



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE NICOLA-STOUFER ROOM.
PUBLIC LIBRARY AT 115 W. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, OCTOBER 1, 2019

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, October 1, 2019 to be approved as proposed or amended.

Consent:

1. Council Minutes September 17, 2019
2. Farnsworth Group, City Hall/Police Building, \$1,553.46
3. Farnsworth Group, Fire Station Building, \$5,861.07
4. Bolton & Menk, Airport Taxi Lane for Fuel Facility Project, \$3,710.00
5. Municipal Pipe Tool Company, SE Basin I & I Reduction Phase I, \$168,597.95
6. Fox Engineering, South Elevated Water Storage Tank Improvements, \$182.50
7. Fox Engineering, Wastewater Treatment Plant, \$2,100.50
8. Fox Engineering, Water Treatment Plant Improvements, \$6,498.50
9. Fox Engineering, N. 4th Avenue Street and Utility Improvements, \$7,781.75
10. Fox Engineering, SE Basin I & I Reduction Project, \$18,472.29
11. Fox Engineering, City Hall Interceptor Reroute, \$45.75
12. Garden & Associates, Concept Plan & Study – Business Park, Phase II, \$870.00
13. Garden & Associates, S. 15th Paving, Storm Sewer, Sanitary Sewer, Water Main, \$1,909.03
14. Department Reports

Consent – Other:

Claims & Financial Reports:

Claims for October 1, 2019

SPECIAL PRESENTATION

Domestic Violence Awareness

FYI - Hospice of Washington County 20th Annual 5K Memorial Walk/Run (previously approved by Council –**reschedule to October 13**)

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

UNFINISHED BUSINESS

Discussion and Consideration of a Resolution Adopting Information Technology Disaster Recovery Plan. **(Tabled 04/16/2019)**

PUBLIC HEARING

NEW BUSINESS

1. Discussion and Consideration of 2019 Biosolids Project.
2. Discussion and Consideration of Setting a Public Hearing Regarding Intent to Vacate and Dispose of a Portion of Alley ROW (211 East 15th Street)
3. Discussion and Consideration of Setting a Public Hearing for October 15, 2019 at 6:00 P.M. to Update Progress on the SE Basin I & I Reduction Project
4. Discussion and Consideration of First Reading of an Ordinance Adopting a Natural Gas Franchise Ordinance **(Tabled 09/17/2019)**
5. Discussion and Consideration of First Reading of an Ordinance Adopting an Electric Franchise Ordinance **(Tabled 09/17/2019)**
6. Discussion and Consideration of a Resolution Accepting Water Treatment Plant Improvements as Completed **(Tabled 09/17/2019)**
7. Discussion and Consideration of a Resolution Supporting a Grant Application (Washington Wellness Park for WCRF)
8. Discussion and Consideration of a Resolution Supporting a Grant Application (Washington Free Public Library for WCRF)
9. Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer.

WORKSHOP

- Discussion of No Parking Signs on Square and 100 & 200 Block of West Tyler
- Discussion of Disorderly House Ordinance
- Discussion of Snow Removal
- Discussion of South 12th and East Washington DOT Study Results.

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor

Brendan DeLong
Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 09-17-2019

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on Tuesday, September 17, 2019 at 6:05 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore, Pettit-Majewski, Youngquist. Absent: Stigers.

Motion by Gault, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:05 P.M., Tuesday, September 17, 2019 be approved as proposed. Motion carried.

Consent:

1. Council Minutes September 3, 2019
2. Precision Midwest, Data Collector for GPS Unit & Upgrade, \$6,773.40
3. IA Municipalities Workers Compensation Assn.; Premium Install. #3, \$6,669.00
4. PAWS & More, Animal Services – April-June, 2019, \$5,250.00
5. Running Robots, Website Upgrade Project, (4 invoices), \$5,273.00
6. A.S, Concrete Specialties, Trip Hazard Sidewalk Program (Zone 1), \$13,577.16
7. Main Street Washington, 205 W. Main Street, Class C Native Wine Permit (WCN). **(new)**
8. Department Reports

Consent – Other:

- Bushong Construction, Fire Station Project, \$352,417.13

Mayor Rosien requested item 7 be pulled for separate consideration.

Motion by Pettit-Majewski, seconded by Gault, that consent items 1-6 and 8 be approved. Motion carried.

Motion by Pettit-Majewski, seconded by DeLong, that item 7 and Main Street activities for Sip & Shop on Thursday, September 26, 2019, be approved. Motion carried.

Motion by Youngquist, seconded by Gault, to approve consent agenda – other. DeLong abstained with conflict. Motion carried.

Motion by Youngquist, seconded by Gault, to approve payment of the claims as presented. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to accept the Financial Reports for August, 2019. Motion carried.

Special Presentations:

Motion by Gault, seconded by Moore, to approve Hospice of Washington County 20th Annual 5K Memorial Walk/Run Request for Saturday, September 21, 2019 Motion approved.

Presentations from the Public:

Ben Baughman a new property owner in Washington came before Council to introduce himself and speak about his plans to restore the property he has purchased on W. Main Street

Steve Soupir from Fox Engineering came before Council to give an update on the SE Basin I & I Reduction Phase I Project,

Discussion and Consideration of a Resolution Adopting Information Technology Disaster Recovery Plan. **(Tabled 04/16/2019).** Remains tabled.

Mayor Rosien announced that now is the time for the public hearing for Alliant Energy Agreements for Gas Franchise and Electric Franchise..

No written or oral objections were received.

Motion by Pettit-Majewski, seconded by Youngquist, to close the public hearing. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Youngquist. Nays: none. Motion carried.

After discussion, motion by Gault, seconded by Youngquist, to table the First Reading of Alliant Energy Agreements for Gas Franchise and Electric Franchise. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Youngquist. Nays: none. Motion carried.

Bids received for M/C New Backhoe Purchase:

Altorfer	CAT 416F2 ST Backhoe Loader	\$60,320 (with trade)
Altorfer	CAT 420F2 ST Backhoe Loader	\$68,100 (with trade)
John Deere	John Deere 310SLHL Backhoe Loader	\$56,050.(with trade)

Motion by Youngquist, seconded by Pettit-Majewski, to approve purchase of the John Deere 310SLHL Backhoe Loader for \$56,050. Motion carried.

Mayor Rosien announced that now is the time for public hearing on the Proposed Violation of Corner Stop for Selling Tobacco Products to Minors.

No written or oral objections were received.

Motion by Gault, seconded by Pettit-Majewski, to close the public hearing. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by DeLong, to approve the Resolution Assessing Penalty of \$300 Against Corner Stop for Selling Tobacco Products to Minors. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-098)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve Change Order #1, for the Water Plant Improvements Project. Motion carried. DeLong abstained with conflict.

After discussion, motion by Pettit-Majewski, seconded by Gault to table Discussion and Consideration of a Resolution Accepting Water Treatment Plant Improvements Project as Completed. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Youngquist. Nays: none. Motion carried.

Motion by Gault, seconded by DeLong, to approve a Resolution Supporting Grant Application to Washington County Riverboat Foundation for Public Health Water Fountains. Roll call on motion:

Ayes: DeLong, Gault, Moore, Youngquist. Nays: none. Motion carried. Pettit-Majewski abstained with conflict. **(Resolution No. 2019-99)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve the third reading and adopt the Ordinance Amending Chapter 65.06 "School Stop Signs" for the Middle School at S. 4th Avenue and E. Jefferson Street. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Youngquist. Nays: none. Motion carried. **(Ordinance No. 1093)**

Motion by Gault, seconded by Pettit-Majewski, that the Regular Session held at 6:05 P.M., Tuesday, September 17, 2019, is adjourned. Motion carried.

Illa Earnest, City Clerk



Brent Hinson
 City of Washington, IA
 City of Washington
 215 East Washington Street
 Washington, IA 52353

September 18, 2019
 Project No: 019001.DA
 Invoice No: 210385

Invoice Total \$1,553.46

Project 019001.DA Washington City Hall & Police Station

Professional Services for Period Ending August 31, 2019

Professional Services

Billing Phase	Fee	% Comp	Earned	Previous Fee Billing	Current Fee Billing
Construction Documents	28,349.50	100.00	28,349.50	28,349.50	0.00
Bidding and Negotiations	5,906.00	100.00	5,906.00	5,906.00	0.00
Construction Administration	29,532.00	5.00	1,476.60	0.00	1,476.60
Total Fee	63,787.50		35,732.10	34,255.50	1,476.60
	Total Fee				1,476.60

Reimbursable Expenses

Mileage					
8/7/2019	Doggett, Nathan	Precon Mtg		76.86	
	Total Reimbursables			76.86	76.86

Total this Invoice \$1,553.46

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable



Brent Hinson
 City of Washington, IA
 City of Washington
 215 East Washington Street
 Washington, IA 52353

September 18, 2019
 Project No: 017055.DA
 Invoice No: 210384

Invoice Total \$5,861.07

Project 017055.DA Washington Fire Station

Professional Services for Period Ending August 31, 2019

Professional Services

Billing Phase	Fee	% Comp	Earned	Previous Fee Billing	Current Fee Billing
Construction Administration	21,312.50	68.96	14,697.10	8,912.89	5,784.21
Total Fee	21,312.50		14,697.10	8,912.89	5,784.21
	Total Fee				5,784.21

Reimbursable Expenses

Mileage					
8/7/2019	Doggett, Nathan	Job Mtg & Field Obs		76.86	
	Total Reimbursables			76.86	76.86

Total this Invoice \$5,861.07

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

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Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Washington
 Washington Airport Commission
 Kevin Erpelding, Chairman
 215 East Washington
 Washington, IA 52353

August 30, 2019

Project No: T51.117678

Invoice No: 0238798

Washington/Taxilane for Fuel Facility

Taxilane for Fuel Facility Construction Phase

Construction Services (002)

Professional Services

	Hours	Amount	
Project Engineer	4.00	510.00	
Project Manager	20.00	3,200.00	
Totals	24.00	3,710.00	
Total Labor			3,710.00

Billing Limits

	Current	Prior	To-Date
Total Billings	3,710.00	13,647.25	17,357.25
Limit			71,900.00
Remaining			54,542.75

Total this Task **\$3,710.00**

Total this Invoice **\$3,710.00**

Unit Price Contract

Unit Price Contract

Approved Change Order Summary:			
No.	Date Approved	Additions	Deductions
1	6/18/2019	\$113,403.40	
TOTALS		\$113,403.40	
		NET CHANGE BY CHANGE ORDERS	\$113,403.40


1. ORIGINAL CONTRACT PRICE.....	\$	1,079,630.10
2. Net change by Change Orders.....	\$	113,403.40
3. Current Contract Price (Line 1 + 2).....	\$	1,193,033.50
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	566,090.34
5. RETAINAGE:		
94 5% X \$566,090.34 Work Completed.....	\$	28,304.52
b. 5% X _____ Stored Material.....	\$	
c. Less Total Retainage Released Early.....	\$	
289.2 Total Retainage (Line 5a + Line 5b - Line 5c).....	\$	28,304.52
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	537,785.82
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	369,187.87
8. AMOUNT DUE THIS APPLICATION.....	\$	168,597.95
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	655,247.66

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge:

- (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and
- (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of \$ 168,597.95
 (Line 8 or other - attach explanation of the other amount)

Is recommended by: 
 (Engineer) 9/20/2019
 (Date)

Payment of \$ _____
 (Line 8 or other - attach explanation of the other amount)

Is approved by: _____
 (Owner) _____
 (Date)

Endorsed by the Construction Specifications Institute.



414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 44933
Date 08/30/2019

Project **342417B Washington South 0.5 MG
Elevated Water Storage Tank
Improvements**

Professional Services for the Period of 6/30/2019 to 8/31/2019

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	5,713.00	100.00	5,713.00	5,713.00	0.00
Final Design	13,534.00	100.00	13,534.00	13,534.00	0.00
Bidding	3,994.00	100.00	3,994.00	3,994.00	0.00
Total	23,241.00	100.00	23,241.00	23,241.00	0.00

Standard Hourly Rate Phases

Construction Administration

Professional Fees

Construction Administration Subtotal

Billed Amount

182.50

182.50

Invoice total **\$182.50**

Approved by:

Steven J. Troyer

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 44925
Date 08/30/2019
Project **204508A Washington Wastewater
Treatment Plant**

Professional Services for the Period of 7/28/2019 to 8/31/2019

Standard Hourly Rate Phases

Consultation - IRE Pretreatment Agreement

Professional Fees

Billed
Amount

2,100.50

Invoice total **\$2,100.50**

Approved by: _____

A handwritten signature in black ink, appearing to read 'Brent Hinson', written over a horizontal line.

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 44932
Date 08/30/2019

Project **342416A Washington Water Treatment
Plant Improvements**

Professional Services for the Period of 7/28/2019 to 8/31/2019

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	126,460.00	100.00	126,460.00	126,460.00	0.00
Final Design	177,830.00	100.00	177,830.00	177,830.00	0.00
Bidding	16,780.00	100.00	16,780.00	16,780.00	0.00
Total	321,070.00	100.00	321,070.00	321,070.00	0.00

Standard Hourly Rate Phases

				Billed Amount
General Consulting				
Professional Fees				620.50
General Consulting subtotal				620.50
Construction Administration				
Professional Fees				1,533.00
Construction Administration subtotal				1,533.00
Commissioning & Post-Construction				
Professional Fees				7,498.00
Outside Services	Rietz Consultants, Ltd			375.00
Commissioning & Post-Construction subtotal				7,873.00

	Invoice subtotal	10,026.50
<i>Build Storage Tank Stands</i>	Invoice adjustment	-3,528.00
	Invoice total	\$6,498.50

Approved by:

Steven J. Trayer



414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 44984
Date 08/30/2019

Project 711419A N 4th Avenue Street and Utility
Improvements

Professional Services for the Period of 7/28/2019 to 8/31/2019

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Data Collection	1,000.00	100.00	820.00	1,000.00	180.00
N. 4th Avenue Improvements Scoping Study	8,200.00	95.00	4,100.00	7,790.00	3,690.00
N. 2nd Avenue Stormwater Pump Station Evaluation	8,300.00	95.00	4,150.00	7,885.00	3,735.00
Total	17,500.00	95.29	9,070.00	16,675.00	7,605.00

Standard Hourly Rate Phases

Consultation

Professional Fees

Billed
Amount

176.75

Consultation subtotal

176.75

Invoice total **\$7,781.75**

Approved by:

Steven P. Soupir

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 44976
Date 08/30/2019

Project **204517A Washington SE Basin I&I
Reduction**

Professional Services for the Period of 7/28/2019 to 8/31/2019

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	57,100.00	100.00	57,100.00	57,100.00	0.00
Final Design	29,500.00	100.00	29,500.00	29,500.00	0.00
Bidding	8,500.00	100.00	8,500.00	8,500.00	0.00
Construction Administration	29,800.00	80.00	22,350.00	23,840.00	1,490.00
Post Construction Record Drawings	5,700.00	0.00	0.00	0.00	0.00
Total	130,600.00	91.07	117,450.00	118,940.00	1,490.00

Standard Hourly Rate Phases

Construction Observation

	Billed Amount
Professional Fees	15,542.25
Reimbursables	1,440.04
Construction Observation Subtotal	16,982.29

Invoice total \$18,472.29

Approved by: _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 44977
Date 08/30/2019

Project **204517B Washington City Hall
Interceptor Reroute**

Professional Services for the Period of 7/28/2019 to 8/31/2019

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	19,500.00	100.00	19,500.00	19,500.00	0.00
Final Design	20,000.00	100.00	20,000.00	20,000.00	0.00
Bidding	6,500.00	100.00	6,500.00	6,500.00	0.00
Boundary Survey	3,900.00	100.00	3,900.00	3,900.00	0.00
Construction Administration	15,500.00	100.00	15,500.00	15,500.00	0.00
Construction Staking	3,000.00	100.00	3,000.00	3,000.00	0.00
Total	68,400.00	100.00	68,400.00	68,400.00	0.00

Standard Hourly Rate Phases

Post Construction Phase

Professional Fees	45.75
Post Construction Phase subtotal	45.75

Invoice total **\$45.75**

Approved by:

Steven P. Soupir

Late Payment Charge: 15% per annum beginning 30 days from above date



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

September 25, 2019

Invoice No: 38615

Project 1019089
Client ID# 20040

Washington - Concept Plan & Study Business Park - Phase II.

Professional Services for the Period: August 16, 2019 to September 19, 2019

Professional Services

	Hours	Rate	Amount	
Principal Engineer	6.00	145.00	870.00	
Totals	6.00		870.00	
Total Professional Services				870.00
Total Project Invoice Amount				\$870.00

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

ENGINEERS AND SURVEYORS
OSKALOOSA, IOWA CRESTON, IOWA



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

September 25, 2019
Invoice No: 38616

Project 5016276 Washington - 15th Ave Paving, Storm Sewer, Sanitary Sewer, Water Main.
Client ID #20040

Professional Services for the Period: August 16, 2019 to September 19, 2019

Professional Services

	Hours	Rate	Amount	
Principal Engineer	4.50	145.00	652.50	
Surveyor 1	3.50	118.00	413.00	
Technician #2	1.50	92.00	138.00	
Technician #4	5.00	81.00	405.00	
Technician #5	.25	71.00	17.75	
Totals	14.75		1,626.25	
Total Professional Services				1,626.25

Unit Billing

Mileage	125.28	
GPS Survey Equipment	157.50	
Total Units	282.78	282.78

Total Project Invoice Amount \$1,909.03

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

ENGINEERS AND SURVEYORS
OSKALOOSA, IOWA CRESTON, IOWA

**WWTP report
October 1, 2019
Council meeting**

- **After hour alarm and dog call outs –**
21st WWTP, I came out to the WWTP to perform operational testing on SBR#1. After tests showed the basin was ready to be put in service, I put it in service around 9:30 a.m. so all four (4) basins were operating for the predicted heavy rains and flash flooding. Fred
25th dog call, Safety Center reported a dog to be picked up at 712 S Iowa, 6:48 p.m. Parker
- **Dept Head meetings –** I attended the meetings on September 17 and 24, 2019.
- **Mowing and trimming –** Continues at the WWTP and lift stations.
- **Lexington Blvd pump station –** I received a call from the owner of Iowa Pump Works (IPW). He said IPW would be repairing pump #2 and replacing the repair parts we sent with them for no charge. He thought they may have installed a seal improperly when this pump was rebuilt last fall. IPW's honesty saved us several thousand dollars in repairs for pump #2. Pump #1 is back from repairs and IPW got it installed on September 24, 2019. The total cost to repair and install pump #1 was five thousand six hundred thirty five dollars and no cents (\$5,635.00). We have started running this lift station in a different mode where the pumps start and stop several times a day instead of running 24 hours a day every other day, hopefully this will slow down the repairs on these pumps since they'll be running a lot less hours per day.
- **SBR basin membrane cleaning –** We completed the membrane cleaning on September 26, 2019. SBR #2 will be reseeded from the other three (3) basins and raw waste water added slowly to get it operational again. A total of 3,600 membranes were hand cleaned during this process. We only had to replace three (3) membranes that were fouled and couldn't be cleaned. This is a major maintenance project that takes around a month to complete. Nothing else should be required until next year when the membranes will be cleaned again.
- **WWTP tour –** Jason gave a tour of the WWTP to the WACO Lego team on the 27th.
- **Treated bio-solids –** I sent out letters to three (3) area manure contactors asking for cost estimates on land applying the bio-solids after the crops have been harvested and samples have passed the IDNR 503 regs. I received one (1) cost estimate back from Iowa Grow, Inc (IGI) for a cost of two point eight five (2.85) cents per gallon. I'm recommending we hire IGI for this project. This will be on the October 1, 2019 council meeting consent agenda for council approval. We started the treated biosolids sampling and testing on September 23, 2019 and it will conclude on October 7, 2019.

**Fred E Doggett
9/27/2019 8:12 AM**

Washington Volunteer Fire Department
September 4, 2019

July Fires

5 City fires	790.00
2 rural fires	70.00
0 Drill	.00
7 fires	860.00

Riverside Fire gave a presentation on MSA SCBA before meeting.

Meeting opened Chief Wide in charge

Minutes of the previous meeting were read and approved

Treasure report was read.

Mark Chenoweth made a motion to pay all bills against the department seconded by Mark McDole. passed.

All members need to log in to Fire Service Bureau to update information.

Keep Bill Duesenbery's mom in your thoughts.

Committees: Golf Tournament won by Kalona again. Thanks to everyone for your help. Special thanks to Kris Morris for raising \$300.00 on hole #2 contest.

Fire Prevention; October 7 judge posters, Schools Oct 8 & 9.

Rescue

Communication; Thank you from Kay Sheetz and \$100.00 Donation. Thank you from Farm Bureau for help with breakfast at the Fair and \$100.00. Thank you from Bazooka for watering the ground for their presentation and \$250.00 Donation.

Old Business: Kirkwood Fire School Sept. 21 & 22 3 members are signed up.

Not sure where next County meeting will be.

Discussion was held about 3 meeting policy with resolution in the future by committee of Joe, Bruce, Jerry, Nic, Kelly, Mark, Dan, Ron- chairman.

Our shed is moved but it needs the siding finished and a new roof and electric hooked up before winter.

Station update; things are moving along should be ready to move in the coming weeks.

New Business; No completion date for new tanker.

Highway 1 & G36 Closed on Sept. 9 for repairs.

Trench training Oct. 16 from Kirkwood.

We will put up the flag on September 11.

Discussion of calls;

Roll call taken meeting adjourned.

Temp Secretary Phil Morris

Report to Washington City Council 9/17/2019.

WMB's 88th season was a successful and a memorable one. We had 13 performances including:

9 following the Washington Chamber of Commerce's Thursday night Live/Farmer's Market. (5/30/19 to 8/1/2019).

We also were invited to and participated in Riverside's Trekfest Parade on 6/29/2019 for the first time.

We had a "Special 88 Concert" featuring Keyboard music with the help of Susan See, Margie Runnas and Virginina Bordwell. The band was joined by organ music, Ragtime pieces for piano 4 hands and a saxophone/piano duet.

We played a mini-concert for a local retirement community prior to one of our Thursday concerts.

And we did a Thank-you service for United Presbyterian Church because they let us use their air conditioned fellowship hall for rehearsal every Monday in the summer.

Our concerts had special guests. Rose Bishop played flute and piccolo as a guest soloist. We also had Leanne Edgeton play keyboard with the band on "The Ludlows". Normal Brooks played a baritone and then a trombone solo encore at one of our concerts.

Our season featured a lot of new music that was purchased and donated to the band by Tom McNamar, myself and other anonymous donors.

We would like to thank the City Council for continuing to fund the municipal band. We appreciate the parks department, the municipal airport, and the Washington Public library for winter storage of some equipment.

We will have a Holiday Concert on 12/1/2019 at 2:30 p.m. at Immanuel Lutheran Church.

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
OCTOBER 1, 2019**

POLICE	ALLIANT ENERGY	SERVICE	430.69
	ALTENHOFEN, BEN	MILEAGE REIMB- TRAINING	187.28
	CHIEF SUPPLY CORP.	SUPPLIES	227.14
	CINTAS CORP LOC. 342	RUG SERVICE	38.08
	GALLS LLC	SUPPLIES	1,657.94
	GREINER DISCOUNT TIRES	TIRE SENSOR STEM	20.00
	IOWA LAW ENFORCMT ACADEMY	TRAINING	832.00
	QUILL	OFFICE SUPPLIES	36.28
	SIRCHIE	SUPPLIES	61.01
	UPS	SHIPPING CHARGES	10.22
	VISA	TRAINING COURSE, GLOVES	369.76
	WAL-MART	SUPPLIES	81.24
		TOTAL	3,951.64
FIRE	ALLIANT ENERGY	SERVICE	861.38
	ARNOLD MOTOR SUPPLY	PARTS	168.51
	GREINER DISCOUNT TIRES	FIRE TRUCK TIRES	5,330.02
	HIWAY SERVICE CENTER	PARTS	71.87
	SCHIMBERG CO.	PLUMBING FOR PORTABLE BLDG	597.07
	THOMPSON TRUCK AND TRAILER INC.	SIGNAL SWITCH	240.95
		TOTAL	7,269.80
ANIMAL CONTROL	JOHN DEERE FINANCIAL	DOG FOOD	37.98
		TOTAL	37.98
DEVELOP SERVICES	HARRISON TRUCK CENTERS	SEAT COVERS	197.99
	HUISENGA, WILLIAM	GRASS ABATEMENT 732 PERDOC	305.00
	WALMART COMMUNITY BRC	SUPPLIES & TOOLS	5.88
		TOTAL	508.87
LIBRARY	AMAZON	LIBRARY MATERIALS	483.42
	EBERT SUPPLY CO.	JANITORIAL SUPPLIES	160.70
	FAREWAY STORES	PROGRAMMING/JANITORIAL	50.45
	FISHER, JASON	CLEANING	1,125.00
	GALE	WESTERNS	61.57
	HARRIS BOYZ HEATING & AIR LLC	HVAC MAINTENANCE-FILTER RE	67.00
	HARRIS, JENISA	TRAINING	40.71
	KIWANIS AMer's	DUES	42.50
	MCCONNELL, BOB	PROGRAMMING	40.00
	PANELESS WINDOW CLEANING	WINDOW CLEANING	120.00
	POCAHONTAS PUBLIC LIBRARY	BOOK	10.99
	STAPLES BUSINESS ADVANTAGE	TONER & SUPPLIES	514.61
	VISA	POST, MATERIALS, PROGRAMMI	606.45
	WASH CHAMBER OF COMMERCE	PROGRAMS	80.00
		TOTAL	3,403.40
PARKS	ALLIANT ENERGY	ALLIANT ENERGY	790.64
	BIG COUNTRY SEEDS	HYDRO SEEDING	342.95
	JOHN DEERE FINANCIAL	MOWER PARTS	61.71
		TOTAL	1,195.30
POOL	VISA	SIGNS- POOL	53.34
		TOTAL	53.34

CEMETERY	ALLIANT ENERGY	ALLIANT ENERGY	146.57
	BIG COUNTRY SEEDS	HYDRO SEEDING	1,617.05
	GREINER DISCOUNT TIRES	MOWER TIRE REPAIR	43.90
	JOHN DEERE FINANCIAL	BACKHOE PART	100.00
	MORNING SUN FARM	WHEEL STUDS - KABOTA	53.57
CEMETERY	PRODUCTIVITY PLUS	BACKHOE PARTS	160.98
	VISA	HERBICIDE	616.47
		TOTAL	2,738.54
FINANCIAL ADMIN	ALLIANT ENERGY	SERVICE	861.38
	CINTAS CORP LOC. 342	TOWEL SERVICE	179.74
	DE LAGE LANDEN FINANCIAL SERVICES INC	COPIER LEASE AGREEMENT	154.98
	EBERT SUPPLY CO.	SUPPLIES	129.40
	GOVERNMENT FINANCE OFFICERS ASSOCIAT	MEMBERSHIP RENEWAL	170.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	187.50
	POSTMASTER	1ST CLASS PRESORT POST. PE	235.00
	QUILL	SUPPLIES	27.98
	STOREY KENWORTHY/MATT PARROTT	COUNCIL MINUTES SHEETS	44.86
	VISA	LEAGUE OF CITIES REGISTRAT/DOTGOV	1,220.00
	WAL-MART	SUPPLIES & TOOLS	11.91
		TOTAL	3,222.75
AIRPORT	ALLIANT ENERGY	SERVICE	811.96
	CLOUDBURST 9	INTERNET	72.09
	L.J. ROTH RECONSTRUCTION INC.	REPAIR	48.75
	VISA	FUEL & PARTS	102.27
		TOTAL	1,035.07
ROAD USE	ACE-N-MORE	SUPPLIES	267.99
	AGRILAND FS, INC	SUPPLIES	135.00
	ALLIANT ENERGY	ALLIANT ENERGY	228.86
	ARNOLD MOTOR SUPPLY	PARTS	8.89
	BARRON MOTOR SUPPLY	GLOBAL SWEEPER	317.08
	DOUDS STONE LLC	ROADSTONE	1,033.90
	GREINER DISCOUNT TIRES	TIRES	2,165.08
	HI-LINE INC	SUPPLIES	123.37
	JOHN DEERE FINANCIAL	SUPPLIES	4.98
	L L PELLING CO	PRE-MIX	747.90
	LAWSON PRODUCTS INC	AIR TOOL CONDITIONER	26.20
	METAL CULVERTS INC.	PARTS	1,089.00
	MID-AM RES. CHEMICAL CORP	SUPPLIES	1,240.60
	MORNING SUN FARM	BROOM FOR LINE PAINTING	642.38
	ROCKMOUNT RESEARCH & ALLOYS, INC.	PARTS & SUPPLIES	2,025.99
	TIFCO INDUSTRIES	SUPPLIES	65.85
	VOGEL PAINT & WAX	YELLOW PAINT	291.60
	WASHINGTON LUMBER	SUPPLIES	16.99
		TOTAL	10,431.66
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	313.51
		TOTAL	313.51
HOUSING REHAB	WASH CO TREASURER	302 E 2ND AVE- JONES HOUSE	350.00
	WASH TITLE & GUARANTY CO	TITLE CERTIFICATE	165.00
		TOTAL	515.00

CAPITAL PROJECTS	COLEMAN CONSTRUCTION INC.	CONCRETE PILLARS-FIRE STAT	2,100.00
	LINCOLN WINWATER WORKS CO	SADDLE	1,020.00
	SCHIMBERG CO.	PARTS S AVE B PROJECT	3,360.39
	VETTER'S INC-CULLIGAN WATER	FIRE STATION- WATER SOFTNE	6,530.86
		TOTAL	13,011.25
SIDEWALK REPAIR & REP	GAUGHAN, TOM	SIDEWALK REPLACEMENT PROGR	512.00
	GREG BRUTY CONSTRUCTION LLC	REPAIR SIDEWALKS	2,395.20
		TOTAL	2,907.20
TREE REMOVAL & REP	FLANNERY, RYAN AND DIANA	TREE REMOVAL REIMBUREMENT	130.00
	SIGOURNEY TREECARE, LLC.	TREE BID #9	1,210.00
		TOTAL	1,340.00
POLICE	JOHN DEERE FINANCIAL	K9 SUPPLIES	29.98
		TOTAL	29.98
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	427.87
	FERGUSON WATERWORKS# 2516	METERS	4,376.97
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	104.00
	JENNINGS, ELAINE	MILEAGE REIMBURSEMENT	26.68
	MUNICIPAL SUPPLY INC	METERS AND SUPPLIES	1,543.96
	POSTMASTER	BULK MAILING WATER BILLS	787.64
	STATE HYGIENIC LAB	TESTING	39.00
	STREFF, ROSE	MILEAGE REIMBURSEMENT	4.58
	TYLER TECHNOLOGIES	UTILITY BILLING- ONLINE SE	725.00
		TOTAL	8,035.70
WATER PLANT			
WATER DIST	ACE-N-MORE	NET FOR CATCHING BATS	34.99
	AGRILAND FS, INC	SUPPLIES	718.80
	ALLIANT ENERGY	ALLIANT ENERGY	50.29
	ARNOLD MOTOR SUPPLY	SUPPLIES	10.49
	CHEMSEARCH	SUPPLIES	984.43
	IOWA ONE CALL	SERVICE	136.40
	JOHN DEERE FINANCIAL	PLIERS	39.98
	LAWSON PRODUCTS INC	HOST CLAMPS	33.57
	LINCOLN WINWATER WORKS CO	COUPLINGS AND WATER SADDLE	351.78
	MILLER & SONS LTD	SHOP WORK	846.00
	PRODUCTIVITY PLUS	REPAIR OIL LEAK/RADIATOR	970.82
	RIVER PRODUCTS	STONE & SAND	1,730.60
	SCHIMBERG CO.	REPAIR PARTS	8,552.24
	TIFCO INDUSTRIES	SUPPLIES	235.25
	USA BLUEBOOK	WATER TAP ATTACHMENT	518.57
	UTILITY EQUIPMENT CO	HYDRANTS	1,827.50
	WAL-MART	SUPPLIES & TOOLS	144.88
		TOTAL	17,186.59
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	14,832.35
	ARNOLD MOTOR SUPPLY	PARTS TRUCK 501	522.92
	HUPP ELECTRIC MOTOR	CRANE/HOIST REPAIRS	1,403.39
	IOWA PUMP WORKS INC	ANNUAL PUMP SERVICE	1,076.00
	JOHN DEERE FINANCIAL	BATTERY FOR MOWER	61.80
	TESTAMERICA LABORATORIES INC	TESTING FEES	1,274.70
	TYLER TECHNOLOGIES	UTILITY BILLING- ONLINE SE	725.00
	USA BLUEBOOK	LAB SUPPLIES	320.31
	WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	276.94
		TOTAL	20,493.41

SEWER COLLECT

ACE-N-MORE
GREINER DISCOUNT TIRES
HARRISON TRUCK CENTERS
HIWAY SERVICE CENTER
IDEAL READY MIX
IGRAPHIX, INC
JOHN DEERE FINANCIAL
KIMBALL MIDWEST
MIDWEST WHEEL
SCHIMBERG CO.
WASHINGTON LUMBER

SUPPLIES	140.56
TIRE REPAIR, YARD WASTE TR	43.95
PARTS	881.17
PARTS	32.82
CONCRETE MARION & 15TH	592.00
SHIPPING	60.41
PARTS	119.98
SUPPLIES	211.70
SHOCKS	65.52
REPAIR PARTS	315.00
SUPPLIES	27.27
TOTAL	2,490.38

SANITIATION

WASHINGTON AG SUPPLY
WASH CO HUMANE SOCIETY

SCALE FEES & SCRAP IRON	35.00
SEPT COLLECTIONS	366.00
TOTAL	401.00

TOTAL	100,572.37
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WWTP MEMORANDUM

TO: BRENT HINSON
FROM: FRED E. DOGGETT *FED*
SUBJECT: FALL 2019 LAND APPLICATION OF TREATED BIO-SOLIDS
DATE: FRIDAY, SEPTEMBER 27, 2019

IT'S THAT TIME OF THE YEAR AGAIN WE'LL BE LAND APPLYING OUR TREATED BIO-SOLIDS IN THE NEAR FUTURE. I SENT OUT COST ESTIMATE LETTERS TO THREE (3) AREA MANURE CONTRACTORS. I ONLY RECEIVED ONE (1) LETTER BACK FROM IOWA GROW, INC (IGI). IGI'S COST ESTIMATE WAS TWOPOINT EIGHT FIVE CENTS PER (2.85) CENTS PER GALLON. I'M ESTIMATING THERE WILL BE BETWEEN ONE POINT TWO MILLION GALLONS (1,200,000) TO ONE POINT FIVE MILLION GALLONS (1,500,000). THIS PROJECT WILL EXCEED \$5,000.00, SO COUNCIL APPROVAL IS NECESSARY. WE WON'T KNOW THE TOTAL COST UNTIL THE TANK IS EMPTY AND THE NUMBER OF GALLONS ARE TOTALED. PLEASE NOTE WE ARE ONLY APPLYING BIO-SOLIDS ONCE A YEAR INSTEAD OF TWICE A YEAR. THERE IS MONEY AVAILABLE IN ACCOUNT # 610-6-8015-6599 FOR THIS PROJECT. I'LL ASK ILLA TO INCLUDE THIS PROJECT ON THE CONSENT AGENDA FOR THE OCTOBER 1, 2019 COUNCIL MEETING.

LET ME KNOW IF YOU HAVE ANY QUESTIONS.

THANKS

Iowa Grow, Inc.
Gilbert Troyer, Pres.
831 14th Street
Kalona, IA 52247

September 25, 2019

City of Washington
City Clerks Office
Washington, Iowa 52356

Re: Sludge pumping at wastewater treatment plant

Iowa Grow, Inc. of Kalona, Iowa will provide machinery, labor and fuel for pumping sludge storage tank and approximately 1.5 million gallons of sludge. Sludge will be applied according to IDNR rules and monitored by waste water facility.

Price for pumping and application: 2.85 cents per gallon with gallons tallied by city flow meter.

Respectfully submitted,

Gilbert Troyer, President
Iowa Grow, Inc.

Gilbert Troyer Pres.

Signed by Gilbert Troyer

Sept 25, 2019

Date

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

September 24, 2019

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Alley Vacating Request

We are bringing you a very odd situation that hopefully has a relatively simple solution on our end. It came to our attention that the house and shed at 211 East 15th sit on a platted alley that has never been vacated. The house actually also sits partially on the neighboring property to the east of the platted alley. Even more interestingly, the house was constructed in 1936, so this has been the situation longer than most of us have been alive, and the house has changed hands several times during that period of time. It appears clear title could be established each time because the house does have a platted lot associated with it (on which sits a garage and approximately 1/3 of the house itself). Had a survey been needed for the property or an adjacent property, the issue could likely have been discovered decades ago, but it just recently came to light.

We are thus proposing that the Council set a hearing on vacating and disposing of the north 69.35 feet of the north-south alley on Block 22 of Win Smouse's Highland Park Addition. Following the hearing, which we propose to set for October 15, the Council will be able to consider the ordinance vacating the alley, and eventually, to consider conveying the alley to the adjacent property owner. Given the odd situation, I would recommend the Council waive assessing any legal or administrative costs for this transaction.

See attached for more information.

PUBLIC NOTICE

The City of Washington will hold a public hearing regarding its intent to vacate and convey a portion of platted alley right of way generally described as the North 69.35 feet of a 16.5 foot alley in Block 22 of Win Smouse's Highland Park Addition to the City of Washington, Washington, Washington County, Iowa, containing 1,144.3 square feet, more or less, to the adjacent landowner on October 15, 2019 at 6 PM at the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street, Washington, Iowa. The public is invited to attend.



Summary

Parcel ID 1108379006
Property Address 211 E 15TH ST
 WASHINGTON IA 52353
Sec/Twp/Rng N/A
Brief Tax Description 10 22 HIGHLAND PARK ADD E 60 FT LOT 9 &
 (Note: Not to be used on legal documents)
Deed Book/Page 2018-3846 (11/5/2018)
Contract Book/Page
Gross Acres 0.00
Net Acres 0.00
Class R - Residential
 (Note: This is for tax purposes only. Not to be used for zoning.)
District WACWS - WASHINGTON CITY/WASHINGTON SCH
School District WASHINGTON COMMUNITY SCHOOL

[View Map](#)



Owner

Deed Holder
 Rausch, Tyler J.
 211 E 15th St
 Washington IA 52353

Contract Holder

Mailing Address
 Rausch, Tyler J.
 211 E 15th St
 Washington IA 52353

Land - Assessor

Lot Dimensions Regular Lot: 60.00 x 132.00
Lot Area 0.18 Acres; 7,920 SF

Residential Dwellings - Assessor

Residential Dwelling
Occupancy Single-Family / Owner Occupied
Style 1 Story Frame
Architectural Style Ranch
Year Built 1936
Exterior Material Alum
Total Gross Living Area 921 SF
Attic Type None;
Number of Rooms 5 above; 1 below
Number of Bedrooms 2 above; 0 below
Basement Area Type Crawl
Basement Area
Basement Finished Area
Plumbing 1 Full Bath;
Central Air Yes
Heat FHA - Gas
Fireplaces
Porches
Decks Concrete Patio-Med (143 SF);
Additions
Garages 528 SF (22F W x 24F L) - Det Frame (Built 1975);

Sales - Assessor

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
10/29/2018	PAUL, PAIGE E.	RAUSCH, TYLER J.	2018-3846	Normal	Deed		\$75,000.00
9/26/2014	RAMIREZ, JOSE D. & JACQUELINE M.	PAUL, PAIGE E.	2014-2624	Normal	Deed		\$55,000.00
7/30/2014	EARLL, MARY I. ESTATE	RAMIREZ, JOSE D. & JACQUELINE M.	2014-1972	Exchange, trade, gift, transfer from Estate (Including 1031 Exchanges)	Deed		\$46,000.00
10/29/1990	EARLL	EARLL	68-246	Other with explanation	Contract		\$0.00
8/1/1949	WAGNER	EARLL	27-472	Other with explanation	Deed		\$2,816.00

- There are other parcels involved in one or more of the above sales:
[Recording: 68-246 - Parcel: 1117336005](#)

Valuation

Classification	2019	2018	2017	2016	2015
	Residential	Residential	Residential	Residential	Residential
+ Assessed Land Value	\$14,100	\$14,100	\$14,100	\$14,100	\$14,100
+ Assessed Building Value	\$0	\$0	\$0	\$0	\$0
+ Assessed Dwelling Value	\$54,700	\$41,900	\$38,500	\$35,200	\$35,200
= Gross Assessed Value	\$68,800	\$56,000	\$52,600	\$49,300	\$49,300
- Exempt Value	\$0	\$0	\$0	\$0	\$0
= Net Assessed Value	\$68,800	\$56,000	\$52,600	\$49,300	\$49,300

Taxation - Treasurer

	2018	2017	2016	2015
	Pay 2019-2020	Pay 2018-2019	Pay 2017-2018	Pay 2016-2017
+ Taxable Land Value	\$8,025	\$7,843	\$8,028	\$7,843
+ Taxable Building Value	\$0	\$0	\$0	\$0
+ Taxable Dwelling Value	\$23,849	\$21,414	\$20,043	\$19,580
= Gross Taxable Value	\$31,874	\$29,257	\$28,071	\$27,423
- Military Credit	\$0	\$0	\$0	\$0
= Net Taxable Value	\$31,874	\$29,257	\$28,071	\$27,423
x Levy Rate (per \$1000 of value)	42.06460	41.73238	41.35554	41.14429
= Gross Taxes Due	\$1,340.77	\$1,220.96	\$1,160.89	\$1,128.30
- Ag Land Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Family Farm Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Homestead Credit	\$0.00	\$0.00	\$0.00	(\$199.55)
- Disabled and Senior Citizens Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Business Property Credit	\$0.00	\$0.00	\$0.00	\$0.00
= Net Taxes Due	\$1,340.00	\$1,220.00	\$1,160.00	\$928.00

Tax History - Treasurer

Year	Due Date	Amount	Paid	Date Paid	Receipt
2018	March 2020	\$670	No		002977
	September 2019	\$670	Yes	8/30/2019	
2017	March 2019	\$610	Yes	3/19/2019	916075
	September 2018	\$610	Yes	9/14/2018	
2016	March 2018	\$580	Yes	3/27/2018	816121
	September 2017	\$580	Yes	9/28/2017	
2015	March 2017	\$464	Yes	3/22/2017	718203
	September 2016	\$464	Yes	9/20/2016	

Map Link



Iowa Land Records

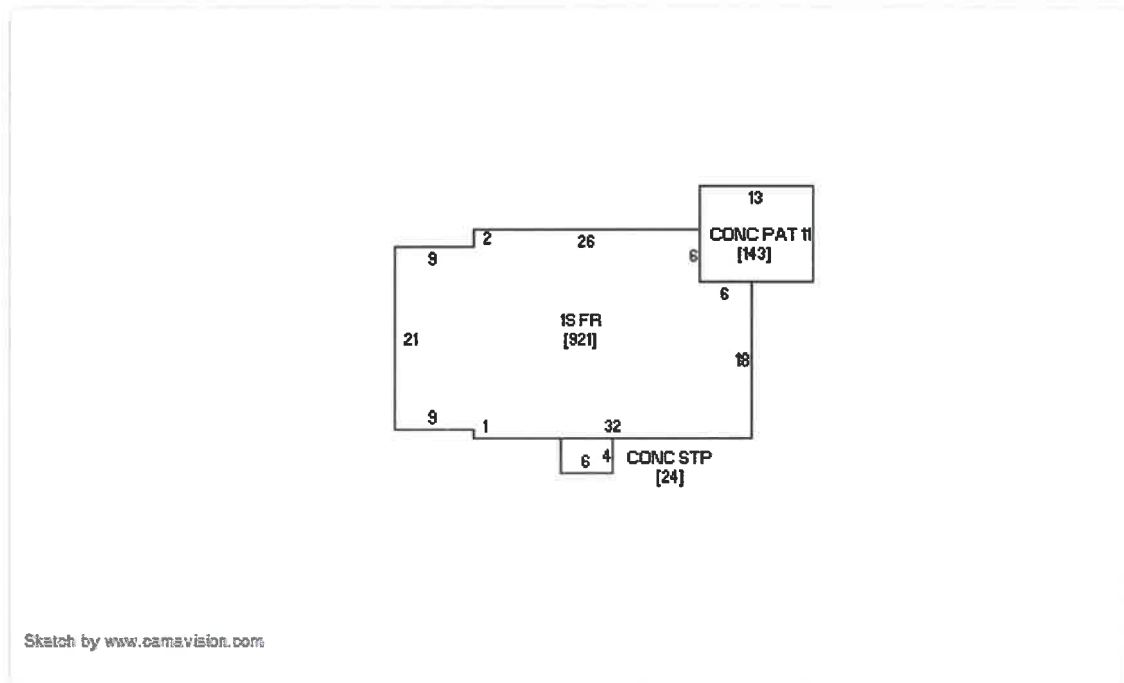
[View Deed \(2018-3846\)](#)

Data for Washington County between Beacon and Iowa Land Records is available on the Iowa Land Records site beginning in 1993.
For records prior to 1993, contact the County Recorder or Customer Support at www.iowaLandRecords.org.

Photos - Assessor



Sketches - Assessor



No data available for the following modules: Commercial Buildings - Assessor, Agricultural Buildings - Assessor, Yard Extras - Assessor, Tax Sale Certificates, Special Assessments - Treasurer.



[User Privacy Policy](#)
[GDPR Privacy Notice](#)

Last Data Upload: 9/23/2019, 1:46:51 AM

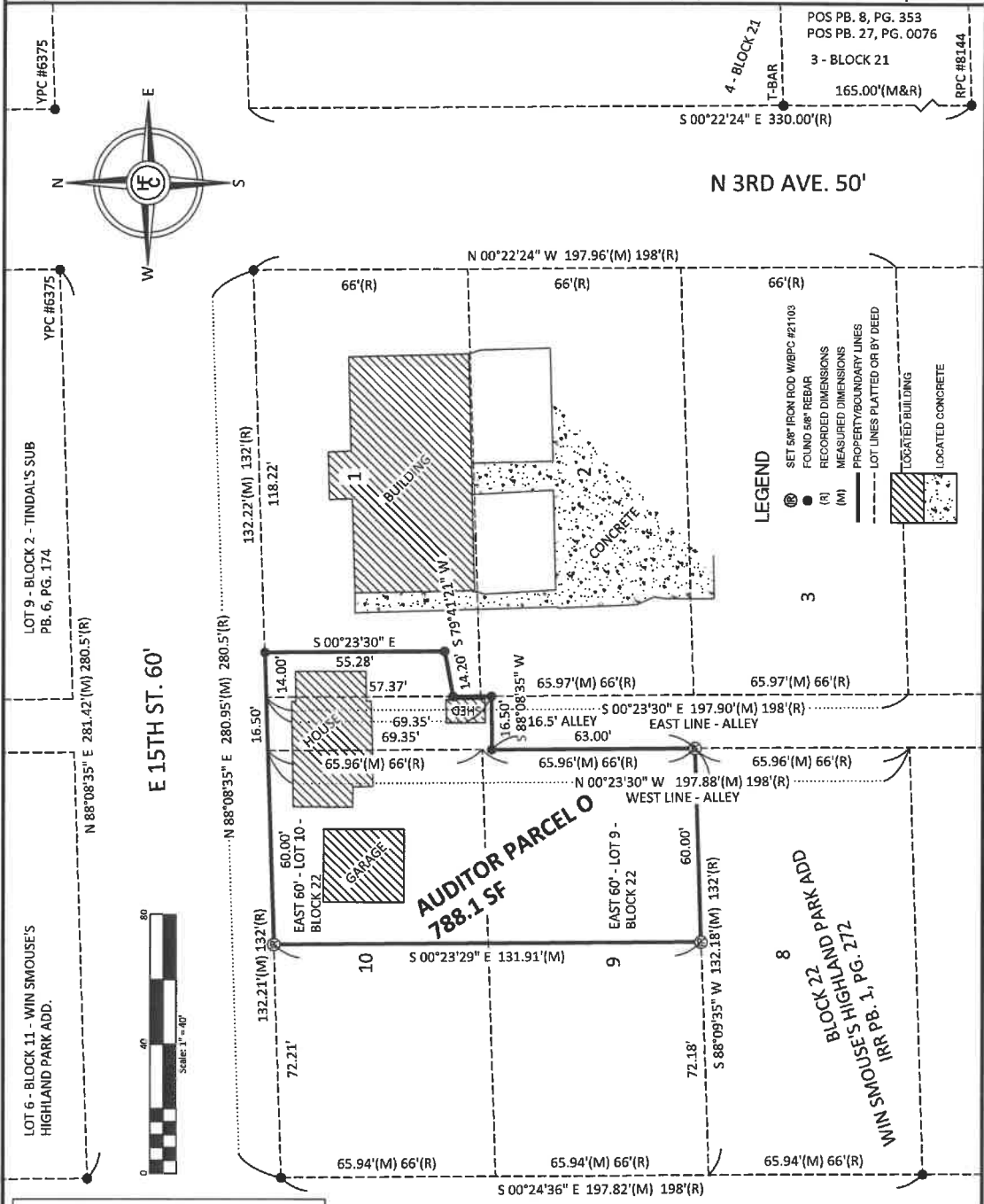
Version 2.3.4

INDEX LEGEND

LOCATION:

REQUESTOR: KOESTNER & ASSOCIATES
 PROPRIETOR: TYLER J. RAUSCH
 SURVEYOR: ANTHONY D. FREDERICK, PLS #21103
 COMPANY: HART-FREDERICK CONSULTANTS P.C.
 510 STATE ST. PO BOX 560 TIFFIN, IA 52340
 RETURN TO: tfrederick@hart-frederick.com (319) 545-7215

HFC HART-FREDERICK CONSULTANTS P.C.
 www.hart-frederick.com
 510 State Street P.O. Box 560 TIFFIN, IOWA 52340-0560 Phone: (319) 545-7215



APPROVED BY THE CITY OF WASHINGTON

BUILDING OFFICIAL _____ DATE _____

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Anthony D. Frederick, P.L.S.
 Iowa License Number: 21103
 My license renewal date is December 31, 2019.
 Pages covered by this seal: THIS SHEET ONLY



PLAT OF SURVEY
AUDITOR PARCEL 0
 AUDITOR PARCELS ? & ? & E. 60' LOTS 9 & 10 - BLOCK 22
 WIN SMOUSE'S HIGHLAND PARK ADD.
 CITY OF WASHINGTON, WASHINGTON COUNTY, IOWA

DATE: 7/19 DRN: ADF FLD BK: ROBO PROJ. NO: 197080

Y:\2019 Surveys\197080 Koestner and Associates\drawing\197080.DWG, 9/12/2019 2:53:40 PM, DWG To PDF.pc3

PUBLIC NOTICE

Pursuant to the requirements of Section 508 of the Housing and Community Development Act of 1987, as amended, the City of Washington is hereby providing Public Notice that on Tuesday, October 15, 2019 at 6:00 p.m., the City Council will hold a public hearing at the Washington City Hall. The purpose of the hearing will be to provide the public information concerning the progress, scope, budget and status of the City's Southeast Basin Sanitary Sewer Project.

This project is being funded in part through a Community Development Block Grant provided by the Iowa Economic Development Authority.

If you have questions concerning the project, or if you require special accommodations to attend the hearing, such as handicapped accessibility or translation services, you may contact the City Clerk at City Hall. Persons interested in the status of funding or the progress of the project, are welcome to attend this meeting or submit written comments to City Hall before the Hearing.

Program Contact: City Hall at (319) 653-6584 or Program Administrators (Simmering-Cory) at (641) 357-7554.

Illa Earnest, City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

September 24, 2019

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Alliant Natural Gas & Electric Franchises- Consider 1st Readings

I do not have any further information from what was discussed last time, when Council tabled these ordinances following the public hearing. I do plan to touch base with Alliant's franchise person later this week at the Iowa League of Cities Conference, so it is possible I will have language worked out by the meeting so that the ordinances can be untabled.

**CITY OF WASHINGTON, IOWA
NATURAL GAS FRANCHISE**

ORDINANCE NO. _____

AN ORDINANCE REPEALING ORDINANCE NO. 756 AND GRANTING TO INTERSTATE POWER AND LIGHT COMPANY, ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE TWENTY-FIVE YEAR FRANCHISE TO ERECT, CONSTRUCT, RECONSTRUCT, MAINTAIN, AND OPERATE PLANT AND SYSTEMS FOR THE DISTRIBUTION OF NATURAL GAS IN THE CITY OF WASHINGTON, IOWA AND TO SELL, DISTRIBUTE, AND SUPPLY NATURAL GAS TO SAID CITY AND ITS INHABITANTS, AND REQUIRING SAID COMPANY TO PAY A FRANCHISE FEE TO THE CITY.

BE IT ORDAINED BY THE City Council of the City of Washington, Washington County, Iowa, hereinafter referred to as the "City":

Section 1. There is hereby granted to Interstate Power and Light Company, hereinafter referred to as the "Company," its successors and assigns, the right, privilege and non-exclusive franchise for the term of twenty-five (25) years from and after the passage, adoption, approval and acceptance of this Ordinance, to lay down, maintain and operate the necessary pipes, mains and other conductors and appliances in, along and under the streets, avenues, alleys and public places in the City as now or hereafter constituted, for the purpose of distributing, supplying and selling gas to said City and the residents thereof and to persons and corporations beyond the limits thereof; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa. The term "gas" as used in this franchise shall be construed to mean natural gas only.

Section 2. The mains and pipes of the Company must be so placed as not to interfere unnecessarily with water pipes, drains, sewers and fire plugs which have been or may hereafter be placed in any street, alley and public places in said City nor unnecessarily interfere with the proper use of the same, including ordinary drainage, or with the sewers, underground pipe and other property of the City. The Company, its successors and assigns shall hold the City free and harmless from all damages arising from the negligent acts or omissions of the Company in the laying down, operation and maintenance of said natural gas distribution system.

Section 3. In making any excavations in any street, alley, or public place, Company, its successors and assigns, shall protect the site while work is in progress by guards, barriers or signals, shall not unnecessarily obstruct the use of the streets, and shall back fill all openings in such manner as to prevent

settling or depressions in surface, pavement or sidewalk of such excavations with same materials, restoring the condition as nearly as practical. The Company shall not be required to restore or modify public right of way, sidewalks or other areas in or adjacent to the Company project to a condition superior to its immediate previously existing condition, unless said improvement is necessary to meet a SUDAS (Statewide Urban Design and Specifications) standard, a requirement of the Americans with Disabilities Act, or any other standard mandated by state or federal law. If the City otherwise requests that the Company restore or modify the public right of way, sidewalks or other areas on a particular project to a condition superior to its immediate existing condition, the Company will discuss such a request with the City and may require the City to pay the incremental cost of such an improvement.

Section 4. The Company shall, at its cost, locate and relocate its existing facilities or equipment in, on, over or under any public street or alley in the City in such a manner as the City may at any time reasonably require for the purposes of facilitating the construction, reconstruction, maintenance or repair of the street or alley or any public improvement thereof, in or about any such street or alley or reasonably promoting the efficient operation of any such improvement. The Company and City will engage in good faith discussion to establish a mutually agreeable date by which any relocation of the Company's existing facilities can be completed. If the City requires the Company to relocate facilities in the public right of way that have been relocated at Company expense at the direction of the City during the previous five (5) years, the Company may request the reasonable costs of such relocation to be paid by the City.

If the City orders or requests the Company to relocate its existing facilities or equipment for any reason other than as specified above, or as the result of the initial request for a commercial, private or other non-public development, the Company shall receive payment for the cost of such relocation as a precondition to relocating its existing facilities or equipment.

The City shall consider reasonable alternatives in designing its public works projects so as not arbitrarily to cause the Company unreasonable additional expense in exercising its authority under this section. The City shall also provide a reasonable alternative location for the Company's facilities as part of its relocation request. In the event that no reasonable alternative location can be identified within the public right-of-way, City and Company shall

work cooperatively to secure appropriate easements on private property.

When the Company extends service to new service locations, such extensions will be in accordance with and based upon the Company's extension policies and tariffs which are then in effect.

Section 5. Company operations staff will, at the request of the City, attend an annual meeting with the City to discuss annual and long-term construction planning for the Company and City. This will not replace any periodic meetings needed on specific projects and issues. In addition, the Company will provide advance notice via electronic mail to the City of planned construction projects. However, notwithstanding the foregoing, no advance notice is required for Company's maintenance, upgrading and repair of existing facilities unless said maintenance, upgrading or repair involves excavation of the City's street and sidewalk infrastructure. Advance notice is not required in an emergency. While the Company will make every effort to provide advance notice, failure to provide such notice shall not be deemed a default under this chapter.

Section 6. Prior to the City abandoning or vacating any street, avenue, alley or public ground where the Company has gas facilities, the City shall grant the Company a utility easement for said facilities. If the City does not grant the Company a utility easement for said facilities prior to abandoning or vacating a street, avenue, alley or public place, the City shall at its cost and expense obtain easements for existing Company facilities.

Section 7. Said Company, its successors and assigns, shall throughout the term of the franchise distribute to all consumers gas of good quality and shall furnish uninterrupted service, except as interruptible service may be specifically contracted for with consumers; provided, however, that any prevention of service caused by fire, act of God or unavoidable event or accident shall not be a breach of this condition if the Company resumes service as quickly as is reasonably practical after the happening of the act causing the interruption.

Section 8. There is hereby imposed a franchise fee of zero percent (0%) upon the gross revenue generated from sales of natural gas by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

The amount of the franchise fee shall be shown separately on the utility bill to each customer. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

The Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

Section 9. The Company shall indemnify and hold the City harmless at all times during the term of this franchise from and against all claims for injury or damage to persons or property caused by the Company's negligence in the construction, erection, operation or maintenance of its facilities, or the negligence of its contractors or its employees; provided however, that the Company shall not be obligated to indemnify or hold the City harmless for any costs or damages arising from the negligence of the City, its officers, employees or contractors.

Section 10. If either party determines that there has been a default under this chapter, the other party shall be given written notice of the same describing the default in detail and the defaulting party shall be given a reasonable time to respond to the written notice, which shall be at least thirty (30) days. The failure of the Company to cure said default may result in the termination of the franchise agreement by the City.

Section 11. The term of the franchise granted by this Ordinance and the rights granted thereunder shall continue for the period of twenty-five (25) years from and after its written acceptance by the Company. The acceptance shall be filed with the City Clerk within ninety (90) days from passage of this Ordinance.

Section 12. If any section or provision of this ordinance is held invalid by a court of competent jurisdiction, such holding shall not affect the validity of any other provisions of this ordinance which can be given effect without the invalid portion or portions and to this end each section and provision of this ordinance is severable.

Section 13. The expense of the publication of this Ordinance shall be paid by the Company.

Section 14. This Ordinance sets forth and constitutes the entire agreement between the Company and the City with respect to the rights contained herein, and may not be supplemented, superseded, modified or otherwise amended without the approval and acceptance of the Company. Notwithstanding the foregoing, except to the extent necessary for the City to exercise its Police Powers, in no event shall the City enact or maintain any ordinance or place any limitations, either operationally or through the assessment of fees other than those approved and accepted by the Company within this Ordinance or those fees that are allowed to be collected by Statute or regulation, that create additional burdens upon the Company, or which delay utility operations.

PASSED and ADOPTED by the Washington City Council on the _____ day of _____, 2019.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

(CITY SEAL)

**CITY OF WASHINGTON, IOWA
ELECTRIC FRANCHISE**

ORDINANCE NO. _____

AN ORDINANCE REPEALING ORDINANCE NO. 757, AND GRANTING TO INTERSTATE POWER AND LIGHT COMPANY, ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE TWENTY-FIVE YEAR FRANCHISE TO ACQUIRE, CONSTRUCT, ERECT, MAINTAIN AND OPERATE AN ELECTRIC SYSTEM IN THE CITY OF WASHINGTON, IOWA AND TO FURNISH AND SELL ELECTRIC ENERGY TO THE CITY AND ITS INHABITANTS, AND REQUIRING SAID COMPANY TO PAY A FRANCHISE FEE TO THE CITY.

BE IT ORDAINED BY THE City Council of the City of Washington, Washington County, Iowa, hereinafter referred to as the "City":

Section 1. There is hereby granted to Interstate Power and Light Company, hereinafter referred to as the "Company," its successors and assigns, the right and non-exclusive franchise to acquire, construct, reconstruct, erect, maintain and operate in the City, works and plants for the manufacture and generation of electricity and a distribution system for electric light, heat and power and the right to erect and maintain the necessary poles, lines, wires, conduits and other appliances for the distribution of electric current along, under and upon the streets, alleys and public places in the said City to supply individuals, corporations, communities, and municipalities both inside and outside of said City with electric light, heat and power for the period of twenty-five (25) years; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa.

Section 2. The poles, lines, wires, circuits, and other appliances shall be placed and maintained so as not to unnecessarily interfere with the travel on said streets, alleys, and public places in said City nor unnecessarily interfere with the proper use of the same, including ordinary drainage, or with the sewers, underground pipe and other property of the City.

Section 3. In making any excavations in any street, alley, or public place, Company, its successors and assigns, shall protect the site while work is in progress by guards, barriers or signals, shall not unnecessarily obstruct the use of the streets, and shall back fill all openings in such manner as to prevent settling or depressions in surface, pavement or sidewalk of such excavations with same materials, restoring the condition as nearly as practical. The Company shall not be required to restore or modify public right of way, sidewalks or other areas

in or adjacent to the Company project to a condition superior to its immediate previously existing condition, unless said improvement is necessary to meet a SUDAS (Statewide Urban Design and Specifications) standard, a requirement of the Americans with Disabilities Act, or any other standard mandated by state or federal law. If the City otherwise requests that the Company restore or modify the public right of way, sidewalks or other areas on a particular project to a condition superior to its immediate existing condition, the Company will discuss such a request with the City and may require the City to pay the incremental cost of such an improvement.

Section 4. The Company shall, at its cost, locate and relocate its existing facilities or equipment in, on, over or under any public street or alley in the City in such a manner as the City may at any time reasonably require for the purposes of facilitating the construction, reconstruction, maintenance or repair of the street or alley or any public improvement thereof, in or about any such street or alley or reasonably promoting the efficient operation of any such improvement. The Company and City will engage in good faith discussion to establish a mutually agreeable date by which any relocation of the Company's existing facilities can be completed. If the City requires the Company to relocate facilities in the public right of way that have been relocated at Company expense at the direction of the City during the previous five (5) years, the Company may request the reasonable costs of such relocation to be paid by the City.

If the City orders or requests the Company to relocate its existing facilities or equipment for any reason other than as specified above, or as the result of the initial request for a commercial, private or other non-public development, the Company shall receive payment for the cost of such relocation as a precondition to relocating its existing facilities or equipment.

The City shall consider reasonable alternatives in designing its public works projects so as not arbitrarily to cause the Company unreasonable additional expense in exercising its authority under this section. The City shall also provide a reasonable alternative location for the Company's facilities as part of its relocation request. In the event that no reasonable alternative location can be identified within the public right-of-way, City and Company shall work cooperatively to secure appropriate easements on private property.

When the Company extends service to new service locations, such extensions will be in accordance with and based upon the Company's extension policies and tariffs which are then in effect.

Section 5. Company operations staff will, at the request of the City, attend an annual meeting with the City to discuss annual and long-term construction planning for the Company and City. This will not replace any periodic meetings needed on specific projects and issues. In addition, the Company will provide advance notice via electronic mail to the City of planned construction projects. However, notwithstanding the foregoing, no advance notice is required for Company's maintenance, upgrading and repair of existing facilities unless said maintenance, upgrading or repair involves excavation of the City's street and sidewalk infrastructure. Advance notice is not required in an emergency. While the Company will make every effort to provide advance notice, failure to provide such notice shall not be deemed a default under this chapter.

Section 6. Prior to the City abandoning or vacating any street, avenue, alley or public ground where the Company has electric facilities, the City shall grant the Company a utility easement for said facilities. If the City does not grant the Company a utility easement for said facilities prior to abandoning or vacating a street, avenue, alley or public place, the City shall at its cost and expense obtain easements for existing Company facilities.

Section 7. The Company is authorized and empowered to prune or remove at Company expense any tree extending into any street, alley or public grounds to maintain electric reliability, safety, to restore utility service and to prevent limbs, branches or trunks from interfering with the wires and facilities of the Company. The pruning and removal of trees shall be performed in accordance with Company's then current line clearance vegetation plan as filed and approved by the Iowa Utilities Board, as well as all applicable codes and standards referenced therein. The Company shall replace any healthy tree that the Company removes from City right of way. The variety of the replacement tree will be at the Company's discretion to ensure that the growth of the replacement tree will not interfere with company facilities in the future.

Section 8. During the term of this franchise, the Company shall furnish electric energy in accordance with the applicable regulations of the Iowa Utilities Board and the Company's tariffs. The Company will maintain compliance with Iowa Utilities Board regulatory standards for reliability.

Section 9. Service to be rendered by the Company under this franchise shall be continuous unless prevented from doing so by fire, acts of God, unavoidable accidents or casualties, or reasonable interruptions necessary to properly service the Company's equipment, and in such event service shall be resumed as quickly as is reasonably possible.

Section 10. There is hereby imposed a franchise fee of zero percent (0%) upon the gross revenue generated from sales of electricity by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

The amount of the franchise fee shall be shown separately on the utility bill to each customer. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

The Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

Section 11. The Company shall indemnify and hold the City harmless at all times during the term of this franchise from and against all claims for injury or damage to persons or property caused by the Company's negligence in the construction, erection, operation or maintenance of its facilities, or the negligence of its contractors or its employees; provided however, that the Company shall not be obligated to indemnify or hold the City harmless for any costs or damages arising from the negligence of the City, its officers, employees or contractors.

Section 12. If either party determines that there has been a default under this chapter, the other party shall be given written notice of the same describing the default in detail and the defaulting party shall be given a reasonable time to respond to the written notice, which shall be at least thirty (30) days. The

failure of the Company to cure said default may result in the termination of the franchise agreement by the City.

Section 13. The term of the franchise granted by this Ordinance and the rights granted thereunder shall continue for the period of twenty-five (25) years from and after written acceptance by the Company. The acceptance shall be filed with the City Clerk within ninety (90) days from passage of this Ordinance.

Section 14. If any section or provision of this ordinance is held invalid by a court of competent jurisdiction, such holding shall not affect the validity of any other provisions of this ordinance which can be given effect without the invalid portion or portions and to this end each section and provision of this ordinance is severable.

Section 15. The expense of the publication of this Ordinance shall be paid by the Company.

Section 16. This Ordinance sets forth and constitutes the entire agreement between the Company and the City with respect to the rights contained herein, and may not be supplemented, superseded, modified or otherwise amended without the written approval and acceptance of the Company. Notwithstanding the foregoing, except to the extent necessary for the City to exercise its Police Powers, in no event shall the City enact or maintain any Ordinance or place any limitations, either operationally or through the assessment of fees other than those approved and accepted by the Company within this Ordinance or those fees that are allowed to be collected by statute or regulation, that create additional burdens upon the Company, or which delay utility operations.

PASSED and ADOPTED by the Washington City Council on the _____ day of _____, 2019.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

(CITY SEAL)

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE WATER TREATMENT PLANT IMPROVEMENTS
PROJECT AS COMPLETED.

WHEREAS, the City Council of the City of Washington did award a construction contract to Tricon Construction Group in the amount of \$4,943,000.00 for the "Water Treatment Plant Improvements Project" (the "Project"); and

WHEREAS, the Project has now been completed in accordance with the plans and specifications as per the attached Engineer's Statement of Completion; and

WHEREAS, it is necessary for the City Council to formally accept the Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the construction of the Project is hereby accepted as completed, with a final contract price of Four Million Nine Hundred Forty Thousand Three Hundred Eighty-Three Dollars and Thirty-Six Cents (\$4,940,383.36).

BE IT FURTHER RESOLVED that retainage in the amount of Two Hundred Fifty-Nine Thousand Seven Hundred Twenty-Five Dollars and Twenty-Nine Cents (\$259,725.29) for the completion of the Project will be paid 30 days after the date of this Resolution if no claims are filed against the retainage, without further action from this Council.

Passed and approved this 1st day of October, 2019.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

September 24, 2019

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson 
City Administrator

Re: Riverboat Application for Wellness Park

I am working on getting the application finalized prior to the October 15 deadline, but need Council approval at this time to keep moving forward. The application will be for the same amount we applied for in Spring 2019- \$650,000.

RESOLUTION NO. _____

A RESOLUTION ENDORSING AN APPLICATION FOR GRANT FUNDS

WHEREAS, the community has been discussing and working toward construction of a Wellness Park since 2006; and

WHEREAS, the City Council and important community stakeholders have strongly supported moving forward on this project; and

WHEREAS, the City Council wishes to apply for funds from the Washington County Riverboat Foundation to assist in this project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council endorses the submission of an application for grant funds to the Washington County Riverboat Foundation in the amount of \$650,000 for the 2019 Wellness Park Project.

Section 2. The City Council states its commitment to funding the necessary local match needed to complete the project, as described in the grant application.

PASSED AND APPROVED this 1st day of October, 2019.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

RESOLUTION NO. 2019-_____

**A RESOLUTION ENDORSING WASHINGTON FREE PUBLIC LIBRARY
APPLICATION FOR WCRF GRANT**

WHEREAS, the City Council recognizes and supports the Washington Free Public Library programs and efforts to promote lifelong learning; and

WHEREAS, the Washington Free Public Library wishes to buy furniture for remodeling the teen room, add a baby development play garden in the children's collection area on the first floor, and buy chairs for the lounge/reading areas on the first and second floors.

WHEREAS, the Council supports the goal of this project to update furniture, and:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council endorses the submission of an application for grant funds from the Washington County Riverboat Foundation in the amount of \$26,000 for the Furniture Update Project.

PASSED AND APPROVED this 1st day of October, 2019.

Jaron P Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk



Washington Free Public Library
Bryna Walker, Library Director
admin@washington.lib.ia.us
www.washington.lib.ia.us

115 W. Washington St.
Washington, IA 52353
319.653.2726 Phone
319.653.3095 Fax

9/26/19

RE: Request for Resolution to Apply for the Fall Washington County Riverboat Grant

Amount of Grant Request: \$26,000 Grant Request with \$10,000 matching funds from our library gift fund.

The Washington Free Public Library is requesting a resolution to apply for the fall Washington County Riverboat Grant to buy furniture for remodeling the teen room, add a baby developmental play garden in the children's collection area on the first floor, and buy eight new chairs for the lounge/reading areas on the first and second floors.

In the past year, we had a private donation made to our gift fund in which the request was made the money go toward a project that would help with our children's/teen areas of the library. His only request is that a picture is sent of the final project. In assessing our needs, we have determined all of our furniture is ten-years old and in need of updating for hygenic and aesthetic purposes.

We had the original furniture retailer from when the library was built, Library Furniture International (previously Jones Furniture), come and evaluate the children's, teen, and front sitting areas of the library. We were quoted prices for various ideas we had in updating these areas.

The chairs in the sitting area are very tattered and dirty. These chairs are highly used by adults reading magazines, newspapers, etc. We would like chairs that we are able to clean more efficiently, but with the same comfort of our current ones.

In the children's area, we would like to update our "pond" which is for younger children zero to five years old. The pond is used frequently, but is falling apart. Current library trends suggest updating to a developmental "baby garden" which has mats for crawling and books and toys within the area with a creative garden drawn onto the wall of the sides. We feel that this would aid in child safety within

the library and create another educational environment that parents can bring their children to use to have them explore books, puzzles, and other brain developing items that would enhance fine and gross motor skills.

In the children's computer area we would like to have a wrap-around display/activity board that would be wrapped around a beam. This would include a whiteboard to market children/youth programming, and three display shelves for new books to increase circulation.

Finally, the teen area has furniture that is very old and not conducive to a study environment. We have gotten estimates on study tables and a nice teen modular lounge that students can relax on at the end of a school day. We would like to use the grant money to enhance the function of the room to both studying and quiet socializing and reading.

Thank you!

Bryna Walker

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of delinquent water service accounts to the property owner and,

WHEREAS, water service charges remain unpaid and delinquent for the following listed property owner:

.
The property of Krystal Easton located at 308 N. Ave. C for the amount of \$139.43.
Legal description (B 02 M M YOUNGS ADD) Parcel Number (11-17-164-005).

and,

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of a nuisance against the abutting property owner,

WHEREAS, tall grass and weeds were removed from the following listed property owners:

.
The property of Jackie Farr located at 914 E. 3rd St for the amount of \$495.00. Legal Description (12 SMOUSES E SID ADD W 55 FT). Parcel Number (11-17-426-013).

The property of Reed Stout located at 915 E. 3rd St for the amount of \$285.00. Legal Description (17 SMOUSES E SID ADD). Parcel Number (11-17-429-006).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and approved this 1st day of October, 2019

Jaron Rosien, Mayor

Attest:

Illa Earnest, City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

September 24, 2019

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson 
City Administrator

Re: No Parking Signs on Square & Possible Change on West Tyler

Attached for your discussion are 2 items related to "No Parking" designations.

First, a big issue we have is the ability to ticket when needed on the square, especially during snow events. When the streetscape was done, all of the signage was removed from the square itself. While from what I have heard, we probably had signage overkill prior to the streetscape and should be very prudent and limited in any signage put back, Kevin has offered his opinion that the designated "No Parking" during snow removal and the 2-hour parking during business days is not enforceable unless we have at least some clear signage on all sides of the square itself (we attempted to deal with this issue a few years back by putting signage on all sides of the supersquare entering the square, but Kevin does not believe this is legally sufficient). Thus, we are asking for your direction on this issue.

We also have another minor snow issue from last season that has not been addressed to this point. See attached also for a brief narrative and exchange regarding the 100 & 200 blocks of West Tyler on the north side of Halcyon House.

Brent Hinson

From: Kevin D. Olson
Sent: Wednesday, February 27, 2019 10:39 AM
To: Greg Goodman
Cc: Brent Hinson; Command; Jj Bell; Jaron Rosien
Subject: Re: Parking on the square signage and enforcement
Attachments: MUTCD - Parking.pdf

Good morning everybody. I am writing about the question of snow removal on the square, which would occur on Thursday nights. Right now, a "sandwich board" sign has been placed. The police department is correct, the sandwich board is not a "legal" sign for purposes of parking enforcement. To be enforceable, there must be "permanent" signs available. I had a brief discussion with Lt. See at the last Council meeting about this matter. It is my understanding that at the time the streetscape was installed in the downtown area around the square, it was decided that we didn't want to place permanent sign poles up (as these poles are not conducive with streetscape appearance) In order to enforce the restrictions, I believe that we need to place permanent signs. I have attached the No Parking sign rules from the MUTCD. If we want to have a Thursday night No Parking Zone so that snow can be removed, the sign needs to be red in border, with a white background. And should read:

NO PARKING
THURSDAYS
INSERT TIMES
(place appropriate arrows)

I think you can get away with have a sign on each corner of the square and point using an appropriate arrow, so each bay of parking would have two identical signs, except for the arrows would be pointing at the other sign.

We'd also have to make sure that the ordinance matches.

Let me know if you have any questions,

Kevin

On Wed, Feb 20, 2019 at 12:33 PM Greg Goodman <ggoodman@washingtونيowa.gov> wrote:

Kevin,

In 2008 I did some research and wrote a memo to Councilor Merle Hagie about the enforcement of parking on the square. This topic has now come up again because of snow removal.

You said that you did not believe the Thursday night parking ordinance was enforceable along with snow removal.

Please see if the attached memo that I wrote to Merle Hagie in 2008 is still accurate.



**Washington Police Department
215 E. Washington
Washington, IA 52353**



Chief of Police Greg Goodman
Sergeant/Investigator Lyle Hansen
Sergeant Ron See
Sergeant Shawn Ellingson

phone: 319-653-2256
Tip: 800-847-7492
Fax: 319-653-2317

11/21/08

TO: Councilor Merle Hagie
From: Chief Greg L. Goodman
RE: Parking Signs, Skate Board, and Bike regulations on square

Merle,

As per your request I have studied the issue with enforcement signage on the square both concerning parking time limits, snow emergency parking and bike and skate board code enforcement. This matter has been discussed and verified by City Attorney Craig Arbuckle.

The documents that were referred to are from the State of Iowa Department of Transportation since they are the regulating body for traffic signs. Research showed that the city would need to follow the following regulations. The first regulation deals with the broad issue of "NO PARKING". The regulation reads as follows:

The number of No Parking signs should be held to the minimum needed for enforcement of the regulation. One sign per block on each side of the street may be sufficient unless there are alley intersections, in which case two signs per block on each side may be necessary (Iowa Department of Transportation office of traffic safety, traffic and safety manual) .

Even though this is NOT a "No Parking" area it stipulates that for this type of enforcement at least ONE sign per block (minimum) is needed for enforcement. This publication refers to The Iowa Department of Transportation traffic and safety manual refers to section 2B.40 for more detailed information on parking restrictions and signage. That section is as follows:

Section 2B.40 Design of Parking, Standing, and Stopping Signs

Support: Discussions of parking signs and parking regulations in this Section apply not only to parking, but also to Standing and stopping. **Standard: The legend on parking signs shall state applicable regulations. Parking signs shall conform to the standards of shape, color, and location. Where parking is prohibited at all times or at specific times, the basic design for parking signs shall have a red legend and border on a white background (Parking prohibition signs). Where only limited time parking or parking in a particular manner are permitted, the signs shall have a green legend and border on a white background (Permissive Parking signs).**

Guidance: Parking signs should display the following information from top to bottom of the sign, in the order listed: A. The restriction or prohibition; B. The times of the day that

it is applicable, if not at all hours; and C. The days of the week that it is applicable, if not every day. If the parking restriction applies to a limited area or zone, the limits of the restriction should be shown by arrows or supplemental plaques. If arrows are used and if the sign is at the end of a parking zone, there should be a single-headed arrow pointing in the direction that the regulation is in effect. If the sign is at an intermediate point in a zone, there should be a double-headed arrow pointing both ways. When a single sign is used at the transition point between two parking zones, it should display a right and left arrow pointing in the direction that the respective restrictions apply.

Where special parking restrictions are imposed during heavy snowfall, Snow Emergency signs should be installed. The legend will vary according to the regulations, but the signs should be vertical rectangles, having a white background with the upper part of the plate a red background (Iowa Department of Transportation traffic and safety manual section 2B.40).

Please note that the above section not only applies to parking restriction time limits but also snow emergency signs.

The signs that should be installed are also shown in the Iowa Department of Transportation traffic and safety manual 2B.40 they are as follows:



R7-108



R7-203

The issue left is Skate Board and Bicycle regulations on the square. According to the above codes these will also have to be posted to be enforceable. The exact location will have to be determined however it will be posted at entrances to the sidewalks.

In conclusion it is clear that for these areas of the City of Washington code to be enforced we will have to place signage on the square. These signs will have to be placed as follows: one per block for the time limit parking (store side), at least two per block for the emergency snow removal (store side, and park side), and two per block for the bike and skateboard regulations (entrance to sidewalks each end of block).

Sincerely,

Greg L. Goodman
Chief of Police
Washington, IA. 52353

**PARKING
DURING SNOW
REMOVAL OR
10 PM THURSDAY
TO 6 AM FRIDAY
2 HOUR PARKING
8 AM TO 5 PM
EXCEPT SUNDAYS
AND HOLIDAYS**

W. Tyler -
Parking Changes?

Brent Hinson

From: Tom Gaughan
Sent: Tuesday, January 15, 2019 11:26 AM
To: Brent Hinson; Jaron Rosien; Kevin D. Olson; Greg Goodman; Rhonda Hill; Chris Marshall
Subject: RE: Iowa- West Tyler

-We have a lot of minibus drop offs, and occasional ambulance pick up and drop off, so we would need a zone marked off in front of Rosewood for "No Parking - loading zone" or similar wording. It would need to be long enough for the buses to easily pull up to curb. The mail boxes are on the south side, so Post Master may want boxes moved to the north side as well. With that said, I would not be opposed to switching sides of parking.



Tom Gaughan
Director of Facilities /
Environmental Services

Address: 1015 South Iowa Avenue
Washington, Iowa, 52353
Office: 319-653-8392
Fax: 319-653-8383
Cell: 319-863-3885
Email: TPaughan@wesleylife.org



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If you are not the intended recipient, please do not read, copy, or use it, and do not disclose it to others. Thank you.

From: Brent Hinson [mailto:bhinson@washingtioniowa.gov]
Sent: Tuesday, January 15, 2019 11:08 AM
To: Jaron Rosien; Kevin D. Olson; Greg Goodman; Rhonda Hill; Chris Marshall; Tom Gaughan
Subject: FW: Iowa- West Tyler

Hi Everyone:

The rest of the story is that the complainant, ~~Valen Bartholomew~~, was concerned primarily with the amount of snow at the end of the driveway due to the parking of the cars along West Tyler (essentially, the plows can't even get to it because there are always cars there). One thing he suggested that I think is very reasonable is perhaps we could make the north side "no parking" and allow parking on the south side instead. Pending Halcyon's input, this could actually be the best of all worlds- better for the residents on the north side, easier access for visitors to Halcyon, and less potential for sight obstruction at South Iowa for eastbound traffic on Tyler.

Your input is requested. Thanks.



Brent D. Hinson
City Administrator
City of Washington (Pop. 7,266)
215 East Washington St.
Washington, IA 52353
(p) 319-653-6584 X134
(f) 319-653-5273

Please note change of email address to washingtioniowa.gov

Brent Hinson

From: Chris Marshall
Sent: Tuesday, January 15, 2019 11:47 AM
To: Brent Hinson; Jaron Rosien; Kevin D. Olson; Greg Goodman; Rhonda Hill; Tom Gaughan
Cc: Chris Marshall
Subject: RE: Iowa- West Tyler

I think we may have discussed this at one point before—and I agree it would be much better. One thing to update if we do this—his mail route was updated so that his mailbox is on the south side so that people didn't park in front of it. He would probably want to change it back to the north side. ☺

Aside from that, I think it would be much better to have parking on the south side too.

Chris



Chris Marshall
Executive Director

Address: 1015 South Iowa Avenue
Washington, Iowa, 52353
Office: 319-653-8313
Fax: 319-653-8383
Cell: 319-461-3886
Email: cmarshall@wesleylife.org



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From: Brent Hinson [mailto:bhinson@washingtونيowa.gov]
Sent: Tuesday, January 15, 2019 11:08 AM
To: Jaron Rosien; Kevin D. Olson; Greg Goodman; Rhonda Hill; Chris Marshall; Tom Gaughan
Subject: FW: Iowa- West Tyler

Hi Everyone:

The rest of the story is that the complainant, ~~Solan Bartholomew~~, was concerned primarily with the amount of snow at the end of the driveway due to the parking of the cars along West Tyler (essentially, the plows can't even get to it because there are always cars there). One thing he suggested that I think is very reasonable is perhaps we could make the north side "no parking" and allow parking on the south side instead. Pending Halcyon's input, this could actually be the best of all worlds- better for the residents on the north side, easier access for visitors to Halcyon, and less potential for sight obstruction at South Iowa for eastbound traffic on Tyler.

Your input is requested. Thanks.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

September 24, 2019

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson 
City Administrator

Re: Disorderly House Ordinance

Mayor and Council:

Out of staff discussions surrounding the neighborhood petition Council recently received on a problem house has been the idea of bringing a "disorderly house" ordinance for Council discussion. This is essentially an updated concept of a "house of ill fame", the fairly archaic term that we currently have in our code.

Kevin has experience in Coralville with a disorderly house ordinance, but the one we are presenting here for discussion is actually from Johnston, which we liked better.

I look forward to discussion at the meeting.

Washington, Iowa Code of Ordinances

50.02 NUISANCES ENUMERATED.

The following subsections include, but do not limit, the conditions that are deemed to be nuisances in the City:

(Code of Iowa, Sec. 657.2)

1. **Offensive Smells.** Erecting, continuing, or using any building or other place for the exercise of any trade, employment, or manufacture that, by occasioning noxious exhalations, unreasonably offensive smells, or other annoyances, becomes injurious and dangerous to the health, comfort, or property of individuals or the public.
2. **Filth or Noisome Substance.** Causing or suffering any offal, filth, or noisome substance to be collected or to remain in any place to the prejudice of others.
3. **Impeding Passage of Navigable River.** Obstructing or impeding without legal authority the passage of any navigable river, harbor, or collection of water.
4. **Water Pollution.** Corrupting or rendering unwholesome or impure the water of any river, stream, or pond, or unlawfully diverting the same from its natural course or state, to the injury or prejudice of others.
5. **Blocking Public and Private Ways.** Obstructing or encumbering, by fences, buildings or otherwise, the public roads, private ways, streets, alleys, commons, landing places, or burying grounds.
6. **Billboards.** Billboards, signboards, and advertising signs, whether erected and constructed on public or private property, that so obstruct and impair the view of any portion or part of a public street, avenue, highway, boulevard or alley or of a railroad or street railway track as to render dangerous the use thereof. **(See also Section 62.06)**
7. **Storing of Flammable Junk.** Depositing or storing of flammable junk, such as old rags, rope, cordage, rubber, bones and paper, by dealers in such articles within the fire limits of the City, unless in a building of fireproof construction. **(See also Chapter 51)**
8. **Air Pollution.** Emission of dense smoke, noxious fumes, or fly ash.
9. **Weeds, Brush.** Dense growth of all weeds, vines, brush, or other vegetation in the City so as to constitute a health, safety, or fire hazard. **(See also Chapter 52)**
10. **Dutch Elm Disease.** Trees infected with Dutch elm disease. **(See also Chapter 151)**
11. **Airport Air Space.** Any object or structure hereafter erected within 1,000 feet of the limits of any municipal or regularly established airport or landing place, which may endanger or obstruct aerial navigation including take-off and landing, unless such object or structure constitutes a proper use or enjoyment of the land on which the same is located.
12. **Houses of Ill Fame.** Houses of ill fame, kept for the purpose of prostitution and lewdness; gambling houses; places resorted to by persons participating in criminal gang activity prohibited by Chapter 723A of the *Code of Iowa* or places resorted to by persons using controlled substances, as defined in Section 124.101 of the *Code of Iowa*, in violation of law, or houses where drunkenness, quarreling, fighting or breaches of the peace are carried on or permitted to the disturbance of others.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 40, PUBLIC PEACE,
OF THE CODE OF ORDINANCES OF WASHINGTON, IOWA**

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Add Section.** A new Paragraph 40.06 is adopted as follows:

“40.06 DISORDERLY HOUSE.

1. Definition. For purposes of this section, the term “disorderly house” shall mean and include any building, house, enclosure, or place in or upon which occurs any of the following prohibited activities:
 - A. Disorderly conduct as defined in Section 40.03.
 - B. Any noise in violation of the provisions set forth in this or any other chapter of this Code of Ordinances.
 - C. The open storage, use, consumption, or distribution of a controlled substance as defined in Chapter 124 of the Code of Iowa, under which possession of such substance would be an offense.
 - D. Gambling in violation of Chapter 99B of the Code of Iowa.
 - E. Dispensing, selling, or consumption of an alcoholic beverage in violation of Chapter 123 of the Code of Iowa.
 - F. Acts of prostitution, pimping, or pandering as defined in Chapter 725 of the Code of Iowa.
 - G. Illegal use of fireworks that an individual, owner, lessee, renter, proprietor, or any other person with control of the real property allows, permits, hosts, consents to, or facilitates the use of.
2. Disorderly House Prohibited. No person (individual, owner, lessee, renter, proprietor, or any other person with control of the real property) shall knowingly keep, maintain, operate, or be concerned with keeping, maintaining or operating with the city a disorderly house; nor shall any person knowingly own or be interested as a proprietor or landlord of such a place.
3. Authority to Restore Order and Disperse; Failure to Disperse. Upon issuance of a citation for violation of this section, any peace officer of the city shall have the authority to restore order upon the subject premises, up to and including ordering the dispersal of persons from the subject premises. Any

person who fails or refuses to obey and abide by such an order shall be guilty of a violation of this section.

4. Penalty.

- A. Any person violating the provisions of this section shall be deemed guilty of a simple misdemeanor and upon conviction shall be punished in accordance with subsection 1.14 of this Code of Ordinances.
- B. Any repeat violations of this subsection by a property owner or tenant may be considered a municipal infraction and punished in accordance with Chapter 4 of this Code of Ordinances.”

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2019.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2019.

City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

September 24, 2019

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson 
City Administrator

Re: Snow Removal Policy

Last year, we faced a very difficult winter and a few strong complaints about our snow removal practices. While we will never probably achieve “perfect” snow removal (if there is such a thing), we do believe there are a few areas where we could improve, especially in difficult situations where snow continues to fall throughout the day.

We are still developing final staff recommendations on these matters, but plan to have these recommendations ready prior to meeting time. In the meantime, I have provided a memo and map of priority routes from JJ.

Snow Removal

When it snows in the City of Washington, IA, there are lots of variables that we (M/C Dept) must endure and consider in which to overcome on each storm event. We rely on meteorologists to predict accurate forecasts (including temperatures) in order to make plans for the upcoming event(s). Of course some forecasts are for small traces of accumulation, in which we still have to salt the priority streets including the square, depending on the weather we most generally salt every intersection in town and the entire super square. With these particular snow storm scenarios there are usually 3 personnel placed on call to be available to go out salting the streets when called upon. Depending on the amount, which by code we do not plow streets until there is going to be a total accumulation of 2+ inches, we may plan to clean the downtown if only 1 ½ or less inches of snow has fallen. This way if the temperatures rise above freezing and it is sunny, the square will usually be bare pavement at the end of the next day.

With larger amounts of predicted snow accumulations, the entire fleet of personnel are placed on call. Whether it is 2pm, 10pm or 4am, crews will be called in to plow their normal routes. We have two snowplow operators in the north end (one which has a salt spreader), two operators in the south end (one salt spreader), one in the east end and one in the west end (one salt spreader). We also have two end loader operators, their mission is to clean the cul de sacs (this helps the truck operator routes get done sooner), WWTP, WTP, City/Fire Hall, lift stations and a few roads to help speed up the process if needed. One thing I am changing this year, is that one end loader will head up to the super square with a one-way plow attached. This operator will snake around so to speak, and plow the snow to the center parking, this may take 3 passes but will open up curbside parking. In return we may be able to begin hauling snow depending on what time of day it is and the time frame for completion of the truck plow routes. This will also help speed the process of cleaning the entire

downtown after business hours, this includes from Madison St (92) north to East/West 3rd St and from B Ave east to North 2nd Ave.

As far as hauling snow away from the downtown, the plan is to haul the snow piles away from businesses that are most affected first. Then continuing with the other piles and finish up along Central Park. This process does change a little when the hauling day could be on a Friday, we like to keep the Churches open if possible for Sunday parking.

We have a code change for an ordinance in motion that will help the Police Dept enforce prohibited parking during snow removal in the downtown district. Department heads, Mayor, Police Chief & staff, City Attorney and City Administrator have been working together and expect to get this proposed ordinance to the City Council in October. This code change will most likely need additional signage for vehicular traffic to visualize in the super square area (12 blocks) for proper enforcement.

Attached is the priority and secondary priority routes we follow either because of emergency routes, school routes and busy streets. Nearly every time we either salt or plow these particular routes, they are all done at the same time. Reason being it helps with efficiency and there is no backtracking.

Residential streets are plowed after the priority routes are completed, depending on accumulation we normally plow the priority routes a second time.

City alleys and the Airport are plowed when everything else is opened.

The one obstacle to try and eliminate, is to keep the streets and sidewalks clear of snow in the super square. It all depends on the timing of the snow for business owners and residents on the super square for cleaning the sidewalks. Which get shoveled out into the gutters usually after we have cleaned it. If it was a heavy snow then we come back the next night and clean again.

One thing to remember, we only have a certain amount of plows and a certain amount of plowing capabilities, so when we get an emergency or a complaint, it may take a few minutes to respond.

Thank you

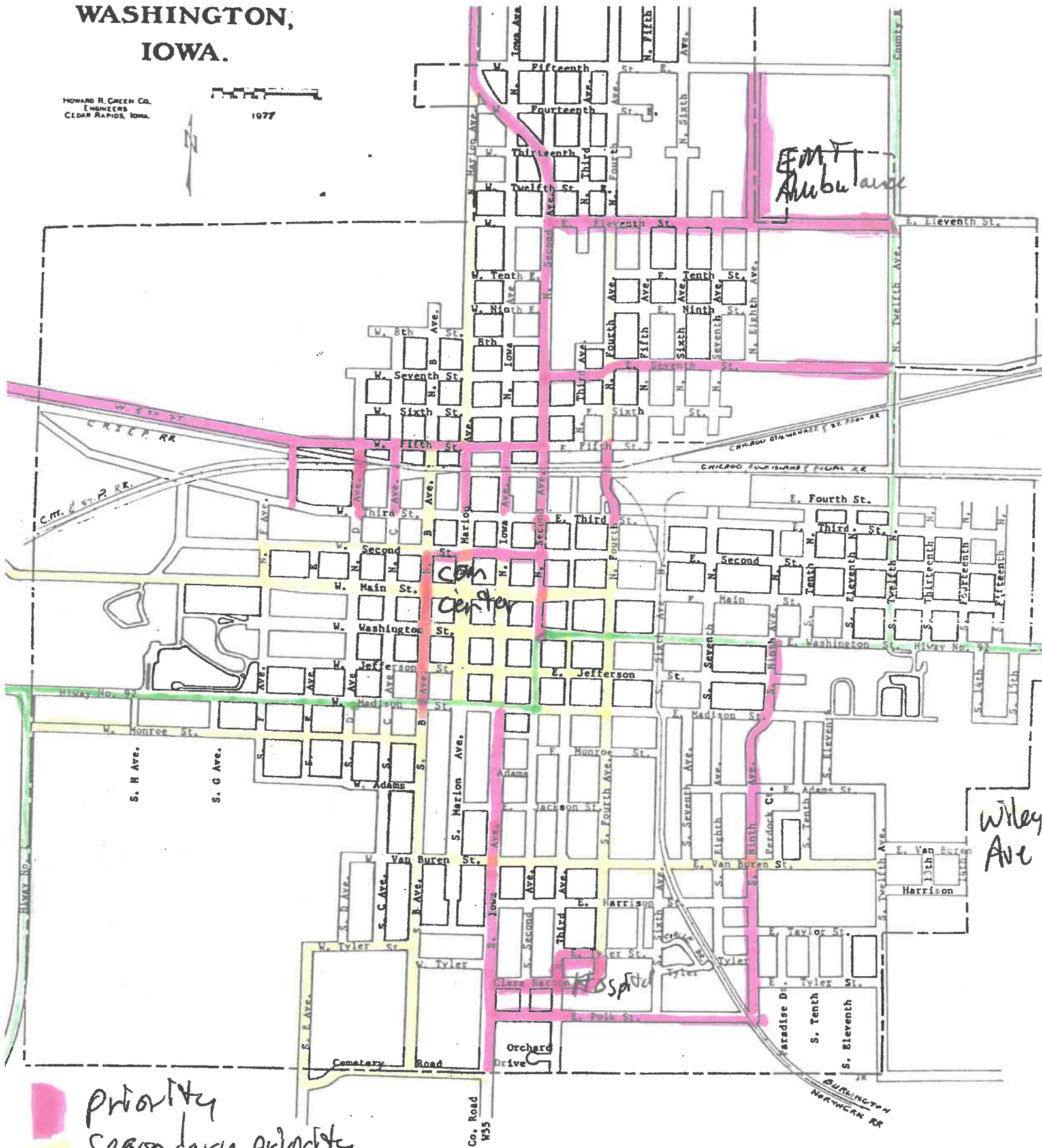
JJ Bell

Superintendent M/C Dept

City of Washington, IA

HOWARD R. GREEN CO.
ENGINEERS
CEDAR RAPIDS, IOWA.

1978



priority

Secondary priority

DOT or County

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

September 24, 2019

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: South 12th Avenue & East Washington Street Intersection Study

Please see attached for excerpts from the 28-page DOT study on the above intersection (I provided a full copy to you by email). I have also attached an email interchange I had with the engineer who prepared the report. The most important conclusion that was in the email exchange was that the traffic at the intersection could warrant a traffic signal, which is what I believe many citizens would like to see. The cost of installing a new set of traffic lights would likely be \$250,000- \$300,000 including engineering, and this would be wholly the City's cost. Therefore, while we are unlikely to get an immediate resolution to this problem intersection, this report gives us better news than we expected, and gives us a number to plan and budget for, amongst all the other priorities the Council has identified.

It is likely that a three-lane conversion coupled with the stoplights (and potentially the recommended widening on the northeast corner) would achieve the maximum benefit for this intersection.



September 6, 2019

Mr. Brent Hinson
City Administrator
City of Washington
215 East Washington Street
Washington, Iowa 52353

RE: IA 92 AND SOUTH 12TH AVENUE
CITY OF WASHINGTON
IOWA TRAFFIC ENGINEERING ASSISTANCE PROGRAM
S&A PROJECT NO.: 115.1000.010

Dear Mr. Hinson:

Snyder & Associates has completed the IA 92 and S 12th Avenue Intersection Study. Enclosed, for your use, are three copies of the final report.

The study was requested by the City of Washington and completed as part of Iowa's Traffic Engineering Assistance Program (TEAP). TEAP is managed by the Iowa Department of Transportation and is partially funded through the Iowa Governor's Traffic Safety Bureau, as provided by the U.S. Department of Transportation, in accordance with the provisions of Section 402, Title 23, United States Code. The opinions, findings and conclusions expressed in this report are those of Snyder & Associates, Inc.

We are pleased to provide assistance to the City of Washington through the completion of this study. Should you have any questions regarding this study, please contact us.

Sincerely,

SNYDER & ASSOCIATES, INC.

Todd Knox, P.E., PTOE
Project Manager

Enclosures

CC: Tim Crouch, P.E., Iowa DOT, Traffic and Safety Bureau (electronic copy only)
Mark Van Dyke, P.E., Iowa DOT District 5 (w/ 1 copy)
Christy Vanbuskirk, P.E. Iowa DOT Local Systems Bureau (w/ 1 copy)

V:\Projects\2015\115.1000.010\StudiesReports\TEAP_Washington_Letter.docx

INFORMATION SHEET
IOWA DEPARTMENT OF TRANSPORTATION
TRAFFIC ENGINEERING ASSISTANCE PROGRAM

IA 92 / E WASHINGTON ST & S 12TH AVE

September 6, 2019

1. Local Jurisdiction: City of Washington
2. Reason TEAP Study Originated: The City is concerned with the intersection operations at IA 92 and S 12th Avenue primarily due to the damage being caused by large trucks travelling to and from the north of the intersection.
3. Scope of Services Provided: Performed field review of existing conditions, reviewed relevant crash history, identified and evaluated potential improvement options, prepared construction cost opinion, and developed recommendations per current standards.
4. The Engineer, Snyder & Associates, submitted a final report dated September 6, 2019 with the following recommendations:

IA 92 and S 12th Avenue Intersection

The following recommendations are provided:

- Widen the curb radii on the northeast quadrant of the intersection to provide more space for large trucks to complete turn movements to north of the intersection and minimizing impacts to southbound vehicles.

IA 92 Corridor

The following recommendation is provided:

- Consider converting the IA 92 from the existing 4-lane undivided roadway to a 3-lane configuration. Additional review of the IA 92 corridor is needed to review the impacts to the remaining intersections along the corridor. In addition to the safety benefits associated with a 4-lane to 3-lane conversion, the conversion could also provide an improved multi-modal connection along the corridor.
5. The order of magnitude project cost opinion for proposed improvements to the IA 92 and S 12th Avenue intersection is \$62,000. Further study would be required to determine costs for the IA 92 corridor improvements.
 6. Potential funding sources include the Iowa DOT Traffic Safety Improvement Program (TSIP), the Urban-State Traffic Engineering Program (U-STEP), and the Surface Transportation Block Grant (STBG) Program.



a) Study Intersection Looking West



b) Study Intersection Looking South

Figure 2: Damaged Curb on North East Quadrant

The City has expressed concerns regarding southbound and eastbound left turning traffic in relation to safety concerns at the intersection and southbound operations related to the single southbound lane. This report evaluated existing conditions and improvements including potential three-lane conversion of IA 92.

3. TRAFFIC VOLUMES

The Iowa DOT collected turning movement counts at the intersection in June 2018, these can be found below in Table 1. The counts indicated the following times as the peak hour: 8:00 AM, 12:00 PM, and 4:00 PM. Heavy vehicle traffic for the north, east, and west approaches was 10%, 8-10%, and 6-8%, respectively. Westbound right turning movement had the highest heavy vehicle traffic with 10-15%. The intersection experienced the least amount of traffic during the AM peak hour. Traffic continued to grow to the midday peak and remained relatively consistent to the highest traffic period being the PM peak hour.

Table 1: IA DOT 2018 Counts - Intersection of IA 92 & 12th Ave

Time	Southbound			Westbound			Eastbound		
	Left	Right	Total	Through	Right	Total	Left	Through	Total
7:00 AM	52	61	113	174	76	250	94	246	340
8:00 AM	52	67	119	225	66	291	73	232	305
11:00 AM	60	86	146	301	76	377	75	319	394
12:00 PM	62	82	144	332	89	421	74	378	452
3:00 PM	57	73	130	295	64	359	64	272	336
4:00 PM	107	118	225	374	70	444	96	359	455
5:00 PM	85	133	218	376	76	452	79	351	430
Total	475	620	1095	2077	517	2594	555	2157	2712

Table 2 shows historic Annual Average Daily Traffic (AADT) volumes on all three approaches of the intersection. These values are obtained from the Iowa DOT count maps. It can be derived from the historical values that from 2010 to 2014 traffic volumes increased significantly by 3-4%. In comparison, 2018 values show that these volumes have showed minimum growth since 2014.

Table 2: IA DOT Annual Average Daily Traffic - Intersection of IA 92 & 12th Ave

Year	North Approach		East Approach		West Approach	
	AADT	Growth	AADT	Growth	AADT	Growth
2010	3470	-	7900	-	8500	-
2014	3980	3.49%	9400	4.44%	9600	3.09%
2018	3910	-0.44%	9400	0.00%	9800	0.52%

4. CRASH HISTORY

Safety analysis at the study intersection was conducted to further understand current conditions and identify any predominant safety issues. Iowa DOT crash data for the 2014-2018 five year period was analyzed. Intersection crash rate was calculated as the number of crashes per million entering vehicles (CR/MEV) for the analysis period. Compared to the statewide average intersection crash rate established by the Iowa DOT for similar intersections which is 0.9 CR/MEV, intersection of IA 92 & 12th Avenue is below the statewide average at 0.52 CR/MEV. Table 3 summarizes crash frequency by severity, injuries by severity, crash rate, and predominant major causes of reported crashes at the intersection. The five-year analysis period shows that the most predominant manner of crash are: broadside, rear-end, and head-on. Refer to the appendix for more crash data and collision diagram.

Table 3: Crashes by Severity (2014-2018)

Study Intersection	Crash Severity (Injuries)						Crash Rate CR/MEV	Predominant Major Cause (# Crashes)
	Fatal	Major Injury	Minor Injury	Possible Injury	PDO	Total		
IA 92 & 12 th Avenue	-	-	1 (1)	4 (5)	6	11 (6)	0.52	FTYROW: From Stop Sign (4) Ran Stop Sign (1) Lost Control (1) Made improper turn (1) Followed Too Close (1) Crossed Centerline (1)

A minor injury crash occurred in August 2014 between 8:00 am – 10:00 am. The major cause for this crash was determined to be “Failure to Yield the Right Of Way: From Stop Sign”. The manner of crash was broadside and surface conditions were wet. Vehicles involved were traveling in the south and west directions, respectively. It is possible that a third vehicle was westbound, turning right that blocked the vision of the southbound driver, resulting in the crash.

The collision diagram shows that rear-end crashes involved likely eastbound left turning vehicles that are stopped waiting for westbound gaps in order to turn north at the intersection. It can also be noted that the broadside crashes result from the conflict between southbound left turns and westbound through movements. The full collision diagram can be found in the appendix.

5. THREE-LANE CONVERSION

The Iowa Department of Transportation has developed a list of potential candidate sites for 4- to 3-lane conversion and can be found at (https://iowadot.gov/systems_planning/pr_guide/Safety/StatewideScreeningforPotentialLaneReconfiguration.pdf). The segment of IA 92 that runs through the City of Washington has been identified by the Iowa DOT as a candidate for this conversion. The DOT identified the limits of the IA 92 4-to-3-lane conversion from N 2nd Avenue and end 0.1

miles east of Wiley Avenue; the study intersection is located within these limits. Exhibit 1 shows a comparison of the existing 4-lane cross-section to the potential 3-lane cross-section.

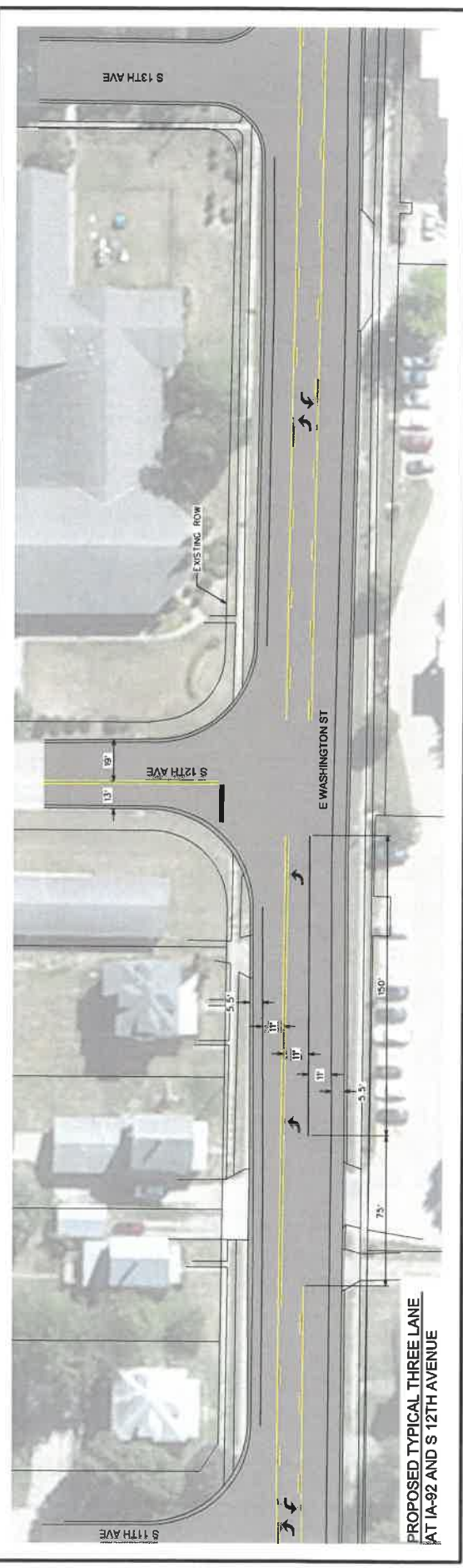
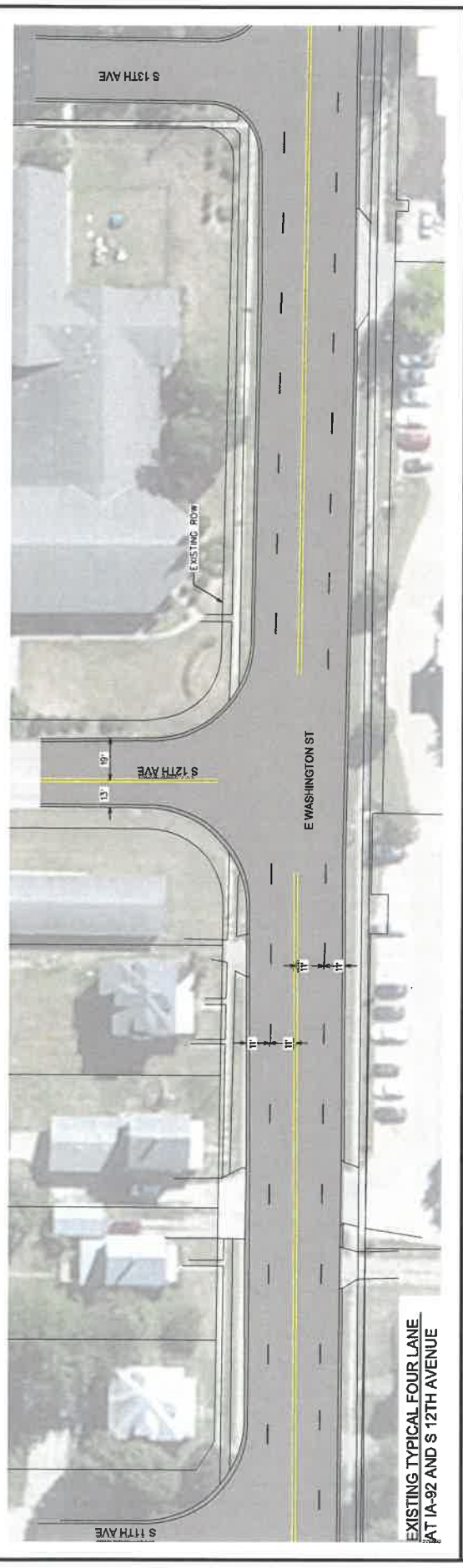
This involves converting the existing four lane undivided roadway segment to a three-lane segment consisting of two through lanes and a center two-way-left-turn lane (TWLTL). If enough pavement width is available, some reconfigurations have included dedicated bicycle lanes. More information regarding the benefits and reconfiguration details can be found at the Federal Highway Administration's [website](https://safety.fhwa.dot.gov/road_diets/guidance/info_guide/rdig.pdf) (https://safety.fhwa.dot.gov/road_diets/guidance/info_guide/rdig.pdf).

There are advantages and disadvantages of converting a 4-lane corridor to a 3-lane corridor. The following is a list of some of these:

- Reduction in crashes by 19-47% (Source: *Federal Highway Administration - Road Diet Information Guide*)
- Separating Left Turns – Reduce the crash potential by removing left turning vehicles from through traffic lanes and reducing vehicle shadowing from opposing left turn vehicles.
- Side-street Traffic– Vehicles can more comfortably enter the mainline roadway because there are fewer lanes to cross. Gaps in mainline traffic are more defined.
- Slower Traffic Speeds – Reducing the number and/or width of travel lanes encourages drivers to drive the speed limit and can lead to fewer and less severe traffic crashes.
- Speed Differential Reductions - The reduction of speed differential due to a road diet provides more consistent traffic flow and less “accordion-style” slow-and-go operations along the corridor.
- Opportunity to provide on-street bicycle lanes or additional space between travel lanes and sidewalks.
- TWLTL can be used by emergency vehicles.
- Improved pedestrian crossing opportunities, fewer lanes to cross and possible median pedestrian refuge area.
- Removing heavy vehicles from the gutter line can decrease the rate of deterioration of existing pavement

Most of the safety and crash related concerns can potentially be addressed through a 3-lane conversion. The two most predominant manner of crashes, eastbound rear-end and southbound left turning related broadside, could be reduced by conversion to a 3-lane corridor.

Eastbound rear-end crashes are believed to occur due to left turning vehicles having to stop on the through lanes until a gap is available to make the left turn on to 12th Avenue, as it can be seen in Figure 3a. If a TWLTL were to be installed, the eastbound left turning vehicles are able to move aside to the middle lane for a gap to turn, as in can be seen in Figure 3b. In the case of southbound left turning vehicles, the driver needs to determine available gaps by observing two lanes of traffic in two opposite directions. The TWLTL is able to provide midway storage so that the left turn can be made in a two-stage movement.



6. CONCLUSIONS & RECOMMENDATIONS

Based on the analyses performed, following are the recommended improvements for the intersection of IA 92 and 12th Avenue:

1. Truck Turning Related Improvements:

It is recommended that if no other improvements are implemented that corner radius improvements should be completed in the NE corner to minimize damage to the existing curb and land currently occurring. The corner should be modified so that truck traffic can navigate the westbound right turning movement without having to drive over the curb with a southbound left turning vehicle waiting at the stop sign (as shown in Exhibit 2).

2. Four to Three Lane Conversion:

It is recommended that a three lane conversion be considered for implementation by the City of Washington along IA 92. The DOT's review process relied on existing geometry, crash, and traffic control devices databases. The safety and turning path analysis indicates that the conversion at this intersection could be beneficial. However, it should be noted that the screening method was completed at a statewide level and the feasibility of the conversion should further evaluate the following factors more closely along the entire IA 92 corridor via a continuation study:

- Roadway function and environment
- Overall traffic volume
- Level of operational service
- Turning volumes and patterns
- Frequent stop or slow moving vehicles
- Weaving, speed, and queues
- Crash types and patterns
- Pedestrian and bike activity
- Right-of-way availability, cost and acquisition impacts
- General characteristics: parallel roads, offset minor street intersections, on street parking, corner radii, and at-grade rail crossing

If a three lane conversion were to be deemed feasible for the IA 92 corridor segment; the following benefits are expected to reflect at the intersection with 12th Avenue:

- Potential decrease in eastbound rear-end crashes between through traffic and left turn crashes for eastbound travelling vehicles.
- Potential decrease in broadside crashes between southbound left turning vehicles and westbound traffic.
- Adjustment in vehicle positioning in eastbound and westbound lanes will better accommodate heavy vehicles making wide turns.

3. Installation of Designated Right and Left Turn Southbound Lanes

The installation of designated turn lanes on 12th Avenue can be beneficial for both passenger and heavy vehicle traffic at this intersection. The southbound approach is currently 32 ft. wide including curb and gutter and the corridor has a 54 ft. right of way, as seen in Figure 4. Based on the turning path analysis, northbound truck traffic needs at least 19 ft. for the receiving lane and

thus creating a second southbound lane would require widening. Any road widening to the north approach will inhibit the ability to install sidewalk along 12th Avenue without the acquisition of right-of-way. It is likely that the property located on the northwest quadrant of the intersection would have to be acquired in its entirety if a designated southbound right turn lane were to be constructed. As such, creating a separate southbound right turn lane is not recommended.

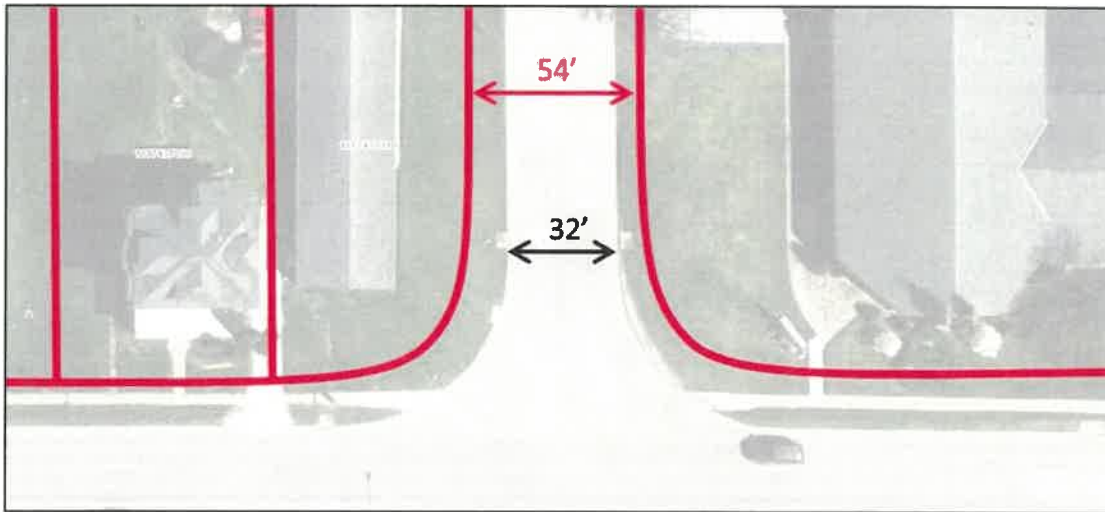


Figure 4: Right-Of-Way Parcel Limits on 12th Ave - Source: Washington County Assessor

7. PROJECT COST OPINION

Order of magnitude construction cost opinion for the proposed improvements are shown in Table 4, below. The following cost opinion refers to Exhibit 3, located in the appendix, this exhibit describes the curb radius modification under existing conditions and does not account for the IA 92 three-lane conversion. The associated costs of the curb modifications under existing conditions would amount to higher project costs than if IA 92 were converted to a three-lane corridor. Necessary modifications for the three-lane conversion should be considered during the full corridor review.

Table 4: Opinion of Probable Project Costs – Curb Radius Modification on NE Quadrant

ITEM #	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENDED PRICE
1	PCC Pavement	290	SY	\$ 100.00	\$ 29,000.00
2	PCC Sidewalk / Curb Ramps	25	SY	\$ 80.00	\$ 2,000.00
3	Storm Sewer Modifications	1	LS	\$ 2,500.00	\$ 2,500.00
4	Traffic Control / Mobilization (10%)	1	LS	\$ 3,500.00	\$ 3,500.00
SUBTOTAL:					\$ 37,000.00
CONTINGENCY (30%):					\$ 12,000.00
CONSTRUCTION TOTAL:					\$ 49,000.00
ADMINISTRATION, SURVEY, ENGINEERING, AND CONST SERVICES (25%):					\$ 13,000.00
TOTAL PROJECT COSTS:					\$ 62,000.00

Brent Hinson

From: Todd Knox
Sent: Tuesday, September 17, 2019 9:57 AM
To: Brent Hinson
Cc: Vanbuskirk, Christy
Subject: RE: Request for Information - IA 92 & S 12th Ave / City of Washington

The traffic signal probably could be installed with either roadway configuration (may still need some right-of-way). The roundabout would benefit more with a 3-lane conversion as that will help minimize right-of-way impacts (the turn lane can be narrowed and only a single lane roundabout over the two-lane roundabout without the conversion).

Todd Knox, P.E., PTOE
Traffic Engineer
SNYDER & ASSOCIATES, INC.

From: Brent Hinson <bhinson@washingtونيowa.gov>
Sent: Tuesday, September 17, 2019 9:39 AM
To: Todd Knox <tknox@snyder-associates.com>
Cc: Vanbuskirk, Christy <Christy.Vanbuskirk@iowadot.us>
Subject: RE: Request for Information - IA 92 & S 12th Ave / City of Washington

Thanks, Todd. One last question- is it safe to assume that either the traffic light or roundabout option is best if coupled with the 3 lane conversion?



Brent D. Hinson

City Administrator
City of Washington (Pop. 7,266)
215 East Washington St.
Washington, IA 52353
(p) 319-653-6584 X134
(f) 319-653-5273

Please note change of email address to [washingtونيowa.gov](mailto:bhinson@washingtونيowa.gov)

From: Todd Knox <tknox@snyder-associates.com>
Sent: Tuesday, September 17, 2019 7:36 AM
To: Brent Hinson <bhinson@washingtونيowa.gov>
Cc: Vanbuskirk, Christy <Christy.Vanbuskirk@iowadot.us>
Subject: RE: Request for Information - IA 92 & S 12th Ave / City of Washington

Brent,

Operationally, a roundabout may be a better option than a traffic signal. A roundabout would have better safety performance than a traffic signal. Constructability, a roundabout would require acquisition of the NW property and probably some right-of-way acquisition from the NE property.

A traffic signal costs upwards of \$250,000 to \$300,000 if you include engineering. A roundabout could cost \$750,000 or more for construction. A roundabout would have lower maintenance/running costs than the signal moving forward.

Please let us know if you have any other questions.

Thanks,
Todd Knox, P.E., PTOE
Traffic Engineer
SNYDER & ASSOCIATES, INC.

From: Brent Hinson <bhinson@washingtونيowa.gov>
Sent: Monday, September 16, 2019 8:54 PM
To: Todd Knox <tknox@snyder-associates.com>
Cc: Vanbuskirk, Christy <Christy.Vanbuskirk@iowadot.us>
Subject: Re: Request for Information - IA 92 & S 12th Ave / City of Washington

Great! Very useful. Dare I ask the next question: how does a roundabout compare to a stoplight in terms of cost and efficacy?

Brent D. Hinson, City Administrator
City of Washington, Iowa

On Mon, Sep 16, 2019, 6:23 PM Todd Knox <tknox@snyder-associates.com> wrote:

Brent,

See answers below: in **RED**

Please let us know if you have any other questions.

Thanks,

Todd Knox, P.E., PTOE
Traffic Engineer
SNYDER & ASSOCIATES, INC.

From: Brent Hinson <bhinson@washingtونيowa.gov>
Sent: Monday, September 16, 2019 2:53 PM
To: Todd Knox <tknox@snyder-associates.com>
Cc: Vanbuskirk, Christy <Christy.Vanbuskirk@iowadot.us>
Subject: RE: Request for Information - IA 92 & S 12th Ave / City of Washington

Todd:

After reviewing the report, I have several questions:

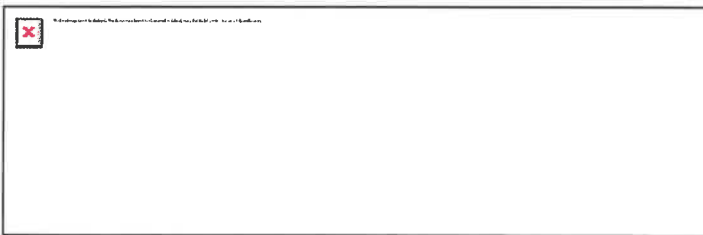
1. Was the feasibility of additional traffic control devices or improvements examined? For example, traffic lights or an all-way stop. If the intersection does not meet DOT criteria for either, it would be helpful to know how far off it is on those parameters.

- *Based on a quick review of the existing traffic volumes and the applicable MUTCD traffic signal warrants, the intersection could meet traffic signal warrants. An all-way stop would probably not be preferred, due to requiring traffic on IA 92 to stop at all times, even if no traffic is on S 12th Ave.*

2. Was the feasibility of adding a right turn lane southbound on 12th Avenue examined? I believe this was discussed in our in-person meeting on this project, but I didn't see it addressed in the report.

- *In the Conclusions & Recommendations (pg 8), there is discussion on creating separate turn lanes for S 12th Ave. Basically, we do not recommend restriping the approach to include a southbound right turn lane due to the turning required by the westbound right turning trucks. We reviewed what it would take to construct a separate southbound right turn lane, but it would require full acquisition of the property in the NW corner of the intersection, especially if we consider sidewalk along S 12th Ave.*

That's all for now. Thanks!



Please note change of email address to washingtoniowa.gov

From: Todd Knox <tknox@snyder-associates.com>
Sent: Monday, September 16, 2019 10:55 AM
To: Brent Hinson <bhinson@washingtoniowa.gov>
Cc: Vanbuskirk, Christy <Christy.Vanbuskirk@iowadot.us>
Subject: RE: Request for Information - IA 92 & S 12th Ave / City of Washington