the surface of the BSB, Jason got the mixers taken out of winter mode on March 5<sup>th</sup>. We have been running the mixers to agitate the settled solids and get them in suspension.
  
- **Onsite Service Solutions (OSS)** – Andy from OSS was at the WWTP on March 12<sup>th</sup> to perform the annual maintenance and calibration of our Hach dissolved oxygen (DO) and total suspended solids (TSS) meters. We have seven (7) DO meters and one (1) TSS. Meter. Andy was able to get four (4) DO and one (1) TSS meters cleaned and calibrated. He'll have to come back because three (3) probe sensor caps were defective from the manufacturer. Andy gave us a quote (\$890.00) for the replacement of four (4) display screens. I told Andy to get them ordered so he can install them when he returns to install the three (3) probe sensor caps. The display screens have darkened and you can barely see what is being displayed on the screen. We have already replaced four (4) of the display screens.
  
- **WWTP February 2018 Discharge Monitoring Report (DMR)** – Average daily flow **1.641** million gallons (mg), maximum daily flow **4.773** mg, minimum daily flow **1.011** mg. There were

no violations of the WWTP's NPDES discharge permit. Total precipitation for February 2018 = melted precip = >2.29" snow = 15.6" (recorded at the WWTP).

**CBOD5 removal 85% required      result = 98.1%**  
Influent CBOD5 monthly average = 127.3 mg/L  
Effluent CBOD5 monthly average = 2.4 mg/L

**TSS removal 85% required      result = 96.3 %**  
Influent TSS monthly average = 141.1 mg/L  
Effluent TSS monthly average = 5.2 mg/L

- **Dog pound report for February 2018** – Ten (10) calls total for February 2018. Five (5) call outs during normal hours and five (5) call outs after hours. Seven (7) dogs were returned to their owners. Two (2) dogs taken to Paws & More. One (1) dog couldn't be caught.
- **WWTP and M/C Dept toxic gas monitors** – Jason calibrated the WWTP's and the M/C Dept's toxic gas monitors. Jason also ordered and installed a new oxygen sensor in M/C's monitor.
- **Wellness Park IDNR collection system construction permit application** – With help from Rob at FOX we provided some WWTP flow and BOD5 loadings data to Jayden at MSA. Jayden needed this data for the construction permit application.
- **UV modules** – We put the UV modules back in service in the effluent channel on March 13, 2018. The UV modules are required to be in service from March 15<sup>th</sup> to November 15<sup>th</sup> of every year. They provide disinfection before the effluent is discharged to the creek. Working with Ozonia to get some burnt out UV lamps replaced under warranty. We will also be looking at purchasing some UV lamps from them in the near future.
- **Iowa Rural Water Association drinking water training class in Washington** – Jason attended this free training class in Washington on March, 15, 2018. He earned 6 hrs of continuing education hours for this class. He needs to earn 10 continuing education hours for his grade II drinking water license.
- **USEPA annual laboratory performance evaluation** – I ordered the audit samples for the 2018 laboratory performance evaluation for the WWTP lab. Audit samples ship out in March 2018. Results due back to USEPA by August 31, 2018. Test America and the University of Iowa Hygienic Lab will be providing us with test results for this evaluation, too.
- **Thanks to Nick D** – Nick used the broom on his Kubota mower to sweep the gravel out of the grass areas around the WWTP that was put there during snow removal over the winter.

**Fred E Doggett**  
**3/16/2018 10:22 AM**

# MAINTENANCE & CONSTRUCTION DEPT. REPORT

2-24-18/3-9-18

**STREETS:** Personnel continued to cold mix. Personnel used 39 ton of salt in February. Personnel hauled the tree debris that had been cut down for the new sanitary sewer south of the Pamida building (Cornestone Const) out to the WWTP to burn. Personnel hauled rock back to the storage bin and graded a few alleys.

**WATER DISTRIBUTION:** Personnel repaired the 6th & 7th water main breaks of 2018 on West Madison St by G Ave, hydrant leg had a hole blown on top of it, replaced a gate valve in the process, all 6 inch (CIP). The other main break was located at 708 West Main St where a 4 inch CIP needed 4 inch section replaced with PVC. Personnel repaired a water box located at 802 East Van Buren St. Personnel disconnected 3 water services located at 1218 North 2nd Ave, 302 South 2nd Ave and 208 East Jefferson St. Crews installed a new fire hydrant located at North 7th Ave-East 6th St. Personnel assisted in flow testing fire hydrants on East Washington, East Jefferson and East Madison in the 200 & 300 blocks.

**SEWER COLLECTION:** Personnel excavated, disconnected and plugged 1218 North 2nd Ave sewer service. Inspected a manhole at North 12th Ave-East 7th St for water I/I, tested and came back negative for City water (400pp TDS & .45 fluoride).

**STORM SEWER COLLECTION:** Personnel unplugged intakes with the recent rainfall (1.2").

**MECHANIC/SHOP:** Personnel serviced #301 (engine repair-IPR valve), #117 (replaced #1 u-joint strap kit), #004 (serviced and rotate tires), Parks truck, and began #311 (rear differential, drive shaft).

OTHER: Personnel responded to 21 One Call Locates. Personnel attended a safety meeting on Trench Box Safety/Competent Person. Personnel hauled the spoil pile away from the shop.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

## **Elm Grove & Woodlawn Cemeteries**

### **Council Report for February 2018**

**By Nicholas Duvall**

We plowed snow at the airport three times in February. We have plowed snow at Elm Grove 9 times. We helped plow on the square 3 times also. We have been settling graves, and hauling dirt as weather allows. We had one EAB meeting this month also. I have finished servicing the mowers. I also spent 4 days at M/C helping Zach get caught up on some mechanic work.

We have had 3 funerals at Elm Grove this month, 12 funerals total so far this year. This month we plan to continue with funeral services, yearly equipment maintenance, and continue with snow removal as weather dictates. Please note that March 1, weather permitting, I will begin spring cleanup. We will also be working on cemetery records updating as time allows.

## **Elm Grove & Woodlawn Cemeteries**

### **Council Report for January 2018**

**By Nicholas Duvall**

We plowed snow at the airport three times in January. We have plowed snow at Elm Grove 7 times. We have been settling graves, and hauling dirt as weather allows. We had one EAB meeting this month also. We finished budget papers, and I attended council meetings on 1/16 (for EAB Presentation) and 1/30 (Budget). I have finished cutting and wrapping the trimmer string needed for next season. I have serviced 2 mowers and repaired our power broom.

We have had 9 funerals at Elm Grove this month. This month we plan to continue with funeral services, yearly mower maintenance, and continue with snow removal as weather dictates. We will also be working on cemetery records updating as time allows.

Washington Volunteer Fire Department  
March 7, 2018

January Fires

5 City fires	680.00
0 rural fires	00.00
0 Drill	00.00
5 fires and 0 drill	680.00

Meeting opened Chief Wide in charge

Minutes of the previous meeting were read and approved.

Treasure report was read.

Zach Thomas made a motion to pay all bills against the department. Seconded by Scott Bartholomew Passed

Committees; Social: snacks after meeting

Dance; Had more sponsors and Auction items. Had a good turn out and profit.

Communication; Thank You from Col. Jct. fire for help on trench rescue.

Rescue

Old business: 10 members attended fire school in Ames. They all about the classes they took.

County Fire meeting will be in Brighton 3/27/18.

Training will be March 21.2018 at 6pm.

New Business: Wapello Rural Water will have an informational meeting April 17th. 8:30-2:30.

Active Threat Response Course May 1-3.

Storm Spotter training 3/13/18 at the Library at 6:30pm.

Kirkwood Fire School Sept. 22-23.

Discussion of new station

Phil Morris's Birthday cake after meeting.

Discussion of calls; Trench rescue at CJ.

Joe Redlinger asked about getting 2 new grills for pancake day.

Chief asked about getting new power washer for new station. Natural gas instead of diesel.

Bill Wagner asked about getting an auger for the grain rescue tube.

Roll call taken

No other business, meeting adjourned.

Secretary

Tom Beauchamp

## CITY OF WASHINGTON, IOWA

## CLAIMS REPORT FOR MARCH 20, 2018

<b>POLICE</b>	ARNOLD MOTOR SUPPLY	PARTS	183.36	
	BDH TECHNOLOGY	COMPUTER MAINT.	42.50	
	CINTAS CORP LOC. 342	RUG SERVICE	39.91	
	CLERK OF COURT	COURT FEES	60.00	
	COBB OIL CO, INC.	FUEL	2048.14	
	GOLDEN WEST INDUSTRIAL SUPPLY	FLARES, SAFETY GLASSES, WI	461.75	
	MID-STATES ORGANIZED CRIME	2018-ANNUAL MEMBERSHIP DUE	150.00	
	QUILL	PEN REFILLS	27.88	
	STEVE'S SALES & SERVICE	CAR REPAIR	439.30	
	UPS	UPS CHARGES	26.14	
	USPCA	REG- DETECTOR DOG TRIALS	100.00	
	VERIZON WIRELESS	WIRELESS SERVICE	1370.11	
	WASH CO AUDITOR	MARCH COMMUNICATIONS	20976.08	
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE 3/1/2018-3/31/2018	375.20	
		<b>TOTAL</b>	<b>26300.37</b>	
	<b>FIRE</b>	ACE-N-MORE	SUPPLIES	148.93
		ALLIANT ENERGY	ALLIANT ENERGY	283.96
COBB OIL CO, INC.		FUEL	58.44	
FELD FIRE		BUNKER GEAR	2005.00	
HIWAY SERVICE CENTER		NEW LIGHT CONNECTORS	11.99	
SITLER'S SUPPLIES INC.		BULBS	157.50	
STRANSKY, JIM		CHAINS	64.00	
TOYNE INC		FLOODLITE CORD	67.67	
VERIZON WIRELESS		WIRELESS SERVICE	184.41	
WASH CO AMBULANCE		MEDICAL SUPPLIES	12.18	
WASHINGTON LUMBER		DISPOSABLE RESPIRATORS	27.99	
WINDSTREAM IOWA COMMUNICATIONS		SERVICE 3/1/2018-3/31/2018	175.25	
		<b>TOTAL</b>	<b>3197.32</b>	
<b>DEVELOP SERV</b>		COBB OIL CO, INC.	FUEL	170.59
	MARK'S SANITATION	TRASH ABATEMENT- 325 E MAD	55.00	
	VERIZON WIRELESS	WIRELESS SERVICE	250.48	
		<b>TOTAL</b>	<b>476.07</b>	
<b>LIBRARY</b>	ALLIANT ENERGY	ALLIANT ENERGY	2417.23	
	BAKER & TAYLOR	BOOKS	786.87	
	COLUMBUS GAZETTE	SUBSCRIPTION	36.00	
	FAREWAY STORES	OFFICE SUPPLIES	8.82	
	GALE/CENGAGE LEARNING	AIR BOOK - LP/ WESTERNS	57.13	
	J & J ELECTRONICS	COPIER MAINTENANCE CONTRAC	195.36	
	RECORDED BOOKS LLC	AUDIOBOOKS	152.97	
	STATE LIBRARY OF IOWA	SUPPORT CLASS- KAYLA	20.00	
		<b>TOTAL</b>	<b>3674.38</b>	
	<b>PARKS</b>	ACE-N-MORE	SUPPLIES	67.91
ALLIANT ENERGY		ALLIANT ENERGY	1635.82	
COBB OIL CO, INC.		FUEL	126.38	
JOHN DEERE FINANCIAL		GATOR WINDSHIELD/PARTS/SUPPLIES	918.71	
		<b>TOTAL</b>	<b>2748.82</b>	
<b>CEMETERY</b>	UNITY POINT CLINIC-OCCUPATIONAL MEDICI	PROFESSIONAL SERVICE	37.00	
	WASH CO HOSPITAL	TESTING SERVICE	54.00	
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE 3/1/2018-3/31/2018	136.26	
		<b>TOTAL</b>	<b>227.26</b>	
<b>FINAN ADMIN</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	88.00	



	ALLIANT ENERGY	ALLIANT ENERGY	22.42
	CINTAS CORP LOC. 342	RUG SERVICE	147.16
	FAREWAY STORES	SUPPLIES	80.19
	HY-VEE	EMPLOYEE APPRECIATION	550.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	365.00
	IOWA COUNTY RECORDERS ASSOCIATION, INC	FILING FEE	10.00
	PACE PAYMENT SYSTEMS	PACE ONLINE PAYMENT ADMIN	20.00
	PITNEY BOWES GLOBAL FINANCIAL SERVICES	POSTAGE METER LEASE	335.16
	VERIZON WIRELESS	WIRELESS SERVICE	62.28
	WASH CHAMBER OF COMMERCE	ANNUAL CHAMBER DINNER	200.00
	WASH CO FAIR ASSOC.	9/11 MEMORIAL TRAILER	250.00
	WASH COUNTY MINIBUS	LOST- MARCH 2018	14344.32
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE 3/1/2018-3/31/2018	1050.48
	WMPF GROUP LLC	LEGAL ADVERTISING	55.43
		<b>TOTAL</b>	<b>17580.44</b>
<b>AIRPORT</b>	ACE-N-MORE	CLEANING SUPPLIES	5.49
	ALLIANT ENERGY	ALLIANT ENERGY	1127.30
	JAMIESON, JEAN	FEBRUARY CLEANING	196.00
	MIDWEST LIQUID SYSTEMS	FUEL HOSE	2228.48
	ROE, MIKE	MILEAGE REIMBURSEMENT	73.58
	VERIZON WIRELESS	WIRELESS SERVICE	52.28
	VETTER'S INC-CULLIGAN WATER	WATER	35.92
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE 3/1/2018-3/31/2018	182.36
		<b>TOTAL</b>	<b>3901.41</b>
<b>ROAD USE</b>	ACE-N-MORE	BOLTS/SUPPLIES/MARKING PAINT	112.02
	ALTORFER	BLADE	86.76
	ARNOLD MOTOR SUPPLY	PARTS/SUPPLIES/FILTERS/OIL	791.26
	BARRON MOTOR SUPPLY	TOOLS	302.98
	COBB OIL CO, INC.	FUEL	1871.66
	HAWKEYE FIRE & SAFETY	SKID LOADER PART	29.35
	HIWAY SERVICE CENTER	PARTS	92.99
	JOHN DEERE FINANCIAL	PART	2.24
	LAWSON PRODUCTS INC	PARTS	193.45
	WELLINGTON, EARL	TOOL SETS/HOSE CLAMP PLIERS	630.95
		<b>TOTAL</b>	<b>4113.66</b>
<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY	10541.92
		<b>TOTAL</b>	<b>10541.92</b>
<b>HOUSING REHAB</b>	WASH CO TREASURER	420 W 6TH ST TAXES	181.00
		<b>TOTAL</b>	<b>181.00</b>
<b>CAPITAL PROJECTS</b>	DW DEVELOPMENTS, LLC	TIF GRANT PAYMENT	38690.00
		<b>TOTAL</b>	<b>38690.00</b>
<b>MUNICIPAL BUILDING</b>	WASH CO TREASURER	MUNICIPAL LOT TAXES	175.00
		MUNICIPAL LOT TAXES	656.00
		MUNICIPAL LOT TAXES	183.00
		<b>TOTAL</b>	<b>1014.00</b>
<b>CAPITAL PROJECTS</b>	WASHINGTON COMMUNITY SCHOOL DISTRICT	SIDEWALK REIMBURSEMENT	1728.00
		<b>TOTAL</b>	<b>1728.00</b>
<b>WATER PLANT</b>	ALLIANT ENERGY	ALLIANT ENERGY	11677.54
	ACE-N-MORE	SUPPLIES	15.34
	ETS CORPORATION	ETS ADMIN FEES	690.79

	FERGUSON WATERWORKS# 2516	WATER METERS/READER BATTERY	2910.42
	MARIE ELECTRIC INC.	WATER TOWER LIGHT	39.75
	PIP PRINTING	DISCONNECT NOTICES	273.75
	STATE HYGIENIC LAB	TESTING	104.00
	VERIZON WIRELESS	WIRELESS SERVICE	52.28
	WATER SOLUTIONS UNLIMITED	CHEMICALS	4681.87
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE 3/1/2018-3/31/2018	98.49
		<b>TOTAL</b>	<b>20544.23</b>
<b>WATER DIST</b>	ACE-N-MORE	SUPPLIES	42.34
	ALLIANT ENERGY	ALLIANT ENERGY	30.62
	COBB OIL CO, INC.	FUEL	857.27
	CRONE, TONY	BOOT REIMBURSEMENT	100.00
	VERIZON WIRELESS	WIRELESS SERVICE	93.37
	WELLINGTON, EARL	TOOLS	62.50
	WIDE, TOM	LOGO PRINTING	320.00
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE 3/1/2018-3/31/2018	91.22
		<b>TOTAL</b>	<b>1597.32</b>
<b>SEWER PLANT</b>	ALLIANT ENERGY	ALLIANT ENERGY	11759.43
	ARNOLD MOTOR SUPPLY	PARTS TRUCK #502	49.91
	COBB OIL CO, INC.	FUEL	332.47
	JOHN DEERE FINANCIAL	PART	2.36
	SUPPLY WORKS	HVAC FILTERS	162.73
	TELEDYNE ISCO, INC.	SAMPLER PARTS	308.00
	TURNER, PARKER	REIMBURSEMENT	30.00
	VERIZON WIRELESS	WIRELESS SERVICE	183.94
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE 3/1/2018-3/31/2018	273.93
		<b>TOTAL</b>	<b>13102.77</b>
<b>SEWER COLLECT</b>	ACE-N-MORE	PIPE	19.99
	ALLIANT ENERGY	ALLIANT ENERGY	1567.42
	COBB OIL CO, INC.	FUEL	855.30
	IDEAL READY MIX	SEWER MANHOLE	294.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	37.50
	MOSE LEVY CO INC	GALVANIZED SHEETS/STEEL	364.68
	SADLER POWER TRAIN	PARTS	2461.58
	UNITY POINT CLINIC-OCCUPATIONAL MEDICI	PROFESSIONAL SERVICE	37.00
	VERIZON WIRELESS	WIRELESS SERVICE	153.83
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE 3/1/2018-3/31/2018	91.23
		<b>TOTAL</b>	<b>5882.53</b>
		<b>TOTAL</b>	<b>155501.50</b>

**\*PREVIOUSLY APPROVED EXPENSES ARE HIGHLIGHTED**

CITY OF WASHINGTON, IOWA  
MONTH TO DATE TREASURERS REPORT  
FEBRUARY 28, 2018

FUND	2/1/2018 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	2/28/2018 ENDING CASH BALANCE
001-GENERAL FUND	1,029,240.31	56,340.04	-	232,450.80	853,129.55
002-AIRPORT FUND	230,092.10	18,238.49	-	4,271.96	244,058.63
010-CHAMBER REIMBURSEMENT	3,173.02	5,818.57	-	5,114.63	3,876.96
011-MAIN STREET REIMBURSEMENT	2,089.73	4,253.07	-	3,807.78	2,535.02
012-WEDG REIMBURSEMENT	688.00	6,250.00	-	5,626.93	1,311.07
050-DOWNTOWN INCENTIVE GRANT	50,000.00	-	-	-	50,000.00
110-ROAD USE	852,421.70	103,192.64	-	54,754.81	900,859.53
112-EMPLOYEE BENEFITS	-	8,128.07	-	8,128.07	-
114-EMERGENCY LEVY	-	705.94	-	705.94	-
125-UNIF COMM UR-NE IND	273.11	-	-	-	273.11
129-SC RES UR	8,758.83	-	-	-	8,758.83
132-UNIF COMM UR - EBD	16,679.07	-	-	-	16,679.07
133-UNIF COMM UR-IRE	4,530.29	-	-	-	4,530.29
134-DOWNTOWN COMM UR	3,606.64	-	-	-	3,606.64
145-HOUSING REHABILITATION	33,671.60	2,500.00	-	-	36,171.60
146-LMI TIF SET-ASIDE	69,331.10	-	-	-	69,331.10
200-DEBT SERVICE	450,921.73	10,175.67	-	-	461,097.40
300-CAPITAL EQUIPMENT	145,742.38	-	-	-	145,742.38
301-CAPITAL PROJECTS FUND	22,771.57	6,837.15	-	6,217.09	23,391.63
305-RIVERBOAT FOUND CAP PROJ	38,899.94	-	-	-	38,899.94
308-INDUSTRIAL DEVELOPMENT	49,250.89	35,793.93	-	9,748.40	75,296.42
309-MUNICIPAL BUILDING	1,280,923.21	82.53	-	6,082.82	1,274,922.92
310-WELLNESS PARK	46,732.09	5,000.00	-	-	51,732.09
311-SIDEWALK REPAIR & REPLACE	63,496.31	-	-	2,016.00	61,480.31
312-TREE REMOVAL & REPLACE	13,979.67	-	-	-	13,979.67
510-MUNICIPAL BAND	3,843.70	-	-	-	3,843.70
520-DOG PARK	4,551.69	133.00	-	-	4,684.69
530-TREE COMMITTEE	4,748.27	2,195.00	-	573.65	6,369.62
540-POLICE FORFEITURE	1,742.49	-	-	-	1,742.49
545-SAFETY FUND	400.00	-	-	300.00	100.00
550-PARK GIFT	157,063.44	1,765.17	-	-	158,828.61
570-LIBRARY GIFT	274,436.76	241.45	-	959.64	273,718.57
580-CEMETERY GIFT	11,103.00	-	-	-	11,103.00
590-CABLE COMMISSION	10,761.14	-	-	-	10,761.14
600-WATER UTILITY	1,113,321.47	159,127.53	-	88,741.55	1,183,707.45
601-WATER DEPOSIT FUND	23,990.00	1,925.00	-	1,650.00	24,265.00
603-WATER CAPITAL PROJECTS	(297,049.23)	1,087,010.69	-	748,937.88	41,023.58
610-SANITARY SEWER	1,182,218.50	192,155.61	-	76,353.54	1,298,020.57
613-SEWER CAPITAL PROJECTS	212,714.38	-	-	100.00	212,614.38
670-SANITATION	189,621.35	32,499.09	-	35,365.64	186,754.80
950-SELF INSURANCE	212,865.74	581.98	-	855.00	212,592.72
951-UNEMPLOYMENT SELF INS	28,095.70	224.33	-	2,660.16	25,659.87
<b>TOTAL BALANCE</b>	<b>7,551,701.69</b>	<b>1,741,174.95</b>	<b>-</b>	<b>1,295,422.29</b>	<b>7,997,454.35</b>

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	2,450,177.03 (1)	0.12%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Wash St Bank - MM	257,828.70	0.40%
Investment in IPAIT	2,698,145.85	1.08%
Wash St - Farm Mgmt Acct	90,952.77	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	1.60%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	1.25%
Wash St Bank - CD 03/09/2017	500,000.00	1.25%
Wash St Bank - CD 10/12/2017	500,000.00	1.50%
CBI Bank and Trust - CD 1/11/2018	500,000.00	1.85%
<b>TOTAL CASH IN BANK</b>	<b>7,997,454.35</b>	

(1) Washington State Bank	2,506,945.57
Outstanding Deposits & Checks	(56,768.54)
	<u>2,450,177.03</u>

CITY OF WASHINGTON, IOWA  
YEAR TO DATE TREASURERS REPORT  
FEBRUARY 28, 2018

FUND	7/1/2017	Y-T-D	REVENUES NOT	Y-T-D	2/28/2018
	BEGINNING				REVENUES
	CASH BALANCE				BALANCE
001-GENERAL FUND	1,000,000.00	2,233,026.94	-	2,379,897.39	853,129.55
002-AIRPORT FUND	204,275.40	213,913.15	-	174,129.92	244,058.63
010-CHAMBER REIMBURSEMENT	440.00	45,940.23	-	42,503.27	3,876.96
011-MAIN STREET REIMBURSEMENT	1,106.99	35,656.68	-	34,228.65	2,535.02
012-WEDG REIMBURSEMENT	-	52,429.28	-	51,118.21	1,311.07
050-DOWNTOWN INCENTIVE GRANT	-	50,000.00	-	-	50,000.00
110-ROAD USE	747,498.73	719,452.50	-	566,091.70	900,859.53
112-EMPLOYEE BENEFITS	-	404,160.39	-	404,160.39	-
114-EMERGENCY LEVY	-	50,092.96	-	50,092.96	-
121-LOCAL OPTION SALES TAX	-	484,554.19	-	484,554.19	-
125-UNIF COMM UR-NE IND	-	5,752.92	-	5,479.81	273.11
127-UNIF COMM UR - BRIARWOOD	-	17,213.41	-	17,213.41	-
129-SC RES UR	-	23,366.76	-	14,607.93	8,758.83
132-UNIF COMM UR - EBD	-	17,706.84	-	1,027.77	16,679.07
133-UNIF COMM UR-IRE	-	59,541.74	-	55,011.45	4,530.29
134-DOWNTOWN COMM UR	-	6,411.75	-	2,805.11	3,606.64
145-HOUSING REHABILITATION	40,210.80	2,500.00	-	6,539.20	36,171.60
146-LMI TIF SET-ASIDE	69,331.10	-	-	-	69,331.10
200-DEBT SERVICE	3,569.34	533,938.59	-	76,410.53	461,097.40
300-CAPITAL EQUIPMENT	161,276.77	55,992.00	-	71,526.39	145,742.38
301-CAPITAL PROJECTS FUND	124,526.44	504,818.16	-	605,952.97	23,391.63
305-RIVERBOAT FOUND CAP PROJ	-	211,440.72	-	172,540.78	38,899.94
308-INDUSTRIAL DEVELOPMENT	41,124.09	59,041.68	-	24,869.35	75,296.42
309-MUNICIPAL BUILDING	1,403,118.70	763.06	-	128,958.84	1,274,922.92
310-WELLNESS PARK	44,488.61	35,239.29	-	27,995.81	51,732.09
311-SIDEWALK REPAIR & REPLACE	69,176.19	11,500.00	-	19,195.88	61,480.31
312-TREE REMOVAL & REPLACE	33,654.67	-	-	19,675.00	13,979.67
510-MUNICIPAL BAND	4,043.70	-	-	200.00	3,843.70
520-DOG PARK	4,918.85	199.00	-	433.16	4,684.69
530-TREE COMMITTEE	6,085.92	5,925.00	-	5,641.30	6,369.62
540-POLICE FORFEITURE	1,742.49	-	-	-	1,742.49
545-SAFETY FUND	400.00	-	-	300.00	100.00
550-PARK GIFT	150,315.38	9,981.12	-	1,467.89	158,828.61
570-LIBRARY GIFT	269,462.46	9,969.41	-	5,713.30	273,718.57
580-CEMETERY GIFT	11,158.00	-	-	55.00	11,103.00
590-CABLE COMMISSION	10,761.14	-	-	-	10,761.14
600-WATER UTILITY	999,522.64	1,247,652.89	-	1,063,468.08	1,183,707.45
601-WATER DEPOSIT FUND	23,665.00	15,000.00	-	14,400.00	24,265.00
603-WATER CAPITAL PROJECTS	-	1,582,171.00	-	1,541,147.42	41,023.58
610-SANITARY SEWER	735,273.09	1,567,919.97	-	1,005,172.49	1,298,020.57
612-SEWER SINKING	-	231,855.00	-	231,855.00	-
613-SEWER CAPITAL PROJECTS	280,236.13	-	-	67,621.75	212,614.38
670-SANITATION	143,429.17	337,157.02	-	293,831.39	186,754.80
950-SELF INSURANCE	174,718.13	61,527.71	-	23,653.12	212,592.72
951-UNEMPLOYMENT SELF INS	6,716.03	21,604.00	-	2,660.16	25,659.87
<b>TOTAL BALANCE</b>	<b>6,766,245.96</b>	<b>10,925,415.36</b>	<b>-</b>	<b>9,694,206.97</b>	<b>7,997,454.35</b>

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	2,450,177.03 (1)	0.12%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Wash St Bank - MM	257,828.70	0.40%
Investment in IPAIT	2,698,145.85	1.08%
Wash St - Farm Mgmt Acct	90,952.77	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	1.60%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	1.25%
Wash St Bank - CD 03/09/2017	500,000.00	1.25%
Wash St Bank - CD 10/12/2017	500,000.00	1.50%
CBI Bank and Trust - CD 1/11/2018	500,000.00	1.85%
<b>TOTAL CASH IN BANK</b>	<u><b>7,997,454.35</b></u>	

(1) Washington State Bank	2,506,945.57
Outstanding Deposits & Checks	(56,768.54)
	<u><b>2,450,177.03</b></u>

Washington City Council Members:

The fundraising committee of the L.E.T.'s Center for the Healing and Creative Arts would like to ask permission to display artwork on the sidewalks around the downtown square Monday July 16th-Saturday July 28th, 2018 and to live auction the tubes on the Central Park bandstand at the end of the display period on Saturday the 28th.

This project would be part of the Chamber of Commerce's annual "Gallery Walk" and would serve the dual purpose of supporting the arts and raising funds for the L.E.T.'s Center to be able to continue offering art classes, seminars, and readings. This is our 4th annual "totally tubular transformation" and we thank you for supporting us throughout the years and hope that you will do so again.

The art would be in the form of cylindrical fiberglass tubes varying in size and height (2ft in diameter and 4ft tall to 3ft in diameter and 5ft tall, approximately, as sizes will vary). We are partnering this year with the non-profit "Latinos for Washington" so we plan for the theme to be Latin American/Hispanic cultures. Each one will be unique and different within the parameters of being appropriate for all ages and resistant to weather and the outdoors. At night, they will be brought inside the businesses in front of which they will be displayed so as to avoid vandalism.

Attached are pictures of these cylinders both in their natural state and decorated for outdoor display.

We have faith in the community of Washington that the artwork will be respected and appreciated and fully believe this will bring exposure to local talent and funds to a non-profit that works to enrich our city with the healing and creative arts. We are especially confident since this event has been extremely successful for 3 consecutive years.

Thank you for your time and consideration.

Respectfully submitted,

Isabella Santoro, L.E.T.'s Center Board Member and Chairperson of the Fundraising Committee  
With the support of Latinos for Washington, Inc.











↑  
must  
come

↓  
What  
goes



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MARION AVENUE  
—BAPTIST CHURCH—

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March 14, 2018

To whom it may concern,

The Marion Avenue Baptist Church would like to use the square and two adjoining streets for an Open House on September 15th-16th. We would like to close Marion Avenue from Main St. to Washington St. and Washington St. from Marion Avenue to Iowa Avenue. Please see the attached map. We would close the streets at 8:00 Saturday morning and open them back up at 4:00 Sunday afternoon. We will notify all of our neighbors affected by the street closures. We will be setting up inflatables in the streets and on the grass of the square. We will have grills set up on Washington St. We will take care of all trash and clean up. We will take care of putting the barricades out and putting them away when the event is over.

Thank you,

Marion Avenue Baptist Church





Development Services  
215 E. Washington St.  
Washington, IA 52353  
319.653.6584 ext. 124

# Memo

To: City Council  
From: Steve Donnolly-Building and Zoning Official  
Date: 3/15/2018  
Re: Site Plans for Pennsylvania House Townhouses and City of Washington Fire Station

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**Issue**

Review and consider a minor site plan for the Pennsylvania House Townhouses and a major site plan for the City of Washington’s Fire Station.

**Background**

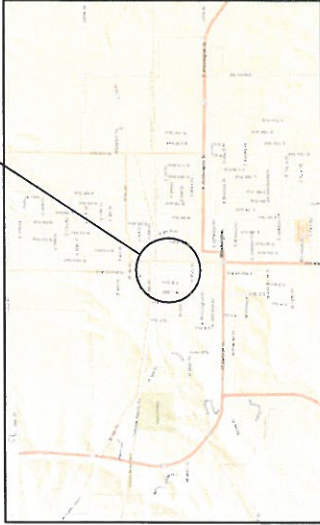
DW Developments is the owner of the old Goncho Apartment Complex located in the 100 block of West 3<sup>rd</sup> Street. They have razed the building and want to build 6 townhomes on the property. The City of Washington is in the process of building a new fire station for the City south of the present fire station. On Tuesday, March 13, 2018, the City of Washington’s Planning and Zoning Commission met to review and discuss the site plans.

**Recommendation**

The City of Washington’s Planning and Zoning Commission recommends that the City of Washington’s City Council approve the minor site plan for DW Developments as presented and the major site plan for the City of Washington’s fire station as presented.

# BUILDING SITE PLAN WASHINGTON, IOWA

PROJECT LOCATION



**PROPERTY NOTES:**

1. ZONE B-1
2. TOTAL LOT SIZE: 20,959 SQ. FT. (0.48 ACRE)

**CURRENT OWNER:** DW DEVELOPMENTS  
PO BOX 662  
WASHINGTON, IA 52247

**SITE ADDRESS:** 116-126 W. 3RD ST.

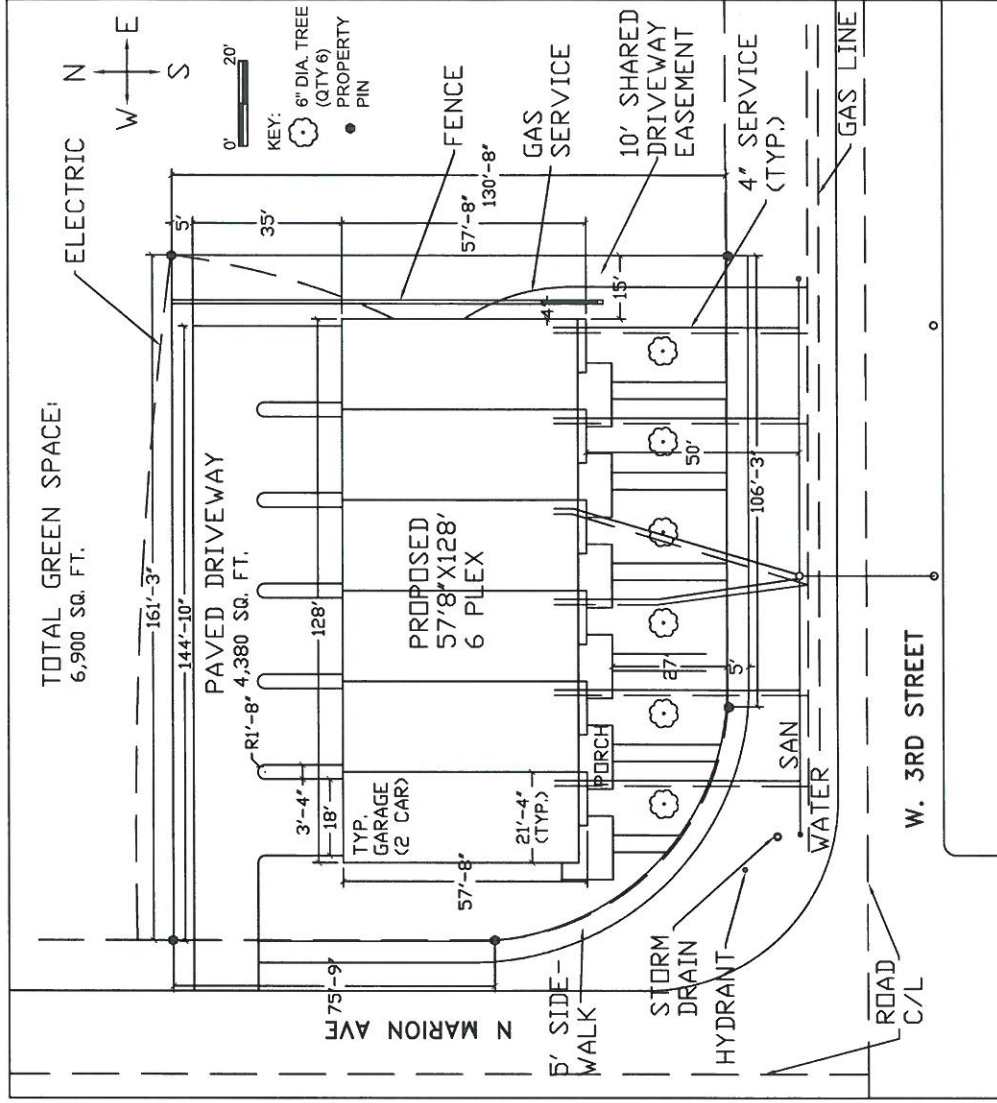
**LEGAL DESCRIPTION:** EAST LOT: D 04 NORTH ADD  
WEST LOT: C 04 NORTH ADD

**SITE PLAN APPLICANT:** DW DEVELOPMENTS  
ATT: DAVID WAITE  
PO BOX 662  
WASHINGTON, IA 52247

**SITE PLAN PREPARED BY:** GREINER BUILDINGS, INC

CITY OF WASHINGTON, PEZ CHAIR PERSON \_\_\_\_\_ DATE \_\_\_\_\_

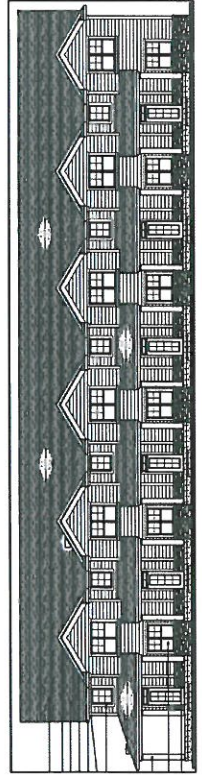
CITY OF WASHINGTON, MAYOR \_\_\_\_\_ DATE \_\_\_\_\_



SITE PLAN

**GENERAL NOTES:**

1. THE BUILDING IS 57'8" X 128'0"
2. BUILDING FLOOR AREA : MAIN LEVEL: 701 SQ. FT.  
UPPER LEVEL: 842 SQ. FT.  
LOWER LEVEL: 480 SQ. FT.  
TOTAL: 2,023 SQ. FT.
3. SIX (6) DWELLING UNITS
4. OFF STREET PARKING - TWO (2) FOR EACH DWELLING UNIT
5. TOTAL GREEN SPACE: 6,900 SQ. FT.



**GREINER BUILDINGS INC.**

319-653-5332  
2088 25th Street Washington, Iowa 52353  
www.greinerbuildings.com  
n.gerber@gbinc.net

DATE: 9 MARCH 2018

Project:  
**Pennsylvania Townhouses**



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING THE SITE PLAN FOR  
PENNSYLVANIA TOWNHOMES**

WHEREAS, DW Developments, LLC has filed a Minor Site Plan for its proposed multi-family housing development located at 116-128 West 3<sup>rd</sup> Street as required under Chapter 164 of the Washington Code of Ordinances; and

WHEREAS, the City Engineer has reviewed said Major Site Plan and verified compliance with all applicable ordinances; and

WHEREAS, the Planning & Zoning Commission has recommended to the City Council the approval of said Site Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. Said Minor Site Plan is hereby approved by the City Council.

PASSED AND APPROVED this 20<sup>th</sup> day of March, 2018.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk





**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING THE SITE PLAN FOR  
WASHINGTON FIRE STATION**

WHEREAS, the City of Washington has filed a Major Site Plan for its proposed Fire Station as required under Chapter 164 of the Washington Code of Ordinances; and

WHEREAS, the City Engineer has prepared said Major Site Plan and verified compliance with all applicable ordinances; and

WHEREAS, the Planning & Zoning Commission has recommended to the City Council the approval of said Site Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. Said Major Site Plan is hereby approved by the City Council.

PASSED AND APPROVED this 20<sup>th</sup> day of March, 2018.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

**From:** [Mark Brown](#)  
**To:** [sdonnolly@washingtونيowa.net](mailto:sdonnolly@washingtونيowa.net)  
**Subject:** Tree removal #3  
**Date:** Monday, March 19, 2018 2:31:13 PM

---

Steve,

My bid for tree removal #3 is \$4100. I will provide a insurance certificate if we are the winning bidder.

Thanks,  
Mark Brown  
Brown's Tree Service  
641-919-8190



Hairy  
Tree  
Care

PO box 511  
Kalona, IA 52247  
(319) 591-1729  
jl@hairytreecare.com  
www.hairytreecare.com

Quote

ADDRESS

City Of Washington  
215 E Washington St  
Washington, IA 52353  
Rebid FY18 Removal #3

QUOTE #	DATE
1077	03/19/2018

TERMS

Bid

TYPE OF WORK

Rebid FY18 Removal #3

ACTIVITY

**Tree removal and cleanup**  
Includes stump removal and cleanup

AMOUNT

4,675.00

TOTAL

**\$4,675.00**

Accepted By

Accepted Date

We appreciate your business! Please visit hairytreecare.com if you'd like to give us feedback. Thanks!

## **Ford Explorer Bid**

We were unable to purchase a vehicle last summer due to the fact that we could no longer order a 2017 by the time the bids were approved. This was simply due to the time of year in which this all took place. Mincer, the selected dealer had noted on their bid that it was a possibility.

With all of that in mind, we had to get new bids for 2018s. We were able to get quotes from Mincer and Capper for a 2018 Ford Explorer, both 4WD and FWD. Oddly enough, the numbers from Mincer show that the 4WD option is cheaper than the FWD. He explained to me that the vast majority of Explorers are AWD or 4WD drive thus making FWD more expensive due to the fact that it isn't really a standard option anymore. However, Capper quoted us cheaper on a FWD than the 4WD. Honestly, I'm not sure what to make of that considering that it's the opposite of Mincer's bid and goes against what Larry Mincer had told me.

I still think that it makes sense in the long run to purchase a 4WD vehicle considering that we tend to keep our vehicles for many years and \$1,600 over the 10-15 years that we will have this vehicle doesn't amount to much. When the time comes to auction or sell this vehicle, it will be worth more if it were 4WD thus making up for any price difference at the time of purchase.

Chad McCleary

Water Dept.

CNGP530

VEHICLE ORDER CONFIRMATION

01/10/18 12:51:03

==>

4WD

Dealer: F41783

2018 EXPLORER 4-DOOR

Page: 1 of 1

Order No: 9874 Priority: C1 Ord FIN: QF269 Order Type: 5B Price Level: 815

Ord Code: 100A Cust/Flt Name: WASHINGTON PO Number:

RETAIL

RETAIL

K8B 4DR 4WD BASE \$34140

SP FLT ACCT CR

.112.6" WB

FUEL CHARGE

YZ OXFORD WHITE

B4A NET INV FLT OPT NC

7 CLOTH BUCKET

DEST AND DELIV 995

L MED LT STONE

TOTAL BASE AND OPTIONS 35135

100A EQUIP GRP

TOTAL 35135

.18" PNTD ALUM

\*THIS IS NOT AN INVOICE\*

998 .3.5L V6 TIVCT NC

\*TOTAL PRICE EXCLUDES COMP PR

44J .6-SPD AUTO TRAN NC

.P245/60R18 A/S

794 PRICE CONCESSN

REMARKS TRAILER

FLEX-FUEL

153 FRT LICENSE BKT NC

SP DLR ACCT ADJ

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

F9=View Trailers

3099 - PRESS F4 TO SUBMIT

QC20016

Mincer Ford's price to City of Washington \$26,992.00

Please call 314-728-2249 with any questions.

Larry Mincer  
Mincer Ford

CNGP530

VEHICLE ORDER CONFIRMATION

01/10/18 12:58:48

==>

**FWD**

Dealer: F41783

Page: 1 of 1

2018 EXPLORER 4-DOOR

Order No: 9874 Priority: C1 Ord FIN: QF269 Order Type: 5B Price Level: 815

Ord Code: 100A Cust/Flt Name: WASHINGTON PO Number:

		RETAIL			RETAIL
K7B	4DR FWD BASE	\$31990		B4A	NET INV FLT OPT NC
	.112.6" WB				DEST AND DELIV 995
YZ	OXFORD WHITE			TOTAL	BASE AND OPTIONS 32985
7	CLOTH BUCKET			TOTAL	32985
L	MED LT STONE			*THIS IS NOT AN INVOICE*	
100A	EQUIP GRP				
	.18" PNTD ALUM				
998	.3.5L V6 TIVCT	NC			
44J	.6-SPD AUTO TRAN	NC			
	.P245/60R18 A/S				
	FLEX-FUEL				
153	FRT LICENSE BKT	NC			
	SP DLR ACCT ADJ				
	SP FLT ACCT CR				
	FUEL CHARGE				

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

3099 - PRESS F4 TO SUBMIT

QC20016

Mincer Ford's price to City of Washington \$27595.00

City of Washington

2018 Fleet/Non-Retail Ford Explorer Base 4WD K8B

**PRICING SUMMARY**

PRICING SUMMARY - 2018 Fleet/Non-Retail K8B Base 4WD

Base Price

Total Options:

Vehicle Subtotal

Advert/Adjustments

Destination Charge

GRAND TOTAL

# 35,285.

<3202> Disc

<4948> Concession

---

# 27,135.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 525.0, Data updated 1/9/2018

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Customer File:

## 2018 Fleet/Non-Retail Ford Explorer Base 4WD K8B

### SELECTED MODEL & OPTIONS

#### SELECTED MODEL - 2018 Fleet/Non-Retail K8B Base 4WD

<u>Code</u>	<u>Description</u>
K8B	2018 Ford Explorer Base 4WD

#### SELECTED VEHICLE COLORS - 2018 Fleet/Non-Retail K8B Base 4WD

<u>Code</u>	<u>Description</u>
-	Interior: No color has been selected.
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

#### SELECTED OPTIONS - 2018 Fleet/Non-Retail K8B Base 4WD

#### CATEGORY

<u>Code</u>	<u>Description</u>
ENGINE	
998	ENGINE: 3.5L TI-VCT V6 (FFV) -inc: Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles w/the 3.5L Ti-VCT V6 engine shipped to Federal Emissions States or Cross Border State dealers and is only available w/a Federal emissions system, (FFV system not available w/code 422 and requires code 936 or 423 if applicable for California Emissions State dealer destinations) Cross border states include AZ, DC, ID, NH, NV, OH, VA, WV (STD) Not standard equipment in CA Emissions States
TRANSMISSION	
44J	TRANSMISSION: 6-SPEED SELECTSHIFT AUTOMATIC (STD)
OPTION PACKAGE	
100A	EQUIPMENT GROUP 100A
PRIMARY PAINT	
YZ	OXFORD WHITE
PAINT SCHEME	

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 525.0, Data updated 1/9/2018

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Customer File:



2018 Fleet/Non-Retail Ford Explorer Base 4WD K8B

**SELECTED MODEL & OPTIONS**

SELECTED OPTIONS - 2018 Fleet/Non-Retail K8B Base 4WD

CATEGORY

<u>Code</u>	<u>Description</u>
PAINT SCHEME	
—	STANDARD PAINT
SEAT TYPE	
7L	MEDIUM STONE, CLOTH BUCKET SEATS -inc: 8-way power driver's seat w/power lumbar and manual recline, 4-way manual front passenger seat w/manual recline and 4-way manually adjustable driver and front passenger head restraints

OPTIONS TOTAL

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 525.0, Data updated 1/9/2018  
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Customer File:

2018 Fleet/Non-Retail Ford Explorer Base FWD K7B

**PRICING SUMMARY**

PRICING SUMMARY - 2018 Fleet/Non-Retail K7B Base FWD

Base Price

Total Options:

Vehicle Subtotal

Advert/Adjustments

Destination Charge

GRAND TOTAL

# 33,135.

<2981> Disc

<4800> Concession

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# 25,354.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 525.0, Data updated 1/9/2018  
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Customer File:

## 2018 Fleet/Non-Retail Ford Explorer Base FWD K7B

### **SELECTED MODEL & OPTIONS**

#### SELECTED MODEL - 2018 Fleet/Non-Retail K7B Base FWD

<u>Code</u>	<u>Description</u>
K7B	2018 Ford Explorer Base FWD

#### SELECTED VEHICLE COLORS - 2018 Fleet/Non-Retail K7B Base FWD

<u>Code</u>	<u>Description</u>
-	Interior: No color has been selected.
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

#### SELECTED OPTIONS - 2018 Fleet/Non-Retail K7B Base FWD

#### CATEGORY

<u>Code</u>	<u>Description</u>
ENGINE	
995	ENGINE: 3.5L TI-VCT V6 (FFV) -inc: Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles w/the 3.5L Ti-VCT V6 engine shipped to Federal Emissions States or Cross Border State dealers and is only available w/a Federal emissions system, (FFV system not available w/code 422 and requires code 936 or 423 if applicable for California Emissions State dealer destinations) Cross border states include AZ, DC, ID, NH, NV, OH, VA, WV (STD) Not standard equipment in CA Emissions States.
TRANSMISSION	
44J	TRANSMISSION: 6-SPEED SELECTSHIFT AUTOMATIC (STD)
OPTION PACKAGE	
100A	EQUIPMENT GROUP 100A
PRIMARY PAINT	
YZ	OXFORD WHITE
PAINT SCHEME	

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 525.0, Data updated 1/9/2018  
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Customer File:

## 2018 Fleet/Non-Retail Ford Explorer Base FWD K7B

### **SELECTED MODEL & OPTIONS**

#### SELECTED OPTIONS - 2018 Fleet/Non-Retail K7B Base FWD

##### CATEGORY

<u>Code</u>	<u>Description</u>
PAINT SCHEME	
—	STANDARD PAINT
SEAT TYPE	
7L	MEDIUM STONE, CLOTH BUCKET SEATS -inc: 8-way power driver's seat w/power lumbar and manual recline, 4-way manual front passenger seat w/manual recline and 4-way manually adjustable driver and front passenger head restraints

##### OPTIONS TOTAL

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 525.0, Data updated 1/9/2018  
© Copyright 1986-2012 Chrome Data Solutions, LP. All rights reserved.  
Customer File:

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

March 9, 2018

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: Ahlers Engagement Agreements

On the March 6 agenda, you had the Ahlers & Cooney engagement agreement for the revenue bonds in the packets, but the agenda listed an engagement agreement for the G.O. bonds. This is because we requested an amended G.O. engagement agreement due to the amounts being listed wrong, and Ahlers instead sent us the revenue bond engagement agreement. Both agreements do ultimately need your approval, so we think for purposes of doing this it would be cleanest to adopt (or re-adopt depending how you want to look at it) both agreements at this meeting.

## ENGAGEMENT AGREEMENT

The purpose of this Engagement Agreement (the "Agreement") is to disclose and memorialize the terms and conditions under which services will be rendered by Ahlers and Cooney, P.C., in its capacity as Bond Counsel, to the City of Washington, Iowa (the "Issuer") in connection with the issuance of not to exceed \$3,400,000 General Obligation Capital Loan Notes, Series 2018A (the "Bonds").

### SCOPE OF ENGAGEMENT

In the role of Bond Counsel, we will provide the following services:

1. Prepare and review documents related to the authorization, issuance and delivery of the Bonds (the "Proceedings").
2. After proper approval and execution of the Proceedings, render our legal opinion (the "Bond Opinion") regarding the validity and enforceability of the Bonds, the source of payment with regard to the legality of the security pledged, and the excludability of interest on the Bonds from gross income for federal tax purposes, as applicable.
3. Review those sections of any offering or disclosure documents (the "Offering Documents") to be disseminated in connection with the sale of the Bonds related solely to the description of the Bonds, the legal basis for the security pledged, the tax-exempt status of the Bonds, and excerpts, summaries or copies of the Bond Opinion; and in the event Issuer retains separate Disclosure Counsel we will coordinate with said Disclosure Counsel in regards to the above-identified information we are reviewing in the Offering Documents.
4. Upon request, assist the Issuer in presenting information to bond rating organizations and providers of credit enhancement relating to the issuance of Bonds.
5. Prepare procedure to advertise and direct the sale of Bonds when we are advised that a particular issue of Bonds will be sold at public sale, and prepare procedure accepting a proposal to purchase the Bonds when we are advised that the sale of a particular issue of Bond will accomplished by negotiated sale.
6. Draft the Continuing Disclosure Certificate of the Issuer, if applicable.
7. Prepare an IRS Form 8038-G or 8038-GC, when applicable.

As Bond Counsel, our examination will extend to the actions and approvals necessary to authorize the issuance and initial delivery of the Bonds to the purchaser thereof. Our Bond Opinion does not extend to any re-offering of the Bonds by the original purchaser thereof or other persons, and will be delivered by us on the date the Bonds are exchanged for their purchase price (the "Closing").

The Bond Opinion will be based on facts and law existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer with applicable laws relating to the Bonds. During the course of this engagement, we will rely on the Issuer, and

authorized officials, to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security.

Our duties in this engagement are limited to those expressly set forth above. This Engagement Agreement does not include the following services, or any other matter not required to render our Bond Opinion:

- a. Except as described in paragraph (3) above, assisting in the preparation or review of the Offering Documents with respect to the Bonds, or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document or rendering advice that the Offering Documents do not contain any untrue statement of material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading. This engagement does not include the services of Disclosure Counsel.
- b. Preparing requests for tax rulings from the Internal Revenue Service, or “no action” letters from the Securities and Exchange Commission.
- c. Drafting state constitutional or legislative amendments.
- d. Pursuing test cases or other litigation, such as contested validation proceedings.
- e. Except as described in paragraph (6) above, assisting in the preparation of, or opinion on, a continuing disclosure undertaking pertaining to the Bonds, or after Closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking, including monitoring Issuer’s continued compliance with the undertaking.
- f. Representing the Issuer in Internal Revenue Service examinations or inquiries, or Securities and Exchange Commission investigations.
- g. After Closing a particular issue of Bonds, providing continuing advice to the Issuer or any other party concerning actions necessary to assure that interest paid on that issue of Bonds will continue to be excludable from gross income for federal income tax purposes (e.g. this Bond Counsel engagement for the Bonds does not include rebate calculations, nor continuing post-issuance compliance activities).

We will provide one or more of the services listed in (a)–(g) upon your request, however, a separate, written Engagement Agreement will be required before we assume one or more of the above duties.

Services listed in subparts (h)–(k), below, are not included in this Engagement Agreement, nor will they be provided at any time.

- h. Acting as an underwriter, or otherwise marketing the Bonds.
- i. Acting in a financial advisory role.
- j. Preparing blue sky or investment surveys with respect to the Bonds.
- k. Making an investigation or expressing any view as to the creditworthiness of the Issuer or of the Bonds.

## **ATTORNEY-CLIENT RELATIONSHIP**

Upon our receipt of notification that Bond Counsel services are requested under this Engagement Agreement, the Issuer will be our client and an attorney-client relationship will exist between us as outlined above. We assume that all other parties to each such transaction will retain such counsel as they deem necessary and appropriate to represent their interests. We further assume that all parties understand that in each such transaction we represent only the Issuer, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as Bond Counsel are limited to those contracted for in this letter; the Issuer's execution of this engagement agreement will constitute an acknowledgement of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Bond Opinion.

Each representation of the Issuer and the attorney-client relationship for the Bonds created by this Engagement Agreement will be concluded upon issuance of that respective issue of Bonds. Nevertheless, subsequent to Closing, we will mail the appropriate Internal Revenue Service Form 8038, and prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Bonds.

## **FEES**

We will charge a flat fee of \$9,000 for services rendered under this Agreement. It is not anticipated that it will be necessary for us to personally attend meetings in order to provide the Bond Counsel services outlined above, but we will do so in the event that circumstances require. If, at any time, we believe that an adjustment of our flat fee is necessary during an engagement as Bond Counsel for a particular issuance of Bonds, we will advise you. Such adjustment might be necessary in the event: (a) the principal amount of Bonds to be issued differs significantly from the amount stated at the time we advise you of our fee; (b) there are material changes in the structure, security or opinion from the description of the Bonds after we advise you of our fee; or (c) unusual or unforeseen circumstances arise which require a significant increase in the services rendered, such as personal attendance at meetings, significant travel, or unexpected revision of the issuance documents at the request of the Issuer, any agent acting on your behalf (such as a financial advisor), the purchaser, a bond insurer, other counsel providing services with respect to issuance of a particular issuance of Bonds.

In addition to the flat fee, we will bill you for all expenses incurred on your behalf, such as travel cost reimbursement, photocopying, deliveries, long distance telephone charges, telecopier charges, filing fees, computer-assisted research, bond printing, and other related expenses. Generally these expenses will not exceed \$600. We will contact you prior to incurring expenses that exceed that amount.

Our statement for services and expenses will be sent after each particular issue of Bonds have been closed and is due and payable within thirty (30) days of receipt.

If, for any reason, you terminate the engagement on a particular issue of Bonds covered by this Agreement before closing a particular issue of Bonds are not issued for any reason, or the



Bonds are issued without the delivery of our Bond Opinion, we will bill you for the services rendered on your behalf up to that point. These services will be billed at the normal hourly rates for those attorneys and legal assistants who have performed such services. We will also then bill you for all expenses we have incurred as outlined above. My current hourly rate is \$315. Work performed by associates will be billed at \$220 per hour. Services performed on your behalf by legal assistants will be billed at \$120 per hour.

### **RECORDS**

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retained by us after the termination of this engagement.

**[THIS SPACE INTENTIONALLY LEFT BLANK]**

**APPROVAL**

Please carefully review the terms and conditions of this Agreement. **If the above correctly reflects the terms of this engagement, please obtain approval by your governing body, and execute, date and return to me the enclosed copy of this Agreement. Please retain the original for your file.**

If you have questions regarding any aspect of the above or our representation as Bond Counsel, please do not hesitate to write or call.

It has been a pleasure to serve you in the past, and we look forward to our continued relationship.

Very truly yours,

R. Mark Cory  
FOR THE FIRM

Accepted:

City of Washington, State of Iowa\*

By: \_\_\_\_\_ Date: \_\_\_\_\_

\*Approved by Motion or Resolution No. \_\_\_\_\_ of the governing body on \_\_\_\_\_, 2018.

## ENGAGEMENT AGREEMENT

The purpose of this Engagement Agreement (the "Agreement") is to disclose and memorialize the terms and conditions under which services will be rendered by Ahlers and Cooney, P.C., in its capacity as Bond Counsel, to the City of Washington, Iowa (the "Issuer") in connection with the issuance of not to exceed \$1,850,000 Local Option Sales and Services Tax Revenue Bonds (the "Bonds").

### SCOPE OF ENGAGEMENT

In the role of Bond Counsel, we will provide the following services:

1. Prepare and review documents related to the authorization, issuance and delivery of the Bonds (the "Proceedings").
2. After proper approval and execution of the Proceedings, render our legal opinion (the "Bond Opinion") regarding the validity and enforceability of the Bonds, the source of payment with regard to the legality of the security pledged, and the excludability of interest on the Bonds from gross income for federal tax purposes, as applicable.
3. Review those sections of any offering or disclosure documents (the "Offering Documents") to be disseminated in connection with the sale of the Bonds related solely to the description of the Bonds, the legal basis for the security pledged, the tax-exempt status of the Bonds, and excerpts, summaries or copies of the Bond Opinion; and in the event Issuer retains separate Disclosure Counsel we will coordinate with said Disclosure Counsel in regards to the above-identified information we are reviewing in the Offering Documents.
4. Upon request, assist the Issuer in presenting information to bond rating organizations and providers of credit enhancement relating to the issuance of Bonds.
5. Prepare procedure to advertise and direct the sale of Bonds when we are advised that a particular issue of Bonds will be sold at public sale, and prepare procedure accepting a proposal to purchase the Bonds when we are advised that the sale of a particular issue of Bond will accomplished by negotiated sale.
6. Draft the Continuing Disclosure Certificate of the Issuer, if applicable.
7. Prepare an IRS Form 8038-G or 8038-GC, when applicable.

As Bond Counsel, our examination will extend to the actions and approvals necessary to authorize the issuance and initial delivery of the Bonds to the purchaser thereof. Our Bond Opinion does not extend to any re-offering of the Bonds by the original purchaser thereof or other persons, and will be delivered by us on the date the Bonds are exchanged for their purchase price (the "Closing").

The Bond Opinion will be based on facts and law existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer with applicable laws

relating to the Bonds. During the course of this engagement, we will rely on the Issuer, and authorized officials, to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security.

Our duties in this engagement are limited to those expressly set forth above. This Engagement Agreement does not include the following services, or any other matter not required to render our Bond Opinion:

- a. Except as described in paragraph (3) above, assisting in the preparation or review of the Offering Documents with respect to the Bonds, or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document or rendering advice that the Offering Documents do not contain any untrue statement of material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading. This engagement does not include the services of Disclosure Counsel.
- b. Preparing requests for tax rulings from the Internal Revenue Service, or “no action” letters from the Securities and Exchange Commission.
- c. Drafting state constitutional or legislative amendments.
- d. Pursuing test cases or other litigation, such as contested validation proceedings.
- e. Except as described in paragraph (6) above, assisting in the preparation of, or opinion on, a continuing disclosure undertaking pertaining to the Bonds, or after Closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking, including monitoring Issuer’s continued compliance with the undertaking.
- f. Representing the Issuer in Internal Revenue Service examinations or inquiries, or Securities and Exchange Commission investigations.
- g. After Closing a particular issue of Bonds, providing continuing advice to the Issuer or any other party concerning actions necessary to assure that interest paid on that issue of Bonds will continue to be excludable from gross income for federal income tax purposes (e.g. this Bond Counsel engagement for the Bonds does not include rebate calculations, nor continuing post-issuance compliance activities).

We will provide one or more of the services listed in (a)–(g) upon your request, however, a separate, written Engagement Agreement will be required before we assume one or more of the above duties.

Services listed in subparts (h)–(k), below, are not included in this Engagement Agreement, nor will they be provided at any time.

- h. Acting as an underwriter, or otherwise marketing the Bonds.
- i. Acting in a financial advisory role.
- j. Preparing blue sky or investment surveys with respect to the Bonds.
- k. Making an investigation or expressing any view as to the creditworthiness of the Issuer or of the Bonds.

## **ATTORNEY-CLIENT RELATIONSHIP**

Upon our receipt of notification that Bond Counsel services are requested under this Engagement Agreement, the Issuer will be our client and an attorney-client relationship will exist between us as outlined above. We assume that all other parties to each such transaction will retain such counsel as they deem necessary and appropriate to represent their interests. We further assume that all parties understand that in each such transaction we represent only the Issuer, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as Bond Counsel are limited to those contracted for in this letter; the Issuer's execution of this engagement agreement will constitute an acknowledgement of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Bond Opinion.

Each representation of the Issuer and the attorney-client relationship for the Bonds created by this Engagement Agreement will be concluded upon issuance of that respective issue of Bonds. Nevertheless, subsequent to Closing, we will mail the appropriate Internal Revenue Service Form 8038, and prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Bonds.

## **FEES**

We will charge a flat fee of \$6,800 for services rendered under this Agreement. It is not anticipated that it will be necessary for us to personally attend meetings in order to provide the Bond Counsel services outlined above, but we will do so in the event that circumstances require. If, at any time, we believe that an adjustment of our flat fee is necessary during an engagement as Bond Counsel for a particular issuance of Bonds, we will advise you. Such adjustment might be necessary in the event: (a) the principal amount of Bonds to be issued differs significantly from the amount stated at the time we advise you of our fee; (b) there are material changes in the structure, security or opinion from the description of the Bonds after we advise you of our fee; or (c) unusual or unforeseen circumstances arise which require a significant increase in the services rendered, such as personal attendance at meetings, significant travel, or unexpected revision of the issuance documents at the request of the Issuer, any agent acting on your behalf (such as a financial advisor), the purchaser, a bond insurer, other counsel providing services with respect to issuance of a particular issuance of Bonds.

In addition to the flat fee, we will bill you for all expenses incurred on your behalf, such as travel cost reimbursement, photocopying, deliveries, long distance telephone charges, telecopier charges, filing fees, computer-assisted research, bond printing, and other related expenses. Generally these expenses will not exceed \$600. We will contact you prior to incurring expenses that exceed that amount.

Our statement for services and expenses will be sent after each particular issue of Bonds have been closed and is due and payable within thirty (30) days of receipt.

If, for any reason, you terminate the engagement on a particular issue of Bonds covered by this Agreement before closing a particular issue of Bonds are not issued for any reason, or the Bonds are issued without the delivery of our Bond Opinion, we will bill you for the services rendered on your behalf up to that point. These services will be billed at the normal hourly rates for those attorneys and legal assistants who have performed such services. We will also then bill you for all expenses we have incurred as outlined above. My current hourly rate is \$315. Work performed by associates will be billed at \$220 per hour. Services performed on your behalf by legal assistants will be billed at \$120 per hour.

### **RECORDS**

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retained by us after the termination of this engagement.

**[THIS SPACE INTENTIONALLY LEFT BLANK]**

**APPROVAL**

Please carefully review the terms and conditions of this Agreement. **If the above correctly reflects the terms of this engagement, please obtain approval by your governing body, and execute, date and return to me the enclosed copy of this Agreement. Please retain the original for your file.**

If you have questions regarding any aspect of the above or our representation as Bond Counsel, please do not hesitate to write or call.

It has been a pleasure to serve you in the past, and we look forward to our continued relationship.

Very truly yours,

R. Mark Cory  
FOR THE FIRM

Accepted:

City of Washington, State of Iowa\*

By: \_\_\_\_\_ Date: \_\_\_\_\_

\*Approved by Motion or Resolution No. \_\_\_\_\_ of the governing body on \_\_\_\_\_, 2018.

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

March 16, 2018

To: Mayor and City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "BH", is written over the name "Brent Hinson" in the "From:" field.

Re: Demolition Bidding & Terracon Services

We received two quotations on the demolition of the structures in the area of the new Fire Station. I recommend award to DeLong in the amount of \$19,000. Please note, as per Brendan's letter and the resolution, that this is contingent on being able to do a controlled burn at DeLong's site. Should this permission be denied, we would need to add \$14,000 for landfill tipping fees. Even in this scenario, DeLong would still have the low bid, but hopefully we will be able to take the controlled burn approach.

In a related item, we are asking the Council to approve engaging Terracon to assist with geotechnical services to achieve appropriate structural fill for the basements of the structures to be removed. We are still working through the best strategies for the overall site, because the report on the soil borings was not very good. Therefore, Terracon is proposing at this time to provide services on an hourly basis, but does not feel these particular services will exceed \$3,500 in cost.



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION MAKING AWARD OF DEMOLITION CONTRACT**

WHEREAS, the project known as "Demolition of East Jefferson and 2<sup>nd</sup> Avenue Structures" has been designed and publicized for competitive quotations, and quotations were received on March 16, 2018:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the following competitive quotation for certain public improvements described in general as "Demolition of East Jefferson and 2<sup>nd</sup> Avenue Structures" be and is hereby accepted, the same being the lowest responsible quotation received for said work, as follows:

Contractor: \_\_\_\_\_ DeLong Construction, Inc. \_\_\_\_\_

Amount of Bid: \_\_\_\_\_ \$19,000 \_\_\_\_\_

Section 2. That said award is subject to obtaining DNR permission to haul the material to an approved site and to conduct a training burn at that site. Should that permission be denied, the Council approves an additional \$14,000 to be added to the quotation amount to allow for SEMCO Landfill tipping fees.

PASSED AND APPROVED, this 16<sup>th</sup> day of March, 2018.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator



City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

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**Public Bid Announcement**  
**Demolition of Structures for the City of Washington**

The City of Washington, Iowa, is requesting public proposals for demolition of several structures (houses and garages) located in the general area of 2<sup>nd</sup> Avenue and East Jefferson Street, as well as an additional house in the northern part of town.

A description of the structures to be removed is as follows:

**Division I: Initiate No Earlier Than April 2; Complete by April 30**

- 1) Demolish house & garage at 208 East Jefferson Street
- 2) Demolish garage at 214 South 2<sup>nd</sup> Avenue

**Division II: Initiate No Earlier Than April 16; Complete by May 11**

- 1) Demolish house at 202 East Jefferson
- 2) Demolish house (but not detached garage) at 302 South 2<sup>nd</sup> Avenue

**Division III: Initiate No Earlier Than April 2; Complete by June 30**

- 1) Demolish house at 1218 North 2<sup>nd</sup> Avenue

Bid packets containing information regarding the conditions for the demolition contract are available at City Hall, located at 215 East Washington Street. Anyone submitting a proposal must agree in writing to meet the conditions set by the City of Washington. Sealed proposals are due on or before 9 o'clock A.M. on the 16<sup>th</sup> day of March, 2018, in the office of the City Clerk, City Hall, 215 East Washington Street, Washington, Iowa. Proposals will be opened immediately following the deadline. Any interested contractors are advised to contact the Washington Fire Department for additional details at 653-2239.

The Washington City Council will hold a public hearing and act on proposals for the demolition on Tuesday, March 20, 2018 at 6 o'clock P.M. in the Nicola-Stoufer Room of the Washington Public Library at 115 West Washington Street. At that time, the City Council may accept the proposals and award the sale to the contractor whose application is the most advantageous to the citizens of the City. The City Council may reject any and all proposals in its sole discretion. The City may waive any discrepancies or technicalities associated with said proposal.

Published by order of the City Council of Washington, Iowa  
Illa Earnest, City Clerk

## **Demolition Guidelines**

By making a proposal, the contractor represents that it has examined the properties in question. Additional questions may be directed to the Washington Fire Department at 653-2239.

All structures have been tested for asbestos, and the necessary asbestos removal will be done by the City prior to demolition by the contractor. The Washington Fire Department will assist in wetting down the structures as demolition proceeds to reduce dust. The contractor will be responsible for hauling all debris to the SEMCO landfill or a City-approved off-site location using the guidelines propagated by the Iowa DNR for controlled burns of demolished buildings.

This is a unit price, lump-sum contract, and all proposals are on a “not-to-exceed” basis. Change orders must be approved by the City Administrator in writing before the work is performed. No work shall be commenced until a start time and date is coordinated with the Washington Fire Department.

The contractor will be responsible for complete removal of the structures on the site, including removal of foundations and leveling of the site. All backfill shall be clay, properly compacted to support new construction in the future, to be verified by Terracon under separate contract with the City. The City will arrange for disconnection of all utilities prior to demolition proceeding. The contractor shall be responsible for clearing and grubbing of any trees on the main Fire Station site; however, the contractor will take care to protect as many trees as possible at the 302 South 2<sup>nd</sup> Avenue and 1218 North 2<sup>nd</sup> Avenue sites. The contractor will have sole salvage rights to any items of value remaining on the site as of the bid award date.

Demolition activity shall not begin on 202 East Jefferson until specifically cleared by the City Administrator following the move-out of the current resident, which is expected to occur before the date range listed above, but that may be subject to change.

The contractor must carry and be able to provide proof of the following insurances:

- 1) Workman’s compensation insurance;
- 2) Public liability and property damage insurance not less than \$1 million per occurrence or \$2 million aggregate; and
- 3) Automobile liability insurance on all vehicles used on the project, not less than \$500,000 per occurrence or \$1 million aggregate.



"Our Business is Earth Moving, Our Quality is World Class"

An EEO/AA Employer

An Iowa DOT Certified DBE / WBE Contractor

1320 North 8<sup>th</sup> Avenue  
PO Box 488  
Washington, Iowa 52353

Ph: 319-653-3334  
Fx: 319-653-3351  
[www.delonginc.com](http://www.delonginc.com)

March 16, 2018  
House Demo Project  
Washington, IA

To whom it may concern:

This bid reflects DeLong Construction hauling the rubble/material to our property located in rural Washington County, Ia. After discussing with Chief Wide, it was determined that we were legally able to haul this material there and the fire department would burn it for a "training burn," contingent on the Fire Department obtaining all the appropriate documentation.

If details of this matter change and prevent us from being able to do that, we would have to haul the material to SEMCO Landfill. Doing this, DeLong Construction would have to incur cost for tipping fees.

If hauling to SEMCO is required, please increase our proposal to:

Division 1: \$9,000  
Division 2: \$15,000  
Division 3: \$9,000

Total: \$33,000

This should cover all tipping fees.

If you have questions or need additional information, please let me know. We appreciate the opportunity to quote you on this project.

Sincerely,

Brendan DeLong  
Project Manager  
319-461-3796  
DeLong Construction, Inc.

**Bid for Demolition of City-Owned Property**

Division I: 208 East Jefferson and 214 South 2<sup>nd</sup>

My bid: \$ 5,000

Division II: 202 East Jefferson and 302 South 2<sup>nd</sup>

My bid: \$ 9,000

Division III: 1218 North 2<sup>nd</sup> Avenue

My bid: \$ 5,000

X I acknowledge and agree to all of the requirements detailed in the Public Bid Announcement.

X I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.

X I acknowledge and agree that the City of Washington has the right to reject any and all proposals.

Contractor Information:

Contractor Name: DeLong Construction, Inc

Address: PO Box 488, Washington, IA

Contact Phone: 319-653-3334

Signature:  Date: 3/16/18

Signed By/Title: Brendan DeLong, Project Manager

Please seal your bid in an envelope and submit to Washington City Hall at 215 East Washington Street by March 16<sup>th</sup> at 9 AM.

**Bid for Demolition of City-Owned Property**

Division I: 208 East Jefferson and 214 South 2<sup>nd</sup>

My bid: 12,900.<sup>00</sup>

Division II: 202 East Jefferson and 302 South 2<sup>nd</sup>

My bid: 24,200

Division III: 1218 North 2<sup>nd</sup> Avenue

My bid: 6400.<sup>00</sup>

I acknowledge and agree to all of the requirements detailed in the Public Bid Announcement.

I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.

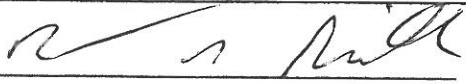
I acknowledge and agree that the City of Washington has the right to reject any and all proposals.

**Contractor Information:**

Contractor Name: G & R Miller Construction

Address: P.O. Box 3 - Washington, IA 52353

Contact Phone: 319-653-2553

Signature:  Date: 3/12/18

Signed By/Title: Rick A. Miller, President

Please seal your bid in an envelope and submit to Washington City Hall at 215 East Washington Street by March 16<sup>th</sup> at 9 AM.



March 14, 2018

City of Washington  
215 East Washington Street  
Washington, Iowa 52353

Attn: Mr. Brent Hinson  
P: 319.653.6584  
E: bhinson@washingtioniowa.gov

Re: Proposal for Construction Observation and Materials Testing Services  
Washington Fire Station Site Demolition  
215 East Washington Street  
Washington, Iowa  
Terracon Proposal No. P06181078

Dear Mr. Hinson:

As requested, Terracon Consultants, Inc. (Terracon) is submitting this proposal for completion of construction observation and materials testing services for the above-referenced project. This proposal outlines our understanding of the project and scope of services, provides a fee schedule, and presents our Supplement to Agreement for Services.

**Terracon provided geotechnical engineering services for the project in 2018 (Terracon Project No. 06185023).** As such, we believe our experience, work on the project as the Geotechnical Engineer, and commitment to responsive quality service will continue to make Terracon a valuable asset to the project.

## 1.0 PROJECT INFORMATION

- Project information available for review at the time of this proposal includes:
  - Email correspondence with the client and architect dated March 5, 2018 to discuss preliminary scope, quantities and/or schedule information
- We understand the project consists of:
  - The demolition of existing residences, possible removal of existing undocumented fill from the site, and the backfill of the resulting excavations.

## 2.0 SCOPE OF SERVICES

Terracon Consultants, Inc. 2640 12<sup>th</sup> Street SW Cedar Rapids, IA 52404  
P [319] 366 8321 F [319] 366 0032 terracon.com

Environmental



Facilities



Geotechnical



Materials

## **2.1 Field and Laboratory Services**

Terracon will provide appropriately trained employees equipped to respond to the materials testing and construction observation needs of this project as scheduled by the Client or your designated representative. Based on our review of the information provided above, we understand the scope of the on-call services includes:

- Earthwork observation and testing
  - Compaction testing of newly placed fill
  - Proofroll observations
  - Subgrade observations
- Laboratory soil/aggregate testing
  - Standard Proctors
  - Atterberg Limits
- Project Management
  - Attendance at pre-construction and project meetings at Client's request
  - Technical consulting at Client's request
  - Supervision of laboratory and field services
  - Preparation and review of project reports and invoices

If we have misunderstood any aspect of the proposed project, please advise us at once so we can evaluate the scope of services and make any necessary adjustments prior to finalizing the contract. Once the project is underway, you can request additional services. We will confirm your request by sending you a short supplemental agreement form that states the additional services, making them part of the original agreement.

## **2.2 Scheduling**

Terracon's services will be performed on an as-requested basis with scheduling by the Client or the client's designated representative. Terracon will not be responsible for scheduling our services and will not be responsible for tests or observations that are not performed due to failure to schedule our services on the project. Since our personnel will not be at the site on a resident basis, it will be imperative that we be advised when work is in progress. Services should be scheduled a minimum of 24 hours in advance. Scheduling personnel will be on an as-available basis which may require changes in personnel assigned to the project. For instances of short-notice requests, personnel may have to be utilized which have a higher rate than those normally assigned and this higher cost may be passed on to the client.



**Proposal for Construction Observation and Materials Testing Services**  
 Washington Fire Station Site Demo ■ Washington, Iowa  
 March 14, 2018 ■ Terracon Proposal No. P06181078



**Unit Rate Schedule**

	Rate	Unit
<b>FIELD EQUIPMENT/MATERIALS</b>		
3372 Floor Flatness Gauge	\$125.00	day
5123 Magnetic Particle Equipment	\$50.00	day
5120 Ultrasonic Gauge	\$80.00	day
5121 Skidmore	\$75.00	day
5122 Torque Wrench	\$50.00	day
2090 Nuclear Density Gauge	\$20.00	trip
3371 Cure Box, per pour	\$5.00	each
Consumables	Cost + 15%	
<b>TRIP CHARGE</b>		
1620 Trip Charge	\$80.00	trip

\*Overtime is defined as all hours in excess of eight (8) per day, outside of the normal hours of 7:00AM to 5:00PM Monday through Friday, and all hours worked on Saturdays, Sundays, and holidays. Overtime rates will be 1.5 times the hourly rate quoted (2 times the hourly rate for Sundays and holidays).

-A three-hour minimum charge is applicable to all site visits. Trip charge includes vehicle and mileage costs.

You will be invoiced on a periodic basis for services actually performed as authorized or requested by you or your designated representative.

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

March 16, 2018

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson   
City Administrator

Re: Lease-Purchase Agreement for Wellness Park

We received quotations this week on the proposed Wellness Park Lease-Purchase. It ends up that increases in the project scope for utility installation put the cost well above the \$700,000 maximum allowed for Lease-Purchase Agreements, so it is necessary for the Council to abandon this current RFP. We have a meeting today to discuss the path forward, so it is possible we may add an item to the agenda on Monday related to proceeding on this revised path.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION REJECTING QUOTATIONS AND ABANDONING THE LEASE PURCHASE PROCEEDINGS FOR THE WELLNESS PARK – PHASE I.

WHEREAS, the City Council of the City of Washington, Iowa, previously ordered a public hearing on the proposal to enter into a Lease Purchase Agreement in an amount not-to-exceed \$700,000 for the Wellness Park – Phase I (the “Project”); and

WHEREAS, the City solicited proposals for the construction of the Project pursuant to said Lease Purchase Agreement; and

WHEREAS, the City received two proposals, which were above the \$700,000 threshold of the Lease Purchase Agreement; and

WHEREAS, it is now necessary to reject both proposals and abandon the Lease Purchase Agreement proceedings because the proposals exceeded the threshold of the Lease Purchase Agreement set by the City Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the aforementioned proposals be and the same are hereby rejected.

BE IT FURTHER RESOLVED, that the proceedings to date to enter into a Lease Purchase Agreement for said Project are hereby abandoned.

Passed and approved this 20<sup>th</sup> day of March, 2018.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

*Corner Stone Excavating*

ESTIMATED PROJECT QUANTITIES						
ITEM NO.	BASE BID ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	
<b>DIVISION 2: EARTHWORK</b>						
2.1	EXCAVATION, CLASS 13, ROADWAY AND BORROW	1	LS	\$ 329,000.00	\$	329,000.00
2.2	TOPSOIL, ON-SITE	36,000	CY	2.95	\$	106,200.00
2.3	SUBGRADE PREPARATION	19,790	SY	1.25	\$	24,737.50
2.4	SPECIAL BACKFILL SUBBASE(4")	21,500	SY	4.25	\$	91,375.00
2.5	MACADAM STONE SUBBASE (10")	21,500	SY	12.55	\$	269,825.00
2.6	BELOW GRADE EXCAVATION (CORE OUT)	5,080	TONS	7.50	\$	38,100.00
2.7	COMPACTION TESTING	1	LS	8,500.00	\$	8,500.00
<b>DIVISION 4: STORM SEWERS AND DRAINS</b>						
4.1	SANITARY SEWER (TRENCHED), PVC SDR-26, 8"	882	LF	28.75	\$	25,357.50
4.2	SANITARY SEWER (TRENCHED), PVC SDR-26, 10"	1,585	LF	31.25	\$	49,531.25
4.3	SANITARY SEWER SERVICE, PVC, 6"	430	LF	22.75	\$	9,782.50
4.4	SANITARY SEWER CLEANOUT	2	EA	575.00	\$	1,150.00
4.5	STORM SEWER MAIN (TRENCHED), RCP, 12"	80	LF	27.25	\$	2,180.00
4.6	STORM SEWER MAIN (TRENCHED), HDPE, 18"	1,063	LF	31.75	\$	33,750.25
4.7	STORM SEWER MAIN (TRENCHED), HDPE, 24"	121	LF	38.50	\$	4,658.50
4.8	STORM SEWER MAIN (TRENCHED), HDPE, 30"	151	LF	48.00	\$	7,248.00
4.9	STORM SEWER MAIN (TRENCHED), HDPE, 48"	78	LF	85.00	\$	6,630.00
4.10	CONCRETE BOX CULVERT, 8'X5'	1	LS	80,000.00	\$	80,000.00
4.11	12" RCP APRON END	1	EA	550.00	\$	550.00
4.12	18" HDPE APRON END	3	EA	175.00	\$	525.00
4.13	24" HDPE APRON END	1	EA	250.00	\$	250.00
4.14	30" HDPE APRON END	2	EA	400.00	\$	800.00
4.15	48" HDPE APRON END	2	EA	1,650.00	\$	3,300.00
<b>DIVISION 6: STRUCTURES FOR STORM SEWERS</b>						
6.1	MANHOLE, SW-301	8	EA	4,550.00	\$	36,400.00
6.2	MANHOLE, SW-401	3	EA	2,250.00	\$	6,750.00
6.3	INTAKES, SW-505 MODIFIED	2	EA	2,675.00	\$	5,350.00
6.4	DROP CONNECTION	2	EA	3,550.00	\$	7,100.00
6.5	CONNECTION TO EXISTING SANITARY MANHOLE	1	EA	500.00	\$	500.00
<b>DIVISION 9: SITE WORK AND LANDSCAPING</b>						
9.1	CONVENTIONAL SEEDING, TYPE 2 SEED MIXTURE (AC)	39.61	AC	800.00	\$	31,688.00
9.2	FERTILIZER FOR CONVENTIONAL SEEDING (AC)	39.61	AC	100.00	\$	3,961.00
9.3	MULCHING FOR CONVENTIONAL SEEDING (AC)	39.61	AC	600.00	\$	23,766.00
9.4	SWPPP	1	LS	5,500.00	\$	5,500.00
9.5	RIP RAP, CLASS D & E REVETMENT	480	TONS	35.50	\$	17,040.00
9.6	SILT FENCE	2,870	LF	1.60	\$	4,592.00
9.7	STABILIZED CONSTRUCTION ENTRANCE	1	EA	1,500.00	\$	1,500.00
9.8	TURF REINFORCEMENT MAT, TYPE 1	22	SQ	125.00	\$	2,750.00
9.9	INLET PROTECTION	5	EA	50.00	\$	250.00
<b>DIVISION 11: MISCELLANEOUS</b>						
11.1	MOBILIZATION - CORNERSTONE EXCAVATING, INC. CONTRIBUTION TO PROJECT	1	LS	(150,000.00)	\$	(150,000.00)
11.2	CONCRETE WASHOUT	1	LS	600.00	\$	600.00
<b>BASE BID TOTAL</b>					\$	1,091,197.50

ESTIMATED PROJECT QUANTITIES						
ITEM NO.	ALTERNATE BID ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	
4.2a	SANITARY SEWER (TRENCHED), PVC SDR-26, 10" (ALTERNATE)	1,700	LF	31.25	\$	53,125.00
6.1a	MANHOLE, SW-301 (ALTERNATE)	5	EA	4,550.00	\$	22,750.00
9.1	CONVENTIONAL SEEDING, TYPE 2 SEED MIXTURE (AC)	0.78	AC	800.00	\$	624.00
9.2	FERTILIZER FOR CONVENTIONAL SEEDING (AC)	0.78	AC	100.00	\$	78.00
9.3	MULCHING FOR CONVENTIONAL SEEDING (AC)	0.78	AC	600.00	\$	468.00
<b>ALTERNATE BID TOTAL</b>					\$	77,045.00

DeLong Construction  
3-13-18

ESTIMATED PROJECT QUANTITIES						
ITEM NO.	BASE BID ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	
<b>DIVISION 2: EARTHWORK</b>						
2.1	EXCAVATION, CLASS 13, ROADWAY AND BORROW	1	LS	\$ 224,000.00	\$	224,000.00
2.2	TOPSOIL, ON-SITE	36,000	CY	2.90	\$	104,400.00
2.3	SUBGRADE PREPARATION	19,790	SY	0.50	\$	9,895.00
2.4	SPECIAL BACKFILL SUBBASE(4")	21,500	SY	3.75	\$	80,625.00
2.5	MACADAM STONE SUBBASE (10")	21,500	SY	10.75	\$	231,125.00
2.6	BELOW GRADE EXCAVATION (CORE OUT)	5,080	TONS	23.25	\$	118,110.00
2.7	COMPACTION TESTING	1	LS	5,000.00	\$	5,000.00
<b>DIVISION 4: STORM SEWERS AND DRAINS</b>						
4.1	SANITARY SEWER (TRENCHED), PVC SDR-26, 8"	882	LF	23.30	\$	20,550.60
4.2	SANITARY SEWER (TRENCHED), PVC SDR-26, 10"	1,585	LF	27.20	\$	43,112.00
4.3	SANITARY SEWER SERVICE, PVC, 6"	430	LF	21.00	\$	9,030.00
4.4	SANITARY SEWER CLEANOUT	2	EA	775.00	\$	1,550.00
4.5	STORM SEWER MAIN (TRENCHED), RCP, 12"	80	LF	37.60	\$	3,008.00
4.6	STORM SEWER MAIN (TRENCHED), HDPE, 18"	1,063	LF	34.50	\$	36,673.50
4.7	STORM SEWER MAIN (TRENCHED), HDPE, 24"	121	LF	46.50	\$	5,626.50
4.8	STORM SEWER MAIN (TRENCHED), HDPE, 30"	151	LF	57.75	\$	8,720.25
4.9	STORM SEWER MAIN (TRENCHED), HDPE, 48"	78	LF	106.00	\$	8,268.00
4.10	CONCRETE BOX CULVERT, 8'X5'	1	LS	85,000.00	\$	85,000.00
4.11	12" RCP APRON END	1	EA	725.00	\$	725.00
4.12	18" HDPE APRON END	3	EA	425.00	\$	1,275.00
4.13	24" HDPE APRON END	1	EA	530.00	\$	530.00
4.14	30" HDPE APRON END	2	EA	705.00	\$	1,410.00
4.15	48" HDPE APRON END	2	EA	1,800.00	\$	3,600.00
<b>DIVISION 6: STRUCTURES FOR STORM SEWERS</b>						
6.1	MANHOLE, SW-301	8	EA	3,530.00	\$	28,240.00
6.2	MANHOLE, SW-401	3	EA	2,950.00	\$	8,850.00
6.3	INTAKES, SW-505 MODIFIED	2	EA	4,550.00	\$	9,100.00
6.4	DROP CONNECTION	2	EA	3,365.00	\$	6,730.00
6.5	CONNECTION TO EXISTING SANITARY MANHOLE	1	EA	975.00	\$	975.00
<b>DIVISION 9: SITE WORK AND LANDSCAPING</b>						
9.1	CONVENTIONAL SEEDING, TYPE 2 SEED MIXTURE (AC)	39.61	AC	810.00	\$	32,084.10
9.2	FERTILIZER FOR CONVENTIONAL SEEDING (AC)	39.61	AC	130.00	\$	5,149.30
9.3	MULCHING FOR CONVENTIONAL SEEDING (AC)	39.61	AC	595.00	\$	23,567.95
9.4	SWPPP	1	LS	1,000.00	\$	1,000.00
9.5	RIP RAP, CLASS D & E REVETMENT	480	TONS	33.60	\$	16,128.00
9.6	SILT FENCE	2,870	LF	1.85	\$	5,309.50
9.7	STABILIZED CONSTRUCTION ENTRANCE	1	EA	2,000.00	\$	2,000.00
9.8	TURF REINFORCEMENT MAT, TYPE 1	22	SQ	44.75	\$	984.50
9.9	INLET PROTECTION	5	EA	120.00	\$	600.00
<b>DIVISION 11: MISCELLANEOUS</b>						
11.1	MOBILIZATION	1	LS	3,500.00	\$	3,500.00
11.2	CONCRETE WASHOUT	1	LS	500.00	\$	500.00
<b>BASE BID TOTAL</b>					<b>\$</b>	<b>1,146,952.20</b>

ESTIMATED PROJECT QUANTITIES						
ITEM NO.	ALTERNATE BID ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	
<b>ALTERNATE BID TOTAL</b>						
4.2a	SANITARY SEWER (TRENCHED), PVC SDR-26, 10" (ALTERNATE)	1,700	LF	27.20	\$	46,240.00
6.1a	MANHOLE, SW-301 (ALTERNATE)	5	EA	3,530.00	\$	17,650.00
9.1	CONVENTIONAL SEEDING, TYPE 2 SEED MIXTURE (AC)	0.78	AC	810.00	\$	631.80
9.2	FERTILIZER FOR CONVENTIONAL SEEDING (AC)	0.78	AC	130.00	\$	101.40
9.3	MULCHING FOR CONVENTIONAL SEEDING (AC)	0.78	AC	595.00	\$	464.10
<b>ALTERNATE BID TOTAL</b>					<b>\$</b>	<b>65,087.30</b>

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
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(319) 653-5273 Fax*

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**Memorandum**

March 16, 2018

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: Upcoming 2018A General Obligation Capital Loan Notes Sale

The bond sale for this issuance will be held on Tuesday, March 20 at 10 AM. Therefore, the proceedings currently have several blanks that cannot be filled in yet. After the results are in on Tuesday morning, I will provide a memo with a detailed recommendation by email.

Please let me know if you have any questions.

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION DIRECTING SALE OF \$ \_\_\_\_\_ GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2018A," and moved its adoption. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION DIRECTING SALE OF \$ \_\_\_\_\_  
GENERAL OBLIGATION CAPITAL LOAN NOTES,  
SERIES 2018A

WHEREAS, bids have been received for the Notes described as follows and the best bid received (with permitted adjustments, if any) is determined to be the following:

\$ \_\_\_\_\_ GENERAL OBLIGATION CAPITAL LOAN  
NOTES, SERIES 2018A

Bidder: \_\_\_\_\_ of \_\_\_\_\_

The terms of award:

Final Par Amount as adjusted: \$ \_\_\_\_\_

Purchase Price as adjusted: \$ \_\_\_\_\_

Net Interest Rate: \_\_\_\_\_ %

Net Interest Cost: \$ \_\_\_\_\_

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA:

Section 1. That the bid for the Notes as above set out is hereby determined to be the best and most favorable bid received and, the Notes are hereby awarded as described above.

Section 2. That the statement of information for Note bidders and the form of contract for the sale of the Notes are hereby approved and the Mayor and Clerk are authorized to execute the same on behalf of the City.

Section 3. That all acts of the Clerk done in furtherance of the sale of the Notes are hereby ratified and approved.

PASSED AND APPROVED this 20th day of March, 2018.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk