



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IOWA  
TO BE HELD IN THE NICOLA-STOUFER ROOM.  
PUBLIC LIBRARY AT 115 W. WASHINGTON STREET  
AT 6:00 P.M., TUESDAY, JUNE 4, 2019

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, June 4, 2019 to be approved as proposed or amended.

**Consent:**

1. Council Minutes May 21, 2019
2. Tax Abatement Application – Dirk & Connie Larsen, 107 W. 15<sup>th</sup> Street.
3. Tax Abatement Application – Jason D. & Jasmine C. Peiffer, 116 W. 3<sup>rd</sup> Street.
4. Tax Abatement Application – Brian & Julieanne Gentz, 1636 Highland Avenue.
5. Tax Abatement Application – William Monroe, 124 W. 3<sup>rd</sup> Street.
6. Tax Abatement Application – David W. Collins, 118 W. 3<sup>rd</sup> Street.
7. Urban Chicken Request – Sarah Owens, 611 W. Monroe Street.
8. A.S. Concrete Specialties, Trip Hazard Sidewalk Program (Zone 1). \$15,422.92
9. TEAM Services, Fire Station Project, \$3,117.95
10. Simmering-Cory, CDBG Sanitary Sewer Project, \$2,000.00
11. Garden & Assoc., 2019 Sealcoat Project, \$415.49
12. Garden & Assoc., Stogdill Storage Site Plan Review. \$435.000
13. Garden & Assoc., Water Tower Park Detention Basin Design, \$1,495.00
14. Garden & Assoc., East Washington Street Sidewalk Extension Plan, \$4,668.41
15. Garden & Assoc., S. 15<sup>th</sup> Avenue Improvements, \$6,729.50
16. Garden & Assoc., Professional Work Lots 7 & Outlot A, \$1,038.54
17. Terracon, Fire Station Project, \$683.00
18. Washington State Bank, 2014 General Obligation Bonds, Principal & Interest, \$50,340.88
19. Bankers Trust, GO Capital Loan Notes, Series 2015, Principal, Interest, Fees, \$192,293.75
20. Bankers Trust, GO Refunding Bonds, Series 2016A, Principal, Interest, Fees, \$146,985.00
21. Bankers Trust, GO Refunding Bonds, Series 2016B, Principal, Interest, Fees, \$52,881.25
22. Bankers Trust, GO Bonds, Series 2016C, Principal, Interest, Fees, \$127,450.00
23. Bankers Trust, GO Capital Loan Notes, Series 2018A, Principal, Interest, Fees, \$473,160.00
24. Bankers Trust, LOSST Revenue Bonds, Series 2018B, Principal, Interest, Fees, \$141,120.00
25. Cedar Rapids Bank & Trust, 2006 Urban Renewal TIF Revenue Bonds, Principal & Interest, \$25,485.27

26. Kevin D. Olson, Professional Services, \$1,025.34
27. Fareway Stores, Inc. #554, 301 N. Marion Ave, Cigarette, Tobacco, Nicotine, Vapor Permit, **(renewal)**
28. Moore's BP Amoco, 1061 W. Madison Street, Cigarette, Tobacco, Nicotine, Vapor Permit, **(renewal)**
29. Department Reports

**Consent – Other:**

1. Bushong Construction, Fire Station Project, \$178,867.90
2. DeLong Construction, S. 15<sup>th</sup> Avenue Project Pay App. #1, \$107,164.68

**Claims & Financial Reports:**

Claims for June 4, 2019

**SPECIAL PRESENTATION**

- Nuisance Abatement Update
- Presentation on City Hall/Police Building Project
- Discussion and Consideration of a Resolution Authorizing a Notice of Hearing & Letting – City Hall/Police Building Project.

**PRESENTATION FROM THE PUBLIC** – Please limit comments to 3 Minutes.

**UNFINISHED BUSINESS**

1. Discussion and Consideration of a Resolution Adopting Information Technology Disaster Recovery Plan. **(Tabled 04/16/2019)**
2. Discussion and Consideration of a Resolution Releasing Funds as per Downtown Investment Grant (DIG) Agreement with Royal Midwest, Inc. (Frontier Family Restaurant). **(Tabled 05/21/2019)**

**PUBLIC HEARING**

**NEW BUSINESS**

1. Discussion and Consideration of Audit Firm for FY 19-20-21.
2. Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer.
3. Discussion and Consideration of Second Reading of an Ordinance Creating New Chapters 129 & 130 and Amending Chapter 165 (Special Events Permitting)
4. Discussion and Consideration of Second Reading of an Ordinance Amending Chapter 92 (Water Rates) and Chapter 99 (Sewer Use Charge).
5. Discussion and Consideration of Third Reading of an Ordinance Amending Chapter 41

“Public Health and Safety” (Smoking in Parks)

6. Discussion and Consideration of a Resolution Designating Certain Smoke-Free Places.

**WORKSHOP**

**DEPARTMENTAL REPORT**

Police Department  
City Attorney  
City Administrator

**MAYOR & COUNCILPERSONS**

Jaron Rosien, Mayor  
Brendan DeLong  
Steven Gault  
Elaine Moore  
Danielle Pettit-Majewski  
Fran Stigers  
Millie Youngquist

**ADJOURNMENT**

Illa Earnest, City Clerk

## Council Minutes 05-21-2019

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on Tuesday, May 21, 2019 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Absent: none.

Motion by Gault, seconded by Pettit-Majewski, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, May 21, 2019 be approved as proposed. Motion carried.

### Consent:

1. Council Minutes May 7, 2019
2. Fox Engineering, Water Treatment Plant Improvements, \$2,278.75
3. Fox Engineering, City Hall Interceptor Reroute, \$249.00
4. Fox Engineering, SE Basin I & I Reduction, \$1,490.00
5. Iowa City Landscaping, Alliant Branching Out, \$1,067.86
6. Garden & Assoc., 15<sup>th</sup> Ave. Paving, Storm Sewer, Sanitary Sewer, Water Main, \$2,740.80
7. Garden & Assoc., E. Washington St. Sidewalk Extension Plan, \$2,366.69
8. Garden & Assoc., Water Tower Park Detention Basin Design, \$3,003.99
9. Garden & Assoc., S. Ave. E Reconstruction, \$41,009.95
10. Bolton & Menk, Taxilane Fuel Facility Construction, \$2,963.75
11. Iowa Finance Authority, Water Treatment Plant Improvements, Principal & Interest, \$219,566.10
12. Iowa Finance Authority, W. Side Interceptor, Principal & Interest, \$113,662.50
13. Iowa Finance Authority, Wastewater Treatment Plant, Principal & Interest, \$600,187.50
14. Casey's General Store #3528, 1730 E. Washington Street, Class E Liquor License, Class B Wine Permit, Class C Beer Permit (carryout beer), Sunday Sales, **(new)**
15. Pizza Hut, Class B Beer (BB) (includes wine coolers), Sunday Sales, **(renewal)**
16. Wal-Mart #1475, 2485 Highway 92., Cigarette, Tobacco, Nicotine, Vapor Permit, **(renewal)**
17. Wines & Spirits, 106 W. 2<sup>nd</sup> Street, Cigarette, Tobacco, Nicotine, Vapor Permit, **(renewal)**
18. Department Reports

### Consent – Other:

1. DeLong Construction, Wellness Park Utilities & Grading, \$41,924.80
2. MSA Professional Services, Wellness Park Phase I Design and Bidding, \$37,033.15

Motion by Pettit-Majewski, seconded by Youngquist, to approve all consent agenda items. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve consent agenda – other. Gault voted no. DeLong abstained with conflict. Motion carried.

Motion by DeLong, seconded by Stigers, to approve payment of the claims as presented. Motion carried.

Finance Director Kelsey Brown gave the financial reports for March and April, 2019.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the financial reports for March and April, 2019. Motion carried.

Special Presentations:

Motion by Youngquist, seconded by Gault, to approve the UnitedHealth Care request for use of Central Park on the morning on May 29, 2019. Motion carried.

Mike Florke came before the council to request use of E. 11<sup>th</sup> Street on Saturday afternoons by his car club. Council told him that what his club wanted to do was against State Code. They thanked him for coming before them to ask.

Presentations from the Public: none.

Discussion and Consideration of a Resolution Adopting Information Technology Disaster Recovery Plan. **(Tabled 04/16/2019)**. Remains tabled.

Mayor Rosien announced that now is the time for the public hearing for the FY19 Budget Amendment.

No written or oral objections were received.

Motion by Youngquist, seconded by Gault, to close the public hearing, Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Stigers, to approve the Resolution Amending the FY19 Budget. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-066)**

Mayor Rosien announced that now is the time for the public hearing on the 2019 Sealcoat Program.

No written or oral objections were received.

Motion by Pettit-Majewski, seconded by DeLong, to close the public hearing. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by DeLong, seconded by Stigers, to approve the Resolution Adopting Plans, Specifications, Form of Contract, and Estimate of Cost for the 2019 Sealcoat Program. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-067)**

One bid was received for the 2019 Sealcoat Program.

L.L. Pelling Company	\$101,316.40
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Motion by Pettit-Majewski, seconded by Youngquist, to approve the Resolution Awarding Bid for the 2019 Sealcoat Program to L.L. Pelling Company in the amount of \$101,316.40. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-068)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve the quote estimated at \$15,000 from Garden & Associated for updating concept plans for W. Buchanan Street/Business Park Phase II. Motion carried.

Motion by Pettit-Majewski, seconded by Stigers, to table Discussion and Consideration of a Resolution

Releasing Funds as per Downtown Investment Grant (DIG) Agreement with Royal Midwest, Inc. (Frontier Family Restaurant). Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried

Motion by Pettit-Majewski, seconded by Gault, to approve the Resolution Approving a Site Plan for Stogdill Mini Storage at 440 N. Ave. F (P & Z Recommendation) subject to stipulation that the storm water detention plan be approved by the City's Engineer. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-069)**

Motion by DeLong, seconded by Youngquist, to approve the Resolution Approving a Site Plan for Midwest Tree Service at 1135 W. Buchanan Street (P & Z Recommendation). Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-070)**

Motion by Pettit-Majewski, seconded by Youngquist, to approve the Resolution Accepting the Improvements in Wiley Subdivision (First Addition). Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-071)**

Motion by DeLong, seconded by Gault, to approve the Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-072)**

Motion by Youngquist, seconded by Stigers, to approve the Street Light Resolution for Alliant Energy for a street light removal on S. 3<sup>rd</sup> Avenue between E. Washington Street and E. Jefferson Street. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-073)**

Motion by Gault, seconded by Stigers, to approve the First Reading of an Ordinance Creating New Chapters 129 & 130 and Amending Chapter 165 (Special Events Permitting). Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Pettit-Majewski, seconded by Moore, to approve the First Reading of an Ordinance Amending Chapter 92 "Water Rates" and Chapter 99 "Sewer Use Charge". Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Pettit-Majewski, to approve the Second Reading of an Ordinance Amending Chapter 41 "Public Health and Safety" (Smoking in Parks). Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Pettit-Majewski, seconded by Gault, to approve the Third Reading and Adopt the Ordinance Amending Chapters 105 and 106 "Solid Waste". Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Ordinance No. 1086)**

### **Workshop**

Discussion on possible bicycle signage/pavement markings and bike routes. Consensus by Council to move ahead on the project.

Motion by Gault, seconded by Stigers, that the Regular Session held at 6:00 P.M., Tuesday, May 21, 2019, is adjourned. Motion carried.

Illa Earnest, City Clerk

APPLICATION FOR TAX ABATEMENT UNDER THE  
WASHINGTON URBAN REVITALIZATION PLAN FOR  
WASHINGTON, IOWA

\_\_\_\_\_ Prior Approval for Intended Improvements

\_\_\_\_\_ Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE WASHINGTON  
URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA

The Washington Urban Revitalization Plan allows property tax exemptions as follows:

Residential

All qualified real estate assessed as residential property is eligible to receive a one hundred percent (100%) exemption from taxation on the first seventy-five thousand dollars (\$75,000) of actual value added by the improvements. The exemption is for a period of three (3) years. Improvements must increase the assessed value by a minimum of 10%.

Commercial/Industrial

All qualified real estate assessed as commercial and/or industrial property is eligible to receive a partial exemption from taxation on the actual value added by the improvements. The exemption is for a period of five (5) years. Improvements must increase the assessed value by a minimum of 10%. The amount of the partial exemption is equal to a percent of the actual value added by the improvements, determined as follows:

- 1) First Year - 75% Exemption
- 2) Second year - 60% Exemption
- 3) Third Year - 45% Exemption
- 4) Fourth Year - 30% Exemption
- 5) Fifth Year - 15% Exemption

Commercial includes property that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes.

In order to be eligible, the property must be located in the Washington Revitalization Area. A map is available for inspection at City Hall.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1<sup>st</sup> following the year that the improvements are first assessed for taxation.

Address of Property: 107 West 15<sup>th</sup> St Washington

Legal Description: 24 Highland Park Add Lot 9 & 10 of Old #1 Exc S w/4 of lot 9

Title Holder or Contract Buyer: Dirk & Connie Larsen

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): 319-653-1585

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to \_\_\_\_\_ [insert date of adoption of the Plan]? Yes \_\_\_ No \_\_\_

Existing Property Use:  Residential \_\_\_ Commercial \_\_\_ Industrial \_\_\_ Vacant

Proposed Property Use: Residential

Nature of Improvements:  New Construction \_\_\_ Addition \_\_\_ General Improvements

Specify: \_\_\_\_\_

Permit Number(s) from the City of \_\_\_\_\_ Building Department

Date Permit(s) Issued: \_\_\_\_\_

Permit(s) Valuation: \_\_\_\_\_ [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: 7-1-19



Estimated Actual Cost of Improvements: \$265,000

Signature: Connie J Larsen

Name (Printed) Connie J Larsen

Title: owner

Company: \_\_\_\_\_

Date: 5-22-19

**FOR CITY USE**

CITY COUNCIL	Application Approved/Disapproved
	Reason (if disapproved) _____
	Date _____ Resolution No. _____
	Attested by the City Clerk _____
ASSESSOR	Present Assessed Value of Structure _____
	Assessed Value with Improvements _____
	Eligible or Noneligible for Tax Abatement _____
	Assessor _____ Date _____

\* Example: To receive a full 5 year exemption on Improvements that were first fully assessed on 1-1-2012, the property owner must file the application with the City no later than 2-1-2014.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the WASHINGTON URBAN REVITALIZATION PLAN, available at City Hall.

**ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION**

**This Application is to be forwarded by the City to the County Assessor by March 1.**



# Zoning Permit Application

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Applicant's Signature: [Signature]

Permit Amount: \$ 715.10 Permit #: 18-209

Valuation of Project: \$ 119,000.00

Date Permit Issued 7 / 31 / 18

Authorized By: [Signature]

Digitally signed by lw55c.net  
DN: ou=Created by http://www.fiddler2.com,  
c=DQ, NOT\_TRUST, cn=lw55c.net  
Date: 2018.07.31 10:09:34 -0500

**CLOSED**

## SECTION 1. GENERAL INFORMATION

Property Owner: Dirk and Connie Larsen Phone Number: (319) 653 1585

Address of Property Owner: 1293 S. Ave. E Washington, IA 52353

## SECTION 2. SITE & CONSTRUCTION INFORMATION

Zoning District R-2

Address of site: 107 W. 15th St. Use of Property residential

Change in use:  yes  no if yes, from bare lot to house

Class of work:  New  Addition  Remodel  Repair

Setbacks of Structure: Front yard 25 ft. Side yard (1) 25 ft. (2) 20 ft. Rear yard 70 ft.

Height of structure 20 ft. Construction Dimensions 28 x 75 = 2100 Sq. Ft.

Describe Work: construct new home

Work will be preformed by:  Homeowner  Contractor (supply information below)

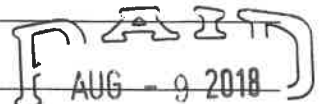
Contractor: CML Construction-Chris Linnenkamp Contact Number (319) 548 0122

## ZONING ADMINISTRATOR

Setback/pin verification: Preconstruction by: Steve Donnolly Date: 7 / 27 / 18

(If required) Construction by: [Signature] Date: 8 / 21 / 18

Inspection Notes: 25' setback from N.E. T-bar property pin. (SEV) 8/2/18



Building Inspections: Steve Donnolly (W) 319-653-6584 ext. 124 or (c) ~~319-458-0190~~  
sdonnolly@washingtioniowa.net

APPLICATION FOR TAX ABATEMENT UNDER THE  
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WASHINGTON, IOWA

Prior Approval for Intended Improvements

Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE WASHINGTON  
URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA

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Residential

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Commercial/Industrial

All qualified real estate assessed as commercial and/or industrial property is eligible to receive a partial exemption from taxation on the actual value added by the improvements. The exemption is for a period of five (5) years. Improvements must increase the assessed value by a minimum of 10%. The amount of the partial exemption is equal to a percent of the actual value added by the improvements, determined as follows:

- 1) First Year – 75% Exemption
- 2) Second year – 60% Exemption
- 3) Third Year – 45% Exemption
- 4) Fourth Year – 30% Exemption
- 5) Fifth Year – 15% Exemption

Commercial includes property that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes.

In order to be eligible, the property must be located in the Washington Revitalization Area. A map is available for inspection at City Hall.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1<sup>st</sup> following the year that the improvements are first assessed for taxation.

Address of Property: 116 W 3<sup>rd</sup> St, Washington, Iowa 52353

Legal Description: Lot F1 of Pennsylvania House Townhomes

Title Holder or Contract Buyer: Jason D. & Jasmin C. Peiffer

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): 319-560-2028

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to \_\_\_\_\_ [insert date of adoption of the Plan]? Yes \_\_\_ No

Existing Property Use: \_\_\_ Residential \_\_\_ Commercial \_\_\_ Industrial \_\_\_ Vacant

Proposed Property Use: \_\_\_\_\_

Nature of Improvements:  New Construction \_\_\_ Addition \_\_\_ General Improvements

Specify: New Construction of Townhouse - Unit F1 Purchased 9-21-2018

Permit Number(s) from the City of \_\_\_\_\_ Building Department

Date Permit(s) Issued: \_\_\_\_\_

Permit(s) Valuation: \_\_\_\_\_ [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: \_\_\_\_\_

Estimated or Actual Cost of Improvements: \_\_\_\_\_

Signature: Jason Peiffer

Name (Printed) Jason Peiffer

Title: Property owner

Company: \_\_\_\_\_

Date: 5-22-18

**FOR CITY USE**

<b>CITY COUNCIL</b>	<b>Application Approved/Disapproved</b>
	<b>Reason (if disapproved)</b> _____
	<b>Date</b> _____ <b>Resolution No.</b> _____
	<b>Attested by the City Clerk</b> _____
<b>ASSESSOR</b>	<b>Present Assessed Value of Structure</b> _____
	<b>Assessed Value with Improvements</b> _____
	<b>Eligible or Noneligible for Tax Abatement</b> _____
	<b>Assessor</b> _____ <b>Date</b> _____

\* Example: To receive a full 5 year exemption on Improvements that were first fully assessed on 1-1-2012, the property owner must file the application with the City no later than 2-1-2014.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the WASHINGTON URBAN REVITALIZATION PLAN, available at City Hall.

**ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION**

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# Zoning Permit Application

\*\*\*\*\*

Applicant's Signature: \_\_\_\_\_

Permit Amount: \$ 490.42 Permit #: 18-048

Valuation of Project: \$ 65,820.00

Date Permit Issued 3 / 28 / 18

Authorized By: *Steve Donnelly*  
Digitally signed by Steve Donnelly  
DN: ou=Created by http://www.fiddler2.com,  
o=DD\_NOT\_TRUST, cn=Steve Donnelly  
Date: 2018.03.28 16:19:09 -0500

*Steve Donnelly*  
JUN - 4 2018

## SECTION 1. GENERAL INFORMATION

# CLOSED

BY: \_\_\_\_\_

Property Owner: DW Developments, LLC Phone Number (319) 939 - 2591

Address of Property Owner: 1205 Industrial Drive Washington, IA 52353

## SECTION 2. SITE & CONSTRUCTION INFORMATION

Zoning District B-1

Address of site: 116 W. 3rd St. Use of Property residential

Change in use:  yes  no if yes, from apartment house to single family

Class of work:  New  Addition  Remodel  Repair

Setbacks of Structure: Front yard 27 ft. Side yard (1) \_\_\_\_\_ ft. (2) \_\_\_\_\_ ft. Rear yard \_\_\_\_\_ ft.

Height of structure 25 ft. Construction Dimensions 57 x 21 = 1197 Sq. Ft.

Describe Work: Construct a single family townhouse

Work will be performed by:  Homeowner  Contractor (supply information below)

Contractor: DW Developments, LLC Contact Number (319) 939 - 2591

## ZONING ADMINISTRATOR

Setback/pin verification: Preconstruction by: *Steve Donnelly* Date: 3 / 19 / 18

(If required) Construction by: *Steve Donnelly* Date: 7 / 2 / 18

Inspection Notes: Setbacks OK. Firewall installed correctly. Construction built between 11 and 11B to industry standards. Passed (SEP)

Check for mechanical fire wall OK

7/9/18 - holes drilled for electric main conductors filled with foam. (SEP) on west ~~fire~~ fire wall.

7/24/18 -

9/24/18 Final passed - (SEP)

Building Inspections: Steve Donnelly (W) 319-653-6584 ext. 124 or (c) 319-458-0190  
sdonnelly@washingtioniowa.net

APPLICATION FOR TAX ABATEMENT UNDER THE  
WASHINGTON URBAN REVITALIZATION PLAN FOR  
WASHINGTON, IOWA

Prior Approval for Intended Improvements

Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE WASHINGTON URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA

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- 2) Second year – 60% Exemption
- 3) Third Year – 45% Exemption
- 4) Fourth Year – 30% Exemption
- 5) Fifth Year – 15% Exemption

Commercial includes property that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes.

In order to be eligible, the property must be located in the Washington Revitalization Area. A map is available for inspection at City Hall.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1<sup>st</sup> following the year that the improvements are first assessed for taxation.

Address of Property: 1636 Highland Ave, Washington, IA 52353

Legal Description: Lot 24 in Washington Housing Initiative Addition to the City

Title Holder or Contract Buyer: Brian W & Julianne Genty

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): 319-461-1403 Julie's cell

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to \_\_\_\_\_ [insert date of adoption of the Plan]? Yes \_\_\_ No X

Existing Property Use: \_\_\_ Residential \_\_\_ Commercial \_\_\_ Industrial \_\_\_ Vacant

Proposed Property Use: \_\_\_\_\_

Nature of Improvements: X New Construction \_\_\_ Addition \_\_\_ General Improvements

Specify: New Home Built By Norm Bruty Construction Purchased From Norm Bruty Rentals purchased 5-3-19

Permit Number(s) from the City of \_\_\_\_\_ Building Department

Date Permit(s) Issued: \_\_\_\_\_

Permit(s) Valuation: \_\_\_\_\_ [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: May 1, 2019

Estimated or Actual Cost of Improvements: \_\_\_\_\_

- Signature: Julianne Gertz
- Name (Printed) Julianne Gertz
- Title: Homeowner
- Company: \_\_\_\_\_
- Date: 05-27-19

**FOR CITY USE**

<b>CITY COUNCIL</b>	<b>Application Approved/Disapproved</b>
	<b>Reason (if disapproved)</b> _____
	<b>Date</b> _____ <b>Resolution No.</b> _____ <b>Attested by the City Clerk</b> _____
<b>ASSESSOR</b>	<b>Present Assessed Value of Structure</b> _____
	<b>Assessed Value with Improvements</b> _____
	<b>Eligible or Noneligible for Tax Abatement</b> _____
	<b>Assessor</b> _____ <b>Date</b> _____

\* Example: To receive a full 5 year exemption on Improvements that were first fully assessed on 1-1-2012, the property owner must file the application with the City no later than 2-1-2014.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the WASHINGTON URBAN REVITALIZATION PLAN, available at City Hall.

**ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION**

**This Application is to be forwarded by the City to the County Assessor by March 1.**



# Zoning Permit Application

\*\*\*\*\*

Applicant's Signature: \_\_\_\_\_

Permit Amount: \$ 740.58 Permit #: 18-285

Valuation of Project: \$ 126,000.00

Date Permit Issued 9 / 17 / 18

Authorized By: *Steve Donnolly*  
Digitally signed by Steve Donnolly  
DN: cn=Steve Donnolly, o=City of Washington,  
ou=Development Services,  
email=sdonnolly@washingtioniowa.gov, c=US  
Date: 2018.05.29 10:47:56 -0500

## SECTION 1. GENERAL INFORMATION

Property Owner: Norm Bruty Phone Number (319) 653 - 8151

Address of Property Owner: 1212 N. 8th Ave. Washington, IA 52353

## SECTION 2. SITE & CONSTRUCTION INFORMATION Zoning District R-2

Address of site: 1636 Highland Ave. Use of Property residential

Change in use:  yes  no if yes, from bare lot to new house

Class of work:  New  Addition  Remodel  Repair

Setbacks of Structure: Front yard 25 ft. Side yard (1) 8 ft. (2) 9 ft. Rear yard \_\_\_ ft.

Height of structure 20 ft. Construction Dimensions 60 x 44 = 2640 Sq. Ft.

Describe Work: construct new house with attached 2 car garage

Work will be preformed by:  Homeowner  Contractor (supply information below)

Contractor: Norm Bruty Construction Contact Number (319) 653 - 8151

## ZONING ADMINISTRATOR

Setback/pin verification: Preconstruction by: Steve Donnolly Date: 9 / 17 / 18

( If required) Construction by: Steve Donnolly Date: 5 / 8 / 19

Inspection Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Building Inspections: Steve Donnolly (W) 319-653-6584 ext. 124 or (c) 319-458-0190  
sdonnolly@washingtioniowa.net



APPLICATION FOR TAX ABATEMENT UNDER THE  
WASHINGTON URBAN REVITALIZATION PLAN FOR  
WASHINGTON, IOWA

\_\_\_\_\_ Prior Approval for Intended Improvements

Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE WASHINGTON  
URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA

The Washington Urban Revitalization Plan allows property tax exemptions as follows:

Residential

All qualified real estate assessed as residential property is eligible to receive a one hundred percent (100%) exemption from taxation on the first seventy-five thousand dollars (\$75,000) of actual value added by the improvements. The exemption is for a period of three (3) years. Improvements must increase the assessed value by a minimum of 10%.

Commercial/Industrial

All qualified real estate assessed as commercial and/or industrial property is eligible to receive a partial exemption from taxation on the actual value added by the improvements. The exemption is for a period of five (5) years. Improvements must increase the assessed value by a minimum of 10%. The amount of the partial exemption is equal to a percent of the actual value added by the improvements, determined as follows:

- 1) First Year – 75% Exemption
- 2) Second year – 60% Exemption
- 3) Third Year – 45% Exemption
- 4) Fourth Year – 30% Exemption
- 5) Fifth Year – 15% Exemption

Commercial includes property that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes.

In order to be eligible, the property must be located in the Washington Revitalization Area. A map is available for inspection at City Hall.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1<sup>st</sup> following the year that the improvements are first assessed for taxation.

Address of Property: 124 W 3rd St. Washington, IA 52353

Legal Description: Lot F5 of Pennsylvania House Townhomes

Title Holder or Contract Buyer: William Monroe

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): 515-321-4955

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to \_\_\_\_\_ [insert date of adoption of the Plan]? Yes \_\_\_ No \_\_\_

Existing Property Use: \_\_\_ Residential \_\_\_ Commercial \_\_\_ Industrial \_\_\_ Vacant

Proposed Property Use: \_\_\_\_\_

Nature of Improvements:  New Construction \_\_\_ Addition \_\_\_ General Improvements

Specify: Unit 5 Townhome - purchased 5-24-19

Permit Number(s) from the City of \_\_\_\_\_ Building Department

Date Permit(s) Issued: \_\_\_\_\_

Permit(s) Valuation: \_\_\_\_\_ [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: \_\_\_\_\_

Estimated or Actual Cost of Improvements: \_\_\_\_\_

Signature: x [Handwritten Signature]

Name (Printed) x William Monroe

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Date: x 5-24-19

**FOR CITY USE**

<b>CITY COUNCIL</b>	<b>Application Approved/Disapproved</b>
	<b>Reason (if disapproved)</b> _____
	<b>Date</b> _____ <b>Resolution No.</b> _____
	<b>Attested by the City Clerk</b> _____
<b>ASSESSOR</b>	<b>Present Assessed Value of Structure</b> _____
	<b>Assessed Value with Improvements</b> _____
	<b>Eligible or Noneligible for Tax Abatement</b> _____
	<b>Assessor</b> _____ <b>Date</b> _____

\* Example: To receive a full 5 year exemption on Improvements that were first fully assessed on 1-1-2012, the property owner must file the application with the City no later than 2-1-2014.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the WASHINGTON URBAN REVITALIZATION PLAN, available at City Hall.

**ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION**

**This Application is to be forwarded by the City to the County Assessor by March 1.**

APPLICATION FOR TAX ABATEMENT UNDER THE  
WASHINGTON URBAN REVITALIZATION PLAN FOR  
WASHINGTON, IOWA

\_\_\_\_\_ Prior Approval for Intended Improvements

\_\_\_\_\_ Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE WASHINGTON  
URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA

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- 3) Third Year – 45% Exemption
- 4) Fourth Year – 30% Exemption
- 5) Fifth Year – 15% Exemption

Commercial includes property that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes.

In order to be eligible, the property must be located in the Washington Revitalization Area. A map is available for inspection at City Hall.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1<sup>st</sup> following the year that the improvements are first assessed for taxation.

Address of Property: 118 WEST 3<sup>RD</sup> STREET

Legal Description: \_\_\_\_\_

Title Holder or Contract Buyer: DAVID W COLLINS

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): 218-252-0967

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to \_\_\_\_\_ [insert date of adoption of the Plan]? Yes \_\_\_ No X

Existing Property Use: X Residential \_\_\_ Commercial \_\_\_ Industrial \_\_\_ Vacant

Proposed Property Use: residential

Nature of Improvements: X New Construction \_\_\_ Addition \_\_\_ General Improvements

Specify: Demolish old, hazardous Bldg, built new home

Permit Number(s) from the City of \_\_\_\_\_ Building Department

Date Permit(s) Issued: \_\_\_\_\_

Permit(s) Valuation: \_\_\_\_\_ [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: Oct 4, 2018

Estimated or Actual Cost of Improvements: \$ 197,250

Signature: [Handwritten Signature]

Name (Printed) DAVID W. COLLINS

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Date: 5-29-2019

**FOR CITY USE**

<b>CITY COUNCIL</b>	<b>Application Approved/Disapproved</b>
	<b>Reason (if disapproved)</b> _____
	<b>Date</b> _____ <b>Resolution No.</b> _____
	<b>Attested by the City Clerk</b> _____
<b>ASSESSOR</b>	<b>Present Assessed Value of Structure</b> _____
	<b>Assessed Value with Improvements</b> _____
	<b>Eligible or Noneligible for Tax Abatement</b> _____
	<b>Assessor</b> _____ <b>Date</b> _____

\* Example: To receive a full 5 year exemption on Improvements that were first fully assessed on 1-1-2012, the property owner must file the application with the City no later than 2-1-2014.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the WASHINGTON URBAN REVITALIZATION PLAN, available at City Hall.

**ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION**

**This Application is to be forwarded by the City to the County Assessor by March 1.**



# Zoning Permit Application

\*\*\*\*\*

Applicant's Signature: \_\_\_\_\_

Permit Amount: \$ 490.42 Permit #: 18-057

Valuation of Project: \$ 65,820.00

Date Permit Issued 3 / 28 / 18

Authorized By: *Steve E. Donnolly*  
Digitally signed by lw55c.net  
DN: ou=Created by http://www.fiddler2.com,  
o=DO\_NOT\_TRUST, cn=lw55c.net  
Date: 2018.03.28 16:19:09 -0500

## SECTION 1. GENERAL INFORMATION

Property Owner: DW Developments, LLC Phone Number (319) 939 - 2591

Address of Property Owner: 1205 Industrial Drive Washington, IA 52353

## SECTION 2. SITE & CONSTRUCTION INFORMATION

Zoning District B-1

Address of site: 118 W. 3rd St. Use of Property residential

Change in use:  yes  no if yes, from apartment house to single family

Class of work:  New  Addition  Remodel  Repair

Setbacks of Structure: Front yard 27 ft. Side yard (1) \_\_\_ ft. (2) \_\_\_ ft. Rear yard \_\_\_ ft.

Height of structure 25 ft. Construction Dimensions 57 x 21 = 1197 Sq. Ft.

Describe Work: Construct a single family townhouse

Work will be preformed by:  Homeowner  Contractor (supply information below)

Contractor: DW Developments, LLC Contact Number (319) 939 - 2591

## ZONING ADMINISTRATOR

Setback/pin verification: Preconstruction by: Steve Donnolly Date: 3 / 19 / 18

( If required) Construction by: \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_

Inspection Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Building Inspections: Steve Donnolly (W) 319-653-6584 ext. 124 or (c) 319-458-0190  
sdonnolly@washingtioniowa.net

Brent Hinson, City Administrator  
Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney



City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

### Urban Chicken Permit Application

**\*\*Failure to complete all sections of the application and provide supporting documentation may result in a return or denial of your application. \*\***

#### 1. Applicant Information

Name Sarah Owens

Property Address 611 West Washington Blvd

Daytime Phone # 319-461-1526 Evening Phone # \_\_\_\_\_

Number of chickens to be kept 4

**(No roosters are allowed, Maximum number of hens is 4)**

#### 2. Application Checklist

#### Resident's Submittal

#### Staff Review

- Landlord sign-off (if applicant is a tenant)

N/A

\_\_\_\_\_

- Description of chicken coop and pen including materials used & cubic feet

Wood + Steel 24x8

\_\_\_\_\_

- Diagram of the property including dimensions, location of coop and pen, and identification of adjacent properties by street address

Attached

\_\_\_\_\_

- Sign-off of all adjacent property owners (please use form attached as Exhibit A)

✓

\_\_\_\_\_

**3. Statement of Understanding (Please initial by each item)**

So 1) I am aware that owners of all adjacent properties (i.e., all properties that contact each other at any point) must give their written consent for any urban chicken permit application to be approved.

So 2) I am aware that I must receive approval from the City prior to obtaining chickens.

So 3) I will follow all City ordinances and state laws relating to the care and keeping of animals.

So 4) I am aware that I am responsible for keeping chickens within the confines of my property at all times.

So 5) I am aware that I may not make any dimensional changes to my chicken coop without first obtaining approval from the City of Washington.

So 6) I grant the right for City staff to inspect my property at any time to investigate a complaint related to this permit.

So 7) I acknowledge that I live in an owner-occupied single-family home, or if renting, have the written permission of my landlord (landlord must provide a signature below).

So 8) I affirm that I have never been found guilty of any animal welfare, neglect or cruelty violations.

So 9) I understand that the permit is a limited license for the activity, no vested zoning rights arise from this permit and that the permit does not run with the land.

So 10) I understand the private restrictions on the use of the property shall remain enforceable and shall supersede the permit. I affirm that there are no private restrictions including, but not limited to, deed restrictions, condominium restrictions, neighborhood association bylaws, covenants, and restrictions and rental agreements. A permit issued to a property subject to private restrictions that prohibit keeping of chickens is void.

So 11) I understand that the City Council's approval is good for **two** years and I must reapply for my continued keeping of chickens.

*I affirm that all statements contained in the application and attachments are true and correct and that I the permit holder will keep the chickens in compliance with all related ordinances and as otherwise directed by the City Council. I understand that failure to comply with regulations may result in revocation of the permit and/or issuance of a municipal infraction.*

Signature Soch Owens Date 5-15-19

**If applicant is a tenant, the landlord must sign below:**

As the owner/authorized manager of the property at \_\_\_\_\_ (address), I give permission for my tenant \_\_\_\_\_ (applicant), to install a chicken coop and to keep chickens on the property, as may be approved by the City Council.

Landlord Signature \_\_\_\_\_ Date \_\_\_\_\_

Brent Hinson, City Administrator  
 Jaron P. Rosien, Mayor  
 Illa Earnest, City Clerk  
 Kevin Olson, City Attorney



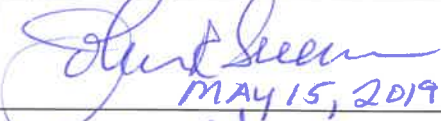

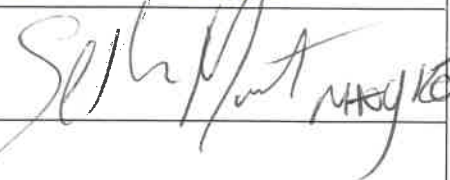
City of Washington  
 215 East Washington Street  
 Washington, Iowa 52353  
 (319) 653-6584 Phone  
 (319) 653-5273 Fax

**NEIGHBOR SIGN-OFF FOR URBAN CHICKEN PERMIT  
 EXHIBIT A TO PERMIT APPLICATION**

Any person wanting to keep chickens must first receive written approval from all property owners adjacent to the property for which the permit is requested. Adjacent means all parcels of property that share a property line with the applicant's property, including those that only meet at a single property corner.

Applicant Name: Sarah and Shane Owens  
 Site Address: 611 West Washington Blvd

The above applicant wishes to keep chickens in a coop at the property listed. I/We, being the adjacent property owner(s), have been provided a diagram of the planned coop and pen in relation to the applicant's property lines, and do not object to the above-named person keeping chickens as may be approved by the Washington City Council.

Name(s) & Address	Phone	Signature(s) & Date
John Greener	653 5208	 MAY 15, 2019
Angel B Xolo	319-621-5769	
Seth Muscant	319 855 3771	 MAY 15

(For additional adjacent property owners, please attach additional sheets)



Existing fence

Back yard

Existing fence

15ft

garage



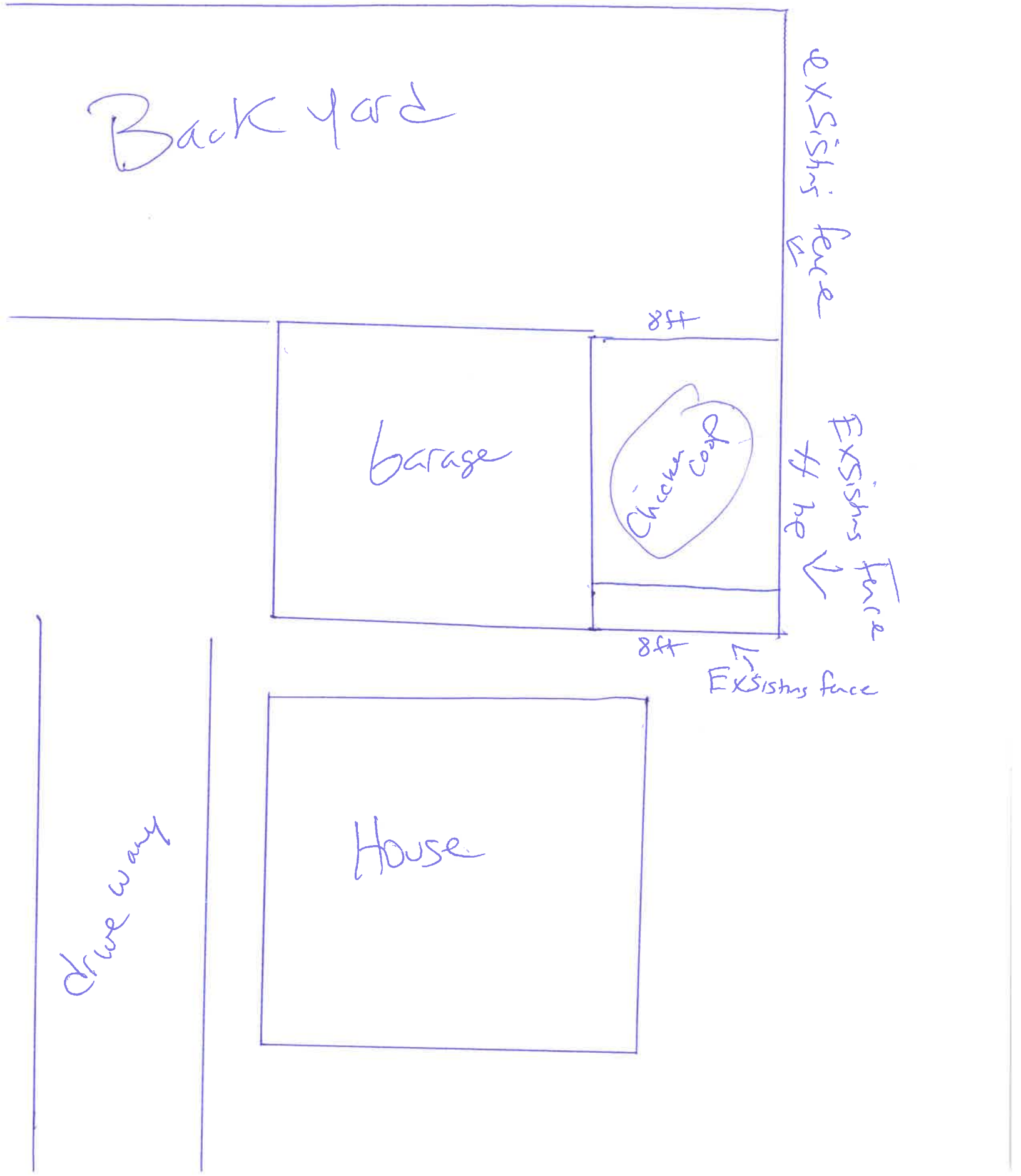
Existing fence  
11 ft

8ft

Existing fence

House

Driveway





**A.S. CONCRETE SPECIALTIES LL**

3259 110TH ST BRIGHTON IA 52540

319-591-1415

*Invoice*

Name: city of washington  
 Adress: 212 east washington  
 Company: city of washington  
 Phone: 319-653-6584

Date: 01/Jun/19  
 Invoice No.: 1003

S. No.	Description	Qty.	Unit Price (\$)	Amount
TH4"	remove & replace 4" sidewalk billed per sq ft	2118.62	\$6.00	\$12,711.71
TH6"	remove & replace 6" sidewalk billed per sq ft	279.00	\$5.99	\$1,671.21
SP4"	CHANGE ORDER MANHOLE DETOUR			
SP4"	special 4" with constant radius curves sidewalk sqft	104.00	\$10.00	\$1,040.00

**Subtotal** \$15,422.92  
**V.A.T**  
**Other Taxes**  
**Grand Total** \$15,422.92

✓  
✓  
✓

*Kaes*

THANKS FOR YOUR BUSSINESS FROM A.S. CONCRETE SPECIALTIES LLC

# INVOICE

Remit To: **TEAM Services, Inc.**  
717 S.E. 6th Street  
Des Moines, IA 50309  
ph: 515-282-8818  
fax: 515-282-8741  
ID No. 42-1416550

Invoice No: 1797771-0

Invoice Date: May 23, 2019

TO: Brent Hinson  
City of Washington  
215 East Washington Street  
Washington, IA 52353

PROJECT: **Washington Fire Station**  
Washington, IA  
No: 9-2550

PO Reference: 11-2083  
Services for period of 4/1/2019 through 4/30/2019  
Reference: Construction Testing Services

QTY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
21.75	hour	Field Testing of Concrete Paving/Site Concrete Testing	45.00	978.75
0.50	hour	Special Inspection and Testing of Reinforcing Steel and Cast-in-Place Concrete	45.00	22.50
5.00	test	Sample Pickup	45.00	225.00
9.00	hour	Field Testing of Concrete Paving - overtime rate	67.50	607.50
36.00	test	Concrete Cylinder Compressive Strength Tests, including Molds	14.00	504.00
940.00	mile	Transportation Charges, Private Car or Company Vehicle	0.83	780.20
<b>Invoice Total:</b>				3117.95
<b>Amount Received:</b>				\$0.00
<b>Amount Due:</b>				<b>\$3,117.95</b>

TERMS: 1.5% Interest per month will be added after 30 days.

Total billed, through 5/23/2019: \$7,819.03

Pay by Credit Card

Master Card  Visa  Am. Ex.  Discover

Project Summary Through May 24, 2019:

Project Budget: \$18,554.00

Project Total Billed: \$7,819.03

Project Amount Received: \$4,701.08

Project Budget Remaining: \$10,734.97

Name on Card : \_\_\_\_\_

Card Number : \_\_\_\_\_

Exp.Date (MM/YY) : \_\_\_\_\_ / \_\_\_\_\_

Simmering-Cory | Iowa Codification  
114 E. 5<sup>th</sup> Street, Storm Lake, IA 50588  
P.O. Box 244, Storm Lake, IA 50588  
Tel 641-357-7595 | Fax 515-724-7868



INVOICE 2019-SC-0043

5.24.2019

**BILL TO**

City of Washington  
215 E. Washington St.  
Washington IA 52353

**INSTRUCTIONS**

Project #18-WS-020

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
	"10% of contract amount at time of Release of Funds."		\$2,000.00

TOTAL AMOUNT OF CONTRACT: \$20,000  
LESS PREVIOUS PAYMENTS: \$ 0  
LESS THIS PAYMENT: \$ 2,000  
BALANCE DUE AFTER THIS PAYMENT: \$18,000

**TOTAL DUE** **\$2,000.00**

Thank you for your business!



# GARDEN & ASSOCIATES, LTD.

1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

## INVOICE

City of Washington  
P. O. Box 516  
215 East Washington  
Washington, IA 52353

May 21, 2019  
Invoice No: 38013

Project 5019100 Washington - 2019 Sealcoat Project - HMA Overlay.  
Client ID# 20040

**Professional Services for the Period: April 19, 2019 to May 16, 2019**

### Professional Services

	Hours	Rate	Amount	
Technician #5	.50	71.00	35.50	
Technician #6	4.25	57.00	242.25	
Totals	4.75		277.75	
<b>Total Professional Services</b>				<b>277.75</b>

### Unit Billing

Mileage			59.74	
Copies - Color			36.00	
Copies			42.00	
<b>Total Units</b>			<b>137.74</b>	<b>137.74</b>

**Total Project Invoice Amount \$415.49**

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



# GARDEN & ASSOCIATES, LTD.

1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

## INVOICE

City of Washington  
P. O. Box 516  
215 East Washington  
Washington, IA 52353

May 21, 2019  
Invoice No: 38012

Project 9019137 Washington - Site Plan Review - Stogdill Storage.  
Client ID# 20040

**Professional Services for the Period: April 19, 2019 to May 16, 2019**

### Professional Services

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Principal Engineer	3.00	145.00	435.00	
Totals	3.00		435.00	
<b>Total Professional Services</b>				<b>435.00</b>
			<b>Total Project Invoice Amount</b>	<b>\$435.00</b>

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE





# GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577  
Phone: 641.672.2526 • Fax: 641.672.2091

## INVOICE

City of Washington  
P. O. Box 516  
215 East Washington  
Washington, IA 52353

May 21, 2019  
Invoice No: 38015

Project 5018070 Washington - East Washington Street - Sidewalk Extension Plan  
Client ID# 20040

**Professional Services for the Period: April 19, 2019 to May 16, 2019**

### Professional Services

	Hours	Rate	Amount	
Principal Engineer	7.00	145.00	1,015.00	
Surveyor 1	7.00	118.00	826.00	
Technician #2	17.00	92.00	1,564.00	
Technician #4	6.50	81.00	526.50	
Technician #6	.75	57.00	42.75	
<b>Totals</b>	<b>38.25</b>		<b>3,974.25</b>	
<b>Total Professional Services</b>				<b>3,974.25</b>

### Reimbursable Expenses

Job Costs-Recoverable				
4/5/2019 QUESTCDN.COM			90.00	
<b>Total Reimbursables</b>			<b>90.00</b>	<b>90.00</b>

### Unit Billing

Mileage			131.66	
GPS Survey Equipment			135.00	
Robot Total Station Equipment			337.50	
<b>Total Units</b>			<b>604.16</b>	<b>604.16</b>

**Total Project Invoice Amount \$4,668.41**

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

**ENGINEERS AND SURVEYORS**  
OSKALOOSA, IOWA CRESTON, IOWA





# GARDEN & ASSOCIATES, LTD.

1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

## INVOICE

City of Washington  
P. O. Box 516  
215 East Washington  
Washington, IA 52353

May 21, 2019  
Invoice No: 38016

Project 5016276 Washington - 15th Ave Paving, Storm Sewer, Sanitary Sewer, Water Main.  
Client ID #20040

**Professional Services for the Period: April 19, 2019 to May 16, 2019**

### Professional Services

	Hours	Rate	Amount	
Principal Engineer	17.00	145.00	2,465.00	
Surveyor 1	8.00	118.00	944.00	
Technician #1	4.00	105.00	420.00	
Technician #2	3.00	92.00	276.00	
Technician #3	15.75	87.00	1,370.25	
Technician #4	2.50	81.00	202.50	
Technician #6	5.25	57.00	299.25	
Totals	55.50		5,977.00	
<b>Total Professional Services</b>				<b>5,977.00</b>

### Reimbursable Expenses

Job Costs-Recoverable				
5/10/2019	QUESTCDN.COM		225.00	
<b>Total Reimbursables</b>			<b>225.00</b>	<b>225.00</b>

### Unit Billing

GPS Survey Equipment			90.00	
Mileage			145.00	
Robot Total Station Equipment			292.50	
<b>Total Units</b>			<b>527.50</b>	<b>527.50</b>

**Total Project Invoice Amount \$6,729.50**

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

## ENGINEERS AND SURVEYORS

OSKALOOSA, IOWA

CRESTON, IOWA



# GARDEN & ASSOCIATES, LTD.

1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

## INVOICE

City of Washington  
P. O. Box 516  
215 East Washington  
Washington, IA 52353

May 21, 2019  
Invoice No: 38047

Project 6019120 Washington - Find or Set Corners of Lots 7 & Outlot A - Prepare Plat if Necessary.  
Client ID# 20040

**Professional Services for the Period: April 19, 2019 to May 16, 2019**

### Professional Services

	Hours	Rate	Amount	
Surveyor 1	1.00	118.00	118.00	
Surveyor 2	7.50	114.00	855.00	
Totals	8.50		973.00	
<b>Total Professional Services</b>				<b>973.00</b>

### Unit Billing

Mileage			65.54	
<b>Total Units</b>			<b>65.54</b>	<b>65.54</b>

**Total Project Invoice Amount \$1,038.54**

GARDEN & ASSOCIATES, LTD.

BRADLEY J. UITERMARKT, PE



# INVOICE

2640 12th St SW  
Cedar Rapids, IA 52404-3440  
319-366-8321

Project Mgr: Tom Lisi

**Project:** Washington Fire Station  
215 East Washington Street  
Washington, IA

**To:** City of Washington, IA  
Attn: Brent Hinson  
215 E. Washington Street  
PO Box 516  
Washington, IA 52353

REMIT TO:	
<b>Invoice Number: TC06382</b>	
<b>Terracon Consultants, Inc.</b>	
<b>PO Box 959673</b>	
<b>St Louis, MO 63195-9673</b>	
<b>Federal E.I.N.: 42-1249917</b>	

Project Number:	06181141
Billed to Date:	\$5,410.00
Invoice Date:	5/20/2019
Services Through:	5/11/2019

If you have any questions regarding this invoice, please call (319) 366-8321.

Date	Report	Description of Services	Quantity	Rate	Total
<b>TASK: 01 - Earthwork Observation &amp; Testing</b>					
5/3/19	06181141.0020	Field Technician	3.00	\$52.00	\$156.00
5/3/19	06181141.0020	Trip Charge - Each	1.00	\$80.00	\$80.00
5/3/19	06181141.0020	Nuclear Density Gauge	1.00	\$20.00	\$20.00
5/6/19	06181141.0021	Field Technician	3.00	\$52.00	\$156.00
5/6/19	06181141.0021	Trip Charge - Each	1.00	\$80.00	\$80.00
5/6/19	06181141.0021	Nuclear Density Gauge	1.00	\$20.00	\$20.00
<b>Task Total</b>					<b>\$512.00</b>
<b>TASK: 20 - Project Management</b>					
5/11/19	06181141	Senior Project Manager/Engineer	0.50	\$130.00	\$65.00
5/11/19	06181141	Project Manager/Engineer	0.75	\$98.00	\$73.50
5/11/19	06181141	Field/Lab Coordinator	0.50	\$65.00	\$32.50
<b>Task Total</b>					<b>\$171.00</b>

**Invoice Total \$683.00**

Statement of Account	
Contract Amount	\$15,000.00
Amount Previously Billed	\$4,727.00
Total Due this Invoice	\$683.00
Total Billed	\$5,410.00
Payments to Date	\$4,727.00
<b>Total Due</b>	<b>\$683.00</b>

**TERMS: DUE UPON PRESENTATION OF INVOICE**

Washington State

Streets

City of Washington - July 2, 2013					
Due			Paid		
Date	Interest	Principal	Date	Interest	Principal
12/01/13	776.04		12/04/13	776.04	
06/01/14	937.50	51,286.00	05/22/14	937.50	51,286.00
12/01/14	745.18		11/24/14	745.18	
06/01/15	745.18	50,000.00	05/26/15	745.18	50,000.00
12/01/15	557.68				
06/01/16	557.68	50,000.00			
12/01/16	370.18				
06/01/17	370.18	50,000.00			
12/01/17	182.68				
06/01/18	182.68	48,714.00			

250,000.00 Unpaid Balance: 148,714.00

City of Washington - July 15, 2014					
Due			Paid		
Date	Interest	Principal	Date	Interest	Principal
12/01/14	1,106.68		11/28/14	1,106.68	
06/01/15	1,460.82	50,432.50	05/26/15	1,460.82	51,286.00
12/01/15	1,322.13				
06/01/16	1,322.14	49,891.88			
12/01/16	1,122.57				
06/01/17	1,122.56	49,891.88			
12/01/17	823.22				
06/01/18	823.21	49,891.88			
12/01/18	449.03				
06/01/19	449.02	49,891.86			

250,000.00 Unpaid Balance: 198,714.00

Total Owed: 347,428.00



Date: 04/10/2019

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Re:  
CITY OF WASHINGTON  
GENERAL OBLIGATION CAPITAL LOAN NOTES  
SERIES 2015, DTD 7/21/15  
\$2,335,000

Corporate Trust Department  
DIANA VAN VLEET  
Account Name: WASHINGTON15  
Trust Acct No: 0185406592

Debt Service

Registered interest due	06/01/2019	27,043.75
Registered principal due	06/01/2019	165,000.00
Fees for invoice#	52178	250.00
Less: Funds on Deposit		( 0.00)
Total Due		<hr/> 192,293.75

FUNDS MUST BE ON DEPOSIT AT BANKERS TRUST COMPANY BEFORE  
PRINCIPAL AND INTEREST PAYMENTS ARE MADE TO BONDHOLDERS.

PAYMENT BY CHECK MUST BE RECEIVED 5 DAYS PRIOR TO DUE DATE. PLEASE  
RETURN YOUR PAYMENT IN THE ENCLOSED RETURN ENVELOPE OR SEND IT TO:

BANKERS TRUST COMPANY  
CORPORATE TRUST DEPARTMENT  
453 7TH STREET  
DES MOINES, IOWA 50309

PAYMENT BY WIRE MUST BE RECEIVED ON PAYMENT DATE PRIOR TO 11:00 AM CST.

WIRE FUNDS TO:

BANKERS TRUST COMPANY, DES MOINES, IOWA  
ABA # 073000642  
ATTN: CORPORATE TRUST DEPARTMENT ACCT #801119

ALL LATE PAYMENTS WILL BE CHARGED A \$75.00 FEE



Date: 04/10/2019

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Re:  
WASHINGTON  
GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2016A  
\$1,770,000 DTD 04-19-16

Corporate Trust Department  
DIANA VAN VLEET  
Account Name: WASHINGTON16A  
Trust Acct No: 0185408820

Debt Service

Registered interest due	06/01/2019	16,735.00
Registered principal due	06/01/2019	130,000.00
Fees for invoice#	52179	250.00
Less: Funds on Deposit		( 0.00)
Total Due		<hr/> 146,985.00

FUNDS MUST BE ON DEPOSIT AT BANKERS TRUST COMPANY BEFORE  
PRINCIPAL AND INTEREST PAYMENTS ARE MADE TO BONDHOLDERS.

PAYMENT BY CHECK MUST BE RECEIVED 5 DAYS PRIOR TO DUE DATE. PLEASE  
RETURN YOUR PAYMENT IN THE ENCLOSED RETURN ENVELOPE OR SEND IT TO:

BANKERS TRUST COMPANY  
CORPORATE TRUST DEPARTMENT  
453 7TH STREET  
DES MOINES, IOWA 50309

PAYMENT BY WIRE MUST BE RECEIVED ON PAYMENT DATE PRIOR TO 11:00 AM CST.

WIRE FUNDS TO:  
BANKERS TRUST COMPANY, DES MOINES, IOWA  
ABA # 073000642  
ATTN: CORPORATE TRUST DEPARTMENT ACCT #801119

ALL LATE PAYMENTS WILL BE CHARGED A \$75.00 FEE



Date: 04/10/2019

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Re:  
WASHINGTON  
GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2016B  
\$630,000 DTD 04/19/16

Corporate Trust Department  
DIANA VAN VLEET  
Account Name: WASHINGTON16B  
Trust Acct No: 0185408838

Debt Service

Registered interest due	06/01/2019	7,631.25
Registered principal due	06/01/2019	45,000.00
Fees for invoice#	52180	250.00
Less: Funds on Deposit		( 0.00)
Total Due		<hr/> 52,881.25

FUNDS MUST BE ON DEPOSIT AT BANKERS TRUST COMPANY BEFORE  
PRINCIPAL AND INTEREST PAYMENTS ARE MADE TO BONDHOLDERS.

PAYMENT BY CHECK MUST BE RECEIVED 5 DAYS PRIOR TO DUE DATE. PLEASE  
RETURN YOUR PAYMENT IN THE ENCLOSED RETURN ENVELOPE OR SEND IT TO:

BANKERS TRUST COMPANY  
CORPORATE TRUST DEPARTMENT  
453 7TH STREET  
DES MOINES, IOWA 50309

PAYMENT BY WIRE MUST BE RECEIVED ON PAYMENT DATE PRIOR TO 11:00 AM CST.

WIRE FUNDS TO:

BANKERS TRUST COMPANY, DES MOINES, IOWA  
ABA # 073000642  
ATTN: CORPORATE TRUST DEPARTMENT ACCT #801119

ALL LATE PAYMENTS WILL BE CHARGED A \$75.00 FEE



Date: 04/10/2019

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Re:  
WASHINGTON  
GENERAL OBLIGATION BONDS  
SERIES 2016C  
\$1,470,000 DTD 04/19/2016

Corporate Trust Department  
DIANA VAN VLEET  
Account Name: WASHINGTON16C  
Trust Acct No: 0185408846

Debt Service

Registered interest due	06/01/2019	2,200.00
Registered principal due	06/01/2019	125,000.00
Fees for invoice#	52177	250.00
Less: Funds on Deposit		( 0.00)
Total Due		<u>127,450.00</u>

FUNDS MUST BE ON DEPOSIT AT BANKERS TRUST COMPANY BEFORE  
PRINCIPAL AND INTEREST PAYMENTS ARE MADE TO BONDHOLDERS.

PAYMENT BY CHECK MUST BE RECEIVED 5 DAYS PRIOR TO DUE DATE. PLEASE  
RETURN YOUR PAYMENT IN THE ENCLOSED RETURN ENVELOPE OR SEND IT TO:

BANKERS TRUST COMPANY  
CORPORATE TRUST DEPARTMENT  
453 7TH STREET  
DES MOINES, IOWA 50309

PAYMENT BY WIRE MUST BE RECEIVED ON PAYMENT DATE PRIOR TO 11:00 AM CST.

WIRE FUNDS TO:  
BANKERS TRUST COMPANY, DES MOINES, IOWA  
ABA # 073000642  
ATTN: CORPORATE TRUST DEPARTMENT ACCT #801119

ALL LATE PAYMENTS WILL BE CHARGED A \$75.00 FEE





Date: 04/10/2019

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Re:  
WASHINGTON  
GENERAL OBLIGATION CAPITAL LOAN  
NOTES, SERIES 2018A  
\$3,180,000 DTD 04/18/18

Corporate Trust Department  
DIANA VAN VLEET  
Account Name: WASHINGTON18A  
Trust Acct No: 0185417201

Debt Service

Registered interest due	06/01/2019	47,860.00
Registered principal due	06/01/2019	425,000.00
Fees for invoice#	52170	300.00
Less: Funds on Deposit		( 0.00)
Total Due		<u>473,160.00</u>

FUNDS MUST BE ON DEPOSIT AT BANKERS TRUST COMPANY BEFORE  
PRINCIPAL AND INTEREST PAYMENTS ARE MADE TO BONDHOLDERS.

PAYMENT BY CHECK MUST BE RECEIVED 5 DAYS PRIOR TO DUE DATE. PLEASE  
RETURN YOUR PAYMENT IN THE ENCLOSED RETURN ENVELOPE OR SEND IT TO:

BANKERS TRUST COMPANY  
CORPORATE TRUST DEPARTMENT  
453 7TH STREET  
DES MOINES, IOWA 50309

PAYMENT BY WIRE MUST BE RECEIVED ON PAYMENT DATE PRIOR TO 11:00 AM CST.

WIRE FUNDS TO:  
BANKERS TRUST COMPANY, DES MOINES, IOWA  
ABA # 073000642  
ATTN: CORPORATE TRUST DEPARTMENT ACCT #801119

ALL LATE PAYMENTS WILL BE CHARGED A \$75.00 FEE



Date: 04/10/2019

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Re:  
WASHINGTON  
LOSST REVENUE BONDS  
SERIES 2018B  
\$1,805,000 DTD 08-21-18

Corporate Trust Department  
DIANA VAN VLEET  
Account Name: WASHINGTON18B  
Trust Acct No: 0185418837

Debt Service

Registered interest due	06/01/2019	30,820.00
Registered principal due	06/01/2019	110,000.00
Fees for invoice#	52171	300.00
Less: Funds on Deposit		( 0.00)
Total Due		<hr/> 141,120.00

FUNDS MUST BE ON DEPOSIT AT BANKERS TRUST COMPANY BEFORE  
PRINCIPAL AND INTEREST PAYMENTS ARE MADE TO BONDHOLDERS.

PAYMENT BY CHECK MUST BE RECEIVED 5 DAYS PRIOR TO DUE DATE. PLEASE  
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BANKERS TRUST COMPANY  
CORPORATE TRUST DEPARTMENT  
453 7TH STREET  
DES MOINES, IOWA 50309

PAYMENT BY WIRE MUST BE RECEIVED ON PAYMENT DATE PRIOR TO 11:00 AM CST.

WIRE FUNDS TO:  
BANKERS TRUST COMPANY, DES MOINES, IOWA  
ABA # 073000642  
ATTN: CORPORATE TRUST DEPARTMENT ACCT #801119

ALL LATE PAYMENTS WILL BE CHARGED A \$75.00 FEE



500 1ST AVE NE  
 P.O. BOX 789  
 CEDAR RAPIDS, IA  
 52406-0789  
 319-862-2728

NOTICE DATE: 5/19/19

People you can bank on.®

CITY OF WASHINGTON  
 215 E WASHINGTON ST  
 WASHINGTON IA 52353-2024

**\*\* LOAN PAYMENT NOTICE \*\***

DEAR CUSTOMER

A PAYMENT ON YOUR NOTE  
 DATED 9/15/06  
 WILL BE DUE 6/01/19.  
 PLEASE NOTE - THE AMOUNT  
 DUE INCLUDES INTEREST TO  
 6/01/19 ONLY.  
 PLEASE KEEP THIS NOTICE  
 FOR YOUR RECORDS

CUSTOMER	CITY OF WASHINGTON
NOTE TYPE	126
NOTE NUMBER	1147020602
PRINCIPAL BALANCE	\$24,948.90
PAYMENT DUE DATE	JUN 01, 2019
PRINCIPAL	\$24,948.90
INTEREST	\$536.37
LATE CHARGES	\$0.00
ESCROW	\$0.00

**TOTAL PAYMENT DUE \$25,485.27**  
 ANNUAL RATE IS  
 4.30000 %

THANK YOU FOR BANKING WITH CEDAR RAPIDS BANK & TRUST.  
 Please contact your loan officer with any questions.

Please return the bottom portion of notice with your payment. Tear here

**\*\* LOAN PAYMENT NOTICE \*\***

DELIVER PAYMENT TO:

CEDAR RAPIDS BANK & TRUST  
 500 1ST AVE NE  
 P.O. BOX 789  
 CEDAR RAPIDS, IA  
 52406-0789

CUSTOMER	CITY OF WASHINGTON
NOTE TYPE	126
NOTE NUMBER	1147020602
PRINCIPAL BALANCE	\$24,948.90
PAYMENT DUE DATE	JUN 01, 2019
PRINCIPAL	\$24,948.90
INTEREST	\$536.37
LATE CHARGES	\$0.00
ESCROW	\$0.00

**TOTAL PAYMENT DUE \$25,485.27**  
 AMOUNT ENCLOSED: \$ \_\_\_\_\_

**Kevin D. Olson**  
**Attorney-at-Law**  
**1400 5<sup>th</sup> Street, P.O. Box 5127**  
**Coralville, Iowa 52241**

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

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May 31, 2019

Mr. Brent Hinson, City Administrator  
City of Washington, Iowa  
215 E. Washington Street  
Washington, Iowa 52353

**INVOICE**

For legal services rendered to the City of Washington, Iowa in May, 2019

TOTAL HOURS	9.75 hours (reg)
TOTAL MILES	264 miles
Hourly Rate	\$90/hour- Reg \$75/hour - Court
Mileage Rate	\$0.56 per mile

TOTAL INVOICE FOR MAY, 2019                      \$1,025.34

**Instructions on the reverse side**

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

**Business Information:**

Trade Name/DBA Fareway Stores, Inc. # 554  
Physical Location Address 301 North Marion Avenue City WASHINGTON State IA ZIP 52353  
Mailing Address 301 North Marion Avenue City WASHINGTON State IA ZIP 52353  
Business Phone Number 319 653-5064

**Legal Ownership Information:**

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP   
Name of sole proprietor, partnership, corporation, LLC, or LLP Fareway Stores, Inc.  
Mailing Address PO Box 70 City Boone State IA ZIP 50036  
Phone Number 515-433-5336 Fax Number 515-433-4416 Email twilson@farewaystores.com

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine   
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes  No   
Types of Products Sold: (Check all that apply)  
Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

**Type of Establishment: (Select the option that best describes the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store   
Has vending machine that assembles cigarettes  Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

**Signature of Owner(s), Partner(s), or Corporate Official(s)**

Name (please print) Garrett S Piklapp Name (please print) \_\_\_\_\_  
Signature *Garrett S. Piklapp* Signature \_\_\_\_\_  
Date 5/16/19 Date \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

**FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE**

- Fill in the amount paid for the permit: \_\_\_\_\_
- Fill in the date the permit was approved by the council or board: \_\_\_\_\_
- Fill in the permit number issued by the city/county: \_\_\_\_\_
- Fill in the name of the city or county issuing the permit: \_\_\_\_\_
- New  Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
- Fax: 515-281-7375

**Instructions on the reverse side**

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

**Business Information:**

Trade Name/DBA MOORES BP Amoco INC

Physical Location Address 1061 W MADISON ST City WASHINGTON ZIP 52353

Mailing Address SAME City \_\_\_\_\_ State \_\_\_\_\_ ZIP 52353

Business Phone Number 319 653 2509

**Legal Ownership Information:**

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP MOORES BP Amoco, INC.

Mailing Address 1061 W MADISON ST City WASHINGTON State IA ZIP 52353

Phone Number 319-653 2509 Fax Number \_\_\_\_\_ Email \_\_\_\_\_

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes  No

Types of Products Sold: (Check all that apply)

Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

**Type of Establishment: (Select the option that best describes the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store

Has vending machine that assembles cigarettes  Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

**Signature of Owner(s), Partner(s), or Corporate Official(s)**

Name (please print) George Moore

Name (please print) \_\_\_\_\_

Signature George Moore

Signature \_\_\_\_\_

Date 5-31-19

Date \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

**FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE**

- Fill in the amount paid for the permit: \_\_\_\_\_
- Fill in the date the permit was approved by the council or board: \_\_\_\_\_
- Fill in the permit number issued by the city/county: \_\_\_\_\_
- Fill in the name of the city or county issuing the permit: \_\_\_\_\_
- New  Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
- Fax: 515-281-7375

**WWTP report  
June 4, 2019  
Council meeting**

- **After hour alarm and dog call outs –**
  - 18<sup>th</sup> dog call, Safety Center reported 2 dogs to be picked up in the 900 Blk South 2<sup>nd</sup>, 8:30 a.m. Jason
  - 18<sup>th</sup> WWTP, digester # 1 fail to run, 6:57 p.m. Fred
  - 20<sup>th</sup> dog call, Safety Center reported a dog to be picked up at the Safety Center, 10:11 p.m. Parker
  - 21<sup>st</sup> WWTP, sub-drain pump station#1 high float alarm, 8:34 p.m. Fred
  - 22<sup>nd</sup> WWTP, came out to shut off flow to East EQ, 2:57 a.m. Fred
  - 25<sup>th</sup> WWTP, Generator running, 12:30 a.m. Jason
  - 25<sup>th</sup> dog call, Safety Center reported a dog to be picked up at the Safety Center, 9:47 a.m. Parker
  - 27<sup>th</sup> Underpass lift station, Fred called Jason to report water coming out of the drops, 12:00 p.m.  
Jason/Parker
  - 28<sup>th</sup> WWTP, stair screen high float alarm, 10 p.m. Jason
- **Dept Head meetings –**I attended the meeting on May 21<sup>st</sup>. Jason attended the meeting on May 28<sup>th</sup>.
- **Yard Waste Center (YWC) –**The YWC has resumed its normal hours of operation M-F 7:00 a.m. to 4:00 p.m. May 25<sup>th</sup> was last Saturday morning we were open from 7:00 a.m. to 10:00 a.m. We will be open on Saturday mornings again on dates in October and November.
- **East & West Equalization (EQ) basins –**Both EQ basins were pumped back down to their low levels before the recent rains. We were able to pump the EQ basins water back through the WWTP for treatment during some of the recent rains avoiding any overflows out of the emergency overflow structure. The East EQ filled back up to its highest level without actually overflowing over the stand pipe inside the wet well. The flow to the East EQ is now shut off with all excessive flow going to the West EQ. The West EQ filled around 4:00 a.m. on the 30<sup>th</sup>. A total of 0.285 million gallons overflowed out of the emergency overflow structure. Around 4:00 a.m. on the 31<sup>st</sup> we started pumping the West EQ water back through the WWTP for treatment.
- **Annual WWTP effluent toxicity test –**Still waiting for test results for this annual test.
- **North 2<sup>nd</sup> underpass lift station –**Around 11:30 a.m. on May 27<sup>th</sup> I noticed water was coming out of the street drops at the underpass. I contacted Jason to check it out. Around noon Jason discovered there was a blown fuse in the Alliant overhead lines. Alliant replaced the fuse and there still wasn't three (3) phase power at the lift station. It was determined by Alliant that a transformer providing power to the lift station may have received a lightning strike. Jason and Parker set up the WWTP's four inch (4") portable gas pump to get the water from the wet well pumped down. Around 2:30 p.m. Alliant had the transformer replaced and power was restored the lift station.
- **WWTP generator –**3E was at the WWTP on the 29<sup>th</sup> to perform the preventative maintenance contract work on our generator. 3E service tech said nothing deficient was found during his visit. 3E will be back in the fall/winter of 2019.
- **WWTP air exchangers/HVAC units –**We replaced twenty six of twenty nine (26/29) paper air filters in these units.
- **WWTP equipment –**Parker and Jason have serviced digester #1 blower and the sludge transfer pumps. They have also pressure washed some of the equipment in the OPS building to keep the waste grease from building up on the equipment.
- **Petroleum substance –**When we got to work on 30<sup>th</sup> we noticed there was petroleum smell throughout the WWTP. We found there was an oily substance in the West EQ basin and all four (4) of the SBR basins. We placed oil absorbent pillows and booms in these affected areas. Jason contacted the local DNR office to

report this. He got a sample bottle from DNR, collected a sample, and took the sample to UHL in Coralville for analysis. We kept sampling/testing the final effluent to make sure we were getting good treatment before it went to the creek. Tests showed we weren't having any problems treating it.

**Fred E Doggett**  
**5/31/2019 10:46 AM**



## Water Treatment Plant: May 2019 Council Report

Here is a summary of major updates and activities from the Water Department May, 2019.

**South Water Tower-**The South tower project should be getting wrapped up in the next couple weeks. All the rain has pushed this project back a couple weeks. We ran the tank to overflow while the contractor (Utility Services/Suez) was onsite. The contractor determined the overflow pipe was packed full of sand at the 90-degree elbow. This happened because the painters who were sandblasting did not cover the pipe. This issue is addressed. The light poles need to get finished. The footings are poured, need to install poles and power them up. The fencing will get finished when the poles are done. Jetco needs to adjust the radio antenna as well. Utility Services is scheduled to be back the first week of June to complete the project.

**RO 1-**The interstage pump VFD got replaced and is back up and operating. The VFD was under warranty.

**Traffic Lights-**We had Joe Marie clean up the electrical at B Ave and Madison. He moved the conduit so its less likely to get hit by semi-trucks. We had a red light go out at Iowa and Madison south bound. The electrician brought to my attention that the light assembly was really loose and it affected the mount of the LED light bracket. After further investigation it looks like the assembly is cracked. I ordered a new assembly and will have it replaced as soon as the part gets in.

**Water Treatment Plant Improvements-** The project is 99.9% complete. Tricon came this month and finished up a few punch list items. The backflow preventers got inspected and certified. The Snow Max roofing got installed on May 29<sup>th</sup>. The gate monitoring system is being installed right now (5/30). Jetco has a few things they still need to integrate to the SCADA. The owner of the RO manufacturer Harn stopped by to look at the plant. James Harn, goes by Jim, was pleasant to be around and he helped us trouble shoot a couple pressure switch's that caused nuisance alarms. We plan to have an open house for the water plant sometime in mid-June. I will get with Brent and Jaron at the staff meeting Tuesday and decide on a date.

**Water Plant Operations-** I submitted the April MOR. Collected routine bacteria samples, results were absent. We have continued to flush well 7 and it is ready to put back in service. We changed bag and cartridge filters. We will continue to work on the water meter list. Flushed hydrants and collected flow for about half the city. We will do the other half in the Fall. We had a major main break due to a boring contractor drilling through a 12' line. I kept in contact with JJ, Brent and the DNR through the situation. The towers fell from 32" to 11" in about 40 minutes. I had never seen the towers drain like that before. We did not deem it necessary to issue a boil order and took a couple bacteria samples that came back absent.

**Operators-** I had my annual evaluation with Brent. I will give Will an evaluation in July. We are waiting to do his until he's worked for the City for 6 months. Will and I both renewed our operator licenses. Renewals are do by June 30<sup>th</sup> of odd years. Will continues to do a good job. He found an apartment in town and plans to move no later than July 1<sup>st</sup>. Will plans to start training at the wastewater plant in the near future. Jason Whisler continues to train at the water plant 1 day a week. Parker Turner plans to train at the water plant in the near future. Will plans to get his Grade I in distribution soon. I plan to get my Grade IV in distribution soon.

Water Treatment Superintendent: Kyle Wellington

# MAINTENANCE & CONSTRUCTION DEPT. REPORT

5-4-19/5-17-19

**STREETS:** Personnel cold patched, mowed shoulders and street sweeper operated.

**WATER DISTRIBUTION:** Personnel repaired 3 water main breaks (#15, 16 & 17), located on "F" Ave between Madison and Jefferson (12 inch), "F"-West Washington (4 inch) and 1300 block of North Iowa Ave (4 inch). Personnel flushed half the fire hydrants in town (202) and re-checked fire flow, with 224 to flush this fall. Personnel repaired 1052 West Madison water box rod.

**SEWER COLLECTION:** Personnel N/A

**STORM SEWER COLLECTION:** Personnel unplugged storm intakes.

**MECHANIC/SHOP:** Personnel Global sweeper (torque flights and adjusted elevator belt tensioner), #117 (serviced, PTO wiring and repair air leak), line painters (serviced and repaired handles), #311 (serviced and replaced piggyback chamber), M:Rap (started and checked out) and #611 (install steer gear), FD UTV (mount foam and water tank).

**OTHER:** Personnel responded to 81 One Call Locates. Personnel hauled numerous loads of material to the storage shed, and hauled numerous loads of spoil away from the shop. Yard waste and bag pick up continued. Personnel set up cones and barricades for a few recent events that occurred.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**TO OWNER:**  
 City of Washington  
 215 E Washington Street  
 Washington, IA 52353

**PROJECT:**  
 Washington Fire Station  
 Washington, IA

**FROM CONTRACTOR:**  
 Bushong Construction Company  
 704 E Wood Street  
 Montezuma, IA 50171

**VIA ARCHITECT:**  
 Design Alliance  
 14225 University Avenue, Suite 110  
 Waukee, IA 50263

**APPLICATION NO:** #8  
**PERIOD TO:** 4/30/2019  
**PROJECT NOS:**  
**CONTRACT DATE:** 8/22/2018

**Distribution to:**  
 OWNER  
 CONTRACTOR  
 AVR  
 FILE

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM ..... \$ 2,474,900.00  
 2. Net change by Change Orders ..... \$0.00  
 3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$ 2,474,900.00  
 4. TOTAL COMPLETED & STORED TO DATE ..... \$1,033,059.47  
 (Column G on G703)

5. RETAINAGE:  
 a. % of Completed Work ..... 51,652.97  
 (Column D + E on G703)  
 b. % of Stored Material \$ -  
 (Column F on G703)  
 Total Retainage (Lines 5a + 5b or

Total in Column I of G703) ..... \$ 51,652.97  
 6. TOTAL EARNED LESS RETAI. .... \$ 981,406.50  
 (Line 4 Less Line 5 Total)  
 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) ..... \$ 802,538.60  
 8. CURRENT PAYMENT DUE ..... \$ 178,867.90  
 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 1,493,493.50  
 (Line 3 less Line 6)

OWNER CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month		\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: BUSHONG CONSTRUCTION COMPANY, INC.

By: John Bushong Date: 04/26/19

State of: Iowa County of: Poweshiek  
 Subscribed and sworn to before me this 26th day April 2019  
 Notary Public: Brenda J. Moore Commission Number 765430  
 My Commission expires: 11-05-19 November 5, 2019

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 178,867.90

(Attach explanation if amount certified differs from the amount applied. Initial all figures on t Application and on the Continuation Sheet that are changed to conform to the amount certified ARCHITECT:

By: Farnsworth Group, Inc. Date: 05/17/19

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**APPLICATION FOR PAYMENT NO. 1**

To: City of Washington (JURISDICTION)  
 From: DeLong Construction, Inc. (CONTRACTOR)  
 Contract: South 15th Pavement Reconstruction & Subdivision  
 Project: Paving, Water Main, Sanitary Sewer & Storm Sewer  
 JURISDICTION's Contract No.: \_\_\_\_\_ ENGINEER's Project No.: 5016276  
 For Work Accomplished Through the Date of: May 24, 2019

1. Original Contract Price:		\$ 719,238.36
2. Net Change by Change Orders and Written Amendments (+ or -):		\$ -
3. Current Contract Price (1 plus 2):		\$ 719,238.36
4. Total Completed and Stored to Date:		\$ 112,804.93
5. Retainage (Per Agreement):		
5% of Completed Work:	\$ 414.25	
5% of Stored Material:	\$ 5,226.00	
Total Retainage:		\$ 5,640.25
6. Total Completed and Stored to Date Less Retainage (4 minus 5):		\$ 107,164.68
7. Less Previous Application for Payments:		\$ -
8. DUE THIS APPLICATION (6 MINUS 7)		\$ 107,164.68

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is requested.

Dated: \_\_\_\_\_ DeLong Construction, Inc.  
 By: *Julia DeLong* (CONTRACTOR)

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 5-29-2019 Garden & Associates, LTD  
 By: *Jack Pope* (ENGINEER)

Payment of the above AMOUNT DUE THIS APPLICATION is approved.

Dated: \_\_\_\_\_ City of Washington  
 By: \_\_\_\_\_ (JURISDICTION)

<b>POLICE</b>	ALLIANT ENERGY	ALLIANT ENERGY	266.05	
	ALTENHOFEN, BEN	MILEAGE REIMB & SUPPLIES	192.22	
	AMAZON CAPITAL SERVICES	PHONE CASE	56.90	
	BROWNELLS, INC.	SUPPLIES	105.94	
	CINTAS CORP LOC. 342	RUG SERVICE	38.07	
	CUSTOM IMPRESSIONS INC	RAINCOAT LETTERING	8.00	
	GALLS LLC	GLOVE & VEST/SUPPLIES	177.64	
	IOWA LAW ENFORCMT ACADEMY	EVALUATIONS	300.00	
	LESTER, JIM	MILEAGE AND LODGING	635.47	
	SEE, RON	MEAL REIMBURSEMENT	14.76	
	VISA	S ALTENHOFEN, TRAINING, ME	1,050.53	
	WAL-MART	SUPPLIES	18.29	
		<b>TOTAL</b>	<b>2,863.87</b>	
	<b>FIRE</b>	ALLIANT ENERGY	ALLIANT ENERGY	532.10
EMBROIDERY BARN		PATCHES	38.00	
FELD FIRE		BROW PADS/HELMET FRONT	200.00	
MIKE'S PARTS & SERVICE		PARTS AND CABLES	180.61	
MOORE'S BP AMOCO INC		FUEL	32.50	
SITLER'S ELECTRIC		TUBE	46.88	
WASH CO HOSPITAL		TESTING	932.00	
		<b>TOTAL</b>	<b>1,962.09</b>	
<b>DEVELOP SERV</b>		DONNOLLY, STEVE	CONFERENCE & PARKING	52.56
		HUISENGA, WILLIAM	GRASS ABATEMENTS	2,645.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	18.75	
	MIKE RODER	GRASS ABATEMENTS- E 2 & N	400.00	
		<b>TOTAL</b>	<b>3,116.31</b>	
<b>LIBRARY</b>	CINTAS CORP LOC. 342	MATT SERVICE	64.98	
	CITY DIRECTORY, INC.	LIBRARY MATERIALS	154.00	
	COMPANION CORPORATION	LABELS/PROF SERVICES	145.00	
	DEMCO	LIBRARY MATERIALS	199.40	
	GALE/CENGAGE LEARNING	WESTERNS	60.87	
	J & S ELECTRONIC BUSINESS SYSTEMS, INC	COPIES	50.55	
	KIWANIS AMer's	ASSOCIATION DUES	85.00	
	SITLER'S ELECTRIC	BULBS	9.62	
	VISA	POSTAGE, SUPPLIES, PROGRAM	489.03	
	WALKER, BRYNA	MILEAGE REIMBURSEMENT	151.96	
		<b>TOTAL</b>	<b>1,410.41</b>	
<b>PARKS</b>	ALLIANT ENERGY	ALLIANT ENERGY	785.96	
	AMAZON CAPITAL SERVICES	SUPPLIES	100.05	
	GREINER DISCOUNT TIRES	TIRE REPAIR/LAWN MOWER	12.00	
	IN THE SWIM	FOUNTAIN FILTER PUMP	229.99	
	RIVER PRODUCTS	GRAVEL FOR SOCCER FIELD PA	6,804.60	
	STOUT SEED SALES	BALLFIELD PRODUCT	214.20	
	VISA	BAGS, MEALS, TUBING & SLID	286.34	
	WAL-MART	SUPPLIES, KEYBOARD, SOAP	104.27	
		<b>TOTAL</b>	<b>8,537.41</b>	
	<b>POOL</b>	ACCO	PUMP REPAIR	28.50
AMAZON CAPITAL SERVICES		POOL PARTS	274.72	
KUENSTER HEATING & AIR, LLC		POOL WATER HEATER REPAIR	100.00	
VISA		BAGS, MEALS, TUBING & SLID	944.58	
WASHINGTON LUMBER		SCREEN REPAIR AT POOL	3.27	
	<b>TOTAL</b>	<b>1,351.07</b>		
<b>CEMETERY</b>	ALLIANT ENERGY	ALLIANT ENERGY	147.19	
	ARNOLD MOTOR SUPPLY	PARTS	38.02	
	VISA	PARTS AND HERBICIDE	1,319.90	

		<b>TOTAL</b>	<b>1,505.11</b>
<b>FINAN ADMIN</b>	ALLIANT ENERGY	ALLIANT ENERGY	532.10
	AMAZON CAPITAL SERVICES	PENS	24.10
	BAKER PAPER & SUPPLY	COPY PAPER	112.95
	CINTAS CORP LOC. 342	RUG SERVICE	179.73
	CUSTOM IMPRESSIONS INC	PLAQUE	100.15
	DE LAGE LANDEN FINANCIAL SERVICES INC	COPIER LEASE AGREEMENT	154.98
	EBERT SUPPLY CO.	JANITORIAL SUPPLIES	194.20
	IGRAPHIX, INC	NOTARY STAMP	29.50
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	243.75
	VISA	DNR FEES/POSTAGE/MEALS	620.63
	WAL-MART	SUPPLIES, KEYBOARD, SOAP	52.00
		<b>TOTAL</b>	<b>2,244.09</b>
<b>AIRPORT</b>	CARSON PLUMBING & HEATING SRVS INC	SERVICE CALL	46.95
	CASH-N-CARRY CHEMICALS LLC	PRODUCT	167.50
	CLOUDBURST 9	INTERNET	72.09
		<b>TOTAL</b>	<b>286.54</b>
<b>ROAD USE</b>	ALTORFER	PARTS	65.76
	ARNOLD MOTOR SUPPLY	PARTS	1,326.02
	BROZENE HYDRAULIC	REPAIR	399.38
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	193.50
	DOUDS STONE LLC	ROADSTONE	1,593.98
	ELLIOTT EQUIPMENT CO	REPAIRS	636.85
	G & R MILLER CONSTRUCTION	LEVELING SPOIL @ BRUTY'S	1,200.00
	L L PELLING CO	PRE-MIX	808.20
	LAWSON PRODUCTS INC	PARTS AND SUPPLIES	261.73
	MIDWEST WHEEL	SHOVEL HOLDER	38.53
	MOORE'S BP AMOCO INC	FUEL	300.01
	O'REILLY AUTOMOTIVE INC	FUEL TREATMENT & STABILIZE	50.25
	TIFCO INDUSTRIES	PARTS AND SUPPLIES	240.52
	VISA	CONCRETE WIRE, LICENSES, S	615.51
	WAL-MART	SUPPLIES, KEYBOARD, SOAP	17.94
	WENGER TRUCK	FITTINGS	71.54
		<b>TOTAL</b>	<b>7,819.72</b>
<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY	272.05
		<b>TOTAL</b>	<b>272.05</b>
<b>UNIF COMM URBAN RENEWAL</b>	OVERLAND PROPERTY GROUP, LLC	TIF REBATE	19,343.78
		<b>TOTAL</b>	<b>19,343.78</b>
<b>SC RES URBAN RENEWAL</b>	WASHINGTON STATE BANK	TIF PAYMENTS	18,964.30
		<b>TOTAL</b>	<b>18,964.30</b>
<b>DOWNTOWN TIF</b>	MARSHALL'S PROPERTIES, LLC	TIF REBATE	2,934.05
		<b>TOTAL</b>	<b>2,934.05</b>
<b>TREE COMMITTEE</b>	CANNY, JESSICA	TREE GIVEAWAY SHEETS	100.00
	GEODE FORESTRY INC	TREE SEEDLINGS	100.00
	MCCONNELL, MARDE	REIMB FOR SUPPLIES	83.96
		<b>TOTAL</b>	<b>283.96</b>
<b>K-9 PROGRAM</b>	VISA	EQUIP, SUPPLIES, SUPP K-9	80.01
	VOHNE LICHE KENNELS, INC.	K9 AND HANDLER TRAINING	17,396.00
		<b>TOTAL</b>	<b>17,476.01</b>
<b>PARK GIFT</b>	MORNING VIEW GREENHOUSE	SQUARE BASKETS OF FLOWERS	1,338.00
		<b>TOTAL</b>	<b>1,338.00</b>

<b>LIBRARY GIFT</b>	MC CLELLEN, MATTHEW	PIANO TUNING	125.00
	VISA	POSTAGE, SUPPLIES, PROGRAM	10.56
		<b>TOTAL</b>	<b>135.56</b>
<b>WATER PLANT</b>	ALLIANT ENERGY	ALLIANT ENERGY	322.62
	AMAZON CAPITAL SERVICES	SUPPLIES	52.83
	CARROLL, SUSAN	MILEAGE REIMB	19.72
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	182.00
	JENNINGS, ELAINE	MILEAGE REIMBURSEMENT	19.14
	MIDWEST ALARM	ALARM SERVICE	588.00
	POSTMASTER	BULKY MAILING WATER BILLS	786.24
	STREFF, ROSE	MILEAGE REIMBURSEMENT	4.69
	VISA	DNR FEES, SUPPLIES	206.74
	WATER SOLUTIONS UNLIMITED	PLANT CHEMICALS	4,014.02
	<b>TOTAL</b>	<b>6,196.00</b>	
<b>WATER DIST</b>	ALLIANT ENERGY	ALLIANT ENERGY	49.66
	ARNOLD MOTOR SUPPLY	PARTS	572.09
	BROZENE HYDRAULIC	REPAIR	64.00
	CARSON PLUMBING & HEATING SRVS INC	REPAIR	277.73
	IOWA ONE CALL	SERVICE	143.50
	LAWSON PRODUCTS INC	PARTS AND SUPPLIES	315.94
	LINCOLN WINWATER WORKS CO	NO TAX - SUPPLIES	858.00
	RIVER PRODUCTS	GRAVEL FOR SOCCER FIELD PA	882.47
	SCHIMBERG CO.	ROD & VALVE BOX	426.72
	THOMPSON TRUCK AND TRAILER INC.	SHOP SUPPLIES	52.94
	USA BLUEBOOK	SAFETY GLASSES/FLAGS	321.40
	VISA	CONCRETE WIRE, LICENSES, S	420.00
	WELLINGTON, EARL	PLIER SET	213.00
		<b>TOTAL</b>	<b>4,597.45</b>
	<b>SEWER PLANT</b>	ARNOLD MOTOR SUPPLY	PARTS
COBB OIL CO, INC.		GREASE FOR SLUDGE PUMPS	75.95
ALLIANT ENERGY		ALLIANT ENERGY	21.11
TESTAMERICA LABORATORIES INC		TESTING FEES	2,277.61
CUSTOM IMPRESSIONS INC		SHIPPING	15.18
ATCO INTERNATIONAL		PLANT CHEMICALS	370.50
VISA		CLASSES & TRAINING, SUPP &	861.82
		<b>TOTAL</b>	<b>3,656.54</b>
<b>SEWER COLLECT</b>	ARNOLD MOTOR SUPPLY	PARTS	122.60
	CHEMSEARCH	SUPPLIES	629.35
	HIWAY SERVICE CENTER	PARTS	37.45
	KIMBALL MIDWEST	SUPPLIES	351.68
	MID-AM RES. CHEMICAL CORP	HEAVY DUTY SOLVENT	460.64
	MINCER FORD	2019- FORD F350	27,975.00
	PLANK EQUIPMENT	WATER PUMP	313.51
	VISA	CONCRETE WIRE, LICENSES, S	145.55
	WELLINGTON, EARL	MINI PICK SET	58.00
		<b>TOTAL</b>	<b>30,093.78</b>
<b>SANITATION</b>	LUKE WASTE MANAGEMENT	RECYCLING AND REFUSE/BULKY	29,056.50
	WEMIGA WASTE INC.	MAY RECYCLING CENTER	3,500.00
	WASH CO HUMANE SOCIETY	MAY COLLECTIONS	364.00
		<b>TOTAL</b>	<b>32,920.50</b>
	<b>TOTAL</b>	<b>169,308.60</b>	

JOB #	May 2019 ADDRESS	Ward	Complainant	Nuisance/Complaint/Concern	Complaint Date	Warning Date	Method of Warning	Clean up deadline	Pics	Action/Results	City Official	Status
1	621 W. 2nd St	1	city	trash pile at curb		1-May	hanger	48 hr		hanger @ 11:00	JJP	Closed
2	615 W. 2nd St	1	city	trash at curb		1-May	hanger	48 hr		hanger @ 11:15	JJP	Closed
3	725 W. 2nd St	1	city	furniture/tv/tires at curb		1-May	hanger				JJP	Closed
4	727 W. 3rd St	1	city	tv at curb		1-May	hanger				JJP	Closed
5	623 N. Ave C	1	city	couch at curb		1-May	hanger				JJP	Closed
6	719 N. Ave B	1	city	trash at curb		1-May	hanger	48 hr		hanger @ 12:00	JJP	Closed
7	616 N. Ave B	1	city	couch at curb		1-May	hanger				JJP	Closed
8	709 N. Marion Ave	1	city	chair at curb		1-May	hanger				JJP	Closed
9	1200 block N. Marion Ave	1	city	construction debris in street		1-May	hanger			cleared debris from street	JJP	Abated
10	1011 N. Iowa Ave	1	city	trash/junk at curb		1-May	hanger			trash hanger @ 12:30	JJP	Closed
11	720 N. Iowa Ave	1	city	trash/furniture at curb		1-May	hanger	48 hr			JJP	Closed
12	1025 N. 2nd Ave	1	city	chair at curb		1-May	hanger				JJP	Closed
13	614 N. Marion Ave	1	city	junk pile at curb		1-May	phone call			called vender/junk not properly piled up	JJP	Closed
14	420 W. Main St	1	city	chair at curb w/sticker		1-May	phone call			called vender	JJP	Closed
15	406 W. 2nd St	1	city	items for S.C. at curb in boxes		1-May	phone call			called vender	JJP	Closed
16	320 W. 5th St	1	city	parking in yard		2-May	letter				JJP	Closed
17	415 W. Jefferson St.	4	city	piano at curb		2-May	hanger			owner will have removed by 5-12	JJP	Closed
18	319 S. Ave C	4	city	tires/microwave at curb		2-May	hanger				JJP	Closed
19	815 W. Madison St	4	city	couch at curb		2-May	hanger				JJP	Closed
20	819 W. madison St	4	city	dresser at curb		2-May	hanger				JJP	Closed
21	814 W. Monroe St	4	city	furniture at curb		2-May	hanger				JJP	Closed
22	1033 W. Monroe St	4	city	chair at curb		2-May	hanger				JJP	Closed
23	421 S. Ave C	4	city	trash at curb		2-May	hanger	48 hr		hanger at 11:30	JJP	Closed
24	509 S. Ave B	4	city	trash pile at curb		2-May	hanger	48 hr		hanger at 11:30	JJP	Closed
25	513 S. Ave B	4	city	trash at curb		2-May	hanger				JJP	Closed
26	534 S. Ave B	4	city	mattress at curb		2-May	hanger				JJP	Closed
27	508 S. Marion Ave	4	city	tires at curb		2-May	hanger			all other items have stickers	JJP	Closed
28	526 S. Marion Ave	4	city	junk at curb		2-May	hanger				JJP	Closed
29	411 S. 2nd Ave	4	city	multiple tvs at curb		2-May	hanger				JJP	Closed
30	927 S. 2nd Ave	4	city	junk at curb		2-May	hanger				JJP	Closed
31	958 S. Iowa Ave	4	city	trash at curb		2-May	hanger	48 hr		hanger at 1:00	JJP	Closed
32	308 W. Monroe St	4	city	trash at curb		2-May	hanger	48 hr			JJP	Closed
33	314 W. Monroe St	4	city	trash at curb		2-May	hanger	48 hr		couch had sticker	JJP	Closed
34	726 S. Marion Ave	4	city	cardboard not picked up		2-May	email				JJP	Closed
35	300 Block W. Monroe St	4	city	scrap metal in street		2-May	hanger			cleared scrap from street	JJP	Abated
36	429 S. 3rd Ave	3	city	tvs and junk at curb		3-May	hanger				JJP	Closed
37	504 S. 3rd Ave	3	city	appliances at curb		3-May	hanger				JJP	Closed
38	730 S. 4th Ave	3	city	furniture at curb		3-May	hanger				JJP	Closed
39	403 E. Madison St	3	city	chair at curb		3-May	hanger				JJP	Closed
40	409 E. Madison st	3	city	tv at curb		3-May	hanger				JJP	Closed
41	435 E. Madison St	3	city	tv at curb		3-May	hanger				JJP	Closed
42	432 E. Madison St	3	city	tv at curb		3-May	hanger				JJP	Closed
43	317 E. Madison St	3	city	trash/junk at curb		3-May	phone call	48 hr		text owner/will address same day	JJP	Closed
44	Lot north of 700 S. 6th Ave	3	city	tv dumped on side of road		3-May	phone call			Sawyer to pick up 5-8	JJP	Abated
45	612 S. 7th Ave	3	city	tv at curb		3-May	hanger				JJP	Closed
46	605 S. 10th Ave	3	city	couch at curb		3-May	hanger			owner said will remove	JJP	Closed
47	910 Paradise Dr.	3	city	trash at curb		3-May	verbal				JJP	Closed
48	427 S. 4th Ave	3	city	mattresses at curb		3-May	text				JJP	Closed
49	1108 E. Washington St	3	city	junk pile at curb		3-May	hanger				JJP	Closed
50	1114 E. Washington St	3	city	trash at curb		6-May	hanger			informal	JJP	Closed
51	513 S.8th Ave	3	city	tall grass/weeds		6-May	text			owner responded/will address	JJP	Closed
52	402 E. 2nd St	2	city	vehicle for sale parked in yard		6-May	hanger				JJP	Closed
53	420 E. Washington St	3	city	tall grass/weeds		6-May	hanger	48 hr			JJP	Closed
54	1122 E. 3rd st	2	city	tall grass/weeds		6-May	hanger	48 hr			JJP	Closed
55	1115 E. 3rd St	2	city	tall grass/weeds		6-May	hanger	48 hr			JJP	Closed



JOB #	ADDRESS	City	Complaint	Warning	Method of	Clean up	Plcs	Action/Results	City Official	Status
56	1302 E. Washington St	2 city	furniture at curb	6-May	hanger				JJP	Closed
57	1110 N. 6th Ave	2 city	furniture at curb	6-May	hanger				JJP	Closed
58	812 N. 7th Ave	2 city	trash storage	6-May	hanger				JJP	Closed
59	705 E. 10th St	2 city	trash storage	6-May	hanger				JJP	Closed
60	1403 N. 8th Ave	2 city	furniture at curb	6-May	hanger				JJP	Closed
61	821 N. 8th Ave	2 city	furniture at curb	6-May	hanger				JJP	Closed
62	215 N. 4th Ave	2 city	tv at curb	6-May	hanger				JJP	Closed
63	217 N. 4th Ave	2 city	trash storage	6-May	hanger				JJP	Closed
64	417 E. Main St	2 city	tall grass/weeds	6-May	hanger				JJP	Closed
65	515 W. 5th St	1 city	tall grass/weeds	6-May	hanger	48 hr		Bill to abate 5-9	JJP	Abated
66	621 E. Main St	2 city	tall grass/weeds	6-May	hanger	48 hr		Action/Results	JJP	Status
67	1120 E. 2nd St	2 city	couch at curb	6-May	hanger	48 hr			JJP	Closed
68	1108 E. 2nd St	2 city	chair at curb	6-May	hanger				JJP	Closed
69	904 E. 2nd St	2 city	chair at curb	6-May	hanger			chair removed before abatement	JJP	Closed
70	741 E. 2nd St	2 city	tv at curb	6-May	hanger				JJP	Closed
71	624 E. 2nd St	2 city	trash	6-May	hanger	48 hr		Mark to abate 5-10	JJP	Abated
72	621 E. 2nd St	2 city	furniture at curb	6-May	hanger				JJP	Closed
73	807 S. 2nd Ave	4 citizen	furniture at curb	6-May	abate		*	Bill to abate same day/ emergency	JJP	Abated
74	614 E. 2nd St	2 city	trash at curb	6-May	hanger	48 hr		bags have tags	JJP	Closed
75	925 E. 3rd St	2 city	furniture at curb	6-May	hanger	48 hr		Sawyer to abate	JJP	Abated
76	414 E. 2nd St	2 city	tall grass/weeds	6-May	hanger	48 hr		Mike to abate 5-10	JJP	Abated
77	947 S. 2nd Ave	4 citizen	tall grass/weeds	7-May	hanger	48 hr		Bill to abate 5-11	JJP	Abated
78	705 S. Ave B	4 citizen	tall grass/weeds	7-May	hanger	48 hr		10-45	JJP	Closed
79	712 S. Ave B	4 citizen	tall grass/weeds	7-May	hanger	48 hr		mowed before abatement was needed	JJP	Closed
80	727 S. Ave B	4 citizen	tall grass/weeds	7-May	hanger	48 hr		10-45	JJP	Closed
81	219 W. Jefferson St	4 city	trash pile by side door	7-May	hanger	48 hr		10:55	JJP	Closed
82	415 W. Main St	1 citizen	tall grass/weeds	7-May	hanger	48 hr		Bill to abate 5-14	JJP	Abated
83	420 W. 3rd St	1 city	tall grass/weeds	7-May	hanger	48 hr		11:10	JJP	Closed
84	323 W. 3rd St	1 city	parking in yard	7-May	hanger	48 hr			JJP	Closed
85	1114 N. Iowa Ave	1 city	tall grass/weeds	7-May	hanger	48 hr		Mike to abate 5-10	JJP	Abated
86	1202 N. Iowa Ave	1 city	blowing grass into street	7-May	verbal			resident apologetic/ will stop- wasn't aware of code	JJP	Closed
87	1402 N. 2nd Ave	1 city	blowing grass into street	7-May	hanger				JJP	Closed
88	1403 N. 2nd Ave	1 city	blowing grass into street	7-May	hanger				JJP	Closed
89	320 W. Van Buren St	4 city	tall grass/weeds	7-May	hanger	48 hr		10-40	JJP	Closed
90	800 E. Madison St	3 citizen	tall grass/weeds	7-May	hanger			grass already cut before warning issued	JJP	Closed
91	515 S. 9th Ave	3 city	blowing grass into street	7-May	hanger				JJP	Closed
92	401 S. 9th Ave	3 city	blowing grass into street	7-May	hanger				JJP	Closed
93	603 N. Ave D	1 city	tall grass/weeds	8-May	phone call			Bill to abate 5-11	JJP	Abated
94	502 E. 7th St	2 city	tall grass/weeds	8-May	text				JJP	Abated
95	202 E. Washington St	1 city	pallets/trash/milk crates/sink on ground	8-May	letter		*	items h/b removed	JJP	Closed
96	1024 E. Washington St	3 citizen	trash at curb	9-May	hanger	48 hr		9:30	JJP	Closed
97	731 S. 4th Ave	3 city	blowing grass into street	9-May	hanger			12:00	JJP	Closed
98	803 S. 3rd Ave	3 city	tall grass/weeds	9-May	hanger	48 hr			JJP	Closed
99	321 W. Van Buren St	3 city	tall grass/weeds	9-May	hanger			Bill to abate 5-14	JJP	Abated
100	903 W. Madison St	1 citizen	tall grass/weeds	10-May	hanger	48 hr		Bill to abate 5-14	JJP	Abated
101	521 S. Ave D	4 citizen	appliances outside	10-May	hanger				JJP	Closed
102	1027 N. 6th Ave	2 city	trash storage	10-May	verbal				JJP	Closed
103	106 W. 15th St	1 citizen	blowing grass into street	13-May	hanger				JJP	Closed
104	314 W. 7th St	1 city	blowing grass into street	13-May	hanger				JJP	Closed
105	420 W. 7th St	1 city	blowing grass into street	13-May	hanger				JJP	Closed
106	420 S. Ave C	4 city	tall grass/weeds	13-May	hanger	48 hr			JJP	Closed
107	725 S. Ave C	4 city	tall grass/weeds	13-May	hanger	48 hr			JJP	Closed
108	944 S. 2nd Ave	3 city	blowing grass into street	13-May	hanger				JJP	Closed
109	632 E. Main St	2 city	tv at curb	13-May	hanger				JJP	open
110	732 Perdock Ct	3 citizen	tall grass/weeds	13-May	hanger	48 hr		also left message w/realtor- sale pending	JJP	Closed
111	696 Perdock Ct	3 city	tall grass/weeds	13-May	hanger	48 hr			JJP	Closed
112	433 E. Washington St	3 citizen	tall grass/weeds	13-May	hanger	48 hr		11:30	JJP	Abated

113	615 S. 8th Ave	3	city	blowing grass into street	13-May	hanger	16-May	5/14/19-Owner called. Has hired someone to mow when it is dry enough	JIP	Closed	113
114	1506 E. Washington St.	3	citizen	tall grass/weeds	13-May	hanger	16-May		SED	Closed	114
115	502 S. 2nd Ave	4	city	blowing grass into street	14-May	hanger	17-May		JIP	Closed	115
116	521 S. 2nd Ave	4	city	blowing grass into street	14-May	hanger	17-May		JIP	Closed	116
117	604 S. Iowa Ave	4	city	tall grass/weeds	14-May	hanger	17-May		JIP	Abated	117
118	312 E. 3rd St	1	city	tall grass/weeds	15-May			called for emergency abatement- all vendors too busy to abate same day try to abate 5-16	JIP	Abated	118
119	307 N. Ave D	1	city	tall grass/weeds	15-May	hanger	17-May		JIP	Closed	119
120	315 W. Madison St	4	city	tall grass/weeds	15-May	hanger	17-May		JIP	Closed	120
121	623 S. 3rd Ave	3	city	tall grass/weeds	15-May	hanger	17-May		JIP	Closed	121
122	302 W. 2nd St	1	city	tall grass/weeds	15-May	hanger	17-May		JIP	Closed	122
123	825 S. Ave B	4	city	tall grass/weeds	16-May			abatement 5-17	JIP	Abated	123
124	331 N. 4th Ave	2	city	tall grass/weeds	16-May			abatement 5-18	JIP	Abated	124
125	901 S. Ave B	4	city	tall grass/weeds	16-May	hanger	48 hr	abatement 5-18	JIP	Abated	125
126	500 block S. Marion Ave.	4	citizen	tall grass/weeds	24-May			emergency abatement at 534 S. Marion Ave	JIP	Abated	126
127	Alley behind 714 N. Iowa Ave.	4	citizen	bushes blocking alley, junk by garage in alley	28-May				JIP	Abated	127
128	601 S. Marion Ave	4	city	tall grass/weeds	29-May	phone call		house vacant/called realtor- will address	JIP	open	128
129	534 S. Marion Ave	4	citizen	tall grass/weeds	29-May			emergency abatement/house vacant	JIP	Abated	129
130	509 S. Ave B	4	city	tall grass/weeds	29-May			emergency abatement/house vacant	JIP	Abated	130
131	807 S. 2nd Ave	4	city	tall grass/weeds	29-May			emergency abatement/house vacant	JIP	Abated	131
132	914 N. 4th Ave	2	citizen	tall grass/weeds	29-May			emergency abatement/house vacant	JIP	Abated	132
133	432 E. Madison St	3	citizen	trash/junk-back yard	30-May			emergency abatement ordered	JIP	Abated	133
134									JIP	Abated	134

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

May 29, 2019

To: Mayor and City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: City Hall/Police Building Construction Project

Kristofer Orth from Farnsworth (formerly Design Alliance) will be present to discuss the final design and budget, and we will be asking the City Council to authorize bidding out the building project. The hearing on plans & specs would be July 2, bids would be due on July 9, and the Council would consider bids at a special meeting on July 23. All of this lines us up well for construction to begin as soon as the Fire Station is occupied.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO PROVIDE FOR A NOTICE OF HEARING AND LETTING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE CITY HALL/POLICE BUILDING CONSTRUCTION PROJECT, AND TAKING OF BIDS THEREFOR.**

WHEREAS, the City Council has heretofore authorized certain improvements that are in the best interests of the City, to be completed in accordance with the plans, specifications and form of contract prepared by the City, and such proposed plans, specifications, form of contract and estimate of cost being on file with the City Clerk; and

WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost have been prepared and filed by the City; and

WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and to advertise for sealed bids.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The detailed plans and specifications, notice of hearing, notice to bidders, form of contract and estimate of cost referred to in the preamble hereof are subject to the hearing.

Section 2. The Project is necessary and desirable for the City, and it is in the best interests of the City to proceed toward the construction of the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 5%.

Section 4. The City Council hereby delegates to the City Clerk the duty of receiving, opening and announcing the results of all bids for the construction of the Project on the 9<sup>th</sup> day of July, 2019 at 2:00 PM at City Hall, 215 E. Washington Street, Washington, Iowa. The 2<sup>nd</sup> day of July, 2019 at 6:00 PM at the Nicola-Stoufer Room, Washington Public Library, 115 West Washington Street, Washington, Iowa is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and the 23<sup>rd</sup> day of July, 2019 at 6:00 PM at the Nicola-Stoufer Room, Washington Public Library, 115 West Washington Street, Washington, Iowa as the time and place of considering bids received by the City in connection therewith.

Section 5. The City Council hereby authorizes the City Clerk to provide notice of the aforementioned hearing and taking of bids in accordance with Chapter 26 of the Code of Iowa by posting a notice to bidders not less than thirteen (13) and not more than forty-five (45) days before the date for filing bids in a relevant contractor plan room service

with statewide circulation, in a relevant construction lead generating service with statewide circulation, and on the Iowa League of Cities website. The said notice is in the form substantially as attached to this Resolution.

Section 6. All provisions set out in the following form of notice are hereby recognized and prescribed by this Council and all Resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

PASSED AND APPROVED this 4<sup>th</sup> day of June, 2019.

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Jaron P. Rosien, Mayor

ATTEST:

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Illa Earnest, City Clerk

**SECTION 00 1114**  
**NOTICE OF PUBLIC HEARING AND INVITATION TO BID**  
**WASHINGTON CITY HALL & POLICE STATION**

Notice is hereby given that the City Council of the City of Washington, Iowa, will meet in the Nicola-Stoufer Room of the Washington Public Library, 115 West Washington St., Washington, Iowa, at 6:00 p.m. on July 2, 2019 at which time and place the City Council will hear objections to the proposed plans, specifications, form of contract, and estimated cost for the Washington City Hall & Police Station project.

Sealed Bids for the Washington City Hall & Police Station will be received, by City of Washington, Iowa, at the office of the City Clerk at City Hall, 215 East Washington Street, Washington, Iowa, until 2:00 PM local time on July 9, 2019, at which time bids will be publicly opened and read aloud at City Hall. All bids received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened. Contractor assumes all risk associated with delivery of his or her bid to the office of the city clerk prior to the specified time deadline.

Bid shall cover General, Mechanical, and Electrical Construction Work required for construction of the renovated Washington City Hall & Police Station building as defined and detailed in the construction documents. The building is an existing 9,450 square foot single story, slab-on-grade, pre-engineered metal building. Renovated spaces will result in new offices, city council room, conference rooms, storage, restrooms and police department support areas. Project includes a new brick exterior and new metal roof.

All bids shall be submitted to the City Clerk of Washington, Iowa on or before the time set herein for the bid opening. Bids shall be made on the Bid Form furnished by the City of Washington, in a sealed envelope labeled or marked as required by the Instructions to Bidders.

Bids will be received for a single prime Contract. Bids shall be on a lump sum basis. Each proposal must be accompanied either by a cashier's check or certified check in the amount of five percent (5%) drawn on an Iowa bank or a bank chartered under the laws of the United States, a Bid Bond or credit union certified share draft in the amount of five percent (5%) of the bid, drawn on a credit union in Iowa or chartered under the laws of the United States and filed in an envelope separate from the one containing the bid form, made payable to the City of Washington, Iowa, and said check or draft may be cashed or the Bid Bond declared forfeited by the City of Washington, Iowa as liquidated damages in the event the successful bidder fails to enter into a contract within fifteen (15) days of the Notice of Award and post bond satisfactory to the City insuring the faithful fulfillment of the contract and maintenance of said improvements as required by law and the Specifications.

Payment to the Contractor for said construction will be made in cash from the following sources: Cash from any fund of City of Washington, Iowa, which may be legally used for such purposes; proceeds derived from the sale and issuance of Utility Revenue Bonds, or Federal or State grants or loans.

The Contractor will be paid each month Ninety-five Percent (95%) of the value of work completed at the end of the preceding month. Final payment will be made no sooner than thirty (31) days after completion of the work and acceptance by the Owner.

The City does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

The City of Washington reserves the right to defer acceptance of any bid for a period not to exceed sixty (60) days after receipt of bids, and no bid may be withdrawn during this period.

The work under the proposed contract shall commence within thirty (30) days of the written "Notice to Proceed." The work shall be substantially complete by August 31, 2020, and completed and ready for final payment by September 30, 2020, subject to any changes granted by the Owner.

Iowa law provides that on public improvements a resident bidder shall be allowed preference as against a nonresident bidder from a state or foreign country which gives or requires a preference to bidders from that state or foreign country. The preference so allowed shall be equivalent to the preference given or required by the state or foreign country in which the nonresident bidder is a resident.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor.

Each bidder shall accompany its bid with bid security as defined in Code of Iowa Section 26.8. Each successful bidder shall be required to furnish a corporate surety bond in an amount equal to one hundred percent (100%) of its contract price. Said bond to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the City from claims and damages of any kind caused by the operations of the contract and shall also guarantee the maintenance of the improvement in good repair for a period of two (2) years from and after the completion and acceptance by the City Council. Out-of-state bidders shall be prepared to submit an Out-of-State Contractor Bond to the Iowa Division of Labor in accordance with Chapter 91C of the Code of Iowa.

Bidding Documents (Plans and Specifications) are on file and available for viewing at the office of the City Clerk, in the office of Design Alliance, Inc. now Farnsworth Group, Inc., and the following online plan room locations:

- A. Master Builders of Iowa, <http://www.mbiplanroom-dsm@mbionline.com>
- B. Dodge Data and Analytics, <http://www.construction.com>
- C. ConstructConnect, <http://www.constructconnect.com>

Complete sets of portable document format (PDF) files or printed bidding documents may be obtained from the office of Design Alliance, Inc., now Farnsworth Group, Inc., 14225 University Avenue, Suite 110, Waukee, Iowa 50263, telephone: (515)225-3469. Complete sets of portable document format (PDF) files are available from Design Alliance, Inc., now Farnsworth Group, Inc. at no cost. A \$150.00 refundable deposit is required for each complete printed set of bidding documents. Documents, complete, intact, and in good condition shall be returned to the Architect's office within fourteen (14) calendar days following opening of bids, or deposit will be forfeited.

Owner: City of Washington, Iowa  
By: Illa Earnest  
Title: City Clerk  
Date: July 3, 2018

**PROPOSED PROJECT SCHEDULE**  
 Washington City Hall & Police Station  
 Washington, Iowa  
 Date: 04/02/19



	2018			2019												2020								
	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June			
<i>Schematic Design</i>																								
<i>Design Development</i>																								
<i>Construction Documents</i>																								
<i>Bidding &amp; Negotiation</i>																								
<i>Construction Administration</i>																								

- 08/14/19 - CHPS Construction Begins (Phase 1 - South) & 02/01/20 (Phase 2 - North)
- 07/16/19 - City Council Awards CHPS project
- 07/09/19 - Receive Bids for CHPS Project
- 07/02/19 - City Council; Public Hearing on Plans, Specs, Form of Contract & Estimated Cost of CHPS
- 06/10/19 - Issue CHPS Documents for Bidding
- 06/04/19 - City Council Set Public Hearing, Review 95% Construction Docs, & Authorize Issuing for Bid
- 05/07/19 - 65% Construction Documents - Committee Meeting
- 04/02/19 - City Council Design Development Presentation
- 03/21/19 - Design Development - Committee Meeting
- 02/21/19 - Design Development - Committee Meeting
- 02/05/19 - City Council Schematic Design Presentation



*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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**Memorandum**

May 29, 2019

To: City Council

From: Kelsey Brown  
Finance Director

Re: Audit RFP

In March, I sent out requests for proposals for audit services. We received 3 bids back from the following firms: CPA Associates PC out of Burlington, Office of Auditor of State out of Des Moines/Iowa City, and Gronewold, Bell, Kynn & Co. P.C. out of Atlantic. All three firms have completed audits for us in the past. I have attached my scoring sheets for each firm I put together using the criteria from the State Auditor's audit RFP form.

It is my recommendation that we accept the RFP from Gronewold, Bell, Kynn & Co. P.C. Their price is very competitive and they have experience in the realm of city audits. They have performed our audit in the past and were professional and knowledgeable.

Thank you,

Kelsey

**CPA Associates PC**

	Year 1	Year 2	Year 3	Lowest bid	Cost Score
Cost	\$ 24,700	\$ 25,400	\$ 26,200	\$ 49,725	0.53583
<b>Estimated Single Audit if needed</b>	5,500.00	5,500.00	5,500.00	16,500.00	<b>13.39574 out of 25</b>
				\$ 92,800	

Hours 268  
 Estimated out of pocket expenses \$ 550.00  
 Hourly rate  
 Shareholder - 17 205  
 Staff - 263 90-110  
 Clerical - 5 65

**1-2 Number of staff**  
 Owners (principal) 3  
 Senior Accountant  
 Staff Accountants 17  
 Support Staff

**3 Qualifications of firm**  
 City of Ft. Madison  
 City of West Burlington  
 City of Mount Pleasant  
 Des Moines Co Regional Solid Waste Commission  
 SE IA Regional Airport Authority  
 Keokuk, Mount Pleasant, and Burlington Waterworks or Utilities

**4 Qualifications of audit team**  
 Kimberly Hunsaker, CPA, Owner 20 years experience  
 Tracy Floyd 10 years experience  
 7 are CPAs

**5 Consulting**  
 Employs professional staff that are experienced with governmental entities and may be consulted when necessary  
 7 of the staff are CPAs

**6 Timing**  
 Late August  
 Report issued within 30 days of completion

Other

**Total Score 77.39574 out of 100**

**State Auditor's Office**

Cost	Year 1	Year 2	Year 3	Total	Lowest bid	Cost Score
Single Audit cost if needed	\$ 19,990	\$ 20,670	\$ 21,380	\$ 62,040	49725 \$	1
Hours	1,800.00	1,800.00	1,800.00	5,400.00		18 out of 25
Estimated out of pocket expenses						
Hourly rate	287					
Director/Manager	\$96.50-83.75					
Senior Auditor II	72.75					
Senior Auditor	63					
Staff Auditor	58.5					
Assistant Auditor	55.25					

1-2 Number of staff	10 out of 10
Deputy	1
Directors/Managers	11
Senior Auditor II	12
Senior Auditor	12
Staff Auditor	22
Assistant Auditors	18
Support Staff	1

3 Qualifications of firm	15 out of 15
Solely governmental audits	200 per year

4 Qualifications of audit team	20 out of 25
Gaston - CPA, Deputy	34 years
Burstkern - CPA, Manager	26 years
Shipley- CPA, In-charge	4 years
Assistant Auditors as assigned	

5 Consulting	5 out of 5
38 CPA's	
Various professional education in regards to governmental auditing	
Continuing education requirements in accordance with Government Auditing Standards	

6 Timing	20 out of 20
Fieldwork - August	
Issuance - by December 31	

**Other**  
They also currently audit Washington County

**Total Score** 88 out of 100

**Gronewold, Bell, Kyhnn & Co. P.C.**

	Year 1	Year 2	Year 3	Total	Lowest bid	Cost Score
<b>Cost</b>	13,375.00	13,775.00	14,175.00	41,325.00	\$ 49,725	1
<b>Single Audit cost if needed</b>	2,750.00	2,800.00	2,850.00	8,400.00		25 out of 25
<b>Hours</b>	165					
<b>Estimated out of pocket expenses</b>	1250					
<b>Hourly rate</b>						
Partners	125-185					
Manager/Supervisor	80-95					
Senior	60-80					
Other Staff	35-60					
<b>Total</b>				<b>\$ 49,725.00</b>		

**1-2 Number of staff**  
 Owners (principal) 4  
 Seniors 3  
 Other Professional staff 3  
**9 out of 10**

**3 Qualifications of firm**  
 50+ audits annually - nonprofit and governmental entities  
 Tama, Grinnell, Newton, Jefferson, Atlantic and Kalona  
 Crawford, Cass and Shelby County  
**13 out of 15**

**4 Qualifications of audit team**  
 Nelson - CPA, Principal 28 years  
 Welsh - CPA, Manager 15 years  
 Henrichs - Senior 7 years  
 \*all have professional concentration in auditing governmental and nonprofit entities  
**20 out of 25**

**5 Consulting**  
 8 CPA's  
 Various professional education in regards to governmental auditing  
**5 out of 5**

**6 Timing**  
 Fieldwork - Sept/Oct  
 Issuance - December  
**20 out of 20**

**Other**  
 Previous auditor for 3 years prior to State; easy to work with  
**Total Score 92 out of 100**

AGREEMENT BETWEEN

City of Washington

AND

Gronewold, Bell, Kyhnn & Co. P.C.

THIS AGREEMENT made and entered into this 10<sup>th</sup> day of May, 2019, by and between the City of Washington, Iowa. hereinafter called "City," and Gronewold, Bell, Kyhnn & Co. P.C. hereinafter called "CPA."

WHEREAS, the City wishes to obtain the services of the CPA to perform an audit in accordance with Section 11.6, Code of Iowa, for the fiscal years ending June 30, 2019; June 30, 2020; and June 30, 2021; and

WHEREAS, the CPA is equipped and staffed to perform the above audit; and

WHEREAS, this agreement is in the public interest in fulfilling the requirements of Chapter 11 of the Code of Iowa.

NOW, THEREFORE, BE IT UNDERSTOOD AND AGREED:

1. The CPA will:

- A. Provide auditors of various classifications and for the estimated hours as detailed in 2.A of this agreement.
- B. Begin work on the audit as specifically agreed upon with the City.
- C. Perform all work in accordance with U.S. generally accepted auditing standards, Government Auditing Standards, and applicable federal requirements.
- D. Immediately inform the City, the Auditor of State and County Attorney if the audit discloses any irregularity in the collection or disbursement of public funds.
- E. Provide access to the working papers to any appropriate federal agencies for the period of time specified in relevant agreements entered into by the City.
- F. Provide access to the working papers to the Auditor of State in accordance with Chapter 11 of the Code of Iowa.

2. Conditions of Payment:

- A. It is understood that the fees for the services set forth above shall be reimbursed at the following hourly rates:

<u>Classification</u>	<u>Estimated Hours</u>	<u>Hourly Rate</u>
<u>Partner</u>	<u>                    </u>	<u>125 - 195</u>
<u>Manager/Supervisor</u>	<u>                    </u>	<u>80 - 100</u>
<u>Senior</u>	<u>                    </u>	<u>60 - 80</u>
<u>Staff</u>	<u>                    </u>	<u>35 - 60</u>
<u>Total Hours</u>	<u>165</u>	<u>                    </u>

- B. The CPA shall present an invoice for services in the following manner: Send the invoice to the attention of the Finance Director, City of Washington, 215 E. Washington Street.
- C. Payment shall be made within 30 days of receipt of invoice.
- D. The total reimbursement shall not be for more than \$14,625 for FY2019, \$15,025 for FY2020, \$15,425 for FY2021, except as specifically agreed by the City and the CPA. Fee for testing in accordance with the Single Audit Act would be in addition to quoted fees.

3. Termination of Agreement:

- A. The City may terminate this contract without notice if the CPA fails to perform the covenants or agreements contained herein.
- B. The CPA shall be paid for all work satisfactorily performed to the date of termination.

IN WITNESS THEREOF, the City and CPA have executed this AGREEMENT as of the date indicated below:

Gronewold, Bell, Kyhnn & Co. P.C.

City of Washington

By Chris Nelson

By \_\_\_\_\_

Title Partner

Title \_\_\_\_\_

Date 5-10-2019

Date \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING LEVY,  
ASSESSMENT, AND COLLECTION OF COSTS TO  
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, trash and junk was removed from the following listed property owners:

The property of Robert B. Mcfarland located at 903 E. 3<sup>rd</sup> St. for the amount of \$135.00. Legal description (15 SMOUSES E SID ADD) Parcel Number (11-17-429-004).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 4th day of June, 2019

\_\_\_\_\_  
Jaron Rosien, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA TO ADD SPECIAL EVENT REGULATIONS**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

**SECTION 1. Add Chapter.** A new Chapter 129 is adopted as follows:

**“CHAPTER 129  
SPECIAL EVENTS**

**129.01 PURPOSE.** The purpose of this chapter is to ensure that special events are promoted and staged in a manner which preserves the safety of both our citizens and visitors to our City; to ensure that all promoters of these events are treated fairly and in accordance with their particular needs in the promotion of the event; to promote the economic well-being of our community through the orderly attraction of people to these events; and to ensure City personnel adequate opportunity to prepare for and provide services for the events so as to provide them the maximum opportunity for success.

**129.02 DEFINITIONS.** For the purpose of this chapter certain terms and words are hereby defined.

1. “Special event” means an event sponsored by an individual, organization, club, group, partnership or corporation in which the public is invited to attend and which requires the use of public streets or other public property as a staging area for promotion of the event.

2. “Special event area” means a place designated by the special event promoter as provided in this chapter where the general public is invited to gather for an event and where the area of interest of the promoter will be promoted and/or celebrated and where, in connection with the special event, there may be displays, speeches, the performance of music or the arts, games, and other similar celebrations, and the sale and/or distribution of literature, antiques, crafts, curios, art or artifacts, food, and other similar items, all under the sponsorship of a “special event promoter” as defined in this section. The area designated as a special event area may include property which is privately owned, provided that the inclusion of private property within the special event area shall not be construed as requiring the owner of the private property to participate in or otherwise allow the property to be used in the special event without his, her or its consent, or as prohibiting the owner of the private property from using the private property in a manner otherwise allowed by law.



3. “Special event merchant” means an individual, organization, club, group, partnership or corporation which engages in the sale of items within a “special event area” as defined in this section through the permission of the special event promoter.

4. “Special event promoter” means an individual, organization, club, group, partnership or corporation which organizes, sponsors, promotes or makes space available for a special event or is otherwise considered the organizer of the special event.

### **129.03 PERMIT REQUIRED; FOOD AND HEALTH REGULATIONS.**

1. No individual, organization, club, group, partnership or corporation shall act as a special event promoter within the City without first obtaining a permit therefor as provided in this chapter.

2. Special event promoters granted a permit hereunder and special event merchants selling pursuant to that permit shall comply with all applicable State food and health rules and regulations.

### **129.04 APPLICATION FOR A SPECIAL EVENT PERMIT.**

1. A special event promoter shall file with the City Clerk an application for a special event permit. The City Council may grant authority to a special event promoter to hold a special event in a designated special event area. The application shall be on a form furnished by the City Clerk and shall contain information concerning the requested dates and hours of the event, other information required by this chapter, and such other information as may be reasonable in relation to the event for which the permit is requested.

2. The special event promoter shall provide, at the time of application, a preliminary map or drawing showing the area to be designated as the special event area. Upon approval of the application for a special event permit, the special event promoter shall provide the City Clerk a detailed map of the designated special event area, showing any booths, trailers, stages, or other facilities which will be temporarily erected, constructed or parked as a part of the event. The detailed map shall be furnished according to a schedule to be established by the City Clerk and approved by the Council.

3. At the time of application for the special event permit, the special event promoter shall make a request for any necessary street or right-of-way closings. Public right-of-way barricades must be attended in order to allow authorized personnel to enter and exit the special event area. It shall be the responsibility of the special event promoter to arrange for the personnel who will attend the barricades.

**129.05 DECISION BY CITY COUNCIL.** The City Council shall approve or deny the permit application in its sole discretion based upon the facts and comments presented to it and the overall effect the special event would have on the City and/or its citizens.

**129.06 COORDINATION OF APPLICATION.**

1. Prior to submitting an application, special event promoters shall coordinate with City personnel as may be appropriate for the coordination of street closings, barricades, and City personnel and service requirements. If the Police Chief deems it necessary for the protection of the public good, the Police Chief shall conduct an investigation of the special event promoter and the proposed special event. The Chief shall submit findings and any other comments to the City Clerk. The City Clerk shall submit the Chief's comments to the City Council for its consideration in making a final decision on the application.

2. Upon review of a special event promoter's application, all affected Department Directors shall attach their comments to the application and return the application to the City Clerk. The City Clerk shall submit the Directors' comments to the City Council for its consideration in making a final decision on the application.

3. Any permit approved by the Council will also include all comments from City Departments and will be provided to the applicant for compliance.

**129.07 PERMIT FEE.** The Council may establish a permit fee by resolution if desired.

**129.08 SEASONAL PERMITS.** A special event promoter who coordinates and sponsors an event which occurs on a regular basis throughout a specific time period, at least one day a week for a minimum for four (4) consecutive weeks; not to exceed a maximum of twenty-four (24) weeks in any twelve (12) month period must apply for a permit prior to commencement of the activity season.

**129.09 INSURANCE REQUIREMENT.** The approval by the City Council of an application for a special event permit shall be contingent upon the special event promoter providing the City appropriate proof of liability insurance coverage. If deemed necessary due to event circumstances, the Council may require a certificate of liability insurance naming the City as an "additional insured" in a minimum amount to be set by resolution of the Council.

Upon receipt of the appropriate certificate of insurance the City Clerk shall issue the permit to the special event promoter.

**129.10 PERMIT EXPIRATION.** A special event permit as issued shall set forth the time period for which the permit is issued. The time period for which the permit is effective shall include a reasonable period for cleanup. The permit shall expire at the end of the time period specified in the permit.

**129.11 OBSTRUCTION OF TRAFFIC PROHIBITED.** The special event for which a permit is issued shall be conducted within the designated special event area. The special event shall not be conducted in such a manner as to hinder or obstruct the free passage of pedestrian or vehicular traffic outside of the designated special event area.

**129.12 EXHIBITING PERMIT.** A special event promoter shall be required to provide a copy of its permit to each special event merchant for exhibit by the special event merchant during the term of the permit period.

**129.13 CONTRACTUAL ARRANGEMENTS.** The special event promoter shall be solely responsible for any contractual arrangements between itself and any special event merchants and/or private property owners operating or located within the designated special event area.

**129.14 REVOCATION OR SUSPENSION OF PERMIT.** A permit issued under the provisions of this chapter may be revoked or suspended by the Police Chief, without notice, for any of the following causes:

1. Fraud, misrepresentation, or an incorrect statement contained in the application for permit, or made in the course of promoting the special event.
2. Failure to comply with any provision of this chapter.
3. Promoting the special event in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety, or general welfare of the public.

**129.15 APPEALS.** Any person aggrieved by the action of the Police Chief in revoking or suspending a permit or by the action of the City Council in the denial of a permit may appeal to the City Council. Such appeal shall be taken by filing with the City Clerk, within fourteen (14) days after the notice of the action complained of, a written statement setting forth fully the grounds for such appeal. The City Clerk shall set a time and place for hearing on such appeal and notice of such hearing shall be mailed, postage prepaid, to the appellant at its last known address at least five (5) days prior to the date set for hearing, or shall be delivered by a police officer in the same manner as a summons at least three (3) days prior to the date set for hearing. The decision of the City Council regarding an appeal shall be final.

**129.16 PEDDLER, SOLICITOR, AND TRANSIENT MERCHANT PERMITS.** A special event promoter may, in its application for a special event permit, request the City Council to temporarily limit the areas within the City for which a peddler, solicitor or transient merchant permit provided under Chapter 122 of this Code of Ordinances may be issued to an applicant thereunder during the time period for which a permit is issued under this chapter. In making its request, the special event promoter shall suggest particular areas within the City limits which the special event promoter believes would be appropriate for the issuance of peddler, solicitor or transient merchant permits during the time period in question. If the City Council agrees with the suggested limitation of areas for which a peddler, solicitor or transient merchant permit may be issued during the time period for which a permit is issued under this chapter, the City Council shall adopt a resolution providing for the modification of the issuance of peddler, solicitor and transient merchant permits as requested in the application hereunder. In adopting its resolution, the City Council shall be required to find that the permitted special event is of City-wide interest, promotes the well-being and reputation of the City, and that the issuance of a peddler, solicitor or transient merchant permit on a City-wide basis concurrent with the permitted special event would detract from the benefits provided by the permitted special event. If the City Council adopts the resolution as previously required, the exclusion for yard sales contained in the second to the last sentence of the definition of “transient merchant” set forth in Section 122.02(3) of this Code of Ordinances shall not be available during the time period for which the issuance of a peddler, solicitor or transient merchant permit is so restricted. ”

SECTION 2. Add Section. A new Section 165.25, “Special Events”, is hereby added to Zoning Regulations Chapter 165 as follows:

**“165.25 SPECIAL EVENTS.** The City recognizes that in certain instances, some flexibility to allow special events out of the confines of a building can be beneficial to business interests, as well as the consumers and the City alike, provided such events continue to promote the public health, safety and general welfare. The following special event applications may require a fee in an amount determined by resolution of the City Council from time to time.

1. The City Clerk shall permit outdoor sales events for two (2) events per year for a maximum duration of seven (7) days per event, subject to approval. Outdoor sales events shall be defined as those sales events that incorporate one or more 24-hour periods. Outdoor sales shall not create a burden on parking and access facilities. Outdoor sales events shall maintain fire and emergency access at all times.
2. Seasonal sales events shall be permitted for two (2) events per year for a maximum duration of forty-five (45) days per event subject to approval by the

City Clerk, excluding recurring events explicitly permitted by City Council. Seasonal sales events shall maintain fire and emergency access at all times. Seasonal sales events shall be defined as those events that, due to the nature of the product being sold or the time of year that such product is for sale, are best accomplished out of doors.

3. Temporary site plans for events other than those mentioned above shall be approved by City Council. Such events shall require the appropriate permits, including, but not limited to: noise, outdoor liquor license, and temporary signs. Temporary site plans shall show that the event will not impact the neighboring properties due to noise, congestion, lighting, or additional factors. Temporary site plans shall be submitted on forms supplied by the City Clerk. “

SECTION 3. Add Chapter. A new Chapter 130 is adopted as follows:

**“CHAPTER 130  
PUBLIC SALE OF FOOD, BEVERAGES  
AND NON-FOOD ITEMS ON CITY PROPERTY**

**130.01 PURPOSE.** The purpose of this chapter is to provide rules, regulations and restrictions concerning the sale of any consumable food, beverage or non-food item upon any publicly-owned City property including but not limited to streets, sidewalks, parks, rights-of-way, parking lots and other public grounds owned by the City. The provisions of this chapter are enacted for the protection of the health, safety and welfare of the citizens of the City.

**130.02 VENDOR.** No person shall provide or sell any consumable food, beverage or non-food item upon any publicly-owned City property to the public in the City unless the person first obtains a vendor’s permit from the City. An exception to this requirement is provided in Section 130.06.

**130.03 VENDOR APPLICATION.** The vendor shall submit an application for each day the vendor intends to operate and for each location if the vendor intends to operate at more than one location per day. The application shall be on a form furnished by the City Clerk. All food vendors shall comply with the Iowa Department of Health rules and regulations governing the sale of food for consumption on the premises.

**130.04 VENDOR FEES.** The Council may establish a permit fee by resolution.

**130.05 NUISANCE.** The sale of any consumable food, beverage or non-food item upon any publicly-owned City property without a permit or in violation of any of the provisions of this chapter is hereby declared to be a nuisance. Any member of the Police

Department is empowered to cause any vendor in violation of this chapter to be immediately removed without notice.

**130.06 EXCEPTION.** It is not a violation of this chapter and no vendor permit is required for a person to sell any consumable food, beverage or non-food item under the following conditions: 1) the person is a vendor at an event located on City-owned public property, 2) the sponsor of the event has had prior approval of the Council or the City Administrator, 3) the sponsor of the event has authorized and approved said vendor including the assessment of any fee established by the sponsor, and 4) the vendor complies with the Iowa Department of Health rules and regulations governing the sale of food for consumption on the premises. “

SECTION 4. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5 **Severability.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. **Effective Date.** This Ordinance shall be in effect July 1, 2019 after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk

Approved on First Reading: \_\_\_\_\_ 05-21-2019  
Approved on Second Reading: \_\_\_\_\_  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 92, WATER RATES  
AND CHAPTER 99, SEWER USER CHARGE**

**BE IT ORDAINED** by the City Council of the City of Washington, Iowa:

**SECTION 1.** The Code of Ordinances of the City of Washington, Iowa, 2014, Section 92.02, titled, "Rates for Service", is hereby amended to read as follows by amending Section 92.02 (1) and (2):

**"92.02 RATES FOR SERVICE.** Water service shall be furnished at the following rates with the City:

1. Base Charge. There shall be a basic monthly water service charge of seventeen dollars and eighty-five cents (\$17.85) per account.
2. Usage Rates. Customers shall be charged for water usage in accordance with the following rate schedule:

*(Code of Iowa, Sec. 384.84(1))*

Cubic Feet Used Per Month	Rate
All Usage	\$4.11 per 100 cubic feet

”

**SECTION 2.** The Code of Ordinances of the City of Washington, Iowa, 2014, Section 99.05, titled, "Rates for Service", is hereby amended to read as follows by amending Section 99.05(1) and (2):

**"99.05 CHARGES.** The monthly sewer use charge shall be in accordance with the following:

1. Non-Residential Customers.
  - A. For each water meter of every nonresidential property receiving municipal sewer service using 1,400 cubic feet or less of water, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month plus \$4.11 per 100 cubic feet of water used.
  - B. For each water meter of every nonresidential property receiving municipal sewer service using between 1,401 and 15,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$63.00 per month plus \$4.11 per 100 cubic feet of water used.
  - C. For each water meter of every nonresidential property receiving municipal sewer service using between 15,001 and 100,000 cubic feet of

water, with or without a water meter, the charge shall be an amount equal to the sum of \$126.00 per month plus \$4.11 per 100 cubic feet of water used.

D. For each water meter of every nonresidential property receiving municipal sewer service using more than 100,001 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$252.00 per month plus \$4.11 per 100 cubic feet of water used.

2. Residential Customers. For each water meter of every residential property (including multiple-family residential properties) receiving municipal sewer service, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month per dwelling unit plus \$4.11 per 100 cubic feet of water used.”

**SECTION 3. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 4. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 5. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

Approved on First Reading: 05-21-2019

Approved on Second Reading: \_\_\_\_\_

Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF  
THE CITY OF WASHINGTON, IOWA, BY AMENDING  
CHAPTER 41, PUBLIC HEALTH AND SAFETY**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Add Paragraph.** A new paragraph "B" is added to 41.13, "Smoke Free Places", as follows:

"B. Additional park areas as established by resolution of the Council."

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk

Approved on First Reading: \_\_\_\_\_ May 7, 2019  
Approved on Second Reading: \_\_\_\_\_ May 21, 2019  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION DESIGNATING CERTAIN SMOKE-FREE PLACES

WHEREAS, Chapter 41 of the Washington Code of Ordinances was recently amended to allow the City Council to designate certain park areas as "smoke-free" areas, including the use of electronic cigarettes, by resolution; and

WHEREAS, the City Council desires to designate certain areas as "smoke-free" under Chapter 41.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby designates an area within a 30' radius of the furthest extent of the following defined areas, to the extent of City property not including rights-of-way, as "smoke-free places":

- A. "Northwest Shelter" Playground, Sunset Park
- B. "Rocket Slide" Playground, Sunset Park
- C. "South Boulevard" Playground, Sunset Park
- D. "New Dawn" Playground, Sunset Park
- E. "Southeast Shelter" Playground, Sunset Park
- F. North Park Playground
- G. Redlinger Field Playground

Section 2. Said areas are graphically depicted in Exhibit A to this resolution for reference.

Section 3. City staff shall see to the installation of proper signage under the Iowa Smoke-Free Air Act to alert park users of said "smoke-free" areas.

Section 4. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 4<sup>th</sup> day of June, 2019.

\_\_\_\_\_  
Jaron P Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

# City of Washington Playground "Smoke-Free" Areas, June 2019

EXHIBIT A



**City of Washington  
Playground "Smoke-Free" Areas, June 2019**

**EXHIBIT A**

