



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IOWA  
TO BE HELD IN THE NICOLA-STOUFER ROOM.  
PUBLIC LIBRARY AT 115 W. WASHINGTON STREET  
AT 6:00 P.M., TUESDAY, FEBRUARY 5, 2019

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, February 5, 2019 to be approved as proposed or amended.

**Consent:**

1. Council Minutes 01-15-2019
2. Council Minutes 01-22-2019
3. Council Minutes 01-29-2019
4. Black Hat Enterprises, Large Utility Canisters for Recycling Carts, \$4,987.48
5. Running Robots, Professional Services for Website Update, \$2,450.00
6. Garden & Associates, S. 15<sup>th</sup> Paving, Storm Sewer, Sanitary Sewer, Water Main, \$7,202.50
7. RDG, Washington County Housing Study, \$887.50
8. TEAM Services, Washington Fire Station Project, \$3,870.66
9. Kevin D. Olson, Professional Services, \$1,264.84
10. Fareway Stores #554, 301 N. Marion Ave., Class B Wine Permit, Class C Beer Permit (carryout beer), Class E Liquor License (LE). **(renewal)**
11. Department Reports

**Consent – Other:**

1. Tricon Construction, Water Treatment Plant Improvements, \$15,147.66

**Claims & Financial Reports:**

Claims for February 5, 2019

**SPECIAL PRESENTATION**

- Presentation On City Hall/Police Building Project Schematic Design
- Discussion and Consideration of City Hall/Police Building Project Schematic Design.

**PRESENTATION FROM THE PUBLIC** – Please limit comments to 3 Minutes.

**UNFINISHED BUSINESS**

- Discussion and Consideration of a Resolution Acknowledging Fulfillment of a Contract for Sale of Real Property (Business Park Lot 1). **(Tabled 01/02/2019)**

**PUBLIC HEARING**

- Public Hearing: Proposed Plans, Specifications, Form of Contract, and Estimated Cost for the 2019 SE Basin I&I Reduction Project, Phase I.
- Discussion and Consideration of a Resolution Approving Proposed Plans, Specifications, Form of Contract, and Estimated Cost for the 2019 SE Basin I&I Reduction Project, Phase I.
- Discussion and Consideration of a Resolution Awarding Construction Contract for 2019 SE Basin I&I Reduction Project, Phase I.
- Presentation on Police Chief Search Committee Recommendations.
- Discussion and Consideration of Resolution Accepting Police Chief Search Committee Recommendations and Authorizing Advertising for Police Chief Position.

**NEW BUSINESS**

- Discussion and Consideration of Second Reading of an Ordinance Vacating Certain Streets and Alleys (Water Treatment Plant Block).

**DEPARTMENTAL REPORT**

Police Department  
City Attorney  
City Administrator

**MAYOR & COUNCILPERSONS**

Jaron Rosien, Mayor  
Brendan DeLong  
Steven Gault  
Elaine Moore  
Danielle Pettit-Majewski  
Fran Stigers  
Millie Youngquist

**ADJOURNMENT**

Illa Earnest, City Clerk

## Council Minutes 01-15-2019

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on Tuesday, January 15, 2019 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Absent: DeLong.

Motion by Gault, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, January 15, 2019 be approved as proposed. Motion carried.

### Consent:

1. Council Minutes January 2, 2019
2. IMWCA, Work Comp. Premium Installment #7, \$7,080.00
3. TEAM Services, Fire Station Project – Construction Testing Services, \$830.42
4. PAWS & More Animal Shelter, Animal Services Oct. – Dec. 2018, \$5,250.00
5. Fox Engineering, South Elevated Water Storage Tank Improvements, \$1,119.63
6. Fox Engineering, Water Treatment Plant Improvements, \$10,723.90
7. Fox Engineering, SE Basin I & I Reduction, \$885.00
8. Design Alliance, Fire Station Project, \$2,702.12
9. Design Alliance, City Hall & Police Station Project, \$4,201.95
10. Shaw Electric, Relocate Generator from Fire Station to M/C, \$13,070.00
11. Kevin Olson, Professional Services, \$411.42
12. Department Reports

### Consent – Other:

1. Tricon Construction, Water Treatment Plant Improvements, \$68,601.90
2. Bushong Construction, Fire Station Project, \$263,505.35

Motion by Pettit-Majewski, seconded by Gault, that the consent agenda be approved. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve consent - other. Motion carried.

Motion by Youngquist, seconded by Moore, to approve payment of the claims as presented. Motion carried.

Motion by Gault, seconded by Pettit-Majewski, to approve the Financial Reports for December, 2018. Motion carried.

Motion by Stigers, seconded by Youngquist, to approve the request for the 2019 Kewash Half Marathon road closures for April 20, 2019 at 8:00 a.m. Motion carried.

Presentations from the Public: none

Motion by Gault, seconded by Pettit-Majewski, to remove from the table Discussion and Consideration of a Resolution Approving Strategic Priorities Work Plan for 2019 and 2020. Roll call on said motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none.

Motion by Pettit-Majewski, seconded by Youngquist, to approve the Resolution Approving Strategic Priorities Work Plan for 2019 and 2020. Roll call on said motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. **(Resolution No. 2019-006)**

Discussion and Consideration of a Resolution Acknowledging Fulfillment of a Contract for Sale of Real Property (Business Park Lot 1). **(Tabled 01/02/2019)** Remains tabled.

Mayor Rosien announced that now is the time for the public hearing on Vacating Certain Streets and Alleys – Water Treatment Plant Block.

No written or oral objections were received.

Motion by Pettit-Majewski, seconded by Youngquist, to close the public hearing. Roll call on said motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none.

Motion by Youngquist, seconded by Gault, to approve the First Reading of an Ordinance Vacating Certain Streets and Alleys – Water Treatment Plant Block. Roll call on said motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none.

Motion by Pettit-Majewski, seconded by Stigers, to approve purchase of a Police K-9 and training expenditures in the amount of \$17,396.00 and purchase of a kennel for \$1,000.00. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to affirm the Mayoral Appointment of Evie Richardson to the Washington Historic Preservation Commission. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to affirm the Mayoral Appointment of Councilor Moore as Council Liaison to the Washington Historic Preservation Commission. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve Issuance of a Solid Waste and Recycling Collection Request for Proposals. Motion carried.

Motion by Pettit-Majewski, seconded by Stigers, to approve the Resolution Approving a Joint Agreement Pursuant to Iowa Code 28E for Recreational Trailhead Project – Agreement with Kirkwood and Washington County Conservation Board. Roll call on said motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. **(Resolution No. 2019-007)**

Motion by Gault, seconded by Moore, to approve a Preliminary Resolution for Construction of the 2019 S. 15<sup>th</sup> Avenue Improvements Project. Roll call on said motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. **(Resolution No. 2019-008)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve a Resolution Adopting a Funding Commitment Agreement and Award Agreement – ECI Housing Trust Fund. Roll call on said motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. **(Resolution No. 2019-009)**

Motion by Youngquist, seconded by Gault, to approve a Resolution Creating a Police Chief Search Committee and Confirming Appointments. Roll call on said motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. **(Resolution No. 2019-010)**

Motion by Gault, seconded by Stigers, to approve a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on said motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. **(Resolution No. 2019-011)**

Motion by Gault, seconded by Stigers, that the Regular Session held at 6:00 P.M., Tuesday, January 15, 2019, be adjourned. Motion carried.

Kelsey Brown, Finance Director

Council Minutes 01-22-2019

The Council of the City of Washington, Iowa, met in Special Work Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on Tuesday, January 22, 2019 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Absent: none.

Motion by Gault, seconded by Youngquist, that the agenda for the Special Work Session to be held at 6:00 P.M., Tuesday, January 22, 2019 be approved as proposed. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve application to the DNR for off-site burn training for the commercial property debris at 123 E. 2<sup>nd</sup> Street (Linda Lou's). Motion carried. DeLong abstained with conflict.

The council went into a workshop for the 2020 Fiscal Year Budget. City Administrator Brent Hinson had a power point presentation of proposed department budgets.

Motion by Stigers, seconded by Gault, that the Special Work Session held at 6:00 P.M., Tuesday, January 22, 2019, be adjourned. Motion carried.

Illa Earnest, City Clerk

Council Minutes 01-29-2019

The Council of the City of Washington, Iowa, met in Special Work Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on Tuesday, January 29, 2019 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Absent: none.

Motion by Stigers, seconded by Youngquist, that the agenda for the Special Work Session to be held at 6:00 P.M., Tuesday, January 29, 2019 be approved as proposed. Motion carried.

The council met with the City's Department Heads (police, fire, maintenance/construction, cemetery, parks, water plant, sewer plant, development services, and administration) to go over their budget requests for the 2020 Fiscal Year Budget.

Motion by Gault, seconded by Pettit-Majewski, that the Special Work Session held at 6:00 P.M., Tuesday, January 29, 2019, be adjourned. Motion carried.

Illa Earnest, City Clerk







**Running Robots**  
1232 Teg Dr.  
Iowa City Iowa 52246

Sent

# Retainer Invoice

Retainer# RET-00108

**Balance Due**  
**\$2,450.00**

Bill To  
**City of Washington**

Retainer Date : 22 January 2019

Reference : Additional Page Design

#	Description	Amount
1	Retainer for estimate EST-422.	2,450.00
<b>Total</b>		<b>\$2,450.00</b>
<b>Balance Due</b>		<b>\$2,450.00</b>

## Notes

Thank you for your Business.

Payment Options



## Terms & Conditions

### Statement of Work & Contract

Your signature signifies your acceptance of the terms and conditions below.

### General

Following execution of this Agreement by both parties, Running Robots will provide the services specified in the attached work order. Running Robots will not provide services to clients who are under the age of 18.

### Release of Liability

In consideration of the client's participation in the Program, the client hereby releases Running Robots and their students, employees, agents and representatives from any and all liability that may result from the conduct or content of the work performed as part of the Program. This Release of Liability includes, but is not limited to, any work performed and services provided relating to website design; website hosting; database, application, and e-commerce development; and computer hardware and software support.

### Field verification disclaimer

In developing a comprehensive proposal for equipment and installation services Running Robots must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure and site conditions for installation. Changes to the proposal may have an effect on the price of equipment and/or services.

#### Copyrighted Material

The client remains fully responsible for compliance with U.S. copyright laws with respect to materials submitted by the client. We reserve the right to refuse any material of a copyrighted nature unless adequate proof is given of permission to use such material.

#### Website Hosting

Running Robots offer limited hosting services by buying server space from third party vendors. We can refer you to their site should you require any additional information or need the terms and conditions. Running Robots makes no guarantees as to the availability, malfunction, or interruption of this hosting service.

#### Website Dependencies

In the event that any aspect of this website project is dependent on a separate third party, the quality and punctuality of the finished website may be subject to said party's ability to meet the required time lines and/or level of quality. Running Robots is not responsible for any delay or defect caused by separate third party code or plug-ins. If the third party plug-ins or code change and cause disruptions in service to your website, Running Robots will bill at our hourly web design rate to work with the third party and make changes to your website to get you up and running again.

#### Hours of Business

Running Robots operates during normal business hours of Monday - Friday 8 AM - 5 PM CST. We do our best to help you at any time of the day/week, however, assistance outside of those normal business hours is subject to consultant availability and not guaranteed.

#### Database, Application and E-Commerce Development

The client remains solely responsible for ensuring that all software is functioning correctly before use.

#### Computer Hardware and Software Support

Running Robots will only perform and provide computer services, repairs, and upgrades as requested by the customer. There may be circumstances under which your computer cannot be repaired. It may have to be rebuilt or upgraded. Predicting the length of time required to service/repair your computer may not be possible.

The Client understands that in the process of working on your computer equipment, there is a potential for data loss. The Client agrees that you have made the necessary backups of your data so that, in the event of such loss, the data can be restored. The Client will be solely responsible for data loss or damage to data. The Client authorizes Running Robots to install anti-virus and any other necessary software on its computers to perform required services.

#### Payment of Accounts

A deposit sufficient to cover Running Robots' out-of-pocket expenses is required from the client before any work is performed. A final invoice will be created and sent when the project is finished. Full payment of the final invoice is due within 30 days of the invoice date, unless other payment arrangements are made in advance. Failure to make full payment as specified may result in denial of access to the related website or project work and removal of web pages. Running Robots reserves the right to take further action in such circumstances.

For reoccurring services or websites, payment is due each anniversary period following the date the account was established. If 10 days have passed and payment has not been posted, the account will be suspended until further notice. The customer is responsible for all money owed on the account from the time it was established to the time that the customer notifies Running Robots to request termination of services.

#### Grant of Rights

The work to be performed under this Agreement is considered work made for hire under U.S. copyright law, with ownership of the final product to be held by {client\_name}.



# GARDEN & ASSOCIATES, LTD.

1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

## INVOICE

City of Washington  
P. O. Box 516  
215 East Washington  
Washington, IA 52353

January 21, 2019  
Invoice No: 37586

Project 5016276 Washington - 15th Ave Paving, Storm Sewer, Sanitary Sewer, Water Main.  
Client ID #20040

**Professional Services for the Period: December 14, 2018 to January 17, 2019**

### Professional Services

	Hours	Rate	Amount	
Principal Engineer	22.00	141.00	3,102.00	
Technician #1	6.00	100.00	600.00	
Technician #3	36.50	84.00	3,066.00	
Technician #5	5.50	69.00	379.50	
Technician #6	1.00	55.00	55.00	
Totals	71.00		7,202.50	
<b>Total Professional Services</b>				<b>7,202.50</b>
		<b>Total Project Invoice Amount</b>		<b>\$7,202.50</b>

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



December 31, 2018  
Project No: R3002.733.00  
Invoice No: 34072

Brent Hinson  
City Administrator  
City of Washington  
215 E Washington Street  
Washington, IA 52353

Project R3002.733.00 Washington County Housing Study  
Professional Services through December 31, 2018  
Fee

Billing Phase	Fee	Billed %	Earned	Prior Fee	Current Fee	
Fee	25,000.00	43.85	10,962.50	10,075.00	887.50	
Total Fee	25,000.00		10,962.50	10,075.00	887.50	
		<b>Total Fee</b>				<b>887.50</b>
				<b>Total this Invoice</b>		<b>\$887.50</b>



# INVOICE

Remit To: **TEAM Services, Inc.**  
717 S.E. 6th Street  
Des Moines, IA 50309  
ph: 515-282-8818  
fax: 515-282-8741  
ID No. 42-1416550

Invoice No: 1796875-0

Invoice Date: January 18, 2019

TO: Brent Hinson  
City of Washington  
215 East Washington Street  
Washington, IA 52353

PROJECT: **Washington Fire Station**  
Washington, IA  
No: 9-2550

PO Reference: 11-2083  
Services for period of 12/1/2018 through 12/31/2018  
Reference: Construction Testing Services

QTY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
0.50	hour	Services of Project Engineer - Analysis/Report	111.00	55.50
19.50	hour	Field Testing of Concrete Paving/Site Concrete Testing	45.00	877.50
17.00	hour	Special Inspection and Testing of Reinforcing Steel and Cast-in-Place Concrete	45.00	765.00
12.00	test	Sample Pickup	45.00	540.00
28.00	test	Concrete Cylinder Compressive Strength Tests, including Molds	14.00	392.00
8.00	test	Compressive Strength of 2 in. x 2 in. Grout or Mortar Cube	20.00	160.00
1302.00	mile	Transportation Charges, Private Car or Company Vehicle	0.83	1080.66
			<b>Invoice Total:</b>	3870.66
			<b>Amount Received:</b>	\$0.00
			<b>Amount Due:</b>	<b>\$3,870.66</b>

TERMS: 1.5% Interest per month will be added after 30 days.

Total billed, through 1/18/2019: \$4,701.08

Project Summary Through January 21, 2019:

Project Budget: \$18,554.00  
Project Total Billed: \$4,701.08  
Project Amount Received: \$0.00  
Project Budget Remaining: \$13,852.92

Pay by Credit Card

Master Card  Visa  Am. Ex.  Discover

Name on Card : \_\_\_\_\_

Card Number : \_\_\_\_\_

Exp.Date (MM/YY) : \_\_\_\_\_ / \_\_\_\_\_

**Kevin D. Olson**  
**Attorney-at-Law**  
**1400 5<sup>th</sup> Street, P.O. Box 5127**  
**Coralville, Iowa 52241**

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

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January 31, 2019

Mr. Brent Hinson, City Administrator  
City of Washington, Iowa  
215 E. Washington Street  
Washington, Iowa 52353

**INVOICE**

For legal services rendered to the City of Washington, Iowa in January, 2019

TOTAL HOURS	9.75 hours (reg)
TOTAL MILES	198 miles
Hourly Rate	\$90/hour- Reg \$75/hour - Court
Mileage Rate	\$0.56 per mile

Reimbursements:

Court filing fee:	\$235.00
Certified mail fees:	\$ 41.46

TOTAL INVOICE FOR JANUARY, 2019                      \$1,264.84

**Applicant License Application ( LE0001759 )**

<b>Name of Applicant:</b>	<u>Fareway Stores, Inc.</u>				
<b>Name of Business (DBA):</b>	<u>Fareway Stores, Inc. #554</u>				
<b>Address of Premises:</b>	<u>301 North Marion Avenue</u>				
<b>City</b>	<u>Washington</u>	<b>County:</b>	<u>Washington</u>	<b>Zip:</b>	<u>52353</u>
<b>Business</b>	<u>(319) 653-5064</u>				
<b>Mailing</b>	<u>2300 Industrial Park Road</u>				
<b>City</b>	<u>Boone</u>	<b>State</b>	<u>IA</u>	<b>Zip:</b>	<u>50036</u>

**Contact Person**

<b>Name</b>	<u>Tracey Wilson</u>				
<b>Phone:</b>	<u>(515) 433-5336</u>	<b>Email</b>	<u>twilson@farewaystores.com</u>		

**Classification** Class E Liquor License (LE)

**Term:**12 months

**Effective Date:** 03/01/2018

**Expiration Date:** 02/28/2019

**Privileges:**

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)

**Status of Business**

<b>BusinessType:</b>	<u>Privately Held Corporation</u>				
<b>Corporate ID Number:</b>	<u>XXXXXXXXXX</u>	<b>Federal Employer ID</b>	<u>XXXXXXXXXX</u>		

**Ownership**

**Fred E Vitt Control Trust**

**First Name:** Fred E                      **Last Name:** Vitt Control Trust  
**City:** Boone                              **State:** Iowa                      **Zip:** 50036  
**Position:** Trust  
**% of Ownership:** 10.87%                      **U.S. Citizen:** Yes

**Garrett S Piklapp**

**First Name:** Garrett S                      **Last Name:** Piklapp  
**City:** Huxley                              **State:** Iowa                      **Zip:** 50124  
**Position:** Secetary  
**% of Ownership:** 0.00%                      **U.S. Citizen:** Yes

**Fareway Control Trust**

**First Name:** Fareway                      **Last Name:** Control Trust  
**City:** Boone                              **State:** Iowa                      **Zip:** 50036

**Position:** Trust

**% of Ownership:** 55.88%

**U.S. Citizen:** **Yes**

**Various Individuals & Trust each**

**holding less than 5%**

**First Name:** Various Individuals & Trust **Last Name:** each holding less than 5%

**City:** Unknown

**State:** Iowa

**Zip:** 55555

**Position:** Stockholders

**% of Ownership:** 33.25%

**U.S. Citizen:** **Yes**

**Insurance Company Information**

<b>Insurance Company:</b> <u>Merchants Bonding Company</u>	
<b>Policy Effective Date:</b> <u>03/01/2018</u>	<b>Policy Expiration</b> <u>01/01/1900</u>
<b>Bond Effective</b> <u>2</u>	<b>Dram Cancel Date:</b>
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>
<b>Temp Transfer Effective</b>	<b>Temp Transfer Expiration Date:</b>



## MAINTENANCE & CONSTRUCTION DEPT. REPORT

12-29-18/1-25-19 (4 week report)

**STREETS:** Personnel plowed snow routes on multiple occasions and hauled the snow away from the downtown area. Personnel salted on numerous occasions as well. Personnel picked up Xmas trees in Central Park and throughout the City on corners, less than 50 trees total. Crews cut down 15 hazardous trees as well, the stumps will be bid out in Feb after our EAB committee meeting. Personnel finished up 2018 leaf season.

**WATER DISTRIBUTION:** Personnel repaired 2 water leaks, located at 501 South 11th Ave (6 inch CIP) and 523 North 7th Ave service line (on East 6th St). Personnel excavated for a new water service located at 107 West 15th St, we will have to excavate again in the spring as it is temporarily tied into an existing service line. Personnel located water boxes for nonpayment, which there were 22 to shut off.

**SEWER COLLECTION:** Personnel jetted a sanitary sewer in the 200 block of West 2nd St.

**STORM SEWER COLLECTION:** Personnel pushed around corners for proper drainage.

**MECHANIC/SHOP:** Personnel serviced PD 97 (install rear end and broken shift cable), 601 (repaired radiator and finished adding oil ready for snow, salt only), PD 905 (electrical issue), 301 (install new bed, install new light wires, new fenders, installed salt spreader, batteries and alternator), snow pusher (welded top bracket), 119 (plow bolts broke) and PD 79 to get viper out and installed in new Explorer (new ID# 232).

**OTHER:** Personnel responded to 67 One Call Locates. Personnel worked on budget material. Installed 12 reflective signs at three locations on the

newly installed fence around the M/C Dept and WTP. A couple personnel assisted at the Cemetery for a few services.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

## **Elm Grove & Woodlawn Cemeteries**

### **Council Report for January 2019**

**By Nicholas Duvall**

This month I finished the cemetery department budget, and had budget meeting the Brent and Kelsey on the 15<sup>th</sup>. I also attended the council meeting on the 29<sup>th</sup> for department budget presentations. I plowed snow at the airport three times, and plowed the cemetery eight times. I also plowed a route for M/C on 1/12 and helped clean square four times. I helped Zach for several days in M/C shop get a new dump body installed on truck 301, along with loading snow and pushing up snow at the park. Earlier in the month, before the snow, I compiled and marked out the last groups of Ash trees to be sent out for bids. We have an EAB committee meeting on 2/14, and will bring the bids to council hopefully on 2/19 for the last group. I also finished 2018 yearly cemetery records.

We have had 3 funerals at Elm Grove in January. In February, I plan to continue with funeral services, helping m/c as needed, continue working on mower yearly maintenance, and moving snow as the weather dictates. We will also be working on cemetery records updating as time allows.



# Contractor's Application for Payment No. 15R

<b>Application Period:</b> 1/01/19 - 1/31/19	<b>Application Date:</b> 1/29/2019	
<b>To (Owner):</b> City of Washington	<b>From (Contractor):</b> Tricon Construction	<b>Via (Engineer):</b> Fox Engineering Inc, 414 South 17th Street, Ste 107, Ames, IA 50010
<b>Project:</b> Water Treatment Plant Improvements, City of Washington, Washington, Iowa	<b>Contract:</b> Washington WTP	<b>Engineer's Project No.:</b> 2489-11A
<b>Owner's Contract No.:</b>	<b>Contractor's Project No.:</b> 17-011-1A	

### Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	
			1. ORIGINAL CONTRACT PRICE..... \$ 4,943,000.00
			2. Net change by Change Orders..... \$
			3. Current Contract Price (Line 1 + 2)..... \$ 4,943,000.00
			4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 4,906,280.27
			5. RETAINAGE:
	a. 5% X \$4,905,735.87 Work Completed.....		\$ 245,286.79
	b. 5% X \$544.40 Stored Material.....		\$ 27.22
	c. Total Retainage (Line 5.a + Line 5.b).....		\$ 245,314.01
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 4,660,966.26
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 4,645,318.60
			8. AMOUNT DUE THIS APPLICATION..... \$ 15,147.66
			9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ 522,033.74
<b>TOTALS</b>			
<b>NET CHANGE BY CHANGE ORDERS</b>			

**Contractor's Certification**  
The undersigned Contractor certifies, to the best of its knowledge, the following:  
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.  
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances), and  
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signatures: Mary K. Stone Date: 1-29-19

Payment of: \$ 15,147.66  
(Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] (Engineer) Date: 1-29-2019

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Funding or Financing Entity (if applicable) Date: \_\_\_\_\_

## CITY OF WASHINGTON, IOWA

## CLAIMS REPORT FOR FEBRUARY 5, 2019

<b>POLICE</b>	ALLIANT ENERGY	ALLIANT ENERGY	277.57	
	AMAZON CAPITAL SERVICES	MASKS/RIFE ACCESSORIES/TAC FLASHLIGHT	908.86	
	ARNOLD MOTOR SUPPLY	PARTS	264.64	
	AUTOZONE	WIPER BLADES/FLOOR MATS	115.96	
	BDH TECHNOLOGY	MONTHLY SERVICE/TECH SUPPORT	837.62	
	CAPPER CHRYSLER DODGE JEEP RAM	PARTS	34.95	
	CHARLES CAPPER AUTO CENTER INC	PARTS	250.57	
	CINTAS CORP LOC. 342	RUG SERVICE	71.58	
	CLERK OF COURT	3 PARKING TICKET CIVIL INFRACTIONS	255.00	
	CUSTOM IMPRESSIONS INC	STOCKING CAPS	160.80	
	DIGITAL ALLY	CAR CAMERA	4055.00	
	EMBROIDERY BARN	PATCHES	48.00	
	HANSEN, LYLE	PARKING FEE & FUEL REIMB	20.00	
	KCTC	PHONE & INTERNET	104.99	
	MARCO, INC.	COPIER LEASE	327.91	
	SADLER POWER TRAIN	REPAIR	1139.74	
	SEE, RON	REIMBURSEMENT FOR CONFERENCE	494.08	
	UPS	SHIPPING CHARGES	20.46	
	VISA	TEST KITS, SOFTWARE, DROPB	3025.77	
		<b>TOTAL</b>	<b>12413.50</b>	
<b>FIRE</b>	ALLIANT ENERGY	SERVICE	1442.36	
	IOWA FIREFIGHTERS ASSOCIATION	MEMBERSHIP RENEWALS	442.00	
	LEET'S REFRIGERATION	ICE MACHINE SERVICE	28.88	
	MED COMPASS	PHYSICALS- FIRE DEPARTMENT	6810.00	
	MOORE'S BP AMOCO INC	FUEL	14.00	
		<b>TOTAL</b>	<b>8737.24</b>	
<b>ANIMAL CONTROL</b>	JOHN DEERE FINANCIAL	DOG FOOD	37.98	
	TOWN & COUNTRY VET CLINIC	SERVICE	471.33	
		<b>TOTAL</b>	<b>509.31</b>	
<b>DEVELOPMENT SERVICES</b>	CCP INDUSTRIES	GLOVES	140.66	
	UNITY POINT CLINIC-OCCUPATIONAL MEDIC	2019 MUCCA ANNUAL DUES	60.00	
	VISA	TRAINING/MONITOR/DROPBOX	768.99	
		<b>TOTAL</b>	<b>969.65</b>	
<b>LIBRARY</b>	ACCESS SYSTEMS	COPIER MAINTENANCE/COPIES	89.26	
	AMAZON	LIBRARY MATERIALS	148.51	
	BOOKPAGE	LIBRARY MATERIALS	348.00	
	CINTAS CORP LOC. 342	RUG SERVICE	62.19	
	DEMCO	OFFICE SUPPLIES	89.91	
	EBERT SUPPLY CO.	JANITORIAL	56.65	
	FISHER, JASON	JAN/FEB CLEANING	2250.00	
	GALE/CENGAGE LEARNING	LIBRARY MATERIALS/LPF	85.56	
	LINNENKAMP, MARCIA	PROG- FELT BOOKS	40.00	
	RECORDED BOOKS LLC	AUDIO BOOKS	155.67	
	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	81.24	
	THE LOCK DR	KEYS	17.50	
	VISA	SUPPLIES, PROGRAMMING, POS	58.76	
	WILLIAMS, ACACIA	PROG- FASCINATOR WORKSHOP	40.00	
		<b>TOTAL</b>	<b>3523.25</b>	
	<b>PARKS</b>	ALLIANT ENERGY	ALLIANT ENERGY	677.97
		KCTC	PHONE & INTERNET	120.78
MOORE'S BP AMOCO INC		FUEL	24.38	
		<b>TOTAL</b>	<b>823.13</b>	

<b>POOL</b>	ALLIANT ENERGY	ALLIANT ENERGY	191.73
		<b>TOTAL</b>	<b>191.73</b>
<b>CEMETERY</b>	ALLIANT ENERGY	ALLIANT ENERGY	427.09
	KCTC	PHONE & INTERNET	121.38
	VISA	TRIMMER PARTS, STAKES	643.64
		<b>TOTAL</b>	<b>1192.11</b>
<b>FINAN ADMIN</b>	ALLIANT ENERGY	ALLIANT ENERGY	568.49
	BAKER PAPER & SUPPLY	COPY PAPER	107.10
	CINTAS CORP LOC. 342	RUG SERVICE	268.69
	DE LAGE LANDEN FINANCIAL SERVICES INC	COPIER MAINTENANCE AGREEME	162.73
	IIMC	MEMBERSHIP RENEWAL EARNEST	170.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	352.70
	J & S ELECTRONIC BUSINESS SYSTEMS, INC	PAPER FEED FOR COPIER	677.00
	KCII	ADVERTISING	74.65
	KCTC	PHONE & INTERNET	523.41
	LEET'S REFRIGERATION	ICE MACHINE SERVICE	28.86
	LLOYD, MCCONNELL, AND DAVIS	TAX FORMS & E-FILE	98.00
	MOORE, ELAINE	REIMB FOR SCREEN REPAIR	251.45
	PURCHASE POWER	POSTAGE REFILLS	1510.00
	ROSIEN, JARON	MILEAGE REIMB	26.71
	ROTARY CLUB OF WASHINGTON	MEALS & DUES	176.30
	RUNNING ROBOTS	RETAINER WEBSITE	2450.00
	WASH CHAMBER OF COMMERCE	CITY CONTRIB- LIGHTING UPG	1000.00
	VISA	LABELER/SOFTWARE/DROPBOX	499.17
	VIVIAL	ADVERTISING	25.15
	WASH COUNTY MINIBUS	LOST FOR JANUARY	16850.76
		<b>TOTAL</b>	<b>25821.17</b>
<b>AIRPORT</b>	ALLIANT ENERGY	SERVICE	1393.99
	CLOUDBURST 9	INTERNET SERVICE	72.09
	IOWA PUBLIC AIRPORTS ASSOC.	MEMBERSHIP RENEWAL	175.00
	PHYSIO-CONTROL, INC.	SAFETY SUPPLIES	109.62
	VISA	EQUIPMENT & SUPLIES	212.05
		<b>TOTAL</b>	<b>1962.75</b>
<b>ROAD USE</b>	ALTORFER	PARTS - UNIT 133	396.76
	CENTRE STATE INTERNATIONAL	PARTS	38.04
	CHEMSEARCH	SUPPLIES	1537.15
	HIWAY SERVICE CENTER	PARTS	111.00
	IOWA PRISON INDUSTRIES	SIGNS	234.30
	JOHN DEERE FINANCIAL	PARTS	23.15
	L L PELLING CO	PRE-MIX	1405.80
	MIKE'S PARTS & SERVICE	REPAIR PLOW	609.01
	MOORE'S BP AMOCO INC	FUEL	199.45
	RIVER PRODUCTS	RIVER PRODUCTS	863.84
	SINCLAIR TRACTOR	EQUIPMENT REPAIR	2921.18
	TRANS IOWA EQUIPMENT	STREET SWEEPER REPAIR	1079.17
	WELLINGTON, EARL	PLIERS	50.00
		<b>TOTAL</b>	<b>9468.85</b>
<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY	368.45
		<b>TOTAL</b>	<b>368.45</b>
<b>HOTEL/MOTEL TAX</b>	WASH CHAMBER OF COMMERCE	HOTEL-MOTEL TAX REIMB	400.00
		<b>TOTAL</b>	<b>400.00</b>

<b>HOUSING REHAB</b>	WASH TITLE & GUARANTY CO	TITLE CERT- 603 N AVE D	165.00
		<b>TOTAL</b>	<b>165.00</b>
<b>CAPITAL PROJECTS</b>	VISA	REGISTRATION & REPAIR	472.77
		<b>TOTAL</b>	<b>472.77</b>
<b>TREE REMOVAL</b>	MIDWEST TREE SERVICE INC	GROUP 6A TREES	6250.00
		<b>TOTAL</b>	<b>6250.00</b>
<b>LIBRARY GIFT</b>	AMAZON	BOOK	12.59
	I TECH TECHNOLOGY EXPERTS	AV EQUIP FOR STOUFFER RM/MONITOR	729.96
	VISA	SUPPLIES, PROGRAMMING, POS	116.51
		<b>TOTAL</b>	<b>859.06</b>
<b>WATER PLANT</b>	ACE ELECTRIC, INC	REPAIR	190.11
	ALLIANT ENERGY	ALLIANT ENERGY	315.20
	ARMSTRONG HEATING & AIR CONDITIONING I	HEATER REPAIR	260.00
	CARROLL, SUSAN	MILEAGE REIMBURSEMENT	17.99
	CURIEL, AIRYANNA	WATER DEPOSIT REFUND	78.77
	FERGUSON WATERWORKS# 2516	BATTERY	84.87
	HARE, PATRICK JR	WATER DEPOSIT REFUND	104.75
	JENNINGS, ELAINE	MILEAGE REIMBURSEMENT	17.99
	KCH	EMPLOYMENT ADVERTISING	292.11
	KCTC	PHONE & INTERNET	90.94
	KUNKLE, JUDY	WATER DEPOSIT REFUND	96.25
	PHYSIO-CONTROL, INC.	SAFETY SUPPLIES	109.62
	POSTMASTER	BULK MAILING WATER BILLS	784.84
	STATE HYGIENIC LAB	TESTING FEES	130.00
	STREFF, ROSE	MILEAGE REIMB	4.85
	WATER SOLUTIONS UNLIMITED	CHEMICALS	8239.02
	WOO, KAREN L.	WATER DEPOSIT REFUND	46.50
		<b>TOTAL</b>	<b>10863.81</b>
<b>WATER DIST</b>	ALLIANT ENERGY	ALLIANT ENERGY	659.22
	AMAZON CAPITAL SERVICES	SECURITY BOX	46.08
	ARNOLD MOTOR SUPPLY	PARTS	51.98
	CENTRE STATE INTERNATIONAL	PARTS	739.78
	CHEMSEARCH	SUPPLIES	390.12
	GREINER DISCOUNT TIRES	TIRES FOR BACKHOE	524.80
	HI-LINE INC	SUPPLIES	106.15
	KIMBALL MIDWEST	SUPPLIES	179.00
	LAWSON PRODUCTS INC	MISC PARTS & SUPPLIES	365.73
	LEET'S REFRIGERATION	ICE MACHINE SERVICE	28.88
	PHYSIO-CONTROL, INC.	SAFETY SUPPLIES	109.62
	SCHIMBERG CO.	LID REPAIR	449.02
	THOMPSON TRUCK AND TRAILER INC.	DRYER	110.00
	USA BLUEBOOK	EQUIPMENT	450.39
	VISA	REGISTRATION & REPAIR	335.00
	WELLINGTON, EARL	BIT SET	220.50
		<b>TOTAL</b>	<b>4766.27</b>
<b>WATER CAPITAL PROJECTS</b>	SIMMERING-CORY, INC.	4TH PROGRESS PAYMENT-WTP	4000.00
		<b>TOTAL</b>	<b>4000.00</b>
<b>SEWER PLANT</b>	ALLIANT ENERGY	ALLIANT ENERGY	10452.66
	ATCO INTERNATIONAL	PLANT CHEMICALS	390.00
	HTM SALES, INC.	RWW PUMP #3 REPAIR PARTS	701.68
	JOHN DEERE FINANCIAL	SUPPLIES	38.46

TESTAMERICA LABORATORIES INC	TESTING	1614.90
TIFCO INDUSTRIES	STAINLESS BOLTS FOR PUMP I	280.84
VISA	LAB SUPPLIES	63.87
	<b>TOTAL</b>	<b>13542.41</b>

**SEWER COLLECT**

ARNOLD MOTOR SUPPLY	PARTS	182.99
CHEMSEARCH	SUPPLIES	111.49
JOHN DEERE FINANCIAL	PART - LEAF VAC	21.27
LEET'S REFRIGERATION	ICE MACHINE SERVICE	28.88
MOSE LEVY CO INC	FLAT METAL	11.22
O'REILLY AUTOMOTIVE INC	PARTS	79.86
SCHIMBERG CO.	SEWER PIPE	458.64
THOMPSON TRUCK AND TRAILER INC.	FLUID & DE-ICER	432.48
TRANS IOWA EQUIPMENT	LEAF VAC REPAIR	1105.00
WASHINGTON LUMBER	LUMBER	16.05
	<b>TOTAL</b>	<b>2447.88</b>

**SANITATION**

WASH CO HUMANE SOCIETY	JANUARY COLLECTIONS HUMANE	377.21
LUKE WASTE MANAGEMENT	TRASH AND RECYCLING/BULKY	28650.00
	<b>TOTAL</b>	<b>29027.21</b>
	<b>TOTAL</b>	<b>138775.55</b>



**CITY OF WASHINGTON, IA  
VISA Card Charges**

**CLAIMS REPORT 2/15/2019**

**LIBRARY/LIBRARY GIFT**

WALMART - JF PROGRAMMING  
MENDARDS - JANITORIAL SUPPLIES AND PROGRAMMING EXPENSES  
ENDICIA - POSTAGE FEE  
WALMART - JF PROGRAMMING - WACKY WEDNESDAY PROGRAM  
AMAZON - HGTV MAGAZINE SUB  
WALMART - NOON YEARS EYE SUPPLIES/MATERIALS

21.70  
11.72  
9.95  
49.68  
21.19  
61.03

**FIN ADMIN**

OFFICESOURCEMART.COM - LABELER  
MICROSOFT OFFICE 365  
MICROSOFT STORE - MAYOR OFFICE 365 HOME SUB  
DROP BOX - BRENT STORAGE

124.99  
74.19  
99.99  
200.00

**POLICE**

FAST SOFTWARE - MICROSOFT OFFICE FOR PD COMPUTER  
TRI-TECH/NATIONAL LAW - TEST KITS  
POLICEONE - TASER INSTRUCTOR COURSE - ADAM  
DROPBOX - RON, LYLE, GREG STORAGE  
SOLUTIONSGROUP/INTERNATI - VEHICLE TRAUMA KITS (7)  
N AMERICA RESUCE PRODUCT - TOUNQUIET AND BELT CARRIER FOR 9 OFFICERS

175.27  
49.99  
216.00  
495.00  
600.00  
6.70  
1,000.00  
658.08  
3,025.77

**PARKS/POOL**

499.17

**DEVELOP SERV**

EB LABO JANUARY 2019 - DONNOLLY REGISTRATION FOR IA ASSN OF BUILDING OFFICIALS CONF  
HP - HENKEL MONITOR  
DROP BOX - STEVE AND JASON STORAGE

180.00  
188.99  
400.00

**AIRPORT**

MPILLOTSTORE.COM-ORANGE WINDSTOCKS  
WALMART - OFFICE SUPPLIES

208.90  
3.15

**ROAD USE**

768.99

212.05

**SEWER PLANT**

WALMART - LAB SUPPLIES

63.87

472.77

**WATER DIST**

IOWA RURAL WATER ASSOCIATION - KLEESE CONFERENCE REGISTRATION

63.87  
335.00

643.64

**CAPITAL PROJECTS**

FLINK CO- WELLNESS PARK - INNER COMP SPRING/ROD WELD ASSY/HEX NUT  
INTEREST CHARGE

458.11  
14.66

**CEMETERY**

KELCO SUPPLY CO - TENT STAKES  
PARTSTREE.COM - TRIMMER PARTS

199.89  
443.75

335.00

6,196.53

Grand Total

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

February 1, 2019

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: City Hall/Police Schematic Design Presentation

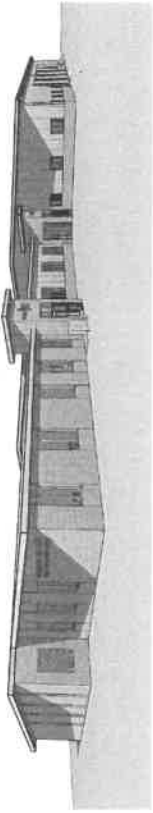
Kristofer Orth from Design Alliance will be present at the February 5 meeting to discuss the schematic design for the City Hall/Police building. Lots of progress has been made on the floor plan, and I believe we as a committee are extremely happy with the results. We are asking for the Council to formally vote to approve the schematic design due to the wording in Design Alliance's contract.

# WASHINGTON CITY HALL & POLICE STATION

215 EAST WASHINGTON STREET  
WASHINGTON, IOWA 52353

## ABBREVIATIONS:

A.B.	ANTHROPIE	D.A.M.	DOWNDRAFT
A.C.	ALUMINUM	D.D.	DOUBLE
A.F.	AIR FLOW	D.F.	DRAINAGE
A.F.F.	AIR FLOW FILTER	D.H.	DRAINAGE HOLES
A.G.	ALUMINUM GLASS	D.I.	DRAINAGE INSULATION
A.I.	AIR INLET	D.M.	DRAINAGE MANHOLE
A.I.C.	AIR INLET COVER	D.P.	DRAINAGE PUMP
A.I.F.	AIR INLET FILTER	D.R.	DRAINAGE RUN
A.I.R.	AIR INLET REGISTER	D.S.	DRAINAGE SUMP
A.I.S.	AIR INLET SCREEN	D.T.	DRAINAGE TRAP
A.I.T.	AIR INLET TRAP	D.U.	DRAINAGE UNIT
A.I.V.	AIR INLET VALVE	D.V.	DRAINAGE VALVE
A.I.W.	AIR INLET WINDSTOPPER	D.W.	DRAINAGE WINDOW
A.I.X.	AIR INLET EXHAUST	D.X.	DRAINAGE EXHAUST
A.I.Y.	AIR INLET YIELD	D.Z.	DRAINAGE ZONE
A.I.Z.	AIR INLET ZONE	D.A.	DRAINAGE AREA
A.L.	AIR LOCK	D.B.	DRAINAGE BENCH
A.L.C.	AIR LOCK COVER	D.C.	DRAINAGE CURB
A.L.E.	AIR LOCK EXHAUST	D.E.	DRAINAGE EDGE
A.L.F.	AIR LOCK FILTER	D.F.	DRAINAGE FLASH
A.L.G.	AIR LOCK GLASS	D.G.	DRAINAGE GROUND
A.L.H.	AIR LOCK HANDLE	D.H.	DRAINAGE HOLE
A.L.I.	AIR LOCK INSULATION	D.I.	DRAINAGE INSULATION
A.L.J.	AIR LOCK JAMB	D.L.	DRAINAGE LINE
A.L.K.	AIR LOCK KEY	D.M.	DRAINAGE MANHOLE
A.L.L.	AIR LOCK LATCH	D.N.	DRAINAGE NAIL
A.L.M.	AIR LOCK MATERIAL	D.O.	DRAINAGE OPENING
A.L.N.	AIR LOCK NAIL	D.P.	DRAINAGE PUMP
A.L.O.	AIR LOCK OILING	D.Q.	DRAINAGE QUANTITY
A.L.P.	AIR LOCK PANEL	D.R.	DRAINAGE RUN
A.L.Q.	AIR LOCK PANEL QUANTITY	D.S.	DRAINAGE SUMP
A.L.R.	AIR LOCK RAIL	D.T.	DRAINAGE TRAP
A.L.S.	AIR LOCK SCREEN	D.U.	DRAINAGE UNIT
A.L.T.	AIR LOCK TRAP	D.V.	DRAINAGE VALVE
A.L.U.	AIR LOCK UNDER	D.W.	DRAINAGE WINDOW
A.L.V.	AIR LOCK VALVE	D.X.	DRAINAGE EXHAUST
A.L.W.	AIR LOCK WINDSTOPPER	D.Y.	DRAINAGE YIELD
A.L.X.	AIR LOCK EXHAUST	D.Z.	DRAINAGE ZONE
A.L.Y.	AIR LOCK YIELD	D.A.	DRAINAGE AREA
A.L.Z.	AIR LOCK ZONE	D.B.	DRAINAGE BENCH



## PROJECT LOCATION:



## LIST OF DRAWINGS:

GENERAL	CONTRACT GENERAL INFORMATION
CL:1	SITE PLAN
ARCHITECTURAL:	MECHANICAL AND ELECTRICAL PLUMBING
ME	MATERIALS LEGEND
EL	ELECTRICAL
PL	PLUMBING

## MATERIALS LEGEND:

REFERENCE TO GENERAL CONTRACTORS SHALL MECHANICAL AND ELECTRICAL DRAWINGS FOR ADDITIONAL MATERIALS LEGEND AND SYMBOLS.

	TYPED CO.		RIGID INSULATION
	WOOD-PANISHED		BATT INSULATION OR BLOWN INSULATION
	WOOD-GRAH		METAL STUD WALL
	RIGID INSULATION		SIPHON WINDSTOP
	BATT INSULATION OR BLOWN INSULATION		WINDSTOP INSULATION
	METAL STUD WALL		GLASSING
	SIPHON WINDSTOP		
	WINDSTOP INSULATION		
	GLASSING		

## SYMBOLS:

	WINDOW/DOOR USE		WINDOW/DOOR ELEVATION
	WINDOW/DOOR NUMBER		WINDOW/DOOR SECTION
	WINDOW/DOOR FLOOR FINISH		

**OWNER:**  
CITY OF WASHINGTON, IOWA  
215 EAST WASHINGTON STREET  
WASHINGTON, IOWA 52353

**ARCHITECT:**  
DESIGN ALLIANCE, INC.  
14225 UNIVERSITY AVENUE, SUITE 110  
DES MOINES, IOWA 50319  
P: 515.283.3408

**CONSULTANTS:**  
FOX ENGINEERING - CIVIL ENGINEERS  
414 850TH 17TH STREET, SUITE 107  
DES MOINES, IOWA 50317  
P: 515.283.0000

**MODUS - MECHANICAL / ELECTRICAL / PLUMBING ENGINEERS**  
1200 W. GRAND AVENUE, SUITE 200  
DES MOINES, IOWA 50319  
P: 515.245.1600

I hereby certify that the portion of this schematic submittal described below is my work, or that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Signature: STEVEN F. BOUTER, P.E.  
License Expires: \_\_\_\_\_  
Page or sheet number of this set: \_\_\_\_\_

I hereby certify that this engineering document was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Signature: STEVEN F. BOUTER, P.E.  
My license number is: \_\_\_\_\_  
Page or sheet number of this set: \_\_\_\_\_

I hereby certify that this engineering document was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Signature: TERRY LUTTENSCHEIDER, P.E.  
My license number is: \_\_\_\_\_  
Page or sheet number of this set: \_\_\_\_\_

# 100% SCHEMATIC DESIGN SUBMITTAL - FEBRUARY 5, 2019

WASHINGTON CITY HALL & POLICE STATION

PROGRESS PRINT  
NOT FOR CONSTRUCTION  
020619

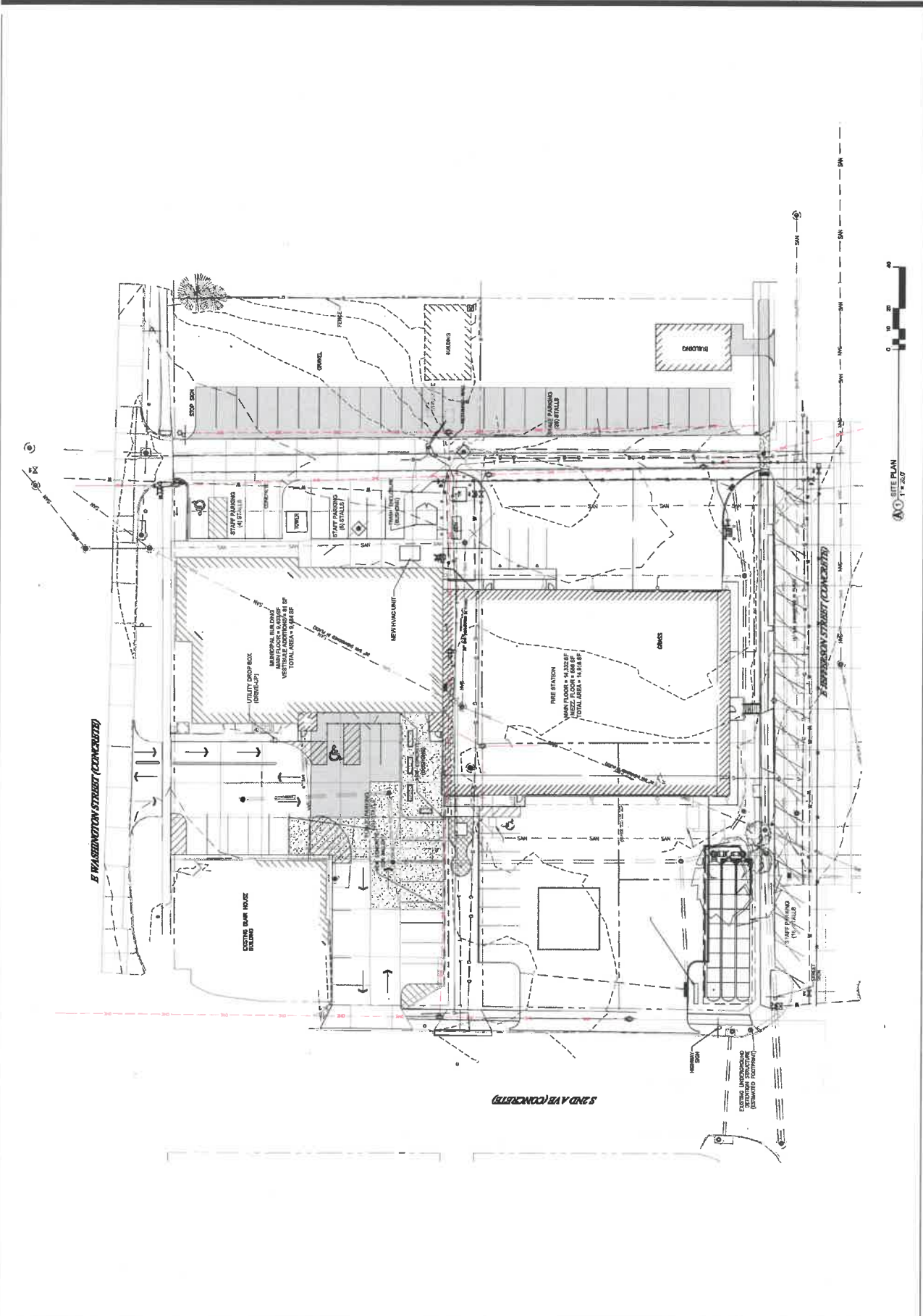
ALDRIDGE  
Architectural & Engineering  
1025 University Avenue, Suite 110  
Des Moines, IA 50319  
TEL: 515.283.3408  
FAX: 515.283.0000  
Copyright 2019

G1.0

# WASHINGTON CITY HALL & POLICE STATION

OWNER	City of Washington
PROJECT	SITE PLAN
PROJECT NO.	2150071
DATE	
REVISIONS	

## C2.1



**PROGRESS PRINT**  
 MOST FOR CONSTRUCTION  
 10/2019

215 E WASHINGTON ST, WASHINGTON, IA 52333

# WASHINGTON CITY HALL & POLICE STATION

**OWNER**  
 City of Washington

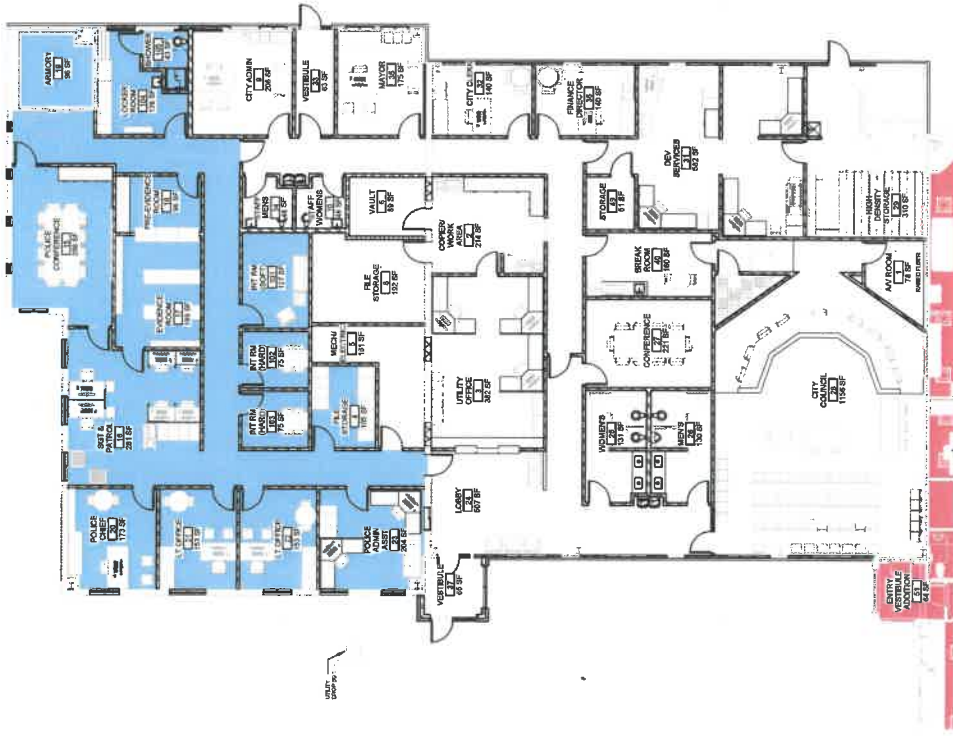
**TITLE**  
 WASHINGTON CITY HALL & POLICE STATION FLOOR PLAN

**PROJECT NUMBER**  
 219001

**DATE**  
 10/19/19

**REVISION**  
 1  
 2

## A1.0

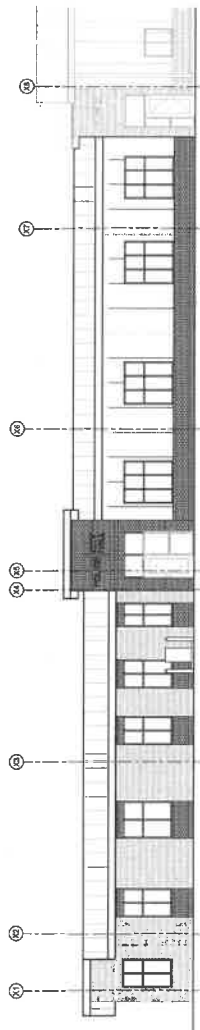


CITY HALL & POLICE STATION FLOOR PLAN (COLOR)  
 10/19/19

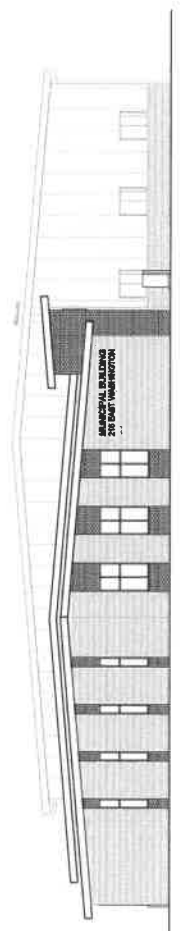
**WASHINGTON CITY HALL & POLICE STATION**

OWNER	City of Washington
TITLE	EXTERIOR ELEVATIONS
PROJECT NUMBER	2119001
DATE	
REVISIONS	

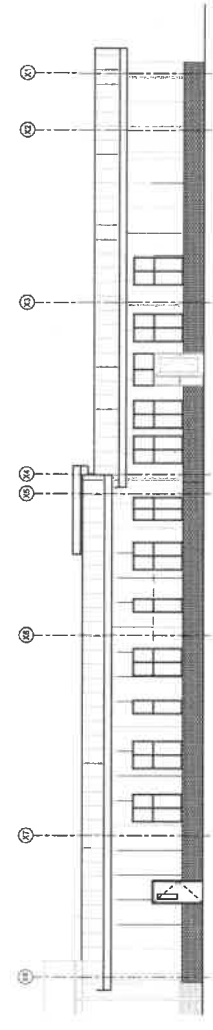
**A2.1**



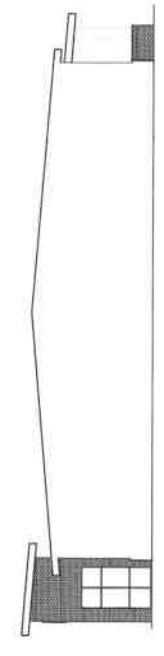
① EXTERIOR ELEVATION - WEST  
 1/8" = 1'-0"



② EXTERIOR ELEVATION - NORTH  
 1/8" = 1'-0"



③ EXTERIOR ELEVATION - EAST  
 1/8" = 1'-0"



④ EXTERIOR ELEVATION - SOUTH  
 1/8" = 1'-0"

**PROPOSED PROJECT SCHEDULE**  
**Washington City Hall & Police Station**  
**Washington, Iowa**  
**Date: 02/05/19**



	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June		
<i>Schematic Design</i>																							
<i>Design Development</i>																							
<i>Construction Documents</i>																							
<i>Bidding &amp; Negotiation</i>																							
<i>Construction Administration</i>																							

- 08/14/19 - CHPS Construction Begins (Phase 1 - South) & 02/01/20 (Phase 2 - North)
- 07/16/19 - City Council Awards CHPS project
- 07/09/19 - Receive Bids for CHPS Project
- 07/02/19 - City Council; Public Hearing on Plans, Specs, Form of Contract & Estimated Cost of CHPS
- 06/10/19 - Issue CHPS Documents for Bidding
- 06/04/19 - City Council Set Public Hearing, Review 95% Construction Docs, & Authorize Issuing for Bid
- 05/07/19 - 65% Construction Documents - Committee Meeting
- 04/02/19 - City Council Design Development Presentation
- 03/21/19 - Design Development - Committee Meeting
- 02/21/19 - Design Development - Committee Meeting
- 02/05/19 - City Council Schematic Design Presentation



**WASHINGTON CITY HALL / POLICE STATION**

**Preliminary Project Budget**

Washington, Iowa

Date: 02/05/19

<u>Descriptions</u>			<u>Total Costs</u>
City Hall & Police Station	9,500 SF	\$128.00	\$1,216,000
INFLATION ('17 - '19)	6.0%		\$72,960
<b>SUBTOTAL</b>			<u>\$1,288,960</u>
CONTINGENCY	5.0%		\$64,448
<b>TOTAL ESTIMATED CONSTRUCTION COSTS</b>			<u>\$1,353,408</u>
<b>OWNER SOFT COSTS</b>			
Architect and Engineering Design Fees		\$118,125	
A/E Reimbursable Expenses		\$5,000	
Geotechnical Engineering Investigation & Report		\$0	
Construction Phase Testing & Inspections	0.25%	\$3,384	
Fixtures, Furnishings & Equipment	±	\$100,000	
			<u>\$226,509</u>
<b>TOTAL ESTIMATED PROJECT COSTS:</b>			<b>\$1,579,917</b>



*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

February 1, 2019

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: Southeast Sanitary Sewer Basin Project Hearing & Bids

As authorized by the City Council on January 2, we sought bids for the project and received 2 timely bids on January 29 (a 3<sup>rd</sup> bid arrived late by FedEx and thus had to be returned unopened to that firm). The results were very good. The recommendation, which is detailed in engineer Steve Soupir's attached letter, is to accept the low bid from Municipal Pipe Tool of Hudson, Iowa, including both bid alternates. Even with both bid alternates selected, we are still slightly below the engineer's estimate for the base bid alone. The recommended amount is \$1,079,630.10.

This project is funded partially by a \$600,000 Community Development Block Grant (CDBG). In order to utilize the full grant, we would need to have \$1,337,399 in eligible work (only construction work counts for this project). Thus, we are investigating what additional work within the basin would still be eligible under the CDBG, and may have a significant change order of up to \$258,000 at a later time to max out the grant amount. If this does not work out, we would have to give up approximately \$116,000 of the grant, but would have around \$142,000 in extra bond funds that could be applied to the next major sewer project, which is planned to be the 2020 North 4<sup>th</sup> Sewer Separation & Street project.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF  
CONTRACT, AND ESTIMATE OF COST**

WHEREAS, FOX Engineering Associates, Inc. has prepared plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as "2019 Southeast Basin I&I Reduction Project"; and

WHEREAS, notice of hearing on plans, specifications, form of contract, and estimate of cost for said public improvements was published as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA.

Section 1. That the plans, specifications, form of contract, and estimate of cost are hereby approved as the plans, specifications, form of contract, and estimate of cost for said public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED, this 5<sup>th</sup> day of February, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT**

WHEREAS, the construction project known as "2019 Southeast Basin I&I Reduction Project" has been designed and publicized for bid, and bids were received on January 29, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as "2019 Southeast Basin I&I Reduction Project" be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: \_\_\_\_\_ Municipal Pipe Tool Co., LLC \_\_\_\_\_

Amount of Bid: \_\_\_\_\_ \$1,079,630.10 \_\_\_\_\_

Section 2. That the Mayor and Clerk are hereby directed to execute contract & ancillary documents with the contractor for the construction of said public improvements.

PASSED AND APPROVED, this 5<sup>th</sup> day of February, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk



January 31, 2019

**Mayor & City Council**  
City of Washington  
215 East Washington Street  
Washington, IA 52353

**SE Basin I&I Reduction Project, Phase 1 - Recommendation of Award**

*FOX Ref No: 2045-17A.440*

Dear Mayor and City Council:

The City of Washington received bids on January 29, 2019 for the SE Basin I&I Reduction Project, Phase 1. Work will consist of approximately 500 SY of pavement removal and replacement for work associated with a collection system rehabilitation project. The project consists of cementitious liner of 19 manholes, removal and replacement of one manhole, 16,000 LF of CCTV pre and post construction inspections, internal sanitary sewer main line patching, and nine (9) sanitary sewer main open cut point repairs at various locations throughout the collection system. The project will also consist of CIPP lining approximately 16,000 LF of various size sanitary sewer main.

The City received two bids on the project. The Engineer's opinion of probable construction cost for the base bid was \$1,143,928.50. Base bids ranged from a high bid of \$906,136.60 to a low bid of \$888,389.10. The low base bid is \$255,539.40 below the Engineer's opinion of probable construction cost. A Bid Tabulation Summary is attached for your reference and the following is a summary of the base bids received:

- Municipal Pipe Tool Co., LLC                      \$888,389.10
- Visu-Sewer, Inc.                                      \$906,136.60

FOX contacted Municipal Pipe Tool Co, LLC to discuss their bid, schedule, and similar projects that they have completed in Iowa. Municipal Pipe Tool believes their bid is reasonable and has found no errors in its review. Municipal Pipe Tool believes the contract dates for substantial completion will give ample time for the work to be completed. They've also stated that they are looking forward to getting started on this project right away after notice is given.

To evaluate their Bid, we discussed their current projects and reviewed their performance on previous projects. Municipal Pipe Tool has been in business since 1967 and FOX has worked on a number of projects with Municipal Pipe Tool over many years. Based on our previous experience with this contractor, it is anticipated that Municipal Pipe Tool can complete the work indicated in the contract

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documents. In addition, it is anticipated that the FOX Engineering will be completing part-time observation services to observe the Contractors progress during construction.

The project includes Bid Alternate No. 1 and Bid Alternate No. 2 for council consideration. The Bid Alternate No. 1 Bid amount from Municipal Pipe Tool Company, LLC is \$90,136.00 and includes approximately 169 vertical feet of additional manhole lining. Bid Alternate No. 2 is in the amount of \$101,105.00 and includes approximately 218 vertical feet of an additional manhole lining. The addition of any bid alternate or a combination of the bid alternates does not change the apparent low bidder for the project.

Council should review the Bid Alternates to determine if it should be awarded. Council has the option of awarding any of the bid alternates, or a combination of both, in addition to the base bid. If council elects to award Bid Alternate No. 1 and 2, the total project award amount is \$1,079,630.10.

Based on the information contained herein, it is the opinion of FOX Engineering Associates, Inc. that Municipal Pipe Tool Company, LLC has a practical knowledge of the work, adequate equipment, necessary supervisory personnel and financial resources to complete the work. It is the opinion of FOX Engineering Associates, Inc. that the bid by Municipal Pipe Tool Company, LLC represents the lowest responsive, responsible bid for the project. Therefore, FOX recommends that the SE Basin I&I Reduction Project be awarded to Municipal Pipe Tool Co., LLC for the total of the Base Bid and Bid Alternates No. 1 and 2 of \$1,079,630.10.

Prior to the City of Washington approving the contract, the city's insurance counsel should review the contractor's insurance certificate, performance bond, and maintenance bond for conformance with the city's requirements.

The Notice of Award is attached for your use. If approved, please sign and return to FOX Engineering and it will then be distributed to Municipal Pipe Tool Company, LLC along with the contract documents and agreement to be executed. Please contact us with any questions or comments.

Sincerely,

FOX Engineering Associates, Inc.



Steven Soupir, P.E., CFM  
Project Manager

*Attachments: Bid Tab  
Notice of Award*

BID TABULATION

SE Basin I&I Reduction Project, Phase 1  
Washington, Iowa

BID DATE: Jan. 29, 2019  
FOX PN: 2045-17A-420

ITEM NO.	DESCRIPTION	CONTRACTORS:			Engineer's Opinion Probable Cost			Municipal Pipe Tool Co. LLC 515 5th Street Hudson, IA 50643			Visu-Sewer, Inc. W230 N4855 Bekker Drive Pewaukee, WI 53072		
		UNITS	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
	CHECK OR BID BOND												
	<b>DIVISION 1 - GENERAL PROVISIONS AND COVENANTS</b>												
1.01	MOBILIZATION	LS	1	\$ 75,000.00	\$ 75,000.00	\$ 22,952.00	\$ 22,952.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	
1.02	POINT REPAIR SITE MOBILIZATION	EA	9	\$ 1,500.00	\$ 13,500.00	\$ 7,350.00	\$ 66,150.00	\$ 7,350.00	\$ 66,150.00	\$ 7,350.00	\$ 66,150.00		
1.03	MANHOLE INSTALLATION SITE MOBILIZATION	EA	1	\$ 1,500.00	\$ 1,500.00	\$ 7,350.00	\$ 7,350.00	\$ 7,350.00	\$ 7,350.00	\$ 7,350.00	\$ 7,350.00		
1.04	TRAFFIC CONTROL & STAGING	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 12,500.00	\$ 12,500.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00		
1.05	EXPLORATORY DIGGING AND UTILITY POT-HOLING	HR	10	\$ 400.00	\$ 4,000.00	\$ 11.00	\$ 110.00	\$ 10.50	\$ 105.00	\$ 10.50	\$ 105.00		
1.06	UTILITY CROSSING	EA	1	\$ 2,500.00	\$ 2,500.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00		
1.07	DEWATERING	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00		
1.08	MISCELLANEOUS REMOVALS	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00		
1.09	BYPASS PUMPING	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00		
1.10	CONSTRUCTION CONTINGENCY (ALLOWANCE)	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00		
1.11	SUBMITAL EXCHANGE FEE (ALLOWANCE)	LS	1	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00		
	<b>DIVISION 2 - EARTHWORK</b>												
2.01	CLEARING AND GRUBBING, TREE REMOVAL, TREE TRIMMING	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00		
2.02	EARTHWORK - ROADWAY EXCAVATION	CY	74	\$ 20.00	\$ 1,480.00	\$ 21.00	\$ 1,554.00	\$ 21.00	\$ 1,554.00	\$ 21.00	\$ 1,554.00		
2.03	EARTHWORK - UNSUITABLE SOILS REMOVAL, DISPOSAL, AND REPLACEMENT	CY	50	\$ 40.00	\$ 2,000.00	\$ 53.00	\$ 2,650.00	\$ 52.50	\$ 2,625.00	\$ 52.50	\$ 2,625.00		
2.04	SUBGRADE PREPARATION, 8-INCH	SY	527	\$ 5.00	\$ 2,635.00	\$ 2.00	\$ 1,054.00	\$ 2.10	\$ 1,106.70	\$ 2.10	\$ 1,106.70		
	<b>DIVISION 3 - TRENCH AND TRENCHLESS CONSTRUCTION</b>												
3.01	TRENCH FOUNDATION	TON	100.00	\$ 28.00	\$ 2,800.00	\$ 21.00	\$ 2,100.00	\$ 21.00	\$ 2,100.00	\$ 21.00	\$ 2,100.00		
3.02	SPECIAL PIPE EMBEDMENT OR ENCASEMENT	CY	100.00	\$ 15.00	\$ 1,500.00	\$ 11.00	\$ 1,100.00	\$ 10.50	\$ 1,050.00	\$ 10.50	\$ 1,050.00		
3.03	TRENCH COMPACTION TESTING	LS	1.00	\$ 5,000.00	\$ 5,000.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00		
	<b>DIVISION 4 - SEWERS AND DRAINS</b>												
4.01	SANITARY SEWER, MAIN REPLACEMENT, 8-INCH	LF	31.00	\$ 400.00	\$ 12,400.00	\$ 105.00	\$ 3,255.00	\$ 105.00	\$ 3,255.00	\$ 105.00	\$ 3,255.00		
4.02	SANITARY SEWER, MAIN REPLACEMENT, 10-INCH	LF	15.00	\$ 500.00	\$ 7,500.00	\$ 105.00	\$ 1,575.00	\$ 105.00	\$ 1,575.00	\$ 105.00	\$ 1,575.00		
4.03	SANITARY SEWER SERVICE RECONNECTION, W/VE REPLACEMENT	EA	2.00	\$ 500.00	\$ 1,000.00	\$ 1,575.00	\$ 3,150.00	\$ 1,575.00	\$ 3,150.00	\$ 1,575.00	\$ 3,150.00		
4.04	CCTV 8-INCH SANITARY SEWER, PRE CONSTRUCTION INSPECTION	LF	12516.00	\$ 0.65	\$ 8,135.40	\$ 1.00	\$ 12,516.00	\$ 1.50	\$ 18,774.00	\$ 1.50	\$ 18,774.00		
4.05	CCTV 10-INCH SANITARY SEWER, PRE CONSTRUCTION INSPECTION	LF	2464.00	\$ 0.90	\$ 2,217.60	\$ 1.00	\$ 2,464.00	\$ 1.50	\$ 3,696.00	\$ 1.50	\$ 3,696.00		
4.06	CCTV 18-INCH SANITARY SEWER, PRE CONSTRUCTION INSPECTION	LF	440.00	\$ 1.90	\$ 836.00	\$ 1.75	\$ 770.00	\$ 2.50	\$ 1,100.00	\$ 2.50	\$ 1,100.00		
4.07	CCTV 24-INCH SANITARY SEWER, PRE CONSTRUCTION INSPECTION	LF	397.00	\$ 3.90	\$ 1,548.30	\$ 0.50	\$ 198.50	\$ 4.00	\$ 1,588.00	\$ 4.00	\$ 1,588.00		
4.08	INSPECTION	LF	12516.00	\$ 1.00	\$ 12,516.00	\$ 0.50	\$ 6,258.00	\$ 0.50	\$ 6,258.00	\$ 0.50	\$ 6,258.00		
4.09	INSPECTION	LF	2464.00	\$ 1.30	\$ 3,203.20	\$ 0.75	\$ 1,848.00	\$ 0.50	\$ 1,232.00	\$ 0.50	\$ 1,232.00		
4.10	INSPECTION	LF	440.00	\$ 2.50	\$ 1,100.00	\$ 0.75	\$ 330.00	\$ 0.50	\$ 220.00	\$ 0.50	\$ 220.00		
4.11	INSPECTION	LF	397.00	\$ 4.50	\$ 1,786.50	\$ 1.00	\$ 397.00	\$ 1.00	\$ 397.00	\$ 1.00	\$ 397.00		
4.12	CCTV INSPECTION REVERSAL	EA	5.00	\$ 100.00	\$ 500.00	\$ 500.00	\$ 2,500.00	\$ 300.00	\$ 1,500.00	\$ 300.00	\$ 1,500.00		
4.13	SANITARY SEWER MAIN LINE, NORMAL CLEANING ADDITIONAL TIME	HR	10.00	\$ 285.00	\$ 2,850.00	\$ 350.00	\$ 3,500.00	\$ 300.00	\$ 3,000.00	\$ 300.00	\$ 3,000.00		
4.14	SANITARY SEWER MAIN LINE, HEAVY CLEANING	HR	10.00	\$ 300.00	\$ 3,000.00	\$ 500.00	\$ 5,000.00	\$ 100.00	\$ 1,000.00	\$ 100.00	\$ 1,000.00		
4.15	SANITARY SEWER MAIN LINE, REMOVAL OF HEAVY ROOTS	HR	10.00	\$ 260.00	\$ 2,600.00	\$ 100.00	\$ 1,000.00	\$ 100.00	\$ 1,000.00	\$ 100.00	\$ 1,000.00		
4.16	SANITARY SEWER MAIN LINE, PROTRUDING TAP CUT	HR	10.00	\$ 280.00	\$ 2,800.00	\$ 500.00	\$ 5,000.00	\$ 300.00	\$ 3,000.00	\$ 300.00	\$ 3,000.00		
4.17	SANITARY SEWER MAIN LINE, PROTRUDING TAP CUT	EA	14.00	\$ 400.00	\$ 5,600.00	\$ 200.00	\$ 2,800.00	\$ 150.00	\$ 2,100.00	\$ 150.00	\$ 2,100.00		
4.18	SANITARY SEWER CIPP POINT REPAIR, GROUTING VOID AROUND	EA	10.00	\$ 1,000.00	\$ 10,000.00	\$ 1,500.00	\$ 15,000.00	\$ 300.00	\$ 3,000.00	\$ 300.00	\$ 3,000.00		
4.19	MAIN FROM SURFACE	EA	1.00	\$ 2,500.00	\$ 2,500.00	\$ 7,500.00	\$ 7,500.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00		
4.20	SANITARY SEWER CIPP POINT REPAIR, GROUTING VOID AROUND	EA	280.00	\$ 550.00	\$ 154,000.00	\$ 270.00	\$ 75,600.00	\$ 390.00	\$ 109,200.00	\$ 390.00	\$ 109,200.00		
4.21	SANITARY SEWER CIPP POINT REPAIR, 8-INCH	LS	1.00	\$ 10,000.00	\$ 10,000.00	\$ 500.00	\$ 500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00		
4.22	SANITARY SEWER CIPP POINT REPAIR, 10-INCH	LF	10.00	\$ 625.00	\$ 6,250.00	\$ 525.00	\$ 5,250.00	\$ 525.00	\$ 5,250.00	\$ 525.00	\$ 5,250.00		
4.23	SANITARY SEWER CIPP POINT REPAIR, 10-INCH	LF	10.00	\$ 1,100.00	\$ 11,000.00	\$ 630.00	\$ 6,300.00	\$ 630.00	\$ 6,300.00	\$ 630.00	\$ 6,300.00		
4.24	SANITARY SEWER CIPP POINT REPAIR, 12-INCH	LF	5.00	\$ 1,200.00	\$ 6,000.00	\$ 735.00	\$ 3,675.00	\$ 735.00	\$ 3,675.00	\$ 735.00	\$ 3,675.00		
4.25	SANITARY SEWER CIPP POINT REPAIR, 24-INCH	LF	5.00	\$ 1,750.00	\$ 8,750.00	\$ 1,050.00	\$ 5,250.00	\$ 1,050.00	\$ 5,250.00	\$ 1,050.00	\$ 5,250.00		

CONTRACTORS:		Engineer's Opinion Probable Cost			Municipal Pipe Tool Co. LLC 515 5th Street Hudson, IA 50643			Visu-Sewer, Inc. W230 N4855 Bekker Drive Pewaukee, WI 53072		
ITEM NO.	DESCRIPTION	UNITS	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
<b>CHECK OR BID BOND</b>										
4.26	CIPP LINING, 8" O.D., MODULUS EL=350,000, 6MM	LF	12516.00	\$ 24.00	\$ 300,384.00	\$ 19.10	\$ 239,055.60	\$ 19.30	\$ 241,558.80	
4.27	CIPP LINING, 10" O.D., MODULUS EL=350,000, 6MM	LF	2464.00	\$ 28.00	\$ 68,992.00	\$ 21.00	\$ 51,744.00	\$ 22.75	\$ 56,056.00	
4.28	CIPP LINING, 18" O.D., MODULUS EL=350,000, 6MM	LF	440.00	\$ 37.00	\$ 16,280.00	\$ 68.00	\$ 29,920.00	\$ 55.50	\$ 24,420.00	
4.29	CIPP LINING, 24" O.D., MODULUS EL=350,000, 6MM	LF	397.00	\$ 60.00	\$ 23,820.00	\$ 89.00	\$ 35,333.00	\$ 97.00	\$ 38,509.00	
4.30	CIPP LINING, SERVICE REINSTATEMENTS	EA	280.00	\$ 150.00	\$ 42,000.00	\$ 80.00	\$ 22,400.00	\$ 75.00	\$ 21,000.00	
<b>DIVISION 5 - WATER MAIN AND APPURTENANCES (NOT USED)</b>										
<b>DIVISION 6 - STRUCTURES FOR SANITARY AND STORM SEWERS</b>										
6.01	REMOVE AND REPLACE EXISTING MANHOLE, SW-307, 10 TO 15 VERTICAL FEET	EA	1.00	\$ 12,000.00	\$ 12,000.00	\$ 4,725.00	\$ 4,725.00	\$ 4,725.00	\$ 4,725.00	
6.02	SANITARY SEWER MANHOLE, SW-307, DROP CONNECTION CENTRIFUGALLY CAST CEMENTITIOUS MORTAR LINER OF MANHOLE, 48"	EA	1.00	\$ 3,500.00	\$ 3,500.00	\$ 1,575.00	\$ 1,575.00	\$ 1,575.00	\$ 1,575.00	
6.03	TESTING, CEMENTITIOUS MORTAR LINING OF MANHOLE	VF	78.00	\$ 100.00	\$ 7,800.00	\$ 99.00	\$ 7,722.00	\$ 105.00	\$ 8,190.00	
6.04	REBUILD CHIMNEY SECTION	EA	19.00	\$ 250.00	\$ 4,750.00	\$ 121.00	\$ 2,299.00	\$ 50.00	\$ 950.00	
6.05	REBUILD BENCH & TROUGH	EA	1.00	\$ 2,000.00	\$ 2,000.00	\$ 3,255.00	\$ 3,255.00	\$ 3,255.00	\$ 3,255.00	
6.06	NEW CHIMNEY SEALS, INTERNAL	EA	19.00	\$ 1,500.00	\$ 28,500.00	\$ 1,504.00	\$ 28,576.00	\$ 800.00	\$ 15,200.00	
6.07	MANHOLE FIELD ADJUSTMENTS	EA	19.00	\$ 325.00	\$ 6,175.00	\$ 700.00	\$ 13,300.00	\$ 414.75	\$ 7,880.25	
6.08	MANHOLE TESTING	EA	1.00	\$ 2,000.00	\$ 2,000.00	\$ 840.00	\$ 840.00	\$ 840.00	\$ 840.00	
6.09	EPOXY LINER OF MANHOLE	EA	1.00	\$ 1,500.00	\$ 1,500.00	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00	
6.10	EPOXY LINER OF MANHOLE	VF	100.00	\$ 600.00	\$ 60,000.00	\$ 230.00	\$ 23,000.00	\$ 340.00	\$ 34,000.00	
<b>DIVISION 7 - PAVEMENT AND APPURTENANCES</b>										
7.01	REMOVAL AND DISPOSITION OF PAVEMENT DRIVEWAY PAVEMENT REMOVAL	SY	446	\$ 10.00	\$ 4,460.00	\$ 42.00	\$ 18,732.00	\$ 42.00	\$ 18,732.00	
7.02	PCC PAVEMENT, DRIVEWAY, 6-INCH	SY	81	\$ 11.50	\$ 931.50	\$ 42.00	\$ 3,402.00	\$ 42.00	\$ 3,402.00	
7.03	BOXOUT & ALIGN NEW FRAME	EA	19	\$ 80.00	\$ 1,520.00	\$ 79.00	\$ 1,481.00	\$ 78.75	\$ 1,481.00	
7.04	MODIFIED SUBBASE STONE, 6-INCH	TON	140	\$ 28.00	\$ 3,920.00	\$ 23.00	\$ 3,220.00	\$ 23.10	\$ 3,234.00	
7.06	ENGINEERING FABRIC	SY	446	\$ 3.00	\$ 1,338.00	\$ 2.00	\$ 892.00	\$ 2.10	\$ 936.60	
7.07	PCC FULL DEPTH PATCH	SY	446	\$ 90.00	\$ 40,140.00	\$ 84.00	\$ 37,464.00	\$ 84.00	\$ 37,464.00	
7.08	PCC SAMPLES AND TESTING	LS	1	\$ 7,500.00	\$ 7,500.00	\$ 1,575.00	\$ 1,575.00	\$ 1,575.00	\$ 1,575.00	
<b>DIVISION 8 - TRAFFIC SIGNALS (NOT USED)</b>										
<b>DIVISION 9 - SITE WORK AND LANDSCAPING</b>										
9.01	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING - TYPE 1	LS	1	\$ 4,500.00	\$ 4,500.00	\$ 1,575.00	\$ 1,575.00	\$ 1,575.00	\$ 1,575.00	
<b>TOTAL BASE BID</b>										
					\$ 1,143,928.50			\$ 888,389.10	\$ 906,136.60	
<b>BID ALTERNATE 1</b>										
A1.01	CENTRIFUGALLY CAST CEMENTITIOUS MORTAR LINER OF MANHOLE, 48"	VF	42	\$ 100.00	\$ 4,200.00	\$ 105.00	\$ 4,410.00	\$ 105.00	\$ 4,410.00	
A1.02	TESTING, CEMENTITIOUS MORTAR LINING OF MANHOLE	EA	30	\$ 250.00	\$ 7,500.00	\$ 121.00	\$ 3,630.00	\$ 50.00	\$ 1,500.00	
A1.03	REBUILD CHIMNEY SECTION	EA	0							
A1.04	REBUILD BENCH & TROUGH	EA	3	\$ 1,500.00	\$ 4,500.00	\$ 1,344.00	\$ 4,032.00	\$ 800.00	\$ 2,400.00	
A1.05	NEW CHIMNEY SEALS, INTERNAL	EA	23	\$ 325.00	\$ 7,475.00	\$ 415.00	\$ 9,545.00	\$ 414.75	\$ 9,559.23	
A1.06	EPOXY LINER OF MANHOLE	VF	146	\$ 600.00	\$ 87,600.00	\$ 236.00	\$ 34,456.00	\$ 340.00	\$ 49,640.00	
A1.07	BOXOUT & ALIGN NEW FRAME	EA	23	\$ 1,750.00	\$ 40,250.00	\$ 1,481.00	\$ 34,063.00	\$ 1,480.50	\$ 34,051.50	
					\$ 151,525.00			\$ 90,136.60	\$ 101,540.75	
<b>BID ALTERNATE 2</b>										
B1.01	CENTRIFUGALLY CAST CEMENTITIOUS MORTAR LINER OF MANHOLE, 48"	VF	7	\$ 100.00	\$ 700.00	\$ 87.00	\$ 609.00	\$ 105.00	\$ 735.00	
B1.02	TESTING, CEMENTITIOUS MORTAR LINING OF MANHOLE	EA	3	\$ 250.00	\$ 750.00	\$ 121.00	\$ 363.00	\$ 50.00	\$ 150.00	
B1.03	REBUILD CHIMNEY SECTION	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 3,255.00	\$ 3,255.00	\$ 3,255.00	\$ 3,255.00	
B1.04	REBUILD BENCH & TROUGH	EA	4	\$ 1,500.00	\$ 6,000.00	\$ 1,344.00	\$ 5,376.00	\$ 800.00	\$ 3,200.00	
B1.05	NEW CHIMNEY SEALS, INTERNAL	EA	24	\$ 325.00	\$ 7,800.00	\$ 415.00	\$ 9,960.00	\$ 414.75	\$ 9,954.00	
B1.06	EPOXY LINER OF MANHOLE	VF	211	\$ 600.00	\$ 126,600.00	\$ 218.00	\$ 45,998.00	\$ 340.00	\$ 71,740.00	
B1.07	BOXOUT & ALIGN NEW FRAME	EA	24	\$ 1,750.00	\$ 42,000.00	\$ 1,481.00	\$ 35,544.00	\$ 1,480.50	\$ 35,532.00	
					\$ 185,850.00			\$ 101,105.00	\$ 124,566.00	

# WASHINGTON SE BASIN I AND I PROJECT



## PROJECT SCHEDULE

FOX PN: 2045-17A

Project Location: Washington, Iowa

ITEM	DATE	COMMENTS
I&I Project Program Review	June 22, 2018	Completed
Topographic Survey Completed	July 6, 2018	Completed
60% Preliminary Design	August 17, 2018	Completed
60% Preliminary Design Review Meeting	August 23, 2018	Completed
60% Preliminary Design Comments	August 31, 2018	Completed
90% Final Design	September 21, 2018	Completed
90% Final Design Comments	September 27, 2018	Completed
IDNR Construction Permit	November 16, 2018	Submitted
Final Plans, Specifications, and Opinion of Probable Construction Costs Completed	November 23, 2018	Completed
Resolution Setting Public Hearing for Approval of Plans and Specifications	January 2, 2019	Council Meeting
Notice to Bidders	January 3, 2019	Notice of Hearing & Letting
Notice of Hearing on Plans and Specifications	January 3, 2019	Notice of Hearing & Letting
A) Public Hearing Date Published	January 16, 2019	Estimated dates
	to	
	February 1, 2019	
B) Public Hearing Date	February 5, 2019	Council Meeting
Resolution Approving Plans and Specifications After Hearing	February 5, 2019	Council Meeting
A) Bid Notice Date Published	December 15, 2018	Estimated dates
	to	
	January 16, 2019	
B) Bid Opening Date	January 29, 2019	In office opening at 10:00 am
Resolution Accepting Bids and Awarding Contract and Resolution Approving Contract and Bond	February 5, 2019	Council Meeting
Contracts Executed	March 1, 2019	Council Meeting
Pre-Construction Meeting	March 5, 2019	At City Hall
Anticipated Project Start Construction Date	March 11, 2019	Anticipated Start
Substantial Completion Date	September 13, 2019	Tentative
Final Completion Date	October 11, 2019	Tentative



# WASHINGTON SE BASIN I AND I PROJECT



Resolution Accepting Certificate of Completion and Project Construction	October 15, 2019	Council Meeting (Tentative)
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The notice to bidders shall be published not less than thirteen days but not more than forty-five days before the date for filing bids. See Iowa Code Section 26.3.

The notice of a hearing must be published at least once, not less than four nor more than twenty days before the date of the hearing. See Iowa Code Section 362.3.

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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**Memorandum**

February 1, 2019

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: Police Chief Search

The committee has had the opportunity to meet, and we have prepared the attached updated schedule and advertising plan, as well as a detailed position profile. If Council agrees to these items, we ask for approval to start advertising for applicants.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ACCEPTING POLICE CHIEF SEARCH COMMITTEE  
RECOMMENDATIONS AND AUTHORIZING ADVERTISING FOR POSITION**

WHEREAS, Chief Goodman has announced his plan to retire effective May 31, 2019;  
and

WHEREAS, the City Council reviewed preliminary plans for the process for his  
replacement on January 15, 2019, and appointed a Police Chief Search Committee to  
review these plans and to generally oversee the hiring process.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
OF WASHINGTON, IOWA:

Section 1. The City Council approves the recommendations of the Police Chief  
Search Committee, including the attached schedule, advertising plan, and position profile.

Section 2. The Police Chief Search Committee is authorized to begin seeking  
applicants for this position, subject to final confirmation of hire by this Council.

PASSED AND APPROVED this 5<sup>th</sup> day of February, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
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## **Police Chief Hiring Process**

As of 2/1/19

### **General Approach**

- Committee consisting of Mayor, 1 City Councilor, 2 Community Reps, City Administrator
- Police panel to advise committee; 4 volunteers thus far
- Open hiring process with internal and external applicants welcomed
- Interview process consisting of interview with committee, interview with police panel, skills/knowledge testing, and tour/strategic discussion with City Administrator & Chamber Director

### **Schedule for Process**

- January 8: Departmental meeting to discuss survey & hiring process **COMPLETED**
- January 15: Council considers appointment of committee **COMPLETED**
- January 16- February 1: Committee meets to discuss hiring process, review position profile and advertising plan **COMPLETED**
- February 5: Council approves any changes to hiring process recommended by committee; Council approves position profile and advertising plan and authorizes committee to seek applicants
- February 6- March 11: Advertising for applicants
- March 12: Deadline for applications
- By March 14: Committee meets to review applications and select finalists
- April 1: Interviews of finalists; Committee meets following interviews to listen to input from police panel and make a hiring decision
- April 9: Council considers confirmation of hire at special meeting
- By May 28: New Chief starts (plan for brief overlap with Chief Goodman)

*City of Washington, Police Chief Hiring Process as of 2/1/19*

**Recommended Ad**

**Police Chief.** The City of Washington, Iowa (population 7,266) is seeking an experienced and consultative leader as its next Police Chief. The current Chief is retiring after 34 years of service to the community. The department has eleven full-time sworn officers including Chief and one administrative assistant, with an annual operating budget of approximately \$1.3 million. AA or BA degree and 4-8 years' law enforcement supervisory experience preferred but not required. Salary range for the position is \$75,000 to \$85,000, depending on experience, with excellent benefits. Please submit application materials to: [chiefsearch@washingtioniowa.gov](mailto:chiefsearch@washingtioniowa.gov) no later than 5 PM on March 12, 2019. Position profile available at [www.washingtioniowa.net](http://www.washingtioniowa.net). EOE.

**Advertising Plan: Potential Outlets**

- Washington Evening Journal
- KCII
- City Website
- Iowa League of Cities Website
- International Association of Chiefs of Police
- Iowa Chiefs of Police Listserv
- Sheriffs & Deputies Association Website
- PoliceOne.com
- Iowa City Press Citizen/CareerBuilder
- Facebook/LinkedIn



The City of Washington  
Located in the Iowa City-Cedar Rapids Corridor Region  
is seeking an experienced and consultative leader for the position of  
**Police Chief**



State Theatre



Centennial Fountain



Fire Dept 9/11 Observance

Executive Search Contact:  
Brent Hinson, City Administrator  
City of Washington  
319-653-6584 ext 134

[bhinson@washingtioniowa.gov](mailto:bhinson@washingtioniowa.gov)

Submit applications to: [chiefsearch@washingtioniowa.gov](mailto:chiefsearch@washingtioniowa.gov)

## About Us

Washington is a growing county-seat community of 7,266 residents located 30 miles southwest of Iowa City and just 8 miles west of 4-lane U.S. Highway 218 in Eastern Iowa.

Washington County has a population of nearly 23,000 residents. The area enjoys a diversified and growing economy based around agriculture, ag business, light manufacturing, education, healthcare, hospitality, and construction, among other sectors.

Washington County is home to the Riverside Casino and Resort, one of

Iowa's premier gaming destinations. It also happens that due to close proximity to the Iowa City area that the University of Iowa and University Hospitals & Clinics are among the top employers of Washington County residents. Washington is a Main Street community, and has enjoyed over \$10 million in private investment and an additional \$10 million in public investment in its classic downtown square area in the past 10 years.



**Downtown Streetlights & Flowers**

The City of Washington is a Mayor-Council with appointed Administrator form of government. The organization includes 48 full-time employees and an overall annual budget of nearly \$15 million. The position is appointed by the Mayor subject to confirmation by the

City Council but supervised on a day-to-day basis by the City Administrator. The current Chief is retiring after 34 years of service to the department, including 14 years as Chief.



**Working RAGBRAI**

More info on the community is available at:

- [www.washingtoniowa.org](http://www.washingtoniowa.org) (Chamber, Economic Development, Main Street)
- [www.washington.k12.ia.us](http://www.washington.k12.ia.us) (Schools)
- [www.washingtoniowa.net](http://www.washingtoniowa.net) (City)
- <https://www.facebook.com/Washington-Police-Dept-780968972065508/> (Police Department Facebook)

**The Department**

Washington's department includes 11 sworn full-time officers (including Chief and 2 Lieutenants), 4 sworn part-time officers, 1 full-time administrative assistant, and 1 part-time administrative assistant. The department fulfills functions including SWAT, K-9, investigations, drug task force, and many more. The department was recently authorized to purchase a new K-9 unit, which is expected to go in service this spring with a new handler as the current K-9 retires. The department's annual budget is approximately \$1.3 million.



**K-9 Donation from Washington State Bank**



**Major Drug Bust with K-9 Ultro**

Department equipment includes: 3 patrol SUVs, 3 administrative SUVs, 1 K-9 SUV, 1 CRU (Critical Response Unit), and 1 MRAP (Mine-Resistant Ambush Protected armored personnel carrier). The department expects to be able to replace 2 patrol units in 2019 and the third in 2020, and be on an approximate 3-year cycle for replacement of all patrol units from that point forward. Other priorities include complete replacement of the department's tasers within the next two budget years.

All officers in the department have at least five years' professional experience in law enforcement, but six of these officers are age 31 or under. It is considered very important that the new Chief work to develop leadership and training opportunities within the department to ensure continued success and long-term sustainability.



**No-Shave November with WCSO & Communications**

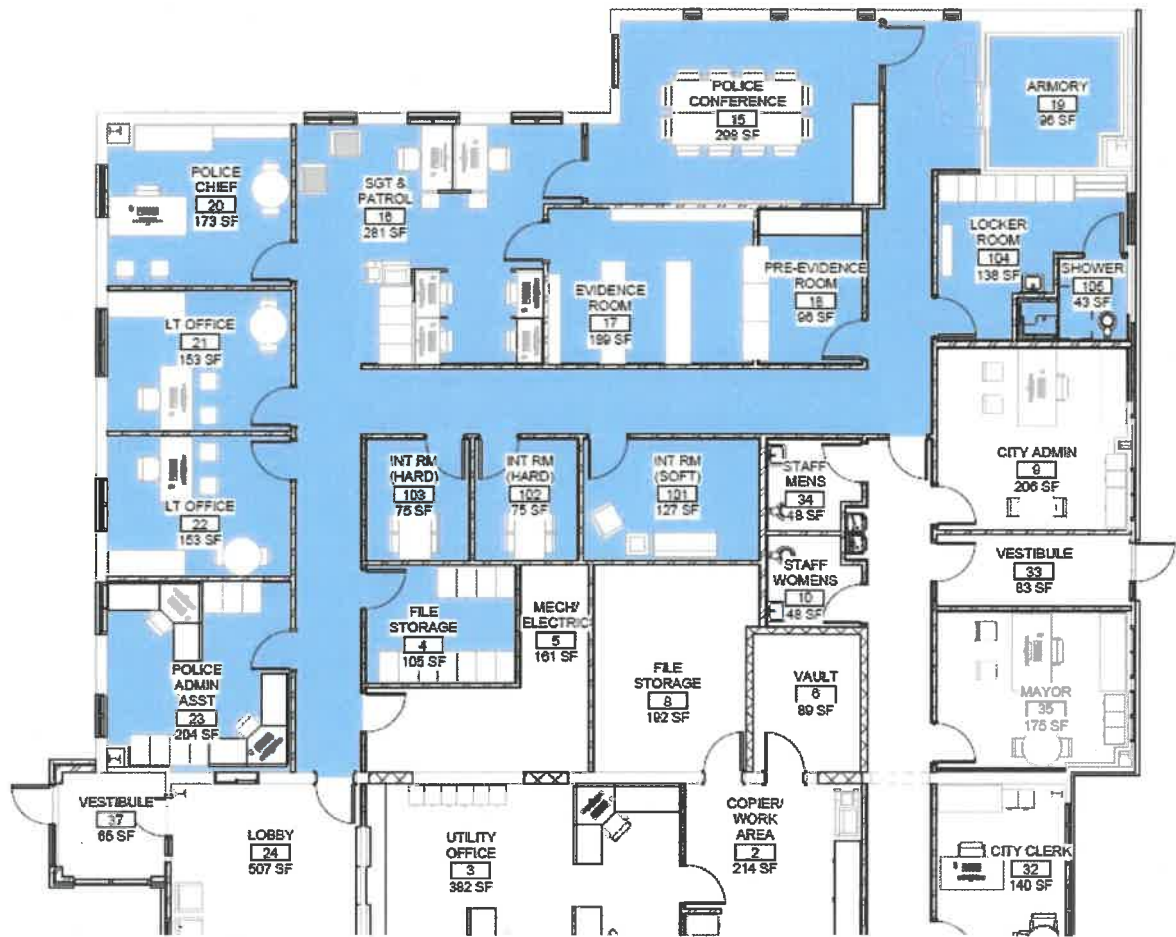


**SWAT Training**



**Facility Improvements**

The City of Washington is currently constructing a 14,918 square foot Fire Station, expected to be complete July 31, 2019. When that building, which is connected to the existing Municipal Building, is completed the City will begin renovating the existing 9,403 square foot building for City Hall and Police functions (the facility hosts all three functions currently). This renovation will allow for a much-improved facility, as the department has operated out of very limited and cramped quarters in recent years. The Police Department is planned to have a locker room, conference room, 3 interview rooms, pre-evidence/evidence storage, armory, and expanded staff offices and storage. The department will also have access to a wash bay, training room, exercise room, and much more in the new Fire Station, as well as access to a break room/kitchen area and additional meeting rooms in the new City Hall portion. The City Hall/Police improvements are planned to be complete by June 30, 2020.



**Draft PD Floor Plan (2/1/19)**

**The Position**

The City is seeking a dedicated and ethical career law enforcement official who is equally comfortable in working in the community, communicating with elected officials and the City Administrator, building strong relationships and organizational capacity within the department and between departments,



functioning as a leader and coach for the department’s experienced staff, and overseeing the efficient allocation of public resources entrusted to the department. The ideal candidate must understand the dynamics of small-town policing and relationship-building, but be capable of effectively managing “big city” issues with a limited resource base.

The hiring for this position will be overseen by a committee consisting of the Mayor, City Administrator, one City Councilor, Washington County Attorney, and Washington High School Principal, with the advice and input of a departmental employee panel. The final appointment must be confirmed by the City Council.

**Position Advertisement:**

Police Chief. The City of Washington, Iowa (population 7,266) is seeking an experienced and consultative leader as its next Police Chief. The current Chief is retiring after 34 years of service to the community. The department has eleven full-time sworn officers including Chief and one administrative assistant, with an annual operating budget of approximately \$1.3 million. AA or BA degree in related field and 4-8 years’ law enforcement supervisory experience preferred but not required. Salary range for the position is \$75,000 to \$85,000, depending on qualifications, with excellent benefits. Please submit application materials to: [chiefsearch@washingtioniowa.gov](mailto:chiefsearch@washingtioniowa.gov) no later than 5 PM on March 12, 2019. Position profile available at [www.washingtioniowa.net](http://www.washingtioniowa.net). EOE.

**Preliminary Schedule for Hiring:**

- March 12: Application Deadline
- April 1: Interviews
- April 9: Council Considers Confirmation of Hire
- By May 28: Proposed Start Date

**ORDINANCE NO.**

**AN ORDINANCE VACATING CERTAIN PLATTED STREETS AND ALLEYS**

**BE IT ENACTED** by the City Council of the City of Washington, Washington County, Iowa:

SECTION 1. That a public notice was published at the direction of this Council and a public hearing held to consider the vacating of certain platted streets and alleys generally described as follows:

"The 16' wide North and South alley lying between Lots 1-4 and 5-8 in Block 5 of L & W Smouse's Northeast Addition to Washington; and  
The 16' wide North and South alley lying between Lots 1-3 and 6-8 in Block 6 of L & W Smouse's Northeast Addition to Washington; and  
E. 5<sup>th</sup> Street lying between the east line of N. 4<sup>th</sup> Avenue and the east line of N. 5<sup>th</sup> Avenue; and  
N. 5<sup>th</sup> Avenue lying between the south line of E. 6<sup>th</sup> Street and the south line of E. 5<sup>th</sup> Street;

all in Washington, Washington County, Iowa."

SECTION 2. That the City Council has determined that it is in the best interest of the public to vacate said streets and alleys in order to allow for replatting of the adjacent City-owned properties.

SECTION 3. That said streets and alleys hereby declared vacated.

SECTION 4. That vacating of said streets and alleys is subject to the granting of permanent easements for any existing public utilities.

SECTION 5. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 6. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk

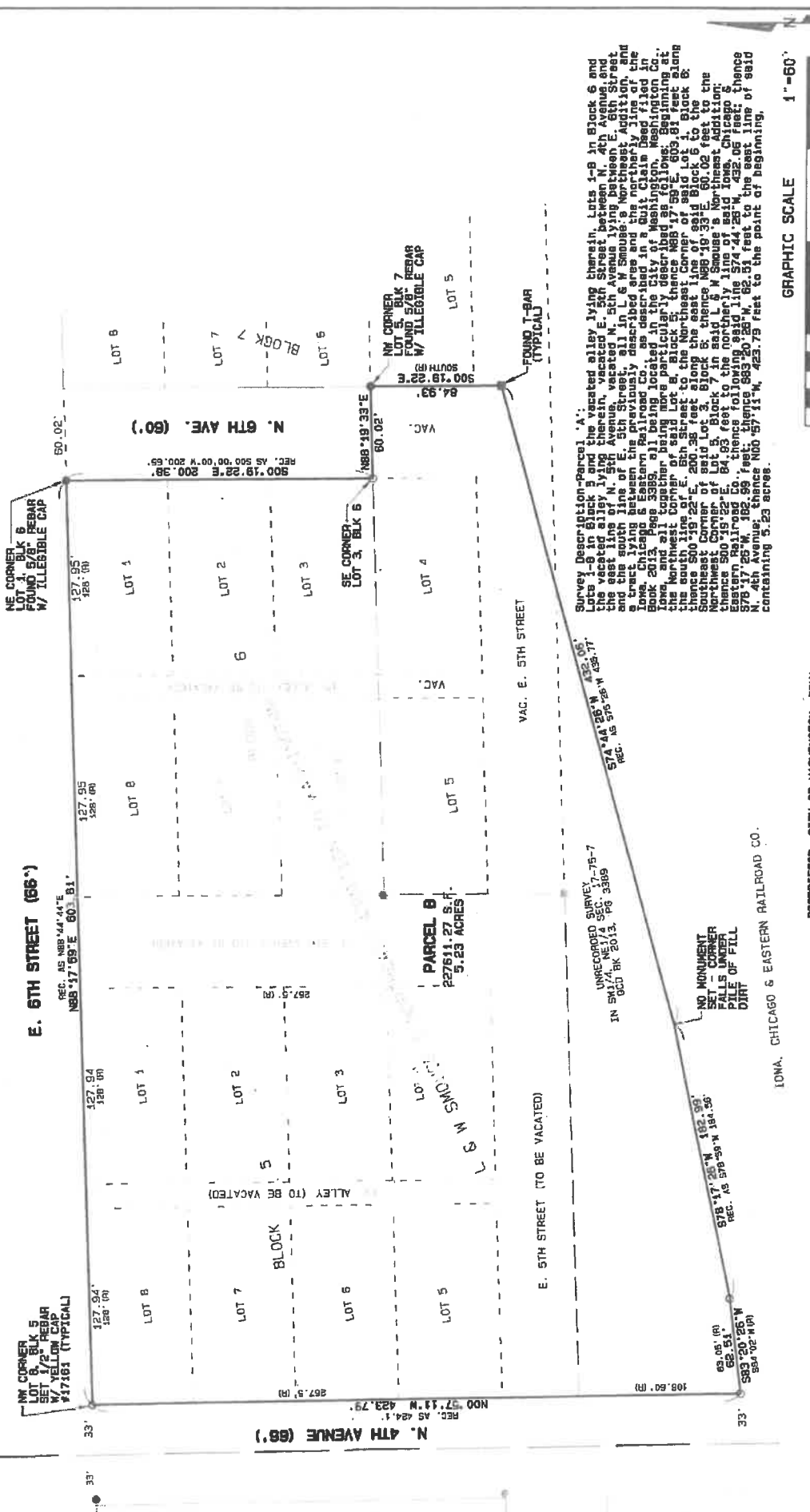
Approved on First Reading: January 15, 2019

Approved on Second Reading: \_\_\_\_\_

Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day  
of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Illa Earnest, City Clerk



Survey Description-Parcel 'A':  
 Lots 1-8 in Block 5 and the vacated alley lying therein, Lots 1-8 in Block 6 and the vacated alley lying therein, vacated E. 5th Street between N. 4th Avenue and N. 5th Street, lying between the west line of N. 4th Street and the south line of E. 5th Street, all in 6th Township, 75th Range, 3rd East of the 6th Meridian, 5th Principal Meridian, as shown on a tract lying between the previously described area and the northern line of the Block 2013, 16 3389, all being located in the City of Washington, Washington Co., Iowa, Chicago & Eastern Railroad Co., as described in a Quit Claim Deed filed in the Northwest Corner of said Lot 1, Block 5, containing 9.23 acres, beginning at the Northeast Corner of said Lot 1, Block 5, containing 9.23 acres, beginning at the south line of E. 5th Street to the Northeast Corner of said Lot 1, Block 5, thence S80°19'22"E, 200.38 feet along the east line of said Block 5 to the Southeast Corner of said Lot 3, Block 5, thence N88°19'33"E, 60.02 feet to the West line of E. 5th Street, thence S4°44'25"N, 422.05 feet to the North line of E. 5th Street, thence S74°44'25"W, 422.17 feet to the East line of E. 5th Street, thence S80°19'22"E, 64.63 feet to the Southeast Corner of said Lot 1, Block 5, thence S80°19'22"E, 64.63 feet to the East line of E. 5th Street, thence S78°17'25"W, 482.96 feet, thence following 8810 line S74°44'25"W, 422.05 feet, thence S83°20'25"W, 62.51 feet to the east line of 8810 N. 4th Avenue, thence N88°19'33"E, 423.79 feet to the point of beginning, containing 5.23 acres.

GRAPHIC SCALE 1"=60'

Certification: I hereby certify that this land surveying document was prepared and the related survey mark was set or duly licensed Land Surveyor under the laws of the State of Iowa.

A. Stumbo License #17181 Date: 11/19/18  
 My license renewal date is December 31, 2019



PROPRIETOR: CITY OF WASHINGTON, IOWA  
 SURVEY REQUESTED BY: SETH POLICH, FOX ENGINEERING

PLAT OF SURVEY  
 IN BLOCKS 5 & 6, L & W SKOUSE'S NORTHEAST ADDITION & PT. OF SW 1/4, NE 1/4, SEC. 17-75-7, CITY OF WASHINGTON, WASHINGTON COUNTY, IOWA

JOB #17187 DATE: 12/21/18 FIELDWORK COMPLETED: 11/19/18 PAGE 1 of 1

STUMBO & ASSOCIATES  
 LAND SURVEYING  
 510 S. 17TH STREET, SUITE #102-AMES, IOWA 50010  
 PH. 515-233-3684 • FAX 515-233-4403