



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE NICOLA-STOUFER ROOM.
PUBLIC LIBRARY AT 115 W. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, JANUARY 16, 2018

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, January 16, 2018 to be approved as proposed or amended.

Consent:

1. Council Minutes January 2, 2018
2. IMWCA, Premium Installment #7, \$6,787.00
3. PAWS & More, Animal Services Oct.-Dec. 2017, \$4,500.00
4. PAWS & More Animal Shelter, Dogs from Pound, 10-20-2016 to 12-31-2017, \$1,352.85
5. MSA Professional Services, Wellness Park Concept Plan, Design & CRS, \$6,300.00
6. A & R Land Services, Right-of-Way Services –E. Adams St. Improvement Project, \$130.00
7. Kevin D. Olson, Professional Services – December 2017, \$920.88
8. Victor Stanley, Central Park Bench Replacement, \$12,199.00
9. Fox Engineering, Sanitary Sewer Collection System Evaluation, \$1,375.00
10. Fox Engineering, City Hall Interceptor Reroute, \$975.00
11. Fox Engineering, SE Basin I & I Reduction, \$2,171.00
12. Fox Engineering, Water Treatment Plant Improvements, \$10,852.88
13. Fox Engineering, WWTP Nutrient Reduction Strategy, \$435.57
14. Fox Engineering, S. Elevated Water Storage Tank Improvements, \$1,060.00
15. Fox Engineering, Well #6 Pump Replacement, \$240.00
16. Hy-Vee Wine & Spirits, 1004 W. Madison St., Class E Liquor License (LE), Class B Wine Permit, Class C Beer Permit (Carryout Beer), Sunday Sales, **(renewal)**
17. Fareway Store #554, 301 N. Marion Ave., Class E Liquor License (LE), Class B Wine Permit, Class C Beer Permit (Carryout Beer), **(renewal)**
18. Wines & Spirits, 106 W. 2nd St., Class E Liquor License (LE), Class B Wine Permit, Class C Beer Permit (Carryout Beer), Sunday Sales, **(renewal)**
19. Columbus Club, 606 W. Third St., Class C Liquor License (LC) (Commercial), Dance Permit, Sunday Sales, **(renewal)**
20. Department Reports

Consent - Other:

Claims & Financial Reports:

1. Claims as Presented.
2. Financial Reports for December, 2017

SPECIAL PRESENTATION

1. 911 Memorial Presentation – Carol Horning
2. Tree Committee Annual Report
3. Main Street Washington Presentation
4. Wellness Park Committee Project Update
5. Discussion and Consideration of an Agreement for Design Services with MSA Professional Services (Wellness Park)
6. Ash Borer Committee Presentation
7. Discussion and Consideration of **Resolution** Approving Emerald Ash Borer Management Plan.
8. Discussion and Consideration of Bids Received for Hazardous Tree Removal.

PRESENTATION FROM THE PUBLIC - Please limit comments to 3 Minutes.

UNFINISHED BUSINESS

1. Discussion and Consideration of a Development Agreement with David and Lisa Nacos. (**Tabled 10-17-2017**)
2. Discussion and Consideration of Electronics Policy for Elected Officials.

NEW BUSINESS

1. **Public Hearing** - Amendment of FY 17-2018 Budget.
2. Discussion and Consideration of a **Resolution** Amending FY18 Budget.
3. **Public Hearing** - FY19-23 Capital Improvements Plan
4. Discussion and Consideration of a **Resolution** Approving Capital Improvements Plan for FY19 thru FY23.
5. Historic Preservation Commission Recommendation on Demolition Permit Request for Philadelphia House (Goncho Apts), 306 N. Marion Avenue.
6. Discussion and Consideration of Setting a Public Hearing for the Demolition Permit Request for Philadelphia House (Goncho Apts), 306 N. Marion Avenue.
7. Discussion and Consideration of a **Resolution** Setting a Public Hearing on a Development Agreement (Goncho Apartments Site Redevelopment).

8. Discussion and Consideration of a **Resolution** Approving Southeast Sanitary Sewer Basin Facility Plan.
9. Discussion and Consideration of Request for Quotation Documents for Relocation of House from 208 E. Jefferson Street to 415 W. Madison Street.
10. Discussion and Consideration of a **Resolution** - Possible Change of Meeting Time for Council Meetings.
11. Discussion and Consideration of a **Resolution** Authorizing Levy, Assessment, and Collection of Costs to Washington County Treasurer.

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Brendan DeLong
Steven Gault
Kerry Janecek
Elaine Moore
Fran Stigers
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 01-02-2018

City Clerk Illa Earnest issued the oath of office to Mayor Elect Jaron Rosien. Mayor Rosien then administered the oath of office to new councilors Elaine Moore and Fran Stigers and re-elected councilor Steve Gault.

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, 115 W. Washington Street, at 6:00 P.M., Tuesday, January 2, 2018. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Absent: none.

Motion by DeLong, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, January 2, 2018 be approved as proposed. Motion carried.

Consent:

1. Council Minutes December 19, 2017
2. Chamber of Commerce, 2018 Membership Renewal, \$1,091.20
3. Bolton & Menk, Airport Parking Apron, 465.00
4. Bolton & Menk, Water Tower Survey, \$1,040.00
5. A & R Land Services, East Adams Street Improvements Project, \$455.00
6. EOR Iowa, LLC, 2017 Wetland Mitigation Monitoring, \$2,034.00
7. Garden & Associates, Sanitary Sewer Extension (Old Pamida Bldg), \$1,506.00
8. Garden & Associates, East Washington St. Sidewalk Extension Concepts, \$1,502.02
9. Washington County Conservation Board, Kewash Nature Trail Upgrade, \$60,000.00
10. Department Reports

Motion by DeLong, seconded by Gault, to approve the consent agenda items 1-10. Motion carried.

Motion by Youngquist, seconded by Janecek, to approve payment of the claims as presented. Motion carried.

Presentations from the Public: none.

Discussion and Consideration of a Resolution Approving Development Agreement with David and Lisa Nacos. (**Tabled 10-17-2017**) remains tabled.

Motion by Gault, seconded by Stigers, to approve the Mayoral Appointments as amended:

DeLong – Mayor Pro Tem, second representative on E911 and Communications
Rosien – Emergency management, E911, Communications and SEMCO
Janecek – Historic Preservation Commission
Moore – Main Street Washington
Gault – Alternate representative on E911 and Communications

Motion carried.

Motion by DeLong, seconded by Gault, to approve the two year appointment of Illa Earnest as City Clerk and Kevin Olson as City Attorney. Motion carried.

Motion by Youngquist, seconded by Gault, approve setting a public hearing for Amendment of FY17-2018 Budget for January 16, 2018 at 6:00 p.m. Motion carried.

Motion by Janecek, seconded by Stigers, to approve setting a public hearing for FY19-23 Capital Improvements Plan for January 16, 2018 at 6:10 p.m. Motion carried.

Motion by Janecek, seconded by Youngquist, to approve the Resolution Approving Downtown Investment Grant Agreement (Greiner Buildings) for \$50,000. Roll call on motion: Ayes: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2018-001)**

Motion by Youngquist, seconded by Gault, to approve the Resolution Approving Downtown Investment Grant Agreement (Frontier Family Restaurant) in the amount of \$40,000. Roll call on motion: Ayes: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2018-002)**

Motion by Janecek, seconded by Youngquist, to approve the Resolution Setting Consultation Meeting for January 9, 2018 at 9:00 a.m. and a Public Hearing on January 30, 2018 at 6:00 p.m. on Amendment #2 to Washington Downtown Urban Renewal Plan Roll call on motion: Ayes: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2018-003)**

Motion by DeLong, seconded by Gault, to approve the Resolution Approving and Authorizing a Form of Loan and Disbursement Agreement and Tax Exemption Certificate with Iowa Finance Authority fo \$4,378,000 Water Revenue Capital Loan Notes, Series 2018 (Water Treatment Plant). Roll call on motion: Ayes: DeLong, Gault, Janecek, Moore, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2018-004)**

Motion by DeLong, seconded by Janecek, to approve the 2017 Riverboat Foundation Annual Report. Motion carried.

Motion by Youngquist, seconded by DeLong, that the Regular Session held at 6:00 P.M., Tuesday, January 2, 2018 be adjourned. Motion carried.

Illa Earnest, City Clerk

Jaron P. Rosien, Mayor

IMWCA

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION

500 SW 7TH STREET, SUITE 101
 DES MOINES, IA 50309-4506
 PHONE: 800-257-2708

DATE

1/1/2018

PAGE:

1

Mbr No: 0706 Member Name: Washington, City of

Washington, City of
 215 E Washington

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 310009, Des Moines, IA 50331-0009

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
	WASHI001	AG0075				
QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL7	Installment 7 - Work Comp Prem 17-18			6,787.00	\$6,787.00

This invoice is due by February 1, 2018.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Thank You

Subtotal	\$6,787.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$6,787.00

PAWS & More Animal Shelter

1004 1/2 West Madison Street
Washington, IA 52353

Invoice

Date	1/3/2018
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Invoice #	55
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Bill To

City of Washington
PO Box 516
Washington, IA 52353

Terms	DUE UPON RE...
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Description	Quantity	Rate	Amount
Animal Services - October thru December 2017		4,500.00	4,500.00
Total			\$4,500.00

PAWS & More Animal Shelter

1004 1/2 West Madison Street
Washington, IA 52353

Invoice

Date	1/4/2018
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Invoice #	56
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Bill To
City of Washington
215 E. Washington St.
Washington, IA 52353

Terms	
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Description	Quantity	Rate	Amount
Animal Services- October 20, 2016 - December 31, 2017 Dogs taken from pound in leu of euthanization 29 dogs x \$46.65	29	46.65	1,352.85
Total			\$1,352.85

October, 2016 - December, 2017 Dog Pound Dogs - taken by PAWS

A33835956	Spaniel, English Cocker	10/26/2016 1:36 PM	Public Drop Off	Washington St by BP pound
A33954234	Terrier, Yorkshire	11/9/2016 3:44 PM	Public Drop Off	4th Ave. coming home from middle school went to pound
A33979896	Retriever	11/13/2016 12:39 PM	Public Drop Off	Sunset Park pound picked up
A34351201	Shih Tzu	1/4/2017 2:36 PM	ACO Pickup / Drop Off	Parkside Estates went to pound
A34547291	Chihuahua, Short Coat	1/31/2017 2:01 PM	Public Drop Off	Dog Pound City of Washington
A34605897	Retriever, Labrador	2/8/2017 1:37 PM	Public Drop Off	Dog Pound City of Washington
A34725702	Terrier, American Pit Bull	2/24/2017 2:17 PM	Public Drop Off	Dog Pound City of Washington
A34908970	Retriever, Labrador	3/21/2017 2:14 PM	Public Drop Off	Dog Pound City of Washington
A34948059	Basset Hound	3/26/2017 3:12 PM	Public Drop Off	503 S. 3rd Ave took to pound
A35100963	Terrier, American Staffordshire	4/14/2017 2:19 PM	ACO Pickup / Drop Off	Tied to railing behind heyvee wine and spirits pound
A35117770	Retriever, Labrador	4/17/2017 3:02 PM	Public Drop Off	Sunset Park pound picked up
A35155467	Border Collie	4/21/2017 1:18 PM	Public Drop Off	Washington Dog Pound
A35258601	Lhasa Apso	5/3/2017 1:41 PM	ACO Pickup / Drop Off	Surrendered to the dog pound on 5/3/17
A30709976	Retriever, Labrador	6/8/2017 1:43 PM	ACO Pickup / Drop Off	Dog Pound City of Washington
A35659414	Boxer	6/15/2017 1:46 PM	Public Drop Off	Washington Dog Pound
A35703729	Maltese	6/20/2017 2:02 PM	Public Drop Off	From dog pound-found S Ave B wrapped around a tree
A35736367	Terrier, American Pit Bull	6/23/2017 12:17 PM	ACO Pickup / Drop Off	city dog pound owner surrender
A33680591	Terrier, Staffordshire Bull	7/12/2017 1:17 PM	ACO Pickup / Drop Off	300 block of North C Ave. pound
A36233708	Siberian Husky	8/16/2017 1:18 PM	ACO Pickup / Drop Off	City dog pound
A36487498	Australian Shepherd	9/7/2017 2:02 PM	Public Drop Off	Washington dog pound
A36592747	English Mastiff	9/19/2017 1:28 PM	Public Drop Off	Washington dog pound
A36681162	Terrier	9/28/2017 3:15 PM	ACO Pickup / Drop Off	City dog pound surrender no pay
A36753075	Retriever, Labrador	10/6/2017 2:32 PM	ACO Pickup / Drop Off	City dog pound
A37113097	Chihuahua, Long Coat	11/8/2017 2:57 PM	Public Drop Off	Picked up at Lincoln School pound
A37161851	Papillon	11/14/2017 2:46 PM	ACO Pickup / Drop Off	Dog pound
A37262949	Terrier	11/28/2017 1:33 PM	Public Drop Off	City Dog Pound
A37343492	Retriever, Labrador	12/8/2017 8:28 AM	Police Pickup / Drop Off	1203 E Washington taken to pound
A37343526	Terrier, Jack Russell	12/8/2017 8:31 AM	Police Pickup / Drop Off	1203 E Washington taken to pound
A37486925	Terrier, Boston	12/28/2017 7:17 PM	Public Drop Off	by the old caseys general store pound picked up



PROFESSIONAL SERVICES

INVOICE

Payment due upon receipt of invoice.
Interest at the rate of 1.5% per month on unpaid balance will be added to your next statement.

REMIT TO:
MSA PROFESSIONAL SERVICES INC
PO Box 435
BARABOO WI 53913-0435

City of Washington
215 East Washington Street
Washington, IA 52353

December 29, 2017
Project No: R10322001.0
Invoice No: 3
Project Manager: Jacob Huck
Client Liaison: Shawn O'Shea

Project R10322001.0 Washington Wellness Park Concept Plan, Design and CRS
Professional Services from November 19, 2017 to December 23, 2017

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice	
Wellness Park- Conceptual Design Develop	18,000.00	85.00	15,300.00	9,000.00	6,300.00	
Total Fee	18,000.00		15,300.00	9,000.00	6,300.00	
			Total Fee			6,300.00
						AMOUNT DUE THIS INVOICE
						\$6,300.00

Offices in Illinois, Iowa, Minnesota, and Wisconsin

For Information, Contact The Dubuque Office at: 563-582-3973 1-888-869-1214 Fax: 563-582-4020

A & R Land Services, Inc.

1609 Golden Aspen Drive, Suite 104
 Ames, IA 50010
 515-337-1197

Invoice No. WASH-ADAMS-17-8

INVOICE

Customer

Name City of Washington, Iowa, c/o Brent D. Hinson
 Address 215 East Washington Street
 City Washington State IA ZIP 52353
 Phone 319-653-6584

Date 1/8/2018
 Order No. WASH-ADAMS-17

Qty	Description	Unit Price	TOTAL
	DECEMBER 2017		
2	ROW Services for City of Washington, Iowa East Adams Street Improvement Project	\$65.00	\$130.00
	Mileage for project trips taken.	\$0.540	
	Color copies/printing.	\$0.50	
	Black and white copies/printing.	\$0.10	
	Abstractor/Courthouse Fees	\$1.00	
	Postage	\$1.00	
	Recording Fees	\$1.00	
	SubTotal		\$130.00
	Shipping & Handling		\$0.00
	Taxes Iowa		
	TOTAL		\$130.00

Payment Details

- Cash
 Check
 Credit Card

Name _____

CC # _____

Expires _____

Office Use Only: Customer will be charged 1.5% interest per month for any invoices past due over 30 days.

Agreed expenses include: mileage at current the Federal rate, lodging at GSA's current rate, per diem at GSA's current rate, postage, copies/printing at 10 cents per black & white page and 50 cents per color page, telephone calls, and any other project-related expenses to be billed to client based on actual expense.

Your Expert Right of Way Resource

Kevin D. Olson
Attorney-at-Law
1400 5th Street, P.O. Box 5127
Coralville, Iowa 52241

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

January 10, 2018

Mr. Brent Hinson, City Administrator
City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353

INVOICE

For legal services rendered to the City of Washington, Iowa in December, 2017

TOTAL HOURS	December, 2017	9.0 hours (reg)
TOTAL MILEAGE		198 miles
Hourly Rate		\$90/hour- Reg
Mileage Rate		\$0.56 per mile
TOTAL INVOICE FOR DECEMBER, 2017		\$920.88

*Brent Hinson, City Administrator
Jaron Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

*Park Board Members:
Donald Pfeiffer
Gabriela Conchola
Genie Davis
Trent Stout
Shawn Loy*

*Parks Superintendent:
Nick Pacha*

Memorandum

January 9, 2018

To: City Administrator, Mayor & City Council

Cc: Finance Dir.

From: Nick Pacha - Parks Superintendent

Re: Central Park Bench Replacement

Background:

In years past all of the "old" brown Central Park benches have been replaced with the exception of 7 in the Northwest quadrant of Central Park. Recently we have had several gifts of money donated to the Parks Dept. which specify Central Park bench replacement. We have 7 "old" benches to replace. Below is the breakdown of donations and bench memorials.

- 4 - Winga family
- 1- Redlinger family
- 1 - Hills Bank, All star community award
- 1 - Fox eng./ Ragbrai committee donation

Please see enclosed price quote from Victor Stanley for approval.

Thank you,



Nick Pacha

Parks Superintendent
City of Washington (Pop. 7,266)
215 East Washington St
Washington, IA 52353
cp: 319-653-5220

COVERSHEET

To: Nick Pacha

Company: City of Washington

Fax Number: 319-653-5273

Voice Phone: 319-321-4886

From: Danna Stanford

Fax Number: 410-257-7579

Voice Phone: 800-368-2573 ext. 359

Date of transmission: 08/16/17

RE: CENTRAL PARK BENCH REPLACEMENT - Site Furnishings

Here is our quotation for the CENTRAL PARK BENCH REPLACEMENT Project.
If there are alternatives included in this quotation they will be listed in the notes section.

Please Note:

Victor Stanley™ is a manufacturer of site furnishings including litter receptacles, recycling stations, benches, planters, bike racks, bollards, tables, seats and ash urns. Victor Stanley is not a contractor or sub-contractor working on-site. As a result, Victor Stanley does not have the original contract, plans or specifications for this project. Therefore, Victor Stanley can only be responsible for quoting and providing the products and quantities that are the subject of the purchase order that has been provided to us. Please review this quotation carefully. If any changes are necessary, please let us know immediately and we will send a revised quotation reflecting such changes.

If there are any questions, please contact me at 800-368-2573.

Sincerely,

Danna Stanford
Customer Service Representativ
800-368-2573 ext. 359
dannas@victorstanley.com

VICTOR STANLEY®

P.O. Drawer 330, Dunkirk, MD 20754
 1.800.368.2573 (USA + Canada) TEL 301.855.8300 FAX 410.257.7579
 VICTORSTANLEY.COM

SALES QUOTE

Sales Quote No: SQ88368
 Revision Number: 1
 Sales Quote Date: 01/08/18

Sell To:

City of Washington
 Nick Pacha
 215 East Washington
 Washington, IA 52353

Customer No: C001874
 Phone No: ~~319-653-6584~~ -319-321-4886
 Contact Name: Nick Pacha
 Contact Phone No:
 Terms: Net 30
 Associate: Danna Stanford

Project Name: CENTRAL PARK BENCH REPLACEMENT

Project Location State: IA *Maintenance Dept.*

Ship To:

Please advise
 To be determined
 Washington, IA 52353

*515 E. 6th St.
 Washington, IA
 52353*

Ship Via: Contract Carrier
 Ship Freight: Prepaid
 Shipping Method: FOB Factory

This Quote is valid for 30 days.

npacha@washingtoniowa.gov

Estimated Lead Time: Allow 8 to 10 (weeks) for Production of your order.

All credit determinations are made by our Credit Department.

Comments:

- * Orders are released into production upon receipt of signed sales/purchase order, credit determination and (where applicable) deposit, payment bond, etc.
- * All products must be permanently affixed to the ground. Consult your local codes for regulations. Anchor bolts NOT provided.
- * Common Carrier unloading is the responsibility of the receiver.
- * While the vast majority of our components satisfy Buy America requirements, we must know if there are Buy America requirements before the order is placed.
- * It is the buyer's sole responsibility to inspect shipments at the time of delivery; any damage, loss, or shortage must be noted on the signed Proof of Delivery and reported to Victor Stanley within seven (7) days.
- * This quote is valid for shipment within normal production time. No deferred shipping dates are accepted without prior written approval.

QTY	Model No.	Description	Unit Cost	Total Price
7	CR-18	City Sites Series Contoured Bench CR-18 Components 6-Ft Scrolled Vertical Steel Slats Black **This Bench is Shipped Fully Assembled**	1,448.00	10,136.00
1		Freight	2,063.00	2,063.00

*812,199.00 / 7 =
 \$1,1742.71 / per
 Bench*

Many Victor Stanley, Inc. products are covered by patents including but not limited to the following:
 USA Patents D456,431 S; D441,932 S; D452,780 S; D450,166 S; D445,992 S; D483,539 S; D487,177 S; D487,537 S; D487,538 S; D454,238 S; D478,455 S; D476,454 S; D417,053; 6,339,944 B1; D385,231; 5,660,907; 5,791,047; D386,012; D376,937; D383,615; D376,271; D384,512; D523,263 S; D552,620 S; D528,805 S; D585,793 S; D582,189 S; D578,792 S; D579,684 S; D585,228 S; D573,796 S; D573,789 S; D553,321 S; D585,209 S; D586,144 S; D579,684 S; D576,783 S; D581,173 S; D581,188 S; D563,888 S; D576,227 S; D579,885 S; D542,983 S; D561,967 S; D595,915 S; D595,916 S; D596,570 S; D601,770 S; D602,221 S; D600,271 S; D595,973 S; D601,823 S; D607,229 S; D609,933 S; D586,062 S; D621,295 S.
 Canada @ 96101; 96040; 96159; 96103; 96108; 110953; 110954; 117181; 126714; 126322; 126323; 130714; 130717; 126317; 126318; 126319; 126320; 126321; 130652; 130653; 130715; 130716. Canada Patent 2,184,348; Mexico Reg. Des. 001871; 26182.
 EC Reg. Des. 000475579-0001; 000503297-0001; 000782639-0001; 000961404.
 Other Patent(s): Pending.

Sub-Total: 12,199.00
 Tax: 0.00
 Total: 12,199.00

All figures are in US Dollars



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 42430
 Date 12/30/2017

Project **204515A Washington Sanitary Sewer
 Collection System Evaluation**

Professional Services for the Period of 11/26/2017 to 12/20/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Data Collection & Kickoff Meeting	5,500.00	100.00	5,500.00	5,500.00	0.00
Southeast Drainage Basin Sanitary Sewer Mapping	12,500.00	100.00	12,500.00	12,500.00	0.00
Southeast Drainage Basin Sanitary Sewer Modeling	12,000.00	100.00	12,000.00	12,000.00	0.00
Southeast Drainage Basin Rehabilitation Report	27,500.00	100.00	26,125.00	27,500.00	1,375.00
Total	57,500.00	100.00	56,125.00	57,500.00	1,375.00

Invoice total **\$1,375.00**

Approved by: _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 42427
 Date 12/30/2017

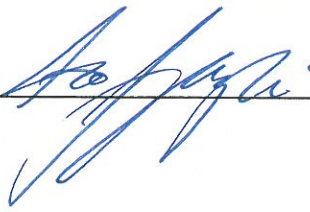
Project **204517B Washington City Hall
 Interceptor Reroute**

Professional Services for the Period of 11/26/2017 to 12/20/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	19,500.00	58.00	10,335.00	11,310.00	975.00
Final Design	9,500.00	0.00	0.00	0.00	0.00
Bidding	6,500.00	0.00	0.00	0.00	0.00
Boundary Survey	3,900.00	75.00	2,925.00	2,925.00	0.00
Construction Administration	11,000.00	0.00	0.00	0.00	0.00
Construction Staking	3,000.00	0.00	0.00	0.00	0.00
Total	53,400.00	26.66	13,260.00	14,235.00	975.00

Invoice total \$975.00

Approved by:  _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 42426
 Date 12/30/2017

Project **204517A Washington SE Basin I&I Reduction**

Professional Services for the Period of 11/26/2017 to 12/20/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	57,100.00	70.80	38,257.00	40,428.00	2,171.00
Final Design	29,500.00	0.00	0.00	0.00	0.00
Bidding	8,500.00	0.00	0.00	0.00	0.00
Construction Administration	29,800.00	0.00	0.00	0.00	0.00
Post Construction Record Drawings	5,700.00	0.00	0.00	0.00	0.00
Total	130,600.00	30.96	38,257.00	40,428.00	2,171.00

Invoice total **\$2,171.00**

Approved by:  _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 42425
 Date 12/30/2017

Project **342416A Washington Water Treatment Plant Improvements**

Professional Services for the Period of 11/26/2017 to 12/20/2017

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	126,460.00	100.00	126,460.00	126,460.00	0.00
Final Design	177,830.00	100.00	177,830.00	177,830.00	0.00
Bidding	16,780.00	100.00	16,780.00	16,780.00	0.00
Total	321,070.00	100.00	321,070.00	321,070.00	0.00

	Billed Amount
Construction Administration	
Professional Fees	
	7,223.58
Reimbursables	
	124.80
Outside Services	
Rietz Consultants, Ltd	2,750.00
Phase subtotal	<u>10,098.38</u>
Construction Staking	
Professional Fees	
	553.00
Reimbursables	
	201.50
Phase subtotal	<u>754.50</u>
Invoice total	<u><u>\$10,852.88</u></u>

Approved by:  _____



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 42422
 Date 12/30/2017

Project **204517C Washington WWTP Nutrient Reduction Strategy**

Professional Services for the Period of 11/26/2017 to 12/20/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Study & Report	14,519.00	15.00	1,742.28	2,177.85	435.57
Total	14,519.00	15.00	1,742.28	2,177.85	435.57

Invoice total **\$435.57**

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 42424
 Date 12/30/2017

Project **342417B Washington South 0.5 MG
 Elevated Water Storage Tank
 Improvements**

Professional Services for the Period of 11/26/2017 to 12/20/2017

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	5,713.00	100.00	5,713.00	5,713.00	0.00
Final Design	13,534.00	100.00	13,534.00	13,534.00	0.00
Bidding	3,994.00	100.00	3,994.00	3,994.00	0.00
Total	23,241.00	100.00	23,241.00	23,241.00	0.00

Standard Hourly Rate Phases

Construction Administration

Professional Fees

	Billed Amount
Professional Fees	1,060.00
Phase subtotal	1,060.00

Invoice total \$1,060.00

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 42423
 Date 12/30/2017

Project **342415C Washington Well 6 Pump Replacement**

Professional Services for the Period of 11/26/2017 to 12/20/2017

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design	28,324.00	100.00	28,324.00	28,324.00	0.00
Bidding	4,768.00	100.00	4,768.00	4,768.00	0.00
Total	33,092.00	100.00	33,092.00	33,092.00	0.00

	Billed Amount
Construction Administration	
Professional Fees	240.00
Phase subtotal	240.00
Invoice total	\$240.00

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date

Applicant License Application (LE0001508)

Name of Applicant:	<u>Hy-Vee, Inc</u>		
Name of Business (DBA):	<u>Hy-Vee Wine & Spirits</u>		
Address of Premises:	<u>1004 W Madison St</u>		
City	<u>Washington</u>	County:	<u>Washington</u> Zip: <u>52353</u>
Business	<u>(319) 653-5406</u>		
Mailing	<u>5820 Westown Pkwy</u>		
City	<u>West Des Moines</u>	State	<u>IA</u> Zip: <u>50266</u>

Contact Person

Name	<u>Denae Elgin</u>		
Phone:	<u>(515) 267-2874</u>	Email	<u>delgin@hy-vee.com</u>

Classification Class E Liquor License (LE)

Term:12 months

Effective Date: 02/24/2018

Expiration Date: 02/23/2019

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

Stephen Meyer

First Name: Stephen **Last Name:** Meyer
City: Des Moines **State:** Iowa **Zip:** 50309
Position: Executive VP, Secretary
% of Ownership: 0.00% **U.S. Citizen:** Yes

Randy Edeker

First Name: Randy **Last Name:** Edeker
City: Urbandale **State:** Iowa **Zip:** 50322
Position: CEO, President
% of Ownership: 0.00% **U.S. Citizen:** Yes

Michael Skokan

First Name: Michael **Last Name:** Skokan

City: Waukee State: Iowa Zip: 50263

Position: CFO, Treasurer

% of Ownership: 0.00% U.S. Citizen: **Yes**

Jeffrey Pierce

First Name: Jeffrey Last Name: Pierce

City: West Des Moines State: Iowa Zip: 50265

Position: Asst. Treasurer, Financial

% of Ownership: 0.00% U.S. Citizen: **Yes**

Insurance Company Information

Insurance Company:	<u>EMPLOYERS MUTUAL CASUALTY COMPANY</u>		
Policy Effective Date:	<u>02/24/2018</u>	Policy Expiration	<u>01/01/1900</u>
Bond Effective	<u>2</u>	Dram Cancel Date:	
Outdoor Service Effective		Outdoor Service Expiration	
Temp Transfer Effective		Temp Transfer Expiration Date:	

Applicant License Application (LE0001759)

Name of Applicant:	<u>Fareway Stores, Inc.</u>				
Name of Business (DBA):	<u>Fareway Stores, Inc. #554</u>				
Address of Premises:	<u>301 North Marion Avenue</u>				
City	<u>Washington</u>	County:	<u>Washington</u>	Zip:	<u>52353</u>
Business	<u>(319) 653-5064</u>				
Mailing	<u>2300 Industrial Park Road</u>				
City	<u>Boone</u>	State	<u>IA</u>	Zip:	<u>50036</u>

Contact Person

Name	<u>Tracey Wilson</u>		
Phone:	<u>(515) 433-5336</u>	Email	<u>twilson@farewaystores.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 03/01/2017

Expiration Date: 02/28/2018

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

Fred E Vitt Trust

First Name: Fred E **Last Name:** Vitt Trust
City: Boone **State:** Iowa **Zip:** 50036
Position: Trust
% of Ownership: 10.85% **U.S. Citizen:** Yes

Frederick Greiner

First Name: Frederick **Last Name:** Greiner
City: Boone **State:** Iowa **Zip:** 50036
Position: President
% of Ownership: 0.00% **U.S. Citizen:** Yes

Paul S. Beckwith Trust

First Name: Paul S. **Last Name:** Beckwith Trust
City: Boone **State:** Iowa **Zip:** 50036

Position: Trust

% of Ownership: 55.78%

U.S. Citizen: Yes

Various Individuals & Trust each holding less than 5%

First Name: Various Individuals & Trust **Last Name:** each holding less than 5%

City: Unknown

State: Iowa

Zip: 55555

Position: Stockholders

% of Ownership: 33.37%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Merchants Bonding Company</u>	
Policy Effective Date: <u>03/01/2017</u>	Policy Expiration <u>01/01/1900</u>
Bond Effective <u>2</u>	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Applicant License Application (LE0000830)

Name of Applicant:	<u>T & J Walsh Inc</u>				
Name of Business (DBA):	<u>Wines And Spirits</u>				
Address of Premises:	<u>106 W 2nd St</u>				
City	<u>Washington</u>	County:	<u>Washington</u>	Zip:	<u>5235300</u>
Business	<u>(319) 653-2822</u>				
Mailing	<u>106 W 2nd St</u>				
City	<u>Washington</u>	State	<u>IA</u>	Zip:	<u>52353</u>

Contact Person

Name	<u>Anthony</u>		
Phone:	<u>(319) 653-2822</u>	Email	<u>winenspirits@hotmail.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 03/04/2017

Expiration Date: 03/03/2018

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

Anthony Walsh

First Name: Anthony **Last Name:** Walsh
City: Washington **State:** Iowa **Zip:** 52353
Position: Owner
% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company:	<u>United Fire & Casualty Company</u>		
Policy Effective Date:	<u>03/04/2017</u>	Policy Expiration	<u>01/01/1900</u>
Bond Effective	<u>2</u>	Dram Cancel Date:	
Outdoor Service Effective		Outdoor Service Expiration	

Applicant License Application (LC0035929)

Name of Applicant:	<u>COLUMBUS CLUB OF</u>				
Name of Business (DBA):	<u>COLUMBUS CLUB OF WASHINGTON, IOWA</u>				
Address of Premises:	<u>606 WEST THIRD</u>				
City	<u>Washington</u>	County:	<u>Washington</u>	Zip:	<u>52353</u>
Business	<u>(319) 653-5000</u>				
Mailing	<u>606 WEST THIRD</u>				
City	<u>Washington</u>	State	<u>IA</u>	Zip:	<u>52353</u>

Contact Person

Name	<u>DAVE SCHANTZ</u>				
Phone:	<u>(319) 750-2451</u>	Email	<u>schantzdave@gmail.com</u>		

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 03/05/2017

Expiration Date: 03/04/2018

Privileges:

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>				
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>		

Ownership

DAVE SCHANTZ

First Name: DAVE **Last Name:** SCHANTZ
City: WASHINGTON **State:** Iowa **Zip:** 52353
Position: PRESIDENT
% of Ownership: 0.00% **U.S. Citizen:** Yes

DANIEL CONRAD

First Name: DANIEL **Last Name:** CONRAD
City: WASHINGTON **State:** Iowa **Zip:** 52353
Position: BOARD MEMBER
% of Ownership: 0.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company:	<u>Specialty Risk of America</u>
---------------------------	----------------------------------

Policy Effective Date: 03/05/2017

Policy Expiration 03/05/2018

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Washington Volunteer Fire Department
January 3, 2018

November Fires

6 City fires	860.00
2 rural fires	440.00
0 Drill	00.00
8 fires and 0 drill	1300.00

Meeting opened Chief Wide in charge

Minutes of the previous meeting were read and approved.

Treasure report was read.

Zach Thomas made a motion to pay all bills against the department. Seconded by Scott Bartholomew. Passed

Committees; Social: Meal before meeting

Dance; Feb 10,2018 Tickets

Pancake Day Jan. 10,2018. Monday setup Tuesday patty

Rescue

Jerry Guengerich got frost bite on fingers at last fire.

Thank You to Ron and Karen Armstrong for hosting the Christmas Party and Jim and Ann Williams for helping.

Communications; Thank you from St. James school. Thank you from Roy Dusenbury Family.

Old business: Station update Houses are taken care of. Construction to begin around Oct. 1,2018

New Business: Ames Fire School is end of January

New training schedules were handed out.

we will have a student job shadowing the driver on duty.

Carol Horning was in Las Vegas and saw the 911 Tribute trailer and is trying to get it to the fair.

Officers for the Year; Captains: Tim Wells, Scott Bartholomew, Kelly Williams

Safety; Ron Armstrong Accountability; Randy Epperly

TRT Trailer Bill Wagner Social; Jim Williams

Jerry Guengerich talked about a care pack for Jase Hammes.

Discussion of calls;

Roll call taken

Thank you to everyone for getting direct deposit.

No other business, meeting adjourned.

Secretary
Tom Beauchamp

Maintenance & Construction Department Report

12/16/17 12/29/17

STREETS: Personnel cold mixed a few areas. Personnel put up snow fence and mowed some corn stalks for winter snow drifting. Personnel plowed priority snow routes on three occasions, and residential routes once. With additional salting as well, total salt used in December was 33 tons.

WATER DISTRIBUTION: Personnel assisted De Long in disconnecting a water service located at 308 West Main St, a 6 ft piece of 4 inch PVC was installed because of a crack in the old CIP. Personnel had 21 shut offs for nonpayment.

SEWER COLLECTION: Personnel dug out a brick manhole with serious issues, and installed a new 4 ft concrete manhole located at South 2nd Ave-McCreedy Drive. This was on Hydro-Klean's list to pour a 3 inch foundation, but they could not use their mono form system on this one.

STORM SEWER COLLECTION: Personnel N/A

MECHANIC/SHOP: Personnel installed a brine tank in #311. #104 (brakes-master cylinder and booster), #601 (installed salt spreader), FD#2 (air leak-new PTO switch and electrical pump), PD 79 (quotes for accident), Case Backhoe 630 (electrical issues), Case skid steer (flat tire) and PD 96 (new tires).

OTHER: Personnel responded to 28 One Call Locates. One load of asphalt millings was hauled back to the stockpile. Personnel picked up about 8 piles of leaves with the loader bucket to finish off the leaf season.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

Elm Grove & Woodlawn Cemeteries

Council Report for December 2017

By Nicholas Duvall

We plowed snow at the airport two times in December. We have plowed snow at Elm Grove 4 times and WWTP once this month. We have been settling graves, and hauling dirt. We had one EAB meeting this month also. We have finished servicing all weed trimmers, and leaf blowers and put them away for the winter. We have also cut and wrapped ½ of the trimmer string needed for next season. I replaced a couple of bad plumbing valves in the office that had been leaking. I also worked on FY19 budget.

We have had 8 funerals at Elm Grove this month. This brings our total for the calendar year to 87 at Elm Grove and 1 at Woodlawn. This month we plan to continue with funeral services, yearly mower maintenance, 2017 year end records, and continue with snow removal as weather dictates. We will also be working on cemetery records updating as time allows.

**WWTP report
January 16, 2018
Council meeting**

- **After hour alarm and dog call outs –**
1st WWTP alarm, generator common trouble alarm low coolant temp, 9:42a.m. Fred
2nd WWTP alarm, generator common trouble alarm low coolant temp, 10:50 p.m. Fred
8th WWTP alarm, SBR decanter #4 VFD fault, 5:15 p.m. Jason
- **Dept Head meetings -** I attended the meeting on the 2nd & 9th.
- **2018/2019 WWTP budget –** I turned the WWTP budget for 2018/2019 into Brent & Kelsey on January 5, 2018. I will meet with them on the 12th to discuss it.
- **Cold weather problems –** The WWTP generator was throwing low coolant alarms during the sub zero weather. We would start the generator up and let it run to warm up the coolant and to get the alarm to go away. On the 2nd around 11:30 p.m. I discovered the generator's radiator fan belt was all chewed up and about to break. I contacted the 3E Company first thing the morning of the 3rd to report this and see when they could get here to make the repair. 3E had to order the belt from Kohler they received it late afternoon on the 4th. 3E was here in the morning of the 5th to install the new belt. The generator is now back to normal operation.
- **City generators –** Jason took sales reps from Cummins Sales & Service and Altorfer Power Systems around to look at the city generators so they can provide quotes for the preventative maintenance contract. I sent a letters to ACE Electric and Powercom in Washington with a quote letter asking if they were interested in providing a quote for this work.
- **WWTP December 2017 Discharge Monitoring Report (DMR) –** Average daily flow 1.014 million gallons (mg), maximum daily flow 1.084 mg, minimum daily flow 0.937 mg. There were no violations of the WWTP's NPDES discharge permit. Total precipitation for December 2017 = melted precip = 0.54" snow = 5.0" (recorded at the WWTP).

CBOD5 removal 85% required	result = 99.0%
Influent CBOD5 monthly average =	139.5 mg/L
Effluent CBOD5 monthly average =	1.4 mg/L

TSS removal 85% required	result = 94.0%
Influent TSS monthly average =	176.1 mg/L
Effluent TSS monthly average =	10.5 mg/L
- **Dog pound report for December 2017 –** Five (5) calls total for December 2017. Two (2) call outs during normal hours and three (3) call outs after hours. Five (5) dogs were returned to the owners.
- **SASSO safety meeting –** Jason and I attended the safety meeting in Washington on January 3, 2018. The topic was Personal Protective Equipment. We earned two (2) continuing education hours for this meeting.
- **Operations building equipment –** Jason and Parker changed the oil in the grit pump. Power washed the stair screen, wash press, and the wet well on January 8, 2018. All of these get a grease build up from the incoming waste water (influent).
- **USEPA 2017 bio-solids land application reporting webinar –** I participated in the webinar from the EPA for the 2017 bio-solids land application report on the 4th. The report is due to the USEPA and IDNR on February 20, 2018.

Fred E Doggett
1/12/2018 8:59 AM

BUILDING A #STRONGIOWA

WASHINGTON COUNTY

Iowa State University Extension and Outreach of Washington County connects the needs of our residents with Iowa State University research and resources. Through education and community partnerships, we are working towards what we all want: *a strong Iowa.*

Washington County Extension Council Members

Every Iowa county has an elected extension council that guides local educational programming by partnering with staff. From needs assessment through program implementation and evaluation of outcomes, the council represents the issues and people of the county.

We have identified these local issues as priority topics for current and future programming:

- Agriculture & Natural Resources
- Health & Well-Being
- K-12 Youth Outreach

We want communities and farmers to thrive, and families and children to be healthy. And eventually we want to turn the world over to the next generation better than we found it.

We are building a strong Iowa.

Extension Council Members:

Kathy Ebert, Dennis Lampe, Sue Janecek, Cathy Rich, Margaret Brinning, David Erwin, Duane Hammen, Donna Palmer, Ann Williams



Health & Well-Being

Pick a Better Snack is a 9-week program delivering a nutrition lesson with a fresh fruit or vegetable weekly with 1st and 2nd graders while teaching them how and where that food is grown, harvested, prepared, how it benefits the body, and how it is eaten in healthy ways. Over 350 students were served in 19 classrooms.

Stay Safe, Take a Break Two hundred bags filled with safety items and snacks were delivered to farmers in the field during harvest. Project received Outstanding Youth Award from I-CASH.



Human Sciences reaches out to families across the lifespan sharing information about stress and relationships, personal finance, and nutrition and wellness. Classes in Washington County included:

Finances of Caregiving was a 5-week series in Washington County. Participants were provided information and materials to help them and their families protect their assets and prepare for their retirement while providing care. "Everyone should attend this program. It impacts everyone, young and old," stated a participant.

What About Me? My Wellbeing was a 4-week program designed to enhance adult individual wellbeing and quality of life. Topics included: Understanding wellbeing, building strong relationships, managing your money, enjoying good health and energy.

ServSafe is a required food safety training for food establishments.

Powerful Tools for Caregivers empowers family caregivers of adults with chronic conditions to take better care of themselves. The "tools" learned in the six-week series benefited caregivers by helping them reduce stress, establish balance in their lives, communicate their needs, make tough decisions and locate helpful resources. The participants were able to share similar experiences and resources and learn from each other. One commented, "I feel less overwhelmed and now know many people are in the same situation and I can call on them for help."



IN 2017

K-12 Youth Outreach

New afterschool STEM Club filled 158 seats providing 843 added hours of STEM learning to Lincoln Elementary students. Six units were taught with focus on engineering and robotics.



STEM OPPORTUNITIES:

Camps: Buzzers Beeps & Alarms, Kids in the Kitchen, Recycled Racers, Bubble Mania, CSI & Crime Spy, Ramp up with Robotics, Classifying Creatures
Trips: U of I Mini Med School, Crop Science at Monsanto & Mariet Farms, Beef Blast to ISU
Workshops: Drone Discovery, Welding, Poultry, Dairy, Sheep, Goat, Bucket-Bottle

312

Youth participated in summer camps

26

Days this summer were filled with fun, friends and learning at Clover University Day Camps

Number of towns hosting Extension Camps

5

Twenty-seven 4-H & Clover Kid Clubs

527

4-H & Clover Kid Members
6th largest in state

Partnering Programs:

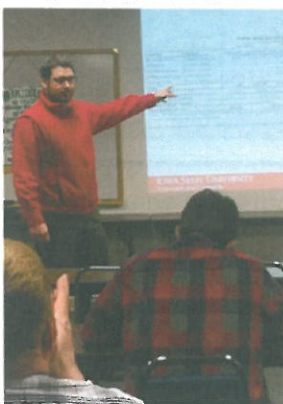
Kirkwood STEM Fest
WCHC KidzFest
Washington/Mid-Prairie Homeschool
Summer Reading Programs
Chamber of Commerce Summer Classic

Agriculture

Small Farms & Acreage Conference –

We hosted their first small farms conference in 2017. Topics included: wells and septic systems, fence laws, wildlife management, windbreaks, beekeeping and pond management. It was a great opportunity for those who want to explore their options on their acreage.

Beginning Young Farmer Group -



New farmers want to enter today's farm world, but it's tough. The Beginning Young Farmer Group in Washington County networks, learns from professionals, and discusses topics relevant to their situations. Our specialists help connect them with resources they need to succeed.



Farmers continue to meet on valuable and hot topics affecting the agriculture industry. Forty gathered to learn about and learn identification tips on Palmer Amaranth in March.

Agronomy in the Field -

In its 2nd year, Agronomy in the Field has reached more farm women and touched on topics of general crop scouting, cover crops, drought conditions and alternative crops like miscanthus. The program has expanded to include ZOOM sessions during the winter.

Women in Ag Conference -

In an effort to reach a traditionally underserved audience, we hosted the first Women in Ag Conference in Southeast Iowa. One hundred attendees from 18 counties heard from Jolene Brown. Brown is an author, professional speaker, consultant, and champion for agriculture. Her messages of the importance of building a strong foundation and how to relieve stress and bring renewal to farm and family life were enthusiastically received.

County Extension Staff

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ISU Extension and Outreach

Washington County

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Washington, IA 52353
319-653-4811

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Washington County Extension

Washington County 4-H—Iowa

@4hwashco

WashCo4-H

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POLICE	ARNOLD MOTOR SUPPLY	OIL FILTER	6.63
	AMAZON CAPITAL SERVICES	CHARGER	132.97
	BDH TECHNOLOGY	COMPUTER MAINT & LYLE COMPUTER	1900.68
	CINTAS CORP LOC. 342	RUG SERVICE	79.82
	CLERK OF COURT	5 CIVIL INFRACTIONS-PAST DUE PARKING	425.00
	COBB OIL CO, INC.	FUEL	1777.37
	GREINER DISCOUNT TIRES	TIRES	535.60
	IACP - INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP	150.00
	KCTC	INTERNET SERVICE	104.99
	MARCO TECHNOLOGIES LLC.	COPIES/MAINT	217.33
	MARCO, INC.	COPIER LEASE	136.28
	MINCER FORD	REPAIR	485.27
	PRO SOFTNET CORP.	SERVER BACKUP UPGRADE	1354.98
	QUILL	SUPPLIES	38.90
	SITLER'S ELECTRIC	DOOR BUTTON	3.19
	STAPLES CREDIT PLAN	ID CARD PRINTER SUPPLIES	424.32
	UPS	UPS CHARGES	19.14
	WASH CO AUDITOR	JANUARY COMMUNICATIONS	20976.08
		TOTAL	28768.55
	FIRE	ALLIANT ENERGY	ALLIANT ENERGY
COBB OIL CO, INC.		FUEL	48.08
STAPLES CREDIT PLAN		ID CARD PRINTER SUPPLIES	424.32
		TOTAL	884.65
DEVELOP SERV	AMAZON CAPITAL SERVICES	TONER CARTRIDGE/HEADSETS/PENS	780.44
	ARNOLD MOTOR SUPPLY	PARTS	180.08
	BRUNS, DAVID	MILEAGE REIMBURSEMENT	29.96
	COBB OIL CO, INC.	FUEL	162.95
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	150.00
	LUKE WASTE MANAGEMENT	ABATEMENT N 2ND & N B	70.00
	STAPLES CREDIT PLAN	ID CARD PRINTER SUPPLIES	424.32
		TOTAL	1797.75
LIBRARY	ACE-N-MORE	BULBS	12.99
	ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00
	ALLIANT ENERGY	SERVICE	2232.58
	BAKER & TAYLOR	BOOKS	452.54
	BOOKPAGE	BOOK REVIEW MAGAZINES	324.00
	CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	58.39
	CUSTOM IMPRESSIONS INC	NOTARY STAMP	24.95
	EBERT SUPPLY CO.	JANITORIAL SUPPLIES	107.16
	FAREWAY STORES	JUV. PROGRAM SUPPLIES	44.16
	GALE/CENGAGE LEARNING	WESTERNS	72.68
	KCII	REBROADCAST OF MIRACLE ON	111.97
	KCTC	INTERNET & PHONE SERVICE	354.10
	RECORDED BOOKS LLC	AUDIO BOOKS	40.49
	STAPLES ADVANTAGE	TONER AND NAME BADGES	74.92
	WCDC INC	WINDOW WASHING	30.00
		TOTAL	3984.93
	PARKS	COBB OIL CO, INC.	FUEL
ACE-N-MORE		CENTRAL PARK GARBAGE CANS/SUPPLIE	147.53
ALLIANT ENERGY		ALLIANT ENERGY	2260.41
AMAZON CAPITAL SERVICES		BLUETOOTH SPEAKER PHONES	59.99
KCTC		INTERNET & PHONE SERVICE	128.61
MARIE ELECTRIC INC.		DOWNTOWN LIGHT TIMER REPAI	114.72
SITLER'S SUPPLIES INC.		LIGHTS FOR SIGNS	375.00
		TOTAL	3177.97
POOL	ALLIANT ENERGY	SERVICE	69.17
		TOTAL	69.17
CEMETERY	ACE-N-MORE	QUICK CONCRETE/PARTS FOR FUEL BARR	389.74
	AMAZON CAPITAL SERVICES	BLUETOOTH SPEAKER PHONES	59.99
	ATCO INTERNATIONAL	SPILL KIT FOR FUEL BARREL	112.60
	COBB OIL CO, INC.	FUEL	863.43
		TOTAL	1425.76
FINAN ADMIN	ALLIANT ENERGY	ALLIANT ENERGY	20.32

	AMAZON CAPITAL SERVICES	BUDGET BINDERS/STIGERS SURFACE	1228.13	
	BAKER PAPER & SUPPLY	COPY PAPER	89.97	
	CDW GOVERNMENT	MOORE - IPAD	1046.78	
	CINTAS CORP LOC. 342	RUG SERVICE	235.93	
	CORRIDOR BUSINESS JOURNAL	SUBSCRIPTION	149.95	
	FAREWAY STORES	SUPPLIES	86.29	
	GOOGLE INC	EMAIL SERVICE	441.66	
	IGRAPHIX, INC	NEWSLETTER PRINTING & POST	1732.51	
	IIMC	MEMBERSHIP - EARNEST	160.00	
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	243.75	
	J & S ELECTRONIC BUSINESS SYSTEMS, INC	COPIER MAINTENANCE & COPIE	962.32	
	KCII	HOLIDAY MUSIC MAG 2017	74.65	
	KCTC	INTERNET SERVICE	105.00	
	PURCHASE POWER	POSTAGE SUPPLIES	95.36	
	QUILL	QUILL	7.49	
	ROTARY CLUB OF WASHINGTON	DUES AND MEALS	122.80	
	SEICCA	MEMBERSHIP - EARNEST/BROWN	40.00	
	SORRELL GLASS	WINDOW CLEANER	45.00	
	WAPAEC FACILITY FUND	FINAL PLEDGE- AUDITORIUM	20000.00	Previously approved pledge
	WASH COUNTY MINIBUS	LOST- JANUARY 2018	16927.76	
	WMPF GROUP LLC	LEGAL ADVERTISING	626.50	
		TOTAL	44442.17	
AIRPORT				
	ACE-N-MORE	SUPPLIES	2.59	
	CASH-N-CARRY CHEMICALS LLC	PRODUCT	937.50	
	JAMIESON, JEAN	CLEANING	245.00	
	KCII	HOLIDAY MUSIC MAG 2017	74.65	
	MAPLE GROVE CONSTRUCTION	AIRPORT DOOR IN OFFICE	1335.00	
	VETTER'S INC-CULLIGAN WATER	AIRPORT WATER	34.45	
		TOTAL	2629.19	
ROAD USE				
	ACE-N-MORE	SUPPLIES	137.21	
	ARNOLD MOTOR SUPPLY	PARTS/BATTERY	884.56	
	CENTRAL IOWA DISTRIBUTING	CLEANING SUPPLIES	376.75	
	CENTRE STATE INTERNATIONAL	PARTS	34.21	
	COBB OIL CO, INC.	FUEL	1255.24	
	GREINER DISCOUNT TIRES	TIRE REPAIR	42.50	
	LAWSON PRODUCTS INC	BOLTS, WASHERS, AND PARTS	639.58	
	MIDWEST WHEEL	LED LIGHT	194.64	
	NORRIS ASPHALT & PAVING	ASPHALT	1598.40	
	STRANSKY, JIM	OIL & SUPPLIES	27.58	
	STUTZMAN INC.	VALVE	348.00	
	TIFCO INDUSTRIES	BOLTS	123.56	
		TOTAL	5662.23	
STREET LIGHTING				
	ALLIANT ENERGY	ALLIANT ENERGY	10323.64	
		TOTAL	10323.64	
CAPITAL PROJECTS				
	GARDEN & ASSOC.	E WASH SIDEWALK	450.00	
		TOTAL	450.00	
SIDEWALK REPAIR/REPLACEMENT				
	MURILLO, BELGICA M.	SIDEWALK REIMBURSEMENT	265.00	
		TOTAL	265.00	
TREE REMOVAL/REPLACEMENT				
	STOUTNER PROPERTY MAINTENANCE	TREE REMOVAL, BID #3	2900.00	
		TOTAL	2900.00	
TREE COMMITTEE				
	MCCONNELL, MARDE	REIMBURSEMENT	29.94	
	CUSTOM IMPRESSIONS INC	PLAQUE	25.00	
		TOTAL	54.94	
WATER PLANT				
	ALLIANT ENERGY	ALLIANT ENERGY	9574.86	
	ACE-N-MORE	BATTERIES/LIGHT BULBS	30.96	
	AMAZON CAPITAL SERVICES	BLUETOOTH SPEAKER PHONES	59.99	
	WATER SOLUTIONS UNLIMITED	CHEMICALS	1322.00	
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	41.87	
		TOTAL	11029.68	
WATER DIST				
	ACE-N-MORE	PARTS	54.46	
	ALLIANT ENERGY	ALLIANT ENERGY	48.09	
	ARNOLD MOTOR SUPPLY	PARTS	20.08	
	CENTRE STATE INTERNATIONAL	PARTS	189.06	
	COBB OIL CO, INC.	FUEL	419.22	

	HIWAY SERVICE CENTER	PARTS	124.25
	IOWA ONE CALL	SERVICE	78.40
	OVERHEAD DOOR CO.	REPAIRS	207.50
	PRODUCTIVITY PLUS	SHIFT LEVER	156.50
	UTILITY EQUIPMENT CO	PARTS	2446.34
	WASHINGTON LUMBER	LUMBER	19.58
		TOTAL	3763.48
SEWER PLANT	ACE-N-MORE	SUPPLIES	107.28
	ALLIANT ENERGY	ALLIANT ENERGY	675.28
	AMAZON CAPITAL SERVICES	BLUETOOTH SPEAKER PHONES	179.97
	COBB OIL CO, INC.	FUEL	1929.32
	EVANS WELDING LLC	FABRICATED PUMP HANDLES	34.66
	IGRAPHIX, INC	HANGING FILE FOLDERS	20.00
	JETCO	CONTROL PAD FOR VFD	240.00
	OMNISITE	LIFT STATIO MONITORING	276.00
	TELEDYNE ISCO, INC.	SAMPLER TUBING	233.00
	WASHINGTON LUMBER	MAILBOX/GARAGE REMOTE	72.98
		TOTAL	3768.49
SEWER COLLECT	ACE-N-MORE	WINTER CLOTHING/BOLTS	57.89
	ALLIANT ENERGY	ALLIANT ENERGY	878.52
	AMAZON CAPITAL SERVICES	BLUETHOOH HEADSETS	483.91
	ARNOLD MOTOR SUPPLY	BATTERY	105.17
	COBB OIL CO, INC.	FUEL	554.43
	FUTURE LINE LLC	PARTS	74.65
	IDEAL READY MIX	S 2ND/ CEMENT	588.00
	STEVE'S SALES & SERVICE	TRANSMISSION REPAIR	224.93
		TOTAL	2967.50
SANITATION	HAYS, JOHN	TRASH STICKER REFUND FOR D	90.00
	WEMIGA WASTE INC.	DECEMBER SERVICES	3500.00
		TOTAL	3590.00
		TOTAL	131955.10

CITY OF WASHINGTON IOWA
MONTH TO DATE TREASURERS REPORT
DECEMBER 31, 2017

FUND	12/1/2017	M-T-D	REVENUES NOT	M-T-D	EXPENSES NOT	12/31/2017
	BEGINNING					REVENUES
	CASH BALANCE					BALANCE
001-GENERAL FUND	1,180,479.37	295,409.64	-	343,412.33	-	1,132,476.68
002-AIRPORT FUND	238,301.11	24,731.45	-	28,605.89	-	234,426.67
010-CHAMBER REIMBURSEMENT	3,546.70	5,362.39	-	6,392.50	-	2,516.59
011-MAIN STREET REIMBURSEMENT	2,885.83	4,253.07	-	5,432.70	-	1,706.20
012-WEDG REIMBURSEMENT	2,311.30	6,250.00	-	8,425.79	-	135.51
050-DOWNTOWN INCENTIVE GRANT	50,000.00	-	-	-	-	50,000.00
110-ROAD USE	811,730.71	77,957.86	-	56,723.16	-	832,965.41
112-EMPLOYEE BENEFITS	-	42,504.59	-	42,504.59	-	-
114-EMERGENCY LEVY	-	3,691.61	-	3,691.61	-	-
121-LOCAL OPTION SALES TAX	-	67,711.02	-	67,711.02	-	-
125-UNIF COMM UR-NE IND	245.38	-	-	-	-	245.38
127-UNIF COMM UR - BRIARWOOD	17,213.41	-	-	17,213.41	-	-
129-SC RES UR	22,612.90	749.32	-	14,607.93	-	8,754.29
132-UNIF COMM UR - EBD	16,679.07	-	-	-	-	16,679.07
133-UNIF COMM UR-IRE	-	4,530.29	-	-	-	4,530.29
134-DOWNTOWN COMM UR	4,450.27	1,961.48	-	2,805.11	-	3,606.64
145-HOUSING REHABILITATION	33,683.60	-	-	12.00	-	33,671.60
146-LMI TIF SET-ASIDE	69,331.10	-	-	-	-	69,331.10
200-DEBT SERVICE	376,764.51	53,816.07	-	-	-	430,580.58
300-CAPITAL EQUIPMENT	145,742.38	-	-	-	-	145,742.38
301-CAPITAL PROJECTS FUND	23,644.98	24,374.00	-	30,948.89	-	17,070.09
305-RIVERBOAT FOUND CAP PROJ	-	98,899.94	-	-	-	98,899.94
308-INDUSTRIAL DEVELOPMENT	26,151.51	23,064.52	-	-	-	49,216.03
309-MUNICIPAL BUILDING	1,284,468.17	48.70	-	3,653.50	-	1,280,863.37
310-WELLNESS PARK	71,127.90	1,800.00	-	19,895.81	-	53,032.09
311-SIDEWALK REPAIR & REPLACE	57,761.31	2,000.00	-	2,500.00	-	57,261.31
312-TREE REMOVAL & REPLACE	23,429.67	-	-	6,550.00	-	16,879.67
510-MUNICIPAL BAND	3,843.70	-	-	-	-	3,843.70
520-DOG PARK	4,551.69	-	-	-	-	4,551.69
530-TREE COMMITTEE	5,316.78	50.00	-	29.94	-	5,336.84
540-POLICE FORFEITURE	1,742.49	-	-	-	-	1,742.49
545-SAFETY FUND	400.00	-	-	-	-	400.00
550-PARK GIFT	157,026.42	16.88	-	-	-	157,043.30
570-LIBRARY GIFT	273,332.68	187.02	-	-	-	273,519.70
580-CEMETERY GIFT	11,103.00	-	-	-	-	11,103.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	1,013,973.52	161,592.44	-	129,563.89	-	1,046,002.07
601-WATER DEPOSIT FUND	22,990.00	2,850.00	-	1,200.00	-	24,640.00
603-WATER CAPITAL PROJECTS	-	29,848.06	-	337,796.27	-	(307,948.21)
610-SANITARY SEWER	1,278,229.11	192,888.47	-	393,013.33	-	1,078,104.25
612-SEWER SINKING	-	231,855.00	-	231,855.00	-	-
613-SEWER CAPITAL PROJECTS	242,468.38	-	-	19,976.55	-	222,491.83
670-SANITATION	117,188.95	47,378.82	-	33,571.99	-	130,995.78
950-SELF INSURANCE	210,059.12	3,043.33	-	4,618.40	-	208,484.05
951-UNEMPLOYMENT SELF INS	26,472.95	1,173.12	-	-	-	27,646.07
TOTAL BALANCE	7,842,021.11	1,409,999.09	-	1,812,711.61	-	7,439,308.59

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	1,921,196.54 (1)	0.01%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Wash St Bank - MM	257,687.48	0.01%
Investment in IPAIT	2,195,202.19	1.09%
Wash St - Farm Mgmt Acct	64,872.38	
Wash St Bank - CD - 1/9/13 - renewed	500,000.00	0.75%
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	1.60%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	0.85%
Wash St Bank - CD 02/23/2017	500,000.00	1.25%
Wash St Bank - CD 03/09/2017	500,000.00	1.25%
Wash St Bank - CD 10/12/2017	500,000.00	1.50%
TOTAL CASH IN BANK	7,439,308.59	

(1) Washington State Bank	2,025,245.33
Outstanding Deposits & Checks	(104,048.79)
	<u>1,921,196.54</u>

CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
DECEMBER 31, 2017

FUND	7/1/2017	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	12/31/2017
	BEGINNING CASH BALANCE					ENDING CASH BALANCE
001-GENERAL FUND	1,000,000.00	2,004,398.96	-	1,871,922.28	-	1,132,476.68
002-AIRPORT FUND	204,275.40	180,427.27	-	150,276.00	-	234,426.67
010-CHAMBER REIMBURSEMENT	440.00	34,303.09	-	32,226.50	-	2,516.59
011-MAIN STREET REIMBURSEMENT	1,106.99	27,150.54	-	26,551.33	-	1,706.20
012-WEDG REIMBURSEMENT	-	39,929.28	-	39,793.77	-	135.51
050-DOWNTOWN INCENTIVE GRANT	-	50,000.00	-	-	-	50,000.00
110-ROAD USE	747,498.73	553,630.25	-	468,163.57	-	832,965.41
112-EMPLOYEE BENEFITS	-	379,741.32	-	379,741.32	-	-
114-EMERGENCY LEVY	-	47,972.12	-	47,972.12	-	-
121-LOCAL OPTION SALES TAX	-	416,843.16	-	416,843.16	-	-
125-UNIF COMM UR-NE IND	-	5,725.19	-	5,479.81	-	245.38
127-UNIF COMM UR - BRIARWOOD	-	17,213.41	-	17,213.41	-	-
129-SC RES UR	-	23,362.22	-	14,607.93	-	8,754.29
132-UNIF COMM UR - EBD	-	17,706.84	-	1,027.77	-	16,679.07
133-UNIF COMM UR-IRE	-	59,541.74	-	55,011.45	-	4,530.29
134-DOWNTOWN COMM UR	-	6,411.75	-	2,805.11	-	3,606.64
145-HOUSING REHABILITATION	40,210.80	-	-	6,539.20	-	33,671.60
146-LMI TIF SET-ASIDE	69,331.10	-	-	-	-	69,331.10
200-DEBT SERVICE	3,569.34	503,421.77	-	76,410.53	-	430,580.58
300-CAPITAL EQUIPMENT	161,276.77	55,992.00	-	71,526.39	-	145,742.38
301-CAPITAL PROJECTS FUND	124,526.44	416,761.35	-	524,217.70	-	17,070.09
305-RIVERBOAT FOUND CAP PROJ	-	211,440.72	-	112,540.78	-	98,899.94
308-INDUSTRIAL DEVELOPMENT	41,124.09	23,212.89	-	15,120.95	-	49,216.03
309-MUNICIPAL BUILDING	1,403,118.70	620.69	-	122,876.02	-	1,280,863.37
310-WELLNESS PARK	44,488.61	30,239.29	-	21,695.81	-	53,032.09
311-SIDEWALK REPAIR & REPLACE	69,176.19	5,000.00	-	16,914.88	-	57,261.31
312-TREE REMOVAL & REPLACE	33,654.67	-	-	16,775.00	-	16,879.67
510-MUNICIPAL BAND	4,043.70	-	-	200.00	-	3,843.70
520-DOG PARK	4,918.85	66.00	-	433.16	-	4,551.69
530-TREE COMMITTEE	6,085.92	3,730.00	-	4,479.08	-	5,336.84
540-POLICE FORFEITURE	1,742.49	-	-	-	-	1,742.49
545-SAFETY FUND	400.00	-	-	-	-	400.00
550-PARK GIFT	150,315.38	8,195.81	-	1,467.89	-	157,043.30
570-LIBRARY GIFT	269,462.46	8,774.34	-	4,717.10	-	273,519.70
580-CEMETERY GIFT	11,158.00	-	-	55.00	-	11,103.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	999,522.64	936,880.98	-	890,401.55	-	1,046,002.07
601-WATER DEPOSIT FUND	23,665.00	11,925.00	-	10,950.00	-	24,640.00
603-WATER CAPITAL PROJECTS	-	460,863.31	-	768,811.52	-	(307,948.21)
610-SANITARY SEWER	735,273.09	1,178,517.20	-	835,686.04	-	1,078,104.25
612-SEWER SINKING	-	231,855.00	-	231,855.00	-	-
613-SEWER CAPITAL PROJECTS	280,236.13	-	-	57,744.30	-	222,491.83
670-SANITATION	143,429.17	212,895.35	-	225,328.74	-	130,995.78
950-SELF INSURANCE	174,718.13	55,958.49	-	22,192.57	-	208,484.05
951-UNEMPLOYMENT SELF INS	6,716.03	20,930.04	-	-	-	27,646.07
TOTAL BALANCE	6,766,245.96	8,241,637.37	-	7,568,574.74	-	7,439,308.59

Cash in Bank - Pooled Cash

		Interest Rate
Wash St. Bank - Operating Account	1,921,196.54 (1)	0.01%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Wash St Bank - MM	257,687.48	0.01%
Investment in IPAIT	2,195,202.19	1.09%
Wash St - Farm Mgmt Acct	64,872.38	
Wash St Bank - CD - 1/9/13 - renewed	500,000.00	0.75%
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	1.60%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	0.85%
Wash St Bank - CD 02/23/2017	500,000.00	1.25%
Wash St Bank - CD 03/09/2017	500,000.00	1.25%
Wash St Bank - CD 10/12/2017	500,000.00	1.50%
TOTAL CASH IN BANK	7,439,308.59	

(1) Washington State Bank	2,025,245.33
Outstanding Deposits & Checks	(104,048.79)
	<u>1,921,196.54</u>



205 West Main Street ▪ Washington, IA 52353 ▪ (319) 653-3918 ▪ Fax (888) 833-3529

December 22, 2017

City of Washington
City Council
215 E Washington Street
Washington, Iowa 52353

Dear Council Members,

The Main Street Washington Board wants to THANK YOU for your continued support of our mission and the strong partnership we have established over the past several years. Your support has enabled our committed volunteers, staff and board to work to revitalize the Washington downtown district. Since 2008 **Main Street Washington has reported 33 Business Starts, relocations, or expansions, 57 Net New Jobs, 72 Buildings Rehabbed, over \$9 million in Private dollars invested in Building Rehab & Acquisition, and 19,222 Volunteer Hours.**

With your support, the Design Committee has worked very hard to promote private investment in building repair and rehabilitation through the use of Washington Incentive Fund grants, acquiring a 2017 Challenge Grant for the Frontier Family Restaurant, and technical assistance from Main Street Iowa architectural consultants. The Economic Restructuring Committee continues to focus on helping our business partners by providing market analysis data, participating in business recruitment training and working with individuals on business planning. The Promotion Committee continues to invest time and energy in developing and marketing special events that foster community pride, the recent Sip & Shop and Shop & Stroll events, lighted parade and Santa House are excellent examples of local events that highlight our commitment to the community. As we continue to build on our successes and offer more help to Washington's Historic Downtown, we will strive to strengthen and increase support from city, county, corporate, business and community donors. We are asking you to continue your support at \$20,000 per year.

Your ongoing support will help us continue to work hard to expand businesses, create jobs, revitalize Washington's downtown and promote the great opportunities that our city can offer.

Sincerely,

A handwritten signature in black ink that reads "Sarah Grunewaldt".

Sarah Grunewaldt
Executive Director
Main Street Washington, Inc.

*The mission of Main Street Washington, Inc. is to create a culturally diverse, economically vibrant downtown district.
This will be accomplished through strong partnerships, historic preservation, and coordinated events
by empowering and educating businesses, volunteers, and the community*

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 11, 2018

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: Wellness Park Committee Presentation and MSA Engineering Agreement

Members of the Wellness Park committee will be present to provide the Council with a project update. We are ready to move forward into the design of the improvements.

Included in your packets are a cost estimate and a plan for Phase I. While the full concept of the Wellness Park was popular when it was unveiled, everyone knew at the time that due to the likely overall cost, we would not be able to complete the full scope in a single project, and that it would have to be completed in several phases over a period of years. Based on the cost estimates provided, we believe we have come up with a very good Phase I. It includes 4 multipurpose ball diamonds, a concession/restroom building, a connection to the Kewash Trail, and a multipurpose/soccer field. The future large pond will be a dry detention basin for now.

The estimated overall cost of Phase I is \$2,240,888, including construction contingencies. We have \$1,628,000 of City resources, including Riverboat Municipal Grant funds programmed for this work. We clearly have a funding gap, which we plan to work to address via in-kind donations and grants. It is likely that we will ask you to consider a grading contract in the relatively near future, and a separate general construction contract later on this year as design is completed and all funds secured.

See also the separate memo from MSA regarding their engineering proposal. We are still working on getting the contract itself finalized, but the memo does provide an accurate and complete summary of the scope of the proposed contract.



WELLNESS PARK DESIGN CONCEPT PHASE I

MASTER PLAN

Washington, IA

PREPARED FOR: City of Washington
 ISSUE DATE: December 29, 2017
 PROJECT NUMBER: 10322001
 All drawings are preliminary and subject to change.
 MSA Professional Services, Inc.



Washington Wellness Park - Estimate
Washington, IA

Prepared by MSA Professional Services
January 3, 2018

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY		UNITS	UNIT PRICE	SUBTOTAL PRICE		SUBTOTAL PRICE	
		PHASE 1	PHASE 2			PHASE 1	PHASE 2		
EXCAVATION/SITE WORK									
1	Site Grading (Cut and Fill total)	160,000		CY	\$ 3.00	\$ 480,000.00	\$ -	\$ -	
2	Erosion Control	1		LS	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	
3	Turf Restoration	20		AC	\$ 1,700.00	\$ 34,000.00	\$ -	\$ -	
4	Native Plantings		8	AC	\$ 2,000.00	\$ -	\$ -	\$ 16,000.00	
5	Water Main	2,000		LF	\$ 37.50	\$ 75,000.00	\$ -	\$ -	
6	Sanitary Sewer	2,500		LF	\$ 55.00	\$ 137,500.00	\$ -	\$ -	
7	Storm Sewer Culvert - Small	2		EA	\$ 3,000.00	\$ 6,000.00	\$ -	\$ -	
8	Storm Sewer Culvert - Large	3		EA	\$ 8,000.00	\$ 24,000.00	\$ -	\$ -	
8	Electrical Service	1		LS	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	
9	Site Lighting	10		EA	\$ 3,000.00	\$ 30,000.00	\$ -	\$ -	
	Subtotal					\$ 811,500.00	\$ 16,000.00	\$ 16,000.00	
PAVING									
10	N-S Roadway - Subbase & Seal-coat	6,800		SY	\$ 22.00	\$ 149,600.00	\$ -	\$ -	
11	E-W Roadway - Subbase & ACC Pavement			SY	\$ 32.00	\$ -	\$ -	\$ -	
12	Ball Diamond Parking Lot (292 stalls) - Gravel	12,000		SY	\$ 9.00	\$ 108,000.00	\$ -	\$ -	
13	Ball Diamond Parking Lot - ACC Pavement	3,000	9,000	SY	\$ 22.00	\$ 66,000.00	\$ 198,000.00	\$ -	
14	East Soccer Parking Lot (42 stalls) - Subbase & ACC			SY	\$ 30.00	\$ -	\$ -	\$ -	
15	South Soccer Parking Lot (42 stalls) - Subbase & ACC			SY	\$ 30.00	\$ -	\$ -	\$ -	
16	Trailhead Parking Lot (24 stalls) - Subbase & Subbase			SY	\$ 30.00	\$ -	\$ -	\$ -	
17	PCC Trails/Sidewalks	3,000		SY	\$ 35.00	\$ 105,000.00	\$ -	\$ -	
	Subtotal					\$ 428,600.00	\$ 198,000.00	\$ 198,000.00	
FEATURES - BALL DIAMONDS									
18	Perimeter Field Fencing	4,360		LF	\$ 25.00	\$ 109,000.00	\$ -	\$ -	
19	Backstop Barrier and Dugouts	4		LS	\$ 25,000.00	\$ 100,000.00	\$ -	\$ -	
20	HID Field Lighting (Musco quote)	1	1	EA	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ -	
21	Infield Construction	4		EA	\$ 10,000.00	\$ 40,000.00	\$ -	\$ -	
22	Seating	4	4	EA	\$ 6,500.00	\$ 26,000.00	\$ 26,000.00	\$ -	
23	Batting Cage		2	EA	\$ 8,000.00	\$ -	\$ -	\$ 16,000.00	
24	Playground Equipment		1	LS	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	
25	Concessions/Restroom Building	1		LS	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	
26	Pavilion		1	LS	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	
27	Shade Structure		1	LS	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	
28	Trash and Recycling receptacles	8		EA	\$ 200.00	\$ 1,600.00	\$ -	\$ -	
29	Drinking Fountain	4		EA	\$ 1,200.00	\$ 4,800.00	\$ -	\$ -	
30	Grill station	4		EA	\$ 200.00	\$ 800.00	\$ -	\$ -	

Washington Wellness Park - Estimate
Washington, IA

Prepared by MSA Professional Services
January 3, 2018

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY		UNITS	UNIT PRICE	SUBTOTAL PRICE		
		PHASE 1	PHASE 2			PHASE 1	PHASE 2	
31	Picnic Table	6	10	EA	\$ 750.00	\$ 4,500.00	\$ 7,500.00	
Subtotal						\$ 661,700.00	\$ 384,500.00	
FEATURES - EAST SOCCER FIELDS								
32	Pavilion			LS	\$ 50,000.00	\$ -	\$ -	
33	Trees			LS	\$ 2,500.00	\$ -	\$ -	
34	Seating			EA	\$ 2,500.00	\$ -	\$ -	
35	Trash and Recycling receptacles			EA	\$ 200.00	\$ -	\$ -	
36	Grill station			EA	\$ 200.00	\$ -	\$ -	
37	Picnic Table			EA	\$ 750.00	\$ -	\$ -	
Subtotal						\$ -	\$ -	
FEATURES - SOUTH SOCCER FIELD								
38	Pavilion			LS	\$ 50,000.00	\$ -	\$ -	
39	Shade Structure			LS	\$ 10,000.00	\$ -	\$ -	
40	Seating			EA	\$ 4,500.00	\$ -	\$ -	
41	Trash and Recycling receptacles			EA	\$ 200.00	\$ -	\$ -	
42	Grill station			EA	\$ 200.00	\$ -	\$ -	
43	Picnic Table			EA	\$ 750.00	\$ -	\$ -	
Subtotal						\$ -	\$ -	
FEATURES - NORTH SOCCER FIELDS UPGRADE								
44	Concessions/Restroom Building			LS	\$ 200,000.00	\$ -	\$ -	
45	Pave Existing Parking Lot - ACC			SY	\$ 22.00	\$ -	\$ -	
46	Seating			EA	\$ 4,500.00	\$ -	\$ -	
47	Trash and Recycling receptacles			EA	\$ 200.00	\$ -	\$ -	
48	Grill station			EA	\$ 200.00	\$ -	\$ -	
49	Picnic Table			EA	\$ 750.00	\$ -	\$ -	
Subtotal						\$ -	\$ -	
FEATURES - POND								
50	Dam Construction			LS	\$ 175,000.00	\$ -	\$ -	
51	Temporary Dry Detention Basin	1		LS	\$ 30,000.00	\$ 30,000.00	\$ -	
52	Primary Control Structure and Piping			LS	\$ 15,000.00	\$ -	\$ -	
53	Secondary Spillway			LS	\$ 8,000.00	\$ -	\$ -	
54	Fishing Pier			EA	\$ 12,000.00	\$ -	\$ -	
Subtotal						\$ 30,000.00	\$ -	
FEATURES - TRAILHEAD								
55	Pavilion			LS	\$ 50,000.00	\$ -	\$ -	
56	Hillside Play Equipment			LS	\$ 75,000.00	\$ -	\$ -	

Washington Wellness Park - Estimate
Washington, IA

Prepared by MSA Professional Services
January 3, 2018

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY		UNITS	UNIT PRICE	SUBTOTAL PRICE		SUBTOTAL PRICE
		PHASE 1	PHASE 2			PHASE 1	PHASE 2	
57	Trash and Recycling receptacles			LS	\$ 200.00	\$	\$	\$ -
58	Grill station			EA	\$ 200.00	\$	\$	\$ -
59	Picnic Table			EA	\$ 750.00	\$	\$	\$ -
Subtotal						\$	\$	\$ -
FEATURES - PARK DEPARTMENT MAINTENANCE BUILDING								
60	Pavilion			LS	\$ 50,000.00	\$	\$	\$ -
61	Maintenance Building and Parking			LS	\$ 125,000.00	\$	\$	\$ -
62	Trash and Recycling receptacles			EA	\$ 200.00	\$	\$	\$ -
63	Grill station			EA	\$ 200.00	\$	\$	\$ -
64	Picnic Table			EA	\$ 750.00	\$	\$	\$ -
Subtotal						\$	\$	\$ -
TOTAL PROJECT COSTS								
	Construction					\$	\$ 1,931,800.00	\$ 598,500.00
	Design, Engineering and CRS (6%)					\$	\$ 115,908.00	\$ 35,910.00
	Contingency (10%)					\$	\$ 193,180.00	\$ 59,850.00
TOTAL PROJECT COSTS								
						\$	\$ 2,240,888	\$ 694,260

Not included: trees, landscaping, benches, signage, concrete paving for roadway/parking lot

Note: Costs provided are preliminary estimates and based on 2018 costs. Final design and the selections of specific equipment, surface materials, vendors and construction phase timing will all impact actual cost.

Washington Wellness Park - Estimate
Washington, IA

Prepared by MSA Professional Services
January 3, 2018

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY		SUBTOTAL PRICE	SUBTOTAL PRICE		
		PHASE 3	PHASE 4		PHASE 3	PHASE 4	
EXCAVATION/SITE WORK							
1	Site Grading (Cut and Fill total)	105,000		\$ 315,000.00	\$	-	
2	Erosion Control	0.75		\$ 11,250.00	\$	-	
3	Turf Restoration	17	2	\$ 28,900.00	\$	3,400.00	
4	Native Plantings	9		\$ 18,000.00	\$	-	
5	Water Main			\$ -	\$	-	
6	Sanitary Sewer			\$ -	\$	-	
7	Storm Sewer Culvert - Small	3		\$ 9,000.00	\$	-	
8	Storm Sewer Culvert - Large	1		\$ 8,000.00	\$	-	
8	Electrical Service	0.5	1.0	\$ 5,000.00	\$	10,000.00	
9	Site Lighting	6	6	\$ 18,000.00	\$	18,000.00	
	Subtotal			\$ 413,150.00	\$	31,400.00	
PAVING							
10	N-S Roadway - Subbase & Seal-coat			\$ -	\$	-	
11	E-W Roadway - Subbase & ACC Pavement		3,325	\$ -	\$	106,400.00	
12	Ball Diamond Parking Lot (292 stalls) - Gravel			\$ -	\$	-	
13	Ball Diamond Parking Lot - ACC Pavement			\$ -	\$	-	
14	East Soccer Parking Lot (42 stalls) - Subbase & ACC	1,600		\$ 48,000.00	\$	-	
15	South Soccer Parking Lot (42 stalls) - Subbase & ACC		1,600	\$ -	\$	48,000.00	
16	Trailhead Parking Lot (24 stalls) - Subbase & Subbase	1,200		\$ 36,000.00	\$	-	
17	PCC Trails/Sidewalks	1,000	5,500	\$ 35,000.00	\$	192,500.00	
	Subtotal			\$ 119,000.00	\$	346,900.00	
FEATURES - BALL DIAMONDS							
18	Perimeter Field Fencing			\$ -	\$	-	
19	Backstop Barrier and Dugouts			\$ -	\$	-	
20	HID Field Lighting (Musco quote)	1	1	\$ 175,000.00	\$	175,000.00	
21	Infield Construction			\$ -	\$	-	
22	Seating			\$ -	\$	-	
23	Batting Cage			\$ -	\$	-	
24	Playground Equipment			\$ -	\$	-	
25	Concessions/Restroom Building			\$ -	\$	-	
26	Pavilion			\$ -	\$	-	
27	Shade Structure			\$ -	\$	-	
28	Trash and Recycling receptacles			\$ -	\$	-	
29	Drinking Fountain			\$ -	\$	-	
30	Grill station			\$ -	\$	-	

Washington Wellness Park - Estimate
Washington, IA

Prepared by MSA Professional Services
January 3, 2018

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY		SUBTOTAL PRICE		SUBTOTAL PRICE	
		PHASE 3	PHASE 4	PHASE 3	PHASE 4	PHASE 3	PHASE 4
31	Picnic Table			\$	\$	-	\$
Subtotal				\$	\$	175,000.00	\$ 175,000.00
FEATURES - EAST SOCCER FIELDS							
32	Pavilion	1		\$	\$	50,000.00	\$
33	Trees	1		\$	\$	2,500.00	\$
34	Seating	2		\$	\$	5,000.00	\$
35	Trash and Recycling receptacles	4		\$	\$	800.00	\$
36	Grill station	2		\$	\$	400.00	\$
37	Picnic Table	10		\$	\$	7,500.00	\$
Subtotal				\$	\$	66,200.00	\$
FEATURES - SOUTH SOCCER FIELD							
38	Pavilion		1	\$	\$	-	\$ 50,000.00
39	Shade Structure		1	\$	\$	-	\$ 10,000.00
40	Seating		2	\$	\$	-	\$ 9,000.00
41	Trash and Recycling receptacles		4	\$	\$	-	\$ 800.00
42	Grill station		2	\$	\$	-	\$ 400.00
43	Picnic Table		10	\$	\$	-	\$ 7,500.00
Subtotal				\$	\$	-	\$ 77,700.00
FEATURES - NORTH SOCCER FIELDS UPGRADE							
44	Concessions/Restroom Building		1	\$	\$	-	\$ 200,000.00
45	Pave Existing Parking Lot - ACC		1,125	\$	\$	-	\$ 24,750.00
46	Seating		2	\$	\$	-	\$ 9,000.00
47	Trash and Recycling receptacles		4	\$	\$	-	\$ 800.00
48	Grill station		2	\$	\$	-	\$ 400.00
49	Picnic Table		6	\$	\$	-	\$ 4,500.00
Subtotal				\$	\$	-	\$ 239,450.00
FEATURES - POND							
50	Dam Construction	1		\$	\$	175,000.00	\$
51	Temporary Dry Detention Basin			\$	\$	-	\$
52	Primary Control Structure and Piping	1		\$	\$	15,000.00	\$
53	Secondary Spillway	1		\$	\$	8,000.00	\$
54	Fishing Pier	1		\$	\$	12,000.00	\$
Subtotal				\$	\$	210,000.00	\$
FEATURES - TRAILHEAD							
55	Pavilion		1	\$	\$	-	\$ 50,000.00
56	Hillside Play Equipment		1	\$	\$	-	\$ 75,000.00

Washington Wellness Park - Estimate
Washington, IA

Prepared by MSA Professional Services
January 3, 2018

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY		SUBTOTAL PRICE	
		PHASE 3	PHASE 4	PHASE 3	PHASE 4
57	Trash and Recycling receptacles		2	\$ -	\$ 400.00
58	Grill station		2	\$ -	\$ 400.00
59	Picnic Table		10	\$ -	\$ 7,500.00
Subtotal				\$ -	\$ 133,300.00
FEATURES - PARK DEPARTMENT MAINTENANCE BUILDING					
60	Pavilion		1	\$ -	\$ 50,000.00
61	Maintenance Building and Parking		1	\$ -	\$ 125,000.00
62	Trash and Recycling receptacles		4	\$ -	\$ 800.00
63	Grill station		2	\$ -	\$ 400.00
64	Picnic Table		10	\$ -	\$ 7,500.00
Subtotal				\$ -	\$ 183,700.00
TOTAL PROJECT COSTS					
	Construction			\$ 983,350.00	\$ 1,187,450.00
	Design, Engineering and CRS (6%)			\$ 79,001.00	\$ 71,247.00
	Contingency (10%)			\$ 98,335.00	\$ 118,745.00
TOTAL PROJECT COSTS				\$ 1,160,686	\$ 1,377,442

Not included: trees, landscaping, benches, signage, concrete paving for roadway/park

Note: Costs provided are preliminary estimates and based on 2018 costs. Final design and the selections of specific equipment, surface materials, vendors and construction phase timing will all impact actual cost.



400 Ice Harbor Drive, Suite 110
Dubuque, IA 52001
Tel: (563) 582-3973
Fax: (563) 582-4020
www.msa-ps.com

January 4, 2018

Brent Hinson
City Administrator
215 E. Washington St.
Washington, IA 52353

Re: Washington Wellness Park – Phase 1 Design Services

Dear Brent:

Thus far, it has been a very positive experience for MSA as we assisted City of Washington Staff, the Park Committee and residents to shape the Conceptual Master Plan for the future Wellness Park site. The excitement and energy generated at each meeting we have participated in reiterates the positive benefits that this park development will have on the quality of life of Washington's residents once complete. It is obvious the City Council understands the importance of multi-use recreational facilities to support and promote the residents' health and well-being.

Through multiple interactions of the conceptual design as well as adjustments to construction phasing to meet budget considerations, a scope for Phase 1 of the Wellness Park has been developed. For this design phase, Jake Huck will serve as your project manager and primary point of contact for the project. The MSA Professional Services (MSA) team we have assembled offers project experience, leadership and expertise that will provide the City with the technical information needed allow Staff and City Council to effectively assess and consider both short- and long-term opportunities for the Wellness Park property and select with the most appropriate options for Washington.



MSA exists to enable people to positively impact the lives of others. This project has proven already to be a true opportunity for us to deliver on that promise. We look forward to continuing our partnership to complete design of the first phase for a recreational space that will positively impact Washington residents and visitors for generations to come.

We welcome the opportunity to further discuss your needs and our approach. Please do not hesitate to contact me directly at (563) 542-6571 or jhuck@msa-ps.com.

Sincerely,

MSA Professional Services, Inc.
Jake Huck, P.E.
Project Manager

PROPOSED SCOPE OF WORK

Our approach, involves multiple meetings and interactions with the committee, general public and council in order to develop and refine the design to achieve the desired end results. Further, during these meetings and interactions, we shall be updating the cost estimates to reflect the decisions and changes that have been made.

Our scope of services includes the following:

1. PHASE 1 - PRELIMINARY DESIGN

Once the conceptual design and budget has been reviewed and approved by the City of Washington, the design will move forward in earnest. Background data with a higher level of accuracy will be collected at this time by MSA's survey crew including a boundary and topographic survey of the parcel, collection of utility maps from City staff and private utility companies and other pertinent background information needed to create bid and construction quality documents. MSA will assist the City in their selection of equipment vendors as necessary for Phase 1 elements such as athletic equipment, lighting and restroom/concessions.



MSA's engineers will then develop a preliminary site, grading, roadway, and utility plans for Phase 1 of the Washington Wellness Park. Estimated construction costs will then be updated based on the refined preliminary plans, quotes from preferred vendors and more accurate background data.

At this time, Phase 1 is anticipated to include construction of a dry detention basin to provide improved rate control for this watershed. A future phase would be proposed to upgrade this dry basin to a full pond the increased volume capacity, recreational value and water quality capabilities. Having an intermediate storm water management feature is important to minimize the park development's impact and to start to address existing storm water issues in this part of the City.

Before moving onto the next step, further feedback will be gathered from City Staff and the Park Committee and to steer the direction of final design and bidding documents.

SURVEY TASKS

- Conduct parcel research to identify existing right-of-way and easements, and to obtain plats of record for the project area and adjacent parcels.
- One (1) site visit to perform reconnaissance required to verify the presence of property pins and to identify existing site cover and conditions.
- Schedule, coordinate, and attend one (1) joint meeting of utilities on-site to discuss project requirements and limits.
- Conduct survey fieldwork to gather existing boundary data and topographic information and existing public and private utility locations as located by Iowa One Call.

- Prepare a base map indicating locations of above ground contours, underground utilities, parcel data, property lines, and contours at 1-foot intervals to document site conditions for the site.
- Prepare any necessary Easement or Acquisition Plats.

ENGINEERING TASKS

- Attend meetings with the City to discuss the civil design elements of the overall project. Issues to be discussed include, but are not limited to; street grades, pavement types and limits, functionality, signage, gating, lighting, and conflicts or challenges.
- Produce a grading plan to effectively direct and convey storm water runoff via overland flow.
- Develop hydrologic model and design culverts and dry detention basin.
- Design roadway profiles and cross-section to allow for vehicle flow and access.
- Evaluate potential pedestrian routes and ADA accessibility for the site and amenities.
- Update Wellness Park site plan by incorporating preliminary design elements as well as Vendor provided details for selected amenities.

VALUE ADDED ADDITIONAL SERVICES

These services are **not** included in the Scope and generally not necessary for this type of project however they may be provided by MSA for a negotiated fee if requested or if required during the design or construction process.

- Topographic Survey, Design or Analysis outside of the defined project area.
- Environmental, Geotechnical, Wetland or Archeological Investigations and Analysis.
- Dam related design, analysis and permitting.
- Tree Inventory. Forestry Management evaluation.
- Flood Plain Delineation.

2. PHASE 1 - FINAL DESIGN

After City review of the preliminary design documents, MSA will compile final construction documents, project specifications and public bidding package(s) as necessary. Final construction documents and specifications will then be developed following SUDAS and any relevant City of Washington standards. Opportunities to incorporate sustainable features for all components of the construction will be evaluated as well. A phase approach to construction in addition to various types of in-kind work is anticipated which will require the plan documents to remain flexible until late in the project development. Estimate of the project's probable cost will be compiled from MSA's local background with bidding private sector and municipal projects throughout eastern Iowa.

TASKS

- Attend meetings with the City to finalize the civil design elements of the overall project. Issues to be discussed include, but are not limited to; street grades, pavement types and limits, functionality, signage, gating, lighting, and conflicts or challenges.
- Produce a final grading plan, erosion and sediment control plan, site plan and plan set outlining the proposed Phase 1 roadway, parking lot and public utility plan and profile details.

City of Washington Wellness Parks
January 4, 2018

- Work with City selected Vendors to refine all equipment and structure footprints.
- Develop architectural, structural and foundation plans for restroom/concession building.
- Design ADA compliant parking, walkways and structures as necessary.
- Ballfield lighting plan to be provide by vendor, this will be incorporated into final site plan.
- Complete and submit construction permit applications to the Iowa DNR for Water and Sanitary Sewer extensions.
- Complete and submit on-line required Iowa DNR NPDES General Permit No. 2 on behalf of City.
- Provide Engineer's Estimate of Cost for improvements.

VALUE ADDED ADDITIONAL SERVICES

These services are **not** included in either the Scope and generally not necessary for this type of project however they may be provided by MSA for an additional fee if requested or if required during the design, permitting or construction process.

- Funding Administration.
- Traffic study.

4. BIDDING ASSISTANCE

As required by State of Iowa Code for all public infrastructure projects of this magnitude, Project Bid, Contract and Specification documents will be developed guiding construction. MSA will facilitate the bidding process and attempt to foster as competitive environment as the market and local bidder interest allows.

TASKS

1. Develop Project Specifications and Project Manual per SUDAS, City of Washington standards and Vendor supplied information.
2. Prepare electronic and hard-copy Plans and Specifications for distribution to Suppliers, Bidders, and interested parties.
3. Assume three (3) separate contracts (Grading, Utilities and Amenities) which may or may not be publically bid depending on the entity tasked with completing the work.
4. Answer Bidder's questions and address relevant modifications with addenda if necessary.
5. Attend and facilitate Bid Opening, Prepare Tabulation of responsive Bidders, Evaluate Bids for inconsistencies and provide recommendation to City.

City of Washington Wellness Parks
 January 4, 2018

PROPOSED PROJECT SCHEDULE

MILESTONE	DATE
Council to Review and Approve Park Master Plan and MSA Contract	January 2018
Topographic Survey	January 2018
Grading Contract - Design and Permitting	January - February 2018
Utility Contract - Design and Permitting	February – March 2018
Phase 1 - Park Amenities Contract – Design	March – June 2018
Construction	March 2018 – November 2018
Park Opening	May 2019

*Park Opening timeframe is highly dependent upon construction phasing, incorporating in-kind or volunteer contributions, weather, contractor availability and of course, project funding.

PROPOSED LUMP SUM FEE FOR PROFESSIONAL SERVICES

Based on the tasks outlined in the scope of services, we have prepared a fee based on design and bidding for the Wellness Park components identified as “Phase 1” in the Budgetary Estimate dated January 3, 2018 and related exhibits provided to the Council. If the scope of Phase 1 is revised to include additional elements, a contract amendment for the additional services will be provided for the Council’s consideration prior to the start of the work.

TASK	COST
Preliminary Design – Survey and Engineering	\$35,000
Final Design – Engineering and Construction Documents	\$50,000
Bidding Services	\$5,000
TOTAL	\$90,000

Sincerely,

MSA Professional Services, Inc.
 Jake Huck, P.E.
 Project Manager

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 11, 2018

To: Mayor and City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson 
City Administrator

Re: Emerald Ash Borer Committee Report & Consideration of Management Plan

The Emerald Ash Borer committee has been meeting for over a year to discuss the City's response to damage created by this invasive pest. We last reported to the Council in August. Since that time, we have bid out tree removals 3 separate times (a 4th bid package is later on this meeting's agenda). We have been very surprised by the highly competitive bid environment and low prices. So much so, in fact, that we are recommending a significant departure from the approach described in our last presentation to you.

Previously, it was thought that the most cost-effective way to approach tree removals would be to purchase certain equipment and then have the M/C Department crew take down most of the dead or diseased trees, leaving the most difficult removals for contractors. However, if bid prices continue the way they have with the first 3 bid packages, due to equipment costs, it is essentially a financing wash for us to remove the trees versus having a contractor do it, and that does not consider the extensive use of our crew's already limited time availability.

We will continue to evaluate this strategy as we continue to bid out tree removals over time, and may end up later recommending the purchase of some additional equipment, but for the meantime, the only piece of equipment we recommend purchasing is a grapple bucket for use our end-loaders. This will help us move tree trunks and large branches around much more easily at our yard waste site, and could come in very handy down the road should we ever have another severe ice storm, for example.

The great news in all of this is that what appeared to be a \$280,000 problem is now on track to be a \$166,000 problem. While this is still a significant financial hit, it leaves us much better off than we ever thought we would be.

We look forward to discussion at the meeting.

RESOLUTION NO. _____

A RESOLUTION APPROVING EMERALD ASH BORER MANAGEMENT PLAN

WHEREAS, the City Council recognizes extensive negative impact of the emerald ash borer on Washington's ash tree and the potential danger presented by dead and dying trees; and

WHEREAS, a committee has been meeting to study this issue and to develop recommendations for the Council; and

WHEREAS, an Emerald Ash Borer Management Plan has been developed by the committee for Council review.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council approves the Emerald Ash Borer Management Plan dated January 2018.

Section 2. The City Council intends to support continued progress on the action steps identified in the Plan, including the necessary budgetary support.

PASSED AND APPROVED this 16th day of January, 2018.

Jaron P. Rosien, Mayor

Illa Earnest, City Clerk

City of Washington
 EAB Financial Plan 1/11/18
Utilize Contractors/ No Bucket Truck

<u>Uses</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
Removal of Trees by Contractors	218	\$ 500.00	\$ 109,000.00
FY18 Non-Ash Hazard Trees	55	\$ 500.00	\$ 27,500.00
FY19-21 Non-Ash Hazard Trees	34	\$ 500.00	\$ 17,000.00
Grinding of Stumps (Alliant Removed Trees)	24	\$ 125.00	\$ 3,000.00
Grapple Bucket for End Loader	1	\$ 10,000.00	\$ 10,000.00
			\$ 166,500.00

<u>Sources</u>	<u>Amount</u>
FYE17 Fund Balance	\$ 28,654.67
FY18 Budget Allocation	\$ 107,000.00
FY19 Budget Allocation	\$ 35,000.00
FY20 Budget Allocation	\$ -
FY21 Budget Allocation	\$ -
Total Sources	\$ 170,654.67
Net Sources/Uses	\$ 4,154.67

<u>For Comparison: City Removal of Trees & Purchase of Bucket Truck</u>			
Removal of Trees by Contractors	138	\$ 500.00	\$ 69,000.00
Purchase of Bucket Truck	1	\$ 25,000.00	\$ 25,000.00
Grinding of Stumps (City Removed Trees)	80	\$ 125.00	\$ 10,000.00
Grinding of Stumps (Alliant Removed Trees)	24	\$ 125.00	\$ 3,000.00
FY18 Non-Ash Hazard Trees	55	\$ 500.00	\$ 27,500.00
FY19-21 Non-Ash Hazard Trees	34	\$ 500.00	\$ 17,000.00
Grapple Bucket for End Loader	1	\$ 10,000.00	\$ 10,000.00
Chainsaws & Misc Safety Equipment			\$ 5,000.00
Total Uses			\$ 166,500.00

City of Washington
 EAB Funding Over Time 1/11/18

<u>Category</u>	<u>FYE17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>Total</u>
Revenues	\$ 28,654.67	\$ 107,000.00	\$ 35,000.00	\$ -	\$ -	\$ 170,654.67
Removal of Ash Trees by Contractors	\$ 18,500.00	\$ 27,500.00	\$ 30,000.00	\$ 33,000.00	\$ 33,000.00	\$ 109,000.00
Number Removed	37	55	60	66	66	218
Purchase of Grapple Bucket for Loader	\$ 10,000.00					\$ 10,000.00
Non-Ash Hazard Trees	\$ 27,500.00	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00	\$ 44,500.00
Number Removed	55	12	12	10	10	89
Trees Removed by Alliant (Stumps)	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 3,000.00
Number Removed	6	6	6	6	6	24
Total Expenditures	\$ -	\$ 56,750.00	\$ 34,250.00	\$ 36,750.00	\$ 38,750.00	\$ 166,500.00
Fund Balance	\$ 28,654.67	\$ 78,904.67	\$ 79,654.67	\$ 42,904.67	\$ 4,154.67	

City of Washington, Iowa



Emerald Ash Borer Management Plan January 2018

Contents

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1. Introduction

1.1 Purpose

The intent of this management program is to mitigate the damage and cost associated with infestation of the Emerald Ash Borer (EAB). This cooperative effort by the various departments of the City, Tree Committee, and Parks & Recreation Board is a proactive approach and enables the City to address public and private needs in an efficient and effective manner. The City will attempt to distribute the costs of this plan over a manageable time period. It is anticipated that no State or Federal assistance will be made available to local governments to deal with the impacts of the EAB.

1.2 Applicability

This program is applicable to ash trees located on any public property, right-of-way, parks and cemeteries. This program does not apply to private properties unless such trees are deemed a nuisance and may negatively impact public rights-of-way, other properties, or pose a threat to public safety.

1.3 Administration

This plan will be implemented with the advice and consent of the City Council by the Emerald Ash Borer Committee:

Nick Duvall, Cemetery Sexton (Chair)
JJ Bell, Maintenance & Construction Superintendent
Andy Dahl, Tree Committee/University of Iowa Arborist
Steve Donnolly, Building & Zoning Official
Marde McConnell, Tree Committee
Nick Pacha, Parks Superintendent
Don Pfeiffer, Parks & Recreation Board
Brent Hinson, City Administrator

The committee will provide regular reports to the City Council on progress, and City Council will be asked to review and approve all bids of 10 or more tree removals solicited from outside contractors.

2. Background

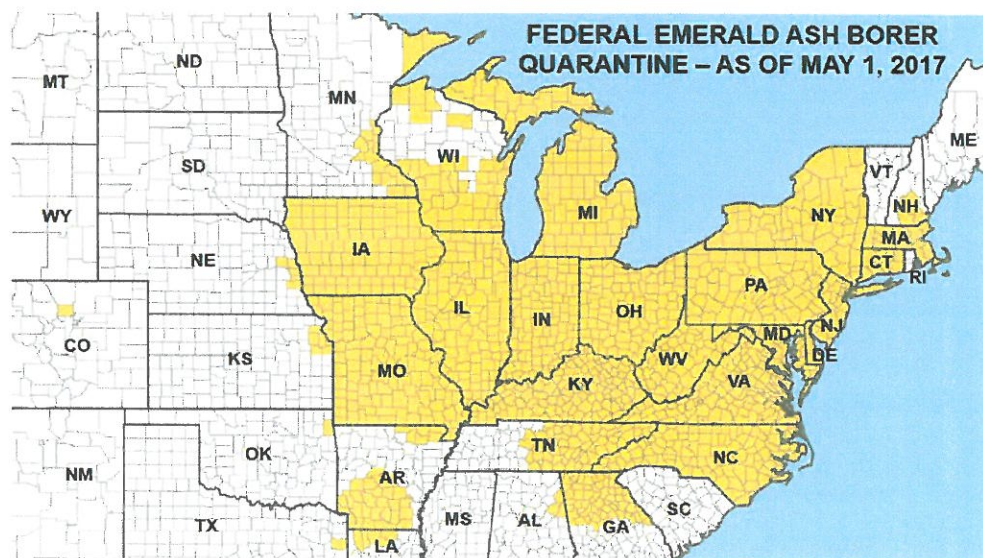
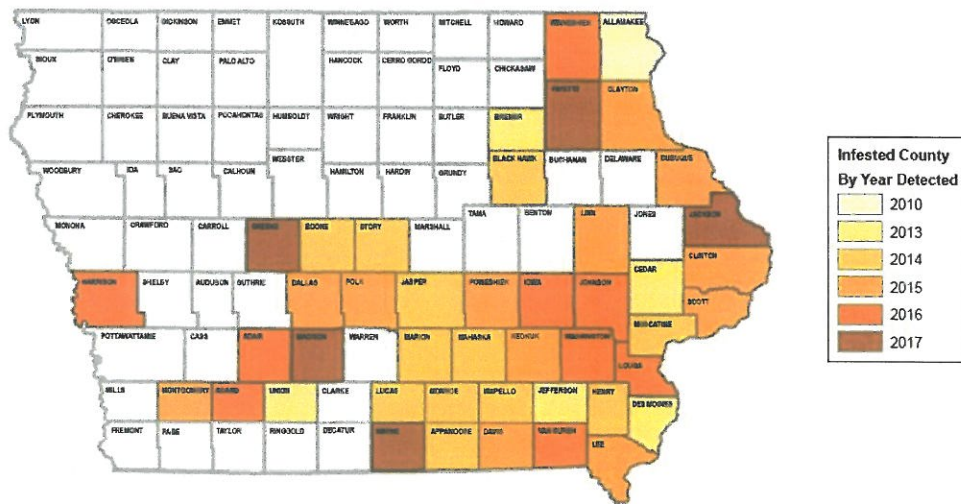
2.1 Emerald Ash Borer (EAB)

The emerald ash borer (EAB) is a small green invasive wood-boring beetle that attacks and kills ash trees. The adults live on the outside of ash trees feeding on the leaves during the

summer months. The larvae look similar to white grubs and feed on the living plant tissue (phloem and cambium) underneath the bark of ash trees. The trees are killed by the tunneling activity of the larvae under the trees bark, which disrupts the vascular flow. The metallic green beetle is native to Asia and was transported to the United States on wood pallets and crates.

Originally discovered in the Detroit, Michigan area in 2002; the pest has also been found in Illinois, Ohio, Pennsylvania, Wisconsin, Minnesota, Iowa, Missouri, Colorado and two Canadian Provinces. Since its discovery, the EAB has been responsible for killing millions of ash trees throughout these infested areas of the country. Research continues with insecticide treatments. Some success has been noted in insecticide treatments protecting ash trees from EAB prior to infestation. As this pest continues to spread, additional damage to ash trees can be expected. Trees that have been attacked by EAB can die in as little as two years.

EMERALD ASH BORER INFESTATIONS – AS OF JUNE 1, 2017



2.2 State Readiness Plan & Other Resources Consulted

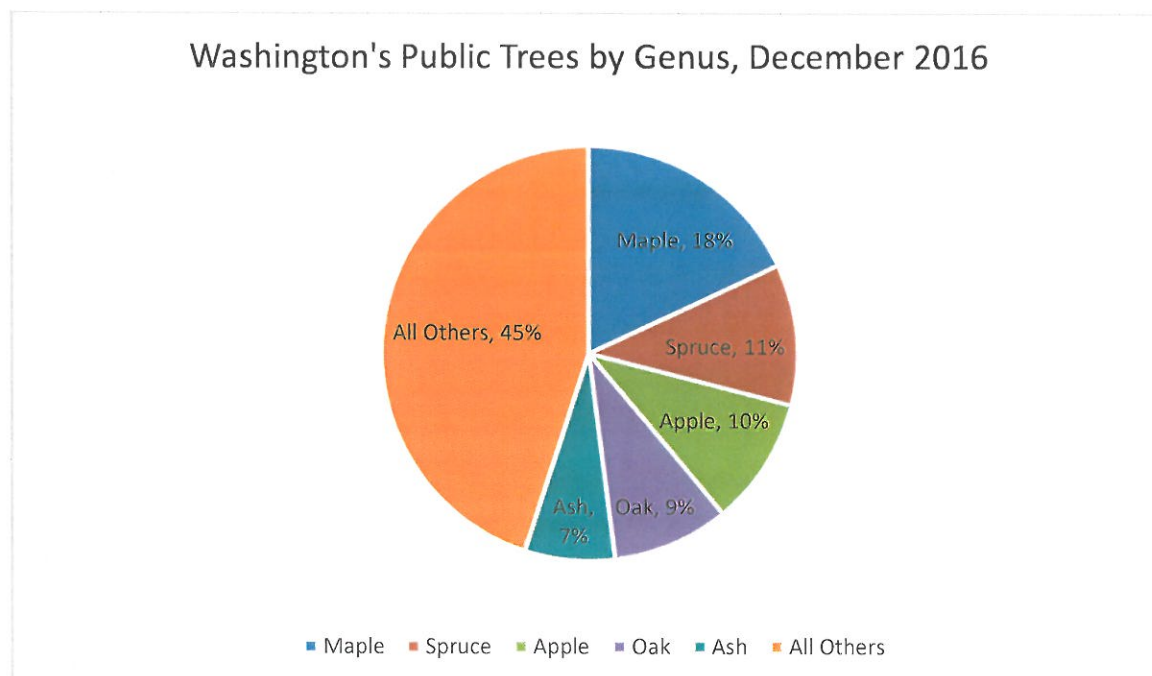
Due to the potentially catastrophic impact of EAB, the State of Iowa has developed the Iowa Emerald Ash Borer Readiness Plan that can be found on the Department of Natural Resources website at <http://bit.ly/IowaEAB>. This plan outlines the roles and responsibilities of State agencies in dealing with EAB as well as the procedures for ongoing monitoring and investigating suspected infestations. The plan does not outline the specifics of regulatory action following a confirmed infestation, nor does it identify any State assistance other than technical expertise.

Additionally, the committee consulted resources prepared by the City of Coralville, City of Waukee, City of Bettendorf, Iowa DNR, and Michigan State Extension.

3. Inventory and Assessment

3.1 Public Tree Inventory & Assessment

In 2016, arborist Andy Dahl, with support from City staff, conducted a tree inventory on public property, right-of-ways, and parks and trails. A total of 3,409 trees were inventoried, 260 were identified as ash trees. Using the field GPS unit, the location of each tree and the perceived general condition of each tree was noted and has been stored in a database for easy retrieval. While the overall condition of the urban forest was determined to be above average, with 89% of trees in vigorous condition. However, 70 trees were deemed to be in severe decline, a number that is expected to escalate sharply in future years as the EAB infestation takes hold. Staff continues to monitor all ash trees and their conditions on a regular basis.



A total of 134 tree species are present in Washington's public trees, and a key goal of future plantings should be to continue to diversify the urban forest. Goals for tree diversity are:

- No more than 10% of any single tree species
- No more than 20% of any genus
- No more than 30% of any family

The City Tree Inventory was presented and approved by the City Council in December 2016.

3.3 Private Trees

The City recognizes that there are numerous ash trees on private property. Currently, the City has no reliable inventory for ash trees on private property. Property owners are urged to monitor the EAB movement. The decision to remove or treat ash trees on private property rests with the property owner.

4. Management Plan

As EAB continues to spread throughout Iowa, State and Federal resources are expected to be limited or non-existent. Therefore, it is necessary that the City has its own strategy to complement State efforts to manage the effects of EAB. The proposed EAB management strategy includes the strategies listed below.

4.1 Monitoring

Staff will regularly update its assessment of all public trees. Staff training on EAB identification and its signs and symptoms will be an ongoing effort. Staff will continue to attend training sessions as provided by the DNR, IDALS, ISU Extension and other opportunities as they become available.

4.2 Pre-Emptive Removal or Treatment

The City does not plan to do any pre-emptive removal or insecticide treatments of any trees within the right-of-way or other public properties at this time. In the case of the former, hazard and declining ash trees should be removed first. These are generally the largest trees, and younger trees could be left for the time being, as they are generally smaller and less likely to become a hazard than older, larger trees. A "clear-cut" policy need not be enacted at present as these trees still offer the benefits normal trees do. In the case of the latter, the committee believes insecticidal treatment of trees should be discouraged due to damage to non-target species such as birds & butterflies, environmental contamination, and uncertainty of long-term results for the cost of the investment. While the City reserves the right to treat exceptional trees on a case-by-case basis, this will be the rare exception, rather than the rule.

City staff will monitor trees each year and will remove any tree that is deemed dead or a safety concern.

4.3 Removal Plan

Based on the relatively high number of non-ash hazard trees identified in the tree inventory, the committee recommended, and the City Council authorized the removal of 55 non-ash hazard trees in FY18. The funding plan developed for removal of ash trees is based on a 4-year planning horizon, in order to plan for what is hopefully the fastest scenario for loss of all of the public ash trees.

The committee has coordinated with Alliant Energy, and their contractor is expected to remove approximately 24 hazard trees in the next 4 years in conjunction with their normal tree-trimming activities around power lines. The City will be responsible for paying for stump grinding for any of these removals.

It was originally thought that many of the removals would be conducted by City staff, following the purchase of a bucket truck, stump grinder, safety and other equipment, and safety training. However, the pricing the City has been able to secure from private contractors for the removal of trees, and taking into account workload factors for the Maintenance & Construction and other departments, we believe it is most prudent at this time to continue to bid hazard trees out in lots of 10 or larger for removal by private contractors as its primary strategy. However, this policy should be considered to be under continuous review, and should circumstances change, the committee may approach the City Council with amendments to this approach.

4.4 Disposal of Debris

Since the entire state of Iowa was quarantined in February of 2014, there are no restrictions on the transport of ash wood debris within state borders. Standard methods of disposal will be utilized for ash trees that are removed with much of the wood being chipped for use as mulch throughout the park system. Firewood and or mulch will also be made available to residents. The City will also burn under carefully controlled conditions and with the concurrence of the Iowa DNR when it is deemed necessary.

To handle the large increase in tree debris in the coming years, the committee requests City Council approval of the purchase of a grapple bucket for the M/C end loader for easier handling of tree trunks, etc. This equipment would also be very useful in future circumstances such as ice storms that may arise from time to time.

4.5 Planting and Restoration

The Tree Committee will largely be responsible for offering replacement of the many trees that will be removed under this plan. Continuing to improve urban forest diversity will be a key goal. In particular, it is not anticipated that the planting of additional maple trees will be

encouraged due to the high prevalence of that genus. Every effort will be made to replace at a rate of at least 1:1.

5. Communication and Outreach

5.1 Community Education

Community outreach will play an important role in educating the public and raising awareness of EAB. The City plans to accomplish this through its periodic newsletters, website, a flyer staff has developed, notices to adjacent property owners when a removal of a right-of-way tree is needed, the local radio station, and production and distribution of informational door hangers to property owners that appear to have a severely declining ash tree on private property. Residents will be encouraged to have their trees inspected if they suspect EAB.



Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584

Memo

To: City Council
From: Steve Donnelly
Date: 1/11/2018
Re: Tree Bid #4

The Emerald Ash Bore Tree Committee met on Thursday, January 11, 2018, to discuss and consider the removal of 30 more hazardous/ash trees. The Committee recommends that the City Council except the bid from Midwest Tree Service. I think we have been very fortunate that the bids have been very competitive. If you have any questions or concerns, give me a call or email and I will try and answer your questions.

Steve Donnolly

From: Pat Stoutner
Sent: Friday, January 05, 2018 12:31 PM
To: Steve Donnolly
Subject: Spring fy18 tree bid

Hi Steve,

I have a bid for you:

Pink trees: \$7500 trees/\$1500 stumps = 9,000)
White trees: \$8100 trees/\$1500 stumps = 9,600) \$18,600
SED

Coi coming from Horaks

Thanks
Pat Stoutner

MIDWEST TREE SERVICE, INC.

Serving Southeast Iowa
407 W Burlington Ave
Fairfield, Iowa 52556

JOB ESTIMATE

Office 641-472-7169 Cell 641-919-1670

PHONE 319-458-0190	DATE 11/10/18
JOB NAME/LOCATION	

TO City of Washington

JOB DESCRIPTION:

Group A
 > List of 15 trees
 # 1 \$8000.00

Group B
 List of 15 trees
 # 2 \$7500.00

\$15,500 SED

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED.

ESTIMATED JOB COST _____
 ESTIMATED BY Prentice J. Alb

RESOLUTION NO. 2014-004

A RESOLUTION ADOPTING A COMPUTER USE POLICY FOR ELECTED OFFICIALS

WHEREAS, the City has adopted an Electronic Communication Policy in its Personnel Policies; and

WHEREAS, this policy recognizes that computers and the internet are very valuable as a business tool, but clear guidelines need to be established to define and govern usage, and the same applies to issuance of tablet or laptop computers to the Mayor and City Councilors:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council directs that a new Computer Usage Policy for Elected Officials as follows:

COMPUTER USAGE POLICY FOR ELECTED OFFICIALS

This policy is intended to establish guidelines for elected officials regarding City-provided computers.

Usage Standards & Guidelines

As a general matter, elected officials are expected to comply with all applicable provisions of the City's Electronic Communication Policy.

Issuance of Computers

Computers will be issued to newly elected officials, and are typically expected to be used for at least a four-year elected term. The City retains ownership of any such computers, and purchase shall be coordinated through the City Administrator. Any such computers will be equipped for Wi-Fi usage but typically not 4G/LTE (or successor wireless mobile phone network standard) usage, and the precise brand or model may differ based on the elected official's preferences. The cost of the computers will be reviewed prior to purchase to ensure consistency in cost and capabilities between previously purchased computers and the computer being considered for purchase. By accepting a computer for City use, the elected official agrees to waive receiving printed meeting packets produced by staff, unless specifically requested by the elected official.


Replacement/Return of Computers

Upon completion of an elected official's term of office or resignation from office, the elected official may return the computer to City Hall by the end of their term, or choose to purchase the computer from the City according to the following schedule:

<u>Years from Issuance</u>	<u>Percentage of Original Price</u>
0 to 1 years	100%
1 year 1 day-2 years	80%
2 years 1 day to 3 years	60%
3 years 1 day to 4 years	40%
4 years 1 day or more	20%

Section 2. The schedule identified above may also be applied to elected official purchase of any City-owned laptops issued prior to the date of this resolution.

PASSED AND APPROVED this 2nd day of January, 2014.


Sandra Johnson, Mayor

ATTEST:


Illa Earnest, City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 12, 2018

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Capital Improvements Plan (CIP) Update for FY19-23

At the January 2 meeting, the Council reviewed the draft CIP and set the hearing for the January 16 meeting. Because it has been published, I recommend you hold the hearing, but then table the adoption of the actual plan. With budget prep going on simultaneously, I want to make sure everything matches between the proposed CIP and the proposed budget. Thus, the CIP is better considered in conjunction with the first budget workshop on January 23.

92-887

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2018 - AMENDMENT #1

To the Auditor of WASHINGTON County, Iowa:

The City Council of Washington in said County/Countries met on 1/16/2018, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any, thereupon, the following resolution was introduced.

RESOLUTION No. _____ <== ENTER RESOLUTION NUMBER

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30 2018
(AS AMENDED LAST ON N/A.)

Be it Resolved by the Council of the City of Washington

Section 1. Following notice published 12/29/2017

and the public hearing held, 1/16/2018 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	3,477,181	0	3,477,181
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	3,477,181	0	3,477,181
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	257,820	0	257,820
Other City Taxes	6	872,158	0	872,158
Licenses & Permits	7	122,375	0	122,375
Use of Money and Property	8	158,065	0	158,065
Intergovernmental	9	2,715,978	214,340	2,930,318
Charges for Services	10	5,091,797	0	5,091,797
Special Assessments	11	30,000	0	30,000
Miscellaneous	12	336,991	0	336,991
Other Financing Sources	13	6,920,630	0	6,920,630
Transfers In	14	7,396,185	756,226	8,152,411
Total Revenues and Other Sources	15	27,379,180	970,566	28,349,746
Expenditures & Other Financing Uses				
Public Safety	16	1,885,460	0	1,885,460
Public Works	17	1,309,041	0	1,309,041
Health and Social Services	18	0	0	0
Culture and Recreation	19	872,399	10,000	882,399
Community and Economic Development	20	69,666	0	69,666
General Government	21	1,104,693	0	1,104,693
Debt Service	22	1,231,668	0	1,231,668
Capital Projects	23	5,007,471	243,350	5,250,821
Total Government Activities Expenditures	24	11,480,398	253,350	11,733,748
Business Type / Enterprises	25	10,505,833	803,501	11,309,334
Total Gov Activities & Business Expenditures	26	21,986,231	1,056,851	23,043,082
Transfers Out	27	7,396,185	0	7,396,185
Total Expenditures/Transfers Out	28	29,382,416	1,056,851	30,439,267
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	-2,003,236	-86,285	-2,089,521
Beginning Fund Balance July 1	30	6,103,895	6,766,246	12,870,141
Ending Fund Balance June 30	31	4,100,659	6,679,961	10,780,620

Passed this _____ day of _____
(Day) (Month/Year)

Signature
City Clerk/Finance Officer

Signature
Mayor

Proj #	Proj Type	Amount Budgeted	GO Debt	SRF Debt	Water	Sewer	Road Use	TIF	Quarterly Riverhoal	Special Assess	Grant	Other	Notes
Fiscal 2023													
138	R/SS/S/W	\$3,000,000	\$1,000,000		\$350,000				\$680,000	\$970,000			
139	S	\$200,000				\$200,000	\$25,000			\$970,000			
140	R	\$25,000	\$1,000,000		\$350,000	\$200,000	\$25,000			\$0	\$0	\$0	
	FY23 Totals	\$3,225,000	\$1,000,000	\$0	\$350,000	\$200,000	\$25,000		\$680,000	\$970,000	\$0	\$0	
	Programmed Totals	\$27,803,991	\$8,129,237	\$4,378,000	\$2,901,481	\$1,100,000	\$797,900	\$1,060,051	\$2,922,170	\$200,000	\$3,471,438	\$2,843,714	
Future Years or Unscheduled													
	Parallel Taxway for 18/36 & N End 1/3/31	A	\$2,100,000										Requested for FY26
	18/36 Approach Lighting (PAP/R/EL)	A	\$165,000										Requested for FY24
	Sunset Park New Play Structure	P	\$30,000										
	Wellness Park Phases 2-4	P	\$2,675,588										
	S. 4th Mill & Overlay- Wash to Van Buren	R	\$265,000										
	S. Ave B Mill & Overlay- Sitter to Madison	R	\$430,000										
	N. Marton Mill & Overlay- 5th to 8th	R	\$200,000										
	N. Iowa Mill & Overlay- 5th to 11th	R	\$260,000										
	W. Main Paving (Hwy 1 to S Ave H)	R/SS	\$596,800										Programmed for FY25
	Adams St Paving- S. 9th to S. 12th	R/SS	\$468,000										
	S. 6th Paving- Van Buren to Monroe +S-RTS	R/SS	\$436,000										
	S. 6th Paving- Mon to Mad + Mon 4th to 8th	R/SS	\$377,250										Fad Aid after W. Buch?
	N. 2nd Street Improv Phase 1- 5th to 11th	R/SS	\$1,000,000										Main Possible In-House Per Facility Plan
	E 2nd Watermain Replacement	W	\$227,250										
	Jefferson Waterm- D to C, B to Cul-de-Sac	W	\$1,340,500										
	S. 2nd Watermain- Madison to Tyler	W	\$317,250										
	S. 4th Watermain- Madison to Van Buren	W	\$436,200										Programmed for FY24
	West Sewer Basin I/I Project	S	\$1,000,000										
	Parkside Estates Lift Station	S	\$200,000										
	S. 2nd Sewer- Monroe to Jackson	S	\$150,000										
	N. 2nd Underpass Lift Station Upgrade	S	\$100,000										
	Future Years Total		\$12,774,836	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Types: R= Road S= Sewer B= Building A= Airport
 W= Water SS= Storm Sewer P= Parks

Project Cost Key: Blank- no cost estimate
 FOX- engineer preparing cost estimates

Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator



215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Memorandum

January 11, 2018

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson 
City Administrator

Re: Goncho Apartments Procedure

We have several items related to the proposed project on the agenda. As discussed at our last meeting, the Historic Preservation Commission (HPC) has been undertaking a review of the proposed demolition of the existing building, and will be voting on their formal recommendation on Monday, January 15. We expect a representative or representatives of the HPC to be present at our meeting to discuss.

If the HPC find that denial of the application would prevent the property owner from earning a reasonable economic return on the property, they will recommend approval of the application. If they find that the owner can earn a reasonable economic return, they will recommend disapproval of the application. In any event, the City Council makes the final decision under our ordinance. To meet the notice guidelines of Council action our ordinance, the Council is asked in any event at this meeting to set a public hearing on the demolition for January 30.

If the HPC recommends approval of the demolition application, the Council can comfortably proceed with the next item on the agenda, setting the public hearing on a proposed development agreement with developer Andy Drahota. This hearing would also be held on January 30. If the HPC recommends denial of the application, I would recommend tabling the development agreement so the Council can first deal with the demolition permit issue.

I have also attached an updated project schedule for your information.

NOTICE OF PUBLIC HEARING

You are hereby notified (as required by Chapter 28 of the City of Washington, Iowa Code of Ordinances) that at 6:00 p.m. on the 30th of January, 2018, a public hearing will be held by the Washington City Council at the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street, Washington, Iowa. At such time and place, the Council shall hold discussion and consider the recommendation of the Washington Historic Preservation Commission on a historic demolition permit application regarding the former Goncho Apartments building located at 306 North Marion Avenue. At said public hearing all parties interested and all citizens may appear and be heard.

Illa Earnest
City Clerk

RESOLUTION NO. _____

RESOLUTION SETTING A PUBLIC HEARING ON THE PROPOSAL TO ENTER INTO A DEVELOPMENT AGREEMENT WITH ANDREW DRAHOTA, FOR A PROPOSED ECONOMIC DEVELOPMENT GRANT IN THE AMOUNT OF NOT-TO-EXCEED \$47,000.

WHEREAS, the Andrew Drahota (“the Developer”) and the City have negotiated a proposed Development Agreement whereby the City would grant the sum of not-to-exceed \$47,000 to the Developer reimburse the costs of demolition of a blighted structure to facilitate the construction of six townhouse units for sale to the public (the “Project”); and

WHEREAS, demolition review of the existing building has been conducted by the Historic Preservation Commission under Washington Code of Ordinances Section 28.05, and it was found by the Commission that denial of the application would prevent the property owner from earning a reasonable economic return on the property; and

WHEREAS, the Project is proposed to be constructed on property located within the Washington Downtown Urban Renewal Area; and

WHEREAS, it is necessary to hold a public hearing on the proposal to grant the sum of \$47,000 to the Developer as an urban renewal project.

WHEREAS, Chapters 15A and 403 of the Iowa Code authorizes cities to make loans and grants for economic development in furtherance of the objectives of an urban renewal project and to appropriate such funds and make such expenditures as may be necessary to carry out the objectives of the urban renewal project and Chapters 15A and 403 of the Code of Iowa; and

WHEREAS, prior to entering into a Development Agreement where the City will pay the Developer incremental tax revenues, the City Council must hold a hearing on said Development Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that a public hearing on the proposal to enter into a Development Agreement which contemplates the payment of not-to-exceed \$47,000 economic development grant is hereby set for 6:00 p.m. on Tuesday, January 30, 2017, at the Nicola-Stoufer Room of the Washington Free Public Library at 115 West Washington Street in the City. Further, the City

Clerk is directed to publish notice of said hearing on substantially the same form as provided in this Resolution.

Passed and approved this 2nd day of January, 2018.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

NOTICE OF PUBLIC HEARING

The City Council of the City of Washington, Iowa, will hold a public hearing on the proposal to enter into a Development Agreement with Andrew Drahota (“the Developer”) at 6:00 p.m. on Tuesday, January 30, 2018 in the Nicola-Stoufer Room at the Washington Free Public Library at 115 West Washington Street in Washington. The proposed Development Agreement contemplates the payment of a not-to-exceed \$47,000 economic development grant to the Developer to facilitate the redevelopment of the property located at 306 North Marion Avenue and 116 East 3rd Street in Washington.

Any and all persons are invited to make comments in person or via written communication prior to or at said public hearing. More information on this proposed Development Agreement may be obtained by contacting the City Clerk.

/s/ Illa Earnest

by Direction of the City Council

DRAFT

Prepared by: Kevin D. Olson, Washington City Attorney, PO Box 5640, Coralville, Iowa 52241 (319) 351-2277
Return to: City Clerk, City of Washington, Iowa, 215 E. Washington Street, Washington, Iowa 52353

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (the “Agreement”) entered into by and between the **City of Washington, Iowa**, 215 E. Washington Street, Washington, Iowa 52353, hereafter referred to as “City”; and **Andrew Drahota**, hereafter referred to as “Developer.”

WHEREAS, the Developer has secured an Option to Purchase the former Goncho Apartments property located at 306 N. Marion Avenue and an adjacent lot located at 116 East 3rd Street, Washington, Iowa, and legally described as:

Lots C and D of Auditor’s Subdivision of Block Four (4) of North Addition to Washington, Iowa as shown by Plat Book 4 at page 530, in the Office of the County Recorder of Washington County, Iowa. (hereafter the “Development Property”)

; and

WHEREAS, the Developer desires to demolish the blighted building located on the Development Property and redevelop the Development Property with six (6) townhomes (the “Project”); and

WHEREAS, the Property is located within the Washington Downtown Urban Renewal Area (the “Urban Renewal Area”); and

WHEREAS, Chapter 15A of the Code of Iowa (2017) authorizes cities to provide grants, loan, guarantees, tax incentives and other financial assistance to and for the benefit of private persons.

NOW, THEREFORE, ON THE BASIS OF THE PRECEDING RECITALS, AND FOR THE MUTUAL CONSIDERATION OF ENTERING INTO THIS AGREEMENT, THE DEVELOPER AND CITY AGREE AS FOLLOWS:

A. Developer's Obligations.

1. Within ninety (90) days of the date of execution of this Agreement, the Developer shall cause the existing building on the Development Property to be demolished and debris removed in strict compliance with all applicable laws.

2. The Developer shall submit appropriate plans for approval by the Planning and Zoning Commission and City Council to comply with the City's Site Plan ordinance prior to commencing construction of the Project.

3. The Developer will cause the Project to be constructed on the Property in strict compliance with the all applicable laws, regulations and ordinances. The Project shall be completed no later than December 31, 2019.

4. The Developer, or its assigns shall pay, when due, all real estate taxes to the Washington County Treasurer attributable to the Project. Prior to any Payment by the City to the Developer, the Developer, or its assigns, shall provide receipts to the City evidencing payment of demolition costs to obtain the TIF grant as outlined in Section (B)(1)(a) below.

B. City's obligations.

1. In recognition of the Developer's obligations set out above and in accordance with Section (A) above, the City agrees to maintain the tax increment ordinances in effect and to make economic development tax increment payments (the "Payments") to the Developer as follows:

a) The City shall make an economic development grant to the Developer in the amount of not-to-exceed \$47,000.00 upon demolition of the existing building and removal of debris from the Development Property in accordance with all applicable laws and upon proof of payment.

b) The City shall make available, tax abatements for each unit to the Developer, or its assigns, pursuant to the Washington Urban Revitalization Plan. The Developer shall submit an application for tax abatement on each unit for three years of one hundred percent (100%) tax abatements to the City Council for approval upon the issuance of an occupancy permit for each unit. As long as the Developer is in compliance with the

terms of this Agreement, the City Council shall approve said application for tax abatement pursuant to the Washington Urban Revitalization Plan.

C. Administrative Provisions.

1. Each party represents to the other that the party has full power and authority to enter into this Agreement and that this Agreement is a binding Agreement duly authorized by the governing body of each party.

2. This Agreement represents the entire agreement between the parties and may not be amended or assigned without the express permission of the other party. However, by execution of this Agreement, the City hereby authorizes the Developer to assign the rights to receive the Payments to a private lender, as security, without further action of the City Council and upon receipt of an assignment from the Developer which directs the City to make Payments directly to such lender. The Developer may, however, unilaterally assign this Agreement to a limited liability company or corporation controlled by the Developer, upon providing reasonable notice to the City.

3. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

4. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa, and for all purposes shall be governed by and construed in accordance with the laws of the State of Iowa.

5. If any provision of this Agreement or the application thereof to any person or circumstance shall be invalid, illegal or unenforceable to any extent, the remainder of this Agreement and the application thereof shall not be affected and shall be enforceable to the fullest extent permitted by law.

6. That this Agreement may be executed in counterparts.

Dated this ____ day of _____, 2018.

(The rest of this page left intentionally blank.)

SIGNATURE PAGE FOR THE CITY OF WASHINGTON, IOWA

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

STATE OF IOWA, WASHINGTON COUNTY, ss:

On this _____ day of _____, 2018, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Jaron P. Rosien and Illa Earnest, to me personally known, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Washington, Iowa; a municipal corporation; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as passed by Resolution of the City Council; and Jaron P. Rosien and Illa Earnest acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public

SIGNATURE PAGE OF DEVELOPER:

By: _____

Andrew Drahota, Developer

STATE OF IOWA, COUNTY OF WASHINGTON:

On this ____ day of _____, 2018, this document was executed by Andrew Drahota, known to me to be the Developer listed in this agreement.

Notary Public

City of Washington
Schedule for Goncho Site Redevelopment Process- As of 1/11/18

<u>Step</u>	<u>Task</u>	<u>Responsible Parties</u>	<u>Tentative Date</u>	<u>Complete?</u>
1	Securing of option on property	Developer	By December 1, 2017	X
2	Submission of historic building demolition permit	Developer	By December 8, 2017	X
3	Preparation/review of Urban Renewal (UR) Plan amendment	City Staff	By December 29, 2017	X
4	Preparation of legal proceedings for approval of UR Plan	City Staff	By December 29, 2017	X
5	Council sets date for public hearing on UR Plan for January 30 at 6 PM	City Council	January 2, 2018	X
6	Mailing to affected taxing entities, including copy of UR Plan	Hinson	January 3, 2018	X
7	Consultation with Board of Supervisors and Board of Education	Hinson	January 9, 2018 at 9 AM	X
8	Finalization of DA	City Staff/ Developer	By January 10, 2018	X
9	Preparation of legal proceedings for approval of DA	City Staff	By January 12, 2018	X
10	Historic Preservation Commission reviews & provides recommendation regarding demolition permit	HP Commission	By January 15, 2018	
11	Developer retains engineer to develop minor site plan drawing	Developer	By January 16, 2018	
12	Council sets date for public hearing on DA for January 30 at 6 PM	City Council	January 16, 2018	
13	Hearing notices submitted for publication	City Staff	By January 17, 2018	
14	Public hearing on and review of Historic Preservation Commission findings and consideration of demolition permit	City Council	January 30, 2018 at 6 PM	
15	Hearing on UR Plan & adoption of plan	City Council	January 30, 2018 at 6 PM	

City of Washington
Schedule for Goncho Site Redevelopment Process- As of 1/11/18

<u>Step</u>	<u>Task</u>	<u>Responsible Parties</u>	<u>Tentative Date</u>	<u>Complete?</u>
16	Hearing on DA & adoption of agreement	City Council	January 30, 2018 at 6 PM	
17	City issues demolition permit	City Staff	January 31, 2018	
18	Site plan (minor) submitted to City	Developer	By February 7, 2018	
19	Hearing & consideration of site plan	P&Z Commission	February 13, 2018	
20	Final consideration of site plan	City Council	February 20, 2018	
21	Issuance of building permit	City Staff	March 2018	

Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator



215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Memorandum

January 11, 2018

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Facility Plan for Southeast Sanitary Sewer Basin

Back in December 2016, Steve Soupier from FOX Engineering gave a presentation on the findings of draft report on the Southeast Sanitary Sewer Basin. This report was commissioned to search for sources of sewer inflow/infiltration (I/I) by stormwater. The Maintenance & Construction Department did much of the field data collection for this examination during late 2015 and 2016, and FOX assisted with assembling and modeling the data, in addition to some limited fieldwork. The Southeast Basin, one of three basins that serve our community (they all meet at the Wastewater Treatment Plant, ultimately), was identified as a high priority due to a concentration of basement backups during several high-flow events the last half-decade. We did a \$240,000 project in this basin in 2014, but it was clearly not enough to make the critical difference of eliminating backups.

The Executive Summary provided in your packets is very similar to what the Council at the time in December 2016 reviewed. It is back in front of you at this meeting because we need the Council to consider its formal adoption as a Facility Plan. This is necessary to put us in position to apply for a Community Development Block Grant (CDBG) to add \$600,000 to our 2018-2019 project (it is currently budgeted at \$1 million).

Frustratingly, the extensive work we did on the Southeast Basin examination did not find any "smoking guns" whereby a large I/I source could be eliminated and the problem easily fixed. Instead, the issues in the Southeast Basin appear to be a "death by a thousand cuts" and reflective of deferred maintenance over a long period of time. The work needed consists of manhole rehabilitation, manhole replacements, sewer lining, and sewer point repairs. While not technically part of the Executive Summary, I have provided a map of the proposed pipe segments for rehabilitation over a 20-year period for your information.

While the lack of a single large source of I/I being identified in this basin was frustrating, on the positive side, the work needing done does appear to fit the type of work CDBG typically funds. With your approval of the Facility Plan, we can stay on track for an April 1 CDBG application, and ideally, a project that can start soon after July 1.

RESOLUTION NO. _____

**A RESOLUTION APPROVING SOUTHEAST
SANITARY SEWER BASIN FACILITY PLAN**

WHEREAS, the City Council recognizes the extensive improvements needed to work toward elimination of inflow/infiltration (I/I) of stormwater into the sanitary sewer system as well as to provide for improved system maintenance; and

WHEREAS, the City Council retained FOX Engineering to prepare a Facility Plan to examine and prioritize these needed improvements and provide estimates of cost; and

WHEREAS, said Facility Plan was formally presented to the City Council on January 16, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council approves the Water System Facility Plan dated December 2017 as prepared by FOX Engineering.

Section 2. The City Council intends to proceed in due course with the improvements as identified in the Facility Plan.

PASSED AND APPROVED this 16th day of January, 2018.

Jaron P. Rosien, Mayor

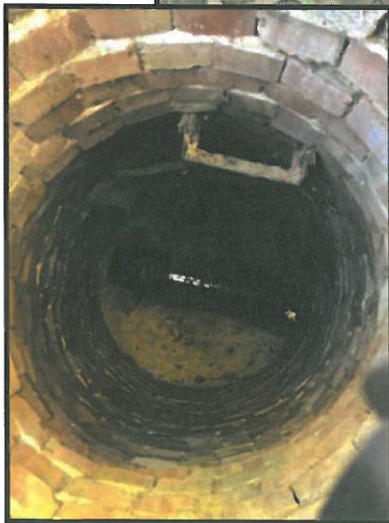
Illa Earnest, City Clerk

Southeast Basin Sanitary Sewer System Evaluation

City of Washington
Iowa



November 2016
Revised December 2017



1. EXECUTIVE SUMMARY

1.1 Introduction

In a letter dated July 24, 2007 from the Iowa Department of Natural Resources (IDNR), the City of Washington was informed they must reduce inflow and infiltration (I&I) or eliminate sanitary sewer overflows.

In October of 2015, the City of Washington contracted with FOX Engineering Associates, Inc. to complete a study to provide an analysis of a portion of the sanitary sewer system that includes the eastern part of the City known as the southeast basin. The scope of this work included performing a study and preparing a summary report of the conditions and capacity of the existing sanitary sewer system in the southeast drainage basin including:

- Completing mapping of the sanitary sewer system.
- Complete smoke testing and other additional field services authorized by the City.
- Using mapping information, FOX will create a sanitary sewer model to assist in evaluating the system conditions.
- Provide a report that will summarize the information gathered, documentation, modeling efforts, as well as provide a prioritized list of capital improvements and approximate budget costs for the highest priority improvements.
- Provide additional engineering and field services related to the storm sewer flooding and sanitary sewer dye testing as approved by the city.

1.2 Project Approach

In completing this study, FOX gathered data from the city of Washington, compiled the data, constructed maps, and developed a sanitary sewer model of Washington's southeast basin sanitary sewer system. Data that was gathered included:

- Existing maps
- Historical sanitary flow information
- Field survey of manhole locations
- Field survey to measure sanitary sewer sizes and elevations at manholes
- Visual sanitary sewer manhole observations
- Sanitary sewer smoke testing
- Review of televised pipe inspections

From the data that was collected, FOX built a model of the sanitary sewer system using *Storm and Sanitary Analysis 2016* software by Autodesk. The model was used to place estimate the response of the collection system in response to the flows into the sanitary sewer system network for a base condition, and evaluate projected flows under increased wet weather conditions. Modeling shows that the sanitary sewer system can accommodate average wet weather flows. However, during relatively small storm events, it's not uncommon for flows reaching the wastewater treatment facility to be 41 times as much as the average dry weather flow. It is likely that most this flow can be attributed to I&I sources.

Through modeling efforts, locations of “trouble spots” within the Southeast Basin sanitary sewer system were confirmed as identified by City staff. These are locations where pumping may be required during storm events to reduce the effects of surcharging and potential basement backups. This confirmation was also used as a calibration tool, in lieu of having actual flow monitoring data at these locations, to replicate severity of surcharging based on field observations.

Information from the City of Washington was used to develop an analysis of the collection system pipes, manholes, and the southeast interceptor and review improvement options. Figure 1.1 and 1.2 illustrate the existing sanitary sewer system network and basins. The study limits for this report generally include the southeast basin.

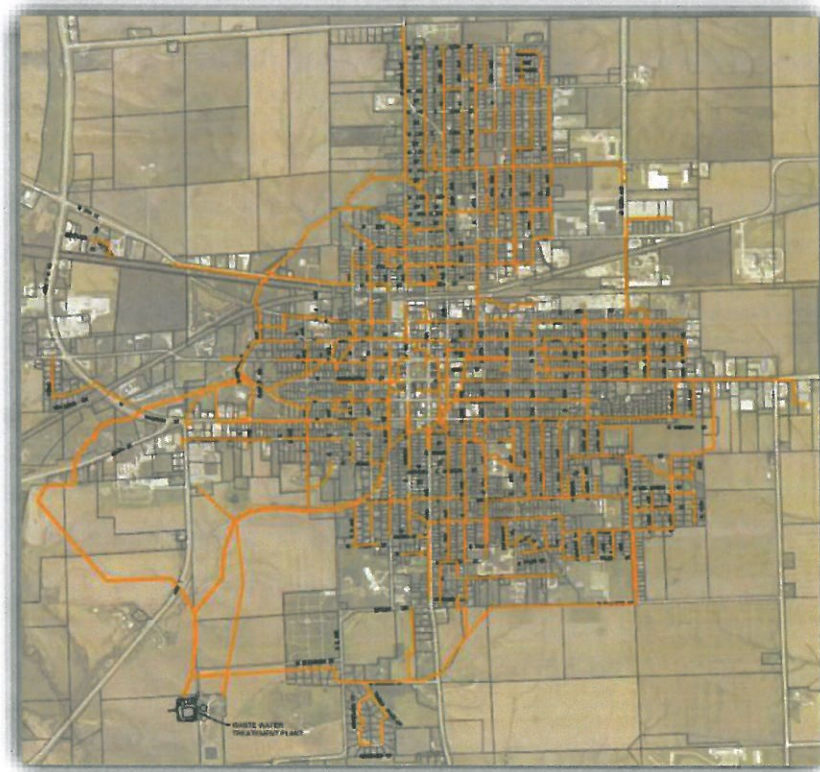


Figure 1.1. Existing Sanitary Sewer System

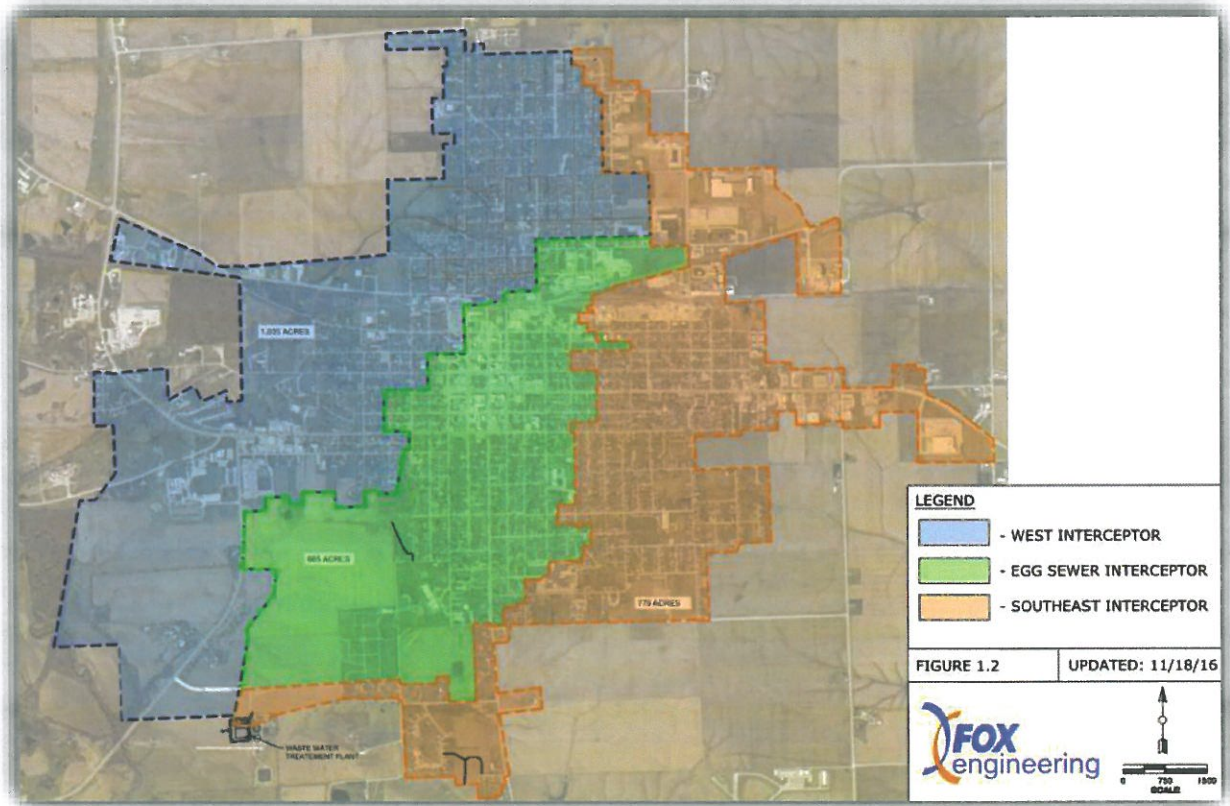


Figure 1.2. Existing Sanitary Sewer System Basins

1.2.1 Basis for Analysis

Design criteria for the proposed sanitary sewer system improvements were based on an evaluation of available recorded flow data and bypass pumping records for the existing sanitary sewer system. The peak hour wet weather (PHWW) flow at the Wastewater Treatment plant (WWTP) and portable bypassing were totaled to develop a PHWW flow in the system of approximately 36,800 gpm for the September 2014 storm event.

Several areas of the system are important in allowing for the sanitary sewer flows to be conveyed from the Southeast Basin, through the interceptors, and to the WWTP. These include the following:

- West Interceptor
- Egg Sewer Interceptor
- Southeast Interceptor
- WWTP Capacity

- Equalization Overflow Capacity

While complete information is not available for this study from all of these components of the city’s wastewater collection system, information has been obtained from the southeast basin. In addition, information from previous work completed for the West Interceptor project and the WWTP facility plan allows for an approximation of the flow from the southeast basin area for evaluation purposes.

As a result of previous studies, Table 1.1. provides an approximate determination of the sanitary sewer flows from the cities collection system to the WWTP.

Table 1.1. Sanitary Sewer System Flow Distribution

Sanitary Sewer Basin	Average Dry Weather Flows (MGD)	Peak Wet Weather Flows (MGD)	Percent of System
West Interceptor	0.175	7.192	14%
Egg Sewer Interceptor	0.736	30.225	57%
East Interceptor	0.379	15.582	29%

The total developed area served by the collection system for the Southeast Basin was determined to be approximately 638 acres. Therefore, a flow of **17 gpm/acre** was used to analyze the sanitary sewer system. Based on IDNR design standards, a PHWW flow, for the southeast basin, of 10,820 gpm is expected. This indicates severe infiltration and inflow in the sanitary sewer collection system.

As the information provided in Table 1.1 is based on observed sanitary sewer flow levels in the collection system during key events, this information may need further evaluation by flow monitoring as projects proceed within the collection system. Flow monitoring at key locations within each basin will allow for a targeted distribution of flows to the collection system based on data collection and will provide a more detailed analysis of the collection systems response to storm events.

1.3 Recommendations

For the City’s sanitary sewer system to accommodate wastewater flows during larger storm events, sources of inflow and infiltration must be removed or capacity improvements made within the system. The Iowa Department of Natural Resources (IDNR) consent order requires that city work to remove storm water flows from their sanitary sewer collection system. Identifying and eliminating all sources of I/I can be difficult and expensive for cities to accomplish. A more practical approach often is to eliminate sources of I/I where feasible and cost effective while making a limited number of capacity improvements to reduce surcharging that can cause basement backups. However, capacity improvements can be delayed until the benefits of the I&I reduction are realized. This allows for the city

to determine if the reduction in I&I will provide the necessary reduction in peak wastewater flows to eliminate backups and bypassing within the system.

For the sources of I/I that have been identified as part of this study, methods to reduce or eliminate these could include:

- Pipe rehabilitation
- Manhole rehabilitation
- Replacement of manhole castings
- Installation of manhole chimney seals
- Elimination of possible storm sewer cross connections

Capacity improvements within a sanitary sewer system designed to operate under gravity flow may include:

- Sanitary sewer pipe replacement
- Relief Sewers

Total capital expenditures for Southeast Basin collection system rehabilitation that may be expected over the next 5 years are included in Table 1.2.

Table 1.2. Southeast Basin 0 to 5 Years Capital Expenditures

Item No.	Description	Quantity	Units	Unit Price	Total Price
1	Televised Pipe Inspection and Cleaning	19,191	LF	\$ 3.5	\$ 67,169
2	Cured-In-Place Pipe (CIPP) Rehabilitation	14,091	LF	\$ 35	\$ 493,185
3	Point Repairs	17	EA	\$ 16,588	\$ 282,000
4	Service Reinst. and Sealing Laterals to Main	207	EA	\$ 1,500	\$ 310,500
5	Sealing Laterals From Main to Structure	-	EA	\$ 3,500	\$ -
6	Manhole Lining, w/Casting and Chimney Seal	20	EA	\$ 5,500	\$ 110,000
7	Replace Manhole Casting and Chimney Seal	5	EA	\$ 2,500	\$ 12,500
8	Install Chimney Seal	159	EA	\$ 750	\$ 119,250
9	Replace Manhole	5	EA	\$ 9,000	\$ 45,000
10	Eliminate storm sewer cross connections	1	EA	\$ 15,000	\$ 15,000
Sub-Total					\$ 1,454,604
Contingency (20%)					\$ 290,921
Engineering, Survey, and Construction Administration (20%)					\$ 349,105
Total Opinion of Probable Project Costs					\$ 2,094,629
Annual Costs Over a 5 Yr Planning Period					\$ 418,926

In planning a systematic approach for major capital expenditures, it's often helpful to use short-term, mid-term, and long-term time horizons. For purposes of this report, we've broken down possible capital expenditures for the 5 to 10-year and beyond 10-year planning periods for the remaining egg and west interceptor sanitary sewer basins. Concept level costs for each of the planning periods are included in Tables 1.3 and 1.4 below.

Table 1.3. West and Egg Sewer Basins 5 to 10 Years Capital Expenditures

Item No.	Description	Quantity	Units	Unit Price	Total Price
1	Televised Pipe Inspection and Cleaning	120,000	LF	\$ 3.5	\$ 420,000
2	Manhole Inspections	520	EA	\$ 75.0	\$ 39,000
3	Eliminate storm sewer cross connections	1,200	LF	\$ 450	\$ 540,000
4	Study Phase	1	LS	\$ 225,000	\$ 225,000
Sub-Total					\$ 1,224,000
Contingency (20%)					\$ 244,800
Engineering, Survey, and Construction Administration (20%)					\$ 248,760
Total Opinion of Probable Project Costs					\$ 1,717,560
Annual Costs Over a 5 Yr Planning Period					\$ 343,512

Table 1.4. West and Egg Sewer Basins Beyond 10 Year Capital Expenditures

Item No.	Description	Quantity	Units	Unit Price	Total Price
1	Televised Pipe Inspection and Cleaning	40,500	LF	\$ 3.5	\$ 141,750
2	Cured-In-Place Pipe (CIPP) Rehabilitation	30,000	LF	\$ 35	\$ 1,050,000
3	Point Repairs	35	EA	\$ 16,588	\$ 580,580
4	Service Reinst. and Sealing Laterals to Main	420	EA	\$ 1,500	\$ 630,000
5	Sealing Laterals From Main to Structure	-	EA	\$ 3,500	\$ -
6	Manhole Lining, w/Casting and Chimney Seal	100	EA	\$ 5,500	\$ 550,000
7	Replace Manhole Casting and Chimney Seal	50	EA	\$ 1,500	\$ 75,000
8	Install Chimney Seal	250	EA	\$ 750	\$ 187,500
9	Replace Manhole	40	EA	\$ 8,000	\$ 320,000
10	Eliminate storm sewer cross connections	10	EA	\$ 50,000	\$ 500,000
11	Capacity Improvements (assume sanitary	300	LF	\$ 625	\$ 187,500

Sub-Total	\$ 4,222,330
Contingency (20%)	\$ 844,466
Engineering, Survey, and Construction Administration (20%)	\$ 1,013,359
Total Opinion of Probable Project Costs	\$ 6,080,155
Annual Costs Over a 10 Yr Planning Period	\$ 608,016

A complete listing of sanitary sewer pipe sections and manholes recommended for rehabilitation are included in Appendix B and C.

The goal would be to complete any necessary pipe lining projects and replacements, along with any additional inflow sources discovered during additional evaluation, prior to completing manhole lining or replacement projects.

The estimated peak hourly flow rate reaching the plant greatly exceeded the flow capacity of the new raw wastewater pump station. Therefore, a bypass system was installed in the Operations Building to handle the excess flow and divert it to a new flow equalization (EQ) basin where it is stored until the influent flow rate subsides to a level where the new equalization basin return pump station can pump the stored water back up to the Operations Building. An additional bypass structure was constructed north of the Operations Building that directs excess flow to the existing EQ basin. A new pipe extends from the new bypass structure to the existing 18-inch bypass pipe on the existing treatment plant site at a rate of 6 MGD. The capacity of the existing equalization basin was increased to approximately 18 MG by adding a 15 MG equalization basin west of the WWTP and modifying the existing EQ basin.

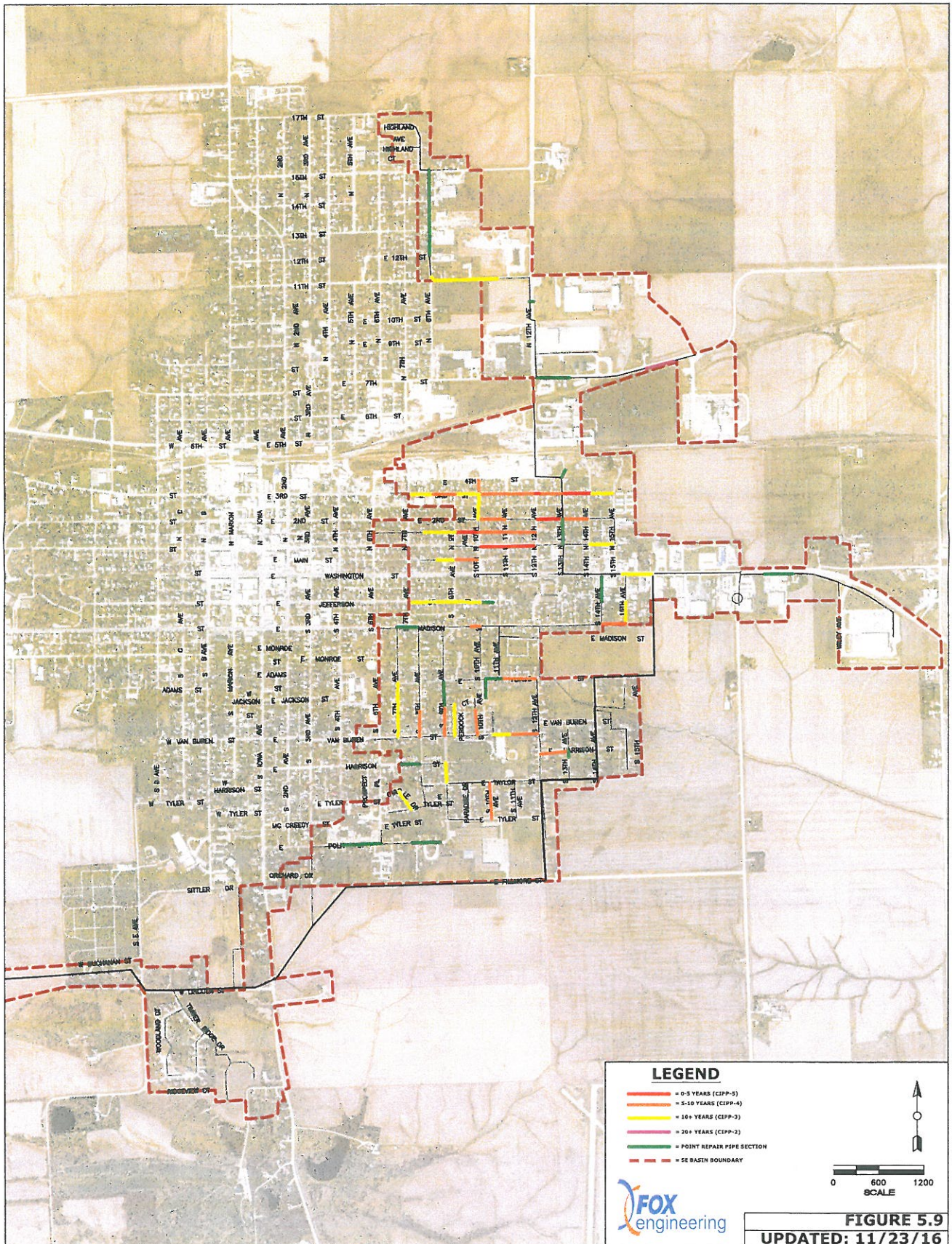
4.1.3 Problem Areas

Several areas in the southeast basin were identified by city staff as areas that have had problems during storm events. These issues include basement backups or have exhibited higher levels of surcharging during wet weather conditions. These areas are illustrated on Figure 4.1.



Figure 4.1. Identified Problem Areas

WASHINGTON SEVENTH BASIN COLLECTION SYSTEM TELEVISIONING REHABILITATION



*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 11, 2018

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "BH", is written over the name "Brent Hinson" and extends slightly to the right.

Re: Relocation of House Request for Quotations (RFQ)

Attached are bid specifications for moving the house we own at 208 East Jefferson to a new foundation at 415 West Madison for occupancy by the current owner of 202 East Jefferson, as per our written agreement.

If approved, we will seek bids between now and February 5. All work under the contract is required to be completed by May 31, which fits well into our project schedule.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

REQUEST FOR QUOTATIONS (RFQ)

Relocation of House from 208 East Jefferson to 415 West Madison

The City of Washington, Iowa, hereinafter referred to as the "City", who is the Owner of properties located at 208 East Jefferson Street ("the Original Site") and 415 West Madison Street ("the Destination Site"), is seeking competitive quotations for the public improvement hereafter described. Contractors qualified to perform the work and able to meet all project requirements, including being able to obtain the required Performance and Payment Bond, are invited to submit competitive quotations, pursuant to the requirements of Section 26.14 of the Iowa Code.

1. Description of the Public Improvement Work to be Performed Pursuant to This Solicitation.

The work to be performed under this Contract involves the relocation of the house from the Original Site to a new foundation at the Destination Site, and preparation of the relocated structure for occupancy, in compliance with state law and applicable local ordinances ("the Project"). Contractor shall arrange for and coordinate the work of all subcontractors for the project and public utilities to facilitate the Project.

The following is a general description of the principal work elements of the project:

- a. House-Moving
 - i. Establish approved route
 - ii. Trim trees as needed along route
 - iii. Provide liability/cargo insurance
 - iv. Line up utility crews/police escorts for moving day
 - v. Rear porch & stairs demolition, while supporting roof
 - vi. Coordinate with concrete contractor to establish beam pocket and post footing locations
 - vii. Move house, place on foundation

- viii. Install permanent beams/posts as needed
 - ix. Install sill seal
 - x. Fasten house down
- b. Plumbing
- i. Disconnect/reconnect water lines attached to basement as needed
 - ii. Disconnect/reconnect drains attached to basement as needed
 - iii. Rough in future bathroom in basement
 - iv. Connect to City water/sewer
 - v. Remove/replace water heater
 - vi. Rough-in for washer/dryer
 - vii. Install sump pump
 - viii. Meet adopted plumbing code for safety. Consult with City inspector.
- c. Electrical
- i. Disconnect/reconnect electrical lines attached to basement/panel as needed
 - ii. Install disconnect for future garage
 - iii. Prepare electrical meter base for utility company connection
 - iv. Meet adopted electrical code for safety. Consult with City inspector.
- d. HVAC
- i. Remove/replace furnace
 - ii. Remove/replace air conditioning unit
 - iii. Remove/replace air duct as needed
 - iv. Disconnect/reconnect gas lines for furnace & water heaters
 - v. Prepare gas meter base for utility company connection
 - vi. Meet adopted mechanical code for safety. Consult with City inspector.

e. Concrete

- i. Prepare foundation with 6" x 18" reinforced concrete footing with form-a-drain, 8" x 8' reinforced concrete walls, 4" reinforced concrete floor, sump pump well, pier pad footings for basement posts and deck, and space for 2 egress windows
- ii. Perform waterproofing
- iii. Install strap anchors
- iv. Connect form-a-drain/footing tile to sump pit, cover exterior form-a-drain with pea gravel
- v. Repair or replace public sidewalk to meet City Code and construct private sidewalk to front step

f. Excavation

- i. Excavation and hauling for foundation
- ii. Backfill/Seeding

g. General Construction

- i. Construct 8 x 12 wood deck with stairs and railing to replace rear covered porch
- ii. Build new basement stairs
- iii. Install 2 egress windows in basement
- iv. Insulation in basement and any other areas in a manner consistent with energy code

2. Work Excluded

a. City will perform the following related work:

- i. Clean out basement/garage of house
- ii. Public water/sewer disconnect/reconnect
- iii. Demolition of foundation and garage at Original Site and related dirt work

3. **Plans.** Plans consisting of 2 sheets for the Contractors use of said public improvement are provided with the Quotation Documents.

4. **Site Visit and Available Project Information.** Interested contractors are further advised to contact Steve Donnolly, Building Official, at 319-653-6584 to make a site visit & inspection.

5. **Contractor's Qualifications.** Documentation of the Contractor's qualifications shall be provided with the quote, in order for the quotation to be considered responsive. The Contractor needs to have the following qualifications:
 - a. Experience in similar projects.
 - b. Ability to provide similar project references upon request.
 - c. Provide a completed Bidder Status Form.

6. **Time, Place and Manner for Filing Competitive Quotations.**
 - a. Competitive quotations for the public improvement work described above shall be filed in the office of the City Clerk, 215 E. Washington Street until 2:00 pm on Monday, February 26, 2018.
 - b. Competitive quotations shall be filed with the City Clerk by – (1) placing them in the United States Mail, appropriately stamped and addressed to the City Clerk's office at the City of Washington, 215 E. Washington Street, Washington, IA 52353. (2) filing them in person / in hand at the office of the City Clerk at the address listed above. No email or fax transmission of proposals will be accepted.
 - c. If a competitive quotation is delivered by U.S. Mail or by in-hand delivery, it shall be placed in a sealed envelope addressed to the City Clerk at the address stated above. Competitive quotations received after the time stated above will not be considered and the quoting contractor will be so notified and the unopened quotation will be returned to the prospective bidder.

7. **Competitive Quotations to be Submitted on Form Provided.** Competitive quotations shall be filed on the Competitive Quotation form provided by the City and included with this RFQ. Competitive quotations which are filed in any other form shall be determined to be non-responsive and shall be rejected by the City.

- 8. Costs to be Included in Competitive Quotations Submitted by Contractors; Documentation of Certain Costs.** Interested contractors are required to include in their competitive quotations the price for labor, materials, equipment, supplies, and testing services required to perform the work.
- 9. Evidence of Insurance.** Each contractor submitting a quotation pursuant to this RFQ shall provide a certificate or certificates of insurance, evidencing insurance with coverages and in amounts as required by the City, as set forth in the Insurance Requirements stated in the Form of Contract, prior to being awarded the contract.
- 10. Required Commitments by Contractors.**
- a. Contractors submitting quotations pursuant to this RFQ shall be required to commit to the execution of a contract for the work in the form required by the City, which form of contract is included with this RFQ.
 - b. Contractors submitting quotations pursuant to this RFQ shall be required to begin work no earlier than February 7, 2018, or when notified in writing by the City, to remove the house from the Original Site no later than March 30, 2018 and to have the relocated house ready for occupancy on or before May 31, 2018.
- 11. Sales Tax Exemption.** The City will issue special sales tax exemption certificates to the contractor awarded the contract to perform the work and to its subcontractors, pursuant to Iowa Code Section 422.42, (15) and (16) and Iowa Code Section 422.47 (5). The contractor awarded the contract for the work and its subcontractors should present such certificate when procuring materials and equipment for the project, and should not pay sales tax for such materials and equipment. Accordingly, the contractor should not include sales tax in its competitive quotation for the work. The City will not accept contractor claims for reimbursement of sales tax, will not attempt to obtain a refund of sales taxes paid from the State of Iowa, and will not reimburse the contractor for any sales taxes mistakenly paid by it or its subcontractors.
- 12. City Permits.** Contractor must properly obtain all required City of Washington permits, but all permit and tap fees will be waived for this project.
- 13. Evaluation of Competitive Quotations.** If a quoting contractor does not submit its quotation on the form required by the governmental entity, or does not provide all information or documentation or make all commitments required by the governmental entity, or does not cause said form to be executed as required by the governmental

entity, said quotation shall be determined to be non-responsive and shall be rejected by the governmental entity.

- 14. Performance and Payment Bond Required.** The contractor who is awarded the contract to perform the work shall be required to provide a performance and payment bond to secure the performance and timely completion of the work and to secure the payment of subcontractors and suppliers, as required by Section 573.2 of the Code.
- 15. Retainage Required.** Pursuant to Section 573.12 of the Code of Iowa, retainage in the amount of five percent (5%) shall be retained from each progress payment made under the construction contract.
- 16. Execution of Contract Upon Acceptance and Approval of Performance and Payment Bond and Evidence of Insurance.** Upon the City's determination which contractor has submitted the lowest responsive, responsible quotation, the City may take action to award the contract to that contractor, conditioned upon the contractor's submission, and the City's approval, of the contractor's performance and payment bond and evidence of insurance, and further conditioned upon the contractor's execution of a contract in the form included with this RFQ and its approval and execution by the City. The City reserves the option of not awarding the Contract and will inform those submitting quotations of this choice within 30 days of accepting quotations. The City also reserves the right to reject all bids for any reason whatsoever and to waive any technicalities in the quotations received by the City.
- 17. Warranty.** The bidder awarded the construction contract shall be required to warrant the work performed under this agreement for a period of one (1) year from the date of acceptance of the work by the Washington City Council. If within said one (1) year warranty period, the City or owner of the relocated house finds a problem with the general workmanship of the work performed by contractor, City will notify the contractor and the contractor shall promptly perform said corrective work within thirty (30) days of notification by the City. Failure to do so would allow the City to perform said corrective work and invoice the contractor for the same.
- 18. Attachments:** Competitive Quotation Form, Performance and Payment Bond Form, House Relocation Site Plan and Area Maps.

Bid for Moving City-Owned House

Original Site: 208 East Jefferson Street; Destination Site: 415 West Madison Street

- House-Moving: _____
- Plumbing: _____
- Electrical: _____
- HVAC: _____
- Concrete: _____
- Excavation: _____
- General Const: _____

TOTAL LUMP-SUM BID:

Please list any local (Washington County) subcontractors or suppliers: _____

____ I acknowledge and agree to all of the requirements detailed in the Request for Quotations, and specifically acknowledge and agree to the requirement to move the house from 208 East Jefferson no later than March 30, 2018 and have the relocated house prepared for occupancy no later than May 31, 2018.

____ I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.

____ I acknowledge and agree that the City of Washington has the right to reject any and all bids for any reason whatsoever.

____ I have attached the required Performance and Payment Bond.

Bidder Information:

Name: _____

Address: _____

Contact Phone: _____

Signature: _____ Date: _____

Please seal your bid in an envelope and submit to Washington City Hall at 215 East Washington Street by Monday, February 5 at 2 PM.

SURETY BOND NO. _____

PERFORMANCE AND PAYMENT BOND

KNOW ALL BY THESE PRESENTS:

That we, _____, as Principal (hereinafter the "Contractor" or "Principal" and _____, as Surety are held and firmly bound unto the City of Washington, Iowa, as Oblige (hereinafter referred to as "the Jurisdiction"), and to all persons who may be injured by any breach of any of the conditions of this Bond in the penal sum of _____ dollars (\$ _____), lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, legal representatives and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with the Jurisdiction, bearing date the ____ day of _____, _____, hereinafter the "Contract") wherein said Contractor undertakes and agrees to construct the following described improvements:

- a. Relocation of a house from the Original Site at 208 East Jefferson Street, Washington, Iowa, to a new foundation at the Destination Site at 415 West Madison Street, Washington, Iowa, and preparation of the relocated structure for occupancy, in compliance with state law and applicable local ordinances. Contractor shall arrange for and coordinate the work of all subcontractors for the project.
- b. Specific requirements as detailed in the Request for Quotations approved by the Washington City Council on January 16, 2018.

and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a good and workmanlike manner. It is expressly understood and agreed by the Contractor and Surety in this bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

1. PERFORMANCE: The Contractor shall well and faithfully observe, perform, fulfill, and abide by each and every covenant, condition, and part of said Contract and Contract Documents, by reference made a part hereof, for the above referenced improvements, and shall indemnify and save harmless the Jurisdiction from all outlay and expense incurred by the Jurisdiction by reason of the Contractor's default of failure to perform as required. The Contractor shall also be responsible for the default or failure to perform as required under the Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing labor in the performance of the Contract.

2. PAYMENT: The Contractor and the Surety on this Bond hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is

given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment, and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573 of the Iowa Code, which by this reference is made a part hereof as though fully set out herein.

3. GENERAL: Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

- a. To consent without notice to any extension of time to the Contractor in which to perform the Contract;
- b. To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than 20% of the total contract price, and that this bond shall then be released as to such excess increase; and
- c. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.
- d. That no provision of this Bond or of any other contract shall be valid that limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.
- e. That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits, and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorney's fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any “outlay and expense” in defending itself against any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety’s obligation under this bond shall not exceed 125% of the penal sum of this bond.

In the event that any actions or proceedings are initiated regarding this Bond, the parties agree that the venue thereof shall be Washington County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly, and severally, to pay the Jurisdiction all outlay and expense incurred therefor by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s) or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect. When a work, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

(CONTINUED NEXT PAGE)

Witness our hands, in triplicate, this _____ day of _____, _____.

Surety Countersigned By:

PRINCIPAL:

Signature of Agent

Contractor Name

By. _____
Signature

Printed Name of Agent

Title

Company Name

SURETY:

Surety Company

Company Address

By: _____
Signature of Attorney-in-Fact Officer

City, State, Zip Code

Company Telephone Number

Printed Name of Attorney-in-Fact Officer

Company Name

FORM APPROVED BY:

Company Address

City, State, ZIP Code

Attorney for Jurisdiction

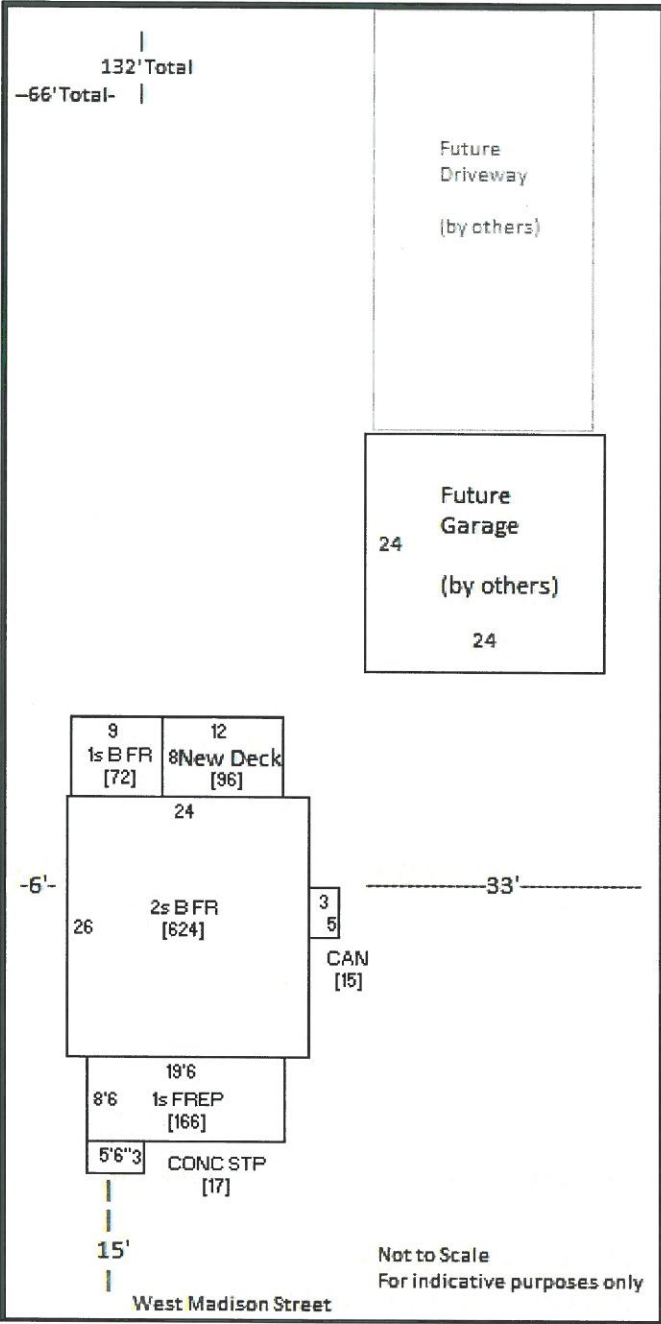
Company Telephone Number

NOTES

1. All signatures on this performance, payment, and maintenance bond must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.
2. This bond must be sealed with the Surety's raised, embossing seal.
3. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety's raised, embossing seal.
4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this bond must be exactly as listed on the Certificate or Power of Attorney accompanying this bond.

House Relocation Site
 Plan for 415 West
 Madison

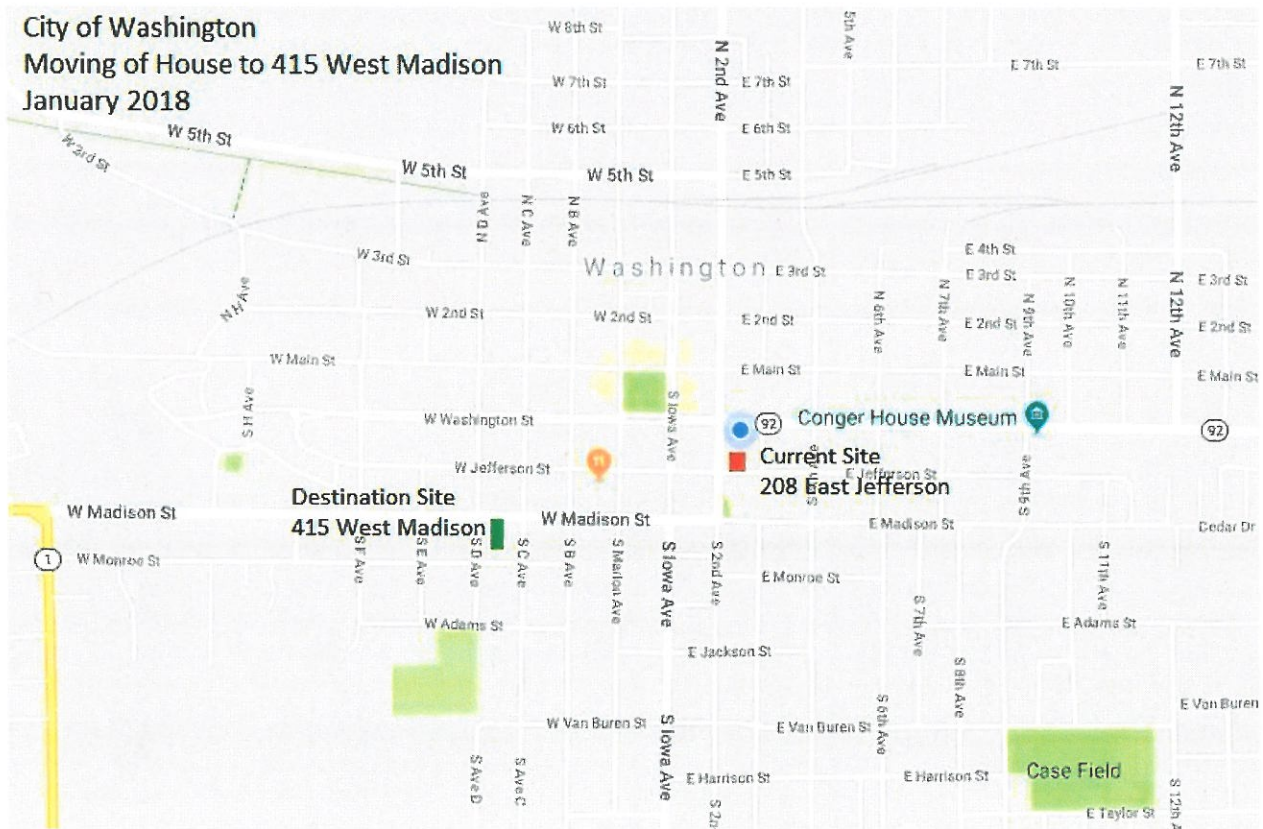
Alley
 16.5'
 N-S



City of Washington
Moving of House to 415 West Madison
January 2018



City of Washington
Moving of House to 415 West Madison
January 2018



RESOLUTION NO. _____

**A RESOLUTION SETTING A NEW REGULAR
COUNCIL MEETING DATE OR TIME**

WHEREAS, the City Council has set the 1st and 3rd Tuesdays of each month at 6 PM as regular meeting dates under the provisions of Section 17.04(1) of the Washington Municipal Code of Ordinances; and

WHEREAS, Council members agreed to discuss changing the meeting to a different time, which must be done by resolution under the provisions of Chapter 17 of the Code:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The regular Council meeting date is hereby set as 1st and 3rd Tuesdays of each month at _____ PM.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 16th day of January, 2018.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, trash and junk was removed from the following listed property owners:

The property of Stephen Jr. and Rachel Zobel located at 908 N Iowa Ave. for the amount of \$95.00. Legal description (06 18 DENNYS 2ND ADD) Parcel Number (11-17-131-002).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 16th day of January , 2018.

Jaron Rosien, Mayor

Attest:

Illa Earnest, City Clerk